



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, DECEMBER 13, 2022

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Presentations/Introductions – None**
- 3. Approve minutes of November 22, 2022 City Council Meeting**
 - A. November 22, 2022 City Council Meeting Minutes
- 4. Consent Agenda**
 - A. List of Claims for Release
 - B. Approve 1-4 Day Temporary Liquor License for Faribault Minnesota Chapter, Inc.
 - C. Resolution 2022-260 Declaring 2023 Precinct Polling Locations
 - D. Resolution 2022-261 Approve Pawnbrokers License Renewal for Pawn Minnesota
 - E. Resolution 2022-262 Approve Hiring Engineering Supervisor
 - F. Approve Revisions to the Utility Billing Policy
 - G. Resolution 2022-263 Approve New Refuse/Garbage Hauler License
 - H. Resolution 2022-264 Approve Hiring Police Officer
 - I. Approve Hangar Rental Agreement
 - J. Resolution 2022-265 Approve Removal of Parks and Recreation Advisory Board Member
 - K. Accept Professional Services Proposal for Straight River Watermain Crossing Design
 - L. Resolution 2022-267 Final Project Acceptance of Replacement of 2nd Avenue Bridge over Division Street - City Contract 2021-04
 - M. Accept Professional Services Proposal for Geotechnical Testing
 - N. Resolution 2022-266 Approve Developer's Platting Agreement for FARIBAULT PLACE 3RD ADDITION
 - O. Approve Letter of Support for Progressive Rail Track Rehabilitation Grant
 - P. Accept Quote for Waterline Replacement at Water Treatment Plant
 - Q. Accept Proposal for Sanitary Sewer Main Repair at Water Reclamation Facility
 - R. Resolution 2022-268 Write-off Uncollectable Accounts Receivable Balances
 - S. Authorize Request for Qualifications for a Community Center
 - T. Approve 2023-2025 Agreement for Legal Services with Kennedy & Graven, Chartered
 - U. Approve the Release of a Request for Proposals for Onsite Solar at the Public Works Facility
 - V. Resolution 2022-269 Approve Hiring Community and Economic Development Director

W. Approve Letter of Support for Johnson Drywall Rail Service Improvement Program Grant Application

5. Requests to be Heard

6. Public Hearings

A. Approval of 2023 Budget, Tax Levies, CIP, Fee Schedule, and Franchise Fees Distribution

1. Resolution #2022-253 Adopt 2023 Property Tax Levy
2. Resolution #2022-254 Adopt 2023 Budget and Fund Appropriations
3. Resolution #2022-255 Adopt 2023 HRA Property Tax Levy
4. Resolution #2022-256 Adopt 2023 EDA Property Tax Levy
5. Resolution #2022-257 Adoption of 2023 Fee Schedule
6. Resolution #2022-258 Approve 2023-2027 Capital Improvement Plan
7. Resolution #2022-259 Approve 2023 Franchise Fees Distribution

7. Items for Discussion - None

8. Bids - None

9. Boards and Commissions Reports, Announcements and Project Updates

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, NOVEMBER 22, 2022

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood were in attendance. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene, Finance Director Jeanne Day, Fire Chief Dustin Dienst, Public Works Director Travis Block, Human Resources Manager Kevin Bushard and Police Chief John Sherwin.

Presentations/Introductions – None

Approve minutes of the November 9, 2022 City Council Meeting and the November 15, 2022 Special City Council Meeting

Motion by Ross, seconded by van Sluis to approve the Minutes of the November 9, 2022 City Council Meeting and the November 15, 2022 Special City Council Meeting and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2022-228 Accept Donations to Parks and Recreation Department
- C. Approve CIP Purchase - Pickup Truck
- D. Resolution 2022-235 Approve Street Closures for Winterfest Celebration
- E. Resolution 2022-236 Approve Hiring Department Specialist
- F. Resolution 2022-237 Approve 2023 Off- Sale Liquor License Renewals
- G. Resolution 2022-238 Approve 2023 Club/Sunday Liquor License Renewals
- H. Resolution 2022-239 Approve 2023 Low Volume/Sunday Liquor License Renewal
- I. Resolution 2022-240 Approve 2023 Off-Sale Malt Liquor License Renewals
- J. Resolution 2022-241 Approve 2023 Restaurant On-Sale/Sunday Liquor License Renewals
- K. Resolution 2022-242 Approve 2023 On-Sale Theater Wine and Malt Liquor License Renewals
- L. Resolution 2022-243 Approve 2023 On-Sale Wine and 3.2% Malt Liquor License Renewals
- M. Resolution 2022-244 Approve 2023 Liquor License for 10,000 Drops Craft Distillers LLC
- N. Resolution 2022-245 Approve 2023 Convention Center On-Sale and Sunday Liquor License Renewals
- O. Approve 2022 CIP Purchase –Replacement of Utilities Department Service Truck
- P. Resolution 2022-246 Providing Preliminary Approval to the Issuance of Revenue Bonds under Minnesota Statutes, Chapters 462C and 474A, as amended, for the Benefit of MDG Greenwood LLC and Taking Other Actions in Connection Therewith
- Q. Resolution 2022-247 Initiate Project and Order Feasibility Report for 2023 Street Overlay Improvements – Contract 2023-02
- R. Resolution 2022-248 Initiate Project and Order Feasibility Report for 2023 MSA Street Overlay Improvements – Contract 2023-03
- S. Resolution 2022-249 Establish Parking Restrictions on East View Drive from Trunk Highway 3 to the Cannon River
- T. Resolution 2022-250 Approve Permanent Grading and Slope Easement and Right of Entry Agreement on Lot 1 Block 2 and Lot 1 Block 3 Cannon River View
- U. Resolution 2022-251 Authorize Payment as Recommended by the Charitable Gambling Board to the Paradise Center for the Arts
- V. Approve Change Order No. 1 for Airfield Lighting Improvement Project

W. Approve Fireworks Display Permit for Winterfest

Motion by Spooner, seconded by Ross to approve Consent Agenda Items 4A-4W and carried unanimously.

Requests to be Heard – None

Public Hearings

Renewal of Currency Exchange License for Luis and Ana Del Aguila

City Clerk Heather Slechta explained that the City has received a renewal notification from the Minnesota Department of Commerce for a Currency Exchange License from Luis and Ana Del Aguila, to continue operating a currency exchange at 327 Central Avenue. The application is complete and background checks on each of the owners and officers have been completed by the MN Bureau of Criminal Apprehension and no record was found. The application also included a fee schedule of all fees to be charged by the currency exchange office, and a \$10,000 surety bond valid through December 31, 2023. A Currency Exchange License enables the licensee to be able to provide check-cashing services for the public to be able to cash payroll checks, federal and state checks, commercial checks, personal checks, and cashier checks. A Currency Exchange License is required for all locations that are not associated with a financial institution.

Motion by Caron, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing opened at 6:03 pm.

There were no comments from the public regarding the renewal of Currency Exchange License for Luis and Ana Del Aguila.

Motion by van Sluis, seconded by Wood to close the public hearing and carried unanimously. The public hearing closed at 6:03 pm.

Councilor Spooner question why the renewal needs to have a public hearing, Slechta explained that is required by state statute, however, if the Council did not act on the Currency Exchange License Renewal, it would automatically be granted in 60-days.

Motion by Caron, seconded by Viscomi to approve the Renewal of Currency Exchange License for Luis and Ana Del Aguila and carried unanimously.

Items for Discussion

Ordinance 2022-34 Amending Chapter 28 of the City Code of Ordinances regarding Water and Sewers - Second Reading and Approve Ordinance 2022-34 Summary Publication

City Engineer Mark DuChene explained that at the November 9, 2022 City Council meeting, the Council reviewed the first reading of proposed changes to Chapter 28 - Water and Sewers of the City Code of Ordinances to clean up outdated code language as well as revise the code to more clearly align with current practices. Since that time there have been no changes to the proposed ordinance.

Motion by Ross, seconded by Wood to approve Ordinance 2022-34 Amending Chapter 28 of the City Code of Ordinances regarding Water and Sewers - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Motion by van Sluis, seconded by Ross to Approve Ordinance 2022-34 Summary Publication and carried unanimously.

Resolution 2022-252 Approve New 2023 On-Sale Intoxicating/Sunday Liquor License for Miki Moose LLC dba Carbone's Faribault

City Clerk Heather Slechta stated that Carbone's Faribault is making changes to its ownership structure effective January 1, 2023. Due to these changes, a new liquor license must be issued rather than a

renewal. The licensee name will be changing from Pizza 7 LLC dba Carbone's Faribault to MikiMoose LLC dba Carbone's Faribault. If approved, the license dates will be effective January 1, 2023 through December 31, 2023.

Councilor Spooner asked why this item was an Item for Discussion rather than a Consent Agenda Item, Slechta explained that the City ordinance has language that allows for comments and discussions on new licenses.

Motion by Ross, seconded by van Sluis to approve Resolution 2022-252 Approve New 2023 On-Sale Intoxicating/Sunday Liquor License for Miki Moose LLC dba Carbone's Faribault and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided as part of the meeting materials prior to the meeting. Councilor Ross informed the Council of the upcoming activities at Buckham West, including AARP Driving Courses, caregiver support groups and morning coffee.

Council Spooner stated that the Community Dinner is on Thanksgiving at the Eagles from noon to 2:00 pm. Councilor Ross stated that they are looking for volunteers to help at this event.

Mayor Voracek reviewed the events that will be taking place during Winterfest next weekend, including the fireworks and parade, they are also look for volunteers for this event. He also mentioned to shop small this weekend.

City Administrator Murray reminded the Council that next Tuesday is the fifth Tuesday and there will be no meeting, and the following Tuesday, there is an open house for the new viaduct Park at Buckham West from 5:00 pm-6:00 pm followed by a Joint Work Session with the Park Board at 6:00 pm and the regular Council Work Session following that. On December 7, there will be an open house at the 3Ten Event Center to recruit Board and Commission members followed by the Board and Commission Appreciation Dinner.

Adjournment

Motion by Viscomi, seconded by Caron to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:13 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: December 13, 2022
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$2,920,855.73, which includes check numbers 176265 to 176395 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 12-13-2022 Council AP List

AP
AP Council Approval 12-13-2022



User: astadler
Printed: 12/8/2022 1:17:19 PM

Check Numb	Last Name	Acct 1	Amount	Description
0	5 Star Inspections Inc	101-42400-420-43090	14,999.66	Electrical Inspections
	5 Star Inspections Inc		14,999.66	
176281	██████████	241-46330-461-44375	126.00	621 Hulet Ave December Utility Reimb
	██████████		126.00	
176282	██████████	241-46330-461-44375	217.00	904 C Spring Rd December Utility Reimb
	██████████		217.00	
176283	██████████	241-46330-461-44375	174.00	519 Lincoln Utility Reimb December
	██████████		174.00	
176284	██████████	241-46330-461-44375	190.00	910 SW 1st Street December Utility Reimb
	██████████		190.00	
176285	Albrecht Victor	101-45130-450-43131	168.00	Dance Classes
	Albrecht Victor		168.00	
0	All Pro Cleaners LLC	241-46330-461-44010	89.70	49 Units Trash Clean Up 3 Hours
0	All Pro Cleaners LLC	898-46310-000-44010	1,218.43	40.75 Hours November Janitorial
0	All Pro Cleaners LLC	898-46310-000-44010	104.65	#222 Vacant 3.5 Hours Cleaning
	All Pro Cleaners LLC		1,412.78	
176286	Alliance Contracting Inc	101-00000-000-22000	41,860.00	Partial Escrow Release for Straight River Apartments

Check Numb	Last Name	Acct 1	Amount	Description
	Alliance Contracting Inc		41,860.00	
0	Aman Stephanie	240-46210-460-43310	63.13	Mileage for MN Real Estate Journal
0	Aman Stephanie	240-46210-460-43310	63.13	Mileage for MN Real Estate Journal
	Aman Stephanie		126.26	
176287	Amazon Capital Services	101-42220-420-42110	25.98	MedBlades Ring Cutter
176287	Amazon Capital Services	101-45500-450-42190	54.70	Books
176287	Amazon Capital Services	101-45500-450-42010	28.00	Key Extractor Kit
176287	Amazon Capital Services	101-45130-450-42110	175.00	Rebar OSHA Safety Caps
176287	Amazon Capital Services	101-45110-450-42010	385.68	Calculators/Standing Sign Holder/Desk Organizers/Etc
176287	Amazon Capital Services	101-45500-450-42190	14.68	Book
176287	Amazon Capital Services	101-45200-450-42210	299.00	Turbo Intercooler Pipe (Unit #2)
176287	Amazon Capital Services	101-42400-420-42110	18.98	USB Charging Cable
176287	Amazon Capital Services	101-45500-450-42190	150.45	Books
176287	Amazon Capital Services	101-45200-450-42110	77.38	Bags
176287	Amazon Capital Services	101-42210-420-42230	27.97	Humidifier Pad
176287	Amazon Capital Services	101-41580-410-42020	29.98	Adapter Cables For IT
176287	Amazon Capital Services	101-45140-450-42110	54.99	Dumbbell Set-Group Fitness
176287	Amazon Capital Services	101-45500-450-43130	458.08	Board Games - Library
176287	Amazon Capital Services	101-45500-450-43130	44.99	Family Board Game - Library
176287	Amazon Capital Services	101-45140-450-42110	109.48	Frostival & Fun Center Supplies
176287	Amazon Capital Services	101-42220-420-42110	-56.97	iPhone Cases-Return 3
176287	Amazon Capital Services	101-45500-450-42020	64.99	Ethernet Switch
176287	Amazon Capital Services	101-42700-420-42110	132.04	Tomcat Bait Chunx Pail - iPhone Screen Protectors
176287	Amazon Capital Services	101-45140-450-42110	570.13	Program Equipment Holiday Event Supplies
176287	Amazon Capital Services	101-45140-450-42110	69.95	Paddles for Youth Pickleball
176287	Amazon Capital Services	101-45122-450-42230	81.45	Door Alarm-Buckham Center
176287	Amazon Capital Services	101-45500-450-43130	27.96	Surface Paper for 3-D Printer
176287	Amazon Capital Services	101-45140-450-42110	436.35	Holiday Event Supplies & Program Supplies
	Amazon Capital Services		3,281.24	
176288	Amundson Dustin	101-43121-430-44450	115.00	Mailbox and Post Reimbursement
	Amundson Dustin		115.00	
176289	Anderegg Nathan	601-00000-000-20200	6.54	Refund Check 020299-000, 1508 Western Ave
	Anderegg Nathan		6.54	

Check Numb	Last Name	Acct 1	Amount	Description
0	APG Media of Southern Minnesota LLC	101-41410-410-43510	756.00	Election Notices
0	APG Media of Southern Minnesota LLC	101-41110-410-43510	1,463.67	Meeting & Public Hearing Notice Liquor/Currency License
	APG Media of Southern Minnesota LLC		2,219.67	
0	Arrow Electric LLC	101-41940-410-44010	184.00	City Hall 3rd Floor Remodel/Electrical
0	Arrow Electric LLC	101-45122-450-44045	230.00	Repair Swim Suit Spinner
	Arrow Electric LLC		414.00	
176290	Aspen Mills	101-42123-420-42180	978.95	Balistic Vest / N Vikla
	Aspen Mills		978.95	
0	Auto Value Parts Store	101-42220-420-42110	4.99	Battery Cleaner
0	Auto Value Parts Store	101-42220-420-42210	167.99	Battery #2130
0	Auto Value Parts Store	101-42220-420-42210	-18.00	Battery #2130 - Credit
	Auto Value Parts Store		154.98	
176291	Baker & Taylor Entertainment	101-45500-450-42190	372.23	Books
176291	Baker & Taylor Entertainment	101-45500-450-42190	52.72	Books
176291	Baker & Taylor Entertainment	101-45500-450-42190	576.55	Books
176291	Baker & Taylor Entertainment	101-45500-450-42190	297.96	Books
176291	Baker & Taylor Entertainment	101-45500-450-42190	817.44	Books
176291	Baker & Taylor Entertainment	101-45500-450-42190	201.70	Books
	Baker & Taylor Entertainment		2,318.60	
176292		241-46330-461-44375	14.00	1812 Shumway Ave December Utility Reimb
			14.00	
176293	Bauer Ryan	101-42110-420-44010	144.22	Replaced Leaky Drain Valve on Water Heater
176293	Bauer Ryan	101-45125-450-44045	316.29	Aquatic Center Pump Repair
176293	Bauer Ryan	101-45122-450-44045	190.00	Pool Pump Replacement
176293	Bauer Ryan	476-43121-430-45304	439.21	2022-04 1008 Home Pl Move Meter/Flush Service Line Due to Road C
176293	Bauer Ryan	601-49430-000-44050	198.01	Flush 1012 9 Ave SW Water After 10th St Reconstruction
176293	Bauer Ryan	101-45125-450-44045	145.00	Aquatic Center Chemical Pump Repair
176293	Bauer Ryan	101-45200-450-44010	90.00	Leaky Roof Drain @ Soccer Complex
176293	Bauer Ryan	101-45125-450-44010	2,169.13	Aquatic Center Faucet/Shower/Toilet/Urinal Repairs
176293	Bauer Ryan	101-45500-450-44010	144.52	Pipe Repair at Library
176293	Bauer Ryan	101-42110-420-44010	117.65	Replaced Leaky Vacuum Breaker in Car Port

Check Numb	Last Name	Acct 1	Amount	Description
176293	Bauer Ryan	101-45122-450-44010	104.97	Repair Toilet
176293	Bauer Ryan	101-45125-450-44045	288.65	Aquatic Center Flow Meter Repair
176293	Bauer Ryan	101-45122-450-44010	430.40	Repair Showers
176293	Bauer Ryan	101-45125-450-44045	4,127.12	Aquatic Center Feature Repair
176293	Bauer Ryan	101-45122-450-44010	2,642.15	Repair Hot Water Mixer and Showers
176293	Bauer Ryan	101-45122-450-44010	1,367.40	Repair Showers
176293	Bauer Ryan	101-42210-420-44010	930.49	Clean Out Floor Drain
	Bauer Ryan		13,845.21	
0	BCM Construction Inc	601-49430-000-44050	1,475.00	Watermain Break Repair Hwy 21 Lyndale Ave
0	BCM Construction Inc	603-49500-000-44050	5,750.00	Catch Basin Replacement Westwood Dr At 9th St SW
0	BCM Construction Inc	602-49480-000-43090	2,065.00	Excavate Siphon Sewer
0	BCM Construction Inc	601-49430-000-44050	1,327.50	Watermain Break Hwy 21 Lyndale Ave
0	BCM Construction Inc	601-49430-000-44050	2,070.00	Watermain Break Hwy 21 Lyndale Ave
	BCM Construction Inc		12,687.50	
0	Bergan KDV	898-46310-000-43010	1,900.00	FYE 12/31/21 Federal & State Returns
	Bergan KDV		1,900.00	
176294	Bird Trent	601-00000-000-20200	72.15	Refund Check 015472-001, 827 3 Ave SW
	Bird Trent		72.15	
0	Bolton & Menk Inc	602-49450-000-45300	10,144.00	2023 TH 3 Sanitary Sewer Project
0	Bolton & Menk Inc	601-49430-000-45300	2,157.50	NW Water Tower 12/15/22-11/11/22
	Bolton & Menk Inc		12,301.50	
0	Border States Industries Inc	602-49450-000-42210	21.02	Photo Control For Light
	Border States Industries Inc		21.02	
176295	Brenner Keith	601-00000-000-20200	43.15	Refund Check 011781-000, 803 Division St W
	Brenner Keith		43.15	
0	Bug Busters Inc	241-46330-461-44010	544.95	49 Units Annual Pest Inspection
0	Bug Busters Inc	898-46310-000-44010	535.05	Annual Pest Inspection
0	Bug Busters Inc	241-46330-461-44010	44.00	900 B Spring Road Pest Treatment

Check Numb	Last Name	Acct 1	Amount	Description
	Bug Busters Inc		1,124.00	
176273	c/o Teledoc Inc Healthiest You	101-00000-000-21707	1,000.00	Healthiest You - December
	c/o Teledoc Inc Healthiest You		1,000.00	
176296	Canon Financial Services Inc	101-42400-420-44160	167.08	Copier Contract Charge 10/01/2022-10/31/2022
176296	Canon Financial Services Inc	101-42400-420-44160	167.08	Copier Contract Charge 11/01/2022-11/30/2022
	Canon Financial Services Inc		334.16	
0	CCS Cleaning & Restoration	898-46310-000-44050	9,110.06	#219#222#226 Soot & Smoke Damage Cleanup/Hallway
	CCS Cleaning & Restoration		9,110.06	
176297	Cengage Learning Inc	101-45500-450-42190	38.00	Books
176297	Cengage Learning Inc	101-45500-450-42190	43.97	Books
176297	Cengage Learning Inc	101-45500-450-42190	14.84	Book
	Cengage Learning Inc		96.81	
176270	CenturyLink	601-49430-000-43210	84.72	507-332-9045 313Sensus Back-up Dialer
176270	CenturyLink	602-49450-000-43210	69.23	507-334-0586 787
176270	CenturyLink	101-41940-410-43210	296.25	507-332-2400 019
176270	CenturyLink	902-00000-000-23935	-569.27	Monthly Service 11/13/22-12/12/22
176270	CenturyLink	225-49810-430-43210	69.23	507-334-2850 219
176270	CenturyLink	101-45500-450-43210	49.84	507 334-0138 069 Elevator Phone
176270	CenturyLink	902-00000-000-23935	569.27	Monthly Service 11/13/22-12/12/22
	CenturyLink		569.27	
176298	Chadderdon Lumber	101-45200-450-42110	-23.97	Rebar Return
176298	Chadderdon Lumber	101-45200-450-42110	23.97	Rebar
176298	Chadderdon Lumber	101-45200-450-42110	87.50	Wood Lathe Stakes
	Chadderdon Lumber		87.50	
0	Cintas Corporation	898-46310-000-44010	4.30	Hand Sanitizer Stand
0	Cintas Corporation	898-46310-000-44060	15.44	Mats
0	Cintas Corporation	101-45200-450-44060	30.92	Laundry
0	Cintas Corporation	101-43121-430-44060	27.04	Uniform Cleaning Streets
0	Cintas Corporation	602-49480-000-44060	10.63	Lab Towels Floor Mats

Check Numb	Last Name	Acct 1	Amount	Description
0	Cintas Corporation	603-49500-000-44060	0.84	Laundry PWP
0	Cintas Corporation	602-49450-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	602-49480-000-44060	36.63	Uniform Laundry
0	Cintas Corporation	101-45200-450-44060	30.92	Laundry Services
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater
0	Cintas Corporation	898-46310-000-44010	25.77	Sanitizer Service
0	Cintas Corporation	101-45122-450-44060	14.62	Mops Laundry Service
0	Cintas Corporation	101-43126-430-44060	11.87	Uniform Cleaning Mechanics
0	Cintas Corporation	101-43126-430-44060	24.40	Laundry Shop Towels
0	Cintas Corporation	101-43121-430-44060	26.59	Uniform Cleaning Streets
0	Cintas Corporation	602-49480-000-44060	10.63	Lab Towels Floor Mats
0	Cintas Corporation	602-49480-000-44060	26.78	Lab Towels Floor Mats
0	Cintas Corporation	602-49480-000-44060	36.63	Uniform Laundry
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater
0	Cintas Corporation	101-43126-430-44060	24.40	Laundry Shop Towels
0	Cintas Corporation	101-43126-430-44060	11.87	Uniform Cleaning Mechanics
0	Cintas Corporation	898-46310-000-44060	49.80	Mats
0	Cintas Corporation	101-43126-430-44060	11.42	Uniform Cleaning Mechanics
0	Cintas Corporation	603-49500-000-44060	6.36	Uniform Cleaning Stormwater
0	Cintas Corporation	101-43121-430-44060	26.59	Uniform Cleaning Streets
0	Cintas Corporation	101-45200-450-44060	30.92	Laundry
0	Cintas Corporation	602-49450-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	602-49450-000-44060	15.50	Uniform Cleaning Sewer
0	Cintas Corporation	602-49450-000-44060	5.85	Laundry PWP
0	Cintas Corporation	601-49430-000-44060	5.85	Laundry PWP
0	Cintas Corporation	601-49430-000-44060	22.83	Uniform Cleaning Water
0	Cintas Corporation	602-49480-000-44060	36.63	Uniform Laundry
0	Cintas Corporation	101-43121-430-44060	56.24	Laundry PWP
	Cintas Corporation		727.65	
176299	City of Faribault	873-49499-000-43090	594.00	Roberds Lake Billing Fee - October
176299	City of Faribault	873-49499-000-43850	2,136.71	Roberds Lake SIU Bill - October
176299	City of Faribault	241-46330-461-43860	3.79	412 NW 13th Street Storm Water Thru 11/18/22
176299	City of Faribault	241-46330-461-43850	5.43	412 NW 13th Street Sewer Thru 11/18/22
176299	City of Faribault	241-46330-461-43820	7.93	412 NW 13th Water Thru 11/18/22
176299	City of Faribault	241-46330-461-44375	1.00	523 Division December Utility Reimb
176299	City of Faribault	241-46330-461-43820	32.38	900 B Spring Road Water Final Thru 11/15/22
176299	City of Faribault	241-46330-461-43860	6.78	900 B Spring Road Storm Thru 11/15/22 Final
176299	City of Faribault	241-46330-461-43850	36.55	900 B Spring Road Sewer Final Thru 11/15/22

Check Numb	Last Name	Acct 1	Amount	Description
	City of Faribault		2,824.57	
0	CivicPlus	101-41320-410-43090	350.00	Administrative Support Fee
	CivicPlus		350.00	
176300	Clark Catherine	601-00000-000-20200	31.45	Refund Check 011822-000, 324 Division St W
	Clark Catherine		31.45	
176301	Clean Choice Energy	101-42210-420-43810	671.72	302527702122 2nd St NW (Fire Hall)
176301	Clean Choice Energy	602-49450-000-43810	17.10	3027721851150 Willow St Lift Station
176301	Clean Choice Energy	101-45200-450-43810	16.77	303239611330 9th Ave SW Sr High Tennis Cts
176301	Clean Choice Energy	602-49450-000-43810	140.94	3036919802219 Grant St NW Lift Station
176301	Clean Choice Energy	101-43121-430-43810	3,637.86	3040518161200 Belview Tr
176301	Clean Choice Energy	101-43160-430-43810	25.03	3043806371690 Highway 60W Street Lighting
176301	Clean Choice Energy	602-49450-000-43810	378.60	3040518161200 Belview Tr
176301	Clean Choice Energy	101-45200-450-43810	611.06	3025764661815 Alexander Dr
176301	Clean Choice Energy	101-43160-430-43810	154.05	3041576321602 2nd Ave NW
176301	Clean Choice Energy	101-43160-430-43810	252.22	3041576453305 Highway 60
176301	Clean Choice Energy	101-45127-450-43810	113.86	304160080705 17 St SW (Soccer Complex)
176301	Clean Choice Energy	101-43170-430-43810	171.04	3025252474050 Highway 60W Signal Lights
176301	Clean Choice Energy	902-00000-000-23935	-13,324.38	Solar Bill - October
176301	Clean Choice Energy	101-43170-430-43810	84.26	3042653021990A Lyndale Ave N Signal
176301	Clean Choice Energy	101-43160-430-43810	370.46	302767481210 3 St NE St Light
176301	Clean Choice Energy	101-45200-450-43810	175.05	304017445900 Lyndale Ave N
176301	Clean Choice Energy	603-49500-000-43810	53.83	3040518161200 Belview Tr
176301	Clean Choice Energy	101-45200-450-43810	34.85	303510224520 3rd St NW (Central Pk Bandstand)
176301	Clean Choice Energy	601-49430-000-43810	1,309.09	302969048350 Alexander Park Well #6
176301	Clean Choice Energy	101-43170-430-43810	21.17	3041315032200 30 St NW Signal Lights
176301	Clean Choice Energy	101-45200-450-43810	153.20	3043066891800 Alexander Dr Concession Stand
176301	Clean Choice Energy	101-45126-450-43810	599.25	303373970117 Shumway Ave
176301	Clean Choice Energy	601-49430-000-43810	378.60	3040518161200 Belview Tr
176301	Clean Choice Energy	101-43160-430-43810	24.36	3041165101904 Grant St
176301	Clean Choice Energy	101-43160-430-43810	21.87	304116511800 Lyndale Ave SW
176301	Clean Choice Energy	101-45200-450-43810	16.27	3023211021000 7th Ave SW
176301	Clean Choice Energy	101-43160-430-43810	18.89	3041165121000 Lyndale Ave S
176301	Clean Choice Energy	101-45500-450-43810	1,683.15	30234228711 Division St E (Library)
176301	Clean Choice Energy	902-00000-000-23935	13,324.38	Solar Bill - October
176301	Clean Choice Energy	101-43170-430-43810	179.06	3034532651500 7th St NW Signal Lights
176301	Clean Choice Energy	101-45200-450-43810	50.09	302261595920 9th Ave SW
176301	Clean Choice Energy	101-43160-430-43810	195.42	303661815495 Heritage Place

Check Numb	Last Name	Acct 1	Amount	Description
176301	Clean Choice Energy	602-49450-000-43810	14.66	303203605319 Lind St Lift Station
176301	Clean Choice Energy	601-49430-000-43810	1,750.60	3039299721904 Fairgrounds Dr Well
	Clean Choice Energy		13,324.38	
176274	Colonial Life	101-00000-000-21711	80.00	PR Batch 00524.12.2022 Short Term Disability
	Colonial Life		80.00	
176302	Community Co-op Oil Assn	101-45200-450-44040	20.00	Tire Repair
176302	Community Co-op Oil Assn	101-42220-420-44040	89.90	Tire Mount & Balance
176302	Community Co-op Oil Assn	101-45200-450-42220	70.00	Tires
176302	Community Co-op Oil Assn	101-43121-430-44040	49.95	Tire/Rim Repair - Street #122
176302	Community Co-op Oil Assn	101-42220-420-42120	50.00	Fuel
176302	Community Co-op Oil Assn	101-42220-420-42120	30.00	Fuel
176302	Community Co-op Oil Assn	101-43121-430-43840	30.00	Tire Disposal
176302	Community Co-op Oil Assn	101-42220-420-42120	-3.35	Credit Federal Tax Charged on Fuel at C-Store
176302	Community Co-op Oil Assn	101-43121-430-42110	-0.37	Credit for Federal Tax Charged on Fuel at C-Store
	Community Co-op Oil Assn		336.13	
176303	Core & Main LP	601-49430-000-42110	398.95	Water Testing Supplies
176303	Core & Main LP	601-49430-000-42110	1,487.42	Iperl Meters
176303	Core & Main LP	601-49430-000-42110	366.00	Water Testing Supplies
176303	Core & Main LP	601-49430-000-42410	31,320.00	Radios For The MXU Changeout
	Core & Main LP		33,572.37	
176304	CoreLogic SafeRent	241-46330-461-43090	2.15	Background Check
	CoreLogic SafeRent		2.15	
176305	Court Sports and More	101-45130-450-42110	766.00	FPR T-Shirts - Adult Sports
	Court Sports and More		766.00	
176306	Creative Co-Op	602-49450-000-42110	2.04	Garbage Bags PWP
176306	Creative Co-Op	101-43121-430-42110	19.62	Garbage Bags PWP
176306	Creative Co-Op	603-49500-000-42010	0.30	Garbage Bags PWP
176306	Creative Co-Op	601-49430-000-42110	2.04	Garbage Bags PWP
	Creative Co-Op		24.00	

Check Numb	Last Name	Acct 1	Amount	Description
0	Culligan	602-49480-000-44160	49.25	Softener Rental
0	Culligan	101-45122-450-44160	37.10	Water Equipment Rental
0	Culligan	101-45200-450-42110	59.95	Rust Remover Salt
0	Culligan	101-42110-420-42230	233.25	Water - Solar Salt
0	Culligan	101-45500-450-44160	38.20	Drinking Water Equip Rental
0	Culligan	101-41940-410-44160	147.25	Water Equipment Rental
	Culligan		565.00	
0	Curt's Truck & Diesel Service Inc	101-43121-430-42210	90.82	Plow Trip Edge Spring - Street #307
	Curt's Truck & Diesel Service Inc		90.82	
0	Dakota Supply Group	602-49450-000-42110	1,020.14	Sewermain Repair Parts
0	Dakota Supply Group	601-49430-000-42110	4,185.20	Watermain Repair Parts
	Dakota Supply Group		5,205.34	
176307	Dalco	101-42210-420-42230	339.47	Toilet Paper / Paper Towels
176307	Dalco	101-42210-420-42230	110.86	Reliance Laundry Detergent
176307	Dalco	101-42110-420-42230	186.46	Hydrogen Peroxide/Disinfectant/Air Freshener/ Napkins
176307	Dalco	603-49500-000-42230	1.11	Disinfectant/Soap
176307	Dalco	602-49450-000-42230	7.81	Disinfectant/Soap
176307	Dalco	101-43121-430-42230	75.04	Disinfectant/Soap
176307	Dalco	601-49430-000-42230	7.81	Disinfectant/Soap
	Dalco		728.56	
0	Display Sales	101-45200-450-42110	129.50	Snowflake Bulbs
	Display Sales		129.50	
176308	DJ Medin Architects Inc	437-45500-450-45300	367.00	Front Baluster
	DJ Medin Architects Inc		367.00	
176309	Dog Waste Depot	101-45200-450-42110	439.96	Doggie Bags
	Dog Waste Depot		439.96	
176310	Donohue & Associates Inc	602-49480-000-43030	2,466.25	Master Planning at WWTP

Check Numb	Last Name	Acct 1	Amount	Description
	Donohue & Associates Inc		2,466.25	
176311	E O Johnson Company Inc-Dallas	101-45500-450-44160	389.74	Lanier C2500 Copier
176311	E O Johnson Company Inc-Dallas	101-45110-450-44160	295.64	Monthly Copier Lease
	E O Johnson Company Inc-Dallas		685.38	
176312	EDAM	290-00000-000-15500	545.00	2023 Membership Dues
	EDAM		545.00	
176313	Ehlers & Associates Inc	274-46500-462-43070	6,250.00	TIF District 17 Creation First Half
176313	Ehlers & Associates Inc	274-46500-462-43070	6,250.00	Farmer Seed TIF Services
176313	Ehlers & Associates Inc	275-46500-462-43070	6,250.00	TIF District 18 Creation First Half
	Ehlers & Associates Inc		18,750.00	
0	Evergreen Land Services	476-43121-430-45307	1,500.00	2022-07 Balchem Appraisal
0	Evergreen Land Services	472-43121-430-45300	720.00	30th St NW - TH 3 RAB ROW Services
0	Evergreen Land Services	472-43121-430-45300	360.00	30th St NW - TH 3 RAB ROW Services
	Evergreen Land Services		2,580.00	
176314	Fareway Stores Inc #126	101-41410-410-42110	17.92	Water for Election Judges
176314	Fareway Stores Inc #126	101-41940-410-42110	66.84	Bowls - Plates - Coffee
176314	Fareway Stores Inc #126	101-41800-410-44382	13.98	Retirement Parties - Water
176314	Fareway Stores Inc #126	101-41800-410-42115	15.98	CD Director Interviews - Beverages
176314	Fareway Stores Inc #126	101-45130-450-43131	10.00	Cookie Delivery Charge for Hometown Holiday
176314	Fareway Stores Inc #126	101-41800-410-44382	254.93	Retirement Parties - Cakes
176314	Fareway Stores Inc #126	101-45130-450-43131	279.50	Cookies for Hometown Holiday
	Fareway Stores Inc #126		659.15	
176315	Faribault Ace Hardware	602-49450-000-42210	8.62	Strainer For Pressure Relief Valve
176315	Faribault Ace Hardware	602-49480-000-42110	113.77	Driveway Marker/Kleenex/Paper Towels/Grease/Batteries
176315	Faribault Ace Hardware	101-41940-410-42110	64.99	Snow Shovel
176315	Faribault Ace Hardware	101-45126-450-42110	53.98	Trash Can
176315	Faribault Ace Hardware	101-41940-410-42110	5.39	Adhesive Remover
176315	Faribault Ace Hardware	101-45200-450-42410	9.99	Nut Driver Set
176315	Faribault Ace Hardware	101-42220-420-42110	3.59	Rubbing Alcohol
176315	Faribault Ace Hardware	101-41940-410-42110	37.75	Air Freshener/Wire Hooks/Coffee Filters
176315	Faribault Ace Hardware	602-49480-000-42110	44.98	Backup Power Batteries

Check Numb	Last Name	Acct 1	Amount	Description
176315	Faribault Ace Hardware	602-49480-000-42110	139.74	Light Bulbs/Degreaser/Delimer
176315	Faribault Ace Hardware	101-41940-410-42110	12.19	Fasteners/Soap/Air Freshener
176315	Faribault Ace Hardware	101-42220-420-42110	9.70	Plastic Bucket/Lid
176315	Faribault Ace Hardware	101-45200-450-42110	4.31	Rivets
176315	Faribault Ace Hardware	101-42220-420-42410	78.27	3-Locking Pliers
176315	Faribault Ace Hardware	101-42220-420-42410	34.28	Pliers / Snowbrush
176315	Faribault Ace Hardware	101-45200-450-42110	49.99	X-Mas Decoration-Parks
176315	Faribault Ace Hardware	101-42210-420-42110	17.99	Handsoap
176315	Faribault Ace Hardware	101-42220-420-42110	6.72	Split Key Rings
176315	Faribault Ace Hardware	101-45200-450-42110	55.57	Cable Ties/Extension Cord
176315	Faribault Ace Hardware	101-41940-410-42110	19.99	Mini Lights
176315	Faribault Ace Hardware	602-49480-000-42110	35.99	Tie Down Straps
176315	Faribault Ace Hardware	101-43121-430-42110	19.99	Lights For Parade Vehicle
176315	Faribault Ace Hardware	101-41940-410-42110	48.40	Mini Lights - Electrical Cover - Address Numbers
176315	Faribault Ace Hardware	101-45130-450-43131	131.23	Rope & Extension Cords
176315	Faribault Ace Hardware	101-45130-450-43131	35.95	Extension Cord Adapters
176315	Faribault Ace Hardware	101-45130-450-42110	61.16	Rope
176315	Faribault Ace Hardware	602-49480-000-42110	52.65	Glass Cleaner Bolts
176315	Faribault Ace Hardware	101-42220-420-42110	24.09	Rope / Pulley / Chain
176315	Faribault Ace Hardware	101-43121-430-42210	8.99	Batteries For Remote
176315	Faribault Ace Hardware	101-43126-430-42110	38.68	Reciprocating Saw Blades
176315	Faribault Ace Hardware	602-49480-000-42110	13.49	Window Squeegee
176315	Faribault Ace Hardware	101-45122-450-42230	2.50	Bolts
Faribault Ace Hardware			1,244.93	
0	Faribault Fleet Supply Inc	101-42110-420-42410	166.99	Multi Use Spreader
0	Faribault Fleet Supply Inc	101-43121-430-42110	10.59	Slow Moving Plackert
0	Faribault Fleet Supply Inc	601-49430-000-42110	815.35	Softener Salt WTP
0	Faribault Fleet Supply Inc	101-45200-450-42110	9.88	Nuts/Bolts/Washers
0	Faribault Fleet Supply Inc	101-45200-450-42170	96.99	Safety Jacket
0	Faribault Fleet Supply Inc	601-49430-000-42110	5.49	Screws
0	Faribault Fleet Supply Inc	101-43121-430-42110	19.99	Bar And Chain Oil
0	Faribault Fleet Supply Inc	101-43121-430-42210	9.50	Curb Runner Cable And Clamps - Street #218
0	Faribault Fleet Supply Inc	602-49450-000-42110	18.54	Lock De-Icer & Flagging Tap
0	Faribault Fleet Supply Inc	101-41940-410-42110	59.96	Wire Hooks
0	Faribault Fleet Supply Inc	101-45122-450-42110	10.99	Water Repellant
0	Faribault Fleet Supply Inc	101-45110-450-42180	97.99	Coat
0	Faribault Fleet Supply Inc	101-45200-450-42110	1.26	Grade 8 Nuts/Bolts/Washers
Faribault Fleet Supply Inc			1,323.52	
176316	Faribault Interiors	898-46310-000-44050	649.00	#220 Hall & Entry Carpet

Check Numb	Last Name	Acct 1	Amount	Description
176316	Faribault Interiors	898-46310-000-44050	650.00	#201 Hall & Entry Carpet
176316	Faribault Interiors	898-46310-000-44050	2,800.00	#226 Carpet/Vinyl/Vinyl Base
	Faribault Interiors		4,099.00	
176317	Faribault Rental Equipment Inc	101-43121-430-42410	1,323.97	Chainsaw and Blower
	Faribault Rental Equipment Inc		1,323.97	
0	Faribo Air Conditioning & Heating Inc	241 46330 461 44010	125.00	910 SW 1st St Furnace Thermostat Repair
0	Faribo Air Conditioning & Heating Inc	241-46330-461-42110	10.00	910 SW 1st St Furnace Thermostat Repair Supplies
	Faribo Air Conditioning & Heating Inc		135.00	
0	Faribo Plumbing & Heating Inc	241-46330-461-42110	915.00	900 C Spring Road Water Heater Replaced
0	Faribo Plumbing & Heating Inc	241-46330-461-44010	275.00	900 C Spring Road Replace Water Heater Labor
0	Faribo Plumbing & Heating Inc	602-49450-000-42210	25.00	Repair Parts For Sewer Air Release Valve
	Faribo Plumbing & Heating Inc		1,215.00	
0	Fastenal Company	603-49500-000-42170	-122.50	Safety Vests - Overpaid Invoice
0	Fastenal Company	601-49430-000-42130	125.40	Gate Valve Penetrating Oil
0	Fastenal Company	601-49430-000-42110	9.93	Light Photo Sensor WTP
	Fastenal Company		12.83	
176318	Ferguson Enterprises Inc #3326/3099	601-49430-000-42410	779.20	Metal Detector
	Ferguson Enterprises Inc #3326/3099		779.20	
0	Fette Electronics Inc	602-49480-000-42020	9.99	HDMI Cord
0	Fette Electronics Inc	101-45110-450-42110	700.00	Access Cards
	Fette Electronics Inc		709.99	
176319	Fieldstone Family Homes	101-00000-000-22000	1,000.00	Release of Escrow for 1155 Ivy Way
	Fieldstone Family Homes		1,000.00	
176320	Fisher Sharon	601-00000-000-20200	104.21	Refund Check 019660-001, 811 Rose Dr
	Fisher Sharon		104.21	

Check Numb	Last Name	Acct 1	Amount	Description
176321	Fitzke Construction	101-00000-000-22000	1,000.00	Escrow Release-2814 Hansen Avenue
	Fitzke Construction		1,000.00	
0	Flom Disposal Inc	241-46330-461-43840	22.05	1518 Western Ave Trash Removal Thru 12/31/22
0	Flom Disposal Inc	241-46330-461-43840	185.32	910 SW 1st Street Trash Removal Thru 12/31/22
0	Flom Disposal Inc	898-46310-000-43840	269.49	Trash Removal Thru 12/31/22
	Flom Disposal Inc		476.86	
0	Force America Distributing LLC	101-43121-430-42210	53.47	Rocker Switches - Street #619
	Force America Distributing LLC		53.47	
176322	Francis Animal & Pest Control	101-42110-420-44010	135.00	Quarterly Pest Control
	Francis Animal & Pest Control		135.00	
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Rental of Water Cooler
	Garlick Brothers LLC		40.00	
176265	GIS Benefits	101-00000-000-11510	-306.88	D Knutson Dental - August-November
176265	GIS Benefits	101-00000-000-21716	994.62	Accident/Critical Illness - December
176265	GIS Benefits	101-00000-000-21715	4,501.90	Dental Insurance Prepaid - December
176265	GIS Benefits	101-41940-410-41310	76.72	D Knutson Dental - December
176265	GIS Benefits	101-00000-000-21711	582.30	Voluntary Short Term Disability - December
176265	GIS Benefits	101-00000-000-21717	485.31	Vision Insurance Prepaid - December
176265	GIS Benefits	101-00000-000-21710	1,823.45	Voluntary Life Insurance - December
176265	GIS Benefits	101-00000-000-11510	76.72	P Froman Dental - December
	GIS Benefits		8,234.14	
176323	Glenn's Service LLC	101-42121-420-44040	100.00	Mount and Balance Tires / #16
176323	Glenn's Service LLC	101-42121-420-43090	79.83	Tow '16 Ford Focus-2nd Ave to FPD Storage 22-3724
176323	Glenn's Service LLC	101-42121-420-44040	100.00	Mount and Balance Tires / #12
	Glenn's Service LLC		279.83	
0	Gopher State One Call	601-49430-000-43090	49.95	Tickets for November 2022
0	Gopher State One Call	602-49450-000-43090	49.95	Tickets for November 2022
0	Gopher State One Call	603-49500-000-43090	49.95	Tickets for November 2022

Check Numb	Last Name	Acct 1	Amount	Description
	Gopher State One Call		149.85	
176324	Grainger Inc	602-49480-000-42110	116.81	1 1/4" Valve
176324	Grainger Inc	101-45122-450-42230	164.22	Paper Towel Dispensers
176324	Grainger Inc	101-42210-420-42230	56.42	Ice Melt
176324	Grainger Inc	602-49480-000-42110	-116.81	Valve Return Credit
	Grainger Inc		220.64	
0	Great Northern Environmental LLC	602-49480-000-42210	298.60	Pressure Relief Valve Parts
	Great Northern Environmental LLC		298.60	
176325	Greater Minnesota Parks & Trails	101-00000-000-15500	250.00	2023 Membership Dues
	Greater Minnesota Parks & Trails		250.00	
0	Guardian Fleet Safety	101-42123-420-42210	284.98	Seat Belt Assembly / #18
	Guardian Fleet Safety		284.98	
0	Harry Brown's LLC	101-42123-420-44040	173.90	Car Washes
	Harry Brown's LLC		173.90	
0	Hawkins Inc	101-45125-450-42160	20.00	Cylinder Holding Fee
0	Hawkins Inc	602-49480-000-42160	8,863.40	Ferric Phos Removal
0	Hawkins Inc	601-49430-000-42160	5,399.25	Sodium Silicate And Fluoride WTP
0	Hawkins Inc	101-45122-450-42160	531.28	Pool Chemicals
0	Hawkins Inc	601-49430-000-42160	1,280.00	Chlorine WTP
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	1,756.57	Sodium Silicate WTP
0	Hawkins Inc	602-49480-000-42160	8,856.02	Ferric Phos Removal
0	Hawkins Inc	602-49480-000-42160	8,867.09	Ferric Phos Removal
	Hawkins Inc		35,573.61	
0	HD Supply Facilities Maintenance	898-46310-000-42110	98.89	Handheld Showerheads
0	HD Supply Facilities Maintenance	898-46310-000-42110	558.89	Towels/Wall Plates/Masking Tape/Degreaser/Pullcord Call Station/
0	HD Supply Facilities Maintenance	898-46310-000-42110	38.92	Towels
0	HD Supply Facilities Maintenance	898-46310-000-42110	486.89	Exhaust Fan (2)/Tool Box/Toilet Seat (12)/Thermostats (2)

Check Numb	Last Name	Acct 1	Amount	Description
0	HD Supply Facilities Maintenance	898-46310-000-42110	161.49	Ceiling Fan (2)
0	HD Supply Facilities Maintenance	898-46310-000-42110	192.24	Sink (2)
0	HD Supply Facilities Maintenance	898-46310-000-42110	286.92	400' Hose Wagon
	HD Supply Facilities Maintenance		1,824.24	
176326	HD Supply Facilities Maintenance LTD	602-49480-000-42110	195.87	Sludge Sampler
	HD Supply Facilities Maintenance LTD		195.87	
176327	Heartland Animal Hospital	101-42700-420-43090	22.00	Vaccine
176327	Heartland Animal Hospital	101-42700-420-43090	639.70	Neuter - General Wellness
	Heartland Animal Hospital		661.70	
0	Heiman Fire Equipment	101-42220-420-42170	173.59	Fusion Pro Gloves
	Heiman Fire Equipment		173.59	
176328	Hiawathaland Transit/Three Rivers Community Action	101-00000-000-20400	65.50	Bus Token Sales - November
	Hiawathaland Transit/Three Rivers Community Action		65.50	
176329	House of Print	101-45110-450-42030	4,516.43	Buckham Bulletin Winter Printing
	House of Print		4,516.43	
176330		241-46330-461-44375	204.00	523 Lincoln Ave Utility Reimb December 2022
			204.00	
176331	Hy-Vee - Accounts Receivable	601-49430-000-42110	14.65	Dry Ice For Hydrant Repair
	Hy-Vee - Accounts Receivable		14.65	
176275	IAFF Local 665	101-00000-000-21708	720.00	PR Batch 00524.12.2022 IAFF Local 665
	IAFF Local 665		720.00	
176266	ICMA Retirement Trust 457	101-00000-000-21706	50.00	PR Batch 00523.11.2022 ICMA Deferred Comp
176276	ICMA Retirement Trust 457	101-00000-000-21706	50.00	PR Batch 00524.12.2022 ICMA Deferred Comp

Check Numb	Last Name	Acct 1	Amount	Description
	ICMA Retirement Trust 457		100.00	
176332	IFACS	602-49480-000-42210	55.82	UV Parts O-Rings
	IFACS		55.82	
0	Imperial Supplies Holdings Inc	101-43121-430-42210	141.86	Work Lights - Street #208
0	Imperial Supplies Holdings Inc	601-49430-000-42210	40.19	Bolts/Nuts/Pins for Stock
0	Imperial Supplies Holdings Inc	101-43121-430-42210	107.16	Bolts/Nuts/Pins for Stock
0	Imperial Supplies Holdings Inc	101-42123-420-42210	26.79	Bolts/Nuts/Pins for Stock
0	Imperial Supplies Holdings Inc	101-45200-450-42210	53.57	Bolts/Nuts/Pins for Stock
0	Imperial Supplies Holdings Inc	602-49450-000-42210	40.19	Bolts/Nuts/Pins for Stock
	Imperial Supplies Holdings Inc		409.76	
0	Innovative Office Solutions LLC	101-45110-450-42010	36.12	Hole Punches
0	Innovative Office Solutions LLC	240-46210-460-42410	12,291.60	Cubicles for Mathias Hughey and Danil Thorstensson
0	Innovative Office Solutions LLC	101-45500-450-42010	8.89	Envelopes
0	Innovative Office Solutions LLC	240-46210-460-42010	162.16	Chairmats/Sign Flags/Pens/Highlighters
0	Innovative Office Solutions LLC	101-42124-420-42010	314.83	Desk Calendars - Appointment Book - Chair Mat
0	Innovative Office Solutions LLC	101-45110-450-42410	86.18	Calculator
0	Innovative Office Solutions LLC	601-49430-000-42010	12.96	Desk Calendars
0	Innovative Office Solutions LLC	101-45110-450-42010	17.96	Ruled Pads
	Innovative Office Solutions LLC		12,930.70	
0	Internal Revenue Service	101-00000-000-21704	9.40	PR Batch 00554.11.2022 Medicare Employee
0	Internal Revenue Service	101-00000-000-21703	40.22	PR Batch 00554.11.2022 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	40.22	PR Batch 00554.11.2022 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	9.40	PR Batch 00554.11.2022 Medicare Employer
0	Internal Revenue Service	101-00000-000-21703	16,166.19	PR Batch 00524.12.2022 FICA Employer
0	Internal Revenue Service	101-00000-000-21701	39,045.66	PR Batch 00524.12.2022 Federal Income Tax
0	Internal Revenue Service	101-00000-000-21704	6,023.03	PR Batch 00524.12.2022 Medicare Employee
0	Internal Revenue Service	101-00000-000-21704	3,377.80	PR Batch 00555.12.2022 Medicare Employer
0	Internal Revenue Service	101-00000-000-21703	1,753.10	PR Batch 00555.12.2022 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	3,377.80	PR Batch 00555.12.2022 Medicare Employee
0	Internal Revenue Service	101-00000-000-21703	1,753.10	PR Batch 00555.12.2022 FICA Employee
0	Internal Revenue Service	101-00000-000-21704	6,023.03	PR Batch 00524.12.2022 Medicare Employer
0	Internal Revenue Service	101-00000-000-21703	16,166.19	PR Batch 00524.12.2022 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	17,070.68	PR Batch 00523.11.2022 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	6,288.90	PR Batch 00523.11.2022 Medicare Employer
0	Internal Revenue Service	101-00000-000-21701	41,556.53	PR Batch 00523.11.2022 Federal Income Tax

Check Numb	Last Name	Acct 1	Amount	Description
0	Internal Revenue Service	101-00000-000-21703	17,070.68	PR Batch 00523.11.2022 FICA Employee
0	Internal Revenue Service	101-00000-000-21704	6,288.90	PR Batch 00523.11.2022 Medicare Employee
0	Internal Revenue Service	101-00000-000-21701	26,625.80	PR Batch 00555.12.2022 Federal Income Tax
	Internal Revenue Service		208,686.63	
176277	IUOE Local 70	101-00000-000-21708	2,260.00	PR Batch 00524.12.2022 Local 70 Union Dues
	IUOE Local 70		2,260.00	
0	Jefferson Fire & Safety Inc	101-42220-420-42110	870.00	Class A/B Foam
	Jefferson Fire & Safety Inc		870.00	
176333	Jerry Luiken Construction Inc	101-00000-000-22000	1,000.00	Reissue Ck #172832-Escrow Release 117 2nd Ave SW
	Jerry Luiken Construction Inc		1,000.00	
0	John Henry Foster MN Inc	602-49480-000-44045	0.01	Air Compressor Maintenance
0	John Henry Foster MN Inc	602-49480-000-44045	-0.01	Air Compressor Maintenance
0	John Henry Foster MN Inc	602-49480-000-44045	925.59	Air Compressor Maintenance
	John Henry Foster MN Inc		925.59	
176334	Johnson Reiland Bldrs & Remod	601-00000-000-20200	6.57	Refund Check 018306-022, 1214 Maple Ln
	Johnson Reiland Bldrs & Remod		6.57	
176335	Kanne Kathleen	601-00000-000-20200	34.17	Refund Check 012931-000, 451 10 Ave SE
	Kanne Kathleen		34.17	
0	Kennedy & Graven, Chartered	101-41610-410-43040	315.00	FA105-00437 2021 Warsaw Township Annexation Matter
0	Kennedy & Graven, Chartered	101-41610-410-43040	498.40	FA105-00451 2022 City Council Meetings
0	Kennedy & Graven, Chartered	101-41610-410-43040	63.00	FA105-00197 Charter Commission
0	Kennedy & Graven, Chartered	101-00000-000-22000	135.80	FA105-00468 2005 2nd Ave NW: Malecha Auto Body
0	Kennedy & Graven, Chartered	101-41610-410-43040	378.00	FA105-00466 Pawn Minnesota LLC vs. Todd Nelson
0	Kennedy & Graven, Chartered	601-49430-000-43040	21.00	FA105-00430 Well House #5 Claim
0	Kennedy & Graven, Chartered	101-00000-000-22000	24.60	FA105-00453 C&S Vending Matter
0	Kennedy & Graven, Chartered	241-46330-461-43040	8,953.80	Public Housing Declaration of Trust Legal Fees
0	Kennedy & Graven, Chartered	290-46500-462-43040	1,131.60	FA275-00061 Faribo Downtown Central Project
0	Kennedy & Graven, Chartered	101-00000-000-22000	517.20	FA105-00458A Planning Matters for Riverchase Dev.
0	Kennedy & Graven, Chartered	101-41610-410-43040	422.80	FA105-00260 Senior Center

Check Numb	Last Name	Acct 1	Amount	Description
0	Kennedy & Graven, Chartered	290-46500-462-43040	84.00	EDA Meetings
0	Kennedy & Graven, Chartered	101-41610-410-43040	1,441.80	FA105-00005 General Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	1,008.00	FA105-00438 2021 Walcott Township Annexation Matter
0	Kennedy & Graven, Chartered	101-00000-000-11540	1,303.80	FA105-00100 TIF District (K-Mart Site)
0	Kennedy & Graven, Chartered	280-46310-461-43040	1,978.20	HRA General Matters and Legal Fees
0	Kennedy & Graven, Chartered	101-00000-000-22000	24.60	FA105-00445 TIF Matters for Farmer Seed & Nursery
0	Kennedy & Graven, Chartered	101-00000-000-22000	24.60	FA105-00457 TIF Matters for Aleph Development Project
0	Kennedy & Graven, Chartered	101-42400-420-43130	21.00	FA105-00365 Hazardous Building - 216-218 Central Ave
0	Kennedy & Graven, Chartered	101-41610-410-43040	320.40	FA105-00012 General Licensing Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	267.00	FA105-00028 General Planning Matters
0	Kennedy & Graven, Chartered	437-41940-410-45204	12.40	FA105-00387 Acquisition of Lockerby Property
0	Kennedy & Graven, Chartered	478-43121-430-45304	42.60	FA105-00470 Purchase of 400 Western Avenue
0	Kennedy & Graven, Chartered	101-00000-000-22000	49.20	FA105-00458 TIF Matters for Riverchase Development
0	Kennedy & Graven, Chartered	101-41610-410-43040	17.80	FA105-00027 Code Enforcement Issues - General
0	Kennedy & Graven, Chartered	101-00000-000-20830	283.00	FA105-00450 County Public Safety Center Project
0	Kennedy & Graven, Chartered	898-46310-000-43040	42.00	Robinwood Manor Legal Fees
0	Kennedy & Graven, Chartered	101-00000-000-22000	689.80	FA105-00461 Divine Mercy Project
0	Kennedy & Graven, Chartered	101-41610-410-43040	168.00	FA105-00010 General Employment Matters
0	Kennedy & Graven, Chartered	101-00000-000-22000	98.40	FA105-00395 Daikin 24th Street Matter
	Kennedy & Graven, Chartered		20,337.80	
176336	KRIS Engineering Inc	101-43121-430-42210	1,650.80	Plow Cutting Edges
	KRIS Engineering Inc		1,650.80	
176337	Lakeview Loan Servicing LLC	601-00000-000-20200	29.50	Refund Check 019712-002, 1034 6 Ave SW
	Lakeview Loan Servicing LLC		29.50	
176338	Lamperts	101-45130-450-43131	88.50	Stakes
176338	Lamperts	101-45130-450-43131	59.00	Stakes
176338	Lamperts	898-46310-000-44050	382.99	Oak Door #226
	Lamperts		530.49	
176339	Larkin Jimmie	898-46310-000-44010	70.54	Monthly Fire Alarm/Elevator Monitoring
	Larkin Jimmie		70.54	
176340	Larmour John	601-00000-000-20200	37.36	Refund Check 024662-000, 107 Tischler Ave

Check Numb	Last Name	Acct 1	Amount	Description
	Larmour John		37.36	
176278	Law Enforcement Labor Services Inc	101-00000-000-21708	1,495.00	PR Batch 00524.12.2022 LELS 357 Union Dues
	Law Enforcement Labor Services Inc		1,495.00	
176341	League of Minnesota Cities Ins Trust	101-42121-420-44450	500.00	Work Comp Deductible Claim #00462338 JA
	League of Minnesota Cities Ins Trust		500.00	
0	Leatham Family LLC	101-42123-420-42180	100.00	Badge Replacement / #19
	Leatham Family LLC		100.00	
0	Lexipol LLC	101-00000-000-15500	1,713.92	EMS Training Platform 01/01/2023-12/31/2023
	Lexipol LLC		1,713.92	
176342	Loffler Companies Inc	240-46210-460-44160	195.51	Canon Copier
176342	Loffler Companies Inc	101-43121-430-44160	30.83	Copies November 2022 PWP
176342	Loffler Companies Inc	101-42210-420-44160	22.72	Copier Contract 11/1/22-11/30/22
176342	Loffler Companies Inc	101-42124-420-44160	107.10	B/W and Color Copies
176342	Loffler Companies Inc	601-49430-000-44160	3.21	Copies November 2022 PWP
176342	Loffler Companies Inc	602-49450-000-44160	3.21	Copies November 2022 PWP
176342	Loffler Companies Inc	101-41940-410-44160	341.34	Copier Fees
176342	Loffler Companies Inc	603-49500-000-44160	0.45	Copies November 2022 PWP
	Loffler Companies Inc		704.37	
176343	Lube-Tech ESI	602-49450-000-42130	156.60	Diesel Additive for Stock
176343	Lube-Tech ESI	101-42123-420-42130	104.40	Diesel Additive for Stock
176343	Lube-Tech ESI	101-43121-430-42130	417.59	Diesel Additive for Stock
176343	Lube-Tech ESI	101-45200-450-42130	208.78	Diesel Additive for Stock
176343	Lube-Tech ESI	601-49430-000-42130	156.60	Diesel Additive for Stock
176343	Lube-Tech ESI	101-45200-450-42130	190.44	Motor Oil For Stock
176343	Lube-Tech ESI	101-45200-450-42130	508.97	Transmission Fluid For Stock
176343	Lube-Tech ESI	101-43121-430-42130	1,017.93	Transmission Fluid For Stock
176343	Lube-Tech ESI	602-49450-000-42130	381.72	Transmission Fluid For Stock
176343	Lube-Tech ESI	101-43121-430-42130	380.88	Motor Oil For Stock
176343	Lube-Tech ESI	602-49450-000-42130	142.83	Motor Oil For Stock
176343	Lube-Tech ESI	601-49430-000-42130	381.72	Transmission Fluid For Stock
176343	Lube-Tech ESI	101-42123-420-42130	254.48	Transmission Fluid For Stock

Check Numb	Last Name	Acct 1	Amount	Description
176343	Lube-Tech ESI	101-42123-420-42130	95.22	Motor Oil For Stock
176343	Lube-Tech ESI	601-49430-000-42130	142.83	Motor Oil For Stock
	Lube-Tech ESI		4,540.99	
0	MacQueen Equipment LLC	603-49500-000-42210	1,377.28	Control Board For The Inspection Camera
0	MacQueen Equipment LLC	602-49450-000-42210	1,377.28	Control Board For The Inspection Camera
0	MacQueen Equipment LLC	601-49430-000-44045	227.37	Repair Of Inspection Camera
	MacQueen Equipment LLC		2,981.93	
176268	Madison National Life Insurance Co Inc	101-00000-000-21711	1,580.92	PR Batch 00523.11.2022 Long Term Disability
176268	Madison National Life Insurance Co Inc	101-00000-000-21711	20.49	N Pederson LTD
176268	Madison National Life Insurance Co Inc	101-00000-000-21711	-38.91	W Considine LTD
176268	Madison National Life Insurance Co Inc	101-00000-000-21711	-24.08	D Kuennen LTD
176267	Madison National Life Insurance Co Inc	101-42220-420-41330	74.50	Part-Time Firefighters Life Insurance
176267	Madison National Life Insurance Co Inc	101-00000-000-21710	3,054.42	Life Insurance - December
	Madison National Life Insurance Co Inc		4,667.34	
176344	Manke's Outdoor Eqt & Appliances	101-45200-450-42410	1,215.99	Chainsaw
	Manke's Outdoor Eqt & Appliances		1,215.99	
0	Marco Technologies LLC	101-41510-410-44045	180.57	Monthly Printer Contract CN184829-01
0	Marco Technologies LLC	101-41320-410-44045	30.02	Administration Print Fee
0	Marco Technologies LLC	101-43110-430-44045	15.01	Public Works Department Print Fee
0	Marco Technologies LLC	101-41800-410-44045	39.64	HR Print Fee
0	Marco Technologies LLC	101-45500-450-44045	24.02	Library Print Fee
0	Marco Technologies LLC	902-00000-000-23935	439.70	Marco Printer Subscription
0	Marco Technologies LLC	902-00000-000-23935	-439.70	Marco Main l
0	Marco Technologies LLC	101-45126-450-44045	15.01	Washinton Rec Print Fee
0	Marco Technologies LLC	101-43126-430-44045	15.01	Public Works Maintenance Shop Print Fee
0	Marco Technologies LLC	101-42110-420-44045	15.02	Police Administration Print Fee
0	Marco Technologies LLC	101-42123-420-44045	68.12	Police Patrol Print Fee
0	Marco Technologies LLC	101-45200-450-44045	15.01	Parks Print Fee
0	Marco Technologies LLC	101-45110-450-44045	15.01	Community Center Back Desk Print Fee
0	Marco Technologies LLC	101-42124-420-44045	69.93	Police Records and Evd. Print Fee
0	Marco Technologies LLC	101-41510-410-44045	87.88	Finance Print Fee
0	Marco Technologies LLC	240-46210-460-44045	30.02	Community & Economic Development Print Fee
	Marco Technologies LLC		620.27	

Check Numb	Last Name	Acct 1	Amount	Description
0	Matejcek Implement Company	101-43121-430-42210	9.36	Hydraulic Fittings - Street #111
0	Matejcek Implement Company	101-43121-430-42210	39.73	Paint/Hydraulic Fittings - Street #111
0	Matejcek Implement Company	101-43121-430-42210	5.55	Hydraulic Fittings - Street #111
	Matejcek Implement Company		54.64	
176345	MCFOA	101-41320-410-44330	50.00	7/1/22-6/30/23 Membership - Heather Slechta
	MCFOA		50.00	
0	Met Con Lumber & Hardware Inc	101-45200-450-42110	23.97	Rebar (X-Mas Tree Stakes)
	Met Con Lumber & Hardware Inc		23.97	
0	Metro Sales Inc	101-42400-420-44160	41.27	Ricoh Copier/Printer
	Metro Sales Inc		41.27	
176346	Midwest Tape LLC	101-45500-450-42192	124.97	Audio/Videos
176346	Midwest Tape LLC	101-45500-450-42192	13.99	Music CD
176346	Midwest Tape LLC	101-45500-450-42192	47.99	Audio/Videos
	Midwest Tape LLC		186.95	
176347	Minnesota Chiefs of Police Association	101-00000-000-15500	193.00	Annual Membership Dues 2023 / J Severson
	Minnesota Chiefs of Police Association		193.00	
0	Minnesota Child Support Payment Center	101-00000-000-21716	431.84	PR Batch 00523.11.2022 Child Support
0	Minnesota Child Support Payment Center	101-00000-000-21716	669.95	PR Batch 00524.12.2022 Child Support
	Minnesota Child Support Payment Center		1,101.79	
176348	Minnesota Department of Health	601-00000-000-20800	17,933.00	MDH Service Connection Fee
	Minnesota Department of Health		17,933.00	
176349	Minnesota Department of Labor & Industry	602-49480-000-44390	70.00	Boiler Inspection License
	Minnesota Department of Labor & Industry		70.00	
0	Minnesota Department of Revenue	101-00000-000-21702	18,317.41	PR Batch 00523.11.2022 State Income Tax
0	Minnesota Department of Revenue	101-00000-000-21702	11,640.56	PR Batch 00555.12.2022 State Income Tax

Check Numb	Last Name	Acct 1	Amount	Description
0	Minnesota Department of Revenue	101-00000-000-21702	17,628.15	PR Batch 00524.12.2022 State Income Tax
	Minnesota Department of Revenue		47,586.12	
176350	Minnesota Department of Transportation	225-49810-430-44600	5,125.00	Hangar Loan 12/1/22-12/31/22
176351	Minnesota Department of Transportation	477-43121-430-45306	92,548.61	2023-06 MnDOT 30th Ave Signal Replacement
	Minnesota Department of Transportation		97,673.61	
0	Minnesota Elevator Inc	898-46310-000-44010	207.82	December 2022 Monthly Service
0	Minnesota Elevator Inc	101-41940-410-44010	195.40	Elevator Monthly Service
	Minnesota Elevator Inc		403.22	
176279	Minnesota Public Employees Association	101-00000-000-21708	117.00	PR Batch 00524.12.2022 Police Support Services
	Minnesota Public Employees Association		117.00	
176280	Minnesota Teamsters Local 320	101-00000-000-21708	591.20	PR Batch 00524.12.2022 Teamsters 320 Union Dues
	Minnesota Teamsters Local 320		591.20	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	445.26	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	215.02	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	176.36	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	368.37	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	483.48	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	445.26	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	215.02	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	215.02	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	99.04	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	99.04	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		2,761.87	
176352	MN BCA Criminal Justice Training & Education Unit	101-42121-420-43140	250.00	Ethics and Integrity / K Willers
	MN BCA Criminal Justice Training & Education Unit		250.00	
176353	MN Home Guys LLC	601-00000-000-20200	6.40	Refund Check 025360-000, 108 3 Ave NE
	MN Home Guys LLC		6.40	

Check Numb	Last Name	Acct 1	Amount	Description
176354		241-46330-461-44375	242.00	830 SW 9th Ave December Utility Reimb
			242.00	
0	Money Movers Inc	101-45110-450-43090	10.50	Monthly Insurance Reimbursement Fee
	Money Movers Inc		10.50	
0	Motor Parts & Equipment Corp	602-49480-000-42110	30.99	Work Light
0	Motor Parts & Equipment Corp	101-45122-450-42230	22.76	RTU Belt
0	Motor Parts & Equipment Corp	101-45122-450-42230	45.52	RTU Belts
0	Motor Parts & Equipment Corp	101-43121-430-42210	96.81	Cabin Air Filters - Street #316
0	Motor Parts & Equipment Corp	101-42123-420-42210	3.14	Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-42220-420-42210	14.70	Fitting/Coupling #2155
0	Motor Parts & Equipment Corp	101-43121-430-42210	11.49	Primer - Street #316
0	Motor Parts & Equipment Corp	602-49480-000-42210	106.02	Mixer Drive Belts
0	Motor Parts & Equipment Corp	602-49480-000-42210	-106.02	Mixer Drive Belts Returned
0	Motor Parts & Equipment Corp	101-45200-450-42210	-1.90	O-Ring
0	Motor Parts & Equipment Corp	101-45200-450-42210	25.47	Vehicle Lamps - Parks
0	Motor Parts & Equipment Corp	101-43121-430-42210	34.96	Wiper Blades - Street #307
0	Motor Parts & Equipment Corp	101-45200-450-42210	23.96	Truck Bulbs
0	Motor Parts & Equipment Corp	101-43121-430-42210	3.92	Electrical Fuse - Street #307
0	Motor Parts & Equipment Corp	101-43121-430-42210	68.37	Hydraulic Filters - Street #719
0	Motor Parts & Equipment Corp	101-42123-420-42210	-6.71	Credit on Out of Stock Air Filters
0	Motor Parts & Equipment Corp	601-49430-000-42130	5.09	Sealant for Stock
0	Motor Parts & Equipment Corp	101-42123-420-42130	3.39	Sealant for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	25.36	Air Filter - Parks #2
0	Motor Parts & Equipment Corp	101-45200-450-42210	16.19	4WD Switch - Parks #60
0	Motor Parts & Equipment Corp	101-45200-450-42210	7.11	O-Ring - Parks #2
0	Motor Parts & Equipment Corp	602-49450-000-42210	72.88	Air and Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42130	13.58	Sealant for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42130	6.79	Sealant for Stock
0	Motor Parts & Equipment Corp	602-49450-000-42210	-10.06	Credit on Out of Stock Air Filters
0	Motor Parts & Equipment Corp	601-49430-000-42210	72.88	Air and Oil Filters for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42210	-10.06	Credit on Out of Stock Air Filters
0	Motor Parts & Equipment Corp	101-42123-420-42210	48.59	Air and Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	-26.83	Credit on Out of Stock Air Filters
0	Motor Parts & Equipment Corp	101-45200-450-42210	-13.42	Credit on Out of Stock Air Filters
0	Motor Parts & Equipment Corp	602-49450-000-42130	5.09	Sealant for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	194.34	Air and Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	97.16	Air and Oil Filters for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42210	4.71	Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	12.56	Oil Filters for Stock

Check Numb	Last Name	Acct 1	Amount	Description
0	Motor Parts & Equipment Corp	101-45200-450-42210	6.28	Oil Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42410	60.99	Allen Head Sockets
0	Motor Parts & Equipment Corp	101-43121-430-42210	39.99	Plow Indicator Markers - Street #413
0	Motor Parts & Equipment Corp	602-49450-000-42210	4.71	Oil Filters for Stock
	Motor Parts & Equipment Corp		1,010.80	
176355	Muddy Paws LLC	101-42123-420-43135	1,060.00	25 Visit Boarding Package
	Muddy Paws LLC		1,060.00	
176356		241-46330-461-44375	155.00	904 A Spring Rd December Utility Reimb
			155.00	
176357	NCH Corporation	101-45500-450-44010	2,956.56	Boiler Maintenance Agreement
	NCH Corporation		2,956.56	
176269	NCPERS Group Life Insur	101-00000-000-21710	208.00	PR Batch 00523.11.2022 PERA Life Insurance
	NCPERS Group Life Insur		208.00	
176358	Omar Fatuma	241-00000-000-22000	194.00	900 B Spring Road Security Deposit
176358	Omar Fatuma	241-00000-461-36220	62.58	900 B Spring Road Overpaid Rent
176358	Omar Fatuma	241-46330-461-44700	13.26	900 B Spring Road Security Deposit Interest
	Omar Fatuma		269.84	
0	On Target A & M Inc	601-49430-000-43090	180.40	Utility Bills - October
0	On Target A & M Inc	602-49480-000-43090	180.40	Utility Bills - October
0	On Target A & M Inc	603-49500-000-43090	180.41	Utility Bills - October
	On Target A & M Inc		541.21	
0	Orchard Trust Company	101-00000-000-21706	2,132.00	PR Batch 00523.11.2022 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	11,632.88	PR Batch 00523.11.2022 MN Deferred Comp
0	Orchard Trust Company	101-00000-000-21706	2,132.00	PR Batch 00524.12.2022 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	11,882.88	PR Batch 00524.12.2022 MN Deferred Comp
	Orchard Trust Company		27,779.76	
0	Paape Companies Inc	101-45122-450-44010	447.00	Replace HVAC Locker Room Sensor

Check Numb	Last Name	Acct 1	Amount	Description
	Paape Companies Inc		447.00	
176359	Paradise Center for the Arts	210-46100-410-44383	4,050.00	Charitable Gambling Donation
	Paradise Center for the Arts		4,050.00	
176360	Parks & Trails Council	101-45110-450-44330	35.00	2022 Membership Renewal
	Parks & Trails Council		35.00	
176362	Piller Properties LLC	601-00000-000-20200	72.83	Refund Check 019284-024, 817 4 Ave NW
176361	Piller Properties LLC	601-00000-000-20200	0.66	Refund Check 019284-026, 1724 2 St SW
	Piller Properties LLC		73.49	
176363	Pioneer Press	101-45500-450-42191	417.59	Newspaper Subscription M-Sa
	Pioneer Press		417.59	
0	Plunkett's Pest Control	101-45126-450-44010	62.09	Pest Control
	Plunkett's Pest Control		62.09	
0	Popp Binding & Laminating Inc	101-45110-450-42010	204.84	Laminating Pouches
	Popp Binding & Laminating Inc		204.84	
0	Prairie Creek Fence LLC	225-49810-430-44010	4,457.14	Airport Gate Repair
	Prairie Creek Fence LLC		4,457.14	
0	Property Pros	241-46330-461-44010	684.00	Western/Shumway/13th/7th/Spring Road Fall Clean up
0	Property Pros	898-46310-000-44010	273.81	1324 Prairie Ave Fall Clean Up
0	Property Pros	241-46330-461-44010	42.00	Western Avenue Remove Softener Salt Bags/Tires/Basinet
0	Property Pros	241-46330-461-44010	21.00	900 C Spring Road Toilet Repair
0	Property Pros	241-46330-461-42110	21.45	900 B Spring Road Faribault Ace Bulbs
0	Property Pros	898-46310-000-42110	281.14	#226 Sherwin Williams Paint/Brush Fire Damage
0	Property Pros	241-46330-461-44010	1,722.00	900 B Spring Road Painting
0	Property Pros	241-46330-461-44010	441.00	49 Units Clean Gutters
0	Property Pros	898-46310-000-44010	1,008.00	#226 Clean Out Apartment/Paint Fire Damage
0	Property Pros	241-46330-461-44010	105.00	412 NW 13th Street Patch Bathroom Door
0	Property Pros	241-46330-461-44010	294.00	29 Units Take Fire Extinguishers to Recharge

Check Numb	Last Name	Acct 1	Amount	Description
0	Property Pros	241-46330-461-42110	257.96	900 B Spring Road Sherwin Williams Paint
0	Property Pros	241-46330-461-44010	168.00	1532 Western Spackle Corner
0	Property Pros	898-46310-000-44010	21.00	#206 Kitchen Cabinet Repair
0	Property Pros	241-46330-461-44010	42.00	1319 NW 7th Street Bathroom Sink Unclogged/Install A/C Cover
0	Property Pros	241-46330-461-42110	257.96	900 B Spring Road Sherwin Williams Paint
0	Property Pros	241-46330-461-42110	55.01	900 B Spring Road Sherwin Williams Brushes/Tape
0	Property Pros	241-46330-461-44010	63.00	1532 Western Water Heater Repair/Relight
0	Property Pros	898-46310-000-44010	21.00	#211 Repair Light
Property Pros			5,779.33	
0	Public Employees Retirement Association	101-00000-000-21705	220.73	PR Batch 00523.11.2022 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	18,044.83	PR Batch 00523.11.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	20,821.00	PR Batch 00523.11.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	28,365.02	PR Batch 00523.11.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	18,909.98	PR Batch 00523.11.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	220.73	PR Batch 00523.11.2022 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	18,283.58	PR Batch 00524.12.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	20,387.99	PR Batch 00524.12.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	1,257.05	PR Batch 00555.12.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	28,486.24	PR Batch 00555.12.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	1,450.41	PR Batch 00555.12.2022 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	18,990.82	PR Batch 00555.12.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	27,425.40	PR Batch 00524.12.2022 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	17,669.60	PR Batch 00524.12.2022 PERA Coordinated
Public Employees Retirement Association			220,533.38	
176364	Pump & Meter Service, Inc	602-49450-000-44010	93.24	PWP Diesel Sump Sensor Repairs
176364	Pump & Meter Service, Inc	601-49430-000-44010	93.24	PWP Diesel Sump Sensor Repairs
176364	Pump & Meter Service, Inc	101-43121-430-44010	895.87	PWP Diesel Sump Sensor Repairs
176364	Pump & Meter Service, Inc	603-49500-000-44010	13.25	PWP Diesel Sump Sensor Repairs
Pump & Meter Service, Inc			1,095.60	
176365	Purdie Kathryn	601-00000-000-20200	33.06	Refund Check 018543-000, 533 Short St
Purdie Kathryn			33.06	
0	R C Bliss Inc	101-45200-450-42210	16,580.80	Engine Assembly (Replacement Motor)
0	R C Bliss Inc	101-45200-450-42210	124.60	Engine Seals - Parks #2
0	R C Bliss Inc	101-42123-420-42210	45.05	V-Belt / #9
0	R C Bliss Inc	101-45200-450-42210	-3,500.00	Returned Engine Core - Parks #2

Check Numb	Last Name	Acct 1	Amount	Description
	R C Bliss Inc		13,250.45	
176366	R.A.W. Construction LLC	898-46310-000-44010	200.00	11/14/22 Sanding Parking Lot
176366	R.A.W. Construction LLC	211-46310-460-44010	5.00	11/14/22 16 SE 1st Street Sand
176366	R.A.W. Construction LLC	241-46330-461-44010	165.00	49 Units 11/14/22 Sanding
176366	R.A.W. Construction LLC	241-46330-461-44010	30.00	910-920 SW 1st Street & 1518-1536 Western Sand Parking Lot 11/15
176366	R.A.W. Construction LLC	898-46310-000-44010	200.00	11/15/22 Salt/Sanding Parking Lot
176366	R.A.W. Construction LLC	241-46330-461-44010	965.00	49 Units Shovel/Sand/Plow 11/16/22
176366	R.A.W. Construction LLC	241-46330-461-44010	40.00	904 Spring Rd/1518-1536 Western Sanding 11/30/22
176366	R.A.W. Construction LLC	211-46310-460-44010	30.00	16 SE 1st Street 12/1/22 Plowing/Sanding
176366	R.A.W. Construction LLC	898-46310-000-44010	500.00	1324 Prairie 12/1/22 Sanding/Plowing/Shoveling
176366	R.A.W. Construction LLC	241-46330-461-44010	965.00	49 Units 12/1/22 Plowing/Sanding/Shoveling
176366	R.A.W. Construction LLC	211-46310-460-44010	30.00	16 SE 1st 11/29/22 Plow/Sand
176366	R.A.W. Construction LLC	898-46310-000-44010	650.00	1324 Prairie Ave 11/29/22 Plow/Sand/Shovel
176366	R.A.W. Construction LLC	241-46330-461-44010	1,150.00	49 Units 11/29/22 Plow/Sand/Shovel
176366	R.A.W. Construction LLC	476-43121-430-45303	76,315.88	Pay Req 4 Contract 2022-03
176366	R.A.W. Construction LLC	898-46310-000-44010	100.00	11/30/22 Sanding 1324 Prairie
176366	R.A.W. Construction LLC	211-46310-460-44010	30.00	11/16/22 16 SE 1st Street Sand/Plow
176366	R.A.W. Construction LLC	241-46330-461-44010	500.00	Shovel/Plow/Sand 11/16/22
176366	R.A.W. Construction LLC	898-46310-000-44010	100.00	11/17/22 Sanding Parking Lot
176366	R.A.W. Construction LLC	241-46330-461-44010	40.00	904 Spring Road/910-920 SW 1st Street/1518-1536 Western Sanding
176366	R.A.W. Construction LLC	898-46310-000-44010	100.00	Sand Parking Lot
	R.A.W. Construction LLC		82,115.88	
176367	Rank Alex & Anna	601-00000-000-20200	64.32	Refund Check 021560-001, 2011 15 St NW
	Rank Alex & Anna		64.32	
0	Real Estate Publishing Corporation	290-00000-000-15500	10,000.00	EDA Advertising for 2023
	Real Estate Publishing Corporation		10,000.00	
0	Recreation Supply Company	101-45122-450-42110	1,662.40	Water Bells
	Recreation Supply Company		1,662.40	
176368	Redstone Construction LLC	469-43121-430-45300	137,398.48	2021-04 Pay Application 14 (Final)
	Redstone Construction LLC		137,398.48	
0	Rent 'N' Save Portable Services	101-45200-450-44160	560.35	Portable Restroom Rentals

Check Numb	Last Name	Acct 1	Amount	Description
0	Rent 'N' Save Portable Services	101-45200-450-44160	89.00	Portable Restroom Rental
	Rent 'N' Save Portable Services		649.35	
176370	Rice County	873-49499-000-44371	7,653.00	Roberds Lake Sewer Collected - October
176369	Rice County	101-41410-410-42110	1,901.00	General Election Ballot Costs
	Rice County		9,554.00	
176371	Rice County Historical Society	101-45500-450-42191	55.00	Newsletter
	Rice County Historical Society		55.00	
0	Rice County Recorder	290-46500-462-43520	46.00	Trystar Promissory Note - Recorded
0	Rice County Recorder	290-46500-462-43520	46.00	CBC Repayment Agreement
	Rice County Recorder		92.00	
176372	Rice/Steele 911 Center	101-42123-420-42420	15.00	Token / N Vikla
	Rice/Steele 911 Center		15.00	
0	Ronco Engineering Sales	101-43126-430-42110	475.57	Hydraulic Fitting/Hose Stock
	Ronco Engineering Sales		475.57	
176373	SACALE Group LLC	601-00000-000-20200	126.12	Refund Check 015536-000, 116 1 Ave NW
	SACALE Group LLC		126.12	
176374	Safety-Kleen Systems Inc	101-43126-430-42110	103.15	Parts Washer Service
	Safety-Kleen Systems Inc		103.15	
0	Sakatah Carvers LLC	101-42400-420-42110	42.87	Name Plate for Sean Majewski
	Sakatah Carvers LLC		42.87	
176375	Sanchez Properties, LLC	601-00000-000-20200	4.64	Refund Check 024563-000, 2029 16 St NW
176375	Sanchez Properties, LLC	601-00000-000-20200	10.64	Refund Check 024563-000, 2029 16 St NW
176375	Sanchez Properties, LLC	602-00000-000-20200	3.86	Refund Check 024563-000, 2029 16 St NW

Check Numb	Last Name	Acct 1	Amount	Description
	Sanchez Properties, LLC		19.14	
0	Sanco Equipment LLC	101-45200-450-42210	198.87	Hydraulic Hose Assembly
	Sanco Equipment LLC		198.87	
0	Sanity Solutions Inc	101-41580-410-43095	1,356.36	Azure Subscription
0	Sanity Solutions Inc	101-41580-410-43095	1,426.15	Azure Monthly Subscription
	Sanity Solutions Inc		2,782.51	
0	Schilling Supply Company	101-42110-420-42230	271.47	Sno Melt Ice Melt
	Schilling Supply Company		271.47	
176376	Schindler Elevator Corporation	101-45500-450-44010	522.87	Maintenance Contract
	Schindler Elevator Corporation		522.87	
0	Schirmer Walter D	101-45122-450-44010	1,792.00	Janitorial Services
	Schirmer Walter D		1,792.00	
0	Selco	101-45500-450-42010	225.25	Barcodes
0	Selco	101-45500-450-43250	3,696.23	Basic Service Fees/Value Added Support
	Selco		3,921.48	
176377	Selly Excavating Inc	404-45200-450-45300	2,280.00	Pay Req 4 Contract 2022-09
	Selly Excavating Inc		2,280.00	
0	ShofCorp LLC	898-46310-000-43090	70.05	December TRACS Processing
	ShofCorp LLC		70.05	
176378	██████████	241-46330-461-44375	215.00	1532 Western December Utility Reimb
	██████████		215.00	
0	Sophos Payment Resources	101-41580-410-43095	1,055.00	Sophos Subscription

Check Numb	Last Name	Acct 1	Amount	Description
	Sophos Payment Resources		1,055.00	
0	Southwest Service Cooperative	101-42123-420-41310	4.00	M Hunt Health Invest
0	Southwest Service Cooperative	101-42123-420-41310	4.00	D Delmonico Health Invest
0	Southwest Service Cooperative	101-00000-000-21707	404.00	Health Invest
0	Southwest Service Cooperative	101-00000-000-11510	421.48	Maggie Hunt Insurance
0	Southwest Service Cooperative	101-00000-000-11510	-1,646.34	Jackie Remme Insurance
0	Southwest Service Cooperative	101-00000-000-11510	823.17	Nancy Andrist Insurance
0	Southwest Service Cooperative	101-00000-000-11510	731.72	Kimberly Lang Insurance
0	Southwest Service Cooperative	101-42123-420-41310	673.18	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-41510-410-41310	4.00	K Lang Health Invest
0	Southwest Service Cooperative	101-42123-420-41310	4.00	J Harmon Health Invest
0	Southwest Service Cooperative	101-00000-000-21707	147,138.38	Health Insurance Premiums
0	Southwest Service Cooperative	101-43126-430-41310	4.00	P Froman Health Invest
0	Southwest Service Cooperative	101-41320-410-41310	4.00	C Dillerud Health Invest
0	Southwest Service Cooperative	101-00000-000-11510	731.72	Jerry Marzahn Insurance
0	Southwest Service Cooperative	101-00000-000-11510	823.17	Paul Froman Insurance
0	Southwest Service Cooperative	101-00000-000-11510	731.72	Carol Luczak-Dillerud Insurance
0	Southwest Service Cooperative	101-00000-000-21707	1,646.34	Jackie Remme Insurance
0	Southwest Service Cooperative	101-42123-420-41310	675.01	John Harmon Insurance
0	Southwest Service Cooperative	101-42220-420-41310	4.00	N Andrist Health Invest
0	Southwest Service Cooperative	101-00000-000-11510	148.16	John Harmon Insurance
0	Southwest Service Cooperative	101-43121-430-41310	4.00	J Marzahn Health Invest
0	Southwest Service Cooperative	101-00000-000-11510	58.54	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-42123-420-41310	1,920.11	Maggie Hunt Insurance
	Southwest Service Cooperative		155,312.36	
176379	Star Sports & Apparel LLC	101-42220-420-42180	117.00	Stocking Hats for Paid On-Call Firefighters
176379	Star Sports & Apparel LLC	101-42220-420-42180	156.00	Firefighter T-Shirts
176379	Star Sports & Apparel LLC	101-42220-420-42180	-156.00	CREDIT - Firefighter T-Shirts
	Star Sports & Apparel LLC		117.00	
176271	Steele Waseca Coop Electric	902-00000-000-23935	-2,102.19	Monthly Charges-October
176271	Steele Waseca Coop Electric	101-43160-430-43810	58.06	32089-Highway 21 Lights
176271	Steele Waseca Coop Electric	602-49450-000-43810	85.64	1089247-Lift Station-15625 Acorn Trl
176271	Steele Waseca Coop Electric	225-49810-430-43810	40.40	20891-Airport New Hangar
176271	Steele Waseca Coop Electric	225-49810-430-43810	7.89	1077021-Security Hangar 2
176271	Steele Waseca Coop Electric	902-00000-000-23935	2,102.19	Monthly Charges-October
176271	Steele Waseca Coop Electric	225-49810-430-43810	71.95	41901-Airport
176271	Steele Waseca Coop Electric	225-49810-430-43810	183.45	1018611-Hangar 910K

Check Numb	Last Name	Acct 1	Amount	Description
176271	Steele Waseca Coop Electric	602-49450-000-43810	198.95	30493-Lift Station
176271	Steele Waseca Coop Electric	225-49810-430-43810	30.22	1017445-2011 T-Hangar
176271	Steele Waseca Coop Electric	225-49810-430-43810	33.71	1018624-Hangar 910J
176271	Steele Waseca Coop Electric	225-49810-430-43810	570.02	41875-Airport S Hangars
176271	Steele Waseca Coop Electric	225-49810-430-43810	590.28	23947-Airport 10
176271	Steele Waseca Coop Electric	225-49810-430-43810	50.16	32094-Airport
176271	Steele Waseca Coop Electric	225-49810-430-43810	7.89	41927-Airport
176271	Steele Waseca Coop Electric	101-43160-430-43810	103.40	27205-Airtech Park
176271	Steele Waseca Coop Electric	225-49810-430-43810	7.89	41926-Airport
176271	Steele Waseca Coop Electric	602-49480-000-43810	62.28	23271-Sludge Farm
Steele Waseca Coop Electric			2,102.19	
176380	Strategic Insights Inc	602-49450-000-43095	145.32	Capital Planning Software License thru 02-01-2024
176380	Strategic Insights Inc	101-45500-450-43095	20.12	Capital Planning Software License thru 02-01-2024
176380	Strategic Insights Inc	602-49480-000-43095	60.45	Capital Planning Software License thru 02-01-2024
176380	Strategic Insights Inc	603-49500-000-43095	100.68	Capital Planning Software License thru 02-01-2024
176380	Strategic Insights Inc	601-49430-000-43095	199.72	Capital Planning Software License thru 02-01-2024
176380	Strategic Insights Inc	101-41510-410-43095	636.21	Capital Planning Software License thru 02-01-2024
Strategic Insights Inc			1,162.50	
176381	The UPS Store	101-42400-420-43250	32.27	Sent Flash Drive to Eckberg Lammers
176381	The UPS Store	602-49480-000-43250	11.95	Shipping UPS
The UPS Store			44.22	
176382	Timm's Trucking Inc	101-43125-430-42240	2,424.82	Sand For Salting
Timm's Trucking Inc			2,424.82	
176383	Titan Machinery	601-49430-000-42210	379.35	Repair Parts for Unit 25 Case Backhoe
Titan Machinery			379.35	
176384	Tom's Lock & Key, LLC	898-46310-000-44010	80.00	#109 Rekey Apartment
176384	Tom's Lock & Key, LLC	898-46310-000-42110	12.00	#109 4 Keys
Tom's Lock & Key, LLC			92.00	
176385	Trembley Todd B	101-41800-410-44382	1,999.99	Mike Palan - Bicycles Wellness Program

Check Numb	Last Name	Acct 1	Amount	Description
	Trembley Todd B		1,999.99	
176386	Truck Center Companies East LLC	101-42220-420-42210	34.96	Air Hose #2117
	Truck Center Companies East LLC		34.96	
176387	Trystar LLC	290-46500-462-44600	100,000.00	Forgivable Loan EDA Resolution 2021-03
	Trystar LLC		100,000.00	
0	Twin City Garage Door	602-49450-000-44010	32.38	PWP Garage Door Repair
0	Twin City Garage Door	601-49430-000-44010	32.38	PWP Garage Door Repair
0	Twin City Garage Door	101-43121-430-44010	311.13	PWP Garage Door Repair
0	Twin City Garage Door	603-49500-000-44010	4.61	PWP Garage Door Repair
	Twin City Garage Door		380.50	
0	Ultimate Safety Concepts Inc	101-42220-420-42210	62.63	Plug W/Cable
	Ultimate Safety Concepts Inc		62.63	
0	US Bank - ACH Vendor	902-00000-000-23935	268,181.25	G.O. Improvement & Crossover Refunding Bonds - Series 2015A Paym
0	US Bank - ACH Vendor	347-47000-470-46010	155,000.00	2015A GO Improvement/Crossover-Refunding
0	US Bank - ACH Vendor	347-47000-470-46110	11,856.25	2015A GO Improvement/Crossover-Refunding
0	US Bank - ACH Vendor	902-00000-000-23135	-155,000.00	2015A GO Improvement/Crossover-Refunding
0	US Bank - ACH Vendor	902-00000-000-23135	-90,000.00	2015A GO Improvement/Crossover-Improvement
0	US Bank - ACH Vendor	902-00000-000-22530	-5,000.00	2015A GO Improvement/Crossover-Refunding
0	US Bank - ACH Vendor	346-47000-470-46110	11,325.00	2015A GO Improvement/Crossover-Improvement
0	US Bank - ACH Vendor	346-47000-470-46010	90,000.00	2015A GO Improvement/Crossover-Improvement
0	US Bank - ACH Vendor	902-00000-000-23130	160,000.00	2015A GO Improvement/Crossover-Refunding
0	US Bank - ACH Vendor	902-00000-000-23130	95,000.00	2015A GO Improvement/Crossover-Improvement
0	US Bank - ACH Vendor	902-00000-000-23935	-268,181.25	2015A GO Bond Payment
0	US Bank - ACH Vendor	902-00000-000-22530	-5,000.00	2015A GO Improvement/Crossover-Improvement
0	US Bank - ACH Vendor	349-47000-470-46010	30,000.00	GO Refunding Bonds 2021B-2014A Equip
0	US Bank - ACH Vendor	902-00000-000-23130	115,000.00	GO Refunding Bonds 2021B-2014A SA Improvement
0	US Bank - ACH Vendor	902-00000-000-23935	953,600.00	GO Refunding Bonds Series - 2021B Payment
0	US Bank - ACH Vendor	349-47000-470-46110	1,500.00	GO Refunding Bonds 2021B-2014A Equip
0	US Bank - ACH Vendor	902-00000-000-22530	-30,000.00	GO Refunding Bonds 2021B-2012A-2006B
0	US Bank - ACH Vendor	349-47000-470-46110	53,850.00	GO Refunding Bonds 2021B-2012A-2008A
0	US Bank - ACH Vendor	902-00000-000-23130	140,000.00	2021A GO State Aid Bonds - Series 2021A
0	US Bank - ACH Vendor	902-00000-000-23935	152,890.00	G.O. State Aid Bonds - Series 2021A Payment
0	US Bank - ACH Vendor	902-00000-000-23135	-140,000.00	2021A GO State Aid Bonds - Series 2021A

Check Numb	Last Name	Acct 1	Amount	Description
0	US Bank - ACH Vendor	349-47000-470-46010	110,000.00	GO Refunding Bonds 2021B-2014A SA Improvement
0	US Bank - ACH Vendor	902-00000-000-23130	435,000.00	GO Refunding Bonds 2021B-2012A-2006B
0	US Bank - ACH Vendor	902-00000-000-23935	-953,600.00	GO Refunding Bonds 2021B
0	US Bank - ACH Vendor	902-00000-000-23935	-152,890.00	2021A GO State Aid Bonds - Series 2021A
0	US Bank - ACH Vendor	348-47000-470-46110	12,890.00	2021A GO State Aid Bonds - Series 2021A
0	US Bank - ACH Vendor	348-47000-470-46010	140,000.00	2021A GO State Aid Bonds - Series 2021A
0	US Bank - ACH Vendor	349-47000-470-46110	21,125.00	GO Refunding Bonds 2021B-2014A SA Improvement
0	US Bank - ACH Vendor	902-00000-000-23135	-110,000.00	GO Refunding Bonds 2021B-2014A SA Improvement
0	US Bank - ACH Vendor	902-00000-000-22530	-5,000.00	GO Refunding Bonds 2021B-2014A SA Improvement
0	US Bank - ACH Vendor	349-47000-470-46110	57,125.00	GO Refunding Bonds 2021B-2012A-2006B
0	US Bank - ACH Vendor	349-47000-470-46010	275,000.00	GO Refunding Bonds 2021B-2012A-2008A
0	US Bank - ACH Vendor	902-00000-000-23135	-30,000.00	GO Refunding Bonds 2021B-2014A Equip
0	US Bank - ACH Vendor	902-00000-000-22530	-10,000.00	GO Refunding Bonds 2021B-2012A-2008A
0	US Bank - ACH Vendor	349-47000-470-46010	405,000.00	GO Refunding Bonds 2021B-2012A-2006B
0	US Bank - ACH Vendor	902-00000-000-23135	-405,000.00	GO Refunding Bonds 2021B-2012A-2006B
0	US Bank - ACH Vendor	902-00000-000-23135	-275,000.00	GO Refunding Bonds 2021B-2012A-2008A
0	US Bank - ACH Vendor	902-00000-000-23130	285,000.00	GO Refunding Bonds 2021B-2012A-2008A
0	US Bank - ACH Vendor	902-00000-000-23130	30,000.00	GO Refunding Bonds 2021B-2014A Equip
	US Bank - ACH Vendor		1,374,671.25	
176272	US Bank Equipment Finance	101-42400-420-44160	95.73	Copier Lease Final Payment
	US Bank Equipment Finance		95.73	
0	Utility Consultants Inc	601-49430-000-43090	236.25	Coliform Testing
0	Utility Consultants Inc	602-49480-000-43090	1,598.17	Lab Testing
	Utility Consultants Inc		1,834.42	
176388	Verified Credentials Inc	101-42123-420-43090	20.00	Background Screening / J Ryskoski
	Verified Credentials Inc		20.00	
176389	Verizon Wireless	101-43190-430-43210	41.15	Cell Phone Service - Engineering
176389	Verizon Wireless	902-00000-000-23935	-3,099.42	Monthly Phone Bill-November
176389	Verizon Wireless	101-42700-420-43210	164.60	Cell Phone Service - Special Services
176389	Verizon Wireless	603-49500-000-43210	41.15	Cell Phone Service - Storm Water Utility
176389	Verizon Wireless	101-42400-420-43210	283.18	Cell Phone Service - Building Codes
176389	Verizon Wireless	101-41580-410-43210	82.30	Cell Phone Service - IT
176389	Verizon Wireless	101-42110-420-43210	35.01	Data/Admin Ipad
176389	Verizon Wireless	101-41580-410-43210	40.01	Data -IT
176389	Verizon Wireless	902-00000-000-23935	1,713.33	Data Charges 10/29/2022-11/28/2022

Check Numb	Last Name	Acct 1	Amount	Description
176389	Verizon Wireless	101-42210-420-43210	35.01	Data Fire Chief
176389	Verizon Wireless	602-49450-000-43210	70.02	Data Air Cards- Sewer
176389	Verizon Wireless	601-49430-000-43210	240.84	Data Air Cards- Water
176389	Verizon Wireless	603-49500-000-43210	140.04	Data Air Cards- Storm
176389	Verizon Wireless	101-43121-430-43210	35.01	Data Street Sign Shop Devices
176389	Verizon Wireless	101-42123-420-43210	855.40	Data Air Cards - MDC
176389	Verizon Wireless	101-42400-420-43210	40.01	Data-Building Codes
176389	Verizon Wireless	602-49450-000-43210	82.30	Cell Phone Service - Sewer Collection
176389	Verizon Wireless	101-43110-430-43210	41.15	Cell Phone Service - PW Admin
176389	Verizon Wireless	902-00000-000-23935	-1,713.33	Data Charges 10/29/2022-11/28/2022
176389	Verizon Wireless	101-45140-450-43210	35.01	Data Community Center Youth Sports
176389	Verizon Wireless	602-49480-000-43210	66.94	WWTP Phones
176389	Verizon Wireless	101-42220-420-43210	120.03	Data Fire Ipads (In Fire Trucks)
176389	Verizon Wireless	101-42210-420-43210	82.30	Cell Phone Service - Fire Administration
176389	Verizon Wireless	601-49430-000-43210	164.60	Cell Phone Service - Water Distribution
176389	Verizon Wireless	101-42121-420-43210	288.05	Cell Phone Service - Investigations
176389	Verizon Wireless	902-00000-000-23935	3,099.42	Monthly Phone Bill-November
176389	Verizon Wireless	101-41510-410-43210	82.30	Cell Phone Service - Finance
176389	Verizon Wireless	101-45110-450-43210	29.77	Cell Phone Service - Parks & Rec
176389	Verizon Wireless	101-42220-420-43210	171.57	Cell Phone Service - Fire Suppression
176389	Verizon Wireless	101-45500-450-43210	24.06	Cell Phone Service - Library
176389	Verizon Wireless	101-41940-410-43210	82.30	Cell Phone Service - Building Maintenance
176389	Verizon Wireless	240-46210-460-43210	165.27	Cell Phone Service - Community Development
176389	Verizon Wireless	101-42110-420-43210	164.60	Cell Phone Service - Police Administration
176389	Verizon Wireless	101-42123-420-43210	1,108.77	Cell Phone Service - Patrol
	Verizon Wireless		4,812.75	
0	Virg's Appliance Service Inc	898-46310-000-44050	886.96	#215 Range
0	Virg's Appliance Service Inc	241-46330-461-44050	836.00	900 B Spring Road Range
0	Virg's Appliance Service Inc	898-46310-000-44050	970.71	#224 Refrigerator
0	Virg's Appliance Service Inc	898-46310-000-44050	1,002.93	#226 Refrigerator
0	Virg's Appliance Service Inc	241-46330-461-44010	85.00	521 Lincoln Ave Refrigerator Repair
	Virg's Appliance Service Inc		3,781.60	
176390	Walker Kirk	101-00000-000-22000	4,000.00	Partial Escrow Release-1930 2nd Ave NW
	Walker Kirk		4,000.00	
176391	Wal-Mart	101-42210-420-42230	94.32	Kleenex / Paper Towels / Dish Soap / Trash Bags
176391	Wal-Mart	101-42110-420-42020	36.98	Printer / D Dillon
176391	Wal-Mart	101-45500-450-43130	18.25	Rolls Of Ribbon-Library

Check Numb	Last Name	Acct 1	Amount	Description
176391	Wal-Mart	101-45140-450-42110	51.93	Glue Guns and Glue for Holiday Projects
176391	Wal-Mart	101-42210-420-42230	18.31	Swiffer / Duster
176391	Wal-Mart	101-45122-450-42110	191.22	Event Supplies
176391	Wal-Mart	101-45140-450-42110	22.24	Hometown Holiday Event Supplies
	Wal-Mart		433.25	
0	Walton's Inc	602-49480-000-42210	919.80	Screen Bags
	Walton's Inc		919.80	
0	Wanberg David	240-46210-460-43310	73.75	Mileage for SE MN Cohort Meeting
0	Wanberg David	240-46210-460-43310	217.50	MN APA Conference Mileage
0	Wanberg David	240-46210-460-43310	26.25	Mileage-MN Home Energy Squad Materials
	Wanberg David		317.50	
176392	Warn Investments	601-00000-000-20200	93.52	Refund Check 017211-014, 18 Benedict St
	Warn Investments		93.52	
176393	Waste Management of WI-MN	101-41940-410-43840	107.75	City Hall 208 1st Ave NW
176393	Waste Management of WI-MN	225-49810-430-43840	117.75	Aiport 3401 Hwy 21 W
176393	Waste Management of WI-MN	101-45200-450-43840	105.30	Dog Park 900 Lyndale Ave
176393	Waste Management of WI-MN	601-49430-000-43840	73.30	PW Facility 1200 Belview Trl
176393	Waste Management of WI-MN	101-45200-450-43840	379.20	Central Avenue 11/1/2022 to 11/30/2022
176393	Waste Management of WI-MN	101-42110-420-43840	112.75	Police 25 4th St NW
176393	Waste Management of WI-MN	101-45200-450-43840	40.96	Parking Lot Behind Post Office 26 3rd St NE
176393	Waste Management of WI-MN	602-49450-000-43840	73.30	PW Facility 1200 Belview Trl
176393	Waste Management of WI-MN	603-49500-000-43840	10.42	PW Facility 1200 Belview Trl
176393	Waste Management of WI-MN	101-45126-450-43840	49.25	Washington Rec Center 117 Shumway
176393	Waste Management of WI-MN	101-42210-420-43840	107.75	Fire 122 2nd St NW
176393	Waste Management of WI-MN	902-00000-000-23935	-3,270.11	Service 11/01/2022-11/30/2022
176393	Waste Management of WI-MN	101-45122-450-43840	106.53	Community Center 15 Division St W
176393	Waste Management of WI-MN	101-43121-430-43840	704.32	PW Facility 1200 Belview Trl
176393	Waste Management of WI-MN	101-45500-450-43840	106.53	Buckham Center 11 Division St E
176393	Waste Management of WI-MN	602-49480-000-43840	1,602.32	Wastewater Facility 214 14th St NE
176393	Waste Management of WI-MN	902-00000-000-23935	3,270.11	Service 11/01/2022-11/30/2022
176393	Waste Management of WI-MN	101-45127-450-43840	-48.12	Soccer Field 704 17th St SW
	Waste Management of WI-MN		3,649.31	
0	WSB & Associates Inc	476-43121-430-45303	6,997.50	2022-03 Faribault Rd Recon October 1-October 31 2022

Check Numb	Last Name	Acct 1	Amount	Description
0	WSB & Associates Inc	101-43190-430-43090	96.00	GIS Services 10/1/22-10/31/22
	WSB & Associates Inc		7,093.50	
176394	Xcel Energy	898-46310-000-43810	2,290.75	1324 Prairie Ave 51 Apts Electric Thru 11/07/22
176394	Xcel Energy	241-46330-461-43830	33.37	412 NW 13th Street Vacant Gas Thru 11/18/22 Final
176394	Xcel Energy	241-46330-461-43810	19.18	412 NW 13th Street Vacant Electric thru 11/18/22 Final
	Xcel Energy		2,343.30	
176395	Zep Sales & Service	101-43126-430-42110	133.39	Hand Soap - Shop
	Zep Sales & Service		133.39	
0	Ziegler Inc	101-43121-430-42210	106.67	Hydraulic Coupler - Street #111
0	Ziegler Inc	101-43121-430-42210	48.29	Tail Light Assembly - Street #111
	Ziegler Inc		154.96	
			2,920,855.73	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: December 13, 2022
SUBJECT: Approve 1-4 Day Temporary Liquor License for Faribault Minnesota Chapter, Inc.

Background:

City Staff received an Application and Permit for a 1 to 4 Day Temporary On-Sale Liquor License from Faribault Minnesota Chapter, Inc. for an event that will take place on January 14, 2023 at Faribault Harley Davidson. The Faribault Police Department has completed a background check on all officers. If approved, the application will be sent to the Minnesota Department of Public Safety-Alcohol and Gambling Enforcement Division for review and approval.

Recommendation:

Approve 1-4 Day Temporary Liquor License.

Attachments:

1. Faribault MN Chapter Inc. - Temp License Application



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		
Faribault Minnesota Chapter, Inc.		5/13/96		
Address		City	State	Zip Code
2704 W. Airport Drive		Faribault	MN	55021
Name of person making application		Business phone		Home phone
Ann M. Hofmeister		507-334-5130		507-330-1113
Date(s) of event	Type of organization			
11/14/23	☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name	City	State	Zip Code	
Ann M. Hofmeister	Faribault	MN	55021	
Organization officer's name	City	State	Zip Code	
Organization officer's name	City	State	Zip Code	
Organization officer's name	City	State	Zip Code	

Location where permit will be used. If an outdoor area, describe.
Indoors at Faribault Harley-Davidson

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-260 Declaring 2023 Precinct Polling Locations

Background:

Minnesota Statute 204B.16, Subdivision 1 requires the governing body of each municipality to designate a polling place for each election precinct. This designation must be made by December 31 of each year, and said designation is effective for the following calendar year, unless a change is made pursuant to Minnesota Statute 204B.175 or because the polling place becomes unavailable.

