



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

WEDNESDAY, NOVEMBER 9,
2022

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Presentations/Introductions – None**
- 3. Approve minutes of October 25, 2022 City Council Meeting**
 - A. Minutes of the October 25, 2022 City Council Meeting
- 4. Consent Agenda**
 - A. List of Claims for Release
 - B. Approve Appointment of Interim Community and Economic Development Director
 - C. Resolution 2022-226 Accept Donation from the Fundraising Event at the Paradise Center for the Arts
 - D. Resolution 2022-227 Levying Special Assessments for Miscellaneous Delinquent Receivable Accounts
 - E. Resolution 2022-229 Approving Use of Miscellaneous Assessment Process by Petition and Waiver for Financing Replacement of Water and Sanitary Sewer Services Using Minnesota Chapter 429 and the Community Management Plan
 - F. Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW
 - G. Resolution 2022-230 Adopt 2023 Snow & Ice Control Guidelines
 - H. Resolution 2022-231 Transfer and Close Equipment Certificate Debt Fund 360
 - I. Accept Seasonal Bids for Miscellaneous Materials and Services
 - J. Resolution 2022-233 Approve 2023 Tobacco License Renewals
 - K. Approve MOU with Local 70 2022-2024
 - L. Approve MOU with LELS Local 357 2022-2024
- 5. Requests to be Heard**
- 6. Public Hearings**
 - A. Increase On-Sale Intoxicating Liquor License Fees for 2023
- 7. Items for Discussion**
 - A. Ordinance 2022-33 Amending Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators - Second Reading
 1. Approve Summary Publication of Ordinance 2022-33
 - B. Ordinance 2022-34 Amending the Faribault Code of Ordinances Related to Water and Sewers - First Reading

C. Resolution 2022-232 Approve New 3.2% Off-Sale Liquor License for Kwik Trip #793

8. Bids - None

9. Boards and Commissions Reports, Announcements and Project Updates

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, OCTOBER 25, 2022

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood were in attendance. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Public Works Director Travis Block, Human Resources Manager Kevin Bushard, Police Chief John Sherwin, and City Attorney Scott Riggs.

Presentations/Introductions

Police Chief John Sherwin introduced Police Officer Valeria Esquivel, Badge #3227. Officer Esquivel has worked for the City for a number of years, first as a Community Services Officer and in March was hired as a Police Officer. Officer Esquivel's father pinned on her badge. Mayor Voracek asked how can youth that are interested in becoming police officers get involved, Chief Sherwin stated that they can join the Police Explorers program as well as reach out to the school resource officers, as they are in the schools to be mentors as well. There are also great opportunities at the colleges in our community and down the road.

Approve minutes of October 11, 2022 City Council Meeting

Motion by Ross, seconded by Spooner to approve the Minutes of the October 11, 2022 City Council Meeting and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Approve MOU with Minnesota Pollution Control Agency
- C. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License
- D. Resolution 2022-223 Rescind and Replace Resolution 2022-213 Approve Street Closure for Downtown Car Show
- E. Approve 2023 Insurance Liability Coverage Waiver Form
- F. Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW
- G. Approve Quote to Replace Glycol in Boiler System at Buckham Center
- H. Resolution 2022-224 Declare Winter Decorations as Surplus
- I. Approve Job Descriptions
- J. Approve Hangar Rental Agreement
- K. Approve Faribault City Policy and Procedure - Homeless Encampments
- L. Approve Police Department Policy 326 - Homeless Persons
- M. Resolution 2022-225 Approve Hiring Library Receptionist

Mayor Voracek requested that 4F. Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW be removed for further discussion.

Motion by Ross, seconded by van Sluis to approve Consent Agenda Items 4A-4E and 4G-4M and carried unanimously.

Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW

Charles Ogdahl, property owner explained that in March his waterline at home broke and was repaired at a cost of \$14,900.00. He reached out to his insurance agency as he had coverage for this repair,

however, since the pipe is over 50 years old, they would not cover the cost of the damages. They then discovered that there was a leak in another part of the line, it was repaired at a cost of \$15,150.00 due to the need to dig up the street for the repair as the watermain was located across the street from his home.

Through much discussion it was determined that the Council would like to look at the current City policy and move this to a Council Work Session.

Motion by Ross, seconded by Viscomi to table and add Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW to the next Council Work Session for further discussion and carried unanimously.

Requests to be Heard

Frank Marzario addressed the Council regarding the temporary certificate of occupancy that was granted to his landlord. Mr. Marzario requested answers to why it was granted. City Administrator Murray explained the Council rules that during public comment, the speaker is not to address individual members. Mr. Marzario requested that the Building Official come to his business and look at what he believes are violations, Mayor Voracek stated that he needs to send a respectfully written email to staff and the Council.

Public Hearings – None

Items for Discussion

Ordinance 2022-33 Amending Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators

City Administrator Tim Murray explained that the Building Codes Division was part of the Fire and Code Services Department from the early 1990s until 2012, at which time it was transferred to the Community Development Department now known as Community and Economic Development (CED) Department. With the resignation of the CED Director earlier this month, the organizational structure and operations were reviewed to determine if any changes should be considered. Based upon this review, he recommended that the Building Codes Division be moved back within the Fire Department to be renamed the Fire and Code Services Department.

This recommendation was reviewed at the October 18, 2022 Council Work Session, and the City Council was supportive of this organizational change. Section 2-4 of the City Code of Ordinances outlines the various departments of the City, and the functions contained under each. The ordinance moves the Building Codes Division operations from the CED Department to the Fire and Code Services Department. The organizational change will take effect on November 14, 2022.

Motion by Wood, seconded by Caron to approve Ordinance 2022-33 Amending Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators on first reading

Roll Call Vote:

Aye: Councilors Caron, Ross, van Sluis, Spooner, Viscomi, and Wood and Mayor Voracek

Nay:

Motion carried 7:0

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided as part of the meeting materials.

Councilor Spooner stated that River Bend Nature Center will be hosting Bats and Bones on Saturday from 2pm-5pm, it is a great time.

Mayor Voracek stated that the Council approved a resolution to move a car show to November 13, 2022.

Adjournment

Motion by Ross, seconded by Viscomi to adjourn the City Council Meeting and carried unanimously.

Meeting adjourned at 6:28 pm.

Respectfully Submitted,

Heather Slehta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: November 9, 2022
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$945,070.86, which includes check numbers 176046 to 176151 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 11-09-2022 Council AP List

AP
AP Council Approval 11-09-2022



User: astadler
Printed: 11/4/2022 9:07:53 AM

Check Numb	Last Name	Acct 1	Amount	Description
0	5 Star Inspections Inc	101-42400-420-43090	29,723.14	Electrical Inspections
	5 Star Inspections Inc		29,723.14	
176050	Airfield Guidancesign Manufacturers Inc	225-49810-430-45300	7,023.00	Airfield Lighting Retro Kits and Parts
	Airfield Guidancesign Manufacturers Inc		7,023.00	
176051	Alexander Joshua	101-42123-420-44450	100.00	Work Comp Claim #000000462238 JA
	Alexander Joshua		100.00	
176052	Amazon Capital Services	101-45140-450-42110	68.78	Youth Program Supplies
176052	Amazon Capital Services	101-45110-450-42020	44.98	Wireless Keyboard and Mouse
176052	Amazon Capital Services	101-45500-450-42190	24.37	Books
176052	Amazon Capital Services	101-45500-450-42190	15.95	Books
176052	Amazon Capital Services	101-42400-420-44330	297.38	ICC Code Books
176052	Amazon Capital Services	101-42220-420-42110	28.97	AA Batteries
176052	Amazon Capital Services	101-42210-420-42110	90.00	Ice Machine Filter
176052	Amazon Capital Services	101-45500-450-43130	9.00	Lamination Vinyl Roll
176052	Amazon Capital Services	101-42400-420-44330	61.18	ICC Code Book
176052	Amazon Capital Services	101-45500-450-42190	43.78	Books
176052	Amazon Capital Services	101-41580-410-42110	67.91	Phone Cases/Desktop Organizer/ Computer Cleaning Wipes
176052	Amazon Capital Services	101-45500-450-43130	22.79	Storage Container for Adventure Kit
176052	Amazon Capital Services	101-45500-450-42010	55.38	Calendars
176052	Amazon Capital Services	101-42220-420-42110	16.68	Adhesive Repair
176052	Amazon Capital Services	101-45500-450-43130	27.99	Adventure Kits Storage Boxes
176052	Amazon Capital Services	101-45500-450-42410	79.98	Floor Lamps For 3rd Floor
176052	Amazon Capital Services	101-45500-450-42010	24.99	Tissues
176052	Amazon Capital Services	101-42220-420-42110	14.48	Plug/End Caps
176052	Amazon Capital Services	101-42220-420-42110	75.96	iPhone Cases-4
176052	Amazon Capital Services	101-45500-450-42010	34.99	White Signs Corrugated
176052	Amazon Capital Services	101-45130-450-42110	119.99	Group Fitness Clock

Check Numb	Last Name	Acct 1	Amount	Description
176052	Amazon Capital Services	101-42220-420-42110	24.94	Fingertip Pulse Oximeter
176052	Amazon Capital Services	101-45500-450-42010	21.91	Printable Vinyl
176052	Amazon Capital Services	101-45500-450-42010	189.16	Specialty Paper
176052	Amazon Capital Services	101-41580-410-42020	34.98	Monitor Adapters For IT
176052	Amazon Capital Services	101-41510-410-42020	76.17	Cash Drawer Insert - 2nd Floor
176052	Amazon Capital Services	101-45130-450-42410	113.98	Balance Beams
176052	Amazon Capital Services	101-41580-410-42020	25.99	Hard Drive Adapter For IT
176052	Amazon Capital Services	101-45140-450-42110	210.90	Youth Pickleball Paddles
176052	Amazon Capital Services	101-45500-450-42190	5.78	Books
Amazon Capital Services			1,929.34	
176053	Ancom Technical Center	101-42500-420-44045	452.75	Siren Sensor Repair at 14th Street NE
176053	Ancom Technical Center	101-42220-420-42110	145.00	Minitor V Battery
Ancom Technical Center			597.75	
0	Arrow Electric LLC	101-41940-410-44010	147.61	Electrical for City Hall 3rd Floor Cubicle
0	Arrow Electric LLC	101-45200-450-44010	2,274.85	Electrical Repairs New Star Pole at Cheese Caves
0	Arrow Electric LLC	101-45125-450-44045	92.00	Aquatic Center Repair Pool Water Lift Pump
0	Arrow Electric LLC	101-41410-410-42410	1,343.28	Electric for A/C at 4-H Building for Primary Elections
0	Arrow Electric LLC	603-49500-000-44010	68.39	Repair Parking Lot Lighting & Exterior Building Lights
0	Arrow Electric LLC	101-43121-430-44010	4,621.35	Repair Parking Lot Lighting & Exterior Building Lights
0	Arrow Electric LLC	602-49450-000-44010	480.95	Repair Parking Lot Lighting & Exterior Building Lights
0	Arrow Electric LLC	101-43121-430-44010	918.59	Electrical Changes Door Access/Control Panels/Gate Access
0	Arrow Electric LLC	101-45200-450-44010	1,817.18	Central Park Electrical
0	Arrow Electric LLC	603-49500-000-44010	13.59	Electrical Changes Door Access/Control Panels/Gate Access
0	Arrow Electric LLC	601-49430-000-44010	480.95	Repair Parking Lot Lighting & Exterior Building Lights
0	Arrow Electric LLC	437-45122-450-45200	6,967.23	Electrical Work for Roof Replacement
0	Arrow Electric LLC	602-49450-000-44010	95.60	Electrical Changes Door Access/Control Panels/Gate Access
0	Arrow Electric LLC	101-45127-450-44010	2,705.62	Install Heat Tape for Roof Drain at Soccer Complex
0	Arrow Electric LLC	101-45200-450-43090	976.76	Tennis Court Electrical Repairs
0	Arrow Electric LLC	601-49430-000-44010	95.60	Electrical Changes Door Access/Control Panels/Gate Access
0	Arrow Electric LLC	898-46310-000-42110	9.35	#115 Smoke Detector/#203 Light Switch/#205 Receptacles
0	Arrow Electric LLC	101-45200-450-44010	1,597.92	Heating Installation Fleckenstein Park
0	Arrow Electric LLC	225-49810-430-44010	5,135.45	Repair Pappi Lights/Runway Sign Lights/Runway Lights
0	Arrow Electric LLC	241-46330-461-44010	99.50	1522 Western Replace Burnt Receptacle
0	Arrow Electric LLC	898-46310-000-44010	298.50	#115 Replace Smoke Detector#203 Replace Ceiling Fan Light Switch
0	Arrow Electric LLC	241-46330-461-42110	42.32	904 A Spring Rd Light Fixture Supplies/1522 Western Receptacle
0	Arrow Electric LLC	898-46310-000-44010	99.50	904A Spring Rd Repair Kitchen Light
0	Arrow Electric LLC	437-41940-410-45200	5,095.00	Convert City Halls Lights to LED
0	Arrow Electric LLC	101-45126-450-44010	2,323.49	Convert Lights to LED Washington Rec Center

Check Numb	Last Name	Acct 1	Amount	Description
	Arrow Electric LLC		37,800.58	
176054	Aspen Mills	101-42123-420-42180	159.88	Cargo Pants / M Kolling
	Aspen Mills		159.88	
0	Auto Value Parts Store	601-49430-000-42210	8.99	Parts For Unit 30
0	Auto Value Parts Store	101-45200-450-42210	-18.00	Battery Core
0	Auto Value Parts Store	603-49500-000-42210	6.49	Lanyard - Unit 29
0	Auto Value Parts Store	101-45200-450-42210	144.99	Battery
	Auto Value Parts Store		142.47	
176055	Baker & Taylor Entertainment	101-45500-450-42190	65.06	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	57.73	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	187.04	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	938.59	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	467.02	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	91.12	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	128.43	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	371.13	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	47.20	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	483.57	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	11.33	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	199.04	Books
176055	Baker & Taylor Entertainment	101-45500-450-42190	150.11	Books
	Baker & Taylor Entertainment		3,197.37	
176056	Basilleo's Pizza 2.0 LLC	290-46500-462-44600	2,600.00	Micro Grant
	Basilleo's Pizza 2.0 LLC		2,600.00	
0	BHE Renewables	602-49480-000-43810	7,097.74	Solar Energy - September
	BHE Renewables		7,097.74	
0	Bolton & Menk Inc	602-49450-000-45300	3,125.00	2023 TH3 Sanitary Sewer Project
0	Bolton & Menk Inc	401-43121-430-45300	7,252.00	2023 Northern Link Trail
	Bolton & Menk Inc		10,377.00	

Check Numb	Last Name	Acct 1	Amount	Description
0	Boran Caitlin	101-45500-450-43310	35.25	Mileage Taking Photos-Free Little Libraries in Faribault
	Boran Caitlin		35.25	
0	Bug Busters Inc	241-46330-461-44010	47.00	1812 Shumway Bug Extermination Spray
0	Bug Busters Inc	898-46310-000-44010	47.00	Trash Room Bug Spray
	Bug Busters Inc		94.00	
0	Cardmember Service	101-42110-420-43310	66.25	Kwik Trip: Gas / MNIAI
0	Cardmember Service	101-41800-410-42030	654.50	Labor Law Posters
0	Cardmember Service	101-45500-450-43130	35.41	SISU Design Yarns-Stitch A Bit Program
0	Cardmember Service	101-42210-420-42180	154.99	Galls - Boots
0	Cardmember Service	101-42121-420-43310	409.44	Inn on Lake Superior: MNIAI Conference / M Long
0	Cardmember Service	603-49500-000-43310	349.03	Best Western St. Cloud - Lodging for McDermott MRWA
0	Cardmember Service	101-42210-420-43310	239.32	AmericInn - Lodging for AMEM Conference
0	Cardmember Service	101-41580-410-43095	599.18	Atera Webroot DynDNS Network Solutions Subscriptions
0	Cardmember Service	101-45500-450-43130	200.00	B & J Sewing-Sewing Machines Maintenance & Cleaning
0	Cardmember Service	101-41910-410-43140	700.00	American Planning Assn Conference-Wanberg
0	Cardmember Service	240-46210-460-43140	20.00	EDAM Workforce & Econ Dev Symposium-Kuennen
0	Cardmember Service	101-42210-420-43310	42.09	Cenex - Mileage for AMEM Conference
0	Cardmember Service	101-45110-450-43095	197.14	Sling Software
0	Cardmember Service	101-42110-420-43220	182.10	USPS: Stamps
0	Cardmember Service	240-46210-460-43310	317.98	Holiday Inn-HPC Training Conference
0	Cardmember Service	101-45500-450-44330	499.00	Amazon Prime Membership
0	Cardmember Service	101-45110-450-43430	30.00	Facebook Advertising-Youth Volleyball
0	Cardmember Service	101-42110-420-43095	14.99	ZOOM
0	Cardmember Service	101-42123-420-43140	359.00	Calibre Press / Scenarios and Tactics / Mike S
0	Cardmember Service	101-45500-450-42010	43.77	Wal Mart Paper Plates/Paper Towels/Poster Frames
0	Cardmember Service	101-42123-420-43140	600.00	DartDrones: Pilot Training: Matt S / Mike S / T Wilson
0	Cardmember Service	101-42110-420-43310	313.12	Courtyard: BCA Conference / C Holm
0	Cardmember Service	101-41510-410-43310	817.26	Lodging for MN GFOA Conference
0	Cardmember Service	101-42121-420-43310	409.44	Inn on Lake Superior: MNIAI Conference / K Willers
0	Cardmember Service	101-45200-450-43140	500.00	U of Mn Tree Inspector Workshop Registration for 5
0	Cardmember Service	101-45110-450-44330	14.99	Zoom Monthly Subscription
0	Cardmember Service	101-42110-420-43310	322.14	Courtyard: BCA Conference / J Severson
0	Cardmember Service	101-42124-420-43310	313.12	Courtyard: BCA Conference / J Bestul
0	Cardmember Service	603-49500-000-43140	255.00	MRWA Exam Refresher-McDermott
0	Cardmember Service	101-42400-420-44325	30.00	Authorize.net for Building Codes
0	Cardmember Service	101-42121-420-43310	290.58	Courtyard: BCA Users Conference / M Long
0	Cardmember Service	101-42110-420-43310	409.44	Inn on Lake Superior: MNIAI Conference / J Severson
0	Cardmember Service	101-42121-420-43310	409.44	Inn On Lake Superior: MNIAI Conference / G Palan
0	Cardmember Service	101-45500-450-43132	100.00	James-MN Assn Gov't Communicators Conference

