CITY COUNCIL AGENDA

COUNCIL CHAMBERS TUESDAY, SEPTEMBER 28, 2021 6:00 PM

1. Call to Order/Roll Call
2. Presentations/Introductions – None
3. Approve minutes of September 14, 2021 Regular City Council Meeting
   A. September 14, 2021 City Council Meeting Minutes
4. Consent Agenda
   A. List of Claims for Release
   B. Resolution 2021-203 Declare Costs to be Assessed and Establish Special Assessment Hearing for 2021 Street Reconstruction Improvements - Contract 2021-03
   C. Resolution 2021-204 Declare Costs to be Assessed and Establish Special Assessment Hearing for the 2020 13th Street NW Extension Improvements - Contract 2020-05
   D. Resolution 2021-197 Approve Alley Closure and Use of Central Avenue Sidewalks for Fall Festival Chili Cook-Off and Celebration
   E. Resolution 2021-198 Approve Street Closures for Winterfest Celebration
   F. Resolution 2021-199 Approve Use of North Alexander Park and City Trail for Spooktacular Walk/Run
   G. Resolution 2021-200 Approve Street Closures for Bethlehem Academy Homecoming Parade
   H. Resolution 2021-201 Accept Donation to Parks and Recreation Department
   I. Approve Temporary Use of City Property Agreement
   J. Resolution 2021-206 Approve Public Purpose Expenditure/Purchasing Policy
   K. Resolution 2021-208 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Parks and Recreation Department
   L. Resolution 2021-209 Approve Massage Therapist License
5. Requests to be Heard
6. Public Hearings
   A. Ordinance No. 2021-9 Amending Appendix A, Article II of the City Code of Ordinances Regarding Utility Franchise Fees - First Reading
7. Items for Discussion
   A. Resolution 2021-202 Approving a Conditional Use Permit for a 1080 Square Foot Garage at 1222 1st St. NE
8. Bids
   A. Resolution 2021-205 Accept Bids for 2021 Miscellaneous Valve & Hydrant Replacement - Contract 2021-07

B. Resolution 2021-207 Accept Bids for Well House No.5 Rebuild

9. Boards and Commissions Reports, Announcements and Project Updates

A. Monthly Financial Report

10. Adjournment

The Council may meet as a group for dinner.

NOTE:

CC **Closed Captioning of Council meetings available on FCTV.**

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

CITY COUNCIL Minutes

COUNCIL CHAMBERS TUESDAY, SEPTEMBER 14, 2021 6:00 PM

Call to Order/Roll Call/Pledge of Allegiance
The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood were in attendance. Also in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Parks and Recreation Director Paul Peanasky, Public Works Director Travis Block, City Engineer Mark DuChene, Community and Economic Development Director Deanna Kuennen, Police Chief Andy Bohlen, Fire Chief Dustin Dienst, Library Director Delane James and Finance Director Jeanne Day.

Presentations/Introductions – None

Approve minutes of the August 24, 2021 City Council Meeting
Motion by Ross, seconded by van Sluis to approve the minutes of the August 24, 2021 City Council Meeting and carried unanimously.

Consent Agenda

A. List of Claims for Release
B. Resolution 2021-186 Approve Appointment of Committee, Board, and Commission Members
C. Resolution 2021-187 Declare Costs to be Assessed and Establish Special Assessment Hearing for the 2021 Street Overlay and Sidewalk Improvements - Contract 2021-02
D. Resolution 2021-185 Accept Donations to Parks and Recreation Department
E. Resolution 2021-189 Approve Massage Therapist License
F. Approve Golf Cart/Recreational Vehicle Permit for 2021-2024
G. Resolution 2021-190 Accept Donation Made by Caden Steeves and Parker Breyer
H. Approve Contract Employment Agreement with Kim Clausen
I. Resolution 2021-191 Accept Donation to Buckham Memorial Library
J. Resolution 2021-192 Approve Street Closure Application for Cry Baby Craig's
K. Resolution 2021-193 Approve American Rescue Plan Grant Application
L. Resolution 2021-194 Approve Street Closures for Faribault High School Homecoming Parade
M. Approve Utility Locate Ticket Software Agreement with KorTerra
N. Resolution 2021-196 Approve Street Closures for CROP Hunger Walk

Motion by Spooner, seconded by Wood to approve Consent Agenda items A-N and carried unanimously.

Requests to be Heard – None

Public Hearings – None
Resolution 2021-189 Adopting Special Assessments for 2020 MSA Street Reconstruction and Buckham Center Parking Lot Improvements - Contract 2020-04
City Engineer Mark Duchene informed the Council that Resolution 2021-174, adopted on August 24, 2021, declared the cost to be assessed and set a special assessment hearing date of September 14, 2021 for the 2020 MSA Street Reconstruction and Buckham Center Parking Lot Improvements project-Contract 2020-04. Notices of the hearing were sent to the benefiting properties and published in the Daily News as required by law.

The assessment rates for street reconstructions for 2020 projects are as follows, as adopted by Resolution 2018-227, subject to credits per City policy.

Street Reconstruction	
Low Density Residential Property	$75.50/l.f.
High Density Residential Property	$83.00/l.f.
Commercial/Industrial/Institutional Property	$90.00/l.f.

The special assessment roll proposes to assess a total of 11 parcels in the amount of $89,460.22, out of a total estimated project cost of $1,511,550. The assessments will be payable over a period of fifteen (15) years with an interest rate of 3.15%. DeChene pointed out that the assessments levied against Faribault Division, LLC are to be paid by the City of Faribault per the Hillside Apartment development agreement.

Motion by Ross, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing opened at 6:05pm.

No comments were received from the public.

Motion by Spooner, seconded by van Sluis to close the public hearing and carried unanimously. The public hearing closed at 6:05pm.

Motion by Spooner, seconded by Wood to approve Resolution 2021-189 Adopting Special Assessments for 2020 MSA Street Reconstruction and Buckham Center Parking Lot Improvements - Contract 2020-04 and carried unanimously.

Items for Discussion

Resolution 2021-182 Adopting the 2022 Preliminary Property Tax Levy and Establishing the Budget Meeting Date, Resolution 2021-183 Approving the Faribault Housing and Redevelopment Authority Preliminary Property Tax Levy for Fiscal Year 2022 and Resolution 2021-184 Approving the Faribault Economic Development Authority Preliminary Property Tax Levy for Fiscal Year 2022

Finance Director Jeanne Day presented the 2022 Preliminary Property Tax Levy as well as the Preliminary Property Tax Levies for the Housing and Redevelopment Authority and the Economic Development Authority. Day explained that over the past three months, the City Council has reviewed the preliminary budget for various levy-supported funds, to include the General Fund, Community Development, Airport, Capital Improvements and Debt Service Funds. Based upon these discussions, a preliminary levy amount of $10,754,534 was recommended, which is an increase of $592,268 or 5.83%, from the 2021 levy. Due to growth and development that has occurred within the city over the past year and an increase of 6.09% to the City's Net Tax Capacity, the resulting tax rate will decrease from 52.547% to 52.418%. State Statute 275.065 Subd. 1 requires the City Council to set a preliminary levy and certify the amount to the County Auditor by September 30, 2021. The levy cannot be increased, but it can be decreased, for final certification in December.

Day explained that the City of Faribault Housing and Redevelopment Authority (HRA) has separate taxing authority provided by Minnesota Statutes. As provided by law, the HRA can levy not more than 0.0185 percent of the taxable market value or a total of $309,820 for 2022. The HRA requested the maximum levy allowable for 2022. The Economic Development Authority (EDA) of Faribault has requested that the City of Faribault levy a tax in 2022 for the benefit of the EDA as allowed under Minnesota Statutes 469.107, Subd. 1. The amount of the tax levied may not exceed 0.01813 percent of the estimated market value or $303,623 in 2022. The EDA also requested the maximum levy allowable for 2022. The preliminary EDA and HRA tax levy must be certified to the County Auditor by September 30, 2021.

The Truth-in-Taxation law requires that the City Council select and announce a future meeting date to review the final budget and that date must be established at the preliminary levy meeting. The final budget must be approved and the levy certified to the County Auditor by December 28, 2021. The final budget can receive input from the public and be approved by the Council at the same meeting. It was recommended that the Council approve the final budget and tax levy at the December 14, 2021 Council meeting.

Motion by Spooner, seconded by Caron to approve Resolution 2021-182 Adopting the 2022 Preliminary Property Tax Levy and Establishing the Budget Meeting Date and carried unanimously.

Motion by Wood, seconded by Viscomi to approve Resolution 2021-183 Approving the Faribault Housing and Redevelopment Authority Preliminary Property Tax Levy for Fiscal Year 2022 and carried unanimously.

Motion by van Sluis, seconded Wood to approve Resolution 2021-184 Approving the Faribault Economic Development Authority Preliminary Property Tax Levy for Fiscal Year 2022 and carried unanimously.

Ordinance No. 2021-6 Annexing Land Owned by the City in Wells Township - Second Reading; Ordinance No. 2021-7 Annexing Land Owned by the City Warsaw Township - Second Reading and Ordinance No. 2021-8 Annexing Land Owned by the City in Walcott Township - Second Reading

At the August 24, 2021 City Council meeting the Community and Economic Development Director Deanna Kuennen presented Ordinance No. 2021-6, Ordinance No. 2021-7 and Ordinance No. 2021-8 to the Council for consideration. Since that meeting there have been no comments received from the public regarding the annexing of land owned by the City in Wells, Warsaw and Walcott townships. The Townships were in support of these annexations. There have been no changes to the ordinances since their first reading.

Motion by Ross, seconded by van Sluis to approve Ordinance No. 2021-6 Annexing Land Owned by the City in Wells Township - Second Reading

Roll Call Vote:
Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek
Nay:

Motion carried 7:0

Motion by van Sluis, seconded by Wood to approve Ordinance No. 2021-7 Annexing Land Owned by the City Warsaw Township - Second Reading

Roll Call Vote:
Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek
Nay:

Motion carried 7:0

Motion by Spooner, seconded by Caron to approve Ordinance No. 2021-8 Annexing Land Owned by the City in Walcott Township - Second Reading

Roll Call Vote:
Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek
Nay:

Motion carried 7:0

Approve Summary Publication of Ordinances No. 2021-6, No. 2021-7 and No. 2021-8

Motion by Ross, seconded by Spooner to Approve Summary Publication of Ordinances No. 2021-6, No. 2021-7 and No. 2021-8 and carried unanimously.

Resolution 2021-195 Approve Appeal of Heritage Preservation Commission's Denial of Certificate of Appropriateness for Building Demolition at 633 1st Street SE (Johnston Hall)

Community and Economic Development Director Deanna Kuennen informed the Council that the Heritage Preservation Commission (HPC) held a Special Meeting on Wednesday, September 8, 2021 to consider the request from Allina Health Systems, for a Certificate of Appropriateness for the demolition of Johnston Hall. Kraus Anderson Construction, on behalf of Allina Health Systems applied for a demolition permit on September 3, 2021. Johnston Hall is an historic structure listed on the National Register of Historic Places. Minnesota State Rules provide that the local heritage preservation commission must review requests for demolition of listed structures prior to demolition.

The demolition request was submitted based on the results of a recent Condition Assessment prepared by Meyer Borgman Johnson, Structural Design + Engineers. Per the report, the deteriorated conditions of the building have created concerns about the immediate safety and stability of the bell tower. The report concludes that immediate action is needed to prevent possible damage to property or persons by a sudden collapse of the tower. The Condition Assessment was submitted to the City of Faribault, and reviewed by the Building Official. The Building Official also concluded that the current condition of the bell tower creates a hazardous structure, unsafe condition, and an environment that requires immediate abatement in accordance with MN Statutes, Section 463.15 to 463.26.

At the HPC meeting, the HPC members considered the request and voiced their concerns over the lack of maintenance - specifically citing a 2010 Building Condition Assessment that included recommended repairs and an annual maintenance plan that was presumably not followed. The members also referenced "demolition by neglect", which refers to intentionally allowing a property to deteriorate to the point that it cannot be saved. It was also pointed out that settlement issues with the tower are documented back to the 1980's - and efforts to reinforce or repair the bell tower may have helped some, but did not stop the continual deterioration. The HPC suggested that since the Condition Assessment focused on the imminent danger of the tower and not necessarily the entire building, they would not support approving a Certificate of Appropriateness for the demolition of the entire building. They encouraged Allina Health Systems to reconsider and reapply for the demolition of the bell tower only - voting to deny the Certificate of Appropriateness with a 5-0 vote (with one abstention).

Following the HPC meeting, an appeal of the denial of the Certificate of Appropriateness was received. Section 13-360 of the Unified Development Ordinance states that a person adversely affected by any determination made by the HPC relative to the denial of a Certificate of Appropriateness, has fifteen (15) days to appeal the decision to City Council. The appeal references the imminent danger documented in the engineering analysis results and Allina Health's need to move swiftly to mitigate safety risks to employees, patients, community, and facilities. The letter also outlines the immediate actions that Allina Health has taken to maintain a safe and secure environment while seeking to resolve the issues - and how those measures are impacting patient care and operations. The letter goes on further to request terminating the existing Redevelopment Management Agreement extension, set to expire on December 10, 2021. The Redevelopment Management Agreement was originally executed in 2018, providing the City with an opportunity to seek a redeveloper for Johnston Hall prior to its demolition, and extended in June 2021 for an additional six months. No redeveloper and no reuse has been identified.

If the City Council elects not to grant the appeal, it must be noted that the public health and safety issue still exists as identified by the Building Official. The City will be obligated to take enforcement action to abate or mitigate the hazard.

Councilor Ross asked if the HPC has ever issued a Certificate of Appropriateness for a demo permit since this is the second time that a denial was issued for a demolition, Kuennen was unsure of this and will look into it. Councilor Wood was able to tour Johnston Hall prior to the meeting, he stated that the inside of the building has been remodeled over the years, and that he felt that there was nothing of historic significance in the building.

John Rued, Building Official, responded to a question regarding the mortar that was used. The mortar was the wrong type to use, as it was very porous. Rued was unsure of other locations on the building the mortar was used other than on the tower.

Councilor van Sluis stated that he did not like to demo buildings, however, would there be no guarantee that building would be fixed. Councilor Caron was not in favor of the demolition of the building, she would compromise and support just removing the tower. Councilor Spooner would not vote to put tax money into this building, the hospital’s responsibility is to provide low-cost health care, removing the building is the best solution that we have. Councilor Viscomi felt that the Council has done their due diligence and tried everything they could to save the building. Councilor Ross applauded Karl Vohs, Mr. Sauer, and the HPC for what they do; it is not easy, and a lot of effort went into trying to save this building. Ross stated that a better system should be put in place going forward to save these buildings. Mayor Voracek stated that he would support removal of the bell tower as a

compromise.

Karl Vohs, HPC, stated that Johnston Hall has been on the HPC agenda for the last 20 years, the tower is what is causing the danger, he would be in favor of removing the tower and keeping the building intact. David Sauer, HPC, stated that we are lucky to have inherited a historical community and urged the Council to consider what will be done to future buildings.

Richard Berge, Hospital Trustee Chairperson, stated that the mission statement of the hospital is to provide exceptional care to patients and that money should be spent meeting that mission of the hospital. Mr. Berge stated that the hospital has spent nearly $40,000,000 so far to meet the mission for the Faribault community. The Board of Trustees supports the demolition of Johnston Hall.

Michael Johnston, President of Alina Hospitals in Faribault/Owatonna stated that he requested the study to be completed and was in full support of extending the contract with the City until December of 2021. However now that the condition of Johnston Hall has been verified, healthcare dollars need to be spent on healthcare.

Motion by Spooner, seconded by Wood to approve Resolution 2021-195 Approve Appeal of Heritage Preservation Commission's Denial of Certificate of Appropriateness for Building Demolition at 633 1st Street SE (Johnston Hall)

Roll Call Vote:
Aye: Councilor Ross, van Sluis, Spooner, Viscomi, Wood
Nay: Councilor Caron and Mayor Voracek

Motion carried 5:2

Bids - None

Boards and Commissions Reports, Announcements and Project Updates
Councilor Wood informed the Council of the new billboard advertising Faribault that is located on I-35.
Councilor Ross reminded the Council of the car show at Harley-Davidson on Friday night.
Councilor van Sluis has had discussions with Parks and Recreation Director Paul Peanasky regarding hanging banners celebrating our veterans, this project would be a partnership between the City, DAV, Legion and Elks.
Mayor Voracek reminded the Council of the Flea Market at the Rice County Historical Society on Saturday.

Adjournment
Motion by Ross, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

Meeting adjourned at 7:06pm.

Respectfully Submitted,

_____
Heather Slechta
Assistant to the City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Jeanne Day, Finance Director
MEETING DATE:	September 28, 2021
SUBJECT:	List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of $1,276,311.44 which includes check numbers 172631 to 172775 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

It is recommended that the City Council approve the attached List of Claims for release.

Attachments:

1. List of Claims

AP
AP Council Approval 09-28-2021

User: jwalburn
Printed: 9/24/2021 11:19:25 AM

Check Numb	Last Name	Acct 1	Amount	Description
0	5 Star Inspections Inc	101-00000-420-32220	2,994.66	Electrical Inspections
	5 Star Inspections Inc		2,994.66	
0	ABM Equipment LLC	101-43121-430-42210	410.96	Igniter Control / Street #318
	ABM Equipment LLC		410.96	
172640	Adan Osman Abdi	290-46500-462-44600	650.00	2021 Micro Grant
	Adan Osman Abdi		650.00	
172641	Airgas USA LLC	101-43126-430-44160	69.34	Acetylene Oxygen Cylinder Rent
	Airgas USA LLC		69.34	
0	All Pro Cleaners LLC	241-46330-461-44010	261.63	914 SW 1st Street 8.75 Hours Cleaning
0	All Pro Cleaners LLC	241-46330-461-44010	194.35	902 A Spring Road 6.5 Hours Cleaning
0	All Pro Cleaners LLC	241-46330-461-44010	224.25	910 SW 1st Street 7.5 Hour Cleaning
0	All Pro Cleaners LLC	241-46330-461-44010	149.50	49 Units August Trash/Litter Removal 5 hours
0	All Pro Cleaners LLC	898-46310-000-44010	964.28	August 2021 Janitorial Services 32.25 Hours
	All Pro Cleaners LLC		1,794.01	
172642	Allina Health System	437-41940-410-44370	814.62	Johnston Hall Expenses
	Allina Health System		814.62	
172643	Amazon Capital Services	101-42210-420-42020	11.46	Port to HDMI Cable 6'
172643	Amazon Capital Services	101-45122-450-43140	157.47	CPR Supplies
172643	Amazon Capital Services	101-42220-420-42410	68.00	Carbide Tipped 6" Saw Blades
172643	Amazon Capital Services	602-49480-000-42110	21.98	Rechargeable Battery
172643	Amazon Capital Services	101-43121-430-42010	24.46	Notebooks/Laminating Pouches

Check Numb	Last Name	Acct 1	Amount	Description
172643	Amazon Capital Services	101-42700-420-42110	39.19	Snacks for the Kids Attending Child Safety Seat Inspection
172643	Amazon Capital Services	101-45110-450-42020	12.98	Converter Cable
172643	Amazon Capital Services	602-49450-000-42010	2.55	Notebooks/Laminating Pouches
172643	Amazon Capital Services	603-49500-000-42010	0.35	Notebooks/Laminating Pouches
172643	Amazon Capital Services	101-42110-420-42410	850.00	Printer for ID Badges
172643	Amazon Capital Services	601-49430-000-42010	2.55	Notebooks/Laminating Pouches
172643	Amazon Capital Services	101-45130-450-42110	148.00	ASL Books
172643	Amazon Capital Services	101-41580-410-42110	39.56	Lanyards and Retractable Badge Holders
172643	Amazon Capital Services	101-42210-420-42230	139.98	American Flags 5x8 (Qty. 2)
172643	Amazon Capital Services	601-49430-000-42010	51.96	Wall File Holder Organizers
172643	Amazon Capital Services	101-42220-420-42110	25.81	A Batteries (60 Count)
172643	Amazon Capital Services	602-49480-000-42420	999.96	Computer Monitors
	Amazon Capital Services		2,596.26	
0	American Engineering Testing Inc	469-43121-430-45300	9,592.25	(2021-04) Materials Testing 6/11/21-7/23/21
	American Engineering Testing Inc		9,592.25	
172644	American Red Cross	101-45130-450-43131	207.00	Civic Certificates
172644	American Red Cross	101-45125-450-43140	1,082.00	Staff Certifications
172644	American Red Cross	101-45125-450-43140	190.00	Staff Certifications
	American Red Cross		1,479.00	
172645	Amy Sherwood Adam Velishek &	601-00000-000-20200	17.35	Refund Check 018936-000, 421 10 Ave SE
	Amy Sherwood Adam Velishek &		17.35	
172646	Andren Peter	601-00000-000-20200	4.87	Refund Check 024113-000, 509 6 St NW
	Andren Peter		4.87	
0	APG Media of Southern Minnesota LLC	101-41910-410-43510	100.00	Public Notice for 5 Greenhaven Bay
0	APG Media of Southern Minnesota LLC	101-45110-450-43430	600.00	Pet Parade Advertising
0	APG Media of Southern Minnesota LLC	280-46310-461-43510	250.00	RFP for Lockerby Site
0	APG Media of Southern Minnesota LLC	101-41110-410-43510	825.00	Legal Notices-Agendas & Ordinances
0	APG Media of Southern Minnesota LLC	603-49500-000-43510	100.00	SWPPP Annual Meeting Notice
0	APG Media of Southern Minnesota LLC	101-41510-410-43510	481.25	Publication of Faribault Annual Disclosure Statement
	APG Media of Southern Minnesota LLC		2,356.25	
172647	Aspen Mills	101-42123-420-42180	259.20	Uniform Pants - Uniform Shirt / B Arens

Check Numb	Last Name	Acct 1	Amount	Description
172647	Aspen Mills	101-42110-420-42180	51.95	Uniform Shirt / A Bohlen
	Aspen Mills		311.15	
172648	Axon Enterprise Inc	101-42123-420-44160	20,898.00	Fleet Cams
	Axon Enterprise Inc		20,898.00	
172649	B & B Excavating Inc	241-46330-461-44010	125.00	404 NW 13th Street Unplugged Bathtub Drain
	B & B Excavating Inc		125.00	
172650	Baker & Taylor Entertainment	101-45500-450-42190	27.21	Books
172650	Baker & Taylor Entertainment	101-45500-450-42190	32.57	Books
172650	Baker & Taylor Entertainment	101-45500-450-42190	210.80	Books
172650	Baker & Taylor Entertainment	101-45500-450-42190	94.91	Books
172650	Baker & Taylor Entertainment	101-45500-450-42190	16.63	Books
	Baker & Taylor Entertainment		382.12	
0	Bartsch Reed	101-42123-420-43310	28.00	Lunch Per Diem / DMT-G Certification
	Bartsch Reed		28.00	
172651	Basilleo's Pizza 2.0 LLC	290-46500-462-44600	2,600.00	2021 Micro Grant
	Basilleo's Pizza 2.0 LLC		2,600.00	
0	BCM Construction Inc	603-49500-000-44050	5,750.00	Catch Basin Repair 7th St NW
0	BCM Construction Inc	603-49500-000-44050	3,250.00	Catch Basin Repair Ravine St
0	BCM Construction Inc	602-49450-000-44050	8,250.00	Sewer Main Repair 1st St SE @ 6th Ave
	BCM Construction Inc		17,250.00	
0	Bolton & Menk Inc	601-49430-000-45300	7,975.00	(2019-12) NW Water Tower & Watermain 7/10/21-8/20/21
	Bolton & Menk Inc		7,975.00	
0	Border States Industries Inc	101-45200-450-42110	24.12	Light Bulbs
0	Border States Industries Inc	602-49480-000-42210	81.44	VFD Fuses
	Border States Industries Inc		105.56	

Check Numb	Last Name	Acct 1	Amount	Description
172652	Bormann Kiel	101-45200-450-44050	2,145.00	Landscape Curbing Fleckenstein Park
	Bormann Kiel		2,145.00	
172653	Broadcast Music Inc	101-45110-450-44390	368.00	Annual Music License Fee - Account #2323095
	Broadcast Music Inc		368.00	
172654	Brooks Chad & Amy	601-00000-000-20200	175.82	Refund Check 021862-001, 821 Division St E
	Brooks Chad & Amy		175.82	
172655	Cal's Metals	101-45500-450-44010	116.25	Book Drop Dover
	Cal's Metals		116.25	
172656	Canon Financial Services Inc	603-49500-000-44160	1.63	Public Works Copier Rent 9/1/21-9/30/21
172656	Canon Financial Services Inc	601-49430-000-44160	11.46	Public Works Copier Rent 9/1/21-9/30/21
172656	Canon Financial Services Inc	101-43121-430-44160	110.14	Public Works Copier Rent 9/1/21-9/30/21
172656	Canon Financial Services Inc	101-42124-420-44160	201.90	Copier Leases
172656	Canon Financial Services Inc	602-49450-000-44160	11.46	Public Works Copier Rent 9/1/21-9/30/21
	Canon Financial Services Inc		336.59	
172657	Cardboard Vault LLC	290-46500-462-44600	5,000.00	2021 Micro Grants
	Cardboard Vault LLC		5,000.00	
172658	Cemstone Products Co Inc	101-45200-450-43090	395.25	Concrete
	Cemstone Products Co Inc		395.25	
172659	Cengage Learning Inc	101-45500-450-42190	58.81	Books
172659	Cengage Learning Inc	101-45500-450-42190	38.50	Books
	Cengage Learning Inc		97.31	
172660	CenturyLink	101-42210-420-43210	125.30	507-334-0486 496
172660	CenturyLink	225-49810-430-43210	59.15	507-334-7494 946 Airport
172660	CenturyLink	101-41940-410-43210	-883.74	507-332-2400 019
172660	CenturyLink	602-49480-000-43210	520.74	507-334-8696 581
172660	CenturyLink	602-49450-000-43210	59.15	507-334-0574 498
172660	CenturyLink	225-49810-430-43210	194.58	507-334-2850 219

Check Numb	Last Name	Acct 1	Amount	Description
172660	CenturyLink	225-49810-430-43210	-192.71	507-334-2850 219
172660	CenturyLink	902-00000-000-23935	-1,701.10	Adjustment for Duplicate Payment
172660	CenturyLink	602-49450-000-43210	194.58	507-334-0586 787
172660	CenturyLink	601-49430-000-43210	596.12	507-332-9045 313Sensus Back-up Dialer
172660	CenturyLink	602-49480-000-43210	-515.13	507-334-8696 581
172660	CenturyLink	101-41940-410-43210	882.93	507-332-2400 019
172660	CenturyLink	602-49450-000-43210	59.15	507-334-2308 955 Lift Station
172660	CenturyLink	602-49450-000-43210	-192.71	507-334-0586 787
172660	CenturyLink	902-00000-000-23935	-1,726.46	Monthly Service 8/13/21-9/12/21
172660	CenturyLink	601-49430-000-43210	-192.71	507-334-0557 655
172660	CenturyLink	602-49450-000-43210	59.15	507-334-2013 950
172660	CenturyLink	602-49450-000-43210	59.15	507-333-2548 954
172660	CenturyLink	601-49430-000-43210	194.58	507-334-0557 655
172660	CenturyLink	602-49450-000-43210	-170.68	507-334-0412 356 Matteson St Lift Station
172660	CenturyLink	101-41940-410-43210	325.00	City Hall - September
172660	CenturyLink	601-49430-000-43210	-592.90	507-332-9045 313Sensus Back-up Dialer
172660	CenturyLink	902-00000-000-23935	1,726.46	Monthly Phone Bill
172660	CenturyLink	902-00000-000-23935	716.80	Monthly Phone Bill - September
172660	CenturyLink	602-49450-000-43210	59.15	507-333-2550 951
172660	CenturyLink	101-41940-410-43210	59.15	507-334-8409 948
172660	CenturyLink	602-49450-000-43210	176.54	507-334-0412 356 Matteson St Lift Station
172660	CenturyLink	602-49450-000-43210	59.15	507-333-2530 953
172660	CenturyLink	101-45500-450-43210	155.41	507 334-0138 069 Elevator Phone
172660	CenturyLink	902-00000-000-23935	1,701.10	Monthly Service 8/13/21-9/12/21
172660	CenturyLink	602-49450-000-43210	59.15	507-334-2185 956 Lift Station
172660	CenturyLink	902-00000-000-23935	-716.80	507 Z01-0018 863 Monthly Charges
172660	CenturyLink	101-45500-450-43210	-149.54	507 334-0138 069 Elevator Phone
172660	CenturyLink	225-49810-430-43210	59.15	507-334-3495 952 Airport
172661	CenturyLink	101-41940-410-43210	30.30	Monthly Phone Bill - August
	CenturyLink		1,097.46	
0	Cintas Corporation	898-46310-000-44060	42.98	1324 Prairie Ave Matts
0	Cintas Corporation	101-45122-450-44050	14.40	Laundry Service-Dust Mops
0	Cintas Corporation	101-43126-430-44060	12.68	Uniform Cleaning Mechanics
0	Cintas Corporation	101-41940-410-44060	13.38	Laundry Services - Mops & Towels
0	Cintas Corporation	101-43126-430-44060	3.50	Laundry - Shop Rags
0	Cintas Corporation	602-49480-000-44060	36.00	Uniform Laundry
0	Cintas Corporation	898-46310-000-44010	24.00	1324 Prairie Ave Hand Sanitizer Stand/Service
0	Cintas Corporation	602-49450-000-44060	14.97	Uniform Cleaning Sewer
0	Cintas Corporation	602-49480-000-44060	10.96	Lab Towels Floor Mats
0	Cintas Corporation	602-49450-000-44060	14.97	Uniform Cleaning Sewer
0	Cintas Corporation	602-49450-000-44060	14.97	Uniform Cleaning Sewer

Check Numb	Last Name	Acct 1	Amount	Description
0	Cintas Corporation	101-43126-430-44060	3.50	Laundry Shop Towels
0	Cintas Corporation	101-43126-430-44060	3.50	Laundry Shop Towels
0	Cintas Corporation	601-49430-000-44060	25.25	Uniform Cleaning Water
0	Cintas Corporation	603-49500-000-44060	6.59	Uniform Cleaning Stormwater
0	Cintas Corporation	101-43121-430-44060	26.49	Uniform Cleaning Streets
0	Cintas Corporation	602-49480-000-44060	23.28	Lab Towels Floor Mats
0	Cintas Corporation	603-49500-000-44060	6.59	Uniform Cleaning Storm Water
0	Cintas Corporation	601-49430-000-44060	25.25	Uniform Cleaning Water
0	Cintas Corporation	601-49430-000-44060	25.25	Uniform Cleaning Water
0	Cintas Corporation	602-49480-000-44060	23.28	Lab Towels Floor Mats
0	Cintas Corporation	602-49480-000-44060	36.00	Uniform Laundry
0	Cintas Corporation	101-43126-430-44060	12.68	Uniform Cleaning Mechanics
0	Cintas Corporation	603-49500-000-44060	6.59	Uniform Cleaning Stormwater
0	Cintas Corporation	101-45200-450-44060	30.74	Laundry Services
0	Cintas Corporation	602-49480-000-44060	33.25	Uniform Laundry
0	Cintas Corporation	101-43121-430-44060	26.49	Uniform Cleaning Streets
0	Cintas Corporation	101-45200-450-44060	30.74	Laundry
0	Cintas Corporation	101-45200-450-44060	30.74	Laundry
0	Cintas Corporation	898-46310-000-42110	2.00	1324 Prairie Avenue Hand Sanitizer
	Cintas Corporation		581.02	
172662	City of Faribault	601-49430-000-43850	30.45	005003-032 812 8 Ave NW (New Water Plant)
172662	City of Faribault	898-46310-000-43860	68.74	014197-000 1324 Prairie Ave
172662	City of Faribault	241-46330-461-43820	11.36	005090-007 1806 Shumway Ave
172662	City of Faribault	241-46330-461-43820	11.36	005090-016 1814 Shumway Ave
172662	City of Faribault	602-49480-000-43820	2,240.51	005003-023 214 14 St NE
172662	City of Faribault	211-46310-460-43860	5.70	005003-000 16 1 St SE
172662	City of Faribault	101-45127-450-43820	2,574.92	005003-030 705 17 St SW-Irrigation
172662	City of Faribault	902-00000-000-23935	9,305.13	Water/Sewer Bill-August
172662	City of Faribault	241-46330-461-43820	11.36	005090-000 910 1 St SW
172662	City of Faribault	225-49810-430-43850	8.32	005003-005 Airport Terminal
172662	City of Faribault	225-49810-430-43820	11.36	005003-005 Airport Terminal
172662	City of Faribault	101-45127-450-43820	21.96	005003-043 705 17 St SW
172662	City of Faribault	241-46330-461-43860	19.10	005090-000 910 1 St SW
172662	City of Faribault	241-46330-461-43820	11.36	005090-026 1526 Western Ave
172662	City of Faribault	898-46310-000-43820	192.42	014197-000 1324 Prairie Ave
172662	City of Faribault	241-46330-461-43820	11.36	005090-004 1818 Shumway Ave
172662	City of Faribault	241-46330-461-43820	11.78	1323 NW 7th Street Water Thru 8/31/2021
172662	City of Faribault	241-46330-461-43820	11.36	005090-006 1810 Shumway Ave
172662	City of Faribault	225-49810-430-43850	9.10	005003-004 3401 Hwy 21 W
172662	City of Faribault	211-46310-460-43850	31.82	005003-000 16 1 St SE
172662	City of Faribault	241-46330-461-43850	8.32	902 A Spring Road Sewer thru 8/31/2021

Check Numb	Last Name	Acct 1	Amount	Description
172662	City of Faribault	241-46330-461-43860	5.70	902 A Spring Road Storm Water Thru 8/31/2021
172662	City of Faribault	602-49480-000-43860	195.80	005003-019 214 14 St NE
172662	City of Faribault	225-49810-430-43820	9.62	005003-004 3401 Hwy 21 W
172662	City of Faribault	241-46330-461-43820	11.36	902 A Spring Road Water Thru 8/31/2021
172662	City of Faribault	241-46330-461-43820	11.30	005090-001 920 1 St SW
172662	City of Faribault	241-46330-461-43860	38.36	005090-026 1526 Western Ave
172662	City of Faribault	211-46310-460-43820	23.43	005003-000 16 1 St SE
172662	City of Faribault	602-49480-000-43820	3,173.34	005003-019 214 14 St NE
172662	City of Faribault	602-49480-000-43820	11.36	005003-022 214 14 St NE
172662	City of Faribault	101-45127-450-43850	11.04	005003-043 705 17 St SW
172662	City of Faribault	241-46330-461-43850	8.68	1323 NW 7th Street Sewer Thru 8/31/2021
172662	City of Faribault	898-46310-000-43850	337.95	014197-000 1324 Prairie Ave
172662	City of Faribault	241-46330-461-44375	216.00	September 2021 Utility Reimb Water Account 021919-000
172662	City of Faribault	241-46330-461-43820	11.36	005090-003 1528 Western Ave
172662	City of Faribault	902-00000-000-23935	-9,305.13	City Water Bill
172662	City of Faribault	241-46330-461-43860	5.88	1323 NW 7th Street Storm Water Thru 8/31/2021
172662	City of Faribault	101-45127-450-43860	31.52	005003-043 705 17 St SW
172662	City of Faribault	241-46330-461-43860	20.69	005090-007 1806 Shumway Ave
172662	City of Faribault	225-49810-430-43860	146.80	005003-004 3401 Hwy 21 W
	City of Faribault		9,572.85	
172663	Clean Choice Energy	101-45200-450-43810	710.40	3025764661815 Alexander Dr
172663	Clean Choice Energy	101-43160-430-43810	31.54	3043806371690 Highway 60W Street Lighting
172663	Clean Choice Energy	101-45200-450-43810	193.10	3043066891800 Alexander Dr Concession Stand
172663	Clean Choice Energy	101-43170-430-43810	215.59	3025252474050 Highway 60W Signal Lights
172663	Clean Choice Energy	101-45500-450-43810	2,121.52	30234228711 Division St E (Library)
172663	Clean Choice Energy	101-45200-450-43810	220.64	304017445900 Lyndale Ave N
172663	Clean Choice Energy	101-45127-450-43810	143.52	304160080705 17 St SW (Soccer Complex)
172663	Clean Choice Energy	101-43160-430-43810	430.68	302767481210 3 St NE St Light
172663	Clean Choice Energy	101-43160-430-43810	27.57	304116511800 Lyndale Ave SW
172663	Clean Choice Energy	101-45200-450-43810	41.05	303510224520 3rd St NW (Central Pk Bandstand)
172663	Clean Choice Energy	101-43170-430-43810	225.70	3034532651500 7th St NW Signal Lights
172663	Clean Choice Energy	101-43160-430-43810	194.18	3041576321602 2nd Ave NW
172663	Clean Choice Energy	602-49450-000-43810	177.65	3036919802219 Grant St NW Lift Station
172663	Clean Choice Energy	101-45200-450-43810	19.76	303239611330 9th Ave SW Sr High Tennis Cts
172663	Clean Choice Energy	602-49450-000-43810	17.27	303203605319 Lind St Lift Station
172663	Clean Choice Energy	101-45200-450-43810	63.14	302261595920 9th Ave SW
172663	Clean Choice Energy	101-43170-430-43810	106.20	3042653021990A Lyndale Ave N Signal
172663	Clean Choice Energy	601-49430-000-43810	1,542.00	302969048350 Alexander Park Well #6
172663	Clean Choice Energy	603-49500-000-43810	63.41	3040518161200 Belview Tr
172663	Clean Choice Energy	602-49450-000-43810	21.56	3027721851150 Willow St Lift Station
172663	Clean Choice Energy	101-43160-430-43810	317.91	3041576453305 Highway 60