Currently, the precinct polling places are as follows:

Precinct No.1 – Building #17 (4-H Building), 1900 Fairgrounds Drive
Precinct No.2 – Washington Center, 117 Shumway Avenue
Precinct No.3 – Buckham Community Center, 15 Division Street West
Precinct No.4 – Our Savior’s Lutheran Church, 1207 Prairie Avenue

Absentee Voting Precinct:
Rice County Government Services Building
Rice County Property Tax and Elections Office
320 3rd Street NW, Faribault MN 55021

Recommendation:

Approve Resolution 2022-260 Declaring 2023 Polling Locations

Attachments:

1. Resolution 2022-260 Declaring 2023 Precinct Polling Locations

CITY OF FARIBAULT

RESOLUTION #2022-260

DECLARING 2023 PRECINCT POLLING PLACES

WHEREAS, Minnesota Statute 204B.16, Subdivision 1 requires the governing body of each municipality designate a polling place for each election precinct; and

WHEREAS, this designation must be made by December 31 of each year, and said designation is effective for the following calendar year, unless a change is made pursuant to Minnesota Statute 204B.175 or because the polling place becomes unavailable.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council declares the precinct polling places are as follows:

Precinct No. 1 – Building #17 (4-H Building), 1900 Fairgrounds Drive
Precinct No. 2 – Washington Center, 117 Shumway Avenue
Precinct No. 3 – Buckham Community Center, 15 Division Street West
Precinct No. 4 – Our Savior’s Lutheran Church, 1207 Prairie Avenue
Absentee Voting Precinct – Rice County Government Services Building
Rice County Auditor/Treasurer’s Office
320 3rd Street NW

ALSO, BE IT RESOLVED, that the City Administrator is directed to file a copy of this resolution with the Secretary of State and the Rice County Auditor/Treasurer’s Office.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-261 Approve Pawnbrokers License Renewal for Pawn Minnesota

Background:

City Staff has received an application to renew a Pawnbrokers License from Pawn Minnesota, LLC. Pawn Minnesota has paid all required fees and has submitted all documentation. Staff has submitted the required paperwork to the Faribault Police Department for review and to complete a background check. A \$5,000.00 bond has also been submitted to the city attorney for review. If approved, the license will be in effect from January 1, 2023-December 31, 2023.

Recommendation:

Approve Resolution 2022-261

Attachments:

1. Resolution 2022-261 Approve Pawn MN License

CITY OF FARIBAULT

RESOLUTION #2022-061

APPROVE PAWNBROKERS LICENSE RENEWAL FOR PAWN MINNESOTA

WHEREAS, Pawn Minnesota, LLC has submitted an application to renew its Pawnbroker License in the city of Faribault; and

WHEREAS, Pawn Minnesota, LLC has submitted all required forms and documentation; paid the proper fees; and submitted the required bond; and

WHEREAS, pending a successful background check and review by the Faribault Police Department and certified by the Chief of Police that they have not been convicted of any violations of any state law or municipal ordinance relating to any crime concerning dishonesty, fraud, deceit or immorality.

NOW, THEREFORE BE IT RESOLVED, that Pawn Minnesota, LLC, located at 230 Central Ave, Faribault, MN, be issued a Pawnbroker License for the term of January 1, 2023 through December 31, 2023.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-262 Approve Hiring Engineering Supervisor

Background:

Due to a retirement, there is a need to fill a Engineering Supervisor position for the City of Faribault. The position was posted from October 12, 2022 to November 9, 2022.

Five applications were received and reviewed for this position. Four applicants were selected for an interview. The interview panel consisted of Mark Duchene, Director of Engineering, Travis Block, Public Works Director and Kevin Bushard, Human Resources Manager. The interview panel selected Dale Drentlaw as the recommendation for hire.

Resolution 2022-262 recommends the hiring of Dale Drentlaw as Engineering Supervisor for the City of Faribault. Dale would be hired at grade M step 6 of the Non-Union Compensation Plan 2022-2024. Dale would begin his new position with the City on January 2, 2023.

Recommendation:

Approve Resolution 2022-262, approving the hiring of Dale Drentlaw as Engineering Supervisor

Attachments:

1. 2022-262 Approve Hiring Engineering Supervisor

CITY OF FARIBAULT

RESOLUTION #2022-262

APPROVE HIRING ENGINEERING SUPERVISOR

WHEREAS, the City of Faribault (the "City") presently has a vacant Engineering Supervisor position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Engineering Supervisor position with the City; and

WHEREAS, the City Council desires to fill the vacant Engineering Supervisor position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Dale Drentlaw shall be extended an offer of employment to fill the vacant Engineering Supervisor position.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: December 13, 2022
SUBJECT: Approve Revisions to the Utility Billing Policy

Background:

In May 2021, a Utility Billing Policy was discussed with Council to document City policies and practices to define reasonable regulations to operate successful municipal utility billing and to enforce the collection of charges. This document encompasses what is defined in City Code Chapter 28 Water & Sewers, the adopted Fee Schedule, and historical practice into one document. With the second reading of Chapter 28 changes, revisions have been made to properly reflect those changes in the Utility Billing Policy.

Recommendation:

Staff recommends the acceptance of the Utility Billing Policy Manual.

Attachments:

1. Utility Billing Policy



UTILITY BILLING POLICY
Adopted: December 13, 2022

CITY OF FARIBAULT UTILITY BILLING POLICY

Table of Contents

1	APPLY FOR UTILITY SERVICES	1
1.1	TRANSFER NAME AFTER ACCOUNT SET UP	1
2	BILLING	1
2.1	CITY'S FEE SCHEDULE	1
2.2	BILL CALCULATION	1
2.3	BUDGET BILLING.....	1
2.4	E-STATEMENTS	2
2.5	BILL CORRECTIONS	2
2.6	PAYMENT PLANS FOR BILL CORRECTIONS.....	2
2.7	CREDIT REFUNDS	2
2.8	LATE PAYMENT FEE	2
3	WATER, WATER CONNECTION FEE, SEWER AND STORM UTILITIES	2
3.1	WATER METERS.....	2
3.2	WATER LEAD SURCHARGE.....	2
3.3	SEWER CALCULATION	2
3.4	STORM WATER UTILITY	3
4	PAYMENTS.....	3
4.1	ACCEPTABLE PAYMENT METHODS.....	3
4.2	WHERE PAYMENTS ARE ACCEPTED.....	3
4.3	DIRECT DEBIT ACH	3
4.4	CREDIT BALANCES	3
4.5	RETURNED PAYMENTS.....	3
4.7	PAYMENT ARRANGEMENTS.....	4
5	WATER DISCONNECTIONS	4
5.1	PAST DUE BALANCE DISCONNECTIONS.....	4
5.2	DISCONNECTION EXEMPTIONS	4
5.3	NON-SUFFICIENT FUNDS	4
5.4	FAILED ARRANGEMENTS.....	5
5.5	OTHER CONDITIONS	5
5.6	RECONNECTING SERVICE	5
6	CANCELLING SERVICE.....	5
6.1	REFUNDS	5

6.2	REFUND CHECKS RETURNED DUE TO A BAD FORWARDING ADDRESS	5
7	ASSESSMENT PROCESS.....	5
7.1	QUARTERLY ASSESSMENTS.....	6
8	MISCELLANEOUS	6
8.1	ACCOUNT BALANCE REQUESTS	6
8.2	FORECLOSURE	6
8.3	METER TESTING.....	6
8.4	DATA PRIVACY	6
9	APPEALS	6
10	CONTACT INFORMATION.....	7

UTILITY BILLING POLICY

The City of Faribault has developed this Utility Billing Policy to define reasonable regulation to operate successful Municipal Utilities and to enforce the collection of charges. Regulations of the Municipal Utilities are set by ordinance, City Code Chapter 28 Water and Sewers.

1 APPLY FOR UTILITY SERVICES

When moving in or out of the Faribault billing area, customers are required to notify the City of Faribault Utility Billing Division. The City of Faribault provides and bills for; water, sewer, and storm water utilities. The service area encompasses all of the City of Faribault. Applications are taken over the phone at 507-334-0392, via fax at 507-333-0399, email at UtilityBilling@ci.faribault.mn.us with application for service form available on line at www.ci.faribault.mn.us. We require three (3) day prior notification. The date of notification will be used as the final date if notification occurs after the move.

REQUIRED INFORMATION

Name, address, and phone number are required. Information is accepted from either the seller or buyer of a property; and also, from either the tenant or landlord in a lease situation. Information from a title company will also be accepted.

1.1 TRANSFER NAME AFTER ACCOUNT SET UP

It is advised to put all names of adult parties responsible on the utility account. If one party moves out, that party can submit a written request for their name to be removed from the bill.

2 BILLING

The City of Faribault bills all services on a monthly basis near the 10th of each month. The usage period is for the prior month. Bills are due upon receipt and will be assessed a late payment fee on the first business day following the 5th of every month. Bills and late payment fees are calculated according to the City's Fee Schedule adopted by City Council annually in accordance with City Ordinance.

2.1 CITY'S FEE SCHEDULE

All rates are approved by City Council and can be found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us. A copy may also be obtained at City Hall or emailed/faxed upon request.

2.2 BILL CALCULATION

Water meters are read on a monthly basis. Readings are obtained from the City's Automatic Meter Reading (AMR) system. When meter readings are not available, or a zero or substantially reduced reading is received, an estimate will be generated for the billing. Estimations are calculated using the average of the two previous months and one year ago consumption.

2.3 BUDGET BILLING

Budget billing is available to customers after twelve-months of billing and on-time payment history. Budget amounts are adjusted annually for all customers on the May bill. While on budget billing, customers must pay the budget amount shown on the bill. Paying amounts other than the budget amount may result in removal from the program.

2.4 E-STATEMENTS

Customers may sign up for e-statements through the City's on-line pay application system. E-mails will be sent to the customer notifying them that a billing statement is available on this system. To enroll, customers need to have received one utility bill. When enrolling the account number and the account name must be entered exactly as they appear on the bill. Customers may also opt out of paper bills when enrolling in e-statements.

2.5 BILL CORRECTIONS

If a bill is in error, the City of Faribault will correct the account for the period of time the error occurred, up to three years retroactively from the date of discovery.

2.6 PAYMENT PLANS FOR BILL CORRECTIONS

Payment plans and contracts are available for bill corrections. Payment schedules may be given for the length of time the error occurred, up to a three-year payment schedule. If a contract is agreed upon, penalties will not apply to the contract amount.

2.7 CREDIT REFUNDS

Credits due to billing corrections may be refunded upon request. The refund is processed through the City of Faribault Accounts Payable Division and approved by the City Council. This process may take up to four weeks. Interest will be calculated at the rate the City's operating bank account earned for the month refunded.

2.8 LATE PAYMENT FEE

The late payment fee amount is set by the City Council, and found in the City's Fee schedule. This document can be found on the City's website at www.ci.faribault.mn.us. The date the late payment fee will be added to the account and the amount of the fee is clearly noted on the Utility Bill. One late payment fee per calendar year may be waived, by City of Faribault Utility Billing Staff, upon request.

3 WATER, WATER CONNECTION FEE, SEWER AND STORM UTILITIES

Water fixed and consumption rates, state water lead surcharge, sewer fixed and flow charges, and storm water are charged monthly, as well as any applicable taxes. The rates are approved by the City Council and found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us.

3.1 WATER METERS

Meters are supplied and remain the property of the City of Faribault. Ordinance 2004-25 states that the meter remain under the City's control. Access to the meter is to be granted to the City of Faribault upon request for inspections and repairs. Denial of access could result in legal action. Billing is done in gallon measurements.

3.2 WATER LEAD SURCHARGE

This is a state mandated fee which is used to ensure that water utilities remain in compliance with the Safe Drinking Water Act, established in 1993. The fee is billed monthly to all water customers. The revenue collected is forwarded to the State of Minnesota.

3.3 SEWER CALCULATION

The sewer rate is based on water consumption. Sewer rates are approved by the City Council and found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us.

A sewer rate that is affected by an unusual water event (one-month excessive usage due to leaking pipe, etc.) may require a manual calculation, this may be done, upon request. Evidence that the problem was temporary and has been resolved is required. Such requests need to be made in accordance with the Appeal Process in Section 9.

3.4 STORM WATER UTILITY

Storm Water Utility is a fee to maintain the storm sewer. Properties are charged a monthly fee. All property within the city limits shall be charged and the owner of said property shall pay the fee amounts by multiplying the current storm water utility fee as outlined in the City's Fee Schedule by the property's RLE units as determined by City Ordinance. The City's Fee Schedule and City Ordinance can be found on the City's website at www.ci.faribault.mn.us. This document can be found on the City's website at www.ci.faribault.mn.us.

4 PAYMENTS

Bills are sent around the 10th of each month and are due by the fifth of the subsequent month.

4.1 ACCEPTABLE PAYMENT METHODS

We accept cash, check, money order, and credit or debit card (Visa or MasterCard).

4.2 WHERE PAYMENTS ARE ACCEPTED

On-line: www.ci.faribault.mn.us using checking account, credit/debit cards
Direct Debit ACH Complete form on City's website at www.ci.faribault.mn.us.
(See Section 4.3)

Over the Phone (IVR) Call: 1-507-412-5983 - A free service using a credit or debit card
(Visa or Master Card)

Drop Boxes: Drive up in north side of parking lot (silver box)

Mail to: City of Faribault, 208 1st Avenue NW, Faribault, MN 55021

In person: City Hall (Finance Counter-2nd floor)
208 1st Avenue NW
Faribault, MN 55021

Monday through Friday – 8:00 A.M. – 4:30 P.M.*

*Summer hours begin the first Monday after Memorial Day and end the Friday before Labor Day. Summer hours are Monday-Thursday 7:00 A.M. – 4:30 P.M. and Friday 7:00 A.M. – 12:00 P.M. noon.

4.3 DIRECT DEBIT ACH

Customers may elect to have their bill withdrawn automatically from their checking, or savings account each month. Customers who elect to use their checking accounts need to fill out the City's Authorization Form found on the City's website at www.ci.faribault.mn.us and provide a voided check.

4.4 CREDIT BALANCES

Credits due to overpayment can be refunded upon request. Refund checks are processed through the City of Faribault Accounts Payable Division and approved by the City Council. This process can take up to four weeks.

4.5 RETURNED PAYMENTS

Payments returned to the City from the banking industry for any reason will be assessed a Return Payment Fee, approved by the City Council and listed in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us. The Utility Account will be adjusted

accordingly. Notification will be mailed to the customer within five business days of notification to the City that a payment has been returned.

4.7 PAYMENT ARRANGEMENTS

City of Faribault Utility Billing Division will assist customers in payment arrangements. Customers who received a Disconnection Notice will be protected from disconnection if payment arrangements are made and agreed upon with Staff prior to the disconnection date. Arrangements are restricted to at least 50% of the delinquent balance being paid prior to the disconnection date, with the remaining delinquent balance being paid within 10 business days following. Formal payment arrangements will be documented on the customer's account and tracked by Staff. Unpaid balances will continue to accrue penalties at the rate approved by the City Council and listed in the City's Fees Schedule. This document can be found on the City's website at www.ci.faribault.mn.us. Failed arrangements will result in disconnection of water without written notification. Customers are advised of this when the arrangement is approved by Staff.

5 WATER DISCONNECTIONS

Water can be disconnected upon the request of the customer. A fee, approved by the City Council and found in the City's Fee Schedule, will be charged. This document can be found on the City's website at www.ci.faribault.mn.us. Properties with disconnected services that have possession of the meter or not will continue to be billed the monthly fee. If the building has been razed and the meter has been removed and returned to the City of Faribault there will be no monthly base fee.

5.1 PAST DUE BALANCE DISCONNECTIONS

Accounts that are past due 60 days or more plus a penalty amount from the previous bill, will receive a Disconnection Notice. The Disconnection Notice will clearly state the payment due date, the disconnection date, and the amount required to avoid disconnection. Phone notifications are sent out, approximately one week prior to the disconnection date, to all customers that have provided a current phone number. Customers that have not paid the balance due on their Disconnection Notice, or called to make payment arrangements that are approved by Faribault Utility Billing Staff by the due date on the Disconnection Notice, will be disconnected on or after the disconnection date. A Water Disconnection Processing Fee will be applied immediately on the scheduled date of disconnection to the account in accordance with the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us. To have water reinstated, the full delinquent balance on the account, plus a Water Disconnection Processing Fee approved by the City Council and found in the City's Fee Schedule must be paid in full.

5.2 DISCONNECTION EXEMPTIONS

The City of Faribault does not disconnect commercial properties as to not interrupt business operation.

5.3 NON-SUFFICIENT FUNDS

A payment returned to the City of Faribault to avoid disconnection, or to restore water after a disconnection, will result in disconnection without notification. A Returned Payment Fee and a Water Disconnection Processing Fee will be added to the account balance and will need to be paid in full before service will be reconnected. The Return Payment Fee and Water Disconnection Processing Fee are approved by the City Council and found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us.

5.4 FAILED ARRANGEMENTS

When making a payment arrangement with the City of Faribault Utility Billing Division, customers will be advised that arrangements that fail are subject to disconnection without notification. Accounts with a failed arrangement can be denied future arrangement plans for two years.

5.5 OTHER CONDITIONS

Safety is always the City's first priority. Meter tampering and hazardous conditions can result in loss of water. In addition, any unsafe condition, as deemed by the Faribault Water Department will result in disconnection of water. A Water Meter/System Tampering Fee will be added to the account balance and will need to be paid in full before service will be reconnected. The Water Meter/System Tampering Fee is approved by the City Council and found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us.

5.6 RECONNECTING SERVICE

Water will be reconnected Monday through Friday, 8:00 A.M. – 4:30 P.M. (Summer hours begin the first Monday after Memorial Day and end the Friday before Labor Day. Summer hours are Monday-Thursday 7:00 A.M. – 4:30 P.M. and Friday 7:00 A.M. – 12:00 P.M. noon) on the date the payment is received. For safety reasons, a responsible party may need to be on site when water is reconnected.

6 CANCELLING SERVICE

Customers are required to notify the City that they are moving out of their property. We require a three (3) day prior notification. The date of notification will be used as the final date if notification occurs after the move.

A final bill will be generated after the final reading is obtained. Final bills are due 25 days after the mailing. Late payment fees would apply.

The City's Utility Billing Division will begin the Assessment Process on a quarterly basis. For detailed information on the City's Assessment Process, see Section 7.

6.1 REFUNDS

After an account is final billed, if there is a credit (or overpayment) on the account, a refund check will automatically be generated, and mailed to the forwarding address provided by the customer. Interest will be calculated at the rate the City's operating bank account earned for the month refunded. The refund is processed through the City of Faribault Accounts Payable Division and approved by the City Council. This process can take up to four weeks. If a credit is due to a payment made by another party such as a title company the credit is refunded to the party as appropriate.

6.2 REFUND CHECKS RETURNED DUE TO A BAD FORWARDING ADDRESS

If a refund check is returned in the mail, the account will be noted that the check was returned. The check is then held with the City's Accounts Payable Division, and forwarded to the State of Minnesota in accordance with the Unclaimed Property regulations.

7 ASSESSMENT PROCESS

All accounts that are 60 days past due or discontinuation of service process is not applicable and have a water, sewer, or storm water utility charge balance will begin the Assessment Process.

7.1 QUARTERLY ASSESSMENTS

The main assessment process is in accordance with Minn. Stat. 282.07. Letters are sent to all owners of properties with a past due balance of 60 days or more for both active and final billed accounts. All properties left with an unpaid balance will have an assessment placed with the County, and an additional 10% penalty or \$25, whichever is greater, will be added. Assessments can be paid, without interest, until Certified by City Council each quarter, 30 days following the Resolution date.

8 MISCELLANEOUS

8.1 ACCOUNT BALANCE REQUESTS

All requests for utility account balances can be made by calling (507/333-0392) or emailing (UtilityBilling@ci.faribault.mn.us) the Faribault Utility Billing Division. This will not be a certified assessment search. For a certified Special Assessment Search an Assessment Search Form must be completed. There is a fee for this information, approved by the City Council and found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us. Once the form and fee are received, the Finance Department will record Deferred, Levied, and Pending Assessments, and Miscellaneous Accounts Receivable items, along with any Utility Balances on the form. The Finance Department will also record any unpaid utilities on the form. In neither the inquiry or Certified Special Assessment Search will the City of Faribault provide estimated amounts of unbilled charges.

8.2 FORECLOSURE

In the event of a foreclosure, the account will remain in the current occupant's name until the bank comes forward to claim the property. That property owner is responsible for the utility charges up to the date the bank takes full position of the property. Subsequent bills remain in that customer's name until the bank comes forward, but those bills are no longer the customer's responsibility to pay. Because the foreclosure process is so complex, and ownership can change banks rapidly, the account will not be taken out of that customer's name until after the foreclosure date. Banks will be responsible for all charges after the foreclosure date.

8.3 METER TESTING

If a customer feels their meter is not working properly, they can request a meter test. If the meter passes the test and is found to be accurate within the range of minus three percent (-3%) to plus one and one-half percent (+1.5%), the customer will be charged a Meter Test Fee, as approved by the City Council and found in the City's Fee Schedule. This document can be found on the City's website at www.ci.faribault.mn.us. If the meter does not pass the meter test within the range noted above, charges will be adjusted to the account for the period of time that the meter is assumed to be inaccurate, as determined by the City, not to exceed two (2) billing periods according to Ordinance 2004-25.

8.4 DATA PRIVACY

Water, sewer, and storm water utility account information is considered public data.

9 APPEALS

Customers have a right to appeal billings and/or disconnections. Appeals need to be done in writing, within 5 business days of the date of the bill or disconnection notice. Service will not be disconnected until the appeal is resolved. Utility Billing Staff will review appeals. Utility Staff will work with customers in establishing an amicable payment arrangement for balances due in

accordance with Section 4.47. Additional requests would first be analyzed by the Finance Director, further appeal would go to the City Administrator, and if satisfaction cannot be met, then final decision would be brought to City Council. All decisions will be returned to the customer in writing.

10 CONTACT INFORMATION

Finance Department

Email: UtilityBilling@ci.faribault.mn.us

Or call: 507/333-0392

City of Faribault

208 1st Avenue NW

Faribault, MN 55021



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-263 Approve New
Refuse/Garbage Hauler License

Background:

The City Administrator's Office received an application for a new Garbage and Refuse Hauler License from Curbside Compost Cooperative. The license would be effective from December 14, 2022 to May 31, 2023.

The applicant has submitted their required application and various licensing forms. A background check was successfully completed by the Police Department and a review of their required insurance documents has been completed by the City Attorney.

Recommendation:

Approve Resolution 2022-263 Approve New Refuse/Garbage Hauler License

Attachments:

1. Resolution 2022-263 Approve New Refuse - Garbage Hauler License

CITY OF FARIBAULT

RESOLUTION #2022-263

APPROVE NEW GARBAGE AND REFUSE HAULER LICENSE

WHEREAS, Curbside Compost Cooperative has presented to the City of Faribault Administration Office their application for a new Garbage/Refuse Hauler Licenses; and

WHEREAS, Curbside Compost Cooperative has paid the proper fees and have submitted the required Certificate of Insurance; provided proof of Certification of Compliance with the Minnesota Workers Compensation Insurance; and provided the necessary Tax Information Form; and

WHEREAS, a required background investigation by the Police Department was completed and approved by the Chief of Police; and

WHEREAS, a review of the Certificates of Insurance for the applicant was completed and approved by the City Attorney.

NOW, THEREFORE BE IT RESOLVED, that Curbside Compost Cooperative be granted a new Garbage and Refuse License with the City of Faribault for the term of December 13, 2022 to May 31, 2023.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-264 Approve Hiring Police Officer

Background:

Due to a resignation, there is a need to hire a Police Officer for the City of Faribault. The position has been posted and open since March 23, 2022.

Several applications have been received and reviewed since the position was posted. Interviews for the position have been held as applications have been received. Interview panels consisted of command staff from the Police Department and Kevin Bushard, Human Resources Manager. Jameson Ryskoski has been selected from the interview process as the candidate for recommendation for hire.

Resolution 2022-264 recommends the approval of hiring Jameson Ryskoski as Police Officer for the City of Faribault. Jameson has passed the background, psychological and physical examinations and he will be hired at grade J step 1. This is a union position and falls under the LELS 2022-2024 CBA.

Recommendation:

Approve Resolution 2022-264, approving the hiring of Jameson Ryskoski as Police Officer

Attachments:

1. 2022-264 Approve Hiring Police Officer

CITY OF FARIBAULT

RESOLUTION #2022-264

APPROVE HIRING POLICE OFFICER

WHEREAS, the City of Faribault (the "City") presently has a vacancy for a Police Officer that needs to be filled by a qualified candidate; and

WHEREAS, the City has posted for and interviewed candidates for the Police Officer position within the City; and

WHEREAS, the City Council desires to fill the vacancy for the Police Officer position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jameson Ryskoski shall be extended an offer of employment to fill the vacant Police Officer position.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 13, 2022
SUBJECT: Approve Hangar Rental Agreement

Background:

The City has received a new Hangar Rental Agreement from Robert Randall. The hangar became available December 1, 2022 and Mr. Randall was notified of the availability. The lease term expires on December 31, 2023.

Recommendation:

Staff recommends that the Council approve the above referenced Hangar Rental Agreement.

Attachments:

1. Bob Randall Hanger 447 Lease Agreement

HANGAR RENTAL AGREEMENT

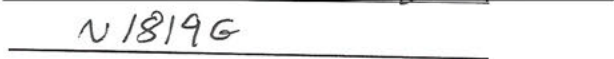
In consideration of the provisions of this agreement, the City grants to the occupant, and the occupant accepts and takes the right to occupy and use a hangar space located at the Faribault Municipal Airport for aircraft storage. The right to occupy and use hangar space is subject to the terms and conditions of the provisions in this agreement.

This hangar rental agreement is made on: 12-1-2022

by and between the City of Faribault, a municipal corporation (the "City") and the occupant set forth in Section 1 of this agreement (the "Occupant");

SECTION 1 – OCCUPANT

1.1 Occupant Name: ROBERT RANDALL
Occupant Address: 3811 CHAPPUIS TR
FARIBAULT, MN 55021

Phone: 
E-Mail (optional) 
Aircraft Registration No. N1819G

Referred to as the "Occupant" in this document.

- 1.2 Registered Aircraft Owner/Lessee. The occupant must be a registered aircraft owner or lessee. The occupant must provide the City with a copy of aircraft registration and/or aircraft lease. These documents must be on file with the City prior to occupying a hangar. The occupant must inform the City of any changes in their status as to ownership or lease of an aircraft. From time to time, the City may require occupants to provide copies of their most recent aircraft registration.
- 1.3 Grace Period for Providing Registration/Lease Documentation. An existing hangar occupant must retain a valid aircraft registration or lease document to maintain possession of the hangar. There is an automatic sixty-day grace period for existing occupants to provide current aircraft registration or lease documents to the City. The City may, at its option, grant an additional sixty-day grace period to an existing occupant, if an existing occupant makes a written request and the City approves the request.

SECTION 2 – HANGAR

- 2.1 Hangar. This agreement is for Hangar # 447, in Building # 4 as identified on the map maintained by the City of Faribault Public Works Department.
- 2.2 Use of Hangar. The occupant has the right and privilege to use the hangar to store aircraft during the term of this agreement. The occupant's rights and privileges to use the hangar only pertain to aircraft storage and to no other purpose without the prior written consent of the City, except that other items incidental to the use of an aircraft may be stored therein.
- It is the intention that the hangar leased pursuant to this agreement shall not be used for commercial purposes. Storage of an airplane owned by, or used in a business, where such use is incidental to the business, shall not be deemed commercial use of the hangar. The occupant may service and maintain occupant's aircraft, but may not service aircraft owned by others in the rented hangar space.
- 2.3 Hangar Door to be Closed. The occupant is responsible for ensuring the hangar door is closed at all times, except when entering or exiting the hangar. The occupant is responsible for, and holds the City harmless from, any damage or destruction to the door or to the hangar attributable to or caused wholly or partly by the occupant's failure to comply with this provision.
- 2.4 Condition of the Hangar. The occupant accepts the hangar in the condition existing on the date of this agreement. The City has no obligation to make any alteration, addition or improvement to the hangar.
- 2.5 Maintenance of the Hangar. The occupant, at occupant's own expense, must maintain the hangar in a safe, non-hazardous, neat, clean, and sanitary condition. No explosive, flammable or hazardous materials shall be stored in the leased hangar, provided, however, that materials incidental to the use and maintenance of the aircraft stored in the hangar may be kept in the hangar in such amounts as are reasonable for the above described purposes. Storage and use of such materials shall, at all times, comply with all federal, state and local laws, ordinances and regulations. Improper handling or disposal of hazardous materials shall be grounds for termination of this agreement.

The city, or its agent, will provide snow removal services to the area of the leased hangar and taxi-ways as close to the leased hangar entrance as possible, but the occupant will be primarily responsible for removal of snow and ice immediately in front of the leased premises.

The occupant is to report any maintenance concerns to the Airport Manager/FBO. If the manager is not available, occupant is to contact: Public Works Department, City of Faribault, 1200 Belview Trail, Faribault, MN 55021, (507) 333-0361, or to another address or telephone number as may be assigned to the responsible department of the City.

- 2.6 Fixtures; Improvements. The occupant cannot attach or install any fixture in the hangar, nor can the occupant repair, reconstruct, enlarge, add to or alter the hangar or any part of the hangar, without prior written consent of the City. Any fixtures or improvements added will be at the occupant's sole expense.
- 2.7 Ownership. The hangar, and all structural repairs, improvements, alterations, or additions made by the occupant, and any fixtures permanently attached to the hangar during the term of this agreement, become and remain the property of the City.

SECTION 3 – PAYMENTS, OTHER OCCUPANT RESPONSIBILITIES

- 3.1 Term. This agreement takes effect on the date hereof, and expires on December 31, _____. This agreement will automatically renew on a month by month basis, beginning on the first day of month following the expiration date of this agreement, or on other date as described in this agreement. The agreement automatically renews for an unlimited number of additional one-month terms until the agreement is terminated for any of the reasons described in the termination section of this agreement. An additional monthly fee (as provided for in the City's adopted fee schedule) will be assessed after the expiration of this agreement, and until a new agreement is signed.
- 3.2 Payments. The occupant must pay the amount identified in the City's fee schedule to the City on or before the first day of each month. The City Council reviews, revises and adopts the fee schedule annually. So long as payments are received in a timely manner, this agreement will remain in effect. Payments are to be made at the time and place indicated on the monthly billing. Correspondence can be sent to: Public Works Department, City of Faribault, 208 NW 1st Ave, Faribault, MN 55021, and (507) 333-0361. Occupants are responsible for informing the City of any changes in billing address.
- 3.3 Utilities. No utilities may be connected to a hangar, other than electricity provided by the City, unless prior written consent is received from the City. In the case of additional permitted utilities, the occupant is responsible for promptly paying all charges for using utilities. Utilities include, but are not limited to: water, gas, electricity, telephone, rubbish removal, or any other utility used or consumed in connection with or in the hangar during the term of this agreement. The occupant must be able to, within a reasonable time after a request by the City, provide proof of utility payments to the City.

- 3.4 Taxes. Should a determination be made that the interest of the occupant in this agreement is taxable in any way, and should any tax be levied, the occupant is responsible for promptly paying the tax when due. The occupant must be able to, within a reasonable time after a request by the City, provide proof of tax payments to the City.
- 3.5 Mortgages; Assignment. The occupant cannot mortgage, encumber, assign as security, transfer, assign, or sublet their interest in this agreement, in whole or in part, without receiving prior written consent from the City. Violations of this provision will terminate this agreement.

SECTION 4 – CITY OF FARIBAULT RIGHTS, RESPONSIBILITIES

- 4.1 Inspection. The occupant must allow the City access to the hangar, for the purpose of conducting inspections of the hangar to determine whether the occupant is complying with the provisions of this agreement. The occupant may be a party to the compliance inspection; however, the City is not required to notify the occupant nor make any accommodation to the occupant before conducting compliance inspections.
- 4.2 Maintenance. The occupant must allow the City access to the hangar, for the purpose of conducting maintenance on the hangar. The occupant may be a party to access for maintenance purposes; however, the City is not required to notify the occupant of its intent to conduct maintenance.
- 4.3 Access to Aircraft. The City of Faribault will not operate, move, or otherwise change the position of any aircraft. The Fixed Base Operator, or occupant will be contacted to operate, move, or otherwise change the position of any aircraft, if such action is necessary for inspection or maintenance in a hangar. During periods of maintenance and/or inspection of hangars, should the aircraft need to be tied down on the apron, any fees that are or may be in place will be waived.
- 4.4 Residential Through the Fence Access. The City of Faribault will not permit or enter into any arrangements that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport.

SECTION 5 – TERMINATION PROVISIONS

- 5.1 Termination. Either party to this agreement may, at any time and for any reason, terminate this agreement upon thirty days advance written notice to the other party. Billing for final payment will include the last full month (including periods of more than fifteen days).
- 5.2 Default. In the event the occupant defaults in the performance of any provisions of this agreement and the default continues for a period of twenty days after service of written notice of the default by the City on the occupant, the City may repossess the hangar or

any portion of it with or without terminating this agreement. Any such action by the City is done without prejudice to any other remedy for any payments due the City or other breach of agreement provision. In the case of default by the occupant, the City may, at its option, terminate this agreement by giving written notice of the termination. The rights and remedies given to the City are deemed to be cumulative, and the exercise of one cannot be deemed to be an election by the City to exclude the exercise of any other right or remedy at a different time.

- 5.3 Destruction. In the event the hangar is destroyed by any cause, whether natural or man-made, or is rendered unusable for any reason (as determined by the City), this agreement immediately and without further action terminates. In such an event, the occupant is to surrender possession of the hangar to the City. The City is to refund any amounts paid by the occupant as consideration, for the month in which such destruction occurs. The refund is to be equal to the proportion of the number of days in the month following the destruction to the number of days in the month.
- 5.4 Notice of Vacation. Prior to vacating the hangar for any reason, the occupant is to deliver to the City a notice of their intent to vacate the hangar. The occupant understands and agrees that up to five days before vacating the hangar and up to three days after vacating the hangar, the City may conduct vacation inspections to determine whether the occupant has complied with the provisions of this agreement. The occupant may be a party to the vacation inspection; however, the City is not required to make unreasonable accommodations in order to allow the occupant to be present at vacation inspections.
- 5.5 Removal of Items. The occupant cannot, under any circumstances, remove any property belonging to the City, including fixtures attached to and made part of the hangar, from the hangar.
- 5.6 Surrender of Possession. The occupant must peaceably vacate and quietly yield and surrender the hangar upon termination of this agreement. The occupant must surrender the hangar to the City in as good condition and repair as existed the date the occupant began using the hangar, with reasonable wear and tear excepted. Keys issued, as well as any copies that may have been made, must be given to the City upon termination.

SECTION 6 – OTHER PROVISIONS

6.1 Liability provisions; Indemnification; Insurance:

Notwithstanding anything to the contrary in this agreement, the City, its officers, agents, and employees shall not be liable or responsible in any manner to the occupant, occupant's successors or assigns, the occupant's contractor or subcontractors, material suppliers, laborers, or to any other person or persons for any claim, demand, damage, or cause of action of any kind or character arising out of or by reason of the execution of this agreement or the performance of this agreement, nor will the occupant make any claim against the City for or on account of any injury, loss or damage resulting from the occupant's property or use thereof. The occupant, and the occupant's successors or

assigns, agree to protect, defend and save the City, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys fees, consulting services, and other technical, administrative or professional assistance. Nothing in this agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466 or otherwise.

The occupant shall obtain and keep current a liability insurance policy in at least the sum of \$1,500,000 (aggregate, \$500,000 each person) coverage. The occupant shall during the term of this agreement adequately insure against any loss or damage to the hangar premise in the amount required by the City in its sole discretion. The occupant's policy shall include the City as an additional insured, shall be in a form acceptable to the City and shall provide insurance with respect to occupant's full indemnification and defense responsibilities contained in this agreement. All required insurance policies shall insure on an occurrence and not a claims-made basis, shall be issued by insurance companies which are reasonably acceptable to the City, and shall not be cancelable, reduced or materially changed unless thirty (30) days prior written notice shall have been given to the City. The occupant shall provide the City with a current certificate of liability insurance consistent with these requirements.

The occupant shall meet, and provide upon request verification of, all licensure requirements of the City of Faribault, State of Minnesota and/or the United States Government to legally comply with this agreement.

- 6.2 Transferring, subletting, selling: The occupant shall not assign, transfer, sublet or sell any interest in this agreement or in the improvements located on the property. Upon termination of this agreement by either party under the provisions of this agreement, the hangar will be made available for rent to interested parties on the waiting list maintained by the Airport Manager. No exceptions to this provision shall be permitted without prior written consent of the City. Failure to obtain prior written consent before assigning, subletting, or selling any interest in this agreement or in the improvements located on this property shall be sufficient grounds for terminating this agreement without obligation of the City to the occupant.
- 6.3 Use of Airport Facilities. The occupant has the privilege of using the public portions of the airport. Use of the airport is under the rules and conditions as now exist or may be enacted in the future by the City, the State of Minnesota, or the United State government. The occupant is subject to customary charges for such use as may be established from time to time by the City.
- 6.4 Compliance with Laws. The occupant agrees to abide by and conform to all laws, rules, and regulations, including future amendments, controlling or affecting the use or occupancy of the hangar.

6.5 Discrimination. The occupant, in the use of the Faribault Municipal Airport or any facilities, including the hangar, at the Airport, shall not discriminate or permit discrimination against any person or group of persons on the grounds of race, color or national origin or in any manner prohibited by Part 21 of the Regulations of the Office of the United States Secretary of Transportation. The occupant further agrees to comply with any requirement made to enforce such regulation which may be demanded of the City by the United States government under authority of said Part 21.

6.6 Civil Rights: Occupant agrees that it will comply with applicable laws, statutes and rules that are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from federal assistance. This provision obligates occupant or its transferee for the period during which federal assistance is extended to the airport, except where federal assistance is to provide, or is in form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the provision obligates the party or any transferee for the longer of the following periods: (1) the period during which the property is used by the sponsor or any transferee for a purpose for which federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or (2) the period during which the airport sponsor or any transferee retains ownership or possession of the property.

6.7 General Provisions:

a. Airport Access

Occupant has the privilege of using the public portions of the airport, such as runways and other public facilities, under such terms, ordinances, rules and regulations as now exist or may be enacted by City, and subject to charges for such use as may be established by City, by ordinance or agreement with occupant.

b. Waiver

The waiver by City or occupant of any breach of any term of this agreement shall not be deemed a waiver of any prior or subsequent breach of the same term or any other term of this agreement.

c. Headings

The headings in this agreement are for convenience in reference and are not intended to define or limit the scope of any provision of this agreement.

d. Entire Agreement; Amendments

This agreement represents the entire agreement between the parties and supersedes any prior agreements regarding the premises. This agreement may only be amended or modified if done in writing and executed by all parties to this agreement.

e. Severability

If any part of this agreement shall be held invalid, it shall not affect the validity of the remaining parts of this agreement, provided that such invalidity does not materially prejudice either party under the remaining parts of this agreement.

f. Choice of Law and Venue

This agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this agreement shall be heard in the state or federal courts of Minnesota, and all parties to this agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

g. Public Data

City shall use reasonable care to treat matters pertaining to occupant in a confidential manner to the extent permitted by law. This agreement, and the information related to it, are subject to the Minnesota Government Data Practices Act, which presumes that data collected by City is public data unless classified otherwise by law.

h. Commitments to Federal and State Agencies

Nothing in this agreement shall be construed to prevent City from making such commitments as it desires to the Federal Government or the State of Minnesota in order to qualify for the expenditure of Federal or State funds on the airport.

i. Successors

This agreement shall extend to bring the legal representatives, successors and assigns of the parties to this agreement.

j. Relationship of Parties

Nothing contained in this agreement shall be deemed to create a partnership, association or joint venture between City and occupant, or to create any other relationship between the parties other than that of landlord and occupant.

k. Multiple Parties

If more than one person or entity is named as the occupant, the obligations of the occupant shall be the joint and several responsibilities of all persons or entities named as occupant.

l. Consent and Approvals

Whenever in this agreement the consent or approval of City is required, such phrase means the formal approval or consent of City through a meeting of the Faribault City Council. When the consent or approval of City's staff is required, such phrase means the consent or approval from the appropriate employee or agent of City.

m. Notice

Any notice required under this agreement shall be in writing and delivered in person or by courier or mailed by certified mail, return receipt requested by United States Mail, postage prepaid addressed as follows:

If to the City: City of Faribault
 Department of Public Works
 208 NW 1st Avenue
 Faribault, MN 55021

If to the occupant:

Notice is deemed given (i) two business days after being deposited in the mail, whether or not the notice is accepted by the named recipient, or (ii) if delivered by any other means, the date such notice is actually received by the named recipient. Either party may change the party's address for notice by providing written notice to the other party.

This agreement takes effect when it has been approved by the City Council of the City of Faribault or City Council's designated officer, is signed by occupant, and is accompanied by payment of one month's charges and other information, as provided in the agreement.

The term of this agreement begins on the date indicated: _____

CITY OF FARIBAULT:

Dated: _____

By: _____

Kevin F. Voracek
Mayor

Attest: _____

Timothy C. Murray
City Administrator

OCCUPANT:

Dated: 11-21-2022

By: Robert Randall
Occupant



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-265 Approve Removal of Parks and Recreation Advisory Board Member

Background:

In January 2022, the City Council appointed seats on many of the City of Faribault Boards and Commissions. Mark Fuchs was appointed to the Parks and Recreation Advisory Board. He attended the February 23, 2022, Parks and Recreation Advisory Board Meeting but has not attended a meeting since. Attempts were made one time by phone and three times by email on July 28, August 16 and November 1, 2022, to determine if Mr. Fuchs desired to remain on the Board. No response has ever been received. Staff is recommending removal of Mr. Fuchs as a board member in order to fill the Parks and Recreation Advisory Board position.

Recommendation:

Staff recommends approving Resolution 2022-265 removing Mr. Fuchs from the Parks and Recreation Advisory Board.

Attachments:

1. Resolution 2022-265 Approve Removal of Parks and Recreation Advisory Board Member

CITY OF FARIBAULT

RESOLUTION #2022-265

APPROVE REMOVAL OF PARKS AND RECREATION ADVISORY BOARD MEMBER

WHEREAS, per the Parks and Recreation Advisory Board By-Laws, Section 11. Attendance. Any member who is absent three (3) times in any one year shall be contacted by the Director of Parks and Recreation. If the member is unable to continue, the City Council shall designate a replacement; and

WHEREAS, Parks and Recreation Advisory Board Member Mark Fuchs has only attended one of nine Parks and Recreation Advisory Board Meetings since being appointed in January of 2022; and

WHEREAS, the Parks and Recreation Director, Paul Peanasky, has attempted to contact Board Member Mark Fuchs multiple times with no success.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby removes Mark Fuchs as a Parks and Recreation Advisory Board Member effective immediately with a replacement being designated at a future date.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: December 13, 2022
SUBJECT: Accept Professional Services Proposal for Straight River Watermain Crossing Design

Background:

The draft 2023-2027 Capital Improvement Plan includes the replacement of the 20" watermain across the UPRR and Straight River at 2nd Street NE. This watermain is a critical piece of infrastructure that transports the water from the City's Water Treatment Plant to the ground storage reservoirs on the east side of town. In 2020, there was a watermain break and repair between the UPRR tracks and the 2nd Street pedestrian bridge which elevated concerns about the location and design of this watermain. That, coupled with the proposed Downtown Area Park Improvements including a possible multi-million dollar skate loop over a portion of this watermain, it is prudent for the City to plan for the relocation of this watermain to not only reduce the risk of future issues with this watermain but also to protect the investment in the proposed park.

Attached is a proposal for a professional design services amendment to the Downtown Area Park Improvements, for the design and construction documents for the proposed watermain crossing replacement. Kimley Horn was chosen as they are the consultant leading the Downtown Area Park Improvements, so there are efficiencies in both time and money utilizing the same consultant. The watermain crossing replacement project will, however, be bid separately, and funded from the water utility fund (601).

Recommendation:

Accept Professional Services Proposal for Straight River Watermain Crossing Design

Attachments:

1. IPO 2A - North Viaduct Area Park Watermain Crossing of Straight River
2. Location Map

INDIVIDUAL PROJECT ORDER NO. 2A

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Faribault, Minnesota (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated November 22, 2016, which is incorporated herein by reference.

Identification of Project:	City of Faribault – North Viaduct Area Park
General Category of Services:	Watermain River Crossing Design
Scope of Basic Services:	Design 20" watermain crossing of Straight River at north end of North Viaduct Area Park to replace existing crossing attached to existing pedestrian bridge. See Exhibit A for detailed scope of services.
Additional Services If Required:	See Exhibit A.
Deliverables:	Construction documents
Terms of Compensation:	See Exhibit B
Schedule:	See Exhibit C
Other Special Terms:	None

ACCEPTED:

CITY OF FARIBAULT, MINNESOTA

KIMLEY-HORN AND ASSOCIATES, INC.

BY:_____

BY:_____

TITLE:_____

TITLE:_____

DATE:_____

DATE:_____

EXHIBIT A
SCOPE OF SERVICES

INDIVIDUAL PROJECT ORDER (IPO) NO. 2A
NORTH VIADUCT AREA PARK WATERMAIN RIVER CROSSING DESIGN

IPO No. 2A is for concept development through final design and bidding for the reconstruction of the existing 20" watermain crossing of the Straight River. The existing watermain is attached to the existing pedestrian bridge over the river and has maintenance issues that have caused problems due to the need to access the watermain from the Union Pacific Railroad. The proposed project will evaluate options to cross under the UPRR and river, ideally in a casing pipe that allows the City to access and replace the watermain without getting into UPRR right of way or the river. The project will ideally be constructed prior to the City's North Viaduct Area Park project (see image below showing the survey limits for the North Viaduct Area Park project survey limits, which includes the survey needed for this watermain crossing).



Task 1 – Tunnel Alternatives, Design, Plans and Specs (CNA Consulting Engineers)

Based on the information in Task 1, evaluate soil, rock, and groundwater conditions and their impact on various watermain crossing construction methods. Perform an alternatives analysis and report for trenchless and open cut options, including cost estimates. Options to be studied:

- Conventional pipe jacking
- Pilot tube microtunneling
- Microtunneling
- Horizontal directional drilling
- Partial tunneling (under railroad) and partial open cut (through river)

Based on the City selection of a preferred alternative, develop river crossing detail drawings and technical specifications. Submit plans at 30%, 60% and final design milestones.

Task 2 – Railroad Stability Analysis and Coordination

Based on the information in Task 1 and Task 2 develop the Union Pacific Railroad utility crossing permit application and provide railroad settlement information and monitoring plan. Assumes up to 10 meetings / calls with the UPRR and three rounds of revisions to the permit application.

Task 3 – Waterway Crossing Permit

A DNR Utility Crossing License will be required because the proposed watermain will cross over, under or across state public waters. If the alternative to cross the river includes any change to the course, current or cross section of the Straight River a DNR Public Waters Work permit would be required, and a US Army Corps of Engineers Section 404 Temporary Fill or Excavation permit may be required. A review of the Minnesota National Wetland Inventory doesn't indicate any wetlands in the area, and site observation of steep riverbanks indicate no wetland impacts would be anticipated. No BWSR Wetland Conservation Act permit is included in the scope of work. We assume no Federal funds will be used for this project and have excluded any environmental evaluation or documentation. The fee for this task includes permit applications for DNR Utility Crossing License and if necessary, the DNR Public Waters Work permit. The US Army Corps of Engineers does not charge a fee for their permit, if required.

Task 4 – Watermain and Vault Design, Plans and Specs

Task 4.1: Pre-Design Workshop

Organize and present a pre-design workshop. A 2-hour workshop is anticipated. The workshop will be scheduled after Task 1 has been completed and preliminary information has been developed for the 5 river crossing alternatives. The goal of the meeting will be to select a preferred river crossing alternative and discuss the watermain design consequences of the preferred alternative.

Task 4.2: Site Drainage/Floodplain Evaluation

Evaluate project requirements to determine site drainage requirements as well as river floodplain impacts and potential permitting requirements.

Task 4.3: 30% and 60% Design Workshops

Organize and present a design workshop at both the 30% and 60% design complete milestones. A 1-hour workshop is anticipated for each meeting. The purpose of the meetings is to review the 30% and 60% design plans and opinion of probable construction costs. The anticipated construction schedule and sequencing including outage requirements for the watermain, road closures and related outside entity coordination issues will be identified.

Task 4.4: Final Design and Construction Documents

Design drawings and technical specifications will be prepared. Coordination with DNR and the Railroad will be continued. A 90% design review package will be submitted for review and comments addressed to prepare the final construction documents for bidding.

Task 4.5: Bidding Phase

Assist City prepare and publish the Ad for Bids, answer contractor questions during bidding, tabulate bids and prepare recommendation for award.

Assumptions

- Topographic survey will be provided by the North Viaduct Area Park project
- City will contract with geotechnical firm to obtain subsurface information needed to complete Task 1
- City will provide environmental remediation documents for the area

EXHIBIT B
TERMS OF COMPENSATION

INDIVIDUAL PROJECT ORDER (IPO) NO. 2A
NORTH VIADUCT AREA PARK WATERMAIN RIVER CROSSING DESIGN

Kimley-Horn will perform the services above on a labor fee plus expense basis with the fee shown below. Kimley-Horn will not exceed the total maximum fee shown without authorization from the Client. Individual task amounts are provided for budgeting purposes only. Kimley-Horn reserves the right to reallocate amounts among tasks as necessary.

<u>Task Name</u>	<u>Task Fee</u>
Task 1 – Tunnel Alternatives, Design, Plans & Specs	\$ 45,000
Task 2 – Railroad Stability Analysis and Coordination	\$ 20,000
Task 3 – Waterway Crossing Permit	\$ 10,000
Task 4 – Watermain and Vault Design, Plans & Specs	\$ 50,000
Total (Hourly Not to Exceed, Including Expenses)	\$125,000

Fee will be billed on an hourly basis according to our then-current rates. A percentage of labor fee will be added to each invoice to cover expenses related to these tasks, which is included in the fee above. All permitting, application, and similar project fees will be paid directly by the Client, other than the DNR Public Waters Work permit identified in Task 3 above.

Our total estimated costs for the scope of services included as a part of this IPO No. 2A is, therefore, \$125,000 including all labor and reimbursable expenses.

EXHIBIT C
SCHEDULE

INDIVIDUAL PROJECT ORDER (IPO) NO. 2A
NORTH VIADUCT AREA PARK WATERMAIN RIVER CROSSING DESIGN

Kimley-Horn will provide our services as expeditiously as practicable with the goal of completing the project on the following schedule:

Geotechnical Investigation	December 2022
Pre-Design Workshop	January 2023
Tunnel Alternatives	April 2023
Select Preferred Alternative	May 2023
30% Design Complete	July 2023
60% Design Complete	September 2023
Final Design Complete	December 2023
Bidding	January 2024
Construction Begin	March 2024

20" Watermain Crossing Replacement



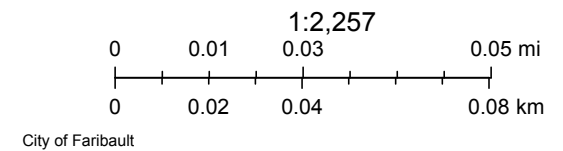
December 9, 2022

Water
Parcel Numbers
Building Labels

Street Labels
Street Numbers
Railroad

Water Main Non Intersections
Water Pipes
Water Main

Water Structures
• Other Water Structures
Water Valve
▶ Open Gate





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-267 Final Project Acceptance of Replacement of 2nd Avenue Bridge over Division Street - City Contract 2021-04

Background:

The Replacement of 2nd Avenue Bridge over Division Street Project – Contract 2021-04, is complete and ready for final project payment. One of the requirements of the federal and state funds received for this project is for the governing board to pass a resolution acknowledging final acceptance of the project.

Recommendation:

Attachments:

1. Resolution 2022-267 Final Project Acceptance of Replacement of 2nd Avenue Bridge over Division Street - City Contract 2021-04
2. Resolution 2022-267 Certification

CITY OF FARIBAULT

RESOLUTION #2022-267

**FINAL PROJECT ACCEPTANCE OF REPLACEMENT OF 2ND AVENUE BRIDGE OVER
DIVISION STREET - CITY CONTRACT 2021-04**

WHEREAS, Contract 2021-04 has in all things been completed, and the City Council being fully advised in the premises.

NOW, THEREFORE BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the City of Faribault and authorize final payment as specified herein.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

**City of Faribault Engineering Department
Certificate of Final Acceptance
City Council Acknowledgment 2021-04**

Contract Number: 2021-04
Contractor: Redstone Const Co, Inc.
Date Certified: 12/13/2022
Payment Number: 14

Whereas; Contract No. 2021-04 has in all things been completed, and the City Council being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the City of Faribault Engineering Department and authorize final payment as specified herein.

City of Faribault Engineering Department
State of Minnesota

I, Heather Slechta, City of Faribault, within and for said City do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this 13 day of December, 2022

At 208 NW 1st Avenue, Faribault,
MN 55021

Signed By _____
City of Faribault

(SEAL)



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: December 13, 2022
SUBJECT: Accept Professional Services Proposal for Geotechnical Testing

Background:

The City has multiple projects scheduled for 2023/2024 including the Northern Links Trail and trunk sanitary sewer crossing of the Canadian Pacific RR near North Alexander park and the Downtown Area Park and 20" Watermain Crossing Improvements that require geotechnical soil borings and soil analysis and reports to be completed in order to move the projects forward. The City has requested quotes for the required services from four qualified firms. The quotes are due back to the City on December 13, 2022 and the responses and recommendation for awarding a professional services contract will be brought to the Council that night.

UPDATE - The City received responses from two of the four firms invited to provide quotes for the requested professional services. After reviewing the quotes received the City is recommending the City Council authorize the City Administrator to enter into a professional services agreement with WSB.

Recommendation:

Accept Professional Services Proposal for Geotechnical Testing based on results of quotes received on December 13, 2022.

Attachments:

1. WSB - City of Faribault 2023 - PSO for Geotechnical Services 12.13.2022

Professional Services Order

Agreement to Perform Consulting Services to City of Faribault for 2023 Geotechnical Services.

Date	Consultant	Client
November 30, 2022	WSB & Associates, Inc. 540 Gateway Boulevard Burnsville, MN 55337 952.737.4660	City of Faribault Mark Duchene, PE 1200 Belview Trail Faribault, MN 55021

Schedule

The Services shall commence on 12/14/2022 and shall continue through 2/1/2023 or until project completion.

Currently, our drilling schedule is out approximately 6 weeks. This schedule can change quickly based on incoming projects or weather conditions. When this PSO is signed and sent to WSB we will put this project on the schedule, and we will inform you of the approximate date for field services. We anticipate it could be in late January or early February.

Scope of Work

Consultant shall provide the Service(s) and/or Deliverable(s) as follows:

Part 1 (Faribault Downtown Park Area and UPRR/Straight River Watermain Crossing)

- 2 SPT Borings to 40 feet below riverbed, or approximately 55 feet from existing grade, for the watermain crossing.
- 3 SPT Borings to 20 feet below existing grade for building foundations.
- 12 SPT Borings to 10 feet below existing grade for park improvements.
- 6 Atterberg Limit lab tests on select samples from borings.
- 6 Sieve Analysis lab tests on select samples from borings.
- Additional Lab testing for soil classification and for any other parameters that may aid in our recommendations.
- Gopher State One – Public Utility Clearance.
- Geotechnical Report for watermain crossing (includes review and recommendations for railroad crossing permit), for building foundations, and for other park improvements.

Part 2 (CPRR Sanitary Sewer Crossing)

- 3 SPT Borings to 30 feet below existing grade for trenchless pipeline and box culvert work.
- 1 SPT Boring to 10 feet for trail pavement recommendations.
- 6 Atterberg Limit lab tests on select samples from borings.

- 6 Sieve Analysis lab tests on select samples from borings.
- Additional Lab testing for soil classification and for any other parameters that may aid in our recommendations.
- Gopher State One – Public Utility Clearance.
- Geotechnical Report for sanitary sewer trenchless crossings, box culverts, and trail pavement recommendations.

Fee

This engagement will be conducted on a lump sum Basis. The total value for the Service(s) pursuant to the Professional Services Order (PSO) is \$22,000.00. Hourly rates are to be billed per the attached rate schedule, or if no rate schedule is attached at the current rate schedule.

Item Description	Amount
21 SPT Borings, Total Lineal Footage = 360'	\$22,000.00
Project setup, GSOC utility clearance, drill rig mob, labs, boring logs	
Geotechnical Reports with recommendations	

Billing Information

Bill to Address (if different from above)	Client Project Manager/Contact	Email Address	Phone Number (if different from above)
		mduchene@ci.faribault.mn.us	507-333-0360

Assumptions or Details

It is assumed that by signing this PSO the client has provided us permission to access the site.

We understand that all gates to access the site will be open, or fencing will be taken down by the owner to allow for site access.

We have assumed the screening for obvious environmental contamination indications will be part of the sample logging process and notes will be provided on any samples with obvious environmental odors or visual symptoms.

If snow is present, the client will provide plowing services to allow for access with our drilling equipment and chase vehicles.

Normal drilling operations may cause rutting or tearing of sod in grass areas. Restoration from normal disturbance to these areas is typically the responsibility of the client. WSB has not provided any restoration costs.

We have reviewed previously completed borings in the area and it appears we are likely to encounter overburden soils resting on sandstone with dolostone below. We anticipate we will be able to auger through all overburden and sandstone. If sound dolostone causes auger refusal, we will terminate the boring at that depth.

Any private utilities will be marked by the city or a private locator will be brought in and paid for by the City to mark such utilities if any are present.

SPT borings will be sampled at 2.5 feet intervals until 15 feet, then 5 feet intervals until termination depth.

Terms and Conditions

The undersigned hereby requests that WSB & Associates, Inc. perform the services outlined herein. I further agree that I have reviewed and agree to the attached general terms and conditions (Exhibit A) and that payment for services outlined shall be made at thirty (30) day intervals as charges are incurred and billed unless other arrangements are made and so stated herein. I understand that a finance charge at the rate of one and one-half percent (1½%) per month on the unpaid balance shall be charged on all accounts over thirty (30) days past the statement date, which is an annual percentage rate of eighteen percent (18%), and that the minimum finance charge will be one dollar (\$1.00) per month. I certify that if I am not an agent for the owners of the project, that I am personally liable for the cost of the services ordered and if I am an agent for the owner, that I have secured proper authority to insure the cost of the services ordered on their behalf.

IN WITNESS WHEREOF, the parties hereto have caused this PSO to be effective as of the day, month and year first written above.

City of Faribault		WSB & Associates, Inc.	
Signature:		Signature:	
Printed Name:		Printed Name:	Joe Carlson, P.E.
Title:		Title:	Geotechnical Engineer

2022 Rate Schedule



	Billing Rate/Hour
PRINCIPAL ASSOCIATE	\$162 - \$206
SR. PROJECT MANAGER SR. PROJECT ENGINEER	\$162 - \$206
PROJECT MANAGER	\$143 - \$159
PROJECT ENGINEER GRADUATE ENGINEER	\$97 - \$158
ENGINEERING TECHNICIAN ENGINEERING SPECIALIST	\$62 - \$154
LANDSCAPE ARCHITECT SR. LANDSCAPE ARCHITECT	\$73 - \$154
ENVIRONMENTAL SCIENTIST SR. ENVIRONMENTAL SCIENTIST	\$60 - \$151
PLANNER SR. PLANNER	\$75 - \$159
GIS SPECIALIST SR. GIS SPECIALIST	\$72 - \$159
CONSTRUCTION OBSERVER	\$98 - \$128
SURVEY	
One-Person Crew	\$159
Two-Person Crew	\$207
OFFICE TECHNICIAN	\$56 - \$97

Costs associated with word processing, cell phones, reproduction of common correspondence, and mailing are included in the above hourly rates. Vehicle mileage is included in our billing rates [excluding geotechnical and construction materials testing (CMT) service rates]. Mileage can be charged separately, if specifically outlined by contract. | Reimbursable expenses include costs associated with plan, specification, and report reproduction; permit fees; delivery costs; etc. | Multiple rates illustrate the varying levels of experience within each category. | Rate Schedule is adjusted annually.

**EXHIBIT A
GENERAL CONTRACT PROVISIONS**

ARTICLE 1 – PERFORMANCE OF THE WORK

Consultant shall perform the services under this Agreement in accordance with the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.

ARTICLE 2 – ADDITIONAL SERVICES

If the Client requests that the Consultant perform any services which are beyond the scope as set forth in the Agreement, or if changed or unforeseen conditions require the Consultant to perform services outside of the original scope, then, Consultant shall promptly notify the Client of cause and nature of the additional services required. Upon notification, Consultant shall be entitled to an equitable adjustment in both compensation and time to perform.

ARTICLE 3 – SCHEDULE

Unless specific periods of time or dates for providing services are specified in a separate Exhibit, Consultant's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions, or other natural disasters or acts of God; fires, riots, war or other emergencies; any action or failure to act in a timely manner by any government agency; actions or failure to act by the Client or the Client's contractor or consultants; or discovery of any hazardous substance or differing site conditions. If the delays outside of Consultant's control increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a reasonable adjustment in schedule and compensation.

**ARTICLE 4 – CONSTRUCTION
OBSERVATION**

If requested by Client, Consultant shall visit the project during construction to become familiar

with the progress and quality of the contractors' work and to determine if the work is proceeding, in general, in accordance with plans, specifications or other contract documents prepared by Consultant for the Client. The Client has not retained the Consultant to make detailed inspections or to provide exhaustive or continuous project review and observation services.

Consultant neither guarantees the performance of any Contractor retained by Client nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with the construction documents. Client acknowledges Consultant will not direct, supervise or control the work of contractors or their subcontractors, nor shall Consultant have authority over or responsibility for the contractors' means, methods, or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety. Job Site Safety shall be the sole responsibility of the contractor who is performing the work.

For Client-observed projects, the Consultant shall be entitled to rely upon and accept representations of the Client's observer. If the Client desires more extensive project observation or full-time project representation, the Client shall request such services be provided by the Consultant as an Additional Service. Consultant and Client shall then enter into a Supplemental Agreement detailing the terms and conditions of the requested project observation.

**ARTICLE 5 – OPINIONS OF PROBABLE
COST**

Opinions, if any, of probable cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs, collectively referred to as "Cost Estimates," provided for are made or to be made on the basis of the Consultant's experience and qualifications and represent the Consultant's best judgment as an experienced and qualified professional design firm. The parties acknowledge, however, that the Consultant does not have control over the cost

of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and any evaluation of any facility to be constructed or acquired, or work to be performed must, of necessity, be viewed as simply preliminary. Accordingly, the Consultant and Client agree that the proposals, bids or actual costs may vary from opinions, evaluations or studies submitted by the Consultant and that Consultant assumes no responsibility for the accuracy of opinions of Cost Estimates and Client expressly waives any claims related to the accuracy of opinions of Cost Estimates. If Client wishes greater assurance as to Cost Estimates, Client shall employ an independent cost estimator as part of its Project responsibilities.

ARTICLE 6 – REUSE AND DISPOSITION OF INSTRUMENTS OF SERVICE

All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service and Consultant retains all ownership interests in Instruments of Service, including copyrights. The Instruments of Service are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic format furnished to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Consultant makes no representations as to long term compatibility, usability or readability of electronic files.

If requested, at the time of completion or termination of the work, the Consultant may make available to the Client the Instruments of Service upon (i) payment of amounts due and owing for work performed and expenses incurred to the date and time of termination, and (ii) fulfillment of the Client's obligations under this Agreement. Any use or re-use of such Instruments of Service by the Client or others without written consent, verification or adaptation by the Consultant except for the specific purpose intended will be at the Client's risk and full legal responsibility and Client expressly releases all claims against Consultant arising from re-use of the Instruments of Service

without Consultant's written consent, verification or adaptation.

The Client will, to the fullest extent permitted by law, indemnify and hold the Consultant harmless from any claim, liability or cost (including reasonable attorneys' fees, and defense costs) arising or allegedly arising out of any unauthorized reuse or modification of these Instruments of Service by the Client or any person or entity that acquires or obtains the reports, plans and specifications from or through the Client without the written authorization of the Consultant. Under no circumstances shall transfer of Instruments of Service be deemed a sale by Consultant, and Consultant makes no warranties, either expressed or implied, of merchantability and fitness for any particular purpose. Consultant shall be entitled to compensation for any consent, verification or adaption of the Instruments of Service for extensions of the Project or any other project.

ARTICLE 7 – PAYMENTS

Payment to Consultant shall be on a lump sum or hourly basis as set out in the Agreement. Consultant is entitled to payment of amounts due plus reimbursable expenses. Client will pay the balance stated on the invoice unless Client notifies Consultant in writing of any disputed items within fifteen (15) days from the date of invoice. In the event of any dispute, Client will pay all undisputed amounts in the ordinary course, and the Parties will endeavor to resolve all disputed items. All accounts unpaid after thirty (30) days from the date of original invoice shall be subject to a service charge of 1-1/2% per month, or the maximum amount authorized by law, whichever is less. Consultant reserves the right to retain instruments of service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or instruments of service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney fees, incurred in connection with collecting amounts owed by Client. In addition, Consultant may, after giving seven (7) days' written notice to Client, suspend services under this Agreement until it receives full payment for all amounts then due for services, expenses and charges. Payment methods, expenses and rates may be more fully described in Exhibit C and Exhibit E.

ARTICLE 8 – SUBMITTALS AND PAY APPLICATIONS

If the Scope of Work includes the Consultant reviewing and certifying the amounts due the Contractor, the Consultant's certification for payment shall constitute a representation to the Client, that to the best of the Consultant's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in general accordance with the Documents issued by the Consultant. The issuance of a Certificate for Payment shall not be a representation that the Consultant has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Client to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum. Contractor shall remain exclusively responsible for its Work.

If the Scope of Work includes Consultant's review and approval of submittals from the Contractor, such review shall be for the limited purpose of checking for conformance with the information given and the design concept. The review of submittals is not intended to determine the accuracy of all components, the accuracy of the quantities or dimensions, or the safety procedures, means or methods to be used in construction, and those responsibilities remain exclusively with the Client's contractor.

ARTICLE 9 – HAZARDOUS MATERIALS

Notwithstanding the Scope of Services to be provided pursuant to this Agreement, it is understood and agreed that Consultant is not a user, handler, generator, operator, treater, arranger, storer, transporter, or disposer of hazardous or toxic substances, pollutants or contaminants as any of the foregoing items are defined by Federal, State and/or local law, rules or regulations, now existing or hereafter amended, and which may be found or identified on any Project which is undertaken by Consultant.

The Client agrees to indemnify Consultant and its officers, subconsultant(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence,

discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind, except that this clause shall not apply to such liability as may arise out of Consultant's sole negligence in the performance of services under this Agreement arising from or relating to hazardous or toxic substances, pollutants, or contaminants specifically identified by the Client and included within Consultant's services to be provided under this Agreement.

ARTICLE 10 – INSURANCE

Consultant has procured general and professional liability insurance. On request, Consultant will furnish client with a certificate of insurance detailing the precise nature and type of insurance, along with applicable policy limits. Additional Insurance requirements are listed in Exhibit D.

ARTICLE 11 – TERMINATION OR SUSPENSION

If Consultant's services are delayed or suspended in whole or in part by Client, or if Consultant's services are delayed by actions or inactions of others for more than sixty (60) days through no fault of Consultant, Consultant shall be entitled to either terminate its agreement upon seven (7) days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

This Agreement may be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In the event of termination Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

This Agreement may be terminated by either party upon thirty (30) days' written notice without cause. Consultant shall upon termination only be entitled to payment for the work performed up to the Date of termination. In the event of termination, copies of plans, reports, specifications, electronic drawing/data files (CADD), field data, notes, and other documents whether written, printed or recorded on any medium whatsoever, finished or unfinished,

prepared by the Consultant pursuant to this Agreement and pertaining to the work or to the Project, (hereinafter "Instruments of Service"), shall be made available to the Client upon payment of all amounts due as of the date of termination. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.

ARTICLE 12 – INDEMNIFICATION

The Consultant agrees to indemnify and hold the Client harmless from any damage, liability or cost to the extent caused by the Consultant's negligence or willful misconduct.

The Client agrees to indemnify and hold the Consultant harmless from any damage, liability or cost to the extent caused by the Client's negligence or willful misconduct.

ARTICLE 13 – WAIVER OF CONSEQUENTIAL DAMAGES

The Consultant and Client waive claims against each other for consequential damages arising out of or relating to this contract. This mutual waiver includes damages incurred by the Client for rental expenses, for loss of use, loss of income, lost profit, project delays, financing, business and reputation and for loss of management or employee productivity or of the services of such persons; and (2) Damages incurred by the Consultant for principal office expenses including the compensation for personnel stationed there, for losses of financing, business and reputation and for loss of profit except anticipated profit arising directly from the Work. The Consultant and Client further agree to obtain a similar waiver from each of their contractors, subcontractors or suppliers.

ARTICLE 14 – WAIVER OF CLAIMS FOR PERSONAL LIABILITY

It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors.

ARTICLE 15 – ASSIGNMENT

Neither Party to this Agreement shall assign its interest in this agreement, any proceeds due under the Agreement nor any claims that may arise from services or payments due under the Agreement without the written consent of the other Party. Any assignment in violation of this provision shall be null and void. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Consultant or Client. This Agreement is for the exclusive benefit of Consultant and Client and there are no other intended beneficiaries of this Agreement.

ARTICLE 16 – CONFLICT RESOLUTION

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Client and Consultant agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation as a precondition to any formal legal proceedings.

ARTICLE 17 – CONFIDENTIALITY

The Consultant agrees to keep confidential and not to disclose to any person or entity, other than the Consultant's employees, subconsultants and the general contractor and subcontractors, if appropriate, any data and information furnished to the Consultant and marked CONFIDENTIAL by the Client. These provisions shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the Consultant from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the Consultant to complete services under the Agreement or defend itself from any suit or claim.

ARTICLE 18 – AVAILABLE INSURANCE PROCEEDS AND LIMITATION OF LIABILITY

Consultant maintains professional liability insurance with a liability limit of not less than \$2,000,000 per claim. The Consultant's total liability to Client shall not exceed the total available insurance policy limits per claim available to Consultant under its professional liability insurance policy. Client hereby agrees that to the fullest extent permitted by law, the Consultant's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to or arising from this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty (Client's Claims) shall not exceed the total policy limits available to Consultant under its professional liability insurance policy for settlement or satisfaction of Client's Claims under the terms and conditions of the Consultant's professional liability insurance policy applicable hereto.

Notwithstanding the language above, Client agrees that with regard to any claim arising from or relating to Consultant's provision of geotechnical engineering services, construction materials testing, special inspections, and/or environmental engineering services, including but not limited to environmental site assessments, that Consultant's liability for any claims asserted by or through Client shall be limited to \$50,000.

Client and Consultant each further agree that neither will be responsible for any incidental, indirect, or consequential damages (including loss of use or loss of profits) sustained by the other, its successors or assigns. This mutual waiver shall apply even if the damages were foreseeable and regardless of the theory of recovery plead or asserted.

ARTICLE 19 – CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, including but not limited to claims for negligence or breach of warranty, that is not settled by nonbinding mediation shall be settled by the law of the state of Minnesota.

ARTICLE 20 – LOCATION OF UNDERGROUND IMPROVEMENTS

Where requested by Client, Consultant will perform customary research to assist Client in locating and identifying subterranean structures or utilities. However, Consultant may reasonably rely on information from the Client and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Consultant has complied with the standard of care and acted in reliance on that information. The Client agrees to waive all claims and causes of action against the Consultant for claims by Client or its contractors relating to the identification, removal, relocation, or restoration of utilities, or damages to underground improvements resulting from subsurface penetration locations established by the Consultant.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Interim Community and Economic Development Director
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-266 Approve Developer's Platting Agreement for FARIBAULT PLACE 3RD ADDITION

Background:

The City Council approved the plat of FARIBAULT PLACE 3RD ADDITION in 2016, and has annually extended the deadline to record the plat. Cave Creek, LLC (the Developer) is now prepared to record the Plat and Developer's Platting Agreement. The attached resolution authorizes execution and recording of the Developer's Platting Agreement. The resolution also authorizes Staff to make minor amendments to the Agreement as needed.

Recommendation:

Approve Resolution 2022-266

Attachments:

1. Resolution 2022-266 Approve Developer's Platting Agreement for FARIBAULT PLACE 3RD ADDITION

CITY OF FARIBAULT

RESOLUTION #2022-266

APPROVE DEVELOPER'S PLATTING AGREEMENT FOR FARIBAULT PLACE 3RD ADDITION

WHEREAS, the Faribault City Council, on December 27, 2016, approved Resolution 2016-266: Approve Final Plat – FARIBAULT PLACE 3rd ADDITION; and

WHEREAS, the City of Faribault (the "City") and Cave Creek, LLC (the "Developer") wish to enter into a Developer's Platting Agreement for FARIBAULT PLACE 3rd ADDITION; and

WHEREAS, the City, in consultation with the Developer prepared the Developer's Platting Agreement attached as Exhibit A to this Resolution; and

WHEREAS, the Faribault City Council acknowledges that said Developer's Platting Agreement is in a draft form that may require limited revisions before the execution and recording of the said Agreement.

NOW, THEREFORE BE IT RESOLVED, that Faribault City Council hereby approves the Developer's Platting Agreement included in Exhibit A of this Resolution and authorizes City Staff and the City's Consultants to make limited revisions to the Agreement if needed to finalize the Agreement and its exhibits.

ALSO, BE IT RESOLVED, that the Faribault City Council hereby authorizes the Mayor and City Administrator to execute and record said Developer's Platting Agreement.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

EXHIBIT A

FARIBAULT PLACE 3rd ADDITION DEVELOPER'S PLATTING AGREEMENT

THIS DEVELOPER'S PLATTING AGREEMENT (this "Agreement") dated _____, 2022, by and between the City of Faribault, a Minnesota municipal corporation (the "City"), and Cave Creek, LLC, a limited liability company under the laws of Minnesota (the "Developer") together with the City (the "Parties") or each a ("Party").

RECITALS

- A. The Developer is the fee owner of certain real property in the City of Faribault, Rice County, Minnesota (the "Property"), legally described in Exhibit A.
- B. The Developer intends to subdivide the Property as follows:
 - 1. Lot 1, Block 1, FARIBAULT PLACE 3rd ADDITION for twelve (12), future single-family attached residences in the R-4, High-Density Residential Zoning District and the PUD Overlay Zoning District #2016-20 ;
 - 2. Lot 1, Block 2, FARIBAULT PLACE 3rd ADDITION for a future sixty (60) unit senior housing facility in the R-4, High-Density Residential Zoning District and the PUD Overlay Zoning District #2016-20;
 - 3. Lot 2, Block 2, FARIBAULT PLACE 3rd ADDITION for a future eighty (80) unit multi-family residential use in the R-4, High-Density Residential Zoning District and the PUD Overlay Zoning District

#2016-20;

4. Lot 3, Block 2, FARIBAULT PLACE 3rd ADDITION for sixteen (16), future single-family attached residences in the R-4, High-Density Residential Zoning District and the PUD Overlay Zoning District #2016-20;
 5. Lot 4, Block 2, FARIBAULT PLACE 3rd ADDITION for a future commercial use in the C-2, Highway Commercial Zoning District; and
 6. Outlot A, FARIBAULT PLACE 3rd ADDITION for public open space in the R-4, High-Density Residential Zoning District and the PUD Overlay Zoning District #2016-20.
- C. The City Council approved a preliminary plat for the Property identified as FARIBAULT PLACE 3rd ADDITION per Resolution 2016-283 adopted by the City Council on December 27, 2016 (attached as Exhibit B), and the final plat for the Property identified as FARIBAULT PLACE 3rd ADDITION per Resolution 2016-284 adopted by the City Council on December 27, 2016 (attached as Exhibit C) (the "Plat"). Said resolutions (collectively the "Authorizing Resolutions") are incorporated by reference to this Agreement as if fully set forth herein. This Agreement is subject to the conditions and requirements of the Authorizing Resolutions, the Faribault City Code, state statutes, and the City Attorney's plat opinion, dated September 29, 2022 (attached as Exhibit D).

TERMS OF THE AGREEMENT

In consideration of each Party's promises as outlined in this Agreement, the Parties mutually agree to the following:

ARTICLE ONE GENERAL PROVISIONS

- 1.01. Incorporation of Recitals and Exhibits.** The recitals and exhibits to this Agreement are incorporated as if fully set forth herein.

ARTICLE TWO REPRESENTATIONS AND WARRANTIES

2.01. City Representations and Warranties. The City makes the following representations related to its obligations in this Agreement:

- A. The City is a municipal corporation under the laws of Minnesota.
- B. The City has the right, power, and authority to execute, deliver and perform its obligations under this Agreement.

2.02. Developer's Representations and Warranties. The Developer makes the following representations related to its obligations in this Agreement:

- A. The Developer is a Minnesota limited liability company.
- B. The Developer has the right, power, and authority to execute, deliver, and perform its obligations under this Agreement. The Developer assures the City that the individual who executes this Agreement is duly authorized to sign on behalf of the Developer and bind the Developer to this Agreement.
- C. The Developer is not in default under any lease, contract, or agreement to which it is a party or by which it is bound, which would affect its performance under this Agreement. The Developer is not a party to or bound by any mortgage, lien, lease, agreement, instrument, order, judgment, or decree that would prohibit the Developer's execution, performance, or transactions provided for in this Agreement.
- D. The Developer has complied with and will continue to comply with all applicable federal, state, and local statutes, laws, ordinances, and regulations, including any permits, licenses, and applicable zoning, environmental, or other laws, ordinances, or regulations affecting the Property. The Developer is unaware of any pending or threatened claim of any such violation. Including the above, the Developer expressly acknowledges and agrees that it has and must at all times comply with every provision of the City's subdivision, zoning, and other related municipal code regulations.

- E. There is no suit, action, arbitration, legal or administrative proceeding, or other proceeding or governmental investigation pending or threatened against or affecting the Developer or the Property. The Developer is not in default for any order, writ, injunction, or decree of any federal, state, local or foreign court, department, agency, or instrumentality.
- F. The Developer must not make any untrue or misleading statement of material fact or omit any material fact to this Agreement or any written document that the Developer, or anyone on behalf of the Developer, will furnish.

ARTICLE THREE PLATTING ONLY – NO CONSTRUCTION IMPROVEMENTS

- 3.01 Platting Only.** This Agreement allows the platting of the Property as FARIBAULT PLACE 3rd ADDITION per the Authorizing Resolutions and this Agreement.
- 3.02 No Development-Related Construction Improvements.** This Agreement expressly prohibits public and private development-related construction improvements on this Property until the Parties amend this Agreement to allow for such construction.
- 3.03 Minor Construction Required to Maintain the Property.** This Agreement does not prohibit the Developer from obtaining all necessary approvals and permits from the City of Faribault and all other applicable jurisdictions as required to properly maintain the Property. Such construction may include but is not limited to, fencing, pavement removal with sod or seed restoration, and similar maintenance work.

ARTICLE FOUR ADDITIONAL PROVISIONS

- 4.01. Platting Requirements.** The Developer must plat the Property consistent with the final Plat of FARIBAULT PLACE 3rd ADDITION approved by the City Council in Resolution No. 2016-284 on December 27, 2016, attached as Exhibit C. Platting requirements include, but are not limited to, the following:

- A. General Requirements. The Developer must satisfy, complete, and abide by all requirements in the Authorizing Resolutions outlined in Exhibit B, Exhibit C, and elsewhere in this Agreement. The Developer must address all plat, engineering, and other items and opinions as may be directed by the City Attorney, City Engineer, or others with City review and approval authority.
- B. Title Work/Consent/Attorney Review. Before recording the Plat with Rice County, the Developer must provide the City with an updated and certified Abstract of Title and/or Registered Property Abstract per Minnesota Statutes 505.03. Alternatively, the Developer must provide a Commitment for a Title Insurance Policy for the Property naming the City as the proposed insured and with \$100,000.00 coverage. If the Developer does not record the Plat in the year 2022, the Developer must adjust the policy coverage per the formula approved by the City for the year the Plat is recorded with Rice County.

The above-referenced title work must identify all entities with a legal interest in the Property, including but not limited to any entity with mortgage interest, easement interest, or related interest. Before recording the Plat with Rice County, the Developer must provide the City with signed consent from all entities with a legal interest in the Property, including but not limited to any entity with mortgage interest. The City Council's approval of the Plat contemplated by the Authorizing Resolution and this Agreement is subject to the Developer's compliance with this provision.

The evidence of title, which determines which entities must execute the Plat and other documents to be recorded against the property, is subject to the review and approval of the City Attorney and the issuance of the City Attorney's plat opinion attached and incorporated into this Agreement as Exhibit D. If the Developer provides the City with a Commitment for a Title Insurance Policy, the Developer must cause a Title Insurance Policy to be issued consistent with the Commitment for a Title Insurance Policy. The policy must be to the satisfaction of the City Attorney, and the policy must be effective on the date on which the Plat is recorded. The City will not issue any permits or

certificates of occupancy until the Developer provides the City with the following:

1. The required Title Insurance Policy;
 2. Evidence that all documents have been recorded per this Agreement; and
 3. All conditions for the release of the Plat have been met to the satisfaction of the City Attorney.
- C. Plat Revisions. The Parties to this Agreement acknowledge that revisions or corrections to the Plat may need to occur. The Developer agrees to undertake, assist with, and resolve such revisions or corrections as directed by the City. The Parties agree to cooperate regarding any reasonable requests to revise or correct any errors in the Plat and provide all additional documentation deemed necessary by either Party to effectuate such revisions or corrections to the Plat. The Developer is responsible for all application fees, development, and construction costs associated with such revisions.
- D. Parkland Dedication and Open Space Requirements. The required parkland dedication and open space requirements shall be as outlined in Resolution 2016-282 (Exhibit E), Resolution 2016-283 (Exhibit B), and Ordinance 2016-20 on file with the City of Faribault. No public or private construction improvements shall be permitted on the Property (as outlined in Article 3 of this Agreement) until the Parties enter into an agreement that provides the required easements and that specifies the terms and conditions of the open space, including required improvements and public access to the open space.
- E. Stormwater Operation and Maintenance Agreement. The Developer intends to provide stormwater facilities on Lot 1, Block 2, FARIBAULT PLACE 3rd ADDITION for the Property. No public or private construction improvements shall be permitted on the Property (as outlined in Article 3 of this Agreement) until the Parties enter into a stormwater operation and maintenance agreement to the satisfaction of the City Engineer.

F. Property Monumentation. The Developer must complete the following tasks:

1. Furnish and install temporary property monumentation by, or under the direction of, a registered land surveyor before and during the construction of the Public Improvements as needed to ensure proper layout of the development.
2. Furnish and install all permanent property monumentation within one (1) year of the Plat's recording. The City will not issue a building permit on any lot in the development that does not have permanent property monuments.
3. Verify the installation of all required Property monumentation. Execute and submit to the City Engineer the Certificate of Installed Property Monumentation provided in Exhibit G of this Agreement
4. Mark all monuments with a steel or fiberglass post to allow an authorized agent of the City to verify the installation of the property monuments.

G. Copies of the Plat. The Developer must provide the City Engineer with a reproducible signed Mylar copy and an electronic file of the Plat, in a format suitable to the City Engineer, after all signatures have been obtained.

H. Deadline to Record Plat. The Developer must record the Plat with the Rice County Recorder's Office within twelve (12) months following City Council approval. The Developer's failure to record the Plat within the required deadline will automatically make the Plat null and void unless the City Council extends the deadline to record the Plat.

4.02. Access to the Property. The Developer grants the City, its agents, employees, officials, and contractors a non-revocable license to enter the Property to perform all work deemed appropriate by the City, which may include property maintenance review and similar actions.

4.03. Payment of City Costs. The Developer must reimburse the City for its actual costs as follows:

- A. Developer's Escrow to Process the Plat and this Agreement. The Developer must reimburse the City for its actual costs regarding the following:
 - 1. The preparation and administration of this Agreement, the Plat, and other related documents, permits, and applications associated with the Project; and
 - 2. The fees and the costs of the City Attorney and other technical and professional assistance (including but not limited to the cost of City staff time) incurred or expended by the City on activities arising out of this Agreement and related undertakings.
- B. Replenishment and Return of the Developer's Escrow. Within ten (10) days of demand by the City, the Developer must pay all City costs that exceed the amount of the established escrow. The City will return all remaining escrow to the Developer after the Project's completion and after the Developer has paid all required City costs and expenses per this Agreement.
- C. City Attorney's Fees to Enforce the Agreement. If the City brings a suit or action against the Developer to enforce the terms of this Agreement, the Developer must pay the City's costs and expenses, including attorney fees.
- D. Remedy to Recover the City's Costs. If the City does not recover its costs under the provisions of this Agreement, the City may assess the Property in the manner provided by Minnesota Statutes, Chapter 429. The Developer consents to the levy of such special assessments without notice or hearing and waives its rights to appeal such assessments under Minnesota Statutes, Section 429.081. The amount levied, together with the funds deposited with the City under this Agreement, must not exceed the expenses incurred by the City in the completion of the Public Improvements. Further, the City may recover incurred City expenses through service charges, per Minnesota Statutes, Section 415.01, 366.011, and

366.012. Finally, the Developer agrees all such unpaid amounts constitute charges for governmental services that the City may, at its option, collect as a first-in-priority lien on any unsold lots and on any other property the Developer may own in the state pursuant to Minnesota Statutes, section 514.67.

- E. Survivability of Payment of the City's Costs. This Section survives termination of this Agreement and binds the Developer, regardless of the enforceability of other provisions of this Agreement.

4.04. Building Permits, Grading Permits, and Occupancy Permits. City approval of the Plat does not include City approval of a building permit, grading permit, occupancy permit, or similar permits. The Developer or another party applying for a building permit is responsible for paying the required fees associated with such permits and other deferred fees specified in this Agreement. The City will not issue permits for construction associated with the Plat, except as otherwise specified in this Agreement, until the following has occurred to the satisfaction of the City:

- A. The Plat and this Agreement have been executed and recorded with Rice County;
- B. The Developer has paid all required fees associated with the Plat and this Agreement;
- C. The Parties have amended this Agreement to address the proposed public and private constructive improvements; and
- D. The Developer has fulfilled all requirements of this Agreement to the satisfaction of the City.

4.05. Indemnification. The City, its officials, agents, and employees are not liable or responsible to the Developer, the Developer's successors or assigns, the Developer's contractors or subcontractors, material suppliers, laborers, or any other person for any claim, demand, damage, or cause of action or character arising out of or because of the execution of this Agreement or the performance and completion of this Agreement. The Developer and the Developer's successors or assigns agree to protect, defend and save the City and its officials, agents, and

employees harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney fees, consulting engineering services, and other technical, administrative or professional assistance. Nothing in this Agreement constitutes a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466, or otherwise.

4.06. Developer's Default. If the Developer defaults on any work or undertaking required by this Agreement, the City may perform the work as follows:

- A. Reimbursement. The Developer must promptly reimburse the City for any expense incurred by the City.
- B. License for City Action. This Agreement licenses the City to act. The City need not obtain a court order to enter the Property to perform any work on which the Developer defaults.
- C. Special Assessment. The City may levy special assessments against the lots within the Plat to recover its costs for performing any work on which the Developer defaults. For this purpose, the Developer, for itself and its successors and assigns, expressly waives all procedural and substantive objections to the special assessments, including, but not limited to, hearing requirements and any claim that the assessments exceed the benefit to the assessed land. For itself and its successors and assigns, the Developer also waives any appeal rights otherwise available under Minnesota Statutes Section 429.081.

4.07. Miscellaneous Provisions.

- A. Complete Understandings between the Parties. This Agreement and its recitals and exhibits constitute the complete and exclusive statement of all mutual understandings between the Parties to this Agreement. This Agreement supersedes all prior or contemporaneous proposals, communications, and understandings, whether oral or written, on the subject matter.

- B. Amendment. Any amendment to this Agreement must be in writing and signed by both Parties.
- C. Assignment. The Developer must not assign any of its obligations under this Agreement without the prior written consent of the City.
- D. Agreement to Run with the Land. The Developer must record this Agreement among the land records of Rice County, Minnesota. This Agreement runs with the Property and binds the Developer and its assigns or successors in interest. Notwithstanding the preceding, no conveyance of the Property or any part of the Property relieves the Developer of its liability for the full performance of this Agreement unless the City releases the Developer in writing.
- E. Compliance with Laws and Regulations. The Developer represents to the City that the Project and the development of the Property, the subdivision, and the Plat comply with all city, county, state, and federal laws and regulations, including but not limited to subdivision ordinances, zoning ordinances, and environmental regulations. If the City determines that the subdivision, the Plat, or the development of the Property does not comply with pertinent laws and regulations, the City may not allow work on the Property until there is compliance. Upon the City's demand, the Developer must cease work until there is compliance.
- F. No Third-Party Recourse. Third parties will have no recourse against the City under this Agreement.
- G. Breach of Agreement Terms. Any breach of the terms of this Agreement by the Developer is grounds for denial of building permits, including building permits associated with lots sold to third parties.
- H. Invalidation of a Provision. The provisions of this Agreement and related documents are understood to be valid under applicable law. If a court or other competent jurisdiction invalidates any provision, that provision will be ineffective only to the extent of such invalidity. It will not invalidate the remainder of the

provision or the remaining provisions of this Agreement or related documents.

- I. Choice of Law and Venue. This Agreement is governed by and construed per the laws of the state of Minnesota. The state or federal courts in Minnesota will hear all disputes, controversies, or claims arising from this Agreement. All parties to this Agreement waive any objection to the jurisdiction of these courts.
- J. Enforcement of this Agreement. No failure by any Party to enforce the strict performance of any covenant, duty, agreement, or condition of this Agreement, or to exercise any consequent right or remedy to a breach of this Agreement, constitutes a waiver of any such breach of any other covenant, agreement, term, or condition. No such failure implies that any Party may again waive such covenant, agreement, term, or condition.

The action or inaction of the City will not constitute a waiver or amendment to the provisions of this Agreement. Binding amendments or waivers must be in writing and signed by the Parties. The City's failure to promptly take legal action to enforce this Agreement does not provide the Developer with a waiver or release.

- K. Remedies Not Exclusive. No remedy conferred by any provision of this Agreement is the Party's exclusive remedy. In addition to the rights and remedies in this Agreement, the Parties will have all other rights and remedies provided to them by applicable law, rule, exception, or other agreement.
- L. Disclaimer of Relationships. The Developer or any third party must not deem or construe this Agreement or any act by the City or the Developer to create any relationship of a third party beneficiary, principal and agent, limited or general partner, or joint venture between the City and the Developer.
- M. Counterparts. The Parties to this Agreement may execute in any counterparts, each of which will constitute the same instrument.

- N. Changes in Official Controls. For two (2) years from the date of this Agreement, no amendments to the City's Comprehensive Plan or official controls will apply to or affect the use, development density, lot size, lot layout, or dedications of the approved plat unless required by state or federal law or agreed to in writing by the Developer and the City. Thereafter, notwithstanding anything in this Agreement to the contrary, to the full extent permitted by state law, the City may require compliance with any amendments to the City's Comprehensive Plan, official controls, platting, or dedication requirements enacted after the date of this contract.
- O. Other Development Agreements. Any additional development agreements affecting the Property are incorporated in this Agreement by reference as fully included in this Agreement. If any such development agreements and this Agreement are inconsistent, the language of this Agreement will control.
- P. Administration of Data. The City will administer data provided to the Developer or received from the Developer under this Agreement per the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- Q. Additional Requirements. The Developer must satisfy, complete, and abide by all requirements outlined in the Authorizing Resolution, the City Attorney's plat opinion, and all adopted City ordinances and resolutions affecting the Property, all of which are incorporated herein by reference as if fully outlined in this Agreement. In addition, the Developer must adequately address all items as may be directed by the City Attorney, the City Engineer, or others with review and approval authority for the City.
- R. Certificate of Completion. Upon the Developer's compliance with the Agreement and recording of the Plat, the City agrees to execute and record a Certificate of Completion in the form attached hereto as Exhibit F.

4.08. Notices and Demands. Each Party must sufficiently give, personally deliver, or deliver by registered or certified mail, postage prepaid,

return receipt requested, any notice, demand, or other communication under this Agreement as follows:

- A. As to the Developer: Cave Creek, LLC
Attn: John F. Cameron
5353 Gamble Drive
Suite 300
Minneapolis, MN 55416
 - B. As to the City: City of Faribault
Attn: City Administrator
208 NW First Avenue
Faribault, MN 55021-5105
- with a copy to: Scott J. Riggs, City Attorney
Kennedy & Graven, Chartered
150 South 5th Street, Suite 700
Minneapolis, MN 55402-1299

Either Party may designate another address for communications as per the provisions of this Agreement.

The remainder of this page is left intentionally blank.

IN WITNESS OF THE ABOVE, the Parties have caused this Agreement to be executed on the date and year written above.

CITY OF FARIBAULT

By: _____

Kevin F. Voracek
Mayor

By: _____

Timothy C. Murray
City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Kevin F. Voracek and Timothy C. Murray, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the City.

By: _____

Notary Public

DEVELOPER

By: _____

John F. Cameron
Manager

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by John F. Cameron, the manager of Cave Creek, LLC, on behalf of the company.

Notary Public

This document drafted by:

KENNEDY & GRAVEN, CHARTERED (SJR)
150 South 5th Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300

EXHIBIT A
LEGAL DESCRIPTION

Lots 1, 47 and 48, Block 2, Faribault Place, City of Faribault, Rice County, Minnesota.

AND

Outlot A and Lots 1 through 45, Block 1, Faribault Place 2nd Addition, City of Faribault, Rice County, Minnesota.

(The remainder of this page is left intentionally blank.)

EXHIBIT B
RESOLUTION #2016-283
APPROVE PRELIMINARY PLAT FARIBAULT PLACE 3RD ADDITION

(Above Space Reserved for Recording)

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION 2016-283

**APPROVE PRELIMINARY PLAT
FARIBAULT PLACE 3rd ADDITION**

WHEREAS, John Cameron, Chief Manager of Cave Creek, LLC (Applicant) on behalf of Cave Creek, LLC, Faribault Senior Living, LLC, and Faribault Place Townhomes Association (Owners) submitted an application to the City of Faribault on August 22, 2016, requesting preliminary plat approval of Faribault Place 3rd Addition; and

WHEREAS, the subject property is legally described in *Exhibit 1* and graphically depicted in *Exhibit 2*; and

WHEREAS, City Staff has completed a review of said application and made a report to the Planning Commission (PP 48-16), a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on the 5th day of December, 2016, following proper notice, held a public hearing regarding the Applicant's preliminary plat request; and

WHEREAS, following said public hearing, the Planning Commission recommended that the City Council approve the preliminary plat shown in Exhibit 3 based on the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. Criteria: The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the applicable zoning district regulations, and**

492384vFA105-100

any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.

Finding: The proposed preliminary plat is consistent with the area and dimensional requirements of lots in the R-4, High-Density Residential district with PUD Overlay Zoning District #2016-20. The preliminary plat is consistent with all other applicable provisions of the Unified Development Ordinance.

- 2. Criteria: The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Finding: The City's Land Use Plan guides the subject property for high-density residential use. The proposed plat is consistent with the provisions of the Unified Development Ordinance related to the underlying R-4, High-Density Residential Zoning District with PUD Overlay Zoning District #2016-20.

- 3. Criteria: The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles.**

Finding: The preliminary plat creates lots that are appropriate for the proposed planned unit development associated with the subject property.

- 4. Criteria: The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.**

Finding: The proposed curb cuts are spaced and located in a manner consistent with the provisions of the City's Unified Development Ordinance.

- 5. Criteria: All submission requirements have been satisfied.**

Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council, at a public meeting on the 13th day of December, 2016 and on the 27th day of December, 2016 considered the application; and

WHEREAS, the City Council concurs with all of the findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault that:

Section 1. Findings. The recitals set forth in this Resolution and the Exhibits attached hereto are incorporated into and made part of this Resolution, and where applicable, constitute the findings of the City Council.

Section 2. Approval and Conditions. The preliminary plat for Faribault Place 3rd Addition is hereby approved, subject to the following conditions:

- A. Concurrent approval of the amendment to the Comprehensive Plan, rezoning from C-2 to R-4, amendment to the PUD-M Overlay District, rezoning to PUD Overlay Zoning District #2016-20, and vacation of easements and rights-of-way.
- B. All fees associated with the preliminary plat application shall be paid in accordance with the City's adopted fee schedule.
- C. All conditions identified from City Staff and Consultants in the related resolutions and ordinances listed below, and as required by the City's Unified Development Ordinance shall be satisfied prior to the recording of the Final Plat. Related resolutions and ordinances include:
 - 1) Resolution 2016-281 Approve Comprehensive Plan Amendment to Change the Land Use Designation of Parcels on the Faribault Place Subdivision from "Community Commercial" to "High Density Residential."
 - 2) Ordinance 2016-18 Rezone Parcels in the Faribault Place Subdivision from C-2, Highway Commercial to R-4, High Density Residential.
 - 3) Ordinance 2016-19 Amend PUD-M Overlay Zoning District to Remove Faribault Place 3rd Addition Properties.
 - 4) Resolution 2016-282 Resolution Granting Approval of Variance to Allow Open Space for Faribault Place 3rd Addition to be Under 20 Percent
 - 5) Ordinance 2016-20 Rezone Property on the Faribault Place Subdivision at and Near 935 Faribault Road to PUD Overlay Zoning District #2016-20 and Approve Related Development Plan.
 - 6) Ordinance 2016-21 Approve Vacation of Public Rights of Way and Easements of Property Platted by Faribault Place 2nd Addition.
- D. A Development Agreement, Stormwater Maintenance Agreement, Shared Parking Agreement, Cross Access Agreement, Open Space Easement, and Trail Easement, acceptable to the City Attorney, shall be prepared to the satisfaction of the City Attorney prior to the recording of the Final Plat.
- E. Prior to delivery of the Final Plat, the Developer shall deposit with the City a cash escrow, performance bond, or letter of credit to guarantee performance by the Developer. The amount of said surety will be stipulated in the Development Agreement.

- F. The Final Plat shall be recorded with the Rice County Recorder's Office within twelve (12) months following City Council approval or it shall be deemed null and void.
- G. The Final Plat shall be submitted in a digital format suitable to the City Engineer when the final plat is forwarded for required City signatures.
- H. Before the approved Final plat is filed with the Rice County Recorder's office, all applicable fees must be paid, and a Development Agreement, Stormwater Maintenance Agreement, Shared Parking Agreement, Cross Access Agreement, Open Space Easement, and Trail Easement shall be executed to the satisfaction of the City Attorney, and Applicant and Owners shall satisfy all terms and conditions set forth in such agreements. The Mayor and City administrator are authorized to execute such agreements without additional approval of the City Council.
- I. Park dedication shall be satisfied through the creation of Open Space as required by Ordinance #2016-20 and the dedication of an open space easement located at the southeast corner of the property and a trail easement across the property.
- J. The Applicant shall adequately address all items as may be directed by the City Attorney, City Engineer or others with review and approval authority of the City including any plat, or engineer opinions.

Section 3. Costs. The Applicant must pay for all costs incurred by the City concerning the approvals contemplated by this Resolution, including costs incurred by the City attorney and City consultants.

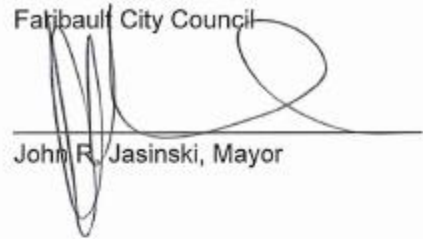
Section 4. Authorization to Execute Agreements. The Mayor and City Administrator are hereby authorized and directed to execute and deliver any and all required additional agreements, certificates, or other documents that City staff and the City Attorney determine are necessary to implement this Resolution.

Section 5. Authorization to Take Additional Steps. City Staff, City Consultants, and the City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 6. This Resolution shall become effective immediately upon its passage and without publication.

ADOPTED: December 27, 2016.

Fatibault City Council


John R. Jasinski, Mayor

ATTEST:


Brian J. Anderson, City Administrator

EXHIBIT 1
Legal Description

Area 1:

Lot 1, Block 2, Faribault Place

Area 2:

Lots 1-45, Block 1, Faribault Place 2nd Addition and

Area 3:

Lot 47, Block 2, Faribault Place

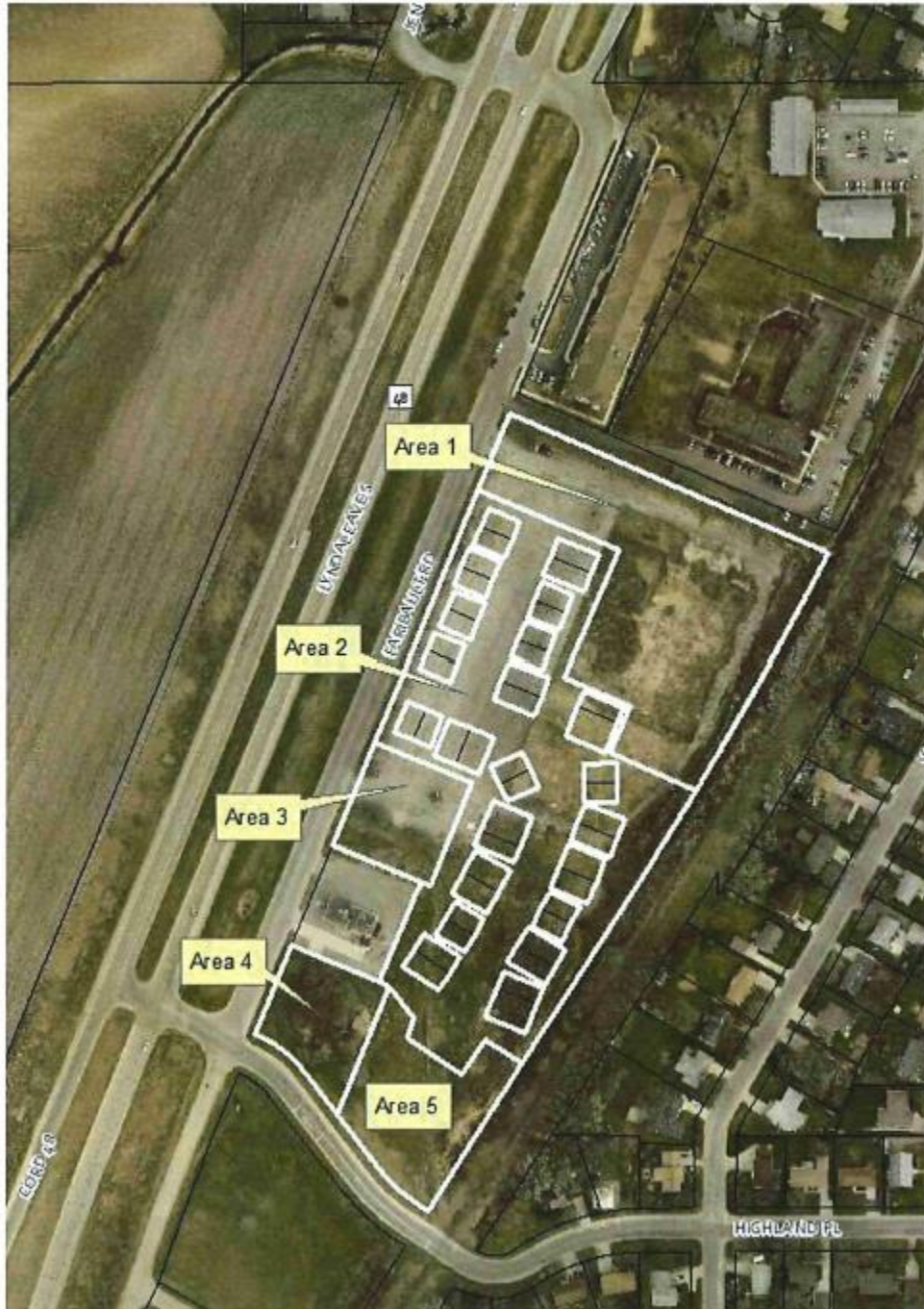
Area 4:

Lot 48, Block 2, Faribault Place

Area 5:

Outlot A, Faribault Place 2nd Addition

EXHIBIT 2
Graphic Depiction



492384vFA105-100

EXHIBIT C
RESOLUTION 2016-284

(Above Space Reserved for Recording)

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION 2016-284

**APPROVE FINAL PLAT
FARIBAULT PLACE 3RD ADDITION**

WHEREAS, John Cameron, Chief Manager of Cave Creek, LLC (Applicant) on behalf of Cave Creek, LLC, Faribault Senior Living, LLC, and Faribault Place Townhomes Association (Owners) submitted an application to the City of Faribault on August 22, 2016, requesting final plat approval of Faribault Place 3rd Addition; and

WHEREAS, the subject property is legally described in *Exhibit 1* and graphically depicted *Exhibit 2*; and

WHEREAS, City Staff has completed a review of said application and made a report to the Planning Commission (FP 49-16), a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on the 5th day of December, 2016, held a public hearing to consider the Applicant's request and, after due consideration, recommended that the City Council approve the final plat as shown in Exhibit 3; and

WHEREAS, the City Council, at a public meeting on the 13th day of December, 2016 and on the 27th day of December, 2016 considered the application; and

WHEREAS, the City Council on the 27th day of December, 2016, adopted Resolution 2016-283 entitled, "Approve Preliminary Plat Faribault Place 3rd Addition," which is incorporated

492383v4 FA105-100

herein by reference along with all recitals, findings, terms, conditions and approvals of such Resolution 2016-283 into this Resolution as if fully set forth herein; and

WHEREAS, based upon said report, hearing, recommendation and Resolution 2016-283, the City Council hereby finds that approval of the final plat for Faribault Place 3rd Addition is appropriate with the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. **Criteria:** The final plat substantially conforms to the approved preliminary plat.

Finding: The final plat conforms to the preliminary plat as approved in Resolution #2016-283.

2. **Criteria:** The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.

Finding: The final plat conforms to all applicable requirements of the City's Unified Development Ordinance.

3. **All submission requirements have been satisfied.**

Finding: The proposed final plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault that:

Section 1. Findings. The recitals set forth in this Resolution and the Exhibits attached hereto are incorporated into and made part of this Resolution, and where applicable, constitute the findings of the City Council.

Section 2. Approval and Conditions. The final plat of Faribault Place 3rd Addition is hereby approved, subject to the following conditions:

1. Satisfactory completion of all recitals, findings, terms and conditions set forth in Resolution 2016-283, which is incorporated herein by reference as if fully set forth herein.

Section 3. Costs. The Applicant must pay for all costs incurred by the City concerning the approvals contemplated by this Resolution, including costs incurred by the City attorney and City consultants, in accordance with the City's adopted fee schedule.

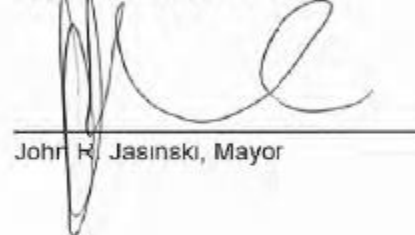
Section 4. Authorization to Execute Agreements. The Mayor and City Administrator are hereby authorized and directed to execute and deliver any and all required additional agreements, certificates, or other documents that City staff and the City Attorney determine are necessary to implement this Resolution.

Section 5. Authorization to Take Additional Steps. City Staff, City Consultants, and the City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 6. This Resolution shall become effective immediately upon its passage and without publication.

ADOPTED: December 27, 2016.