Check Numb	Last Name	Acct 1	Amount	Description
0	Cardmember Service	101-45500-450-42420	2,449.70	Amazon-Dell Chromebooks
0	Cardmember Service	101-43121-430-43140	120.00	MN Fall Maintenance Expo
0	Cardmember Service	101-42121-420-43140	200.00	DartDrones: Pilot Training / T Larson
0	Cardmember Service	240-46210-460-43090	3.95	Language Line
0	Cardmember Service	101-45500-450-43132	100.00	Phenow-MN Assn Gov't Communicators Conference
0	Cardmember Service	101-45500-450-43140	429.00	Homeless Training Videos
0	Cardmember Service	101-42110-420-44330	5.00	Reconyx
	Cardmember Service		13,206.37	
176057	Cengage Learning Inc	101-45500-450-42190	38.00	Books
	Cengage Learning Inc		38.00	
176058	Chadderdon Lumber	101-45200-450-42110	85.65	Rebar/Washers
	Chadderdon Lumber		85.65	
0	Cintas Corporation	898-46310-000-44010	4.30	Sanitizer Service
0	Cintas Corporation	898-46310-000-44060	15.47	Mats
0	Cintas Corporation	101-43121-430-44060	41.90	Laundry PWP
0	Cintas Corporation	602-49450-000-44060	4.36	Laundry PWP
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	101-45200-450-44060	30.92	Laundry
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater
0	Cintas Corporation	602-49480-000-44060	10.63	Lab Towels Floor Mats
0	Cintas Corporation	101-43126-430-44060	12.58	Uniform Cleaning Mechanics
0	Cintas Corporation	603-49500-000-44060	0.62	Laundry PWP
0	Cintas Corporation	602-49480-000-44060	36.98	Uniform Laundry
0	Cintas Corporation	101-43121-430-44060	25.88	Uniform Cleaning Streets
0	Cintas Corporation	602-49480-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	601-49430-000-44060	4.36	Laundry PWP
0	Cintas Corporation	602-49450-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	101-45200-450-44060	30.92	Laundry
0	Cintas Corporation	602-49480-000-44060	26.78	Lab Towels Floor Mats
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	101-43126-430-44060	24.40	Laundry-Shop Towels
0	Cintas Corporation	101-43121-430-44060	25.88	Uniform Cleaning Streets
0	Cintas Corporation	602-49480-000-44060	36.98	Uniform Laundry
0	Cintas Corporation	101-43126-430-44060	12.58	Uniform Cleaning Mechanics
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater

Check Numb	Last Name	Acct 1	Amount	Description
	Cintas Corporation		434.92	
176059	City of Faribault	241-46330-461-43820	45.97	1814 Shumway Final Water thru 7/31/22
176059	City of Faribault	241-46330-461-43850	35.90	1814 Shumway Final Sewer Thru 7/31/22
176059	City of Faribault	241-46330-461-44375	190.00	910 SW 1st St November Utility Reimb Acct 022499-001
176059	City of Faribault	241-46330-461-44375	14.00	1812 Shumway November Utility Reimb Acct 024912-001
176059	City of Faribault	241-46330-461-44375	155.00	904A Spring Rd November Utility Reimb Acct 020561-000
176059	City of Faribault	241-46330-461-44375	204.00	523 Lincoln November Utility Reimb Acct 022629-001
176059	City of Faribault	241-46330-461-44375	242.00	830 SW 9th Ave November Utility Remb Acct 020404-000
176059	City of Faribault	241-46330-461-44375	126.00	621 Hulet Ave November Utility Reimb Acct 022536-001
176059	City of Faribault	241-46330-461-44375	174.00	519 Lincoln Ave November Utility Reimb Acct 022389-001
176059	City of Faribault	241-46330-461-44375	217.00	904C Spring Rd November Utility Reimb Acct 018999-000
176059	City of Faribault	241-46330-461-44375	1.00	523 Division November Utility Reimb Acct #016055-000
176059	City of Faribault	241-46330-461-43850	57.88	412 NW 13th Street Sewer Final Thru 10/10/2022
176059	City of Faribault	241-46330-461-43820	70.75	412 13th Street Water Final Thru 10/10/2022
176059	City of Faribault	241-46330-461-43860	30.18	412 NW 13th Street Storm Water Final Thru 10/10/2022
	City of Faribault		1,563.68	
176060	City of Northfield	101-42123-420-43090	4,500.45	TZD Reimbursement - Paid From Grant Funds
	City of Northfield		4,500.45	
176061	Cole's Electric Inc	101-45200-450-44050	4,850.00	Bore Irrigation Main North Alex Park
	Cole's Electric Inc		4,850.00	
176062	Commercial Asphalt Company	101-43121-430-42240	337.17	Hot Mix For Street Patching
	Commercial Asphalt Company		337.17	
176063	Community Co-op Oil Assn	601-49430-000-42120	22.50	Non Oxy Fuel
176063	Community Co-op Oil Assn	101-43121-430-42110	8.88	Gas For Chainsaws
176063	Community Co-op Oil Assn	101-42220-420-42120	50.00	Fuel
	Community Co-op Oil Assn		81.38	
176064	Consolidated Communications	101-41110-410-43250	13.62	Council Chambers TV Services
176064	Consolidated Communications	101-41940-410-43250	226.93	City Hall Metro Line
176064	Consolidated Communications	902-00000-000-23935	893.30	Consolidated Monthly Subscription
176064	Consolidated Communications	101-42110-420-43210	579.02	Police Phone Services and Long Distance Fees
176064	Consolidated Communications	601-49430-000-43250	73.73	Water Plant DSL w/ Static IP

Check Numb	Last Name	Acct 1	Amount	Description
176064	Consolidated Communications	902-00000-000-23935	-893.30	Consolidated Communications
	Consolidated Communications		893.30	
0	Crane Creek Asphalt	101-45200-450-44050	957.60	Asphalt
0	Crane Creek Asphalt	601-49430-000-42240	2,729.16	Asphalt Patch Hydrant Install Laurel Ct
	Crane Creek Asphalt		3,686.76	
176065	Creative Co-Op	101-41940-410-42110	64.00	Garbage Bags
	Creative Co-Op		64.00	
176066	Creative Forms & Concepts Inc	101-41800-410-42030	144.57	W2 and W3 Forms
176066	Creative Forms & Concepts Inc	101-41510-410-42030	150.47	1098 and 1099 Forms
	Creative Forms & Concepts Inc		295.04	
0	Culligan	101-45500-450-44160	38.20	Drinking Water Equip Rental
0	Culligan	602-49480-000-44160	49.25	Softener Rental
0	Culligan	101-45200-450-42110	140.70	Softener Salt & Rust Remover Salt
0	Culligan	101-41940-410-44160	147.25	Drinking Water Equipment Rental
0	Culligan	101-45122-450-44160	37.10	Drinking Water Equipment Rental
0	Culligan	101-42110-420-42230	150.35	Bottled Water
	Culligan		562.85	
176067	Dakota County Technical College	101-42123-420-43140	500.00	Pursuit Refresher / M Krenik and S Angle
176067	Dakota County Technical College	101-42123-420-43140	500.00	Pursuit Refresher / M Knutson and J Sjodin
176067	Dakota County Technical College	101-42110-420-43140	250.00	Pursuit Refresher / J Severson
176067	Dakota County Technical College	101-42110-420-43140	250.00	Pursuit Refresher / D Dillon
176067	Dakota County Technical College	101-42123-420-43140	250.00	Pursuit Refresher / M Kolling
	Dakota County Technical College		1,750.00	
176068	Dalco	101-45122-450-42110	228.31	Ice Melt
176068	Dalco	101-42110-420-42230	141.12	XL Gloves - Foam Soap
	Dalco		369.43	
176069	Diamond Mowers LLC	101-43121-430-42210	109.78	Seals/Taper Lock Bearing - Street #120

Check Numb	Last Name	Acct 1	Amount	Description
	Diamond Mowers LLC		109.78	
176070	Dufours Cleaners	101-42220-420-42180	8.79	Sew Patch on Dress Shirt
	Dufours Cleaners		8.79	
176071	E O Johnson Company Inc-Dallas	101-45500-450-44160	416.89	Lanier C2500 Copier
176071	E O Johnson Company Inc-Dallas	101-45110-450-44160	244.38	Lanier Copier Lease
	E O Johnson Company Inc-Dallas		661.27	
176072	Fareway Stores Inc #126	101-41940-410-42110	80.79	Bowls/Plates/Paper Towels and Coffee
176072	Fareway Stores Inc #126	101-42210-420-42230	95.88	Softener Salt
176072	Fareway Stores Inc #126	101-42123-420-42115	12.99	Treats for Drug Burn
176072	Fareway Stores Inc #126	101-42220-420-42115	20.00	Ice for Rehab
	Fareway Stores Inc #126		209.66	
176073	Faribault Ace Hardware	101-45500-450-42110	47.85	Trash Bags/Air Fresheners
176073	Faribault Ace Hardware	101-41940-410-42110	1.56	Fasteners
176073	Faribault Ace Hardware	101-43170-430-42110	5.39	Paint Rollers
176073	Faribault Ace Hardware	101-45122-450-42110	12.58	Bungee Cords-Community Center
176073	Faribault Ace Hardware	602-49480-000-42110	70.15	Degreaser/Delimer
176073	Faribault Ace Hardware	101-42123-420-42110	3.56	O-Rings
176073	Faribault Ace Hardware	602-49480-000-42110	19.77	Union Brass Fittings/Lysol
176073	Faribault Ace Hardware	101-45500-450-42110	16.99	Garbage Bags
176073	Faribault Ace Hardware	101-45122-450-42230	97.38	Carpet/Glass & Toilet Bowl Cleaner
176073	Faribault Ace Hardware	101-45126-450-42230	40.99	Trash Can
176073	Faribault Ace Hardware	101-41940-410-42230	32.38	Surge Protector Outlet
176073	Faribault Ace Hardware	101-42220-420-42210	1.90	Fasteners for #2120
176073	Faribault Ace Hardware	602-49480-000-42110	4.31	Counter Sunk Plug
176074	Faribault Ace Hardware	898-46310-000-42110	30.03	Joint Compound/Wall Scraper/Joint Knife w/Hammer
176073	Faribault Ace Hardware	101-45126-450-42110	8.99	Mice Traps
176073	Faribault Ace Hardware	101-42220-420-42110	6.29	Super-Glue
	Faribault Ace Hardware		400.12	
176075	Faribault Area Chamber of Commerce	101-41110-410-44384	14,526.30	Lodging Taxes - September
	Faribault Area Chamber of Commerce		14,526.30	
0	Faribault Fleet Supply Inc	601-49430-000-42210	5.20	Parts Unit 29

Check Numb	Last Name	Acct 1	Amount	Description
0	Faribault Fleet Supply Inc	101-43121-430-42210	53.99	Ball Valve - Street #317
0	Faribault Fleet Supply Inc	603-49500-000-42110	62.97	Oats For Ground Cover
0	Faribault Fleet Supply Inc	101-42220-420-42110	44.99	Bag for #2155 Tow Chain
0	Faribault Fleet Supply Inc	601-49430-000-42110	1.54	Hardware
0	Faribault Fleet Supply Inc	101-45200-450-42110	18.93	Nuts/Bolts
0	Faribault Fleet Supply Inc	101-43121-430-42210	5.20	Ball Valve
0	Faribault Fleet Supply Inc	601-49430-000-42210	1.95	Ball Valve
0	Faribault Fleet Supply Inc	601-49430-000-42110	128.96	Fencing Supplies
0	Faribault Fleet Supply Inc	101-42123-420-42210	1.30	Ball Valve
0	Faribault Fleet Supply Inc	101-45200-450-42210	2.59	Ball Valve
0	Faribault Fleet Supply Inc	101-42220-420-42110	12.38	Hardware
0	Faribault Fleet Supply Inc	602-49450-000-42210	1.95	Ball Valve
0	Faribault Fleet Supply Inc	601-49430-000-42110	8.44	Plumbing Fitting
0	Faribault Fleet Supply Inc	101-41940-410-42110	10.99	Ice Melt
0	Faribault Fleet Supply Inc	101-45500-450-42110	308.67	Furnace Filters
0	Faribault Fleet Supply Inc	101-43121-430-42210	6.99	Reflective Foil Tape
0	Faribault Fleet Supply Inc	101-45122-450-42110	213.84	Air Filters
0	Faribault Fleet Supply Inc	601-49430-000-42110	93.88	Plumbing Fittings
0	Faribault Fleet Supply Inc	602-49450-000-42110	9.16	1/2 Pipe Plug
0	Faribault Fleet Supply Inc	601-49430-000-42110	21.56	Windex/Dishwashing Soap/Plastic Pail/Paint Tray Liner
	Faribault Fleet Supply Inc		1,015.48	
176076	Faribault Post Office	101-45110-450-43220	2,234.93	Buckham Bulletin Postage
	Faribault Post Office		2,234.93	
176077	Faribault Rental Equipment Inc	602-49450-000-44160	280.80	Floor Stripper Rental
176077	Faribault Rental Equipment Inc	601-49430-000-42210	8.65	Stihl Chainsaw Parts Hose And O-Rings
	Faribault Rental Equipment Inc		289.45	
0	Faribo Air Conditioning & Heating Inc	241-46330-461-44010	100.00	1518 Western Ave Thermostat Repair
0	Faribo Air Conditioning & Heating Inc	241-46330-461-42110	10.00	1518 Western Ave Thermostat Supplies/Tools
	Faribo Air Conditioning & Heating Inc		110.00	
0	Faribo Plumbing & Heating Inc	101-45200-450-44050	2,849.00	Central Park Curb Stop Repair
	Faribo Plumbing & Heating Inc		2,849.00	
176078	Farley Nathan	601-00000-000-20200	95.03	Refund Check 024633-000, 21 6 St NW

Check Numb	Last Name	Acct 1	Amount	Description
	Farley Nathan		95.03	
0	Fastenal Company	101-43170-430-42110	161.28	Hardware For Sign Instalation
	Fastenal Company		161.28	
0	Fergus Power Pump Inc	602-49480-000-43090	219,867.56	Biosolids Haul
	Fergus Power Pump Inc		219,867.56	
0	Fette Electronics Inc	101-45122-450-44010	4,823.00	Install Door Locks & Alarm Controls Community Center
0	Fette Electronics Inc	898-46310-000-44010	55.00	#117 Repair Antenna Wall Outlet
0	Fette Electronics Inc	898-46310-000-42110	12.89	#117 Antenna Wall Plate
	Fette Electronics Inc		4,890.89	
0	Flagship Recreation	101-45200-450-42410	1,698.00	Memorial Bench
	Flagship Recreation		1,698.00	
0	Flom Disposal Inc	241-46330-461-43840	22.05	1518 Western Trash Removal thru 11/30/22
0	Flom Disposal Inc	898-46310-000-43840	274.98	Trash Removal Thru 11/30/22
0	Flom Disposal Inc	241-46330-461-43840	163.37	910 SW 1st Street Dumpster thru 11/30/22
	Flom Disposal Inc		460.40	
176079	Friesner Dan & Stephanie	601-00000-000-20200	114.31	Refund Check 024728-000, 2601 Hulett Ave
	Friesner Dan & Stephanie		114.31	
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Reverse Osmosis Rental - Water Cooler Rental
	Garlick Brothers LLC		40.00	
176080	Glenn's Service LLC	101-42700-420-44040	84.95	Tire Repair / #13
176080	Glenn's Service LLC	101-42110-420-44040	84.95	Tire Repair / #22
	Glenn's Service LLC		169.90	
0	Godfather's Pizza	101-45500-450-43130	57.64	Pizza For Library Program

Check Numb	Last Name	Acct 1	Amount	Description
	Godfather's Pizza		57.64	
0	Gopher State One Call	603-49500-000-43090	130.50	Tickets for October
0	Gopher State One Call	602-49450-000-43090	130.50	Tickets for October
0	Gopher State One Call	601-49430-000-43090	130.50	Tickets for October
	Gopher State One Call		391.50	
176081	Grainger Inc	602-49480-000-42110	34.86	Hose Adapter
176081	Grainger Inc	101-42121-420-42110	111.08	Lithium Battery for Trail Cams
	Grainger Inc		145.94	
176082	Hach Company	601-49430-000-42110	77.22	Sample Cells for Water Testing
	Hach Company		77.22	
176083	Hacker Ben	601-00000-000-20200	269.88	Refund Check 013477-049, 727 2 St NW
	Hacker Ben		269.88	
176084	Harlequin Sales Corp/Reader Service	101-45500-450-42190	22.96	Books
176084	Harlequin Sales Corp/Reader Service	101-45500-450-42190	31.80	Books
	Harlequin Sales Corp/Reader Service		54.76	
0	Harry Brown's LLC	101-42123-420-44040	220.55	Car Washes
	Harry Brown's LLC		220.55	
0	Hawkins Inc	601-49430-000-42160	3,431.33	Chemicals For Water Treatment
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	1,280.00	Chemicals For Water Treatment
0	Hawkins Inc	602-49480-000-42160	8,852.33	Ferric Phos Removal
0	Hawkins Inc	601-49430-000-42160	3,087.78	Chemicals For Water Treatment
0	Hawkins Inc	601-49430-000-42160	3,036.45	Sodium Silicate For Water Treatment
0	Hawkins Inc	101-45122-450-42160	641.31	Pool Chemicals
	Hawkins Inc		20,329.20	
0	HD Supply Facilities Maintenance	898-46310-000-42110	287.01	Waste Container/PullCord

Check Numb	Last Name	Acct 1	Amount	Description
0	HD Supply Facilities Maintenance	898-46310-000-42110	113.13	Mist Spray (6) Pleated Filters
0	HD Supply Facilities Maintenance	898-46310-000-42110	117.31	Fragrance Dispenser Refill (12)
0	HD Supply Facilities Maintenance	241-46330-461-42110	44.84	2 Aluminum Blinds
	HD Supply Facilities Maintenance		562.29	
176085	Hiawathaland Transit/Three Rivers Community Action	101-00000-000-20400	115.50	Bus Token Sales - October
	Hiawathaland Transit/Three Rivers Community Action		115.50	
0	I & S Group Inc	437-41940-410-45204	2,504.04	Preliminary/Final Plat Riverchase Addition
0	I & S Group Inc	437-41940-410-45208	2,504.04	Preliminary/Final Plat Riverchase Addition
	I & S Group Inc		5,008.08	
176046	ICMA Retirement Trust 457	101-00000-000-21706	50.00	PR Batch 00521.10.2022 ICMA Deferred Comp
	ICMA Retirement Trust 457		50.00	
0	Imperial Supplies Holdings Inc	101-43126-430-42110	338.11	Air Compressor Automatic Drain Valve - Shop
0	Imperial Supplies Holdings Inc	101-43121-430-42210	57.48	Cable Ties for Stock
0	Imperial Supplies Holdings Inc	101-45200-450-42210	28.74	Cable Ties for Stock
0	Imperial Supplies Holdings Inc	602-49450-000-42210	21.55	Cable Ties for Stock
0	Imperial Supplies Holdings Inc	601-49430-000-42210	21.55	Cable Ties for Stock
0	Imperial Supplies Holdings Inc	101-42123-420-42210	14.37	Cable Ties for Stock
	Imperial Supplies Holdings Inc		481.80	
0	Innovative Office Solutions LLC	240-46210-460-42010	106.16	Sorter/Tray/Correction Pens & Tape/Envelopes/Etc
0	Innovative Office Solutions LLC	101-45500-450-42010	37.08	Book Tape
0	Innovative Office Solutions LLC	101-42210-420-42010	91.19	Printer-Copy Paper / Air Duster / Calendars
0	Innovative Office Solutions LLC	101-45500-450-42010	11.34	Rubberbands
0	Innovative Office Solutions LLC	101-45110-450-42010	26.04	Calendars
0	Innovative Office Solutions LLC	603-49500-000-42010	0.45	Note Pads/Post-it Notes
0	Innovative Office Solutions LLC	601-49430-000-42010	3.18	Note Pads/Post-it Notes
0	Innovative Office Solutions LLC	602-49450-000-42010	3.18	Note Pads/Post-it Notes
0	Innovative Office Solutions LLC	101-43121-430-42010	30.54	Note Pads/Post-it Notes
0	Innovative Office Solutions LLC	101-42124-420-42010	37.95	Receipt Book - Note Pads
0	Innovative Office Solutions LLC	101-41320-410-42020	27.00	USB Port for Computer
0	Innovative Office Solutions LLC	101-45500-450-42010	4.70	Labels
0	Innovative Office Solutions LLC	101-42110-420-42110	7.40	Napkins
0	Innovative Office Solutions LLC	101-42124-420-42010	9.90	Laminator Pouch
0	Innovative Office Solutions LLC	101-43121-430-42010	90.50	Copy Paper/Appointment Books