Check Numb	Last Name	Acct 1	Amount	Description
172663	Clean Choice Energy	101-45200-450-43810	20.50	3023211021000 7th Ave SW
172663	Clean Choice Energy	101-43121-430-43810	4,285.08	3040518161200 Belview Tr
172663	Clean Choice Energy	902-00000-000-23935	16,093.51	Solar Bill - July
172663	Clean Choice Energy	101-45126-450-43810	696.67	303373970117 Shumway Ave
172663	Clean Choice Energy	101-43170-430-43810	26.68	3041315032200 30 St NW Signal Lights
172663	Clean Choice Energy	601-49430-000-43810	2,206.52	3039299721904 Fairgrounds Dr Well
172663	Clean Choice Energy	101-43160-430-43810	246.32	303661815495 Heritage Place
172663	Clean Choice Energy	101-43160-430-43810	23.81	3041165121000 Lyndale Ave S
172663	Clean Choice Energy	902-00000-000-23935	-16,093.51	Clean Choice
172663	Clean Choice Energy	101-42210-420-43810	780.91	302527702122 2nd St NW (Fire Hall)
172663	Clean Choice Energy	101-43160-430-43810	30.71	3041165101904 Grant St
172663	Clean Choice Energy	602-49450-000-43810	445.96	3040518161200 Belview Tr
172663	Clean Choice Energy	601-49430-000-43810	445.96	3040518161200 Belview Tr
	Clean Choice Energy		16,093.51	
172632	Colonial Life	101-00000-000-21711	80.00	PR Batch 00518.09.2021 Short Term Disability
	Colonial Life		80.00	
172664	Commercial Asphalt Company	404-45200-450-45300	4,863.09	Asphalt Two Rivers
	Commercial Asphalt Company		4,863.09	
172665	Community Co-op Oil Assn	101-43126-430-42110	23.28	LP For Forklift
172665	Community Co-op Oil Assn	101-43121-430-42110	7.42	Gas For Blowers
172665	Community Co-op Oil Assn	101-45200-450-44040	5.50	Tire Repair
172665	Community Co-op Oil Assn	101-43170-430-42110	10.50	Gas for Paint Machine
172665	Community Co-op Oil Assn	101-43126-430-42110	10.30	Gas For Paint Machine
172665	Community Co-op Oil Assn	101-43121-430-42110	7.45	Gas For Blowers
172665	Community Co-op Oil Assn	101-43121-430-44040	152.00	Tire Repair / Street #316
172665	Community Co-op Oil Assn	101-42220-420-42120	30.33	Fuel for UTV
172665	Community Co-op Oil Assn	101-45122-450-42120	16.76	Mower Gas
172665	Community Co-op Oil Assn	101-43121-430-42110	45.00	Tire Disposal Fee
	Community Co-op Oil Assn		308.54	
172666	CoreLogic SafeRent	241-46330-461-43090	29.19	Background Checks (3)
	CoreLogic SafeRent		29.19	
172667	Corks & Pints	290-46500-462-44600	5,000.00	2021 Micro Grants

Check Numb	Last Name	Acct 1	Amount	Description
	Corks & Pints		5,000.00	
172668	Cowan Dennis	601-00000-000-20200	48.32	Refund Check 006707-000, 1427 18 St SW
	Cowan Dennis		48.32	
172669	Crane Creek Asphalt	603-49500-000-42240	853.30	Black Top For Western Ave Catch Basin Repair
172669	Crane Creek Asphalt	404-45200-450-45200	15,427.21	Trail Overlay
172669	Crane Creek Asphalt	601-49430-000-42240	1,337.98	7th Ave SW Water Main Break
172669	Crane Creek Asphalt	602-49450-000-42240	190.21	Black Top For Irving Ave Sewer Repair
172669	Crane Creek Asphalt	101-43121-430-42240	138.00	Hot Mix For Streets
172669	Crane Creek Asphalt	601-49430-000-45300	6,254.86	Wear Course At Old Water Plant
172669	Crane Creek Asphalt	601-49430-000-45300	2,636.71	Black Top WTP
172669	Crane Creek Asphalt	101-43121-430-42240	300.00	Tack For Patching
172669	Crane Creek Asphalt	101-43121-430-42240	787.18	Asphalt For Street Paving
	Crane Creek Asphalt		27,925.45	
172670	Culligan	101-42110-420-42230	342.70	Solar Salt - Water
172670	Culligan	101-45500-450-44160	37.00	Drinking Water Equip Rental
172670	Culligan	101-45200-450-42110	110.95	Softener Salt & Rust Remover Salt
172670	Culligan	602-49450-000-42230	41.55	Softener Salt for PWP Bldg
172670	Culligan	603-49500-000-42230	5.91	Softener Salt for PWP Bldg
172670	Culligan	101-43121-430-42230	399.24	Softener Salt for PWP Bldg
172670	Culligan	601-49430-000-42230	41.55	Softener Salt for PWP Bldg
172670	Culligan	602-49480-000-44160	47.00	Softner Rental
172670	Culligan	101-45500-450-44160	37.00	Drinking Water Equip Rental
	Culligan		1,062.90	
172671	Dalco	603-49500-000-42230	2.46	Towels/Soap/Urinal Screens
172671	Dalco	602-49450-000-42230	9.49	Cleaning Supplies/Bathroom Towels
172671	Dalco	602-49450-000-42230	17.30	Towels/Soap/Urinal Screens
172671	Dalco	101-43121-430-42230	166.24	Towels/Soap/Urinal Screens
172671	Dalco	603-49500-000-42230	1.36	Cleaning Supplies/Bathroom Towels
172671	Dalco	101-43121-430-42230	91.21	Cleaning Supplies/Bathroom Towels
172671	Dalco	101-42210-420-42230	104.80	2 Cases Paper Towels
172671	Dalco	601-49430-000-42230	17.30	Towels/Soap/Urinal Screens
172671	Dalco	601-49430-000-42230	9.49	Cleaning Supplies/Bathroom Towels
	Dalco		419.65	

Check Numb	Last Name	Acct 1	Amount	Description
172672	Diamond Mowers Inc	101-45200-450-42210	261.11	Boom Mower Blades
	Diamond Mowers Inc		261.11	
172673	E O Johnson Company Inc-Dallas	101-45110-450-44160	286.61	Copier Lease
	E O Johnson Company Inc-Dallas		286.61	
172674	Express Mobile Plus Inc	290-46500-462-44600	2,000.00	2021 Micro Grants
	Express Mobile Plus Inc		2,000.00	
172675	Fame Awards	101-45130-450-42110	189.00	Summer Softball Plaques
	Fame Awards		189.00	
172676	Fareway Stores Inc #126	101-41940-410-42110	33.23	Notebooks & Water
172676	Fareway Stores Inc #126	101-41800-410-44382	48.93	Employee Recognition Food/Supplies
172676	Fareway Stores Inc #126	101-41800-410-44382	399.27	Brats/Buns/Brownies/Potato Salad - Employee Recognition
	Fareway Stores Inc #126		481.43	
172677	Faribault Ace Hardware	101-41940-410-42110	33.14	Cleaner/Trash Bags/Coffee Filters
172677	Faribault Ace Hardware	602-49480-000-42110	63.84	Cleaning Supplies
172677	Faribault Ace Hardware	101-42123-420-42110	26.09	Tape Measure / #14
172677	Faribault Ace Hardware	101-43126-430-42110	14.39	Extension Cord
172677	Faribault Ace Hardware	601-49430-000-42110	12.59	Water Plant Maintenance Materials
172677	Faribault Ace Hardware	101-43121-430-42210	1.20	Screws /Street #117
172677	Faribault Ace Hardware	101-42210-420-42210	17.99	Trimmer Line
172677	Faribault Ace Hardware	602-49450-000-42110	48.55	Cleaning Supplies
172677	Faribault Ace Hardware	241-46330-461-42110	7.18	902 A Spring Road Handle
172677	Faribault Ace Hardware	601-49430-000-42110	48.99	Lawn Food Water Plant
172677	Faribault Ace Hardware	101-43121-430-42110	7.19	Bug Spray
172677	Faribault Ace Hardware	101-45200-450-42410	11.99	Tape Measure
172677	Faribault Ace Hardware	101-45126-450-42110	42.28	Weed Killer
172677	Faribault Ace Hardware	101-41940-410-42110	39.57	Weed Killer/Picture Hanger/ Paper Towels
172677	Faribault Ace Hardware	101-42110-420-42230	14.38	Trufuel - Ant Bait
	Faribault Ace Hardware		389.37	
172678	Faribault Area Chamber of Commerce	101-00000-000-20300	18,204.22	Lodging Tax - August

Check Numb	Last Name	Acct 1	Amount	Description
	Faribault Area Chamber of Commerce		18,204.22	
0	Faribault Fleet Supply Inc	602-49450-000-42110	-2.21	Payment on Invoice#024950 Was Doubled
0	Faribault Fleet Supply Inc	603-49500-000-42110	-0.31	Payment on Invoice#024950 Was Doubled
0	Faribault Fleet Supply Inc	101-45200-450-42110	6.87	Chain
0	Faribault Fleet Supply Inc	601-49430-000-42110	8.49	Plunger Water Plant Bathroom
0	Faribault Fleet Supply Inc	101-43121-430-42210	-21.23	Payment on Invoice#024950 Was Doubled
0	Faribault Fleet Supply Inc	101-45200-450-42110	19.96	Nuts & Bolts
0	Faribault Fleet Supply Inc	601-49430-000-42110	11.99	Hardware
0	Faribault Fleet Supply Inc	601-49430-000-42110	-2.21	Payment on Invoice#024950 Was Doubled
0	Faribault Fleet Supply Inc	101-43121-430-42110	25.15	LP For #202
0	Faribault Fleet Supply Inc	101-45200-450-42110	2.58	New Key
0	Faribault Fleet Supply Inc	101-42110-420-42110	29.25	Nylon Cord for Flag
0	Faribault Fleet Supply Inc	101-45200-450-42110	54.76	Twine and Nails
0	Faribault Fleet Supply Inc	601-49430-000-42110	36.34	Plumbing Supplies
0	Faribault Fleet Supply Inc	101-43126-430-42410	54.99	Step Ladder
0	Faribault Fleet Supply Inc	601-49430-000-42110	54.98	Garden Hose And Nozzle
0	Faribault Fleet Supply Inc	601-49430-000-42110	1,360.80	Softener Salt for Water Treatment Plant
	Faribault Fleet Supply Inc		1,640.20	
172679	Faribault HRA	601-00000-000-20200	10.32	Refund Check 005090-164, 1323 7 St NW
	Faribault HRA		10.32	
172680	Faribault Interiors	241-46330-461-44050	7,200.00	902 A Spring Road 3 Bedroom Unit Flooring Replacement Carpet on
172680	Faribault Interiors	241-46330-461-44050	850.00	902 A Spring Road Bathroom Vanity and Top White (2)
	Faribault Interiors		8,050.00	
172681	Faribault Post Office	603-49500-000-43220	1,075.82	Utility Billing Postage
172681	Faribault Post Office	602-49480-000-43220	1,075.82	Utility Billing Postage
172681	Faribault Post Office	601-49430-000-43220	1,075.82	Utility Billing Postage
	Faribault Post Office		3,227.46	
0	Faribo Air Conditioning & Heating Inc	241-46330-461-44010	2,560.00	1528/1534 Western 1814 Shumway 912-914 & 920 1st St 20 NE 1st 90
0	Faribo Air Conditioning & Heating Inc	241-46330-461-44010	4,410.00	49 Units Furnace Clean & Tunes
0	Faribo Air Conditioning & Heating Inc	211-46310-460-44010	135.00	16 SE 1st Street Furnace Clean & Tune
	Faribo Air Conditioning & Heating Inc		7,105.00	

Check Numb	Last Name	Acct 1	Amount	Description
0	Faribo Plumbing & Heating Inc	241-46330-461-44010	100.00	523 Division Street Water Heater Repair
	Faribo Plumbing & Heating Inc		100.00	
0	Fastenal Company	101-43170-430-42110	9.80	Safety Glasses And Ear Plugs
0	Fastenal Company	101-45200-450-42110	39.05	Concrete Anchors
0	Fastenal Company	101-43126-430-42110	150.32	Gloves And Ear Plugs
	Fastenal Company		199.17	
0	Fette Electronics Inc	602-49450-000-43090	32.68	Monitor Fire & Sprinkler System PWP
0	Fette Electronics Inc	603-49500-000-43090	4.64	Monitor Fire & Sprinkler System PWP
0	Fette Electronics Inc	601-49430-000-43090	32.68	Monitor Fire & Sprinkler System PWP
0	Fette Electronics Inc	101-43121-430-43090	314.00	Monitor Fire & Sprinkler System PWP
	Fette Electronics Inc		384.00	
172682	FreshAir Sensor LLC	898-46310-000-43090	7,770.00	Order # 2103100004 FreshAir Smoking Detection System With Monito
	FreshAir Sensor LLC		7,770.00	
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Reverse Osmosis Cooler Rental
	Garlick Brothers LLC		40.00	
172683	Glenn's Service LLC	101-42121-420-43090	97.50	Towed Stolen Moped from 7th Ave SW to PD Evidence Garage / 21-31
172683	Glenn's Service LLC	101-42123-420-44040	25.00	Tire Repair / #4
	Glenn's Service LLC		122.50	
172684	Good Day Coffee LLC	290-46500-462-44600	2,500.00	2021 Micro Grants
	Good Day Coffee LLC		2,500.00	
172685	Grainger Inc	101-43126-430-42110	47.97	Eye Wash Station
	Grainger Inc		47.97	
0	Guardian Fleet Safety	101-42123-420-42210	132.28	SoundOff Signal Dual Colored Light
	Guardian Fleet Safety		132.28	
172686	Haak Isaac	601-00000-000-20200	46.92	Refund Check 006123-000, 834 8 Ave SW

Check Numb	Last Name	Acct 1	Amount	Description
	Haak Isaac		46.92	
172687	Hanson Simonette Trust June	601-00000-000-20200	0.03	Refund Check 012942-000, 1128 5 St SE
172687	Hanson Simonette Trust June	603-00000-000-20200	0.18	Refund Check 012942-000, 1128 5 St SE
172687	Hanson Simonette Trust June	602-00000-000-20200	0.27	Refund Check 012942-000, 1128 5 St SE
172687	Hanson Simonette Trust June	601-00000-000-20200	85.01	Refund Check 012942-000, 1128 5 St SE
	Hanson Simonette Trust June		85.49	
172688	Hardy Laura & Randy	601-00000-000-20200	19.57	Refund Check 006881-000, 1155 Kingswood Cr
	Hardy Laura & Randy		19.57	
172689	Harry Brown's LLC	101-45200-450-42210	19.09	Electrical Automotive Parts
172689	Harry Brown's LLC	101-45200-450-42210	62.52	Distributer Cap
	Harry Brown's LLC		81.61	
172690	Hawkins Inc	602-49480-000-42160	5,834.80	Ferric Phos Control
172690	Hawkins Inc	601-49430-000-42160	2,430.50	Ammonia And Sodium Silicate For Water Treatment
172690	Hawkins Inc	602-49480-000-42160	1,034.91	Bleach Filament Control
172690	Hawkins Inc	602-49480-000-42160	0.01	Chlorine Cylinder Rental
172690	Hawkins Inc	602-49480-000-42160	-0.01	Chlorine Cylinder Rental
172690	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Rental
172690	Hawkins Inc	101-45122-450-42160	586.98	Pool Chemicals
172690	Hawkins Inc	602-49480-000-42160	5,839.68	Ferric Phos Removal
172690	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Rental
172690	Hawkins Inc	601-49430-000-42160	677.00	Chlorine For Water Treatment
172690	Hawkins Inc	601-49430-000-42160	1,050.28	Sodium Permanganate For Water Treatment
172690	Hawkins Inc	601-49430-000-42160	3,861.00	Sodium Silicate For Water Treatment
	Hawkins Inc		21,315.15	
172691	HD Supply Facilities Maintenance	241-46330-461-42110	48.67	Laundry Brass Faucet
	HD Supply Facilities Maintenance		48.67	
172692	HDS LLC	240-46210-460-43090	120.00	MTCS Transmittal Through 9/30/2021
	HDS LLC		120.00	
172693	Heartland Animal Hospital	101-42700-420-43090	466.05	Care for Chloe the Stray / 21-2924

Check Numb	Last Name	Acct 1	Amount	Description
172693	Heartland Animal Hospital	101-42700-420-43090	121.50	Care of "Chloe" 21-2924
	Heartland Animal Hospital		587.55	
172694	Hiawathaland Transit/Three Rivers Community Action	101-00000-000-20400	170.25	Bus Token Sales - August
	Hiawathaland Transit/Three Rivers Community Action		170.25	
172695	Hillyard Hutchinson	101-45122-450-42230	297.29	Toilet Tissue
172695	Hillyard Hutchinson	101-42110-420-42230	179.73	Cleaning Cloths/Cleaning Pads/Trash Liners/Etc.
	Hillyard Hutchinson		477.02	
172696	Hodges Badge Company Inc	101-45140-450-42110	1,384.46	Pet Parade Awards
	Hodges Badge Company Inc		1,384.46	
0	Holm Connie	101-42110-420-43220	20.10	Postage-Evidence to BCA / 21-2790
	Holm Connie		20.10	
0	Horizon Commercial Pool Supply	101-45122-450-42230	1,345.56	Pool Parts
	Horizon Commercial Pool Supply		1,345.56	
172697	House of Print	101-45110-450-42030	3,829.79	2021 Fall Buckham Bulletin Printing
	House of Print		3,829.79	
172698	Housefacts	241-46330-461-44010	50.00	1225 NW 2nd Street Garage Door Inspection
	Housefacts		50.00	
172699	Hy-Vee - Accounts Receivable	101-45125-450-42990	4.29	Hot Dog Buns For Resale at Aquatic Center
172699	Hy-Vee - Accounts Receivable	101-45125-450-42990	13.45	Hot Dog Buns for Resale at Aquatic Center
172699	Hy-Vee - Accounts Receivable	101-41800-410-44382	78.71	Employee Recognition Food/Supplies
	Hy-Vee - Accounts Receivable		96.45	
0	I & S Group Inc	101-45110-450-43090	1,764.00	Platting Fees - Buckham West
0	I & S Group Inc	101-45110-450-43090	1,000.00	Design Services Senior Center
0	I & S Group Inc	898-46310-000-43090	942.00	1324 Prairie Avenue Project 21-25019 Parking Lot Construction Ad

Check Numb	Last Name	Acct 1	Amount	Description
	I & S Group Inc		3,706.00	
172633	IAFF Local 665	101-00000-000-21708	720.00	PR Batch 00518.09.2021 IAFF Local 665
	IAFF Local 665		720.00	
172634	ICMA Retirement Trust 457	101-00000-000-21706	335.00	PR Batch 00518.09.2021 ICMA Deferred Comp
	ICMA Retirement Trust 457		335.00	
0	Innovative Office Solutions LLC	101-43121-430-42110	74.25	Plates/Napkins/Paper Towels
0	Innovative Office Solutions LLC	240-46210-460-42010	43.27	Folders, Paper, Pencil Cup, Etc.
0	Innovative Office Solutions LLC	240-46210-460-42110	16.28	Kleenex
0	Innovative Office Solutions LLC	101-45500-450-42410	639.93	Safe
0	Innovative Office Solutions LLC	603-49500-000-42110	1.09	Plates/Napkins/Paper Towels
0	Innovative Office Solutions LLC	240-46210-460-42010	20.24	Six Pocket Sorters (2)
0	Innovative Office Solutions LLC	240-46210-460-42010	49.66	Cart for Deanna and Stephanie
0	Innovative Office Solutions LLC	101-45110-450-42010	29.65	Display Rail & Scissors
0	Innovative Office Solutions LLC	101-45110-450-42010	60.62	Name Badges
0	Innovative Office Solutions LLC	601-49430-000-42110	7.73	Plates/Napkins/Paper Towels
0	Innovative Office Solutions LLC	602-49450-000-42110	7.73	Plates/Napkins/Paper Towels
0	Innovative Office Solutions LLC	240-46210-460-42010	55.00	Foam Board
0	Innovative Office Solutions LLC	101-45110-450-42010	16.74	Wall File Organizer
0	Innovative Office Solutions LLC	101-43110-430-42010	15.70	Pens and Notepads
	Innovative Office Solutions LLC		1,037.89	
172700	Insty-Prints	240-46210-460-42030	49.50	Business Cards for Connie Springer
172700	Insty-Prints	101-45110-450-42030	71.14	Business Cards - Chad Barman
	Insty-Prints		120.64	
0	Internal Revenue Service	101-00000-000-21703	16,112.40	PR Batch 00518.09.2021 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	16,112.40	PR Batch 00518.09.2021 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	5,910.20	PR Batch 00518.09.2021 Medicare Employer
0	Internal Revenue Service	101-00000-000-21704	5,910.20	PR Batch 00518.09.2021 Medicare Employee
0	Internal Revenue Service	101-00000-000-21701	39,724.07	PR Batch 00518.09.2021 Federal Income Tax
	Internal Revenue Service		83,769.27	
172635	IUOE Local 70	101-00000-000-21708	2,266.58	PR Batch 00518.09.2021 Local 70 Union Dues

Check Numb	Last Name	Acct 1	Amount	Description
	IUOE Local 70		2,266.58	
172701	Jeno Cory J	601-49430-000-45200	9,000.00	Well House 3 Improvements
	Jeno Cory J		9,000.00	
0	John Henry Foster MN Inc	602-49480-000-42210	175.18	Air Compressor Parts
	John Henry Foster MN Inc		175.18	
172702	Johnson Fauna	601-00000-000-20200	94.19	Refund Check 015753-001, 621 Hulett Ave
	Johnson Fauna		94.19	
172703	Johnson Tricia	101-45140-450-43090	87.50	Interpreting Services - Youth Football
172703	Johnson Tricia	101-45140-450-43090	140.00	Interpret - Flag Football
	Johnson Tricia		227.50	
0	Kennedy & Graven, Chartered	101-41610-410-43040	184.50	FA105-00197 Charter Commission
0	Kennedy & Graven, Chartered	101-41610-410-43040	61.50	FA105-00260 Senior Center
0	Kennedy & Graven, Chartered	101-41610-410-43040	574.20	FA105-00005 General Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	24.10	FA105-00394 Geiger Addition Subdivision
0	Kennedy & Graven, Chartered	101-00000-000-22000	24.10	FA105-00395 Daikin 24th Street Matter
0	Kennedy & Graven, Chartered	101-41610-410-43040	939.60	FA105-00417 2021 City Council Meeting
0	Kennedy & Graven, Chartered	101-41610-410-43040	52.20	FA105-00027 General Code Enforcement Issues
0	Kennedy & Graven, Chartered	101-00000-000-22000	24.10	FA105-00423 C. Allen Homes Development
0	Kennedy & Graven, Chartered	437-41940-410-45207	84.50	FA105-00401 Purchase of FBO Properties LLC Parcel of Land
0	Kennedy & Graven, Chartered	280-46310-461-43040	121.80	Public Housing Declaration of Trust
0	Kennedy & Graven, Chartered	280-46310-461-43040	143.50	Sale of 1116 2nd Street NW
0	Kennedy & Graven, Chartered	101-41610-410-43040	410.00	FA105-00434 2021 Wells Township Annexation Matter
0	Kennedy & Graven, Chartered	101-41610-410-43040	82.00	FA105-00436 2021 Cannon City Township Annexation Matter
0	Kennedy & Graven, Chartered	601-49430-000-45300	2,368.30	FA105-00439 Water Tower Project
0	Kennedy & Graven, Chartered	272-46500-462-43070	168.70	FA105-00385 Lofts at Evergreen
0	Kennedy & Graven, Chartered	101-41610-410-43040	104.40	FA105-00063 Police Department Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	1,127.50	FA105-00008 Real Estate Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	365.40	FA105-00028 General Planning Matters
0	Kennedy & Graven, Chartered	280-46310-461-43040	622.75	Donation of Lot Division Street East Lot PID 18.32.2.80.002
0	Kennedy & Graven, Chartered	280-46310-461-43040	87.00	HRA Meetings August 2021
0	Kennedy & Graven, Chartered	101-41610-410-43040	139.20	FA105-00012 General Licensing Matters
0	Kennedy & Graven, Chartered	101-00000-000-11540	457.90	FA105-00190 Faribault Foods
0	Kennedy & Graven, Chartered	101-41610-410-43040	164.00	FA105-00356 Notice of Legal Claim: ACLU V CoF

Check Numb	Last Name	Acct 1	Amount	Description
0	Kennedy & Graven, Chartered	437-41940-410-45208	577.10	FA105-00435 Acquisition of Vern Blow Property
0	Kennedy & Graven, Chartered	437-41940-410-45204	60.30	FA105-00387 Acquisition of Lockerby Property
0	Kennedy & Graven, Chartered	101-00000-000-22000	1,315.00	FA105-00427 Met Con Business Park Second Addition
0	Kennedy & Graven, Chartered	474-43121-430-45300	246.00	FA105-00429 2021 Acquisition of Parcel of Land from Faribault Fo
0	Kennedy & Graven, Chartered	101-00000-000-22000	96.40	FA105-00426 Stoneridge Third Addition
0	Kennedy & Graven, Chartered	401-43121-430-43090	123.00	FA105-00440 Franchise Fee Ordinance Change
0	Kennedy & Graven, Chartered	101-00000-000-22000	1,000.20	FA105-000433 MET CON Business Park Fourth Addition
	Kennedy & Graven, Chartered		11,749.25	
0	Kielmeyer Construction Inc	101-43121-430-42240	1,255.84	Crushed Rock for Gravel Roads
	Kielmeyer Construction Inc		1,255.84	
172704	KorTerra Inc	602-49450-000-43095	1,437.67	Locate Software Service Fee 9/14/21-9/13/22
172704	KorTerra Inc	603-49500-000-43095	1,437.66	Locate Software Service Fee 9/14/21-9/13/22
172704	KorTerra Inc	601-49430-000-43095	1,437.67	Locate Software Service Fee 9/14/21-9/13/22
	KorTerra Inc		4,313.00	
172705	Kusnierek Joseph	601-00000-000-20200	46.52	Refund Check 007089-000, 820 Westwood Dr
	Kusnierek Joseph		46.52	
172706	Larkin Jimmie	898-46310-000-44010	70.54	Monthly Fire/Occupant/Elevator Alarm Monitoring
	Larkin Jimmie		70.54	
172636	Law Enforcement Labor Services Inc	101-00000-000-21708	1,397.00	PR Batch 00518.09.2021 LELS 357 Union Dues
	Law Enforcement Labor Services Inc		1,397.00	
172707	League of Minnesota Cities	101-41110-410-44330	20,029.00	9/1/2021-8/31/2022 Membership Dues
172707	League of Minnesota Cities	101-41110-410-44330	30.00	2021-20202 MN Mayors Association Dues
	League of Minnesota Cities		20,059.00	
172708	League of Minnesota Cities Ins Trust	101-45130-450-41510	287.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42121-420-41510	9,341.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42123-420-41510	29,067.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	603-49500-000-41510	951.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	602-49450-000-41510	6,099.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42210-420-41510	1,951.00	Workers Compensation Insurance

Check Numb	Last Name	Acct 1	Amount	Description
172708	League of Minnesota Cities Ins Trust	101-42700-420-41510	1,637.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-41580-410-41510	190.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-43121-430-41510	11,530.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45500-450-41510	934.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-43190-430-41510	504.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-41940-410-41510	857.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42400-420-41510	397.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45140-450-41510	915.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-43110-430-41510	103.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	902-00000-000-23935	-110,614.00	LMCIT Work Comp Premium
172708	League of Minnesota Cities Ins Trust	101-45200-450-41510	5,315.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-41910-410-41510	374.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-41800-410-41510	197.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45126-450-41510	90.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42110-420-41510	7,698.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-41510-410-41510	445.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42220-420-41510	17,195.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45125-450-41510	2,189.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45122-450-41510	446.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45122-450-41510	1,059.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	240-46210-460-41510	1,327.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-42124-420-41510	442.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-43126-430-41510	1,589.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-41320-410-41510	273.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	101-45110-450-41510	624.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	602-49480-000-41510	4,510.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	601-49430-000-41510	2,061.00	Workers Compensation Insurance
172708	League of Minnesota Cities Ins Trust	902-00000-000-23935	110,614.00	Worker's Compensation Coverage Premium
172708	League of Minnesota Cities Ins Trust	101-41110-410-41510	17.00	Workers Compensation Insurance
	League of Minnesota Cities Ins Trust		110,614.00	
0	Little Rodney	101-45127-450-43090	1,410.00	Mowing
0	Little Rodney	101-45127-450-43090	1,175.00	Mowing
0	Little Rodney	101-45126-450-43090	165.00	Mowing
0	Little Rodney	101-45200-450-43090	1,200.00	CO RD #48 & HWY 60 Spraying
0	Little Rodney	101-45126-450-43090	220.00	Mowing
	Little Rodney		4,170.00	
172709	LNS Court Reporting and Captioning	101-41110-410-43090	464.00	August Council Meeting CC

Check Numb	Last Name	Acct 1	Amount	Description
	LNS Court Reporting and Captioning		464.00	
0	Locators and Supplies Inc	602-49450-000-42110	157.59	Green Marking Paint For Utility Locates
	Locators and Supplies Inc		157.59	
172710	Loffler Companies Inc	603-49500-000-44160	0.70	Copies August 2021 PWP
172710	Loffler Companies Inc	101-42210-420-44160	18.93	Copier Charges 07/01/2021 to 07/31/2021
172710	Loffler Companies Inc	602-49450-000-44160	4.97	Copies August 2021 PWP
172710	Loffler Companies Inc	101-43121-430-44160	35.74	Copies July 2021 PWP
172710	Loffler Companies Inc	601-49430-000-44160	4.97	Copies August 2021 PWP
172710	Loffler Companies Inc	101-42210-420-44160	15.74	Copier Charges 08/01/2021 to 08/31/2021
172710	Loffler Companies Inc	101-42124-420-44160	-114.88	Over-Payment of NC15873-01
172710	Loffler Companies Inc	101-42124-420-44160	52.18	B/W and Color Copies
172710	Loffler Companies Inc	101-43121-430-44160	47.72	Copies August 2021 PWP
172710	Loffler Companies Inc	101-42124-420-44160	113.83	B/W and Color Copies
172710	Loffler Companies Inc	603-49500-000-44160	0.53	Copies July 2021 PWP
172710	Loffler Companies Inc	602-49450-000-44160	3.72	Copies July 2021 PWP
172710	Loffler Companies Inc	601-49430-000-44160	3.72	Copies July 2021 PWP
	Loffler Companies Inc		187.87	
0	Long Matt	101-42121-420-43310	65.00	Lunch Per Diem / MNIAI Educational Conference
	Long Matt		65.00	
0	Malecha Violet	101-42123-420-43310	14.00	Lunch Per Diem / Basic PIT
	Malecha Violet		14.00	
0	Marco Technologies LLC	101-41510-410-44045	157.80	Printer Contract September
	Marco Technologies LLC		157.80	
172711	Menards	601-49430-000-42110	35.98	Gable Vents Well House 3
	Menards		35.98	
172712	Metronet Holdings LLC	101-42110-420-43250	150.90	Fiber-Speed Internet
	Metronet Holdings LLC		150.90	

Check Numb	Last Name	Acct 1	Amount	Description
172713	Meuwissen Henry	603-00000-000-20200	0.74	Refund Check 012292-000, 22 3 St NW
172713	Meuwissen Henry	601-00000-000-20200	0.19	Refund Check 012292-000, 22 3 St NW
172713	Meuwissen Henry	601-00000-000-20200	0.10	Refund Check 012292-000, 22 3 St NW
172713	Meuwissen Henry	601-00000-000-20200	1.26	Refund Check 012292-000, 22 3 St NW
172713	Meuwissen Henry	601-00000-000-20200	80.26	Refund Check 012292-000, 22 3 St NW
172713	Meuwissen Henry	602-00000-000-20200	1.07	Refund Check 012292-000, 22 3 St NW
172713	Meuwissen Henry	602-00000-000-20200	2.28	Refund Check 012292-000, 22 3 St NW
	Meuwissen Henry		85.90	
172714	Midwest Tape LLC	101-45500-450-42192	9.74	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	58.97	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	82.98	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	22.49	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	29.99	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	475.88	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	115.44	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	34.99	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	18.74	Audio/Visual
172714	Midwest Tape LLC	101-45500-450-42192	11.24	Audio/Visual
	Midwest Tape LLC		860.46	
172715	Minnesota Association of Government Communicators	101-45110-450-43140	20.00	MAGC Fall Conference
	Minnesota Association of Government Communicators		20.00	
0	Minnesota Child Support Payment Center	101-00000-000-21716	533.82	PR Batch 00518.09.2021 Child Support
	Minnesota Child Support Payment Center		533.82	
172716	Minnesota Department of Health	602-49450-000-44330	55.00	Nagel Class D License and Exam Fee
	Minnesota Department of Health		55.00	
172717	Minnesota Department of Labor & Industry	101-45500-450-44390	50.00	Boiler/Pressure Vessel License
172717	Minnesota Department of Labor & Industry	101-42210-420-43090	10.00	Pressure Vessel Check (693666)
172718	Minnesota Department of Labor & Industry	101-00000-000-20820	1,336.43	August 2021 Surcharge
172718	Minnesota Department of Labor & Industry	101-00000-420-36260	-26.66	August 2021 Surcharge Retained
	Minnesota Department of Labor & Industry		1,369.77	
172719	Minnesota Department of Public Safety	101-42123-420-44390	25.00	Registration for Forfeited Vehicle 20-2931

Check Numb	Last Name	Acct 1	Amount	Description
172720	Minnesota Department of Public Safety	101-42123-420-44390	25.00	Registration for Forfeited Vehicle 20-4093
	Minnesota Department of Public Safety		50.00	
0	Minnesota Department of Revenue	101-00000-000-21702	17,378.62	PR Batch 00518.09.2021 State Income Tax
	Minnesota Department of Revenue		17,378.62	
172721	Minnesota Department of Transportation	469-43121-430-45300	470.67	(2021-04) 2nd Ave Bridge Structural Metals Inspection
172721	Minnesota Department of Transportation	225-49810-430-44600	5,125.00	Hangar Loan Agreement 10/1/21-10/31/21
172721	Minnesota Department of Transportation	473-43121-430-45304	327.23	(2020-04) Division St. Material Testing/Inspections
172721	Minnesota Department of Transportation	469-43121-430-45300	469.62	(2021-04) 2nd Ave Bridge Material Testing/Inspection
	Minnesota Department of Transportation		6,392.52	
0	Minnesota Elevator Inc	898-46310-000-44010	192.14	1324 Prairie Ave September 2021 Monthly Elevator Service
	Minnesota Elevator Inc		192.14	
172722	Minnesota Rural Water Association	601-49430-000-44330	300.00	MRWA Membership Dues
	Minnesota Rural Water Association		300.00	
172637	Minnesota Teamsters Local 320	101-00000-000-21708	136.00	PR Batch 00518.09.2021 Teamsters Local 320 Non-Essent
172637	Minnesota Teamsters Local 320	101-00000-000-21708	566.20	PR Batch 00518.09.2021 Teamsters 320 Union Dues
	Minnesota Teamsters Local 320		702.20	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	191.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	603-49500-000-43090	191.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49450-000-43090	212.60	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	393.80	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	191.00	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		1,179.40	
172723	Mississippi Welders Supply Inc	101-43126-430-42110	80.70	Welding Rod
	Mississippi Welders Supply Inc		80.70	
172724	MN BCA Criminal Justice Training & Education Unit	101-42123-420-43140	995.00	Training / Leadership in Police Organizations / B Gliem

