

CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, DECEMBER 13, 2022

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors Sara Caron, Royal Ross, Tom Spooner and Janna Viscomi were in attendance. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene, Finance Director Jeanne Day, Fire Chief Dustin Dienst, Public Works Director Travis Block, Human Resources Manager Kevin Bushard, Fire Chief Dustin Dienst, Library and Communications Director Delane James, Interim Community and Economic Development Director David Wanberg and Police Chief John Sherwin.

Presentations/Introductions – None

Approve minutes of November 22, 2022 City Council Meeting

Motion by Ross, seconded by Caron to approve the November 22, 2022 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Approve 1-4 Day Temporary Liquor License for Faribault Minnesota Chapter, Inc.
- C. Resolution 2022-260 Declaring 2023 Precinct Polling Locations
- D. Resolution 2022-261 Approve Pawnbrokers License Renewal for Pawn Minnesota
- E. Resolution 2022-262 Approve Hiring Engineering Supervisor
- F. Approve Revisions to the Utility Billing Policy
- G. Resolution 2022-263 Approve New Refuse/Garbage Hauler License
- H. Resolution 2022-264 Approve Hiring Police Officer
- I. Approve Hangar Rental Agreement
- J. Resolution 2022-265 Approve Removal of Parks and Recreation Advisory Board Member
- K. Accept Professional Services Proposal for Straight River Watermain Crossing Design
- L. Resolution 2022-267 Final Project Acceptance of Replacement of 2nd Avenue Bridge over Division Street - City Contract 2021-04
- M. Accept Professional Services Proposal for Geotechnical Testing
- N. Resolution 2022-266 Approve Developer's Platting Agreement for FARIBAULT PLACE 3RD ADDITION
- O. Approve Letter of Support for Progressive Rail Track Rehabilitation Grant
- P. Accept Quote for Waterline Replacement at Water Treatment Plant
- Q. Accept Proposal for Sanitary Sewer Main Repair at Water Reclamation Facility
- R. Resolution 2022-268 Write-off Uncollectable Accounts Receivable Balances
- S. Authorize Request for Qualifications for a Community Center
- T. Approve 2023-2025 Agreement for Legal Services with Kennedy & Graven, Chartered
- U. Approve the Release of a Request for Proposals for Onsite Solar at the Public Works Facility
- V. Resolution 2022-269 Approve Hiring Community and Economic Development Director
- W. Approve Letter of Support for Johnson Drywall Rail Service Improvement Program Grant Application

Motion by Spooner, seconded by Caron to approve Consent Agenda Items 4A-4W and carried unanimously.

Requests to be Heard - None

Public Hearings

Approval of 2023 Budget, Tax Levies, CIP, Fee Schedule, and Franchise Fees Distribution

Finance Director Jeanne Day explained that the City Council must formally approve the final 2023 Budget, Tax Levy, Capital Improvement Plan and the Fee Schedule. Several budget work sessions were held to discuss these items and the final documents are being presented to the Council for approval. As part of the approval process the Council must provide an opportunity for any member of the public to comment or provide input regarding the 2023 budget and tax levy.

Day stated that the CIP is part of the overall budget appropriation process and provides detailed information for all capital expenditures for the 2023 fiscal year. This document outlines capital purchases and projects anticipated for the next 5-year period. It is a working document that is reviewed and adjusted on an annual basis. The 2023 Fee Schedule provides license fees, charges for multiple services offered by the City, and utility rates. Franchise Fees are distributed into multiple funds and the 2023 amounts are included for Council approval.

Motion by Ross, seconded by Spooner to open the public hearing and carried unanimously. The public hearing was opened at 6:24 pm.

Brian Peterson – 716 Spring Road, voiced his concerns regarding the increase in his property value and taxes. Mayor Voracek informed him that property values are set at the County.

Motion by Spooner, seconded by Viscomi to close the public hearing and carried unanimously. The public hearing was closed at 6:29 pm.

Councilor Spooner stated that he was happy with the levy as costs are going up and that staff did a great job. Mayor Voracek stated that he was proud that we were able to keep it low and thanked Mr. Peterson for coming to the meeting.

Motion by Spooner, seconded by Caron to approve Resolution 2022-253 Adopt 2023 Property Tax Levy and carried unanimously.

Motion by Ross, seconded by Viscomi to approve Resolution 2022-254 Adopt 2023 Budget and Fund Appropriations and carried unanimously.

Motion by Caron, seconded by Spooner to approve Resolution 2022-255 Adopt 2023 HRA Property Tax Levy and carried unanimously.

Motion by Spooner, seconded by Ross to approve Resolution 2022-256 Adopt 2023 EDA Property Tax Levy and carried unanimously.

Motion by Ross, seconded by Caron to approve Resolution 2022-257 Adoption of 2023 Fee Schedule and carried unanimously.

Motion by Viscomi, seconded by Spooner to approve Resolution 2022-258 Approve 2023-2027 Capital Improvement Plan and carried unanimously.

Motion by Ross, seconded by Spooner to approve Resolution 2022-259 Approve 2023 Franchise Fees Distribution and carried unanimously.

Items for Discussion - None

Bids – None

Boards and Commissions Reports, Announcements and Project Updates

Councilor Ross stated that there is a Buckham West meeting December 21, 2022 at 1:30 pm.

Councilor Spooner stated that River Bend Nature Center will be meeting to work on a strategic plan that will set goals and priorities.

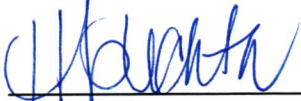
Mayor Voracek stated that Janna's last meeting will be on December 27, 2022 with a reception before the meeting in the Public Meeting Room. Mayor Voracek also read an invite to attend the grand re-opening event at Kwik Trip on December 20, 2022 from 1:00-2:30 pm with a ribbon cutting at 1:30 pm.

Adjournment

Motion by Ross, seconded by Spooner to adjourn the meeting and carried unanimously.

The meeting was adjourned at 6:36 pm.

Respectfully Submitted,



Heather Slechta
City Clerk