Faribault City Council



John R. Jasinski, Mayor

ATTEST:



Brian J. Anderson, City Administrator

EXHIBIT 1
Legal Description

Area 1:

Lot 1, Block 2, Faribault Place

Area 2:

Lots 1-45, Block 1, Faribault Place 2nd Addition and

Area 3:

Lot 47, Block 2, Faribault Place

Area 4:

Lot 48, Block 2, Faribault Place

Area 5:

Outlot A, Faribault Place 2nd Addition

EXHIBIT 2
Graphic Depiction



492383v4 FA105-100

EXHIBIT D



Offices in
Minneapolis
Saint Paul
St. Cloud

Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis MN 55402-1299

(612) 337-9300 telephone
(612) 337-9310 fax
<http://www.kennedy-graven.com>
Affirmative Action, Equal Opportunity
Employer

SCOTT J. RIGGS
Attorney at Law
Direct Dial: (612) 337-9260
Email: sriggs@kennedy-graven.com

September 29, 2022

VIA E-MAIL ONLY

Peter J. Waldock, AICP
Planning Coordinator
City of Faribault
208 N.W. First Avenue
Faribault, MN 55021

David Wanberg, AICP
City Planner
City of Faribault
208 N.W. First Avenue
Faribault, MN 55021

RE: Plat Opinion – FARIBAULT PLACE THIRD ADDITION

Gentlemen:

I have reviewed the title commitment from North American Title Company with a commitment date of June 1, 2022 (the "Commitment"). I have also reviewed a final plat, prepared by Anderson Engineering of Minnesota, LLC which is titled **FARIBAULT PLACE THIRD ADDITION** (the "Plat").

The Commitment purports to cover the following legal descriptions:

Lots 1, 47 and 48, Block 2, Faribault Place, City of Faribault, Rice County, Minnesota.

AND

Outlot A and Lots 1 through 45, Block 1, Faribault Place 2nd Addition, City of Faribault, Rice County, Minnesota.

(the "Property").

Based on my review of the Commitment and the Plat, I have the following comments relative to the proposed Plat:

1. **Plat execution.** The names and signatures of all of the following parties in interest must appear on the Plat:

- a. Cave Creek, LLC, a Minnesota limited liability company (fee owner as to Lots 1, 47 and 48, Block 2, Faribault Place, and Lots 2-45, Block 1, Faribault Place 2nd Addition).
 - b. Faribault Place Townhomes Association, a Minnesota nonprofit corporation (fee owner as to Lot 1, Block 1, and Outlot A, Faribault Place 2nd Addition).
 - c. Mike Fangman must sign as the Rice County Recorder and the Rice County Registrar of Titles and his name should replace Judy Van Erp for both signatures.
 - d. City signators: Please replace "Kevin Voracek" with "Kevin F. Voracek". Please replace "Brian Anderson" with "Timothy C. Murray".
 - e. The mortgagee, as identified by the Commitment: Bank of Alma, as Mortgagee under that certain mortgage executed by Cave Creek, LLC, dated March 12, 2007, and filed for record on March 22, 2007 as Document No. 586185 and as modified on April 3, 2019 and filed for record on April 12, 2019 as Document No. 715182. In lieu of signing the Plat, a consent to plat may be signed by the mortgagee or a satisfaction or release of mortgage may be provided. *I require review of this instrument prior to recording.*
 - f. The Plat must be executed with all the formalities of a deed of title. *I require certificates of good standing from the Minnesota Secretary of State and evidence that the fee owner is authorized to convey the easements dedicated in the Plat and that the person signing is authorized to execute the Plat on the owners' behalf.*
2. **Plat Corrections:**
- a. The legal description included within the Plat should be amended to read exactly as shown within the Commitment.
 - b. The dedication language with the Plat should be amended to read as follows: "Have caused the same to be surveyed and platted as FARIBAULT PLACE THIRD ADDITION and do hereby donate and dedicate to the public use forever the public ways and the easements for drainage and utility purposes as shown on this plat."
 - c. Mike Fangman must sign as the Rice County Recorder and the Rice County Registrar of Titles and his name should replace Judy Van Erp for both signatures.
 - d. City signators: Please replace "Kevin Voracek" with "Kevin F. Voracek". Please replace "Brian Anderson" with "Timothy C. Murray".

3. Title Commitment Exceptions:

- a. Easements for drainage and utilities as shown on the recorded plat of Faribault Place, filed on May 28, 2008, as Document No. 601659 in the Office of the County Recorder, and as Document No. 43067 in the Office of the Registrar of Titles. *The plat has drawn in various new draining and utility easements. The City should review and determine if these are sufficient. If so, the City should vacate the easements contained within the plat for Faribault Place covering Lots 1, 47 and 48, Block 2 and conditioned such vacation upon the approval of the final plat and the recording of a release by the City.*
- b. Easements for drainage and utilities as shown on the recorded plat of Faribault Place 2nd Addition, filed as Document No. 601663 in the Office of the County Recorder, and as Document No. 43071 in the Office of the Registrar of Titles. *The plat has drawn in various new draining and utility easements. The City should review and determine if these are sufficient. If so, the City should vacate the easements contained within the plat of Faribault Place 2nd Addition covering Outlot A and Lots 1 through 45, Block 1, and conditioned such vacation upon the approval of the final plat and the recording of a release by the City.*
- c. Subject to minerals and mineral rights as reserved by the State of Minnesota.
- d. Underground Easement in favor of Northern States Power Company dated May 8, 1975, filed June 9, 1975, as Document No. 241329 in Book 47 of Misc., page 99. *This easement for underground related utilities affects Lot 1, Block 2, Faribault Place and is as shown within the Plat. The Company must provide a Consent to Plat.*
- e. Cross Easement for Parking, Ingress and Egress dated October 30, 1977, filed December 16, 1977, as Document No. 256188 in Book 57 of Misc., page 278; which was subsequently modified by Deed of Declaration dated November 8, 1978, filed January 8, 1979, in Book 61 MR, pages 573-578. *This easement and the document modifying such easement is a cross easement for parking, ingress and egress. The easement does not appear to affect the City's interests as platted and thus no further action is required by the City. The Developer should determine if the easement should be released.*
- f. Perpetual easement for utility purposes in favor of Northern States Power Company as set forth in Quit Claim Deed dated March 16, 1971, filed May 10, 1971, as Document No. 221543 in Book 249 of Deeds, pages 83-84 and in Quit Claim Deed dated March 16, 1971, filed May 10, 1971, as Document No. 221544 in Book 249

of Deeds, pages 85-86. *This easement for utility purposes affects the following parcels: Lot 1, Block 2, Faribault Place; Lot 1, Block 1, Faribault Place 2nd Addition; Outlot A, Faribault Place 2nd Addition; and Lot 48, Block 2, Faribault Place. This easement is as shown on the Plat. The Company must provide a Consent to Plat.*

- g. The following items appear as Memorials on the applicable Torrens Certificates of Title, but no longer affect the Property:
- Final Certificate dated May 10, 1962, filed April 2, 1963, in Book 216 of Deeds, pages 171-187;
 - Easement dated September 5, 1962, filed October 3, 1962, as Document No. 189400 in Book 12 of MR, pages 619-621.;
 - Extinguishment of Access dated October 10, 1968, filed October 18, 1968, in Book 26 of MR, pages 199-203;
 - Easement dedicated in the Plat of Town's Edge, dated October 10, 1969, filed November 10, 1969, as Document No. 216022;
 - Consent by Bankfirst as Mortgagee dated April 4, 2008 and filed May 28, 2008, as Document No. 43064.
- h. Mortgage executed by Cave Creek, LLC, dated March 12, 2007, filed for record on March 22, 2007 as Document No. 586185 in the office of the Rice County Recorder and as Document No. 041278 in the Office of the Rice County Registrar of Titles, in favor of Bank of Alma in the amount of \$1,475,000.00;
- This Mortgage was modified by Modification of Mortgage dated April 3, 2019, filed for record on April 12, 2019, as Document No. 715182 in the office of the Rice County Recorder and as Document No. 57068 in the office of the Rice County Registrar of Titles. The maturity date was extended to March 12, 2048.
 - *As noted above, the Mortgagee will need to provide either a satisfaction or a Consent to Plat prior the recording of the Plat.*
- i. Ordinance No. 2006-28, amending the Faribault Place PUD Mixed Overlay District, published November 21, 2006 and filed May 28, 2008, as Document No. 601661 in the Office of the County Recorder, and as Document No. 43069 in the Office of the Registrar of Titles (All of Faribault Place 2nd Addition). *City Ordinance, no further action required.*
- j. Subdivision Agreement for Faribault Place and Faribault Place 2nd Addition, dated December 11, 2007 and filed May 28, 2008, as Document No. 601664 in the Office

of the County Recorder, and as Document No. 43072 in the Office of the Registrar of Titles. *No further action required.*

- k. Easements in favor of the City of Faribault as described in the document dated March 27, 2008 and filed May 28, 2008, as Document No. 601666 in the Office of the County Recorder, and as Document No. 43073 in the Office of the Registrar of Titles. (Lots 1, 47 and 48, Block 2, Faribault Place; Lots 1, 2 and 9, Block 1, and Outlot A, Faribault Place 2nd Addition). *This easement is not shown on the Plat, as such the City should determine if the easement should be added to the Plat or if the easement should be vacated.*
- l. Declaration of Restrictions and Easements for Faribault Place and Faribault Place 2nd Addition, dated March 27, 2008 and filed May 28, 2008, as Document No. 601668 in the Office of the County Recorder, and as Document No. 43075 in the Office of the Registrar of Titles. *This agreement covers the entire Property and creates various easements including an access road. This access road is not drawn or shown within the Plat. The City should review this declaration and determine if Cave Creek, LLC should be required to release the Property in accordance with the terms of the declaration.*
- m. Resolution No. 2009-214 Granting an Interim Use Permit, adopted December 8, 2009, filed April 16, 2010, as Document No. 623467 in the Office of the County Recorder, and as Document No. 45595 in the Office of the Registrar of Titles. *City resolution, no further action required;*
- n. Interim Use Agreement dated March 25, 2010 and filed April 16, 2010, as Document No. 623468 in the Office of the County Recorder, and as Document No. 45596 in the Office of the Registrar of Titles. *This agreement covers Lot 1, Block 2, Faribault Place; Lots 1-19 and Lots 28-45, Block 1, Faribault Place 2nd Addition and by its own terms expired in 2012.*
- o. Contract for Private Development between the Economic Development Authority of Faribault and Cave Creek, LLC, dated December 28, 2006, filed May 25, 2010, as Document No. 624502 in the Office of the County Recorder, and as Document No. 45739 in the Office of the Registrar of Titles; as amended by the First Amendment to Contract for Private Development between the Economic Development Authority of Faribault and Cave Creek, LLC, dated May 25, 2010 and filed May 25, 2010, as Document No. 624503 in the Office of the County Recorder, and as Document No. 45740 in the Office of the Registrar of Titles. *This Development Agreement, as amended, covers Lots 1, 47 and 48, Block 2, Faribault Place; Lots 1-45, Block 1, Faribault Place 2nd Addition. The City should review to determine if all obligations of developer have been met or are in*

the process of being met and if any such amendments or additional agreements should be entered and recorded accordingly.

- p. Ordinance No. 2006-22 regarding Rezoning, adopted September 13, 2006 and filed May 28, 2008, as Document No. 601657 in the Office of the County Recorder, and as Document No. 43065 in the Office of the Registrar of Titles. *City ordinance, no further action required.*
 - q. Resolution No. 2006-151, Preliminary and Final Plat Approval for Faribault Place, adopted August 22, 2006, filed May 28, 2008, as Document No. 601658 in the Office of the County Recorder, and as Document No. 43066 in the Office of the Registrar of Titles. *City resolution, no further action required.*
 - r. Park Area and Open Space Easement Agreement in favor of the City of Faribault, dated March 27, 2008 and filed May 28, 2008, as Document No. 601665 in the Office of the County Recorder (Outlot A, Faribault Place 2nd Addition). *This easement is not shown on the Plat, as such the city should determine if the easement should be added to the Plat or if the easement should be vacated.*
 - s. Resolution 2006-213, Final Plat Approval for Faribault Place 2nd Addition, adopted October 24, 2006 and filed May 28, 2008, as Document No. 601662 in the Office of the County Recorder, and as Document No. 43070 in the Office of the Registrar of Titles (All of Faribault Place 2nd Addition). *City resolution, no further action required.*
4. **Property taxes and assessments.** All real estate taxes payable in the year the Plat is recorded (including delinquent taxes and any deferred Green Acres taxes) must be paid prior to recording the Plat. Any special assessments against any part of the Property can be reapportioned among the new lots as provided in Minnesota Statutes Section 429.071(3).

PIN 18.01.2.02.002 (Delinquent)
2022 Base Taxes = \$3,753.41 (Unpaid)
Special Assessments = \$178.81 (Unpaid)
Delinquent Utilities=\$5,381.78 (Unpaid)

PIN 18.01.2.02.003 (Delinquent)
2022 Base Taxes = \$1,804.77 (Unpaid)
Special Assessments = \$245.23 (Unpaid)

Mr. Peter Waldock
Mr. David Wanberg
September 29, 2022
Page 7

PIN 18.01.2.02.004 (Delinquent)
2022 Base Taxes = \$1,811.10(Unpaid)
Special Assessments = \$386.90 (Unpaid)

PIN 18.01.2.03.046 (Delinquent)
2022 Base Taxes = \$0.00
Special Assessments = \$178.48 (Unpaid)

PIN 18.01.2.03.001 (Delinquent)
2022 Base Taxes = \$0.00
Special Assessments = \$597.87 (Unpaid)

PIN 18.01.2.03.002 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.003 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.004 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.005 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.006 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.007 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.008 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

Mr. Peter Waldock
Mr. David Wanberg
September 29, 2022
Page 8

PIN 18.01.2.03.009 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.010 (Delinquent)
2022 Base Taxes = \$118.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.011 (Delinquent)
2022 Base Taxes = \$220.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.012 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.013 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.014 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.015 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.016 (Delinquent)
2022 Base Taxes = \$158.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.017 (Delinquent)
2022 Base Taxes = \$158.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.018 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.019 (Delinquent)
2022 Base Taxes = \$ 106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.020 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.021 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.022 (Delinquent)
2022 Base Taxes = \$118.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.023 (Delinquent)
2022 Base Taxes = \$220.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.024 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.025 (Delinquent)
2022 Base Taxes = \$142.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.026 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.027 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.028 (Delinquent)
2022 Base Taxes = \$158.00 (Unpaid)
Special Assessments = \$0.00

Mr. Peter Waldock
Mr. David Wanberg
September 29, 2022
Page 10

PIN 18.01.2.03.029 (Delinquent)
2022 Base Taxes = \$158.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.030 (Delinquent)
2022 Base Taxes = \$118.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.031 (Delinquent)
2022 Base Taxes = \$220.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.032 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.033 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.034 (Delinquent)
2022 Base Taxes = \$158.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.035 (Delinquent)
2022 Base Taxes = \$158.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.036 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.037 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.038 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.039 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.040 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.041 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.042 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.043 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.044 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

PIN 18.01.2.03.045 (Delinquent)
2022 Base Taxes = \$106.00 (Unpaid)
Special Assessments = \$0.00

5. **Compliance with Minnesota Statutes Section 505.03.** Minnesota law requires any preliminary plat abutting upon state railway, trunk or county highways to be submitted to the Commissioner of Transportation or County Engineer, respectively, for review in accordance to Minnesota Statutes Section 505.03, subdivision 2. The Property abuts C.S.A.H. No. 48 and the Iowa, Chicago and Eastern Railroad. As such, the Plat should be submitted, if it has not been already, to the county highway engineer and commissioner of transportation for review and an opportunity to provide written comments. *Upon recording, the City will be required to also submit a certificate or other evidence showing submission of the preliminary plat to the commissioner and county highway engineer.*

This letter does not purport to set forth every matter relevant to a determination of whether title to the property is marketable, and no one should rely upon it for that purpose. The sole purpose of this letter is to identify required signatories to the plat and related issues of interest to the City in connection with platting, as evidenced by the Commitment.

Mr. Peter Waldock
Mr. David Wanberg
September 29, 2022
Page 12

This opinion is conditioned upon the issuance of a title policy in favor of the City of Faribault, insuring the City's interests as they appear in the plat of FARIBAULT PLACE THIRD ADDITION in the amount of \$200,000.

Very truly yours,

KENNEDY & GRAVEN, CHARTERED

A handwritten signature in blue ink, appearing to read "Scott J. Riggs", is written over the typed name.

Scott J. Riggs
Faribault City Attorney

SJR:tmr

cc: Timothy C. Murray, City Administrator
Deanna Kuennen, Community and Economic Development Director
Mark DuChene, Director of Engineering, City Engineer
Nick Muellerleile, Attorney at Law

EXHIBIT E
RESOLUTION #2016-282
APPROVE A VARIANCE TO ALLOW LESS THAN TWENTY PERCENT OPEN
SPACE FOR PUDs ASSOCIATED WITH THE PLATS FOR FARIBAULT
PLACE AND THE PROPOSED FARIBAULT PLACE 3RD ADDITION

(Above Space Reserved for Recording)

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION 2016-282

APPROVE A VARIANCE TO ALLOW LESS THAN TWENTY PERCENT OPEN SPACE FOR
PUDs ASSOCIATED WITH THE PLATS FOR FARIBAULT PLACE AND THE PROPOSED
FARIBAULT PLACE 3RD ADDITION

WHEREAS, John Cameron, Chief Manager of Cave Creek, LLC (Applicant) on behalf of Cave Creek, LLC, Faribault Senior Living, LLC, and Faribault Place Townhomes Association (Owners), submitted an application to the City of Faribault on November 30, 2016, requesting approval of a variance to allow a reduction in the twenty percent open space requirement for PUDs associated with the plats for Faribault Place and the proposed Faribault Place 3rd Addition; and

WHEREAS, the subject property pertaining to the Applicant's variance request is legally described in Exhibit 1 and graphically depicted in Exhibit 2; and

WHEREAS, the requested variance from the open space requirement applies to the following PUDs:

1. PUD-M approved by Ordinance 2006-22 and subsequently amended by Ordinance 2006-28, Ordinance 2008-21, and Ordinance 2016-19; and

2. Proposed PUD #2016-20, which the Applicant has requested approval of, but which cannot be approved without approval of this open space variance request; and

WHEREAS, Section 14-240 of the City's Unified Development Ordinance requires that a planned unit development has at least 20 percent (20%) of the project area (not within street right-of-way) devoted to open space; and

WHEREAS, for the purpose of open space determination for the PUD Overlay Zoning District #2016-20, the project area includes the property associated with PUD-M as amended by Ordinance 2016-19 and legally described as Lot 1, Block 1, Faribault Place; and

WHEREAS, the total project area, for purpose of determining the required area of open space, shall be calculated at 510,788 square feet, or approximately 11.73 acres; and

WHEREAS, the application of Section 14-240 of the City's Unified Development Ordinance results in the need for 102,158 square feet, or approximately 2.35 acres, of open space for the PUD Overlay Zoning District #2016-20; and

WHEREAS, Section 14-230 of the City's Unified Development Ordinance allows the width of individual lots within a planned unit development to be reduced provided an equivalent amount of open space is designated elsewhere in the planned unit development; and

WHEREAS, the application of Section 14-230 of the City's Unified Development Ordinance results in the need for an additional 20,500 square feet, or approximately 0.47 acres, of open space in the proposed PUD Overlay Zoning District #2016-20; and

WHEREAS, the addition of total open space required by the application of Section 14-230 and Section 14-240 of the City's Unified Development Ordinance results in the need for 122,658 square feet, or approximately 2.82 acres, of combined open space to accommodate the existing PUD-M Overlay Zoning District and the proposed PUD #2016-20 Overlay Zoning District legally described in Exhibit 1 and graphically depicted in Exhibit 2; and

WHEREAS, the Applicant has proposed to provide 96,223 square feet, or approximately 2.21 acres of open space in the proposed PUD #2016-20 Overlay Zoning District, as shown in Exhibit 3, to accommodate the open space needs for the existing PUD-M and the proposed PUD #2016-20 Overlay Zoning Districts; and

WHEREAS, City Staff has completed a review of said application and made a report to the Planning Commission (VAR 47-16), a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on December 5, 2016, following proper notice, held a public hearing regarding the Applicant's variance request; and

WHEREAS, following said public hearing, the Planning Commission recommended that the City Council approve the variance request based on the following findings as required by Section 2-460 (A) of the City's Unified Development Ordinance; and

- 1. Criteria: The variance is in harmony with the general purposes and intent of the City's ordinances.**

Finding: The Applicant is providing adequate open space to meet the needs of the project's residents, employees, and visitors as intended by City ordinances.

- 2. Criteria: The variance is consistent with the Comprehensive Plan.**

Finding: As per Resolution 2016-281, the City's Comprehensive Plan guides the subject property for high-density residential use, which is consistent with the existing and proposed development. The proposed open space provides adequate recreation opportunities for the residents of the existing and proposed development.

- 3. Criteria: The Applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.**

Finding: Whereas the Applicant is proposing to use the subject property in a reasonable manner, it is not reasonable to require that the subject property have a minimum of 20 percent open space given the constraints of the property and the desire of the City to redevelop the site.

- 4. Criteria: Unique circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

Finding: Options are limited to address the need for additional open space on the subject property given that part of the subject has existing development associated with the PUD-M Overlay Zoning District that will remain. The property associated with the proposed PUD #2016-20 property is constrained by the conditions of the existing tax increment financing (TIF) district, which affects the open space.

- 5. Criteria: The variance does not alter the essential character of the neighborhood.**

Finding: The requested variance to the open space requirements will not alter the essential residential character of the neighborhood. The proposed open space will adequately serve the recreation needs of the neighborhood.

6. Criteria: The variance requested is the minimum variance which would alleviate the practical difficulties.

Finding: The proposed open space will adequately meet the recreation needs of the neighborhood. If the open space requirement were to be fully met, then the proposed PUD #2016-20 would have to be modified to a degree that would jeopardize the feasibility of implementing the proposed PUD #2016-20.

7. Criteria: Economic conditions alone do not constitute practical difficulties

Finding: The requested variance is due, in part, to the constraints of the site. Economic conditions alone do not constitute the practical difficulties of complying with the open space requirement.

WHEREAS, the City Council held a public meeting on December 13, 2016 and December 27, 2016 to consider the Applicant's request and the Planning Commission's written findings and recommendation related to said request; and

WHEREAS, the City Council concurs with the written findings and the recommendation of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault as follows:

Section 1. Incorporation of Recitals and Exhibits. The recitals set forth in this Resolution and the Exhibits attached hereto are incorporated into and made a part of this Resolution.

Section 2. Approval of Requested Variance. The request to provide less than 20 percent combined open space for the following PUDs (legally described in Exhibit 1 and graphically depicted in Exhibit 2) is approved:

- A. PUD-M Overlay Zoning District approved by Ordinance 2006-22 and subsequently amended by Ordinance 2006-28, Ordinance 2008-21, and Ordinance 2016-19; and
- B. Proposed PUD #2016-20, which the Applicant has requested approval of, but which cannot be approved without approval of this open space variance request.

Section 3. Conditions of Approval. The requested variance is approved with the following conditions:

- A. In accordance with the City's adopted fee schedule, the Applicant shall be responsible for all pertinent costs associated with the variance request.
- B. The open space provided for the PUD-M and PUD #2016-20 Overlay Zoning Districts shall be in substantial conformance, as determined by the City's Development Review

Committee, with the Designated Open Space Plan shown in Exhibit 3 of this Resolution.

- C. The approved variance shall be null and void without City Council approval of the Applicant's request to create PUD #2016-20.

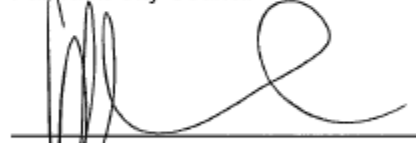
Section 4. Authorization to Execute Agreements. The Mayor and City Administrator are hereby authorized and directed to execute and deliver any and all required additional agreements, certificates, or other documents the City Attorney determines are necessary to appropriately implement this Resolution.

Section 5. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 6. Effective Date. This Resolution shall become effective immediately upon its passage without publication.

Date Adopted: December 27, 2016

Faribault City Council



John R. Jasinski, Mayor

ATTEST:



Brian J. Anderson, City Administrator

EXHIBIT 1

Legal Description

Area 1 (Associated with Existing PUD-M Overlay Zoning District):

Lot 1, Block 1, Faribault Place

Area 2 (Associated with Proposed PUD #2016-20 Overlay Zoning District):

Lot 1, Block 2, Faribault Place

Area 3 (Associated with Proposed PUD #2016-20 Overlay Zoning District)::

Lots 1-45, Block 1, Faribault Place 2nd Addition and

Area 4 (Associated with Proposed PUD #2016-20 Overlay Zoning District)::

Lot 47, Block 2, Faribault Place

Area 5 (Associated with Proposed PUD #2016-20 Overlay Zoning District)::

Outlot A, Faribault Place 2nd Addition

EXHIBIT 2

Graphic Depiction



EXHIBIT 3

Designated Open Space Graphic Depiction

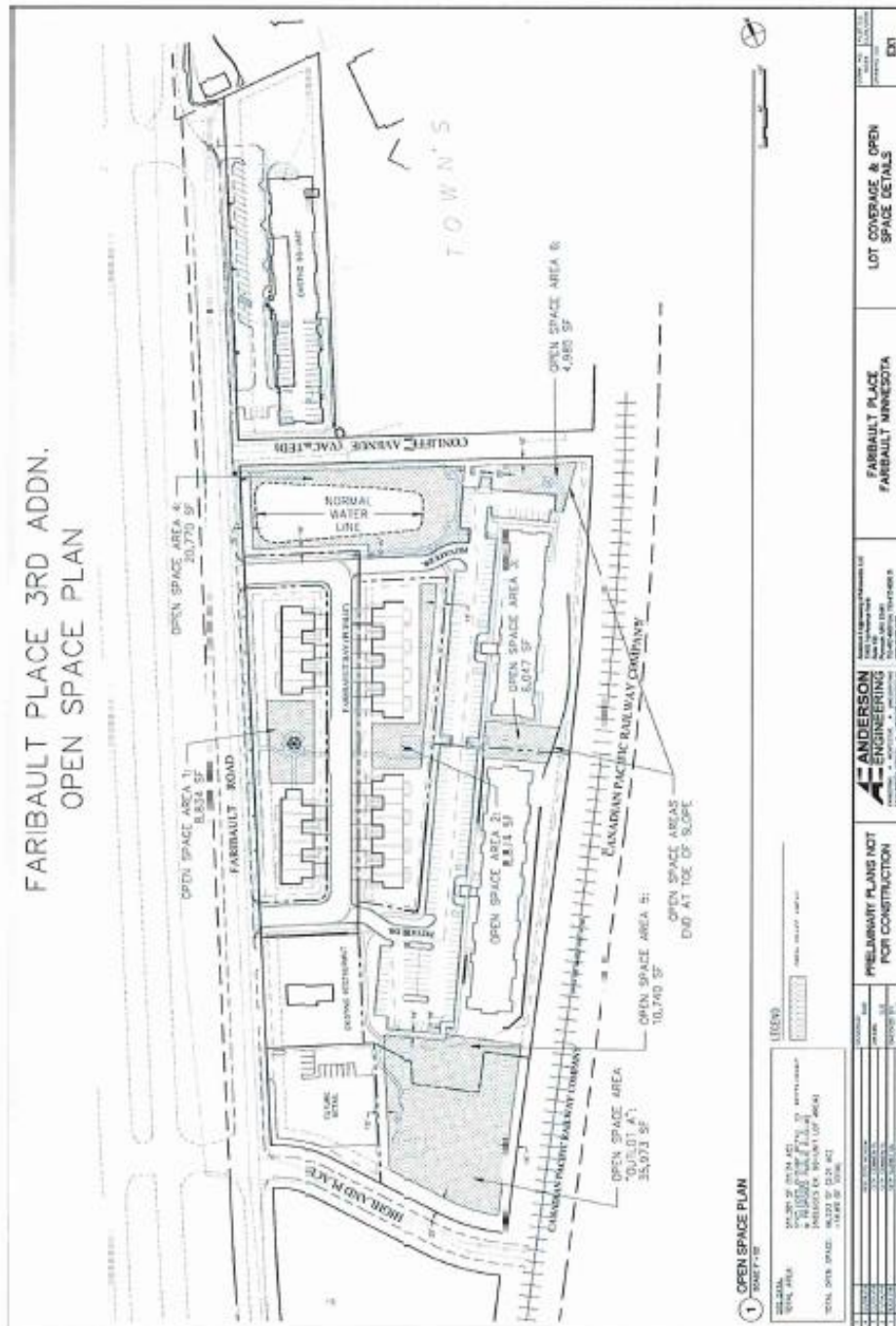


EXHIBIT F
CERTIFICATE OF COMPLETENESS

The undersigned hereby certifies that _____, a Minnesota _____ (the "Developer"), has fully complied with its obligations under the Development Agreement dated _____, 20____ (the "Agreement") with the City of Faribault, which was recorded with the County Recorder of Rice County, Minnesota on _____, 20____ as Document Number _____ and the Registrar of Titles for Rice County, Minnesota on _____, 20____ as Document Number _____.

Dated: _____, 20____.

CITY OF FARIBAULT

By: _____
Kevin F. Voracek
Mayor

By: _____
Timothy C. Murray
City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Kevin F. Voracek and Timothy C. Murray, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the City.

Notary Public



Certification of Plat Monumentation

Name of Plat/Subdivision: _____

Name of Developer: _____

Survey Company: _____

I hereby certify that I am a Minnesota licensed land surveyor, and that all required plat monuments (property irons) have been installed by me, or under my direct supervision, as shown on the recorded Final Plat of the plat/subdivision, in compliance with the terms of the Subdivision Agreement, and meeting the requirements of Minnesota State Statutes, Chapter 505.

Signature

Date

Name

License No.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Interim Community and Economic Development Director
MEETING DATE: December 13, 2022
SUBJECT: Approve Letter of Support for Progressive Rail Track Rehabilitation Grant

Background:

At its December 6, 2022 Work Session, the City Council indicated its support for Progressive Rail's grant application to improve existing rail in Faribault. Staff prepared the attached letter of support which Progressive Rail intends to include in its grant application.

Recommendation:

Approve the attached letter of support for Progressive Rail's track rehabilitation grant application.

Attachments:

1. Letter of Support for Progressive Rail's Track Rehabilitation Grant Application



LETTER OF SUPPORT

The Faribault City Council approves this Letter of Support for Progressive Rail's grant application to MnDOT's Rail Service Improvement Program to help fund rail rehabilitation in Faribault. Progressive is requesting financial assistance through the program to rehabilitate roughly eight miles of its Comus Line serving Faribault (please see the attached map). This proposed work includes installing new switches, ties, anchors, and ballast.

The City Council believes that the proposed improvements will help Faribault retain its existing industries and recruit new industries and jobs that benefit from rail service. The City looks forward to coordinating with Progressive Rail on the proposed improvements and other rail-related issues and opportunities, including safe rail crossings at trails and roads.

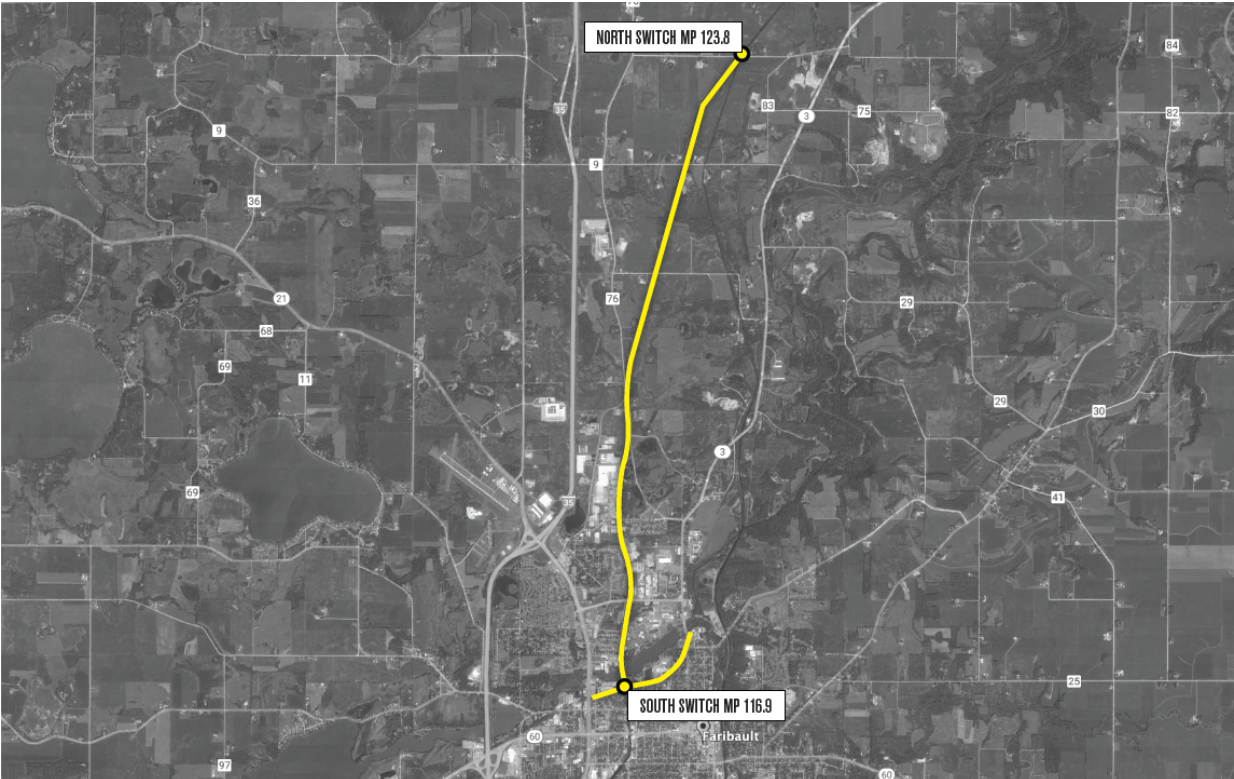
Approved this 13th day of December, 2022.

Faribault Council

Kevin F. Voracek, Mayor

Attest:

Timothy C. Murray, City Administrator



COMUS LINE TRACK REHABILITATION PROJECT (FARIBAULT, MN)

11.23.2022.





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 13, 2022
SUBJECT: Accept Quote for Waterline Replacement at Water Treatment Plant

Background:

The waterline for the ammonia chemical feed system at the Water Treatment Plant has had a significant number of leaks over the past several months. Short Elliott Henrickson (S.E.H.), the Consulting Engineer for the project, has researched options for replacement and is recommending replacing the existing copper piping system with PVC.

S.E.H. has obtained a quote from MN Mechanical Solutions Inc., Waite Park, MN to replace the system. The quote consists of \$21,560.00 to replace the water line and alternate #1 for \$19,275.00 to add variable frequency drives (VFD's) to the system to improve chemical dosing for a total of \$40,835.00. This replacement would typically have been handled as a change order under the Water Treatment Plant project. However, due to the pending litigation with the contractor for the project, this option is being recommended. S.E.H. has previously worked with MN Mechanical Solutions on similar projects with satisfactory results. The Water Fund (601) will provide the funding.

Recommendation:

Accept Quote for Waterline Replacement and Alternate #1 at Water Treatment Plant from MN Mechanical, Waite Park, MN

Attachments:

1. MN Mechanical Solutions Inc. Quote

Quote

Date:

10-21-2022



313 34th Ave South
Waite Park, MN. 56387
Phone (320)492-0198

Job Name: Faribault WTF

Job Site address: 812 8th Ave NW Faribault MN

Attn: Jeff

Labor & material to redo existing Booster pump piping in SCH 80 PVC. Zink Plated Clevis hangers and Galvanized Split ring Hangers, Rod and anchors. Install three Roto meters one on discharge of each pump. SCH 80 PVC True Union Ball Valves, & Y Strainers. No Insulation

Total \$ 21,560.00

Alternate #1

- Provide (2) 7.5HP and (1) 5HP VFD to mount in Electrical Room
- Manufacture rep start-up of Drives.
- Provide power and Control wiring as needed to move start-stop command from Existing MCC starters to new VFDs.
- No control modifications, speed changes will have to be made at VFD user interface.

Alternate #1 Add Price \$ 19,275.00

Greg Braegelmann
MN Mechanical Solutions Inc.
320-492-0198



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 13, 2022
SUBJECT: Accept Proposal for Sanitary Sewer Main Repair at Water Reclamation Facility

Background:

During routine maintenance of the siphon lines that convey wastewater from the collection system to the Water Reclamation Facility (WRF), a blockage was discovered. City Staff performed an exploratory dig to expose the line and associated valves to try and identify the cause of the blockage. It was discovered that sheet piling from the flood wall had penetrated the line, causing the blockage.

The contractor for the flood wall project exposed the siphon lines to verify their locations prior to installing the sheet piling. The line that was penetrated was positioned just outside of the area exposed and an abandoned line was mistaken for the line that was penetrated. Additionally, the field location of the penetrated line did not appear on any record drawings or photographs from when the siphon lines were installed. These two factors contributed to the line being penetrated by the sheet piling.

Staff obtained a quote for \$20,500.00 from BCM Grading & Excavating, Faribault, MN to excavate and repair the siphon line. BCM currently holds the City contract for watermain breaks and miscellaneous excavation services. The Sanitary Sewer Fund (602) will provide the funding.

Recommendation:

Accept Quote for Sanitary Sewer Repair at Water Reclamation Facility from BCM Grading & Excavating, Faribault, MN

Attachments:

1. BCM Sewer Main Repair Quote



To: City of Faribault

From: Rudy Miller

Date: 12/6/22

Re: Proposal for Repairing Existing Sewer Main at the Waste Water Treatment Plant

Scope of work includes the following

Exploratory excavation to verify materials needed for the repair of existing sewer main. Excavate and repair existing sewer main by means of. Cut sheeting out of the way that conflicts with the sewer main. Sleeve the sewer main back together. Pour concrete collar around sewer main. Anticipated work schedule is one day for the exploratory excavation and three days for the repair and backfill. Due to the unknown materials needed for the repair, an estimate of \$5,000.00 was input for the project. BCM will show invoices for material costs and will credit city if costs are less than estimated but will be invoicing on what the total cost of materials needed is.

Total: \$20,500.00

Does not include:

- 1- Restoration
- 2- Testing
- 3- Permits



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-268 Write-off Uncollectable Accounts Receivable Balances

Background:

Unpaid utility balances for properties that have been foreclosed are not paid by the customer and become uncollectible. Other miscellaneous accounts receivable including permit fees, impound fees, and other fees imposed by the City, may also be uncollectible due to various reasons.

If collection of the unpaid balance is enforceable and the amount exceeds \$25, the City sends the customer information and balance to a collection agency, who attempts to collect the balance. If the collection agency is successful, the City receives up to two-thirds of the balance collected.

Once an account balance is determined to be uncollectible, the balances are removed from the accounts receivable ledgers and are considered as miscellaneous revenue collections if ever received through the collection process.

Recommendation:

Staff recommends adoption of Resolution 2022-268: Approval of Write-off of Uncollectible Accounts Receivable Balances.

Attachments:

1. Resolution 2022-268 Write-off Uncollectible Accounts Receivable Balances
2. Resolution 2022-268 Exhibit A

CITY OF FARIBAULT

RESOLUTION #2022-268

**RESOLUTION APPROVING WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS
RECEIVABLE BALANCES**

WHEREAS, City of Faribault cannot make a customer who is currently using utility services pay outstanding delinquent utility bills left unpaid by a previous owner of that same property; and

WHEREAS, the City may not collect from a customer who files bankruptcy or is in foreclosure; and

WHEREAS, delinquent, unpaid utility and miscellaneous accounts receivable balances become uncollectible by the City.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council deems that unpaid accounts receivable balances uncollectible and final billings are attached hereto as Exhibit A in the amount of \$1,203.30.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

**CITY OF FARIBAULT
SPECIAL ASSESSMENT WRITEOFF
2022**

Exhibit A

<u>Customer</u>	<u>Description of Service</u>	<u>Reason for Write-off</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Amount</u>
Peter Brinkman	008047-004 Utility Bill	City Purchased Property 1/1/19 Final Water Bill Not Paid at Closing		1/19/2019	16.79
Peter Brinkman	008047-007 Utility Bill	City Purchased Property 6/30/19 Final Water Bill Not Paid at Closing		7/10/2019	348.41
Cassie Soltys	Veterinary Care of Pug Due to Attack	Sent To Collections	15546	9/11/2020	307.50
Xcel Energy	ROW Permit #2021-166	Invoice Balance Is Almost Two Years Old - Unable to Trace Multiple Payments on This Account	17357	11/19/2021	99.00
Arlo Unger	Health, Dental & Vision Insurance - 8/2021	Sent to Collections	17115	9/30/2021	129.10
Salvador Bernal	Canine Euthanasia Reimbursement	Sent to Collections	26375	8/1/2022	302.50
TOTAL WRITEOFFS					1,203.30



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: December 13, 2022
SUBJECT: Authorize Request for Qualifications for a Community Center

Background:

The City Council has had several discussions over the past years about the possible replacement of the Community Center. The current facility is nearly 45 years old and needs replacing. At the April 2022 City Council Retreat, this was discussed and the Council agreed to continue to move forward on this project. On September 20, 2022, a review of a timeline was approved. City Council reviewed the RFQ for a new Community Center at their December 6, 2022 Work Session. As there were no objections, Staff are requesting permission to move forward with retaining a potential consultant(s) for this project. The deadline for submittal is January 18, 2023. After review of the submittals, Staff will bring their recommendations back to a City Council Work Session for discussion and direction on moving forward.

Recommendation:

Authorize Issuance of a Request for Qualifications for a new Community Center

Attachments:

1. Faribault RFQ 2023 - Community Center



REQUEST FOR QUALIFICATIONS

City of Faribault, Minnesota

Faribault Community Center



(Sample Community Center)

TABLE OF CONTENTS

Solicitation Content

SECTION 1 – GENERAL INFORMATION	2
SECTION 2 – PROJECT INFORMATION	3
SECTION 3 – BACKGROUND	4
SECTION 4 – STATEMENT OF QUALIFICATIONS CONTENT	5
SECTION 5 – EVALUATION PROCEDURE AND CRITERIA	7
SECTION 6 – SOLICITATION TERMS	8

SECTION 1 – GENERAL INFORMATION

This Request for Qualifications (RFQ) being issued by the City of Faribault (City) seeks a consultant or team of consultants capable of concept planning, preparing design and construction documents, and performing construction phase services for the development of a dynamic and inviting community center. The proposed project scope includes site grading and utilities, one or more buildings, one or more outdoor recreational facilities, sidewalks and trails, landscaping, site location and related work.

Following is the primary point of contact for the City regarding this solicitation.

Paul Peanasky, Parks and Recreation Director
ppeanasky@ci.faribault.mn.us
(507) 334-2064 (Office)

Office Location:
Faribault Community Center
15 West Division Street
Faribault, MN 55021

It is the City's intention to enter into a Master Agreement/Contract with the selected prime consultant, and then negotiate individual Work Orders or Task Orders (the City does not have a specific format for these documents—it is anticipated that standard agreement templates utilized by the consultant would be used, subject to modifications to meet City requirements).

The City reserves the right to terminate the Agreement/Contract and any approve Work/Task Orders prior to fulfillment (with payment for work completed to the point of termination). The term of this contract is anticipated to be from February of 2023 through December of 2025, with the option to extend up to an additional two years in increments determined by the City.

Any amendments or revisions to this RFQ shall be provided to those firms that have expressed interest in this solicitation and provided contact information. The amendments and revisions will also be posted on the City's website, which is www.ci.faribault.mn.us (this original RFQ is also posted there).

Responses to this RFQ must be received no later than 11:00am, Central Daylight Savings Time, January 18, 2023. Submittals shall be made electronically in .pdf format and shall contain no more than thirty (30) total pages. Late responses will not be considered

SPECIAL NOTICE: This RFQ does not obligate the City to select a consultant(s) or complete the proposed project and the City reserves the right to cancel this solicitation if it is considered in its best interest.

SECTION 2 – PROJECT INFORMATION

The Faribault City Council authorized moving forward with a schedule to plan for a new community center at their September 20, 2022, Work Session. The scope of this project will include compiling a task force, determining a location within the City for the facility. The next step would be to consider, evaluate and recommend the amenities and features for the facility.

The primary features to consider will be a gymnasium with walking track, indoor aquatic facility with lap area, fitness area, racquetball courts, children's play area, meeting and party rooms, teen area and other amenities as the task force brings forward. Providing design alternatives and estimating the total cost of this project will also be a requirement.

Community engagement will be a vital part of this process by engaging the community in as many ways as possible to provide information as well as to solicit input on amenities desired.

A local sales tax option is being considered to pay for the facility. We would require assistance in establishing a budget for the project as well as an operating budget for a new facility.

No budget has currently been developed. However, the intention is to proceed with a first phase of getting a task force set up, and determining amenities and a budget in order to move forward with a local sales tax option.

Assist in preparing a Request for Proposal (RFP) for the construction and operation of the facility.

Subject to authorization by the City Council to proceed to construction with the identified first phase of improvements, a second Work/Task Order would be negotiated that would include final design, preparation of construction documents, and administration of the bid process.

SECTION 3 – BACKGROUND

The Current Faribault Community Center was built in 1978 as a “Family Y”. In 1988, the “Y” defaulted and the City of Faribault acquired the facility. During a construction project in 1994, the Buckham Memorial Library joined walls on the east side of the community center. In 1996, the Senior Center opened on the west end of the community center. The current community center has a 25-yard 6-lane swimming pool, single gymnasium, small fitness room, two racquetball courts, a single meeting room and locker rooms. In 1999, internal changes were made to the facility.

In 1999, the Washington School was acquired and is being used as a satellite community center. It is comprised of a small half gym and four meeting rooms

Major improvements have been made to the current community center over the years including replacing the pool filter system, replacing the HVAC units and replacing the roof.

SECTION 4 – STATEMENT OF QUALIFICATIONS CONTENT

Interested consultants/consultant teams shall submit a Statement of Qualifications (SOQ) in response to this solicitation, which shall contain information in the order listed below. The City anticipates a creative, unique response specific to this request such that all aspects demonstrate a clear relationship to the effort of developing this facility. Standardized or “boilerplate” information, including firm descriptions, personnel resumes, and project narratives should be minimized. Failure to follow the requirements for content and format may result in removal from consideration.

Section 1 - Cover Letter

Section 2 - Team Identification

- The respondent shall provide the following information:
 - 1) The name, address, and telephone number of the lead consultant firm, and the office location from which the work would be conducted.
 - 2) The name, address, and telephone number of other consultant firms of the consultant team, and the office location from which the work would be conducted.
 - 3) The name, title, email address, and telephone number of the person who is primarily responsible for preparation of the response.

Section 3 - Project Understanding

Section 4 - Skills and Experience of Consultant Firms

- Provide the areas of expertise that each consultant firm possesses that will be utilized on this project.
- Provide recent projects (including narratives, graphics, and/or photos) completed by each consultant firm that are of similar nature to this project.

Section 5 - Project Lead

- Identify the Project Lead for this submittal and outline their specific training and experience that qualifies them for this role.
- The Project Lead shall be the single individual with primary responsibility for the consultant’s or consultant team’s work, interactions, and deliverables. The Project Lead shall have authority for making decisions for the consultant or consultant team, including negotiating changes in the professional services agreement, should modifications become necessary.

Section 6 - Key Personnel

- Identify other significant team members from both the prime and sub-consultant firms, their roles, and their relevant experience.

Section 7 – Project Approach

- Describe, in general terms, the approach that will be pursued in the consultant's or consultant team's design process.
- Outline the anticipated, or recommended, roles and interaction with City staff, elected/appointed officials, project task force, and the public.

Section 8 - Quality Management

Section 9 – Billing Rates

- Provide 2023 hourly billing rates for all the positions that are anticipated to be part of the consultant team, along with typical reimbursable expenses.

DO NOT INCLUDE Non-Public/Trade Secret data (as defined by Minn. Stat. § 13.37).

SECTION 5 – EVALUATION PROCEDURE AND CRITERIA

City staff will conduct an evaluation of responses to this solicitation, and shall bring forward either a single recommendation for selection to the City Council, or shall develop a “short list” of respondents for interviews/presentations at a joint City Council/Parks and Recreation Advisory Board work session.

Following is the evaluation/scoring criteria that will be utilized to rank the submittals:

- 20% - Demonstrated understanding of the project
- 30% - Qualifications and experience of the Lead Consultant and Project Lead
- 20% - Qualification and experience of the consultant or consultant team, particularly with regard to Key Personnel
- 30% - Project Approach

SECTION 6 – SOLICITATION TERMS

1. Competition in Responding

The City desires open and fair competition. Any evidence of collusion among responders in any form will result in the removal of those responders from consideration.

2. Joint Ventures

The City allows joint ventures among groups of responders when responding to the solicitation. However, one responder must submit a response on behalf of all the others in the group. The responder that submits the response will be considered legally responsible for the response (and the contract, if selected).

3. Withdrawing Response

A responder may withdraw its response prior to the due date and time.

4. Rights Reserved

The City reserves the right to:

- Reject any and all responses received;
- Waive or modify any informalities, irregularities, or inconsistencies in the responses received;
- Negotiate with the highest scoring Responder[s];
- Terminate negotiations and select the next response providing the best value for the City;
- Consider documented past performance resulting from a City project in the evaluation process;
- Short list the highest scoring Responders, potentially requiring the short-listed Responders to conduct presentations, demonstrations, or submit samples;
- Interview key personnel or references;
- The City reserves the right to request additional and/or clarifying information; and

5. Responses are Nonpublic during Evaluation Process

All materials submitted in response to this solicitation will become property of the City. During the evaluation process, all information concerning the responses submitted will remain private or nonpublic and will not be disclosed to anyone whose official duties do not require such knowledge. Responses are private or nonpublic data until the completion of the evaluation process as defined by Minn. Stat. § 13.591. The completion of the evaluation process is defined as the City having completed negotiating a contract with the selected responder. The City will notify all responders in writing of the evaluation results.

6. Trade Secret Information

- 6.1 Responders must not submit as part of their response trade secret material, as defined by Minn. Stat. § 13.37.
- 6.2 In the event trade secret data are submitted, responder must defend any action seeking release of data it believes to be trade secret, and indemnify and hold harmless the City,

its agents and employees, from any judgments awarded against the City in favor of the party requesting the data, and any and all costs connected with that defense.

6.3 The City does not consider cost or prices to be trade secret material, as defined by Minn. Stat. § 13.37.

6.4 A responder may present and discuss trade secret information during an interview or demonstration with the City, if applicable.

7. Selection

The selection that may result from this solicitation is intended to be qualifications based, utilizing the total accumulated points as established in the solicitation. The City reserves the right to award this solicitation to the next highest scoring responder if they are unable to negotiate a Master Agreement/Contract and subsequent Work/Task Orders with the initial selected consultant, or to take other actions deemed to be in the best interest of the City. The City reserves the right to reject all submittals, to cancel the solicitation, or to re-issue the solicitation, whichever is in the best interest of the City.



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: December 13, 2022
SUBJECT: Approve 2023-2025 Agreement for Legal Services with Kennedy & Graven, Chartered

Background:

Attached is a new three-year agreement with Kennedy & Graven, Chartered to continue to serve as our City Attorney and provide general legal services (not including prosecutorial services, for which the City utilizes a different firm, Eckberg, Lammers, P.C.). Kennedy & Graven has been under contract to serve the City since 2003, and I recommend that we continue with them moving forward. The only changes in this agreement for 2023-2025 from the previous one are going to a three-year term instead of two (note we are still able to terminate our agreement with 60-day's notice); adding some monthly and year-end reporting data I had requested; and inflationary rate increases, which generally average between 3 and 3.25% per year.

Recommendation:

Approve 2023-2025 Agreement for Legal Services with Kennedy & Graven, Chartered

Attachments:

1. 2023 - 2025 Faribault Legal Services Agreement - Kennedy & Graven

AGREEMENT FOR LEGAL SERVICES

This Agreement, entered into between the CITY OF FARIBAULT, a Minnesota municipal corporation (City) and the law firm of KENNEDY & GRAVEN, CHARTERED (City Attorney) as of this 1st day of January, 2023, provides as follows:

SECTION 1. Background: Findings.

1.01. *Authority.* The appointment and removal of the City Attorney are made by the City Council.

1.02. *Council Determination.* At a duly called regular meeting of the City Council, the City Council determined that the firm of Kennedy & Graven, Chartered be engaged as City Attorney, with Scott J. Riggs of that firm serving as primary legal counsel for the City and instructed the City Administrator to prepare an agreement between the firm and the City setting forth the terms and conditions of the engagement.

SECTION 2. Terms and Conditions.

2.01. *Consideration.* In consideration of the mutual promises and conditions contained in this Agreement the City and the City Attorney agree to the terms and conditions set forth herein.

2.02. *City Attorney Appointment.* The City appoints the firm of Kennedy & Graven, Chartered as City Attorney, with Scott J. Riggs acting as primary legal counsel for the City.

2.03. *Usual and Customary Legal Services.* The City Attorney agrees to perform all usual and customary legal services for the City in accordance with the terms of this Agreement, including, but not limited to the following:

- a) Attendance at City Council meetings and other City board, commission, or committee meetings as requested by the City Council or City Administrator.
- b) Draft ordinances, resolutions, and correspondence as requested.
- c) Review of all City Council, Planning Commission, Housing and Redevelopment Authority and Economic Development Authority agenda packets and minutes and provide email comments and suggestions regarding the same.
- d) Assist in the recodification of the City Code and continuing codification of City ordinances on a current basis.
- e) Meetings and/or telephone conversations with and advising Mayor, Council Members, City Administrator, Department Managers, and designated individuals on general legal matters.
- f) Review of municipal contracts, including contracts for public improvements, joint powers agreements, construction, purchase of equipment, etc.
- g) Representation of the City in the acquisition of properties for public improvement projects, etc.

- h) Representation of the City in condemnation proceedings for public improvement projects, etc.
- i) Representation of the City in matters related to the enforcement of city building, housing and zoning codes.
- j) Representation of the City in employment related issues, administrative hearings, and in litigation involving the same.
- k) Representation and advice with respect to municipal employment matters including, but not limited to: personnel policy, FLSA, FMLA, veteran's preference, and unemployment compensation.
- l) Review documents submitted by bond counsel involving the issuance of debt related instruments and provide opinions as required.
- m) Research and submission of legal options on municipal or other legal matters requested by City Council or City Administrator.
- n) Meet with the City Administrator at least once per month to review the status of all legal matters before the City and provide a quarterly written status report on all pending legal matters.
- o) Providing a legal briefing as requested to the City staff and Council regarding new or proposed legislation affecting municipal operations and activities.
- p) Defend the City in all litigation, except in those cases where insurance companies are required to exclusively provide defense, including, but not limited to: (1) human rights claims; (2) zoning and land use regulation matters; (3) permits and administrative actions; and (4) employment matters.
- q) Review bonds and insurance requirements required by or for City contracts or activities.
- r) Provide an initial response to City staff inquiries and return telephone calls within the same day of inquiry.

2.04. *Compensation for Legal Services.* For legal services in the year 2023, except as provided in Section 2.08, the City agrees to compensate the City Attorney at the following hourly rates for services indicated below:

- a) For all attorneys in general municipal matters not covered below
\$184/hr.
- b) For all attorneys in litigation and administrative proceedings
\$216.50/hr.
- c) For all attorneys in real estate matters
\$216.50/hr.
- d) For all attorneys in telecommunications matters
\$216.50/hr.
- e) For all employment and labor negotiation matters
\$216.50/hr.

- f) For all attorneys in matters in which costs are passed through to developer
\$265/hr.
- g) For all attorneys in development, redevelopment and tax increment matters
\$265/hr.
- h) For all law clerks
\$97/hr.
- i) For all paralegals
\$128/hr.

For legal services in the year 2024, except as provided in Section 2.08, the City agrees to compensate the City Attorney at the following hourly rates for services indicated below:

- a) For all attorneys in general municipal matters not covered below
\$189.50/hr.
- b) For all attorneys in litigation and administrative proceedings
\$223/hr.
- c) For all attorneys in real estate matters
\$223/hr.
- d) For all attorneys in telecommunications matters
\$223/hr.
- e) For all employment and labor negotiation matters
\$223/hr.
- f) For all attorneys in matters in which costs are passed through to developer
\$273/hr.
- g) For all attorneys in development, redevelopment and tax increment matters
\$273/hr.
- h) For all law clerks
\$100/hr.
- i) For all paralegals
\$132/hr.

For legal services in the year 2025, except as provided in Section 2.08, the City agrees to compensate the City Attorney at the following hourly rates for services indicated below:

- a) For all attorneys in general municipal matters not covered below
\$195/hr.
- b) For all attorneys in litigation and administrative proceedings
\$230/hr.
- c) For all attorneys in real estate matters
\$230/hr.
- d) For all attorneys in telecommunications matters
\$230/hr.
- e) For all employment and labor negotiation matters
\$230/hr.
- f) For all attorneys in matters in which costs are passed through to developer
\$282/hr.
- g) For all attorneys in development, redevelopment and tax increment matters
\$282/hr.
- h) For all law clerks
\$103/hr.
- i) For all paralegals
\$134/hr.

2.05. *Compensation for Expenses.* The City will compensate the City Attorney for the following actual and necessary expenses incurred by the City Attorney on behalf of the City:

The firm will bill its out-of-pocket costs for such things as postage, long distance telephone calls, photocopying, filing fees and witness fees, and similar items.

Photocopying:	\$.05 per page
Mileage:	IRS-approved reimbursement rate
Westlaw or Lexis fees:	Actual cost charged
Other charges such as:	Actual cost charged
Messenger service	
Express mail	
Long distance telephone calls	
Filing fees	

Our monthly billing statements provide detail for all fees and costs.

2.06. *Billing Statements.* Billings by the City Attorney to the City for services will be on a monthly basis, except as may otherwise be agreed upon by the parties. The billing statement shall

be of sufficient detail to adequately inform the City concerning the tasks performed, the attorney or staff performing them, the time spent on each task and the nature and extent of costs and disbursements. The statement shall also contain a summary that shows the total time spent for each category and the total fees, charges and disbursements for each category.

2.07. *Term of Agreement.* The term of this Agreement shall be for three years. The hourly rates specified in this Agreement will remain in effect for the term of this Agreement.

2.08. *Bond Counsel Services.* The City Attorney will act as approving bond counsel for the City if so requested by the City. These services are not part of this Agreement, but may be made such by mutual agreement of the parties. In the event such services are desired by the City, fees for these services will be those usual and customarily charged by the firm of Kennedy & Graven, Chartered.

2.09. *Primary Legal Counsel.* It is the intention of the parties and it is hereby agreed by the City Attorney, that the term "primary legal counsel" as used herein means and refers to Scott J. Riggs who will, except in the case of extraordinary circumstances involving disability, unavoidable conflict or other good and substantial reasons, perform, supervise and be responsible to the City for the legal services to be provided.

2.10. *Entire Agreement.* This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the City and the City Attorney, and supersedes any other written or oral agreements between the City and the City Attorney. This Agreement can only be modified in writing signed by the City and the City Attorney.

2.11. *Termination.* This Agreement may be terminated by the City at any time or by the City Attorney upon 60 days written notice.

2.12. *Conflict of Interest.* The City Attorney shall use best efforts to meet all professional obligations to avoid conflicts of interest and appearances of impropriety in representation of the City. In the event of a conflict, the City Attorney, with the consent of the City, shall arrange for suitable alternative legal representation. It is the intent of the City Attorney to refrain from handling legal matters for any other person or entity that may pose a conflict of interest.

2.13. *Agreement Not Assignable.* Except as provided in Paragraph 2.12 of this Agreement relating to conflicts of interest, the rights and obligations created by this Agreement may not be assigned by either party.

2.14. *Agreement Not Exclusive.* The City retains the right to hire other legal representation for specific legal matters.

2.15. *Independent Contractor Status.* All services provided by the City Attorney pursuant to this Agreement shall be provided by the City Attorney as an independent contractor and not as an employee of the City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts

and eligibility for employee benefits.

2.16. *Work Products.* All records, information, materials and other work products prepared and developed in connection with the provision of services pursuant to this Agreement shall become the property of the City.

2.17. *Insurance and Indemnification.* City Attorney agrees to maintain a valid policy of Professional Liability Insurance for the duration of this Agreement. The value of the policy shall not be less than the cap for municipal tort liability as established by Minnesota Statutes. City Attorney further agrees to defend, indemnify, and hold harmless the City, its agents and employees against all causes of actions against the City or any of its agents or employees that arise from or as a result of the City Attorney's negligent actions or advice under the terms of this Agreement.

2.18. *Data Practices Act Compliance.* Data provided to the City Attorney under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

2.19. *Choices of Law and Venue.* This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

2.20. *Reporting.* The City Attorney shall provide monthly reporting regarding year-to-date totals on billings per file number, along with year-end statistical data totals on billings per file number.

[The remainder of this page intentionally blank]

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by their proper officers and representatives as of the day and year first above written.

CITY OF FARIBAULT, MINNESOTA

By: _____
Kevin F. Voracek
Its Mayor

By: _____
Timothy C. Murray
Its City Administrator

KENNEDY & GRAVEN, CHARTERED

By: _____
Scott J. Riggs
City Attorney



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Interim Community and Economic Development Director
MEETING DATE: December 13, 2022
SUBJECT: Approve the Release of a Request for Proposals for Onsite Solar at the Public Works Facility

Background:

At its December 6, 2022 Work Session, the City Council indicated its support to release a request for proposals (RFP) for the installation of ground-mounted solar panels at the City's Public Works & Parks Facility (see attached RFP). Staff will refine the RFP as needed and distribute the RFP in the coming weeks. After review of the submittals, Staff will bring a recommendation to a City Council work session for further discussion and consideration.

Recommendation:

Approve the release of the attached RFP for onsite solar at the City's Public Works & Parks Facility, and authorize Staff to make minor amendments to the RFP as may be needed.

Attachments:

1. RFP for Onsite Solar at the Public Works Facility



REQUEST FOR PROPOSALS

Date of Issue: XX/XX/202X
Proposal Due Date: XX/XX/202X

I. Contents

II.	OBJECTIVE.....	2
III.	OVERVIEW.....	2
IV.	RFP SCHEDULE.....	2
V.	SITE INFORMATION.....	3
VI.	EXAMINATION OF SITE PRIOR TO SUBMITTING PROPOSAL	3
VII.	PROVIDER QUALIFICATIONS.....	4
VIII.	PERSONNEL QUALIFICATIONS AND ABILITIES.....	4
IX.	PROJECT SCOPE AND STANDARDS	4
X.	CONTENT OF PROPOSAL	5
XI.	TECHNICAL SPECIFICATIONS.....	7
XII.	OPERATIONS AND MAINTENANCE.....	8
XIII.	PROJECT SCHEDULE	8
XIV.	FINANCIAL STATEMENTS.....	8
XV.	SELECTION COMMITTEE.....	8
XVI.	City RESPONSIBILITY.....	8
XVII.	PROVIDER(S) SELECTION CRITERIA	9
XVIII.	RIGHT TO REJECT PROPOSALS.....	9
XIX.	RFP EXHIBITS.....	10

ATTACHMENT A: MN Solar Suitability App report
ATTACHMENT B: PVWatts Report
ATTACHMENT C: Electrical information – one-line, 24 Months of Utility Bills, Hourly electrical consumption data
ATTACHMENT D: Site information – site plan with solar areas
ATTACHMENT E: Solar Electric Industry Association’s Model Power Purchase Agreement for Commercial Customers

City of Faribault
REQUEST FOR PROPOSALS

II. OBJECTIVE

The City of Faribault, hereinafter referred to as the City is soliciting competitive sealed proposals from qualified contractors to design, build, own and operate, finance and maintain a ground-mounted solar installation on City of Faribault property and provide power to Faribault facilities.

The City of Faribault is open to receiving proposals to either directly purchase a solar array or enter into a Power Purchase Agreement (PPA) with a third-party owner. The City of Faribault is willing to review other financing and ownership models including a prepaid PPA, a lease, or any other structured proposal. Responses shall be submitted no later than 4:00 p.m. on DATE. Late responses will not be considered. Each response shall be treated as confidential until this deadline, after which each response shall become public.

Proposers may submit pricing for one pricing model or multiple pricing models. By reviewing multiple pricing models, the City hopes to determine the arrangement that best suits the needs of the City.

III. OVERVIEW

The City of Faribault is seeking proposals from interested firms that are capable of designing, engineering, installing, financing and maintaining a ground-mounted solar PV project limited to one site, located at 1200 Belview Ave, Faribault, MN 55021, the City's Public Works facility,

In the long-term, the City may be interested in developing solar energy for other sites, and results of this RFP may be used for future projects as deemed appropriate by the City. However, for purposes of this RFP, respondents should limit their responses to only this site.

The City believes on-site PV power generation will provide a long-term financial benefit by reducing energy costs through reduction of peak demand loads and daily energy consumption at the sites. The program will provide high quality power with minimal environmental impact. Through on-site PV solar generation, the City hopes to:

- Reap the financial benefits of more affordable electricity at minimal cost.
- Reduce environmental impact.
- Provide an example of successful renewable energy generation and showcase the City as a leader in development of renewable energy sources.

Through this RFP process, the City intends to select only one proposer for the solar project, and is looking for the "best value" proposal based on the selection criteria stated within this RFP.

IV. RFP SCHEDULE

The following schedule and deadlines apply to this solicitation:

Pre-Bid Conference
[DATE/TIME/LOCATION]

Date for Final Submittal of Questions
[DATE] no later than 4:00 PM EST

Submit questions to:
Mathias Hughey
Community Development Coordinator
mhuhgey@ci.faribault.mn.us
507-209-0100

Request for Proposal Due [Date] no later than 4:00 PM CST
Electronic or hard copy (specify # of copies)
Emailed or Mailed to:
[NAME/TITLE/ADDRESS]
"RFP for Solar PV"

Firms for the Shortlist will be named by [Date]
Interviews will be held on [Date]
Selection of contractor will made on [Date]

V. SITE INFORMATION

The City currently, as a whole, uses approximately 36,491 kilowatt-hours (kWh) per month, with an average monthly demand of approximately 97.6 kilowatts (kW) and with an average monthly electric bill of approximately \$4,800. The City has determined that photovoltaic systems can be successfully installed at the following facilities, with emphasis in providing ground-mounted solar on an approximately 2.5-acre area of the site. The area in question is located on the northeast portion of the property, and has been recently cleared and graded.

Public Works – 1200 Belview Ave, Faribault, MN 55021
Average Monthly Energy Use: 36,491 kWh
Average Monthly Demand: 97.6 kW

VI. EXAMINATION OF SITE PRIOR TO SUBMITTING PROPOSAL

Each provider must inform themselves fully of the conditions relating to the project and the employment of labor thereon. Failure to do so will not relieve a successful bidder of the obligation to carry out the provisions of the contract.

The provider will design, install and maintain a solar photovoltaic system to maximize the solar resources at the above listed site, taking into account the facilities' electrical demand and load patterns, proposed installation sites, available solar resources, applicable zoning ordinances, installation costs and other relevant factors, which shall be discussed in the provider's proposal. The provider should make every effort to visit each site and determine the best course of action for each facility.

Before submitting a proposal, providers will have the ability to tour the sites as part of the Pre-bid Conference. Additional re-visits of the installation site may be schedule by contacting Mathias Hughey, Community Development Coordinator, mhuhgey@ci.faribault.mn.us 507-209-0100 to re-visit the installation site if needed. The provider will be responsible for determining load characteristics for any roof installation to ensure that warranties remain in place and to avoid damage to existing roofs. Roof-top installation will not be considered as an alternative to ground-mounted solar for the purposes of this RFP.

VII. PROVIDER QUALIFICATIONS

To qualify as the provider for award of this agreement, the prime provider or joint venture must either individually or collectively demonstrate extensive training, relevant expertise and a thorough knowledge of the professional services, functions, activities and related responsibilities to successfully perform their role in this solar photovoltaic installation.

VIII. PERSONNEL QUALIFICATIONS AND ABILITIES

Specialized experience is required of the proposed project personnel to undertake the work assignments. Proposals must clearly demonstrate the capability, academic background, training, certifications and experience of the proposed personnel. The availability of the proposed staff is also of crucial importance and must be demonstrated. Specific project responsibility of staff to be assigned to the project must be included, as well as professional background and caliber of previous experience of key persons and of each consultant to be assigned to the project. If sub-consultants will be employed, similar information must be provided and the portions to be sub-consulted must be identified. (There is no penalty for use of sub-consultants; the qualifications of the entire team will be evaluated).

Provider(s) shall possess:

- Valid and pertinent State of Minnesota contractor construction licenses.
- Minnesota Professional Engineering (PE) registration for photovoltaic/electrical, structural, civil, and fire protection work.
- North American Board of Certified Energy Practitioners (NABCEP) certification.

IX. PROJECT SCOPE AND STANDARDS

The provider will design, provide, install, and maintain the solar photovoltaic systems. The City will purchase electricity produced by the photovoltaic system through a Power Purchase Agreement. The scope of this project is all inclusive and includes planning, engineering, labor, materials, delivery, installation and commissioning, as well as all warranties and maintenance. This includes all structural and utility modifications that are required. The provider shall include in its proposal all elements necessary for a turn-key project including rebate applications, grid connection agreement, all permits and approvals from governing agencies and all labor, taxes, services and equipment. Provider shall apply for and obtain all necessary required approvals and permits. All fees required shall be the responsibility of the applicant.

If the project scope includes multiple electrical services, net metering will be located, at each electrical service; however, the provider shall make the decision on the best location for metering and the numbers of meters required.

Ownership of Solar Renewable Energy Credits (RECS) or Certificates should be assumed to be

owned by the City for the life of the agreement unless otherwise specified by the Proposer as part of the proposal. If ownership of the Solar RECs changes the pricing, Provider shall provide separate pricing dependent on control of Solar RECs

Connection to the local Utility – the Proposer is responsible for all connections and agreements with the utility.

All equipment shall be UL listed. All installations shall comply with current local government approved building and electrical codes. Guaranteed minimum output from the system shall be 85% of the expected performance output from the system.

The provider must demonstrate the availability of all required equipment, components, parts, etc. including but not limited to inverters, panels, supports, trained personnel, etc. necessary to complete the installation and provide a timeline for project completion. The timeline should accurately reflect any ongoing, anticipated, or potential supply chain disruptions that may delay completion of the project.

X. CONTENT OF PROPOSAL

Proposals shall be on 8 1/2" & 11" paper and limited to twenty- (20) pages (excluding resumes and PPA, but including the materials necessary to address project understanding, general information, organizational chart, photos, tables, graphs, and diagrams). Text shall be a minimum of eleven-point Times New Roman font. In order to maintain uniformity with all proposals furnished by provider, proposals shall include the following:

- Overview of Principal Elements. A project understanding summary that includes an overview of the principal elements of the proposal, demonstration of an understanding of the project objectives, and a description of your approach to solar systems. Include any suggestions or special concerns that the City should be made aware of, the proposed configuration of equipment and any additional scope of work tasks you feel are necessary for the successful completion of the project. Include a discussion of work assignments between the provider and subcontractors used, if any. Include a timeline for completion of the project including the potential for any supply chain disruptions, equipment or component shortages to delay full completion of the proposed project.
- Schematic Design Layout. Provider shall provide a system schematic design layout for the systems, including photovoltaic model type and model no., wattage, number of modules, year 1 production, degradation percentage, inverter type and model, mounting system type, azimuth, tilt, system size AC and DC, and the impact on the utility rates and demand charges.
- Minimum Qualifications. Sufficient information to evaluate the provider's ability to successfully complete the scope of work and to meet the following minimum qualifications:
 - Appropriate business and contracting licenses in good standing
 - Appropriate other licensing in good standing
 - Company's bond rating

- A list of personnel who will work on the project, including resumes of proposed project team members that delineates education, current licenses and certificates, prior employment and titles
- Project Team Structure: An organizational chart describing the roles and responsibilities of each person
- References. A list of similar projects which your firm completed within the last 5 years. To be considered, respondents are required to have financed, designed, installed, operated, maintained, and completed a minimum of five (5) solar PV projects in the United States that are commercial grid-connected solar PV systems. If you are proposing a Power Purchase Agreement, at least two (2) of the references must be using a Power Purchase Agreement. Two (2) of the referenced projects must be with local governments, schools, state or tribal government and one must be of a similar scale and type. All five (5) PV projects must be currently providing the full/rated solar generation capability.

Project information should include project description, agency or client name along with the person to contact, telephone number(s) and e-mail addresses, year completed and project construction and design cost.

- Proposal submittal and signature. Proposal shall be signed by a company official with the power to bind the company in its proposal. All proposals must be completely responsive to the RFP.
- Power Purchase Agreement. If a Power Purchase Agreement is being proposed, the proposed PPA must accompany your proposal. A separate cost proposal is to be submitted that includes the financial terms of a power purchase agreement. A model PPA is included as an attachment. Provider may request amendments to the model PPA. A variety of pricing models may be proposed, and the City is interested in exploring how federal reimbursement funds may be incorporated in a PPA; for example, could the city use federal reimbursement funds to buy down the price of electrical energy.

The provider should bid the lowest cost of electrical energy (price per kWh) they are willing to provide for each year of the Power Purchase Agreement. The Price Proposal also shall include guaranteed minimum energy to be produced in each year at each site proposed to be developed.

Provider shall identify the warranties to be transferred, if the City purchases the PV systems. At the end of the PPA or renewal term, and should the City choose not to purchase the system, the proposer shall remove the photovoltaic systems(s) and return the sites to preexisting conditions at their expense.

- Warranties/Guarantees. The Respondent shall provide the following minimum warranties/guarantees:
 - Any warranty required to qualify a system for available rebates or incentives;
 - 10 year complete system warranty;
 - 20 year PV panel warranty, with a maximum of 20% degradation; and

- Local Economic Development. The City believes that solar energy development can contribute to economic development and job creation/job retention in our area. The bidder must demonstrate its ability to contribute to the local economy including the use of local businesses and workers.

XI. TECHNICAL SPECIFICATIONS

The following technical information should be discussed in this section.

- Major equipment manufacturers
- Description of technology and configuration
- Summary of the commercial operating experience of the equipment used or to be chosen
- Solar system layout of equipment and characteristics
- Electrical interconnection and metering/net-metering
- Foundation of PV support system
- Level of efficiency
- DC and AC capacity rating
- Expected annual energy production in kWh by month
- Communications, control and instrumentation
- Facility limitations that may constrain operation
- Project Management plan
- Quality assurance plans
- Start-up and testing
- Factory and performance tests
- Design life loading (wind, seismic, etc.)
- Description of frequency and duration of scheduled maintenance
- Provide any information that could impact the cost, construction schedule or output capability of the project
- Proposals shall demonstrate a proven, comprehensive data acquisition system with current and historical data available remotely through a real-time internet site capable of tracking, but not be limited, to the following:
 - Site-specific actual kWh production (average and cumulative totals)
 - Site-specific instantaneous maximum kWh production
- Proposals shall provide evidence that the proposed technology and equipment would meet or exceed all currently applicable and proposed safety and interconnection standards. All equipment components must be listed or recognized by an appropriate safety laboratory (e.g., Underwriter's Laboratory [UL]), and meet existing facility structural and fire safety requirements.
- Proposals shall provide evidence that the proposed technology and equipment would meet or exceed all currently applicable and proposed environmental standards.
- Proposals shall provide evidence that the proposed technology and equipment are designed for normal operation in the Minnesota climate.
- Proposals shall provide evidence that the proposed technology does not incorporate proprietary components and that the system design allows for multiple sources of supply and/or repair.
- Proposals shall describe reusability or recyclability of proposed technology and equipment.
- The proposed seeding mix and establishment schedule for the associated area.

XII. OPERATIONS AND MAINTENANCE

Provide a description of the basic philosophy for performing O&M and include a discussion of contracting for outside services, if applicable. The successful respondent shall provide three (3) copies of the complete O&M manuals for all components of the system upon system commissioning. The O&M manuals should include, but not be limited to, all information required for operation, including equipment specification, maintenance schedules, suppliers information, warranty information, etc.

O&M plan shall include recycling for any solar module or inverter that needs to be replaced for any reason over the life of the system. At the time of any project level work order execution, the Contractor shall use solar PV system components that are readily reusable or recyclable. Contractor shall track solar system equipment that ceases to function as intended and report on an annual basis the recycling of any modules or inverters to the Minnesota Pollution Control Agency.

The City is interested in the establishment of a pollinator-friendly native plant community in the area of the solar installation. The O&M plan shall include a discussion of maintenance and establishment of such a plant community, including any proposed sub-contractors, and the maintenance tasks and schedules proposed.

XIII. PROJECT SCHEDULE

All proposals must include a project schedule that includes the following milestones:

- Permitting begins
- Final design plans complete
- Equipment ordered
- Construction begins
- Electrical generation begins
- The provider must discuss the availability of all required equipment, components, parts, staff, etc. including any ongoing, anticipated, or potential supply chain disruptions that may delay completion of the project.

XIV. FINANCIAL STATEMENTS

Please submit a detailed financial report prepared in accordance with generally accepted accounting principles (GAAP) reflecting the current (as of the most recent financial statement date) financial condition of the provider. Such report must include a balance sheet, income statement and statement of cash flows, along with applicable footnotes, dated concurrently for at least each of the last preceding three years ending on the most recent fiscal quarter such statements were prepared. Public entities or subsidiaries should attach SEC Form 10-K along with, as applicable, detailed unaudited statements for the provider. Non-public entities may attach either unaudited financial statements or copies of tax forms and schedules that are filed with the Internal Revenue Service where applicable.

XV. SELECTION COMMITTEE

The City has established a Selection Committee to evaluate provider proposals. The evaluation of each proposal will be based on technical criteria and qualifications, reference checks, and other information which will be gathered independently.

XVI. CITY RESPONSIBILITY

The City will be responsible for the following:

- Providing all available existing relevant plans and records.
- Coordinating access to the site for provider review prior to submittal of proposal.

XVII. PROVIDER SELECTION CRITERIA

The City based on the requirements of this RFP has designated the following items as selection criteria for the successful provider(s). Each item will be individually and separately scored by Selection Committee members. The scores of each rater will be tabulated and summarized in a single total score for each of the providers.

- A. Proposal Completeness (10 points): The measure for which the provider has provided all the requested information in a clear non-ambiguous way to the City as request in this RFP.
 - B. Cost/Best Value to the City (20 points): Cost information provided by the provider detailing the cost to the owner and potential savings over a 25-year period.
 - C. Targeted Group (5 points): Utilize certified Women, Minority, or Disabled Owned Businesses to supply materials or services.
 - D. Financial Strength and Stability (10 points): Provide information indicating the provider financial strength in terms of capital and liquid assets sufficient to successfully complete the projects listed in this RFP; and the stability of the provider in terms of length of service, professional capabilities, construction experience and capabilities over time.
 - E. Photovoltaic engineering, project and construction experience, including a minimum of five successfully photovoltaic projects within the scope of this RFP (20 points).
 - F. Photovoltaic safety record. Specific example of a professional safety track records including any OSHA major safety violations (5 points).
 - G. Project engineering analysis (10 points). Information provided by the provider detailing the estimated KWh generated by the proposed photovoltaic systems in this RFP; including all necessary assumptions for example sunlight availability, dark time, maintenance down time, MTBF (mean time between failures), efficiency of the systems proposed, efficiency losses, net metering, etc.
 - H. Photovoltaic performance monitoring (5 points). The provider capabilities of monitoring photovoltaic generating systems, for example, how many systems does the provider monitor in centralized stations, etc.
 - I. Provider customer service, maintenance capabilities (5 points). The ability of the provider to respond quickly, efficiently and cost effectively to service calls so the photovoltaic systems are operating at optimum output.
 - J. Power purchase experience (10 points). Provide actual experience in photovoltaic systems in which the provider explains how many projects it has completed and the track record of these projects.
- Proposed Timeline (10 points) Provide estimated timeline until system is operational accounting for known and potential supply-chain related delays.

XVIII. RIGHT TO REJECT PROPOSALS

Bid proposals shall remain valid for 60 days after opening of the proposals.

The City reserves the right to reject any or all proposals submitted and no representation made herein that any contract will be awarded pursuant to this RFP or otherwise.

All costs incurred in the preparation of the proposal, the submission of additional information and/or any aspect of a proposal prior to award of a written contract will be borne by the provider.

The City will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind which may be incurred by the respondent. All proposals submitted become the property of the City.

XIX. RFP EXHIBITS

- ATTACHMENT A: MN Solar Suitability App report
- ATTACHMENT B: PVWatts Report
- ATTACHMENT C: Electrical information – one-line, 24 Months of Utility Bills, Hourly electrical consumption data
- ATTACHMENT D: Site information – site plan with solar areas
- ATTACHMENT E: Solar Electric Industry Association’s Model Power Purchase Agreement for Commercial Customers [<https://www.seia.org/sites/default/files/inline-files/SEIA%20C%20BI%20PPA%20v2.0.pdf>]

ATTACHMENT A: MN Solar Suitability App Report



Solar Suitability Report

Latitude: 44.304335 Longitude: -93.310702

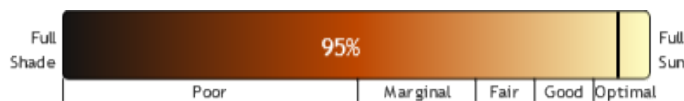
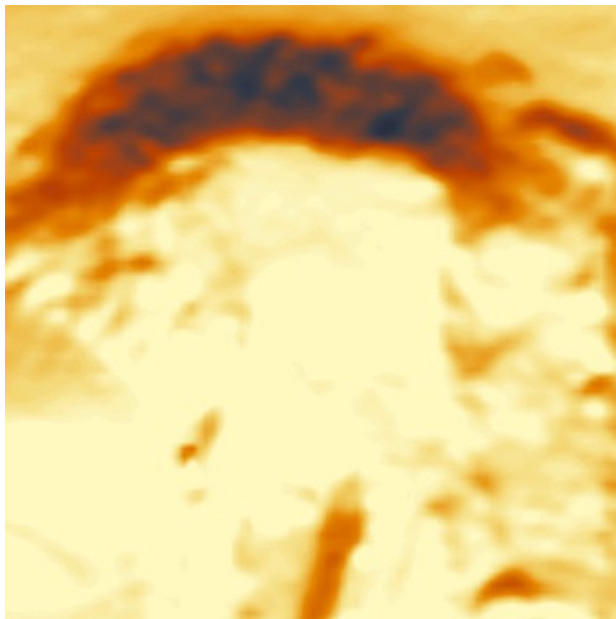
mn.gov/solarapp

Mon Nov 28, 2022

City of Faribault Public Works

1200 Belview Ave, Faribault, MN 55021

Site has been re-graded, additional re-grading is possible.



This site is **Optimal**. It would need a **4.52 kW** system to generate **50%** of average household use. This system would cost approximately **\$16,953**. With *Xcel Solar Rewards* and other incentives estimated system payback is **7.3 years**.

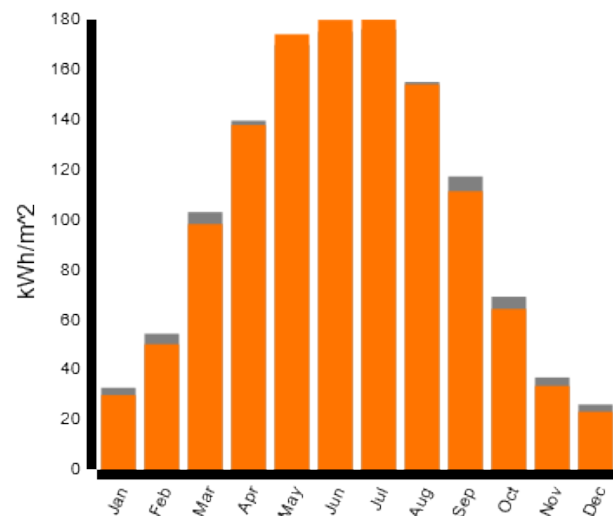
Utility Service Provider:

Xcel Energy
414 Nicollet Mall
Minneapolis, MN 55401
(612) 330-5500
www.xcelenergy.com

Site Details:

Total Annual Insolation: 1236.45 kWh/m²
Avg Insolation per Day: 3.39 kWh/m²
Source Data: 2007

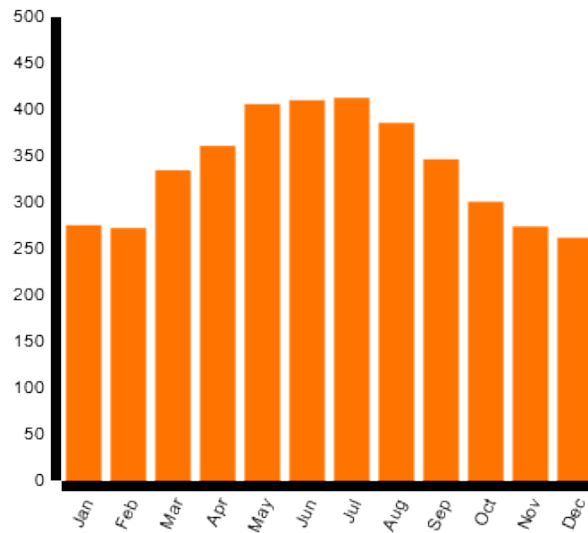
Amount Actual Sun



Month	Actual % Sun**	Total kWh/m2	Duration (Hrs)
January	91%	29.75	275.6
February	92%	50.08	272.7
March	95%	98.11	334.8
April	99%	137.73	361.3
May	100%	174.11	406.1
June	100%	179.87	410.3
July	100%	179.99	413.0
August	99%	153.99	385.9
September	95%	111.27	346.6
October	93%	64.20	300.9
November	91%	33.45	274.1
December	89%	23.10	262.1

**These percentages should be used as the monthly shading derate factors % on the Xcel Solar Rewards application

Duration of Direct Sun (Hrs)



This service made possible by:



ATTACHMENT B: PVWATTS Report

PVWatts Calculator

<https://pvwatts.nrel.gov/pvwatts.php>



Caution: Photovoltaic system performance predictions calculated by PVWatts® include many inherent assumptions and uncertainties and do not reflect variations between PV technologies nor site-specific

characteristics except as represented by PVWatts® inputs. For example, PV modules with better performance are not differentiated within PVWatts® from lesser

performing modules. Both NREL and private companies provide more sophisticated PV modeling tools (such as the System Advisor Model at <https://sam.nrel.gov>) that allow for more precise and complex modeling of PV systems.

The expected range is based on 30 years of actual weather data at the given location and is intended to provide an indication of the variation you might see. For more information, please refer to this NREL report: The Error Report.

Disclaimer: The PVWatts® Model ("Model") is provided by the National Renewable Energy Laboratory ("NREL"), which is operated by the Alliance for Sustainable Energy, LLC ("Alliance") for the U.S. Department Of Energy ("DOE") and may be used for any purpose whatsoever.

The names DOE/NREL/ALLIANCE shall not be used in any representation, advertising, publicity or other manner whatsoever to endorse or promote any entity that adopts or uses the Model. DOE/NREL/ALLIANCE shall not provide any support, consulting, training or assistance of any kind with regard to the use of the Model or any updates, revisions or new versions of the Model.

YOU AGREE TO INDEMNIFY DOE/NREL/ALLIANCE, AND ITS AFFILIATES, OFFICERS, AGENTS, AND EMPLOYEES AGAINST ANY CLAIM OR DEMAND, INCLUDING REASONABLE ATTORNEYS' FEES, RELATED TO YOUR USE, RELIANCE, OR ADOPTION OF THE MODEL FOR ANY PURPOSE WHATSOEVER. THE MODEL IS PROVIDED BY DOE/NREL/ALLIANCE "AS IS" AND ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED. IN NO EVENT SHALL DOE/NREL/ALLIANCE BE LIABLE FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES WHATSOEVER, INCLUDING BUT NOT LIMITED TO CLAIMS ASSOCIATED WITH THE LOSS OF DATA OR PROFITS, WHICH MAY RESULT FROM ANY ACTION IN CONTRACT, NEGLIGENCE OR OTHER TORTIOUS CLAIM THAT ARISES OUT OF OR IN CONNECTION WITH THE USE OR PERFORMANCE OF THE MODEL.

The energy output range is based on analysis of 30 years of historical weather data, and is intended to provide an indication of the possible interannual variability in generation for a Fixed (open rack) PV system at this location.

RESULTS

540,647 kWh/Year*

System output may range from 513,182 to 552,974 kWh per year near this location.

Month	Solar Radiation (kWh / m ² / day)	AC Energy (kWh)
January	2.71	30,452
February	3.32	32,891
March	4.38	47,326
April	5.30	52,503
May	5.64	56,267
June	6.26	59,638
July	6.79	65,302
August	5.88	57,499
September	5.05	48,573
October	3.55	37,251
November	2.71	28,322
December	2.17	24,623
Annual	4.48	540,647

Location and Station Identification

Requested Location	1200 Belview Ave, Faribault, MN
Weather Data Source	Lat, Lng: 44.29, -93.3 0.9 mi
Latitude	44.29° N
Longitude	93.30° W

PV System Specifications

DC System Size	413 kW
Module Type	Standard
Array Type	Fixed (open rack)
System Losses	14.08%
Array Tilt	20°
Array Azimuth	180°
DC to AC Size Ratio	1.2
Inverter Efficiency	96%
Ground Coverage Ratio	0.4%
Albedo	From weather file
Bifacial	No (0)
Monthly Irradiance Loss	Jan 0% Feb 0% Mar 0% Apr 0% May 0% June 0% July 0% Aug 0% Sept 0% Oct 0% Nov 0% Dec 0%

Performance Metrics

DC Capacity Factor	14.9%
--------------------	-------

ATTACHMENT C: Electrical Information

2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
KWh	44800	37760	39680	36960	33600	33760	40640	35840	37280	39520	33920	35840
Demand	97.6	100.8	96	94.4	99.2	92.8	102.4	105.6	100.8	99.2	97.6	92.8
										2021	MAX	AVG
										KWh	44800	37466.67
										KW	105.6	98.26667

2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
KWh	40800	33600	35520	31840	32160	35040	35940	37920	33920	36480		
Demand	100.8	94.4	91.2	91.2	92.8	102.4	102.4	96	96	100.8		
										2022	MAX	AVG
										KWh	40800	35322
										KW	102.4	96.8

Total	MAX	AVG
KWh	44800	36491.82
KWh	105.6	97.6

ATTACHMENT D: Site Plan



ATTCHMENT E: Solar Electric Industry Association's Model Power Purchase Agreement for Commercial Customers

Solar Power Purchase Agreement

This Solar Power Purchase Agreement (this “**Agreement**”) is entered into by the parties listed below (each a “**Party**” and collectively the “**Parties**”) as of the date signed by Seller below (the “**Effective Date**”).

Purchaser:		Seller:	
Name and Address	Purchaser Name [] Street Name City, State 00000-000 Attention: Customer Contact	Name and Address	Seller Name [] Street Name City, State 00000-0000 Attention: Seller Contact
Phone	() -	Phone	() -
Fax	None	Fax	() -
E-mail	@	E-mail	@
Premises Ownership	Purchaser [] owns [] leases the Premises. List Premises Owner, if different from Purchaser: _____	Additional Seller Information	Contractor's License Number
Tax Status			
Project Name			

This Agreement sets forth the terms and conditions of the purchase and sale of solar generated electricity from the solar panel system described in **Exhibit 2** (the “**System**”) and installed on the real property comprising Purchaser's premises described or depicted in Schedule A to **Exhibit 2** (the “**Premises**”), including any buildings and other improvements on the Premises other than the System (the “Improvements”).

The exhibits listed below are incorporated by reference and made part of this Agreement.

- | | |
|-------------------------|---|
| <u>Exhibit 1</u> | Pricing |
| <u>Exhibit 2</u> | System Description, Delivery Point and Premises |
| <u>Exhibit 3</u> | General Terms and Conditions |
| <u>Exhibit 4</u> | Performance Guaranty (optional) |

Purchaser: [Purchaser Name]

Seller:

[Seller Name]

Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Exhibit 1

Pricing

1. **Initial Term:** Twenty (20) years, beginning on the Commercial Operation Date (the “**Initial Term**”).
2. **Additional Terms:** Up to three (3) terms of five (5) years each beginning on the expiration of the Initial Term (each an “**Additional Term**”).
3. Contract Price:

Contract Year	\$/kWh
1	[\$_____]
2	[\$_____]
3	[\$_____]
4	[\$_____]
5	[\$_____]
6	[\$_____]
7	[\$_____]
8	[\$_____]
9	[\$_____]
10	[\$_____]
11	[\$_____]
12	[\$_____]
13	[\$_____]
14	[\$_____]
15	[\$_____]
16	[\$_____]
17	[\$_____]
18	[\$_____]
19	[\$_____]
20	[\$_____]

The first Contract Year shall commence on the Commercial Operation Date, and each subsequent Contract Year shall commence on the anniversary of the Commercial Operation Date.

4. **Contract Price Assumptions.** The Contract Price is based on the following assumptions:
 - a. A payment or performance bond is _____ is not _____ being issued to Purchaser under this Agreement.
 - b. Interconnection costs for the System will not exceed \$[] in the aggregate.
 - c. Statutory prevailing wage rates (e.g., Davis-Bacon) do _____ do not _____ apply.
 - d. A Performance Guaranty is _____ is not _____ being provided.
 - _____ e. All prices in this Agreement are calculated based on an upfront rebate of \$[].
 - f. The Contract Price is inclusive of Seller’s Taxes (as defined in Section 3(d) of **Exhibit 3**) at the rates in effect as of the Effective Date (to the extent that such rates are known or knowable by Seller on ~~the~~ Effective Date).
5. **Contract Price Exclusions.** Unless Seller and Purchaser have agreed otherwise in writing, and except as otherwise provided in Section 2(c) of Exhibit 3, the Contract Price excludes the following:
 - a. Unforeseen groundwork (including excavation and circumvention of underground obstacles). Upgrades or repair to customer or utility electrical infrastructure (including: client or utility service, transformers, substations, poles, breakers, reclosers, and disconnects).

- b.** Snow removal, tree removal, tree trimming, mowing and any landscape improvements.
- c.** Decorative fencing and/or any visual screening materials, decorative enhancements to solar support structures (including: painting, paint matching, masonry/stone work, and any lighting not required to meet the minimum code compliance).
- d.** Removal of existing lighting, light poles, or concrete light post bases.
- e.** Roof membrane maintenance or reroofing work.
- f.** Structural upgrades to the Improvements, including ADA upgrades.
- g.** Installation of public information screen or kiosk (including accompanying internet connection, power supply, technical support and ADA access).
- h.** Changes in System design caused by any inaccuracy or ambiguity in information provided by Purchaser, including information regarding Purchaser's energy use, the Premises and the Improvements, including building plans and specifications.

6. Termination Payment Schedule (Exhibit 3, Section 11(b)):

Contract Year	Termination Payment (\$)
1	[\$]
2	[\$]
3	[\$]
4	[\$]
5	[\$]
6	[\$]
7	[\$]
8	[\$]
9	[\$]
10	[\$]
11	[\$]
12	[\$]
13	[\$]
14	[\$]
15	[\$]
16	[\$]
17	[\$]
18	[\$]
19	[\$]
20	[\$]

Exhibit 2

System Description, Delivery Point and Premises

1. System Location:
2. System Size (DC kW):
3. System Description (Expected Structure, Etc.):
4. **Delivery Point and Premises:** Schedule A to this **Exhibit 2** contains one or more drawings or images depicting:
 - a. Premises, including the Improvements (as applicable);
 - b. Proposed System location;
 - c. Delivery point for electricity generated by the **System** (the “**Delivery Point**”);
 - d. Access points needed for Seller to install and service the System (building. access, electrical room, stairs etc.); and
 - e. Construction assumptions (if any).

Schedule A

Exhibit 3: Table of Contents

	Page
1. Purchase and Sale of Electricity	1
2. Term and Termination	1
3. Billing and Payment; Taxes	1
4. RECs and Incentives	2
5. Project Completion.....	2
6. Installation, Operation and Maintenance	3
7. Miscellaneous Rights and Obligations of the Parties.....	4
8. Relocation of System	5
9. Removal of System upon Termination or Expiration	5
10. Measurement.....	6
11. Default, Remedies and Damages	6
12. Representations and Warranties.....	7
13. Insurance	9
14. Ownership; Option to Purchase	9
15. Indemnification and Limitations of Liability.....	10
16. Change in Law	12
17. Assignment and Financing.....	12
18. Confidentiality.....	13
19. General Provisions	14

Exhibit 3

General Terms and Conditions

1. **Purchase and Sale of Electricity.** Purchaser shall purchase from Seller, and Seller shall sell to Purchaser, all of the electricity generated by the System during the Term (as defined in Section 2(a)). Electricity generated by the System shall be delivered to Purchaser at the Delivery Point. Title to and risk of loss for the electricity generated by the System passes to Purchaser from Seller at the Delivery Point. Purchaser may purchase electricity for the Premises from other sources to the extent Purchaser's electricity consumption requirements at the Premises exceed the output of the System.
2. **Term and Termination.**
 - a. **Effective Date; Term.** This Agreement is effective as of the Effective Date. The electricity supply period under this Agreement commences on the Commercial Operation Date (as defined in Section 6) and continues for the duration of the Initial Term and any Additional Terms, unless earlier terminated as provided for in this Agreement (collectively, the "Term").
 - b. **Additional Terms.** The Parties may agree in writing to extend this Agreement for one or more Additional Term(s) at a Contract Price to be agreed.
 - c. **Termination Due to Contract Price Adjustments or Lack of Project Viability.** If, at any time after the Effective Date and prior to Commencement of Installation (as defined in Section 5), (i) circumstances arise which have been excluded from Contract Price calculations pursuant to Section 5 of Exhibit 1, or Seller determines that the installation of the System will not be technically or economically viable for any other reason, and (ii) the Parties have negotiated a Contract Price adjustment for thirty (30) days following written notice from Seller without reaching agreement, either Party may terminate this Agreement by providing ten (10) days' prior written notice to the other Party. Neither Party shall be liable for any damages in connection with such termination. After Commencement of Installation, the Contract Price shall not be subject to further adjustment pursuant to Section 5 of Exhibit 1 or otherwise.
 - d. **Termination by Purchaser for Delay.** If Commencement of Installation has not occurred [____] days after the Effective Date, Purchaser may terminate this Agreement by providing thirty (30) days' prior written notice to Seller; provided that this Agreement will not terminate pursuant to this Section 2(d) if Seller achieves Commencement of Installation on or before the end of such thirty (30) day notice period. Purchaser shall not be liable for any damages in connection with such termination.
3. **Billing and Payment; Taxes.**
 - a. **Monthly Charges.** Purchaser shall pay Seller monthly for the electricity generated by the System and delivered to the Delivery Point at the \$/kWh rate shown in **Exhibit 1** (the "Contract Price"). The monthly payment for such energy will be equal to the applicable \$/kWh rate multiplied by the number of kWh of electricity generated during the applicable month, as measured by the Meter (as defined in Section 11). Additional costs for items differing from the assumptions in **Exhibit 1**, Item 4 are Purchaser's responsibility.
 - b. **Monthly Invoices.** Seller shall invoice Purchaser monthly. Such monthly invoices shall state (i) the amount of electricity produced by the System and delivered to the Delivery Point, (ii) the rates applicable to, and charges incurred by, Purchaser under this Agreement and (iii) the total amount due from Purchaser.
 - c. **Payment Terms.** All amounts due under this Agreement are due and payable net thirty (30) days following receipt of invoice. Any undisputed portion of the invoice amount not paid within such thirty (30) day period shall accrue interest at the annual rate of two and one-half percent (2.5%) above the Prime Rate (but not to exceed the maximum rate permitted by law). All payments shall be made in U.S. dollars.
 - d. **Taxes.**
 - i. **Purchaser's Taxes.** Purchaser is responsible for: (1) payment of, or reimbursement of Seller, for all taxes assessed on the generation, sale, delivery or consumption of electricity produced by the System or the interconnection of the System to the utility's electricity distribution system; and (2) real property taxes.

- ii. **Seller's Taxes.** Seller is responsible for: (1) payment of income taxes or similar taxes imposed on Seller's revenues due to the sale of electricity under this Agreement; and (2) personal property taxes imposed on the System ("**Seller's Taxes**").

- 4. **RECs and Incentives.** As the owner of the System, Seller is entitled to the benefit of, and will retain all ownership interests in the RECs and Incentives. Purchaser shall cooperate with Seller in obtaining, securing and transferring any and all RECs and Incentives. Purchaser is not obligated to incur any out-of-pocket costs or expenses in connection with such actions unless reimbursed by Seller. Purchaser shall not make any filing or statements inconsistent with Seller's ownership interests in the RECs and Incentives. If any RECs or Incentives are paid or delivered directly to Purchaser, Purchaser shall immediately pay or deliver such items or amounts to Seller.

"**Governmental Authority**" means any foreign, federal, state, local or other governmental, regulatory or administrative agency, court, commission, department, board, or other governmental subdivision, legislature, rulemaking board, court, tribunal, arbitrating body or other governmental authority having jurisdiction or effective control over a Party.

"**Incentives**" means (i) a payment paid by a utility or state or local Governmental Authority based in whole or in part on the cost or size of the System such as a rebate, (ii) a performance-based incentive paid as a stream of periodic payments by a utility, state or Governmental Authority based on the production of the System, (iii) investment tax credits, production tax credits, and similar tax credits, grants or other tax benefits under federal, state or local law, and (iv) any other attributes, commodity, revenue stream or payment in connection with the System (such as ancillary or capacity revenue), in each case of (i) through (iv) relating to the construction, ownership, use or production of energy from the System, provided that Incentives shall not include RECs.

"**REC**" means a renewable energy credit or certificate under any state renewable portfolio, standard or federal renewable energy standard, voluntary renewable energy credit certified by a non-governmental organization, pollution allowance, carbon credit and any similar environmental allowance or credit and green tag or other reporting right under Section 1605(b) of The Energy Policy Act of 1992 and any present or future federal, state, or local law, regulation or bill, and international or foreign emissions trading program, in each case relating to the construction, ownership, use or production of energy from the System, provided that RECs shall not include Incentives.

5. **Project Completion.**

- a. **Project Development.** Seller shall diligently pursue the development and installation of the System, subject to Section 2(c), Section 11 and the remaining provisions of this Section 5.
- b. **Permits and Approvals.** Seller shall use commercially reasonable efforts to obtain the following at its sole cost and expense (each an "**Approval**"):
 - i. any zoning, land use and building permits required for Seller to construct, install and operate the System; and
 - ii. any agreements and approvals from the utility necessary in order to interconnect the System to the utility's electric distribution system.

Purchaser shall cooperate with Seller's reasonable requests to assist Seller in obtaining such Approvals, including, without limitation the execution of documents required to be provided by Purchaser to the local utility.

- c. **Commencement of Installation.** Seller shall exercise commercially reasonable efforts to achieve Commencement of Installation of the System within [____] days after the Effective Date. "**Commencement of Installation**" means the date that Seller or its installation contractor has begun physical installation of the System on the Premises.
- d. **Force Majeure.**
 - i. **Force Majeure Event.** If either Party is unable to timely perform any of its obligations (other than payment obligations) under this Agreement in whole or in part due to a Force Majeure Event, that Party will be excused from performing such obligations for the duration of the time that such Party remains affected by the Force Majeure Event; provided, that such Party uses commercially reasonable efforts to mitigate the impact of the Force Majeure Event and resumes performance of its affected obligations as soon as reasonably practical. The Party affected by the Force Majeure Event shall notify the other Party as soon as reasonably practical after the

affected Party becomes aware that it is or will be affected by a Force Majeure Event. If the Force Majeure Event occurs during the Term and impacts the ability of the System to deliver electricity to the Delivery Point, the Term will be extended day for day for each day delivery is suspended due to the Force Majeure Event.

- ii. **Extended Force Majeure.** If a Force Majeure Event notified by either Party under paragraph (i) above continues for a consecutive period of one hundred eighty (180) days or more within a twelve (12) month period, then either Party may terminate this Agreement without either Party having further liability under this Agreement except: (a) liabilities accrued prior to termination, (b) Seller shall remove the System as required under Section 9 (but Purchaser shall reimburse Seller for Seller's removal costs if the Force Majeure Event affects Purchaser and Purchaser elects to terminate the Agreement) and (b) if Purchaser elects to terminate the Agreement in accordance with this Section, Purchaser shall pay the applicable Termination Payment. Notwithstanding the foregoing, if the Force Majeure Event can be corrected through repair or restoration of the System or other actions by Seller and, prior to expiration of the initial one hundred eighty (180)-day period, Seller provides written evidence to Purchaser that it is diligently pursuing such actions, then Purchaser shall not have the right to terminate this Agreement so long as Seller continues to diligently pursue such actions.
- iii. **"Force Majeure Event"** means any event or circumstance beyond the reasonable control of and without the fault or negligence of Seller, including, without limitation, failure or interruption of the production, delivery or acceptance of electricity due to: an act of god; war (declared or undeclared); sabotage; piracy; riot; insurrection; civil unrest or disturbance; military or guerilla action; terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out; explosion; fire; earthquake; abnormal weather condition or actions of the elements; hurricane; flood; lightning; wind; drought; animals; the binding order of any Governmental Authority; the failure to act on the part of any Governmental Authority (including, without limitation delays in permitting not caused by actions or omissions of the Party seeking such permit); unavailability of electricity from the utility grid; and failure or unavailability of equipment, supplies or products outside of Seller's control or due to a Force Majeure Event.
- e. **Extension of Time.** If Seller is delayed in achieving Commencement of Installation due to a Force Majeure Event, the time for achievement of Commencement of Installation will be automatically extended to account for the impact of the delay.
- f. **Commercial Operation.** Seller shall notify Purchaser in writing when it has achieved Commercial Operation (the date of such notice, the **"Commercial Operation Date"**). **"Commercial Operation"** means that the System is mechanically complete, capable of providing electricity to the Delivery Point at the nameplate capacity specified in Exhibit 2 and has permission to operate from the relevant Governmental Authority. Seller shall provide Purchaser with documentation to evidence that the System is ready to begin Commercial Operation upon Purchaser's reasonable request.

6. Installation, Operation and Maintenance.

- a. **Seller's General Obligations Regarding the System.** Subject to the terms and conditions of this Agreement, Seller shall design, engineer, install, commission, monitor, operate and maintain the System, in each case in a good and workmanlike manner and in accordance with applicable law and prudent solar industry practices in the state in which the Premises are located. The System shall comply with all applicable rules, regulation and local building codes.
- b. **System Design Approval.** Seller shall provide Purchaser with a copy of the System design for approval prior to commencement of construction. Purchaser shall have ten (10) days after receipt to approve or disapprove the design. Failure by Purchaser to respond within such ten (10) day period shall be deemed approval of the design. If Purchaser disapproves the design, Seller shall modify the design and resubmit it for Purchaser's approval. If the System design modifications requested by Purchaser render the System non-viable, Seller may terminate this Agreement under Section 2(c) above.
- c. **System Repair and Maintenance.** Seller may suspend delivery of electricity from the System to the Delivery Point for the purpose of maintaining and repairing the System; provided that Seller shall use commercially reasonable efforts to (i) minimize any interruption in service to the Purchaser, and (ii) limit any such suspension of service to weekend or off-peak hours. Scheduled and unscheduled maintenance and repairs shall be undertaken at Seller's sole cost and expense, except that Purchaser shall reimburse Seller for the reasonable cost of any repairs or maintenance resulting from damage caused by Purchaser, its agents, employees or contractors.

- d. **Outages.** Upon Purchaser's written request, Seller shall take the System off-line for a total of forty-eight (48) daylight hours (as defined by the United States National Weather Service in the area where the System is located) during each Contract Year (each event an "**Outage**" and the forty-eight (48) hour period the "**Outage Allowance**"). The Outage Allowance includes all Outage hours undertaken by Seller for maintenance or repairs for which Purchaser is responsible pursuant to Section 6(b) or requested by Purchaser under this Section 6(d) (other than due to the fault or negligence of Seller). Purchaser's request shall be delivered at least forty-eight (48) hours in advance. Purchaser is not obligated to accept or pay for electricity from the System for Outages up to the annual Outage Allowance. If the aggregate hours for Outages exceed the Outage Allowance in a given Contract Year, Seller shall reasonably estimate the amount of electricity that would have been delivered to Purchaser during such excess Outages and Purchaser shall pay Seller for such amount in accordance with this Agreement.
- e. **Maintenance of Premises.** Purchaser shall, at its sole cost and expense, maintain the Premises and Improvements in good condition and repair. Purchaser, to the extent within its reasonable control, (i) shall ensure that the Premises remains interconnected to the local utility grid at all times; and (ii) shall not permit cessation of electric service to the Premises from the local utility. Purchaser is fully responsible for, and shall properly maintain in full working order and good repair, the electrical infrastructure on the Purchaser's side of the Delivery Point, including all of Purchaser's equipment that utilizes the System's outputs. Purchaser shall use commercially reasonable efforts to cooperate with Seller to comply with any technical standard of the utility providing electrical power to the Purchaser, and does not need to receive permission to operate from the utility.
- f. **No Alteration of Premises.** Not less than thirty (30) days prior to making any alterations or repairs to the Premises (except for emergency repairs) or any Improvement which may adversely affect the operation and maintenance of the System, Purchaser shall inform Seller in writing and, thereafter, shall use commercially reasonable efforts to conduct such repairs, alterations or Improvements in compliance with any reasonable request made by Seller within ten (10) days after having received such written request to mitigate any adverse effect. If any repair, alteration or Improvement result in a permanent and material adverse economic impact on the System, Purchaser may request relocation of the System under Section 8 hereof. To the extent that temporary disconnection or removal of the System is necessary to perform such alterations or repairs, Seller shall perform such work, and any re-connection or re-installation of the System, at Purchaser's cost, subject to Sections 6(b) and 6(c). Seller shall make any alterations and repairs in a good and workmanlike manner, in compliance with all applicable laws, codes and permits.