Check Numb	Last Name	Acct 1	Amount	Description
0	Innovative Office Solutions LLC	601-49430-000-42010	9.42	Copy Paper/Appointment Books
0	Innovative Office Solutions LLC	603-49500-000-42010	1.34	Copy Paper/Appointment Books
0	Innovative Office Solutions LLC	101-43190-430-42110	135.36	Chair Mat
0	Innovative Office Solutions LLC	602-49450-000-42010	9.42	Copy Paper/Appointment Books
	Innovative Office Solutions LLC		642.15	
0	Internal Revenue Service	101-00000-000-21701	40,131.49	PR Batch 00521.10.2022 Federal Income Tax
0	Internal Revenue Service	101-00000-000-21703	17,320.78	PR Batch 00521.10.2022 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	17,320.78	PR Batch 00521.10.2022 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	6,150.34	PR Batch 00521.10.2022 Medicare Employee
0	Internal Revenue Service	101-00000-000-21704	6,150.34	PR Batch 00521.10.2022 Medicare Employer
	Internal Revenue Service		87,073.73	
0	Jamar Company The	101-43121-430-44010	1,839.82	PWP Roof Repairs
0	Jamar Company The	601-49430-000-44010	191.48	PWP Roof Repairs
0	Jamar Company The	603-49500-000-44010	27.22	PWP Roof Repairs
0	Jamar Company The	602-49450-000-44010	191.48	PWP Roof Repairs
	Jamar Company The		2,250.00	
176086	Jungers Ashley & Joseph	601-00000-000-20200	71.30	Refund Check 022787-001, 1503 6 St SW
	Jungers Ashley & Joseph		71.30	
176087	Kasper Deborah K	240-46210-460-43090	110.00	Interpreter for Environmental Commission
	Kasper Deborah K		110.00	
0	Keystone Interpreting Solutions Inc	240-46210-460-43090	138.00	Interpreting-Cancellation Beyond 48 Hours
	Keystone Interpreting Solutions Inc		138.00	
176088	Larkin Jimmie	898-46310-000-44010	70.54	Fire Alarm/Elevator/Occupant Alarm Monthly Monitoring
	Larkin Jimmie		70.54	
176089	Larson Milo	101-42700-420-42030	130.50	Printed Door Hangers Regarding Political Signs
176089	Larson Milo	101-42110-420-42010	36.93	Yellow Paper for Policy Manuals
	Larson Milo		167.43	

Check Numb	Last Name	Acct 1	Amount	Description
176090	League of Minnesota Cities	101-42210-420-43140	100.00	Public Safety Peer Support Training - Dienst
176090	League of Minnesota Cities	101-42220-420-43140	100.00	Public Safety Peer Support Training - C. Bauer
	League of Minnesota Cities		200.00	
0	Lerner Publishing Group	101-45500-450-42190	22.99	Books
0	Lerner Publishing Group	101-45500-450-42190	29.99	Books
	Lerner Publishing Group		52.98	
176091	Lindeman Josh	601-00000-000-20200	59.19	Refund Check 021905-000, 24 12 Ave SE
	Lindeman Josh		59.19	
176092	Loffler Companies Inc	601-49430-000-44160	4.15	Copies October 2022 PWP
176092	Loffler Companies Inc	602-49450-000-44160	4.15	Copies October 2022 PWP
176092	Loffler Companies Inc	240-46210-460-44160	226.01	Cannon Copier
176092	Loffler Companies Inc	101-41940-410-44160	167.80	Copy Lease
176092	Loffler Companies Inc	101-43125-430-44160	39.88	Copies October 2022 PWP
176092	Loffler Companies Inc	101-42210-420-44160	11.72	Copier Charges 10/01/2022 to 10/31/2022
176092	Loffler Companies Inc	603-49500-000-44160	0.59	Copies October 2022 PWP
176092	Loffler Companies Inc	101-42124-420-44160	132.99	Black and White and Color Copies
	Loffler Companies Inc		587.29	
176093	Lonsdale Police Department	101-42123-420-43090	3,806.50	TZD Reimbursement - Paid from Grant Funds
	Lonsdale Police Department		3,806.50	
176094	Lube-Tech ESI	601-49430-000-42130	140.53	Antifreeze
176094	Lube-Tech ESI	101-43121-430-42130	374.75	Antifreeze
176094	Lube-Tech ESI	101-42123-420-42130	93.69	Antifreeze
176094	Lube-Tech ESI	602-49450-000-42130	140.53	Antifreeze
176094	Lube-Tech ESI	101-45200-450-42130	187.37	Antifreeze
	Lube-Tech ESI		936.87	
0	MacQueen Equipment LLC	101-42220-420-42170	11,435.07	4 Sets of Turnout Gear
0	MacQueen Equipment LLC	101-42220-420-42170	511.81	Firefighter Boots
0	MacQueen Equipment LLC	101-43121-430-42210	60.50	Ignition Switch - Street #115
	MacQueen Equipment LLC		12,007.38	

Check Numb	Last Name	Acct 1	Amount	Description
176048	Madison National Life Insurance Co Inc	101-00000-000-21711	1,628.05	PR Batch 00521.10.2022 Long Term Disability
176047	Madison National Life Insurance Co Inc	101-00000-000-21710	3,143.64	Life Insurance - November
176047	Madison National Life Insurance Co Inc	101-42220-420-41330	74.50	Part-Time Firefighters Life Insurance
176048	Madison National Life Insurance Co Inc	101-00000-000-21711	12.97	W Considine LTD
176048	Madison National Life Insurance Co Inc	101-00000-000-21711	-13.31	S Tollefson LTD
	Madison National Life Insurance Co Inc		4,845.85	
176095	Malley Diane	601-00000-000-20200	42.25	Refund Check 008688-000, 1206 2 Ave NW
	Malley Diane		42.25	
0	Marco Technologies LLC	101-45126-450-44045	14.51	Washinton Rec Print Fee
0	Marco Technologies LLC	101-42110-420-44045	14.53	Police Administration Print Fee
0	Marco Technologies LLC	101-41800-410-44045	32.06	HR Print Fee
0	Marco Technologies LLC	101-42124-420-44045	68.99	Police Records and Evid. Print Fee
0	Marco Technologies LLC	101-43110-430-44045	14.51	Public Works Department Print Fee
0	Marco Technologies LLC	101-45500-450-44045	23.02	Library Print Fee
0	Marco Technologies LLC	240-46210-460-44045	29.02	Community & Economic Development Print Fee
0	Marco Technologies LLC	101-41320-410-44045	29.02	Administration Print Fee
0	Marco Technologies LLC	902-00000-000-23935	400.00	Marco Printer Subscription
0	Marco Technologies LLC	101-43126-430-44045	14.51	Public Works Maintenance Shop Print Fee
0	Marco Technologies LLC	101-41510-410-44045	81.18	Finance Print Fee
0	Marco Technologies LLC	101-45110-450-44045	14.51	Community Center Back Desk Print Fee
0	Marco Technologies LLC	902-00000-000-23935	-400.00	Marco Main 1
0	Marco Technologies LLC	101-45200-450-44045	14.51	Parks Print Fee
0	Marco Technologies LLC	101-42123-420-44045	49.63	Police Patrol Print Fee
	Marco Technologies LLC		400.00	
176096	Marvets Julie	601-00000-000-20200	405.13	Refund Check 024748-000, 30 3 St NW
176097	Marvets Julie	601-00000-000-20200	400.89	Refund Check 024748-002, 30 3 St NW Apt A
176098	Marvets Julie	601-00000-000-20200	337.37	Refund Check 024748-001, 28 3 St NW
	Marvets Julie		1,143.39	
176099	Microsoft Corporation	101-41580-410-43095	1,320.00	Exchange Online Kiosk License Subscription
176099	Microsoft Corporation	101-41580-410-43095	5,664.00	Exchange Online Plan One License Subscription
	Microsoft Corporation		6,984.00	
176100	Midwest Tape LLC	101-45500-450-42192	23.24	Audio/Visual
176100	Midwest Tape LLC	101-45500-450-42192	34.99	Audio/Visual

Check Numb	Last Name	Acct 1	Amount	Description
176100	Midwest Tape LLC	101-45500-450-42192	22.49	Audio/Visual
	Midwest Tape LLC		80.72	
0	Minnesota Child Support Payment Center	101-00000-000-21716	431.84	PR Batch 00521.10.2022 Child Support
	Minnesota Child Support Payment Center		431.84	
176101	Minnesota Department of Commerce	601-00000-000-20110	14.09	Vesterby Real Estate #156989 Unclaimed Property
176101	Minnesota Department of Commerce	101-00000-000-20110	40.26	R.Radhakrishnan #161649 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	7.01	T.Jutting #158533 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	16.21	MTGLQ Investors #162099 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	7.53	T.Brown #159729 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	8.19	N.Ugland #162139 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	34.00	K.Gillen #161640 Unclaimed Property
176101	Minnesota Department of Commerce	101-00000-000-20110	68.00	Sling Technologies #163955 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	19.41	M.Bendt #164242 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	6.58	JP Morgan Mortgage #160679 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	14.48	C.Clarkin #158848 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	22.30	C.Eul #163152 Unclaimed Property
176101	Minnesota Department of Commerce	601-00000-000-20110	29.43	R.Ruths #159077 Unclaimed Property
	Minnesota Department of Commerce		287.49	
0	Minnesota Department of Revenue	101-00000-000-21702	17,747.10	PR Batch 00521.10.2022 State Income Tax
	Minnesota Department of Revenue		17,747.10	
176102	Minnesota Department of Transportation	225-49810-430-44600	5,125.00	Hangar Loan Agreement 11/1/22-11/30/22
176103	Minnesota Department of Transportation	476-43121-430-45304	382.23	2022-04 Materials Testing
	Minnesota Department of Transportation		5,507.23	
0	Minnesota Elevator Inc	101-41940-410-44010	195.40	City Hall Elevator Monthly Maintenance
	Minnesota Elevator Inc		195.40	
176104	Minnesota State Fire Department Association	101-00000-000-15500	495.00	2023 Membership Dues
	Minnesota State Fire Department Association		495.00	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	445.26	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	215.02	SIU Lab Testing

Check Numb	Last Name	Acct 1	Amount	Description
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	215.02	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	368.37	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	215.02	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	253.25	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		1,711.94	
0	Mississippi Welders Supply Inc	101-43126-430-42110	178.00	Welding Gas - Shop
	Mississippi Welders Supply Inc		178.00	
176105	Mitchell Carol	898-00000-000-22000	213.00	1324 Prairie #222 Security Deposit
176105	Mitchell Carol	898-46310-000-44700	27.69	1324 Prairie #222 Security Deposit Interest
	Mitchell Carol		240.69	
176106	Motion Sports & Safety Products Inc	101-45130-450-42110	1,370.00	Open Skate - Skate Assists
	Motion Sports & Safety Products Inc		1,370.00	
0	Motor Parts & Equipment Corp	101-43121-430-42210	26.28	Utility Blades/Paint - Street #116
0	Motor Parts & Equipment Corp	601-49430-000-42210	5.33	Oil Filter - Unit 30
0	Motor Parts & Equipment Corp	101-43121-430-42210	75.22	Mud Flaps - Street #118
0	Motor Parts & Equipment Corp	101-43121-430-42210	80.87	Filters - Street #107
0	Motor Parts & Equipment Corp	602-49450-000-42210	25.78	Oil/Air/Fuel Filters for Stock
0	Motor Parts & Equipment Corp	101-42123-420-42210	17.19	Oil/Air/Fuel Filters for Stock
0	Motor Parts & Equipment Corp	603-49500-000-42210	21.17	Rubber Plug/Brake Away Kits - Unit 29
0	Motor Parts & Equipment Corp	101-45200-450-42210	34.38	Oil/Air/Fuel Filters for Stock
0	Motor Parts & Equipment Corp	603-49500-000-42210	-17.09	Brake Away Kits - Unit 29 Return Credit
0	Motor Parts & Equipment Corp	601-49430-000-42210	25.78	Oil/Air/Fuel Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	68.75	Oil/Air/Fuel Filters for Stock
0	Motor Parts & Equipment Corp	101-42210-420-42210	11.49	Self Etching Primer #2110
0	Motor Parts & Equipment Corp	101-42220-420-42210	6.98	Wire Wheel Crimped #2110
0	Motor Parts & Equipment Corp	101-43121-430-42210	79.97	Air Filter - Street #317
0	Motor Parts & Equipment Corp	101-43121-430-42210	79.97	Air Filter Stock - Street #317
0	Motor Parts & Equipment Corp	101-43121-430-42210	92.29	Brake Pads/Slide Pin Grease - Street #418
0	Motor Parts & Equipment Corp	602-49450-000-42210	127.27	Mixer Belt
0	Motor Parts & Equipment Corp	240-46210-460-42210	35.18	Wiper Blades for Nissan Leaf
0	Motor Parts & Equipment Corp	101-42220-420-42210	20.40	Hose Clamps #2110
0	Motor Parts & Equipment Corp	101-45200-450-42130	3.04	Motor Oil for Stock
0	Motor Parts & Equipment Corp	101-42123-420-42210	3.15	Air Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	6.30	Air Filters for Stock
0	Motor Parts & Equipment Corp	602-49480-000-42110	35.99	Light

Check Numb	Last Name	Acct 1	Amount	Description
0	Motor Parts & Equipment Corp	101-43121-430-42210	12.61	Air Filters for Stock
0	Motor Parts & Equipment Corp	101-42123-420-42130	1.52	Motor Oil for Stock
0	Motor Parts & Equipment Corp	602-49450-000-42210	4.73	Air Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42130	6.06	Motor Oil for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42130	2.27	Motor Oil for Stock
0	Motor Parts & Equipment Corp	602-49450-000-42130	2.27	Motor Oil for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42210	4.73	Air Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	108.18	Distributor Cap/Rotor/Wire Set/Spark Plugs - Street #294
0	Motor Parts & Equipment Corp	101-43121-430-42210	11.24	Distributor Rotor - Street #294
0	Motor Parts & Equipment Corp	101-43121-430-42210	-11.24	Distributor Rotor Credit - Street #294
0	Motor Parts & Equipment Corp	101-43121-430-42210	8.09	U-Nut for Pressure Washer
0	Motor Parts & Equipment Corp	101-43121-430-42210	13.29	Headlight - Street #213
0	Motor Parts & Equipment Corp	225-49810-430-42210	19.98	Heat Shrink Tubing for Ford Tractor
0	Motor Parts & Equipment Corp	101-42220-420-42210	25.43	Filter / Spark Plug #2133
0	Motor Parts & Equipment Corp	101-42220-420-42410	7.99	3" Socket Extension
0	Motor Parts & Equipment Corp	101-42220-420-42130	10.96	Oil #2133
	Motor Parts & Equipment Corp		1,093.80	
176107	Motorola Solutions Inc	101-42210-420-42410	243.68	Wireless Radio Headset
	Motorola Solutions Inc		243.68	
176108	Myers The Estate of Larry	601-00000-000-20200	25.51	Refund Check 023478-000, 431 Tischler Ave
	Myers The Estate of Larry		25.51	
176109	NCH Corporation	101-45122-450-42230	255.48	Cleaner
	NCH Corporation		255.48	
176049	NCPERS Group Life Insur	101-00000-000-21710	208.00	PR Batch 00521.10.2022 PERA Life Insurance
	NCPERS Group Life Insur		208.00	
176110	NFPA	101-00000-000-15500	175.00	2023 Membership Dues
	NFPA		175.00	
176111	Norberg Allison	601-00000-000-20200	18.40	Refund Check 015078-000, 1222 2 St NW
	Norberg Allison		18.40	

Check Numb	Last Name	Acct 1	Amount	Description
176112	NRA	101-42123-420-44330	100.00	Subscription Renewal / M Kolling
	NRA		100.00	
176113	Oliver Charles	601-00000-000-20200	174.55	Refund Check 013474-001, 522 3 St NE
	Oliver Charles		174.55	
176114	Olympic Fire Protection Corporation	225-49810-430-44010	305.00	Annual Sprinkler & Backflow Preventer Inspections
176114	Olympic Fire Protection Corporation	101-42110-420-44010	195.00	Wet Pipe Sprinkler Annual Inspection
	Olympic Fire Protection Corporation		500.00	
176115	OPG-3 Inc	101-42400-420-43095	1,069.13	Add New User to Account-S Majewski
	OPG-3 Inc		1,069.13	
0	Orchard Trust Company	101-00000-000-21706	2,107.00	PR Batch 00521.10.2022 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	11,136.88	PR Batch 00521.10.2022 MN Deferred Comp
	Orchard Trust Company		13,243.88	
0	Paape Companies Inc	101-45122-450-44010	154.50	Repair Controller for AHU
0	Paape Companies Inc	101-45500-450-44010	154.50	Repair Controller
	Paape Companies Inc		309.00	
176116	Petty Cash	101-42110-420-43220	6.60	Shipped Recovered Watch to Marion County Sheriff's Office
	Petty Cash		6.60	
176117	Pflager Nancy	601-00000-000-20200	62.25	Refund Check 017644-000, 829 2 St SW
	Pflager Nancy		62.25	
176118	Phone Station Inc	101-45500-450-44010	108.00	Program Elevator Phone
	Phone Station Inc		108.00	
176119	Pleschourt Walter or Cindi	601-00000-000-20200	38.85	Refund Check 019084-003, 311 Park Ave
	Pleschourt Walter or Cindi		38.85	

