



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

WEDNESDAY, MAY 25, 2022

6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

2. Presentations/Introductions

- A. Swearing-in of Paid-on-Call Firefighters

3. Approve minutes of the May 10, 2022 City Council Meeting

- A. May 10, 2022 City Council Meeting Minutes

4. Consent Agenda

- A. List of Claims for Release
- B. Approve 1-4 Day Liquor License for the Rice County Fair
- C. Resolution 2022-110 Approve 2022 Garbage/Refuse Hauler License Renewals
- D. Approve Hangar Rental Agreement
- E. Resolution 2022-116 Approve Appointments of Committee, Board, and Commission Members
- F. Accept Quote for Fuel System Update
- G. Approve Task Order No. 13 for On-Call Aviation Engineering Services with Foth
- H. Approve 1-4 Day Liquor License for Faribault Minnesota Chapter, Inc.
- I. Resolution 2022-117 Authorize Payment as Recommended by the Charitable Gambling Board to Allina Health Faribault Medical Center
- J. Resolution 2022-118 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Diversity Coalition
- K. Resolution 2022-120 Accept CenterPoint Energy Community Safety Grant Award
- L. Approve 2022 Manufactured Home Parks Emergency Plans
- M. Approve Police Department Policy 405 - Confidential Informants
- N. Approve Reorganization, Job Classifications, and Job Descriptions for the Community and Economic Development Department
- O. Resolution 2022-122 Approve Hiring of Library Receptionist
- P. Approve Police Policy 324 - Bicycle Patrol
- Q. Resolution 2022-123 Approve Massage License

5. Requests to be Heard

6. Public Hearings

7. Items for Discussion

- A. Presentation of the Annual Comprehensive Financial Report
- B. Resolution 2022-111 Approve New 2022 On-Sale Intoxicating/Sunday Liquor License for The Golf Box LLC
- C. Resolution 2022-112 Approve the Final Plat of RSA PROPERTIES LLC SUBDIVISION
- D. Resolution 2022-113 Authorize Execution of the Developer's Platting Agreement Related to RSA PROPERTIES LLC SUBDIVISION
- E. Ordinance 2022-12 Amend the Development Standards Outlined in Section 3 of Ordinance 2007-19 Rezoning of Real Property to Create a Planned Unit Development Mixed-Use for Divine Mercy Catholic Church - Second Reading
 - 1. Approve Summary Publication of Ordinance 2022-12
- F. Ordinance 2022-13 Amend the Faribault Code of Ordinances Related to the City's Municipal Separate Storm Sewer System (MS4) Permit - First Reading
- G. Resolution 2022-115 Approve Plans and Specifications and Establish Bid Date for 55 Willow Street, 127 Willow Street and 217 Mill Street Building Demolitions - Contract 2022-10
- H. Resolution 2022-119 Approve a Conditional Use Permit for Development in the Shoreland Overlay District at Taco John's 1431 4th St NW

8. Bids

- A. Resolution 2022-114 Accept Bids for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03

9. Boards and Commissions Reports, Announcements and Project Updates

- A. Monthly Financial Report

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

State of Minnesota
County of Rice

Oath of Office

"I *Nicholas Donahue* do solemnly swear to support the Constitution of the United States and of the State of Minnesota, and that I will faithfully discharge the duties of the office of *Firefighter* of the City of Faribault, Minnesota, to the best of my judgment and ability, and this I do under the penalties of perjury."

Nicholas Donahue

Subscribed and sworn to before me this 25th Day of May, 2022

Timothy C. Murray, City Administrator

State of Minnesota
County of Rice

Oath of Office

"I *Daniel Ferguson* do solemnly swear to support the Constitution of the United States and of the State of Minnesota, and that I will faithfully discharge the duties of the office of *Firefighter* of the City of Faribault, Minnesota, to the best of my judgment and ability, and this I do under the penalties of perjury."

Daniel Ferguson

Subscribed and sworn to before me this 25th Day of May, 2022

Timothy C. Murray, City Administrator

State of Minnesota
County of Rice

Oath of Office

"I *Clayton Voegele* do solemnly swear to support the Constitution of the United States and of the State of Minnesota, and that I will faithfully discharge the duties of the office of *Firefighter* of the City of Faribault, Minnesota, to the best of my judgment and ability, and this I do under the penalties of perjury."

Clayton Voegele

Subscribed and sworn to before me this 25th Day of May, 2022

Timothy C. Murray, City Administrator

State of Minnesota
County of Rice

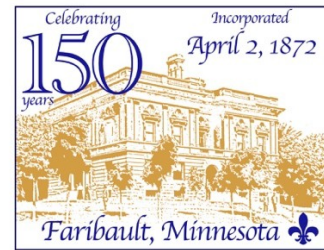
Oath of Office

"I *James Wunderlich* do solemnly swear to support the Constitution of the United States and of the State of Minnesota, and that I will faithfully discharge the duties of the office of *Firefighter* of the City of Faribault, Minnesota, to the best of my judgment and ability, and this I do under the penalties of perjury."

James Wunderlich

Subscribed and sworn to before me this 25th Day of May, 2022

Timothy C. Murray, City Administrator



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, MAY 10, 2022

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:01 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood were in attendance. Also in attendance were City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Community and Economic Development Director Deanna Kuennen, Police John Sherwin, City Engineer Mark DuChene, Public Works Director Travis Block, Human Resources Manager Kevin Bushard, Fire Chief Dustin Dienst and Parks and Recreation Director Paul Peanasky.

Presentations/Introductions

Police Distinguished Service Medal of Honor - Officer Angle

Police Chief John Sherwin presented Officer Angle with a Distinguished Service Medal of Honor. On April 14, 2022, Officer Spencer Angle performed commendably while pursuing an armed home invasion suspect despite great personal danger.

Police Officers Memorial Day Proclamation

The Police Officers Memorial Day Proclamation was presented to Chief Sherwin by Mayor Voracek. Police Officer's Memorial Day is held on May 15, with Police Week observed May 15-21, 2022.

Approve minutes of April 26, 2022 Regular Council Meeting and May 3, 2022 Special Council Meeting - Closed Session

Motion by Spooner, seconded by Ross to approve the April 26, 2022 City Council Meeting Minutes and May 3, 2022 Special City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2022-096 Finding Parcel is Occupied by Structurally Substandard Buildings - Lockerby/South Viaduct Redevelopment Area
- C. Resolution 2022-097 Accept Donations Made to the City of Faribault
- D. Resolution 2022-099 Accept Creative Support for Organizations Grant
- E. Approve Reclassification of Accounting Supervisor and Job Description
- F. Approve LG220 Application for Exempt Permit for Catholic United Financial 13 SS Lawrence/Anne
- G. Resolution 2022-105 Approve Master Partnership Contract with Minnesota Department of Transportation for State FY 2023-2027
- H. Resolution 2022-101 Approve a Public Art Application for a Mural at 311 Heritage Place
- I. Accept Quote for Painting Water Works Building
- J. Approve Agricultural Land Lease at Water Reclamation Facility
- K. Approve Change Order No. 2 for Wellhouse No. 5 Rebuild
- L. Approve Change Order #2 on Buckham Center Roofing Project
- M. Resolution 2022-107 Approve Use of Teepee Tonka Park for Blue Collar BBQ Festival
- N. Resolution 2022-108 Approve Heritage Celebration Events, Parking Restrictions and Street Closures
- O. Resolution 2022-106 Authorize the Faribault Fire Department to Apply for the CenterPoint Energy Community Safety Grant
- P. Resolution 2022-109 Approve Hiring of Building Permit Technician
- Q. Approve Amendment No. 1 to the Professional Services Contract with Stonebrooke Engineering

- for the 30th Street NW and TH 3 Roundabout Project - City Contract 2023-04
- R. Approve Hangar Rental Agreement
 - S. Approve State of Minnesota Grant Contract C010-21-4D for the Lyndale Trail
 - T. Approve Public At-Grade Pedestrian Agreement with Union Pacific Railroad Company

Motion by Ross, seconded by Wood to approve Consent Agenda Items A-T and carried unanimously with the exception of Item H. Resolution 2022-101 Approve a Public Art Application for a Mural at 311 Heritage Place approved 6:0 as Councilor Caron abstained due to a conflict of interest.

Jeff Jarvis and Jeff LaBeau provided the Council with an overview of the new mural that will be painted on west wall of the Depot Restaurant.

Requests to be Heard – None

Public Hearings

Ordinance 2022-11 Annexing Certain Lands from Cannon City Township and Zoning Such Lands in the I-1, Light Industrial District - Second Reading and Approve Summary Publication of Ordinance 2022-11
Community and Economic Development Director Deanna Kuennen explained that on April 26, 2022, the City Council approved the first reading of Ordinance 2022-11 Annexing Certain Lands from Cannon City Township and Zoning Such land in the I-1, Light Industrial District. Per Minnesota Statutes, the City must also conduct a public hearing on the proposed annexation. The City will make a cash reimbursement to Cannon City Township, the payment of \$160.71 for 2023/2024 is outlined in Section III of the ordinance. The City properly noticed the public hearing for the May 10, 2022, City Council meeting. Since the first reading, there have been no substantive changes to Ordinance 2022-11. The annexation and zoning contemplated by Ordinance 2022-11 will be final on the date of approval by the Chief Administrative Law Judge associated with the Office of Administrative Hearings.

Motion by Ross, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing was opened at 6:14 pm.

There were no comments from the public.

Motion by Ross, seconded by van Sluis to close the public hearing and carried unanimously. The public hearing was closed at 6:14pm.

Motion by Spooner, seconded by van Sluis to approve Ordinance 2022-11 Annexing Certain Lands from Cannon City Township and Zoning Such Lands in the I-1, Light Industrial District - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood, Mayor Voracek

Nay:

Motion carried 7:0

Motion by Ross, seconded by Caron to approve Summary Publication of Ordinance 2022-11 and carried unanimously.

Items for Discussion

Resolution 2022-100 Approve a Conditional Use Permit for a Single-Family Use in a C-2 Highway Commercial District at 930 1st Street NE

Community and Economic Development Director Deanna Kuennen explained that Richard and Angela Jeanes purchased the former small engine repair shop at 930 1st Street NE. The site is currently zoned C-2 Highway Commercial District. The property consists of a single-family dwelling with the former repair shop located in the lower level. The previous occupant had both lived on premise and operated a business there as well, but a Conditional Use Permit (CUP) had not previously been issued by the City for this site. Mr. and Mrs. Jeanes are seeking a CUP for a single-family residential use in the C-2 district. They intend to reside and operate a licensed home daycare. They currently operate an in-home daycare now and are seeking to convert the former repair shop area for daycare use. The owners are not proposing any exterior improvements to the site other than fencing for the children's play area.

At its meeting of May 2, 2022, the Planning Commission held a public hearing regarding the application. No objections were received from the public. City staff presented a report regarding the application and recommended its approval. The Planning Commission by a vote of 4-0 approved findings in support of the application and recommends City Council approve the Conditional Use Permit as requested.

Motion by Ross, seconded by van Sluis to approve Resolution 2022-100 Approve a Conditional Use Permit for a Single-Family Use in a C-2 Highway Commercial District at 930 1st Street NE and carried unanimously.

Ordinance 2022-8 Approve Zoning Provisions for the Wild and Scenic River Overlay District- Second Reading and Approve Summary Publication of Ordinance 2022-8

Community and Economic Development Director Deanna Kuennen stated that on April 26, 2022, the City Council approved the first reading of Ordinance 2022-8, which establishes zoning provisions for Faribault's Wild and Scenic River Overlay District. Since the first reading, there have been no substantive changes to the ordinance.

Motion by Spooner, seconded by Wood to approve Ordinance 2022-8 Approve Zoning Provisions for the Wild and Scenic River Overlay District - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood, Mayor Voracek

Nay:

Motion carried 7:0

Motion by Spooner, seconded by van Sluis to approve Summary Publication of Ordinance 2022-8 and carried unanimously.

Ordinance 2022-9 Rezone Property East of State Highway 3 and 30th Street NW - Second Reading and Approve Summary Publication of Ordinance 2022-9

Community and Economic Development Director Deanna Kuennen stated that on April 26, 2022, the City Council approved Ordinance 2022-9 Rezone Property East of State Highway 3 and 30th Street NW. Since the first reading, there have been no substantive changes to the ordinance.

Motion by Ross, seconded by van Sluis to approve Ordinance 2022-9 Rezone Property East of State Highway 3 and 30th Street NW - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood, Mayor Voracek

Nay:

Motion carried 7:0

Motion by van Sluis, seconded by Viscomi to Approve Summary Publication of Ordinance 2022-9 and carried unanimously.

Ordinance 2022-10 Approve the Vacation of the Former Highway 218 Easement East of State Highway 3 and 30th Street NW - Second Reading and Approve Summary Publication of Ordinance 2022-10

Community and Economic Development Director Deanna Kuennen stated that on April 26, 2022, the City Council approved Ordinance 2022-10 Approve the Vacation of the Former Highway 218 Easement East of State Highway 3 and 30th Street NW. Since the first reading, there have been no substantive changes to the ordinance.

Motion by van Sluis, seconded by Caron to approve Ordinance 2022-10 Approve the Vacation of the Former Highway 218 Easement East of State Highway 3 and 30th Street NW - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood, Mayor Voracek

Nay:

Motion carried 7:0

Motion by Ross, seconded by van Sluis to approve Summary Publication of Ordinance 2022-10 and carried unanimously.

Resolution 2022-102 Approve the Preliminary Plat and the Final Plat of CANNON RIVER VIEW

Community and Economic Development Director Deanna Kuennen explained that Rice County, Steven E. Patee and Mary Ann D. Patee, and Paul W. Friesen and Wanda K. Friesen requested preliminary plat and final plat approvals of CANNON RIVER VIEW, east of State Highway 3 and 30th Street NW. The proposed Rice County Public Safety Center is the impetus for the proposed plat, but the plat also includes industrial, residential, and open space parcels.

The proposed CANNON RIVER VIEW plat is consistent with the City's comprehensive plan and ordinances per Resolution 2022-086 and Ordinance 2022-9, respectively. The proposed plat is also consistent with the City's subdivision regulations. The public improvements associated with the proposed plat are outlined in an approved memorandum of understanding between Rice County and the City of Faribault. The platting and public improvement details will be further outlined in the forthcoming Development Agreement.

At the April 18, 2022 and May 2, 2022 public hearing, several members of the public had questions or comments regarding the proposed plat, primarily related to vehicular circulation and planned industrial uses adjacent to existing residential uses, but there were no specific objections to the plat. The Planning Commission recommended approval of the attached Resolution 2022-102 Approve the Preliminary Plat and the Final Plat of CANNON RIVER VIEW based on the written findings and conditions in the resolution.

Motion by Wood, seconded by Spooner to approve Resolution 2022-102 Approve the Preliminary Plat and the Final Plat of CANNON RIVER VIEW and carried unanimously.

Resolution 2022-103 Approve a Conditional Use Permit to Develop a Jail within the Proposed Rice County Public Safety Center East of State Highway 3 and 30th Street NW

Community and Economic Development Director Deanna Kuennen explained that Rice County requested a conditional use permit to develop a jail within the proposed Rice County Public Safety Center on property in the proposed CANNON RIVER VIEW plat, east of State Highway 3 and 30th Street NW. The property is in the P/I, Public/Institutional district per City of Faribault Ordinance 2022-9. The jail portion of the proposed public safety center requires a conditional use permit.

The proposed jail is in an appropriate location with easy access to State Highway 3. It will be a secured facility with an appropriate landscaped buffer. The proposed jail will be a quality institutional facility with materials and landscaping that will enhance the surrounding area. The facility will not impose hazards or safety concerns on neighboring properties.

The Planning Commission held a public hearing on May 2, 2022, to consider the request. No one from the public objected to the request. The Planning Commission recommended approval of Resolution 2022-103 based on the written findings and conditions in the resolution.

Motion by Ross, seconded by Caron to approve Resolution 2022-103 Approve a Conditional Use Permit to Develop a Jail within the Proposed Rice County Public Safety Center East of State Highway 3 and 30th Street NW and carried unanimously.

Ordinance 2022-12 Amend the Development Standards Outlined in Section 3 of Ordinance 2007-19 Rezoning of Real Property to Create a Planned Unit Development Mixed-Use for Divine Mercy Catholic Church - First Reading

Community and Economic Development Director Deanna Kuennen explained that Divine Mercy Catholic Church is the owner of land parcels south of Mercy Drive. In 2007, the City Council approved Ordinance 2007-19, which created a planned unit development (PUD) for the existing and proposed development on the subject property. The PUD provisions allow the existing single-family residential use at 22685

Albers Avenue to remain on the subject property with certain conditions. Divine Mercy is now proposing to convert the single-family residence into a place of assembly (a gathering place) for church-related events. The proposed change of use requires an amendment to the PUD.

Divine Mercy envisions that the proposed place of assembly will be removed once the planned school shown in the PUD Master Plan is constructed. However, the proposed place of assembly may remain for ten or more years. Given the envisioned temporary nature of the use, Divine Mercy would prefer that the City waive curbing requirements, but they are prepared to install the concrete curb if needed. Staff recommended flexibility to allow the proposed place of assembly, however, the City should require a hard surface parking lot with concrete curbing. The City should also limit the site and structure to a maximum of 50 people. In addition, Divine Mercy must verify that the septic system and well are compliant. Divine Mercy did not remove the existing private drive between the existing single-family residence and the existing church as required by the PUD. However, they have agreed to close the private drive immediately and proposed to fully remove the private drive as part of the anticipated school development.

Councilor Ross asked if staff were certain that the septic system was not in compliance, Phillip Parish from Divine Mercy stated that they are going to be putting in a holding tank until City services can be used. Mayor Voracek was not in favor of making Divine Mercy put in curbing, Councilors Viscomi, Spooner and van Sluis all supported Mayor Voracek's statement.

Motion by Ross to approve Ordinance 2022-12 Amend the Development Standards Outlined in Section 3 of Ordinance 2007-19 Rezoning of Real Property to Create a Planned Unit Development Mixed-Use for Divine Mercy Catholic Church - First Reading with the removal of the requirement to add curbing, seconded by van Sluis

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood, Mayor Voracek

Nay:

Motion carried 7:0

Bids

Resolution 2022-104 Accept Bids for 2022 MSA Street Reconstruction Improvements - Contract 2022-04

City Engineer Mark DuChene explained that on Wednesday, May 4, 2022, bids were received for the proposed 2022 MSA Street Reconstruction Improvements - Contract 2022-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk replacement, bituminous paving, turf restoration and related improvements on the following streets; 10th Street SW (Prairie Avenue to 9th Avenue SW) and Prairie Avenue (Springwood Lane to Trailwood Lane).

The bids were tabulated as follows:

RAW Construction, LLC, Faribault, MN	\$ 1,034,779.25
BCM Construction, Inc, Faribault, MN	\$ 1,152,209.33
Heselton Construction, Faribault, MN	\$ 1,280,229.36
Engineer's Estimate	\$ 1,079,742.50

Based on the low bidder's prices, the estimated funding for the project is as follows including contingencies and engineering fees:

Municipal State Aid Funds (MSAS)	\$ 915,525.00	73.3%
Water Utility Fund (601)	\$ 180,325.00	14.4%
Sewer Utility Fund (602)	\$ 103,650.00	8.3%
Storm Water Utility Fund (603)	\$ 50,000.00	4.0%
Total	\$ 1,249,500.00	100.0%

DuChene recommended to award to the low bidder, RAW Construction, LLC. Construction on the project is scheduled to begin in June and be substantially completed by the end of August, 2022.

Motion by van Sluis, seconded by Viscomi to approve Resolution 2022-104 Accept Bids for 2022 MSA Street Reconstruction Improvements - Contract 2022-04 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

Councilor Ross informed the Council that Buckham West is continuing to add activities to their schedules, some of the upcoming activities include a tour of the Public Works facilities, author visits and AARP Driving Classes.

Councilor Wood invited the Council and public to attend the Masonic Lodge dedication on May 14, 2022 at 2:00pm, members of the Grand Lodge will be in attendance.

Councilor Spooner stated that there was a meeting with City Administrator Tim Murray, himself and River Bend Nature Center to discuss their contract with the City. City Administrator Murray stated that this will be a discussion item at the Work Session next week, and that he will be recommending an Ad-Hoc Committee be formed.

Councilor Ross also stated that the Main Street Car Cruises are starting again on May 20th, they are usually the third Friday of each month. Councilor Viscomi stated that the Chamber/Main Street hosted a Ladies Night, it was a lot of fun, at least 150 people attended.

Murray reminded the Council that the meeting will be held on Wednesday, May 25th rather than on Tuesday, May 24th due to the Primary Election.

Adjournment

Motion by Ross, seconded by Viscomi to adjourn the meeting and carried unanimously.

Meeting adjourned at 6:41 pm.

Respectfully Submitted,

Heather Slechta
Assistant to the City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: May 25, 2022
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$1,165,650.74, which includes check numbers 174714 to 174821 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 05-24-2022 Council AP List

AP
AP Council Approval 05-24-2022



User: astadler
Printed: 5/19/2022 3:00:02 PM

Check Numb	Last Name	Acct 1	Amount	Description
174723	Able Hose & Rubber LLC	602-49480-000-42210	767.62	4" Hose
	Able Hose & Rubber LLC		767.62	
174724	Airgas USA LLC	101-43126-430-44160	57.45	Tank Pick-Up Fee - PW Shop
174724	Airgas USA LLC	601-49430-000-42170	213.81	Fire Extinguishers
	Airgas USA LLC		271.26	
0	Aman Stephanie	240-46210-460-43310	67.16	Mileage Reimbursement MREJ Event 4-7-2022
0	Aman Stephanie	240-46210-460-43310	53.24	Mileage Reimbursement MREJ Awards Night 4/21/22
0	Aman Stephanie	240-46210-460-43310	67.16	MREJ Event Milage Reimbursement
	Aman Stephanie		187.56	
174725	Amazon Capital Services	101-45500-450-42190	37.96	Books
174725	Amazon Capital Services	101-45500-450-43131	20.06	Container for Button Maker Adventure Kit
174725	Amazon Capital Services	101-45500-450-42410	99.87	Stand Up Desk Riser
174725	Amazon Capital Services	101-41580-410-42110	29.56	Screwdriver Set for IT
174725	Amazon Capital Services	101-42110-420-42110	17.98	Phone Case / J Sherwin
174725	Amazon Capital Services	101-45500-450-42010	111.09	Magnetic White Board and Accessories
174725	Amazon Capital Services	602-49480-000-42110	385.54	Water Nozzle
174725	Amazon Capital Services	101-45500-450-42190	257.29	Books
174725	Amazon Capital Services	101-45127-450-42110	59.67	Enrichment Movies
174725	Amazon Capital Services	101-42110-420-42110	20.87	Blue Line Stick Flags
174725	Amazon Capital Services	101-45500-450-42010	-59.29	Magnetic Dry Erase Return
174725	Amazon Capital Services	101-42110-420-42020	53.66	Web Camera
174725	Amazon Capital Services	101-45500-450-42010	31.16	Label Tape
174725	Amazon Capital Services	101-41940-410-42110	49.90	Sealing Solution for Mailing Machine
174725	Amazon Capital Services	101-42700-420-42110	25.90	Streamlight Flashlight Battery
174725	Amazon Capital Services	101-45122-450-42110	319.65	Pool Testing Kit/Sulfuric Acid/Bank Plastic Bags
174725	Amazon Capital Services	101-42123-420-43135	68.97	Hydration Pack - Water Bowls
174725	Amazon Capital Services	101-42110-420-42110	16.98	Phone Case

Check Numb	Last Name	Acct 1	Amount	Description
174725	Amazon Capital Services	101-41580-410-42020	132.99	External SSD Replacement
	Amazon Capital Services		1,679.81	
174726	American Public Works Assn	101-43110-430-44330	231.25	APWA Membership Dues Block
174726	American Public Works Assn	101-43121-430-44330	231.25	APWA Membership Dues Rosenau
174726	American Public Works Assn	601-49430-000-44330	231.25	APWA Membership Dues Glende
174726	American Public Works Assn	101-43190-430-44330	231.25	APWA Membership Dues DuChene
	American Public Works Assn		925.00	
174727	American Red Cross	101-45130-450-43131	205.00	Public Lifeguard Class
174727	American Red Cross	101-45122-450-43140	480.00	CPR/AED Staff Training
174727	American Red Cross	101-45122-450-43140	105.00	Lifeguarding & CPR/AED Staff Certifications
	American Red Cross		790.00	
174728	Anderson Darin & Ashley	601-00000-000-20200	68.48	Refund Check 022158-001, 2103 16 St NW
174728	Anderson Darin & Ashley	601-00000-000-20200	5.85	Refund Check 022158-001, 2103 16 St NW
174728	Anderson Darin & Ashley	602-00000-000-20200	7.92	Refund Check 022158-001, 2103 16 St NW
	Anderson Darin & Ashley		82.25	
174729	Anderson-Speiker LeAnna Rae	101-41580-410-42110	21.20	Fasteners-Reimbursement
	Anderson-Speiker LeAnna Rae		21.20	
0	APG Media of Southern Minnesota LLC	601-49430-000-43430	324.00	Watermain Flush Ad
0	APG Media of Southern Minnesota LLC	476-43121-430-45304	202.50	(2022-04) MSA Street Recon Bid Ad
0	APG Media of Southern Minnesota LLC	101-41910-410-43510	270.00	CUP Jeanes/RSA Property Recording
0	APG Media of Southern Minnesota LLC	476-43121-430-45303	189.00	(2022-03) Faribault Road Recon Bid Ad
0	APG Media of Southern Minnesota LLC	101-41910-410-43510	121.50	Jeanes/RSA/Divine Mercy/Public Safety Center Recording
	APG Media of Southern Minnesota LLC		1,107.00	
174730	APX Construction Group LLC	437-00000-000-20610	10,831.45	Plaza Project Retainage Partial Release
	APX Construction Group LLC		10,831.45	
174731	Aspen Mills	101-42700-420-42180	335.00	CSO Patches
	Aspen Mills		335.00	

Check Numb	Last Name	Acct 1	Amount	Description
174732	Astleford International & Isuzu	101-43121-430-42210	58.89	Intake Manifold Pressure Sensor - Street #213
	Astleford International & Isuzu		58.89	
174733	Authority Title Inc	601-00000-000-20200	88.20	Refund Check 005215-114, 632 1 St SW
	Authority Title Inc		88.20	
174734	Auto Value Parts Store	101-45200-450-42210	2.32	Oil Filters for Stock
174734	Auto Value Parts Store	602-49450-000-42210	1.75	Oil Filters for Stock
174734	Auto Value Parts Store	101-43121-430-42210	4.66	Oil Filters for Stock
174734	Auto Value Parts Store	101-42123-420-42210	1.16	Oil Filters for Stock
174734	Auto Value Parts Store	601-49430-000-42210	1.75	Oil Filters for Stock
174734	Auto Value Parts Store	601-49430-000-42230	13.10	Floor Dry for Stock PWP
174734	Auto Value Parts Store	101-43121-430-42230	125.84	Floor Dry for Stock PWP
174734	Auto Value Parts Store	603-49500-000-42230	1.85	Floor Dry for Stock PWP
174734	Auto Value Parts Store	602-49450-000-42230	13.10	Floor Dry for Stock PWP
	Auto Value Parts Store		165.53	
174735	Axon Enterprise Inc	101-42123-420-42070	157.95	Taser 7 Target
	Axon Enterprise Inc		157.95	
174736	Baker & Taylor Entertainment	101-45500-450-42190	429.17	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	73.08	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	12.63	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	3.02	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	294.29	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	136.16	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	146.21	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	585.40	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	3.02	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	221.89	Books
174736	Baker & Taylor Entertainment	101-45500-450-42190	191.15	Books
	Baker & Taylor Entertainment		2,096.02	
174737	Baynes Floyd	601-49430-000-42210	273.60	Front Fender For Unit # 9
174737	Baynes Floyd	601-49430-000-44040	420.00	Replacing Front Fender Unit # 9
	Baynes Floyd		693.60	

Check Numb	Last Name	Acct 1	Amount	Description
0	BCM Construction Inc	601-49430-000-44050	1,375.00	Watermain Break Repair - 21 Greenhaven Bay
0	BCM Construction Inc	601-49430-000-44050	2,387.50	Watermain Repair 610 Carlton Ave
0	BCM Construction Inc	601-49430-000-44050	1,925.00	Watermain Repair 12th Ave SE
0	BCM Construction Inc	476-43121-430-45305	1,375.00	(2022-05) Calvary Dr. Street & Utility Ext. Excavations
	BCM Construction Inc		7,062.50	
174738	Benton Jr Et Al Gary	601-00000-000-20200	80.69	Refund Check 010014-000, 2101 2 Ave NW
	Benton Jr Et Al Gary		80.69	
0	BGMN Inc	101-43126-430-42410	2,042.82	Vehicle Aftertreatment Cleaning Tool
	BGMN Inc		2,042.82	
0	Bolton & Menk Inc	601-49430-000-45300	3,047.50	(2019-12A) NW Water Tower 3/19/22-4/15/22
	Bolton & Menk Inc		3,047.50	
0	Border States Industries Inc	101-45200-450-42110	91.12	Bulbs - Parks
	Border States Industries Inc		91.12	
174739	Bound Tree Medical LLC	101-45122-450-42110	36.29	Defibrillator Pads
174739	Bound Tree Medical LLC	101-45122-450-42110	569.99	Battery for AED
	Bound Tree Medical LLC		606.28	
174740	Bug Busters Inc	898-46310-000-44010	47.00	Boiler & Common Area Bathroom Flying Ant Spray
174740	Bug Busters Inc	241-46330-461-44010	556.95	49 Units Exterior Perimeter Pest Control
174740	Bug Busters Inc	898-46310-000-44010	547.05	Exterior Perimeter Pest Control
	Bug Busters Inc		1,151.00	
174741	Burand Inc	602-49480-000-42210	767.63	Pump Diaphragm
	Burand Inc		767.63	
174742	Burkhartzmeyer Shoes	101-42220-420-42180	22.00	Boot Repair
	Burkhartzmeyer Shoes		22.00	
174714	c/o Teledoc Inc Healthiest You	101-00000-000-21707	990.00	Healthiest You - May

Check Num	Last Name	Acct 1	Amount	Description
	c/o Teledoc Inc Healthiest You		990.00	
174743	Caldwell Tanks, Inc.	601-49430-000-45300	420,480.46	(2019-12A) Pay Request 2
	Caldwell Tanks, Inc.		420,480.46	
174744	Carlson Dettmann Consulting LLC	101-41800-410-43090	1,375.00	5 Classification Reviews
	Carlson Dettmann Consulting LLC		1,375.00	
174745	Cengage Learning Inc	101-45500-450-42190	38.50	Books
174745	Cengage Learning Inc	101-45500-450-42190	38.50	Books
174745	Cengage Learning Inc	101-45500-450-42190	58.26	Books
	Cengage Learning Inc		135.26	
174746	CenturyLink	602-49450-000-43210	-18.43	507-334-2013 950
174746	CenturyLink	602-49450-000-43210	-18.43	507-334-2185 956 Lift Station
174746	CenturyLink	225-49810-430-43210	57.81	507-334-3495 952 Airport
174746	CenturyLink	902-00000-000-23935	-168.04	507 Z01-0018 863 Monthly Phone Bill
174746	CenturyLink	225-49810-430-43210	57.81	507-334-7494 946 Airport
174746	CenturyLink	101-41940-410-43210	325.00	City Hall - May
174746	CenturyLink	602-49450-000-43210	-18.43	507-334-0574 498
174746	CenturyLink	902-00000-000-23935	168.04	507 Z01-0018 863 Monthly Phone Bill
174746	CenturyLink	602-49450-000-43210	-18.43	507-334-2308 955 Lift Station
174746	CenturyLink	602-49450-000-43210	-18.43	507-333-2530 953
174746	CenturyLink	101-41940-410-43210	57.81	507-334-8409 948
174746	CenturyLink	101-42210-420-43210	123.62	507-334-0486 496
174746	CenturyLink	602-49450-000-43210	-18.43	507-333-2548 954
174746	CenturyLink	602-49450-000-43210	-18.43	507-333-2550 951
	CenturyLink		493.04	
174747	Chadderdon Lumber	602-49480-000-42110	83.20	Treated 1X8 Lumber
174747	Chadderdon Lumber	602-49480-000-42110	63.46	Treated Lumber
	Chadderdon Lumber		146.66	
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	602-49450-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	602-49480-000-44060	12.71	Lab Towels Floor Mats
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater

Check Numb	Last Name	Acct 1	Amount	Description
0	Cintas Corporation	602-49450-000-44060	2.67	Laundry PWP
0	Cintas Corporation	603-49500-000-44060	0.37	Laundry PWP
0	Cintas Corporation	101-43121-430-44060	25.63	Laundry PWP
0	Cintas Corporation	101-43121-430-44060	26.67	Uniform Cleaning Streets
0	Cintas Corporation	601-49430-000-44060	2.67	Laundry PWP
0	Cintas Corporation	602-49480-000-44060	30.45	Uniform Laundry
0	Cintas Corporation	101-43126-430-44060	12.43	Uniform Cleaning Mechanics
0	Cintas Corporation	101-45200-450-44060	30.95	Laundry
0	Cintas Corporation	101-43126-430-44060	3.50	Laundry Shop Towels
0	Cintas Corporation	602-49480-000-44060	18.61	Lab Towels Floor Mats
0	Cintas Corporation	101-43126-430-44060	12.43	Uniform Cleaning Mechanics
0	Cintas Corporation	602-49480-000-44060	33.20	Uniform Laundry
0	Cintas Corporation	602-49450-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	101-45200-450-44060	30.95	Laundry
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	101-43121-430-44060	26.67	Uniform Cleaning Streets
0	Cintas Corporation	898-46310-000-44010	20.00	Sanitizer Service
0	Cintas Corporation	101-45122-450-44060	14.40	Clean Mop Heads
0	Cintas Corporation	898-46310-000-44060	46.04	Mats
0	Cintas Corporation	898-46310-000-42110	6.00	Hand Sanitizer/Stand
Cintas Corporation			445.73	
174748	Cities Management	601-00000-000-20200	122.86	Resissue Ck #171031 Refund 020902-000 1302 South Trail Dr
174749	Cities Management	601-00000-000-20200	128.99	Reissue Ck #171032 Refund 020902-002 1477 South Trail Cir-Irrig
Cities Management			251.85	
174750	City of Faribault	898-46310-000-43850	286.11	014197-000 1324 Prairie Ave
174750	City of Faribault	898-46310-000-43860	78.75	014197-000 1324 Prairie Ave
174750	City of Faribault	602-49480-000-43860	224.31	005003-019 214 14 St NE
174750	City of Faribault	101-45127-450-43820	26.81	005003-030 705 17 St SW-Irrigation
174750	City of Faribault	601-49430-000-43850	28.34	005003-032 812 8 Ave NW (New Water Plant)
174750	City of Faribault	602-49480-000-43820	2,575.57	005003-019 214 14 St NE
174750	City of Faribault	225-49810-430-43850	12.69	005003-004 3401 Hwy 21 W
174750	City of Faribault	241-46330-461-43820	13.11	005090-006 1810 Shumway Ave
174750	City of Faribault	211-46310-460-43860	6.53	005003-000 16 1 St SE
174750	City of Faribault	225-49810-430-43820	16.93	005003-004 3401 Hwy 21 W
174750	City of Faribault	241-46330-461-43820	13.11	005090-003 1528 Western Ave
174750	City of Faribault	225-49810-430-43860	272.17	005003-004 3401 Hwy 21 W
174750	City of Faribault	241-46330-461-43820	13.11	005090-004 1818 Shumway Ave
174750	City of Faribault	602-49480-000-43820	2,209.17	005003-023 214 14 St NE

Check Numb	Last Name	Acct 1	Amount	Description
174750	City of Faribault	101-45127-450-43860	36.11	005003-043 705 17 St SW
174750	City of Faribault	225-49810-430-43820	13.11	005003-005 Airport Terminal
174750	City of Faribault	241-46330-461-43820	13.11	005090-016 1814 Shumway Ave
174750	City of Faribault	241-46330-461-43820	13.11	005090-001 920 1 St SW
174750	City of Faribault	241-46330-461-43820	13.11	005090-026 1526 Western Ave
174750	City of Faribault	902-00000-000-23935	6,269.89	Water/Sewer-April
174750	City of Faribault	602-49480-000-43820	13.11	005003-022 214 14 St NE
174750	City of Faribault	241-46330-461-43860	23.70	005090-007 1806 Shumway Ave
174750	City of Faribault	211-46310-460-43820	26.36	005003-000 16 1 St SE
174750	City of Faribault	225-49810-430-43850	8.32	005003-005 Airport Terminal
174750	City of Faribault	902-00000-000-23935	-6,269.89	Water/Sewer-April
174750	City of Faribault	241-46330-461-43860	43.95	005090-026 1526 Western Ave
174750	City of Faribault	241-46330-461-43820	13.11	005090-007 1806 Shumway Ave
174750	City of Faribault	241-46330-461-43860	21.88	005090-000 910 1 St SW
174750	City of Faribault	211-46310-460-43850	33.12	005003-000 16 1 St SE
174750	City of Faribault	898-46310-000-43820	175.17	014197-000 1324 Prairie Ave
174750	City of Faribault	241-46330-461-43820	13.11	005090-000 910 1 St SW
174750	City of Faribault	101-45127-450-43820	23.99	005003-043 705 17 St SW
174750	City of Faribault	101-45127-450-43850	8.81	005003-043 705 17 St SW
174750	City of Faribault	873-49499-000-43850	3,503.17	Roberds Lake SIU Bill - April
174750	City of Faribault	873-49499-000-43090	594.00	Roberds Lake Billing Fee - April
	City of Faribault		10,367.06	
174715	Colonial Life	101-00000-000-21711	80.00	PR Batch 00509.05.2022 Short Term Disability
	Colonial Life		80.00	
174751	Community Co-op Oil Assn	101-43121-430-42110	9.00	Gas For Blowers
174751	Community Co-op Oil Assn	101-45200-450-42120	23.00	Unoxxygenated Fuel
174751	Community Co-op Oil Assn	101-42220-420-42120	-4.07	Credit for Federal Tax Charged on Fuel at C-Store
174751	Community Co-op Oil Assn	101-43121-430-42110	-0.91	Credit for Federal Tax Charged on Fuel at C-Store
174751	Community Co-op Oil Assn	101-45200-450-42120	-0.37	Credit for Federal Tax Charged on Fuel at C-Store
174751	Community Co-op Oil Assn	601-49430-000-42220	1,545.76	Tires For Storm Water Truck Unit #5
174751	Community Co-op Oil Assn	601-49430-000-44040	120.00	Labor To Mount Tires On Storm Water Truck #5
174751	Community Co-op Oil Assn	101-42220-420-42120	23.48	Fuel
174751	Community Co-op Oil Assn	602-49450-000-42220	2,254.64	Tires For Truck Unit 1
174751	Community Co-op Oil Assn	602-49480-000-44040	180.00	Tires Mounted Truck Unit 1
174751	Community Co-op Oil Assn	101-43121-430-42130	1,445.62	Circulating Oil - Street #401
	Community Co-op Oil Assn		5,596.15	
174752	Continental Research Corporation	101-43126-430-42110	449.04	Hand Soap & Creeper Lube

Check Numb	Last Name	Acct 1	Amount	Description
	Continental Research Corporation		449.04	
174753	Core & Main LP	601-49430-000-42110	853.52	4 Inch Meter Chamber
174753	Core & Main LP	602-49450-000-42110	4,478.35	Meter Radios
	Core & Main LP		5,331.87	
174754	CoreLogic SafeRent	898-46310-000-43090	62.51	Background Credit Checks
	CoreLogic SafeRent		62.51	
174755	Crane Creek Asphalt	101-43121-430-42240	300.00	Tack For Asphalt Patching
174755	Crane Creek Asphalt	602-49450-000-42240	1,721.98	Asphalt For Watermain Break Repairs
	Crane Creek Asphalt		2,021.98	
174756	Creative Co-Op	101-45122-450-42110	334.00	Trash Bags
	Creative Co-Op		334.00	
174757	Crysteel Truck Equipment Inc	101-43121-430-42210	364.00	Tarp Arm For #213
	Crysteel Truck Equipment Inc		364.00	
174758	CSDVRS LLC	101-42123-420-43090	162.00	Translation Service
	CSDVRS LLC		162.00	
0	Culligan	101-45500-450-44160	38.20	Drinking Water Equipment Rental
	Culligan		38.20	
174759	Dakota County Technical College	101-42121-420-43140	500.00	Pursuit Refresher (EVOC) / S Smallen Training
174759	Dakota County Technical College	101-42123-420-43140	250.00	Pursuit Refresher (EVOC) Training
174759	Dakota County Technical College	101-42123-420-43140	250.00	Pursuit Refresher (EVOC) / J Gramling Training
	Dakota County Technical College		1,000.00	
0	Dakota Supply Group	602-49450-000-42110	93.38	Sealant
	Dakota Supply Group		93.38	

Check Numb	Last Name	Acct 1	Amount	Description
174760	Dalco	101-42110-420-42230	84.67	Air Fresheners
	Dalco		84.67	
174761	DCA Title	601-00000-000-20200	3.55	Refund Check 021806-000, 614 7 Ave NW
	DCA Title		3.55	
0	Defense Technology LLC	101-42123-420-43140	895.00	Crowd Management/Mobile Field Force Instructor Course / Mike S
	Defense Technology LLC		895.00	
0	Demco Inc	101-45500-450-42010	92.02	Stickers/Bookmarks/Posters/Certificates
	Demco Inc		92.02	
0	Eckberg Lammers PC	101-41610-410-43045	12,654.35	Monthly Retainer June
	Eckberg Lammers PC		12,654.35	
174762	Ehlers & Associates Inc	290-46500-462-43090	137.50	General TIF Consulting Faribault C MN Rice 4
	Ehlers & Associates Inc		137.50	
0	Electric Pump Inc	602-49450-000-45300	5,352.00	Frink Liftstation Dialer Upgrade
	Electric Pump Inc		5,352.00	
174763	Emergency Apparatus Maintenance Inc	101-42220-420-42210	253.87	Emergency Lights #2120
	Emergency Apparatus Maintenance Inc		253.87	
0	Entenmann-Rovin Co	101-42110-420-42180	262.00	Badges
0	Entenmann-Rovin Co	101-42123-420-43135	119.00	Badge "Thor"
	Entenmann-Rovin Co		381.00	
0	ESRI Inc	602-49480-000-43095	279.67	Arc GIS License
0	ESRI Inc	240-46210-460-43095	404.00	Arc GIS Maintenance - Stephanie
0	ESRI Inc	601-49430-000-43095	279.67	Arc GIS License
0	ESRI Inc	101-41910-410-43095	606.00	Arc GIS Maintenance
0	ESRI Inc	603-49500-000-43095	279.66	Arc GIS License
0	ESRI Inc	101-45110-450-43095	2,778.00	Arc GIS Maintenance

Check Numb	Last Name	Acct 1	Amount	Description
	ESRI Inc		4,627.00	
174764	ESS Brothers & Sons Inc	603-49500-000-42110	866.40	Catch Basin Structure
	ESS Brothers & Sons Inc		866.40	
174765	Estate of Milton Salisbury	601-00000-000-20200	6.98	Reissue Ck #172122 Refund 006982-000 (1057 Westwood Dr)
	Estate of Milton Salisbury		6.98	
174766	Fareway Stores Inc #126	101-41800-410-44382	9.98	Ice - Walk for Wellness
174766	Fareway Stores Inc #126	101-41800-410-44382	7.50	Silverware - Walk for Wellness Luncheon
174766	Fareway Stores Inc #126	101-42210-420-42110	27.44	Plastic Cups and Paper Plates
174766	Fareway Stores Inc #126	101-41940-410-42110	66.82	Coffee and Paper Towels
	Fareway Stores Inc #126		111.74	
174767	Faribault Ace Hardware	101-43121-430-42110	4.31	Soap
174767	Faribault Ace Hardware	241-46330-461-42110	17.95	1319 NW 7th Street Plumbing Supplies
174767	Faribault Ace Hardware	101-42110-420-42210	8.99	TruFuel 2 Cycle 50:1 Fuel & Oil
174767	Faribault Ace Hardware	240-46210-460-42410	28.59	Brush/Pipe Wrench/Reaming Pen
174767	Faribault Ace Hardware	101-45200-450-42110	44.18	Paint
174767	Faribault Ace Hardware	101-45200-450-42110	24.43	Hand Soap & Broom/Dustpan
174767	Faribault Ace Hardware	101-45122-450-42110	6.82	Plumbing Tape
174767	Faribault Ace Hardware	602-49480-000-42110	52.15	Cleaning Supplies-Degreaser/Delimer
174767	Faribault Ace Hardware	101-43121-430-42210	4.49	Asphalt Rake Holders - Street #121
174767	Faribault Ace Hardware	101-45122-450-42110	10.60	Adhesive Remover
174767	Faribault Ace Hardware	101-45500-450-42110	8.09	Plug Pipe in Library
174767	Faribault Ace Hardware	101-45200-450-42110	12.58	PVC Pipe Flex Caps
174767	Faribault Ace Hardware	101-45200-450-42110	7.60	Fasteners
174767	Faribault Ace Hardware	101-42210-420-42110	28.99	Box Fan
174767	Faribault Ace Hardware	602-49480-000-42110	9.90	Fasteners
174767	Faribault Ace Hardware	101-45200-450-42110	8.80	Plumbing Nipples/Elbows
174767	Faribault Ace Hardware	101-45200-450-42110	34.18	Shelf Brackets
174767	Faribault Ace Hardware	601-49430-000-42110	94.13	Drill Bit/Soft Soap/Spring Snap/Bolts/Delimer
174767	Faribault Ace Hardware	101-41940-410-42110	18.99	Batteries
174767	Faribault Ace Hardware	602-49480-000-42110	24.69	Electrical Conduit
174767	Faribault Ace Hardware	101-43190-430-42410	30.59	Hammer
174767	Faribault Ace Hardware	101-45126-450-42110	62.99	Garden Hose
174767	Faribault Ace Hardware	602-49480-000-42110	37.76	Degreaser/Bolt/Conduit
174767	Faribault Ace Hardware	601-49430-000-42410	26.08	Pliers & Nut Driver-Truck Unit 8
174767	Faribault Ace Hardware	101-45125-450-42110	14.39	Flex Glue for Aquatic Center

Check Numb	Last Name	Acct 1	Amount	Description
174767	Faribault Ace Hardware	101-45200-450-42160	143.99	Chlorine For Bea Duncan Memorial Fountain
174767	Faribault Ace Hardware	602-49480-000-42110	62.04	Degreaser/Delimer/Engine Oil
174767	Faribault Ace Hardware	101-45122-450-42110	38.67	Goo Gone and Weed Spray
Faribault Ace Hardware			866.97	
0	Faribault Fleet Supply Inc	101-41940-410-42110	16.99	Boot Scrubber-City Hall
0	Faribault Fleet Supply Inc	101-45200-450-42110	12.99	Trimmer String
0	Faribault Fleet Supply Inc	602-49480-000-42110	9.58	Hitch Pin
0	Faribault Fleet Supply Inc	101-45200-450-42110	31.55	Tie Down Chain and Clevis
0	Faribault Fleet Supply Inc	101-42220-420-42110	12.99	20 LB Propane Tank
0	Faribault Fleet Supply Inc	101-43121-430-42210	4.59	Rake Holder - Street #121
0	Faribault Fleet Supply Inc	101-43121-430-42210	-4.59	Rake Holder Credit - Street #121
0	Faribault Fleet Supply Inc	101-43121-430-42210	14.99	Pressure Gauge - Street #419
0	Faribault Fleet Supply Inc	101-43121-430-42110	47.98	Chain For Chainsaws
0	Faribault Fleet Supply Inc	101-43121-430-42110	76.80	LP For #101
0	Faribault Fleet Supply Inc	101-45200-450-42110	20.99	PVC Cement/Chisel
0	Faribault Fleet Supply Inc	101-45200-450-42110	8.49	Pipe Plug
0	Faribault Fleet Supply Inc	101-42210-420-42110	13.99	Insect Killer
0	Faribault Fleet Supply Inc	101-42220-420-42210	25.29	Lawn Mower Filter / Stihl Chain Oil
0	Faribault Fleet Supply Inc	101-43126-430-42110	2.58	Compression Ferule - Shop Air Compressor
0	Faribault Fleet Supply Inc	601-49430-000-42110	20.99	Oats For Ground Cover
0	Faribault Fleet Supply Inc	101-43121-430-42110	57.94	Gloves
0	Faribault Fleet Supply Inc	101-41940-410-42410	259.00	DeWalt Drill
Faribault Fleet Supply Inc			633.14	
174768	Faribault Post Office	602-49480-000-43220	1,065.52	Utility Billing Postage-May
174768	Faribault Post Office	603-49500-000-43220	1,065.52	Utility Billing Postage-May
174768	Faribault Post Office	601-49430-000-43220	1,065.53	Utility Billing Postage-May
Faribault Post Office			3,196.57	
174769	Faribault Rental Equipment Inc	101-45200-450-44160	85.00	Core Drill Rental
174769	Faribault Rental Equipment Inc	101-45200-450-42410	1,790.00	Post Driver
174769	Faribault Rental Equipment Inc	101-43121-430-42210	12.57	Chainsaw Handle
174769	Faribault Rental Equipment Inc	101-43121-430-42210	6.95	Spark Plug - Street Chainsaw
Faribault Rental Equipment Inc			1,894.52	
0	Faribo Plumbing & Heating Inc	101-43121-430-42210	19.00	Spray Bar Fittings - Street #319
0	Faribo Plumbing & Heating Inc	602-49480-000-42110	60.50	Couplings/Adapter/Pipe

Check Numb	Last Name	Acct 1	Amount	Description
	Faribo Plumbing & Heating Inc		79.50	
174770	Ferguson Enterprises Inc. #1657	101-45200-450-42110	145.00	Plumbing Parts
	Ferguson Enterprises Inc. #1657		145.00	
0	Fette Electronics Inc	101-42110-420-43090	264.00	Monitoring Fire & Sprinkler System 5/27/22 - 5/26/23
	Fette Electronics Inc		264.00	
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Rental of Reverse Osmosis
	Garlick Brothers LLC		40.00	
0	Godfather's Pizza	101-45500-450-43130	36.32	Pizza For Library Program
	Godfather's Pizza		36.32	
0	Gramling John	101-42123-420-43310	15.00	Per Diem / Pursuit Refresher
	Gramling John		15.00	
0	Guardian Fleet Safety	705-41950-000-44450	959.41	Repairs Police 2018 Ford Explorer-Push Bumper
	Guardian Fleet Safety		959.41	
174771	Hawkins Inc	601-49430-000-42160	1,280.00	Chlorine For Water Treatment
174771	Hawkins Inc	601-49430-000-42160	3,592.35	Sodium Silicate & Fluoride For Water Treatment
174771	Hawkins Inc	602-49480-000-42160	7,529.20	Ferric Phos Removal
174771	Hawkins Inc	601-49430-000-42160	2,964.62	Sodium Silicate For Water Treatment
174771	Hawkins Inc	101-45125-450-42160	90.00	FFAC Chemical Tank Holding Fees
	Hawkins Inc		15,456.17	
174772	Heartland Animal Hospital	101-42700-420-43090	147.00	Medications - Euthanasia - Cremation / Feline
174772	Heartland Animal Hospital	101-42700-420-43090	206.20	Wellness Exam / Misty
	Heartland Animal Hospital		353.20	
174773	Hillyard Hutchinson	101-41940-410-42110	522.96	Custodial Supplies
174773	Hillyard Hutchinson	101-41940-410-42110	3.57	Mop Bowl
174773	Hillyard Hutchinson	101-41940-410-42410	548.40	Backpack Vacuum

Check Numb	Last Name	Acct 1	Amount	Description
	Hillyard Hutchinson		1,074.93	
174774	Hy-Vee - Accounts Receivable	101-41800-410-44382	236.92	Food - Walk for Wellness
174774	Hy-Vee - Accounts Receivable	101-43121-430-42110	28.00	Water For Patch Crew
	Hy-Vee - Accounts Receivable		264.92	
174716	IAFF Local 665	101-00000-000-21708	720.00	PR Batch 00509.05.2022 IAFF Local 665
	IAFF Local 665		720.00	
174717	ICMA Retirement Trust 457	101-00000-000-21706	50.00	PR Batch 00509.05.2022 ICMA Deferred Comp
	ICMA Retirement Trust 457		50.00	
0	Innovative Office Solutions LLC	101-41510-410-42010	45.88	Sharpies/Post It Notes/Paper Clips/Staples/Calculator Ribbons/Ma
0	Innovative Office Solutions LLC	101-41800-410-42010	6.58	Sharpies/Post It Notes/Paper Clips/Staples/Calculator Ribbon
0	Innovative Office Solutions LLC	101-41940-410-42110	43.12	Tissue - Facial
0	Innovative Office Solutions LLC	101-41320-410-42010	4.92	Sharpies/Post It Notes/Paper Clips & Staples
0	Innovative Office Solutions LLC	101-41580-410-42010	4.92	Sharpies/Post It Notes/Paper Clips & Staples
0	Innovative Office Solutions LLC	601-49430-000-42010	28.80	Magnets for WTP Bulletin Board
0	Innovative Office Solutions LLC	240-46210-460-42010	61.19	Envelopes & Arrow Flags
0	Innovative Office Solutions LLC	101-42110-420-42110	17.86	Spoons
0	Innovative Office Solutions LLC	240-46210-460-42010	29.39	Envelopes and Pens
0	Innovative Office Solutions LLC	603-49500-000-42010	1.00	Copy Paper/Pens
0	Innovative Office Solutions LLC	602-49450-000-42010	6.94	Copy Paper/Pens
0	Innovative Office Solutions LLC	101-43121-430-42010	66.72	Copy Paper/Pens
0	Innovative Office Solutions LLC	601-49430-000-42010	6.94	Copy Paper/Pens
0	Innovative Office Solutions LLC	101-41410-410-42010	163.45	Election Supplies-Disinfectant Wipes/SortKwik
	Innovative Office Solutions LLC		487.71	
0	Internal Revenue Service	101-00000-000-21704	5,844.44	PR Batch 00509.05.2022 Medicare Employer
0	Internal Revenue Service	101-00000-000-21704	5,844.44	PR Batch 00509.05.2022 Medicare Employee
0	Internal Revenue Service	101-00000-000-21703	16,103.36	PR Batch 00509.05.2022 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	16,103.36	PR Batch 00509.05.2022 FICA Employer
0	Internal Revenue Service	101-00000-000-21701	39,237.48	PR Batch 00509.05.2022 Federal Income Tax
	Internal Revenue Service		83,133.08	
174718	IUOE Local 70	101-00000-000-21708	2,033.80	PR Batch 00509.05.2022 Local 70 Union Dues

Check Numb	Last Name	Acct 1	Amount	Description
	IUOE Local 70		2,033.80	
174775	Jeff Jandro Properties LLC	601-00000-000-20200	27.05	Refund Check 008015-033, 317 9 St NW
	Jeff Jandro Properties LLC		27.05	
0	Jefferson Fire & Safety Inc	101-42220-420-42110	1,395.00	Class A Foam & Class A/B Foam 5-Gallon Pails
	Jefferson Fire & Safety Inc		1,395.00	
0	Kline Distributing LLC	101-41800-410-44382	253.74	Lettuce/Pork Chops - Walk for Wellness Lunch 5/4/22
	Kline Distributing LLC		253.74	
174776	Knowles Mikki	101-00000-450-34700	30.00	Reissue Ck #167553-Refund Ice Skating Lessons
	Knowles Mikki		30.00	
174777	Kwik Case LLC	101-45500-450-42010	419.65	Cases for DVDs
	Kwik Case LLC		419.65	
174778	Lake Superior College	101-43190-430-43140	250.00	Concrete Field Test Recertification - Drentlaw
	Lake Superior College		250.00	
174779	Lamont Felicia & Ben	601-00000-000-20200	15.41	Refund Check 022112-000, 617 1 Ave NW
	Lamont Felicia & Ben		15.41	
174780	Lamperts	101-43170-430-42240	37.52	Concrete For Signs
	Lamperts		37.52	
174781	Larson Milo	101-45500-450-43220	355.00	Postage Pre-Stamped Envelopes
174781	Larson Milo	101-45500-450-42010	54.15	#10 Envelopes
	Larson Milo		409.15	
174719	Law Enforcement Labor Services Inc	101-00000-000-21708	1,430.00	PR Batch 00509.05.2022 LELS 357 Union Dues

Check Numb	Last Name	Acct 1	Amount	Description
	Law Enforcement Labor Services Inc		1,430.00	
174782	League of Minnesota Cities Ins Trust	101-42123-420-44450	255.44	Work Comp Deductible Claim #00450662 LP
174782	League of Minnesota Cities Ins Trust	280-46310-461-44450	500.00	Snowblower Hit Vehicle - Claim GL114220
	League of Minnesota Cities Ins Trust		755.44	
174783	LNS Court Reporting and Captioning	101-41110-410-43090	174.00	Council Meeting Closed Captioning Services
	LNS Court Reporting and Captioning		174.00	
174784	Loffler Companies Inc	101-42124-420-44160	132.95	Black/White Copies
	Loffler Companies Inc		132.95	
0	MacQueen Equipment LLC	602-49450-000-42210	421.52	Pressure Transmitter - Utilities Truck #7
0	MacQueen Equipment LLC	101-43121-430-42210	328.13	Air Conditioning Expansion Valve & Filter - Street #115
	MacQueen Equipment LLC		749.65	
174785	McDonough Ronald	601-00000-000-20200	21.89	Refund Check 015759-007, 217 Irving Ave
	McDonough Ronald		21.89	
0	Mensing Matthew	602-49480-000-43140	20.00	MWOA Section Meeting
	Mensing Matthew		20.00	
174786	Midwest Ag Power Inc	602-49480-000-42210	63.55	Lawn Mower Parts
174786	Midwest Ag Power Inc	101-43121-430-42210	156.69	Hydraulic Filters - Street #211
	Midwest Ag Power Inc		220.24	
174787	Midwest Tape LLC	101-45500-450-42192	23.24	Audio/Visual
174787	Midwest Tape LLC	101-45500-450-42192	40.48	Audio/Visual
174787	Midwest Tape LLC	101-45500-450-42192	44.99	Audio/Visual
174787	Midwest Tape LLC	101-45500-450-43096	270.83	Online Materials
174787	Midwest Tape LLC	101-45500-450-42192	505.87	Audio/Visual
174787	Midwest Tape LLC	101-45500-450-42192	22.49	Audio/Visual
174787	Midwest Tape LLC	101-45500-450-42192	34.48	Audio/Visual

Check Numb	Last Name	Acct 1	Amount	Description
	Midwest Tape LLC		942.38	
0	Minnesota Child Support Payment Center	101-00000-000-21716	449.37	PR Batch 00509.05.2022 Child Support
	Minnesota Child Support Payment Center		449.37	
174788	Minnesota City/County Mgmt Assoc	101-41320-410-44330	208.64	Membership-T Murray
	Minnesota City/County Mgmt Assoc		208.64	
174789	Minnesota Department of Labor & Industry	101-00000-420-36260	-40.78	April Surcharge
174789	Minnesota Department of Labor & Industry	101-00000-000-20820	2,038.89	April Surcharge
	Minnesota Department of Labor & Industry		1,998.11	
0	Minnesota Department of Revenue	101-00000-000-21702	17,129.28	PR Batch 00509.05.2022 State Income Tax
	Minnesota Department of Revenue		17,129.28	
174720	Minnesota Public Employees Association	101-00000-000-21708	156.00	PR Batch 00509.05.2022 Police Support Services
	Minnesota Public Employees Association		156.00	
174721	Minnesota Teamsters Local 320	101-00000-000-21708	591.20	PR Batch 00509.05.2022 Teamsters 320 Union Dues
	Minnesota Teamsters Local 320		591.20	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	454.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	242.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	242.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	242.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	242.00	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		1,422.00	
174790	Minnesota Youth Reading Awards Inc	101-45500-450-44330	15.00	Membership Renewal Deni Buendorf
	Minnesota Youth Reading Awards Inc		15.00	
0	Mission Filtration LLC	602-49480-000-42210	449.36	Air Filters

Check Numb	Last Name	Acct 1	Amount	Description
	Mission Filtration LLC		449.36	
0	Mississippi Welders Supply Inc	101-43126-430-44160	420.00	Cutting Gas Tank Lease
0	Mississippi Welders Supply Inc	101-43126-430-42110	44.43	Plasma Cutter Drag Tips
0	Mississippi Welders Supply Inc	101-43126-430-42110	53.00	Plasma Cutter Drag Tips
	Mississippi Welders Supply Inc		517.43	
174791	MN BCA Criminal Justice Training & Education Unit	101-42123-420-43140	250.00	Team Dynamics and Decision Making / M Kolling
	MN BCA Criminal Justice Training & Education Unit		250.00	
0	Morgan Henry	602-49480-000-43140	20.00	MWOA Section Meeting
	Morgan Henry		20.00	
0	Motor Parts & Equipment Corp	101-42123-420-42210	257.82	Brake Pads - Rotors / #11
0	Motor Parts & Equipment Corp	101-42123-420-42210	390.57	Brake Pads - Rotors
0	Motor Parts & Equipment Corp	101-42123-420-42210	17.03	Oil/Fuel/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	34.06	Oil/Fuel/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	5.80	Connectors for Stock
0	Motor Parts & Equipment Corp	101-42123-420-42210	1.45	Connectors for Stock
0	Motor Parts & Equipment Corp	602-49450-000-42210	2.18	Connectors for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	68.13	Oil/Fuel/Air Filters for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42210	25.55	Oil/Fuel/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	2.89	Connectors for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42210	2.18	Connectors for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	4.99	Tail Gate Switch - Street #213
0	Motor Parts & Equipment Corp	602-49450-000-42210	25.55	Oil/Fuel/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	152.87	Battery
0	Motor Parts & Equipment Corp	101-42220-420-42210	2.37	Strap #2120
0	Motor Parts & Equipment Corp	101-43121-430-42210	-8.49	Cleaning Chamois Credit
0	Motor Parts & Equipment Corp	101-43121-430-42210	3.14	Chainsaw Spark Plug - Streets
0	Motor Parts & Equipment Corp	601-49430-000-42210	6.02	Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-42123-420-42210	4.02	Oil Filters for Stock
0	Motor Parts & Equipment Corp	602-49450-000-42210	6.02	Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	8.04	Oil Filters for Stock
0	Motor Parts & Equipment Corp	602-49480-000-42410	10.49	Bearing Stethoscope
0	Motor Parts & Equipment Corp	101-43121-430-42210	16.06	Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	8.54	Gasket Material - Street #318
0	Motor Parts & Equipment Corp	101-43126-430-42110	51.97	Nitrile Gloves - Shop
0	Motor Parts & Equipment Corp	101-43121-430-42210	14.96	Air Conditioning Fitting O-Rings - Street #115

Check Numb	Last Name	Acct 1	Amount	Description
	Motor Parts & Equipment Corp		1,114.21	
174792	Nesvik David	601-00000-000-20200	41.23	Refund Check 021194-000, 846 4 Ave SW
	Nesvik David		41.23	
0	North Shore Analytical Inc	602-49480-000-43090	285.00	Mercury Testing
	North Shore Analytical Inc		285.00	
174793	Olympic Fire Protection Corporation	101-42110-420-44010	1,755.00	Replaced Check Valve
174793	Olympic Fire Protection Corporation	101-42210-420-43090	190.00	Annual Inspection of Wet Pipe System
	Olympic Fire Protection Corporation		1,945.00	
174794	OPG-3 Inc	240-46210-460-43095	1,373.40	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-45500-450-43095	1,242.72	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-41510-410-43095	576.36	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-42110-420-43095	2,129.76	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-42400-420-43095	932.04	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-41320-410-43095	887.04	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-43110-430-43095	576.36	2022 Laserfiche License Renewal
174794	OPG-3 Inc	601-49430-000-43095	265.68	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-41510-410-43095	1,819.08	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-41800-410-43095	576.36	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-45110-450-43095	1,904.76	2022 Laserfiche License Renewal
174794	OPG-3 Inc	602-49480-000-43095	265.68	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-41580-410-43095	621.36	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-43121-430-43095	265.68	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-43126-430-43095	265.68	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-43190-430-43095	265.68	2022 Laserfiche License Renewal
174794	OPG-3 Inc	101-41910-410-43095	621.36	2022 Laserfiche License Renewal
	OPG-3 Inc		14,589.00	
0	Orchard Trust Company	101-00000-000-21706	8,551.88	PR Batch 00509.05.2022 MN Deferred Comp
0	Orchard Trust Company	101-00000-000-21706	1,637.00	PR Batch 00509.05.2022 Roth Deferred Compensation
	Orchard Trust Company		10,188.88	
174795	PermitWorks, LLC	101-42400-420-43095	3,680.00	2022 Permit Inspection Software Support

Check Numb	Last Name	Acct 1	Amount	Description
	PermitWorks, LLC		3,680.00	
174796	Petty Cash	101-00000-000-10300	1,000.00	Start Up/Change Fund for Aquatic Center
	Petty Cash		1,000.00	
174797	Piller Properties LLC	601-00000-000-20200	28.35	Refund Check 019284-018, 834 8 Ave SW
174798	Piller Properties LLC	601-00000-000-20200	59.10	Refund Check 019284-021, 629 1 St SW
	Piller Properties LLC		87.45	
174799	Plunkett's Pest Control	602-49450-000-44010	12.82	Pest Control PWP
174799	Plunkett's Pest Control	601-49430-000-44010	12.82	Pest Control PWP
174799	Plunkett's Pest Control	101-43121-430-44010	123.15	Pest Control PWP
174799	Plunkett's Pest Control	603-49500-000-44010	1.82	Pest Control PWP
	Plunkett's Pest Control		150.61	
0	Porras Juan	101-42121-420-43090	50.00	Interpreting Services / 22-1269 / T Larson
	Porras Juan		50.00	
174800	Portable Power Systems	602-49480-000-42210	118.38	Blower Batteries
	Portable Power Systems		118.38	
0	Property Pros	241-46330-461-44010	42.00	523 Lincoln Toilet Repair
0	Property Pros	241-46330-461-44010	42.00	902 A Spring Rd Pick Up Siding Debris
0	Property Pros	898-46310-000-44010	42.00	#121 Repair Toilet
0	Property Pros	241-46330-461-44010	238.00	1518-1536 Western Seed & Black Dirt Fill In Lawn
0	Property Pros	241-46330-461-44010	84.00	830 SW 9th Ave Kitchen Cabinet Repair
0	Property Pros	241-46330-461-44010	42.00	527 Lincoln Breaker Reset
0	Property Pros	241-46330-461-44010	42.00	902 B Spring Rd Lit Water Heater Pilot
0	Property Pros	211-46310-460-44010	42.00	16 SE 1st Street Pick Up Trash/Sticks
0	Property Pros	241-46330-461-44010	21.00	902 A Spring Rd Furnace Filter Changed
0	Property Pros	241-46330-461-44010	63.00	621 Hulet Ave Repair Closet Doors/Entry Globe/Aerator
0	Property Pros	241-46330-461-44010	21.00	1812 Shumway Window Repair
0	Property Pros	241-46330-461-44010	42.00	900 B Spring Rd Toilet Flapper Repair
0	Property Pros	898-46310-000-44010	861.00	Pick Up Trash/Sticks
0	Property Pros	241-46330-461-44010	1,659.00	49 Units Pick Up Trash/Sticks
0	Property Pros	241-46330-461-44010	42.00	412 SW 13th Street Kitchen Drain Clog
0	Property Pros	241-46330-461-42110	13.72	902 A Spring Road Ace Furnace Filter

Check Numb	Last Name	Acct 1	Amount	Description
0	Property Pros	898-46310-000-44010	188.00	Grass Seed and Black Dirt Fill In Lawn
0	Property Pros	898-46310-000-44010	42.00	Pick Up Facia Debris
0	Property Pros	241-46330-461-44010	42.00	904 A Spring Rd Unclogged Bathtub
0	Property Pros	241-46330-461-44010	42.00	900-904 Spring Rd Black Dirt & Seed Fill In Lawn
0	Property Pros	241-46330-461-44010	42.00	1812 Shumway Kitchen Sink Unclogged
	Property Pros		3,652.72	
0	Public Employees Retirement Association	101-00000-000-21705	26,712.08	PR Batch 00509.05.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	19,939.46	PR Batch 00509.05.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	17,808.02	PR Batch 00509.05.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	17,280.81	PR Batch 00509.05.2022 PERA Coordinated
	Public Employees Retirement Association		81,740.37	
0	Quality Aviation Inc	225-49810-430-43090	2,083.33	Maintenance Agreement
0	Quality Aviation Inc	225-49810-430-43090	1,416.67	Management Agreement
	Quality Aviation Inc		3,500.00	
0	R C Bliss Inc	101-42220-420-42210	228.86	Air Conditioner #2120
0	R C Bliss Inc	101-42220-420-42210	624.31	Air Hose/Rod Joint & End Assembly #2120
0	R C Bliss Inc	101-42220-420-42210	-157.84	#2120 Duct-Air CREDIT
0	R C Bliss Inc	101-42220-420-42210	437.76	Parts for #2120 - Hose/Tank- Radiator/Duct-Air
0	R C Bliss Inc	101-42123-420-42210	292.44	Motor and Fan / #4
0	R C Bliss Inc	602-49450-000-42210	95.36	Ball Joint Unit #1
	R C Bliss Inc		1,520.89	
174801	Radiotronics Inc	101-42123-420-43135	924.34	Ace WatchDog Pro Alarm
	Radiotronics Inc		924.34	
174802	Ramy Turf Products LLC	603-49500-000-42110	1,728.00	Grass Seed And Blanket Staples
	Ramy Turf Products LLC		1,728.00	
0	Recreation by Lemmie Jones LLC	101-45125-450-42410	3,350.00	1st Payment Lily Pad Net
0	Recreation by Lemmie Jones LLC	101-45125-450-42410	3,350.00	Final Payment Lily Pad Net
	Recreation by Lemmie Jones LLC		6,700.00	
174803	Rethos	240-46210-460-43130	120.00	Training for Vohs and Dwyer

Check Numb	Last Name	Acct 1	Amount	Description
	Rethos		120.00	
174804	Rice County	873-49499-000-44371	4,112.38	Roberds Lake Sewer Collected - April
	Rice County		4,112.38	
0	Rice County Recorder	241-46330-461-43090	46.00	Recording Declaration of Trust RAD Public Housing
	Rice County Recorder		46.00	
174805	Rice/Steele 911 Center	101-42123-420-43090	2,499.90	Smart Weather Alerting - Mass Notification Base
174805	Rice/Steele 911 Center	101-42500-420-43090	2,499.90	Smart Weather Alerting - Mass Notification Base
174805	Rice/Steele 911 Center	101-42123-420-44045	32.50	Fixed Axon Cameras Not Working
174805	Rice/Steele 911 Center	101-42123-420-42020	15.00	Token: L Anderson-Speiker
174805	Rice/Steele 911 Center	101-42110-420-42020	15.00	Token: J Sherwin
	Rice/Steele 911 Center		5,062.30	
0	Ronco Engineering Sales	101-43126-430-42110	328.88	Hydraulic Hose Cutting Blade
	Ronco Engineering Sales		328.88	
174806	Safety-Kleen Systems Inc	101-43126-430-42110	103.15	Parts Washer Service
	Safety-Kleen Systems Inc		103.15	
0	Sanco Equipment LLC	602-49450-000-42210	97.29	Bobcat Filter
0	Sanco Equipment LLC	602-49480-000-44045	256.84	Bobcat Service Check
0	Sanco Equipment LLC	101-45200-450-42210	327.37	Glow Plug/Fuel Filter
	Sanco Equipment LLC		681.50	
0	Schirmer Karl D	101-45500-450-44010	395.00	Carpet Maintenance
	Schirmer Karl D		395.00	
0	Schroht Chas	602-49480-000-43140	20.00	MWOA Section Meeting
	Schroht Chas		20.00	
0	Selco	101-45500-450-43250	3,696.23	Basic Service Fees and Value Added Support

Check Numb	Last Name	Acct 1	Amount	Description
	Selco		3,696.23	
174807	Septer Natalie	602-00000-000-20200	14.40	Reissue Ck #172591 Refund 022461-000 (1711 Western Ave)
174807	Septer Natalie	601-00000-000-20200	14.48	Reissue Ck #172591 Refund 022461-000 (1711 Western Ave)
174807	Septer Natalie	603-00000-000-20200	5.70	Reissue Ck #172591 Refund 022461-000 (1711 Western Ave)
	Septer Natalie		34.58	
0	ShofCorp LLC	898-46310-000-43090	70.05	May 2022 TRACS Data Processing
	ShofCorp LLC		70.05	
0	Shuda Michael	101-42123-420-43310	15.00	Per Diem / Pursuit Refresher
	Shuda Michael		15.00	
174808	Sirchie Finger Print Laboratories Inc	101-42121-420-42110	303.42	Evidence Bags - Evidence Red Tape
	Sirchie Finger Print Laboratories Inc		303.42	
0	Springbrook Holding Company LLC	602-49450-000-44325	1,439.00	Civic Pay Fees - April
0	Springbrook Holding Company LLC	601-49430-000-44325	1,439.00	Civic Pay Fees - April
	Springbrook Holding Company LLC		2,878.00	
174809	Steele Waseca Coop Electric	602-49480-000-43810	62.28	23271-Sludge Farm
174809	Steele Waseca Coop Electric	101-43160-430-43810	51.40	32089-Highway 21 Lights
174809	Steele Waseca Coop Electric	225-49810-430-43810	39.82	41901-Airport
174809	Steele Waseca Coop Electric	225-49810-430-43810	7.89	1077021-Security Hangar 2
174809	Steele Waseca Coop Electric	225-49810-430-43810	498.24	41875-Airport S Hangars
174809	Steele Waseca Coop Electric	225-49810-430-43810	595.52	23947-Airport 10
174809	Steele Waseca Coop Electric	225-49810-430-43810	34.00	1018624-Hangar 910J
174809	Steele Waseca Coop Electric	101-43160-430-43810	78.12	27205-Airtech Park
174809	Steele Waseca Coop Electric	225-49810-430-43810	45.28	32094-Airport
174809	Steele Waseca Coop Electric	225-49810-430-43810	52.52	20891-Airport New Hangar
174809	Steele Waseca Coop Electric	602-49450-000-43810	85.64	1089247-Lift Station-15625 Acorn Trl
174809	Steele Waseca Coop Electric	225-49810-430-43810	236.04	1018611-Hangar 910K
174809	Steele Waseca Coop Electric	225-49810-430-43810	7.89	41927-Airport
174809	Steele Waseca Coop Electric	602-49450-000-43810	150.51	30493-Lift Station
174809	Steele Waseca Coop Electric	902-00000-000-23935	-1,988.79	Monthly Charges-April
174809	Steele Waseca Coop Electric	225-49810-430-43810	35.75	1017445-2011 T-Hangar
174809	Steele Waseca Coop Electric	225-49810-430-43810	7.89	41926-Airport

Check Numb	Last Name	Acct 1	Amount	Description
174809	Steele Waseca Coop Electric	902-00000-000-23935	1,988.79	Monthly Charges-April
	Steele Waseca Coop Electric		1,988.79	
174810	Streicher's Inc.	101-00000-000-10100	2,940.00	Tactical Assault Carriers - Paid from Donations
174810	Streicher's Inc.	101-00000-000-10108	-2,940.00	Tactical Assault Carriers - Paid from Donations
174810	Streicher's Inc.	101-42123-420-42180	384.00	Cloth Name Tags - Patches
174810	Streicher's Inc.	101-42123-420-42180	2,940.00	Tactical Assault Carriers - Paid from Donations
174810	Streicher's Inc.	101-42123-420-42180	92.00	Double Handcuff Cases
174810	Streicher's Inc.	101-42123-420-42180	598.00	Double Handcuff Cases
	Streicher's Inc.		4,014.00	
174811	Ten Voorde Ford Inc	431-42123-420-45500	32,694.38	2022 Police Interceptor #1809
174811	Ten Voorde Ford Inc	431-42123-420-45500	32,694.38	2022 Police Interceptor #9307
	Ten Voorde Ford Inc		65,388.76	
174812	The Joseph Company, Inc.	601-49430-000-45200	68,115.00	Well House 5 Pay Application 5
	The Joseph Company, Inc.		68,115.00	
174813	The UPS Store	101-42123-420-43250	13.36	Shipping Charges-Send PBT in for Repairs
	The UPS Store		13.36	
174814	Thomson Reuters - West	101-42121-420-43090	433.44	Clear Database
	Thomson Reuters - West		433.44	
174815	T-Mobile	101-45500-450-43096	258.55	Hotspots
	T-Mobile		258.55	
174816	Truck Center Companies East LLC	101-42220-420-42210	3,024.65	Kit Overhaul / Gasket Lube Oil Cover & Cooler Core #2110
	Truck Center Companies East LLC		3,024.65	
0	Uline	101-42121-420-42110	385.43	Garbage Bags - Gloves - Barrier Belts
	Uline		385.43	
174722	Union Pacific Railroad Co	404-45200-450-45300	3,000.00	Public At-Grade Pedestrian Agreement

Check Numb	Last Name	Acct 1	Amount	Description
	Union Pacific Railroad Co		3,000.00	
0	US Auto Force	101-42123-420-42220	12.30	Late Payment Fee on Tires Purchased
	US Auto Force		12.30	
0	US Bank - ACH Vendor	347-47000-470-46110	11,856.25	2015A GO Improvement/Crossover-Refunding Interest
0	US Bank - ACH Vendor	346-47000-470-46110	11,325.00	2015A G.O. SA Improvement Bonds Interest
0	US Bank - ACH Vendor	349-47000-470-46110	57,739.18	2021B GO Refunding - 2012A-2008A Interest
0	US Bank - ACH Vendor	349-47000-470-46110	1,608.33	2021B GO Refunding Bonds - 2014A Equipment Interest
0	US Bank - ACH Vendor	348-47000-470-46110	12,890.00	2021A GO State Aid Bonds Interest
0	US Bank - ACH Vendor	349-47000-470-46110	22,650.70	2021B GO Refunding Bonds - 2014A SA Improvement Interest
0	US Bank - ACH Vendor	349-47000-470-46110	61,250.70	2021B GO Refunding Bonds - 2012A-2006B Interest
	US Bank - ACH Vendor		179,320.16	
174817	Verizon Wireless	101-42210-420-43210	35.01	Data Fire Chief
174817	Verizon Wireless	603-49500-000-43210	210.06	Data Air Cards- Storm
174817	Verizon Wireless	101-45140-450-43210	35.01	Data Community Center Youth Sports
174817	Verizon Wireless	101-43121-430-43210	35.01	Data Street Sign Shop Devices
174817	Verizon Wireless	601-49430-000-43210	240.76	Data Air Cards- Water
174817	Verizon Wireless	101-42110-420-43210	70.02	Data/Admin Ipad
174817	Verizon Wireless	602-49480-000-43210	66.20	WWTP Phones
174817	Verizon Wireless	602-49450-000-43210	70.02	Data Air Cards- Sewer
174817	Verizon Wireless	101-41580-410-43210	40.01	Data -IT
174817	Verizon Wireless	902-00000-000-23935	1,763.09	Data Charges 03/29/2022-04/28/2022
174817	Verizon Wireless	101-42220-420-43210	120.03	Data Fire Ipads (In Fire Trucks)
174817	Verizon Wireless	101-42123-420-43210	840.96	Data Air Cards - MDC
174817	Verizon Wireless	902-00000-000-23935	-1,763.09	Data Charges 03/29/2022-04/28/2022
	Verizon Wireless		1,763.09	
0	Virg's Appliance Service Inc	898-46310-000-44010	85.00	#103 Range Repair
0	Virg's Appliance Service Inc	241-46330-461-42110	80.95	830 SW 9th Ave Range Switch
0	Virg's Appliance Service Inc	241-46330-461-44010	85.00	830 SW 9th Ave Range Repair
0	Virg's Appliance Service Inc	898-46310-000-44050	914.88	#103 Range
	Virg's Appliance Service Inc		1,165.83	
174818	Wal-Mart	101-42210-420-42110	31.26	Sheets / Shop Towels
174818	Wal-Mart	101-45500-450-42110	12.94	Drill Bits
174818	Wal-Mart	101-45500-450-42110	49.96	Shelf Brackets/Plates/Bowls/Napkins/Kleenex

Check Numb	Last Name	Acct 1	Amount	Description
	Wal-Mart		94.16	
174819	Waste Management of WI-MN	101-41940-410-43840	107.75	City Hall 208 1st Ave NW
174819	Waste Management of WI-MN	101-45500-450-43840	106.53	Buckham Center 11 Division St E
174819	Waste Management of WI-MN	602-49480-000-43840	1,263.02	Wastewater Reclamation Facility-214 14th St NE
174819	Waste Management of WI-MN	101-45200-450-43840	105.30	Dog Park 900 Lyndale Ave
174819	Waste Management of WI-MN	602-49450-000-43840	73.30	PW Facility 1200 Belview Trl
174819	Waste Management of WI-MN	603-49500-000-43840	10.42	PW Facility 1200 Belview Trl
174819	Waste Management of WI-MN	101-42210-420-43840	107.75	Fire 122 2nd St NW
174819	Waste Management of WI-MN	101-45122-450-43840	106.53	Community Center 15 Division St W
174819	Waste Management of WI-MN	101-42110-420-43840	166.42	Police 25 4th St NW
174819	Waste Management of WI-MN	225-49810-430-43840	117.75	Airport 3401 Hwy 21 W
174819	Waste Management of WI-MN	101-43121-430-43840	704.32	PW Facility 1200 Belview Trl
174819	Waste Management of WI-MN	101-45126-450-43840	49.25	Washington Rec Center 117 Shumway Ave
174819	Waste Management of WI-MN	101-45200-450-43840	87.75	TeePee Tonka 10 3rd Ave NW
174819	Waste Management of WI-MN	101-45200-450-43840	379.20	Central Ave. 4/1/22-4/30/22
174819	Waste Management of WI-MN	601-49430-000-43840	73.30	PW Facility 1200 Belview Trl
174819	Waste Management of WI-MN	101-45200-450-43840	40.96	Parking Lot Behind Post Office
174819	Waste Management of WI-MN	101-45200-450-43840	795.60	North Alex Park 1810 2nd Ave NW
	Waste Management of WI-MN		4,295.15	
174820	Woo Kit	601-00000-000-20200	29.63	Refund Check 010164-142, 307 9 Ave SW
	Woo Kit		29.63	
174821	Xcel Energy	101-43160-430-43810	20,802.38	51-4930975-3 Street Lighting
174821	Xcel Energy	225-49810-430-43830	723.77	51-0013139038-3 3401 Hwy 21 W
174821	Xcel Energy	601-49430-000-43810	337.93	51-0012893015-3 812 8 Ave NW-WTP
174821	Xcel Energy	101-43160-430-43810	155.64	51-0012776642-4 720 4 St NW Street Light Feed Point
174821	Xcel Energy	225-49810-430-43830	148.27	51-0325544-5 Hangar 910G - Rental
174821	Xcel Energy	601-49430-000-43810	56.97	51-0013092616-3 812 8 Ave NW Bldg B-WTP
174821	Xcel Energy	225-49810-430-43830	129.83	51-0325546-7 Hangar 910B - City
174821	Xcel Energy	225-49810-430-43830	74.56	51-0325271-5 Hangar 910A - City
174821	Xcel Energy	101-45200-450-43810	41.83	51-0013096682-1 705 3 Ave NW-Wapacuta Park Shelter
174821	Xcel Energy	241-46330-461-43810	38.39	922 SW 1st St Electric Thru 5/05/2022
174821	Xcel Energy	241-46330-461-43810	54.03	1526 Western Parking Lot Electric Thru 05/04/2022
174821	Xcel Energy	101-43160-430-43810	210.10	51-0012776641-3 218 3 St NW/129 4 St NW Street Light
174821	Xcel Energy	602-49450-000-43810	50.72	51-0012509758-8 1321 Matteson St-Lift Station
174821	Xcel Energy	101-43160-430-43810	42.52	51-0013749706-5 New Bridge Lights 2nd Ave Bridge
174821	Xcel Energy	101-43160-430-43810	88.42	51-0012965373-9 1190 Hwy 60 W Street Light
174821	Xcel Energy	101-43160-430-43810	65.62	51-0012926306-6 402 Central-Central Ave Signal Sys

Check Numb	Last Name	Acct 1	Amount	Description
174821	Xcel Energy	101-43160-430-43810	118.92	51-0012943772-6 17 3rd St NE Unit St Light
174821	Xcel Energy	101-43160-430-43810	78.07	51-0012926306-6 328 4 St NW-4 Ave NW Signal Sys.
174821	Xcel Energy	101-43160-430-43810	79.22	51-0012926306-6 419 8 Ave NW-8 Ave Signal Sys.
174821	Xcel Energy	101-43160-430-43810	81.31	51-0012926306-6 415/430 2 Ave NW-2 Ave Signal Sys.
174821	Xcel Energy	902-00000-000-23935	23,306.09	Electric Bill
174821	Xcel Energy	101-43160-430-43810	20.01	51-5358630-4 45 State Ave Lighting
174821	Xcel Energy	898-46310-000-43830	935.69	Gas Thru 5/10/22
174821	Xcel Energy	902-00000-000-23935	-23,306.09	Electric Bill
174821	Xcel Energy	898-46310-000-43810	428.82	Electric Thru 5/10/22
	Xcel Energy		24,763.02	
0	Zarnoth Brush Works Inc	101-43121-430-42210	3,694.00	Main Broom & Gutter Brooms #115
	Zarnoth Brush Works Inc		3,694.00	
			1,165,650.74	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Approve 1-4 Day Liquor License for the Rice County Fair

Background:

City Staff received an Application and Permit for a 1-4 Day Temporary On-Sale Liquor License from the Rice County Fair for an event that will be held at the Rice County Fairgrounds from July 20 - 24, 2022. For liquor licensing purposes, Resolution 2022-063 established the Rice County Fair as a Community Event/Festival. The Rice County Fair has submitted the required paperwork and payment. A background check is currently in process with the Faribault Police Department.

Recommendation:

Attachments:

1. 1-4 Day - Rice County Fair



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	
Rice County Fair		1872	
Address		City	State
P.O. Box 393		Faribault	MN
		Zip Code	55021
Name of person making application		Business phone	Home phone
John Duorak		507-332-2470	952 594-4599
Date(s) of event		Type of organization	
July 24, 2022		☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit	
Organization officer's name		City	State
Tara Langerin		Faribault	MN
		Zip Code	55021
Organization officer's name		City	State
Colleen Alms		Northfield	MN
		Zip Code	55057
Organization officer's name		City	State
Sandy Flom		Faribault	MN
		Zip Code	55021
Organization officer's name		City	State
Chris Paschke		Faribault	MN
		Zip Code	55021

Location where permit will be used. If an outdoor area, describe.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	
Rice County Fair		1872	
Address		City	State
P.O. Box 393		Faribault	MN
		Zip Code	55021
Name of person making application		Business phone	Home phone
John Duorak		507-332-2470	952 594-4599
Date(s) of event	Type of organization		
July 20-23-2022	☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name	City	State	Zip Code
Tara Langwin	Faribault	MN	55021
Organization officer's name	City	State	Zip Code
Colleen Alman	Northfield	MN	55057
Organization officer's name	City	State	Zip Code
Sandy Flom	Faribault	MN	55021
Organization officer's name	City	State	Zip Code
Chris Paschke	Faribault	MN	55021

Location where permit will be used. If an outdoor area, describe.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-110 Approve 2022 Garbage/Refuse Hauler License Renewals

Background:

The City Administrator's Office has received applications for the renewal of Garbage and Refuse Hauler Licenses issued in the City. The licenses would be effective from June 1, 2022 to May 31, 2023.

All of the current licensees have submitted their required applications and various licensing forms. All background check information has been submitted to the Police Department for review. All insurance information has been submitted to the City Attorney for review. Truck inspections are currently in process.

Recommendation:

Approve Resolution 2022-110 Approve 2022 Garbage/Refuse Hauler License Renewals

Attachments:

1. Resolution 2022-110 Garbage and Refuse Haulers License Renewals

CITY OF FARIBAULT

RESOLUTION #2022-110

APPROVE 2022-2023 GARBAGE AND REFUSE HAULER LICENSES

WHEREAS,

Archambault Bros. Disposal Inc.	LJP Enterprises, LLC
Flom Disposal Inc.	City & Lakes Disposal, Inc.
Waste Management of Southern MN	Green RU, LLC
Rojas All Pros Companies, LLC	

have each presented to the City of Faribault Administration Office their applications for renewal of their Garbage/Refuse Hauler Licenses; and

WHEREAS, the companies listed above have paid the proper fees and have submitted the required Certificate of Insurance; provided proof of Certification of Compliance with the Minnesota Workers Compensation Insurance; and provided the necessary Tax Information Form; and

WHEREAS, pending a required background investigation by the Police Department and approval of the Chief of Police and pending a successful vehicle inspection by City Staff; and

NOW, THEREFORE BE IT RESOLVED, that the applicants listed above be granted renewals of their Garbage/Refuse Haulers License with the City of Faribault for the term of June 1, 2022 to May 31, 2023.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: May 25, 2022
SUBJECT: Approve Hangar Rental Agreement

Background:

The City has received a renewal of a Hangar Rental Agreement from David Black for unit #921 in building 5. The lease term expires on December 31, 2023.

Recommendation:

Staff recommends that the Council approve renewal of the above referenced Hangar Rental Agreement.

Attachments:

1. B5 #921 Black

HANGAR RENTAL AGREEMENT

In consideration of the provisions of this agreement, the City grants to the occupant, and the occupant accepts and takes the right to occupy and use a hangar space located at the Faribault Municipal Airport for aircraft storage. The right to occupy and use hangar space is subject to the terms and conditions of the provisions in this agreement.

This hangar rental agreement is made on: May 1, 2022

by and between the City of Faribault, a municipal corporation (the “City”) and the occupant set forth in Section 1 of this agreement (the “Occupant”);

SECTION 1 – OCCUPANT

1.1 Occupant Name: David Black
Occupant Address: 9290 Amber Dr
Lakeville, MN 55044
Phone: 314-614-7112
E-Mail (optional): _____
Aircraft Registration No. N9003J

Referred to as the “Occupant” in this document.

- 1.2 Registered Aircraft Owner/Lessee. The occupant must be a registered aircraft owner or lessee. The occupant must provide the City with a copy of aircraft registration and/or aircraft lease. These documents must be on file with the City prior to occupying a hangar. The occupant must inform the City of any changes in their status as to ownership or lease of an aircraft. From time to time, the City may require occupants to provide copies of their most recent aircraft registration.
- 1.3 Grace Period for Providing Registration/Lease Documentation. An existing hangar occupant must retain a valid aircraft registration or lease document to maintain possession of the hangar. There is an automatic sixty-day grace period for existing occupants to provide current aircraft registration or lease documents to the City. The City may, at its option, grant an additional sixty-day grace period to an existing occupant, if an existing occupant makes a written request and the City approves the request.

SECTION 2 – HANGAR

- 2.1 Hangar. This agreement is for Hangar 921, in Building 5 as identified on the map maintained by the City of Faribault Public Works Department.

- 2.2 Use of Hangar. The occupant has the right and privilege to use the hangar to store aircraft during the term of this agreement. The occupant's rights and privileges to use the hangar only pertain to aircraft storage and to no other purpose without the prior written consent of the City, except that other items incidental to the use of an aircraft may be stored therein.

It is the intention that the hangar leased pursuant to this agreement shall not be used for commercial purposes. Storage of an airplane owned by, or used in a business, where such use is incidental to the business, shall not be deemed commercial use of the hangar. The occupant may service and maintain occupant's aircraft, but may not service aircraft owned by others in the rented hangar space.

- 2.3 Hangar Door to be Closed. The occupant is responsible for ensuring the hangar door is closed at all times, except when entering or exiting the hangar. The occupant is responsible for, and holds the City harmless from, any damage or destruction to the door or to the hangar attributable to or caused wholly or partly by the occupant's failure to comply with this provision.

- 2.4 Condition of the Hangar. The occupant accepts the hangar in the condition existing on the date of this agreement. The City has no obligation to make any alteration, addition or improvement to the hangar.

- 2.5 Maintenance of the Hangar. The occupant, at occupant's own expense, must maintain the hangar in a safe, non-hazardous, neat, clean, and sanitary condition. No explosive, flammable or hazardous materials shall be stored in the leased hangar, provided, however, that materials incidental to the use and maintenance of the aircraft stored in the hangar may be kept in the hangar in such amounts as are reasonable for the above described purposes. Storage and use of such materials shall, at all times, comply with all federal, state and local laws, ordinances and regulations. Improper handling or disposal of hazardous materials shall be grounds for termination of this agreement.

The city, or its agent, will provide snow removal services to the area of the leased hangar and taxi-ways as close to the leased hangar entrance as possible, but the occupant will be primarily responsible for removal of snow and ice immediately in front of the leased premises.

The occupant is to report any maintenance concerns to the Airport Manager/FBO. If the manager is not available, occupant is to contact: Public Works Department, City of Faribault, 208 NW 1st Ave, Faribault, MN 55021, (507) 333-0361, or to another address or telephone number as may be assigned to the responsible department of the City.

- 2.6 Fixtures; Improvements. The occupant cannot attach or install any fixture in the hangar, nor can the occupant repair, reconstruct, enlarge, add to or alter the hangar or any part of the hangar, without prior written consent of the City. Any fixtures or improvements added will be at the occupant's sole expense.

- 2.7 Ownership. The hangar, and all structural repairs, improvements, alterations, or additions made by the occupant, and any fixtures permanently attached to the hangar during the term of this agreement, become and remain the property of the City.

SECTION 3 – PAYMENTS, OTHER OCCUPANT RESPONSIBILITIES

- 3.1 Term. This agreement takes effect on the date hereof, and expires on December 31, 2023. This agreement will automatically renew on a month by month basis, beginning on the first day of month following the expiration date of this agreement, or on other date as described in this agreement. The agreement automatically renews for an unlimited number of additional one-month terms until the agreement is terminated for any of the reasons described in the termination section of this agreement. An additional monthly fee (as provided for in the City's adopted fee schedule) will be assessed after the expiration of this agreement, and until a new agreement is signed.
- 3.2 Payments. The occupant must pay the amount identified in the City's fee schedule to the City on or before the first day of each month. The City Council reviews, revises and adopts the fee schedule annually. So long as payments are received in a timely manner, this agreement will remain in effect. Payments are to be made at the time and place indicated on the monthly billing. Correspondence can be sent to: Public Works Department, City of Faribault, 208 NW 1st Ave, Faribault, MN 55021, and (507) 333-0361. Occupants are responsible for informing the City of any changes in billing address.
- 3.3 Utilities. No utilities may be connected to a hangar, other than electricity provided by the City, unless prior written consent is received from the City. In the case of additional permitted utilities, the occupant is responsible for promptly paying all charges for using utilities. Utilities include, but are not limited to: water, gas, electricity, telephone, rubbish removal, or any other utility used or consumed in connection with or in the hangar during the term of this agreement. The occupant must be able to, within a reasonable time after a request by the City, provide proof of utility payments to the City.
- 3.4 Taxes. Should a determination be made that the interest of the occupant in this agreement is taxable in any way, and should any tax be levied, the occupant is responsible for promptly paying the tax when due. The occupant must be able to, within a reasonable time after a request by the City, provide proof of tax payments to the City.
- 3.5 Mortgages; Assignment. The occupant cannot mortgage, encumber, assign as security, transfer, assign, or sublet their interest in this agreement, in whole or in part, without receiving prior written consent from the City. Violations of this provision will terminate this agreement.

SECTION 4 – CITY OF FARIBAULT RIGHTS, RESPONSIBILITIES

- 4.1 Inspection. The occupant must allow the City access to the hangar, for the purpose of conducting inspections of the hangar to determine whether the occupant is complying

with the provisions of this agreement. The occupant may be a party to the compliance inspection; however, the City is not required to notify the occupant nor make any accommodation to the occupant before conducting compliance inspections.

- 4.2 Maintenance. The occupant must allow the City access to the hangar, for the purpose of conducting maintenance on the hangar. The occupant may be a party to access for maintenance purposes; however, the City is not required to notify the occupant of its intent to conduct maintenance.
- 4.3 Access to Aircraft. The City of Faribault will not operate, move, or otherwise change the position of any aircraft. The Fixed Base Operator, or occupant will be contacted to operate, move, or otherwise change the position of any aircraft, if such action is necessary for inspection or maintenance in a hangar. During periods of maintenance and/or inspection of hangars, should the aircraft need to be tied down on the apron, any fees that are or may be in place will be waived.
- 4.4 Residential Through the Fence Access. The City of Faribault will not permit or enter into any arrangements that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport.

SECTION 5 – TERMINATION PROVISIONS

- 5.1 Termination. Either party to this agreement may, at any time and for any reason, terminate this agreement upon thirty days advance written notice to the other party. Billing for final payment will include the last full month (including periods of more than fifteen days).
- 5.2 Default. In the event the occupant defaults in the performance of any provisions of this agreement and the default continues for a period of twenty days after service of written notice of the default by the City on the occupant, the City may repossess the hangar or any portion of it with or without terminating this agreement. Any such action by the City is done without prejudice to any other remedy for any payments due the City or other breach of agreement provision. In the case of default by the occupant, the City may, at its option, terminate this agreement by giving written notice of the termination. The rights and remedies given to the City are deemed to be cumulative, and the exercise of one cannot be deemed to be an election by the City to exclude the exercise of any other right or remedy at a different time.
- 5.3 Destruction. In the event the hangar is destroyed by any cause, whether natural or man-made, or is rendered unusable for any reason (as determined by the City), this agreement immediately and without further action terminates. In such an event, the occupant is to surrender possession of the hangar to the City. The City is to refund any amounts paid by the occupant as consideration, for the month in which such destruction occurs. The refund is to be equal to the proportion of the number of days in the month following the destruction to the number of days in the month.

- 5.4 Notice of Vacation. Prior to vacating the hangar for any reason, the occupant is to deliver to the City a notice of their intent to vacate the hangar. The occupant understands and agrees that up to five days before vacating the hangar and up to three days after vacating the hangar, the City may conduct vacation inspections to determine whether the occupant has complied with the provisions of this agreement. The occupant may be a party to the vacation inspection; however, the City is not required to make unreasonable accommodations in order to allow the occupant to be present at vacation inspections.
- 5.5 Removal of Items. The occupant cannot, under any circumstances, remove any property belonging to the City, including fixtures attached to and made part of the hangar, from the hangar.
- 5.6 Surrender of Possession. The occupant must peaceably vacate and quietly yield and surrender the hangar upon termination of this agreement. The occupant must surrender the hangar to the City in as good condition and repair as existed the date the occupant began using the hangar, with reasonable wear and tear excepted. Keys issued, as well as any copies that may have been made, must be given to the City upon termination.

SECTION 6 – OTHER PROVISIONS

6.1 Liability provisions; Indemnification; Insurance:

Notwithstanding anything to the contrary in this agreement, the City, its officers, agents, and employees shall not be liable or responsible in any manner to the occupant, occupant's successors or assigns, the occupant's contractor or subcontractors, material suppliers, laborers, or to any other person or persons for any claim, demand, damage, or cause of action of any kind or character arising out of or by reason of the execution of this agreement or the performance of this agreement, nor will the occupant make any claim against the City for or on account of any injury, loss or damage resulting from the occupant's property or use thereof. The occupant, and the occupant's successors or assigns, agree to protect, defend and save the City, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys fees, consulting services, and other technical, administrative or professional assistance. Nothing in this agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466 or otherwise.

The occupant shall obtain and keep current a liability insurance policy in at least the sum of \$1,500,000 (aggregate, \$500,000 each person) coverage. The occupant shall during the term of this agreement adequately insure against any loss or damage to the hangar premise in the amount required by the City in its sole discretion. The occupant's policy shall include the City as an additional insured, shall be in a form acceptable to the City and shall provide insurance with respect to occupant's full indemnification and defense responsibilities contained in this agreement. All required insurance policies shall insure

on an occurrence and not a claims-made basis, shall be issued by insurance companies which are reasonably acceptable to the City, and shall not be cancelable, reduced or materially changed unless thirty (30) days prior written notice shall have been given to the City. The occupant shall provide the City with a current certificate of liability insurance consistent with these requirements.

The occupant shall meet, and provide upon request verification of, all licensure requirements of the City of Faribault, State of Minnesota and/or the United States Government to legally comply with this agreement.

- 6.2 Transferring, subletting, selling: The occupant shall not assign, transfer, sublet or sell any interest in this agreement or in the improvements located on the property. Upon termination of this agreement by either party under the provisions of this agreement, the hangar will be made available for rent to interested parties on the waiting list maintained by the Airport Manager. No exceptions to this provision shall be permitted without prior written consent of the City. Failure to obtain prior written consent before assigning, subletting, or selling any interest in this agreement or in the improvements located on this property shall be sufficient grounds for terminating this agreement without obligation of the City to the occupant.
- 6.3 Use of Airport Facilities. The occupant has the privilege of using the public portions of the airport. Use of the airport is under the rules and conditions as now exist or may be enacted in the future by the City, the State of Minnesota, or the United State government. The occupant is subject to customary charges for such use as may be established from time to time by the City.
- 6.4 Compliance with Laws. The occupant agrees to abide by and conform to all laws, rules, and regulations, including future amendments, controlling or affecting the use or occupancy of the hangar.
- 6.5 Discrimination. The occupant, in the use of the Faribault Municipal Airport or any facilities, including the hangar, at the Airport, shall not discriminate or permit discrimination against any person or group of persons on the grounds of race, color or national origin or in any manner prohibited by Part 21 of the Regulations of the Office of the United States Secretary of Transportation. The occupant further agrees to comply with any requirement made to enforce such regulation which may demanded of the City by the United States government under authority of said Part 21.
- 6.6 Civil Rights: Occupant agrees that it will comply with applicable laws, statutes and rules that are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from federal assistance. This provision obligates occupant or its transferee for the period during which federal assistance is extended to the airport, except where federal assistance is to provide, or is in form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the provision obligates the party or any transferee for the longer of the following periods: (1)

the period during which the property is used by the sponsor or any transferee for a purpose for which federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or (2) the period during which the airport sponsor or any transferee retains ownership or possession of the property.

6.7 General Provisions:

a. Airport Access

Occupant has the privilege of using the public portions of the airport, such as runways and other public facilities, under such terms, ordinances, rules and regulations as now exist or may be enacted by City, and subject to charges for such use as may be established by City, by ordinance or agreement with occupant.

b. Waiver

The waiver by City or occupant of any breach of any term of this agreement shall not be deemed a waiver of any prior or subsequent breach of the same term or any other term of this agreement.

c. Headings

The headings in this agreement are for convenience in reference and are not intended to define or limit the scope of any provision of this agreement.

d. Entire Agreement; Amendments

This agreement represents the entire agreement between the parties and supersedes any prior agreements regarding the premises. This agreement may only be amended or modified if done in writing and executed by all parties to this agreement.

e. Severability

If any part of this agreement shall be held invalid, it shall not affect the validity of the remaining parts of this agreement, provided that such invalidity does not materially prejudice either party under the remaining parts of this agreement.

f. Choice of Law and Venue

This agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this agreement shall be heard in the state or federal courts of Minnesota, and all parties to this agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

g. Public Data

City shall use reasonable care to treat matters pertaining to occupant in a confidential manner to the extent permitted by law. This agreement, and the information related to it, are subject to the Minnesota Government Data Practices Act, which presumes that data collected by City is public data unless classified otherwise by law.

h. Commitments to Federal and State Agencies

Nothing in this agreement shall be construed to prevent City from making such commitments as it desires to the Federal Government or the State of Minnesota in order to qualify for the expenditure of Federal or State funds on the airport.

i. Successors

This agreement shall extend to bring the legal representatives, successors and assigns of the parties to this agreement.

j. Relationship of Parties

Nothing contained in this agreement shall be deemed to create a partnership, association or joint venture between City and occupant, or to create any other relationship between the parties other than that of landlord and occupant.

k. Multiple Parties

If more than one person or entity is named as the occupant, the obligations of the occupant shall be the joint and several responsibilities of all persons or entities named as occupant.

l. Consent and Approvals

Whenever in this agreement the consent or approval of City is required, such phrase means the formal approval or consent of City through a meeting of the Faribault City Council. When the consent or approval of City's staff is required, such phrase means the consent or approval from the appropriate employee or agent of City.

m. Notice

Any notice required under this agreement shall be in writing and delivered in person or by courier or mailed by certified mail, return receipt requested by United States Mail, postage prepaid addressed as follows:

If to the City: City of Faribault
Department of Public Works
208 NW 1st Avenue
Faribault, MN 55021

If to the occupant: David Black
9290 Amber Dr
Lakeville, MN 55044

Notice is deemed given (i) two business days after being deposited in the mail, whether or not the notice is accepted by the named recipient, or (ii) if delivered by any other means, the date such notice is actually received by the named recipient. Either party may change the party's address for notice by providing written notice to the other party.

This agreement takes effect when it has been approved by the City Council of the City of Faribault or City Council's designated officer, is signed by occupant, and is accompanied by payment of one month's charges and other information, as provided in the agreement.

The term of this agreement begins on the date indicated: May 1, 2022

CITY OF FARIBAULT:

Dated: _____

By: Kevin F. Voracek, Mayor

Attest: _____
Timothy C. Murray, City Administrator

OCCUPANT:

Dated: 11 MAY 2020

By: David Black



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-116 Approve Appointments of Committee, Board, and Commission Members

Background:

There is a vacancy on the Planning Commission due to the resignation of one of its members. One application to fill the vacant seat was submitted by Sara Caron--the application was reviewed at the May 17, 2022 Council Work Session and the Council was in favor of appointing Ms. Caron. Her term will end on January 31, 2023.

Also, at the May 17th Work Session, the Council supported the creation of an Ad Hoc Committee to review and discuss potential changes to the current Lease and Operating Agreement (being done at the request of the River Bend Nature Center's Board of Directors). Ad Hoc committees consist of the Mayor and two councilmembers, and are noticed as open, public meetings. In addition to Mayor Voracek, Councilmembers Spooner and Viscomi were selected to serve on the committee. Parks and Recreation Director, Paul Peanasky, will serve as the primary staff contact for this committee.

Recommendation:

Approve Resolution 2022-116

Attachments:

1. Resolution 2022-116 Approve Appointments of Committee, Board, and Commission Members

CITY OF FARIBAULT

RESOLUTION #2022-116

APPROVE APPOINTMENTS OF COMMITTEE, BOARD, AND COMMISSION MEMBERS

WHEREAS, there exists a vacancies on the City's Planning Commission due to a resignation; and

WHEREAS, the City received an application from an individual interested in serving on the Planning Commission which was reviewed at the May 17, 2022 Council Work Session; and

WHEREAS, the City Council desires to create an Ad Hoc committee to consider matters regarding River Bend Nature Center and appoint the Mayor and two councilmembers to said committee.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby appoints the following individuals to listed committee, board, or commission with the date of term expiration as identified:

<u>Appointee</u>	<u>Board/Commission</u>	<u>Expiration</u>
Sara Caron	Planning Commission	01/31/2023

ALSO, BE IT RESOLVED, that the River Bend Nature Center Ad Hoc Committee is hereby created with Mayor Voracek and Councilmembers Spooner and Viscomi appointed to this committee, which shall cease at the end of 2022 unless extended by the City Council.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: May 25, 2022
SUBJECT: Accept Quote for Fuel System Update

Background:

The fuel system at the Public Works/Parks/Engineering building is outdated and needs to be updated. Staff obtained a quote from B&H Petroleum Equipment Company, Mankato, MN for \$11,603.75 under cooperative purchasing Sourewell Contract #092920-DVR to update the system. The proposed update includes installation of a new chip reader (replacing the current fuel key system) and updating the software to allow for improved system monitoring and reporting. Funding will be provided by the Street Maintenance Fund.

Recommendation:

Accept Quote for K800 Hybrid Update Kit from B&H Petroleum Equipment Company, Mankato, MN

Attachments:

1. B&H Petroleum Quote



City of Faribault
Faribault, MN

B&H Petroleum Equipment Company

Contract Proposal

Prepared For:

City of Faribault
Attn: Bill Rosenau
Faribault MN
507-676-4238

Project Description:

K800 Hybrid Update Kit

Date

May 2, 2022

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



City of Faribault
Faribault, MN

Materials Description	
Quantity	Description
1	K800 to Hybrid Conv. Chip PHX – with SQL
Subtotal of Materials:	
\$10,653.75	
Installation:	
\$950.00	

Installation Procedure:

- Arrive on site and remove old card reader.
- Install new chip card reader.
- Verify proper operation.

Source well contract # 092920-DVR

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



TERMS AND CONDITIONS

1. **Guarantor of Contract:** The signer of this proposal hereby warrants and represents to B&H Petroleum Equipment Co. that he/she has the authority to enter into this Contract. The signer further agrees that every person(s), firm(s), and/or entity either having an interest in the real property, defined herein as the "Job Site," and/or whose consent to the proposed work, is required, is aware of this Contract and all matters contemplated hereby and has consented thereto.
2. **Delay of work:** If the job is delayed and/or postponed due to severe weather, natural disaster, fire, flood, explosion, labor strike, theft, vandalism, terrorism, or other incident(s) that could be considered "act of God," through no fault of B&H Petroleum Equipment Co., the job site owner shall pay, in addition to the Contract Price, any and all additional costs applicable to the completion of the project in excess of those in effect on the date of this contract's inception.
3. **Indemnification:** Owner shall indemnify and hold harmless B&H Petroleum Equipment Co. or any of its subcontractors from any and all claims, damages, losses, and expenses (including legal fees) arising out of or resulting from the performance of this contract and related construction and/or demolition activities, which arise from any negligent act(s) or omission(s) of the Owner or the Owner's representatives.
4. **Insurance:** The Owner shall purchase and maintain general liability, fire, theft, and casualty insurance to cover the materials, personal property, improvements, and B&H Petroleum Equipment Co. operations on the job site for the duration of the construction and/or demolition period. Any loss or damage incurred or suffered by the Owner which arises out of or relates to in any way B&H Petroleum Equipment Company's performance of the job, and whether covered by insurance or not, shall be the sole responsibility of the owner. B&H Petroleum Equipment Co. shall maintain liability and workers' compensation insurance in the amount required by law or deemed adequate by B&H Petroleum Equipment Co.
5. **Underground Tanks:** The Owner shall be responsible for providing ballast material and/or drainage and disposal of ballast material for all underground storage tanks immediately upon B&H Petroleum Equipment Company's placement of tanks into specified excavated area, defined as "tank farm." The Owner shall be responsible for any and all damages and losses that may occur due to improper ballasting of any and all underground storage tanks as requested by B&H Petroleum Equipment Co.
6. **Additional Work or Work Stoppage:** If any regulatory, government or private licensed independent, body or agency deems additional labor or materials are necessary and not included within this contract, the Owner must pay the cost of additional labor and materials in an amount equal to the cost incurred by B&H Petroleum Equipment Company plus overhead. If a "stop work" order is issued, B&H Petroleum Equipment Co. may remove its equipment from the Job Site. Any and all additional operating expense(s) will be billed as an additional item(s) to the contract, if the project is recommenced in any form.
7. **Contaminated Soils or Environmental Clean-up.** Any costs generated during underground excavation for environmental clean-up, site assessments, consulting fees, disposal of contaminated soil, etc., are the sole responsibility of the Owner, unless specifically stated otherwise in our proposal.
8. **Underground Hazards:** Any and all underground obstructions encountered including but not limited to bed rock, water, frost, foundations, non-locatable underground utilities, or excessive caving requiring shoring or additional approved backfill is not covered, unless specifically agreed to within contract.
9. **Partial Completion:** If the job is terminated or delayed for any reason(s) including but not limited to the above items and which are not attributable solely to B&H Petroleum Equipment Co., the owner shall pay to B&H Petroleum Equipment Co. that portion of the contract representing the percentage of the Job completed upon termination or postponement.
10. **Terms of Payment:** Terms are as stated on this Contract. By signing this Contract, the Owner agrees to pay per the agreed upon terms any and all costs and expenses including but not limited to legal and/or out-of-pocket expenses incurred in connection with the collection of amounts due under this contract. Interest will be added to unpaid balance at the rate of 1.5% per month (18% per year).

Service & Sales
19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



City of Faribault
Faribault, MN

Exclusions:

- Electrical is NOT included in current proposal and will be billed as time and materials.
 - Any assistance to your electrician will be billed on a per hour basis.
- Any underground obstructions encountered such as rock, water utilities or excessive caving requiring shoring will be an extra to this proposal and will be handled on a time and material basis.
- Secondary soil analysis is not included.
- The removal & replacement of contaminated soil, if any, will be handled on a time and material basis.
- If high water is encountered, monitor wells cannot be installed by BH Petroleum.
- Frost and cold weather conditions will be handled on a time and material basis.
- Permit fees are not included.

B&H Petroleum Equipment Co. proposes hereby to furnish materials and labor, complete in accordance with above specifications for the sum of:

\$11,603.75

Elevan Thousand Six Hundred Three Dollars and Seventy-Five Cents

Payment Terms:

- **30% Down Payment due on acceptance of proposal.**
- **Payment for pumps/dispensers due upon shipment from manufacturer. (If applicable)**
- **Payment for tank(s) due on delivery to site.**
- **Progress billing based on completion of phases.**
- **Final balance due upon completion of project.**

**Invoices unpaid after their due date are assessed a service fee of 1.5% per month,
Or 18% annual rate. Collection and legal costs are the responsibility of the debtor.**

All work will be as specified. All work to be completed in a workmanlike manner according to standard practices. Any attention or deviation from the above specifications involving extra costs will be executed only upon written orders, and will be an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Jon Kells **Date:** 5/2/2022

SALESMAN NAME, B&H Petroleum Equipment Co.

THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 15 DAYS.

ACCEPTANCE OF PROPOSAL

The above pricing, specification and conditions are satisfactory and are hereby accepted:

Authorized Signature: _____ Date: _____

Customer Name - Title

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



City of Faribault
Faribault, MN

DEAR CUSTOMER

Minnesota law requires that we send a Pre-Lien notice before any work begins on your property. This notice is in no way meant to cause offense; it is simply required by law to protect your rights and ours.

PRE LIEN NOTICE

THIS NOTICE IS TO ADVISE YOU OF YOUR RIGHTS UNDER MINNESOTA LAW IN CONNECTION WITH THE IMPROVEMENT ON YOUR PROPERTY.

(A) PERSONS OR COMPANY FURNISHING LABOR OR MATERIALS FOR THE IMPROVEMENT OF REAL PROPERTY MAY ENFORCE A LIEN UPON THE IMPROVED LAND IF THAT ARE NOT PAID FOR THEIR CONTRIBUTIONS, EVEN IF THE PARTIES HAVE NO DIRECT CONTRACTUAL RELATIONSHIP WITH THE OWNER.

(B) MINNESOTA LAW PERMITS THE OWNER TO WITHHOLD FROM THE OWNER'S CONTRACTOR AS MUCH OF THE CONTRACT PRICE AS MAY BE NECESSARY TO MEET THE DEMANDS OF ALL OTHER LIEN CLAIMANTS, PAY DIRECTLY THE LIENS AND DEDUCT THE COST OF THEM FROM THE CONTRACT PRICE, OR WITHHOLD AMOUNTS FROM THE OWNER'S CONTRACTOR UNTIL THE EXPIRATION OF 120 DAYS FROM THE COMPLETION OF IMPROVEMENTS UNLESS THE CONTRACTOR FURNISHED TO THE OWNER WAIVERS OF CLAIMS FOR MECHANIC'S LIENS SIGNED BY THE PERSON WHO FURNISHED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO PROVIDED THE OWNER WITH TIMELY NOTICE.

Signature: _____

Date: _____

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: May 25, 2022
SUBJECT: Approve Task Order No. 13 for On-Call Aviation Engineering Services with Foth

Background:

Foth Infrastructure and Environment, LLC currently serves as the City's Airport Engineering consultant. Throughout the year, the need arises for services on various aviation matters that are not part of current Airport projects.

Attached is a copy of Task Order No.13 to provide on-call engineering services at the Airport. The proposed agreement is for the Federal Fiscal Year (FFY's) 2022-2023. The proposed agreement allows for the efficient and timely resolution of aviation related matters at the Airport. Funding will be provided by the Airport Fund (225).

Recommendation:

Approve Task Order No. 13 with Foth Infrastructure & Environment, LLC

Attachments:

1. Task Order No.13

**TASK ORDER No. 13
FOR
FOTH INFRASTRUCTURE AND ENVIRONMENT, LLC**

In accordance with Section 1 of the Agreement between CITY and Consultant for Aviation Planning, Engineering and Surveying Services dated December 23, 2019 ("Agreement"), CITY and Consultant agree as follows:

Specific Project Data

- A. Title: **On-Call Services Federal Fiscal Year (FFYs) 2022-2023**
 - B. Description: The task order consists of providing on-call planning, engineering or surveying professional services to assist CITY staff with incidental requirements associated with the Faribault Municipal Airport through May 31, 2023.
- 1. Services of Consultant
Individual on-call requests for support work under this Task Order will be communicated by the CITY verbally or in writing to the Consultant. The Consultant shall provide a written estimate, using email, of the approximate cost for the requested on-call service. The City Administrator or Public Works Director shall approve the Consultant's estimate using email, and will serve as notice to proceed to the Consultant
 - 2. CITY's Responsibilities
CITY's responsibilities in accordance with Section 3, of the Contract between Owner and Consultant for Professional Services dated December 23, 2019.
 - 3. Times for Rendering Services – May 24, 2022 to May 31, 2023.
 - 4. Payments to Consultant

METHOD OF PAYMENT, STANDARD HOURLY RATES:

- 1. The Standard Hourly Rates shall be as shown on Attachment No. 2 to the Agreement, in accordance with Section 3.
- 2. The total cumulative compensation for all **On-Call Services FFY 2022-2023** identified under Section 1 of the Task Order will not exceed **\$10,000.00** during the contract period.

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Consultant is authorized to begin performance upon its receipt of a copy of this Task Order signed by CITY.

The Effective Date of this Task Order is May 24, 2022, or when signed by both parties, whichever is later.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Task Order in duplicate on the respective dates indicated below.

CITY: **City of Faribault**

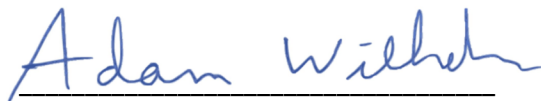
ATTEST:

Kevin Voracek, Mayor

Timothy Murray, City Administrator

Date: _____

Consultant: **Foth Infrastructure and
Environment, LLC**



Adam Wilhelm
Client Director

Date: May 17, 2022



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Approve 1-4 Day Liquor License for Faribault Minnesota Chapter, Inc.

Background:

City Staff received an Application and Permit for a 1-4 Day Temporary On-Sale Liquor License from the Faribault Minnesota Chapter, Inc. for an event that will be held at the Rice County Fairgrounds on June 25, 2022 with a rain date of June 26, 2022. Faribault Minnesota Chapter has submitted the required paperwork and payment. A background check is currently in process with the Faribault Police Department.

Recommendation:

Attachments:

1. 1-4 Day - Faribault Minnesota Chapter, Inc. Harley



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization

Faribault Minnesota Chapter, Inc.

Date organized

5/13/96

Address

2704 W. Airport Drive

City

Faribault

State

MN

Zip Code

55021

Name of person making application

Ann M. Hofmeister

Business phone

507-334-5130

Home phone

507-330-1113

Date(s) of event

6/25/22 / 6/26/22 (rain date)

Type of organization

☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name

Ann M. Hofmeister

City

Faribault

State

MN

Zip Code

55021

Organization officer's name

City

State

Zip Code

Organization officer's name

City

State

Zip Code

Organization officer's name

City

State

Zip Code

Location where permit will be used. If an outdoor area, describe.

Rice County Fairgrounds

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Minnesota Joint Underwriting Association - 1 million

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Date Fee Paid

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Request for Council Action

TO: Mayor and City Council
THROUGH: Charitable Gambling Board
Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-117 Authorize Payment as Recommended by the Charitable Gambling Board to Allina Health Faribault Medical Center

Background:

The Charitable Gambling Board reviewed a request for funds from Allina Health Faribault Medical Center at their meeting on May 18, 2022. Allina requested \$8,233 to be used towards the Johnston Hall Memorial Garden. It was the recommendation of the Charitable Gambling Board to donate \$5,000 of Charitable Gambling Funds towards this project.

Recommendation:

Approve Resolution 2022-117 Authorize Payment as Recommended by the Charitable Gambling Board to Allina Health Faribault Medical Center

Attachments:

1. Resolution 2022-117 Authorize Payment as Recommended by the Charitable Gambling Board to Allina Health

CITY OF FARIBAULT

RESOLUTION #2022-117

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO ALLINA HEALTH FARIBAULT MEDICAL CENTER

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from the Allina Health Faribault Medical Center at their May 18, 2022 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$5,000.00 to use towards expenses for the Johnston Hall Memorial Garden; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Charitable Gambling Board
Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-118 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Diversity Coalition

Background:

The Charitable Gambling Board reviewed a request for funds from the Faribault Diversity Coalition (FDC) at their meeting on May 18, 2022. FDC requested \$5,0000 to be used towards the annual International Festival. It was the recommendation of the Charitable Gambling Board to donate \$5,000 of Charitable Gambling Funds towards this project.

Recommendation:

Approve Resolution 2022-118 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Diversity Coalition

Attachments:

1. Resolution 2022-118 Authorize Payment as Recommended by the Charitable Gambling Board the FDC

CITY OF FARIBAULT

RESOLUTION #2022-118

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO THE FARIBAULT DIVERSITY COALITION

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Diversity Coalition at their May 18, 2022 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$5,000.00 to use towards expenses for the International Festival; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Fire Chief
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-120 Accept CenterPoint Energy Community Safety Grant Award

Background:

At the May 10, 2022 City Council meeting the Faribault City Council authorized the Fire Department to apply for the CenterPoint Energy Community Safety Grant. The grant awards up to \$2,500 in matching funds for projects or equipment that must be used for safety initiatives in the community.

We reviewed our minor equipment list along with the qualifying equipment list included in the grant application and chose to ask for ten (10) rechargeable hand lanterns (flash lights). This equipment will enhance our response capabilities and make emergency scenes safer for both firefighters and the people we are responding to for help. On May 17, 2022 we received an email stating that we were awarded the grant.

The total project cost is \$1,850. The grant is allowed to cover up to 50% of the total cost of the project but cannot exceed \$2,500. This award is for \$900.00, which is just under 50% of the total.

The \$950.00 matching funds will come from our minor equipment line item in our fire suppression budget.

Recommendation:

Approve 2022-120 Accept CenterPoint Energy Community Safety Grant Award

Attachments:

1. Resolution 2022-120 Accept CenterPoint Energy Grant
2. Signed Application
3. Award Letter

CITY OF FARIBAULT

RESOLUTION #2022- 120

ACCEPT CENTERPOINT ENERGY COMMUNITY SAFETY GRANT AWARD

WHEREAS, the City of Faribault Fire Department provides fire suppression for its response district and its surrounding mutual aid partners; and

WHEREAS, the Fire Department is always looking for ways to stretch our budget to get essential equipment to serve the public; and

WHEREAS, the Fire Department applied for and was awarded the CenterPoint Energy Community Safety Grant.

NOW, THEREFORE BE IT RESOLVED, that that the Faribault City Council accepts the CenterPoint Energy Community Safety Grant and authorizes the Faribault Fire Department to purchase the equipment as it is written in the grant application.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Community Safety Grant Application



Applicant city Faribault

City Hall address 208 1st Ave Nw

ZIP code 55021

Requestor name Alex Bolster

Title Firefighter

Phone 5073348773

Fax

Email address abolster@ci.faribault.mn.us

What equipment or special project are you asking us to help fund? Purchase of 10 Vulcan 180 LED Rechargeable Hand Lanterns

Equipment/special project description (brief) The Vulcan 180 LED Rechargeable Hand Lantern is a light weight (2.5lbs), ultra-bright (1,200 Lumen) portable flashlight that is tough enough for firefighting applications. The beam can easily cut through smoke or fog, reaching 548m with over 5 hours of operational time on high from a lithium battery. Completely dust and water proof and impact resistant up to 2m. Uses a quick release charging mount to keep it in place on the truck. Comes with shoulder strap for hands free use and a LED swivel head to direct the beam of light where needed. Bright orange shell with blue LED indicator light on the back allows for easy identification when not in use.

Total equipment/special project cost \$ 1,850

Amount of funding request \$ 1,850 (Maximum is \$2,500. Funding request cannot exceed 50 percent of total equipment/project cost.)

How will your request benefit the community? When these flashlights are used, it is to help the community. They will be used during fire department trainings such as search and rescue in a smoke-filled structure to improve our skills for a real fire. During an auto accident to help victims and first responder safety on the roads. To find missing people at night and in confine space rescue when lighting is needed.

Signature (required)

Administrator, manager or clerk (print name) Dustin D Dienst

Signature

Title Fire Chief

Date

5/3/22

Email application to:

SafetyGrants@CenterPointEnergy.com

Questions?

Contact: Beth Brown
612-321-4899

Community Safety Grant

2022 Guidelines



CenterPoint Energy offers matching grants to cities served by the company through the Community Safety Grant Program. In 2022, the program will award grants up to \$2,500, giving priority to applications focusing on safety equipment or safety-related projects.

Priority will be given to franchised cities that have not received a grant in the last year.

CRITERIA

Eligibility

Proposed equipment or special project must be initiated or sanctioned by a city served by CenterPoint Energy.

Each application must be signed by the City Manager, Administrator or Clerk.

We will only accept one request from each city.

Number and amount of grants

The company will award grants up to a maximum amount of \$2,500 until the 2022 funds are depleted. The funding request cannot exceed 50 percent of the total equipment or project cost.

Eligible projects

The equipment or project must be used for safety initiatives in the community. Grant program funds will be used to leverage local funds.

Examples of eligible safety equipment include:

- Multi-gas breathing apparatus
- Fire fighting equipment
- Thermal imaging cameras
- Extraction tools
- Self-contained breathing apparatus
- Line locating equipment
- Portable positive pressure oxygen kit
- Specialized rescue vehicles and equipment
- Emergency communication equipment
- Defibrillators
- Civil defense outdoor warning sirens
- Traffic control equipment

Exclusions

- Supplemental, routine and/or ongoing city budget expenses
- Body cameras
- Law enforcement weapons or restraints
- Events
- Memorials

HOW TO APPLY

Complete application on page 2 and email to:

SafetyGrants@CenterPointEnergy.com

If you have questions contact:

Beth Brown at 612-321-4899.

Timeline

- **May 6:** Grant applications due
- **Week of May 23:** Notification of grant status to cities
- **June-August:** Check mailed or deliveries scheduled and completed



NOTE: All grants are at the sole discretion of CenterPoint Energy.

CNP 1304 (1-2022) Page 1 of 2

Heather Slechta

From: Alex Bolster
Sent: Tuesday, May 17, 2022 3:24 PM
To: Dustin Dienst; Chris Bauer
Subject: Fw: CenterPoint Energy Community Safety Grant
Attachments: image001.emz

We Did it!



Alex P. Bolster

Firefighter/EMT

OFFICE | 507-334-8773

EMAIL | abolster@ci.faribault.mn.us

WEB | www.faribault.org

ADDRESS | 122 2nd Street NW, Faribault, MN 55021

From: Brown, Beth A <beth.brown@centerpointenergy.com>
Sent: Tuesday, May 17, 2022 1:37 PM
To: Alex Bolster <abolster@ci.faribault.mn.us>
Subject: CenterPoint Energy Community Safety Grant

Alex Bolster, Firefighter

Dear Alex,

Thank you for applying for a CenterPoint Energy Community Safety Grant.

We are pleased to inform you that a grant in the amount of \$900 has been awarded to the City of Faribault for your request for (10) rechargeable hand lanterns. The check will be mailed to the address as listed on the application (shown below):

City of Faribault
208 1st Avenue NW
Faribault, MN 55021

I have sent this email only to the contact noted on the application. Please feel free to share it as you see fit.

Congratulations and thank you for making safety a top priority in your community.



Sincerely,

Beth Brown



Beth Brown
Specialist | Community Relations
People & Business Solutions
612.321.4899 w. | 507.317.6009 c.
CenterPointEnergy.com





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Fire Chief
MEETING DATE: May 25, 2022
SUBJECT: Approve 2022 Manufactured Home Parks Emergency Plans

Background:

The City of Faribault takes pride in offering a multitude of services to its citizens. Keeping people safe is a priority and is accomplished in many different ways. The Fire Chief, who is also the Emergency Manager for the City, is responsible for having plans in place to address natural or man-made disasters.

The state of Minnesota also has rules in place to keep its citizens safe. One such rule states that manufactured home parks with ten or more manufactured homes, licensed prior to March 1, 1988, shall provide a safe place of shelter for park residents or a plan for the evacuation of park residents to a safe place of shelter.

We have four manufactured home parks in our City. We have a plan which includes a signed agreement with the school district to use schools near manufactured home parks as places of shelter. The parks themselves are responsible for sharing the plan with its residents. This plan is signed for a two-year time period but is revisited annually by the Fire Chief/Emergency Manager, manufactured home park representatives and a representative of the school district.

Recommendation:

Approve 2022 Manufactured Home Parks Emergency Plans

Attachments:

1. CRTP letter informing City
2. CRTP Signed Emergency Shelter Agreement
3. Evergreen Estates letter informing the City
4. Evergreen Estates Plan
5. Evergreen Letter of Understanding
6. Evergreen Estates signed Emergency Shelter Agreement

7. Knollwood letter informing City and letter of Understanding
8. Knollwood Court Plan
9. Knollwood Letter of Understanding (2)
10. Knollwood signed Emergency Shelter Agreement
11. Sunrise letter informing City and letter of Understanding
12. Sunrise Plan
13. Sunrise signed Emergency Shelter Agreement

Cannon River Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault that I provided a copy of the severe weather shelter plan and map to each manufactured home in the Cannon River Mobile Home Park. If the person's primary language is not English, the information should be provided in their primary language.

Julie Trnka
(Name of Manager)

4/8/2022
Date



	Lincoln Elementary	Date	2/11/2019
	Exterior Door Numbers		

7th STREET NW

ENTER SCHOOL THROUGH DOOR #15
ENTRAR A LA ESCUELA A TRAVÉS DE LA PUERTA # 15

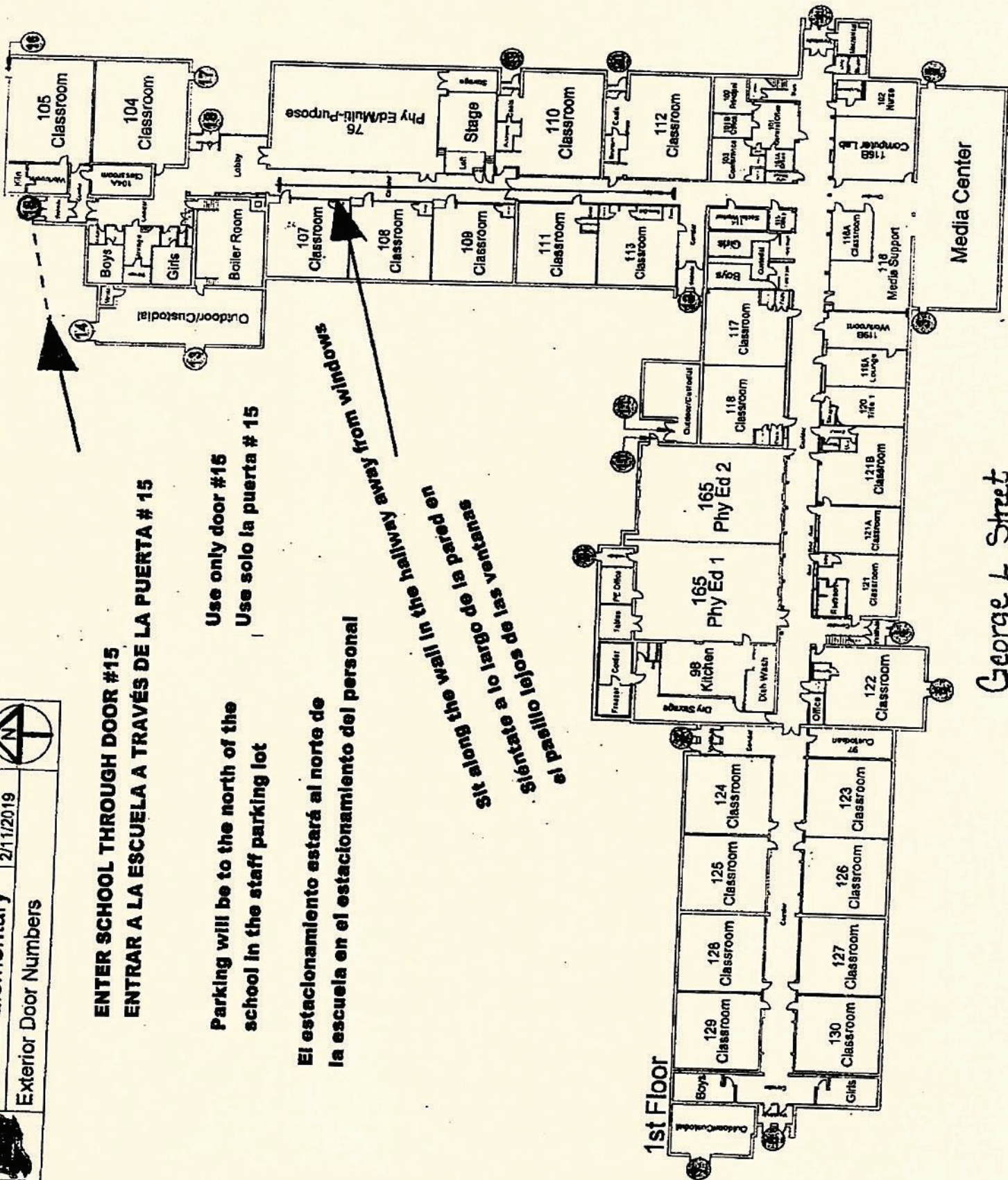
Parking will be to the north of the school in the staff parking lot

El estacionamiento estará al norte de la escuela en el estacionamiento del personal

Use only door #15
Use solo la puerta # 15

Sit along the wall in the hallway away from windows
Siéntate a lo largo de la pared en el pasillo lejos de las ventanas

NEW MAP New Door New Area
NUEVO MAPA Nueva Puerta Nueva Área



Lincoln Ave

George L Street

TORNADO WARNING INFORMATION

The following information is offered as a guideline for your safety during a tornado warning. It is our responsibility to make sure that you have a plan to follow for all types of severe weather. **HOWEVER, it is YOUR RESPONSIBILITY** to ensure that your family understands **YOUR** emergency actions. Sign up for Everbridge Citizen Alert for local weather and emergency information. When any type of severe weather is forming, you should do the following:

1. When any type of severe weather is forming, be prepared to evacuate immediately if necessary and follow your families emergency plan.

2. When any type of severe weather is forming, you should have a plan for your family to use if you need to go to the designated shelter. You may choose to find your own shelter area or use the Lincoln Elementary School which is our designated shelter area and will be opened when we have TORNADO WARNINGS.

WITH WARNING

WHEN THE EMERGENCY WARNING SIRENS ARE ACTIVATED, that is your indication to check the Everbridge Citizen Alert message on your phone. If you are informed that there is a TORNADO WARNING ONLY, you should go to Lincoln School located at 810 Lincoln Ave. GO TO THE SCHOOL AND PROCEED TO THE DOOR THAT IS INDICATED ON THE MAP. SEE THE MAP ON THE REVERSED SIDE OF THIS PAPER FOR THE DESIGNATED SHELTER AREA IN THE SCHOOL. There will be only one door that will be opened. You must use that door!

WITHOUT WARNING

If you can't get to the shelter area, DO NOT TRY TO OUTRUN THE TORNADO. Get out! Even if your home is tied down you are probably safer outside even if the only alternative is to seek shelter out in the open. Most tornadoes can destroy even tied down mobile homes, and it is best not to play the low odds that yours will make it. If your community has a tornado shelter go there fast. If there is a sturdy permanent building within easy running distance seek shelter there. Otherwise lie flat on low ground away from your home protecting your head. If possible use open ground away from trees and cars which can be blown onto you.

REMEMBER, THE SCHOOL WILL ONLY BE OPEN DURING A TORNADO WARNING. PLEASE FOLLOW THE LEAD OF THE PEOPLE IN CHARGE OF OPENING THE SCHOOL FOR MAXIMUM SAFETY. DUE TO SAFETY REASONS NO PETS WILL BE ALLOWED ENTRANCE INTO THE SCHOOL.

INFORMACIÓN DE ADVERTENCIA DE TORNADO

La siguiente información le ofrece como una guía para su seguridad durante una advertencia de tornado. Es nuestra responsabilidad asegurarnos de que tengan un plan a seguir para todo tipo de clima severo, **SIN EMBARGO, es SU RESPONSABILIDAD** asegurarse de que su familia comprenda SUS acciones de emergencia. Regístrese en Everbridge Citizen Alert para obtener información meteorológica y de emergencia local. Cuando se esté formando cualquier tipo de clima severo, debe hacer lo siguiente:

1. Cuando se esté formando cualquier tipo de clima severo, prepárese para evacuar de inmediato si es necesario y siga el plan de emergencia de su familia.

2. Cuando se esté formando cualquier tipo de clima severo, debe tener un plan para que su familia lo use si necesita ir al refugio designado. Puede elegir encontrar su propia área de refugio o usar la Escuela Primaria Lincoln, que es nuestra área de refugio designada y se abrirá cuando tengamos **ADVERTENCIAS DE TORNADO**.

Con advertencia

CUANDO SE ACTIVAN LAS SIRENAS DE ADVERTENCIA DE EMERGENCIA, esa es su indicación para verificar el mensaje de alerta ciudadana de Everbridge en su teléfono. Si se le informa que **SOLO** hay una **ADVERTENCIA DE TORNADO**, debe ir a la Escuela Lincoln ubicada en 810 Lincoln Ave. **VAYA A LA ESCUELA Y PROCEDA A LA PUERTA QUE SE INDICA EN EL MAPA. VEA EL MAPA EN EL LADO REVERSO DE ESTE DOCUMENTO PARA EL ÁREA DE REFUGIO DESIGNADA EN LA ESCUELA**. Solo habrá una puerta que se abrirá. ¡Debe usar esa puerta!

SIN PREVIO AVISO

Si no puede llegar al área de refugio, **NO INTENTE SUPERAR EL TORNADO**. ¡Salí! Incluso si su casa está atada es probable que esté más seguro afuera. Incluso si la única alternativa es buscar refugio al aire libre. La mayoría de los tornados pueden destruir incluso las casas móviles atadas; y es mejor no jugar las bajas probabilidades de que el tuyo lo logre. Si su comunidad tiene un refugio para tornados vaya allí rápidamente. Si hay un edificio sólido y permanente a poca distancia busque refugio allí. De lo contrario:

RECUERDE: LA ESCUELA SOLO SE ABRIRÁ DURANTE UNA ADVERTENCIA DE TORNADO. POR FAVOR SIGA LA DIRECCIÓN DE LAS PERSONAS A CARGO DE ABRIR LA ESCUELA POR LA MÁXIMA SEGURIDAD. POR MOTIVOS DE SEGURIDAD NO SE ADMITEN MASCOTAS ENTRADAS EN LA ESCUELA.

EMERGENCY SHELTER AGREEMENT

THIS AGREEMENT, made this 14th day of April, 2021, by and between Independent School District No. 656, Faribault (hereinafter "School District"), whose address is 2800 NW First Avenue-Suite 1, Faribault, Minnesota 55021-0618, and Cannon River Mobile Home Park (hereinafter "Park"), whose address is 1407 Hulett Avenue, Faribault MN 55021.

WHEREAS, School District maintains and operates various school buildings within its corporate boundaries; and

WHEREAS, Park has a need for designated temporary emergency shelters for individuals residing within the trailer court; and

WHEREAS, both parties mutually desire to reach an agreement through which Park residents may use designated school facilities as temporary emergency shelters in the event of inclement weather or other related civil emergencies.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. School District agrees to allow Park to use Lincoln Elementary School as a temporary emergency shelter, provided that such use of the facility does not interfere with the educational functions of the District.
2. Park shall be responsible to insure that their representatives are signed up for the Everbridge Notification system. These representatives shall be responsible for opening the above facility to park residents and remain with park residents until the emergency situation is cleared.
3. School District shall provide two keys to the above-noted facility to Park. Said keys shall not be duplicated by Park.
4. Park shall assure that the designated representatives and only the designated representatives have possession of the keys to the facility so that the facility can be opened if an emergency situation occurs at a time when the facility is locked. The Park designated representative will not leave the above facility until a custodian arrives to check the condition of the building. The District will provide the Park with a list and phone numbers for the custodian on call.
5. Park agrees to use ordinary and reasonable care in use of the facility for purposes contemplated by this Agreement. Park shall reimburse School District for any material, supplies, or equipment used by Park or park residents pursuant to this Agreement.

6. Park shall be responsible for all facility maintenance and personnel costs incurred by School District as a result of use of the facility under this Agreement. Park shall also be responsible for any property damage that results from use of the facility under this Agreement, or results from unauthorized access, through use of facility keys, during non-emergency times.

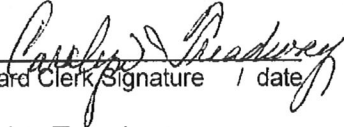
7. Park shall defend, indemnify and hold School District harmless from any claims, losses, or damages resulting from or relating in any way to use of the facility under this Agreement.

8. Park shall obtain and maintain during the term of this Agreement public liability and property damage insurance policies with limits of no less than 1,000,000 per occurrence covering the uses contemplated by this Agreement. School District shall be named as an additional insured, and shall be provided a certificate of insurance prior to the effective date of this Agreement.

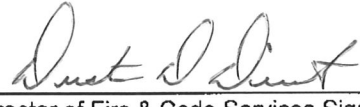
9. This Agreement shall be approved in writing by the Fire Chief/Emergency Manager for the City of Faribault prior to its becoming effective.

10. This Agreement shall be effective for a period of 2 years from the aforementioned date. School District shall have the right to cancel the Agreement at any time by providing Park thirty (30) days written notice of cancellation. In the event of cancellation, Park shall return all School District keys, and other equipment to School District.

INDEPENDENT SCHOOL DISTRICT
NO. 656, FARIBAULT

By 
Its School Board Clerk Signature / date
Carolyn Treadway
School Board Clerk Print Name

By 
Its Cannon River Park Manager Signature / date
Julie Trnka
Cannon River Park Manager Print Name

By 
Its Director of Fire & Code Services Signature / date
Dustin Dienst
Fire Chief/Emergency Manager Print Name

Evergreen Estates

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault that I provided a copy of the severe weather shelter plan and map to each manufactured home in Evergreen Estates. If the person's primary language is not English, the information should be provided in their primary language.

Marilyn Devereaux
(Name of Manager)

5/19/2022
Date

11/11/12 11:11 AM

11/11/12 11:11 AM
11/11/12 11:11 AM
11/11/12 11:11 AM
11/11/12 11:11 AM

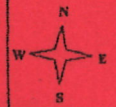
11/11/12 11:11 AM
11/11/12 11:11 AM

11/11/12 11:11 AM
11/11/12 11:11 AM

FARIBAULT HIGH SCHOOL
 330 9TH AVE SW
 FARIBAULT MN 55021



3rd Street SW
 Parking Entry



9th Ave SW

Building Entry

GYM ENTRY
 Door #9

Safe
 Gym Entry

EAST
 PARKING LOT

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1. When any type of severe weather is forming, be prepared to evacuate immediately if necessary and follow your families emergency plan.

2. When any type of severe weather is forming, you should have a plan for your family to use if you need to go to the designated shelter. You may choose to find your own shelter area or use the Lincoln Elementary School which is our designated shelter area and will be opened when we have TORNADO WARNINGS.

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SIN PREVIO AVISO

Si no puede llegar al área de refugio, NO INTENTE SUPERAR EL TORNADO. ¡Salí incluso si su casa está atada es probable que esté más seguro afuera incluso si la única alternativa es buscar refugio al aire libre. La mayoría de los tornados pueden destruir incluso las casas móviles atadas, y es mejor no jugar las bajas probabilidades de que el tuyo lo logre. Si su comunidad tiene un refugio para tornados vaya allí rápidamente. Si hay un edificio sólido y permánente a poca distancia busque refugio allí. De lo contrario:

RECUERDE: LA ESCUELA SOLO SE ABRIRÁ DURANTE UNA ADVERTENCIA DE TORNADO. POR FAVOR SIGA LA DIRECCIÓN DE LAS PERSONAS A CARGO DE ABRIR LA ESCUELA POR LA MÁXIMA SEGURIDAD. POR MOTIVOS DE SEGURIDAD NO SE ADMITEN MASCOTAS ENTRADAS EN LA ESCUELA.

Evergreen Estates

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault and Evergreen Estates that I am enrolled in the Everbridge Emergency Notification system and understand my job responsibility for opening Faribault High School as the shelter for Evergreen Estates.

Marilyn Devereaux
(Name of person who was trained)

Marilyn Devereaux
(Name of Park Manager)

5/19/2022
(Date of Training)

**(MAKE AN ORIGINAL FOR EACH PERSON RESPONSIBLE FOR
OPENING A SHELTER AND HAVE THEM SIGN.)**



TO: Marilyn Deveraux, Evergreen Estates

FROM: Dustin Dienst, Fire Chief

DATE: March 22, 2022

SUBJECT: Shelter Requirements

These are the requirements you must meet for approval of your plan:

- 1) * You must provide a letter to all tenants in your park, dated this year, which informs them that your park has a designated shelter for severe weather. *
- 2) Every manufactured home must receive a copy of the location and map indicating where the shelter is located in the school.
- 3) The letter, all handouts and instructions on the map for the park must be in the language spoken by the tenant.
- 4) Sign the document provided that indicates you complied with the requirements listed above.
- 5) All tenants must be notified in the language that they speak that the city will be participating in a statewide Tornado Drill on **Thursday, April 7, 2022 at 1:45 PM and 6:45 PM**. The tenants should be encouraged to practice their emergency plan when the sirens are activated, drive to their assigned school and check which door is assigned as their entrance to your shelter area.
- 6) All tenants assigned the responsibility of opening the assigned schools must be trained on their job responsibilities. A form has been provided that must be signed by the park manager and tenant indicating that they have received and understand their responsibilities. The City must get the original document.

EMERGENCY SHELTER AGREEMENT

THIS AGREEMENT, made this 14th day of April, 2021, by and between Independent School District No. 656, Faribault (hereinafter "School District"), whose address is 2800 NW First Avenue-Suite 1, Faribault, Minnesota 55021-0618, and Evergreen Estates Mobile Home Park (hereinafter "Park"), whose address is 415 Western Avenue #38, Faribault MN 55021.

WHEREAS, School District maintains and operates various school buildings within its corporate boundaries; and

WHEREAS, Park has a need for designated temporary emergency shelters for individuals residing within the trailer court; and

WHEREAS, both parties mutually desire to reach an agreement through which Park residents may use designated school facilities as temporary emergency shelters in the event of inclement weather or other related civil emergencies.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. School District agrees to allow Park to use the High School as a temporary emergency schedule, provided that such use of the facility does not interfere with the educational functions of the District.
2. Park shall be responsible to insure that their representatives are signed up for the Everbridge Notification system. These representatives shall be responsible for opening the above facility to park residents and remain with park residents until the emergency situation is cleared.
3. School District shall provide two keys to the above-noted facility to Park. Said keys shall not be duplicated by Park.
4. Park shall assure that the designated representatives and only the designated representatives have possession of the keys to the facility so that the facility can be opened if an emergency situation occurs at a time when the facility is locked. The Park designated representative will not leave the above facility until a custodian arrives to check the condition of the building. The District will provide the Park with a list and phone numbers for the custodian on call.
5. Park agrees to use ordinary and reasonable care in use of the facility for purposes contemplated by this Agreement. Park shall reimburse School District for any material, supplies, or equipment used by Park or park residents pursuant to this Agreement.

6. Park shall be responsible for all facility maintenance and personnel costs incurred by School District as a result of use of the facility under this Agreement. Park shall also be responsible for any property damage that results from use of the facility under this Agreement, or results from unauthorized access, through use of facility keys, during non-emergency times.

7. Park shall defend, indemnify and hold School District harmless from any claims, losses, or damages resulting from or relating in any way to use of the facility under this Agreement.

8. Park shall obtain and maintain during the term of this Agreement public liability and property damage insurance policies with limits of no less than 1,000,000 per occurrence covering the uses contemplated by this Agreement. School District shall be named as an additional insured, and shall be provided a certificate of insurance prior to the effective date of this Agreement.

9. This Agreement shall be approved in writing by the Fire Chief/Emergency Manager for the City of Faribault prior to its becoming effective.

10. This Agreement shall be effective for a period of 2 years from the aforementioned date. School District shall have the right to cancel the Agreement at any time by providing Park thirty (30) days written notice of cancellation. In the event of cancellation, Park shall return all School District keys, and other equipment to School District.

INDEPENDENT SCHOOL DISTRICT
NO. 656, FARIBAULT

By Carolyn Treadway
Its School Board Clerk Signature / date

Carolyn Treadway
School Board Clerk Print Name

By Michelle Corad
Its Evergreen Estates Park Manager Signature / date

Michelle Corad
Evergreen Estates Park Manager Print Name

By Dustin Dienst
Its Director of Fire & Code Services Signature / date

Dustin Dienst
Fire Chief/Emergency Manager Print Name

Knollwood Court Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault and the Knollwood Mobile Home Park that I am enrolled in the Everbridge Emergency Notification system and understand my job responsibility for opening the Faribault High School assigned as the shelter for the Knollwood Mobile Home Park.

Correen Bronstad

(Name of person who was trained)

Correen Bronstad

(Name of Park Manager)

4/4/22

(Date of Training)

**(MAKE AN ORIGINAL FOR EACH PERSON RESPONSIBLE FOR
OPENING A SHELTER AND HAVE THEM SIGN.)**

Knollwood Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault that I provided a copy of the severe weather shelter plan and map to each manufactured home in the Knollwood Mobile Home Park. If the person's primary language is not English, the information should be provided in their primary language.

Correen Bronstad

(Name of Manager)

4/4/22

Date

Knollwood Court
1920 2nd Street NW #102
Faribault, MN 55021
507.334.5194

Severe Weather Plan

March 28th, 2022

The Severe Weather Emergency Plan for Knollwood residents as outlined by the City of Faribault shelter requirements is for everybody to seek shelter at the Faribault High School (Door #3) when the National Weather Service issues the Emergency Warning Sirens during severe weather.

STATEWIDE DRILL: Thursday, April 7th, 2022 at 1:45p & 6:45p

(Practice your plan and come to the shelter)

See back for map of Faribault High School (Door #3)

Plan Climático Severo

Para el tiempo severo clima ve a la Faribault High School (Puerta #3). El servicio meteorológico nacional sonará las sirenas durante tiempo severo.

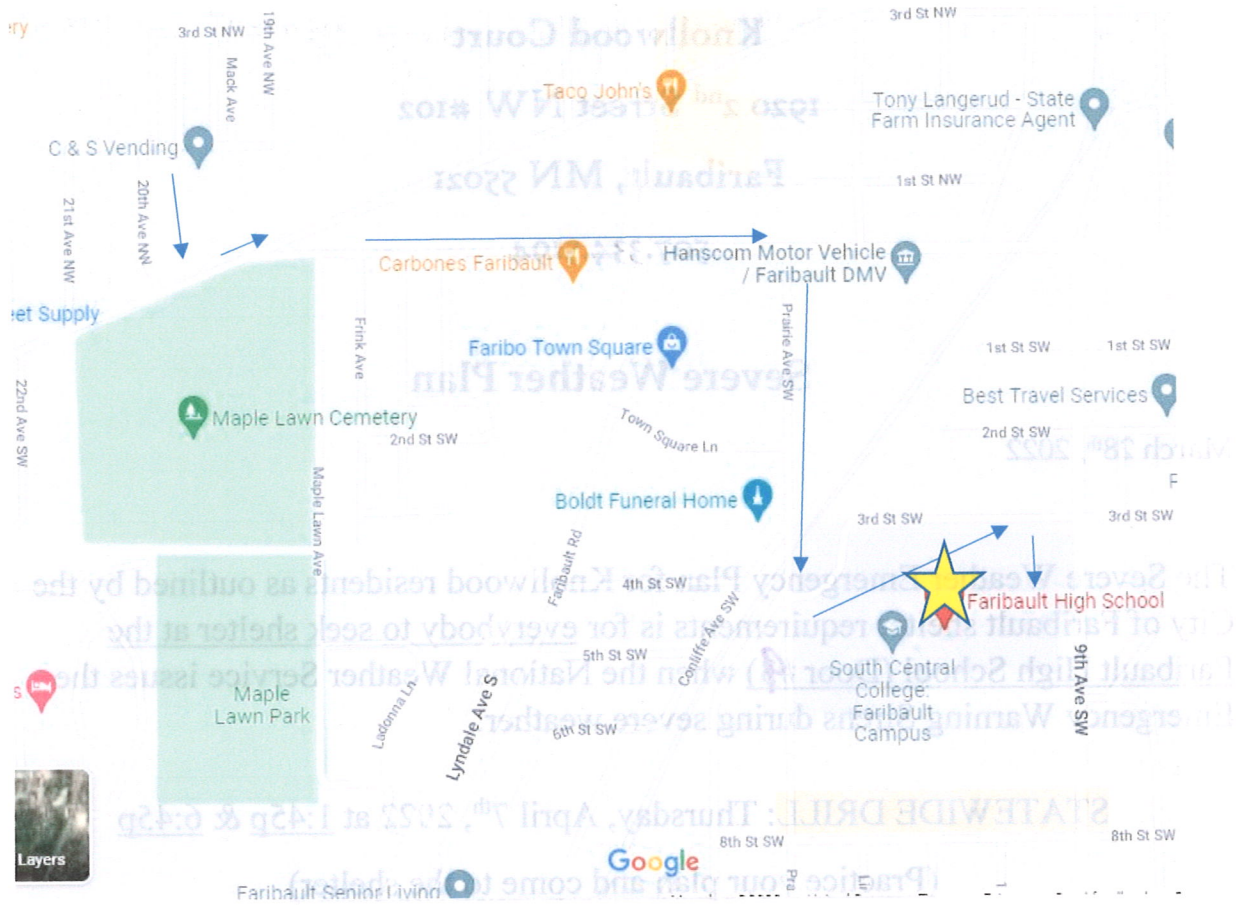
TALADRO ESTATAL: Jueves, 7 de abril de 2022 a las 1:45 p y a las 6:45 p
(Practica tu plan y ven al refugio)

Ver el otro lado del papel para el mapa de la escuela (Puerta #3)

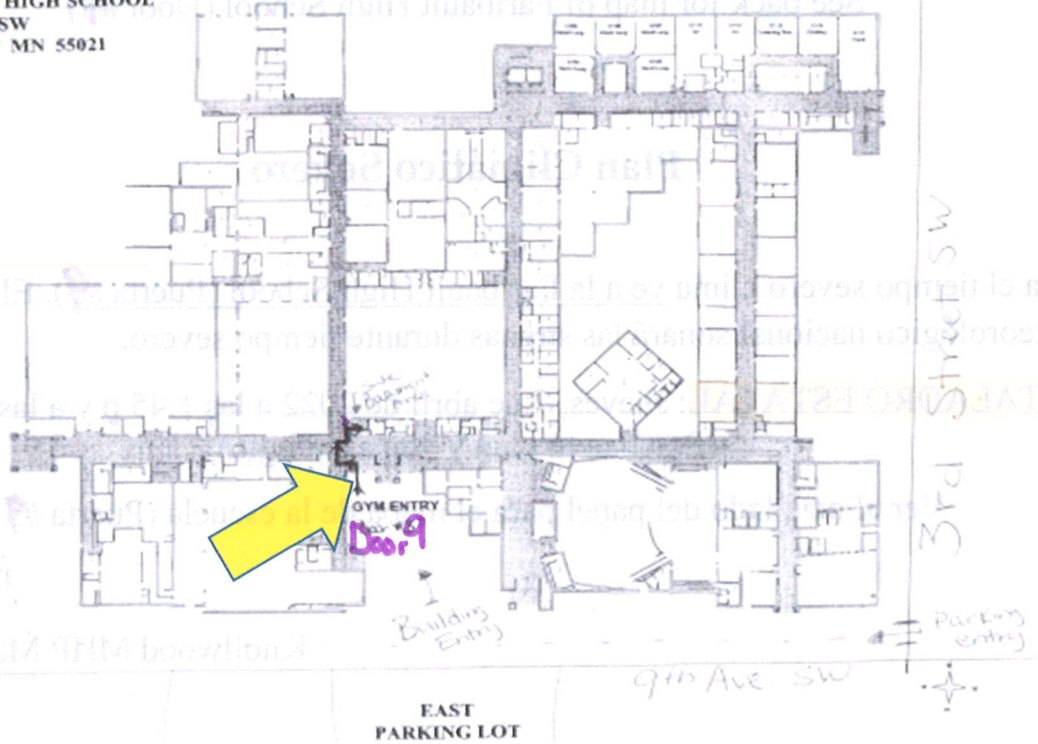
Thank you!

Knollwood MHP Management

Faribault High School—9th Avenue SW, Faribault, MN 55021



FARIBAULT HIGH SCHOOL
330 9TH AVE SW
FARIBAULT MN 55021



Knollwood Court Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault and the Knollwood Mobile Home Park that I am enrolled in the Everbridge Emergency Notification system and understand my job responsibility for opening the Faribault High School assigned as the shelter for the Knollwood Mobile Home Park.