7. **Miscellaneous Rights and Obligations of the Parties.**

- a. **Access Rights.**¹ Purchaser hereby grants to Seller and to Seller's agents, employees, contractors and the utility (i) a non-exclusive license running with the Premises (the "**Non-Exclusive License**") for access to, on, over, under and across the Premises from the Effective Date until the date that is ninety (90) days following the date of expiration or earlier termination of this Agreement (the "**License Term**"), for the purposes of performing all of Seller's obligations and enforcing all of Seller's rights set forth in this Agreement and otherwise as required by Seller in order to effectuate the purposes of this Agreement. In addition to the foregoing, if the System shall be a ground-mounted System to be located within a secure, fenced area on the Premises, Purchaser hereby grants to Seller an exclusive, sub-licensable license running with the Premises (the "**Exclusive License**", and together with the Non-Exclusive License, the "**Licenses**") for purposes of the installation, operation, use and maintenance of the System on such exclusively licensed area of the Premises during the License Term. Seller and its employees, agents and contractors must comply with Purchaser's site safety and security requirements when on the Premises (other than in respect of the fenced area governed by the Exclusive License) during the License Term. During the License Term, Purchaser shall preserve and protect Seller's rights under the Licenses and Seller's access to the Premises and shall not interfere, or permit any third parties under Purchaser's control to interfere with such rights or access. Seller may record a customary memorandum of license in the land records respecting the Licenses.
- b. **OSHA Compliance.** Each Party shall comply with all Occupational Safety and Health Act (OSHA) requirements and other similar applicable safety laws and codes with respect to such Party's performance under this Agreement.

¹ The Agreement provides for access to the Premises through a license and assumes that the Purchaser is the owner of the Premises. However, certain Sellers may prefer for access to the Premises to be provided through a lease or sublease. If the Purchaser is not the owner of the Premises, the lease or license will have to be entered into with the third party owner.

- c. **Safeguarding the Premises.** Purchaser shall maintain the physical security of the Premises and Improvements in a manner to be expected of a reasonable and prudent owner or lessee of premises and improvements similar to the Premises and Improvements in nature and location. Purchaser shall not conduct or permit activities on, in or about the Premises or the Improvements that have a reasonable likelihood of causing damage, impairment or otherwise adversely affecting the System. Purchaser shall indemnify Seller for any loss or damage to the System to the extent caused by or arising out of (i) Purchaser's breach of its obligations under this Section or (ii) the acts or omissions of Purchaser or its employees, agents, invitees or separate contractors.
- d. **Insolation.** Purchaser acknowledges that unobstructed access to sunlight ("**Insolation**") is essential to Seller's performance of its obligations and a material term of this Agreement. Purchaser shall not, to the extent within its reasonable control, cause or permit any interference with the System's Insolation, and shall ensure that vegetation on the Premises adjacent to the System is regularly pruned or otherwise maintained to prevent interference with the System's Insolation. If Purchaser discovers any activity or condition that could diminish the Insolation of the System, Purchaser shall immediately notify Seller and cooperate with Seller in preserving and restoring the System's Insolation levels as they existed on the Effective Date.
- e. **Use and Payment of Contractors and Subcontractors.** Seller shall use suitably qualified, experienced and licensed contractors and subcontractors to perform its obligations under this Agreement. However, Seller shall be responsible for the quality of the work performed by its contractors and subcontractors. Seller shall pay when due all valid charges from all contractors, subcontractors and suppliers supplying goods or services to Seller under this Agreement.
- f. **Liens.**
 - i. **Lien Obligations.** Purchaser shall not directly or indirectly cause, create, incur, assume or allow to exist any mortgage, pledge, lien, charge, security interest, encumbrance or other claim of any nature, except such encumbrances as may be required to allow Seller access to the Premises, (each a "**Lien**") on or with respect to the System. Seller shall not directly or indirectly cause, create, incur, assume or allow to exist any Lien on or with respect to the Premises or the Improvements, other than those Liens which Seller is permitted by law to place on the Premises due to non-payment by Purchaser of amounts due under this Agreement. Each Party shall immediately notify the other Party in writing of the existence of any such Lien following discovery of same, and shall promptly (and in all events within thirty (30) days) cause the same to be discharged and released of record without cost to the other Party; provided, however, that each indemnifying Party has the right to contest any such Lien, so long as it provides a statutory bond or other reasonable assurances of payment that either removes such Lien from title to the affected property, or that assures that any adverse judgment with respect to such Lien shall be paid without affecting title to such property.
 - ii. **Lien Indemnity.** Each Party shall indemnify the other Party from and against all claims, losses, damages, liabilities and expenses resulting from any Liens filed against such other Party's property as a result of the indemnifying Party's breach of its obligations under Section 7(f)(i).

8. **Relocation of System.**

If, during the Term, Purchaser ceases to conduct business operations at the Premises or vacates the Premises; the Premises have been destroyed; or the Purchaser is otherwise unable to continue to host the System or accept the electricity delivered by the System for any other reason (other than a Default Event by Seller), Purchaser may propose in writing the relocation of the System, at Purchaser's cost, in lieu of termination of the Agreement by Seller for a Default Event by Purchaser. If such proposal is practically feasible and preserves the economic value of the agreement for Seller, the Parties shall seek to negotiate in good faith an agreement for the relocation of the System. If the Parties are unable to reach agreement on relocation of the System within sixty (60) days after the date of receipt of Purchaser's proposal, Seller may terminate this Agreement pursuant to Section 11(b)(ii).

9. **Removal of System upon Termination or Expiration.**

Upon the expiration or earlier termination of this Agreement (provided Purchaser does not exercise its purchase option under Section 14(b)), Seller shall, at its expense (unless expressly provided otherwise in this Agreement), remove all of the tangible property comprising the System from the Premises with a targeted completion date that is no later than ninety (90) days after the expiration of the Term. The portion of the Premises where the System is located shall be returned to substantially its original condition (excluding ordinary wear and tear), including the removal of System mounting pads or other support structures, and

repair and restoration of the roof and the roof membrane. If the System is installed on the roof of an Improvement, Seller's warranties under Section 12(c)(i) shall apply, as applicable. Purchaser must provide sufficient access, space and cooperation as reasonably necessary to facilitate System removal. If Seller fails to remove or commence substantial efforts to remove the System by such agreed upon date, Purchaser may, at its option, to remove the System to a public warehouse and restore the Premises to its original condition (other than ordinary wear and tear) at Seller's cost.

10. Measurement.

- a. **Meter.** The System's electricity output during the Term shall be measured by Seller's meter, which shall be a revenue grade meter that meets ANSI-C12.20 standards for accuracy (the "**Meter**"). Purchaser shall have access to the metered energy output data via the [_____] monitoring system installed and maintained by Seller as part of the System.
- b. **Meter Calibration.** Seller shall calibrate the Meter in accordance with manufacturer's recommendations. Notwithstanding the foregoing, Purchaser may install, or cause to be installed, its own revenue-grade meter at the same location as the Meter. If there is a discrepancy between the data from Purchaser's meter and the data from the Meter of greater than two percent (2%) over the course of a Contract Year, then Purchaser may request that Seller calibrate the Meter at Purchaser's cost.

11. Default, Remedies and Damages.

- a. **Default.** Any Party that fails to perform its responsibilities as listed below or experiences any of the circumstances listed below is deemed a "**Defaulting Party**", the other Party is the "**Non-Defaulting Party**" and each of the following is a "**Default Event**":
 - i. failure of a Party to pay any amount due and payable under this Agreement, other than an amount that is subject to a good faith dispute, within ten (10) days following receipt of written notice from the Non-Defaulting Party of such failure to pay ("**Payment Default**");
 - ii. failure of a Party to perform any material obligation under this Agreement not addressed elsewhere in this Section 11(a) within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure; provided, that if the Default Event cannot reasonably be cured within thirty (30) days and the Defaulting Party has demonstrated prior to the end of that period that it is diligently pursuing such cure, the cure period will be extended for a further reasonable period of time, not to exceed ninety (90) days;
 - iii. any representation or warranty given by a Party under this Agreement was incorrect in any material respect when made and is not cured within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure;
 - iv. a Party becomes insolvent or is a party to a bankruptcy, reorganization, insolvency, liquidation, receivership, dissolution, winding-up or relief of debtors, or any general assignment for the benefit of creditors or other similar arrangement or any event occurs or proceedings are taken in any jurisdiction with respect to the Party which has a similar effect (or, if any such actions are initiated by a third party, such action(s) is(are) not dismissed within sixty (60) days); or,
 - v. in the case of Purchaser as the Defaulting Party only, Purchaser (A) loses its rights to occupy and enjoy the Premises, unless (I) the Parties agree upon a relocation under Section 8 above, or (II) Purchaser pays the Termination Payment determined under Section 6 of Exhibit 1 within thirty (30) days after written request by Seller; or (B) prevents Seller from performing any material obligation under this Agreement unless such action by Purchaser is (I) is permitted under this Agreement, or (II) is cured within ten (10) days after written notice thereof from Seller.
- b. **Remedies.**
 - i. **Suspension.** Upon the occurrence and during the continuation of a Default Event by Purchaser, including a Payment Default, Seller may suspend performance of its obligations under this Agreement until the earlier to occur of the date (a) that Purchaser cures the Default Event in full, or (b) of termination of this Agreement.

Seller's rights under this Section 11(b)(i) are in addition to any other remedies available to it under this Agreement, at law or in equity.

- ii. **Termination.** Upon the occurrence and during the continuation of a Default Event, the Non-Defaulting Party may terminate this Agreement, by providing five (5) days prior written notice to the Defaulting Party; provided, that, in the case of a Default Event under Section 11(a)(iv), the Non-Defaulting Party may terminate this Agreement immediately.
 - iii. **Damages Upon Termination by Default.** Upon a termination of this Agreement pursuant to Section 11(b)(ii), the Defaulting Party shall pay a termination payment to the Non-Defaulting Party determined as follows (the "**Termination Payment**"):
 - (1) **Termination by Seller.** If Seller terminates this Agreement for a Default Event by Purchaser, the Termination Payment payable to Seller shall be equal to the sum of (i) the applicable amount set forth in the Termination Payment Schedule set forth as Item 6 of **Exhibit 1**, and (ii) any other amounts previously accrued under this Agreement and then owned by Purchaser to Seller.
 - (2) **Termination by Purchaser.** If Seller is the Defaulting Party and Purchaser terminates this Agreement, the Termination Payment to Purchaser will be equal to the sum of (i) the present value of the excess, if any, of the reasonably expected cost of electricity from the utility over the Contract Price for the reasonably expected production of the System for the remainder of the Initial Term or the then current Additional Term, as applicable; (ii) all direct costs reasonably incurred by Purchaser by reason of the termination; and (iii) any and all other amounts previously accrued under this Agreement and then owed by Seller to Purchaser. The Termination Payment determined under this Section 11(b)(iii)(2) cannot be less than zero.
 - iv. **Liquidated Damages.** The Parties agree that, if Seller terminates this Agreement prior to the expiration of the Term pursuant to Section 11(b)(ii), actual damages would be difficult to ascertain, and the Termination Payment determined in accordance with Section 11(b)(iii)(1) is a reasonable approximation of the damages suffered by Seller as a result of early termination of this Agreement and is not a penalty.
- c. **Obligations Following Termination.** If a Party terminates this Agreement pursuant to Section 11(b)(ii), then following such termination, Seller shall remove the equipment constituting the System in compliance with Section 9 above at the sole cost and expense of the Defaulting Party, *provided, however* that Seller shall not be required to remove the System following the occurrence of a Default Event by Purchaser pursuant to Section 11(a)(i), unless Purchaser pre-pays the cost of restoration reasonably estimated by Seller.
- i. **Reservation of Rights.** Except in the case of a termination under Section 11(b)(ii) and payment of a Termination Payment, if any, determined pursuant to Section 11(b)(ii), nothing in this Section 11 limits either Party's right to pursue any remedy under this Agreement, at law or in equity, including with respect to the pursuit of an action for damages by reason of a breach or Default Event under this Agreement.
 - ii. **Mitigation Obligation.** Regardless of whether this Agreement is terminated for a Default Event, the Non-Defaulting Party must make commercially reasonable efforts to mitigate its damages as the result of such Default Event; provided that such obligation shall not reduce Purchaser's obligation to pay the full Termination Payment set forth in Section 6 of Exhibit 1 following a Default Event by Purchaser.
 - iii. **No Limitation on Payments.** Nothing in this Section 11 excuses a Party's obligation to make any payment when due under this Agreement, including with respect to payments for electricity that would have been delivered to Purchaser but for a Purchaser breach or Default Event.

12. **Representations and Warranties.**

- a. **General Representations and Warranties.** Each Party represents and warrants to the other the following:
 - i. Such Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation; the execution, delivery and performance by such Party of this Agreement have been duly authorized

by all necessary corporate, partnership or limited liability company action, as applicable, and do not and will not violate any law; and this Agreement is the valid obligation of such Party, enforceable against such Party in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally).

- ii. Such Party has obtained all licenses, authorizations, consents and approvals required by any Governmental Authority or other third party and necessary for such Party to own its assets, carry on its business and to execute and deliver this Agreement; and such Party is in compliance with all laws that relate to this Agreement in all material respects.

b. Purchaser's Representations and Warranties. Purchaser represents and warrants to Seller the following:

- i. **Licenses.** (a) Purchaser has title to or a leasehold or other valid property interest in the Premises such that Purchaser has the full right, power and authority to grant the Licenses in Section 7(a), (b) such grant of the Licenses does not violate any law, ordinance, rule or other governmental restriction applicable to Purchaser or the Premises and is not inconsistent with and will not result in a breach or default under any agreement by which Purchaser is bound or that affects the Premises, and (c) if Purchaser does not own the Premises or any Improvement on which the System is to be installed, Purchaser has obtained all required consents from the owner of the Premises and/or Improvements, as the case may be, to grant the Licenses to Seller so that Seller may perform its obligations under this Agreement.
- ii. **Other Agreements.** Neither the execution and delivery of this Agreement by Purchaser nor the performance by Purchaser of any of its obligations under this Agreement conflicts with or will result in a breach or default under any agreement or obligation to which Purchaser is a party or by which Purchaser is bound.
- iii. **Accuracy of Information.** All information provided by Purchaser to Seller, as it pertains to (a) the Premises, (b) the Improvements on which the System is to be installed, if applicable, (c) Purchaser's planned use of the Premises and any applicable Improvements, and (d) Purchaser's estimated electricity requirements, is accurate in all material respects.
- iv. **Purchaser Status.** Purchaser is not a public utility or a public utility holding company and is not subject to regulation as a public utility or a public utility holding company.
- v. **Limit on Use.** No portion of the electricity generated by the System shall be used to heat a swimming pool.²

c. Seller's Warranties.

- i. If Seller penetrates the roof of any Improvement on which the System is installed, during System installation or any System repair, Seller shall warrant roof damage it causes as a direct result of these roof penetrations. This roof warranty shall terminate upon the later of (a) one (1) year following the completion of the System installation or repair, as the case may be, and (b) the length of any then-effective installer warranty on the applicable roof.
 - ii. If Seller damages any other part of the Premises or any Improvement (including roof damages not covered under Section 12(c)(i) above), Seller shall repair or reimburse Purchaser for such damage, as agreed by the Parties.
- d. NO OTHER WARRANTY.** THE WARRANTIES SET FORTH IN SECTIONS 12(a) AND 12(c) OF THIS AGREEMENT ARE PURCHASER'S SOLE AND EXCLUSIVE BASIS FOR ANY CLAIM OR LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS SECTION 12, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. OTHER THAN AS EXPRESSLY SET FORTH IN SECTIONS 12(a) AND 12(c), NO WARRANTY, WHETHER STATUTORY, WRITTEN, ORAL, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, APPLIES UNDER THIS AGREEMENT. IF A PERFORMANCE GUARANTY IS BEING

² This limitation reflects the requirements to qualify for the Federal Energy Tax Credit under §48 of the Internal Revenue Code. Individual states or localities may have further restrictions on the use of electricity from the System. Purchasers and Sellers are encouraged to consult local law to ensure that no such restrictions are being violated.

PROVIDED PURSUANT TO SECTION 4(d) OF EXHIBIT 1, THE PERFORMANCE GUARANTY WILL REPRESENT A SEPARATE CONTRACT BETWEEN PURCHASER AND THE ISSUER OF THE PERFORMANCE GUARANTY. IF THE ISSUER OF THE PERFORMANCE GUARANTY (OR ANY SUBSEQUENT ASSIGNEE) AND THE SELLER ARE NOT THE SAME PERSON, NO RIGHTS PROVIDED TO PURCHASER BY THE PERFORMANCE GUARANTY MAY BE ASSERTED UNDER THIS AGREEMENT, AND NO CLAIM UNDER THE PERFORMANCE GUARANTY WILL AFFECT PURCHASER'S OBLIGATIONS UNDER THIS AGREEMENT.

13. Insurance.

a. Insurance Coverage. At all times during the Term, the Parties shall maintain the following insurance, as applicable:

i. **Seller's Insurance.** Seller shall maintain or ensure the following is maintained (a) property insurance on the System for the replacement cost thereof, (b) commercial general liability insurance with coverage of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate, (c) employer's liability insurance with coverage of at least \$1,000,000 and (iv) workers' compensation insurance as required by law. Seller's coverage may be provided as part of an enterprise insurance program.

ii. **Purchaser's Insurance.** Purchaser shall maintain commercial general liability insurance with coverage of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate.

b. Policy Provisions. Each Party's insurance policies shall (i) contain a provision whereby the insurer agrees to give the other Party at least thirty (30) days (ten (10) days for non-payment of premiums) written notice before the insurance is cancelled, or terminated, (ii) be written on an occurrence basis, and (iii) be maintained with companies either rated no less than A-VII as to Policy Holder's Rating in the current edition of A.M. Best's Insurance Guide or otherwise reasonably acceptable to the other Party.

c. Certificates. Upon the other Party's request, each Party shall deliver to the other Party certificates of insurance evidencing the above required coverage. A Party's receipt, review or acceptance of such certificate shall in no way limit or relieve the other Party of the duties and responsibilities to maintain insurance as set forth in this Agreement.

d. Deductibles. Each Party shall pay its own insurance deductibles, except in the case of claims (i) resulting from a breach of this Agreement, in which case the breaching Party is responsible for payment of the non-breaching Party's deductible for any responding insurance, and (ii) covered by an indemnity set forth in this Agreement.

14. Ownership; Option to Purchase.

a. Ownership of System.

i. **Ownership; Personal Property.** Throughout the Term, Seller shall be the legal and beneficial owner of the System, and all RECs and Incentives, and the System will remain the personal property of Seller and will not attach to or be deemed a part of, or fixture to, the Premises or any Improvement on which the System is installed. Each of the Seller and Purchaser agree that the Seller is the tax owner of the System and all tax filings and reports shall be filed in a manner consistent with this Agreement. The System will at all times retain the legal status of personal property as defined under Article 9 of the Uniform Commercial Code.

ii. **Notice to Purchaser Lienholders.** Purchaser shall use commercially reasonable efforts to place all parties having a Lien on the Premises or any Improvement on which the System is installed on notice of the ownership of the System and the legal status or classification of the System as personal property. If any mortgage or fixture filing against the Premises could reasonably be construed as prospectively attaching to the System as a fixture of the Premises, Purchaser shall provide a disclaimer or release from such lienholder.

iii. **Fixture Disclaimer.** If Purchaser is the fee owner of the Premises, Purchaser consents to the filing of a disclaimer of the System as a fixture of the Premises in the office where real estate records are customarily filed in the jurisdiction where the Premises are located. If Purchaser is not the fee owner, Purchaser shall obtain such consent from such owner. For the avoidance of doubt, in either circumstance Seller has the right to file such disclaimer.

- iv. **SNDA.** Upon request, Purchaser shall deliver to Seller a subordination and non-disturbance agreement in a form mutually acceptable to Seller and the provider of the subordination and non-disturbance agreement from the owner of the Premises (if the Premises are leased by Purchaser), any mortgagee with a Lien on the Premises, and other Persons holding a similar interest in the Premises.
- v. **Eviction Notice.** To the extent that Purchaser does not own the Premises or any Improvement on which the System is installed, Purchaser shall provide to Seller immediate written notice of receipt of notice of eviction from the Premises or applicable Improvement or termination of Purchaser's lease of the Premises and/or Improvement.

b. Option to Purchase.

- i. **Exercise of Option.** At the end of the sixth (6th) and tenth (10th) Contract Years and at the end of the Initial Term and each Additional Term, so long as Purchaser is not in default under this Agreement, Purchaser may purchase the System from Seller on any such date for a purchase price equal to the greater of the Fair Market Value of the System or the Termination Payment set forth in Section 6 of Exhibit 1 applicable as of the date of the transfer of title to the System. Purchaser shall notify Seller of its intent to purchase at least ninety (90) days and not more than one hundred eighty (180) days prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable, and the purchase shall be completed prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable.
- ii. **Fair Market Value.** The "**Fair Market Value**" of the System shall be determined by mutual agreement of the Parties; provided, however, if the Parties cannot agree to a Fair Market Value within thirty (30) days after Purchaser has delivered to Seller a notice of its intent to purchase the System, the Parties shall select a nationally recognized independent appraiser with experience and expertise in the solar photovoltaic industry to determine the Fair Market Value of the System. Such appraiser shall act reasonably and in good faith to determine the Fair Market Value of the System on an installed basis and shall set forth such determination in a written opinion delivered to the Parties. The valuation made by the appraiser will be binding upon the Parties in the absence of fraud or manifest error. The costs of the appraisal shall be borne by the Parties equally.
- iii. **Title Transfer; Warranties; Manuals.** Seller shall transfer good title to the System to Purchaser upon Seller's receipt of the purchase price and execution by the Parties of a written instrument or agreement to effect such transfer. The System will be sold "as is, where is, with all faults". Seller will assign to Purchaser any manufacturer's warranties that are in effect as of the date of purchase and which are then assignable pursuant to their terms, but Seller otherwise disclaims all warranties of any kind, express or implied, concerning the System (other than as to title). Seller shall also provide Purchaser all System operation and maintenance manuals and logs in Seller's possession and provide Purchaser basic training on the operation and maintenance of the System upon Purchaser's reasonable request. Upon purchase of the System, Purchaser shall assume complete responsibility for the operation and maintenance of the System and liability for the performance of (and risk of loss for) the System, and, except for any Seller obligations that survive termination under Section 19(d), Seller will have no further liabilities or obligations hereunder for the System.

15. Indemnification and Limitations of Liability.

- a. **General.** Each Party (the "**Indemnifying Party**") shall defend, indemnify and hold harmless the other Party, its affiliates and the other Party's and its affiliates' respective directors, officers, shareholders, partners, members, agents and employees (collectively, the "**Indemnified Parties**"), from and against any loss, damage, expense, liability and other claims, including court costs and reasonable attorneys' fees (collectively, "**Liabilities**") resulting from (1) any Claim (as defined in Section 15(b) relating to the Indemnifying Party's breach of any representation or warranty set forth in Section 12 and (2) injury to or death of persons, and damage to or loss of property to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnifying Party (or its contractors, agents or employees) in connection with this Agreement; provided, however, that nothing herein will require the Indemnifying Party to indemnify the Indemnified Parties for any Liabilities to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, an Indemnified Party. This Section 15(a) does not apply to Liabilities arising out of or relating to any form of Hazardous Substances or other environmental contamination, such matters being addressed exclusively by Section 15(c).

- b. **Notice and Participation in Third Party Claims.** The Indemnified Party shall give the Indemnifying Party written notice with respect to any Liability asserted by a third party (a “**Claim**”), as soon as possible upon the receipt of information of any possible Claim or of the commencement of such Claim. The Indemnifying Party may assume the defense of any Claim, at its sole cost and expense, with counsel designated by the Indemnifying Party and reasonably satisfactory to the Indemnified Party. The Indemnified Party may, however, select separate counsel if both Parties are defendants in the Claim and such defense or other form of participation is not reasonably available to the Indemnifying Party. The Indemnifying Party shall pay the reasonable attorneys’ fees incurred by such separate counsel until such time as the need for separate counsel expires. The Indemnified Party may also, at the sole cost and expense of the Indemnifying Party, assume the defense of any Claim if the Indemnifying Party fails to assume the defense of the Claim within a reasonable time. Neither Party may settle any Claim covered by this Section 15(b) unless it has obtained the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. The Indemnifying Party has no liability under this Section 15(b) for any Claim for which such notice is not provided if the failure to give notice prejudices the Indemnifying Party.
- c. **Environmental Indemnification.**
- i. **Seller Indemnity.** Seller shall indemnify, defend and hold harmless all of Purchaser’s Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance (as defined in Section 15(c)(iv)) to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.
- ii. **Purchaser Indemnity.** Purchaser shall indemnify, defend and hold harmless all of Seller’s Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance, except to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.
- iii. **Notice.** Each Party shall promptly notify the other Party if it becomes aware of any Hazardous Substance on or about the Premises generally or any deposit, spill or release of any Hazardous Substance. “**Hazardous Substance**” means any chemical, waste or other substance (a) which now or hereafter becomes defined as or included in the definition of “hazardous substances,” “hazardous wastes,” “hazardous materials,” “extremely hazardous wastes,” “restricted hazardous wastes,” “toxic substances,” “toxic pollutants,” “pollution,” “pollutants,” “regulated substances,” or words of similar import under any laws pertaining to the environment, health, safety or welfare, (b) which is declared to be hazardous, toxic, or polluting by any Governmental Authority, (c) exposure to which is now or hereafter prohibited, limited or regulated by any Governmental Authority, (d) the storage, use, handling, disposal or release of which is restricted or regulated by any Governmental Authority, or (e) for which remediation or cleanup is required by any Governmental Authority.
- d. **Limitations on Liability.**
- i. **No Consequential Damages.** Except with respect to indemnification of third-party claims pursuant to Section 16, neither Party nor its directors, officers, shareholders, partners, members, agents and employees subcontractors or suppliers will be liable for any indirect, special, incidental, exemplary, or consequential loss or damage of any nature (including, without limitation, lost revenues, lost profits, lost business opportunity or any business interruption) arising out of their performance or non-performance hereunder even if advised of such. Notwithstanding the previous sentence, the Termination Payment set forth in Section 6 of Exhibit 1 shall be deemed to be direct, and not indirect or consequential damages for purpose of this Section 15(d)(i)
- ii. **Actual Damages.** Except with respect to indemnification of Claims pursuant to this Section 15, and except as otherwise limited in Section 13(c), Seller’s aggregate liability under this Agreement arising out of or in connection with the performance or non-performance of this Agreement cannot exceed the total payments made (and, as applicable, projected to be made) by Purchaser under this Agreement. The provisions of this Section 15(d)(ii) will apply whether such liability arises in contract, tort, strict liability or otherwise.
- e. **EXCLUSIVE REMEDIES.** TO THE EXTENT THAT THIS AGREEMENT SETS FORTH SPECIFIC REMEDIES FOR ANY CLAIM OR LIABILITY, SUCH REMEDIES ARE THE AFFECTED PARTY’S SOLE AND EXCLUSIVE REMEDIES FOR SUCH CLAIM OR LIABILITY, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

- f. **Comparative Negligence.** Where negligence is determined to have been joint, contributory or concurrent, each Party shall bear the proportionate cost of any Liability.

16. **Change in Law.**

- a. **Impacts of Change in Law.** If Seller determines that a Change in Law has occurred or will occur that has or will have a material adverse effect on Seller's rights, entitlement, obligations or costs under this Agreement, then Seller may so notify the Purchaser in writing of such Change in Law. Within thirty (30) days following receipt by the Purchaser of such notice, the Parties shall meet and attempt in good faith to negotiate such amendments to this Agreement as are reasonably necessary to preserve the economic value of this Agreement to both Parties. If the Parties are unable to agree upon such amendments within such thirty (30) day period, then Seller may terminate this Agreement and remove the System and restore the Premises in accordance with Section 9 without either Party having further liability under this Agreement except with respect to liabilities accrued prior to the date of termination.
- b. **Illegality or Impossibility.** If a Change in Law renders this Agreement, or Seller's performance of this Agreement, either illegal or impossible, then Seller may terminate this Agreement immediately upon notice to Purchaser without either Party having further liability under this Agreement except with respect to liabilities accrued prior to the date of termination.
- c. **"Change in Law"** means (i) the enactment, adoption, promulgation, modification or repeal after the Effective Date of any applicable law or regulation, (ii) the imposition of any material conditions on the issuance or renewal of any applicable permit after the Effective Date (notwithstanding the general requirements contained in any applicable Permit at the time of application or issue to comply with future laws, ordinances, codes, rules, regulations or similar legislation), or (iii) a change in any utility rate schedule or tariff approved by any Governmental Authority.

17. **Assignment and Financing.**

a. **Assignment.**

- i. **Restrictions on Assignment.** Subject to the remainder of this Section 17(a), this Agreement may not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent may not be unreasonably withheld or delayed. Purchaser may not withhold its consent to an assignment proposed by Seller where the proposed assignee has the financial capability and experience necessary to operate and maintain solar photovoltaic systems such as the System.
- ii. **Permitted Assignments.** Notwithstanding Section 17(a)(i):
1. Seller may, without the prior written consent of Purchaser, assign, mortgage, pledge or otherwise directly or indirectly assign its interests in this Agreement to (A) any Financing Party (as defined in Section 17(b)), (B) any entity through which Seller is obtaining financing from a Financing Party, or (C) any affiliate of Seller or any person succeeding to all or substantially all of the assets of Seller; provided, that, Seller is not released from liability hereunder as a result of any assignment to an affiliate unless the assignee assumes Seller's obligations hereunder by binding written instrument; and
 2. Purchaser may, by providing prior notice to Seller, assign this Agreement:
 - a. to an affiliate of Purchaser or a purchaser of the Premises; provided, that, Purchaser is not released from liability hereunder by reason of the assignment unless the assignee assumes Purchaser's obligations hereunder by binding written instrument on terms satisfactory to Seller, including as to the assignee's creditworthiness; and
 - b. to an assignee that has an Investment Grade credit rating at the time of the assignment. **"Investment Grade"** means the assignee has a long-term unsecured debt rating from Moody's or S&P of at least Baa3 from Moody's and/or at least BBB- from S&P.

- iii. **Successors and Permitted Assignees.** This Agreement is binding on and inures to the benefit of successors and permitted assignees. The restrictions on assignment contained herein do not prohibit or otherwise limit changes in control of Seller.
- b. **Financing.** The Parties acknowledge that Seller may obtain debt or equity financing or other credit support from lenders, investors or other third parties (each a “**Financing Party**”) in connection with the installation, construction, ownership, operation and maintenance of the System. In furtherance of Seller’s financing arrangements and in addition to any other rights or entitlements of Seller under this Agreement, Purchaser shall timely execute any consents to assignment (which may include notice, cure, attornment and step-in rights) or estoppels and negotiate any amendments to this Agreement that may be reasonably requested by Seller or the Financing Parties; provided, that such estoppels, consents to assignment or amendments do not alter the fundamental economic terms of this Agreement.
- c. **Termination Requires Consent.** Seller and Purchaser agree that any right of Seller to terminate this Agreement is subject to the prior written consent of any Financing Party.

18. Confidentiality.

- a. **Confidential Information.** To the maximum extent permitted by applicable law, if either Party provides confidential information (“**Confidential Information**”) to the other or, if in the course of performing under this Agreement or negotiating this Agreement a Party learns Confidential Information of the other Party, the receiving or learning Party shall (i) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (ii) refrain from using such Confidential Information, except in the negotiation, performance, enforcement and, in the case of Seller, financing, of this Agreement. The terms of this Agreement (but not the fact of its execution or existence) are considered Confidential Information of each Party for purposes of this Section 18(a).
- b. **Permitted Disclosures.** Notwithstanding Section 18(a):
 - i. a Party may provide such Confidential Information to its affiliates and to its and its affiliates’ respective officers, directors, members, managers, employees, agents, contractors, consultants and Financing Parties (collectively, “Representatives”), and potential direct or indirect assignees of this Agreement if such potential assignees are first bound by a written agreement or legal obligation restricting use and disclosure of Confidential Information. Each Party is liable for breaches of this provision by any person to whom that Party discloses Confidential Information.
 - ii. Confidential Information does not include any information that (a) becomes publicly available other than through breach of this Agreement, (b) is required to be disclosed to a Governmental Authority under applicable law or pursuant to a validly issued subpoena, (c) is independently developed by the receiving Party, or (d) becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality. If disclosure of information is required by a Governmental Authority, the disclosing Party shall, to the extent permitted by applicable law, notify the other Party of such required disclosure promptly upon becoming aware of such required disclosure and shall reasonably cooperate with the other Party’s efforts to limit the disclosure to the extent permitted by applicable law.
- c. **Miscellaneous.** All Confidential Information remains the property of the disclosing Party and will be returned to the disclosing Party or destroyed (at the receiving Party’s option) after the receiving Party’s need for it has expired or upon the request of the disclosing Party. Each Party acknowledges that the disclosing Party would be irreparably injured by a breach of this Section 18 by the receiving Party or its Representatives or other person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, for breaches of this Section 18. To the fullest extent permitted by applicable law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Section 18, but will be in addition to all other remedies available at law or in equity. The obligation of confidentiality will survive termination of this Agreement for a period of two (2) years.
- d. **Goodwill and Publicity.** Neither Party may (a) make any press release or public announcement of the specific terms of this Agreement or the use of solar or renewable energy involving this Agreement (except for filings or other statements or releases as may be required by applicable law), or (b) use any name, trade name, service mark or trademark of the other Party in any promotional or advertising material without the prior written consent of the other

Party. The Parties shall coordinate and cooperate with each other when making public announcements regarding this Agreement, the System and its use, and each Party may promptly review, comment upon and approve any publicity materials, press releases or other public statements before they are made. Notwithstanding the above, Seller is entitled to place signage on the Premises reflecting its association with the System.

19. General Provisions

- a. **Definitions and Interpretation.** Unless otherwise defined or required by the context in which any term appears: (i) the singular includes the plural and vice versa, (ii) the words “herein,” “hereof” and “hereunder” refer to this Agreement as a whole and not to any particular section or subsection of this Agreement, (iii) references to any agreement, document or instrument mean such agreement, document or instrument as amended, restated, modified, supplemented or replaced from time to time, and (iv) the words “include,” “includes” and “including” mean include, includes and including “without limitation.” The captions or headings in this Agreement are strictly for convenience and will not be considered in interpreting this Agreement. As used in this Agreement, “dollar” and the “\$” sign refer to United States dollars.
- b. **Choice of Law; Dispute Resolution.** The law of the state where the System is located governs all matters arising out of this Agreement without giving effect to conflict of laws principles. Any dispute arising from or relating to this Agreement shall be settled by arbitration in [____]. The arbitration shall be administered by [_____] in accordance with its [arbitration rules], and judgment on any award rendered in such arbitration may be entered in any court of competent jurisdiction. If the Parties agree in writing, a mediator may be consulted prior to arbitration. The prevailing Party in any dispute arising out of this Agreement is entitled to reasonable attorneys’ fees and costs.
- c. **Notices.** All notices under this Agreement shall be in writing and delivered by hand, electronic mail, overnight courier, or regular, certified, or registered mail, return receipt requested, and will be deemed received upon personal delivery, acknowledgment of receipt of electronic transmission, the promised delivery date after deposit with overnight courier, or five (5) days after deposit in the mail. Notices must be sent to the person identified in this Agreement at the addresses set forth in this Agreement or such other address as either Party may specify in writing.
- d. **Survival.** Provisions of this Agreement that should reasonably be considered to survive termination of this Agreement, including, without limitation provisions related to billing and payment and indemnification, will survive termination of this Agreement.
- e. **Further Assurances.** Each Party shall provide such information, execute and deliver any instruments and documents and to take such other actions as may be reasonably requested by the other Party to give full effect to this Agreement and to carry out the intent of this Agreement.
- f. **Waivers.** No provision or right or entitlement under this Agreement may be waived or varied except in writing signed by the Party to be bound. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver unless otherwise expressly provided.
- g. **Non-Dedication of Facilities.** Nothing in this Agreement may be construed as the dedication by either Party of its facilities or equipment to the public or any part thereof. Neither Party may knowingly take any action that would subject the other Party, or other Party’s facilities or equipment, to the jurisdiction of any Governmental Authority as a public utility or similar entity. Neither Party may assert in any proceeding before a court or regulatory body that the other Party is a public utility by virtue of such other Party’s performance under this Agreement. If Seller is reasonably likely to become subject to regulation as a public utility, then the Parties shall use commercially reasonable efforts to restructure their relationship under this Agreement in a manner that preserves their relative economic interests while ensuring that Seller does not become subject to any such regulation. If the Parties are unable to agree upon such restructuring, Seller may terminate this Agreement without further liability under this Agreement except with respect to liabilities accrued prior to the date of termination and remove the System in accordance with Section 9 of this Agreement.
- h. **Service Contract.** The Parties intend this Agreement to be a “service contract” within the meaning of Section 7701(e)(3) of the Internal Revenue Code of 1986. Purchaser shall not take the position on any tax return or in any other filings suggesting that it is anything other than a purchase of electricity from the System.

- i. **No Partnership.** No provision of this Agreement may be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party, and neither may be considered the agent of the other.
- j. **Entire Agreement, Modification, Invalidity, Captions.** This Agreement constitutes the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Agreement may be modified only by a writing signed by both Parties. If any provision of this Agreement is found unenforceable or invalid, such provision shall not be read to render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.
- k. **Forward Contract.** The transaction contemplated under this Agreement constitutes a “forward contract” within the meaning of the United States Bankruptcy Code, and the Parties further acknowledge and agree that each Party is a “forward contract merchant” within the meaning of the United States Bankruptcy Code.
- l. **No Third-Party Beneficiaries.** Except as otherwise expressly provided herein, this Agreement and all rights hereunder are intended for the sole benefit of the Parties hereto, and the Financing Parties to the extent provided herein or in any other agreement between a Financing Party and Seller or Purchaser, and do not imply or create any rights on the part of, or obligations to, any other Person.
- m. **Counterparts.** This Agreement may be executed in any number of separate counterparts and each counterpart will be considered an original and together comprise the same Agreement.

End of Exhibit 3

7. Exhibit 4

Performance Guaranty (if selected on Exhibit 1)

In consideration for Purchaser's entering into the Solar Power Purchase Agreement between [_____] ("Seller") and Purchaser related to the System at the Premises (the "**PPA**"), this Performance Guaranty (this "**Guaranty**") is entered into by the parties listed below (each a "**Party**" and collectively the "**Parties**") as of the date signed by Guarantor below (the "**Effective Date**").

Purchaser:		Guarantor:	
Name and Address		Name and Address	Guarantor Name [_____] Street Name City, State 00000-0000 Attention: Seller Contact
Phone		Phone	
E-mail		E-mail	
Project Name			

This Guaranty sets forth the terms and conditions of a guaranty provided by Guarantor in conjunction with the PPA. Capitalized terms not otherwise defined herein have the meanings given such terms in the PPA. The term of this Guaranty will be concurrent with the term of the PPA; except that it will not exceed the Initial Term. This Guaranty will be updated by Guarantor to reflect the as-built specifications of the System.

1. **Guaranty.** Guarantor guarantees that during the term of the PPA the System will generate not less than [_____] (%) of the projected generation of the System as set forth in **Table 1.A** below; provided that the **Table 1.A** values are subject to downward adjustment for weather conditions (such adjusted figure, the "**Guaranteed kWh**").

A. Guarantor will use local weather data to determine the System's Guaranteed kWh, based on the following methods if available and in descending order of preference: (i) satellite data provided by a third-party vendor of Seller; or (ii) available data from a locally installed weather station at the Premises owned and properly maintained by Purchaser.

Table 1.A, projected production values assuming average weather conditions:

Contract Year	Pre-Adjustment Annual KWh (% of projected generation)
Year 1	
Year 2	
Year 3	
Year 4	
Year 5	
Year 6	
Year 7	
Year 8	
Year 9	
Year 10	
Year 11	
Year 12	
Year 13	
Year 14	
Year 15	
Year 16	
Year 17	

Year 18	
Year 19	
Year 20	

B. If at the end of each successive Contract Year the AC electricity produced by the System as measured and recorded by Seller (the “**Actual kWh**”) is **less** than the Guaranteed kWh for that Contract Year, then Guarantor shall pay Purchaser an amount equal to (i) the difference between the Guaranteed kWh and the Actual kWh, multiplied by (ii) the Performance Guarantee Payment Rate (as defined in Section 1(E)), in each case with respect to the affected Contract Year.

C. If a payment of greater than fifty dollars (\$50) is due under Section 1(B), (i) Guarantor will deliver a statement to Purchaser detailing the Guaranteed kWh and the calculation of the payment due; and (ii) the payment shall be due within ninety (90) days after the end of the Contract Year. If no payment is due, then no statement or payment will be issued.

D. **[LEASE ONLY:** If at the end of a Contract Year the Actual kWh is **greater** than the Guaranteed kWh, this surplus will be carried over and will be used to offset any deficits that may occur in any subsequent Contract Years.]

E. “**Performance Guarantee Payment Rate**” means the dollar value per kWh set forth in **Table 1.E** below:

Contract Year	Performance Guarantee Payment Rate
Year 1	
Year 2	
Year 3	
Year 4	
Year 5	
Year 6	
Year 7	
Year 8	
Year 9	
Year 10	
Year 11	
Year 12	
Year 13	
Year 14	
Year 15	
Year 16	
Year 17	
Year 18	
Year 19	
Year 20	

2. **Exclusions.** The Guaranty set forth in Section 1 does not apply to the extent of any reduced generation from the System due to the following (including the downtime required for repair, replacement or correction):

A. a Force Majeure Event, which includes (i) destruction or damage to the System or its ability to safely produce electricity not caused by Seller or its approved service providers while servicing the System (e.g., vandalism); (ii) a power or voltage surge caused by someone other than Seller, including a grid supply voltage outside of the standard range specified by the utility; and (iii) theft of the System; and (iv) curtailment or reduction of energy production required by the utility or grid operator.

B. Purchaser’s failure to perform, or breach of, Purchaser’s obligations under the PPA.

3. **Liquidated Damages; Waiver of Cost Savings.** The Parties agree that the payment described in Section 1(B) is a reasonable approximation of the damages suffered by Purchaser as a result of underperformance of the System, is bargained-for by the Parties, and shall be the Purchaser’s sole and exclusive remedy hereunder for underperformance of the System. Purchaser hereby disclaims, and any beneficiary of this Guaranty hereby waives, any warranty with respect to any cost savings from using the System.

4. **Incorporation of PPA Provisions.** Section 5(d) (Force Majeure), Section 17 (Assignment and Financing) and Section 19 (General Provisions) of **Exhibit 3** of the PPA and any Sections referenced therein are incorporated into this Guaranty as if any reference therein to “Agreement” were to this Guaranty and any reference to “Parties” were to the Parties to this Guaranty.

Guarantor [Guarantor Name]

Purchaser [Purchaser Name]

Signature: _____ Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: December 13, 2022
SUBJECT: Resolution 2022-269 Approve Hiring Community and Economic Development Director

Background:

Due to a resignation, there is a need to hire a Community and Economic Development Director for the City of Faribault. The position was posted from October 19, 2022 to November 16, 2022.

There were 16 applicants that had applied for the position and were reviewed. Seven applicants were selected for an initial interview, with three candidates invited back for a second interview (one withdrew from consideration). The interview panel consisted of the City's Leadership Team (Department Heads). From the interview process, David Wanberg was selected as the recommendation for hire.

Resolution 2022-269 recommends the hiring of David Wanberg as the Community and Economic Development Director. This is a non-union position, and David would be hired at Grade "S", Step 2.

Recommendation:

Approve Resolution 2022-269

Attachments:

1. Resolution 2022-269 Approve Hiring Community and Economic Development Director

CITY OF FARIBAULT

RESOLUTION #2022-269

APPROVE HIRING COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR

WHEREAS, the City of Faribault (the "City") presently has a vacant Community and Economic Development Director position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Community and Economic Development Director position with the City; and

WHEREAS, the City Council desires to fill the vacant Community and Economic Development Director position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that David Wanberg shall be extended an offer of employment to fill the vacant Community and Economic Development Director position.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: December 13, 2022
SUBJECT: Approve Letter of Support for Johnson Drywall Rail Service Improvement Program Grant Application

Background:

The City was contacted by Carl Johnson, owner of Johnson Drywall located at 4251 Park Avenue NW, requesting a letter of support from the City for Johnson Drywall to submit a grant application to the MN Dept. of Transportation's Rail Service Improvement Program. This is the same program that Progressive Rail also requested a letter of support from the City for. Johnson Drywall is proposing to construct a railroad spur off of the Canadian Pacific RR line adjacent to their property to service their existing business in the Northern Industrial Park. At the time of Johnson Drywall's original site plan approval (see attached site plan) a rail spur was planned but not constructed.

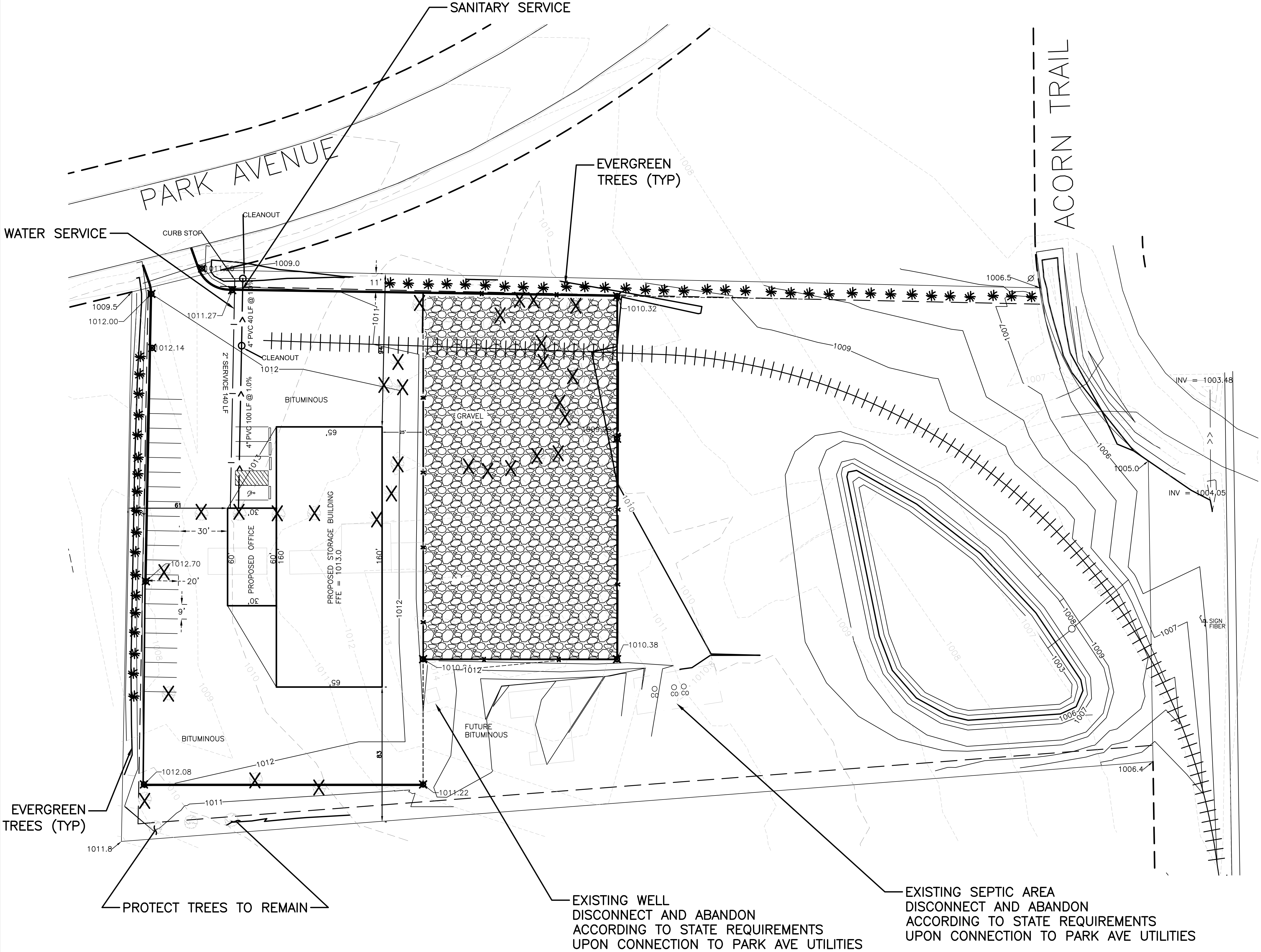
Recommendation:

Approve Letter of Support for Johnson Drywall Rail Service Improvement Program Grant Application

Attachments:

1. JOHNSON DRYWALL SITE PLAN
2. 2022.12.13 Faribault Letter of Support for Johnson Drywall Rail Improvement Grant

UTILITY, LANDSCAPE AND LIGHTING PLAN





LETTER OF SUPPORT

The Faribault City Council approves this Letter of Support for Johnson Drywall's grant application to MnDOT's Rail Service Improvement Program to help fund a rail spur construction at 4251 Park Avenue NW, in Faribault. Johnson Drywall is requesting financial assistance through the program to construct a rail spur to facilitate rail delivery of goods and expand their existing business operations. This proposed work includes installing new switches, ties, anchors, and ballast.

The City Council believes that the proposed improvements will help Faribault retain its existing industries and recruit new jobs that benefit from rail service.

Approved this 13th day of December, 2022.

Faribault Council

Kevin F. Voracek, Mayor

Attest:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Day, Finance Director
MEETING DATE: December 13, 2022
SUBJECT: Approval of 2023 Budget, Tax Levies, CIP, Fee Schedule, and Franchise Fees Distribution

Background:

The City Council must formally approve the final 2023 Budget, Tax Levy, Capital Improvement Plan and the Fee Schedule. This memo is written to cover items 6A, 1 through 7 on the agenda.

Several budget work sessions were held to discuss these items and the final documents are being presented to the Council for approval. The Council must provide an opportunity for any member of the public to comment or provide input regarding the 2023 budget and tax levy. The final budget can be approved at the same meeting that the budget is available for public comment.

The CIP is part of the overall budget appropriation process and provides detailed information for all capital expenditures for the 2023 fiscal year. This document outlines capital purchases and projects anticipated for the next 5-year period. It is a working document that is reviewed and adjusted on an annual basis.

The 2023 Fee Schedule provides license fees, charges for multiple services offered by the City, and utility rates. Franchise Fees are distributed into multiple funds and the 2023 amounts are included for Council approval.

Recommendation:

It is recommended that the Council adopt the following Resolutions:

- Resolution 2022-253 Adopt 2023 Property Tax Levy
- Resolution 2022-254 Adopt 2023 Budget & Establish Fund Appropriations
- Resolution 2022-255 Adopt HRA 2023 Property Tax Levy

Agenda Item: 6.A

- Resolution 2022-256 Adopt EDA 2023 Property Tax Levy
- Resolution 2022-257 Approve 2023 Fee Schedule
- Resolution 2022-258 Approve 2023-2027 CIP
- Resolution 2022-259 Approve 2023 Franchise Fees Distribution

Attachments:

1. 2023 Budget Hearing Final Approvals Presentation

City Council Meeting

Tuesday, December 13, 2022

Resolutions

2022-253
2022-254
2022-255
2022-256
2022-257
2022-258
2022-259

Resolutions

- 2022-253 Adopt 2023 Property Tax Levy
- 2022-254 Adopt 2023 Budget & Establish Fund Appropriations
- 2022-255 Adopt HRA 2023 Property Tax Levy
- 2022-256 Adopt EDA 2023 Property Tax Levy
- 2022-257 Approve 2023 Fee Schedule
- 2022-258 Approve 2023-2027 Capital Improvement Plan
- 2022-259 Approve 2023 Franchise Fees Distribution

2023 Budget Overview

**Tax Levies &
Budgets**

**2023-2027 Capital
Improvement Plan**

Fee Schedule

Tax Notices

Notice	Description	Date Sent
Valuation Notice	- Shows the estimated market value and classification of property - Contains Local Board of Appeals and Equalization information	Early spring (usually along with tax statement – at least 10 days before local boards)
Truth in Taxation Notice (TNT)	- Shows proposed taxes based on local levies before finalization - Public meetings for all local taxing JDs assessing a tax	Mid-November
Property Tax Statement	- Taxes due in May and October - Presents the total amount due after final budgets are adopted and final levies certified - Detailed breakdown of amount due to each taxing authority	By March 31

Property Tax Calculation

Net Tax Capacity (NTC)

- $\text{Market Value} \times \text{Class Rate} = \text{NTC}$

$$\frac{\text{Levy}}{\text{Sum of NTC}} = \text{Tax Rate}$$

$$\text{NTC} * \text{Tax Rate} = \text{City Tax}$$



Tax Rate Change Based on Final Levy

	2023	2022	Change	
Net Tax Capacity	\$23,645,559	\$20,492,951	\$3,213,719	15.73%
Levy Amount	\$11,184,332	\$10,559,078	\$625,254	5.92%
Tax Rate	47.300	51.680	(4.380)	(8.48%)

Total Increase in Net Tax Capacity = \$3,213,719

New Construction/Growth Amount= \$299,885 (9.33%)

(NTC New Growth = \$125,254, or 20.03%)

Tax Levy Summary

Funds Supported by Tax Levy

- General Fund (101)
- Debt Services Funds (300's)
- Community Development Administration (240)
- Miscellaneous Levy
 - Special PERA/Tax Abatements

Property Tax Levy

July 2022

\$11,544,893 Levy
9.34% Increase

August 2022

\$11,315,867 Levy
7.17% Increase

September 2022

\$11,204,332 Levy
6.11% Increase

November 2022

\$11,184,332 Levy
5.92% Increase

2023 Tax Levy

Operating Levy:

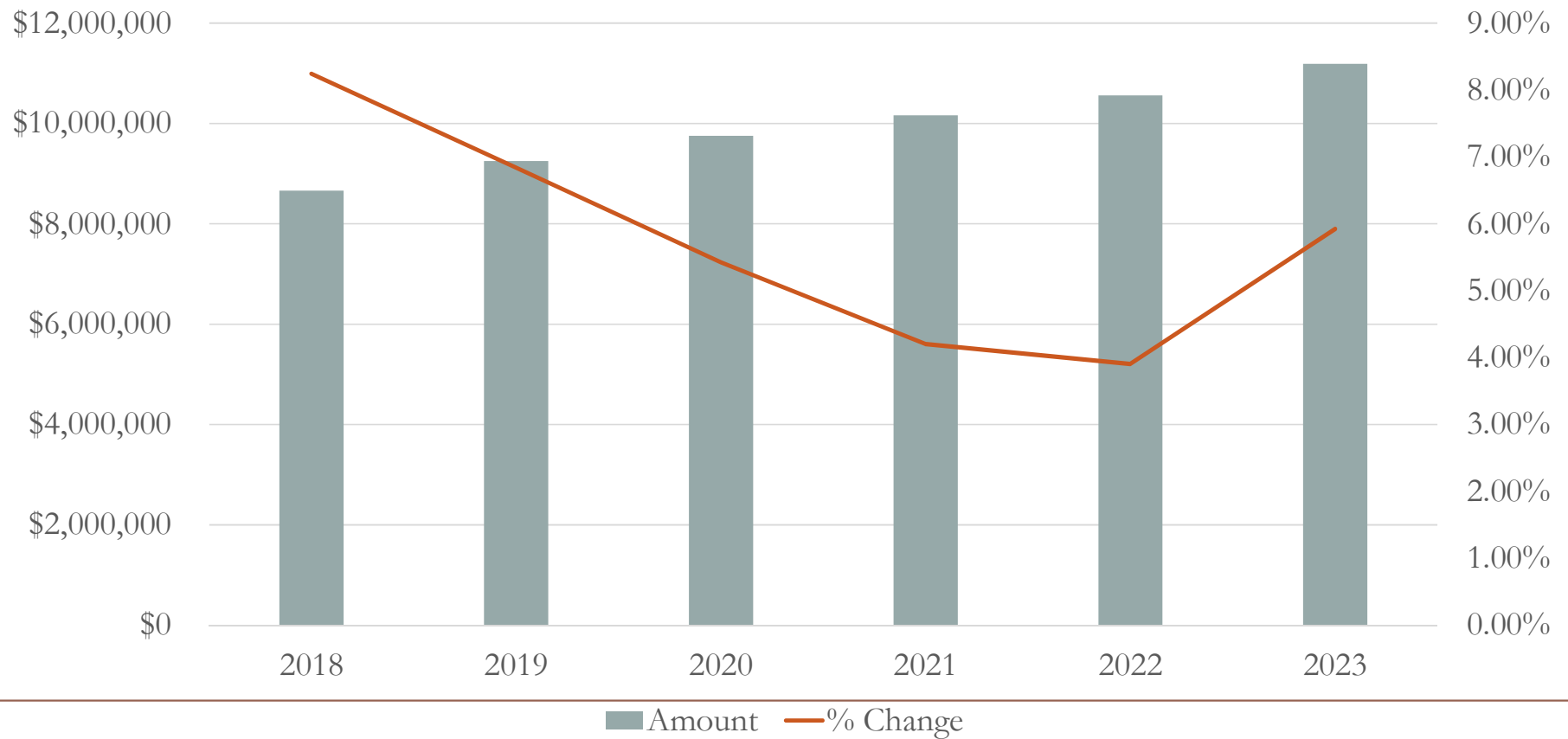
	<u>Amount</u>	<u>Change</u>
• General Fund (101)	\$9,267,952	\$580,197
• Community & Economic Development Administration (240)	\$ 132,300	<u>(\$ 66,151)</u>
		\$514,046 Total Operating Levy Increase
• Operating Personnel Costs (Wages & Benefits)		\$521,191 Increase

Miscellaneous Levies:

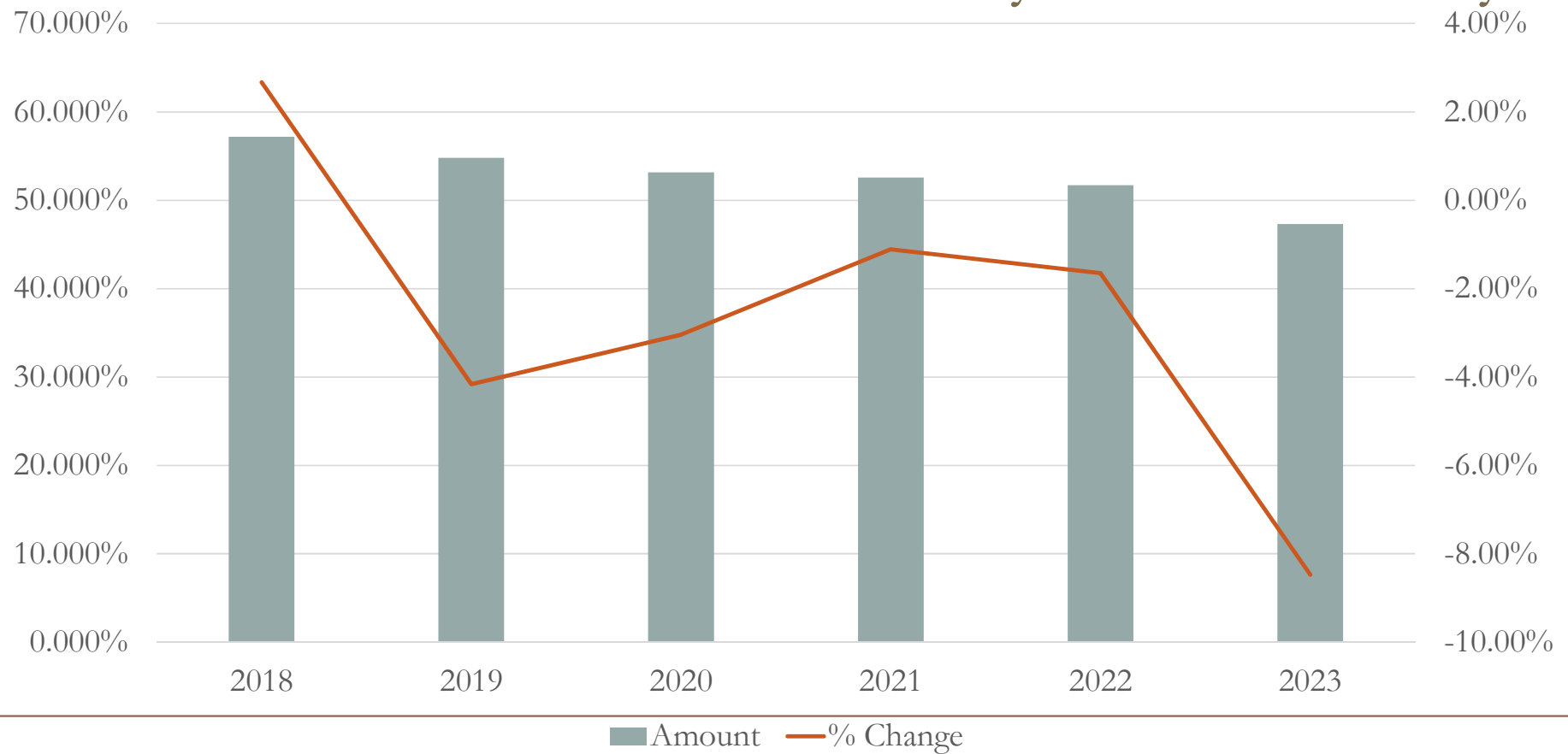
• Special PERA	\$ 12,544	NA
• Tax Abatements	\$ 401,976	(\$24,299)
• Airport (225)	\$ 0	(\$10,000)
• Debt Service	\$ 1,382,104	\$145,507

2023 Property Tax Levy = \$11,184,332

City Tax Levy History



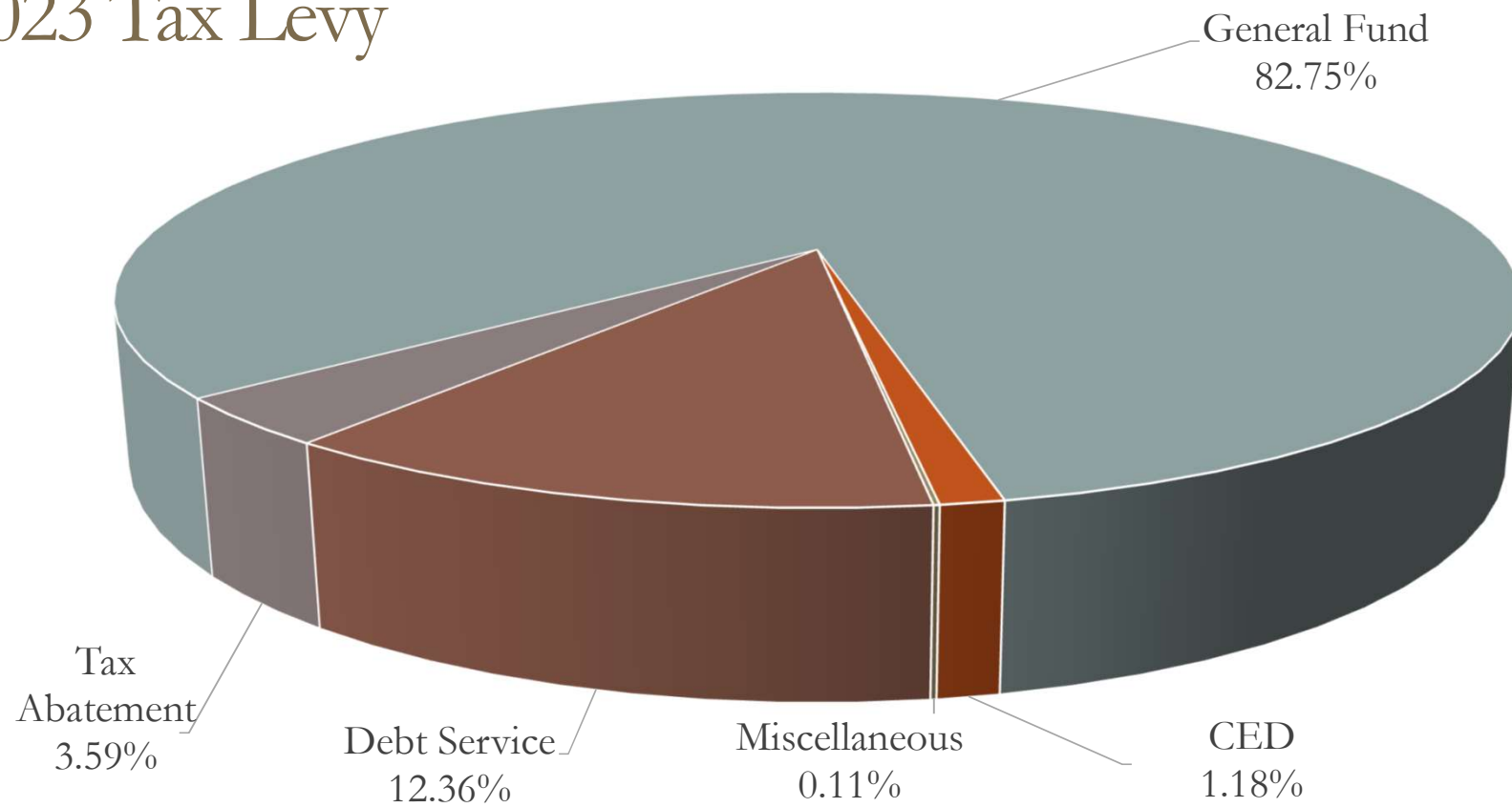
City Tax Rate History



Property Tax Levy

Tax Years Payable	2021	2022	2023	Change
General (101)	8,134,852	8,675,211	9,255,408	580,197
Airport (225)	20,000	10,000	-	(10,000)
Community Development (240)	264,602	198,451	132,300	(66,151)
Tax Abatement Projects (240)	354,939	426,275	401,976	(24,299)
Property Tax Levy	8,774,393	9,309,937	9,789,684	479,747
Special PERA Levy (101)	12,544	12,544	12,544	-
Bond Principal & Interest (300's)	1,375,329	1,236,597	1,382,104	145,507
Net Tax Levy (Actual Levy)	10,162,266	10,559,078	11,184,332	5.92%

2023 Tax Levy



2023 Residential Impact

	2022 (Actual)	2023 (Estimated)	Change
Market Value of \$206,500*	\$970.54	\$888.29	(\$82.25)
- w/10% Increase in EMV		\$994.97	\$24.43
- w/20% Increase in EMV		\$1,101.44	\$130.90
Market Value of \$200,000	\$1,216.02	\$1,112.97	(\$103.05)
- w/10% Increase in EMV		\$1,241.67	\$25.65
- w/20% Increase in EMV		\$1,370.56	\$154.54
Market Value of \$300,000	\$1,779.33	\$1,628.54	(\$150.79)
- w/10% Increase in EMV		\$1,808.80	\$29.47
- w/20% Increase in EMV		\$1,989.25	\$209.92
* Median Market Value			

2023 Commercial/ Industrial Impact

	2022 (Actual)	2023 (Estimated)	Change
Market Value of \$250,000	\$2,196.38	\$2,010.25	(\$186.13)
- w/2.5% Increase in EMV		\$2,069.37	(\$127.01)
- w/5% Increase in EMV		\$2,128.50	(\$67.88)
Market Value of \$1,000,000	\$9,948.31	\$9,105.24	(\$843.07)
- w/2.5% Increase in EMV		\$9,341.74	(\$606.57)
- w/5% Increase in EMV		\$9,578.24	(\$370.07)
Market Value of \$5,000,000	\$51,291.93	\$46,945.18	(\$4,346.75)
- w/2.5% Increase in EMV		\$48,127.38	(\$3,164.25)
- w/5% Increase in EMV		\$49,310.17	(\$1,981.76)

Property Tax Relief Programs

Disabled Veteran Homestead Valuation Exclusion

Homestead Credit Refund Program

Minnesota's Property Tax Programs for Agricultural and Rural Lands

Property Tax Relief for Properties Damaged in a Disaster

Renter's Property Tax Refund Program

Targeting Property Tax Refund

Senior Citizens Property Tax Deferral Program

Other Tax Levies

Resolution 2022-255 HRA

Maximum Amount Requested

$0.0185\% \times \$1,777,564,900 = \$328,850$

Increase of \$19,030 (6.14%) from 2022
Resolution 2022-10

Resolution 2022-256 EDA

Maximum Amount Requested

$0.01813\% \times \$1,777,564,900 = \$322,273$

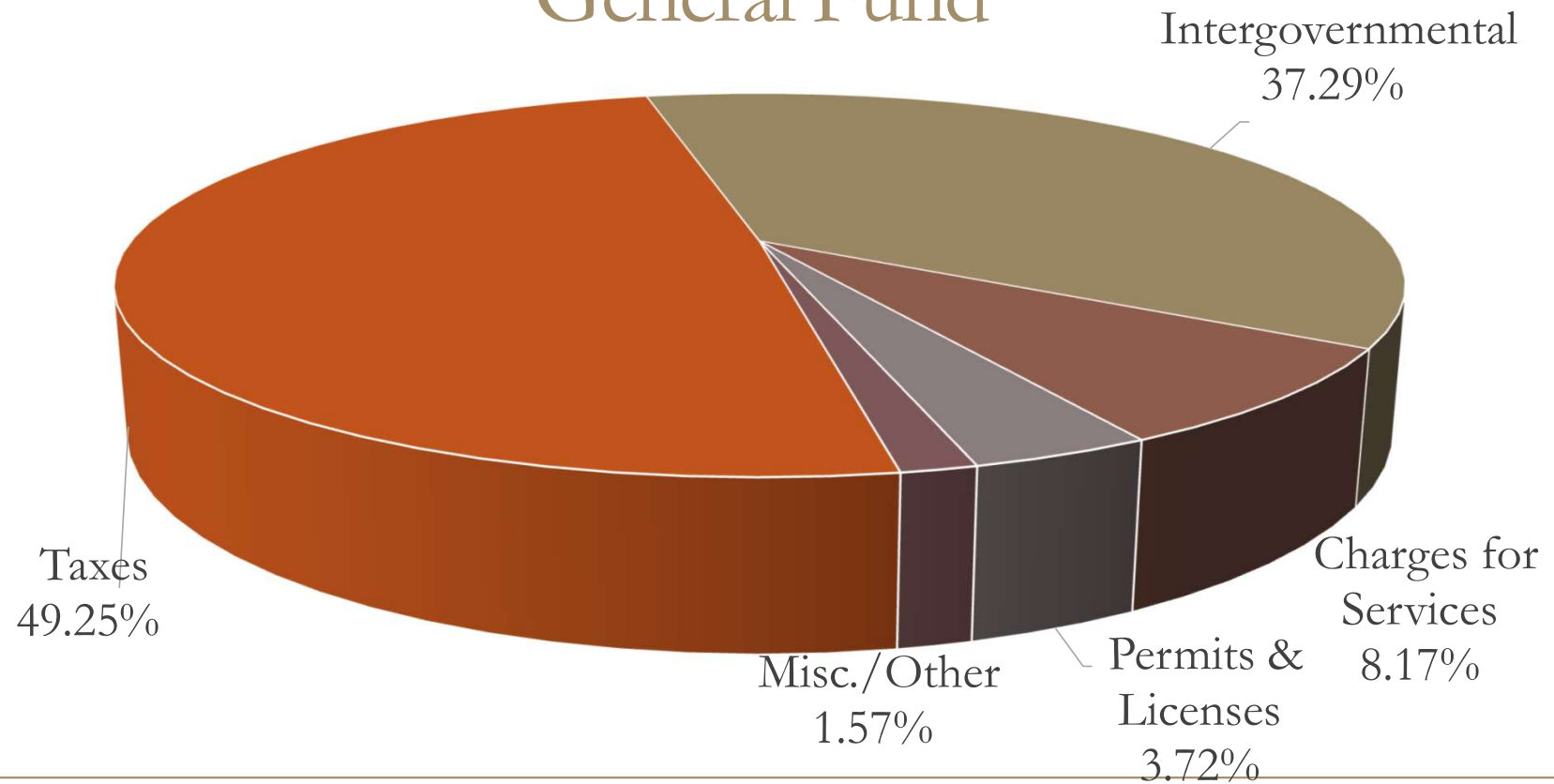
Increase of \$18,650 (6.14%) from 2022
Resolution 2022-17



Budget Document

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Project Funds
- Enterprise Funds
- Internal Service Funds
- Agency Funds

General Fund



General Fund

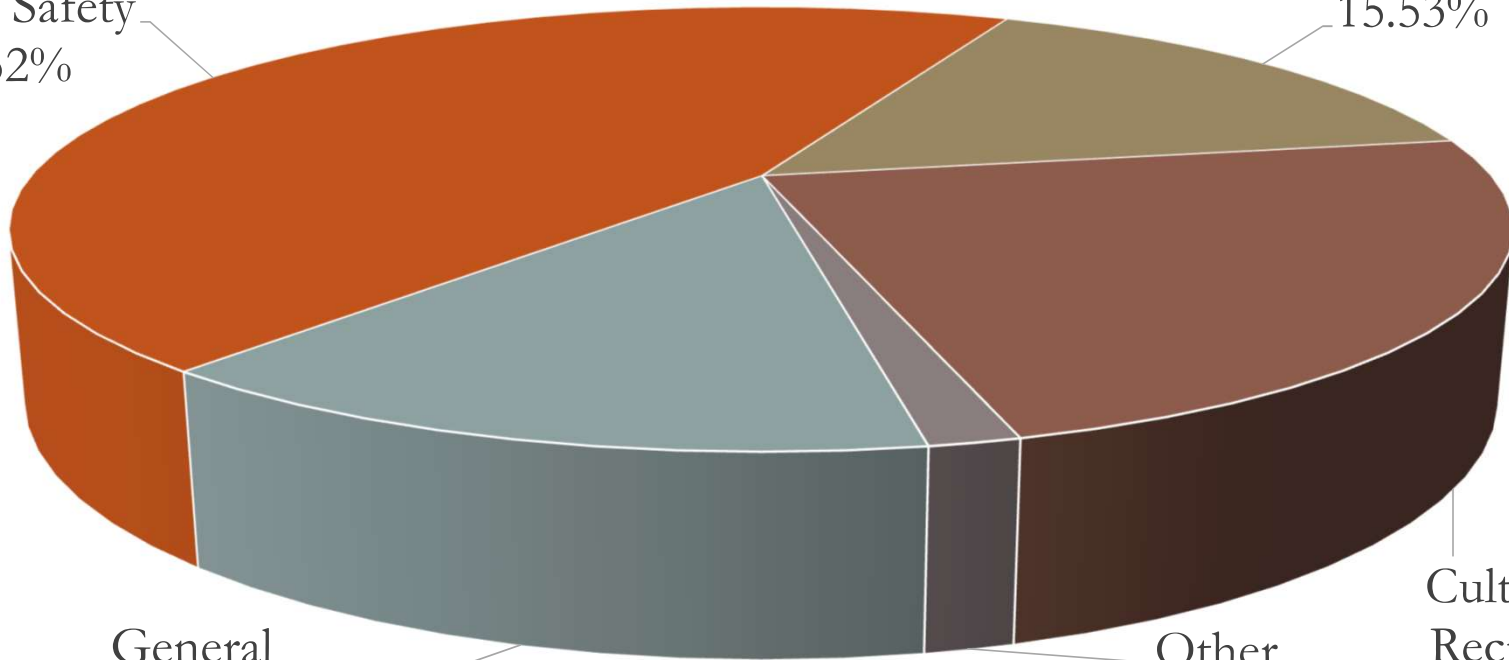
Public Safety
45.52%

Public Works
15.53%

General
Government
13.94%

Other
Functions
1.60%

Culture and
Recreation
23.41%





Community Development
Administration (240)



HRA (280)
EDA (290)

Special Revenue Funds

Charitable Gambling (210)

Public Safety Programs (215)

**Community Development Funds
(211, 244, & 247)**

HRA Funds (241 & 254)

EDA Funds (243, 248, 249, 292)

**Tax Increment Financing Funds
(263, 266, 267, 269, 270, 271, & 272)**

Other Special Revenue Funds

**GO Crossover
Refunding Bonds**

**GO Improvement
Bonds**

**GO Municipal State
Aid Bond**

**Debt
Service
Funds**

Water (601)

Sanitary Sewer (602)

Storm Water (603)

Enterprise
Funds

- 2016 Last Analysis
- Long-Term Financial Management Plan
- Following Year
 - 3 Months Operating Expenses
 - Debt Service
 - Capital Acquisitions
- Reserves for Future Capital Improvements/Acquisitions

Rate Analysis

- Base rates should be increased in 2023 to keep pace with inflation and prepare for any future debt service requirement
- Proposed 2023 base rates to be increased by 4.0% rounded
 - Average Residential
 - \$0.50/mo.

Meter Size	2022 base rate	2023 base rate
5/8"-3/4"	\$12.30	\$12.80
1"	\$13.61	\$14.15
1 1/2"	\$22.90	\$23.80
2"	\$26.00	\$27.05
3"	\$70.92	\$73.75
4"	\$82.23	\$85.50
6"	\$109.04	\$113.40
The rate increases for average consumption a residential bill by \$0.50 per month/\$6.00 per year		

Sewer (602)

- Base charges of \$10/month
 - increase 20%
 - \$1.68/month
- Flow rate is \$0.00368/gallon
 - Increase 2%
 - \$0.43/month
- No sewer charges for a designated irrigation meter
- Sewer Availability Charge (SAC) 0% increase

- 14.5% Rate Increase

- \$7.48/RLE

 - Residential Lot Equivalent

- \$0.95/Month

- \$11.40/Year

Storm Water (603)

Residential Impact

\$48.24/Year
Utilities
(\$29.49)/Year
Taxes

Water

\$11.52/Year

Sewer

\$25.32/Year

Storm Water

\$11.40/Year

Property Tax

(\$82.25)/Year
\$52.76/Year

Additionally



2023-2027
Capital
Improvement Plan



2023
Fee Schedule



2023-2027 Capital Improvement Plan

2023-2027 Capital Improvement Plan

Street Improvements

Franchise Fees

Special Assessments

Park & Recreation

North Viaduct Area Park

Trail Improvements

Facilities

CH Remodel/Parking Lot

Police Elevator

Capital Equipment

Fire Apparatus

Pumper Truck

Capital Project Funds

Street Improvement Fund (401)

Park Improvement Fund (404)

Capital Equipment Fund (431)

Public Facilities Fund (437)

Street Improvement Fund (401)

DWNTWN	Downtown Area Parking Lot/Alley Improvement	\$ 50,000
STCON	Street Reconstruction	\$ 6,270,600
STOVLY	Street Overlays	\$ 1,545,000
SWKTRL	Sidewalk/Trail Improvements	<u>\$ 1,127,000</u>
		\$ 8,992,600

Park Improvement Fund (404)

PAR E 23-05	Park Playground Equipment	\$ 75,000
PAR F 23-02	North Viaduct Area Park Development	\$ 500,000
SWKTRL	2023-2027 Sidewalk/Trail Improvements	\$ 400,000
TRAILS	2023-2027 Trail Improvements (Maintenance)	<u>\$ 20,000</u>
		\$ 995,000

Capital Equipment Fund (431)

Aquatic Center	AQU E 23-01	Replacement – Pool Boiler	\$ 40,000
Aquatic Center	AQU E 23-02	Replacement – Freezer	\$ 13,000
Community Center	COM E 23-01	Replacement - Fitness Room Equipment	\$ 10,000
Fire	FIR E 23-01	Replacement – Fire Rescue Apparatus #2110	\$877,250
Fire	FIR E 23-02	Replacement – Trailer #1	\$ 9,000
Fire	FIR E 23-03	Replacement – Low Pressure Airbags	\$ 28,000
Fire	FIR E 23-04	Replacement – Pumper Truck #2120	\$225,000
Fire	FIR E 23-05	Northern Industrial Area Outdoor Warning Siren	\$ 35,000
Information Technology	IT T 23-01	Replacement – City Hall Camera System	\$ 20,000
Library	LIB E 23-01	Drive-thru Book Return	\$ 35,000
Parks	PAR E 23-01	Replacement – Toro 5910 16' Mower #14	\$125,000
Parks	PAR E 23-02	Replacement – 2000 Toro Aerator #51	\$ 6,500
Parks	PAR E 23-03	Replacement – 2011 Ford F450 Pickup #10	\$ 60,000
Parks	PAR E 23-04	Replacement – 2003 Toro Ballcart #53	\$ 30,000
Street	STR E 23-01	Replacement – 2006 Ford F550 #106	\$ 80,000
			<u>\$1,593,750</u>

Public Facilities Fund (437)

Aquatic Center	AQU F 23-01	Replacement – Aquatic Center Roof	\$ 30,000
City Hall	CIH F 23-01	Remodel – City Hall Restrooms on First Floor	\$ 250,000
City Hall	CIH F 23-02	Replacement – City Hall Carpet	\$ 100,000
City Hall	CIH F 23-03	Remodel–City Hall Chambers, includes video/video	\$ 240,000
City Hall	CIH F 23-04	Remodel – City Hall 3 rd Floor Meeting Room	\$ 100,000
City Hall	CIH F 23-05	City Hall Parking Lot and Site Improvements	\$ 150,000
Community Center	COM F 23-01	Replacement – Community Center Shower Walls	\$ 37,000
Citywide	CTW F 23-01	Facility Maintenance Study	\$ 13,000
Fire	FIR F 23-01	Fire Station Exterior Maintenance	\$ 40,000
Library	LIB F 23-01	Exterior Clean, Seal & Stone Repair/Replacement	\$ 50,000
Parks	PAR F 23-01	North Alexander Parking Lot #2	\$ 20,000
Police	POL F 23-01	Police Department Elevator	\$ 80,000
			\$ 1,110,000

Equipment

Replace Towmaster Trailer	\$ 18,000
Replace 2013 Ford F250	\$ 49,000
Water Meter Radios	\$466,000
Water Sampling Stations	\$ 30,000

Water Fund (601)

Facilities

Material Storage Bunkers	\$ 30,000
Replace WTP Cold Storage Bldg	\$ 85,000
Reservoir Rehabilitation	\$ 900,000
Reservoir Demolition	\$ 115,000

Sanitary Sewer Fund (602)

\$214,000 Capital Outlay

Replace 2012 Ford F250	\$ 49,000
Replace Variable Speed Frequency Drives	\$ 40,000
WRF - Facility Plan	\$ 125,000

Storm Water Fund (603)

Replace 2011 Ford F550 \$80,000



Fee Schedule

2023 Fee Schedule

- **Alcohol Beverage Fees**
- **Shingling/Roofing & Siding Permits**
- **Residential Permits, Inspections, and Fees**
- **Downtown 14-day Parking Permit**
- ~~**Chapter 16 Nuisances Permits & Renewals**~~
- **Water/Sewer/Storm Water Fees**
 - **Rate Analysis**
- **Airport**
 - **Hangar Rental Agreements & Fuel Flowage Fees**
- **Engineering Fees**
- **Utility Pole Rental**
- **Site Plan Escrow-driveways**
- **Contract Off-Duty Police Work**
- **Recreation**
 - **Small Increases & Restructure**

Questions?

Resolutions

2022-253

2022-254

2022-255

2022-256

2022-257

2022-258

2022-259

CITY OF FARIBAULT

RESOLUTION #2022-253 ADOPT 2023 PROPERTY TAX LEVY

THE CITY OF FARIBAULT RESOLVES:

Section 1: That there is hereby levied on the taxable property of the City of Faribault, Rice County, Minnesota for the fiscal year 2023 for the following funds:

General Levy	\$ 9,255,408
PERA – Special Levy	\$ 12,544
Community Development	\$ 132,300
Debt Service	\$ 1,382,104
Tax Abatement	\$ 401,976
Total Levy	\$11,184,332

Section 2: That the City Administrator is hereby authorized, empowered and directed to file a certified copy of this resolution with the Rice County Auditor pursuant to applicable statutes.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A



2023 Property Tax Levy Certification

	2023
OPERATING LEVY:	
General Fund	\$ 9,255,408
Community Development	\$ 132,300
Special PERA Levy	\$ 12,544
	\$ 9,400,252
DEBT SERVICE LEVY:	
G.O. Crossover Refunding Bonds 2021B-2012A-2006B	\$ 555,450
G.O. Crossover Refunding Bonds 2021B-2012A-2008A	\$ 397,898
G.O. Crossover Refunding Bonds 2015A-2007A	\$ 188,016
G.O. Refunding Improvement Bonds, 2021B-2014A	\$ 128,688
G.O. Improvement Bonds, 2015A	\$ 78,977
Equipment Certificate 2014A	\$ 33,075
	\$ 1,382,104
TAX ABATEMENT LEVY:	
Sage Electrochromics, Inc.	\$ 171,140
SteinAir, Inc.	\$ 8,457
Daikin Applied Americas, Inc.	\$ 160,388
Trystar, LLC.	\$ 61,991
	\$ 401,976
Total City Levy	
	\$ 11,184,332

CITY OF FARIBAULT

RESOLUTION #2022-254 **ADOPT 2023 BUDGET AND FUND APPROPRIATIONS**

WHEREAS, the City Council has met specifically for the purpose of discussion on the 2023 budget; and

WHEREAS, estimated December 31, 2022, fund balances are sufficient to meet approved expenditures for fiscal year 2022.

NOW THEREFORE BE IT RESOLVED,

Section 1: That the City of Faribault 2023 budget is hereby approved in accordance with State Statute and Faribault Municipal Charter as follows:

General	\$19,607,220
Airport	\$ 129,167
Community Development	\$ 1,274,619
Housing and Redevelopment Authority	\$ 1,504,230
Economic Development Authority	\$ 1,759,522
Other Special Revenue Funds	\$ 33,250

Section 2: That the following financial plan for fiscal year 2023 is hereby approved for expenditures in each of the funds as follows:

Debt Service	\$ 1,549,693
Capital Projects	\$10,840,063
Enterprise	\$21,086,548
Internal Service	\$ 130,000

Section 3: Maximum appropriations may be increased if and when additional revenues are anticipated or received.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



2023 BUDGET

CITY OF FARIBAULT
ANNUAL BUDGET
FOR FISCAL YEAR BEGINNING
JANUARY 1, 2023

DIRECTORY OF OFFICIALS
(Upon Adoption)

Kevin F. Voracek	Mayor
Sara Caron	Councilmember
Royal Ross	Councilmember
Tom Spooner	Councilmember
Peter van Sluis	Councilmember
Janna Viscomi	Councilmember
Jonathan Wood	Councilmember

Timothy C. Murray, City Administrator

Jeanne Day, Finance Director

David Wanberg, Interim Director of Community & Economic Development

John Sherwin, Chief of Police

Mark DuChene, City Engineer

Travis Block, Public Works Director

Paul Peanasky, Parks & Recreation Director

Dustin Dienst, Director of Fire and Code Services

Delane James, Library Director

TABLE OF CONTENTS

	Page Number
INTRODUCTION	
Community Vision	1
City Organizational Chart.....	3
BUDGET OVERVIEW	
Tax Levy Data	4
Finance Director's Budget Message	9
Summary of Revenues by Fund	14
Summary of Expenditures by Fund and Function	16
GENERAL FUND	19
General Government:	
Council	20
City Administration	21
Elections	23
Financial Administration.....	24
Information Technology	26
Legal Services	28
Human Resources	29
Planning & Zoning	31
City Hall Maintenance.....	33
Public Safety:	
Police Administration	34
Criminal Investigations.....	36
Uniform Patrol.....	38
Police Records.....	40
Community Services	42
Fire Administration.....	44
Fire Suppression.....	46
Emergency Management.....	48
Code Enforcement/Inspections	49
Public Works:	
Public Works Administration	51
Street Maintenance.....	53
Ice & Snow Removal	55
Equipment Maintenance	56
Street Lighting.....	57
Traffic Signs & Signals.....	58
Engineering.....	59

TABLE OF CONTENTS

	Page Number
GENERAL FUND (continued)	
Culture and Recreation:	
Community Center Administration	61
Community Center Building	63
Aquatic Center	65
Washington Recreation Center	66
Soccer Complex	67
Adult Programs	68
Youth Programs	69
Parks & Trail Maintenance	70
Library	72
Miscellaneous:	
Miscellaneous/Unallocated	74
Transit	75
OTHER FUNDS	
SPECIAL REVENUE FUNDS	76
Charitable Gambling Fund	77
Public Safety Programs	78
Library Donation Fund	79
Airport	80
Community Development	
City Rental Property	82
Community Development Administration	83
Rental Housing Rehabilitation	85
SCDP Revolving Loan Funds	86
Faribault Housing & Redevelopment Authority	
Public Housing	87
CRV Rehabilitation Program	88
Housing and Redevelopment Authority	89
Faribault Economic Development Authority	
Industrial Development Revolving Loan Fund	91
Federal Investment Revolving Loan Funds	92
Minnesota Investment Revolving Loan	93
Economic Development Authority	94
Economic Development Authority Revolving Loan	96
Tax Increment Districts	97
DEBT SERVICE FUNDS	98
CAPITAL PROJECT FUNDS	100
Street Improvement Projects	101
Park Improvement	103
Capital Replacement	104
Public Facilities	105
ENTERPRISE FUNDS	106
Water Utility	107
Sewer Utility	109
Storm Water Utility	112

TABLE OF CONTENTS

	Page Number
INTERNAL SERVICE FUNDS	114
Workers Compensation	115
Property/Liability	116
AGENCY FUNDS	117
Elderly Housing Corporation	118
Robinwood Manor	119
SUPPORTING DATA	120
Personnel Comparisons	121
Personnel Services Trends and Assumptions	128

FARIBAULT COMMUNITY VISION

SMALL TOWN PRIDE. BIG CITY OPPORTUNITY.

Faribault is one of America's best small communities.

*A place where all people find opportunities to succeed, grow, and prosper.
We celebrate our unique strengths in education, business, industry, medical,
nature, recreation, leisure, and the arts – and we are proud of our historic
downtown and iconic institutions.*

*As a community we embrace the future and plan for positive change through our
commitment to innovation and excellence, making
Faribault an outstanding place to live, work, grow, invest, and visit.*

COMMUNITY VALUES

SENSE OF COMMUNITY

We value a strong sense of community and belonging. We believe in being a friendly, respectful, safe, inclusive, and welcoming community that celebrates strong connections among all people.

Faribault will be a community that residents from a wide range of backgrounds, ages and cultures call home. We will strive to provide a friendly, respectful, and inclusive environment that creates a strong sense of unity and togetherness. People will come to Faribault and stay in Faribault.



SENSE OF PLACE

We value and respect our historic character, iconic institutions, rich traditions, and natural amenities that give Faribault its unique sense of place.

Faribault will be a community known for its unique and iconic surroundings. In 25 years, we will have continued to cultivate our rich history through preservation of our distinctive buildings, our downtown, our institutions, and cultural traditions. We will also enhance our unique natural amenities to attract and retain our distinctiveness.



OPPORTUNITY

We value the opportunities that all people have for growth and enrichment in our community, including opportunities for high-quality education, decent jobs, good housing, quality healthcare, and access to nature, leisure, and the arts.

In 25 years, Faribault will have a diversified economy that provides residents with expanded opportunities to work and to meet their personal, educational, recreational, and cultural needs. A mix of industrial, commercial, and retail redevelopment will provide the tax base needed to support high quality services and amenities.



INNOVATION

We value and encourage creativity, flexibility, and openness to new ideas and positive change in all sectors of our community, including business, industry, education, and government.

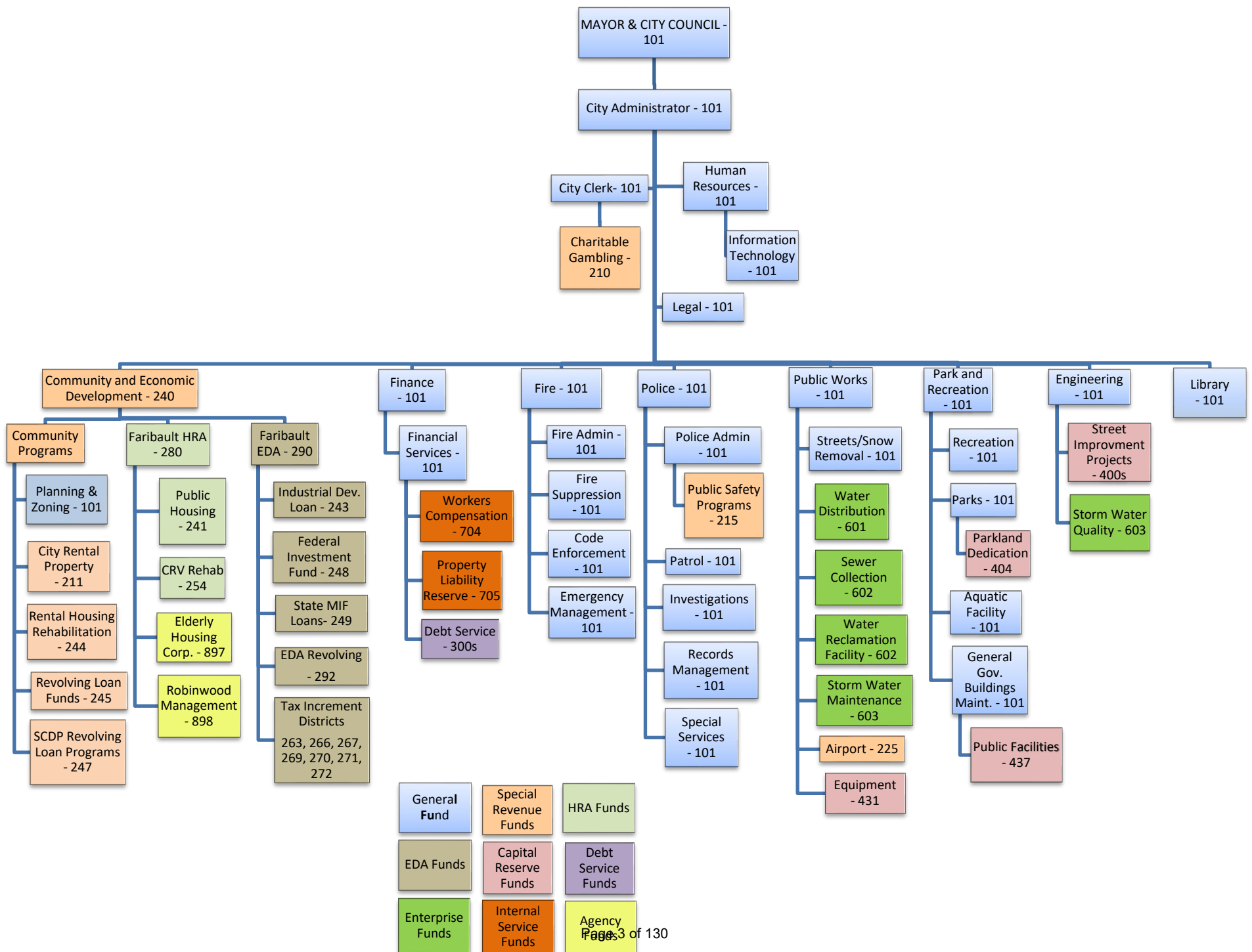
Faribault will be known for its creativity, thought, and leadership in business, education, and government. We will foster a culture where new ideas can flourish, and will regularly demonstrate our innovative spirit through advances in our educational sector, unique new businesses, and our cutting edge government service.

EXCELLENCE

We value excellence and strive for it in everything we do. We believe if it is worth doing, it is worth doing to the best of our ability.

Faribault will be a community known for its commitment to excellence. We will demonstrate in all sectors of our community the attention to detail and quality necessary to achieve great outcomes and a highly livable and thriving community.





CITY OF FARIBAULT

RESOLUTION #2022- ADOPT 2023 PROPERTY TAX LEVY

THE CITY OF FARIBAULT RESOLVES:

Section 1: That there is hereby levied on the taxable property of the City of Faribault, Rice County, Minnesota for the fiscal year 2022 for the following funds:

General Levy	\$ 9,255,408
PERA – Special Levy	\$ 12,544
Community Development	\$ 132,300
Debt Service	\$ 1,382,104
Tax Abatement	\$ 401,976
Total Levy	\$11,184,332

Section 2: That the City Administrator is hereby authorized, empowered and directed to file a certified copy of this resolution with the Rice County Auditor pursuant to applicable statutes.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A



2023 Property Tax Levy Certification

	2023
OPERATING LEVY:	
General Fund	\$ 9,255,408
Community Development	\$ 132,300
Special PERA Levy	\$ 12,544
	\$ 9,400,252
DEBT SERVICE LEVY:	
G.O. Crossover Refunding Bonds 2021B-2012A-2006B	\$ 555,450
G.O. Crossover Refunding Bonds 2021B-2012A-2008A	\$ 397,898
G.O. Crossover Refunding Bonds 2015A-2007A	\$ 188,016
G.O. Refunding Improvement Bonds, 2021B-2014A	\$ 128,688
G.O. Improvement Bonds, 2015A	\$ 78,977
Equipment Certificate 2014A	\$ 33,075
	\$ 1,382,104
TAX ABATEMENT LEVY:	
Sage Electrochromics, Inc.	\$ 171,140
SteinAir, Inc.	\$ 8,457
Daikin Applied Americas, Inc.	\$ 160,388
Trystar, LLC.	\$ 61,991
	\$ 401,976
Total City Levy	
	\$ 11,184,332

CITY OF FARIBAULT

RESOLUTION #2022- ADOPT 2023 BUDGET AND FUND APPROPRIATIONS

WHEREAS, the City Council has met specifically for the purpose of discussion on the 2023 budget; and

WHEREAS, estimated December 31, 2022, fund balances are sufficient to meet approved expenditures for fiscal year 2022.

NOW THEREFORE BE IT RESOLVED,

Section 1: That the City of Faribault 2023 budget is hereby approved in accordance with State Statute and Faribault Municipal Charter as follows:

General	\$19,607,220
Airport	\$ 129,167
Community Development	\$ 1,274,619
Housing and Redevelopment Authority	\$ 1,504,230
Economic Development Authority	\$ 1,759,522
Other Special Revenue Funds	\$ 33,250

Section 2: That the following financial plan for fiscal year 2023 is hereby approved for expenditures in each of the funds as follows:

Debt Service	\$ 1,549,693
Capital Projects	\$10,840,063
Enterprise	\$21,086,548
Internal Service	\$ 130,000

Section 3: Maximum appropriations may be increased if and when additional revenues are anticipated or received.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

CITY OF FARIBAULT

RESOLUTION #2022- ADOPT 2023 HRA PROPERTY TAX LEVY

WHEREAS, the Housing and Redevelopment Authority of the City of Faribault (the "HRA") may request the establishment of a special benefit tax pursuant to Minnesota Statute 469.033 Subdivision 6; and

WHEREAS, the Faribault Housing and Redevelopment Authority did by Resolution 2022-10 on October 10, 2022, levy a special tax on taxable property of the City of Faribault, Rice County, Minnesota in the amount of \$328,850 for 2023; and

WHEREAS, Minnesota Statute 469.033 Subdivision 6 requires the consent, by resolution, of the governing body of the municipality to levy said tax.

NOW, THEREFORE BE IT RESOLVED, that pursuant to Minnesota Statutes 469.033 Subdivision 6, the special benefit tax as determined by the Faribault Housing and Redevelopment Authority is hereby approved for collection in 2023 in the amount of \$328,850.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

CITY OF FARIBAULT

RESOLUTION #2022- ADOPT 2023 EDA PROPERTY TAX LEVY

WHEREAS, the City of Faribault may levy a tax in any year for the benefit of the activities of the Economic Development Authority pursuant to Minnesota Statutes 469.107, Subdivision 1; and

WHEREAS, the Faribault Economic Development Authority did by Resolution 2022-17 on October 20, 2022, levy a special tax on taxable property of the City of Faribault, Rice County, Minnesota in the amount of \$322,273 for 2023; and

WHEREAS, Minnesota Statutes 469.107, Subdivision 1 requires the consent, by resolution, of the governing body of the municipality to levy said tax.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Faribault hereby gives final approval for the collection of a levy for the benefit of economic development activities within the community in fiscal year 2023 in an amount of \$322,273.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



December 13, 2022

Mayor Voracek and
Members of the City Council

Dear Mayor and City Council:

2023 BUDGET OVERVIEW

The budget summaries enclosed within this document include budgets for the General Fund, Special Revenue Funds, Debt Service, Capital Projects, Enterprise Funds, and Internal Services Funds for the City of Faribault. The Council held several budget work sessions over the past several months to discuss 2023 budget priorities.

The 2023 budget includes a net tax levy certification for taxes payable in 2023 in the amount of \$11,184,332. This amount is an increase of \$625,254 over last year's certified net tax levy which equates to a 5.92% increase in the tax levy (of which approximately 12.72% is absorbed by new construction and growth). The 2023 levy is estimated to result in a decrease for the average homeowners' taxes in 2023 of \$82.25 (for no change in assessed value). The median residential property value is estimated at \$206,500. The City's tax base value is expected to increase approximately 17.76% which indicates positive economic growth of the City. This would equate to a decrease in the estimated City Tax Rate from 51.680 to 47.300 which is equal a reduction of 4.380 or 8.48% in the estimated tax rate.

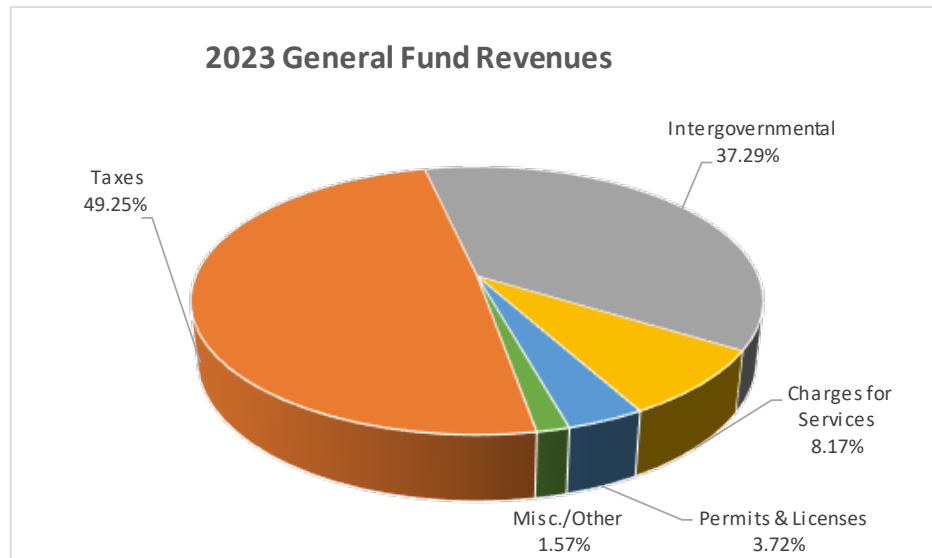
The Faribault Housing and Redevelopment Authority's tax levy for taxes payable in 2023 is \$328,850 which is an increase of \$19,030 or 6.14%. The Economic Development Authority's tax levy for taxes payable in 2023 is \$322,273 which is an increase of \$18,650 or 6.14%.

General Fund

GENERAL FUND REVENUES

The General Fund reflects a projected revenue stream of \$19,607,220 which reflects an increase of \$1,071,558 or 5.781% over the projected 2022 revenue stream. The 2023 General Fund Budget is funded primarily from ad valorem taxes (property taxes in proportion to the value) and Local Government Aid (LGA). The budgeted amount for LGA increased by \$73,049, to \$6,102,837 from \$6,029,788 in 2022.

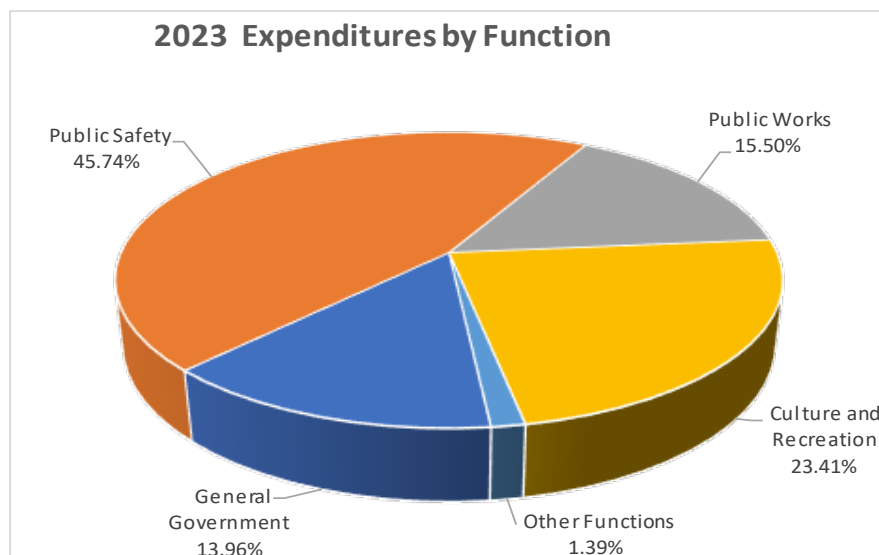
The following chart shows the General Fund revenue amounts by category, as a percentage of total revenue.



GENERAL FUND EXPENDITURES

The General Fund operating expenditures are expected to increase by \$1,051,501 (5.667%) in 2023 to \$19,607,220. The majority of the increase is based on personnel costs associated with cost of living adjustments and health insurance premium increases estimated at this point. The amount required for funding COLA and benefits for personnel changes is estimated at approximately \$479,896 within the General Fund. Several position classification changes mid-year 2022, along with an increase in both Library and Park & Recreation part-time and seasonal staff are included in the 2023 increase. Also, an additional \$45,000 is estimated for a City cost-share in dental premiums.

The following chart shows the General Fund Expenditures by Function. Public Safety accounts for the largest portion of the budget or 45.94%, which is 53.87% of the General Fund budget increase. Culture and Recreation is now 23.41% of the General Fund budget which is 23.96% of the budget increase, or \$251,930. Public Works is 15.50% of the General Funds budget.



Special Revenue Funds

Special Revenue Funds include City, Housing and Rehabilitation Authority (HRA), and Economic Development Authority (EDA) funds. City special revenue funds include Charitable Gambling, Public Safety Programs, Airport, City Rental Property, Community Development, Rental Housing Rehabilitation, and SCDP Revolving Loan funds. The HRA special revenue funds include the HRA, Public Housing, and CRV Rehabilitation Program funds. The EDA special revenue funds include Industrial Development Revolving Loan, Federal Investment Revolving Loan, Minnesota Investment Revolving Loan, EDA, and EDA Revolving Loan funds. The budgets for the majority of these funds remain stable. The Community Development Fund will receive property tax revenue in 2023 in the amount of \$132,300 to supplement program revenues and provide additional operating revenue. Tax abatements are also supported with property tax levy of \$401,976. The Airport budget decreased by \$1,038,007 due to two large capital project costs in 2022. March 2023 will be the final payment on a ten-year interest free loan and this fund will now be seeing a positive impact on fund balance with no general property tax levy support in 2023. The general property tax levy support for Community Development Administration is being phased out over the next few years.

Debt Service Funds

Debt Service Funds are established to account for the collection of ad valorem taxes and special assessments and the payment of principal and interest of general long-term debt. The tax levy for debt service for taxes payable in 2023 increased by \$145,507 due to fully levying in accordance with the bond indentures and making up for an intentional reduction in overall debt levy of \$137,000 in 2022.

Capital Project Funds

Capital Project Funds include the Street Improvement Projects Fund, Park Improvement Fund, Capital Replacement Fund, and Facility Maintenance Fund. Budgeted expenditures for these funds are detailed and included in the 2023-2027 Capital Improvement Plan. Expenditures for the Capital Replacement Fund are generated by franchise tax, grants, and fund balance. Expenditures for the Public Facility Projects Fund are funded with franchise tax and transfers from the General Fund and fund balance. The Capital Improvement Plan has been structured for all of these funds to reflect a relatively level amount of annual expenditures.