Check Numb	Last Name	Acct 1	Amount	Description
	MN BCA Criminal Justice Training & Education Unit		995.00	
172725	Money Movers Inc	101-45122-450-43090	7.75	Insurance Reimbursement Maintenance Fee - August
	Money Movers Inc		7.75	
0	Motor Parts & Equipment Corp	101-43121-430-42210	17.98	Paint/Street #306
0	Motor Parts & Equipment Corp	101-43121-430-42210	-42.38	Signal Light Return / Street #306
0	Motor Parts & Equipment Corp	101-43126-430-42110	71.09	Booster Pack Battery
0	Motor Parts & Equipment Corp	101-45200-450-42210	12.98	Air Filter
0	Motor Parts & Equipment Corp	602-49450-000-42210	1.69	Oil Filter for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	16.70	Fuel Filter
0	Motor Parts & Equipment Corp	101-45200-450-42210	63.55	Hydraulic Filter
0	Motor Parts & Equipment Corp	101-43121-430-42210	113.52	Battery / Street #511
0	Motor Parts & Equipment Corp	101-43121-430-42210	4.52	Oil Filter for Stock
0	Motor Parts & Equipment Corp	101-43126-430-42110	62.09	Emblem Tape
0	Motor Parts & Equipment Corp	101-43126-430-42210	-0.01	Wrench Warranty
0	Motor Parts & Equipment Corp	601-49430-000-42210	1.69	Oil Filter for Stock
0	Motor Parts & Equipment Corp	603-49500-000-42210	2.26	Oil Filter for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	7.85	LED Clearance Lights / Street #213
0	Motor Parts & Equipment Corp	101-43126-430-42210	1.13	Oil Filter for Stock
0	Motor Parts & Equipment Corp	101-43126-430-42110	10.47	Wire Connectors
0	Motor Parts & Equipment Corp	101-43126-430-42210	0.01	Wrench Warranty
0	Motor Parts & Equipment Corp	101-43121-430-42210	5.84	Nut Clips / Street #117
	Motor Parts & Equipment Corp		350.98	
0	MTI Distributing Inc	101-45200-450-42210	144.23	Electric Solenoid
0	MTI Distributing Inc	101-45200-450-42210	18.73	0-Rings
	MTI Distributing Inc		162.96	
172726	Munson James	601-00000-000-20200	5.95	Refund Check 009857-000, 2110 15 St NW
	Munson James		5.95	
172727	Myers LeAnn	601-00000-000-20200	41.00	Refund Check 020511-000, 829 Prairie Ave
	Myers LeAnn		41.00	
172728	Navarro Richard & Antonia	601-00000-000-20200	965.45	Refund Check 006994-000, 1026 Valleyview Rd

Check Numb	Last Name	Acct 1	Amount	Description
	Navarro Richard & Antonia		965.45	
172729	New Prague Area Schools	101-45130-450-42110	2,000.00	Adult Fitness Equipment
	New Prague Area Schools		2,000.00	
172631	North American Title Company	401-00000-000-20200	10.00	18.31.3.51.045 (F1091) Overpayment
	North American Title Company		10.00	
0	Northern Safety Technology Inc	101-43121-430-42210	496.87	Strobe Light Covers For Plow Trucks
0	Northern Safety Technology Inc	101-43121-430-42210	22.99	Water Proof Connectors #107
	Northern Safety Technology Inc		519.86	
172730	Nuss Truck & Equipment LLC	101-43121-430-42210	285.72	Seat And Safety Switches / Street #519
	Nuss Truck & Equipment LLC		285.72	
172731	On Target A & M Inc	602-49480-000-43090	159.03	Utility Bill Insertion
172731	On Target A & M Inc	101-43190-430-43090	432.50	Franchise Fee/Watermain Flushing Insert In Utility Billings
172731	On Target A & M Inc	601-49430-000-43090	432.50	Franchise Fee/Watermain Flushing Insert In Utility Billings
172731	On Target A & M Inc	601-49430-000-43090	159.02	Utility Bill Insertion
172731	On Target A & M Inc	603-49500-000-43090	159.02	Utility Bill Insertion
	On Target A & M Inc		1,342.07	
0	Orchard Trust Company	101-00000-000-21706	9,416.88	PR Batch 00518.09.2021 MN Deferred Comp
0	Orchard Trust Company	101-00000-000-21706	1,389.00	PR Batch 00518.09.2021 Roth Deferred Compensation
	Orchard Trust Company		10,805.88	
0	Paape Companies Inc	601-49430-000-44010	254.79	Semi-Annual Billing for PWP Maintenance Agreement
0	Paape Companies Inc	101-45125-450-44010	3,550.00	Building Maintenance
0	Paape Companies Inc	101-42110-420-44010	513.50	Replaced Humidity Sensor
0	Paape Companies Inc	602-49450-000-44010	254.79	Semi-Annual Billing for PWP Maintenance Agreement
0	Paape Companies Inc	101-41940-410-44010	187.50	Maintenance Service Agreement - 2nd Semi-Annual Billing
0	Paape Companies Inc	101-42210-420-44010	641.17	Replace Faulty Pump On The Boiler System
0	Paape Companies Inc	101-43121-430-44010	2,448.19	Semi-Annual Billing for PWP Maintenance Agreement
0	Paape Companies Inc	101-42210-420-44010	93.75	Maintenance Service Agreement - 2nd Semi-Annual Billing
0	Paape Companies Inc	101-45122-450-44010	1,609.63	Maintenance Service Agreement - 2nd Semi-Annual Billing
0	Paape Companies Inc	101-45500-450-44010	1,609.62	Maintenance Service Agreement - 2nd Semi-Annual Billing

Check Numb	Last Name	Acct 1	Amount	Description
0	Paape Companies Inc	603-49500-000-44010	36.23	Semi-Annual Billing for PWP Maintenance Agreement
	Paape Companies Inc		11,199.17	
172732	Papenfus Ronnie	101-43121-430-42210	112.50	Shaft For Plows / Street #306
	Papenfus Ronnie		112.50	
172733	Paradise Center for the Arts	101-45130-450-43131	500.00	Central Park Performance
	Paradise Center for the Arts		500.00	
172734	Petty Cash	101-42110-420-43220	11.60	Postage Stamps
	Petty Cash		11.60	
172735	Pickleball Central	101-45122-450-42110	204.96	Pickleball Supplies
	Pickleball Central		204.96	
172736	Piran Valentino	601-00000-000-20200	3.64	Refund Check 023986-000, 612 Tatepaha Blvd
172736	Piran Valentino	601-00000-000-20200	54.14	Refund Check 023986-000, 612 Tatepaha Blvd
	Piran Valentino		57.78	
172737	Plunkett's Pest Control	101-45122-450-44010	37.85	FCC Pest Control
	Plunkett's Pest Control		37.85	
172738	Polzin Thomas	101-45122-450-44050	3,060.70	Door Glass & Side Glass for Sauna Hallway
172738	Polzin Thomas	101-43121-430-42110	243.10	Glass For Sign Shop Table
	Polzin Thomas		3,303.80	
172739	Porras Juan	101-42121-420-43090	50.00	Translation Services / 21-3082
	Porras Juan		50.00	
172740	Power 96 KQCL FM	101-45110-450-43430	600.00	Pet Parade Advertising
	Power 96 KQCL FM		600.00	
172741	Prill Jessica	290-46500-462-44600	2,500.00	2021 Micro Grant

Check Numb	Last Name	Acct 1	Amount	Description
	Prill Jessica		2,500.00	
0	Property Pros	241-46330-461-42110	250.71	902 A Spring Road Sherwin Williams Paint 5 Gallons/Tape
0	Property Pros	241-46330-461-44010	168.00	904 C Spring Road Toilet Repair
0	Property Pros	241-46330-461-42110	243.93	914 SW 1st Street Sherwin Williams Paint 5 gallons
0	Property Pros	211-46310-460-44010	125.00	16 SE 1st Street August 2021 Mowing
0	Property Pros	241-46330-461-44010	1,638.00	914 SW 1st Street Paint Unit
0	Property Pros	241-46330-461-42110	13.80	521 Lincoln Ave Lamperts Toilet Gasket/ Loctite/Paper Towels
0	Property Pros	241-46330-461-44010	315.00	49 Units Trimming Shrubs Pull Weeds 8/18/2021
0	Property Pros	241-46330-461-42110	209.80	902 A Spring Road Sherwin Williams paint 5 Gallons
0	Property Pros	241-46330-461-44010	168.00	521 Lincoln Ave Toilet Repair (2)
0	Property Pros	241-46330-461-44010	21.00	1816 Shumway Unclog Drain
0	Property Pros	241-46330-461-44010	84.00	1524 Western Unclog Tub/Sink/Tighten Toilet Seat/Check Basement
0	Property Pros	241-46330-461-44010	550.00	49 Units Litter Removal August 2021
0	Property Pros	241-46330-461-44010	3,255.00	902 A Spring Road Painting Wall Prep
0	Property Pros	241-46330-461-44010	281.00	49 Units Spray Weeds 8/10/2021 8/16/2021
0	Property Pros	241-46330-461-44010	3,756.00	49 Units August 2021 Mowing
0	Property Pros	241-46330-461-44010	336.00	910 SW 1st Street Repair Handrail to Stairs & Repair Wall
0	Property Pros	898-46310-000-44010	62.00	1324 Prairie Avenue Spray Weeds 8/16/2021
0	Property Pros	241-46330-461-42110	9.11	914 SW 1st Street Lamperts Cedar Wood Shims
0	Property Pros	241-46330-461-44010	21.00	900 C Spring Road Repair Furnace Hallway Vent
0	Property Pros	101-42700-420-43090	20.00	Lawn Mowing / 21-2777
0	Property Pros	241-46330-461-44010	105.00	910-920 SW 1st Street Remove Playground Equipment/Border & Stake
0	Property Pros	241-46330-461-42110	70.29	902 A Spring Road Faribault Fleet Supply Toilet Wax Gaskets/Toil
0	Property Pros	898-46310-000-44010	730.15	1324 Prairie Avenue August 2021 Mowing
0	Property Pros	241-46330-461-42110	13.95	1532 Western Faribault Fleet Window Well Cover
0	Property Pros	280-46310-461-44010	70.00	1116 NW 2nd Street August 2021 Mowing
0	Property Pros	241-46330-461-42110	209.80	902 A Spring Road Sherwin Williams Paint 5 Gallons
0	Property Pros	241-46330-461-44010	84.00	1532 Western Sink Unclogged/Install Window Well Cover
0	Property Pros	211-46310-460-44010	33.00	16 SE 1st Street Spray Weeds 8/10/2021
	Property Pros		12,843.54	
0	Public Employees Retirement Association	101-00000-000-21705	16,955.35	PR Batch 00518.09.2021 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	18,369.42	PR Batch 00518.09.2021 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	19,563.88	PR Batch 00518.09.2021 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	27,554.19	PR Batch 00518.09.2021 PERA Police & Fire
	Public Employees Retirement Association		82,442.84	
172742	Purple Door Healing Energy LLC	290-46500-462-44600	1,000.00	2021 Micro Grant EDA

Check Numb	Last Name	Acct 1	Amount	Description
	Purple Door Healing Energy LLC		1,000.00	
172743	Quadient Leasing USA Inc	101-41940-410-44160	703.26	Lease Postage Machine
	Quadient Leasing USA Inc		703.26	
172744	Ramy Turf Products LLC	101-45200-450-42110	855.00	Landscape Fabric & Staples
	Ramy Turf Products LLC		855.00	
172745	Recap Advisors LLC	241-46330-461-43090	3,073.75	RAD Feasibility 8/1/2021 to 8/31/2021
172745	Recap Advisors LLC	241-46330-461-43090	375.00	RAD Feasibility June 2021
	Recap Advisors LLC		3,448.75	
172746	Recreation Supply Company	101-45122-450-42110	44.73	Pool Equipment
	Recreation Supply Company		44.73	
172747	Rescue 55021	601-00000-000-20200	0.77	Refund Check 022767-000, 620 24 St NW
	Rescue 55021		0.77	
0	Rice County Recorder	601-49430-000-45300	46.00	A743209 Grant Agr. NW Area Water Tower/Watermain
0	Rice County Recorder	603-49500-000-43520	46.00	A742990 Stormwater Maintenance Agreement Recording Fees
0	Rice County Recorder	474-43121-430-45203	46.00	A743212 Faribault Foods Corrective Quit Claim Deed
	Rice County Recorder		138.00	
172748	Rice/Steele 911 Center	101-42110-420-43095	15.00	1 Entrust Token
172748	Rice/Steele 911 Center	101-42123-420-44330	150.00	Logis Space for Axon Auto-Tagging
	Rice/Steele 911 Center		165.00	
172749	Rosenbauer Minnesota LLC	101-43121-430-42210	417.00	Nozzle Motor / Street #105
	Rosenbauer Minnesota LLC		417.00	
172750	S.M. Hentges & Sons Inc	602-49480-000-45300	443,207.46	WRF Flood Mitigation 8/1/21-8/31/21
	S.M. Hentges & Sons Inc		443,207.46	

Check Numb	Last Name	Acct 1	Amount	Description
172751	Sanity Solutions Inc	101-41580-410-43095	333.91	Backup Solution Usage Cost
	Sanity Solutions Inc		333.91	
0	Schilling Supply Company	101-41940-410-42230	122.87	Floor Pads & Floor Stripper
0	Schilling Supply Company	101-41940-410-42110	158.77	Mops
	Schilling Supply Company		281.64	
172752	Schmitz Ophaug & Dowd	101-00000-000-22000	996.00	Escrow Release
	Schmitz Ophaug & Dowd		996.00	
0	Selco	101-45500-450-43250	3,718.06	Basic Tech Fees and PC Support
	Selco		3,718.06	
172753	SEMA Equipment Inc	101-45200-450-42210	243.48	Muffler
	SEMA Equipment Inc		243.48	
172754	Shattuck-St Mary's	101-41110-410-44160	220.00	Space and Projector Rental
172754	Shattuck-St Mary's	101-41110-410-42115	706.70	Council Retreat Meals/Snacks/Beverages
	Shattuck-St Mary's		926.70	
172755	SHI International Corp	101-42700-420-43095	402.00	OfficeProPlus License / Delisha
172755	SHI International Corp	101-42123-420-43095	1,180.00	Microsoft License: Cubes 10/12/ 5/7
172755	SHI International Corp	240-46210-460-43095	295.00	Microsoft Office License
172755	SHI International Corp	101-42110-420-43095	295.00	Microsoft License / D Dillon
172755	SHI International Corp	101-45200-450-43095	295.00	Computer License
172755	SHI International Corp	602-49450-000-43095	885.00	Microsoft License
172755	SHI International Corp	101-43170-430-43095	295.00	Computer Software
172755	SHI International Corp	101-41510-410-43095	885.00	Microsoft Office Pro Licenses-Gina/Amy/UB
172755	SHI International Corp	101-42121-420-43095	590.00	Microsoft License: SRO Laptops (2)
172755	SHI International Corp	101-43110-430-43095	295.00	Microsoft License for T. Block
172755	SHI International Corp	101-42400-420-43095	295.00	Microsoft Office License
172755	SHI International Corp	240-46210-460-43095	295.00	Office Pro License
	SHI International Corp		6,007.00	
0	ShofCorp LLC	898-46310-000-43090	70.05	1324 Prairie Ave Sept 2021 TRACS Data Processing

Check Numb	Last Name	Acct 1	Amount	Description
	ShofCorp LLC		70.05	
0	Short Elliott Hendrickson Inc	601-49430-000-45200	24,508.85	Water Treatment Plant through 8/31/21
0	Short Elliott Hendrickson Inc	601-49430-000-43030	235.54	AWIA Risk Assessment/ERP through 8/31/21
0	Short Elliott Hendrickson Inc	601-49430-000-43030	6,289.35	Comp Water Plan Update Thru 8/31/21
0	Short Elliott Hendrickson Inc	602-49480-000-45300	34,157.18	WRF Flood Mitigation Through 8/31/21
	Short Elliott Hendrickson Inc		65,190.92	
0	Shred Right	101-42124-420-43090	20.25	Shredding Service
	Shred Right		20.25	
172756	Sirchie Finger Print Laboratories Inc	101-42121-420-42410	85.10	Caliber Rods
	Sirchie Finger Print Laboratories Inc		85.10	
0	Springbrook Holding Company LLC	601-49430-000-44325	1,364.50	Civic Pay Fees - August
0	Springbrook Holding Company LLC	602-49450-000-44325	1,364.50	Civic Pay Fees - August
	Springbrook Holding Company LLC		2,729.00	
172757	St Croix Recreation Co	404-45200-450-45300	17,168.00	Tee-pee Tonka Shelter (CIP)
	St Croix Recreation Co		17,168.00	
172758	Star Sports & Apparel LLC	101-41800-410-44382	66.00	Employee Recognition Plaques (2)
172758	Star Sports & Apparel LLC	101-45500-450-42010	10.00	Nametag
	Star Sports & Apparel LLC		76.00	
172759	State of Minnesota	898-46310-000-44390	25.00	1324 Prairie Avenue Annual Tax FYE 12/31/2020 Charitable Organiz
	State of Minnesota		25.00	
172760	Steinle Kathleen or Jay	601-00000-000-20200	81.90	Refund Check 017487-000, 2315 4 St NW
	Steinle Kathleen or Jay		81.90	
0	Stonebrooke Engineering Inc.	472-43121-430-45300	24,267.26	30th St NW-TH 3 Study Thru 8/31/21

Check Numb	Last Name	Acct 1	Amount	Description
	Stonebrooke Engineering Inc.		24,267.26	
172761	Thomson Reuters - West	101-42121-420-43090	433.44	Nationwide Database Used By Investigations
	Thomson Reuters - West		433.44	
172762	Timm's Trucking Inc	601-49430-000-42240	366.91	Top Soil
172762	Timm's Trucking Inc	601-49430-000-42110	830.24	Black Dirt For The WTP
	Timm's Trucking Inc		1,197.15	
172763	T-Mobile	101-43190-430-43210	14.41	Engineering GPS Connection
	T-Mobile		14.41	
172764	Trowel Trades, Inc.	601-49430-000-45200	16,500.00	Insulate and Dryvit Well House 3
	Trowel Trades, Inc.		16,500.00	
172765	Truck Center Companies East LLC	101-43121-430-42210	199.02	Front Brakes / Street #213
172765	Truck Center Companies East LLC	101-43121-430-42210	573.80	Drums For #213
172765	Truck Center Companies East LLC	101-43121-430-42210	421.64	Brake Chambers And Yoke Kits / Street #118
172765	Truck Center Companies East LLC	101-43121-430-42210	356.16	Front Brake Drums / Street #213
	Truck Center Companies East LLC		1,550.62	
172766	UPS Store The	101-42220-420-43250	53.69	Shipping
	UPS Store The		53.69	
172767	US Bank Equipment Finance	240-46210-460-44160	128.07	Equipment ID 109043
172767	US Bank Equipment Finance	101-41940-410-44160	128.08	Equipment ID 109061
	US Bank Equipment Finance		256.15	
0	Utility Consultants Inc	602-49480-000-43090	1,094.00	Lab Testing
0	Utility Consultants Inc	601-49430-000-43090	225.00	MDH Monthly Coliform Test
	Utility Consultants Inc		1,319.00	
172768	Verizon Wireless	101-43121-430-43210	35.01	Data Street Sign Shop Devices
172768	Verizon Wireless	602-49450-000-43210	70.02	Data Air Cards- Sewer

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172768	Verizon Wireless	101-42210-420-43210	35.01	Data Fire Chief
172768	Verizon Wireless	902-00000-000-23935	-1,680.44	Data Charges-May
172768	Verizon Wireless	902-00000-000-23935	1,680.44	Monthly Phone Bill - August
172768	Verizon Wireless	101-42220-420-43210	35.01	Data Fire Captains
172768	Verizon Wireless	101-42110-420-43210	70.02	Data/Admin Ipad
172768	Verizon Wireless	603-49500-000-43210	210.06	Data Air Cards- Storm
172768	Verizon Wireless	101-45140-450-43210	35.01	Data Community Center Youth Sports
172768	Verizon Wireless	602-49480-000-43210	68.26	WWTP Phones
172768	Verizon Wireless	101-42123-420-43210	840.74	Data Air Cards - MDC
172768	Verizon Wireless	101-41580-410-43210	40.01	Data -IT
172768	Verizon Wireless	601-49430-000-43210	241.29	Data Air Cards- Water
	Verizon Wireless		1,680.44	
172769	Vininski Mark	601-00000-000-20200	20.14	Refund Check 009642-000, 2029 16 St NW
	Vininski Mark		20.14	
0	Virg's Appliance Service Inc	898-46310-000-44010	85.00	Wash Machine Repair
0	Virg's Appliance Service Inc	241-46330-461-44010	85.00	1528 Western Ave Refrigerator Repair
0	Virg's Appliance Service Inc	241-46330-461-44010	85.00	914 SW 1st Street Range Repair
0	Virg's Appliance Service Inc	898-46310-000-44010	65.00	1324 Prairie Ave #202 Range Door Repair
	Virg's Appliance Service Inc		320.00	
172770	Walker Chad	601-00000-000-20200	40.13	Refund Check 022152-000, 823 7 Ave SW
	Walker Chad		40.13	
172771	Wal-Mart	101-42210-420-42110	12.88	Hand Soap
172771	Wal-Mart	101-45122-450-42110	36.26	Laundry Detergent/Coffee/ Coffee Filters
	Wal-Mart		49.14	
172772	Waste Management of WI-MN	101-45500-450-43840	109.99	Buckham Center 11 Division St E
172772	Waste Management of WI-MN	101-41940-410-43840	111.97	City Hall 208 1st Ave NW
172772	Waste Management of WI-MN	101-42210-420-43840	118.97	Fire 122 2nd St NW
172772	Waste Management of WI-MN	101-45200-450-43840	365.28	Central Ave 8/1/21-8/31/21
172772	Waste Management of WI-MN	101-45200-450-43840	40.96	Parking Lot Behind Post Office
172772	Waste Management of WI-MN	602-49450-000-43840	63.84	PW Facility 1200 Belview Tr
172772	Waste Management of WI-MN	101-45127-450-43840	175.50	Soccer Field 704 17th St SW
172772	Waste Management of WI-MN	101-43121-430-43840	613.41	PW Facility 1200 Belview Tr
172772	Waste Management of WI-MN	101-45126-450-43840	21.65	Washington Rec Center 117 Shumway Ave

Check Numb	Last Name	Acct 1	Amount	Description
172772	Waste Management of WI-MN	101-45200-450-43840	105.30	Dog Park/White Sands 900 Lyndale Ave
172772	Waste Management of WI-MN	601-49430-000-43840	63.84	PW Facility 1200 Belview Tr
172772	Waste Management of WI-MN	603-49500-000-43840	9.08	PW Facility 1200 Belview Tr
172772	Waste Management of WI-MN	101-45200-450-43840	1,374.75	North Alexander Park 1810 2nd Ave NW
172772	Waste Management of WI-MN	101-45122-450-43840	415.35	Aquatic Center 1815 Alexander Dr
172772	Waste Management of WI-MN	101-42110-420-43840	115.10	Police 25 4th St NW
172772	Waste Management of WI-MN	602-49480-000-43840	1,357.90	Wastewater Reclamation Facility 214 14th St NE
172772	Waste Management of WI-MN	101-45122-450-43840	109.99	Community Center
172772	Waste Management of WI-MN	225-49810-430-43840	126.59	Airport 3401 Hwy 21 W
172772	Waste Management of WI-MN	101-45500-450-43840	198.90	Teepee Tonka 10 3rd Ave NE
	Waste Management of WI-MN		5,498.37	
172773	Wiborg Joanne & Lance	601-00000-000-20200	110.53	Refund Check 021709-000, 415 6 Ave NE
	Wiborg Joanne & Lance		110.53	
0	Wilson Tyler	101-42123-420-43310	14.00	Lunch Per Diem / Basic PIT
	Wilson Tyler		14.00	
172774	Xcel Energy	902-00000-000-23935	-18,784.68	Xcel Misc-August
172774	Xcel Energy	601-49430-000-43810	31.75	51-0013092616-3 812 8 Ave NW Bldg B-WTP
172774	Xcel Energy	241-46330-461-43830	11.76	910 SW 1st Street Gas Thru 8/18/2021
172774	Xcel Energy	602-49450-000-43810	26.53	51-0012509758-8 1321 Matteson St-Lift Station
172774	Xcel Energy	101-43160-430-43810	45.54	51-0012926306-6 419 8 Ave NW-8 Ave Signal Sys.
172774	Xcel Energy	898-46310-000-43810	336.94	1324 Prairie Ave Elec Thru 9/08/2021
172774	Xcel Energy	225-49810-430-43830	25.00	51-0325546-7 Hangar 910B - City
172774	Xcel Energy	101-43160-430-43810	17.36	51-5358630-4 45 State Ave Lighting
172774	Xcel Energy	101-43160-430-43810	48.13	51-0012926306-6 415/430 2 Ave NW-2 Ave Signal Sys.
172774	Xcel Energy	101-45200-450-43810	-537.00	1800 Alexander Dr Solar Energy Was Larger Than Bill
172774	Xcel Energy	241-46330-461-43810	13.98	914 SW 1st Street Elec Thru 9/2/21 Vacant
172774	Xcel Energy	225-49810-430-43830	31.75	51-0013139038-3 3401 Hwy 21 W
172774	Xcel Energy	225-49810-430-43830	25.00	51-0325271-5 Hangar 910A - City
172774	Xcel Energy	101-45200-450-43810	20.07	51-0013096682-1 705 3 Ave NW-Wapacuta Park Shelter
172774	Xcel Energy	225-49810-430-43830	25.00	51-0325544-5 Hangar 910G - Rental
172774	Xcel Energy	101-43160-430-43810	17,827.42	51-4930975-3 Street Lighting
172774	Xcel Energy	601-49430-000-43810	213.52	51-0012893015-3 812 8 Ave NW-WTP
172774	Xcel Energy	241-46330-461-43810	38.52	1536 Western Electric Parking Lot Thru 9/02/2021
172774	Xcel Energy	241-46330-461-43810	24.92	902 A Spring Road Electric Thru 09/08/2021 Vacant
172774	Xcel Energy	241-46330-461-43810	18.01	910-920 SW 1st Street Parking Lot Electric thru 9/02/2021
172774	Xcel Energy	241-46330-461-43810	22.62	900 D Spring Road Electric Thru 09/08/2021
172774	Xcel Energy	101-43160-430-43810	123.53	51-0012776642-4 720 4 St NW Street Light Feed Point

Check Numb	Last Name	Acct 1	Amount	Description
172774	Xcel Energy	101-43160-430-43810	44.83	51-0012926306-6 328 4 St NW-4 Ave NW Signal Sys.
172774	Xcel Energy	101-43160-430-43810	-25.81	51-0010353780-3 1690 Hwy 60 W-Street Lighting
172774	Xcel Energy	101-43160-430-43810	31.89	51-0012926306-6 402 Central-Central Ave Signal Sys
172774	Xcel Energy	101-43160-430-43810	-425.59	1990A Lyndale Ave N Solar Energy Credit Greater Than Bill
172774	Xcel Energy	101-43160-430-43810	190.09	51-0012776641-3 218 3 St NW/129 4 St NW Street Light
172774	Xcel Energy	101-43160-430-43810	83.08	51-0012965373-9 1190 Hwy 60 W Street Light
172774	Xcel Energy	241-46330-461-43830	9.45	914 SW 1st Street Gas Thru 9/2/2021 Vacant
172774	Xcel Energy	241-46330-461-43830	7.20	900 D Spring Road Gas Thru 09/08/2021
172774	Xcel Energy	241-46330-461-43830	16.17	902 A Spring Road Gas Thru 09/08/2021 Vacant
172774	Xcel Energy	902-00000-000-23935	18,784.68	Electric Bill-August
172774	Xcel Energy	241-46330-461-43810	24.44	910 SW 1st Street Electric Thru 8/18/21
172774	Xcel Energy	404-45200-450-45300	294.00	Temporary Electrical Service - Fleckenstein Bluff Park
172774	Xcel Energy	898-46310-000-43830	209.73	1324 Prairie Ave Gas Thru 09/08/2021
	Xcel Energy		18,849.83	
0	Zarnoth Brush Works Inc	101-45200-450-42210	1,506.00	Bobcat Brooms
	Zarnoth Brush Works Inc		1,506.00	
172775	Ziegler Inc	602-49480-000-44045	6,790.60	Generator Maintenance Contract
	Ziegler Inc		6,790.60	
			1,276,311.44	

Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: September 28, 2021
SUBJECT: Resolution 2021-203 Declare Costs to be Assessed and Establish Special Assessment Hearing for 2021 Street Reconstruction Improvements - Contract 2021-03

Background:

The improvements constructed as part of the 2021 Street Reconstruction Improvements project (Contract 2021-03) are substantially completed. Part of the financing for the project includes special assessments of the abutting/benefiting properties. The assessment rates for street overlays for 2021 are as follows, as adopted by Resolution 2020-152, subject to credits per City policy.

Bituminous Street Reconstruction	
Low Density Residential Property	$75.50/l.f.
High Density Residential Property	$83.00/l.f.
Commercial/Industrial/Institutional Property	$90.00/l.f.

The attached resolution declares the cost to be assessed and schedules a special assessment hearing on October 26, 2021. The project proposes to assess a total of 12 parcels in the amount of $153,016.85. A copy of the proposed final assessment roll is attached.

Recommendation:

Approve Resolution 2021-203

Attachments:

1. Resolution 2021-203
2. 2021-03 Project Location Map
3. (2021-03) Special Assessment Rolls-Final

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-203

DECLARE COSTS TO BE ASSESSED AND ESTABLISH SPECIAL ASSESSMENT HEARING FOR THE 2021 STREET RECONSTRUCTION IMPROVEMENTS - CONTRACT 2021-03

WHEREAS, Resolution 2021-073, adopted on April 13, 2021, following a Public Hearing, ordered the 2021 Street Reconstruction Improvements project (Contract 2021-03), and;

WHEREAS, said resolution estimated the total cost of the improvement to be $1,075,500.00, and declared that all or a portion of the cost would be assessed to benefiting property owners, and;

WHEREAS, the work included in this improvement project is substantially completed.

NOW, THEREFORE BE IT RESOLVED, the cost of said improvements proposed to be assessed to the benefiting properties for the 2021 Street Reconstruction Improvements project (Contract 2021-03) is hereby declared to be $153,016.85

ALSO, BE IT RESOLVED, a hearing shall be held on October 26, 2021, in the City Hall at 6:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.

ALSO, BE IT RESOLVED, the City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total cost of the improvement. The City Administrator shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

ALSO, BE IT RESOLVED, the City Administrator, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash

valuation, as provided by law, and shall file a copy of such proposed assessment in their office for public inspection.

Date Adopted: September 28, 2021

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

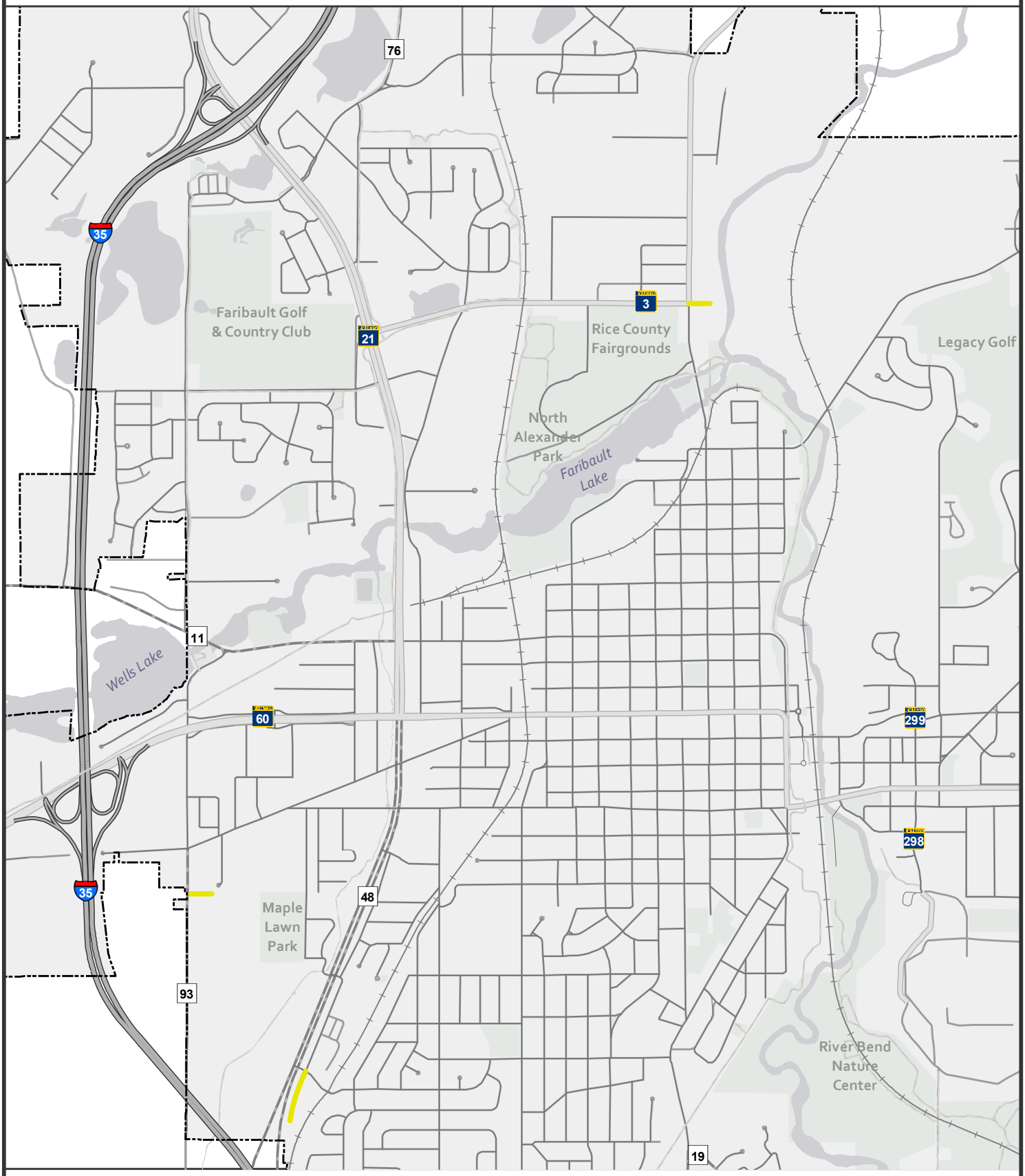
_____

Timothy C. Murray, City Administrator

City Of Faribault
January 2021

2021 Street Reconstruction Improvements

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



PARCELID	DEEDHOLD	STREET NUM	STREETNAME	MAIL ADDRESS	MAILCITY	MAIL STATE	MAILZIP	TOTAL FRONTAGE	ASSESSED FRONTAGE	STREET RATE	TOTAL ASSESSMENT
20th Street NW (2nd Avenue NW to East End)											
1819425001	CITY OF FARIBAULT			208 1ST AVE NW	FARIBAULT	MN	55021	100.00	100.00	$90.00	$9,000.00
1819450002	SPENCER & PATRICIA WILKER	2005	HWY 3 S	2005 HWY 3 S	FARIBAULT	MN	55021	0.00	66.00	$75.50	$4,983.00
1819452001	KWIK TRIP INC	2005	2ND AVE NW	1626 OAK ST	LA CROSSE	WI	54603	196.50	196.50	$90.00	$17,685.00
1819452002	KWIK TRIP INC			1626 OAK ST	LA CROSSE	WI	54603	66.00	66.00	$90.00	$5,940.00
1830125001	KB ENTERPRISES OF FARIBAULT	103	20TH ST NW	2035 7TH ST NW	FARIBAULT	MN	55021	0.00	100.00	$90.00	$9,000.00
1830125009	CITY OF FARIBAULT			208 1ST AVE NW	FARIBAULT	MN	55021	100.00	100.00	$90.00	$9,000.00
1830126003	MALECHA PROPERTIES LLC	1955	2ND AVE NW	23227 BAGLEY AVE	FARIBAULT	MN	55021	241.78	241.78	$90.00	$21,760.20
1830125002	CITY OF FARIBAULT			208 1ST AVE NW	FARIBAULT	MN	55022	0.00	100.00	$75.50	$7,550.00
											$84,918.20
Faribault Road (Highland Place to South End)											
1801201011	CATEL LLC	1033	FARIBAULT RD	30 5TH ST NW	FARIBAULT	MN	55021	405.51	405.51	$90.00	$36,495.90
1801201012	INDEPENDENT SCHOOL DISTRICT 656	1051	FARIBAULT RD	710 17TH ST SW	FARIBAULT	MN	55021	120.00	120.00	$90.00	$10,800.00
1801202005	CAVE CREEK LLC	1001	FARIBAULT RD	5353 GAMBLE DR STE 300	MINNEAPOLIS	MN	55416	351.55	175.78	$90.00	$15,819.75
1801300001	WILLIAM L & NANCY J PERRY	1101	FARIBAULT RD	1101 FARIBAULT RD	FARIBAULT	MN	55021	0.00	66.00	$75.50	$4,983.00
										$75.50	$0.00
											$68,098.65

Total	**$153,016.85**

Corner Lot - Sideyard Credit Applied.