David Krow

(Name of person who was trained)

Correen Brohnstad

(Name of Park Manager)

5/17/22

(Date of Training)

**(MAKE AN ORIGINAL FOR EACH PERSON RESPONSIBLE FOR
OPENING A SHELTER AND HAVE THEM SIGN.)**

EMERGENCY SHELTER AGREEMENT

THIS AGREEMENT, made this 14th day of April, 2021, by and between Independent School District No. 656, Faribault (hereinafter "School District"), whose address is 2855 NW First Avenue-Suite 1, Faribault, Minnesota 55021-0618, and Knollwood Court Mobile Home Park (hereinafter "Park"), whose address is 1923 Grant Street #102, Faribault MN 55021.

WHEREAS, School District maintains and operates various school buildings within its corporate boundaries; and

WHEREAS, Park has a need for designated temporary emergency shelters for individuals residing within the trailer court; and

WHEREAS, both parties mutually desire to reach an agreement through which Park residents may use designated school facilities as temporary emergency shelters in the event of inclement weather or other related civil emergencies.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. School District agrees to allow Park to use the High School as a temporary emergency schedule, provided that such use of the facility does not interfere with the educational functions of the District.
2. Park shall be responsible to insure that their representatives are signed up for the Everbridge Notification system. These representatives shall be responsible for opening the above facility to park residents and remain with park residents until the emergency situation is cleared.
3. School District shall provide a key to the above-noted facility to Park. Said key shall not be duplicated by Park.
4. Park shall assure that the designated representatives and only the designated representatives have possession of the key to the facility so that the facility can be opened if an emergency situation occurs at a time when the facility is locked. The Park designated representative will not leave the above facility until a custodian arrives to check the condition of the building. The District will provide the Park with a list and phone numbers for the custodian on call.
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9. This Agreement shall be approved in writing by the Fire Chief/Emergency Manager for the City of Faribault prior to its becoming effective.

10. This Agreement shall be effective for a period of 2 years from the aforementioned date. School District shall have the right to cancel the Agreement at any time by providing Park thirty (30) days written notice of cancellation. In the event of cancellation, Park shall return all School District keys, and other equipment to School District.

INDEPENDENT SCHOOL DISTRICT
NO. 656, FARIBAULT

By 
Its School Board Clerk Signature / date
Carolyn Treadway
School Board Clerk Print Name

By  3/31/21
Its Knollwood Court Park Manager Signature / date
Correen Bronstad
Knollwood Court Park Manager Print Name

By 
Its Director of Fire & Code Services Signature / date
Dustin Dienst
Fire Chief/Emergency Manager Print Name

Sunrise Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault and the Sunrise Mobile Home Park that I am enrolled in the Everbridge Emergency Notification system and understand my job responsibility for opening the Faribault Middle School as the shelter for the Sunrise Mobile Home Park.

Allen Benway
(Name of person who was trained)

Sunrise
(Name of Park Manager)

3-30-22
(Date of Training)

**(MAKE AN ORIGINAL FOR EACH PERSON RESPONSIBLE FOR
OPENING A SHELTER AND HAVE THEM SIGN.)**

Sunrise Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault that I provided a copy of the severe weather shelter plan and map to each manufactured home in the Sunrise Mobile Home Park. If the person's primary language is not English, the information should be provided in their primary language.

Kene Helgeson
(Name of Manager)

3/31/22
Date

Sunrise Mobile Home Park

LETTER OF UNDERSTANDING

This letter is to inform the City of Faribault and the Sunrise Mobile Home Park that I am enrolled in the Everbridge Emergency Notification system and understand my job responsibility for opening the Faribault Middle School as the shelter for the Sunrise Mobile Home Park.

Irene Hulgerson

(Name of person who was trained)

Sunrise

(Name of Park Manager)

4/4/22

(Date of Training)

**(MAKE AN ORIGINAL FOR EACH PERSON RESPONSIBLE FOR
OPENING A SHELTER AND HAVE THEM SIGN.)**

3-31-22

Attention Sunrise Tenants:

On Thursday April 7th there will be a Tornado Drill at 6:45pm. At this time I would like everyone to practice where you go. For the park we go to the Middle School. Please follow the map on back of this letter it will take you to the back side of school were Glenn will be to show you were we go in if there is Serve Weather in the future. Pets are not allowed in building due to Insurance reasons. Please go to the City of Faribault web page to sign up for Everbridge or get form from me for notifications on serve weather.

Thank you

Manager

Atencion Amanecer Inquilinos:

El Jueves Abril 7th habra un Tornado Drill a las 6:45pm. A esta hora me gustaria que todos practica a donde ir. Para el pargue nosotros ir al Middle School. Por favor seguir el mapa en espalda de esta carta eso los llevara a la Parte de atras del middle school donde yo mismo O Glenn les enseñaremos a donde ir en caso de tormentas peligrosas. Mascotas no son permitido en el edificio por razones de aseguransa.

Tambien porfavor vauan a la pagina wed de la ciudad de Faribault para encribirse para recibir notificaciones cuando hay clima severa.

Gracias

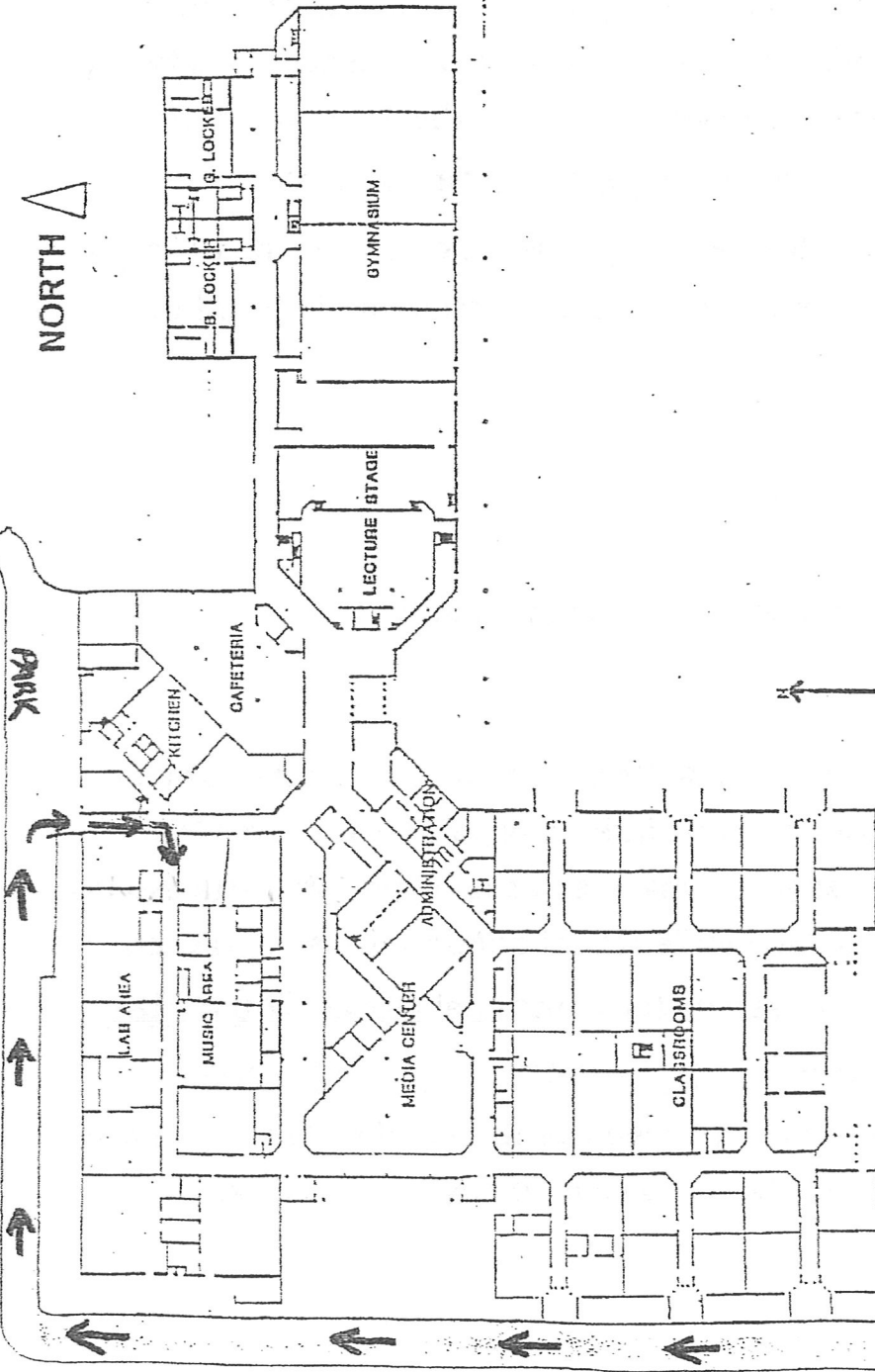
Gerente

SUNRISE MOBILEHOME PARK

WILLOW STREET →

NORTH ▲

*** Use door #18 to enter school backside of building ***



FARIBAULT MIDDLE SCHOOL FARIBAULT, MN

17TH STREET S.W. ←

EMERGENCY SHELTER AGREEMENT

THIS AGREEMENT, made this 14th day of April, 2021 by and between Independent School District No. 656, Faribault (hereinafter "School District"), whose address is 2855 NW First Avenue-Suite 1, Faribault, Minnesota 55021-0618, and Sunrise Mobile Home Park (hereinafter "Park"), whose address is 1155 Willow St. #26N, Faribault MN 55021.

WHEREAS, School District maintains and operates various school buildings within its corporate boundaries; and

WHEREAS, Park has a need for designated temporary emergency shelters for individuals residing within the trailer court; and

WHEREAS, both parties mutually desire to reach an agreement through which Park residents may use designated school facilities as temporary emergency shelters in the event of inclement weather or other related civil emergencies.

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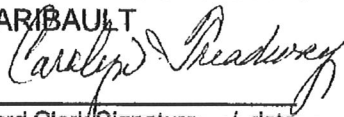
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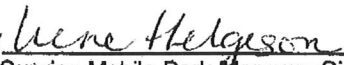
9. This Agreement shall be approved in writing by the Fire Chief/Emergency Manager for the City of Faribault prior to its becoming effective.

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INDEPENDENT SCHOOL DISTRICT
NO. 656, FARIBAULT

By 
Its School Board Clerk Signature / date

Carolyn Treadway
School Board Clerk Print Name

By  3/28/2011
Its Sunrise Mobile Park Manager Signature / date

Irene Helgeson
Sunrise Mobile Park Manager Print Name

By 
Its Director of Fire & Code Services Signature / date

Dustin Dienst
Fire Chief/Emergency Manager Print Name



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: May 25, 2022
SUBJECT: Approve Police Department Policy 405 - Confidential Informants

Background:

Minn. Statute 626.8476 and the Minnesota POST Board mandate the adoption of a state-wide model policy related to Confidential Informants. In a review of the state issued model policy, minor modifications were made to reflect best practices for our community. These local modifications were reviewed and approved by the POST Board on May 20, 2022.

Recommendation:

Accept Policy 405 - Confidential Informants

Attachments:

1. Confidential Informants Model Policy (002)

Faribault Police Department

Policy #:	Subject: Confidential Informants
Issued by: Chief John Sherwin	
Personnel: Sworn Personnel	Date Issued: May 19, 2022

Note: This policy is mandated by Minn. Stat 626.8476 and the Minnesota POST Board.

Policy

It is the policy of the Faribault Police Department to establish procedures and protocols that take necessary precautions concerning the recruitment, control and use of confidential informants.

Definitions

Confidential Informant (CI): A person who cooperates with a law enforcement agency confidentially in order to protect the person or the agency's intelligence gathering or investigative efforts and;

- A. Seeks to avoid arrest or prosecution for a crime, mitigate punishment for a crime in which a sentence will be or has been imposed, or receive a monetary or other benefit; and
- B. Is able, by reason of the person's familiarity or close association with suspected criminals, to:
 - 1. make a controlled buy or controlled sale of contraband, controlled substance, or other items that are material to a criminal investigation;
 - 2. supply regular or constant information about suspected or actual criminal activities to a law enforcement agency; or
 - 3. otherwise provide information important to ongoing criminal intelligence gathering or criminal investigative efforts.

Controlled Buy: means the purchase of contraband, controlled substances, or other items that are material to a criminal investigation from a target offender that is initiated, managed, overseen, or participated in by law enforcement personnel with the knowledge of a confidential informant.

Controlled Sale: means the sale of contraband, controlled substances, or other items that are material to a criminal investigation to a target offender that is initiated, managed, overseen, or participated in by law enforcement personnel with the knowledge of a confidential informant.

Mental Harm: means a psychological injury that is not necessarily permanent but results in visibly demonstrable manifestations of a disorder of thought or mood that impairs a person's judgment or behavior.

Target Offender: means the person suspected by law enforcement personnel to be implicated in criminal acts by the activities of a confidential informant.

Confidential Informant File: means a file maintained to document all information that pertains to a confidential informant.

Unreliable Informant File: means a file containing information pertaining to an individual who has failed at following an established written confidential informant agreement and has been determined to be generally unfit to serve as a confidential informant.

Compelling Public Interest: means, for purposes of this policy, situations in which failure to act would result or likely result in loss of life, serious injury, or have some serious negative consequence for persons, property, or public safety and therefore demand action.

Overseeing Agent: means the officer primarily responsible for supervision and management of a confidential informant.

Procedures

A. Initial Suitability Determination

An initial suitability determination must be conducted on any individual being considered for a role as a CI. The initial suitability determination includes the following:

1. An officer requesting use of an individual as a CI must complete an Initial Suitability Report. The report must be submitted to the appropriate individual or entity, as determined by the agency chief executive, to review for potential selection as a CI. The report must include sufficient detail regarding the risks and benefits of using the individual so that a sound determination can be made. The following information must be addressed in the report, where applicable:
 - a. Age, sex, and residence
 - b. Employment status or occupation
 - c. Affiliation with legitimate businesses and illegal or suspicious enterprises
 - d. Extent to which potential information, associations, or other assistance could benefit a present or future investigation
 - e. Relationship with the target of an investigation
 - f. Motivation in providing information or assistance
 - g. Risk of adversely affecting an existing or future investigation
 - h. Extent to which provided information can be corroborated
 - i. Prior record as a witness
 - j. Criminal history, to include whether he or she is the subject of a pending investigation, is under arrest, or has been charged with a crime
 - k. Risk to the public or as a flight risk
 - l. Consultation with the individual's probation, parole, or supervised release agent, if any

- m. Consideration and documentation of the individual's diagnosis of mental illness, substance use disorder, traumatic brain injury, or disability; and consideration and documentation of the individual's history of mental illness, substance use disorder, traumatic brain injury or disability
 - n. Relationship to anyone in law enforcement
 - o. Risk of physical harm to the potential CI or their immediate family or relatives for cooperating with law enforcement
 - p. Prior or current service as a CI with this or another law enforcement organization
2. Prior to an individual's use as a CI, a supervisor or other designated authority must review the Initial Suitability Report and determine if the individual is authorized to serve as a CI.
 3. Any prospective or current CI must be excluded from engaging in a controlled buy or sale of a controlled substance if the prospective or current CI:
 - a. is receiving in-patient treatment or partial-hospitalization treatment administered by a licensed service provider for a substance use disorder or mental illness; or
 - b. is participating in a treatment-based drug court program or treatment court; except that
 - c. the prospective or current CI may provide confidential information while receiving treatment, participating in a treatment-based drug court program or treatment court.
 4. Documentation and special consideration must be made of the risks involved in engaging a prospective or current CI in the controlled buy or sale of a controlled substance if the individual is known, or has reported, to have experienced a drug overdose in the previous 12 months.
 5. Any prospective or current CI who is known to abuse substances, or is at risk for abusing substances, should be provided referral to prevention or treatment services.
 6. Any prospective or current CI that has a physical or mental illness that impairs the ability of the individual to understand instructions and make informed decisions should be referred to a mental health professional or other appropriate medical professional, or a case manager/social worker from the county social services agency, or other substance abuse and mental health services.
 7. Each CI's suitability must be reviewed every 6 months, at a minimum, during which time the CI's overseeing agent must submit a Continuing Suitability Report addressing the foregoing issues in Procedures.A.1.a-p, and Procedures.A.3-6, where applicable. An initial suitability determination must be conducted on a reactivated CI regardless of the length of inactivity.

8. Any information that may negatively affect a CI's suitability during the course of their use must be documented in the CI's file and forwarded to the appropriate authorized personnel as soon as possible.
9. A supervisor or other designated authority must review informant files regularly with the overseeing agent and must attend debriefings of CIs periodically as part of the informant management process. If a CI is active for more than 12 months, a supervisory meeting with the CI must be conducted without the overseeing agent.
10. CI contracts must be terminated, and the CI file placed in inactive status when the CI has not been utilized for 6 months or more.

B. Exigent Confidential Informants

1. Certain circumstance arises when an individual who has been arrested is willing to immediately cooperate and perform investigative activities under the direction of an overseeing agent. In these circumstances, the initial suitability determination can be deferred and an individual may be utilized as a CI for a period not to exceed 12 hours from the time of arrest if:
 - a. The individual is not excluded from utilization as a CI under Procedures.A.3.a-c of this policy; and
 - b. There is compelling public interest or exigent circumstances exist that demand immediate utilization of the individual as a CI and any delay would significantly and negatively affect any investigation; and
 - c. A supervisor or designated authority has reviewed and approved the individual for utilization as a CI under these circumstances.
2. Upon the conclusion of the 12-hour window, or at any time before, an initial suitability determination must be conducted before the individual engages in any further CI activities.

C. Special CI Approval Requirements

Certain individuals who are being considered for use as a CI require special review and approval. In all instances, the agency's chief executive or their designee and the office of the prosecutor or county attorney should be consulted prior to the use of these individuals as CIs. These individuals include the following:

1. Juveniles
 - a. Use of a juvenile under the age of 18 in a controlled buy or sale of a controlled substance or contraband is prohibited.
 - b. Due to the nature of certain investigations such as human trafficking, individuals under the age of 18 may be used as confidential informants with written consent of the individual's parent(s) or guardian(s), or with proof of emancipation and with prosecution approval. However, the use of juvenile confidential informants is discouraged.

- c. Authorization for such use should be granted only when a compelling public interest can be demonstrated, *except that*
 - d. Juveniles under the guardianship of the State may not be used as a CI.
- 2. Individuals obligated by legal privilege of confidentiality.
- 3. Government officials.

D. General Guidelines for Overseeing CIs

General guidelines for overseeing CIs are as follows:

- 1. CIs must be treated as assets of the agency, not the individual overseeing agent.
- 2. No promises or guarantees of preferential treatment within the criminal justice system will be made to any informant without prior approval from the prosecuting authority.
- 3. CIs must not be used without authorization of the agency through procedures identified in this policy.
- 4. CIs must not be used to gather information purely of a political nature or for other information-gathering efforts that are not connected with a criminal investigation.
- 5. Under no circumstances must an informant be allowed access to restricted areas or investigators' work areas within a law enforcement agency.
- 6. All CIs must sign and abide by the provisions of the agency's CI agreement.
- 7. Any physical or mental illness that impairs the CI's ability to knowingly contract or otherwise protect the informant's self-interest must be taken into consideration before the CI signs the agreement.
- 8. The CI's overseeing agent must discuss each of the provisions of the agreement with the CI, with particular emphasis on the following:
 - a. CIs may voluntarily initiate deactivation, whereupon the protocols outlined in section E of this policy must be followed.
 - b. CIs are not law enforcement officers. They have no arrest powers, are not permitted to conduct searches and seizures, and may not carry a weapon while performing activities as a CI.
 - c. CIs found engaging in any illegal activity beyond what is authorized by the agency and conducted while under the supervision of an overseeing agent, will be subject to prosecution.
 - d. CIs are prohibited from engaging in actions or activities that could be deemed

entrapment. The meaning of the term and implications of such actions must be explained to each CI.

- e. CIs are prohibited from engaging in self-initiated information or intelligence gathering without agency direction and approval. The CI must not take any actions in furtherance of an investigation without receiving specific instruction(s) from the overseeing agent or agency.
 - f. Every reasonable effort will be taken to ensure the confidentiality of the CI but, upon judicial order, he or she may be required to testify in open court.
 - g. CIs may be directed to wear a listening and recording device.
 - h. CIs must be required to submit to a search before and after a controlled purchase.
 - i. CIs who participate in unplanned or unanticipated activities or meet with a subject(s) under investigation in a location outside of the jurisdictional boundary of the handling agency must promptly report that activity or meeting to their overseeing agents.
9. CI activity outside jurisdictional boundaries:
- a. Investigators handling CIs who engage in operational activity in locations outside the jurisdictional boundaries of the agency must coordinate with counterparts in law enforcement agencies that have jurisdiction in that location where the CI will operate before any activity occurs, or in a timely manner after unanticipated activity occurs and is brought to the attention of the overseeing agent.
 - b. Any decision to defer or delay notice to or coordinate with an outside agency having jurisdiction in the area where a CI has or may operate must be documented, reviewed, and approved by the agency's chief executive or their designee.
10. Officers must take the utmost care to avoid conveying any confidential investigative information to a CI, such as the identity of other CIs, surveillance activities, or search warrants, other than what is necessary and appropriate for operational purposes.
11. No member of this agency must knowingly maintain a social relationship with a CI, or otherwise become personally involved with a CI beyond actions required in the performance of duty.
12. Members of this agency must not solicit, accept gratuities from, or engage in any private business transaction with a CI.
13. Meetings with a CI must be conducted in private with another officer or agent present and with at least one officer or agent of the same sex, except when not practical. The meeting location should minimize the potential for discovery of the informant's cooperation and provide sufficient space to complete necessary administrative duties. The meetings must be documented and subsequently entered

into the individual's CI file.

14. Overseeing agents must develop and follow a communications strategy and plan with the CI that minimizes, to the greatest extent possible, the risk of discovery or compromise of the relationship between the agency and the CI. This plan should also aim to prevent the detection, compromise, or interception of communications between the overseeing agent and the CI.
15. Procedures must be instituted to assist CIs with concealing their identity and maintaining their safety. Care should be given not to expose CIs to unnecessary safety risks.
16. Preceding or following every buy or sale of controlled substances, overseeing agents must screen the CI for any personal safety or mental health concerns, risk of substance abuse, and/or potential relapse in any substance abuse recovery.
 - a. At the request of the CI, or if the overseeing agent deems it necessary, reasonable efforts should be taken to provide the CI with referral to substance abuse and/or mental health services.
 - b. Overseeing agents must document:
 - i. the screening,
 - ii. any referral to services provided to, or requested by, the CI, and
 - iii. any refusal by the CI to participate in the screening and/or any refusal by the CI to accept referral to services. Reasons for the CI's refusal must be documented, where applicable.
 - c. No part of this subsection supersedes MN Stat. 253B.05, sub.2.
17. Reasonable protective measures must be provided for a CI when any member of this agency knows or should have known of a risk or threat of harm to a person serving as a CI and the risk or threat of harm is a result of the informant's service to this agency.
18. Overseeing agents must:
 - a. evaluate and document the criminal history and propensity for violence of target offenders; and
 - b. to the extent allowed, provide this information to the CI if there is a reasonable risk or threat of harm to the CI as a result of the CI's interaction with the target offender.
19. Reasonable efforts and precautions must be made to help protect the identity of a CI during the time the person is acting as an informant.
20. Whenever possible, officers must corroborate information provided by a CI and

document efforts to do so.

21. The name of a CI must not be included in an affidavit for a warrant unless judicial authority is obtained to seal the document from the public record or the CI is a subject of the investigation upon which the affidavit is based.
22. Overseeing agents are responsible for ensuring that information of potential value to other elements of the agency is provided promptly to authorized supervisory personnel and/or other law enforcement agencies as appropriate.
23. Individuals leaving employment with the agency have a continuing obligation to maintain as confidential the identity of any CI and the information he or she provided unless obligated to reveal such identity or information by law or court order.

E. Establishment of an Informant File System

An informant file system must be established as follows:

1. The agency chief executive must designate a file supervisor who must be responsible for developing and maintaining master CI files and an indexing system.
2. A file must be maintained on each CI deemed suitable by the agency.
3. An additional Unreliable Informant File must be established for CIs deemed unsuitable during initial suitability determinations or at a later time.
4. Each file must be coded with an assigned informant control number for identification within the indexing system and must include the following information, where applicable:
 - a. Name, aliases, and date of birth
 - b. Height, weight, hair color, eye color, race, sex, scars, tattoos, or other distinguishing features
 - c. Emergency contact information
 - d. Name of the officer initiating use of the informant and any subsequent overseeing agents
 - e. Photograph and criminal history record
 - f. Current home address and telephone number(s)
 - g. Residential addresses in the last five years
 - h. Current employer, position, address, and telephone number
 - i. Social media accounts
 - j. Marital status and number of children

- k. Vehicles owned and their registration numbers
 - l. Places frequented
 - m. Gang affiliations or other organizational affiliations
 - n. Briefs of information provided by the CI and the CI's subsequent reliability
 - o. Special skills and hobbies
 - p. Special areas of criminal expertise or knowledge
 - q. A copy of the signed informant agreement
5. CI files must be maintained in a separate and secured area.
 6. The file supervisor must ensure that information concerning CIs is strictly controlled and distributed only to officers and other authorities who have a need and a right to such information.
 7. CI File Review
 - a. Sworn personnel may review an individual's CI file only upon the approval of the agency's chief executive or their designee.
 - b. The requesting officer must submit a written request explaining the need for review. A copy of this request, with the officer's name, must be maintained in the individual's CI file.
 - c. Officers must not remove, copy, or disseminate information from the CI file.
 - d. CI files must be reviewed only in designated areas of the law enforcement facility and returned as soon as possible to their secure file location.
 - e. All disclosures or access to CI files must be recorded by the file supervisor, to include information such as the requesting officer or agency, the purpose of access or disclosure, the information conveyed, and the date and time of access or dissemination.
 - f. No portion of an individual's CI file must be entered into any other electronic or related database without controls sufficient to exclude access to all but authorized personnel with a need and a right to know.

F. Deactivation of Confidential Informants

CI deactivation procedure must be established as follows:

1. The overseeing agent must complete a deactivation form that includes, at minimum, the following:
 - a. The name of the agency.
 - b. The name of the CI.
 - c. The control number of the CI, where applicable.
 - d. The date of deactivation.
 - e. The reason for deactivation.

- f. A notification that contractual agreements regarding monetary remuneration, criminal justice assistance, or other considerations, specified or not, are terminated.
 - g. A notification that the agency will provide and assist the CI with referral to health services for assistance with any substance abuse disorder and/or physical, mental, or emotional health concerns, as requested or accepted by the CI.
 - h. A signature by the CI or documentation indicating the reason(s) why the CI was unable or unwilling to sign the form.
 - i. A signature by the overseeing agent.
2. All reasonable efforts must be taken to maintain the safety and anonymity of the CI after deactivation.

G. Monetary Payments

Monetary payments must be managed as follows:

1. All monetary compensation paid to CIs must be commensurate with the value of the information or assistance provided to the agency.
2. All CI payments must be approved in advance by the officer in charge of confidential funds.
3. Officers must provide accounting of monies received and documentation for confidential funds expended. Any documentation of monies paid or received should not contain the true identity of the informant but should use the CI's control number.
4. Two officers must be present when making payments or providing funds to CIs.
5. The appropriate individual, as designated by the agency's chief executive, must ensure that the process for authorization, disbursement, and documentation of CI payments, as well as the accounting and reconciliation of confidential funds, is consistent with agency policy.
6. If a CI is authorized to work with another law enforcement or prosecutorial agency, financial payments must be coordinated between the agencies in a manner that is proportionate to the assistance rendered to each agency and consistent with provision Procedure.F.1. of this policy.
7. Written records of receipts are retained, or justification for the exception is documented when a written receipt is not available.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Deanna Kuennen, Community and Economic Development Director
Kevin Bushard, Human Resources Manager
MEETING DATE: May 25, 2022
SUBJECT: Approve Reorganization, Job Classifications, and Job Descriptions for the Community and Economic Development Department

Background:

In the May 17, 2022 City Council Work Session, staff brought forward the proposed reorganization, job classifications and job descriptions for the Community and Economic Development Department. The primary purpose of this reorganization is to separate the duties of the Community Development Coordinator into housing versus community development project-based work. Ultimately, the proposed reorganization resulted in the addition of one position. However, this positions the entire housing division to be outsourced if/when outsourcing would be appropriate. It would provide additional capacity within the overall department to focus on priority areas that align with the Community Vision 2040 and the implementation of the recently adopted Comprehensive Plan.

A new org chart has been attached to help show the reorganization of the Community and Economic Development Department.

The following classification of the positions is as follows:

City Planner: The City Planner will now supervise the Community Development Coordinator and the Planning / Zoning Coordinator. This position was evaluated using the points-factor job evaluation system, and it is recommended that it be moved from Grade L to Grade M in the City's salary plan. The evaluation score is 737.

Planning and Zoning Coordinator (formerly Planning Coordinator): This position was evaluated using our points-factor job evaluation system, and it is recommended that it be moved from Grade K to Grade J in the City's salary plan. The evaluation score is 598.

Community Development Coordinator: There were several changes to this position, resulting in it being a less complex position within the department. The points-factor job evaluation was applied to the new duties, and as a result, it is the recommendation that this position be moved from Grade K to Grade H in the City's salary plan. The evaluation score is 495.

Housing Coordinator: This is a newly-created position within the department. It is a professional-level supervisory position requiring an Associate's Degree and some relevant experience. Based on the points-factor job evaluation, it is the recommendation that this position be placed in Grade J. The evaluation score is 576.

Job Descriptions for each of these positions have been attached to this item.

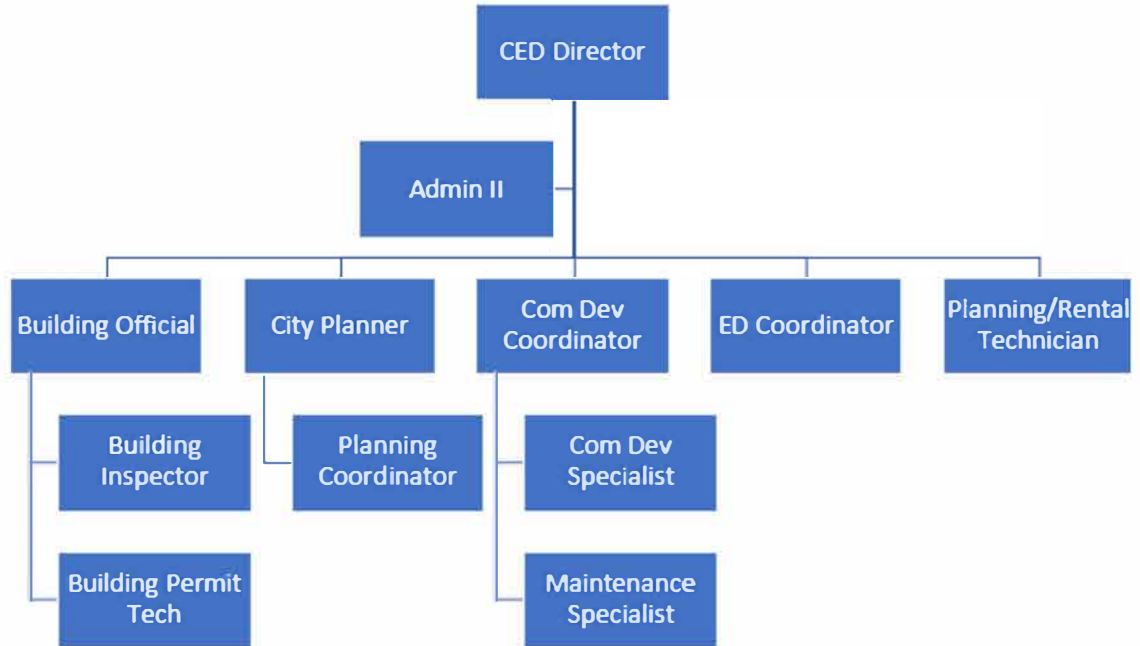
Recommendation:

Approve the reorganization, job classifications, and job descriptions for the Community and Economic Development Department.

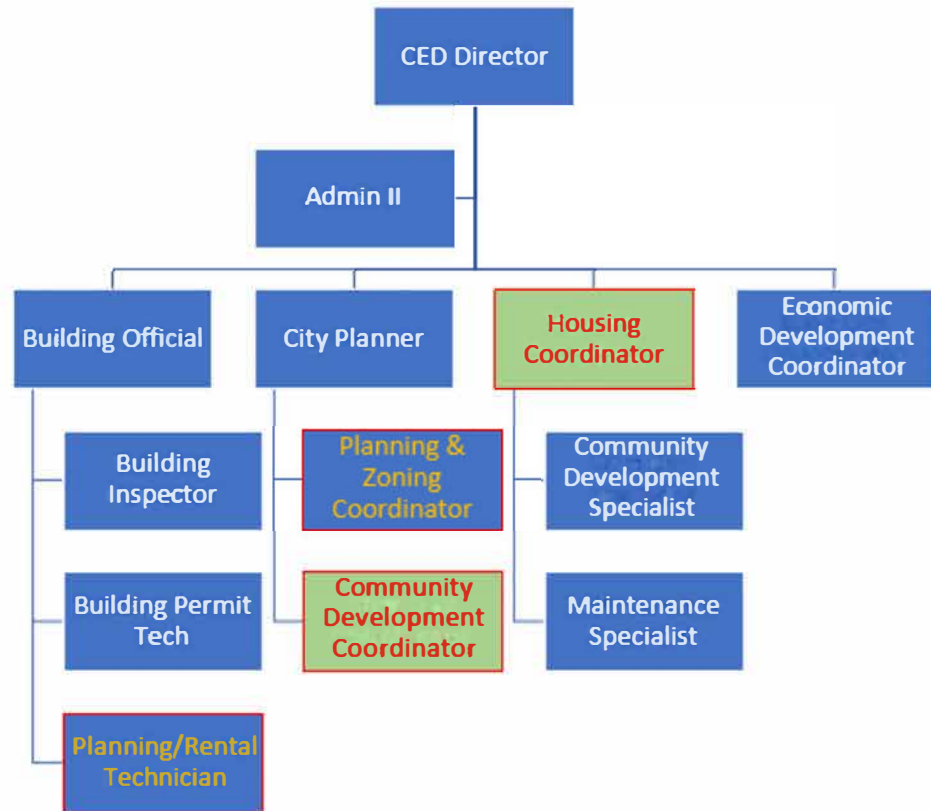
Attachments:

1. CED Department Organizational Chart
2. City Planner Job Description 2022
3. Planning and Zoning Coordinator Job Description 2022
4. Community Development Coordinator Job Description 2022
5. Housing Coordinator - 2022

EXISTING Department Structure



PROPOSED Department Structure



CITY OF FARIBAULT POSITION DESCRIPTION

Position Title: City Planner
Department: Community & Economic Development
FLSA Status: Exempt
Date: February 2022

General Purpose

The City Planner supervises and directs the planning and zoning functions of the City under general administrative direction from the Community & Economic Development Director. Performs highly skilled, professional management, coordinative, and technical tasks.

Supervision Received

Works under the supervision of the Community & Economic Development Director.

Supervision Exercised

Supervises Planning and Zoning Coordinator and Community Development Coordinator.

Description

The City Planner leads the Planning Division efforts related to major development proposals in Faribault, manages and conducts specialized long-range planning efforts, proactively monitors planning issues, opportunities and trends, and is responsible for providing direction and oversight to the Planning and Zoning Coordinator and Community Development Coordinator to ensure timely processing of applications and proper application of the city ordinances to projects and requests – making final decisions related to the interpretation of the Unified Development Ordinance. The City Planner serves as the primary staff liaison to the Planning Commission and Environmental Commission, prepares agendas, staff reports, recommendations, and is responsible for ensuring compliance with ordinances and regulations. The City Planner leads the Planning Division efforts related to the successful implementation of the City's comprehensive plan, the community's vision, and the unified development ordinance.

Essential Duties and Responsibilities

1. Lead Planning Division efforts related to major development proposals in Faribault.
 - a. Meets with prospective developers who are interested in development projects to help them understand the City's review and approval process and the application of City ordinances and regulations to their proposals.
 - b. Coordinates with the Applicant, Applicant's consultants, City departments, and neighboring and overlapping jurisdictions.
 - c. Conducts appropriate analyses and prepared meaningful reports and presentations.
 - d. Ensures that there is follow-thru with the preparation, execution, and recording of resolutions, ordinances, development agreements, and the like.
2. Lead, manage, and conduct specialized and long-range planning efforts related to community development, planning, zoning, and sustainability.
 - a. Ensure successful implementation of the planning-related aspects of the City's Comprehensive Plan including coordinating updates to the zoning map, creating new zoning districts, and amending the zoning ordinance.
3. Supervise the Planning and Zoning Coordinator and Community Development Coordinator.
 - a. Provide input and direction related to processing of application, enforcement actions, and similar effort to ensure a fair and legal approach to planning and land use.
 - b. Monitor workloads, assign task and projects, and prioritize responsibilities.
4. Make final decisions related to the interpretation of the Unified Development Ordinance.
 - a. Take appropriate actions as warranted, which may include enforcement or amendments to the Ordinance.
 - b. Coordinate with the Director, City Administrator, Planning Commission, and City Council to prioritize and address beneficial amendments to the Ordinance.
5. Facilitate the Development Review Committee and process. Set agendas, prepare and oversee the preparation of staff reviews of projects on the agenda, actively participate in Design Review Committee meetings, and ensure proper follow up to applications so that items/requests/applications can proceed through the applicable review and approval processes.

6. Proactively monitor planning issues, opportunities, and trends – coordinating with the Director, City Administrator, and others to prioritize and address key issues and opportunities.
 - a. Identify desirable grant opportunities that further the City's vision – preparing grant applications and administering awarded grants related to planning, zoning, community development, and sustainability.
7. Provide planning background data and input to the Director related to other Community and Economic Development Department efforts, projects, and initiatives.
8. Serve as a community resource by participating in community service activities and events as requested and appropriate.
 - a. Share development review process information to help the public understand rules, regulations, and ordinances.
 - b. Educate the public on planning, zoning, and environmental/sustainability topics.
 - c. Give presentations on City planning and sustainability efforts
9. Serve as a staff liaison to Planning Commission and the Environmental Commission.
 - a. Prepare agendas, ensure meetings and public hearings are properly noticed, oversee all work of staff.
 - b. Develop annual work plans. Evaluate progress and implementation, and adjust/redirect resources as necessary.
 - c. Balance the implementation of long-range planning efforts with the demands of short-term, day-to-day planning requests and actions.
10. Actively participate in other city-wide projects, initiatives, redevelopment/development plans as requested. Provide conceptual design services, apply best-practices, conduct research, and contribute in meaningful ways.

Minimum Qualifications

Education and Experience:

- Graduation from a College or University with a Bachelor's Degree in Urban Planning, Urban Affairs, Community Development, Public Administration or a related field; and
- Six (6) or more years related full time professional experience; or
- Any equivalent combination of education and experience.
- Possession of a Minnesota driver's license.
- American Institute of Certified Planners (AICP) certificate.

Preferred Education and Experience

- Knowledge of land use regulations, development plan review and approval processes, subdivision and platting regulations and ordinances.
- Demonstrated ability in reviewing and interpreting subdivision plats, development proposals and site plans.
- Demonstrated skills and abilities in verbal, graphic and written communications.
- Knowledge of an automated office environment, including applicable computer software, such as the Microsoft Office suite of programs.
- Knowledge of GIS software.
- Master's Degree in planning or related field.

Tools and Equipment Used

Personal computer including software packages such as Microsoft Office Suite, Laserfiche software, permit management software (such as Permit Works) and financial software (such as Springbrook); phone, copy machine; fax machine; postage machine, large format and standard document scanners, TDD system.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear; use hands to finger, handle or feel objects, tools, or controls, reach with hands and arms.

The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

OTHER

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FARIBAULT POSITION DESCRIPTION

Position Title: Planning & Zoning Coordinator
Department: Community & Economic Development
FLSA Status: Exempt
Date: February 2022

General Purpose

Under the general supervision of the City Planner, the Planning & Zoning Coordinator coordinates and manages current zoning inquiries, requests, and issues in the city. This position exercises professional planning skills and judgment to review and manage building and development permits for zoning compliance with the City's Unified Development Ordinance.

Supervision Received

Works under the supervision of the City Planner.

Supervision Exercised

This position does not directly supervise others, but must coordinate with other staff within and outside of the department, and act as a resource for other city staff and residents.

Description

Under the direction and general supervision of the City Planner, the Planning and Zoning Coordinator is primarily responsible for the coordination and management of current planning and zoning requests, and the enforcement of applicable zoning ordinances. This position reviews and evaluates applications for proposed development plans, subdivisions, zoning variances, conditional use permits, and planned unit developments request. This position also conducts zoning reviews, responds to zoning inquiries, and conducts zoning enforcements – to ensure city-wide compliance with the zoning ordinance.

Essential Duties and Responsibilities

1. Conducts Zoning Reviews.
 - a. Review building permits, sign permits, zoning certificates, and similar zoning applications for compliance with the City's Unified

Development Ordinance, work with applicants as needed to ensure zoning compliance, and coordinate with the City Planner, the Building Official, and other staff as needed.

- b. Promptly review site plan applications and identify the need, if any, for additional applications, such as conditional use permits or variances. Once applications are deemed complete, coordinate with the City Planner to schedule site plans for Development Review Committee (DRC) approval, write reports and present applications to the DRC, and prepare site plan approval letter and documents.
 - c. Conduct site visits of completed projects to verify zoning and site plan approval compliance. Coordinate with Building Division on escrows (if needed) and prepare site plan certificate of completion.
 - d. Maintain records of all pertinent zoning reviews.
2. Respond to Zoning Inquiries from the public, property owners, and developers. Provide relevant zoning text language upon request, interpret city ordinance requirements, provide options and information on the application process.
3. Coordinate significant development inquiries with the City Planner and Community and Economic Development Director. Ensure that City Planner and Director are aware and informed of potential projects and zoning violations.
4. Develop and implement tools to streamline staff time spent responding to zoning inquiries - lead efforts to update and maintain the Planning Division website with clear and concise information regarding common zoning questions and applications.
5. Conduct Zoning Enforcement. This include promptly responding to zoning enforcement complaints, and manage zoning enforcement efforts with others, including but not limited to the Police Department, the Building Division, and the City's legal counsel.
 - a. Coordinate with the City Planner and the Community and Economic Development Director to identify and proactively target significant zoning violations, such as illegal temporary signs, nonconforming accessory structures, and the like.
 - b. Track ongoing zoning compliance of pertinent conditional use permits, planned unit developments, and similar development approvals.

- c. Develop and maintain detailed zoning enforcement records and maps, including closeout documentation of zoning enforcement efforts.
- 6. Work on Planning Projects with the City Planner.
 - a. Under the direction of the City Planner, prepare planning reports, resolutions, and ordinances.
 - b. Process variances and ordinances related to site plan and zoning enforcement issues.
 - c. Participate in City meetings, including but not limited to, Planning Commission and City Council meetings, as requested.

Minimum Qualifications

Education and Experience:

- Graduation from a College or University with a Bachelor's Degree in Urban Planning, Urban Affairs, Community Development, Public Administration or a related field; and
- Up to two (2) years of related full time professional experience; or
- Any equivalent combination of education and experience.
- Possession of a Minnesota driver's license or ability of obtain one prior to employment.

Preferred Experience

- Knowledge of land use regulations, development plan review and approval processes, subdivision and platting regulations and ordinances.
- Demonstrated ability in reviewing and interpreting subdivision plats, development proposals and site plans.
- Demonstrated skills and abilities in verbal, graphic and written communications.
- Knowledge of an automated office environment, including applicable computer software, such as the Microsoft Office suite of programs.
- Knowledge of GIS software.
- American Institute of Certified Planners (AICP) certified.

Tools and Equipment Used

Personal computer including software packages such as Microsoft Office Suite, Laserfiche software, permit management software (such as Permit Works) and financial software (such as Springbrook); phone, copy machine; fax machine; postage machine, large format and standard document scanners, TDD system.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear; use hands to finger, handle or feel objects, tools, or controls, reach with hands and arms.

The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

OTHER

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FARIBAUT POSITION DESCRIPTION

Position Title: Community Development Coordinator
Department: Community & Economic Development
FLSA Status: Exempt
Date: February 2022

General Purpose

Under direction and general supervision of the City Planner, the Community Development Coordinator is responsible for coordinating and managing projects and programs related to community development, historic preservation, and the integration of sustainability principles and goals into identified projects and programs for the City to support Community Vision 2040 and the implementation of the Comprehensive Plan.

Supervision Received

Works under the supervision of the City Planner.

Supervision Exercised

This position does not directly supervise others, but must coordinate with other staff within and outside of the department, and act as a resource for other city staff and residents.

Description

Under the direction and general supervision of the City Planner, the Community Development Coordinator is responsible for coordinating and managing projects and programs related to community development, historic preservation and the identification and integration of sustainability principles and goals into projects and programs community-wide. The Community Development Coordinator supports planning and sustainability functions within the Community and Economic Development Department, supports the Environmental Commission, oversee the historic preservation district, and administers special projects that advance community goals and initiatives.

Essential Duties and Responsibilities

1. Community Development. Assists in the development, implementation, and administration of new and continuing community development programs and special projects.
 - a. Coordinates and implements studies, reports, and events related to projects as assigned.

- b. Assists in the implementation of the City's adopted Downtown Master Plan, Comprehensive Plan, and other special studies and plans.
 - c. Prepares grant applications and studies as needed in support of various community development activities/projects, and assists with project administration.
 - d. Answers questions from the public related to community development functions within the department; directs the public to other staff, if necessary.
 - e. Promotes broad awareness, understanding, and involvement in the City's community development efforts.
 - f. Attends meetings as may be necessary that relate to community development functions within the department.
 - g. Supports the City Planner with other projects and tasks as assigned.
2. Historic Preservation. Manages and supports the City's Historic Preservation District. Responsibilities include supporting the Heritage Preservation Commission (HPC) as staff liaison and administering the design review and Certificate of Appropriateness process, working with the State Historic Preservation Office, US Department of the Interior, and other agencies involved in historic preservation grants, loans, and programs, and maintaining the Certified Local Government status.
- a. Makes recommendations to downtown property owners and the HPC on design reviews. Coordinates, upon request by property owners, nominations to the National Register of Historic Places.
 - b. Maintains historic property files.
 - c. Identifies projects, including public education initiatives, building improvement programs, design awards, etc. that promote preservation.
 - d. Apply for, implement, and monitor grant programs including Certified Local Government Grants and Legacy Grants.
3. Sustainability. Under the direction of the City Planner, assists in the implementation of policies and programs that support the sustainability goals and initiatives of the City.
- a. Assist with administration of GreenStep Cities, benchmarking and other public-facing programs.
 - b. Develops strategic plans and annual work plans with measurable goals for environmental, sustainability and resiliency activities followed by tracking systems and performance metrics and analyze and measure the success and cost-effectiveness of programs.
 - c. Serves as educational liaison to the public, and provides staff support to the Environmental Commission.
 - d. Identifies potential funding sources and financial incentives for implementing sustainability projects. Prepares grant applications and partnership proposals, seeks sponsorships, and manages grant compliance.

Minimum Qualifications

Education and Experience:

- Graduation from a college or university with a bachelor's degree in community development or a closely related field, and
- Up to two (2) years of related experience; or
- Any equivalent combination of education and experience.
- Possession of a Minnesota driver's license or ability to obtain one prior to employment.
- Working knowledge of the principles and practices of community development.
- Ability to accurately record and maintain records.
- Ability to establish and maintain effective working relationships with employees, supervisors, other departments, officials and the public.
- Ability to communicate effectively verbally and in writing.
- Proficiency in use of identified computer software

Tools and Equipment Used

Personal computer including software packages such as Microsoft Office Suite, Laserfiche software, permit management software (such as Permit Works) and financial software (such as Springbrook); phone, copy machine; fax machine; postage machine, large format and standard document scanners, TDD system.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear; use hands to finger, handle or feel objects, tools, or controls, reach with hands and arms.

The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

OTHER

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FARIBAULT POSITION DESCRIPTION

Position Title: Housing Coordinator
Department: Community & Economic Development
FLSA Status: Exempt
Date: February 2022

General Purpose

Under the general supervision and direction of the Community and Economic Development Director, the Housing Coordinator is responsible for administering, coordinating, and managing all aspects of the Housing and Redevelopment Authority's public housing (currently in the process of converting under RAD/Section 18 Blend conversion option), project-based rental assistance, and other property management, rental assistance and/or housing assistance programs.

Supervision Received

Works under the supervision of the Director.

Supervision Exercised

This position supervises the Community Development Specialist and Maintenance Specialist.

Description

Under general supervision from the Director, the Housing Coordinator is responsible for administering, coordinating, and managing all aspects of the Housing and Redevelopment Authority's public housing (currently in the process of converting under RAD/Section 18 Blend conversion option), project-based rental assistance, and other property management, rental assistance and/or housing assistance programs. Responsibilities includes supervision of all work activities and staff engaged in the administration of the US Department of Housing and Urban Development (HUD) and Minnesota Housing Finance Agency (MHFA) programs – not limited to managing tenant relations, lease enforcements, and monthly reporting. This position involves planning, coordinating, and developing strategies to maintain high occupancy, decrease delinquent accounts receivable, and achieve a Satisfactory or High Performer rating from HUD or MHFA. This

position manages REAC, PIC and related reporting systems, ensures compliance with all federal reporting requirements, facilitates the preparation of Public Housing Agency plans and capital fund program financial reports, Public Housing Assessment System certifications, and all HUD paper and electronic report submissions.

Essential Duties and Responsibilities

1. Housing. The Housing Coordinator is responsible for the property management and management of rental assistance programming offered by the US Department of Housing and Urban Development (HUD), the Minnesota Housing Finance Agency (MHFA), and the Elderly Housing Corporation of Faribault (Robinwood Manor), including but not limited to Low Rent Public Housing (currently in the process of converting under RAD/Section 18 Blend conversion option), project—based rental assistance (Robinwood – 51 unit building), and City-owned rental properties.
 - a. Provides residential rental property management and services as assigned. This includes preparing and monitoring fiscal policies and annual budgets for the housing programs.
 - b. Assists in planning and implementing housing operating procedures.
 - c. Develops and implements capital improvement plans, including submittal of plans to HUD and MHFA, and processing annual plan amendments if required.
 - d. Develops and implements routine and preventative maintenance programs.
 - e. Ensures compliance with complex state and federal regulations, reporting, and monitoring requirements and deadlines.
 - f. Monitors and evaluates compliance with housing authority policies and procedures.
 - g. Supervises and manages maintenance and property management employees, maintenance contractors, and professional service vendors – including preparing, processing, and enforcing annual maintenance contracts.
 - h. Coordinates all procurement activities necessary for project planning and implementation, including maintenance contracts, and ensuring that city, state, and federal procurement regulations are followed.
 - i. Keeps informed on Fair Housing Laws, regulations, PIH notices, and other HUD documents, notices, and rules. Informs the Director and HRA if/when new rules and

- regulations must be incorporated into operating procedures, policies, and plans.
- j. Responsible for all HUD monthly/annual reporting, REAC inspections, and audits.
 - k. Maintains accurate data in the HDS software and computer systems.
 - l. Enforce tenant Dwelling Leases for compliance with federal, state, local laws and policies.
 - m. Provides monthly reports to the Faribault Housing and Redevelopment Authority.
2. Rehabilitation. The Housing Coordinator manages housing rehabilitation programs offered by the Faribault Housing and Redevelopment Authority (HRA), MHFA, the US Department of Agriculture (USDA), and others.
- a. Under the direction of the Director, develops program guidelines and applications, and tracking and monitoring systems for program implementation.
 - b. Promotes programs to eligible applicants.
 - c. Processes program applications, under the supervision of the Director, preparing recommendations and applicable paperwork for awards (loan documents, satisfactions, etc.)
 - d. Researches best-practices and programs offered by other housing authorities, to make recommendations for programs that will benefit the community and further the mission of the HRA.
 - e. Monitors program budgets and makes budget recommendations for future housing rehabilitation programs.
3. Housing & Redevelopment Authority (HRA). Serves as the primary staff liaison to the Faribault HRA.
- a. Prepares agendas and monthly reports to keep the HRA members informed of program activity.
 - b. Makes program recommendations and monitors program activities and budgets. This includes reviewing legislative proposals on their potential impact.
 - c. Works with the Director on budget preparation.
4. Other Programs. Works in collaboration with the Director to develop and manage other miscellaneous housing programs including but not limited to; manufactured home programs, down payment assistance, new housing development and Housing TIF Districts, property acquisition, and elimination of blight.

- a. Develops and maintains partnerships and relationships with other agencies such as Three Rivers Community Action Inc., Habitat for Humanity, Healthy Community Initiative, Rice County Housing and Redevelopment Authority, and others.
- b. Stays informed on housing related topics, best-practices, and federal requirements.

Minimum Qualifications

- Graduation from a college or university with a bachelor's degree in housing, community development, urban affairs, urban planning or a closely related field, and
- Two (2) years of related experience; or
- Any equivalent combination of education and experience.
- Possession of a Minnesota driver's license or ability to obtain one prior to employment.

Desirable Qualifications

- Experience working with HUD programs such as Public Housing.
- Knowledge of Public Housing Administrative Plans, HUD rules and regulations and other federal regulations, experience with HUD systems including Public/Indian Housing Information Center (PIC) and housing assistance payment (HAP) utilization.
- Knowledge of property management practices and enforcing lease agreements.
- Knowledge of Fair Housing laws and other laws governing rental property and tenants' rights
- Knowledge of housing software programs and electronic data reporting systems
- Highly organized with the ability to systemize procedures.
- Ability to make daily decisions based on federal regulations.

Tools and Equipment Used

Personal computer including software packages such as Microsoft Office Suite, Laserfiche software, permit management software (such as Permit Works) and financial software (such as Springbrook); phone, copy machine; fax machine; postage machine, large format and standard document scanners, TDD system.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear; use hands to finger, handle or feel objects, tools, or controls, reach with hands and arms.

The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

OTHER

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-122 Approve Hiring of Library Receptionist

Background:

Due to a retirement, there is a need to fill a Library Receptionist position within the City of Faribault. The position was posted from April 25, 2022 to May 6, 2022.

Thirteen applications were received, reviewed and interviewed for the Library Receptionist position. The interview panel consisted of Deni Buendorf, Librarian, Allyn McColley, Librarian, and Delane James, Library Director. From those interviews, Tonya Goettl was selected as the candidate to be brought forward for recommendation to hire.

Resolution 2022-122 recommends hiring Tonya Goettl, as Library Receptionist. This is a union part-time position and Tonya would be hired at wage Grade B Step 1.

Recommendation:

Approve Resolution 2022-122, approving the hiring of Tonya Goettl as Library Receptionist for the City of Faribault.

Attachments:

1. 2022-122 Approve Hiring of Library Receptionist

CITY OF FARIBAULT

RESOLUTION #2022-122

APPROVE HIRING OF LIBRARY RECEPTIONIST

WHEREAS, the City of Faribault (the "City") presently has a vacant Library Receptionist position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Library Receptionist position with the City; and

WHEREAS, the City Council desires to fill the vacant Library Receptionist position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Tonya Goettl shall be extended an offer of employment to fill the vacant Library Receptionist position.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: May 25, 2022
SUBJECT: Approve Police Policy 324 - Bicycle Patrol

Background:

The Faribault Police Department has always strived to provide enhanced patrol and community engagement. One way to do that is through the use of bicycle patrols. These patrols offer increased officer visibility and mobility through areas in which a patrol vehicle cannot maneuver. They are also a great resource during parades, fairs and other community events. Policy 324 was established to provide guidelines for the safe and effective operation of the bicycle patrol.

Recommendation:

Approve Policy 324 - Bicycle Patrol

Attachments:

1. Policy 324 - Bicycle Patrol

Faribault Police Department

Policy #: 324	Subject: Bicycle Patrol
Issued by: Chief John Sherwin	
Personnel: Sworn Personnel	Date Issued: May 25, 2022

Purpose

The Faribault Police Department has established the Bicycle Patrol Unit (BPU) for the purpose of enhancing patrol efforts and community engagement within Faribault. Bicycle patrol has been shown to be an effective way to increase officer visibility in congested areas. A bicycle's quiet operation can provide a tactical approach to crimes in progress. The purpose of this policy is to provide guidelines for the safe and effective operation of the patrol bicycle.

Policy

Patrol bicycles may be used for regular patrol duty, traffic enforcement, parking control or special events. The use of the patrol bicycle will emphasize its mobility and visibility to the community.

Bicycles may be deployed to any area at all hours of the day or night, according to Department needs and as staffing levels allow.

Requests for specific deployment of bicycle patrol officers shall be coordinated through a supervisor.

Selection of Personnel

Licensed Police Officers who are off probation are eligible for bicycle patrol. Prior to training approval, personnel will be evaluated on their:

- A. Recognized competence and ability as evidenced by performance.
- B. Special skills or training as it pertains to the assignment.
- C. Good physical condition.
- D. Willingness to perform duties using the bicycle as a mode of transportation.

Bicycle Patrol Unit Coordinator

The BPU Coordinator will be selected by the Captain of Patrol. The BPU Coordinator shall have responsibility for the following:

- A. Organizing bicycle patrol training.

- B. Inspecting and maintaining inventory of patrol bicycles and program equipment.
- C. Scheduling maintenance and repairs.
- D. Coordinating activities between Patrol and the Community Services Division.
- E. Inspection and documentation no less than annually that bicycles not in active service are in a serviceable condition.
- F. Other activities as required to maintain the efficient operation of the unit.

Training

Participants in the program must complete an initial Department-approved bicycle-training course after acceptance into the program. Thereafter, bicycle patrol officers may receive in-service training to improve skills and refresh safety, health and operational procedures. The initial training shall minimally include the following:

- Bicycle patrol strategies
- Bicycle safety and accident prevention
- Operational tactics using bicycles

Uniforms and Equipment

Officers shall wear the department-approved uniform and safety equipment while operating the department bicycle. Safety equipment may include department-approved helmet, riding gloves, protective eyewear and approved footwear.

Bicycle patrol officers shall carry the same equipment on the bicycle patrol duty belt as they would on a regular patrol assignment.

Care and Use of Patrol Bicycles

Officers will be assigned a specially marked and equipped patrol bicycle.

Bicycles utilized for uniformed bicycle patrol shall have a “Police” decal. Every such bicycle shall be equipped with front and rear reflectors, front and rear lamps. Lamps and reflectors must meet legal requirements.

Bicycle officers shall conduct an inspection of the bicycle and equipment prior to use to ensure proper working order of the equipment. Officers are responsible for the routine care and maintenance of their equipment (e.g., tire pressure, chain lubrication, overall cleaning).

Each bicycle will have scheduled maintenance, to be performed by a Department-approved repair shop/technician.

At the end of a bicycle assignment, the bicycle shall be returned clean and ready for the next tour of duty. Bicycles in need of repair shall be reported to the Bike Coordinator and removed from service.

Officers shall not modify the patrol bicycle, remove, modify or add components except with the express approval of the bicycle supervisor or in the event of an emergency.

Vehicle bicycle racks are available should the officer need to transport the patrol bicycle. Due to possible component damage, transportation of the patrol bicycle in a trunk or on a patrol car push- bumper is discouraged.

Bicycles shall be properly secured when not in the officer's immediate presence.

Officer Responsibilities

Officers are exempt from operating the bicycle in compliance with Minnesota law while performing their duties (Minn. Stat. § 169.222 Subd. 11). Officers may operate the bicycle without lighting equipment during hours of darkness, when such operation reasonably appears necessary for officer safety and tactical considerations. Officers must use caution and care when operating the bicycle.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-123 Approve Massage License

Background:

City Staff received an application for a Massage Therapist License from Payton Vaudrin. The required background investigation is in process with the Faribault Police Department.

Recommendation:

Approve Resolution 2022-123 pending successful completion of the required background investigation by the Faribault Police Department.

Attachments:

1. 2022-123 Approve Massage Therapist License

CITY OF FARIBAULT

RESOLUTION #2022-1123

APPROVE MASSAGE THERAPIST LICENSE

WHEREAS, Payton Vaudrin has presented an application to the City of Faribault for a Massage Therapist License; and

WHEREAS, the above named has paid the proper fees and provided the required documentation; and

WHEREAS, the Police Department will complete the required background investigation;

NOW, THEREFORE BE IT RESOLVED, that the above-named applicant be granted a Massage Therapist license with the City of Faribault for the term of May 26, 2022 to January 31, 2023 pending successful completion of a background investigation by the Faribault Police Department.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: May 25, 2022
SUBJECT: Presentation of the Annual Comprehensive Financial Report

Background:

The City selected the audit firm of BerganKDV to audit the 2021 financial records of the City and assist the Finance Department in preparing the Annual Comprehensive Financial Report. This is the fifth year that the firm has completed the annual audit. Matt Mayer, Audit Partner at BerganKDV, will be presenting summary data and reviewing the communications letter related to the 2021 Annual Comprehensive Financial Report (ACFR).

The ACFR has been prepared in accordance with the award program criteria set by the National Government Finance Officers Association (GFOA). The City has been awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting for the past 30 years. The City will be submitting the 2021 Annual Comprehensive Financial Report for consideration of this award in anticipation of success for the 31st year.

Recommendation:

City Staff recommends acceptance of the 2021 Annual Comprehensive Financial Report, Communications Letter, and Reports on Compliance.

Attachments:

1. 2021 Communications Letter
2. 2021 Report on Compliance
3. 2021 Faribault Annual Comprehensive Financial Report
4. BerganKDV presentation

**City of Faribault
Rice County, Minnesota**

Communications Letter

December 31, 2021

**City of Faribault
Table of Contents**

Report on Matters Identified as a Result of the Audit of the Basic Financial Statements	1
Required Communication	3
Financial Analysis	8
Emerging Issue	22

Report on Matters Identified as a Result of the Audit of the Basic Financial Statements

Honorable Mayor and Members of the
City Council and Management
City of Faribault
Faribault, Minnesota

In planning and performing our audit of the basic financial statements of the governmental activities, business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Faribault, Minnesota, as of and for the year ended December 31, 2021, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error, or fraud may occur and not be detected by such controls.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the City's basic financial statements will not be prevented, or detected and corrected, on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

The accompanying memorandum also includes financial analysis provided as a basis for discussion. The matters discussed herein were considered by us during our audit and they do not modify the opinion expressed in our Independent Auditor's Report dated May 17, 2022, on such statements.

This communication, which is an integral part of our audit, is intended solely for the information and use of the City Council and management and others within the City and state oversight agencies and is not intended to be, and should not be, used by anyone other than these specified parties.

Bergan KDV Ltd.

Minneapolis, Minnesota
May 17, 2022

City of Faribault Required Communication

We have audited the basic financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2021. Professional standards require that we advise you of the following matters related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express opinions about whether the basic financial statements prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the basic financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the basic financial statements are free of material misstatement. An audit of the basic financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgement, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Generally accepted accounting principles provide for certain Required Supplementary Information (RSI) to supplement the basic financial statements. Our responsibility with respect to the RSI, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI was not audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we do not express an opinion or provide any assurance on the RSI.

Our responsibility for the supplementary information accompanying the basic financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the basic financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Our responsibility with respect to the other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information was not audited and we do not express an opinion or provide any assurance on it.

City of Faribault Required Communication

Our Responsibility in Relation to *Government Auditing Standards*

As communicated in our engagement letter, part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of the City's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

Our Responsibility in Relation to Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)

As communicated in our engagement letter, in accordance with the Uniform Guidance, we examined on a test basis, evidence about the City's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the City's compliance with those requirements. While our audit provided a reasonable basis for our opinion, it did not provide a legal determination on the City's compliance with those requirements.

In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

We have identified the following significant risks of material misstatement:

- Risk of improper revenue recognition
- Risk related to segregation of accounting duties
- Risk of management override of internal control
- Risk of misappropriation of assets

City of Faribault Required Communication

Qualitative Aspects of the City's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in the notes to basic financial statements. There have been no initial selection of accounting policies and no changes to significant accounting policies or their application during 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management's current judgements. Those judgements are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgements. The most sensitive estimates affecting the basic financial statements relate to:

Depreciation – The City is currently depreciating its capital assets over their estimated useful lives, as determined by management, using the straight-line method.

Expense Allocation – Certain expenses are allocated to programs based on an estimate of the benefit to that particular program. Examples are salaries, benefits, and supplies.

Total Other Post Employment Benefits (OPEB) Liability, Deferred Outflows of Resources Related to OPEB, and Deferred Inflows of Resources Related to OPEB – These balances are based on an actuarial study using the estimates of future obligations of the City for post employment benefits.

Net Pension Liability, Deferred Outflows of Resources Related to Pensions and Deferred Inflows of Resources Related to Pensions – These balances are based on an allocation by the pension plans using estimates based on contributions.

We evaluated the key factors and assumptions used to develop the accounting estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain basic financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The basic financial statement disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

City of Faribault Required Communication

Uncorrected and Corrected Misstatements

For the purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effects of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the basic financial statements taken as a whole and each applicable opinion unit. Management has corrected all such misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the basic financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's basic financial statements or the auditor's report. No such disagreements arose during the course of our audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management has informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the City, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City's auditor.

Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the City's annual reports, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information.

We applied certain limited procedures to the RSI that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

**City of Faribault
Required Communication**

Other Information Included in Annual Reports (Continued)

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

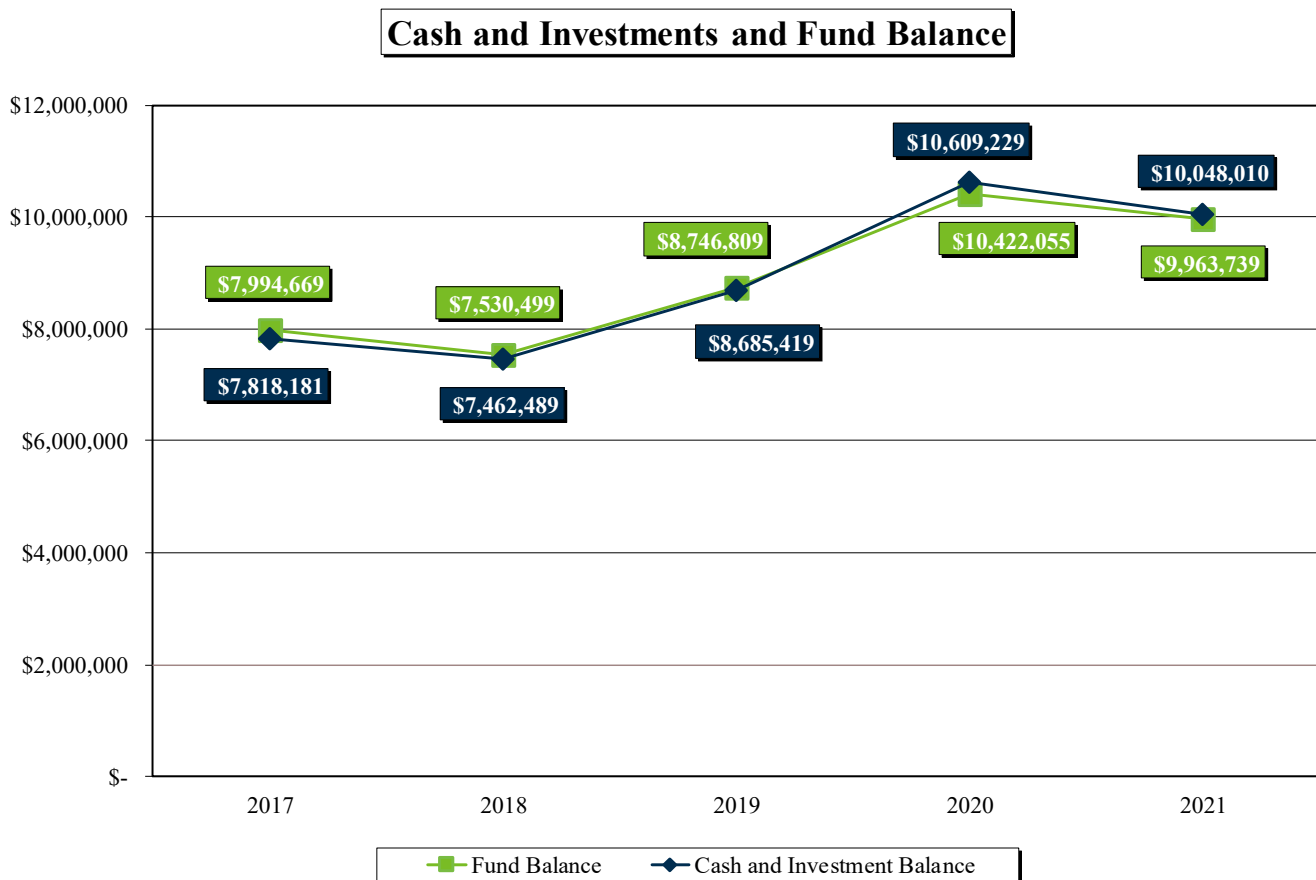
We were not engaged to report on the other information accompanying the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

City of Faribault Financial Analysis

The following pages provide graphic representations of select data pertaining to the financial position and operations of the City for the past five years. Our analysis of each graph is presented to provide a basis for discussion of past performance and how implementing certain changes may enhance future performance. We suggest you view each graph and document if our analysis is consistent with yours. A subsequent discussion of this information should be useful for planning purposes.

General Fund – Fund Balance

The following graph illustrates the relationship between cash and investments and fund balance over the past five years. At December 31, 2021, the General Fund balance consisted of \$76,053 nonspendable, \$151,608 restricted, \$66,000 committed, \$411,088 assigned, and \$9,258,990 unassigned. The total unassigned fund balance represented over six months of expenditures at current levels. The City's Fund Balance Policy states that the City will maintain an unassigned fund balance amount not less than 35% and a maximum of 50% of the next year's budgeted expenditures in the General Fund. Based on the 2022 budgeted expenditures of \$18,522,262, the City's unassigned General Fund balance was at 50% at December 31, 2021.



On the following pages, we will discuss the revenues and expenditures of the General Fund and the variations in the fund balance.

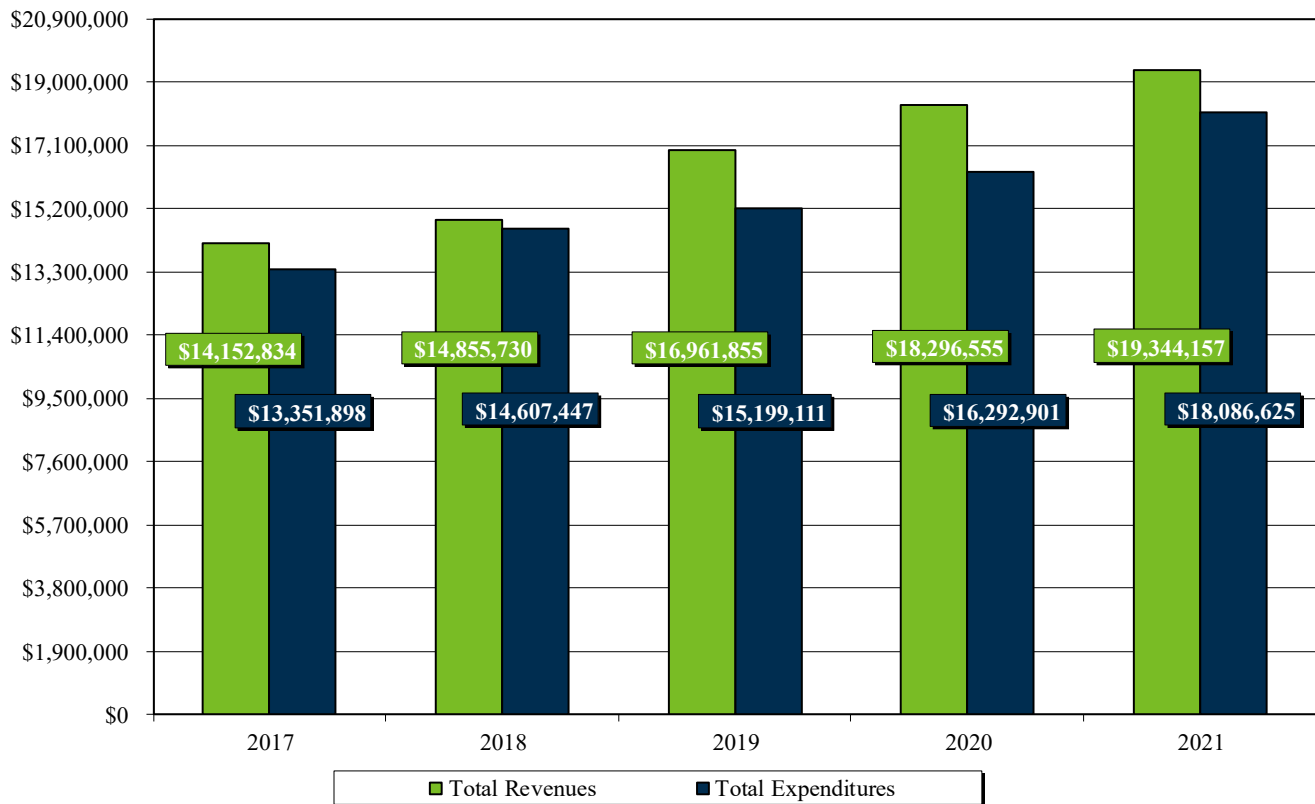
City of Faribault Financial Analysis

General Fund – Revenues and Expenditures

The following table and graph show the overall operations of the General Fund. Revenues have fluctuated over the five years shown from a high in 2021 of \$19,344,157 to a low of \$14,152,834 in 2017. Overall, from 2017 to 2021, revenues have increased \$5,191,323. Similarly, expenditures have fluctuated over the five years presented. In 2021, expenditures were \$18,086,625, an increase from the prior year expenditure total of \$16,292,901. Since 2017, expenditures have increased \$4,734,727. Transfers out were made for capital related items.

	2017	2018	2019	2020	2021
Revenues	\$ 14,152,834	\$ 14,855,730	\$ 16,961,855	\$ 18,296,555	\$ 19,344,157
Expenditures	13,351,898	14,607,447	15,199,111	16,292,901	18,086,625
Proceeds from the sale of capital assets	1,803	-	-	1	-
Net transfers	(1,059,090)	(1,196,727)	(712,453)	(546,434)	(1,715,848)
Net change in fund balance	\$ (256,351)	\$ (948,444)	\$ 1,050,291	\$ 1,457,221	\$ (458,316)

Revenues and Expenditures



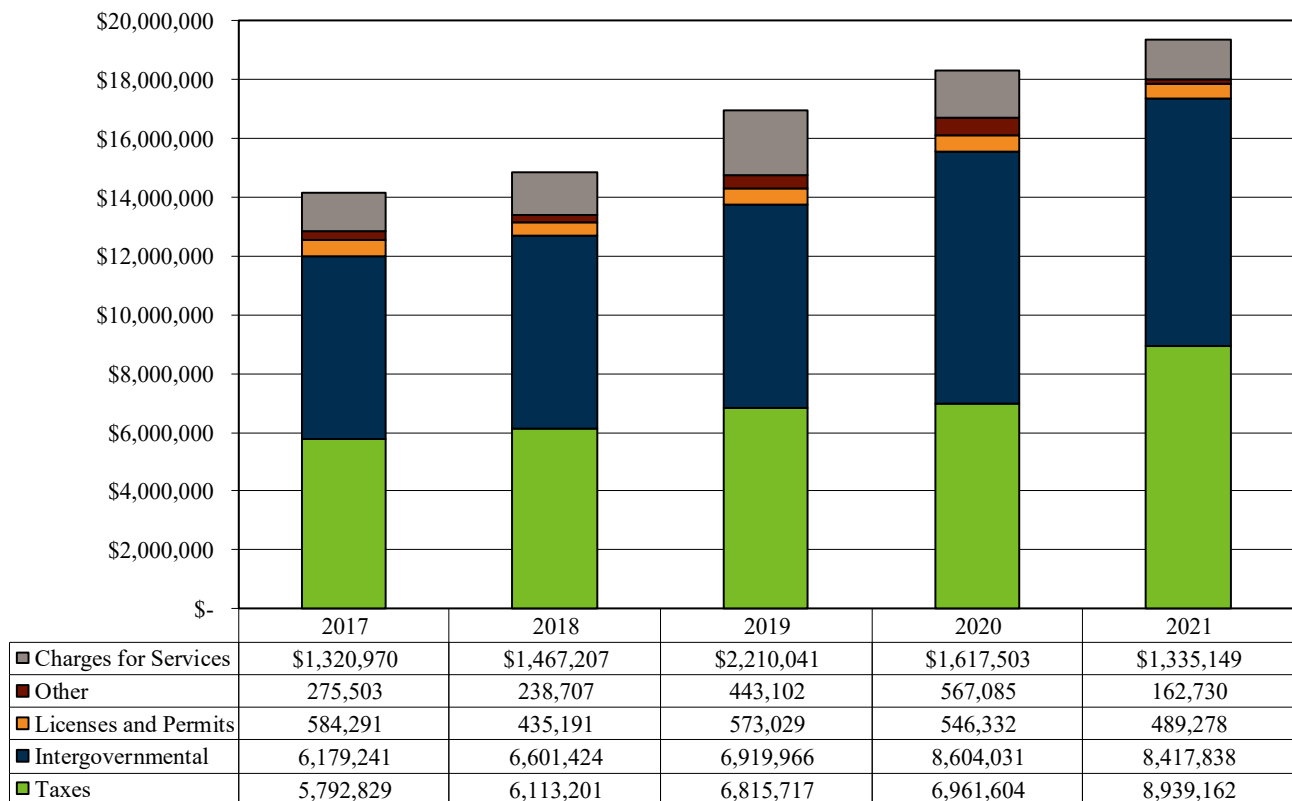
City of Faribault Financial Analysis

General Fund – Revenues

The following graph presents comparisons of revenues by type, illustrating the majority of revenue for the City is from taxes, intergovernmental sources, and charges for services. These three sources represent 46.2%, 43.5%, and 6.9% of total General Fund revenues, respectively. Other revenues include items such as licenses and permits, fines and forfeitures, special assessments, investment earnings, and other miscellaneous items.

Revenues of the General Fund increased from 2020 to 2021 by \$1,047,602. Property taxes increased \$1,977,558 due to an increase in the amount of property tax levied for the General Fund. This increase was partially offset by charges for services decreasing by \$282,354 due to a decline in franchise fees. Intergovernmental revenue decreased \$186,193 due to funding received from Coronavirus Aid, Relief, and Economic Security Act (CARES) in 2020. The other revenue category decreased \$404,355 due in large part to a decline in investment earnings in 2021 compared to 2020.

General Fund Revenues



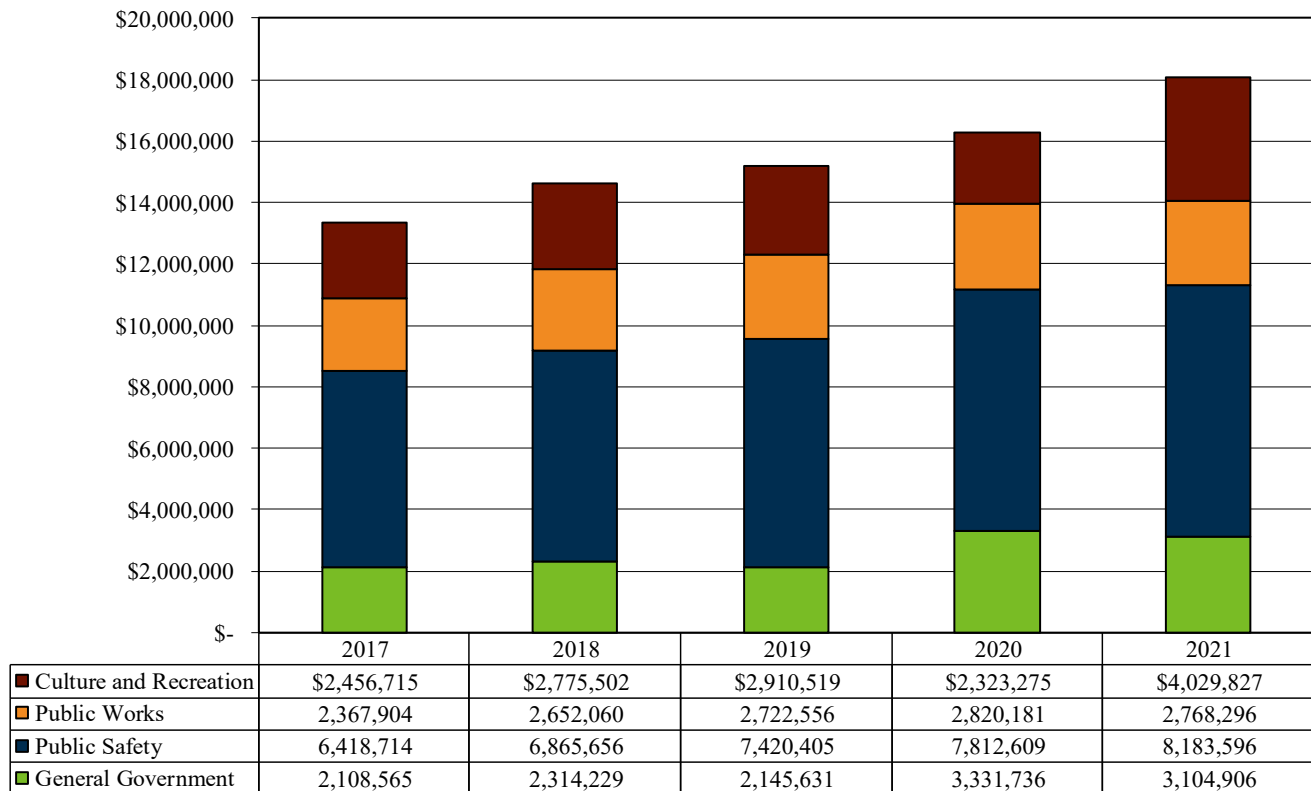
City of Faribault Financial Analysis

General Fund – Expenditures

The graph below represents the breakdown of expenditures by department. Public safety continues to comprise the largest portion of General Fund expenditures, representing 45.3%. Overall, General Fund expenditures increased \$1,793,724 from 2020.

Culture and recreation had the largest increase of \$1,706,552 due in large part to the greater effects of COVID-19 on programming in 2020, specifically a drop in temporary employee wages in the previous year. Public safety increased \$370,987 as a result of increased operating expenditures, increased claims and insurance costs, and increased salary and benefit expenditures. General government decreased \$226,830 related to tax abatements being moved to another fund and donations to civic organizations in the previous year.

General Fund Expenditures



**City of Faribault
Financial Analysis**

General Fund – Budgetary Comparison

	Original Budget	Final Budget	Actual Amounts	Variance With Final Budget -
Revenues				
Property taxes	\$ 8,825,835	\$ 8,938,835	\$ 8,939,162	\$ 327
Special assessments	16,600	16,600	3,342	(13,258)
Licenses and permits	496,305	496,305	489,278	(7,027)
Intergovernmental	7,074,074	7,074,074	8,417,838	1,343,764
Charges for services	1,430,984	1,434,156	1,335,149	(99,007)
Fines and forfeitures	145,000	145,000	148,970	3,970
Miscellaneous revenues	423,171	447,271	10,418	(436,853)
Total revenue	18,411,969	18,552,241	19,344,157	791,916
Expenditures				
General government	3,085,609	3,363,726	3,104,906	(258,820)
Public safety	8,295,953	8,371,007	8,183,596	(187,411)
Public works	2,885,004	2,892,294	2,768,296	(123,998)
Culture and recreation	4,135,403	4,208,371	4,029,827	(178,544)
Contingency	10,000	10,000	-	(10,000)
Total expenditures	18,411,969	18,845,398	18,086,625	(758,773)
Excess of revenue over (under) expenditures	-	(293,157)	1,257,532	1,550,689
Other Financing Sources (Uses)				
Net transfers	-	(2,141)	(1,715,848)	(1,713,707)
Net change in fund balances	\$ -	\$ (295,298)	\$ (458,316)	\$ (163,018)

Overall, actual revenue was \$791,916, or 4.3%, over budget. The intergovernmental category was \$1,343,764 over budget due to funding received through the American Rescue Plan Act that was not budgeted. Miscellaneous revenues were \$436,853 under budget due investment earnings falling below budgeted amounts along with the budgeting of miscellaneous uses of fund balance in this category. All other revenue categories were relatively consistent with the budget.

Overall, actual expenditures were less than budgeted amounts by \$758,773. General government came in under budget by \$258,820 due primarily to less-than-anticipated spending for legal fees and professional fees, along with some vacancies in employee positions throughout the year. Public safety was under budget \$187,411 due in part to conservative budgeting for full-time and part-time employee salaries and benefits. Culture and recreation was under budget \$178,544 due in part to less temporary employee wages and less support and maintenance needs than anticipated. Public works came in \$123,998 with less expenditures incurred for overtime, insurance costs, and supplies and materials than budgeted.

City of Faribault Financial Analysis

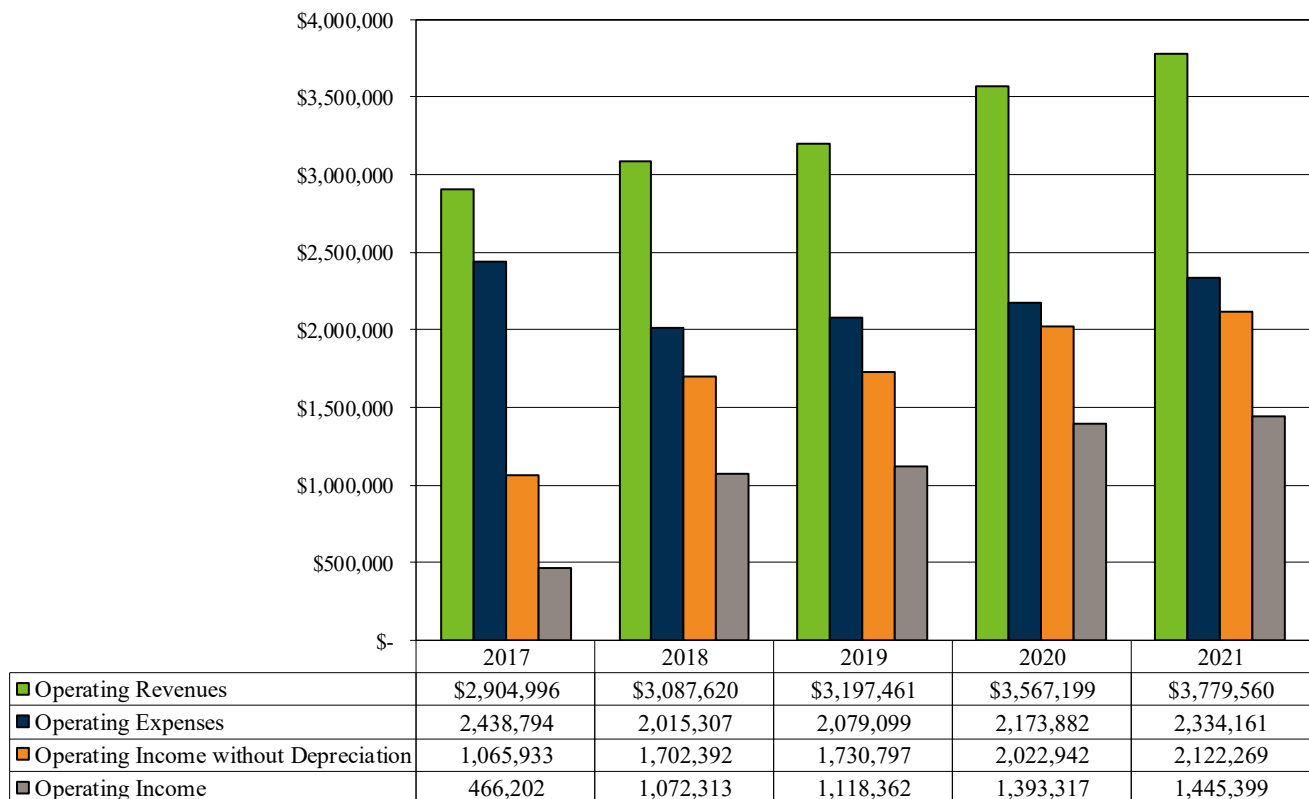
Water Enterprise Fund

The following graph illustrates the current operations of the Water Fund for the past five years. Operating income is shown with and without depreciation below.

Operating revenue increased \$212,361, or 6.0%, from 2020 due to increased rates and consumption during 2021. Operating expenses increased by \$160,279, or 7.4%. The increase is due in part to increased expenses for maintenance costs in 2021. The net effect of the increased revenues and increased expenses is operating income of \$1,445,399.

Enterprise funds may be used to account for any activity in which a fee is charged. It is not required to have the fee support the entire activity; however, the basic premise in establishing an enterprise fund is that the activity will be operated similar to a business. Therefore, it is expected the enterprise fund would at least be able to meet its obligations currently and into the future.

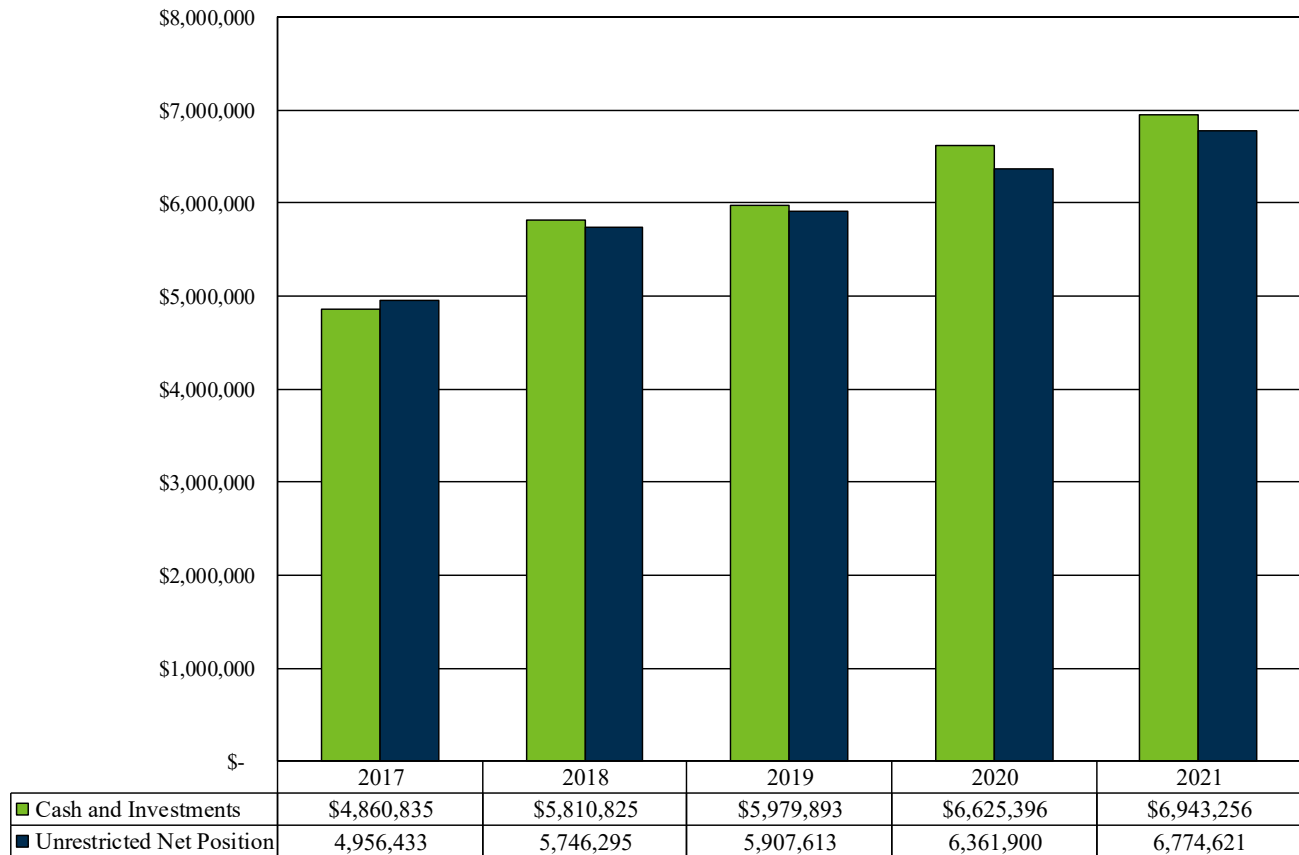
Water Operations



City of Faribault Financial Analysis

Water Enterprise Fund (Continued)

Water Fund



This graph shows the cash & investment and unrestricted net position balances as of December 31 for the last five years. The Water Fund cash and investment balance has increased \$2,082,421 since 2017. The cash and investment balance increased \$317,860 during 2021 while the unrestricted net position for the Water Fund increased \$412,721 during the same time period.

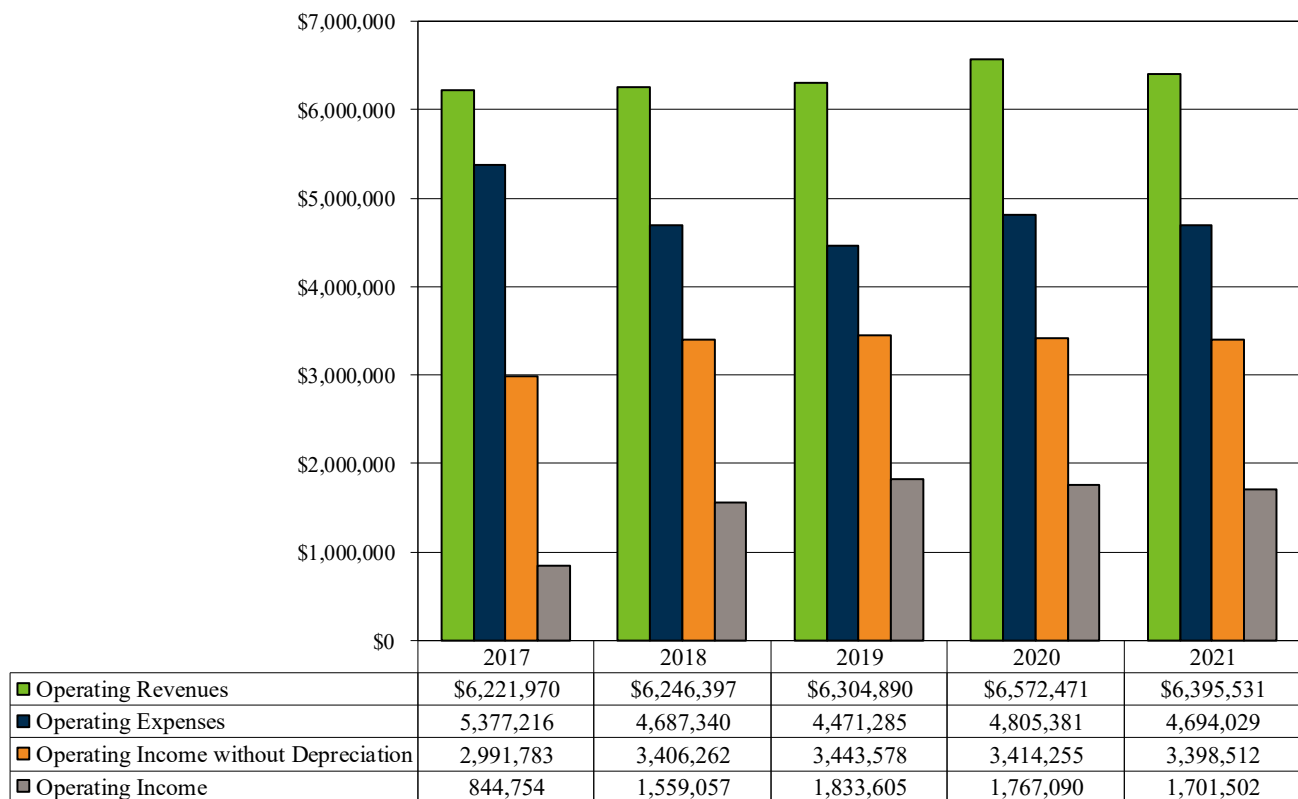
City of Faribault Financial Analysis

Sewer Enterprise Fund

The following graph illustrates the current operations of the Sewer Fund for the past five years. Operating income is shown with and without depreciation below.

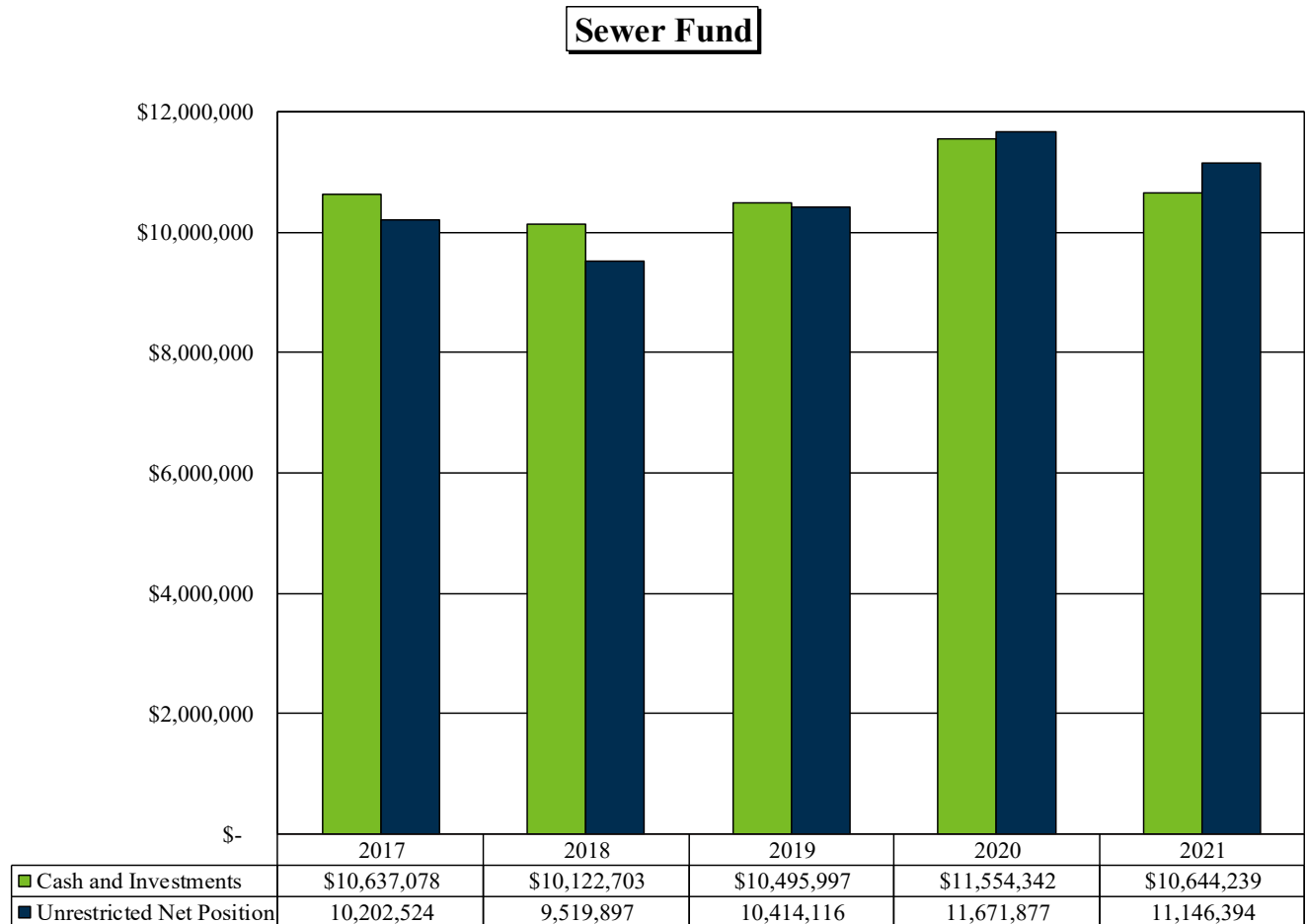
The Sewer Fund has shown an operating income in each of the five years presented. In 2021, the Fund showed an operating income of \$1,701,502. This is a decrease in operating income of \$65,588 from 2020. The Fund experienced a decrease in operating revenue of \$176,940 due to decreases in sewer access charge revenue. Operating expenses decreased \$111,352 due in part to a decrease in the amount of pension expense recognized for 2021.

Sewer Operations



**City of Faribault
Financial Analysis**

Sewer Enterprise Fund (Continued)



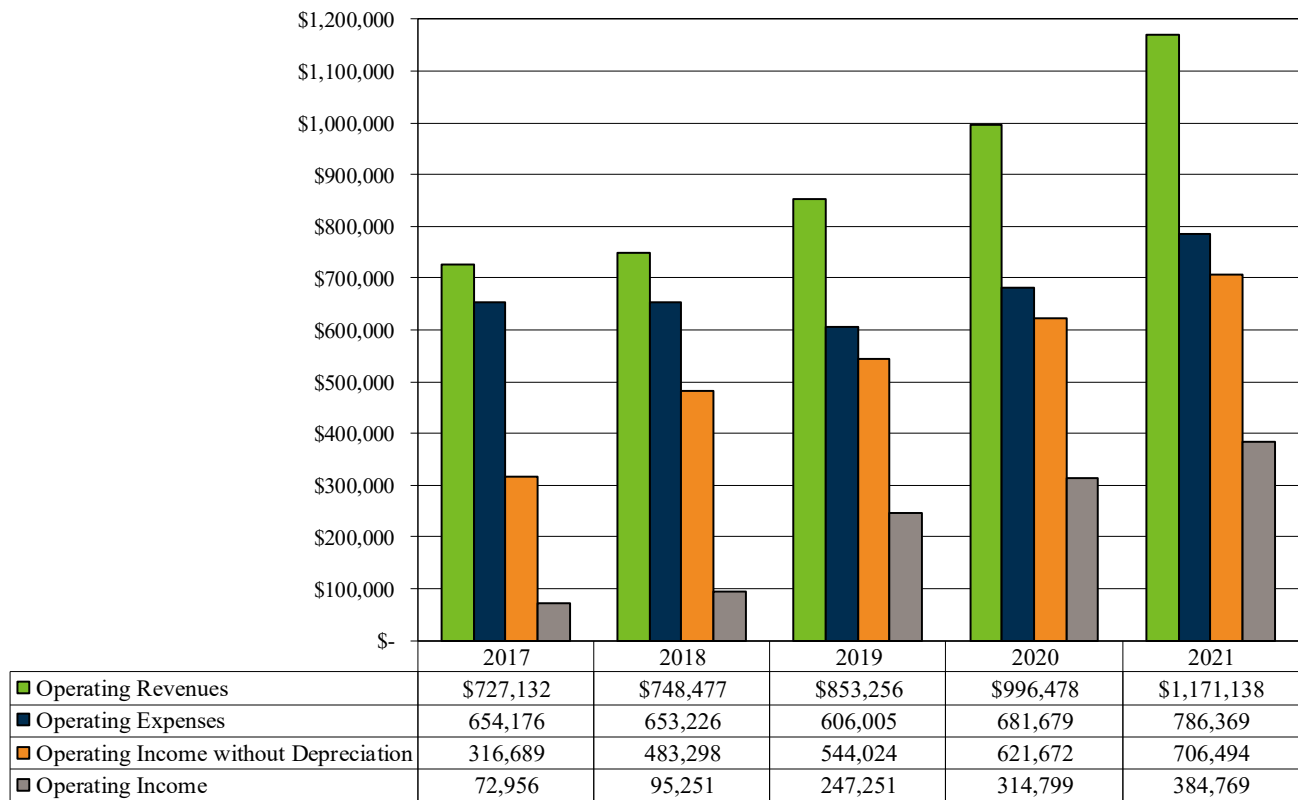
The graph above shows the cash and investment and unrestricted net position balances as of December 31 for the last five years. The Sewer Fund cash and investment balance decreased \$910,103 while the unrestricted net position decreased \$525,483 in 2021.

City of Faribault Financial Analysis

Storm Water Enterprise Fund

The following graph illustrates the current operations of the Storm Water Fund for the past five years. For all five years shown, the City's Storm Water Fund has generated an operating income. Operating revenue increased \$174,660 or 17.5%, while expenses increased \$104,690, or 15.4%, compared to 2020. Revenue increased with increased rates while expenses increased due in part to increased engineering costs. The net effect of the changes in revenues and expenses is operating income of \$384,769.

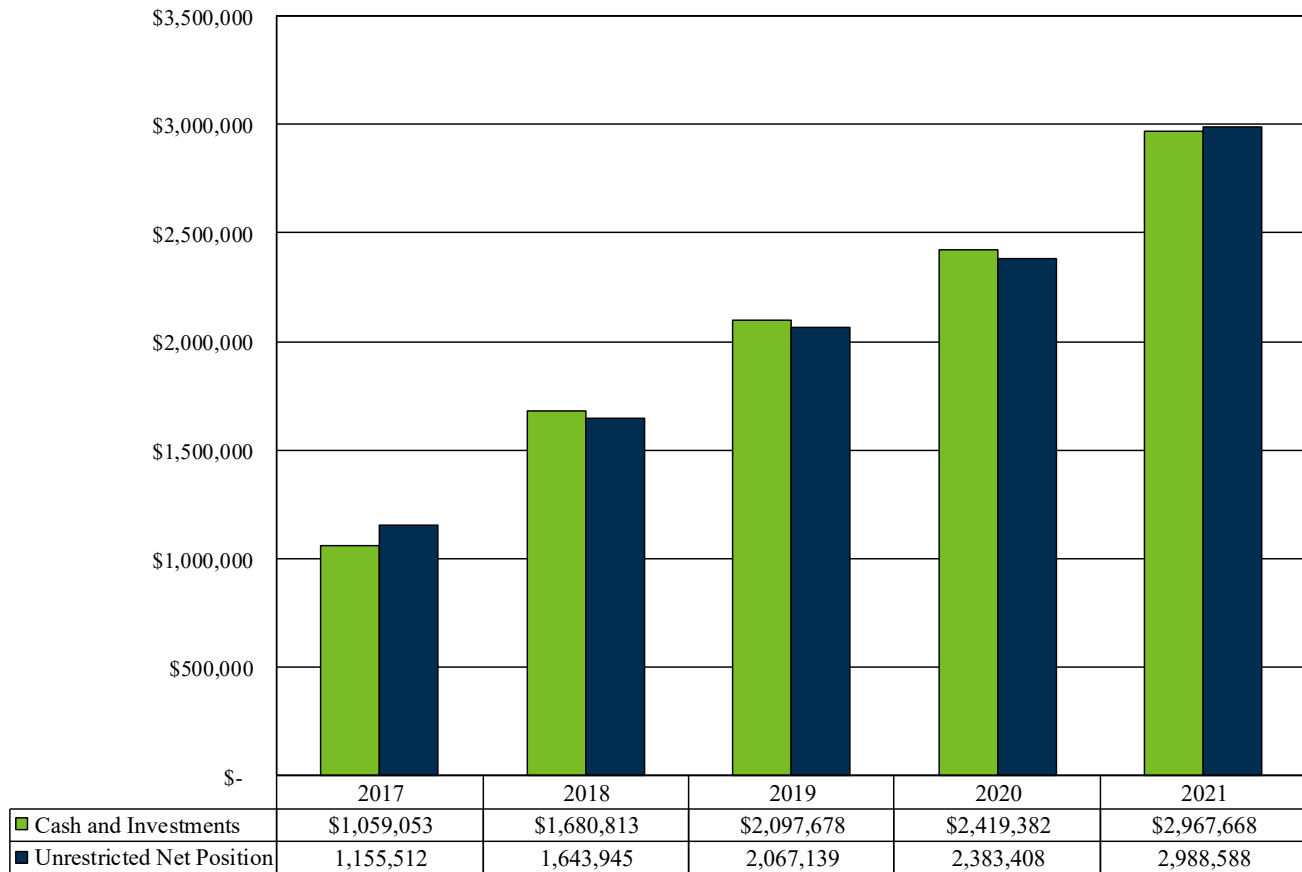
Storm Sewer Operations



**City of Faribault
Financial Analysis**

Storm Water Enterprise Fund (Continued)

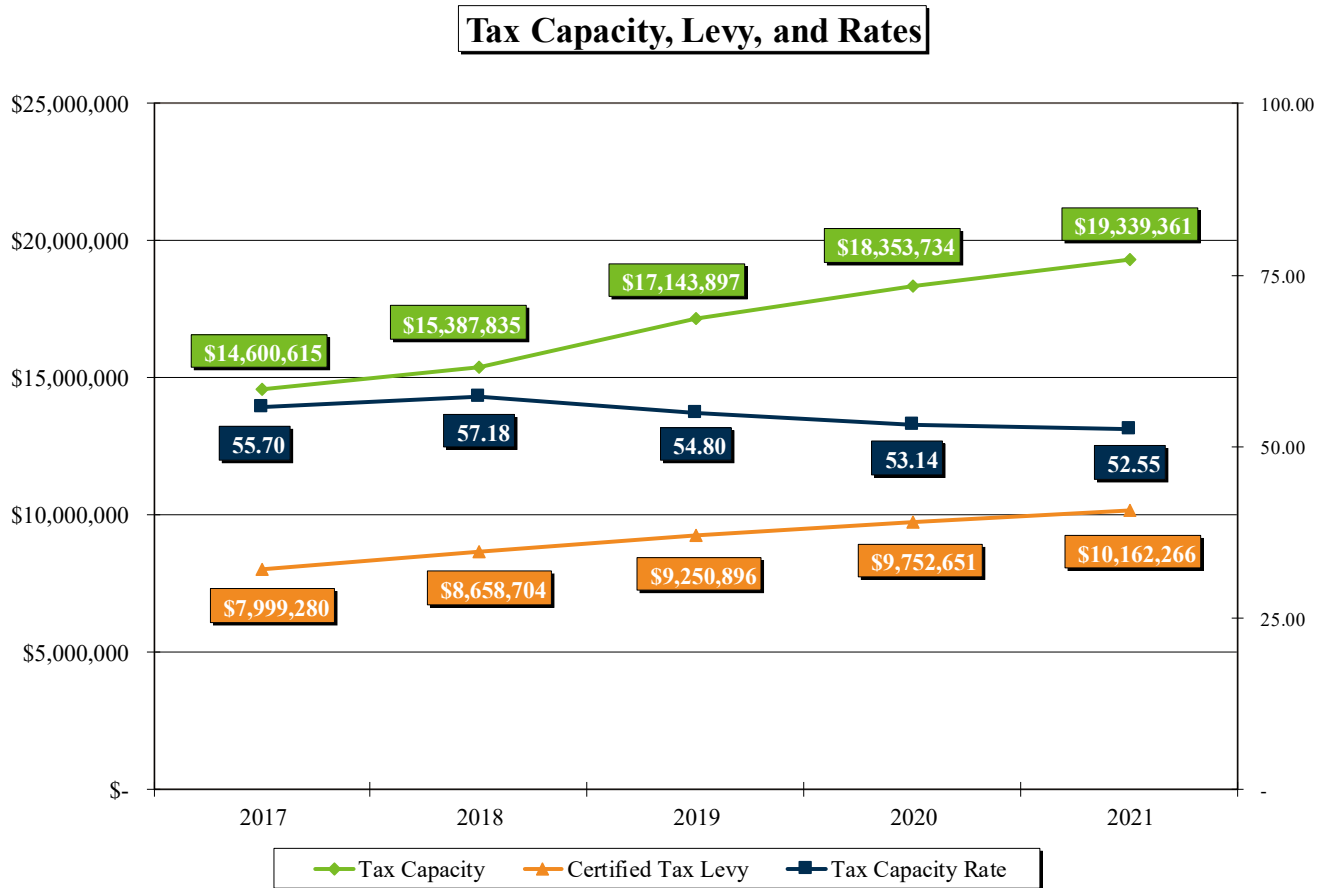
Storm Sewer Fund



As of December 31, 2021, the Storm Water Fund had an ending net cash and investment balance of \$2,967,668. This is an increase of \$548,286 compared to 2020. Unrestricted net position at year-end was \$2,988,588.

City of Faribault Financial Analysis

Tax Capacity, Levy, and Rates



The chart above graphs the tax capacity (not including Tax Increment Financing (TIF) Districts), tax capacity rate and certified tax levy for 2017 through 2021. The tax capacity is based on total tax capacity, prior to adjustments for captured TIF.

Comparing 2017 through 2021, the City's tax capacity has increased from \$14,600,615 to \$19,339,361 or \$4,738,746 in five years. This is a 32.5% increase in tax capacity. The City's certified levy over this same time frame has increased \$2,162,986, or 27.0%.

City of Faribault Financial Analysis

Governmental Activities

The tables below and on the following page illustrate the City's various sources of revenue and expenditures per capita over a three-year period in comparison to 2020 data for Minnesota cities ranked by various sizes.

Governmental Funds Revenue Per Capita with State-Wide Averages by Population Class

Year Population	State-Wide*			City of Faribault**		
	December 31, 2020			2019	2020	2021
	2,500-10,000	10,000-20,000	20,000-100,000	23,912	23,912	23,912
Property taxes	\$ 540	\$ 517	\$ 537	\$ 388	\$ 409	\$ 445
Tax increments	34	33	44	1	1	1
Franchise fees and other taxes	49	61	45	47	10	-
Special assessments	54	39	54	28	27	25
Licenses and permits	36	39	46	24	23	20
Intergovernmental revenues	474	367	273	729	494	445
Charges for services	112	89	90	119	112	114
Other	83	69	69	54	62	134
Total revenue	<u>\$ 1,382</u>	<u>\$ 1,214</u>	<u>\$ 1,158</u>	<u>\$ 1,390</u>	<u>\$ 1,138</u>	<u>\$ 1,184</u>

* State-wide data obtained from the Office of the State Auditor's *2020 Minnesota City Finances Report*. Comparative data for 2021 is not yet available.

** Population was estimated based on latest available data.

The City traditionally receives sizeable intergovernmental revenues, including Local Government Aid and, thus, has consistently shown slightly lower tax revenues and lower special assessments revenues per capita and higher intergovernmental revenues per capita compared to the state averages.

City of Faribault Financial Analysis

Governmental Activities (Continued)

Governmental Funds Expenditures Per Capita with State-Wide Averages by Population Class

Year Population	State-Wide*			City of Faribault**		
	December 31, 2020			2019	2020	2021
	2,500-10,000	10,000-20,000	20,000-100,000	23,912	23,912	23,912
Current						
General government	\$ 176	\$ 140	\$ 118	\$ 94	\$ 175	\$ 133
Public safety	315	288	320	311	330	342
Public works	147	122	112	116	123	125
Culture and recreation	100	112	95	170	144	173
Other	96	108	104	50	36	41
Total current	<u>\$ 834</u>	<u>\$ 770</u>	<u>\$ 749</u>	<u>\$ 741</u>	<u>\$ 808</u>	<u>\$ 814</u>
Capital outlay and construction	<u>\$ 585</u>	<u>\$ 428</u>	<u>\$ 331</u>	<u>\$ 663</u>	<u>\$ 309</u>	<u>\$ 247</u>
Debt service						
Principal	\$ 172	\$ 149	\$ 91	\$ 58	\$ 60	\$ 108
Interest and fiscal	45	42	33	12	11	13
Total debt service	<u>\$ 217</u>	<u>\$ 191</u>	<u>\$ 124</u>	<u>\$ 70</u>	<u>\$ 71</u>	<u>\$ 121</u>

* State-wide data obtained from the Office of the State Auditor's *2020 Minnesota City Finances Report*. Comparative data for 2021 is not yet available.

** Population was estimated based on latest available data.

The City's debt service expenditures for 2019 and 2020 were less than the state-wide average for a city of a comparable population. Debt service expenditures increased in 2021 to a comparable level to the State-wide averages. Overall, governmental expenditures decreased \$6 per capita when comparing 2020 to 2021. The decrease was a result of the variance in capital outlay and construction as the City had significant expenditures on several large street improvement projects in 2020. Current expenditures per capita were fairly consistent from 2020 to 2021.

City of Faribault Emerging Issue

Executive Summary

The following is an executive summary of financial and business related updates to assist you in staying current on emerging issues in accounting and finance. This summary will give you a preview of the new standards that have been recently issued and what is on the horizon for the near future. The most recent and significant update includes:

- **Accounting Standard Update – GASB Statement No. 87 – Leases** – GASB has issued GASB Statement No. 87 relating to accounting and financial reporting for leases. This new statement establishes a single model for lease accounting based on the principle that leases are financing of the right to use an underlying asset.

The following is an extensive summary of the current update. As your continued business partner, we are committed to keeping you informed of new and emerging issues. We are happy to discuss this issue with you further and its applicability to your City.

Accounting Standard Update – GASB Statement No. 87 – *Leases*

The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' basic financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

A lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the leases guidance, unless specifically excluded in this Statement.

A short-term lease is defined as a lease that, at the commencement of the lease term, has a maximum possible term under the lease contract of 12 months (or less), including any options to extend, regardless of their probability of being exercised. Lessees and lessors should recognize short-term lease payments as outflows of resources or inflows of resources, respectively, based on the payment provisions of the lease contract.

City of Faribault Emerging Issue

Accounting Standard Update – GASB Statement No. 87 – *Leases* (Continued)

A lessee should recognize a lease liability and a lease asset at the commencement of the lease term, unless the lease is a short-term lease or it transfers ownership of the underlying asset. The lease liability should be measured at the present value of payments expected to be made during the lease term (less any lease incentives). The lease asset should be measured at the amount of the initial measurement of the lease liability, plus any payments made to the lessor at or before the commencement of the lease term and certain direct costs. A lessee should reduce the lease liability as payments are made and recognize an outflow of resources (for example, expense) for interest on the liability. The lessee should amortize the lease asset in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying asset. The notes to basic financial statements should include a description of leasing arrangements, the amount of lease assets recognized, and a schedule of future lease payments to be made.

A lessor should recognize a lease receivable and a deferred inflow of resources at the commencement of the lease term, with certain exceptions for leases of assets held as investments, certain regulated leases, short-term leases, and leases that transfer ownership of the underlying asset. A lessor should not derecognize the asset underlying the lease. The lease receivable should be measured at the present value of lease payments expected to be received during the lease term. The deferred inflow of resources should be measured at the value of the lease receivable plus any payments received at or before the commencement of the lease term that relate to future periods. A lessor should recognize interest revenue on the lease receivable and an inflow of resources (for example, revenue) from the deferred inflows of resources in a systematic and rational manner over the term of the lease. The notes to basic financial statements should include a description of leasing arrangements and the total amount of inflows of resources recognized from leases.

GASB Statement No. 87 is effective for reporting periods beginning after June 15, 2021.

Information provided above was obtained from www.gasb.org.

**City of Faribault
Rice County, Minnesota**

**Reports on Compliance with
Government Auditing Standards,
Uniform Guidance, and Legal Compliance**

December 31, 2021

**City of Faribault
Table of Contents**

Schedule of Expenditures of Federal Awards	1
Notes to Schedule of Expenditures of Federal Awards	2
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	3
Report on Compliance for each Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance	5
Schedule of Findings and Questioned Costs	8
Minnesota Legal Compliance	10

City of Faribault
Schedule of Expenditures of Federal Awards
Year Ended December 31, 2021

Federal Agency/Pass Through Agency/Program Title	Federal CFDA Number	Federal Expenditures
U.S. Department of Housing and Urban Development		
Received directly		
Public Housing Capital Fund	14.872	\$ 286,930
Public and Indian Housing	14.850	<u>113,245</u>
Total U.S. Department of Housing and Urban Development		<u>400,175</u>
U.S. Department of Transportation		
Passed through the State of Minnesota		
Highway Planning and Construction	20.205	<u>1,661,462</u>
U.S. Department of Treasury		
Passed through the State of Minnesota		
American Rescue Plan Act	21.027	<u>1,305,759</u>
Environmental Protection Agency		
Passed through the State of Minnesota		
Capitalization Grants for Drinking Water State Revolving Funds	66.468	<u>1,369,065</u>
Total Federal Expenditures		<u><u>\$ 4,736,461</u></u>

City of Faribault
Notes to Schedule of Expenditures of Federal Awards

NOTE 1 – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the City of Faribault, Minnesota and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the Uniform Guidance. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in, the preparation of the basic financial statements.

NOTE 2 – PASS-THROUGH GRANT NUMBERS

All pass-through entities listed above use the same CFDA numbers as the federal grantors to identify these grants and have not assigned any additional identifying numbers.

NOTE 3 – INDIRECT COST RATE

The City did not elect to use the 10 percent de minimis indirect cost rate, as allowed under the Uniform Guidance.

NOTE 4 – OUTSTANDING LOANS

As of December 31, 2021, the city had outstanding loans with the Minnesota Public Facilities Authority in the amount of \$8,938,795 related to the Capitalization Grants for Drinking Water State Revolving Funds program (CFDA 66.468).

**Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Faribault
Faribault, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Faribault, Minnesota as of and for the year ended December 31, 2021, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 17, 2022.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in dark ink that reads "BergankDV Ltd." with a period at the end.

Minneapolis, Minnesota
May 17, 2022

**Report on Compliance for each Major Federal Program
and Report on Internal Control over Compliance Required by
the Uniform Guidance**

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Faribault
Faribault, Minnesota

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the City's major federal program for the year ended December 31, 2021. The City's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the City complied in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2021.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Example Entity's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Report on Internal Control over Compliance (Continued)

Our consideration of internal control over compliance was for the limited purpose described in Auditor's Responsibilities for the Audit of Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Rewards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Faribault, Minnesota, as of and for the year ended December 31, 2021, and the related notes to financial statements which collectively comprise the City's basic financial statements. We issued our report thereon dated May 17, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements.

The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Minneapolis, Minnesota
May 17, 2022

City of Faribault
Schedule of Findings and Questioned Costs

SECTION I – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued:	We issued an unmodified opinion on the fair presentation of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information in accordance with accounting principles generally accepted in the United States of America (GAAP).
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	No
Noncompliance material to financial statements noted?	No

Federal Awards

Type of auditor’s report issued on compliance for major programs:	Unmodified
Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	No
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No

Identification of Major Programs

CFDA No.:	21.027
Name of Federal Program or Cluster:	American Rescue Plan Act
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low risk auditee?	Yes

**City of Faribault
Schedule of Findings and Questioned Costs**

SECTION II – FINANCIAL STATEMENT FINDINGS

There were no financial statement findings.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

There were no Federal award findings.

There were no questioned costs.

SECTION IV – PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None

Minnesota Legal Compliance

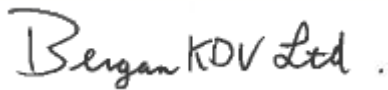
Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Faribault
Faribault, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Faribault, Minnesota as of and for the year ended December 31, 2021, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 17, 2022.

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to *Minnesota Statute* § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in dark ink that reads "BergankDV Ltd." followed by a period. The signature is written in a cursive, slightly stylized font.

BergankDV Ltd.

Minneapolis, Minnesota
May 17, 2022



PREPARED BY:

FINANCE DEPARTMENT

Jeanne Day
Finance Director

Member GFOA of U.S. and Canada
Published May 17, 2022

CITY OF FARIBAULT
FARIBAULT, MINNESOTA

COMPREHENSIVE
ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED
DECEMBER 31, 2021

City of Faribault, Minnesota
Comprehensive Annual Financial Report
Table of Contents

	Page
Introductory Section	
Letter of Transmittal	1
City Directory	5
Organizational Chart	6
GFOA Certificate of Achievement for Excellence in Financial Reporting	7
Financial Section	
Independent Auditor's Report	9
Management's Discussion and Analysis	13
Basic Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position	26
Statement of Activities	28
Fund Financial Statements	
Governmental Funds	
Balance Sheet	30
Reconciliation of the Balance Sheet to the Statement of Net Position	31
Statement of Revenues, Expenditures, and Changes in Fund Balances	32
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	33
Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund	35
Proprietary Funds	
Statement of Net Position – Proprietary Funds	36
Statement of Revenues, Expenses, and Changes in Fund Net Position	39
Statement of Cash Flows	40
Fiduciary Fund	
Statement of Fiduciary Net Position	42
Statement of Changes in Fiduciary Net Position	43
Notes to Basic Financial Statements	45
Required Supplementary Information	
Schedule of City's Proportionate Share of Net Pension Liability – General Employees Retirement Fund	84
Schedule of City's Proportionate Share of Net Pension Liability – Public Employees Police and Fire Retirement Fund	84
Schedule of City Contributions – General Employees Retirement Fund	85
Schedule of City Contributions – Public Employees Police and Fire Retirement Fund	85
Schedule of Changes in Total OPEB Liability and Related Ratios	86
Notes to Required Supplementary Information	87
Combining and Individual Fund Financial Statements and Schedules	
Nonmajor Governmental Funds	
Combining Balance Sheet	98

City of Faribault, Minnesota
Comprehensive Annual Financial Report
Table of Contents

	Page
Combining and Individual Fund Financial Statements and Schedules (Continued)	
Nonmajor Governmental Funds (Continued)	
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	99
Nonmajor Special Revenue Funds	
Combining Balance Sheet	100
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	102
Budgeted Special Revenue Funds	
Schedule of Revenues, Expenditures, and Changes in Fund Balances	
– Budget and Actual	
Charitable Gambling Fund	104
General Government Buildings Fund	105
Public Safety Programs Fund	106
Municipal Airport Fund	107
Community Development Fund	108
Rental Housing Rehabilitation Fund	109
Revolving Loan Fund - City	110
SCDP Revolving Loan Fund	111
Nonmajor Capital Projects Funds	
Combining Balance Sheet	112
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	113
Budgeted Capital Projects Funds	
Schedule of Revenues, Expenditures, and Changes in Fund Balances	
– Budget and Actual	
Street Improvement Projects Fund	114
Park Improvements Fund	115
Capital Replacement Grant Fund	116
Public Facility Projects Fund	117
General Fund	
Schedule of Revenues, Expenditures, and Changes in Fund Balance	
– Budget and Actual	118
Debt Service Funds	
Combining Balance Sheet	122
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	124
Budgeted Debt Service Funds	
Schedule of Revenues, Expenditures, and Changes in Fund Balances	
– Budget and Actual	
2012A G.O. Crossover Refunding Bond Fund	126
2014A G.O. Improvement Bond Fund	127
2015A G.O. S/A Imp Bond Fund	128
2015A G.O. Crossover Refunding Bond Fund	129
Internal Service Funds	
Combining Statement of Net Position	130

City of Faribault, Minnesota
Comprehensive Annual Financial Report
Table of Contents

	Page
Combining and Individual Fund Financial Statements and Schedules (Continued)	
Internal Service Funds (Continued)	
Combining Statement of Revenues, Expenses, and Changes in Net Position	131
Combining Statement of Cash Flows	132
Custodial Funds	
Combining Statement of Fiduciary Net Position	133
Combining Statement of Changes in Fiduciary Net Position	134
Discretely Presented Component Units	
Housing and Redevelopment Authority	
Combining Balance Sheet	135
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	136
Schedule of Revenues, Expenditures, and Changes in Fund Balances	
– Budget and Actual	
HRA Administration Fund	137
Public Housing Fund	138
CRV Mobile Home Rehab	139
Economic Development Authority	
Combining Balance Sheet	140
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	142
Schedule of Revenues, Expenditures, and Changes in Fund Balances	
– Budget and Actual	
EDA Administration Fund	144
Industrial Development Loan Program Fund	145
Minnesota Investment Fund - Federal	146
Minnesota Investment Fund	147
EDA Revolving Fund	148
Tax Increment Financing Funds	149
Tax Increment Financing Funds	
Sub Combining Balance Sheet	150
Sub Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	152
Statistical Section (Unaudited)	
Financial Trends	
Net Position by Component	1
Change in Net Position	2
Governmental Activities Tax Revenues by Source	3
Fund Balances of Governmental Funds	4
Changes in Fund Balances of Governmental Funds	5
Revenue Capacity	
General Governmental Tax Revenues by Source	6
Assessed Net Tax Capacity and Estimated Market Value of Taxable Property	7
Property Tax Rates - Direct and Overlapping Governments	8
Principal Property Taxpayers	9

City of Faribault, Minnesota
Comprehensive Annual Financial Report
Table of Contents

Statistical Section (Unaudited) (Continued)	Table	Page
Revenue Capacity (Continued)		
Tax Levies and Tax Collections	10	177
Debt Capacity		
Legal Debt Margin Information	11	178
Ratios of Outstanding Debt by Type	12	180
Ratios of General Bonded Debt Outstanding	13	181
Computation of Direct and Overlapping Debt	14	182
Pledged-Revenue Coverage	15	183
Demographic and Economic Information		
Demographic and Economic Statistics	16	184
Employment/Unemployment Data	17	185
Demographic and Economic Information (Continued)		
Principal Employers	18	186
Operating Information		
Full-Time Equivalent City Government Employees by Function	19	187
Operating Indicators by Function	20	188
Capital Asset Statistics by Function	21	190

INTRODUCTORY SECTION

CITY OF FARIBAULT
FARIBAULT, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021



May 17, 2022

To the Honorable Mayor, Council Members, and Citizens of the City of Faribault:

The Annual Comprehensive Financial Report (ACFR) for the City of Faribault for the fiscal year ended December 31, 2021, is hereby submitted. Minnesota State Statutes requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standard by a firm of licensed certified public accountants.

The report consists of management's representations concerning the finances of the City of Faribault. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Faribault has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Faribault's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Faribault's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Faribault's financial statements have been audited by BerganKDV, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Faribault for the fiscal year ended December 31, 2021, are free of material misstatement. The independent audit involved examining on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Faribault's financial statements for the fiscal year ended December 31, 2021, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Faribault's MD&A can be found immediately following the report of the independent auditors.

Profile of the Government

The City of Faribault, incorporated in 1872, is the county seat of Rice County and is located approximately 50 miles south of Minneapolis/St. Paul on Interstate 35. The City encompasses an area of approximately 15.795 square miles and has a current estimated population of 23,912. The City of

Faribault is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Governing Council.

The City of Faribault operates under a home rule charter adopted in 1975 and has operated under a Council/Administrator form of government. The Faribault City Council is charged with exercising legislative power and determining local policy. The Governing Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and approving certain personnel actions as authorized in the City Charter and negotiated personnel contracts. The City Administrator is the Chief Administrative Officer directly accountable to the City Council for all matters of municipal operation. The Council is comprised of the Mayor, who serves a four-year term of office, and six City Council members who serve staggered four-year terms. All members are elected at large.

The City of Faribault provides a full range of services, including police and fire protection; the construction and maintenance of highways, streets and other infrastructure; airport services; culture and recreational activities; and general administrative services. This report also includes the following entities as component units of the City of Faribault due to the nature of their relationship with the City in a discrete presentation.

Faribault Housing and Redevelopment Authority (HRA)
Faribault Economic Development Authority (EDA)

The annual budget serves as the foundation for the City of Faribault's financial planning and control. All departments of the City of Faribault are required to submit requests for appropriation to the City Administrator in July each year. The City's Administrator uses these requests as the starting point for developing a proposed budget. The City Administrator then presents this proposed budget to the City Council for review. The City Council is required to hold public meetings on the proposed budget and to adopt a final budget by no later than December 31, the close of the City of Faribault's fiscal year. The appropriated budget is prepared by fund, function (e.g. public safety), and department (e.g. police). Department heads prepare budget revisions that are reviewed by the City Administrator and require the special approval of the City Council. Budget-to-actual comparisons are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted. For the General fund, this comparison is presented on page 35 as part of the basic financial statements for the governmental funds. For governmental funds, other than the General fund, with appropriated annual budgets, this comparison is presented in the government fund subsection of this report, which starts on page 104.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Faribault operates.

Factors Affecting Financial Condition (Continued)

Local economy. Impacts from the COVID-19 pandemic continued into 2021, although with reduced restrictions and limitations placed on businesses. The diversity of major industrial employers, which includes basic manufacturing (like the Faribault Woolen Mills), food processing (such as Faribault Foods and the Jennie-O Turkey Store), to high-tech manufacturing (SageGlass and Daikin Applied Americas, for example) has historically helped the community weather economic downturns. Growth in 2021 in the City's northern industrial areas included expansion of a couple of existing businesses, these being Trystar (a portable power solutions company, which had just relocated to its new facility in 2020) and B&B Manufacturing (a full service fabrication and finishing shop).

Faribault is the Rice County seat, with the Rice County Government Services Center and the County Courthouse located on the west edge of the city's downtown area. A number of state-owned institutions are also located in Faribault, which include the Minnesota Correctional Facility and the Minnesota Academies for the Deaf and Blind.

Labor force numbers increased in 2021 to 11,589 city residents in the labor work force, which is an increase of 955 from the prior year, indicating a positive change in available workforce. In 2021, the average annual unemployment rate in Faribault was 4.2%, down from 8.6%, and is below the national unemployment rate of 6.0%.

Overall, the City of Faribault continues to work to encourage positive growth and economic development. Due to the City's population, its location along Interstate 35, and its close proximity to the Minneapolis/Saint Paul metropolitan area, it is attractive to businesses that need affordable land and labor costs to expand their operations. A feasibility study for an additional interchange on Interstate 35 at County State Aid Highway 9 got underway, funded in part by \$500,000 from the State of Minnesota. We believe the sustained activity by both new and expanding industries in the community will continue to contribute to retaining and adding retail business and housing options within the city, and continue to provide stability to both the City and the region.

Major Initiatives. The City Council adopted a new funding mechanism for funding street improvements in 2021, set to begin with 2022 projects. In lieu of levying special assessments on benefiting properties for improvements such as street reconstructions, overlays, and new sidewalks, additional franchise fees will be collected from electric and natural gas utility customers. For individual property owners, businesses, and institutions, this effectively spreads the costs of those types of projects out over an indefinite period of time, rather than being burdened with a large assessment at a point in time.

A 76-unit affordable multifamily housing project, located in the western portion of the city, was completed in early summer of 2021 and was quickly leased out. Construction on a 111-unit market rate multifamily housing continued through 2021—this project is located on the northern edge of downtown, and adjacent to a new City park being developed along the Straight River. Even with the recently completed or under construction, an update to the City's Housing Study in 2021, funded by the Housing and Redevelopment Authority, still identifies a need for several hundred multifamily housing units, so efforts to attract additional multifamily development remains a high priority.

Factors Affecting Financial Condition (Continued)

Long-term financial planning. The City of Faribault completes an annual update of a multi-year Financial Management Plan which is used to serve as a guide for the financial management of the City. The report projects cash requirements, revenue sources and debt needs, in relation to the Capital Improvement Plan. A five-year Capital Improvement Plan (CIP) is developed as part of the budget process and long-range planning. The CIP is used to coordinate the location, timing and financing of capital improvements over a multi-year period. The CIP is a working document which is reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities.

Relevant Financial Policies. The City Council has adopted several financial management policies. The financial management policies include investment, debt, purchasing, revenues and fund balance. The fund balance policy is relevant for management of adequate balances to operate during the period between tax collections, which are received by Rice County in two installments of June and December. The current policy requires unassigned fund balance for the General Fund to be not less than 35% and a maximum of 50% of the succeeding year's appropriations. The City has met this requirement at the 2021 fiscal year end.

Awards and Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Faribault, Minnesota for its Comprehensive Annual Financial Report for fiscal year ended December 31, 2020. This was the thirtieth consecutive year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report. This report satisfied both GAAP and other applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report could not be accomplished without the professional, efficient services of many dedicated people. I would like to express my appreciation to all Finance Department personnel for their dedication and professional contributions put forth throughout the year and during the audit and reporting process, especially Ann Remold, Accounting Supervisor. I would also like to thank all City departments for their cooperation and ongoing support. Further recognition goes to the Administrator, Mayor and the members of the Council for their interest and support in planning and conducting the financial operations of the City in a responsible and professional manner. The City's excellent financial status is a tribute to these unified efforts.

Respectfully Submitted,

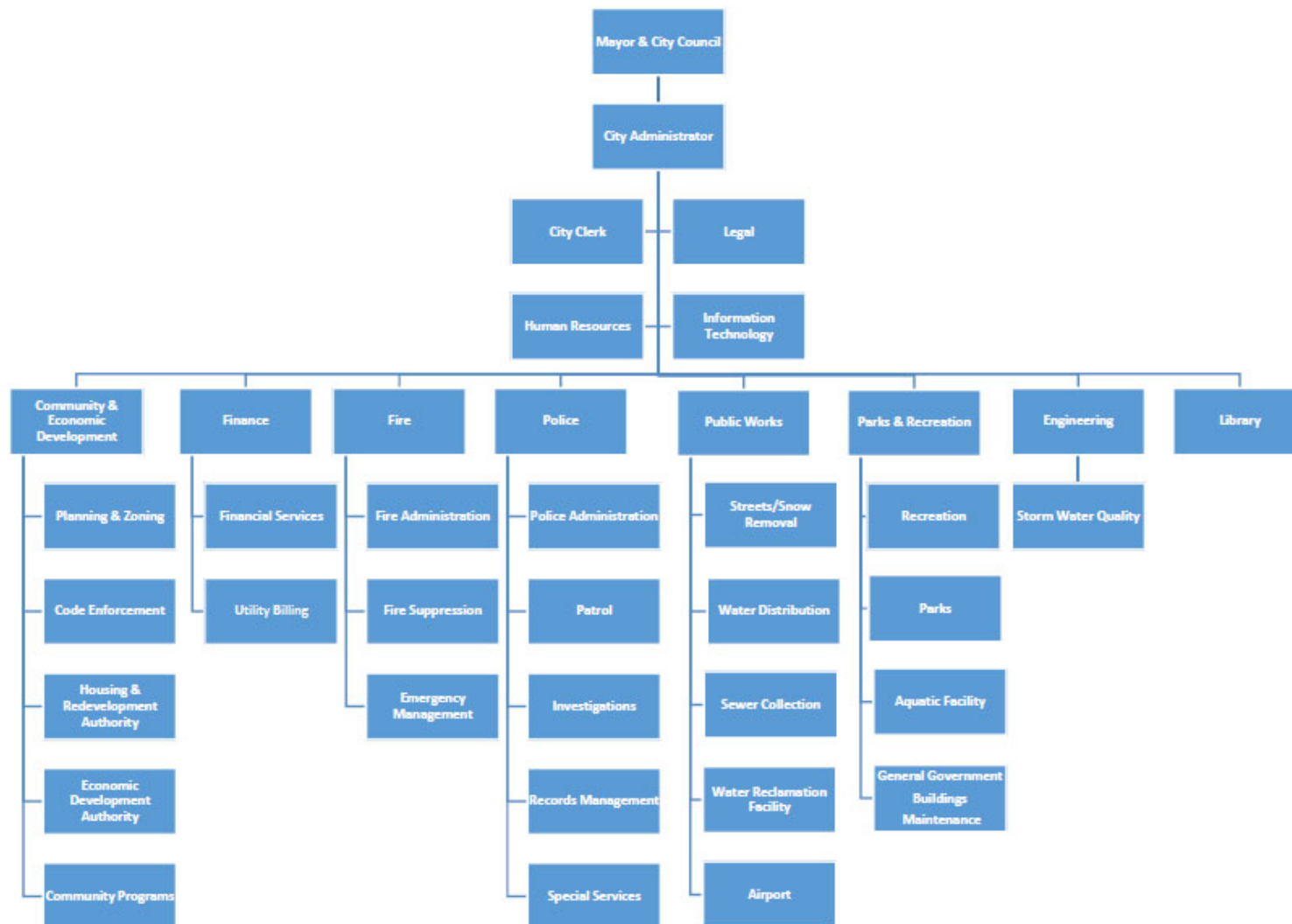


Jeanne Day
Finance Director

**City of Faribault, Minnesota
City Directory
December 31, 2021**

<u>Elected Officials</u>	<u>Position</u>	<u>Term Expires</u>
Kevin Voracek	Mayor	December 31, 2024
Jonathan Wood	Council Member	December 31, 2024
Sara Caron	Council Member	December 31, 2024
Royal Ross	Council Member	December 31, 2024
Thomas Spooner	Council Member	December 31, 2022
Peter van Sluis	Council Member	December 31, 2022
Janna Viscomi	Council Member	December 31, 2022
<u>Administration</u>		
Timothy Murray	City Administrator	
Jeanne Day	Finance Director	
Ann Remold	Accounting Supervisor	
Travis Block	Public Works Director	
Andy Bohlen	Chief of Police	
Dustin Dienst	Fire Chief and Emergency Management Director	
Mark DuChene	Director of Engineering	
Delane James	Director of Library Services	
Deanna Kuennen	Community and Economic Development Director	
Paul Peanasky	Parks and Recreation Director	

**City of Faribault
Organizational Chart
December 31, 2021**



City of Faribault
GFOA Certificate of Achievement for Excellence in Financial Reporting



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Faribault
Minnesota**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2020

Christopher P. Morill

Executive Director/CEO



Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Faribault
Faribault, Minnesota

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Faribault, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Faribault, as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The City of Faribault's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for one year beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, which follows this report letter, and Required Supplementary information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Faribault's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

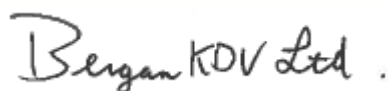
Other Information

Management is responsible for the other information included in the Annual Comprehensive Financial Report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 17, 2022, on our consideration of the City of Faribault's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Minneapolis, Minnesota
May 17, 2022



City of Faribault, Minnesota Management's Discussion and Analysis

As management of the City of Faribault, Minnesota, (the City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2021.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$187,416,114 (*net position*). Of this amount, \$35,436,134 (*unrestricted net position*) may be used to meet the City's ongoing obligations to citizens and creditors.
- The City's total net position increased by \$10,871,990 over the prior year. The increase was largely due to an increase in operating grants of \$2,231,721, of which \$1,305,759 was Federal Coronavirus State and Local Fiscal Recovery Funds as part of the American Rescue Plan Act (ARPA) funds, property taxes of \$422,517, offset by a decrease of \$716,306 of gain on sale of capital assets. There was also a decrease in non-capital expenses of \$264,117 as various programs and activities were shut down by the State during the COVID-19 pandemic. The enterprise funds also had income before capital contributions and transfers of \$4,131,499. The increase was largely due to an increase in operating income of \$3,531,670, offset by a decrease in investment income of assets of \$121,859 as the portfolio was marked to market. The remainder of the increase is due to various other changes in net activity.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$33,015,824, an increase of \$8,370,295 in comparison with the prior year. The increase was mainly due to an increase of \$2,700,000 in contributions and donations from the estate of Robert L. Crandall. Approximately 72% of the ending fund balances, or \$23,756,834, is non-spendable, restricted, committed or assigned.
- At the end of the current fiscal year, unassigned fund balance for the General fund was \$9,258,990, or 50.0% of total 2022 General fund budgeted expenditures.
- The City's total long-term liabilities increased \$4,045,340 (12.43%) during the current fiscal year. The increase can be attributed to additional Water Revenue bonds.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

Government-wide financial statements - The *Government-Wide Financial Statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as *Net Position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

City of Faribault, Minnesota
Management's Discussion and Analysis

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Government-wide financial statements (Continued) - The *Statement of Activities* presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, public works, culture and recreation, community development, and airport. The business-type activities of the City include water, sewer, and storm water operations.

The government-wide financial statements start on page 26 of this report.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds - *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact by the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains 20 individual governmental funds, seven of which are Debt Service funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, Street Improvement Projects fund, and Library Donations fund all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements and schedules* elsewhere in this report.

**City of Faribault, Minnesota
Management's Discussion and Analysis**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Fund Financial Statements (Continued)

Governmental funds (Continued) - The City adopts an annual appropriated budget for all funds. The budgetary comparison statements have been provided for these funds to demonstrate compliance with this budget.

The basic governmental fund financial statements start on page 30 of this report.

Proprietary funds - The City maintains two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses enterprise funds to account for its water, sewer, and storm water operations. *Internal Service funds* are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses its internal service funds to account for the funding of workers' compensation and property/liability insurance to other functions of the City.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, sewer, and storm water, which are considered to be major funds of the City.

The basic proprietary fund financial statements start on page 36 of this report.

Fiduciary funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on page 42 of this report.

Notes to basic financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements start on page 45 of this report.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's progress in funding its obligation to provide pensions and other postemployment benefits to its employees.

Required supplementary information can be found on page 83 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds and internal service funds are presented following the required supplementary information.

Combining and individual fund statements and schedules start on page 95 of this report.

City of Faribault, Minnesota Management's Discussion and Analysis

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$187,416,114 at the close of the most recent fiscal year.

City of Faribault's Summary of Net Position

	Governmental Activities		Business-Type Activities		Totals	
	2021	2020	2021	2020	2021	2020
Current and other assets	\$ 37,647,933	\$ 29,177,313	\$ 23,023,555	\$ 23,111,035	\$ 60,671,488	\$ 52,288,348
Capital assets	96,476,478	94,104,254	80,694,159	77,707,399	177,170,637	171,811,653
Total assets	<u>134,124,411</u>	<u>123,281,567</u>	<u>103,717,714</u>	<u>100,818,434</u>	<u>237,842,125</u>	<u>224,100,001</u>
Deferred outflows of resources	<u>7,753,213</u>	<u>3,369,694</u>	<u>672,195</u>	<u>226,343</u>	<u>8,425,408</u>	<u>3,596,037</u>
Long-term liabilities outstanding	17,407,298	20,588,186	19,171,763	20,110,820	36,579,061	40,699,006
Other liabilities	8,897,168	3,519,285	2,454,495	2,834,801	11,351,663	6,354,086
Total liabilities	<u>26,304,466</u>	<u>24,107,471</u>	<u>21,626,258</u>	<u>22,945,621</u>	<u>47,930,724</u>	<u>47,053,092</u>
Deferred inflows of resources	<u>10,110,011</u>	<u>3,932,833</u>	<u>810,684</u>	<u>165,989</u>	<u>10,920,695</u>	<u>4,098,822</u>
Net position						
Net investment in capital assets	85,729,980	83,536,004	61,043,364	57,515,982	146,773,344	141,051,986
Restricted	5,206,636	5,562,680	-	-	5,206,636	5,562,680
Unrestricted	<u>14,526,531</u>	<u>9,512,273</u>	<u>20,909,603</u>	<u>20,417,185</u>	<u>35,436,134</u>	<u>29,929,458</u>
Total net position	<u>\$ 105,463,147</u>	<u>\$ 98,610,957</u>	<u>\$ 81,952,967</u>	<u>\$ 77,933,167</u>	<u>\$ 187,416,114</u>	<u>\$ 176,544,124</u>

A major portion of the City's net position (\$146,773,344 or 78.3%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City's net position (\$5,206,636 or 2.8%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position*, (\$35,436,134 or 18.9%), may be used to meet the City's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position, both for the City as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

City of Faribault, Minnesota
Management's Discussion and Analysis

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Governmental activities - Governmental activities increased the City's net position by \$6,852,190. Key elements of this increase are as follows:

- Operating grants increased \$518,690, \$1,305,759 being received in ARPA funds
- Several large donations totaling \$2,786,870
- Property tax revenue of \$422,517
- Decrease in non-capital expenses of \$1,291,681

City of Faribault's Changes in Net Position

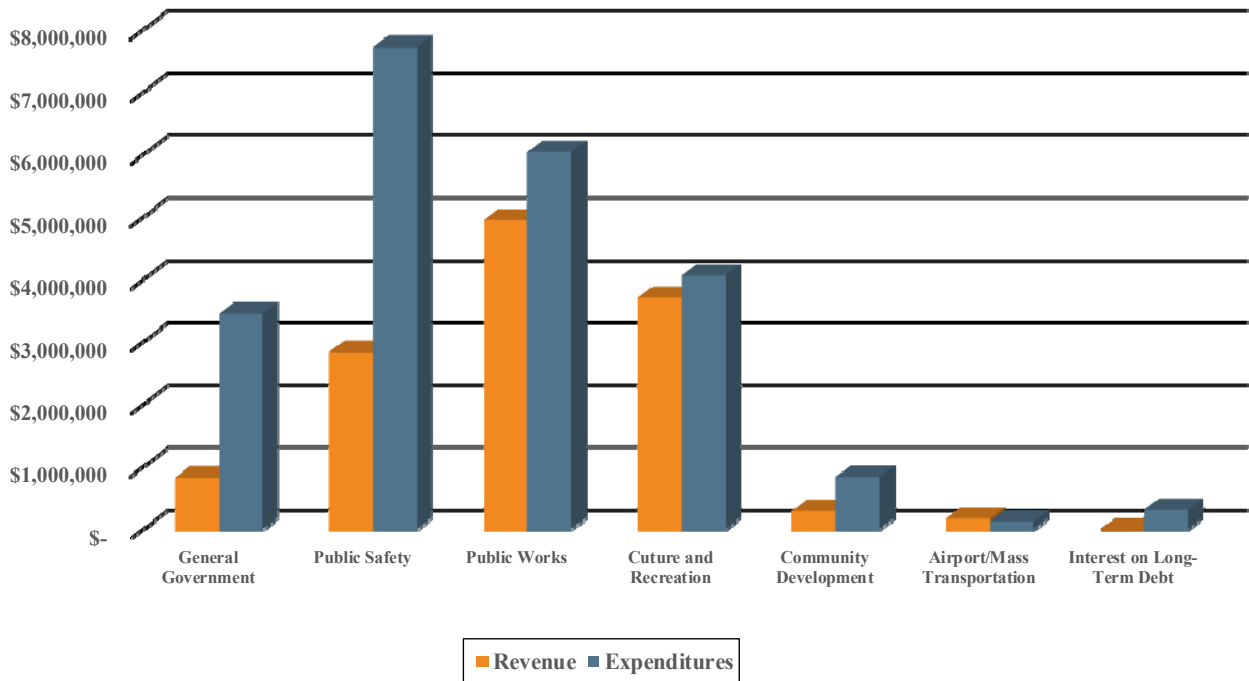
The following graphs depict various governmental activities and show the revenue and expenses directly related to those activities.

	Governmental Activities		Business-Type Activities		Totals	
	2021	2020	2021	2020	2021	2020
Revenues						
Program revenues						
Charges for services	\$ 3,502,976	\$ 3,213,340	\$ 11,374,008	\$ 11,141,039	\$ 14,876,984	\$ 14,354,379
Operating grants and contributions	6,077,902	5,559,212	-	27,178	6,077,902	5,586,390
Capital grants and contributions	3,189,927	3,533,090	1,928,510	-	5,118,437	3,533,090
General revenues						
Property taxes/tax increments	10,202,070	9,779,553	-	-	10,202,070	9,779,553
Other taxes	180,295	295,469	-	-	180,295	295,469
Grants and contributions not restricted to specific programs	6,049,176	5,987,725	-	-	6,049,176	5,987,725
Unrestricted investment earnings	(117,163)	596,563	(121,859)	641,857	(239,022)	1,238,420
Gain/(loss) on sale of capital assets	15,300	731,606	-	-	15,300	731,606
Total revenues	29,100,483	29,696,558	13,180,659	11,810,074	42,281,142	41,506,632
Expenses						
General government	3,451,666	4,370,454	-	-	3,451,666	4,370,454
Public Safety	7,723,127	8,373,772	-	-	7,723,127	8,373,772
Public Works	6,040,400	5,561,386	-	-	6,040,400	5,561,386
Culture and Recreation	4,057,914	4,386,138	-	-	4,057,914	4,386,138
Community Development	839,840	733,871	-	-	839,840	733,871
Airport and Mass Transportation	124,849	166,711	-	-	124,849	166,711
Interest on Long-Term Debt	310,497	247,642	-	-	310,497	247,642
Water	-	-	3,005,169	2,239,264	3,005,169	2,239,264
Sewer	-	-	5,034,296	5,100,830	5,034,296	5,100,830
Storm Water	-	-	821,394	697,719	821,394	697,719
Total expenses	22,548,293	23,839,974	8,860,859	8,037,813	31,409,152	31,877,787
Transfers	300,000	(368,036)	(300,000)	368,036	-	-
Change in Net Position	6,852,190	5,488,548	4,019,800	4,140,297	10,871,990	9,628,845
Net Position, January 1, restated	98,610,957	93,122,409	77,933,167	73,792,870	176,544,124	166,915,279
Net Position, December 31	\$ 105,463,147	\$ 98,610,957	\$ 81,952,967	\$ 77,933,167	\$ 187,416,114	\$ 176,544,124

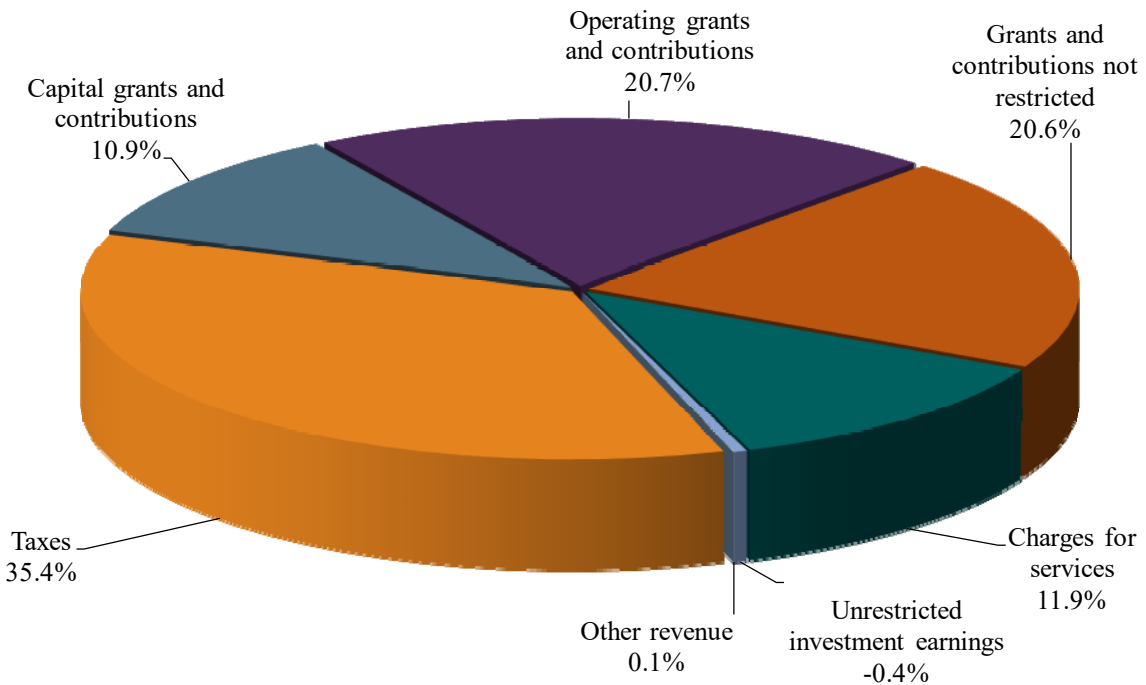
**City of Faribault, Minnesota
Management's Discussion and Analysis**

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Expenditures and Revenues - Governmental Activities



Revenue by Source – Governmental Activities

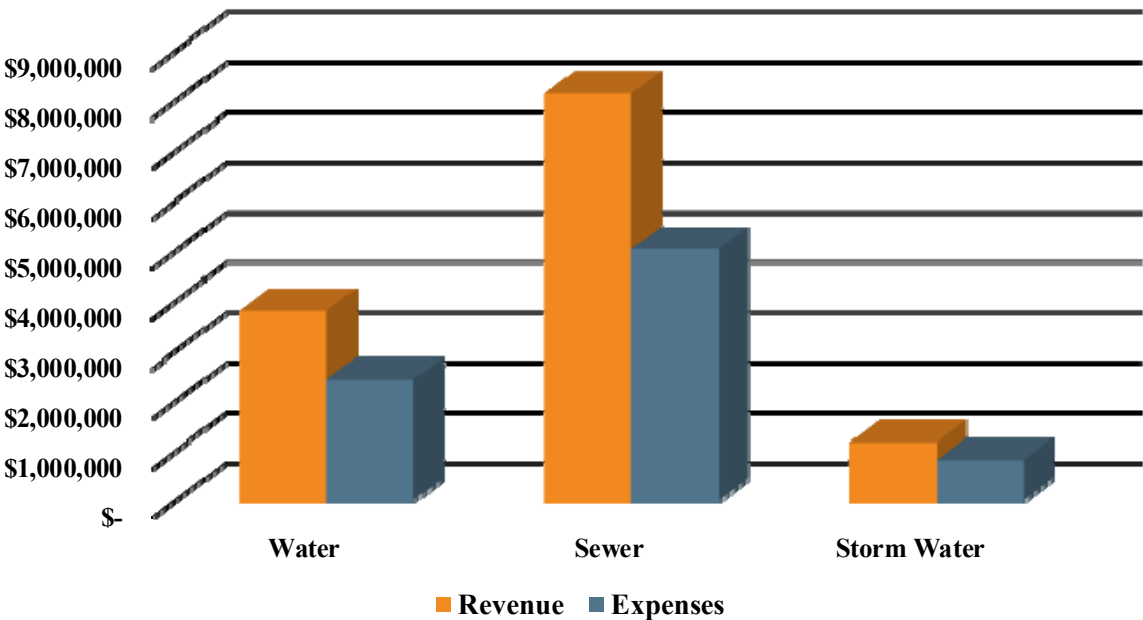


**City of Faribault, Minnesota
Management's Discussion and Analysis**

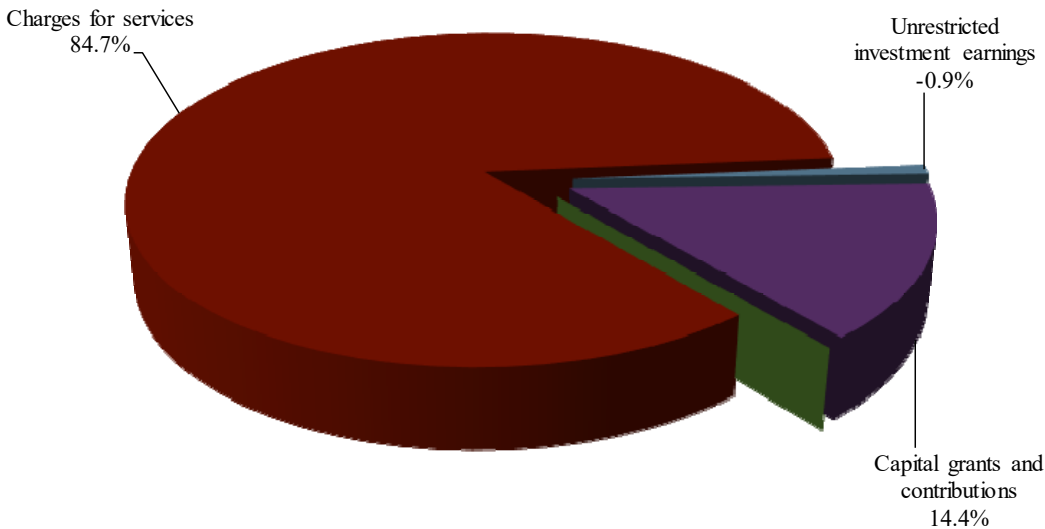
GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Business-type activities - Business-type activities increased the City's net position by \$4,019,800. Key elements of this increase are as follows:

- Operating margins in all three business-type funds were favorable, providing for \$3,531,670 of the increase.
- Contributed capital in all three business-type funds had a combined total of \$188,301.