Check Numb	Last Name	Acct 1	Amount	Description
176120	Positive Promotions	101-42220-420-43130	1,186.36	Firefighter Hats / Water Bottles for Open House
	Positive Promotions		1,186.36	
0	Property Pros	241-46330-461-44010	42.00	904 B Spring Road Toilet Unclogged
0	Property Pros	241-46330-461-44010	21.00	1323 NW 7th Street Install Toilet Seat
0	Property Pros	241-46330-461-44010	388.00	Western/Hulet Trim Shrubs/13th St Fill Hole in Front Lawn
0	Property Pros	241-46330-461-44010	231.00	1812 Shumway Taped Basement/Install Basement Window
0	Property Pros	241-46330-461-42110	4.07	1225 NW 2nd Street Ace Plumbers Putty
0	Property Pros	241-46330-461-44010	42.00	918 SW 1st Street Repaired Kitchen Cabinets
0	Property Pros	898-46310-000-42110	21.44	Bleach Bath Cleaner/Raid Wasp Spray/Goo gone Gel
0	Property Pros	898-46310-000-42110	257.96	Apt 222 Sherwin Williams 5 Gallons Paint
0	Property Pros	241-46330-461-44010	42.00	1814 Shumway Install Smoke Detector in Front Bedroom
0	Property Pros	241-46330-461-44010	84.00	1814 Shumway Remove Residue on Garage Door
0	Property Pros	241-46330-461-44010	42.00	1323 NW 7th Street Repair Floor Heat Vents
0	Property Pros	241-46330-461-44010	126.00	1820 Shumway Ave Replaced Smoke Detectors/Patched Wall
0	Property Pros	241-46330-461-44010	21.00	900 C Spring Road Install Shade
0	Property Pros	241-46330-461-44010	42.00	1526 Western Check Furnace
0	Property Pros	241-46330-461-42110	17.17	1812 Shumway Ace Window Well Cover
0	Property Pros	241-46330-461-44010	21.00	902 B Spring Road Kitchen Light
0	Property Pros	898-46310-000-44010	630.00	Apt 222 Painting
0	Property Pros	898-46310-000-44010	336.00	Trim Shrubs
0	Property Pros	241-46330-461-44010	42.00	527 Lincoln Replace Blinds & Toilet Seat
0	Property Pros	241-46330-461-44010	84.00	404 13th Street Remove Blinds/Install Smoke Detector
0	Property Pros	241-46330-461-44010	42.00	904 A Spring Road Water Heater Repair
0	Property Pros	241-46330-461-44010	42.00	521 Lincoln Ave Check Thermostat
0	Property Pros	241-46330-461-44010	1,764.00	412 NW 13th Street Painting
0	Property Pros	241-46330-461-44010	231.00	1225 NW 2nd St Remove Blinds/Replace Sink Basins/Patch
0	Property Pros	241-46330-461-44010	21.00	1319 NW 7th Street Paint Bathroom Shower Area
0	Property Pros	241-46330-461-44010	105.00	910 Sw 1st Street Closet Door Reset/Screen Rescreened
0	Property Pros	241-46330-461-44010	42.00	1319 NW 7th Street Garbage Removed/Spray Wasp Nest
0	Property Pros	241-46330-461-44010	42.00	1810 Shumway Ave Remove Trash
0	Property Pros	241-46330-461-42110	225.00	412 NW 13th Street Dirt/Seed (Erosion at Back Patio)
	Property Pros		5,008.64	
0	Public Employees Retirement Association	101-00000-000-21705	220.73	PR Batch 00521.10.2022 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	220.73	PR Batch 00521.10.2022 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	20,599.35	PR Batch 00521.10.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	27,169.45	PR Batch 00521.10.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	17,852.70	PR Batch 00521.10.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	18,112.95	PR Batch 00521.10.2022 PERA Police & Fire

Check Numb	Last Name	Acct 1	Amount	Description
	Public Employees Retirement Association		84,175.91	
176121	Purfeerst Farms LLP	602-49480-000-43090	6,396.70	Fall Sludge Hauling
	Purfeerst Farms LLP		6,396.70	
0	QTPod	225-49810-430-44045	352.03	Fuel System Rev 4 RM Board
	QTPod		352.03	
0	R C Bliss Inc	101-42123-420-42210	130.43	Spark Plug - Ignition Boot - Gasket #1118
	R C Bliss Inc		130.43	
0	Rand Rebecca	240-46210-460-43310	3.50	Mileage Reimbursement
0	Rand Rebecca	240-46210-460-43310	11.25	Mileage Reimbursement for REAC Inspection
	Rand Rebecca		14.75	
176122	Rice County Habitat for Humanity	263-46500-462-44370	25,000.00	HRA Assistance-Building Permits for 2022 Faribault Builds
	Rice County Habitat for Humanity		25,000.00	
176123	Rice County Highway Department	101-45200-450-42120	2,555.83	Fuel
	Rice County Highway Department		2,555.83	
0	Rice County Recorder	101-41910-410-43520	46.00	Developer's Platting Agreement Malecha Auto A755276
0	Rice County Recorder	478-43121-430-45304	46.00	2024-04 Easement Recording Fee Document A755322
0	Rice County Recorder	101-41910-410-43520	46.00	Lien Release Deferred Assmt Per Dev Agmt A755861
	Rice County Recorder		138.00	
176124	Rice County Sheriff	101-42123-420-43090	4,365.19	TZD Reimbursement - Paid from Grant Funds
	Rice County Sheriff		4,365.19	
176125	Rick Cashin Construction	101-00000-000-22000	1,000.00	Release of Escrow for 2065 13th St NW
	Rick Cashin Construction		1,000.00	
176126	Rosen Publishing Group The	101-45500-450-42190	1,540.68	Books

Check Numb	Last Name	Acct 1	Amount	Description
	Rosen Publishing Group The		1,540.68	
176127	Saunders Priscilla	601-00000-000-20200	78.47	Refund Check 017820-001, 1516 Wellington Cr
	Saunders Priscilla		78.47	
176128	Schley Eric & Katlyn	601-00000-000-20200	42.69	Refund Check 023059-000, 1345 South Trail Dr
	Schley Eric & Katlyn		42.69	
176129	Schneider James or Leann	603-00000-000-20200	0.31	Refund Check 017424-000, 2524 14 St NE
	Schneider James or Leann		0.31	
176130	Sherwin Williams Company #3037	101-43170-430-42110	59.96	Pump Armor Paint
	Sherwin Williams Company #3037		59.96	
176131	SI Hobby	290-46500-462-44600	1,560.00	Micro Grant Payment
	SI Hobby		1,560.00	
176132	Sirchie Finger Print Laboratories Inc	101-42121-420-42110	218.01	Black Hole Faraday Bag
	Sirchie Finger Print Laboratories Inc		218.01	
0	Slechta Heather	101-41320-410-43220	27.90	Postage Overnight Closing Documents-Faribault Apts
	Slechta Heather		27.90	
0	Southwest Service Cooperative	101-42220-420-41310	4.00	N Andrist Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	4.00	M Hunt Healthy Invest
0	Southwest Service Cooperative	101-00000-000-21707	151,089.84	Health Insurance Premiums
0	Southwest Service Cooperative	101-00000-000-21707	440.00	Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	823.17	Paul Froman Insurance
0	Southwest Service Cooperative	101-00000-000-11510	421.48	Maggie Hunt Insurance
0	Southwest Service Cooperative	101-00000-000-11510	148.16	John Harmon Insurance
0	Southwest Service Cooperative	101-00000-000-11510	731.72	Jerry Marzahn Insurance
0	Southwest Service Cooperative	101-42123-420-41310	675.01	John Harmon Insurance
0	Southwest Service Cooperative	101-00000-000-11510	58.54	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-42123-420-41310	673.18	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-41320-410-41310	4.00	C Dillerud Healthy Invest

Check Numb	Last Name	Acct 1	Amount	Description
0	Southwest Service Cooperative	101-00000-000-11510	731.72	Kimberly Lang Insurance
0	Southwest Service Cooperative	101-42123-420-41310	4.00	D Delmonico Healthy Invest
0	Southwest Service Cooperative	101-43126-430-41310	4.00	P Froman Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	4.00	J Harmon Healthy Invest
0	Southwest Service Cooperative	101-41510-410-41310	4.00	K Lang Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	731.72	Carol Luczak-Dillerud Insurance
0	Southwest Service Cooperative	101-00000-000-11510	823.17	Nancy Andrist Insurance
0	Southwest Service Cooperative	101-43121-430-41310	4.00	J Marzahn Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	1,920.11	Maggie Hunt Insurance
	Southwest Service Cooperative		159,299.82	
176133	Star Sports & Apparel LLC	101-45500-450-42010	10.00	Name Tag
	Star Sports & Apparel LLC		10.00	
176134	Stenzel Bryce	101-45130-450-43131	196.88	Abraham Lincoln/Henry Whipple Presentation
	Stenzel Bryce		196.88	
176135	Storm Training Group	101-42123-420-43140	733.95	Scenario Based Training Instructor Course / S Angle
	Storm Training Group		733.95	
176136	Streicher's Inc.	101-42123-420-42180	276.00	Tactical Assault Carrier
176136	Streicher's Inc.	101-42123-420-42180	1,295.00	Tactical Assault Carrier - Panel Set
	Streicher's Inc.		1,571.00	
176137	Summit Fire Proection Co	898-46310-000-44010	231.00	Fire Extinguisher Annual Inspection
176137	Summit Fire Proection Co	898-46310-000-42110	23.89	ORings/Collar/Valve Stem
	Summit Fire Proection Co		254.89	
176138	The UPS Store	101-42220-420-43250	11.22	Shipping
	The UPS Store		11.22	
176139	Thon Jeff and Katherine	601-00000-000-20200	33.35	Refund Check 013261-000, 427 2 St NE
	Thon Jeff and Katherine		33.35	
176140	Timm's Trucking Inc	603-49500-000-42240	1,237.51	Topsoil For Storm Sewer Repair

Check Numb	Last Name	Acct 1	Amount	Description
176140	Timm's Trucking Inc	101-00000-000-22001	17,490.00	Escrow Release - 1811 7th Street NW
	Timm's Trucking Inc		18,727.51	
176141	Truck Center Companies East LLC	101-43121-430-42210	136.07	Brake Chamber/Clevis - Street #110
176141	Truck Center Companies East LLC	601-49430-000-42210	45.42	Drain Valve - Unit 30
176141	Truck Center Companies East LLC	101-42220-420-42210	57.46	Band #2110
176141	Truck Center Companies East LLC	101-43121-430-42210	52.28	Coolant Seals/Isolators - Street #105
	Truck Center Companies East LLC		291.23	
176142	Ubl Joseph	101-00000-000-10120	22,421.64	Fire Escrow Release for 1811 7th Street NW
	Ubl Joseph		22,421.64	
0	Uline	101-42700-420-42110	225.00	55-60 Gallon Contractor Bags
0	Uline	101-42121-420-42110	60.77	40-45 Gallon Contractor Bags
	Uline		285.77	
176143	United Laboratories Inc	101-45122-450-42230	270.97	Cleaning Supplies Community Center
	United Laboratories Inc		270.97	
176144	US Bank Equipment Finance	101-42400-420-44160	95.73	Lease for Copier
	US Bank Equipment Finance		95.73	
176145	US Identification Manual	101-42110-420-44330	82.50	Subscription Renewal
	US Identification Manual		82.50	
0	Utility Consultants Inc	602-49480-000-43090	1,165.28	Lab Testing
0	Utility Consultants Inc	601-49430-000-43090	236.25	Monthly Coliform Testing
	Utility Consultants Inc		1,401.53	
176146	Valek Jeffrey	101-42220-420-44040	375.00	Blasting Fire Truck Steps and Battery Boxes #2110
	Valek Jeffrey		375.00	
176147	Van Vo Thong	601-00000-000-20200	21.24	Refund Check 012949-000, 831 30 St NW

Check Numb	Last Name	Acct 1	Amount	Description
	Van Vo Thong		21.24	
176148	Verizon Wireless	101-41940-410-43210	82.30	Cell Phone Service - Building Maintenance
176148	Verizon Wireless	240-46210-460-43210	65.21	Cell Phone Service - Community Development
176148	Verizon Wireless	602-49450-000-43210	82.30	Cell Phone Service - Sewer Collection
176148	Verizon Wireless	101-41510-410-43210	82.30	Cell Phone Service - Finance
176148	Verizon Wireless	601-49430-000-43210	227.08	Cell Phone Service - Water Distribution
176148	Verizon Wireless	603-49500-000-43210	41.15	Cell Phone Service - Storm Water Utility
176148	Verizon Wireless	101-42700-420-43210	164.60	Cell Phone Service - Special Services
176148	Verizon Wireless	101-42400-420-43210	203.47	Cell Phone Service - Building Codes
176148	Verizon Wireless	101-42121-420-43210	288.05	Cell Phone Service - Investigations
176148	Verizon Wireless	101-42210-420-43210	82.30	Cell Phone Service - Fire Administration
176148	Verizon Wireless	101-42220-420-43210	171.57	Cell Phone Service - Fire Suppression
176148	Verizon Wireless	902-00000-000-23935	-3,203.08	Monthly Phone Bill-October
176148	Verizon Wireless	101-45110-450-43210	250.72	Cell Phone Service - Parks & Rec
176148	Verizon Wireless	101-43190-430-43210	41.15	Cell Phone Service - Engineering
176148	Verizon Wireless	101-45500-450-43210	24.06	Cell Phone Service - Library
176148	Verizon Wireless	101-43110-430-43210	41.15	Cell Phone Service - PW Admin
176148	Verizon Wireless	902-00000-000-23935	3,203.08	Monthly Phone Bill-October
176148	Verizon Wireless	101-41580-410-43210	82.30	Cell Phone Service - IT
176148	Verizon Wireless	101-42123-420-43210	1,108.77	Cell Phone Service - Patrol
176148	Verizon Wireless	101-42110-420-43210	164.60	Cell Phone Service - Police Administration
	Verizon Wireless		3,203.08	
0	Virg's Appliance Service Inc	241-46330-461-44010	85.00	900 B Spring Road 2 Burners Checked
0	Virg's Appliance Service Inc	241-46330-461-44010	125.00	1820 Shumway Range Disconnect
0	Virg's Appliance Service Inc	241-46330-461-44010	85.00	404 NW 13th Street Refrigerator Repair
0	Virg's Appliance Service Inc	241-46330-461-44050	914.00	1820 Shumway Refrigerator
	Virg's Appliance Service Inc		1,209.00	
176149	Wal-Mart	101-45500-450-42010	7.98	Rubber Feet Bumpers
176149	Wal-Mart	101-45500-450-43130	22.43	J and YA Programming
176149	Wal-Mart	101-45130-450-42110	58.35	Enrichment Babysitter Course Supplies
176149	Wal-Mart	101-42110-420-42110	183.00	Treats for Community Engagement Event(s)
176149	Wal-Mart	101-42210-420-42110	13.86	Garage Door Batteries
	Wal-Mart		285.62	
0	Water Conservation Service Inc	601-49430-000-43090	5,760.00	2022 Annual Leak Detection

Check Numb	Last Name	Acct 1	Amount	Description
	Water Conservation Service Inc		5,760.00	
0	Webber Recreational Design Inc	404-45200-450-45300	5,636.00	Permanent Picnic Tables for Fleckenstein Bluffs Park
	Webber Recreational Design Inc		5,636.00	
176150	Wren Katie	601-00000-000-20200	25.67	Refund Check 005690-000, 511 4 St SW
	Wren Katie		25.67	
0	WSB & Associates Inc	101-43190-430-43095	1,339.00	ARC GIS Upgrade 9/1/22-9/30/22
0	WSB & Associates Inc	101-43190-430-43090	528.00	GIS Services 9/1/22-9/30/22
0	WSB & Associates Inc	603-49500-000-45300	4,365.75	Lockerby Regional SW Improvements 9/1/22-9/30/22
	WSB & Associates Inc		6,232.75	
176151	Xcel Energy	898-46310-000-43810	463.15	Electric thru 10/09/2022
176151	Xcel Energy	898-46310-000-43830	576.56	Gas thru 10/09/2022
176151	Xcel Energy	898-46310-000-44010	3,003.52	51 Apts Electric Thru 10/09/22
	Xcel Energy		4,043.23	
			945,070.86	



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: November 9, 2022
SUBJECT: Approve Appointment of Interim Community and Economic Development Director

Background:

The City's current Community and Economic Development Director, Deanna Kuennen, previously submitted her resignation, having accepted a similar position in another city. While the search process for a replacement is underway (with applications being accepted through November 18, 2022), we do need to appoint a qualified person to fill the position in an interim capacity. I am recommending that David Wanberg, the current City Planner, be appointed to fill this interim role, effective Monday, November 14, 2022. During the time that Mr. Wanberg serves in this role, he will be compensated an additional \$500.00 per week.

Recommendation:

Approve Appointment of David Wanberg as Interim Community and Economic Development Director

Attachments:



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Fire Chief
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-226 Accept Donation from the Fundraising Event at the Paradise Center for the Arts

Background:

Recognizing the Faribault Fire Department's service to the community, the Paradise Center for the Arts and Scott Amundson of C & S Vending sponsored a fundraising event for the Fire Department. The total raised from ticket sales and generous donations from our community was \$6,818.79. This donation will be placed into a restricted account that will be used for Firefighter safety and wellness.

Recommendation:

Approve Resolution 2022-226 Accept Donation form the Fundraising Event at the Paradise Center for the Arts

Attachments:

1. Resolution 2022-226 Accept Donation from the Fundraising Event at the Paradise Center for the Arts

CITY OF FARIBAULT

RESOLUTION #2022-226

**ACCEPT DONATION FROM THE FUNDRAISING EVENT AT THE PARADISE
CENTER FOR THE ARTS**

WHEREAS, On October 15, 2022, Scott Amundson of C & S Vending and the Paradise Center for the Arts sponsored a fundraiser on behalf of the Faribault Fire Department; and

WHEREAS, donations from various generous businesses and individuals equaled \$6,818.79 and will be used for firefighter safety and wellness.

NOW, THEREFORE BE IT RESOLVED, that the \$6,818.79 be accepted and applied towards firefighter safety and wellness.

Date Adopted: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-227 Levying Special Assessments for Miscellaneous Delinquent Receivable Accounts

Background:

Customers with unpaid miscellaneous accounts receivable are provided multiple notices and ample opportunity to pay the balance due prior to entering the assessment process. Sections 12-2(d) and 12-3(c) of the City Code of Ordinances provides authorization for the City to certify to the County Auditor any unpaid service charges or fees which shall be collected together with property taxes levied against the property.

Proper notification, as required by city ordinance, has been submitted to each property owner in the attached list. The term of the levy is one to five years and will include an interest charge equal to ten percent (10%) or \$25, whichever is greater.

Miscellaneous unpaid charges related to mowing, rental registration, false alarms, sign removal, or other charges and fees may also be certified and collected with property taxes.

Recommendation:

Staff recommends approval of Resolution 2022-227 Certifying Delinquent Miscellaneous Accounts Receivable for Collection with Property Taxes.

Attachments:

1. Resolution 2022-227 Levy Assessments for Delinquent Balances

CITY OF FARIBAULT

RESOLUTION #2022-227

LEVYING SPECIAL ASSESSMENTS FOR MISCELLANEOUS DELINQUENT RECEIVABLE ACCOUNTS

WHEREAS, City of Faribault ordinances establish fees for miscellaneous charges for services; and

WHEREAS, Sections 12-2(d) and 12-3(c) of the city ordinances authorizes the City to certify assessments to the County Auditor any unpaid service charges and fees imposed on the owner, lessee, or occupant of property for governmental services provided by the City; and

WHEREAS, written notice of the City's intention to certify the charges or fees to the County Auditor was provided to the property owners; and

WHEREAS, assessment rolls have been prepared specifying the amount, which includes all penalties to be certified against each particular property; and

WHEREAS, such assessments shall be payable over a period of one to five years with an interest rate of ten percent (10%) or \$25, whichever is greater; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota that:

1. Assessment Roll for Delinquent Miscellaneous Accounts Receivable attached hereto as Exhibit A in the amount of \$1,439.50.
2. A copy of Exhibit A, which is attached hereto and made a part hereof, is hereby accepted and shall constitute a special assessment against the properties named therein. The owner of property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the

date of the adoption of the final assessment resolution; and the owner may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before December 31, 2022, or interest will be charged through December 31 of the succeeding year.

3. A copy of this resolution, together with the assessment roll, is to be forwarded to the Rice County Treasurer/Auditor for collection with other taxes.

Date Adopted: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

CITY OF FARIBAULT
DELINQUENT ACCOUNTS RECEIVABLE CERTIFICATION
EXHIBIT A
November 9, 2022

<i>Name</i>	<i>Property Address</i>	<i>PID</i>	<i>Description</i>	<i>Certified</i>
Thompson James Group	924 1st St NW	18.32.2.75.005	Mowing of Grass, Yard Cleanup	<u>\$ 1,439.50</u>
Total Certification				<u>\$ 1,439.50</u>



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-229 Approving Use of Miscellaneous Assessment Process by Petition and Waiver for Financing Replacement of Water and Sanitary Sewer Services Using Minnesota Chapter 429 and the Community Management Plan

Background:

The attached Resolution 2022-229 is the policy for using the miscellaneous assessment process by petition and waiver for financing replacement of water and sanitary sewer services using Minnesota Chapter 429 and the Community Management Plan. The petition and waiver process provides a method for property owners to make improvements to the water and sewer utilities that serve their property. Resolution 2022-229 replaces Resolution 2009-148 which originally established the petition and waiver policy. Resolution 2022-229 extends the maximum repayment terms from 10 years to 15 years.