Previous project assessment credit applied.

Capped at 100' per CC direction (Low Density Residential Only)

Non-Assessable Frontage

Irregular Frontage (Flag Lot)

2021 Special Assessment Rates - Reconstruction		
Low Density Residential	$75.50	/foot
High Density Residential	$83.00	/foot
Commercial/Industrial/Institutional	$90.00	/foot

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Mark DuChene, City Engineer
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-204 Declare Costs to be Assessed and Establish Special Assessment Hearing for the 2020 13th Street NW Extension Improvements - Contract 2020-05

Background:

The improvements constructed as part of the 2020 13th Street NW Extension Improvements project (Contract 2020-05), shown as the Plan B improvement area on the attached project location map, are substantially completed. All of the financing for the project includes special assessments of the abutting/benefiting properties as this was a new street constructed to serve proposed and future development.

The attached resolution declares the cost to be assessed and schedules a special assessment hearing on October 26, 2021. The project proposes to assess a total of 2 property owners (6 parcels) in the amount of $259,581.82. A copy of the proposed final assessment roll is attached. Note the proposed assessments for parcel 18.25.3.26.011 (RVS Leasing, LLC) will be proposed to be deferred for a period not to exceed 15 years or until the parcel is sold, subdivided or developed, whichever occurs first. Once activated, the assessment would then be payable over a proposed 15 years. The assessments on the five parcels owned by the Developer (Rick Cashin Construction, Inc.) are to be paid in full within 30 days of being invoiced to the Developer per the associated development agreement for Stoneridge Second Addition.

Recommendation:

Approve Resolution 2021-204

Attachments:

1. Resolution 2021-204
2. (2020-05) Special Assessment Rolls Final
3. Location Map 2020-05

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-204

DECLARE COSTS TO BE ASSESSED AND ESTABLISH SPECIAL ASSESSMENT HEARING FOR THE 2020 13TH STREET NW EXTENSION IMPROVEMENTS - CONTRACT 2020-05

WHEREAS, Resolution 2020-021, adopted on February 11, 2020 following a Public Hearing, ordered the 2020 13th Street NW Extension Improvements (Contract 2020-05), and;

WHEREAS, said resolution estimated the total cost of the improvement to be $315,000.00, and declared that all or a portion of the cost would be assessed to benefiting property owners, and;

WHEREAS, the work included in this improvement project is substantially completed.

NOW, THEREFORE BE IT RESOLVED, the cost of said improvements proposed to be assessed to the benefiting properties for the 2020 13th Street NW Extension is $259,581.82, and;

ALSO, BE IT RESOLVED, a hearing shall be held on October 26, 2021, in the City Hall at 6:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.

ALSO, BE IT RESOLVED, the City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total cost of the improvement. The City Administrator shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

ALSO, BE IT RESOLVED, the City Administrator, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall file a copy of such proposed

assessment in their office for public inspection.

Date Adopted: September 28, 2021

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

PARCELID	DEEDHOLD	STREET NUM	STREETNAME	MAIL ADDRESS	MAILCITY	MAIL STATE	MAILZIP	TOTAL ASSESSMENT
13th Street NW (Western Avenue to 600-ft East of Western Avenue)								
1825327027	RICK CASHIN CONSTRUCTION INC	2145	13TH STREET NW	1137 HULETT AVENUE	FARIBAULT	MN	55021	$24,685.26
1825327028	RICK CASHIN CONSTRUCTION INC	2135	13TH STREET NW	1137 HULETT AVENUE	FARIBAULT	MN	55021	$24,685.26
1825327029	RICK CASHIN CONSTRUCTION INC	2125	13TH STREET NW	1137 HULETT AVENUE	FARIBAULT	MN	55021	$24,685.26
1825327032	RICK CASHIN CONSTRUCTION INC	2225	13TH STREET NW	1137 HULETT AVENUE	FARIBAULT	MN	55021	$24,685.26
1825327036	RICK CASHIN CONSTRUCTION INC	2215	13TH STREET NW	1137 HULETT AVENUE	FARIBAULT	MN	55021	$24,685.26
1825326011	RVS LEASING LLC		13TH STREET NW	NAD KAZANKOU 41	PRAGUE	CZECH	17100	$136,155.54
								$259,581.82

Project Location Map

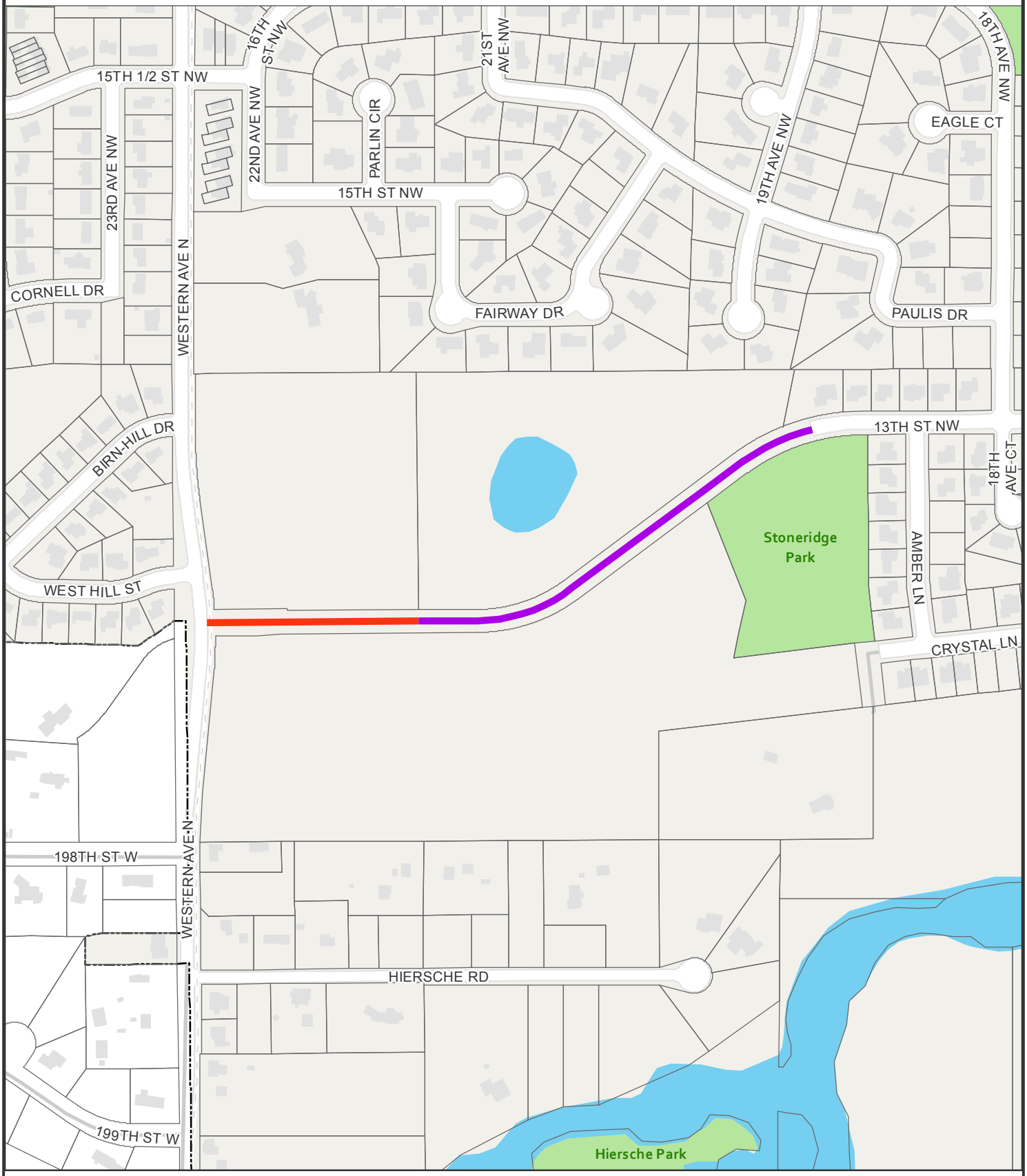
Contract 2020-05

13th St NW Construction

City of Faribault

January, 2020

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



0 100 200 300 400 Feet

N

Project/Plan "B" Location

Plan "A" Location

City Limits

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-197 Approve Alley Closure and Use of Central Avenue Sidewalks for Fall Festival Chili Cook-Off and Celebration

Background:

A request has been made by Kelly Nygaard, on behalf of the Faribault Area Chamber of Commerce, to use the sidewalks along Central Avenue on Saturday, October 2, 2021, from 11:00 AM to 4:00 PM for the Fall Festival Chili Cook-Off. They requested to use the Central Avenue sidewalks from Division Street to 6th Street NW during this time. They are also requesting to close the alley off 3rd Street NW between Central Avenue and 1st Avenue NW adjacent to Our Place on Third. The alley will be closed from 3:30 PM to 1:00 AM to announce contest winners, give out awards and host live music. The area will be enclosed with cones and fencing. The alley closure will be from 3rd Street NW to the back of Our Place on Third as well as the East/West Alley behind Our Place on Third.

Recommendation:

Approve Resolution 2021-197 to use the Central Avenue sidewalks and close the alley as requested on Saturday, October 2, 2021, for the Fall Festival Chili Cook-Off and Celebration.

Attachments:

1. Resolution 2021-197 Approve Alley Closures and Use of Central Avenue Sidewalks for Fall Festival Chili Cook-Off and Celebration
2. Requests

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021- 197

APPROVE ALLEY CLOSURE AND USE OF CENTRAL AVENUE SIDEWALKS FOR FALL FESTIVAL CHILI COOK-OFF AND CELEBRATION

WHEREAS, Faribault Area Chamber of Commerce is hosting its Annual Fall Festival Chili Cook-Off and Celebration; and

WHEREAS, they plan to use the sidewalks along Central Avenue from Division Street to 6th Street NW on Saturday, October 2, 2021 from 11:00 AM to 4:00 PM for the Chili Cook-Off; and

WHEREAS, they plan to use the alley off 3rd Street NW between Central Avenue and 1st Avenue NW adjacent to Our Place on Third from 3:30 PM to 1:00 AM to announce contest winners, give out awards and host live music; and

WHEREAS, the Faribault City Council is supportive of this event; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that the Fall Festival Chili Cook-Off will use the sidewalks along Central Avenue from Division Street to 6th Street NW on Saturday, October 2, 2021, from 11:00 AM to 4:00 PM and will close the alley off 3rd Street NW between Central Avenue and 1st Avenue NW adjacent to Our Place on Third between 3:30 PM and 1:00 AM to announce contest winners, give out awards and host live music.

Date Adopted: September 28, 2021

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

City Of Faribault

Street Closure Application

(I) (we) hereby request consideration for closure of (Sidewalks) Central Ave
Street Address

between Division St. W (Street Name) and 6th St NW (Street Name)

for Fall Festival Chili Cook-off
(description of event)

between the hours of 11 AM and 4 PM on Date: Oct 2, 2021

Applicant information:
Name: Kelly Nygaard
Address: 530 Wilson Ave Faribault, MN 55021
Phone: 507-334-4381

2nd Contact person:
Name: Nart Johnson
Address: 530 Wilson Ave Faribault, MN 55021
Phone: 507-334-4381

Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones. Applicant will make arrangements with Public Works at 333-0361 for date of pickup.

This application has been reviewed and approved on: _____

By: _____
Public Works Department

By: _____
Fire Department

By: _____
Police Department

From: Paul Peanasky
To: Denise Hansen
Subject: FW: Our Place
Date: Wednesday, September 15, 2021 3:22:05 PM

Lets put this on the September 28 Council Agenda with this as the request.

PAUL J. PEANASKY
Parks and Recreation Director

OFFICE | 507-334-2064
EMAIL | ppeanasky@ci.faribault.mn.us
WEB | www.faribault.org
ADDRESS | 15 W. Division St., Faribault, MN 55021

From: Nort Johnson <nort@faribaultmn.org>
Sent: Friday, September 10, 2021 9:05 AM
[redacted]
Subject: RE: Our Place

Amy, Mary, Heather and Paul,

You are connected! This note is to clarify the October 2nd request for the Fall festival/Chili Cookoff. Our Place on 3rd wishes to use the ally to the west of the business as an outdoor venue – we will use that space to announce contest winners and give out awards!

- Mary and Amy are following up with Heather to make sure insurance/indemnification is covered.
- Fencing/cones needed to block off the south end completely (leading out to 3rd Street NW)
- Fencing/cones needed to block off the north end funneling traffic from OP3 back door to the ally.
- There will be a small band set up outside and extra wait staff taking and serving orders to the patio
- Picnic tables are requested for the ally as well.
- Hours may only be 3:30 to 8:00 but would like the permit good for the entire night

[redacted]

I'm sure I missed something here so keep me posted on progress!

Keep up the great work everyone,

Nort Johnson
Faribault Area Chamber of Commerce and Tourism
office; 507.334.4381[redacted]
nort@faribaultmn.org

"The meaning of life is to find your gift. The purpose of life is to give it away." - Pablo Picasso

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-198 Approve Street Closures for Winterfest Celebration

Background:

A request has been made by Kelly Nygaard, on behalf of the Faribault Area Chamber of Commerce, to close downtown streets for the Winterfest Celebration on Saturday, December 4, 2021.

They have requested to close the 400 and 500 blocks of Central Avenue from 9:00 AM to 11:00 PM for the Winterfest Snowmobile Show and Street Dance. They also requested to close 1st Street from 1st Avenue NW to 1st Avenue NE for the Winterfest Parade Lineup from 4:00 PM to 8:00 PM. Lastly, they requested to close Central Avenue from Division Street to 6th Street from 4:00 PM to 8:00 PM for the Winterfest Parade. The parade is at 5:45 PM but this will allow for preparation and clean up.

Recommendation:

Approve Resolution 2021-198 to close the above listed streets as requested on Saturday, December 4, 2021, for the Winerfest Celebration.

Attachments:

1. Resolution 2021-198 Approve Street Closures for Winterfest Celebration
2. Requests

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021- 198

APPROVE STREET CLOSURES FOR WINTERFEST CELEBRATION

WHEREAS, the Faribault Area Chamber of Commerce is hosting a downtown Winterfest Celebration on Saturday, December 4, 2021; and

WHEREAS, they plan to close the 400 and 500 blocks of Central Avenue from 9:00 AM to 11:00 PM for the Winterfest Snowmobile Show and Street Dance; and

WHEREAS, they plan to close 1st Street from 1st Avenue NW to 1st Avenue NE for the Winterfest Parade lineup from 4:00 PM to 8:00 PM; and

WHEREAS, they plan to close Central Avenue from Division Street to 6th Avenue for the Winterfest Parade from 4:00 PM to 8:00 PM; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED that the 400 and 500 blocks of Central Avenue will be closed for the Winterfest Snowmobile Show and Street Dance from 9:00 AM to 11:00 PM on Saturday, December 4, 2021.

ALSO, BE IT RESOLVED, that 1st Street from 1st Avenue NW to 1st Avenue NE will be closed for Winterfest Parade lineup from 4:00 PM to 8:00 PM on Saturday, December 4, 2021.

ALSO, BE IT RESOLVED, that Central Avenue from Division Street to 6th Avenue will be closed for the Winterfest Parade from 4:00 PM to 8:00 PM on Saturday, December 4, 2021.

ALSO, BE IT RESOLVED, that the event sponsor should enter into the City's standard agreement regarding street closures and sponsored

events.

Adopted: September 28, 2021

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

City Of Faribault

Street Closure Application

(I) (we) hereby request consideration for closure of Central Ave
Street Address

between 4th St. and 6th St.
(Street Name) (Street Name)

for Winterfest Sleds on Central Snowmobile Show & Street dance.
(description of event)

between the hours of 9 AM and 11 pm on Date: 12/4/21

Applicant information:
Name: Kelly Nygaard
Address: 530 Wilson Ave
Phone: 507-334-4381

2nd Contact person:
Name: Nort Johnson
Address: 530 Wilson Ave
Phone: 507-334-4381

Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones. Applicant will make arrangements with Public Works at 333-0361 for date of pickup.

This application has been reviewed and approved on: _____

By: _____ By: _____
Public Works Department Fire Department

By: _____
Police Department

City Of Faribault

Street Closure Application

(I) (we) hereby request consideration for closure of 1st St NW

Street Address

between 1st Ave NW (Street Name) and 1st Ave NE (Street Name)

for Winterfest Parade lineup

(description of event)

between the hours of 4pm and 8pm on Date: 12/4/21

Applicant information:

Name: Kelly Nygaard

Address: 530 Wilson Ave Faribault

Phone: 507-334-4381

2nd Contact person:

Name: Nort Johnsen

Address: 530 Wilson Ave Faribault

Phone: 507-334-4381

Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones. Applicant will make arrangements with Public Works at 333-0361 for date of pickup.

This application has been reviewed and approved on: _____

By: _____ Public Works Department

By: _____ Fire Department

By: _____ Police Department

City Of Faribault

Street Closure Application

(I) (we) hereby request consideration for closure of Central Ave
Street Address

between Division St. W (Street Name) and 16th St. NW (Street Name)

for Winterfest Parade
(description of event)

between the hours of 4 pm and 8PM on Date: 12/4/21

Applicant information:
Name: Kelly Nygaard
Address: 530 Wilson Ave Faribault, MN 55021
Phone: 507-334-4381

2nd Contact person:
Name: Nat Johnson
Address: 530 Wilson Ave Faribault MN
Phone: 507-334-4381

Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones. Applicant will make arrangements with Public Works at 333-0361 for date of pickup.

This application has been reviewed and approved on: _____

By: _____ Public Works Department

By: _____ Fire Department

By: _____ Police Department

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-199 Approve Use of North Alexander Park and City Trail for Spooktacular Walk/Run

Background:

Ginger Van Hecke, on behalf of Divine Mercy Catholic Schools and Bethlehem Academy, has contacted us regarding hosting a Spooktacular Walk/Run on Saturday, October 16, 2021. They will be holding both a 1-mile and 5K run. They will begin at approximately 6:30 AM and will use North Alexander Park and the trail.

Both runs will begin at the Ice Arena parking lot and continue through the park on Alexander Drive. The 1-mile run will proceed on Alexander Drive half way to 2nd Avenue NW and return to the parking lot using the same route. The 5K run will continue on Alexander Drive to the trail, continuing on the trail to 14th Street NE and return on the trail through the park to Alexander Drive and then to the parking lot. Maps are attached.

Recommendation:

Approve Resolution 2021-199 to allow use of North Alexander Park and City trail for the Spooktacular Walk/Run on October 16, 2021.

Attachments:

1. Resolution 2021-199 Approve Use of North Alexander Park and City Trail for Spooktacular Walk Run
2. Spooktacular Maps
3. Request

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021- 199

APPROVE USE OF NORTH ALEXANDER PARK FOR SPOOKTACULAR WALK/RUN

WHEREAS, Divine Mercy Catholic Schools and Bethlehem Academy are sponsoring the Spooktacular Walk/Run on Saturday, October 16, 2021; and

WHEREAS, they plan to use North Alexander Park and the city trails; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that Divine Mercy Catholic Schools and Bethlehem Academy will use North Alexander Park and city trails for the Spooktacular Walk/Run on Saturday, October 16, 2021, from approximately 6:30 AM to 11:30 AM. The 1-mile run will begin by the Ice Arena parking lot and continue through the park on Alexander Drive half way to 2nd Avenue NW and return using the same route to the parking lot. The 5K run will begin with the 1-mile route but continue on Alexander Drive to the trail, continue on the trail to 14th Street NE and return on the trail through the park to Alexander Drive and then to the parking lot.

ALSO, BE IT RESOLVED, that the event sponsor should enter into the City's standard agreement regarding street closures and sponsored events.

Adopted: September 28, 2021

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

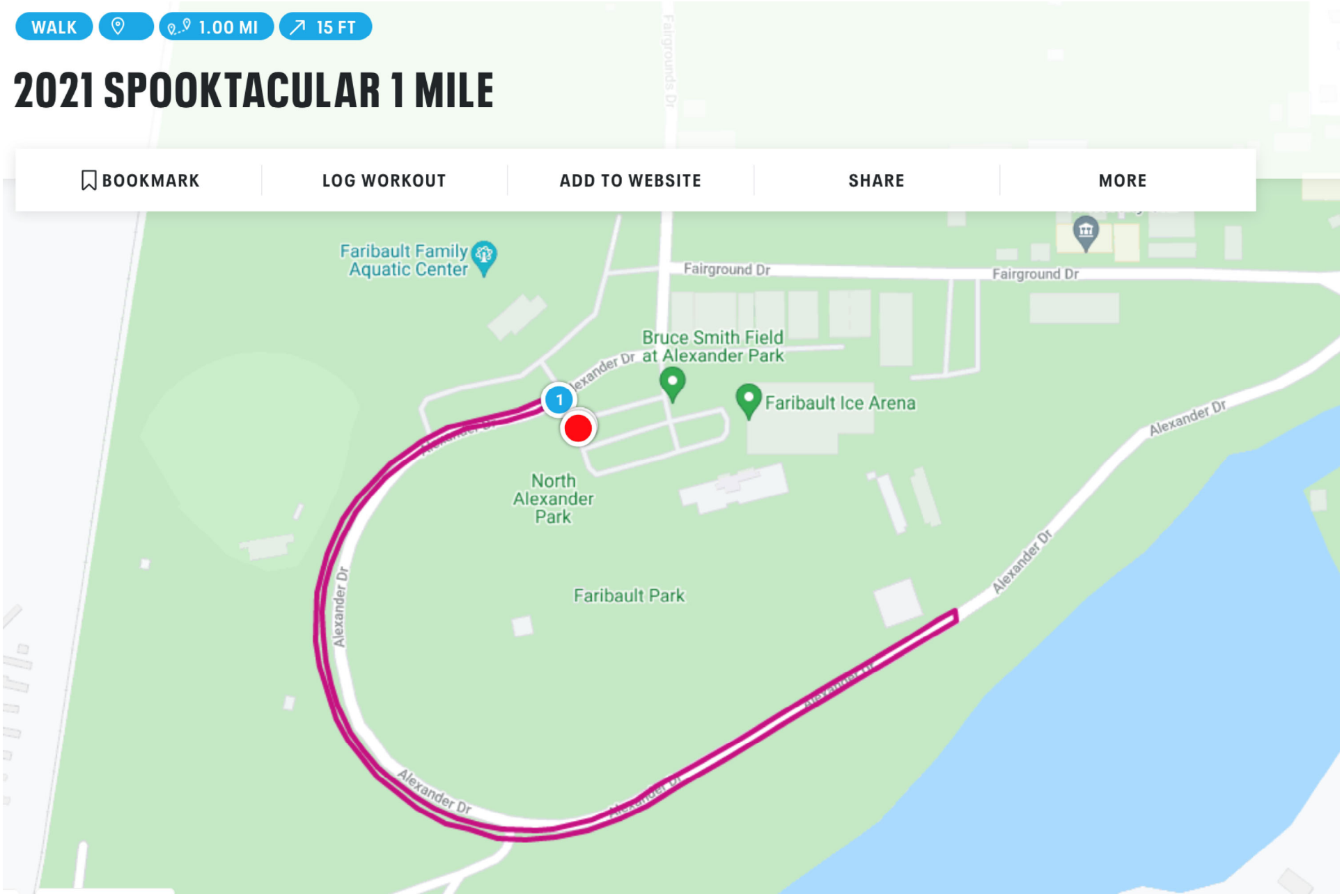
_____

Timothy C. Murray, City Administrator

WALK | 1.00 MI | 15 FT

2021 SPOOKTACULAR 1 MILE

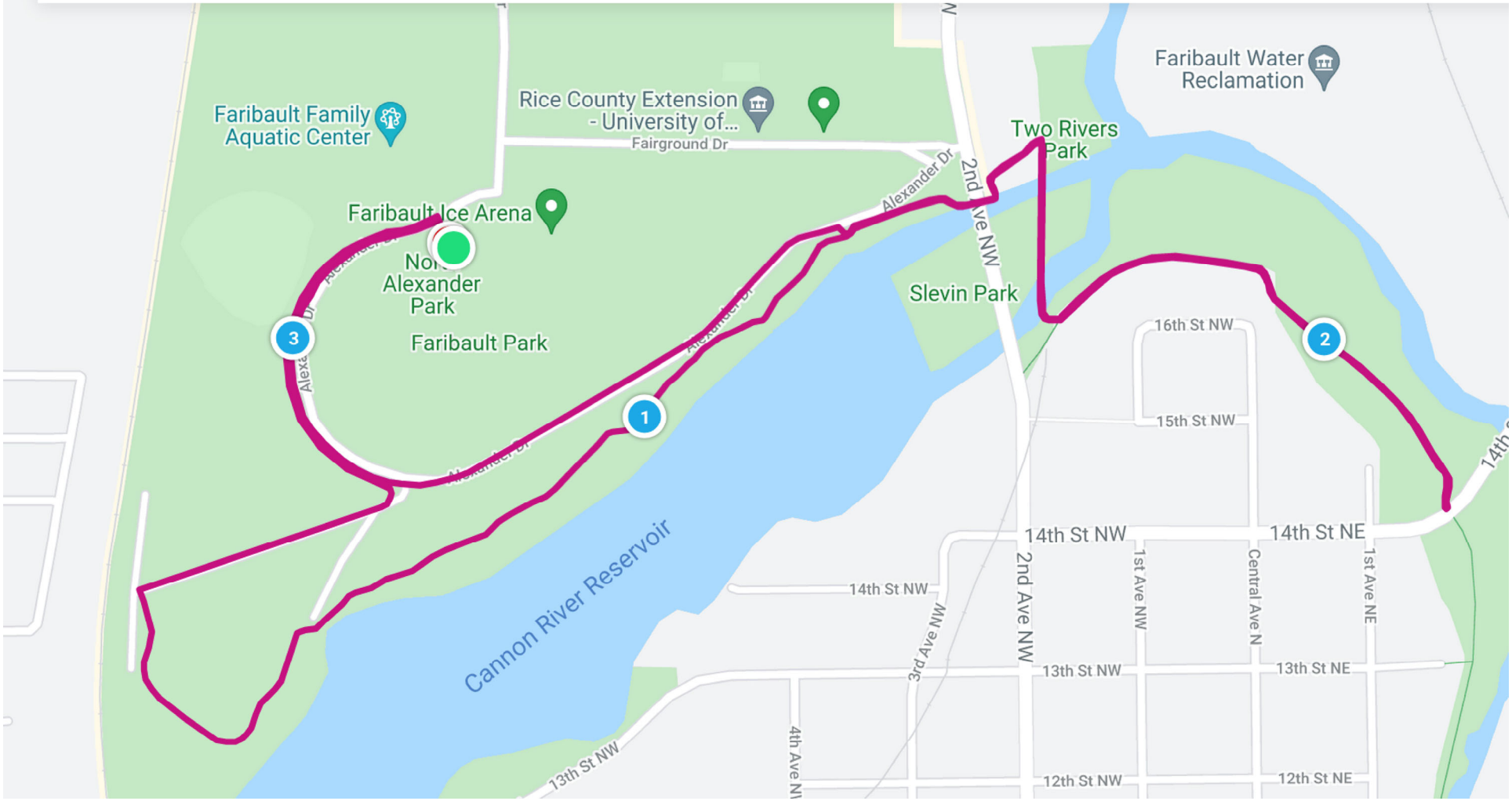
BOOKMARK | LOG WORKOUT | ADD TO WEBSITE | SHARE | MORE



RUN | FARIBAULT, MN, UNITED STATES | 3.15 MI | 62 FT

2021 SPOOKTACULAR 5K

BOOKMARK | LOG WORKOUT | ADD TO WEBSITE | SHARE | MORE



From: Ginger Van Hecke
To: Denise Hansen
Subject: Alexander Park Roads
Date: Thursday, September 16, 2021 8:54:36 AM

Hi Denise,

Divine Mercy Catholic School and Bethlehem Academy are requesting use of the Alexander Park Roads on October 16th from 6:30 AM to 11:30 AM for the Spooktacular 5K and 1 Mile Walk/Run. Please see the attached picture for the route.

Thank you for your consideration of this request.

Kind regards,

Ginger

--
Ginger Van Hecke, Office Manager
Divine Mercy Catholic School
15 SW 3rd Avenue
Faribault, MN 55021
507-334-7706 ext. 2239
gvanhecke@dmcs.cc

15 Third Avenue, S.W.
Faribault, MN 55021
(507) 334-7706
www.dmcs.cc

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Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-200 Approve Street Closures for Bethlehem Academy Homecoming Parade

Background:

Bethlehem Academy (BA) will be hosting its Homecoming Parade at 1:30 PM on Friday, October 1, 2021. They plan to shorten their parade route to essentially go around the block of the school.

The parade will begin at the BA parking lot, proceed north on 3rd Avenue SW, east on 1st Street SW, south on 2nd Avenue SW, west on 3rd Street SW and north on 3rd Avenue SW returning to the parking lot.

Recommendation:

Staff recommends approval of Resolution 2021-200 Approve Street Closures for Bethlehem Academy Homecoming Parade.

Attachments:

1. Resolution 2021-200 Approve Street Closures for Bethlehem Academy Homecoming Parade
2. Request

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021- 200

APPROVE STREET CLOSURES FOR BETHLEHEM ACADEMY HOMECOMING PARADE

WHEREAS, Bethlehem Academy (BA) High School is hosting its annual Homecoming parade on Friday, October 1, 2021, at 1:30 PM; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that 3rd Avenue SW starting at the BA parking lot to 1st Street SW, 1st Street SW to 2nd Avenue SW, 2nd Avenue SW to 3rd Street SW, 3rd Street SW to 3rd Avenue SW and 3rd Avenue SW to the BA parking lot will be closed from 1:30 PM to 2:30 PM on Friday, October 1, 2021, for the Bethlehem Academy Homecoming Parade.

Adopted: September 28, 2021

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Timothy C. Murray, City Administrator

Denise Hansen

From: Paul Peanasky
Sent: Thursday, September 16, 2021 2:26 PM
To: Denise Hansen
Subject: Fwd: BA Homecoming

Another item for September 28 council meeting

Get Outlook for Android

From: Friesen, Ed <efriesen@bacards.org>
Sent: Thursday, September 16, 2021 12:06:24 PM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>; Andy Bohlen <abohlen@ci.faribault.mn.us>; Jason Severson <jseverson@ci.faribault.mn.us>
Subject: BA Homecoming

I apologize for late notice. Bethlehem Academy's homecoming is Friday, October 1.

When the school year began, our seniors discussed not having a parade. Since then, I think some adults have created a sense of guilt and that having a parade is a tradition.

The senior advisors gave me today a proposal for a short parade – essentially around the block.

The parade would consist of the band and vehicles with the homecoming court members. No floats.

Exit BA parking lot unto 3rd Ave.
Go north on 3rd Ave to 1st St.
Turn east on 1st St.
Turn south on 2nd Ave.
Turn west on 3rd St.
Turn north on 3rd Ave, returning to school parking lot.

Please advise.

Ed Friesen
Activities Director/Technology Director
Bethlehem Academy
Faribault, Minnesota

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-201 Accept Donation to Parks and Recreation Department

Background:

Donations are received on behalf of the Faribault Parks and Recreation Department. These monetary donations are received to support existing programs and to provide enhancements to the City of Faribault Parks and Recreation Department.

This is a request to accept a $100 donation to the Concerts in the Park series from Reliance Bank.

Recommendation:

Staff recommends approval of Resolution 2021-201 Accept Donation to the Parks and Recreation Department in the amount of $100.00.

Attachments:

1. Resolution 2021-201 Accept Donation to Parks and Recreation Department

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021- 201

ACCEPT DONATION TO PARKS AND RECREATION DEPARTMENT

WHEREAS, Faribault Parks and Recreation Department is responsible for providing programs and leisure activities to the City and surrounding townships; and

WHEREAS, Faribault Parks and Recreation Department received a $100.00 donation for the Concerts in the Park series from Reliance Bank.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes Faribault Parks and Recreation Department to accept the donation of $100.00 for the Concerts in the Park series.

Date Adopted: September 28, 2021

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Timothy C. Murray, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Heather Slechta, Assistant to the City Administrator
MEETING DATE:	September 28, 2021
SUBJECT:	Approve Temporary Use of City Property Agreement

Background:

Our Place on Third has requested to expand their on-sale intoxicating liquor premise. Our Place on Third intends to use the alley adjacent to their building on October 2, 2021 as an expansion of their current premise for the Fall Festival/Chili Cook-Off. This area will be used for seating, service and for live music throughout the day/evening. Our Place on Third has submitted an updated Certificate of Insurance (COI) that provides insurance for the extended space. The COI has been reviewed and approved by the city attorney.

Recommendation:

Approve Temporary Use of City Property Agreement

Attachments:

1. Temp Use of City Property - AjMj

Temporary Use of City Property – Expanded Patio Agreement

User	AjMj LLC. DBA Our Place on 3rd
City Property	Alley adjacent to property located at 20 NW 3rd Street
Particular Uses	Alley will be used to extend on-sale intoxicating liquor premise for Fall Festival and Chili Cook-Off
Use Period	October 2, 2021
Effective Date	October 2, 2021

This License Agreement ("Agreement") is entered into as of the Effective Date by and between City of Faribault ("City") and User. In consideration of the mutual promises and permissions granted herein, City and User hereby agree as follows:

1. Temporary License. City grants User a temporary license ("License") to use the City Property for the Particular Uses during the Use Period.

2. License Conditions. Use of the City Property under this Agreement is subject to compliance with all the conditions listed at the end of this Agreement. Such conditions are incorporated in and made part of this Agreement. User is responsible for ensuring compliance with these conditions by its customers, agents, and invitees (collectively, "Customers"). Failure to comply with any of the conditions may result in the immediate termination of this Agreement.

3. Limitations, Requirements and Waiver. User understands and agrees as follows: User assumes all risks associated with use of the City Property by it and its Customers; User shall not allow the City Property to be used in a way that creates or constitutes a public nuisance; City makes no representations or warranties as to the condition or suitability of the City Property for User's purposes; User waives all claims against City arising from or related to its use of the City Property; this Agreement constitute permission to temporarily use the City Property and does not convey any interest in the City Property to User; grant of this License does not constitute abandonment by City of the City Property; User has no right to any further permissions or licenses related to the future use of the City Property; User must immediately cease its use of the City Property upon expiration or termination of this Agreement; User is responsible for keeping the City Property neat and orderly; User shall repair any damage done to the City Property directly related to its use; nothing herein shall be construed as limiting City's right to regulate, use, maintain, or improve the City Property; User is responsible for obtaining all permits and licenses that may be required; and User shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances regarding its use of the City Property.

4. Indemnification. User agrees to indemnify, hold harmless and defend City, its officials, employees, and agents from and against any and all claims, losses, proceedings, damages, causes of action, liability, costs or expenses (including reasonable attorneys' fees) arising from or in connection with its use of the City Property under this Agreement, except for claims arising directly from City's own negligence. Nothing in this Agreement shall be construed as City waiving any exception from, or limitation on, its liability provided in Minnesota Statutes, chapter 466 or other law.