Revenues by Source - Business-Type Activities



City of Faribault, Minnesota **Management's Discussion and Analysis**

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds - The focus of the City's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$33,015,824, an increase of \$8,370,295 in comparison with the prior year. Approximately 37.4 percent of this total amount, \$9,258,990, constitutes unassigned fund balance, which is available for spending at the City's discretion. The remainder of fund balance consists of the following 1) nonspendable (\$86,143), 2) restricted (\$12,801,498), 3) committed (\$1,715,062), or 4) assigned (\$9,154,131) for specific purposes.

Major Funds	Fund Balance December 31,		Increase (Decrease)
	2021	2020	
<i>General</i>	\$ 9,963,739	\$ 10,422,055	\$ (458,316)

Anticipated Charges for Services and Investment Income resulted \$239,588 less than budget due to COVID related disruptions. The City also budgeted to utilize \$337,721 of fund balance to limit the tax impact of residents during the pandemic.

<i>Library Donations</i>	\$ 2,700,000	\$ -	\$ 2,700,000
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The City received a one-time donation from an estate for the benefit of Buckham Memorial Library in 2021.

<i>Street Improvement Projects</i>	\$ 3,282,985	\$ 2,458,625	\$ 824,360
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Fund balance decreased due to expenditures exceeding revenues by \$988,549. Bond proceeds of \$1,489,818 and premium of \$66,572, with an addition of a transfer in of \$250,000 from the enterprise funds, \$10,000 from nonmajor governmental fund, and \$2,141 from the General Fund for a total net change in fund of \$824,360. Remaining fund balance is assigned for future capital projects.

Nonmajor Government funds have a total fund balance of \$17,069,100. The net increase in fund balance during the current year was \$5,304,251. The increase is mainly attributable to the issuance of refunding debt of \$5,625,182.

Proprietary funds - The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the business-type activities at the end of the year amounted to \$20,909,603. The total increase in net position for business-type activities was \$4,019,800. Factors concerning the finances of these funds have already been addressed in the discussion of the City's business-type activities.

**City of Faribault, Minnesota
Management's Discussion and Analysis**

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

General Fund Budgetary Highlights

The City's General fund budget was amended during the year. The final budget reflected an increase in expenditures of \$433,429, from the original budget. This increase in budget was due to encumbrances carried over from the prior year. Actual revenues and other sources were over budget by \$791,916, and expenditures were under budget by \$758,773 (not including transfers).

- The largest positive variance for revenues was within Intergovernmental Revenue, which exceeded the budgeted amount by \$1,343,764. The majority of the variance was due to \$1,305,759 of Federal ARPA funds that was not anticipated. There was also a budget shortfall of \$529,031 as several Culture and Recreation activities which were required to be shut down due to COVID-19 and State restrictions.
- Most expenditure functions within the General fund were under budget for 2021. The largest positive expenditure variance was in Culture and Recreation which was under budget by \$178,544. The variance was mainly attributed to activities which were required to be shut down due to COVID-19 and State restrictions. Public Safety was also under budget by \$187,411 mainly due to vacancies.

Capital Asset and Debt Administration

Capital Assets - The City's investment in capital assets for its governmental and business-type activities as of December 31, 2021, was \$177,170,639 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, machinery and equipment, park facilities, roads, highways, and bridges. The total increase in the City's investment in capital assets for the current fiscal year was \$5,358,986.

Major capital asset events during the current fiscal year included:

- The City started construction on the three 2021 Street Reconstruction projects, and one 2021 Bituminous Overlay project. These projects are expected to be completed in 2022.
- The City completed the three 2020 reconstruction projects and one 2019 projects in 2021 as well.
- The City is also nearing completion on construction of a new water treatment plant.
- The City purchased several public safety and public works vehicles and equipment during the year, in addition to building improvements at the airport for hanger repairs and taxi lane improvements due to 2018 storm damage.

City of Faribault, Minnesota Management's Discussion and Analysis

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Capital Asset and Debt Administration

Capital Assets (Continued) –

City of Faribault's Capital Assets (net of depreciation)

	Governmental Activities		Business-Type Activities		Totals	
	2021	2020	2021	2020	2021	2020
Land	\$ 10,416,233	\$ 10,303,550	\$ 594,574	\$ 594,574	\$ 11,010,807	\$ 10,898,124
Construction in progress	6,983,514	4,807,471	15,687,837	12,609,460	22,671,351	17,416,931
Buildings and structures	16,839,396	17,214,439	21,313,745	22,373,717	38,153,141	39,588,156
Improvements other than buildings	7,315,046	6,455,149	41,871,515	40,728,311	49,186,561	47,183,460
Machinery and equipment	4,313,276	4,530,859	1,226,488	1,401,337	5,539,764	5,932,196
Infrastructure and airport	50,609,015	50,792,786	-	-	50,609,015	50,792,786
Total	<u>\$ 96,476,480</u>	<u>\$ 94,104,254</u>	<u>\$ 80,694,159</u>	<u>\$ 77,707,399</u>	<u>\$ 177,170,639</u>	<u>\$ 171,811,653</u>

Additional information on the City's capital assets can be found in Note 5.

Long-term debt. At the end of the current fiscal year, the City had total bonded debt outstanding of \$34,670,795. The additional long-term debt is defined below related to bonded indebtedness and other long-term debt.

City of Faribault's Outstanding Debt

	Governmental Activities		Business-Type Activities		Totals	
	2021	2020	2021	2020	2021	2020
General obligation bonds	\$ 13,120,000	\$ 7,950,000	\$ -	\$ -	\$ 13,120,000	\$ 7,950,000
General obligation equipment certificates	60,000	300,000	-	-	60,000	300,000
General obligation assessment improvement bonds	1,840,000	2,185,000	-	-	1,840,000	2,185,000
General obligation revenue bonds			19,650,795	20,191,417	19,650,795	20,191,417
Loans payable	71,750	133,250	-	-	71,750	133,250
Compensated absences payable	1,601,987	1,544,948	254,443	249,020	1,856,430	1,793,968
Total	<u>\$ 16,693,737</u>	<u>\$ 12,113,198</u>	<u>\$ 19,905,238</u>	<u>\$ 20,440,437</u>	<u>\$ 36,598,975</u>	<u>\$ 32,553,635</u>

Credit Rating

AA The City maintains a long-term "AA/Stable" rating from Standard and Poor's for general obligation debt. The rating agency highlighted the City's very strong management, very strong budgetary flexibility with an available funds balance of 54% of operating expenditures, and strong debt and contingent liability position.

City of Faribault, Minnesota Management's Discussion and Analysis

Credit Rating

Minnesota statutes limit the amount of net general obligation debt a City may issue to 3% of the market value of taxable property within the City. Net debt is debt payable solely from ad valorem taxes. The current debt limitation for the City is \$46,627,560 which is in excess of the City's outstanding general obligation debt of \$15,020,000.

Additional information on the City's long-term debt can be found in Note 6.

Economic Factors and Next Year's Budgets and Rates

The following are key economic factors for the City of Faribault. These factors have been considered when preparing the budget for fiscal year ending December 31, 2022.

- The City Council adopted a new funding mechanism for funding street improvements in 2021, set to begin with 2022 projects. In lieu of levying special assessments on benefiting properties for improvements such as street reconstructions, overlays, and new sidewalks, additional franchise fees will be collected from electric and natural gas utility customers. For individual property owners, businesses, and institutions, this effectively spreads the costs of those types of projects out over an indefinite period of time, rather than being burdened with a large assessment at a point in time.
- A 76-unit affordable multifamily housing project, located in the western portion of the city, was completed in early summer of 2021 and was quickly leased out. Construction on a 111-unit market rate multifamily housing continued through 2021—this project is located on the northern edge of downtown, and adjacent to a new City park being developed along the Straight River. The recently completed update to the City's Housing Study in 2021, funded by the Housing and Redevelopment Authority, still identifies a need for several hundred multifamily housing units, so efforts to attract additional multifamily development remains a high priority.

Economic Factors and Next Year's Budgets and Rates

- The City continues to utilize available funding assistance options (tax increment financing, tax abatement, etc.), pursue additional grants, and initiate new programs to stimulate economic growth in the commercial, industrial, and residential sectors of Faribault.
- Taxable market values increased in 2021 and are expected to continue to increase in 2022 based on the industrial, commercial, and housing improvements currently underway.

The City's governmental funds' primary revenue sources are property taxes and intergovernmental revenues. The property tax levy in 2022 was increased by 3.9 percent for the primary purpose of covering existing personnel costs and increased personnel costs associated with the various 2022-2024 collective bargaining agreements, as well as the 2022-2024 Non-Union Compensation Plan, completed in 2021. The property tax revenue generated by the estimated increase in tax capacity, along with the levy increase of 3.9 percent, were expected to generate an additional \$396,812 in property taxes. Local Government Aid (LGA) received from the State of Minnesota increased by \$41,448 in 2022 or 0.69% above the 2021 allocation.

City of Faribault, Minnesota Management's Discussion and Analysis

Economic Factors and Next Year's Budgets and Rates (Continued)

Water base rates were increased by 16.5% to cover operating costs and a 4% increase in water consumption rates were approved effective January 1, 2022. The water rates were increased to begin phasing in the increase in rates necessary to cover debt service payments for the construction of a new water treatment plant beginning construction in 2019, with operations beginning in 2021. Storm water rates were also increased by 14.5% as a result of the 2018 rate study. The rate increase will ensure adequate resources are available to meet permit requirements and ensure stormwater infrastructure maintenance is performed and operating properly. Sewer base rates remained constant, but a sewer cap of \$35 was removed.

Requests for Information

This financial report is designed to provide a general overview of the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, City of Faribault, 208 1st Avenue NW, Faribault, MN 55021-5105, Jday@ci.faribault.mn.us, or 507-334-2222.

BASIC FINANCIAL STATEMENTS

City of Faribault
Statement of Net Position
December 31, 2021

	Primary Government			Component Units	
	Governmental Activities	Business-Type Activities	Total	Economic Development Authority	Housing and Redevelopment Authority
Assets					
Cash and investments	\$ 25,516,748	\$ 20,555,163	\$ 46,071,911	\$ 2,192,954	\$ 1,247,385
Cash and investments held in escrow	-	-	-	-	16,683
Cash with fiscal agent	5,215,000	-	5,215,000	-	-
Restricted cash	151,608	-	151,608	-	-
Property tax receivable	164,388	-	164,388	14,082	4,604
Accounts receivable	529,329	1,269,572	1,798,901	-	8,692
Interest receivable	85,512	64,666	150,178	6,145	3,820
Notes receivable	83,373	-	83,373	72,517	66,915
Special assessments receivable	2,380,190	260,992	2,641,182	-	-
Due from other governments	2,249,385	234,498	2,483,883	-	98,294
Due from component unit	48,803	516,929	565,732	-	-
Inventory	-	103,961	103,961	-	-
Land held for resale	1,137,454	-	1,137,454	193,379	43,095
Prepaid items	86,143	17,774	103,917	495	-
Capital assets not being depreciated					
Land	10,416,233	594,574	11,010,807	170,134	594,041
Construction in progress	6,983,514	15,687,837	22,671,351	-	-
Capital assets being depreciated					
Buildings and structures	27,853,590	39,166,938	67,020,528	-	3,525,546
Improvements other than buildings	10,849,014	65,137,631	75,986,645	-	-
Machinery and equipment	11,356,779	2,941,441	14,298,220	-	-
Infrastructure and airport	87,246,594	-	87,246,594	-	-
Less accumulated depreciation	(58,229,246)	(42,834,262)	(101,063,508)	-	(2,049,692)
Total assets	<u>134,124,411</u>	<u>103,717,714</u>	<u>237,842,125</u>	<u>2,649,706</u>	<u>3,559,383</u>
Deferred Outflows of Resources					
Deferred outflows of resources related to pensions	7,247,626	585,135	7,832,761	-	-
Deferred outflows of resources related to OPEB	505,587	87,060	592,647	-	-
Total deferred outflows of resources	<u>7,753,213</u>	<u>672,195</u>	<u>8,425,408</u>	<u>-</u>	<u>-</u>
Total assets and deferred outflows of resources	<u>\$ 141,877,624</u>	<u>\$ 104,389,909</u>	<u>\$ 246,267,533</u>	<u>\$ 2,649,706</u>	<u>\$ 3,559,383</u>

See notes to basic financial statements.

**City of Faribault
Statement of Net Position
December 31, 2021**

	Primary Government			Component Units	
	Governmental Activities	Business-Type Activities	Total	Economic Development Authority	Housing and Redevelopment Authority
Liabilities					
Accounts payable	\$ 272,129	\$ 285,209	\$ 557,338	\$ 1,446	\$ 15,777
Salaries and benefits payable	249,413	-	249,413	-	-
Deposits payable	276,643	-	276,643	-	22,543
Contracts payable	419,452	262,078	681,530	-	-
Due to other governments	49,889	12,055	61,944	-	12,989
Due to primary government	-	-	-	565,732	-
Interest payable	65,134	128,843	193,977	-	-
Unearned revenue	21,384	-	21,384	-	5,860
Estimated payable for outstanding claims loans	30,000	-	30,000	-	-
Net G.O. bonds payable					
Payable within one year	7,230,000	1,704,527	8,934,527	-	-
Payable after one year	8,660,536	17,946,268	26,606,804	-	-
Loans payable					
Payable within one year	61,500		61,500	-	-
Payable after one year	10,250		10,250	-	-
Compensated absences payable					
Payable within one year	221,624	61,783	283,407	-	-
Payable after one year	1,380,363	192,660	1,573,023	-	-
Net pension liability					
Payable after one year	5,806,779	766,039	6,572,818	-	-
Total OPEB liability					
Payable after one year	1,549,370	266,796	1,816,166	-	-
Total liabilities	<u>26,304,466</u>	<u>21,626,258</u>	<u>47,930,724</u>	<u>567,178</u>	<u>57,169</u>
Deferred Inflows of Resources					
Deferred inflows of resources related to pensions	9,488,863	703,724	10,192,587	-	-
Deferred inflows of resources related to OPEB	621,148	106,960	728,108	-	-
Total deferred inflows of resources	<u>10,110,011</u>	<u>810,684</u>	<u>10,920,695</u>	<u>-</u>	<u>-</u>
Net Position					
Net investment in capital assets	85,729,980	61,043,364	146,773,344	170,134	2,069,895
Restricted for					
Debt service	3,358,296	-	3,358,296	-	-
Fire insurance escrow	78,354	-	78,354	-	-
Youth baseball (Peter Smith fund)	73,254	-	73,254	-	-
Charitable gambling	76,196	-	76,196	-	-
Public safety programs	47,244	-	47,244	-	-
Rehabilitation projects	189,842	-	189,842	-	-
Revolving loans	419,100	-	419,100	934,411	48,551
Park capital improvements	964,350	-	964,350	-	-
Mobile home rehab	-	-	-	-	75,561
Public housing	-	-	-	-	244,049
Unrestricted	14,526,531	20,909,603	35,436,134	977,983	1,064,158
Total net position	<u>105,463,147</u>	<u>81,952,967</u>	<u>187,416,114</u>	<u>2,082,528</u>	<u>3,502,214</u>
 Total liabilities, deferred inflows of resources, and net position	<u>\$ 141,877,624</u>	<u>\$ 104,389,909</u>	<u>\$ 246,267,533</u>	<u>\$ 2,649,706</u>	<u>\$ 3,559,383</u>

See notes to basic financial statements.

City of Faribault
Statement of Activities
Year Ended December 31, 2021

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government				
Governmental activities				
General government	\$ 3,451,666	\$ 623,072	\$ 202,740	\$ -
Public safety	7,723,127	744,977	1,998,909	89,743
Public works	6,040,400	981,291	869,796	3,096,758
Culture and recreation	4,057,914	741,770	2,961,276	-
Community development	839,840	292,818	100	-
Mass transportation and airport	124,849	119,048	45,081	3,426
Interest on long-term debt	310,497	-	-	-
Total governmental activities	<u>22,548,293</u>	<u>3,502,976</u>	<u>6,077,902</u>	<u>3,189,927</u>
Business-type activities				
Water	3,005,169	3,787,623	-	56,695
Sewer	5,034,296	6,414,426	-	1,742,943
Storm Sewer	821,394	1,171,959	-	128,872
Total business-type activities	<u>8,860,859</u>	<u>11,374,008</u>	<u>-</u>	<u>1,928,510</u>
Total primary government	<u>\$ 31,409,152</u>	<u>\$ 14,876,984</u>	<u>\$ 6,077,902</u>	<u>\$ 5,118,437</u>
Component Units				
Economic Development Authority	\$ 353,121	\$ 10,323	\$ 298,659	\$ -
Housing and Redevelopment Authority	764,359	396,720	62,691	402,074
Total component units	<u>\$ 1,117,480</u>	<u>\$ 407,043</u>	<u>\$ 361,350</u>	<u>\$ 402,074</u>
General revenues				
Property taxes, levied for general purposes				
Property taxes, levied for debt service				
Tax increments				
Other taxes				
Unrestricted investment income				
Grants and contributions not restricted to specific programs				
Gain (loss) on sale of assets				
Transfers				
Total general revenues and transfers				
Change in net position				
Net position - beginning, as previously stated				
Prior period adjustment (See Note 14)				
Net position - beginning				
Net position - ending				

Net (Expense) Revenues and Changes in Net Position

Primary Government			Component Units	
Governmental Activities	Business-Type Activities	Total	Economic Development Authority	Housing and Redevelopment Authority
\$ (2,625,854)	\$ -	\$ (2,625,854)	\$ -	\$ -
(4,889,498)	-	(4,889,498)	-	-
(1,092,555)	-	(1,092,555)	-	-
(354,868)	-	(354,868)	-	-
(546,922)	-	(546,922)	-	-
42,706	-	42,706	-	-
(310,497)	-	(310,497)	-	-
(9,777,488)	-	(9,777,488)	-	-
-	839,149	839,149	-	-
-	3,123,073	3,123,073	-	-
-	479,437	479,437	-	-
-	4,441,659	4,441,659	-	-
(9,777,488)	4,441,659	(5,335,829)	-	-
			(44,139)	-
			-	97,126
			(44,139)	97,126
8,827,793	-	8,827,793	290,439	296,367
1,374,277	-	1,374,277	-	-
-	-	-	207,312	-
180,295	-	180,295	347	354
(117,163)	(121,859)	(239,022)	(10,507)	(5,707)
6,049,176	-	6,049,176	-	-
15,300	-	15,300	-	(201,409)
300,000	(300,000)	-	-	-
16,629,678	(421,859)	16,207,819	487,591	89,605
6,852,190	4,019,800	10,871,990	443,452	186,731
98,610,957	77,933,167	176,544,124	1,639,076	3,342,727
-	-	-	-	(27,244)
98,610,957	77,933,167	176,544,124	1,639,076	3,315,483
\$ 105,463,147	\$ 81,952,967	\$ 187,416,114	\$ 2,082,528	\$ 3,502,214

City of Faribault
Balance Sheet - Governmental Funds
December 31, 2021

	General	Library Donations	Street Improvement Projects	Nonmajor Governmental Funds	Total Governmental Funds
Assets					
Cash and investments	\$ 10,048,010	\$ 2,700,000	\$ 1,990,999	\$ 10,384,288	\$ 25,123,297
Cash with fiscal agent	-	-	-	5,215,000	5,215,000
Restricted cash	151,608	-	-	-	151,608
Taxes receivable - current	47,818	-	257	6,403	54,478
Taxes receivable - delinquent	91,697	-	1,394	16,819	109,910
Accounts receivable	239,342	-	110,204	145,284	494,830
Interest receivable	36,650	-	4,097	43,563	84,310
Due from other governments	119,105	-	2,068,198	62,082	2,249,385
Due from component unit	-	-	-	48,803	48,803
Notes receivable	-	-	-	83,373	83,373
Special assessment receivable					
Current	-	-	7,086	4,650	11,736
Delinquent	23,087	-	6,316	4,045	33,448
Deferred	2,061	-	1,964,151	368,794	2,335,006
Inventory	-	-	-	-	-
Land held for resale	-	-	-	1,137,454	1,137,454
Prepaid items	76,053	-	-	10,090	86,143
Total assets	\$ 10,835,431	\$ 2,700,000	\$ 6,152,702	\$ 17,530,648	\$ 37,218,781
Liabilities					
Accounts payable	\$ 197,849	\$ -	\$ 45,277	\$ 29,003	\$ 272,129
Salaries and benefits payable	249,413	-	-	-	249,413
Deposits payable	271,490	-	4,259	894	276,643
Contracts payable	-	-	402,464	16,988	419,452
Due to other governments	28,690	-	10,173	11,026	49,889
Unearned revenue	7,405	-	-	13,979	21,384
Total liabilities	754,847	-	462,173	71,890	1,288,910
Deferred Inflows of Resources					
Unavailable revenue - property taxes	91,697	-	1,394	16,819	109,910
Unavailable revenue - special assessments	25,148	-	1,970,467	372,839	2,368,454
Unavailable revenue - State shared taxes	-	-	435,683	-	435,683
Total deferred inflows of resources	116,845	-	2,407,544	389,658	2,914,047
Fund Balances					
Nonspendable	76,053	-	-	10,090	86,143
Restricted	151,608	2,700,000	-	9,949,890	12,801,498
Committed	66,000	-	381,783	1,267,279	1,715,062
Assigned	411,088	-	2,901,202	5,841,841	9,154,131
Unassigned	9,258,990	-	-	-	9,258,990
Total fund balances	9,963,739	2,700,000	3,282,985	17,069,100	33,015,824
Total liabilities, deferred inflows of resources, and fund balances	\$ 10,835,431	\$ 2,700,000	\$ 6,152,702	\$ 17,530,648	\$ 37,218,781

See notes to basic financial statements.

City of Faribault
Reconciliation of the Balance Sheet to
the Statement of Net Position - Governmental Funds
December 31, 2021

Total fund balances - governmental funds	\$ 33,015,824
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in governmental funds.

Cost of capital assets	154,705,724
Less accumulated depreciation	(58,229,246)

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.

Long-term liabilities at year-end consist of:

G.O. bonds payable	(15,020,000)
Unamortized bond premiums	(870,536)
Loans payable	(71,750)
Compensated absences payable	(1,601,987)
Total OPEB liability	(1,549,370)
Net pension liability	(5,806,779)

Delinquent receivables will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.

Property taxes	109,910
Special assessments	33,448

Deferred outflows of resources and deferred inflows of resources are created as a result of various differences related to pensions and OPEB that are not recognized in the governmental funds.

Deferred inflows of resources related to pensions	(9,488,863)
Deferred inflows of resources related to OPEB	(621,148)
Deferred outflows of resources related to pensions	7,247,626
Deferred outflows of resources related to OPEB	505,587

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Deferred special assessments	2,335,006
State shared taxes	435,683

Governmental funds do not report a liability for accrued interest on long-term debt until due and payable.

(65,134)

Internal service funds are used by management to charge the cost of services to individual funds. The assets and liabilities are included in the governmental activities Statement of Net Position.

399,152

Total net position - governmental activities	<u><u>\$ 105,463,147</u></u>
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City of Faribault
Statement of Revenues, Expenditures, and
Changes in Fund Balances - Governmental Funds
Year Ended December 31, 2021

	General	Library Donations	Street Improvement Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 8,939,162	\$ -	\$ 7,388	\$ 1,719,706	\$ 10,666,256
Special assessments	3,342	-	524,244	78,813	606,399
Licenses and permits	489,278	-	-	-	489,278
Intergovernmental	8,417,838	-	2,174,600	45,081	10,637,519
Charges for services	1,335,149	-	400,000	1,001,477	2,736,626
Fines and forfeitures	148,970	-	-	24,682	173,652
Miscellaneous					
Investment income	(70,081)	-	5,139	(47,181)	(112,123)
Contributions and donations	62,304	2,700,000	-	24,566	2,786,870
Other	18,195	-	329,197	6,056	353,448
Total revenues	<u>19,344,157</u>	<u>2,700,000</u>	<u>3,440,568</u>	<u>2,853,200</u>	<u>28,337,925</u>
Expenditures					
Current					
General government	3,104,906	-	-	65,303	3,170,209
Public safety	8,183,596	-	-	627	8,184,223
Public works	2,768,296	-	199,675	18,350	2,986,321
Culture and recreation	4,029,827	-	-	114,535	4,144,362
Community development	-	-	-	853,420	853,420
Mass transportation and airport	-	-	-	124,849	124,849
Debt service					
Principal	-	-	-	2,591,500	2,591,500
Interest and other charges	-	-	-	319,859	319,859
Capital outlay					
General government	-	-	-	215,342	215,342
Public safety	-	-	-	176,971	176,971
Public works	-	-	4,229,442	273,156	4,502,598
Culture and recreation	-	-	-	968,122	968,122
Mass transportation and airport	-	-	-	42,356	42,356
Total expenditures	<u>18,086,625</u>	<u>-</u>	<u>4,429,117</u>	<u>5,764,390</u>	<u>28,280,132</u>
Excess of revenues over (under) expenditures	1,257,532	2,700,000	(988,549)	(2,911,190)	57,793
Other Financing Sources (Uses)					
Proceeds from sale of capital asset	-	-	-	15,300	15,300
Issuance of debt	-	-	1,489,818	5,625,182	7,115,000
Bond premium	-	-	66,572	815,630	882,202
Transfers in	-	-	262,141	1,802,153	2,064,294
Transfers out	(1,715,848)	-	(5,622)	(42,824)	(1,764,294)
Total other financing sources (uses)	<u>(1,715,848)</u>	<u>-</u>	<u>1,812,909</u>	<u>8,215,441</u>	<u>8,312,502</u>
Net change in fund balances	(458,316)	2,700,000	824,360	5,304,251	8,370,295
Fund Balances					
Beginning of year	<u>10,422,055</u>	<u>-</u>	<u>2,458,625</u>	<u>11,764,849</u>	<u>24,645,529</u>
End of year	<u>\$ 9,963,739</u>	<u>\$ 2,700,000</u>	<u>\$ 3,282,985</u>	<u>\$ 17,069,100</u>	<u>\$ 33,015,824</u>

See notes to basic financial statements.

City of Faribault
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances to the
Statement of Activities - Governmental Funds
Year Ended December 31, 2021

Total net change in fund balances - governmental funds	\$ 8,370,295
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Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.

Capital outlays	5,780,222
Depreciation expense	(3,991,065)
Loss on disposal of capital assets	(7,094)
Contributed assets	590,161

Some expenses are recognized as paid in the governmental funds but recognized as the expense is incurred in the Statement of Activities.

Compensated absences payable	(57,039)
Total OPEB liability	(23,291)

Principal payments on long-term debt are recognized as expenditures in the governmental funds but as an increase in the net position in the Statement of Activities.

Bond principal payments	2,530,000
Loan payments	61,500

Governmental funds report the effects of bond premiums and discounts when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.

(870,536)

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and thus requires use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.

(2,304)

Proceeds from long-term debt are recognized as another financing source in the governmental funds but have no impact on the changes in net position in the Statement of Activities.

(7,115,000)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.

Special assessments	134,970
State shared taxes	435,683

Governmental funds recognize pension contributions as expenditures at the time of payment whereas the Statement of Activities factors in items related to pensions on a full accrual perspective.

Pension expense	997,234
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Internal service funds are used by management to charge the costs of certain activities to individual funds. The net revenue (loss) of internal service funds are reported with governmental activities.

54,715

Delinquent receivables will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.

Property taxes	(46,610)
Special assessments	10,349

Change in net position - governmental activities	\$ <u>6,852,190</u>
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See notes to basic financial statements.



City of Faribault
Statement of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual - General Fund
Year Ended December 31, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)
	Original	Final		
Revenues				
Taxes	\$ 8,825,835	\$ 8,938,835	\$ 8,939,162	\$ 327
Special assessments	16,600	16,600	3,342	(13,258)
Licenses and permits	496,305	496,305	489,278	(7,027)
Intergovernmental	7,074,074	7,074,074	8,417,838	1,343,764
Charges for services	1,430,984	1,434,156	1,335,149	(99,007)
Fines and forfeitures	145,000	145,000	148,970	3,970
Miscellaneous revenues				
Investment income	70,500	70,500	(70,081)	(140,581)
Contributions and donations	12,500	36,600	62,304	25,704
Other	340,171	340,171	18,195	(321,976)
Total revenues	<u>18,411,969</u>	<u>18,552,241</u>	<u>19,344,157</u>	<u>791,916</u>
Expenditures				
Current				
General government	3,085,609	3,363,726	3,104,906	(258,820)
Public safety	8,295,953	8,371,007	8,183,596	(187,411)
Public works	2,885,004	2,892,294	2,768,296	(123,998)
Culture and recreation	4,135,403	4,208,371	4,029,827	(178,544)
Mass transportation and airport	10,000	10,000	-	(10,000)
Total expenditures	<u>18,411,969</u>	<u>18,845,398</u>	<u>18,086,625</u>	<u>(758,773)</u>
Excess of revenues over (under) expenditures	-	(293,157)	1,257,532	1,550,689
Other Financing Sources (Uses)				
Transfers out	-	(2,141)	(1,715,848)	(1,713,707)
Total other financing sources (uses)	<u>-</u>	<u>(2,141)</u>	<u>(1,715,848)</u>	<u>(1,713,707)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ (295,298)</u>	<u>(458,316)</u>	<u>\$ (163,018)</u>
Fund Balances				
Beginning of year			<u>10,422,055</u>	
End of year			<u>\$ 9,963,739</u>	

City of Faribault
Statement of Net Position - Proprietary Funds
December 31, 2021

	Business-Type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water (601)	Sewer (602)	Storm Water (603)	Total	
Assets					
Current assets					
Cash and cash equivalents	\$ 6,943,256	\$ 10,644,239	\$ 2,967,668	\$ 20,555,163	\$ 393,451
Accounts receivable	397,687	723,117	148,768	1,269,572	34,499
Interest receivable	22,790	32,506	9,370	64,666	1,202
Due from other governments	-	234,498	-	234,498	-
Due from component unit	-	516,929	-	516,929	-
Special assessments receivable					
Current	225	275	50	550	-
Delinquent	4,313	8,969	1,474	14,756	-
Inventory	91,950	12,011	-	103,961	-
Prepaid items	7,096	7,286	3,392	17,774	-
Total current assets	<u>7,467,317</u>	<u>12,179,830</u>	<u>3,130,722</u>	<u>22,777,869</u>	<u>429,152</u>
Noncurrent assets					
Special assessments receivable	<u>92,563</u>	<u>109,959</u>	<u>43,164</u>	<u>245,686</u>	<u>-</u>
Capital assets					
Land	34,483	218,847	341,244	594,574	-
Buildings and structures	2,756,117	36,410,821	-	39,166,938	-
Machinery and equipment	1,333,647	1,328,086	279,708	2,941,441	-
Improvements other than buildings	26,546,889	24,377,352	14,213,390	65,137,631	-
Construction in progress	11,888,631	3,619,642	179,564	15,687,837	-
Total capital assets	<u>42,559,767</u>	<u>65,954,748</u>	<u>15,013,906</u>	<u>123,528,421</u>	<u>-</u>
Less accumulated depreciation	<u>(12,430,931)</u>	<u>(25,235,936)</u>	<u>(5,167,395)</u>	<u>(42,834,262)</u>	<u>-</u>
Net capital assets	<u>30,128,836</u>	<u>40,718,812</u>	<u>9,846,511</u>	<u>80,694,159</u>	<u>-</u>
Total noncurrent assets	<u>30,221,399</u>	<u>40,828,771</u>	<u>9,889,675</u>	<u>80,939,845</u>	<u>-</u>
Total assets	<u>37,688,716</u>	<u>53,008,601</u>	<u>13,020,397</u>	<u>103,717,714</u>	<u>429,152</u>
Deferred Outflows of Resources					
Deferred outflows of resources related to pensions	149,366	372,543	63,226	585,135	-
Deferred outflows of resources related to OPEB	<u>22,219</u>	<u>55,380</u>	<u>9,461</u>	<u>87,060</u>	<u>-</u>
Total deferred outflows of resources	<u>171,585</u>	<u>427,923</u>	<u>72,687</u>	<u>672,195</u>	<u>-</u>
Total assets and deferred outflows of resources	<u>\$ 37,860,301</u>	<u>\$ 53,436,524</u>	<u>\$ 13,093,084</u>	<u>\$ 104,389,909</u>	<u>\$ 429,152</u>

See notes to basic financial statements.

	Business-Type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water (601)	Sewer (602)	Storm Water (603)	Total	
Liabilities					
Current liabilities					
Accounts payable	\$ 119,194	\$ 127,286	\$ 38,729	\$ 285,209	\$ -
Contracts payable	257,904	4,174	-	262,078	-
Interest payable	30,328	98,515	-	128,843	-
Due to other governments	12,004	36	15	12,055	-
Bonds payable due within one year	480,527	1,224,000	-	1,704,527	-
Current compensated absences	9,067	51,061	1,655	61,783	-
Total current liabilities	<u>909,024</u>	<u>1,505,072</u>	<u>40,399</u>	<u>2,454,495</u>	<u>-</u>
Noncurrent liabilities					
Compensated absences	57,775	116,731	18,154	192,660	-
Estimated payable for outstanding claims	-	-	-	-	30,000
Bonds payable	8,458,268	9,488,000	-	17,946,268	-
Total OPEB liability	68,091	169,711	28,994	266,796	-
Net pension liability	195,545	487,720	82,774	766,039	-
Total noncurrent liabilities	<u>8,779,679</u>	<u>10,262,162</u>	<u>129,922</u>	<u>19,171,763</u>	<u>30,000</u>
Total liabilities	<u>9,688,703</u>	<u>11,767,234</u>	<u>170,321</u>	<u>21,626,258</u>	<u>30,000</u>
Deferred Inflows of Resources					
Deferred inflows of resources related to pensions	179,638	448,046	76,040	703,724	-
Deferred inflows of resources related to OPEB	27,298	68,038	11,624	106,960	-
Total deferred inflows of resources	<u>206,936</u>	<u>516,084</u>	<u>87,664</u>	<u>810,684</u>	<u>-</u>
Net Position					
Net investment in capital assets	21,190,041	30,006,812	9,846,511	61,043,364	-
Unrestricted	6,774,621	11,146,394	2,988,588	20,909,603	399,152
Total net position	<u>27,964,662</u>	<u>41,153,206</u>	<u>12,835,099</u>	<u>81,952,967</u>	<u>399,152</u>
 Total liabilities, deferred inflows of resources, and net position	<u>\$ 37,860,301</u>	<u>\$ 53,436,524</u>	<u>\$ 13,093,084</u>	<u>\$ 104,389,909</u>	<u>\$ 429,152</u>



City of Faribault
Statement of Revenues, Expenses, and Changes
in Net Position - Proprietary Funds
Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water (601)	Sewer (602)	Storm Water (603)	Totals	
Operating revenues					
Charges for sales	\$ 3,603,839	\$ -	\$ 1,138,076	\$ 4,741,915	\$ -
Charges for services	175,721	6,395,531	33,062	6,604,314	-
Total operating revenues	3,779,560	6,395,531	1,171,138	11,346,229	-
Operating expenses					
Personnel services	509,785	1,328,460	229,630	2,067,875	-
Materials and supplies	333,437	455,119	29,584	818,140	-
Depreciation	676,870	1,697,010	321,725	2,695,605	-
Claims	-	6,000	-	6,000	98,617
Other services and charges	814,069	1,207,440	205,430	2,226,939	-
Total operating expenses	2,334,161	4,694,029	786,369	7,814,559	98,617
Operating income (loss)	1,445,399	1,701,502	384,769	3,531,670	(98,617)
Nonoperating revenues (expenses)					
Investment income	(39,741)	(66,375)	(15,743)	(121,859)	(2,485)
Special assessment interest	3,308	5,197	821	9,326	-
Gain (loss) on sale of asset	(588,499)	(47,645)	(35,025)	(671,169)	-
Intergovernmental	2,125	1,723,878	-	1,726,003	-
Interest and other charges	(82,509)	(292,622)	-	(375,131)	-
Other income	3,714	28,939	6	32,659	155,817
Total nonoperating revenues (expenses)	(701,602)	1,351,372	(49,941)	599,829	153,332
Income before capital contributions and transfers	743,797	3,052,874	334,828	4,131,499	54,715
Capital contributions	55,611	3,824	128,866	188,301	-
Transfers out	(90,000)	(210,000)	-	(300,000)	-
Change in net position	709,408	2,846,698	463,694	4,019,800	54,715
Net position					
Beginning of year	27,255,254	38,306,508	12,371,405	77,933,167	344,437
End of year	\$ 27,964,662	\$ 41,153,206	\$ 12,835,099	\$ 81,952,967	\$ 399,152

See notes to basic financial statements.

City of Faribault
Statement of Cash Flows - Proprietary Funds
Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water (601)	Sewer (602)	Storm Water (603)	Total	
Cash Flows - Operating Activities					
Receipts from customers and users	\$ 3,785,329	\$ 6,579,133	\$ 1,113,876	\$ 11,478,338	\$ -
Payments to suppliers	(1,125,042)	(1,637,895)	(220,460)	(2,983,397)	(98,617)
Payments to employees	(552,254)	(1,444,458)	(226,284)	(2,222,996)	-
Other operating receipts	-	-	-	-	71,818
Net cash flows					
- operating activities	2,108,033	3,496,780	667,132	6,271,945	(26,799)
Cash Flows - Noncapital Financing activities					
Intergovernmental revenue	2,125	1,510,961	-	1,513,086	-
Due from component unit	-	(82,154)	-	(82,154)	-
Transfer to other funds	(90,000)	(210,000)	-	(300,000)	-
Net cash flows - noncapital financing activities	(87,875)	1,218,807	-	1,130,932	-
Cash Flows - Capital and Related Financing Activities					
Principal paid on debt	(466,000)	(1,194,000)	-	(1,660,000)	-
Interest paid on debt	(79,193)	(303,603)	-	(382,796)	-
Proceeds from debt issuance	1,369,065	-	-	1,369,065	-
Acquisition of capital assets	(1,912,228)	(4,071,276)	(102,275)	(6,085,779)	-
Net cash flows					
- capital and related financing activities	(1,663,017)	(5,568,879)	(102,275)	(7,334,171)	-
Cash Flows - Investing Activities					
Interest and dividends received	(39,281)	(56,811)	(16,571)	(112,663)	(2,226)
Net change in cash and cash equivalents	317,860	(910,103)	548,286	(43,957)	(29,025)
Cash and Cash Equivalents					
January 1	6,625,396	11,554,342	2,419,382	20,599,120	422,476
December 31	\$ 6,943,256	\$ 10,644,239	\$ 2,967,668	\$ 20,555,163	\$ 393,451

See notes to basic financial statements.

	Business-Type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water (601)	Sewer (602)	Storm Water (603)	Total	
Reconciliation of Operating Income (Loss) to Net Cash Flows - Operating Activities					
Operating income (loss)	\$ 1,445,399	\$ 1,701,502	\$ 384,769	\$ 3,531,670	\$ (98,617)
Adjustments to reconcile operating income (loss) to net cash flows - operating activities					
Other revenues	7,022	34,136	827	41,985	106,317
Depreciation expense	676,870	1,697,010	321,725	2,695,605	-
Net pension liability expense	(48,471)	(117,094)	(1,280)	(166,845)	-
OPEB expense	(4)	1,168	5,137	6,301	-
Accounts receivable	41,251	191,026	(20,573)	211,704	(34,499)
Special assessments receivable	(42,504)	(41,560)	(37,516)	(121,580)	-
Prepaid items	(923)	(1,235)	(431)	(2,589)	-
Inventory	(4,550)	(3,274)	-	(7,824)	-
Accounts payable	21,876	35,184	16,233	73,293	-
Due to other governmental units	6,061	(11)	(1,248)	4,802	-
Compensated absences payable	6,006	(72)	(511)	5,423	-
Total adjustments	<u>662,634</u>	<u>1,795,278</u>	<u>282,363</u>	<u>2,740,275</u>	<u>71,818</u>
Net cash flows					
- operating activities	<u>\$ 2,108,033</u>	<u>\$ 3,496,780</u>	<u>\$ 667,132</u>	<u>\$ 6,271,945</u>	<u>\$ (26,799)</u>
Noncash Capital Activities					
Contributions of capital assets from (to) government capital funds and developers	\$ 55,611	\$ 3,824	\$ 128,866	\$ 188,301	\$ -

City of Faribault
Statement of Fiduciary Net Position
December 31, 2021

	<u>Custodial Funds</u>
Assets	
Current	
Cash and investments	\$ 1,139,783
Restricted cash	16,109
Interest receivable	3,392
Accounts receivable	<u>9,269</u>
Total current assets	<u>1,168,553</u>
Capital assets	
Land	62,426
Buildings	1,888,852
Building equipment	226,035
Maintenance equipment	79,754
Less accumulated depreciation	<u>(1,649,732)</u>
Total capital assets	<u>607,335</u>
Total assets	<u><u>\$ 1,775,888</u></u>
Liabilities	
Accounts payable	\$ 191,343
Accrued property taxes	13,510
Unearned revenue	2,487
Deposits payable	13,267
Due to other governments	<u>18,197</u>
Total liabilities	<u><u>\$ 238,804</u></u>
Net position	<u><u>\$ 1,537,084</u></u>

City of Faribault
Statement of Changes in Fiduciary Net Position
Year Ended December 31, 2021

	Custodial Funds
Additions	
Rental income	\$ 480,398
Interest	(6,095)
Sewer charges	114,442
Other	6,228
Total additions	<u>594,973</u>
Deductions	
Administrative	79,462
Utilities	44,690
Operating and maintenance	133,068
Taxes and insurance	23,365
Sewer expenses	115,821
Depreciation	34,205
Total deductions	<u>430,611</u>
Change in net position	164,362
Net Position	
Beginning of year	<u>1,372,722</u>
End of year	<u><u>\$ 1,537,084</u></u>



City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Faribault (the City) operates under the Home Rule Charter form of government in accordance with applicable State of *Minnesota Statutes*. The City was organized as a municipality in 1872 in Rice County.

The City provides a full range of municipal services including public safety (police and fire protection), highways and streets, public improvements, planning and zoning, culture, recreation and parks, water and sewer service, and general administrative services.

The form of government established by Section 1.01, Chapter 1, of the City's Charter is the "Council-Administrator Plan". The City Council is composed of a mayor and six City Council members who are qualified electors and elected at large. The City Council exercises the legislative power to the City and determines all matter of policy. The City Administrator is the head of the administrative branch of the City government and is responsible to the City Council for the proper administration of all affairs relating to the City.

The powers of the City include all powers, which a municipal corporation in this State may exercise in harmony with the constitutions of the State and of the United States. It is the intention of the City chapter that every power, which the people of the City might lawfully confer upon themselves as a municipal corporation, by specific enumeration in the charter, shall be deemed to have been so conferred by the provisions of Section 1.02, Chapter 1 of the City Charter. The Charter is to be construed liberally in favor of the City, and the specific mention of particular powers in the Charter shall not be construed as limiting in any way the generality of the power conferred.

The Mayor serves for a term of four years and until a successor is elected and qualifies. The Mayor presides at meetings of the City Council and votes as a member. The City Administrator is appointed for an indefinite term by the City Council. The City Administrator is the Chief Administrative Officer of the City, whose powers and duties are provided for in the Faribault Home Rule Charter, Chapter 6.

The City has considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the primary government to impose its will on that organization by significantly influencing the programs, projects, activities, or level of services performed or provided by the organization, or (2) there is a potential for the organization to provide specific benefits to, or impose specific financial burdens on the primary government. As required by accounting principles generally accepted in the United States of America, these financial statements present the City and its component units, entities for which the City is considered to be financially accountable. Component units for which the City has been determined to be financially accountable can be blended with the primary government or be included as a discrete presentation. Each discretely presented component unit is reported in a separate column in the government-wide financial statements.

**City of Faribault
Notes to Basic Financial Statements**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting Entity (Continued)

Included in the City's reporting entity, based upon the application of these criteria, are the following discretely presented component units.

Faribault Housing and Redevelopment Authority (HRA)

The HRA was created by the City to carry out certain redevelopment and low rent assistance programs pursuant to State law. The HRA is primarily responsible for residential development and redevelopment. The governing board is appointed by the City Council and approved the HRA's tax levy. The HRA is governed by seven board members, one of which is a City Council member and six are City residents. It is the criterion that results in the EDA being reported as a discretely presented component unit. The HRA is presented as a governmental fund type.

Faribault Economic Development Authority (EDA)

The EDA was created pursuant to *Minnesota Statutes* 469.090 through 469.108 to carry out economic and industrial development and redevelopment within the City in accordance with policies established by the City Council. The governing board is appointed by the City Council and approved the EDA's tax levy. The EDA is governed by seven board members, two of which are City Council members and five are City residents. It is the criterion that results in the EDA being reported as a discretely presented component unit. The EDA is presented as a governmental fund type.

Separate financial statements for the HRA and EDA are not prepared.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the City. The fiduciary funds are only reported in the Statement of Fiduciary Net Position at the fund financial statement level. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated revenues are reported as general revenues rather than program revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide and Fund Financial Statements (Continued)

The Custodial Funds are presented in the fiduciary fund financial statements. Since, by definition, the assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the City, these Funds are not incorporated into the government-wide statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. Only the portion of special assessments receivable due within the current period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include property taxes, grants, entitlement, and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are also recorded as unearned revenue.

Description of Funds:

The City reports the following Major Governmental Funds:

General Fund – This is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Street Improvement Projects – Capital Projects Fund – This fund is used to account for the costs associated with the street projects completed within the City.

The City reports the following Major Proprietary Funds:

Water Fund – This fund accounts for the operating, maintenance, and capital improvement of the City's water distribution system.

Sewer Fund – This fund accounts for the operating, maintenance, and capital improvement of the City's sewer collection operations.

Storm Water Fund – This fund accounts for the operation, maintenance, and capital improvements of the City's storm water system.

Additionally, the City reports the following fund types:

Internal Service Funds – These funds account for insurance costs related to property and liability deductible expenses and reserved balance for one outstanding workers compensation claim.

Fiduciary Funds – These funds are used to account for assets held by the City in a custodial capacity for others. The City's Custodial Funds account for activities of Robinwood Manor and Roberds Lake Sewer District.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are transactions that would be treated as revenues, expenditures, or expenses if they involved external organizations, such as buying goods and services or payment in lieu of taxes, such as charges between the City's utility functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

**City of Faribault
Notes to Basic Financial Statements**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds and of the City's internal service funds are charges to customers for sales and services. The City also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. The proprietary funds' portion in the government-wide cash and investments pool is considered to be cash and cash equivalents for purposes of the statements of cash flows.

Cash and investments include balances from all funds that are pooled and invested, to the extent available, in certificates of deposit and other authorized investments. Earnings from pooled investments are allocated to the individual funds based on the applicable participation by each of the funds.

Minnesota Statutes authorizes the City to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, shares of investment companies whose only investments are in the aforementioned securities, obligations of the State of Minnesota or its municipalities, bankers' acceptances, future contracts, repurchase and reverse repurchase agreements, and commercial paper of the highest quality with a maturity of no longer than 270 days and in the Minnesota Municipal Investment Pool.

Certain investments for the City are reported at fair value as disclosed in Note 2. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The Hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

In accordance with GASB Statement No. 79, the Minnesota Municipal Investment Pool securities are valued at amortized cost, which approximates fair value. There are no restrictions or limitations on withdrawals from the 4M Liquid Asset Fund. Investments in the 4M Plus must be deposited for a minimum of 14 calendar days. Withdrawals prior to the 14-day restriction period will be subject to a penalty equal to seven days interest on the amount withdrawn. Seven days' notice of redemption is required for withdrawals of investments in the 4M Term Series withdrawn prior to the maturity date of that series. A penalty could be assessed as necessary to recoup the Series for any charges, losses, and other costs attributable to the early redemption.

**City of Faribault
Notes to Basic Financial Statements**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity
(Continued)**

2. Restricted Cash

The City has received monies restricted for specific purposes. The balance in restricted cash represents unspent deposits of \$151,608 to be used for fire damage repairs and youth baseball activities.

3. Receivables

Accounts receivable include amounts billed for services provided before year end. Rent receivable of the primary government and the discretely presented housing and redevelopment component unit have been reported net of uncollectible amounts. Delinquent utility charges are annually certified to the county for collection. As a result, there is no allowance for uncollectable amounts in the other enterprise funds.

Property tax receivables are shown at a gross amount since they are assessable to the property taxes and are collectible upon the sale of the property.

The City levies its property tax for the subsequent year during the month of December. December 28 is the last day the City can certify a tax levy to the County Auditor for collection the following year. Such taxes become a lien on January 1 and are recorded as receivables by the City at that date. The property tax is recorded as revenue when it becomes measurable and available. Rice County is the collecting agency for the levy and remits the collections to the City three times a year. The tax levy notice is mailed in March with the first half of the payment due on May 15 and the second half due on October 15. Taxes not collected as of December 31 each year are shown as delinquent taxes receivable.

The County Auditor prepares the tax list for all taxable property in the City, applying the applicable tax rate to the tax capacity of individual properties, to arrive at the actual tax for each property. The County Auditor also collects all special assessments, except for certain prepayments paid directly to the City.

The County Auditor submits the list of taxes and special assessments to be collected on each parcel of property to the County Treasurer in January of each year. Delinquent taxes receivable include the past six years' uncollected taxes. Delinquent taxes have been offset by a deferred inflow of resources for taxes not received within 60 days after year end in the governmental fund financial statements.

Special assessments represent the financing for public improvements paid for by benefiting property owners. These assessments are recorded as receivable upon certification to the County. Special assessments are recognized as revenue when they are received in cash or within 60 days after year end. All governmental special assessments receivable are offset by a deferred inflow of resources in the fund financial statements.

City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity
(Continued)

4. Inventory and Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid items are recorded as an expenditure at the time of consumption.

Inventory is valued at cost using the first in, first out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

5. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements.

Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 except for infrastructure which ranges from \$25,000 to \$100,000 and an estimated useful life in excess of one year. Such purchased assets are recorded at historical cost or estimated historical cost if historical cost is not available. Assets acquired prior to 1986 are recorded at estimated historical cost. Donated capital assets are recorded at acquisition value at the date of donation. The City reports infrastructure assets on a network and subsystem basis. Accordingly, the amounts spent for the construction or acquisition of infrastructure assets are capitalized and reported in the government-wide financial statements.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvement are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

Classification	Years
Buildings and structures	15-75
Furniture and equipment	3-15
Licensed motor vehicle equipment	3-12
Machinery and equipment	3-15
Other improvements	15-30
Infrastructure	20-60

City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity
(Continued)**

6. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The City has two items that qualify for reporting in this category. The City presents deferred outflows of resources on the Statement of Net Position for deferred outflows of resources related to pensions and OPEB for various estimate differences that will be amortized and recognized over future years.

In addition to liabilities, the statement of financial position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two items that qualify for reporting in this category. The City presents deferred inflows of resources on the Governmental Fund Balance Sheet as unavailable revenue. The governmental funds report unavailable revenues from three sources: property taxes, special assessments, and State shared taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The City presents deferred inflows of resources on the Statement of Net Position for deferred inflows of resources related to pensions and OPEB for various estimate differences that will be amortized and recognized over future years.

7. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick leave benefits. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. In accordance with the provisions of Statement of Government Accounting Standards No. 16, Accounting for Compensated Absences, no liability is recorded for nonvesting accumulating rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulating sick leave benefits that are estimated to be taken upon separation from the City. The General fund is typically used to liquidate governmental compensated absences.

8. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

**City of Faribault
Notes to Basic Financial Statements**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity
(Continued)**

8. Long-Term Obligations (Continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

9. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and the relief association and additions to/deductions from PERA's and the relief association's fiduciary net position have been determined on the same basis as they are reported by PERA and the relief association except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

10. Fund Balance Classifications

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. Classifications of fund balance that will be used are as follows:

- **Nonspendable Fund Balances** – These are amounts that cannot be spent because they are not in spendable form as they are legally or contractually required to be maintained intact and include prepaid items.
- **Restricted Fund Balances** – These are amounts subject to externally enforceable legal restrictions.
- **Committed Fund Balances** – The government's highest level of decision making authority is the City Council. These amounts are constrained for specific purposes that are internally imposed by formal action (resolution) of the City Council. Committed amounts cannot be used for any other purpose.
- **Assigned Fund Balances** – These are amounts constrained for specific purposes that are internally imposed. In governmental funds other than the General Fund, assigned fund balance represents all remaining amounts that are not classified as nonspendable and are neither restricted nor committed. In the General Fund, assigned amounts represent intended uses established by the City Council itself or by an official to which the governing body delegates the authority. The City Council has adopted a fund balance policy which delegates the authority to assign amounts for specific purposes to the Finance Director.

City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity
(Continued)**

10. Fund Balance Classifications (Continued)

- Unassigned Fund Balances – The residual classification for the General Fund and also negative residual amounts in other funds.

The City will spend restricted funds first for expenditures that meet the intended purpose before using unrestricted fund balance. Additionally, the City would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made for the purposes intended.

The City has formally adopted a fund balance policy for the General fund. The City's policy is to maintain a minimum unassigned fund balance of not less than 35 percent and a maximum unassigned fund balance of not more than 50 percent of the following year's General Fund budgeted expenditures to be used for cash flow purposes, unanticipated expenditures of a non-recurring nature, unexpected expenditures increases due to local disasters, and unexpected revenue shortfalls.

11. Net Position

Net position represents the difference between assets and deferred outflows of resources; and liabilities and deferred inflows of resources in the government-wide financial statements. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the government-wide financial statement when there are limitations on use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenditures/expense during the reporting period. Actual results could differ from those estimates.

F. Budgetary Information

The City Administrator submits to the City Council a proposed operating budget for the fiscal year commencing on January 1 of the following year. At least one special City Council meeting is conducted to obtain public comments as required by the State Truth in Taxation Law.

City of Faribault
Notes to Basic Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Budgetary Information (Continued)

The City Council annually adopts budgets prior to January 1 for the City's General and Special Revenue Funds. The budgets are prepared by fund, function, and activities. The budgets are adopted on a basis consistent with general accepted accounting principles and all appropriations lapse at the end of the budget year to the extent that they have not been expended. The expenditures appropriated in the budget resolution may not legally exceed estimated revenues available from various sources.

Formal budgetary integration is not employed for Debt Service funds because effective budgetary control is alternatively achieved through general obligation bond indenture provisions. Budgetary control for Capital Projects funds is accomplished through the use of project controls. Formal budgetary integration is employed as a management control device during the year. Budget revisions between functions or activities may be made by the City Administrator. Budget revisions at the fund level are authorized by the City Council in accordance with the City Charter at the request of the City Administrator. The legal level of budgetary control is therefore at the fund level.

NOTE 2 – DEPOSITS AND INVESTMENTS

A. Deposits

In accordance with applicable *Minnesota Statutes*, the City maintains deposits at depository banks authorized by the City Council.

The cash and investments for both of the discreetly presented component units are pooled with the City's cash and investments.

Custodial Credit Risk – Deposits: This is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City has a policy that requires the City's deposits be collateralized in accordance with *Minnesota Statutes* 118A for an amount exceeding FDIC, SAIF, BIF, or FCUA coverage. As of December 31, 2021, the City's bank balance was not exposed to custodial credit risk because it was insured and fully collateralized with securities held by the pledging financial institution's trust department or agent and in the City's name. The book balance as of December 31, 2021, was \$16,818,926 for deposits.

B. Investments

As of December 31, 2021, the City had the following investments:

Investment Type	Fair Value	Investment Maturities				Fair Value Measurement
		Less than One Year	1-2 Years	3-5 Years	Greater than 5 Years	
Pooled investments						
4M	\$ 31,981	\$ 31,981	\$ -	\$ -	\$ -	N/A
Non-pooled investments						
Government securities	5,414,797	-	2,691,630	1,257,947	1,465,220	Level 2
Municipal bonds	27,142,703	3,476,439	1,594,147	12,744,015	9,328,102	Level 2
Negotiable certificates of deposit	6,641,824	2,735,929	3,169,879	492,661	243,355	Level 2
Total	<u>\$ 39,231,305</u>	<u>\$ 6,244,349</u>	<u>\$ 7,455,656</u>	<u>\$ 14,494,623</u>	<u>\$ 11,036,677</u>	

City of Faribault
Notes to Basic Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

B. Investments (Continued)

An investment with a fair value measurement with a Level 1 input is valued using quoted market prices while a Level 2 input is valued using a matrix pricing model.

Government securities and Municipal Bonds were rated from A+ to AAA by Standard & Poor's. Other investments were not rated.

Concentration of Credit Risk: This is the risk of loss attributed to the magnitude of an investment in a single issuer. Investments should be diversified to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions, or maturities.

Credit Risk: This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. *Minnesota Statutes* limit investments that are in the top two ratings issued by nationally recognized statistical rating organizations.

Interest Rate Risk: This is the risk that market values of securities in a portfolio would decrease due to changes in market interest rates.

Custodial Credit Risk – Investments: For an investment, this is the risk that in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City typically limits its exposure by purchasing insured or registered investments.

Summary of cash deposits and investments as of December 31, 2021, were as follows:

Petty cash	\$ 1,202
Deposits	16,818,926
Investments	<u>39,231,305</u>
Total	<u><u>\$ 56,051,433</u></u>

Deposits and investments are presented in the December 31, 2021, basic financial statements as follows:

Statement of Net Position	
Cash and investments	\$ 49,512,250
Restricted cash	151,608
Cash held by trustee	5,215,000
Cash held in escrow	16,683
Statement of Fiduciary Net Position	
Cash and investments	1,139,783
Restricted cash	<u>16,109</u>
Total deposits and investments	<u><u>\$ 56,051,433</u></u>

City of Faribault
Notes to Basic Financial Statements

NOTE 3 – LOANS RECEIVABLE

Primary Government

The City has made loans to local businesses and individuals that qualify for the Minnesota small cities development program. The businesses and individuals pay varying installments on the loans. The loans balances at year end totaled \$83,373.

Discretely Presented Component Units

The Housing and Redevelopment Authority has loans receivable from homeowners who qualified for the Minnesota Housing Finance Agency's CRV program and through the HRA's corridor rehab program. Homeowners are paying varying monthly installments. The balance at year end totals \$66,915.

The Economic Development Authority has loans receivable from businesses that made improvements that qualified for the industrial development loan program, Minnesota Investment Fund and EDA Revolving Fund. The businesses and individuals make monthly payments. The balance at year end on the programs total \$228,263. Additionally, there has been an allowance for uncollectible accounts of \$155,746 that are not expected to be collected on.

NOTE 4 – INTERFUND ACTIVITY

A. Interfund Transfers

Transfers during the year ended December 31, 2021, were as follows:

	Transfers In		
	Street Improvement Projects Fund	Nonmajor Governmental Funds	Total
Transfers out			
General Fund	\$ 2,141	\$ 1,713,707	\$ 1,715,848
Street Improvement Fund	-	5,622	5,622
Nonmajor Governmental Funds	10,000	32,824	42,824
Water Fund	75,000	15,000	90,000
Sewer Fund	175,000	35,000	210,000
Total	<u>\$ 262,141</u>	<u>\$ 1,802,153</u>	<u>\$ 2,064,294</u>

Transfers were made from the General Fund to the Streets Improvement Projects Fund and to nonmajor governmental funds for street improvements, park improvements, public facility projects, fund balance allocation purposes. A transfer was made from the Streets Improvement Projects Fund to nonmajor governmental funds for park improvements. Transfers were made from the Water Fund and the Sewer Fund to the Street Improvement Projects Fund and nonmajor governmental funds for operating purposes.

City of Faribault
Notes to Basic Financial Statements

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2021, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities				
Capital assets not being depreciated				
Land	\$ 10,303,550	\$ 112,683	\$ -	\$ 10,416,233
Construction in progress	4,807,471	3,932,856	(1,756,813)	6,983,514
Total capital assets not being depreciated	<u>15,111,021</u>	<u>4,045,539</u>	<u>(1,756,813)</u>	<u>17,399,747</u>
Capital assets being depreciated				
Buildings and structures	27,580,526	273,064	-	27,853,590
Improvements other than buildings	9,677,125	1,171,889	-	10,849,014
Machinery and equipment	11,097,378	465,341	(205,938)	11,356,781
Infrastructure and airport	85,146,935	2,171,365	(71,706)	87,246,594
Total capital assets being depreciated	<u>133,501,964</u>	<u>4,081,659</u>	<u>(277,644)</u>	<u>137,305,979</u>
Less accumulated depreciation for				
Buildings and structures	10,366,087	648,107	-	11,014,194
Improvements other than buildings	3,221,976	311,992	-	3,533,968
Machinery and equipment	6,566,519	675,830	(198,844)	7,043,505
Infrastructure and airport	34,354,149	2,355,136	(71,706)	36,637,579
Total accumulated depreciation	<u>54,508,731</u>	<u>3,991,065</u>	<u>(270,550)</u>	<u>58,229,246</u>
Total capital assets being depreciated, net	<u>78,993,233</u>	<u>90,594</u>	<u>(7,094)</u>	<u>79,076,733</u>
Governmental activities capital assets, net	<u>\$ 94,104,254</u>	<u>\$ 4,136,133</u>	<u>\$ (1,763,907)</u>	<u>\$ 96,476,480</u>

City of Faribault
Notes to Basic Financial Statements

NOTE 5 – CAPITAL ASSETS (CONTINUED)

Capital asset activity for the year ended December 31, 2021, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Business-type activities				
Capital assets not being depreciated				
Land	\$ 594,574	\$ -	\$ -	\$ 594,574
Construction in progress	12,609,460	5,351,751	(2,273,374)	15,687,837
Total capital assets not being depreciated	<u>13,204,034</u>	<u>5,351,751</u>	<u>(2,273,374)</u>	<u>16,282,411</u>
Capital assets being depreciated				
Buildings and structures	39,014,162	152,776	-	39,166,938
Improvements other than buildings	62,950,199	2,517,631	(330,199)	65,137,631
Machinery and equipment	2,911,352	30,089	-	2,941,441
Total capital assets being depreciated	<u>104,875,713</u>	<u>2,700,496</u>	<u>(330,199)</u>	<u>107,246,010</u>
Less accumulated depreciation for				
Buildings and structures	16,640,445	1,212,748	-	17,853,193
Improvements other than buildings	22,221,888	1,277,919	(233,691)	23,266,116
Machinery and equipment	1,510,015	204,938	-	1,714,953
Total accumulated depreciation	<u>40,372,348</u>	<u>2,695,605</u>	<u>(233,691)</u>	<u>42,834,262</u>
Total capital assets being depreciated, net	<u>64,503,365</u>	<u>4,891</u>	<u>(96,508)</u>	<u>64,411,748</u>
Business-type activities capital assets, net	<u>\$ 77,707,399</u>	<u>\$ 5,356,642</u>	<u>\$ (2,369,882)</u>	<u>\$ 80,694,159</u>

City of Faribault
Notes to Basic Financial Statements

NOTE 5 – CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the City as follows:

Governmental activities	
General government	\$ 75,863
Public safety	431,990
Public works	3,113,271
Culture and recreation	367,482
Community Development	<u>2,459</u>
Total depreciation expense - governmental activities	<u><u>\$ 3,991,065</u></u>
Business-type activities	
Water	\$ 676,870
Sewer	1,697,010
Storm water	<u>321,725</u>
Total depreciation expense - business-type activities	<u><u>\$ 2,695,605</u></u>

Discretely presented component units

Activity for the EDA for the year ended December 31, 2021, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not being depreciated				
Land	<u>\$ 170,134</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 170,134</u>

Activity for the HRA for the year ended December 31, 2021, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not being depreciated				
Land	<u>\$ 795,451</u>	<u>\$ -</u>	<u>\$ (201,410)</u>	<u>\$ 594,041</u>
Capital assets being depreciated				
Buildings and structures	<u>3,525,546</u>	<u>-</u>	<u>-</u>	<u>3,525,546</u>
Less accumulated depreciation for				
Buildings and structures	<u>1,968,969</u>	<u>80,724</u>	<u>-</u>	<u>2,049,693</u>
Total capital assets being depreciated, net	<u>1,556,577</u>	<u>(80,724)</u>	<u>-</u>	<u>1,475,853</u>
Total HRA capital assets, net	<u><u>\$ 2,352,028</u></u>	<u><u>\$ (80,724)</u></u>	<u><u>\$ (201,410)</u></u>	<u><u>\$ 2,069,894</u></u>

City of Faribault
Notes to Basic Financial Statements

NOTE 5 – CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the discretely presented HRA as follows:

Housing and redevelopment authority	\$ 80,724
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NOTE 6 – LONG-TERM DEBT

A. General Obligation Bonds

The City issues general obligation (G.O.) bonds and equipment certificates to provide funds for the acquisition and construction of major capital facilities. G.O. bonds have been issued for both general government and proprietary activities. These bonds are reported in the proprietary funds if they are expected to be repaid from proprietary fund revenues. In addition, G.O. bonds have been issued to refund G.O. bonds. G.O. bonds are direct obligations and pledge the full faith and credit of the City.

City of Faribault
Notes to Basic Financial Statements

NOTE 6 – LONG-TERM DEBT (CONTINUED)

Primary Government

B. Components of Long-Term Liabilities

	Issue Date	Interest Rates	Original Issue	Final Maturity	Principal Outstanding	Due Within One Year
Long-term liabilities						
Governmental activities						
G.O. Bonds						
G.O. Crossover Refunding						
Bonds 2012A	12/13/2012	2.00 - 2.20 %	\$ 9,910,000	2/1/2029	\$ 6,025,000	\$ 6,025,000
G.O. Crossover Refunding						
Bonds 2015A	11/18/2015	2.75 - 3.00 %	1,685,000	2/1/2027	985,000	155,000
G.O. Improvement						
Bonds 2015A	11/18/2015	2.75 - 3.00 %	1,375,000	12/15/2030	895,000	90,000
G.O. State Aid						
Bonds 2021A	5/13/2021	1.20 - 2.00 %	1,505,000	12/15/2031	1,505,000	140,000
G.O. Refunding						
Bonds 2021B	12/2/2021	3.00 - 5.00 %	5,610,000	12/2/2021	5,610,000	820,000
Total G.O. Bonds					15,020,000	7,230,000
Loan payable						
Airport loan	3/1/2013	0.00%	615,000	3/1/2023	71,750	61,500
Compensated absences					1,601,987	221,624
Total governmental activities					16,693,737	7,513,124
Business-type activities						
Notes from direct borrowing						
G.O. Water Revenue						
PFA Note 2019	5/15/2019	1.00%	10,205,719	8/20/2039	8,457,443	471,000
G.O. Sewer Revenue						
PFA Note 2009	7/28/2009	2.55%	21,258,552	8/20/2029	10,712,000	1,224,000
G.O. Water Revenue						
PFA Note 2021	11/12/2021	1.00%	522,527	8/20/1942	481,352	9,527
Total notes from direct borrowing					19,650,795	1,704,527
Compensated absences					254,443	61,783
Total business-type activities					19,905,238	1,766,310
Total all long-term liabilities					\$ 36,598,975	\$ 9,279,434

City of Faribault
Notes to Basic Financial Statements

NOTE 6 – LONG-TERM DEBT (CONTINUED)

Primary Government (Continued)

C. Changes in Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2021, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due within one year
Governmental activities					
Bonds payable					
G.O. bonds	\$ 7,950,000	\$ 6,110,000	\$ (940,000)	\$ 13,120,000	\$ 7,000,000
G.O. equipment certificates	300,000	60,000	(300,000)	60,000	30,000
G.O. improvement bonds	2,185,000	945,000	(1,290,000)	1,840,000	200,000
Total bonds payable	10,435,000	7,115,000	(2,530,000)	15,020,000	7,230,000
Loans payable	133,250	-	(61,500)	71,750	61,500
Compensated absences payable	1,544,948	1,184,696	(1,127,657)	1,601,987	221,624
Governmental activity long-term liabilities	<u>\$ 12,113,198</u>	<u>\$ 8,299,696</u>	<u>\$ (3,719,157)</u>	<u>\$ 16,693,737</u>	<u>\$ 7,513,124</u>
Business-type activities					
Notes from direct borrowing					
G.O. PFA revenue notes	\$ 20,191,417	\$ 1,119,378	\$ (1,660,000)	\$ 19,650,795	\$ 1,704,527
Compensated absences payable	249,020	164,031	(158,608)	254,443	61,783
Total business-type activities	<u>\$ 20,440,437</u>	<u>\$ 1,283,409</u>	<u>\$ (1,818,608)</u>	<u>\$ 19,905,238</u>	<u>\$ 1,766,310</u>

On November 12, 2021, the City issued a \$522,527 G.O. Water Revenue Note through the Minnesota Public Facilities Authority. At December 31, 2021, the City had only drawn \$481,352 on this Note. The amortization schedule on the next page represents the entire Note liability. The remaining balance is expected to be drawn in 2022.

On December 2, 2021, the City issued \$5,610,000 in refunding bonds with the issuance of the General Obligation Refunding Bonds, Series 2021B for the current refunding of the 2021 through 2029 maturities of the General Obligation Crossover Refunding Bonds, Series 2012A, the General Obligation Equipment Certificates, Series 2014A, and the General Obligation Special Assessment Improvement Bonds, Series 2014A. The net present value savings was \$251,192 and the refunding lowered debt service payments by \$256,130.

City of Faribault
Notes to Basic Financial Statements

NOTE 6 – LONG-TERM DEBT (CONTINUED)

Primary Government (Continued)

D. Minimum Debt Payments

Minimum annual principal and interest payments required to retire long-term liabilities:

Year Ending December 31,	Governmental Activities					
	G.O. Bonds			G.O. Equipment Certificates		
	Principal	Interest	Total	Principal	Interest	Total
2022	\$ 7,000,000	\$ 340,385	\$ 7,340,385	\$ 30,000	\$ 3,108	\$ 33,108
2023	1,020,000	229,993	1,249,993	30,000	1,500	31,500
2024	1,055,000	186,392	1,241,392	-	-	-
2025	1,100,000	142,792	1,242,792	-	-	-
2026	1,155,000	97,093	1,252,093	-	-	-
2027-2031	1,790,000	84,378	1,874,378	-	-	-
Total	<u>\$ 13,120,000</u>	<u>\$ 1,081,033</u>	<u>\$ 14,201,033</u>	<u>\$ 60,000</u>	<u>\$ 4,608</u>	<u>\$ 64,608</u>

Year Ending December 31,	Governmental Activities					
	G.O. Improvement Bonds			Loan Payable		
	Principal	Interest	Total	Principal	Interest	Total
2022	\$ 200,000	\$ 66,426	\$ 266,426	\$ 61,500	\$ -	\$ 61,500
2023	210,000	56,700	266,700	10,250	-	10,250
2024	205,000	48,100	253,100	-	-	-
2025	210,000	40,700	250,700	-	-	-
2026	220,000	33,050	253,050	-	-	-
2027-2030	795,000	55,038	850,038	-	-	-
Total	<u>\$ 1,840,000</u>	<u>\$ 300,014</u>	<u>\$ 2,140,014</u>	<u>\$ 71,750</u>	<u>\$ -</u>	<u>\$ 71,750</u>

Year Ending December 31,	Business-Type Activities		
	Notes from direct borrowing		
	Principal	Interest	Total
2022	\$ 1,704,527	\$ 360,896	\$ 2,065,423
2023	1,753,000	334,747	2,087,747
2024	1,791,000	297,765	2,088,765
2025	1,829,000	259,906	2,088,906
2026	1,868,000	221,156	2,089,156
2027-2031	6,920,000	530,043	7,450,043
2032-2036	2,782,000	175,295	2,957,295
2037-2041	1,797,300	38,909	1,836,209
2042	28,000	280	28,280
Total	<u>\$ 20,472,827</u>	<u>\$ 2,218,997</u>	<u>\$ 22,691,684</u>

City of Faribault
Notes to Basic Financial Statements

NOTE 7 – FUND BALANCE

A summary of governmental fund balance classifications at December 31, 2020, is as follows:

	General Fund	Library Donations	Street Improvement Projects	Nonmajor Governmental Funds	Total
Primary Government					
Nonspendable					
Prepaid items	\$ 76,053	\$ -	\$ -	\$ 10,090	\$ 86,143
Inventory	-	-	-	-	-
Total nonspendable	76,053	-	-	10,090	86,143
Restricted					
Debt service	-	-	-	8,253,158	8,253,158
Charitable gambling	-	-	-	76,196	76,196
Park capital improvements	-	-	-	964,350	964,350
Public safety programs	-	-	-	47,244	47,244
Rehabilitation projects	-	-	-	189,842	189,842
Revolving loans	-	-	-	419,100	419,100
Library	-	2,700,000	-	-	2,700,000
Fire insurance escrow	78,354	-	-	-	78,354
Youth baseball (Peter Smith fund)	73,254	-	-	-	73,254
Total restricted	151,608	2,700,000	-	9,949,890	12,801,498
Committed					
Hiawathaland Transit	66,000	-	-	-	66,000
Capital improvement encumbrances	-	-	381,783	382,531	764,314
Government buildings	-	-	-	82,886	82,886
Community development	-	-	-	801,862	801,862
Total committed	66,000	-	381,783	1,267,279	1,715,062
Assigned					
K-9 program	2,171	-	-	-	2,171
Childrens program	9,230	-	-	-	9,230
Loan payment	-	-	-	71,750	71,750
Compensated absences	206,728	-	-	14,896	221,624
Donations	192,959	-	-	-	192,959
Future capital improvements	-	-	2,901,202	5,755,195	8,656,397
Total assigned	411,088	-	2,901,202	5,841,841	9,154,131
Unassigned	9,258,990	-	-	-	9,258,990
Total fund balances	<u>\$ 9,963,739</u>	<u>\$ 2,700,000</u>	<u>\$ 3,282,985</u>	<u>\$ 17,069,100</u>	<u>\$ 33,015,824</u>

City of Faribault
Notes to Basic Financial Statements

NOTE 8 – RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; error and omissions; injuries to employees; and natural disasters for which the City carries insurance. The City participates in the League of Minnesota Cities Insurance Trust (LMCIT) for workers' compensation and property and casualty insurance coverage. The LMCIT is a risk sharing pool with approximately 800 other governmental units.

The City pays an annual premium to the LMCIT for its workers' compensation and property and liability insurance. The LMCIT is self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of certain limits for each insured event. Liabilities are reported when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. Liabilities, if any, include an amount for claims that have been incurred but not reported (IBNR). The City has a deductible under the LMCIT policy of \$5,000 per occurrence.

The City has one open worker's compensation claim from 2013, when the City was self-insured, that have not been settled and estimated losses are retained in the City's Worker's Compensation internal service fund.

The general liability and property damage activities are accounted for in the Property/Liability Insurance internal service fund. For liability insurance, the first \$50,000 for each occurrence and an annual aggregate of \$100,000 is retained by the City. All property is insured at replacement value with a \$50,000 deductible. These amounts are used to promote an aggressive maintenance program to help limit liability losses.

There were no significant reductions in insurance coverage from the previous year. There were no settlements in excess of insurance for any of the prior three years.

Amounts recorded in the Workers' Compensation Insurance internal service fund for 2021, 2020, and 2019 are as follows:

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Claims liability - January 1	\$ 79,500	\$ 79,500	\$ 79,500
Claims adjustment	(49,500)	-	-
Claims paid	<u>-</u>	<u>-</u>	<u>-</u>
Claims liability - December 31	<u>\$ 30,000</u>	<u>\$ 79,500</u>	<u>\$ 79,500</u>

NOTE 9 – PENSION PLANS

The City participates in various pension plans. Total pension expense for the year ended December 31, 2021, was \$164,249. The components of pension expense are noted in the following plan summaries.

The General Fund, Water, Sewer, and Storm Water Funds typically liquidate the liability related to the pensions.

**City of Faribault
Notes to Basic Financial Statements**

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association

A. Plan Description

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by PERA. PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

General Employees Retirement Plan

All full-time and certain part-time employees of the City are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

Public Employees Police and Fire Plan

The Police and Fire Plan, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the Police and Fire Plan also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to PERA.

B. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any 5 successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for a Coordinated members is 1.2% for each of the first 10 years of service and 1.7% for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7% for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

B. Benefits Provided (Continued)

General Employees Plan Benefits (Continued)

Benefit increases are provided to benefit recipients each January. The postretirement increase is equal to 50% of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1% and a maximum of 1.5%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. For members retiring on January 1, 2024, or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under Rule of 90 are exempt from the delay to normal retirement.

Police and Fire Plan Benefits

Benefits for the Police and Fire Plan members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50% after five years up to 100% after 10 years of credited service. Benefits for Police and Fire Plan members first hired after June 30, 2014, vest on a prorated basis from 50% after 10 years up to 100% after 20 years of credited service. The annuity accrual rate is 3% of average salary for each year of service. For Police and Fire Plan members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. The postretirement increase is fixed at 1%. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least 25 months but less than 36 months as of the June 30 before the effective date of the increase will receive a reduced prorated increase.

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.5% of their annual covered salary in fiscal year 2021 and the City was required to contribute 7.5% for Coordinated Plan members. The City's contributions to the General Employees Fund for the year ended December 31, 2021, were \$616,151. The City's contributions were equal to the required contributions as set by state statute.

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

C. Contributions (Continued)

Police and Fire Fund Contributions

Police and Fire Plan members were required to contribute 11.8% of their annual covered salary in fiscal year 2021 and the City was required to contribute 17.7% for Police and Fire Plan members. The City's contributions to the Police and Fire Fund for the year ended December 31, 2021, were \$648,105. The City's contributions were equal to the required contributions as set by state statute.

D. Pension Costs

General Employees Fund Pension Costs

At December 31, 2021, the City reported a liability of \$4,005,680 for its proportionate share of the General Employees Fund's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the State's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$122,370.

The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2020, through June 30, 2021, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.0938% at the end of the measurement period and 0.0907% for the beginning of the period.

City's proportionate share of the net pension liability	\$ 4,005,680
State of Minnesota's proportionate share of the net pension liability associated with the City	<u>122,370</u>
Total	<u><u>\$ 4,128,050</u></u>

For the year ended December 31, 2021, the City recognized pension expense of \$312,960 for its proportionate share of General Employees Plan's pension expense. Included in the amount, the City recognized \$9,873 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

D. Pension Costs (Continued)

General Employees Fund Pension Costs (Continued)

At December 31, 2021, the City reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources, related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 22,642	\$ 122,118
Changes in actuarial assumptions	2,445,786	84,357
Net collective difference between projected and actual investment earnings	-	3,473,359
Changes in proportion	283,219	-
Contributions paid to PERA subsequent to the measurement date	308,075	-
	<u>308,075</u>	<u>-</u>
Total	<u>\$ 3,059,722</u>	<u>\$ 3,679,834</u>

The \$308,075 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2022. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,	Pension Expense Amount
2022	\$ (35,961)
2023	43,202
2024	10,774
2025	<u>(946,202)</u>
Total	<u>\$ (928,187)</u>

**City of Faribault
Notes to Basic Financial Statements**

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

D. Pension Costs (Continued)

Police and Fire Fund Pension Costs

At December 31, 2021, the City reported a liability of \$2,567,138 for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2020, through June 30, 2021, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.3365% at the end of the measurement period and 0.3415% for the beginning of the period.

The State of Minnesota contributed \$18 million to the Police and Fire Fund in the plan fiscal year ended June 30, 2021. The contribution consisted of \$9 million in direct state aid that does meet the definition of a special funding situation and \$9 million in supplemental state aid that does not meet the definition of a special funding situation. The \$9 million direct state aid was paid on October 1, 2020. Thereafter, by October 1 of each year, the State will pay \$9 million to the Police and Fire Fund until full funding is reached or July 1, 2048, whichever is earlier. The \$9 million in supplemental state aid will continue until the fund is 90% funded, or until the State Patrol Plan (administered by the Minnesota State Retirement System) is 90% funded, whichever occurs later. Strong asset returns for the fiscal year ended 2021 will accelerate the phasing out of these state contributions, although it is not anticipated that they will be phased out during the fiscal year ended 2022.

The State of Minnesota is included as a non-employer contributing entity in the Police and Fire Retirement Plan Schedule of Employer Allocations and Schedule of Pension Amounts by Employer pension allocation schedules) for the \$9 million in direct state aid. Police and Fire Plan employers need to recognize their proportionate share of the State of Minnesota's pension expense (and grant revenue) under GASB 68 special funding situation accounting and financial reporting requirements. For the year ended December 31, 2021, the City recognized pension expense of \$(151,360) for its proportionate share of the Police and Fire Plan's pension expense. Included in this amount, the City recognized \$21,264 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$9 million to the Police and Fire Fund.

The State of Minnesota is not included as a non-employer contributing entity in the Police and Fire Pension Plan pension allocation schedules for the \$9 million in supplemental state aid. The City also recognized \$116,764 for the year ended December 31, 2021, as revenue and an offsetting reduction of the net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the Police and Fire Fund.

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

D. Pension Costs (Continued)

Police and Fire Fund Pension Costs (Continued)

At December 31, 2021, the City reported its proportionate share of the Police and Fire Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 500,564	\$ -
Changes in actuarial assumptions	3,817,530	1,400,671
Net collected difference between projected actual investment earnings	-	4,952,229
Changes in proportion	130,892	159,853
Contributions paid to PERA subsequent to the measurement date	<u>324,053</u>	<u>-</u>
Total	<u><u>\$ 4,773,039</u></u>	<u><u>\$ 6,512,753</u></u>

The amount of \$324,053 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2022. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,	Pension Expense Amount
2022	\$ (1,714,532)
2023	(307,001)
2024	(319,867)
2025	(547,101)
2026	<u>824,734</u>
Total	<u><u>\$ (2,063,767)</u></u>

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

E. Long-Term Expected Return on Investment

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term</u>
Domestic equity	33.5 %	5.10 %
International equity	16.5	5.30
Fixed income	25.0	0.75
Private markets	25.0	5.90
Total	100.0 %	

F. Actuarial Methods and Assumptions

The total pension liability in the June 30, 2021, actuarial valuation was determined using an individual entry-age normal actuarial cost method. The long-term rate of return on pension plan investments used in the determination of the total liability is 6.5%. This assumption is based on a review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 6.5% was deemed to be within that range of reasonableness for financial reporting purposes.

Inflation is assumed to be 2.25% for the General Employees Plan and 2.25% for the Police and Fire Plan. Benefit increases after retirement are assumed to be 1.25% for the General Employees. The Police and Fire Plan benefit increase is fixed at 1% per year and that increase was used in the valuation.

Salary growth assumptions in the General Employees Plan range in annual increments from 10.25% after one year of service to 3.0% after 29 years of service and 6.0% per year thereafter. In the Police and Fire Plan, salary growth assumptions range from 11.75% after one year of service to 3.0% after 24 years of service.

Mortality rates for the General Employees Plan are based on the Pub-2010 General Employee Mortality Table. Mortality rates for the Police and Fire Plan are based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit PERA's experience.

**City of Faribault
Notes to Basic Financial Statements**

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

F. Actuarial Methods and Assumptions (Continued)

Actuarial assumptions for the General Employees Plan are reviewed every four years. The most recent four-year experience study for the General Employees Plan was completed in 2019. The assumption changes were adopted by the Board and became effective with the July 1, 2020, actuarial valuation. The most recent four-year experience study for the Police and Fire Plan was completed in 2020 and was adopted by the Board and became effective with the July 1, 2021, actuarial valuation.

The following changes in actuarial assumptions and plan provisions occurred in 2021:

General Employees Fund

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.5% to 6.5% for financial reporting purposes.
- The mortality improvement scale was changed from scale MP-2019 to scale MP-2020.

Changes in Plan Provisions

- There have been no changes since the previous valuation.

Police and Fire Fund

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.5% to 6.5% for financial reporting purposes.
- The inflation assumption was changed from 2.5% to 2.25%.
- The payroll growth assumption was changed from 3.25% to 3.0%.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 Public Safety mortality table. The mortality improvement scale was changed from MP-2019 to MP-2020.
- The base mortality table for disabled annuitants was changed from the RP-2014 healthy annuitant mortality table (with future mortality improvement according to scale MP-2019) to the Pub-2010 Public Safety disabled annuitant mortality table (with future mortality improvement according to scale MP-2020).
- Assumed rates of salary increase were modified as recommended in the July 14, 2020, experience study. The overall impact is a decrease in gross salary increase rates.
- Assumed rates of retirement were changed as recommended in the July 14, 2020, experience study. The changes resulted in slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes resulted in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates resulted in more projected disabilities.

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

F. Actuarial Methods and Assumptions (Continued)

Police and Fire Fund (Continued)

Changes in Actuarial Assumptions (Continued)

- Assumed percent married for active female members was changed from 60% to 70%. Minor changes to form of payment assumptions were applied.

Changes in Plan Provisions:

- There have been no changes since the previous valuation.

G. Discount Rate

The discount rate used to measure the total pension liability in 2021 was 6.5%. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members and employers will be made at rates set in *Minnesota Statutes*. Based on these assumptions, the fiduciary net positions of the General Employees Fund and the Police and Fire Fund were projected to be available to make all projected future benefit payments of current Plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

H. Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (5.5%)	Current Discount Rate (6.5%)	1% Increase in Discount Rate (7.5%)
City's proportionate share of the General Employees Fund net pension liability	\$ 8,169,543	\$ 4,005,680	\$ 588,977
	1% Decrease in Discount Rate (5.5%)	Current Discount Rate (6.5%)	1% Increase in Discount Rate (7.5%)
City's proportionate share of the Police and Fire Fund net pension liability	\$ 8,216,095	\$ 2,567,138	\$ (2,063,606)

City of Faribault
Notes to Basic Financial Statements

NOTE 9 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

I. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

Public Employees Defined Contribution Plan (Defined Contribution Plan)

The City has City Council members that are covered by the Defined Contribution Plan, a multiple-employer deferred compensation plan administered by PERA. The Defined Contribution Plan is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

The defined contribution plan consists of individual accounts paying a lump-sum benefit. Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses; therefore, there is no future liability to the City. *Minnesota Statutes*, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes 5% of salary which is matched by the elected official's employer. For ambulance service personnel, employer contributions are determined by the employer, and for salaried employees must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2% of employer contributions and twenty-five hundredths of 1% (.25%) of the assets in each member's account annually.

Pension expense for the year is equal to the contributions made. Total contributions made by the City during fiscal year 2021 were:

Contribution Amount		Percentage of Covered Payroll		Required Rate
Employee	Employer	Employee	Employer	
\$ 2,649	\$ 2,649	5%	5%	5%

City of Faribault
Notes to Basic Financial Statements

NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN

A. Plan Description

The City's defined benefit OPEB plan provides a single-employer defined benefit health care plan to eligible retirees. The plan offers medical coverage. Medical coverage is administered by Blue Cross Blue Shield. It is the City's policy to periodically review its medical coverage and to obtain requests for proposals in order to provide the most favorable benefits and premiums for City employees and retirees. No assets are accumulated in a trust.

B. Benefits Provided

Retirees receiving benefits contribute 100% of their premium costs, except those receiving disability benefits. Retirees and their spouses contribute to the health care plan at the same rate as active employees.

C. Contributions

Contribution requirements are established by the City, based on the contract terms with Blue Cross Blue Shield. The required contributions are based on projected pay-as-you-go financing requirements. For 2021, the City contributed \$94,837 for retirees receiving health care benefits.

D. Members

As of December 31, 2019, the following were covered by the benefit terms:

Active employees electing coverage	102
Active employees waiving coverage	27
Retirees electing coverage	<u>9</u>
Total	<u><u>138</u></u>

City of Faribault
Notes to Basic Financial Statements

NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)

E. Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation measured as of December 31, 2020, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Key Methods and Assumptions Used in Valuation of Total OPEB Liability

Discount rate	2.00%
Salary increases	N/A
Inflation	2.50%
Healthcare cost trend increases	6.2% for FY2020, gradually decreasing over several decades to an ultimate rate of 4.0% in FY2075 and later years.
Mortality assumption	Based on the RP-2014 mortality tables with projected mortality improvements based on scale MP-2018 for General Employees and Police and Fire, and other adjustments.

The discount rate used to measure the total OPEB liability was 2.00% based on 20-year municipal bond rates.

G. Total OPEB Liability

The City's total OPEB liability of \$1,816,166 was measured as of December 31, 2020, and was determined by an actuarial valuation as of December 31, 2019.

City of Faribault
Notes to Basic Financial Statements

NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)

G. Total OPEB Liability (Continued)

Changes in the total OPEB liability are as follows:

	<u>Total OPEB Liability</u>
Balances at January 1, 2021	<u>\$ 1,607,494</u>
Changes for the year	
Service cost	104,806
Interest	45,784
Differences between expected and actual economic experience	(7,231)
Changes of assumptions	160,150
Benefit payments	<u>(94,837)</u>
Net changes	<u>208,672</u>
Balances at December 31, 2021	<u><u>\$ 1,816,166</u></u>

Changes of assumptions and other inputs reflect a change in the discount rate from 2.75% in 2020 to 2.00% in 2021.

The General Fund, and the Water, Sewer, and Storm Water Enterprise Funds typically liquidate the liability related to OPEB.

G. OPEB Liability Sensitivity

The following presents the City's total OPEB liability calculated using the discount rate of 2.75% as well as the liability measured using 1% lower and 1% higher than the current discount rate.

<u>Total OPEB Liability</u>		
<u>1% decrease (1.00%)</u>	<u>Current (2.00%)</u>	<u>1% increase (3.00%)</u>
\$ 2,064,835	\$ 1,816,166	\$ 1,606,959

City of Faribault
Notes to Basic Financial Statements

NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)

G. OPEB Liability Sensitivity (Continued)

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1% lower and 1% higher than the current healthcare cost trend rates.

Total OPEB Liability		
1% decrease (5.2% decreasing to 3.0%)	Current (6.2% decreasing to 4.0%)	1% increase (7.2% decreasing to 5.0%)
<u> </u>	<u> </u>	<u> </u>
\$ 1,532,918	\$ 1,816,166	\$ 2,164,098

H. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2021, the City recognized OPEB expense of \$127,298. At December 31, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u> </u>	<u> </u>
Differences between expected and actual liability	\$ -	\$ 728,107
Changes of assumptions	497,810	-
Contributions between measurement date and reporting date	<u>94,837</u>	<u>-</u>
Total	<u><u>\$ 592,647</u></u>	<u><u>\$ 728,107</u></u>

City of Faribault
Notes to Basic Financial Statements

NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)

**H. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources
Related to OPEB (Continued)**

The amount of \$94,837 reported as deferred outflows of resources related to OPEB resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources related to OPEB will be recognized in pension expense as follows:

<u>Year Ending December 31,</u>	<u>Total</u>
2022	\$ (23,292)
2023	(23,292)
2024	(23,292)
2025	(23,292)
2026	(27,955)
Thereafter	<u>(109,174)</u>
Total	<u><u>\$ (230,297)</u></u>

NOTE 11 – JOINTLY GOVERNED ORGANIZATIONS

The City participates in various jointly governed organizations that generally have separate governing boards composed of representative of each member organization. During 2021, the City did not have any related party transactions involving the jointly governed organizations. The City participated in the following jointly governed organizations in 2021:

- Cannon River Drug and Violent Offender Task Force (CRDVOTF)
- Dakota County Multi-Agency Assistance Group (DCMAAG)
- Consolidated Public Safety Answering Point

The City does not have a significant ongoing financial interest or responsibility with these organizations. The financial statements for the jointly governed organization can be obtained by contacting the City at City Hall, 208 NW 1st Avenue, Faribault, Minnesota, 55021-5105.

NOTE 12 – COMMITTED CONTRACTS

At December 31, 2021, the City had commitments of \$1,255,486 for uncompleted construction contracts.

City of Faribault
Notes to Basic Financial Statements

NOTE 13 – CONTINGENT LIABILITIES

The Housing and Redevelopment Authority (HRA) in the course of business has obtained various deferred loans from governmental agencies. Generally, the entire loan amounts will be forgiven unless the HRA defaults on the conditions noted in the deferred loan agreements. HRA management has indicated that their intent is to meet their conditions. The deferred loans are not recorded as a liability in the HRA's financial statements; however, if the HRA were to default, the unforgiven portion would have to be repaid to the original funding source.

NOTE 14 – PRIOR PERIOD ADJUSTMENT

For the year ended December 31, 2021, a prior period adjustment was required for the Housing Redevelopment Authority, a discretely presented component unit, in the amount of \$27,244 to adjust the recording of loans receivable from the prior year.

NOTE 15 – CONDUIT DEBT

The City of Faribault has issued a Taxable Revenue Refunding Note, Series 2021, to refinance the Educational Facility Revenue Bonds, Series 2015, issued by Rice County, Minnesota. The 2015 Bonds were issued to provide financial assistance to Shattuck-St. Mary's School for the acquisition, construction, expansion, rehabilitation, remodeling, renovation, and equipping of facilities deemed to be in the public interest. The note is secured by the property financed and are payable solely from private-sector entity revenues. Upon repayment of note, ownership of the acquired facilities transfers to the private-sector entity served by the note issuance. Neither the City of Faribault or the State of Minnesota, or any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. As of December 31, 2021, the note remains outstanding with a principal amount of \$23,740,000.

NOTE 16 – NEW STANDARDS ISSUED BUT NOT YET IMPLEMENTED

GASB Statement No. 87, Leases establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This statement will be effective for the year ending December 31, 2022.

REQUIRED SUPPLEMENTARY INFORMATION

City of Faribault
Schedule of City's Proportionate Share
of Net Pension Liability - General Employees Retirement Fund
Last Ten Years*

For Fiscal Year Ended June 30,	City's Proportionate Share (Percentage) of the Net Pension Liability (Asset)	City's Proportionate Share (Amount) of the Net Pension Liability (Asset)	State's Proportionate Share (Amount) of the Net Pension Liability Associated with the City	City's Proportionate Share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability Associated with the City	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.0835%	\$ 4,327,404	\$ -	\$ 4,327,404	\$ 4,747,243	91.2%	78.2%
2016	0.0826%	6,706,710	87,614	6,794,324	5,126,319	130.8%	68.9%
2017	0.0821%	5,241,210	65,935	5,307,145	5,291,600	99.0%	75.9%
2018	0.0847%	4,698,809	154,168	4,852,977	5,691,880	82.6%	79.5%
2019	0.0863%	4,771,334	148,160	4,919,494	6,105,160	78.2%	80.2%
2020	0.0907%	5,437,879	167,690	5,605,569	6,469,093	84.1%	79.1%
2021	0.0938%	4,005,680	122,370	4,128,050	6,752,613	59.3%	87.0%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

Schedule of City's Proportionate Share
of Net Pension Liability - Public Employees Police and Fire Retirement Fund
Last Ten Years*

For Fiscal Year Ended June 30,	City's Proportion of the Net Pension Liability (Asset)	City's Proportionate Share of the Net Pension Liability (Asset)	State's Proportionate Share (Amount) of the Net Pension Liability Associated with the City	City's Proportionate Share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability Associated with the City	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.3160%	\$ 3,590,499	\$ -	\$ 3,590,499	\$ 2,984,858	120.3%	86.6%
2016	0.3310%	13,283,606	-	13,283,606	3,113,844	426.6%	63.9%
2017	0.3290%	4,441,892	-	4,441,892	3,376,877	131.5%	85.4%
2018	0.3344%	3,534,264	-	3,534,264	3,524,494	100.3%	88.8%
2019	0.3544%	3,725,102	-	3,725,102	3,738,492	99.6%	89.3%
2020	0.3415%	4,470,600	106,060	4,576,660	3,854,378	118.7%	87.2%
2021	0.3365%	2,567,138	116,764	2,683,902	4,062,499	66.1%	93.7%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**City of Faribault
Schedule of City Contributions -
General Employees Retirement Fund
Last Ten Years***

<u>Fiscal Year Ending December 31,</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>City's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2015	\$ 376,725	\$ 376,725	\$ -	\$ 5,023,000	7.50%
2016	396,870	396,870	-	5,291,600	7.50%
2017	390,596	390,596	-	5,207,947	7.50%
2018	440,818	440,818	-	5,877,573	7.50%
2019	490,385	490,385	-	6,538,467	7.50%
2020	538,375	538,375	-	7,178,333	7.50%
2021	616,151	616,151	-	8,215,347	7.50%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Schedule of City Contributions -
Public Employees Police and Fire Retirement Fund
Last Ten Years***

<u>Fiscal Year Ending December 31,</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>City's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2015	\$ 483,547	\$ 483,547	\$ -	\$ 2,984,858	16.20%
2016	547,054	547,054	-	3,376,877	16.20%
2017	583,424	583,424	-	3,601,383	16.20%
2018	585,729	585,729	-	3,615,611	16.20%
2019	630,783	630,783	-	3,721,434	16.95%
2020	695,780	695,780	-	3,930,960	17.70%
2021	648,105	648,105	-	3,661,610	17.70%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

City of Faribault
Schedule of Changes in Total OPEB Liability
and Related Ratios

	December 31, 2018	December 31, 2019	December 31, 2020	December 31, 2021
Total OPEB Liability				
Service cost	\$ 61,075	\$ 69,506	\$ 81,896	\$ 104,806
Interest	70,363	67,670	87,373	45,784
Differences between expected and actual experience	-	-	(924,672)	(7,231)
Changes of assumptions	150,785	255,387	135,711	160,150
Benefit payments	(89,470)	(96,608)	(91,968)	(94,837)
Net change in total OPEB liability	<u>192,753</u>	<u>295,955</u>	<u>(711,660)</u>	<u>208,672</u>
Beginning of year	<u>1,830,446</u>	<u>2,023,199</u>	<u>2,319,154</u>	<u>1,607,494</u>
End of year	<u>\$ 2,023,199</u>	<u>\$ 2,319,154</u>	<u>\$ 1,607,494</u>	<u>\$ 1,816,166</u>
Covered employee payroll	\$ 9,371,206	\$ 9,801,191	\$ 9,154,947	\$ 10,684,652
Total OPEB liability as a percentage of covered employee	21.6%	23.7%	17.6%	17.0%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.
No assets are accumulated in a trust for OPEB.

City of Faribault
Notes to Required Supplementary Information

General Employees Fund

2021 Changes

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.5% to 6.5% for financial reporting purposes.
- The mortality improvement scale was changed from scale MP-2019 to scale MP-2020.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2020 Changes

Changes in Actuarial Assumptions

- The price inflation assumption was decreased from 2.5% to 2.25%.
- The payroll growth assumption was decreased from 3.25% to 3.0%.
- Assumed salary increase rates were changed as recommended in the June 30, 2019, experience study. The net effect is assumed rates that average 0.25% less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019, experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019, experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019, experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the Pub-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100% Joint and Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint and Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

Changes in Plan Provisions

- Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023, and 0.0% thereafter. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2017 to MP-2018.

City of Faribault
Notes to Required Supplementary Information

General Employees Fund (Continued)

2019 Changes (Continued)

Changes in Plan Provisions

- The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The State's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.0% per year through 2044 and 2.5% per year thereafter to 1.25% per year.

Changes in Plan Provisions

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00% to 3.00%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Postretirement benefit increases were changed from 1.00% per year with a provision to increase to 2.50% upon attainment of 90.00% funding ratio to 50.00% of the Social Security Cost of Living Adjustment, not less than 1.00% and not more than 1.50%, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes

Changes in Actuarial Assumptions

- The CSA loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15% for vested deferred member liability and 3% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

Changes in Plan Provisions

- The State's contribution for the Minneapolis Employees Retirement Fund equals \$16,000,000 in 2017 and 2018, and \$6,000,000 thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The State's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

City of Faribault
Notes to Required Supplementary Information

General Employees Fund (Continued)

2016 Changes

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, the inflation was decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2015 Changes

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2035 and 2.5% per year thereafter.

Changes in Plan Provisions

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised; the State's contribution of \$6.0 million, which meets the special funding situation definition, was due September 2015.

City of Faribault
Notes to Required Supplementary Information

Police and Fire Fund

2021 Changes

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.5% to 6.5% for financial reporting purposes.
- The inflation assumption was changed from 2.5% to 2.25%.
- The payroll growth assumption was changed from 3.25% to 3.0%.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 Public Safety mortality table. The mortality improvement scale was changed from MP-2019 to MP-2020.
- The base mortality table for disabled annuitants was changed from the RP-2014 healthy annuitant mortality table (with future mortality improvement according to scale MP-2019) to the Pub-2010 Public Safety disabled annuitant mortality table (with future mortality improvement according to scale MP-2020).
- Assumed rates of salary increase were modified as recommended in the July 14, 2020, experience study. The overall impact is a decrease in gross salary increase rates.
- Assumed rates of retirement were changed as recommended in the July 14, 2020, experience study. The changes resulted in slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes resulted in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates resulted in more projected disabilities.
- Assumed percent married for active female members was changed from 60% to 70%. Minor changes to form of payment assumptions were applied.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2020 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2018 to MP-2019.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2019 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2017 to MP-2018.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2018 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2016 to MP-2017.

City of Faribault
Notes to Required Supplementary Information

Police and Fire Fund (Continued)

2018 Changes (Continued)

Changes in Plan Provisions (Continued)

- Postretirement benefit increases were changed to 1.00% for all years, with no trigger.
- An end date of July 1, 2048, was added to the existing \$9.0 million state contribution.
- New annual state aid will equal \$4.5 million in fiscal years 2019 and 2020, and \$9.0 million thereafter until the plan reaches 100% funding, or July 1, 2048, if earlier.
- Member contributions were changed from 10.80% to 11.30% of pay, effective January 1, 2019, and 11.80% of pay, effective January 1, 2020.
- Employer contributions were changed from 16.20% to 16.95% of pay, effective January 1, 2019, and 17.70% of pay, effective January 1, 2020.
- Interest credited on member contributions decreased from 4.00% to 3.00%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes

Changes in Actuarial Assumptions

- Assumed salary increases were changed as recommended in the June 30, 2016, experience study. The net effect is proposed rates that average 0.34% lower than the previous rates.
- Assumed rates of retirement were changed, resulting in fewer retirements.
- The CSA load was 30% for vested and non-vested deferred members. The CSA has been changed to 33% for vested members and 2% for non-vested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees.
- Assumed termination rates were decreased to 3% for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- Assumed percentage of married female members was decreased from 65% to 60%.
- Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing Joint and Survivor annuities was increased.
- The assumed post-retirement benefit increase rate was changed from 1% for all years to 1% per year through 2064 and 2.5% thereafter.
- The single discount rate was changed from 5.6% per annum to 7.5% per annum.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

City of Faribault
Notes to Required Supplementary Information

Police and Fire Fund (Continued)

2016 Changes

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2037 and 2.5% thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate changed from 7.9% to 5.6%.
- The single discount rate changed from 7.90% to 5.60%.
- The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2015 Changes

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2037 and 2.5% per year thereafter.

Changes in Plan Provisions

- The post-retirement benefit increase to be paid after attainment of the 90% funding threshold was changed, from inflation up to 2.5%, to a fixed rate of 2.5%.

City of Faribault
Notes to Required Supplementary Information

Post Employment Health Care Plan

2021 Changes

Changes in Actuarial Assumptions

- The discount rate changed from 2.75% to 2.00%.

2020 Changes

Changes in Actuarial Assumptions

- The discount rate changed from 3.71% to 2.75%.

Changes in Plan Provisions

- Retiree premiums and disabled public safety contribution amounts were updated to current levels.

2019 Changes

Changes in Actuarial Assumptions

- The discount rate changed from 3.31% to 3.71%.



**COMBINING AND INDIVIDUAL FUND
FINANCIAL STATEMENTS AND SCHEDULES**



City of Faribault Nonmajor Governmental Funds

Nonmajor Special Revenue Funds

Special revenue funds are established to account for specific revenue or other sources that are designated for financing particular functions or activities as required by deferral regulations, *Minnesota Statute*, City charter provisions, local ordinances, or specific grant agreements. Most of the special revenue funds are related to specific federal and state housing programs or grants for specific activities.

Nonmajor Capital Projects Funds

Capital project funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the City with the exception of those financed by the enterprise funds.

Debt Service Funds

The Debt Service funds are established to account for the collection of ad valorem taxes, special assessments, and tax increment revenue transfers, as well as the payment of principal and interest of general long-term debt.

Internal Service Funds

The Internal Service Fund is to account for the financing of goods and services provided by one fund to the other departments of the City. These services are provided on a cost reimbursement basis or are partially or fully self-funded through interest earnings on dedicated reserves.

City of Faribault
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2021

	Special Revenue	Capital Projects	Debt Service	Total Nonmajor Governmental Funds
Assets				
Cash and investments	\$ 2,154,886	\$ 5,236,166	\$ 2,993,236	\$ 10,384,288
Cash with fiscal agent	-	-	5,215,000	5,215,000
Taxes receivable - current	999	314	5,090	6,403
Taxes receivable - delinquent	2,674	924	13,221	16,819
Accounts receivable	11,072	122,439	11,773	145,284
Interest receivable	7,337	11,114	25,112	43,563
Due from other governments	62,082	-	-	62,082
Due from component unit	-	48,803	-	48,803
Notes receivable	83,373	-	-	83,373
Special assessment receivable				
Current	-	-	4,650	4,650
Delinquent	-	-	4,045	4,045
Deferred	-	-	368,794	368,794
Land held for resale	-	1,137,454	-	1,137,454
Prepaid items	10,090	-	-	10,090
Total assets	<u>\$ 2,332,513</u>	<u>\$ 6,557,214</u>	<u>\$ 8,640,921</u>	<u>\$ 17,530,648</u>
Liabilities				
Accounts payable	\$ 25,058	\$ 2,242	\$ 1,703	\$ 29,003
Deposits payable	894	-	-	894
Contracts payable	-	16,988	-	16,988
Due to other governments	5,125	5,901	-	11,026
Unearned Revenue	13,979	-	-	13,979
Total liabilities	<u>45,056</u>	<u>25,131</u>	<u>1,703</u>	<u>71,890</u>
Deferred Inflows of Resources				
Unavailable revenue - property taxes	2,674	924	13,221	16,819
Unavailable revenue - special assessments	-	-	372,839	372,839
Total deferred inflows of resources	<u>2,674</u>	<u>924</u>	<u>386,060</u>	<u>389,658</u>
Fund Balances				
Nonspendable	10,090	-	-	10,090
Restricted	732,382	964,350	8,253,158	9,949,890
Committed	884,748	382,531	-	1,267,279
Assigned	657,563	5,184,278	-	5,841,841
Total fund balances	<u>2,284,783</u>	<u>6,531,159</u>	<u>8,253,158</u>	<u>17,069,100</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,332,513</u>	<u>\$ 6,557,214</u>	<u>\$ 8,640,921</u>	<u>\$ 17,530,648</u>

City of Faribault
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2021

	Special Revenue	Capital Projects	Debt Service	Total Nonmajor Governmental Funds
Revenues				
Taxes	\$ 335,628	\$ 4,757	\$ 1,379,321	\$ 1,719,706
Special assessments	-	-	78,813	78,813
Intergovernmental	45,081	-	-	45,081
Charges for services	422,570	527,407	51,500	1,001,477
Fines and forfeitures	24,682	-	-	24,682
Miscellaneous				
Investment income	(7,818)	(26,015)	(13,348)	(47,181)
Contributions and donations	-	24,566	-	24,566
Other	3,556	2,500	-	6,056
Total revenues	<u>823,699</u>	<u>533,215</u>	<u>1,496,286</u>	<u>2,853,200</u>
Expenditures				
Current				
General government	40,298	25,005	-	65,303
Public safety	627	-	-	627
Public works	-	18,350	-	18,350
Culture and recreation	-	114,535	-	114,535
Community development	853,420	-	-	853,420
Mass transportation and airport	124,849	-	-	124,849
Debt service				
Principal	61,500	-	2,530,000	2,591,500
Interest and other charges	-	-	319,859	319,859
Capital outlay				
General government	-	215,342	-	215,342
Public safety	54,534	122,437	-	176,971
Public works	-	273,156	-	273,156
Culture and recreation	-	968,122	-	968,122
Mass transportation and airport	42,356	-	-	42,356
Total expenditures	<u>1,177,584</u>	<u>1,736,947</u>	<u>2,849,859</u>	<u>5,764,390</u>
Excess of revenues under expenditures	(353,885)	(1,203,732)	(1,353,573)	(2,911,190)
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	-	15,300	-	15,300
Issuance of debt	-	-	5,625,182	5,625,182
Bond premium	-	-	815,630	815,630
Transfers in	-	1,777,153	25,000	1,802,153
Transfers out	-	(42,824)	-	(42,824)
Total other financing sources (uses)	<u>-</u>	<u>1,749,629</u>	<u>6,465,812</u>	<u>8,215,441</u>
Net change in fund balances	(353,885)	545,897	5,112,239	5,304,251
Fund Balances				
Beginning of year	<u>2,638,668</u>	<u>5,985,262</u>	<u>3,140,919</u>	<u>11,764,849</u>
End of year	<u>\$ 2,284,783</u>	<u>\$ 6,531,159</u>	<u>\$ 8,253,158</u>	<u>\$ 17,069,100</u>

City of Faribault
Nonmajor Special Revenue Funds
Combining Balance Sheet
December 31, 2021

	Special Revenue			
	Charitable Gambling (210)	General Government Buildings (211)	Public Safety Programs (215)	Municipal Airport (225)
Assets				
Cash and investments	\$ 72,435	\$ 83,655	\$ 56,915	\$ 601,991
Taxes receivable - current	-	-	-	61
Taxes receivable - delinquent	-	-	-	137
Accounts receivable	3,539	-	-	7,533
Interest receivable	222	256	173	1,833
Due from other governments	-	-	-	62,082
Notes receivable	-	-	-	-
Prepaid items	-	-	-	8,625
Total assets	<u>\$ 76,196</u>	<u>\$ 83,911</u>	<u>\$ 57,088</u>	<u>\$ 682,262</u>
Liabilities				
Accounts payable	\$ -	\$ 122	\$ 9,844	\$ 11,738
Deposits payable	-	894	-	-
Due to other governments	-	-	-	5,125
Unearned revenue	-	9	-	13,970
Total liabilities	-	1,025	9,844	30,833
Deferred Inflows of Resources				
Unavailable revenue - property taxes	-	-	-	137
Fund Balances				
Nonspendable	-	-	-	8,625
Restricted				
Charitable gambling	76,196	-	-	-
Forfeited and seized assets	-	-	47,244	-
Rehabilitation projects	-	-	-	-
Revolving loans	-	-	-	-
Committed				
General government buildings	-	82,886	-	-
Community development	-	-	-	-
Assigned				
Capital improvements	-	-	-	570,917
Loan repayment	-	-	-	71,750
Compensated absences	-	-	-	-
Total fund balances	76,196	82,886	47,244	651,292
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 76,196</u>	<u>\$ 83,911</u>	<u>\$ 57,088</u>	<u>\$ 682,262</u>

Special Revenue

Community Development Fund (240)	Rental Housing Rehabilitation (244)	SCDP Revolving Loan Fund (247)	Total Nonmajor Special Revenue Funds
\$ 815,922	\$ 189,263	\$ 334,705	\$ 2,154,886
938	-	-	999
2,537	-	-	2,674
-	-	-	11,072
3,252	579	1,022	7,337
-	-	-	62,082
-	-	83,373	83,373
1,465	-	-	10,090
<u>\$ 824,114</u>	<u>\$ 189,842</u>	<u>\$ 419,100</u>	<u>\$ 2,332,513</u>
\$ 3,354	\$ -	\$ -	\$ 25,058
-	-	-	894
-	-	-	5,125
-	-	-	13,979
<u>3,354</u>	<u>-</u>	<u>-</u>	<u>45,056</u>
<u>2,537</u>	<u>-</u>	<u>-</u>	<u>2,674</u>
1,465	-	-	10,090
-	-	-	76,196
-	-	-	47,244
-	189,842	-	189,842
-	-	419,100	419,100
-	-	-	82,886
801,862	-	-	801,862
-	-	-	570,917
-	-	-	71,750
14,896	-	-	14,896
<u>818,223</u>	<u>189,842</u>	<u>419,100</u>	<u>2,284,783</u>
<u>\$ 824,114</u>	<u>\$ 189,842</u>	<u>\$ 419,100</u>	<u>\$ 2,332,513</u>

City of Faribault
Nonmajor Special Revenue Funds
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2021

	Special Revenue			
	Charitable Gambling (210)	General Government Buildings (211)	Public Safety Programs (215)	Municipal Airport (225)
Revenues				
Taxes	\$ 51,437	\$ -	\$ -	\$ 19,856
Intergovernmental	-	-	-	45,081
Charges for services				
Program fees	-	-	-	-
Rents	-	13,259	-	119,048
Fines and forfeitures	-	-	24,682	-
Miscellaneous				
Investment income	(315)	(507)	(279)	(231)
Other	-	30	-	3,426
Total revenues	<u>51,122</u>	<u>12,782</u>	<u>24,403</u>	<u>187,180</u>
Expenditures				
Current				
General government	32,815	7,483	-	-
Public safety	-	-	627	-
Community development	-	-	-	-
Mass transportation and airport	-	-	-	124,849
Debt service				
Principal	-	-	-	61,500
Capital outlay				
Public safety	-	-	54,534	-
Mass transportation and airport	-	-	-	42,356
Total expenditures	<u>32,815</u>	<u>7,483</u>	<u>55,161</u>	<u>228,705</u>
Excess of revenues over (under) expenditures	18,307	5,299	(30,758)	(41,525)
Fund Balances				
Beginning of year	<u>57,889</u>	<u>77,587</u>	<u>78,002</u>	<u>692,817</u>
End of year	<u>\$ 76,196</u>	<u>\$ 82,886</u>	<u>\$ 47,244</u>	<u>\$ 651,292</u>

Special Revenue

Community Development Fund (240)	Rental Housing Rehabilitation (244)	Revolving Loan Fund - City (245)	SCDP Revolving Loan Fund (247)	Total Nonmajor Special Revenue Funds
\$ 264,335	\$ -	\$ -	\$ -	\$ 335,628
-	-	-	-	45,081
290,263	-	-	-	290,263
-	-	-	-	132,307
-	-	-	-	24,682
(5,978)	(1,173)	-	665	(7,818)
100	-	-	-	3,556
<u>548,720</u>	<u>(1,173)</u>	<u>-</u>	<u>665</u>	<u>823,699</u>
-	-	-	-	40,298
-	-	-	-	627
755,842	-	97,578	-	853,420
-	-	-	-	124,849
-	-	-	-	61,500
-	-	-	-	54,534
-	-	-	-	42,356
<u>755,842</u>	<u>-</u>	<u>97,578</u>	<u>-</u>	<u>1,177,584</u>
(207,122)	(1,173)	(97,578)	665	(353,885)
<u>1,025,345</u>	<u>191,015</u>	<u>97,578</u>	<u>418,435</u>	<u>2,638,668</u>
<u>\$ 818,223</u>	<u>\$ 189,842</u>	<u>\$ -</u>	<u>\$ 419,100</u>	<u>\$ 2,284,783</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Charitable Gambling Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts			Variance with	
	Original	Final	Actual Amounts	Final Budget - Over (Under)	Actual Amounts
Revenues					
Taxes	\$ 28,000	\$ 28,000	\$ 51,437	\$ 23,437	\$ 29,423
Miscellaneous					
Investment income	850	850	(315)	(1,165)	1,714
Total revenues	28,850	28,850	51,122	22,272	31,137
Expenditures					
Current					
General government					
Other services and charges	25,550	25,550	32,815	7,265	23,574
Net change in fund balances	\$ 3,300	\$ 3,300	18,307	\$ 15,007	7,563
Fund Balances					
Beginning of year			57,889		50,326
End of year			\$ 76,196		\$ 57,889

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
General Government Buildings Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Revenues				
Charges for services				
Rent	\$ 12,900	\$ 12,900	\$ 13,259	\$ 12,511
Miscellaneous				
Investment income	1,000	1,000	(507)	2,316
Other	-	-	30	22
Total revenues	<u>13,900</u>	<u>13,900</u>	<u>(1,118)</u>	<u>14,849</u>
Expenditures				
Current				
General government				
Supplies	500	500	-	-
Other services and charges	<u>8,273</u>	<u>8,273</u>	<u>(790)</u>	<u>10,951</u>
Total expenditures	<u>8,773</u>	<u>8,773</u>	<u>(1,290)</u>	<u>10,951</u>
Net change in fund balances	<u>\$ 5,127</u>	<u>\$ 5,127</u>	<u>\$ 172</u>	3,898
Fund Balances				
Beginning of year			<u>77,587</u>	<u>73,689</u>
End of year			<u>\$ 82,886</u>	<u>\$ 77,587</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Public Safety Programs Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts			Variance with	
	Original	Final	Actual Amounts	Final Budget - Over (Under)	Actual Amounts
Revenues					
Fines and forfeitures	\$ 2,700	\$ 2,700	\$ 24,682	\$ 21,982	\$ 1,743
Miscellaneous					
Investment income	1,000	1,000	(279)	(1,279)	2,380
Total revenues	3,700	3,700	24,403	20,703	4,123
Expenditures					
Current					
Public safety					
Supplies	500	500	-	(500)	-
Other services and charges	900	900	627	(273)	872
Capital outlay					
Public safety	43,500	43,500	54,534	11,034	-
Total expenditures	44,900	44,900	55,161	10,261	872
Net change in fund balances	\$ (41,200)	\$ (41,200)	(30,758)	\$ 10,442	3,251
Fund Balances					
Beginning of year			78,002		74,751
End of year			\$ 47,244		\$ 78,002

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Municipal Airport Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Property taxes	\$ 20,000	\$ 20,000	\$ 19,856	\$ (144)	\$ 29,967
Charges for services					
Rents	126,845	126,845	119,048	(7,797)	117,942
Intergovernmental					
Federal	-	-	-	-	26,119
State of Minnesota	78,636	78,636	45,081	(33,555)	536,682
Miscellaneous					
Investment income	9,000	9,000	(231)	(9,231)	13,738
Other	-	-	3,426	3,426	-
Total revenues	<u>234,481</u>	<u>234,481</u>	<u>187,180</u>	<u>(47,301)</u>	<u>724,448</u>
Expenditures					
Current					
Mass transportation and airport					
Supplies	7,850	7,850	7,528	(322)	5,315
Other services and charges	123,136	123,136	117,321	(5,815)	161,396
Debt service					
Principal	61,500	61,500	61,500	-	61,500
Capital outlay					
Mass transportation and airport	<u>155,000</u>	<u>155,000</u>	<u>42,356</u>	<u>(112,644)</u>	<u>1,810,900</u>
Total expenditures	<u>347,486</u>	<u>347,486</u>	<u>228,705</u>	<u>(118,781)</u>	<u>2,039,111</u>
Excess of revenues over (under) expenditures	(113,005)	(113,005)	(41,525)	71,480	(1,314,663)
Other Financing Sources					
Insurance recoveries	-	-	-	-	1,571,007
Transfers in	-	-	-	-	10,000
Total other financing sources	-	-	-	-	1,581,007
Net change in fund balances	<u>\$ (113,005)</u>	<u>\$ (113,005)</u>	(41,525)	<u>\$ 71,480</u>	266,344
Fund Balances					
Beginning of year			<u>692,817</u>		<u>426,473</u>
End of year			<u>\$ 651,292</u>		<u>\$ 692,817</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Community Development Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts			Variance with	
	Original	Final	Actual Amounts	Final Budget - Over (Under)	Actual Amounts
Revenues					
Taxes	\$ 264,602	\$ 264,602	\$ 264,335	\$ (267)	\$ 163,471
Charges for services					
Program Fees	281,132	281,132	290,263	9,131	385,659
Miscellaneous					
Investment income	10,000	10,000	(5,978)	(15,978)	30,237
Other	27,498	27,498	100	(27,398)	1,124
Total revenues	<u>583,232</u>	<u>583,232</u>	<u>548,720</u>	<u>(34,512)</u>	<u>580,491</u>
Expenditures					
Current					
Community development					
Personnel services	541,399	541,399	521,696	(19,703)	531,170
Supplies	7,450	7,450	7,180	(270)	6,135
Other services and charges	35,148	227,462	226,966	(496)	19,277
Total expenditures	<u>583,997</u>	<u>776,311</u>	<u>755,842</u>	<u>(20,469)</u>	<u>556,582</u>
Net change in fund balances	<u>\$ (765)</u>	<u>\$ (193,079)</u>	(207,122)	<u>\$ (14,043)</u>	23,909
Fund Balances					
Beginning of year			1,025,345		1,001,436
End of year			<u>\$ 818,223</u>		<u>\$ 1,025,345</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Rental Housing Rehabilitation Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Revenues				
Miscellaneous				
Investment income	\$ 1,800	\$ 1,800	\$ (1,173)	\$ 5,868
Expenditures				
Current				
Culture and recreation				
Other services and charges	100,000	100,000	-	-
Net change in fund balances	\$ (98,200)	\$ (98,200)	(1,173)	5,868
Fund Balances				
Beginning of year			191,015	185,147
End of year			\$ 189,842	\$ 191,015

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Revolving Loan Fund - City
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Revenues				
Investment income	\$ 1,200	\$ 1,200	\$ -	\$ 4,692
Expenditures				
Current				
Community development				
Other services and charges	280,500	280,500	97,578	121,252
Net change in fund balances	\$ (279,300)	\$ (279,300)	(97,578)	(116,560)
Fund Balances				
Beginning of year			97,578	214,138
End of year			\$ -	\$ 97,578

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
SCDP Revolving Loan Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020	
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Miscellaneous					
Investment income	\$ 4,764	\$ 4,764	\$ 665	\$ (4,099)	\$ 14,552
Expenditures					
Current					
Community development					
Other services and charges	84,000	84,000	-	(84,000)	20,419
Capital outlay					
Community development	-	-	-	-	40,476
Total expenditures	84,000	84,000	-	(84,000)	60,895
Net change in fund balances	\$ (79,236)	\$ (79,236)	665	\$ 79,901	(46,343)
Fund Balances					
Beginning of year			418,435		464,778
End of year			\$ 419,100		\$ 418,435

City of Faribault
Nonmajor Capital Projects Funds
Combining Balance Sheet -
December 31, 2021

	Capital Projects			Nonmajor
	Park Improvements (404)	Capital Replacement General (431)	Public Facility Projects (437)	Capital Projects Funds
Assets				
Cash and investments	\$ 910,408	\$ 3,133,583	\$ 1,192,175	\$ 5,236,166
Taxes Receivable - current	88	170	56	314
Taxes receivable - delinquent	277	378	269	924
Accounts receivable	63,574	18,837	40,028	122,439
Interest receivable	1,252	6,077	3,785	11,114
Due from component unit	-	-	48,803	48,803
Land held for resale	-	-	1,137,454	1,137,454
Total assets	<u>\$ 975,599</u>	<u>\$ 3,159,045</u>	<u>\$ 2,422,570</u>	<u>\$ 6,557,214</u>
Liabilities				
Accounts payable	\$ 1,622	\$ 620	\$ -	\$ 2,242
Contracts payable	3,449	-	13,539	16,988
Due to other governments	5,901	-	-	5,901
Total liabilities	<u>10,972</u>	<u>620</u>	<u>13,539</u>	<u>25,131</u>
Deferred Inflows of Resources				
Unavailable revenue - property taxes	<u>277</u>	<u>378</u>	<u>269</u>	<u>924</u>
Fund Balances				
Restricted				
Park capital improvements	964,350	-	-	964,350
Committed				
Encumbrances	-	-	382,531	382,531
Assigned				
Future capital improvements	-	3,158,047	2,026,231	5,184,278
Total fund balances	<u>964,350</u>	<u>3,158,047</u>	<u>2,408,762</u>	<u>6,531,159</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 975,599</u>	<u>\$ 3,159,045</u>	<u>\$ 2,422,570</u>	<u>\$ 6,557,214</u>

City of Faribault
Nonmajor Capital Projects Funds
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2021

	Capital Projects			Total Nonmajor Capital Projects Funds
	Park Improvements (404)	Capital Replacement General (431)	Public Facility Projects (437)	
Revenues				
Taxes				
General property	\$ 1,426	\$ 1,944	\$ 1,387	\$ 4,757
Charges for services	290,407	75,000	162,000	527,407
Miscellaneous				
Investment income	(2,442)	(13,318)	(10,255)	(26,015)
Contributions and donations	-	-	24,566	24,566
Other	-	2,500	-	2,500
Total revenues	<u>289,391</u>	<u>66,126</u>	<u>177,698</u>	<u>533,215</u>
Expenditures				
Current				
General government	-	-	25,005	25,005
Public works	-	-	18,350	18,350
Culture and recreation	55,909	1,290	57,336	114,535
Capital outlay				
General government	-	-	215,342	215,342
Public safety	-	122,437	-	122,437
Public works	-	273,156	-	273,156
Culture and recreation	880,062	15,213	72,847	968,122
Total expenditures	<u>935,971</u>	<u>412,096</u>	<u>388,880</u>	<u>1,736,947</u>
Excess of revenues under expenditures	(646,580)	(345,970)	(211,182)	(1,203,732)
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	-	15,300	-	15,300
Transfers in	538,446	1,213,707	25,000	1,777,153
Transfers out	-	(10,000)	(32,824)	(42,824)
Total other financing sources (uses)	<u>538,446</u>	<u>1,219,007</u>	<u>(7,824)</u>	<u>1,749,629</u>
Net change in fund balances	(108,134)	873,037	(219,006)	545,897
Fund balances				
Beginning of year	<u>1,072,484</u>	<u>2,285,010</u>	<u>2,627,768</u>	<u>5,985,262</u>
End of year	<u>\$ 964,350</u>	<u>\$ 3,158,047</u>	<u>\$ 2,408,762</u>	<u>\$ 6,531,159</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Street Improvement Projects Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Revenues				
Taxes	\$ -	\$ -	\$ 7,388	\$ 500,094
Special assessments	352,568	352,568	171,676	522,850
Intergovernmental	3,347,229	3,347,229	(1,172,629)	1,816,044
Charges for services	400,000	400,000	-	75,000
Investment income	20,600	20,600	(15,461)	56,182
Other	275,000	275,000	54,197	275,000
Total revenues	4,395,397	4,395,397	(954,829)	3,245,170
Expenditures				
Current				
Public works	61,429	61,429	138,246	119,416
Capital outlay				
Public works	4,330,526	5,126,295	(896,853)	2,722,847
Total expenditures	4,391,955	5,187,724	(758,607)	2,842,263
Excess of revenues over (under) expenditures	3,442	(792,327)	(988,549)	402,907
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	-	-	-	155,617
Bond proceeds	-	-	1,489,818	-
Bond premium	-	-	66,572	-
Transfers in	250,000	262,141	-	2,204,657
Transfers out	-	-	(5,622)	(2,085,707)
Total other financing sources (uses)	250,000	262,141	1,550,768	274,567
Net change in fund balances	\$ 253,442	\$ (530,186)	\$ 1,354,546	677,474
Fund Balances				
Beginning of year			2,458,625	1,781,151
End of year			\$ 3,282,985	\$ 2,458,625

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Park Improvements Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Revenues				
Taxes	\$ -	\$ -	\$ 1,426	\$ 99,805
Charges for services	301,500	301,500	290,407	319,906
Miscellaneous				
Investment income	6,600	6,600	(2,442)	21,534
Other	25,000	25,000	-	-
Total revenues	<u>333,100</u>	<u>333,100</u>	<u>(43,709)</u>	<u>441,245</u>
Expenditures				
Current				
Culture and recreation	-	-	55,909	69,257
Capital outlay				
Culture and recreation	<u>727,650</u>	<u>830,000</u>	<u>880,062</u>	<u>791,040</u>
Total expenditures	<u>727,650</u>	<u>830,000</u>	<u>105,971</u>	<u>860,297</u>
Excess of revenues over (under) expenditures	(394,550)	(496,900)	(646,580)	(419,052)
Other Financing Sources (Uses)				
Transfers in	<u>-</u>	<u>-</u>	<u>538,446</u>	<u>590,909</u>
Net change in fund balances	<u>\$ (394,550)</u>	<u>\$ (496,900)</u>	<u>(108,134)</u>	<u>171,857</u>
Fund Balances				
Beginning of year			<u>1,072,484</u>	<u>900,627</u>
End of year			<u>\$ 964,350</u>	<u>\$ 1,072,484</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Capital Replacement Grant Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Revenues				
Taxes	\$ -	\$ -	\$ 1,944	\$ 149,603
Charges for services	75,000	75,000	-	-
Miscellaneous				
Investment income	55,000	55,000	(13,318)	76,263
Other	-	-	2,500	4,882
Total revenues	<u>130,000</u>	<u>130,000</u>	<u>(63,874)</u>	<u>230,748</u>
Expenditures				
Current				
General government	-	-	-	65,111
Culture and recreation	-	-	1,290	7,900
Capital outlay				
General government	-	-	-	204,929
Public safety	151,120	141,120	(18,683)	379,223
Public works	250,000	250,000	23,156	229,743
Culture and recreation	45,000	45,000	(29,787)	160,226
Total expenditures	<u>446,120</u>	<u>436,120</u>	<u>(24,024)</u>	<u>1,047,132</u>
Excess of revenues over (under) expenditures	(316,120)	(306,120)	(39,850)	(816,384)
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	-	-	15,300	60,420
Transfers in	-	-	1,213,707	185,000
Transfers out	-	(10,000)	(10,000)	-
Total other financing sources (uses)	<u>-</u>	<u>(10,000)</u>	<u>1,229,007</u>	<u>245,420</u>
Net change in fund balances	<u>\$ (316,120)</u>	<u>\$ (316,120)</u>	<u>\$ 873,037</u>	<u>(570,964)</u>
Fund Balances				
Beginning of year			<u>2,285,010</u>	<u>2,855,974</u>
End of year			<u>\$ 3,158,047</u>	<u>\$ 2,285,010</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Public Facility Projects Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Revenues				
Taxes	\$ -	\$ -	\$ 1,387	\$ 149,078
Intergovernmental	-	-	-	556,240
Charges for services	162,000	162,000	-	87,000
Miscellaneous				
Investment income	20,000	20,000	(10,255)	74,413
Contributions and donations	-	-	24,566	-
Other	-	-	-	20
Total revenues	<u>182,000</u>	<u>182,000</u>	<u>(4,302)</u>	<u>866,751</u>
Expenditures				
Current				
General government	2,969	2,969	22,036	741,610
Public safety	-	-	-	44,089
Public works	-	-	18,350	-
Culture and recreation	-	-	57,336	-
Capital outlay				
General government	-	118,160	97,182	339,405
Public safety	-	-	-	39,736
Public works	-	-	-	67,900
Culture and recreation	516,000	782,013	(709,166)	377,380
Total expenditures	<u>518,969</u>	<u>903,142</u>	<u>(514,262)</u>	<u>1,610,120</u>
Excess of revenues over (under) expenditures	(336,969)	(721,142)	509,960	(743,369)
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	-	-	-	515,568
Transfers in	25,000	25,000	-	284,875
Transfers out	-	-	(32,824)	(379,137)
Total other financing sources (uses)	<u>25,000</u>	<u>25,000</u>	<u>(32,824)</u>	<u>421,306</u>
Net change in fund balances	<u>\$ (311,969)</u>	<u>\$ (696,142)</u>	<u>\$ 477,136</u>	<u>(322,063)</u>
Fund Balances				
Beginning of year			2,627,768	2,949,831
End of year			<u>\$ 2,408,762</u>	<u>\$ 2,627,768</u>

City of Faribault
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020	
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Taxes					
Property taxes	\$ 8,580,835	\$ 8,580,835	\$ 8,585,392	\$ 4,557	\$ 6,709,477
Franchise fees	245,000	245,000	237,281	(7,719)	646,218
Miscellaneous taxes	-	113,000	116,489	3,489	1,548
Total taxes	8,825,835	8,938,835	8,939,162	327	7,357,243
Special assessments	16,600	16,600	3,342	(13,258)	15,162
Licenses and permits					
Business	91,605	91,605	76,168	(15,437)	29,771
Non-business	404,700	404,700	413,110	8,410	516,561
Total licenses and permits	496,305	496,305	489,278	(7,027)	546,332
Intergovernmental revenue					
Local government aid	5,988,340	5,988,340	5,988,340	-	5,911,564
Agricultural market value credit	1,500	1,500	1,302	(198)	1,289
PERA aid	-	-	-	-	7,567
Fire aid	126,000	126,000	144,384	18,384	137,302
Police aid	333,150	333,150	345,282	12,132	340,571
MSA	225,000	225,000	227,285	2,285	253,838
Federal grants	-	-	1,314,942	1,314,942	1,747,423
County grants	235,334	235,334	230,306	(5,028)	16,220
School district public safety	109,500	109,500	114,472	4,972	111,280
Other grants and aids	55,250	55,250	51,525	(3,725)	76,977
Total intergovernmental revenue	7,074,074	7,074,074	8,417,838	1,343,764	8,604,031
Charges for services					
General government	46,303	46,303	57,256	10,953	108,648
Public safety	325,361	325,361	299,408	(25,953)	350,459
Public works	541,720	541,720	502,857	(38,863)	605,612
Culture and recreation	517,600	520,772	475,628	(45,144)	157,145
Total charges for services	1,430,984	1,434,156	1,335,149	(99,007)	1,221,864
Fines and forfeitures	145,000	145,000	148,970	3,970	101,186
Miscellaneous revenues					
Investment income	70,500	70,500	(70,081)	(140,581)	203,182
Contributions and donations	12,500	36,600	62,304	25,704	238,738
Other	340,171	340,171	18,195	(321,976)	8,817
Total miscellaneous revenues	423,171	447,271	10,418	(436,853)	450,737
Total revenues	18,411,969	18,552,241	19,344,157	791,916	18,296,555

**City of Faribault
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020**

Continued

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Expenditures				
Current				
General government				
Council				
Personnel services	\$ 68,495	\$ 68,815	\$ (1)	\$ 68,393
Supplies	1,800	1,800	(805)	4,112
Other services and charges	222,956	586,068	(11,278)	182,865
Total council	293,251	656,683	(12,084)	255,370
Administrator and elections				
Personnel services	267,254	269,134	(4)	287,347
Supplies	3,300	5,025	(1,041)	8,128
Other services and charges	21,258	19,906	(9,628)	15,912
Total administrator and elections	291,812	294,065	(10,673)	311,387
Finance				
Personnel services	441,271	450,755	(43,883)	371,972
Supplies	5,040	5,040	(1,914)	6,107
Other services and charges	72,761	73,347	(273)	120,440
Total finance	519,072	529,142	(46,070)	498,519
Legal				
Other services and charges	324,700	324,700	(93,289)	220,154
Personnel administration				
Personnel services	199,838	225,798	(5)	194,971
Supplies	1,300	1,300	370	4,328
Other services and charges	61,015	41,238	(11,128)	57,613
Total personnel administration	262,153	268,336	(10,763)	256,912
Planning and zoning				
Personnel services	400,732	402,406	(21,751)	381,973
Supplies	2,800	2,800	(2,394)	2,273
Other services and charges	41,310	41,878	(15,765)	30,423
Total planning and zoning	444,842	447,084	(39,910)	414,669
City hall maintenance				
Personnel services	98,707	99,117	(9)	95,917
Supplies	14,600	14,600	(3,869)	9,591
Other services and charges	77,219	77,342	(4,390)	70,273
Total city hall maintenance	190,526	191,059	(8,268)	175,781
Information technology				
Personnel services	176,785	179,938	(15,234)	171,518
Supplies	12,350	12,350	(11,247)	9,482
Other services and charges	65,179	65,430	(11,770)	51,652
Total information technology	254,314	257,718	(38,251)	232,652

**City of Faribault
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Year Ended December 31, 2021**

With Comparative Actual Amounts for the Year Ended December 31, 2020

Continued

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Expenditures (Continued)				
Current (continued)				
General government (continued)				
Other				
Other services and charges	\$ 504,939	\$ 394,939	\$ 395,427	\$ 488
Total general government	3,085,609	3,363,726	3,104,906	(258,820)
Public safety				
Police				
Personnel services	5,107,736	5,127,827	5,107,346	(20,481)
Supplies	207,975	223,115	185,282	(37,833)
Other services and charges	410,318	486,125	487,969	1,844
Total police	5,726,029	5,837,067	5,780,597	(56,470)
Community services				
Personnel services	241,794	242,183	222,327	(19,856)
Supplies	17,950	17,950	11,675	(6,275)
Other services and charges	67,385	33,755	15,593	(18,162)
Total community services	327,129	293,888	249,595	(44,293)
Civil defense				
Supplies	600	600	142	(458)
Other services and charges	4,950	4,950	3,395	(1,555)
Total civil defense	5,550	5,550	3,537	(2,013)
Code enforcement				
Personnel services	452,198	436,832	415,096	(21,736)
Supplies	4,600	4,600	2,552	(2,048)
Other services and charges	96,686	97,270	92,874	(4,396)
Total code enforcement	553,484	538,702	510,522	(28,180)
Fire				
Personnel services	1,520,191	1,520,191	1,488,837	(31,354)
Supplies	89,750	103,025	85,995	(17,030)
Other services and charges	73,820	72,584	64,513	(8,071)
Total fire	1,683,761	1,695,800	1,639,345	(56,455)
Total public safety	8,295,953	8,371,007	8,183,596	(187,411)
Public works				
Administration				
Personnel services	100,213	101,303	101,296	(7)
Supplies	2,650	2,650	533	(2,117)
Other services and charges	10,190	10,328	3,936	(6,392)
Total administration	113,053	114,281	105,765	(8,516)

**City of Faribault
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020**

Continued

	2021			2020
	Budgeted Amounts		Variance with	Actual
	Original	Final	Final Budget - Over (Under)	Amounts
Expenditures (Continued)				
Current (continued)				
Public works (continued)				
Maintenance				
Personnel services	\$ 1,196,537	\$ 1,200,257	\$ 1,163,114	\$ 1,145,155
Supplies	478,075	493,075	467,956	499,533
Other services and charges	525,372	511,925	474,865	507,182
Total maintenance	<u>2,199,984</u>	<u>2,205,257</u>	<u>2,105,935</u>	<u>2,151,870</u>
Engineering				
Personnel services	535,454	535,454	524,972	515,172
Supplies	7,500	7,500	4,318	19,651
Other services and charges	29,013	29,802	27,306	24,584
Total engineering	<u>571,967</u>	<u>572,756</u>	<u>556,596</u>	<u>559,407</u>
Total public works	<u>2,885,004</u>	<u>2,892,294</u>	<u>2,768,296</u>	<u>2,820,181</u>
Culture and recreation				
Parks and recreation				
Personnel services	2,833,665	2,818,210	2,726,945	1,566,071
Supplies	482,800	491,072	469,211	230,533
Other services and charges	818,938	899,089	833,671	526,671
Total parks and recreation	<u>4,135,403</u>	<u>4,208,371</u>	<u>4,029,827</u>	<u>2,323,275</u>
Mass transportation and airport				
Airport				
Other services and charges	<u>10,000</u>	<u>10,000</u>	<u>-</u>	<u>-</u>
Capital outlay				
Public safety				
Fire	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,100</u>
Total expenditures	<u>18,411,969</u>	<u>18,845,398</u>	<u>18,086,625</u>	<u>16,292,901</u>
Excess of revenues over (under) expenditures	-	(293,157)	1,257,532	2,003,654
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	-	-	-	1
Transfers in	-	-	-	212,313
Transfers out	-	(2,141)	(1,715,848)	(540,722)
Total other financing sources (uses)	<u>-</u>	<u>(2,141)</u>	<u>(1,715,848)</u>	<u>(328,408)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ (295,298)</u>	<u>(458,316)</u>	<u>\$ 1,675,246</u>
Fund Balances				
Beginning of year			<u>10,422,055</u>	<u>8,746,809</u>
End of year			<u>\$ 9,963,739</u>	<u>\$ 10,422,055</u>

**City of Faribault
Debt Service Funds
Combining Balance Sheet
December 31, 2021**

	2012A G.O. Crossover Refunding Bond (344)	2014A G.O. Improvement Bond (345)	2015A G.O. S/A Imp Bond (346)	2015A G.O. Crossover Refunding Bond (347)
Assets				
Cash and investments	\$ 1,594,236	\$ 289,352	\$ 258,643	\$ 608,312
Cash with fiscal agent	-	-	-	-
Taxes receivable - current	3,615	357	279	714
Taxes receivable - delinquent	9,343	962	759	1,726
Accounts receivable	11,773	-	-	-
Interest receivable	20,845	887	793	1,862
Special assessment receivable				
Current	-	2,439	1,381	830
Delinquent	-	827	2,989	229
Deferred	48,263	192,913	127,618	-
	<u>\$ 1,688,075</u>	<u>\$ 487,737</u>	<u>\$ 392,462</u>	<u>\$ 613,673</u>
Liabilities				
Accounts payable	\$ 340	\$ 340	\$ 340	\$ 40
Deferred Inflows of Resources				
Unavailable revenue - property taxes	9,343	962	759	1,726
Unavailable revenue - special assessments	48,263	193,740	130,607	229
Total deferred inflows of resources	<u>57,606</u>	<u>194,702</u>	<u>131,366</u>	<u>1,955</u>
Fund Balances				
Restricted	<u>1,630,129</u>	<u>292,695</u>	<u>260,756</u>	<u>611,678</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,688,075</u>	<u>\$ 487,737</u>	<u>\$ 392,462</u>	<u>\$ 613,673</u>

2021A G.O. Improvement Bond (348)	2021B G.O. Refunding Bond (349)	Equipment Certificates (360)	Total
\$ 303	\$ 788	\$ 241,602	\$ 2,993,236
-	5,215,000	-	5,215,000
-	-	125	5,090
-	-	431	13,221
-	-	-	11,773
-	-	725	25,112
-	-	-	4,650
-	-	-	4,045
-	-	-	368,794
<u>\$ 303</u>	<u>\$ 5,215,788</u>	<u>\$ 242,883</u>	<u>\$ 8,640,921</u>
<u>\$ 303</u>	<u>\$ -</u>	<u>\$ 340</u>	<u>\$ 1,703</u>
-	-	431	13,221
-	-	-	372,839
-	-	431	386,060
-	5,215,788	242,112	8,253,158
<u>\$ 303</u>	<u>\$ 5,215,788</u>	<u>\$ 242,883</u>	<u>\$ 8,640,921</u>

City of Faribault
Debt Service Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2021

	2012A G.O. Crossover Refunding Bond (344)	2014A G.O. Improvement Bond (345)	2015A G.O. S/A Imp Bond (346)
Revenues			
Taxes	\$ 981,130	\$ 97,220	\$ 74,428
Special assessments	3,012	39,960	33,912
Charges for services	51,500	-	-
Miscellaneous			
Investment income	(2,622)	(2,394)	(1,796)
Total revenues	<u>1,033,020</u>	<u>134,786</u>	<u>106,544</u>
Expenditures			
Debt service			
Principal	790,000	135,000	85,000
Interest and other charges	130,936	32,827	26,776
Total expenditures	<u>920,936</u>	<u>167,827</u>	<u>111,776</u>
Excess of revenues under expenditures	112,084	(33,041)	(5,232)
Other Financing Sources			
Issuance of debt	-	-	-
Bond premium	-	-	-
Transfers in	25,000	-	-
Total other financing sources (uses)	<u>25,000</u>	<u>-</u>	<u>-</u>
Net change in fund balances	137,084	(33,041)	(5,232)
Fund Balances			
Beginning of year	<u>1,493,045</u>	<u>325,736</u>	<u>265,988</u>
End of year	<u>\$ 1,630,129</u>	<u>\$ 292,695</u>	<u>\$ 260,756</u>

2015A G.O. Crossover Refunding Bond (347)	2021A G.O. Improvement Bond (348)	2021B G.O. Refunding Bond (349)	Equipment Certificates (360)	Total
\$ 187,444	\$ -	\$ -	\$ 39,099	\$ 1,379,321
1,929	-	-	-	78,813
-	-	-	-	51,500
(4,117)	-	-	(2,419)	(13,348)
<u>185,256</u>	<u>-</u>	<u>-</u>	<u>36,680</u>	<u>1,496,286</u>
150,000	-	1,130,000	240,000	2,530,000
28,593	15,182	79,842	5,703	319,859
<u>178,593</u>	<u>15,182</u>	<u>1,209,842</u>	<u>245,703</u>	<u>2,849,859</u>
6,663	(15,182)	(1,209,842)	(209,023)	(1,353,573)
-	15,182	5,610,000	-	5,625,182
-	-	815,630	-	815,630
-	-	-	-	25,000
<u>-</u>	<u>15,182</u>	<u>6,425,630</u>	<u>-</u>	<u>6,465,812</u>
6,663	-	5,215,788	(209,023)	5,112,239
605,015	-	-	451,135	3,140,919
<u>\$ 611,678</u>	<u>\$ -</u>	<u>\$ 5,215,788</u>	<u>\$ 242,112</u>	<u>\$ 8,253,158</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
2012A G.O. Crossover Refunding Bond Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts			Variance with	
	Original	Final	Actual Amounts	Final Budget - Over (Under)	Actual Amounts
Revenues					
Taxes	\$ 978,448	\$ 978,448	\$ 981,130	\$ 2,682	\$ 797,856
Special assessments	6,000	6,000	3,012	(2,988)	7,684
Charges for services	51,500	51,500	51,500	-	51,500
Miscellaneous					
Investment income	8,000	8,000	(2,622)	(10,622)	26,071
Total revenues	1,043,948	1,043,948	1,033,020	(10,928)	883,111
Expenditures					
Debt service					
Principal	790,000	790,000	790,000	-	775,000
Interest and other charges	130,205	130,205	130,936	731	146,594
Total expenditures	920,205	920,205	920,936	731	921,594
Excess of revenues over (under) expenditures	123,743	123,743	112,084	(11,659)	(38,483)
Other Financing Sources (Uses)					
Transfers in	25,000	25,000	25,000	-	25,000
Net change in fund balances	\$ 148,743	\$ 148,743	137,084	\$ (11,659)	(13,483)
Fund Balances					
Beginning of year			1,493,045		1,506,528
End of year			\$ 1,630,129		\$ 1,493,045

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
2014A G.O. Improvement Bond Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020	
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Taxes	\$ 96,944	\$ 96,944	\$ 97,220	\$ 276	\$ 79,814
Special assessments	47,273	47,273	39,960	(7,313)	49,777
Miscellaneous					
Investment income	2,000	2,000	(2,394)	(4,394)	11,428
Total revenues	<u>146,217</u>	<u>146,217</u>	<u>134,786</u>	<u>(11,431)</u>	<u>141,019</u>
Expenditures					
Debt service					
Principal	135,000	135,000	135,000	-	135,000
Interest and other charges	31,588	31,588	32,827	1,239	35,057
Total expenditures	<u>166,588</u>	<u>166,588</u>	<u>167,827</u>	<u>1,239</u>	<u>170,057</u>
Net change in fund balances	<u>\$ (20,371)</u>	<u>\$ (20,371)</u>	(33,041)	<u>\$ (12,670)</u>	(29,038)
Fund Balances					
Beginning of year			<u>325,736</u>		<u>354,774</u>
End of year			<u>\$ 292,695</u>		<u>\$ 325,736</u>

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
2015A G.O. S/A Imp Bond Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020	
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Taxes	\$ 73,990	\$ 73,990	\$ 74,428	\$ 438	\$ 74,852
Special assessments	26,749	26,749	33,912	7,163	29,419
Miscellaneous					
Investment income	2,000	2,000	(1,796)	(3,796)	8,549
Total revenues	102,739	102,739	106,544	3,805	112,820
Expenditures					
Debt service					
Principal	85,000	85,000	85,000	-	85,000
Interest and other charges	25,650	25,650	26,776	1,126	29,921
Total expenditures	110,650	110,650	111,776	1,126	114,921
Net change in fund balances	\$ (7,911)	\$ (7,911)	(5,232)	\$ 2,679	(2,101)
Fund Balances					
Beginning of year			265,988		268,089
End of year			\$ 260,756		\$ 265,988

City of Faribault
Schedule of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual
2015A G.O. Crossover Refunding Bond Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Taxes	\$ 187,123	\$ 187,123	\$ 187,444	\$ 321	\$ 114,966
Special assessments	58,190	58,190	1,929	(56,261)	20,798
Miscellaneous					
Investment income	2,000	2,000	(4,117)	(6,117)	19,975
Total revenues	<u>247,313</u>	<u>247,313</u>	<u>185,256</u>	<u>(62,057)</u>	<u>155,739</u>
Expenditures					
Debt service					
Principal	150,000	150,000	150,000	-	145,000
Interest and other charges	28,663	28,663	28,593	(70)	32,943
Total expenditures	<u>178,663</u>	<u>178,663</u>	<u>178,593</u>	<u>(70)</u>	<u>177,943</u>
Net change in fund balances	<u>\$ 68,650</u>	<u>\$ 68,650</u>	6,663	<u>\$ (61,987)</u>	(22,204)
Fund Balances					
Beginning of year			<u>605,015</u>		<u>627,219</u>
End of year			<u>\$ 611,678</u>		<u>\$ 605,015</u>

**City of Faribault
Internal Service Funds
Combining Statement of Net Position
December 31, 2021**

	Workers' Compensation (704)	Property/ Liability Insurance (705)	Total
Assets			
Cash and investments	\$ 252,062	\$ 141,389	\$ 393,451
Interest receivable	668	534	1,202
Accounts receivable	-	34,499	34,499
	<u> </u>	<u> </u>	<u> </u>
Total assets	<u>\$ 252,730</u>	<u>\$ 176,422</u>	<u>\$ 429,152</u>
Liabilities			
Estimated payable for outstanding claims	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>
Net Position			
Unrestricted	<u>222,730</u>	<u>176,422</u>	<u>399,152</u>
	<u> </u>	<u> </u>	<u> </u>
Total liabilities and net position	<u>\$ 252,730</u>	<u>\$ 176,422</u>	<u>\$ 429,152</u>

City of Faribault
Internal Service Funds
Combining Statement of Revenues, Expenses, and
Changes in Net Position
Year Ended December 31, 2021

	Workers' Compensation (704)	Property/ Liability Insurance (705)	Total
Operating Expenses			
Claims	\$ -	\$ 98,617	\$ 98,617
Nonoperating Revenues			
Investment income	(1,496)	(989)	(2,485)
Miscellaneous revenue	49,500	106,317	155,817
Total nonoperating revenues	48,004	105,328	153,332
Change in net position	48,004	6,711	54,715
Net position, January 1	174,726	169,711	344,437
Net position, December 31	\$ 222,730	\$ 176,422	\$ 399,152

City of Faribault
Internal Service Funds
Combining Statement of Cash Flows
Year Ended December 31, 2021

	Workers' Compensation (704)	Property/ Liability Insurance (705)	Total
Cash Flows - Operating Activities			
Payments to suppliers	\$ -	\$ (98,617)	\$ (98,617)
Other operating receipts	-	71,818	71,818
Net cash flows - operating activities	-	(26,799)	(26,799)
Cash Flows - Investing Activities			
Interest received	(1,288)	(938)	(2,226)
Net change in cash and cash equivalents	(1,288)	(27,737)	(29,025)
Cash and Cash Equivalents, January 1	253,350	169,126	422,476
Cash and Cash Equivalents, December 31	<u>\$ 252,062</u>	<u>\$ 141,389</u>	<u>\$ 393,451</u>
Reconciliation of Operating Loss to Net Cash Flows - Operating Activities			
Operating loss	\$ -	\$ (98,617)	\$ (98,617)
Adjustments to reconcile operating loss to net cash flows -			
loss to net cash flows -			
operating activities			
Other revenues	-	106,317	106,317
Accounts receivable	-	(34,499)	(34,499)
Total adjustments	-	71,818	71,818
Net cash flows - operating activities	<u>\$ -</u>	<u>\$ (26,799)</u>	<u>\$ (26,799)</u>

City of Faribault
Combining Statement of Fiduciary Net Position
December 31, 2021

	Custodial Funds		
	Robinwood Manor	Roberds Lake Sewer District	Total
Assets			
Current			
Cash and investments	\$ 1,118,479	\$ 21,304	\$ 1,139,783
Restricted cash	16,109	-	16,109
Interest receivable	3,392	-	3,392
Accounts receivable	1,189	8,080	9,269
Total current assets	<u>1,139,169</u>	<u>29,384</u>	<u>1,168,553</u>
Capital assets			
Land	62,426	-	62,426
Buildings	1,888,852	-	1,888,852
Building equipment	226,035	-	226,035
Maintenance equipment	79,754	-	79,754
Less accumulated depreciation	(1,649,732)	-	(1,649,732)
Total capital assets	<u>607,335</u>	<u>-</u>	<u>607,335</u>
Total assets	<u>\$ 1,746,504</u>	<u>\$ 29,384</u>	<u>\$ 1,775,888</u>
Liabilities			
Accounts payable	\$ 187,647	\$ 3,696	\$ 191,343
Accrued property taxes	13,510	-	13,510
Unearned revenue	2,487	-	2,487
Deposits payable	13,267	-	13,267
Due to other governments	626	17,571	18,197
Total liabilities	<u>\$ 217,537</u>	<u>\$ 21,267</u>	<u>\$ 238,804</u>
Net position	<u>\$ 1,528,967</u>	<u>\$ 8,117</u>	<u>\$ 1,537,084</u>

City of Faribault
Combining Statement of Changes in Fiduciary Net Position
Year Ended December 31, 2021

	Custodial Funds		
	Robinwood Manor	Roberds Lake Sewer District	Total
Additions			
Rental income	\$ 480,398	\$ -	\$ 480,398
Interest	(6,095)	-	(6,095)
Sewer charges	-	114,442	114,442
Other	6,228	-	6,228
Total additions	480,531	114,442	594,973
Deductions			
Administrative	79,462	-	79,462
Utilities	44,690	-	44,690
Operating and maintenance	133,068	-	133,068
Taxes and insurance	23,365	-	23,365
Sewer expenses	-	115,821	115,821
Depreciation	34,205	-	34,205
Total deductions	314,790	115,821	430,611
Change in net position	165,741	(1,379)	164,362
Net Position			
Beginning of year	1,363,226	9,496	1,372,722
End of year	\$ 1,528,967	\$ 8,117	\$ 1,537,084

City of Faribault
Housing and Redevelopment Authority Component Unit
Combining Balance Sheet
December 31, 2021

		Special Revenue		
	Housing Redevelopment Authority Administration (280)	Public Housing (241)	CRV Mobile Home Rehab (254)	Total
Assets				
Cash and investments	\$ 1,021,869	\$ 168,494	\$ 57,022	\$ 1,247,385
Cash and investments held in escrow	-	16,683	-	16,683
Taxes receivable - current	1,486	-	-	1,486
Taxes receivable - delinquent	3,118	-	-	3,118
Accounts receivable	-	8,692	-	8,692
Interest receivable	3,148	497	175	3,820
Due from other governments	-	98,294	-	98,294
Notes receivable	48,551	-	18,364	66,915
Land held for resale	43,095	-	-	43,095
Total assets	<u>\$ 1,121,267</u>	<u>\$ 292,660</u>	<u>\$ 75,561</u>	<u>\$ 1,489,488</u>
Liabilities				
Accounts payable	\$ 8,558	\$ 7,219	\$ -	\$ 15,777
Deposits payable	-	22,543	-	22,543
Due to other governments	-	12,989	-	12,989
Unearned revenue	-	5,860	-	5,860
Total liabilities	<u>8,558</u>	<u>48,611</u>	<u>-</u>	<u>57,169</u>
Deferred Inflows of Resources				
Unavailable revenue - property taxes	<u>3,118</u>	<u>-</u>	<u>-</u>	<u>3,118</u>
Fund Balances				
Restricted				
Public housing	-	244,049	-	244,049
Revolving loans	48,551	-	-	48,551
Mobile home rehab	-	-	75,561	75,561
Unassigned	<u>1,061,040</u>	<u>-</u>	<u>-</u>	<u>1,061,040</u>
Total fund balances	<u>1,109,591</u>	<u>244,049</u>	<u>75,561</u>	<u>1,429,201</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,121,267</u>	<u>\$ 292,660</u>	<u>\$ 75,561</u>	<u>\$ 1,489,488</u>
Total fund balances reported above				\$ 1,429,201
Amounts reported for the Housing and Redevelopment Authority in the Statement of Net Position are different because:				
Capital assets used in governmental activities are not financial resources, and therefore, are not reported in the funds				
Cost of capital assets				4,119,587
Less: accumulated depreciation				(2,049,692)
Some receivables are not available soon enough to pay for the current period's expenditures, and therefore are reported as unavailable revenue in the funds				
Delinquent taxes receivable				<u>3,118</u>
Total net position - Housing and Redevelopment Authority				<u>\$ 3,502,214</u>

City of Faribault
Housing and Redevelopment Authority Component Unit
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2021

		Special Revenue		
	Housing Redevelopment Authority Administration (280)	Public Housing (241)	CRV Mobile Home Rehab (254)	Total
Revenues				
Property taxes	\$ 297,670	\$ -	\$ -	\$ 297,670
Intergovernmental	39	402,074	-	402,113
Charges for services	127,877	267,355	-	395,232
Miscellaneous				
Investment income	(3,428)	(500)	(291)	(4,219)
Other	56,229	6,423	-	62,652
Total revenues	<u>478,387</u>	<u>675,352</u>	<u>(291)</u>	<u>1,153,448</u>
Expenditures				
Current				
Housing and redevelopment				
Supplies	-	40,036	-	40,036
Other services and charges	244,500	392,668	-	637,168
Loans and grants	6,432	-	-	6,432
Total expenditures	<u>250,932</u>	<u>432,704</u>	<u>-</u>	<u>683,636</u>
Excess of revenues over (under) expenditures	227,455	242,648	(291)	469,812
Other Financing Sources (Uses)				
Proceeds from sale of capital asset	1	-	-	1
Net change in fund balances	227,456	242,648	(291)	469,813
Fund Balances				
Beginning of year	909,379	1,401	75,852	986,632
Prior period adjustment (See Note 14)	(27,244)	-	-	(27,244)
Beginning balance, restated	<u>882,135</u>	<u>1,401</u>	<u>75,852</u>	<u>959,388</u>
End of year	<u>\$ 1,109,591</u>	<u>\$ 244,049</u>	<u>\$ 75,561</u>	<u>\$ 1,429,201</u>

Amounts reported for the Housing and Redevelopment Authority in the Statement of Activities are different because:

Net change in fund balances - Housing and Redevelopment Authority	\$ 469,812
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives as depreciation expense.	
Depreciation expense	(80,723)
A gain or loss on the disposal of capital assets, including the difference between carrying value and any related salesproceeds, is included in net position. However, only the sales proceeds are included in the change in fund balance.	(201,409)
Certain revenues are recognized as soon as they are earned. Under the modified accrual basis of accounting, certain revenues cannot be recognized until they are available to liquidate liabilities of the current period.	
Property taxes	(949)
Change in net position - Housing and Redevelopment Authority	<u>\$ 186,731</u>

City of Faribault
Housing and Redevelopment Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
HRA Administration Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020	
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Property taxes	\$ 295,900	\$ 295,900	\$ 297,670	\$ 1,770	\$ 252,049
Charges for service					
Administrative fees	125,734	125,734	127,877	2,143	125,908
Intergovernmental					
State of Minnesota	-	-	39	39	33
Miscellaneous					
Investment income	10,000	10,000	(3,428)	(13,428)	26,475
Other	1,000	1,000	56,229	55,229	6,677
Total revenues	<u>432,634</u>	<u>432,634</u>	<u>478,387</u>	<u>45,753</u>	<u>411,142</u>
Expenditures					
Current					
Housing and redevelopment					
Other services and charges	257,436	257,436	244,500	(12,936)	236,631
Loans and grants	165,000	165,000	6,432	(158,568)	327,709
Total expenditures	<u>422,436</u>	<u>422,436</u>	<u>250,932</u>	<u>(171,504)</u>	<u>564,340</u>
Excess of revenues over (under) expenditures	10,198	10,198	227,455	217,257	(153,198)
Other Financing Sources					
Proceeds from sale of capital asset	-	-	1	1	-
Net change in fund balances	<u>\$ 10,198</u>	<u>\$ 10,198</u>	227,456	<u>\$ 217,258</u>	(153,198)
Fund Balances					
Beginning of year			909,379		1,062,577
Prior Period Adjustment (See Note 14)			<u>(27,244)</u>		<u>-</u>

City of Faribault
Housing and Redevelopment Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
Public Housing Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Charges for service					
Rents	\$ 225,000	\$ 225,000	\$ 267,355	\$ 42,355	\$ 256,974
Intergovernmental					
Federal	286,000	286,000	402,074	116,074	104,811
Miscellaneous					
Investment income	4,400	4,400	(500)	(4,900)	7,271
Other	6,000	6,000	6,423	423	4,980
Total revenues	<u>521,400</u>	<u>521,400</u>	<u>675,352</u>	<u>153,952</u>	<u>374,036</u>
Expenditures					
Current					
Housing and redevelopment					
Other services and charges	536,132	536,132	392,668	(143,464)	393,372
Supplies	23,000	23,000	40,036	17,036	35,331
Capital outlay					
Housing and redevelopment	-	-	-	-	254,068
Total expenditures	<u>559,132</u>	<u>559,132</u>	<u>432,704</u>	<u>(126,428)</u>	<u>682,771</u>
Net change in fund balances	<u>\$ (37,732)</u>	<u>\$ (37,732)</u>	242,648	<u>\$ 280,380</u>	(308,735)
Fund Balances					
Beginning of year			<u>1,401</u>		<u>310,136</u>
End of year			<u>\$ 244,049</u>		<u>\$ 1,401</u>

City of Faribault
Housing and Redevelopment Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual - CRV Mobile Home Rehab
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts			
	Original	Final	Actual Amounts	Actual Amounts
Revenues				
Miscellaneous				
Investment income	\$ 500	\$ 500	\$ (291)	\$ 1,406
Expenditures				
Current				
Housing and redevelopment				
Other services and charges	-	-	-	85
Net change in fund balances	\$ 500	\$ 500	(291)	1,321
Fund Balances				
Beginning of year			75,852	74,531
End of year			\$ 75,561	\$ 75,852

City of Faribault
Economic Development Authority Component Unit
Combining Balance Sheet
December 31, 2021

		Special Revenue		
	Economic Development Authority Administration (290)	Industrial Development Loan Program (243)	MN Investment Fund - Federal (248)	MN Investment Fund (249)
Assets				
Cash and investments	\$ 763,018	\$ 248,742	\$ 627,225	\$ 14,067
Taxes receivable - current	1,456	-	-	-
Taxes receivable - delinquent	3,064	-	-	-
Interest receivable	1,762	761	1,920	43
Notes receivable	12,098	41,653	-	-
Land held for resale	-	-	-	-
Prepaid items	495	-	-	-
	<u>495</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>\$ 781,893</u>	<u>\$ 291,156</u>	<u>\$ 629,145</u>	<u>\$ 14,110</u>
Liabilities				
Accounts payable	\$ 1,133	\$ -	\$ -	\$ -
Due to primary government	-	-	-	-
Total liabilities	<u>1,133</u>	<u>-</u>	<u>-</u>	<u>-</u>
Deferred Inflows of Resources				
Unavailable revenue - property taxes	<u>3,064</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances				
Restricted				
Revolving loans	-	291,156	629,145	14,110
Assigned for revolving loans	-	-	-	-
Unassigned	<u>777,696</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances	<u>777,696</u>	<u>291,156</u>	<u>629,145</u>	<u>14,110</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 781,893</u>	<u>\$ 291,156</u>	<u>\$ 629,145</u>	<u>\$ 14,110</u>

Total fund balances reported above

Amounts reported for the Economic Development Authority in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore,
are not reported as assets in governmental funds
Cost of capital assets

Some receivables are not available soon enough to pay for the current period's expenditures,
and therefore are reported as unavailable revenue in the fund
Delinquent taxes receivable

Total net position - Economic Development Authority

Capital Projects

<u>EDA Revolving Fund (292)</u>	<u>TIF Capital Projects</u>	<u>Total</u>
\$ 386,668	\$ 153,234	\$ 2,192,954
-	9,562	11,018
-	-	3,064
1,181	478	6,145
18,766	-	72,517
-	193,379	193,379
-	-	495
<u>\$ 406,615</u>	<u>\$ 356,653</u>	<u>\$ 2,479,572</u>
\$ -	\$ 313	\$ 1,446
-	565,732	565,732
-	566,045	567,178
-	-	3,064
-	-	934,411
406,615	-	406,615
-	(209,392)	568,304
<u>406,615</u>	<u>(209,392)</u>	<u>1,909,330</u>
<u>\$ 406,615</u>	<u>\$ 356,653</u>	<u>\$ 2,479,572</u>
		\$ 1,909,330
		170,134
		3,064
		<u>\$ 2,082,528</u>

City of Faribault
Economic Development Authority Component Unit
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2021

		Special Revenue		
	Economic Development Authority Administration (290)	Industrial Development Loan Program (243)	MN Investment Fund - Federal (248)	MN Investment Fund (249)
Revenues				
Taxes	\$ 291,724	\$ -	\$ -	\$ -
Intergovernmental	289,930	-	-	-
Charges for services	6,396	-	-	-
Miscellaneous				
Investment income	(2,282)	1,342	(3,886)	(88)
Other	8,729	-	-	-
Total revenues	<u>594,497</u>	<u>1,342</u>	<u>(3,886)</u>	<u>(88)</u>
Expenditures				
Current				
Economic development				
Supplies	12	-	-	-
Other services and charges	164,064	-	-	-
Capital outlay				
Economic development	-	-	-	-
Total expenditures	<u>164,076</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues over (under) expenditures	430,421	1,342	(3,886)	(88)
Fund Balances				
Beginning of year	<u>347,275</u>	<u>289,814</u>	<u>633,031</u>	<u>14,198</u>
End of year	<u>\$ 777,696</u>	<u>\$ 291,156</u>	<u>\$ 629,145</u>	<u>\$ 14,110</u>

Net change in fund balances - Economic Development Authority

Amounts reported for the Economic Development Authority in the statement of activities are different because:

Certain revenues are recognized as soon as they are earned. Under the modified accrual basis of accounting, certain revenues cannot be recognized until they are available to liquidate liabilities of the current period

Property taxes

Change in net position - Economic Development Authority

Capital Projects

EDA Revolving Fund (292)	TIF Capital Projects	Total
\$ -	\$ 207,312	\$ 499,036
-	-	289,930
-	-	6,396
(1,645)	(21)	(6,580)
-	-	8,729
<u>(1,645)</u>	<u>207,291</u>	<u>797,511</u>
-	-	12
-	125,912	289,976
-	63,133	63,133
<u>-</u>	<u>189,045</u>	<u>353,121</u>
(1,645)	18,246	444,390
<u>408,260</u>	<u>(227,638)</u>	<u>1,464,940</u>
<u>\$ 406,615</u>	<u>\$ (209,392)</u>	<u>\$ 1,909,330</u>
		\$ 444,390
		<u>(938)</u>
		<u>\$ 443,452</u>

City of Faribault
Economic Development Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
EDA Administration Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021				2020
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final			
Revenues					
Property taxes	\$ 289,982	\$ 289,982	\$ 291,724	\$ 1,742	\$ 247,022
Charges for service	2,500	2,500	6,396	3,896	18,908
Intergovernmental	-	192,314	289,930	97,616	33
Miscellaneous					
Investment income	2,383	2,383	(2,282)	(4,665)	11,914
Other	500	500	8,729	8,229	305
Total revenues	<u>295,365</u>	<u>487,679</u>	<u>594,497</u>	<u>106,818</u>	<u>278,182</u>
Expenditures					
Current					
Economic development					
Other services and charges	1,006,819	1,006,819	164,064	(842,755)	415,909
Supplies	400	400	12	(388)	10
Total expenditures	<u>1,007,219</u>	<u>1,007,219</u>	<u>164,076</u>	<u>(843,143)</u>	<u>415,919</u>
Net change in fund balances	<u>\$ (711,854)</u>	<u>\$ (519,540)</u>	430,421	<u>\$ 949,961</u>	(137,737)
Fund Balances					
Beginning of year			<u>347,275</u>		<u>485,012</u>
End of year			<u>\$ 777,696</u>		<u>\$ 347,275</u>

City of Faribault
Economic Development Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
Industrial Development Loan Program Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Revenues				
Miscellaneous				
Investment income	\$ 3,000	\$ 3,000	\$ (1,658)	\$ 10,870
Expenditures				
Current				
Economic development				
Other services and charges	100,000	100,000	-	11,000
Net change in fund balances	\$ (97,000)	\$ (97,000)	\$ 98,342	(130)
Fund Balances				
Beginning of year			289,814	289,944
End of year			\$ 291,156	\$ 289,814

City of Faribault
Economic Development Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
Minnesota Investment Fund - Federal
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Revenues				
Miscellaneous				
Investment income	\$ 9,000	\$ 9,000	\$ (3,886)	\$ 19,445
Fund Balances				
Beginning of year			633,031	613,586
End of year			\$ 629,145	\$ 633,031

City of Faribault
Economic Development Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
Minnesota Investment Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with	
	Original	Final	Actual Amounts	Actual Amounts
Revenues				
Miscellaneous				
Investment income	\$ 50	\$ 50	(88)	437
Fund Balances				
Beginning of year			14,198	13,761
End of year			\$ 14,110	\$ 14,198

City of Faribault
Economic Development Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
EDA Revolving Fund
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Revenues				
Miscellaneous				
Investment income	\$ 6,907	\$ 6,907	\$ (1,645)	\$ 13,268
Other	-	-	-	2,500
Total revenues	<u>6,907</u>	<u>6,907</u>	<u>(1,645)</u>	<u>15,768</u>
Expenditures				
Current				
Economic development				
Loans and grants	<u>100,000</u>	<u>100,000</u>	-	<u>47,000</u>
Net change in fund balances	<u>\$ (93,093)</u>	<u>\$ (93,093)</u>	<u>(1,645)</u>	<u>\$ 91,448</u>
Fund Balances				
Beginning of year			<u>408,260</u>	<u>439,492</u>
End of year			<u>\$ 406,615</u>	<u>\$ 408,260</u>

City of Faribault
Economic Development Authority
(Discretely Presented Component Unit)
Schedule of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
Tax Increment Financing Funds
Year Ended December 31, 2021
With Comparative Actual Amounts for the Year Ended December 31, 2020

	2021			2020
	Budgeted Amounts		Variance with Final Budget - Over (Under)	Actual Amounts
	Original	Final		
Revenues				
Tax increments	\$ 200,358	\$ 200,358	\$ 207,312	\$ 181,286
Miscellaneous				
Investment income	1,750	1,750	(21)	3,339
Total revenues	<u>202,108</u>	<u>202,108</u>	<u>207,291</u>	<u>184,625</u>
Expenditures				
Current				
Economic development	168,862	168,862	125,912	290,451
Capital outlay				
Economic development	<u>750,000</u>	<u>750,000</u>	<u>63,133</u>	<u>195,677</u>
Total expenditures	<u>918,862</u>	<u>918,862</u>	<u>189,045</u>	<u>486,128</u>
Net change in fund balances	<u>\$ (716,754)</u>	<u>\$ (716,754)</u>	18,246	<u>(301,503)</u>
Fund Balances				
Beginning of year			(227,638)	73,865
End of year			<u>\$ (209,392)</u>	<u>\$ (227,638)</u>

City of Faribault
Tax Increment Financing Funds
Sub Combining Balance Sheet
December 31, 2021

	TIF District #6 Housing (263)	TIF District #8 River Ridge (266)	TIF District #9 Faribault Road (267)
Assets			
Cash and investments	\$ 77,139	\$ 71,150	\$ 4,897
Taxes receivable - current	-	-	9,562
Interest receivable	102	223	76
Land held for resale	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>\$ 77,241</u>	<u>\$ 71,373</u>	<u>\$ 14,535</u>
Liabilities			
Accounts payable	\$ -	\$ 313	\$ -
Due to primary government	-	-	-
Total liabilities	<u>-</u>	<u>313</u>	<u>-</u>
Fund Balances			
Restricted for economic development	77,241	71,060	14,535
Unassigned	-	-	-
Total fund balances	<u>77,241</u>	<u>71,060</u>	<u>14,535</u>
Total liabilities and fund balances	<u>\$ 77,241</u>	<u>\$ 71,373</u>	<u>\$ 14,535</u>

TIF District Garage #11 (269)	TIF District #13 Hamilton (270)	TIF District #14 Straight Riv Apts (271)	TIF District #15 Lofts at Evergreen (272)	Total
\$ 48	\$ -	\$ -	\$ -	\$ 153,234
-	-	-	-	9,562
4	-	-	73	478
-	193,379	-	-	193,379
<u>\$ 52</u>	<u>\$ 193,379</u>	<u>\$ -</u>	<u>\$ 73</u>	<u>\$ 356,653</u>
\$ -	\$ -	\$ -	\$ -	\$ 313
-	516,929	48,803	-	565,732
-	516,929	48,803	-	566,045
52	-	-	73	162,961
-	(323,550)	(48,803)	-	(372,353)
<u>52</u>	<u>(323,550)</u>	<u>(48,803)</u>	<u>73</u>	<u>(209,392)</u>
<u>\$ 52</u>	<u>\$ 193,379</u>	<u>\$ -</u>	<u>\$ 73</u>	<u>\$ 356,653</u>

City of Faribault
Tax Increment Financing Funds
Sub Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances
Year Ended December 31, 2021

	TIF District #6 Housing (263)	TIF District #8 River Ridge (266)	TIF District #9 Faribault Road (267)
Revenues			
Tax increments	\$ 19,918	\$ 73,870	\$ 88,806
Miscellaneous			
Investment income	(378)	40	204
Total revenues	<u>19,540</u>	<u>73,910</u>	<u>89,010</u>
Expenditures			
Current			
Economic development	3,059	3,017	74,475
Capital outlay			
Economic development	-	-	-
Total expenditures	<u>3,059</u>	<u>3,017</u>	<u>74,475</u>
Excess of revenues over (under) expenditures	16,481	70,893	14,535
Fund Balances			
Beginning of year	<u>60,760</u>	<u>167</u>	<u>-</u>
End of year	<u>\$ 77,241</u>	<u>\$ 71,060</u>	<u>\$ 14,535</u>

TIF District Garage #11 (269)	TIF District #13 Hamilton (270)	TIF District #14 Straight Riv Apts (271)	TIF District #15 Lofts at Evergreen (272)	Total
\$ 10,059	\$ 14,659	\$ -	\$ -	\$ 207,312
40	-	-	73	(21)
<u>10,099</u>	<u>14,659</u>	<u>-</u>	<u>73</u>	<u>207,291</u>
10,047	33,080	2,234	-	125,912
-	63,133	-	-	63,133
<u>10,047</u>	<u>96,213</u>	<u>2,234</u>	<u>-</u>	<u>189,045</u>
52	(81,554)	(2,234)	73	18,246
-	(241,996)	(46,569)	-	(227,638)
<u>\$ 52</u>	<u>\$ (323,550)</u>	<u>\$ (48,803)</u>	<u>\$ 73</u>	<u>\$ (209,392)</u>



STATISTICAL SECTION (UNAUDITED)

City of Faribault Statistical Section (Unaudited)

This part of the City of Faribault's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Table 1 – Net Position by Component

Table 2 – Changes in Net Position

Table 3 – Governmental Activities Tax Revenue by Source

Table 4 – Fund Balances of Governmental Funds

Table 5 – Changes in Fund Balances of Governmental Funds

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, property taxes.

