

Heritage Preservation Commission Meeting Minutes

June 15, 2022

Members Present: Ron Dwyer, Lee Nordmeyer, Karl Vohs, Cori Weems and Vice Chair Temple

Members Absent: Rob Kuhlman and Chair Sauer

Staff Present: Peter Waldock, Kari Casper

1. Call to Order

Lee Nordmeyer called the meeting to order at 6:30 p.m.

Weems made a motion to approve the agenda, seconded by Dwyer. Motion carried on a 4/0 vote.

Vice Chair Temple arrived at 6:33 p.m. and took over the meeting.

2. Approval of the Minutes from May 18, 2022 Regular Meeting and from May 25, 2022 Special Meeting

Vice Chair Temple requested a motion to approve the minutes. Kuhlman made a motion to approve the minutes, seconded by Nordmeyer as presented. Motion carried on a 5/0 vote.

3. General Heritage Preservation Items

A. Citizen Comment Period – None.

4. Design Reviews

A. 405 Central Avenue Facade Renovation and Wall Sign Plans

Waldock reported that the applicant was very cooperative in supplying the requested documents. He went over the detail of the materials list. Dwyer stated that they went back to the opaque glass and stated he didn't have a problem with this. With this, it could be easy to change. Temple mentioned a contemporary look to it.

Dwyer made a motion to approve the Certificate of Appropriateness as presented, seconded by Weems. Motion carried on a 5/0 vote.

B. 230 Central Avenue - Awning Removal and Side Window

Repair/Replacement

Waldock began his discussion on the removal of the metal awning as requested by the applicant. There was some discussion on what would be underneath the awning where it is attached to the building. The applicant stated that they would like to remove the awning for building maintenance reasons. Dwyer stated that there may be deterioration underneath. Vohs arrived at 6:44 p.m. and offered that the surface tile needs to be repaired all over. Waldock mentioned that there is adequate signage in the windows to represent the tenant's use. After some discussion, it was determined that it would be best to have the applicant come back with a cross sectional drawing on what he would be replacing the area with and felt that more information would be needed before making the decision. However, they are not in disagreement that the awning should be removed. Dwyer agreed that they back in the 50's and 60's there were a lot of aluminum awnings and has been there well over 50 years but it's time to remove it.

A motion was made by Dwyer to table the matter to ask the applicant for more detailed information on what materials they intend to replace it with, seconded by Kuhlman. Motion carried on a 6/0 vote.

5. Items for Discussion

A. Masonic Lodge Sign - 24 3rd St NW

Waldock reported that the sign went up without a permit. It might have been originally installed on the other building in about 1971 or 1972. This installation has probably been up for over one year. The Lodge actually occupies the back of the building. Vohs reported that there may not have been any sign regulations back in the 70's. The sign looks like it is backlit which would not make code. Kuhlman gave the opinion that it did have some historic significance. Temple stated that the sign is not architecturally designed. Weems stated that the sign must have meant something to them. Waldock stated that based on what he is hearing, he will ask them to remove the sign and will need to request a variance. Dwyer stated that there should be no light. Weems said she was ok with the sign. Vohs then brought a motion to that the board finds that the sign has history on the block with no internal lighting. The sign will be subject to variance approval by the City Council. The motion was seconded Nordmeyer. The motion carried on a 5/1 vote with Temple voting Nay.

6. Updates and Other Items

Waldock reported that he has completed a letter regarding the Singing Hills Trail on 6/10/2022. Vohs gave a short report on the downtown group. Vohs suggested a refresher course on the US Govt, Secretary of the Interiors guide as a reference standard for SHPPO. Suggested that maybe someone from SHPPO could zoom in on a meeting. Temple mentioned if banners could be in the right-of-way. Waldock said no but a-frames are lawful.

Casper confirmed from Jon Wood that the sign does not light up and they do not intend to have it light up in regard to Item 5A.

7. Adjourn

A motion was brought by Commissioner Vohs and seconded by Commissioner Dwyer to adjourn the meeting at 8:20 p.m.

Respectfully submitted,



By: Kari Casper, Recording Secretary