



AIRPORT ADVISORY BOARD AGENDA

AIRPORT MEETING ROOM WEDNESDAY, SEPTEMBER 21,
2022

7:00 AM

1. Call to Order
2. Approval of the Minutes of August 17, 2022
3. Airport Manager Update
4. Other
 - A. Airfield Lighting Upgrade Project
5. Next Meeting Date: October 19, 2022
6. Adjournment



AIRPORT ADVISORY BOARD MEETING MINUTES

August 17, 2022

7:00 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:04 a.m.

Members present: S. Bruch, C. Hooper, P. Johnson, B. Smith & T. Waarvik

Members absent: M. Brown, D. Nelson

Airport Staff present: J. Serres

Staff present: T. Block

2. APPROVAL OF MINUTES

Minutes of June 15, 2022, were submitted for approval. A motion was made by P. Johnson, seconded by C. Hooper for approval. Motion carried.

3. AIRPORT MANAGER UPDATE

The gate was hit and is in the process of being repaired. The tractor also needs repair.

4. OTHER

- a. Airfield Lighting Upgrade Project: The grant has been approved and the contract signed. The project should take approximately 2 ½ weeks and will be completed before the end of the year.
- b. Cross Country Soaring has made a request to have \$3,890.64 in past due hangar rent waived. After much discussion the Board was not in favor of waiving the past due rent. They would like to see the lease terminated if not paid and want to have a deadline for payment established. There are also some issues regarding lack of premise liability insurance that need to be addressed.
- c. There are nuisance issues taking place on airport property. Board members would like to see an ordinance prohibiting activities such as driving on the runway and other safety issues that are occurring. The other possibility is to include it in the lease language.

9. NEXT AIRPORT BOARD MEETING: September 21, 2022

10. ADJOURN: T. Waarvik adjourned the meeting at 7:59 a.m.