Table 6 – General Government Tax Revenues by Source

Table 7 – Assessed Net Tax Capacity and Estimated Market Value of Taxable Property

Table 8 – Property Tax Rates-Direct and Overlapping Governments

Table 9 – Principal Property Taxpayers

Table 10 – Tax Levies and Collections

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current level of outstanding debt and the government's ability to issue additional debt in the future.

Table 11 – Legal Debt Margin Information

Table 12 – Ratios of Outstanding Debt by Type

Table 13 – Ratio of General Bonded Debt Outstanding

Table 14 – Computation of Direct and Overlapping Debt

Table 15 – Pledged Revenue Coverage

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

Table 16 – Demographic and Economic Statistics

Table 17 – Employment and Unemployment Data

Table 18 – Principal Employers

City of Faribault
Statistical Section (Unaudited) (Continued)

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and activities it performs.

Table 19 – Full-time Equivalent City Government Employees by Function

Table 20 – Operating Indicators by Function

Table 21 – Capital Asset Statistics by Function

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

City of Faribault
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year			
	2012	2013	2014	2015
Governmental Activities				
Net investment in capital assets	\$ 59,940,428	\$ 63,941,674	\$ 63,567,659	\$ 64,202,541
Restricted	8,350,809	7,816,160	8,158,722	7,845,972
Unrestricted	<u>15,953,216</u>	<u>14,530,161</u>	<u>18,214,503</u>	<u>13,017,748</u>
Total governmental activities				
Net position	<u>\$ 84,244,453</u>	<u>\$ 86,287,995</u>	<u>\$ 89,940,884</u>	<u>\$ 85,066,261</u>
Business-Type Activities				
Net investment in capital assets	\$44,130,821	\$46,688,316	\$47,312,684	\$47,343,894
Unrestricted	<u>12,363,363</u>	<u>10,275,585</u>	<u>10,625,438</u>	<u>11,835,723</u>
Total Business-Type Activities				
Net position	<u>\$ 56,494,184</u>	<u>\$ 56,963,901</u>	<u>\$ 57,938,122</u>	<u>\$ 59,179,617</u>
Primary Government				
Net investment in capital assets	\$ 104,071,249	\$ 110,629,990	\$ 110,880,343	\$ 111,546,435
Restricted	8,350,809	7,816,160	8,158,722	7,845,972
Unrestricted	<u>28,316,579</u>	<u>24,805,746</u>	<u>28,839,941</u>	<u>24,853,471</u>
Total primary government				
Net position	<u>\$ 140,738,637</u>	<u>\$ 143,251,896</u>	<u>\$ 147,879,006</u>	<u>\$ 144,245,878</u>

Table 1

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 67,488,244	\$ 73,260,607	\$ 74,950,690	\$ 79,601,458	\$ 83,536,004	\$ 85,729,980
6,739,340	6,453,086	5,903,592	5,826,032	5,542,687	5,206,636
10,719,739	9,811,044	8,762,919	7,694,919	9,532,266	14,526,531
<u>\$ 84,947,323</u>	<u>\$ 89,524,737</u>	<u>\$ 89,617,201</u>	<u>\$ 93,122,409</u>	<u>\$ 98,610,957</u>	<u>\$ 105,463,147</u>
\$47,111,389	\$47,495,068	\$53,108,071	\$55,404,002	\$57,515,982	\$61,043,364
14,619,101	16,314,469	16,910,137	18,388,868	20,417,185	20,909,603
<u>\$ 61,730,490</u>	<u>\$ 63,809,537</u>	<u>\$ 70,018,208</u>	<u>\$ 73,792,870</u>	<u>\$ 77,933,167</u>	<u>\$ 81,952,967</u>
\$ 114,599,633	\$ 120,755,675	\$ 128,058,761	\$ 135,005,460	\$ 141,051,986	\$ 146,773,344
6,739,340	6,453,086	5,903,592	5,826,032	5,542,687	5,206,636
25,338,840	26,125,513	25,673,056	26,083,787	29,949,451	35,436,134
<u>\$ 146,677,813</u>	<u>\$ 153,334,274</u>	<u>\$ 159,635,409</u>	<u>\$ 166,915,279</u>	<u>\$ 176,544,124</u>	<u>\$ 187,416,114</u>

City of Faribault
Changes in Net Position - Continued on the Following Pages
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
Expenses				
Governmental activities				
General government	\$ 2,793,557	\$ 3,084,536	\$ 2,729,083	\$ 3,417,037
Public safety	6,044,567	5,108,451	5,630,027	6,410,355
Public works	5,128,691	5,579,165	4,924,654	5,121,505
Culture and recreation	3,509,181	3,540,498	3,724,231	4,124,948
Community development	1,081,529	985,265	1,105,751	468,410
Mass transportation and airport	123,317	393,784	339,854	583,060
Interest on long-term debt	508,640	883,826	849,245	652,853
Total governmental activities expenses	<u>19,189,482</u>	<u>19,575,525</u>	<u>19,302,845</u>	<u>20,778,168</u>
Business-type activities				
Water	1,972,413	1,997,225	1,880,020	1,837,580
Sewer	4,940,074	5,273,726	5,164,401	5,166,377
Storm water	543,397	553,694	642,554	556,120
Total business-type activities expenses	<u>7,455,884</u>	<u>7,824,645</u>	<u>7,686,975</u>	<u>7,560,077</u>
Total primary government activities	<u>\$ 26,645,366</u>	<u>\$ 27,400,170</u>	<u>\$ 26,989,820</u>	<u>\$ 28,338,245</u>
Program revenues				
governmental activities				
Charges for services				
General government	\$ 868,095	\$ 858,647	\$ 816,844	\$ 733,815
Public safety	616,895	603,147	535,316	685,712
Public works	12,763	22,019	6,982	2,109,972
Culture and recreation	626,459	634,496	586,185	605,332
Community development	837,536	585,137	514,656	514,524
Mass transportation and airport	85,112	97,840	102,032	105,747
Interest on long-term debt	-	-	-	-
Operating grants and contributions	3,208,671	5,563,173	2,639,584	1,598,831
Capital grants and contributions	4,452,188	951,408	3,337,167	2,098,715
Total governmental activities program revenues	<u>10,707,719</u>	<u>9,315,867</u>	<u>8,538,766</u>	<u>8,452,648</u>
Business-type activities				
Charges for services				
Water	1,966,712	2,399,706	2,568,060	2,517,390
Sewer	4,809,332	5,319,280	5,884,447	5,631,142
Storm water	596,918	637,980	654,436	673,210
Operating grants and contributions	61,732	2,808	61,053	12,681
Capital grants and contributions	151,555	205,436	188,968	218,612
Total business-type activities program revenues	<u>7,586,249</u>	<u>8,565,210</u>	<u>9,356,964</u>	<u>9,053,035</u>
Total primary governmental program revenues	<u>\$ 18,293,968</u>	<u>\$ 17,881,077</u>	<u>\$ 17,895,730</u>	<u>\$ 17,505,683</u>

Table 2

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 2,851,055	\$ 2,131,092	\$ 2,368,227	\$ 2,721,903	\$ 4,370,454	\$ 3,451,666
8,658,872	7,733,758	7,312,906	8,004,680	8,373,772	7,723,127
5,120,421	4,888,232	8,222,401	13,717,203	5,561,386	6,040,400
3,821,787	3,811,718	4,080,387	4,751,610	4,386,138	4,057,914
388,888	660,096	651,932	936,868	733,871	839,840
625,844	225,456	242,615	222,172	166,711	124,849
661,745	424,567	307,295	272,362	247,642	310,497
22,128,612	19,874,919	23,185,763	30,626,798	23,839,974	22,548,293
1,952,799	2,438,794	2,015,307	2,084,318	2,239,264	3,005,169
5,277,036	5,786,198	5,065,094	4,844,902	5,100,830	5,034,296
510,763	654,176	653,226	608,973	697,719	821,394
7,740,598	8,879,168	7,733,627	7,538,193	8,037,813	8,860,859
<u>\$ 29,869,210</u>	<u>\$ 28,754,087</u>	<u>\$ 30,919,390</u>	<u>\$ 38,164,991</u>	<u>\$ 31,877,787</u>	<u>\$ 31,409,152</u>
\$ 635,666	\$ 169,182	\$ 175,327	\$ 201,483	\$ 548,188	\$ 623,072
885,141	900,636	676,128	840,838	855,597	744,977
468,551	449,056	570,042	1,272,154	785,940	981,291
545,566	532,209	538,894	603,334	464,627	741,770
419,738	435,317	405,648	434,377	389,546	292,818
110,060	104,264	99,466	93,981	117,942	119,048
-	-	-	-	51,500	-
2,164,499	1,578,268	3,802,002	2,501,109	5,559,212	6,077,902
2,061,960	961,195	2,434,639	11,322,660	3,533,090	3,189,927
7,291,181	5,130,127	8,702,146	17,269,936	12,305,642	12,770,805
2,724,160	2,905,732	3,089,689	3,198,518	3,570,779	3,787,623
6,046,637	6,222,069	6,247,682	6,305,254	6,573,529	6,414,426
694,647	727,178	748,647	853,335	996,731	1,171,959
117,017	85,006	40,821	92,578	27,178	-
554,404	631,360	1,325,858	-	-	1,928,510
10,136,865	10,571,345	11,452,697	10,449,685	11,168,217	13,302,518
<u>\$ 17,428,046</u>	<u>\$ 15,701,472</u>	<u>\$ 20,154,843</u>	<u>\$ 27,719,621</u>	<u>\$ 23,473,859</u>	<u>\$ 26,073,323</u>

City of Faribault
Changes in Net Position - Continued
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
Net (expense)/revenue				
Governmental activities	\$ (8,481,763)	\$ (10,259,658)	\$ (10,764,079)	\$ (12,325,520)
Business-type activities	130,365	740,565	1,669,989	1,492,958
Total primary government net expense	<u>\$ (8,351,398)</u>	<u>\$ (9,519,093)</u>	<u>\$ (9,094,090)</u>	<u>\$ (10,832,562)</u>
General revenues and other changes in net position governmental activities				
Taxes				
Property taxes	\$6,694,445	\$6,837,173	\$6,850,823	\$6,905,170
Other taxes	1,254,334	1,274,893	1,254,487	1,264,643
Franchise Fees	-	-	-	-
Grants and contributions not restricted to specific programs	4,772,254	4,773,317	5,291,878	5,398,373
Unrestricted investment earnings	133,843	(632,676)	940,359	284,587
Gain on sale of assets	69,031	50,493	79,421	46,751
Capital transfers	-	-	-	-
Transfers	-	-	-	-
Total governmental activities	<u>12,923,907</u>	<u>12,303,200</u>	<u>14,416,968</u>	<u>13,899,524</u>
Business-type activities				
Unrestricted investment earnings	86,426	(270,848)	398,444	144,774
Other	-	-	-	-
Gain on disposal of capital assets	18,500	-	41,308	4,739
Capital transfers	-	-	-	-
Extraordinary item	-	-	(1,135,520)	-
Transfers	-	-	-	-
Total business-type activities	<u>104,926</u>	<u>(270,848)</u>	<u>(695,768)</u>	<u>149,513</u>
Total primary governmental	<u>\$ 13,028,833</u>	<u>\$ 12,032,352</u>	<u>\$ 13,721,200</u>	<u>\$ 14,049,037</u>
Change in net position				
Governmental activities	\$ 4,442,144	\$ 2,043,542	\$ 3,652,889	\$ 1,574,004
Business-type activities	235,291	469,717	974,221	1,642,471
Total primary governmental	<u>\$ 4,677,435</u>	<u>\$ 2,513,259</u>	<u>\$ 4,627,110</u>	<u>\$ 3,216,475</u>

Continued
Table 2

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ (14,837,431)	\$ (14,744,792)	\$ (14,483,617)	\$ (13,356,862)	\$ (11,534,332)	\$ (9,777,488)
2,396,267	1,692,177	3,719,070	2,911,492	3,130,404	4,441,659
<u>\$ (12,441,164)</u>	<u>\$ (13,052,615)</u>	<u>\$ (10,764,547)</u>	<u>\$ (10,445,370)</u>	<u>\$ (8,403,928)</u>	<u>\$ (5,335,829)</u>
\$7,567,441	\$8,019,866	\$8,709,587	\$9,193,281	\$9,779,553	\$ 10,202,070
1,312,839	1,333,459	1,058,594	1,164,118	44,890	180,295
-	-	-	-	250,579	-
5,448,723	5,410,978	5,608,821	5,686,466	5,987,725	6,049,176
342,406	255,037	197,058	785,447	596,563	(117,163)
47,084	121,877	132,050	219,490	731,606	15,300
-	-	-	-	-	-
-	-	247,547	(186,732)	(368,036)	300,000
<u>14,718,493</u>	<u>15,141,217</u>	<u>15,953,657</u>	<u>16,862,070</u>	<u>17,022,880</u>	<u>16,629,678</u>
151,056	159,000	162,182	676,438	641,857	(121,859)
-	-	-	-	-	-
3,550	-	45,700	-	-	-
-	-	-	-	-	-
-	-	(247,547)	186,732	368,036	(300,000)
<u>154,606</u>	<u>159,000</u>	<u>(39,665)</u>	<u>863,170</u>	<u>1,009,893</u>	<u>(421,859)</u>
<u>\$ 14,873,099</u>	<u>\$ 15,300,217</u>	<u>\$ 15,913,992</u>	<u>\$ 17,725,240</u>	<u>\$ 18,032,773</u>	<u>\$ 16,207,819</u>
\$ (118,938)	\$ 396,425	\$ 1,470,040	\$ 3,505,208	\$ 5,488,548	\$ 6,852,190
2,550,873	1,851,177	3,679,405	3,774,662	4,140,297	4,019,800
<u>\$ 2,431,935</u>	<u>\$ 2,247,602</u>	<u>\$ 5,149,445</u>	<u>\$ 7,279,870</u>	<u>\$ 9,628,845</u>	<u>\$ 10,871,990</u>



City of Faribault
Governmental Activities Tax Revenues by Source
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 3

Fiscal Year	Property Tax	Franchise/Other Tax	Total
2012	\$ 6,694,445	\$ 1,254,334	\$ 7,948,779
2013	6,837,173	1,274,893	8,112,066
2014	6,850,823	1,254,487	8,105,310
2015	6,905,170	1,264,643	8,169,813
2016	7,567,441	1,312,839	8,880,280
2017	8,006,752	1,333,459	9,340,211
2018	8,709,587	1,058,594	9,768,181
2019	9,228,216	1,152,457	10,380,673
2020	9,776,001	280,002	10,056,003
2021	10,261,049	405,207	10,666,256

City of Faribault
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
General fund				
Nonspendable	\$ 56,817	\$ 45,154	\$ 37,616	\$ 50,979
Restricted	31,604	56,915	104,694	129,381
Committed	-	68,196	119,565	28,350
Assigned	885,437	844,287	1,093,886	1,149,341
Unassigned	8,463,189	8,217,466	9,442,877	6,860,969
Total general fund	<u>\$ 9,437,047</u>	<u>\$ 9,232,018</u>	<u>\$ 10,798,638</u>	<u>\$ 8,219,020</u>
All other governmental funds				
Nonspendable	\$ -	\$ -	\$ -	\$ 750
Restricted	16,234,376	16,217,299	16,988,376	12,332,784
Committed	201,144	136,556	331,777	1,585,301
Assigned	4,172,862	3,430,014	4,327,660	8,970,673
Unassigned	(272,016)	(447,482)	(114,088)	-
Total all other governmental funds	<u>\$ 20,336,366</u>	<u>\$ 19,336,387</u>	<u>\$ 21,533,725</u>	<u>\$ 22,889,508</u>

Table 4

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 28,558	\$ 144,522	\$ 51,880	\$ 63,952	\$ 76,482	\$ 76,053
45,955	60,752	32,657	51,599	91,819	151,608
8,800	-	-	-	384,121	66,000
1,200,294	1,109,922	1,116,301	1,772,605	639,106	411,088
7,105,050	6,679,473	6,329,661	6,858,653	9,230,527	9,258,990
<u>\$ 8,388,657</u>	<u>\$ 7,994,669</u>	<u>\$ 7,530,499</u>	<u>\$ 8,746,809</u>	<u>\$ 10,422,055</u>	<u>\$ 9,963,739</u>
\$ 750	\$ -	\$ -	\$ 1,570	\$ 150	\$ 10,090
11,491,037	5,582,699	5,262,116	5,328,587	5,056,322	12,649,890
336,364	623,686	1,810,701	1,436,325	1,231,998	1,649,062
9,970,256	9,144,171	9,327,750	7,714,122	7,935,004	8,743,043
-	-	-	-	-	-
<u>\$ 21,798,407</u>	<u>\$ 15,350,556</u>	<u>\$ 16,400,567</u>	<u>\$ 14,480,604</u>	<u>\$ 14,223,474</u>	<u>\$ 23,052,085</u>

City of Faribault
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	Fiscal Year				
	2012	2013	2014	2015	2016
Revenues					
Taxes	\$ 7,995,154	\$ 8,133,522	\$ 8,111,546	\$ 8,152,741	\$ 8,892,617
Licenses and permits	320,818	366,413	336,451	450,594	579,910
Intergovernmental	10,935,407	8,804,178	8,723,808	8,036,997	8,194,106
Charges for services	2,358,969	2,253,367	2,034,943	4,206,074	2,487,899
Fines and forfeitures	158,880	157,824	146,034	146,555	139,988
Special assessments	817,713	943,409	978,880	795,413	676,339
Investment earnings	127,656	(515,257)	818,913	248,997	320,586
Miscellaneous	507,887	361,506	261,035	212,200	576,111
Total revenues	<u>23,222,484</u>	<u>20,504,962</u>	<u>21,411,610</u>	<u>22,249,571</u>	<u>21,867,556</u>
Expenditures					
General government	2,109,569	2,328,218	2,156,701	2,413,980	2,483,904
Public safety	5,361,647	4,994,589	5,189,189	5,613,683	6,173,674
Public works	1,897,280	2,107,509	2,254,844	2,563,315	2,508,656
Culture and recreation	3,149,147	3,318,552	3,278,408	3,295,935	3,386,036
Community development	721,288	855,779	1,097,367	495,267	368,414
Mass transportation and airport	213,383	255,568	217,499	160,702	157,408
Capital outlay	4,674,192	6,348,393	4,141,315	4,012,971	4,827,744
Debt service					
Principal	1,650,000	1,351,250	1,391,500	7,271,500	2,226,500
Interest and other	762,676	818,122	852,641	752,814	682,902
Total expenditures	<u>20,539,182</u>	<u>22,377,980</u>	<u>20,579,464</u>	<u>26,580,167</u>	<u>22,815,238</u>
Excess (deficiency) of revenues over (under) expenditures	<u>2,683,302</u>	<u>(1,873,018)</u>	<u>832,146</u>	<u>(4,330,596)</u>	<u>(947,682)</u>
Other financing sources (uses)					
Transfers in	1,387,039	2,763,506	658,940	4,085,485	1,068,224
Transfers out	(1,387,039)	(2,763,506)	(658,940)	(4,085,485)	(1,059,090)
Debt issued	9,910,000	-	2,295,000	1,375,000	-
Premiums (discounts) on debt issued	237,285	-	-	-	-
Loans issued	-	615,000	-	1,685,000	-
Insurance recoveries					
Sale of capital assets	66,831	53,010	224,114	46,761	47,084
Total other financing sources (uses)	<u>10,214,116</u>	<u>668,010</u>	<u>2,519,114</u>	<u>3,106,761</u>	<u>56,218</u>
Prior period adjustments	<u>-</u>	<u>-</u>	<u>412,698</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>\$ 12,897,418</u>	<u>\$ (1,205,008)</u>	<u>\$ 3,763,958</u>	<u>\$ (1,223,835)</u>	<u>\$ (891,464)</u>
Debt service as a percentage of noncapital expenditures	<u>14.4%</u>	<u>13.0%</u>	<u>13.6%</u>	<u>35.4%</u>	<u>15.8%</u>

Table 5

Fiscal Year				
2017	2018	2019	2020	2021
\$ 9,340,211	\$ 9,760,408	\$ 10,380,673	\$ 10,056,003	\$ 10,666,256
584,291	435,191	573,029	546,332	489,278
6,868,543	10,677,803	17,670,476	11,804,719	10,637,519
1,934,400	2,020,639	2,844,027	2,672,179	2,736,626
139,203	134,306	153,884	102,929	173,652
745,351	800,103	674,505	645,690	606,399
235,964	182,633	774,752	587,226	(112,123)
271,182	59,351	93,896	789,451	3,140,318
20,119,145	24,070,434	33,165,242	27,204,529	28,337,925
2,171,456	2,354,599	2,242,493	4,177,023	3,170,209
6,469,054	6,866,411	7,422,539	7,879,433	8,184,223
2,435,326	2,697,960	2,768,585	2,940,856	2,986,321
3,506,685	3,788,067	4,047,403	3,444,812	4,144,362
615,266	637,923	975,502	698,253	853,420
225,456	242,615	222,172	166,711	124,849
3,899,445	6,959,273	15,845,818	7,388,664	5,905,389
7,241,500	1,301,500	1,376,500	1,436,500	2,591,500
480,423	315,842	283,311	256,774	319,859
27,044,611	25,164,190	35,184,323	28,389,026	28,280,132
(6,925,466)	(1,093,756)	(2,019,081)	(1,184,497)	57,793
1,128,477	2,785,000	946,434	1,458,097	2,064,294
(1,196,727)	(1,237,453)	(671,434)	(1,158,097)	(1,764,294)
-	-	-	-	7,115,000
-	-	-	-	882,202
-	-	-	-	-
		820,938	1,571,007	-
121,877	132,050	219,490	731,606	15,300
53,627	1,679,597	1,315,428	2,602,613	8,312,502
-	-	-	-	-
\$ (6,871,839)	\$ 585,841	\$ (703,653)	\$ 1,418,116	\$ 8,370,295
32.9%	8.3%	6.0%	8.0%	13.0%



City of Faribault
General Governmental Tax Revenues by Source
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

Table 6

Fiscal Year	Franchise Tax	Property Tax	Charitable Gambling Tax	Lodging Taxes	Total
2012	\$ 1,222,292	\$ 6,740,820	\$ 27,084	\$ 4,958	\$ 7,127,325
2013	1,246,030	6,858,629	23,666	5,197	7,995,154
2014	1,226,781	6,857,059	22,669	5,037	8,111,546
2015	1,236,991	6,888,098	22,306	5,346	8,152,741
2016	1,291,883	7,579,778	20,956	-	8,892,617
2017	1,306,960	8,006,752	26,499	-	9,340,211
2018*	1,028,160	8,701,811	30,433	-	9,760,404
2019	1,117,811	9,228,216	34,646	-	10,380,673
2020	250,579	9,776,001	29,423	-	10,056,003
2021	237,281	10,261,049	51,437	116,489	10,666,256

* Note: Beginning in 2018 Internal Franchise Fees for the Water/Sewer Fund were Classified as a Transfer Rather Than a Franchise Fee. Beginning in 2021, lodging taxes were reported as a revenue rather than a pass-through on the balance sheet.

City of Faribault
Assessed Net Tax Capacity and Estimated Market Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended December 31,	Assessed Net Tax Capacity				
	Real Property	Personal Property	Total Real & Personal Property	Less Tax Exempt Real Property	Net Tax Capacity
2011	\$ 16,163,969	\$ 539,115	\$ 16,703,084	\$ 155,671	\$ 16,547,413
2012	14,463,424	545,390	15,008,814	232,678	14,776,136
2013	12,898,936	550,898	13,449,834	234,404	13,215,430
2014	12,807,436	549,742	13,357,178	226,348	13,130,830
2015	13,149,803	557,946	13,707,749	195,950	13,511,799
2016	13,539,891	581,532	14,121,423	200,218	13,921,205
2017	14,200,555	606,129	14,806,684	206,069	14,600,615
2018	14,929,623	665,254	15,594,877	207,042	15,387,835
2019	16,647,837	680,284	17,328,121	184,224	17,143,897
2020	17,854,012	686,874	18,540,886	187,152	18,353,734
2021	18,584,506	744,841	19,329,347	208,810	19,120,537

Source: Rice County Department of Property Records and Revenue

Note: The county assessor must assess at least one-fifth of the listed parcels in the county each year. The county assesses property at approximately 95 to 105 percent of actual value for all types of real and personal property. Assessed Net Tax Capacity is determined by taking the market value multiplied by the statutory class rates for the property.

Property tax classifications are set by state statute and are amended regularly by the Legislature (Minnesota Statute 273.13).

Table 7

Total Direct Tax Rate	Taxable Market Value	Ratio of Assessed Tax Capacity to Market Value
45.727	\$ 1,357,126,100	1.22
45.727	1,187,706,000	1.24
53.390	1,066,488,000	1.24
53.810	1,055,158,800	1.24
53.168	1,090,176,900	1.24
56.253	1,118,578,500	1.25
55.696	1,174,945,200	1.24
57.182	1,241,695,100	1.24
54.803	1,361,660,500	1.26
53.137	1,474,959,900	1.24
52.574	1,554,252,000	1.23

**City of Faribault
Property Tax Rates
Direct and Overlapping (1) Governments
Last Ten Fiscal Years**

Table 8

Fiscal Year	City of Faribault			Overlapping Rates				
	General Fund	Debt Service Fund	Total	Rice County	School District		Other Districts	Total (3)
					ISD #656			
					Tax Capacity Based	Market Value Based (2)		
2011	0.29673	0.08893	0.38566	0.30801	0.24147	0.00113	0.03829	0.97343
2012	0.35267	0.10460	0.45727	0.34894	0.26258	0.00137	0.04194	1.11073
2013	0.42023	0.11368	0.53391	0.38253	0.29786	0.00113	0.04349	1.25779
2014	0.42487	0.11500	0.53987	0.38387	0.29813	0.00202	0.04860	1.27047
2015	0.42328	0.10840	0.53168	0.38847	0.19340	0.00191	0.03037	1.14392
2016	0.45044	0.11209	0.56253	0.42535	0.20267	0.00200	0.03025	1.22080
2017	0.45343	0.10353	0.55696	0.41566	0.22064	0.00171	0.02863	1.22189
2018	0.48175	0.09007	0.57182	0.41810	0.15812	0.00170	0.02851	1.17655
2019	0.48649	0.06154	0.54803	0.39515	0.14823	0.00174	0.02700	1.11841
2020	0.47307	0.05830	0.53137	0.39527	0.12747	0.00193	0.02718	1.08129
2021	0.45459	0.07115	0.52574	0.39852	0.15452	0.00189	0.03031	1.10909

Source: Rice County Department of Property Tax and Elections

- (1) Overlapping rates are those of local and county governments that apply to property owners within the City of Faribault. Not all overlapping rates apply to all City of Faribault property
- (2) Market value based property tax rates are based on \$100 of market valuation.
- (3) Total Direct and Overlapping Rates do not include the market value based tax rates for the School District.

**City of Faribault
Principal Property Taxpayers
Current Year and Ten Years Ago**

Table 9

Taxpayer	Type of Business	2021			2010		
		Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Faribault Foods, Inc.	Manufacturing/Food Processing	\$ 913,317	1	4.73%	\$ 132,119	5	0.84 %
Xcel Energy/Northern States Power Co.	Utility	540,486	2	2.80%	361,326	1	2.29
Aldi, Inc	Commercial/Industrial	478,028	3	2.47%	76,142	10	0.48
Sage Electrochromics	Commercial/Industrial	327,526	4	1.69%			
Wal-Mart	Commercial	222,332	5	1.15%	289,608	2	1.83
Daikin Applied Americas Inc.	Manufacturing	283,854	6	1.47%			
MN Municipal Power	Utility	138,278	7	0.72%	160,112	3	1.01
McDonough Farms LLC	Commercial	126,104	8	0.65%			
Faribault Crossroads	Commercial	125,284	9	0.65%	123,566	6	0.78
Tru Vue, Inc	Manufacturing	118,056	10	0.61%	117,974	8	0.75
Allina Health System	Medical Clinic				118,354	7	0.75
Realty Income Properties LLC	Commercial/Residential						
Northern Tool & Equipment Co.	Commercial			-			
State Bank of Faribault	Commercial	-		-	117,684	9	0.74
Cashin, Patrick	Commercial/Residential				146,126	4	0.92
Total		<u>\$ 3,273,265</u>		<u>16.94%</u>	<u>\$ 1,643,011</u>		<u>10.39 %</u>

Source: Rice County Department of Property Records and Revenue



**City of Faribault
Property Tax Levies and Collections
Last Ten Fiscal Years**

Table 10

Fiscal Year Ended December 31	Total Tax Levy for Fiscal Year	Collected Within The Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage Of Levy		Amount	Percentage of Levy
2012	\$ 6,577,969	\$ 6,505,886	98.90%	\$ 72,083	\$ 6,577,969	100.00%
2013	6,775,308	6,701,695	98.91%	73,036	6,774,731	99.99%
2014	6,758,722	6,691,643	99.01%	65,308	6,756,951	99.97%
2015	6,880,685	6,806,256	98.92%	72,535	6,878,791	99.97%
2016	7,503,833	7,451,568	99.30%	50,290	7,501,858	99.97%
2017	7,999,280	7,933,140	99.17%	64,349	7,997,488	99.98%
2018	8,658,704	8,566,760	98.94%	89,333	8,656,093	99.97%
2019	9,250,896	9,172,217	99.15%	73,035	9,245,252	99.94%
2020	9,752,651	9,676,424	99.22%	66,740	9,743,165	99.90%
2021	10,162,266	10,093,377	99.32%	-	10,093,377	99.32%

Source: Rice County Auditor's Office

City of Faribault
Legal Debt Margin Information
Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Debt limit	\$ 34,873,359	\$ 31,994,640	\$ 31,654,764	\$ 32,705,307
Total net debt applicable to limit	<u>26,565,000</u>	<u>20,520,358</u>	<u>19,199,678</u>	<u>14,271,168</u>
Legal debt margin	<u>\$ 8,308,359</u>	<u>\$ 11,474,282</u>	<u>\$ 12,455,086</u>	<u>\$ 18,434,139</u>
Total net debt applicable to the limit as a percentage of debt limit	76.2%	64.1%	60.7%	43.6%

Legal Debt Margin Calculation for Fiscal Year 2014

Taxable market value

Debt limit (Note A)

Debt applicable to limit

General obligation bonds

Less amount available in

Debt Service funds (Note B)

Total net debt applicable to limit

Legal debt margin

Note A: Under state law, the City's outstanding general obligation debt should not exceed 3 percent of the market value of taxable property. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for the extinguishment of those obligations.

Note B: M.S.A. Section 475.51 (definitions) Subdivision 4. "Net debt" means

1. Obligations issued for improvements which are payable wholly or partly from the proceeds of special assessments levied upon property specially benefited thereby, including those which are general obligations of the municipality issuing them, if the municipality is entitled to reimbursement in whole or in part from the proceeds of the special assessments.
2. Warrant or orders having no definite or fixed maturity.
3. Obligations payable wholly from the income from revenue producing conveniences.
4. Obligations issued to create or maintain a Permanent Improvement Revolving fund.
5. Obligations issued for the acquisition and betterment of public water works system and public lighting, heating or power systems, and of any combination thereof or for any other public convenience from which a revenue is or may be derived.
6. Not applicable.
7. Amount of all money and face value of all securities held as a Debt Service fund for the extinguishment of obligations other than those deductible under this subdivision.
8. Obligation to repay loans made under section 216C37.
9. Obligations to repay loans made from money received from litigation or settlement of alleged violations of Federal petroleum pricing regulations.
10. Obligations issued to pay pension fund liabilities under section 457.52, subdivision 6, or any charter authority.
11. All other obligations which under the provisions of law authorizing their issuance are not to be included in computing the net debt of the municipality.

Table 11

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 33,557,355	\$ 35,248,356	\$ 37,250,853	\$ 40,849,815	\$ 44,248,797	\$ 46,627,560
13,795,080	9,990,997	7,556,534	12,201,584	7,255,000	12,013,974
<u>\$ 19,762,275</u>	<u>\$ 25,257,359</u>	<u>\$ 29,694,319</u>	<u>\$ 28,648,231</u>	<u>\$ 36,993,797</u>	<u>\$ 34,613,586</u>
41.1%	28.3%	20.3%	29.9%	16.4%	25.8%

\$ 1,554,252,000

\$ 46,627,560

15,020,000

(3,006,026)

12,013,974

\$ 34,613,586

City of Faribault
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Table 12

Fiscal Year	Governmental Activities				Business- type Activities	Percentage of					
	General	GO Special	Tax	Loans Payable	General	Total	Estimated		Percentage of		Per Capita
	Obligation Bonds	Assessment Bonds	Increment Bonds		Obligation Revenue Bonds	Primary Government	Actual Value of Taxable Property	personal Income			
2012	\$ 26,565,000	\$ 1,630,000	\$ -	\$ -	\$ 22,131,461	\$ 50,326,461	23.60	%	6.59	%	\$ 2,150
2013	25,620,000	1,275,000	-	563,750	19,755,000	47,213,750	22.59		5.78		2,015
2014	24,930,000	2,930,000	-	502,250	18,469,000	46,831,250	22.53		5.79		2,000
2015	20,150,000	3,560,000	-	440,750	17,443,000	41,593,750	26.21		4.71		1,759
2016	18,600,000	2,945,000	-	379,250	16,391,000	38,315,250	29.19		4.59		1,619
2017	11,650,000	2,715,000	-	317,750	15,312,000	29,994,750	39.17		3.58		1,262
2018	10,540,000	2,585,000	-	256,250	14,205,000	27,586,250	45.01		3.29		1,161
2019	9,405,000	2,405,000	-	194,750	23,275,719	35,280,469	38.60		4.21		1,479
2020	8,250,000	2,185,000	-	133,250	20,191,417	30,759,667	47.95		2.54		1,286
2021	13,180,000	1,840,000	-	71,750	19,650,795	34,742,545	44.74		2.58		1,415

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

See the Schedule of Demographic and Economic Statistics on page 162 for population data.

See the Schedule of Tax Capacity, Market Value and Estimated Actual Value of Taxable Property on page 151 for property value information.

City of Faribault
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years

Table 13

Fiscal Year	General Obligation Bonds	Less Amounts Available in Debt Service Funds	Net Bonded Debt	Percentage of Estimated Actual Value of Taxable Property	Per Capita
2012	\$ 28,195,000	\$ 3,481,906	\$ 24,713,094	2.0807 %	\$ 1,054
2013	26,895,000	3,931,315	22,963,685	2.1532	979
2014	27,860,000	4,521,589	23,338,411	2.2118	990
2015	23,710,000	4,441,763	19,268,237	1.7674	815
2016	21,545,000	3,708,131	17,836,869	1.5946	754
2017	14,365,000	3,799,822	10,565,178	0.8992	444
2018	13,125,000	3,594,597	9,530,403	0.7675	399
2019	11,810,000	3,420,851	8,389,149	0.6161	352
2020	10,435,000	3,118,010	7,316,990	0.4961	306
2021	15,020,000	3,006,026	12,013,974	0.7730	489

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.
 See the Schedule of Demographic and Economic Statistics on page 162 for population data.
 See the Schedule of Tax Capacity, Market Value and Estimated Actual Value of Taxable Property on page 151 for property value information.

City of Faribault
Computation of Direct and Overlapping Debt
December 31, 2021

Table 14

	Net General Obligation Debt	Percentage Applicable to City	Amount Applicable to City of Faribault Share of Debt
Direct debt			
City of Faribault	\$15,091,750	100%	\$15,091,750
Overlapping debt			
Rice County	20,965,000	26.06%	5,434,768
School District 656	13,406,223	57.04%	7,664,430
Total overlapping debt	34,371,223		13,099,198
Total direct and overlapping debt	\$ 49,462,973		\$ 28,190,948

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City. This process recognized that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the resident and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

**City of Faribault
Pledged-Revenue Coverage
Last Ten Fiscal Years**

Table 15

Fiscal Year	General Obligation Revenue Bonds						
	Operating Revenue (1)	Operating Expenses (2)	Net Available Revenue	Debt Service (3)			Coverage
				Principal	Interest	Total	
2012	\$ 6,932,999	\$ 3,994,159	\$ 2,938,840	\$ 2,247,000	\$ 600,042	\$ 2,847,042	103.22
2013	7,479,394	3,974,616	3,504,778	2,376,461	560,900	2,937,361	119.32
2014	8,462,497	3,841,848	4,620,649	1,286,000	500,761	1,786,761	258.60
2015	8,160,729	3,792,055	4,368,674	1,026,000	470,960	1,496,960	291.84
2016	8,979,534	4,043,702	4,935,832	1,052,000	444,796	1,496,796	329.76
2017	9,854,098	5,479,693	4,374,405	1,079,000	417,971	1,496,971	292.22
2018	10,082,494	7,355,873	2,726,621	1,107,000	390,456	1,497,456	182.08
2019	10,355,607	7,156,389	3,199,218	1,135,000	362,228	1,497,228	213.68
2020	11,136,148	7,660,942	3,475,206	1,665,420	376,886	2,042,306	170.16
2021	11,346,229	7,814,559	3,531,670	1,660,000	382,796	2,042,796	172.88

(1) Operating revenue includes connection charges.

(2) Total operating expenses exclusive of depreciation.

(3) Includes principal and interest on revenue bonds only.

**City of Faribault
Demographic and Economic Statistics
Last Ten Fiscal Years**

Table 16

Fiscal Year		Population (1)	Personal Income (2)	Personal Income Per Capita (3)	Median Age (4)	School Enrollment (5)	Unemployment Rate (6)
2012	Estimate	23,436	\$ 817,377,372	\$ 34,877	36.5	3,940	5.8
2013	Estimate	23,477	833,254,808	35,506	35.8	4,072	4.9
2014	Estimate	23,631	848,620,620	35,989	35.8	3,777	4.1
2015	Estimate	23,700	882,618,000	37,320	36.1	3,678	3.6
2016	Estimate	23,718	834,677,050	35,275	36.6	3,696	3.5
2017	Estimate	23,769	993,235,203	41,787	37.6	3,566	3.7
2018	Estimate	23,884	998,040,708	41,787	36.4	3,540	3.8
2019	Estimate	23,912	1,051,733,696	44,096	37.7	3,551	4.5
2020	Estimate	23,912	1,212,386,224	50,702	37.9	3,434	4.2
2021	Estimate	23,912	1,346,399,760	54,832	38.4	3,302	4.2

Source:

- (1) State Demographer, Population is Not Yet Available for 2020 and 2021
- (2) Calculated by multiplying the estimated population by the per capita personal income for Rice County
- (3) US Census Bureau
- (4) US Census Bureau
- (5) Independent School District #656
- (6) Minnesota Department of Employment and Economic Development

**City of Faribault
Employment/Unemployment Data
Last Ten Fiscal Years**

Table 17

Fiscal Year	Average Employment Rice County	Average Unemployment Rice County	Average Unemployment State of Minnesota
2012	32,836	5.8	5.6
2013	33,225	4.9	5.0
2014	33,529	4.1	4.2
2015	33,902	3.6	3.7
2016	34,815	3.5	3.9
2017	35,813	3.2	3.5
2018	35,826	3.1	3.2
2019	36,852	3.2	3.5
2020	37,376	4.2	4.9
2021	34,116	2.8	3.0

Source: Minnesota Department of Employment and Economic Development.

**City of Faribault
Principal Employers
Current Year and Ten Years Ago**

Table 18

	2021*			2011*		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Jennie-O Turkey Store	750	1	5.95 %	547	2	2.30 %
Faribault Public Schools	595	2	4.72	532	3	2.24
MN State Corrections Facility	572	3	4.54	611	1	2.57
Daikin Applied	475	4	3.77			
Faribault Foods Inc	407	5	3.23	320	7	1.35
Rice County	366	6	2.91	360	6	1.52
Aldi's	351	7	2.79			
Allina Health Faribault Medical Cent	335	8	2.66	361	5	1.52
Sage Electrochromics	300	9	2.99			
Met-Con Companies	255	10	2.54			
McQuay International				400	4	1.68
Wal Mart				260	9	1.10
Mn Academies				220	10	0.93
Hy-Vee Food Stores				280	8	1.18
Total	<u>4,406</u>		<u>36.10 %</u>	<u>3,891</u>		<u>16.39 %</u>

Sources: Minnesota Department of Employment and Economic Development.

* Individual Phone Calls to Companies

City of Faribault
Full-Time Equivalent City Government Employees by Function
Last Ten Fiscal Years

Table 19

Function	Full-Time Equivalent Employees as of December 31									
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
General government	13.83	14.75	16.50	16.30	16.30	11.97	15.70	15.70	16.00	20.19
Public safety										
Police										
Officers	33.30	33.37	32.17	32.14	33.11	35.07	35.03	35.03	35.01	34.01
Civilians	6.02	7.00	7.53	9.35	10.36	9.67	9.85	9.65	9.92	10.44
Fire										
Firefighters and officers	10.98	10.99	10.81	10.67	11.23	11.39	11.22	11.26	10.48 *	10.95
Civilians	3.00	3.25	3.50	2.80	3.25	2.95	5.30	5.30	4.07 *	4.00
Streets and highways										
Engineering	5.25	5.50	5.47	4.27	4.21	4.48	4.42	4.47	5.44	6.00
Maintenance	13.90	14.22	12.45	12.25	12.00	11.91	14.44	14.61	14.50	12.46
Culture and recreation										
Parks	6.34	7.21	7.20	7.22	6.85	7.81	8.69	8.66	7.56 *	7.87
Library	10.03	10.37	10.05	9.95	9.07	10.53	11.13	10.22	8.50 *	8.47
Recreation programs	24.33	25.67	24.73	25.22	24.41	25.15	25.53	24.44	14.59 *	23.25
Housing and economic development	5.88	6.26	5.00	5.00	5.50	5.50	6.00	6.00	6.00	6.00
Water	3.69	3.53	3.97	3.75	3.44	6.60	3.57	3.00	3.25	3.26
Sewer	13.53	13.71	13.18	13.76	13.65	16.70	12.94	12.98	11.69	11.49
Total	<u>150.08</u>	<u>155.83</u>	<u>152.56</u>	<u>152.68</u>	<u>153.38</u>	<u>159.73</u>	<u>163.82</u>	<u>161.32</u>	<u>147.01</u>	<u>158.39</u>

Source: City Human Resource Records

* Number reflects COVID 19 layoffs/reduction in hours

City of Faribault
Operating Indicators by Function
Last Ten Fiscal Years

Function	Fiscal Year					
	2012	2013	2014	2015	2016	2017
General government						
Ordinances and Resolutions adopted	269	252	260	240	315	305
Administration - Licenses processed	157	200	151	157	171	149
Police						
Total part I crimes most serious	869	911	702	821	576	641
Total part II crimes	1,158	1,245	875	961	978	869
Youth liaison cases	2,096	1,884	1,508	2,430	2,412	141
Investigative cases handled	238	240	271	372	443	346
Public safety calls for service	19,557	19,285	22,185	24,570	27,876	27,817
Traffic citations issued	1,871	1,829	1,661	2,136	2,216	2,479
Parking tickets issued	634	643	833	902	1,007	1,223
Fire						
Number of calls answered	1,934	2,069	2,121	2,151	2,348	2,280
Code enforcement						
Building permits issued	897	1,125	1,163	1,061	1,104	1,231
Highways and streets						
Seal coating (blocks)	140	147	70	100	100	80
Gravel maintenance (hours)	300	132	162	161	300	456
Bituminous materials (Tons)	1,142	1,027	1,817	1,156	900	1,008
Culture and recreation						
Indoor pool attendance	27,106	27,839	26,734	24,048	23,826	21,879
Outdoor pool attendance	31,431	30,615	29,297	33,556	30,152	22,672
Athletics and sports program participation	7,349	5,923	8,159	9,419	3,164	2,954
Library circulation	226,820	223,413	197,738	188,858	172,584	162,473
Library program attendance	19,404	13,321	15,418	17,038	21,073	18,652
Water						
Water pumped (billion gallons)	1.05	1.10	1.20	1.28	1.37	1.25
Residential meters replaced/repared	227	200	7,412 *	106	156	56
Water main breaks repaired	15	18	24	10	7	9
Wastewater						
Total Flow (billion gallons)	0.99	1.11	1.40	1.30	1.40	1.50
Miles of sewer mains cleaned	32	38	61	66	60	57

Sources: Various government departments.

*Major meter replacement project

**Low attendance due to COVID-19 Restrictions

Table 20

Fiscal Year			
2018	2019	2020	2021
301	291	248	298
136	144	146	159
498	551	524	433
900	917	778	640
97	315	164	201
406	413	325	234
28,452	28,504	26,103	28,973
2,285	2,597	2,691	2,887
793	1,137	356	558
2,560	2,728	2,543	2,953
1,244	1,429	1,294	1,281
95	51	52	55
465	460	431	368
1,148	1,000	1,155	1,105
22,751	27,559	13,845 **	20,790
24,068	22,356	- **	18,086
3,112	5,062	2,966 **	2,687
159,894	160,404	79,727 **	160,404
18,465	20,536	23,114	20,536
1.35	1.27	1.29	1.35
41	55	82	65
9	12	11	15
1.60	1.78	1.61	1.40
31	51	50	39

City of Faribault
Capital Asset Statistics by Function
Last Ten Fiscal Years

Table 21

Function	Fiscal Year									
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Public safety										
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Fire										
Stations	1	1	1	1	1	1	1	1	1	1
Public works										
Street division										
Miles of street	105	105	105	105	105	105	105	105	105	105
Culture and recreation										
Area in acres	391.55	392	392	392	392	392	392	392	392	392
Outdoor ice rinks	4	3	3	3	3	3	3	3	3	3
Swimming pools	2	2	2	2	2	2	2	2	2	2
Water										
Municipal water										
Water meters	7,235	7,242	7,240	7,350	7,371	7,242	7,422	7,482	7,512	7,370
Maximum production capacity	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000
Miles of water main	137.01	137.01	137.01	137.01	137.01	137.01	133.00	141.00	141.00	142.40
Municipal water treatment										
Lift stations	9	9	9	9	9	9	9	11	11	11
Miles of sanitary sewer	115.18	115.18	115.18	115.18	115.18	115.18	120.00	120.00	120.00	120.05
Storm drains										
Miles of storm sewer	63.05	65.00	68.40	68.90	72.00	86.00	88.00	88.00	88.00	89.46

Source: City of Faribault Financial Records.

Note: No capital asset indicators are available for the general government function.



**DO
MORE.**

City of Faribault

Annual Comprehensive Financial Report and Audit Presentation

May 25, 2022

bergankov

Independent Auditor's Reports

- Independent Auditor's Report “unmodified” or “clean” opinion.
- *Government Auditing Standards* Report– no findings
- Single Audit Report – no findings
- Minnesota Legal Compliance Report – no findings

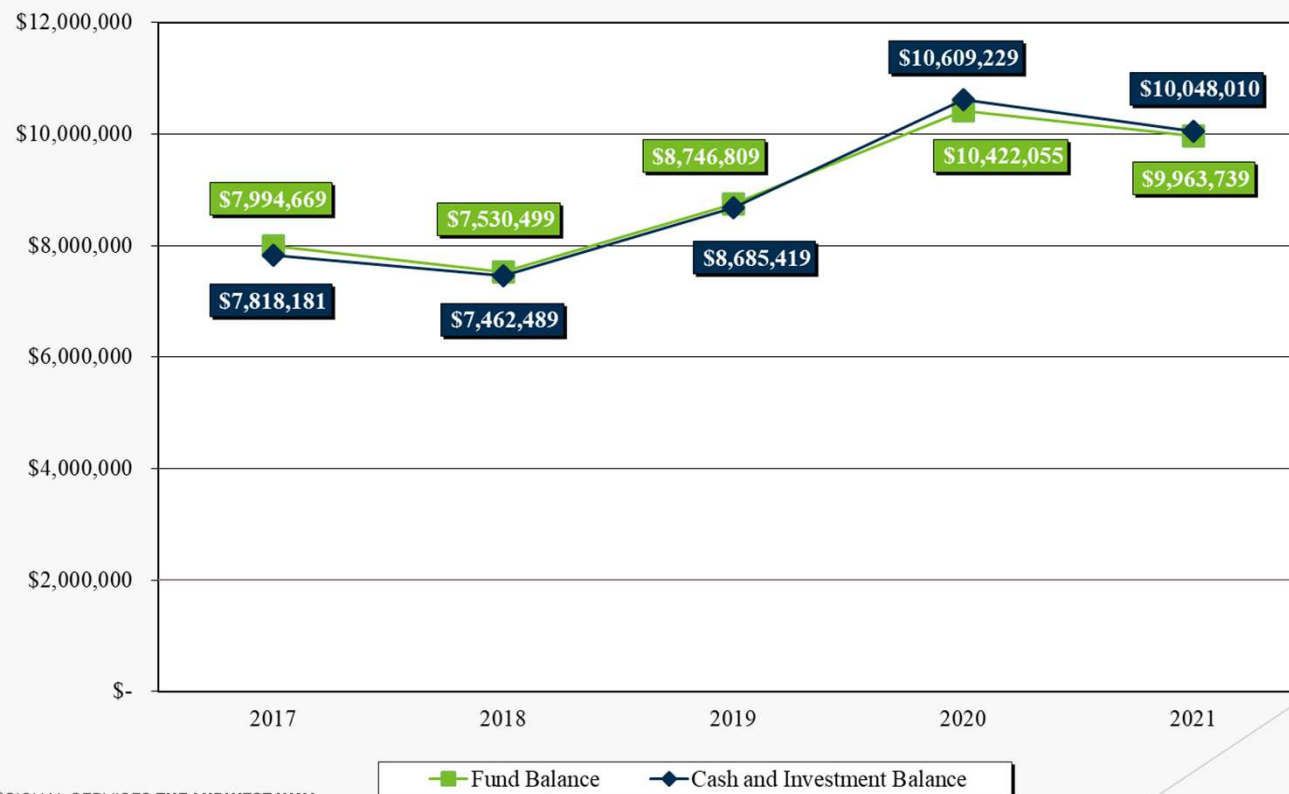
General Fund

Budgetary Comparison

	Original Budget	Final Budget	Actual Amounts	Variance With Final Budget -
Revenues				
Property taxes	\$ 8,825,835	\$ 8,938,835	\$ 8,939,162	\$ 327
Special assessments	16,600	16,600	3,342	(13,258)
Licenses and permits	496,305	496,305	489,278	(7,027)
Intergovernmental	7,074,074	7,074,074	8,417,838	1,343,764
Charges for services	1,430,984	1,434,156	1,335,149	(99,007)
Fines and forfeitures	145,000	145,000	148,970	3,970
Miscellaneous revenues	423,171	447,271	10,418	(436,853)
Total revenue	18,411,969	18,552,241	19,344,157	791,916
Expenditures				
General government	3,085,609	3,363,726	3,104,906	(258,820)
Public safety	8,295,953	8,371,007	8,183,596	(187,411)
Public works	2,885,004	2,892,294	2,768,296	(123,998)
Culture and recreation	4,135,403	4,208,371	4,029,827	(178,544)
Contingency	10,000	10,000	-	(10,000)
Total expenditures	18,411,969	18,845,398	18,086,625	(758,773)
Excess of revenue over (under) expenditures	-	(293,157)	1,257,532	1,550,689
Other Financing Sources (Uses)				
Net transfers	-	(2,141)	(1,715,848)	(1,713,707)
Net change in fund balances	\$ -	\$ (295,298)	\$ (458,316)	\$ (163,018)

General Fund

Cash and Investments and Fund Balance

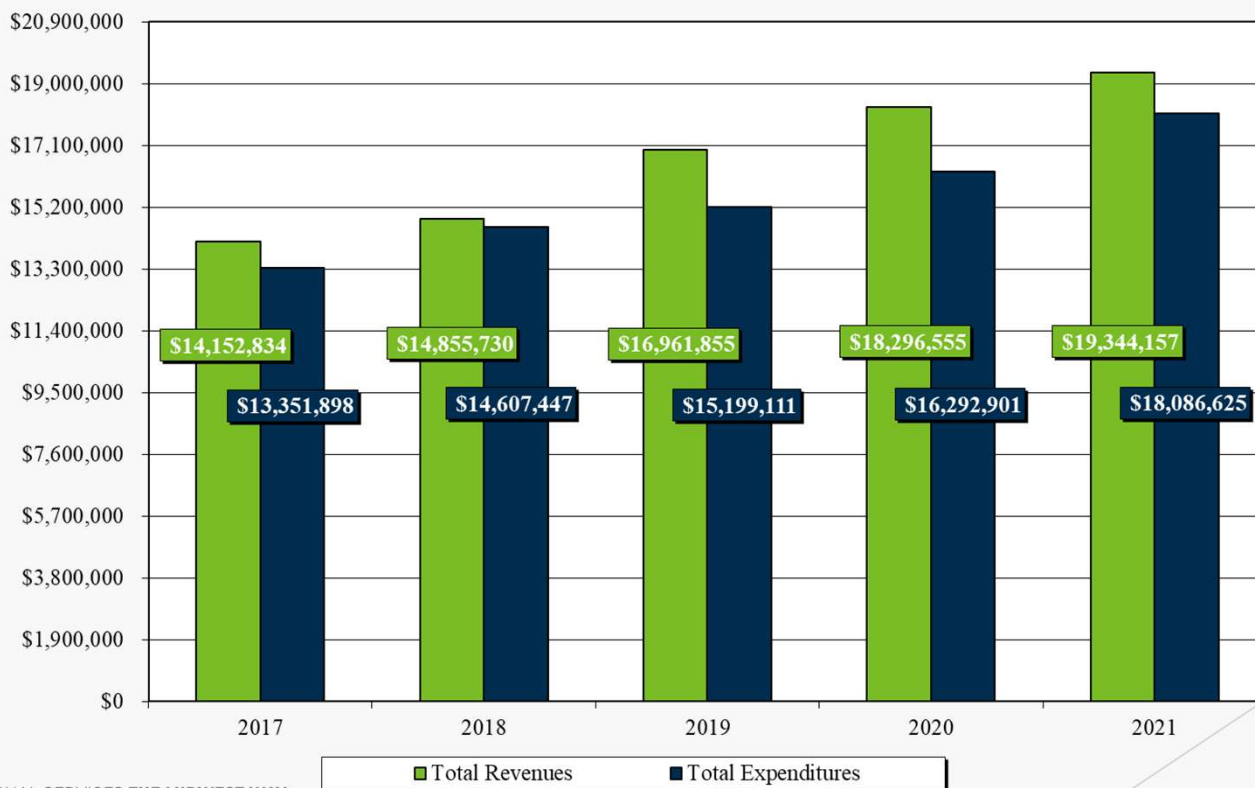


General Fund

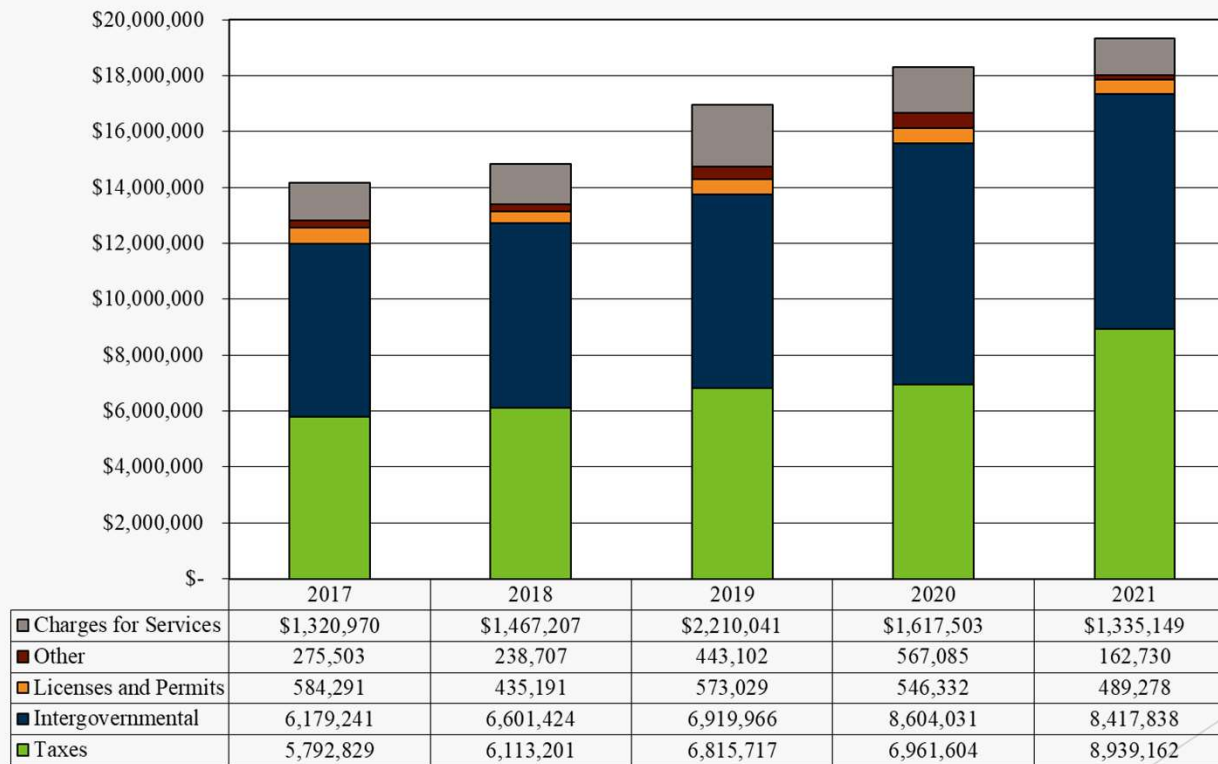
Revenues and Expenditures

	2017	2018	2019	2020	2021
Revenues	\$ 14,152,834	\$ 14,855,730	\$ 16,961,855	\$ 18,296,555	\$ 19,344,157
Expenditures	13,351,898	14,607,447	15,199,111	16,292,901	18,086,625
Proceeds from the sale of capital assets	1,803	-	-	1	-
Net transfers	(1,059,090)	(1,196,727)	(712,453)	(546,434)	(1,715,848)
Net change in fund balance	\$ (256,351)	\$ (948,444)	\$ 1,050,291	\$ 1,457,221	\$ (458,316)

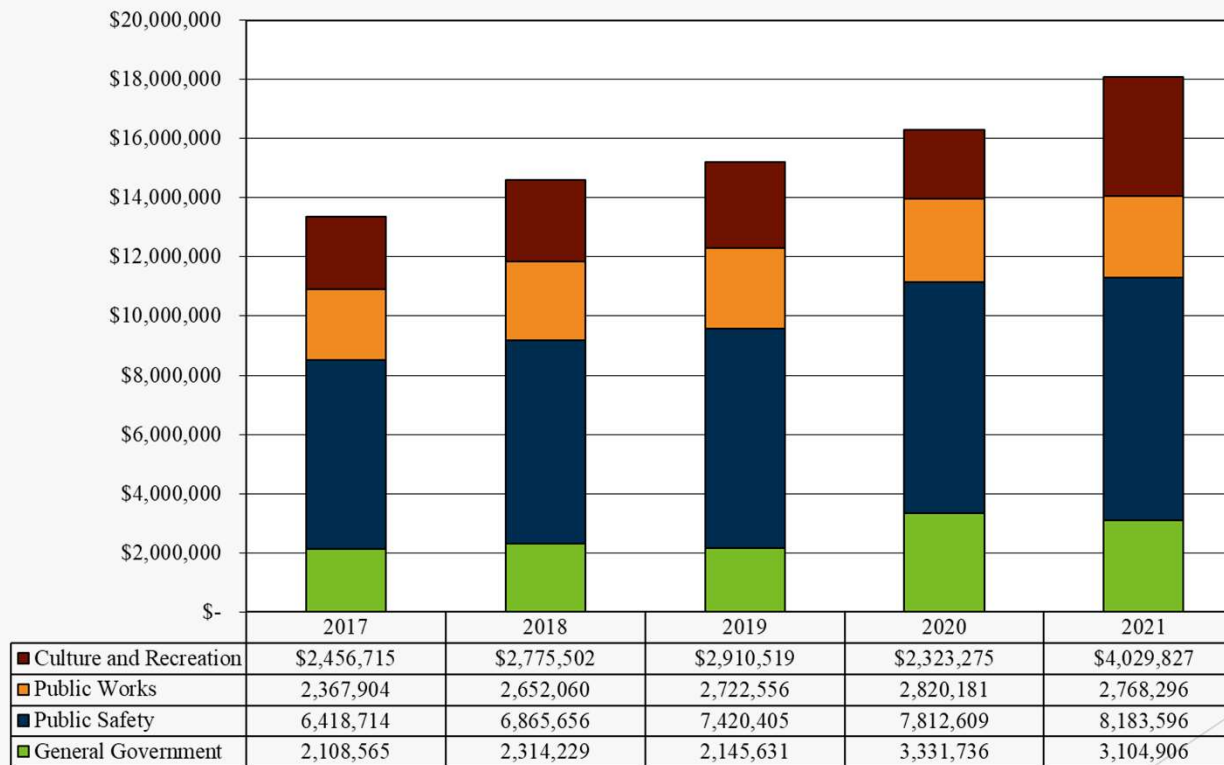
General Fund Revenues and Expenditures



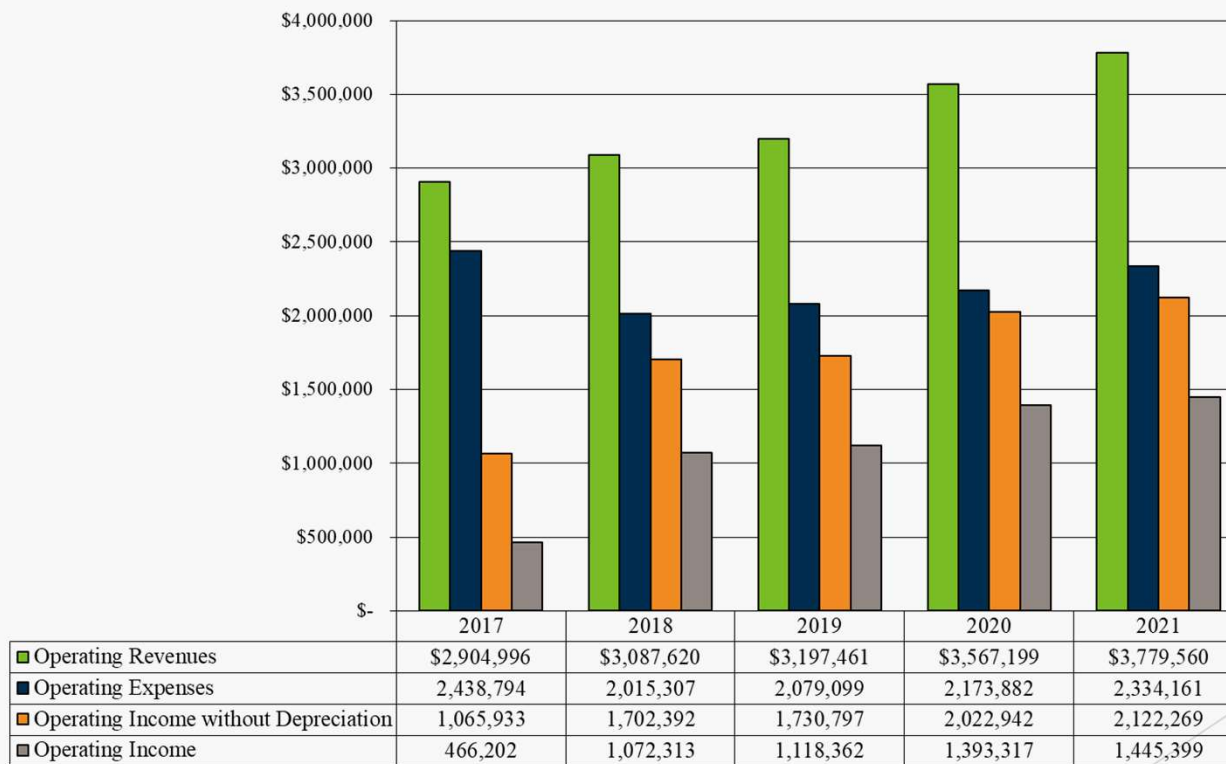
General Fund Revenues



General Fund Expenditures

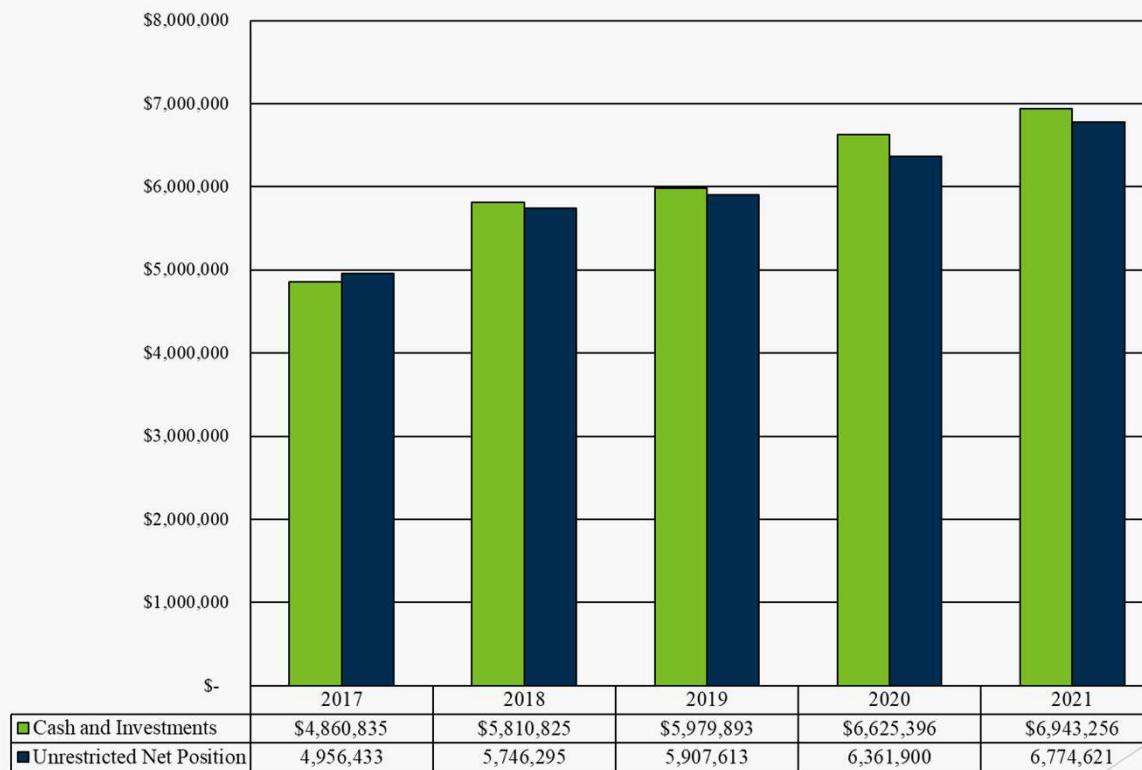


Water Enterprise Fund Operations

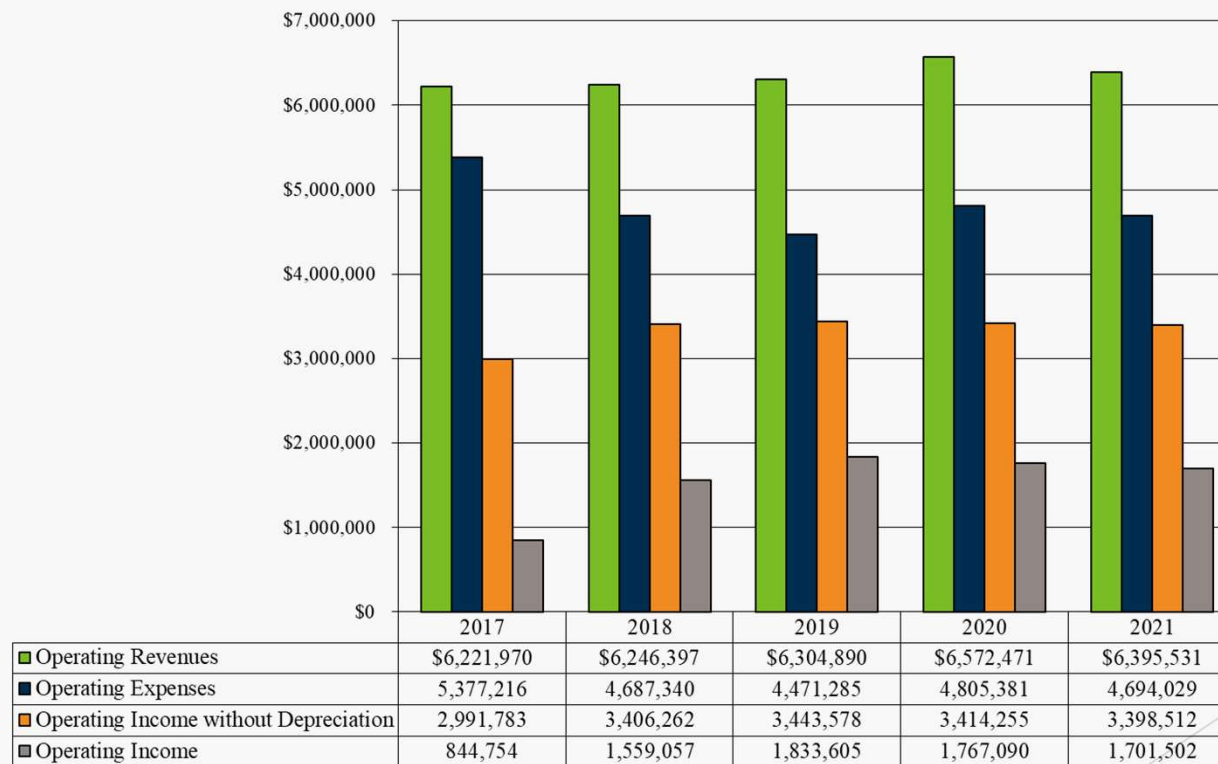


Water Enterprise Fund

Water Fund

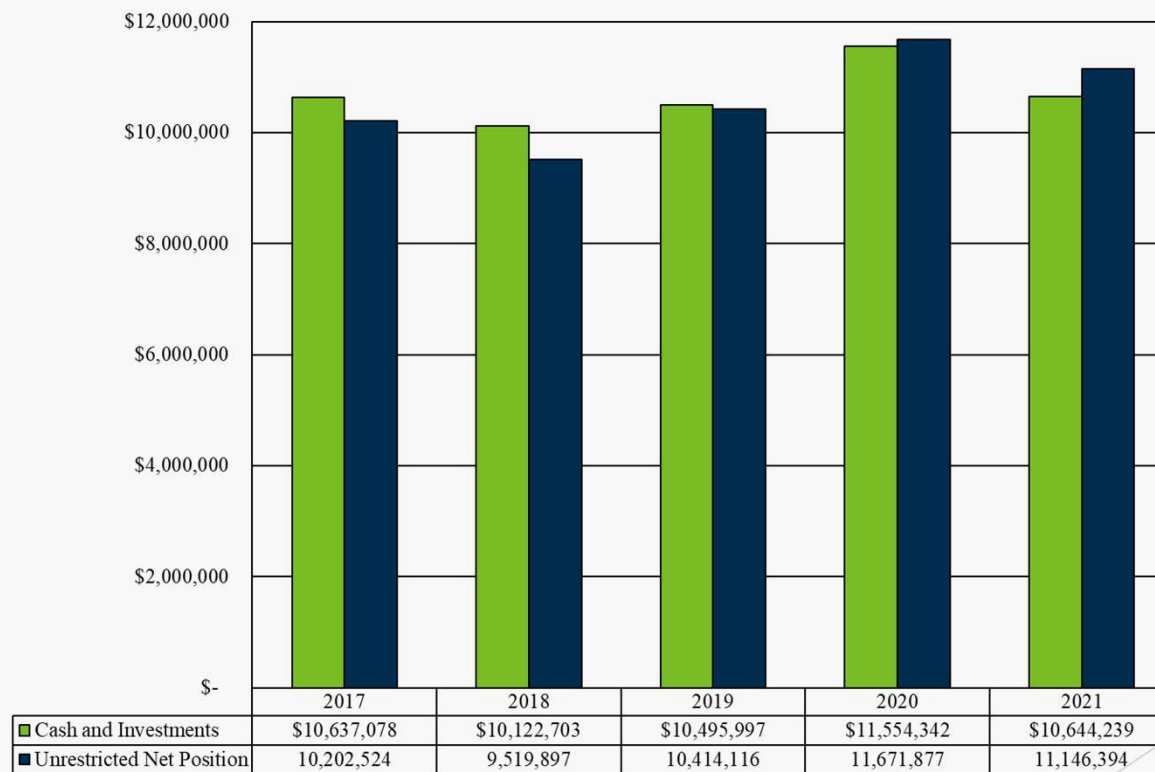


Sewer Enterprise Fund Operations



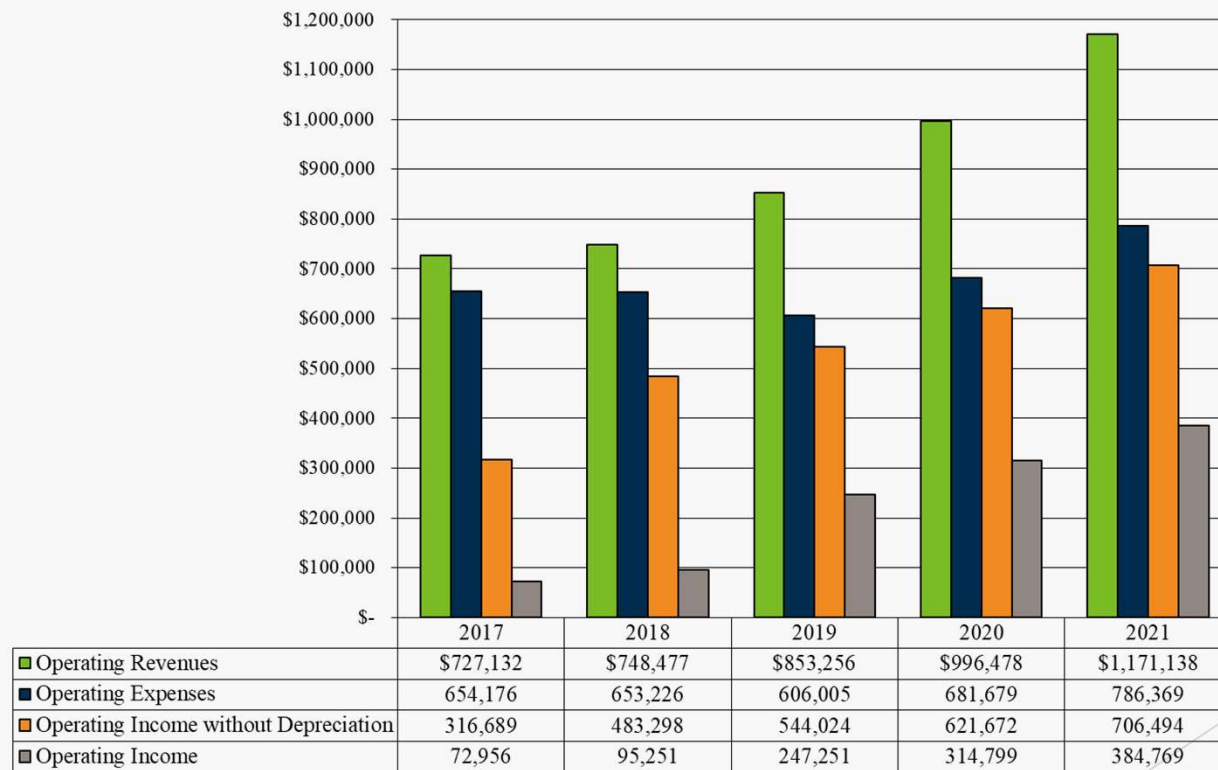
Sewer Enterprise Fund

Sewer Fund



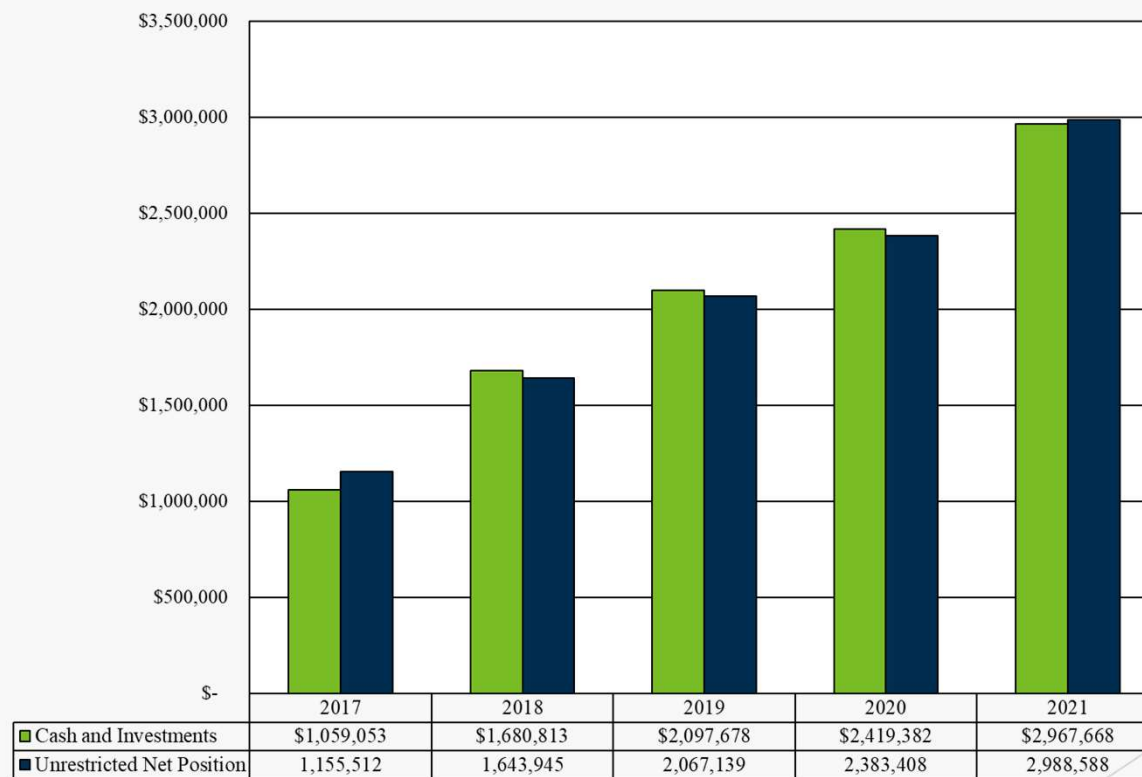
Storm Water Enterprise Fund

Storm Sewer Operations

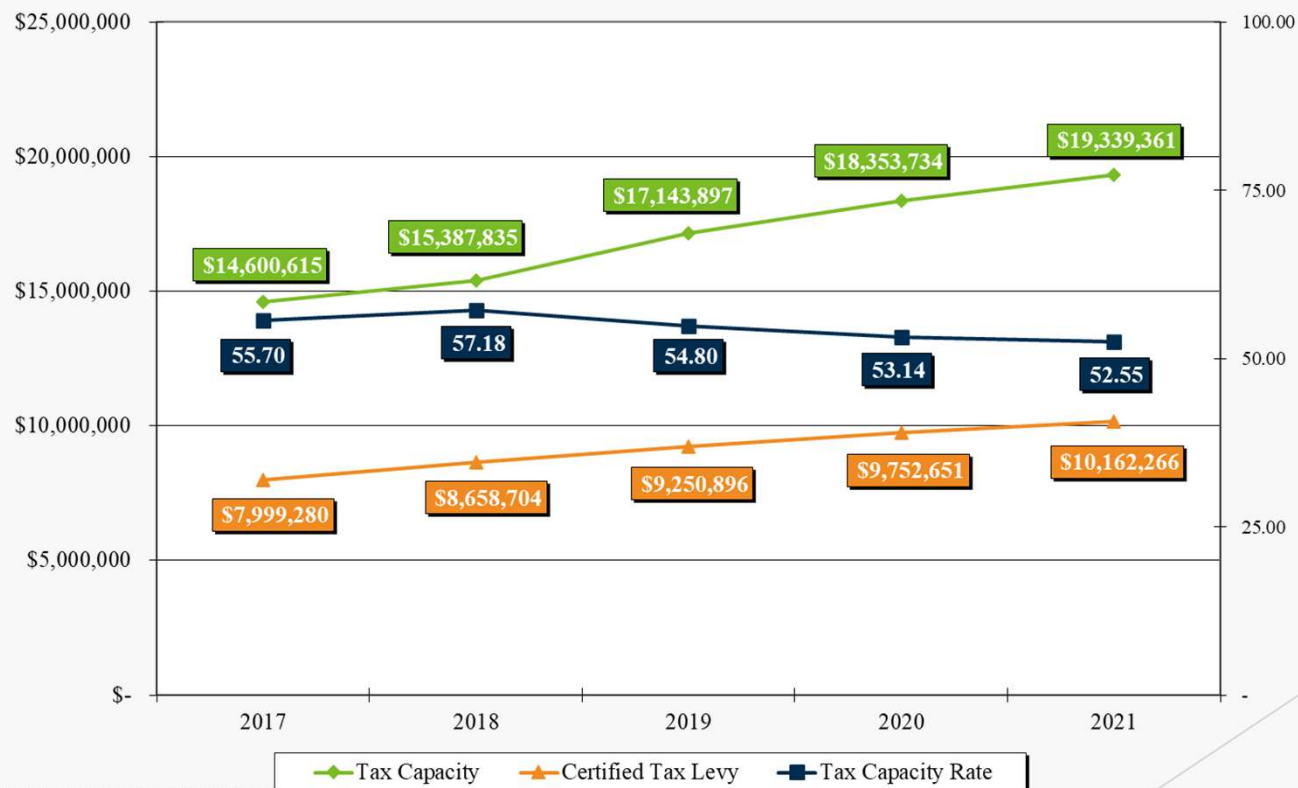


Storm Water Enterprise Fund

Storm Sewer Fund



Tax Capacity, Levy, and Rates



Governmental Activities

Revenue Per Capita

Year Population	State-Wide*			City of Faribault**		
	December 31, 2020			2019	2020	2021
	2,500-10,000	10,000-20,000	20,000-100,000	23,912	23,912	23,912
Property taxes	\$ 540	\$ 517	\$ 537	\$ 388	\$ 409	\$ 445
Tax increments	34	33	44	1	1	1
Franchise fees and other taxes	49	61	45	47	10	-
Special assessments	54	39	54	28	27	25
Licenses and permits	36	39	46	24	23	20
Intergovernmental revenues	474	367	273	729	494	445
Charges for services	112	89	90	119	112	114
Other	83	69	69	54	62	134
Total revenue	<u>\$ 1,382</u>	<u>\$ 1,214</u>	<u>\$ 1,158</u>	<u>\$ 1,390</u>	<u>\$ 1,138</u>	<u>\$ 1,184</u>

Governmental Activities

Expenditures Per Capita

Year Population	State-Wide*			City of Faribault**		
	December 31, 2020			2019	2020	2021
	2,500-10,000	10,000-20,000	20,000-100,000	23,912	23,912	23,912
Current						
General government	\$ 176	\$ 140	\$ 118	\$ 94	\$ 175	\$ 133
Public safety	315	288	320	311	330	342
Public works	147	122	112	116	123	125
Culture and recreation	100	112	95	170	144	173
Other	96	108	104	50	36	41
Total current	<u>\$ 834</u>	<u>\$ 770</u>	<u>\$ 749</u>	<u>\$ 741</u>	<u>\$ 808</u>	<u>\$ 814</u>
Capital outlay and construction	<u>\$ 585</u>	<u>\$ 428</u>	<u>\$ 331</u>	<u>\$ 663</u>	<u>\$ 309</u>	<u>\$ 247</u>
Debt service						
Principal	\$ 172	\$ 149	\$ 91	\$ 58	\$ 60	\$ 108
Interest and fiscal	45	42	33	12	11	13
Total debt service	<u>\$ 217</u>	<u>\$ 191</u>	<u>\$ 124</u>	<u>\$ 70</u>	<u>\$ 71</u>	<u>\$ 121</u>

Questions?

Matthew Mayer

612.239.9635

Matt.Mayer@berganKDV.com

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THANK YOU

**THANK
YOU**

LET'S DO MORE, TOGETHER.

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Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, Assistant to the City Administrator
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-111 Approve New 2022 On-Sale Intoxicating/Sunday Liquor License for The Golf Box LLC

Background:

The applicant, The Golf Box, LLC has submitted an application for an On-Sale Intoxicating Liquor License and Sunday Liquor License. The applicant would be operating at 409 Central Avenue. The applicant will abide by State statutes and City ordinances regarding all requirements and the hours of sale of alcoholic beverages. The Police Department conducted a background check and a review of the Certificate of Liability Insurance by the City Attorney has been completed. The license will become effective once The Golf Box, LLC receives approval from the Department of Health, the City of Faribault Building Division and the Department of Public Safety-Alcohol and Gambling Enforcement Division.

Recommendation:

Approve Resolution 2022-111 Approve New 2022 On-Sale/Sunday Liquor License for The Golf Box, LLC

Attachments:

1. Resolution 2022-111 Approve Liquor License for The Golf Box, LLC
2. The Golf Box, LLC Application

CITY OF FARIBAULT

RESOLUTION #2022-111

APPROVE NEW 2022 ON-SALE INTOXICATING/SUNDAY LIQUOR LICENSE FOR THE GOLF BOX, LLC

WHEREAS, The Golf Box, LLC submitted an application for an On-sale Intoxicating Liquor License and a Sunday Liquor License to be located at 409 Central Avenue in the City of Faribault, consistent with Faribault City Code Chapter 4 and Minnesota Statutes, Chapter 340A; and

WHEREAS, The Golf Box, LLC, has paid the required license fees and completed an application packet to request the license; and

WHEREAS, a thorough background investigation by the Faribault Police Department of the associates of The Golf Box, LLC was completed, and certified by the Police Chief that the applicants have not been convicted of any violation of any state law or municipal ordinance relating to the sale of intoxicating liquor within the past five years; and

WHEREAS, the city attorney has reviewed and has approved The Golf Box, LLC, certificate of liquor liability insurance.

WHEREAS, the State of Minnesota Alcohol and Gambling Enforcement Division will be consulted to determine that The Golf Box, LLC, can operate as intended by holding an On-Sale Intoxicating Liquor License and a Sunday Liquor License.

NOW, THEREFORE BE IT RESOLVED, The Golf Box, LLC, shall be issued an On-Sale Intoxicating Liquor License and Sunday Liquor License, through December 31, 2022.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Faribault License Period From: May 26, 2022 To: Dec. 31, 22

Circle **One**: New License License Transfer _____ Suspension Revocation Cancel _____
(former licensee name) (Give dates)

License type: (check all that apply) ☒ On Sale Intoxicating ☒ Sunday Liquor ☐ 3.2% On sale ☐ 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: The Golf Box LLC DOB _____ Social Security # _____
(corporation, partnership, LLC, or Individual)

Business Trade Name The Golf Box LLC Business Address 409 Central Avenue City Faribault

Zip Code 55021 County Rice Business Phone 9522376126 Home Phone _____

Home Address _____ City _____

Licensee's Federal Tax ID # _____ Licensee's MN Tax ID# _____
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Darryl Arthur Laube

Partner/Officer Name (First Middle Last)

Jacob McGuire Laube

Partner/Officer Name (First Middle Last)

Alicia Aimee Laube

Partner/Officer Name (First Middle Last)

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

☐ Yes ☒ No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: _____ Policy # _____

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

ON SALE INTOXICATING LIQUOR LICENSEES ONLY, must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7507, or visit our website at <https://dps.mn.gov/divisions/age/Pages/default.aspx>



Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
Tim Murray, City Administrator
FROM: Deanna Kuennen, Community & Economic Development Director
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-112 Approve the Final Plat of RSA PROPERTIES LLC SUBDIVISION

Background:

On February 22, 2022, the City Council approved Resolution 2022-045, which approved a preliminary plat of the property commonly known as the C & S Vending Property at 1919 2nd Street NW. Rick Amundson (the "Applicant") on behalf of Sun Companies Property Management, LLC (the "Owner") has now requested approval of the final plat of the property. The proposed final plat (RSA PROPERTIES LLC SUBDIVISION) is consistent with the preliminary plat. Refer to the City Engineer's report included in the attached Resolution 2022-112 for additional information.

The Planning Commission conducted a public hearing on May 2, 2022, to consider the Applicant's request. No one from the public commented on the request, and the Planning Commission recommended that the City Council approve the final plat based on the findings and conditions included in the attached Resolution 2022-112. Presuming the City Council approves the final plat and related Developer's Platting Agreement, the Applicant intends to submit an application later this year for a multi-family residential development on Lot 2, RSA PROPERTIES LLC SUBDIVISION.

Recommendation:

Approve Resolution 2022-112

Attachments:

1. Resolution 2022-112 Approve Final Plat of RSA PROPERTIES LLC SUBDIVISION

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2022-112

APPROVE THE FINAL PLAT OF RSA PROPERTIES LLC SUBDIVISION

WHEREAS, Rick Amundson (the Applicant), on behalf of Sun Companies Property Management, LLC (the Owner of 1919 2nd Street NW – C & S Vending), requested preliminary plat approval to subdivide the property at 1919 2nd Street NW into two lots and one outlot as legally described in Exhibit A and graphically depicted in Exhibit B; and

WHEREAS, on February 22, 2022, the City Council approved Resolution 2022-045, which approved the preliminary plat of RSA PROPERTIES LLC SUBDIVISION; and

WHEREAS, the Planning Commission held a public hearing on May 2, 2022, to review the Applicant's final plat request, listen to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

WHEREAS, the Planning Commission, following the May 2, 2022, public hearing, recommended that the Faribault City Council approve the requested final plat of RSA PROPERTIES LLC SUBDIVISION based on the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. The final plat substantially conforms to the approved preliminary plat.

2. The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.
3. All submission requirements have been satisfied.

WHEREAS, at a public meeting on May 25, 2022, the City Council considered the Applicant's requests for final plat approval and concurred with the recommendations and findings of the Planning Commission as stated in the above recitals and hereby makes identical findings.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault as follows:

Section 1: Final plat approval. City Council hereby approves the preliminary plat and the final plat of RSA PROPERTIES LLC SUBDIVISION legally described in Exhibit A and depicted in Exhibit B of this resolution based on the written findings in this resolution and subject to the following conditions:

1. The City Council's approval of the final plat of RSA PROPERTIES LLC SUBDIVISION is contingent on the City Attorney's plat opinion, review of title work, and any further requirements determined by the City Attorney.
2. The Applicant and the City must enter into a Developer's Platting Agreement to the satisfaction of the City Attorney and City Engineer before recording the RSA PROPERTIES LLC SUBDIVISION plat with Rice County.
3. Lot 1, RSA PROPERTIES LLC SUBDIVISION shall require no parkland dedication or cash in lieu of parkland. The Applicant shall pay the required cash in lieu of parkland outlined in the City Code of Ordinances for Lot 2, RSA PROPERTIES LLC SUBDIVISION at the time of a building permit application for the proposed multi-family residential development on the lot. The Applicant shall pay the required cash in lieu of parkland dedication outlined in the City Code of Ordinances for Outlot A when the outlot is platted into a lot.
4. A private driveway servicing the single-family residence immediately east of Lot 2, RSA PROPERTIES LLC SUBDIVISION (1920 4th Street NW) encroaches on the Plat. The Developer must ensure the removal of the encroachment before the City will issue a building permit for any work on Lot 2.

5. The Applicant must address all plat-related comments described in the City Engineer's memo in Exhibit C of this resolution.
6. The Applicant must record the final plat with the Rice County Recorder's Office within twelve (12) months following City Council approval, or the City Council will automatically, without further action, deem the plat null and void unless the City Council extends the deadline to record the final plat.
7. The Applicant must provide the City Engineer with a signed Mylar copy of the final plat as soon as possible after obtaining all signatures and recording the final plat at Rice County.
8. The Applicant must provide the City Engineer with the final plat in a digital format suitable to the City Engineer as soon as possible after recording the final plat at Rice County.

Section 2. Findings and incorporation of recitals and exhibits. The recitals and exhibits incorporated in this resolution constitute the City Council's written findings protecting the public's health, safety, and welfare.

Section 3. Authorization to take additional steps. The City Council hereby authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 4. Authorization to execute documents. The City Council hereby authorizes and directs the Mayor and the City Administrator to take all necessary actions and execute all appropriate documents to effectuate the approvals contemplated by this resolution.

Section 5. Effective date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A: **Legal Description**

All that part of Lots 57 and 58 of the State Sub-Division of the Southwest Quarter and the West One-Half of Northwest Quarter of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota, described as:

Beginning at a point on the southeasterly line of said Lot 58, which is also the center line of Fourth Street in said City of Faribault, 127.9 feet southwesterly of the Southeast corner of said Lot 58, which point of beginning is also 1293.5 feet northeasterly of the southwest corner of Lot 59 of said State Subdivision; thence northwesterly at right angles to the said southeasterly line of Lot 58, 189 feet; thence North parallel with and distant 1131 feet East of the west line of said Northwest Quarter of said Section 36, 467.8 feet to a point 828 feet south of the north line of said Lot 58; thence East, parallel with the north lines of Lot 58 and 57, 563.35 feet to a point on the west line of the east 8 acres of said Lot 57, 286.33 feet west of the east line of said Lot 57; thence South, parallel with the east line of Lot 57, 180.07 feet to a point 266.21 feet north of the southeasterly line of Lot 57; thence westerly parallel with the north line of said Lots 57 and 58, 419.16 feet to a point 44.89 feet west of the east line of said Lot 58 and 1008.07 feet south of the north line of said Lot 58, thence south parallel to said east line of said Lot 58, 230.21 feet; thence southeasterly and at right angles with the said south line of said Lots 57 and 58, 189 feet to said south line of said Lots 57 and 58, which is also the center line of said Fourth Street within the City of Faribault, County of Rice, State of Minnesota; thence southwesterly along said south line of Lots 57 and 58, 154.90 feet to the place of beginning.

AND ALSO

The North 100.00 feet of the following described parcel: Part of Lots 57 and 58, State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota described as follows:

Beginning at the southwesterly corner of said Lot 57; thence North 68°03'45" East, assumed bearing, along the southeasterly line of said Lot 57, said line also being the center line of Fourth Street in said City of Faribault, 159.78 feet; thence North 0°16'45" West, parallel with said west line of Lot 57, a distance of 35.51 feet to a point in the northwesterly line of said Fourth Street, which is 148.5 feet East of the west line of said Lot 57; thence South 68°03'45" West, along said northwesterly line of Fourth Street, 75.28 feet to the true point of beginning of the parcel to be herein described; thence North 17°35'39" West, 107.58 feet; thence North 3°24'07" West, 73.94 feet; thence North 0°18'15" West, 172.46 feet to a point in a line 1008.07 feet South of the north line of said Lot 57; thence South 89°51'45" West, along a line, parallel with said 1008.07 feet southerly from said north line of Lots 57 and 58, a distance of 87.22 feet to a point 44.89 feet west of the east line of said Lot 58; thence South 0°16'45" East, parallel with said east line of Lot 58, a distance of 230.21 feet; thence southeasterly, at right angles to said northwesterly right of way line of Fourth Street, 156.11 feet to a point in said northwesterly line of Fourth Street, 70.64 feet southwesterly from said true point of beginning; thence North 68°03'45" East, along said northwesterly line of Fourth Street, 70.64 feet to said true point of beginning.

Exhibit B:

OFFICIAL PLAT COPY

RSA PROPERTIES LLC SUBDIVISION

CITY COUNCIL, CITY OF FARIBAULT, MINNESOTA

This plat of ISA PROPERTIES LLC SUBDIVISION was approved and accepted by the City Council of the City of
Fairbault, Minnesota at a regular meeting thereof held this _____ day of _____, 2021,
and said plat is in compliance with the provisions of Minnesota Statutes, Section 507.03, Subd. 2.

I hereby certify that in accordance with Minnesota Statutes, Section 503.021, Subd. 1.1, this plat has been defined and approved this _____ day of _____, 20_____.

Michael Fargman

RICE COUNTY PROPERTY TAX & ELECTIONS

I hereby certify that this plat of **NSA PROPERTIES LLC SUBDIVISION** was filed in the office of the County Recorder for public record on this _____ day of _____, 20____ at _____ o'clock _____ M., and was duly filed as Document Number _____.

Michael Ferguson

Michael Ferguson

Abstract

Notary Public, _____
My Commission Expires _____

SIXTY YEARS CERTIFICATE

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on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 553.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 2021.

Michael M. Eichen,

Licensed Land Surveyor,
 Minnesota License No. 40524

This document contains confidential information

Notary Public-Minnesota

For more information, contact:

FINAL PLAT
FINAL REVIEW
PENDING (12/22)
SHEET 1 OF 2
(PLAT PREPARED BY BOLTON & MENK, INC.)

RSA PROPERTIES LLC SUBDIVISION



Exhibit C:
City Engineer's Report



Engineering Department Memorandum

TO: David Wanberg, City Planner

CC: Deanna Kuennen, Comm. and Econ. Development Director
Travis Block, Public Works Director
Jeanne Day, Finance Director

FROM: Mark DuChene, City Engineer

DATE: April 29, 2022

SUBJECT: RSA Properties LLC Subdivision Final Plat Review

BACKGROUND

Rick Amundson, on behalf of Sun Companies Properties Management, has submitted a final plat application for the RSA Properties LLC Subdivision. The site is located in the NW ¼ of Section 36 Township 110, Range 21W. The site is adjacent to 20th Avenue to the west, light industrially zoned property to the east, 2nd Street NW to the north and old 4th Street to the south.

Comprehensive Plan

The proposed subdivision recently received approval for a comprehensive plan amendment to change the land use designation for the proposed Lot 2, RSA Properties LLC Subdivision to Commercial/Residential as well as the adjacent property not included in the plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4th Street NW and west of the parcel at 1810 4th Street NW (Moose Lodge).

Rezoning

Lot 2, RSA Properties LLC Subdivision was recently rezoned to R-4 High Density Residential as well as the adjacent property not included in the plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4th Street NW and west of the parcel at 1810 4th Street NW (Moose Lodge).

Current Land Use and Proposed Improvements

Lot 1 RSA Properties LLC Subdivision is currently used for a food manufacturing/distribution business. No change in use is proposed for Lot 1. The area of Lot 2 RSA Properties LLC Subdivision is currently vacant land and is proposed to be used to construct a high-density multi-story multi-family building for work force housing. All future improvements on Lot 2 must meet all applicable zoning ordinances at time of building permit submittal. Outlot A is currently vacant land and is being preserved for future development.

There are no proposed public improvements.

The proposed development will be completed by:

Owner/Developer:	Sun Companies Properties Management
Surveyor:	Bolton & Menk

PLAT

Developer has submitted a final plat for RSA Properties LLC Subdivision. The final plat contains two (2) lots and one (1) outlot and dedicates the necessary right-of-way for 4th Street NW. Lot 1, contains the existing C&S Vending manufacturing business and related site improvements. Lot 2 and Outlot A are vacant and intended for future high density residential development.

The areas within the plat include:

Lot 1	2.40 acres	(104,707 sf)
Lot 2	0.91 acres	(39,601 sf)
Outlot A	0.20 acres	(8,724 sf)
ROW	0.55 acres	(23,702 sf)
Total	4.06 acres	(176,734 sf)

Current title work has been submitted with the final plat application and will be subject to the review of the City and City Attorney's office before the plat may be signed and recorded.

At the time of final plat, the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota.

SITE CONDITIONS

The existing site contains approximately 3.63 acres of land that that is partially developed. The site is relatively flat. No proposed site improvements are proposed at this time; however, a site concept plan was submitted for both the preliminary plat areas and the adjacent area to the east which is currently covered by two separate single-family dwellings. The concept plan indicates a desire to redevelop all of this land along old 4th Street NW for multi-family high density residential. Future plans should incorporate all required zoning and engineering requirements and should limit long dead-end parking lots and provide adequate site circulation while limiting the number of accesses to old 4th Street.

There appear to be multiple encroachments on the proposed plat from adjacent properties that must be removed or mitigated. These include a driveway entrance for the property at 1920 4th Street NW. This driveway must be relocated or proof of an access/driveway easement must be provided to the City prior to recording of the final plat.

EASEMENTS

Existing Easements

There are no known existing easement within the plat area.

Proposed Easements

The proposed plat shows perimeter drainage and utility easements as required by City code on the proposed Lots 1 & 2, RSA Properties LLC Subdivision plat.

STREET AND SITE LAYOUT

No public street improvements are planned as part of the subdivision.

2nd Street NW

The site is south of and adjacent to 2nd Street NW a local roadway. 2nd Street NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. The entire boulevard is paved to allow almost unlimited access to the adjacent building. No proposed changes to 2nd Street NW are shown. The plat does show dedicating the necessary 33-foot half right-of-way for 2nd Street NW.

20th Avenue NW

The site is east of and adjacent to 20th Avenue NW a local roadway. 20th Avenue NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 20th Avenue must meet City design standards in effect at the time of construction. No proposed improvements to 20th Avenue are shown at this time.

4th Street NW (Old 4th Street NW)

The site is north of and adjacent to 4th Street NW a major collector roadway. 4th Street NW is constructed as a 44-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 4th Street must meet City design standards in effect at the time of construction. Given the major collector functional classification driveway access should be limited. No proposed improvements to 4th Street NW are shown at this time. The plat does show dedicating the necessary 33-foot half right-of-way for 4th Street NW.

DRAINAGE, GRADING AND EROSION CONTROL

STORM SEWER

The development is located within the Southwest drainage district as identified in the City's 2004 Surface Water Management Plan. Stormwater runoff generated within the site currently drains primarily to the adjacent streets which eventually connect to existing storm sewer systems that ultimately discharge to Crocker's Creek to the east.

There are no proposed storm sewer improvements at this time. Future site plans requiring storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are

subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Future site improvements that include the addition of 1.0 acres or more of new and/or reconstructed impervious surface as a standalone project or as part of a larger plan of common development must comply with the requirements of the Minnesota Pollution Control Agency (MPCA) Construction Storm Water permit and the City's current Municipal Separate Storm Sewers permit in effect at the time of development and the Developer will be required to enter into a long-term stormwater operations and maintenance agreement with the City and record said agreement at the Rice County Recorder's office.

UTILITIES

The existing site is currently served by City water and sewer from mains located in the adjacent public streets.

No utility improvements are proposed at this time. All future utility connections will be subject to the review of the City and must conform to the City requirements in effect at the time of connection.

All future buildings shall be charged the standard Sewer Access Charge (SAC) and Water Access Charge (WAC) in effect at the time of building permit issuance.

WETLANDS

There are no known wetlands shown on the plat.

RECOMMENDATION

Engineering recommends approval of the Final Plat subject to the comments within this report and the following:

- Future development of the lots shall be subject to the City Code requirements and engineering standards in place at the time of development.
- All encroachments in violation of City Code such as the driveway, shall be removed or appropriate easements and/or agreements shall be submitted to the City for review.
- Developer shall comply with all conditions of the City Attorney's plat opinion.
- Future development submittals shall contain a drainage and grading plan including surface water management plans meeting the City requirements in place at the time of development. If future development requires permanent stormwater management facilities, owner shall enter into a stormwater maintenance and operations agreement with the City.
- Developer shall enter into a development agreement prior to filing the final plat and issuance of any building permits.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Deanna Kuennen, Community & Economic Development Director
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-113 Authorize Execution of the Developer's Platting Agreement Related to RSA PROPERTIES LLC SUBDIVISION

Background:

City Council approval of Resolution 2022-112 Approve the Final Plat of RSA PROPERTIES LLC SUBDIVISION requires that the Developer and City enter into a Developer's Platting Agreement. The attached Resolution 2022-113 authorizes the Mayor and City Administrator to execute and record the Developer's Platting Agreement. The resolution also allows City Staff and the City's Consultants to make limited revisions to the Agreement if needed to finalize the Agreement, including its exhibits.

Recommendation:

Approve Resolution 2022-113

Attachments:

1. Resolution 2022-113 Authorize Execution of Developer's Platting Agreement related to RSA PROPERTIES LLC SUBDIVISION

CITY OF FARIBAULT

RESOLUTION #2022-113

AUTHORIZE EXECUTION OF THE DEVELOPER'S PLATTING AGREEMENT RELATED TO RSA PROPERTIES LLC SUBDIVISION

WHEREAS, the Faribault City Council, on May 25, 2022, approved Resolution 2022-112: Approve the Final Plat of RSA PROPERTIES LLC SUBDIVISION; and

WHEREAS, as a condition of approval of said final plat, Resolution 2022-112 requires that the City of Faribault (the "City") and Sun Companies Property Management, LLC (the "Developer") enter into a Developer's Platting Agreement; and

WHEREAS, the City, in consultation with the Developer prepared the Developer's Platting Agreement attached as Exhibit A to this Resolution, which includes the Stormwater Operation and Maintenance Agreement and the Certificate of Completion as exhibits to the Developer's Platting Agreement; and

WHEREAS, the Faribault City Council acknowledges that said Developer's Platting Agreement is in a draft form that may require limited revisions before the execution and recording of the said Agreement.

NOW, THEREFORE BE IT RESOLVED, that Faribault City Council hereby approves the Developer's Platting Agreement included in Exhibit A of this Resolution and authorizes City Staff and the City's Consultants to make limited revisions to the Agreement if needed to finalize the Agreement and its exhibits.

ALSO, BE IT RESOLVED, that the Faribault City Council hereby authorizes the Mayor and City Administrator to execute and record said Developer's Platting Agreement and related agreements included in the exhibits.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

EXHIBIT A

RSA PROPERTIES LLC SUBDIVISION DEVELOPER'S PLATTING AGREEMENT

THIS DEVELOPER'S PLATTING AGREEMENT (this "Agreement") dated _____, 2022, by and between the City of Faribault, a Minnesota municipal corporation (the "City"), and Sun Companies Property Management, LLC, a limited liability company under the laws of Minnesota (the "Developer") together with the City (the "Parties") or each a ("Party").

RECITALS

- A. The Developer is the fee owner of certain real property in the City of Faribault, Rice County, Minnesota (the "Property"), legally described in Exhibit A.
- B. The Developer intends to subdivide the Property as follows:
 - 1. One (1) lot containing an existing industrial use in the I-1, Light Industrial zoning district;
 - 2. One (1) lot for a future multi-family residential use in the R-4, High-Density Residential zoning district; and
 - 3. One (1) outlot in the R-4, High-Density Residential zoning district.
- C. The City Council approved the preliminary plat of the Property in Resolution 2022-045 on February 22, 2022, (attached as Exhibit B) and the final plat of RSA PROPERTIES LLC SUBDIVISION was approved by the City Council in Resolution 2022-112 on May 25, 2022, (attached as Exhibit C) (the "Plat"). Said resolutions (collectively the "Authorizing Resolutions") are incorporated by reference to this Agreement as if fully set forth herein. This Agreement is subject to the conditions and requirements of the Authorizing Resolutions, the Faribault City Code, state statutes, and the City Attorney's plat opinion.

TERMS OF THE AGREEMENT

In consideration of each Party's promises as outlined in this Agreement, the Parties mutually agree to the following:

ARTICLE ONE GENERAL PROVISIONS

1.01. Incorporation of Recitals and Exhibits. This Agreement incorporates its recitals and exhibits as set forth herein.

ARTICLE TWO REPRESENTATIONS AND WARRANTIES

2.01. City Representations and Warranties. The City makes the following representations related to its obligations in this Agreement:

- A. The City is a municipal corporation under the laws of Minnesota.
- B. The City has the right, power, and authority to execute, deliver and perform its obligations under this Agreement.

2.02. Developer's Representations and Warranties. The Developer makes the following representations related to its obligations in this Agreement:

- A. The Developer is a Minnesota limited liability company.
- B. The Developer has the right, power, and authority to execute, deliver, and perform its obligations under this Agreement. The Developer assures the City that the individual who executes this Agreement is duly authorized to sign on behalf of the Developer and bind the Developer to this Agreement.
- C. The Developer is not in default under any lease, contract, or agreement to which it is a party or by which it is bound, which would affect its performance under this Agreement. The Developer is not a party to or bound by any mortgage, lien, lease, agreement, instrument, order, judgment, or decree that would prohibit the Developer's execution, performance, or transactions provided for in this Agreement.

- D. The Developer has complied with and will continue to comply with all applicable federal, state, and local statutes, laws, ordinances, and regulations, including any permits, licenses, and applicable zoning, environmental, or other laws, ordinances, or regulations affecting the Property and the Public Improvements. The Developer is unaware of any pending or threatened claim of any such violation. Including the above, the Developer expressly acknowledges and agrees that it has and must at all times comply with every provision of the City's subdivision, zoning, and other related municipal code regulations.
- E. There is no suit, action, arbitration, legal or administrative proceeding, or other proceeding or governmental investigation pending or threatened against or affecting the Developer or the Property. The Developer is not in default for any order, writ, injunction, or decree of any federal, state, local or foreign court, department, agency, or instrumentality.
- F. The Developer must not make any untrue or misleading statement of material fact or omit any material fact to this Agreement or any written document that the Developer, or anyone on behalf of the Developer, will furnish.
- G. The Developer has sufficient funds or has obtained a commitment to finance the construction of the Public Improvements and other work that the Developer may undertake in conjunction with the Public Improvements.

ARTICLE THREE CONSTRUCTION IMPROVEMENTS

- 3.01. Public Improvements.** There are no proposed public improvements associated with this Plat. Existing public sewer, watermain, and roads serve the Property.
- 3.02. Private Improvements.** The Developer must obtain all necessary approvals and permits from the City of Faribault and all other applicable jurisdictions before constructing any improvements on the Property.

ARTICLE FOUR ADDITIONAL PROVISIONS

4.01. Platting Requirements. The Developer must plat the Property consistent with the final Plat of RSA PROPERTIES LLC SUBDIVISION approved by the City Council in Resolution No. 2022-112 on May 25, 2022, attached as Exhibit C. Platting requirements include, but are not limited to, the following:

- A. General Requirements. The Developer must satisfy, complete, and abide by all requirements in the Authorizing Resolutions outlined in Exhibit B, Exhibit C, and elsewhere in this Agreement. The Developer must address all plat, engineering, and other items and opinions as may be directed by the City Attorney, City Engineer, or others with City review and approval authority.
- B. Title Work/Consent/Attorney Review. Before recording the Plat with Rice County, the Developer must provide the City with an updated and certified Abstract of Title and/or Registered Property Abstract per Minnesota Statutes 505.03. Alternatively, the Developer must provide a Commitment for a Title Insurance Policy for the Property naming the City as the proposed insured and with \$50,000.00 coverage. If the Developer does not record the Plat in the year 2022, the Developer must adjust the policy coverage per the formula approved by the City for the year the Plat is recorded with Rice County.

The above-referenced title work must identify all entities with a legal interest in the Property, including but not limited to any entity with mortgage interest, easement interest, or related interest. Before recording the Plat with Rice County, the Developer must provide the City with signed consent from all entities with a legal interest in the Property, including but not limited to any entity with mortgage interest. The City Council's approval of the Plat contemplated by the Authorizing Resolution and this Agreement is subject to the Developer's compliance with this provision.

The evidence of title, which determines which entities must execute the Plat and other documents to be recorded against the

property, is subject to the review and approval of the City Attorney and the issuance of the City Attorney's plat opinion attached and incorporated into this Agreement as Exhibit D. If the Developer provides the City with a Commitment for a Title Insurance Policy, the Developer must cause a Title Insurance Policy to be issued consistent with the Commitment for a Title Insurance Policy. The policy must be to the satisfaction of the City Attorney, and the policy must be effective on the date on which the Plat is recorded. The City will not issue any permits or certificates of occupancy until the Developer provides the City with the following:

1. The required Title Insurance Policy;
 2. Evidence that all documents have been recorded per this Agreement; and
 3. All conditions for the release of the Plat have been met to the satisfaction of the City Attorney.
- C. Plat Revisions. The Parties to this Agreement acknowledge that revisions or corrections to the Plat may need to occur. The Developer agrees to undertake, assist with, and resolve such revisions or corrections as directed by the City. The Parties agree to cooperate regarding any reasonable requests to revise or correct any errors in the Plat and provide all additional documentation deemed necessary by either Party to effectuate such revisions or corrections to the Plat. The Developer is responsible for all application fees, development, and construction costs associated with such revisions.
- D. Parkland Dedication Fee. The required parkland dedication fee is outlined in Resolution 2022-112 (Exhibit C) as follows:
1. Lot 1, RSA PROPERTIES LLC SUBDIVISION contains an existing industrial use. No parkland dedication fee is required for Lot 1.
 2. The Developer anticipates constructing a multi-family residential building on Lot 2, RSA PROPERTIES LLC SUBDIVISION. The Developer must pay the required

cash in lieu of parkland per the City Code of Ordinances in effect when the Developer requests a building permit for Lot 2, RSA PROPERTIES LLC SUBDIVISION. The City will not issue a building permit or other development permit for the lot until the Developer pays the required parkland dedication fee.

3. The Developer must pay the required cash in lieu of parkland dedication per the City Code of Ordinances in effect at the time the Developer plats Outlot A, RSA PROPERTIES LLC SUBDIVISION into a lot.

- E. Stormwater Operation and Maintenance Agreement. The Developer must provide stormwater facilities that serve Lot 2, RSA PROPERTIES LLC SUBDIVISION per all applicable codes and regulations. The City Engineer must review and approve the stormwater facilities before the City will issue a building permit related to work associated with Lot 2. The City will not issue a certificate of occupancy for any development on Lot 2 until the Developer enters into a stormwater operation and maintenance agreement to the satisfaction of the City Engineer.
- F. Required Removal of Encroachment. A private driveway servicing the single-family residence immediately east of Lot 2, RSA PROPERTIES LLC SUBDIVISION (1920 4th Street NW) encroaches on the Plat. The Developer must ensure the removal of the encroachment before the City will issue a building permit for any work on Lot 2.
- G. Property Monumentation. The Developer must complete the following tasks:
 1. Furnish and install temporary property monumentation by, or under the direction of, a registered land surveyor before and during the construction of the Public Improvements as needed to ensure proper layout of the development.
 2. Furnish and install all permanent property

monumentation within one (1) year of the Plat's recording. The City will not issue a building permit on any lot in the development that does not have permanent property monuments.

3. Verify the installation of all required Property monumentation. Execute and submit to the City Engineer the Certificate of Installed Property Monumentation provided in Exhibit E of this Agreement
 4. Mark all monuments with a steel or fiberglass post to allow an authorized agent of the City to verify the installation of the property monuments.
- H. Copies of the Plat. The Developer must provide the City Engineer with a reproducible signed Mylar copy and an electronic file of the Plat, in a format suitable to the City Engineer, after all signatures have been obtained.
- I. Deadline to Record Plat. The Developer must record the Plat with the Rice County Recorder's Office within twelve (12) months following City Council approval. The Developer's failure to record the Plat within the required deadline will automatically make the Plat null and void unless the City Council extends the deadline to record the Plat.

4.02. Access and Use of the Property During Construction. The City's right to access the Property and the Developer's responsibilities for parking, storage, and staging during construction are as follows:

- A. City Access. The Developer grants the City, its agents, employees, officials, and contractors a non-revocable license to enter the Property to perform all work, testing, and inspections deemed appropriate by the City related to the Project and the Property.
- B. Parking and Storage. The Developer must provide adequate parking and storage area for workers, equipment, construction materials, or other items associated with the Project. To the extent possible, parking, storage, and staging must occur on the Property. The Developer must submit a plan to the City Engineer

that adequately depicts and defines contractor parking and all construction staging areas. The Developer must delineate all construction staging areas with appropriate construction fencing.

4.03. Payment of City Costs. The Developer must reimburse the City for its actual costs as follows:

- A. Developer's Escrow to Process the Plat and this Agreement. The Developer provided the City with a \$3,000.00 cash escrow to reimburse the City for its actual costs regarding the following:
 - 1. The preparation and administration of this Agreement, the Plat, and other related documents, permits, and applications associated with the Project; and
 - 2. The fees and the costs of the City Attorney and other technical and professional assistance (including but not limited to the cost of City staff time) incurred or expended by the City on activities arising out of this Agreement and related undertakings.
- B. Replenishment and Return of the Developer's Escrow. Within ten (10) days of demand by the City, the Developer must pay all City costs that exceed the amount of the established escrow. The City will return all remaining escrow to the Developer after the Project's completion and after the Developer has paid all required City costs and expenses per this Agreement.
- C. City Attorney's Fees to Enforce the Agreement. If the City brings a suit or action against the Developer to enforce the terms of this Agreement, the Developer must pay the City's costs and expenses, including attorney fees.
- D. Remedy to Recover the City's Costs. If the City does not recover its costs under the provisions of this Agreement, the City may assess the Property in the manner provided by Minnesota Statutes, Chapter 429. The Developer consents to the levy of such special assessments without notice or hearing and waives its rights to appeal such assessments under Minnesota Statutes, Section 429.081. The amount levied,

together with the funds deposited with the City under this Agreement, must not exceed the expenses incurred by the City in the completion of the Public Improvements. Further, the City may recover incurred City expenses through service charges, per Minnesota Statutes, Section 415.01, 366.011, and 366.012. Finally, the Developer agrees all such unpaid amounts constitute charges for governmental services that the City may, at its option, collect as a first in priority lien on any unsold lots and on any other property the Developer may own in the state pursuant to Minnesota Statutes, section 514.67.

- E. Survivability of Payment of the City's Costs. This Section survives termination of this Agreement and binds the Developer, regardless of the enforceability of other provisions of this Agreement.

4.04. Building Permits and Occupancy Permits. City approval of the Plat does not include City approval of a building permit. The Developer or another party applying for a building permit is responsible for paying the required fees associated with a building permit and other deferred fees specified in this Agreement. The City will not issue a building permit for any construction associated with the Plat until the following has occurred to the satisfaction of the City:

- A. The Plat and this Agreement have been executed and recorded with Rice County;
- B. The Developer has paid all required fees associated with the Plat and this Agreement; and
- C. The Developer has fulfilled all requirements of this Agreement to the satisfaction of the City.

4.05. Indemnification. The City, its officials, agents, and employees are not liable or responsible to the Developer, the Developer's successors or assigns, the Developer's contractors or subcontractors, material suppliers, laborers, or any other person for any claim, demand, damage, or cause of action or character arising out of or because of the execution of this Agreement or the performance and completion of this Agreement. The Developer and the Developer's successors or assigns agree to protect, defend and save the City and its officials, agents, and

employees harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney fees, consulting engineering services, and other technical, administrative or professional assistance. Nothing in this Agreement constitutes a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466, or otherwise.

4.06. Developer's Default. If the Developer defaults on any work or undertaking required by this Agreement, the City may perform the work as follows:

- A. Reimbursement. The Developer must promptly reimburse the City for any expense incurred by the City.
- B. License for City Action. This Agreement licenses the City to act. The City need not obtain a court order to enter the Property to perform any work on which the Developer defaults.
- C. Special Assessment. The City may levy special assessments against the lots within the Plat to recover its costs for performing any work on which the Developer defaults. For this purpose, the Developer, for itself and its successors and assigns, expressly waives all procedural and substantive objections to the special assessments, including, but not limited to, hearing requirements and any claim that the assessments exceed the benefit to the assessed land. For itself and its successors and assigns, the Developer also waives any appeal rights otherwise available under Minnesota Statutes Section 429.081.

4.07. Miscellaneous Provisions.

- A. Complete Understandings between the Parties. This Agreement and its recitals and exhibits constitute the complete and exclusive statement of all mutual understandings between the Parties to this Agreement. This Agreement supersedes all prior or contemporaneous proposals, communications, and understandings, whether oral or written, on the subject matter.

- B. Amendment. Any amendment to this Agreement must be in writing and signed by both Parties.
- C. Assignment. The Developer must not assign any of its obligations under this Agreement without the prior written consent of the City.
- D. Agreement to Run with the Land. The Developer must record this Agreement among the land records of Rice County, Minnesota. This Agreement runs with the Property and binds the Developer and its assigns or successors in interest. Notwithstanding the preceding, no conveyance of the Property or any part of the Property relieves the Developer of its liability for the full performance of this Agreement unless the City releases the Developer in writing.
- E. Compliance with Laws and Regulations. The Developer represents to the City that the Project and the development of the Property, the subdivision, and the Plat comply with all city, county, state, and federal laws and regulations including, but not limited to, subdivision ordinances, zoning ordinances, and environmental regulations. If the City determines that the subdivision, the Plat, or the development of the Property does not comply with pertinent laws and regulations, the City may not allow work on the Property until there is compliance. Upon the City's demand, the Developer must cease work until there is compliance.
- F. No Third-Party Recourse. Third parties will have no recourse against the City under this Agreement.
- G. Breach of Agreement Terms. Any breach of the terms of this Agreement by the Developer are grounds for denial of building permits, including building permits associated with lots sold to third parties.
- H. Invalidation of a Provision. The provisions of this Agreement and related documents are understood to be valid under applicable law. If a court or other competent jurisdiction invalidates any provision, that provision will be ineffective only to the extent of such invalidity. It will not invalidate the remainder of the

provision or the remaining provisions of this Agreement or related documents.

- I. Choice of Law and Venue. This Agreement is governed by and construed per the laws of the state of Minnesota. The state or federal courts in Minnesota will hear all disputes, controversies, or claims arising from this Agreement. All parties to this Agreement waive any objection to the jurisdiction of these courts.
- J. Enforcement of this Agreement. No failure by any Party to enforce the strict performance of any covenant, duty, agreement, or condition of this Agreement, or to exercise any consequent right or remedy to a breach of this Agreement, constitutes a waiver of any such breach of any other covenant, agreement, term, or condition. No such failure implies that any Party may again waive such covenant, agreement, term, or condition.

The action or inaction of the City will not constitute a waiver or amendment to the provisions of this Agreement. Binding amendments or waivers must be in writing and signed by the Parties. The City's failure to promptly take legal action to enforce this Agreement does not provide the Developer with a waiver or release.

- J. Remedies Not Exclusive. No remedy conferred by any provision of this Agreement is the Party's exclusive remedy. In addition to the rights and remedies in this Agreement, the Parties will have all other rights and remedies provided to them by applicable law, rule, exception, or other agreement.
- K. Disclaimer of Relationships. The Developer or any third party must not deem or construe this Agreement or any act by the City or the Developer to create any relationship of a third party beneficiary, principal and agent, limited or general partner, or joint venture between the City and the Developer.
- L. Counterparts. The Parties to this Agreement may execute in any counterparts, each of which will constitute the same instrument.

- M. Changes in Official Controls. For two (2) years from the date of this Agreement, no amendments to the City's Comprehensive Plan or official controls will apply to or affect the use, development density, lot size, lot layout, or dedications of the approved plat unless required by state or federal law or agreed to in writing by the Developer and the City. Thereafter, notwithstanding anything in this Agreement to the contrary, to the full extent permitted by state law, the City may require compliance with any amendments to the City's Comprehensive Plan, official controls, platting, or dedication requirements enacted after the date of this contract.
- N. Other Development Agreements. Any additional development agreements affecting the Property are incorporated in this Agreement by reference as fully included in this Agreement. If any such development agreements and this Agreement are inconsistent, the language of this Agreement will control.
- O. Administration of Data. The City will administer data provided to the Developer or received from the Developer under this Agreement per the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- P. Additional Requirements. The Developer must satisfy, complete, and abide by all requirements outlined in the Authorizing Resolution, the City Attorney's plat opinion, and all adopted City ordinances and resolutions affecting the Property, all of which are incorporated herein by reference as if fully outlined in this Agreement. In addition, the Developer must adequately address all items as may be directed by the City Attorney, the City Engineer, or others with review and approval authority for the City.
- Q. Certificate of Completion. Upon the Developer's compliance with the Agreement and recording of the Plat, the City agrees to execute and record a Certificate of Completion in the form attached hereto as Exhibit F.

4.08. Notices and Demands. Each Party must sufficiently give, personally deliver, or deliver by registered or certified mail, postage prepaid,

return receipt requested, any notice, demand, or other communication under this Agreement as follows:

A. As to the Developer: Sun Companies Property Management
Attn: Scott C. Amundson
1919 NW 2nd Street
Faribault, MN 55021-5502

B. As to the City: City of Faribault
Attn: City Administrator
208 NW First Avenue
Faribault, MN 55021-5105

with a copy to: Scott J. Riggs, City Attorney
Kennedy & Graven, Chartered
150 South 5th Street, Suite 700
Minneapolis, MN 55402-1299

Either Party may designate another address for communications as per the provisions of this Agreement.

The remainder of this page is left intentionally blank.

IN WITNESS OF THE ABOVE, the Parties have caused this Agreement to be executed on the date and year written above.

CITY OF FARIBAULT

By: _____

Kevin F. Voracek
Mayor

By: _____

Timothy C. Murray
City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Kevin F. Voracek and Timothy C. Murray, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the City.

By: _____

Notary Public

DEVELOPER

By: _____

Scott C. Amundson

STATE OF MINNESOTA)
) SS.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Scott C. Amundson, the chief manager of Sun Companies Property Management, LLC, on behalf of the company.

Notary Public

This document drafted by:

KENNEDY & GRAVEN, CHARTERED (SJR)
150 South 5th Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300

EXHIBIT A LEGAL DESCRIPTION

All that part of Lots 57 and 58 of the State Sub-Division of the Southwest Quarter and the West One-Half of Northwest Quarter of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota, described as:

Beginning at a point on the southeasterly line of said Lot 58, which is also the center line of Fourth Street in said City of Faribault, 127.9 feet southwesterly of the Southeast corner of said Lot 58, which point of beginning is also 1293.5 feet northeasterly of the southwest corner of Lot 59 of said State Subdivision; thence northwesterly at right angles to the said southeasterly line of Lot 58, 189 feet; thence North parallel with and distant 1131 feet East of the west line of said Northwest Quarter of said Section 36, 467.8 feet to a point 828 feet south of the north line of said Lot 58; thence East, parallel with the north lines of Lot 58 and 57, 563.35 feet to a point on the west line of the east 8 acres of said Lot 57, 286.33 feet west of the east line of said Lot 57; thence South, parallel with the east line of Lot 57, 180.07 feet to a point 266.21 feet north of the southeasterly line of Lot 57; thence westerly parallel with the north line of said Lots 57 and 58, 419.16 feet to a point 44.89 feet west of the east line of said Lot 58 and 1008.07 feet south of the north line of said Lot 58, thence south parallel to said east line of said Lot 58, 230.21 feet; thence southeasterly and at right angles with the said south line of said Lots 57 and 58, 189 feet to said south line of said Lots 57 and 58, which is also the center line of said Fourth Street within the City of Faribault, County of Rice, State of Minnesota; thence southwesterly along said south line of Lots 57 and 58, 154.90 feet to the place of beginning.

AND ALSO

The North 100.00 feet of the following described parcel: Part of Lots 57 and 58, State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota described as follows:

Beginning at the southwesterly corner of said Lot 57; thence North 68°03'45" East, assumed bearing, along the southeasterly line of said Lot 57, said line also being the center line of Fourth Street in said City of Faribault, 159.78 feet; thence North 0°16'45" West, parallel with said west line of Lot 57, a distance of 35.51 feet to a point in the northwesterly line of said Fourth Street, which is 148.5 feet East of the west line of said Lot 57; thence South 68°03'45" West, along said northwesterly line of Fourth Street, 75.28 feet to the true point of beginning of the parcel to be herein described; thence North 17°35'39" West, 107.58 feet; thence North 3°24'07" West, 73.94 feet; thence North 0°18'15" West, 172.46 feet to a point in a line 1008.07 feet South of the north line of said Lot 57; thence South 89°51'45" West, along a line, parallel with said 1008.07 feet southerly from said north line of Lots 57 and 58, a distance of 87.22 feet to a point 44.89 feet west of the east line of said Lot 58; thence South 0°16'45" East, parallel with said east line of Lot 58, a distance of 230.21 feet; thence southeasterly, at right angles to said northwesterly right of way line of Fourth Street, 156.11 feet to a point in said northwesterly line of Fourth Street, 70.64 feet southwesterly from said true point of beginning; thence North 68°03'45" East, along said northwesterly line of Fourth Street, 70.64 feet to said true point of beginning.

(The remainder of this page is left intentionally blank.)

EXHIBIT B
RESOLUTION #2022-045 APPROVE PRELIMINARY PLAT OF 1919 2ND
STREET NW

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2022-045

APPROVE A PRELIMINARY PLAT OF 1919 2ND STREET NW

WHEREAS, Rick Amundson (the Applicant), on behalf of Sun Companies Property Management, LLC (the Owner of 1919 2nd Street NW – C & S Vending), requested preliminary plat approval to subdivide the property at 1919 2nd Street NW into two lots and one outlot as graphically depicted in Exhibit A; and

WHEREAS, on February 22, 2022, the City Council approved Resolution 2022-044, which amended the City's Comprehensive Plan to guide the north side of the 1900 block of 4th Street NW for commercial/residential mixed-use. Consequently, Lot 2 and the outlot of the proposed preliminary plat of 1919 2nd Street NW is guided for commercial/residential mixed-use; and

WHEREAS, on February 22, 2022, the City Council approved the first reading of Ordinance 2022-4 to rezone the north side of the 1900 block of 4th Street NW for commercial/residential mixed-use. Consequently, Lot 2 and the outlot of the proposed preliminary plat of 1919 2nd Street NW will be zoned R-4, High-Density Residential after the second reading and publication of the ordinance; and

WHEREAS, the Applicant has a concept plan for phased development of multi-family workforce housing on the north side of the 1900 block of 4th Street NW (see Exhibit B); and

WHEREAS, the Applicant's request for preliminary plat approval is for the first phase of multi-family workforce housing on the 1919 2nd Street NW property; and

WHEREAS, subsequent phases of the Applicant's proposed development will require additional preliminary and final plat approvals from the City Council; and

WHEREAS, approval of a preliminary plat authorizes the Applicant to proceed with preparing the final plat - it does not constitute acceptance of the final subdivision; and

WHEREAS, the proposed plat details, including parkland dedication and encroachments, will be addressed in the development agreement associated with a forthcoming final plat approval request; and

WHEREAS, the Planning Commission, on February 7, 2022, following proper notice, held a public hearing to review the Applicant's preliminary plat request, listen to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

WHEREAS, no one from the public submitted comments or spoke at the public hearing regarding the Applicant's preliminary plat request; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the proposed preliminary plat based on the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.**

Expanded Finding: The subject property is in the I-1, Light Industrial zoning district and the R-4, High-Density Residential zoning district. The proposed preliminary plat is consistent with the area and dimensional requirements of lots in their respective zoning districts and all other applicable provisions of the City's Unified Development Ordinance.

- 2. The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Expanded Finding: Faribault's Journey to 2040 Comprehensive Plan guides the subject property for "commercial/industrial mixed-use" and "commercial/residential mixed-use." The proposed preliminary plat is consistent with the guided land use.

- 3. The plat contains a sound, well-conceived parcel and land subdivision layout consistent with good land planning and site engineering design principles.**

Expanded Finding: The proposed preliminary plat is consistent with land planning and site engineering principles. However, the City's Development Review Committee (DRC) has requested that the Applicant refine the proposed layout of residential units depicted in

the Applicant's concept plan (see Exhibit B) to avoid dead-end parking lots, if possible. The Applicant and City can further address the requested refinements when the Applicant requests final plat approval.

4. The spacing and design of proposed curb cuts and intersection locations are consistent with good traffic engineering design and public safety considerations.

Expanded Finding: The proposed curb cut locations depicted in the Applicant's concept plan (see Exhibit B) are generally acceptable. However, the DRC has requested refinements to the proposed layout of residential units that could affect the final location of the future curb cuts. City Staff will review driveway curb cuts for the proposed residential lots at the time of building permits.

5. All submission requirements have been satisfied.

Expanded Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council held a public meeting on February 22, 2022, to consider the Applicant's preliminary plat request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council concurs with the findings of the Planning Commission and makes the identical findings.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault as follows:

Section 1: Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council.

Section 2: Preliminary Plat Approval. The City Council hereby approves the preliminary plat of 1919 2nd Street NW as depicted in Exhibit A of this Resolution with the following conditions:

1. The City Council's approval of the preliminary plat authorizes the Applicant to proceed with preparing the final plat - it does not constitute acceptance of the final subdivision.
2. The City Council's approval of the preliminary plat does not

authorize the issuance of any development permits.

3. Before or at the time of final plat application, the Applicant shall submit to the City current title work that identifies all entities with a legal interest in the subject property, including but not limited to mortgage and easement interests.
4. Before or at the time of final plat application, the Applicant shall address, to the satisfaction of the City Engineer, all comments raised by the City Engineer in his memorandum dated February 4, 2022, attached as Exhibit C to this resolution.
5. Before or at the time of final plat application, the Applicant shall address, to the satisfaction of the City Attorney, all encroachment issues affecting the plat.
6. Before or at the time of final plat application, the Applicant shall address all plat-related comments from City Staff and the City's consultants.
7. As a condition of final plat approval, the Applicant and the City of Faribault shall enter into a Development Agreement that addresses all terms and conditions of the preliminary plat and final plat to the satisfaction of the City Attorney and the City Engineer.
8. The approved preliminary plat is valid for one year after this resolution's effective date. If the City does not receive an application for final plat approval of the subject property within one year of the effective date of this resolution, the preliminary plat approval shall automatically become void.

Section 3: Authorization to take Additional Steps. The City Council authorizes and directs the Mayor, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 4: Effective Date. This resolution shall become effective immediately upon its passage and without publication.

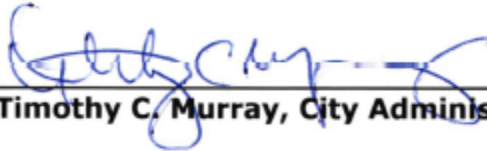
Date Adopted: February 22, 2022

Faribault City Council



Kevin F. Voracek, Mayor

ATTEST:



Timothy C. Murray, City Administrator

EXHIBIT A: Preliminary Plat of 1919 2nd Street NW

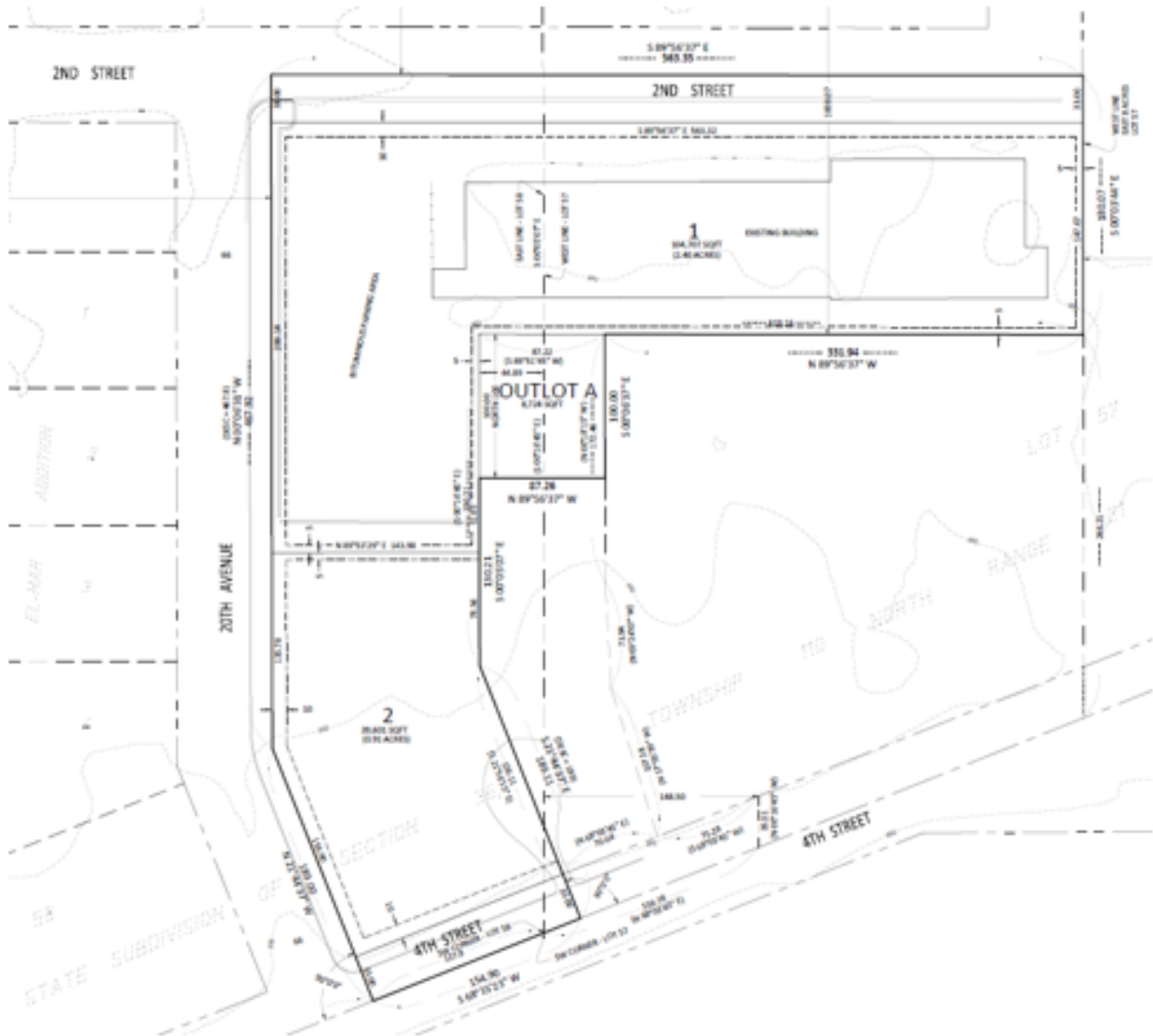


EXHIBIT B:
City Engineer's Memo dated February 4, 2022



Engineering Department Memorandum

TO: David Wanberg, City Planner

CC: Deanna Kuennen, Comm. and Econ. Development Director
Travis Block, Public Works Director
Jeanne Day, Finance Director

FROM: Mark DuChene, City Engineer

DATE: February 4, 2022

SUBJECT: RSA Properties LLC Subdivision Preliminary Plat, Rezoning and Comprehensive Plan Amendment Review

BACKGROUND

Rick Amundson, on behalf of Sun Companies Properties Management, has submitted a preliminary plat, comprehensive plan amendment and rezoning text amendment applications for the RSA Properties LLC Subdivision. The site is located in the NW ¼ of Section 36 Township 110, Range 21W. The site is adjacent to 20th Avenue to the west, light industrially zoned property to the east, 2nd Street NW to the north and old 4th Street to the south.

