



AIRPORT ADVISORY BOARD AGENDA

AIRPORT MEETING ROOM WEDNESDAY, NOVEMBER 16,
2022

7:00 AM

1. Call to Order
2. Approval of the Minutes of October 19, 2022
3. Airport Manager Update
4. Other
5. Next Meeting Date: January 18, 2023
6. Adjournment



AIRPORT ADVISORY BOARD MEETING MINUTES

October 19, 2022

7:00 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:06 a.m.

Members present: M. Brown, C. Hooper, P. Johnson & B. Smith

Members absent: S. Bruch, D. Nelson, T. Waarvik

Airport Staff present: J. Serres

Staff present: T. Block, Theresa Manz

2. APPROVAL OF MINUTES

Minutes of September 21, 2022, were submitted for approval. A motion was made by M. Brown, seconded by C. Hooper for approval. Motion carried.

3. AIRPORT MANAGER UPDATE

J. Serres provided an update on quotes received for the gates. Key items needing repair are safety updates, repair of the guide rollers and repair of the exit key pad.

4. OTHER

- a. Airfield Lighting Upgrade Project: Work is scheduled to begin on Monday, October 24th; however, there are still items being shipped. The transformers have arrived. A pre-construction meeting was held. The contractor for this project has worked at this airport in the past.
- b. AWOS Update: T. Block was contacted by MnDOT. They want to schedule the update to 2024.
- c. P. Johnson asked if there were updates on collecting unpaid rent from Cross Country Soaring. T. Block has scheduled his request to be heard at the November 1st City Council Work Session.
- d. P. Johnson indicated FAPA has arranged a tour of the North Memorial operation at their first meeting in January. The Airport Advisory Board would be welcome to attend.

9. NEXT AIRPORT BOARD MEETING: November 16, 2022

10. ADJOURN: P. Johnson adjourned the meeting at 7:20 a.m.