5. Termination. This Agreement terminates at the end of the User Period if not terminated earlier by City. City may terminate this Agreement immediately upon notice to User if City determines, in its sole discretion, User violated any term or condition of this Agreement or if the City needs to resume its use of the City Property.

6. Entire Agreement; Modifications. This document contains the entire agreement between the parties regarding User's use of the City Property. No modifications to this Agreement are valid unless reduced to writing and signed by both parties.

The parties have entered into this Agreement as of the Effective Date.

USER:

By: _____

Its: _____

Date: _____, 2021.

CITY:

By: _____
Kevin Voracek
Its: Mayor

By: _____
Timothy C. Murray
Its: City Administrator

Date: _____, 2021.

LICENSE CONDITIONS

User shall comply with all of the following conditions:

(a) The City Property must be kept free of garbage and hazards to the public.

(b) User shall work in good faith with City to address issues, concerns, and changing circumstances regarding its use of the City Property and make adjustments to the Particular Uses as required by City.

(c) If User holds an on-sale liquor license and liquor will be served or consumed on the City Property, User shall:

(1) Place markers or signs as needed to clearly delineate to Customers the outdoor area, including any portion of the City Property, in which liquor may be consumed. The area must not be larger than approved by the City;

(2) Provide proof that the liquor liability insurance covers alcohol sales in any expanded outdoor spaces (i.e. updated Certificate of Insurance needs to be provided to cover Premises Extension).

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Jeanne Day, Finance Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-206 Approve Public Purpose Expenditure/Purchasing Policy

Background:

The City is currently operating under Resolution 2019-227, Resolution Adopting a Public Purpose Expenditure Policy. In accordance with the Faribault City Charter, Section 7.14 which states this policy shall be reviewed and approved by City Council bi-annually. The attached policy was prepared by reviewing the City Charter; State Statutes; information on the League of Minnesota Cities website, and policy language provided by the City Attorney.

No changes are proposed to the existing policy.

Recommendation:

Staff recommends approval of the Public Purpose Expenditure/Purchasing Policy.

Attachments:

1. Resolution 2021-206 Public Purpose Expenditures and Purchasing Policy Resolution
2. Public Purpose Expenditures and Purchasing Policy

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-206
APPROVE PUBLIC PURPOSE EXPENDITURE/PURCHASING POLICY

WHEREAS, expenditures by a public entity must be authorized by statute or Charter and also must have public purpose; and

WHEREAS, the City of Faribault has only such powers as are determined by statute or Charter which may be necessarily and reasonably implied there from and may make expenditures only in the reasonable exercise of those powers; and

WHEREAS, the City Council wishes to define certain practices and procedures as they relate to public purpose expenditures and purchasing practices; and

WHEREAS, a public purpose expenditures/purchasing policy has been written, which complies with the recommendations of the Minnesota Office of the State Auditor and the League of Minnesota Cities; and

NOW, THEREFORE BE IT RESOLVED, that the attached Public Purpose Expenditures/Purchasing Policy dated September 28, 2021 is hereby adopted as written.

Date Adopted: September 28, 2021

Faribault City Council

_____
Kevin Voracek, Mayor

ATTEST:

_____
Timothy C. Murray, City Administrator

Public Purpose Expenditure/Purchasing Policy

Purpose: The purpose of this policy is to establish guidelines for purchases made on behalf of the City of Faribault.

1. **PURPOSE**

Pursuant to provisions of the Faribault City Charter and the statutes and laws of the State of Minnesota, which permit and require the expenditure of public funds for public purposes, this policy establishes guidelines for purchases made by the officials, employees and representatives of the City of Faribault. The policy has the following objectives:

A. Ensure compliance with Minnesota Public Purpose Doctrine.
B. Ensure compliance with the Faribault City Charter, Chapter 7 – Taxation and Finances.
C. Ensure compliance with applicable state laws, in particular Minnesota Statute §471.345, Uniform Municipal Contracting.
D. Provide clear guidance to City Council and City Staff to ensure purchasing decisions result in the best use of tax dollars for its constituents.
E. Encourage purchases from local and state vendors when cost effective.

2. **GUIDELINES**

A. The Constitution of the State of Minnesota, Article X, Section 1, provides that taxes shall be levied and collected for public purposes. The Minnesota Public Purpose Doctrine provides that in order for an expenditure of public funds to be lawful, there must be specific or implied authority for the expenditure in state statute or the City's Charter and it must be a public purpose expenditure. To be considered a public purpose expenditure the activity must meet all of the following criteria:

1. It benefits the city as a body.
2. It is directly related to functions of government.
3. It does not have as its primary objective the benefit of a private interest but instead promotes the public health, safety, general welfare, security, prosperity, and contentment of all city residents.

Exhibit A provides additional guidelines regarding expenditures that are authorized as being made for a public purpose, even though a limited personal employee benefit may be derived. Further, the expenditures must be authorized in accordance with the City's annual budgeting process.

B. As provided in the Faribault City Charter, Section 7.14, the City Council shall establish a Public Expenditure Policy which shall be reviewed and approved by the City Council annually. In reviewing and approving the policy, the City Council shall consider whether the expenditures serve a public purpose. When determining the content of the policy, the City

Council shall consider the opinion of the City Attorney and statewide sources of authority, which may include judicial determinations, Minnesota Attorney General's opinions and findings of the Office of the State Auditor.

C. All disbursements shall be authorized by the City Council. All accounts, claims, and invoices shall be audited by the Finance Department and presented to the Council for approval. The City Council has delegated its authority to the City Administrator to pay certain claims made against the City prior to formal authorization. A resolution approving the administrator purchasing and contracting authority, is executed by the City Council annually, per the Faribault City Charter, Section 6.05, Purchases and Contracts. This resolution authorizes the City Administrator to make purchases and let contracts when the amount involved does not exceed $10,000, except when necessary to pay monthly utility and credit card bills that produce late fees and interest charges if not paid prior to formal Council approval.

D. The Faribault City Charter, Section 6.05, Purchases and Contracts, provides that all contracts, bonds, and instruments of any kind to which the City is a party shall be signed by the Mayor and the City Administrator on behalf of the City and shall be executed in the name of the City.

E. Purchasing and budgetary control is the responsibility of each department head. The department head may designate other staff within their department to purchase goods and services in compliance with the annual budget. Department heads and their designees are authorized to make purchases according to the following thresholds:

Dollar Amount	Process	Payment Type Options	Approval Requirements
<$100	None	Credit Card Charge Account Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
<$5,000	Pursue an open market purchase.	Credit Card Charge Account Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
$5,000-$24,999	Pursue an open market purchase. Obtain two or more quotes if practical.	Charge Account Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
$25,000-$175,000	Obtain two or more written quotes, bids, or proposals and maintain copies on file.	Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
>$175,000	Sealed Bids	Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.

Notes:

- All payments are presented to the City Council for final approval.
- If a cooperative purchasing agreement is in place, quotations are not needed.
- Authorized purchasers are only allowed to authorize funds from within their department's budget. Purchaser should collaborate with other authorized purchaser from the necessary departments to make joint purchases.
- Employees will not make any purchases for personal use through the City.
- Information technology (IT) purchases should be coordinated with the City's IT Coordinator to ensure purchases are compatible with and supported by the City's IT infrastructure systems.

3. PURCHASING PROCESS

A. Decentralized Purchasing

The City of Faribault has a "decentralized" purchasing program where individual departments are responsible for making their own purchases. There are a few exceptions including State Bid vehicles and other similar state or cooperative purchasing agreements. All other purchases should follow the rules below:

1. Determine the need for commodities or services.
2. Research the cost of the purchase and determine proper purchasing alternative.
3. Determine the appropriate account coding and whether there is sufficient funds available in that budget line item.
4. Request approval from department director or designee to make purchase.
5. Following purchase, complete accounts payable payment form, attach original invoice and forward to the Finance Department for processing.
6. Accounts payable listing is approved by City Council.
7. Payment is made by the Finance Department.

B. Purchasing Practice

1. The City will use documented purchasing procedures which will reflect applicable State and local laws and regulations and conform to applicable federal law.
2. The City will maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or performance agreements.
3. The City of Faribault holds its employees to the highest ethical standards. Purchases shall be conducted so they foster public confidence in the integrity of the City's procurement system, and open and free competition among prospective suppliers. The following code of conduct regarding purchasing conflicts of interest and the performance of its employees will be upheld:
    a. No employee, officer, or agent may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employees or is about to employ any of the parties

indicated herein, has a financial interest or other interest in or a tangible personal benefit from a firm considered for a contract.

b. Officers, employees, and agents of the City may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.
c. If the financial interest is not substantial or the gift is an unsolicited item of nominal value, it may be allowable upon review.
d. Violations of these standards by officers, employees, or agents of the City will result in disciplinary action up to and including termination.
e. If federal funding is involved, the City must disclose in writing any potential conflict of interest to the federal awarding agency or pass-through entity.
f. In keeping with the values and ethical standards expected from City employees, they should avoid the following practices when making purchases on behalf of the City:
    1. Circumventing competitive bidding requirements by splitting purchases so that they can be made through several small purchases; using the emergency procedure process when no true emergency exists; using a "sole source" exemption when competition is available; or other manners of avoiding competitive bidding.
    2. Denying one or more vendors the opportunity to bid on a contract using unnecessarily restrictive specifications; pre-qualifying bidders on a discriminatory basis; removing companies from a bidders list without just cause; requiring unnecessarily high bonding; or other manners of denying opportunities for vendors to bid.
    3. Giving favored vendors an unfair advantage by providing vendors with information regarding their competition's offers in advance of a bid opening; making information available to favored vendors and not to others; giving un-favored vendors inaccurate or misleading information; or other manners to provide unfair advantages.
    4. Avoiding the use of outside vendors by using employees of the City to provide goods or services through their personal business practices; not providing fair opportunity to vendors for all goods or services required for City operations; or other means to use City employees as an alternative to outside vendors.

4. City employees will avoid acquisitions of unnecessary or duplicative items. In addition, each department will implement internal controls to ensure that goods and services ordered are received, that only goods and services actually received are paid for, that goods and services ordered are necessary and that no duplicate payments are made.

5. City employees will seek out purchasing alternatives that result in the most economical outcomes. Consideration will be given to consolidating or breaking out purchases, lease versus purchase options, and other appropriate alternatives. In

addition, Minnesota's Cooperative Purchasing Venture and other joint purchasing agreements will be considered.

6. Construction contracts will be awarded based on Minnesota Statute §412.311 which allows the City to use a "Best Value" alternative instead of awarding the bid to the lowest responsible bidder. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, qualifications of key personnel and financial and technical resources.

7. The City staff will maintain records sufficient to detail the history of its purchases. These records will include, but are not necessarily limited to, the rationale for the method of procurement, the selection of contract type, the contractor selection or rejection, and the basis for the contract price.

8. The City is responsible, in accordance with good administrative practice and sound business judgement, for the settlement of all contractual and administrative issues arising out of procurements. These issues include source evaluation, protests, disputes, and claims.

9. All procurement transactions will be conducted in a manner following written procedures that provide full and open competition. For federal contracts that includes prohibiting the use of statutorily or administratively imposed state or local geographical preferences, except in those cases where applicable federal statutes expressly mandate or encourage geographical preference. In addition:

    a. All solicitations will provide for clear and accurate descriptions of the technical requirements that must be provided for the material, product, or service to be procured.
    b. All solicitations will identify the requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
    c. All prequalified lists of persons, firms, or products which are used in acquiring goods and services will be current and include enough qualified sources to ensure maximum open and free competition. Also, the City will not preclude potential bidders from qualifying during the solicitation period.

10. The City will take all necessary affirmative steps to assure that small and minority businesses, women's business enterprises, and veterans' business enterprises are used when possible including:

    a. Placing qualified businesses and enterprises on solicitation lists.
    b. Assuring that qualified businesses and enterprises are solicited whenever they are potential sources.

c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by these businesses and enterprises.
d. Establishing delivery schedules, when requirements permit, that encourage participation by these businesses and enterprises.
e. Using the services and assistance, as appropriate, of organizations such as the Small Business Administration and the Minority Business Development Agency.
f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed above.

11. City employees will make every effort to purchase goods and services from local vendors and award purchases to those vendors when cost effective. This can be accomplished by insuring that local and state vendors who have goods or services available are included in the competitive shopping process that will precede most purchases.

12. If the purchase of items results in the need to dispose of existing city property, the following guidelines apply:
    a. City staff will make a recommendation to the City Council and the Council will determine if the capital assets are surplus and should be subsequently sold or disposed.
    b. Council must approve the disposal of equipment via trade-in, which may be performed as part of the approval of the purchase of new equipment.
    c. Surplus capital assets in a condition for sale are to be sold at public auction, online auction or through a sealed bid process with reasonable public notice regarding the upcoming sale.
    d. Minnesota Statute §471.345, subd. 17 states that a city "may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused using an electronic selling process in which purchasers compete to purchase the surplus supplies, materials, or equipment at the highest purchase price in an open and interactive environment."
    e. No employee of the City who is a member of the administrative staff, department head, a member of the Council, or an advisor serving the City in a professional capacity may be a purchaser of property sold under this section. Other City employees may be purchasers if they are not directly involved in the sale, if they are the highest responsible bidder in the public disposition process.
    f. Assets not in a condition for sale should be disposed of according to waste management guidelines.
    g. In all instances, the City will abide by applicable Minnesota Statutes in regards to the disposal or sale of capital assets.

13. Documented internal accounting and administrative procedures are in place to ensure proper disbursement of funds and generally accepted accounting principles will be followed.

C. Purchasing Options

The following options may be used for making public purchases:

1. Sealed Bids

   a. A formal sealed bid procedure is required for all purchases in excess of $175,000 except for professional services.
   b. A published notice of bid is required in the official City newspaper at least ten days in advance of bid opening, except in cases where special assessments are intended to finance a local improvement project, in which case the City will follow statutory requirements. The published notice must state where the plans and specifications can be obtained by bidders and specifically, where the bid opening will be held. The notice may also be published on the City's official web site; however, this publication is in addition to the official newspaper publication.
   c. All bid openings are to be administered by originating department.
   d. The preparation of all specifications are to be the responsibility of the originating department.
   e. Required authorization for all plans and specifications is the responsibility of the originating department.
   f. Contract change orders may be approved by the City Administrator or his/her designee provided the total change does not exceed purchasing limitations as outlined in the City Charter. Details are provided in the Purchasing Procedures.
   g. The City Council must formally approve the bid contract.

2. State, County, and Other Cooperative Purchasing Contracts

   - If it is determined that a product/service is on a state contract, vendors should be told that the purchase will be made using that contract. When completing the purchasing paperwork, note that the purchase is per state contract and indicate the contract number.
   - All requirements of this policy are deemed to be met if purchases are made through the State of Minnesota Cooperative Purchasing Program. Depending upon the purchase level of the item, appropriate approvals still apply.

3. Quotes

   Quotes should be submitted in writing by the vendor. If the quotes are not written, the requestor who received the verbal quote must document the quote in writing. All such quotes must be kept on file by the department making the purchase.

4. Emergency

Emergency situations may arise where the normal purchasing process cannot be followed for the procurement of goods and services. An emergency means an unforeseen combination of circumstances that calls for immediate action to prevent a disaster from developing or occurring.

Minnesota Statute §12.29 gives the Mayor the authority to declare a local emergency for up to three days, which period may be extended by the City Council. During such an emergency, if authorized by City Council, the City is not required to use the typically mandated procedures for purchasing and contracts. During that time, the governing body may waive compliance with the prescribed purchasing guidelines, including compliance with Minnesota Statute §471.345, Uniform Municipal Contracting Law.

Whenever possible the current purchasing policies and procedures should be followed even when an emergency is declared, but as described above if the emergency requires speedy action essential to the health, safety, and welfare of the community and if there has been an emergency declaration, the standard purchasing policies and procedures can be waived in accordance with Minnesota Statute §12.37.

5. Professional Services

Professional Services are considered to be unique and are not subject to the bid law even though the contract amount may exceed $175,000. This group includes architects, engineers, construction managers, attorneys, accountants, consultants, and other services requiring technical, scientific or professional training.

Request for Proposals (RFPs) may be used to solicit proposals for professional services. Typical information to address in RFPs include:

- Background and scope of the project
- The project's budget to ensure that the proposals stay within that range
- Proposal requirements should include adequate information to allow for proper review and evaluation including:
    - Description of firm and qualifications, including any specialized experience related to the project
    - A list of similar projects that the firm has completed
    - Project timetables including: estimate of hours, breakdown by hours by phase, and the City's expectation of a completion date
    - Designation of a firm principal who will be in charge of the project
    - Résumés for all staff who will work on the project
    - Statement that either no subcontractors are allowed or that all subcontractors will be identified and are subject to the City's approval
    - Estimate of cost to provide the service, outline of fee schedule and payment schedule
    - Description of City's selection process
    - City's evaluation criteria, which typically may include:
        - Quality and thoroughness of the proposal

        - Similar past experience and/or experience
        - References
        - Cost estimate
    - The following statement must be included: "The City reserves the right to reject any and all proposals, waive all technicalities and accept any proposal deemed to be in the City's best interest."
    - Submittal deadline: date, time, project name, and addressee
    - Statement: "Proposers are solely responsible for delivery of their proposals to the City before the deadline. Any proposal received after the deadline will not be considered and will be returned."
    - Information about where questions should be directed

6. Lease Purchases
   All operating and capital lease agreements require approval through the Finance Department and legal counsel prior to initiating a lease. Staff will conduct a lease versus purchase analysis to determine the most cost-effective method.

7. On-Line Purchases
   The following guidelines are recommended for purchasing products over the internet:
    - Purchases should be made only from vendors that use secure servers for e-commerce.
    - Standard purchasing guidelines should be followed.

Compliance should also be assured relating to requirements outlined in the City's Employee Handbook and all other City policies (currently in place or adopted in the future) and Minnesota State Statutes. This policy does not replace the State's Gift Policy statutes.

EXHIBIT A

Public Purpose Expenditures

Pursuant to provisions of the Faribault City Charter, Section 7.14 – Authority for expenditures, the City Council expressly authorizes expenditures related to any of the following activities to be deemed as public purpose expenditures. All benefited full time and part time employees, elected officials and commission members will follow the public purpose expenditures guidelines. Under no circumstances will expenditures be authorized as a public purpose if made for the benefit of spouses, partners, family members, or friends of employees unless those individuals are serving in an otherwise authorized capacity. Officials and employees must obtain separate receipts for authorized and non-authorized City expenditures for reimbursement and auditing purposes.

Certain awards or incentives may be considered to be additional compensation to employees and will be reported on the employees' W-2 form as required by law. The City's Employee Handbook provides guidelines and procedures related to clothing benefits, conference attendance and authorized travel expenses.

Permitted Expenditures

Every City expenditure must be valid based upon the public purpose for which it is expended. The following items are deemed to meet the Council definition of public purpose expenditures:

A. Employee Recognition and Retention
   These permitted expenditures are intended to serve the public purpose of recruitment and retention of personnel. These practices are meant to ensure high employee productivity and morale and reduce expenses resulting from low productivity and high turnover.
   a. City employees completing 5, 10, 15, 20, 25, 30, and 35 years of service may receive a service award not to exceed $150 in value as determined by the City Administrator.
   b. Annually, in conjunction with the presentation of service awards, the City may sponsor an Employee Recognition event for City employees.
   c. Annually, the City may sponsor a Volunteer Recognition event to promote teamwork and coordination among the City Council, department directors, commission/committee members, and employees. This event and a token gift for volunteers also serve as de minimus compensation for the service provided by the volunteers.
   d. The City supports other events that are planned and paid for by employees to encourage team building activities.
   e. The City supports up to $50 for a cake, or similar food, in recognition of long-time service or retirement for employees, volunteers, and elected officials.

B. Employee Wellness and Safety Programs
   The City Council recognizes the importance of employee fitness and health as it relates to the overall work and life satisfaction of the employee and the overall impact on the City's health

insurance plan. As such, the City Council supports an Employee Wellness Program, which has been designated to educate employees on fitness and health issues.

The incentives provided to employees through the Wellness Program are considered to be "additional compensation" for work performed by employees, but is entirely dependent on receiving funding from year-to-year. The City receives a payment from the Insurance Cooperative to be used to promote wellness among City employees.

The Employee Safety Program supports programs to promote and maintain a safe work environment. Safety incentives may be used to recognize accomplishments with an award to the department of $150 to sponsor a team event for participating in and promoting safety practices in their respective departments.

C. Meals and Refreshments

The City Council recognizes that situations in which City business needs to be discussed and may need to occur during or adjacent to a meal hour. In addition, there are public and employee meetings and events in which reasonable refreshments may be necessary to create a more productive environment and to be responsive to participants' time schedules. The following items are deemed to meet the Council definition of public purpose expenditures in regards to meals and refreshments:

a. Meals and refreshments are allowed when they are part of a meal hour meeting for official City business when it is the only practical time to meet. These meetings must have a pre-planned agenda and typically involve meetings with City Council members, Committee/Commission members, or local business or civic organizations.
b. Meals and refreshments are allowed at employee meetings and events that have a purpose of discussing City issues or is a part of an employee training. These meeting must have a pre-planned agenda and do not include routine staff meetings.
c. Meals and refreshments are allowed when work activities requiring continuous service when it is not possible to break for meals (e.g., election days, water main breaks, high profile criminal investigation, on-going emergency response activities). All non-emergency events require advance authorization by the responsible department director.
d. City sponsored training or work-related meetings where employees are required to participate or be available during break periods and/or lunch.
e. Annual employee events to which all employees are invited (e.g., recognition luncheon, wellness programs).
f. Travel expenses for employees, including meals, are outlined in the Employee Handbook.
g. No purchase of alcoholic beverages is allowed at any time.

D. Membership, Dues and Contributions

The City Council has determined that the City will fund memberships and dues (individual or organization) in professional organizations, and local social and community organizations when the purpose is to promote, advertise, improve or develop the City's resources and advantages that advance the City's efforts in improving economic development, civic, educational and governmental efficiency but such expenditures shall not have as their primary purpose the personal interest or gain of an individual employee.

Monetary contributions to civic organizations must be approved by the City Council during the annual budget process and/or by City resolution. Monetary contributions provided by the City must be for programs that serve our citizens and are deemed to meet the public purpose guidelines.

E. International, Cultural, and Economic Development Programs

The City Council has determined that funds may be expensed for the purpose of advertising the City and its resources and advantages. Sister Cities programs, or their equivalent, are expressly authorized by this provision. Funds appropriated pursuant to this authority may be allocated for activities such as preparation or advertising materials, official travel to related events, and monuments memorializing participation in such events. Funds appropriated pursuant to this authority may further be used in any manner that the City Administrator deems appropriate for the purpose of advancing the City's interests with respect to international, cultural, or economic development activities.

F. Community Events, Festivals, and Celebrations

The City Council authorizes the allocation and expenditure of funds for the purpose of hosting or participating in community events, festivals, or celebrations. The City shall not expend any funds unless it has been determined, by the City Administrator, that participation in such event shall positively advertise the City.

Appropriation of Funds

The cost of the authorized public purpose expenditures will be included in the City's annual budget and approved by the Council as part of the overall budget approval process which includes public notification and opportunity for public input regarding budgeted expenditures.

THIS POLICY SPECIFICALLY REPEALS AND REPLACES PRIOR CITY POLICIES AND ADMINISTRATIVE MEMORANDA RELATIVE TO PUBLIC PURPOSE EXPENDITURES AND PURCHASING POLICIES.

Approved:

_____ _____

Mayor City Administrator

September 28, 2021

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Charitable Gambling Board Tim Murray, City Administrator
FROM:	Heather Slechta, Assistant to the City Administrator
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-208 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Parks and Recreation Department

Background:

The Charitable Gambling Board held its quarterly meeting on August 18, 2021. An application from the Parks and Recreation was presented. The Parks and Recreation Department requested funds not to exceed $1,200 annually to use to purchase/replace flags at City facilities including; City Hall, Police Department, Fire Department, Washington Center, Community Center, Library as well as at City parks. This request would also include flags that are on display throughout Central Avenue.

It was the consensus of the Charitable Gambling Board to recommend approval of $1,200 annually for the purchase of flags.

Recommendation:

Approve Resolution 2021-208

Attachments:

1. Resolution 2021-208

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021- 208

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO THE FARIBAULT PARKS AND RECREATION DEPARTMENT

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from the Parks and Recreation Department at the August 18, 2021 meeting. The Charitable Gambling Board recommends funding the request in an amount not to exceed $1,200 toward the purchase of the numerous flags flown throughout the City, its parks and Central Avenue. The Board authorized the yearly purchases from 2022 through 2026; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: September 28, 2021

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Timothy C. Murray, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Heather Slechta, Assistant to the City Administrator
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-209 Approve Massage Therapist License

Background:

The City Administrator's Office has received an application for a Massage Therapist license. Sarah Vermuele has submitted all of the necessary forms and payment for the license. A background investigation has been completed by the Faribault Police Department. If approved the license period will be Septmber 29, 2021-January 31, 2022.

Recommendation:

Approve Resolution 2021-209

Attachments:

1. Resolution 2021-209 Approve New Massage Therapist License

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-209

APPROVE MASSAGE THERAPIST LICENSE

WHEREAS, Sarah Vermuele has presented an application to the City of Faribault for a Massage Therapist License; and

WHEREAS, the above named has paid the proper fees and provided the required documentation; and

WHEREAS, a background investigation by the Faribault Police Department has been completed;

NOW, THEREFORE BE IT RESOLVED, that the above-named applicant be granted Massage Therapist licenses with the City of Faribault for the term of September 29, 2021 to January 31, 2022.

Date Adopted: September 28, 2021

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Timothy C. Murray, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Mark DuChene, City Engineer
MEETING DATE:	September 28, 2021
SUBJECT:	Ordinance No. 2021-9 Amending Appendix A, Article II of the City Code of Ordinances Regarding Utility Franchise Fees - First Reading

Background:

At the July 20 and August 31, 2021 City Council Work Sessions, the City Council reviewed a draft proposal to increase utility franchise fees as an alternative to levying special assessments for traditional pavement management street improvement projects (i.e. mill and overlay and street reconstructions) as well as to develop a rebate program for the portion of the franchise fee increase allocated to street improvement projects for those properties who have an active and eligible previous street improvement project assessment, regardless if they have paid any or all of their assessment off. The proposed franchise fee increases are expected to generate approximately $1.5M annually to be used for street improvement projects with special assessments no longer used for typical street reconstructions and mill and overlay projects including sidewalk construction. Attached are copies of the ordinance, rebate policy and an FAQ that was posted to the City's website and Facebook pages for people to review. Note, the rebate policy will be formally brought back before the City Council for approval pending the approval of the second reading of the franchise fee ordinance. Additionally, a notice of the ordinance hearing was included in the September City utility bills and also posted in the Faribault Daily News, the City Website and Facebook pages, and copies were sent to each of the four utility companies.

Recommendation:

Approve First Reading of Ordinance 2021-9

Attachments:

1. Ordinance 2021-9 Amending Appendix A - Utility Franchise Fees - 1st Reading
2. Draft Resolution R2021-XXX Franchise Rebate-Faribault
3. Franchise Fees _ Faribault_FAQ

CITY OF FARIBAULT
ORDINANCE No. 2021-9

AMENDING APPENDIX A, ARTICLE II OF THE CITY CODE OF ORDINANCES REGARDING UTILITY FRANCHISE FEES

THE CITY OF FARIBAULT ORDAINS:

Section 1. The City Code of Ordinances, Appendix A, ARTICLE II, DIVISION 1. – CITY ELECTRICITY, Section 8.2 shall be amended by the addition of the underlined language and the deletion of the ~~stricken~~ language as follows:

DIVISION 1. – ~~CITY ELECTRICITY~~ ELECTRIC – XCEL ENERGY

8.2. Franchise fee amount. Commencing with the companies' January 1, 2006, billing cycles, a franchise fee is hereby imposed on the companies as herein provided. The franchise fee shall be in addition to, not in lieu of, any other fees, payments or amounts owed to the city by the companies including right-of-way permit fees.

This ordinance establishes a monthly per meter fee. If a premises has two (2) or more meters being billed at different rates, the companies may have an account for each rate classification, which will result in more than one (1) franchise fee assessment for electric service to that premises.

The city council may annually adjust the fees in Exhibit A. The fee amounts for ~~2020~~ 2022 shall remain in effect for subsequent years until such time as they would be changed by the city council.

FEE SCHEDULE

Class	~~2019 Fee Per Meter~~	~~2020~~ 2022 Fee Per Meter
Residential	~~$1.48~~	$~~1.63~~ 6.63
Sm C & I—Nondemand	~~$1.76~~	$~~1.94~~ 21.94
Sm C & I—Demand	~~$35.20~~	$~~38.72~~ 58.72
Large C & I	~~$308.00~~	$~~338.80~~ 438.80
Franchise fees are to be collected in the amounts set forth above and remitted to the city on a quarterly basis as follows:		
January—March	Collections due by April 30	
April—June	Collections due by July 31	
July—September	Collections due by October 31	
October—December	Collections due by January 31	

Section 2. The City Code of Ordinances, Appendix A, ARTICLE II, DIVISION 1A. – STEELE WASECA COOPERATIVE ELECTRIC, Section 8.2 shall be amended by the addition of the underlined language and the deletion of the ~~stricken~~ language as follows:

8.2. Franchise fee amount. Commencing with the companies' January 1, 2006, billing cycles, a franchise fee is hereby imposed on the companies as herein provided. The franchise fee shall be in addition

to, not in lieu of, any other fees, payments or amounts owed to the city by the companies including right-of-way permit fees.

This ordinance establishes a monthly per meter fee. If a premises has two (2) or more meters being billed at different rates, the companies may have an account for each rate classification, which will result in more than one (1) franchise fee assessment for electric service to that premises.

The city council may annually adjust the fees in Exhibit A. The fee amounts for ~~2020~~ 2022 shall remain in effect for subsequent years until such time as they would be changed by the city council.

FEE SCHEDULE

Class	~~2019 Fee Per Meter~~	~~2020~~ 2022 Fee Per Meter
Residential	~~$1.48~~	$~~1.63~~ 6.63
Sm C & I—Nondemand	~~$1.76~~	$~~1.94~~ 21.94
Sm C & I—Demand	~~$35.20~~	$~~38.72~~ 58.72
Large C & I	~~$308.00~~	$~~338.80~~ 438.80
Franchise fees are to be collected in the amounts set forth above and remitted to the city on a quarterly basis as follows:		
January—March	Collections due by April 30	
April—June	Collections due by July 31	
July—September	Collections due by October 31	
October—December	Collections due by January 31	

Section 3. The City Code of Ordinances, Appendix A, ARTICLE II, DIVISION 2. – GAS – XCEL ENERGY, Section 8.2 shall be amended by the addition of the underlined language and the deletion of the ~~stricken~~ language as follows:

8.2. Franchise fee amount. Commencing with the company's January 1, 2006, billing cycles, a franchise fee is hereby imposed on the company as herein provided. The franchise fee shall be in addition to, not in lieu of, any other fees, payments or amounts owed to the city by the company including right-of-way permit fees.

This ordinance establishes a monthly per meter fee. If a premises has two (2) or more meters being billed at different rates, the companies may have an account for each rate classification, which will result in more than one (1) franchise fee assessment for electric service to that premises.

The city council may annually adjust the fees in Exhibit A. The fee amounts for ~~2020~~ 2022 shall remain in effect for subsequent years until such time as they would be changed by the city council.

FEE SCHEDULE

Class	~~2019 Fee Per Meter~~	~~2020~~ 2022 Fee Per Meter
Residential	~~$1.78~~	$~~1.96~~ 6.96
Commercial firm—Nondemand	~~$4.16~~	$~~4.57~~ 24.57
Commercial—Demand	~~$35.64~~	$~~39.20~~ 59.20
Small interruptible	~~$100.98~~	$~~111.08~~ 131.08
Medium and large interruptible	~~$297.00~~	$~~326.70~~ 426.70
Franchise fees are to be collected in the amounts set forth above and remitted to the city on a quarterly basis as follows:		

January—March	Collections due by April 30
April—June	Collections due by July 31
July—September	Collections due by October 31
October—December	Collections due by January 31

Section 4. The City Code of Ordinances, Appendix A, ARTICLE II, DIVISION 2A. – GAS – GREATER MINNESOTA GAS, INC, Section 7.2 shall be amended by the addition of the underlined language and the deletion of the ~~stricken~~ language as follows:

7.2 Franchise Fee Amount. Commencing with the Company's January 1, 2019 billing cycles, a franchise fee is hereby imposed on the Company as herein provided. The franchise fee shall be in addition to, not in lieu of, any other fees, payments or amounts owed to the City by the Company, including right-of-way permit fees.

This ordinance establishes a monthly per meter fee. If a premises has two (2) or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for natural gas service to that premises.

The City Council may annually adjust the fees in the Fee Schedule with proper notice to Company and sufficient time for Company to meet regulatory requirements as they may exist from time to time. The fee amounts for ~~2020~~ 2022 shall remain in effect for subsequent years until such time as they would be changed by the City Council.

FEE SCHEDULE

Class	~~2019 Fee Per Meter~~	~~2020~~ 2022 Fee Per Meter
Residential Service (RS1)	~~$1.78~~	$~~1.96~~ 6.96
Small Commercial Service (SCS1)	~~$4.16~~	$~~4.57~~ 24.57
Commercial Service (CS1)	~~$4.16~~	$~~4.57~~ 24.57
Mid Commercial Service (MS1)	~~$35.64~~	$~~39.20~~ 59.20
Large Commercial Service (LS1)	~~$35.64~~	$~~39.20~~ 59.20
Agricultural Service - Interruptible (AG1)	~~$100.98~~	$~~111.08~~ 131.08
Industrial - Interruptible (IND1)	~~$297.00~~	$~~326.70~~ 426.70
Transportation Service (TR1)	Same as applicable rate class	Same as applicable rate class
Franchise fees are to be collected in the amounts set forth above and remitted to the city on a quarterly basis as follows:		
January—March	Collections due by April 30	
April—June	Collections due by July 31	
July—September	Collections due by October 31	
October—December	Collections due by January 31	

Section 5. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: September 28, 2021

Second Reading:

Publication Date:

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-XXX

ESTABLISHING A UTILITY FRANCHISE FEE REFUND PROGRAM

WHEREAS, the City of Faribault (the "City") has adopted franchise fee ordinances for gas and electric utilities, respectively, within the City pursuant to City Ordinance Nos. 2004-21, 2004-22, 2004-23 and 2018-10 (the "Ordinances") thereby imposing the respective franchise fees contained therein upon Xcel Energy, Steele Waseca Cooperative Electric, and Greater Minnesota Gas, Inc. and their respective successors and assigns (collectively the "Companies"); and

WHEREAS, the Ordinances, respectively, provide specific franchise fees applicable to certain classifications of properties within the City as outlined in Schedule A of each of the Ordinances; and

WHEREAS, the respective franchise fees applicable to the respective property classifications provided in Schedule A of the respective Ordinances are applicable per customer premise/per month based on metered service to customers of the Companies within the City; and

WHEREAS, the City desires to use a portion of the respective franchise fee revenues collected from the Companies pursuant to the respective Ordinances for eligible public improvement projects (the "Eligible Projects"); and

WHEREAS, one of the purposes of collection of franchise fees is to replace future special assessments for certain Eligible Projects, which may be funded partially with revenues collected from the respective franchise fees pursuant to the Ordinances; and

WHEREAS, in adopting the Ordinances, the City Council has recognized that there are existing and currently outstanding special assessments that have been levied on prior Eligible Properties and that the same have been or will continue to be paid by such original property owners until the levied special assessments are paid in full; and

WHEREAS, for either eligible Properties, as defined herein below, with outstanding special assessments remaining to be paid, or for Eligible Properties for which a special assessment was levied , but was otherwise paid in full prior to the original maturity date by the original property owner (collectively the "Eligible Properties"), the payment of franchise fees under the Ordinances by such original property owners would be in addition to the payment of the identified levied special assessments; and

WHEREAS, based on the foregoing, payment of franchise fees by the above-identified original property owners of Eligible Properties would be duplicative of the corresponding equal amount of special assessments also paid by the above-identified property owner of Eligible Properties; and

WHEREAS, the City Council desires to address this duplicative payment through the establishment of a franchise fee refund program whereby the duplicate amount of franchise fees paid would be refunded to the above-identified original property owners of eligible Properties on an annual claims-made basis for the period until the original maturity date of the respective special assessments.