Comprehensive Plan Amendment

The proposed subdivision is on land that is currently guided for Industrial/Commercial land use according to the City's current comprehensive plan. The applicant has submitted a comprehensive plan amendment to change the land use designation for the for proposed Lot 2, RSA Properties LLC Subdivision to Commercial/Residential as well as the adjacent property not included in the preliminary plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4th Street NW and west of the parcel at 1810 4th Street NW (Moose Lodge).

Rezoning Request

The proposed subdivision is located on land that is currently zoned I-1 Light Industrial. The applicant is proposing to rezone the property for proposed Lot 2, RSA Properties LLC Subdivision to R-4 High Density Residential as well as the adjacent property not included in the preliminary plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4th Street NW and west of the parcel at 1810 4th Street NW (Moose Lodge). Prior to recording of the rezoning text amendments, legal descriptions for all properties to be rezoned shall be submitted.

Current Land Use and Proposed Improvements

Lot 1 RSA Properties LLC Subdivision is currently used for a food manufacturing/distribution business. No change in use is proposed for Lot 1. The area of Lot 2 RSA Properties LLC Subdivision is currently vacant land and is proposed to be used to construct a high density multi-story multi-family building for work force housing. All future improvements on Lot 2 must meet all applicable zoning ordinances at time of building permit submittal. Outlot A is currently vacant land and is being preserved for future development.

There are no proposed public improvements.

The proposed development will be completed by:

Owner/Developer:	Sun Companies Properties Management
Surveyor:	Bolton & Menk

PLAT

Developer has submitted a preliminary plat for RSA Properties LLC Subdivision. The preliminary plat contains two (2) lots and one (1) outlot and dedicates the necessary right-of-way for 4th Street NW. Lot 1, contains the existing C&S Vending manufacturing business and related site improvements. Lot 2 and Outlot A are vacant and intended for future high density residential development.

The areas within the plat include:

Lot 1	2.40 acres (104,707 sf)
Lot 2	0.91 acres (39,601 sf)
Outlot A	0.20 acres (8,724 sf)
<u>ROW</u>	<u>0.55 acres (23,702 sf)</u>
Total	4.06 acres (176,734 sf)

No title work was submitted with the preliminary plat. Current title work must be submitted with the final plat application and will be subject to the review of the City and City Attorney's office.

At the time of final plat the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota.

SITE CONDITIONS

The existing site contains approximately 3.63 acres of land that is partially developed. The site is relatively flat. No proposed site improvements are proposed at this time; however, a site concept plan was submitted for both the preliminary plat areas and the adjacent area to the east which is currently covered by two separate single-family dwellings. The concept plan indicates a desire to redevelop all of this land along old 4th Street NW for multi-family high density residential. Future plans should incorporate all required zoning and engineering requirements and should limit long dead-end parking lots and provide adequate site circulation while limiting the number of accesses to old 4th Street.

There appear to be multiple encroachments on the proposed plat from adjacent properties that must be removed or mitigated. These include a driveway entrance for the property at 1920 4th Street NW. This driveway must be relocated or proof of an access/driveway easement must be provided to the City prior to recording of the final plat.

EASEMENTS

Existing Easements

There were no known existing easement shown on the preliminary plat. This shall be confirmed through the submittal of current title work at the time of final plat application.

Proposed Easements

The proposed plat shows perimeter drainage and utility easements as required by City code on the proposed Lots 1 & 2, RSA Properties LLC Subdivision preliminary plat. Final easement location and widths for drainage and utility easements shall be subject to the review and approval of the City Engineer at the time of final plat submittal subsequent to review of title work.

STREET AND SITE LAYOUT

No public street improvements are planned as part of the subdivision.

2nd Street NW

The site is south of and adjacent to 2nd Street NW a local roadway. 2nd Street NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. The entire boulevard is paved to allow almost unlimited access to the adjacent building. No proposed changes to 2nd Street NW are shown. The preliminary plat does show dedicating the necessary 33-foot half right-of-way for 2nd Street NW.

20th Avenue NW

The site is east of and adjacent to 20th Avenue NW a local roadway. 20th Avenue NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 20th Avenue must meet City design standards in effect at the time of construction. No proposed improvements to 20th Avenue are shown at this time.

4th Street NW (Old 4th Street NW)

The site is north of and adjacent to 4th Street NW a major collector roadway. 4th Street NW is constructed as a 44-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 4th Street must meet City design standards in effect at the time of construction. Given the major collector functional classification driveway access should be limited. No proposed improvements to 4th Street NW are shown at this time. The preliminary plat does show dedicating the necessary 33-foot half right-of-way for 4th Street NW.

DRAINAGE, GRADING AND EROSION CONTROL

STORM SEWER

The development is located within the Southwest drainage district as identified in the City's 2004 Surface Water Management Plan. Stormwater runoff generated within the site currently drains primarily to the adjacent streets which eventually connect to existing storm sewer systems that ultimately discharge to Crocker's Creek to the east.

There are no proposed storm sewer improvements at this time. Future site plans requiring storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Future site improvements that include the addition of 1.0 acres or more of new and/or reconstructed impervious surface as a stand alone project or as part of a larger plan of common development must comply with the requirements of the Minnesota Pollution Control Agency (MPCA) Construction Storm Water permit and the City's current Municipal Separate Storm Sewers permit in effect at the time of development and the Developer will be required to enter into a long-term stormwater operations and maintenance agreement with the City and record said agreement at the Rice County Recorder's office.

UTILITIES

The existing site is currently served by City water and sewer from mains located in the adjacent public streets.

No utility improvements are proposed at this time. All future utility connections will be subject to the review of the City and must conform to the City requirements in effect at the time of connection.

All future buildings shall be charged the standard Sewer Access Charge (SAC) and Water Access Charge (WAC) in effect at the time of building permit issuance.

WETLANDS

There are no known wetlands shown on the preliminary plat.

RECOMMENDATION

Engineering recommends approval of the Preliminary Plat, Rezoning and Comprehensive Plan Amendment, subject to the comments within this report and the following:

- Future development of the lots shall be subject to the City Code requirements and engineering standards in place at the time of development.
- Current title work shall be submitted with the final plat submittal and shall be subject to review by the City and City Attorney.
- Future development submittals shall contain a drainage and grading plan including surface water management plans meeting the City requirements in place at the time of development. If future development requires permanent stormwater management facilities, owner shall enter into a stormwater maintenance and operations agreement with the City.
- Developer shall enter into a development agreement prior to filing the final plat and issuance of any building permits.

EXHIBIT C
RESOLUTION 2022-112 APPROVE THE FINAL PLAT OF RSA
PROPERTIES LLC SUBDIVISION

State of Minnesota
County of Rice

CITY OF FARIBAULT/

RESOLUTION #2022-112
APPROVE THE FINAL PLAT OF RSA PROPERTIES LLC SUBDIVISION

WHEREAS, Rick Amundson (the Applicant), on behalf of Sun Companies Property Management, LLC (the Owner of 1919 2nd Street NW – C & S Vending), requested preliminary plat approval to subdivide the property at 1919 2nd Street NW into two lots and one outlot as legally described in Exhibit A and graphically depicted in Exhibit B; and

WHEREAS, on February 22, 2022, the City Council approved Resolution 2022-045, which approved the preliminary plat of RSA PROPERTIES LLC SUBDIVISION; and

WHEREAS, the Planning Commission held a public hearing on May 2, 2022, held a public hearing to review the Applicant's final plat request, listen to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

WHEREAS, the Planning Commission, following the May 2, 2022, public hearing, recommended that the Faribault City Council approve the requested final plat of RSA PROPERTIES LLC SUBDIVISION based on the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. The final plat substantially conforms to the approved preliminary plat.

2. The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.
3. All submission requirements have been satisfied.

WHEREAS, at a public meeting on May 10, 2022, the City Council considered the Applicant's requests for final plat approval and concurred with the recommendations and findings of the Planning Commission as stated in the above recitals and hereby makes identical findings.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault as follows:

Section 1: Final plat approval. City Council hereby approves the preliminary plat and the final plat of RSA PROPERTIES LLC SUBDIVISION legally described in Exhibit A and depicted in Exhibit B of this resolution based on the written findings in this resolution and subject to the following conditions:

1. The City Council's approval of the final plat of RSA PROPERTIES LLC SUBDIVISION is contingent on the City Attorney's plat opinion, review of title work, and any further requirements determined by the City Attorney.
2. The Applicant and the City must enter into a Developer's Platting Agreement to the satisfaction of the City Attorney and City Engineer before recording the RSA PROPERTIES LLC SUBDIVISION plat with Rice County.
3. Lot 1, RSA PROPERTIES LLC SUBDIVISION shall require no parkland dedication or cash in lieu of parkland. The Applicant shall pay the required cash in lieu of parkland outlined in the City Code of Ordinances for Lot 2, RSA PROPERTIES LLC SUBDIVISION, at the time of a building permit application for the proposed multi-family residential development on the lot. The Applicant shall pay the required cash in lieu of parkland dedication outlined in the City Code of Ordinances for ~~Outlot A~~ when the ~~outlot~~ is platted into a lot.
4. The Applicant must address all plat-related comments described in the City Engineer's memo in Exhibit C of this resolution.
5. The Applicant must record the final plat with the Rice County Recorder's Office within twelve (12) months following City

Council approval, or the City Council will automatically, without further action, deem the plat null and void unless the City Council extends the deadline to record the final plat.

6. The Applicant must provide the City Engineer with a signed Mylar copy of the final plat as soon as possible after obtaining all signatures and recording the final plat at Rice County.
7. The Applicant must provide the City Engineer with the final plat in a digital format suitable to the City Engineer as soon as possible after recording the final plat at Rice County.

Section 2. Findings and incorporation of recitals and exhibits. The recitals and exhibits incorporated in this resolution constitute the City Council's written findings protecting the public's health, safety, and welfare.

Section 3. Authorization to take additional steps. The City Council hereby authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 4. Authorization to execute documents. The City Council hereby authorizes and directs the Mayor and the City Administrator to take all necessary actions and execute all appropriate documents to effectuate the approvals contemplated by this resolution.

Section 5. Effective date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A: **Legal Description**

All that part of Lots 57 and 58 of the State Sub-Division of the Southwest Quarter and the West One-Half of Northwest Quarter of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota, described as:

Beginning at a point on the southeasterly line of said Lot 58, which is also the center line of Fourth Street in said City of Faribault, 127.9 feet southwesterly of the Southeast corner of said Lot 58, which point of beginning is also 1293.5 feet northeasterly of the southwest corner of Lot 59 of said State Subdivision; thence northwesterly at right angles to the said southeasterly line of Lot 58, 189 feet; thence North parallel with and distant 1131 feet East of the west line of said Northwest Quarter of said Section 36, 467.8 feet to a point 828 feet south of the north line of said Lot 58; thence East, parallel with the north lines of Lot 58 and 57, 563.35 feet to a point on the west line of the east 8 acres of said Lot 57, 286.33 feet west of the east line of said Lot 57; thence South, parallel with the east line of Lot 57, 180.07 feet to a point 266.21 feet north of the southeasterly line of Lot 57; thence westerly parallel with the north line of said Lots 57 and 58, 419.16 feet to a point 44.89 feet west of the east line of said Lot 58 and 1008.07 feet south of the north line of said Lot 58, thence south parallel to said east line of said Lot 58, 230.21 feet; thence southeasterly and at right angles with the said south line of said Lots 57 and 58, 189 feet to said south line of said Lots 57 and 58, which is also the center line of said Fourth Street within the City of Faribault, County of Rice, State of Minnesota; thence southwesterly along said south line of Lots 57 and 58, 154.90 feet to the place of beginning.

AND ALSO

The North 100.00 feet of the following described parcel: Part of Lots 57 and 58, State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota described as follows:

Beginning at the southwesterly corner of said Lot 57; thence North 68°03'45" East, assumed bearing, along the southeasterly line of said Lot 57, said line also being the center line of Fourth Street in said City of Faribault, 159.78 feet; thence North 0°16'45" West, parallel with said west line of Lot 57, a distance of 35.51 feet to a point in the northwesterly line of said Fourth Street, which is 148.5 feet East of the west line of said Lot 57; thence South 68°03'45" West, along said northwesterly line of Fourth Street, 75.28 feet to the true point of beginning of the parcel to be herein described; thence North 17°35'39" West, 107.58 feet; thence North 3°24'07" West, 73.94 feet; thence North 0°18'15" West, 172.46 feet to a point in a line 1008.07 feet South of the north line of said Lot 57; thence South 89°51'45" West, along a line, parallel with said 1008.07 feet southerly from said north line of Lots 57 and 58, a distance of 87.22 feet to a point 44.89 feet west of the east line of said Lot 58; thence South 0°16'45" East, parallel with said east line of Lot 58, a distance of 230.21 feet; thence southeasterly, at right angles to said northwesterly right of way line of Fourth Street, 156.11 feet to a point in said northwesterly line of Fourth Street, 70.64 feet southwesterly from said true point of beginning; thence North 68°03'45" East, along said northwesterly line of Fourth Street, 70.64 feet to said true point of beginning.

Exhibit B:

RSA PROPERTIES LLC SUBDIVISION

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RSA PROPERTIES LLC SUBDIVISION



**Exhibit C:
City Engineer's Report**



Engineering Department Memorandum

TO: David Wanberg, City Planner

CC: Deanna Kuennen, Comm. and Econ. Development Director
Travis Block, Public Works Director
Jeanne Day, Finance Director

FROM: Mark DuChene, City Engineer

DATE: April 29, 2022

SUBJECT: RSA Properties LLC Subdivision Final Plat Review

BACKGROUND

Rick Amundson, on behalf of Sun Companies Properties Management, has submitted a final plat application for the RSA Properties LLC Subdivision. The site is located in the NW ¼ of Section 36 Township 110, Range 21W. The site is adjacent to 20th Avenue to the west, light industrially zoned property to the east, 2nd Street NW to the north and old 4th Street to the south.

Comprehensive Plan

The proposed subdivision recently received approval for a comprehensive plan amendment to change the land use designation for the proposed Lot 2, RSA Properties LLC Subdivision to Commercial/Residential as well as the adjacent property not included in the plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4th Street NW and west of the parcel at 1810 4th Street NW (Moose Lodge).

Rezoning

Lot 2, RSA Properties LLC Subdivision was recently rezoned to R-4 High Density Residential as well as the adjacent property not included in the plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4th Street NW and west of the parcel at 1810 4th Street NW (Moose Lodge).

Current Land Use and Proposed Improvements

Lot 1 RSA Properties LLC Subdivision is currently used for a food manufacturing/distribution business. No change in use is proposed for Lot 1. The area of Lot 2 RSA Properties LLC Subdivision is currently vacant land and is proposed to be used to construct a high-density multi-story multi-family building for work force housing. All future improvements on Lot 2 must meet all applicable zoning ordinances at time of building permit submittal. Outlot A is currently vacant land and is being preserved for future development.

There are no proposed public improvements.

The proposed development will be completed by:

Owner/Developer:	Sun Companies Properties Management
Surveyor:	Bolton & Menk

PLAT

Developer has submitted a final plat for RSA Properties LLC Subdivision. The final plat contains two (2) lots and one (1) outlot and dedicates the necessary right-of-way for 4th Street NW. Lot 1, contains the existing C&S Vending manufacturing business and related site improvements. Lot 2 and Outlot A are vacant and intended for future high density residential development.

The areas within the plat include:

Lot 1	2.40 acres	(104,707 sf)
Lot 2	0.91 acres	(39,601 sf)
Outlot A	0.20 acres	(8,724 sf)
ROW	0.55 acres	(23,702 sf)
Total	4.06 acres	(176,734 sf)

Current title work has been submitted with the final plat application and will be subject to the review of the City and City Attorney's office before the plat may be signed and recorded.

At the time of final plat, the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota.

SITE CONDITIONS

The existing site contains approximately 3.63 acres of land that is partially developed. The site is relatively flat. No proposed site improvements are proposed at this time; however, a site concept plan was submitted for both the preliminary plat areas and the adjacent area to the east which is currently covered by two separate single-family dwellings. The concept plan indicates a desire to redevelop all of this land along old 4th Street NW for multi-family high density residential. Future plans should incorporate all required zoning and engineering requirements and should limit long dead-end parking lots and provide adequate site circulation while limiting the number of accesses to old 4th Street.

There appear to be multiple encroachments on the proposed plat from adjacent properties that must be removed or mitigated. These include a driveway entrance for the property at 1920 4th Street NW. This driveway must be relocated or proof of an access/driveway easement must be provided to the City prior to recording of the final plat.

EASEMENTS

Existing Easements

There are no known existing easement within the plat area.

Proposed Easements

The proposed plat shows perimeter drainage and utility easements as required by City code on the proposed Lots 1 & 2, RSA Properties LLC Subdivision plat.

STREET AND SITE LAYOUT

No public street improvements are planned as part of the subdivision.

2nd Street NW

The site is south of and adjacent to 2nd Street NW a local roadway. 2nd Street NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. The entire boulevard is paved to allow almost unlimited access to the adjacent building. No proposed changes to 2nd Street NW are shown. The plat does show dedicating the necessary 33-foot half right-of-way for 2nd Street NW.

20th Avenue NW

The site is east of and adjacent to 20th Avenue NW a local roadway. 20th Avenue NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 20th Avenue must meet City design standards in effect at the time of construction. No proposed improvements to 20th Avenue are shown at this time.

4th Street NW (Old 4th Street NW)

The site is north of and adjacent to 4th Street NW a major collector roadway. 4th Street NW is constructed as a 44-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 4th Street must meet City design standards in effect at the time of construction. Given the major collector functional classification driveway access should be limited. No proposed improvements to 4th Street NW are shown at this time. The plat does show dedicating the necessary 33-foot half right-of-way for 4th Street NW.

DRAINAGE, GRADING AND EROSION CONTROL

STORM SEWER

The development is located within the Southwest drainage district as identified in the City's 2004 Surface Water Management Plan. Stormwater runoff generated within the site currently drains primarily to the adjacent streets which eventually connect to existing storm sewer systems that ultimately discharge to Crocker's Creek to the east.

There are no proposed storm sewer improvements at this time. Future site plans requiring storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are

subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Future site improvements that include the addition of 1.0 acres or more of new and/or reconstructed impervious surface as a standalone project or as part of a larger plan of common development must comply with the requirements of the Minnesota Pollution Control Agency (MPCA) Construction Storm Water permit and the City's current Municipal Separate Storm Sewers permit in effect at the time of development and the Developer will be required to enter into a long-term stormwater operations and maintenance agreement with the City and record said agreement at the Rice County Recorder's office.

UTILITIES

The existing site is currently served by City water and sewer from mains located in the adjacent public streets.

No utility improvements are proposed at this time. All future utility connections will be subject to the review of the City and must conform to the City requirements in effect at the time of connection.

All future buildings shall be charged the standard Sewer Access Charge (SAC) and Water Access Charge (WAC) in effect at the time of building permit issuance.

WETLANDS

There are no known wetlands shown on the plat.

RECOMMENDATION

Engineering recommends approval of the Final Plat subject to the comments within this report and the following:

- Future development of the lots shall be subject to the City Code requirements and engineering standards in place at the time of development.
- All encroachments in violation of City Code such as the driveway, shall be removed or appropriate easements and/or agreements shall be submitted to the City for review.
- Developer shall comply with all conditions of the City Attorney's plat opinion.
- Future development submittals shall contain a drainage and grading plan including surface water management plans meeting the City requirements in place at the time of development. If future development requires permanent stormwater management facilities, owner shall enter into a stormwater maintenance and operations agreement with the City.
- Developer shall enter into a development agreement prior to filing the final plat and issuance of any building permits.

EXHIBIT D

Insert Plat Opinion

EXHIBIT E
CERTIFICATE OF PLAT MONUMENTATION



Certification of Plat Monumentation

Name of Plat/Subdivision: _____

Name of Developer: _____

Survey Company: _____

I hereby certify that I am a Minnesota licensed land surveyor, and that all required plat monuments (property irons) have been installed by me, or under my direct supervision, as shown on the recorded Final Plat of the plat/subdivision, in compliance with the terms of the Subdivision Agreement, and meeting the requirements of Minnesota State Statutes, Chapter 505.

Signature

Date

Name

License No.

**EXHIBIT F
CERTIFICATE OF COMPLETENESS**

The undersigned hereby certifies that _____, a Minnesota _____ (the "Developer"), has fully complied with its obligations under the Development Agreement dated _____, 20____ (the "Agreement") with the City of Faribault, which was recorded with the County Recorder of Rice County, Minnesota on _____, 20____ as Document Number _____ and the Registrar of Titles for Rice County, Minnesota on _____, 20____ as Document Number _____.

Dated: _____, 20____.

CITY OF FARIBAULT

By: _____
Kevin F. Voracek
Mayor

By: _____
Timothy C. Murray
City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Kevin F. Voracek and Timothy C. Murray, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the City.

Notary Public



Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
Tim Murray, City Administrator
FROM: Deanna Kuennen, Community & Economic Development Director
MEETING DATE: May 25, 2022
SUBJECT: Ordinance 2022-12 Amend the Development Standards Outlined in Section 3 of Ordinance 2007-19 Rezoning of Real Property to Create a Planned Unit Development Mixed-Use for Divine Mercy Catholic Church - Second Reading

Background:

On May 2, 2022, the City Council approved the first reading of Ordinance 2022-12, which amends the Divine Mercy Catholic Church (DMCC) PUD to allow the former single-family residence on CR 45/Albers Avenue to be used as a "place of assembly." The Council should now take action on the second reading of Ordinance 2022-12, which includes the following changes since the Council's approval of the first reading of the Ordinance:

1. Connection to Municipal Sewer and Water. DMCC reported that the existing septic system associated with the proposed place of assembly is non-compliant. DMCC now intends to connect the proposed place of assembly on CR 45/Albers Avenue to municipal sewer and water as soon as possible. Section 3, 4, C of the PUD has been amended to state that the City will not issue a certificate of occupancy for the proposed place of assembly until the use complies with all applicable codes and ordinances.
2. Concrete Curb and Gutter. Per the City Council's May 2 direction, Section 3, 6 of the PUD has been amended to waive the concrete curb and gutter requirement for the proposed place of assembly on CR 45/Albers Avenue. However, to ensure no misunderstanding, Staff wants to reiterate that DMCC intends to use the proposed place of assembly on CR 45/Albers Avenue for ten or more years. DMCC does not intend to remove the proposed place of assembly with the construction of the proposed elementary school in 2023/24.

Since the first reading of Ordinance 2022-12, the City received an additional comment from the public stating that someone removed the

required barricades at the illegal private drive between the proposed place of assembly and the existing church. DMCC reports that they did not authorize the removal of the barricades. They continue to publicize to others that DMCC must either immediately remove the private drive or prevent all use of the illegal private drive until the drive is removed as part of the planned 2023/24 school construction.

Recommendation:

Approve Ordinance 2022-12 on second reading.

Attachments:

1. Ordinance 2022-12

**CITY OF FARIBAULT
ORDINANCE No. 2022-12**

**AMEND THE DEVELOPMENT STANDARDS OUTLINED IN SECTION 3 OF ORDINANCE
2007-19 REZONING OF REAL PROPERTY TO CREATE A PLANNED UNIT
DEVELOPMENT MIXED-USE FOR DIVINE MERCY CATHOLIC CHURCH**

WHEREAS, Divine Mercy Catholic Church (the "Applicant") is the fee owner of land parcels south of Mercy Drive and east of CR 45/Albers Avenue in Faribault (the "subject property") legally described in Exhibit A; and

WHEREAS, related to the subject property, the Faribault City Council approved Ordinance 2007-19 Rezoning of Real Property to Create a Planned Unit Development Mixed-Use for Divine Mercy Catholic Church (see Exhibit C); and

WHEREAS, Section 3, Item 4 of Ordinance 2007-19 allows the existing single-family residence on the subject property to serve as interim use with certain conditions; and

WHEREAS, Section 3, Item 10 of Ordinance 2007-19 requires "any proposed use of the single-family dwelling other than as a single-family home or rectory, or being removed for development of ball fields/open space, shall require an amendment to the PUD"; and

WHEREAS, the Applicant discontinued the single-family dwelling use and has requested approval of a PUD amendment to convert the former dwelling into a place of assembly; and

WHEREAS, Section 3, Item 9 of Ordinance 2007-19 allows access to the single-family residential use from CR 45/Albers Avenue – however, the ordinance requires that Rice County review the access in light of any proposed change in use; and

WHEREAS, Rice County Highway Department staff reviewed the proposed

change in use from a single-family dwelling to a place of assembly and determined that access to the existing structure from CR 45/Albers Avenue may continue provided that the occupancy of the structure does not exceed 50 people and that there be no private vehicular drive between the existing church/future school and the proposed place of assembly in the former single-family dwelling; and

WHEREAS, the Applicant intends to remove the structure housing the proposed place of assembly when there is a need for ballfields or playfields associated with a future middle school and/or high school on the site; and

WHEREAS, City Staff completed a review of the Applicant's PUD amendment request and made a report to the Faribault Planning Commission, a copy of which has been presented to the Faribault City Council; and

WHEREAS, the Planning Commission held a public hearing on May 2, 2022, following proper notice; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the Applicant's PUD amendment request based on the following findings as required by Section 2-180 of the City's Unified Development Ordinance as follows:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The City's Land Use Plan guides the subject property for institutional uses. The proposed PUD amendment to convert the former single-family residential use into a place of assembly does not conflict with the City's Land Use Plan.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: The proposed PUD amendment to convert the former single-family residence into a place of assembly will provide opportunities for parishioners and, presumably others, to gather in a unique setting that helps build community.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed PUD amendment does not change the property's zoning classification.

4. **Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.**

Finding: The proposed PUD amendment does not change the property's zoning classification.

5. **Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.**

Finding: The proposed PUD amendment does not change the property's zoning classification.

WHEREAS, the Planning Commission's recommendation to approve the Applicant's PUD amendment request is based on the following findings as required by Section 14-410 of the City's Unified Development Ordinance:

1. **Adequate property control is established and provided to protect the individual owner's rights and property values and to define legal responsibilities for maintenance and upkeep.**

Expanded finding: The Applicant is the fee owner of all of the properties in the PUD and is legally responsible for all maintenance and upkeep.

2. **The interior circulation plan and access from and onto public right-of-way does not create congestion or dangers and is adequate for the safety of the project residents and general public.**

Expanded finding: The Rice County Highway Department determined the proposed PUD amendment would not create traffic congestion or dangers on CR 45/Albers Avenue if the occupancy of the proposed place of assembly does not exceed 50 people.

3. **A sufficient amount of usable open space is provided.**

Expanded finding: The proposed PUD amendment would have minimal impact on the existing open space.

4. **The arrangement of buildings, structures, and accessory uses does not unreasonably disturb the privacy of surrounding property owners or reduce the value of adjacent properties.**

Expanded finding: The proposed PUD amendment would have a minimal effect on the arrangement of structures on the site. The proposed use would generally have less daily traffic and use than a typical single-family residential use. The proposed use would have more people and traffic at specific times than the former single-family residential use. However, the proposed use would accommodate the parking on the east side of the structure, where it will not unreasonably disturb the privacy or reduce the value of neighboring properties.

5. The architectural design of the project is compatible with the surrounding area.

Expanded finding: The proposed amendment does not change the exterior appearance of the former single-family residence, which is compatible with the surrounding land uses.

6. The project will not place a burden on existing municipal infrastructure, including utility and drainage systems.

Expanded finding: The proposed use will place a burden on the City's infrastructure. The former single-family residence will continue to be served by onsite sewer and water until it is feasible to serve the use with municipal sewer and water.

7. The development schedule ensures a logical development of the site, protecting the interests of project residents and the general public.

Expanded finding: The Applicant intends to remove the subject structure and access drive when the ballfields associated with the future middle school and/or high school are developed. The Applicant's phased development plan is logical.

8. The planned unit development is in reasonable compliance with the intent and purpose of the Land Use Plan.

Expanded finding: The proposed place of assembly use contemplated by the Applicant's PUD amendment request is consistent with the City's Land Use Plan, which guides the subject property for institutional use; and

WHEREAS, at a public meeting on May 10, 2022, and a public meeting on May 25, 2022, the City Council considered the Applicant's PUD amendment request and concurred with the recommendations and findings of the Planning Commission as stated in the above recitals and hereby makes identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Amend Ordinance 2007-19, Section 3. The City Council of the City of Faribault has hereby determined that Ordinance 2007-19, Section related to the Divine Mercy Catholic Church PUD be amended by the addition of the underlined language and removal of the ~~stricken~~ language as follows:

Section 3. The PUD shall be subject to the following development standards:

1. The education use (including early childhood center) and 48-unit senior housing use shall be allowed as conditional uses within the PUD, and shall be processed according to the provisions governing Conditional Use Permits in the Unified Development Ordinance in effect at the time of such applications. Provided the proposed conditional uses meet all PUD and/or underlying R-2 zoning district standards in effect at the time of application, no amendment to the PUD will be required.
2. Platting will be required as future phases of the PUD are developed. Such platting shall be processed according to Chapter 15 of the Unified Development Ordinance, or other Subdivision standards in effect at the time of such plat. Provided the proposed plat conforms to the provisions and intent of the original PUD and Subdivision Regulations, such platting will not require an amendment to the Planned Unit Development.
3. Development of the site shall be according to the approved overall conceptual development plan attached as Exhibit C, which shall be modified as follows:
 - a. To show landscape buffering compliant with the base number of plantings (no discount for wider buffer area) in the area of the future play fields and school building.
 - b. Additional landscaping for impervious acreage is required at a rate of three trees per acre of impervious surface.
 - c. In addition to the standard enclosure and screening requirements for trash handling and loading areas, the developer shall be required to enhance screening by planting additional appropriate landscaping as approved by city staff.
 - d. To meet minimum parking standards for the 1200 seat sanctuary.
4. ~~The phase one development plan shall be revised to show the immediate interim use of the existing single-family home and the~~

layout of the driveway to show how it will serve the residential use and the construction project, including required surface improvements of either concrete or bituminous and restoration plan for the construction access. Before its eventual removal, as shown in the PUD Master Plan, the former single-family residence may be used as a place of assembly with the following conditions:

- A. The place of assembly must be in general conformance with the concept plan shown in Exhibit B of this ordinance. The Applicant must receive all required permits and approvals from the City and other applicable regulatory authorities before starting site construction.
 - B. The occupancy of the structure and site associated with the place of assembly shall not exceed 50 people.
 - C. The Applicant must confirm with the applicable regulatory authority that the septic system is compliant and sufficiently sized for the proposed use. If the septic system is determined to be non-compliant, the Applicant must bring the system into compliance as specified by the regulatory authority or connect the use to municipal sewer and water. The City will not issue a certificate of occupancy for the place of assembly until the use complies with all applicable codes and ordinances.
 - D. The Applicant must confirm with the applicable regulatory authority that the existing well is compliant and will be tested per all applicable regulations related to the proposed use.
 - E. The place of assembly must provide a minimum of twelve (12) parking spaces per the City's Unified Development Ordinance. One of the twelve (12) parking spaces must be an accessible space per the Minnesota Accessibility Code. Per the City Code of Ordinances, all parking must be on an approved hard surface such as concrete or bituminous. No parking shall be allowed in the drive lanes or on County Road 45/Albers Avenue.
5. In addition to the standard enclosure and screening requirements for trash handling and loading areas, the developer shall be required to enhance screening by planting additional appropriate landscaping as approved by city staff.

6. All parking areas and access drives shall be hard surfaced with concrete or bituminous, ~~have 6" insurmountable concrete curb and gutter (including parking lot landscape islands),~~ and be striped in compliance with City Code standards. With the exception of the former single-family residence on County Road 45/Albers Avenue, all parking areas and access drives, including parking lot landscape islands, shall have a six-inch insurmountable concrete curb and gutter.
7. Detailed site development plans for phase one construction, including final landscape, lighting, parking, and trash enclosures, shall be submitted and approved by the Development Review Committee prior to recording of the PUD and plat, and shall be attached hereto as Exhibit C-1 to C-6 prior to recording.
8. The pond in the northeast corner of the PUD shall be constructed with phase one development.
9. ~~Access to the single-family use may continue as long as it is used for that purpose or as a low intensity residential rectory use by the Church. At such time as a change in use is proposed, access is subject to review and revocation, as determined appropriate by Rice County Highway Department.~~ Access to the former single-family residence from County Road 45/Albers Avenue may continue with the following conditions:
 - A. The Applicant must obtain all required approvals and permits from the Rice County Highway Department for any Applicant-proposed changes or any County-required changes to the existing access.
 - B. The occupancy of the structure and related site served by the access must not exceed fifty (50) people.
 - C. The access must only serve the former single-family residence site. The access shall not be used for vehicular circulation serving the existing church/future school.
 - D. The Applicant must either immediately remove the illegal private drive between the existing church and former single-family residence or barricade or otherwise prevent the use of the illegal drive. However, the Applicant must fully remove the illegal private drive and properly restore the site by October 31, 2024.

E. The Applicant must remove the existing accessory buildings adjacent to the private drive or obtain a PUD amendment to maintain the accessory buildings.

10. Any proposed use of the single-family dwelling other than as a single family home or rectory, or as being removed for development of ball fields/open space, shall require an amendment to the PUD. Any change of use or intensification in the proposed place of assembly use identified in Exhibit B of this ordinance shall require an amendment to this PUD.
11. The single family dwelling/rectory shall be connected to municipal services as required by City Code upon becoming available thereto.

Section 2. Findings and incorporation of recitals and exhibits. The recitals and exhibits incorporated in this ordinance constitute the City Council's written findings protecting the public's health, safety, and welfare.

Section 3. Authorization to take additional steps. The City Council hereby authorizes the Mayor, City Administrator, City Staff, and City Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance.

Section 4. Effective date of this ordinance. This Ordinance takes effect and is in force after its passage and publication, per Section 3.05 of the City Charter.

Public Hearing: May 2, 2022

First Reading: May 10, 2022

Second Reading: May 25, 2022

Publication Date: May 31, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A:
Legal Description

Lot 1, Block 3, DIVINE MERCY CATHOLIC CHURCH

CR 45

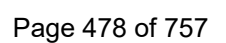


Exhibit C:
Ordinance 2007-19

Document No.

593826



I hereby certify that the within instrument was filed in this office
for record on 10-11-2007 at 10:23 ☒ AM ☐ PM

10112007



OFFICE OF COUNTY RECORDER

RICE COUNTY, MINN

No. of Pages 15

Marsha DeGroot

Rice County Recorder

**CITY OF FARIBAULT
ORDINANCE 2007-19**

**REZONING OF REAL PROPERTY TO CREATE
A PLANNED UNIT DEVELOPMENT-MIXED USE
Divine Mercy Catholic Church**

WHEREAS, Catholic Church of Divine Mercy of Faribault, Donald Reuvers, and Richard and Mary Ann Langeslag, have submitted a request to rezone certain real property within the City of Faribault, County of Rice, Minnesota; and

WHEREAS, City staff has completed a review of the application and made a report pertaining thereto (PUD-PP-40-07), a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on the 7th day of August, 2007, following proper notice, held a public hearing regarding the request, and following said public hearing adopted a recommendation that the Divine Mercy Catholic Church Planned Unit Development-Mixed, which is being platted as Lot 1, Block 3 and Outlots B and C in the plat of Divine Mercy Catholic Church, be approved; and

WHEREAS, the City Council, on the 14th day of August, 2007, following proper notice, held a public hearing to consider the proposed rezoning, and all interested persons were provided an opportunity to comment; and

WHEREAS, the City Council finds that approving the Divine Mercy Catholic Church Planned Unit Development-Mixed is in the best interest of the City, with the following findings:

1. Adequate property control is established and provided to protect the individual owner's rights and property values and to define legal responsibilities for maintenance and upkeep.
2. The interior circulation plan and access from and onto public right-of-way does not create congestion or dangers and is adequate for the safety of the project residents and general public.
3. A sufficient amount of usable open space is provided for use by project residents and uses of the site.

4. The arrangement of buildings, structures, and accessory uses does not unreasonably disturb the privacy of surrounding property owners or reduce the value of adjacent properties.
5. The architectural design of the project is compatible with the surrounding area.
6. The project will not place a burden on existing municipal infrastructure, including utility and drainage systems.
7. The development schedule insures a logical development of the site, protecting the interests of project residents and the general public.
8. The planned unit development is in compliance with the intent and purpose of the Land Use Plan.
9. The proposed plat conforms to the requirements of the Unified Development Ordinance and proposed zoning district regulations and proposed Planned Unit Development overlay zoning district.
10. The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles. Development of the site in the manner proposed can provide needed infrastructure improvements to service the project as a whole.
11. The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.

THE CITY OF FARIBAULT ORDAINS:

Section 1: Amendment. The Faribault Unified Development Ordinance is hereby amended to show a certain tract of land situated in the City of Faribault, County of Rice, Minnesota, now zoned R-2, Low Density Residential District to have a PUD-M, Planned Unit Development-Mixed Overlay District to accommodate the Divine Mercy Catholic Church religious, education, and senior housing campus, as described in the attached **Exhibit A-1 and A-2**, and as shown on the proposed zoning map attached as **Exhibit B**.

Section 2: Specific Code Waivers and Planned Unit Development Requirements. The following code waivers shall be allowed:

1. Waiver to allow more than one principal structure/use on a residentially zoned property, to include the Divine Mercy Catholic Church worship, education, and administration building, single family residence and associated existing out buildings, and senior housing use up to 48 units.
2. Waiver to allow a multi-family senior dwelling with up to 48 units on property zoned R-2.
3. Height waiver for portion of church building which will be 40' where 35' is allowed.

All future phases shall meet minimum code standards or the provisions of this document or will be required to be processed as a PUD amendment.

Section 3. The PUD shall be subject to the following development standards:

1. The education use (including early childhood center) and 48-unit senior housing use shall be allowed as conditional uses within the PUD, and shall be processed according to the provisions governing Conditional Use Permits in the Unified Development Ordinance in effect at the time of such applications. Provided the proposed conditional uses meet all PUD and/or underlying R-2 zoning district standards in effect at the time of application, no amendment to the PUD will be required.
2. Platting will be required as future phases of the PUD are developed. Such platting shall be processed according to Chapter 15 of the Unified Development Ordinance, or other Subdivision standards in effect at the time of such plat. Provided the proposed plat conforms to the provisions and intent of the original PUD and Subdivision Regulations, such platting will not require an amendment to the Planned Unit Development.
3. Development of the site shall be according to the approved overall conceptual development plan attached as Exhibit C, which shall be modified as follows:
 - a. To show landscape buffering compliant with the base number of plantings (no discount for wider buffer area) in the area of the future play fields and school building.
 - b. Additional landscaping for impervious acreage is required at a rate of three trees per acre of impervious surface.
 - c. In addition to the standard enclosure and screening requirements for trash handling and loading areas, the developer shall be required to enhance screening by planting additional appropriate landscaping as approved by city staff.
 - d. To meet minimum parking standards for the 1200 seat sanctuary.
4. The phase one development plan shall be revised to show the immediate interim use of the existing single family home and the layout of the driveway to show how it will serve the residential use and the construction project, including required surface improvements of either concrete or bituminous and restoration plan for the construction access.
5. In addition to the standard enclosure and screening requirements for trash handling and loading areas, the developer shall be required to enhance screening by planting additional appropriate landscaping as approved by city staff.
6. All parking areas and access drives shall be hard surfaced with concrete or bituminous, have 6" insurmountable concrete curb and gutter (including parking lot landscape islands), and be striped in compliance with City Code standards.
7. Detailed site development plans for phase one construction, including final landscape, lighting, parking, and trash enclosures, shall be submitted and approved by the Development Review Committee prior to recording of the PUD and plat, and shall be attached hereto as **Exhibit C-1 to C-6** prior to recording.
8. The pond in the northeast corner of the PUD shall be constructed with phase one development.
9. Access to the single-family use may continue as long as it is used for that purpose or as a low intensity residential rectory use by the Church. At such time as a

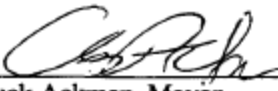
change in use is proposed, access is subject to review and revocation, as determined appropriate by Rice County Highway Department.

10. Any proposed use of the single family dwelling other than as a single family home or rectory, or as being removed for development of ball fields/open space, shall require an amendment to the PUD.
11. The single family dwelling/rectory shall be connected to municipal services as required by City Code upon becoming available thereto.

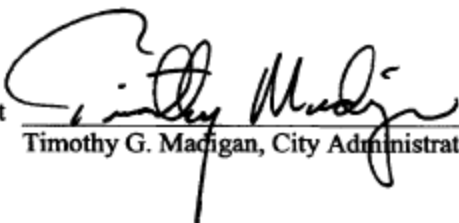
Section 3: Effective Date. This ordinance shall take effect and be in force 30 days from and after its passage and publication, in accordance with Section 3.09 of the City Charter.

First Reading: August 14, 2007
Second Reading: August 28, 2007
Published: September 1, 2007

Faribault City Council

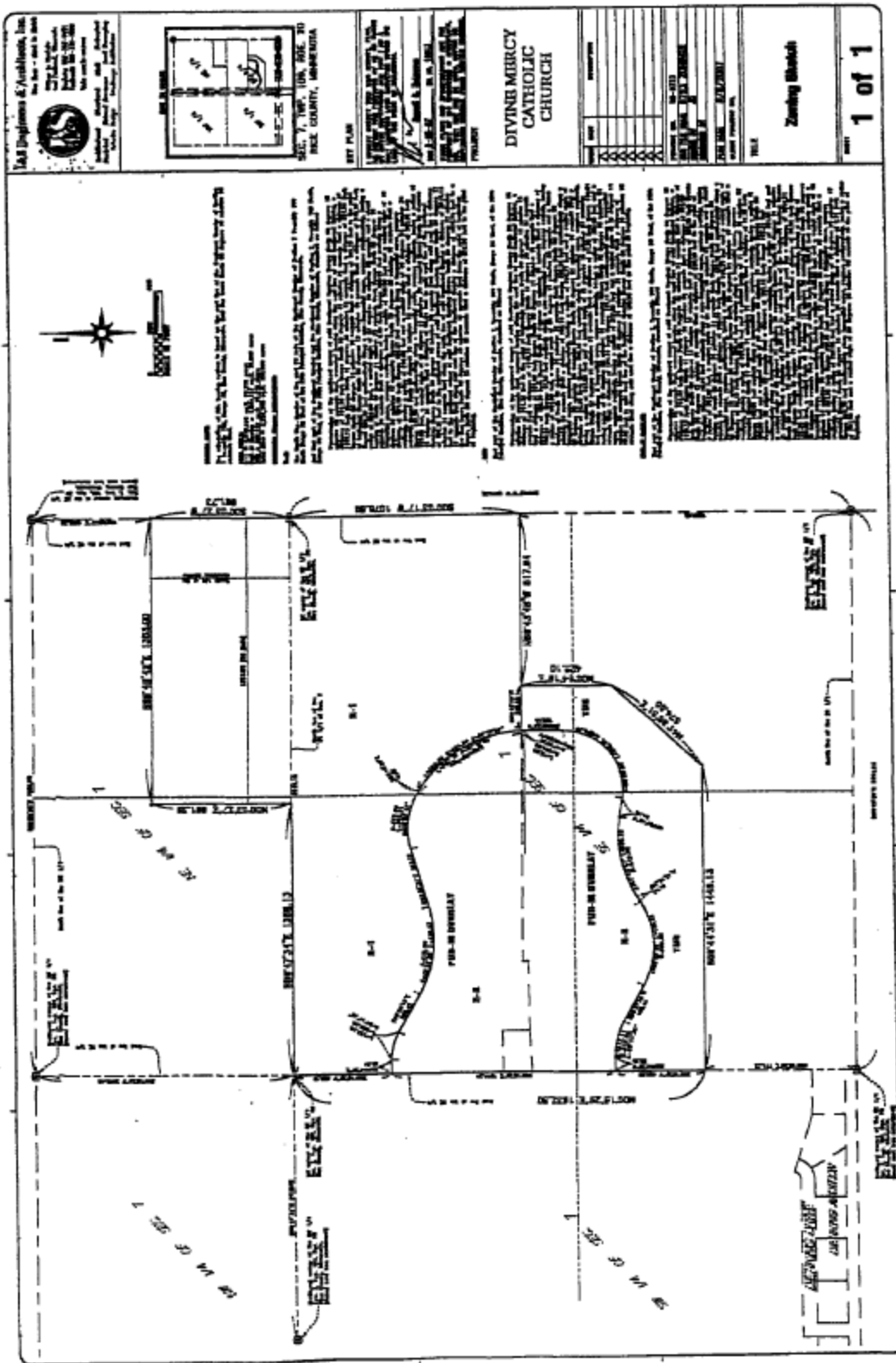


Chuck Ackman, Mayor

Attest 

Timothy G. Madigan, City Administrator

EXHIBIT-A-1
ORDINANCE 2007-19



**EXHIBIT A-2
ORDINANCE 2007-19**

Legal Description

PUD-M, PLANNED UNIT DEVELOPMENT-MIXED OVERLAY DISTRICT:

That part of the Southeast Quarter of Section 7, Township 109 North, Range 20 West, of the Fifth Principal Meridian, Rice County, Minnesota, described as follows:

Commencing at the southwest corner of said Southeast Quarter; thence North 00 degrees 15 minutes 29 seconds East, assumed bearing along the west line of said Southeast Quarter, a distance of 711.32 feet; thence South 89 degrees 44 minutes 31 seconds East a distance of 1448.13 feet; thence North 41 degrees 38 minutes 51 seconds East a distance of 574.80 feet; thence North 00 degrees 14 minutes 19 seconds East a distance of 425.10 feet; thence North 89 degrees 43 minutes 48 seconds West a distance of 210.19 feet to the point of beginning; thence 12.89 feet southerly along a non-tangential curve, concave westerly, having a radius of 584.00 feet, a central angle of 01 degrees 15 minutes 53 seconds and a chord bearing of South 00 degrees 26 minutes 34 seconds East; thence South 00 degrees 09 minutes 23 seconds West a distance of 185.73 feet; thence 478.15 feet southwesterly along a tangential curve, concave northwesterly, having a radius of 276.77 feet and a central angle of 98 degrees 58 minutes 56 seconds; thence North 80 degrees 51 minutes 42 seconds West a distance of 94.15 feet; thence 398.42 feet westerly along a tangential curve, concave southerly, having a radius of 547.00 feet and a central angle of 41 degrees 43 minutes 57 seconds; thence South 57 degrees 24 minutes 21 seconds West a distance of 24.15 feet; thence 420.51 feet westerly along a tangential curve, concave northerly, having a radius of 388.00 feet and a central angle of 62 degrees 05 minutes 46 seconds; thence North 60 degrees 29 minutes 53 seconds West a distance of 192.44 feet; thence 177.11 feet northwesterly along a tangential curve, concave southerly, having a radius of 347.00 feet and a central angle of 29 degrees 14 minutes 38 seconds; thence North 89 degrees 44 minutes 31 seconds West a distance of 66.89 feet to said west line of the Southeast Quarter; thence North 00 degrees 15 minutes 29 seconds East along said west line a distance of 1044.24 feet; thence South 89 degrees 44 minutes 31 seconds East a distance of 65.84 feet; thence 137.30 feet southeasterly along a tangential curve, concave southerly, having a radius of 269.00 feet, a central angle of 29 degrees 14 minutes 38 seconds; thence South 60 degrees 29 minutes 53 seconds East a distance of 202.49 feet; thence 428.67 feet easterly along a tangential curve, concave northerly, having a radius of 535.00 feet and a central angle of 45 degrees 54 minutes 30 seconds; thence North 73 degrees 35 minutes 37 seconds East a distance of 283.49 feet; thence 289.81 feet easterly along a tangential curve, concave southerly, having a radius of 345.00 feet and a central angle of 48 degrees 07 minutes 47 seconds; thence South 58 degrees 16 minutes 36 seconds East a distance of 0.42 feet; thence 582.70 feet southeasterly along tangential curve, concave southwesterly, having a radius of 584.00 feet and a central angle of 57 degrees 10 minutes 05 seconds to the point of beginning.

August 2, 2007

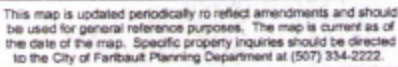
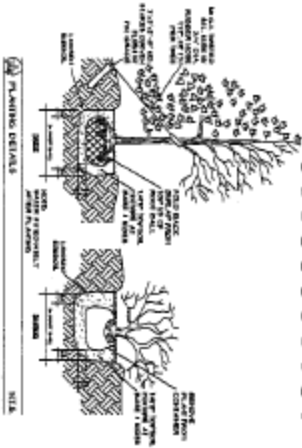
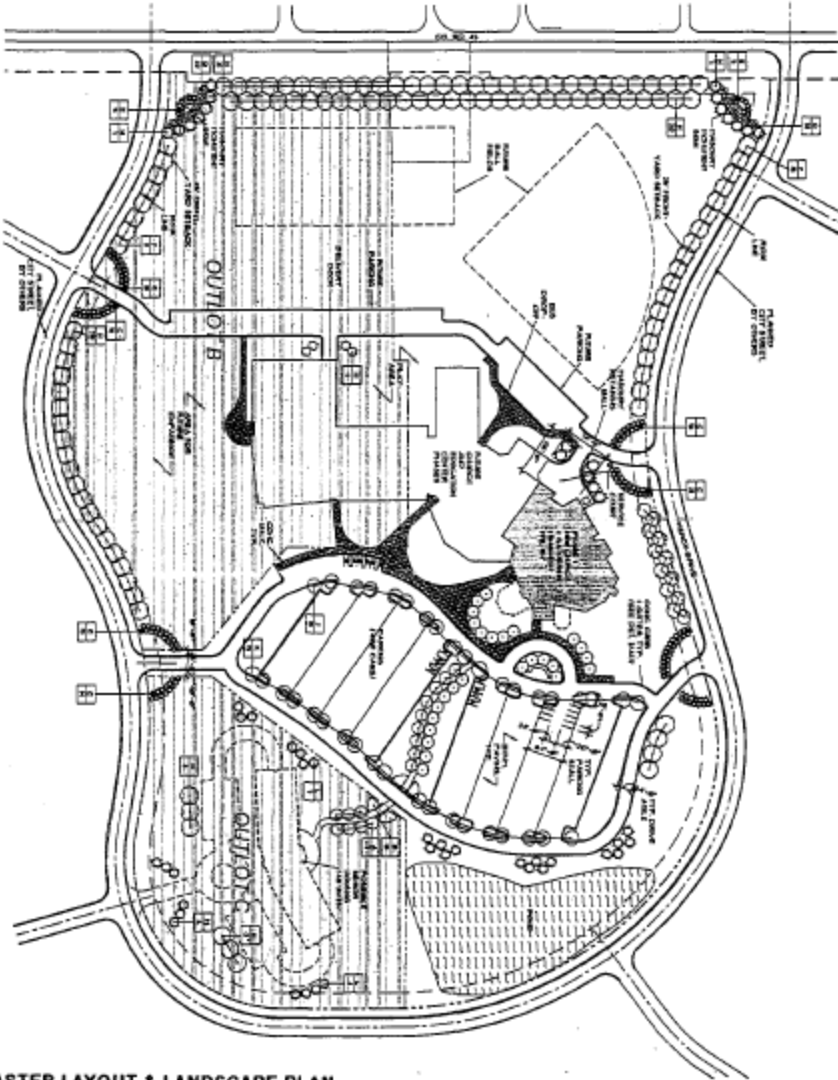


EXHIBIT C-1
ORDINANCE 2007-19

LACTIC ACID CALCULATION - 1 (MATERIAL)		MATERIALS		N. CHECKS		PROCESSES	
LACTIC ACID - ENTER		RECEIVED FROM PROCESSING AND STORAGE	UNIT	PRODUCED	UNIT		
WASTE		IN	1000 LBS	OUT	10		
BYPRODUCTS		IN	1000 LBS	OUT	10		
LACTIC ACID - ENTER		RECEIVED + PRODUCED	1000 LBS	1000 LBS			
WASTE		OUT	1000 LBS	1000 LBS			
LACTIC ACID - ENTER		PRODUCED + WASTE	1000 LBS	1000 LBS			
WASTE		OUT	1000 LBS	1000 LBS			
WASTE PER 100 LBS OF LACTIC ACID							
100 LBS LACTIC ACID = 1000 LBS LACTIC ACID							
WASTE PER 100 LBS LACTIC ACID							

[illegible]

BUILT-UP AREA SURVEYS	
• NEW CREATION AND ECONOMIC DEVELOPMENT • INDUSTRIAL • RESIDENTIAL • COMMERCIAL • MIXED-USE	• REDEVELOPMENT • INDUSTRIAL • RESIDENTIAL • COMMERCIAL • MIXED-USE

[illegible]

LANDSCAPE KEY:

	PLANT ROOM
	PLANT PARKING
	ROAD
	FENCE
	TREE
	WATER FEATURE
	PATH
	LIGHT FIXTURE
	BENCH
	TRASH CAN
	FIRE HYDRANT
	FIRE ALARM
	FIRE EXTINGUISHER
	FIRE HOSE
	FIRE ALARM PULL STATION
	FIRE ALARM CONTROL PANEL
	FIRE ALARM NOTIFICATION APPLIANCE
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	FIRE ALARM NOTIFICATION APPLIANCE

WIT PLAIN - MATTERMAN

PUD MASTER LAYOUT & LANDSCAPE PLAN

New Worship & Education Center
DIVINE MERCY CATHOLIC CHURCH
Faribault, Minnesota

MCL

WOLFGANG CHRISTIAN LANGE, ARCHITECT, 946
10000th Ave., S.W., Seattle, WA 98148

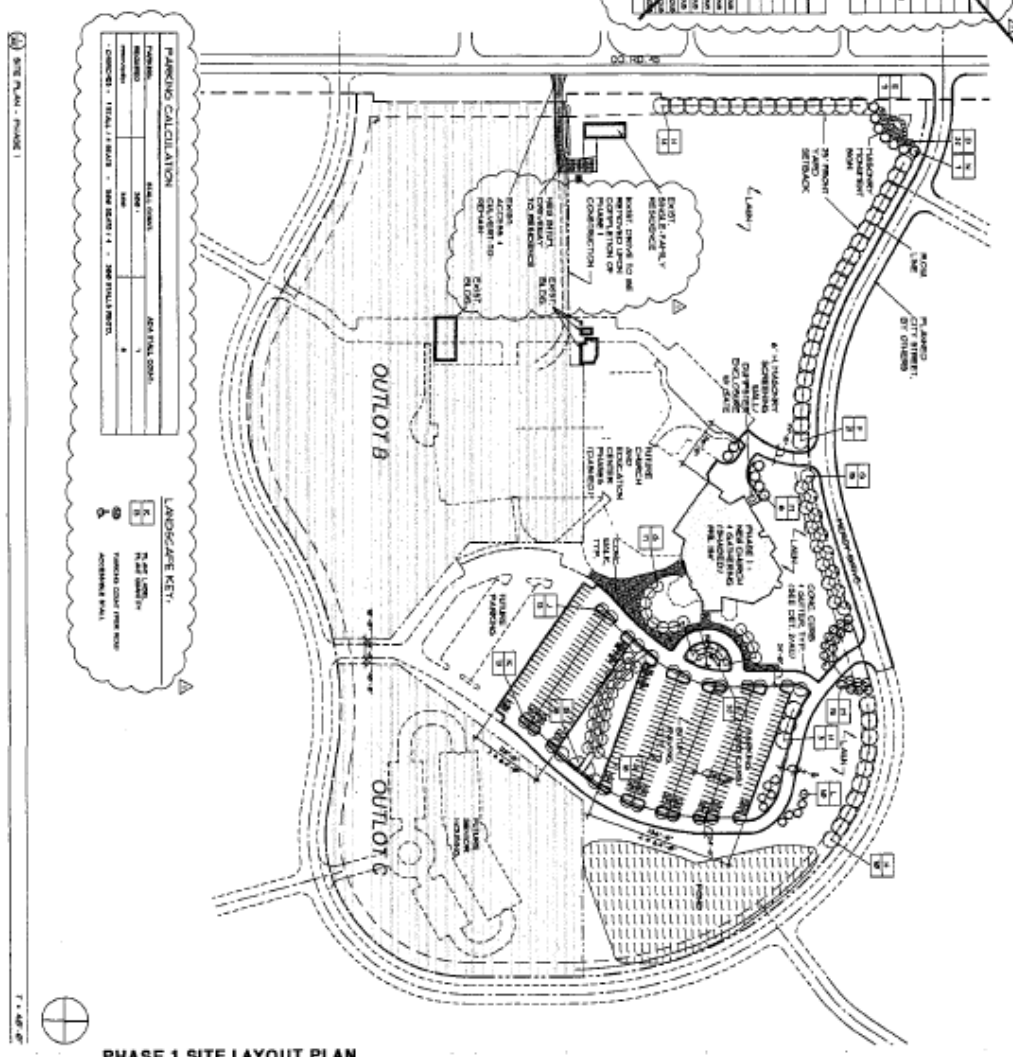
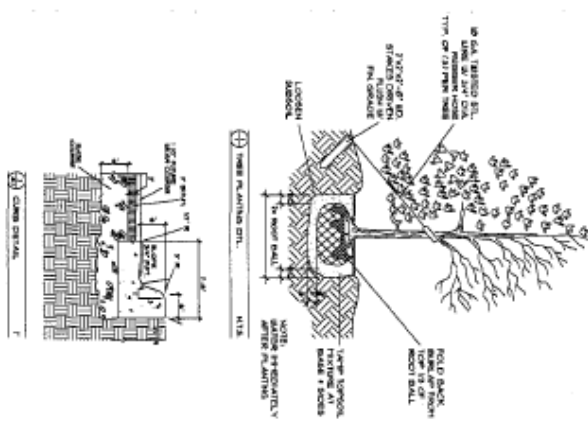
STRUCTURAL CO-DESIGN

MECHANICAL CONSULTANTS

ELECTRICAL CONSULTANTS

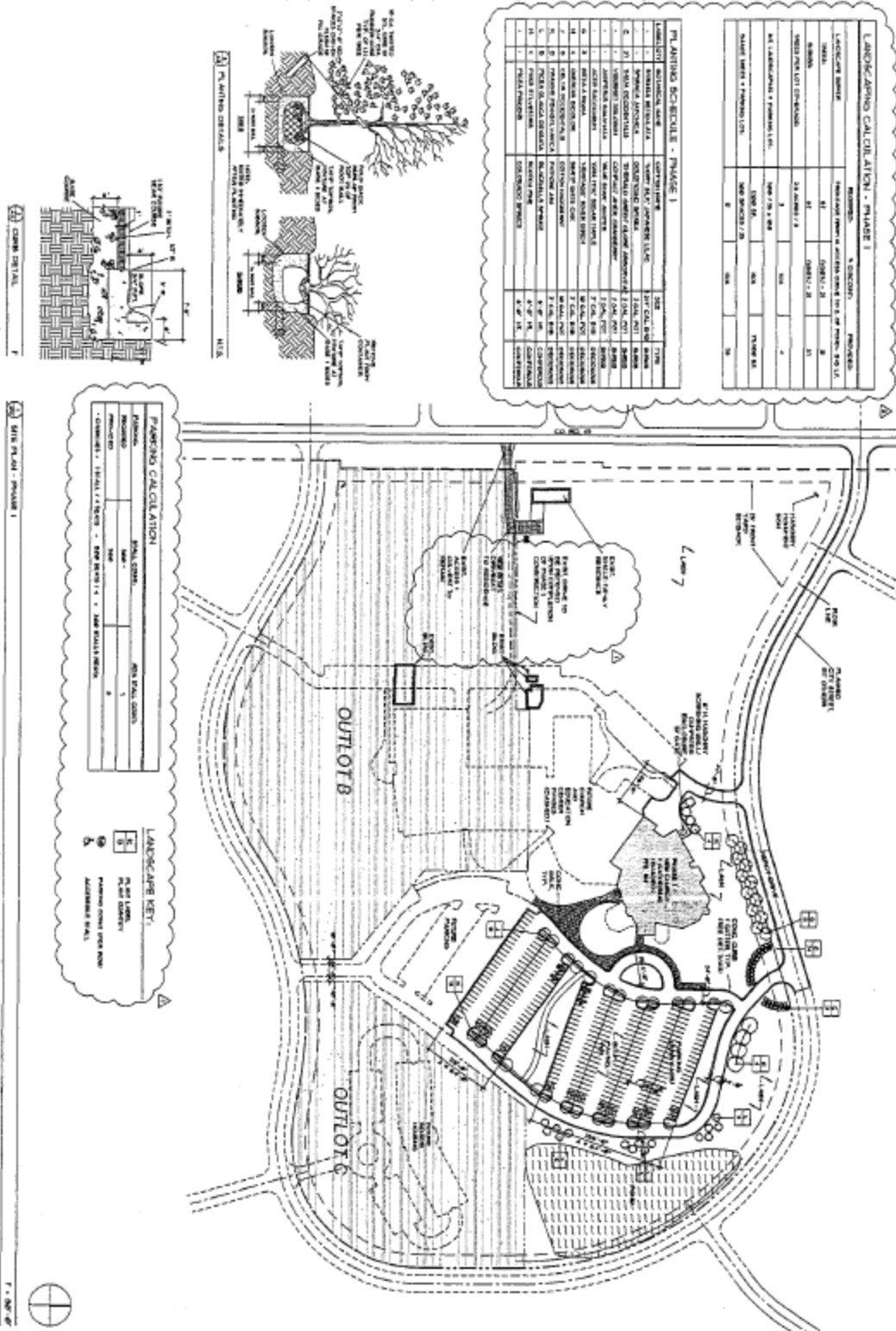
I hereby certify that this plan was prepared by the architect or other responsible person and that I am a duly Registered Architect/Engineer under the laws of the State of Minnesota.

SW-10 200-100, 100-100 100-100 100-100 100-100 100-100	100-100 100-100 100-100 100-100 100-100 100-100
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2007-06 A11 New Worship & Education Center DIVINE MERCY CATHOLIC CHURCH Parkville, Minnesota  MCL MANAGER: COURTNEY LARSEN, ARCHITECTS, INC. 2007-06-01	OWNER COMMENTS PROJECTING COMMENTS ELECTRICAL COMMENTS OTHER COMMENTS Date: _____ By: _____	OTHER COMMENTS ELECTRICAL COMMENTS OTHER COMMENTS Date: _____ By: _____	DATE BY DRAWN SCALED CHECKED PER APPR 2007-06-01	REVISION 1. 2007-06-01
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EXHIBIT C-2B
ORDINANCE 2007-19



PHASE 1 LANDSCAPE PLAN

A1.1

New Worship & Education Center
DIVINE MERCY CATHOLIC CHURCH
Faribault, Minnesota

MCL
MARQUE COURTESY LAYNE ARCHITECTURE, INC.
©1999 Layne Architecture, Inc. All rights reserved.

STRUCTURAL CONFORMATION

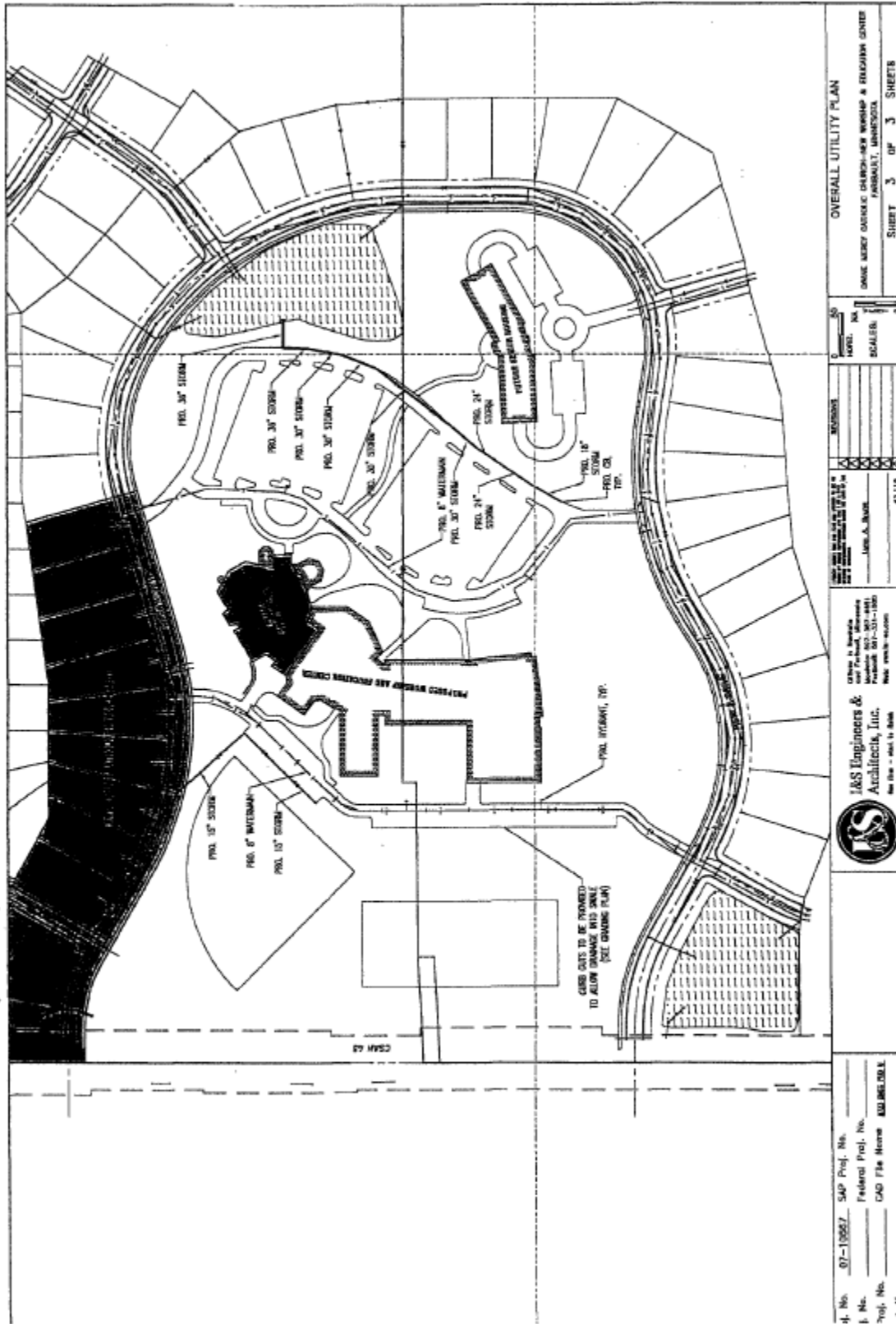
RESUMEN

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly registered Architect/Engineer under the laws of the State of Minnesota.

Date _____ Day, 1965 _____

DWTS	REVISED
BY J.E. BERRY	SINGLET
SOURCE	REVERSE OF
BLP	
CHECKED	
PPL	
ADD INQ.	
AMENDED	

EXHIBIT C-5
ORDINANCE 2007-19



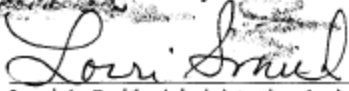
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Vol. 7
11

Proj. No. 02-10167 SAP Proj. No. _____
of. No. _____ Federal Proj. No. _____
Proj. No. _____ CAD File Name 0210167.DWG

CERTIFICATION

I, Lorri Smith, Administrative Assistant for City of Faribault, do hereby certify that the foregoing Ordinance is a true and exact copy of Ordinance 2007-19 as adopted by the Faribault City Council at a duly authorized meeting on August 28, 2007.



Lorri A. Smith, Administrative Assistant

Aug 30, 2007

Date

593826



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Deanna Kuennen, Community & Economic Development Director
MEETING DATE: May 25, 2022
SUBJECT: Approve Summary Publication of Ordinance 2022-12

Background:

Ordinance 2022-12 will take effect on the date of its publication in the official newspaper of the City of Faribault. Instead of publishing the full ordinance, the Faribault City Charter allows the City Council (with five affirmative votes) to approve a summary publication of the ordinance that informs the public of the intent and effect of the ordinance. Refer to the attached summary publication of Ordinance 2022-12.

Recommendation:

Approve summary publication of Ordinance 2022-12.

Attachments:

1. Ordinance 2022-12 Summary Publication

Summary Publication

CITY OF FARIBAULT ***ORDINANCE No. 2022-12***

AMEND THE DEVELOPMENT STANDARDS OUTLINED IN SECTION 3 OF ORDINANCE 2007-19 REZONING OF REAL PROPERTY TO CREATE A PLANNED UNIT DEVELOPMENT MIXED-USE FOR DIVINE MERCY CATHOLIC CHURCH

On May 25, 2022, the Faribault City Council approved Ordinance 2022-12, which amends the development standards outlined in Section 3 of Ordinance 2007-19 related to Divine Mercy Catholic Church's (DMCC's) planned unit development (PUD). More specifically, Ordinance 2022-12 allows the former single-family residence on the DMCC property adjacent to CR 45/Albers Avenue to be converted to a place of assembly that can serve up to fifty (50) people. The Ordinance requires that the proposed place of assembly provide twelve (12) onsite parking spaces and ensure that sanitary sewer and water serving the place of assembly are consistent with all applicable codes and ordinances. The Ordinance also requires that the existing illegal private drive between the proposed place of assembly and the existing church be immediately removed or barricaded to prevent the use of the illegal private drive. A complete copy of the ordinance, including the legal description of the property, is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: May 10, 2022
Second Reading: May 25, 2022
Publication: May 31, 2022



Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
Environmental Commission
Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: May 25, 2022
SUBJECT: Ordinance 2022-13 Amend the Faribault Code of Ordinances Related to the City's Municipal Separate Storm Sewer System (MS4) Permit - First Reading

Background:

The City's Municipal Separate Storm Sewer System (MS4) permit, which is a required permit administered by the MN Pollution Control Agency (MPCA) and mandated by the Federal EPA, expired in 2018 and was reissued in 2020. The City received approval of the City's renewal application in October 2021 and has 12 months from that date to update City ordinances/policies/etc to be in permit compliance. Attached are the proposed ordinance changes required to be adopted by the City Council in order for the City to become MS4 permit compliant. As part of the proposed ordinance changes related to the City's MS4 permit, City staff is also recommending the Council adopt a Developers Guide for Stormwater Management guidebook which is referenced numerous times in the proposed ordinance changes. This guidebook is intended to be a one-stop shop for all things stormwater/surfacewater related for builders and developers and is intended to synthesize city codes and state/federal/local permit requirements into one place. This guidebook replaces many of the permit level details that are currently in city ordinances.

As part of the MS4 permit renewal, the City also hired a consultant to update the City's Surface Water Management Plan (SWMP). The previous SWMP was completed in 2004. The updated SWMP includes many changes from the 2004 plan including a City wide storm sewer model, updates to design standards and reflects the City's staged growth plan as adopted by the City's Journey to 2040 Comprehensive Plan.

The proposed ordinance changes, draft Developer's Guide for Stormwater Management and Draft SWMP were discussed with the Environment

Commission on April 25, 2022 and the City Council at their worksession on May 3, 2022, and those comments have been incorporated into the updated draft documents attached. A properly noticed public hearing was held on May 16, 2022 by the Planning Commission to consider the proposed ordinance changes under Ordinance 2022-13. There were no comments received from the public at the public hearing and the Planning Commission on a 6-0 vote recommended the attached ordinance be approved by the City Council. Note, final drafts of the Developers Guide for Stormwater Management and the adoption of the updated Surface Water Management Plan will be brought back to the Council for formal approval with the Second Reading of Ordinance 2022-13.

Recommendation:

Approve Ordinance 2022-13 Amending the Faribault Code of Ordinances related to the City's Municipal Separate Storm Sewer System (MS4) Permit (First Reading)

Attachments:

1. Ordinance 2022-13 Amend the Faribault Code of Ordinances related to the City's Municipal Separate Storm Sewer System (MS4) Permit
2. Developer's Guide_Faribault_Working DRAFT
3. Faribault SWMP_Draft
4. Faribault SWMP_Appendix_Draft

**CITY OF FARIBAULT
ORDINANCE No. 2022-13**

**AMEND THE FARIBAULT CODE OF ORDINANCES RELATED TO THE
CITY'S MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PERMIT**

WHEREAS, Minnesota Administrative Rules, Chapter 7090 requires that the City of Faribault have a Municipal Separate Storm Sewer System (MS4) General Permit; and

WHEREAS, City staff worked with Minnesota Pollution Control Agency (MPCA) staff to ensure that the Faribault Code of Ordinances, as amended by this ordinance, is consistent with the current (2020) MS4 General Permit requirements; and

WHEREAS, the Planning Commission, on May 16, 2022, following proper notice, held a public hearing regarding the proposed ordinance amendments; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council amend the Faribault Code of Ordinances related to the City's MS4 General Permit requirements based on the following written findings:

1. The amendments are consistent with the City's Journey to 2040 Comprehensive Plan policies, which acknowledge the importance of proper stormwater management.
2. The amendments are in the public interest and are not solely for the benefit of a single property owner. The proposed amendments will help control and manage stormwater throughout the city and help protect the public's health, safety, and welfare.
3. The amendments will help protect public and private property in the city from uncontrolled stormwater runoff.
4. The amendments will help ensure that stormwater runoff will not diminish the public's enjoyment and use of the city's natural resources.

WHEREAS, the City Council held a public meeting on May 25, 2022, to consider approval of the first reading of Ordinance 2022-13; and

WHEREAS, the City Council also held a public meeting on _____, 2022, to consider approval of the second reading of Ordinance 2022-13; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the Faribault City Council concurs with the written findings of the Planning Commission as stated in the above recitals and makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals. This ordinance incorporates the above-stated recitals and findings, which are the written findings of the Faribault City Council.

Section 2: Amendment to Chapter 28, Article VII, Stormwater Pollution and Prevention and Wetland Protection. The Faribault City Council hereby amends Chapter 28, Article VII, of the Faribault Code of Ordinances by the addition of the underlined language and removal of the ~~stricken~~ language as follows:

***ARTICLE VII. STORMWATER POLLUTION PREVENTION AND
WETLAND PROTECTION¹***

Sec. 28-220. Purpose of article.

The purpose of this article is to control or eliminate stormwater pollution along with soil erosion and sedimentation within the city through requirements and standards for conservation practices and planning activities. This article also regulates wetlands and the areas around wetlands. Wetlands maintain the water quality and are critical to stormwater management.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. 28-221. – Incorporation by reference.

The following are incorporated into this chapter by reference:

- (1) The National Pollutant Discharge Elimination System, MN R100001 (NPDES General Stormwater Permit for Construction Activity) issued by the Minnesota Pollution Control Agency, as amended.
- (2) The City of Faribault's Municipal Separate Storm Sewer System (MS4) Permit issued by the Minnesota Pollution Control Agency, as amended.
- (3) The City of Faribault's Developer's Guidelines for Stormwater Management.
- (4) The City of Faribault's Surface Water Management Plan.

Sec. ~~28-221~~ 28-222. Definitions.

For purposes of this article, the following words, terms and phrases shall have the following meanings respectively ascribed to them in this section:

Applicant means any person, entity or group that applies to the city for a building permit, subdivision approval, or a grading permit. Applicant also means that person or entity's agents, employees, contractors, subcontractors and others acting under the person, entity or group's direction.

Best management practices or *BMPs* means erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing, and minimizing the degradation of surface water, including construction phasing, minimizing the length of time soil areas are exposed, prohibition of practices, and other

management practices published by state or designated area-wide planning agencies.

Common plan of development or sale means a contiguous area where multiple separate and distinct land disturbance activities may be taking place at different times, or on different schedules, but under one proposed plan of development.

Developer's Guide means the standards adopted and amended from time to time by resolution of the Council which provide information and establish standards, specifications, and details for the construction of public and private improvements, as on file with the City Engineer.

Discharge means the release, conveyance, channeling, runoff, or drainage of stormwater including snow melt, from a construction site.

Energy dissipation means methods employed at pipe outlets to prevent erosion. Examples include, but are not limited to, aprons, riprap, splash pads and gabions that are designed to prevent erosion.

Erosion means any process that wears away the surface of the land by the action of water, wind, ice or gravity. Erosion can be accelerated by the activities of people or nature.

Erosion control means the methods employed to prevent erosion. Examples include soil stabilization practices, horizontal slope grading, temporary or permanent cover, and construction phasing.

FEMA means the Federal Emergency Management Agency.

Final stabilization means that all land disturbance activities on the site have been completed, and that a uniform (evenly distributed, without any large bare areas) perennial vegetative cover with a density of seventy-five (75) percent of the total of all unpaved areas and areas not covered by permanent structures has been established, or equivalent permanent stabilization measures have been employed. The sowing of grass seed is not considered to be final stabilization. Where agricultural land is involved, final stabilization shall require that the site be returned to its preconstruction agricultural use.

Grading permit means a written warrant or license granted by the city to allow land disturbance activities.

Impaired water means all bodies of water that are listed on the Minnesota Pollution Control Agency's List of Impaired Waters.

Impervious surface means a constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than existed prior to any development of the property. Examples include, but are

not limited to, rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Land disturbance activity/activities means any activity or activities on a site that may result in soil erosion from water or wind. It shall also mean any movement of sediments upon lands or into or upon waters within the city's jurisdiction, including construction, clearing and grubbing, grading, excavating, transporting and filling of land. Within the context of this article, land disturbance activities shall not include:

- (1) Activities such as home gardens or residential landscaping, or other repairs or maintenance work that creates less than five thousand (5,000) square feet of exposed soil or impervious surface;
- (2) Additions or modifications to an existing single family structure that results in creating less than five thousand (5,000) square feet of exposed soil or impervious surface;
- (3) The construction, installation, and maintenance of fences, signs, posts, poles, and electric, telephone, cable television, utility lines or individual service connections to these utilities, which result in creating less than five thousand (5,000) square feet of exposed soil or impervious surface;
- (4) The tilling, planting, or harvesting of agricultural, horticultural, or silvicultural crops; and
- (5) Emergency work performed in order to protect life, limb, or property. If SWPPP would have been required for the emergency work pursuant to this article, then the disturbed land area shall be shaped and stabilized in accordance with the requirements set forth in this article as soon as possible after the emergency situation is under control.

MnDOT means the Minnesota Department of Transportation.

MPCA means the Minnesota Pollution Control Agency.

Native vegetation means plant species indigenous to or naturalized to Minnesota and classified as native to Minnesota by the Minnesota Department of Natural Resources.

New Development means any site with less than 15% of existing impervious prior to the commencement of construction activity.

NPDES General Stormwater Permit for Construction Activity means the National Pollutant Discharge Elimination System General Stormwater Permit for Construction Activity as required by the Minnesota Pollution Control Agency.

Ordinary high water level means the boundary of water basins, watercourses, public waters, and public waters wetlands, and:

- (1) The ordinary high water level is an elevation delineating the highest water level that has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly the point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial;
- (2) For watercourses, the ordinary high water level is the elevation of the top of the bank of the channel; and
- (3) For reservoirs and flowages, the ordinary high water level is the operating elevation of the normal summer pool.

Premises means any building, lot, parcel of land, or portion of land whether improved or unimproved, including adjacent sidewalks.

Redevelopment means any site with more than 15% of existing impervious surfaces prior to the commencement of construction activity.

Sediment means the product of an erosion process which consists of solid material that may be mineral or organic that is in suspension, is being transported, or has been moved by water, wind, or ice, and has come to rest on the earth's surface either above or below the water level.

Sedimentation means the process or action of depositing sediment.

Sediment control means the methods employed to prevent sediment from leaving the site. Examples of sediment control practices are silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection, and temporary or permanent sedimentation basins.

Soil means the unconsolidated mineral or organic material on the immediate surface of the earth. For the purposes of this article, temporary stockpiles of clean sand, gravel, aggregate, concrete or bituminous materials are not considered soil.

Stabilized or *stabilization* means the exposed ground surface, after it has been covered by sod, an erosion control blanket, riprap, pavement or other material that prevents erosion. Simply sowing grass seed is not considered stabilization.

Steep slope means any slope steeper than fifteen (15) percent of rise for every one hundred (100) feet of horizontal run.

Stormwater shall mean any precipitation runoff, stormwater runoff, snow melt off, and any other surface runoff and drainage.

Stormwater pollution prevention plan or *SWPPP* means a plan for stormwater drainage that includes erosion prevention measures and

sediment controls that, when implemented, will minimize soil erosion on a site and minimize off-site non-point pollution to the maximum extent possible.

Structure means any improvement that is manufactured, constructed or erected which is normally attached to or positioned on a site, including, but not limited to, portable structures, earthen structures, roads, parking lots and paved storage areas.

Subdivision shall mean land that is divided for the purpose of sale, rent, or lease, including a planned unit development.

Very steep slope means any slope steeper than one foot of rise for each three (3) feet of horizontal run (a slope of thirty-three (33) percent).

Waters of the state shall mean all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.

Wet detention facilities means permanent man-made structures that contain permanent pools of water that are used for the temporary storage of stormwater runoff.

Wetlands shall mean those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes:

- (1) A predominance of hydric soils;
- (2) Inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition; and
- (3) Under normal circumstances support a prevalence of such vegetation.

Wetland buffer strip means a protective vegetated zone located adjacent to a water of the state or a wetland, that is subject to direct or indirect human alteration. A wetland buffer strip is an integral part of protecting an aquatic ecosystem of a body of water by trapping sheet erosion, filtering pollutants, reducing channel erosion and providing adjacent habitat.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-222~~ 28-223. Scope of article.

Except in instances where a variance from this article is granted by the city, any applicant proposing a land disturbance activity within the city that is ~~one-half (1/2)acre~~ 5,000 square feet or greater shall apply to the city for a grading permit and shall submit a grading plan with the application. Except in instances where a variance from this article is granted by the city, any applicant proposing a land disturbance activity within the city that is one acre or greater, shall apply to the city for a grading permit and shall submit a grading plan and a SWPPP with the application. No land shall be disturbed until the grading plan and SWPPP, if required, is approved by the city engineer or his or her designee and the grading permit is issued.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-223~~ 28-224. Swppp and grading permit application submittal procedures.

Every applicant performing a land disturbance activity that requires a SWPPP must submit a SWPPP and grading plan along with a completed grading permit application to the city for review. The city shall not issue any grading permit, approve any land use application or issue any building permit until the grading permit application, including the grading plan and SWPPP, if required or a variance from the requirements of this Code have been approved in strict conformance with this article the most current version of the City's MS4 permit, the City's Surface Water Management Plan and the City's Developer's Guidelines for Stormwater Management. All land use approvals and building permits for the site in question must not be issued until the applicant has received approval of its grading permit application, including the grading plan and SWPPP, if required by the city engineer or his or her designee.

Individual lots in a common plan of development or sale shall be subject to the requirements of this article and the NPDES General Stormwater Permit for Construction Activity, ~~but shall not be required to obtain individual grading permits for each lot, so long as a grading permit has been issued for the entire common plan of development or sale.~~

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-224~~ 28-225. Grading permit review and issuance.

The city engineer or his or her designee shall review the applicant's grading permit application, grading plan and SWPPP, if required. The grading

permit shall be issued by the city engineer or his or her designee to the applicant upon approval of the application if all requirements of this article [and the City's Developer's Guidelines for Stormwater Management](#) are met.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-225~~ [28-226](#). Grading plan contents.

The grading plan, if required, must include all of the items that are specified in section ~~27-230~~ [28-231](#) [and the City's Developer's Guidelines for Stormwater Management](#).

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-226~~ [28-227](#). Swppp contents.

At a minimum, the applicant's SWPPP must include all items as required by the NPDES General Stormwater Permit for Construction Activity [and the City's Developer's Guidelines for Stormwater Management](#). ~~and shall contain the following information:~~

- ~~(1) The name and address of the applicant;~~
- ~~(2) A legal description of the site;~~
- ~~(3) A map of all adjacent areas to the site that identifies all waters of the state, subdivisions, roads, utilities and other areas which might be affected by the land disturbance activity. If SWPPP involves directing some or the entire site's runoff to adjacent properties, the applicant shall obtain from adjacent property owners any necessary easements to permit the runoff to flow onto their properties;~~
- ~~(4) A map of the existing site conditions that includes the existing topography of the site, the location of any steep and very steep slopes, the location of existing drainage systems and patterns, the types of soils, the location of any waters of the state, the location of any vegetative cover, the location of any one hundred (100) year floodplain boundaries and the locations of any existing and proposed wetland buffer strips;~~
- ~~(5) A description of the project, including the nature and purpose of the land disturbance activity and a description of the grading work, utility work, and building construction involved;~~
- ~~(6) A schedule of the start and completion dates of each land disturbance activity on the site, including the estimated dates of installation of the required erosion prevention measures for each phase and the construction schedule;~~

- ~~(7) A site construction plan that includes the location of the proposed land disturbance activities and any stockpile locations;~~
- ~~(8) A designation of the site's areas that have the potential for serious erosion problems;~~
- ~~(9) A description of the proposed erosion and sediment control measures to be undertaken, including the methods that will be used to control erosion and sedimentation on the site, both during and after construction;~~
- ~~(10) A description of the proposed permanent stabilization measures to be taken, including stabilization specifications, time frames and schedules;~~
- ~~(11) The location of all existing and proposed permanent and temporary sedimentation basins;~~
- ~~(12) A description of the method to be used to dispose of temporary erosion and sediment control measures;~~
- ~~(13) A description of the method to be used to maintain the temporary and permanent erosion and sediment controls;~~
- ~~(14) A description of the method to be used to collect and dispose of sediment and floating debris; and~~
- ~~(15) A street sweeping schedule for the site.~~

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-227~~ 28-228. SWPPP performance standards.

At a minimum, stormwater pollution prevention practices set forth in the SWPPP and all work on the site must conform to the requirements as stated in the most current versions of the NPDES General Stormwater Permit for Construction Activity for erosion, sediment, and waste controls, the most current version of the City's MS4 permit, the City's Surface Water Management Plan and the City's Developer's Guidelines for Stormwater Management, ~~the MPCA publication "Protecting Water Quality in Urban Areas"~~ and the MnDOT publication "Standard Specifications for Construction". ~~In addition, all SWPPPs shall meet all of the following requirements:~~

- ~~(1) All grading plans and building site surveys must be reviewed by the city engineer or his or her designee for the effectiveness of erosion control measures in the context of the site's topography and drainage;~~

- ~~(2) The site's activities shall be scheduled so that they lessen impacts on the creation of erosion and sedimentation creation, by minimizing the amount of exposed soil;~~
- ~~(3) All exposed soils and soil stockpiles must be stabilized at all times in accordance with the time frame or schedule that is specified in the SWPPP;~~
- ~~(4) The construction and stabilization of any steep or very steep slope must be designed by a licensed professional engineer;~~
- ~~(5) All permanent vegetation must be established in accordance with the time frame or schedule that is specified in the SWPPP;~~
- ~~(6) Sediment damage to adjacent properties, waters of the state, wetlands and unique vegetation (such as historical specimen trees or plant communities, plants on the limits of their natural range, and canopy trees or shrubs that protect rare or endangered plants growing under them) shall be prevented;~~
- ~~(7) Sufficient silt fences shall be installed to hold all sheet flow runoff generated at an individual site, until it can either infiltrate or seep through silt fence's pores;~~
- ~~(8) Precautions must be taken to contain sediment, when working in or crossing waters of the state or wetlands;~~
- ~~(9) All outlets to waters of the state or wetlands must be stabilized within the timeframes as specified in the NPDES General Stormwater Permit for Construction Activity;~~
- ~~(10) Accelerated channel erosion must not occur at any time;~~
- ~~(11) Stormwater runoff from the site shall be controlled as follows:~~
 - ~~(a) Unless precluded by heavy snow cover, all exposed inactive disturbed soil areas shall be stabilized with sod or weed free anchored mulch according to timeframes as specified in the most current version of the NPDES General Stormwater Permit for Construction Activity.~~
 - ~~(b) Temporary sedimentation basins are required for disturbed areas greater than ten (10) acres. Temporary sedimentation basins must meet the location and design requirements as set forth in the most current version of the NPDES General Stormwater Permit for Construction Activity. Impaired waters and special waters may have additional specific requirements regarding temporary sedimentation basins that must be followed.~~
 - ~~(c) Temporary sedimentation basins are encouraged, but not required for disturbed areas less than ten (10) acres, unless~~

~~otherwise required by the city engineer or his or her designee. However, the applicant shall still be responsible for installing erosion and sediment controls at locations specified in its SWPPP.~~

- ~~(12) — Where a site's ultimate development replaces surface vegetation with one or more acres of impervious surface and all stormwater runoff has not been accounted for in the SWPPP, the stormwater runoff must be discharged to a wet sedimentation basin or by an other approved method prior to entering any waters of the state;~~
- ~~(13) — At a minimum, stormwater wet detention facilities must conform to the most current technology as reflected in the MPCA's publications, "Protecting Water Quality in Urban Areas" and "The Minnesota Stormwater Manual" and the requirements found in the most current version of the NPDES General Stormwater Permit for Construction Activity.~~
- ~~(14) — All storm drain inlets must be protected during construction on the site with either catch basin debris catchers or similar measures which allow for emergency overflow situations and they meet accepted design criteria, standards and specifications set forth by the city and MnDOT's most current standard specifications for construction;~~
- ~~(15) — All city storm sewers must be protected from sediment by utilizing inlet controls that are approved by the city engineer or his or her designee;~~
- ~~(16) — Private and public utility construction areas must be restabilized as soon as possible;~~
- ~~(17) — All paved roads must be protected from sediment and mud that is brought in from access routes. All construction entrances to the site shall contain temporary rock, stone pads, concrete or steel wash pads or equally effective means of preventing vehicles from tracking sediment from the site. All stabilized construction entrances shall be built to MnDOT and city specifications. This material shall be in place prior to the commencement of grading activities on the site;~~
- ~~(18) — Streets must be cleaned and swept whenever tracking of sediments occurs and before site work is idle for a period of more than twenty-four (24) hours;~~
- ~~(19) — All waste and unused materials (including, but not limited to, garbage, debris, cleaning wastes, wastewater, toxic materials or hazardous materials) shall be properly disposed of and not allowed to be carried off site by storms, wind, etc.;~~

- ~~(20) — The applicant must properly install all erosion and sediment control BMP's before any construction activity begins. Such erosion and sediment control BMP's may be adjusted after installation during dry weather to accommodate short-term activities, such as those allowing the passage of very large vehicles. As soon as this activity is completed or before the next runoff event occurs, the erosion and sediment control BMP's must be returned to the configuration specified in SWPPP;~~
- ~~(21) — Stormwater runoff around disturbed areas or channels must be protected; and~~
- ~~(22) — Water removed from the site by pumping that is impacted by the construction activities must be treated by temporary sedimentation basins, silt sock, geotextile filters, grit chambers, sand filters, up-flow chambers, hydro-cyclones, swirl concentrators, vegetated swales or other appropriate controls. No water shall be discharged in a manner that causes erosion or flooding of the site, receiving channels, adjacent property or a wetland using methods for energy dissipation.~~

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-228~~ 28-229. Permanent structural best management practices.

- (1) The applicant shall use permanent structural best management practices in order to achieve the applicable minimum control requirements for water quality ~~as specified by the most current version of the NPDES General Stormwater Permit for Construction Activity~~. The applicant shall provide justification for the best management practice(s) selected.
- (2) The applicant shall install or construct all permanent stormwater management facilities in accordance with the most current version of the City's MS4 permit, the City's Surface Water Management Plan and the City's Developer's Guidelines for Stormwater Management ~~necessary to manage increased runoff so that the peak stormwater discharge rates from the stormwater treatment basins do not exceed the predevelopment twenty-four (24), two (2) year, ten (10) year and one hundred (100) year peak stormwater discharge rates. The predevelopment stormwater discharge rates shall be based on the use of the property during the past ten (10) years. All calculations and information used to determine the peak stormwater discharge rates shall be submitted by the applicant with the grading permit application. Accelerated channel erosion must not occur as a result of the proposed land disturbing or development activity.~~ In lieu of installing all or a

portion of the required permanent stormwater management facilities, an applicant may agree to make an in-kind or monetary contribution to the development and maintenance of a community stormwater management facility that is designed to serve multiple properties that shall be addressed as part of a development agreement.

~~(3) The following permanent stormwater management practices must be investigated in developing the stormwater management portion of the SWPPP:~~

~~(a) Protect and preserve as much natural or vegetated area on the site as possible;~~

~~(b) Minimize impervious surfaces;~~

~~(c) Direct runoff to vegetated areas rather than to adjoining streets, storm sewers and ditches;~~

~~(d) Flow attenuation of treated stormwater by the use of open vegetated swales and natural depressions;~~

~~(e) Utilize stormwater wet detention facilities (including percolation facilities); and~~

~~(f) Reduce the need for permanent stormwater management facilities by incorporating the use of natural topography and land cover such as natural swales and depressions as they existed prior to the land disturbance activities to the degree that they can accommodate the additional flow of treated water without compromising the integrity or quality of the body of water.~~

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-229~~ 28-230. Minimum design standards for permanent stormwater facilities.

- (1) Permanent stormwater facilities must incorporate the most current technology as reflected in the current version of the ~~MPCA publications "Protecting Water Quality in Urban Areas" and the "Minnesota Stormwater Manual"~~ and the current design requirements set forth in the NPDES General Stormwater Permit for Construction Activity, and the most current version of the City's MS4 permit, the City's Surface Water Management Plan and the City's Developer's Guidelines for Stormwater Management.
- (2) A permanent stormwater facility's design shall take into account seasonal changes that may affect system function, such as infiltration capabilities during frozen winter months and must be designed so that proper treatment can still be achieved during these times.

- (3) Long-term inspection and maintenance plans for privately-owned permanent stormwater management facilities are required and must be in conformance with the City's Developer Guidelines for Stormwater Management and Surface Water Management Plan. ~~They must be submitted with the grading permit application to the city for review and approval.~~

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-230~~ 28-231. Grading performance standards.

- (1) At a minimum, grading practices must conform to the grading performance standards as stated in the most current City's Developer's Guidelines for Stormwater Management.
- (2) Upon completion of project grading, areas to be dedicated to the city for park purposes shall be left in an acceptable condition. The parks and recreation director or his or her designee shall inspect the area(s) before final acceptance by the city. Grading requirements for the park area are as follows:
- (a) The park must be graded to a condition in order to permit mowing that is of a grade that is not rough or uneven. All clods of soil, rocks, sticks and brush must be removed;
 - (b) There must be at least six (6) inches of topsoil over the entire area;
 - (c) Drainage must be provided from the area; and
 - (d) If the park abuts a street, a four (4) foot perimeter must be sodded. The remaining disturbed park area must be stabilized with disc-anchored mulch and seeded with MnDOT seek mix 260 or its equivalent.
- ~~(2)~~ (3) The city shall perform a grading inspection before preparation of any required as-built plan. The city shall issue a punch list to the applicant of any items requiring corrective action, if necessary. Punch list items shall be completed by the applicant and approved by the city prior to submitting any required as-built plan.
- ~~(3)~~ (4) Upon completion of project grading of one acre or greater, the applicant shall submit to the city electronic files of the as-built drawing of the project in AutoCAD drawing (.dwg) and text file (.txt) format for its review and approval. The as-built drawings and digital files shall meet the requirements of the City's Developer's Guidelines for Stormwater Management or as required by the City Engineer. ~~The text file shall including a northing, easting, description and elevation for each point. The drawing shall be based on the current Rice County coordinate system and be 1"=50' scale or larger. No building permits will be issued~~

~~until the as-built drawing has been approved by the city. Information on the as-built drawing must include the following information:~~

- ~~(a) Contact information for the engineering firm, developer, owner and contractor;~~
- ~~(b) A north arrow;~~
- ~~(c) A location map indicating the vicinity of the site;~~
- ~~(d) Two (2) foot contour information that includes contour labeling and extends a minimum of two hundred (200) feet beyond the property boundary that shows features such as buildings, structures, walls, trees, fences, etc., and any hydrologic features such as wetlands, ponds, lakes and streams that are wholly or partially encompassed by the project perimeter;~~
- ~~(e) Directional arrows to indicate the site and lot drainage directions;~~
- ~~(f) Detailed information on stormwater ponds, wetlands, lakes and streams which must include the following:~~
 - ~~i. The normal water elevation and one hundred (100) year design storm high water level;~~
 - ~~ii. The ordinary high water level for all wetlands on the site, if available;~~
 - ~~iii. Whether the streams on the site are protected by the Department of Natural Resources;~~
 - ~~iv. Wetland delineations for any wetlands on the site along with the location of any required wetland buffer monument;~~
 - ~~v. Constructed stormwater pond cross sections showing the depth in feet; and~~
 - ~~vi. The location of any FEMA floodplain or floodway as shown on the most current FEMA Flood Insurance Rate Maps that is located on the site.~~
- ~~(g) If the property involves more than one lot, information on the individual lots, which must include the following:~~
 - ~~i. The type of structure;~~
 - ~~ii. The lowest ground elevation adjacent to the building;~~
 - ~~iii. Lot corner spot elevations;~~
 - ~~iv. Mid-point side lot spot elevations;~~
 - ~~v. Spot elevations at any high points or drainage breaks;~~
 - ~~vi. Spot elevations where drainage swales intersect lot lines; and~~

- ~~vii. Spot elevations where drainage and utility easements intersect with lot lines;~~
 - ~~(h) All existing and proposed easements and outlots;~~
 - ~~(i) All adjacent plats, parcels, property lines, section lines, streets and underground utilities (both public and private); and~~
 - ~~(j) Other items as required by the city.~~
- (4)(5) Failure by the applicant to complete and submit the required as-built drawing shall result in the city completing the as-built drawing and deducting the costs of preparing the drawing from the applicant's financial security.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-231~~ 28-232. Wetlands and wetland buffer strips.

In order to protect all wetlands, this article incorporates by reference the Minnesota Wetland Conservation Act of 1991, M.S. §§ 103G.222—103G.2373 (hereinafter referred to as the "WCA") and any future amendments to the WCA adopted by the legislature. [The City's standards for wetlands and wetland buffer strips must meet the minimum conditions included in the City's Developer's Guidelines for Stormwater Management.](#) Any activities with respect to wetlands that are exempted from the provisions of the WCA may in some instances not be exempted from the requirements of this article [or the City's Developer's Guidelines for Stormwater Management.](#) The provisions of this article [and the City's Developer's Guidelines for Stormwater Management](#) pertain to all wetlands within the city, including any that are regulated by other entities.

(1) Minimum protections for wetlands during construction on the site:

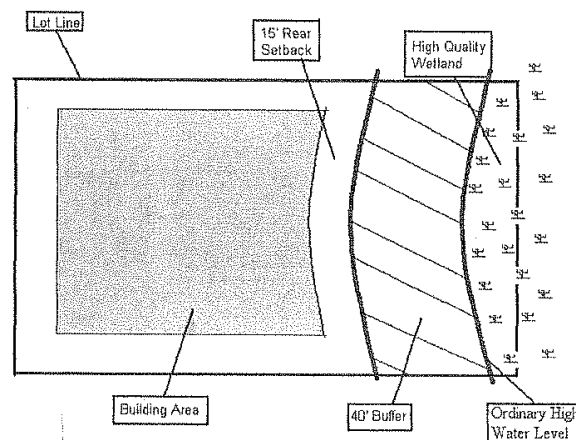
- (a) Any runoff from the site must not be discharged directly into any wetland without appropriate quality and quantity stormwater runoff control, depending on the individual wetland's sensitivity classification as determined by the board of soil and water resources.
- (b) All work by the applicant in and around wetlands must be conducted using the following standards: avoid activities that may directly or indirectly destroy or diminish the wetland; limit the degree or magnitude of the wetland-related activity; repair, rehabilitate, or restore the affected wetland environment with one wetland of at least equal value; perform preservation and maintenance operations on the wetland throughout any activity on the site.

- (c) The Minnesota Pollution Control Agency's Stormwater Best Management Practices shall be adhered to at all times during the construction process in order to avoid any erosion and sedimentation to the wetland.
- (2) *Assessment of wetlands and wetland buffer strips:*
- (a) It is the responsibility of the applicant to determine whether a wetland exists on a site or a structure setback from a wetland on an adjacent property is required. The applicant must delineate and document the boundaries of any wetlands on the site in a report in accordance with the WCA requirements. For applications involving property containing a wetland submitted after the date this article is effective and unless otherwise exempted, a permanent wetland buffer strip must be maintained around each wetland located on or adjacent to the site along with structure setbacks required by this article.
 - (b) The type of wetland buffer strip that is required shall be determined by the functional value of the wetland through the results of a Minnesota Routine Assessment Method ("MNRAM") assessment that shall be conducted by the applicant. Wetlands are classified as high, medium, or low quality based on the MNRAM assessment.
- (3) *Required submittals.* When a wetland buffer strip is required by this article, the following must be delivered to the city before the city will issue any building permits for the site:
- (a) Reports of the applicant's MNRAM assessment and wetland delineation for the site;
 - (b) An executed conservation easement in favor of the city for protection of the wetlands and wetland buffer strips on the site. The easement must legally and geographically describe the boundaries of the wetlands and wetland buffer strips, wetland buffer strip markers and their locations and prohibit any structures, paving, mowing, introduction of non-native vegetation, cutting, filling, dumping, yard waste disposal, fertilizer application or removal of the wetland buffer strip markers within the wetland buffer strip or the wetland;
 - (c) Evidence that the easement document was recorded in the Rice County recorder's office along with a duplicate original of the easement document; and
 - (d) Proof that the wetland buffer strip markers have been installed.

- (4) *Determination of required wetland buffer strips and structure setbacks.* The wetland buffer strips required for each wetland shall be measured from the ordinary high water level in cases involving wetlands and the top of the bank of the channel in cases involving rivers and streams. The structure setbacks shall be measured from the outer edge of the wetland buffer strip to the structure. The required dimensions for all wetland buffer strips and structure setbacks are listed below. The wetland buffer strip's width may be adjusted along the wetland's boundaries so long as the width does not fall below the minimum width required by this article. Publicly owned trails for educational and recreational purposes may be included as part of the wetland buffer strip's width calculations.

MNRAM Wetland Classification	High Quality	Medium Quality	Low Quality
Wetland buffer strip minimum width:	40 feet	25 feet	15 feet
Minimum structure setback: (from the outer edge of the wetland buffer strip)	15 feet	15 feet	15 feet

Example of wetland buffer strip and minimum structure setback requirements as applied to a high quality wetland:



- (5) *Property exempt from wetland buffer strip and setback requirements.* Wetland buffer strips and setbacks are not required for wetlands on or adjacent to sites where the WCA would exempt the draining or filling of the wetland from the replacement plan requirements. Wetland buffer strips and setbacks shall also not be required for roadways that must be aligned either adjacent to or across a wetland and are subject to WCA replacement requirements where additional wetland filling would be required to create a

wetland buffer strip. Public trails shall also be exempted from the wetland buffer strip and setback requirements. The required wetland buffer strip structure setback for all other roadways, private trails, parking lots and related retaining walls and fences shall be five (5) feet from the wetland buffer strip.

- (6) *Septic and soil absorption system setback requirements.* All septic and soil absorption systems on the site must be set back a minimum of fifty (50) feet from any boundary of the wetland. For purposes of determining this setback, the boundary of the wetland shall be determined by the MNRAM assessment.
- (7) *Wetland buffer strip markers.* All wetland buffer strips shall be equipped with permanent markers in order to identify the boundary of the wetland buffer strip on each lot. One marker shall be placed per lot at the upslope edge of the required wetland buffer strip and placed every two hundred (200) feet and on all common lot lines. The marker may be purchased from the city at cost and must be installed before building permits are issued.
- (8) *Wetland buffer strip vegetation requirements.* Where acceptable predevelopment natural vegetation exists in a wetland buffer strip, the retention of that vegetation in an undisturbed state shall be required. A wetland buffer strip has acceptable natural vegetation if it has a continuous, dense layer of perennial grasses, trees, and/or shrubs that have been uncultivated or unbroken for at least ten (10) consecutive years.
- (9) *Encroachment into wetland buffer strips and wetlands.* All wetland buffer strips and wetlands must be kept free of all structures, including, but not limited to, fences and play equipment and shall stay in an undisturbed state. Patios and decks may encroach up to a maximum of six (6) feet into wetland buffer strip setback areas. Porches shall not encroach into wetland buffer strip setback areas. All structures on a site that are intended to provide access across a wetland (such as boardwalks) are prohibited on a wetland buffer strip or wetland unless a wetland permit is obtained from the Rice County Soil and Water Conservation District. Wet detention facilities may encroach into wetland buffer strips, provided that the amount of the wetland buffer strip encroached upon does not exceed fifty (50) percent of the total area required for such ponding, and provided that the amount of wetland buffer strip encroached upon does not exceed fifty (50) percent of the total area required for the wetland buffer strip with the exception of instances where two (2) cell water quality ponding that is approved by the city is utilized.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-232~~ 28-233. Maintenance requirements.

The applicant shall be responsible at all times for the maintenance and proper operation of all erosion prevention, ~~and~~ sediment, ~~and~~ waste control measures. The applicant shall also inspect, maintain and repair all disturbed surfaces, erosion prevention measures, sediment and waste control measures and soil stabilization measures on the site at least once every seven (7) days and within twenty-four (24) hours after every storm or snow melt large enough to result in runoff from the site (approximately one-half (½) inch or more in a twenty-four (24) hour period) until the land disturbance activity has ceased. Inspections need to only occur once per month during winter months during conditions when the ground is frozen, provided that any snow melt inspections are still completed. Thereafter, the applicant shall continue to perform these responsibilities at least once every seven (7) days until final stabilization. The applicant shall maintain a record of all of its activities required by this article for inspection by the city upon request. All inspections and maintenance shall conform to the requirements as outlined in the NPDES General Stormwater Permit for Construction Activity.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-233~~ 28-234. Inspection.

The applicant shall allow the city engineer or his or her designee access to the site at all times for the purposes of inspection in order to ensure compliance with the SWPPP, the NPDES General Stormwater Permit for Construction Activity and requirements of this article. The city's inspections shall include reviewing the location, maintenance and effectiveness of any best management practices and reviewing the applicant's weekly inspection records. If, upon inspection of the site, the city finds that any private stormwater management facilities or erosion prevention and sediment control measures require maintenance, repair or replacement, but such deficiencies do not create a critical or imminent threat to adjacent properties, the environment, or other stormwater facilities, the applicant shall be sent a written notice that includes the city's findings, what actions are required to correct the situation and date or dates by which such actions must be completed. If the applicant does not complete the necessary activities stipulated by the city in the notice by the date(s) set forth in the notice, the city council, after notice and a public hearing, may order that such activities be completed by the city or its designated contractor and that all costs associated with such activities be charged to the applicant and may be drawn from the financial security. If the financial security is insufficient, the amount incurred by the city that is outstanding may be assessed by the

city council by levying the amount upon the properties benefiting from and utilizing the stormwater facilities that were maintained, repaired or replaced by the city. This amount may be certified by the city to the county auditor of Rice County, Minnesota, and shall be collected in the same manner as the collection of real estate taxes.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-234~~ 28-235. Financial security.

The city may require that the applicant post a financial security in the form of a surety bond in a form approved by the city attorney or his or her designee, when in the judgment of the city engineer or his or her designee that there is potential for environmental damage from the land disturbance activities. The applicant may file a cash bond or instrument of credit instead of a surety bond so long as it has been approved by the city attorney or his or her designee and is for an amount equal to that which would have been required for the surety bond. The amount of the bond shall be for an amount that will assure that the work can be completed by the city if it is not completed by the applicant in accordance with the approved plans and specifications and the SWPPP.

If the applicant simultaneously exposes more soil to erosion than originally stated in the SWPPP, the city may increase the amount of the financial security required.

If at any time during the course of the work, the financial security amount falls below fifty (50) percent of the required amount, the applicant shall post an additional financial security in the amount necessary to restore the financial security to the required amount within fourteen (14) days. If the applicant fails to post an additional financial security, the city may take any of the following actions:

- (1) Withhold the scheduling of inspections and/or the issuance of a certificate of occupancy; or
- (2) Revoke any permit issued by the city to the applicant for the site.

After completion of the work, the city shall be authorized to retain any unused amount of the financial security for a period of one year of the completion date of the work in order to ensure that the final stabilization measures are established.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. 28-235 28-236. Enforcement of article.

In the event that the applicant's work on the site does not conform to the approved SWPPP or the most current version of the NPDES General Stormwater Permit for Construction Activity, the SWPPP is not being implemented or the applicant is in violation of any of the requirements of this article, the city engineer or his or her designee shall issue a written notice of noncompliance to the applicant detailing the corrective actions necessary for compliance. The applicant shall conduct the corrective actions within the time period determined by the city and stated in the notice. If an imminent hazard exists, the city may require that corrective work begin immediately.

- (1) *Stop work order.* If corrective actions identified in the notice of noncompliance are not completed by the time period set forth by the city in the notice, the city engineer or his or her designee may issue an order to the applicant to stop all work on the site immediately until an erosion and sedimentation control inspection is performed on the site by the city engineer, public works director, or their designee and it is determined that the applicant may continue with the work. The applicant shall be responsible for scheduling the inspection.
- (2) *Action against the financial securities.* If the corrective actions identified in the notice of noncompliance are not completed within the time specified in the notice, the city may also act against the financial security if any of the conditions listed below exist. The city shall use funds from this security to finance any corrective or remedial work undertaken by the city or a contractor under contract to the city and to reimburse the city for all direct cost incurred in the process of remedial work including, but not limited to, staff time and reasonable attorneys' fees.
 - (a) The applicant ceases land disturbance activities and abandons the work site prior to completion of the SWPPP;
 - (b) The applicant fails to conform to the SWPPP or to supplementary instructions issued by the city;
 - (c) The techniques utilized by the applicant pursuant to the SWPPP fail within one year of installation; or
 - (d) Emergency action is required pursuant to subsection (6).
- (3) *Remedial action.* If corrective actions identified in the notice of noncompliance are not completed by the time period set forth by the city in the notice, the city shall also be entitled to take such remedial action as the director of public works or city engineer deems

necessary to ensure compliance. In the event that the city takes remedial action, the applicant shall be responsible for all direct costs incurred by the city in the process of remedial work, including, but not limited to, staff time and attorneys' fees. In the event that the applicant does not reimburse the city for these expenses, they may be specially assessed against the property by the city and collected with the property taxes.

- (4) *Permit suspension and revocation.* If the corrective actions identified in the notice of noncompliance are not completed within the time specified in the notice, the city may suspend or revoke the applicant's grading permit.
- (5) *Misdemeanor.* Any person convicted of violating this Code shall be guilty of a misdemeanor and shall be subject to a fine or imprisonment as specified by state statute. Such penalty may be imposed in addition to an action against the financial securities, issuance of stop work order, taking of remedial action, or suspension or revocation of the grading permit.
- (6) *Emergency action.* If circumstances exist such that noncompliance with this article poses an immediate danger to the public health, safety and welfare, as determined by the city engineer or the director of public works, the city may take emergency preventative action. Prior to taking emergency preventative action, the city shall attempt every reasonable measure possible to contact and direct the applicant to take the necessary action.

(Ord. No. 2009-13, § 2, 10-13-09)

Sec. ~~28-236~~ 28-237. Right of entry and inspection.

The applicant shall promptly allow the city and its authorized representatives, upon presentation of credentials to enter upon the site for the purposes of:

- (1) Obtaining information, examination of records, conducting investigations, inspections or surveys related to the SWPPP;
- (2) Bringing such equipment upon the site as is necessary to conduct such surveys and investigations;
- (3) Examining and copying any books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of the grading permit;
- (4) Inspecting the stormwater pollution control measures; and

- (5) Sampling and monitoring any items or activities pertaining to stormwater pollution control measures.

Any temporary or permanent obstruction to the safe and easy access by the city for the above purposes shall be promptly removed by the applicant upon the city's request. The cost of providing access to the site by the city shall be the responsibility of the applicant.

(Ord. No. 2009-13, § 2, 10-13-09)

Section 3: Amendment to Chapter 28, Article VII, Stormwater Pollution and Prevention and Wetland Protection. The Faribault City Council hereby amends Chapter 28, Article VII, of the Faribault Code of Ordinances by the addition of the underlined language and removal of the stricken-language as follows:

***ARTICLE VIII. ILLICIT DISCHARGE AND ILLICIT CONNECTIONS TO
THE STORM DRAIN SYSTEM***

Sec. 28-237. Purpose.

The purpose of this article is to provide for the health, safety, and general welfare of the citizens of the city through the regulation of non-stormwater discharges to the storm drain system to the maximum extent practicable as required by federal and state law. This article establishes methods for controlling the introduction of pollutants into the storm drain system in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this article are:

- (1) To regulate the contribution of pollutants to the storm drain system by stormwater discharges by any user;
- (2) To prohibit illicit connections and discharges to the storm drain system; and
- (3) To establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this article.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-238. Definitions.

For the purposes of this article, the following words, terms and phrases shall have the following meanings respectively ascribed to them in this section:

Best management practices or *BMPs* means schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Construction activity means an activity subject to the NPDES General Stormwater Permit for Construction Activity. This includes construction projects resulting in land disturbance of one acre or more. Such activities include, but are not limited to, clearing and grubbing, grading, excavating, and demolition.

Hazardous material means any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal discharge means any direct or indirect non-stormwater discharge to the storm drain system, except as exempted in this article.

Illicit connection means either:

- (1) Any drain or conveyance, whether on the surface or subsurface that allows an illegal discharge to enter the storm drain system including, but not limited to, any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by the city; or
- (2) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system that has not been documented in plans, maps, or equivalent records and approved by the city.

Industrial activity means an activity subject to NPDES General Stormwater Permit for Industrial Activity as defined in Title 40 of the Code of Federal Regulations, Section 122.26 (b)(14).

National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit means a permit issued by the Minnesota Pollution Control Agency that authorizes the discharge of pollutants to waters of the state, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-stormwater discharge means any discharge to the storm drain system that is not composed entirely of stormwater.

Person means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant means any substance that, when discharged, has the potential to or does interfere with state-designated water uses; obstructs or causes damage to waters of the state; changes water color, odor, or usability as a drinking water source through causes not attributable to natural stream processes affecting surface water or subsurface processes affecting groundwater; adds an unnatural surface film to the water; adversely changes other chemical, biological, thermal, or physical conditions in any surface water or stream channel; degrades the quality of groundwater; or harms human life, aquatic life, terrestrial plant or wildlife. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; nonhazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coli form and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and any other noxious or offensive matter.

Premises means any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm drain system means publicly-owned facilities by which stormwater is collected or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater means any surface flow, runoff, and drainage consisting entirely of water from any from of natural precipitation, and resulting from such precipitation.

Wastewater means any water or other liquid, other than uncontaminated stormwater, discharged from a premises.

Waters of the state means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof or as otherwise defined by M.S. § 115.01, subdivision 22.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-239. Applicability.

This article shall apply to all water entering the storm drain system generated on any developed or undeveloped lands unless explicitly exempted by the city. The city shall administer, implement, and enforce the provisions of this article.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-240. Compatibility with other regulations.

This article is not intended to modify or repeal any other ordinance, rule, regulation, or other provision of law. The requirements of this article are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this article imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-241. Discharge prohibitions.

(a) No person shall throw, drain, or otherwise discharge, cause, or allow anyone under his or her control to throw, drain or otherwise discharge any illegal discharge to enter the storm drain system or any surface water unless such discharge:

- (1) Is one of the following exempt discharges: water line flushing, landscape irrigation, rising ground waters, uncontaminated ground water infiltration, uncontaminated pumped ground water, discharges from potable water sources, foundation drain tile, irrigation water, springs, water from crawl space pumps, footing drains, lawn

- watering, flows from riparian habitats and wetlands or dechlorinated swimming pool discharges;
- (2) Discharges or flow from firefighting activities and other discharges authorized by the city as being necessary to protect public health and safety;
 - (3) Discharges associated with dye testing; however this activity requires a verbal notification to the public works department prior to the time of the test;
 - (4) Any non-stormwater discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.
- (b) No person shall throw, deposit, leave, maintain, keep, or permit to be thrown, deposited, left, or maintained, in or upon any public or private property, driveway, parking area, street, alley, sidewalk, component of the storm drain system, or water of the state, any refuse, rubbish, garbage, litter, or other discarded or abandoned objects, articles, and accumulations, so that the same may cause or contribute to pollution. Waste deposited in streets in proper receptacles for the purposes of collection are exempted from this prohibition.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-242. Illicit connection prohibition.

- (a) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- (b) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (c) A person is also considered to be in violation of this article if he or she connects a line conveying sewage to the storm drain system or allows such a connection to continue. This type of connection must be terminated by an approved method or redirected, as necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval by the city.
- (d) If a drain or conveyance on a property has not been documented in any plans or maps or equivalent documentation filed with the city, which

may be connected to the storm drain system, the city may require the owner or occupant of the property to locate the drain or conveyance to make certain that it is not an illicit connection to the storm drain system. The city shall provide the owner or occupant with a written notice requiring that the locating be completed within a reasonable time period. The owner or occupant shall perform the locating and shall provide the city with documentation that the drain or conveyance is not an illicit connection.

(Ord. No. 2009-13, § 3, 10-13-09; Ord. No. 2016-13, § 1, 9-27-16)

Sec. 28-243. Watercourse protection.

Every person owning or occupying premises through which a watercourse passes, shall keep and maintain that part of the watercourse within the premises free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or occupant shall maintain existing privately-owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-244. Industrial or construction activity discharges.

Any person performing any construction or industrial activity subject to an NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the public works department prior to the allowing of discharge to the storm drain system.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-245. Salt storage at commercial, industrial, and institutional facilities.

(a) Indoor operations for the storage of deicing materials must be provided whenever possible in order to prevent such material from being affected by rain, snow, or melt water.

(b) All salt, sand, and other deicing materials stored outdoors must be covered at all times. When not using a permanent roof, a waterproof impermeable, flexible cover must be placed over all storage piles. The cover must prevent runoff and leachate from being generated by the outdoor storage piles. The cover must be secured to prevent removal by wind or

other storm events. Piles must be formed in a conical shape and covered as necessary to prevent leaching.

(c) Facility Siting.

- (1) The facility must be in close proximity to the area in which the deicing materials are to be used, if practical.
- (2) Each facility must be located outside of floodplains and 100 feet from lakes, rivers, streams, ditches, storm drains, manholes, catch basins, wetlands, and any other areas likely to absorb runoff. A facility must not be located in close proximity to surface water features, water supplies, wells or drywells.
- (3) A facility must be located on impermeable surfaces.
- (4) The property's slope must be away from the facility's salt, deicer, and sand storage area.
- (5) Salt vulnerable natural areas should be avoided as storage facilities to the extent possible. Where they cannot be avoided, specific measures should be instituted to protect vulnerable areas. Salt vulnerable areas include, but are not limited to:
 - i. Areas with salt sensitive vegetation
 - ii. Areas serving as a source of drinking water (surface water and groundwater)
 - iii. Areas with bodies of water with low dilution, low volume, or salt sensitive species
 - iv. Areas associated with groundwater recharge zones or shallow water table, with medium to high permeable soils.

(d) Snow Piles. Snow piles must be located downslope from salt and deicer storage areas to prevent the snow melt from flowing through storage areas and carrying material to the nearest drainage system or waterway.

(e) Deicer Truck Wash Water. Deicer and salt-containing truck wash water must be captured, treated, and recycled for use as salt-brine in pre-wetting and anti-icing activities.

(f) Transfer of materials. Practices must be implemented in order to reduce exposure (e.g., sweeping, diversions, and/or containment) when transferring salt or other deicing material.

Sec. ~~28-245~~ 28-246. Inspection and right of entry.

- (a) *Access.* The public works director or his or her designee shall be permitted to enter and inspect premises subject to regulation under this article as often as may be necessary to determine compliance with this article. The discharger shall allow the public works director or his or her designee ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge stormwater and the performance of any additional duties as defined by state and federal law. Any temporary or permanent obstruction to safe and easy access to the area to be inspected or sampled shall be promptly removed by the discharger at the request of the public work director or his or her designee and shall not be replaced.
- (b) *Inspection alternatives.* If the discharger does not wish to allow the public works director or his or her designee to enter the premises to conduct the required activity, he or she may retain a private inspector to conduct the activity. The private inspector must have credentials that are acceptable to the public works director or his or her designee. The private inspector must provide the public works director or his or her designee with all relevant samples, test results, reports or any other information requested by him or her.
- (c) *Installation of monitoring equipment and other devices.* The public works director or his or designee may require the discharger to install monitoring equipment or other such devices as are necessary in his or her opinion to conduct monitoring or sampling of the premises' stormwater discharge. The monitoring equipment must be maintained by the discharger in a safe and proper operating condition at all times. All devices used to measure stormwater flow and quality must be calibrated in order to ensure their accuracy.
- (d) *Administrative search warrant.* If the public works director or his or her designee has been refused access to any part of the premises from which stormwater is being discharged, and he or she is able to demonstrate probable cause to believe there may be a violation of this article, or that there is a need to inspect, test, examine or sample as part of a routine program designed to verify compliance with this section or any order issued hereunder, or to protect the overall public health, safety and welfare, then the city may seek issuance of an administrative search warrant from any court of competent jurisdiction.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. ~~28-246~~ 28-247. Requirement to prevent, control and reduce stormwater pollutants by the use of best management practices.

Best management practices are required for any activity, operation, or facility which may cause or contribute to pollution or contamination of stormwater, the storm drain system, or waters of the state. The owner or operator of such activity, operation, or facility shall provide, at his or her own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the storm drain system or waters of the state through the use of structural and non-structural BMPs. The owner or operator of a premises that may be the source of an illegal discharge may be required by the city to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the storm drain system. These BMPs shall be part of the Stormwater Pollution Prevention Plan (SWPPP) if necessary for compliance with requirements of an NPDES permit. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. ~~28-247~~ 28-248. Notification of spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into stormwater, the storm drain system, or waters of the state, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials, said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the city within twenty-four (24) hours of the discharge. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its reoccurrence. Such records must be retained for at least five (5) years past the end of the NPDES industrial permit cycle. Failure to provide notification of a release as provided in this section is a violation of this article.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. 28-248 28-249. Enforcement.

- (a) *Notice of violation.* Whenever the city finds that a person has violated a prohibition or failed to meet a requirement of this article, the city may order compliance by sending written notice of the violation to the responsible person. Such notice must include the following information:
- (1) The name and address of the alleged violator;
 - (2) The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
 - (3) A statement specifying the nature of the violation;
 - (4) A description of the remedial measures necessary to restore compliance with this article and a time schedule for the completion of such remedial action; and
 - (5) A statement of the actions that will be taken by the city if there is no compliance with the order.
- (b) *Remedial measures.* The city may order that any of the following remedial measures be taken:
- (1) The performance of monitoring, analysis, and reporting;
 - (2) The elimination of illicit connections or illegal discharges;
 - (3) That violating discharges, practices, or operations must cease and desist;
 - (4) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected premises;
 - (5) The implementation of source control or treatment BMPs; and
 - (6) Suspension of storm drain access. Any person discharging to the storm drain system in violation of this article may have his or her premises' storm drain system access terminated by the city if such termination will abate or reduce the illegal discharge. No person shall reinstate storm drain access to premises terminated pursuant to this article without the prior approval of the city.
- (c) *Emergency cease and desist orders.* When the city finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, or that the person's past violation is likely to reoccur, and that the violation has caused or has contributed to an actual or threatened discharge to the storm drain system or waters of the state which reasonably appears to present an imminent or substantial endangerment to the public health, safety or welfare or to the environment, the city may issue an emergency cease and desist

order in lieu of a notice of violation to the violator directing him or her to:

- (1) Immediately comply and stop or eliminate the endangering discharge;
- (2) Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including, but not limited to, immediately halting operations or terminating the discharge; and
- (3) Immediately comply with all requirements of this article and other applicable laws and regulations.

In the event of a person's failure to immediately comply with the emergency cease and desist order, the city may take such steps as deemed necessary to prevent or minimize harm to the storm drain system or waters of the state, or endangerment to persons or to the environment, including immediately terminating the facility's water supply, sewer connection, or other municipal utility services. The city may allow the person to recommence the discharge activities when he or she has demonstrated to the satisfaction of the city that the period of endangerment has passed, unless further termination proceedings are initiated against the person under this article. A person that is found by the city to be responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence to the Minnesota Pollution Control Agency within thirty (30) days of receipt of the emergency cease and desist order. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, the city taking any other action against the violator.

- (d) *Appeal*. The offending party may appeal the city's order to the city council. An appeal must be brought in writing no later than ten (10) days from the date of the notice.
- (e) *Abatement*. If abatement of a violation or restoration of affected premises is required, the order must set forth a deadline within which such remediation or restoration must be completed. Said notice must further advise that, should the offending party fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof may be charged to the violator.
- (f) *Payment*. In the event that abatement or restoration work is performed by the city, the city may charge the offending party for its costs and expenses associated with the work. If the bill received for abatement or restoration is not paid within thirty (30) days, the city may draw the

amount of the bill from any financial guarantees that the city may be holding or may certify the amount to the county for collection with the property taxes.

- (g) *Public nuisance.* In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this article is a threat to public health, safety and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense or a civil action to abate, enjoin or otherwise compel the cessation of such nuisance may be taken.
- (h) *Penalty.* Any person who violates any provision of this article shall be guilty of a misdemeanor and shall be subject to a maximum fine or maximum period of imprisonment or both, as specified by M.S. § 609.03. Each additional day that the premises remains in violation of this article shall constitute a separate violation of this article and may be prosecuted accordingly. Nothing contained herein shall prevent the city from taking such other lawful action as is necessary to prevent or remedy any violation of this article, including, but not limited to, seeking a civil injunction or a restraining order.

(Ord. No. 2009-13, § 3, 10-13-09)

Sec. ~~28-249~~ 28-250. Reserved.

Section 4: Amendment to Appendix B, Chapter 6, Article 3, Sec. 6-160, Protection of Natural Features. The Faribault City Council hereby amends Appendix B, Chapter 6, Article 3, Sec. 6-160 of the Faribault Code of Ordinances by the addition of the underlined language and removal of the ~~stricken~~-language as follows:

Sec. 6-160. Protection of natural features.

- (A) *In general.* All developments shall be located so as to preserve the natural features of the site, to avoid areas of environmental sensitivity, to minimize the creation of impervious surface area, and to minimize negative impacts on the alteration of the natural environment. The following areas shall be preserved as undeveloped open space, to the extent consistent with the reasonable utilization of land, and in accordance with applicable federal, state, or local regulations:

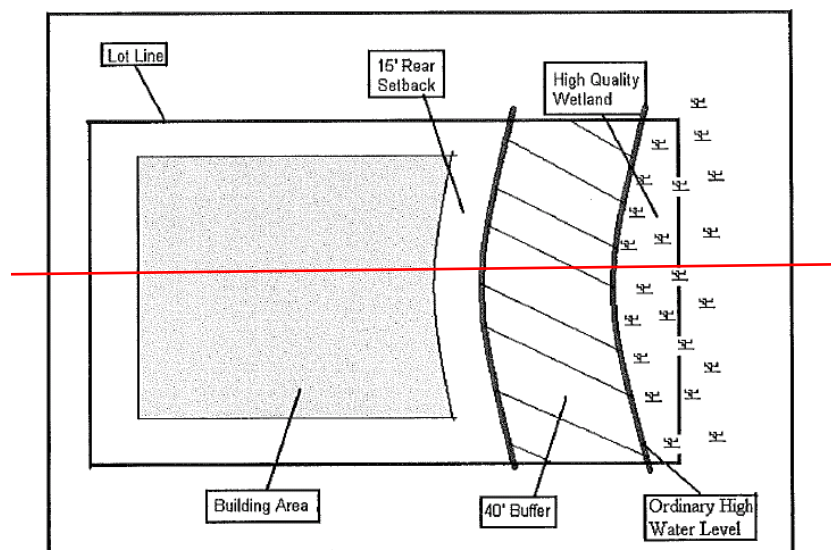
The following areas shall be preserved as undeveloped open space, to the extent consistent with the reasonable utilization of land, and in accordance with applicable federal, state, or local regulations:

- (1) Shorelands. Lands within the Shoreland Management District shall be governed by the regulations specified in Chapter 13, Overlay and Special Districts.
- (2) Wetlands. No development, grading or filling, alteration of the natural character of the land, or construction of buildings or structures shall occur within any vegetated wetland, except in compliance with the Minnesota Wetland Conservation Act [and by the regulations specified in Chapter 28, Section 28-232, Wetlands and Wetland Buffer Strips of 1991](#).
 - ~~(a) Buffer strips shall be required adjacent to all wetlands and shall be measured from the ordinary high water level of the wetland.~~
 - ~~(b) Buffer strip dimensions and setbacks:~~
 - ~~i. Structure setbacks shall be measured from the outer edge of the wetland buffer strip to the structure.~~
 - ~~ii. The required dimensions for all wetland buffer strips and structure setbacks shall be as follows:~~

~~Table 6-1. Wetland Buffers and Setbacks~~

MNRAM	High Quality	Medium Quality	Low Quality
Wetland Classification			
Buffer strip width	40'	25'	15'
Structure setback from outer edge of wetland buffer	15'	15'	15'

Figure 6-1. Buffer strip and structure setback- High quality wetland



~~(c) All provisions of Chapter 28, Article VII, shall apply to any work, construction, development or maintenance in proximity to a wetland.~~

- (3) Vegetated areas. Significant trees or plant communities, including remnant stands of native trees or prairie grasses, trees or plant communities that are rare to the area or of particular landscape significance.
- (4) Steep slope areas. Development on slopes of fifteen (15) percent or greater shall be prohibited. Where no practicable alternatives exist, development on steep slope areas shall be subject to the following conditions:
 - (a) The foundation and underlying material of any structure shall be adequate for the slope condition and soil type.
 - (b) The proposed development will not result in soil erosion, flooding, severe scarring, reduced water quality, inadequate drainage control, or other problems.
 - (c) The proposed development will preserve significant natural features by minimizing disturbance to existing topographical forms.
 - (d) The city may require that a property be rezoned and developed as a planned unit development to utilize flexible development standards to preserve steep slopes.
 - (e) The proposed development shall comply with all provisions of Chapter 28, Article VII related to stormwater pollution.
- (5) Habitats of threatened or endangered wildlife as identified on federal or state lists, including the federal Endangered Species Act and the Minnesota County Biological Survey.
- (B) *Mitigation*. Where preservation is not consistent with the reasonable utilization of land, the city may require mitigation through replacement of the resource or similar resource on the site, restoration of former natural amenities to the site, or other reasonable measures to protect or enhance the natural features of the land.

(Ord. No. 99-20, § 1, 11-23-99; Ord. No. 2006-21, § 3, 9-26-06; Ord. No. 2010-04, § 1, 5-25-10)

Section 5: Amendment to Appendix B, Chapter 13, Article 5, Sec. 13-560, Special District Lot Dimension and Building Block Regulations.

The Faribault City Council hereby amends Appendix B, Chapter 13, Article 5, Sec. 13-560 of the Faribault Code of Ordinances by the addition of the underlined language and removal of the stricken language as follows:

Sec. 13-560. Lot dimension and building bulk regulations.

Lot area and setback requirements for the special districts shall be as specified in Table 13-3. Wetland buffer and buffer setback requirements shall be as specified [and by the regulations specified in Chapter 28, Section 28-232, Wetlands and Wetland Buffer Strips](#) ~~in Chapter 6 of this Ordinance~~ [Appendix].

Table 13-3. Lot dimension and setback requirements, special districts.

	O District	TUD District
Minimum lot area	1 acre	1 acre
Minimum lot width	200 feet	100 feet
Minimum lot depth	200 feet	100 feet
Building setback requirements		
Front	50 feet	50 feet
Side	25 feet	25 feet
Rear	25 feet	25 feet

(Ord. No. 99-20, § 1, 11-23-99; Ord. No. 2010-04, § 7, 5-25-10)

Section 6: Amendment to Appendix B, Chapter 13, Article 6, Shoreland Management District. The Faribault City Council hereby amends Appendix B, Chapter 13, Article 6 of the Faribault Code of Ordinances by the addition of the underlined language and removal of the stricken language as follows:

ARTICLE 6. SHORELAND MANAGEMENT DISTRICT

Sec. 13-610. Statutory authorization, findings of fact and statement of purpose.

- (A) *Statutory Authorization.* This Shoreland ordinance is adopted pursuant to the authorization and policies contained in Minnesota Statutes, Chapter 103F, Minnesota Rules 6120, and the planning and zoning enabling legislation in Minnesota Statutes, Chapter 462.
- (B) *Findings of Fact.* The uncontrolled use of Shorelands of the City of Faribault, Minnesota, affects the public health, safety and general

welfare and contributes to the pollution of public waters. Therefore, it is in the best interests of the public to provide for the wise subdivision, use and development of Shorelands of public waters to thus preserve and enhance the quality of surface waters, conserve the environmental values of Shorelands, and provide for the wise use of waters and related land resources.

- (C) *Statement of Purpose.* The Legislature of Minnesota has delegated responsibility to local governments of the state to regulate the subdivision, use and development of the Shorelands of public waters and thus preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of Shorelands, and provide for the wise use of waters and related land resources. This responsibility is hereby recognized by the City of Faribault.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-620. General provisions.

- (A) *Lands to which these regulations apply.* The provisions of this ordinance shall apply to the Shorelands of the public water bodies as classified in Section 13-640 of this ordinance, and as shown on the Shoreland management Overlay District Map, adopted herein by reference. Pursuant to Minnesota Rules, Part 6120, no lake, pond or flowage less than ten (10) acres in size in municipalities need be regulated in a local government's Shoreland regulations. A body of water created by a private user where there was no previous Shoreland may, at the discretion of the governing body, be exempt from this ordinance.
- (B) *Compliance.* The use of any Shoreland of public waters; the size and shape of lots; the use, size, type and location of structures on lots; the installation and maintenance of water supply and waste treatment systems, the grading and filling of any Shoreland area; the cutting of Shoreland vegetation; and the subdivision of land shall be in full compliance with the terms of this ordinance and other applicable regulations.
- (C) *Enforcement.* The City Planner is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses) shall constitute a misdemeanor and shall be punishable as defined by Chapter 2 of this ordinance. Violations of this ordinance can occur regardless of whether or not a

permit is required for a regulated activity pursuant to Section 13-630 of this Chapter.

- (D) *Interpretation.* In their interpretation and application, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the governing body and shall not be deemed a limitation or repeal of any other powers granted by State Statutes.
- (E) *Abrogation and greater restrictions.* It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.
- (F) *Severability.* If any section, clause, provision or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-630. Administration.

- (A) *City Planner.* The City Planner is designated by the City Council to enforce this ordinance. If he/she finds a violation of the provisions of this ordinance, he/she shall notify the person responsible for such violation, indicating the nature of the violation, and ordering the action necessary to correct it.
- (B) *Permits required.* A permit is required for the construction of buildings or building additions (including such related activities as construction of decks and signs), the installation and/or alteration of sewage treatment systems.
 - (1) Application shall be made to the City Planner on forms furnished by him/her and shall include the following where applicable: plans drawn to scale, showing the nature, location, dimensions, and elevations of the lot; existing or proposed structures, fill, or storage of materials; and the location of the foregoing in relation to the stream channel, ordinary high water line and bluff line, if present.
 - (2) A permit authorizing an addition to an existing structure shall stipulate that an identified nonconforming sewage treatment system, as defined in this ordinance, shall be reconstructed or replaced in accordance with the provisions of this ordinance.

(C) *County, State and Federal permits.* Prior to granting a permit or processing an application for a Conditional Use Permit or Variance, the City Planner or designated official shall require proof that the applicant has applied for all necessary County, State and Federal Permits.

(D) *Variances.*

- (1) Variances may only be granted in accordance with Minnesota Statutes, Chapter 462, as applicable. No variance may be granted that would allow any use that is prohibited in the zoning district in which the subject property is located. Conditions may be imposed in the granting of a variance to ensure compliance and to protect adjacent properties and the public interest. Variances shall be reviewed based on the provisions of Chapter 2, Article 9 of this ordinance.
- (2) The City Council shall hear and decide requests for variances in accordance with the provisions of Chapter 2, Article 9 of this ordinance. When a variance is approved after the Department of Natural Resources has formally recommended denial in the hearing record, the notification of the approved variance required in Section 13-360(E)(1) below shall also include the board of adjustment's summary of the public record/testimony and the findings of facts and conclusions which supported the issuance of the variance.
- (3) For existing developments, the application for variance must clearly demonstrate whether a conforming sewage treatment system is present for the intended use of the property. The variance, if issued, must require a nonconforming sewage treatment system to bring it into compliance.

(E) *Notifications to the Department of Natural Resources.*

- (1) Copies of all notices of any public hearings to consider variances, amendments, conditional uses, or Planned Unit Developments, under local Shoreland management controls must be sent to the Commissioner, or the Commissioner's designated representative and postmarked at least ten (10) days before the hearings. Notices of hearings to consider proposed subdivisions/plats must include copies of the subdivision/plat.
- (2) A copy of approved amendments, subdivisions/plats, Planned Unit Developments, and final decisions granting variances or conditional uses under local Shoreland management controls must be sent to the Commissioner or the Commissioner's designated representative and postmarked within ten (10) days of final action.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-640. Shoreland classification.

(A) *Shoreland Classification System.* The public waters of the City of Faribault have been classified below consistent with the criteria found in Minnesota Regulations, Part 120.3300, and the Protected Waters Inventory Map for Rice County, Minnesota. All protected watercourses in the City shown on the Protected Waters Inventory Map for Rice County, a copy of which is hereby adopted by reference, not given a classification shall be considered "Tributary." The Shoreland areas for the lakes, rivers and streams shall be shown on the Official Zoning Map.

<i>Protected Waters Classification</i>	<i>Protected Waters ID Number</i>	<i>Legal Description From/To</i>
Natural Environment Lakes		
Unnamed Lake	66-19	S23, 26 T110-R21
General Development Lakes		
Wells Lake	66-10	S36 T110-R21 to City Boundary
Faribault Lake (Mill Pond)	66-7	S25, T110-R21 - S30, T110-R20
Wild and Scenic River		
Cannon River		S19, T110-R20 to City Boundary
Agricultural River		
*Straight River		City Boundary to S30, T110-R20
Urban River		
Cannon River		S36, T110-R21 to S19, T110-R20
Tributary River		
Crocker's Creek		City Boundary to S25, T110-R21
Falls Creek		S33, T110-R20
Unnamed Creek to CR		S26, T110-R21

*Within the Faribault Existing Development District, the Urban River standards used for the Cannon River for setbacks, lot sizes, and related land use and zoning standards shall apply to the Straight River.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-650. Land use.

- (A) *Consistency with other Chapters.* The intent of this overlay district is to guide the development of public waters Shoreland, thus preserving the quality of surface waters, preserving natural resources and providing for the wise utilization of water and related land resources in the City. The regulations in this overlay district are intended to manage areas suitable for development of various types as allowed in the underlying zoning district. It is the intent of this overlay district to be used in conjunction with the adopted land use regulations and requirements of the City's Unified Development Ordinance. The permitted and conditional uses in the Shoreland management overlay district shall be as identified in the Zoning Ordinance and reflected on the Zoning Map.
- (B) *Inconsistent zoning districts.* When existing zoning districts are inconsistent with the criteria specified above, these inconsistent zoning district designations may continue until revisions are proposed to change either the land use district designation within an existing zoning district boundary shown on the Official Zoning Map, or to modify the boundary of an existing zoning district shown on the Official Zoning Map.
- (C) *Interpretation.* When an interpretation question arises about whether a specific land use fits within a given "use" category, the interpretation shall be made by the Planning Commission. When a question arises as to whether a zoning district's boundaries are properly delineated on the Official Zoning Map, this decision shall be made by the Planning Commission.
- (D) *Proposed revisions.* When a revision is proposed to an inconsistent zoning district provision by an individual party or landowner, this individual party or landowner will only be responsible to provide the supporting and/or substantiating information for the specific parcel in question. The City Council will direct the City Planner to provide such additional information for this waterbody as is necessary to satisfy the requirements above. The City Council must make a detailed finding of fact and conclusion when taking final action that this revision, and the upgrading of any inconsistent zoning district designations on said waterbody, are consistent with the enumerated criteria and use provisions of this ordinance.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-660. Zoning, water supply and sanitary system standards.

- (A) *Lot Area and Width Standards.* The minimum lot area (in square feet) and width standards (in feet) for sewer single, duplex, and townhome

residential lots created after the date of enactment of this ordinance are the following:

(1) *Sewered Natural Environment Lakes*

	Riparian Lots		Non-riparian Lots	
	Area	Width	Area	Width
Single-family detached	40,000	125	20,000	125
Duplex/Twin	70,000	225	35,000	220
Triplex/3-unit attached	100,000	325	52,000	315
Quad/4-unit attached	130,000	425	65,000	410

(2) *Sewered General Development Lakes*

	Riparian Lots		Non-riparian Lots	
	Area	Width	Area	Width
Single-family detached	15,000	75	10,000	75
Duplex/Twin	26,000	135	17,500	135
Triplex/3-unit attached	38,000	195	25,000	190
Quad/4-unit attached	49,000	255	32,500	245

(3) *River/stream lot width standards.* There is no minimum lot size requirement for rivers and streams, except as required in the underlying zoning district. The minimum lot width standards for residential developments are:

	Agricultural	Urban/Tributary Stream	
		No Sewer	Sewer
Single-family detached	150	100	75
Duplex/Twin	225	150	115
Triplex/3-unit detached	300	200	150
Quad/4-unit attached	375	250	90

(B) *Special Provisions.*

(1) Single-family attached (triplex, quad or townhome units). For each unit over two (2) units (duplex), add the lot area and width to the total development area within the Shoreland zone. The area and width may be added to individual lots or to the lot area owned in common by the development, so that the total area of the development and total width are equal to the areas prescribed on the table.

- (2) Residential subdivisions with dwelling unit densities exceeding those in the tables above can only be allowed if designed and approved as planned unit developments. Only land above the ordinary high water level of public waters can be used to meet lot area standards, and lot width standards must be met at both the ordinary high water level and at the building line. The sewer lot area dimensions in Section 13-660(A) above can only be used if publicly owned sewer system service is available to the property.
 - (3) Subdivisions of duplexes and attached single-family units of four (4) units or less on Natural Environment Lakes must also meet the following standards:
 - (a) Each building must be set back at least two hundred (200) feet from the ordinary high water level.
 - (b) Watercraft docking facilities for each lot must be centralized in one (1) location and serve all dwelling units in the building; and
 - (c) No more than twenty-five (25) percent of a lake's shoreline can be in duplex and single-family attached developments.
 - (4) Attached single-family and multifamily dwellings with five (5) or more units shall only be allowed as part of a Planned Unit Development.
- (C) *Lots with controlled access to public waters.* Lots intended as controlled access to public waters or as recreation areas for use by owners of non-riparian lots within subdivisions are permissible and must meet or exceed the following standards:
- (1) They must meet the width and size requirements for residential lots, and be suitable for the intended uses of controlled access lots.
 - (2) If docking, mooring or over-water storage of more than six (6) watercraft is to be allowed at a controlled access lot, then the width of the lot (keeping the same lot depth) must be increased by the percent of the requirements for riparian residential lots for each watercraft beyond six (6), consistent with the following table:

Ratio of lake size to Shore length (acres/mile)	Required increase in frontage (percent)
Less than 100	25
100-200	20
201-300	15
301-400	10
Greater than 400	5

- (3) They must be jointly owned by all purchasers of lots in the subdivision or by all purchasers of non-riparian lots in the subdivision who are provided riparian access rights on the access lot.
- (4) Covenants or other equally effective legal instruments must be developed that specify which lot owners have authority to use the access lot and what activities are allowed. The activities may include watercraft launching, loading, storage, beaching, mooring, or docking. They must also include other outdoor recreational activities that do not significantly conflict with general public use of the public water or the enjoyment of normal property rights by adjacent property owners. Examples of the conflict activities that are not significant include swimming, sunbathing, or picnicking. The covenants must limit the total number of vehicles allowed to be continuously moored, docked, or stored over water, and must require centralization of all common facilities and activities in the most suitable locations on the lot to minimize topographic and vegetation alterations. They must also require all parking areas, storage buildings, and other facilities to be screened by vegetation or topography as much as practical from view from the public water, assuming summer, leaf-on conditions.
- (D) *Placement, design and height of structures.* When more than one (1) setback applies to a site, structures and facilities must be located to meet all setbacks. Where structures exist on the adjoining lots on both sides of a proposed building site, structure setbacks may be altered without a variance to conform to the adjoining setbacks from the ordinary high water level, provided the proposed building site is not located in a shore impact zone or in a bluff impact zone. Structure setbacks* (in feet) from the Ordinary High Water Level are as follows:

Waters Classification	Sewered (Structure Setback)	Unsewered (Structure Setback)	On-Site Sewage Treatment System Setback
Natural Environment Lakes	150	150	150
General Development Lake	50	75	50
Ag, Urban, Trib. River/Stream	50	100	75

- * One (1) water-oriented accessory structure designed in accordance with Section (F) of this ordinance [section] may be set back a minimum distance of ten (10) feet from the ordinary high water level.

(E) *Bluff setback.*

- (1) Structures must be set back thirty (30) feet from the top of the bluff, regardless of the classification of the water body.
- (2) Bluff impact zones. Structures and accessory facilities, except stairways and landings, must not be placed within bluff impact zones.

(F) *Floodplain design criteria for structures.* Structures must be placed in accordance with floodplain regulations applicable to the site as required in Chapter 13, Article 2 of the Faribault Unified Development Ordinance. Chapter 13, Article 2, Section 13-100, states that the regulatory flood protection elevation shall be an elevation no lower than one (1) foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from the designation of a floodway. Where these controls do not exist, the elevation to which the lowest floor, including basement, is placed or flood-proofed must be determined as follows:

- (1) For lakes, by placing the lowest floor at a level at least three (3) feet above the highest known water level, or three (3) feet above the ordinary high water level, whichever is higher;
- (2) For rivers and streams, by placing the lowest floor at least three (3) feet above the flood of record, if data are available. If data are not available, by placing the lowest floor at least three (3) feet above the ordinary high water level, or by conducting a technical evaluation to determine effects of proposed construction upon flood stages and flood flows and to establish a flood protection elevation. Under all three (3) approaches, technical evaluations must be done by a qualified engineer or hydrologist consistent with Minnesota Rules 6120 governing management of floodplain areas. If more than one (1) approach is used, the highest flood protection elevation determined must be used for placing structures and other facilities; and
- (3) Water-oriented accessory structures may have the lowest floor placed lower than the elevation determined in this item if the structure is constructed of flood-resistant materials to the elevation, electrical and mechanical equipment is placed above the elevation and, if long duration flooding is anticipated, the structure is built to withstand ice action and wind-driven waves and debris.

- (G) *Water-oriented accessory structures.* Each lot may have one (1) water-oriented accessory structure not meeting the normal structure setback requirements of this ordinance if this water-oriented accessory structure complies with the following provisions:
- (1) The structure or facility must not exceed ten (10) feet in height, exclusive of safety rails, and cannot occupy an area greater than two hundred fifty (250) square feet. Detached decks must not exceed eight (8) feet above grade at any point.
 - (2) The setback of the structure or facility from the ordinary high water level must be at least ten (10) feet.
 - (3) The structure or facility must be treated to reduce visibility as viewed from public waters and adjacent Shorelands by vegetation, topography, increased setbacks, or color, assuming summer, leaf-on conditions.
 - (4) The structure or facility must not be designed or used for human habitation and must not contain water supply or sewage treatment facilities.
 - (5) As an alternative for general development and recreational development waterbodies, water-oriented accessory structures used solely for watercraft storage and including storage of related boating and water-oriented sporting equipment, may occupy an area up to four hundred (400) square feet provided the maximum width of the structure is twenty (20) feet as measured parallel to the configuration of the shoreline.
- (H) *Stairways, lifts, and landings.* Stairways and lifts are the preferred alternative to major topographic alterations for achieving access up and down bluffs and steep slopes to shore areas. Stairways and lifts must meet the following design requirements:
- (1) Stairways and lifts must not exceed four (4) feet in width on residential lots. Wider stairways may be used for commercial properties, public open space-recreational properties, and planned unit developments.
 - (2) Landings for stairways and lifts on residential lots must not exceed thirty-two (32) square feet in aggregate area for each stairway. One (1) landing is allowed per twelve (12) vertical feet. Landings larger than thirty-two (32) square feet may be used for commercial properties, public open space-recreational properties, and planned unit developments.
 - (a) Canopies or roofs are not allowed on stairways, lifts, or landings.

- (b) Stairways, lifts, and landings may be either constructed above the ground on posts or pilings, or placed into the ground, provided they are designed and built in a manner that ensures control of soil erosion.
 - (c) Stairways, lifts, and landings must be located in the most visually inconspicuous portions of lots, as viewed from the surface of the public water assuming summer, leaf-on conditions, whenever practical.
 - (d) Facilities such as ramps, lifts, or mobility paths for physically handicapped persons are also allowed for achieving access to shore areas, provided that the dimensional and performance standards of subitems (1) to (5) of Subsection (G) above are complied with in addition to the requirements of Minnesota Regulations, Chapter 1340.
- (I) *Significant historic sites.* No structure may be placed on a significant historic site in a manner that affects the values of the site unless adequate information about the site has been removed and documented in a public repository.
- (J) *Steep slopes.* The City Planner/City Engineer/Building Official must evaluate possible soil erosion impacts and development visibility from public waters before issuing a permit for site grading, construction of roads, driveways, structures, or other improvements on steep slopes. When determined necessary, conditions must be attached to issued permits to prevent erosion and to preserve existing vegetation screening of structures, vehicles, and other facilities as viewed from the surface of public waters, assuming summer, leaf-on vegetation.
- (K) *Height of structures.* Residential uses shall not exceed twenty-five (25) feet in height, except uses in a third or greater tier of a planned unit development may be allowed to exceed thirty-five (35) feet in height, provided it can be demonstrated that any such proposed structure will not negatively impact views from the water body, and provided all other provisions for planned unit developments are met.
- (Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-670. Shoreland and vegetation alterations.

Alterations of vegetation and topography will be regulated to prevent erosion into public waters, fix nutrients, preserve Shoreland aesthetics, preserve historic values, prevent bank slumping, and protect fish and wildlife habitat.

- (A) *Exemptions.* Vegetation alteration necessary for the construction of structures and sewage treatment systems, agricultural uses, and the construction of roads and parking areas regulated by Section 13-690 of this ordinance are exempt from the vegetation alteration standards that follow.
- (B) *Alteration standards.* Removal or alteration of vegetation, except for agricultural and forest management uses as regulated in Subsections 13-610(B) and (C), is allowed subject to the following standards:
 - (1) Intensive vegetation clearing within the shore and bluff impact zones and on steep slopes is prohibited.
 - (2) Intensive vegetation clearing for forestland conversion to another use outside of these areas is allowable as a conditional use if an erosion control and sedimentation plan is developed and approved by the City.
- (C) In shore and bluff impact zones and on steep slopes, limited clearing of trees and shrubs and cutting, pruning, and trimming of trees is allowed if approved by City staff to provide a view to the water from the principal dwelling site and to accommodate the placement of stairways and landings, picnic areas, access paths, beach and watercraft access areas, and permitted water-oriented accessory structures or facilities, provided that:
 - (1) The screening of structures, vehicles, or other facilities as viewed from the water, assuming summer, leaf-on conditions, is not substantially reduced.
 - (2) Along streams, existing shading of water surfaces is preserved; and
 - (3) The above provisions are not applicable to the removal of trees, limbs, or branches that are dead, diseased, or pose safety hazards.
 - (4) Vegetation to be removed, including limbs to be pruned, must be marked for inspection and approval by the City, or a vegetation management plan provided and approved by the City before clearing or pruning begins.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-680. Topographic alterations, grading and filling.

- (A) *Permits.* Grading and filling and excavations necessary for the construction of structures, sewage treatment systems, and driveways under validly issued construction permits for these facilities do not

require the issuance of a separate grading and filling permit. Grading, filling, and excavation must follow the guidelines included in the [City's Developer's Guidelines for Stormwater Management and the City's Surface Water Management Plan](#) and the steep slope and erosion control sections of this ordinance. The grading and filling standards in this Section must be incorporated into the issuance of permits for construction of structures, sewage treatment systems, and driveways. Public roads and parking areas are regulated by Section 13-690 of this ordinance.

- (B) *Standards.* A grading and filling permit will be required for the movement of more than ten (10) cubic yards of material on steep slopes or within shore and bluff impact zones. A grading and filling permit will be required for the movement of more than fifty (50) cubic yards of material in a Shoreland area that is outside of steep slope and Shoreland and bluff impact zones.
- (C) The following considerations and conditions must be adhered to during the issuance of construction permits, grading and filling permits, conditional use permits, variances and subdivision approvals:
 - (1) Grading or filling in any Type 2, 3, 4, 5, 6, 7, or 8 wetland is subject to the regulations of the Minnesota Wetland Conservation Act, reviews or approvals by other local, state or federal agencies such as Rice County, the Minnesota Department of Natural Resources, and/or the United States Army Corps of Engineers.
 - (2) The proposed work should be evaluated for its effect on the following functional values of the wetland:
 - (a) Sediments and pollutant trapping and retention;
 - (b) Storage of surface runoff to prevent or reduce flood damage;
 - (c) Fish and wildlife habitat;
 - (d) Recreational use;
 - (e) Shoreline or bank stabilization; or
 - (f) Noteworthiness, including special qualities such as historic significance and critical habitat.
 - (3) Alterations must be designed and conducted in a manner that ensures only the smallest amount of bare ground is exposed for the shortest time possible.
 - (4) Mulches or similar materials must be used, where necessary, for temporary bare soil coverage, and a permanent vegetation cover must be established as soon as possible and approved by staff.

- (5) Methods to minimize soil erosion and to trap sediments before they reach any surface water feature must be used.
- (6) Altered areas must be stabilized to acceptable erosion control standards consistent with the Minnesota Pollution Control Agency's Best Management Practices.
- (7) Fill or excavated material must not be placed in a manner that creates an unstable slope.
- (8) Plans to place fill or excavated material on steep slopes must be reviewed by the City Engineer for continued slope stability and must not create finished slopes of fifteen (15) percent or greater.
- (9) Fill or excavated material must not be placed in bluff impact zones.
- (10) Any alterations below the ordinary high water level of public waters must first be authorized by the Commissioner of Natural Resources under Minnesota Statutes, section 103G.245.
- (11) Alterations of topography must only be allowed if they are accessory to permitted or conditional uses and do not adversely affect adjacent or nearby properties.
- (12) Placement of natural rock riprap, including associated grading of the shoreline and placement of a filter blanket, is permitted if the finished slope does not exceed three (3) feet horizontal to one (1) foot vertical, the landward extent of the riprap is within ten (10) feet of the ordinary high water level, and the height of the riprap above the ordinary high water level does not exceed three (3) feet.
- (13) Excavations where the intended purpose is connection to a public water, such as boat slips, canals, lagoons, and harbors, must be controlled by local Shoreland controls. Permission for excavations may be given only after the commissioner has approved the proposed connection to public waters.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-690. Placement and design of roads, driveways and parking areas.

Public and private roads and parking areas must be designed to take advantage of natural vegetation and topography to achieve maximum screening from view from public waters. Documentation must be provided that all roads and parking areas are designed and constructed to minimize and control erosion to public waters consistent with the Minnesota Pollution Control Agency's Best Management Practices and the following:

- (A) Roads, driveways, and parking areas must meet structure setbacks and must not be placed within shore and bluff impact zones, when other reasonable and feasible placement alternatives exist. If no alternatives exist, they may be placed within these areas, and must be designed to minimize adverse impacts.
 - (B) Public and private watercraft access ramps, approach roads, and access-related parking areas may be placed within the shore impact zones provided the vegetative screening and erosion control conditions of this subpart are met. For private roads and facilities, the grading and filling provisions of this ordinance must be met.
- (Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-700. Stormwater management.

- (A) *Design and Construction Standards.* Site design and stormwater management standards shall conform to policies of the City's [Developer's Guidelines for Stormwater Management and](#) Surface Water Management Plan, and the following:
 - (1) When possible, existing natural drainageways, wetland, and vegetated soil surfaces must be used to convey, store, filter, and retain stormwater runoff before discharge to public waters.
 - (2) Where appropriate and feasible, strategies such as infiltration or filtration of stormwater will be considered to manage the quality and quantity of stormwater.
 - (3) Development must be planned and conducted in a manner that will minimize the extent of disturbed areas, runoff, velocities, erosion potential, and reduce the delay runoff volumes. Disturbed areas must be stabilized and protected as soon as possible and facilities or methods used to retain sediment on the site.
 - (4) When development density, topographic features, and soil and vegetation conditions are not sufficient to adequately handle stormwater runoff using natural features and vegetation, various types of constructed facilities, such as diversion, settling basins, skimming devices, dikes, waterways, and ponds may be used. Preference must be given to designs using surface drainage, vegetation, and infiltration rather than buried pipes and man-made materials and facilities.
 - (5) Impervious surface coverage of lots must not exceed twenty-five (25) percent of the lot area. This requirement applies only to the portion of the lot within the Shoreland District, and this requirement does not apply to the developed portion of properties within the

boundaries of the Existing Development District as defined on the official Shoreland Overlay Map. Development within the Existing Development District shall incorporate reasonable methods to decrease sediment and pollutants in runoff from impervious surfaces as required in the City's [Developer's Guidelines for Stormwater Management and](#) Surface Water Management Plan.