Recommendation:

Approve Resolution 2022-229

Attachments:

1. Resolution 2022-229 Approving Use of Misc. Assess. Process by Pet. and Waiver for Financing Replace of Water and Sanitary Sewer Services

CITY OF FARIBAULT

RESOLUTION #2022-229

APPROVING USE OF MISCELLANEOUS ASSESSMENT PROCESS BY PETITION AND WAIVER FOR FINANCING REPLACEMENT OF WATER AND SANITARY SEWER SERVICES USING MINNESOTA CHAPTER 429 AND THE COMMUNITY MANAGEMENT PLAN

WHEREAS, the City has used the miscellaneous assessment process for sidewalk, driveways and other infrastructure improvements; and

WHEREAS, Minnesota Chapter 429 provides the legal basis for Cities to assess for various infrastructure improvements including water and sanitary sewer services; and

WHEREAS, Minnesota Chapter 429 provides for petition and waiver process by benefitting property owners as one of the methods to initiate said improvements.

NOW, THEREFORE BE IT RESOLVED,

Section 1. The City Council hereby approves use of the petition and waiver process for financing the reconstruction of water and sanitary sewer services.

Section 2. The City shall charge an interest rate based on 2% over our current bond rate as determined by the Finance Director.

Section 3. The term of the assessment shall be based on the following:

Amount	Repayment Terms	Interest Rate
Under \$1,000	1 year	2% over bond rate
\$1,001 to \$3,000	2 years	2% over bond rate
\$3,001 to \$7,500	5 years	2% over bond rate
\$7,501 to \$10,000	10 years	2% over bond rate
Over \$10,000	15 years	2% over bond rate

Section 4. The City Administrator or his/her designee shall review and approve all such petition and waivers as well as work therein.

Section 5. The City Administrator with assistance of the Finance Director shall include said petitions with rolls of other miscellaneous assessments to be approved by the City Council approval in the Fall of each year.

Date Adopted: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: November 9, 2022
SUBJECT: Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW

Background:

Resolution 2022-229 approves use of the miscellaneous assessment process by petition and waiver for financing the replacement of water and sanitary sewer services, using Minnesota Statute Chapter 429 and the Community Management Plan.

The Public Works Department has prepared a Petition and Waiver Agreement for repairs to the water service at 109 4th Ave. SW. The water service has failed and needed to be repaired. The property owner, Charles Ogdahl, has completed a Petition and Waiver form to finance the costs of replacing the water service not covered by insurance. The cost of the project entered into the agreement and assessed to the property is outlined by the terms in the chart below.

Owner	Address	Purpose	Amount	Term	Rate
Charles Ogdahl	109 4 th Ave SW	Water Service	\$29,901.82	15 Years	5.75%

Recommendation:

Approve Petition and Waiver of Assessment for Water Service Repair at 109 4th Ave. SW

Attachments:

1. Petition & Waiver 109 4th Ave. SW
2. Invoices

PETITION AND WAIVER AGREEMENT

This Agreement made this 9th day of November, 2022, by and between the City of Faribault, a Minnesota municipal corporation (“City”) and Charles Ogdahl a single person/husband and wife (“Owner”).

RECITALS

WHEREAS, the Owner is the fee owner of certain land in Rice County, Minnesota, located at 109 4th Ave. SW, PID #18.31.3.01.042, and is legally described in Exhibit A attached hereto (the “Property”); and

WHEREAS, the Owner has requested that the City perform certain improvements to the Property, here described: Remove and repair failed water service (“Improvements”) and the City has agreed to perform said improvements.

WHEREAS, the Owner has agreed to reimburse the City for 100 percent of the cost of the Improvements; and

WHEREAS, the Owner has requested that payment to the City of cost of the Improvements be financed by the City levying an assessment against the Property which will be payable to the City in installments over fifteen (15) years; and

WHEREAS, the Owner requests that the City construct or cause the construction of the Improvements without notice of hearing or hearing on the Improvements, and without notice of hearing or hearing on the assessment levied to finance the Improvements, and to levy 100 percent of the cost of the Improvements in a total amount of \$29,901.82 against the Property as an assessment; and

WHEREAS, the City is willing to finance and construct the Improvements without such notices or hearings, provided the assurances and covenants hereinafter stated are made by the Owner to ensure that the City will have a valid and collectable assessment as it relates to the Property to receive payment for the Improvements; and

WHEREAS, were it not for the assurances and covenants hereinafter provided, the City would not construct the Improvements without such notices and hearings

NOW, THEREFORE, on the basis of the mutual covenants and agreements hereinafter provided, it is hereby agreed by and between the parties hereto as follows:

1. The Owner hereby petitions the City for construction of the Improvements. The Improvements to be constructed by the City are described as follows: Remove and repair failed water service. Described in the document attached as Exhibit B.
2. The Owner represents and warrants that the Owner is the owner of 100 percent of the Property, that the Owner has full legal power and authority to encumber the Property as herein provided, and that as of today, the Owner has fee simple absolute title in the Property.
3. The Owner represents and warrants that the Property is not classified for tax purposes as to result in deferral of the obligation to pay the assessment; and the Owner agrees that the Owner will take no action to secure such tax status for the Property during the term of this Agreement.
4. The amount of the assessment which is to be assessed by the City against the Property is \$29,901.82. The Owner requests that this amount be assessed against the Property.
5. The Owner agrees that the assessment will be payable in installments over fifteen (15) years. The Owner understands and agrees that the interest rate to be applied to the assessment will be 5.75 percent per annum.
6. The Owner waives the right to appeal the levy of the assessment in accordance with this Agreement pursuant to Minnesota Statutes Section 429.081, or reapportionment thereof upon land division pursuant to Minnesota Statutes Section 429.071, subdivision 3, or otherwise, and further specifically agrees with respect to such assessments against the Property or reapportionment that:
 - a. Any requirements of Minnesota Statutes Chapter 429 with which the City does not comply are hereby waived by the Owner;
 - b. The increase in fair market value of the Property resulting from construction of the Improvements will be at least equal to \$29,901.82, and that such increase in fair market value is a special benefit to the Property;
 - c. Assessment of 100 percent of the cost of the Improvements against the Property is reasonable, fair and equitable and there are no other properties against which the cost should be assessed; and
 - d. The Owner further specifically waives notice and the right to appeal reapportionment of such assessment upon land division pursuant to Minnesota Statutes

Section 429.071, subdivision 3.

7. The Owner agrees that the assessment may be alternatively made against the Property pursuant to Minnesota Statutes Sections 366.011, 366.012 or 415.01, or pursuant to any other authority available to the City.
8. The Owner further agrees that payment of the assessment will continue to be the Owner's personal obligation until it is paid in full and the Owner will pay any part of the assessment which the City is unable to collect through the assessment process.
9. The covenants, waivers and agreements contained in this Agreement shall bind the successors and assigns of the Owner and shall run with the Property and bind all successors in interest thereof. It is the intent of the parties hereto that this Agreement be in a form which is recordable among the land records of Rice County, Minnesota; and the parties hereto agree to make any changes in this Agreement which may be necessary to affect the recording and filing of this Agreement against the title of the Property.
10. This Agreement shall terminate upon the final payment of the assessment levied against the Property regarding the Improvements.

IN WITNESS WHEREOF, the parties have set their hands the day and year first written above.

OWNER

By: _____

Printed Name: _____

By: _____

Printed Name: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____,
by _____, a single person/husband and wife.

Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this ____ day of _____,
20____, by _____, a single person/husband and wife.

Notary Public

CITY OF FARIBAULT

By: _____

Kevin F. Voracek

Its: Mayor

By: _____

Timothy C. Murray

Its: City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by Kevin F. Voracek and Timothy C. Murray, the Mayor and City Administrator, respectively, of the City of Faribault, a municipal corporation under the laws of Minnesota, on behalf of the municipal corporation.

Notary Public

This document was drafted by:

Kennedy & Graven, Chartered
470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Property

Lot 7 Block 2 of DANIEL FARIBAULTS
DAN FBLT S57FT W115FT L7 B2

Faribo Plumbing & Heating Inc
Jandro Excavating
2345 8th Ave NW
Faribault MN 55021
507-334-6409

Invoice

Date	Invoice #
9/1/2022	4393

Bill To
City of Faribault 208 1st Ave NW Faribault MN 55021

Due Date
9/1/2022

Description	
Water Service from Main to Curbstop As Per Bid - \$13,798 Add for sidewalk - \$1400 109 4th Ave SW - Ogdahl	
Payment can be made by mail or by phone 507-262-3560	Balance Due \$15,198.00

Faribo Plumbing & Heating Inc
 Jandro Excavating
 2345 8th Ave NW
 Faribault MN 55021
 507-334-6409

Invoice

Date	Invoice #
3/22/2022	4361

Bill To
City of Faribault 208 1st Ave NW Faribault MN 55021

Due Date
4/21/2022

Item	Description	Qty	Rate	Amount
Material	Parts / Material	1	1,667.82	1,667.82
Excavate Labor		30.25	100.00	3,025.00
Excavator	Excavator	1	4,725.00	4,725.00
Skidloader	Skidloader	1	1,950.00	1,950.00
Trucking	Trucking	1	300.00	300.00
Disposal	Concrete Disposal	1	100.00	100.00
Subcontracted Work	MN Hydro Vac	1	2,936.00	2,936.00
	109 4th Ave SW - Ogdahl			
Payment can be made by mail or by phone 507-262-3560			Balance Due	\$14,703.82



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-230 Adopt 2023 Snow & Ice Control Guidelines

Background:

The City annually updates, reviews, and adopts Snow and Ice Control Guidelines. Draft guidelines for the 2023 snow season were reviewed at the November 1, 2022 Council Work Session. Once adopted, a copy of the guidelines will be posted on the Public Works page of the City website.

Recommendation:

Approve Resolution 2022-230

Attachments:

1. Resolution 2022-230
2. 2023 Snow & Ice Control Guidelines

CITY OF FARIBAULT

RESOLUTION #2022-230

ADOPT 2023 SNOW & ICE CONTROL GUIDELINES

WHEREAS, the City Council annually reviews and adopts community snow and ice control guidelines; and

WHEREAS, the 2023 guidelines were reviewed at the November 1, 2022 Council Work Session; and

NOW, THEREFORE BE IT RESOLVED, that the 2023 Snow & Ice Control Guidelines, a copy of which is attached and made part of this resolution, are hereby adopted.

ALSO, BE IT RESOLVED, that the 2023 Snow & Ice Control Guidelines shall take effect upon passage of this resolution and shall remain in effect for the 2023 snow and ice season.

Date Adopted: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



SNOW AND ICE CONTROL GUIDELINES 2023

I. PERSONNEL

All Department of Public Works and Parks and Recreation personnel shall be available for snow and ice control operations. The City may also utilize seasonal personnel and contract services to assist with the snow removal operations. City crews are responsible for snow and ice control operations on approximately 142 miles of roadways within the City, along with alleys, parking lots, and trails/sidewalks.

II. EQUIPMENT

The City of Faribault currently operates and maintains the following equipment for snow and ice control operations:

- 1 truck with reversible plow and sander
- 7 trucks with reversible plow, wing plow and sander
- 2 motor graders with snow-wing
- 4 front-end loaders with plows (includes airport)
- 1 front-end loader w/180hp diesel engine snow blower
- 2 one-ton trucks
- 5 pick-ups with plows
- 3 tractors w/plow and snow blower
- 2 Tool Cat tractors w/snow blower
- 2 Skid loaders

When equipment is disabled, every attempt shall be made to get the equipment repaired and operational as soon possible. This may require the call back of one or both of the equipment services mechanics unless adequate back up equipment is available.

III. PROCEDURES

A. Alert and Call Out

During normal working hours, the Public Works Director or designee shall be responsible for monitoring street and weather conditions and initiation of snow and ice control procedures. After hours, on weekends, and during holidays the Police Department shall notify the Public Works Director or designee when snow and ice conditions warrant crew alert.

A call list is provided to the Police Department for general maintenance items such as sanding, street sign repair, and other minor maintenance activities.

B. Sanding and Salting

It shall be the policy of the City to consider cost, environmental impact of salt usage as well as safety of the motoring public when establishing application rates and locations for application.

Sand and/or salt shall be applied to the street surface in such quantities so as to provide a level of skid resistance that is consistent with standards normally experienced on city streets throughout the state of Minnesota during the snow and ice season. Certain portions of the City are salt only zones (downtown, east and southwest zones). It is recognized that a bare pavement policy is not possible at all times during winter periods in the northern regions of the country.

Pre-wetting of salt and sand/salt mixture will be utilized when temperature and conditions warrant its use. Pretreating of certain street surfaces (bridges, Highway 60, downtown, and hills) will occur when conditions allow. An average winter season uses approximately 500 tons of salt and 2,000 ton of sand.

Streets shall typically be spot sanded to provide skid resistance and traction consistent with area standards. Salt only zones are treated with salt on a calibrated lane mile application method. Sanding and salting occur in accordance with the following priorities:

1. Hills, controlled intersections, bridges, and sharp curves.
2. Arterial and collector streets.
3. School zones.
4. Bus Routes.
5. Commercial and industrial roadways.
6. Residential areas - blanket sanding of general snow pack on residential streets will not be accomplished.

When practical, sanding will be accomplished concurrent with plowing operations, however, not all equipment used in snow removal is capable of sanding. In those cases, or when conditions warrant the first priority shall be snow removal with sanding occurring as appropriate equipment becomes available.

C. Snowplowing - Snowplowing shall normally begin when accumulation reaches a point where functional traffic flow is inhibited. Certain conditions shall warrant the plowing of arterial and collector “mainline” streets only in advance of the remaining areas. This shall be accomplished with the minimum of one plow truck. Plowing shall continue as long as visibility and operator safety is maintained. Work periods shall not exceed safe limits that operators can continue without rest.

Snow removal operations shall proceed as rapidly as possible in accordance with the following priorities:

1. Arterial and Collector Streets
2. School Zone Streets
3. Residential Streets and Alleys

4. City Parking Lots
5. Pedestrian Trails and Sidewalks
6. Skating Rink Facilities (3, all located at Jefferson School)

For an "average storm" (less than six (6) inches of snow), it shall be the policy of the City to have all streets plowed curb-to-curb within 24 hours after snowfall stops. A "non-average storm" (greater than six inches of snow) shall be plowed curb-to-curb within 24-36 hours based on when snowfall stops. The City is divided into 11 plowing districts. In each district the "main line" or heavily traveled streets are plowed first (Division Street, Willow Street, 2nd Avenue N.W., 7th Street N.W., 9th Avenue S.W., Prairie Avenue, etc.). Plows then disperse to the less traveled residential streets. Sanding at this time is kept to a minimum so plows can open the streets as soon as possible for residential and emergency access. Storms of larger magnitude will take longer depending on severity. Extreme snowfalls may warrant the opening of two lanes initially with full width plowing at a later time.

In the downtown area, the snow is windrowed then blown into trucks (rental trucks are typically used) and taken to the designated snow storage area(s). This activity may be completed on the first or second night of a snow event, depending on the timing and amount of the snow event. Clearing of handicapped curb cuts and pedestrian crosswalks shall be the responsibility of the City. The City plows twenty-seven parking lots, including the Fire Station, City Hall, Buckham Center, Community Center, River Bend Nature Center, and various City-owned parking lots. Upon completion of the downtown area, other City buildings are plowed, such as the Water Pumping Station, Water Reclamation Facility, and various City trails/sidewalks.

It shall be the policy of the City that the opening of driveways will not be the responsibility of the City. Property owners shall be responsible for clearing walkways and sidewalks.

All plow routes are divided into relatively equal areas. After the plowing of collector and arterials, these areas shall be plowed on an alternating basis. Plowing continues until all streets have been plowed. The time to open all lanes takes a minimum of eight to eighteen hours depending on conditions. Plowing speeds shall adjust to match snow and road conditions and shall at all times be lower than the legal speed limits.

Snow removal in cul-de-sacs shall be placed in appropriate areas of the curb line. These piles shall be removed by the City crews when conditions warrant.

D. Snow Hauling

The City of Faribault routinely removes snow from the following streets (primarily the downtown area):

Central Avenue	-	Division Street to 7 th Street N.W.
1 st Avenue N.E.	-	Division Street to 5 th Street N.E.
1 st Avenue N.W.	-	1 st Street N.W. to 7 th Street N.W.
2 nd Avenue N.W.	-	2 nd Street N.W. to 7 th Street. N.W.

Division Street	-	3 rd Avenue W. to 1 st Avenue E.
2 nd Street N.W./N.E.	-	3 rd Avenue N.W. to 1 st Avenue N.E.
3 rd Street N.W./N.E.	-	4 th Avenue N.W. to 3 rd Avenue N.E.
Ravine Street	-	3 rd Avenue N.E. to 6 th Avenue N.E.
4 th Street N.W./N.E.	-	Railroad tracks to Heritage Place
5 th Street N.W./N.E.	-	3 rd Avenue N.W. to 1 st Avenue N.E.
6 th Street N.W.	-	2 nd Avenue N.W. to Central Avenue
1 st Street N.W./N.E.	-	1 st Avenue N.W. to 1 st Avenue N.E.
1 st Street S.E.	-	100 Block (behind Buckham Center)
Park Place S.E.	-	Division Street to Willow Street
Glynview Trail	-	Willow Street to Buckingham Path
T.H. 60/Viaduct Bridge		

The Public Works Director or designee shall be responsible for contacting the Police Department in order to coordinate snow removal and hauling operations with law enforcement's tagging and towing duties.

Late spring and early fall snowfalls may be left on roadways if melting is determined eminent or if substantial damage will be caused to the pavement structure. Clearing of intersection snow banks will be accomplished when needed on collectors, arterials and near schools. Ongoing snow and ice control efforts require the use of City owned right-of-ways and easements for storage of plowed snow. Depending upon the volume of snow, storage within right-of-way could create sight obstruction at intersections, because it is impossible financially and practically to remove all snow from intersection corners.

Rental trucks are seasonally bid and utilized for snow hauling operations. The City is responsible for truck loading equipment and snow dumping sites. Four to eight rented trucks are used to haul snow from downtown.

Snow hauling shall begin at 2:00 a.m. or 1 hour following the beginning of snow removal operations starting on the first or second night following plowing operations. Hauling will continue for as many nights as is necessary.

In the downtown, snow shall be pulled off the sidewalk and away from the curb and placed in windrows near the center of the street. From this point, the windrows will be picked up and hauled away.

Snow pickup shall be accomplished using such personnel, equipment and methods appropriate to maintaining a reasonable and safe passage of vehicles and pedestrians at all times. The Public Works Director, Chief of Police, or their designees, may restrict traffic and parking as emergency conditions may dictate.

E. Snowplowing Alleys

It shall be the policy of the City that all alleys will be opened in the aforementioned priority to provide functional traffic movement.