NOW, THEREFORE BE IT RESOLVED, the franchise fee refund program described in the recitals hereto, which are made a part hereof, is hereby approved in the form attached hereto and incorporated herein by reference as Exhibit A.

Date Adopted: October XX, 2021

Faribault City Council

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Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

EXHIBIT A

Franchise Fee Refund Program

Eligible Properties: The following properties are eligible to participate in the franchise fee refund program:

1. Properties within the City with current, levied, and outstanding special assessments thereon for Eligible Projects where such special assessments have not been paid in full upon a respective Eligible Property by the original property owner of such property; and

2. Properties within the City for which special assessments were levied for Eligible Projects, but where such special assessments on respective Eligible Properties are not currently outstanding because the same have otherwise paid in full by the original property owners of such property prior to the original maturity date of such special assessment.

No property within the City shall remain an Eligible Property for purpose of an annual franchise fee refund under this program following the date upon which the special assessment levied upon a respective Eligible Property has been paid in full and the duration of the levied special assessment has expired; the original maturity date has passed.

Notice and Claim for Refund Payment: On an annual basis, for the duration of the refund program herein provided, the City Finance Department shall post notice on the City's website for Eligible Properties to make an annual claim for an annual refund of franchise fees paid on an Eligible Property in the Eligible Amount provided herein.

Original Property Owner: The original property owner shall be defined as the property owner on the final assessment roll of an eligible project as approved by resolution of the City Council. In order to be eligible to participate in the Franchise Fee Refund Program, the property owner submitting for a refund must be the same property owner as listed on the final assessment roll of the eligible project as approved by resolution of the City Council. The City reserves the right, in its sole discretion, to determine eligibility of a property owner in such cases as the transfer of a property into a trust or similar property transfer.

Eligible Projects: Eligible Projects shall generally be defined as projects related to the City's pavement management program such as street reconstruction and pavement preservation (mill and overlay) projects. New street construction projects, utility only construction projects and projects for which no special assessments were levied are generally not eligible. The City reserves the right, in its sole discretion, to determine Eligible Projects.

Eligible Amount of Refund: The amount of annual refund that the original property owner of an Eligible Property may claim shall not exceed the portion of

the amount of franchise fees applicable to the Eligible Property related to Eligible Projects for the prior calendar year and paid by the Owner of the Eligible Property (the "Eligible Amount"). The Eligible Amount of an annual claim for refund of franchise fees shall also not exceed the amount of the amortized special assessment for the same period, not including interest, for which refund is sought by the original property owners of an Eligible Property.

Annual Claim Procedure: Owner of Eligible Property may submit Eligible Refund form to the City Finance Department between January 1 and February 28 of the subsequent year to be considered for refund. All refunds will be issued on the fourth Tuesday of March. The form will need to be accompanied with a copy of one month electric and gas bill.

Duration of Program: The franchise fee refund program hereby established shall terminate and be of no further force or effect at such time as there are no Eligible Properties remaining, or fifteen years from the date of this resolution, whichever occur first. Notwithstanding the foregoing, the City Council may terminate this program at any time by resolution if the City Council determines that it is in the best interest of the City to so act.

Franchise Fees FAQ

The Faribault City Council approved utility franchise fees on gas and electric utilities as an alternative revenue source starting back in 2004. Allocations from these utility franchise fees have funded various City improvements including parks and trail improvements, a portion of street improvements, as well as capital equipment and public facility projects.

Currently the City Council is considering raising the franchise fees on utilities to increase revenues for street improvement projects related to the City's pavement management program. By increasing franchise fees on utilities, the City can eliminate the need to generate revenues to fund street improvement projects from special property tax assessments. Historically the City has allocated as much as $600,000 towards street improvements which is approximately 6% of the City's property tax revenues and 22% of the properties (based on property valuation) in the City are exempt from paying property taxes.

The City of Faribault currently maintains over 115 miles of streets in town and is seeking a more reliable and equitable revenue source to fund street improvements.

The following information is provided for property owners to review and be educated on why the City is considering raising franchise fees and the pros and cons of using these increased franchise fees to fund street improvement projects versus the current method of utilizing special assessments.

What is a franchise fee?

Many cities in Minnesota have a franchise agreement with each utility company (gas, electric) for the use of publicly-owned right-of-way for

their business purpose. The right-of-way is the public property located adjacent to roadways for utilities, construction access, and snow storage. By law (Minnesota Statute 216B.36), cities may charge utility companies a fee to manage the use of the publicly-owned right-of-way to deliver service.

The City determines the amount of franchise fees as established by an ordinance that is mutually agreed upon by the City and the utility company. In Faribault those utility companies are Xcel Energy (gas and electric), Steele Waseca Electric Cooperative (electric only) and Greater Minnesota Gas Co. (gas only). Existing City of Faribault franchise fees on these four utility companies are collected monthly based on a flat rate for residential and commercial customers, based on their defined customer categories.

Utility companies have the right to pass franchise fees on to their customers. Utility customers see a line item on their gas and electric bills for a "city fee." The utility companies collect this fee and remits all of the payments directly to the City.

What is a street assessment?
A street assessment is a fee levied against properties that receive direct benefit from a public improvement, such as a street improvement, and are typically limited to the properties that directly abut said improvement. Street assessments are levied according to Minnesota Statutes 429.

Home and business owners are assessed for street improvement projects and owners typically pay between 20% to 50% of the project costs based on the benefit of the improvement to property. The type of street improvement can vary, from a Mill and Overlay, to Reclamation, to Reconstruction. The expected life of a street is 60 years. Typically, you will have one type of street improvement on your street every 20 years, two mill and overlays and then a full street reconstruction.

According to the City's current special assessment policies regarding street improvement projects, home and business owners are assessed based on the amount of front footage the property has adjacent to the project street. These assessments can be quite costly and if not paid in full upfront, are added to a parcels property taxes and collected over a period of time (typically 15 years) and accrue interest as well.

Assessment amounts can vary largely due to the difference of size in each parcel and the rates can change annually. A typical residential street assessment for a mill and overlay can range from $1,000- $2,100 and for a reconstruction $3,775 to $7,550. Non-residential property assessments for street projects vary even more due to the increased variability in lot sizes but can range anywhere from $1,000 to $10,000+.

What are the benefits of franchise fees over a street assessment?

- Smaller monthly fees instead of one large assessment
- All typical single-family residential properties (assuming they have only one gas meter and one electric meter) would pay the same amount towards street improvements regardless of size of home or number of cars/drivers.
- Less time-consuming and substantially less costly overall for the city.
- Keeps maintenance and reconstruction on a proactive and timely schedule
- More equitable to people who move into, out of, or within the city

What are the benefits of franchise fees over increasing property taxes?

- New construction would contribute immediately, which would eliminate the one to two-year lag for the City to receive property taxes for property owners receiving municipal services
- A wider base than property taxes; property tax exempt, renters, non-profits, schools, and other entities that use the public infrastructure

pays franchise fees.

- Flat fee instead of tax increases based on property valuation increases/decreases.

How will the proposed franchise fee increases be used?
The proposed franchise fee increases will be used for street maintenance, which includes mill and overlays, full depth reclamations, and reconstructions and will be used in lieu of levying special assessments for typical street improvement projects.

How much will I be charged?
Residents will typically see an increased charge of $5.00 on their electric bill and $5.00 on their gas bill every month.

Commercial and industrial properties will need to contact their utility service provider to find your classification. When contacting your utility provider, please identify yourself as a city of Faribault commercial user.

Note regardless of property classification, franchise fees are charged on a per meter basis, so if you have multiple gas and/or electric meters/accounts, the fee will be charged on each meter based on that meter's classification.

	Existing Faribault 2021 Franchise Fees	Proposed Additional Franchise Fees for Street Improvements	Proposed Total 2022 Franchise Fees
XCEL	Monthly Fee	Monthly Fee	Total Proposed Monthly Fee
Electric - Residential	$1.63	$5.00	$6.63
Electric - Sm C&I Non Demand	$1.94	$20.00	$21.94
Electric - Sm C&I Demand	$38.72	$20.00	$58.72
Electric - Large C&I	$338.80	$100.00	$438.80
Gas - Residential	$1.96	$5.00	$6.96
Gas - Comm Firm Non-Demand	$4.57	$20.00	$24.57
Gas - Comm Firm Demand	$39.20	$20.00	$59.20
Gas - Small Interruptible	$111.08	$20.00	$131.08

Gas - Med & Lg Interruptible	$326.70	$100.00	$426.70

	Existing Faribault 2021 Franchise Fees	Proposed Additional Franchise Fees for Street Improvements	Proposed Total 2022 Franchise Fees
Steele Waseca Electric	Monthly Fee	Monthly Fee	Total Proposed Monthly Fee
Electric - Residential	$1.63	$5.00	$6.63
Electric - Sm C&I Non Demand	$1.94	$20.00	$21.94
Electric - Sm C&I Demand	$38.72	$20.00	$58.72
Electric - Large C&I	$338.80	$100.00	$438.80

	Existing Faribault 2021 Franchise Fees	Proposed Additional Franchise Fees for Street Improvements	Proposed Total 2022 Franchise Fees
Greater MN Gas	Monthly Fee	Monthly Fee	Total Proposed Monthly Fee
Gas - Residential	$1.96	$5.00	$6.96
Gas - Small Commercial	$4.57	$20.00	$24.57
Gas - Commercial	$4.57	$20.00	$24.57
Gas - Mid Commercial	$39.20	$20.00	$59.20
Gas - Large Commercial	$39.20	$20.00	$59.20
Gas - Agricultural	$111.08	$20.00	$131.08
Gas - Industrial	$326.70	$100.00	$426.70

Why now?

Residents who have gone through a street assessment process have stated they do not like the large unanticipated assessment and the assessment process is complex and exhausting to figure out.

By implementing a franchise fee, residents will pay a flat fee per month. This revenue replacement is more manageable and eliminates an unanticipated expense for the projects the City has planned.

Is this just another tax?
This is revenue replacement - a different revenue source for the city. Franchise fees will replace special assessments and are applicable to all properties in the City who have gas and electric utility accounts regardless of their tax or tax-exempt status.

What if I am paying for a street assessment?
Continue to pay your street assessment. A refund program for eligible properties plan will be put in place to offset the franchise fee increase amount related to street improvements. Eligible properties with an active assessment roll for an eligible project regardless or not if the property previously paid all, some or none of their assessment will be sent a rebate form from the City after the first year of the franchise fee increase. These eligible properties will receive an annual rebate of either their street portion of their franchise fees or the amount of their assessment whichever is smaller.

Why not add this fee to the water bill? Why don't you just charge a 'Street Fee' to each property and bill it similar to a water bill? Why go through a third party for collection?
State law does not allow a city to charge a direct street fee for maintenance. State law does allow for the collection of a franchise fee from utility service providers for their use of the right-of-way. That is why we are charging this fee to the utility companies and then dedicate its use to maintain the city street system.

I live in an apartment, town home or manufactured home. Will I be charged the fee?
Yes, you will pay the standard residential fee assuming you are responsible for you gas and electric utility bills.

Will commercial/industrial properties or state or school properties pay the fee?

Yes, all properties with a gas and/or electric utility account will pay the fee regardless of tax/tax-exempt status.

I live on a private road or county road. Will I be charged the fee?
Yes, you will pay the standard residential fee.

When will this go into effect?
The franchise fees go into effect January 2022.

When do I have to pay the franchise fee?
The franchise fee is included on your gas and electric bill every month.

How long will the city have franchise fees?
The fee is expected to be a long-term funding option for the city and not anticipated to be eliminated.

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Planning Commission Tim Murray, City Administrator
FROM:	Deanna Kuennen, Community & Economic Development Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-202 Approving a Conditional Use Permit for a 1080 Square Foot Garage at 1222 1st St. NE

Background:

Lawrence Muehlenbein, owner and occupant of the home at 1222 1st St. NE, has applied for a conditional use permit to construct a 1080 square foot garage for personal use. The 8.3-acre property has a single-family dwelling with an attached three-car garage with a paved driveway. The proposed garage will be 30 ft. wide by 36 ft. deep and accessed by a paved driveway extension. The proposed garage will be 20 feet to the west of the home, 205 feet from the west property line and about 22 feet from the north property line. Surrounding uses include a church and similar large-lot single family home sites. The property is zoned R-1, Single Family Residential District.

The Planning Commission at its meeting of September 20, 2021, after proper notice, held a public hearing to consider this application. The commission members received a staff report recommending approval of the conditional use permit request. No one from the public was present at the meeting and the City did not receive any comments from the public prior to the meeting. The Planning Commission members felt the proposal was in character with other home sites in this area. They concurred with the staff recommendation and agreed that the placement of the proposed garage should not be regulated as a front yard area (from the undeveloped 12th Avenue NE right of way) under the zoning ordinance.

By a vote of 5-0, the Planning Commission approved the findings in favor of the application and recommended City Council approval of the conditional use permit as proposed.

Recommendation:

Adopt Resolution 2021-202 approving a conditional use permit for a 1080 square foot garage at 1222 1st Street NE as requested by Lawrence and

Sandra Muehlenbein.

Attachments:

1. Resolution 2021-202 Approving a CUP for a Garage at 1222 1st St NE
2. Planning Commission Report Memo CUP 21-042 1222 1st St NE

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-202

APPROVING A CONDITIONAL USE PERMIT FOR A 1080 SQUARE FOOT GARAGE AT 1222 1ST ST. NE

WHEREAS, Lawrence Muehlenbein, property owner has requested approval of a conditional use permit (CUP) to construct a new detached 30 foot by 36-foot (1080 square foot) garage for personal use as his residence in the R-1 Single Family Residential District at 1222 1st St NE with said property legally described as follows:

> Lot 1, Block 1, Hilltop Estates, City of Faribault, County of Rice, State of Minnesota

WHEREAS, City staff has completed a review of the application and made a report pertaining to said request (CUP 21-042), a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on the 20th day of September, 2021 following proper notice, held a public hearing regarding the request, and following said public hearing recommended approval of the request; and

WHEREAS, the City Council, on the 28th day of September, 2021, at a public meeting considered the request; and

WHEREAS, based upon said report, hearing, and recommendation, the City Council hereby finds that approving the conditional use permit amendment should be approved based on the following findings:

1. **The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience or general welfare.**

   Finding: The proposed garage addition will be placed on the subject parcel in accordance with all applicable zoning codes and development regulations.

2. **The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

   Finding: The garage proposed with this application, will be of similar architectural style to the home on the lot. The garage design is residential in nature and will fit with other uses on adjoining lots.

3. **The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

   Finding: The subject garage is compatible in design, and architectural appearance with the principal structure on the site.

4. **The conditional use will not impose hazards or disturbing influences on neighboring properties.**

   Finding: The garage is compatible with others in the neighborhood.

5. **The conditional use will not substantially diminish the value of neighboring properties.**

   Finding: The subject garage is compatible in design, and appearance with the surrounding housing and will not diminish the value of neighboring properties.

6. **The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.**

   Finding: The subject parcel is not served by public sewer and water and these services are not required for this garage, but the site has access to roads, proper drainage, and will not increase demand for schools, police and fire protection services.

7. **Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.**

Finding: No new services will have to be extended or added to adequately serve the parcel.

8. **Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.**

   Finding: The subject garage will be placed on the site in accordance with zoning code standards. It will not have any effect on existing traffic and circulation.

9. **The conditional use will not result in the destruction, loss or damage of a natural, scenic, or historic feature of major importance to the community.**

   Finding: The subject site is an occupied residential lot that has no features of major importance to the community.

10. **The conditional use is consistent with the applicable policies and recommendations of the city's Land Use Plan or other adopted land use studies.**

    Finding: The City's Land Use Plan guides the subject parcel for low-density residential. The City's Unified Development Ordinance allows garages of 1080 square feet in area with CUP in the R-1, Single Family Residential District.

11. **The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.**

    Finding: The subject garage is previously existing. The expansion as planned meets all requirements of the Unified Development Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1. Incorporation of Recitals and Exhibits. The recitals set forth in this Resolution and the Exhibits attached hereto are incorporated into and made a part of this Resolution.

Section 2. Approval of the Conditional Use Permit. A conditional use permit to allow a 1080 square foot residential garage at 1222 1st St NE according to the site plan attached as Exhibit A is hereby approved subject to conditions as set forth in Section 3 of this resolution. Said approval is based on the forgoing recitals, which are incorporated herein by reference, and constitute the findings of the City Council in

accordance with Section 2-300 of the City of Faribault, Unified Development Ordinance.

Section 3. Conditions of Approval. A conditional use permit is hereby approved subject to conditions listed herein as authorized under Section 2-310 of the City of Faribault Unified Development Ordinance that are deemed necessary to mitigate adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the ordinance as follows:

1. A hard-surfaced driveway must be constructed to the garage entrance in accordance with City Codes.
2. The exterior building materials, and colors must be similar to and compatible with house.
3. No more than 30% of the garage shall be used in conjunction with a home occupation.
4. In addition to the garage expansion approved by this resolution, no more than one additional accessory structure (shed) shall be permitted on site and it shall be limited to no more than 120 square feet in floor area.
5. All construction of the garage approved with this conditional use permit, shall be completed within one year of the date of this resolution.

Section 4. Compliance. The applicant and property owner must comply with all applicable provisions of the City Code of Ordinances during development and operation of the conditional use. Any violation of these provisions or any of the specified conditions shall be grounds for revocation of the conditional use permit as authorized by Section 2-320 of City of Faribault, Unified Development Ordinance.

Section 5. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: September 28, 2021

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

Exhibit A (Page 1 of 3)
Site Plan

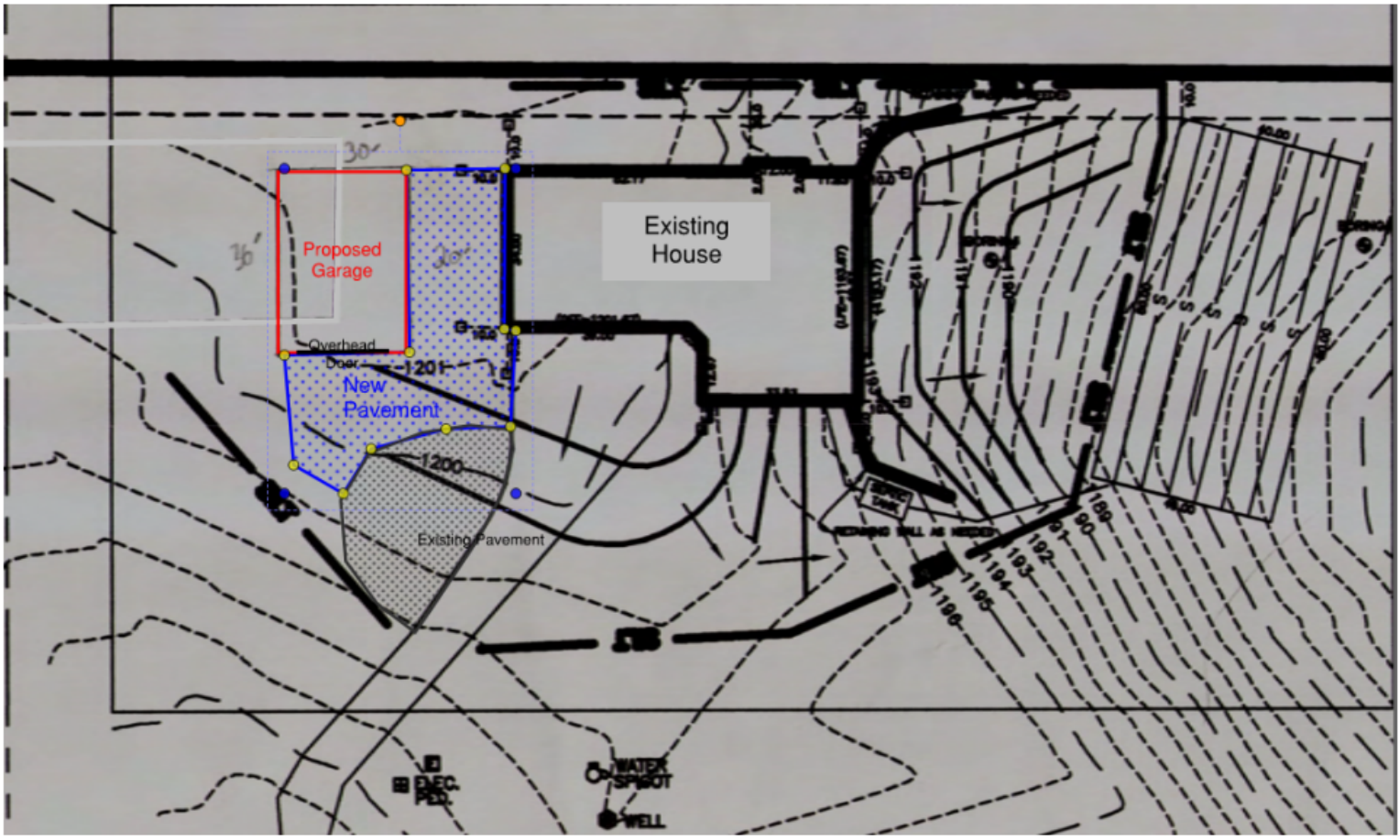
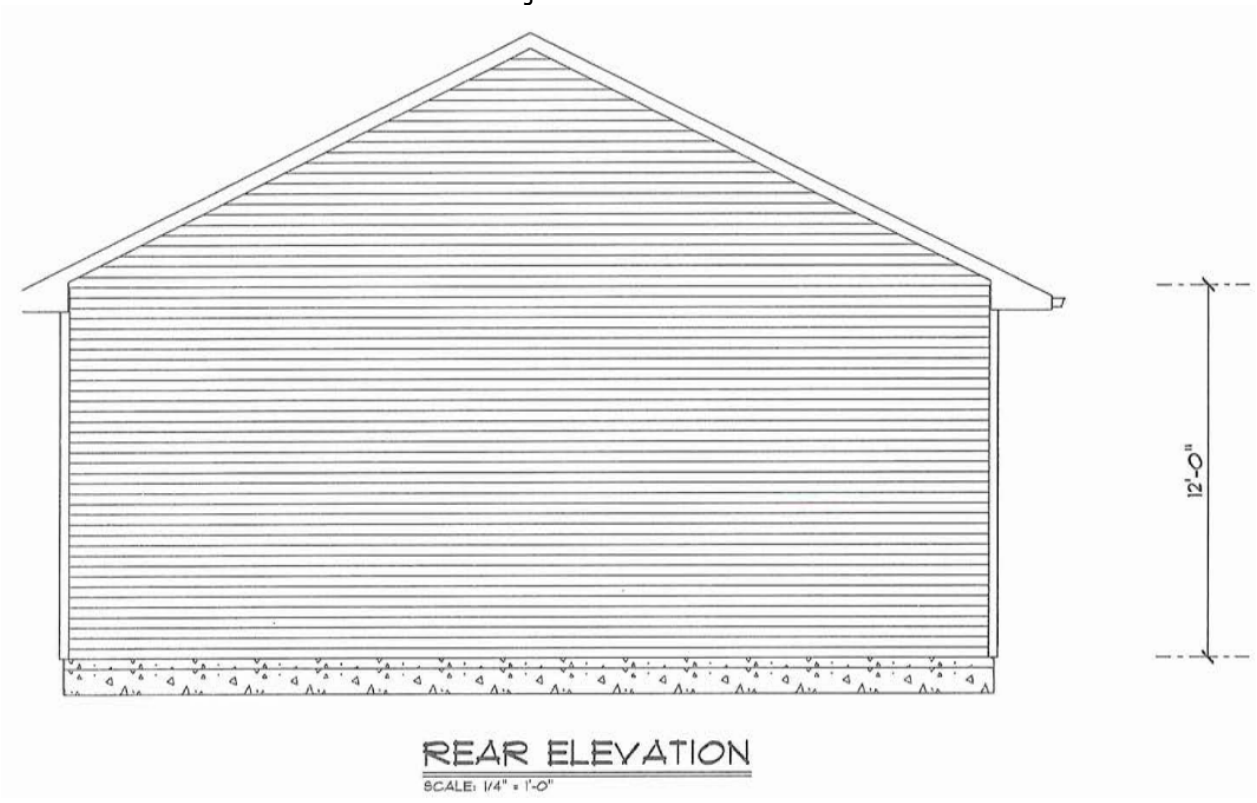


Exhibit A (Page 2 of 3)
Façade Plan



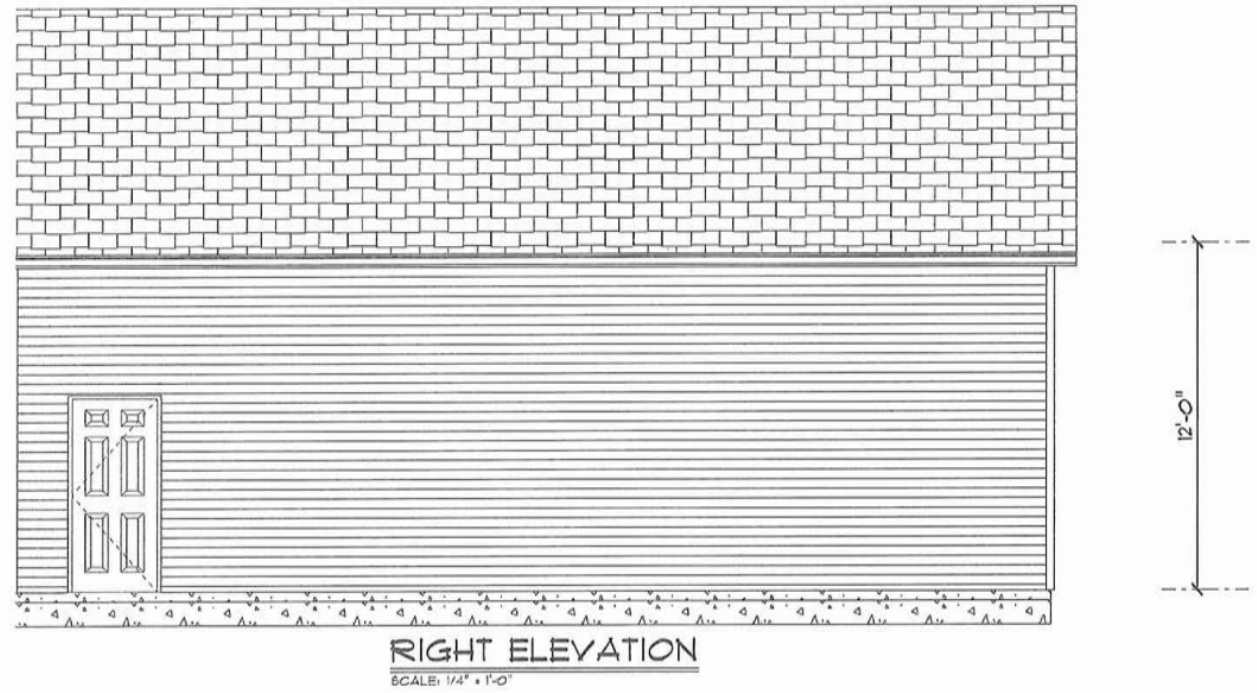
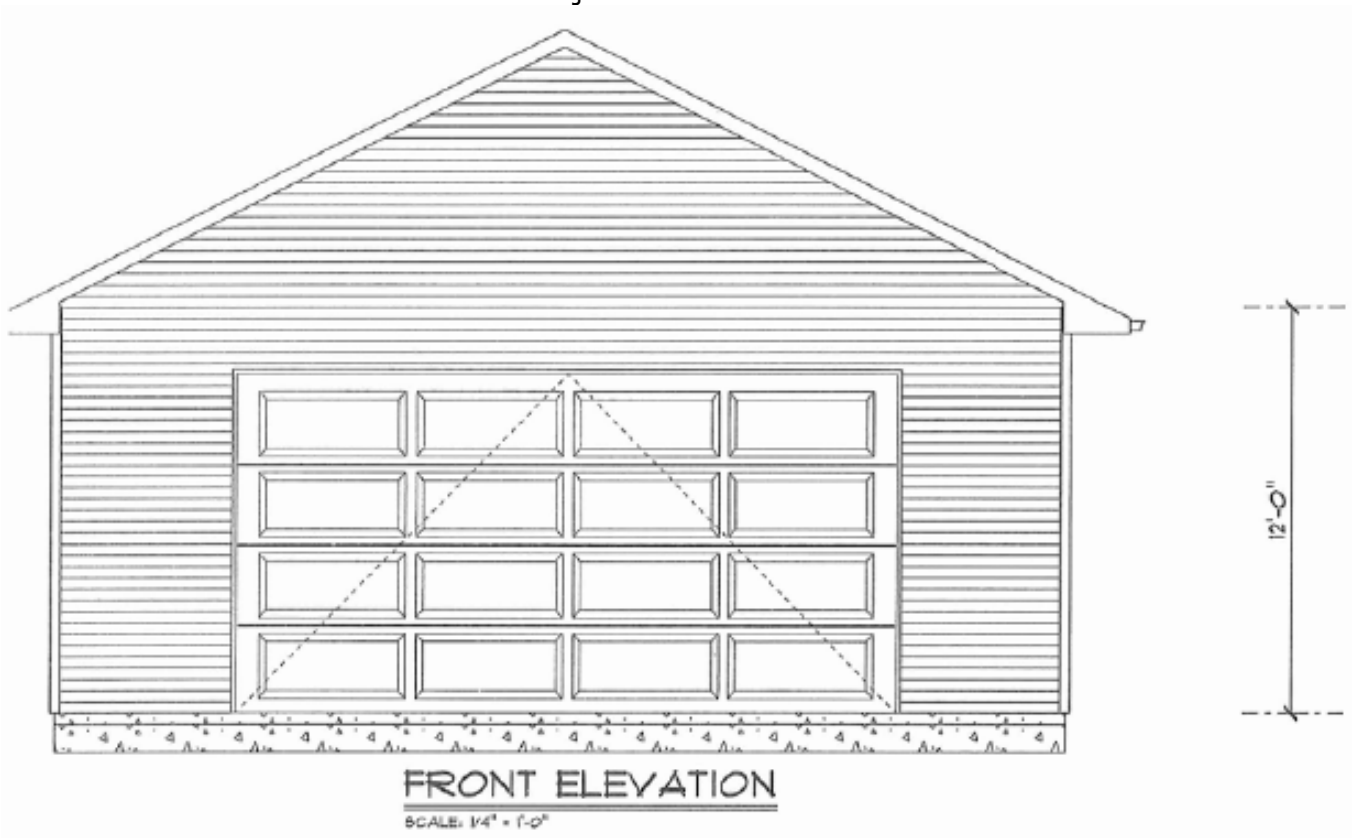
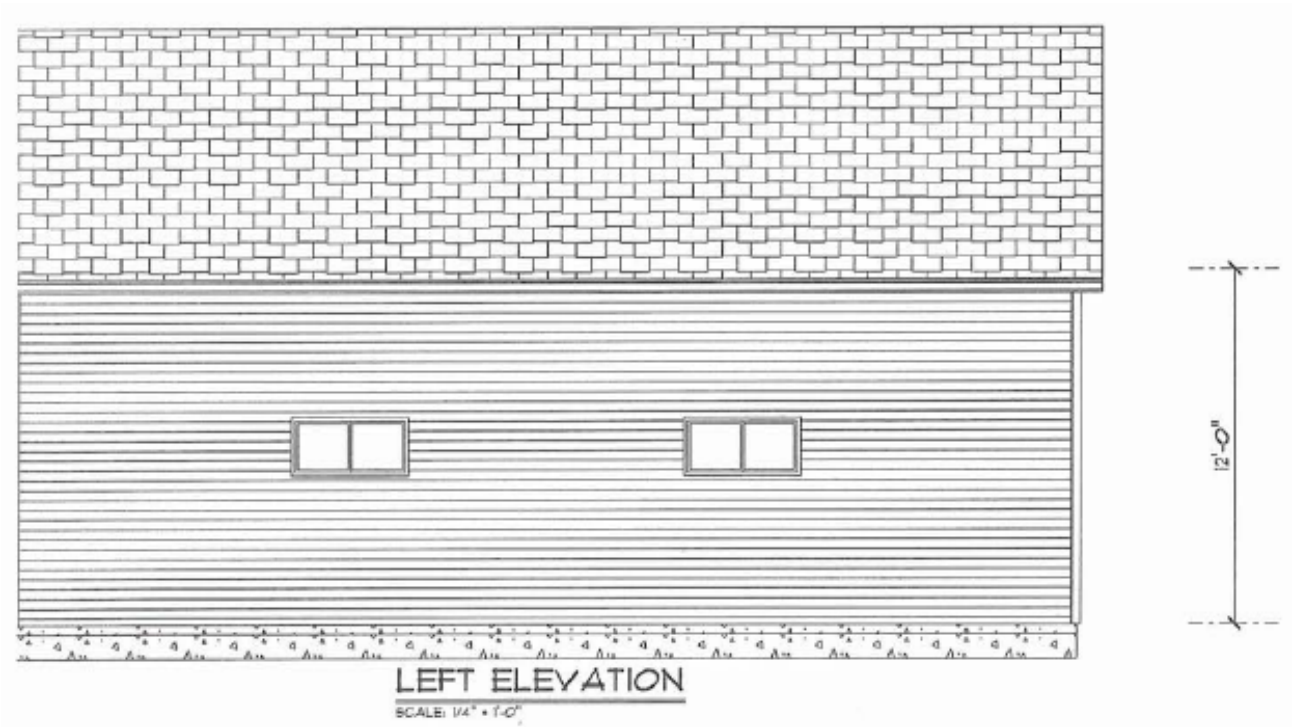


Exhibit A (3 of 3)
Façade Plan





Request for Planning Commission

TO:	Planning Commission
THROUGH:	Deanna Kuennen, C & ED Director David Wanberg, AICP City Planner
FROM:	Peter Waldock, AICP Planning Coordinator
MEETING DATE:	September 20, 2021
SUBJECT:	Conditional Use Permit to construct a 1080 square foot garage at 1222 1st Street NE. The garage is intended for personal use by the homeowners on the property. The subject site in this case is located in the R-1, Single Family Residential District.

Background:

Lawrence Muehlenbien, owner and occupant of the home at 1222 1st St. NE, has applied for a conditional use permit to construct at 1080 square foot garage for personal use. The 8.3 acre property has a single-family dwelling with an attached three-car garage with a paved driveway leading to it. The proposed garage will be 30 ft. wide by 36 ft. deep accessed by a paved driveway extension. The proposed garage will be 20 ft. to the west of the home. The property is zoned R-1, Single Family Residential District. The proposed garage will be located about 22 ft. from the north property line and about 205 ft. from the west side property line.

The Development Review Committee (DRC) considered this application at its meeting of September 7, 2021. The committee concurred with the planning staff's findings regarding this application and had no objection to its approval.

Recommendation:

Approve findings in support of the Conditional Use Permit to construct a 1080 SF garage in accordance with the Unified Development Ordinance and Recommend City Council Approval of the application.

Attachments:

1. Res. 2021-___ Approving a CUP for a Garage at 1222 1st St NE
2. 3A Staff Report for CUP for 1222 1st St NE
3. 1222 1st St NE Location Map

4. 1222 1st St NE Comp. Map
5. 1222 1st St NE Zoning Map
6. 1222 1st St NE Area Map
7. Application with Attachments - Muelblenhein - 1222 1st St NE CUP

FARIBAULT PLANNING COMMISSION

SEPTEMBER 20, 2021 PUBLIC HEARING

Case Number & Request:	CUP 21-042, Conditional Use Permit to construct a 1080 square foot garage at 1222 1st Street NE. The garage is intended for personal use by the homeowners on the property. The subject site in this case is located in the R-1, Single Family Residential District.
Applicant:	Lawrence Muehlenbein
Owners:	Lawrence and Sandra Muehlenbein
Staff Recommendation:	Recommend Approval of the requested CUP to construct a 1080 SF garage as allowed by Zoning Codes.
Deadline for Council Action:	November 2, 2021 Unless Extended by the City
From:	Peter Waldock, AICP, Planning Coordinator

BACKGROUIND, SUMMARY AND OVERVIEW OF THE REQUEST

Lawrence Muehlenbein, owner and occupant of the home at 1222 1st St. NE, has applied for a conditional use permit to construct at 1080 square foot garage for personal use. The 8.3-acre property has a single-family dwelling with an attached three-car garage with a paved driveway leading to it. The proposed garage will be 30 ft. wide by 36 ft. deep accessed by a paved driveway extension. The proposed garage will be 20 ft. to the west of the home. The property is zoned R-1, Single Family Residential District. The proposed garage will be located about 22 ft. from the north property line and about 205 ft. from the west side property line.

