



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JULY 12, 2022

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:01 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Janna Viscomi and Jon Wood were in attendance. Councilor Tom Spooner was absent. Also in attendance were City Administrator Tim Murray, Administrative Assistant II Kari Casper, Police Chief John Sherwin, Public Works Director Travis Block, City Engineer Mark DuChene, Parks and Recreation Director Paul Peanasky, and Human Resources Manager Kevin Bushard.

Presentations/Introductions – None

Approve minutes of June 28, 2022 City Council Meeting

Motion by Caron, seconded by Ross to Approve Minutes of the June 28, 2022 City Council Meeting and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2022-144 Accept Donation to Parks and Recreation Department
- C. Approve Reclassification of Assistant to the City Administrator Position and Revised Job Description
- D. Approve Private Hangar Land Lease Agreement
- E. Resolution 2022-146 Authorizing Execution of a Memorandum of Understanding with Bird Rides, Inc. Related to the Deployment of Stand-Up Scooters in the City
- F. Accept Professional Services Proposal for Riverchase Addition Regional Stormwater Basin Design
- G. Accept Quotes for Customer Support and Extended Service Agreements for Generator at Water Reclamation Facility
- H. Resolution 2022-147 Authorize Federal Aviation Administration Agreement for Project No. 3-27-0030-017-2022 for Airport Airfield Lighting Improvements Project
- I. Approve Agreement with Municode for Ordinance Supplement Services
- J. Resolution 2022-148 Appoint Election Judges for the 2022 Elections
- K. Resolution 2022-149 Levying Special Assessments for Delinquent Water, Sewer, and Storm Water Accounts

Motion by van Sluis, seconded by Wood to approve Consent Agenda Items 4A-4K and carried unanimously.

Requests to be Heard- None

Public Hearings – None

Items for Discussion - None

Bids

Resolution 2022-145 Accept Bids for 2022 Prairie Ridge Park Improvements - Contract 2022-09

City Engineer Mark DuChene explained that on Wednesday, July 6, 2022, bids were received for the proposed 2022 Prairie Ridge Park Improvements - Contract 2022-09 project, including grading, seeding,

drainage pipe and a bid add alternate for parking lot improvements.

The bids were tabulated as follows:

Contractor	Base Bid	Alternate Bid	Total Bid (Base + Alternate)
Selly Excavating, Inc., Le Center, MN	\$ 95,850.45	\$ 60,965.00	\$ 156,815.45
BCM Construction, Inc., Faribault, MN	\$ 156,015.00	\$ 68,945.00	\$ 224,960.00
Heselton Construction, Faribault, MN	\$ 168,937.00	\$ 63,925.00	\$ 232,862.00
Engineer's Estimate	\$ 95,232.50	\$ 44,059.00	\$ 139,291.50

Based on the low bidder's prices, it is recommended to award to the low bidder, Selly Excavating, Inc. for both the base bid and the add alternate. The 2022 Capital Improvement Plan had \$100,000 budgeted for the park grading. There is sufficient fund balance in the Park Improvement Fund (404) to complete the parking lot addition as well. It does not include stripping of baseball fields, football fields, or basketball courts that are part of the future plans. Installation of the playground should be done in September.

Councilor Ross had concerns about parking at this park. DuChene explained that the current plan has parking for about 20 and approximately an additional 20 will be added in the future.

Motion by Wood, seconded by van Sluis to approve Resolution 2022-145 Accept Bids for 2022 Prairie Ridge Park Improvements - Contract 2022-09 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

Councilor van Sluis asked if the Ice Arena could be used for roller blading, the Hockey Association tested this, and the concrete is too smooth to use.

Councilor Ross noted Buckham West will be providing a history of Eastern Europe seminar over the next weeks; there is a pop-up concert on Thursday; a speaker from the CIA will be coming; classes regarding health care directives; AARP driver course; and family care giver support.

Councilor van Sluis stated that the International Festival was a great success this year, 31 countries were represented and FCTV will be putting out a documentary about the festival in the coming days. Mayor Voracek asked Police Chief Sherwin about the new THC law that went into effect in July, Chief Sherwin will be attending a webinar this week with the City Attorney's office to discuss what can and cannot be done from a law enforcement perspective. City Administrator Tim Murray informed the Council that this will be discussed at the next Council Work Session. Mayor Voracek also congratulated Councilor Wood on his new marriage, Wood invited the Council to a reception on September 16, 2022.

Adjournment

Motion by van Sluis, seconded by Wood to adjourn the meeting and carried unanimously.

The meeting adjourned at 6:16 pm.

Respectfully Submitted,



Heather Slechta
City Clerk