- (6) Where appropriate and where structures and practices for the mitigation of stormwater impacts on receiving waters are employed in compliance with the City's Surface Water Management Plan, or as approved by the City Engineer, impervious surface coverage shall be allowed to exceed twenty-five (25) percent to a maximum of seventy (70) percent per lot within all commercial and industrial zoning districts located in tributary stream, agricultural river, urban river and general development lake Shoreland zoning classifications, provided the following criteria are met:
 - (a) Site design includes features that infiltrate twenty-five (25) percent of the runoff volume produced from the two-year, 24-hour design storm (approximately .5 to .75 watershed inches of infiltration, depending on land use, impervious cover, and soil types). Infiltration is only required in areas with at least three (3) feet of separation between the bottom of the infiltration features and the level of ground water. Pretreatment of runoff to remove sediment prior to entering infiltration features is required.
 - (b) Water quality treatment(s) meet the standards of the MPCA Construction General Permit for Sensitive Receiving Waters;
 - (c) Site design includes stormwater management that meets these performance standards: 24-hour extended detention of the one-year, 24-hour design storm; ten-year design storm peak discharge control or a combination of ten- and 25-year design storm peak discharge control; and 100-year design storm peak discharge control to meet pre-development levels;
 - (d) Site design shall minimize tree removal, ground cover change, loss of natural vegetation and grade change as much as possible, and shall affirmatively provide for the relocation or replanting of as many trees as possible, which are proposed to be removed, based on an approved vegetative management plan.
 - (e) The provisions of Subsection 13-710(4) of this Chapter shall be satisfied.
 - (f) Properties zoned commercial or industrial after the effective date of this ordinance shall not qualify for the provisions of this

section except by amendment of the code to specifically apply to the property.

- (7) When constructed facilities are used for stormwater management, documentation must be provided by a qualified individual that they are designed and installed consistent with the City's [Developer's Guidelines for Stormwater Management](#), Surface Water Management Plan, ~~National Urban Runoff (NURP) Standards~~, and the Minnesota Pollution Control Agency's Best Management Practices.
- (8) New constructed stormwater outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-710. Special provisions for commercial, industrial, public/semipublic, agricultural, and forestry uses.

- (A) Surface water-oriented commercial uses and industrial, public, or semipublic uses with similar needs to have access to and use of public waters may be located on parcels or lots with frontage on public waters. Those uses with water-oriented needs must meet the following standards:
 - (1) In addition to meeting impervious coverage limits, setbacks, and other zoning standards in this ordinance, the uses must be designed to incorporate topographic and vegetative screening of parking areas and structures.
 - (2) Uses that require short-term watercraft mooring for patrons must centralize these facilities and design them to avoid obstructions of navigation and to be the minimum size necessary to meet the need.
 - (3) Uses that depend on patrons arriving by watercraft may use signs and lighting to convey needed information to the public, subject to the following general standards:
 - (a) Advertising signs or supporting facilities for signs may be placed in or upon public waters. Signs conveying information or safety messages may be placed in or on public waters by a public authority.
 - (b) Signs may be placed, when necessary, within the shore impact zone if they are designed and sized to be the minimum necessary to convey needed information and meet the requirements of City ordinances. They must only convey the location and name of the establishment and the general types of

goods or services available. The signs must not contain other detailed information such as product brands and prices, must not be located higher than ten (10) feet above the ground, and must not exceed thirty-two (32) square feet in size. If illuminated by artificial lights, the lights must be shielded or directed to prevent illumination out across public waters.

- (c) Other outside lighting may be located within the shore impact zone or over public waters if it is used primarily to illuminate potential safety hazards and is shielded or otherwise directed to prevent direct illumination out across public waters. This does not preclude use of navigational lights.
- (4) Uses without water-oriented needs must be located on lots or parcels without public waters frontage, or, if located on lots or parcels with public waters frontage, must meet the following standards:
 - (a) Be set back double the normal ordinary high water level setback;
 - (b) Be substantially screened from view from the water by vegetation or topography assuming summer, leaf-on conditions, based on an approved vegetative management plan; and
 - (c) The Shoreland impact zone shall be doubled.
- (B) *Agricultural Uses.* General cultivation farming, grazing, nurseries, horticulture, truck farming, sod farming, and wild crop harvesting are permitted uses if steep slopes and shore and bluff impact zones are maintained in permanent vegetation or operated under an approved conservation plan (Resource Management Systems) consistent with the field office technical guides of the local soil and water conservation districts or the United States Natural Resource Conservation Service, as provided by a qualified individual or agency. The shore impact zone for parcels with permitted agricultural land uses is equal to a line parallel to and fifty (50) feet from the ordinary high water level.
- (C) *Forest Management Standards.* The harvesting of timber and associated reforestation must be conducted consistent with the provisions of the Minnesota Nonpoint Source Pollution Assessment-Forestry and the provisions of Water Quality in Forest Management "Best Management Practices in Minnesota."
- (D) *Extractive Use Standards.* An extractive use site development and restoration plan must be developed, approved, and followed over the course of operation of the site. The plan must address dust, noise, and possible pollutant discharge, hours and duration of operation, and anticipated vegetation and topographic alterations. It must also identify actions to be taken during operation to mitigate adverse environmental impacts, particularly erosion, and must clearly explain how the site will

be rehabilitated after extractive activities end. Processing machinery must be located consistent with setback standards for structures from ordinary high water levels of public waters and from bluffs.

(E) *Conditional Uses.*

- (1) Conditional uses allowable within Shoreland areas shall be subject to the review and approval procedures, and criteria and conditions for review of conditional uses established in Chapter 2 of this ordinance and Subsection 13-630(E) of this Chapter.
- (2) The following additional evaluation criteria and conditions apply within Shoreland areas:
 - (a) A thorough evaluation of the water body and the topographic, vegetation and soils conditions on the site must be made to ensure the prevention of soil erosion or other possible pollution of public waters, both during and after construction.
 - (b) The visibility of structures and other facilities as viewed from public waters is limited.
 - (c) The site is adequate for water supply and is served by municipal sewer services.
 - (d) The types, uses, and numbers of watercraft that the project will generate are compatible in relation to the suitability of public waters to safely accommodate these watercraft.

(F) *Conditions attached to conditional use permits.* The City Council, upon consideration of the criteria listed above and the purposes of this ordinance, shall attach such conditions to the issuance of the conditional use permits as it deems necessary to fulfill the purposes of this ordinance. Such conditions may include, but are not limited to, the following:

- (1) Increased setbacks from the ordinary high water level;
- (2) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted; and
- (3) Special provisions for the location, design, and use of structures, on-site sewage treatment systems, watercraft launching and docking areas, and vehicle parking areas.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-720. Water supply and sewage treatment.

- (A) *Water Supply.* Any public or private supply of water for domestic purposes must meet or exceed standards for water quality of the

Minnesota Department of Health and the Minnesota Pollution Control Agency.

- (B) *Nonconforming Sewage Treatment System.* A permit or variance authorizing any improvement on, or new use of, a property in the Shoreland district requires reconstruction of any existing nonconforming sewage system on the property.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-730. Nonconformities.

(A) *Existing Nonconformities.*

- (1) All legally established nonconformities as of the date of this ordinance may continue, but they will be managed according to applicable state statutes and other regulations of this community for the subjects of alterations and additions, repairs after damage, discontinuance of use and intensification of use.
- (2) Lots of record in the office of the county recorder on the date of enactment of local Shoreland controls that do not meet the requirements of this ordinance may be allowed as building sites without variance from lot size requirements provided the use is permitted in the zoning district, the lot has been in separate ownership from abutting lands at all times since it became substandard, was created compliant with official controls in effect at the time, and sewage treatment and setback requirements of this ordinance are met.

- (B) *Variance from Setback Requirements.* A variance from setback requirements must be obtained before any building permit is issued for a lot.

- (C) *Contiguous lots.* If, in a group of two (2) or more contiguous lots under the same ownership, any individual lot does not meet the requirements of this ordinance, the lot must not be considered as a separate parcel of land for the purposes of sale or development. The lot must be combined with one (1) or more contiguous lots so they equal one (1) or more parcels of land, each meeting the requirements of this ordinance as much as possible.

(D) *Additions or expansions.*

- (1) Additions or expansions to the outside dimensions of an existing nonconforming structure must meet the setback, height and other

requirements of Chapter 3 of this ordinance. Any deviation from these requirements must be authorized by a variance.

- (2) Deck additions may be allowed without a variance to a structure not meeting the required setback from the ordinary high water level if all of the following criteria and standards are met:
 - (a) The structure existed on the date the structure setbacks were established.
 - (b) A thorough evaluation of the property and structure reveals no reasonable location for a deck meeting or exceeding the existing ordinary high water level setback of the structure.
 - (c) The deck encroachment toward the ordinary high water level does not exceed fifteen (15) percent of the existing setback of the structure from the ordinary high water level or does not encroach closer than thirty (30) feet, whichever is more restrictive.
 - (d) The deck is constructed primarily of wood, and is not roofed or screened.
- (3) Nonconforming sewage treatment systems:
 - (a) A sewage treatment system not meeting the requirements of this ordinance must be upgraded, at a minimum, at any time a permit or variance of any type is required for any improvement on, or use of, the property. For the purposes of this provision, a sewage treatment system shall not be considered nonconforming if the only deficiency is the sewage treatment system's improper setback from the ordinary high water level.
 - (b) The City Council has by formal resolution notified the Commissioner of its program to identify nonconforming sewage treatment systems. The City will require upgrading or replacement of any nonconforming system identified by this program within a reasonable period of time which will not exceed two (2) years. Sewage systems installed according to all applicable local Shoreland management standards adopted under Minnesota Statutes, section 103 [sic], in effect at the time of installation may be considered as conforming unless they are determined to be failing, except that systems using cesspools, leaching pits, seepage pits, or other deep disposal methods, or systems with less soil treatment area separation above groundwater than required by the Minnesota Pollution Control Agency's Chapter 7080 for design of on-site sewage treatment systems, shall be considered nonconforming.

(Ord. No. 2006-21, § 7, 9-26-06)

Sec. 13-740. Planned unit developments (PUDS).

(A) *PUDs Density Evaluation.* The regulations in this overlay district are intended to manage Shoreland areas suitable for development as Planned Unit Developments as allowed in the underlying Zoning District. It is the intent of this overlay district to be used in conjunction with the adopted land use regulations and requirements of the City's Unified Development Ordinance. The allowable uses and standards for Planned Unit Developments in the Shoreland management overlay district shall be consistent with those identified in the Unified Development Ordinance, Chapter 14, and reflected on the Zoning Map, with the exceptions in Shoreland areas as identified in the following sections. The Shorelands of all classified water bodies shall be made up of density tiers, which shall vary in width depending on each classification. Within each tier the density allowed may be increased based on the specific standards applicable to the water body's classification, and provided the provisions of this section can be met:

- (1) General Development Lakes (each tier is two hundred (200) feet):
 - (a) Within the first tier (two hundred (200) feet from the OHWL), minimum lot size shall be fifteen thousand (15,000) square feet.
- (2) Natural Environment Lakes (each tier is three hundred twenty (320) feet)
 - (a) Within the first tier (three hundred twenty (320) feet from the OHWL), minimum lot size shall be forty thousand (40,000) square feet.
- (3) The suitable area within each tier is next calculated by excluding from the tier area all wetlands, bluffs, or land below the ordinary high water level of public waters. This suitable area and the proposed project are then subjected to the planned unit development density evaluation steps to arrive at an allowable number of dwelling units or sites.
- (4) The suitable area within each tier is divided by the single residential lot size standard for lakes or, for rivers, the single residential lot width standard times the tier depth, unless the local unit of government has specified an alternative minimum lot size for rivers which shall then be used to yield a base density of dwelling units or sites for each tier. Proposed locations and numbers of dwelling units or sites for the residential planned unit developments are then compared with the tier, density, and suitability analyses herein.

(5) Increases to the dwelling unit or dwelling site base densities previously determined are allowable if the dimensional standards are met or exceeded and the design criteria are satisfied. The allowable density increases below will only be allowed if structure setbacks from the ordinary high water level are increased to at least fifty (50) percent greater than the minimum setback, or the impact on the waterbody is reduced an equivalent amount through vegetative management, topography, or additional means acceptable to the local unit of government and the setback is at least twenty-five (25) percent greater than the minimum setback.

(6) Allowable Dwelling Unit or Dwelling Site Density Increases for Residential Planned Unit Developments are as follows:

Density Evaluation Tiers	Maximum density increase within each tier (percent)
First	50
Second	100
Third	200
Fourth	200
Fifth	200

(B) *Development organization and functioning.* Unless an equally effective alternative community framework is established, when applicable, all residential planned unit developments must use an owners association with the following features:

- (1) Membership must be mandatory for each dwelling unit or site purchaser and any successive purchasers;
- (2) Each member must pay a pro rata share of the association's expenses, and unpaid assessments can become liens on units or sites;
- (3) Assessments must be adjustable to accommodate changing conditions; and
- (4) The association must be responsible for insurance, taxes, and maintenance of all commonly owned property and facilities.

(C) *Erosion Control and Stormwater Management.* Erosion control and stormwater management plans shall be prepared for all planned Shoreland developments, and shall be consistent with the City's Surface Water Management Plan and ordinances, and the following:

- (1) Stormwater facilities must be designed, and the construction managed, to minimize the likelihood of serious erosion occurring either during or after construction. This must be accomplished by

limiting the amount and length of time of bare ground exposure. Temporary ground covers, sediment entrapment facilities, vegetated buffer strips, or other appropriate techniques must be used to minimize erosion impacts on surface erosion control plans approved by a soil and water conservation district may be required if project size and site physical characteristics warrant; and

- (2) Be designed and constructed to effectively manage reasonably expected quantities and qualities of stormwater runoff. Impervious surface coverage within any tier must not exceed twenty-five (25) percent of the tier area.

(D) *Centralization and design of facilities.* Centralization and design of facilities and structures shall be done according to the following standards:

- (1) Planned unit developments must be connected to publicly-owned water supply and sewer systems.
- (2) Dwelling units or sites shall be clustered into groups and located on suitable areas of the development. They shall be designed and located to meet or exceed the dimensional standards for the relevant Shoreland classification, including setbacks from the ordinary high water level, elevation above surface water features, and maximum height.
- (3) Structures, parking areas, and other facilities shall be treated to reduce visibility as viewed from the public waters and adjacent Shorelands by vegetation, topography, increased setbacks, color, or other means acceptable to the local unit of government, assuming summer, leaf-on conditions. Vegetative and topographic features shall be preserved, if existing, or may be required to be provided.
- (4) Accessory structures and facilities shall meet the required principal structure setback and must be centralized.
- (5) Water-oriented accessory structures and facilities may be allowed if they meet or exceed design standards contained in this ordinance centralized.

(E) *Evaluation of Factors.* The following factors are carefully evaluated to ensure that the increased density of development is consistent with the resource limitations of the public water:

- (1) Suitability of the site for the proposed use;
- (2) Physical and aesthetic impact of increased density;
- (3) Level of current development;
- (4) Amount of ownership of undeveloped Shoreland;

- (5) Levels and types of water surface use and public access;
- (6) Possible effects on overall public use.

(F) *Open Space Preservation.*

- (1) Before final approval of a planned unit development, adequate provisions must be developed for preservation and maintenance in perpetuity of open spaces and for the continued existence and functioning of the development.
- (2) Deed restrictions, covenants, permanent easements, public dedication and acceptance, or other equally effective and permanent means must be provide to ensure long-term preservation and maintenance of open space. The instruments must include all of the following protections:
 - (a) Commercial uses prohibited;
 - (b) Vegetation and topographic alterations other than routine maintenance prohibited;
 - (c) Construction of additional buildings or storage of vehicles and other materials prohibited;
 - (d) Uncontrolled beaching of watercraft prohibited.
- (3) Planned unit developments must contain open space meeting all of the following criteria:
 - (a) At least fifty (50) percent of the total project area within the Shoreland zone must be preserved as open space.
 - (b) Dwelling units or sites, road rights-of-way, or land covered by road surfaces, parking areas or structures, except water-oriented accessory structures or facilities, are developed areas and shall not be included in the computation of minimum open space.
 - (c) Open space must include areas with physical characteristics unsuitable for development in their natural state, and areas containing significant historic sites or unplatted cemeteries.
 - (d) Open space may include outdoor recreational facilities for use by owners of dwelling units or sites, by guests staying in commercial facilities or uses, but may contain water-oriented accessory structures or facilities.
 - (e) Open space must not include commercial facilities or uses, but may include water-oriented accessory structures or facilities.
 - (f) The appearance of open space areas, including topography, vegetation, and allowable uses, must be preserved by use of restrictive deed covenants, permanent easements, public

dedication and acceptance, or other equally effective and permanent means.

- (g) The shore impact zone, based on normal structure setbacks, must be included as open space. For residential PUDs, at least fifty (50) percent of the shore impact zone area of existing developments or at least seventy (70) percent of the shore impact zone area of new developments must be preserved in its natural or existing state.

(Ord. No. 2006-21, § 7, 9-26-06)

Section 7: Amendment to Appendix B, Chapter 15, Article 6, Design Standards. The Faribault City Council hereby amends Appendix B, Chapter 15, Article 6 of the Faribault Code of Ordinances by the addition of the underlined language and removal of the ~~stricken~~-language as follows:

ARTICLE 6. DESIGN STANDARDS

Sec. 15-250. Minimum design standards.

The design standards set forth below are deemed to be minimum requirements. The city may impose additional or more stringent requirements concerning lot size, streets, and overall design as deemed appropriate considering the property being subdivided.

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-260. Blocks.

- (A) *Block length.* In general, intersecting streets, determining block lengths, shall be provided at such intervals so as to serve cross-traffic adequately and to meet existing streets. Where no existing plats control, the blocks in residential subdivisions should not exceed one thousand three hundred twenty (1,320) feet nor be less than four hundred (400) feet in length, except where topography or other conditions justify a departure from such standards. In blocks longer than eight hundred (800) feet, pedestrian ways and/or easements through the block may be required near the center of the block. Blocks intended for commercial or industrial use shall be of sufficient size to provide for adequate off-street parking, loading, and other site requirements.
- (B) *Block width.* The width of the block shall normally be sufficient to allow two (2) tiers of lots of appropriate depth. Blocks intended for business or industrial use shall be of such width as to be considered most suitable

for their respective use, including adequate space for off-street parking and deliveries.

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-270. Lots.

- (A) *In general.* All lots shall have size, width, depth, shape, and orientation that is appropriate for the type of development and use contemplated.
- (B) *Area and dimension requirements.* The minimum lot area, width, and depth shall not be less than that established for the individual zoning districts in effect at the time of adoption of the final plat.
- (C) *Corner lots.* Corner lots for residential use shall have additional width to permit appropriate building setback from both streets as required within the individual zoning districts.
- (D) *Side lot lines.* Side lines of lots shall be approximately at right angles to street lines or radial to curved street lines.
- (E) *Required street frontage.* Every lot must have minimum street frontage, as required within the individual zoning districts, on a city approved street other than an alley, except that lots permitted as part of a planned unit development may front a private street.
- (F) *Natural features.* In the subdividing of land, due regard shall be shown for all natural features, such as tree growth, watercourses, historic spots, or similar conditions which, if preserved, will add attractiveness and stability to the proposed development.
- (G) *Lot remnants.* All remnants of lots below minimum size left over after subdividing of a larger tract must be added to adjacent lots, rather than allowed to remain as unusable parcels.
- (H) *Frontage on two streets.* Double frontage, or lots with frontage on two (2) parallel streets shall not be permitted except where lots back on arterial streets or highways or where topographic or other conditions render subdividing otherwise unreasonable. Such double frontage lots shall have an additional depth of at least twenty (20) feet in order to allow space for screen planting along the back lot line.
- (I) *Turn-around access.* Where proposed residential lots abut a collector or arterial street, they should be platted in such a manner as to encourage turn-around access and egress on each lot.

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-280. Streets and alleys.

- (A) *Street network.* Except for culs-de-sac, streets shall connect with streets already dedicated in adjoining or adjacent subdivisions, or provide for future connections to adjoining unsubdivided tracts, or shall be a reasonable projection of streets in the nearest subdivided tracts. The arrangement of thoroughfares and collector streets shall be considered in their relation to the reasonable circulation of traffic, to topographic conditions, to runoff of storm water, to public convenience and safety, and in their appropriate relation to the proposed uses of the area to be served.
- (B) *Local streets and dead-end streets.* Local streets should be so planned as to discourage their use by non-local traffic. Dead-end streets are prohibited, but culs-de-sac shall be permitted where topography or other physical conditions justify their use. Cul-de-sac shall not serve more than twenty (20) lots nor be longer than six hundred fifty (650) feet in length, including a terminal turn around which shall be provided at the closed end, with a right-of-way radius of not less than fifty (50) feet. Such distance shall be measured from the centerline of the street of origin to the center point of the cul-de-sac.
- (C) *Access to arterial streets.* In cases where a proposed subdivision abuts a limited access highway or arterial street, there shall be no direct vehicular or pedestrian access from individual lots to such highway or street.
- (D) *Street plans for future subdivisions.* Where the plat to be submitted includes only part of the tract owned or intended for development by the subdivider, a tentative plan of a proposed future street system for the unsubdivided portion shall be prepared and submitted by the subdivider.
- (E) *Provisions for resubdivision of large lots and parcels.* When a tract is subdivided into larger than normal building lots or parcels, such lots or parcels shall be so arranged as to permit the logical location and openings of future streets and appropriate resubdivision, with provision for adequate utility connections for such resubdivision.
- (F) *Street intersections.* Under normal conditions, streets shall be laid out so as to intersect as nearly as possible at right angles, except where topography or other conditions justify variations. Under normal conditions, the minimum angle of intersection of streets shall be sixty (60) degrees. Street intersection jogs with an offset of less than one hundred twenty-five (125) feet, as measured from centerline to centerline, shall be avoided.
- (G) *Subdivisions abutting major rights-of-way.* Wherever the proposed subdivision contains or is adjacent to the right-of-way of a U.S. or State

highway or thoroughfare, the city may require the provision of a marginal access street, located approximately parallel and adjacent to the boundary of such right-of-way. Due consideration shall be given to proper circulation design or for a street at a distance suitable for the appropriate use of land between such street and right-of-way. Such distance shall be determined with due consideration of the minimum distance required for approach connections to future grade separations, or for lot depths.

- (H) *Sidewalks*. In cases where the city deems it appropriate, sidewalks of not less than five (5) feet in width shall be provided. Where sidewalks are provided provisions shall be made for handicapped access.
- (I) *Service access, alleys*. Service access shall be provided in commercial and industrial districts for off-street loading, unloading, and parking consistent with and adequate for the uses proposed. Dead-end alleys shall not be permitted.
- (J) *Half streets*. Dedication of half streets shall not be considered for approval except where it is essential to the reasonable development of the subdivision and in conformity with the other requirements of these regulations or where it is found that it will be practical to require the dedication of the other half when the adjoining property is subdivided.
- (K) *Right-of-way width*. Right-of-way widths shall conform to the minimum standards identified below. In the case of a local or collector street, the minimum right-of-way width may be reduced, at the discretion of the City Council, when anticipated traffic volumes, area circulation patterns, or other factors warrant such a reduction.

Arterial street 80 feet

Collector street 80 feet

(66 feet when specifically allowed)

Local street 66 feet

(50 feet when specifically allowed)

Cul-de-sac 50 feet

Alley 20 feet

Pedestrian way 20 feet

- (L) *Street grades*. Except when, upon the recommendation of the City Engineer, the topography warrants a greater maximum, the grades in all streets shall not exceed those identified below. In addition, there shall be a minimum grade on all streets and thoroughfares of not less than five-tenths (.5) percent.

Arterial street 5 percent
Collector street 6 percent
Local street 8 percent
Cul-de-sac 8 percent
Alley 8 percent

(M) *Street alignment.* A tangent of at least one hundred (100) feet shall be provided between reverse curves on arterial or collector streets and fifty (50) feet on lesser streets. Other than at intersections, connecting street lines that deflect from each other shall be connected by a curve with a radius adequate to ensure a sight distance of no less than the following:

Arterial street 500 feet
Collector street 320 feet
Local street 100 feet
Cul-de-sac 100 feet

(N) *Reserve strips.* Reserve strips controlling access to streets shall be prohibited.

(O) *Naming of streets.* The City Council reserves the right to establish street names, which shall be based on area naming patterns, ease of public safety response, and other pertinent factors.

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-290. Easements.

(A) *For utilities.* An easement for utilities at least five (5) feet wide shall be provided along side and rear lot lines, which when combined with easements on adjoining lots, forms a continuous easement of at least ten (10) feet. Additionally, a similar easement of at least ten (10) feet shall be provided across the front lot line. If necessary for the extension of main water or sewer lines or similar utilities, easements of greater width may be required along lot lines or across lots, at the discretion of the City Engineer.

(B) *For storm water drainage.* Where a subdivision is traversed by a water course, drainage way, channel, or stream, there shall be provided a drainage easement or other means of land dedication conforming substantially with the lines of such water course and of such further width as determined by the City Engineer.

(C) *For walkways or trails.* Pedestrian easements, with a width not less than twenty (20) feet, may be required where deemed necessary to provide

circulation, access to schools, parks, or other community facilities, or as part of a planned community-wide trail system.

- (D) *Guy wires.* Additional easements for pole guys should be provided, where appropriate, at the outside of turns. Where possible, lot lines shall be arranged to bisect the exterior angle so that pole guys will fall along side lot lines.
- (E) *Continuous easement provision.* All required easements, when approved as part of a final plat, shall not thereafter be changed without the approval of the City Council of a vacation of such easement, as specified in Section 2-500.

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-300. Erosion and sediment control.

- (A) *In general.* The development shall conform to the natural limitations presented by topography and soil so as to create the least potential for soil erosion.
- (B) *Erosion, ~~and~~ siltation, ~~and~~ waste control measures.* Erosion, ~~and~~ siltation, ~~and~~ waste control measures shall be coordinated with the different stages of construction. Appropriate control measures shall be installed prior to development when necessary to control [pollution and in accordance with the NPDES General Stormwater Permit for Construction Activity and the City's Developer Guidelines for Stormwater Management](#) ~~erosion~~.
- (C) *Incremental development.* Land shall be developed in increments of workable size such that adequate erosion and siltation controls can be provided as construction progresses. The smallest practical area of land shall be exposed at any one period of time.
- (D) *Soil exposure or removal.* When soil is exposed, the exposure shall be for the shortest feasible period of time, as specified in the development agreement. Where topsoil is removed, sufficient arable soil shall be set aside for respreading over the developed area. Top soil shall be restored or provided to a depth of four (4) inches and shall be of a quality at least equal to the soil quality prior to development.
- (E) *Runoff.* Runoff water shall be diverted to a sedimentation basin before being allowed to enter the natural drainage system.

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-310. Storm drainage.

All subdivision design shall incorporate adequate provisions for storm water, subject to review and approval of the City Engineer. [Permanent structural best management practices may be used to achieve the applicable minimum requirements for water quality.](#) The rate of runoff for the area being subdivided is to be maintained at a level equal to that which existed in an undeveloped state, except as may be approved by the City Engineer. [All permanent stormwater management facilities shall be designed and constructed in accordance with Chapter 28, Section 28-230 Minimum design standards for permanent stormwater facilities, the City's Developer's Guidelines for Stormwater Management, and Surface Water Management Plan.](#)

(Ord. No. 99-20, § 1, 11-23-99)

Sec. 15-320. Protected areas.

Where land proposed for subdivision is deemed environmentally sensitive by the city, due to the existence of wetlands, drainage ways, watercourses, floodable areas or steep slopes, the design of said subdivision shall clearly reflect all necessary measures of protection to insure against adverse environmental impact. Based upon the necessity to control and maintain certain sensitive areas, the city shall determine whether said protection will be accomplished through lot enlargement and redesign or dedication of those sensitive areas in the form of protection shall include design solutions which allow for construction and grading involving a minimum of alteration to sensitive areas. Where these areas are to be incorporated into lots within the proposed subdivision, the subdivider shall be required to demonstrate that the proposed design will not require construction on slopes over fifteen (15) percent, or result in significant alteration to the natural drainage system such that adverse impacts cannot be contained within the plat boundary.

(Ord. No. 99-20, § 1, 11-23-99; Ord. No. 2010-08, § 1, 5-25-10)

Section 8: Effective Date. This ordinance shall be effective immediately upon its passage and publication per the provisions of the Faribault City Charter.

Public Hearing: May 16, 2022

First Reading: May 25, 2022

Second Reading: _____, 2022

Publication: _____, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Developer's Guide for Stormwater Management

Updated **Month Day, 2022**

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Forward

These guidelines, as well as the City's Standard Construction Specifications and Ordinances, the City's Stormwater Management Plan, the City's Municipal Separate Storm Sewer System (MS4) permit, the Minnesota Pollution Control Agencies Construction Storm Water Permit and related local, state and federal rules and regulations are intended to manage stormwater pollution and provide water quality and flood control improvements within the City of Faribault.

This guide is intended as a reference source of information and standards. Developers, builders, contractors and their Engineers in charge of construction activity within the City are expected to prepare complete and competent plans and specifications for their work. Compliance with these documents will help provide quality projects and assure uniform performance standards for construction activities in Faribault. In the event of any conflict or inconsistency between the terms and conditions in this Developer's Guide and any terms or conditions set forth in any codified City Ordinances or Codes, the terms and conditions set forth in in any codified City Ordinances or Codes shall prevail.

City staff is available to answer your questions or concerns as the project progresses through the plan review process. For general questions relating to this document, you may contact:

Mark DuChene, PE
Director of Engineering
507-333-0360
mduchene@ci.faribault.mn.us

Table of Contents

Definitions and Terms.....	6
1. GENERAL PROVISIONS	9
2. WHO NEEDS A PERMIT?	9
3. PLAN REVIEW PROCEDURES.....	10
4. SUBMITTAL REQUIREMENTS	10
5. DESIGN STANDARDS	10
5.1 Stormwater Pollution Prevention Plan (SWPPP)	11
5.2 Permanent Stormwater Management Practices.....	12
5.3 Grading, Erosion, and Sediment Control.....	13
5.3.1 Grading Plans	13
5.3.2 Erosion, Sediment, and Waste Controls.....	15
5.4 Permanent Stormwater Management	16
5.4.1 Acceptable Practices	16
5.4.2 Basic Sizing Criteria.....	17
5.4.3 Long-Term Operation and Maintenance.....	20
5.5 Stormwater Design Criteria	20
5.5.1 Storm Sewer	20
5.5.2 Outlet and Inlet Pipes	20
5.5.3 Channels and Overland Drainage	21
5.5.4 Ponds and Detention Basins	21
5.5.5 Infiltration/Filtration Practices	22
5.5.6 Emergency Overflows.....	23
6. WETLAND AND WETLAND BUFFER STRIPS	23
6.1 Minimum Protections for Wetlands During Construction.....	23
6.2 Assessment of Wetlands and Wetland Buffer Strips	23
6.3 Required Submittals.....	24
6.4 Determination of Required Wetland Buffer Strips and Structure Setbacks	24
6.5 Property Exempt from Wetland Buffer Strip and Setback Requirements.....	25
6.6 Septic and Soil Absorption System Setback Requirements	25
6.7 Wetland Buffer Strip Markers.....	25
6.8 Wetland Buffer Strip Vegetation Requirements.....	26
6.9 Encroachment Into Wetland Buffer Strips and Wetlands.....	26
6.10 Water Quality and Rate Control Upstream of Wetlands	26
7. SHORELAND MANAGEMENT DISTRICT.....	27
8. APPENDICES.....	27

Appendices

Appendix A	SWPPP Submittal Checklist
Appendix B	Permanent Stormwater Management Submittal Checklist
Appendix C	Maintenance Agreement

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Definitions and Terms

For this Developer's Guide, the following definitions describe the meanings of the terms used in this document:

Applicant means any person, entity or group that applies to the city for a building permit, subdivision approval, or a grading permit. Applicant also means that person or entity's agents, employees, contractors, subcontractors, and others acting under the person, entity, or group's direction.

Best management practices or *BMPs* means erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing, and minimizing the degradation of surface water, including construction phasing, minimizing the length of time soil areas are exposed, prohibition of practices, and other management practices published by state or designated area-wide planning agencies.

Common plan of development or sale means a contiguous area where multiple separate and distinct land disturbance activities may be taking place at different times, or on different schedules, but under one proposed plan of development.

Developer's Guide means the standards adopted and amended from time to time by resolution of the Council which provide information and establish standards, specifications, and details for the construction of public and private improvements, as on file with the City Engineer.

Discharge means the release, conveyance, channeling, runoff, or drainage of stormwater including snow melt, from a construction site.

Energy dissipation means methods employed at pipe outlets to prevent erosion. Examples include, but are not limited to, aprons, riprap, splash pads and gabions that are designed to prevent erosion.

Erosion means any process that wears away the surface of the land by the action of water, wind, ice, or gravity. Erosion can be accelerated by the activities of people or nature.

Erosion control means the methods employed to prevent erosion. Examples include soil stabilization practices, horizontal slope grading, temporary or permanent cover, and construction phasing.

FEMA means the Federal Emergency Management Agency.

Final stabilization means that all land disturbance activities on the site have been completed, and that a uniform (evenly distributed, without any large bare areas) perennial vegetative cover with a density of seventy-five (75) percent of the total of all unpaved areas and areas not covered by permanent structures has been established, or equivalent permanent stabilization measures have been employed. The sowing of grass seed is not considered to be final stabilization. Where agricultural land is involved, final stabilization shall require that the site be returned to its preconstruction agricultural use.

Grading permit means a written warrant or license granted by the city to allow land disturbance activities.

Impaired water means all bodies of water that are listed on the Minnesota Pollution Control Agency's List of Impaired Waters.

Impervious surface means a constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than existed prior to any development of the property. Examples include, but are not limited to, rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Land disturbance activity/activities means any activity or activities on a site that may result in soil erosion from water or wind. It shall also mean any movement of sediments upon lands or into or upon waters within the city's jurisdiction, including construction, clearing and grubbing, grading, excavating, transporting and filling of land. Within the context of this article, land disturbance activities shall not include:

- (1) Activities such as home gardens or residential landscaping, or other repairs or maintenance work that creates less than five thousand (5,000) square feet of exposed soil or impervious surface;
- (2) Additions or modifications to an existing single family structure that results in creating less than five thousand (5,000) square feet of exposed soil or impervious surface;
- (3) The construction, installation, and maintenance of fences, signs, posts, poles, and electric, telephone, cable television, utility lines or individual service connections to these utilities, which result in creating less than five thousand (5,000) square feet of exposed soil or impervious surface;
- (4) The tilling, planting, or harvesting of agricultural, horticultural, or silvicultural crops; and
- (5) Emergency work performed in order to protect life, limb, or property. If SWPPP would have been required for the emergency work pursuant to this article, then the disturbed land area shall be shaped and stabilized in accordance with the requirements set forth in this article as soon as possible after the emergency situation is under control.

MnDOT means the Minnesota Department of Transportation.

MPCA means the Minnesota Pollution Control Agency.

Native vegetation means plant species indigenous to or naturalized to Minnesota and classified as native to Minnesota by the Minnesota Department of Natural Resources.

New Development means any site with less than 15% of existing impervious prior to the commencement of construction activity.

NPDES General Stormwater Permit for Construction Activity means the most current version of the National Pollutant Discharge Elimination System General Stormwater Permit for Construction Activity as required by the Minnesota Pollution Control Agency.

Ordinary high water level means the boundary of water basins, watercourses, public waters, and public waters wetlands, and:

- (1) The ordinary high water level is an elevation delineating the highest water level that has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly the point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial;
- (2) For watercourses, the ordinary high water level is the elevation of the top of the bank of the channel; and
- (3) For reservoirs and flowages, the ordinary high water level is the operating elevation of the normal summer pool.

Premises means any building, lot, parcel of land, or portion of land whether improved or unimproved, including adjacent sidewalks.

Redevelopment means any site with more than 15% of existing impervious surfaces prior to the commencement of construction activity.

Sediment means the product of an erosion process which consists of solid material that may be mineral or organic that is in suspension, is being transported, or has been moved by water, wind, or ice, and has come to rest on the earth's surface either above or below the water level.

Sedimentation means the process or action of depositing sediment.

Sediment control means the methods employed to prevent sediment from leaving the site. Examples of sediment control practices are silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection, and temporary or permanent sedimentation basins.

Soil means the unconsolidated mineral or organic material on the immediate surface of the earth. For the purposes of this article, temporary stockpiles of clean sand, gravel, aggregate, concrete, or bituminous materials are not considered soil.

Stabilized or *stabilization* means the exposed ground surface, after it has been covered by sod, an erosion control blanket, riprap, pavement, or other material that prevents erosion. Simply sowing grass seed is not considered stabilization.

Steep slope means any slope steeper than fifteen (15) percent of rise for every one hundred (100) feet of horizontal run.

Stormwater shall mean any precipitation runoff, stormwater runoff, snow melt off, and any other surface runoff and drainage.

Stormwater pollution prevention plan or *SWPPP* means a plan for stormwater drainage that includes erosion prevention measures and sediment controls that, when implemented, will minimize soil erosion on a site and minimize off-site non-point pollution to the maximum extent possible.

Structure means any improvement that is manufactured, constructed or erected which is normally attached to or positioned on a site, including, but not limited to, portable structures, earthen structures, roads, parking lots and paved storage areas.

Subdivision shall mean land that is divided for the purpose of sale, rent, or lease, including a planned unit development.

Very steep slope means any slope steeper than one foot of rise for each three (3) feet of horizontal run (a slope of thirty-three (33) percent).

Waters of the state shall mean all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural, or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.

Wet detention facilities shall mean permanent man-made structures that contain permanent pools of water that are used for the temporary storage of stormwater runoff.

Wetlands shall mean those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes:

- (1) A predominance of hydric soils;
- (2) Inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition; and
- (3) Under normal circumstances support a prevalence of such vegetation.

Wetland buffer strip means a protective vegetated zone located adjacent to a water of the state or a wetland, that is subject to direct or indirect human alteration. A wetland buffer strip is an integral part of protecting an aquatic ecosystem of a body of water by trapping sheet erosion, filtering pollutants, reducing channel erosion and providing adjacent habitat.

1. GENERAL PROVISIONS

As set forth in various sections of City Code, certain site improvements of property within the City of Faribault are required to submit plans and specifications for review and approval prior to initiating land disturbing activities. These plans include, but are not limited to, grading plans, drainage plans, surveys, utility plans, and specifications. Competent professionals are required to prepare these plans and specifications.

These guidelines serve as a general reference for engineering requirements in the design, plan, and specification preparation to facilitate consistent plan preparation and construction of stormwater management practices and to improve the quality of plan submittal and subsequent review and approval time.

The Developer's Guide is a living document that will be updated and revised as necessary to facilitate the development of projects within the City of Faribault.

2. WHO NEEDS A PERMIT?

The following describes what requirements and permits are required based on the proposed disturbed land area. These are general thresholds and not absolute as there are many factors to consider during land alterations other than simply the area disturbed such as how deep is the proposed excavation, what are the proposed impacts on site/upstream/downstream, what special environmental concerns are there, etc. The City reserves the right to require supplemental information up to and including engineering drawings and storm water calculations based on proposed land disturbance activities as determined by the City Engineer. Not requiring a grading permit or engineered drawings and/or calculations does not relieve the property owner of following all federal, state and local laws regarding drainage, erosion control and water treatment requirements.

- **Disturbed Area Less than 5,000 sf** – No grading permit required unless project is covered under a parent NPDES CSW permit (such as a new home build in a new subdivision). Cannot block or alter drainage such as to negatively impact upstream or downstream properties. Recommend discussion of grading concept with City Engineer.
- **Disturbed Area 5,000 sf to Less than 21,780 sf (Half Acre)** – Grading permit required. Grading permit shall include a sketch showing plan. Sketch generally need not be prepared by Engineer/Surveyor unless determined to be needed by City Engineer or required by other codes (such as new building construction requirement for a certificate of survey). Cannot block or alter drainage such as to negatively impact upstream or downstream properties.
- **Disturbed Area 21,780 sf (Half Acre) to Less than One Acre** – City Grading permit required as well as stormwater management plan. Improvements must not increase the rate of water runoff on the site after improvements to more than existed on the site prior to the improvements. Grading plan and stormwater management calculations must be performed by a licensed engineer and rate must be controlled for the 2-, 10- and 100-year 24 hour Atlas 14 rainfall events unless approved otherwise by the City Engineer.
- **Disturbed Area Equal to/or Greater than One Acre** – City Grading permit required as well as stormwater management plan/stormwater pollution prevention plan (SWPPP). Improvements must not increase the rate of water runoff on the site after improvements to more than existed on the site prior to the improvements and also must meet the water quality treatment requirements of the MPCA NPDES CSW Permit and the City's MS4 Permit. Grading plan and stormwater management calculations must be performed by a licensed engineer and rate must be controlled for the 2-, 10- and 100-year 24 hour Atlas 14 rainfall events unless approved otherwise by the City Engineer.

3. PLAN REVIEW PROCEDURES

The general review process, from the submittal of the concept and final plans to the issuance of the SWPPP approval, is summarized in the following six steps:

1. Determine what stormwater management provisions apply (e.g., stormwater management, erosion control, buffers, floodplain management).
2. What permits, or approvals, are required for the project site, and what waivers and/or exemptions are applicable (e.g., COE, DNR, MPCA, WCA, etc.)
3. Are the selected practices appropriate for this site?
4. Are the practices designed to meet the minimum performance criteria?
5. Does the SWPPP meet other resource protection requirements as specified in City Code?
6. Are provisions for long-term maintenance adequate, including access and methods for maintenance defined?

4. SUBMITTAL REQUIREMENTS

No site plans or permit applications will be approved until all requirements are met.

- **Disturbed Area Less than 5,000 sf** – No grading permit required unless project is covered under a parent NPDES CSW permit (such as a new home build in a new subdivision). Recommend submitting a sketch and/or discuss grading concept with City Engineer. Property owner must install appropriate erosion control measures prior to work commencing.
- **Disturbed Area 5,000 sf to Less than 21,780 sf (Half Acre)** – Grading permit shall include a sketch plan or certificate of survey as required showing erosion control measures. Property owner must install appropriate erosion control measures prior to work commencing.
- **Disturbed Area 21,780 sf (Half Acre) to Less than One Acre** – City Grading permit shall include a grading plan, stormwater management plan and erosion control plans. Refer to the Design Standards section for requirements.
- **Disturbed Area Equal to/or Greater than One Acre** – City Grading permit shall include a grading plan, stormwater management plan and a stormwater pollution prevention plan (SWPPP). Refer to the Design Standards section for requirements.

5. DESIGN STANDARDS

The City of Faribault's Surface Water Management Plan identifies the goals and policies that define the City's stormwater management program, which are implemented via the City's SWPPP and Wetland Protection Ordinance (Chapter 28, Article VII.) and these Developer Guidelines. Faribault's stormwater requirements were written to meet the City's goals to preserve, protect, and manage its water resources, as well as to meet federal, state, and watershed stormwater regulations that comprise the following objectives:

1. Minimize increases in stormwater runoff rates from any development to reduce flooding, siltation, and erosion and to maintain the integrity of stream channels.
2. Minimize increases in nonpoint source pollution caused by stormwater runoff from development which would otherwise degrade local water quality.
3. Minimize the total annual volume of surface water runoff that flows from any specific site during and following development so as not to exceed the predevelopment hydrologic regime to the maximum extent practicable.
4. Ensure that these management controls are properly maintained and pose no threat to public safety.
5. Implement stormwater management controls to help meet current and future total maximum daily load (TMDL) goals, to address the need to improve water quality, and to meet objectives in the Surface Water Management Plan.

The Applicant is solely responsible for providing a quality design that meets all applicable laws and design requirements. The City has adopted the following design standards for erosion and sediment control and permanent stormwater management. These standards are meant to enhance not replace sound engineering judgement and industry standards.

No grading permits requiring a stormwater management plan or stormwater pollution prevention plan (SWPPP) will be approved unless it includes a detail of how runoff and associated water quality impacts resulting from the development will be controlled or managed. These plans must be designed with accepted engineering practices and indicate temporary and permanent best management practices, and whether stormwater will be managed on-site or off-site and, if on-site, the general location and type of practices.

5.1 Stormwater Pollution Prevention Plan (SWPPP)

Any project that disturbs one or more acres of land, or is part of a common plan of development, must acquire a National Pollutant Discharge Elimination System (NPDES) Construction Stormwater (CSW) Permit. The SWPPP and proof of coverage under the NPDES CSW Permit must be submitted to the City Engineer prior to initiating land disturbing activities.

All projects shall develop a SWPPP that contains erosion, sediment, and waste control BMPs that at a minimum observe the standards established by the most current version of the MPCA's General Permit to Discharge Stormwater Associated with Construction Activity, the City of Faribault's Local Surface Water Management Plan, City Code, or as modified herein.

The SWPPP must be prepared by a trained individual. All SWPPPs must meet the submittal requirements outlined in the SWPPP Submittal Checklist found in **Appendix A**. At a minimum, the SWPPP must contain:

1. The name and address of the applicant;
2. A legal description of the site;
3. A map of all adjacent areas to the site that identifies all waters of the state, subdivisions, roads, utilities and other areas which might be affected by the land disturbance activity. If SWPPP involves directing some or the entire site's runoff to adjacent properties, the applicant shall obtain from adjacent property owners any necessary easements to permit the runoff to flow onto their properties;
4. A map of the existing site conditions that includes the existing topography of the site, the location of any steep and very steep slopes, the location of existing drainage systems and patterns, the types of soils, the location of any waters of the state, the location of any vegetative cover, the location of any one hundred (100) year floodplain boundaries and the locations of any existing and proposed wetland buffer strips;
5. A description of the project, including the nature and purpose of the land disturbance activity and a description of the grading work, utility work, and building construction involved;
6. A schedule of the start and completion dates of each land disturbance activity on the site, including the estimated dates of installation of the required erosion prevention measures for each phase and the construction schedule;
7. A site construction plan that includes the location of the proposed land disturbance activities and any stockpile locations;
8. A designation of the site's areas that have the potential for serious erosion problems;
9. A description of the proposed erosion and sediment control measures to be undertaken, including the methods that will be used to control erosion and sedimentation on the site, both during and after construction;
10. A description of the proposed permanent stabilization measures to be taken, including stabilization specifications, time frames and schedules;
11. The location of all existing and proposed permanent and temporary sedimentation basins;

12. A description of the method to be used to dispose of temporary erosion and sediment control measures;
13. A description of the method to be used to maintain the temporary and permanent erosion and sediment controls;
14. A description of the method to be used to collect and dispose of sediment and floating debris; and,
15. A street sweeping schedule for the site.

5.2 Permanent Stormwater Management Practices

Permanent stormwater management practices must be designed by a licensed professional engineer in the State of Minnesota, who will verify that all practices meet the submittal requirements outlined in the Permanent Stormwater Management Submittal Checklist found in **Appendix B**.

A stormwater management concept plan is an option offered by the City. An applicant should include within a concept plan measures for controlling existing stormwater runoff discharges and water quality from the site in accordance with the standards of this guide. After review of the concept plan and modifications are made to that plan as deemed necessary by the City, a final Stormwater Management Plan may be submitted for approval.

A stormwater management concept plan submittal is optional, but highly encouraged. A concept plan identifies basic site information, locations of proposed development features, and preliminary locations and sizing of permanent stormwater management practices. The concept submittal has a greater chance of identifying major obstacles and can facilitate alternative stormwater management arrangements in a timely fashion and at the onset of project planning. If a concept plan is submitted for review, it should include sufficient information (e.g., maps, basic hydrologic and water quality calculations etc.) to evaluate the environmental characteristics of the project site. This information should show the potential impacts of all proposed development of the site, both present and future, on the water resources, and show the effectiveness and acceptability of the measures proposed for managing stormwater generated at the project site. The intent of this conceptual planning process is to determine the type of stormwater management of stormwater runoff from future development, and to identify major issues prior to completing final plans. The concept plan is less time consuming and more efficient to evaluate proposed development plans with this step of the review process. The final plan provides more detailed design information for the proposed stormwater treatment practices and includes much more detail in terms of hydrologic conditions and site features.

The following permanent stormwater management practices must be considered in developing the stormwater management portion of the SWPPP:

1. Protect and preserve as much natural or vegetated area on the site as possible;
2. Minimize impervious surfaces;
3. Direct runoff to vegetated areas rather than to adjoining streets, storm sewers and ditches;
4. Flow attenuation of treated stormwater by the use of open vegetated swales and natural depressions;
5. Utilize stormwater wet detention facilities (including percolation facilities); and,
6. Reduce the need for permanent stormwater management facilities by incorporating the use of natural topography and land cover such as natural swales and depressions as they existed prior to the land disturbance activities to the degree that they can accommodate the additional flow of treated water without compromising the integrity or quality of the body of water.

No building permit or subdivision approval shall be issued until a satisfactory final Stormwater Management Plan, or a waiver thereof, shall have undergone a review and been approved by the City after determining that the plan waiver is consistent with the requirements of this guide.

Record drawings are required for all projects that disturb a half-acre or more of land, impact wetlands and/or the floodplain, require water quality ponding, have significant grade changes, and/or have other unusual circumstances. Record drawings must be certified by a professional land surveyor or civil engineer. Record drawings should not include temporary erosion control measures.

5.3 Grading, Erosion, and Sediment Control

5.3.1 Grading Plans

Any applicant proposing a land disturbance activity that is 5,000 sf or greater shall apply to the City for a grading permit and submit a grading plan with the application. The grading plan must include all the items that are specified below unless waived by the City Engineer.

Plan Details

- ☐ North arrow, street names, and lot and block numbers for property or subdivision
- ☐ Location of benchmark, based on the City/County benchmark system
- ☐ Key with all line types, symbols, shading, and cross-hatching denoted
- ☐ Illustration key showing symbols for all information pertaining to lot and building design, including grades, easements, lot and block, setbacks, etc...
- ☐ Plan scale (shown graphically on a bar scale) of: 1 inch = 20 feet, 1 inch = 30 feet, 1 inch = 40 feet, or 1 inch = 50 feet. Plans in other scales will not be reviewed.
- ☐ Total area of subject property, with subtotals of disturbed and undisturbed areas (tabulation permitted)
- ☐ Subject property's boundary lines, lot lines and right of way lines
- ☐ All existing and proposed drainage and utility easements
- ☐ All man-made features, including existing and proposed buildings, structures, and paved areas
- ☐ All existing storm sewer facilities within 150 feet of the subject parcel
- ☐ All proposed storm sewer facilities (include grades and size of structures)
- ☐ All existing and proposed natural features including, but not limited to, significant trees and tree lines, wetlands, ponds, lakes, streams, drainage channels, floodplain, etc...
- ☐ Show setbacks and buffers for wetlands, ponds, lakes, streams, and floodplains
- ☐ All adjacent plats, parcels, rights-of-way, section lines, extended a minimum of 100 feet (50 feet for single family home construction) beyond the subject parcel in all directions

Existing and proposed contour lines

- ☐ Existing contours shall be shown at vertical intervals of two feet. Elevations shall be referenced to the national geodetic vertical datum (NGVD 1929).
- ☐ Contour lines shall be different line weights for existing contour lines versus proposed contour lines.
- ☐ Contours shall be shown to a minimum of 150 feet into adjacent property or to the centerline of the adjacent street.

Lot and block layout

- ☐ Lot dimensions to the nearest foot;
- ☐ Typical lot detail indicating where lot and house elevations are shown;
- ☐ Building setback lines
- ☐ Proposed top of curb elevations at lot corners and driveway or entrances
- ☐ Finished spot elevations at all high and low points
- ☐ Proposed elevations at garage and lowest floor for proposed buildings

- ☐ Proposed finished ground elevations around home for final grading
- ☐ Front and rear lot corner elevations;
- ☐ House pads layout, showing hold down elevations and finished garage elevations;
- ☐ Spot elevations as appropriate to define drainage patterns on the lot; and
- ☐ Legend with type of house styles and grade difference for garage floor to walkouts or lookouts.
- ☐ Lot grading and drainage. Lots shall be graded so water drains away from building locations and flows along lot lines within the proposed drainage and utility easements. Any drainage flow from one lot onto an abutting lot must be within a drainage easement.

Street/Site layout

- ☐ Typical street section;
- ☐ Preliminary street grades and drainage;
- ☐ Centerline street elevations at 100 foot stations with high and low points; and
- ☐ Cul-de-sac frontage along curb lines with spot elevations.
- ☐ Street grade.
- ☐ Storm sewer alignment. Storm sewer alignment shall be shown with top and invert elevations. Also, flared ends shall be shown with invert elevations.
- ☐ Easements. Existing and proposed easements

Grading plan

- ☐ The grading plan for all single-family residential subdivisions shall provide for an area with a slope not greater than 10% extending not less than a depth of 20 feet from the rear line of the building pad the entire width of the building pad, except as approved by the City Engineer.
 - ☐ House pad setback from flood elevations: House pads shall be set back 30 feet from 100-year flood elevation for storm sewer ponds and lakes if the lake lot has municipal sewer; and 75 feet from the 100-year flood elevation for lakes if the lake lot is unsewered.
 - ☐ Lowest opening elevation: two feet above the 100-year flood elevation of adjacent storm sewer ponds. Flooding elevations shall be one foot above the ordinary high water level of any standing water if determined. If sufficient data on known high water levels is not available, the elevation of the line of permanent aquatic vegetation shall be used as the estimated high water standing water elevation.
 - ☐ Garage floors. Minimum elevation: 1½ feet above the top-of-curb elevation, as measured from the top-of-curb at the high side of the driveway to the garage floor.
 - ☐ Driveway slopes. Maximum slope: 10% from the top-of-curb to the garage floor, as measured at the centerline of the driveway.
 - ☐ Open areas, including yards and swales.
- Minimum slopes, 1%; and (Preferred design is 1.5% or greater.)
- Maximum slopes, 3:1, except existing slopes being protected, which are subject to review.

Emergency overflows

- ☐ Emergency overflows shall be labeled and shown with spot elevations and drainage arrows. Emergency overflows must be established for catch basins in the street and in rear lots. Areas along rear lot lines which are below the emergency overflow elevation shall be designated as drainage easement on the final plat.
- ☐ Minimum elevation is 2.0 feet below the lowest opening house elevation.
- ☐ Storm sewer ponds' slopes, 6:1 maximum grade.

Elevations and boundaries of lakes, wetlands and ponds

- ☐ Ordinary high water level contours of all lakes, streams, wetlands, watercourses, marshes, and surface water features required in M.S. § 505.02 (1), as it may be amended from time to time, obtained from United States Geological Survey quadrangle topographic maps or more accurate sources;

- ☐ Location of 100-year floodplain areas, 100-year flood elevations, and limits of floodway and flood fringe;
- ☐ Delineated wetland boundaries, completed by a qualified professional according to the most current U.S. Corps of Engineers methodology, and approved by the city's designated official;
- ☐ Wooded areas;
- ☐ Rock outcrops;
- ☐ Power transmission poles and lines; and
- ☐ Other significant features required to be shown.
- ☐ Watercourses.

Temporary Erosion Control Best Management Practices (BMPs)

Show location of all structural erosion control measures (with standard detail plates and maintenance information for each), including, but not limited to:

- ☐ Temporary rock entrance/exit for all vehicle access points (show on plan and provide detail)
- ☐ Perimeter silt fence; silt fence and/or bale checks should also be placed along swales or slopes greater than 50 feet in length (flare ends of silt fence up slope)
- ☐ Storm sewer inlet filters (indicate type and show graphically on plan at each location)
- ☐ Temporary sediment basins
- ☐ Erosion control mats, fiber blankets, netting, temporary seed, or temporary mulch. All exposed soil areas must be stabilized as soon as possible to limit soil erosion but in no case later than 14 days after the construction activity in that portion of the site has temporarily or permanently ceased and no later than seven (7) days after construction activity in that portion of the site has temporarily or permanently ceased when discharge points on the project is within one mile of a special or impaired water and flows to that special or impaired water.
- ☐ Soil stockpile areas (indicate temporary stabilization measures)
- ☐ Street Sweeping Required

Plans must include a note indicating that all adjacent streets will be swept daily, or as directed by the City, to remove all accumulated materials. Failure to perform any street sweeping within six hours of notice by the City will result in the work being performed by the City and all associated costs billed. The City also requires removal of accumulated materials on streets during winter.

Final Stabilization

New resident construction requires vegetated stabilization from the front curb line to the back of the structure for the entire width of the lot. Show seeding and/or turf establishment locations and specifications, including:

- ☐ Type of seeding (permanent, temporary, dormant)
- ☐ Seed type and application rate
- ☐ Fertilizer type and application rate
- ☐ Mulch type, application rate, and method of anchoring
- ☐ Specifications for installation and maintenance of erosion control mats, blankets, or netting
- ☐ Note requiring seeding/restoration to be completed within 48 hours of final grading
- ☐ Location of all areas to be vegetated

5.3.2 Erosion, Sediment, and Waste Controls

At a minimum, all erosion, sediment, and waste control practices set forth in the SWPPP and all work on the site must conform to the requirements as stated in the most current version of the NPDES General Stormwater Permit for Construction Activity, including, but not limited to:

- A. Erosion prevention practices;
- B. Sediment control practices;
- C. Dewatering and basin draining;

- D. Inspection and maintenance;
- E. Pollution prevention management measures;
- F. Temporary sediment basins; and,
- G. Termination conditions.

Site plans must be updated during construction to reflect current site activities.

5.4 Permanent Stormwater Management

Designers are expected to follow the requirements of this section to meet the water quality requirements of the City of Faribault. Designs should meet the stormwater design standards of these Developer Guidelines and the *Minnesota Stormwater Manual*. Deviations from recommended guidance in the *Minnesota Stormwater Manual* will require detailed written explanation. Approval of any deviation from the *Minnesota Stormwater Manual* guidance will be at the discretion of the City.

5.4.1 Acceptable Practices

In the development of the permanent stormwater management practices appropriate for the development or redevelopment, infiltration (e.g., water quality volume) is foremost in importance to apply in the design. Filtration is warranted when site conditions do not allow for an effective infiltration practice. For flooding or rate control, detention systems are typically the preferred practice. Low Impact Design (LID) practices are encouraged when they can be functionally incorporated into the design. Alternative practices may be approved at the discretion of the City Engineer. When infiltration is not feasible, the permanent stormwater management practice proposed shall meet the performance identified in the *Minnesota Stormwater Manual*.

Below is a summary of permanent stormwater management practices that are accepted by the City of Faribault:

Table 1. List of Acceptable Practices

Volume Control	Filtration	Detention	Wetlands	Open Channel Systems
Infiltration Trench	Surface Sand Filter	Wet Pond	Shallow Wetland	Dry Swale
Infiltration Basin	Underground or Perimeter Sand Filter	Stormwater Reuse	Pond/Wetland Systems	Wet Swale
Raingarden	Tree Trench	Multiple Pond System		Grass Swale
Underground Storage	Organic Filter	Extended Detention Basin		Natural Channel/Stream
Reuse	Bioretention System	Micro-Pool Extended Detention Basin		
Green Roofs	Raingarden with Underdrain	Dry Detention Pond		
Trees/Tree Planters	Pervious Pavement with Underdrain	Underground Storage	Pond/Wetland Systems	Natural Channel/Stream
	Underground Storage with Underdrain	Other, as approved		

The design process for each of the acceptable practices is detailed in the Minnesota Stormwater Manual, http://stormwater.pca.state.mn.us/index.php/Main_Page.

5.4.2 Basic Sizing Criteria

Proposed Stormwater Management Plans must incorporate Volume Control, Water Quality, and Rate Control as the basis for stormwater management in the proposed development plan.

5.4.2.1. Volume Control

Volume control measures are required on projects to meet the requirements of the City of Faribault's MS4 Permit obligations. Volume control shall be required for any project where the sum of the new impervious surface and the fully reconstructed impervious surface equals one or more acres, unless granted by waiver from the City.

Non-Linear Projects

A proposed development shall capture and retain on site 1.0 inches of runoff times the sum of the new and fully reconstructed impervious surfaces. If an applicant can demonstrate that the volume control standard has been met, then the water quality sizing criteria shall be considered satisfied.

Volume reduction practices must be considered first. If site constraints prohibit infiltration, other volume reduction practices, such as a wet sedimentation basin, or filtration basin may be considered. In all circumstances, a reasonable attempt must be made to obtain right-of-way during the project planning and all attempts of infeasibility must be recorded. When restrictions exist and the entire water quality volume cannot be treated due to lack of right-of-way, easements, or other permissions from property owners to install treatments systems that can treat the total water quality volume on site, the remaining water quality volume must be addressed through off-site treatment and, at a minimum, satisfy the following conditions:

- A. Select an off-site treatment location in the following order of preference:
 - 1) Locations that yield benefits to the same receiving water that receives runoff from the original construction activity;
 - 2) Locations within the same DNR catchment area as the original construction activity;
 - 3) Locations in the next adjacent DNR catchment area upstream; or,
 - 4) Locations anywhere within the City of Faribault's jurisdiction.
- B. Must involve the creation of new permanent stormwater management BMPs or the retrofit of existing BMPs, or the use of a properly designed regional permanent stormwater management practice¹; and,
- C. Must be completed within 24 months after the start of the original construction activity.

Linear Projects

For linear projects, the water quality volume shall be calculated as the larger of:

- a. One-inch times the new impervious surface; or,
- b. One-half (0.5) inch times the sum of the new and fully reconstructed impervious surface.

If the total water quality volume cannot be treated within the existing right-of-way (ROW), a reasonable attempt to obtain additional ROW, easement, or other permission to treat the stormwater must be initiated. However, volume reduction practices will not be required if the practices are cost prohibitive. All attempts of infeasibility must be recorded,

¹ Previously required routine maintenance of permanent stormwater management practices cannot be considered mitigation.

and treatment of the water quality volume must be maximized prior to discharge to the City's storm sewer system and surface waters.

Projects Less than One Acre

For projects less than one acre, the City encourages applicants to incorporate volume control and water quality provisions to the maximum extent feasible.

Stormwater Design Criteria for ponds and detention basins, and infiltration and filtration practices can be found in Section IV.C.4 and Section IV.C.5.

5.4.2.2. Infiltration Restrictions

The use of infiltration techniques shall be prohibited where the infiltration practice will be constructed in any of the following areas:

- a. That receive discharges from vehicle fueling and maintenance areas;
- b. Where high levels of contaminants in soil or groundwater may be mobilized by infiltration;
- c. Where soil infiltration rates are more than 8.3 inches per hour unless soils are amended to slow the infiltration rate below 8.3 inches per hour;
- d. With less than three feet of separation from the bottom of the infiltration system to the elevation of the seasonally saturated soils or the top of bedrock;
- e. Of predominately Hydrologic Soil Group D (clay) soils;
- f. In an Emergency Response Area (ERA) within a Drinking Water Supply Management Area (DWSMA) as defined in Minn. R. 4720.5100, Subp. 13, classified as high or very high vulnerability as defined by the Minnesota Department of Health;
- g. In an ERA within a DWSMA as defined in Minn. R. 4720.5100, Subp. 13, classified as moderate vulnerability unless the applicant performs a higher level of engineering review² sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater;
- h. Outside of an ERA within a DWSMA classified as high or very high vulnerability unless the applicant performs a higher level of engineering review³ sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater;
- i. Within 1,000 feet upgradient or 100 feet downgradient of active karst features; or,
- j. That receive stormwater runoff from these types of entities regulated under NPDES for industrial stormwater: automobile scrap yards, scrap recycling and waste recycling facilities, hazardous waste treatment, storage, or disposal facilities, or air transportation facilities that conduct deicing activities.

Where the site factors listed above limit the construction of infiltration systems, the applicant shall provide appropriate documentation to the City regarding the limitations. If the City determines that infiltration is prohibited onsite, the applicant shall consider alternative volume reduction BMPs and the water quality volume must be treated by a wet sedimentation basin, filtration system, regional ponding, or similar method prior to the release of stormwater to the City's storm sewer system and other surface waters.

5.4.2.3. Water Quality

The water quality control standard shall be considered satisfied if the volume control standard has been satisfied. If it is infeasible to meet the volume control standard due to site constraints, the applicant shall consider alternative volume reduction BMPs and the water quality volume must be treated by a wet sedimentation basin, filtration system, regional ponding, or similar method prior to the release of stormwater to the City's storm sewer system and other surface waters. In the case of alternative volume reduction

² See "higher level of engineering review" in the Minnesota Stormwater Manual for more information.

³ See "higher level of engineering review" in the Minnesota Stormwater Manual for more information.

BMPs, at least 60% TP and 90% TSS removal will be required on an average annual basis. A wet sedimentation basin with a permanent pool (dead storage) volume greater than or equal to the runoff from a 2.5-inch 24-hour storm event over the entire contributing drainage area is considered to meet these requirements.

PondNET, P-8, MIDS and/or scientifically valid field studies are acceptable methods for verifying water quality performance.

Additional Stormwater Design Criteria information can be found in **Section IV.C**.

5.4.2.4. Rate Control

- A. At a minimum, post-construction stormwater management practices shall maintain existing flow rates for the 2-, 10-, and 100-year 24 hour rainfalls in accordance with Atlas 14 data as shown in **Table 2**.

Table 2. Atlas 14 Data for City of Faribault

Event	Rainfall/Snowmelt Depth (inches)
2-year, 24 hour	2.84
10-year, 24 hour	4.25
100-year, 24 hour	7.29
100-year, 10 day snowmelt	10.1

- B. Overland conveyance, ponds, and BMPs – including design of the flood storage, outlets, and emergency overflows – shall be designed for the 100-year critical flood event. The 100-year critical flood event is either the 100-year, 24-hour storm event or the 100-year 10-day snowmelt event, whichever produces the highest high water level (HWL).
- C. All drainage system analyses and designs shall be based on proposed full development land use patterns.
- D. A MSE3 24-hour rainfall distribution with average antecedent moisture conditions should be utilized for runoff calculations.
- E. The recommended minimum outlet diameter is 6 inches due to plugging susceptibility and may supersede the rate control requirement for the 2-year event.
- F. Outlet structures should be designed in three phases with primary outlet structure and secondary overflow structure routed to the storm sewer and a defined emergency overflow as the tertiary outlet structure.

5.4.2.5. Freeboard

- A. The low opening elevation for all new structures will be a minimum of 2 feet above the HWL for the 100-year critical event and at least 1 foot above the as-built emergency overflow (EOF) elevation from any area where surface water is impounded during a rain event.
- B. For landlocked basins, where structures are proposed below the EOF, the low opening elevation will be a minimum of 2 feet above the HWL as determined by the 100-year critical back-to-back event.
- C. Adjacent to channels, creeks, and ravines the low opening elevation will be at least 2 feet above the HWL for the 100-year critical event.
- D. The low floor elevation for all new structures will be a minimum of 3 feet above historic high groundwater levels and 1 foot above the NWL of adjacent waterbodies.
- E. Drainage easements and outlots for ponds, lakes, wetlands, streams, etc., shall encompass the area to the 100-year HWL plus 2 feet.

5.4.3 Long-Term Operation and Maintenance

No private permanent stormwater management practices may be approved unless an operation and maintenance agreement are provided that defines how access will be provided, who will conduct maintenance, the type of maintenance, and the maintenance intervals. An example maintenance agreement is provided in **Appendix C**.

The City of Faribault reserves the right to ensure maintenance responsibility for private permanent stormwater management practices when those responsibilities are legally transferred to another party. The applicant shall obtain all necessary easement or other property interests to allow access to the permanent stormwater management practices for inspection or maintenance for both the responsible party and the City of Faribault. At a minimum, all private stormwater facilities shall be inspected annually and maintained in proper condition consistent with the performance goals for which they were originally designed and as executed in the operations and maintenance agreement. If the private permanent stormwater management practice changes, causing decreased effectiveness, a new, repaired, or improved structural stormwater practice must be implemented to provide equivalent treatment to the original practice.

All settled materials including settled solids, shall be removed from ponds, sumps, grit chambers, and other devices, and disposed of properly.

5.5 Stormwater Design Criteria

5.5.1 Storm Sewer

- A. Manhole spacing shall not exceed 400 feet.
- B. Where more than one pipe enters a structure, a catch basin/manhole shall be used.
- C. Storm sewer pipe should match top of pipe on top of pipe unless grade constraints prevent this. In that case, hydraulic calculations will be necessary to verify that excessive surcharging will not occur.
- D. Storm sewer systems shall be designed for the 10-year 24-hour storm event using the Rational Method. The outlets from ponds or BMPs shall be designed for the 100-year critical flood event as previously described.
- E. The minimum full flow velocity within the storm sewer should be 3 feet per second (fps). The maximum velocity shall be 10 fps, except when entering a pond, where the maximum velocity shall be limited to 6fps.
- F. For storms greater than the 10-year event, and in the case of plugged inlets, transient street ponding will occur. For safety reasons, the maximum depth in streets should not exceed 1.5 feet at the deepest point.
- G. To promote efficient hydraulics within manholes, manhole benching shall be provided to 1/2 diameter of the largest pipe entering or leaving the manhole.
- H. Vaned grate (3067V or 3067 VB in low point) catch basin castings shall be used on all streets.
- I. The maximum design flow at a catch basin for the 10-year storm event shall be three (3) cubic feet per second (cfs), unless high capacity grates are provided. Catch basins at low points will be evaluated for higher flow with the approval of the City Engineer.
- J. All structures located in the street are to be a minimum of four feet deep (rim to invert) and a minimum of three feet deep elsewhere. Two-by-three catch basins are to be four (4) feet deep.

5.5.2 Outlet and Inlet Pipes

- A. Inlet pipes of stormwater ponds shall be extended to the pond NWL whenever possible.

- B. Outfalls with velocities greater than 4 fps into channels, where the angle of the outfall to the channel flow direction is greater than 30 degrees, requires energy dissipation or stilling basins.
- C. Outfalls with velocities of less than 4 fps, that project flows downstream into a channel in a direction 30 degrees or less from the channel flow direction, generally do not require energy dissipaters or stilling basins, but will require riprap protection.
- D. In the case of discharge to channels, riprap shall be provided on all outlets to an adequate depth below the channel grade and to a height above the outfall or channel bottom. Riprap shall be placed over a suitably graded filter material and filter fabric to ensure that soil particles do not migrate through the riprap and reduce its stability. Riprap shall be placed to a thickness at least 2.5 times the mean rock diameter to ensure that it will not be undermined or rendered ineffective by displacement. If riprap is used as protection for overland drainage routes, grouting may be recommended.
- E. Discharge velocity into a pond at the outlet elevation shall be 6 fps or less. Riprap protection is required at all inlet pipes into ponds from the NWL to the pond bottom.
- F. Where outlet velocities to ponds exceed 6 fps, the design should be based on the unique site conditions present. Submergence of the outlet or installation of a stilling basin approved by the City is required when excessive outlet velocities are experienced.

5.5.3 *Channels and Overland Drainage*

- A. Overland drainage routes where velocities exceed 4 fps should be reviewed by the City Engineer and approved only when suitable stabilization measures are proposed.
- B. Open channels and swales are recommended where flows and small grade differences prohibit the economical construction of an underground conduit. Open channels and swales can provide infiltration and filtration benefits not provided by pip.
- C. The minimum grade in all unpaved areas shall be two (2) percent.
- D. Maximum length for drainage swales shall be 400 feet.
- E. Channel side slopes should be a maximum of 4:1 (horizontal to vertical) with gentler slopes being desirable.
- F. Riprap shall be provided at all points of juncture, particularly between two open channels and where storm sewer pipes discharge into a channel.
- G. Open channels should be designed to handle the expected velocity from a 10-year design storm without erosion. Riprap may need to be provided.
- H. Periodic cleaning of an open channel is required to ensure that the design capacity is maintained. Therefore, all channels shall be designed to allow easy access for equipment.

5.5.4 *Ponds and Detention Basins*

- A. Where on site water quality detention basins are required, copies of the calculations determining the design of the basin(s) will be provided. The size and design considerations will be dependent on the receiving water body's water quality category, the imperviousness of the development and the degree to which on site infiltration of runoff is achieved. Design of on-site detention basins, as described in the site's runoff water management plan, shall incorporate recommendations from the nationwide urban runoff program (NURP) and "Protecting Water Quality in Urban Areas", published by the Minnesota pollution control agency, as adopted by the city, or the applicable publications, as adopted by the city. The following design considerations are required for on-site water quality detention basins based on the receiving water's water quality category. These designs include permanent detention for water quality treatment; extended detention designs may be substituted if they provide treatment equivalent to the requirements below:
 - a. A permanent pool (dead storage) volume below the normal outlet shall be greater than or equal to the runoff from a two and one-half inch (2.5") 24-hour storm over the entire contributing drainage area assuming full development.

- b. A permanent pool average depth (basin volume/basin area) which shall be greater than four feet (4'), with a maximum depth of less than ten feet (10').
- c. An emergency spillway (emergency outlet) adequate to control the 100-year frequency critical duration rainfall event.
- d. Basin side slopes above the NWL should be no steeper than three to one (3:1) when possible, and preferably flatter. A basin shelf with a minimum width of ten feet (10') and a maximum slope of ten to one (10:1) below the NWL is required to enhance wildlife habitat, reduce potential safety hazards, and improve access for long term maintenance.
- e. A flood pool (temporary storage) volume above the principal outlet spillway shall be adequate so that the peak discharge rate from the 1-, 10- and 100-year frequency critical duration storm is not greater than the peak discharge for a similar storm and predevelopment watershed conditions.
- f. Extended detention of runoff from the more frequent (1-year to 5-year) storms shall be achieved through a principal spillway design which shall include a perforated vertical riser, a small orifice outlet or a compound weir. The spillway must be constructed of a limited maintenance material. The use of treated or naturally decay resistant timber shall not be allowed.
- g. Effective energy dissipation devices which reduce outlet velocities to four feet (4') per second or less shall consist of riprap, stilling pools or other such measures to prevent erosion at all stormwater outfalls into the basin and at the detention basin outlet.
- h. For purposes of erosion control, vegetation protection and wildlife habitat enhancement, the 10-year flood level of the basin shall be no more than two feet (2') above the normal level of the basin.
- i. All constructed ponds shall be provided a maintenance access from an adjacent roadway. The maintenance access shall be provided in the form of an easement no narrower than 20 feet. The maintenance access shall have a longitudinal slope no steeper than 6:1 and minimal cross slope. Maintenance access routes, due to their extra width, also serve well as emergency overflow (EOF) routes.

5.5.5 *Infiltration/Filtration Practices*

- A. Sizing of filtration/infiltration practices shall be in conformance with the volume control requirements of this manual and the Minnesota Stormwater Manual.
- B. When designing an infiltration practice for volume control and water quality management, on-site testing and detailed analysis are strongly encouraged to determine the infiltration rates of the proposed infiltration facility. Documented site-specific infiltration or hydraulic conductivity measurements (double ring infiltrometer) completed by a licensed soil scientist or engineer is required. In the absence of a detailed analysis, the saturated infiltration rates listed in the Infiltration Rates for Infiltration Practices table found on the Minnesota Stormwater Manual shall be used. A piezometer shall be installed to ascertain the level of the local groundwater table and demonstrate at least three feet of separation between the bottom of the proposed facility and the groundwater. The soil boring is required to go to a depth of at least five feet below the proposed bottom of the infiltration practice. The soils shall be classified using the Unified Soil Classification system. The least permeable soil horizon will dictate the infiltration rate. Infiltration practices shall be designed to infiltrate the required runoff volume within 48 hours.
- C. Pretreatment, in the form of ponds, forebays, filter strips, or other approved methods, shall be provided for all infiltration areas. Pretreatment upstream of volume management practices is a key element in the long-term viability of infiltration areas. The level of pretreatment varies largely depending on the infiltration practice and drainage area. Minnesota Stormwater Manual recommendations shall be utilized for determining the appropriate level of pretreatment on a case-by-case basis.
- D. The infiltration practice shall not be used within fifty feet of a municipal, community or private well, unless specifically allowed by an approved wellhead protection plan.

- E. The infiltration practice shall not be used for runoff from fueling and vehicle maintenance areas and industrial areas with exposed materials posing contamination risk unless the infiltration practice is designed to allow for spill containment.
- F. The infiltration practice shall not be used in Hydrologic Soil Group (HSG) D soils without soil corrections.
- G. A plan for management for vegetation shall be included in the Stormwater Pollution Prevention Plan.
- H. If soils are unsuitable for infiltration, then filtration may be used with drain tile.
- I. Subgrade soils for infiltration/filtration practices shall assume a 40% void ratio for clean washed rock and 20% for construction sand for the purposes of volume calculations.
- J. Rock storage beds shall be constructed using crushed angular granite that has been thoroughly washed to remove all fine particles that could result in clogging of the system.
- K. For infiltration benches adjacent to ponds, benches shall have slopes no steeper than 5:1 over the proposed infiltration zone. A slope of 10:1 is preferred. The Minnesota Stormwater Manual cites concerns with locating infiltration features immediately adjacent to ponds. To address this, benches shall be located to maintain hydraulic separation from the saturated zone of the pond to minimize the loss of infiltration potential over time.

5.5.6 Emergency Overflows

- A. EOFs shall be labeled and shown with spot elevations and drainage arrows. EOFs must be established for catch basins in the street and in rear lots. Areas along rear lot lines which are below the EOF elevation shall be designated as drainage easement on the final plat.
- B. Maximum elevation is 1 foot below the lowest opening of adjacent structures.

6. WETLAND AND WETLAND BUFFER STRIPS

The Rice County Soil and Water Conservation District is the Wetland Conservation Act (WCA) Local Government Unit (LGU) for Rice County and requires any projects that impacts wetlands to conform to the WCA and the City's wetland ordinance. The City requires wetlands to be assessed with the most recent version of Minnesota Routine Assessment Method (MnRAM) or equal assessment recommended by BWSR to be completed for any subdivision or project that impacts wetlands.

The provisions for wetlands and wetland buffer strips outlined below pertain to all wetlands within the city, including any that are regulated by other entities.

6.1 Minimum Protections for Wetlands During Construction

- 1. Any runoff from the site must not be discharged directly into any wetland without appropriate quality and quantity stormwater runoff control, depending on the individual wetland's sensitivity classification as determined by the Board of Soil and Water Resources (BSWR).
- 2. All work by the applicant in and around wetlands must be conducted using the following standards and in accordance with MN Rules Chapter 8420: avoid activities that may directly or indirectly destroy or diminish the wetland; limit the degree or magnitude of the wetland-related activity; repair, rehabilitate, or restore the affected wetland environment with one wetland of at least equal value; perform preservation and maintenance operations on the wetland throughout any activity on the site.
- 3. The Minnesota Pollution Control Agency's Stormwater Best Management Practices shall be adhered to at all times during the construction process in order to avoid any erosion and sedimentation to the wetland.

6.2 Assessment of Wetlands and Wetland Buffer Strips

1. It is the responsibility of the applicant to determine whether a wetland exists on a site or a structure setback from a wetland on an adjacent property is required. The applicant must delineate and document the boundaries of any wetlands on the site in a report in accordance with the WCA requirements and US Army Corps of Engineers Wetland Delineation Manual (1987). For applications involving property containing a wetland or adjacent property containing a down-gradient wetland submitted after the date this article is effective and unless otherwise exempted, a permanent wetland buffer strip must be maintained around each wetland located on or adjacent to the site along with structure setbacks required by this article.
2. The type of wetland buffer strip that is required shall be determined by the functional value of the wetland through the results of a Minnesota Routine Assessment Method ("MNRAM") assessment or equal assessment recommended by BWSR that shall be conducted by the applicant. Wetlands are classified as high, medium, or low quality based on the MNRAM assessment.

6.3 Required Submittals

When a wetland buffer strip is required by the City, the following must be delivered to the City before the City will issue any building permits for the site:

1. Reports of the applicant's MNRAM assessment and wetland delineation for the site;
2. An executed conservation easement in favor of the city for protection of the wetlands and wetland buffer strips on the site. The easement must legally and geographically describe the boundaries of the wetlands and wetland buffer strips, wetland buffer strip markers and their locations and prohibit any structures, paving, mowing, introduction of non-native vegetation, cutting, filling, dumping, yard waste disposal, fertilizer application or removal of the wetland buffer strip markers within the wetland buffer strip or the wetland;
3. Evidence that the easement document was recorded in the Rice County recorder's office along with a duplicate original of the easement document; and
4. Proof that the wetland buffer strip markers have been installed.

6.4 Determination of Required Wetland Buffer Strips and Structure Setbacks

The wetland buffer strips required for each wetland shall be measured from the wetland boundary or ordinary high water level in cases involving wetlands and the top of the bank of the channel in cases involving rivers and streams. The structure setbacks shall be measured from the outer edge of the wetland buffer strip to the structure. The required dimensions for all wetland buffer strips and structure setbacks are listed below. The wetland buffer strip's width may be adjusted along the wetland's boundaries so long as the width does not fall below the minimum width required by this

article. Publicly owned trails for educational and recreational purposes may be included as part of the wetland buffer strip's width calculations.

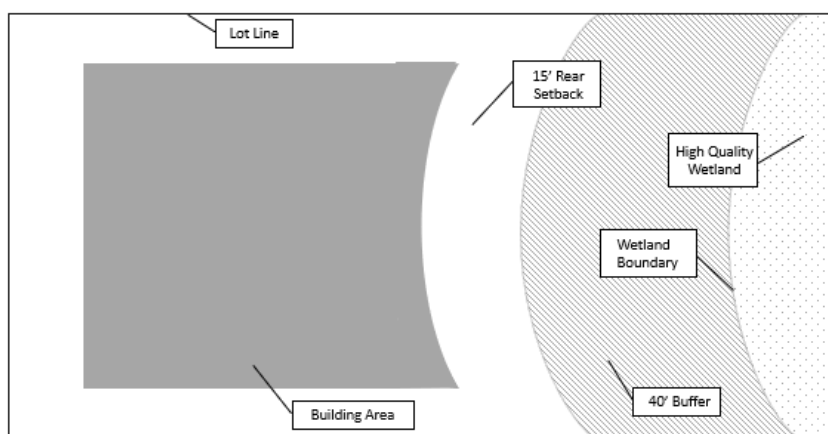
Table X. Wetland Buffer Strips and Structure Setbacks

MNRAM Wetland Classification or equivalent assessment	High Quality	Medium Quality	Low Quality
Wetland buffer strip minimum width:	40 feet	25 feet	15 feet
Minimum structure setback: (from the outer edge of the wetland buffer strip)	15 feet	15 feet	15 feet

Example of wetland buffer strip and minimum structure setback requirements as applied to a high quality wetland:

6.5 Property Exempt from Wetland Buffer Strip and Setback Requirements

Wetland buffer strips and setbacks are not required for wetlands on or adjacent to sites where the WCA would exempt the draining or filling of the wetland from the replacement plan requirements. Wetland buffer strips and setbacks shall also not be required for roadways that must be aligned either adjacent to or across a wetland and are subject to WCA replacement requirements where additional wetland filling would be required to create a wetland buffer strip. Public trails shall also be exempted from the wetland buffer strip and setback requirements. The required wetland buffer strip structure setback for all other roadways, private trails, parking lots and related retaining walls and fences shall be five (5) feet from the wetland buffer strip.



6.6 Septic and Soil Absorption System Setback Requirements

All septic and soil absorption systems on the site must be set back a minimum of fifty (50) feet from any boundary of the wetland. For purposes of determining this setback, the boundary of the wetland shall be determined by the MNRAM assessment.

6.7 Wetland Buffer Strip Markers

All wetland buffer strips shall be equipped with permanent markers in order to identify the boundary of the wetland buffer strip on each lot. One marker shall be placed per lot at the upslope edge of

the required wetland buffer strip and placed every two hundred (200) feet and on all common lot lines. The marker may be purchased from the city at cost and must be installed before building permits are issued.

6.8 Wetland Buffer Strip Vegetation Requirements

Where acceptable predevelopment natural vegetation exists in a wetland buffer strip, the retention of that vegetation in an undisturbed state shall be required. An existing wetland buffer strip is deemed acceptable if it has acceptable natural vegetation and if it has a continuous, dense layer of perennial grasses, trees, and/or shrubs that have been uncultivated or unbroken for at least ten (10) consecutive years.

6.9 Encroachment Into Wetland Buffer Strips and Wetlands

All wetland buffer strips and wetlands must be kept free of all structures, including, but not limited to, fences and play equipment and shall stay in an undisturbed state. Patios and decks may encroach up to a maximum of six (6) feet into wetland buffer strip setback areas. Porches shall not encroach into wetland buffer strip setback areas. All structures on a site that are intended to provide access across a wetland (such as boardwalks) are prohibited on a wetland buffer strip or wetland unless a wetland permit is obtained from the Rice County Soil and Water Conservation District. Wet detention facilities may encroach into wetland buffer strips, provided that the amount of the wetland buffer strip encroached upon does not exceed fifty (50) percent of the total area required for such ponding, and provided that the amount of wetland buffer strip encroached upon does not exceed fifty (50) percent of the total area required for the wetland buffer strip with the exception of instances where two (2) cell water quality ponding that is approved by the city is utilized.

6.10 Water Quality and Rate Control Upstream of Wetlands

This section describes minimum control measures for water quality and rate control upstream of wetlands. The criteria depend upon the susceptibility of the wetland to negative impacts from urban stormwater. **Table X** lists differing wetland types and their susceptibility to impacts from stormwater.

Table X Wetland Susceptibility to Stormwater Impacts

Highly Susceptible	Moderately Susceptible	Slightly Susceptible	Least Susceptible
Sedge Meadows	Shrub-carrs	Shall Open Water Communities	Cultivated Hydric Soils
Bogs	Alder Thickets	Floodplain Forests	Dredge/Fill Disposal Sites
Coniferous Bogs	Fresh Meadows	Deep Marshes	Gravel Pits
Open Bogs	Shall Marshes	Seasonally Flooded Basins	Reed Canary Grass Monotypes
Calcareous Fens			
Low, Wet, and Fresh Prairies			
Lowland Hardwood Swamps			
Coniferous Swamps			

Source: Guidance for Evaluating Urban Storm Water and Snowmelt Impacts To Wetlands by the State of Minnesota Storm Water Advisory Group

The following criteria should be used to determine what type of rate control and water quality treatment should occur upstream of a wetland.

- Case 1: least susceptible wetland
 - Water quality volume (runoff from the 2.5-inch event) can be provided within wetland
 - All flood storage can occur within the wetland
- Case 2: slightly or moderately susceptible wetland
 - Water quality volume (runoff from the 2.5-inch event) must be provided upstream of the wetland
 - Flood storage must be provided upstream of wetland such existing discharge rates for the 10-year event rate are maintained to the wetland
- Case 3: highly susceptible wetland
 - Water quality volume (runoff from the 2.5-inch event) must be provided upstream of the wetland
 - Infiltration or filtration must be provided beyond the water quality volume
 - Flood storage must be provided upstream of wetland such existing discharge rates for the 10-year event rate are maintained to the wetland

7. SHORELAND MANAGEMENT DISTRICT

The purpose of the shoreland management district is to guide development along protected lakes, rivers, and creeks in the City of Faribault to preserve water quality, protect natural resources, and provide wise utilization of water and related land resources. The public waters of the City of Faribault have been classified below consistent with the criteria found in Minnesota Regulations, Part 120.3300, and the Protected Waters Inventory Map for Rice County, Minnesota:

Table 4. City of Faribault Public Waters Inventory

Protected Waters Classification	Protected Waters ID Number	Legal Description From/To
Natural Environment Lakes		
Unnamed Lake	66-19	S23, 26 T110-R21
General Development Lakes		
Wells Lake	66-10	S36 T110-R21 to City Boundary
Faribault Lake (Mill Pond)	66-7	S25, T110-R21 - S30, T110-R20
Wild and Scenic River		
Cannon River		S19, T110-R20 to City Boundary
Agricultural River		
Straight River		City Boundary to S30, T110-R20
Urban River		
Cannon River		S36, T110-R21 to S19, T110-R20
Tributary River		
Crocker's Creek		City Boundary to S25, T110-R21
Falls Creek		S33, T110-R20
Unnamed Creek to CR		S26, T110-R21

Special considerations for setbacks, lot sizes, and related land use and zoning standards may apply. Additional information can be found in City Code Appendix B, Chapter 13, Article 6. Shoreland Management District.

8. APPENDICES

SURFACE WATER MANAGEMENT PLAN

CITY OF FARIBAULT, MN

APRIL 2022

WSB Project No. 017566-000

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.

Jake Newhall, PE

Reg. No. 49170

Title Page

Certification

Table of Contents

Glossary

SECTION 1: Executive Summary

SECTION 2: Land and Water Resource Inventory

SECTION 3: Agency Cooperation

SECTION 4: Assessment of Problems and Issues

SECTION 5: Goals and Policies

SECTION 6: Implementation Program

SECTION 7: Administration

LIST OF APPENDICES

Appendix A – Figures

Figure 1: Location Map

Figure 2: Subwatershed Map

Figure 3: Soils Map

Figure 4: Existing Land Use

Figure 5: Proposed Land Use

Figure 6: Wetlands and Lakes

Figure 7: DWSMA and Wellhead Protection Areas

Figure 8: MLCCS

Figure 9: Sites of Biological Significance

Figure 10: Problem Areas

Appendix B – TMDLs

Appendix C – XP-SWMM Modeling Report

BMPs – Best Management Practices

BWSR – Board of Water and Soil Resources

cfs – Cubic feet per second

City – City of Faribault

CIP – Capital Improvement Projects

DNR – Department of Natural Resources

DWSMA – Drinking Water Supply Management Area

EOF – Emergency Overflow

EPA - Environmental Protection Agency

FIS – Flood Insurance Study

HSG – Hydrologic Soil Group

HWL – High Water Level

LGU – Local Governing Unit

MCBS – Minnesota County Biological Survey

MDH – Minnesota Department of Health

MLCCS – Minnesota Land Cover Classification System

MPCA – Minnesota Pollution Control Agency

MS4 – Municipal Separate Storm Sewer System

NPDES – National Pollutant Discharge Elimination System

NOAA – National Oceanic and Atmospheric Administration

NRCS – Natural Resources Conservation Service

NRI – Natural Resources Inventory and Management Plan

NWI – National Wetland Inventory

OHW – Ordinary High Water Level

PPB – Parts Per Billion

RLEs – Residential Lot Equivalents

SSURGO – Soil Survey Geographic

SWCD – Soil and Water Conservation District

SWMP – Surface Water Management Plan

SWPPP – Storm Water Pollution Prevention Plan

TMDL – Total Maximum Daily Load

TP – Total Phosphorus

TSS – Total Suspended Solids

USACE - U.S. Army Corps of Engineers

WCA – Wetland Conservation Act

WLA – Waste Load Allocation

WHPP – Wellhead Protection Plan

1. EXECUTIVE SUMMARY

1.1. Local Surface Water Management Plan Purposes

This report provides the City of Faribault (City) with a Comprehensive Surface Water Management Plan (SWMP) that will serve as a guide to managing the surface water system throughout the City. Based on the guidance provided by the Faribault City Council and staff, this report addresses the City's current surface water management needs and provides a framework for successful implementation of a comprehensive stormwater management program.

Two of the City's guiding principles, as articulated in Journey to 2040: Comprehensive Plan, are to:

Ensure that the planning we do, or fail to do, does not place undue burdens on future generations.

Plan for community resilience and sustainability.

This plan contributes to those goals, as it addresses existing infrastructure issues of an aging drainage system and gives the framework for resilient, well-planned infrastructure resulting from new development.

1.2. Executive Summary

The Faribault Surface Water Management Plan is organized as follows:

- **Section 1.0 Executive Summary** provides background information and summarizes the plan's contents.
- **Section 2.0 Land and Water Resource Inventory** describes the physical setting, the history, natural resources, and land uses within the City.
- **Section 3.0 Agency Cooperation** outlines other governmental controls and programs that affect stormwater management.
- **Section 4.0 Assessment of Problems and Issues** presents the City's water management related problems and issues.
- **Section 5.0 Goals and Policies** outlines the City's goals and policies pertaining to water management.
- **Section 6.0 Implementation Program** presents the implementation program for the City, which includes defining responsibilities, prioritizing, and listing the program elements.
- **Section 7.0 Administration** outlines the continued administration of this plan with respect to plan updates and amendments.

1.2.1. Summary of Water Resource Related Issues

Two of the main stormwater management issues in the City of Faribault are localized flooding due to undersized infrastructure and impaired waters and the Total Maximum Daily Loads (TMDLs) associated with them. Preliminary designs and cost estimates have been completed for the known flooding areas to reduce risk to the City, its residents, and businesses. After undertaking pollutant monitoring and studies, the City will implement Best Management Practices (BMPs) as recommended and feasible to address the TMDLs.

1.3. SWMP Regulations

The City of Faribault is not required to have a local water management plan under State statutes. However, the statutes and regulations regarding the plan form the basis of its content. Minnesota statute 103B.235 defines content for local water management plans. According to the statute's text:

Each local plan, in the degree of detail required in the watershed plan, shall:

- (1) describe existing and proposed physical environment and land use;*
- (2) define drainage areas and the volumes, rates, and paths of stormwater runoff;*
- (3) identify areas and elevations for stormwater storage adequate to meet performance standards established in the watershed plan;*
- (4) define water quality and water quality protection methods adequate to meet performance standards established in the watershed plan;*
- (5) identify regulated areas; and*
- (6) set forth an implementation program, including a description of official controls and, as appropriate, a capital improvement program.*

Minnesota rules 8410, written for the Board of Water and Soil Resources (BWSR), provide more detail on local plan content. Although the BWSR guidance applies specifically to watershed management organizations, this guidance has historically been used to frame expectations for municipal plans. According to rules 8410 local plans must provide or address:

- Executive summary
- Land and water resource inventory
- Impact on other units of government
- Establishment of goals and policies
- Assessment of problems
- Implementation program
- Implementation priorities
- Plan contents; amendments
- Annual reporting requirements

Additionally, Faribault must satisfy the requirements of the Minnesota Pollution Control Agency's (MPCA) Municipal Separate Storm Sewer System (MS4) program and is using this plan to help do so. This program is designed to reduce the sediment and pollution that enters groundwater and surface waters to the maximum extent practicable. The MS4 program is regulated through the use of National Pollutant Discharge Elimination System (NPDES) permits. These NPDES permits require the development of Storm Water Pollution Prevention Plans (SWPPPs).

2. LAND AND WATER RESOURCE INVENTORY

2.1. Location and History

The City of Faribault is located in southern Rice County, at the confluence of the Cannon and Straight Rivers. The City lies along Interstate 35, about 25 minutes south of the Twin Cities Metropolitan area, as shown on **Figure 1, Appendix A**. Faribault is a growing community of approximately 23,000 people, founded in 1852 by Alexander Faribault, the town's namesake. As the City continues to grow, the importance of adequate stormwater management controls also grows. The intent of the Faribault SWMP is to describe these controls and make the connection between them and the overall City goals of preserving and enhancing natural resources and protecting residents from flooding.

The river corridors define the City of Faribault as the core of the community developed around the convergence of the two rivers. The bluffs along the east side of the Straight and Cannon Rivers are home to several important and historic institutions. West of the City are several lakes including Roberds, Wells, and Cannon. Falls Creek, which meets the Straight River near the River Bend Nature Center, is a Department of Natural Resources (DNR) protected watercourse.

2.2. Physical Setting

2.2.1. Topography and Watersheds

The topography of Faribault consists of three distinct features:

1. Steep ravines and bluffs, particularly along the east side of the Cannon and Straight Rivers.
2. Extensive floodplain adjacent to the rivers, characterized by relatively flat terrain.
3. Rolling topography, sometimes steep, but generally suited to agriculture.

The direct stormwater management impacts of Faribault's topography consist of high peak flows from steep slopes, erosion due to high velocities within the city's ravines, and a general awareness of the necessity of preserving floodplain areas and keeping structures out of the floodplain.

The City's subwatersheds and drainage patterns, including the extents of the area included in the City-wide XP-SWMM model, are shown in **Figure 2, Appendix A**.

The SWMP organizes the study area into 9 distinct subwatersheds extended to the XP-SWMM model and City boundary. The watersheds were broken up by receiving Public Water Basins or Watercourse sections; the public watercourse identification numbers are shown in parenthesis after the subwatershed name.

2.2.1.1. Cannon River via Unnamed Creek (M-048-024)

The northern portion of the City drains to the Cannon River via an Unnamed Creek. Most of the watershed is agricultural land with large, open water wetlands. Along I-35, industrial, commercial, and residential land use is predominant.

2.2.1.2. Cannon River (M-048)

The Cannon River watershed includes drainage to the Cannon River downstream of the confluence with the Straight River. Land use includes industrial, commercial, residential, agricultural, and woods. The western half of the watershed is more developed than the eastern half.

2.2.1.3. *Cannon River Reservoir (M-048)*

Runoff to the Cannon River Reservoir, downstream of Wells Lake and upstream of the Woolen Mill Dam, is categorized within the Cannon River Reservoir watershed. This subwatershed is characterized by large open water wetlands adjacent to the river, open land, and industrial, commercial, and residential land uses. The north side of the reservoir has banks with steep slopes.

2.2.1.4. *Cannon River via Crocker's Creek (M-048-027)*

Crocker's Creek conveys watershed runoff to the Cannon River Reservoir. Most of the watershed consists of agricultural land. Northeast of I-35, residential land use predominates.

2.2.1.5. *Just Below Dam (M-048)*

Runoff entering the Cannon River just below the Woolen Mill Dam and upstream of the confluence with the Straight River is classified as a watershed. Land use primarily consists of open space, residential, commercial, and industrial.

2.2.1.6. *Roberds Lake (M-048-028)*

The Faribault Municipal Airport makes up most of the Roberds Lake watershed within City limits. Roberds Lake flows to the Cannon River via an Unnamed Creek with a public watercourse identification of M-048-028.

2.2.1.7. *Straight River (M-048-026)*

The southeast portion of the City drains to the Straight River which flows into the Cannon River. The upstream section of the watershed consists of agricultural land. Residential and commercial land uses dominate the remainder of the watershed. The Straight River watershed is characterized by steep slopes and deep ravines heading to the river.

2.2.1.8. *Wells Lake (M-048)*

West Faribault flows to Wells Lake which is on the Cannon River. Large open water wetlands, ravines, agricultural land, residential areas, and I-35 make up most of the watershed.

2.2.1.9. *Falls Creek (M-048-026-001)*

A portion of the City on the eastern boundary drains to Falls Creek and subsequently to the Straight River. Land use is predominantly agricultural. The area is not included in the XP-SWMM model.

2.2.2. *Soils*

The Natural Resources Conservation Service (NRCS) published the most recent *Soil Survey of Rice County Minnesota* in 2000. The *Soil Survey* provides mapping and physical properties for soil types found in Faribault. The *Soil Survey* was added to the [Soil Survey Geographic \(SSURGO\) Database](#) in 2005, providing digital access to the information.

2.2.2.1. *Hydrologic Soil Groups*

Faribault contains all four hydrologic soil groups (HSGs), as shown in **Figure 3, Appendix A**.

The four HSG soil classifications are defined as follows, with stated infiltration rates from the Minnesota Stormwater Manual:

Group A - These soils have high infiltration rates even when thoroughly wetted. The infiltration rates range from 0.8 to 1.63 inches per hour. These soils consist chiefly of deep, well drained to excessively drained sands and gravel. Group A soils have a high rate of water transmission, therefore resulting in a low runoff potential.

Group B - These soils have moderate infiltration rates ranging from 0.3 to 0.45 inches per hour when thoroughly wetted. Group B soils consist of deep moderately well to well drained soils with moderately fine to moderately coarse textures.

Group C - These soils have slow infiltration rates of 0.2 inches per hour when thoroughly wetted. Group C have moderately fine to fine texture.

Group D - These soils have very slow infiltration rates ranging from 0 to 0.06 inches per hour when thoroughly wetted. Group D soils are typically clay soils with high swelling potential, soils with high permanent water table, soils with a clay layer at or near the surface, or shallow soils over nearly impervious material.

2.2.2.2. *Soil Associations*

Three soil associations are found within the City: Lester-Hayden-LeSueur, Colo-Estherville-Waukegan, and Clarion-Webster-Nicollet.

The Lester-Hayden- LeSueur association is found on the flatter areas above the Straight and Cannon Rivers. These loams and clay loams form in friable glacial till on uplands. Nearly all this association is suitable for cultivated crops and fertility is generally high. Surface water management concerns relate to controlling erosion due to water moving over these soils. This association predominates within the north and southeast portions of the City.

The Colo-Estherville-Waukegan association is found within the rivers and their floodplains. These silty clay loams, sandy loams, and silt loams form in alluvium on bottomlands, terraces and outwash plains. These soils are also suitable for cultivation though fertility can be low in parts of this association.

The Clarion-Webster-Nicollet association consists of loams and clay loams which form on friable glacial till on uplands. As with the Lester-Hayden- LeSueur association, these soils have high fertility, organic content, and available water capacity and are thus suitable for agricultural use. This association predominates in the southwest portion of the City.

2.2.3. *Climate and Precipitation*

The climate within south central Minnesota, around Faribault, is sub-humid, characterized by large seasonal variations in temperature, rainfall that is normally sufficient for crops, and moderate snowfall. It is generally understood that global climate change has an effect on the local climate. One area where climate change manifests itself is in rainfall intensities and rainfall depths. The City has seen more intense rainfalls the last two decades and even the average rainfall seems more intense. The implications are clear:

- Flood control facilities, if designed for the 100-year storm event, may get larger as the statistical 100-year rainfall depth increases.
- Facilities designed for smaller events, such as rain gardens and storm sewer, may also get larger as rainfall depths increase for the 1- to 10-year storm events.

Table 2.2 provides a summary of average temperature, precipitation, and snowfall data for

CITY OF FARIBAUT SURFACE WATER MANAGEMENT PLAN

Faribault. The total average annual precipitation in the City is approximately 35.5 inches. The total average annual snowfall is approximately 39.6 inches.

Rainfall frequency estimates are used as design tools in water resource projects. Rainfall frequencies are summarized in *Technical Paper No. 40, Rainfall Frequency Atlas of the United States*, published by the U.S. Weather Bureau in 1961. This document was updated in 2013. Atlas 14 is the new document used as reference for rainfall frequencies. The U.S. Weather Bureau was combined with other agencies in 1970 to form the National Oceanic and Atmospheric Administration (NOAA). **Table 2.3** lists rainfall frequencies for Faribault.

Table 2.2 Average Monthly Climate Data

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Mean Daily Temperature (°F) ¹	14.0	18.0	30.4	44.2	56.7	67.8	71.3	68.9	61.2	47.3	33.1	20.7
Total Precipitation (in.) ¹	0.97	1.00	1.92	3.13	4.37	5.57	4.64	4.66	3.68	2.60	1.67	1.24
Total Snowfall (in.) ²	8.4	7.5	8.2	2.4	0.1	0.0	0.0	0.0	0.0	0.3	3.9	8.8

Source: ¹DNR Normals, 1991-2020, ²Western Regional Climate Data, 1890-2016

Additional climatological information for the area can be obtained from the Minnesota State Climatology Office [website](#).

Table 2.3 Atlas 14 Rainfall Depths and Frequency

Event	Rainfall/Snowmelt Depth (inches)
1-year, 24 hour	2.46
2-year, 24 hour	2.84
5-year, 24 hour	3.55
10-year, 24 hour	4.24
25-year, 24 hour	5.32
50-year, 24 hour	6.26
100-year, 24 hour	7.29
100-year, 10 day snowmelt	10.1

The City of Faribault uses the 10-year storm event for storm sewer design and the 100-year critical event for pond design and evaluating freeboard.

Additional precipitation information for the area can be obtained from the NOAA [website](#).

2.2.4. Land Use

In Faribault, the use of land is controlled and guided by policies, plans, and ordinances put in place by the Faribault City Council. The City's authority in land use matters and other areas is provided in state law and refined through court decisions at both the state and federal level. The Land Use section of the Built Assets chapter of the City's Comprehensive Plan details the City's existing land uses and visions for the future.

75% of the land in Faribault fits into six existing land use categories: detached single-family residence, agriculture, right-of-way, parks/recreation/preserve, industrial and utility, and institutional. **Figure 4, Appendix A** shows the existing land use for the City.

As stated in the City's Comprehensive Plan,

"The Land Use Plan guides land in a manner consistent with Community Vision 2040, but it also allows developers to respond to market demands and to

changing community needs. It guides land for continued investment and reinvestment in the community while maintaining and enhancing the character of existing neighborhoods.”

The Land Use Plan provides the basis for land use and development decisions made by City Staff, the Planning Commission, the City Council, property owners, developers, and others.

Figure 5, Appendix A shows the Land Use Plan.

Complete Neighborhoods are a goal of the Land Use Plan. Complete Neighborhoods provide safe and convenient access to a variety of housing options, grocery stores, quality public schools, public open spaces, affordable transportation options, and civic amenities.

Land use data is an important factor for estimating surface water runoff. The hard or impervious surface areas associated with each land use greatly affect the amount of runoff generated from an area. Future land use projections indicate those areas that may be available for water resource enhancement and where improvements should be a priority. Significant changes in land use can increase runoff due to added impervious surfaces. However, changes in land use also allow for the construction of stormwater BMPs.

2.3. Water Resources Data

The City’s waterbodies, including rivers, lakes, and wetlands are shown in **Figure 6, Appendix A**.

2.3.1. Streams, Rivers, and Lakes

2.3.1.1. Cannon River

The Cannon River is approximately 120 miles long (including the Straight River) and flows from its headwaters at Tetonka and Sakatah Lakes through Faribault, Northfield and Cannon Falls to the Mississippi River. The Cannon River meets the Vermillion River ½ mile upstream of the Mississippi. The river ranges in width from 50 to 200 feet and has a fairly constant base flow such that it can be canoed much of the year. Upstream of Faribault northern pike, black crappies, blue gills, and bullheads are found. Downstream of Faribault smallmouth bass, northern pike, and walleye are common.

The Cannon, downstream of the current Faribault City limits, was added to Minnesota’s Wild and Scenic Rivers Program list in 1980.

Upstream of the King’s Mill Dam in Faribault, the Cannon’s drainage area is approximately 302 square miles. As determined in the 2012 Flood Insurance Study (FIS) for Rice County, the peak 100-year discharge over the King’s Mill Dam (Cannon Lake) is 2,160 cubic feet per second (cfs) and the base flood elevation at the dam is 981.8 feet. From immediately downstream of the dam to the northern City limits, the 100-year flood elevations range from 970.9 to 863.8 feet.

2.3.1.2. Straight River

Where it meets the Cannon River, the Straight River is actually larger owing to its 443 square mile drainage area. The Straight river originates near Geneva Lake and the Steele/Freeborn County line. It flows through farmland in southeastern Minnesota, meanders between Owatonna to Faribault, where it joins the Cannon River. The river ranges in width from 30 to 80 feet and is typically no more than four feet deep. In late summer and fall, low water often makes the river impassable by canoe. Northern pike, crappies, smallmouth bass, and carp are fish typical in the Straight River.

According to the 2012 FIS the 100-year Straight River discharge, at its confluence with the Cannon, is 18,300 cfs. This is approximately 8 times the Cannon's discharge at this point. The base flood elevation of the Straight River in southeastern Faribault, near Glynnview Trail and Aldrich Way, at the limit of the detailed study, is 984.1 feet. It is 967.3 at the confluence with the Cannon River.

2.3.1.3. *Crocker's Creek*

Crocker's Creek is a DNR protected watercourse discharging to the Cannon River between the King's Mill Dam and the Woolen Mill Dam. The DNR protection extends to the creek's headwaters near Rice County Road 15, approximately 4 miles south of the current City limits. Crocker's Creek has a drainage area of approximately 8.9 square miles and a peak 100-year discharge, to the Cannon, of 1,600 cfs. The creek's floodway is approximately 300 feet wide south of Jensen Drive. Downstream of Jensen Drive, as the creek flows through the commercial areas adjacent to State Highway 21, the floodway ranges in width from 48 to 180 feet.

2.3.1.4. *Falls Creek*

Falls Creek is a DNR protected watercourse discharging to the Straight River near the River Bend Nature Center. Falls Creek originates approximately 6 miles east of Faribault near Rice County Road 24 in Wheeling Township. The drainage area, peak flows, and base flood elevations for Falls Creek are unknown.

2.3.1.5. *Unnamed stream from Roberds Lake to Cannon River*

Roberds Lake discharges via an intermittent stream to the Cannon River immediately upstream of Interstate 35. This stream is a DNR protected watercourse.

2.3.1.6. *Roberds Lake*

Roberds Lake lies outside the current City limits but is partly within the City's subdivision authority. The lake has a surface area of 618 acres and a maximum depth of 38 feet. The lake is monitored for certain water quality parameters. Water clarity averages 1 meter and in-lake phosphorus averages 236 parts per billion (ppb). This data, available through the MPCA, indicates that the lake is eutrophic, which means the lake is nutrient-rich, usually shallow, and with limited oxygen in the bottom layer of water. The excessive fertility of the lake is most likely due to fertilizer runoff from its primarily agricultural watershed.

2.3.1.7. *Cannon Lake*

Cannon Lake lies along the Cannon River and is created, along with Wells Lake, by the Kings Mill Dam. Cannon Lake has a surface area of 1,603 acres and a maximum depth of 15 feet. The in-lake phosphorus concentration of 348 ppb and water clarity of 1 meter indicate that this lake is also eutrophic.

2.3.1.8. *Wells Lake*

Wells Lake lies immediately downstream of Cannon Lake and immediately upstream of the Kings Mill Dam. Wells Lake has a surface area of 691 acres and a maximum depth of 5 feet. Similar to Roberds Lake and Cannon Lake, the in-lake phosphorus concentration of 338 ppb and water clarity of 1 meter indicate that the lake is eutrophic.

2.3.1.9. *Other Natural and Water Resources*

A Natural Resource Inventory and Management Plan (NRI) was completed in 2002 for the

City of Faribault. This report provides detailed information on the natural communities and recommends management options. Significant resources identified in that report include:

- Maple/Basswood forest
- Floodplain Forest
- Shrub Swamp
- Emergent Marsh
- Wet Prairie

2.3.2. *Wetlands*

In conjunction with the 2002 Faribault Natural Resources Inventory and Management Plan (NRI), this plan seeks to use the abundant wetlands within the City as a part of the natural storm drainage system. This involves maintaining water quality, reducing flooding and erosion, and stabilizing or restoring water levels. The wetlands are important physical, educational, ecological, aesthetic, recreational and economic assets to the City. **Figure 6, Appendix A** shows the National Wetland Inventory (NWI) wetlands within the City.

Historically, most of the wetlands in the City have been affected by agriculture or urbanization. In urbanizing areas, wetland degradation can be an ongoing process. However, some degraded wetlands can be improved by stabilizing water levels and reducing sediment loads.

Water quality plays a significant role in the overall quality of a wetland. When the quality of the incoming stormwater declines, the wetland's plant community may become less diverse, retaining only those species that are tolerant of high nutrient and sediment loads. Once a wetland's plant community is changed, the wetland's character and ecosystem will change, often to a less valuable system in terms of diversity, wildlife habitat and aesthetic qualities.

2.3.3. *Hydrologic and Hydraulic Modeling (Water Quantity)*

A City-wide XP-SWMM model containing drainage areas, storm sewer infrastructure, and storage basins throughout the City of Faribault was developed to identify flood prone locations and assist in the design of future flood mitigation projects.

The modeled watershed area consists of 25.2 square miles of a mix of urban and rural settings. Applying Rice County Atlas 14 rainfall depths to the model for various storm events, runoff is generated for each drainage area within the total watershed via land use, impervious area, percent slope, width, and soil parameters.

The runoff is routed through the hydraulic model components including storm sewer pipes, basins, and channels. Outfall conditions were set according to FEMA flood elevations on the Cannon River and Straight River.

Pertinent model results include flow rates, high water levels and depths at ponding areas, primary structures potentially impacted by floodwaters, and identification of storm sewer pipes that may be undersized.

A detailed XP-SWMM model summary can be found in **Appendix C**.

2.3.4. *Impaired Waters and Total Maximum Daily Loads*

The MPCA is required to publish a list of impaired waters, which are lakes and streams in the state that are not meeting federal water quality standards. For each water body on the list, the MPCA is required to conduct a study to determine the allowable TMDL for each pollutant that exceeds the standards. Impaired waters in Faribault, or those receiving discharge from Faribault, are summarized in **Table 2.5**.

Table 2.5 – Impaired Waters

Impaired Water	Affected Use	Pollutant	Year Added to List	TMDL Completion
Cannon River (07040002-540)	Aquatic Life, Aquatic Recreation	Nutrients, E. coli	2016, 2010	2025, 2017
Cannon River (07040002-581)	Aquatic Consumption, Aquatic Recreation	Mercury in fish tissue, E. coli	1998, 2010	2008, 2017
Straight River (07040002-515)	Aquatic Life, Aquatic Recreation	Benthic macroinvertebrates bioassessments, Turbidity, Fecal coliform	2014, 2004, 2002	2017, 2017, 2006
Unnamed Creek to Cannon River (07040002-702)	Aquatic Life, Aquatic Recreation	Dissolved oxygen, E. coli	2020, 2010	2025, 2017
Roberds Lake* (66-0018-00)	Aquatic Recreation	Nutrients	2006	2017
Wells Lake* (66-0010-00)	Aquatic Consumption, Aquatic Recreation	Mercury in fish tissue, Nutrients	2012, 2010	2013, 2017
Cannon Lake* (66-0008-00)	Aquatic Consumption, Aquatic Recreation	Mercury in fish tissue, Nutrients	2012, 2006	2013, 2017

*These waterbodies are outside of City limits.

In 2021, the MPCA required the City to complete the Simple Estimator to determine whether the Waste Load Allocations (WLAs) assigned to the City were met. The waterbodies for which the City has a nutrient WLA are summarized in **Table 2.6**. This table includes an analysis of loading estimates and indicates whether the City is currently meeting its WLAs for each waterbody.

Table 2.6 – WLA Summary

TMDL Study Name & Waterbody	Loading Estimate	WLA	WLA Met?
Cannon River WRAPS Byllesby (19-0006-00) TP	4027 lb/yr	1947 lb/yr	No
Cannon River WRAPS Cannon River (07040002-509) TSS	481 ton/yr	293.6 ton/yr	No
Cannon River WRAPS Straight River (07040002-515) TSS	156 ton/yr	117.7 ton/yr	No
Lower Cannon River Turbidity Cannon River (07040002-502) TSS	481 ton/yr	213.1 ton/yr	No
Lower Cannon River Turbidity Cannon River (07040002-646) TSS	481 ton/yr	220.7 ton/yr	No
South Metro Mississippi TSS TMDL Mississippi River (07040001-531) TSS	104 lb/ac/yr	154 lb/ac/yr	Yes

For more information on impaired waters and TMDL Plans visit the [MPCA's Impaired Waters List](#). **Appendix B** includes the approved TMDL plans affecting Faribault.

2.3.5. Groundwater

The City of Faribault developed a Wellhead Protection Plan (WHPP) that delineates drinking water supply management areas and wellhead protection areas. The WHPP was approved by the Minnesota Department of Health (MDH) in 2010. The City amended the Wellhead Protection Plan due to the age of the plan in 2021. **Figure 7, Appendix A** shows the wells and the Drinking Water Supply Management Area (DWSMA) for the City.

The City is served by five primary water supply wells, Wells 1, 2, 5, 6, and 7, that draw from three aquifers, Prairie de Chien group, Jordan Sandstone, and Wonewoc Sandstone. All wells are considered vulnerable, except for Well 7, based on criteria including geology at the well, well construction, pumping rate, and water quality. The central portion of the DWSMA has high vulnerability, the southern portion has moderate vulnerability, and the northwest and east portions have low vulnerability. Infiltration is restricted within the DWSMA as defined by the MPCA in the NPDES Construction Stormwater General Permit.

The goals of the WHPP focus on reducing the potential contamination pathways to the source water aquifers, and include:

- Work to maintain or improve the current level of water quality so that the municipal water supply will continue to meet or exceed all applicable state and federal water quality standards.
- Work with Rice County and appropriate State agencies to protect the source water aquifers.
- Provide information and promote activities that protect the source water aquifers that provide water to the municipal system.
- Continue to collect data to support future wellhead and source water protection efforts.

2.4. Natural Resources Data

The natural communities remaining in the City have been fragmented and altered by settlement, agriculture, and urbanization. Many of these communities have been invaded by non-native and naturalized plant species.

The City's Comprehensive Plan lists three natural assets goals including promoting awareness and understanding of the importance of the City's natural assets, protecting, restoring and managing those assets, and cooperating with neighboring entities to do so. Map 7-2 in Journey to 2040: Comprehensive Plan shows existing significant open spaces, as well as native plant communities.

2.4.1. MLCCS and MCBS

The Minnesota Land Cover Classification System, or MLCCS, categorizes urban and built up areas in terms of land cover rather than land use. MLCCS serves as a tool for City staff to integrate natural area preservation into land planning, land use, and zoning decisions. The City is dominated primarily by developed area with some areas of forest along the river corridors. **Figure 8, Appendix A** provides MLCCS coverage for Faribault.

According to the DNR, the Minnesota County Biological Survey (MCBS) began in 1987 as a systematic survey of rare biological features on a county-by-county basis. Faribault has several areas identified as outstanding biological significance, generally in the eastern part of the City, along the Straight River corridor. The MCBS sites of outstanding biodiversity significance are

associated with DNR native plant communities, and records of federal or state listed as threatened or endangered species (DNR Natural Heritage Information System [NHIS]; LA – 1003, expiry September 2022). Therefore, it is recommended that coordination with the DNR and U.S. Fish and Wildlife Service be made prior to any construction, development, or hydrological activities within or near (i.e., one mile) any MCBS sites of biodiversity significance, DNR native plant communities, or DNR NHIS records. **Figure 9, Appendix A** provides the locations of rare and biological features in the City.

2.4.2. *Unique Features and Scenic Areas*

There are numerous natural resource corridors connecting large portions of Faribault. These corridors also connect Faribault with the outlying natural and water resources. The City has identified several of these corridors as high priority resources for protection and management. The majority of these corridors are also listed with detailed plant community descriptions in the 2002 NRI.

- Straight River corridor
- Cannon River corridor
- Falls Creek Corridor
- Woods and wetlands from Roberds Lake east to the Cannon River
- Wooded corridor from Roberds Lake south to Wells Lake and the Cannon River
- Crocker's Creek
- Middle School Creek
- Interconnected wetlands and agricultural ditches on the northeast side of the City, running north to the ravines surrounding the Cannon River.

These corridors present an ideal opportunity for stormwater conveyance and restoration, and as a connection between other natural resources. They also increase the health of plant and animal communities. The NRI ranks each of the corridors by ecological value and status, based on rare features, community integrity, and wildlife habitat.

The stormwater portion of the corridors is typically composed of wetlands, ponds and channels. Each stormwater aspect plays an important role in enhancing the natural corridor. There are several general design standards that apply to each greenway corridor. Rate control and sediment removal is provided by ponds adjacent to the channels. Ponds are located outside of desirable vegetation providing a natural buffer. Proposed channel cross sections match the existing to the extent possible. In situations where the cross sections didn't provide adequate capacity, revisions have been made. In several cases the corridors are connected by agricultural ditches. Irregular slopes along the ditches through the corridor may necessitate some construction and planting of native vegetation.

3. AGENCY COOPERATION

There are a number of local, State, and Federal agencies that have rules and regulations related to local water management. The City recognizes the roles of these other agencies and will cooperate, coordinate, and partner when possible with these agencies. This section describes the City's current surface water management program and practices and identifies the agencies and organizations having roles in the City's management of these resources. **Table 3.1** summarizes the City's and other agencies' regulatory controls related to water resources management and protection.

3.1. City Policy and Regulations

The Engineering and Public Works departments are responsible for the planning, design, construction, administration, operations, and maintenance of the City's infrastructure systems. These departments coordinate with outside agencies regarding water resource management and conservation. The Community and Economic Development Department provides programing, review, and administration for everything associated with the development of land and buildings. The development of land and buildings impacts the infrastructure systems and their need to be expanded or upgraded.

Current regulations and policies governing surface water management within Faribault include the City Code of Ordinances, Developer's Guide for Stormwater Management, and previous surface water management plans. **Table 3.1** summarizes the City's regulatory controls regarding surface water.

Table 3.1 – Regulatory Control

Official Control	Responsibility	Mechanism
Grading and Stormwater Management	City	City Ordinance Chapter 28, Article VII. Unified Development Ordinance Chapter 13, Article 6, Section 13-700. Developer's Guide.
Erosion and Sediment Control	City, MPCA	City Ordinance Chapter 28, Article VII. Developer's Guide.
Shoreland	City, DNR	Unified Development Ordinance Chapter 13, Article 6. Developer's Guide.
Floodplain	City, DNR	Unified Development Ordinance Chapter 13, Article 2.
Wetlands	County, SWCD as LGU, City, DNR, USACE, BWSR	Public Waters Rules (DNR). Section 404 of the Clean Water Act (USACE). City Ordinance Chapter 28, Article VII, Section 28.231. Developer's Guide.
Illicit Discharge	City	City Ordinance Chapter 28, Article VIII.

City staff is supported by several commissions and committees. These include:

- Environmental Commission advises City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments.
- Park & Recreation Advisory Board advises City Council on park development and recreation program opportunities.
- Planning Commission hears requests and provides recommendations to the City Council regarding land use, planning, and zoning issues.

3.2. Outside Agency Regulatory Controls

3.2.1. *Minnesota Department of Natural Resources*

At the state level, Types 3, 4, and 5 wetlands are protected by statute. These are areas typically recognized as wetlands and are generally characterized by open water and emergent vegetation throughout most of the year. The state has jurisdiction over only those wetlands appearing on the state's inventory of protected waters. Further, wetlands in the inventory were generally those in excess of 10 acres in rural areas or in excess of 2.5 acres in municipalities and incorporated areas.

If an area meets the jurisdictional criteria but is not on the state's inventory, it is not regulated. If it does not meet the statutory criteria but is listed on the inventory, it still is subject to DNR regulation. There is no mechanism presently for adding or deleting wetlands. The inventory was begun in the late 1970s and all state inventories were completed during the early 1980s.

For wetlands that fall under the DNR jurisdiction, the Ordinary High Water Level (OHW) determines the boundary of DNR jurisdiction. The OHW is established by the DNR.

The DNR rules specify that permits may not be issued for any project except those that provide for public health, safety, and welfare. Any private development projects are effectively excluded from permit consideration by this requirement.

3.2.2. *U.S. Army Corps of Engineers (USACE)*

Under Section 404 of the Clean Water Act, including subsequent modifications, the U.S. Environmental Protection Agency (EPA) and the U.S. Army Corps of Engineers (USACE) regulate the placement of fill into all wetlands of the U.S. In 1993, there was a modification of the definition of "discharge of dredged material" to include incidental discharges associated with excavation. This modification of the "discharge of dredged material" definition meant that any excavation done within a wetland required the applicant to go through Section 404 permitting procedures. In 1998, however, this decision was modified so that excavation in wetlands is now regulated by the USACE only when it is associated with a fill action.

3.2.3. *Board of Water and Soil Resources*

The local and regional wetland rules are governed by the Wetland Conservation Act (WCA), which BWSR oversees. The WCA, passed in 1991, extends protection to all wetlands unless they fall under one of the exemptions of the WCA. The WCA follows a "no net loss" policy. The wetlands covered under the WCA must not be drained or filled, wholly or partially, unless replaced by restoring or creating wetland of at least equal public value under an approved replacement plan. Replacement ratio is typically 2:1 (2 acres created for every 1 acre filled) for wetland impacts.

A designated Local Government Unit (LGU) is responsible for making exemption and no-loss determinations and approving replacement plans. Currently, the Rice County Soil and Water Conservation District (SWCD) acts as the LGU for WCA within the City's subdivision authority.

3.2.4. *Minnesota Pollution Control Agency*

The USACE implements provisions of Section 404 of the Clean Water Act with guidance from the EPA through a permitting process. The Section 404 permit also requires a Section 401 water quality certification before it is valid. The EPA has given Section 401 certification authority to the MPCA.

3.2.5. *County Jurisdiction*

Rice County participated in the development of the Cannon River Comprehensive Watershed Management Plan that was developed to meet the requirements of the One Watershed, One Plan program. This Watershed Management Plan was approved by BWSR on June 24, 2020. The City of Faribault supports Rice County in their efforts to implement this plan.

3.2.6. *State and Federal Jurisdictional Boundaries for Public Wetlands and Waters*

Wetlands are delineated in accordance with the Federal Manual for Identifying and Delineating Jurisdictional Wetlands (1987). Wetlands must have a predominance of hydric soils. Hydric soils, by definition, are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, under normal circumstances, a prevalence of hydrophytic (water tolerant) vegetation typically adapted for life in saturated soil conditions. The USACE and the BWSR regulate wetlands as defined by a jurisdictional delineation.

3.3. NPDES Permitting Process

The MPCA has designated the City of Faribault as an NPDES Phase II MS4 community (MN Rules Chapter 7090). The permit requires the City to address six minimum control measures:

- Public education
- Public involvement
- Illicit discharge detection and elimination
- Construction site runoff control
- Post-construction runoff control
- Pollution prevention in municipal operations

The City's SWPPP contains several BMPs within each of the listed control measures. These were identified using a self-evaluation and input process with City staff. The MPCA updated the MS4 Permit in 2020, and permit coverage was reissued to the City in 2021 for the subsequent 5-year permit cycle.

Many of the goals and policies discussed in this SWMP are directly related to requirements listed in the NPDES program. As a result, the implementation section of this plan repeatedly references items listed in the City's SWPPP.

3.4. Support Agencies

This plan is in conformance with, but does not restate, all other agency rules that are applicable to water resource management. The following agencies deal with or regulate water resources throughout the City.

- [Rice County](#)
- [Minnesota Department of Health](#) (MDH)
- [Minnesota Pollution Control Agency](#) (MPCA)
- [Board of Water and Soil Resources](#) (BWSR) and the [Wetland Conservation Act](#) (WCA)
- [Minnesota Department of Natural Resources](#) (DNR)

- [US Army Corps of Engineers](#) (USACE)
- [Minnesota Department of Agriculture](#) (MDA)
- [US Fish and Wildlife Service](#)
- [Minnesota Environmental Quality Board](#)
- [Minnesota Department of Transportation](#) (MnDOT)
- [US Environmental Protection Agency](#) (EPA)
- [Federal Emergency Management Agency](#) (FEMA)
- [Natural Resources Conservation Service](#) (NRCS)
- [U.S. Geological Survey](#)

While these other agencies' rules, policies, and guidelines are not all restated in this Plan, they are applicable to projects, programs, and planning within the City. The MPCA Minnesota Stormwater Manual, which is a document intended to be frequently updated, is also incorporated by reference into this Plan and can be found at [MPCA website](#).

4. ASSESSMENT OF PROBLEMS AND ISSUES

Previous sections of this SWMP provide background on the physical and regulatory forces shaping surface water management in Faribault. This section describes problems and challenges of specific waters, neighborhoods or programs identified by the City and others. Potential future corrective actions have been described and incorporated into an Implementation Plan (**Section 6**).

4.1. Flooding and Stormwater Rate Control

Issue 4.1.1: A portion of the stormwater runoff from Airtech Industrial Park in the northeast corner of State Highway 21 and Interstate 35 discharges to existing basins that are undersized for the contributing drainage areas. Minor localized flooding occurs in the parking lots adjacent to the existing basins.

Corrective Action: To mitigate existing flooding and provide post development regional stormwater quality and quantity management, enhance the two existing basins with sedimentation basins sized to NURP standards and filter benches that allow the existing site as well as future development within the industrial park area to meet NPDES standards for stormwater management.

Issue 4.1.2: Several basins within the Twin Lakes chain lack functioning or adequate capacity outlets. The ultimate overland overflow from the chain of lakes is at 999-feet, causing flood waters in large storm events to back up on adjacent roadways.

Corrective Action: Install an outlet control structure from basin 20219 and a secondary outlet from basin 20220 to mitigate inadequate outlet capacity and overland flow issues. Upsize and lower the outlets from basin 20080, 20081, and 20154 to allow adequate freeboard between the 100-year 24-hour high water levels and the adjacent roadway shoulder.

Issue 4.1.3: Erosion is present at the storm sewer outfall from 18th Avenue. There is localized flooding at the low points along 18th Avenue and Paulis Drive due to limited inlet and pipe capacity. 18 acres of existing impervious area lack adequate stormwater management prior to discharging to the Cannon River.

Corrective Action: With the area slated to develop further, construct a regional basin to provide stormwater management to NPDES standards for the post development impervious area. To mitigate the erosion at the outfall, pipe the stormwater from 18th Avenue to the proposed basin. Upsize the trunkline storm sewer along Paulis Drive and 18th Avenue to pass the 10-year 24-hour storm event and provide additional inlet capacity within the watershed to mitigate localized flooding issues.

Issue 4.1.4: Localized flooding along 5th Street, 6th Street, and 7th Street is present due to limited pipe and inlet capacity. In the 100-year 24-hour event, backwater from the Cannon River fills the storm sewer and prevents drainage through the system.

Corrective Action: Upsize the storm sewer in the area to adequately convey the 10-year 24-hour event. Provide additional inlet capacity at the low points. To offset the increased rates to Crocker's Creek due to larger pipes, enhance an existing basin adjacent to the Faribault Chamber of Commerce to provide stormwater management to an untreated portion of the watershed. Confirm and establish appropriate emergency overflows out of the low points.

Issue 4.1.5: Residential properties reside in the FEMA floodplain adjacent to the Cannon River.

Corrective Action: Options include floodproofing the homes, constructing a levee, and purchasing the residential properties to convert the area to open space.

Issue 4.1.6: XPSWMM modeling indicates flooding potential on Division Street and adjacent streets due to undersized storm sewer along 3rd Street SW.

Corrective action: Upsize the storm sewer along 3rd Street SW through to the outfall at Crocker's Creek to provide adequate capacity to convey the 10-year event. Provide adequate inlet capacity on 3rd Street. To offset increased runoff rates to Crocker's Creek due to the increased storm sewer size, locate stormwater treatment infrastructure within the watershed. Ensure that adequate freeboard is provided between the overland flow elevations from the low points and adjacent home low opening elevations.

Issue 4.1.7: Approximately 87 acres drain to the Straight River without adequate stormwater treatment via the storm sewer outfall adjacent to the former Lockerby property.

Corrective Action: With the potential for future development on the former Lockerby property, construct a series of NURP basins on the former Lockerby property and within a drainage and utility easement to the south of the property to provide stormwater management for the post development impervious area within the watershed.

Issue 4.1.8: The culvert under Mattson Street is undersized for its contributing watershed and has nearly blown out in the past. Erosion is present upstream of the culvert.

Corrective Action: Construct a basin upstream of Mattson Street, install an outlet control structure, replace the pipe under Mattson Street, and construct ditch checks as grade control in the ditches upstream of the pond.

4.2. Water Quality

Issue 4.2.1: The City is not currently meeting its WLA for TP for water draining to Lake Byllesby.

Corrective Action: Establish a pollutant monitoring program for drainage to Lake Byllesby via the Cannon River.

Issue 4.2.2: The City is not currently meeting its WLAs for TSS on the Straight or Cannon Rivers.

Corrective Action: Conduct pollutant removal studies to identify the best strategies to reduce pollutant discharges from the City and meet its WLAs.

4.3. Erosion and Sediment Control

Issue 4.3.1: Crocker's Creek is prone to flooding and resulting erosion.

Corrective Action: The City will coordinate with the County and State to investigate, prevent, and repair areas of significant erosion. Much of the land surrounding Crocker's Creek is County or State owned, so any projects will need to be pursued in cooperation with other entities.

4.4. Operation and Maintenance Concerns

Issue 4.4.1: The City wants to ensure that private, structural stormwater BMPs are maintained long term to provide the rate control and water quality benefits for which they were designed.

Corrective Action: The City will continue to record Operations and Management agreements when private BMPs are constructed. The City will establish a program to proactively check on the status of private BMPs to ensure their function.

4.5. Adequacy of Existing Regulations and Programs to Manage Local Water Resources

Issue 4.5.1: Changing regulations, particularly at the State level, make it necessary for the City to adapt and update their rules, ordinances, and guidance to stay in compliance.

Corrective Action: The City will review their Ordinances and the Developers Guide as regulations (MS4 Permit for example) are issued or updated.

Issue 4.5.2: The City's Stormwater Utility was established in 2001. The most recent rate study was completed in 2017 and included a proposed fee schedule through 2026.

Corrective Action: The City will complete an updated Stormwater Utility Rate Study no later than the end of 2026.

5. GOALS AND POLICIES

5.1. Summary

Two of the City's guiding principles as articulated in the Journey to 2040: Comprehensive Plan and developed through extensive community input are to:

*“Ensure that the planning we do, or fail to do, does not place undue burdens on future generations” and
“Plan for community resilience and sustainability.”*

These principals point to the need for a SWMP that reflects current and planned conditions in the City and provides the framework not only to address existing issues but to build resilient, well-planned infrastructure that will serve generations to come.

This section outlines the goals and policies specific to enacting those principles related to surface water management in Faribault. Many of the City's policies specific to stormwater management have been incorporated into the Developer's Guide for Stormwater Management, as noted below. Goals and policies are grouped by their relationship to the key issues:

- Section 5.2 – Flood Protection
- Section 5.3 – Water Quality
- Section 5.4 – Control of Hazardous Materials
- Section 5.5 – Education and Public Participation
- Section 5.6 – Wetland Management

5.2. Flood Protection

5.2.1. Goal

To provide flood protection for all residents and structures as well as protect the integrity of conveyance channels and storm water detention areas.

5.2.2. Policies

1. Specific design guidance can be found in the Developer's Guide for Stormwater Management.

This includes requirements for rate control, volume control, freeboard, storm sewer design, and BMP and pond design.

2. Rural drainage

Where new development introduces urban drainage into agricultural areas (not including county ditches, DNR waterways, or DNR wetlands) the City requires that the developer acquire easements for stormwater conveyance or storage from the agricultural landowner. Where agricultural drainage discharges into new urban developments, the City requires that the new development accommodate this drainage in fundamentally the same manner as it was accommodated prior to development.

3. Ravines

The City protects ravines from the adverse effects of urban and agricultural drainage by limiting development on steep slopes, stabilizing ravines where necessary, and, where these are not sufficient, limiting flow into the ravines through the City's rate control policy or by routing stormwater around ravines through trunk storm sewer.

4. **Overland conveyance**

The City and its outskirts are characterized by streams and channels. The City encourages the use of overland versus pipe conveyance so that the benefits of natural channels can be realized. These benefits include filtration, flow attenuation, infiltration, and other water quality and quantity benefits. The City encourages the use of natural vegetation within overland conveyance systems.

5.3. **Water Quality**

5.3.1. *Goal*

To promote the reduction of TP and TSS loading as well as other pollutants to water bodies by regulation, municipal management activities, and public education.

5.3.2. *Policies*

1. **Specific design guidance can be found in the Developer's Guide for Stormwater Management.**

This includes requirements for TP and TSS removals and water quality basin design.

2. **Street sweeping**

The City sweeps all urban streets a minimum of three times per year. Spring and fall sweeping target winter sanding and leaf pickup, respectively. The downtown area is swept every other week. The City provides a compost site where property owners can dispose of yard wastes, typically open from April to November. Property owners are not allowed to rake leaves into City streets for pick up.

3. **Erosion control**

The City of Faribault has adopted the MPCA's most current Construction Stormwater General Permit (MNR100001) for its erosion, sediment, and waste control standards

5.4. **Control of Hazardous Materials**

5.4.1. *Goals*

To prevent hazardous material from entering the stormwater system.

5.4.2. *Policies*

1. **Illegal dumping in storm sewer system**

The City ordinances prohibit illicit discharge and illicit connections to the storm drain system to prevent the dumping of foreign material into the stormwater system, including oil, gasoline, antifreeze, paint, solvents, herbicides/pesticides, grass clippings/leaves, pet wastes, and other ecologically harmful chemicals.

2. **Spill response capability**

The City has a spill response capability in place. The response program focuses on containing, neutralizing, and properly disposing of spilled material. This includes preventing the discharge of spilled toxic or hazardous materials into the storm water system. The Fire Department and the Public Works Department have a limited supply of response materials, effective for small scale incidents. For any significant spill, the State of Minnesota Chemical Assessment Team and Emergency Response Team are requested through the Department of Homeland Security/Emergency Management.

5.5. Education and Public Participation

5.5.1. Goals

To involve the general public, City staff, and the business community in water quality management efforts.

5.5.2. Policies

1. Public education

The City will assist with the development and implementation of public education programs in cooperation with the County, the SWCD, and the Clean Water Partnership.

2. City staff involvement

The City is committed to educating its own staff on aspects of stormwater management that are important to their jobs.

3. City setting an example regarding housekeeping practices on City-owned land

The City follows BMPs in managing and maintaining City-owned land. These practices include soil fertility testing for maintained areas and following fertilizer application recommendations based on those test results, fall (not spring) application of fertilizers containing phosphorus (if needed), preservation of natural unmaintained buffers between watercourses and turf areas and preventing discharge of grass clippings from mowing operations onto paved areas.

4. City cooperation in providing information on state fertilizer regulations

The state bans application of lawn fertilizers containing phosphate with some exceptions, such as where a recent soil test has shown the lawn soil is deficient in phosphorus. The City will continue to promote awareness of this law among its residents and business owners.

5.6. Wetland Management

5.6.1. Goals

To identify and protect wetland resources in order to maintain or improve their function and value.

5.6.2. Policies

1. No net loss of wetlands

The City supports Rice County, the LGU for the implementation of WCA, in realizing “no net loss” of wetlands within the City’s jurisdiction.

2. Use of wetlands for urban stormwater

Wetland requirements and their use for stormwater control are outlined in the Developer’s Guide for Stormwater Management.

6. IMPLEMENTATION PROGRAM

6.1. Overview

Faribault has developed its implementation program to address issues identified earlier in this SWMP. This program reflects the needs and concerns of many stakeholders including the City Council, City staff, and citizens. The program also considers Faribault's ability to fund these items through its stormwater utility fee. The implementation program consists of the following components:

- Capital Improvement Projects (CIP)
- MS4 Permit and Additional Operations and Maintenance Activities
- Official Controls
- Monitor and Study

Capital Improvements consist of on-the-ground projects intended to remedy issues identified as current problems.

MS4 Permit and Additional Operations and Maintenance Activities items consist primarily of the general maintenance of Faribault's drainage system including ponds, storm sewer, and culverts. Operation and maintenance also includes activities related to NPDES MS4 Permit compliance such as annual meetings, SWPPP updates, and SWPPP implementation.

Official Controls include ordinance and policy revisions intended to achieve water quality benefits. Each proposed implementation item has a specific driver, which are identified in **Table 6.1**. Over time, codes must be updated to remain consistent with goals, policies, and practices. City ordinances are revised as needed to stay current with the MS4 permit requirements.

Monitor and Study items consist primarily of projects designed to collect water resource data such as water quality monitoring projects, and projects to evaluate cost benefits for various stormwater treatments or planning opportunities.

6.2. 10-Year Implementation Plan

Table 6.1 presents Faribault's Implementation Program. More importantly, the Implementation Program aligns with the City's goals and policies presented in this SWMP. The implementation program incorporates Faribault's SWPPP through direct reference of items that have a financial impact. The City will update the implementation program in conjunction with its annual NPDES MS4 public meeting. The City's CIP is reevaluated yearly and therefore this table may change, which does not require an amendment to this SWMP.

6.3. Financial Considerations

The City has a Stormwater Utility Fee which is charged to all parcels based on assigned Residential Lot Equivalents (RLEs). Each single-family residential parcel is considered to be one RLE, which equals 3,500 square feet of impervious surface. All other developed properties are assigned RLEs based on their property size and impervious surface coverage, except those that are deemed exempt in the City ordinances. Exempt properties include parks and open space, natural areas, cemeteries, and public rights-of-way. Credit is given for properties with on-site stormwater retention ponds or BMPs.

The City will use funds generated from its Stormwater Utility Fee as the primary funding mechanism for its implementation program. If funds from this fee do not cover necessary costs,

the City will consider adjusting the Stormwater Utility Fee. The City will also take advantage of grant or loan programs to offset project costs where appropriate and cost-effective. Below is a list of various sources of revenue that may be available to the City:

- Grant monies possibly secured from various agencies. This could include Rice County, MnDOT, MPCA, DNR, Legislative-Citizen Commission on Minnesota Resources, BWSR, and others.
- Special assessments for local improvements performed under authority of Minnesota Statutes Chapter 429.
- Other sources potentially including tax increment financing, tax abatement, state aid, and others.

TABLE 6.1														
SURFACE WATER MANAGEMENT IMPLEMENTATION PLAN														
No.	Project Description	10 Year Total Cost Estimate ^{1,3}	Possible Funding Sources ²	Proposed Cost By Year ¹										Comments
				2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Capital Improvement Projects (CIP)														
1	<u>Airtech Industrial Park Flood Reduction and Stormwater Management</u>	\$1,989,500	State and/or Federal					\$1,990,000						Issue 4.1.1: A portion of the stormwater runoff from Airtech Industrial Park in the northeast corner of State Highway 21 and Interstate 35 discharges to existing basins that are undersized for the contributing drainage areas. Minor localized flooding occurs in the parking lots adjacent to the existing basins.
2	<u>Twin Lakes Chain Outlet Improvements</u>	\$571,100	State and/or Federal		\$575,000									Issue 4.1.2: Several basins within the Twin Lakes chain lack functioning or adequate capacity outlets. The ultimate overland overflow from the chain of lakes is at 999-feet, causing flood waters in large storm events to back up on adjacent roadways.
3	<u>18th Avenue and Paulis Drive Flood Reduction, Erosion Mitigation, and Regional Stormwater Management</u>	\$1,925,200	State and/or Federal							\$1,925,000				Issue 4.1.3: Erosion is present at the storm sewer outfall from 18th Avenue. There is localized flooding at the low points along 18th Avenue and Paulis Drive due to limited inlet and pipe capacity. 18 acres of existing impervious area lack adequate stormwater management prior to discharging to the Cannon River.
4	<u>5th Street, 6th Street, and 7th Street Flood Reduction via Storm Sewer Improvements</u>	\$1,239,200	State and/or Federal						\$1,240,000					Issue 4.1.4: Localized flooding along 5th Street, 6th Street, and 7th Street is present due to limited pipe and inlet capacity. In the 100-year 24-hour event, backwater from the Cannon River fills the storm sewer and prevents drainage through the system.
5	<u>Homes in FEMA Floodplain</u>	\$3,320,000	State and/or Federal				\$3,320,000							Issue 4.1.5: Residential properties reside in the FEMA floodplain adjacent to the Cannon River.
6	<u>Flood Reduction on Division Street and Adjacent Streets via Storm Sewer Improvements</u>	\$3,192,700	State and/or Federal								\$3,195,000			Issue 4.1.6: XPSWMM modeling indicates flooding potential on Division Street and adjacent streets due to undersized storm sewer along 3rd Street SW.
7	<u>Stormwater Management for Tributary Area to Former Lockerby Property</u>	\$1,017,400	State and/or Federal	\$1,020,000										Issue 4.1.7: Approximately 87 acres drain to the Straight River without adequate stormwater treatment via the storm sewer outfall adjacent to the former Lockerby property.
8	<u>Mitigation of Erosion at Culvert Under Mattson Street</u>	\$440,800	State and/or Federal			\$440,000								Issue 4.1.8: The culvert under Mattson Street is undersized for its contributing watershed and has nearly blown out in the past. Erosion is present upstream of the culvert.
MS4 Permit and Additional Operations and Maintenance Activities														
9	<u>Structural Stormwater BMP Projects</u> - Infiltration basin restoration, and buffer maintenance	\$1,500,000	Stormwater Utility/State Funding	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	Extend infrastructure life capacity
10	<u>Pond Inspections</u> - Inspections are implemented through external contracts.	\$100,000	Stormwater Utility	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
11	<u>Pond Maintenance</u> - Pond dredging and additinoal maintenance is implemented through external contracts.	\$1,500,000	Stormwater Utility	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	
12	<u>Raingarden Maintenance</u>	\$22,000	Stormwater Utility	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	
13	<u>Miscellaneous Drainage Improvements</u>	\$400,000	Stormwater Utility	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
14	<u>Street Sweeping</u> - Sweep urban City streets 3 times per year. Sweep downtown City streets every other week.	\$250,000	Stormwater Utility	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
15	<u>Education Activity Implementation Plan and Program</u> - The City will provide stormwater education and outreach programs for residents within the City. The Education Program should include: -Distribution of educational materials including through City newsletter, website, and public service announcements (local paper and TV) -Coordination with SWCD and Clean Water Partnership -Presence at environmental fairs, home and garden shows, etc. -Volunteer opportunities -Annual builders and developers meeting and trainings	\$15,000	Stormwater Utility, SWCD, Clean Water Partnership	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	
16	<u>Annual Meeting</u> - Hold annual public meeting to provide information on the NPDES program and allow residents an opportunity to review and provide input on the SWPPP. Provide public notice of the meeting 30 days in advance. All input will be documented as part of the public record and addressed as appropriate. Revisions will be made to the SWPPP as necessary and submitted to the MPCA.	\$8,000	Stormwater Utility	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	
17	<u>Online Availability of Stormwater Pollution Prevention Program Document</u> - Provide an electronic version of the SWPPP on the City website to solicit public opinion and provide easy access.	\$500	Stormwater Utility		\$250					\$250				

SECTION 6

No.	Project Description	10 Year Total Cost Estimate ^{1,3}	Possible Funding Sources ²	Proposed Cost By Year ¹										Comments
				2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
18	<u>Storm Sewer System Map</u> - Update storm sewer map upon receipt of as built for new infrastructure. Identify outfalls, including unique identification (ID) number assigned by the permittee, and an associated geographic coordinate and other discharge points from the City.	\$4,000	Stormwater Utility		\$2,000					\$2,000				
19	<u>Illicit Discharge Detection and Elimination (IDDE) Regulatory Control Program</u> - Review ordinance to ensure that ordinance continues to meet the needs of the City and legal requirements. Review ordinances of adjacent communities with regularity.	\$3,000	Stormwater Utility	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	
20	<u>Illicit Discharge Inspections</u> - The City continue to require inspection of septic systems upon property transfer and completion of construction. The City will track reporting of resident pumping and cleaning of septic systems to ensure compliance (required every 3 years).	\$25,000	Stormwater Utility	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
21	<u>IDDE Information Program</u> - The City will develop a strategy to inform City employees, local businesses, property owners, and the public about the hazards associated with illegal discharges and improper disposal of waste. The City will cooperate with the watershed districts to develop educational opportunities.	\$5,000	Stormwater Utility	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	
22	<u>Identification of Non-Stormwater Discharge and Flows</u> - Continue to evaluate non-stormwater discharges identified in permit as significant contributors of pollutants to MS4. Develop and implement action plans to address these flows.	\$8,000	Stormwater Utility	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	
23	<u>Standard Operating Procedures (SOPs)</u> - Update SOPs for IDDE, including emergency response, within 12 months of the date of MS4 permit coverage.	\$500	Stormwater Utility		\$250					\$250				
24	<u>Source Water Protection Areas</u> - Identify potential sources of pollution in the vulnerable well areas. Develop a plan to clean up existing pollutants and prevent introduction of future pollutants. Develop and implement an education plan.	\$3,000	Stormwater Utility	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	
25	<u>Construction Site Inspections</u> - Continue to inspect construction sites for compliance with erosion and sediment control plans and waste management. Distribute priority BMP sheets to builders/developers and track their use. Continue to utilize the City's Building Inspection log for issues and complaints received on construction sites and address site runoff issues.	\$25,000	Stormwater Utility	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
26	<u>Site Plan Review</u> - The City will continue to review site plans for development and redevelopment and require the use of structural and non-structural BMPs. The City will track the number of BMPs incorporated in site plans and assess changes due to increases in impervious area.	\$40,000	Developers, Stormwater Utility	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
27	<u>Update Ordinance to Meet New Permit Requirements</u> - Complete Ordinance updates for post-construction runoff from new development and redevelopment within 12 months of extension of permit coverage.	\$3,000	Stormwater Utility		\$1,500					\$1,500				
28	<u>Structural Stormwater BMP Maintenance Program</u> - Inspect 20% of known public outfalls, sediment basins and ponds each year on a rotating basis. Inspect 100% of structural pollution control devices each year. Retain records of inspection, maintenance, and corrective actions for 3 years past the expiration of the MS4 permit.	\$80,000	Stormwater Utility	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	
29	<u>Municipal Operations and Maintenance Program</u> - The City will implement an inspection, operation, and maintenance program with a training component for City Public Works employees.	\$2,000	Stormwater Utility	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	
30	<u>Stockpiles, Storage, and Material Handling Area Inspections</u> - Conduct written inspections of all stockpile, storage, and material handling areas (Public Works facility and cold storage).	\$10,000	Stormwater Utility	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
Official Controls														
31	<u>Ordinance Updates</u> - The City will ensure that adequate regulatory controls are in place to manage and mitigate adverse impacts on public waters and wetlands.	\$2,000	Stormwater Utility				\$1,000					\$1,000		
32	<u>Developer's Guide for Stormwater Management</u> - The Developer's Guide for Stormwater Management will be reviewed and updated as necessary to ensure that stormwater management standards, including volume control standards and erosion and sediment control standards are consistent with current engineering practices and current regulations of local and state agencies having jurisdiction within the City.	\$4,000	Stormwater Utility				\$2,000					\$2,000		

SECTION 6

No.	Project Description	10 Year Total Cost Estimate ^{1,3}	Possible Funding Sources ²	Proposed Cost By Year ¹										Comments
				2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Monitor and Study														
33	Natural Resources Inventory (NRI) Update - The City's current NRI is from 2002. The City will complete an updated NRI to reflect current conditions.	\$80,000	Stormwater Utility		\$80,000									
34	Lake Byllseby Pollutant Monitoring - Establish a pollutant monitoring program to determin if the City is meeting its WLA for TP for water draining to Lake Byllsby.	\$31,000	Stormwater Utility			\$10,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	Issue 4.2.1
35	Pollutant Removal Studies - Conduct pollutant removal studies to identify the best strategies to reduce polluatnt discharges from the City to the Straigit and Cannon Rivers to meet its WLAs.	\$20,000	Stormwater Utility			\$20,000								Issue 4.2.2
	TOTAL	\$17,816,900		\$1,419,600	\$1,058,600	\$849,600	\$3,725,600	\$2,392,600	\$1,642,600	\$2,331,600	\$3,597,600	\$405,600	\$402,600	
¹ Cost estimates are preliminary and subject to review and revision as engineer's reports are completed and more information becomes available. Table reflects 2022 costs and does not account for inflation. Costs generally include labor, equipment, materials, and all other costs necessary to complete each activity. Some of the costs outlined above may be included in other operational costs budgeted by the City. ² Funding for stormwater program activities projected to come from following sources - Stormwater Utility, Developers Agreements, Grant Funds, General Operating Fund, or Special Assessments. ³ Staff time is not included in the cost shown.														

7. ADMINISTRATION

7.1. Plan Amendments and Future Updates

The Faribault SWMP is intended to extend through the year 2031. For the plan to remain dynamic, an avenue must be available to implement new information, ideas, methods, standards, management practices and any other changes that may affect the intent and/or results of the SWMP. The amendment procedure for the SWMP is presented below.

Request for Amendment

Written request for plan amendment is submitted to City staff. The request shall outline the need for the amendment as well as additional materials that the City will need to consider before making its decision.

Staff review of Amendment

A decision is made as to the validity of the request. Three options exist: 1) reject the amendment, 2) accept the amendment as a minor issue, with minor issues collectively added to the plan at a later date, or 3) accept the amendment as a major issue, with major issues requiring an immediate amendment. In acting on an amendment request, City staff shall recommend to City Council whether or not a public hearing is warranted.

Council Consideration

The amendment and the need for a public hearing shall be considered at a regular or special Council meeting. Staff recommendations should also be considered before decisions on appropriate action(s) are made.

Public Hearing and Council

This step allows for public input based on public interest. Council shall determine when the public hearing should occur in the process. Based on the public hearing, the City Council could approve the amendment.

Council Adoption

Final action on an amendment is City Council adoption. However, prior to the adoption, an additional public hearing could be held to review the plan changes and notify the appropriate stakeholders.

7.2. Annual Report to Council

A brief annual report will be made by City staff summarizing development changes, capital improvements, and other water management-related issues that have occurred over the past year. The review will also include an update on available funding sources for water resource issues. Grant programs are especially important to review since they may change annually. These changes do not necessarily require individual amendments. The report can, however, be considered when the plan is brought up to date. The annual report should be completed by July 1st to allow implementation items to be considered in the normal budget process.

The City's SWMP will remain in effect through 2031. The City will then review the SWMP for consistency with current water resource management methods. At that time, all annual reports and past amendments will be added to the document. Depending on the significance of changes, a new printing of the SWMP may be appropriate. At a minimum, the Capital Improvement Program should be amended every five years.