Adjoining property includes similar residential lots/uses to the north and south, unincorporated rural residence to the east, Christ Lutheran Church, and an unimproved segment of 12th Ave NW are to the west.

DISCUSSION:

The existing home is setback over 250 feet from 12th Avenue NE right of way. The property has frontage on 1st Street NE (Hwy 60 E) and its driveway access is from the south. There is sufficient space to divide the lot to create a single home along 12th Ave. NE if this street is ever developed. For these reasons, the City Planner has determined that although the subject site adjoins an unimproved portion of 12th Ave NW to west, this side of the property should be regulated as a side yard not the front yard or a coroner side yard under the ordinance.

Sec.6-180 of Unified Development Ordinance allows garages in residential districts up to 864 square feet and allows an increased by 25% (to 1080 square feet) with a CUP as long as lot coverage requirements are met. Structures in residential districts generally are not permitted to cover more than 40% of a lot. In this case, total building area must not exceed 144,620 sq. ft. to meet this requirement. Total building area on site (house 3300 SF + proposed garage 1080 SF = 4,380 SF) will not exceed this limit.

DEVELOPMENT REVIEW COMMITTEE:

The Development Review Committee (DRC) considered this application at its meeting of September 7, 2021. The DRC noted that garages are not permitted in the front yard of a residential lot, but they concurred with the City Planner's determination and agreed that the proposed garage location should be regulated as a side yard in this case. The DRC noted that there was no other practical location for the garage at this site due to topography, lot size and shape. For those reasons the DRC had no objection to this application and proposed layout.

Applicable Code Sections:

Chapter 2, Article 7, Faribault Unified Development Ordinance (UDO), requirements and procedures for conditional use permits.

Chapter 6, Faribault Unified Development Ordinance (UDO), Section 6-180, requirements for residential accessory buildings.

Chapter 10, Faribault Unified Development Ordinance, Section 10-130, regarding maximum lot coverage requirements for residential structures.

Required Findings. Section 2-300 of the UDO includes eleven required findings as a prerequisite for approval of conditional use permits. The proposed resolution prepared by staff and provided with this report includes the required findings for this application as recommended by staff.

Conditions of Approval. Section 2-310 of the UDO authorizes the City Council to establish reasonable conditions of approval to mitigate adverse impacts associated with the conditional use, to protect neighboring properties and achieve objectives of the ordinance. This process provides the City the opportunity to attach conditions of approval to help ensure that the application does not adversely affect the

neighborhood. Staff is suggesting that the following conditions of approval be attached to the conditional use permit.

PROPOSED CONDITIONS OF APPROVAL:

1. A hard-surfaced driveway must be constructed to the garage entrance in accordance with City Codes.
2. The exterior building materials, and colors must be similar to and compatible with house.
3. No more than 30% of the garage shall be used in conjunction with a home occupation.
4. In addition to the garage expansion approved by this resolution, no more than one additional accessory structure (shed) shall be permitted on site and it shall be limited to no more than 120 square feet in floor area.
5. All construction of the garage approved with this conditional use permit, shall be completed within one year of the date of this resolution.

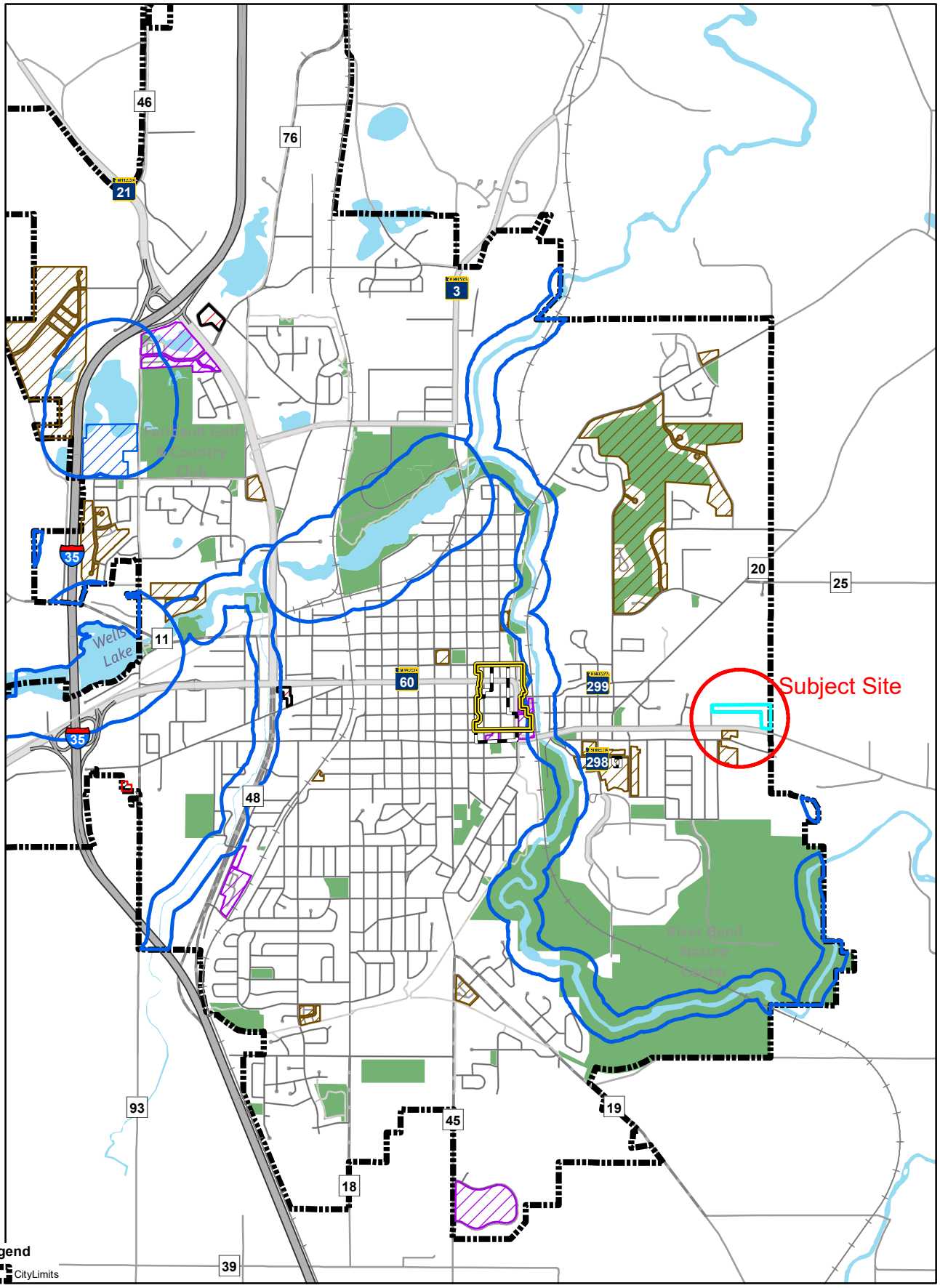
RECOMMENDATION

Approve findings in support of the Conditional Use Permit to construct a 1080 SF garage in accordance with the Unified Development Ordinance and Recommend City Council Approval of the application

ATTACHMENTS

- Draft Resolution
- Location Maps
- Application and plans

1222 1st St NE Location Map



City Of Faribault
Community & Economic Development

September 17, 2021

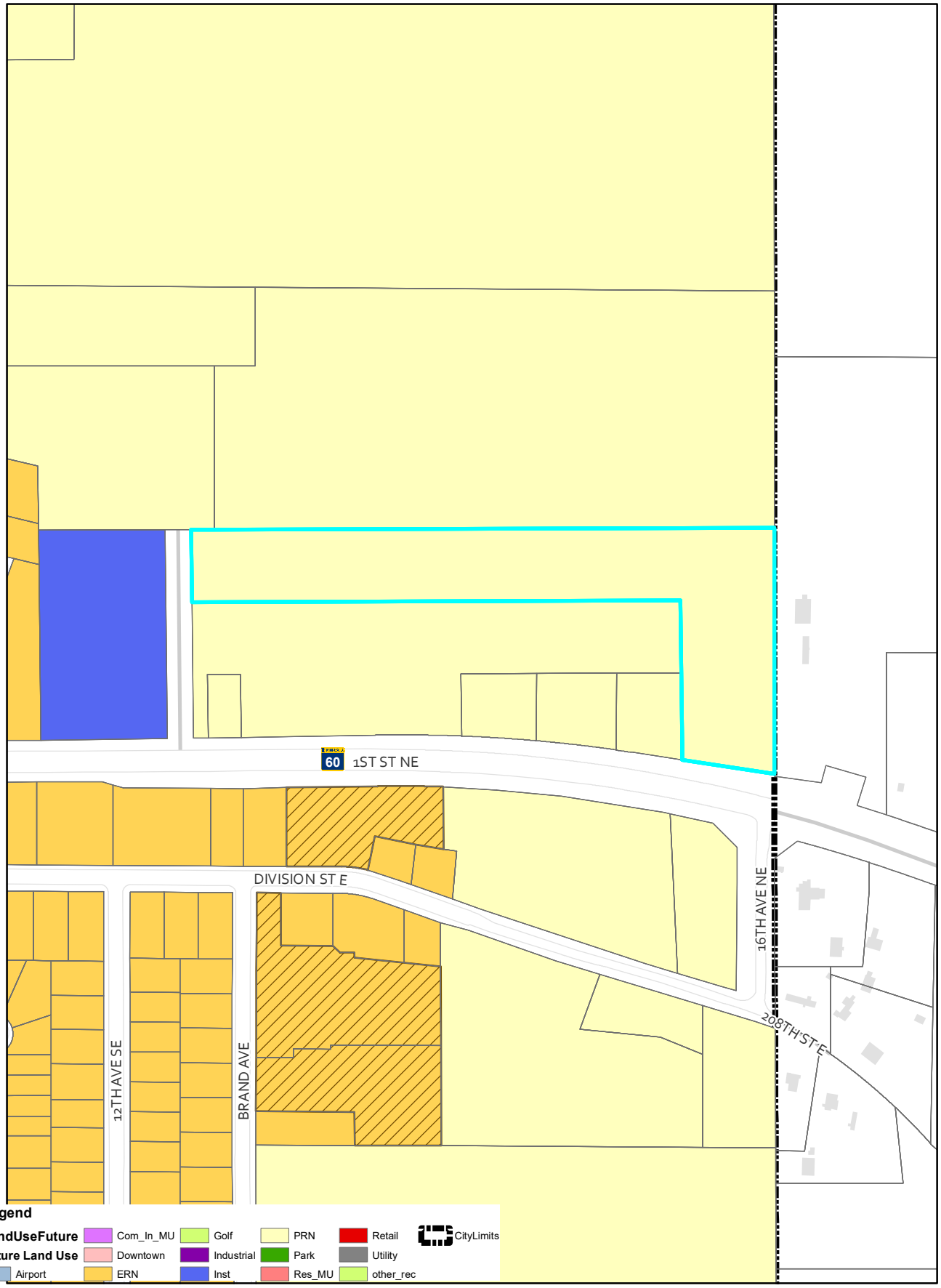
1 in = 3,500 ft

0 850 1,700 3,400 Feet

N W E S

This map is updated periodically to reflect amendments and should be used for general reference purposes. The map is current as of the date of the map. Specific inquiries should be directed to the Planning Division at (507) 334-0100

1222 1st St NE Comprehensive Plan Map



City Of Faribault
Community & Economic Development

September 17, 2021

1 in = 350 ft

0 87.5 175 350 Feet

N
W E
S

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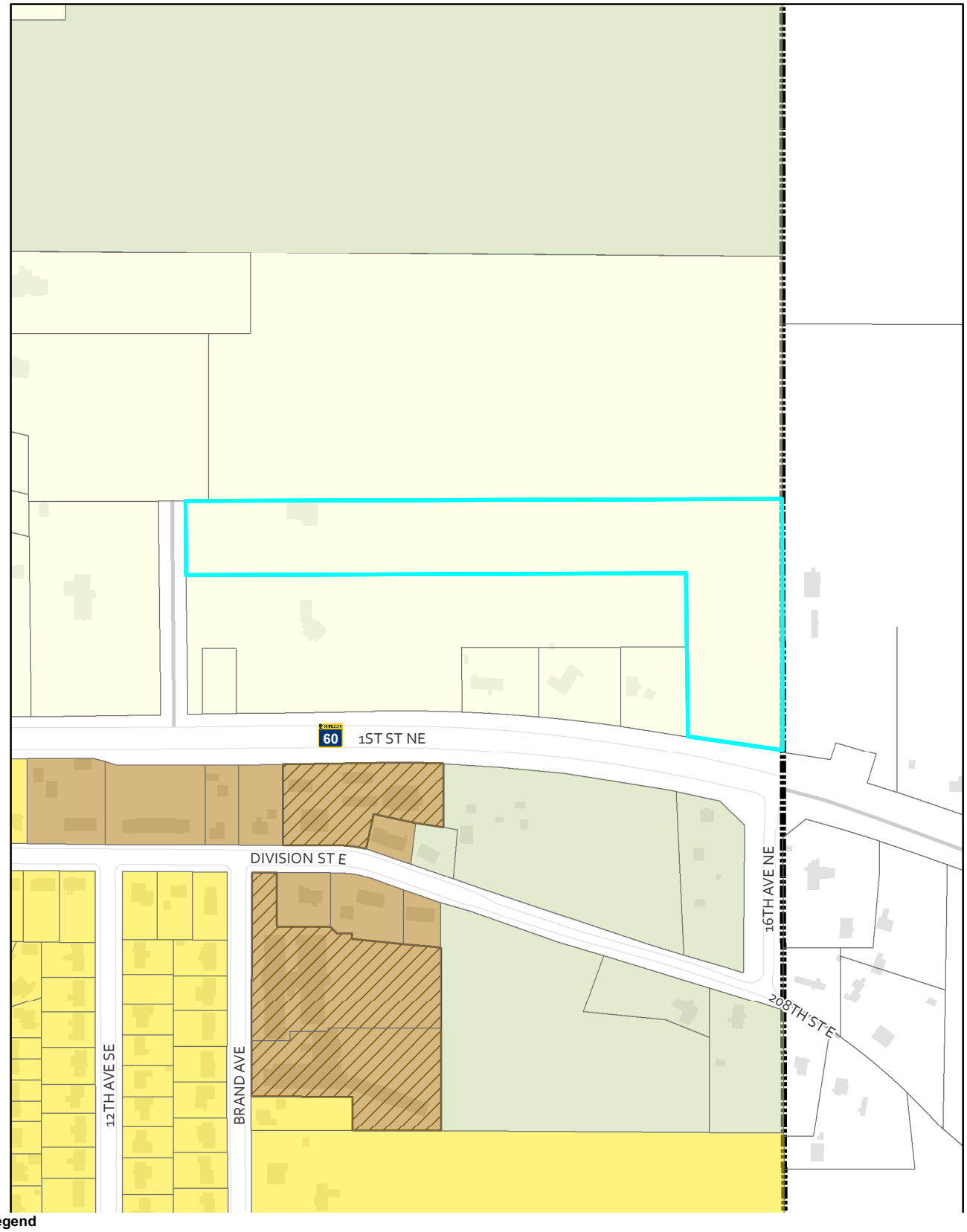
1222 1st St NE - Zoning Map



Legend

Zoning					
<all other values>	Single Family Residential	High Density Residential	Highway Commercial	**Industrial**	**Other**
Residential	Single and Two Family Residential	Residential Manufactured Home	Neighborhood Commercial	Heavy Industrial	Agriculture/Open Space
	Low Density Residential	**Commercial**	Central Business District	Industrial Park	Transitional Urban Development
	Medium Density Residential	Community Commercial		Light Industrial	

City Of Faribault
Community & Economic Development

September 17, 2021

1 in = 350 ft

0 87.5 175 350 Feet

N W E S

This map is updated periodically to reflect amendments and should be used for general reference purposes. The map is current as of the date of the map. Specific inquiries should be directed to the Planning Division at (507) 334-0100

1222 1st St NE Conditional Use Permit Application

Legend

City Of Faribault
Community & Economic Development

September 17, 2021

1 in = 350 ft

0 87.5 175 350 Feet

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W E
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This map is updated periodically to reflect amendments and should be used for general reference purposes. The map is current as of the date of the map. Specific inquiries should be directed to the Planning Division at (507) 334-0100

City Of Faribault

APPLICATION FOR REQUESTED ACTION

Conditional Use Permit

Planning Case # _____
Filing Fee _____
Hearing Date _____

SITE ADDRESS 1222 1st St. NE Faribault, MN 55021

APPLICANT Lawrence Muehlenbein E-MAIL oss first@gmail.com

PHONE 507-330-1065 (H) _____ (W) _____ (FAX)

ADDRESS PO Box 1196

DEVELOPER (if other than applicant) _____

PHONE Same (H) _____ (W) _____ (FAX)

ADDRESS Same

LEGAL DESCRIPTION Lot 1, Block 1, Hilltop Estates

ACREAGE/SIZE OF PROPERTY 8.3 acres

CURRENT ZONING R1

EXISTING USE OF PROPERTY Existing home

PROPOSED USE OF PROPERTY Existing home with additional outbuilding.
(Including number of units per acre and types of uses if mixed use)

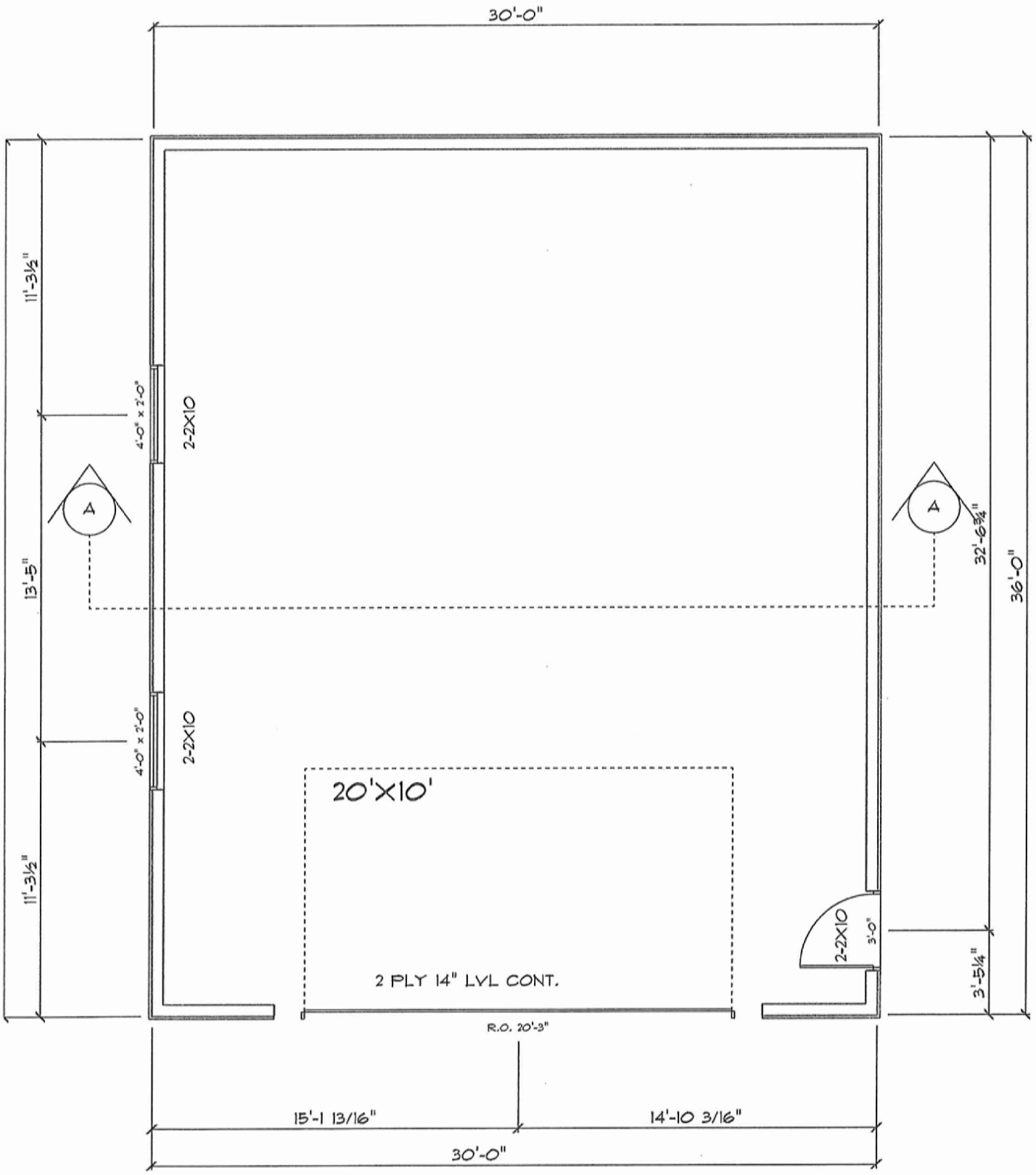
IDENTIFY ALL ADJACENT LAND USES single family residential all sides, church to east

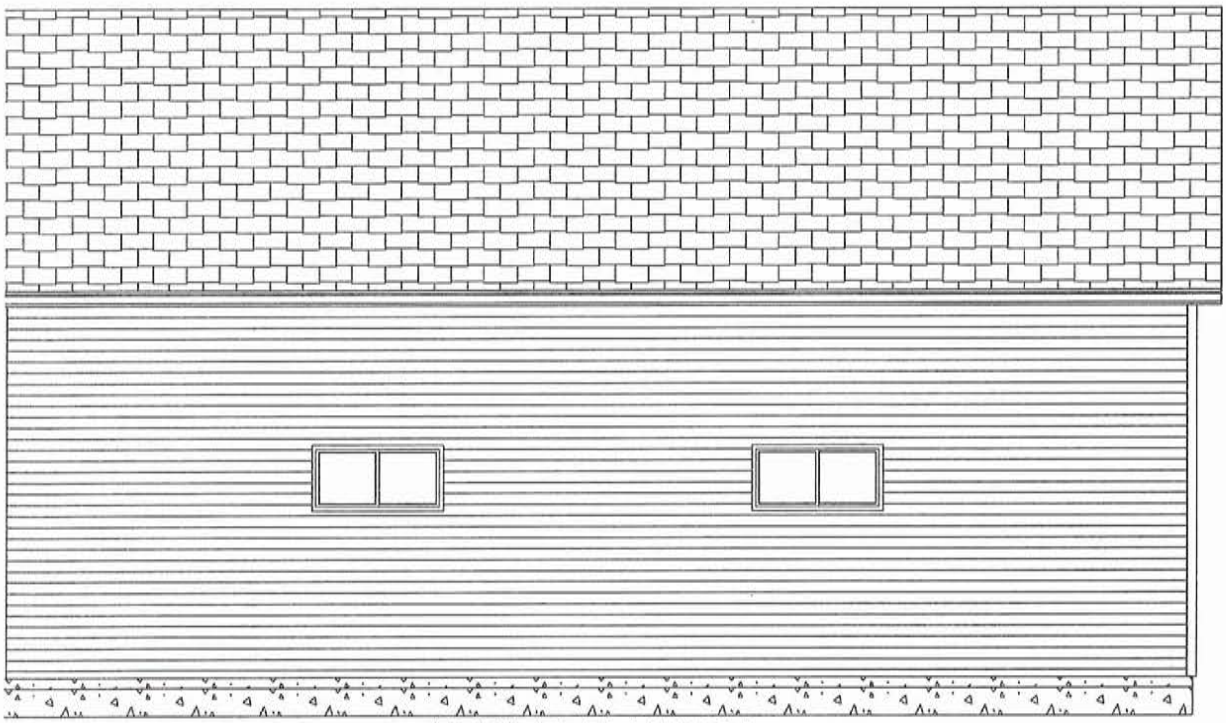
SIGNATURE OF OWNER Lawrence Muehlenbein **DATE** 9/2/2021

SIGNATURE OF APPLICANT _____ **DATE** _____
(Must submit proof of property control)

PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM AND THE ATTACHED CHECKLIST.

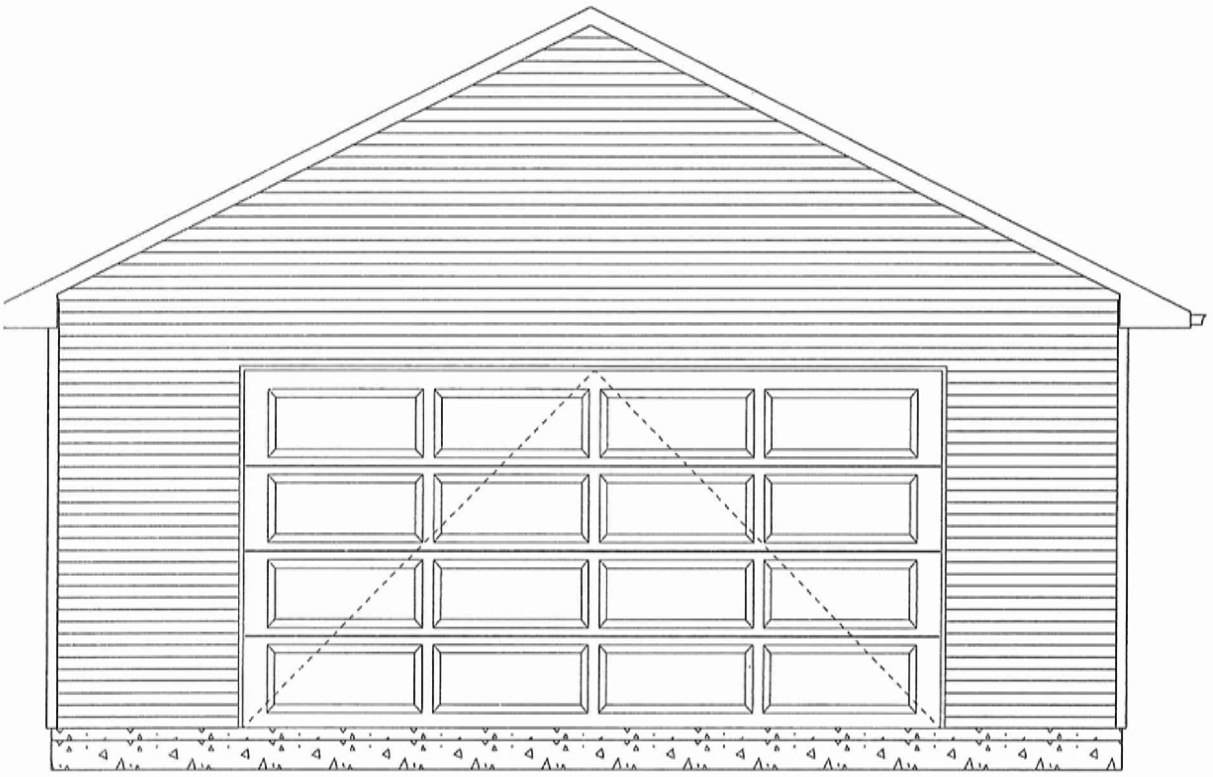
Revised 8/26/2016


30'-0"
11'-3½"
13'-5"
11'-3½"
4'-0" x 2'-0"
2-2X10
4'-0" x 2'-0"
2-2X10
A
A
32'-6¾"
36'-0"
20'X10'
2-2X10
3'-0"
3'-5¼"
2 PLY 14" LVL CONT.
R.O. 20'-3"
15'-1 13/16"
14'-10 3/16"
30'-0"



LEFT ELEVATION

SCALE: 1/4" = 1'-0"



FRONT ELEVATION

SCALE: 1/4" = 1'-0"

September 1, 2021

City of Faribault
Planning and Zoning &
Building Inspection Dept.

Please find my application for a Garage which I would like to erect on 1222 1st St. NE in Faribault, MN.

Located on Lot 1, Block 1 Hilltop Estates.

The building would be 20 feet from the existing home to the West.
It would be 30'x36' for a total of 1080 sq. ft.
12 foot sidewalls.

It will match the existing house with the same vinyl sidung and similar shingles.

A hard surface driveway will connect to the current driveway.

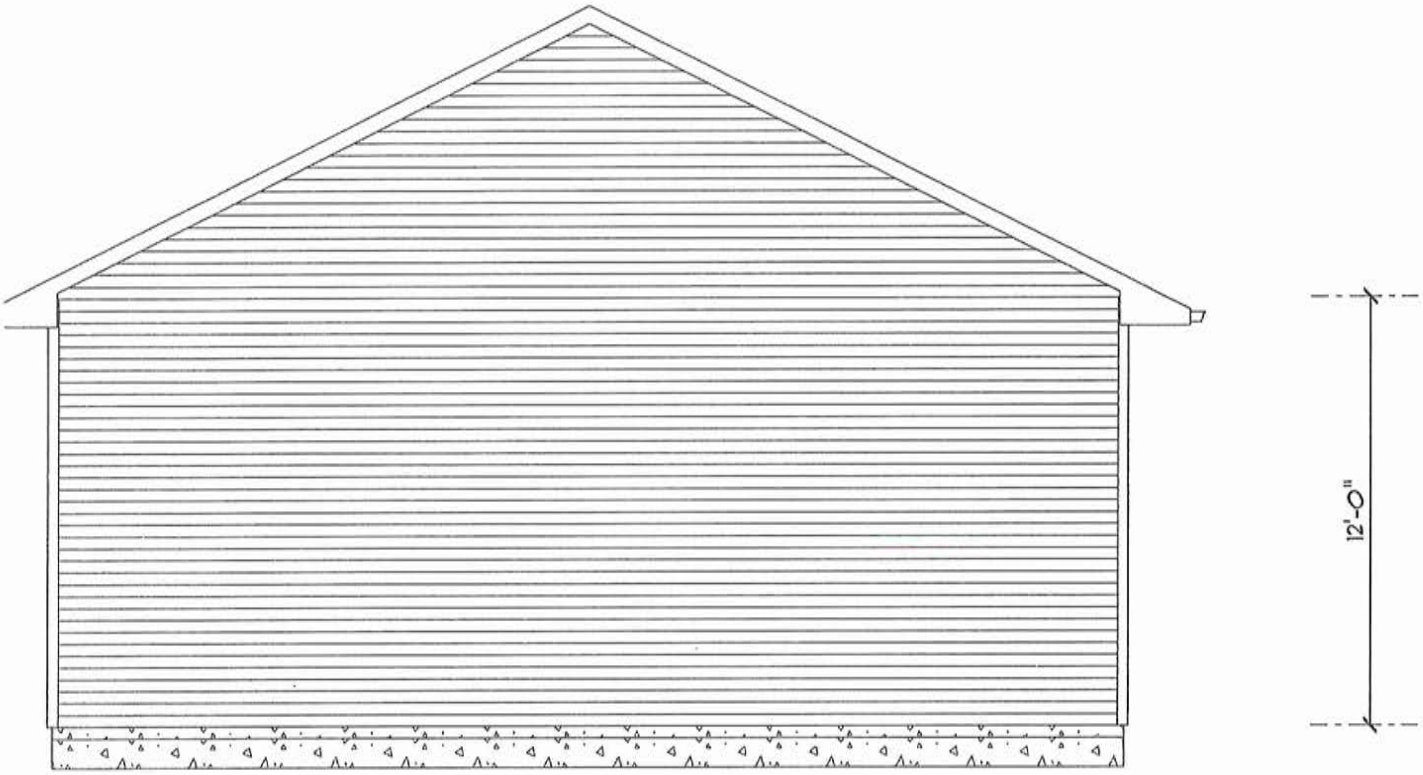
The garage will be in line on the North side with the existing home.

The South side of the garage will be 2 feet farther South than the south side of the existing home.

Please review the application material and please let me know if you need any additional information.

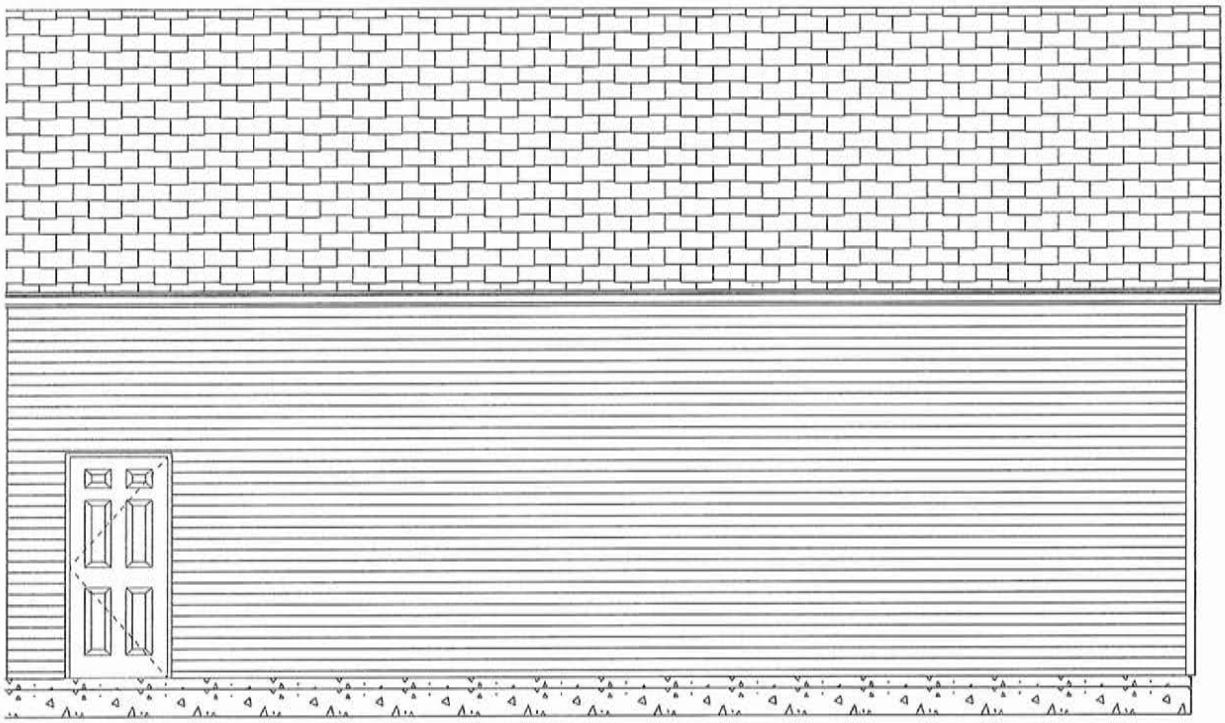
Thank you,

Larry Muehlenbein
PO Box 1196
Faribault, MN 55021
507-330-1065



REAR ELEVATION

SCALE: 1/4" = 1'-0"



RIGHT ELEVATION

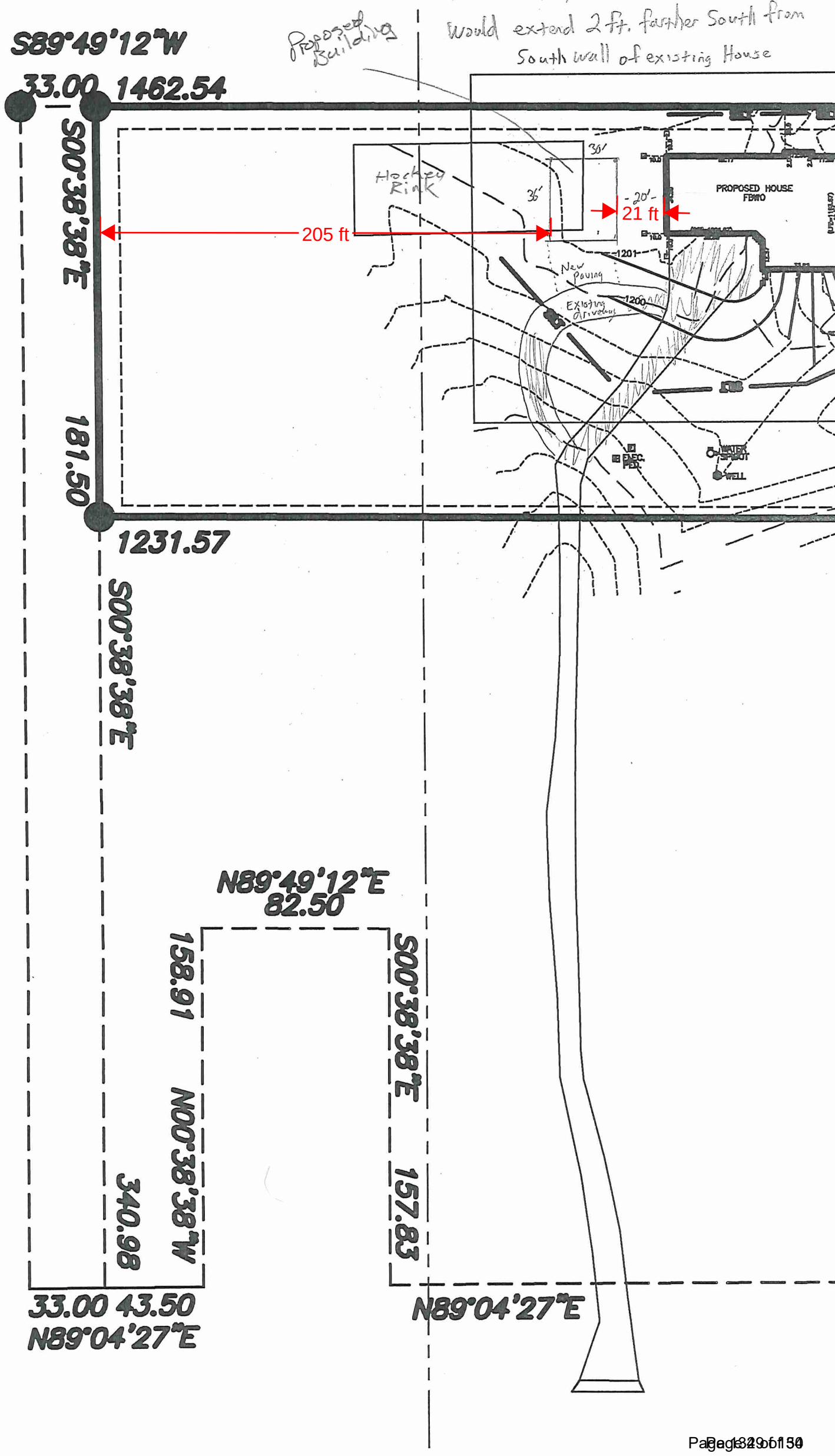
SCALE: 1/4" = 1'-0"

this insert drawing
not drawn to scale

Building would be 20 ft from existing Home

30' x 36'

In line with North side of house
would extend 2 ft. farther South from
South wall of existing House



Hockey Rink Has
been Removed
22'
30'
36'
20'
Proposed
Garage site
New
Pavement

Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: September 28, 2021
SUBJECT: Resolution 2021-205 Accept Bids for 2021 Miscellaneous Valve & Hydrant Replacement - Contract 2021-07

Background:
On Wednesday, September 22, 2021, bids were received for the proposed 2021 Valve & Hydrant Replacement, Contract 2021-07 . This project consists of removing and replacing defective water and sewer valves around the city as well as including the installation of two new water sampling stations.