Enterprise Funds

Enterprise Funds include the Water, Sewer, and Storm Water funds. Included within these budgets are capital expenses to fund the utility portion of street projects, and other utility infrastructure projects. These improvement projects are detailed in the 2023-2027 Capital Improvement Plan. The Enterprise Funds reflect increases in personnel costs related to COLA, wage steps, and health insurance benefits. All utility rates were analyzed in conjunction with the Long-Term Financial Management Plan. The Water Fund has planned increases in the base rates and consumption rates included in 2023. The water rates have a projected need to increase the base fee by 4.0%, or \$.50 per month for residential customers, and the consumption rate by 4.0%, or \$0.46 per month for average residential customer. The City's sewer consumer volume rates had a 0% increase in 2020 through 2022 and the base rate has remained the same for many years. Based on the analysis from the Long-Term Financial Management Plan it is proposed that the base rate increase to \$10/month, or \$1.68/month increase. The consumer volume rate is proposed to increase

2%, or \$0.43/ month. These rates continue to remain low in comparison to neighboring communities. The following budget also proposes a 0% increase in the Sewer Availability Charge. Based on an analysis with the Long-Term Financial Management Plan, storm water rates are proposed to increase 14.5%, or \$0.95/month. The 2023 rate would be \$7.48/RLE. These increases are needed to assist with the cost of additional regulations for water quality for storm water systems imposed by the State of Minnesota.

Internal Service Funds

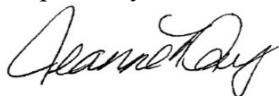
Internal Service Funds include Workers Compensation and Property Liability. The City became fully-insured for workers compensation with the League of Minnesota Cities in 2014. The existing internal service fund is maintained to offset future costs of three outstanding claims that were open under the self-insured plan. The City has coverage for property and liability insurance with the League of Minnesota Cities Insurance Trust and uses the internal service fund to pay for deductibles and claims. The amount budgeted represents the expected claims and deductible expense for 2023.

SUMMARY

The City Charter under Sections 7.04 and 7.06 provides for the preparation and passage of the annual budget. The Charter requires the City Administrator to submit to the City Council an annual budget, which is a complete financial plan for all City funds and activities for the fiscal year. The City Council is responsible for review, revision and adoption of the budget and tax levy.

The 2023 Budget is a credit to the resourcefulness and dedication of the City's Leadership Team. We look forward to working with the Mayor and City Council and City Employees in carrying out the Community Vision 2040 and the work plan of this budget document.

Respectfully submitted,



Jeanne Day
Finance Director

**CITY OF FARIBAULT
2023 Tax Levy**

MARKET AND TAX CAPACITY VALUES					
Tax Years Payable	2020	2021	2022	2023	Change
Taxable Market Value	1,474,959,900	1,554,252,000	1,661,037,400	1,956,026,200	17.76%
Tax Capacity:					
Gross Tax Capacity	18,540,886	19,538,157	20,686,820	23,952,920	15.79%
Less: Captured Tax Increment	(187,152)	(208,810)	(254,980)	(307,361)	20.54%
Net Tax Capacity	18,353,734	19,329,347	20,431,840	23,645,559	15.73%
Operating Tax Levies					
General (101)	6,538,071	8,134,852	8,675,211	9,255,408	580,197
Airport (225)	30,000	20,000	10,000	-	(10,000)
Buckham Memorial Library (224)	907,426	-	-	-	-
Street Improvement Fund (401)	500,000	-	-	-	-
Park Improvement Fund (404)	100,000	-	-	-	-
Capital Replacement Fund (431)	150,000	-	-	-	-
Public Facilities Fund (437)	150,000	-	-	-	-
Community Development (240)	164,602	264,602	198,451	132,300	(66,151)
Tax Abatement Projects (240)	130,008	354,939	426,275	401,976	(24,299)
Property Tax Levy	8,670,107	8,774,393	9,309,937	9,789,684	479,747
Special PERA Levy (101)	12,544	12,544	12,544	12,544	-
Bond Principal & Interest (300's)	1,070,000	1,375,329	1,236,597	1,382,104	145,507
Net Tax Levy (Actual Levy)	9,752,651	10,162,266	10,559,078	11,184,332	5.92%
Special Tax Levies					
HRA (280)	251,907	295,900	309,820	328,850	19,030
EDA (290)	246,869	289,982	303,623	322,273	18,650
Total Tax Rate Special Levies	0.0272	0.0303	0.0300	0.0275	(0.0829)
Net Tax Levy - All City Levies	10,251,427	10,748,148	11,172,521	11,835,455	5.93%
Local Government Aid (LGA)	5,900,287	5,988,340	6,029,788	6,102,837	1.21%
Local Government Aid Change	282,683	88,053	41,448	73,049	

**SUMMARY OF REVENUES BY FUND
2023 BUDGET**

<u>FUND</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ADOPTED</u>	<u>2023 APPROVED</u>	<u>Change</u>
General Fund (101)	\$ 18,508,867	\$ 19,344,155	\$ 18,535,662	\$ 19,607,220	\$ 1,071,558
Special Revenue Funds:					
Charitable Gambling (210)	\$ 31,136	\$ 51,122	\$ 32,850	\$ 34,860	\$ 2,010
Public Safety Programs (215)	4,123	24,404	3,900	3,640	(260)
Library Donations (217)	-	2,700,000	-	-	-
Airport (225)	2,305,455	187,180	992,022	170,129	(821,893)
<i>Community Development</i>					
City Rental Property (211)	14,848	12,782	14,100	14,390	290
Revolving Loan Funds - City (245)	4,693	-	-	-	-
Community Development (240)	580,491	548,720	944,869	932,359	(12,510)
Rental Housing Rehabilitation (244)	5,868	(1,173)	3,000	2,600	(400)
SCDP Revolving Loan Programs (247)	14,552	665	5,864	6,310	446
<i>Faribault HRA</i>					
Public Housing Fund (241)	374,037	675,352	517,100	639,300	122,200
CRV Rehabilitation Program (254)	1,408	(292)	750	750	-
Faribault HRA (280)	411,143	478,387	461,991	383,543	(78,448)
<i>Faribault EDA</i>					
Industrial Development Loan (243)	10,870	1,342	3,900	5,700	1,800
Federal MIF Loans (248)	19,446	(3,887)	9,000	9,000	-
Minnesota Investment Funds (249)	437	(87)	200	200	-
Faribault EDA (290)	278,182	594,496	312,206	332,256	20,050
Economic Development Revolving Loan (292)	15,768	(1,645)	9,607	5,480	(4,127)
Tax Increment (263-272)	184,623	207,291	347,662	297,684	(49,978)
Total Special Revenue Funds	\$ 4,257,080	\$ 5,474,656	\$ 3,659,021	\$ 2,838,201	\$ (820,820)
Debt Service Funds (344-360)	1,333,873	7,962,092	1,573,977	1,691,384	117,407
Capital Projects Funds:					
Street Improvement Projects (401)	2,448,196	1,618,065	3,526,220	5,532,087	2,005,867
Park Improvements (404)	1,032,158	827,836	337,600	861,400	523,800
Capital Replacement Fund (431)	476,169	1,295,133	268,360	218,400	(49,960)
Public Facility Projects (437)	1,667,192	202,698	225,000	312,500	87,500
Total Capital Projects Funds	5,623,715	3,943,732	4,357,180	6,924,387	2,567,207
Enterprise Funds:					
Water (601)	4,380,971	3,804,580	4,028,387	4,152,361	123,974
Sewer (602)	7,035,568	8,090,996	5,590,000	6,871,691	1,281,691
Storm Water (603)	1,111,672	1,285,087	1,624,004	1,541,076	(82,928)
Total Enterprise Funds	12,528,211	13,180,663	11,242,391	12,565,128	1,322,737

**SUMMARY OF REVENUES BY FUND
2023 BUDGET**

<u>FUND</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ADOPTED</u>	<u>2023 APPROVED</u>	<u>Change</u>
Internal Service Funds:					
Worker's Compensation (704)	7,916	48,004	4,000	3,400	(600)
Property/Liability Trust (705)	37,764	105,328	49,600	42,200	(7,400)
Total Internal Service Funds	45,680	153,332	53,600	45,600	(8,000)
Agency Funds:					
Elderly Housing Corporation (897)	14,322	(2,866)	7,300	6,400	(900)
Robinwood Manor (898)	446,126	483,398	493,484	493,684	200
Total Internal Service Funds	460,448	480,532	500,784	500,084	(700)
TOTAL ALL FUNDS	42,757,873	50,539,163	39,922,615	44,172,004	4,249,389

**SUMMARY OF EXPENDITURES BY FUND
2023 BUDGET**

<u>FUND</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ADOPTED</u>	<u>2023 APPROVED</u>	<u>Change</u>
General Fund (101)					
General Government					
Council	\$ 255,369	\$ 644,605	\$ 448,946	\$ 408,342	\$ (40,604)
City Administration	271,495	281,773	299,358	312,160	12,802
Elections	39,892	1,620	27,003	1,810	(25,193)
Financial Administration	498,517	483,070	441,159	475,645	34,486
Information Technology	232,652	219,467	224,764	234,864	10,100
Legal Services	220,153	231,410	282,650	277,230	(5,420)
Human Resources	256,911	257,573	302,489	350,251	47,762
Planning and Zoning	414,668	407,173	451,266	502,987	51,721
City Hall Maintenance	175,778	182,790	199,412	170,882	(28,530)
Total General Government	\$ 2,365,436	\$ 2,709,481	\$ 2,677,047	\$ 2,734,171	\$ 57,124
Public Safety					
Police Administration	\$ 976,578	\$ 1,061,118	\$ 1,038,141	\$ 1,156,523	\$ 118,382
Police Criminal Investigation	954,681	995,407	1,075,770	1,144,780	69,010
Police Uniform Patrol	3,117,858	3,260,829	3,365,400	3,571,124	205,724
Police Records	440,267	463,241	387,765	338,079	(49,686)
Police Community Services	238,304	249,594	289,116	324,106	34,990
Fire Administration	253,562	269,030	281,313	304,448	23,135
Fire Suppression	1,328,880	1,370,315	1,447,113	1,487,043	39,930
Fire Emergency Management	3,205	3,538	6,500	6,050	(450)
Code Enforcement/Inspection	504,371	510,522	550,579	593,686	43,107
Total Public Safety	\$ 7,817,706	\$ 8,183,594	\$ 8,441,697	\$ 8,925,839	\$ 484,142
Public Works					
Public Works Administration	\$ 108,902	\$ 105,764	\$ 116,525	\$ 119,778	\$ 3,253
Street Maintenance	1,413,075	1,402,791	1,485,405	1,524,032	38,627
Ice and Snow Removal	104,759	118,371	125,000	125,000	-
Equipment Maintenance	287,681	294,804	296,069	285,430	(10,639)
Street Lighting	299,276	251,087	290,500	314,500	24,000
Traffic Signs and Signals	47,063	38,880	48,947	44,410	(4,537)
Engineering	559,407	556,596	627,840	631,507	3,667
Total Public Works	\$ 2,820,163	\$ 2,768,292	\$ 2,990,286	\$ 3,044,657	\$ 54,371
Culture and Recreation					
Community Center Administration	\$ 601,949	\$ 660,333	\$ 681,588	\$ 689,631	\$ 8,043
Community Center Building	411,469	492,656	561,988	605,931	43,943
Aquatic Center	61,123	312,744	346,565	362,922	16,357
Washington Recreation Center	35,255	47,100	65,438	72,504	7,066
Soccer Complex	26,738	38,298	36,557	31,681	(4,876)
Adult Programs	97,857	135,362	155,158	165,484	10,326
Youth Programs	45,363	129,655	144,020	151,161	7,141
Park & Trail Maintenance	1,042,802	1,078,050	1,128,480	1,194,189	65,709
Library	1,446,488	1,135,629	1,217,621	1,315,842	98,221
Total Culture and Recreation	\$ 3,769,045	\$ 4,029,826	\$ 4,337,415	\$ 4,589,345	\$ 251,930

**SUMMARY OF EXPENDITURES BY FUND
2023 BUDGET**

<u>FUND</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ADOPTED</u>	<u>2023 APPROVED</u>	<u>Change</u>
Other Functions					
Miscellaneous Unallocated, Transfers	\$ 1,507,015	\$ 2,111,275	\$ 89,674	\$ 303,208	\$ 213,534
Transit	-	-	19,600	10,000	(9,600)
Total Other Functions	\$ 1,507,015	\$ 2,111,275	\$ 109,274	\$ 313,208	\$ 203,934
Total General Fund (101)	\$ 18,279,365	\$ 19,802,468	\$ 18,555,719	\$ 19,607,220	\$ 1,051,501
 Special Revenue Funds:					
Charitable Gambling (210)	\$ 23,573	\$ 32,815	\$ 29,250	\$ 32,250	\$ 3,000
Public Safety Programs (215)	870	55,161	1,000	1,000	-
Library Donation (217)	-	-	-	-	-
Airport (225)	2,039,112	228,705	1,168,674	129,167	(1,039,507)
 Community Development					
City Rental Property (211)	\$ 10,951	\$ 7,481	\$ 8,367	\$ 8,263	\$ (104)
Community Development (240)	556,581	755,842	1,022,998	1,082,356	59,358
Rental Housing Rehabilitation (244)	-	-	100,000	100,000	-
Revolving Loan Programs (245)	121,254	97,578	-	-	-
SCDP Revolving Loan Programs (247)	60,894	-	84,000	84,000	-
 Faribault HRA					
Public Housing Fund (241)	\$ 682,773	\$ 432,703	\$ 553,132	\$ 552,962	\$ (170)
CRV Rehabilitation (254)	85	-	-	-	-
Faribault HRA (280)	564,340	278,177	549,061	951,268	402,207
 Faribault EDA					
Industrial Development Loan (243)	\$ 11,000	\$ -	\$ 100,000	\$ 100,000	\$ -
Federal MIF Loans (248)	-	-	-	-	-
Minnesota Investment Fund (249)	-	-	-	-	-
Faribault EDA (290)	415,921	164,073	1,226,729	1,170,791	(55,938)
Economic Development Revolving Loan (292)	47,000	-	100,000	100,000	-
Tax Increment (263-272)	486,124	189,047	430,363	388,731	(41,632)
 Total Special Revenue Funds	\$ 5,020,479	\$ 2,241,580	\$ 5,373,574	\$ 4,700,788	\$ (672,786)
 Debt Service Funds (344-360)	\$ 1,631,772	\$ 2,849,858	\$ 2,429,470	\$ 1,549,693	\$ (879,777)
 Capital Projects Funds:					
Street Improvement Projects (401)	\$ 2,842,263	\$ 4,429,117	\$ 5,059,783	\$ 7,137,536	\$ 2,077,753
Park Improvements (404)	860,301	935,972	765,178	995,000	229,822
Capital Replacement Fund (431)	1,047,133	422,098	1,486,662	1,733,750	247,088
Public Facility Projects (437)	1,989,255	421,704	1,931,531	973,777	(957,754)
 Total Capital Projects Funds	\$ 6,738,951	\$ 6,208,891	\$ 9,243,154	\$ 10,840,063	\$ 1,596,909

**SUMMARY OF EXPENDITURES BY FUND
2023 BUDGET**

<u>FUND</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ADOPTED</u>	<u>2023 APPROVED</u>	<u>Change</u>
Enterprise Funds:					
Water (601)	\$ 2,332,269	\$ 3,095,168	\$ 5,346,372	\$ 6,418,550	\$ 1,072,178
Sewer (602)	5,353,923	5,244,300	8,210,449	10,718,079	2,507,630
Storm Water (603)	701,721	821,390	2,653,585	3,949,919	1,296,334
Total Enterprise Funds	\$ 8,387,913	\$ 9,160,857	\$ 16,210,406	\$ 21,086,548	\$ 4,876,142
Internal Service Funds:					
Worker's Compensation (704)	\$ -	\$ -	\$ 79,500	\$ 30,000	\$ (49,500)
Property/Liability Trust (705)	36,207	98,616	100,000	100,000	-
Total Internal Service Funds	\$ 36,207	\$ 98,616	\$ 179,500	\$ 130,000	\$ (49,500)
Agency Funds:					
Elderly Housing (897)	\$ -	\$ -	\$ -	\$ -	\$ -
Robinwood Manor (898)	447,070	314,792	400,362	440,446	40,084
Total Agency Funds	\$ 447,070	\$ 314,792	\$ 400,362	\$ 440,446	\$ 40,084
TOTAL ALL FUNDS	\$ 40,541,758	\$ 40,677,062	\$ 52,392,185	\$ 58,354,758	\$ 5,962,573

GENERAL FUND

The General Fund accounts for all revenues and expenditures of a governmental unit which are not accounted for in other funds. It is usually the largest and most important accounting activity for state and local governments, normally receiving a greater variety and number of taxes and revenues than any other fund. Specifically, it receives such revenues as general property taxes, license and permits, fines and penalties, rents, charges for current services, state grants and aids, and interest earnings. In turn the General Fund also finances a larger range of activities than any other fund.

ADMINISTRATION

COUNCIL (41110)

Department Description/Services

This activity provides the City Council with legislative control over matters of policy, as established by City Charter. The Council exercises budgetary control through the adoption of an annual budget certified by major funds. The Council appoints various citizen boards, commissions, and committees to render advice on legislative and policy related matters and provides general direction to the operating departments through the City Administrator.

2023 Budget Goals & Objectives

- Conduct at least three (3) joint meetings with appointed boards and commissions, as well as other governmental agencies.
- Evaluate board and commission membership levels and qualifications in terms of on-going challenges in recruitment of representatives.
- Consider and adopt updates and revisions to the City Charter and Code of Ordinances as deemed appropriate.
- Support continued implementation of the Comprehensive Plan; Downtown Master Plan; Parks, Trails, and Open Space Plan; and Strategic Plan.
- Seek and participate in training opportunities related to municipal governing.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
City Council Meetings	36	35	38	35
Council Work Session/Committee Meetings	39	30	25	30
Ordinances/Resolutions Adopted	243	298	330	290

Budget Summary

The 2023 Personnel Services budget reflects an increase in wages for the Mayor and Councilmembers (the previous increase was in 2019). The large increase in Other Svcs & Charges in 2021 was due to the one-time payment of \$250,000 to the Paradise Center for the Arts to assist with the retirement of their debt.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$68,393	\$68,814	\$68,991	\$79,313
Supplies	\$4,111	\$1,003	\$8,750	\$1,750
Other Svcs & Charges	\$182,865	\$574,789	\$371,205	\$327,279
Total	\$255,369	\$644,605	\$448,946	\$408,342

ADMINISTRATION

CITY ADMINISTRATION (41320)

Department Description/Services

This activity provides the administrative direction for the City and its departments as provided by the City Charter and the Code of Ordinances. City Administrator serves as chief administrative officer for the City, ensuring that the Charter, ordinances, resolutions, and policies of the City Council are enforced and implemented. Moreover, the City Administrator is responsible for managing the overall operations of all City departments. Administration's responsibilities also include:

- Coordination of City Council activities including preparation of Council and Committee agenda packets and meeting minutes administering personnel policies/programs, including compensation practices, labor relations, and contract negotiations, with the authority to hire, suspend, or terminate employees subordinate to administration and department directors (subject to Council review and approval).
- Coordinate the recruitment and appointment of members to advisory boards and commissions.
- Management of official records and documents of the City, including agreements and contracts.
- Administration of licensing processes and procedures.
- Oversee the execution of City elections.

2023 Budget Goals & Objectives

- Process City Code of Ordinances and City Charter updates and revisions as warranted.
- Organize and coordinate training for the Leadership Team on topics such as records management, personnel policies, meeting conduct, etc.
- Provide direction and input needed to advance the 2022-2024 Strategic Plan, identifying and securing the necessary resources to complete prioritized items.
- Increase engagement with State-level elected officials to advance City priorities and to maximize requests for funding assistance on major projects and initiatives.
- Continue to work with Human Resources on employee retention and recruitment programs to address hiring challenges.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Licenses Processed	128	128	130	135
Council Meetings & Agendas	36	35	35	35
Council Work Session/Committee Meetings	39	40	40	40
Leadership Team Meetings	28	26	26	26
Ordinances/Resolutions Adopted	243	280	280	260

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
City Administrator	1.00	1.00	1.00	1.00	1.00
City Clerk	0.00	0.00	0.00	1.00	1.00
Assistant to the City Administrator	1.00	1.00	1.00	0.00	0.00
Administrative Assistant II/Administrative Asst	0.70	0.00	0.00	0.00	0.00
Total Full-Time Employees	2.70	2.00	2.00	2.00	2.00

Budget Summary

The Assistant to the City Administrator position was reclassified to City Clerk in 2022—no staffing changes are proposed for 2023.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$261,277	\$269,130	\$280,141	\$294,345
Supplies	\$2,997	\$3,274	\$3,350	\$5,050
Other Svcs & Charges	\$7,222	\$9,368	\$15,867	\$12,765
Total	\$271,495	\$281,773	\$299,358	\$312,160

ADMINISTRATION

ELECTIONS (41410)

Department Description/Services

This activity provides for the preparation of any and all elections including organizing of the polling places, election judges, and vote tabulation.

2023 Budget Goals & Objectives

- Recruitment of judges for 2024 elections.
- Identification and evaluation of potential alternate polling places for each precinct.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Primary Election Registered Voters	10,200	0	11,000	0
Primary Ballots Collected	1,350	0	1,500	0
General Election Registered Voters	11,605	0	12,000	0
General Ballots Collected	10,277	0	9,000	0

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Election Judges	0.00	70.00	0.00	60.00	0.00
Total Part-Time Employees	0.00	70.00	0.00	60.00	0.00

Budget Summary

There are no scheduled elections for 2023. Expenses include annual equipment lease costs payable to Rice County (Poll Pads, Automarks, and DS200s). Minor precinct boundary adjustments were made in 2022 following receipt of the official 2020 Census population numbers.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$26,069	\$0	\$17,303	\$0
Supplies	\$5,133	\$710	\$4,900	\$0
Other Svcs & Charges	\$8,690	\$910	\$4,800	\$1,810
Total	\$39,892	\$1,620	\$27,003	\$1,810

FINANCIAL ADMINISTRATION

FINANCE ADMINISTRATION (41510)

Department Description/Services

This activity directs the City's financial affairs pursuant to generally accepted accounting standards. This includes initiation of financial plans, review and implementation of internal controls, safeguarding assets and accounting of financial transactions, including: payroll, accounts receivable, accounts payable, investment management, debt management and accounting control as well as facilitating the annual preparation of the Annual Comprehensive Financial Report, Long Term Financial Plan, budget documents and Capital Improvement Plan.

- Accounts Payable
- Accounts Receivable
- Cash Receipting
- Project Accounting
- Implementation of Financial Controls
- Integrated financial services software and internal reporting
- Budget preparation
- Capital Improvement Plan
- Grant administration
- Cash and investment management
- Utility billing
- Utility rate analysis
- Audit and Annual Comprehensive Financial Report
- Long-range financial planning
- Debt service analysis, bond issues and payments
- Tax Increment Financing
- Tax levy administration
- Special assessments
- Asset management
- Insurance and risk management
- Banking relations
- Mandated state and federal reporting

2023 Budget Goals & Objectives

- Implement the core financials, cashiering, and utility billing modules of the new ERP system.
- Establish procedures to fully utilize the new ERP system.
- Update documented procedure in accordance with the new ERP system.
- Define and document internal controls with the new ERP system.
- Scan permanent record for Laserfiche record retention.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Total Budget	\$42,313,454	\$47,074,424	\$50,643,340	\$58,354,758
Total Payroll Cost	\$15,377,067	\$16,446,141	\$16,886,145	\$17,559,554
Tax Levy	\$9,752,651	\$10,162,266	\$10,559,078	\$11,184,332
Levy increase (decrease)	5.42%	7.97%	3.90%	5.93%
Tax Capacity	\$18,353,734	\$19,329,347	\$20,431,840	\$23,645,559
Utility Customers	7,535	7,554	7,679	7,706
Cash & Investments – Year End	\$35,087,158	\$42,000,000	\$44,277,061	\$45,000,000

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	0.00	0.00	0.00	0.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	0.00
Senior Accountant	0.00	0.00	1.00	1.00	1.00
Account Technician (1 Part-Time)	2.00	2.00	2.00	2.00	2.00
Payroll Benefit Specialist	0.50	0.50	0.50	0.00	0.00
Administrative Assistant II	1.00	1.70	1.00	1.00	1.00
Total Full-Time Employees	5.50	6.20	6.50	5.00	5.00
Total Part-Time Employees	0.00	0.00	0.00	1.00	1.00

Budget Summary

The Finance 2023 budget remains stable in accordance with the direction of the City Administrator. Personnel costs are adjusted in accordance with the Collective Bargaining Agreements and the Non-Union Resolution passed by City Council in 2022. Additional \$5,000 for professional services to scan permanent records for retention.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$371,969	\$406,872	\$365,705	\$389,232
Supplies	\$6,107	\$3,126	\$5,875	\$5,125
Other Svcs & Charges	\$120,441	\$73,072	\$69,579	\$81,288
Total	\$498,517	\$483,070	\$441,159	\$475,645

ADMINISTRATION

INFORMATION TECHNOLOGY (41580)

Department Description/Services

This activity provides for the operation and general maintenance of the City's information technology systems. It directs the City's information technology to generally accepted standards. This includes computer security, server maintenance and upgrades, standardized hardware and software, use of electronic mail and virus protection. This department also manages cellular phones and door access software and hardware.

2023 Budget Goals & Objectives

- Transition staff to Microsoft/Office 365.
- Update the camera systems in all facilities to enhance physical security and move to a centralized server.
- Review all current vendors providing service to IT, to ensure all efficiencies and quality service requirements are being met.
- Update all door access panels and infrastructure.
- Begin CIP cost analysis on City Council Chambers.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Personal Computers	180	190	190	200
Number of Mobile Devices (Phones & Tablets)	140	130	140	200
Support Help Desk Tickets	900	750	1,000	1,200
Physical Servers	6	8	13	13
Virtual Servers	16	18	18	18

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
IT Coordinator	1.00	1.00	1.00	1.00	1.00
IT Technician	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	2.00

Budget Summary

Staffing levels and other operational expenses are projected to remain relatively consistent for 2023.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$171,517	\$164,703	\$169,221	\$180,334
Supplies	\$9,483	\$1,103	\$12,225	\$9,750
Other Svcs & Charges	\$51,652	\$53,660	\$43,318	\$44,780
Total	\$232,652	\$219,467	\$224,764	\$234,864

ADMINISTRATION

LEGAL SERVICES (41610)

Department Description/Services

This activity directs the overall legal services for the City, including the issuance of legal opinions, preparation of ordinances, resolutions, contracts and agreements, and the conduct of civil litigation. In addition, this account group provides prosecution of misdemeanor criminal violations, preparation of complaints, processing of evidence, and the trial work associated with prosecution. Legal services are provided by two private law firms, one for criminal prosecution and the other for civil matters.

2023 Budget Goals & Objectives

- Evaluate the implementation of administrative fines to improve compliance with enforcement actions imposed on nuisance violations, property maintenance issues, and other code related matters.
- Ensure that incurred legal expenses are reimbursed when appropriate through charges to developers, tax increment financing proceeds, etc.
- Provide training to City Council, Boards and Commissions, and/or Leadership Team on the Open Meeting Law, Conflicts of Interest, and specific topics identified for discussion.
- Provide input/guidance on revisions to the City Charter and Code of Ordinances.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Criminal				
Case Files Opened	947	793	900	1,000
Case Files Closed	556	373	600	600
Jury Trials (to completion)	0	1	4	2
Scheduled Court Appearances	1,300+/-	1,700+/-	1,800+/-	1,800+/-
Civil				
General (Hours)	1,108.7	922.4	1,000	1,000
EDA (Hours)	73.15	17.0	75	60
HRA (Hours)	59.4	53.4	30	60

Budget Summary

Contracts with both of the law firms representing the City have been negotiated for 2023 and 2024. Criminal services (contracted with Eckberg-Lammers) are on a flat fee basis for the year, while civil services (Kennedy & Graven) are billed hourly under their contract. Larger actions brought against the City are typically defended by the League of Minnesota Cities through the City's insurance coverage.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Other Svcs & Charges	\$220,153	\$231,410	\$282,650	\$277,230
Total	\$220,153	\$231,410	\$282,650	\$277,230

ADMINISTRATION

HUMAN RESOURCES (41800)

Department Description/Services

This division is under the general supervision of the City Administrator and performs a wide variety of public-sector human resources administrative duties.

- Assist individuals for employment in accordance with equal employment opportunity principles.
- Responsible for payroll, information technology, labor and employee relations, job classification and compensation, pay equity, employee benefits, safety program and worker's compensation, employee records, personnel policy administration, contract negotiations and administration of the Employee Assistance Program.

2023 Budget Goals & Objectives

- Implement new payroll system to meet the needs of staff and departments.
- Work with NEOGOV and new payroll system to enhance the systems already provided and others being offered.
- Offer more activities and events to employees for team building and health and wellness.
- Create onboarding videos and mentorship program for new employees to the City.
- Further the development of policies and procedures to build on recruitment and retention of employees.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Full-time Employees Hired	8	15	15	12
Permanent Part-time Employees Hired	6	2	2	6
Promotions	2	4	2	4
Labor Contracts	5	5	5	5
Other Employee Groups	3	3	3	3

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Human Resources Director	0.00	0.00	0.00	0.00	1.00
Human Resources Assistant	0.00	0.00	0.00	0.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	0.00
Payroll Benefit Specialist	0.50	0.50	0.50	1.00	0.00
Total Full-Time Employees	1.50	1.50	1.50	2.00	2.00

Budget Summary

Reclassification of the two positions included under this budget is proposed for 2023.

Retirements and resignations continued at an elevated level in 2022, due potentially in part to an early retirement incentive program that was approved by the City Council.

Several policies and programs were adopted in 2022 targeting employee recruitment and retention.

The selection and implementation of a new payroll system in 2023 is associated with the replacement of the City's financial system.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$194,970	\$225,793	\$254,570	\$273,979
Supplies	\$4,328	\$1,670	\$900	\$9,200
Other Svcs & Charges	\$57,614	\$30,110	\$47,019	\$67,072
Total	\$256,911	\$257,573	\$302,489	\$350,251

COMMUNITY & ECONOMIC DEVELOPMENT

PLANNING AND ZONING (41910)

Department Description/Services

The Planning and Zoning Department is responsible for all functions related to the City's land use planning program, including long-range planning, current planning, and administration of the Unified Development Ordinance. Specific activities include providing information to the public and working with developers to coordinate the development review and approval process, and code interpretation. Staff liaison, administrative services, and staff support are also provided to the Planning Commission, Development Review Committee and ad hoc committees addressing land use and zoning issues. Responsibilities include:

- Staff support for the Planning Commission, Development Review Committee, Environmental Commission, and Airport Zoning Board.
- Administration of the Unified Development Ordinance (Zoning and Subdivision Regulations), Subdivision Ordinance, Flood Plain Regulations, and Sign Ordinance.
- Zoning enforcement inspections and application review.
- Zoning reviews of building permits and licenses.
- Site Plan review.
- Coordination of the development, review, and approval process.
- Research, preparation of detailed reports, analysis of land use policies, and development of policy alternatives for consideration by City Council.
- Coordination and administration of the City's Comprehensive Plan and planning processes.
- Assist with administrative projects as needed.
- Re-write and update the Unified Development Ordinance.

2023 Budget Goals & Objectives

The budget focuses on continued implementation of the Comprehensive Plan, administration of the Unified Development Ordinance, and continued support for the goals and objectives of the Environmental Commission.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Planning Commission Applications	45	50	50	55
Admin Reviews and Site Plans	210	200	200	215
Policy Recommendation & Interpretations	75	50	50	60
Number of Planning Commission Meetings and Work Sessions	32	50	50	48

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
City Planner	1.00	1.00	1.00	1.00	1.00
Planning Coordinator/Zoning Administrator	1.00	1.00	1.00	1.00	1.00
Community Development Coordinator	0.00	0.00	0.00	0.00	1.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	3.00

Budget Summary

The budget includes tools and resources necessary for the Planning Division to efficiently and effectively do their work. This includes software licenses and continuing education. The budget also includes professional services to assist with specialized projects or contract planning services. The 2023 budget also realizes additional staffing expenses associated with the creation of the Community Development Coordinator position approved in 2022 and the continuance of a summer internship program.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$381,972	\$380,655	\$414,050	\$458,170
Supplies	\$2,274	\$406	\$1,600	\$1,550
Other Svcs & Charges	\$30,422	\$26,112	\$35,616	\$43,267
Total	\$414,668	\$407,173	\$451,266	\$502,987

PARKS AND RECREATION

CITY HALL MAINTENANCE (41940)

Department Description/Services

This activity provides for the operation and general maintenance of City Hall. This budget also provides general telephone communications and office copy duplication for City Hall.

2023 Budget Goals & Objectives

- To continue to learn facilities and make maintenance improvements as needed.
- To get updates to elevator completed.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Rooftop Units Maintained (City Wide)	26	26	26	26
Boilers Maintained (City Wide)	11	11	11	11

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Maintenance Engineer	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	1.00	1.00	1.00	1.00	1.00

Budget Summary

This budget is used for general maintenance of City Hall, paper for City Hall and some IT equipment.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$95,917	\$99,108	\$100,842	\$68,665
Supplies	\$9,591	\$10,731	\$13,850	\$13,100
Other Svcs & Charges	\$70,271	\$72,952	\$84,720	\$89,117
Total	\$175,778	\$182,790	\$199,412	\$170,882

POLICE DEPARTMENT

POLICE ADMINISTRATION (42110)

Department Description/Services

Police Administration provides vision, overall leadership, and functional direction of the department. The command staff consists of the chief, three division captains, and a department administrative assistant. Together they coordinate the daily operations of the Patrol, Investigations, Community Services, and Records Divisions. Administration networks with various community entities, markets the agency, creates shared partnerships, manages daily operations, and responds to all public safety related issues or concerns.

2023 Goals & Objectives

- Engage with residents through community events, the implementation of police led programs, and the development of partnerships focused on community needs.
- Expand the department's use of technology to create efficiencies of operation and secure long-term cost savings.
- Perform a complete review of the department's Policy Manual.
- Maintain and expand the department's wellness program, with a focus on multiple pillars – mental, physical, financial, and spiritual/holistic wellness.
- Evaluate and review the department's crime reduction strategy, Mission Statement, and vision/values for alignment with City of Faribault goals and vision.
- Maximize efforts to retain high quality employees and to recruit diverse staff for open positions.

Department Statistics

Department-wide Employees & Vehicles	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Total FT and (2) PT Employees	46	46	46	43
Sworn Officers	35	35	35	35
Records and CSO Staff (2 PT)	10.5	10.5	10.5	8
Reserve Officers (Volunteers)	16	16	20	6
Police Explorers (Volunteers)	18	18	18	10
Vehicles	25	25	25	25 (16 owned/9 Leased)

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	2.00
Sergeant	0.00	0.00	0.00	0.00	1.00
Administrative Assistants II	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	5.00	5.00	5.00	5.00	5.00

Budget Summary

The 2023 increase in the department's operational budget reflects two primary changes:

- Our transition from purchasing fleet vehicles with CIP funds to entering into lease arrangements with Enterprise Fleet.
- Renegotiation of the department's contracts with Axon for body worn cameras, fleet vehicle cameras, less-lethal Taser weapons, and unlimited data storage.

Both of these changes secure fixed costs for the department for the next 5-years and allow for an expansion of technology and the creation of efficiencies that will save both personnel time and future personnel requests.

The department is reducing budgeted FT Employees from 46 to 43 due to changes related to Records and CSO staffing.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$828,392	\$862,190	\$874,702	\$879,797
Supplies	\$25,746	\$26,404	\$26,275	\$33,375
Other Svcs & Charges	\$122,440	\$172,524	\$137,164	\$243,351
Total	\$976,578	\$1,061,118	\$1,038,141	\$1,156,523

POLICE DEPARTMENT

CRIMINAL INVESTIGATION (42121)

Department Description/Services

This activity provides for investigation and processing of complaints related to all levels of criminal activity. This area is comprised of investigators who work on person and property crime investigations, school liaison and projects related to child protection in conjunction with social services. This area also covers contributions to the Cannon River Drug and Violent Offenders Task Force housed out of the Faribault Police facility.

2023 Budget Goals & Objectives

- Implementing a Community Based Coordinator from Rice County to assist officers with individuals experiencing mental health or chemical health crisis. Continued partnership with Rice County Social Services in investigating a high volume of adult and child protection cases.
- Provide/conduct advanced training for Detectives to enhance self -growth and keep them up-to-date on best practices, techniques, and investigative methods.
- Enhance Investigative operations through the use of technology. This technology includes:
 - Forensic tools/software used in the extraction of valuable digital evidence.
 - Utilization of a department UAV/Drone for: searches of large geographic areas primarily for missing persons or when an exigent threat exists to the community, clearing of buildings/residences where a threat to office safety exists, and photographing/documenting crime scenes.
- Continue to provide effective school liaison services to the Faribault High School, Middle School, and Elementary Schools. Consistent communication between the schools and police to create a safer environment for all students.

Department Statistics (* Reflects COVID impacts/SRO's being out of schools/and Drug Task force temporarily disbanding during pandemic)

	*2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Part I Crime Most Serious	390	440	400	430
Part II Crimes	695	654	525	610
Percentage Solved (Part I & II)	46%	36%	42%	44%
Youth Liaison Cases	240	250	265	245
Drug Task Force Cases	164	260	300	320
Investigative Cases Handled	330	425	405	400

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	6.00	6.00	6.00
Total Full-Time Employees	7.00	7.00	7.00	7.00	7.00

Budget Summary

The 2023 increase in the department's Investigations budget is reflective of our vehicle leasing arrangement with Enterprise and the shifting of associated costs from CIP to operational.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$884,769	\$927,226	\$996,731	\$1,040,925
Supplies	\$22,795	\$22,368	\$31,750	\$37,100
Other Svcs & Charges	\$47,117	\$45,812	\$47,289	\$66,755
Total	\$954,681	\$995,407	\$1,075,770	\$1,144,780

POLICE DEPARTMENT

UNIFORM PATROL (42123)

Department Description/Services

This activity provides for the use of uniform patrol personnel in squad cars, bicycles, and on foot to perform functions throughout the entire City of Faribault. The basic function of this unit is to ensure the safety of the citizens of Faribault, protect property, prevent crime, and ensure traffic law compliance. Additionally, this unit is actively involved in Community Policing Projects.

2023 Budget Goals & Objectives

- Provide officers with updated training and equipment to effectively and safely perform job duties at hand.
- Increase the number of trained bike patrol officers for proactive patrols downtown and on the trails.
- Continue to train more officers in Mobile Field Force application to support the safety of officers and the public during potential events in the future.
- Ensure officers continue to receive mental health and de-escalation training to meet state mandates.
- Monitor officer wellness by encouraging day to day fitness along with professional services offered.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimate
Calls-For-Service	26,103	28,973	30,500	31,115
DWI's	57	120	125	130
Citations Issued	2,691	2,887	2,890	2,900

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Sergeant	4.00	4.00	4.00	4.00	4.00
Police Officer	20.00	20.00	20.00	20.00	20.00
Police Reserve Officers (Part-Time)	24.00	24.00	24.00	24.00	24.00
Total Full-Time Employees	24.00	24.00	24.00	24.00	24.00
Total Part-Time Employees	24.00	24.00	24.00	24.00	24.00

Budget Summary

Increases in the Uniform Patrol budget are reflective of the department's vehicle lease arrangement with Enterprise, purchase of new equipment (rifles), and the higher cost of fuel.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$2,823,292	\$2,867,006	\$3,000,197	\$3,099,399
Supplies	\$126,364	\$134,262	\$146,950	\$176,150
Other Svcs & Charges	\$168,202	\$259,561	\$218,253	\$295,575
Total	\$3,117,858	\$3,260,829	\$3,365,400	\$3,571,124

POLICE DEPARTMENT

RECORDS (42124)

Department Description/Services

This activity provides for the maintenance of all records necessary for the operation of the Police Department and meets all state mandated reporting guidelines. The Records Department processes reports to be reviewed and charged by attorney offices and prepares data using proper data practices for release to other agencies and the public. The Records staff works effectively with officers, detectives, CRDVOTF, police administration, attorneys, and the public, and provides clerical support, evidence, and transcription services for the Police Department.

2023 Budget Goals & Objectives

- Continue learning NIBRS reporting and working with officers to create and submit accurate and complete reports.
- Maintain staffing to provide excellent customer service to the public and fulfill records requests in a timely manner.
- Continue to seek training opportunities for staff to increase knowledge and abilities.
- Succession plan for future turnover by developing staff.

Department Statistics * due to removal of Take it to the Box/and COVID

	*2020 Actual	2021 Actual	2022 Projected	2023 Estimated
FPD Calls for Service	26,103	28,973	30,000	33,000
Reports processed	4,523	4,311	4,500	4,600
Drugs Disposed of (lbs) – Evidence Tech	376	1,085	1,100	1,150
Evidence Processed	3,695	2,792	2,800	2,900

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Records Specialist (Full-Time)	3.00	3.00	3.00	3.00	2.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Property Evidence Technician	1.00	1.00	1.00	1.00	1.00
Records Specialist (Part-Time)	1.00	1.00	1.00	0.00	0.00
Total Full-Time Employees	5.00	5.00	5.00	5.00	4.00
Total Part-Time Employees	1.00	1.00	1.00	0.00	0.00

Budget Summary

There are no significant increases in the Records budget. In fact, Records FTE is reduced from 3 to 2 due to a transfer of DTF clerical responsibilities to Rice County.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$429,181	\$450,920	\$368,158	\$319,878
Supplies	\$5,085	\$2,250	\$7,950	\$6,900
Other Svcs & Charges	\$6,000	\$10,071	\$11,657	\$11,301
Total	\$440,267	\$463,241	\$387,765	\$338,079

POLICE DEPARTMENT

COMMUNITY SERVICES (42700)

Department Description/Services

This activity provides for the protection of citizens and property from domestic animals, wildlife and vermin, in addition to the investigation of animal abuse and neglect complaints. The CSO division contracts with Muddy Paws for animal services. This CSO division also provides for the enforcement of nuisance violations including: under-maintained sidewalks, unsightly yards, junked vehicles, noxious weeds, and enforcement of the Crime Free Multi-Housing ordinance and associated programs.

2023 Budget Goals & Objectives

- Conduct additional Child Seat Safety classes for the public.
- Obtain a more efficient way to adopt out unclaimed animals.
- Assist pet owners in identifying lost or missing pets.
- Research more budget-conscious methods to abate nuisance violations.

Department Statistics *COVID reductions in 2020

	*2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Animal Complaints	650	1,150	1,380	1,480
Nuisance Complaints	4,900	5,260	6,312	7,200
Parking Tickets Issued	692	850	975	1,100
Animals Impounded	64	195	215	235
Animals Claimed	60	102	110	120
Animal Boarding Days	180	325	475	625
Other	1,900	2,950	3,250	3,500

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
CSO Supervisor	1.00	1.00	1.00	1.00	1.00
Community Services Officer II	1.00	1.00	1.00	1.00	1.00
Community Services Officer II (Part-Time)	2.00	2.00	2.00	2.00	2.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	2.00
Total Part-Time Employees	2.00	2.00	2.00	2.00	2.00

Budget Summary

The 2023 increase in the department's Community Services budget is reflective of our vehicle leasing arrangement with Enterprise and the shifting of associated costs from CIP to operational.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$216,116	\$222,326	\$253,946	\$266,211
Supplies	\$10,327	\$11,674	\$17,350	\$31,950
Other Svcs & Charges	\$11,860	\$15,593	\$17,820	\$25,945
Total	\$238,304	\$249,594	\$289,116	\$324,106

FIRE DEPARTMENT

FIRE ADMINISTRATION (42210)

Department Description/Services

The Fire Chief serves as the chief administrator for the Fire Department and reports to the City Administrator. The Fire Chief is responsible for managing the overall operations of the Fire Department, the development and maintenance of the City's Multi-Hazard Plan, and serves as coordinator for all City of Faribault safety training, record keeping and program coordination. Administration's responsibilities also include:

- Strategic planning for the department.
- Budget and financial management of both the Fire Department budget and the emergency management budget.
- Grant research, writing, and administration.
- Management of staff issues.
- Coordination and administration of community relations events and programs.
- Ensure the efficient daily operations of the Fire Department.

2023 Budget Goals & Objectives

- Continue to track and monitor trends in emergency medical calls and how they relate to our response model.
- Continue to promote firefighter health and well-being through training and safety equipment purchases.
- Work with staff to develop a plan for additional full-time firefighters in the future.
- Search out and apply for grants to off-set equipment and training needs.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Grants Applied For	43	4	5	5
Processed Data Requests	27	31	37	43

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Director of Fire & Code Services	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II (Part-Time)	0.30	0.30	1.00	1.00	1.00
Fire/Property Maintenance Inspector	0.50	0.50	0.50	0.00	0.00
Total Full-Time Employees	1.80	1.80	1.50	1.00	1.00
Total Part-Time Employees	0.00	0.00	1.00	1.00	1.00

Budget Summary

Increases to this budget reflect COLA, step increases, inflation and parts and supplies costs as they have increased dramatically.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$214,171	\$222,807	\$230,513	\$244,925
Supplies	\$5,251	\$8,677	\$8,900	\$6,950
Other Svcs & Charges	\$34,141	\$37,546	\$41,900	\$52,573
Total	\$253,562	\$269,030	\$281,313	\$304,448

FIRE DEPARTMENT

FIRE SUPPRESSION (42220)

Department Description/Services

The City of Faribault has a combination fire department with one Fire Chief, three Fire Captains, and six full-time Firefighters and is authorized to have twenty-seven Paid On-Call (POC) firefighters. Under the direction of the Fire Chief, the primary services provided by the Fire Suppression division are:

- Fire Operations – Fire operations provide fire protection, emergency medical service delivery, technical rescue, and hazardous material emergency responses. The fire department currently utilizes two engines, one aerial/engine combination truck, one heavy duty rescue/engine with technical rescue capabilities, (i.e. swift water, trench, confined space and high-level rescue), one Rural Fire Association tender, two pick-up trucks, two Technical Rescue Trailers, one Rescue Boat, one All-Terrain Vehicle and an Emergency Response/Rehab trailer.
- Fire Prevention – Fire prevention includes incident pre-plan programs, fire cause determination, internal safety investigations, citizen safety awareness programs, public fire education programs, public information services and the coordination of community relations events.
- Fire & Rescue Training – Fire training encompasses the coordination of fire suppression and rescue training and employee professional development of all fire department personnel.
- Fire Inspections – Fire inspections involve site visits to and education of owners/operators of commercial facilities within the City. The purpose of the inspection is to ensure commercial and industrial facilities meet the International Fire Code.

2023 Budget Goals & Objectives

- Continue to educate our staff utilizing the skills, experience, and knowledge of our existing staff.
- Maintain quality equipment through budgeting, replacement schedules, and in-house maintenance programs.
- Adjust our response model along with our first responder partners in our ever-changing emergency response climate.
- Design and order a new rescue apparatus that will support the change to our response model.
- Continue the process of training the full-time staff up to technician level in trench rescue, confined space rescue, and rope rescue.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Fires & Alarms	246	248	255	260
Medical Calls	1,856	1,972	2,082	2,300
Rescue Calls	173	179	190	200
Additional Calls	633	704	750	775
Total Calls	2,908	3,103	3,277	3,300
Average Calls Per Day	7.96	8.5	9.0	9.5
Training Data (total hours trained)	730	2,500	2,500	2,500
Public Education Contacts	4,000	2,000	3,000	4,000
Burning Permits Issued	75	75	80	90

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Captain	3.00	3.00	3.00	3.00	3.00
Firefighter	6.00	6.00	6.00	6.00	6.00
Firefighter Paid-On-Call (Part-Time)	24.00	24.00	24.00	24.00	24.00
Total Full-Time Employees	9.00	9.00	9.00	9.00	9.00
Total Part-Time Employees	24.00	24.00	24.00	24.00	24.00

Budget Summary

Increases made to this budget were in response to the increased cost of supplies and equipment. Most of the necessary equipment (PPE for example) saw double digit percentage increases in their cost. Also, an increase in our overtime budget is needed to keep up with increases in wages due to step and COLA increases.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$1,221,232	\$1,266,032	\$1,314,314	\$1,362,211
Supplies	\$76,603	\$77,319	\$73,935	\$90,450
Other Svcs & Charges	\$31,045	\$26,965	\$58,864	\$34,382
Total	\$1,328,880	\$1,370,315	\$1,447,113	\$1,487,043

FIRE DEPARTMENT

EMERGENCY MANAGEMENT (42500)

Department Description/Services

The Fire Chief is the Emergency Management Director for the City of Faribault and is responsible for developing, coordinating and maintaining the City's Multi-Hazard Plan, assisting all public and private facilities with their Emergency Action Plans, and coordinating all City safety programs.

2023 Budget Goals & Objectives

- Complete the installation of the new outdoor warning siren in the northern industrial area and put it on line.
- Continue to train our current CERT members and if needed recruit more volunteers.
- Continue to educate both full-time and part-time firefighters on our Multi-Hazard Plan to ensure they are prepared to act in their assigned roles.
- Work with private schools in our community to develop active shooter plans.
- Continue to promote participation in the City's Emergency Notification System, Everbridge.

Department Statistics

	2020 Actual	2021 Actual	2022 Actual	2023 Estimated
Number of Outdoor Warning Sirens	9	9	10	10
Citizens enrolled in the Everbridge	1,880	1,992	2,200	2,300

Budget Summary

This budget is utilized for whole community training and outreach, Emergency Operations Center support, expenses associated with maintaining the City's Multi-Hazard Plan, outdoor warning siren maintenance and the Everbridge Emergency Notification System. The slight increase to this budget reflects the addition of an outdoor warning siren to the northern industrial park and inflation factors.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Supplies	\$167	\$142	\$600	\$400
Other Svcs & Charges	\$3,038	\$3,396	\$5,900	\$5,650
Total	\$3,205	\$3,538	\$6,500	\$6,050

FIRE DEPARTMENT

CODE ENFORCEMENT/INSPECTION (42400)

Department Description/Services

The Building Code Division provides enforcement of property maintenance codes, plan review and inspection of all new construction, alteration, and/or repair projects within the City by a state-licensed Building Official, and administration of the Rental Housing Licensing and inspections program. The purpose of these inspections is to protect property owners and ensure compliance with the current MN State Building Code, Property Maintenance Code, Electrical Code, and their related appendices and local ordinances. The Building Code division services include:

- Building permit administration and plan review
- Building code enforcement and inspections
- Electrical code enforcement and inspections
- Mechanical code enforcement and inspections
- Plumbing code enforcement and inspections
- Property maintenance code enforcement and inspections
- Time of Sale inspections for manufactured homes
- Rental housing licensing and inspections
- Sign inspections

2023 Budget Goals & Objectives

The Building Codes Division is committed to maintaining a high level of customer service, focusing on efficient plan review timelines and responsiveness to inspection requests. Other goals include:

- Obtain full delegation authorization from the Dept. of Labor and Industry for plan review and inspections for the Chief Building Official
- Obtain partial delegation authorization from the Dept. of Labor and Industry for plan review and inspections for the Building Inspector
- Hire Building Inspector I to conduct plan inspections
- Continue streamlining the permit process for single fee permits through the online permitting system
- Research and implement licensing module to streamline the rental licensing program

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Plans Reviewed	227	221	275*	300*
Number of Permits Issued	1,294	1,280	1,300	1,300
Number of Online Permits Issued	x	471(Partial Year)	995	1,200
Field Inspections	2,843	2,854	3,000	3,000
Number of Licensed Properties Inspected / Number of Units	322*/966	433/2,601	345/989	394/1,343
	*223 properties not inspected due to COVID 19			

*Anticipated state delegation will increase number

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	0.00	0.00	0.00	0.00	1.00
Rental Housing Technician	1.00	1.00	1.00	1.00	1.00
Building Permit Technician	0.00	0.00	0.00	1.00	0.00
Fire/Property Maintenance Inspector	0.50	0.50	0.50	0.00	0.00
Total Full-Time Employees	3.50	3.50	3.50	4.00	4.00

Budget Summary

The Building Code Division has been approached by the Dept. of Labor and Industry requesting that the Building Official and Building Inspector obtain “delegation” status to conduct state-project plan review and inspection in-house. If the delegations are issued – the Division will retain building permit and plan review fees associated with these projects, but will also be responsible for the additional workload. The budget reflects the addition of an inspector to assist with assumed increase in plan review and inspections, including associated expenses such as equipment and software.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$385,912	\$415,096	\$453,915	\$459,381
Supplies	\$3,365	\$2,552	\$2,100	\$7,650
Other Svcs & Charges	\$115,094	\$92,874	\$94,564	\$126,655
Total	\$504,371	\$510,522	\$550,579	\$593,686

PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION (43110)

Department Description/Services

This department provides for the administrative direction of public works services including the Streets Division, Utilities Division, Water Reclamation Facility, Right-of-Way, and Airport in the Public Works Department, along with administrative staff.

The Director oversees the budgets for the various divisions in the department, working with the respective superintendent with the following duties:

- Prepare and submit annual budget and capital improvement plan documents for consideration by Administration and the City Council.
- Provide information and recommendations to the City Council, Administration, and other departments as necessary regarding the operations of the Public Works Department.
- Prepare, submit, and present various documents to the City Council for action, and to Administration and other departments in support of other City operations. Ensure City and department policies, standards, and other governing documents (employee handbook, collective bargaining agreement, etc.) are being followed by assigned staff.
- Provide direction on establishing departmental goals and objectives, and identifying and ensuring the necessary resources are available to meet those goals and objectives.

2023 Budget Goals & Objectives

- Implementation of asset management plan software to capture reliable data for future budget preparation.
- Transition in new administrative support staff.
- Identify areas to improve operational efficiency.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Right-of-Way Permits	100	75	80	75
Work Orders	447	475	475	500

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	0.00	0.00	0.00	0.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	0.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	2.00

Budget Summary

The implementation of asset management software will help track operational and lifecycle costs for City assets. The software will also be able to help with identifying operational efficiencies that will be a benefit for future budget planning. Replacement of the retiring Administrative Assistant II with a new employee will result in lower personnel costs in 2023.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$98,864	\$101,297	\$106,358	\$111,243
Supplies	\$1,941	\$533	\$950	\$760
Other Svcs & Charges	\$8,097	\$3,934	\$9,217	\$7,775
Total	\$108,902	\$105,764	\$116,525	\$119,778

PUBLIC WORKS

STREET MAINTENANCE (43121)

Department Description/Services

This activity provides for maintenance of City streets, including patching, crack filling, seal coating, tree trimming, mowing of road sides, and street sweeping. In addition, this budget includes the Street Division employee and equipment costs for ice and snow removal from City streets (as well as state and county highways covered under maintenance agreements) along with traffic control signals/signage. The Public Works, Engineering, and Parks building operational costs are also included in this budget.

The department staff provides street maintenance functions including operating light and heavy equipment for street maintenance, and snow and ice removal.

2023 Budget Goals & Objectives

- Patch, crack fill, and seal coat streets. Trim trees and remove nuisance trees in right-of-way.
- Assist the Engineering Department with planning for life cycle and seal coating improvements for streets.
- Replacement of medium duty truck.
- Integration of asset management software to improve operational efficiencies.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Total Miles of Local Streets	114.4	114.4	114.4	115
Seal Coating Blocks	105	85	75	65
Street Sweeping (Hours)	3,000	2,500	2,200	2,000
Gravel Maintenance (Hours)	400	400	400	400
Bituminous Material (Tons)	1,000	1,000	1,000	1,100

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Superintendent	1.00	1.00	1.00	1.00	1.00
Foreperson	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	4.00	4.00	4.00	4.00	4.00
Light Equipment Operator	3.00	3.00	3.00	3.00	3.00
Total Full-Time Employees	9.00	9.00	9.00	9.00	9.00

Budget Summary

The rising cost of materials (bituminous mix, cold patch, seal coat oil) continue to impact the budget, often resulting in decreased amounts of maintenance activities such as seal coating. Aging infrastructure will have a role in developing future budgets and determining service levels.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$893,243	\$895,929	\$939,637	\$965,300
Supplies	\$361,616	\$337,150	\$356,750	\$365,050
Other Svcs & Charges	\$158,216	\$169,711	\$189,018	\$193,682
Total	\$1,413,075	\$1,402,791	\$1,485,405	\$1,524,032

PUBLIC WORKS

ICE & SNOW REMOVAL (43125)

Department Description/Services

This activity provides for materials and outside services for ice and snow removal on City streets, alleys, trails, and parking lots including the cost of deicer, sand, and the contract hauling of snow from the public right-of-way. It does not include any employee costs or equipment for removal of ice and snow, which are included in the Street Maintenance budget.

2023 Budget Goals & Objectives

- Update Snow & Ice Control Guidelines to ensure high level of service delivery.
- Continue to use the most current technology for deicing.
- Convert to treated salt where applicable to maximize deicing capabilities.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Snow Removal (Inches)	60	60	50	55

Budget Summary

Annual snowfall amounts have the most significant impact on the budget. The average snowfall is approximately 44", the winter of 2021-2022 was slightly above average. Climate trends along with the rising cost of salt will have significant roles in future planning. Advancements in technology may provide some relief in providing efficiencies yielding cost savings. The use of treated salt in areas has improved efficiency. Switching to straight salt from sand/salt mixture where applicable has resulted in reduced spring street sweeping costs.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Supplies	\$70,100	\$85,461	\$75,000	\$85,000
Other Svcs & Charges	\$34,659	\$32,910	\$50,000	\$40,000
Total	\$104,759	\$118,371	\$125,000	\$125,000

PUBLIC WORKS

EQUIPMENT MAINTENANCE (43126)

Department Description/Services

The Equipment Maintenance Division provides maintenance services for the City's vehicle fleet (limited fire) and equipment in order to provide safe and efficient operation. In addition, this division provides for maintenance and operation of the City fleet fueling system located at the Public Works & Park building.

The department performs routine repair and maintenance of trucks, cars, heavy and light equipment, and various pieces of capital equipment. The department also provides in-house welding and metal fabrication services.

2023 Budget Goals & Objectives

- Assist other departments with analyzing fleet for transitioning from purchasing to leasing for vehicles.
- Integrate parts and tool inventory into the asset management system.
- Provide timely and efficient repairs to equipment and vehicles.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Work Orders	750	775	800	775

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Foreperson	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00	2.00
Total Full-Time Employees	3.00	3.00	3.00	3.00	3.00

Budget Summary

The budget for equipment maintenance should remain fairly consistent from year to year. However, the transition from purchasing to leasing for vehicles will likely change the annual budget amount for vehicles. Aging equipment and inflationary price increases of parts will have a significant impact on the budget.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$251,911	\$267,183	\$265,312	\$253,406
Supplies	\$28,138	\$20,968	\$23,450	\$23,450
Other Svcs & Charges	\$7,632	\$6,653	\$7,307	\$8,574
Total	\$287,681	\$294,804	\$296,069	\$285,430

PUBLIC WORKS

STREET LIGHTING (43160)

Department Description/Services

This activity provides for the operation and maintenance of street lighting and traffic signals. The department coordinates repairs and maintenance of street lights and traffic control devices with a contract electrical service provider.

2023 Budget Goals & Objectives

- Repair and replace damaged street lights as needed.
- Work with Xcel Energy on new street light installations.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Traffic Signals	13	13	13	13
Street Light Outage Reports	45	12	12	12

Budget Summary

A main influence on the street light budget is the cost of electricity and the repair/maintenance of aging facilities. The conversion to LED fixtures has decreased the monthly electricity costs as well as being more reliable and having fewer outages reported. The City currently operates and maintains multiple lighting and signal systems along state and county highways per past agreements.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Supplies	\$3,236	\$175	\$500	\$500
Other Svcs & Charges	\$296,040	\$250,911	\$290,000	\$314,000
Total	\$299,276	\$251,087	\$290,500	\$314,500

PUBLIC WORKS

TRAFFIC SIGNS & SIGNALS (43170)

Department Description/Services

This activity provides for the maintenance and repair of traffic control signage, signals, and pavement markings. The department is responsible for replacing/repairing signs, updating sign inventory, maintaining traffic control devices and striping roadways and City parking lots.

2023 Budget Goals & Objectives

- Work with GIS staff on integration of GPS sign inventory into asset management software.
- Repaint one traffic signal system.
- Replace worn and damaged signs as needed.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Sign Maintenance (Hours)	800	800	800	800
Street Signs Replaced	175	175	185	200
Street Signs Repaired	100	100	125	100

Budget Summary

The budget remains fairly stable. Implementation of asset management software will continue to create a detailed sign inventory used to assist with developing a replacement schedule and will help to track and develop replacement schedules to maximize sign lifecycles.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Supplies	\$36,440	\$24,199	\$35,187	\$29,250
Other Svcs & Charges	\$10,622	\$14,681	\$13,760	\$15,160
Total	\$47,063	\$38,880	\$48,947	\$44,410

ENGINEERING

ENGINEERING (43190)

Department Description/Services

The Department of Engineering Services is a staff service department, which is defined as a department organized to provide for the internal support necessary for the basic operation of the City organization and the function of other City departments. Revenues to support this department are generated from service charges to various capital improvement projects (similar to an engineering consulting firm). Department staff are located at the Public Works & Parks Maintenance building. The Department of Engineering Services provides for:

- Civil-engineering-related services, including design engineering and project management for the construction of public improvements.
- Project-inspection-related services, including field inspection of the construction of public improvements and maintenance of public works records for public facilities and infrastructure.
- Long-range transportation and public utilities infrastructure planning in conjunction with the Public Works and Community and Economic Development departments.

2023 Budget Goals & Objectives

- Delivery of infrastructure improvements identified in the adopted 2023 Budget and Capital Improvement Plan.
- Oversee construction of TH 3 roundabout, Northern Link Trail & UPRR Underpass Connection to North Alexander Park and the TH 3 sanitary sewer trunk main upgrade.
- Collaborate with Rice County on the interchange study and plans for a future CSAH 9/I-35 interchange.
- Update 10-year capital improvement plan for street and infrastructure improvements utilizing the City's Long-Term Financial Management Plan.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Contracts Let	8	9	8	12
Construction Amount	\$5.5M	\$7.5M	\$6.0M	\$12.0M

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Director of Engineering/City Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Supervisor	1.00	1.00	1.00	1.00	1.00
Engineering Technician III	1.00	2.00	2.00	3.00	3.00
Engineering Technician II	1.00	0.00	0.00	0.00	0.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	5.00	5.00	5.00	6.00	6.00

The Water Quality Specialist position was vacated in 2020 and replaced with an additional Engineering Technician III. This position was transferred from the Storm Water Fund (603) to the Engineering Department and the equivalent position costs are transferred to 603 to cover the position resulting in no actual increase in staffing level or budget amount.

Budget Summary

The 2023 engineering budget is a very large construction year. Planned large projects for 2023 include the Northern Link Trail Connection, roundabout construction at TH 3 & 30th Street NW and the Second Avenue NW reconditioning project all which have state and/or federal funding sources tied to them.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$515,171	\$524,973	\$586,510	\$588,174
Supplies	\$19,652	\$4,318	\$10,500	\$7,950
Other Svcs & Charges	\$24,584	\$27,305	\$30,830	\$35,383
Total	\$559,407	\$556,596	\$627,840	\$631,507

PARKS AND RECREATION

COMMUNITY CENTER ADMINISTRATION (45110)

Department Description/Services

This activity provides for the general planning and administration associated with the delivery of recreation programs including: aquatics, special leisure programs, athletic and sports programs, community events, and enrichment. It also includes administration of parks maintenance, picnic shelters and facility reservations at numerous facilities. This activity also oversees building maintenance in City facilities. Enrichment classes for youth and adult, music programs, and teen activities are also included within this department.

2023 Budget Goals & Objectives

- To work on plans for a new community center.
- To apply for funds for Northern Links Trail.
- To prioritize park improvements.

Department Statistics

Community Center Admin	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Picnic Shelter Reservations	144	358	350	350
All Around Passes	146	355	360	360
Insurance Rebates	411	512	525	535
Enrichment Classes Offered	80	120	120	120
Virtual Memberships	32	0	0	0

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Director	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator (Part-Time)	1.00	1.00	1.00	1.00	1.00
Receptionists (Part-Time)	2.00	2.00	2.00	2.00	4.00
Total Full-Time Employees	4.00	4.00	4.00	4.00	4.00
Total Part-Time Employees	3.00	3.00	3.00	3.00	5.00

Budget Summary

This budget covers administration of the Parks and Recreation Department. Increase in personnel is due in part to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$535,347	\$573,008	\$572,259	\$572,141
Supplies	\$8,604	\$18,542	\$32,700	\$36,700
Other Svcs & Charges	\$57,998	\$68,783	\$76,629	\$80,790
Total	\$601,949	\$660,333	\$681,588	\$689,631

PARKS AND RECREATION

COMMUNITY CENTER BUILDING (45122)

Department Description/Services

This activity provides for the operation and general maintenance of the Community Center building and indoor swimming pool. It also provides for the operation and programming of the Armed Forces Reserve Center (AFRC). Department services provided include:

- Aquatics, athletic services, sports services, community events, building maintenance.
- This activity covers all aquatic programs at the indoor pool. Open swim, lap swim, water exercise, swim lessons, pool rentals, and special events.
- Department programs and community rentals are done at the AFRC.

Maintenance expense of utilities and cleaning for Buckham West are part of this budget.

2023 Budget Goals & Objectives

- To promote use of Armed Forces Reserve Center.
- To work with custodians on training programs.
- To work with Buckham West on the installation of the HVAC Controls conversion for the old part of the facility.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Facility Rentals - Gym, Peterson Room	267	1,103	1,100	1,100
Indoor Pool Rentals	791	650	725	800
Fitness Room Passes	168	223	365	365
Water Exercise Participants	6,874	11,670	14,000	14,000
Swim Lesson Participants	318	453	550	600
Lap Swim Participants	4,600	7,326	7,500	7,500

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Light Custodian (Full-Time)	2.00	2.00	2.00	2.00	2.00
Light Custodian (Part-Time)	1.00	1.00	1.00	1.00	1.00
Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00
Fitness Coordinator (Part-Time)	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	3.00	3.00	3.00	3.00	3.00
Total Part-Time Employees	2.00	2.00	2.00	2.00	2.00

*Aquatics Supervisor ¼ Outdoor Aquatic Center ¾ CC Bldg Indoor Pool.

Budget Summary

This budget reflects the building maintenance and utilities as well as cost for the indoor pool and Armed Forces Reserve Center. Part of the increase in personnel costs is due to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$254,792	\$311,596	\$366,038	\$393,781
Supplies	\$40,035	\$35,001	\$49,950	\$45,400
Other Svcs & Charges	\$116,642	\$146,059	\$146,000	\$166,750
Total	\$411,469	\$492,656	\$561,988	\$605,931

PARKS AND RECREATION

AQUATIC CENTER - FFAC (45125)

Department Description/Services

This activity provides for the operation and general maintenance of recreational facilities for the outdoor swimming pool. The activity covers all aquatic programs at the outdoor pool. Open swim, lap swim, water exercise, swim lessons, pool rentals, and special events.

2023 Budget Goals & Objectives

- To replace pool heater.
- To promote facility to increase participation.
- To promote scholarship availability.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Attendance	0	24,824	25,000	26,000
Days of Operation	0	78	80	80
Daily Admissions	0	17,428	17,000	17,000
Scholarships Awarded	0	\$1,072.50	\$3,000	\$3,000
Season Passes Sold	0	658	700	725

Budget Summary

This budget covers all aspects of operating the aquatic center. It also includes ¼ cost of Aquatics Supervisor personal costs. Increase in personnel costs is due in part to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$31,969	\$188,326	\$221,974	\$250,162
Supplies	\$1,860	\$67,022	\$73,900	\$64,250
Other Svcs & Charges	\$27,294	\$57,396	\$50,691	\$48,510
Total	\$61,123	\$312,744	\$346,565	\$362,922

PARKS AND RECREATION

WASHINGTON RECREATION CENTER (45126)

Department Description/Services

This activity provides for the operation and general maintenance of Washington Recreation Center. The facility is for departmental programs, community groups, and private individuals to rent the classrooms and/or the gym.

2023 Budget Goals & Objectives

- To increase rental of facility.
- To continue to keep facility in good condition.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Hours of Operation per Week	26	26	26	26
Classroom Reservations	100	175	200	200
Gymnasium Reservations	252	263	250	250

Budget Summary

This budget is used for the operation of the Washington Recreation Center. Increase in personnel costs is due in part to seasonal employee wage adjustments. Lower wages in past years was due to closing facility during COVID. The increase in personnel costs is due to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$9,071	\$12,587	\$24,668	\$25,425
Supplies	\$4,331	\$2,931	\$2,800	\$2,800
Other Svcs & Charges	\$21,853	\$31,582	\$37,970	\$44,279
Total	\$35,255	\$47,100	\$65,438	\$72,504

PARKS AND RECREATION

SOCCER COMPLEX (45127)

Department Description/Services

This activity provides for the operation and general maintenance of the Soccer Complex. The City of Faribault is the fiscal agent for the soccer complex. The School District is a co-owner of the property. The Soccer Association, School District, and several other groups play soccer games at the facility. There are also a large number of drop in players that use the facility on a daily basis. Keeping up with the maintenance is the biggest issue.

2023 Budget Goals & Objectives

- To maintain facility to high standards.
- To meet semiannually with soccer maintenance committee.
- To consider the possible acquisition and expansion of the soccer complex.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Traveling Home Games & Home Tournaments	0	35	35	35
School District Home Games, FHS & FMS	20	40	40	40
Fall Soccer Participation	0	0	125	130
Little Feet Summer Participation	0	205	225	225

Budget Summary

This budget covers all expenses for the Soccer Complex. The City, School District, and Soccer Association share equally in all expenses of the facility.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Supplies	\$0	\$3,100	\$4,850	\$4,850
Other Svcs & Charges	\$26,738	\$35,198	\$31,707	\$26,831
Total	\$26,738	\$38,298	\$36,557	\$31,681

PARKS AND RECREATION

ADULT PROGRAMS (45130)

Department Description/Services

This activity provides for the delivery of adult programs. This account group includes programs such as adult basketball, softball, volleyball, golf leagues, group exercise, outdoor ice rinks, the Faribault Ice Arena, and other general athletic programs. This budget also includes concerts in the park and outdoor movies.

2023 Budget Goals & Objectives

- To look at changes to adult softball to increase participation.
- To look at more sponsorship opportunities.
- To offer concert in the parks and movies in the park's series.
- To promote ice arena to increase participation.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Days Open at Outdoor Ice Rink	55	67	65	65
Adult Softball	50	51	55	55
Tournaments - Softball	6	5	6	6
Adult Volleyball Teams	70	65	75	75
Number of Games - Volleyball	300	322	325	325
Skating Hours – Ice Arena	115	125	125	125
Free Hours – Charitable Gambling – Ice Arena	18	18	18	18
Concerts in the Park	11	12	11	11
Outdoor Movies	6	6	5	5

Budget Summary

This budget covers the adult volleyball and softball programs. It also covers the Faribault Ice Arena and the outdoor ice rinks, group exercise golf and tennis. Concerts in the park and movies in the park expenses come out of this budget. The increase in personnel costs is due to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$43,598	\$54,836	\$75,658	\$85,984
Supplies	\$12,044	\$11,205	\$17,000	\$17,000
Other Svcs & Charges	\$42,216	\$69,321	\$62,500	\$62,500
Total	\$97,857	\$135,362	\$155,158	\$165,484

PARKS AND RECREATION

YOUTH PROGRAMS (45140)

Department Description/Services

This activity provides for the delivery of youth athletic leagues. This activity includes programs such as baseball, cub football, flag football, volleyball, and other general athletic programs. This activity also provides for delivery of recreational leisure programs for youth which are primarily non-athletic in nature. This activity includes special events, fun centers, and teen activities.

The services provided are all youth programs. We strive to find new programs, eliminate programs that are no longer viable and find ways to include minority populations. Services also included are youth programs including fitness, leisure services, sports services, and community events.

2023 Budget Goals & Objectives

- To offer special events such as open houses and one-time events.
- To train staff on how to deal with behavioral issues.
- To review trending activities and offer new programs.

Department Statistics

Youth Programs # of Participants	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Cub Football	0	107	125	125
Flag Football	0	65	65	65
Youth Sports	200	655	650	650
Youth Baseball & Clinic	60	80	100	100
Fun Center (Ages 7-11)	42	189	200	200
Preschool – Early Elementary (Age 5-7)	0	95	110	110
Pet Parade	Drive by	500	500	500
Father Daughter Dance	128	0	125	125

Budget Summary

This budget is used for youth programs and youth sports. Increase in personnel costs is due in part to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$33,846	\$91,987	\$111,470	\$118,111
Supplies	\$8,286	\$22,677	\$21,100	\$21,600
Other Svcs & Charges	\$3,232	\$14,990	\$11,450	\$11,450
Total	\$45,363	\$129,655	\$144,020	\$151,161

PARKS AND RECREATION

PARKS & TRAIL MAINTENANCE (45200)

Department Description/Services

This activity provides for the maintenance of parks, trails, and other public grounds owned by the City. Included is planting of trees and shrubs. The Parks department responsibilities also include fertilizing and mowing of grass and maintenance of ball fields, general playgrounds, and picnic facilities. Winter duties include flooding and maintenance of outdoor ice rinks, plowing of public parking lots, sidewalks, City facilities, and the River Bend Nature Center, as well as to assist with public events.

This program along with all of the parks maintenance projects also supports recreation programs with facility maintenance, community events, picnic shelters, and building maintenance.

2023 Budget Goals & Objectives

- To continue to remove ash trees as they become infected.
- To review CIP and prioritize improvements.
- To update staff on required certifications like playground safety and herbicide/pesticide.
- To review the lease and operating agreement with River Bend Nature Center.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Parks Maintained	44	47	47	47
Acres of Parkland Maintained	386	403	403	403
Ball Field Aggregate – Tons	100	150	125	125
Number of Shelters Maintained	12	12	12	12
Aerated Turf Acres	50	67	67	67
Outdoor Ice Rinks Maintained	4	4	4	4
Turf Maintenance Mow – Hours	2,200	1,712	2,500	2,500
Special Events – Hours	28	455	400	400

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Superintendent	1.00	1.00	1.00	1.00	1.00
Foreperson	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	4.00	4.00	4.00	4.00	4.00
Light Equipment Operator (Part-Time)	0.00	0.00	0.00	0.00	1.00
Total Full-Time Employees	6.00	6.00	6.00	6.00	6.00
Total Part-Time Employees	0.00	0.00	0.00	0.00	1.00

Budget Summary

This budget is used for the general operation and maintenance of all parks and park facilities, including trail maintenance, shelter maintenance, and ball field maintenance. Parks are also responsible for mowing and tree maintenance throughout the City. During the winter months they maintain ice rinks, and plow trails and parking lots. Increase in personnel costs is due in part to seasonal employee wage adjustments.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$657,450	\$669,819	\$738,876	\$797,086
Supplies	\$155,388	\$172,909	\$168,250	\$162,700
Other Svcs & Charges	\$229,964	\$235,321	\$221,354	\$234,403
Total	\$1,042,802	\$1,078,050	\$1,128,480	\$1,194,189

LIBRARY

LIBRARY (45500)

Department Description/Services

Buckham Memorial Library strives to educate, inform, enrich, and empower every person in our community by creating and promoting easy access to a vast array of ideas and information, and by supporting an informed citizenry, life-long education, and love of reading. An ambitious team of professional librarians, trained technicians, and support staff are dedicated to helping our customers obtain the information and services they need.

- Circulation Services
- Interlibrary Loan Services
- Reference and Information Services
- Technology and Internet Services
- Digital Services
- Adult Education and Enrichment Services
- Children's and Youth Education and Enrichment Services
- Outreach Services
- Technical Services

2023 Budget Goals & Objectives

- Implement the library's new strategic plan.
- Develop an Investment and Spending Plan for the Crandall Estate Funds.
- Repair and paint the walls adjacent to the skylights in the Children's Area.
- Continue work on the exterior of the library including repairing, cleaning and sealing the stone exterior.
- Expand the Buckham Book Bike's outreach activities.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Total Library Circulation (# Items)	79,727	92,181	115,000	125,000
Physical Circulation-Faribault City	34,731	43,017	59,000	65,000
Physical Circulation-Rural Rice County	15,613	19,173	25,000	27,000
Physical Circulation-Other	5,000	8,986	9,000	10,000
Digital Circulation	24,383	21,005	22,000	23,000
Interlibrary Loan (# Items)	16,286	23,795	24,000	25,000
Reference Questions	9,627	8,858	11,000	12,000
Internet Use (# People)	2,622	2,782	4,500	5,000
Public Wireless Use (# Sessions)	5,125	4,963	7,000	8,000
Program Attendance (# People)	23,114	20,932	21,000	22,000
Visits	35,148	52,502	75,000	80,000
Active Borrowers	16,171	14,818**	15,600	16,500

*Does not include 4,115 eBooks and eAudiobooks Faribault patrons checked out from Rochester Public Library's Overdrive collection through a reciprocal borrowing agreement.

**Additionally, 369 Faribault residents without physical library cards received access to Overdrive with an instant digital card.

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Library Director	1.00	1.00	1.00	1.00	1.00
Librarian/Program Coordinator	2.00	2.00	2.00	2.00	2.00
Library Technician	2.00	2.00	2.00	2.00	2.00
Library Technician (Part-Time)	2.00	2.00	2.00	2.00	2.00
Receptionist (Part-Time)	5.00	5.00	5.00	5.00	5.00
Circulation Desk Aid (Part-Time)	4.00	4.00	4.00	4.00	4.00
Page (Part-Time)	4.00	4.00	4.00	4.00	4.00
Mending Aide (Part-Time)	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	5.00	5.00	5.00	5.00	5.00
Total Part-Time Employees	16.00	16.00	16.00	16.00	16.00

Budget Summary

The library will increase its capacity to provide services that support patrons' efforts to access and successfully use information and emerging technologies. In order to recruit and retain employees in the current labor market, the Page, Circulation Desk Aide and the Mending Aide positions' wages will increase by \$2 per hour in 2023. The library will expand library services based on evolving needs and promote educational equity within the community.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Personnel Services	\$742,783	\$824,788	\$875,766	\$920,412
Supplies	\$119,743	\$135,826	\$136,300	\$146,000
Other Svcs & Charges	\$157,015	\$175,016	\$205,555	\$249,430
Capital Outlay	\$426,947	\$0	\$0	\$0
Total	\$1,446,488	\$1,135,629	\$1,217,621	\$1,315,842

FINANCIAL ADMINISTRATION

MISCELLANEOUS/UNALLOCATED (49200)

Department Description/Services

This activity provides for the administration of miscellaneous accounts not established in the previous activities.

Budget Summary

The 2023 budget includes the fifth of five payments to Wells Township for annexation of property in the amount of \$40,000, \$45,000 for City contribution toward dental insurance, and a contingency of \$60,000. The City contribution toward dental insurance will be a budget adjustment to the appropriate departments following open enrollment. Contingency was reduced in 2022 as the Fund Balance Policy changed to capture the need for Compensated Absences. Tax abatements were moved to Community Development Administration in 2021.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Other Svcs & Charges	\$1,507,015	\$2,111,275	\$89,674	\$303,208
Total	\$1,507,015	\$2,111,275	\$89,674	\$303,208

ADMINISTRATION

TRANSIT (49801)

Department Description/Services

This activity provides for the City's obligation for the transit system operated by Hiawathaland Transit.

Budget Summary

The City-operated transit system was discontinued as of December 31, 2011 with operations transferred to Hiawathaland Transit. Other Services & Charges includes \$10,000 for the City's contribution toward the purchase of a new bus per the agreement with Hiawathaland Transit.

Expenditures by Use

Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Other Svcs & Charges	\$0	\$0	\$19,600	\$10,000
Total	\$0	\$0	\$19,600	\$10,000

SPECIAL REVENUE FUNDS

Special Revenue funds are established for specific revenues or sources that are designated for financing particular functions or activities as required by federal regulations, state statute, City Charter provisions, local ordinances, or specific grant agreements.

ADMINISTRATION

CHARITABLE GAMBLING FUND (210)

Fund Description/Services

This fund was established to provide accounting of transactions of the Charitable Gambling Advisory Board (CGAB). In accordance with the City Code of Ordinances, Sec. 14-99(b), each organization within the City, which is licensed by the State to conduct lawful gambling, shall contribute five (5) percent of its net profits, as defined by Minnesota Statutes, Section 349.213, to the City Charitable Gambling Fund. Board members recommend the use of these monies to the City Council for final approval to fund worthwhile community projects according to established guidelines.

2023 Budget Goals & Objectives

- Evaluate requests for funding from the community and provide recommendations to the City Council for consideration and approval.
- Approve funding requests for at least 90% of the collected gambling proceeds.
- Continue to update and review policies and procedures for the CGAB.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Premise License Permits	19	21	19	20
Temporary Licenses Processed	14	17	20	20
Board Meetings	3	4	4	4
Applications for Funds	8	8	8	8

Budget Summary

Expenditures for 2023 include continued funding for the 4th of July fireworks display and other miscellaneous projects and programs, based upon recommendations from the Charitable Gambling Advisory Board to the City Council.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes	\$29,423	\$51,437	\$32,000	\$34,000
Miscellaneous Revenue	\$1,714	-\$315	\$850	\$860
Total	\$31,136	\$51,122	\$32,850	\$34,860
Other Svcs & Charges	\$23,573	\$32,815	\$29,250	\$32,250
Total	\$23,573	\$32,815	\$29,250	\$32,250

POLICE DEPARTMENT

PUBLIC SAFETY PROGRAMS (215)

Department Description

This budget consists of Criminal and DUI forfeitures and seizures. These seizures continue to build annually and are only used on special occasions to assist law enforcement with combatting drivers involved in operating vehicles under the influence of drugs and alcohol. Funds are typically utilized to purchase items used for traffic control safety projects, special enforcement traffic vehicles, preliminary breath test (PBT) portable devices, Radar and Lidar speed detection devices, and special traffic enforcement projects often shared with mutual aid agencies with a focus on traffic safety. The program takes in revenue through the sale of forfeited and seized vehicles and property along with cash seizures related to criminal activity. There are strict requirements for distribution of forfeited assets that require the department to distribute proceeds to various entities under Statutes 609.5315 and 169A.63 (DWI). Seizures associated with drug activity are seized through the Cannon River Drug and Violent Offender Task Force and are not placed within this City fund.

2023 Budget Goals & Objectives

- Statutory changes at the state-level will greatly reduce and limit the number of forfeitures and seizures eligible to be processed by the department; however, we will continue to focus enforcement efforts on traffic safety and DWI enforcement.
- Goals for 2023 are unknown and limited based on the above changes, but expectations are low.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Court Fines	1,356	2,500	2,500	5,000
Forfeited & Seized Assets	0	400	400	500
Refunds & Reimbursements	0	1,200	1,200	1,200

Budget Summary

This fund is forecast to continue to deplete over time. Beyond 2025, equipment purchased through the fund will likely need to be supplanted through the use of operational funds.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Court Fines	\$1,743	\$6,128	\$2,700	\$2,700
Forfeited & Seized Assets	\$0	\$18,554	\$0	\$0
Miscellaneous Revenue	\$2,380	-\$279	\$1,200	\$940
Total	\$4,123	\$24,404	\$3,900	\$3,640
Supplies	\$0	\$0	\$0	\$0
Other Svcs & Charges	\$870	\$628	\$1,000	\$1,000
Capital Outlay	\$0	\$54,534	\$0	\$0
Total	\$870	\$55,161	\$1,000	\$1,000

LIBRARY

LIBRARY DONATION FUND (217)

Fund Description/Services

The City of Faribault received a substantial donation from the Estate of Robert L. Crandall for the benefit of Buckham Memorial Library and the use of those funds is undesignated. The bequest funds were accepted via Resolution 2021-218 on October 12, 2021. The City Council, Library Advisory Board and Staff are working together to ensure these gift funds are used to make a positive and lasting impact for the citizens of Faribault.

The Library Advisory Board has proposed that the funds remain in a Special Revenue Fund until plans for a new Community Center are initiated. If the building of a new Community Center goes forward, the Library Advisory Board proposes to use the bequest funds as follows:

- 1/3 of the funds to equip a makerspace incubator in some of the space in the current Community Center
- 1/3 of the funds to upgrade the current library space
- 1/3 of the funds will be saved in a restricted fund with earnings used on future projects

2023 Budget Goals & Objectives

- Adopt an Investment and Spending Policy for the Library Donation Fund.
- Collaborate with Region 9's Project: Cultivate.
- If funded, work with Project: Cultivate on feasibility and sustainability studies related to a makerspace incubator.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Board & Staff makerspace tours	--	--	1	2
Board planning discussions	--	2	12	12
Discussions and updates with City Council	--	1	2	3

Budget Summary

The library does not plan on using funds from the Library Donation Fund in 2023. Library Staff and the Library Advisory Board will continue to work on planning for the best usage of these funds going forward. The library will also continue to collaborate with Project: Cultivate and begin the groundwork for a future makerspace incubator.

Revenue/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$0	\$2,700,000	\$0	\$0
Total	\$0	\$2,700,000	\$0	\$0
Supplies	\$0	\$0	\$0	\$0
Other Svcs & Charges	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0

PUBLIC WORKS

AIRPORT FUND (225)

Fund Description/Services

The Airport operates as a Special Revenue Fund (Fund 225). The primary revenue sources for this fund are land leases (privately owned hangar sites), building rents (City-owned hangar space), and federal and state funds. The Airport budget reflects the costs for operating and maintaining the Airport, including supplies, other services and charges, and capital outlay.

This activity provides for the operation, maintenance, and improvement of the Faribault Municipal Airport. The City uses contract services for a Fixed Base Operator (Quality Aviation, since 2000), who provides day-to-day management and maintenance services for the Airport.

2023 Budget Goals & Objectives

- Complete Public T-Hangar design and site preparation.
- Examine land lease and hangar rental rates and adjust accordingly.
- Continue to promote construction of private hangars.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Hangar Leases	24	25	25	25
Land Leases	35	36	36	37
Agricultural Leases (Acres)	68.8	68.8	68.8	68.8
Available Hangar Sites	8	8	8	7

Staffing Levels

There are no City employees assigned directly to the Airport budget. The City contracts with Quality Aviation to provide services as the Airport Manager and Fixed Base Operator. Overall direction and oversight of the Airport are the responsibility of the Public Works Director, with support from the Public Works Department Administrative Assistant. In addition, a 7-member (appointed volunteers) Airport Advisory Board provides recommendations on the operation and management of the airport.

Budget Summary

The Airport budget can vary significantly from year to year depending upon large capital improvements projects. The budget relies heavily on outside funding from the Minnesota Department of Transportation (MnDOT) and the Federal Aviation Administration (FAA) to complete these projects as well as funding for a significant portion of the maintenance and operation expenses. 2022 was the last year that the Airport received General Fund support. Hangar and land rental rates will need to be examined and adjusted to provide operational funding. Recent increases in the availability of Federal funding has the potential to assist with the completion of large capital projects.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes	\$29,967	\$19,856	\$10,000	\$0
Intergovernmental	\$562,802	\$45,081	\$844,590	\$31,590
Rents	\$117,942	\$119,048	\$129,932	\$132,739
Miscellaneous Revenue	\$1,584,745	\$3,195	\$7,500	\$5,800
Operating Transfers	\$10,000	\$0	\$0	\$0
Total	\$2,305,455	\$187,180	\$992,022	\$170,129
Supplies	\$5,314	\$7,528	\$7,750	\$5,500
Other Svcs & Charges	\$222,898	\$178,820	\$185,924	\$123,667
Capital Outlay	\$1,810,900	\$42,356	\$975,000	\$0
Total	\$2,039,112	\$228,705	\$1,168,674	\$129,167

COMMUNITY & ECONOMIC DEVELOPMENT

CITY RENTAL PROPERTY FUND (211)

Fund Description/Services

The Community & Economic Development Department provides management services and oversight for city-owned residential rental properties. The city-owned rental portfolio at one time included nine homes leased at market rate, all located near the Community Center – today there is only one located at 16 SE 1st Street. Program services include:

- Property Maintenance (or demolition)
- Unit Inspections
- Rent collections

2023 Budget Goals & Objectives

Maintain property as-is until tenant moves out voluntarily. At that time, the objective will be to “button-up” the property, demolish, and prepare property for redevelopment.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Units	1	1	1	1
Occupancy Percent	100%	100%	100%	100%

Budget Summary

The budget includes management fees, utility expenses, and minimal property maintenance expenses associated with property management responsibilities.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$14,848	\$12,782	\$14,100	\$14,390
Total	\$14,848	\$12,782	\$14,100	\$14,390
Supplies	\$0	\$0	\$500	\$500
Other Svcs & Charges	\$10,951	\$7,481	\$7,867	\$7,763
Total	\$10,951	\$7,481	\$8,367	\$8,263

COMMUNITY & ECONOMIC DEVELOPMENT

COMMUNITY DEVELOPMENT ADMINISTRATION FUND (240)

Fund Description/Services

The Community and Economic Development Fund supports the Community and Economic Development Department and its responsibilities associated with public housing, housing assistance, home ownership assistance, housing and commercial rehabilitation, community development and redevelopment, economic development, management of tax abatement projects, property management, special projects, environmental initiatives, and historic preservation. Additionally, the department staff serves as liaisons and provides administrative support to the following boards and commissions: Faribault Housing and Redevelopment Authority, Faribault Economic Development Authority, Elderly Housing Corporation, Heritage Preservation Commission, and Environmental Commission. Division Services include:

- General Department Leadership/Organization/Support
- Department Personnel Management and Supervision
- Budget/Financial Management
- Interdepartmental Relations
- Community Relations

2023 Budget Goals & Objectives

The goals of the Department focus on continuing to provide quality work and implementing initiatives associated with economic development, housing needs, community development, and sustainability. In order to deliver on these goals – the budget incorporates:

- Implementation of sustainability goals associated with Journey to 2040 and the Environmental Commission's annual work plan.
- Implementation of historic preservation efforts associated with the Heritage Preservation Commission.
- Utilization of tax abatement to support quality development that continues to increase the City's tax base and its diversified economy.
- Identify means to balance the budget and reduce fund balance reliance.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Agendas Administered (DRC, PC, HRA, EDA, HPC – does not include City Council or City Council Work Sessions)	60	75	50*	50
Property Management Applications	104	100	100	100
Work Orders Processed	721	619	750	750
Housing Units Rehabbed	3	4	4	4
Design Reviews Conducted	14	15	14	6
Tax Abatement Projects Administered	5	6	6	8

* PC meetings reflected in Planning and Zoning (41910)

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Director	1.00	1.00	1.00	1.00	1.00
Community Development Coordinator	1.00	1.00	1.00	1.00	0.00
Department Specialist	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II/Department Secretary	1.00	1.00	1.00	0.00	0.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00	1.00
Housing Coordinator	0.00	0.00	0.00	0.00	1.00
Total Full-Time Employees	7.00	7.00	7.00	6.00	6.00

Budget Summary

The majority of this budget is related to staffing expenses associated with providing administrative and management duties for all housing, economic development, historic preservation, community development, sustainability, and special project activities. These functions are generally not traditional “revenue generating” functions. However, the distribution of some staff expenses is shifting as the Public Housing program transitions out of Public Housing into Property Management (through the HUD RAD Repositioning process), but the 2022 reorganization of the department also resulted in budget impacts. Since the budget primarily supports staffing expenses, it is proposed that a portion of the “new growth net tax capacity” offset some of the expenses associated with the budget. The work and deliverables that are associated with the budget add value to the overall community and help increase the tax base. The “new growth net tax capacity” for the last five years is as follows – of which a portion is attributed to the efforts and deliverable of the Community and Economic Development department:

2023	\$229,885 est.	2020	\$226,002
2022	\$235,919	2019	\$234,707
2021	\$227,088		

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes	\$163,472	\$264,335	\$198,451	\$132,300
Taxes for Abatements	\$0	\$0	\$426,275	\$401,976
Franchise Fees	\$100,000	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Charges for Services	\$285,659	\$290,263	\$310,143	\$386,113
Miscellaneous Revenue	\$31,361	-\$5,878	\$10,000	\$11,970
Total	\$580,491	\$548,720	\$944,869	\$932,359
Personnel Services	\$531,171	\$521,695	\$555,316	\$645,346
Supplies	\$6,134	\$7,179	\$4,950	\$5,900
Other Svcs & Charges	\$19,276	\$34,653	\$36,457	\$29,134
Tax Abatement	\$0	\$0	\$426,275	\$401,976
Operating Transfers	\$0	\$192,314	\$0	\$0
Total	\$556,581	\$755,842	\$1,022,998	\$1,082,356

COMMUNITY & ECONOMIC DEVELOPMENT

RENTAL HOUSING REHABILITATION (244)

Fund Description/Services

This fund provides for the administration and management of a Rental Rehabilitation program administered by the Faribault Housing and Redevelopment Authority (HRA).

2023 Budget Goals & Objectives

The program was not implemented when originally developed. The goals include updating the program guidelines to reflect current environments, market the program to eligible owners, and distribute funds.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Loans Administered	0	0	0	6
Projects Completed	0	0	0	6

Budget Summary

The budget reflects implementation of the program.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$5,868	-\$1,173	\$3,000	\$2,600
Total	\$5,868	-\$1,173	\$3,000	\$2,600
Other Svcs & Charges	\$0	\$0	\$100,000	\$100,000
Total	\$0	\$0	\$100,000	\$100,000

COMMUNITY & ECONOMIC DEVELOPMENT

SCDP REVOLVING LOAN FUNDS (247)

Fund Description/Services

This fund provides for the administration, management, and oversight of the 2009 Small Cities Development Program (SCDP) Revolving Loan Fund. This program provides loans and grants to income eligible homeowners wishing to rehabilitate their homes. Commercial property owners in the downtown central business district are also eligible. Funds can be used to address improvements to the exterior of their downtown commercial building and for life/safety improvements. Program funds are made available through the Community Development Block Grant program and/as such, recipients are subject to the regulations established by the US Department of Housing and Urban Development.

In December 2017, the City Council approved a new Spending Plan for the use of these funds – which was approved by DEED. The funds are now dedicated to the removal of slum and blight through the installation of streetscape enhancements and signage.

2023 Budget Goals & Objectives

The implementation of the new Spending Plan encountered delays due to excessive requirements placed on the projects by the State Historic Preservation Office (SHPO). The 2023 goals include:

- Working through all SHPO requirements for the parking lot signage program
- Updating the Spending Plan to account for completed projects, the Downtown Master Plan, and how the Spending Plan can support these initiatives.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Loans Administered	0	0	0	0
Projects Completed	2	0	2	1

Budget Summary

No activity in 2022. The budget reflects continued implementation of the approved Spending Plan. Only approved projects can be financed through this fund.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$14,552	\$665	\$5,864	\$6,310
Total	\$14,552	\$665	\$5,864	\$6,310
Other Svcs & Charges	\$60,894	\$0	\$84,000	\$84,000
Total	\$60,894	\$0	\$84,000	\$84,000

HOUSING & REDEVELOPMENT AUTHORITY

PUBLIC HOUSING FUND (241)

Fund Description/Services

This fund provides for activities associated with managing the 49 low-rent public housing units operated by the Faribault Housing and Redevelopment Authority. Until 2023, the majority of revenues include an annual operating subsidy from the US Department of Housing and Urban Development (HUD), dwelling rents, and reimbursements from HUD capital fund grants. In 2021 the Housing & Redevelopment Authority embarked on the RAD Repositioning process – transitioning the public housing assets out of HUDs Public Housing program. With this transition, the Public Housing Fund will no longer receive an operating or capital fund disbursement from HUD. Instead that fund will collect and retain rents that will fund all administrative and capital expenses associated with managing 49 units of scattered site housing

2023 Budget Goals & Objectives

2023 is the first year associated with the RAD Repositioning. It is anticipated that the budget will include a large deposit of HUD reserves. The budget goals include:

- Administrative Fees associated with staffing to manage and maintain the portfolio
- Tenant services
- Implementation of capital improvements (none completed in 2022 due to the transition)
- Replacement reserve deposits

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Rental Units	49	49	49	49
Occupancy Percent	99%	98%	98%	99%
Unit Turnovers	4	10	10	4
Moved on to Market-Rate Housing	1	2	0	2

Budget Summary

The budget reflects owning and operating 49 units of scattered site housing. Rents will be collected, which in turn will fund management and maintenance costs, capital improvements, and required reserves.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Intergovernmental	\$104,811	\$402,074	\$250,000	\$0
Miscellaneous Revenue	\$269,226	\$273,278	\$267,100	\$639,300
Total	\$374,037	\$675,352	\$517,100	\$639,300
Supplies	\$35,331	\$40,034	\$23,000	\$23,000
Other Svcs & Charges	\$647,442	\$392,669	\$530,132	\$529,962
Total	\$682,773	\$432,703	\$553,132	\$552,962

HOUSING & REDEVELOPMENT AUTHORITY

CRV REHABILITATION PROGRAM (254)

Fund Description/Services

This fund provides for the administration and management of a down payment assistance program to assist mobile home owners in the upgrading of their mobile homes. The program funds came from an award through the Minnesota Housing Finance Agency, in 2002, 2004, and 2008 – in connection with a Community Revitalization Fund (CRV) agreement. The agreement has since expired.

2023 Budget Goals & Objectives

The use of funds associated with this program must adhere to the Minnesota Housing Finance Agency's rules and regulations. To deploy these funds as intended – Staff will work with the Minnesota Housing Finance Agency to renew the agreement and implement the program per the Community Revitalization Fund guidelines.

Fund Statistics

	2020 Actual	2021 Actual	2022 Actual	2023 Estimated
Loans Administered	0	0	0	5
Projects Completed	0	0	0	5

Budget Summary

Funding is associated with a specific program and the implementation of the program.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$1,408	-\$292	\$750	\$750
Total	\$1,408	-\$292	\$750	\$750
Other Svcs & Charges	\$85	\$0	\$0	\$0
Total	\$85	\$0	\$0	\$0

HOUSING & REDEVELOPMENT AUTHORITY

HOUSING & REDEVELOPMENT AUTHORITY FUND (280)

Fund Description/Services

This fund provides for the activities of the Faribault Housing and Redevelopment Authority (HRA) whose responsibilities generally include home ownership, property management, housing rehabilitation and related public improvements and land acquisitions. These programs are administered by the Community Development Department, which serves on a contractual basis, as agent for the HRA. Primary responsibilities include:

- Provide staff support to the Faribault Housing and Redevelopment Authority
- Administer housing programs and studies
- Manage city-owned rental property
- Administer Public Housing program – and RAD Repositioning Transition
- Manage Robinwood Manor Apartments
- Manage HRA housing programs
- Conduct special studies and reports on housing matters
- Manage redevelopment projects

2023 Budget Goals & Objectives

In 2021 the HRA embarked upon the RAD Repositioning Process. This initiative has occupied the majority of the HRA focus and efforts. Moving forward the HRA budget goals includes:

- Continued implementation of special programs.
- Renewed efforts to promote homeownership, housing development, and programs to improve housing stock.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Meetings	12	11	12	12
Resolutions	8	8	9	10
Programs Administered	8	7	11	11

Budget Summary

In 2021 the HRA embarked upon the RAD Repositioning Process. The completion of the process ultimately changes the funding sources and uses of the HRA fund. There is a reduction in HUD Administrative Fees (\$80,000), an increase in cost allocation for direct staffing expenses. The actual expenses associated with administering the housing programs and initiatives are being fully transitioned to the HRA.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes	\$252,049	\$297,671	\$309,820	\$328,850
Intergovernmental	\$33	\$39	\$0	\$0
Charges for Services	\$125,908	\$127,877	\$125,734	\$45,250
Miscellaneous Revenue	\$33,152	\$52,800	\$26,437	\$9,443
Sale of Capital Assets	\$0	\$0	\$0	\$0
Total	\$411,143	\$478,387	\$461,991	\$383,543
Other Svcs & Charges	\$564,339	\$278,177	\$549,061	\$911,268
Capital Outlay	\$1	\$0	\$0	\$40,000
Total	\$564,340	\$278,177	\$549,061	\$951,268

ECONOMIC DEVELOPMENT AUTHORITY

INDUSTRIAL DEVELOPMENT REVOLVING LOAN FUND (243)

Fund Description/Services

This program provides installment loans for industrial development related projects that add quality jobs and increase the local tax base. Eligible use of funds includes: land/building acquisition, new construction or rehabilitation, purchase of equipment/machinery, and site improvements. Eligible properties must be located in an industrial park or industrial zoning districts.

2023 Budget Goals & Objectives

Identify projects eligible for the program funds and disburse funds to support economic development goals.

Fund Statistics

	2020 Actual	2021 Projected	2022 Estimated	2023 Estimated
Loans Administered	4	5	5	6
New Loans	1	1	1	1
Jobs Created/Retained	195	210	210	225

Budget Summary

The program provides loans to support industrial development.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$10,870	\$1,342	\$3,900	\$5,700
Total	\$10,870	\$1,342	\$3,900	\$5,700
Other Svcs & Charges	\$11,000	\$0	\$100,000	\$100,000
Total	\$11,000	\$0	\$100,000	\$100,000

ECONOMIC DEVELOPMENT AUTHORITY

FEDERAL INVESTMENT REVOLVING LOAN FUNDS (248)

Fund Description/Services

This loan program is funded by the Federal Government and distributed through the State of Minnesota. In the past, the City of Faribault successfully applied for Federal Investment Funds to support specific business growth and expansion projects. Once funds were awarded to the City – the City provided low interest industrial development loans to support private efforts to establish new, expansion of, or relocation of industries. Including job creation and retention of quality employment, and expansion of the property tax base – retaining a percentage of the loan payments. Reuse of program funds are governed by federal rules and regulations, which include federal LMI and prevailing wage. While there are a number of eligible uses for the funds, industries are not interested in accessing the program due to the added costs that the federal rules add to an overall project both short- and long-term.

2023 Budget Goals & Objectives

The goal is to work with the State of Minnesota to transfer these funds from one federal program to another, with the goal of being able to deploy the funding to support federal objectives.

Fund Statistics

	2020 Actual	2021 Projected	2022 Estimated	2023 Estimated
Loans Administered	3	3	3	3
New Loans	0	0	0	0
Jobs Created/Retained	0	0	0	0

Budget Summary

No new activity. Once a process is identified and approval is obtained, the funds will be marketed and disbursed for eligible uses.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$19,446	-\$3,887	\$9,000	\$9,000
Total	\$19,446	-\$3,887	\$9,000	\$9,000
Loans	\$0	\$0	\$0	\$0
Other Svcs & Charges	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0

ECONOMIC DEVELOPMENT AUTHORITY

MINNESOTA INVESTMENT REVOLVING LOAN FUND (249)

Fund Description/Services

This program is funded through State of Minnesota economic development grants provided to the City. The City uses the awards for low interest industrial development loans in support of private efforts to establish new, expansion of, or relocation of industries. Wage and job creation are required with new loans. Eligible use of funds includes: land acquisition, purchase of equipment, and site improvements. The Economic Development Authority (EDA) retains a percentage of the loan payments as a local revolving loan fund for industrial development in the City. All loans must meet the State of Minnesota's reuse policy.

In 2018, the City took advantage of the One-Time Exception offered by the State of Minnesota, to return 20-percent of the fund balance, retaining 80-percent of the funds with no reuse requirements – making \$638,165 available for other EDA programming. This fund is being replenished through loan payments.

2023 Budget Goals & Objectives

Continue to allow the program funds to grow through the repayment of loans. As the fund replenishes – fund balance will be used for eligible projects.

Fund Statistics

	2020 Actual	2021 Projected	2022 Estimated	2023 Estimated
Loans Administered	12	12	12	12
New Loans	0	0	0	0
Jobs Created/Retained through the award of MIF funds	20	20	20	20

Budget Summary

No new activity.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$437	-\$87	\$200	\$200
Total	\$437	-\$87	\$200	\$200
Other Svcs & Charges	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0

ECONOMIC DEVELOPMENT AUTHORITY

ECONOMIC DEVELOPMENT AUTHORITY ADMINISTRATION FUND (290)

Fund Description/Services

This fund provides for the activities of the Faribault Economic Development Authority (EDA) whose responsibilities broadly include industrial development and redevelopment, business recruitment and retention, commercial rehabilitation, marketing, workforce development, and the administration of tax increment financing districts. These programs are administered by the Community Development Department, which serves as agent for the EDA. Department services include:

- Implementation of the annual Economic Development Work Plan.
- Development and Administration of Economic Development Programs.
- Economic Development Marketing.
- Administration of Industrial and Commercial Development Financial Assistance Programs.
- Development and Administration of Downtown Revitalization Programs.
- Business and Workforce Development, Recruitment, and Support.

2023 Budget Goals & Objectives

Annually the EDA approves a work plan. The 2023 budget reflects the ongoing economic development efforts and the implementation of work plan goals. The 2023 budget anticipates:

- Continuation of programs associated with supporting the revitalization of downtown (micro grants and placemaking)
- Support of other partner organizations assisting with the implementation of economic development goals in the community (SMIF, MMP, Chamber of Commerce)
- Active marketing and business/talent recruitment efforts.
- EDA programs aimed at land development, gateways, work force development, and enhanced avionics related opportunities at the airport.
- Active participation in the pursuit of additional housing opportunities.
- Development of programs to support business expansion and growth.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Meetings*	16	14	12	12
Resolutions	25	30	20	20
Business Assistance Programs Awards	15	15	15	15

*Includes regular EDA meetings and Committee meetings.

Budget Summary

The budget is specifically focused on implementing the EDA's work plan.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes	\$247,023	\$291,724	\$303,623	\$322,273
Intergovernmental	\$33	\$38	\$0	\$0
Charges for Services	\$18,907	\$6,396	\$2,500	\$2,500
Miscellaneous Revenue	\$12,219	\$6,447	\$6,083	\$7,483
Transfer In	\$0	\$289,892	\$0	\$0
Total	\$278,182	\$594,496	\$312,206	\$332,256
Supplies	\$10	\$12	\$250	\$250
Other Svcs & Charges	\$415,911	\$164,061	\$1,226,479	\$1,170,541
Transfer Out	\$0	\$0	\$0	\$0
Total	\$415,921	\$164,073	\$1,226,729	\$1,170,791

ECONOMIC DEVELOPMENT AUTHORITY

ECONOMIC DEVELOPMENT AUTHORITY REVOLVING LOAN FUND (292)

Fund Description/Services

This program provides payable and forgivable loans for eligible economic development projects. Originally the program only funded site improvements to projects located within a primary transportation corridor that would result in the visual enhancement of the property and ultimately of the community. In 2012 the Economic Development Authority expanded this program to also provide low interest loans for facade improvements in the Downtown Business District. In addition, in 2021 the Economic Development Authority authorized and funded the Economic Development Incentive Program (EDIP). Today the Program services include:

- Loans and grants for site improvements for projects located within a primary transportation corridor that provide visual enhancement of the property.
- Micro loans for facade improvements in the Downtown Business District.
- Economic Development Incentives for business in targeted industries.

2023 Budget Goals & Objectives

Continue to utilize funds to support visual enhancements along primary transportation corridors and support the attraction and growth of targeted industries.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Loans Administered	21	21	21	20
New Loans	5	5	2	4

Budget Summary

Funds are used to support investment in the community and business growth through loans and grants (forgivable loans).

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$15,768	-\$1,645	\$9,607	\$5,480
Total	\$15,768	-\$1,645	\$9,607	\$5,480
Other Svcs & Charges	\$47,000	\$0	\$100,000	\$100,000
Total	\$47,000	\$0	\$100,000	\$100,000

ECONOMIC DEVELOPMENT AUTHORITY

TAX INCREMENT DISTRICT FUNDS (263-272)

Fund Description/Services

This component unit activity is the Faribault Economic Development Authority's tax increment project fund. This account group includes the management of tax increment projects which have been approved for funding and the disbursement of tax increments for service of debt and pay-as-you-go payments on previously approved projects. In addition, this account group may provide legal services, consultant services, and administrative costs associated with processing tax increment financing requests.

2023 Budget Goals & Objectives

Continued implementation of active Tax Increment Finance Districts and the implementation of new districts to support city-wide housing needs and economic development objectives.