Appendix A – Figures

Figure 1: Location Map

Figure 2: Subwatershed Map

Figure 3: Soils Map

Figure 4: Existing Land Use

Figure 5: Proposed Land Use

Figure 6: Wetlands and Lakes

Figure 7: DWSMA and Wellhead Protection Areas

Figure 8: MLCCS

Figure 9: Sites of Biological Significance

Figure 10: Problem Areas

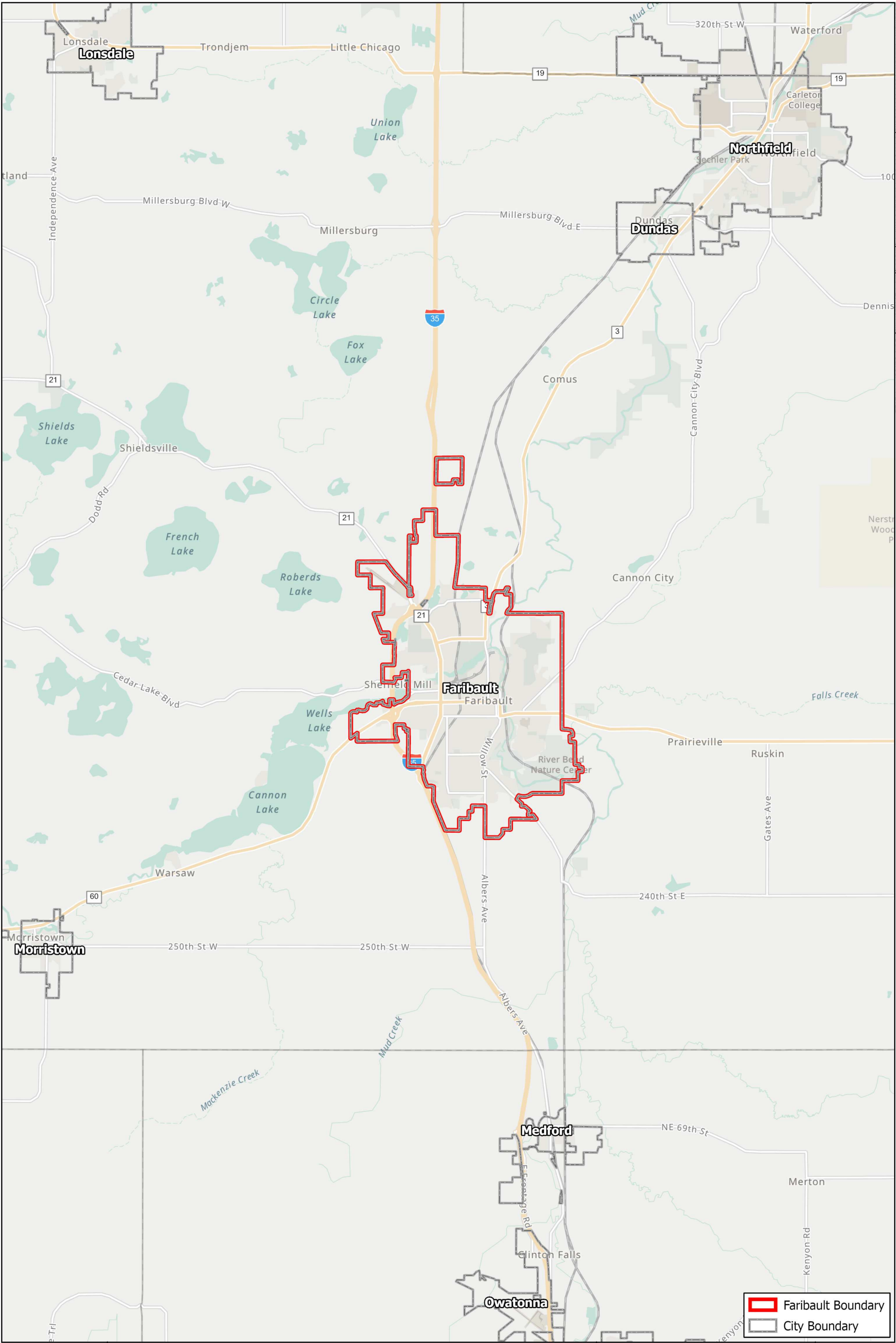
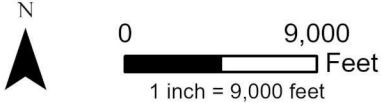


Figure 1 - Location Map
Surface Water Management Plan
City of Faribault, MN



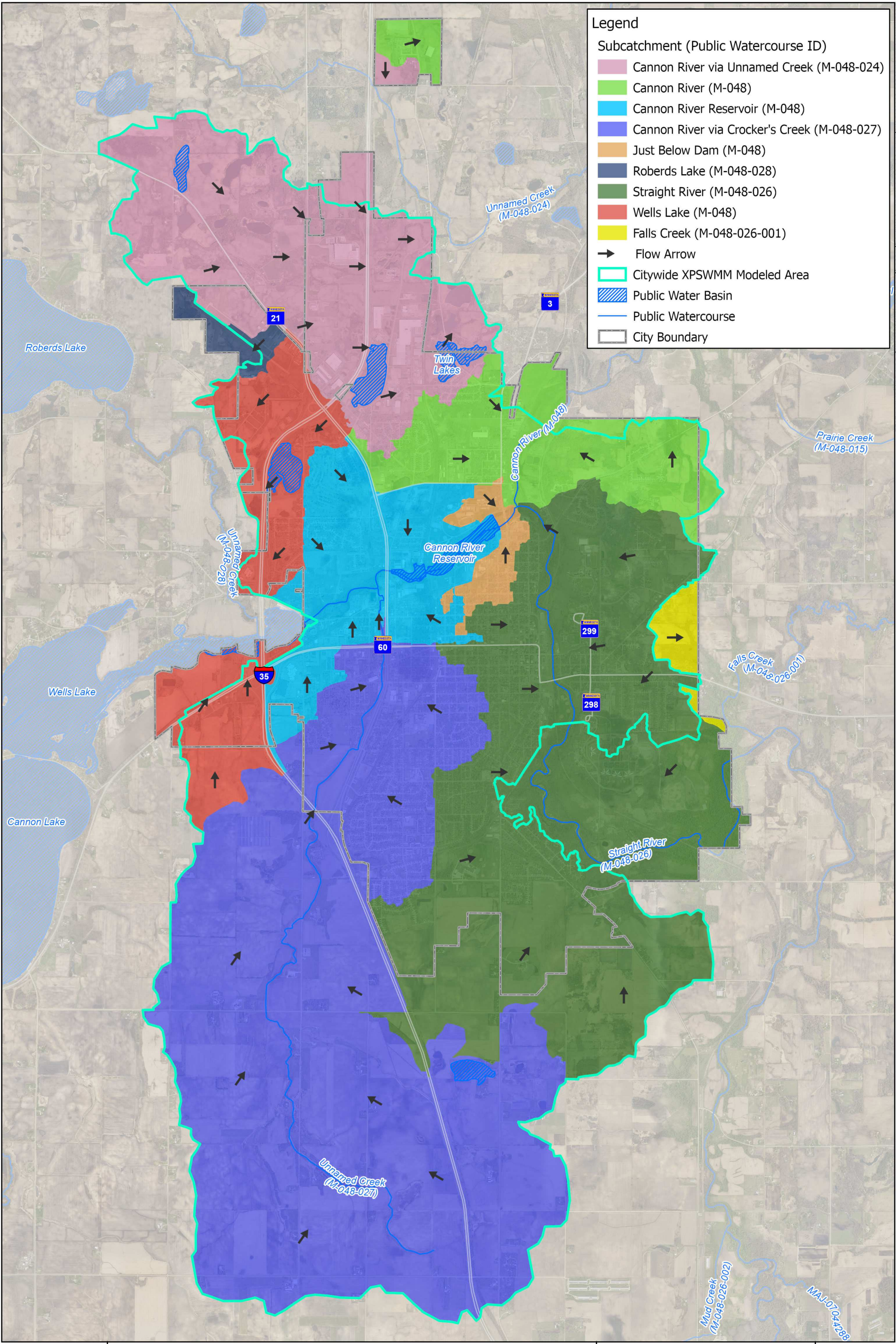
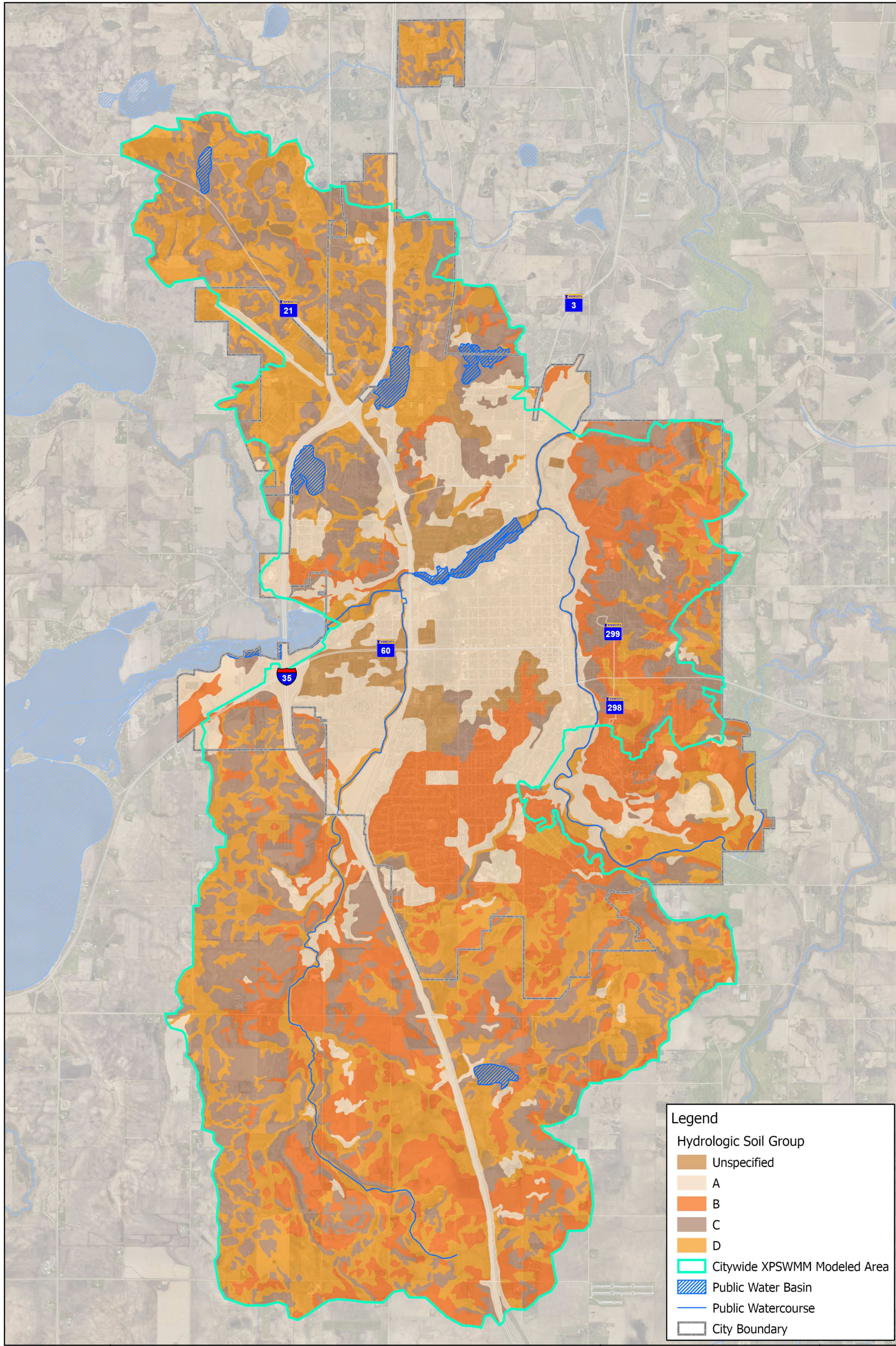


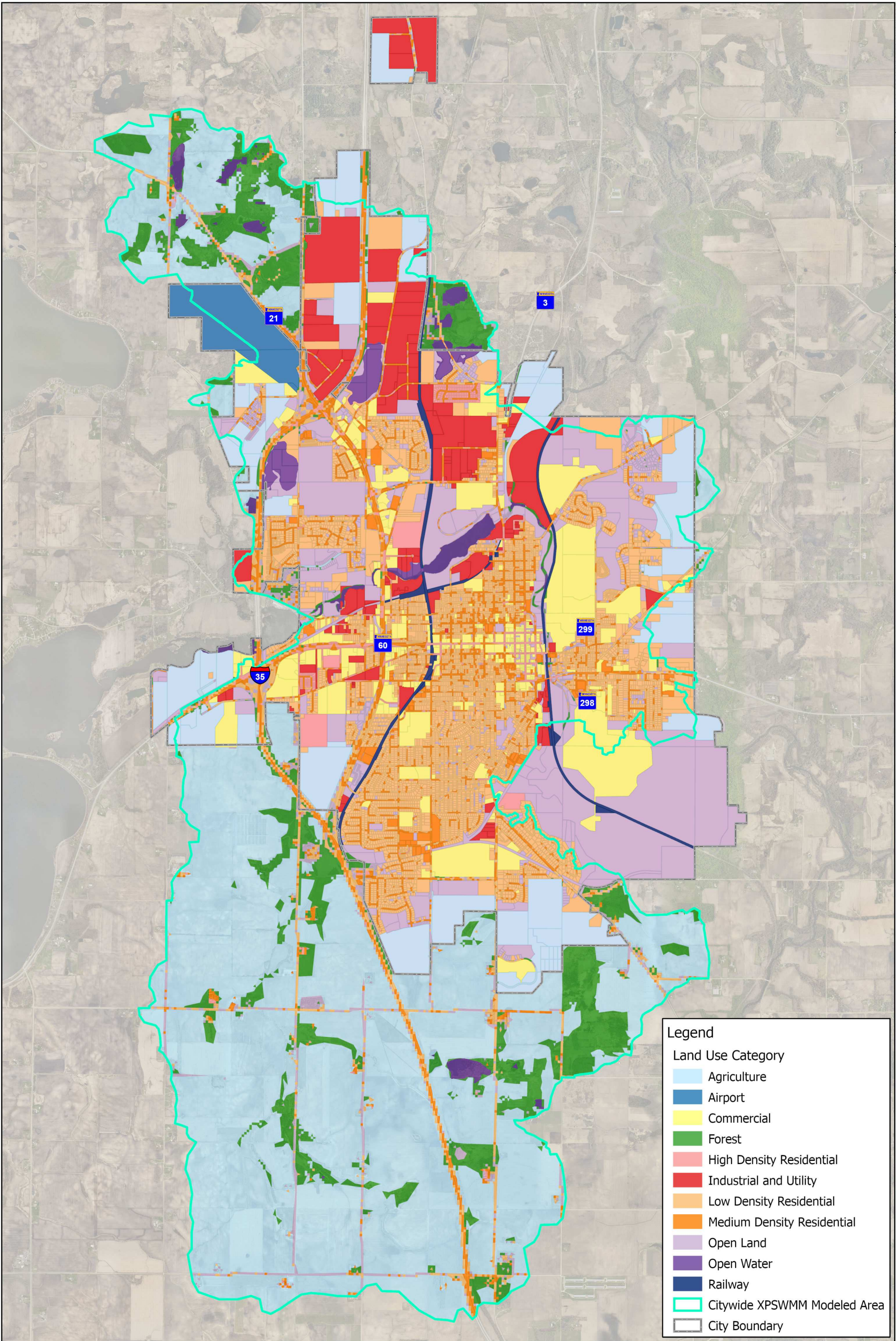
Figure 2 - Subwatershed Map
Surface Water Management Plan
City of Faribault, MN



0 3,500
Feet
1 inch = 3,500 feet







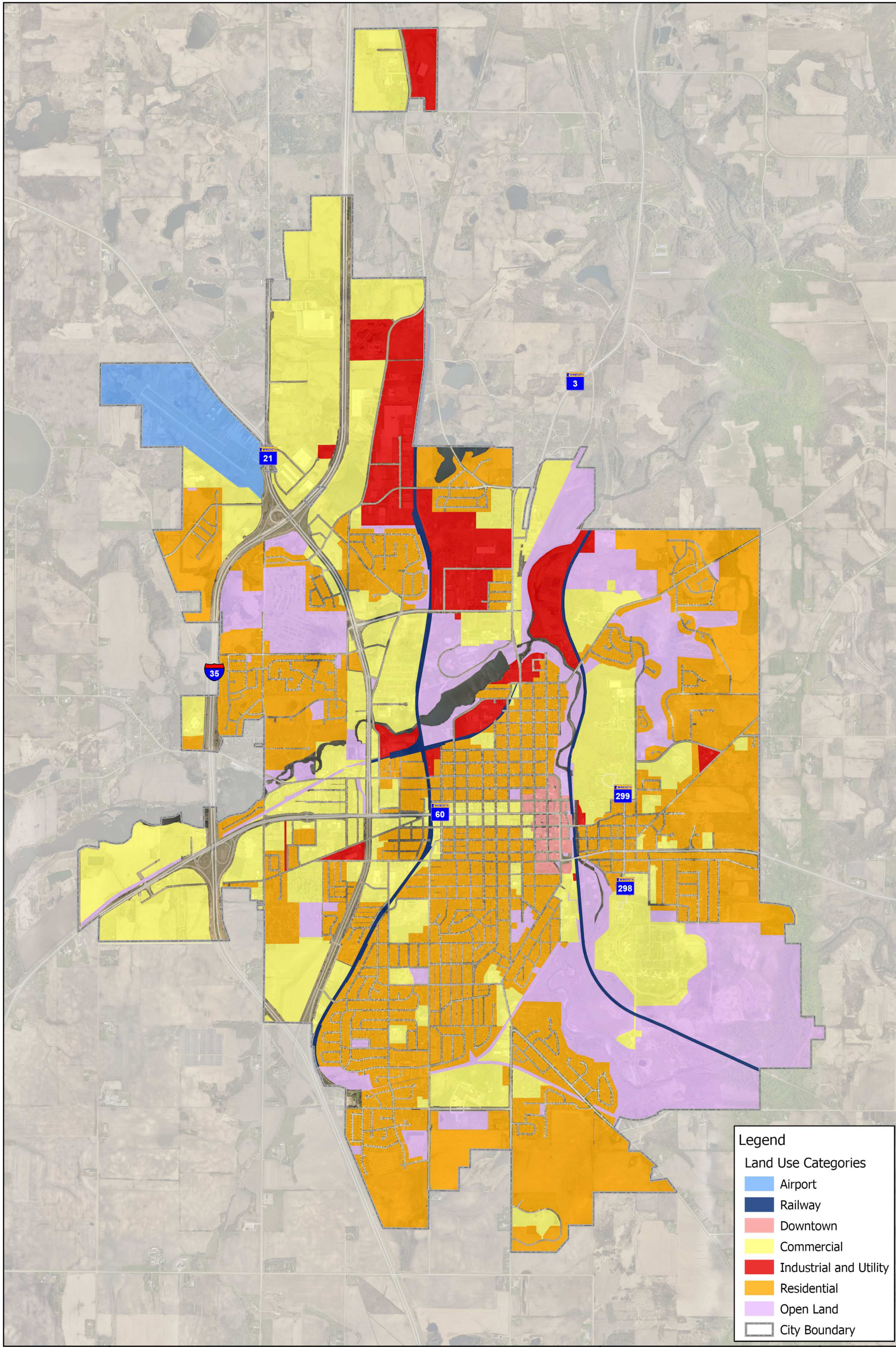
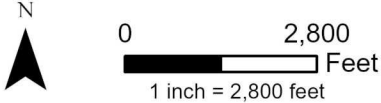
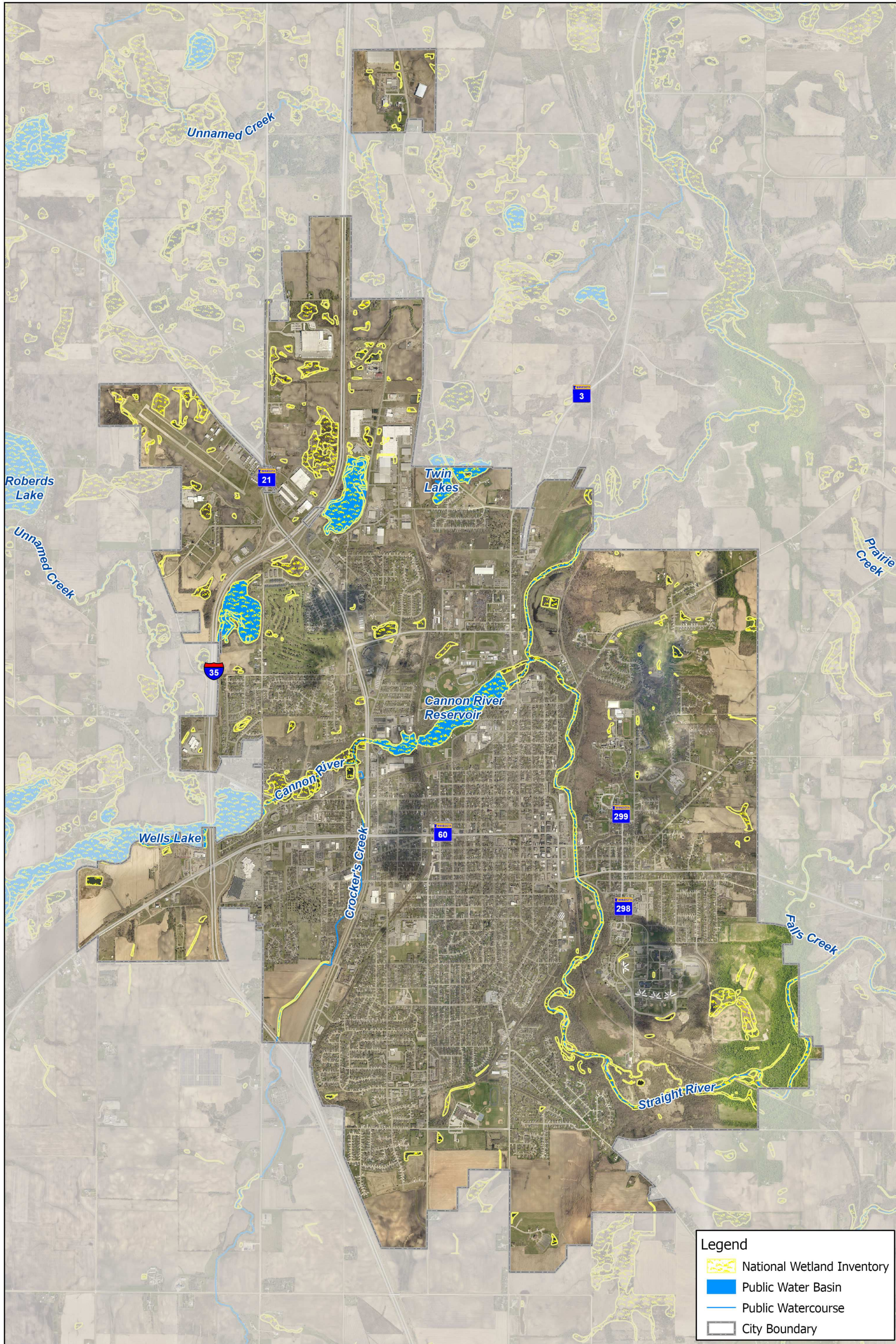
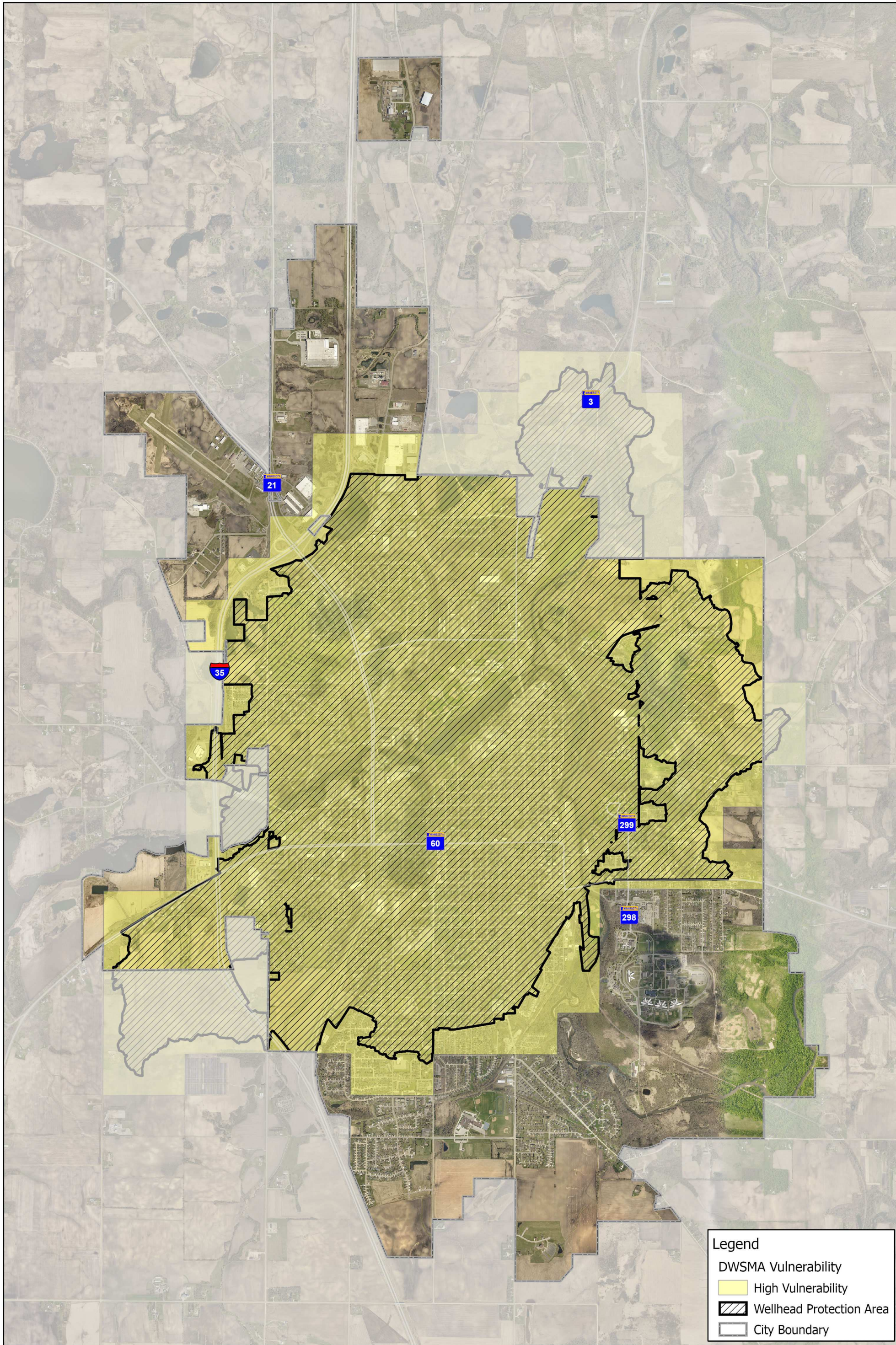


Figure 5 - Future Land Use
Surface Water Management Plan
City of Faribault, MN





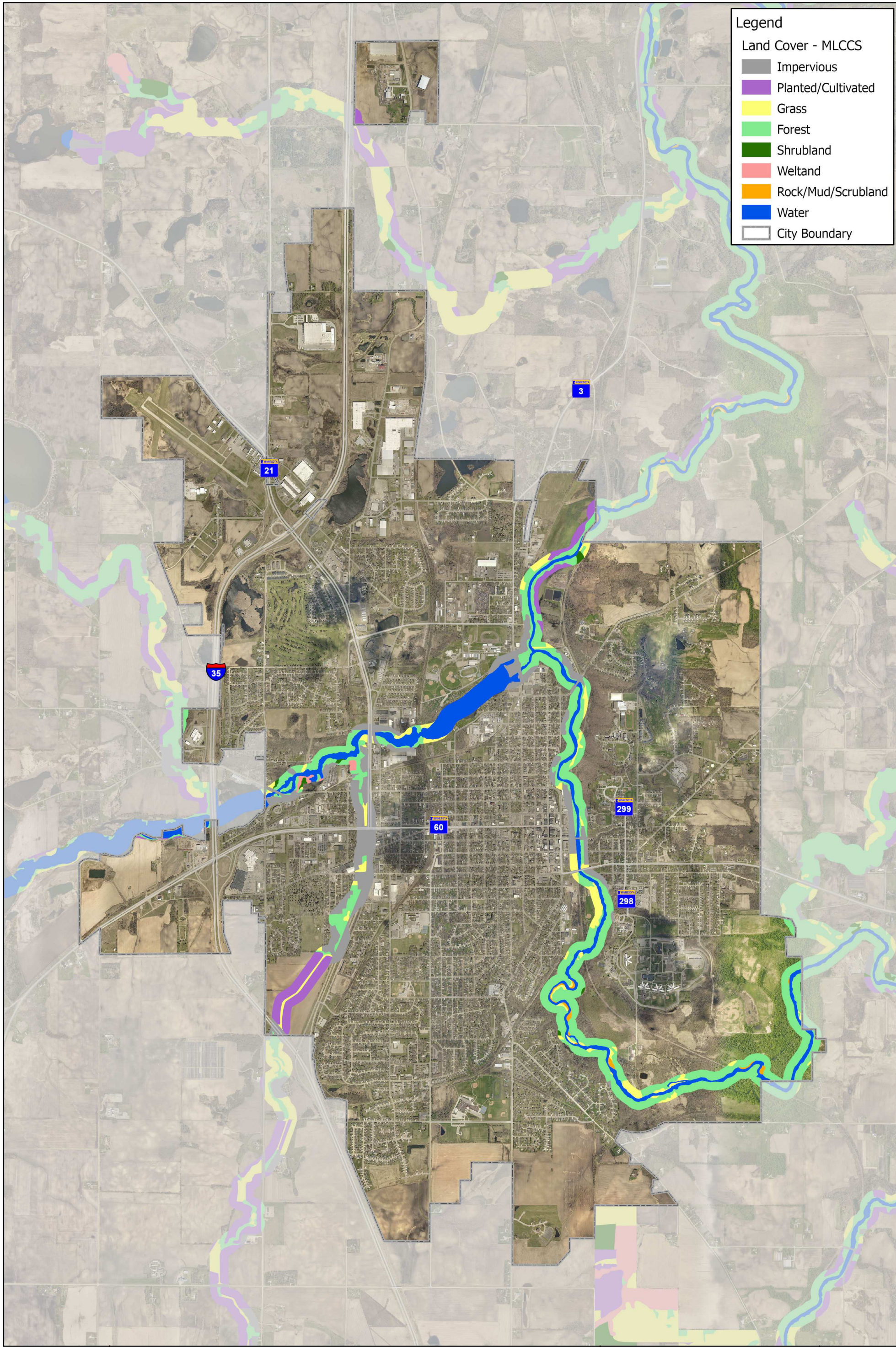


**Figure 7 -
Drinking Water Supply Management Area (DWSMA)
and Wellhead Protection Areas**
Surface Water Management Plan
City of Faribault, MN



0 2,800
Feet
1 inch = 2,800 feet

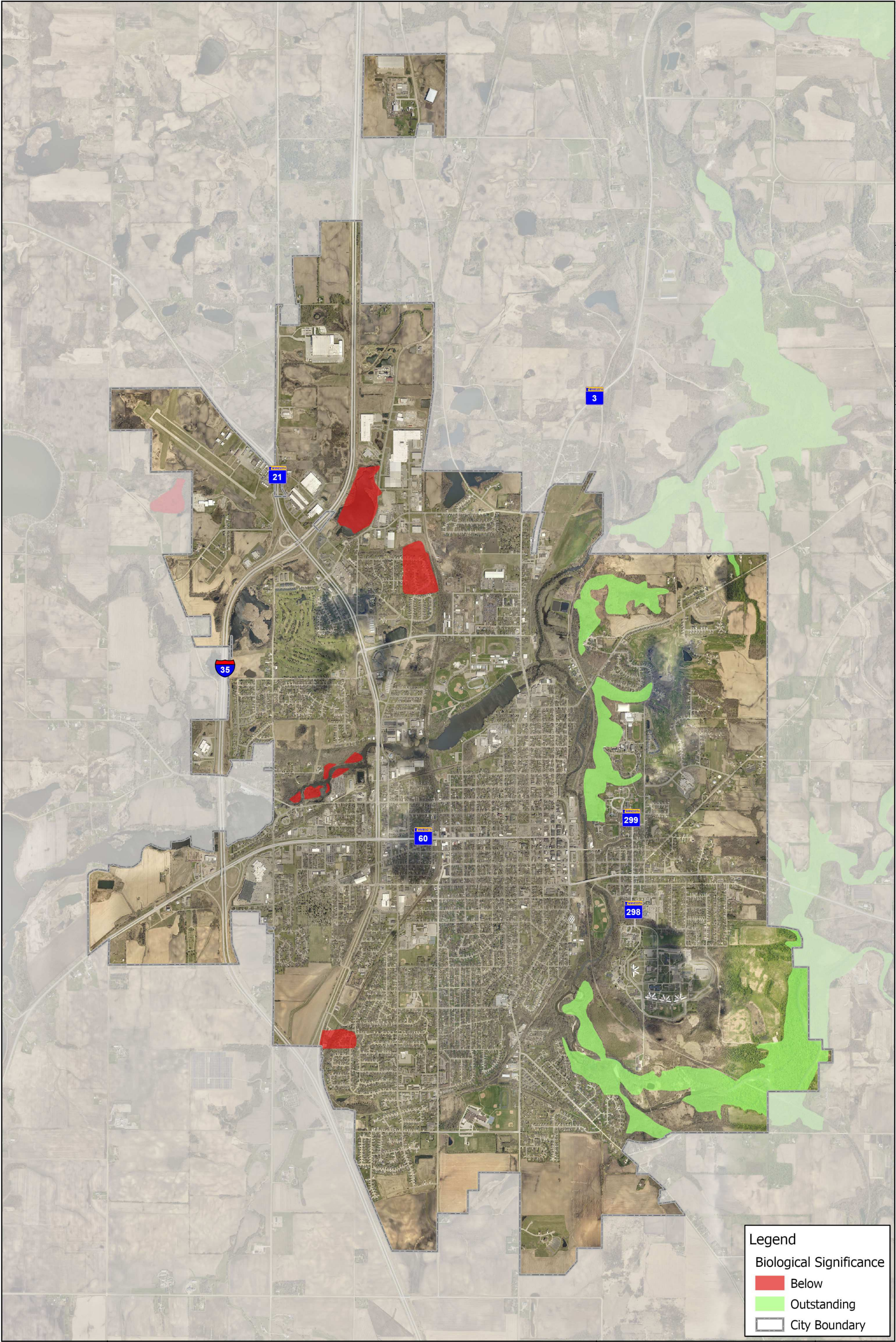


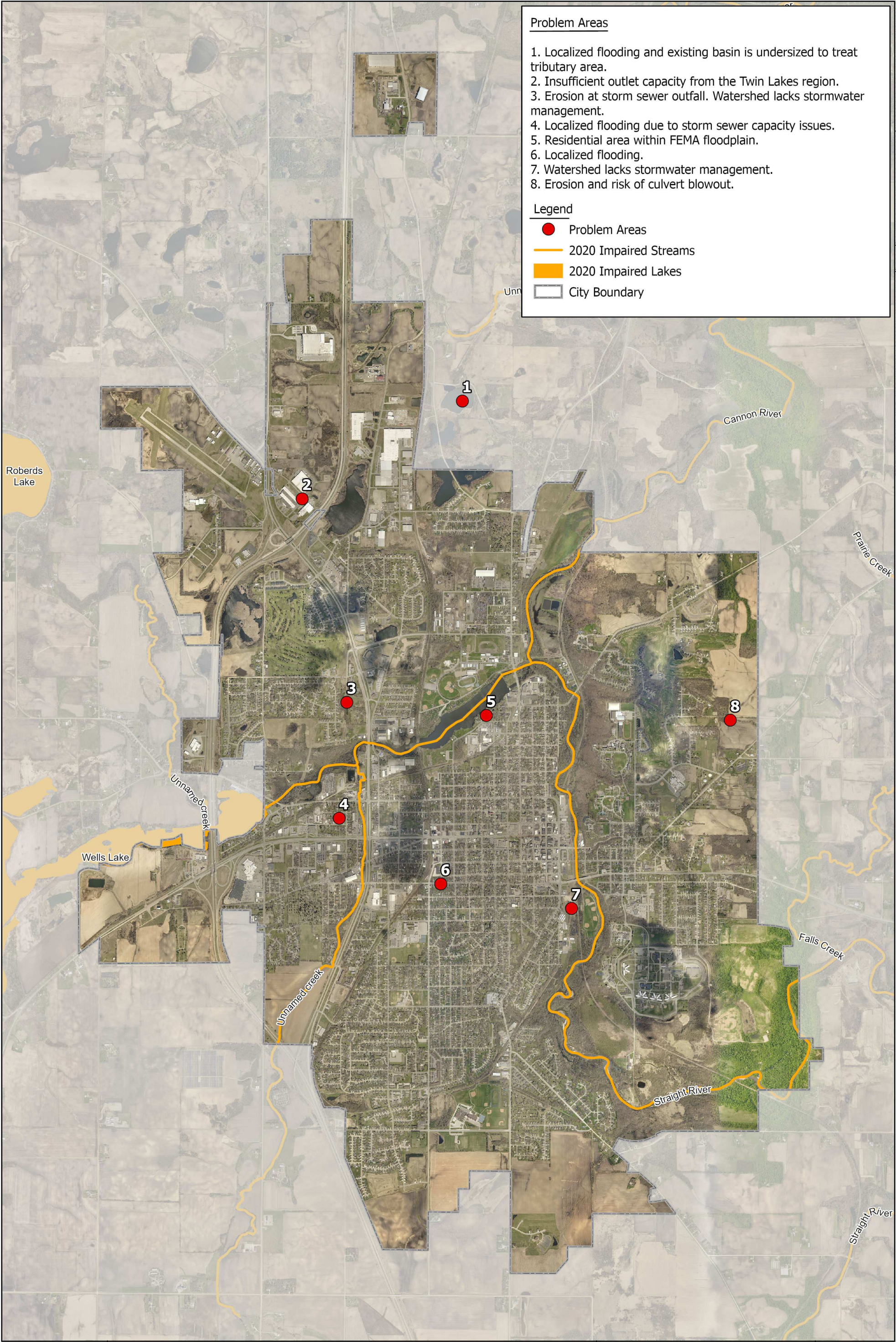


Legend

Land Cover - MLCCS

- Impervious
- Planted/Cultivated
- Grass
- Forest
- Shrubland
- Wetland
- Rock/Mud/Scrubland
- Water
- City Boundary





Problem Areas

- 1. Localized flooding and existing basin is undersized to treat tributary area.
- 2. Insufficient outlet capacity from the Twin Lakes region.
- 3. Erosion at storm sewer outfall. Watershed lacks stormwater management.
- 4. Localized flooding due to storm sewer capacity issues.
- 5. Residential area within FEMA floodplain.
- 6. Localized flooding.
- 7. Watershed lacks stormwater management.
- 8. Erosion and risk of culvert blowout.

Legend

- Problem Areas
- 2020 Impaired Streams
- 2020 Impaired Lakes
- City Boundary

Appendix B – TMDLs

Approved TMDLs affecting the City of Faribault can be found at the following websites.

Cannon River Watershed TMDL

- <https://www.pca.state.mn.us/sites/default/files/wq-iw9-19e.pdf>

Cannon River WRAPS Report

- <https://www.pca.state.mn.us/sites/default/files/wq-ws4-23a.pdf>

Lower Cannon River Turbidity TMDL

- <https://www.pca.state.mn.us/sites/default/files/wq-iw9-04c.pdf>

South Metro Mississippi TSS TMDL

- <https://www.pca.state.mn.us/water/south-metro-mississippi-river-turbidity-tmdl>

Appendix C – XP-SWMM Modeling Report



DRAFT

MODEL REPORT

CITYWIDE XPSWMM MODEL REPORT

CITY OF FARIBAULT | RICE COUNTY | MINNESOTA

APRIL 22, 2022

Prepared for:
City of Faribault
208 1st Avenue NW
Faribault, MN 55021

WSB PROJECT NO. 017566-000



CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.



Jake Newhall, PE

Date: April 22, 2022

Lic. No. 49170

Table of Contents

1. Background	1
1.1 Executive Summary	1
1.2 Introduction	1
1.3 Goals and Objectives	1
2. Methodology	2
2.1 Model Development	2
2.1.1 Runoff Model Hydrology	2
2.1.2 Hydraulics Mode	4
2.1.3 Boundary Conditions and Outfalls	6
2.1.4 Rainfall	6
2.1.5 Assumptions	6
2.2 Model Validation	7
2.3 Model Controls	7
3. Results	7
3.1 Summary of Results	7
3.1.1 Flood Areas	7
3.1.2 Undersized Storm Sewer	8
4. Discussion and Recommendations	8
4.1 Flood Mitigation	8
4.1.1 Area 1 – Industrial Park	8
4.1.2 Area 2 – Twin Lakes	8
4.1.3 Area 3 – 18 th Avenue Outfall	9
4.1.4 Area 4 – Park Avenue	9
4.1.5 Area 5 – Homes in Floodplain	9
4.1.6 Area 6 – Division Street	9
4.1.7 Area 7 – Former Lockerby Property	9
4.1.8 Area 8 – Mattson Street	9
4.2 Future Modifications	10
5. References	10
5.1 Citations	10

APPENDICES

Appendix A – Figures
Appendix B – Technical Modeling
Appendix C – CIP Memos

1. Background

1.1 Executive Summary

A Citywide XPSWMM model of the stormwater infrastructure throughout the City of Faribault, MN has been developed to identify areas prone to flooding and to assist in the design of future flood mitigation projects. The model was built as part of the City's 2021 Surface Water Management Plan update.

The City of Faribault consists of primarily residential, commercial, industrial, and agriculture land use. The City drains through storm sewer and storm water ponds, ultimately reaching the Cannon River and Straight River. The contributing watershed covers 25.2 square miles.

The Citywide XPSWMM model was built considering storm sewer greater than or equal to 15-inches in diameter as well as all storage areas. Runoff is produced within the model using the SCS curve number method and considers catchment area, impervious percent, a pervious curve number, and a time of concentration value. The model utilizes Rice County Atlas 14 rainfall data and an MSE III distribution. To obtain accurate results, model validation was done by comparing modeled high-water levels to known high water levels and utilizing local knowledge of flood prone areas.

Model results indicate existing areas of potential flooding concerns and impacted structures in the 100-year storm event. Storm sewer pipes undersized for the 10-year event were identified. Proposed solutions were analyzed for several of the flood prone areas within the City.

1.2 Introduction

The City of Faribault (the City) covers about 13 square miles. The total modeled watershed extends beyond the City boundary and is 25.2 square miles. Water flows according to several general sub watershed patterns, as indicated on Surface Water Management Plan **Figure 2**, as attached. All drainage ultimately flows into the Cannon River to the northeast.

The City has a history of flooding issues, particularly along the Cannon River. Detailed Federal Emergency Management Agency (FEMA) studies have been done along the Cannon River and Straight River adjacent to Faribault, but a comprehensive stormwater model was desired to determine how stormwater runoff contributes to flooding within the ponding areas and streets of the City.

1.3 Goals and Objectives

The Citywide XPSWMM model will be a valuable asset to the City to identify areas prone to flooding, design future improvements to under capacity drainage infrastructure, plan future developments, and develop stormwater management policy.

Two goals were identified as part of the XPSWMM model development.

1. Identify flood problem areas and under capacity infrastructure.
2. Propose future improvements to mitigate existing flood issues.

2. Methodology

2.1 Model Development

The Citywide XPSWMM model was built utilizing XPSWMM 2019.1.3 software. The model structure as well as catchment, node, and link data were configured using ArcGIS Pro. A seamless transfer from ArcGIS Pro to XPSWMM was completed to move all the data into the modeling software. Various hand edits and error adjustments were made in XPSWMM to obtain a clean and useful model.

The XPSWMM model incorporates a runoff mode, hydraulics mode, boundary conditions, and rainfall data, each of which are described in detail in the following sections. Assumptions, model validation steps, and model controls are also documented.

All data used to build the XPSWMM model is in the NAD1983 (HARN) horizontal coordinate system for Rice County and the NAVD 88 vertical datum. The model utilizes the dynamic wave equations as a solving method.

2.1.1 Runoff Model Hydrology

The runoff mode contains the hydrology information. When the catchment parameters are subjected to rainfall, runoff is produced in the model.

Catchments

The Citywide XPSWMM model contains 1,143 catchments. Catchment delineation was completed using City of Faribault watershed data as a baseline and edited based on LiDAR (Lidar Elevation, Rice County, Minnesota, 2007), existing grading plan, storm sewer, and storage data. The catchment delineation scale was determined by storm sewer structure inlets to pipes 15-inches in diameter or greater as well as by storage areas. The area of each catchment was calculated in acres.

SCS Curve Number Method

The model utilizes the SCS curve number method to generate a hydrograph and flow for each catchment. The SCS curve number method requires a catchment area, impervious percent, pervious curve number, and time of concentration value, all of which were calculated using ArcGIS Pro.

Impervious Percent

An impervious shapefile was generated in ArcGIS Pro utilizing a heat mapping procedure over an aerial image. By intersecting the impervious area with the catchments, the total impervious percent was calculated by Equation 1.

Equation 1.

$$\text{Impervious \%}_{\text{Catchment 1}} = \frac{\text{Impervious Area (ac)}_{\text{Catchment 1}}}{\text{Total Area (ac)}_{\text{Catchment 1}}} * 100$$

XPSWMM requires the directly connected impervious percent to be inserted into the modeling software. The result of Equation 1 was multiplied by 0.75 to determine the directly connected impervious percent, estimated as 75 percent of the impervious area within the catchment.

Pervious Curve Number

To determine the pervious curve number of each catchment, the existing land use shapefile (Surface Water Management Plan **Figure 4**, as attached) was used to define areas of agricultural fields, grass, woods, and woods/grass combination. The existing land use was obtained from a combination of the Faribault current land use shapefile and the National Land Cover Database (NLCD) shapefile in the areas where the City had not defined a land use. Intersected with the

hydrologic soil groups per the SSURGO soils shapefile (Surface Water Management Plan **Figure 3**, as attached), a weighted curve number was determined for each catchment based on **Table 1**, as attached, with values determined from Technical Release 55 by the Natural Resources Conservation Service (NRCS).

Table 1. Pervious Curve Number

Land Use/Soil Type	A	B	C	D
Agricultural Fields	67	78	85	89
Grass	39	61	74	80
Woods	30	55	70	77
Woods/Grass Combination	32	58	72	79

Time of Concentration

Time of concentration values were defined for each catchment based on the size and impervious percent, as shown in **Table 2**, as attached. Time of concentration values were calculated for an appropriate size range distribution based on the NRCS velocity method of sheet, shallow concentrated, and channel flows.

Table 2. Time of Concentration Value per Catchment Size

Minimum Drainage Area Size (acres)	Maximum Drainage Area Size (acres)	Time of Concentration Value (minute)	Time of Concentration Value if Impervious Area is >75% of the Catchment
0.00	0.25	15	10
0.25	1.25	20	12
1.25	2.25	25	15
2.25	2.50	30	18
2.50	4.00	40	20
4.00	7.00	45	22
7.00	7.50	60	25
7.50	9.00	65	30
9.00	15.00	70	33
15.00	20.00	80	35
20.00	30.00	95	38
30.00	50.00	100	40
50.00	70.00	115	45
70.00	100.00	135	48
100.00	150.00	145	50
150.00	200.00	150	55
200.00	400.00	185	58
400	1000	225	60
1000	2000	320	65
2000	5500	500	70

Slope and Width

The SCS Curve Number method does not require slope and width inputs, however, XPSWMM does not allow values of 0. Both slope and width were set to 1.

2.1.2 Hydraulics Mode

Hydraulics mode represents the network of nodes and links that route water throughout the study area. The network contains storm sewer structures, ponds, outfalls, storm sewer pipes, overland flows, and channels.

Nodes

The node network contains both storm sewer structures and ponds. There are 1,986 total nodes in the model. The storm sewer structure nodes are from the City of Faribault storm sewer GIS database. The naming conventions were taken directly from the City's GIS shapefile if available. The node invert was set to the lowest incoming or outgoing storm sewer pipe invert and the spill crest elevation was set to ensure no water was lost from the model. All nodes do not allow ponding in XPSWMM.

Storage Nodes

The storage nodes represent all significant ponding areas within the City. The node name corresponds to the City's pond identification number if available. Stage storage curves for each of the ponding areas were determined by an ArcGIS master code that defined the area of each LiDAR contour below a maximum ponding elevation within a specified catchment. For ponding areas that have been constructed since LiDAR was flown, stage storage information was extracted from grading plans. The base pond elevation was set to the lowest incoming or outgoing storm sewer pipe with an initial depth set to the normal water level elevation minus the base pond elevation. If the area at the base pond depth was not calculated by the master code, the area was calculated via Equation 2.

Equation 2.

$$A_{Bottom} = \frac{(\sqrt{\pi * A_{Top}} - (D * 3))^2}{\pi}$$

Where

A_{Bottom} = Area at base of pond

A_{Top} = Area at next available depth

D = depth between base of pond and next available depth

After making any necessary adjustments to the storage array, the stage-storage curves were imported into XPSWMM using the stepwise linear method via the external geodatabase import.

Links

Links convey the water from node to node in an XPSWMM model. Made up by pipe conduits, overland flows, and channels, the network of conveyance is 2,187 links. The pipe conduit links come from the City's storm sewer GIS information for pipes with a diameter of 15-inches or larger or otherwise included in the model. Inverts, diameter, material, and shape of the storm sewer pipes were obtained from as-builts and survey information. The pipe length was approximated using the length of the shape in GIS. Pipe slopes were calculated from the inverts and pipe length.

A Manning's n value was defined for each link based on the defined material. See **Table 3**, as attached, for the Manning's n values used for the different link materials.

Table 3. Manning's n Values

Material	Manning's n
Corrugated Metal Pipe (CMP)	0.024 ¹
Corrugated Steel Pipe (CSP)	0.012 ¹
Ductile Iron Pipe (DIP)	0.013 ¹
Earth Channel	0.04 ¹
High Density Polyethylene Pipe (HDPE)	0.013 ²
Polyvinyl Chloride Pipe (PVC)	0.011 ²
Reinforced Concrete Pipe (RCP)	0.013 ¹
Clay	0.014 ¹
Vitrified Clay Pipe (VCP)	0.014 ¹
Grass Floodplain (for EOFs)	0.06 ¹

¹ Source: Chow, (1959). *Reference tables for Manning's n values for channels, closed conduits flowing partially full, and corrugated metal pipes.* [online] Available at:

http://www.fsl.orst.edu/geowater/FX3/help/8_Hydraulic_Reference/Mannings_n_Tables.htm.

² Source: Engineering Toolbox, (2004). *Manning's Roughness Coefficients.*

[online] Available at: https://www.engineeringtoolbox.com/mannings-roughness-d_799.html

Conduit flow in XPSWMM was set to free flowing. Defined conduit factors include the number of identical barrels and entrance and exit loss coefficients. After reviewing typical values for entrance loss coefficients for different culvert types and inlet designs, an average 0.5 coefficient value was chosen. The exit loss coefficient was set to 1.0 to represent a sudden expansion of flow, typical for a culvert (see **Appendix B**, as attached).

Single channel links were defined by an assumed depth of 10 feet, width of 20 feet, and channel side slopes of 3 horizontal units to 1 vertical unit.

Overland Flow

To accurately model storm sewer capacity issues and analyze where flooding occurs in the City, the storm sewer links were imported as multilinks with a second conduit defined as a trapezoidal channel. The urban area overland flows consist of drainage over a roadway and were defined using the urban street characteristics shown in **Table 4**, as attached. It was largely assumed that all urban overland flow follows the storm sewer routing. Overland flow paths out of depression areas were defined by visual inspection of LiDAR and aerial imagery in ArcGIS Pro. Pond overland flow characteristics are shown in **Table 4**, as attached.

Table 4. Trapezoidal Channel Overland Flow Characteristics

Parameter	Urban Street	Pond Overland Flow
Upstream Invert	LiDAR Ground Elevation at Upstream Node	LiDAR Ground Elevation
Downstream Invert	LiDAR Ground Elevation at Downstream Node	Top Elevation of Downstream Pond Storage
Bottom Width	10 feet	10 feet
Channel Side Slopes	50H:1V	3H:1V
Channel Length	Equivalent to Pipe Length	Length Determined in GIS
Channel Depth	8 feet	8 feet
Channel Manning's n ¹	0.013	0.06

¹ Source: Chow, (1959). *Reference tables for Manning's n values for channels, closed conduits flowing partially full, and corrugated metal pipes.* [online] Available at:

http://www.fsl.orst.edu/geowater/FX3/help/8_Hydraulic_Reference/Mannings_n_Tables.htm

Special Structures

Special structures include weir and orifice features and are modeled using both nodes and links. To define weirs in XPSWMM, information was imported according to **Table 5**, as attached.

Table 5. Weir Parameters

Parameter	Value
Weir Length	Found from as-built
Weir Crest	Elevation of the top of the weir taken from the as-built
Weir Crown	Weir Crest + 10 feet
Weir Discharge Coefficient ¹	2.6

¹ Source: Texas DOT (2019). *Basic Hydrology and Hydraulics*. [online] Available at: <https://slideplayer.com/slide/13780266/>

For the orifice special structures, the orifice discharge coefficient was set to 1 (LMNO Engineering, 2014).

2.1.3 Boundary Conditions and Outfalls

The Citywide XPSWMM model has 64 outfalls, or locations where water leaves the model. The outfalls were defined using either a fixed backwater elevation or free flow. A portion of the City runoff discharges to the Cannon River or the Straight River, both of which have mapped FEMA floodplains. Three different models were created for the 2-year and 10-year, 100-year, and 500-year events respectively with specific backwater outfall elevations taken from the Flood Insurance Study (FIS) study. The 2-year and 10-year model utilizes free outfalls because the river backwater is not anticipated to influence storm sewer flow in a smaller rainfall event. The 100-year model utilizes the 10-year FIS FEMA elevations, according to past FEMA guidance. The 500-year model utilizes the 100-year FIS FEMA elevations.

2.1.4 Rainfall

A MSE III distribution was imported into the model as a global database. Atlas 14 storm event rainfall depths were defined for Rice County up to the 500-year event as shown in **Table 6**, as attached.

Table 6. Rice County Atlas 14 Rainfall Depths

Storm Event	Rainfall Depth
2-year 24-hour	2.84
10-year 24-hour	4.24
100-year 24-hour	7.29
500-year 24-hour	10.10

2.1.5 Assumptions

Runoff Mode / Hydrology

Various assumptions made throughout the hydrologic data collection process include the following:

- Catchment delineation in areas of the City that have been developed more recently than LiDAR data was obtained were based upon storm sewer networks and rooflines.
- Hydrologic soil groups A/D, B/D, and C/D were assumed to be saturated and were categorized in hydrologic soil group D.

Hydraulics

In hydraulics mode, assumptions were made regarding some storm sewer and ponding information. All assumptions were discussed with the City, but only a portion were reconciled. The **Figure 3**, as attached, **Assumptions Map** highlights the XPSWMM links modeled with assumed parameters due to either the lack of an as-built or missing information on the as-built, ponds that

were constructed after LiDAR was flown and for which an as-built could not be obtained, and ponds with missing outlet information.

In urban areas, overland flow paths over streets were assumed to follow the routing of the storm sewer due to the scale of the model and the lack of an automation method. Further refinement and routing adjustments were made in the model validation stage.

2.2 Model Validation

Model validation was performed in several phases. Comparisons were completed between XPSWMM node high water levels (HWLs) and pond as-built HWLs. The City of Faribault staff also provided input and field knowledge regarding known flooding areas. Flows produced by the model were validated compared to other hydrology methods.

2.3 Model Controls

Model controls specify parameters such as model run time and solve settings. See **Table 7**, as attached, for the model controls for the various storm events. The hydrologic and hydraulic models are run simultaneously.

Table 7. Model Controls

Storm Event	Start Time (date)	End Time (date)	Hydraulics Time Step (seconds)	Runoff Time Step (seconds)
2-year	9-01-2021	9-15-2021	7	60
10-year	9-01-2021	9-15-2021	7	60
100-year	9-01-2021	9-15-2021	7	60
500-year	9-01-2021	9-15-2021	5	60

Runoff job control settings include global monthly evaporation values and a global storm event. Hydraulics job control settings include simulation tolerances for head and flow set to 0.0001, maximum time step iterations set to 500 for the dynamic wave solving method, and modification of short conduits to a 5 second equivalent length for model stability.

3. Results

3.1 Summary of Results

The Citywide model was subjected to simulations including the 2-, 10-, 100-, and 500-year 24-hour rainfall events. Notable results include locations and maps of areas prone to flooding within the City, primary structures with potential flooding issues, and identification of undersized storm sewer. Tabular outputs are included in **Appendix B**, as attached.

3.1.1 Flood Areas

The 100-year event flood boundaries and depths are displayed in **Figures 1A-1AO**, as attached. Inundated areas typically include natural low points and can be a sign of limited downstream capacity to adequately convey stormwater or a lack of flood storage. Primary structures that may be subject to flooding are identified on the figures. Because LiDAR was utilized for the inundation mapping, the building flood risk is accurate to +/- 0.5 feet (LiDAR error). [Structures that are identified on the maps are not necessarily prone to flooding but are estimated to be close].

3.1.2 Undersized Storm Sewer

Storm sewer shall be sized to pass the 10-year 24-hour storm event. In the past, storm sewer in residential areas within the City of Faribault have been held to a 5-year 24-hour storm design standard.

Storm sewer pipes that are potentially undersized for the 10-year 24-hour event are identified on **Figure 2**, as attached, – **10-year Event Storm Sewer Capacity Map**, identified by nodes that surcharge in XPSWMM. In some cases, **Figure 2**, as attached, only shows the first segment of storm sewer out of a low point as undersized because the surcharged water follows above ground topography and may not enter downstream storm sewer. Because of this, it is likely that additional pipes downstream of low points are also undersized and detailed rational calculations should be performed for the entire pipe run when considering future storm sewer infrastructure upgrades.

Undersized storm sewer pipes are not necessarily an indication of flooding because streets are designed to convey water. However, in conjunction with the 100-year inundation depths, the most critical locations for undersized pipes and flooding potential may be identified.

4. Discussion and Recommendations

4.1 Flood Mitigation

With input from the City, the existing conditions XPSWMM model results were reviewed to identify several areas around the City that are prone to flooding or have other stormwater management issues. To mitigate these issues, proposed modeling was completed to identify future projects including upsizing storm sewer, expanding ponds, and providing additional storage within watersheds. A technical memorandum, cost estimate, and figure for each location and project can be found in **Appendix C**, as attached.

4.1.1 Area 1 – Industrial Park

Issue: A portion of the stormwater runoff from Airtech Industrial Park in the northeast corner of State Highway 21 and Interstate 35 discharges to existing basins that are undersized for the contributing drainage areas. Minor localized flooding occurs in the parking lots adjacent to the existing basins.

Corrective Action: To mitigate existing flooding and provide post development regional stormwater quality and quantity management, enhance the two existing basins with sedimentation basins sized to NURP standards and filter benches that allow the existing site as well as future development within the industrial park area to meet NPDES standards for stormwater management.

4.1.2 Area 2 – Twin Lakes

Issue: Several basins within the Twin Lakes chain lack functioning or adequate capacity outlets. The ultimate overland overflow from the chain of lakes is at 999-feet, causing flood waters in large storm events to back up on adjacent roadways.

Corrective Action: Install an outlet control structure from basin 20219 and a secondary outlet from basin 20220 to mitigate inadequate outlet capacity and overland flow issues. Upsize and lower the outlets from basin 20080, 20081, and 20154 to allow adequate freeboard between the 100-year 24-hour high water levels and the adjacent roadway shoulder.

4.1.3 Area 3 – 18th Avenue Outfall

Issue: Erosion is present at the storm sewer outfall from 18th Avenue. There is localized flooding at the low points along 18th Avenue and Paulis Drive due to limited inlet and pipe capacity. 18 acres of existing impervious area lack adequate stormwater management prior to discharging to the Cannon River.

Corrective Action: With the area slated to develop further, construct a regional basin to provide stormwater management to NPDES standards for the post development impervious area. To mitigate the erosion at the outfall, pipe the stormwater from 18th Avenue to the proposed basin. Upsize the trunkline storm sewer along Paulis Drive and 18th Avenue to pass the 10-year 24-hour storm event and provide additional inlet capacity within the watershed to mitigate localized flooding issues.

4.1.4 Area 4 – Park Avenue

Issue: Localized flooding along 5th Street, 6th Street, and 7th Street is present due to limited pipe and inlet capacity. In the 100-year 24-hour event, backwater from the Cannon River fills the storm sewer and prevents drainage through the system.

Corrective Action: Upsize the storm sewer in the area to adequately convey the 10-year 24-hour event. Provide additional inlet capacity at the low points. To offset the increased rates to Crocker's Creek due to larger pipes, enhance an existing basin adjacent to the Faribault Chamber of Commerce to provide stormwater management to an untreated portion of the watershed. Confirm and establish appropriate emergency overflows out of the low points.

4.1.5 Area 5 – Homes in Floodplain

Issue: Residential properties reside in the FEMA floodplain adjacent to the Cannon River.

Corrective Action: Options include floodproofing the homes, constructing a levee, and purchasing the residential properties to convert the area to open space.

4.1.6 Area 6 – Division Street

Issue: XPSWMM modeling indicates flooding potential on Division Street and adjacent streets due to undersized storm sewer along 3rd Street SW.

Corrective Action: Upsize the storm sewer along 3rd Street SW through to the outfall at Crocker's Creek to provide adequate capacity to convey the 10-year event. Provide adequate inlet capacity on 3rd Street. To offset increased runoff rates to Crocker's Creek due to the increased storm sewer size, locate stormwater treatment infrastructure within the watershed. Ensure that adequate freeboard is provided between the overland flow elevations from the low points and adjacent home low opening elevations.

4.1.7 Area 7 – Former Lockerby Property

Issue: Approximately 87 acres drain to the Straight River without adequate stormwater treatment via the storm sewer outfall adjacent to the former Lockerby property.

Corrective Action: With the potential for future development on the former Lockerby property, construct a series of NURP basins on the former Lockerby property and within a drainage and utility easement to the south of the property to provide stormwater management for the post development impervious area within the watershed.

4.1.8 Area 8 – Mattson Street

Issue: The culvert under Mattson Street is undersized for its contributing watershed and has nearly blown out in the past. Erosion is present upstream of the culvert.

Corrective Action: Construct a basin upstream of Mattson Street, install an outlet control structure, replace the pipe under Mattson Street, and construct ditch checks as grade control in the ditches upstream of the pond.

4.2 Future Modifications

The Citywide XPSWMM model may be used for stormwater analysis of existing conditions. As time and budget allows, the model may be updated for accuracy and consistency with as-built and survey data in the areas called out on **Figure 3**, as attached, – **Assumptions Map**. As future developments occur, the model may be updated accordingly to reflect new drainage patterns, storm sewer, and ponding areas.

5. References

5.1 Citations

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APPENDIX A

FIGURES

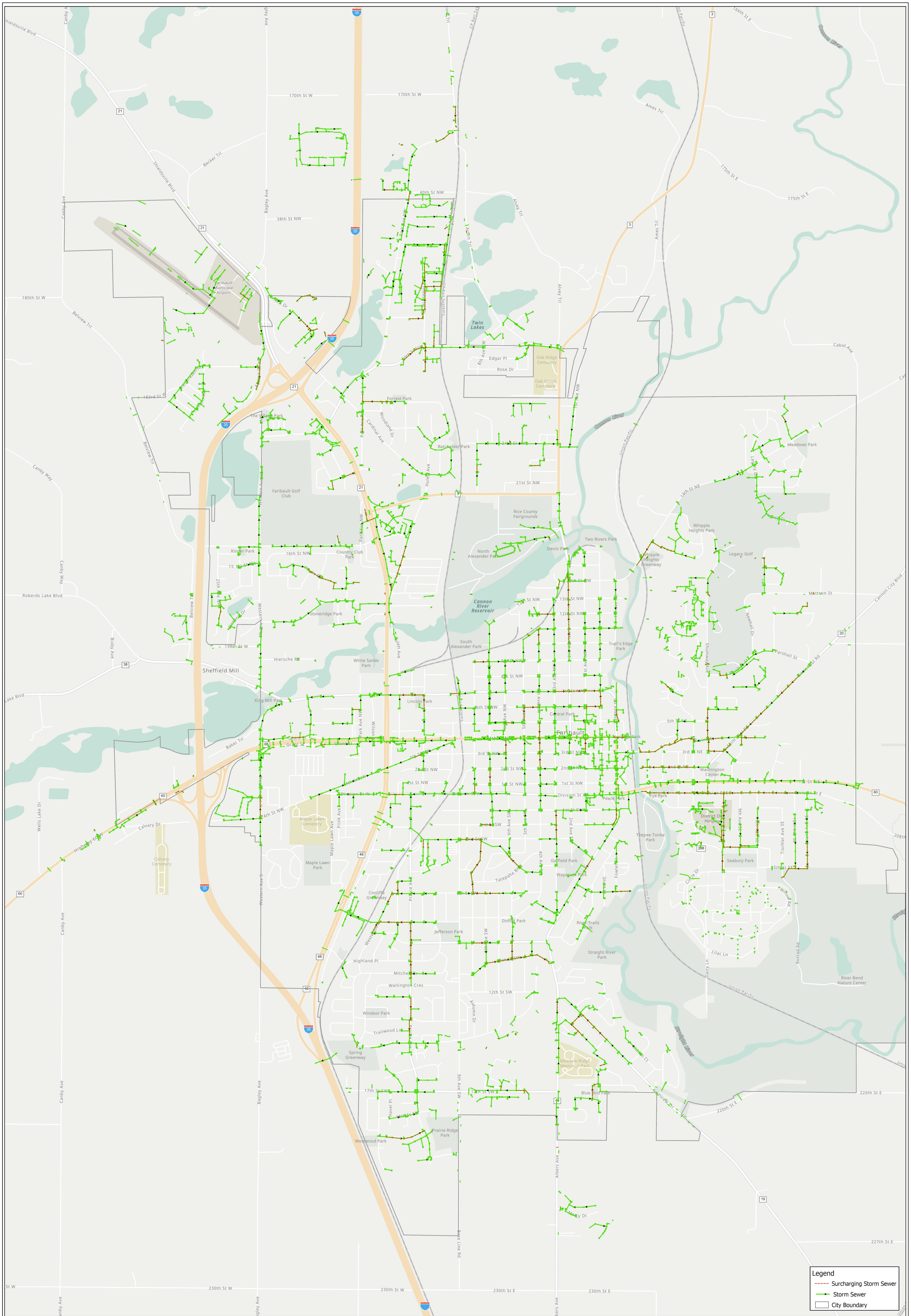


Figure 2 - 10-year Event Storm Sewer Capacity Map

017566-000 Citywide XPSWMM Model
City of Faribault, MN



0 1,100
Feet
1 inch = 1,100 feet



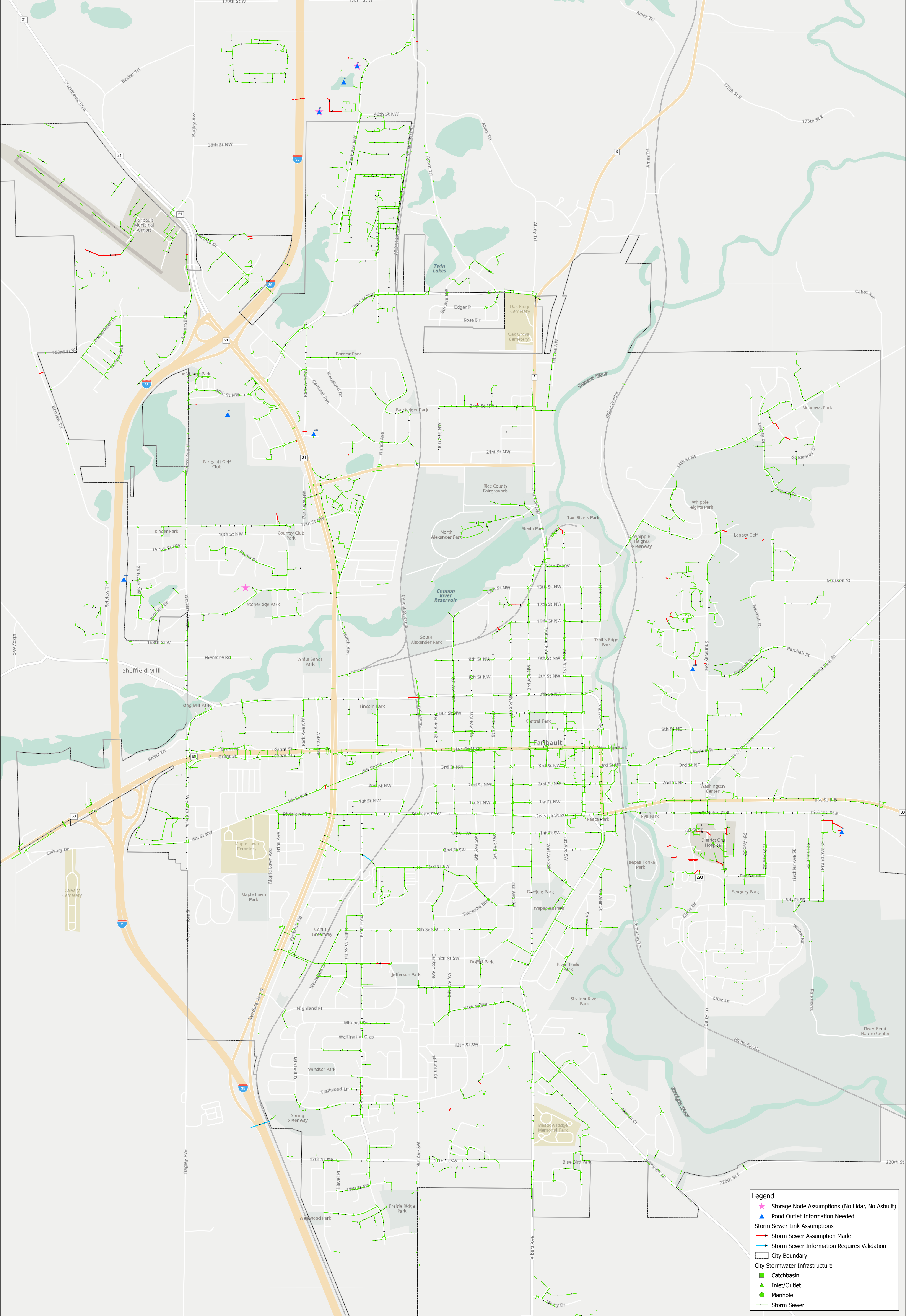


Figure 3 - Assumptions Map

017566-000 Citywide XPSWMM Model
City of Faribault, MN



0 950
Feet
1 inch = 950 feet



APPENDIX B

TECHNICAL MODELING

Appendix Ba.

Conduit Factors

Table 1. Entrance Loss Coefficients¹

Type of Culvert and Inlet Design	RCP Coefficient, K_e	CMP Coefficient, K_e	Box RCP (Assume no wingwalls) Coefficient, K_e
Projecting from fill, socket end (groove-end)	0.2		
Projecting from fill, sq. cut end	0.5	0.9	
Groove-End Headwall	0.2		
Square-Edge Headwall	0.5	0.5	0.5
Rounded	0.2		0.2
Mitered to conform to fill slope	0.7	0.7	
End section conforming to fill slope	0.5	0.5	
Beveled Edges	0.2	0.2	
Side or slope tapered inlet	0.2	0.2	

¹ Source: Environmental Protection Agency (2015). *Storm Water Management Model User's Manual Version 5.1*. Page 189.

Exit Losses: Modeling Culverts, Chapter 6, Page 27,
http://jon.sdsu.edu/protected18/cive530_HECRAS_RM_06.pdf

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
		ft	cfs	ft	cfs	ft	cfs
1038	957.01	961.544	7.567	970.004	10.701	970.967	6.603
1148	1068.12	1069.503	6.399	1075.533	14.897	1076.415	35.316
1249	1078.36	1079.367	4.074	1080.282	9.941	1086.165	17.424
1503	973	974.948	-0.935	977.084	-1.299	977.468	-1.06
1667	989.04	989.58	1.535	994.67	15.038	994.919	11.467
1676	988.578	988.85	0.392	994.38	6.967	994.899	30.95
1693	1055.5	1058.953	57.015	1061.559	99.314	1065.102	287.075
1706	1034.01	1035.131	5.443	1036.355	15.046	1039.332	42.013
1866	1045.665	1046.997	8.774	1050.586	26.445	1055.782	43.741
1907	1050.42	1053.102	18.745	1054.341	43.943	1058.538	102.934
1914	1053.209	1053.995	3.359	1054.639	8.539	1059.007	26.123
2575	1143.34	1143.586	1.798	1143.789	5.62	1147.823	16.699
3001	1058.97	1062.463	2.784	1063.499	7.332	1063.987	18.388
3172	990.56	990.903	1.493	992.296	7.423	998.007	17.811
3207	995.2	1006.345	11.435	1008.955	39.089	1010.603	47.127
3279	1044.93	1051.354	7.779	1051.874	27.603	1052.122	64.919
3316	970.22	970.411	0.846	971.145	2.638	972.615	7.765
3437	1015.1	1015.352	0.698	1016.116	2.92	1018.783	10.409
3505	1054.36	1055.264	3.461	1057.898	8.316	1059.431	39.95
3516	1059.01	1061.109	11.498	1064.829	32.317	1065.586	79.064
3535	1018.4	1019.864	6.686	1021.289	12.715	1024.038	23.751
3542	1024.6	1024.964	3.461	1026.534	6.645	1028.548	10.972
3547	1036.51	1037.21	1.705	1037.852	4.184	1040.999	9.759
3567	1063.39	1064.09	1.603	1064.808	4.941	1067.531	11.085
3570	1025.2	1025.45	1.187	1026.18	2.206	1027.14	4.499
3729	993.29	995.39	14.332	1002.26	35.208	1003.238	52.014
3787	985.04	985.411	0.322	986.433	3.841	990.7	10.126
3800	1003.51	1006.68	36.779	1007.302	47.365	1008.273	111.329
3822	1009.6	1010.1	1.94	1011.626	5.897	1014.662	24.415
3828	1005.57	1010.592	3.599	1014.894	7.592	1016.41	13.991
3852	991.18	992.922	20.87	997.689	49.139	1000.558	61.853

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
3869	1000.78	1001.114	0.842	1009.606	36.423	1010.875	186.638
3873	1003.97	1012.1	25.846	1013.513	54.274	1013.95	89.351
3976	969.4	969.827	-0.571	971.703	1.565	980.167	23.831
4051	991.65	992.842	3.273	998.14	11.614	998.934	257.14
4063	994.46	994.959	1.108	1000.749	-0.664	1002.468	149.424
4078	995.64	996.435	2.436	1002.409	9.777	1002.897	22.938
4353	980.63	982.704	16.053	984.19	31.346	988.86	66.307
4378	976.69	977.845	4.237	980.273	11.518	981.738	55.853
5017	1058	1059.258	2.997	1061.528	4.973	1063.95	5.559
5088	971.26	972.398	4.844	976.656	15.109	976.896	45.426
5126	1038.12	1039.012	3.372	1043.179	10.278	1045.577	13.633
5138	1067.54	1067.811	1.595	1068.704	3.663	1070.384	8.838
6023	990.69	991.176	1.111	994.433	-3.864	995.643	4.02
6068	1128.54	1129.667	3.301	1130.973	6.591	1133.283	9.474
6127	971.06	972.052	3.366	975.232	7.574	975.783	18.697
6514	1091.349	1095.209	6.137	1096.936	20.157	1097.46	30.294
1081	964.945	965.872	1.451	972.622	7.01	973.98	22.088
1283	961.468	963.783	5.105	968.089	14.269	968.37	42.883
1347	964.7	966.859	3.633	968.282	-16.292	969.998	-71.039
1359	965.936	969.041	6.964	969.356	18.655	969.999	36.698
1382	966.213	966.515	1.081	967.532	5.066	969.314	-84.25
1403	966.406	966.88	0.653	973.259	-8.058	974.982	28.52
1620	982.725	985.293	7.073	993.31	19.772	993.624	58.136
1959	963.79	964.487	1.665	969.612	4.345	970.02	11.927
1976	1007.03	1012.198	11.937	1012.735	38.391	1013.335	96.721
2009	1011.6	1012.53	3.661	1013.666	10.939	1015.598	32.357
2025	1005.96	1010.117	17.789	1010.762	31.822	1011.071	107.281
2089	1007.69	1008.67	3.385	1009.406	7.174	1012.331	15.835
2091	1009	1009.541	1.131	1009.895	2.4	1013.961	6.94
2134	1035.325	1036.37	3.694	1036.838	6.099	1037.848	10.472
2231	1011.836	1017.644	5.913	1018.428	11.08	1019.005	32.061

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
2274	1023.71	1024.017	0.808	1025.096	4.338	1029.189	16.121
2281	1047.29	1047.724	2.27	1048.632	6.178	1050.398	16.83
2344	1001.89	1003.984	20.589	1005.233	34.702	1006.921	45.291
2420	1006.23	1009.348	4.462	1012.744	12.127	1013.726	37.135
2433	1002.8	1003.136	1.837	1004.233	5.728	1007.491	17.062
2631	997.25	1000.811	17.068	1003.839	42.158	1004.932	125.954
2639	999.57	1005.676	14.491	1006.6	38.049	1006.946	91.259
2655	1021.264	1021.86	2.673	1022.347	5.175	1025.984	10.85
2657	1019.05	1019.54	3.871	1020.474	7.797	1025.892	18.553
2743	1047.353	1047.606	0.954	1048.267	3.073	1049.446	9.321
2750	1056.71	1057.526	3.355	1058.149	7.843	1059.523	19.166
3323	973.05	974.922	0.797	975.44	4.091	977.647	18.804
3342	973.7	974.121	0.387	975.228	3.202	976.883	16.966
3934	1006.8	1008.555	4.084	1009.965	9.386	1010.911	45.159
5193	972.14	973.906	0.393	974.777	2.84	975.322	44.63
5680	1040.54	1042.248	8.511	1044.456	14.04	1045.419	26.119
5939	995.4	996.584	4.073	997.64	7.056	999.533	12.56
6572	967	967.049	0	967.22	0	969.606	-44.327
7295	984.54	986.96	36.357	991.324	86.661	995.248	364.299
1818	1039.499	1042.425	3.296	1043.709	7.11	1045.069	-7.41
3284	1044.99	1051.355	10.888	1051.874	20.395	1052.122	42.557
206	978.5	982.473	8.462	982.77	42.61	984.324	89.574
207	979	983.077	1.691	983.208	2.78	984.324	-26.73
208	979.22	983.282	11.01	983.653	62.004	984.032	182.2
209	1070	1083.223	1.859	1083.695	14.522	1084.751	81.894
72	1040.45	1043.711	0	1045.002	0	1046.617	0.028
210	1068	1070.417	45.856	1072.472	107.856	1077.907	310.121
211	971.34	971.792	0.441	973.052	2.37	973.809	3.084
212	977.21	977.964	4.287	978.353	5.497	979.505	11.995
213	981	983.481	25.261	983.745	55.448	984.364	126.621
64	1008.5	1009.344	1.695	1009.735	3.221	1010.539	6.602

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
31	1015	1016.769	20.268	1017.9	39.056	1020.348	79.898
47	1057.5	1057.5	0	1057.508	0.007	1057.531	0.056
214	1012	1019.195	38.281	1027.498	59.368	1040.937	80.886
215	984	987.295	38.701	988.823	59.901	991.285	81.728
1	1072.8	1075.304	22.379	1075.861	57.136	1076.79	171.333
2	1084.28	1085.493	2.826	1086.66	4.949	1087.45	24.231
3	1072	1073.388	17.006	1074.753	47.513	1077.396	89.445
4	1084	1085.497	7.095	1086.746	21.297	1089.896	38.927
5	1053.699	1054.223	3.408	1054.92	6.354	1056.275	17.446
6	1006	1008.544	11.153	1009.939	12.31	1010.96	13.622
7	976	976.423	-0.754	977.332	2.44	980.416	5.385
8	1048	1051.238	14.8	1053.807	35.807	1054.957	126.838
9	1007.15	1007.77	17.411	1008.748	17.411	1010.192	27.01
10	1001	1001.985	21.558	1002.298	37.911	1002.553	54.381
11	997	997.942	8.26	999.301	15.179	999.703	33.819
12	997.5	998.492	6.054	999.293	12.083	999.65	25.511
13	962.3	962.913	15.516	963.852	15.516	967.613	25.373
15	1010.96	1012.826	6.184	1014.328	9.057	1014.741	29.346
16	1007.98	1009.66	1.887	1010.382	2.463	1011.776	3.382
18	1066	1066.853	6.37	1068.198	11.553	1069.552	51.888
19	1018	1018.38	0.882	1018.82	2.554	1019.813	7.63
20	1019.78	1024.353	42.789	1028.672	73.471	1034.714	101.936
22	1050	1051.4	7.488	1052.835	8.245	1055.28	35.109
23	1028	1028.822	0	1029.133	2.182	1029.376	17.07
24	1033.7	1033.871	8.884	1034.163	8.884	1035.087	8.884
25	1028.5	1028.887	5.287	1029.435	5.287	1030.936	7.588
26	1013.5	1013.801	1.143	1014.236	1.837	1015.022	4.663
27	970.08	970.724	1.178	971.585	2.608	976.154	3.302
28	1068	1070.875	-0.463	1071.526	2.987	1073.284	11.099
32	1003.15	1004.406	2.984	1005.184	7.255	1005.844	49.587
33	999	1000.205	-15.006	1001.35	-20.879	1004.051	-24.766

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
34	1002	1002.494	0	1003.648	-110.74	1004.866	-77.996
35	1092	1092.437	0	1092.996	0	1094.296	0
36	1099.5	1099.83	5.06	1100.009	11.664	1100.364	30.236
37	1077	1078.347	5.156	1079.276	16.665	1079.62	42.908
38	1109	1110.027	10.826	1111.168	23.489	1111.795	78.839
42	996	996.92	3.761	997.619	3.761	999.116	3.761
46	1058.27	1064.018	0.026	1064.291	1.635	1064.72	8.014
48	1053.4	1053.541	0.314	1053.639	0.764	1056.025	2.412
50	980.5	980.661	5.323	981.261	5.323	981.738	9.372
51	1052.09	1052.541	13.951	1053.216	13.951	1055.008	17.722
52	1012	1013.571	0.136	1013.79	2.592	1017.092	10.62
54	1014.199	1016.352	18.5	1017.401	40.401	1018.286	117.492
57	1090.85	1091.746	13.558	1092.736	13.558	1094.967	29.369
58	1039.92	1040.993	4.221	1041.484	7.109	1042.456	10.658
59	1044.23	1044.865	1.527	1045.07	2.683	1045.457	5.821
60	1047.86	1048.149	0.865	1048.271	2.062	1048.455	4.669
61	1043.41	1044.375	3.939	1044.68	8.322	1045.168	17.184
62	1079.7	1080.689	2.384	1082.913	6.387	1083.757	30.007
63	1011.5	1012.106	1.359	1012.488	3.406	1013.345	6.166
65	1008.5	1009.319	1.979	1009.709	3.748	1010.508	8.148
66	974.16	975.602	4.316	982.229	11.625	982.858	28.07
67	1004	1004.539	0	1004.982	0	1005.904	0
68	1001	1001.882	13.981	1003.979	47.881	1004.866	39.181
70	1005	1005.137	0.933	1005.232	2.337	1005.401	6.29
73	1094.9	1096.517	2.051	1097.584	13.33	1098.441	57.062
74	1023	1025.3	5.061	1026.83	7.023	1027.363	27.91
76	1008.1	1010.374	2.685	1010.949	3.007	1011.448	7.335
83	1172	1172.803	1.62	1173.301	3.141	1174.432	3.925
85	1060	1060.467	4.011	1061.091	8.601	1061.218	16.434
97	1060	1060.736	1.426	1062.135	2.759	1064.288	3.21
103	1028.39	1029.113	2.102	1029.442	3.672	1030.055	6.835

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
104	1006.5	1008.101	9.013	1009.054	14.281	1010.799	20.629
107	977.59	978.026	0.705	978.324	1.443	978.938	3.267
109	1045	1045.363	0.333	1046.101	0.702	1047.035	3.9
110	1044.25	1044.8	0.613	1045.786	1.167	1046.98	5.537
121	998.06	998.255	0.377	998.326	0.681	999.511	2.028
124	1028.75	1029.285	1.613	1029.963	2.769	1031.805	5.984
125	969	969.076	0.084	969.538	1.966	971.799	9.864
126	970	970.095	0.094	970.62	2.585	972.907	15.942
127	996.1	997.306	4.575	998.295	5.928	999.243	12.797
201	1041	1041.252	1.979	1041.422	4.95	1041.717	13.251
202	1027	1027.323	2.468	1027.565	6.77	1027.988	19.17
203	976	979.358	0	981.972	0	983.334	2.536
204	1027	1027.679	1.939	1028.138	2.65	1028.886	4.403
205	1014	1014.519	0	1015.112	0	1016.228	0
49	1071.62	1071.62	271.936	1071.62	271.911	1071.62	271.419
20000	1030	1030.785	0	1031.869	0	1033.387	7.514
20001	993.16	993.421	0.369	993.721	0.963	994.461	3.081
20002	1008.94	1010.006	5.085	1010.881	11.835	1011.838	35.417
20003	996.5	1005.282	6.109	1005.64	24.954	1006.135	68.996
20004	993.45	994.099	-1.205	994.225	-2.179	997.246	6.804
20005	1007.2	1009.326	23.558	1010.428	49.68	1012.421	126.812
20006	1042	1043.267	3.866	1043.709	5.097	1044.44	6.231
20007	973.06	973.25	1.062	973.996	3.503	976.951	13.901
20008	978	978.548	2.151	979.312	6.872	981.738	16.571
20009	976.44	976.732	1.027	977.528	3.217	979.015	7.208
20010	978	978	0	978.358	0	979.306	1.764
20011	1008	1009.278	0	1010.511	0.035	1010.754	17.195
20012	1000.55	1000.729	0.332	1004.808	-7.516	1006.74	167.781
20014	1141.72	1145.291	31.336	1145.708	64.588	1146.289	142.278
20017	1057.5	1058.831	48.222	1062.565	128.846	1073.246	349.17
20018	1071.93	1073.232	6.083	1074.711	15.467	1077.524	30.518

Basin/Low Point ID	Modeled NWL ft	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
		ft	cfs	ft	cfs	ft	cfs
20019	1003.51	1008.25	122.806	1012.444	260.336	1017.092	626.107
20020	1046.1	1048.406	45.446	1049.771	110.282	1052.33	278.262
20021	1032.95	1034.042	3.242	1035.129	7.141	1036.099	36.603
20022	1061.58	1064.965	55.288	1068.09	99.885	1069.74	214.55
20023	1076.959	1079.928	5.143	1081.081	6.48	1082.245	57.663
20024	1054.68	1056.594	21.322	1059.251	67.075	1060.994	224.66
20025	1049.52	1051.336	23.891	1052.622	72.173	1055.253	231.955
20207	1022	1025.221	0	1027.42	0	1029.282	5.841
20026	1004	1004.813	0	1005.707	-1.518	1010.603	-154.871
20027	996.5	996.885	0.747	997.243	2.573	997.753	7.912
20028	970.5	971.814	-1.257	973.731	2.473	974.91	3.262
20029	1019.78	1023.065	43.305	1024.917	74.769	1027.608	103.615
20035	972	972.538	0	973.599	0	975.602	0
20036	994.77	995.031	0.33	995.433	2.077	996.524	-18.658
20037	999.74	1000.676	0.956	1001.077	5.342	1002.352	22.323
20038	999.57	999.981	1.071	1000.591	5.983	1001.929	24.361
20039	992.1	992.447	0.833	992.921	3.37	993.834	10.136
20040	991.28	991.476	0.946	991.693	3.791	993.148	11.633
20041	988.67	988.775	0.18	988.89	0.83	989.085	2.919
20042	984.53	984.606	0.076	984.726	0.541	984.975	2.369
20043	983.43	983.575	0.559	983.725	2.19	984.46	7.278
20044	980.84	982.226	1.719	982.905	4.34	984.17	10.893
20045	981.8	982.18	1.937	982.813	4.804	983.746	11.984
20051	1032	1032	14.745	1032	14.745	1032	14.745
20052	1004	1004.52	0	1005.114	0	1006.766	0
20053	1038	1042.307	0	1044.725	0	1045.748	17.017
20054	1014	1016.055	10.579	1016.631	24.743	1017.427	56.223
20055	1045.48	1045.951	0.543	1046.362	2.135	1047.141	7.068
20056	1038	1043.324	2.201	1044.115	2.368	1044.791	13.537
20057	1049	1050.214	6.056	1050.766	10.367	1051.648	24.092
20058	1054.55	1055.341	1.839	1055.723	3.109	1056.363	4.112

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
20059	1044.66	1044.696	0.015	1044.876	0.574	1046.004	5.208
20060	1041.729	1041.793	0.023	1043.253	1.564	1046.107	4.844
20061	1044.35	1045.779	7.776	1046.578	13.716	1047.639	21.985
20063	1035.3	1035.829	1.806	1036.623	4.078	1038.25	7.302
20064	1030	1030.516	10.075	1030.745	19.335	1030.962	31.156
20065	1042.59	1043.56	3.143	1044.118	4.802	1044.978	2.509
20066	1013.54	1016.522	5.258	1017.652	17.936	1018.111	26.126
20067	1010	1011.562	16.958	1012.6	36.925	1015.996	101.154
20068	1003	1004.686	0	1006.249	0	1009.237	2.013
20069	1006.97	1009.432	13.366	1010.321	17.617	1013.731	-167.945
20070	1006.37	1007.093	1.555	1007.763	3.086	1010.192	3.752
20075	989.99	993.158	64.449	994.55	108.201	998.156	200.952
20076	989.9	992.814	65.571	993.996	110.216	996.258	203.092
20077	1002.5	1004.602	2.215	1005.975	6.432	1007.984	13.844
20078	1002	1004.593	2.856	1005.899	8.177	1007.656	17.342
20079	998.16	1001.537	39.703	1002.67	56.37	1005.126	79.142
20080	1004.86	1005.525	1.248	1006.036	2.582	1007.074	4.337
20081	997.26	999.125	2.028	999.239	5.215	999.607	24.061
20082	1006	1006	2.182	1006.169	2.662	1006.607	3.825
20083	985.67	985.725	0.036	985.874	0.373	986.351	1.932
20084	1009.05	1012.108	-2.467	1012.742	3.443	1013.28	58.192
20085	1060	1065.352	26.118	1065.656	75.855	1066.186	217.972
20086	994	995.701	10.272	996.846	19.679	1001.355	38.8
20087	1079.65	1081.838	28.653	1082.32	61.581	1083.053	142.102
20088	1052.09	1055.158	48.845	1057.424	103.204	1063.459	185.998
20089	1040	1043.051	50.369	1045.405	106.175	1051.334	186.54
20092	1002	1004.589	38.2	1010.827	117.855	1027.871	242.142
20097	1028	1028.337	1.915	1028.654	5.855	1029.277	18.829
20098	966	966.123	0.755	968.543	-4.668	970.642	4.271
20099	1002	1003.129	3.374	1005.57	8.694	1009.391	19.361
20100	1000	1001.503	0	1003.545	0	1006.826	0

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
	ft	ft	cfs	ft	cfs	ft	cfs
20103	996	996	32.925	996	32.925	996	32.925
20102	977	977.262	1.887	977.546	4.689	978.753	10.49
20101	994	994.596	1.561	995.064	3.734	996.328	7.72
20104	1011.5	1011.714	1.137	1012.037	2.172	1012.603	2.616
20106	994	994.032	4.21	995.009	5.921	996.107	24.145
20107	995.28	995.6	0.185	995.92	0.806	996.589	2.331
20108	998	998.518	0.755	998.84	1.405	999.495	5.054
20149	1019	1021.756	52.703	1023.181	95.689	1025.876	184.222
20154	991.06	995.127	45.525	997.32	62.024	999.958	78.729
20161	977.28	979.25	19.084	980.323	57.616	981.855	244.594
20162	990	993.703	12.047	994.067	25.874	995.624	152.3
20163	975.98	977.923	19.032	978.906	57.693	980.397	242.639
20164	971.73	973.86	19.472	975.397	60.871	976.821	250.332
20186	1079.24	1082.9	44.67	1086.253	79.587	1091.392	136.011
20198	999	1001.398	10.502	1003.53	22.927	1005.223	138.867
20200	966	966.463	3.277	966.935	8.528	967.768	21.077
20201	967	969.013	4.598	969.617	5.523	970.227	6.378
20208	979	979.934	0	980.58	0.167	981.036	5.274
20071	1005	1006.901	11.525	1010.367	64.472	1013.755	166.637
20182	961.7	964.264	50.214	965.935	121.974	970.119	290.745
20013	1094.66	1099.744	38.925	1103.426	89.414	1104.395	170.257
1826	1038.42	1040.326	11.532	1043.741	46.091	1045.081	191.413
2971	1123.57	1126.027	3.138	1126.236	6.087	1127.676	12.604
3189	988.19	991.545	35.754	992.891	49.929	996.522	40.472
3816	1003.33	1008.528	19.282	1009.925	26.452	1011.235	39.531
3979	970.8	972.68	17.682	974.001	36.777	981.296	59.099
5127	1039.189	1039.344	0.023	1043.197	1.713	1045.577	-1.52
20203	1004	1006.166	11.489	1010.367	23.725	1013.755	36.716
20030	989.211	991.504	211.733	994.842	574.643	998.477	1768.412
56711	969.2	970.155	0	971.096	-1.935	973.291	-6.418
35751	972	972	0	972.475	0	973.346	0

Basin/Low Point ID	Modeled NWL	2-year Event		10-year Event		100-year Event	
		Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge	Modeled HWL	Peak Discharge
		ft	cfs	ft	cfs	ft	cfs
54401	972.34	973.25	2.488	976.592	4.946	977.251	11.634
20218	984	985.704	0	987.424	0	990.616	0
20217	988	988.761	0	989.949	0	992.126	0
20219	996	996.605	1.956	997.282	6.26	997.609	20.014
20220	990	991.601	1.8	993.467	2.695	997.487	4.077
20221	997	997.557	0.968	997.94	2.015	998.632	3.88
20223	972	974.217	0.128	974.262	1.221	974.299	2.749

APPENDIX C

CIP MEMOS

Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 1 – Industrial Park
WSB Project No. 017566-000

Background

A portion of the stormwater runoff from the existing Airtech Industrial Park in the northeast corner of State Highway 21 and Interstate 35 discharges to existing basins (#54 and #103) that are undersized for the contributing watersheds. To provide adequate stormwater management for the existing and post development impervious area within the industrial park, the City of Faribault would like to install a regional best management practice.

Risk Assessment

The undersized Airtech Industrial Park ponds contribute to minor localized flooding and provide insufficient stormwater treatment for the total 32.7-acre tributary area in existing conditions.

Existing pond #54 has a 100-year high water level of 1,018.3 and existing pond #103 has a 100-year high water level of 1,030.1 according to the Citywide XPSWMM model. The 100-year inundation boundaries minorly impact the adjacent parking lots.

Ponds #54 and #103 do not provide any volume reduction via an infiltration mechanism, failing to meet volume control standards outlined in the current National Pollutant Discharge Elimination System (NPDES) permit. Although the existing development within the watershed occurred prior to the current NPDES requirements, the water quality volume to treat the entire tributary area plus the portion of the industrial park that can be routed to the pond in post development is shown in **Table 1**, as attached. Post development runoff rates from the site may not exceed existing rates according to **Table 2**, as attached.

Table 1. Water Quality Volume Required

Approximate Post Development Impervious Area (ac)	Required Treatment Volume (ac-feet)
46.8	3.9

Table 2. Rate Control¹

Storm Event	Southeast Runoff Rate (cfs)	Northeast Runoff Rate (cfs)
2-year	20.6	24.1
10-year	44.1	45.3
100-year	124.1	84.3

¹Approximate existing conditions runoff rates from the Citywide XPSWMM model.
May be refined at the time of final design.

The total post development impervious area was determined by adding an assumed 80 percent of the existing undeveloped parcels slated for commercial or industrial development within the industrial park direct drainage area to the existing impervious area. The required post development treatment volume was calculated by multiplying the total post development impervious area by 1-inch.

Site constraints including the presence of hydrologic group D soils as well as a high vulnerability DWSMA preclude the use of infiltration to meet volume control requirements. Thus, treatment of the required water quality volume shall be provided to the maximum extent possible focusing on BMPs that provide pollutant removal from the watershed.

Recommended Risk Reduction Options

To mitigate existing flooding and provide post development regional stormwater quality and quantity management, several options may be pursued. Both are illustrated on **Figure 1**, as attached.

Option 1: Expansion and Enhancement of Existing Wet Basins

Two wet basins (#54 and #103) exist along the southeast side of the Airtech Industrial Park. Expand each wet pond to meet Nationwide Urban Runoff Program (NURP) standards (dead storage volume to treat 2.5 inches over the entire watershed draining to the pond).

Enhance the two existing basins with a filter bench sized to treat all tributary post development impervious area and meet the 48-hour drawdown requirement per the Minnesota Stormwater Manual.

Install outlet control structures from basin #54 and basin #103 that allow the site to meet rate control per **Table 2**, as attached.

Route runoff from the north portion of the drainage area to basin #54 by extending the storm sewer within Airtech Court and removing two outfalls on the north and northeast side of the industrial park.

The existing building adjacent to the two basins has a finished floor elevation (FFE) and low opening of approximately 1,026 feet (LiDAR). The low floor elevation will be a minimum of 1 foot above the normal water level of the adjacent basins and the low opening elevation will be a minimum of 2 feet above the high-water level for the 100-year event. The low opening must also be 1 foot above the emergency overflow elevation. To reduce the chance of parking lot flooding, the 100-year high water level shall be 1 foot below the edge of shoulder.

The approximate design components and quantities are outlined in **Table 3**, as attached.

Table 3. Option 1 Preliminary Design Outline

Name	Design Component	Quantity	Unit
Trunkline Storm Sewer ¹	36-inch Pipe	2,700	feet
Basin 54	Drainage Area	73.4	acres
	Normal Water Level	1,011	feet
	Maximum HWL	1,018	feet
	Approximate Proposed HWL	1,017.3	feet
	Maximum EOF Elevation	1,019	feet
	Proposed EOF Elevation	1,019	feet
	Filter Bench Surface Area	1.13	acres
	Water Quality Depth	1.5	feet
	Water Quality Volume	3.5	acre-feet
	NURP Pond Surface Area	1.1	acres
	NURP Pond Average Depth	9	feet
	Outlet Control Structure Orifice	21	inches
Basin 103	Drainage Area	10.0	acres
	Normal Water Level	1,020	feet
	Maximum HWL	1,024	feet
	Approximate Proposed HWL	1,023.9	feet
	Maximum EOF Elevation	1,025	feet
	Proposed EOF Elevation	1,025	feet
	Filter Bench Surface Area	0.25	acres
	Water Quality Depth	1.3	feet
	Water Quality Volume	0.68	acre-feet
	NURP Pond Surface Area	0.25	acres
	NURP Pond Average Depth	7	feet
	Outlet Pipe	27	inches

¹Does not include storm sewer necessary for new development.

Volume control will not be met to NPDES standards because infiltration is limited due to site conditions. However, NURP basins with filtration benches may remove up to 90 percent of the total phosphorus and 90 percent of the total suspended solids (BMP standard removals, Carver County Water Resource Management Ordinance and BMP Guidelines, 2016). The water quality volume provided by the filter benches is greater than the required water quality volume, as outlined in **Table 4**, as attached.

Table 4. Water Quality Volume Provided

Approximate Post Development Impervious Area (ac)	Required Treatment Volume (ac-feet)	Provided Treatment Volume (ac-feet)
46.8	3.9	4.2

Preliminary XPSWMM modeling of the existing and post development conditions indicates that rate control can be met for the site according to **Table 5**, as attached.

Table 5. Proposed Rate Control

Storm Event	Existing Southeast (cfs)	Existing Northeast (cfs)	Proposed Southeast (cfs)	Existing Southeast (cfs)
2-year	20.6	24.1	9.8	0
10-year	44.1	45.3	28.7	19.3
100-year	124.1	84.3	37.4	62.0

Localized flooding shall be mitigated. The proposed HWLs for basin #54 and #103 are 1017.3 and 1023.9, not impacting the adjacent parking lots and meeting freeboard requirements.

The exact routing of the collection and conveyance system shall be determined at the time of final design.

Option 2: Expansion and Enhancement of Existing Wet Basins and Future Development Onsite Treatment

To reduce the trunkline storm sewer and surface area needed for regional basin #54, the future development in the northwest corner of the industrial park may provide onsite treatment via basin #20063 and #20064. The developer would be responsible for meeting volume and rate control requirements for their parcel.

Differences from Option 1 include storm sewer routing and basin size. Install storm sewer to connect basin #20063 to #20064 which would then outlet to the wetland to the north via an existing outfall. The runoff from the parking lot on the north side of the industrial park would still be required to be collected and conveyed via storm sewer along Airtech Court to basin #54.

Approximate public design components and quantities are outlined in **Table 6**, as attached.

Table 6. Option 2 Preliminary Design Outline

Name	Design Component	Quantity	Unit
Trunkline Storm Sewer ¹	24-inch Pipe	2,120	feet
Basin 54	Drainage Area	42.8	acres
	Normal Water Level	1,011	feet
	Maximum HWL	1,018	feet
	Approximate Proposed HWL	1,018	feet
	Maximum EOF Elevation	1,019	feet
	Proposed EOF Elevation	1,019	feet
	Filter Bench Surface Area	0.9	acres
	Water Quality Depth	1.5	feet
	Water Quality Volume	2.7	acre-feet
	NURP Pond Surface Area	0.9	acres
	NURP Pond Average Depth	8	feet
	Outlet Control Structure Orifice	21	inches
Basin 103	Drainage Area	10.0	acres
	Normal Water Level	1,020	feet
	Maximum HWL	1,024	feet
	Approximate Proposed HWL	1,023.9	feet
	Maximum EOF Elevation	1,025	feet
	Proposed EOF Elevation	1,025	feet
	Filter Bench Surface Area	0.25	acres

	Water Quality Depth	1.3	feet
	Water Quality Volume	0.68	acre-feet
	NURP Pond Surface Area	0.25	acres
	NURP Pond Average Depth	7	feet
	Outlet Pipe	27	inches

¹Does not include storm sewer necessary for new development.

Preliminary Cost Estimate

The expansion and enhancement of two regional NURP basins with filter benches according to Option 1 has an estimated capital cost of \$1.99 million. By following Option 2, a \$414,000 savings to the City is approximated. See the detailed cost estimates below.

Preliminary Opinion of Probable Cost				
Option 1: Expansion and Enhancement of Existing Wet Basins				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 66,000	\$ 66,000
Clearing and Grubbing	AC	2.2	\$ 7,500	\$ 16,500
Excavation/Grading	CY	46420	\$ 8	\$ 371,360
Underdrain with pea gravel and geotextile	LF	1350	\$ 35	\$ 47,250
Extend/Replace Inlet Structure	Each	2	\$ 3,000	\$ 6,000
Engineered Filter Media	CY	3340	\$ 150	\$ 501,000
Outlet Control Structure	Each	2	\$ 5,000	\$ 10,000
Trunkline Storm Sewer (36")	LF	2700	\$ 125	\$ 337,500
Erosion Control	LS	1	\$ 16,000	\$ 16,000
Site Restoration	LS	1	\$ 10,000	\$ 10,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,381,610
20% CONTINGENCIES				\$ 276,322
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,657,932
20% ENGR., FISCAL & ADMIN				\$ 331,586
TOTAL ESTIMATED PROJECT COSTS				\$ 1,989,518

Preliminary Opinion of Probable Cost				
Option 2: Expansion and Enhancement of Existing Wet Basins				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 52,110	\$ 52,110
Clearing and Grubbing	AC	1.8	\$ 7,500	\$ 13,500
Excavation/Grading	CY	36380	\$ 8	\$ 291,040
Underdrain with pea gravel and geotextile	LF	1300	\$ 35	\$ 45,500
Extend/Replace Inlet Structure	Each	2	\$ 3,000	\$ 6,000
Engineered Filter Media	CY	2780	\$ 150	\$ 417,000
Outlet Control Structure	Each	2	\$ 5,000	\$ 10,000
Trunkline Storm Sewer (24")	LF	2120	\$ 110	\$ 233,200
Erosion Control	LS	1	\$ 16,000	\$ 16,000
Site Restoration	LS	1	\$ 10,000	\$ 10,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,094,350
20% CONTINGENCIES				\$ 218,870
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,313,220
20% ENGR., FISCAL & ADMIN				\$ 262,644
TOTAL ESTIMATED PROJECT COSTS				\$ 1,575,864

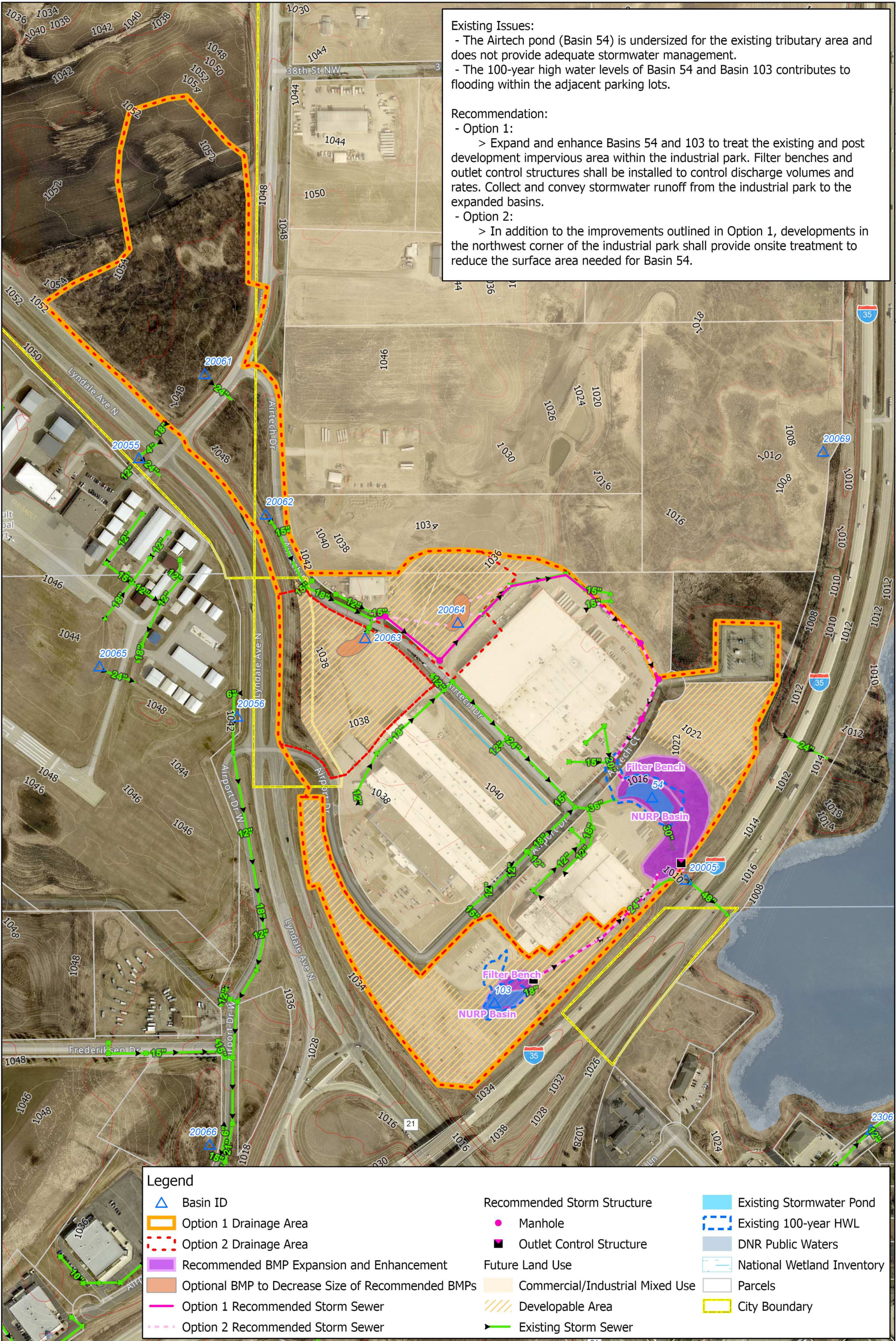
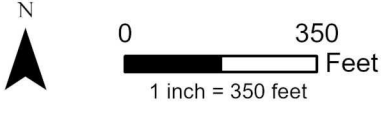


Figure 1 - Area 1, Industrial Park
CIP Risk Analysis and Proposed Improvements
City of Faribault, MN



Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 2 – Twin Lakes
WSB Project No. 017566-000

Background

The City of Faribault has identified the need for a secondary outlet from basin 20220, the final waterbody in the Twin Lakes chain. The basin currently outlets via a submerged pipe to a channel which flows to the Cannon River. In addition, the drain tile outlet from basin 20219 has degraded over time and is no longer functioning as intended. Twin Lakes are MnDNR Public Waters and five lakes within the chain are identified in the National Wetland Inventory. **Figure 2**, as attached, outlines the existing conditions and a future improvement schematic.

Risk Assessment

Without a functioning outlet, basin 20219 outlets by overtopping a natural overflow at 997-feet. Water must then travel over a 3.2 percent slope to reach the downstream waterbody (basin 20220), increasing the risk of channel erosion between basin 20219 and basin 20220.

The natural overflow elevation from basin 20220 is at 999-feet. In a major flooding event, the water must build up in basin 20220 and basin 20219 to the overflow elevation before basin 20220 can discharge. This causes overtopping of Alvey Trail, a rural roadway, and the water level coming within several feet of Acorn Trail.

From the existing conditions XPSWMM analysis, there does not appear to be any primary structures impacted by the 100-year high water levels adjacent to the five lakes. However, basins 20220, 20080, and 20081 have a modeled 100-year high water level that comes within a foot of the adjacent roadways, Alvey Trail and Acorn Trail.

Survey along Acorn Trail is recommended prior to pursuing a risk reduction option to accurately determine the roadway shoulder elevation, culvert sizes, culvert invert elevations, and current normal water level of all five basins.

Proposed Risk Reduction Option

Option 1: Install New Outlet Infrastructure from Basins 20220 and 20219

The City indicated that outlet structure updates to basins 20220 and 20219 are a high priority. To minimize risk, it is recommended to install outlet control structures that will allow for 1-foot of

freeboard from the roadway shoulders to the 100-year high water level, consistent with the MnDOT Drainage Manual.

Install an outlet control structure with an inlet pipe, outlet pipe, and grate overflow to control discharge from basin 20219 to basin 20220. Lower the normal water level of basin 20219 to allow for adequate freeboard from the 100-year high water level to the emergency overflow elevation to reduce erosion potential by avoiding consistent use of the emergency overflow. The design components are listed below.

- Install an outlet control structure with a 5-foot diameter, a grate at 996.9-feet, a 24-inch RCP into the structure at 994.5-feet to set the normal water level, and a 24-inch RCP primary outlet that is 230-feet long with a 0.7 percent slope.
- The overland emergency overflow from basin 20219 to basin 20220 shall be built up to 997.6-feet to allow for 1-foot of freeboard between the 100-year high water level and the overflow.

In addition to the existing submerged outlet pipe, install a secondary outlet from basin 20220, which outfalls into the downstream channel, to lower the high-water level of basin 20220. An outlet control structure with a weir and orifice is recommended to control the outflow rates and the 100-year high water level, as listed below.

- Install an outlet control structure with a 5-foot diameter, a weir wall at 996-feet, an 8-inch orifice in the weir wall at 992-feet, and a 24-inch RCP primary outlet that is approximately 145-feet long with a 1.4 percent slope.

With the recommended outlet configuration, the peak discharge rates will be slightly increased at the ultimate discharge point (i.e., the channel which flows to the Cannon River), but the 100-year high water level will be reduced in basins 20219 and 20220. See **Table 1** and **Table 2**, as attached. It is important to note that without modifying the outlets from the upstream lakes in the chain, the 100-year high water levels of basins 20080 and 20081 are still within 1-foot of Acorn Trail's shoulder, failing to meet freeboard requirements.

Table 1. Discharge Rates from Basin 20220 to Channel

Storm Event	Existing Discharge Rate (cfs)	Option 1 Recommended Condition Discharge Rate (cfs)
2-year	1.8	1.8
10-year	2.7	4.2
100-year	4.1	8.0

Table 2. Option 1 Basin 100-year High Water Levels

Basin	Existing HWL (ft)	Option 1 Recommended Condition HWL (ft)	Allowable HWL (Provides 1-foot of Freeboard to Roadway) (ft)
20220	997.5	995.3	997.0
20219	997.6	996.6	997.5
20221	998.6	998.6	999.0
20082	1006.6	1006.6	1007.0
20080	1007.1	1007.1	1007.0
20081	999.6	999.6	997.5
20154	1000.0	1000.0	1001.0

To account for the slightly increased rates out of basin 20220, streambank stabilization measures are recommended downstream in areas susceptible to erosion.

Option 2: Upsize Outlets on Five Lakes

To meet the MnDOT freeboard requirement of 1-foot from the 100-year HWL to the shoulder of the adjacent roadway for all 5 basins as shown in **Table 3**, as attached, install outlets from the basins according to Option 1 and the sizes listed below.

- Upsize the driveway culvert outlets from basin 20080 to basin 20081 from a 12-inch CMP to a 24-inch RCP.
- Lower and upsize the driveway culvert outlet from basin 20081 to basin 20154 from an 8-inch CMP to a 42-inch RCP with an upstream invert at 994-feet.
- Upsize the culvert under Acorn Trail from basin 20154 to basin 20220 from a 36-inch CMP to a 42-inch RCP.

Table 3. Option 2 Basin 100-year High Water Levels

Basin	Option 2 Recommended Condition 100-year HWL (ft)	Allowable HWL (Provides 1-foot of Freeboard to Roadway) (ft)
20220	996.0	997.0
20219	996.1	997.5
20221	998.6	999.0
20082	1006.6	1007.0
20080	1006.8	1007.0
20081	997.3	997.5
20154	997.2	1001.0

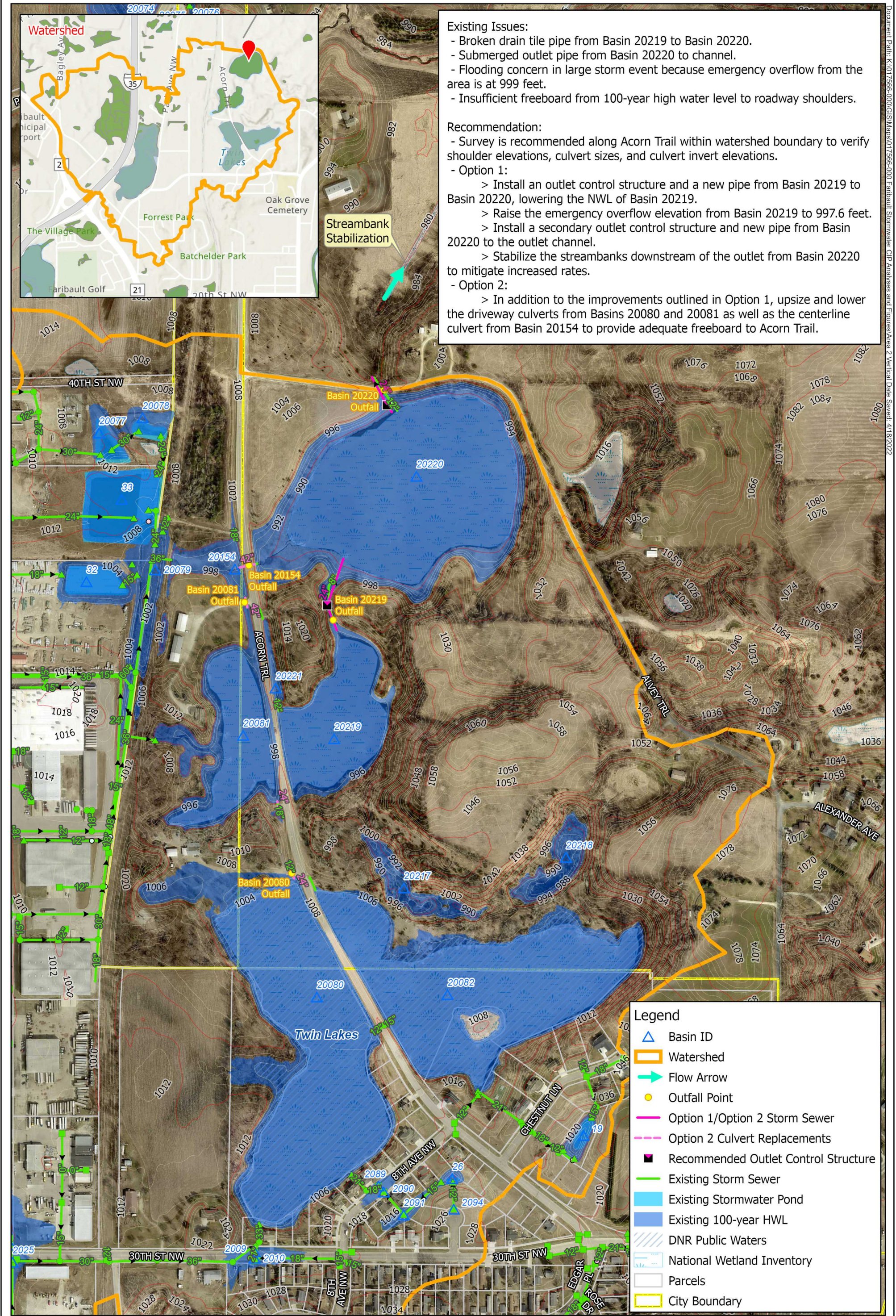
Preliminary Cost Estimate

Option 1 is anticipated to cost \$341,000, including contingencies and indirect costs. Option 2 is estimated to cost \$571,000, including contingencies and indirect costs. Detailed cost estimates are included below.

Preliminary Opinion of Probable Cost				
Option 1: Twin Lakes Outlet Modifications				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 11,000	\$ 11,000
Access Road	LF	550	\$ 6	\$ 3,300
Clearing and Grubbing	AC	0.1	\$ 7,500	\$ 750
Removal and Disposal of Tile Line	LF	350	\$ 5	\$ 1,750
24" RCP Storm Sewer	LF	540	\$ 110	\$ 59,400
Outlet Control Structure 1	EACH	1	\$ 8,000	\$ 8,000
Outlet Control Structure 2	EACH	1	\$ 12,000	\$ 12,000
Demolition of Roadway	SY	200	\$ 20	\$ 4,000
Rural Roadway Reconstruction	LF	150	\$ 150	\$ 22,500

Streambank Stabilization	LS	1	\$ 100,000	\$ 100,000
Site Restoration	LS	1	\$ 9,000	\$ 9,000
Erosion Control	LS	1	\$ 5,000	\$ 5,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 236,700
20% CONTINGENCIES				\$ 47,340
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 284,040
20% ENGR., FISCAL & ADMIN				\$ 56,808
TOTAL ESTIMATED PROJECT COSTS				\$ 340,848

Preliminary Opinion of Probable Cost				
Option 2: Twin Lakes Outlet Modifications				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 19,000	\$ 19,000
Access Road	LF	550	\$ 6	\$ 3,300
Clearing and Grubbing	AC	0.3	\$ 7,500	\$ 2,250
Removal and Disposal of Tile Line	LF	350	\$ 5	\$ 1,750
Removal and Disposal of Culverts	LF	120	\$ 10	\$ 1,200
24" RCP Storm Sewer	LF	590	\$ 110	\$ 64,900
42" RCP Culvert	LF	135	\$ 175	\$ 23,625
Outlet Control Structure 1	EACH	1	\$ 8,000	\$ 8,000
Outlet Control Structure 2	EACH	1	\$ 12,000	\$ 12,000
Demolition of Roadway	SY	600	\$ 20	\$ 12,000
Rural Roadway Reconstruction	LF	150	\$ 150	\$ 22,500
Driveway Reconstruction	LF	640	\$ 90	\$ 57,600
Roadway Reconstruction	LF	130	\$ 350	\$ 45,500
Streambank Stabilization	LS	1	\$ 100,000	\$ 100,000
Site Restoration	LS	1	\$ 16,000	\$ 16,000
Erosion Control	LS	1	\$ 7,000	\$ 7,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 396,625
20% CONTINGENCIES				\$ 79,325
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 475,950
20% ENGR., FISCAL & ADMIN				\$ 95,190
TOTAL ESTIMATED PROJECT COSTS				\$ 571,140



Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 3 – 18th Ave Outfall
WSB Project No. 017566-000

Background

The existing 18th Avenue and Paulis Drive storm sewer discharges directly to a wetland area between 18th Avenue and Lyndale Avenue (State Highway 21). The City of Faribault has reported that erosion is present at the outfall. In addition, localized flooding is present on Paulis Drive and 18th Avenue. As future development is anticipated in the area, the City desires a regional pond to provide stormwater management for the post development impervious area. **Figure 3**, as attached, outlines the existing conditions and a future improvement schematic.

Risk Assessment

The 18th Avenue and Paulis Drive storm sewer outfall discharges into a ravine approximately 15 vertical feet above the downstream wetland. The point source flow passes over a slope which has resulted in erosion, carrying sediment downstream.

XPSWMM modeling shows localized flooding at 18th Avenue and Paulis Drive, potentially impacting several primary structures in the area. The flooding is a result of undersized storm sewer that is unable to convey the full 10-year event and insufficient inlet capacity to capture all runoff. In addition, per LiDAR elevations, basin 20000 and low point 3934 utilize emergency overflow paths in the 100-year event, adding additional water to the undersized storm sewer system.

The total watershed area to the low point downstream of the 18th Avenue and Paulis Drive storm sewer outfall is 283.8 acres. 70.2 acres of the total watershed area has inadequate stormwater treatment and contributes 18 acres of existing untreated impervious area to Cannon River, which is listed as impaired for aquatic life and aquatic recreation. Future commercial and residential development is planned in the area, which will increase the total impervious area within the watershed.

For development and redevelopment, the National Pollutant Discharge Elimination System (NPDES) permit requires permanent stormwater management. Although the development in the watershed occurred prior to the current NPDES requirements, the water quality volume to treat the post development area is shown in **Table 1**, as attached. Proposed runoff rates may not exceed the existing runoff rates tabulated in **Table 2**, as attached.

Table 1. Water Quality Volume

Post Development Impervious Area (ac)	Required Treatment Volume ¹ (ac-feet)
30	2.5

¹1 inch of runoff from post development impervious area

Table 2. Rate Control

Storm Event	Runoff Rate (cfs)
2-year	29.1
10-year	68.0
100-year	278.1

The post development impervious area within the drainage area to be treated is estimated to be 30 acres (assuming 68 percent impervious for commercial and residential mixed use future development area).

Site constraints including the presence of a high vulnerability DWSMA preclude the use of infiltration to meet volume control requirements. Thus, treatment of the required water quality volume shall be provided to the maximum extent possible focusing on BMPs that provide pollutant removal from the watershed.

Proposed Risk Reduction Option

Regional Basin

Construct a regional Nationwide Urban Runoff Program (NURP) basin with a filter bench to treat the drainage area that currently discharges untreated to the Cannon River.

The future regional basin should be sized to contain the 100-year storm event from the entire contributing watershed (283.8 acres) to provide flood control.

A NURP basin with a filter bench is recommended to provide adequate pretreatment, treatment of the water quality volume, storage, and drawdown requirements. Site the basin adjacent to the existing wetland. The exact location shall be determined during site design considering the developable area and depth to groundwater.

The existing building to the north of the recommended basin location has a low opening and low floor elevation of approximately 990-feet (LiDAR). The low floor elevation will be a minimum of 1 foot above the normal water level of the adjacent basins and the low opening will be a minimum of 2-feet above the high-water level for the 100-year event. The low opening must also be 1 foot above the emergency overflow elevation.

Basin preliminary design components are listed in **Table 3**, as attached.

Table 3. Regional Basin Preliminary Design Outline

Design Component	Quantity	Unit
Drainage Area	283.8	acres
Normal Water Level	978	feet
Maximum HWL	988	feet
Approximate Proposed HWL	987.6	feet
Maximum EOF Elevation	989	feet
Proposed EOF Elevation	989	feet
Filtration Surface Area at NWL	0.8	acres

Water Quality Depth	0.9	feet
Water Quality Volume	2.5	acre-feet
NURP Pond Surface Area at NWL	2.1	acres
NURP Pond Average Depth	4	feet
Outlet Control Structure Orifice	36	inch
Outlet Control Structure Orifice Elevation	978.9	feet

The peak flow rates out of the regional basin will allow the area to meet rate control requirements as shown in **Table 4**, as attached.

Table 4. Proposed Rate Control

Storm Event	Existing Runoff Rate (cfs)	Proposed Runoff Rate (cfs)
2-year	29.1	7.8
10-year	68.0	25.0
100-year	278.1	91.7

Erosion Mitigation

To mitigate the erosion concern, it is recommended to pipe the storm sewer outfall from 18th Avenue to the proposed regional basin. Fix any existing erosion with fill and stabilize with vegetation.

Storm Sewer and Street Flooding at Low Points

Upsize the trunkline storm sewer from the intersection of Paulis Drive and 19th Avenue through to the outfall to the regional basin as outlined below.

- 36-inch pipes with 0.5 percent slopes along Paulis Drive and 1 percent slopes along 18th Avenue to the outfall are needed to convey the stormwater in the 10-year event.
- The storm sewer will need to be lowered to the outfall to provide adequate cover.
- To mitigate inlet capacity issues and meet MnDOT State Aid spread requirements for an assumed ADT of 1,500 and a design speed less than 40 mph, add:
 - Three additional catch basins upstream of the low point on the south/west side of Paulis Drive.
 - One additional catch basin at the low point on the south/west side of Paulis Drive for a total of two catch basins at the low point.
 - Three additional catch basins upstream of the low point on the north/east side of Paulis Drive.
 - One additional catch basin at the low point on the north/east side of Paulis Drive for a total of two catch basins at the low point.
 - One catch basin south of the low point on the west side of 18th Avenue.
 - Two additional catch basins at the low point on the west side of 18th Avenue for a total of three catch basins at the low point.

Upsizing the storm sewer will allow for adequate conveyance for the 10-year, 24-hour storm event within the pipes, reducing the frequency of street flooding. XPSWMM modeling of the 100-year event shows that the storm sewer upsizing will reduce high water levels at low points on Paulis Drive and 18th Avenue according to **Table 5**, as attached. When reconstructing storm sewer in Paulis Drive and 18th Avenue, ensure that the overland flow routes out of the low points have 2-feet of freeboard to the nearby structures to reduce flood potential in large storm events.

Table 5. 18th Avenue and Paulis Drive 100-year HWLs

XPSWMM Node	Existing HWL (ft)	Proposed HWL (ft)	Reduction (ft)
2631	1004.9	1004.6	-0.3
2639	1006.9	1006.8	-0.1

Preliminary Cost Estimate

The proposed improvements are anticipated to cost \$1.925 million, outlined in the cost estimate below.

Preliminary Opinion of Probable Cost				
Regional Basin and Storm Sewer Improvements				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 64,000	\$ 64,000
REGIONAL BASIN				
Clearing and Grubbing	AC	3	\$ 7,500	\$ 22,500
Excavation/Grading	CY	50660	\$ 8	\$ 405,280
Underdrain with pea gravel and geotextile	LF	500	\$ 150	\$ 75,000
Engineered Filter Media	CY	1940	\$ 10	\$ 19,400
Outlet Control Structure	Each	1	\$ 8,000	\$ 8,000
PAULIS DRIVE AND 18TH AVENUE STORM SEWER				
Catch Basin	Each	15	\$ 2,000	\$ 30,000
Manhole	Each	7	\$ 3,000	\$ 21,000
15" RCP Storm Sewer	LF	120	\$ 50	\$ 6,000
36" RCP Storm Sewer	LF	1750	\$ 125	\$ 218,750
Demolition of Roadway	SY	5500	\$ 10	\$ 55,000
Roadway Reconstruction	LF	1000	\$ 380	\$ 380,000
TOTAL PROJECT				
Erosion Stabilization	LS	1	\$ 8,000	\$ 8,000
Erosion Control	LS	1	\$ 9,000	\$ 9,000
Site Restoration	LS	1	\$ 15,000	\$ 15,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,336,930
20% CONTINGENCIES				\$ 267,386
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,604,316
20% ENGR., FISCAL & ADMIN				\$ 320,863
TOTAL ESTIMATED PROJECT COSTS				\$ 1,925,179

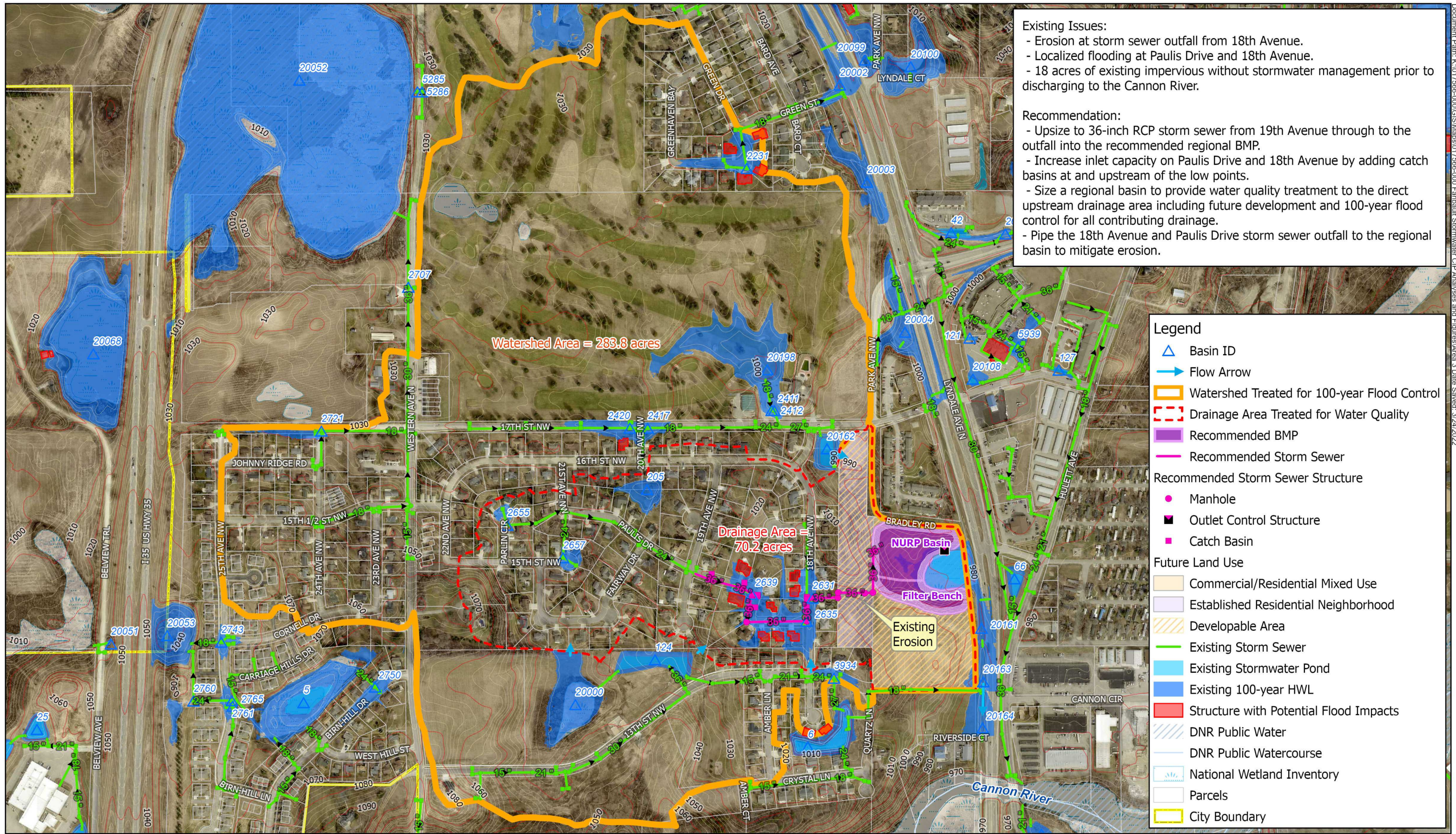
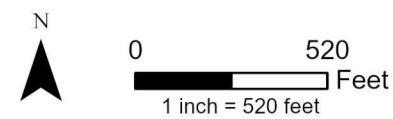


Figure 3 - Area 3, 18th Avenue Outfall
CIP Risk Analysis and Proposed Improvements
City of Faribault, MN



Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 4 – Park Avenue
WSB Project No. 017566-000

Background

There is known localized flooding on 5th Street, 6th Street, and 7th Street. Segments of storm sewer have been upsized in this area in conjunction with past street improvement projects to reduce flooding issues. **Figure 4**, as attached, illustrates the existing conditions and recommended improvements.

Risk Assessment

The XPSWMM model and storm sewer calculations show that the storm sewer trunkline from 5th Street to the outfall at Crocker's Creek is undersized to adequately convey the 10-year event. The area is very flat and much of the trunkline storm sewer is installed with minimal slope. As such, localized flooding is present on 5th Street, 6th Street, and 7th Street.

The Cannon River 10-year FEMA flood elevation, used to set the downstream boundary condition for the 100-year storm event, will fill the storm sewer pipes on 7th Street and Park Avenue. The ability for the storm sewer pipes to convey the water out of the area in the 100-year event will be compromised by the Cannon River floodwaters.

The 39 acre drainage area contributes 22 acres of impervious to Crocker's Creek and the downstream Cannon River without stormwater management. The Cannon River is listed as impaired for aquatic life and aquatic recreation. A TMDL has been approved for E. coli. The waterbody was delisted in 2014 for turbidity.

Existing runoff rates from the area are summarized in **Table 1**, as attached.

Table 1. Existing Runoff Rates

Storm Event	Rate (cfs)
2-year	9.3
10-year	20.5
100-year	49.1

Proposed Risk Reduction Option

To adequately convey the 10-year event stormwater, it is recommended to upsize the trunkline storm sewer from 5th Street through to the Crocker's Creek outfall to 30-inch ARCH pipes and 30-inch RCPs. It is necessary to lower the trunkline storm sewer up to 1-foot up to the structure upstream of the outfall, removing the existing drop at that structure, to provide adequate cover for the upsized pipes while maintaining the existing outfall invert. Maintain the existing pipe lengths and slopes. In total, 870 feet of 30-inch ARCH pipes and 1,000 feet of 30-inch RCP will be needed.

Hydraulic analysis shows that there are inlet capacity issues along 5th and 6th Street. To meet MnDOT State Aid allowable spread requirements for an assumed ADT of 1,500 and a design speed less than 40 mph, add a third catch basin on either side of 5th Street at the low point or extend storm sewer to the west to add inlets upstream of the low point. Add two additional catch basins on the south side of 6th Street at the low point (3 total). Although 5th and 6th Streets are not State Aid routes, providing adequate inlet capacity will decrease flooding issues in the area in smaller storm events.

In addition to upsizing the storm sewer, provide stormwater management for 3.4 acres of impervious area (4.0 total acres) by upsizing the Faribault Chamber of Commerce BMP to a larger filtration basin with an outlet control structure. The basin is in the FEMA floodplain and will require further riverine analysis. The basin is also located within a high vulnerability drinking water supply management area (DWSMA), precluding the use of infiltration. If a different ponding location is desired, there is potential for a basin to be installed in the southwest corner of 7th Street and Wilson Avenue, but the location would require land acquisition and removal of mature trees.

Add catch basins and storm sewer along Wilson Avenue to route stormwater to the expanded basin. Connect the expanded basin outlet pipe to the storm sewer on 7th Avenue.

The existing building adjacent to the basin has a finished floor elevation and low opening of approximately 978.5 (LiDAR). The low floor will be a minimum of 1-foot above the normal water level of the adjacent basin and the low opening elevation will be a minimum of 2-feet above the high-water level of the 100-year event.

Preliminary basin details are outlined in **Table 3**, as attached.

Table 3. Basin Preliminary Design Outline

Design Component	Quantity	Unit
Drainage Area	4.0	acres
Normal Water Level	970	feet
Maximum HWL	976.5	feet
Approximate Proposed HWL ¹	976.2	feet
EOF Elevation	976	feet
Filter Media Surface Area	0.04	acres
Water Quality Depth	2	feet
Water Quality Volume	0.1	acre-feet
Outlet Pipe	18	inches

¹Determined from XPSWMM. Influenced by Crocker's Creek 100-year HWL.

By expanding the existing basin for stormwater management, 0.1 acre-feet of water quality volume will be provided, 35 percent of what is needed for the 4-acre drainage area. Although rates will increase from existing to proposed conditions in the 10- and 100-year events as shown in **Table 4**, as attached, the addition of stormwater management to treat a portion of the runoff will benefit the downstream impaired waterbody.

Table 4. Existing and Recommended Condition Runoff Rates

Storm Event	Existing (cfs)	Option 2 Recommended Condition (cfs)
2-year	9.3	9.3
10-year	20.5	24.2
100-year ¹	49.1	57.0

¹100-year runoff rates impacted by Cannon River Backwater

Additional Considerations

The feasibility of sending stormwater to the west along 7th Street was investigated. The existing storm sewer invert elevations do not facilitate positive drainage from east to west, as labeled on **Figure 4**, as attached.

Because the storm sewer will be inundated with backwater from the Cannon River in the 100-year event, modifications to the storm sewer reduce 100-year flooding concerns in the area by only 0.2 feet. As such, when reconstructing the streets to upsize the storm sewer, ensure all overland flow paths out of the low points have 2-feet of freeboard to adjacent primary structures which may require adjustment of the roadway profiles.

Preliminary Cost Estimate

Improvements are anticipated to cost \$1.24 million. See the detailed cost estimate below.

Preliminary Opinion of Probable Cost				
Upsize the Trunkline Storm Sewer and Expand Existing Basin				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 40,980	\$ 40,980
Clearing and Grubbing	AC	0.2	\$ 7,500	\$ 1,500
Excavation/Grading	CY	1340	\$ 10	\$ 13,400
Underdrain with pea gravel and geotextile	LF	200	\$ 35	\$ 7,000
Engineered Filter Media	CY	85	\$ 150	\$ 12,702
Outlet Control Structure	Each	1	\$ 5,000	\$ 5,000
30" RCP ARCH Storm Sewer	LF	870	\$ 150	\$ 130,500
30" RCP Storm Sewer	LF	1000	\$ 120	\$ 120,000
15" RCP Storm Sewer	LF	50	\$ 80	\$ 4,000
18" RCP Storm Sewer	LF	360	\$ 90	\$ 32,400
Catch Basin	Each	8	\$ 2,000	\$ 16,000

Manhole	Each	9	\$ 3,000	\$ 27,000
Demolition of Roadway	SY	4810	\$ 10	\$ 48,100
Roadway Reconstruction ¹	LF	1920	\$ 200	\$ 384,000
Erosion Control	LS	1	\$ 8,000	\$ 8,000
Site Restoration	LS	1	\$ 10,000	\$ 10,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 860,582
20% CONTINGENCIES				\$ 172,116
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,032,699
20% ENGR., FISCAL & ADMIN				\$ 206,540
TOTAL ESTIMATED PROJECT COSTS				\$ 1,239,239

¹Cost variable depending on extent of reconstruction.

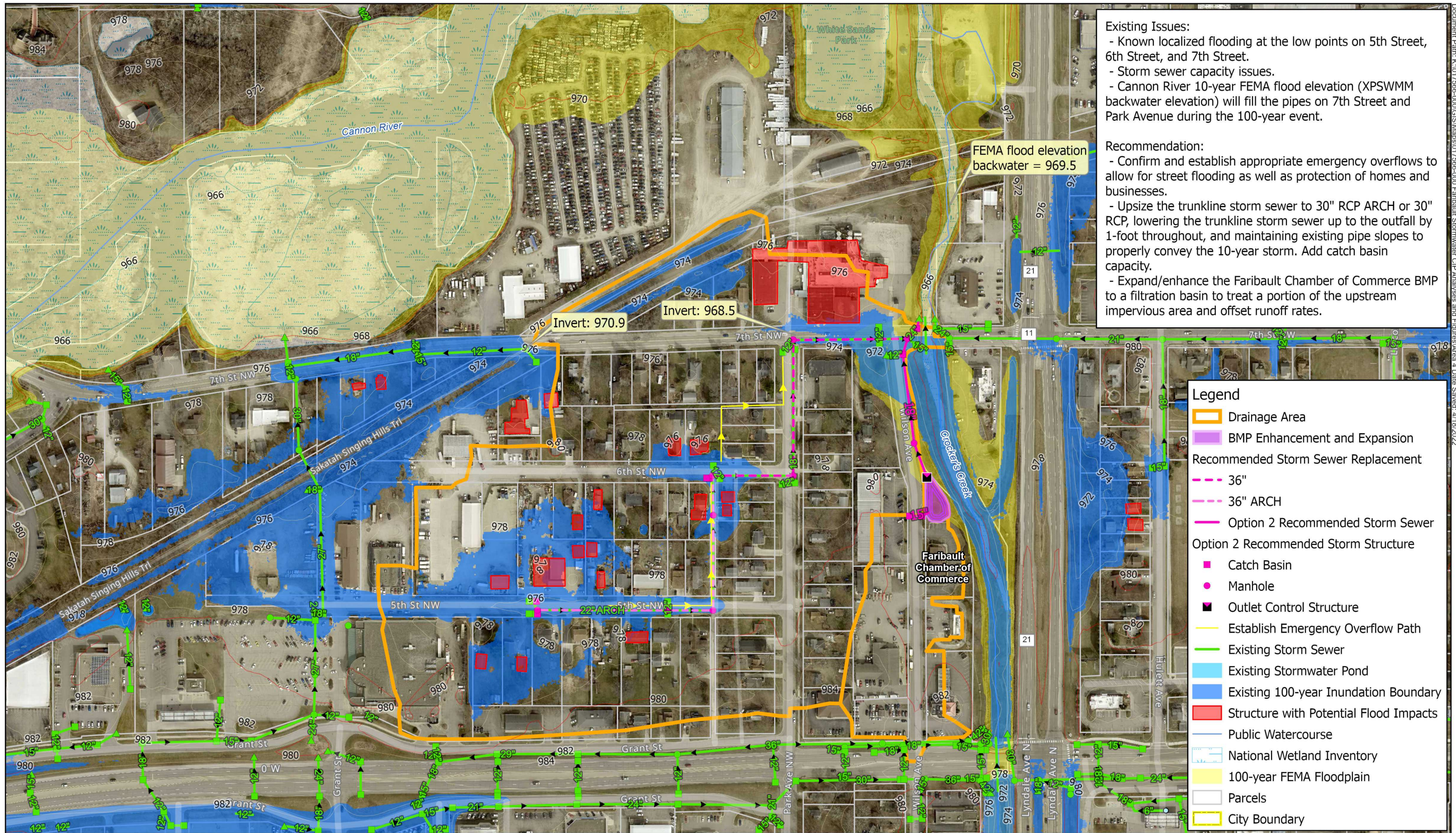


Figure 4 - Area 4, Park Avenue
CIP Risk Analysis and Proposed Improvements
City of Faribault, MN

Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 5 – Homes in FEMA Floodplain
WSB Project No. 017566-000

Background

Residential properties reside in the FEMA floodplain adjacent to the Cannon River Reservoir. See the attached FIRM for the specific location and **Figure 5**, as attached, for existing conditions and a proposed solution schematic.

Risk Assessment

Issues associated with homes within the floodplain include high flood insurance costs, increased potential for structural damage from floodwaters, and reduced home resale value. The 25 properties, 15 primary structures, 8 secondary structures, and 1,000 linear feet of City roadway (13th St NW and 14th St NW) and associated infrastructure within the floodplain have an estimated value of \$3.32 million.

Proposed Risk Reduction Options

Option 1: Floodproof Homes

The homes within the floodplain may be equipped with flood mitigation measures such as flood openings, elevating the lowest building floor above the base flood elevation, elevating utilities, and utilizing flood damage resistant materials. To floodproof all the primary structures within the floodplain, it is estimated to cost between \$2 million and \$3 million. The estimated cost of floodproofing approaches the total value of the infrastructure.

Option 2: Construct Levee

There is approximately \$400,000 to \$500,000 of City infrastructure (roadways, utilities, lighting, vegetation, etc.) in addition to the residential properties within the floodplain. To protect the private properties and public infrastructure, a barrier method such as a levee could be installed. A levee is a long-term solution to reduce flood risk in the area. Because the work would be undertaken within a mapped floodplain, a hydraulic analysis would need to be completed to evaluate impacts to the river system. To maintain base flood levels within accepted limits, cut/fill balance may be required within the Cannon River Reservoir to manage flood storage on the river side of the levee. Approvals would be required from federal, state, and local agencies. A 1,330-foot levee would be needed to span the area and meet freeboard requirements, totaling approximately \$3.8 million, including the engineering cost, but not land acquisition. A levee will also have an annual cost of maintenance, estimated to be around \$15,000 per year (Aerts 2018).

The cost of a levee is estimated to exceed the cost of the infrastructure protected, although the costs are fairly close.

Option 3: Purchase the Residential Properties and Stabilize Site

The City may choose to purchase the properties and create a public space or other use. It is estimated to cost \$5.9 million to purchase all properties within the floodplain, demolish the structures, and restore the site. The total cost exceeds the infrastructure value, but Option 3 reduces the majority of flood damage potential to infrastructure in the area.

Preliminary Cost Estimate

Detailed cost estimates for each option are included below.

Preliminary Opinion of Probable Cost				
Option 1: Floodproof Homes				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Floodproof Home ¹	SF	37500	\$ 60	\$ 2,250,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 2,250,000
20% CONTINGENCIES				\$ 450,000
TOTAL ESTIMATED PROJECT COSTS				\$ 2,700,000

¹Assumed typical home size of 2,500 square feet.

Preliminary Opinion of Probable Cost				
Option 2: Construct Levee				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 126,284	\$ 126,284
Levee	LF	1330	\$ 1,000	\$ 1,330,000
Dredging for Flood Storage	CY	3448	\$ 6	\$ 20,689
Storm Sewer	LF	500	\$ 100	\$ 50,000
Lift Station	LS	1	\$ 1,000,000	\$ 1,000,000
Control Gates	LS	1	\$ 50,000	\$ 50,000
Erosion Control	LS	1	\$ 25,000	\$ 25,000
Site Restoration	LS	1	\$ 50,000	\$ 50,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 2,651,973
20% CONTINGENCIES				\$ 530,395
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 3,182,368
20% ENGR., FISCAL & ADMIN				\$ 636,474
TOTAL ESTIMATED PROJECT COSTS¹				\$ 3,818,842

¹Cost does not include land acquisition.

Preliminary Opinion of Probable Cost				
Option 3: Purchase Residential Properties and Stabilize Site				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 194,000	\$ 194,000
Purchase Residential Properties ¹	LS	1	\$ 3,155,900	\$ 3,155,900
Demolition	Each	15	\$ 25,000	\$ 375,000
Grading	LS	1	\$ 100,000	\$ 100,000
Site Restoration	LS	1	\$ 250,000	\$ 250,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 4,074,900
20% CONTINGENCIES				\$ 814,980
TOTAL ESTIMATED PROJECT COSTS				\$ 4,889,880
20% ENGR., FISCAL & ADMIN				\$ 977,976
TOTAL ESTIMATED PROJECT COSTS				\$ 5,867,856

¹Value obtained from the Rice County tax index database plus 10 percent.

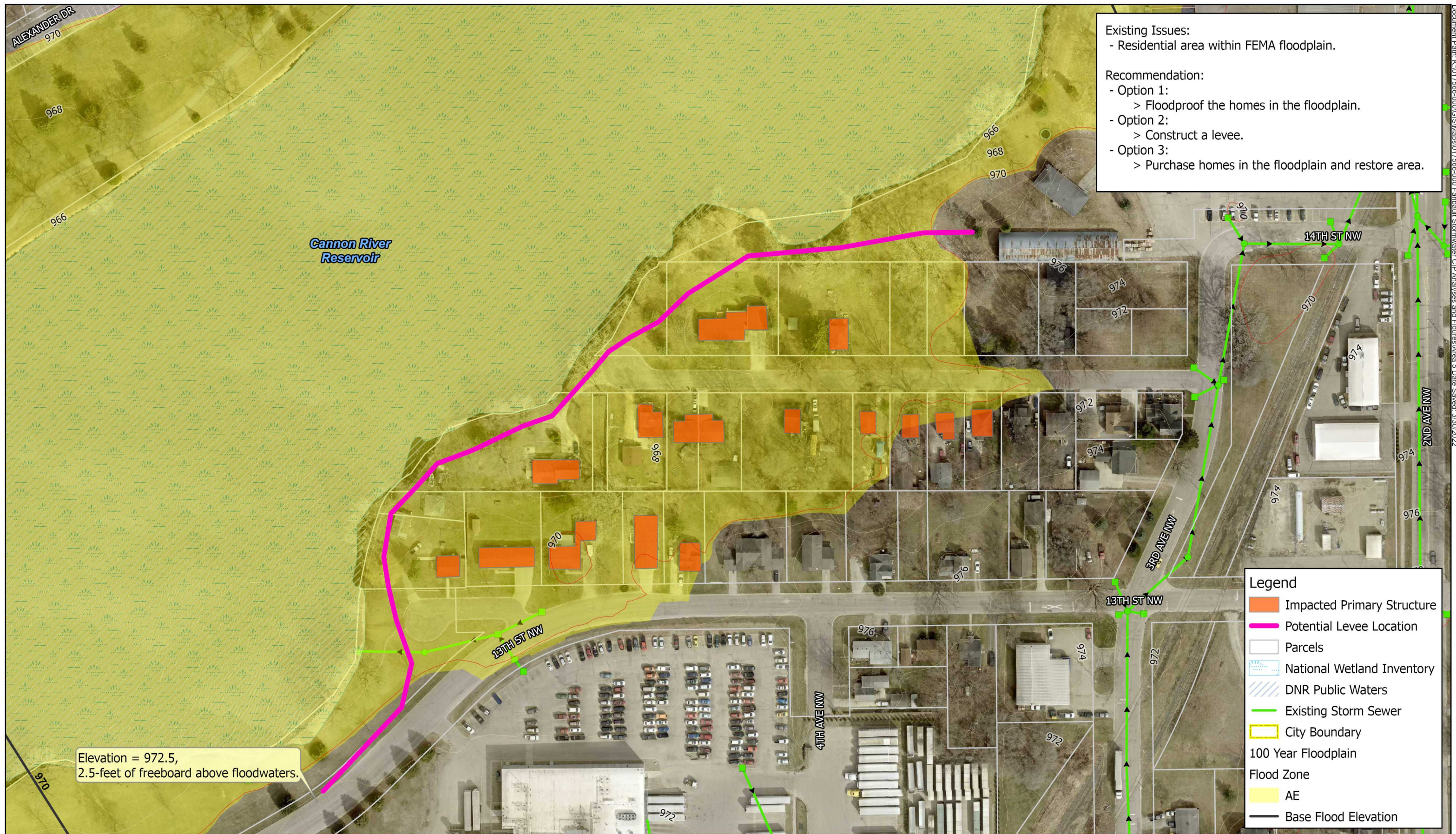


Figure 5 - Area 5, Residential Area in Cannon River Reservoir Floodplain

CIP Risk Analysis and Proposed Improvements
City of Faribault, MN

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) Report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS Report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study Report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study Report for information on flood control structures for this jurisdiction.

The projection used in the preparation of this map was Universal Transverse Mercator (UTM) zone 15. The **horizontal datum** was NAD 83 GRS 1980 spheroid. Differences in datum, spheroid, projection or UTM zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same **vertical datum**. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

NGS Information Services
NOAA, NGS12
National Geodetic Survey
SSMC-3, #9202
1315 East-West Highway
Silver Spring, Maryland 20910-3282
(301) 713-3242

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (941) 713-3242, or visit its website at <http://www.ngs.noaa.gov>.

Base Map information shown on this FIRM was provided for Rice County by Pictometry International, dated 2009 and captured at a resolution of one foot for Rice County and at six inches for the cities of Northfield, Faribault, and Lonsdale.

The **profile baselines** depicted on this map represent the hydraulic modeling baselines that match the flood profiles in the FIS report. As a result of improved topographic data, the **profile baselines**, in some cases, may deviate significantly from the channel centerline or appear outside the SFHA.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels, community map repository addresses, and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

For information on available products associated with this FIRM visit the **Map Service Center (MSC)** website at <http://msc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the MSC website.

If you have **questions about this map**, how to order products, or the National Flood Insurance Program in general, please call the **FEMA Map Information exchange (FMIX)** at 1-877-FEMA-MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov/businessinfo>.



LEGEND

SPECIAL FLOOD HAZARD AREAS (SFHA) SUBJECT TO FLOODING BY THE 1% ANNUAL CHANCE FLOOD.
The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The flood hazard area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zone A, AE, AO, AR, A99, V, and VE. The Base Flood Elevation is the water surface elevation of the 1% annual chance flood.

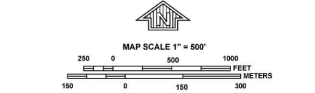
- ZONE A:** No Base Flood Elevations determined.
- ZONE AE:** Base Flood Elevations determined.
- ZONE AH:** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO:** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined for areas of ponding; flood depths also determined.
- ZONE AR:** Special Flood Hazard Areas formerly protected from the 1% annual chance flood by a flood control system that was subsequently determined. Zone AR indicates that the former flood control system is being retained to provide protection from the 1% annual chance or greater flood.
- ZONE A99:** Areas to be protected from the 1% annual chance flood by a "retained flood protection system" under construction; no Base Flood Elevations determined.
- ZONE V:** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE:** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE
The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

- OTHER FLOOD AREAS**
 - ZONE X:** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from the 1% annual chance flood.
 - OTHER AREAS:** Areas determined to be outside the 0.2% annual chance floodplain. Areas in which flood hazards are undetermined, but possible.
 - ZONE D:** Areas in which flood hazards are undetermined, but possible.
- COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS**
- OTHERWISE PROTECTED AREAS (OPAs)**
CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.
- 1% Annual Chance Floodplain Boundary**
- 0.2% Annual Chance Floodplain Boundary**
- Floodway boundary**
- Zone D boundary**
- CBRS and OPA boundary**
- Boundary during Special Flood Hazard Area zones and boundary during Special Flood Hazard Areas of determined Base Flood Elevation, flood depths, or flood velocities**
- Base Flood Elevation line and value, elevation in feet**
- Base Flood Elevation value where uniform within panel, elevation in feet**

- Referenced to the North American Vertical Datum of 1988**
- Cross section line**
- Truncated line**
- Geographic coordinates referenced to the North American Datum of 1983 (NAD 83) Western Hemisphere**
- 1000-meter Universal Transverse Mercator grid values, zone 15**
- Bench mark (see explanation in Notes to Users section of this FIRM panel)**
- 1:5**
- MAP REPOSITORIES**
Refer to Map Repositories list on Map Index
- EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP**
April 3, 2012
- EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL**

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study Report for this jurisdiction.
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-8620.



NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0267D

FIRM

FLOOD INSURANCE RATE MAP

RICE COUNTY, MINNESOTA AND INCORPORATED AREAS

PANEL 267 OF 450
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
FARIBAUT CITY OF	2713C	267	D

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.

MAP NUMBER
2713C0267D

EFFECTIVE DATE
APRIL 3, 2012

Federal Emergency Management Agency

Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 6 – Division Street
WSB Project No. 017566-000

Background

XPSWMM modeling shows the potential for flooding and structure impacts near the intersections of 3rd Street SW and 9th Avenue, 2nd Street SW and 8th Avenue, Division Street and 8th Avenue, 1st Street NW and 8th Avenue, 2nd Street NW and 7th Avenue, and in backyards adjacent to 7th Avenue. To the City's knowledge, the area has not experienced drastic flooding in the past.

Figure 6, as attached, outlines the existing flooding extents determined from XPSWMM, potentially impacted structures, and a future improvement schematic.

Risk Assessment

An XPSWMM analysis of the existing system shows that the storm sewer along 3rd Street SW is undersized to adequately convey the 10-year event, sending 37.4 cfs in the 10-year event and 181.8 cfs in the 100-year event overland to the storm sewer on 7th Avenue. That water enters the Division Street system from the south and contributes to localized flooding. Because LiDAR was used to establish the overflow routes used in the XPSWMM model, +/- 0.5-feet of error can be expected. Rational calculations show that the Division Street storm sewer is adequately sized for the 10-year event for runoff within the direct watershed.

277.4 acres with approximately 129.9 impervious acres discharges to Crocker's Creek and the downstream Cannon River via the storm sewer on Division Street without stormwater management. The Cannon River is listed as impaired for aquatic life and aquatic recreation. A TMDL has been approved for E. coli. The waterbody was delisted in 2014 for turbidity.

Proposed Risk Reduction Option

Option 1: Upsize Storm Sewer

To mitigate the flooding issues on Division Street, upsize the storm sewer along 3rd Street SW through to the outfall on Division Street to Crocker's Creek and provide additional inlet capacity.

Upsize the pipe along 3rd Street SW, under the railroad, and along Prairie Avenue from 8th Avenue to Division Street to a 48-inch RCP. Upsize the pipe along Division Street from Prairie Avenue to the outfall to a 60-inch RCP. By upsizing the trunkline storm sewer, the system will have adequate capacity to convey the 10-year storm event and the 100-year high water levels at

the low points will decrease according to **Table 1**, as attached. Note that increasing the storm sewer capacity under the railroad will require coordination with the railroad company.

Table 1. 100-year HWL

Location	Low Point ID	Existing 100-year HWL (ft)	Proposed 100-year HWL (ft)	HWL Reduction (ft)
Division Street and 8 th Avenue	3729	1003.2	1003.1	-0.1
1 st Street NW and 8 th Avenue	4078	1002.9	1002.8	-0.1
Backyards Adjacent to 7 th Avenue	20012	1006.7	1006.4	-0.3
2 nd Street SW and 8 th Avenue	3869	1010.9	1010.3	-0.6
3 rd Street SW and 9 th Avenue	3873	1013.8	1013.4	-0.4
2 nd Street NW and 7 th Avenue	4063	1002.5	1002.2	-0.3

Increase the inlet capacity on 3rd Street SW to allow the capture of the 10-year event at the low point. Initial calculations indicate that one additional catch basin is needed at the low point on the north side of 3rd Street SW for a total of 3 inlets. Add 7 additional inlets within the drainage area to the low point on the south side of 3rd Street SW. A preliminary layout is shown on **Figure 6**, as attached.

Option 1 will result in a rate increase in the 2-, 10-, and 100-year storm events to Crocker's Creek according to **Table 2**, as attached, and does not provide any stormwater treatment to the area. With the rate increase to the Creek, the high-water level of Crocker's Creek may be impacted.

Table 2. Runoff Rates to Crocker's Creek

Storm Event	Existing Runoff Rate (cfs)	Proposed Runoff Rate (cfs)
2-year	64.0	73.2
10-year	117.5	145.3
100-year	168.1	199.2

Option 2: Upsize Storm Sewer and Provide Storage

In addition to the storm sewer upsizing presented in Option 1, install a storage chamber to mitigate runoff rates and provide water quality treatment.

Because of the density of the residential area and the lack of City owned parcels within the watershed, no regional ponding locations could be identified. However, a potential underground chamber system located beneath the Faribault High School parking lot was modeled in XPSWMM to review the benefits (labeled as 1 on **Figure 6**, as attached). The storage chamber details are outlined in **Table 3**, as attached. Note that infiltration is limited due to the location of a high vulnerability drinking water supply management area (DWSMA).

Table 3. Underground Chamber System at High School Preliminary Design Outline

Design Component	Quantity	Unit
Drainage Area	112.7	acres
Normal Water Level	1001.8	feet
Approximate Proposed HWL	1011.3	feet
Filtration Surface Area	0.46	acres
Water Quality Depth	1.7	feet
Water Quality Volume	0.72	acre-feet
Outlet Pipe	48	inch

The installation of an underground chamber along with the Option 1 storm sewer will decrease the 100-year high water levels at the low points according to **Table 4**, as attached.

Table 4. 100-year HWL

Location	Low Point ID	Existing 100-year HWL (ft)	Proposed 100-year HWL (ft)	HWL Reduction (ft)
Division Street and 8th Avenue	3729	1003.2	1003.0	-0.2
1st Street NW and 8th Avenue	4078	1002.9	1002.8	-0.1
Backyards Adjacent to 7th Avenue	20012	1006.7	1006.3	-0.4
2nd Street SW and 8th Avenue	3869	1010.9	1010.3	-0.6
3rd Street SW and 9th Avenue	3873	1013.8	1013.4	-0.4
2nd Street NW and 7th Avenue	4063	1002.5	1002.2	-0.3

There will be a rate increase to Crocker's Creek, but to less of an extent than Option 1, shown in **Table 5**, as attached.

Table 5. Runoff Rates to Crocker's Creek

Storm Event	Existing Runoff Rate (cfs)	Proposed Runoff Rate (cfs)
2-year	64.0	62.3
10-year	117.5	139.0
100-year	168.1	197.9

The construction of an underground chamber system under the parking lot of the high school is optimal for treatment of a large drainage area. Other locations may be feasible for the installation of a smaller best management practice, as indicated on **Figure 6**, as attached, and summarized below.

- Install an underground pipe gallery within the easement along the 18-inch pipe between Carlton Avenue and 3rd Street SW (Number 2 on **Figure 6**, as attached).
- Obtain an easement over the backyard low point near 7th Avenue, between 1st Street SW and 2nd Street SW to install a filtration basin. By implementing a BMP in the existing low point, upstream street runoff would be captured and treated and the potential for backyard flooding would be reduced (Number 3 on **Figure 6**, as attached).
- Work with the railroad to obtain an easement and install an underground filtration gallery in the northwest corner of Division Street and 9th Avenue. Install a weir in the manhole at the Division Street and 9th Avenue intersection to route the trunkline storm sewer through the chamber system and allow large storm events to bypass (Number 4 on **Figure 6**, as attached).
- Work with the railroad to obtain an easement and install an underground filtration gallery in the triangle parcel east of the railroad, south of Division Street, and west of 9th Avenue. Like Number 4, install a diversion structure in the trunkline storm sewer to allow for the treatment of smaller storm events and bypass of larger storm events (Number 5 on **Figure 6**, as attached).

