



LIBRARY ADVISORY BOARD AGENDA

THE GREAT HALL

MONDAY, JUNE 13, 2022

6:00 PM

1. Call to Order
2. Approval of the Minutes of the April 11, 2022 meeting
3. Requests to Be Heard
Citizen comment period (3 minutes per person maximum – sign up in advance). With remote, electronic meeting format in place, call or email the Library Directory prior to 5:45 p.m. the day of the meeting—comments will be relayed to the Library Advisory Board at the meeting. djames@ci.faribault.mn.us / (507) 384-0526
4. Director's Report
5. Teen Advisory Board Report
6. SELCO Report
Jayne Spooner - SELCO Board Member update
Micki O'Flynn - SELCO Foundation Investment Options
7. United Way Grant
8. weCreate Center Tour Debrief
9. Bequest Discussion
10. Other
11. Next Meeting Date: July 11, 2022, 6:00 p.m., Great Hall, 2nd Floor
12. Adjournment



**Minutes of the Monday, April 11, 2022 Meeting
Library Advisory Board**

Buckham Library Great Hall

PRESENT: Travis Davidson, Jayne Spooner (Vice Chair), Keri Simon, Melissa Kuhl, Gordon Liu, Nevaeh Weeg, Mikki O'Flynn (SELCO Foundation Investment Options), Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Travis called the meeting to order at 6:00 p.m.

APPROVAL OF THE MINUTES: A motion was made by Keri to approve the minutes of the March 14, 2022 meeting and a second by Melissa. All in favor. The motion carried.

REQUESTS TO BE HEARD: No requests to be heard.

ELECTION OF OFFICERS (Chair and Vice Chair): Jayne volunteered for the Chair position and Melissa volunteered for the Vice-Chair.

Keri nominated Jayne to be the new Chair of the Library Advisory Board. All in favor. Nomination carried.

Jayne nominated Melissa to be the new Vice Chair of the Library Advisory Board. All in favor. Nomination carried.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- The roofing project has started and hopefully will be done by the end of May.
- The Pollinator Adventure spring break camp collaboration between the Paradise Center for the Arts, River Bend Nature Center and the Community School was a success.
- The Library has launched "Adventure Kits" for checkout. It is going well and more kits will be added in the future.
- VetsNow is an online resource the library has just subscribed to. It is offered by the same company as HelpNow and JobsNow online resources. VetsNow has live navigators who are trained to help vets and their families with veteran benefits.
- Delane presented the Library Annual Report to City Council on April 5th.
- The Edible Books was a success and the people's choice award will be announced next week. Photos are posted on Facebook.
- The next board meeting will take place at Shattuck-St. Mary's, where the Board will tour the Schools' weCreate Center.

TEEN ADVISORY BOARD REPORT: Nevaeh reported that TAB talked about the One Book, One MN BookClub. They also discussed the Seed Library, the Edible Books Festival and the Adventure Kits. Deni asked the kids to come up with ideas for more Adventure Kits.

SELCO REPORT: Jayne stated that the SELCO Board discussed merging SELCO and SELS and reducing the number of Board Members to 16. The current number of members makes the Board inefficient.

Micki distributed a statement with the balance of the Sandra Thomas funds held in the SELCO Foundation. Also included on the statement were various investment options and interest rates currently offered by the Foundation. The Board discussed investing a portion of the money in a CD on an annual basis going forward. Keri made a motion that \$12,000 of the Sandra Thomas funds should be invested in a 60-month CD. Gordon second. All in favor. Motion carried. Delane will start the paperwork.

REVIEW POLICIES: The *Hours Policy*, *Display and Distribution of Free Material Policy* and the *Data Privacy Policy* were reviewed. Melissa made a motion to adopt all 3 policies as is. Jayne second. All in favor. Motion carried.

REVIEW LIBRARY'S CITY ANNUAL REPORT: Delane reviewed with the Board the annual report that was presented to the City Council. Highlights were electronic magazines added to Overdrive; mobile hotspots; development of the Library Plaza; changes to disposal of discarded library materials; the receipt of the Robert Crandall bequest; preparations for going fine free and the completion of the Storywalk.

BEQUEST DISCUSSION: City Council will discuss the possibility of the creation of a new community center. The Board will tour Shattuck's makerspace in May to gather ideas.

OTHER: None

NEXT MEETING DATE: Monday, May 9, 2022, at 6:00 p.m. at Shattuck-St. Mary's weCreate Center.

ADJOURNMENT: Keri made a motion to adjourn. Melissa second. All in favor. Meeting adjourned at 7:00 p.m.

Respectfully submitted,
Linda Hanson, Library Technician