Fund Statistics

	2020 Actual	2021 Projected	2022 Estimated	2023 Estimated
TIF Districts Maintained	7	7	8	10
TIF Projects Maintained	7	7	8	10

Budget Summary

The budget reflects taxes collected and disbursed per TIF pay-as-you-go obligations, plus management services to administer the districts.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Tax Increment	\$184,623	\$207,291	\$347,662	\$297,684
Total	\$184,623	\$207,291	\$347,662	\$297,684
Other Svcs & Charges	\$486,124	\$189,047	\$430,363	\$388,731
Total	\$486,124	\$189,047	\$430,363	\$388,731

DEBT SERVICE FUNDS

Debt Service funds are used to account for the accumulation of resources for and the payment of principal, interest, and related costs on long-term general obligation debt of governmental funds.

FINANCIAL ADMINISTRATION

DEBT SERVICE FUNDS (344-360)

Description/Services

This fund is used for the collection of ad valorem taxes and revenues from other sources for the payment of principal, interest, and fiscal agent fees of general obligation bonds and special assessment bonds.

- Collection of property tax revenue.
- Recording/tracking of special assessments for deferred special assessment revenue and collection of special assessments.

2023 Budget Goals & Objectives

- Update projected repayments and reserve requirements to maturity on each outstanding bond issue.
- Continue to monitor debt levy and project future levy as needed.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Total Outstanding Debt	\$32,092,719	\$34,073,945	\$25,736,269	\$22,724,444
Total General Obligation Debt	\$7,950,000	\$13,120,000	\$6,120,000	\$5,100,000
Total GO Special Assessment Debt	\$2,185,000	\$1,840,000	\$1,640,000	\$1,430,000
Total GO Revenue Debt	\$20,191,418	\$19,053,945	\$17,946,269	\$16,194,444
Total GO Equipment Certificates	\$300,000	\$60,000	\$30,000	\$0

Budget Summary

The current year budget was designed to account for the annual principal and interest payments and agent fees in accordance with the bond covenants.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes	\$1,068,079	\$1,379,320	\$1,288,097	\$1,382,104
Miscellaneous Revenue	\$240,794	\$116,961	\$260,880	\$284,280
Transfer In	\$25,000	\$6,465,812	\$25,000	\$25,000
Total	\$1,333,873	\$7,962,092	\$1,573,977	\$1,691,384
Other Svcs & Charges	\$4,297	\$84,074	\$0	\$0
Debt Service	\$1,627,475	\$2,765,784	\$2,429,470	\$1,549,693
Transfer Out	\$0	\$0	\$0	\$0
Total	\$1,631,772	\$2,849,858	\$2,429,470	\$1,549,693

CAPITAL PROJECT FUNDS

Capital Project Funds are used to report major capital acquisitions and construction separate from ongoing operating activities.

ENGINEERING

STREET IMPROVEMENT PROJECTS FUND (401)

Fund Description/Services

The Street Improvement Projects Fund (401) provides the City's cost share on street reconstruction, overlay, and sidewalk projects, as well as other miscellaneous projects as approved. Individual project funds are established for significant roadway improvement projects, using Funds 450-499. The City's goal is to program street improvements using a 50-60-year life cycle, wherein streets are reconstructed after 50-60 years, with overlays at about years 20-25 and 35-40. Multiple funding sources are needed to sustain this program.

The City receives an annual allocation from the State of Minnesota for use on the City's Municipal State Aid (M.S.A.) street system. These monies come from constitutionally dedicated taxes on motor fuels and vehicles, and a statutorily dedicated portion of the revenue from the state motor vehicle sales tax. M.S.A. construction funds are used for the construction, reconstruction, and overlay of streets designated on the City's M.S.A. system as well as any cooperative construction projects with the State of Minnesota or Rice County. FHWA funding as well as other potential State funding is available on a competitive basis, for which the City is required to submit applications for specific projects.

2023 Budget Goals & Objectives

- Construct local infrastructure improvement projects and provide City share of funding for projects identified in the 2023 Capital Improvement Plan and Adopted Budget (Funds 401 & 450-499)
 - ~ Local and/or M.S.A. Street Reconstruction Projects
 - ~ Local and/or M.S.A. Street Overlays and Sidewalks
 - ~ Downtown Area Parking Lot and Alley Improvements
 - ~ Other Miscellaneous Projects as designated

Budget Summary

Revenue sources for 2023 include a \$1,500,000 of the franchise fees collected on gas and electric utilities; \$74,220 of the Municipal State Aid (MSA) maintenance allotment; \$416,500 construction revenue, and special assessments (from previous years) to benefiting properties in accordance with the Community Management Plan and Minnesota Statutes Chapter 429; and the use of unallocated/excess fund balance as required. Replacement of municipal utilities as part of street improvement projects are paid for from the respective utility fund (Water-601, Sanitary Sewer-602, and Storm Sewer-603).

The City has been successful in receiving federal aid and state funds in the past to assist with the funding of a number of projects, and we need to continue to pursue those opportunities when appropriate, as well as other grant funding programs that become available.

Principal payment of the MSA bonds issued in 2021 is a transferred expenditure totaling \$140,000.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes/Franchise Fees	\$575,094	\$407,388	\$1,900,000	\$1,700,000
Intergovernmental	\$100,000	\$100,000	\$1,077,220	\$3,540,520
Miscellaneous Revenue	\$854,031	\$848,535	\$299,000	\$291,567
Other Sources/Transfer In	\$919,072	\$262,141	\$250,000	\$0
Total	\$2,448,196	\$1,618,065	\$3,526,220	\$5,532,087
Other Svcs & Charges	\$119,416	\$199,675	\$250,000	\$248,836
Capital Outlay	\$2,722,847	\$4,229,442	\$4,809,783	\$6,888,700
Total	\$2,842,263	\$4,429,117	\$5,059,783	\$7,137,536

PARKS AND RECREATION

PARK IMPROVEMENT FUND (404)

Fund Description/Services

This activity provides for major facilities and equipment improvements for City park facilities. Fees are received from the parkland dedication requirements based on development. These fees are dedicated for the purpose of park improvements. A portion of the utility franchise fees by the City are also allocated to this fund for park improvements. Facilities and equipment improvements include:

- Park Buildings
- Playgrounds
- Athletic Fields
- Recreational Trails
- Parkland Site Improvements

2023 Budget Goals & Objectives

- To make improvements to parks and improvements as approved in CIP.
- To add playground equipment in Blue Bird Park.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Parkland Dedication Fees	88,048	\$32,757	\$50,000	\$50,000

Budget Summary

This budget is used for new park construction projects. General maintenance is not allowed out of Parkland Dedication funds. Blue Bird Park is scheduled for playground replacement in 2023.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes/Franchise Fees	\$331,664	\$259,076	\$251,500	\$551,500
Miscellaneous Revenue	\$109,583	\$30,315	\$86,100	\$59,900
Other Sources/Transfer In	\$590,911	\$538,446	\$0	\$250,000
Total	\$1,032,158	\$827,836	\$337,600	\$861,400
Other Svcs & Charges	\$69,261	\$55,909	\$0	\$0
Capital Outlay	\$791,040	\$880,062	\$765,178	\$995,000
Total	\$860,301	\$935,972	\$765,178	\$995,000

FINANCIAL ADMINISTRATION

CAPITAL REPLACEMENT FUND (431)

Fund Description/Services

This fund accounts for the replacement of major capital replacement items for General Fund departments. This fund was developed in order to eliminate fluctuations in departmental operating budgets from year to year due to capital outlay purchases. Capital items with a cost of \$5,000 or more are budgeted in this fund.

2023 Budget Goals & Objectives

- Provide for the replacement of equipment as identified in the five-year Capital Improvement Plan.
- Provide for project financing as identified in the five-year Capital Improvement Plan

Budget Summary

The Capital Improvement Plan has been prepared and adopted with the corresponding budget. Detail information on capital expenditures can be found in the 2023-2027 Capital Improvement Plan.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes/Franchise Fees	\$149,603	\$76,944	\$75,000	\$75,000
Miscellaneous Revenue	\$81,146	-\$10,817	\$193,360	\$143,400
Other Sources/Transfer In	\$245,420	\$1,229,007	\$0	\$0
Total	\$476,169	\$1,295,133	\$268,360	\$218,400
Capital Outlay	\$1,047,133	\$422,098	\$1,486,662	\$1,733,750
Total	\$1,047,133	\$422,098	\$1,486,662	\$1,733,750

FINANCIAL ADMINISTRATION

PUBLIC FACILITIES FUND (437)

Fund Description/Services

This Fund accounts for the maintenance of City buildings and other improvements such as parking lots of General Fund departments. This fund was developed in order to eliminate fluctuations in departmental operating budgets from year to year due to capital outlay purchases.

2023 Budget Goals & Objectives

- To complete a maintenance plan for the next 10 years.
- To complete facility improvements to City Hall. Includes restrooms and carpeting projects.
- To replace roof on Faribault Family Aquatic Center.
- To make necessary repairs to the Police Department elevator.
- To replace shower walls at Community Center.

Budget Summary

This budget is used for facility improvements for all City facilities.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Taxes/Franchise Fees	\$236,077	\$163,387	\$162,000	\$262,000
Intergovernmental	\$556,240	\$0	\$0	\$0
Miscellaneous Revenue	\$74,432	\$14,311	\$38,000	\$25,500
Other Sources/Transfer In	\$800,442	\$25,000	\$25,000	\$25,000
Total	\$1,667,192	\$202,698	\$225,000	\$312,500
Other Svcs & Charges	\$776,972	\$87,393	\$0	\$0
Capital Outlay	\$1,212,282	\$334,312	\$1,931,531	\$973,777
Total	\$1,989,255	\$421,704	\$1,931,531	\$973,777

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public are financed or recovered primarily through user charges.

PUBLIC WORKS

WATER UTILITY FUND (601)

Fund Description/Services

This fund provides for the operation of the water system so that a continuous quality supply of water is furnished to customers at a reasonable cost. The water supply is maintained at proper pressure levels and bacteria free. Metering devices are also maintained to account for usage.

The primary services provided by this fund are production, treatment, and distribution of potable water for the residents, businesses, and institutions in the City of Faribault. Water is pumped from five municipal wells. The distribution system also provides the general fire protection system (hydrants) for the City. This division works closely with the engineering division on municipal utility improvement projects, and is also responsible for City utility locates under the Gopher State One Call system.

2023 Budget Goals & Objectives

- Replace one-third (1/3) of the water meter radios.
- Replace trailer used to transport trench boxes for water main repairs.
- Rehabilitate exterior of ground storage reservoir.
- Complete installation of water sampling stations throughout the system for collecting MDH samples.
- Utilization of asset management software.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Miles of Water Mains	141	142	142	142
Water Pumped (Billion Gallons)	1.35	1.35	1.35	1.35
Water Main Breaks Repaired	16	15	14	14
Water Meters (New installs)	60	45	50	50
Hydrants Replaced/Repaired	25	20	20	20
Valves Exercised	200	200	200	200

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Foreperson	1.00	1.00	1.00	1.00	1.00
Water/Sewer Operator	2.00	2.00	2.00	2.00	2.00
Total Full-Time Employees	3.00	3.00	3.00	3.00	3.00

*Superintendent is split 50/50 between Water and Sewer (listed under Sewer).

Budget Summary

In 2022, the water fund completed the fourth scheduled annual base rate increases (16.5%) and consumption rate increase (4%) since 2019. The increases were necessary to cover the debt service for the construction of the Water Treatment Plant funded by a 20-year (\$10M) low-interest (1%) loan from the Public Facilities Authority.

Continued evaluation of the water distribution system will be necessary to ensure that changing service demands are met. Water meter radios replacement will occur over the next two years to be compatible with the upgraded software reading system. The Capital Improvement Plan contains details for upcoming system improvements.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Intergovernmental	\$0	\$2,125	\$0	\$0
Charges for Services	\$3,529,388	\$3,722,553	\$3,902,687	\$4,034,661
Miscellaneous Revenue	\$848,583	\$79,903	\$125,700	\$117,700
Operating Transfers	\$3,000	\$0	\$0	\$0
Total	\$4,380,971	\$3,804,580	\$4,028,387	\$4,152,361
Personnel Services	\$525,031	\$509,783	\$574,003	\$576,707
Supplies	\$348,831	\$333,436	\$348,300	\$376,750
Other Svcs & Charges	\$1,300,025	\$1,490,941	\$1,792,374	\$1,735,077
Capital Outlay	\$14,076	\$13,838	\$1,978,312	\$3,050,800
Other Uses	\$144,306	\$747,170	\$653,383	\$679,216
Total	\$2,332,269	\$3,095,168	\$5,346,372	\$6,418,550

PUBLIC WORKS

SEWER UTILITY FUND (602-49450)

Department Description/Services

This activity provides that all City sanitary sewer mains are inspected and cleaned to assure proper operation. The sanitary sewer collection system is comprised of sewer mains and lift stations which transport wastewater to the Water Reclamation Facility.

Under the direction of the Utilities Superintendent, the primary services provided by this division are:

- The collection and conveyance of wastewater from properties to the Water Reclamation Facility for treatment.
- Maintenance of the system includes systematic cleaning of the lines, along with preventative maintenance of the eleven (11) lift stations.

This division works closely with the Engineering Department on municipal utility improvement projects, and is also responsible for City utility locates under the Gopher State One Call system.

2023 Budget Goals & Objectives

- Replacement of 2012 Ford service truck.
- Clean and inspect sanitary mains to minimize sewer backups.
- Rehabilitation of sanitary structures.
- Utilize asset management software for infrastructure planning and work orders.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Total Miles of Sewer	129	130	130	130
Miles of Sewer Mains Cleaned	50	50	50	50
Number of Lift Stations	11	11	11	11
Sewer Backups	12	12	10	10

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Sewer Operator	3.50	3.50	3.50	3.50	3.50
Total Full-Time Employees	4.50	4.50	4.50	4.50	4.50

*Superintendent is split between Water and Sewer.

WATER RECLAMATION FACILITY (602-49480)

Department Description/Service

This activity provides for the operation of the Water Reclamation Facility (WRF) which collects and treats all waste water from the collection system. The system maintaining treatment units including screening, grit removal, clarifiers, filters, UV disinfection, activated sludge system, sludge pumps, and anaerobic digesters. Also included is the disposal (land application) of biosolids (sludge) from the treatment process.

Under the direction of the WRF Superintendent, the primary services provided by this division are:

Receive and treat all municipal wastewater, in compliance with the facility's discharge permit. Meet limits for Biological Oxygen Demand (BOD) Removal, Total Suspended Solids (TSS) Removal, and a 1 mg/l Phosphorus Limit, along with other permit limits. Collect, treat, and dispose of bio-solids (sludge) resulting from the treatment process. Maintain compliance with permit requirements for land application of the bio-solids. Manage the Significant Industrial User (SIU) discharge contracts for major industries within the City, including permit compliance and calculation of charges. This division also manages the seasonal yard waste site that is located at the facility.

2023 Budget Goals & Objectives

- Replace Variable Speed Frequency (VFD) drives.
- Achieve MPCA discharge permit compliance.
- Land application of six (6) + million gallons of bio-solids.
- Utilize asset management software for preventative maintenance program.

Department Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Gallons of Wastewater Treated (Billions)	1.5	1.5	1.5	1.5
Average Daily Flow (MGD)	4.5	4.5	4.5	4.5
Average BOD Removal %	98	98	98	98
Average TSS Removal %	90	90	90	90

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Superintendent	1.00	1.00	1.00	1.00	1.00
Foreperson	1.00	1.00	1.00	1.00	1.00
Treatment Plant Operator	4.00	4.00	4.00	4.00	4.00
Total Full-Time Employees	6.00	6.00	6.00	6.00	6.00

Budget Summary

The sewer collection department maintains the sanitary sewer system. Through the use of technology, monitoring of the condition of the system and collecting data will be important for future planning of capital improvements. Aging infrastructure will have significant impacts on the budget.

The Water Reclamation Facility will likely continue to see budget increases for chemicals used to remove phosphorous along with increased maintenance costs on aging equipment. Larger capital projects will be in future budget cycles as identified by the treatment alternatives analysis conducted in 2022. The projects will accommodate future growth.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Intergovernmental	\$21,581	\$1,723,878	\$0	\$0
Charges for Services	\$6,546,425	\$6,340,546	\$5,385,000	\$6,695,691
Miscellaneous Revenue	\$424,463	\$26,572	\$205,000	\$176,000
Other Sources	\$43,099	\$0	\$0	\$0
Total	\$7,035,568	\$8,090,996	\$5,590,000	\$6,871,691
Sewer				
Personnel Services	\$484,869	\$373,762	\$509,802	\$533,411
Supplies	\$72,841	\$61,964	\$63,325	\$70,775
Other Svcs & Charges	\$754,303	\$728,609	\$788,643	\$823,809
Capital Outlay	\$15,968	\$47,645	\$1,085,385	\$3,455,100
Other Uses	\$105,000	\$105,000	\$105,000	\$105,000
Total	\$1,432,981	\$1,316,981	\$2,552,155	\$4,988,095
Water Reclamation Facility				
Personnel Services	\$948,345	\$954,701	\$951,546	\$1,002,809
Supplies	\$436,193	\$393,159	\$377,050	\$411,200
Other Svcs & Charges	\$2,108,825	\$2,181,837	\$2,454,643	\$2,399,031
Capital Outlay	\$0	\$0	\$272,899	\$315,000
Debt Service	\$322,580	\$292,622	\$1,497,156	\$1,496,944
Other Uses	\$105,000	\$105,000	\$105,000	\$105,000
Total	\$3,920,942	\$3,927,319	\$5,658,294	\$5,729,984

PUBLIC WORKS

STORM WATER UTILITY FUND (603)

Department Description/Services

This activity provides for the operation, maintenance and repair of the storm water conveyance system, and implementation of the city-wide Stormwater Pollution Prevention Program (SWPPP) for compliance with the NPDES Municipal Separate Storm Sewer System (MS4) permit program, which authorized the City to discharge stormwater runoff. Infrastructure and storm water facilities are properly maintained to manage, convey, and treat storm water runoff. In addition, infrastructure improvements are constructed and repaired as may be deemed necessary.

This fund implements the City SWPPP for compliance with the MS4 permit. Implements a land disturbance permit and enforcement program to ensure development and re-development projects (private and public) comply with the City's pollution prevention and stormwater management requirements. Evaluates technical plans and documents and provides site plan review for public and private projects. Implements an illicit discharge detection and elimination (IDDE) and enforcement program to locate and eliminate illegal discharges and connections to the City's storm water drainage system. Implements a public education and outreach program and municipal stormwater pollution prevention/good housekeeping program. Seeks and obtains Federal and State funding that may be available for the completion of storm water capital improvement projects. Inspects, maintains, and repairs the storm water drainage system, including structural storm water practices (e.g. ponds, underground storage and filtration systems). Ensures the City complies with applicable storm water regulations.

2023 Budget Goals & Objectives

- Conduct stormwater pond sediment inventory.
- Perform inspections of stormwater infrastructure and do required maintenance on system to ensure MS4 permit compliance.
- Rehabilitate and repair infrastructure as needed to maximize asset lifecycles.
- Utilize asset management software for inspections and maintenance records.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Infrastructure Maintenance: Repair, Debris Removal, Inspections (Hours)	1,500	1,500	1,500	1,500
Permit Program Implementation & Enforcement (Number of Inspections)	960	1,000	1,100	1,000
Land Disturbance Permits Issued	31	25	25	25
Total Miles of Storm Sewer Pipe	88	88	88	88
Storm Sewer Structures: Catch Basins, Manholes, Inlets, Outlets	3,970	3,990	4,100	4,100
Structural Stormwater Facilities (Public)	36	37	38	40

Staffing Levels

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Water Quality Specialist	1.00	0.00	0.00	0.00	0.00
Engineering Technician III	0.00	1.00	1.00	0.00	0.00
Water/Sewer Operator II	0.50	0.50	0.50	0.50	0.50
Total Full-Time Employees	1.50	1.50	1.50	0.50	0.50

Budget Summary

Going forward, one of the largest challenges the stormwater fund will face is the costs associated with implementing the MS4 permit. In 2023 the scheduled stormwater pond inventory will potentially identify large scale improvement projects like dredging to Public stormwater ponds.

Future regulatory trends will influence operation and maintenance costs. User rates increased 14.5% in 2021 & 2022 and less than .5% in 2023. Future rate studies will be necessary to ensure that adequate revenue is being captured to operate the system.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Intergovernmental	\$0	\$0	\$150,000	\$0
Charges for Services	\$990,687	\$1,138,076	\$1,282,004	\$1,467,909
Miscellaneous Revenue	\$116,985	\$147,012	\$192,000	\$73,167
Other Sources	\$4,000	\$0	\$0	\$0
Total	\$1,111,672	\$1,285,087	\$1,624,004	\$1,541,076
Personnel Services	\$196,022	\$229,629	\$247,653	\$258,281
Supplies	\$41,472	\$29,581	\$38,650	\$37,400
Other Svcs & Charges	\$444,188	\$527,155	\$572,282	\$538,038
Capital Outlay	\$20,040	\$35,025	\$1,795,000	\$3,116,200
Other Uses	\$0	\$0	\$0	\$0
Total	\$701,721	\$821,390	\$2,653,585	\$3,949,919

INTERNAL SERVICE FUNDS

Internal Service Funds provide centralized services primarily to other funds, departments or agencies of the City of Faribault. These services are provided on a cost reimbursement basis and are recovered through fees and charges.

FINANCIAL ADMINISTRATION

WORKER'S COMPENSATION FUND (704)

Fund Description/Services

This fund provided for self-insurance of employee's workers compensation claims and related administrative expenses. In 2013, the City moved from self-insurance to a full-insured plan through the League of Minnesota Cities Insurance Trust. The budget includes an estimated number of claims and administrative expenses for run-out claims preceding the move from self-insured to fully-insured. This fund will be closed upon finalizing the handful of old pre-existing worker's compensation claims.

Budget Summary

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$0	\$0	\$0	\$0
Other Sources	\$7,916	\$48,004	\$4,000	\$3,400
Total	\$7,916	\$48,004	\$4,000	\$3,400
Other Svcs & Charges	\$0	\$0	\$79,500	\$30,000
Other Uses	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$79,500	\$30,000

FINANCIAL ADMINISTRATION

PROPERTY LIABILITY FUND (705)

Description/Services

City insurance coverage is provided through the League of Minnesota Cities Insurance Trust. Currently, the coverage has a \$50,000 deductible.

- Coordinate property/liability insurance
- Risk Management

Budget Summary

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Charges for Services	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$37,764	\$105,328	\$49,600	\$42,200
Total	\$37,764	\$105,328	\$49,600	\$42,200
Other Svcs & Charges	\$36,207	\$98,616	\$100,000	\$100,000
Other Uses	\$0	\$0	\$0	\$0
Total	\$36,207	\$98,616	\$100,000	\$100,000

AGENCY FUNDS

Agency Funds are used to account for assets held by the City as an agent for private organizations and for the various funds of other governmental units, most notably the Elderly Housing Corporation and Robinwood Manor.

COMMUNITY & ECONOMIC DEVELOPMENT

ELDERLY HOUSING CORPORATION FUND (897)

Fund Description/Services

This fund provides for the activities of the Elderly Housing Corporation whose responsibilities include the support of affordable senior housing located at Robinwood Manor. Property management services are provided by the Faribault Housing and Redevelopment Authority which contracts with the Elderly Housing Corporation through the Community Development Administration Department for management. The fund supports:

- Operations for Robinwood Manor, a 51-unit apartment building.
- Affordable housing for income-qualified elderly and disable tenants.

2023 Budget Goals & Objectives

Continued quality property management to ensure the longevity of the Robinwood Manor asset.

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Units	51	51	51	51
Occupancy Percent	98%	99%	98%	98%
Unit Turnovers	12	5	6	6

Budget Summary

The EHC budget includes property management expenses.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Miscellaneous Revenue	\$14,322	-\$2,866	\$7,300	\$6,400
Total	\$14,322	-\$2,866	\$7,300	\$6,400
Other Svcs & Charges	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0

COMMUNITY & ECONOMIC DEVELOPMENT

ROBINWOOD MANOR FUND (898)

Fund Description/Services

Robinwood Manor Apartments is a 51-unit apartment building located at 1324 Prairie Avenue that provides subsidized rental units for individuals 62 years of age or older and/or disabled persons. Rents are based upon thirty percent (30%) of the residents' adjusted annual income. The complex is owned by the Elderly Housing Corporation with management services provided by the Faribault Housing and Redevelopment Authority which contracts with the City through the Community Development Administration Department. Services provided are affordable rental housing for independent income-qualified elderly and disabled tenants.

2023 Budget Goals & Objectives

The budget goals include:

- Property management expenses associated with maintaining 51 apartment units
- Continued routine maintenance
- Implementation of the capital improvement program to ensure longevity of the asset

Fund Statistics

	2020 Actual	2021 Actual	2022 Projected	2023 Estimated
Number of Units	51	51	51	51
Occupancy Percent	98%	99%	98%	98%
Unit Turnovers	10	5	8	5

Budget Summary

There are no significant changes to the budget year after year. In 2022 there were no capital improvements made to the building. In 2023 the 5-year CIP will be updated and year 1 improvements will be addressed.

Revenues/Expenditures by Use

Revenues\Expenditures	2020 Actuals	2021 Actuals	2022 Adopted	2023 Approved
Intergovernmental	\$246,692	\$297,583	\$239,842	\$239,842
Miscellaneous Revenue	\$199,434	\$185,815	\$253,642	\$253,842
Total	\$446,126	\$483,398	\$493,484	\$493,684
Supplies	\$15,059	\$13,755	\$23,000	\$23,000
Other Svcs & Charges	\$432,011	\$301,037	\$377,362	\$417,446
Total	\$447,070	\$314,792	\$400,362	\$440,446

SUPPORTING DATA

The following data provides information for the number of personnel employed by the City of Faribault, a summary of wages and benefits, retirement, health insurance, and additional employee benefits.

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
<u>ADMINISTRATION</u>					
ADMINISTRATION (41320)					
City Administrator	1.00	1.00	1.00	1.00	1.00
City Clerk	0.00	0.00	0.00	1.00	1.00
Assistant to the City Administrator	1.00	1.00	1.00	0.00	0.00
Administrative Assistant II/Administrative Asst	0.70	0.00	0.00	0.00	0.00
Total Full-Time Employees	2.70	2.00	2.00	2.00	2.00
HUMAN RESOURCES (41800)					
Human Resources Director	0.00	0.00	0.00	0.00	1.00
Human Resources Assistant	0.00	0.00	0.00	0.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	0.00
Payroll Benefit Specialist	0.50	0.50	0.50	1.00	0.00
Total Full-Time Employees	1.50	1.50	1.50	2.00	2.00
INFORMATION TECHNOLOGY (41580)					
IT Coordinator	1.00	1.00	1.00	1.00	1.00
IT Technician	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	2.00
ELECTIONS (41410)					
Election Judges	0.00	70.00	0.00	60.00	0.00
Total Part-Time Employees	0.00	70.00	0.00	60.00	0.00
TOTAL EMPLOYEES SUPERVISED	6.20	75.50	5.50	66.00	6.00
<u>FINANCE</u>					
FINANCIAL ADMINISTRATION (41510)					
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	0.00	0.00	0.00	0.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	0.00
Senior Accountant	0.00	0.00	1.00	1.00	1.00
Account Technician (1 Part-Time)	2.00	2.00	2.00	2.00	2.00
Payroll Benefit Specialist	0.50	0.50	0.50	0.00	0.00
Administrative Assistant II	1.00	1.70	1.00	1.00	1.00
Total Full-Time Employees	5.50	6.20	6.50	5.00	5.00
Total Part-Time Employees	0.00	0.00	0.00	1.00	1.00

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
TOTAL EMPLOYEES SUPERVISED	5.50	6.20	6.50	6.00	6.00
COMMUNITY DEVELOPMENT					
PLANNING AND ZONING (41910)					
City Planner	1.00	1.00	1.00	1.00	1.00
Planning Coordinator/Zoning Administrator	1.00	1.00	1.00	1.00	1.00
Community Development Coordinator	0.00	0.00	0.00	0.00	1.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	3.00
COMMUNITY DEVELOPMENT (240)					
Director	1.00	1.00	1.00	1.00	1.00
Community Development Coordinator	1.00	1.00	1.00	1.00	0.00
Department Specialist	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II/Department Secretary	1.00	1.00	1.00	0.00	0.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00	1.00
Housing Coordinator	0.00	0.00	0.00	0.00	1.00
Total Full-Time Employees	7.00	7.00	7.00	6.00	6.00
TOTAL EMPLOYEES SUPERVISED	9.00	9.00	9.00	8.00	9.00
POLICE					
POLICE ADMINISTRATION (42110)					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	2.00
Sergeant	0.00	0.00	0.00	0.00	1.00
Administrative Assistants II	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	5.00	5.00	5.00	5.00	5.00
CRIMINAL INVESTIGATION (42121)					
Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	6.00	6.00	6.00
Total Full-Time Employees	7.00	7.00	7.00	7.00	7.00
UNIFORM PATROL (42123)					
Sergeant	4.00	4.00	4.00	4.00	4.00

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Police Officer	20.00	20.00	20.00	20.00	20.00
Police Reserve Officers (Part-Time)	24.00	24.00	24.00	24.00	24.00
Total Full-Time Employees	24.00	24.00	24.00	24.00	24.00
Total Part-Time Employees	24.00	24.00	24.00	24.00	24.00
RECORDS (42124)					
Records Specialist (Full-Time)	3.00	3.00	3.00	3.00	2.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Property Evidence Technician	1.00	1.00	1.00	1.00	1.00
Records Specialist (Part-Time)	1.00	1.00	1.00	0.00	0.00
Total Full-Time Employees	5.00	5.00	5.00	5.00	4.00
Total Part-Time Employees	1.00	1.00	1.00	0.00	0.00
COMMUNITY SERVICES (42700)					
CSO Supervisor	1.00	1.00	1.00	1.00	1.00
Community Services Officer II	1.00	1.00	1.00	1.00	1.00
Community Services Officer II (Part-Time)	2.00	2.00	2.00	2.00	2.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	2.00
Total Part-Time Employees	2.00	2.00	2.00	2.00	2.00
TOTAL EMPLOYEES SUPERVISED	70.00	70.00	70.00	69.00	68.00
<u>FIRE</u>					
FIRE ADMINISTRATION (42210)					
Director of Fire & Code Services	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II (Part-Time)	0.30	0.30	1.00	1.00	1.00
Fire/Property Maintenance Inspector	0.50	0.50	0.50	0.00	0.00
Total Full-Time Employees	1.80	1.80	1.50	1.00	1.00
Total Part-Time Employees	0.00	0.00	1.00	1.00	1.00
FIRE SUPPRESSION (42220)					
Captain	3.00	3.00	3.00	3.00	3.00
Firefighter	6.00	6.00	6.00	6.00	6.00
Firefighter Paid-On-Call (Part-Time)	24.00	24.00	24.00	24.00	24.00
Total Full-Time Employees	9.00	9.00	9.00	9.00	9.00
Total Part-Time Employees	24.00	24.00	24.00	24.00	24.00

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
BUILDING CODE (42400)					
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	0.00	0.00	0.00	0.00	1.00
Rental Housing Technician	1.00	1.00	1.00	1.00	1.00
Building Permit Technician	0.00	0.00	0.00	1.00	0.00
Fire/Property Maintenance Inspector	0.50	0.50	0.50	0.00	0.00
Total Full-Time Employees	3.50	3.50	3.50	4.00	4.00
TOTAL EMPLOYEES SUPERVISED	38.30	38.30	39.00	39.00	39.00
<u>ENGINEERING</u>					
ENGINEERING (43190)					
Director of Engineering/City Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Supervisor	1.00	1.00	1.00	1.00	1.00
Engineering Technician III	1.00	2.00	2.00	3.00	3.00
Engineering Technician II	1.00	0.00	0.00	0.00	0.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	5.00	5.00	5.00	6.00	6.00
TOTAL EMPLOYEES SUPERVISED	5.00	5.00	5.00	6.00	6.00
<u>PARKS AND RECREATION</u>					
GENERAL GOVERNMENT BUILDING MAINTENANCE (41940)					
Maintenance Engineer	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	1.00	1.00	1.00	1.00	1.00
RECREATION ADMINISTRATION (45110 & 45124)					
Director	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator (Part-Time)	1.00	1.00	1.00	1.00	1.00
Receptionists (Part-Time)	2.00	2.00	2.00	2.00	4.00
Total Full-Time Employees	4.00	4.00	4.00	4.00	4.00
Total Part-Time Employees	3.00	3.00	3.00	3.00	5.00
COMMUNITY CENTER-BUILDING (45122)					

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Light Custodian (Full-Time)	2.00	2.00	2.00	2.00	2.00
Light Custodian (Part-Time)	1.00	1.00	1.00	1.00	1.00
Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00
Fitness Coordinator (Part-Time)	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	3.00	3.00	3.00	3.00	3.00
Total Part-Time Employees	2.00	2.00	2.00	2.00	2.00
PARKS (45200)					
Superintendent	1.00	1.00	1.00	1.00	1.00
Foreperson	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	4.00	4.00	4.00	4.00	4.00
Light Equipment Operator (Part-Time)	0.00	0.00	0.00	0.00	1.00
Total Full-Time Employees	6.00	6.00	6.00	6.00	6.00
Total Part-Time Employees	0.00	0.00	0.00	0.00	1.00
TOTAL EMPLOYEES SUPERVISED	19.00	19.00	19.00	19.00	22.00
LIBRARY					
LIBRARY (45500)					
Library Director	1.00	1.00	1.00	1.00	1.00
Librarian/Program Coordinator	2.00	2.00	2.00	2.00	2.00
Library Technician	2.00	2.00	2.00	2.00	2.00
Library Technician (Part-Time)	2.00	2.00	2.00	2.00	2.00
Receptionist (Part-Time)	5.00	5.00	5.00	5.00	5.00
Circulation Desk Aid (Part-Time)	4.00	4.00	4.00	4.00	4.00
Page (Part-Time)	4.00	4.00	4.00	4.00	4.00
Mending Aide (Part-Time)	1.00	1.00	1.00	1.00	1.00
Total Full-Time Employees	5.00	5.00	5.00	5.00	5.00
Total Part-Time Employees	16.00	16.00	16.00	16.00	16.00
TOTAL EMPLOYEES SUPERVISED	21.00	21.00	21.00	21.00	21.00
PUBLIC WORKS					
PUBLIC WORKS ADMINISTRATION (43110)					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	0.00	0.00	0.00	0.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	0.00
Total Full-Time Employees	2.00	2.00	2.00	2.00	2.00

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
STREET MAINTENANCE (43121)					
Superintendent	1.00	1.00	1.00	1.00	1.00
Foreperson	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	4.00	4.00	4.00	4.00	4.00
Light Equipment Operator	3.00	3.00	3.00	3.00	3.00
Total Full-Time Employees	9.00	9.00	9.00	9.00	9.00
EQUIPMENT MAINTENANCE (43126)					
Foreperson	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00	2.00
Total Full-Time Employees	3.00	3.00	3.00	3.00	3.00
TOTAL EMPLOYEES SUPERVISED	14.00	14.00	14.00	14.00	14.00
UTILITIES					
WATER DISTRIBUTION (601-49430)					
Foreperson	1.00	1.00	1.00	1.00	1.00
Water/Sewer Operator	2.00	2.00	2.00	2.00	2.00
Total Full-Time Employees	3.00	3.00	3.00	3.00	3.00
SEWER COLLECTION (602-49450)					
Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Sewer Operator	3.50	3.50	3.50	3.50	3.50
Total Full-Time Employees	4.50	4.50	4.50	4.50	4.50
TREATMENT PLANT (602-49480)					
Superintendent	1.00	1.00	1.00	1.00	1.00
Foreperson	1.00	1.00	1.00	1.00	1.00
Treatment Plant Operator	4.00	4.00	4.00	4.00	4.00
Total Full-Time Employees	6.00	6.00	6.00	6.00	6.00
STORM WATER (603-49500)					
Water Quality Specialist	1.00	0.00	0.00	0.00	0.00
Engineering Technician III	0.00	1.00	1.00	0.00	0.00
Water/Sewer Operator II	0.50	0.50	0.50	0.50	0.50

**PERSONNEL COMPARISONS
(2019 - 2023 ADOPTED BUDGETS)**

Position	2019 Adopted	2020 Adopted	2021 Adopted	2022 Adopted	2023 Approved
Total Full-Time Employees	1.50	1.50	1.50	0.50	0.50
TOTAL EMPLOYEES SUPERVISED	15.00	15.00	15.00	14.00	14.00
<u>GRAND TOTALS</u>					
TOTAL PERMANENT FULL-TIME	130.00	130.00	130.00	128.00	129.00
TOTAL PERMANENT PART-TIME	72.00	72.00	73.00	73.00	76.00
TOTAL PERMANENT EMPLOYEES	202.00	202.00	203.00	201.00	205.00

**CITY OF FARIBAULT
2023 BUDGET
PERSONNEL SERVICES TRENDS AND ASSUMPTIONS**

Current union contract agreements are in effect through December 31, 2024 for Minnesota Teamsters Public and Law Enforcement Union 320, Supervisory Unit , Law Enforcement Labor Services, Inc. 357, Minnesota Public Employee Association, International Union of Operating Engineers Local 70, and Faribault Firefighters Local #665.

SUMMARY OF WAGES & BENEFITS (For the Years 2017 Through 2023)							
	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Amended 2022	Approved 2023
<i>WAGES</i>							
Full-Time Employees	8,242,006	8,578,044	9,261,639	10,080,005	10,234,494	8,592,234	8,992,111
Part-Time Employees	416,593	479,198	489,658	444,107	570,408	620,750	708,438
Temporary Employees	571,465	516,351	682,537	353,311	552,603	771,772	742,941
Overtime	196,729	218,790	257,942	221,690	252,155	208,180	195,973
Severance Pay	191,330	147,820	97,263	49,030	119,160	75,799	73,820
Holiday	104,623	110,403	106,378	122,246	116,858	67,937	69,135
Vacation Buyback	29,764	23,362	18,361	24,835	18,554	20,518	20,751
Sick Leave Buyback	63,871	66,418	58,204	72,486	66,006	97,660	98,415
Other Pay	162,552	96,355	181,578	114,238	111,690	527,625	436,960
Total Wages	9,978,933	10,236,741	11,153,560	11,481,948	12,041,928	10,982,475	11,338,544
% Increase/Decrease	7.6%	2.6%	9.0%	2.9%	4.9%	-8.8%	3.2%
<i>BENEFITS</i>							
PERA	974,020	1,023,860	1,123,395	1,236,383	1,267,380	928,299	965,744
FICA/Medicare	501,897	521,061	569,308	581,032	620,204	960,102	1,036,695
Health Insurance/H S A	992,907	1,103,153	1,470,451	1,636,874	1,673,602	3,484,354	3,563,146
Dental Insurance	0	0	0	0	0	0	45,000
Life Insurance	22,659	23,294	25,057	26,235	26,232	28,891	28,673
Disability Insurance	18,961	19,510	17,871	19,581	20,086	22,092	22,598
Unemployment	1,239	0	2,359	4,602	17,812	0	0
Workers Compensation	371,185	347,501	390,430	353,191	442,458	479,932	559,144
Total Benefits	2,882,868	3,038,379	3,598,871	3,857,899	4,067,775	5,903,670	6,221,000
% Increase/Decrease	5.8%	5.4%	18.4%	7.2%	5.4%	45.1%	5.4%
TOTAL WAGES/BENEFITS	12,861,801	13,275,120	14,752,431	15,339,847	16,109,703	16,886,145	17,559,544
% Increase/Decrease	7.2%	3.2%	11.1%	4.0%	5.0%	4.8%	4.0%

PUBLIC EMPLOYEES RETIREMENT ASSOCIATION

	<u>Coordinated Plan</u>	<u>Police & Fire Plan</u>
January 1, 2011	7.25%	14.40%
January 1, 2012	7.25%	14.40%
January 1, 2013	7.25%	14.40%
January 1, 2014	7.25%	15.30%
January 1, 2015	7.50%	16.20%
January 1, 2016	7.50%	16.20%
January 1, 2017	7.50%	16.20%
January 1, 2018	7.50%	16.20%
January 1, 2019	7.50%	16.95%
January 1, 2020	7.50%	17.70%
January 1, 2020	7.50%	17.70%
January 1, 2021	7.50%	17.70%
January 1, 2022	7.50%	17.70%

SOCIAL SECURITY/MEDICARE

The City contributes 7.65% for employees covered under both Social Security and Medicare and 1.45% for Medicare only qualified employees. Social Security and Medicare rates have not changed since 1990.

HEALTH INSURANCE

Medica will continue to be the health insurance provider for 2023. The City became a member of the Southeast Service Cooperative in 2017. Health insurance rates have been rising steadily for the last few years. The 2023 rate is projected to be a 7.5% increase. The City offers two high deductible health plans that employees can choose from. The City contributes \$673.20 for each employee enrolled in an HSA plan. The monthly premiums for 2023 are estimated to be as follows:

	<u>Employee</u>	<u>Employer</u>
Family Coverage (\$1,400 Non-Embedded HSA)	\$792.90	\$1,920.11
Family Coverage (\$2,800 Embedded HSA)	\$453.09	\$2,063.85
Single +1 Coverage (\$1,400 Non-Embedded HSA)	\$427.36	\$1,424.09
Single +1 Coverage (\$2,800 Embedded HSA)	\$214.72	\$1,443.87
Single Coverage (\$1,400 Non-Embedded HSA)	\$159.27	\$726.02
Single Coverage (\$2,800 Embedded HSA)	\$62.93	\$723.85

HEALTH INSURANCE - CITY CONTRIBUTION

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Amended</u>	<u>2023</u> <u>Approved</u>
General Fund	\$850,892	\$843,371	\$1,187,054	\$1,243,110	\$1,329,164	\$1,141,386	\$1,151,205
Other Funds	\$249,871	\$259,782	\$283,397	\$337,005	\$344,438	\$367,789	\$408,582
Total	\$1,100,763	\$1,103,153	\$1,470,451	\$1,580,115	\$1,673,602	\$1,509,175	\$1,559,787

HSA contributions are also included in health insurance.

LIFE INSURANCE

The City provided \$40,000 of term life insurance coverage for all union employees through 2016. Effective in 2017 the City began providing \$100,000 of term life insurance coverage for all union employees. Non-union employees receive twice their salary in term life insurance coverage. The provider for life insurance for 2023 will be Madison National Life Insurance Company. Rates have remained fairly stable and are at \$0.119 per \$1,000 of covered payroll in 2022.

DISABILITY INSURANCE

Long Term Disability insurance is provided to all employees. Employees must have been absent from work for a period of 90 days to become eligible for the benefit. The 2022 rate remained the same at \$0.002 per \$1 of covered payroll.

CITY OF FARIBAULT

RESOLUTION #2022-255 ADOPT 2023 HRA PROPERTY TAX LEVY

WHEREAS, the Housing and Redevelopment Authority of the City of Faribault (the "HRA") may request the establishment of a special benefit tax pursuant to Minnesota Statute 469.033 Subdivision 6; and

WHEREAS, the Faribault Housing and Redevelopment Authority did by Resolution 2022-10 on October 10, 2022, levy a special tax on taxable property of the City of Faribault, Rice County, Minnesota in the amount of \$328,850 for 2023; and

WHEREAS, Minnesota Statute 469.033 Subdivision 6 requires the consent, by resolution, of the governing body of the municipality to levy said tax.

NOW, THEREFORE BE IT RESOLVED, that pursuant to Minnesota Statutes 469.033 Subdivision 6, the special benefit tax as determined by the Faribault Housing and Redevelopment Authority is hereby approved for collection in 2023 in the amount of \$328,850.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

FARIBAULT HOUSING AND REDEVELOPMENT AUTHORITY

**Resolution 2022-10
APPROVING THE PROPERTY TAX LEVY FOR 2023**

WHEREAS, the Faribault Housing and Redevelopment Authority ("the HRA") may request the establishment of a special benefit tax pursuant to Minnesota Statutes 469.033 Subdivision 6; and

WHEREAS, the HRA did on August 8, 2022, by Resolution 2022-05 establish and request a preliminary levy for a special tax on the taxable property of the City of Faribault, Rice County, Minnesota for fiscal year 2023 in an amount not to exceed 0.0185 percent of the taxable market value as permitted in Minnesota Statutes as shown in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Housing and Redevelopment Authority of Faribault, Minnesota that pursuant to Minnesota Statutes 469.033 Subdivision 6, the special benefit tax as determined by the HRA is given final approval of collection in fiscal year 2023 a levy for housing and redevelopment activities as permitted in an amount not to exceed \$328,850.

ADOPTED: October 10, 2022

Faribault Housing and Redevelopment Authority


Matthew Speckhals, Chairperson

ATTEST:

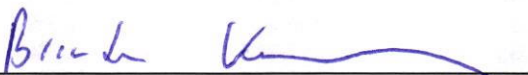

Brendan Kennedy, Vice Chair/Secretary

Exhibit A

FARIBAUT HOUSING AND REDEVELOPMENT AUTHORITY GENERAL FUND PRELIMINARY 2023 HRA LEVY CALCULATIONS

Authority

Minnesota Statutes 469.033, Subdivision 6

"The amount of the levy shall be an amount approved by the governing body of the city, but shall not exceed 0.0185 percent of the taxable market value."

Maximum Levy Calculation

PY Estimated Market Value	\$ 1,777,564,900
Percentage Allowed	0.0185
Maximum Levy	\$ 328,850

HRA Levy History

Year	Gross Levy*	Net Levy	% of Gross Levy
1998	\$ 74,703	\$ 67,000	
1999	56,325	48,622	
2000	71,356	63,611	89%
2001	75,568	67,864	90%
2002	100,267	100,267	100%
2003	105,280	105,280	100%
2004	124,330	124,330	100%
2005	139,552	139,552	100%
2006	156,357	156,357	100%
2007	177,288	177,288	100%
2008	188,107	188,107	100%
2009	270,690 **	211,834	78%
2010	273,620	234,468	86%
2011	266,485	234,468	88%
2012	251,068	239,157	95%
2013	219,726	219,726	100%
2014	197,300	197,300	100%
2015	197,300	197,300	100%
2016	201,682	201,682	100%
2017	206,937	206,937	100%
2018	217,365	217,365	100%
2019	229,713	229,713	100%
2020	251,907	251,907	100%
2021	295,900	295,900	100%
2022	309,820	309,820	100%
2023	328,850	328,850	100%

*Assumes \$7,704 HACA for years 1990-2001

**The percentage allowed was increased by the 2008 Legislature from .0144 to .0185.

CITY OF FARIBAULT

RESOLUTION #2022-256 ADOPT 2023 EDA PROPERTY TAX LEVY

WHEREAS, the City of Faribault may levy a tax in any year for the benefit of the activities of the Economic Development Authority pursuant to Minnesota Statutes 469.107, Subdivision 1; and

WHEREAS, the Faribault Economic Development Authority did by Resolution 2022-17 on October 20, 2022, levy a special tax on taxable property of the City of Faribault, Rice County, Minnesota in the amount of \$322,273 for 2023; and

WHEREAS, Minnesota Statutes 469.107, Subdivision 1 requires the consent, by resolution, of the governing body of the municipality to levy said tax.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Faribault hereby gives final approval for the collection of a levy for the benefit of economic development activities within the community in fiscal year 2023 in an amount of \$322,273.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF FARIBAULT

Resolution 2022-17

**RESOLUTION APPROVING THE FINAL TAX LEVY
FOR FISCAL YEAR 2023**

WHEREAS, the Economic Development Authority of the City of Faribault may request the establishment of a special benefit tax pursuant to Minnesota Statutes 469.107, Subdivision 1; and

WHEREAS, the Economic Development Authority of the City of Faribault passed Resolution 2022-10 on August 18, 2022, adopting a preliminary property tax levy for taxable property in the City of Faribault, Rice County, Minnesota for FY 2023 in an amount not to exceed 0.01813 percent of taxable market value as permitted by Minnesota Statutes; and,

NOW, THEREFORE BE IT RESOLVED by the Economic Development Authority of Faribault that there be and hereby requested a levy on the taxable property of the City of Faribault, Rice County, Minnesota for fiscal year 2023 a special benefit tax not to exceed 0.01813 percent of taxable market value as permitted in Minnesota Statutes. Based upon the City's existing capacity, it is estimated that \$322,273 will be the maximum appropriation available through taxation; the requested tax levy amount is \$322,273.

Adopted: October 20, 2022

ECONOMIC DEVELOPMENT AUTHORITY
OF FARIBAULT



Rodney Gramse, President

ATTEST:



AJ Smith, Secretary/Treasurer

CITY OF FARIBAULT

**RESOLUTION #2022-257
ADOPTION OF 2023 FEE SCHEDULE**

WHEREAS, multiple Chapters of the Faribault Code of Ordinances requires the City of Faribault to set fees, charges and utility rates; and

WHEREAS, Resolution 2021-262 last established the fees, charges and utility rates as authorized in the City of Faribault Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, that the fees, charges and utility rates listed in Exhibit A shall be effective beginning January 1, 2023.

AND, BE IT ALSO RESOLVED, that whenever any provision of this resolution is in conflict with the City of Faribault Code, it is the intent of the City Council that the Code shall prevail.

BE IT ALSO RESOLVED, that this resolution shall supersede Resolution 2021-262 or any previous measures of the City Council that sets, establishes or fixes a specific amount for such fees, charges and utility rates.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



EXHIBIT A - Resolution 2022-257
2023 FEES, CHARGES AND UTILITY RATES

2023

CHAPTER 4 - ALCOHOLIC BEVERAGES

Intoxicating

4-15	On-sale Liquor* (Code Sec 4-15 (a) (2)) (MS 340A.408 Subd. 2)	\$3,896
	Low Volume Liquor (Res. 2009-210)	\$2,000
	Sunday On-Sale (MS 340A.504) (cannot prorate)	\$200
	Theater On-Sale (Ord. 2009-04) (License includes Sundays)	\$500
	Limited Culinary On-Sale (Ord. 2009-05) (License does not include Sundays)	\$300
	Club On Sale** (MS 340A.408 2b)	
	Membership of 200 or less	\$300
	Membership between 201 & 500	\$500
	Membership between 501 & 1,000	\$650
	Membership between 1,001 & 2,000	\$800
	Membership between 2,001 & 4,000	\$1,000
	Membership between 4,001 & 6,000	\$2,000
	Membership of 6,001 or more	\$3,000
	Off-Sale Liquor** (MS 340A.408, Subd. 3a(2) & Subd. 3c)	\$560; (\$100 refunded if conditions set out in SS met)
	Wine Sale*** (MS 340A.408 2c)	\$1,671
	Theater Wine (Ord. 2009-04)	\$200
	Temporary On-Sale Intoxicating Liquor (City Code Sec 4-15 a. (9) - up to 4 days)	\$35/day
	Consumption & display permits (Setup) **** (MS 340A.414 Subd. 6)	\$300 (plus \$150 State fee)
	One-day consumption and display permit (Setup) ***** (MSA 340A.414 Subd. 9) (Limit 10/year)	\$25
	Malt Liquor (3.2%)	
	On-Sale License (3.2 Beer) Can pro-rate	
4-15	Annual fee - set by City Code (Sec. 4-15 (a) (1))	\$200
	Theater On-Sale Malt Liquor-3.2% Beer (Ord. 2009-04)	\$100
	Off-Sale License (3.2 Beer) Can pro-rate	
	Annual fee - set by City Code (Sec. 4-15 (a) (1))	\$100
	Temporary On-Sale License (3.2 Beer) City Code Sec. 4-15 (a) (9)	\$50/day up to 7 days
	Address Change Fee for 3.2 Licenses	\$20
	Brewery and Taproom	
4-25	Brewer Taproom License (Res. 2014-036)	\$600
	Small Brewer License (Res. 2014-036)	\$200
	Micro-Distillery	
4-25	Distiller and Cocktail Room License	\$600
	Small Distiller License	\$200
	Investigation Fee City Code 4-15 (f) (MS 340A. 412, subd 2 limits to \$500)	
	Investigation Fee - In State (Liquor, Wine, Beer)	\$500
	Investigation Fee - Out of State (Liquor, Wine, Beer)	Actual Cost Not to Exceed \$10,000
	Renewal Application late fee	\$100

* Public Hearing required to increase non-state regulated Liquor License Fees according to MS 340A.408 Subd. 3a; fee set by City but subject to limits; fee intended to cover costs of issuing, inspecting, and other directly related costs of enforcement.

** Off-Sale and Club Licenses are State regulated, fees set by 340A.408.

*** Wine fee cannot exceed 1/2 On-Sale Liquor Lic fee or \$2,000, whichever is less.

**** Consumption/Display Permits cannot exceed \$300 by state regulation.

***** One-day Consumption/Display Permits cannot exceed \$25 by state regulation.

CHAPTER 5 - AMUSEMENTS

	<u>Dances</u>	
5-57	Temporary Public Dance License	\$25
	License transfer fee	\$20

CHAPTER 6 - ANIMALS AND FOWL

	<u>Animals</u>	
6-49	Board fee	\$35/day
6-24	Voluntary Disposal of Dog	\$50
6-36	Kennel License	\$150
	Prescribed Grazing & Beekeeping	See Zoning Compliance Certificate

CHAPTER 7 - BUILDINGS AND BUILDING REGULATIONS

	<u>Building Permits</u>	
7-16	1997 Uniform Building Code Permit Plan	
	Checking for Commercial Building Plan Review	65% of permit fee
	Residential Plan Check	50% of permit fee
	Reinspection Fee	
	Additional Visits (second reinspection and thereafter)	\$54
	Special Inspection	\$54

(BUILDINGS AND BUILDING REGULATIONS CONTINUED)

	In Ground Pool	\$120
	Above Ground Pool	\$60
	Demolition Permit (\$1,500 escrow for land restoration)	\$54
	Building without permit	Double fee
	Solar Installations	\$110
	State Surcharge (per State Statute 326B.148)	\$1 Minimum
	Manufactured Home Set-up	\$112
Rental License		
7-39	Rental Property license fees	
	Single Family	\$110
	Multi-Family	\$110/building + \$20 per unit
	Re-Inspection fee	\$100 (1-3 units), \$50/unit (4+units)
	Rental Compliance Appeal Fee	\$50
	Re-Instatement Fee	\$50
	Delinquent Penalty (Sec 7-39, I. License Fees, City Ordinances)	15% of the amount of the license fee
7-14	Moving Structures - Moving permit per structure	\$100
	State Surcharge (per State Statute 326B.148)	\$1
Shingling/ Roofing Permit		
	One & Two Family Residences	\$90
	Partial Shingling	\$54
	All Other Uses	Valuation x 1997 FS
	State Surcharge (per State Statute 326B.148)	\$1
Siding Permit		
	One & Two Family Residences	\$90
	Window Replace.	\$80
	All Other Uses	Valuation x 1997 FS
	State Surcharge (per State Statute 326B.148)	\$1
7-68	Electrical Permits, Inspections, and Fees	
Residential		
	Temporary Electrical Service	\$55
	Electrical - New Construction	\$210
	Panel Service Charge	\$125
	Lower Level (Basement Finish)	\$100
	One Trip/One Outlet Fee	\$55
	Additional Inspections	\$45
	Pool	\$100
	Hot tub/spa	\$55
	Sub Panel	\$85
	Solar Arrays	\$100
	Service Lateral (Conversion to underground/trench inspection)	\$55
	Off Peak Car Charger	\$55
	State Surcharge (per State Statute 326B.148)	
Commercial		
	Electrical*	Valuation x 1.5% up to \$10,000, 1% above \$10,000
	State Surcharge (per State Statute 326B.148)	Project valuation x 326B.148 Fee Schedule
	*If contract cost x 1.5% is less than \$40 (one trip) or \$70 (two trips) then minimums must be paid.	
	Commercial Fee Minimums:	
	One Trip	\$40 + State Surcharge
	Two Trips	\$70 + State Surcharge
	Annual permit or audit for incidental electrical work done throughout year by master of record employed by a business entity	\$600
	Annual Permit State Surcharge	\$1
Plumbing Permits		
	License verification fee	\$50/yr
	Residential dwelling	\$99
	Alteration or additional fixtures	\$66
	Apartments/per unit	\$66
	Commercial/Industrial - New	\$155
	Additional plumbing fixture	\$5 each
	State Surcharge (per State Statute 326B.148)	\$1
Mechanical Permits		
	Residential dwelling (per furnace)	\$90
	Heating Alteration/Change Out	\$54
	Apartments	\$75
	Commercial/Industrial	Valuation x 1997 FS
	State Surcharge (per State Statute 326B.148)	\$1 or Project valuation x 326B.148 Fee Schedule
CHAPTER 10 - FIRE PREVENTION/PROTECTION		
Fire prevention-Sprinkler review		
	New construction	\$.015 x value of project
	Existing/retrofit	\$.015 x value of project; minimum of \$54
	State Surcharge (per State Statute 326B.148)	Project valuation x 326B.148 Fee Schedule
Police & Fire Alarm Charges		
False alarm charge		
	Each false alarm in excess of 2	\$58
	Each false alarm in excess of 5	\$112
	Each false alarm in excess of 10	\$224

CHAPTER 11 - GARBAGE AND REFUSE			
11-3	License fee		\$70
	Inspection fee for each vehicle (under 2 tons)		\$40
	Inspection fee for each vehicle (over 2 tons)		\$75
CHAPTER 14 - LICENSE AND BUSINESS REGULATIONS			
<u>Tobacco</u>			
14-27	License fee (can not be prorated)		\$200
	Name or address change fee		\$20
<u>Salvage Dealers</u>			
14-30	Pawn Shop/Pawnbroker License		\$500
	Pawn transaction fee		\$1.15/transaction
14-45	License fee		\$60
<u>Massage Establishments</u>			
14-56	License fee-Massage therapist (Can Prorate)		\$55
<u>Charitable Gambling</u>			
14-100	Gambling license exemptions		\$45
	(MS 349.213 Subd. 1a) (Gambling license can not exceed \$100 by state regulation.)		
<u>Fireworks</u>			
14-112	Fireworks Display License Fee (Res 2010-162)		\$25
14-116	Fireworks-Sale of (Fee limits set by State Statute 624.20 Subd.1 (d))		
	Retailers selling only fireworks		\$350/yr
	Retailers selling fireworks in addition to other items		\$100/yr
CHAPTER 15 -MOTOR VEHICLES AND TRAFFIC			
15-40	Parking Fine - 18 hr/specialty vehicles/trailers		\$50
15-44	Parking Fine - Snow Emergency Parking		\$50
15-60	Downtown 14-day Residential Parking Permit (Res. 2018-247)		\$100/yr
15-61	Parking Fine - All Other		\$25
15-82	Golf Cart Permits		\$150
	Golf Cart Permits (Physical Disability Qualification)		\$75
	Mini Truck Permits		\$75
CHAPTER 17 - OFFENSES			
17-52.	Repeat Nuisance Calls		
	Petty misdemeanors & misdemeanors offenses	3rd call	\$250
		4th call	\$350
		5th call	\$450
	Gross misdemeanors and felonies	2nd call	\$1,000
		3rd call	\$2,500
		4th call	\$5,000
CHAPTER 18 - PARKS AND RECREATION			
18-10	Keg permit		\$30
18-11	Liquor in parks (Beer)		\$20
CHAPTER 19 - PEDDLERS			
	Peddlers License		\$35 per person
CHAPTER 27 - TAXI			
27-31	License fee		\$65
	Vehicle Fee - per vehicle		\$10 first, \$20 each additional
CHAPTER 28 - WATER, SEWER, & STORM WATER			
<u>Water Rates</u>			
<u>Monthly fixed water service access charge (based on meter size):</u>			
	5/8" - 3/4"		\$13.00
	1"		\$14.25
	1 1/2"		\$24.00
	2"		\$27.50
	3"		\$74.50
	4"		\$86.50
	6"		\$114.50
<u>Consumption:</u>			
<u>Residential/Multi-Family</u>			
	0-12,000 gallons/month		\$0.002010/gal
	12,001-24,000 gallons/month		\$0.002255/gal
	>24,000 gallons/month		\$0.002569/gal
<u>Commercial</u>			
	0-50,000 gallons/month		\$0.002157/gal
	50,001-300,000 gallons/month		\$0.002229/gal
	>300,000 gallons/month		\$0.002494/gal
<u>Industrial</u>			
	0-300,000 gallons/month		\$0.001593/gal
	300,001-500,000 gallons/month		\$0.001832/gal
	>500,000 gallons/month		\$0.002057/gal

(WATER, SEWER, & STORM WATER CONTINUED)

Water via Fill Station	\$0.007800/gal
Bulk Water Fob Deposit	\$25.00
Water Meter	City cost rounded up to nearest dollar
Water Meter Testing Fee	\$150
Water Disconnection Processing Fee	\$65
Water Irrigation Meter Reshelving Fee	\$65
Water Disconnection/Reconnect Fee for service request	\$65
Water Meter/System Tampering Fee	\$100
Hydrant Connection Fee	\$100
Water Restriction Violation Fines	
1st Offense	Warning
2nd Offense	\$25
3rd Offense	\$50
4th Offense	\$100
5th Offense	Place restrictive device on sprinkler system and outside water tap
Lawn Watering Permit	No Charge
NOTE: Required to register newly sodded or planted lawns with Public Works Department	
Water Availability Charge	
Standard	\$1,500
Non-standard	\$5,665
Late Payment Fee	A penalty of ten (10) percent of the amount of the consumer's water bill for water supplied by the municipal water system may be imposed on to any such bills that are delinquent.
Service Call Fee (Section 28-82)	\$100
Sewer Rates	
Residential	
Monthly Base Sewerage User Fee (\$/month)	\$10.00
Flow Charge	\$0.003682/gal
There are no sewer charges for a designated irrigation meter.	
Late Payment Fee	A penalty of ten percent (10%) of the amount of the consumer's sewer bill may be imposed onto any such bills that are delinquent.
Significant Industrial User (SIU)	
Monthly Fixed Charge	\$10.00
Flow Charge	*Flow Charge is per individual SIU contract
Surcharge/Credit Coefficients:	
CBOD5	\$0.2652/lb
TSS	\$0.306/lb
NH3	\$0.0918/lb
TP	\$0.3672/lb
Penalties:	
Daily Limit per SIU contract	\$500.00
Monthly Limit per SIU contract	\$1,000.00
pH	\$100.00/incident
*SIUs who do not renew their contracts within 90 days of the expiration date will automatically and retroactively revert to the residential flow charge, plus any surcharges and penalties as outlined above.	
Sewer Availability Charge	
Standard	\$1,500
Non-standard	\$5,865
Storm Water Rates	
Residential Lot Equivalent (RLE)	\$7.48/RLE
Late Payment Fee	A penalty of ten percent (10%) of the amount of the consumer's storm water bill may be imposed onto any such bills that are delinquent.
Residential Lot Equivalent (RLE) equals 3,500 square feet of impervious surface. Each single family residential property is considered to be one RLE. The Other Developed Properties will be individually assigned a certain number of RLEs based on property size, impervious surface, and calculated storm water run-off.	
Water Availability Charge (WAC) Units & Sewer Availability Charge (SAC) Units	
The City will adopt and use the Met-Council WAC & SAC schedule to determine the units for calculation of fees, excluding residential multifamily. Residential multifamily per unit (duplex, fourplex, apartments, etc.) 2 units=1 WAC/SAC.	https://metro council.org/Wastewater-Water/Publications-And-Resources/Appendix-A-SAC-Criteria-for-Commercial-Properties.aspx
Water Reclamation Facility	
Hauled Waste	\$40/1,000 gallons
Hauled Waste - Annual Registration	\$300

ADMINISTRATIVE FEES

Copy fees (100 pages or fewer)	\$.25/copy; \$.50/2-sided
Special requests from public for information requiring more than 100 pages	Charge hourly wage of lowest paid employee able to retrieve/copy data plus materials and mailing costs.
City Council packet (Available on website)	\$30
Copy of meeting DVD	\$10
Board/Commission packets	
Heritage Preservation Commission	\$20
Faribault HRA	\$25

(ADMINISTRATIVE FEES CONTINUED)

Faribault EDA	\$25
Planning Commission	\$25
Ad Hoc Committee	\$15
Filing Fee for Mayor's Office & City Council (MS 205.13 Subd.3(b))	\$5
Maps	\$5
Color map (42 x 60)	\$30
Color map (24x36)	\$20
Color map (11x17)	\$5
Color map (8.5x11)	\$2
Custom made maps	\$25-\$50
Project plans and specifications	
Project costs < \$50,000	\$10/set
Project costs < \$50,000 - \$250,000	\$25/set
Project costs > \$250,000 - \$1,000,000	\$50/set
Project costs > \$1,000,000	\$75/set
Residential Lot Inventory (new document-multiple color pages)	\$20
Returned Payment Fee (<i>per MN Statute 604.113</i>)	\$30
Late payment fee charge for monthly recurring accounts receivable with delinquent balances.	A penalty of ten (10) percent of the amount of the customer's bill may be imposed onto any such bills that are delinquent.
Assessment Searches	
2 day response	\$22
less than 2 day response	\$33
Copies	
Adopted Budget Book	\$30
Capital Improvement Plan	\$50
Annual Comprehensive Financial Report	\$30
City Code Book (Available online)	
Code supplements	Actual cost
New Code Book	\$150
Currency Exchange License application approval	\$110
Airport Hangar Rent (based on 1 year lease-monthly lease add \$15 per month)	
Building 2	\$196/Month
Building 3	\$196/month
Building 4	\$220/month
Building 5 - Heated	\$409/month
Building 5 - Unheated	\$303/month
Private hangar land lease (One time charge of \$100 linear front ft at start of lease)	\$0.1804/mpnth
Glider Trailer Storage Fee	\$250.00/Season
Airport Fuel Flowage Fee	\$0.0530/month
Engineering Fees	
1. Full engineering services - design, bidding, construction management including inter-agency coordination and permits as well as project inspection and staking.	15%
2. Bidding and construction management including inter-agency coordination and permits as well as project inspections and staking.	9%
3. General project administration, overview and limited inspection to insure compliance to City Standards and project acceptance by the City.	5%
Right-Of-Way Management	
1. Registration Fees	\$60
2. Excavation Permit Fees	
A. Hole - Paved Surface	\$90
B. Hole - Unpaved Surface	\$60
C. Hole - Emergency	\$60
D. Trenching or Directional Boring	\$10/100 l.f. + holes
3. Obstruction Permit Fee	\$45 + \$5/day
4. Permit Extension Fee	\$25 + \$10/day
5. Driveway/Second curbcut	\$30
Utility Restoration Administrative Charge	\$300/hr. - 2 hour minimum
Grading Permit Fee	\$25 without recorded Stormwater Operations and Maintenance Agreement \$70 with recorded Stormwater Operations and Maintenance Agreement

Antenna Tower/Utility Pole Rental

Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.

Tenant's leasing space on City elevated tower or monopole.

1. One to three PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at same elevation.

\$5,500/year

2. Four to nine PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at same elevation.

\$16,500/year

a. Additional antenna

\$1,850/year

3. Additional Fees and Requirements

a. Microwave or Sat. Dish < 2' additional fee

\$500/year

b. Microwave or Sat. Dish 2-3' additional fee

\$750/year

c. Microwave or Sat. dish > 3' additional fee

\$950/year

(ADMINISTRATIVE FEES CONTINUED)

d. Small Cell/Can Antenna/Antenna Tower/Utility Pole Rental	Up to \$150 per year rent
(1) Maintenance Fee	\$25 per year
(2) Electrical Service for nodes <= 100 watts	\$73 per radio node
(3) Electrical Service for nodes > 100 watts	\$182 per radio node
e. Limit one coaxial line per antenna, or add per additional coaxial line.	\$950/year
f. Initial consulting fee for review, mapping, study, etc. paid prior to review.	\$2,500
g. Initial landscape and restoration fee paid prior to construction	\$1,500
4. Utility Pole Rental (increase 2% per year)	\$1,910.17

Subdivision Fees and Vacation Application Fees

Minor Subdivision	\$100*
Preliminary plat	\$200+\$10/parcel*
Final plat	\$300+\$15/parcel*
Extend Deadline to Report Approved Plat	\$150
Minor Subdivision/Plat Escrow	\$1,500 - \$10,000
Vacation of street, easement, or other public reservation	\$350*
*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.	

Zoning Application Fees

Conditional Use Permit (single-family residential)	\$300*
Conditional Use Permit (all other uses)	\$500*
Conditional Use Permit Amendment (All Uses)	\$300*
Interim Use Permit (All Uses)	\$500*
Interim Use Permit Amendment (All Uses)	\$300*
Ordinance Amendment	\$350*
PUD (Residential)	\$600*
PUD (All other uses; 0-5 acres)	\$750*
PUD (All other uses; 5-20 acres)	\$1,500*
PUD (All other uses; 20+ acres)	\$3,000*
PUD Amendment	\$300*
Rezoning of Property	\$350*
Site Plan Review	\$100
Site Plan Security (may be cash, certified check, performance bond, or irrevocable letter of credit-subject to approval of the City)	110% of improvements
Site Plan Escrow - for Required Driveway associated with Construction of or Replacement of Garage	\$1,000
Variance (Single-Family Residential)	\$300+\$50 each additional*
Variance (All other uses)	\$350+\$50 each additional*
*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.	

Administrative Zoning Permit Fees

Home Occupation Permit (Original Application)	\$40 for first two years
Home Occupation Permit (Renewal)	\$25 for every two years after the first two years
Natural Landscape Permit	No Charge
Sign Permit (Under 100 sq. ft.)	\$60*
Sign Permit (100 sq. ft or more)	\$85*
Sign Permit, Structural Plan Review & Inspection Fee	\$100
Sign Permit, Sign Face Replacement (non-structural) Fee	\$25
Sign Permit (state surcharge for footing or electrical)	\$1
Sign Permit (Penalty for installation without a permit)	Double the Sign Permit
Zoning Certificate	\$25
Zoning Compliance Letter	\$30
Zoning Compliance Letter (Rush within two business days)	\$50
*Plus electrical inspection fees for lighted signs when applicable	
*When there is more than one sign per wall or leased area frontage, each sign is charged separately	

Other Planning and Zoning Fees

Address change request from property owner	\$200
Annexation Petition	\$200+\$5/acre*
Annexation Escrow	\$10,000*
Comprehensive Plan Amendment	400*
EAW or EIS	300*
EAW or EIS Escrow	\$10,000+
Extension to record documents or start construction	\$150
*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.	

Police Department Fees

Pictures (i.e. accident, burglary, etc.)	\$6/photo
Copies of police reports	\$.25/pg for first 100 pgs
Over 100 copies	Charge hourly wage of lowest paid employee able to retrieve/copy the data plus materials/mailling costs.
Copy of items put onto CD or DVD	\$12
Contract Off-Duty Work	\$75 per hour

Library Fees

Micro film copies	\$.15/sheet
Double sided	\$.30/sheet

(ADMINISTRATIVE FEES CONTINUED)

Meeting Room (Non-profit groups - no charge)	\$30/4 hours
Photo copies	\$.15/sheet
3D Printing	\$0.10/gram of filament
Non-Residential Card Fee (Set by State)	\$40
Replacement cards	\$2
Payment for lost and damaged materials	Replacement cost
Obituary research	\$10/obituary
Headphones	\$1
Flash Drives	\$10

Private Activity (Tax Exempt) Bonds Issuance

Administrative Fee	1/2 of 1% of the face amount of bond
--------------------	--------------------------------------

Point of Sale Inspection

Inspector license	\$113
Inspection fee	
Inspection fee	\$35
Additional visits	\$35

Commercial and Industrial Development Program Application

Application Fee	
Special Program Application Fee	\$150
Industrial Development Loan	\$350
Minnesota Investment Fund	\$350
Economic Development Revolving Fund	\$350
Micro Loan Program	\$100

Tax Abatement Program

Application fee	\$500
Tax Abatement escrow	\$10,000*
* Note: Applicants pay City's legal costs and consultant costs	Balance returned after City costs are recovered*

Tax Increment Financing

Application fee	\$500
Tax Increment Financing escrow	\$20,000*
* Note: Applicants pay City's legal costs and consultant costs	Balance returned after City costs are recovered*

Recreation Center (periodically allows discounts up to 20% on programs for promotional purposes)

Aquatics			
Lap swim punchcard (14 times)			\$48
Lap swim			\$5
Open swim-Ages 3 and up			\$4
Open swim family			\$14
Open swim punch card			\$42
3 month lap swim unlimited-Individual			\$85
Annual lap swim unlimited-Individual (Jan - Dec 31)			\$300
Pool rental-One hour			\$68
Birthday Party Rental (Room and Pool)			\$87
Swim lessons			\$38
Private swimming lessons			
1 person			\$30
3 person			\$72
5 person			\$110
Semi-Private Lessons per one half hour (2 Students)			
1 Session			\$45
3 Session			\$120
5 Session			\$185
Water Fitness			
14 classes/punchcard			\$48
Pay each time			\$5
Fitness Room			
Weight room passes		Individual	Couples
3 month		\$78	\$125
1 month		\$36	\$55
6 month		\$140	\$235
12 month		\$255	\$350
Daily		\$5	
Punchcard (14 Punches)		\$48	
Personal Training		varies	
All Around Pass		Individual	Couples
1 month		\$42	\$69
3 month		\$110	\$185
6 month		\$207	\$344
12 month		\$370	\$570

(ADMINISTRATIVE FEES CONTINUED)

<u>Aerobics</u>		Individual
	Punch Card (14 times)	\$48
	Daily rate	\$5
<u>Locker Rooms</u>		
	Daily lock rental	\$0
	1 Month - Small Locker	\$6
	1 Month - Large Locker	\$7
	2 Months - Small Locker	\$8
	3 Months - Small Locker	\$11
	3 Months - Large Locker	\$13
	4 Months - Small Locker	\$13
	4 Months - Large Locker	\$15
	5 Months - Small Locker	\$17
	5 Months - Large Locker	\$19
	6 Months - Small Locker	\$22
	6 Months - Large Locker	\$24
<u>Miscellaneous fees and charges</u>		
	Noon time adult basketball-Daily fee	\$4
	Open Gym	\$4
	Open Gym Punchcard (14 Punches)	\$44
	Sauna Punchcard (14 punches)	\$48
	Sauna Only	\$5
	Pickle Ball Punchcard (14 punches)	\$44
	Pickleball - Daily	\$4
<u>Youth programs</u>		
	Youth Sports (indoor soccer, bitty basketball, youth basketball, floor hockey)	
	4 sessions	\$28
	6 sessions	\$35
	8 sessions	\$42
	Flag football	\$42
	Cub football	\$52
	Summer Ball (includes all youth summer ball programs)	\$40
	Baseball	\$50
	Hershey track	\$25
	Safety Camp	\$42 3-day camp; \$48 4-day camp
	Youth Camps - 3 1/2 to 8 years	
	4 Sessions	\$30
	6 Sessions	\$42
	Science Camp	\$34
	Fun Center 2 days	\$24
	2 weeks Morning	\$34
	Afternoon	\$42
	Full Day	\$65
	Tennis	\$45
	Youth volleyball	\$38
	Spirit Team	\$32
<u>Adult Programs</u>		
	TKD (Taekwondo) (10 punchcard)	\$40
	20 Punchcard	\$70
	40 Punchcard	\$120
	3 on 3 basketball	\$185
	Racquetball league	\$40
	Racquetball	
	Daily	\$5 PP/Hr
	1 Month	\$32
	Punchcard (14 Punches)	\$48
	Adult volleyball	\$35/game
	Adult volleyball double headers	\$35/game
	Beginner golf	\$60
	Softball (team fee)	
	Plus men 20 games	\$35/game
	Plus other leagues 12G	\$35/game
	Fall Softball (10 games)	
	Team	\$35/game
	Teen softball league	\$300
<u>Drop-In Programs</u>		
	Ice Arena	
	Public skating	
	Individual	\$5
	Family	\$18
	Punchcard (14 Punches)	\$48
	Ice skating lessons	negotiable

(ADMINISTRATIVE FEES CONTINUED)**Faribault Family Aquatic Center**

General Admission at Entrance	\$7 w/tax
Active Military Rate	\$5 w/tax
Admission After 5:00 pm	\$5/tax
Resident Discount Passes	
10 passes	\$60 + tax
20 passes	\$115 + tax
30 passes	\$150 + tax
Non-Resident Discount Passes	
10 passes	\$60 + tax
Season Passes	
Individual	\$80 + tax
Family (2A, 2Y Plus \$20 any extra immediate family members)	\$175 + tax + addtl members
Preseason sale - 10% discount until May 15 for season tickets and discount tickets	
Pool Rental (Before or After hours) per hour rates	\$300 per hour + tax
Free Day on 3rd Wednesday in June	

Park Shelter Reservation Fee

Full day	\$50
Entire park (Not North or South Alexander)	\$300

Facility Rent

Regular Hours	
Class rooms	\$22/hour
Gymnasium	\$37/hour
After or Before hours	
Class rooms	\$36/hour
Gymnasium	\$50/hour
Washington Center	
Hourly rental - full facility	\$60/hour
Community Center (includes 2 hrs pool)	
1 hour	\$85
Over night	\$500
Armory Building	
Class rooms	\$30
Gymnasium - 1 court = 1/2 gym	\$30
Gymnasium - 2 courts = full gym	\$60
Buckham West	
Dining Hall and Activity Room - during regular hours	\$25/hour
Dining Hall and Activity Room - before or after regular hours	\$35/hour
Conference Room - during regular hours	\$50/hour
Conference Room - before or after regular hours	\$65/hour
Commons Area - during regular hours	\$50/hour
Commons Area - before or after regular hours	\$60/hour
Small Offices - during regular hours	\$15/hour
Small Offices - before or after regular hours	\$20/hour
Military Discount (Active & Families)	10%



EXHIBIT A - Resolution 2022-XXX
2023 FEES, CHARGES AND UTILITY RATES

2022

PROPOSED
2023

CHAPTER 4 - ALCOHOLIC BEVERAGES

Intoxicating		
4-15	On-sale Liquor* (Code Sec 4-15 (a) (2)) (MS 340A.408 Subd. 2)	
	Low Volume Liquor (Res. 2009-210)	
	Sunday On-Sale (MS 340A.504) (cannot prorate)	
	Theater On-Sale (Ord. 2009-04) (License includes Sundays)	
	Limited Culinary On-Sale (Ord. 2009-05) (License does not include Sundays)	
	Club On Sale** (MS 340A.408 2b)	
	Membership of 200 or less	
	Membership between 201 & 500	
	Membership between 501 & 1,000	
	Membership between 1,001 & 2,000	
	Membership between 2,001 & 4,000	
	Membership between 4,001 & 6,000	
	Membership of 6,001 or more	
	Off-Sale Liquor** (MS 340A.408, Subd. 3a(2) & Subd. 3c)	
	Wine Sale*** (MS 340A.408 2c)	
	Theater Wine (Ord. 2009-04)	
	Temporary On-Sale Intoxicating Liquor (City Code Sec 4-15 a. (9) - up to 4 days)	
	Consumption & display permits (Setup) ***** (MS 340A.414 Subd. 6)	
	One-day consumption and display permit (Setup) ***** (MSA 340A.414 Subd. 9) (Limit 10/year)	
Malt Liquor (3.2%)		
	On-Sale License (3.2 Beer) Can pro-rate	
4-15	Annual fee - set by City Code (Sec. 4-15 (a) (1))	
	Theater On-Sale Malt Liquor-3.2% Beer (Ord. 2009-04)	
	Off-Sale License (3.2 Beer) Can pro-rate	
	Annual fee - set by City Code (Sec. 4-15 (a) (1))	
	Temporary On-Sale License (3.2 Beer) City Code Sec. 4-15 (a) (9)	
	Address Change Fee for 3.2 Licenses	
Brewery and Taproom		
4-25	Brewer Taproom License (Res. 2014-036)	
	Small Brewer License (Res. 2014-036)	
Micro-Distillery		
4-25	Distiller and Cocktail Room License	
	Small Distiller License	
Investigation Fee City Code 4-15 (f) (MS 340A.412, subd 2 limits to \$500)		
	Investigation Fee - In State (Liquor, Wine, Beer)	
	Investigation Fee - Out of State (Liquor, Wine, Beer)	
Renewal Application late fee		
* Public Hearing required to increase non-state regulated Liquor License Fees according to MS 340A.408 Subd. 3a; fee set by City but subject to limits; fee intended to cover costs of issuing, inspecting, and other directly related costs of enforcement.		
** Off-Sale and Club Licenses are State regulated, fees set by 340A.408.		
*** Wine fee cannot exceed 1/2 On-Sale Liquor Lic fee or \$2,000, whichever is less.		
**** Consumption/Display Permits cannot exceed \$300 by state regulation.		
***** One-day Consumption/Display Permits cannot exceed \$25 by state regulation.		

CHAPTER 5 - AMUSEMENTS

Dances		
5-57	Temporary Public Dance License	
	License transfer fee	

CHAPTER 6 - ANIMALS AND FOWL

Animals		
6-49	Board fee	
6-24	Voluntary Disposal of Dog	
6-36	Kennel License	
	Prescribed Grazing & Beekeeping	

CHAPTER 7 - BUILDINGS AND BUILDING REGULATIONS

Building Permits		
7-16	1997 Uniform Building Code Permit Plan	
	Checking for Commercial Building Plan Review	
	Residential Plan Check	
	Reinspection Fee	
	Additional Visits (second reinspection and thereafter)	
	Special Inspection	
	In Ground Pool	
	Above Ground Pool	
	Demolition Permit (\$1,500 escrow for land restoration)	
	Building without permit	
	Solar Installations	
	State Surcharge (per State Statute 326B.148)	
	Manufactured Home Set-up	
Rental License		
7-39	Rental Property license fees	
	Single Family	
	Multi-Family	
	Re-Inspection fee	
	Rental Compliance Appeal Fee	
	Re-Instatement Fee	
	Delinquent Penalty (Sec 7-39, I. License Fees, City Ordinances)	
7-14	Moving Structures - Moving permit per structure	
	State Surcharge (per State Statute 326B.148)	
Shingling/ Roofing Permit		
	One & Two Family Residences	
	Partial Shingling	
	All Other Uses	
	State Surcharge (per State Statute 326B.148)	
Siding Permit		

	One & Two Family Residences	\$80	\$90 - to be more in line with neighboring communities and to offset the added cost of transaction fees for online permits
	Window Replace.	\$80	\$80
(BUILDINGS AND BUILDING REGULATIONS CONTINUED)			
	All Other Uses	Valuation x 1997 FS	Valuation x 1997 FS
	State Surcharge (per State Statute 326B.148)	\$1	\$1
7-68	Electrical Permits, Inspections, and Fees		
Residential			
	Temporary Electrical Service	\$40	\$55
	Electrical - New Construction	\$170	\$210
	Panel Service Charge	\$100	\$125
	Lower Level (Basement Finish)	\$75	\$100
	One Trip/One Outlet Fee	\$40	\$55
	Additional Inspections	\$35 each	\$45
	Pool	\$70	\$100
	Hot tub/spa	\$40	\$55
	Sub Panel	\$70	\$85
	Solar Arrays	\$80	\$100
	Service Lateral (Conversion to underground/trench inspection)	\$40	\$55
	Off Peak Car Charger	\$45	\$55
	State Surcharge (per State Statute 326B.148)	\$1	
Commercial			
	Electrical*	Valuation x 1.5% up to \$10,000, 1% above \$10,000	Valuation x 1.5% up to \$10,000, 1% above \$10,000
	State Surcharge (per State Statute 326B.148)	Project valuation x 326B.148 Fee Schedule	Project valuation x 326B.148 Fee Schedule
	*If contract cost x 1.5% is less than \$40 (one trip) or \$70 (two trips) then minimums must be paid.		
	Commercial Fee Minimums:		
	One Trip	\$40 + State Surcharge	\$40 + State Surcharge
	Two Trips	\$70 + State Surcharge	\$70 + State Surcharge
	Annual permit or audit for incidental electrical work done throughout year by master of record employed by a business entity	\$600	\$600
	Annual Permit State Surcharge	\$1	\$1
Plumbing Permits			
	License verification fee	\$50/yr	\$50/yr
	Residential dwelling	\$99	\$99
	Alteration or additional fixtures	\$66	\$66
	Apartments/per unit	\$66	\$66
	Commercial/Industrial - New	\$155	\$155
	Additional plumbing fixture	\$5 each	\$5 each
	State Surcharge (per State Statute 326B.148)	\$1	\$1
Mechanical Permits			
	Residential dwelling (per furnace)	\$90	\$90
	Heating Alteration/Change Out	\$54	\$54
	Apartments	\$75	\$75
	Commercial/Industrial	Valuation x 1997 FS	Valuation x 1997 FS
	State Surcharge (per State Statute 326B.148)	\$1 or Project valuation x 326B.148 Fee Schedule	\$1 or Project valuation x 326B.148 Fee Schedule
CHAPTER 10 - FIRE PREVENTION/PROTECTION			
	Fire prevention-Sprinkler review		
	New construction	\$0.15 x value of project	\$0.15 x value of project
	Existing/retrofit	\$0.15 x value of project; minimum of \$54	\$0.15 x value of project; minimum of \$54
	State Surcharge (per State Statute 326B.148)	Project valuation x 326B.148 Fee Schedule	Project valuation x 326B.148 Fee Schedule
	Police & Fire Alarm Charges		
	False alarm charge		
	Each false alarm in excess of 2	\$58	\$58
	Each false alarm in excess of 5	\$112	\$112
	Each false alarm in excess of 10	\$224	\$224
CHAPTER 11 - GARBAGE AND REFUSE			
11-3	License fee	\$70	\$70
	Inspection fee for each vehicle (under 2 tons)	\$40	\$40
	Inspection fee for each vehicle (over 2 tons)	\$75	\$75
CHAPTER 14 - LICENSE AND BUSINESS REGULATIONS			
	Tobacco		
14-27	License fee (can not be prorated)	\$200	\$200
	Name or address change fee	\$20	\$20
	Salvage Dealers		
14-30	Pawn Shop/Pawnbroker License	\$500	\$500
	Pawn transaction fee	\$1.15/transaction	\$1.15/transaction
14-45	License fee	\$60	\$60
	Massage Establishments		
14-56	License fee-Massage therapist (Can Prorate)	\$55	\$55
	Charitable Gambling		
14-100	Gambling license exemptions	\$45	\$45
	(MS 349.213 Subd. 1a) (Gambling license can not exceed \$100 by state regulation.)		
	Fireworks		
14-112	Fireworks Display License Fee (Res 2010-162)	\$25	\$25
14-116	Fireworks-Sale of (Fee limits set by State Statute 624.20 Subd.1 (d))		
	Retailers selling only fireworks	\$350/yr	\$350/yr
	Retailers selling fireworks in addition to other items	\$100/yr	\$100/yr
CHAPTER 15 - MOTOR VEHICLES AND TRAFFIC			
15-40	Parking Fine - 18 hr/specialty vehicles/trailers	\$50	\$50
15-44	Parking Fine - Snow Emergency Parking	\$50	\$50
15-60	Downtown 14-day Residential Parking Permit (Res. 2018-247)	N/C	\$100/yr
15-61	Parking Fine - All Other	\$25	\$25
15-82	Golf Cart Permits	\$150	\$150
	Golf Cart Permits (Physical Disability Qualification)	\$75	\$75
	Mini Truck Permits	\$75	\$75
CHAPTER 16 - NUISANCES			
16-5	Natural-Landscape Permit (annual renewal required)	\$140	
	Natural-Landscape Permit-Renewal	\$25	
CHAPTER 17 - OFFENSES			
17-52	Repeat Nuisance Calls		
	Petty misdemeanors & misdemeanors offenses	3rd call	\$250
		4th call	\$350
		5th call	\$450
	Gross misdemeanors and felonies	2nd call	\$1,000
		3rd call	\$2,500

4th call

\$5,000

\$5,000

CHAPTER 18 - PARKS AND RECREATION

18-10 Keg permit

\$30

\$30

18-11 Liquor in parks (Beer)

\$20

\$20

CHAPTER 19 - PEDDLERS

Peddlers License

\$35 per person

\$35 per person

CHAPTER 27 - TAXI

27-31 License fee

\$65

\$65

Vehicle Fee - per vehicle

\$10 first, \$20 each additional

\$10 first, \$20 each additional

CHAPTER 28 - WATER, SEWER, & STORM WATER**Water Rates****Monthly fixed water service access charge (based on meter size):**

5/8" - 3/4"

\$12.30

\$13.00

1"

\$13.61

\$14.25

1 1/2"

\$22.90

\$24.00

2"

\$26.00

\$27.50

3"

\$70.92

\$74.50

4"

\$82.23

\$86.50

6"

\$109.04

\$114.50

Consumption:**Residential/Multi-Family**

0-12,000 gallons/month

\$0.001928/gal

\$0.002010/gal

12,001-24,000 gallons/month

\$0.002168/gal

\$0.002255/gal

>24,000 gallons/month

\$0.002470/gal

\$0.002569/gal

Commercial

0-50,000 gallons/month

\$0.002074/gal

\$0.002157/gal

50,001-300,000 gallons/month

\$0.002143/gal

\$0.002229/gal

>300,000 gallons/month

\$0.002398/gal

\$0.002494/gal

Industrial

0-300,000 gallons/month

\$0.001532/gal

\$0.001593/gal

300,001-500,000 gallons/month

\$0.001762/gal

\$0.001832/gal

>500,000 gallons/month

\$0.001978/gal

\$0.002057/gal

Water via Fill Station

\$0.007500/gal

\$0.007800/gal

Bulk Water Fob Deposit

\$25.00

\$25.00

Water Meter

City cost rounded up to nearest dollar

City cost rounded up to nearest dollar

Water Meter Testing Fee

\$125

\$150

Water Disconnection Processing Fee

\$60

\$65

Water Irrigation Meter Reshelving Fee

\$60

\$65

Water Disconnection/Reconnect Fee for service request

\$60

\$65

Water Meter/System Tampering Fee

\$100

\$100

Hydrant Connection Fee

\$100

\$100

Water Restriction Violation Fines

1st Offense

Warning

Warning

2nd Offense

\$25

\$25

3rd Offense

\$50

\$50

4th Offense

\$100

\$100

5th Offense

Place restrictive device on sprinkler system and outside water tap

Place restrictive device on sprinkler system and outside water tap

Lawn Watering Permit

No Charge

No Charge

NOTE: Required to register newly sodded or planted lawns with Public Works Department

Water Availability Charge

Standard

\$1,500

\$1,500

Non-standard

\$5,665

\$5,665

Late Payment Fee

A penalty of ten (10) percent of the amount of the consumer's water bill for water supplied by the municipal water system may be imposed on to any such bills that are delinquent.

A penalty of ten (10) percent of the amount of the consumer's water bill for water supplied by the municipal water system may be imposed on to any such bills that are delinquent.

Service Call Fee (Section 28-82)

\$100

\$100

Sewer Rates**Residential**

Monthly Base Sewerage User Fee (\$/month)

\$8.32

\$10.00

Flow Charge

\$0.003610/gal

\$0.003682/gal

There are no sewer charges for a designated irrigation meter.

Late Payment Fee

A penalty of ten percent (10%) of the amount of the consumer's sewer bill may be imposed onto any such bills that are delinquent.

A penalty of ten percent (10%) of the amount of the consumer's sewer bill may be imposed onto any such bills that are delinquent.

Significant Industrial User (SIU)

Monthly Fixed Charge

\$8.32

\$10.00

Flow Charge

*Flow Charge is per individual SIU contract

*Flow Charge is per individual SIU contract

Surcharge/Credit Coefficients:

CBOD5

\$0.26/lb

\$0.2652/lb

TSS

\$0.30/lb

\$0.306/lb

NH3

\$0.09/lb

\$0.0918/lb

TP

\$0.36/lb

\$0.3672/lb

Penalties:

Daily Limit per SIU contract

\$500.00

\$500.00

Monthly Limit per SIU contract

\$1,000.00

\$1,000.00

pH

\$100.00/incident

\$100.00/incident

*SIUs who do not renew their contracts within 90 days of the expiration date will

automatically and retroactively revert to the residential flow charge, plus any surcharges

and penalties as outlined above.

Sewer Availability Charge

Standard

\$1,500

\$1,500

Non-standard

\$5,865

\$5,865

Storm Water Rates**Residential Lot Equivalent (RLE)**

\$6.53/RLE

\$7.48/RLE

Late Payment Fee

Residential Lot Equivalent (RLE) equals 3,500 square feet of impervious surface.

Each single family residential property is considered to be one RLE. The Other Developed Properties

will be individually assigned a certain number of RLEs based on property size, impervious surface,

and calculated storm water run-off.

A penalty of ten percent (10%) of the amount of the consumer's storm water bill may be imposed onto any such bills that are delinquent.

A penalty of ten percent (10%) of the amount of the consumer's storm water bill may be imposed onto any such bills that are delinquent.

Water Availability Charge (WAC) Units & Sewer Availability**Charge (SAC) Units**

The City will adopt and use the Met-Council WAC & SAC schedule to determine the units for calculation of fees, excluding residential multifamily. Residential multifamily per unit (duplex, fourplex, apartments, etc.) 2 units=1 WAC/SAC.

<https://metrocouncil.org/Wastewater-Water/Publications-And-Resources/Appendix-A-SAC-Criteria-for-Commercial-Properties.aspx><https://metrocouncil.org/Wastewater-Water/Publications-And-Resources/Appendix-A-SAC-Criteria-for-Commercial-Properties.aspx>

Water Reclamation Facility		
Hauled Waste	\$40/1,000 gallons	\$40/1,000 gallons
Hauled Waste - Annual Registration	\$300	\$300
ADMINISTRATIVE FEES		
Copy fees (100 pages or fewer)	\$.25/copy; \$.50/2-sided	\$.25/copy; \$.50/2-sided
Special requests from public for information requiring more than 100 pages	Charge hourly wage of lowest paid employee able to retrieve/copy data plus materials and mailing costs.	Charge hourly wage of lowest paid employee able to retrieve/copy data plus materials and mailing costs.
City Council packet (Available on website)	\$30	\$30
(ADMINISTRATIVE FEES CONTINUED)		
Copy of meeting DVD	\$10	\$10
Board/Commission packets		
Heritage Preservation Commission	\$20	\$20
Faribault HRA	\$25	\$25
Faribault EDA	\$25	\$25
Planning Commission	\$25	\$25
Ad Hoc Committee	\$15	\$15
Filing Fee for Mayor's Office & City Council (MS 205.13 Subd.3(b))	\$5	\$5
Maps	\$5	\$5
Color map (42 x 60)	\$30	\$30
Color map (24x36)	\$20	\$20
Color map (11x17)	\$5	\$5
Color map (8.5x11)	\$2	\$2
Custom made maps	\$25-\$50	\$25-\$50
Project plans and specifications		
Project costs < \$50,000	\$10/set	\$10/set
Project costs < \$50,000 - \$250,000	\$25/set	\$25/set
Project costs > \$250,000 - \$1,000,000	\$50/set	\$50/set
Project costs> \$1,000,000	\$75/set	\$75/set
Residential Lot Inventory (new document-multiple color pages)	\$20	\$20
Returned Payment Fee (per MN Statute 604.113)	\$30	\$30
Late payment fee charge for monthly recurring accounts receivable with delinquent balances.	A penalty of ten (10) percent of the amount of the customer's bill may be imposed onto any such bills that are delinquent.	A penalty of ten (10) percent of the amount of the customer's bill may be imposed onto any such bills that are delinquent.
Assessment Searches		
2 day response	\$22	\$22
less than 2 day response	\$33	\$33
Copies		
Adopted Budget Book	\$30	\$30
Capital Improvement Plan	\$50	\$50
Annual Comprehensive Financial Report	\$30	\$30
City Code Book (Available online)		
Code supplements	Actual cost	Actual cost
New Code Book	\$150	\$150
Currency Exchange License application approval	\$110	\$110
Airport Hangar Rent (based on 1 year lease-monthly lease add \$15 per month)		
Building 2	\$189.52/month	\$196/Month
Building 3	\$189.52/month	\$196/month
Building 4	\$213.21/month	\$220/month
Building 5 - Heated	\$396.55/month	\$409/month
Building 5 - Unheated	\$293.55/month	\$303/month
Private hangar land lease (One time charge of \$100 linear front ft at start of lease)	\$1,751/sqft/year	\$0.1804/mprph
Glider Trailer Storage Fee	\$250.00/Season	\$250.00/Season
Airport Fuel Flowage Fee	\$0.0515/gallon	\$0.0530/month
Engineering Fees		
1. Full engineering services - design, bidding, construction management including inter-agency coordination and permits as well as project inspection and staking.	15%	15%
2. Bidding and construction management including inter-agency coordination and permits as well as project inspections and staking.	9%	9%
3. General project administration, overview and limited inspection to insure compliance to City Standards and project acceptance by the City.	4%	5% (This is consistent with our most recent development agreements)
Right-Of-Way Management		
1. Registration Fees	\$60	\$60
2. Excavation Permit Fees		
A. Hole - Paved Surface	\$90	\$90
B. Hole - Unpaved Surface	\$60	\$60
C. Hole - Emergency	\$60	\$60
D. Trenching or Directional Boring	\$10/100 l.f. + holes	\$10/100 l.f. + holes
3. Obstruction Permit Fee	\$45 + \$5/day	\$45 + \$5/day
4. Permit Extension Fee	\$25 + \$10/day	\$25 + \$10/day
5. Driveway/Second curbcut	\$30	\$30
Utility Restoration Administrative Charge	\$300/hr. - 2 hour minimum	\$300/hr. - 2 hour minimum
Grading Permit Fee	\$70 with recorded Stormwater Operations and Maintenance Agreement	with recorded Stormwater Operations and Maintenance Agreement
Antenna Tower/Utility Pole Rental		
Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.		
Tenant's leasing space on City elevated tower or monopole.		
1. One to three PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at same elevation.	\$5,500/year	\$5,500/year
2. Four to nine PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at same elevation.	\$16,500/year	\$16,500/year
a. Additional antenna	\$1,850/year	\$1,850/year
3. Additional Fees and Requirements		
a. Microwave or Sat. Dish < 2' additional fee	\$500/year	\$500/year
b. Microwave or Sat. Dish 2-3' additional fee	\$750/year	\$750/year
c. Microwave or Sat. dish > 3' additional fee	\$950/year	\$950/year
d. Small Cell/Can Antenna/Antenna Tower/Utility Pole Rental	Up to \$150 per year rent	Up to \$150 per year rent
(1) Maintenance Fee	\$25 per year	\$25 per year
(2) Electrical Service for nodes <= 100 watts	\$73 per radio node	\$73 per radio node
(3) Electrical Service for nodes > 100 watts	\$182 per radio node	\$182 per radio node
e. Limit one coaxial line per antenna, or add per additional coaxial line.	\$950/year	\$950/year
f. Initial consulting fee for review, mapping, study, etc. paid prior to review.	\$2,500	\$2,500
g. Initial landscape and restoration fee paid prior to construction	\$1,500	\$1,500
4. Utility Pole Rental (increase 2% per year)	\$1,872.72	\$1,910.17
Subdivision Fees and Vacation Application Fees		
Minor Subdivision	\$100*	\$100*
Preliminary plat	\$200+\$10/parcel*	\$200+\$10/parcel*
Final plat	\$300+\$15/parcel*	\$300+\$15/parcel*
Extend Deadline to Report Approved Plat	\$150	\$150
Minor Subdivision/Plat Escrow	\$1,500 - \$10,000	\$1,500 - \$10,000

Vacation of street, easement, or other public reservation	\$350*	\$350*
*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.		
Zoning Application Fees		
Conditional Use Permit (single-family residential)	\$300*	\$300*
Conditional Use Permit (all other uses)	\$500*	\$500*
Conditional Use Permit Amendment (All Uses)	\$300*	\$300*
Interim Use Permit (All Uses)	\$500*	\$500*
Interim Use Permit Amendment (All Uses)	\$300*	\$300*
Ordinance Amendment	\$350*	\$350*
PUD (Residential)	\$600*	\$600*
PUD (All other uses; 0-5 acres)	\$750*	\$750*
(ADMINISTRATIVE FEES CONTINUED)		
PUD (All other uses; 5-20 acres)	\$1,500*	\$1,500*
PUD (All other uses; 20+ acres)	\$3,000*	\$3,000*
PUD Amendment	\$300*	\$300*
Rezoning of Property	\$350*	\$350*
Site Plan Review	\$100	\$100
Site Plan Security (may be cash, certified check, performance bond, or irrevocable letter of credit-subject to approval of the City)	110% of improvements	110% of improvements
Site Plan Escrow - for Required Driveway associated with Construction of or Replacement of Garage	New	\$1,000
Variance (Single-Family Residential)	\$300+\$50 each additional*	\$300+\$50 each additional*
Variance (All other uses)	\$350+\$50 each additional*	\$350+\$50 each additional*
*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.		
Administrative Zoning Permit Fees		
Home Occupation Permit (Original Application)	\$40 for first two years	\$40 for first two years
Home Occupation Permit (Renewal)	\$25 for every two years after the first two years	\$25 for every two years after the first two years
Natural Landscape Permit	No Charge	No Charge
Sign Permit (Under 100 sq. ft.)	\$60*	\$60*
Sign Permit (100 sq. ft. or more)	\$85*	\$85*
Sign Permit, Structural Plan Review & Inspection Fee	\$100	\$100
Sign Permit, Sign Face Replacement (non-structural) Fee	\$25	\$25
Sign Permit (state surcharge for footing or electrical)	\$1	\$1
Sign Permit (Penalty for installation without a permit)	Double the Sign Permit	Double the Sign Permit
Zoning Certificate	\$25	\$25
Zoning Compliance Letter	\$30	\$30
Zoning Compliance Letter (Rush within two business days)	\$50	\$50
*Plus electrical inspection fees for lighted signs when applicable		
*When there is more than one sign per wall or leased area frontage, each sign is charged separately		
Other Planning and Zoning Fees		
Address change request from property owner	\$200	\$200
Annexation Petition	\$200+\$5/acre*	\$200+\$5/acre*
Annexation Escrow	\$10,000*	\$10,000*
Comprehensive Plan Amendment	400*	400*
EA/W or EIS	300*	300*
EA/W or EIS Escrow	\$10,000+	\$10,000+
Extension to record documents or start construction	\$150	\$150
*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.		
Police Department Fees		
Pictures (i.e. accident, burglary, etc.)	\$6/photo	\$6/photo
Copies of police reports	\$.25/pg for first 100 pgs	\$.25/pg for first 100 pgs
Over 100 copies	Charge hourly wage of lowest paid employee able to retrieve/copy the data plus materials/mailling costs.	Charge hourly wage of lowest paid employee able to retrieve/copy the data plus materials/mailling costs.
Copy of items put onto CD or DVD	\$12	\$12
Contract Off-Duty Work		\$75 per hour
Library Fees		
Micro film copies	\$.15/sheet	\$.15/sheet
Double sided	\$.30/sheet	\$.30/sheet
Meeting Room (Non-profit groups - no charge)	\$30/4 hours	\$30/4 hours
Photo copies	\$.15/sheet	\$.15/sheet
3D Printing	\$0.10/gram of filament	\$0.10/gram of filament
Non-Residential Card Fee (Set by State)	\$40	\$40
Replacement cards	\$2	\$2
Payment for lost and damaged materials	Replacement cost	Replacement cost
Obituary research	\$10/obituary	\$10/obituary
Headphones	\$1	\$1
Flash Drives	\$10	\$10
Private Activity (Tax Exempt) Bonds Issuance		
Administrative Fee	1/2 of 1% of the face amount of bond	1/2 of 1% of the face amount of bond
Point of Sale Inspection		
Inspector license	\$113	\$113
Inspection fee		
Inspection fee	\$35	\$35
Additional visits	\$35	\$35
Commercial and Industrial Development Program Application		
Application Fee		
Special Program Application Fee	\$150	\$150
Industrial Development Loan	\$350	\$350
Minnesota Investment Fund	\$350	\$350
Economic Development Revolving Fund	\$350	\$350
Micro Loan Program	\$100	\$100
Tax Abatement Program		
Application fee	\$500	\$500
Tax Abatement escrow	\$10,000*	\$10,000*
* Note: Applicants pay City's legal costs and consultant costs	Balance returned after City costs are recovered*	Balance returned after City costs are recovered*
Tax Increment Financing		
Application fee	\$500	\$500
Tax Increment Financing escrow	\$20,000*	\$20,000*
* Note: Applicants pay City's legal costs and consultant costs	Balance returned after City costs are recovered*	Balance returned after City costs are recovered*
Administrative Fee	Tax Increment Plan	
Recreation Center (periodically allows discounts up to 20% on programs for promotional purposes)		

<u>Aquatics</u>		
Lap swim punchcard (14 times)	\$46	\$48
Lap swim	\$5	\$5
Open swim-Ages 3 and up	\$3	\$4
Open swim family	\$12	\$14
Open swim punch card (15 punches)	\$40	\$42
3 month lap swim unlimited-Individual	\$75	\$85
Annual lap swim unlimited-Individual (Jan - Dec 31)	\$250	\$300
Pool rental-One hour	\$68	\$68
Birthday Party Rental (Room and Pool)	\$87	\$87
Swim lessons	\$36	\$38
Private swimming lessons		
1 person	\$27	\$30
3 person	\$66	\$72
5 person	\$100	\$110
(ADMINISTRATIVE FEES CONTINUED)		
Semi-Private Lessons per one half hour (2 Students)		
1-person-Session	\$45	\$45
3-personSession	\$120	\$120
5-person Session	\$185	\$185
<u>Water Fitness</u>		
14 classes/punchcard	\$46	\$48
Pay each time	\$5	\$5
<u>Fitness Room</u>		
Weight room passes	Individual Couples Family	Individual Couples Family (5 Members + \$10/member/month)
3 month	\$78 \$125 \$140	\$78 \$125 \$140
1 month	\$36 \$55 \$62	\$36 \$55 \$62
6 month	\$140 \$235 \$250	\$140 \$235 \$250
12 month	\$255 \$350 \$400	\$255 \$350 \$400
Daily	\$5	\$5
Punchcard (14 Punches)	\$46	\$48
Personal Training	varies	varies
Group Rate (6 or more from same organization-monthly)	\$32 \$48 \$65	
<u>All Around Pass</u>		
1 month	\$40 \$65 \$75	Individual Couples Family (5 Members + \$10/member/month)
3 month	\$105 \$175 \$145	\$110 \$185 \$155
6 month	\$200 \$330 \$365	\$207 \$344 \$380
12 month	\$360 \$550 \$610	\$370 \$570 \$630
<u>Aerobics</u>		
Punch Card (14 times)	Individual	Individual
Daily rate	\$46	\$48
Daily rate	\$5	\$5
<u>Locker Rooms</u>		
Daily lock rental	\$0	\$0
1 Month - Small Locker	\$6	\$6
1 Month - Large Locker	\$7	\$7
2 Months - Small Locker	\$8	\$8
3 Months - Small Locker	\$11	\$11
3 Months - Large Locker	\$13	\$13
4 Months - Small Locker	\$13	\$13
4 Months - Large Locker	\$15	\$15
5 Months - Small Locker	\$17	\$17
5 Months - Large Locker	\$19	\$19
6 Months - Small Locker	\$22	\$22
6 Months - Large Locker	\$24	\$24
<u>Miscellaneous fees and charges</u>		
Noon time adult basketball-Daily fee	\$3	\$4
Open Gym	\$3	\$4
Open Gym Punchcard (14 Punches)	\$33	\$34
Sauna Punchcard (14 punches)	\$46	\$48
Sauna Only	\$5	\$5
Pickle Ball Punchcard (14 punches)	\$40	\$44
Pickleball - Daily		\$4
<u>Youth programs</u>		
Youth Sports (indoor soccer, bitty basketball, youth basketball, floor hockey)		
4 sessions	\$26	\$28
6 sessions	\$32	\$35
8 sessions	\$38	\$42
Flag football	\$38	\$42
Cub football	\$48	\$52
Summer Ball (includes all youth summer ball programs)	\$38	\$40
Baseball	\$45	\$50
Hershey track	\$25	\$25
Safety Camp	\$40 3-day camp; \$45 4-day camp	\$42 3-day camp; \$48 4-day camp
Youth Camps - 3 1/2 to 8 years		
4 Sessions	\$28	\$30
6 Sessions	\$40	\$42
Science Camp	\$34	\$34
Fun Center	2 days \$20	\$24
2 weeks Morning	\$30	\$34
Afternoon	\$38	\$42
Full Day	\$60	\$65
Tennis	\$45	\$45
Youth volleyball	\$36	\$38
Spirit Team	\$32	\$32
<u>Adult Programs</u>		
TKD (Taekwondo) (10 punchcard)	\$35	\$40
20 Punchcard	\$60	\$70
40 Punchcard	\$90	\$120
3 on 3 basketball	\$185	\$185
Racquetball league	\$40	\$40
Racquetball		
Daily	\$5 PP/Hr	\$5 PP/Hr
1 Month	\$30	\$32
Punchcard (14 Punches)	\$46	\$48
Adult volleyball	\$33/game	\$35/game
Adult volleyball double headers	\$33/game	\$35/game
Beginner golf	\$48	\$60
Softball (team fee)		
Plus men 20 games	\$33/game	\$35/game

Plus other leagues 12G	\$33/game	\$35/game
Fall Softball (10 games)		
Team	\$33/game	\$35/game
Teen softball league	\$300	\$300
Drop-In Programs		
Ice Arena		
Public skating		
Individual	\$5	\$5
Family	\$18	\$18
Punchcard (14 Punches)	\$45	\$48
Ice skating lessons	negotiable	negotiable
Faribault Family Aquatic Center		
General Admission at Entrance	\$6 w/tax	\$7 w/tax
Active Military Rate	\$3.50 w/tax	\$5 w/tax
Admission After 5:00 pm	\$3.50 w/tax	\$5/tax
Resident Discount Passes		
10 passes	\$50 + tax	\$60 + tax
(ADMINISTRATIVE FEES CONTINUED)		
20 passes	\$90 + tax	\$115 + tax
30 passes	\$105 + tax	\$150 + tax
Non-Resident Discount Passes		
10 passes	\$50 + tax	\$60 + tax
Season Passes		
Individual	\$70 + tax	\$80 + tax
Family (2A, 2Y Plus \$20 any extra immediate family members)	\$160 + tax + addtl. members	\$175 + tax + addtl. members
Prescason sale - 10% discount until May 15 for season tickets and discount tickets		
Pool Rental (Before or After hours) per hour rates	\$245 per hour + tax	\$300 per hour + tax
Free Day on 3rd Wednesday in June		
Park Shelter Reservation Fee		
Full day	\$48	\$50
Entire park (Not North or South Alexander)	\$250/day	\$300
Facility Rent		
Regular Hours		
Class rooms	\$20/hour	\$22/hour
Gymnasium	\$35/hour	\$37/hour
After or Before hours		
Class rooms	\$33/hour	\$36/hour
Gymnasium	\$48/hour	\$50/hour
Washington Center		
Hourly rental - full facility		\$60/hour
3-hour rental	\$1460	
12-hour rental	\$275	
Community Center (includes 2 hrs pool)		
1-hour - new		\$85
3-hour rental	\$240	
12-hour rental-Over night	\$480	\$500
Armory Building		
Class rooms	\$25/hour	\$30
Gymnasium - 1 court = 1/2 gym		\$30
Gymnasium - 2 courts = full gym	\$45/hour	\$60
Buckham West		
Dining Hall and Activity Room - during regular hours	\$25/hour	\$25/hour
Dining Hall and Activity Room - before or after regular hours	\$35/hour	\$35/hour
Conference Room - during regular hours	\$50/hour	\$50/hour
Conference Room - before or after regular hours	\$65/hour	\$65/hour
Commons Area - during regular hours	\$50/hour	\$50/hour
Commons Area - before or after regular hours	\$60/hour	\$60/hour
Small Offices - during regular hours	\$15/hour	\$15/hour
Small Offices - before or after regular hours	\$20/hour	\$20/hour
Military Discount (Active & Families)	10%	10%

CITY OF FARIBAULT

RESOLUTION #2022-258 APPROVE 2023-2027 CAPITAL IMPROVEMENT PLAN

WHEREAS, a five-year Capital Improvement Plan has been prepared that takes into consideration the implementation of policies and programs previously established by the City Council, the urgent need and necessity for certain projects, the appropriate sequence of construction of projects in relationship to other projects, and the capital expenditures necessary to carry on a balanced program; and

WHEREAS, the five-year Capital Improvement Plan allows the City to construct improvements in accordance with predetermined priorities that help stabilize tax rates while revealing the source and extent of funds needed in future years; and

WHEREAS, the City Council intends to annually adopt a five-year Capital Improvement Plan after reviewing, amending and extending the plan an additional year; and

WHEREAS, the scheduling of capital improvement projects allows the public to become aware of long-range municipal needs and provides a mechanism for coordination of project both with one another and with the City's long-range comprehensive plan.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Faribault, Minnesota, hereby approves the 2023-2027 Capital Improvement Plan.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



CAPITAL IMPROVEMENT PLAN 2023 – 2027

CITY OF FARIBAULT
CAPITAL IMPROVEMENT PLAN
2023 - 2027

DIRECTORY OF OFFICIALS

Kevin F. Voracek	Mayor
Sara Caron	Councilmember
Royal Ross	Councilmember
Tom Spooner	Councilmember
Peter van Sluis	Councilmember
Janna Viscomi	Councilmember
Jonathan Wood	Councilmember

Timothy Murray, City Administrator

Jeanne Day, Finance Director

David Wanberg, Interim Director of Community &
Economic Development

John Sherwin, Chief of Police

Mark DuChene, City Engineer

Travis Block, Public Works Director

Paul Peanasky, Parks & Recreation Director

Dustin Dienst, Director of Fire And Code Services

Delane James, Library Director

TABLE OF CONTENTS

	Page Number
INTRODUCTION	
Transmittal Letter.....	1
Approving Resolution.....	4
Department Summary	5
Funding Source Summary.....	6
Projects by Funding Source and Department.....	7
 SECTION ONE - CAPITAL EQUIPMENT REPLACEMENT	
Capital Replacements by Department:	
Department Summary	15
Funding Source Summary.....	16
Projects by Department and Funding Source.....	17
Airport.....	22
Aquatic.....	23
Community Center.....	24
Engineering	26
Fire	28
IT.....	33
Library.....	34
Parks.....	35
Planning and Zoning	44
Public Works Administration	45
Sewer Collection	45
Stormwater.....	47
Streets.....	48
Water.....	54
Water Reclamation Facility	59

SECTION TWO – BUILDING MAINTENANCE AND FACILITIES

Major Building Maintenance and Facilities by Department:

Department Summary	62
Funding Source Summary.....	63
Projects and Funding Source by Department.....	64
Airport	68
Aquatic Facility	69
City Hall.....	70
City Wide.....	73
Community Center.....	74
Fire	75
Library.....	76
Parks/Trails	78
Police.....	83
Streets.....	84
Washington Center.....	85
Water.....	85
Water Reclamation Facility	88

SECTION THREE – INFRASTRUCTURE

Department Summary	90
Funding Source Summary.....	91
Projects and Funding Source by Department.....	92
Bridges & Dams.....	94
Downtown Improvements.....	96
Street Reconstruction	98
Street Overlays	100
Sidewalk/Trail Improvements	103
Sewer Utility Improvements	105
Storm Water Utility Improvements	107
Water Utility Improvements	110

SECTION FOUR – FUNDING ANALYSIS

Street Improvement Projects Fund (401).....	114
Parkland Dedication Fund (404).....	116
Capital Replacement Fund (431)	118
Public Facility Fund (437)	121
Water Enterprise Fund (601)	123
Sewer Enterprise Fund (602)	125
Storm Water Enterprise Fund (603).....	127



December 13, 2022

Mayor Voracek and City Council Members
City of Faribault
208 NW 1st Avenue
Faribault, MN 55021

RE: Capital Improvement Plan 2023-2027

Dear Mayor and City Council:

The City Council and its staff have been entrusted with the responsibility for ensuring that the infrastructure of the community is kept in an appropriate state of repair, and is improved to meet the needs of growth and development.