The bids are tabulated as follows:

BCM Construction Inc., Faribault, MN	$120,900.00
Heselton Construction, Faribault, MN	$136,974.95
Engineer's Estimate	*$ 145,660.00*

Based on the low bidder's prices, the estimated funding is as follows (includes contingencies and engineering fees):

Water (601) Fund	$116,700.00	77%
Sewer (602) Fund	$ 34,500.00	23%
Total	$151,200.00	100%

It is recommended to award to the low bidder, BCM Construction Inc. Construction is anticipated to be completed this year.

Recommendation:
Approve Resolution 2021-205

Attachments:
1. Resolution 2021-205 Accept Bids for 2021 Misc. Valve & Hydrant Replacement
2. Contract 2021-07 Bid Proposal (Cover Sheet Only)
3. Project Location Map

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-205

ACCEPT BIDS FOR 2021 MISCELLANEOUS VALVE & HYDRANT REPLACEMENT - CONTRACT 2021-07

WHEREAS, pursuant to the advertisement for bids for the for the proposed 2021 Valve & Hydrant Replacement, Contract 2021-07 bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

BCM Construction Inc., Faribault MN	$ 120,900.00
Heselton Construction, Faribault, MN	$ 136,974.95

And;

WHEREAS, it appears that BCM Construction Inc., Faribault MN is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with BCM Construction Inc.in the name of the City of Faribault for 2021 Valve & Hydrant Replacement, Contract 2021-07 in the amount of $120,900.00 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: September 28, 2021

Faribault City Council

_____

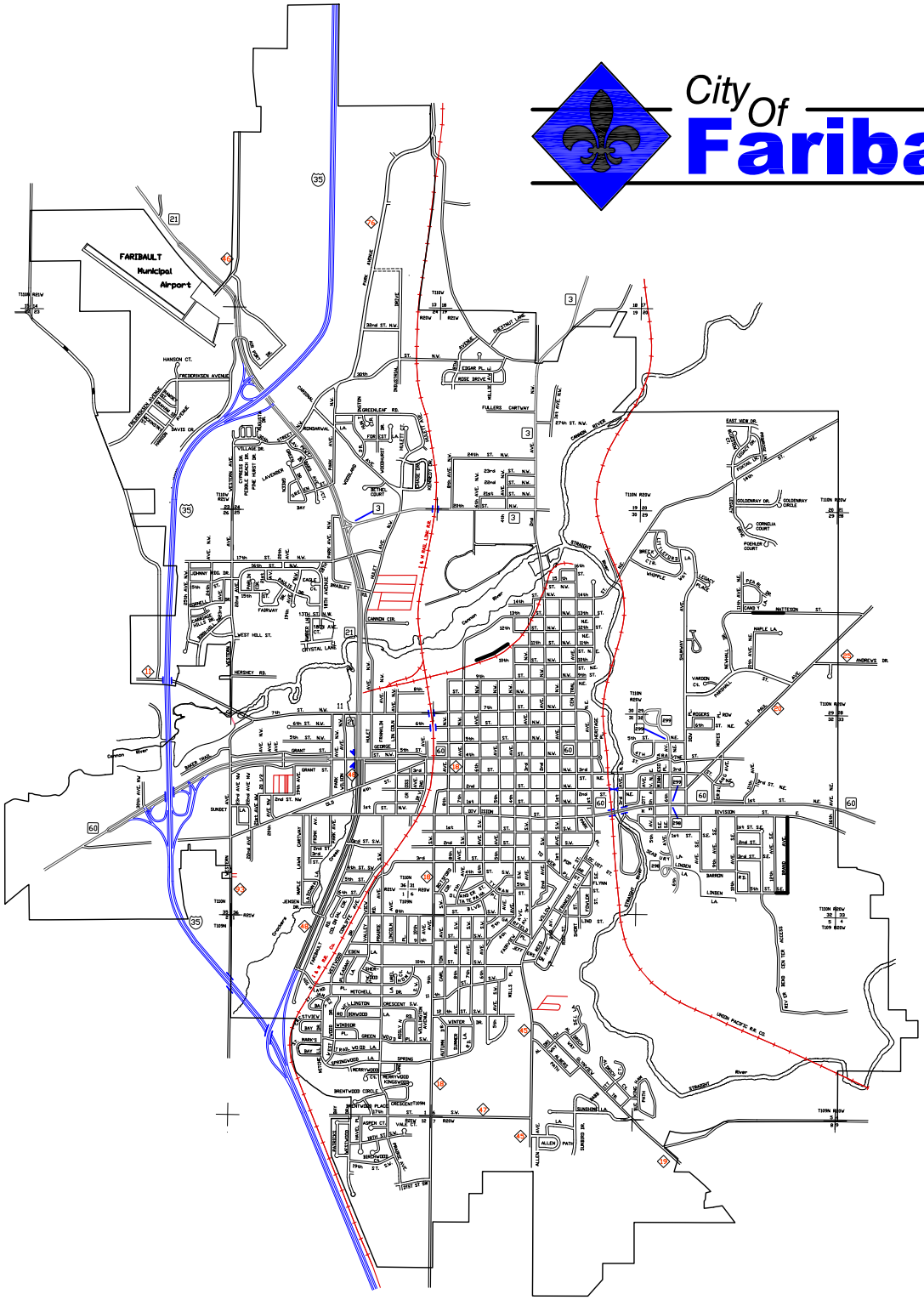
Kevin F. Voracek, Mayor

ATTEST:

_____

Timothy C. Murray, City Administrator

City Of
Faribault



CONTRACT: 2021-07

PROJECT: 2021 MISCELLANEOUS VALVE AND HYDRANT REPLACEMENT

BID DATE: SEPTEMBER 22, 2021 11:00 a.m.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Mark W. Duchene, P.E.

LIC. NO. 46594 *DATE* 9-3-2021

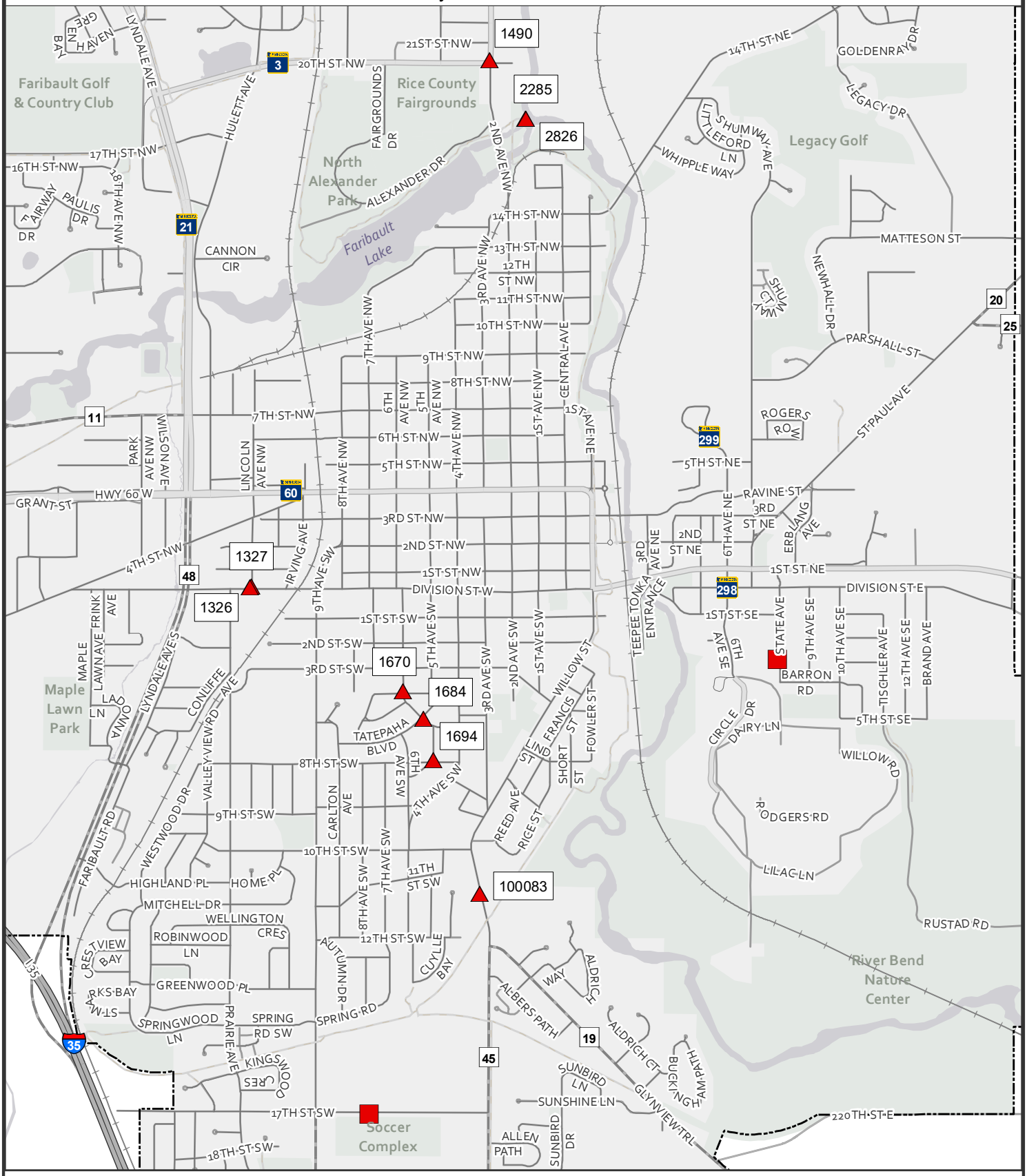
Valve & Sampling Station Replacements

City Contract 2021-07

City Of Faribault

September 2021

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



Request for Council Action

TO:	Mayor and City Council
THROUGH:	Tim Murray, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	September 28, 2021
SUBJECT:	Resolution 2021-207 Accept Bids for Well House No.5 Rebuild

Background:

On Tuesday, September 21, 2021, bids were received for the Well House No.5 Rebuild Project. The project is for the construction of a well house floor, foundation and electric components for the well. The well house will replace the one that was destroyed by flooding when a pipe failed. The well pump and motor were not damaged during the flood.

Four bids were received and are tabulated as follows:

The Joseph Company Inc., Austin, MN	$ 531,000.00
Municipal Builders Inc., Nowthen, MN	$ 597,716.00
Met Con Construction Inc., Faribault, MN	$ 619,000.00
Magney Construction Inc., Chanhassen, MN	$ 760,000.00
Engineer's Estimate	*$ 538,726.00*

The improvements were ordered at the August 24, 2021 Council meeting.

It is recommended to award to the low bidder, The Joseph Company Inc., Austin, MN. The project is scheduled to begin in November with final completion in June 2022.

Recommendation:

Approve Resolution 2021-207

Attachments:

1. Resolution 2021-207 Accept Bids for Well House No. 5 Rebuild
2. Recommendation
3. Presentation

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2021-207
ACCEPT BIDS FOR WELL HOUSE NO.5 REBUILD

WHEREAS, pursuant to the advertisement for bids for the Well House No.5 Rebuild Project, bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

The Joseph Company Inc., Austin, MN	$ 531,000.00
Municipal Builders Inc., Nowthen, MN	$ 597,716.00
Met Con Construction Inc., Faribault, MN	$ 619,000.00
Magney Construction Inc., Chanhassen, MN	$ 760,000.00
Engineer's Estimate	*$ 538,726.00*

and;

WHEREAS, it appears that The Joseph Company Inc., Austin, MN is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with The Joseph Company Inc., in the name of the City of Faribault for the Well House No.5 Rebuild in the amount of $531,000.00 according to the Plans and Specifications prepared and on file in the office of the Public Works Director.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: September 28, 2021

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Timothy C. Murray, City Administrator

Building a Better World for All of Us®

September 22, 2021

RE: Faribault, Minnesota
Well House No. 5 Re-Build
SEH No. FARIT 147406 14.00

Mr. Travis Block
Public Works Director
City of Faribault
1200 Belview Trail
Faribault, MN 55021

Dear Mr. Block:

Bids were received for the above referenced project at 11:00 a.m., Tuesday, September 21, 2021. Four (4) bids were received and ranged from a high of $760,000.00 to a low of $531,000.00 as tabled below. The low bid was submitted by The Joseph Company, Inc. of Austin, MN. A complete tabulation of all four (4) bids is presented at the end of this document.

Contractor	Total Bid
The Joseph Company. Inc.	$531,000.00
Municipal Builders, Inc.	$597,716.00
Met-Con Construction, Inc.	$619,000.00
Magney Construction, Inc.	$760,000.00
Engineer's Estimate	$538,726.00

Discussion of the Bids Received
A review of the bid values submitted and specifically the low bid submitted by The Joseph Company, Inc. compares favorably with the Engineer's final project estimate of $538,726.00.

Discussion of Project Award
Upon review of the bids, we recommend awarding the project to The Joseph Company, Inc., of Austin, MN in the amount of $531,000.00.

We thank you for the opportunity to work with the City of Faribault on this project.

Sincerely,

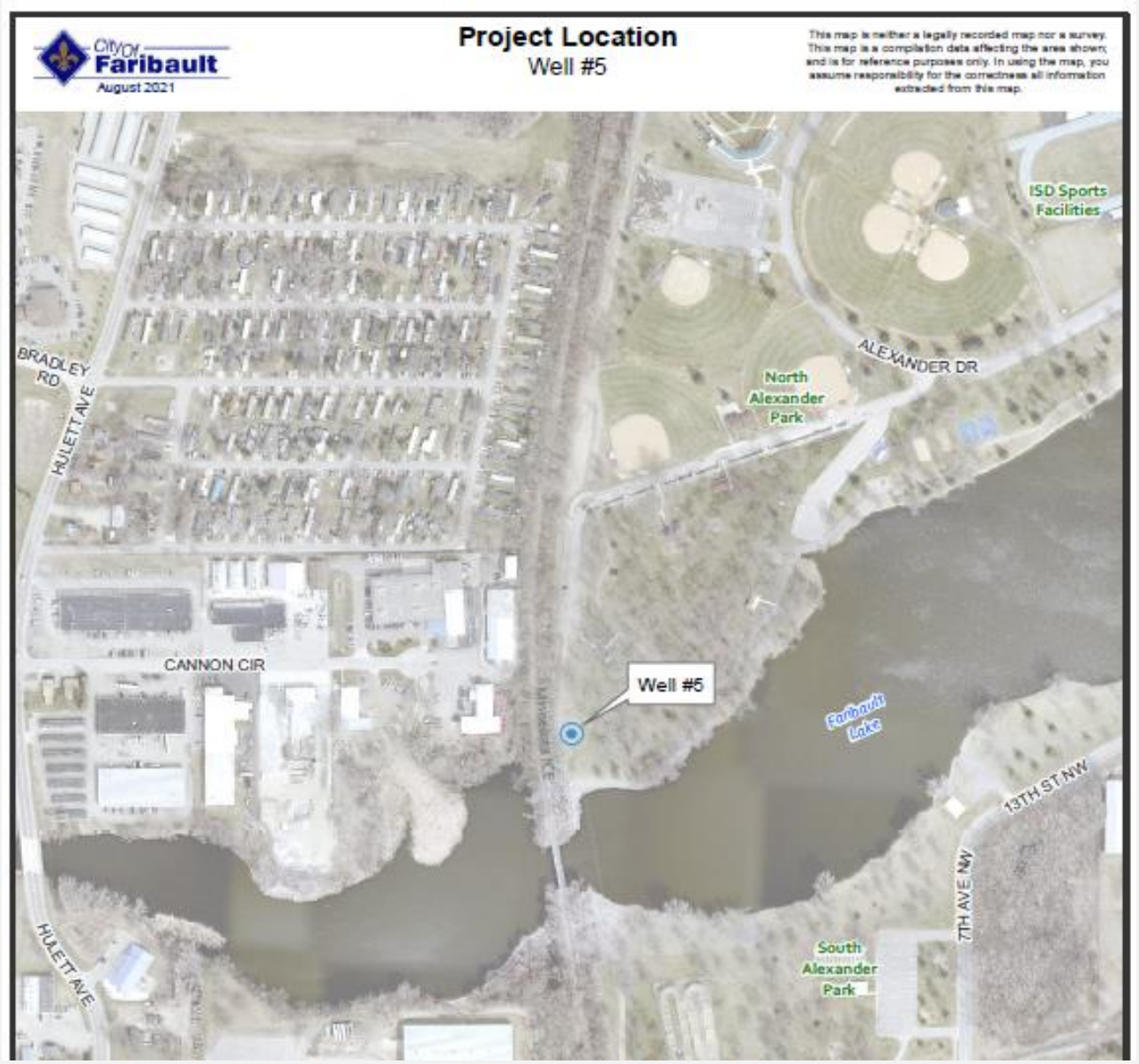
Jeffrey R. Ledin, PE
Project Manager
(Lic. AZ, CO, IA, IN, NM, NV, MN, MO, ND, OH, SD, WI, WY)

mrb
Enlcosure
c: McKenzie Hunt, SEH
Mike Glende, City of Faribault
s:\fj\f\farit\147406\1-genl\14-corr\well house no. 5 re-build\2021.09.21 l city recommend award.docx

Resolution 2021-207 Accept Bids for Well House No.5 Rebuild

September 28,2021

WELL HOUSE NO.5 REBUILD



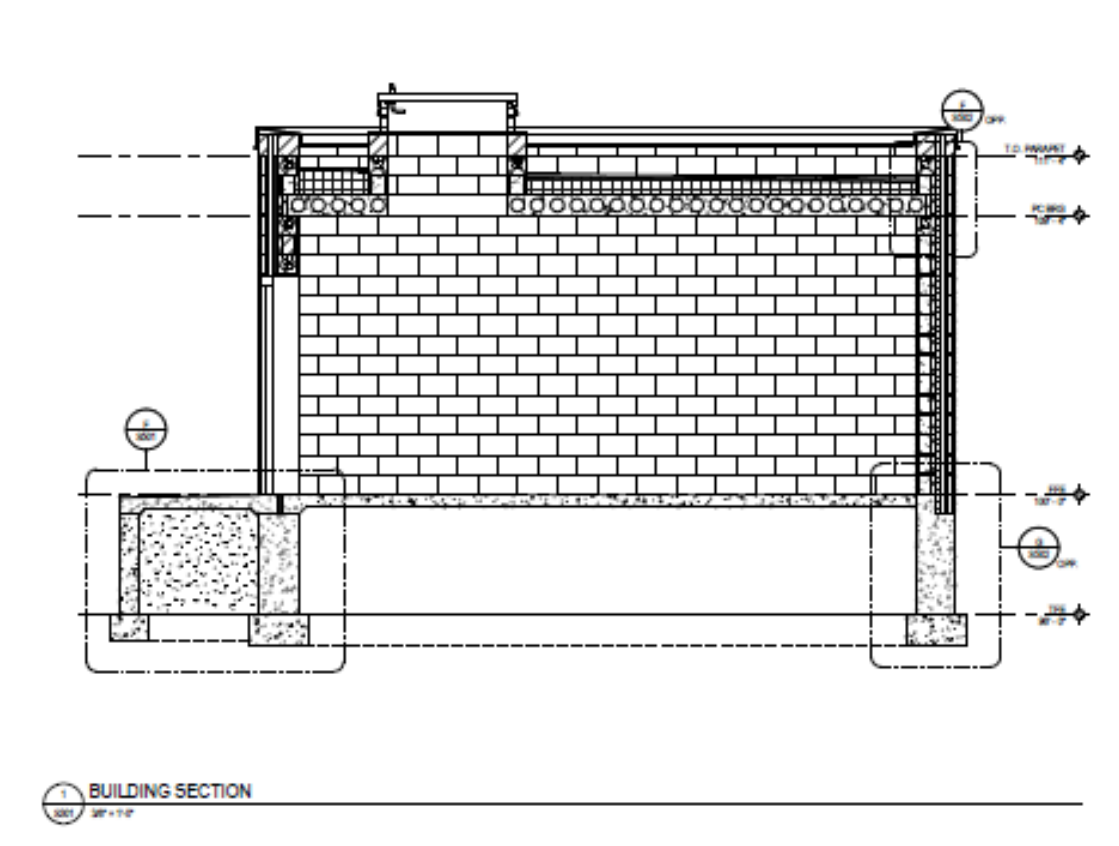
WELL HOUSE NO.5 REBUILD

SCOPE OF IMPROVEMENTS

- Construction of the following:
  - Well house building, floor and foundation.
  - Well electrical service and controls.
  - Installation of well pump and motor.

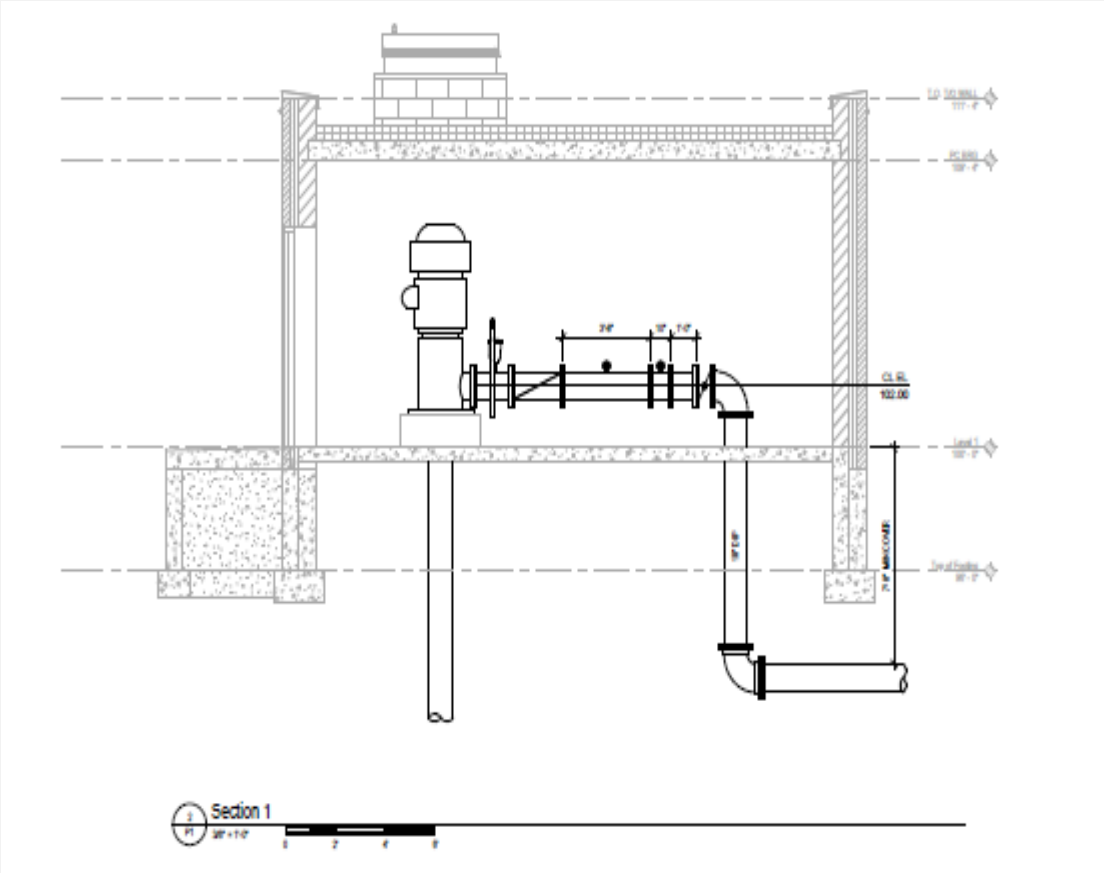
WELL HOUSE NO.5 REBUILD

SCOPE OF IMPROVEMENTS



WELL HOUSE NO.5 REBUILD

SCOPE OF IMPROVEMENTS



WELL HOUSE NO.5 REBUILD

BID RESULTS

The Joseph Company Inc., Austin, MN	$ 531,000.00
Municipal Builders Inc., Nowthen, MN	$ 597,716.00
Met Con Construction Inc., Faribault, MN	$ 619,000.00
Magney Construction Inc., Chanhassen, MN	$ 760,000.00
Engineer's Estimate	$ 538,726.00

WELL HOUSE NO.5 REBUILD

PROJECT COST AND FUNDING

Total Project Cost $629,100.00*

*Includes 10% Contingency & Engineering

Funding Sources:

Water Fund (601) $629,100.00 *100%*

Insurance Claim is Currently Under Review

WELL HOUSE NO.5 REBUILD

PROJECT SCHEDULE

• Approve Plans & Specifications, Set Bid Date	August 24, 2021
• Bid Opening Date	September 21, 2021
• Award Contract	September 28, 2021
• Begin Construction	November 2021
• Substantial Completion	June 2022

WELL HOUSE NO.5 REBUILD

RECOMMENDATION

- Approve Resolution 2021-207

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
8 MONTHS ENDING August 31, 2021
66.67%

GENERAL FUND

Revenues	Actual FY 2020	Annual Budget FY 2021	Actual to Date FY 2021	YTD % Collected
Taxes	$ 7,866,482	$ 8,825,835	$ 4,736,167	53.66%
Permit & Licenses	546,332	496,305	271,119	54.63%
Intergovernmental Revenue	8,883,181	7,168,662	4,657,946	64.98%
Charges for Services	1,464,405	1,295,426	528,869	40.83%
Fines & Forfeits	101,772	145,000	99,280	68.47%
Miscellaneous Revenue	817,406	143,020	137,151	95.90%
Other Sources	212,314	337,721	-	0.00%
Total	$ 19,891,891	$ 18,411,969	$ 10,430,532	56.65%
Expenditures				
Council	$ 255,369	$ 293,363	$ 203,664	69.42%
City Administration	271,495	287,665	178,202	61.95%
Elections	39,892	4,520	1,620	35.84%
Finance Administration	498,517	519,658	345,785	66.54%
Information Services	232,652	254,565	145,698	57.23%
Legal Services	220,153	324,700	159,382	49.09%
Personnel Administration	256,911	242,376	162,397	67.00%
Planning & Zoning	414,668	445,410	268,395	60.26%
City Hall Maintenance	175,778	190,649	110,636	58.03%
Police Administration	976,578	1,011,409	685,237	67.75%
Criminal Investigation	954,681	991,054	617,983	62.36%
Uniform Patrol	3,117,858	3,280,352	2,059,305	62.78%
Police Records	440,267	465,161	293,590	63.12%
Fire Administration	253,562	301,364	171,821	57.01%
Fire Supression	1,328,880	1,396,577	815,111	58.36%
Code Enforcement -Inspection	504,371	554,068	303,377	54.75%
Emergency Management	3,205	5,550	2,852	51.38%
Community Services	238,304	327,499	159,019	48.56%
Public Works Administration	108,902	113,191	66,770	58.99%
Street Maintenance Projects	1,413,086	1,454,542	942,680	64.81%
Ice & Snow Removal	104,759	121,000	104,537	86.39%
Equipment Maintenance	287,681	293,395	195,739	66.72%
Street Lighting	299,276	280,500	135,509	48.31%
Traffic Signs & Signals	47,063	52,100	22,826	43.81%
Engineering	559,407	572,756	361,247	63.07%
Community Center Administration	601,949	703,466	421,586	59.93%
Community Center Building	411,469	522,488	287,780	55.08%
Aquatic Center	61,123	297,649	260,873	87.64%
Washington Center	35,255	59,254	30,098	50.80%
Soccer Complex	26,738	34,418	23,927	69.52%
Adult Programs	97,857	147,864	78,021	52.77%
Youth Programs	45,363	127,568	105,645	82.81%
Parks	1,043,535	1,090,333	663,586	60.86%
Library	1,239,298	1,175,864	713,954	60.72%
Miscellaneous Unallocated	976,292	504,939	397,233	78.67%
Mass Transit	-	10,000	-	0.00%
Total	$ 17,542,197	$ 18,457,267	$ 11,496,083	62.28%
	2,349,695	(45,298)	(1,065,551)	
* transfer to capital funds	(530,723)			
YTD Fund Balance Increase (Decrease)	1,818,971			

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
8 MONTHS ENDING August 31, 2021
66.67%

WATER FUND

	Actual FY 2020	Annual Budget FY 2021	Actual to Date FY 2021	YTD % Collected
Revenues				
Charges for Services	$ 3,529,388	$ 3,656,925	$ 2,553,165	69.82%
Miscellaneous Revenue	848,583	51,700	21,083	40.78%
Other Sources	3,000	-	2,125	
Total	$ 4,380,971	$ 3,708,625	$ 2,576,373	69.47%
Expenses				
Personnel Services	$ 525,031	$ 597,379	$ 359,363	60.16%
Supplies	348,831	349,460	206,138	58.99%
Other Services & Charges	1,300,025	766,507	461,509	60.21%
Capital Outlay	-	7,349,687	705,433	9.60%
Debt Service	54,306	563,043	79,193	14.07%
Other Uses	104,076	90,000	60,000	66.67%
Total	$ 2,332,269	$ 9,716,076	$ 1,871,636	19.26%
YTD Fund Balance Increase (Decrease)	2,048,702	(6,007,451)	704,737	
Depreciation		(1,100,000)	(733,333)	
YTD Fund Balance Increase (Decrease) with depreciation	2,048,702		(28,596)	

SEWER FUND

	Actual FY 2020	Annual Budget FY 2021	Actual to Date FY 2021	YTD % Collected
Revenues				
Charges for Services	$ 6,509,217	$ 5,635,000	$ 4,298,605	76.28%
Miscellaneous Revenue	461,671	77,000	64,585	83.88%
Other Sources	64,680	-	475,397	0.00%
Total	$ 7,035,568	$ 5,712,000	$ 4,838,587	84.71%
Expenses				
Sewer Collection				
Personnel Services	$ 484,869	$ 503,219	$ 316,217	62.84%
Supplies	72,841	97,037	26,967	27.79%
Other Services & Charges	770,271	298,174	118,934	39.89%
Capital Outlay	-	1,539,654	104,470	6.79%
Other Uses	105,000	55,838	70,000	125.36%
Water Reclamation Plant				
Personnel Services	948,345	944,529	615,980	65.22%
Supplies	436,193	371,050	299,147	80.62%
Other Services & Charges	2,108,825	999,309	584,063	58.45%
Capital Outlay	-	2,165,000	2,043,717	94.40%
Debt Service	322,580	1,497,603	303,603	20.27%
Other Uses	105,000	105,000	70,000	66.67%
Total	$ 5,353,923	$ 8,576,413	$ 4,553,099	53.09%
YTD Fund Balance Increase (Decrease)	1,681,644	(2,864,413)	285,487	
Depreciation		(1,905,000)	(1,270,000)	
YTD Fund Balance Increase (Decrease) with depreciation	1,681,644		(984,513)	

STORM WATER FUND

	Preliminary FY 2020	Annual Budget FY 2021	Actual to Date FY 2021	YTD % Collected
Revenues				
Charges for Services	$ 990,687	$ 1,120,643	$ 750,978	67.01%
Miscellaneous Revenue	116,985	22,500	3,522	15.65%
Intergovernmental	4,000	-	-	
Total	$ 1,111,672	$ 1,143,143	$ 754,500	66.00%
Expenses				
Personnel Services	$ 196,022	$ 234,495	$ 144,095	61.45%
Supplies	41,472	36,600	15,786	43.13%
Other Services & Charges	444,188	163,765	98,441	60.11%
Capital Outlay	-	1,491,181	6,241	0.42%
Other Uses	20,040	-	-	
Total	$ 701,721	$ 1,926,041	$ 264,562	13.74%
YTD Fund Balance Increase (Decrease)	409,951	(782,898)	489,938	
Depreciation		(400,000)	(266,667)	
YTD Fund Balance Increase (Decrease) with depreciation	409,951		223,271	

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
8 MONTHS ENDING August 31, 2021
66.67%

CASH AND INVESTMENTS

101	General Fund	9,586,052		Average interest	Rate
	Fire Insurance Escrow	78,276	Wells Fargo	14,218	0.01%
210	Charitable Gambling Board	58,066	4M Fund	732,852	0.02%
211	City Rental Property Mgmt	80,803	State Bank of Faribault	5,838,621	0.30%
215	Public Safety Programs	80,403	Citizens Community Federal	5,553,386	0.30%
225	Airport	487,151	RBC	33,034,285	1.86%
240	Community Development	564,350	UBS Financial	1,164,773	2.75%
	EDA Future Project	465,232		$ 46,338,135	
241	Public Housing	230,382			
	Security Deposits Escrow	16,666			
243	Industrial Development Loan	246,088			
244	Rental Housing Rehabilitation	189,074	Petty cash (on hand)	1,485	
245	Revolving Loans	(7,425)	Escrow Accounts	111,036	0.30%
247	SCDP Revolving Loans	328,487		$ 112,521	
248	Federal MIF Loans	626,599			
249	Minnesota Investment Fund	14,080			
254	CRV Rehabilitation Program	57,180			
263-272	TIF Districts	100,509			
280	Faribault HRA	876,500	TOTAL CASH	$ 46,450,656	
290	Economic Development Authority	485,875			
292	EDA Revolving Fund	381,793			
344-348	Debt Service Funds	2,501,988			
360	Equipment Certificates	254,592			
401	Street Improvement Projects	3,233,436			
404	Park Land Dedication	497,469			
431	Capital Replacement Fund	2,300,399			
437	Public Facility Projects	1,778,140			
469	2018 Construction Projects	814,171			
470	TH60 Reconstruct (2019)	(807,762)			
472	30th St NW & TH3	(27,739)			
473	2020 Construction Projects	(412,437)			
474	2021 Construction Projects	(400,983)			
601	Water Fund	7,148,779			
602	Sewer Fund	10,331,399			
603	Storm Water Fund	2,839,114			
704	Worker's Compensation	251,571			
705	Property Liability Reserve	127,923			
873	Roberds Lake Sewer District	10,143			
897	Elderly Housing Corporation	462,100			
898	Robinwood Manor	586,115			
	Escrow Account	16,093			
	Total	$ 46,450,656			