Survey overland flow routes from the low points to ensure 2-feet of freeboard to primary structures. If necessary, construct an overflow route at a sufficient elevation to provide freeboard by either lowering the roadway or grading rear yards.

Preliminary Cost Estimate

Upsizing the storm sewer is anticipated to cost \$2.55 million. Upsizing the storm sewer and adding an underground chamber within the watershed is anticipated to cost \$3.19 million. Detailed cost estimates are included below.

Preliminary Opinion of Probable Cost				
Option 1: Upsize Storm Sewer				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 84,330	\$ 84,330
48" RCP Storm Sewer	LF	2940	\$ 180	\$ 529,200
60" RCP Storm Sewer	LF	790	\$ 215	\$ 169,850
Catch Basin	Each	8	\$ 2,000	\$ 16,000
Manhole	Each	20	\$ 5,000	\$ 100,000
Demolition of Roadway	SY	17120	\$ 10	\$ 171,200
Roadway Reconstruction ¹	LF	3422	\$ 200	\$ 684,400
Erosion Control	LS	1	\$ 7,000	\$ 7,000
Site Restoration	LS	1	\$ 9,000	\$ 9,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,770,980
20% CONTINGENCIES				\$ 354,196
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 2,125,176
20% ENGR., FISCAL & ADMIN				\$ 425,035
TOTAL ESTIMATED PROJECT COSTS				\$ 2,550,211

¹Cost variable depending on the extent of reconstruction.

Preliminary Opinion of Probable Cost				
Option 2: Upsize Storm Sewer and Provide Storage				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 105,580	\$ 105,580
Excavation/Grading	CY	9400	\$ 10	\$ 94,000
Underdrain with pea gravel and geotextile	LF	1000	\$ 35	\$ 35,000
Engineered Filter Media	CY	1111	\$ 100	\$ 111,111
Underground Chamber System	LS	1	\$ 100,000	\$ 100,000
Outlet Control Structure	Each	1	\$ 5,000	\$ 5,000
48" RCP Storm Sewer	LF	2940	\$ 180	\$ 529,200
60" RCP Storm Sewer	LF	790	\$ 215	\$ 169,850
Catch Basin	Each	8	\$ 2,000	\$ 16,000

Manhole	Each	20	\$ 5,000	\$ 100,000
Demolition of Parking Lot	SY	2222	\$ 8	\$ 17,778
Parking Lot Reconstruction	SF	20000	\$ 3	\$ 60,000
Demolition of Roadway	SY	17120	\$ 10	\$ 171,200
Roadway Reconstruction ¹	LF	3422	\$ 200	\$ 684,400
Erosion Control	LS	1	\$ 8,000	\$ 8,000
Site Restoration	LS	1	\$ 10,000	\$ 10,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 2,217,119
20% CONTINGENCIES				\$ 443,424
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 2,660,543
20% ENGR., FISCAL & ADMIN				\$ 532,109
TOTAL ESTIMATED PROJECT COSTS				\$ 3,192,651

¹Cost variable depending on the extent of reconstruction.

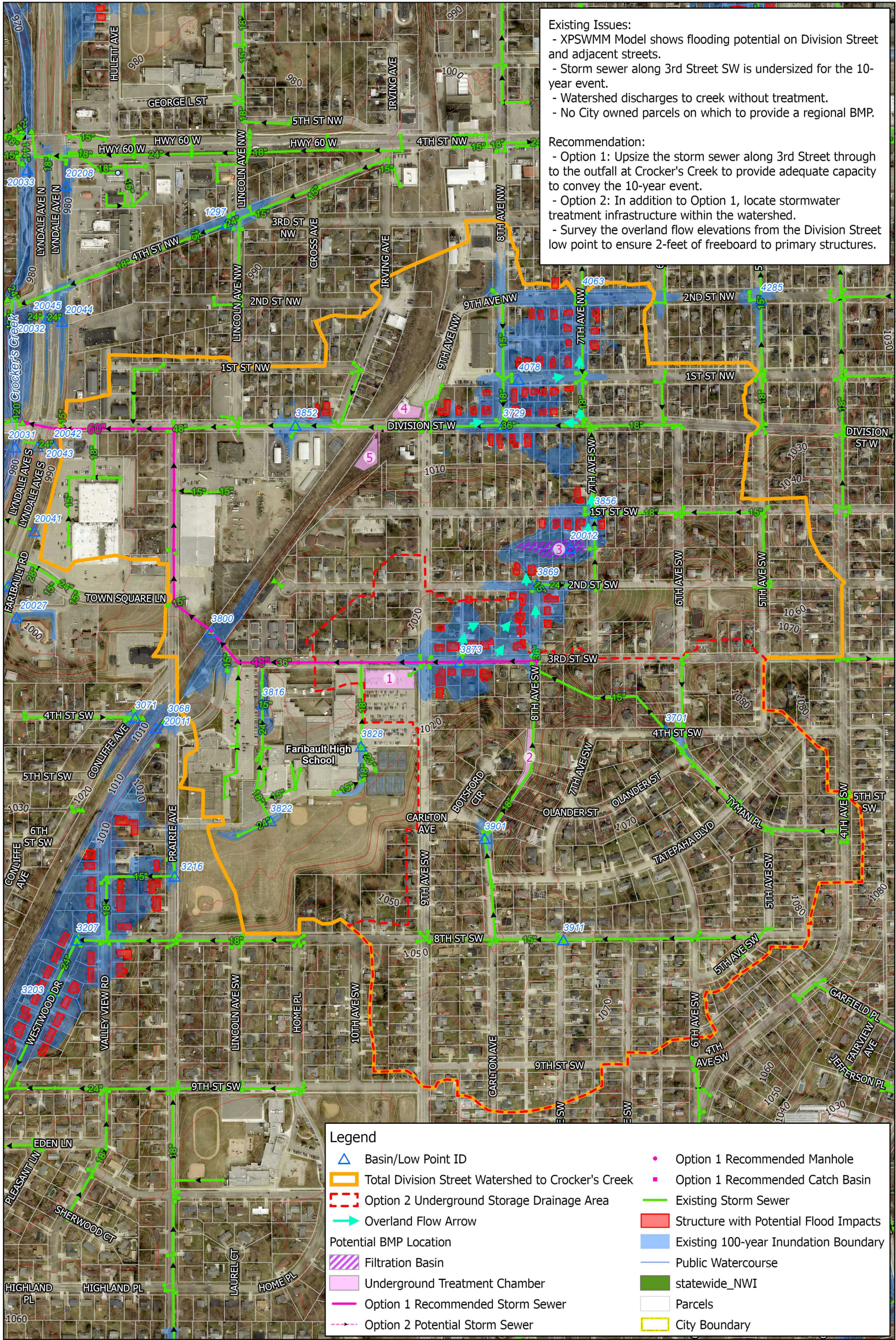
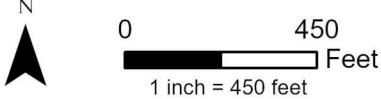


Figure 6 - Area 6, Division Street
CIP Risk Analysis and Proposed Improvements
City of Faribault, MN



Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 7 – Former Lockerby Property
WSB Project No. 017566-000

Background

The former Lockerby property is slated for future residential development. The City would like to include a basin in the area that would treat the future development as well as the existing upstream drainage. The property is approximately 60 percent covered by the 100-year floodplain, as shown in the attached FIRM. **Figure 7**, as attached, outlines the site location and a future improvement schematic.

Risk Assessment

Approximately 87 acres drain to the Straight River without treatment via the outfall adjacent to the former Lockerby property. With the addition of a proposed development on the former Lockerby property, the total post development impervious area within the watershed is approximately 50 acres. As a result, the developed watershed produces stormwater runoff that flows to the Straight River, carrying pollutants directly into the waterbody because a mitigation measure is not provided. Negative impacts include degraded water quality, habitat reduction, and potential safety issues. The Straight River is impaired for aquatic life and aquatic recreation with TMDLs approved for fecal coliform, benthic macroinvertebrate bioassessments, and turbidity.

For development and redevelopment, the National Pollutant Discharge Elimination System (NPDES) permit requires permanent stormwater management. Although the previous development in the watershed occurred prior to the current NPDES requirements, the water quality volume to treat the entire tributary area to the former Lockerby property is shown in **Table 1**, as attached. The NPDES permit mandates the volume reduction practices be considered first for permanent stormwater management. Additionally, post development runoff rates to the Straight River may not be increased from existing runoff rates per **Table 2**, as attached.

Table 1. Water Quality Volume

Approximate Post Development Impervious Area (ac)	Required Treatment Volume ¹ (ac-feet)
50	4.2

¹1-inch of runoff from post development impervious area

Table 2. Runoff Rates to Straight River

Storm Event	Runoff Rate via Outfall Adjacent to Lockerby Property (cfs)	Runoff Rate out of Basin #27 (cfs)	Total Runoff to Straight River (cfs)
2-year	28.3	1.2	29.5
10-year	62.8	2.6	65.4
100-year	120.7	11.8	132.5

Site constraints including the presence of a high vulnerability DWSMA preclude the use of infiltration to meet volume control requirements. Thus, treatment of the required water quality volume shall be provided to the maximum extent possible focusing on BMPs that provide pollutant removal from the watershed.

The former Lockerby property resides within the 100-year floodplain of the Straight River. An additional riverine analysis must be completed during final design to determine floodplain impacts of basin construction.

Proposed Risk Reduction Option

To provide post development stormwater quality and quantity management for the entire tributary area, it is recommended to construct regional Nationwide Urban Runoff Program (NURP) basins on the former Lockerby property as well as south of the property on an existing drainage and utility easement (NURP basins provide dead storage volume to treat 2.5 inches over the entire watershed draining to the pond). Reroute storm sewer on 1st Street to the first NURP basin in the series. Provide a storm sewer outlet from the first basin to the second NURP basin, to be designed as an enhancement to existing pond #27. Upsize the existing 24-inch outlet from pond #27 to sufficiently convey flows and maintain a 100-year bounce within the proposed basin footprints. Additionally, maintain the existing 12-inch outlet pipe from the second NURP basin.

Approximate design components and quantities are outlined in **Table 3**, as attached.

Table 3. Preliminary Design Outline

Name	Design Component	Quantity	Unit
Trunkline Storm Sewer	42-inch Pipe	815	feet
NURP Basin 1	Drainage Area	89.5	acres
	Normal Water Level	969.5	feet
	Approximate HWL ¹	976.1	feet
	Proposed EOF	977.1	feet
	Surface Area at NWL	1.3	acres
	Average Depth of Dead Storage	4.5	feet
	Outlet Size	3 – 36" RCP	-
NURP Basin 2	Drainage Area	23.8	acres
	Normal Water Level	969.3	feet
	Approximate HWL ¹	975.9	feet
	Proposed EOF	977	feet
	Surface Area at NWL	1.3	acres
	Average Depth of Dead Storage	4.5	feet
	Outlet Size	48" RCP and 12" PVC	-

¹Determined via XPSWMM not considering FEMA floodplain. FEMA 100-year base flood elevation is at 982.

Volume control will not achieve NPDES standards because infiltration is limited due to site constraints. However, the NURP basins will provide water quality treatment by removing 86.5 percent and 56.5 percent of the tributary area total suspended solids (TSS) and total phosphorus (TP) concentrations annually as shown in **Table 4**, as attached.

Table 4. Pollutant Loads to Straight River from Tributary Area

Pollutant	Existing (lbs/yr)	Proposed (lbs/yr)	% Reduction
TSS	29,164	3,953	86.5
TP	103	45	56.5

Preliminary XPSWMM modeling of the existing and post development conditions indicates that rate control can be met for the watershed to the Straight River according to **Table 5**, as attached.

Table 5. Proposed Rate Control

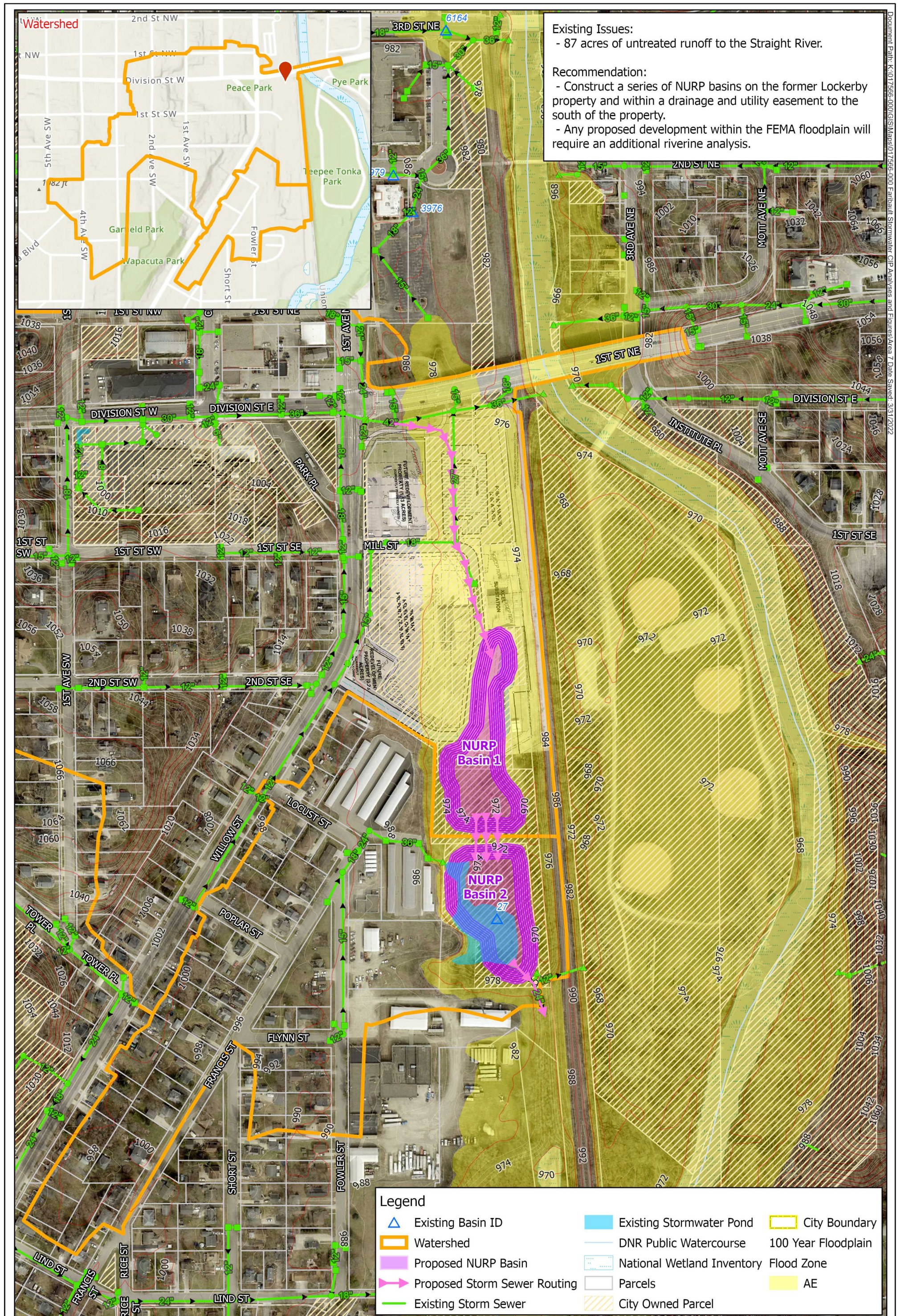
Storm	Existing Runoff Rates (cfs)	Proposed Runoff Rates (cfs)
2-year	29.5	11.8
10-year	65.4	30.0
100-year	132.5	50.6

The exact routing of the conveyance system shall be determined at the time of final design.

Preliminary Cost Estimate

The construction of two NURP basins to treat the tributary area is estimated to cost \$1.017 million, including contingencies and indirect costs. A detailed cost estimate can be found below.

Preliminary Opinion of Probable Cost				
Regional NURP Basins Former Lockerby Property				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 33,640	\$ 33,640
Clearing and Grubbing	AC	3.7	\$ 7,500	\$ 27,750
Excavation/Grading	CY	50930	\$ 8	\$ 407,440
Outlet Control Structure	Each	1	\$ 8,000	\$ 8,000
36" RCP	LF	375	\$ 125	\$ 46,875
42" RCP	LF	815	\$ 175	\$ 142,625
48" RCP	LF	80	\$ 190	\$ 15,200
Erosion Control	LS	1	\$ 9,000	\$ 9,000
Site Restoration	LS	1	\$ 16,000	\$ 16,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 706,530
20% CONTINGENCIES				\$ 141,306
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 847,836
20% ENGR., FISCAL & ADMIN				\$ 169,567
TOTAL ESTIMATED PROJECT COSTS				\$ 1,017,403



NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) Report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS Report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study Report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study Report for information on flood control structures for this jurisdiction.

The projection used in the preparation of this map was Universal Transverse Mercator (UTM) zone 15. The horizontal datum was NAD 83 GRS 1980 spheroid. Differences in datum, spheroid, projection or UTM zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

NGS Information Services
NOAA, NGS12
National Geodetic Survey
SSMC-3, #9202
1315 East-West Highway
Silver Spring, Maryland 20910-3282
(301) 713-3242

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (841) 713-3242, or visit its website at <http://www.ngs.noaa.gov>.

Base Map information shown on this FIRM was provided for Rice County by Pictometry International, dated 2009 and captured at a resolution of one foot for Rice County and at six inches for the cities of Northfield, Faribault, and Lonsdale.

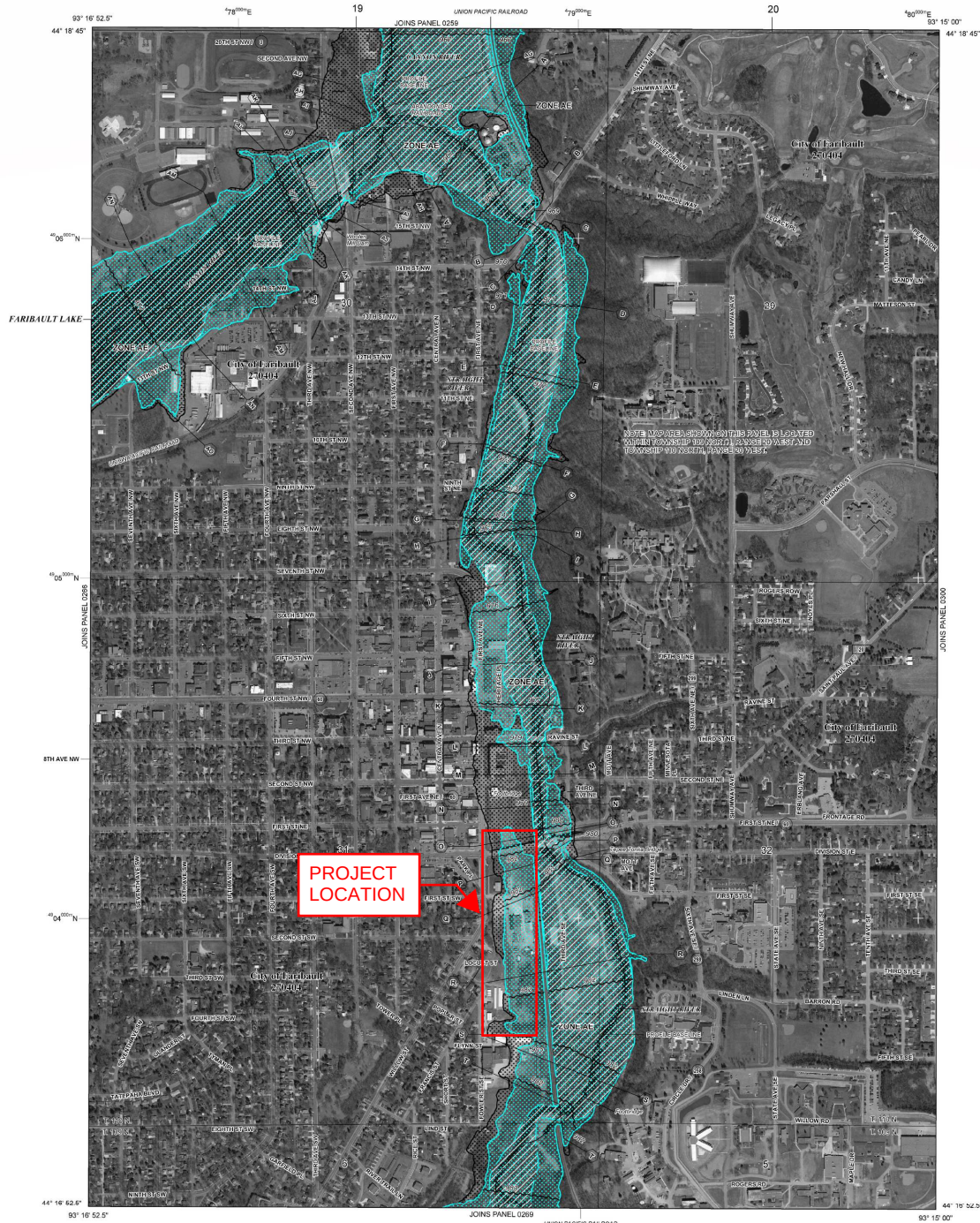
The **profile baselines** depicted on this map represent the hydraulic modeling baselines that match the flood profiles in the FIS report. As a result of improved topographic data, the **profile baselines**, in some cases, may deviate significantly from the channel centerline or appear outside the SFHA.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels, community map repository addresses, and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

For information on available products associated with this FIRM visit the **Map Service Center (MSC)** website at <http://msc.fema.gov>. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. Many of these products can be ordered or obtained directly from the MSC website.

If you have **questions about this map**, how to order products, or the National Flood Insurance Program in general, please call the **FEMA Map Information exchange (FMIX)** at 1-877-FEMA-MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov/businessinfo>.



LEGEND

SPECIAL FLOOD HAZARD AREAS (SFHA) SUBJECT TO DETERMINATION BY THE 1% ANNUAL CHANCE FLOOD.
The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The flood hazard area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zone A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water surface elevation of the 1% annual chance flood.

- ZONE A:** No Base Flood Elevations determined.
- ZONE AE:** Base Flood Elevations determined.
- ZONE AH:** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO:** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined for areas of ponding; depths also determined.
- ZONE AR:** Special Flood Hazard Areas formerly protected from the 1% annual chance flood by a flood control system that was subsequently determined. Zone AR indicates that the former flood control system is being retained to provide protection from the 1% annual chance or greater flood.
- ZONE A99:** Areas to be protected from the 1% annual chance flood by a "flood proof" protection system under construction; no Base Flood Elevations determined.
- ZONE V:** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE:** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE:
The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

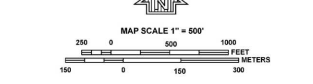
- OTHER FLOOD AREAS**
- ZONE X:** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from the 1% annual chance flood.
- OTHER AREAS**
- ZONE D:** Areas determined to be outside the 0.2% annual chance floodplain.
- COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS**
- OTHERWISE PROTECTED AREAS (OPAs)**

- CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.
- 1% Annual Chance Floodplain Boundary
- 0.2% Annual Chance Floodplain Boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary during Special Flood Hazard Area zones and boundary during Special Flood Hazard Areas of different Base Flood Elevation, flood depths, or flood velocities
- Base Flood Elevation line and value, elevation in feet
- Base Flood Elevation value where uniform within panel, elevation in feet

- Referenced to the North American Vertical Datum of 1988
- Cross section line
- Transect line
- Geographic coordinates referenced to the North American Datum of 1983 (NAD 83) Western Hemisphere
- 1000-meter Universal Transverse Mercator grid values, zone 15
- Bench mark (see explanation in Notes to Users section of this FIRM panel)
- MS
- River Mile
- MAP REPOSITORIES
- Refer to Map Repositories list on Map Index
- EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
- April 3, 2012
- EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study Report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-8620.



NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0267D

FIRM

FLOOD INSURANCE RATE MAP

RICE COUNTY, MINNESOTA

AND INCORPORATED AREAS

PANEL 267 OF 450
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
FAIRBANKS CITY OF	27064	267	D

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.

MAP NUMBER
2713C0267D

EFFECTIVE DATE
APRIL 3, 2012

Federal Emergency Management Agency

Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: April 22, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 8 – Mattson Street
WSB Project No. 017566-000

Background

The culvert under Mattson Street, approximately 1,800 feet west of Saint Paul Avenue, has nearly blown out in past storm events as a result of large flows. The City of Faribault has also reported erosion upstream of the culvert crossing. **Figures 8a, 8b, and 8c**, as attached, outline the location of existing issues and future improvement schematics.

Risk Assessment

Four primary risk factors are associated with the stormwater runoff at Mattson Street: the existing culvert crossing size, downstream culvert capacity, adjacent home elevations, and existing erosion.

The existing 24-inch RCP culvert under Mattson Street has the capacity to convey approximately 58 cfs before overtopping the roadway. The 88.4-acre drainage area contributes the runoff rates outlined in **Table 1**, as attached, to the culvert under Mattson Street. The drainage area consists of impervious, agricultural, and wooded acreage. Hydrologic soils are primarily B, C, and D. As shown in **Table 1**, as attached, the expected flows in the 10 and 100-year events are significantly higher than the capacity of the existing culvert, indicating that the culvert is significantly undersized.

Table 1. Watershed and Upstream Runoff

Storm Event	Runoff (cfs)
2-year	35.8
10-year	72.1
100-year	158.0

Approximately 1,700 feet after passing under Mattson Street, dual 27-inch culverts convey channel flow under 11th Avenue, presenting a limiting downstream capacity constraint (approximately 72 cfs). The crossing under 11th Avenue is situated near homes. Flow rates to the culvert under 11th Avenue should not be increased due to adjacent primary structures and potential impacts.

Erosion is present upstream of Mattson Street due to high runoff velocities traveling down embankments to reach the culvert crossing. Risks include sediment transport downstream and loss of vegetation.

Proposed Risk Reduction Options

There are several short-term and long-term options to mitigate the risks at Mattson Street, including stabilizing the ditches upstream of the culvert, constructing a pond, or upsizing culverts and constructing a regional pond downstream of the site. Future land use (residential development) was not considered in the analysis to limit the size of the stormwater infrastructure needed. All future development should install onsite best management practices to maintain existing runoff rates to the proposed stormwater infrastructure.

Option 1: Mitigate Erosion Concerns

As a short-term solution, reinforce the area immediately upstream of the Mattson Street culvert with erosion mitigation measures including rip rap, step pools to carry water down the slopes to the culvert, and plunge pools at the culvert outfalls.

Option 1 does not address the hydrology concerns and the fact that the culvert crossing under Mattson Street is undersized for the total drainage area. As such, culvert failure and exceedance issues at Mattson Street will not be addressed, and erosion may persist upstream of the mitigation measures in several years. However, it is the least expensive and most immediate action for the area.

Option 2: Construct a Pond and Replace Outlet Pipe under Mattson Street

Construct a pond upstream of Mattson Street in the natural low point to control rates under Mattson Street and improve water quality.

Limits to the pond design include a roadway elevation of approximately 1,145 feet (based on LiDAR). To leave 1-foot of freeboard from the roadway shoulder, the pond's 100-year high water level may not exceed 1,144 feet. From LiDAR, it appears that the channel elevation downstream of Mattson Street is at 1,134 feet, setting the pond's normal water level to 1,135 feet to allow for an outlet pipe. Remove the existing 24-inch culvert and replace it with a 48-inch RCP. Connect the 48-inch RCP to a tiered outlet control structure consisting of a 42-inch orifice at 1,135 feet and a weir wall at 1,143.7 feet to control rates out of the pond, as shown in **Table 2**, as attached. For the existing hydrology, a pond with approximately 0.9 acres of surface area at the normal water level is needed with depth to handle an 8.6-foot pond bounce in the 100-year event. It must be noted that a significant number of trees would need to be removed to facilitate the construction of a pond. Unlike existing conditions, proposed runoff will not overtop Mattson Street.

Table 2. Option 2 Runoff Rates Over/Under Mattson Street

Storm Event	Existing (cfs)	Proposed (cfs)
2-year	31.3	26.1
10-year	64.6	54.0
100-year	142.3	98.1

To prevent erosion from propagating upstream, place rock ditch checks in the ditches flowing into the pond to provide grade control.

Option 2 does not address any potential downstream erosion or issues near 11th Avenue. Increasing the pipe under Mattson Street is needed to maintain a smaller pond surface area. If erosion is present downstream, rates may be further reduced at Mattson Street by reducing the outlet pipe size and increasing the pond surface area.

Option 3: Replace Culvert Crossings Under Mattson Street, 11th Avenue, and Field Roads and Construct a Regional Basin near Shumway Avenue

If erosion issues are present downstream of Mattson Street, it may be advantageous to provide additional capacity within the channel from Mattson Street to Shumway Avenue and site a regional basin in the golf course or ravine between Shumway Avenue and 11th Avenue.

To fix the issues at Mattson Street, upsize the culvert to convey the stormwater runoff. As an estimate, an ADT of a nearby roadway of 630 was used to select a 25-year design storm based on the minimum overtopping frequency. A preliminary XPSWMM analysis showed that a 48-inch RCP culvert could sufficiently convey the flow (inverts of 1139-1137.35, 3 percent slope) with adequate cover under the roadway centerline based in LiDAR. Survey is recommended to verify the allowable inverts and cover. All erosion mitigation measures outlined in Option 1 would be needed.

Because of the Mattson Street culvert increase, the capacity of the culvert under 11th Avenue as well as two field crossing culverts must also be increased to convey the additional flow to the proposed regional basin. A preliminary XPSWMM analysis showed that by upsizing one of the existing 27-inch culverts under 11th Avenue to a 48-inch RCP culvert, there will be adequate capacity to pass the 25-year event without overtopping the roadway. The field crossings may be upsized as dual 30-inch RCP culverts to provide similar capacity to the culverts under 11th Street. Survey is recommended to verify the existing culvert inverts, lengths, and resulting slopes.

Construct a regional basin near Shumway Avenue to provide rate control. Initial estimates indicate that a 1.8-acre normal water level with live storage to contain a 7.8-foot bounce is necessary to contain the runoff. It must be noted that a significant number of trees would need to be removed to facilitate the construction of a regional basin. Rates would be reduced out of the regional basin under Shumway Avenue according to **Table 3**, as attached.

Table 3. Option 3 Runoff Rates Over/Under Shumway Avenue

Storm Event	Existing (cfs)	Proposed (cfs)
2-year	45.9	44.2
10-year	107.9	90.1
100-year	309.1	211.4

Preliminary Cost Estimate

Options 1, 2, and 3 are anticipated to cost approximately \$177,600, \$440,800, and \$976,200 million respectively. Detailed cost estimates can be found below.

Preliminary Opinion of Probable Cost				
Option 1: Mitigate Erosion Concerns				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 5,870	\$ 5,870
Clearing and Grubbing	AC	0.22	\$ 7,500	\$ 1,650
Excavation/Grading	CY	600	\$ 10	\$ 6,000
Rip Rap	CY	600	\$ 150	\$ 90,000
Blanket	SY	600	\$ 3	\$ 1,800
Erosion Control	LS	1	\$ 8,000	\$ 8,000
Site Restoration	LS	1	\$ 10,000	\$ 10,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 123,320
20% CONTINGENCIES				\$ 24,664
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 147,984
20% ENGR., FISCAL & ADMIN				\$ 29,597
TOTAL ESTIMATED PROJECT COSTS				\$ 177,581

Preliminary Opinion of Probable Cost				
Option 2: Construct a Pond and Replace Outlet Pipe Under Mattson Street				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 14,580	\$ 14,580
Clearing and Grubbing	AC	1.7	\$ 7,500	\$ 12,750
Excavation/Grading	CY	27300	\$ 8	\$ 218,400
Outlet Control Structure	Each	1	\$ 8,000	\$ 8,000
48" RCP Storm Sewer	LF	55	\$ 180	\$ 9,900
Demolition of Roadway	SY	200	\$ 10	\$ 2,000
Roadway Reconstruction	LF	100	\$ 150	\$ 15,000
Rip Rap	CY	50	\$ 150	\$ 7,500
Erosion Control	LS	1	\$ 8,000	\$ 8,000
Site Restoration	LS	1	\$ 10,000	\$ 10,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 306,130
20% CONTINGENCIES				\$ 61,226
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 367,356
20% ENGR., FISCAL & ADMIN				\$ 73,471
TOTAL ESTIMATED PROJECT COSTS				\$ 440,827

¹Land acquisition excluded from cost estimate.

Preliminary Opinion of Probable Cost				
Option 3: Replace Culverts, Erosion Mitigation, Construct a Regional Basin				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 32,280	\$ 32,280
Clearing and Grubbing	AC	3.4	\$ 7,500	\$ 25,500
Excavation/Grading	CY	52390	\$ 8	\$ 419,122
Outlet Control Structure	Each	1	\$ 8,000	\$ 8,000
48" RCP Storm Culvert	LF	140	\$ 180	\$ 25,200
30" RCP Culvert	LF	100	\$ 120	\$ 12,000
Demolition of Roadway	SY	400	\$ 10	\$ 4,000
Roadway Reconstruction	LF	200	\$ 150	\$ 30,000
Rip Rap	CY	600	\$ 150	\$ 90,000
Blanket	SY	600	\$ 3	\$ 1,800
Erosion Control	LS	1	\$ 10,000	\$ 10,000
Site Restoration	LS	1	\$ 20,000	\$ 20,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 677,902
20% CONTINGENCIES				\$ 135,580
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 813,482
20% ENGR., FISCAL & ADMIN				\$ 162,696
TOTAL ESTIMATED PROJECT COSTS				\$ 976,179

¹Land acquisition excluded from cost estimate.

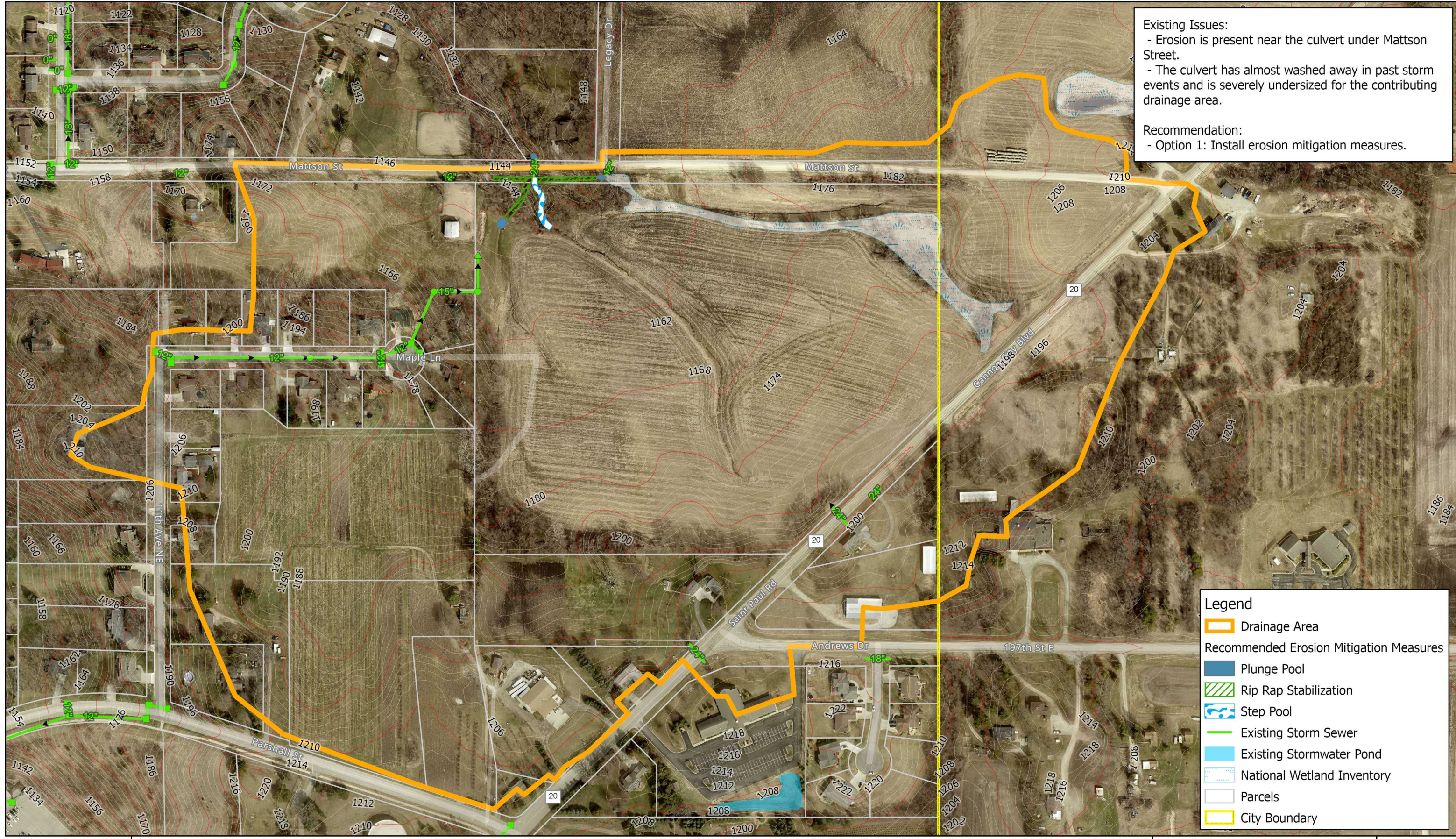
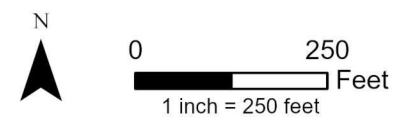


Figure 8a - Area 8, Mattson Street
CIP Risk Analysis and Proposed Improvement Map
City of Faribault, MN



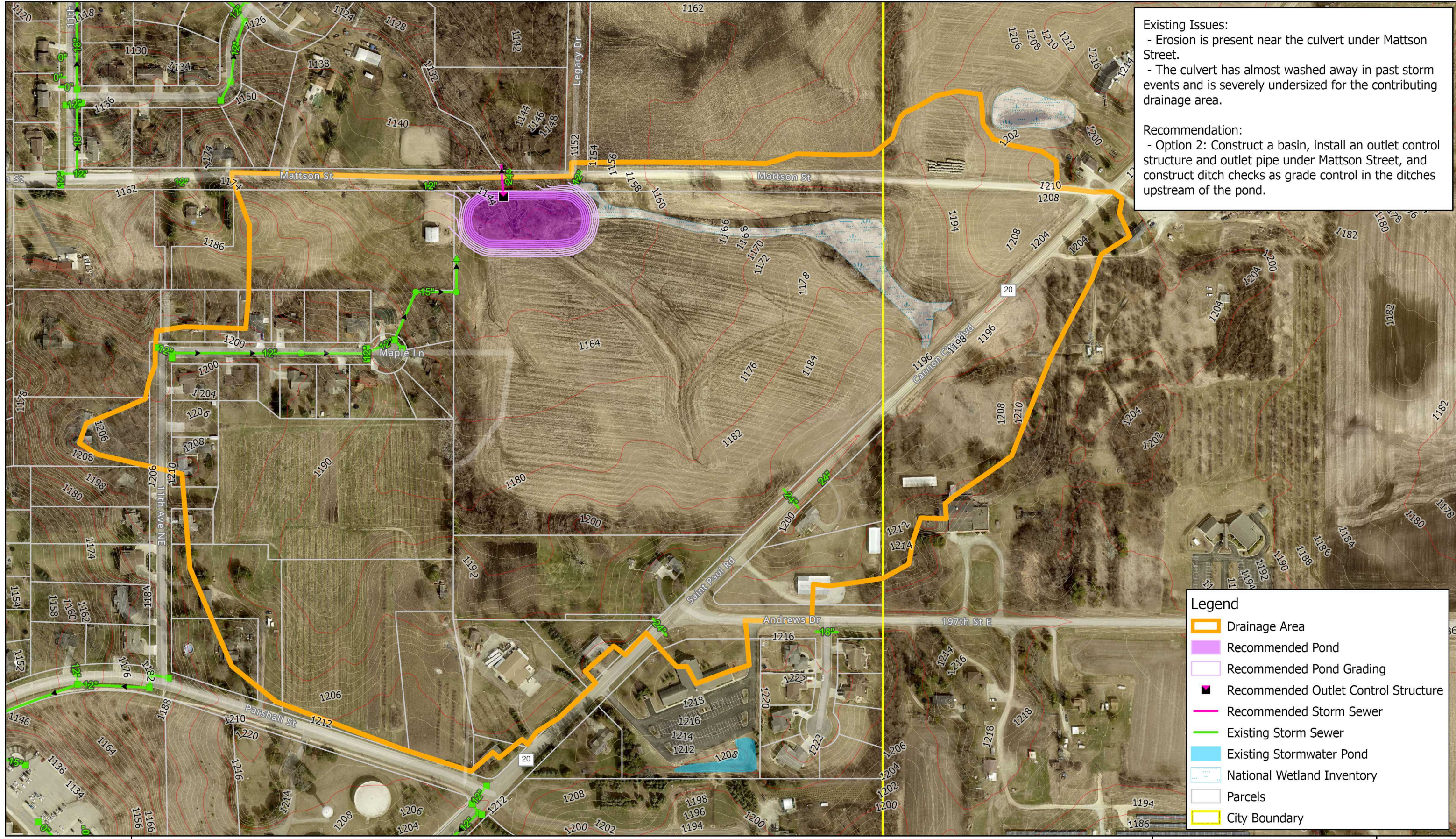
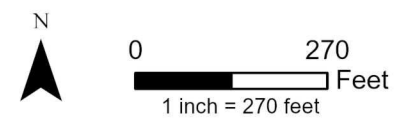
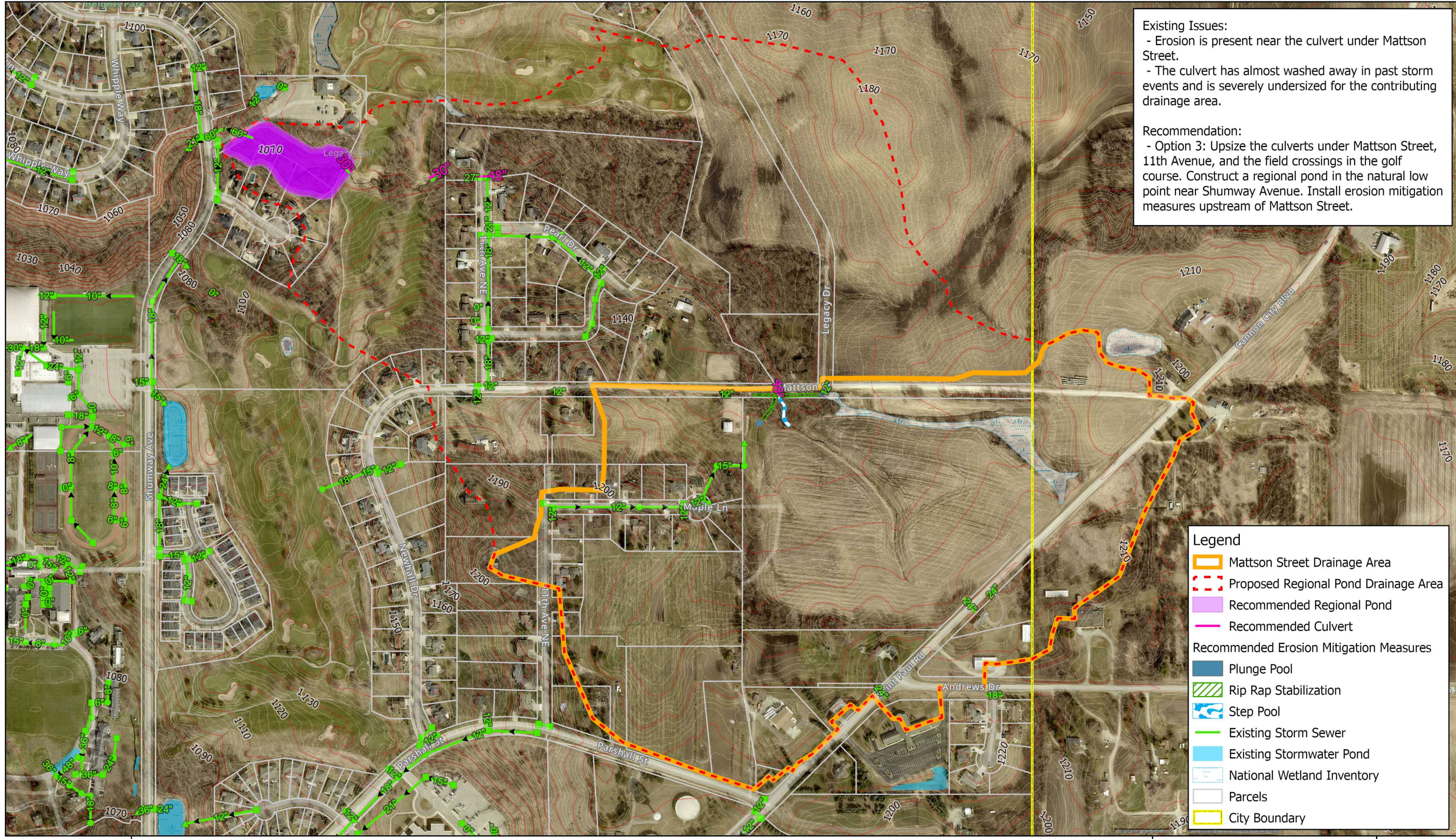


Figure 8b - Area 8, Mattson Street
CIP Risk Analysis and Proposed Improvement Map
City of Faribault, MN





Existing Issues:

- Erosion is present near the culvert under Mattson Street.
- The culvert has almost washed away in past storm events and is severely undersized for the contributing drainage area.

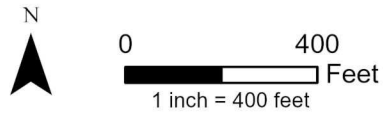
Recommendation:

- Option 3: Upsize the culverts under Mattson Street, 11th Avenue, and the field crossings in the golf course. Construct a regional pond in the natural low point near Shumway Avenue. Install erosion mitigation measures upstream of Mattson Street.

- Legend**
- Mattson Street Drainage Area
 - Proposed Regional Pond Drainage Area
 - Recommended Regional Pond
 - Recommended Culvert
- Recommended Erosion Mitigation Measures**
- Plunge Pool
 - Rip Rap Stabilization
 - Step Pool
- Other Features:**
- Existing Storm Sewer
 - Existing Stormwater Pond
 - National Wetland Inventory
 - Parcels
 - City Boundary



Figure 8c - Area 8, Mattson Street
CIP Risk Analysis and Proposed Improvement Map
City of Faribault, MN





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-115 Approve Plans and Specifications and Establish Bid Date for 55 Willow Street, 127 Willow Street and 217 Mill Street Building Demolitions - Contract 2022-10

Background:

The attached resolution approves the demolition plans and specifications for the proposed 55 Willow St., 127 Willow St. and 217 Mill St. Building Demolitions - Contract 2022-10, including removals of existing buildings, pavements, and related improvements to the subject properties.

The buildings and related improvements were previously purchased by the City to facilitate redevelopment of the properties as directed by the adopted Downtown Master Plan as part of the Journey to 2040 process. The buildings and related improvements were deemed surplus property by the City Council on April 12, 2022 upon the passage of Resolution 2022-076.

The preliminary total estimated cost of the improvements, including 5% contingency and 15% engineering, is \$356,200.00. Proposed funding for the project is from the public facilities fund (437). The attached resolution also establishes a bid date of June 22, 2022 for the project. Construction is scheduled to begin in June/July, with substantial completion by the end of August 2022.

Recommendation:

Approve Resolution 2022-115 Approve Plans and Specifications and Establish Bid Date for 55 Willow Street, 127 Willow Street and 217 Mill Street Building Demolitions - Contract 2022-10

Attachments:

1. Resolution 2022-115 Approve Plans and Specs and Est. Bid Date
2. Site Location and Building Demolition Plan

CITY OF FARIBAULT

RESOLUTION #2022-115

**APPROVE PLANS AND SPECIFICATIONS AND ESTABLISH BID DATE FOR 55
WILLOW STREET, 127 WILLOW STREET AND 217 MILL STREET BUILDING
DEMOLITIONS - CONTRACT 2022-10**

WHEREAS, Resolution 2022-076, adopted on April 12, 2022, deemed the buildings and related improvements at 55 Willow Street, 127 Willow Street and 217 Mill Street as surplus property and authorized City staff to dispose of surplus property in accordance with State Law including soliciting for demolition bids, and;

WHEREAS, the total cost of the demolitions is estimated to be \$356,200.00, and;

WHEREAS, plans and specifications for the improvements have been prepared by the City Engineering Department.

NOW, THEREFORE BE IT RESOLVED, plans and specifications for the proposed 55 Willow Street, 127 Willow Street and 217 Mill Street Building Demolitions, Contract 2022-10, prepared by the City Engineering Department, are hereby approved.

ALSO, BE IT RESOLVED, a bid opening date of June 22, 2022 is hereby established for the 55 Willow Street, 127 Willow Street and 217 Mill Street Building Demolitions, Contract 2022-10.

Date Adopted: May 25, 2022

Faribault City Council

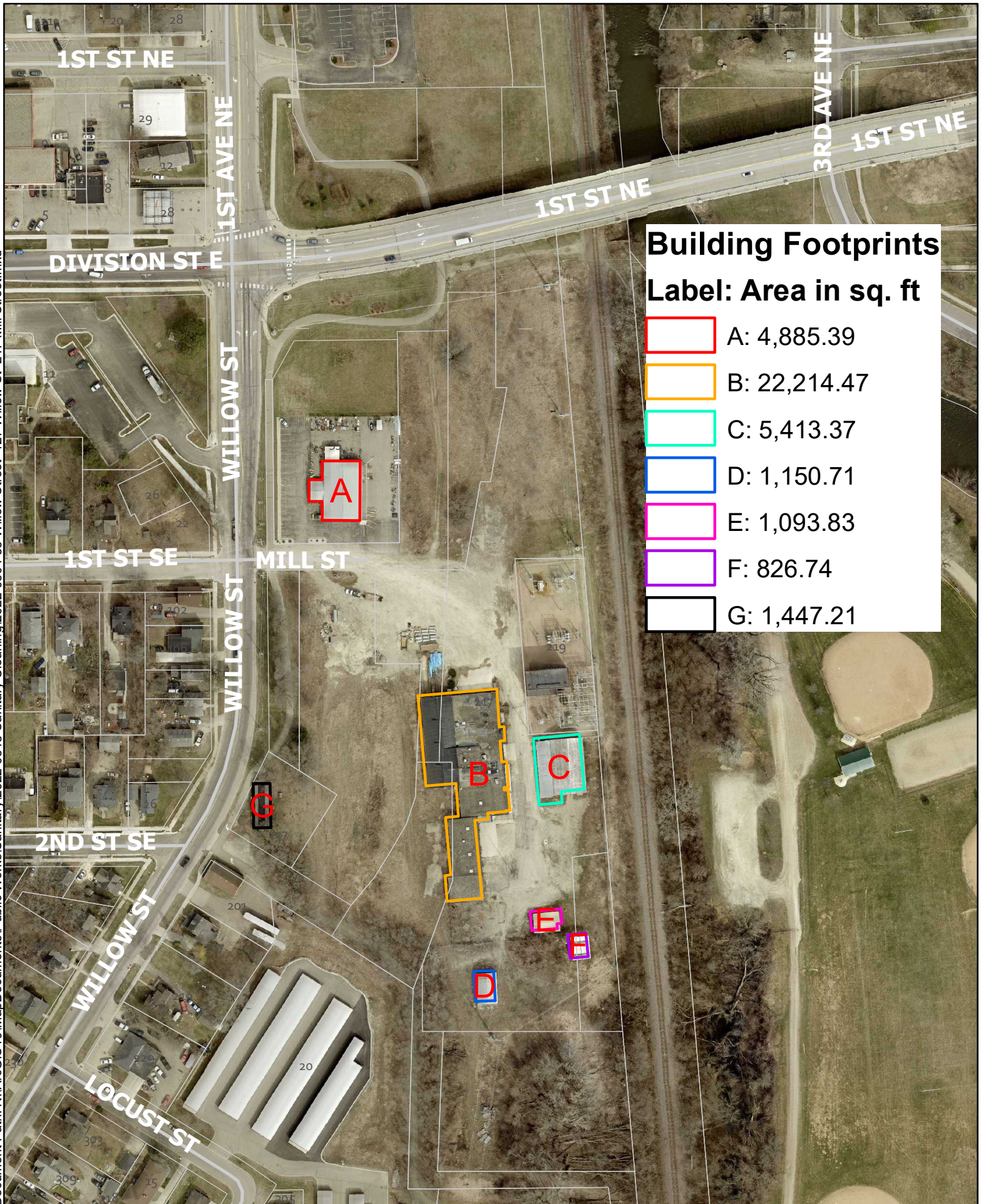
Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

55 Willow Street / 127 Willow St / 217 Mill Street

Document Path: N:\ArcGIS\10\MapDocuments\Public Works\Sanitary\Sanitary\2022 05\18 Sanitary Cleaning\2022 0504 55 Willow Street 127 Willow St 217 Mill Street.mxd





Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
Tim Murray, City Administrator
FROM: Deanna Kuennen, Community & Economic Development Director
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-119 Approve a Conditional Use Permit for Development in the Shoreland Overlay District at Taco John's 1431 4th St NW

Background:

Pentex Restaurant Group, have requested a conditional use permit for development in the Shoreland Overlay District to allow a 326 square foot building addition on Taco John's Restaurant located at 1431 4th St. NW. The improvements will also reconfigure the interior layout for the kitchen and dining area. The project will reduce the number of available parking stalls by two spaces but will still meet ordinance requirements. Setbacks for the parking lot are non-conforming but are in place as originally approved by the City when the site was first built in the 1980's. No new hard surface area is planned with this site improvement. The MnDNR did not have any comments on this request.

The Planning Commission, at its meeting of May 16, 2022, after proper notice, held a public hearing regarding this application. No adjoining owners or others from the public were in attendance during the public hearing. The City did not receive any public comments regarding the matter. The Planning Commission received the staff report and concurred with the Development Review Committee's recommendation for approval in this case. The Planning Commission, by a vote of 6-0, approved the draft findings in support of the application and also recommended approval of the Conditional Use Permit for Shoreland Development as requested.

Recommendation:

Adopt Resolution 2022-119 to approve the Conditional Use Permit for Shoreland Development for Taco John's restaurant expansion at 1431 4th St. NW

Attachments:

1. Resolution 2022-119 CUP for Taco John's 1431 4th St NW
2. Request for Planning Commission Action

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2022-119

APPROVE A CONDITIONAL USE PERMIT FOR DEVELOPMENT IN THE SHORELAND OVERLAY DISTRICT AT TACO JOHN'S 1431 4TH ST. NW

WHEREAS, Pentex Restaurant Group (the property owners and applicants), have requested a conditional use permit for development in the Shoreland Overlay District to allow a 326 square foot building addition on Taco John's Restaurant located at 1431 4th St. NW, legally described in Exhibit A of this resolution; and

WHEREAS, City Staff has completed a review of the application and have determined that the building addition meets ordinance requirements and will not increase impervious surface coverage in the Shoreland District and noted the restaurant is a lawful non-conforming use; and

WHEREAS, City Staff made a report to the Planning Commission pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on May 16, 2022, following proper notice, held a public hearing regarding the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the Applicant's conditional use permit request based on the following written findings:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Expanded Finding: The proposed building addition will not be detrimental to the public health, safety, and comfort of residents in the area.

2. **The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Expanded Finding: The proposed use of the property specified in this application will not injure other property, nor will it impede orderly development in the area.

3. **The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Expanded Finding: The uses proposed with this application will update the appearance and character of the existing building and will improve property.

4. **The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Expanded Finding: The proposed building addition will not change the use of the property and will not impose hazards or disturbing influences on neighboring properties.

5. **The conditional use will not substantially diminish the value of neighboring properties.**

Expanded Finding: The proposed use will likely improve the value of the subject site and therefore will not diminish neighboring property values.

6. **The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.**

Expanded Finding: Public sewer, water, and all other applicable municipal services serve the subject property.

- 7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.**

Expanded Finding: The proposed use of the property will not create new demands for facilities and services at public cost.

- 8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.**

Expanded Finding: The proposed use will not affect traffic congestion in the public streets.

- 9. The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

Expanded Finding: The proposed building addition will not result increase hard surface coverage at the site. The proposed use will not adversely affect any feature of importance to the community.

- 10. The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.**

Expanded Finding: The City's Land Use Plan guides the subject property for mixed commercial and residential uses consistent with the application in this case. The application if approved will not adversely affect Faribault's natural resources.

- 11. The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.**

Expanded Finding: The proposed conditional use permit does increase hard surface coverage at the site and meets all other City Code requirements for this district.

WHEREAS, the Planning Commission further found approval of the requested conditional use permit is appropriate with the following additional findings as required by Section 13-710 (E) (2) of the City's Unified Development Ordinance:

1. **A thorough evaluation of the water body and the topographic, vegetation and soils conditions on the site must be made to ensure the prevention of soil erosion or other possible pollution of public waters, both during and after construction.**

Expanded Finding: Because the proposed addition will cover an existing impervious surface, the addition would not adversely affect the Crocker's Creek watershed.

2. **The visibility of structures and other facilities as viewed from public waters is limited.**

Expanded Finding: The proposed addition is roughly 300 feet from Crocker's Creek. In addition, the creek is separated from the subject site by CSAH 48 a 6-lane divided highway along this location.

3. **The site is adequate for water supply and is served by municipal sewer services.**

Expanded Finding: Municipal water and sewer services serve the subject property.

4. **The types, uses, and numbers of watercraft that the project will generate are compatible in relation to the suitability of public waters to safely accommodate these watercraft.**

Expanded Finding: The subject property and the proposed addition would not generate any watercraft use.

WHEREAS, the City Council held a public meeting on May 25, 2022, during which it considered the Applicant's conditional use permit request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council concurs with the written findings of the Planning Commission and makes the identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's conditional use permit request for a building addition for the Taco John's Restaurant at 1431 4th Street NW.

Section 2: Conditions Attached to the Approval of the Conditional Use Permit. The conditional use permit is based on the site plan shown in Exhibit B and includes the following conditions:

1. Complete the proposed building addition according to Building Code Requirements for this site.
2. The owner must maintain the property in good condition including both the building and paved surfaces.

Section 3: Additional Conditions of Approval. This conditional use permit includes the following additional conditions:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.
5. This permit and its conditions are binding on the parties and their successors and assigns. This permit runs with the property and does not affect the subsequent sale, lease, or change from current ownership. The Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the property.
6. Use of the property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.

Section 4. Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 6. Effective Date. This resolution is effective immediately upon its passage and without publication.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

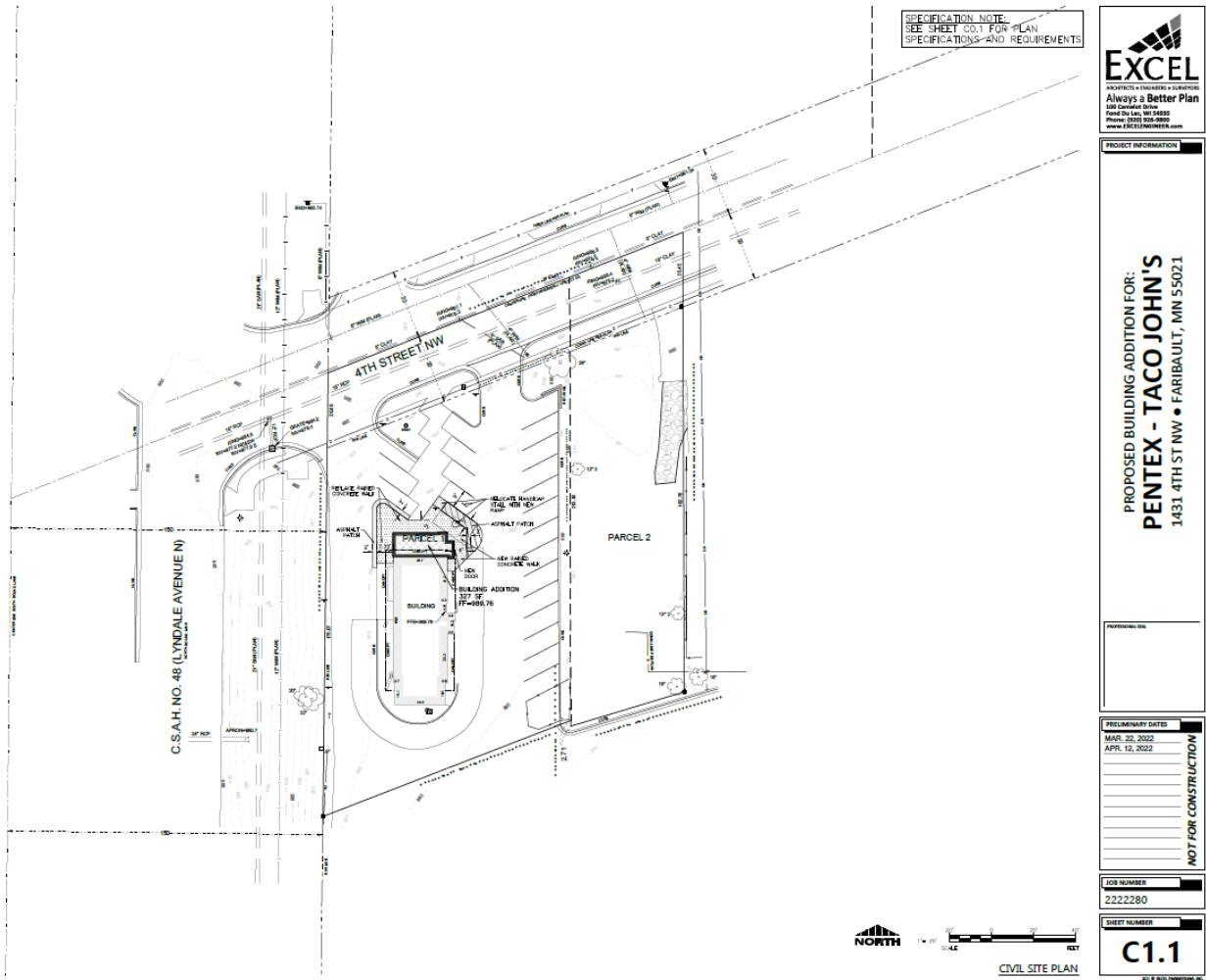
Exhibit A

Legal Description

Part of Lot 22 in the State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian in the City of Faribault, Rice County, Minnesota, described as follows: Beginning at a point in the northwesterly line of said Lot 22 a distance of 436.23 feet South 68 degrees 07 minutes 50 seconds West, assumed bearing from the Northeast corner of said Lot 22 (said Northwesterly line of Lot 22 being also the centerline of Fourth Street N.W.); thence continue South 68 degrees 07 minutes 50 seconds West along said northwesterly line of Lot 22, a distance of 123.48 feet to a point in the easterly right of way line of Minnesota Trunk Highway 65; thence South 0 degrees 22 minutes 30 seconds West along said highway right of way line, 210.72 feet; thence North 68 degrees 33 minutes 42 seconds East 126.43 feet; thence North 0 degrees 27 minutes 50 seconds West 210.51 feet to said place of beginning.

18,361.50.014

Exhibit B
Site Plan





Request for Planning Commission

TO: Planning Commission
THROUGH: Deanna Kuennen, Community & Economic Development Director
FROM: Peter Waldock, AICP Planning Coordinator
MEETING DATE: May 16, 2022
SUBJECT: Application for a Conditional Use Permit for Development in the Shoreland Protection District for a Building Addition at Taco John's at 1431 4th Street NW

Background:

Matt Mrochinski, Project Coordinator for Excel Engineering, has submitted an application for a CUP for Shoreland Development and Site Plan approval for a 326 SF addition planned for the north end of the existing restaurant. The improvement will also reconfigure the interior layout for the kitchen and dining area.

The site is zoned C-2 Highway Commercial District and is within the Shoreland Overlay District for Crocker's Creek. The project will reduce parking by two stalls, but will still meet ordinance requirements. Setbacks for the parking lot are non-conforming but are in place as originally approved by the City when the site was first built in 1980s. No new hard surface area is planned with this site improvement. Please see the attached staff report for application review details.

The public hearing notice for this application was published in the Faribault Daily News on May 5, 2022. As required by statutes, the notice of public hearing was mailed to all property owners within 350 feet of the subject site. The City has not received any comments or questions from the public on this matter.

The Planning Commission is asked to open a public hearing on this matter and receive the staff report and all public comments and approve the

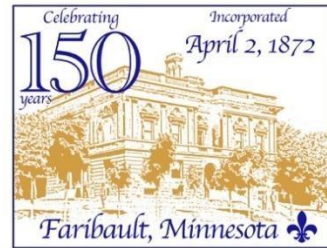
appropriate findings and conditions of approval in accordance with the Unified Development Ordinance for this application.

Recommendation:

Approve the Draft Resolution with findings for approval of a Conditional Use Permit for development in the Shoreland Overlay District for an addition to Taco John's Restaurant at 1431 4th St. NW.

Attachments:

1. Draft Resolution re. CUP for Taco John's 1431 4th St NW
2. Staff Report Taco Johns CUP
3. Maps and Plans



Staff Report

TO: Planning Commission
FROM: Peter Waldock, AICP Planning Coordinator
MEETING DATE: May 16, 2022
SUBJECT: Application for a Conditional Use Permit for Development in the Shoreland District at Taco John's 1431 4th St. NW

Background:

Matt Mrochinski, Project Coordinator for Excel Engineering, has submitted application for a CUP for Shoreland Development and Site Plan approval for a 326 SF addition planned for the north end of the existing restaurant. The improvement will also reconfigure the interior layout for the kitchen and dining area.

The site is zoned C-2 Highway Commercial District and is within the Shoreland Overlay District for Crocker's Creek. The project will reduce parking by two spaces. Setbacks for the parking lot will not change with this project. The parking setback is currently non-conforming, but are in place as originally approved by the City when the site was first built in 1980's. No new hard surface area is planned with this site improvement.



Surrounding uses include Commercial to the north and south, residential to the east and industrial to the west (across Lyndale Ave.). Crocker's Creek is west of this site, along the west side of Lyndale Ave. (CSAH 48).

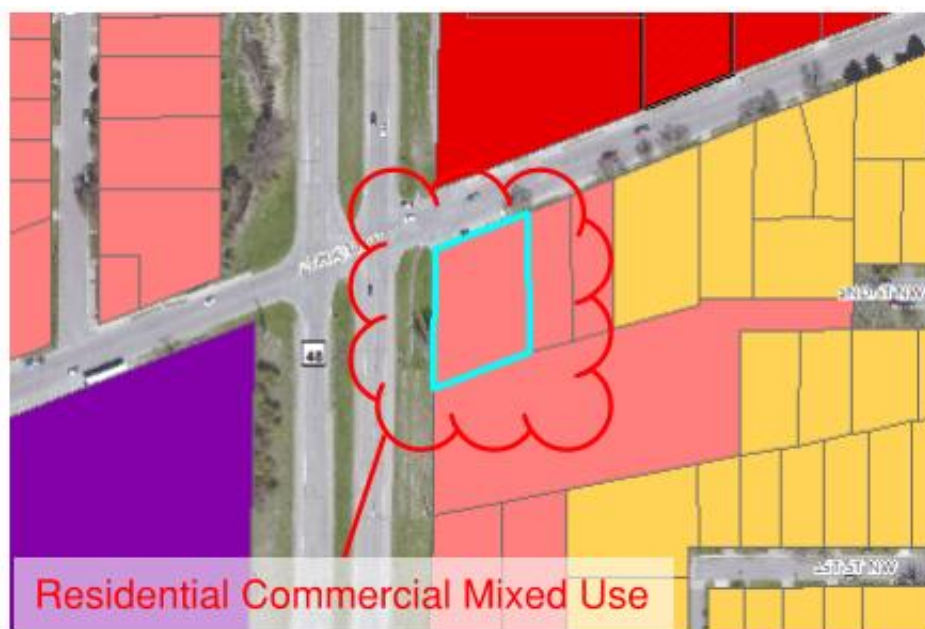


Project Summary:

Zoning Districts. The property is zoned C-2 Highway Commercial District with Shoreland Overlay District.

A conditional use permit (CUP) was for development within the Shoreland Overlay District was not required in 1984 when the site was built.

Comprehensive Plan. The property is guided by the 2040 Comprehensive Plan Residential Commercial Mixed Uses. The application fits within the guided uses specified in the plan.



Residential Commercial Mixed Use

Conditional Use Permit. A Conditional Use Permit (CUP) is required for any development within the Shoreland Overlay District area. The proposed addition does not increase the impervious surface coverage on the site.

Development Plan. The proposed 326 SF building addition to north side of the building meets the requirements of the Unified Development Ordinance. No additional parking will be required by the proposal.

Parking. The proposed project will result in a loss of two parking spaces resulting in 19 spaces remaining for the restaurant. The UDO requires 15 parking spaces for a restaurant of this size. It is noted that the van access stall is shown on the left side of the parking stall and should be shown on the right side of the accessible parking stall instead.

Impervious Surface Calculations. Approximately 92% of the total area is hard surface covered at this time. Shoreland Overlay District requirements allow up to 70% impervious surface coverage for the area within its boundaries. The site was developed prior to the establishment of the Shoreland District ordinance and there was no hard-surface limit at that time. The site is a lawful non-conformity.

Deadline for Action. The complete applications for the variance applications were received by the City on April 29, 2022. The deadline for action is June 29, 2022, unless extended by the City.

Development Review Comments:

The Development Review Committee (DRC) discussed the application in this at a meeting held May 3, 2022. The DRC did not identify any concerns or issues with this application. The DRC comments were as follows:

1. The site was built in the 1980's prior to shoreland district requirements.
2. The 326 SF building addition is small and will not increase hard surface coverage on site.
3. The plan meets UDO requirements for setback and parking.
4. The Application doesn't change onsite circulation.
5. The development plan is well done and will update the building appearance.
6. The shoreland boundary crosses over the existing building and the building addition will occur within the boundaries of the overlay district.
7. The owners also own the adjoining vacant residential lot. The parcels cannot be considered as one zoning lot because parcel 2 is zoned R-2 Low Density Residential District.

8. The City will be updating the Zoning Map to match the Comp Plan citywide. When that is done parcel once that is done, the owners could combine the two adjoining parcels if they wish.

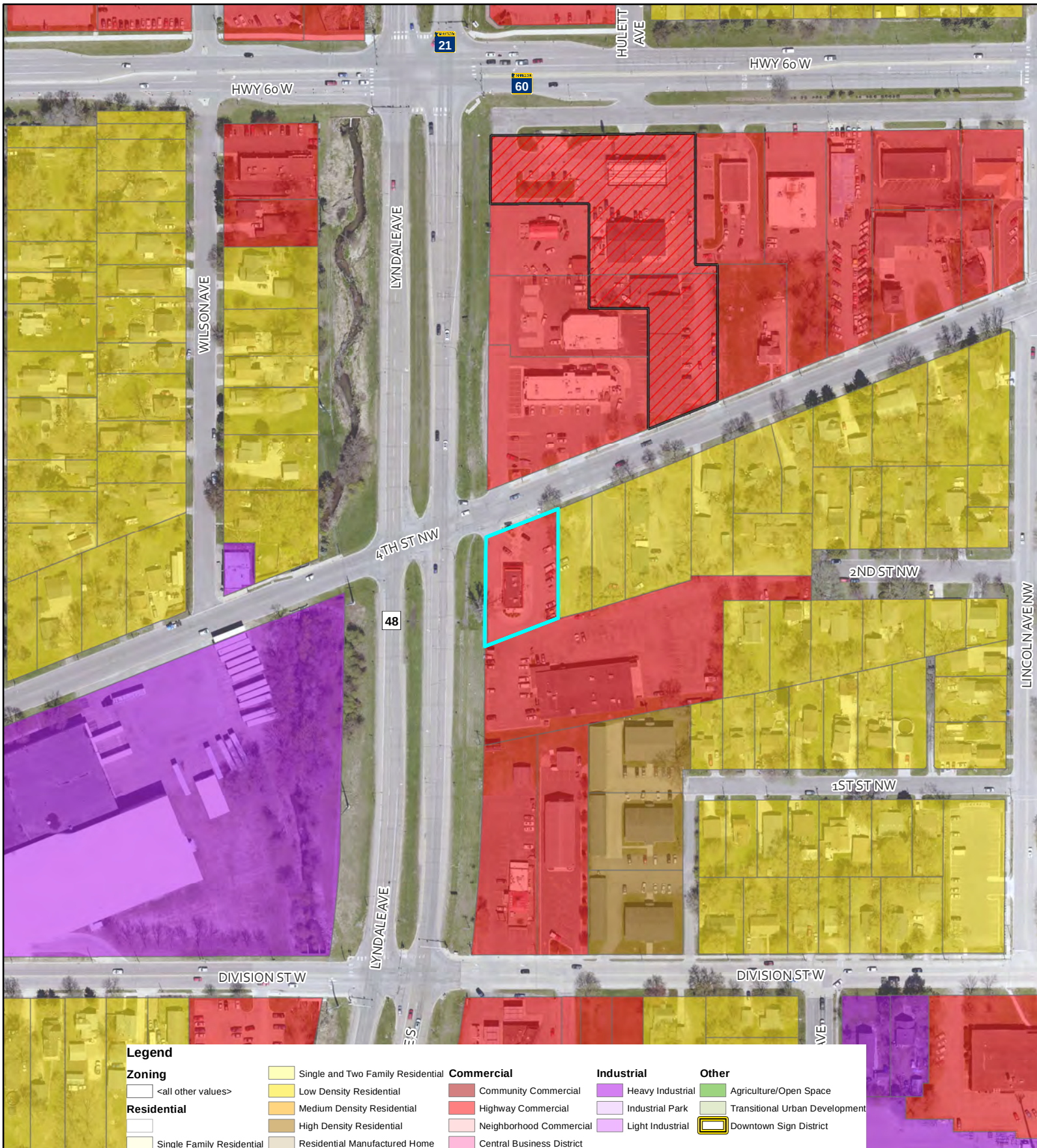
Recommendation:

Staff recommends approval of the CUP as requested for Development in the Shoreland Overlay District at Taco John's 1431 4th St NW

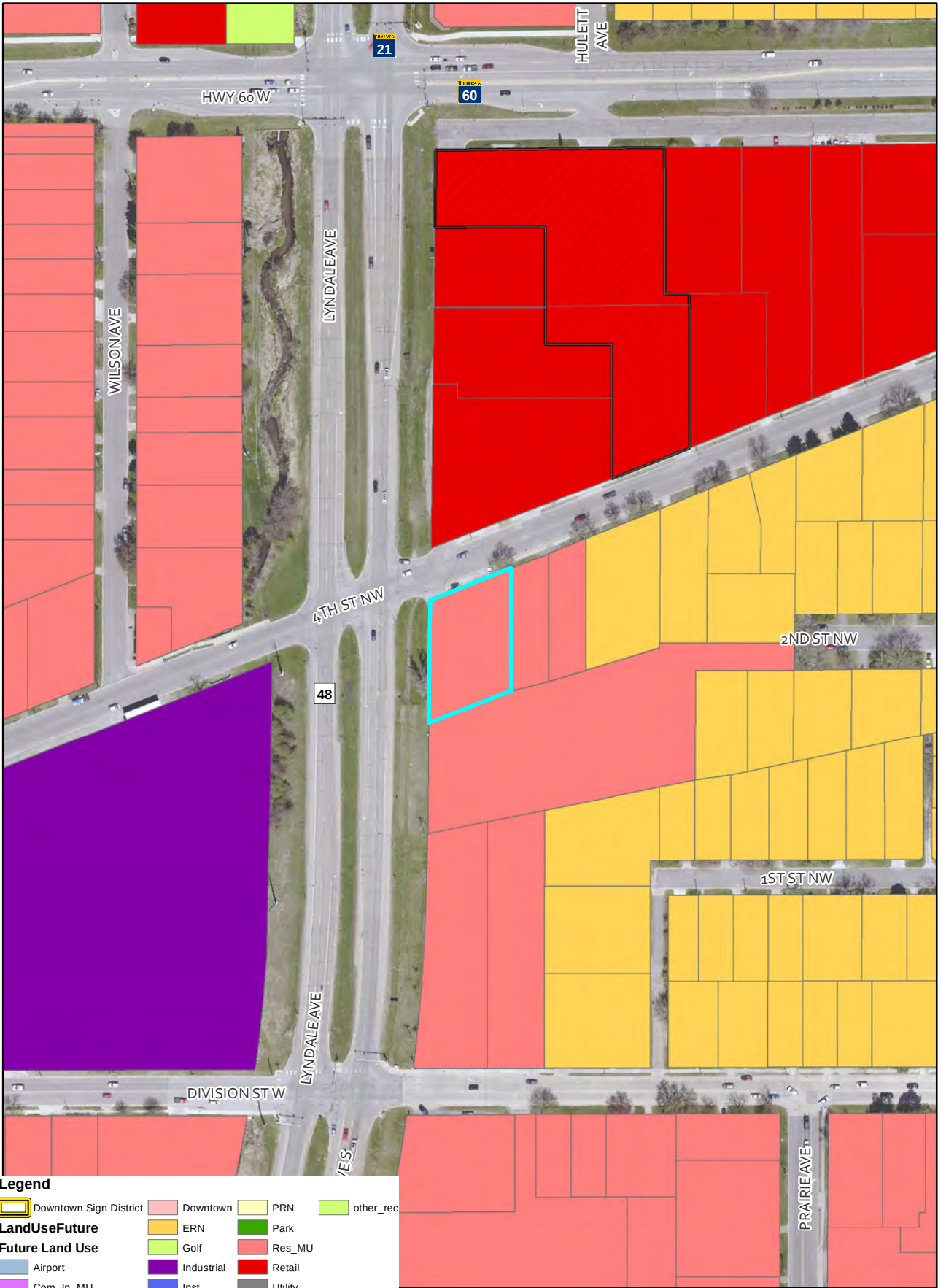
Attachments:

- Draft Resolution in support of the requested variances.
- Application and As-built Plan
- Maps

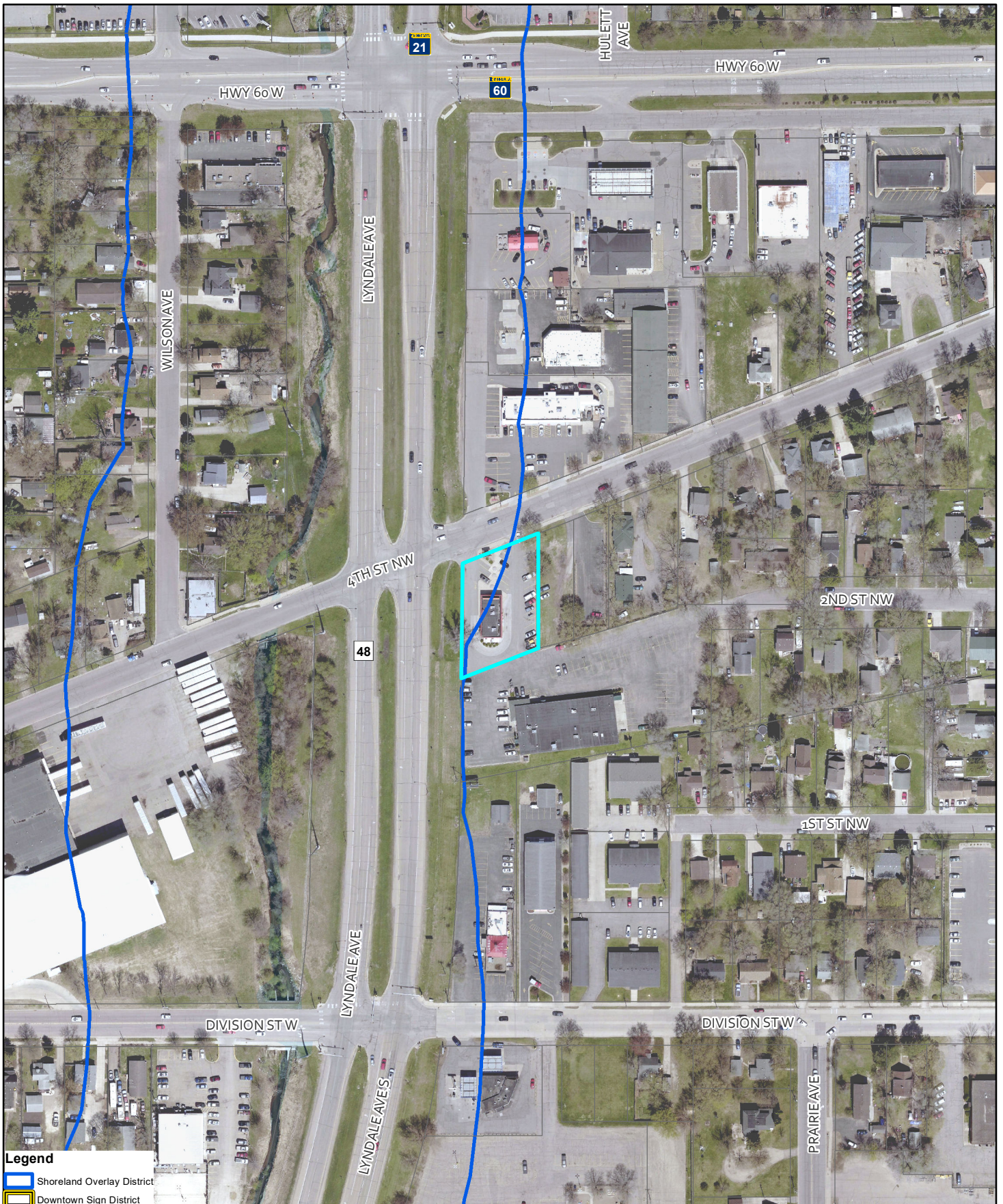
1431 4th St NW - Taco John's



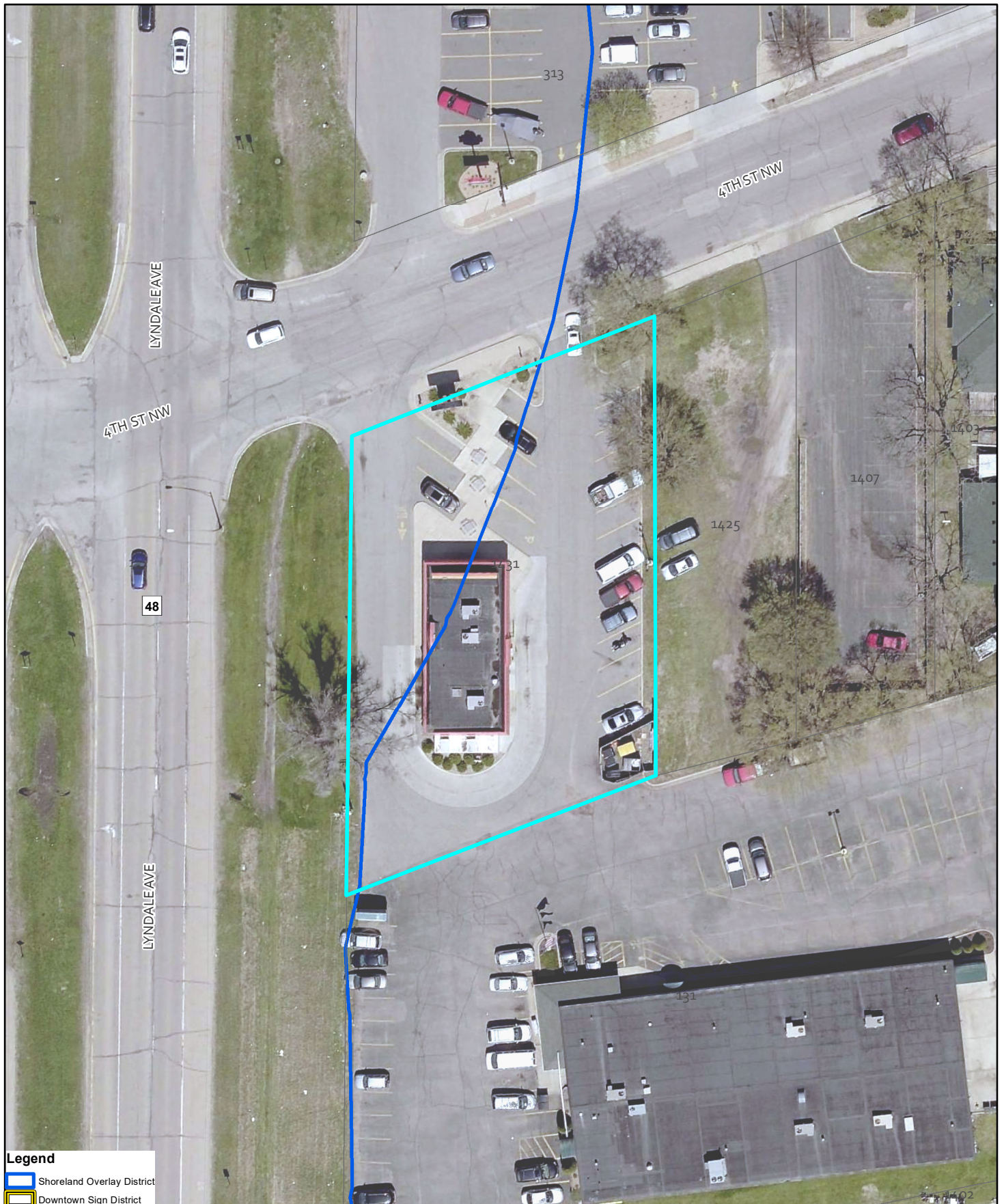
1431 4th St NW - Taco John's



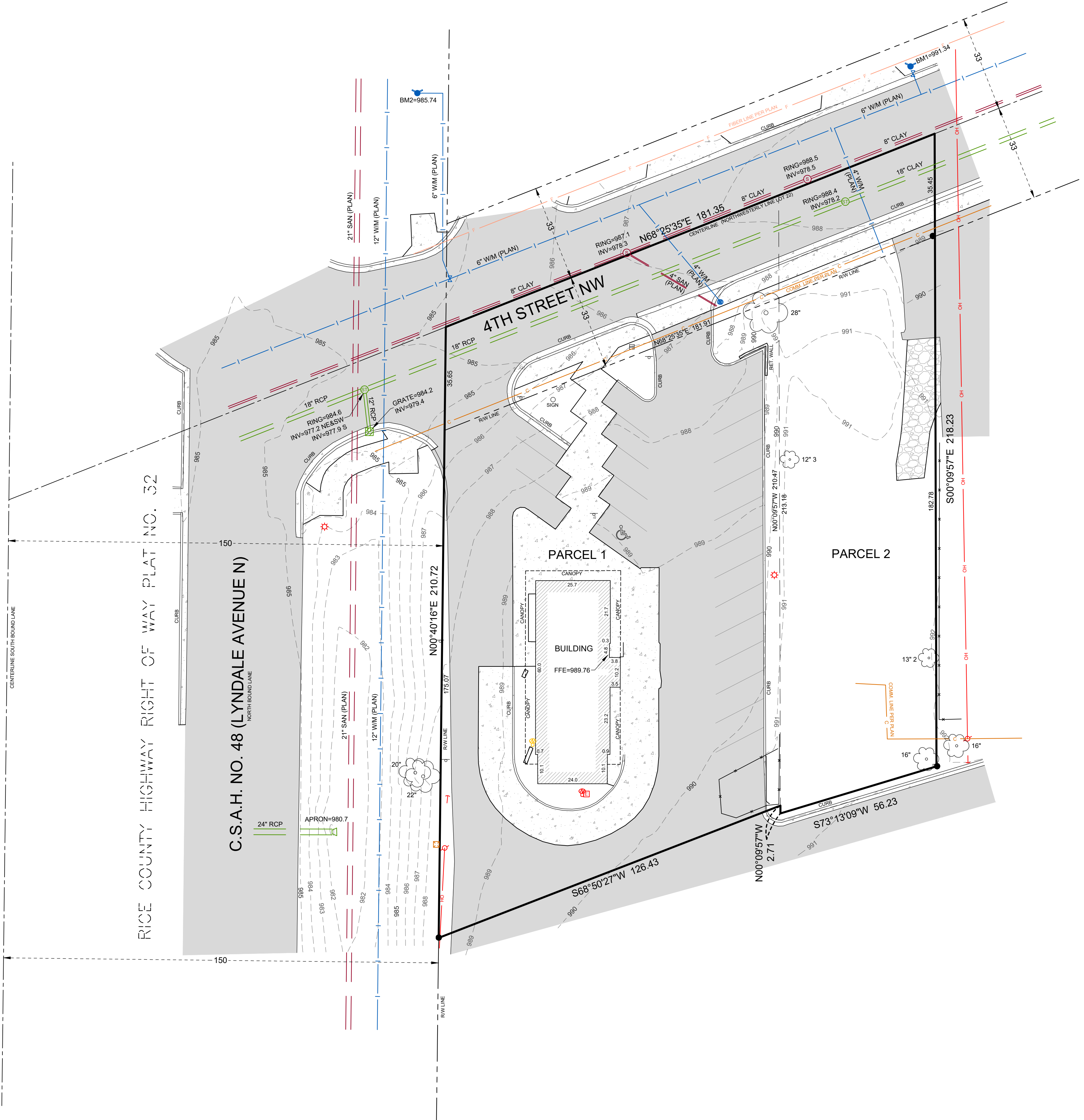
Taco John's Restaurant - 1431 4th St NW



Taco John's Restaurant - 1431 4th St NW



Legend
 [Blue Line] Shoreland Overlay District
 [Yellow Line] Downtown Sign District



PROPERTY DESCRIPTION

(Per Knight Barry Title United LLC Commitment File No. 972207 with a commitment date of June 26, 2018.)

Parcel 1 -

Part of Lot 22 in the State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian in the City of Faribault, Rice County, Minnesota, described as follows: Beginning at a point in the northwesterly line of said Lot 22 a distance of 436.23 feet South 68 degrees 07' 50" West, assumed bearing from the Northeast corner of said Lot 22 (said Northwesterly line of Lot 22 being also the centerline of Fourth Street N.W.); thence continue South 68 degrees 07' 50" West along said northwesterly line of Lot 22, a distance of 123.48 feet to a point in the easterly right of way line of Minnesota Trunk Highway 65; thence South 0 degrees 22' 30" West along said highway right of way line, 210.72 feet; thence North 68 degrees 33' 42" East 126.43 feet; thence North 0 degrees 27' 50" West 210.51 feet to said point of beginning.

Parcel 2 -

All that part of Lot 22, in the State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, in the City of Faribault, Rice County, Minnesota, described as follows to-wit: Beginning on the North line of said Lot 22, at a point 5 chains and 73 1/2 links from the northeast corner of said Lot; thence South parallel to the East line of said Lot 22, 3 chains and 31 links to an iron stake; thence southwesterly 83 1/2 links to an iron stake; thence North parallel to the East line of said Lot 22, 3 chains and 23 links to the North line of said Lot 22; thence Northeasterly along said North line of said Lot 22, 86 1/2 links to the place of beginning.

BENCH MARKS

BM1 ELEVATION = 991.34
TOP OF HYDRANT NUT NORTH SIDE
4TH STREET NW (SEE SURVEY)

BM2 ELEVATION = 985.74
TOP OF HYDRANT NUT NORTH SIDE
4TH STREET NW, EAST SIDE OF
LYNDALE AVENUE N (SEE SURVEY)

GENERAL NOTES

- (GN1) Location, sizes and types of underground utilities shown are a combination of observed evidence and plan information, together with field markings by those utility locators that responded to Gopher State One Call Ticket No. 211474938 and 211474939. However, lacking excavation, the exact location of underground features cannot be accurately, completely, and reliably depicted. WSB & Associates makes no guarantee that the utilities shown comprise all of the utilities in the area. Where additional or more detailed information is required, the client is advised that excavation and/or a private utility locate request may be necessary.
- (GN2) No easement documents were supplied by client and therefore none are shown. No other search of the public records for easements or encumbrances was made by the undersigned.
- (GN3) The area of the property described above is 36,086 square feet (0.83 acres), as surveyed.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this ____ day of _____, 2021.

Jeffrey J. Rolfsen, PS, Minnesota License No. 49003

Client:
EXCEL ENGINEERING, INC.

Job No. 018312

Surveyed By: MG

Drawn By: JLR

Checked By: JLR

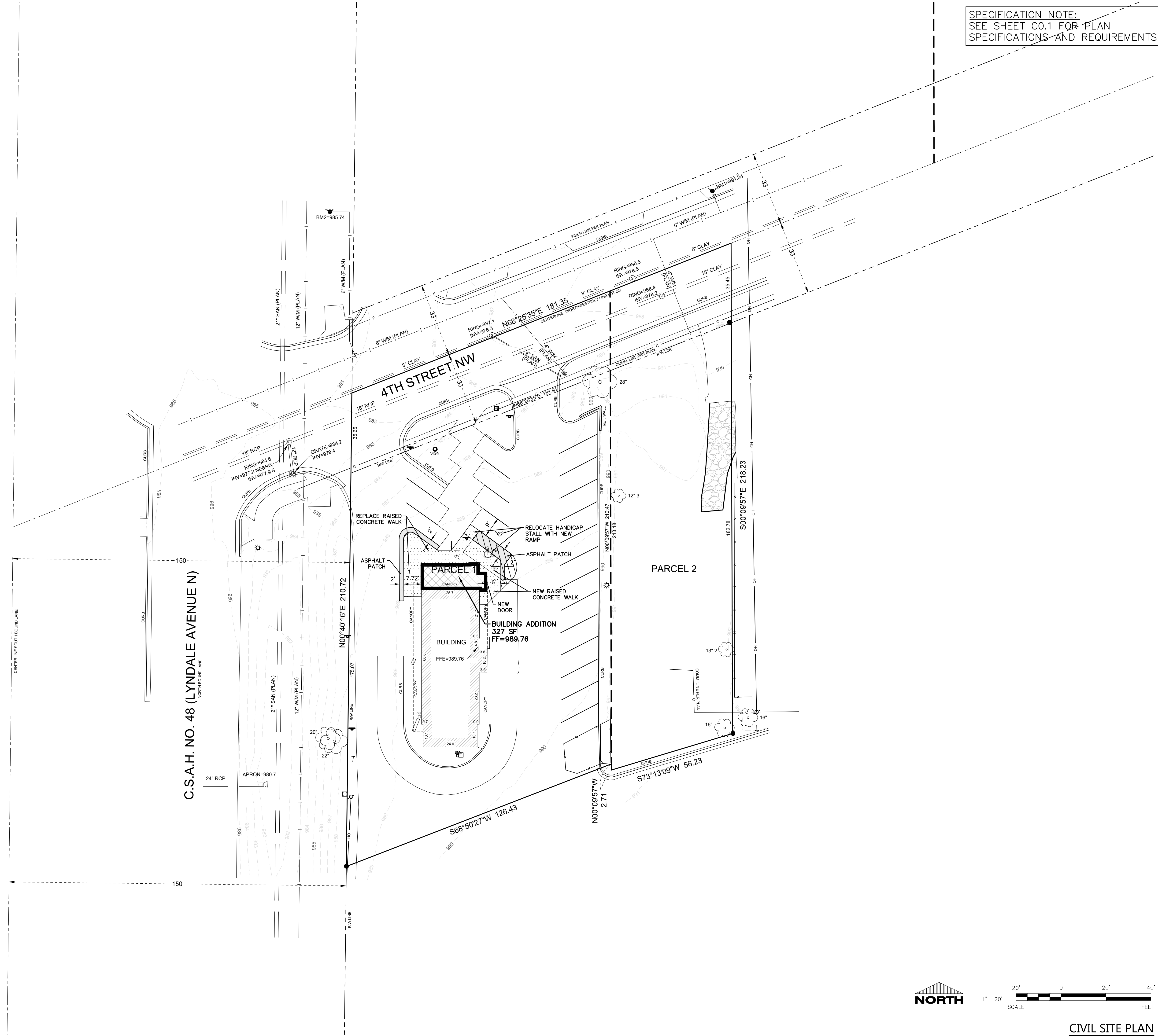
Scale: 1" = 20'

Date: 10/01/2021

CAD No. 018312 V-BASE

wsb
3701 40th Avenue NW
Rochester, MN 55901
507-218-3745
www.wsbeng.com

BOUNDARY & TOPOGRAPHIC SURVEY
PART OF LOT 22
SEC. 36, T.110N, R.21W
CITY OF FARIBAULT
RICE COUNTY, MINNESOTA



SPECIFICATION NOTE:
SEE SHEET C0.1 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

EXCEL
ARCHITECTS • ENGINEERS • SURVEYORS
Always a Better Plan
100 Camelot Drive
Fond Du Lac, WI 54935
Phone: (920) 926-9800
www.EXCELENGINEER.com

PROJECT INFORMATION

PROPOSED BUILDING ADDITION FOR:
PENTEX - TACO JOHN'S
1431 4TH ST NW • FARIBAULT, MN 55021

PROFESSIONAL SEAL

PRELIMINARY DATES

MAR. 22, 2022
APR. 12, 2022

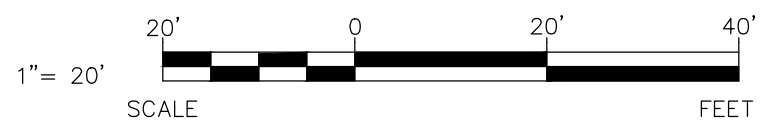
JOB NUMBER

2222280

SHEET NUMBER

C1.1

NOT FOR CONSTRUCTION



CIVIL SITE PLAN

SPECIFICATION NOTE:
SEE SHEET C0.1 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

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ARCHITECTS • ENGINEERS • SURVEYORS

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PROJECT INFORMATION

PROPOSED BUILDING ADDITION FOR:
PENTEX - TACO JOHN'S
1431 4TH ST NW • FARIBAULT, MN 55021

PROFESSIONAL SEAL

PRELIMINARY DATES

MAR. 22, 2022
APR. 12, 2022
APR. 22, 2022

JOB NUMBER

2222280

SHEET NUMBER

C1.1

SITE INFORMATION:

LEGAL DESCRIPTION: Part of Lot 22 in the State Subdivision of Section 36, Township 110 North, Range 21 West of the Fifth Principal Meridian, City of Faribault, Rice County, Minnesota

PROPERTY AREA: PARCEL 1 AREA = 20,380 S.F. (0.47 ACRES)

EXISTING ZONING: C-2 HIGHWAY COMMERCIAL

PROPOSED ZONING: C-2 HIGHWAY COMMERCIAL

PROPOSED USE: QUICK-SERVE

AREA OF SITE DISTURBANCE: 4,710 S.F.

SETBACKS: BUILDING: FRONT = 25'
SIDE = 15'
REAR = 10'

PAVEMENT: FRONT = 10'
SIDE = 10'
REAR = 5'

PARKING REQUIRED: 30% OF BLDG CAPACITY (15 SPACES REQ.)

PARKING PROVIDED: 19 SPACES (1 H.C. ACCESSIBLE)

HANDICAP STALLS REQUIRED: 1, HANDICAP STALLS PROVIDED: 1

LANDSCAPE REQUIREMENTS: MIN. LANDSCAPE SURFACE RATIO: 20%
MAXIMUM IMPERVIOUS SURFACE: 70% IN SHORELAND DISTRICT
MAXIMUM LOT COVERAGE - BUILDING ONLY: 50%

EXISTING SITE DATA (PARCEL 1 LOT)

	AREA (AC)	AREA (SF)	RATIO
PROJECT SITE	0.47	20,380	
BUILDING FLOOR AREA	0.04	1,820	8.9%
PAVEMENT (ASP. & CONC.)	0.37	15,935	78.2%
TOTAL IMPERVIOUS	0.41	17,755	87.1%
LANDSCAPE/ OPEN SPACE	0.06	2,625	12.9%

PROPOSED SITE DATA (PARCEL 1 LOT)

	AREA (AC)	AREA (SF)	RATIO
PROJECT SITE	0.47	20,380	
BUILDING FLOOR AREA	0.05	2,146	10.5%
PAVEMENT (ASP. & CONC.)	0.32	14,126	69.3%
TOTAL IMPERVIOUS	0.37	16,272	79.8%
LANDSCAPE/ OPEN SPACE	0.09	4,108	20.2%

EXISTING DATA (WITHIN SHORELAND DISTRICT)

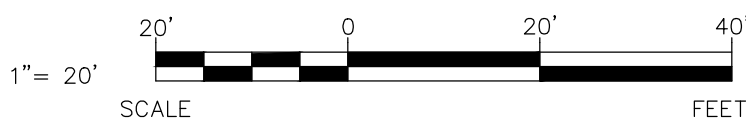
	AREA (AC)	AREA (SF)	RATIO
PROJECT SITE	0.14	5,970	
BUILDING FLOOR AREA	0.00	182	3.0%
PAVEMENT (ASP. & CONC.)	0.11	4,817	80.7%
TOTAL IMPERVIOUS	0.11	4,999	83.7%
LANDSCAPE/ OPEN SPACE	0.02	971	16.3%

PROPOSED DATA (WITHIN SHORELAND DISTRICT)

	AREA (AC)	AREA (SF)	RATIO
PROJECT SITE	0.14	5,970	
BUILDING FLOOR AREA	0.01	350	5.9%
PAVEMENT (ASP. & CONC.)	0.08	3,690	61.8%
TOTAL IMPERVIOUS	0.09	4,040	67.7%
LANDSCAPE/ OPEN SPACE	0.04	1,930	32.3%

SITE PLAN KEYNOTES

- 1 ASPHALT SECTION (MATCH EXISTING)
- 3 CONCRETE SIDEWALK (TYP.)
- 4 CONCRETE SECTION (MATCH EXISTING)
- 9 RAISED WALK (TYP.)
- 10 FLUSH WALK
- 13 18" CURB & GUTTER
- 14 6" CURB HEAD MATCH EXISTING.
- 18 RELOCATED HANDICAP SIGN
- 19 HANDICAP STALL & STRIPING PER STATE CODES.
- 27 DETECTABLE WARNING PLATE
- 28 PAVEMENT STRIPING. COLOR TO MATCH EXISTING.



CIVIL SITE PLAN



APPLICATION FOR REQUESTED ACTION
Conditional Use Permit

Planning Case # _____
Filing Fee _____
Hearing Date _____

SITE ADDRESS 1431 4th Street NW

APPLICANT Pentex Restaurant Group E-MAIL bitterman@pentexrg.com

PHONE 701-235-2014 (H) _____ (W) _____ (FAX) _____

ADDRESS 210 Broadway N, Suite 200, Fargo ND 58107

DEVELOPER (if other than applicant) NA

PHONE _____ (H) _____ (W) _____ (FAX) _____

ADDRESS _____

LEGAL DESCRIPTION See attached

ACREAGE/SIZE OF PROPERTY 0.51 acres

CURRENT ZONING C-2

EXISTING USE OF PROPERTY Taco John's

PROPOSED USE OF PROPERTY Taco John's
(Including number of units per acre and types of uses if mixed use)

IDENTIFY ALL ADJACENT LAND USES Commercial / Vacant

SIGNATURE OF OWNER [Signature] DATE 4/20/22

SIGNATURE OF APPLICANT [Signature] DATE 4/20/22
(Must submit proof of property control)

**PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM
AND THE ATTACHED CHECKLIST.**

August 24, 2021

CONDITIONAL USE PERMIT
Required Submittals

◆ **Site plan**

- ☐ Drawn to scale, with scale noted
- ☐ Date and North arrow
- ☐ Boundaries and dimensions shown graphically
- ☐ Location of any streets, public trails, railroads, or waterways
- ☐ Present and proposed topography of the site and adjacent areas within 50 feet by contour lines at an interval of not more than 5 feet, and by use of directional arrows, the proposed flow of storm water runoff from the site
- ☐ Location of existing and proposed structures (height and gross floor area noted), with distance from property lines noted
- ☐ Location and dimensions of existing and proposed off-street parking and loading spaces, curb cuts, aisles, and walkways, with distance from property lines noted
- ☐ Location, height, and material for screening walls and fences
- ☐ Type of surfacing and base course proposed for all parking area, loading areas, and walkways
- ☐ Location of all existing and proposed water lines, hydrants, sanitary sewer lines and storm drainage systems
- ☐ Existing and proposed public streets or rights-of-way, easements, or other reservations of land on the site
- ☐ Location and method of screening of outdoor trash storage areas
- ☐ Location and size of all proposed signage
- ☐ Location and height of proposed lighting facilities
- ☐ Elevation views of all proposed buildings or structures, with building materials and proposed colors noted
- ☐ Indicate the ultimate development of the site and proposed development phases when a site is to be developed in stages
- ☐ Landscaping plan

◆ **Required supplemental information**

- ☐ Describe the project in detail (Include: Size of all structures existing and proposed and any modifications to existing, type of business and associated storage/display, type of clientele, hours of operation, number of employees, number of customer seats if food service related, handling of deliveries, unique site characteristics, proposed modifications to topography and/or drainage, development schedule, etc.)
- ☐ Written summary explaining how the proposed use is compatible with the neighborhood
- ☐ Written summary explaining if and how the proposed development will impact traffic
- ☐ Written statement as to why you feel the conditional use permit should be approved
- ☐ Other information as required

◆ **Filing fee: \$300 for all uses (2021 fee schedule).**

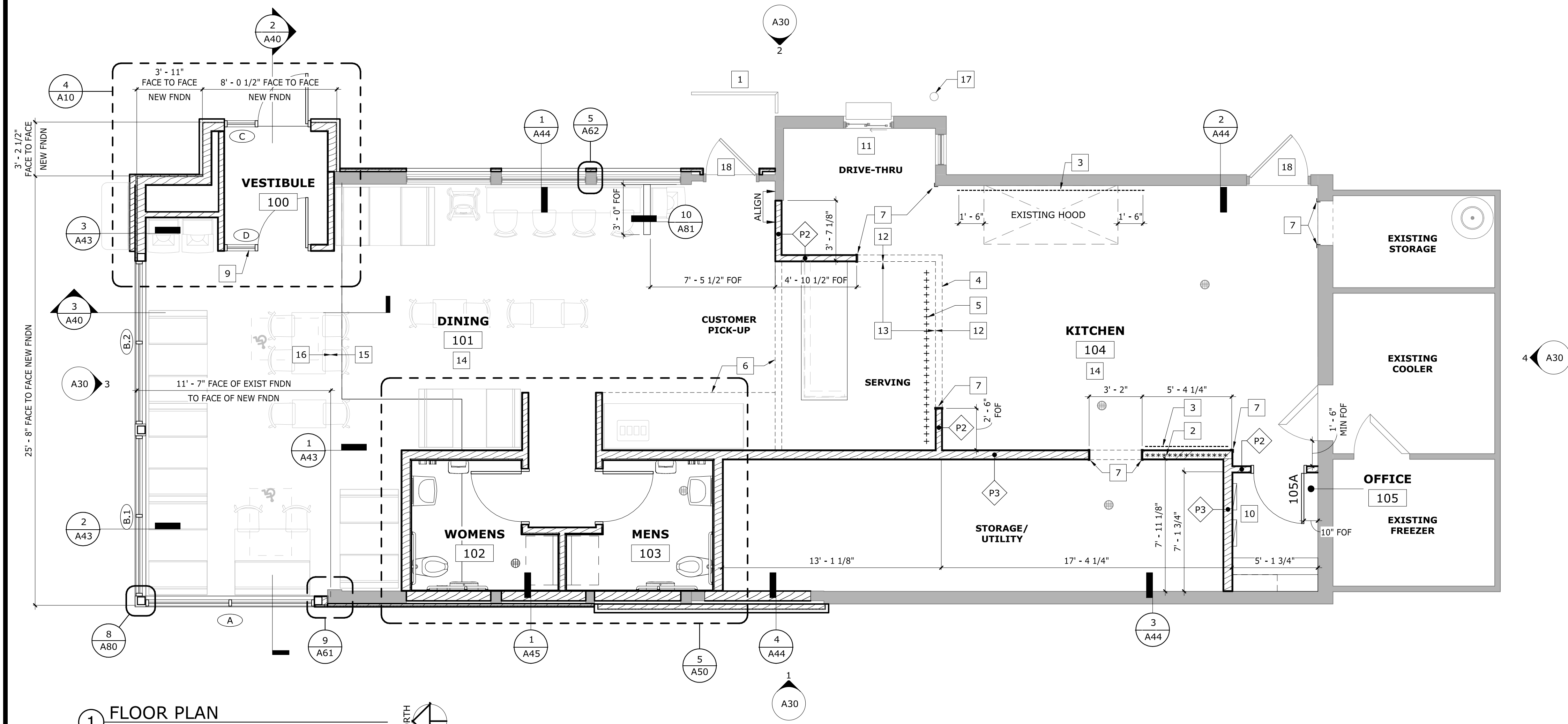
SIGNATURE OF APPLICANT



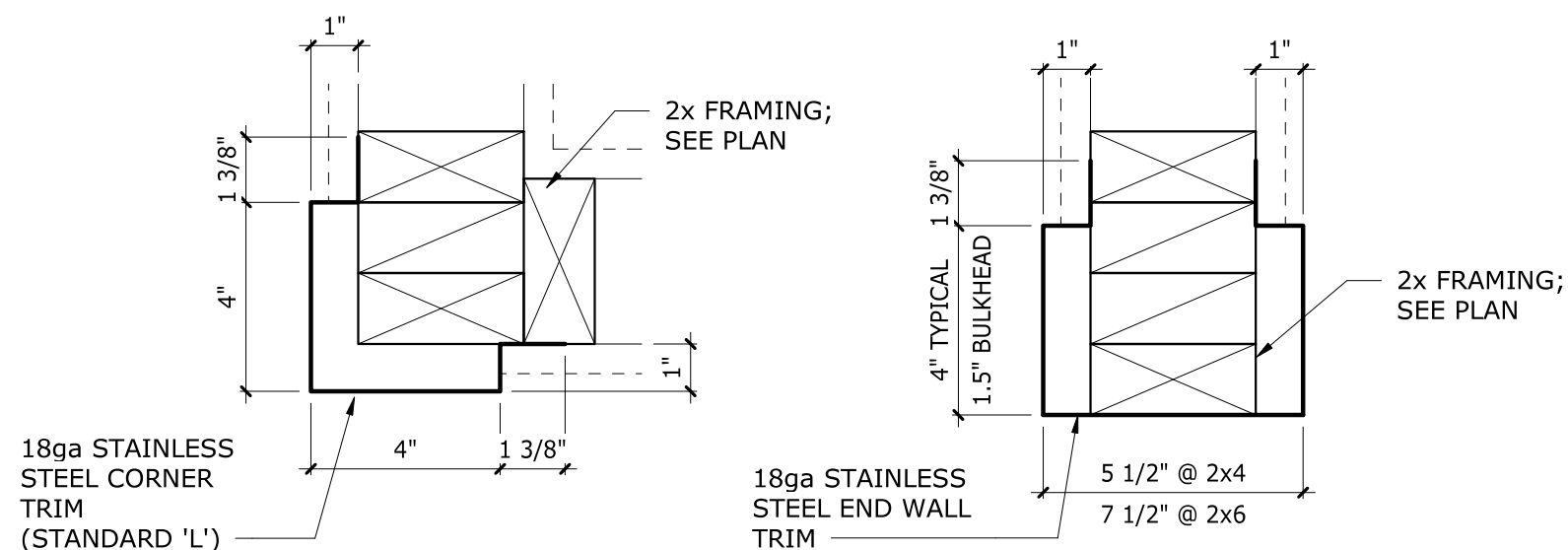
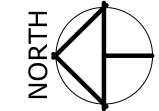
DATE

4/20/22

Planning case # _____



1 FLOOR PLAN
1/4" = 1'-0"



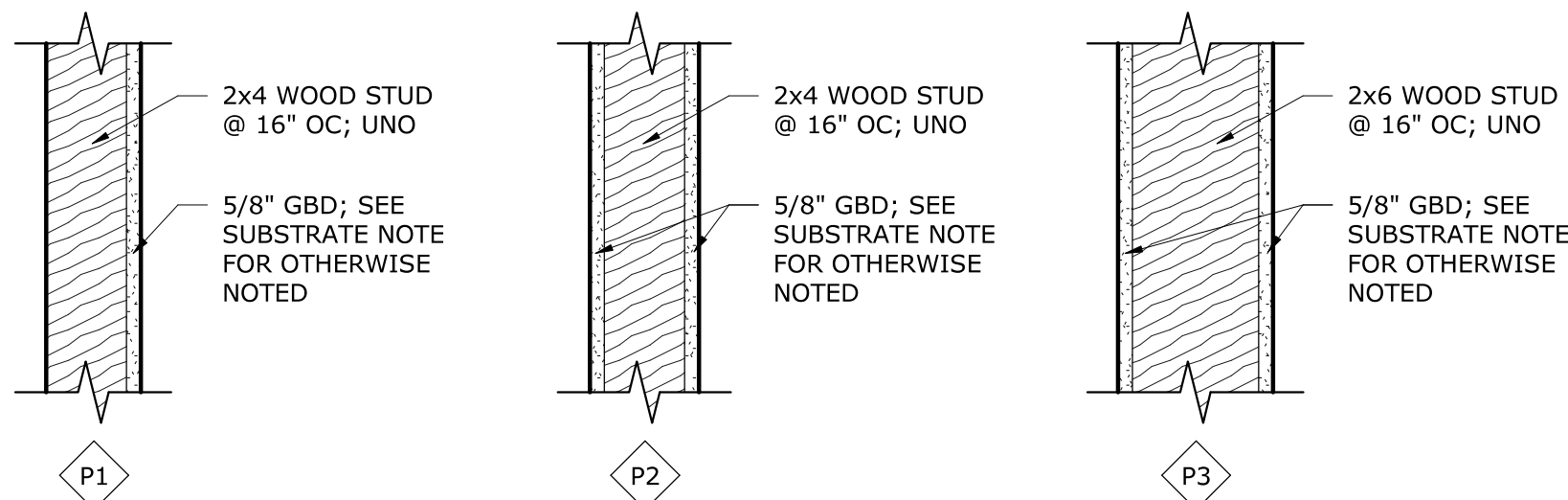
2 CORNER & END WALL TRIM
3" = 1'-0"

SUBSTRATE NOTE: (INSTALL IN LIEU OF TYPICAL 5/8" GBD)

BACK OF HOUSE (KITCHEN - STORAGE - UTILITY - OFFICE)
5/8" USG "DUROCK" (OR APPROVED EQUAL) AT FINISH FLOOR TO 24" AFF
5/8" CDX PLYWOOD FROM 24" AFF TO 6" ABOVE CEILING

RESTROOMS
5/8" USG "DUROCK" (OR APPROVED EQUAL) AT FINISH FLOOR TO 24" AFF
5/8" WATER RESISTANT GBD FROM 24" AFF TO 6" ABOVE CEILING

MOP SINK
5/8" USG "DUROCK" (OR APPROVED EQUAL) AT FINISH FLOOR TO CEILING;
TYPICAL BOTH WALLS



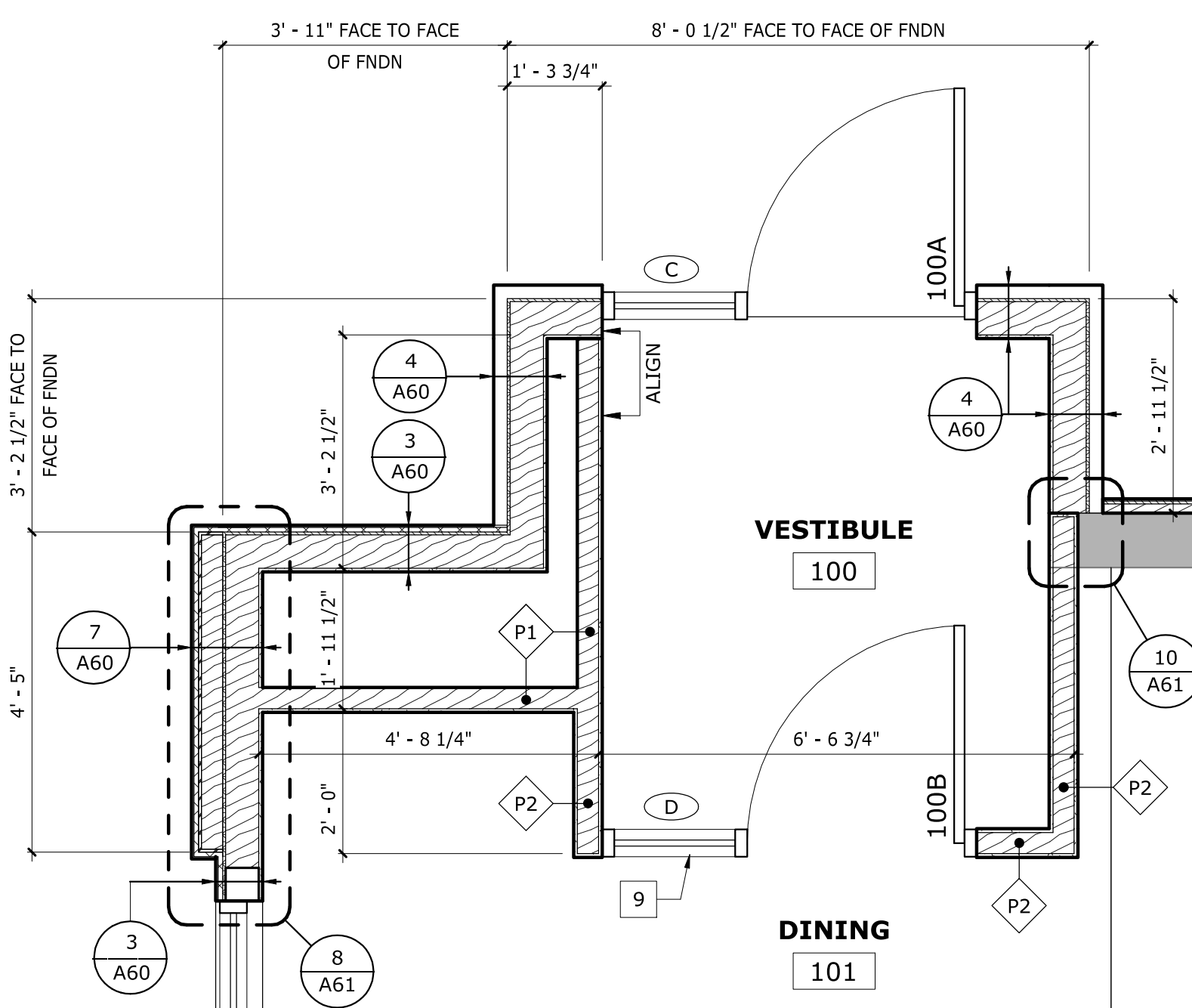
WALL TYPES
1 1/2" = 1'-0"

GENERAL NOTES - FINISH:

1. REFER TO DECOR PACKAGE FOR ALL INTERIOR FINISH INFORMATION
2. ALL BACK OF HOUSE AREAS TO HAVE FRP FINISH ON WALLS AND RESIN ON FLOORS WITH INTEGRAL COVE BASE, INCLUDING BUT NOT LIMITED TO, DRIVE-THRU, KITCHEN, OFFICE, STORAGE AND UTILITY; REFER TO A80 FOR RESIN AND FRP INFORMATION
3. PRIOR TO INSTALLATION OF ALL FLOOR TILE, GC TO TREAT EVERY CONCRETE CRACK AND CONTROL JOINTS WITH AN 18" WIDE STRIP (CENTERED ON JOINT) OF CRACK ISOLATION LIQUID MEMBRANE INSTALLED PER MANUFACTURERS RECOMMENDATIONS; PRODUCT TO BE FROM REDGUARD OR GREEN SEEL OR APPROVED EQUAL

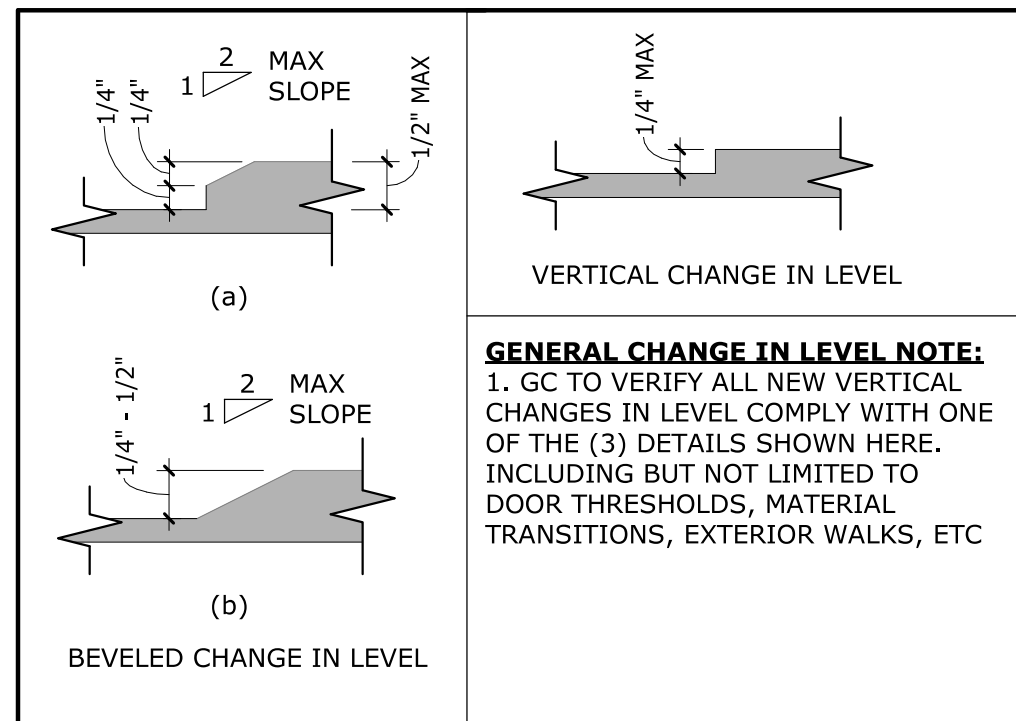
GENERAL NOTES - FLOOR PLAN:

1. GRID LINES ARE TO CENTERLINE OF EXISTING COLUMN OR DEMISING WALL
2. DIMENSIONS (UNLESS NOTED OTHERWISE) ARE TO:
 - FACE OF EXISTING (FOE)
 - FACE OF STUD (FOS)
 - CENTERLINE (CL) OF FIXTURES AND EQUIPMENT
3. GC TO INSTALL INTERIOR FINISHES THROUGHOUT; REFER TO DECOR DRAWINGS FOR SPECIFICATIONS AND VERIFY SELECTIONS WITH OWNER PRIOR TO ORDERING
4. PRELIMINARY FURNITURE LAYOUT SHOWN, REFER TO DECOR PACKAGE FOR FINAL FURNITURE LAYOUT AND INTERIOR FINISHES (TYP)
5. INSTALL NEW CONVENIENCE ELECTRICAL OUTLETS IN DINING ROOM FOR CUSTOMERS, GC TO COORDINATE WITH DECOR PACKAGE (SUGGESTED LOCATIONS ON DECOR DRAWINGS, SOME MAY REQUIRE CONDUIT CUT INTO SLAB OR DROPPED DOWN FROM CEILING THRU DECORATIVE SCREEN) AND OWNER FOR QUANTITY AND LOCATIONS; GC TO PROVIDE POWER AND CABLE TV/SAT CONNECTIONS FOR WALL MOUNTED TV (SEE DECOR PACKAGE FOR LOCATION) GC TO PROVIDE ELECTRICAL FOR WALL MOUNTED LIGHTS IF CALLED OUT BY DECOR PACKAGE (SEE DECOR INTERIOR ELEVATIONS/ PLANS)
6. GC TO VERIFY OPERATION OF ALL DOOR CLOSERS AND HARDWARE; CLOSERS TO PROVIDE A MAXIMUM SIBs OPERATING FORCE AND A CLOSING SPEED OF 5 SECONDS MIN
7. FOR DOOR AND WINDOW TYPES, REFER TO SHEET A80
8. ALL OUTSIDE CORNERS IN THE BACK OF HOUSE AREAS ARE TO HAVE CORNER GUARDS; SEE DETAIL 2/A10
9. GC SHALL PROVIDE ALL CONCEALED WALL REINFORCEMENTS REQUIRED BY SUPPLIERS OF ALL PRODUCTS TO BE INSTALLED AND FOR SUPPORT OF WATER LINES



ENLARGED VESTIBULE
1/2" = 1'-0"

#	KEYNOTES
MARK	NOTE
1	EXISTING RAILING, PAINT P6
2	***** INDICATES USG 5/8" DUROCK (OR APPROVED EQUAL) AT FINISH FLOOR TO CEILING; 18ga CEE STUD FRAMING AT 16" OC BEHIND HOOD (IN LIEU OF WOOD STUD); EXTEND 18" MIN BEYOND EACH END OF HOOD
3	DASHED LINE INDICATES 18ga STAINLESS STEEL PANELS FROM TOP OF COVE BASE TO CEILING AND 18" MIN WIDE BEYOND EACH SIDE OF HOOD; GC TO PROVIDE STAINLESS ON REMAINDER OF WALL NOT SUPPLIED BY HOOD MANUFACTURER
4	DASHED LINE OF BULKHEAD ABOVE; REFER TO CEILING PLAN
5	+++++ INDICATES 5/8" PLYWOOD BACKING ON WALLS FOR EQUIPMENT AS INDICATED ON PLAN; BULKHEAD AT MENUBOARD WALL FROM 7'-0" AFF TO BOTTOM OF ROOF TRUSSES
6	DASHED LINE OF SOFFIT ABOVE; REFER TO CEILING PLAN
7	INSTALL STAINLESS STEEL CAP ON WALL END AND UNDERSIDE OF ALL BULKHEADS IN SERVICE AREA; REFER TO DETAIL 2/A10
9	EXIT SIGN LOCATION; REFER TO DETAIL 1/A50 & 2/A50
10	RECESSED ELECTRICAL PANEL LOCATION
11	EXISTING DRIVE-THRU WINDOW
12	EXTENTS FOR FLR1 (FLUID APPLIED FLOORING)
13	SEE DECOR PLANS FOR FLOOR FINISHES
14	5/8" GBD ON ALL EXTERIOR WALLS; SEE SUBSTRATE NOTE FOR OTHERWISE NOTED
15	EXISTING SLAB
16	NEW SLAB
17	EXISTING BOLLARD, PAINT SAFETY YELLOW
18	EXISTING DOOR, FRAME, AND HARDWARE



3 ACCESSIBLE CHANGES IN LEVEL
6" = 1'-0"

PROJECT DATA:

NOTE: THIS CODE ANALYSIS DOES NOT DELINEATE DETAILED REQUIREMENTS FOR THE MECHANICAL AND ELECTRICAL SYSTEMS.

CODE CRITERIA

2020 MINNESOTA BUILDING CODE
2020 MINNESOTA ACCESSIBILITY CODE
2020 MINNESOTA ENERGY CODE

BUILDING

OCCUPANCY CLASSIFICATION (SECTION 302)

• GROUP A-2 - RESTAURANT

CONSTRUCTION TYPE

• V-B, NON-SPRINKLERED

BUILDING AREA = 2,004 SF

OCCUPANT LOAD (SECTION 1004)

DINING AREA: 43 OCC.

KITCHEN AREA: 7 OCC.

TOTAL NUMBER OF OCCUPANTS FOR THE BUILDING = 50 OCC.

EXIT AND EXIT ACCESS (SECTIONS 1005, 1015, 1016, AND 1017)

• EXITS REQUIRED = 2 EXIT(S), 64" OF EXIT WIDTH

• EXITS PROVIDED = 3 EXIT(S), 102" OF EXIT WIDTH

• FIRE-RESISTANCE-RATED CORRIDORS ARE NOT REQUIRED

EXIT SIGNS (SECTION 1003.2.10)

• EXITS AND EXIT ACCESS DOORS SHALL BE MARKED BY AN APPROVED EXIT SIGN READILY VISIBLE FROM ANY DIRECTION OF EGRESS TRAVEL. ACCESS TO EXITS SHALL BE MARKED BY READILY VISIBLE EXIT SIGNS IN CASES WHERE THE EXIT OR THE PATH OF EGRESS TRAVEL IS NOT IMMEDIATELY VISIBLE TO THE OCCUPANTS. EXIT SIGN PLACEMENT SHALL BE SUCH THAT THE POINT IN AN EXIT ACCESS CORRIDOR IS MORE THAN 100 FEET FROM THE NEAREST VISIBLE EXIT SIGN, EXCEPT:

◊ EXIT SIGNS ARE NOT REQUIRED IN ROOMS OR AREAS WHICH REQUIRE ONE EXIT OR EXIT ACCESS

FIRE SUPPRESSION SYSTEMS (SECTION 903)

• CONTRACTOR TO PROVIDE AND INSTALL PORTABLE FIRE EXTINGUISHERS AS REQUIRED BY THE LOCAL FIRE MARSHAL. CONTRACTOR TO VERIFY LOCATION AND TYPE WITH THE LOCAL FIRE MARSHAL.

MINIMUM # OF REQUIRED PLUMBING FIXTURES (TABLE 2902.1; SECTION 2902)

USE GROUP	OCCUPANTS	MALE				FEMALE				DF	SS
		WC	UR	LAV	SHWR	WC	LAV	SHWR			
A-2	46	1	1	1	1	0	1	1	0	1	1
TOTAL PROVIDED		1	1	1	0	2	1	0	1*	1	

WC = WATER CLOSET LAV = LAVATORY UR = URINAL
DF = DRINKING FOUNTAIN SK = SERVICE SINK SHWR = SHOWER
*DRINKING FOUNTAIN PROVIDED BY SODA MACHINE DISPENSING WATER

Kevin D. Dummer
DATE: REG. NO.: 52915

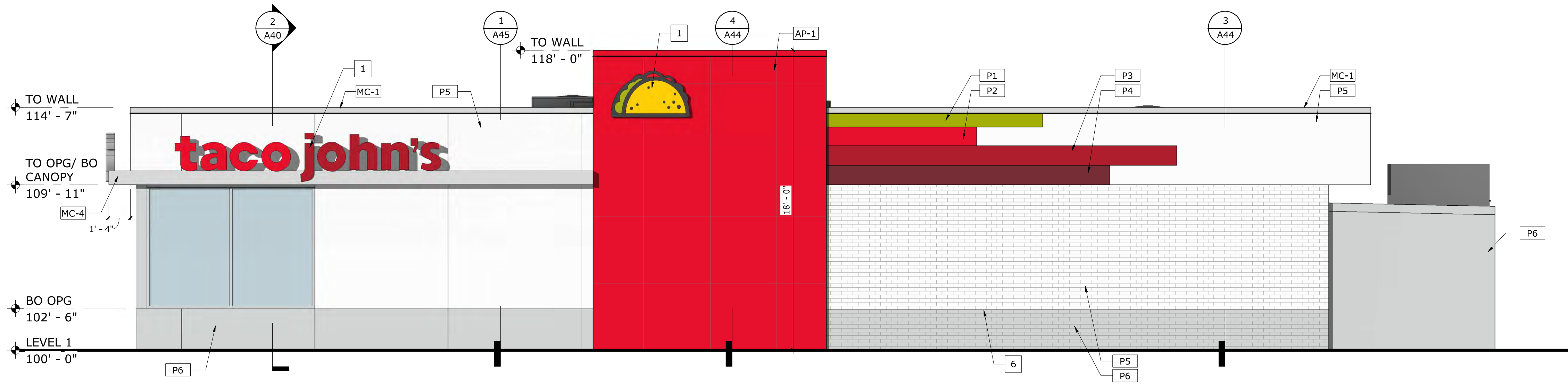
FLOOR PLAN

TACO JOHN'S - REMODEL
1431 4TH ST NW
FARIBAULT, MN 55201

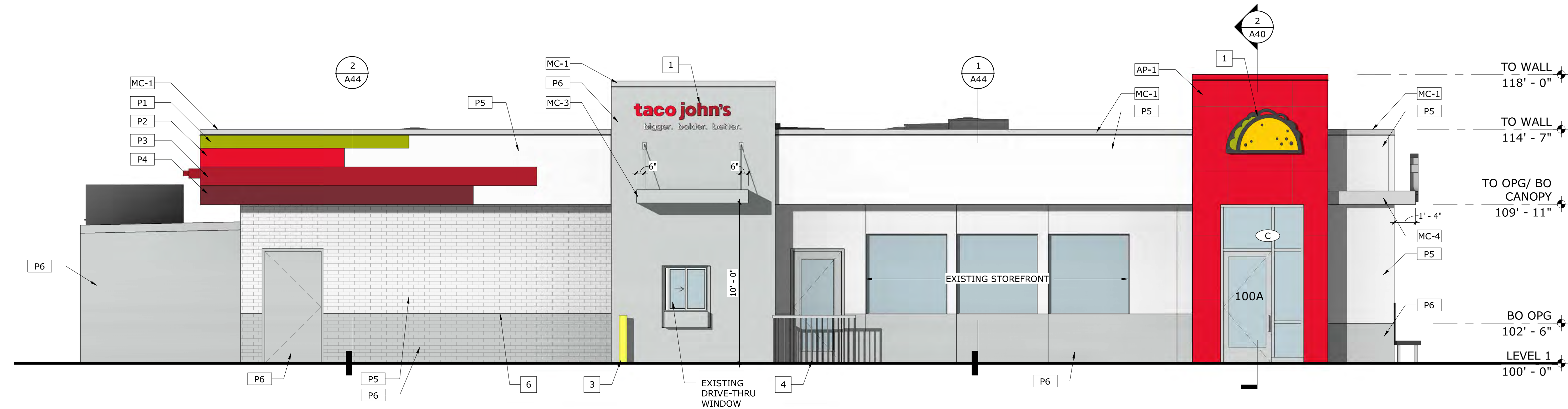
PROJECT: 21120
DRAWN BY: KDD/LAS
CHECKED BY: KDD
DATE: 04/09/2022
REVISIONS:

**PRELIMINARY:
NOT FOR
CONSTRUCTION**

A10



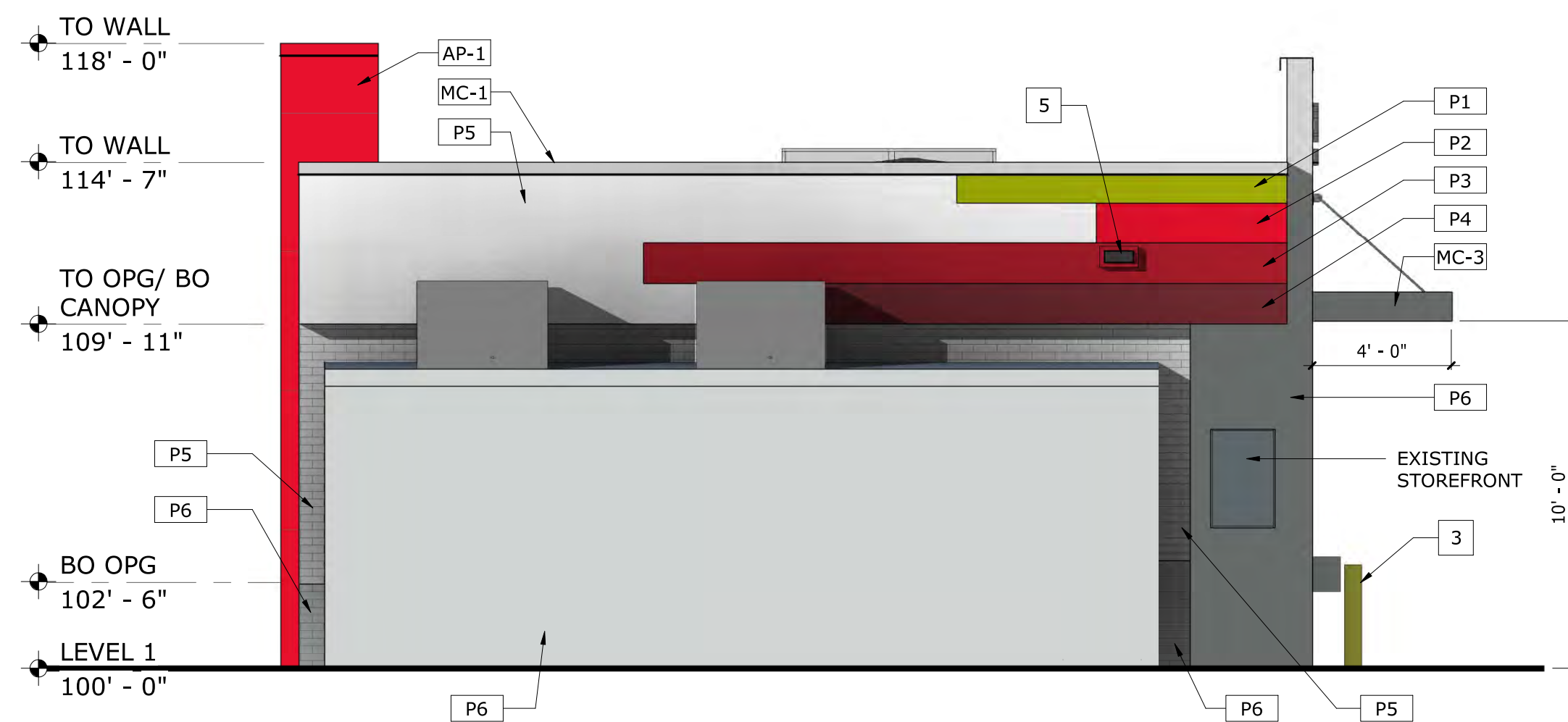
1 WEST ELEVATION
1/4" = 1'-0"



2 EAST ELEVATION
1/4" = 1'-0"



3 NORTH ELEVATION
1/4" = 1'-0"



4 SOUTH ELEVATION
1/4" = 1'-0"

GENERAL NOTES - ELEVATIONS:

1. REFER TO SHEET A80 FOR REFERENCED EXTERIOR FINISHES
2. CANOPY SUPPLIER TO VERIFY DIMENSIONS OF CANOPIES WITH FIELD CONDITIONS AND ENSURE SIZES FIT WITHIN THE PARAMETERS OF THE DESIGN INTENT SHOWN, SEE SHEET A60 FOR MORE INFORMATION
3. GC TO SUPPLY NEW ELECTRICAL FOR NEW UNDER-CANOPY LIGHTS PROVIDED BY CANOPY SUPPLIER
4. GC TO CONNECT NEW PARAPET LIGHT BAND ELECTRICAL TO EXISTING CIRCUITS
5. GC TO SUPPLY NEW POWER AT NEW SIGNAGE LOCATIONS; COORDINATE WITH SIGNAGE VENDOR
6. GC TO INSTALL ALL FIBER CEMENT PRODUCTS IN STRICT ACCORDANCE WITH MANUFACTURER'S REQUIREMENTS INCLUDING BUT NOT LIMITED TO MOISTURE RESISTIVE BARRIER, FLASHING, ETC
7. SUPPORT ROD DESIGN STANDARD (UNO): THE CENTERLINE OF THE OUTSIDE SUPPORTS TO BE 6" FROM THE OUTSIDE EDGES, THEN EVENLY SPACED INTERMEDIATE SUPPORT RODS INSIDE IF NEEDED, TYPICAL ANGLE OF ALL SUPPORT RODS ARE 45° UNLESS NOTED OTHERWISE
8. TOUCH-UP PAINT, AS NEEDED, ALL EXISTING TO REMAIN STOREFRONT

#	KEYNOTES
1	MARK
2	NOTE
1	SIGN; SUPPLIED AND INSTALLED BY SIGNAGE VENDOR
2	BRANDING BENCH; BY OWNER
3	EXISTING BOLLARD, PAINT SAFETY YELLOW
4	EXISTING RAILING, PAINT P6
5	EXISTING THRU-WALL SCUPPER, PAINT TO MATCH ADJACENT COLOR
6	COLOR TRANSITION AT GROUT LINE, ALIGN WITH BOTTOM OF WINDOW



SINCE 1988



ARCHITECTS | DESIGNERS | ENGINEERS

6115 CAHILL AVE, INVER GROVE HEIGHTS, MN 55076
P. 651.451.4605 KOMAINC.COM

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Kevin D. Dummer
DATE: REG. NO.: 52915

EXTERIOR ELEVATIONS

TACO JOHN'S - REMODEL
1431 4TH ST NW
FARIBAULT, MN 55201

PROJECT: 21120
DRAWN BY: LAS
CHECKED BY: KDD
DATE: 04/09/2022
REVISIONS:

PRELIMINARY:
NOT FOR
CONSTRUCTION

A30



① 3D VIEW



② 3D VIEW



ARCHITECTS | DESIGNERS | ENGINEERS



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Kevin D. Dummer
DATE: _____ REG. NO.: 52915

REFERENCE 3D VIEWS

TACO JOHN'S - REMODEL
1431 4TH ST NW
FARIBAULT, MN 55201

PROJECT:	21120
DRAWN BY:	LAS
CHECKED BY:	KDD
DATE:	04/09/2022
REVISIONS:	

PRELIMINARY:
NOT FOR
CONSTRUCTION

A31



① 3D VIEW



② 3D VIEW

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Kevin D. Dummer
DATE: _____ REG. NO.: 52915

REFERENCE 3D VIEWS

TACO JOHN'S - REMODEL
1431 4TH ST NW
FARIBAULT, MN 55201

PROJECT:	21120
DRAWN BY:	LAS
CHECKED BY:	KDD
DATE:	04/09/2022
REVISIONS:	

PRELIMINARY:
NOT FOR
CONSTRUCTION

A32





KOMA

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Kevin D. Dummer

DATE: REG. NO.: 52915

EXISTING PHOTOS

TACO JOHN'S - REMODEL
1431 4TH ST NW
FARIBAULT, MN 55201

PROJECT:	21120
DRAWN BY:	LAS
CHECKED BY:	KDD
DATE:	04/09/2022
REVISIONS:	

PRELIMINARY:
NOT FOR
CONSTRUCTION

A90

Page 750 of 757



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: May 25, 2022
SUBJECT: Resolution 2022-114 Accept Bids for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03

Background:

On Wednesday, May 18, 2022, bids were received for the proposed 2022 Faribault Road and Lyndale Avenue Trail Improvements - Contract 2022-03 project, including pavement replacement, concrete curb and gutter construction, watermain replacement, bituminous trail construction, and related improvements on the following streets:

Faribault Road	(Town Square Lane to Jensen Drive)
Lyndale Avenue Trail	(Town Square Lane to Highland Place)

The bids are tabulated as follows:

RAW Construction, LLC, Faribault, MN	\$ 1,003,039.35
JJD Companies, LLC, Blooming Prairie, MN	\$ 1,069,874.50
Ramsey Excavating Co., Inc, Brooklyn Park, MN	\$ 1,371,138.90
<i>Engineer's Estimate</i>	<i>\$ 975,920.00</i>

Based on the low bidder's prices, the estimated funding for the project is as follows (includes contingencies and engineering fees):

Street Improvement Fund (401)	\$ 698,750.00	57.7%
Municipal State Aid Funds (MSAS)	\$ 180,750.00	14.9%
DNR Trails Grant	\$ 100,000.00	8.3%
<u>Storm Water Utility Fund (603)</u>	<u>\$ 231,670.00</u>	<u>19.1%</u>
Total	\$ 1,211,170.00	100.0

It is recommended to award to the low bidder, RAW Construction, LLC. Construction on the project is scheduled to begin in July and be substantially completed by the end of October, 2022.

Recommendation:

Approve Resolution 2022-114 Accept Bids for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03

Attachments:

1. Resolution 2022-114 Accept Bids for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03
2. Project Location 2022-03

CITY OF FARIBAULT

RESOLUTION #2022-114

ACCEPT BIDS FOR 2022 FARIBAULT ROAD RECONSTRUCTION AND LYNDALE AVENUE TRAIL IMPROVEMENTS - CONTRACT 2022-03

WHEREAS, pursuant to the advertisement for bids for the 2022 Faribault Road and Lyndale Avenue Trail Improvements - Contract 2022-03 bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

RAW Construction, LLC, Faribault, MN	\$1,003,039.35
JJD Companies, LLC, Blooming Prairie, MN	\$1,069,874.50
Ramsey Excavating Co., Inc., Brooklyn Park, MN	\$1,371,138.90

and;

WHEREAS, it appears that RAW Construction, LLC, of Faribault, MN is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with RAW Construction, LLC, in the name of the City of Faribault for 2022 Faribault Road and Lyndale Avenue Trail Improvements - Contract 2022-03 in the amount of \$1,003,039.35 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: May 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

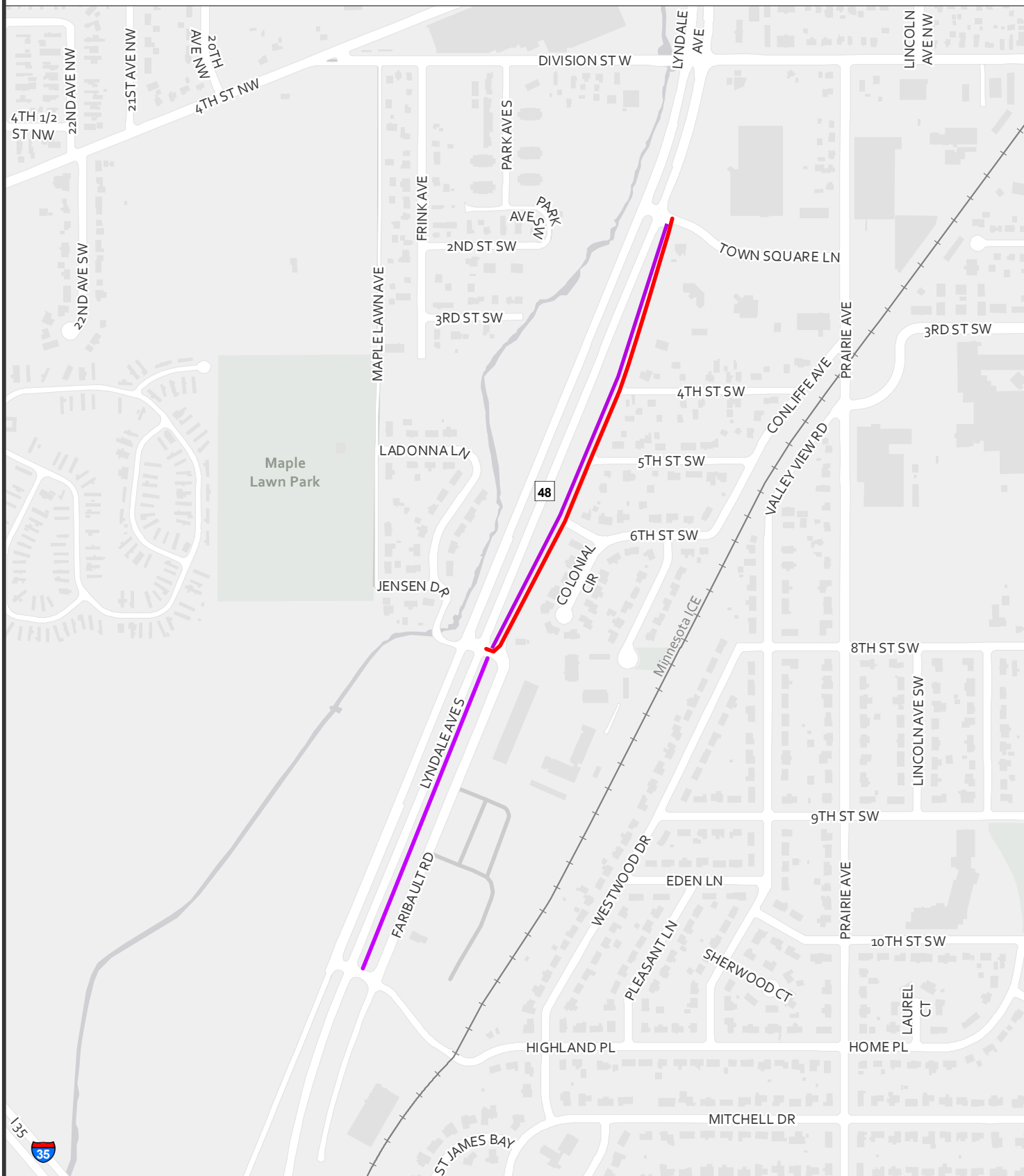
ATTEST:

Timothy C. Murray, City Administrator

Project Location

City Contract 2022-03

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



0 200 400 600 Feet



 Street Reconstruction  Trail Construction

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
4 MONTHS ENDING April 30, 2022
33.33%



GENERAL FUND

	Actual	Annual Budget	Actual to Date	YTD %
Revenues	FY 2021	FY 2022	FY 2022	Collected
Taxes	\$ 8,939,162	\$ 9,143,005	\$ 32,811	0.36%
Permit & Licenses	489,278	478,700	144,313	30.15%
Intergovernmental Revenue	8,498,397	7,201,403	300,271	4.17%
Charges for Services	1,174,927	1,404,234	181,870	12.95%
Fines & Forfeits	152,720	141,000	38,379	27.22%
Miscellaneous Revenue	89,671	161,920	(268,181)	-165.63%
Other Sources	-	-	-	0.00%
Total	\$ 19,344,155	\$ 18,530,262	\$ 429,463	2.32%
Expenditures				
Council	\$ 644,605	\$ 448,946	\$ 140,811	31.36%
City Administration	281,773	299,358	84,683	28.29%
Elections	1,620	27,003	-	0.00%
Finance Administration	483,070	441,159	132,524	30.04%
Information Services	219,467	224,764	62,826	27.95%
Legal Services	231,410	282,650	86,650	30.66%
Personnel Administration	257,573	302,489	88,193	29.16%
Planning & Zoning	407,173	451,266	130,984	29.03%
City Hall Maintenance	182,790	199,412	69,836	35.02%
Police Administration	1,061,118	1,038,141	361,889	34.86%
Criminal Investigation	995,407	1,075,770	312,324	29.03%
Uniform Patrol	3,260,829	3,365,400	979,920	29.12%
Police Records	463,241	387,765	131,145	33.82%
Fire Administration	269,030	281,313	86,757	30.84%
Fire Suppression	1,370,315	1,447,113	434,005	29.99%
Code Enforcement -Inspection	510,522	550,579	135,745	24.65%
Emergency Management	3,538	6,500	480	7.38%
Community Services	249,594	289,116	68,414	23.66%
Public Works Administration	105,764	116,525	31,021	26.62%
Street Maintenance Projects	1,402,791	1,485,405	444,269	29.91%
Ice & Snow Removal	118,371	125,000	103,837	83.07%
Equipment Maintenance	294,804	296,069	126,038	42.57%
Street Lighting	251,087	290,500	68,293	23.51%
Traffic Signs & Signals	38,880	48,947	15,192	31.04%
Engineering	556,596	627,840	174,252	27.75%
Community Center Administration	660,333	681,588	191,381	28.08%
Community Center Building	492,656	556,588	167,778	30.14%
Aquatic Center	312,744	346,565	20,764	5.99%
Washington Center	47,100	65,438	23,091	35.29%
Soccer Complex	38,298	36,557	1,843	5.04%
Adult Programs	135,362	155,158	39,881	25.70%
Youth Programs	129,655	144,020	15,838	11.00%
Parks	1,078,050	1,128,480	266,529	23.62%
Library	1,135,629	1,217,621	370,447	30.42%
Miscellaneous Unallocated	397,568	89,674	-	0.00%
Mass Transit	-	19,600	-	0.00%
Total	\$ 18,088,761	\$ 18,550,319	\$ 5,367,638	28.94%
	1,255,394	(20,057)	(4,938,175)	
* transfer to capital funds	(1,713,707)			
YTD Fund Balance Increase (Decrease)	(458,313)			

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
4 MONTHS ENDING April 30, 2022
33.33%



WATER FUND				
	Actual	Annual Budget	Actual to Date	YTD %
Revenues	FY 2021	FY 2022	FY 2022	Collected
Charges for Services	\$ 3,722,553	\$ 3,902,687	\$ 1,273,195	32.62%
Miscellaneous Revenue	79,903	125,700	(309,845)	-246.50%
Other Sources	2,125	-	-	
Total	\$ 3,804,580	\$ 4,028,387	\$ 963,350	23.91%
Expenses				
Personnel Services	\$ 509,783	\$ 574,003	\$ 158,788	27.66%
Supplies	333,436	348,300	93,452	26.83%
Other Services & Charges	1,490,941	692,374	237,785	34.34%
Capital Outlay	-	1,978,312	414,729	20.96%
Debt Service	82,509	563,383	41,371	7.34%
Other Uses	678,499	90,000	30,000	33.33%
Total	\$ 3,095,168	\$ 4,246,372	\$ 976,125	22.99%
YTD Fund Balance Increase (Decrease)	709,412	(217,985)	(12,775)	
Depreciation		(1,100,000)	(366,667)	
YTD Fund Balance Increase (Decrease) with depreciation	709,412		(379,442)	

SEWER FUND				
	Actual	Annual Budget	Actual to Date	YTD %
Revenues	FY 2021	FY 2022	FY 2022	Collected
Charges for Services	\$ 6,295,466	\$ 5,385,000	\$ 2,091,048	38.83%
Fines & Forfeits	\$ 13,698	\$ -	\$ -	0%
Miscellaneous Revenue	57,954	205,000	(471,190)	-229.85%
Other Sources	1,723,878	-	-	0.00%
Total	\$ 8,090,996	\$ 5,590,000	\$ 1,619,858	28.98%
Expenses				
Sewer Collection				
Personnel Services	\$ 373,762	\$ 525,552	\$ 148,823	28.32%
Supplies	61,964	96,737	16,619	17.18%
Other Services & Charges	776,254	303,643	60,137	19.81%
Capital Outlay	-	1,085,385	13,668	1.26%
Other Uses	105,000	55,838	35,000	62.68%
Water Reclamation Plant				
Personnel Services	954,701	951,546	286,702	30.13%
Supplies	393,159	377,050	100,538	26.66%
Other Services & Charges	2,181,837	1,034,643	256,869	24.83%
Capital Outlay	-	272,899	141,444	51.83%
Debt Service	292,622	1,497,156	136,578	9.12%
Other Uses	105,000	105,000	35,000	33.33%
Total	\$ 5,244,300	\$ 6,305,449	\$ 1,231,378	19.53%
YTD Fund Balance Increase (Decrease)	2,846,696	(715,449)	388,480	
Depreciation		(1,905,000)	(635,000)	
YTD Fund Balance Increase (Decrease) with depreciation	2,846,696		(246,520)	

STORM WATER FUND				
	Preliminary	Annual Budget	Actual to Date	YTD %
Revenues	FY 2021	FY 2022	FY 2022	Collected
Charges for Services	\$ 1,138,076	\$ 1,282,004	\$ 432,547	33.74%
Miscellaneous Revenue	147,012	192,000	(141,050)	-73.46%
Intergovernmental	-	150,000	-	
Total	\$ 1,285,087	\$ 1,624,004	\$ 291,497	17.95%
Expenses				
Personnel Services	\$ 229,629	\$ 247,653	\$ 67,229	27.15%
Supplies	29,581	38,650	2,297	5.94%
Other Services & Charges	527,155	172,282	46,959	27.26%
Capital Outlay	-	1,795,000	-	0.00%
Other Uses	35,025	-	-	
Total	\$ 821,390	\$ 2,253,585	\$ 116,485	5.17%
YTD Fund Balance Increase (Decrease)	463,698	(629,581)	175,012	
Depreciation		(400,000)	(133,333)	

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
4 MONTHS ENDING April 30, 2022
33.33%



CASH AND INVESTMENTS					
101	General Fund	5,626,384			Average interest Rate
	Fire Insurance Escrow	18,981	Wells Fargo	106,585	0.01%
210	Charitable Gambling Board	61,799	4M Fund	290,480	0.02%
211	City Rental Property Mgmt	85,340	State Bank of Faribault	4,855,343	0.30%
215	Public Safety Programs	46,804	Citizens Community Federal	2,118,477	0.30%
217	Library Estate Donation	2,700,000	RBC	34,452,908	1.76%
225	Airport	577,740	Oppenheimer	4,965,618	3.52%
240	Community Development	96,042		<u>\$ 46,789,411</u>	
241	Public Housing	131,585			
	Security Deposits Escrow	16,699			
243	Industrial Development Loan	252,187			
244	Rental Housing Rehabilitation	190,259	Petty cash (on hand)	1,202	
247	SCDP Revolving Loans	338,072	Escrow Accounts	51,805	0.30%
248	Federal MIF Loans	630,527		<u>\$ 53,008</u>	
249	Minnesota Investment Fund	14,169			
254	CRV Rehabilitation Program	57,539			
263-272	TIF Districts	161,485			
280	Faribault HRA	1,019,101			
290	Economic Development Authority	1,194,118	TOTAL CASH	<u><u>\$ 46,842,419</u></u>	
292	EDA Revolving Fund	391,554			
344-349	Debt Service Funds	1,933,605			
360	Equipment Certificates	237,861			
401	Street Improvement Projects	2,757,483			
404	Park Land Dedication	865,958			
431	Capital Replacement Fund	3,082,906			
437	Public Facility Projects	412,001			
469	2018 Construction Projects	908,777			
472	30th St NW & TH3	(29,411)			
473	2020 Construction Projects	(146,463)			
475	I-35/CSAH 9 Interchange	(1,366)			
476	2022 Construction Projects	(312)			
601	Water Fund	7,087,709			
602	Sewer Fund	11,440,706			
603	Storm Water Fund	3,248,822			
704	Worker's Compensation	253,085			
705	Property Liability Reserve	140,360			
873	Roberds Lake Sewer District	8,210			
897	Elderly Housing Corporation	464,997			
898	Robinwood Manor	550,981			
	Escrow Account	16,125			
	Total	<u>\$ 46,842,419</u>			