F. Vehicles Parked on Streets (“Snowbirds”)

The City Code of Ordinances prohibits parking on any City street between November 1st and April 1st, between the hours of 1:00 a.m. and 8:00 a.m. when a snow emergency has been announced and before the street has been cleared curb-to-curb, whichever is later. Vehicles parked in violation of the ordinance between 1:00 a.m. and 8:00 a.m. are subject to a citation and may be towed. Tagging/towing is most often administered in the downtown area, but is applicable city wide. Snow emergencies are announced on KDHL, FCTV, Faribault Daily News, the City web page, Notify Me, Everbridge, Snow Emergency Hotline and social media (and other notification methods as are available). Additionally, the City has two blue lights installed in the downtown area, one at Central Avenue and Division Street, and the other at Central Avenue and 4th Street N. These blue lights flash when activated, indicating a snow emergency has been announced for that evening. The Faribault Police Department may ticket and/or tow any vehicles in violation during this time.

G. Sidewalk Snow Removal

It is the responsibility of property owners to clean and maintain public sidewalks adjacent to their property in accordance with City Code Section 25-41. The City of Faribault is responsible for those sidewalks adjacent to City-owned properties, and along roadways where the City has accepted maintenance responsibility (typically where sidewalk is located along the back of curb or has been designated a “trail” for maintenance purposes, such as along Western Avenue/17th Street N.W.).

The City of Faribault shall also assist business owners located on Central Avenue by cleaning intersection pedestrian ramps after completion of the snow plowing and/or removal operations. It is the intent of this section to provide multiple responsibilities of maintenance in order to provide safe and convenient access to Central Avenue businesses after periods of snowfall. In event citizens observe sidewalks, for which the City is not responsible, that are not being maintained in a timely manner, complaints should be filed with the Faribault Police Department for follow-up and remedy.

H. Trail Snow Removal

The following standards are adopted for providing winter maintenance to designated city trails. The City maintains approximately 6.7 miles of trails.

1. The designated trails are normally plowed when there is measurable snowfall.
2. Snow removal should commence approximately 18 hours from the end of any snowfall with an accumulated depth exceeding two inches. The designated trails should be cleared approximately 48 hours after the commencement of snow removal.
3. The designated trails should be cleared as thoroughly as possible but need not be cleared of all ice and snow nor need they be maintained to bare pavement.
4. Chemical agents and sand might be used in the snow removal process.
5. Snow removal should normally be done by park maintenance employees.
6. Snow removal may be conducted on a 24-hour a day basis, which may result

in snow removal equipment being operated in residential areas during the evening and early morning hours.

7. In the event of equipment failure, extreme snowfall, or other unanticipated events, such as park maintenance employees assisting street employees in snow removal from streets, deviation from these standards may be appropriate.

I. Fire Hydrants

Fire hydrants are critical to minimize the potential losses involved in any fire. After major snow build-up in boulevards, the Public Works Department and Fire Department will attempt to maintain clear access to critical hydrants as personnel availability allows. Residents are encouraged to assist the City by clearing hydrants near their property. If possible, they should be cleared five (5) feet on each side to allow Fire Department access.

J. Complaints

It shall be the policy of the City that complaints concerning snow and ice removal be handled in the following manner:

1. Public Works office staff shall receive and record complaints.
2. Slippery street complaints are immediately phoned or radioed to the Street Superintendent (or designee) for possible action.
3. All other complaints shall be recorded and work orders given to the Street Superintendent and/or Foreperson for investigation and action.
4. The Department of Public Works shall investigate all complaints, respond to caller, and record action on work order.

K. Property Damage

It is recognized by the City that on occasion private property is damaged during snow and ice control operations. Where this happens it shall be the policy of the City to handle damages in the following manner:

1. Mailboxes - Where mailboxes are placed adjacent to the street it shall be the policy of the City that snow be plowed as close as practicable to the curb to allow for passage of traffic and mail delivery. It shall be the responsibility of the property owner to keep piled snow away from mailboxes so mail can be delivered.

Where damage to the mailbox occurs, the Street Superintendent (or designee) shall investigate such damage. If it is determined that the weight of the snow caused the damage, the City will not assume responsibility for repair of the mailbox. Where evidence indicates that physical contact between the plow and the mailbox occurred, the City will provide a payment of \$65.00 to the property owner for repair or replacement. Where evidence indicates that physical contact between the plow and the post occurred, the City will provide a payment of \$50.00 for a damaged post. Failure of the property owner to upgrade the mailbox to City standards shall relieve the City from

any future liability for damage to the property owners' mailbox resulting from snow removal operations.

2. Boulevard Sod - It shall be the policy of the City that sod damaged during snow removal operations, in locations where curb and gutter is in place, will be repaired the following spring by the Public Works and/or Parks Department using black dirt and grass seed.
3. Curbs - Concrete curbs will not be replaced unless the curb back is broken.
4. Driveway Ramps - Damage caused by the City to driveway ramps/fillets installed in the gutter section of curbing, unless authorized by the Public Works Director, will not be repaired by the City (typically where mountable curb is in place). Such ramps/fillets are generally prohibited due to the obstruction of drainage flow within the curb and gutter, addressed under Section 25-27 of the City Code of Ordinances.
5. Boulevard Intrusions – City Code prohibits intrusions in boulevards on public right-of-way (R.O.W.) without City approval. This includes structures and items such as landscape boulders, posts and fences, improperly positioned mailboxes, masonry structures, timbers, stakes, lawn sprinkler systems and other substantial objects or loose materials within the street R.O.W. These intrusions can damage snowplow equipment or become damaged by the weight of snow or equipment contact. Intruding items in the boulevard (R.O.W.) are not replaced or repaired by the City if damaged.
6. Garbage/Recycling Containers – Efficient snow plowing requires that garbage and recycling containers be accessible for pick-up and placed off street to allow snow removal. The container(s) may have to be placed in the driveway to meet both of these requirements. It is the responsibility of the resident to see that the container(s) is not in the way of the street or sidewalk snowplow and is also in a spot accessible to the garbage and recycling truck(s).

IV. ADMINISTRATION

1. Applicable Ordinances and Statutes

City Code of Ordinances

- Section 15-43 Authority to install temporary traffic restrictions.
- Section 15-44 Leaving vehicles unattended on streets after snow accumulation; removal of vehicles; costs; etc.
- Section 25-27 Obstructing water and drainage flow within curb and gutter sections.
- Section 25-41 Occupant's, owner's duty to keep abutting sidewalk clean; penalties.
- Section 25-42 Removing snow from private property to certain streets, parking lots prohibited.

State Statutes

- | | |
|---------------|--|
| - MS 160.21 | Snow Removal |
| - MS 160.215 | Snow Removal; Salt and Chemicals Restricted |
| - MS 160.2715 | Right-of-Way Use; Misdemeanors |
| - MS 162-17 | Agreements Between County and City |
| - MS 169.42 | Littering; Dropping Object on Vehicle; Misdemeanor |

2. Council Review

The City Council shall annually review and adopt by resolution the City's Snow and Ice Control Guidelines.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-231 Transfer and Close
Equipment Certificate Debt Fund 360

Background:

The 2011A GO Equipment Certificate final debt service payment was made in 2021 and the 2014A GO Equipment Certificate was refunded with the 2021B Refunding. Both of these obligations are now fully defeased. Due to the absence of specific debt associated with this debt service fund 360, the remaining available cash balance of \$239,424 may be utilized to draw down similar debt and/or be transferred to use for like purposes.

Staff has anticipated the reserve balance within fund 360 in the Long-Term Financial Management Plan and has presented this for the past two years as a transfer to fund 431 Capital Replacement Fund to be utilized for a like purpose.

Recommendation:

Staff recommends a transfer of \$239,424 of available cash balance in the Debt Reserve Fund 360 to Capital Replacement Fund 431.

Attachments:

1. Resolution 2022-231 Transfer and Close Equipment Certificate Debt Fund 360

CITY OF FARIBAULT

RESOLUTION #2022-231

TRANSFER AND CLOSE EQUIPMENT CERTIFICATE DEBT FUND 360

WHEREAS, the City maintains fund balances to adequately cover costs of operations, capital outlay, and debt service; and

WHEREAS, the 2011A and 2014A G.O. Equipment Certificates are fully defeased; and

WHEREAS, the Equipment Certificate Debt Fund 360 has no other designated debt issues; and

WHEREAS, the remaining available cash balance of \$239,424 may be utilized to draw down similar debt and/or be transferred to use for like purposes.

NOW, THEREFORE BE IT RESOLVED, that the City Council directs City Staff to transfer \$239,424 of available cash balance in the Debt Reserve Fund 360 to Capital Replacement Fund 431.

Date Adopted: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: November 9, 2022
SUBJECT: Accept Seasonal Bids for Miscellaneous Materials and Services

Background:

On Wednesday, November 2, 2022, bids were received for chemical, curb stop repair, electrical, plumbing repairs, truck hauling services, watermain breaks and landscape maintenance. The bids were tabulated by city staff and the bid tabulation is attached.

Staff recommends bids are awarded as follows:

- A. Chemical – Award to Hawkins
- B. Curb Stop Repair – Award to Faribo Plumbing
- C. Electrical Work – Award to Arrow Electric
- D. Plumbing Repairs – Award to Bauer Plumbing & Heating
- E. Snow Hauling – Award to all bidders based on low to high bid, box size, availability of trucks and drivers, and severity of storm
- F. Watermain Breaks – Award to Heselton Construction
- G. Landscape Maintenance – Award to Martin A. Windows

Recommendation:

Accept bids as stated above and described on the attached bid sheet.

Attachments:

1. 2023 Seasonal Bid Results



2023 Seasonal Bid Results

PRODUCT:

Wed. November 2, 2022
11:00 a.m.

A. CHEMICAL			
	Pumping Station	Quantities	BID AMOUNT
Hawkins Chemical	Chlorine:	20 ton	\$2,380.00
	Hydrofluosilicic Acid	6,500 ton	\$4.27
	Anhydrous Ammonia	30-140# cyl.	\$344.00
	Sodium Silicate	35,500 gal.	6.93
	Sodium Permanganate 20%	1500 gal.	\$15.37
	Water Reclamation Facility		
	Ferric Chloride	175,000 gal.	2.79
B. CURB STOP REPAIR			
	ITEM	UNIT	BID AMOUNT
Faribo Plumbing	Replace Standpipe	EA	\$1,500.00
	Repair Standpipe	EA	\$1,050.00
	Replace Curb Stop	EA	\$3,180.00
	Complete Valve & Box	LS	\$3,560.00
	Curb & Gutter Removal	LF	\$110.00
	Pavement Removal	SY	\$100.00
	Pavement Sawing	LF	\$100.00
	Sod	SY	\$100.00
	Labor	EA	\$200.00
	Equipment	EA	\$300.00
	Hydro excavation	EA	\$ 2,000.00
C. ELECTRICAL			
	ROUTINE	EMERGENCY	
	\$ per hour	\$ per hour	
Arrow Electric	\$70.00	\$100.00	
LaCanne Electric	\$95.00	\$175.00	
D. PLUMBING			
	ROUTINE	EMERGENCY	
	\$ Per Hour	\$ Per Hour	
Bauer Plumbing & Heating	\$60.00	\$90.00	
E. SNOW HAULING			
	Length-Width-Depth	VOLUME	BID AMOUNT
Schema Farms, LLC 1998 Kenworth T-600 2005 Kenworth T-600 2001 Peterbilt 379			
	35' - 8.6' - 6.6'	1986	\$123.00
	35' - 8.0' - 6.6'	1848	\$123.00
	34' - 8.0' - 6.6'	1795	\$123.00
Turek's Arctic Hillcrest Farms 2007 Peterbilt 386 2012 Kenworth T-660			
	35' - 96" - 66"	1540	\$134.00
	35'-96"-66"	1540	\$134.00



2023 Seasonal Bid Results

Met-Con Trucking				
2013 Freightliner Coronado w/Mac Trailer	34' - 8' - 5'	1360	\$150.00	
2018 Peterbilt 567	34' - 8' - 5.5'	1496	\$150.00	
2007 Peterbilt 379	34' - 8' - 5.5'	1496	\$150.00	
2007 Freightliner FLD120	34' - 8' - 5'	1360	\$150.00	
2016 Peterbilt 367 Quad	19 - 8' - 5'	684	\$135.00	
2021 Peterbilt 367 Quad	19 - 8' - 5'	684	\$135.00	
F. WATERMAIN BREAKS		EQUIPMENT		BID AMOUNT
			Mon.-Sat.	Sunday
Heselton Const.				
	320 Cat Excavator w/Operator	\$325.00		\$390.00
	Lowboy w/Operator	\$220.00		\$265.00
G. LANDSCAPING				BID AMOUNT
Martin A. Windows		2023	\$21,000.00	
		2024	\$21,000.00	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-233 Approve 2023 Tobacco License Renewals

Background:

The City Administrator's Office has received applications for the renewal of tobacco licenses issued in the City. The licenses would be effective January 1, 2023 through December 31, 2023.

All of the current licensees have submitted their required applications and various licensing forms. The City Attorney is in the process of reviewing all required insurance documents.

Recommendation:

Approve Resolution 2022-233 Approve 2023 Tobacco License Renewals

Attachments:

1. Resolution 2022-233 Approving 2023 Tobacco License Renewals

CITY OF FARIBAULT

RESOLUTION #2022-233

APPROVE 2023 TOBACCO LICENSE RENEWALS

WHEREAS, the following applicants:

Community Co-op C-Store E	28 E Division Street
Community Co-op C-Store W	1419 Division Street
Speedway #4610	2519 Lyndale Ave
Faribo Smoke Shop	2250 Hwy 60
Carriage House Liquor	32-2nd Street NE
Total Tobacco Outlet Plus Inc	328 4th Street NW #100
Boxers Grill Room and Party Pub	429 Central Ave N
Holiday Stationstores, LLC	707 4th Street NW
Hy-Vee Wine and Spirits	1920 Grant Street
Hy-Vee Gas	1920 Grant Street
Hy-Vee Grocery	1920 Grant Street
Walmart #1657 - Liquor Box	150 Western Ave NW
Walmart #1657	150 Western Ave NW
Casey's Retail Company	210 20th Street NW
Bauer's Southside Liquor	401 10th Street SW
Kwik Trip #745	102 5th Ave NE
Kwik Trip #772	1405 Highway 60
Kwik Trip #793	1955 2nd Ave NW
Fareway Spirits & More	430 NW 2nd Ave
Fareway Stores, Inc. #126	430 NW 2nd Ave
Walgreens #01951	612 4th Street NW
Vaping Studio. Inc	1930 2 nd Ave NW

have presented to the City of Faribault complete applications for renewal of their current tobacco licenses; and

WHEREAS, the establishments listed above have provided the proper fee and the Certification of Workers' Compensation form.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes that the establishments listed above be granted tobacco licenses with the City of Faribault for the term of January 1, 2023 through December 31, 2023.

Date Adopted: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: November 9, 2022
SUBJECT: Approve MOU with Local 70 2022-2024

Background:

A Memorandum of Understanding (MOU) with Local 70 (Union) was drafted and approved by City Council on September 27, 2022. However, the Union had an issue with the City's description of Article 4 Management Rights, and would not sign the MOU.

Staff has created a new MOU and removed the language since it no longer has relevance to the situation. Article 4 Management Rights is still within the Collective Bargaining Agreement (CBA) and will not change for the City and Union.

Staff drafted the first MOU for the reorganization of the Community and Economic Development Department and review of recruitment and retention. The Union agreed to the new job description and classification for the addition of the Rental Housing Technician position in the CBA. The Rental Housing Technician was independently scored and classified as a non-exempt, hourly, union position, with an evaluation score of 406, which placed it at wage Grade "G". The current Planning and Rental Technician position would not be filled and be removed from all future CBA's.

The Union has also agreed to the City's offering of an additional floating holiday for all contracts and compensation plans for calendar years 2023 and 2024.

Staff recommends the approval of the new MOU with Local 70 2022-2024.

Recommendation:

Approve the MOU with Local 70 2022-2024 and the City of Faribault, MN.

Attachments:

1. MOU Local 70 2022-2024

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between the City of Faribault, hereafter called the City, and the International Union of Operating Engineers, Local 70, hereafter called the Union.

WHEREAS, City and Union are parties to a collective bargaining agreement (CBA) for the time period of January 1, 2022 through December 31, 2024; and

WHEREAS, the City is implementing a number of position changes as part of reorganization within the Community and Economic Development Department that includes the addition of a Rental Housing Technician position to the CBA; and

WHEREAS, said reorganization also includes the elimination of the Planning and Rental Technician position that is included in the CBA; and

WHEREAS, the position of Rental Housing Technician has been independently scored and classified as a non-exempt, hourly, union position, with an evaluation score of 406, which places it at wage grade “G”; and

WHEREAS, the City recognizes there is a position of Planning and Rental Technician that is currently in the CBA, that will be open and not filled for the remainder of the CBA 2022-2024, and be removed from any future contracts; and

WHEREAS, the City has considered additional incentives for retention and recruitment and with that add an additional floating holiday to the CBA Article 17.1 Holiday Schedule; and

NOW, THEREFORE, the City and Union agree to amend the CBA in accordance with the following terms and conditions of this MOU:

1. The City and Union agree to add the new position of Rental Housing Technician, grade “G”, to the listing of positions and wages tables in Article 24.1 of the CBA.
2. The City and Union agree that the existing position of Planning and Rental Technician will not be filled for the remainder of the CBA.
3. The City and Union agree that, for calendar years 2023 and 2024, Article 17.1 is hereby modified to increase the number of floating holidays from one (1) to two (2) per year.

(Note: Any other arrangements or changes to the Collective Bargaining Agreement between the City and Union shall be negotiated and/or changed through further Memoranda of Understanding.)

CITY OF FARIBAULT, MINNESOTA
A MUNICIPAL CORPORATION

INTERNATIONAL UNION OF OPERATING
ENGINEERS, LOCAL NO. 70

Kevin F. Voracek, Mayor

Business Manager

Timothy C. Murray, City Administrator

President

Business Agent

Steward

Steward

Steward

Steward

Steward

Steward

Secretary

Dated: _____, 2022



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: November 9, 2022
SUBJECT: Approve MOU with LELS Local 357 2022-2024

Background:

Law Enforcement Labor Services (LELS) Local 357 (Police Officers) would like to add a Health Care Savings Plan (HCSP) to their Collective Bargaining Agreement (CBA). With that, all members of the union have voted and agree to withhold 2% of their gross wages, per pay period. All withholdings would begin upon acceptance of the HCSP plan and language provided by the City of Faribault and MSRS.

Staff recommends the approval of the Memorandum of Understanding (MOU) with LELS Local 357, for the acceptance of an HCSP.

Recommendation:

Approve the MOU with LELS Local 357 2022-2024 and the City of Faribault, MN.

Attachments:

1. LELS Local 357 MOU HCSP 2022-2024

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between the City of Faribault (the "City") and Law Enforcement Labor Services, Inc. Local No. 357 (the "Union"),

WHEREAS, Union and City are parties to a Collective Bargaining Agreement for the time period of January 1, 2022 through December 31, 2024 (the "CBA"); and

WHEREAS, the Union has voted to incorporate a Health Care Savings Plan (HCSP) into the CBA; and

WHEREAS, all Union employees wish to contribute two percent (2%) of their gross wage, every pay period, into an HCSP account going forward; and

NOW, THEREFORE, the Union and City agree to amend the CBA in accordance with following terms and conditions of this MOU:

1. The City will withhold 2% of gross wages, every pay period, for all employees within the Union to be distributed into an employee HCSP account. This will remain in effect for the remainder of this CBA, until December 31, 2024, at which time the Union will review again to make changes as the Union sees fit.