The City is charged with proper maintenance of the Community's infrastructure and assets. Our responsibility to the City is to make critical decisions about the priorities for infrastructure maintenance. These decisions must be made not only on the basis of need, but also on the basis of availability of resources, and the long-term impact on the Community.

One of the best approaches to this decision making process is to use long-range planning as a means of identifying needs, available resources, and the significance of the impact. The five-year Capital Improvement Plan (CIP) is a long-range planning tool the City can successfully use in setting the priorities for the Community's infrastructure improvement.

While the physical improvements in the 2023-2027 CIP can be amended as circumstances warrant, the CIP does provide a solid framework for allocating personnel and finances, while coordinating the activities of various departments. The cost estimates used are indeed estimates and can be refined during the budget process, in feasibility studies, and bidding processes.

WHY DEVELOP A CAPITAL IMPROVEMENT PLAN?

A Capital Improvement Plan involves:

1. Identifying major public facilities needed to serve existing development, or
2. Determining when these improvements should be provided, and
3. Deciding how to finance them.

Programming capital improvements provides one significant way of realizing the City's Comprehensive Plan and Community Management Plan. A CIP does this by developing methods to achieve projects identified, by specifying the timing and/or staging of public facilities to support the sequence of growth proposed in the plan, and assuring the needed public facilities will be available to support existing needs and planning growth.

A CIP is also a way for the City Council to state its recognition of and commitment to future City capital needs by utilizing this method of planning for the City's capital improvements and scheduling the expenditures over a period of several years in order to maximize the use of public funds. It is the means of coordinating the physical development plan with a financial plan. The CIP should be updated each year and extended one year to compensate for the year expired. In this way, a CIP is a current document that is kept responsive to the City's changing conditions and needs.

Carefully planned and prepared, a CIP will enable the City to realize a number of benefits:

- Major improvements can be anticipated in advance rather than overlooked until critically needed. Thus, large expenditures can be budgeted over a period of several years.
- Several community development projects contained in the comprehensive plan stand a better chance of being implemented if they are included in the Capital Improvement Plan (i.e. traffic improvement projects, a total permanent street network, utility system improvements).
- It enables the City Council to focus its attention on the needs of the entire City and to put into perspective pressure from special interest groups and proponents of special projects.
- It enables the City to take a long-range view of needed improvements and determine responsibilities for future development within a context of the whole picture of the City's needs and ability to pay.
- Projects can be scheduled within the City's anticipated ability to finance, and time is available to determine merits of various sources of revenue.
- Capital programming permits better coordination between the various City departments, and facilities coordination with other government agencies.
- Capital planning improves the City's ability to use State and Federal financial assistance programs. Applications can be timed to fit the development schedule.

FINANCIAL PLAN

A critical portion of the CIP is the planned method of finance. Before a CIP is adopted, it is necessary to examine in detail the financial status of the City. The analysis of this status should include the following:

- Revenue sources (past trends, current and future estimates)
- Operating expenses (past trends, current and future estimates)
- Present and pending capital improvement expenditures
- Present bonded indebtedness, terms of retirement, projected debt

- service payments, and statutory limits
- Projection of operating and maintenance costs related to proposed capital improvement projects
- Establishment of fiscal policy to determine whether to issue bonds for capital projects, utilize general revenues, request federal and state aid and establishment of an assessment policy.

When considering the CIP, consideration should be given to the timing of the proposed improvements and all available sources of financing. The following questions should be answered:

1. Is the improvement needed immediately or can it be delayed until some future date without jeopardizing the Community's welfare?
2. Can the Community absorb the cost through existing revenues and develop projects on a pay-as-you-go basis, or will revenue or general obligation bonds be necessary?
3. Are State and Federal aids available as a source of funding?

While a pay-as-you-go policy is considered desirable, most communities find a need to utilize long-term bonding programs for the best timing and sound financing. Actual methods of financing is presented in greater detail in a separate section.

ADOPTION OF PLAN

All City departments have had the opportunity to provide input on the recommended CIP. It is recommended that the City Council review and adopt the new CIP and amend it as desired.

Sincerely,



Jeanne Day
Finance Director

CITY OF FARIBAULT

RESOLUTION #2022- APPROVE 2023-2027 CAPITAL IMPROVEMENT PLAN

WHEREAS, a five-year Capital Improvement Plan has been prepared that takes into consideration the implementation of policies and programs previously established by the City Council, the urgent need and necessity for certain projects, the appropriate sequence of construction of projects in relationship to other projects, and the capital expenditures necessary to carry on a balanced program; and

WHEREAS, the five-year Capital Improvement Plan allows the City to construct improvements in accordance with predetermined priorities that help stabilize tax rates while revealing the source and extent of funds needed in future years; and

WHEREAS, the City Council intends to annually adopt a five-year Capital Improvement Plan after reviewing, amending and extending the plan an additional year; and

WHEREAS, the scheduling of capital improvement projects allows the public to become aware of long-range municipal needs and provides a mechanism for coordination of project both with one another and with the City's long-range comprehensive plan.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Faribault, Minnesota, hereby approves the 2023-2027 Capital Improvement Plan.

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

City of Faribault, Minnesota
Capital Improvement Plan
2023 thru 2027

DEPARTMENT SUMMARY

Department	2023	2024	2025	2026	2027	Total
Airport				75,000	1,546,000	1,621,000
Aquatic Facility	83,000				325,000	408,000
City Hall	700,000				40,000	740,000
City Wide	13,000					13,000
Community Center	47,000	25,500	36,500	11,500	30,012,000	30,132,500
Engineering	8,992,600	5,649,480	2,865,000	4,057,750	3,809,000	25,373,830
Fire	1,214,250	65,000	20,000	30,000	130,000	1,459,250
IT	160,000					160,000
Library	85,000	40,000		175,000	65,000	365,000
Parks	836,500	7,417,000	660,000	716,000	826,000	10,455,500
Planning and Zoning		20,000				20,000
Police	80,000	16,000				96,000
Public Works Administration	42,200					42,200
Sewer Collection	2,914,000	550,000	300,000	311,500	312,000	4,387,500
Storm Water	2,761,200	650,000	1,240,000	4,026,000	789,000	9,466,200
Street	80,000	370,000	680,000	640,000	800,000	2,570,000
Washington Center		50,000				50,000
Water	2,643,000	1,906,000	1,431,000	560,000	3,267,000	9,807,000
Water Reclamation Facility	315,000	25,000	75,000	15,000		430,000
TOTAL	20,966,750	16,783,980	7,307,500	10,617,750	41,921,000	97,596,980

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

FUNDING SOURCE SUMMARY

Source	2023	2024	2025	2026	2027	Total
Airport Fund (225)				22,500	94,800	117,300
Capital Replacement Fund (431)	1,621,250	742,500	926,500	837,500	1,043,000	5,170,750
FED TAP Grant	622,000					622,000
Federal	925,000				450,000	1,375,000
Federal - FAA					626,400	626,400
General Fund	1,200					1,200
GO Bond		7,000,000				7,000,000
GO Building Bond					30,000,000	30,000,000
Municipal State Aid	556,500	2,056,280	563,000	1,840,250	1,988,000	7,004,030
Municipal State Aid-Storm			556,000			556,000
Other				350,000		350,000
Park Improvements (404)	995,000	390,000	425,000	285,000	805,000	2,900,000
Public Facilities Fund (437)	970,000	106,000	55,000	100,000	710,000	1,941,000
Rural Fire Association	112,500					112,500
Sanitary Sewer Fund (602)	3,788,100	893,000	570,000	600,250	635,000	6,486,350
School District #656		25,000				25,000
Soccer Association		25,000				25,000
Special Assessments	440,000					440,000
Special Assessments-Storm	855,700	310,000				1,165,700
Special Assessments-Water			495,000			495,000
State - MnDOT	1,500,000					1,500,000
State - MnDOT - Aeronautics				52,500	374,800	427,300
Storm Water Fund (603)	2,271,500	769,000	949,000	4,076,000	924,000	8,989,500
Street Imp Projects Fund (401)	2,845,200	2,008,200	1,642,000	1,620,000	680,000	8,795,400
Water Fund (601)	3,462,800	2,459,000	1,126,000	833,750	3,590,000	11,471,550
GRAND TOTAL	20,966,750	16,783,980	7,307,500	10,617,750	41,921,000	97,596,980

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Airport								
Replacement - 2010 Toro 4110-D Mower #1108	AIR E 26-01	2				75,000		75,000
Replacement - 2009 Caterpillar 938H Loader	AIR E 27-01	1					350,000	350,000
Overlay of Runway 12/30	AIR F 27-01	1					500,000	500,000
Master Plan AGIS	AIR F 27-02	1					350,000	350,000
Perimeter Wildlife Control Fencing	AIR F 27-03	1					346,000	346,000
Airport Total						75,000	1,546,000	1,621,000
Airport Fund (225)						22,500	94,800	117,300
Federal							450,000	450,000
Federal - FAA							626,400	626,400
State - MnDOT - Aeronautics						52,500	374,800	427,300
Airport Total						75,000	1,546,000	1,621,000
Aquatic Facility								
Replacement - Pool Boiler	AQU E 23-01	1	40,000					40,000
Replacement - Freezer	AQU E 23-02	1	13,000					13,000
Replacement - Aquatic Center Roof	AQU F 23-01	1	30,000					30,000
Replacement - Aquatic Center Filter	AQU F 27-01	1					325,000	325,000
Aquatic Facility Total			83,000				325,000	408,000
Capital Replacement Fund (431)			53,000					53,000
Public Facilities Fund (437)			30,000				325,000	355,000
Aquatic Facility Total			83,000				325,000	408,000
City Hall								
Remodel - City Hall Restroom on First Floor	CIH F 23-01	2	250,000					250,000
Replacement - City Hall Carpet	CIH F 23-02	1	100,000					100,000
Remodel - City Hall Chambers	CIH F 23-03	1	100,000					100,000
Remodel - 3rd Floor Meeting Room	CIH F 23-04	1	100,000					100,000
Parking Lot and Site Improvements	CIH F 23-05	1	150,000					150,000
Replacement - City Hall Roof	CIH F 27-01	1					40,000	40,000
City Hall Total			700,000				40,000	740,000
Public Facilities Fund (437)			700,000				40,000	740,000
City Hall Total			700,000				40,000	740,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
City Wide								
Facility Maintenance Study	CTW F 23-01	1	13,000					13,000
City Wide Total			13,000					13,000
Public Facilities Fund (437)			13,000					13,000
City Wide Total			13,000					13,000
Community Center								
Replacement - Fitness Room Equipment	COM E 23-01	1	10,000	10,500	11,000	11,500	12,000	55,000
Replacement - Gymnasium Divider Curtain and Motor	COM E 24-01	2		15,000				15,000
Replacement - Community Center Scoreboards	COM E 25-01	1			17,000			17,000
Replacement - Floor Machine	COM E 25-02	1			8,500			8,500
Replacement - Community Center Shower Walls	COM F 23-01	1	37,000					37,000
New Community Center	COM F 27-01	1					30,000,000	30,000,000
Community Center Total			47,000	25,500	36,500	11,500	30,012,000	30,132,500
Capital Replacement Fund (431)			10,000	25,500	36,500	11,500	12,000	95,500
GO Building Bond							30,000,000	30,000,000
Public Facilities Fund (437)			37,000					37,000
Community Center Total			47,000	25,500	36,500	11,500	30,012,000	30,132,500
Engineering								
2023 - 2027 Bridges & Dams	BRIDGE	1					200,000	200,000
2023 - 2027 Downtown Area Parking Lot/Alley Imp	DWNTWN	3	50,000	50,000	50,000	50,000	50,000	250,000
Replacement - 2007 Ford Pickup #8	ENG E 24-01	1		40,000				40,000
Replacement - Traffic Counting Equipment	ENG E 25-01	1			10,000			10,000
Replacement - Topcon Station Survey Equipment	ENG E 27-01	1					40,000	40,000
Replacement - 2012 Ford Econoline Van #3	ENG E 27-02	1					40,000	40,000
2023 - 2027 Street Reconstruction	STCON	1	6,270,600	3,471,280	1,080,000	1,638,750	1,919,000	14,379,630
2023 - 2027 Street Overlays	STOVLY	2	1,545,000	1,407,000	1,590,000	2,235,500	1,280,000	8,057,500
2023 - 2027 Sidewalk/Trail Improvements	SWKTRL	3	1,127,000	681,200	135,000	133,500	280,000	2,356,700
Engineering Total			8,992,600	5,649,480	2,865,000	4,057,750	3,809,000	25,373,830
Capital Replacement Fund (431)				40,000	10,000		80,000	130,000
FED TAP Grant			622,000					622,000
Federal			925,000					925,000
Municipal State Aid			556,500	2,056,280	563,000	1,840,250	1,988,000	7,004,030
Park Improvements (404)			400,000	245,000			280,000	925,000
Sanitary Sewer Fund (602)			541,100	318,000	195,000	273,750	323,000	1,650,850
Special Assessments			440,000					440,000
State - MnDOT			1,500,000					1,500,000
Storm Water Fund (603)			355,000	429,000	265,000	50,000	135,000	1,234,000
Street Imp Projects Fund (401)			2,845,200	2,008,200	1,642,000	1,620,000	680,000	8,795,400
Water Fund (601)			807,800	553,000	190,000	273,750	323,000	2,147,550
Engineering Total			8,992,600	5,649,480	2,865,000	4,057,750	3,809,000	25,373,830

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Fire								
Replacement - Rescue Apparatus #2110	FIR E 23-01	1	877,250					877,250
Replacement - Trailer #1	FIR E 23-02	2	9,000					9,000
Replacement - Low Pressure Airbags	FIR E 23-03	1	28,000					28,000
Replacement - Fire Pumper Truck #2120	FIR E 23-04	1	225,000					225,000
Northern Industrial Area Outdoor Warning Siren	FIR E 23-05	1	35,000					35,000
Replacement - Fire Chief Squad #2104	FIR E 24-01	1		45,000				45,000
Replacement - Hose Washer	FIR E 24-02	3		20,000				20,000
Replacement - Lucas 1 Chest Compression Device	FIR E 25-01	1			20,000			20,000
Replacement - UTV	FIR E 26-01	1				30,000		30,000
Replacement - F350 Crew Cab #2130	FIR E 27-01	1					80,000	80,000
Fire Station Exterior Maintenance	FIR F 23-01	1	40,000					40,000
Replacement - Boiler	FIR F 27-01	1					50,000	50,000
Fire Total			1,214,250	65,000	20,000	30,000	130,000	1,459,250

Capital Replacement Fund (431)	1,061,750	65,000	20,000	30,000	80,000	1,256,750
Public Facilities Fund (437)	40,000				50,000	90,000
Rural Fire Association	112,500					112,500
Fire Total	1,214,250	65,000	20,000	30,000	130,000	1,459,250

IT								
Replacement - City Hall Camera System	IT T 23-01	1	20,000					20,000
Replacement - Council Chambers Audio & Video	IT T 23-02	1	140,000					140,000
IT Total			160,000					160,000

Capital Replacement Fund (431)	160,000					160,000
IT Total	160,000					160,000

Library								
Drive-thru Book Return	LIB E 23-01	2	35,000					35,000
Replacement - Library Furniture	LIB E 26-01	1				75,000		75,000
Replacement - Library Security Gate System	LIB E 27-01	4					25,000	25,000
Library Exterior Clean, Seal and Repair	LIB F 23-01	1	50,000					50,000
Replacement - Library Lower Level Storm Windows	LIB F 24-01	1		40,000				40,000
Library Elevator Modernization	LIB F 26-01	2				100,000		100,000
Clean & Restore Great Hall Murals	LIB F 27-01	1					40,000	40,000
Library Total			85,000	40,000		175,000	65,000	365,000

Capital Replacement Fund (431)	35,000				75,000	25,000	135,000
Public Facilities Fund (437)	50,000	40,000			100,000	40,000	230,000
Library Total	85,000	40,000			175,000	65,000	365,000

Parks								
Replacement - Toro 5910 16' Mower #14	PAR E 23-01	1	125,000					125,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Replacement - 2000 Toro Aerator #51	PAR E 23-02	2	6,500					6,500
Replacement - 2011 Ford F450 Pickup #10	PAR E 23-03	1	60,000					60,000
Replacement - 2003 Toro Ballcart #53	PAR E 23-04	1	30,000					30,000
Replacement - Park Playground Equipment	PAR E 23-05	1	75,000	100,000	100,000	450,000	100,000	825,000
Replacement - 2009 John Deere Mower Tractor #52	PAR E 24-01	1		120,000				120,000
Replacement - 2014 Ford F250 Pickup #3	PAR E 24-02	1		40,000				40,000
Replacement - 2009 Diamond Boom Mower #33	PAR E 24-03	1		55,000				55,000
Replacement - 2003 Down Easter Sander #19	PAR E 24-04	1		7,000				7,000
Replacement - Wood Chipper #26	PAR E 25-01	1			70,000			70,000
Replacement - 2017 Toolcat #62	PAR E 25-02	1			70,000			70,000
Replacement - 2012 Ford F550 Dump Truck #2	PAR E 25-03	1			70,000			70,000
Replacement - 2014 Bobcat Soil Conditioner #42	PAR E 26-01	1				11,000		11,000
Replacement - 2013 Toro 72" Mower #15	PAR E 26-02	1				70,000		70,000
Replacement - 2012 Ford F550 Bucket Truck #39	PAR E 27-01	1					150,000	150,000
Replacement - 2017 Toolcat Stump Grinder #59	PAR E 27-02	1					10,000	10,000
Replacement - 2019 V Plow #68	PAR E 27-03	1					6,000	6,000
Replacement - 2012 Toro Ballcart #50	PAR E 27-04	1					30,000	30,000
North Alexander Parking Lot #2	PAR F 23-01	1	20,000					20,000
North Viaduct Area Park Development	PAR F 23-02	1	500,000	7,000,000				7,500,000
Soccer Complex Shelter	PAR F 24-01	3		75,000				75,000
White Sands Parking Lot	PAR F 25-01	1			50,000			50,000
Replacement - N Alexander Park Rest Rooms/Main Bldg	PAR F 25-02	2			250,000			250,000
Replacement - White Sands Trail Head Facility Roof	PAR F 25-03	1			25,000			25,000
Upgrade South Alexander Park Shelter & Restroom	PAR F 26-01	1				160,000		160,000
Central Park Bandshell Renovations	PAR F 27-01	1					105,000	105,000
Picnic Shelter Addition W/Restrooms - Seabury Park	PAR F 27-02	1					400,000	400,000
2023-2027 Trail Improvements/Maintenance	TRAILS	3	20,000	20,000	25,000	25,000	25,000	115,000
Parks Total			836,500	7,417,000	660,000	716,000	826,000	10,455,500

Capital Replacement Fund (431)	221,500	222,000	210,000	81,000	196,000	930,500
GO Bond		7,000,000				7,000,000
Other				350,000		350,000
Park Improvements (404)	595,000	145,000	425,000	285,000	525,000	1,975,000
Public Facilities Fund (437)	20,000		25,000		105,000	150,000
School District #656		25,000				25,000
Soccer Association		25,000				25,000
Parks Total	836,500	7,417,000	660,000	716,000	826,000	10,455,500

Planning and Zoning

Replacement - 2007 Chevrolet Malibu #4	PLN E 24-01	2		20,000		20,000
Planning and Zoning Total				20,000		20,000

Capital Replacement Fund (431)	20,000	20,000
Planning and Zoning Total	20,000	20,000

Police

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Police Department Elevator	POL F 23-01	1	80,000					80,000
Replacement - Police Lower Level Carpet	POL F 24-01	2		16,000				16,000
Police Total			80,000	16,000				96,000
Public Facilities Fund (437)			80,000	16,000				96,000
Police Total			80,000	16,000				96,000
Public Works Administration								
Asset Management Software	PWA E 23-01	1	42,200					42,200
Public Works Administration Total			42,200					42,200
General Fund			1,200					1,200
Sanitary Sewer Fund (602)			18,000					18,000
Storm Water Fund (603)			11,000					11,000
Water Fund (601)			12,000					12,000
Public Works Administration Total			42,200					42,200
Sewer Collection								
Replacement - 2012 Ford F250 #3	SWR E 23-01	2	49,000					49,000
Replacement - Trailer Mount Pressure Washer	SWR E 26-01	1				11,500		11,500
Replacement - 2007 Towmaster Trailer #207	SWR E 27-01	1					12,000	12,000
2023 - 2027 Sanitary Sewer System Improvements	SWR SYST	1	2,755,000	500,000	250,000	250,000	250,000	4,005,000
Sanitary Sewer Structure Rehabilitation	SWR-REHAB	1	110,000	50,000	50,000	50,000	50,000	310,000
Sewer Collection Total			2,914,000	550,000	300,000	311,500	312,000	4,387,500
Sanitary Sewer Fund (602)			2,914,000	550,000	300,000	311,500	312,000	4,387,500
Sewer Collection Total			2,914,000	550,000	300,000	311,500	312,000	4,387,500
Storm Water								
2023 - 2027 Storm Water Construction Projects	STW CONST	1	2,531,200	460,000	1,090,000	3,756,000	639,000	8,476,200
Replacement - 2011 Ford F550 #5	STW E 23-01	1	80,000					80,000
Replacement - 2005 Ford F150 #105	STW E 24-01	1		40,000				40,000
Replacement - Rover X Sewer Inspection Camera	STW E 26-01	1				120,000		120,000
Structural Stormwater BMP Projects	STW-REHAB	1	150,000	150,000	150,000	150,000	150,000	750,000
Storm Water Total			2,761,200	650,000	1,240,000	4,026,000	789,000	9,466,200
Municipal State Aid-Storm					556,000			556,000
Special Assessments-Storm			855,700	310,000				1,165,700
Storm Water Fund (603)			1,905,500	340,000	684,000	4,026,000	789,000	7,744,500
Storm Water Total			2,761,200	650,000	1,240,000	4,026,000	789,000	9,466,200
Street								
Replacement - 2006 Ford F550 #106	STR E 23-01	1	80,000					80,000
Replacement - 2008 Ford F550 #307	STR E 24-01	1		85,000				85,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Replacement - 2007 Sterling L7500 #107	STR E 24-02	1		270,000				270,000
Replacement - Bobcat Planer	STR E 24-03	1		15,000				15,000
Replacement - 2008 Ford F250 #407	STR E 25-01	1			50,000			50,000
Replacement - 2010 Int'l Plow Truck #110	STR E 25-02	1			310,000			310,000
Replacement - Elgin Sweeper #115	STR E 25-03	1			290,000			290,000
Replacement - 2011 Cat Loader #111	STR E 26-01	1				300,000		300,000
Replacement - 2005 Sterling Flusher #105	STR E 26-02	1				310,000		310,000
Replacement - 2005 Sellair Compressor	STR E 26-03	1				30,000		30,000
Replacement - Tymco Sweeper #217	STR E 27-01	1					350,000	350,000
Asphalt Zipper	STR E 27-02	1					300,000	300,000
Replacement - Carpet Public Works Building	STR F 25-01	1			30,000			30,000
Replacement - HVAC - Public Works Facility	STR F 27-01	1					150,000	150,000
Street Total			80,000	370,000	680,000	640,000	800,000	2,570,000

Capital Replacement Fund (431)

Public Facilities Fund (437)

Street Total

80,000	370,000	650,000	640,000	650,000	2,390,000
		30,000		150,000	180,000

80,000	370,000	680,000	640,000	800,000	2,570,000
---------------	----------------	----------------	----------------	----------------	------------------

Washington Center

Upgrade Washington Center Air Conditioning	WCT F 24-01	2		50,000				50,000
Washington Center Total				50,000				50,000

Public Facilities Fund (437)

Washington Center Total

50,000	50,000
--------	--------

50,000	50,000
---------------	---------------

Water

Replacement - Towmaster Trailer #13	WAT E 23-01	3	18,000					18,000
Replacement - 2013 Ford F250 #24	WAT E 23-02	1	49,000					49,000
Replacement - Water Meter Radios	WAT E 23-03	1	466,000	466,000	10,000	10,000	10,000	962,000
Water Sampling Stations	WAT E 23-04	1	30,000					30,000
Replacement - 2014 Dodge Ram #9	WAT E 24-01	1		35,000				35,000
Antenna & Receiver Upgrade	WAT E 24-02	1		55,000				55,000
Replacement - John Deere Mower #21	WAT E 25-01	2			21,000			21,000
Replacement - 2000 CAT 3412 Portable Generator	WAT E 25-02	1			50,000			50,000
Replacement - CAT Generator	WAT E 27-01	2					140,000	140,000
Material Storage Bunkers	WAT F 23-01	1	30,000					30,000
Replacement - WTP Cold Storage Building	WAT F 23-02	1	85,000					85,000
Reservoir Rehabilitation	WAT F 23-03	1	900,000	550,000				1,450,000
Reservoir Demolition	WAT F 23-04	1	115,000					115,000
Water Supply Plan Update	WAT F 27-01	1					17,000	17,000
2023 - 2027 Water System Improvements	WATER	1	850,000	800,000	1,250,000	450,000	3,000,000	6,350,000
2023 - 2027 Valve & Hydrant Replacement	WATER 01	1	100,000		100,000		100,000	300,000
New Drinking Water Supply Well #8	WATER 02	1				100,000		100,000
Water Total			2,643,000	1,906,000	1,431,000	560,000	3,267,000	9,807,000

Special Assessments-Water

495,000	495,000
---------	---------

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Water Fund (601)			2,643,000	1,906,000	936,000	560,000	3,267,000	9,312,000
Water Total			2,643,000	1,906,000	1,431,000	560,000	3,267,000	9,807,000
Water Reclamation Facility								
Replacement - Sludge Lagoon Pump	WRF E 24-01	2		25,000				25,000
Replacement - 2012 Ford Pickup #120	WRF E 25-01	1			50,000			50,000
Replacement - Influent Pump	WRF E 25-02	2			25,000			25,000
Replacement - 15' Rotary Mower	WRF E 26-01	1				15,000		15,000
Replace Variable Speed Frequency Drives (VFD)	WRF F 23-01	1	40,000					40,000
Digester Improvements	WRF F 23-02	1	275,000					275,000
Water Reclamation Facility Total			315,000	25,000	75,000	15,000		430,000
Sanitary Sewer Fund (602)			315,000	25,000	75,000	15,000		430,000
Water Reclamation Facility Total			315,000	25,000	75,000	15,000		430,000
Grand Total			20,966,750	16,783,980	7,307,500	10,617,750	41,921,000	97,596,980

Capital Equipment

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

**CAPITAL EQUIPMENT
DEPARTMENT SUMMARY**

Department	2023	2024	2025	2026	2027	Total
Airport				75,000	350,000	425,000
Aquatic Facility	53,000					53,000
Community Center	10,000	25,500	36,500	11,500	12,000	95,500
Engineering		40,000	10,000		80,000	130,000
Fire	1,174,250	65,000	20,000	30,000	80,000	1,369,250
IT	160,000					160,000
Library	35,000			75,000	25,000	135,000
Parks	296,500	322,000	310,000	531,000	296,000	1,755,500
Planning and Zoning		20,000				20,000
Public Works Administration	42,200					42,200
Sewer Collection	49,000			11,500	12,000	72,500
Storm Water	80,000	40,000		120,000		240,000
Street	80,000	370,000	650,000	640,000	650,000	2,390,000
Water	563,000	556,000	81,000	10,000	150,000	1,360,000
Water Reclamation Facility		25,000	75,000	15,000		115,000
TOTAL	2,542,950	1,463,500	1,182,500	1,519,000	1,655,000	8,362,950

City of Faribault, Minnesota
Capital Improvement Plan
 2023 thru 2027
**CAPITAL EQUIPMENT
 FUNDING SOURCE SUMMARY**

Source	2023	2024	2025	2026	2027	Total
Airport Fund (225)				22,500	35,000	57,500
Capital Replacement Fund (431)	1,621,250	742,500	926,500	837,500	1,043,000	5,170,750
General Fund	1,200					1,200
Other				350,000		350,000
Park Improvements (404)	75,000	100,000	100,000	100,000	100,000	475,000
Rural Fire Association	112,500					112,500
Sanitary Sewer Fund (602)	67,000	25,000	75,000	26,500	12,000	205,500
State - MnDOT - Aeronautics				52,500	315,000	367,500
Storm Water Fund (603)	91,000	40,000		120,000		251,000
Water Fund (601)	575,000	556,000	81,000	10,000	150,000	1,372,000
GRAND TOTAL	2,542,950	1,463,500	1,182,500	1,519,000	1,655,000	8,362,950

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

**CAPITAL EQUIPMENT
PROJECTS & FUNDING SOURCES BY DEPARTMENT**

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Airport								
Replacement - 2010 Toro 4110-D Mower #1108	AIR E 26-01	2				75,000		75,000
Replacement - 2009 Caterpillar 938H Loader	AIR E 27-01	1					350,000	350,000
Airport Total						75,000	350,000	425,000
Airport Fund (225)						22,500	35,000	57,500
State - MnDOT - Aeronautics						52,500	315,000	367,500
Airport Total						75,000	350,000	425,000
Aquatic Facility								
Replacement - Pool Boiler	AQU E 23-01	1	40,000					40,000
Replacement - Freezer	AQU E 23-02	1	13,000					13,000
Aquatic Facility Total			53,000					53,000
Capital Replacement Fund (431)			53,000					53,000
Aquatic Facility Total			53,000					53,000
Community Center								
Replacement - Fitness Room Equipment	COM E 23-01	1	10,000	10,500	11,000	11,500	12,000	55,000
Replacement - Gymnasium Divider Curtain and Motor	COM E 24-01	2		15,000				15,000
Replacement - Community Center Scoreboards	COM E 25-01	1			17,000			17,000
Replacement - Floor Machine	COM E 25-02	1			8,500			8,500
Community Center Total			10,000	25,500	36,500	11,500	12,000	95,500
Capital Replacement Fund (431)			10,000	25,500	36,500	11,500	12,000	95,500
Community Center Total			10,000	25,500	36,500	11,500	12,000	95,500
Engineering								
Replacement - 2007 Ford Pickup #8	ENG E 24-01	1		40,000				40,000
Replacement - Traffic Counting Equipment	ENG E 25-01	1			10,000			10,000
Replacement - Topcon Station Survey Equipment	ENG E 27-01	1					40,000	40,000
Replacement - 2012 Ford Econoline Van #3	ENG E 27-02	1					40,000	40,000
Engineering Total				40,000	10,000		80,000	130,000
Capital Replacement Fund (431)				40,000	10,000		80,000	130,000
Engineering Total				40,000	10,000		80,000	130,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Fire								
Replacement - Rescue Apparatus #2110	FIR E 23-01	1	877,250					877,250
Replacement - Trailer #1	FIR E 23-02	2	9,000					9,000
Replacement - Low Pressure Airbags	FIR E 23-03	1	28,000					28,000
Replacement - Fire Pumper Truck #2120	FIR E 23-04	1	225,000					225,000
Northern Industrial Area Outdoor Warning Siren	FIR E 23-05	1	35,000					35,000
Replacement - Fire Chief Squad #2104	FIR E 24-01	1		45,000				45,000
Replacement - Hose Washer	FIR E 24-02	3		20,000				20,000
Replacement - Lucas 1 Chest Compression Device	FIR E 25-01	1			20,000			20,000
Replacement - UTV	FIR E 26-01	1				30,000		30,000
Replacement - F350 Crew Cab #2130	FIR E 27-01	1					80,000	80,000
Fire Total			1,174,250	65,000	20,000	30,000	80,000	1,369,250
Capital Replacement Fund (431)			1,061,750	65,000	20,000	30,000	80,000	1,256,750
Rural Fire Association			112,500					112,500
Fire Total			1,174,250	65,000	20,000	30,000	80,000	1,369,250
IT								
Replacement - City Hall Camera System	IT T 23-01	1	20,000					20,000
Replacement - Council Chambers Audio & Video	IT T 23-02	1	140,000					140,000
IT Total			160,000					160,000
Capital Replacement Fund (431)			160,000					160,000
IT Total			160,000					160,000
Library								
Drive-thru Book Return	LIB E 23-01	2	35,000					35,000
Replacement - Library Furniture	LIB E 26-01	1				75,000		75,000
Replacement - Library Security Gate System	LIB E 27-01	4					25,000	25,000
Library Total			35,000			75,000	25,000	135,000
Capital Replacement Fund (431)			35,000			75,000	25,000	135,000
Library Total			35,000			75,000	25,000	135,000
Parks								
Replacement - Toro 5910 16' Mower #14	PAR E 23-01	1	125,000					125,000
Replacement - 2000 Toro Aerator #51	PAR E 23-02	2	6,500					6,500
Replacement - 2011 Ford F450 Pickup #10	PAR E 23-03	1	60,000					60,000
Replacement - 2003 Toro Ballcart #53	PAR E 23-04	1	30,000					30,000
Replacement - Park Playground Equipment	PAR E 23-05	1	75,000	100,000	100,000	450,000	100,000	825,000
Replacement - 2009 John Deere Mower Tractor #52	PAR E 24-01	1		120,000				120,000
Replacement - 2014 Ford F250 Pickup #3	PAR E 24-02	1		40,000				40,000
Replacement - 2009 Diamond Boom Mower #33	PAR E 24-03	1		55,000				55,000
Replacement - 2003 Down Easter Sander #19	PAR E 24-04	1		7,000				7,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Replacement - Wood Chipper #26	PAR E 25-01	1			70,000			70,000
Replacement - 2017 Toolcat #62	PAR E 25-02	1			70,000			70,000
Replacement - 2012 Ford F550 Dump Truck #2	PAR E 25-03	1			70,000			70,000
Replacement - 2014 Bobcat Soil Conditioner #42	PAR E 26-01	1				11,000		11,000
Replacement - 2013 Toro 72" Mower #15	PAR E 26-02	1				70,000		70,000
Replacement - 2012 Ford F550 Bucket Truck #39	PAR E 27-01	1					150,000	150,000
Replacement - 2017 Toolcat Stump Grinder #59	PAR E 27-02	1					10,000	10,000
Replacement - 2019 V Plow #68	PAR E 27-03	1					6,000	6,000
Replacement - 2012 Toro Ballcart #50	PAR E 27-04	1					30,000	30,000
Parks Total			296,500	322,000	310,000	531,000	296,000	1,755,500

Capital Replacement Fund (431)

Other

Park Improvements (404)

	221,500	222,000	210,000	81,000	196,000	930,500
				350,000		350,000
	75,000	100,000	100,000	100,000	100,000	475,000
Parks Total	296,500	322,000	310,000	531,000	296,000	1,755,500

Planning and Zoning

Replacement - 2007 Chevrolet Malibu #4	PLN E 24-01	2		20,000		20,000
Planning and Zoning Total				20,000		20,000

Capital Replacement Fund (431)

Planning and Zoning Total

	20,000	20,000
	20,000	20,000

Public Works Administration

Asset Management Software	PWA E 23-01	1	42,200			42,200
Public Works Administration Total			42,200			42,200

General Fund

Sanitary Sewer Fund (602)

Storm Water Fund (603)

Water Fund (601)

	1,200	1,200
	18,000	18,000
	11,000	11,000
	12,000	12,000
Public Works Administration Total	42,200	42,200

Sewer Collection

Replacement - 2012 Ford F250 #3	SWR E 23-01	2	49,000			49,000
Replacement - Trailer Mount Pressure Washer	SWR E 26-01	1			11,500	11,500
Replacement - 2007 Towmaster Trailer #207	SWR E 27-01	1				12,000
Sewer Collection Total			49,000		11,500	72,500

Sanitary Sewer Fund (602)

Sewer Collection Total

	49,000	11,500	12,000	72,500
	49,000	11,500	12,000	72,500

Storm Water

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Replacement - 2011 Ford F550 #5	STW E 23-01	1	80,000					80,000
Replacement - 2005 Ford F150 #105	STW E 24-01	1		40,000				40,000
Replacement - Rover X Sewer Inspection Camera	STW E 26-01	1				120,000		120,000
Storm Water Total			80,000	40,000		120,000		240,000

Storm Water Fund (603)			80,000	40,000		120,000		240,000
Storm Water Total			80,000	40,000		120,000		240,000

Street								
Replacement - 2006 Ford F550 #106	STR E 23-01	1	80,000					80,000
Replacement - 2008 Ford F550 #307	STR E 24-01	1		85,000				85,000
Replacement - 2007 Sterling L7500 #107	STR E 24-02	1		270,000				270,000
Replacement - Bobcat Planer	STR E 24-03	1		15,000				15,000
Replacement - 2008 Ford F250 #407	STR E 25-01	1			50,000			50,000
Replacement - 2010 Int'l Plow Truck #110	STR E 25-02	1			310,000			310,000
Replacement - Elgin Sweeper #115	STR E 25-03	1			290,000			290,000
Replacement - 2011 Cat Loader #111	STR E 26-01	1				300,000		300,000
Replacement - 2005 Sterling Flusher #105	STR E 26-02	1				310,000		310,000
Replacement - 2005 Sellair Compressor	STR E 26-03	1				30,000		30,000
Replacement - Tymco Sweeper #217	STR E 27-01	1					350,000	350,000
Asphalt Zipper	STR E 27-02	1					300,000	300,000
Street Total			80,000	370,000	650,000	640,000	650,000	2,390,000

Capital Replacement Fund (431)			80,000	370,000	650,000	640,000	650,000	2,390,000
Street Total			80,000	370,000	650,000	640,000	650,000	2,390,000

Water								
Replacement - Towmaster Trailer #13	WAT E 23-01	3	18,000					18,000
Replacement - 2013 Ford F250 #24	WAT E 23-02	1	49,000					49,000
Replacement - Water Meter Radios	WAT E 23-03	1	466,000	466,000	10,000	10,000	10,000	962,000
Water Sampling Stations	WAT E 23-04	1	30,000					30,000
Replacement - 2014 Dodge Ram #9	WAT E 24-01	1		35,000				35,000
Antenna & Receiver Upgrade	WAT E 24-02	1		55,000				55,000
Replacement - John Deere Mower #21	WAT E 25-01	2			21,000			21,000
Replacement - 2000 CAT 3412 Portable Generator	WAT E 25-02	1			50,000			50,000
Replacement - CAT Generator	WAT E 27-01	2					140,000	140,000
Water Total			563,000	556,000	81,000	10,000	150,000	1,360,000

Water Fund (601)			563,000	556,000	81,000	10,000	150,000	1,360,000
Water Total			563,000	556,000	81,000	10,000	150,000	1,360,000

Water Reclamation Facility								
Replacement - Sludge Lagoon Pump	WRF E 24-01	2		25,000				25,000
Replacement - 2012 Ford Pickup #120	WRF E 25-01	1			50,000			50,000
Replacement - Influent Pump	WRF E 25-02	2			25,000			25,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Replacement - 15' Rotary Mower	WRF E 26-01	1				15,000		15,000
Water Reclamation Facility Total				25,000	75,000	15,000		115,000
Sanitary Sewer Fund (602)				25,000	75,000	15,000		115,000
Water Reclamation Facility Total				25,000	75,000	15,000		115,000
Grand Total			2,542,950	1,463,500	1,182,500	1,519,000	1,655,000	8,362,950

Project #

AIR E 26-01

Project Name

Replacement - 2010 Toro 4110-D Mower #1108

Capital Asset #

21949

Unit #

1108

Department

Airport

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

2 Medium

Description

Replace 2010 Toro 4110-D Mower.

Acquisition date: 1/2010

Hours: 1,564 as of 7/25/2022

Justification

The mower is used to mow the airfield at the airport.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				75,000		75,000
Total				75,000		75,000

Funding Sources	2023	2024	2025	2026	2027	Total
Airport Fund (225)				22,500		22,500
State - MnDOT - Aeronautics				52,500		52,500
Total				75,000		75,000

Project #

AIR E 27-01

Project Name

Replacement - 2009 Caterpillar 938H Loader

Capital Asset #

21885

Unit #

Department

Airport

Contact

Public Works Director

Type

Equipment

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replacement - 2009 Caterpillar 938H Loader

Acquisition date: 12/2009

Hours: 2,323 as of 7/12/2022

Justification

The loader will be at the end of its useful life cycle and need replacing to ensure reliable service delivery.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					350,000	350,000
Total					350,000	350,000

Funding Sources	2023	2024	2025	2026	2027	Total
Airport Fund (225)					35,000	35,000
State - MnDOT - Aeronautics					315,000	315,000
Total					350,000	350,000

Project #

AQU E 23-01

Project Name

Replacement - Pool Boiler

Capital Asset #

Unit #

Department

Aquatic Facility

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

Replacement of one (1) pool heater at the Aquatic Center.

Justification

The heater is not repairable. It keeps water warm for the patrons. One (1) heater was replaced in 2022. Second pool heater has now become nonfunctional.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	40,000					40,000
Total	40,000					40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	40,000					40,000
Total	40,000					40,000

Project #

AQU E 23-02

Project Name

Replacement - Freezer

Capital Asset #

Unit #

Department

Aquatic Facility

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

Replace freezer at Aquatic Center with a commercial upright freezer.

Justification

Current freezer is 12 years old and can no longer keep items frozen on hot days.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	13,000					13,000
Total	13,000					13,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	13,000					13,000
Total	13,000					13,000

Project #

COM E 23-01

Project Name

Replacement - Fitness Room Equipment

Capital Asset #

Unit #

Description

Cardio equipment is replaced annually and strength equipment is replaced every ten (10) years.

Justification

Annual replacement of cardio equipment is needed to keep our members coming and using the facility.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	10,000	10,500	11,000	11,500	12,000	55,000
Total	10,000	10,500	11,000	11,500	12,000	55,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	10,000	10,500	11,000	11,500	12,000	55,000
Total	10,000	10,500	11,000	11,500	12,000	55,000

Department

Community Center

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

4 years

Category

Equipment-Miscellaneous

Priority

1 High

Project #

COM E 24-01

Project Name

Replacement - Gymnasium Divider Curtain and Motor

Capital Asset #

Unit #

Description

Replace gymnasium divider curtain and motor.

Justification

This curtain is used to separate the gym into two (2) separate halves to allow more use. It is also a safety feature for adult volleyball as balls fly all over, it keeps them on their side of the gym and does not disrupt other courts.

Only the curtain was replaced in 1999; the motor was not replaced and is 20 years old. Typically both the curtain and motor are replaced at the same time as a new curtain requires a new style of motor.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		15,000				15,000
Total		15,000				15,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		15,000				15,000
Total		15,000				15,000

Department

Community Center

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

6 years

Category

Equipment-Miscellaneous

Priority

2 Medium

Project #

COM E 25-01

Project Name

Replacement - Community Center Scoreboards

Capital Asset #

Unit #

Description

Replace the scoreboards in the gymnasium of the Community Center.

Justification

The current scoreboards in gym will be 15 years old and are well past typical life.

This project has been moved from 2021 to 2025. The scoreboards continue to be in good working order.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			17,000			17,000
Total			17,000			17,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			17,000			17,000
Total			17,000			17,000

Project #

COM E 25-02

Project Name

Replacement - Floor Machine

Capital Asset #

23353

Unit #

Description

Floor machine replacement.

Justification

Major impact on the appearance of the facility.

This unit is used sometimes two times per day and is worn out after five (5) years. It was replaced in 2020 and is scheduled for replacement in 2025.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			8,500			8,500
Total			8,500			8,500

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			8,500			8,500
Total			8,500			8,500

Department

Community Center

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Department

Community Center

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

5 years

Category

Equipment-Miscellaneous

Priority

1 High

Project # **ENG E 24-01**

Project Name **Replacement - 2007 Ford Pickup #8**

Capital Asset # 21145
Unit # 8

Department Engineering
Contact City Engineer
Type Vehicle
Useful Life 12 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

2007 Ford Half Ton Pickup - Unit #8

Acquisition Date: 5/3/2007

Mileage: 24,945 as of 06/01/2022

Justification

Truck is used by Engineering Technicians.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		40,000				40,000
Total		40,000				40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		40,000				40,000
Total		40,000				40,000

Project # **ENG E 25-01**

Project Name **Replacement - Traffic Counting Equipment**

Capital Asset # 23335
Unit #

Department Engineering
Contact City Engineer
Type Equipment
Useful Life 7 years
Category Equipment-Miscellaneous
Priority 1 High

Description

Replace traffic counting equipment.

Justification

This equipment is used to count vehicles, pedestrians, and bicyclist at intersections and on roads. It is used to evaluate intersection control changes and street designs.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			10,000			10,000
Total			10,000			10,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			10,000			10,000
Total			10,000			10,000

Project #

ENG E 27-01

Project Name

Replacement - Topcon Station Survey Equipment

Department

Engineering

Contact

City Engineer

Type

Equipment

Useful Life

15 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

Replace Topcon Total Station survey equipment.

Justification

This piece of equipment is vital to the Engineering Department services as it is used to survey and stake projects where the departments GPS units will not work due to buildings, tree coverage, or where better accuracy is needed.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					40,000	40,000
Total					40,000	40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					40,000	40,000
Total					40,000	40,000

Project #

ENG E 27-02

Project Name

Replacement - 2012 Ford Econoline Van #3

Department

Engineering

Contact

City Engineer

Type

Vehicle

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2012 Ford Econoline Van - Unit 3

Acquisition Date = 2012

Mileage = 45,118 as of 06/01/2022

Justification

Van is main surveying vehicle for Engineering Technicians.
Replacing this vehicle will save fuel and long term maintenance costs.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					40,000	40,000
Total					40,000	40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					40,000	40,000
Total					40,000	40,000

Project #

FIR E 23-01

Project Name

Replacement - Rescue Apparatus #2110

Capital Asset # 22006

Unit # 2110

Department

Fire

Contact

Fire Chief

Type

Equipment

Useful Life

20 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replace fire apparatus #2110 (Rescue truck).

2009 Spartan Chassis Rescue Truck

Mileage: 71,278 as of 07/06/2022

Justification

Our current rescue truck #2110 will need replacement in 2023.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	877,250					877,250
Total	877,250					877,250

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	877,250					877,250
Total	877,250					877,250

Project #

FIR E 23-02

Project Name

Replacement - Trailer #1

Capital Asset # 1570

Unit # TRT1

Department

Fire

Contact

Fire Chief

Type

Equipment

Useful Life

20 years

Category

Equipment-Machinery/Vehicle

Priority

2 Medium

Description

2003 United Trailer - Serial #3841

Acquisition Date: 07/10/2003

Justification

This trailer, which stores the technical rescue equipment, was acquired with a Homeland Security Grant. The Fire Department plans to replace it at the end of its useful life in 2023.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	9,000					9,000
Total	9,000					9,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	9,000					9,000
Total	9,000					9,000

Project #

FIR E 23-03

Project Name

Replacement - Low Pressure Airbags

Capital Asset #

Unit #

Description

Low pressure airbags are a high volume, low pressure airbag used in specialized rescue situations.

Justification

According to NFPA 1936-6 rescue bags are to be replaced every 15 years. In 2023 the bags will be 15 years old.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	28,000					28,000
Total	28,000					28,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	28,000					28,000
Total	28,000					28,000

Department

Fire

Contact

Fire Chief

Type

Equipment

Useful Life

15 years

Category

Equipment-Miscellaneous

Priority

1 High

Project #

FIR E 23-04

Project Name

Replacement - Fire Pumper Truck #2120

Capital Asset #

21091

Unit #

2120

Description

Unit #2120 is a medical response and grass fire apparatus that is half owned by the Rural Fire Protection Association.
Serial # 7864

Acquisition Date: 8/11/2006

Mileage: 86,584 as of 7/18/2022

Justification

Fire apparatus 2120 is a 2006 Ford 4X4 and it was scheduled to be replaced in 2021. Because of COVID19 and the impact to the townships budgets, it was asked to move this out. This truck is an everyday usage truck and 17 years is a stretch for this vehicle to last. The City mechanic believes that this apparatus will be very costly to keep much longer.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	225,000					225,000
Total	225,000					225,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	112,500					112,500
Rural Fire Association	112,500					112,500
Total	225,000					225,000

Department

Fire

Contact

Fire Chief

Type

Equipment

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Project #	FIR E 23-05
Project Name	Northern Industrial Area Outdoor Warning Siren

Department	Fire
Contact	Fire Chief
Type	Equipment
Useful Life	30 years
Category	Equipment-Miscellaneous
Priority	1 High

Capital Asset #
Unit #

Description

Outdoor warning sirens are placed on poles and utilized to warn the public of impending dangers such as severe weather and hazardous material incidents.

Justification

The City has annexed in a large amount of land that is now home to several businesses with many employees. Outdoor warning sirens alert people that are out of doors (working or on break) of impending emergencies. A siren is needed to alert the individuals in that area.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	35,000					35,000
Total	35,000					35,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	35,000					35,000
Total	35,000					35,000

Project #	FIR E 24-01
Project Name	Replacement - Fire Chief Squad #2104

Department	Fire
Contact	Fire Chief
Type	Vehicle
Useful Life	10 years
Category	Equipment-Machinery/Vehicle
Priority	1 High

Capital Asset # 22920
Unit # 2104

Description

The existing Fire Chief squad is a 2015 Ford Explorer. Serial #4335

Acquisition Date: 4/3/2014

Mileage: 83,749 as of 7/14/2022

Justification

This vehicle was scheduled to have a ten (10) year useful life. That schedule is a good schedule for the usage of this vehicle. It will be close to 100,000 miles by 2024 and will still have some resale value in 2024. This vehicle is used by the Chief to go to meetings, trainings, respond to calls, and perform everyday tasks necessary to the position.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		45,000				45,000
Total		45,000				45,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		45,000				45,000
Total		45,000				45,000

Project #

FIR E 24-02

Project Name

Replacement - Hose Washer

Capital Asset #

Unit #

Description

This piece of equipment is utilized to clean off all of the fire hose.

Justification

The current hose washer is old, however, it has been made to function over the last ten (10) years. The internal parts of the washer have been rebuilt a couple of times and the fixes don't seem to last as long as the washer ages.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		20,000				20,000
Total		20,000				20,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		20,000				20,000
Total		20,000				20,000

Project #

FIR E 25-01

Project Name

Replacement - Lucas 1 Chest Compression Device

Capital Asset #

22328

Unit #

Description

The Lucas 1 is an automatic chest compression device used to deliver chest compressions to pulseless patients.

Justification

This machine delivers highly effective chest compressions to pulseless patients. This machine will be ten (10) years old in 2025 and it is very important to have reliable life saving equipment.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			20,000			20,000
Total			20,000			20,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			20,000			20,000
Total			20,000			20,000

Department

Fire

Contact

Fire Chief

Type

Equipment

Useful Life

30 years

Category

Equipment-Miscellaneous

Priority

3 Low

Department

Fire

Contact

Fire Chief

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Project #

FIR E 26-01

Project Name

Replacement - UTV

Capital Asset # 22294

Unit #

Department Fire
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

A 2012 Polaris Ranger is currently utilized for wildland fires, remote rescues, and other specialty type emergencies.

Acquisition Date: 08/13/2012

Mileage: 865 as of 7/14/2022

Justification

The ability to safely, efficiently, and quickly respond to any type of rescue or fire scenario imaginable is a priority to the Faribault Fire Department. Having a UTV available covers most scenarios that have been confronted over the years. Not only having a UTV, but having a reliable and up-to-date piece of equipment is important. People rely on the fire department to be able to save their life or property and it is owed to them to have the equipment to assist with accomplishing that.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				30,000		30,000
Total				30,000		30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				30,000		30,000
Total				30,000		30,000

Project #

FIR E 27-01

Project Name

Replacement - F350 Crew Cab #2130

Capital Asset # 20030

Unit # 2130

Department Fire
Contact Fire Chief
Type Equipment
Useful Life 20 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

1995 Ford F350 4x4 is used for hauling firefighters to and from emergency scenes and it is also used by firefighters when they go to out-of-town training. It's main duty is to haul back dirty equipment including hose, turnout gear, and air packs.

Acquisition Date 12/1/1997

Mileage: 22,576 as of 7/6/2022

Justification

With the discovery of firefighter cancer rates being twice that of other human beings it is necessary to find ways to minimize the exposure of cancer causing particles to firefighters. This vehicle is key in minimizing exposure. All of Fire's apparatuses are designed for specialized jobs but not one of them have any "spare" room to haul stuff that won't fall onto to the road and be damaged or lost. Many times dirty equipment is hauled back in the passenger compartment of a vehicle because that is the only secure place to put it. This exposes firefighters in the passenger compartment to cancer causing particles.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					80,000	80,000
Total					80,000	80,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					80,000	80,000
Total					80,000	80,000

Project #IT T 23-01

Project NameReplacement - City Hall Camera System

Capital Asset #

Unit #

DepartmentIT

ContactHuman Resources Director

TypeImprovement

Useful Life10 years

CategoryTechnology

Priority1 High

Description

Upgrade City Hall Security cameras.

Justification

Currently there are no working cameras at City Hall. They are either nonfunctional or the servers do not support the software.

Expenditures	2023	2024	2025	2026	2027	Total
Technology	20,000					20,000
Total	20,000					20,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	20,000					20,000
Total	20,000					20,000

Project #IT T 23-02

Project NameReplacement - Council Chambers Audio & Video

Capital Asset #

Unit #

DepartmentIT

ContactHuman Resources Director

TypeEquipment

Useful Life5 years

CategoryTechnology

Priority1 High

Description

Audio and video equipment, blueprints, labor, and setup for the Council Chambers remodel.

Justification

Video equipment is sporadic at best and has bad audio quality. There are no blueprints of anything. A more efficient vendor with a sense of urgency is needed.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	140,000					140,000
Total	140,000					140,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	140,000					140,000
Total	140,000					140,000

Project #

LIB E 23-01

Project Name

Drive-thru Book Return

Department

Library

Contact

Library Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

2 Medium

Capital Asset #

Unit #

Description

Secure, weather-resistant, and ADA compliant outdoor book return that is large enough to handle weekend and holiday collections. Securely constructed and resilient to dents and other damage. Anti-graffiti coated. Includes motorized book bins and durable, water-proof covers for the bins to help prevent staff injury and damage to materials when transporting bins during inclement weather.

Justification

Over the years, many library customers have requested a drive-thru book return as an added feature of the library. It would make returning materials easier for elderly people, disabled people, and parents with young children.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	35,000					35,000
Total	35,000					35,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	35,000					35,000
Total	35,000					35,000

Project #

LIB E 26-01

Project Name

Replacement - Library Furniture

Department

Library

Contact

Library Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Capital Asset #

Unit #

Description

Replace library furnishings used by patrons including upholstered chairs, love seats, wooden tables, and wooden chairs.

Justification

The upholstered furniture was last replaced in 2016. The wooden furniture was purchased in 1994. The furniture will have exceeded its useful life.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				75,000		75,000
Total				75,000		75,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				75,000		75,000
Total				75,000		75,000

Project #

LIB E 27-01

Project Name

Replacement - Library Security Gate System

Capital Asset #

Unit #

Description

Replace security gate system at main entrance of library.

Justification

The current security gate system dates back to 1995. The gate count feature no longer works and it is prone to false alarms. It has surpassed its useful life.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement					25,000	25,000
Total					25,000	25,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					25,000	25,000
Total					25,000	25,000

Project #

PAR E 23-01

Project Name

Replacement - Toro 5910 16' Mower #14

Capital Asset #

22313

Unit #

14

Description

Toro 5910 16' Mower & Deck - Unit #14

Acquisition Date: 2013

Hours: 3,525 as of 7/7/2022

Justification

Used for mowing parks and along roadways.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	125,000					125,000
Total	125,000					125,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	125,000					125,000
Total	125,000					125,000

Department

Library

Contact

Library Director

Type

Equipment

Useful Life

25 years

Category

Equipment-Miscellaneous

Priority

4 Future Consideration

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Project #

PAR E 23-02

Project Name

Replacement - 2000 Toro Aerator #51

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

20 years

Category

Equipment-Machinery/Vehicle

Priority

2 Medium

Description

2000 Toro Aerator

S #687

Justification

Used to aerate ballfields throughout entire park system.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	6,500					6,500
Total	6,500					6,500

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	6,500					6,500
Total	6,500					6,500

Project #

PAR E 23-03

Project Name

Replacement - 2011 Ford F450 Pickup #10

Department

Parks

Contact

Parks & Recreation Director

Type

Vehicle

Useful Life

12 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2011 Ford F450 Pickup - Unit #10

Acquisition Date: 12/30/2010

Mileage: 44,512 as of 7/7/2022

Justification

This truck is used for general park maintenance and snow plowing.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle	60,000					60,000
Total	60,000					60,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	60,000					60,000
Total	60,000					60,000

Project #

PAR E 23-04

Project Name

Replacement - 2003 Toro Ballcart #53

Capital Asset #

20145

Unit #

53

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2003 Toro 3300D Ballcart - Unit #53

Acquisition Date: 10/3/2003

Hours 1,542 as of 7/7/2022

Justification

This utility vehicle is used for ballfield preparation and general utilities and is also used mostly in North Alexander Park.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	30,000					30,000
Total	30,000					30,000

Project #

PAR E 23-05

Project Name

Replacement - Park Playground Equipment

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

20 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

Replace playground equipment as follows:

2023 - Blue Bird

2024 - North Alexander

2025 - Forest Park

2026 - Whipple Heights Park (\$100,000)

- New inclusive playground, which a committee of the Park and Recreation board is working on the locations and amenities.

(\$350,000)

2027 - Seabury Park

Justification

Regular replacement of playground equipment to enable staying safe with playground safety inspections.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	75,000	100,000	100,000	450,000	100,000	825,000
Total	75,000	100,000	100,000	450,000	100,000	825,000

Funding Sources	2023	2024	2025	2026	2027	Total
Other				350,000		350,000
Park Improvements (404)	75,000	100,000	100,000	100,000	100,000	475,000
Total	75,000	100,000	100,000	450,000	100,000	825,000

Project #

PAR E 24-01

Project Name

Replacement - 2009 John Deere Mower Tractor #52

Capital Asset # 22924

Unit # 52

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2009 John Deere 6430 Tractor - Unit #52

S# L06430K607590

Acquisition Date: 12/1/2014

Hours: 3,193 as of 7/7/2022

Justification

This unit would be used to run the tiller, aerator, fertilizer spreader, broom, etc.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		120,000				120,000
Total		120,000				120,000
Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		120,000				120,000
Total		120,000				120,000

Project #

PAR E 24-02

Project Name

Replacement - 2014 Ford F250 Pickup #3

Capital Asset # 22311

Unit # 3

Department

Parks

Contact

Parks & Recreation Director

Type

Vehicle

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2014 Ford F250 Pickup - Unit #3

Acquisition Date: 11/1/2013

Mileage: 24,909 as of 7/7/2022

Justification

Pickup trucks are used for general park maintenance and snow plowing.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		40,000				40,000
Total		40,000				40,000
Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		40,000				40,000
Total		40,000				40,000

Project #

PAR E 24-03

Project Name

Replacement - 2009 Diamond Boom Mower #33

Capital Asset # 22925

Unit # 33

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

8 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2009 Diamond Boom Mower - Unit #33

Acquisition Date: 12/1/2014

Hours: 3,194 as of 7/18/2022

Justification

Used for mowing parks and along roadways.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		55,000				55,000
Total		55,000				55,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		55,000				55,000
Total		55,000				55,000

Project #

PAR E 24-04

Project Name

Replacement - 2003 Down Easter Sander #19

Capital Asset #

Unit # 19

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

20 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2003 Down Easter Sander

S# 5207

Justification

This is used for sanding parking lots and trails during winter season.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		7,000				7,000
Total		7,000				7,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		7,000				7,000
Total		7,000				7,000

Project # PAR E 25-01
 Project Name Replacement - Wood Chipper #26

Capital Asset # 23211
 Unit # 26

Department Parks
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Equipment-Machinery/Vehicle
 Priority 1 High

Description

Replacement of 2012 Vermeer Wood Chipper #26
 Acquisition Date: 6/22/2012
 Hours: 584 as of 7/18/2022

Justification

Used by Parks Department to do tree work and also in Parks and Streets department in boulevards. There will be more use with emerald ash bore removals.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			70,000			70,000
Total			70,000			70,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			70,000			70,000
Total			70,000			70,000

Project # PAR E 25-02
 Project Name Replacement - 2017 Toolcat #62

Capital Asset # 23288
 Unit # 62

Department Parks
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life 7 years
 Category Equipment-Machinery/Vehicle
 Priority 1 High

Description

Toolcat with attachments is one of the most used pieces of equipment besides mowers and pickups.
 Acquisition Date: 2017
 Hours: 1,983 as of 7/7/2022

Justification

Unit will have exceeded its useful life.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			70,000			70,000
Total			70,000			70,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			70,000			70,000
Total			70,000			70,000

Project # PAR E 25-03

Project Name Replacement - 2012 Ford F550 Dump Truck #2

Capital Asset # 23271

Unit # 2

Department Parks

Contact Parks & Recreation Director

Type Equipment

Useful Life 12 years

Category Equipment-Machinery/Vehicle

Priority 1 High

Description

2012 Ford F550 Dump Truck - Unit #2

Acquisition Date: 9/5/2012

Mileage: 29,757 as of 7/7/2022

Justification

This pickup truck is used for general park maintenance and snow plowing.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			70,000			70,000
Total			70,000			70,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			70,000			70,000
Total			70,000			70,000

Project # PAR E 26-01

Project Name Replacement - 2014 Bobcat Soil Conditioner #42

Capital Asset # 22913

Unit # 42

Department Parks

Contact Parks & Recreation Director

Type Equipment

Useful Life 10 years

Category Equipment-Miscellaneous

Priority 1 High

Description

2014 Bobcat Soil Conditioner - Unit #42

Acquisition Date: 5/2/2014

Justification

This attachment is used regularly prior to seeding or adding sod.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				11,000		11,000
Total				11,000		11,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				11,000		11,000
Total				11,000		11,000

Project # PAR E 26-02

Project Name Replacement - 2013 Toro 72" Mower #15

Capital Asset # 22930

Unit # 15

Department Parks

Contact Parks & Recreation Director

Type Equipment

Useful Life 10 years

Category Equipment-Miscellaneous

Priority 1 High

Description

2013 Toro 360 72" Mower - Unit #15

Acquisition Date: 2/25/2015

Hours: 1,705 as of 7/7/2022

Justification

Unit will be three (3) years past its expected life. It is used in small parks.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				70,000		70,000
Total				70,000		70,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				70,000		70,000
Total				70,000		70,000

Project # PAR E 27-01

Project Name Replacement - 2012 Ford F550 Bucket Truck #39

Capital Asset # 23271

Unit # 39

Department Parks

Contact Parks & Recreation Director

Type Vehicle

Useful Life 15 years

Category Equipment-Machinery/Vehicle

Priority 1 High

Description

2012 F550 Bucket Truck - Unit #39

Acquisition Date: 1/31/12

Mileage: 3,272 as of 7/7/2022

Justification

This is a small garbage truck. It is used to empty trash cans in parks and along trails.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle					150,000	150,000
Total					150,000	150,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					150,000	150,000
Total					150,000	150,000

Project #

PAR E 27-02

Project Name

Replacement - 2017 Toolcat Stump Grinder #59

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

2017 Toolcat Stump Grinder - Unit #59

Acquisition Date: 2017

Justification

This attachment is used to to remove tree stumps. It is getting very heavy use now with emerald ash bore issues.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					10,000	10,000
Total					10,000	10,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					10,000	10,000
Total					10,000	10,000

Project #

PAR E 27-03

Project Name

Replacement - 2019 V Plow #68

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

7 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

2019 V Plow - Unit #68

Acquisition Date: 2019

Justification

This attachment is used to plow snow on trails and in parking lots.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					6,000	6,000
Total					6,000	6,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					6,000	6,000
Total					6,000	6,000

Project #

PAR E 27-04

Project Name

Replacement - 2012 Toro Ballcart #50

Capital Asset # 22904

Unit # 50

Department

Parks

Contact

Parks & Recreation Director

Type

Equipment

Useful Life

15 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

2012 Toro Workman HDX Utility Ball Cart - Unit #50

Acquisition Date: 11/21/2012

Hours: 489 as of 7/7/2022

Justification

Used in all parks and for snow removal.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					30,000	30,000
Total					30,000	30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					30,000	30,000
Total					30,000	30,000

Project #

PLN E 24-01

Project Name

Replacement - 2007 Chevrolet Malibu #4

Capital Asset # 20273

Unit # 4

Department

Planning and Zoning

Contact

CED Director

Type

Vehicle

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

2 Medium

Description

2007 Chevrolet Malibu

S# 0276

Acquisition Date: 07/14/2006

Mileage: 56,990 as of 7/19/2022

Justification

This car is used for zoning and compliance inspections.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		20,000				20,000
Total		20,000				20,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		20,000				20,000
Total		20,000				20,000

Project #	PWA E 23-01
Project Name	Asset Management Software

Department	Public Works Administration
Contact	Public Works Director
Type	Equipment
Useful Life	5 years
Category	Technology
Priority	1 High

Capital Asset #
Unit #

Description

Asset management software

Justification

GIS based software that will be used to catalog infrastructure data to assist with identifying future improvement needs.

Expenditures	2023	2024	2025	2026	2027	Total
Technology	42,200					42,200
Total	42,200					42,200

Funding Sources	2023	2024	2025	2026	2027	Total
General Fund	1,200					1,200
Sanitary Sewer Fund (602)	18,000					18,000
Storm Water Fund (603)	11,000					11,000
Water Fund (601)	12,000					12,000
Total	42,200					42,200

Project #	SWR E 23-01
Project Name	Replacement - 2012 Ford F250 #3

Department	Sewer Collection
Contact	Public Works Director
Type	Vehicle
Useful Life	10 years
Category	Equipment-Machinery/Vehicle
Priority	2 Medium

Capital Asset # 22296
Unit # 3

Description

Replace 2012 Ford F250 - Unit #3

Acquisition Date: 5/22/2012

Mileage: 67,711 as of 7/12/2022

Justification

2012 Ford F250 is used for sewer cleaning and maintenance.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle	49,000					49,000
Total	49,000					49,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)	49,000					49,000
Total	49,000					49,000

Project #

SWR E 26-01

Project Name

Replacement - Trailer Mount Pressure Washer

Capital Asset #

Unit #

Description

Replace trailer mounted pressure washer.

Justification

Pressure washer has reached the end of its useful life and needs to be replaced to be able to continue to use the piece of equipment for lift station and hydrant maintenance.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				11,500		11,500
Total				11,500		11,500

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)				11,500		11,500
Total				11,500		11,500

Project #

SWR E 27-01

Project Name

Replacement - 2007 Towmaster Trailer #207

Capital Asset #

21103

Unit #

207

Description

2007 Towmaster 16DDB Bobcat Trailer

Justification

Trailer will have reached its useful life and needs to be replaced to provide reliable transportation of equipment.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					12,000	12,000
Total					12,000	12,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)					12,000	12,000
Total					12,000	12,000

Department

Sewer Collection

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Department

Sewer Collection

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Project #

STW E 23-01

Project Name

Replacement - 2011 Ford F550 #5

Capital Asset #

21948

Unit #

5

Department

Storm Water

Contact

Public Works Director

Type

Vehicle

Useful Life

12

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replace 2011 Ford F550 - Unit #5

Acquisition Date: 2003

Mileage: 39,986 as of 7/12/2022

Justification

2011 Ford F550 - Truck is used for pulling skid loader trailer and storm sewer maintenance equipment.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle	80,000					80,000
Total	80,000					80,000

Funding Sources	2023	2024	2025	2026	2027	Total
Storm Water Fund (603)	80,000					80,000
Total	80,000					80,000

Project #

STW E 24-01

Project Name

Replacement - 2005 Ford F150 #105

Capital Asset #

20195

Unit #

105

Department

Storm Water

Contact

Public Works Director

Type

Vehicle

Useful Life

12 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replace 2005 Ford F150 - Unit #105

Acquisition Date: 6/14/2005

Mileage: 58,680 as of 6/30/2022

Justification

2005 Ford F150 - Truck is used by Engineering Technicians for inspections.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		40,000				40,000
Total		40,000				40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Storm Water Fund (603)		40,000				40,000
Total		40,000				40,000

Project #

STW E 26-01

Project Name

Replacement - Rover X Sewer Inspection Camera

Capital Asset #

Unit #

Department

Storm Water

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

Replacement of Rover X sewer inspection camera.

Justification

The televising equipment is used for the inspection of lines to identify problem areas and to obtain information for maintenance and repair.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				120,000		120,000
Total				120,000		120,000

Funding Sources	2023	2024	2025	2026	2027	Total
Storm Water Fund (603)				120,000		120,000
Total				120,000		120,000

Project #

STR E 23-01

Project Name

Replacement - 2006 Ford F550 #106

Capital Asset #

20218

Unit #

106

Department

Street

Contact

Public Works Director

Type

Vehicle

Useful Life

12 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2006 Ford F550 - Unit #106
Acquisition Date: 12/14/2005
Mileage: 25,076 as of 7/12/2022

Justification

Truck is used to transport equipment to job sites.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle	80,000					80,000
Total	80,000					80,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)	80,000					80,000
Total	80,000					80,000

Project #	STR E 24-01
Project Name	Replacement - 2008 Ford F550 #307

Capital Asset # 21138
Unit # 307

Department Street
Contact Public Works Director
Type Vehicle
Useful Life 12 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

2008 Ford F550 - Unit #307

Acquisition Date: 5/9/2007

Mileage: 36,665 as of 7/12/2022

Justification

Truck is used to transport equipment to job sites and snow plowing operations.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		85,000				85,000
Total		85,000				85,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		85,000				85,000
Total		85,000				85,000

Project #	STR E 24-02
Project Name	Replacement - 2007 Sterling L7500 #107

Capital Asset # 21095
Unit # 107

Department Street
Contact Public Works Director
Type Equipment
Useful Life 15 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

2007 Sterling L7500 - Unit #107

Acquisition Date: 4/26/2007

Mileage: 119,654 as of 7/12/2022

Justification

Truck is used for snow plowing, material transport, and patching of streets.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		270,000				270,000
Total		270,000				270,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		270,000				270,000
Total		270,000				270,000

Project #	STR E 24-03
Project Name	Replacement - Bobcat Planer

Capital Asset # 22901
Unit # 312

Department Street
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

Bobcat planer attachment.
Acquisition Date: 9/18/2012

Justification

Planer attachment is used for asphalt repairs.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		15,000				15,000
Total		15,000				15,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)		15,000				15,000
Total		15,000				15,000

Project #	STR E 25-01
Project Name	Replacement - 2008 Ford F250 #407

Capital Asset # 21075
Unit # 407

Department Street
Contact Public Works Director
Type Vehicle
Useful Life 12 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

2008 Ford F250 - Unit #407
Acquisition Date: 6/25/2007
Mileage: 60,124 as of 7/12/2022

Justification

Truck is used by Street Foreperson to transport equipment to job sites.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle			50,000			50,000
Total			50,000			50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			50,000			50,000
Total			50,000			50,000

Project #

STR E 25-02

Project Name

Replacement - 2010 Int'l Plow Truck #110

Capital Asset # 21873

Unit # 110

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2010 International Plow Truck - Unit #110

Acquisition Date: 2/9/2010

Mileage: 113,318 as of 7/12/2022

Justification

Truck is used for snow plowing, material transport, and patching of streets.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			310,000			310,000
Total			310,000			310,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			310,000			310,000
Total			310,000			310,000

Project #

STR E 25-03

Project Name

Replacement - Elgin Sweeper #115

Capital Asset # 22329

Unit # 115

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

2015 Elgin Sweeper - Unit #115

Acquisition Date: 01/2015

Mileage: 19,594 Hours: 4,393 as of 07/12/2022

Justification

Sweeper is used for spring and fall street sweeping. This unit is also used as the main sweeper for sealcoat, milling, patching, and overlay projects.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			290,000			290,000
Total			290,000			290,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)			290,000			290,000
Total			290,000			290,000

Project #

STR E 26-01

Project Name

Replacement - 2011 Cat Loader #111

Capital Asset # 22002

Unit # 111

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

15 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replace 2011 Caterpillar front end loader.

Acquisition Date: 5/25/2011

Hours: 3,787 as of 7/12/2022

Justification

Loader is used for material handling and snow plowing operations.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				300,000		300,000
Total				300,000		300,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				300,000		300,000
Total				300,000		300,000

Project #

STR E 26-02

Project Name

Replacement - 2005 Sterling Flusher #105

Capital Asset # 20165

Unit # 105

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

12 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replace 2005 Sterling Flusher Truck.

Acquisition Date: 11/24/2004

Mileage: 49,398 as of 7/12/2022

Justification

Truck is used for flushing City streets and flooding ice rinks.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				310,000		310,000
Total				310,000		310,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				310,000		310,000
Total				310,000		310,000

Project #

STR E 26-03

Project Name

Replacement - 2005 Sellair Compressor

Capital Asset #

20876

Unit #

Description

Replacement - 2005 Sellair compressor

Hours: 790 as of 7/12/2022

Justification

Compressor is used for street maintenance functions.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				30,000		30,000
Total				30,000		30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)				30,000		30,000
Total				30,000		30,000

Project #

STR E 27-01

Project Name

Replacement -Tymco Sweeper #217

Capital Asset #

23279

Unit #

217

Description

Replace Tymco Sweeper.

Acquisition Date: 3/6/2017

Mileage: 3,243 as of 7/12/2022

Justification

Sweeper is used for spring and fall street sweeping.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					350,000	350,000
Total					350,000	350,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					350,000	350,000
Total					350,000	350,000

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

15 years

Category

Equipment-Miscellaneous

Priority

1 High

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Project #

STR E 27-02

Project Name

Asphalt Zipper

Capital Asset #

Unit #

Description

Asphalt Zipper

Justification

Provide larger scale milling of streets for increased permanent patching.

Department

Street

Contact

Public Works Director

Type

Equipment

Useful Life

Category

Equipment-Machinery/Vehicle

Priority

1 High

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					300,000	300,000
Total					300,000	300,000

Funding Sources	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)					300,000	300,000
Total					300,000	300,000

Project #

WAT E 23-01

Project Name

Replacement - Towmaster Trailer #13

Capital Asset #

Unit #

13

Description

2003 Towmaster Trailer

S# 1888

Acquisition Date: 02/28/2003

Justification

The trailer is used to haul equipment and supplies to work sites.

Department

Water

Contact

Public Works Director

Type

Equipment

Useful Life

20 years

Category

Equipment-Machinery/Vehicle

Priority

3 Low

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	18,000					18,000
Total	18,000					18,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	18,000					18,000
Total	18,000					18,000

Project #	WAT E 23-02
Project Name	Replacement - 2013 Ford F250 #24

Capital Asset # 22310
Unit # 24

Department Water
Contact Public Works Director
Type Vehicle
Useful Life 10 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

Replace 2013 Ford F250 Pickup - Unit #24
Acquisition Date: 2013
Mileage: 41,027 as of 7/12/2022

Justification

Truck is used for water service calls.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle	49,000					49,000
Total	49,000					49,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	49,000					49,000
Total	49,000					49,000

Project #	WAT E 23-03
Project Name	Replacement - Water Meter Radios

Capital Asset #
Unit #

Department Water
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Equipment-Miscellaneous
Priority 1 High

Description

Replacement of water meter radios.

Justification

Replacement of water meter radios that allow for compatibility with recently upgraded Sensus system software.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	466,000	466,000	10,000	10,000	10,000	962,000
Total	466,000	466,000	10,000	10,000	10,000	962,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	466,000	466,000	10,000	10,000	10,000	962,000
Total	466,000	466,000	10,000	10,000	10,000	962,000

Project #

WAT E 23-04

Project Name

Water Sampling Stations

Capital Asset #

Unit #

Department

Water

Contact

Public Works Director

Type

Equipment

Useful Life

40 years

Category

Equipment-Miscellaneous

Priority

1 High

Description

Install sampling stations in the water distribution system.

Justification

Install sampling stations in the distribution system to aid in the collection of Minnesota Department of Health required samples.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	30,000					30,000
Total	30,000					30,000

Project #

WAT E 24-01

Project Name

Replacement - 2014 Dodge Ram #9

Capital Asset #

22910

Unit #

9

Department

Water

Contact

Public Works Director

Type

Vehicle

Useful Life

10 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replace 2014 Dodge Ram 1500 Pickup - Unit #9

Acquisition Date: 2014

Mileage: 60,134 as of 7/12/2022

Justification

Dodge Ram is used by the Utilities Superintendent.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle		35,000				35,000
Total		35,000				35,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)		35,000				35,000
Total		35,000				35,000

Project #	WAT E 24-02
Project Name	Antenna & Receiver Upgrade

Capital Asset #
Unit #

Department Water
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Equipment-Miscellaneous
Priority 1 High

Description

Addition of a second antenna and receiver to the water meter radio read system.

Justification

Improve reception for the radio read system.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		55,000				55,000
Total		55,000				55,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)		55,000				55,000
Total		55,000				55,000

Project #	WAT E 25-01
Project Name	Replacement - John Deere Mower #21

Capital Asset # 22323
Unit # 21

Department Water
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Equipment-Miscellaneous
Priority 2 Medium

Description

2015 John Deere Z950 Mower - Unit #21

Acquisition Date: 3/9/2015

Hours: 1,205 as of 7/12/2022

Justification

The mower is used at the Water Department and Utility Shop grounds.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			21,000			21,000
Total			21,000			21,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)			21,000			21,000
Total			21,000			21,000

Project #

WAT E 25-02

Project Name

Replacement - 2000 CAT 3412 Portable Generator

Capital Asset #

Unit #

Description

2000 CAT 3412 Portable Generator

Hours: 234 as of 7/12/2022

Justification

Portable generator to provide back-up power to drinking water wells.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			50,000			50,000
Total			50,000			50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)			50,000			50,000
Total			50,000			50,000

Project #

WAT E 27-01

Project Name

Replacement - CAT Generator

Capital Asset #

Unit #

Description

1999 CAT 3306 Generator

S#3920

Acquisition Date: 02/08/2003

Justification

Stationary generator to supply back-up power to wells #1 & #3.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment					140,000	140,000
Total					140,000	140,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)					140,000	140,000
Total					140,000	140,000

Department

Water

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Equipment-Miscellaneous

Priority

1 High

Department

Water

Contact

Public Works Director

Type

Equipment

Useful Life

20 years

Category

Equipment-Miscellaneous

Priority

2 Medium

Project #

WRF E 24-01

Project Name

Replacement - Sludge Lagoon Pump

Capital Asset #

Unit #

Department

Water Reclamation Facility

Contact

Public Works Director

Type

Equipment

Useful Life

20 years

Category

Equipment-Machinery/Vehicle

Priority

2 Medium

Description

Badger lagoon pump 25' long

Justification

Replacement of sludge lagoon pump for mixing lagoons during land application.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment		25,000				25,000
Total		25,000				25,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)		25,000				25,000
Total		25,000				25,000

Project #

WRF E 25-01

Project Name

Replacement - 2012 Ford Pickup #120

Capital Asset # 22296

Unit # 120

Department

Water Reclamation Facility

Contact

Public Works Director

Type

Vehicle

Useful Life

12 years

Category

Equipment-Machinery/Vehicle

Priority

1 High

Description

Replacement of 2012 Ford Super Duty F250 Pickup

Acquisition Date: 5/22/2012

Mileage: 17,558 as of 7/12/2022

Justification

Truck is used by Water Reclamation Facility staff for maintenance functions.

Expenditures	2023	2024	2025	2026	2027	Total
Vehicle			50,000			50,000
Total			50,000			50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)			50,000			50,000
Total			50,000			50,000

Project #	WRF E 25-02
Project Name	Replacement - Influent Pump

Capital Asset #
Unit #

Department Water Reclamation Facility
Contact Public Works Director
Type Equipment
Useful Life 15 years
Category Equipment-Miscellaneous
Priority 2 Medium

Description

Replacement- influent pump

Justification

The pump will be at the end of its useful life and will need replacement to ensure reliable conveyance of wastewater through the treatment process.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment			25,000			25,000
Total			25,000			25,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)			25,000			25,000
Total			25,000			25,000

Project #	WRF E 26-01
Project Name	Replacement - 15' Rotary Mower

Capital Asset # 3088
Unit #

Department Water Reclamation Facility
Contact Public Works
Type Equipment
Useful Life 20 years
Category Equipment-Machinery/Vehicle
Priority 1 High

Description

Woods Batwing Mower
S#1013158

Acquisition Date: 04/04/2006

Hours: This is a mower attachment with no hour meter.

Justification

Mower is used to mow weeds at the Water Reclamation Facility and chop corn stalks before land application of biosolids.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				15,000		15,000
Total				15,000		15,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)				15,000		15,000
Total				15,000		15,000

Public Facilities

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

**FACILITIES
DEPARTMENT SUMMARY**

Department	2023	2024	2025	2026	2027	Total
Airport					1,196,000	1,196,000
Aquatic Facility	30,000				325,000	355,000
City Hall	700,000				40,000	740,000
City Wide	13,000					13,000
Community Center	37,000				30,000,000	30,037,000
Fire	40,000				50,000	90,000
Library	50,000	40,000		100,000	40,000	230,000
Parks	540,000	7,095,000	350,000	185,000	530,000	8,700,000
Police	80,000	16,000				96,000
Street			30,000		150,000	180,000
Washington Center		50,000				50,000
Water	1,130,000	550,000			17,000	1,697,000
Water Reclamation Facility	315,000					315,000
TOTAL	2,935,000	7,751,000	380,000	285,000	32,348,000	43,699,000

City of Faribault, Minnesota
Capital Improvement Plan
 2023 thru 2027
FACILITIES
FUNDING SOURCE SUMMARY

Source	2023	2024	2025	2026	2027	Total
Airport Fund (225)					59,800	59,800
Federal					450,000	450,000
Federal - FAA					626,400	626,400
GO Bond		7,000,000				7,000,000
GO Building Bond					30,000,000	30,000,000
Park Improvements (404)	520,000	45,000	325,000	185,000	425,000	1,500,000
Public Facilities Fund (437)	970,000	106,000	55,000	100,000	710,000	1,941,000
Sanitary Sewer Fund (602)	315,000					315,000
School District #656		25,000				25,000
Soccer Association		25,000				25,000
State - MnDOT - Aeronautics					59,800	59,800
Water Fund (601)	1,130,000	550,000			17,000	1,697,000
GRAND TOTAL	2,935,000	7,751,000	380,000	285,000	32,348,000	43,699,000

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

FACILITIES

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Airport								
Overlay of Runway 12/30	AIR F 27-01	1					500,000	500,000
Master Plan AGIS	AIR F 27-02	1					350,000	350,000
Perimeter Wildlife Control Fencing	AIR F 27-03	1					346,000	346,000
Airport Total							1,196,000	1,196,000
Airport Fund (225)							59,800	59,800
Federal							450,000	450,000
Federal - FAA							626,400	626,400
State - MnDOT - Aeronautics							59,800	59,800
Airport Total							1,196,000	1,196,000
Aquatic Facility								
Replacement - Aquatic Center Roof	AQU F 23-01	1	30,000					30,000
Replacement - Aquatic Center Filter	AQU F 27-01	1					325,000	325,000
Aquatic Facility Total			30,000				325,000	355,000
Public Facilities Fund (437)			30,000				325,000	355,000
Aquatic Facility Total			30,000				325,000	355,000
City Hall								
Remodel - City Hall Restroom on First Floor	CIH F 23-01	2	250,000					250,000
Replacement - City Hall Carpet	CIH F 23-02	1	100,000					100,000
Remodel - City Hall Chambers	CIH F 23-03	1	100,000					100,000
Remodel - 3rd Floor Meeting Room	CIH F 23-04	1	100,000					100,000
Parking Lot and Site Improvements	CIH F 23-05	1	150,000					150,000
Replacement - City Hall Roof	CIH F 27-01	1					40,000	40,000
City Hall Total			700,000				40,000	740,000
Public Facilities Fund (437)			700,000				40,000	740,000
City Hall Total			700,000				40,000	740,000
City Wide								
Facility Maintenance Study	CTW F 23-01	1	13,000					13,000
City Wide Total			13,000					13,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)			13,000					13,000
City Wide Total			13,000					13,000
Community Center								
Replacement - Community Center Shower Walls	COM F 23-01	1	37,000					37,000
New Community Center	COM F 27-01	1					30,000,000	30,000,000
Community Center Total			37,000				30,000,000	30,037,000
GO Building Bond							30,000,000	30,000,000
Public Facilities Fund (437)			37,000					37,000
Community Center Total			37,000				30,000,000	30,037,000
Fire								
Fire Station Exterior Maintenance	FIR F 23-01	1	40,000					40,000
Replacement - Boiler	FIR F 27-01	1					50,000	50,000
Fire Total			40,000				50,000	90,000
Public Facilities Fund (437)			40,000				50,000	90,000
Fire Total			40,000				50,000	90,000
Library								
Library Exterior Clean, Seal and Repair	LIB F 23-01	1	50,000					50,000
Replacement - Library Lower Level Storm Windows	LIB F 24-01	1		40,000				40,000
Library Elevator Modernization	LIB F 26-01	2				100,000		100,000
Clean & Restore Great Hall Murals	LIB F 27-01	1					40,000	40,000
Library Total			50,000	40,000		100,000	40,000	230,000
Public Facilities Fund (437)			50,000	40,000		100,000	40,000	230,000
Library Total			50,000	40,000		100,000	40,000	230,000
Parks								
North Alexander Parking Lot #2	PAR F 23-01	1	20,000					20,000
North Viaduct Area Park Development	PAR F 23-02	1	500,000	7,000,000				7,500,000
Soccer Complex Shelter	PAR F 24-01	3		75,000				75,000
White Sands Parking Lot	PAR F 25-01	1			50,000			50,000
Replacement - N Alexander Park Rest Rooms/MainBldg	PAR F 25-02	2			250,000			250,000
Replacement - White Sands Trail Head Facility Roof	PAR F 25-03	1			25,000			25,000
Upgrade South Alexander Park Shelter & Restroom	PAR F 26-01	1				160,000		160,000
Central Park Bandshell Renovations	PAR F 27-01	1					105,000	105,000
Picnic Shelter Addition W/Restrooms - Seabury Park	PAR F 27-02	1					400,000	400,000
2023-2027 Trail Improvements/Maintenance	TRAILS	3	20,000	20,000	25,000	25,000	25,000	115,000
Parks Total			540,000	7,095,000	350,000	185,000	530,000	8,700,000
GO Bond				7,000,000				7,000,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Park Improvements (404)			520,000	45,000	325,000	185,000	425,000	1,500,000
Public Facilities Fund (437)			20,000		25,000		105,000	150,000
School District #656				25,000				25,000
Soccer Association				25,000				25,000
Parks Total			540,000	7,095,000	350,000	185,000	530,000	8,700,000

Police								
Police Department Elevator	POL F 23-01	1	80,000					80,000
Replacement - Police Lower Level Carpet	POL F 24-01	2		16,000				16,000
Police Total			80,000	16,000				96,000

Public Facilities Fund (437)			80,000	16,000				96,000
Police Total			80,000	16,000				96,000

Street								
Replacement - Carpet Public Works Building	STR F 25-01	1			30,000			30,000
Replacement - HVAC - Public Works Facility	STR F 27-01	1					150,000	150,000
Street Total					30,000		150,000	180,000

Public Facilities Fund (437)					30,000		150,000	180,000
Street Total					30,000		150,000	180,000

Washington Center								
Upgrade Washington Center Air Conditioning	WCT F 24-01	2		50,000				50,000
Washington Center Total				50,000				50,000

Public Facilities Fund (437)				50,000				50,000
Washington Center Total				50,000				50,000

Water								
Material Storage Bunkers	WAT F 23-01	1	30,000					30,000
Replacement - WTP Cold Storage Building	WAT F 23-02	1	85,000					85,000
Reservoir Rehabilitation	WAT F 23-03	1	900,000	550,000				1,450,000
Reservoir Demolition	WAT F 23-04	1	115,000					115,000
Water Supply Plan Update	WAT F 27-01	1					17,000	17,000
Water Total			1,130,000	550,000			17,000	1,697,000

Water Fund (601)			1,130,000	550,000			17,000	1,697,000
Water Total			1,130,000	550,000			17,000	1,697,000

Water Reclamation Facility								
Replace Variable Speed Frequency Drives (VFD)	WRF F 23-01	1	40,000					40,000
Digester Improvements	WRF F 23-02	1	275,000					275,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Water Reclamation Facility Total			315,000					315,000
Sanitary Sewer Fund (602)			315,000					315,000
Water Reclamation Facility Total			315,000					315,000
Grand Total			2,935,000	7,751,000	380,000	285,000	32,348,000	43,699,000

Project #

AIR F 27-01

Project Name

Overlay of Runway 12/30

Capital Asset #

Unit #

Department

Airport

Contact

Public Works Director

Type

Improvement

Useful Life

25 years

Category

Site Improvement

Priority

1 High

Description

Overlay of Runway 12/30

Justification

Overlay of pavement to extend the useful life cycle of the runway.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement					500,000	500,000
Total					500,000	500,000

Funding Sources	2023	2024	2025	2026	2027	Total
Airport Fund (225)					25,000	25,000
Federal					450,000	450,000
State - MnDOT - Aeronautics					25,000	25,000
Total					500,000	500,000

Project #

AIR F 27-02

Project Name

Master Plan AGIS

Capital Asset #

Unit #

Department

Airport

Contact

Public Works Director

Type

Improvement

Useful Life

10 years

Category

Site Improvement

Priority

1 High

Description

Master Plan AGIS (Airport Geospecial Information Systems)

Justification

To provide the FAA with data to develop satellite-based approach procedures and to better utilize and manage the National Airspace System.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement					350,000	350,000
Total					350,000	350,000

Funding Sources	2023	2024	2025	2026	2027	Total
Airport Fund (225)					17,500	17,500
Federal - FAA					315,000	315,000
State - MnDOT - Aeronautics					17,500	17,500
Total					350,000	350,000

Project #

AIR F 27-03

Project Name

Perimeter Wildlife Control Fencing

Capital Asset #

Unit #

Department

Airport

Contact

Public Works Director

Type

Improvement

Useful Life

20 years

Category

Site Improvement

Priority

1 High

Description

Perimeter wildlife control fencing

Justification

Perimeter fencing to limit wildlife access to the runway.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement					346,000	346,000
Total					346,000	346,000

Funding Sources	2023	2024	2025	2026	2027	Total
Airport Fund (225)					17,300	17,300
Federal - FAA					311,400	311,400
State - MnDOT - Aeronautics					17,300	17,300
Total					346,000	346,000

Project #

AQU F 23-01

Project Name

Replacement - Aquatic Center Roof

Capital Asset #

Unit #

Department

Aquatic Facility

Contact

Parks & Recreation Director

Type

Maintenance

Useful Life

20 years

Category

Facilities

Priority

1 High

Description

The Aquatic Center roof was 20 years old in 2020.

Justification

Roof will need to be replaced before it fails to function.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	30,000					30,000
Total	30,000					30,000

Project #

AQU F 27-01

Project Name

Replacement - Aquatic Center Filter

Capital Asset #

Unit #

Department

Aquatic Facility

Contact

Parks & Recreation Director

Type

Building

Useful Life

25 years

Category

Facilities

Priority

1 High

Description

Aquatic center filter replacement

Justification

Current filters will be 25 years old in 2027 and will need to be replaced or rebuilt to meet current disinfection standards.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					325,000	325,000
Total					325,000	325,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)					325,000	325,000
Total					325,000	325,000

Project #

CIH F 23-01

Project Name

Remodel - City Hall Restroom on First Floor

Capital Asset #

Unit #

Department

City Hall

Contact

Parks & Recreation Director

Type

Building

Useful Life

25 years

Category

Facilities

Priority

2 Medium

Description

Remodel and update City Hall first floor restrooms to be ADA compliant.

Justification

Restrooms are outdated and not ADA compliant. We are reviewing separate restrooms.

The cost was updated from \$75,000 in the 2021-2025 CIP to \$190,000 in 2022 and \$250,000 in 2023.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	250,000					250,000
Total	250,000					250,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	250,000					250,000
Total	250,000					250,000

Project #

CIH F 23-02

Project Name

Replacement - City Hall Carpet

Capital Asset #

Unit #

Department

City Hall

Contact

Parks & Recreation Director

Type

Maintenance

Useful Life

15 years

Category

Facilities

Priority

1 High

Description

Carpet replacement in 2023 for City Hall located at 208 NW First Avenue.

Justification

Carpet on 2nd floor was replaced in 2010 and 3rd floor in 2011. This will help keep City Hall looking nice.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	100,000					100,000
Total	100,000					100,000

Project #

CIH F 23-03

Project Name

Remodel - City Hall Chambers

Capital Asset #

Unit #

Department

City Hall

Contact

Administration

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Description

Modify room layout to improve access and provide flexibility in use. Coordinated with scheduled technology system upgrades.

Justification

Make room fully accessible. Increase use of space outside of Council meetings.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	100,000					100,000
Total	100,000					100,000

Project #

CIH F 23-04

Project Name

Remodel - 3rd Floor Meeting Room

Department

City Hall

Contact

Administration

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Expand existing meeting room by combining with adjacent office. Upgrade technology systems and furnishings.

Justification

Provide enhanced functionality and flexibility for the use of this room both for staff meetings as well as meetings with public, developers, etc.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	100,000					100,000
Total	100,000					100,000

Project #

CIH F 23-05

Project Name

Parking Lot and Site Improvements

Department

City Hall

Contact

Engineering

Type

Improvement

Useful Life

30 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Parking lot, walkway, and landscaping replacements and upgrades.

Justification

Provide greater definition of the primary entrance into the building, and establish enhanced connection between City Hall and Fire Station. Replace aged and deteriorated infrastructure. Increase use of outside space by employees and the public.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	150,000					150,000
Total	150,000					150,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	150,000					150,000
Total	150,000					150,000

Project #

CIH F 27-01

Project Name

Replacement - City Hall Roof

Capital Asset #

Unit #

Description

Replace roof at City Hall located at 208 NW First Avenue.

Justification

Roof has reached the age that it needs to be replaced to prevent any water damage to the building. Contractors looked at it in 2022 and estimate 5-8 more years of useful life.

The roof was last replaced in 1999.

Department

City Hall

Contact

Parks & Recreation Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					40,000	40,000
Total					40,000	40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)					40,000	40,000
Total					40,000	40,000

Project #

CTW F 23-01

Project Name

Facility Maintenance Study

Capital Asset #

Unit #

Department

City Wide

Contact

Parks & Recreation Director

Type

Building

Useful Life

10 years

Category

Facilities

Priority

1 High

Description

Review facilities for needed repairs and updates.

Facilities included:

Buckham Library
Community Center
Washington Recreation Center
City Hall
Fire Station
Police Station
Public Works

Justification

Previous maintenance study was done in 2012 and most items have been completed.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	13,000					13,000
Total	13,000					13,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	13,000					13,000
Total	13,000					13,000

Project #

COM F 23-01

Project Name

Replacement - Community Center Shower Walls

Department

Community Center

Contact

Parks & Recreation Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Replace tile on shower walls in men's and women's locker rooms.

Justification

The current shower walls can no longer be cleaned and tiles are falling off the walls. They need to be replaced.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement	37,000					37,000
Total	37,000					37,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	37,000					37,000
Total	37,000					37,000

Project #

COM F 27-01

Project Name

New Community Center

Department

Community Center

Contact

Parks & Recreation Director

Type

Building

Useful Life

40 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Replace existing Community Center. Current building was built as a YMCA in 1978.

Justification

Current facility does not meet the needs of the community. A larger facility with more basketball and volleyball courts and a modern pool are needed.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					30,000,000	30,000,000
Total					30,000,000	30,000,000

Funding Sources	2023	2024	2025	2026	2027	Total
GO Building Bond					30,000,000	30,000,000
Total					30,000,000	30,000,000

Project #

FIR F 23-01

Project Name

Fire Station Exterior Maintenance

Capital Asset #

Unit #

Description

Repair all issues with the exterior of the building, clean and seal the brick.

Justification

This has been in the CIP for a few years now. A professional looked at it to determine what repairs are needed, which include tuck pointing, re-caulking of expansion joints, and removing caulk that has been placed where it shouldn't be.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	40,000					40,000
Total	40,000					40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	40,000					40,000
Total	40,000					40,000

Project #

FIR F 27-01

Project Name

Replacement - Boiler

Capital Asset #

Unit #

Description

The fire station is heated by two (2) boilers.

Justification

The exact age of the current boilers is unknown, but they are close to 30 years old. Not only do they become less reliable with age, but new technology exists which means more efficient boilers are available.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					50,000	50,000
Total					50,000	50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)					50,000	50,000
Total					50,000	50,000

Department

Fire

Contact

Fire

Type

Building

Useful Life

30 years

Category

Facilities

Priority

1 High

Department

Fire

Contact

Fire

Type

Building

Useful Life

25 years

Category

Facilities

Priority

1 High

Project #

LIB F 23-01

Project Name

Library Exterior Clean, Seal and Repair

Department

Library

Contact

Library Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Continue the work started in 2022 on the exterior of the library with a focus on cleaning and sealing the stone of the entire historic part of the building. Mortar joints and stone repair may also be included in this project.

Justification

Preserve and protect exterior of historic building.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	50,000					50,000
Total	50,000					50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	50,000					50,000
Total	50,000					50,000

Project #

LIB F 24-01

Project Name

Replacement - Library Lower Level Storm Windows

Department

Library

Contact

Library Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Replace lower level wood-framed exterior storm windows with energy efficient product.

Justification

Maintain beauty and integrity of historic building.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance		40,000				40,000
Total		40,000				40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)		40,000				40,000
Total		40,000				40,000

Project #LIB F 26-01

Project NameLibrary Elevator Modernization

DepartmentLibrary

ContactLibrary Director

TypeBuilding

Useful Life30 years

CategoryFacilities

Priority2 Medium

Capital Asset #

Unit #

Description

Modernize the library elevator.

Justification

The library's elevator was installed in 1994 and is coming to the end of its useful life. To insure the safety of library users and staff, the elevator needs to be modernized.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance				100,000		100,000
Total				100,000		100,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)				100,000		100,000
Total				100,000		100,000

Project #LIB F 27-01

Project NameClean & Restore Great Hall Murals

DepartmentLibrary

ContactLibrary Director

TypeBuilding

Useful Life30 years

CategoryFacilities

Priority1 High

Capital Asset #

Unit #

Description

Professionally clean and restore each of the four (4) oil-on-canvas murals that are original to the building.

Justification

These local antique pieces of art are part of the library's heritage and must be preserved and protected.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					40,000	40,000
Total					40,000	40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)					40,000	40,000
Total					40,000	40,000

Project #

PAR F 23-01

Project Name

North Alexander Parking Lot #2

Department

Parks

Contact

Parks & Recreation Director

Type

Improvement

Useful Life

20 years

Category

Site Improvement

Priority

1 High

Capital Asset #

Unit #

Description

Overlay parking lot #2 at North Alexander.

Justification

The pavement is falling apart and needs to be replaced. Work can be done by Public Works department.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement	20,000					20,000
Total	20,000					20,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	20,000					20,000
Total	20,000					20,000

Project #

PAR F 23-02

Project Name

North Viaduct Area Park Development

Department

Parks

Contact

Administration

Type

Improvement

Useful Life

30 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Development of new City park located north of the TH 60/Viaduct Bridge in accordance with the approved 2021 Concept Plan developed by the appointed Planning Task Force. Proposed components include a large multi-purpose building; ice skating loop; splashpad; outdoor fitness equipment; murals; gathering area; parking; walkways; and other miscellaneous items.

Justification

Included in the City's adopted Downtown Master Plan and Parks, Trails, and Open Space Master Plan. Will serve as a gathering and recreational space for downtown area residents as well as the entire community and visitors to the city. Construction would be funding with bond proceeds.

Expenditures	2023	2024	2025	2026	2027	Total
Construction		7,000,000				7,000,000
Planning/Design	500,000					500,000
Total	500,000	7,000,000				7,500,000

Funding Sources	2023	2024	2025	2026	2027	Total
GO Bond		7,000,000				7,000,000
Park Improvements (404)	500,000					500,000
Total	500,000	7,000,000				7,500,000

Project #

PAR F 24-01

Project Name

Soccer Complex Shelter

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

3 Low

Description

Add an additional shelter at the south end of Bahl Field.

Justification

Soccer Maintenance Committee has advocated for this for several years. It allows families and teams a place to get out of sun and eat meals.

Expenditures	2023	2024	2025	2026	2027	Total
Construction		75,000				75,000
Total		75,000				75,000

Funding Sources	2023	2024	2025	2026	2027	Total
Park Improvements (404)		25,000				25,000
School District #656		25,000				25,000
Soccer Association		25,000				25,000
Total		75,000				75,000

Project #

PAR F 25-01

Project Name

White Sands Parking Lot

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Improvement

Useful Life

20 years

Category

Site Improvement

Priority

1 High

Description

Pave parking lot at White Sands Dog Park.

Justification

Parking lot is gravel and gets very muddy after rains and in spring.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement			50,000			50,000
Total			50,000			50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Park Improvements (404)			50,000			50,000
Total			50,000			50,000

Project #

PAR F 25-02

Project Name

Replacement - N Alexander Park Rest Rooms/MainBldg

Capital Asset #

Unit #

Description

Remove two (2) existing restroom buildings and reconstruct one (1) maintenance building. Restrooms will be constructed with pavillion.

Justification

One (1) of the existing buildings being removed is not ADA compliant; the other building is very old and needs replacement. The restroom would have indoor and outdoor access.