(Note: All employees must participate in the HCSP adopted through this MOU unless they are eligible to waive participation as determined by the HCSP. If a participant is granted a waiver by MSRS then that election is irrevocable. Upon an employee's death, contributions owed but not yet paid to the HCSP will be paid in cash to the employee's beneficiary.")

CITY OF FARIBAULT, MINNESOTA

A Municipal Corporation

By _____

Mayor

By _____

City Administrator

LAW ENFORCEMENT LABOR SERVICES, INC.

LOCAL NO. 357

By _____

Business Agent

By _____

President

By _____

Vice President

By _____

Steward

Dated: _____, 2022



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: November 9, 2022
SUBJECT: Increase On-Sale Intoxicating Liquor License Fees for 2023

Background:

Due to the COVID-19 Pandemic and the extended closures and limits on capacity of bars and restaurants in 2020 and 2021, the City Council set the fees at a 50% reduction of all on-sale liquor licenses issued in the City. The On-Sale License fees increased to 75% of the pre-pandemic fees in 2022.

Per MN State Statute 340A.408 Retail License Fees; §Subd. 3a.Fee increases; notice, hearing, states no city, town, or county shall increase the fee for a liquor license governed by subdivision 1, 2, or 3, except after notice and hearing on the proposed increase. Notice of the proposed increase must be mailed to all affected licensees at least 30 days before the date set for the hearing. This subdivision supersedes any inconsistent provision of law or charter. All licensees were notified via mail on September 28, 2022, of the public hearing and notice was published in the Faribault Daily News on October 19, October 25, and November 1, 2022.

At the Work Session on July 19, 2022, the Council reviewed the proposed 2023 Fee Schedule. The fee schedule included in your packet increases the on-sale liquor license fees back to their pre-pandemic rates.

These fees will be officially adopted at the December 13, 2022, City Council meeting. At such a time, the licensees will be invoiced for their 2023 Liquor Licenses.

Recommendation:

Set the On-Sale License Fees back to 2020 Rates.

Attachments:

1. 2023 Liquor License Fees (Proposed)



EXHIBIT A - Resolution 2022-XXX
2023 FEES, CHARGES AND UTILITY RATES

PROPOSED

CHAPTER 4 - ALCOHOLIC BEVERAGES

2022

2023

Intoxicating

4-15	On-sale Liquor* (Code Sec 4-15 (a) (2)) (MS 340A.408 Subd. 2)	\$2,922	\$3,896
	Low Volume Liquor (Res. 2009-210)	\$1,500	\$2,000
	Sunday On-Sale (MS 340A.504) (cannot prorate)	\$150	\$200
	Theater On-Sale (Ord. 2009-04) (License includes Sundays)	\$375	\$500
	Limited Culinary On-Sale (Ord. 2009-05) (License does not include Sundays)	\$225	\$300
	Club On Sale** (MS 340A.408 2b)		
	Membership of 200 or less	\$225	\$300
	Membership between 201 & 500	\$375	\$500
	Membership between 501 & 1,000	\$487.50	\$650
	Membership between 1,001 & 2,000	\$650	\$800
	Membership between 2,001 & 4,000	\$750	\$1,000
	Membership between 4,001 & 6,000	\$1,500	\$2,000
	Membership of 6,001 or more	\$2,252	\$3,000
	Off-Sale Liquor** (MS 340A.408, Subd. 3a(2) & Subd. 3c)	\$560; (\$100 refunded if conditions set out in SS met)	\$560; (\$100 refunded if conditions set out in SS met)
	Wine Sale*** (MS 340A.408 2c)	\$1,235.25	\$1,671
	Theater Wine (Ord. 2009-04)	\$150	\$200
	Temporary On-Sale Intoxicating Liquor (City Code Sec 4-15 a. (9) - up to 4 days)	\$35/day	\$35/day
	Consumption & display permits (Setup) **** (MS 340A.414 Subd. 6)	\$300 (plus \$150 State fee)	\$300 (plus \$150 State fee)
	One-day consumption and display permit (Setup) ***** (MSA 340A.414 Subd. 9) (Limit 10/year)	\$25	\$25
	Malt Liquor (3.2%)		
	On-Sale License (3.2 Beer) Can pro-rate		
4-15	Annual fee - set by City Code (Sec. 4-15 (a) (1))	\$150	\$200
	Theater On-Sale Malt Liquor-3.2% Beer (Ord. 2009-04)	\$100	\$100
	Off-Sale License (3.2 Beer) Can pro-rate		
	Annual fee - set by City Code (Sec. 4-15 (a) (1))	\$100	\$100
	Temporary On-Sale License (3.2 Beer) City Code Sec. 4-15 (a) (9)	\$50/day up to 7 days	\$50/day up to 7 days
	Address Change Fee for 3.2 Licenses	\$20	\$20
	Brewery and Taproom		
4-25	Brewer Taproom License (Res. 2014-036)	\$450	\$600
	Small Brewer License (Res. 2014-036)	\$150	\$200
	Micro-Distillery		
4-25	Distiller and Cocktail Room License	\$450	\$600
	Small Distiller License	\$150	\$200
	Investigation Fee City Code 4-15 (f) (MS 340A.412, subd 2 limits to \$500)		
	Investigation Fee - In State (Liquor, Wine, Beer)	\$500	\$500
	Investigation Fee - Out of State (Liquor, Wine, Beer)	Actual Cost Not to Exceed \$10,000	Actual Cost Not to Exceed \$10,000
	Renewal Application late fee	\$100	\$100

* Public Hearing required to increase non-state regulated Liquor License Fees according to MS 340A.408 Subd. 3a; fee set by City but subject to limits; fee intended to cover costs of issuing, inspecting, and other directly related costs of enforcement.

** Off-Sale and Club Licenses are State regulated, fees set by 340A.408.

*** Wine fee cannot exceed 1/2 On-Sale Liquor Lic fee or \$2,000, whichever is less.

**** Consumption/Display Permits cannot exceed \$300 by state regulation.

***** One-day Consumption/Display Permits cannot exceed \$25 by state regulation.



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: November 9, 2022
SUBJECT: Ordinance 2022-33 Amending Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators - Second Reading

Background:

The Building Codes Division was part of the Fire and Code Services Department from the early 1990s until 2012, at which time it was transferred to the Community Development Department (now the Community and Economic Development (CED) Department.) With the resignation of the CED Department Director in October, the organizational structure and operations were reviewed to determine if any changes should be considered. Based upon this review, I am recommending that the Building Codes Division be moved back within the Fire Department (to be renamed the Fire and Code Services Department).

This recommendation was reviewed at the October 18, 2022 Council Work Session, and the City Council was supportive of this organizational change. Section 2-4 of the City Code of Ordinances outlines the various departments of the City, and the functions contained under each. The attached ordinance moves the Building Codes Division operations from the CED Department to the Fire and Code Services Department. First reading of this ordinance was approved on October 25, 2022. There have been no comments received nor any changes made since that approval. The organizational change will take effect on November 14, 2022.

Recommendation:

Approve Ordinance 2022-33 on second reading and Approve Summary Publication

Attachments:

1. Ordinance 2022-33 Amending Sec2-4 City Depts and Dept Admins -
Second Reading

**CITY OF FARIBAULT
ORDINANCE No. 2022-33**

**AMENDING CHAPTER 2, SEC. 2-4 OF THE CITY CODE OF ORDINANCES
REGARDING CITY DEPARTMENTS AND DEPARTMENTAL ADMINISTRATORS**

THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances shall be amended as follows:

Section 1. Chapter 2, Section 2-4 of the Code of Ordinances of the City of Faribault is hereby amended by deleting the ~~stricken~~ language and adding the underlined language as follows:

- **Sec. 2-4. City departments established; titles of departmental administrators; functions; other officers and employees; authority of city administrator to create divisions.**

- (a) The departments of the city, and the titles of their respective departmental administrators, are as follows:

Departments	Departmental administrators
Police	Chief of Police
Fire <u>and Code Services</u>	<u>Director (Fire Chief)</u>
Public Works	Director
Community and Economic Development	Director
Finance	Director
Engineering Services	Director (City Engineer)
Parks and Recreation	Director
Library Services	Director

- (b) The functions of the city departments established in subsection (a) of this section shall be as follows:

- (1) *Line service departments:* Defined as those departments organized to provide basic municipal services to the general public:

a. *Police department:*

1. Provides for police-related services, including: police patrol, criminal investigation, juvenile law enforcement programs, crime prevention programs, law enforcement records and communications and general enforcement of parking, traffic, criminal statutes and city ordinances.

b. *Fire and code services department:*

1. Provides for fire- and code-enforcement-related services, including: fire suppression, emergency medical response, fire prevention, and emergency and disaster management.
2. Provides for the administration of the building codes division including: building and property maintenance code programs, electrical inspection program, manufactured home point of sale inspection program, and rental registration program. The division is responsible for the enforcement of the Minnesota State Building Code and the Minnesota Electrical Code in the city. Programs are focused on building safety at all stages of construction and use.

c. *Public works department:*

1. Provides for street-maintenance-related services, including: repairs, street cleaning and sanitation, storm sewer maintenance and snow removal.
2. Provides for water, wastewater-treatment related services, and surface water including: maintenance and operation of the water distribution system, wastewater treatment plant, sludge disposal program, sewer collection system, and stormwater system.
3. Operation and maintenance of the airport.
4. Management of the vehicle fleet maintenance activities and planning.

d. *Community and economic development department:*

1. Provides for housing-related services, including: management of rental-assistance programs, management of elderly housing and family housing programs.
2. Provides for grant administration and related services, including: administration of commercial revitalization, historic preservation, housing rehabilitation, economic development and other human service or community improvement programs.
3. Provides for all functions related to the city's land use planning program including: long range and current planning; annexation; subdivision and development of land; environmental review; zoning; and administration of the unified development ordinance through the division of planning and zoning.
- ~~4. Provides for the administration of the building code division including: building and property maintenance code programs, electrical inspection program, manufactured home point of sale inspection program, and rental registration program. The division is responsible for the enforcement of the Minnesota State Building Code and the Minnesota Electrical Code in the city. Programs are focused on building safety at all stages of construction and use.~~

e. *Parks and recreation department:*

1. Provides for recreation services, parks and facilities maintenance, including: programming, scheduling and repair to the city parks and recreation facilities.

f. *Library services:*

1. Provides for library-related services, including: adult programming, children programming and reference/interlibrary loan activities.

(2) *Staff service departments:* Defined as departments organized to provide for the internal support necessary for the basic operation of city organization and the function of other city departments:

a. *Department of finance:*

1. Provides for financial-related services, including: accounting, treasury management, data processing and risk management, and financial planning and budgeting.

b. *Department of engineering services:*

1. Provides for civil-engineering-related services, including: design engineering and project management for the construction of public improvements.
2. Provides for the project-inspection-related services, including: field inspection of the construction of public improvements and maintenance of public works records for public facilities and infrastructure.
3. Long range transportation planning in conjunction with the community and economic development department.

- (c) There shall be such other officers and employees subordinate to the city administrator and the departmental administrators as designated by the city administrator.

- (d) The city administrator shall have the authority to divide the departments referred to in subsection (b) of this section into such administrative divisions as the city administrator shall deem appropriate or advisable, except as may be otherwise provided by ordinance.
- (e) The city administrator shall designate and assign appropriate city employees or city departments to serve as support for various boards, commissions, and committees which are established from time to time by the city council.
- (f) The supervision responsibilities of consultant services, contract employees or legal services shall be designated by the city administrator.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: October 25, 2022

Second Reading: November 9, 2022

Publication Date: November 12, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2022-33

AMEND CHAPTER 2, SEC. 2-4 OF THE CITY CODE OF ORDINANCES REGARDING CITY DEPARTMENTS AND DEPARTMENTAL ADMINISTRATORS

On November 9, 2022, the Faribault City Council approved Ordinance 2022-33, which amends Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: October 25, 2022
Second Reading: November 9, 2022
Publication: November 12, 2022



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: November 9, 2022
SUBJECT: Ordinance 2022-34 Amending the Faribault Code of Ordinances Related to Water and Sewers - First Reading

Background:

At the October 18, 2022, Council Work Session, City staff reviewed proposed changes to Chapter 28 - Water and Sewers of the City Code of Ordinances to clean up outdated code language as well as revise the code to more clearly align with current practices. The notable proposed changes are summarized as follows:

- Remove references to quarterly billing and change to monthly billing consistent with current utility billing practices
- Change references from the utility fee schedule to just the annually adopted fee schedule.
- Update language regarding water meters and disconnection process.
- Update stormwater drainage utility fee related ordinances to better define how properties are classified and residential lot equivalents (RLE's) are allocated for billing purposes. More specifically, the changes are focused on how multi-family and mixed-use properties are to be classified to be more equitable.

The attached ordinance notes the specific changes to multiple sections of Chapter 28.

Billing changes regarding the Stormwater Utility Fees are proposed to be implemented no later than the first quarter of 2023.

The proposed ordinance also includes changes regarding street restoration related to service repairs as discussed at the November 1, 2022, council worksession, whereby the City will complete the pavement repairs with City staff and equipment and bill the applicant for the material costs of the bituminous materials only. If requested, said costs may be assessed to the

benefiting property according to the City's policy (proposed to be modified by Resolution 2022-229). If requested, curb and gutter or sidewalk restoration associated with a service repair may be completed through the City's annual miscellaneous concrete contract and those costs may be assessed to the benefiting property owner as well.

Recommendation:

Approve Ordinance 2022-34 on First Reading

Attachments:

1. Ordinance 2022-34 Amend Chapter 28 Water and Sewers

**CITY OF FARIBAULT
ORDINANCE No. 2022-34**

**AMENDING THE FARIBAULT CODE OF ORDINANCES RELATED TO
WATER AND SEWERS**

THE CITY OF FARIBAULT ORDAINS:

THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances shall be amended as follows:

Section 1. Section 28-1 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-1. Connections with water mains and sanitary sewers; inspections; books, plats, diagrams and price schedule.

- (a) It shall be unlawful for any person to install a private water system except in cases where the public water or sewer systems are not accessible to the premises where such private systems are requested. To determine whether or not such public water and/or sewer systems are available for connection, each person or corporation desiring to install a private water or sewer system must first make application for connection to a public system. Upon determination by the city that it is not feasible to connect the applicant's premises to the public water or sewer system, then the applicant shall be granted a permit to install a private water and/or sewer system in accordance with all appropriate state and local regulations.
- (1) Property served by a private sewer system shall promptly connect to public sewer and water if the private sewer system does not function or creates a nuisance or health hazard.
- (2) Within ninety (90) days after the public sanitary sewer system or water system is extended to serve property, all property served by private water and sewer systems must connect to public sewer and water, or if it is available on the date of adoption of this subsection, within ninety (90) days after the adoption of this subsection. A water availability charge and sewer availability charge, as set by the ~~utility~~ fee schedule, will be imposed on all landowners who ~~do not~~ connect to public water and sewer.
- (3) Whenever any premises are connected to the city water system, there shall be maintained a complete physical separation between the city water supply system and any private water supply system so

that it is impossible to intentionally or unintentionally allow any water produced by a private system to be introduced in the supply line of the city system.

(4) City council may extend the compliance period outlined in section 28-1(a)(2).

(b) No corporation stop or tap shall be put into any water main or connection made to any sanitary sewer in the city at any time by any person, except under the immediate direction and supervision of the city. Any such corporation stop shall be inserted in the main, or any such connection made to a sanitary sewer, at the point approved by the city pursuant to a written application therefor.

(c) The owner of each lot or subdivision of a lot in the city, not serviced by water on any street, shall be required to construct, install and connect with the water main a one-inch copper, type "K" water service pipe from the water main to a curb stop approximately nine (9) feet inside the property from the property line, if a public water main is reasonably available.

(d) The owner of each lot or subdivision of a lot in the city, not serviced by a sanitary sewer on any street or public right-of-way, shall be required to construct, install and connect with the sewer main a four (4) inch, ~~extra-heavy-duty cast-iron or~~ PVC ~~soil pipe~~ to a point approximately nine (9) feet from the property line, if a public sewer is reasonably available.

(e) The provisions of subsections (c) and (d) of this section also shall apply to the owner of each parcel of land in the city which is not platted into lots, provided one or more residential structures are situated thereon. Said subsections (c) and (d) shall apply to each such structure, even though more than one such structure is situated on one unplatted parcel; except that said subsection (c) does not apply, if the particular structure is already receiving water from a private well within the requirements of all applicable laws and regulations; and except that, said subsection (d) does not apply, if the particular structure is serviced by a private septic tank within the requirements of all applicable laws and regulations. If and when any such structure no longer receives water from a legally acceptable private well or no longer is serviced by a legally acceptable private sewer, then said subsections (c) and (d) hereof shall apply respectively when the particular private facility no longer meets the law or regulations.

(f) All pipes, stopcocks, and other fixtures used and all work done by any plumber at any time in connection with the sanitary sewerage system or waterworks system of the city shall be subject to inspection and approval by the city before placed in operation and use.

(g) The city engineer shall keep in their office a comprehensive diagram of all water mains, branches, extensions, hydrants and gates showing their location and size. He shall, from time to time, correct and enlarge such diagram as occasion may require.

(h) The city engineer shall keep in books, provided for that purpose, records with suitable diagrams showing, as far as possible, the number, the size and location of all corporation stops inserted in the mains and of all service pipes connected therewith.

Section 2. Section 28-21 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-21. Annual water use restrictions.

(a) To conserve water resources and allow the city's water system flexibility in meeting peak demands, certain limitations must be placed on the city's water supply. An odd-even sprinkling restriction based on street addresses is in effect from May 1 to September 30 each year. Residents with even numbered addresses may water on Tuesday, Thursday and Saturday; residents with odd numbered addresses may water on Wednesday, Friday, and Sunday. Homeowners' associations and apartment complexes that provide a common irrigation system may water on Wednesday, Friday and Sunday, while commercial consumers may water on Tuesday, Thursday and Saturday. Monday is a "No Watering" day. City water cannot be used for the purposes of irrigating or watering lawns, sod, or seeded areas between 10:00 a.m. and 5:00 p.m. daily.

(b) The water use restrictions in section 28-21(a) do not apply in the following situations: limited hand watering of plants using a hose; watering of new landscaping, sod, or seed within thirty (30) days of installation (a "new lawn" permit is required); and watering from a source other than the city's water supply if the water user has registered the alternative source with Rice County and the alternative source is properly permitted by the State of Minnesota. Under this exemption, the city may inspect the property to ensure compliance. New lawn permits can be obtained from the director of public works. The permit fee is in accordance with the ~~utility~~ fee schedule.

(c) Upon determination by the city council at a regular or special meeting that the demand upon the municipal water system threatens the public safety or health, the city council may impose more restrictive measures by limiting the times and hours during which water may be used from the municipal water system.

(d) Penalties. Failure to comply with restrictions or prohibitions imposed under this section shall result in a surcharge for water service for each violation in an amount determined by the city council and published in the ~~utility~~-fee schedule. Surcharges will be added to the water bill for the property on which such violation occurs. Violators will be notified prior to the imposition of a surcharge. An initial notice of violation will be given to the violator. Subsequent violations in the same calendar year will result in the imposition of a surcharge. Notices of surcharge for violations occurring after receipt of the initial notice shall be mailed to the property owner. The city shall presume receipt of the notice of surcharge three (3) days after mailing.

Section 3. Section 28-38 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-38. Furnishing and installing by consumer—Generally.

(a) Meters shall be installed by a licensed plumber at the property owner's ~~at their own~~ expense, and shall remain city property.