Expenditures	2023	2024	2025	2026	2027	Total
Construction			250,000			250,000
Total			250,000			250,000

Funding Sources	2023	2024	2025	2026	2027	Total
Park Improvements (404)			250,000			250,000
Total			250,000			250,000

Project #

PAR F 25-03

Project Name

Replacement - White Sands Trail Head Facility Roof

Capital Asset #

Unit #

Description

Current roof was installed in 2006. Replace with metal roof.

Justification

Roof will be 20 years old and in need of replacement.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance			25,000			25,000
Total			25,000			25,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)			25,000			25,000
Total			25,000			25,000

Department

Parks

Contact

Parks & Recreation Director

Type

Building

Useful Life

30 years

Category

Facilities

Priority

2 Medium

Department

Parks

Contact

Parks & Recreation Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Project #

PAR F 26-01

Project Name

Upgrade South Alexander Park Shelter & Restroom

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Building

Useful Life

25 years

Category

Facilities

Priority

1 High

Description

Replace the roof on the shelter and upgrade the restroom.

Justification

Roof is current falling apart and the restroom under shelter will need an upgrade.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance				160,000		160,000
Total				160,000		160,000

Funding Sources	2023	2024	2025	2026	2027	Total
Park Improvements (404)				160,000		160,000
Total				160,000		160,000

Project #

PAR F 27-01

Project Name

Central Park Bandshell Renovations

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Building

Useful Life

40 years

Category

Facilities

Priority

1 High

Description

Renovations to Central Park bandshell include a new roof, plaster, electrical upgrades, and a restroom remodel to meet ADA regulations.

Justification

Current facility is nearly 100 years old and can use another major renovation.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					105,000	105,000
Total					105,000	105,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)					105,000	105,000
Total					105,000	105,000

Project #

PAR F 27-02

Project Name

Picnic Shelter Addition W/Restrooms - Seabury Park

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Building

Useful Life

25 years

Category

Facilities

Priority

1 High

Description

Addition of new shelter with restroom(s) at Seabury Park.

Justification

Add new shelters with restroom(s) or replace as needed.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					400,000	400,000
Total					400,000	400,000

Funding Sources	2023	2024	2025	2026	2027	Total
Park Improvements (404)					400,000	400,000
Total					400,000	400,000

Project #

TRAILS

Project Name

2023-2027 Trail Improvements/Maintenance

Capital Asset #

Unit #

Department

Parks

Contact

Parks & Recreation Director

Type

Improvement

Useful Life

10 years

Category

Site Improvement

Priority

3 Low

Description

TRAIL - 23	Seal coat County Road 46 by Aldi Distribution Center	\$20,000
TRAIL - 24	Seal coat Prairie Avenue to Spring Park	\$20,000
TRAIL - 25	Seal coat 7th Street NE to 14th Street NE	\$25,000
TRAIL - 26	Seal coat or overlay for trail maintenance - Location TBD	\$25,000
TRAIL - 27	Seal coat or overlay for trail maintenance - Location TBD	\$25,000

Justification

Trail maintenance to extend pavement life.

Expenditures	2023	2024	2025	2026	2027	Total
Construction	20,000	20,000	25,000	25,000	25,000	115,000
Total	20,000	20,000	25,000	25,000	25,000	115,000

Funding Sources	2023	2024	2025	2026	2027	Total
Park Improvements (404)	20,000	20,000	25,000	25,000	25,000	115,000
Total	20,000	20,000	25,000	25,000	25,000	115,000

Project #	POL F 23-01
Project Name	Police Department Elevator

Department	Police
Contact	Parks & Recreation Director
Type	Building
Useful Life	10 years
Category	Facilities
Priority	1 High

Capital Asset #

Unit #

Description

Modernization package for elevator.

Justification

The Minnesota Department of Industry has listed several improvements needed on the elevator at the Police Department. This modernization includes updates to the electrical system.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	80,000					80,000
Total	80,000					80,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)	80,000					80,000
Total	80,000					80,000

Project #	POL F 24-01
Project Name	Replacement - Police Lower Level Carpet

Department	Police
Contact	Police Chief
Type	Building
Useful Life	15 years
Category	Facilities
Priority	2 Medium

Capital Asset #

Unit #

Description

Replace 2009 lower level locker room, stairwell, and hallway carpet with square carpet sections to remain pattern constant through the facility.

Justification

The department has been in the police facility since 2009 and has already replaced worn carpet in the main level and upper levels through previous CIP plans to keep the facility looking professional. Carpet in the large EOC lower level was also replaced with funding through the Dispatch Center and Cares Act. Replacement carpet was installed as square panels which increase the ability to repair just a small soiled or damaged area. To remain consistent throughout the facility, some smaller sections in the lower level / locker room still require replacement.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance		16,000				16,000
Total		16,000				16,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)		16,000				16,000
Total		16,000				16,000

Project #

STR F 25-01

Project Name

Replacement - Carpet Public Works Building

Capital Asset #

Unit #

Department

Street

Contact

Public Works Director

Type

Building

Useful Life

10 years

Category

Facilities

Priority

1 High

Description

Replace carpet in Public Works building.

Justification

Carpet will have reached the end of its life cycle and will need replacement.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance			30,000			30,000
Total			30,000			30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)			30,000			30,000
Total			30,000			30,000

Project #

STR F 27-01

Project Name

Replacement - HVAC - Public Works Facility

Capital Asset #

Unit #

Department

Street

Contact

Parks & Recreation Director

Type

Building

Useful Life

20 years

Category

Facilities

Priority

1 High

Description

Replace HVAC Units on Roof of Public Works facility. Original units installed in 2007.

Justification

Units are in need of replacement.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance					150,000	150,000
Total					150,000	150,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)					150,000	150,000
Total					150,000	150,000

Project #

WCT F 24-01

Project Name

Upgrade Washington Center Air Conditioning

Capital Asset #

Unit #

Description

Upgrade air conditioning units in gymnasium.

Justification

The air conditioning was installed in 2007 and will need to be upgraded.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance		50,000				50,000
Total		50,000				50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Public Facilities Fund (437)		50,000				50,000
Total		50,000				50,000

Project #

WAT F 23-01

Project Name

Material Storage Bunkers

Capital Asset #

Unit #

Description

Material storage bunkers for gravel, top soil, and class IV rock.

Justification

The bunkers will be installed at the Water Treatment Plant site to keep material dry and limit freezing.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	30,000					30,000
Total	30,000					30,000

Department

Washington Center

Contact

Parks & Recreation Director

Type

Building

Useful Life

15 years

Category

Facilities

Priority

2 Medium

Department

Water

Contact

Public Works Director

Type

Improvement

Useful Life

20 years

Category

Facilities

Priority

1 High

Project #

WAT F 23-02

Project Name

Replacement - WTP Cold Storage Building

Capital Asset #

Unit #

Description

Replacement of Water Treatment Plant cold storage building

Justification

To use for the storage of pvc pipe, trailers, equipment, and materials.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement	85,000					85,000
Total	85,000					85,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	85,000					85,000
Total	85,000					85,000

Project #

WAT F 23-03

Project Name

Reservoir Rehabilitation

Capital Asset #

Unit #

Description

Reservoir Rehabilitation

Justification

2023 - Interior - Removal of the inner membrane liner and replace with a coating to prevent leaking.

2024 - Exterior - Rehabilitation of the reservior to improve structural integrity and aesthetics.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	900,000	550,000				1,450,000
Total	900,000	550,000				1,450,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	900,000	550,000				1,450,000
Total	900,000	550,000				1,450,000

Department

Water

Contact

Public Works Director

Type

Building

Useful Life

30 years

Category

Facilities

Priority

1 High

Department

Water

Contact

Public Works Director

Type

Improvement

Useful Life

30 years

Category

Site Improvement

Priority

1 High

Project #

WAT F 23-04

Project Name

Reservoir Demolition

Department

Water

Contact

Public Works Director

Type

Improvement

Useful Life

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Reservoir Demolition

Justification

The reservoir was part of the old treatment process and is no longer needed for the new filtration plant and needs to be removed.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	115,000					115,000
Total	115,000					115,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	115,000					115,000
Total	115,000					115,000

Project #

WAT F 27-01

Project Name

Water Supply Plan Update

Department

Water

Contact

Public Works Director

Type

Improvement

Useful Life

10 years

Category

Facilities

Priority

1 High

Capital Asset #

Unit #

Description

Water supply plan update.

Justification

Water supply plan update is required by the Department of Natural Resources to identify and plan for future water needs.

Expenditures	2023	2024	2025	2026	2027	Total
Planning/Design					17,000	17,000
Total					17,000	17,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)					17,000	17,000
Total					17,000	17,000

Project #

WRF F 23-01

Project Name

Replace Variable Speed Frequency Drives (VFD)

Capital Asset #

Unit #

Department

Water Reclamation Facility

Contact

Public Works Director

Type

Building

Useful Life

10 years

Category

Facilities

Priority

1 High

Description

Replacement of Variable Speed Frequency Drives (VFD).

Justification

The replacement of variable speed frequency drives (VFD) that operate process control equipment and pumps.

The drives will have reached their useful lives and need to be replaced to ensure plant process operations are not disrupted.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment	40,000					40,000
Total	40,000					40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)	40,000					40,000
Total	40,000					40,000

Project #

WRF F 23-02

Project Name

Digester Improvements

Capital Asset #

Unit #

Department

Water Reclamation Facility

Contact

Public Works Director

Type

Building

Useful Life

15 years

Category

Facilities

Priority

1 High

Description

Digester Improvements.

Justification

Improvements to the interior of the digester are necessary to ensure that bio-solids can be processed to meet MPCA permit compliance.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	275,000					275,000
Total	275,000					275,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)	275,000					275,000
Total	275,000					275,000

Infrastructure

City of Faribault, Minnesota
Capital Improvement Plan
 2023 thru 2027
INFRASTRUCTURE
DEPARTMENT SUMMARY

Department	2023	2024	2025	2026	2027	Total
Engineering	8,992,600	5,609,480	2,855,000	4,057,750	3,729,000	25,243,830
Sewer Collection	2,865,000	550,000	300,000	300,000	300,000	4,315,000
Storm Water	2,681,200	610,000	1,240,000	3,906,000	789,000	9,226,200
Water	950,000	800,000	1,350,000	550,000	3,100,000	6,750,000
TOTAL	15,488,800	7,569,480	5,745,000	8,813,750	7,918,000	45,535,030

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

**INFRASTRUCTURE
FUNDING SOURCE SUMMARY**

Source	2023	2024	2025	2026	2027	Total
FED TAP Grant	622,000					622,000
Federal	925,000					925,000
Municipal State Aid	556,500	2,056,280	563,000	1,840,250	1,988,000	7,004,030
Municipal State Aid-Storm			556,000			556,000
Park Improvements (404)	400,000	245,000			280,000	925,000
Sanitary Sewer Fund (602)	3,406,100	868,000	495,000	573,750	623,000	5,965,850
Special Assessments	440,000					440,000
Special Assessments-Storm	855,700	310,000				1,165,700
Special Assessments-Water			495,000			495,000
State - MnDOT	1,500,000					1,500,000
Storm Water Fund (603)	2,180,500	729,000	949,000	3,956,000	924,000	8,738,500
Street Imp Projects Fund (401)	2,845,200	2,008,200	1,642,000	1,620,000	680,000	8,795,400
Water Fund (601)	1,757,800	1,353,000	1,045,000	823,750	3,423,000	8,402,550
GRAND TOTAL	15,488,800	7,569,480	5,745,000	8,813,750	7,918,000	45,535,030

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

INFRASTRUCTURE
PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Engineering								
2023 - 2027 Bridges & Dams	BRIDGE	1					200,000	200,000
2023 - 2027 Downtown Area Parking Lot/Alley Imp	DWNTWN	3	50,000	50,000	50,000	50,000	50,000	250,000
2023 - 2027 Street Reconstruction	STCON	1	6,270,600	3,471,280	1,080,000	1,638,750	1,919,000	14,379,630
2023 - 2027 Street Overlays	STOVLY	2	1,545,000	1,407,000	1,590,000	2,235,500	1,280,000	8,057,500
2023 - 2027 Sidewalk/Trail Improvements	SWKTRL	3	1,127,000	681,200	135,000	133,500	280,000	2,356,700
Engineering Total			8,992,600	5,609,480	2,855,000	4,057,750	3,729,000	25,243,830
FED TAP Grant			622,000					622,000
Federal			925,000					925,000
Municipal State Aid			556,500	2,056,280	563,000	1,840,250	1,988,000	7,004,030
Park Improvements (404)			400,000	245,000			280,000	925,000
Sanitary Sewer Fund (602)			541,100	318,000	195,000	273,750	323,000	1,650,850
Special Assessments			440,000					440,000
State - MnDOT			1,500,000					1,500,000
Storm Water Fund (603)			355,000	429,000	265,000	50,000	135,000	1,234,000
Street Imp Projects Fund (401)			2,845,200	2,008,200	1,642,000	1,620,000	680,000	8,795,400
Water Fund (601)			807,800	553,000	190,000	273,750	323,000	2,147,550
Engineering Total			8,992,600	5,609,480	2,855,000	4,057,750	3,729,000	25,243,830
Sewer Collection								
2023 - 2027 Sanitary Sewer System Improvements	SWR SYST	1	2,755,000	500,000	250,000	250,000	250,000	4,005,000
Sanitary Sewer Structure Rehabilitation	SWR-REHAB	1	110,000	50,000	50,000	50,000	50,000	310,000
Sewer Collection Total			2,865,000	550,000	300,000	300,000	300,000	4,315,000
Sanitary Sewer Fund (602)			2,865,000	550,000	300,000	300,000	300,000	4,315,000
Sewer Collection Total			2,865,000	550,000	300,000	300,000	300,000	4,315,000
Storm Water								
2023 - 2027 Storm Water Construction Projects	STW CONST	1	2,531,200	460,000	1,090,000	3,756,000	639,000	8,476,200
Structural Stormwater BMP Projects	STW-REHAB	1	150,000	150,000	150,000	150,000	150,000	750,000
Storm Water Total			2,681,200	610,000	1,240,000	3,906,000	789,000	9,226,200
Municipal State Aid-Storm					556,000			556,000
Special Assessments-Storm			855,700	310,000				1,165,700
Storm Water Fund (603)			1,825,500	300,000	684,000	3,906,000	789,000	7,504,500
Storm Water Total			2,681,200	610,000	1,240,000	3,906,000	789,000	9,226,200

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Water								
2023 - 2027 Water System Improvements	WATER	1	850,000	800,000	1,250,000	450,000	3,000,000	6,350,000
2023 - 2027 Valve & Hydrant Replacement	WATER 01	1	100,000		100,000		100,000	300,000
New Drinking Water Supply Well #8	WATER 02	1				100,000		100,000
Water Total			950,000	800,000	1,350,000	550,000	3,100,000	6,750,000
Special Assessments-Water								
Water Fund (601)								
			950,000	800,000	495,000			495,000
					855,000	550,000	3,100,000	6,255,000
Water Total			950,000	800,000	1,350,000	550,000	3,100,000	6,750,000
Grand Total			15,488,800	7,569,480	5,745,000	8,813,750	7,918,000	45,535,030

Project #	BRIDGE
Project Name	2023 - 2027 Bridges & Dams

Department	Engineering
Contact	City Engineer
Type	Improvement
Useful Life	40 years
Category	Infrastructure
Priority	1 High

Capital Asset #

Unit #

Description

BRG - 27	Remove Straight River Trails wooden tressels
----------	--

Justification

--

Expenditures	2023	2024	2025	2026	2027	Total
Construction					200,000	200,000
Total					200,000	200,000

Funding Sources	2023	2024	2025	2026	2027	Total
Storm Water Fund (603)					100,000	100,000
Street Imp Projects Fund (401)					100,000	100,000
Total					200,000	200,000



Project #	DWNTWN
Project Name	2023 - 2027 Downtown Area Parking Lot/Alley Imp

Department	Engineering
Contact	City Engineer
Type	Improvement
Useful Life	20 years
Category	Infrastructure
Priority	3 Low

Capital Asset #

Unit #

Description

Various major improvements to the public parking lots, alleys, and streetscape in the Downtown Area.

DTWN-23A Annual Miscellaneous Downtown Improvements
(Sidewalk, parking lots, lighting, etc.)

DTWN-24A Annual Miscellaneous Downtown Improvements
(Sidewalk, parking lots, lighting, etc.)

DTWN-25A Annual Miscellaneous Downtown Improvements
(Sidewalk, parking lots, lighting, etc.)

DTWN-26A Annual Miscellaneous Downtown Improvements
(Sidewalk, parking lots, lighting, etc.)

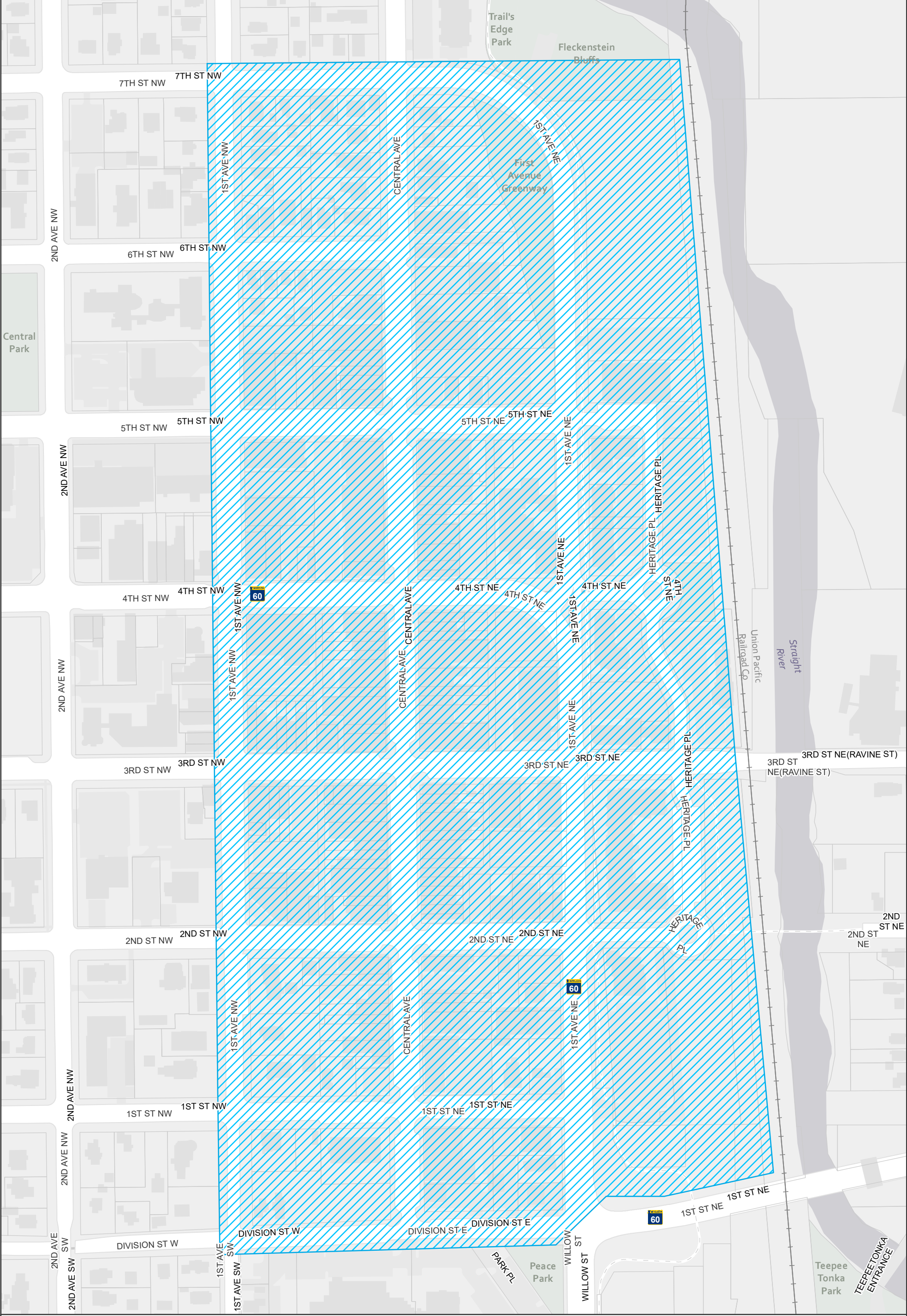
DTWN-27A Annual Miscellaneous Downtown Improvements
(Sidewalk, parking lots, lighting, etc.)

Justification

Overlay or reconstruction of aged or failing pavements, alleys, or sidewalks.
Replacement of aged or deteriorated streetscape items such as lighting, railings, and trees.

Expenditures	2023	2024	2025	2026	2027	Total
Construction	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Funding Sources	2023	2024	2025	2026	2027	Total
Street Imp Projects Fund (401)	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000



Project #	STCON
Project Name	2023 - 2027 Street Reconstruction

Department	Engineering
Contact	City Engineer
Type	Improvement
Useful Life	50 years
Category	Infrastructure
Priority	1 High

Capital Asset #

Unit #

Description

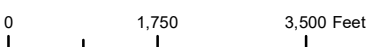
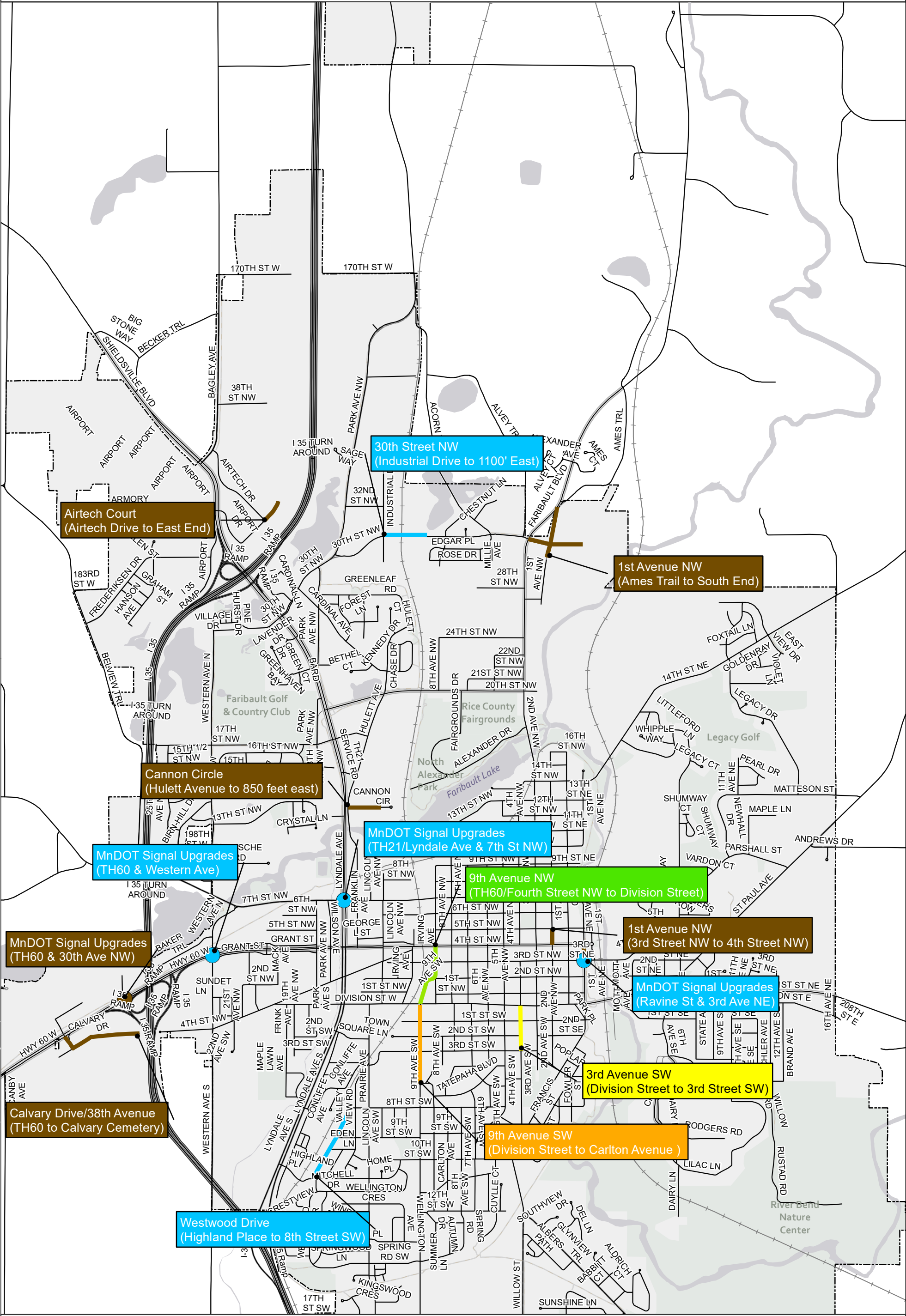
STCON-23	
MnDOT Signal Upgrades	(City portion TH 60/30th Avenue)
Cannon Circle	(Hulett Avenue to 850' east)
1st Avenue NW	(3rd Street NW to 4th Street NW/TH 60)
Airtech Court	(Airtech Drive to east end)
Calvary Drive/38th Avenue SW	(TH 60 to Calvary Cemetery)
East View Drive	(TH 3 to 1st Avenue NW)
1st Avenue NW	(Existing north end to 30th Street NW)
East View Drive	(1st Avenue NW to east temp termini)*
1st Avenue NW	(East View Drive to Ames Trail)
* City Shares Only	
STCON-24	
MnDOT Signal Upgrades	(City portion TH 60/3rd St. NE, TH 60/Western Ave, TH 21/7th Street NW)
Westwood Drive	(Highland Place to 8th Street SW)
30th Street NW	(1035' east of Industrial Drive to 125' east of Twin Lakes Court)
STCON-25	
3rd Avenue SW	(Division Street to 3rd Street SW)
STCON-26	
8th & 9th Avenue NW	(TH 60/Fourth Street NW to Division Street)
STCON-27	
9th Avenue SW	(Division Street to Carlton Avenue)

Justification

- 1) Reconstruction of pavements at end of design life (typically 50-60 years).
- 2) Utility replacements/extensions/upgrades evaluated and undertaken as warranted.
- 3) Geometric improvement of roadways (alignment, widths, turn lanes, etc.)

Expenditures	2023	2024	2025	2026	2027	Total
Construction	6,270,600	3,471,280	1,080,000	1,638,750	1,919,000	14,379,630
Total	6,270,600	3,471,280	1,080,000	1,638,750	1,919,000	14,379,630

Funding Sources	2023	2024	2025	2026	2027	Total
Federal	925,000					925,000
Municipal State Aid	481,500	1,413,280		1,121,250	1,313,000	4,329,030
Sanitary Sewer Fund (602)	531,100	303,000	180,000	258,750	303,000	1,575,850
Special Assessments	440,000					440,000
State - MnDOT	900,000					900,000
Storm Water Fund (603)	330,000	404,000	240,000			974,000
Street Imp Projects Fund (401)	1,860,200	808,000	480,000			3,148,200
Water Fund (601)	802,800	543,000	180,000	258,750	303,000	2,087,550
Total	6,270,600	3,471,280	1,080,000	1,638,750	1,919,000	14,379,630



Project #	STOVLV
Project Name	2023 - 2027 Street Overlays

Department	Engineering
Contact	City Engineer
Type	Improvement
Useful Life	15 years
Category	Infrastructure
Priority	2 Medium

Capital Asset #

Unit #

Description

2023 STREETS
1st Street SW (4th Avenue SW to 9th Avenue SW)
2nd Avenue NW (1st Street NW to Division Street)
2nd Avenue SW (Division Street to Tower Place)
3rd Avenue NW (12th Street NW to 14th Street NW)
3rd Street SW (4th Avenue SW to 6th Avenue SW)
7th Avenue NW (TH 60 (4th Street NW) to 7th Street NW)
8th Avenue NW (7th Street NW to 9th Street NW)
8th Street NW (6th Avenue NW to 8th Avenue NW)
Cuyllé Bay (12th Street SW to 12th Street SW)
12th Street SW (6th Avenue SW to Cuyllé Court)
Birn Hill Drive (Western Avenue to 200' west of West Hill Street)
West Hill Street (Western Avenue to Birn Hill Drive)
2nd Avenue NW (TH 60/4th Street NW to 14th Street NW)
14th Street NW (2nd Avenue NW to Central Avenue)

2024 STREETS
Colonial Circle (6th Street SW to south end)
Conliffe Avenue (5th Street SW to south end)
6th Street SW (Faribault Road to Conliffe Avenue)
Hulett Avenue** (TH 60/4th Street NW to 7th Street NW)**
Franklin Avenue (7th Street NW to north end)
George L. Street (Lincoln Avenue NW to Hulett Avenue)
Lincoln Avenue NW (7th Street NW to north end)
8th Street NW (Lincoln Avenue NW to east end)
Prairie Avenue (17th Street SW to 21st Street SW)
21st Street SW (Prairie Avenue to 9th Avenue SW)
Cornelia Court (Legacy Drive to end)
Poehler Court (Legacy Drive to end)
Goldenray Drive (Legacy Drive to Ivy Way)
Goldenray Circle (Goldenray Drive to end)
Legacy Drive (14th Street NE to end)
Hulett Avenue** (7th Street NW to Bradley Road)**
Lincoln Avenue NW (TH 60 (4th Street NW) to 7th Street NW)

2025 STREETS
15-1/2th Street NW (22nd Avenue NW to 25th Avenue NW)
15th Street NW (22nd Avenue NW to east end)
21st Avenue NW (Paulis Drive to 16th Street NW)
23rd Avenue NW (Cornell Drive to 15-1/2 Street NW)
25th Avenue NW** (Birn Hill Lane to 17th Street NW)**
Cornell Drive (24th Avenue NW to 25th Avenue NW)
Birn Hill Drive (200' west of West Hill Street to 198th Street)
Birn Hill Lane (25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road (24th Avenue NW to 25th Avenue NW)
24th Avenue NW (Cornell Drive to 17th Street NW)
Acorn Trail (30th Street NW to city limits)
Paulis Drive (Fairway Drive to 21st Avenue NW)
Parlin Circle (15th Street NW to north end)
Jefferson Place (Willow Street to Fairview Avenue)
Fairview Avenue (Garfield Place to Jefferson Place)
Cardinal Avenue** (30th Street NW to Cardinal Lane)**
Cardinal Lane (30th Street NW to Cardinal Avenue)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3))**
30th Street NW (TH 21/Lyndale Avenue to Western Avenue)
Western Avenue (30th Street NW to Village Drive)
1st Avenue NE (5th Street NE to Central Avenue)

2026 STREETS
11th Street NW (2nd Avenue NW to 4th Avenue NW)
1st Street NE** (Erblang Avenue to 11th Avenue NE)**
2nd Street NE (3rd Avenue NE to Shumway Avenue)
3rd Avenue NW (7th Street NW to 12th Street NW)

3rd Street SW** (6th Avenue SW to 9th Avenue SW)**
 5th Avenue NE (1st Street NE/TH 60 to 3rd Street NE)
 5th Avenue NW (8th Street NW to 9th Street NW)
 5th Avenue SW (3rd Street SW to 4th Street SW)
 5th Avenue SW (8th Street SW to 6th Avenue SW)
 5th Avenue SW (Tyman Place to 8th Street SW)
 9th Street NW (5th Avenue NW to 8th Avenue NW)
 6th Avenue NW (7th Street NW to 9th Street NW)
 6th Avenue SW (Tatepaha Boulevard to 9th Street SW)
 6th Avenue SW (Division Street to 4th Street SW)
 7th Avenue NW (4th Street NW/TH 60 to 7th Street NW)
 7th Avenue SW (Division Street to 3rd Street SW)
 7th Avenue SW (10th Street SW to 12th Street SW)
 8th Avenue SW (2nd Street SW to 350' north of 3rd Street SW)
 8th Avenue SW (8th Street SW to 9th Street SW)
 9th Street NW (Central Avenue to 1st Avenue NW)
 Sunbird Drive (Sunshine Lane to south end)
 7th Avenue NW (7th Street NW to 9th Street NW)
 8th Avenue NW (4th Street NW/TH 60 to 7th Street NW)
 8th Avenue NW (20th Street NW/TH 3 to 24th Street NW)
 14th Street NE (518' NE of Shumway Avenue to 231' Southwest of Legacy Drive)
 2nd Street NW (1st Avenue NW to 4th Avenue NW)

2027 STREETS

14th Street NW (3rd Avenue NW to west end)
 2nd Street SW (3rd Avenue SW to 4th Avenue SW)
 3rd Street NW (2nd Avenue NW to 4th Avenue NW)
 4th Avenue NW (South of 13th Street NW to 13th Street NW)
 4th Street SW (5th Avenue SW to 6th Avenue SW)
 8th Street SW (4th Avenue SW to 9th Avenue SW)
 9th Street SW (6th Avenue SW to 9th Avenue SW)
 4th Avenue SW (4th Avenue SW to 6th Avenue SW)
 5th Street NW (Irving Avenue to Lincoln Avenue)
 6th Avenue SW (9th Street SW to 4th Avenue SW)
 13th Street NW (2nd Avenue NW to west of 4th Avenue NW)
 3rd Street SW (9th Avenue SW to Prairie Avenue SW)
 4th Avenue SW (1st Street SW to 6th Avenue SW)
 6th Avenue SW (4th Avenue SW to 10th Street SW)

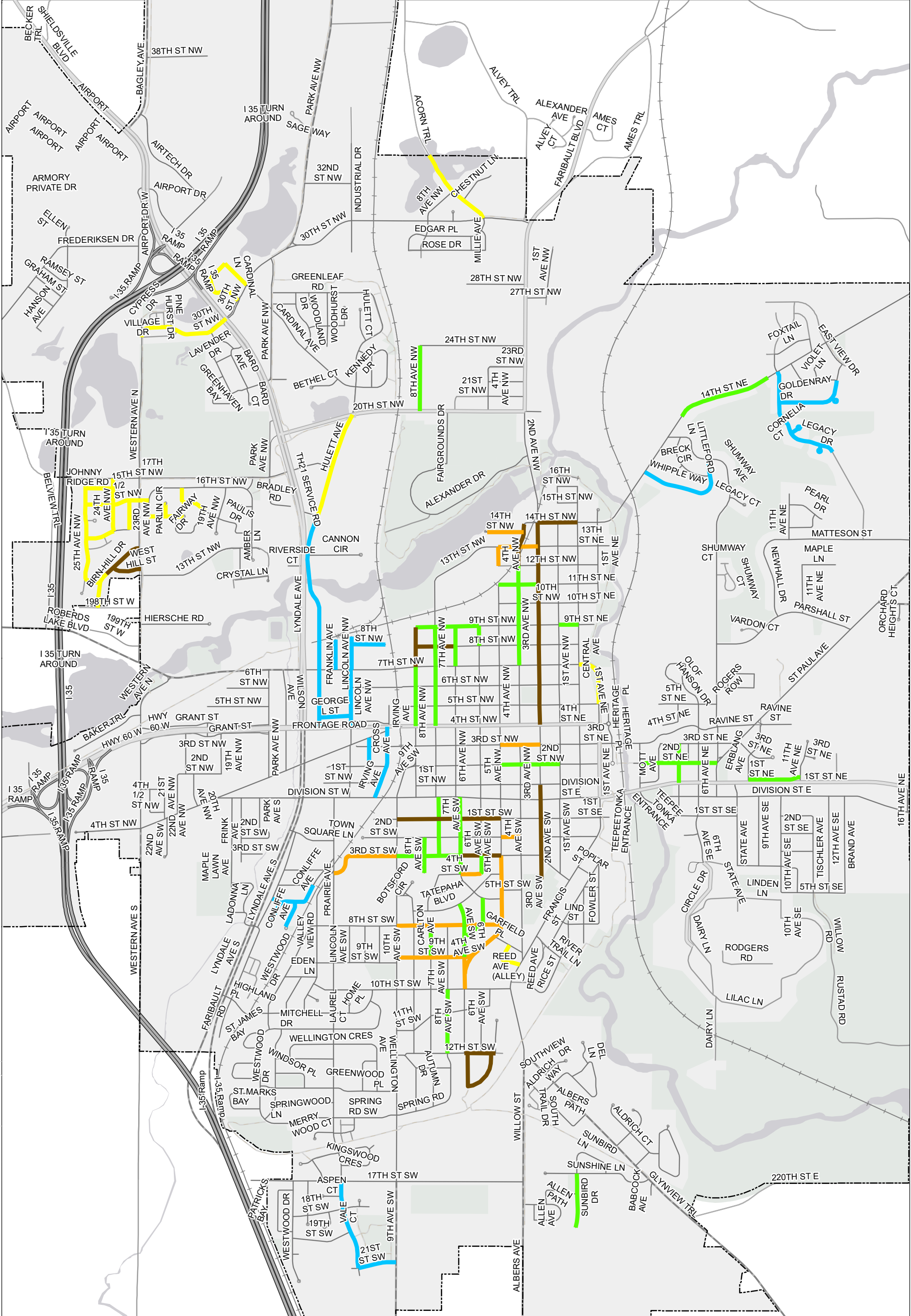
**New concrete sidewalk construction proposed to be done in conjunction with overlay improvements.

Justification

Extend useful life of existing pavement.

Expenditures	2023	2024	2025	2026	2027	Total
Construction	1,545,000	1,407,000	1,590,000	2,235,500	1,280,000	8,057,500
Total	1,545,000	1,407,000	1,590,000	2,235,500	1,280,000	8,057,500

Funding Sources	2023	2024	2025	2026	2027	Total
Municipal State Aid	75,000	385,000	500,000	645,500	675,000	2,280,500
Sanitary Sewer Fund (602)	10,000	15,000	15,000	15,000	20,000	75,000
State - MnDOT	600,000					600,000
Storm Water Fund (603)	25,000	25,000	25,000	50,000	35,000	160,000
Street Imp Projects Fund (401)	830,000	972,000	1,040,000	1,510,000	530,000	4,882,000
Water Fund (601)	5,000	10,000	10,000	15,000	20,000	60,000
Total	1,545,000	1,407,000	1,590,000	2,235,500	1,280,000	8,057,500



Document Path: N:\Master\UXDs\2022\2022_0829_CIPMap_Street Overlay Improvements 2023 to 2027_11x17.mxd



Project #	SWKTRL
Project Name	2023 - 2027 Sidewalk/Trail Improvements

Department	Engineering
Contact	City Engineer
Type	Improvement
Useful Life	30 years
Category	Infrastructure
Priority	3 Low

Capital Asset #
Unit #

Description

TRL-23A	TH 3 Northern Link Trail Connection (Hulett Avenue to North Alexander Park)
TRL-23B	Two Rivers Park Trail Extension to 20th Street NW
TRL-23C	Willow Street (Riverchase Court to 2nd Street SE)
SWK-24A**	Hulett Avenue (TH 60 to George L. Street)
SWK-24B**	Hulett Avenue (7th Street NW to Bradley Road)
SWK-24C**	30th Street NW (Industrial Drive to 1100' east)
SWK-24D**	Westwood Drive (Highland Place to 8th Street SW)
SWK-24E**	8th Street SW (Westwood Drive to Prairie Avenue)
TRL-24F	Teepee Tonka Loop Trail
SWK-25A**	Hulett Avenue (Bradley Road to 20th Street NW)
SWK-25B**	Cardinal Avenue (Cardinal Lane to 30th Street NW)
SWK-25C**	25th Avenue NW (15 1/2 Street NW to 17th Street NW)
TRL-26A**	1st Street NE (Erblang to 11th Avenue NE)
TRL-26B**	3rd Street SW (6th Avenue SW to 9th Avenue SW)
TRL-27A	2nd Avenue NW (old Faribault Foods Trail and wood tressle removal)
TRL-27B	Cannon River Trail Extension (20th Street NW to East View Drive)

** Note: Construction to be completed in conjunction with street improvement project.

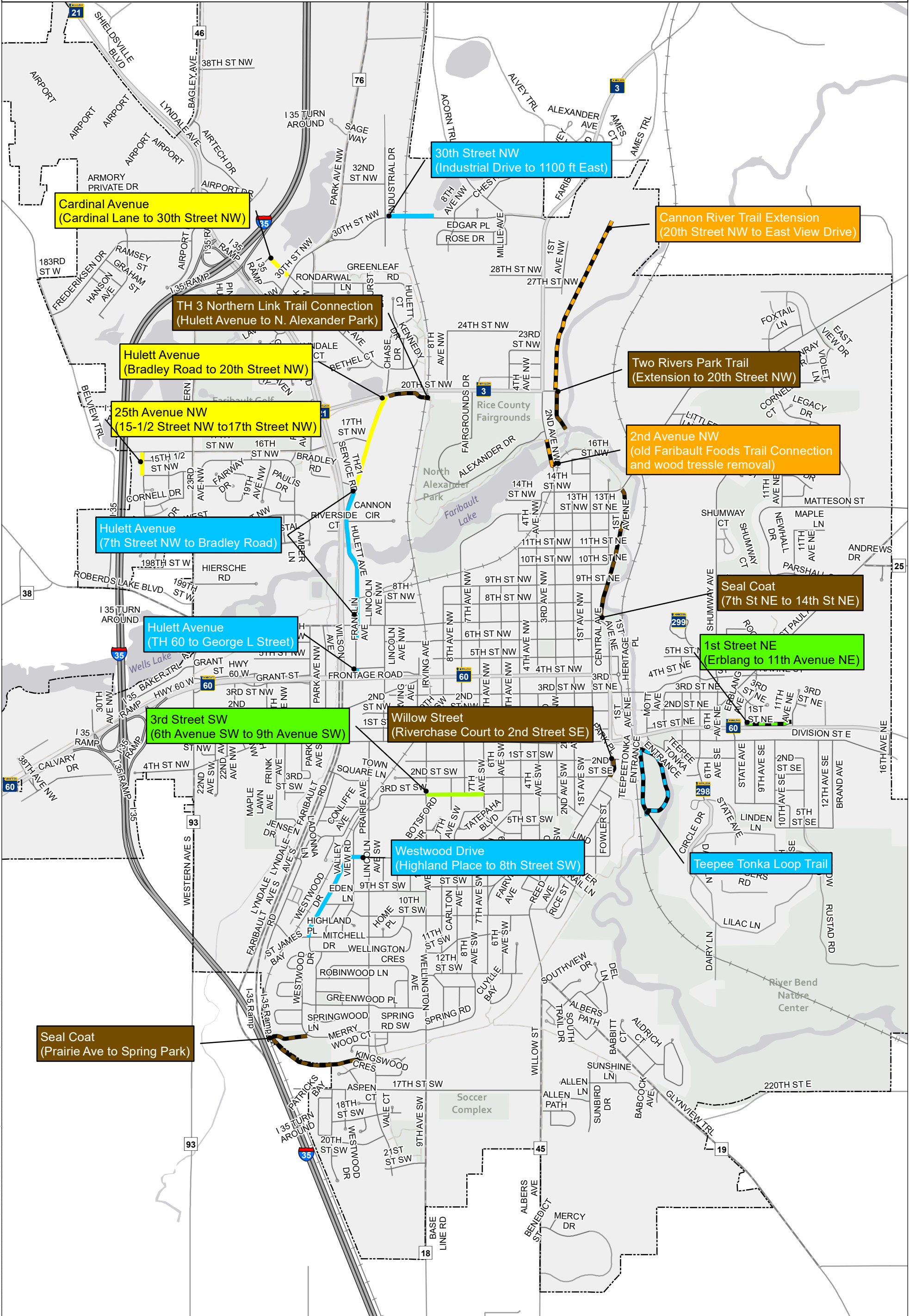
Justification

Installation in accordance with the 2021 Sidewalk & Trail Improvement Plan.

Sidewalks will be considered in conjunction with other roadway improvements, but may not be built due to feasibility of construction.

Expenditures	2023	2024	2025	2026	2027	Total
Construction	1,127,000	681,200	135,000	133,500	280,000	2,356,700
Total	1,127,000	681,200	135,000	133,500	280,000	2,356,700

Funding Sources	2023	2024	2025	2026	2027	Total
FED TAP Grant	622,000					622,000
Municipal State Aid		258,000	63,000	73,500		394,500
Park Improvements (404)	400,000	245,000			280,000	925,000
Street Imp Projects Fund (401)	105,000	178,200	72,000	60,000		415,200
Total	1,127,000	681,200	135,000	133,500	280,000	2,356,700



Document Path: N:\Master\MXDs\2022\2022 0829 CIP\Map Side walk and Trail Improvements 2023 to 2027 11x17.mxd



Project #	SWR SYST
Project Name	2023 - 2027 Sanitary Sewer System Improvements

Department Sewer Collection
 Contact City Engineer
 Type Improvement
 Useful Life 50 years
 Category Infrastructure
 Priority 1 High

Capital Asset #

Unit #

Description

SWR-23A	Calvary Drive Sanitary Sewer Extension
SWR-23B	TH 3 (20th Street NW) Trunk Sewer Replacement
SWR-23C	Cannon Circle/TH 21 Sanitary Sewer Extension
SWR-24	Replace Two Rivers Park Siphon Box
SWR-25	Sewer Rehabilitation (Sewer Lining)
SWR-26	Sewer Rehabilitation (Sewer Lining)
SWR-27	Sewer Rehabilitation (Sewer Lining)

Justification

SWR-23A	Extension of sanitary sewer to serve undeveloped area at intersection of I 35 & TH 60 to support economic development.
SWR-23B	Redirection of system to provide additional capacity in trunk sewer in TH 3.
SWR-23C	Extension of sanitary sewer to serve undeveloped area on west side of TH 21 to support economic development.
SWR-24, SWR-25, SWR-26, & SWR-27	Rehabilitation of sewers not scheduled for corresponding road improvements (locations to be determined).

Expenditures	2023	2024	2025	2026	2027	Total
Construction	2,755,000	500,000	250,000	250,000	250,000	4,005,000
Total	2,755,000	500,000	250,000	250,000	250,000	4,005,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)	2,755,000	500,000	250,000	250,000	250,000	4,005,000
Total	2,755,000	500,000	250,000	250,000	250,000	4,005,000

Project #	SWR-REHAB
Project Name	Sanitary Sewer Structure Rehabilitation

Department Sewer Collection
 Contact Public Works Director
 Type Improvement
 Useful Life 3 years
 Category Infrastructure
 Priority 1 High

Capital Asset #

Unit #

Description

Contract services to repair structures, manholes, and pipes.
--

Justification

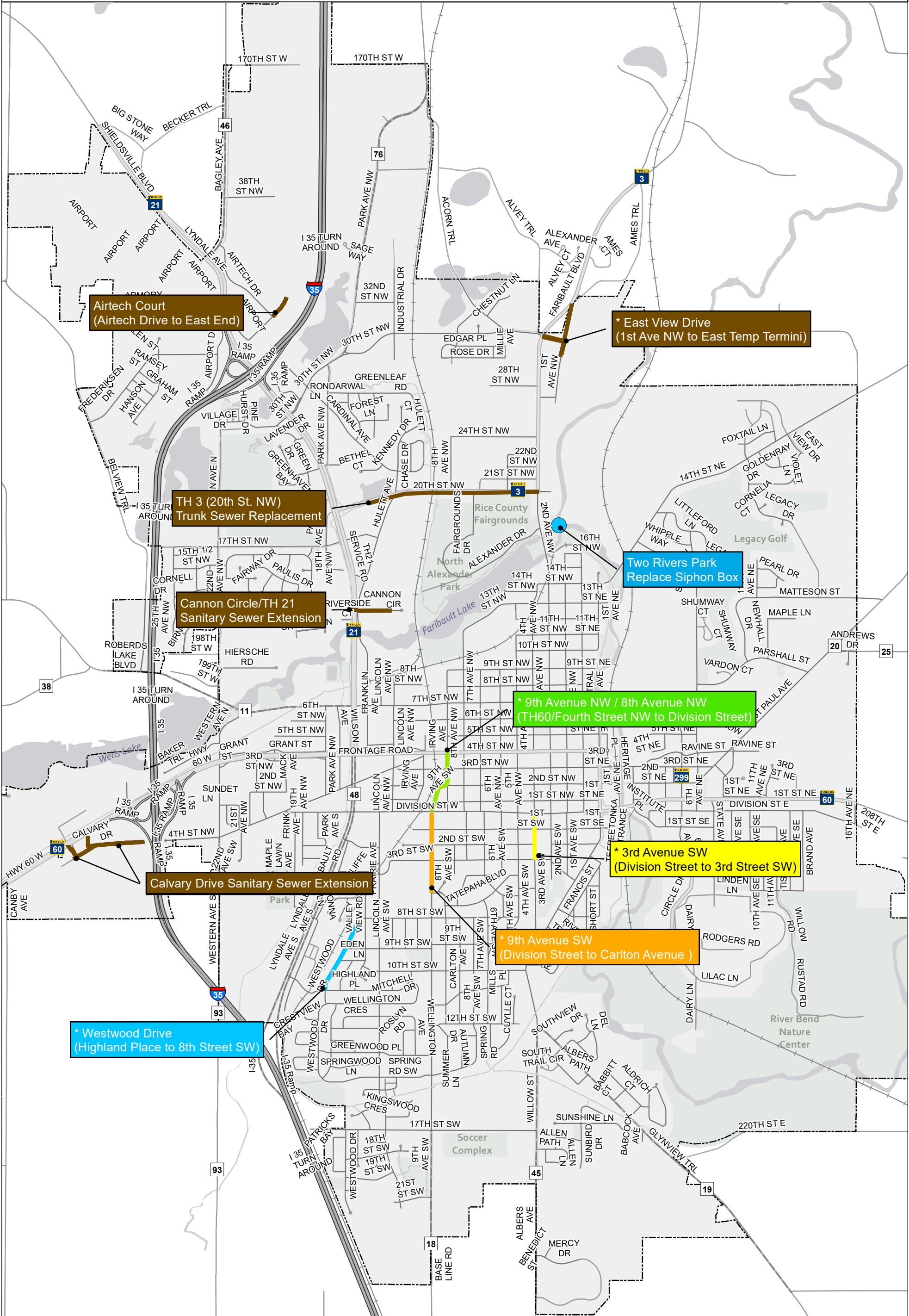
Extraordinary maintenance.

Expenditures	2023	2024	2025	2026	2027	Total
Facility Maintenance	110,000	50,000	50,000	50,000	50,000	310,000
Total	110,000	50,000	50,000	50,000	50,000	310,000

Funding Sources	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)	110,000	50,000	50,000	50,000	50,000	310,000
Total	110,000	50,000	50,000	50,000	50,000	310,000

**2023 to 2027 C.I.P.
Sanitary Improvement Projects**

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



Document Path: N:\Master\MXDs\2022\2022-08-29_CIPMap_Sanitary_Improvements_2023 to 2027_11x17.mxd

Project #	STW CONST
Project Name	2023 - 2027 Storm Water Construction Projects

Department	Storm Water
Contact	City Engineer
Type	Improvement
Useful Life	40 years
Category	Infrastructure
Priority	1 High

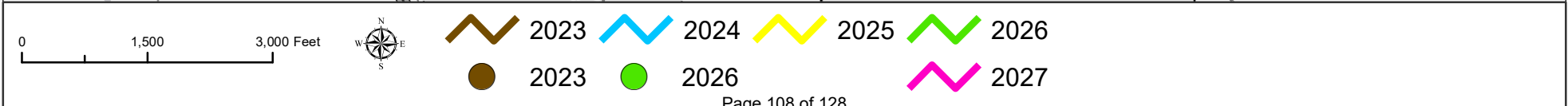
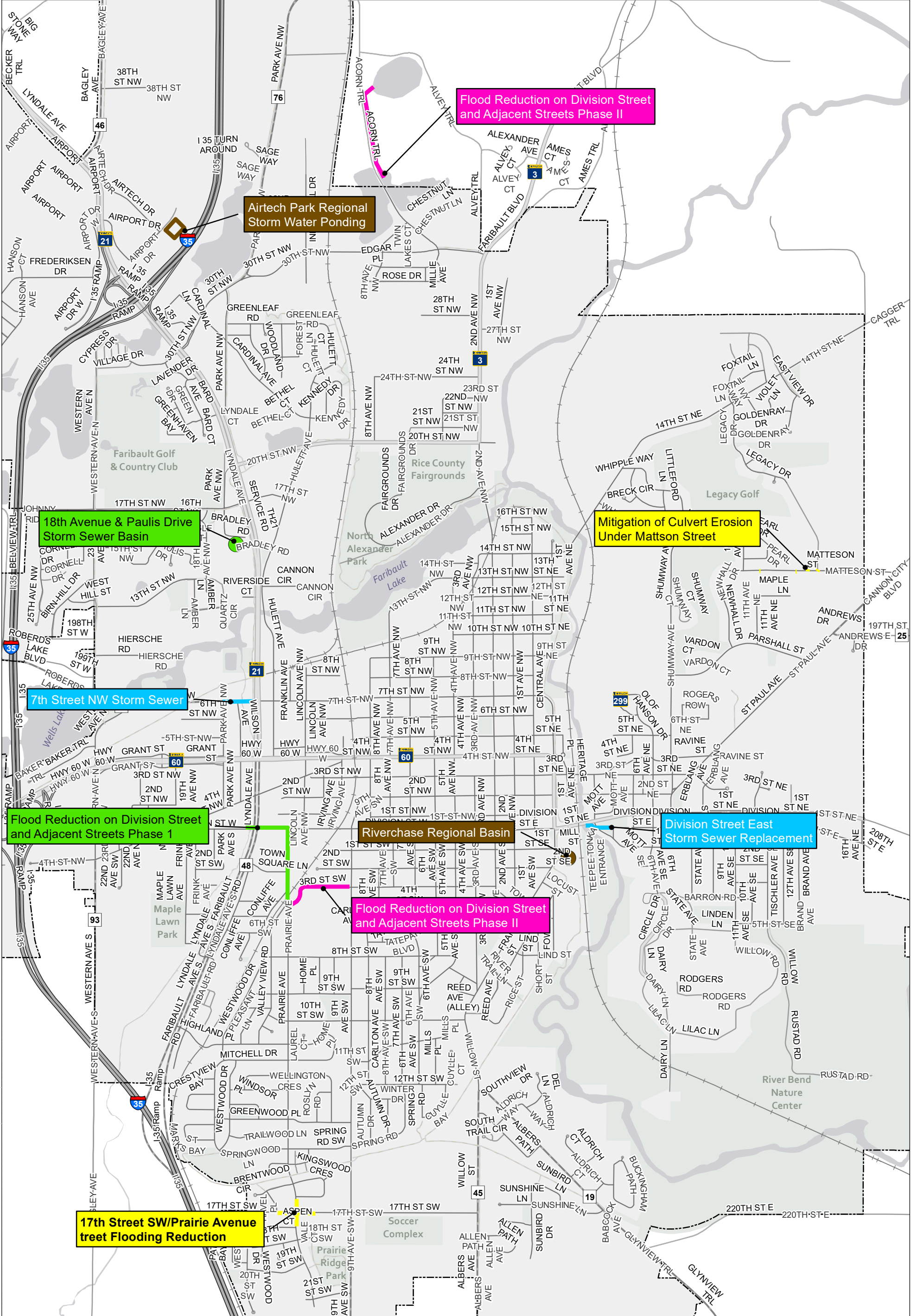
Capital Asset #
Unit #

Description	
STM-23A	Twin Lakes Storm Water Overflow
STM-23B	Airtech Court Pond
STM-23C	Riverchase Regional Pond
STM-24A	Division Street East Storm Sewer Replacement
STM-24B	7th Street NW Storm Sewer
STM-25A	17th Street SW/Prairie Avenue Street Flooding Reduction
STM-25B	Mitigation of Culvert Erosion Under Mattson Street
STM-26A	18th Avenue & Paulis Drive Storm Water Basin
STM-26B	Flood Reduction on Division Street and Adjacent Streets Phase I
STM-27A	Flood Reduction on Division Street and Adjacent Streets Phase II

Justification	
STM-23A*	Provide improved high water level control/replace private system.
STM-23B*	Reduce localized flooding and provide storm water management for future development, reduce WLA per MS4 Permit TMDL.
STM-23C	Reduce localized flooding and provide storm water management for future development, reduce WLA per MS4 Permit TMDL.
STM-24A	Increase system capacity (undersized piping in place).
STM-24B*	Increase system capacity (undersized piping in place) and, reduce WLA per MS4 Permit TMDL.
STM-25A	Reduce localized street flooding occurrences.
STM-25B*	Reduce erosion, mitigate future street failure, reduce WLA per MS4 Permit TMDL.
STM-26A*	Reduce localized flooding and erosion and provide storm water management for existing development, reduce WLA per MS4 Permit TMDL.
STM-26B*	Reduce localized flooding and erosion and provide storm water management for existing development, reduce WLA per MS4 Permit TMDL.
STM-27A*	Reduce localized flooding and erosion and provide storm water management for existing development, reduce WLA per MS4 Permit TMDL.
*Project indentified in 2022 SWMP	

Expenditures	2023	2024	2025	2026	2027	Total
Construction	2,531,200	460,000	1,090,000	3,756,000	639,000	8,476,200
Total	2,531,200	460,000	1,090,000	3,756,000	639,000	8,476,200

Funding Sources	2023	2024	2025	2026	2027	Total
Municipal State Aid-Storm			556,000			556,000
Special Assessments-Storm	855,700	310,000				1,165,700
Storm Water Fund (603)	1,675,500	150,000	534,000	3,756,000	639,000	6,754,500
Total	2,531,200	460,000	1,090,000	3,756,000	639,000	8,476,200



Project #	STW-REHAB
Project Name	Structural Stormwater BMP Projects

Department	Storm Water
Contact	Public Works Director
Type	Maintenance
Useful Life	40 years
Category	Infrastructure
Priority	1 High

Capital Asset #

Unit #

Description

Structural storm water BMP Projects

Justification

Structural improvement projects for storm water BMP's such as pond dredging, infiltration basin restoration, and buffer maintenance.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement	150,000	150,000	150,000	150,000	150,000	750,000
Total	150,000	150,000	150,000	150,000	150,000	750,000

Funding Sources	2023	2024	2025	2026	2027	Total
Storm Water Fund (603)	150,000	150,000	150,000	150,000	150,000	750,000
Total	150,000	150,000	150,000	150,000	150,000	750,000

Project #	WATER
Project Name	2023 - 2027 Water System Improvements

Department	Water
Contact	City Engineer
Type	Improvement
Useful Life	50 years
Category	Infrastructure
Priority	1 High

Capital Asset #
Unit #

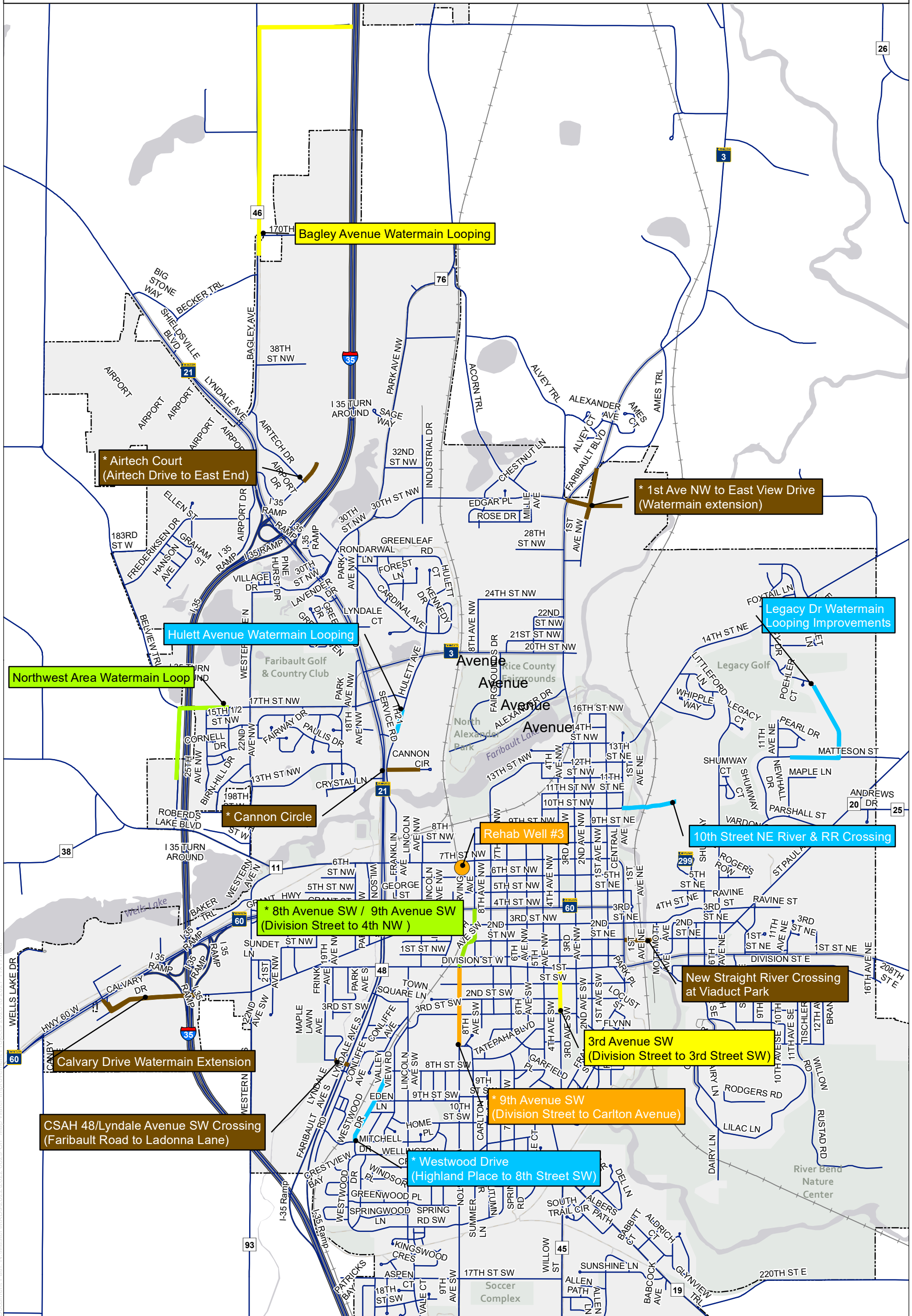
Description

WAT-23A	CSAH 48/Lyndale Avenue SW Crossing (Faribault Road to Ladonna Lane)
WAT-23B	Calvary Drive Watermain Extension
WAT-23C	New Straight River Crossing at Viaduct Park
WAT-24A	Legacy Drive Watermain Looping Improvements (Mattson Street & Poehler Court)
WAT-24B	Hulett Avenue Watermain Looping (Bradley Road to 17th Street NW)
WAT-24C	10th Street NE River & Railroad crossing
WAT-25	Bagley Avenue Watermain Looping
WAT-26	Northwest Area Watermain Looping Improvements (Belview Trail and 17th Street NW)
WAT-27	Rehabilitation Well 3 and New Well 8

Justification

System improvements in accordance with 2021 Comprehensive Water Plan and Journey to 2040 Comprehensive Plan	
WAT-23A	Improved system distribution and pressure.
WAT-23B	Elimination of long "dead-end" watermain/provide future growth capacity.
WAT-23C	Improved Crossing of Straight River of Main Distribution Pipe to East Side Reservoirs.
WAT-24A	Improve Water Pressure and Eliminate Large number of homes on non-looped main.
WAT-24B	Elimination "dead-end" watermain.
WAT-24C	Replace river crossing pipe that has exceeded useful life.
WAT-25	Improved system distribution and pressure and provide future growth capacity along I 35 corridor.
WAT-26	Improved system distribution and pressure and provide future growth capacity along I 35 corridor.
WAT-27	Increase system pumping capacity and redundancy per 2020 Comprehensive Water System Plan.

Expenditures	2023	2024	2025	2026	2027	Total
Construction	850,000	800,000	1,250,000	450,000	3,000,000	6,350,000
Total	850,000	800,000	1,250,000	450,000	3,000,000	6,350,000
Funding Sources	2023	2024	2025	2026	2027	Total
Special Assessments-Water			495,000			495,000
Water Fund (601)	850,000	800,000	755,000	450,000	3,000,000	5,855,000
Total	850,000	800,000	1,250,000	450,000	3,000,000	6,350,000



Document Path: N:\Master\MapDocs\2022\2022 CIP Map Water Improvement Projects 2023 to 2027 11x17.mxd

0 1,900 3,800 Feet



2023 2024 2025 2026 2027 2027

* Cost included in Street Reconstruction

Project #	WATER 01
Project Name	2023 - 2027 Valve & Hydrant Replacement

Department	Water
Contact	Public Works Director
Type	Improvement
Useful Life	40 years
Category	Infrastructure
Priority	1 High

Capital Asset #

Unit #

Description

Valve and hydrant replacements.

Justification

Replace valves and hydrants that are not operating properly throughout the system.

Expenditures	2023	2024	2025	2026	2027	Total
Site Improvement	100,000		100,000		100,000	300,000
Total	100,000		100,000		100,000	300,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)	100,000		100,000		100,000	300,000
Total	100,000		100,000		100,000	300,000

Project #	WATER 02
Project Name	New Drinking Water Supply Well #8

Department	Water
Contact	Public Works Director
Type	Improvement
Useful Life	40 years
Category	Infrastructure
Priority	1 High

Capital Asset #

Unit #

Description

Addition of new drinking water supply well.

Justification

An additional drinking water well will be necessary to keep up with demand. The well study will be conducted in 2026 with installation of the well occurring in 2027.

Expenditures	2023	2024	2025	2026	2027	Total
Equipment				100,000		100,000
Total				100,000		100,000

Funding Sources	2023	2024	2025	2026	2027	Total
Water Fund (601)				100,000		100,000
Total				100,000		100,000

Financial Analysis

**CITY OF FARIBAUT
STREET IMPROVEMENT FUND PROJECTIONS (401)**

	<u>Projected To 12/31/2022</u>	<u>Projected To 12/31/2023</u>	<u>Projected To 12/31/2024</u>	<u>Projected To 12/31/2025</u>	<u>Projected To 12/31/2026</u>	<u>Projected To 12/31/2027</u>
<u>Revenues</u>						
Franchise Fees (Gas & Electric)	\$ 1,300,000	\$ 1,700,000	\$ 1,880,000	\$ 1,880,000	\$ 1,880,000	\$ 1,880,000
MSA Maintenance	100,000	100,000	100,000	100,000	100,000	100,000
MSA Construction	1,043,000	556,500	2,056,280	563,000	1,840,250	1,988,000
Federal Grants	-	1,547,000	-	-	-	-
Other State Grants & Aids	-	1,500,000	-	-	-	-
County Grants	100,000	-				
MSA Bond Proceeds	-					
Special Assessments - County	246,770	265,567	257,719	249,870	242,021	234,173
Special Assessments - Prepaid (30% New Rolls)	-	-	-	-	-	-
County Highway Turnback	275,000 *	-	-	-	-	-
Interest Earnings	24,000	26,000	-	8,578	2,344	10,080
Transfer In-Street Projects (Enterprise Funds)	1,270,000	1,703,900	1,300,000	650,000	597,500	781,000
Transfer in (Other Funds)	-	400,000	245,000	-	-	989,987
Total Revenues	\$ 4,358,770	\$ 7,798,967	\$ 5,838,999	\$ 3,451,448	\$ 4,662,115	\$ 5,983,240
<u>Expenses</u>						
Miscellaneous Concrete, Etc.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Franchise Fee Assessment Reimbursements	199,911	198,836	184,770	184,770	184,770	184,770
Transfer Out to Project Funds	5,698,000	8,992,600	5,609,480	2,855,000	4,057,750	3,729,000
Transfer Out to Debt Service	165,780	162,980	165,180	162,280	164,380	161,380
Total Expenses	\$ 6,113,691	\$ 9,404,416	\$ 6,009,430	\$ 3,252,050	\$ 4,456,900	\$ 4,125,150
Revenue Over/Under Expenses	\$ (1,754,921)	\$ (1,605,449) #	\$ (170,431) #	\$ 199,398	\$ 205,215	\$ 1,858,090
Fund Balance January 1	\$ 3,282,985	\$ 1,528,064	\$ (77,385)	\$ (247,816)	\$ (48,418)	\$ 156,797
Fund Balance December 31	\$ 1,528,064	\$ (77,385)	\$ (247,816)	\$ (48,418)	\$ 156,797	\$ 2,014,887
Proposed Fund Balance	\$ 3,507,725	\$ 4,064,480	\$ 2,205,000	\$ 3,460,250	\$ 1,958,013	
Over/Under Fund Balance	\$ (1,979,661)	\$ (4,141,865)	\$ (2,452,816)	\$ (3,508,668)	\$ (1,801,216)	

Intentional Use of Fund Balance

* Rice County Roadway Jurisdictional Transfer CSAH 18, CSAH 20, CSAH 47

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Engineering								
2023 - 2027 Bridges & Dams	BRIDGE	1					200,000	200,000
2023 - 2027 Downtown Area Parking Lot/Alley Imp	DWNTWN	3	50,000	50,000	50,000	50,000	50,000	250,000
2023 - 2027 Street Reconstruction	STCON	1	6,270,600	3,471,280	1,080,000	1,638,750	1,919,000	14,379,630
2023 - 2027 Street Overlays	STOVLY	2	1,545,000	1,407,000	1,590,000	2,235,500	1,280,000	8,057,500
2023 - 2027 Sidewalk/Trail Improvements	SWKTRL	3	1,127,000	681,200	135,000	133,500	280,000	2,356,700
Engineering Total			8,992,600	5,609,480	2,855,000	4,057,750	3,729,000	25,243,830
FED TAP Grant			622,000					622,000
Federal			925,000					925,000
Municipal State Aid			556,500	2,056,280	563,000	1,840,250	1,988,000	7,004,030
Park Improvements (404)			400,000	245,000			280,000	925,000
Sanitary Sewer Fund (602)			541,100	318,000	195,000	273,750	323,000	1,650,850
Special Assessments			440,000					440,000
State - MnDOT			1,500,000					1,500,000
Storm Water Fund (603)			355,000	429,000	265,000	50,000	135,000	1,234,000
Street Imp Projects Fund (401)			2,845,200	2,008,200	1,642,000	1,620,000	680,000	8,795,400
Water Fund (601)			807,800	553,000	190,000	273,750	323,000	2,147,550
Engineering Total			8,992,600	5,609,480	2,855,000	4,057,750	3,729,000	25,243,830
Grand Total			8,992,600	5,609,480	2,855,000	4,057,750	3,729,000	25,243,830

**CITY OF FARIBAULT
PARK IMPROVEMENT FUND PROJECTIONS (404)**

	Projected To 12/31/2022	Projected To 12/31/2023	Projected To 12/31/2024	Projected To 12/31/2025	Projected To 12/31/2026	Projected To 12/31/2027
<u>Revenues</u>						
Parkland Dedication Fees	\$ 50,000	\$ 50,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000
Interest	11,100	9,900	13,475	19,550	25,716	34,074
Miscellaneous Revenue	25,000	-	-	-	350,000	-
Franchise Fees	251,500	551,500	551,500	551,500	551,500	551,500
Transfer from Water/Sewer Funds	-	250,000	250,000	250,000	250,000	250,000
Total Revenues	\$ 337,600	\$ 861,400	\$ 844,975	\$ 836,050	\$ 1,192,216	\$ 850,574
<u>Expenses</u>						
Capital Projects - Parks	\$ 270,000	\$ 995,000	\$ 440,000	\$ 425,000	\$ 635,000	\$ 805,000
Prior year Encumbrance Carry over	-	-	-	-	-	-
Total Expenses	\$ 270,000	\$ 995,000	\$ 440,000	\$ 425,000	\$ 635,000	\$ 805,000
Revenue Over/Under Expenses	\$ 67,600	\$ (133,600) #	\$ 404,975	\$ 411,050	\$ 557,216	\$ 45,574
Fund Balance January 1	\$ 964,350	\$ 1,031,950	\$ 898,350	\$ 1,303,325	\$ 1,714,375	\$ 2,271,591
Fund Balance December 31	\$ 1,031,950	\$ 898,350	\$ 1,303,325	\$ 1,714,375	\$ 2,271,591	\$ 2,317,165

Intentional Use of Fund Balance

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Other								
Replacement - Park Playground Equipment	PAR E 23-05	1				350,000		350,000
Other Total						350,000		350,000
Park Improvements (404)								
Replacement - Park Playground Equipment	PAR E 23-05	1	75,000	100,000	100,000	100,000	100,000	475,000
North Viaduct Area Park Development	PAR F 23-02	1	500,000					500,000
Soccer Complex Shelter	PAR F 24-01	3		25,000				25,000
White Sands Parking Lot	PAR F 25-01	1			50,000			50,000
Replacement - N Alexander Park Rest Rooms/MainBldg	PAR F 25-02	2			250,000			250,000
Upgrade South Alexander Park Shelter & Restroom	PAR F 26-01	1				160,000		160,000
Picnic Shelter Addition W/Restrooms - Seabury Park	PAR F 27-02	1					400,000	400,000
2023 - 2027 Sidewalk/Trail Improvements	SWKTRL	3	400,000	245,000			280,000	925,000
2023-2027 Trail Improvements/Maintenance	TRAILS	3	20,000	20,000	25,000	25,000	25,000	115,000
Park Improvements (404) Total			995,000	390,000	425,000	285,000	805,000	2,900,000
School District #656								
Soccer Complex Shelter	PAR F 24-01	3		25,000				25,000
School District #656 Total				25,000				25,000
Soccer Association								
Soccer Complex Shelter	PAR F 24-01	3		25,000				25,000
Soccer Association Total				25,000				25,000
GRAND TOTAL			995,000	440,000	425,000	635,000	805,000	3,300,000

**CITY OF FARIBAULT
CAPITAL REPLACEMENT FUND PROJECTIONS (431)**

	<u>Projected To 12/31/2022</u>	<u>Projected To 12/31/2023</u>	<u>Projected To 12/31/2024</u>	<u>Projected To 12/31/2025</u>	<u>Projected To 12/31/2026</u>	<u>Projected To 12/31/2027</u>
<u>Revenues</u>						
Rural Fire Association	\$ -	\$ 112,500	\$ -	\$ -	\$ -	\$ -
Franchise Fees	75,000	75,000	75,000	75,000	75,000	75,000
Miscellaneous Revenue (Interest)	55,000	30,900	10,276	418	-	-
Transfer from Debt Service	280,450	-	-	-	-	-
Total Revenues	<u>\$ 410,450</u>	<u>\$ 218,400</u>	<u>\$ 85,276</u>	<u>\$ 75,418</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>
<u>Expenses</u>						
Capital Outlay - Machinery/Vehicles	\$ 981,216	\$ 1,465,750	\$ 697,000	\$ 860,000	\$ 807,500	\$ 991,000
Capital Outlay - Miscellaneous	386,862	268,000	45,500	66,500	30,000	52,000
Encumbrances for 2021 CIP Items	-	-	-	-	-	-
Total Expenditures	<u>\$ 1,368,078</u>	<u>\$ 1,733,750</u>	<u>\$ 742,500</u>	<u>\$ 926,500</u>	<u>\$ 837,500</u>	<u>\$ 1,043,000</u>
Revenues over/under expenses	<u>\$ (957,628) #</u>	<u>\$ (1,515,350) #</u>	<u>\$ (657,224) #</u>	<u>\$ (851,082) #</u>	<u>\$ (762,500) #</u>	<u>\$ (968,000) #</u>
Fund Balance January 1	\$ 3,158,047	\$ 2,200,419	\$ 685,069	\$ 27,845	\$ (823,237)	\$ (1,585,737)
Fund Balance December 31	<u>\$ 2,200,419</u>	<u>\$ 685,069</u>	<u>\$ 27,845</u>	<u>\$ (823,237)</u>	<u>\$ (1,585,737)</u>	<u>\$ (2,553,737)</u>

NOTES

Planned use of fund balance.

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Capital Replacement Fund (431)								
Replacement - Pool Boiler	AQU E 23-01	1	40,000					40,000
Replacement - Freezer	AQU E 23-02	1	13,000					13,000
Replacement - Fitness Room Equipment	COM E 23-01	1	10,000	10,500	11,000	11,500	12,000	55,000
Replacement - Gymnasium Divider Curtain and Motor	COM E 24-01	2		15,000				15,000
Replacement - Community Center Scoreboards	COM E 25-01	1			17,000			17,000
Replacement - Floor Machine	COM E 25-02	1			8,500			8,500
Replacement - 2007 Ford Pickup #8	ENG E 24-01	1		40,000				40,000
Replacement - Traffic Counting Equipment	ENG E 25-01	1			10,000			10,000
Replacement - Topcon Station Survey Equipment	ENG E 27-01	1					40,000	40,000
Replacement - 2012 Ford Econoline Van #3	ENG E 27-02	1					40,000	40,000
Replacement - Rescue Apparatus #2110	FIR E 23-01	1	877,250					877,250
Replacement - Trailer #1	FIR E 23-02	2	9,000					9,000
Replacement - Low Pressure Airbags	FIR E 23-03	1	28,000					28,000
Replacement - Fire Pumper Truck #2120	FIR E 23-04	1	112,500					112,500
Northern Industrial Area Outdoor Warning Siren	FIR E 23-05	1	35,000					35,000
Replacement - Fire Chief Squad #2104	FIR E 24-01	1		45,000				45,000
Replacement - Hose Washer	FIR E 24-02	3		20,000				20,000
Replacement - Lucas 1 Chest Compression Device	FIR E 25-01	1			20,000			20,000
Replacement - UTV	FIR E 26-01	1				30,000		30,000
Replacement - F350 Crew Cab #2130	FIR E 27-01	1					80,000	80,000
Replacement - City Hall Camera System	IT T 23-01	1	20,000					20,000
Replacement - Council Chambers Audio & Video	IT T 23-02	1	140,000					140,000
Drive-thru Book Return	LIB E 23-01	2	35,000					35,000
Replacement - Library Furniture	LIB E 26-01	1				75,000		75,000
Replacement - Library Security Gate System	LIB E 27-01	4					25,000	25,000
Replacement - Toro 5910 16' Mower #14	PAR E 23-01	1	125,000					125,000
Replacement - 2000 Toro Aerator #51	PAR E 23-02	2	6,500					6,500
Replacement - 2011 Ford F450 Pickup #10	PAR E 23-03	1	60,000					60,000
Replacement - 2003 Toro Ballcart #53	PAR E 23-04	1	30,000					30,000
Replacement - 2009 John Deere Mower Tractor #52	PAR E 24-01	1		120,000				120,000
Replacement - 2014 Ford F250 Pickup #3	PAR E 24-02	1		40,000				40,000
Replacement - 2009 Diamond Boom Mower #33	PAR E 24-03	1		55,000				55,000
Replacement - 2003 Down Easter Sander #19	PAR E 24-04	1		7,000				7,000
Replacement - Wood Chipper #26	PAR E 25-01	1			70,000			70,000
Replacement - 2017 Toolcat #62	PAR E 25-02	1			70,000			70,000
Replacement - 2012 Ford F550 Dump Truck #2	PAR E 25-03	1			70,000			70,000
Replacement - 2014 Bobcat Soil Conditioner #42	PAR E 26-01	1				11,000		11,000
Replacement - 2013 Toro 72" Mower #15	PAR E 26-02	1				70,000		70,000
Replacement - 2012 Ford F550 Bucket Truck #39	PAR E 27-01	1					150,000	150,000
Replacement - 2017 Toolcat Stump Grinder #59	PAR E 27-02	1					10,000	10,000
Replacement - 2019 V Plow #68	PAR E 27-03	1					6,000	6,000
Replacement - 2012 Toro Ballcart #50	PAR E 27-04	1					30,000	30,000
Replacement - 2007 Chevrolet Malibu #4	PLN E 24-01	2		20,000				20,000
Replacement - 2006 Ford F550 #106	STR E 23-01	1	80,000					80,000
Replacement - 2008 Ford F550 #307	STR E 24-01	1		85,000				85,000

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Replacement - 2007 Sterling L7500 #107	STR E 24-02	1		270,000				270,000
Replacement - Bobcat Planer	STR E 24-03	1		15,000				15,000
Replacement - 2008 Ford F250 #407	STR E 25-01	1			50,000			50,000
Replacement - 2010 Int'l Plow Truck #110	STR E 25-02	1			310,000			310,000
Replacement - Elgin Sweeper #115	STR E 25-03	1			290,000			290,000
Replacement - 2011 Cat Loader #111	STR E 26-01	1				300,000		300,000
Replacement - 2005 Sterling Flusher #105	STR E 26-02	1				310,000		310,000
Replacement - 2005 Sellair Compressor	STR E 26-03	1				30,000		30,000
Replacement - Tymco Sweeper #217	STR E 27-01	1					350,000	350,000
Asphalt Zipper	STR E 27-02	1					300,000	300,000
Capital Replacement Fund (431) Total			1,621,250	742,500	926,500	837,500	1,043,000	5,170,750
Rural Fire Association								
Replacement - Fire Pumper Truck #2120	FIR E 23-04	1	112,500					112,500
Rural Fire Association Total			112,500					112,500
GRAND TOTAL			1,733,750	742,500	926,500	837,500	1,043,000	5,283,250

**CITY OF FARIBAULT
PUBLIC FACILITY FUND PROJECTIONS (437)**

	<u>Projected To 12/31/2022</u>	<u>Projected To 12/31/2023</u>	<u>Projected To 12/31/2024</u>	<u>Projected To 12/31/2025</u>	<u>Projected To 12/31/2026</u>	<u>Projected To 12/31/2027</u>
<u>Revenues</u>						
Interest	\$ 20,000	\$ 25,500	\$ 5,969	\$ 8,773	\$ 12,385	\$ 15,376
Franchise Fees (Gas & Electric)	162,000	262,000	262,000	262,000	262,000	262,000
Bond Proceeds	-	-	7,000,000	-	-	-
Sale of 55 Willow Street	-	300,000	-	-	-	-
Sale of Lockerby Property	-	345,000	-	-	-	-
Sale of Willow/17th Street Property	-	226,500	-	-	-	-
Loss on Sale of Properties	-	(444,638)	-	-	-	-
Transfer from Enterprise Funds	25,000	25,000	25,000	25,000	25,000	# 25,000
Total Revenues	<u>\$ 207,000</u>	<u>\$ 739,362</u>	<u>\$ 7,292,969</u>	<u>\$ 295,773</u>	<u>\$ 299,385</u>	<u>\$ 302,376</u>
<u>Expenses</u>						
Capital Outlay - Facilities	\$ 1,549,000	\$ 957,000	\$ 7,106,000	\$ 55,000	\$ 100,000	\$ 710,000
Demolition of 55 Willow/127 Willow/217 Mill St	183,024	\$ -	-	-	-	-
Purchase of 127 Willow	178,684	-	-	-	-	-
Miscellaneous Expenses	35,000	\$ 16,777	-	-	-	-
Encumbrances for 2021 CIP Items	37,731	-	-	-	-	-
Total Expenditures	<u>\$ 1,983,439</u>	<u>\$ 973,777</u>	<u>\$ 7,106,000</u>	<u>\$ 55,000</u>	<u>\$ 100,000</u>	<u>\$ 710,000</u>
Revenues over/(under) expenses	<u>\$ (1,776,439) #</u>	<u>\$ (234,415) #</u>	<u>\$ 186,969</u>	<u>\$ 240,773</u>	<u>\$ 199,385</u>	<u>\$ (407,624) #</u>
Fund Balance January 1	<u>\$ 2,408,762</u>	<u>\$ 632,323</u>	<u>\$ 397,908</u>	<u>\$ 584,877</u>	<u>\$ 825,650</u>	<u>\$ 1,025,035</u>
Fund Balance December 31	<u>\$ 632,323</u>	<u>\$ 397,908</u>	<u>\$ 584,877</u>	<u>\$ 825,650</u>	<u>\$ 1,025,035</u>	<u>\$ 617,411</u>
# Intentional Use of Fund Balance						

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
GO Bond								
North Viaduct Area Park Development	PAR F 23-02	1		7,000,000				7,000,000
GO Bond Total				7,000,000				7,000,000
Public Facilities Fund (437)								
Replacement - Aquatic Center Roof	AQU F 23-01	1	30,000					30,000
Replacement - Aquatic Center Filter	AQU F 27-01	1					325,000	325,000
Remodel - City Hall Restroom on First Floor	CIH F 23-01	2	250,000					250,000
Replacement - City Hall Carpet	CIH F 23-02	1	100,000					100,000
Remodel - City Hall Chambers	CIH F 23-03	1	100,000					100,000
Remodel - 3rd Floor Meeting Room	CIH F 23-04	1	100,000					100,000
Parking Lot and Site Improvements	CIH F 23-05	1	150,000					150,000
Replacement - City Hall Roof	CIH F 27-01	1					40,000	40,000
Replacement - Community Center Shower Walls	COM F 23-01	1	37,000					37,000
Facility Maintenance Study	CTW F 23-01	1	13,000					13,000
Fire Station Exterior Maintenance	FIR F 23-01	1	40,000					40,000
Replacement - Boiler	FIR F 27-01	1					50,000	50,000
Library Exterior Clean, Seal and Repair	LIB F 23-01	1	50,000					50,000
Replacement - Library Lower Level Storm Windows	LIB F 24-01	1		40,000				40,000
Library Elevator Modernization	LIB F 26-01	2				100,000		100,000
Clean & Restore Great Hall Murals	LIB F 27-01	1					40,000	40,000
North Alexander Parking Lot #2	PAR F 23-01	1	20,000					20,000
Replacement - White Sands Trail Head Facility Roof	PAR F 25-03	1			25,000			25,000
Central Park Bandshell Renovations	PAR F 27-01	1					105,000	105,000
Police Department Elevator	POL F 23-01	1	80,000					80,000
Replacement - Police Lower Level Carpet	POL F 24-01	2		16,000				16,000
Replacement - Carpet Public Works Building	STR F 25-01	1			30,000			30,000
Replacement - HVAC - Public Works Facility	STR F 27-01	1					150,000	150,000
Upgrade Washington Center Air Conditioning	WCT F 24-01	2		50,000				50,000
Public Facilities Fund (437) Total			970,000	106,000	55,000	100,000	710,000	1,941,000
GRAND TOTAL			970,000	7,106,000	55,000	100,000	710,000	8,941,000

**CITY OF FARIBAULT
WATER FUND PROJECTIONS (601)**

	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
Cash Balance January 1	\$ 6,959,545	\$ 6,849,690	\$ 5,283,726	\$ 5,099,610	\$ 5,572,521	\$ 7,071,710
<u>Revenues</u>						
Interest on Investments	\$ 102,000	\$ 94,000	\$ 79,256	\$ 76,494	\$ 83,588	\$ 106,076
Miscellaneous Revenue	47,200	47,200	47,200	47,200	47,200	47,200
Water Service Charge	3,761,187	3,864,161	4,018,727	4,179,476	4,346,655	4,520,521
Connection/Reconnection Fees	18,000	25,000	25,000	25,000	25,000	25,000
Water Access Charges	80,000	72,000	379,500	64,500	154,500	259,500
Penalties	50,000	50,000	50,500	51,005	51,515	52,030
Total Revenues	\$ 4,058,387	\$ 4,152,361	\$ 4,600,183	\$ 4,443,675	\$ 4,708,458	\$ 5,010,327
<u>Expenses</u>						
Personnel Services	\$ 573,685	\$ 576,482	\$ 599,541	\$ 623,523	\$ 648,464	\$ 674,402
Supplies	348,300	376,750	395,588	415,367	436,135	457,942
Other Services & Charges	1,723,374	1,735,077	1,778,454	1,787,346	1,796,283	1,805,264
Debt Service	563,383	589,216	589,216	589,216	589,216	589,216
Transfer Out	90,000	90,000	90,000	90,000	90,000	22,500
Capital Projects						
Facilities	-	230,000	-	-	-	-
Infrastructure	1,195,000	1,850,000	1,350,000	1,350,000	550,000	3,117,000
Street Reconstruction	282,500	807,800	553,000	190,000	273,750	323,000
Equipment & Vehicles	492,000	563,000	556,000	81,000	10,000	150,000
Total Expenses	\$ 5,268,242	\$ 6,818,325	\$ 5,911,799	\$ 5,126,452	\$ 4,393,848	\$ 7,139,325
Revenue Over/Under Expenses	\$ (1,209,855)	\$ (2,665,964)	\$ (1,311,616)	\$ (682,777)	\$ 314,610	\$ (2,128,998)
Balance sheet items/Depreciation	\$ 1,100,000	\$ 1,100,000	\$ 1,127,500	\$ 1,155,688	\$ 1,184,580	\$ 1,214,194
Projected Cash & Cash Equivalents	<u>\$ 6,849,690</u>	<u>\$ 5,283,726</u>	<u>\$ 5,099,610</u>	<u>\$ 5,572,521</u>	<u>\$ 7,071,710</u>	<u>\$ 6,156,906</u>

NOTES

- Water Service Charges assume a 4% increase in both base and consumption rates beginning in 2023.
- Personnel (wages and benefits) were adjusted by 4% for 2024 through 2027.
- Supplies and Other Services/Charges were adjusted by 5% for 2024 through 2027.
- Capital Project totals are taken from the 5-year CIP.

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Special Assessments-Water								
2023 - 2027 Water System Improvements	WATER	1			495,000			495,000
Special Assessments-Water Total					495,000			495,000
Water Fund (601)								
2023 - 2027 Street Reconstruction	STCON	1	802,800	543,000	180,000	258,750	303,000	2,087,550
2023 - 2027 Street Overlays	STOVLY	2	5,000	10,000	10,000	15,000	20,000	60,000
Replacement - Towmaster Trailer #13	WAT E 23-01	3	18,000					18,000
Replacement - 2013 Ford F250 #24	WAT E 23-02	1	49,000					49,000
Replacement - Water Meter Radios	WAT E 23-03	1	466,000	466,000	10,000	10,000	10,000	962,000
Water Sampling Stations	WAT E 23-04	1	30,000					30,000
Replacement - 2014 Dodge Ram #9	WAT E 24-01	1		35,000				35,000
Antenna & Receiver Upgrade	WAT E 24-02	1		55,000				55,000
Replacement - John Deere Mower #21	WAT E 25-01	2			21,000			21,000
Replacement - 2000 CAT 3412 Portable Generator	WAT E 25-02	1			50,000			50,000
Replacement - CAT Generator	WAT E 27-01	2					140,000	140,000
Material Storage Bunkers	WAT F 23-01	1	30,000					30,000
Replacement - WTP Cold Storage Building	WAT F 23-02	1	85,000					85,000
Reservoir Rehabilitation	WAT F 23-03	1	900,000	550,000				1,450,000
Reservoir Demolition	WAT F 23-04	1	115,000					115,000
Water Supply Plan Update	WAT F 27-01	1					17,000	17,000
2023 - 2027 Water System Improvements	WATER	1	850,000	800,000	755,000	450,000	3,000,000	5,855,000
2023 - 2027 Valve & Hydrant Replacement	WATER 01	1	100,000		100,000		100,000	300,000
New Drinking Water Supply Well #8	WATER 02	1				100,000		100,000
Water Fund (601) Total			3,450,800	2,459,000	1,126,000	833,750	3,590,000	11,459,550
GRAND TOTAL			3,450,800	2,459,000	1,621,000	833,750	3,590,000	11,954,550

**CITY OF FARIBAULT
SEWER FUND PROJECTIONS (602)**

	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
Cash Balance January 1	\$ 10,653,668	\$ 10,232,871	\$ 8,367,809	\$ 9,763,627	\$ 11,211,302	\$ 12,786,913
<u>Revenues</u>						
Interest on Investments	\$ 186,000	\$ 157,000	\$ 125,517	\$ 146,454	\$ 168,170	\$ 191,804
Miscellaneous Revenue	2,000	2,000	2,000	2,000	2,000	2,000
Special Assessments	17,000	17,000	17,000	17,000	17,000	17,000
Sewer Service Charges	2,900,000	3,191,691	3,357,759	3,442,510	3,554,506	3,699,608
Significant Users (SIU)	2,310,000	3,390,000	3,457,800	3,526,956	3,597,495	3,669,445
Sewer Access Charges	175,000	72,000	379,500	64,500	154,500	259,500
Penalties	42,000	42,000	42,420	42,844	43,272	43,705
Total Revenues	\$ 5,632,000	\$ 6,871,691	\$ 7,381,996	\$ 7,242,264	\$ 7,536,943	\$ 7,883,062
<u>Expenses</u>						
Personnel Services	\$ 1,460,580	\$ 1,534,856	\$ 1,596,250	\$ 1,660,100	\$ 1,726,504	\$ 1,795,564
Supplies	440,375	483,975	508,174	533,582	560,262	588,275
Other Services & Charges	3,243,286	3,222,840	3,303,411	3,385,996	3,470,646	3,557,412
Debt Service	1,497,156	1,496,944	1,496,944	1,496,944	1,496,944	1,496,944
Capital Projects						
Facilities	145,000	315,000	25,000	25,000	-	-
Infrastructure	655,000	2,865,000	550,000	300,000	300,000	300,000
Street Reconstruction	287,500	541,100	318,000	195,000	273,750	323,000
Equipment & Vehicles	57,000	49,000	-	50,000	26,500	12,000
Transfer Out	210,000	210,000	210,000	210,000	210,000	210,000
Total Expenses	\$ 7,995,897	\$ 10,718,715	\$ 8,007,779	\$ 7,856,623	\$ 8,064,606	\$ 8,283,195
Revenue Over/Under Expenses	\$ (2,363,897)	\$ (3,847,024)	\$ (625,783)	\$ (614,359)	\$ (527,663)	\$ (400,134)
Balance Sheet Items/Depreciation	\$ 1,943,100	\$ 1,981,962	\$ 2,021,601	\$ 2,062,033	\$ 2,103,274	\$ 2,145,339
Projected Cash & Cash Equivalents	<u>\$ 10,232,871</u>	<u>\$ 8,367,809</u>	<u>\$ 9,763,627</u>	<u>\$ 11,211,302</u>	<u>\$ 12,786,913</u>	<u>\$ 14,532,118</u>

NOTES

- Revenues projected reflect a 20% base rate increase and 2% volume increase in 2023 and forward.
- Personnel (wages and benefits) were adjusted by 4% for 2024 through 2027..
- Supplies and Other Services/Charges were adjusted by 5% for 2024 through 2027.
- Capital Project totals are taken from the 5-year CIP.

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Sanitary Sewer Fund (602)								
2023 - 2027 Street Reconstruction	STCON	1	531,100	303,000	180,000	258,750	303,000	1,575,850
2023 - 2027 Street Overlays	STOVLY	2	10,000	15,000	15,000	15,000	20,000	75,000
Replacement - 2012 Ford F250 #3	SWR E 23-01	2	49,000					49,000
Replacement - Trailer Mount Pressure Washer	SWR E 26-01	1				11,500		11,500
Replacement - 2007 Towmaster Trailer #207	SWR E 27-01	1					12,000	12,000
2023 - 2027 Sanitary Sewer System Improvements	SWR SYST	1	2,755,000	500,000	250,000	250,000	250,000	4,005,000
Sanitary Sewer Structure Rehabilitation	SWR-REHAB	1	110,000	50,000	50,000	50,000	50,000	310,000
Replacement - Sludge Lagoon Pump	WRF E 24-01	2		25,000				25,000
Replacement - 2012 Ford Pickup #120	WRF E 25-01	1			50,000			50,000
Replacement - Influent Pump	WRF E 25-02	2			25,000			25,000
Replacement - 15' Rotary Mower	WRF E 26-01	1				15,000		15,000
Replace Variable Speed Frequency Drives (VFD)	WRF F 23-01	1	40,000					40,000
Digester Improvements	WRF F 23-02	1	275,000					275,000
Sanitary Sewer Fund (602) Total			3,770,100	893,000	570,000	600,250	635,000	6,468,350
GRAND TOTAL			3,770,100	893,000	570,000	600,250	635,000	6,468,350

**CITY OF FARIBAULT
STORM WATER FUND PROJECTIONS (603)**

	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
Cash Balance January 1	\$ 2,980,702	\$ 2,678,987	\$ 668,637	\$ 920,987	\$ 2,109,216	\$ (107,887)
<u>Revenues</u>						
Interest on Investments	\$ 38,000	\$ 37,000	\$ 10,030	\$ 13,815	\$ 31,638	\$ (1,618)
Storm Water Charges	1,269,504	1,455,384	1,666,415	1,908,045	2,184,712	2,501,495
Penalties	12,500	12,525	12,650	12,777	12,905	13,034
Special Assessments-Prepaid	2,500	2,500	2,500	2,500	2,500	2,500
Special Assessments-County	151,500	33,667	90,714	111,381	111,381	111,381
Municipal State Aid	150,000	-	-	556,000	-	-
Total Revenues	\$ 1,624,004	\$ 1,541,076	\$ 1,782,309	\$ 2,604,518	\$ 2,343,136	\$ 2,626,792
Personnel Services	\$ 234,495	\$ 257,788	\$ 268,100	\$ 278,824	\$ 289,976	\$ 301,575
Supplies	36,600	39,400	41,370	43,439	45,610	47,891
Other Services & Charges	563,443	538,038	551,489	565,276	579,408	593,893
Capital Projects						
Infrastructure	400,000	2,681,200	610,000	684,000	3,906,000	789,000
Street Reconstruction	265,000	355,000	429,000	265,000	50,000	135,000
Equipment & Vehicles	-	80,000	40,000	-	120,000	-
Prior Year Infrastructure	826,181	-	-	-	-	-
Total Expenses	\$ 2,325,719	\$ 3,951,426	\$ 1,939,958	\$ 1,836,538	\$ 4,990,995	\$ 1,867,360
Revenue Over/Under Expenses	\$ (701,715)	\$ (2,410,350)	\$ (157,650)	\$ 767,979	\$ (2,647,859)	\$ 759,432
Balance Sheet Items/Depreciation	\$ 400,000	\$ 400,000	\$ 410,000	\$ 420,250	\$ 430,756	\$ 441,525
Projected Cash & Cash Equivalents	<u>\$ 2,678,987</u>	<u>\$ 668,637</u>	<u>\$ 920,987</u>	<u>\$ 2,109,216</u>	<u>\$ (107,887)</u>	<u>\$ 1,093,070</u>

NOTES

- Storm Water Charges reflect a 14.5% increase beginning in 2023.
- Personnel (wages and benefits) were adjusted by 4% for 2024 through 2027.
- Supplies and Other Services/Charges were adjusted by 5% for 2024 through 2027.
- Capital Project totals are taken from the 5-year CIP.

City of Faribault, Minnesota

Capital Improvement Plan

2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Special Assessments-Storm								
2023 - 2027 Storm Water Construction Projects	STW CONST	1	855,700	310,000				1,165,700
Special Assessments-Storm Total			855,700	310,000				1,165,700
Storm Water Fund (603)								
2023 - 2027 Bridges & Dams	BRIDGE	1					100,000	100,000
2023 - 2027 Street Reconstruction	STCON	1	330,000	404,000	240,000			974,000
2023 - 2027 Street Overlays	STOVLY	2	25,000	25,000	25,000	50,000	35,000	160,000
2023 - 2027 Storm Water Construction Projects	STW CONST	1	1,675,500	150,000	534,000	3,756,000	639,000	6,754,500
Replacement - 2011 Ford F550 #5	STW E 23-01	1	80,000					80,000
Replacement - 2005 Ford F150 #105	STW E 24-01	1		40,000				40,000
Replacement - Rover X Sewer Inspection Camera	STW E 26-01	1				120,000		120,000
Structural Stormwater BMP Projects	STW-REHAB	1	150,000	150,000	150,000	150,000	150,000	750,000
Storm Water Fund (603) Total			2,260,500	769,000	949,000	4,076,000	924,000	8,978,500
GRAND TOTAL			3,116,200	1,079,000	949,000	4,076,000	924,000	10,144,200

CITY OF FARIBAULT

RESOLUTION #2022-259 APPROVE 2023 FRANCHISE FEES DISTRIBUTION

WHEREAS, the City of Faribault receives franchise fees from cable television, electric, and natural gas utility companies for the use of public right-of-way; and

WHEREAS, franchise fees may be distributed among multiple funds for various public purposes as approved by the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the franchise fees shall be distributed as listed below, effective beginning January 1, 2023.

Franchise Fees Distribution	General Fund (101)	Debt Service Funds	Street Improvements Fund (401)	Park Improvements Fund (404)	Public Facilities Fund (437)	Capital Equipment Fund (431)
Cable TV	\$225,000	\$0	\$0	\$0	\$0	\$0
Water & Sewer	\$0	\$25,000	\$0	\$250,000	\$25,000	\$0
Gas & Electric	\$80,000	\$51,500	\$1,700,000	\$551,500	\$262,000	\$75,000

Date Adopted: December 13, 2022

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

**CITY OF FARIBAULT
FRANCHISE FEE HISTORY**

	2019	2020	2021	Budget 2022	Proposed 2023 (Est.)
REVENUE					
Cable Television (General fund & Street Improvement)	\$ 266,877	\$ 250,579	\$ 237,281	\$ 265,000	\$ 225,000
Gas & Electric (split below)	\$ 850,933	\$ 940,998	\$ 926,150	\$ 2,420,000	\$ 2,420,000
Water	\$ 78,858	\$ 94,630	\$ 94,630	\$ 94,630	\$ 94,630
Sewer	\$ 171,142	\$ 205,370	\$ 205,370	\$ 205,370	\$ 205,370
TOTAL	\$ 1,367,811	\$ 1,491,577	\$ 1,463,431	\$ 2,985,000	\$ 2,945,000
DESIGNATIONS (Cable Television)					
General Fund - 101	\$ 266,877	\$ 250,579	\$ 217,281	\$ 245,000	\$ 225,000
Street Improvement Fund - 401	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
TOTAL	\$ 266,877	\$ 250,579	\$ 237,281	\$ 265,000	\$ 225,000
DESIGNATIONS (Gas & Electric)					
General Fund - 101	\$ 354,000	\$ 405,000			
Street Improvement Fund - 401	\$ 100,000	\$ 75,000	\$ 380,000	\$ 1,880,000	\$ 1,700,000
Public Facility Projects - 437	\$ 112,000	\$ 87,000	\$ 162,000	\$ 162,000	\$ 262,000
Public Works Bond - 344 (old 342)	\$ 51,500	\$ 51,500	\$ 51,500	\$ 51,500	\$ 51,500
Economic Development Projects (240)	\$ 50,000				
Community & Economic Development (240)		\$ 100,000			
Capital Equipment Fund (431)			\$ 75,000	\$ 75,000	\$ 75,000
Park Improvements Fund (404)	\$ 183,433	\$ 222,498	\$ 257,650	\$ 251,500	\$ 551,500
TOTAL	\$ 850,933	\$ 940,998	\$ 926,150	\$ 2,420,000	\$ 2,640,000
DESIGNATIONS (Water & Sewer)					
General Fund - 101	\$ 125,000	\$ 200,000			
Street Improvement Fund - 401	\$ 62,500	\$ 50,000	\$ 250,000	\$ 250,000	
Public Works Bond - 344 (old 342)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Park Improvements Fund (404)					\$ 250,000
Public Facility Projects - 437	\$ 37,500	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL	\$ 250,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
DESIGNATIONS (Overall)					
General Fund - 101	\$ 745,877	\$ 855,579	\$ 217,281	\$ 245,000	\$ 225,000
Street Improvement Fund - 401	\$ 162,500	\$ 125,000	\$ 650,000	\$ 2,150,000	\$ 1,700,000
Public Works Bond - 344 (342)	\$ 76,500	\$ 76,500	\$ 76,500	\$ 76,500	\$ 76,500
Public Facility Projects - 437	\$ 149,500	\$ 112,000	\$ 187,000	\$ 187,000	\$ 287,000
Economic Development Projects (240)*	\$ 50,000				
<i>*EDA would no longer pay Cost Allocation charges to Community Development Dept. beginning in 2020</i>					
Community & Economic Development (240)		\$ 100,000			
Capital Equipment Fund (431)			\$ 75,000	\$ 75,000	\$ 75,000
Park Improvements Fund (404)	\$ 183,433	\$ 222,498	\$ 257,650	\$ 251,500	\$ 801,500
TOTAL	\$ 1,367,810	\$ 1,491,577	\$ 1,463,431	\$ 2,985,000	\$ 3,165,000
			\$ -		
	\$ 159,000				

NOTES:

Ordinances 2005-20 and 2005-21 established the electric and gas franchise fees effective January 1, 2006.

Hickory Tech was granted a cable television franchise in 2006.

Greater Minnesota Gas was granted a natural gas franchise in 2018.

10%/year increases on electric and natural gas franchise fees in 2019 and 2020 adopted per Ord. 2018-09

2021 Consolidation of Franchise Fees and Operating Levy

2022 Increase in Electric & Gas Franchise Fee for Street Improvement Fund to eliminate road maintenance special assessments.

**CITY OF FARIBAULT
FRANCHISE FEE HISTORY**

	2019	2020	2021	Budget 2022	Proposed 2023 (Est.)
REVENUE					
Cable Television (General fund & Street Improvement)	\$ 266,877	\$ 250,579	\$ 237,281	\$ 265,000	\$ 225,000
Gas & Electric (split below)	\$ 850,933	\$ 940,998	\$ 926,150	\$ 2,420,000	\$ 2,420,000
Water	\$ 78,858	\$ 94,630	\$ 94,630	\$ 94,630	\$ 94,630
Sewer	\$ 171,142	\$ 205,370	\$ 205,370	\$ 205,370	\$ 205,370
TOTAL	\$ 1,367,811	\$ 1,491,577	\$ 1,463,431	\$ 2,985,000	\$ 2,945,000
DESIGNATIONS (Cable Television)					
General Fund - 101	\$ 266,877	\$ 250,579	\$ 217,281	\$ 245,000	\$ 205,000
Street Improvement Fund - 401	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
TOTAL	\$ 266,877	\$ 250,579	\$ 237,281	\$ 265,000	\$ 205,000
DESIGNATIONS (Gas & Electric)					
General Fund - 101	\$ 354,000	\$ 405,000			
Street Improvement Fund - 401	\$ 100,000	\$ 75,000	\$ 380,000	\$ 1,880,000	\$ 1,500,000
Public Facility Projects - 437	\$ 112,000	\$ 87,000	\$ 162,000	\$ 162,000	\$ 162,000
Public Works Bond - 344 (old 342)	\$ 51,500	\$ 51,500	\$ 51,500	\$ 51,500	\$ 51,500
Economic Development Projects (240)	\$ 50,000				
Community & Economic Development (240)		\$ 100,000			
Capital Equipment Fund (431)			\$ 75,000	\$ 75,000	\$ 75,000
Park Improvements Fund (404)	\$ 183,433	\$ 222,498	\$ 257,650	\$ 251,500	\$ 651,500
TOTAL	\$ 850,933	\$ 940,998	\$ 926,150	\$ 2,420,000	\$ 2,440,000
DESIGNATIONS (Water & Sewer)					
General Fund - 101	\$ 125,000	\$ 200,000			
Street Improvement Fund - 401	\$ 62,500	\$ 50,000	\$ 250,000	\$ 250,000	
Public Works Bond - 344 (old 342)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Park Improvements Fund (404)					\$ 250,000
Public Facility Projects - 437	\$ 37,500	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL	\$ 250,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
DESIGNATIONS (Overall)					
General Fund - 101	\$ 745,877	\$ 855,579	\$ 217,281	\$ 245,000	\$ 205,000
Street Improvement Fund - 401	\$ 162,500	\$ 125,000	\$ 650,000	\$ 2,150,000	\$ 1,500,000
Public Works Bond - 344 (342)	\$ 76,500	\$ 76,500	\$ 76,500	\$ 76,500	\$ 76,500
Public Facility Projects - 437	\$ 149,500	\$ 112,000	\$ 187,000	\$ 187,000	\$ 187,000
Economic Development Projects (240)*	\$ 50,000				
<i>*EDA would no longer pay Cost Allocation charges to Community Development Dept. beginning in 2020</i>					
Community & Economic Development (240)		\$ 100,000			
Capital Equipment Fund (431)			\$ 75,000	\$ 75,000	\$ 75,000
Park Improvements Fund (404)	\$ 183,433	\$ 222,498	\$ 257,650	\$ 251,500	\$ 901,500
TOTAL	\$ 1,367,810	\$ 1,491,577	\$ 1,463,431	\$ 2,985,000	\$ 2,945,000
			\$ -		
		\$ 159,000			

NOTES:

Ordinances 2005-20 and 2005-21 established the electric and gas franchise fees effective January 1, 2006.

Hickory Tech was granted a cable television franchise in 2006.

Greater Minnesota Gas was granted a natural gas franchise in 2018.

10%/year increases on electric and natural gas franchise fees in 2019 and 2020 adopted per Ord. 2018-09

2021 Consolidation of Franchise Fees and Operating Levy

2022 Increase in Electric & Gas Franchise Fee for Street Improvement Fund to eliminate road maintenance special assessments.