(b) All applications for installation, maintenance and repair of water meters shall be made to the city and the city shall proceed to comply with such application within a reasonable time thereafter.

Section 4. Section 28-41 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-41. Same—Repairs; testing; supervision of city; charges; nonpayment; shutting off service; etc.

(a) No person, other than the city or its designee, shall maintain or repair any water meter used within the city limits. ~~Every water meter connected to the water system shall be sealed by or under the direction of the city, and no other person shall break or remove such seal; provided however, that a plumber licensed to do business in the state may break such seal to remove such meter for necessary repairs. In all cases where a seal is broken or a meter is removed by a licensed plumber, such plumber shall notify the city of the fact within twenty four (24) hours after the seal is broken or the meter is removed. Whenever any seal attached to a water meter by or under the direction of the city is found broken, the broken condition of such seal shall be prima facie evidence that such seal was broken contrary to the terms and provisions of and in violation of this chapter.~~

(b) All water meters connected to the water system shall be accessible to the city or its designee at any reasonable hour of any business day, and the refusal of admission by any owner or occupant of any premises wherein a water meter is installed after such owner or occupant has been notified that admission is desired for the purpose of inspecting a water meter installed in said premises shall constitute a violation of this chapter and the owner or occupant is prohibited from obstructing the meter so as to prohibit the reading or repairing of the meter. If a property owner fails to give consent to enter private property to inspect a meter, the city will pursue legal action, or disconnection to gain access.

(c) Said meters shall be repaired from time to time as is necessary to ensure accurate measuring of the flow of water, except that whenever a meter has been damaged due to negligence on the part of persons other than the employees of the city, the owner, occupant or user of the premises or such other persons desiring the use of the water shall reimburse the city for the expense of repairing any such meter, as well as a Tampering Fee set by the city council in the fee schedule. Upon failure to reimburse the city within a reasonable time and upon demand therefor, the water services and supply to said premises may be shut off or discontinued as determined to be in the best interest of the city.

~~(d) — Whenever a water user questions the accuracy of the meter and desires that their meter be tested, he shall pay a fee, such fee to be set by city council, if the meter tests accurate within the range of minus three (3) percent to plus one and one-half percent. If it is not accurate within this range, no charge will be made for testing and an adjustment on the water bill will be made for the period of time that the meter is assumed to be inaccurate, as determined by the city, not to exceed two (2) billing periods.~~

~~(e)~~ (d) All commercial, institutional, and industrial consumers are responsible for any and all costs associated with the purchase, installation, repair, or replacement of the water meter.

Section 5. Section 28-44 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-44. Faulty meters.

(a) Whenever a water user questions the accuracy of the meter and desires that their meter be tested, he shall pay a fee, such fee to be set by city council resolution ~~at its first regular meeting each fiscal year~~, if the

meter tests accurate within the range of minus three (3) percent to plus one and one-half percent. If it is not accurate within this range, no charge will be made for testing and an adjustment on the water bill will be made for the period of time that the meter is assumed to be inaccurate, as determined by the city, not to exceed two (2) billing periods.

(b) If a meter fails to register or accurately measure the water, the charge for water consumed shall be paid for at the established rate based upon past average billings as determined by the city.

Section 6. Section 28-51 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-51. City not responsible.

(a) The city shall not be responsible for water pipes or fixtures beyond the water main. Consumers of the municipal water system shall keep their service pipes, fixtures and connections in good order at their expense.

(b) Repairs. Except as otherwise provided by written agreement with the city, after the initial connection has been made to the curb stop or the sewer lead the applicant, owner, occupant, or user of the premises shall be liable for all repairs required to any water line or any sanitary or storm sewer line necessary for connection of the premises to the property line, including any repairs necessary to the curb stopbox. It shall be the responsibility of the applicant, owner, occupant, or user to maintain the stopbox at such height as will ensure that it remains above the finished grade of the property. The City shall perform street surface restoration including paving with the material costs being the responsibility of the applicant, owner, occupant, or user.

(c) Failure of system. The city shall not be held liable at any time for any deficiency or failure in the supply of water to any customer whether the same be occasioned by shutting off the water for repairs or connections or for any cause whatever.

Section 7. Section 28-54 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-54. Same—Location; enclosed in iron box; specifications for iron box; etc.

The street stopcock required by section 28-53 of this division shall, in each

case, be fitted into the service pipe at the outer edge of the sidewalk, or at such point in the ~~street~~ right-of-way or public easement, as the city may direct, and must be closed with a substantial iron box provided with a strong iron covering and fastening. The size, shape and pattern of the box, cover and fastening to be furnished shall be determined by the city.

Section 8. Section 28-66 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-66. Amounts fixed.

Water rates shall be set in the ~~utility~~ fee schedule by the city council. Water rates include a flat rate based upon meter size and a water consumption charge.

Section 9. Section 28-69 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-69. Bills—When due and payable.

Statements for water fees shall be computed and invoiced by the city along with the other utility bills such as sewer and stormwater. Such statement shall be due on or before the fifth (5th) day of the next month in which the statement is mailed. Any prepayment or overpayment or charges shall be retained by the city and applied against subsequent fees.

~~Water bills for water supplied by the municipal water system shall be due and payable as prescribed by resolution of the council.~~

Section 10. Section 28-70 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-70. Same—Delinquencies; penalty.

Each billing for ~~A penalty of ten (10) percent of~~ the amount of the consumer's water bill for water supplied by the municipal water system not paid when due shall incur a penalty charge as set by city council in the fee schedule ~~may be imposed on to any such bills which are delinquent.~~

Section 11. Section 28-72 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-71. Same—Collection; receipts for payment; delinquent list; report to city administrator; etc.

The city administrator shall receive all monies from all persons or consumers of water shown by the statement of the water division of the department of public works to be due. Upon payment by any person of the water charges so charged, the city administrator shall give such person a suitable receipt and endorse on the proper places on such statement the time and amount of such payment. On the six~~teenth~~^{teenth} day of the month after receiving copies of such statements, the city administrator shall make out and deliver to the water division superintendent a statement or list of all persons who shall have failed to make payment of water charges so charged against them. It shall be the duty of the city administrator to preserve all of the copies of statements delivered by the water division superintendent and return the same with an official receipt for the amount collected to the financial records in the office of the city administrator on or before the last day of each month.

Section 12. Section 28-72 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-72. Same—Turning off service.

(a) It shall be the duty of the water division superintendent, upon receiving, pursuant to section 28-71 of this division, the list or statement of such persons who shall have failed to pay water bills by the six~~teenth~~^{teenth} day of the month following receipt of the bill, to forthwith make a diligent effort to enforce payment, and failure by the consumer to pay account within a reasonable time thereafter shall be deemed sufficient cause for turning off the water to such premises.

(b) When a consumer's water has been turned off it shall not be turned on again until payment of ~~reconnection~~ disconnection processing fee, in addition to full payment of delinquent water rent. The ~~reconnection~~ disconnection processing fee shall be set by the city council in the ~~utility~~ fee schedule.

Section 13. Section 28-74 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-74. Call-back service charge.

The city may charge for call back services after normal work hours. Normal work hours are Monday through Friday from 7:00am to ~~5:00~~ 4:30 pm. Persons

who receive water service from the city shall be charged for any service, maintenance, or repair not covered by section 28-51 due to their negligence. Examples of such service, maintenance, or repair includes curb-stop locates, no water, broken pipes, frozen pipes, leaking shutoff valves, and meter repairs. The amount charged will not exceed the actual cost of such repairs and labor. The charges will be added to the utility bill. Failure to pay for such repairs within a reasonable period shall be deemed sufficient cause for shutting off the water from such service until the account is paid.

Section 14. Section 28-99 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-99. Required sewer connections and installation of sanitary facilities.

The owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the city and abutting on any street, alley or right-of-way in which there is located a public sanitary ~~or-combined~~ sewer of the city, is hereby required at the owners' expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this article and section 28-1, after official notice to do so; provided that said public sewer is within one hundred (100) feet of the property line.

Section 15. Section 28-170 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-170. Billing frequency and computation—Domestic, commercial, industrial and institutional users.

(a) Effective January 1, 2005, domestic, commercial, industrial and institutional users of the city sewerage works that are not identified as significant industrial users shall be billed monthly as outlined in the ~~utility~~ fee schedule.

(b) Statements for sewer fees shall be computed and invoiced by the city along with the other utility bills such as water and stormwater. Such statement shall be due on or before the fifth (5th) day of the next month in which the statement is mailed. Any prepayment or overpayment or charges shall be retained by the city and applied against subsequent fees.

(c) Each billing for the consumer's sewer bill not paid when due shall incur a penalty charge as set by city council in the fee schedule

~~Those customers exceeding twenty thousand (20,000) cubic feet per quarter (based on the immediate past twelve (12) months' actual usage) shall be billed monthly during the quarter that such usage previously occurred. In determining the step rates for monthly bills, the usage amount shall be based on a full quarter of usage.~~

Section 16. Section 28-172 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-172. Annual review and report to city council of cash flows; adjustment of unit cost figures; etc.

To ensure the required financial surveillance, the approving authority shall annually review the cash flows associated with providing wastewater treatment service for the city and shall report his findings to the city council at the ~~fourth~~ tenth regular meeting of each year. Any inequities or shortages of revenue caused by unforeseen changes in the cost-revenue pattern of the wastewater treatment facilities shall be remedied immediately by a city council-approved adjustment of the unit cost figures described in section 28-169 of this division. Adjusted unit figures shall be computed in accordance with the principles of this division.

Section 17. Section 28-175 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-175. Failure to pay sewer bill or repeated discharge of prohibited waste cause to disconnect water or sewer service connections.

Failure of any person to pay ~~quarterly~~ monthly bills for the established sewer service charge when due, or repeated discharge of prohibited waste to the city sanitary sewerage system shall be sufficient cause to disconnect all of said person's service connections to the water or sanitary sewer mains of the city.

Section 18. Section 28-193 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-193. Rates and charges.

- (a) The criteria for the WAC/SAC units shall be assigned based on the schedule outlined in the ~~utility~~ fee schedule.
- (b) The fees for the WAC and SAC shall be established, from time to time, in the ~~utility~~ fee schedule. Nonstandard WAC/SAC fees are assessed at time of connection to the city water or sewage system for existing structures or properties due to annexation or other development have immediate access to water and sewer systems; and the property has not been previously specially assessed for benefits received. In facilities with multiple primary uses, the use resulting in the highest units of WAC/SAC shall be the basis for calculation, unless otherwise noted.
- (c) The following policy shall apply to promote the reuse of existing buildings:
 - (1) In the event reuse requires addition of new water/sewer capacity (installation of additional or larger service lines) to the building, the units of WAC/SAC shall be calculated based on the difference between the new use and the immediate prior use. Fire suppression service lines shall be exempt from WAC charges.
 - (2) Reuse not requiring a building permit or a use deemed to have the same or a lower water/sewer demand from the immediate prior use on the basis of the WAC/SAC schedule of units shall be exempt from additional WAC/SAC charges at that time.
 - (3) All other reuse shall be charged units of WAC/SAC based on the difference between the new use and the immediate prior use.
 - (4) No credits or refunds shall be issued for changes where the new use has a lower number of units than the previous use.

Section 19. Section 28-200 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-200. Purpose and policy.

It is the intent and purpose of this article to establish a stormwater drainage utility within the city. The city stormwater system shall be operated as a public utility pursuant to Minnesota Statute Section 444.075. The stormwater utility is hereby established to build, construct, reconstruct, repair, maintain, enlarge, improve, or in any other manner obtain

stormwater drainage systems including mains, retention/detention facilities, drainage channels, ditches, waterways and other appurtenances and related facilities for the collection, conveyance, treatment, and disposal of stormwater. The city shall maintain and operate the same pursuant to Minnesota Statute Section 444.075 from which revenues will be derived subject to the provisions of this section of Minnesota Statute. ~~The stormwater drainage utility shall be administered through the public works department.~~

Section 20. Section 28-201 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-201. Definitions.

For the purposes of this article, the following words, terms, and phrases shall have the following respective meanings ascribed to them by this section:

Approving authority means the city council of the City of Faribault.

CBD Mixed Use means a land use in the City's Central Business District zoning area with commercial/industrial/institutional mixed with residential units.

Monthly charges means the calculated stormwater fee for each unit or parcel of land over a one (1) month period of time.

Natural areas means parcels of land that have remained in an undisturbed state without structures.

~~Quarterly charges means the calculated stormwater fee for each unit or parcel of land over a three (3) month period of time.~~

Unit means each single-family residential property or in the case of a multi multi-family structure each individual dwelling unit.

Parcel means each piece of land with a corresponding identifying tax number assigned by the county auditor.

Public water of the U.S. means all protected wetlands, streams, rivers, and lakes under the jurisdiction of the State of Minnesota.

Residential Lot Equivalent (RLE) means a unit of measurement equal to 3,500 square feet of impervious surface. Each single family detached residential property is considered to be one (1) RLE regardless of parcel size or impervious surface coverage. All other developed property shall be individually assigned a certain number of RLE's based on property classification, size, impervious surface and/or storm water runoff per Sec. 28-111 Rate Table.

Undeveloped means a piece or parcel of land that is absent any structures, parking lots, impervious surfaces or principle land use.

Section 21. Section 28-211 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-211. Rate table.

All property within the city limits shall be charged and the owner of said property shall pay the fee amounts by multiplying the current stormwater utility fee as outlined in city's ~~utility~~ fee schedule by the property's RLE units as determined below. All rates are ~~quartermonthly~~ charges and shall be billed ~~quarterly~~ monthly to all parcels in combination with other municipal utility bills. Property owners with Mmultiple adjacent parcels under common ownership with a single utility account may request to have all parcels and ~~use shall~~ be deemed as one parcel for fee calculation. It shall be the property owners responsibility to notify the City if a change in ownership occurs or if separate utility accounts for each parcel are requested.

<u>Classification (based on use)</u>	<u>RLE's</u>
<u>Single-Family Detached Homes</u>	<u>1.0</u>
<u>Twinhomes/Duplexes/Multi-family up to 7 units/parcel</u>	<u>0.50</u>
<u>Multi-family (8 or more divided equally across utility accounts</u>	<u>1</u>
<u>RLE/3,500 sf of impervious surface</u>	
<u>CBD Mixed Use (Residential with commercial/industrial</u>	<u>0.50 RLE</u>
<u>per residential unit and 1 RLE/3,500 sf of impervious surface</u>	
<u>Commercial/Industrial/Institutional</u>	<u>1</u>
<u>RLE/3,500 sf of impervious surface</u>	

If a commercial/industrial/institutional property under single ownership has multiple units/tenants with separate city utility accounts, unless the property owner requests to have the total parcel stormwater utility fee split amongst the tenants by a percentage provided by the property owner, the City shall calculate the total RLE's for the parcel and divide the RLE's equally amongst the utility accounts tied to that parcel. It is the property owner's responsibility to request this billing split and notify the City of any changes

to the split. If a property only has one City utility account, the entire stormwater utility fee will be billed to that account.

Section 22. Section 28-212 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-212. Exemption from fee.

The following land uses are deemed exempt from stormwater ~~drainage~~ utility fees. The exemptions are based on the assumption that the land use has not created an increase to the historical natural stormwater runoff or the land use is for the benefit of the general public.

- (1) Parks and open space.
- (2) Undeveloped property (i.e. no structures, pavements or other impervious surfaces).
- (3) Natural areas.
- (4) Cemeteries.
- (5) Public parking lots.
- (6) Railroads.
- (7) Public right of way.
- ~~(8) Properties that own and maintain a storm system to a water of the U.S.~~

Section 23. Section 28-213 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-213. Property classification.

All property shall be classified ~~either residential or commercial/industrial/institutional~~ under one of the classifications in Sec. 28-211 Rate Table for determination of stormwater utility fees. The city administrator or his or her designee shall make all determinations regarding property classifications and calculation of fees in accordance with the ~~utility~~ fee schedule.

Section 24. Section 28-214 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-214. Rate table adjustment.

The city council shall annually review the fees as established and may adjust the fees by ~~ordinance~~ updating the fee schedule to reflect maintenance and operation cost charges, construction cost charges, and/or improvement schedule changes.

Section 25. Section 28-215 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-215. Credits and appeals.

The council may adopt policies recommended by the city administrator, by resolution, for adjustment of the stormwater drainage fee for parcels based upon a survey completed by a licensed land surveyor registered in the State of Minnesota or hydrologic data completed by a professional engineer or hydrologist licensed in the State of Minnesota, to be supplied by property owners, which data demonstrates a hydrologic response substantially different from the standards. Every individual has the right to appeal to the city council. Such adjustments of stormwater drainage fees shall not be made retroactively.

Section 26. Section 28-216 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-216. Payment of fee.

Statements for stormwater drainage fee shall be computed and invoiced by the city along with the other utility bills such as sewer and water. Such statement shall be due on or before the ~~tenth~~ fifth (~~10th~~5th) day of the next month in which the statement is mailed. Any prepayment or overpayment or charges shall be retained by the city and applied against subsequent fees.

Section 27. Section 28-217 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-217. Recalculation of fee.

If a property owner or person responsible for paying the stormwater drainage fee questions the correction of an invoice for such charge, such person may have the determination of the charge recomputed by written request to the ~~public works director~~city administrator or his or her designee made within two (2) months of mailing of the invoice in question by the city.

Section 28. Section 28-218 of Chapter 28 of the Code of Ordinances of the City of Faribault is hereby amended by adding the double-underlined language and deleting the ~~stricken~~ language as follows:

Sec. 28-218. Penalty for late payment.

Each billing for stormwater drainage fees not paid when due shall incur a penalty charge as set by city council in the ~~utility~~ fee schedule.

First Reading: November 9, 2022

Second Reading: November 22, 2022

Publication: November 25, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: November 9, 2022
SUBJECT: Resolution 2022-232 Approve New 3.2% Off-Sale Liquor License for Kwik Trip #793

Background:

Kwik Trip #793 (1955 2nd Ave NW) has requested a 3.2% Off-Sale Liquor License for their new convenience store. Kwik Trip #793 has submitted all of the required fees and paperwork. A successful background check has been completed by the Faribault Police Department and insurance documents have been reviewed by the city attorney's office.

Recommendation:

Approve Resolution 2022-232 Approve New 3.2% Off-Sale Liquor License for Kwik Trip #793

Attachments:

1. Resolution 2022-232 Approve New 3.2% Off-Sale Liquor License for Kwik Trip #793

CITY OF FARIBAULT

RESOLUTION #2022-232

APPROVE NEW 3.2% OFF-SALE LIQUOR LICENSE FOR KWIK TRIP #793

WHEREAS, the following application has been received for a new 3.2% Off-Sale Liquor License:

Kwik Trip #793 (1955 2nd Ave NW)

WHEREAS, the establishment listed has provided the proper fees; proof of Minnesota Workers Compensation Insurance pending review by the City Attorney; provided the necessary Tax Information Form; a Certificate of Real Estate Taxes Paid from the Rice County Treasurer showing that all taxes and assessments are paid to date; and a Background Authorization Form; and

WHEREAS, a thorough background investigation has been completed by the Police Department has been signed by the Chief of Police verifying that the applicant has not been convicted of any violations of any state law or municipal ordinance relating to the sale of intoxicating liquor within the past five years; and

NOW, THEREFORE, THE CITY OF FARIBAULT RESOLVES, that the establishment listed be granted a 3.2% Off-Sale Liquor License with the City of Faribault for the term of December 1, 2022 to December 31, 2022.

ADOPTED: November 9, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator