



## **CITY COUNCIL AGENDA**

**COUNCIL CHAMBERS**

**TUESDAY, JANUARY 24, 2023**

**6:00 PM**

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Presentations/Introductions**
  - A. Introduction of Officer Allison Schak
  - B. Introduction of Sergeant John Gramling
- 3. Approve minutes of the January 10, 2023 City Council Meeting**
  - A. January 10, 2023 City Council Meeting Minutes
- 4. Consent Agenda**
  - A. List of Claims for Release
  - B. Approve 2023 Appointments of Councilmembers to Boards, Commissions, and Committees
  - C. Approve 2023-2025 Agreement for Criminal Prosecution Services with Eckberg, Lammers, P.C.
  - D. Approve Agreement to Provide Council Chambers Schematic Options
  - E. Resolution 2023-012 Approve 2022 Budget Amendments
  - F. Resolution 2023-013 Revising the 2023 Adopted Budget for Encumbrances
  - G. Resolution 2023-014 Accept Donation from Local Businesses
  - H. Resolution 2023-015 Approve Appointments of Board and Commission Members
  - I. Resolution 2023-016 Approve 2023 Massage License Renewal
  - J. Approve CIP Purchase - Lawn Mower
  - K. Approve Buckham Memorial Library Strategic Plan 2023-2025
  - L. Resolution 2023-017 Approve Library Donations Fund Spending Policy
  - M. Approve LG220 Application for Exempt Permit
  - N. Resolution 2023-018 Approve Cooperative Construction Agreement No. 1052530 with Minnesota Department of Transportation
- 5. Requests to be Heard**
- 6. Public Hearings – None**
- 7. Items for Discussion - None**
- 8. Bids - None**
- 9. Boards and Commissions Reports, Announcements and Project Updates**
  - A. Monthly Financial Report
- 10. Adjournment**

*(The Council may meet as a group for dinner)*

**NOTE:**

**CC** Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.



## CITY COUNCIL MINUTES

|                                                                |                           |         |
|----------------------------------------------------------------|---------------------------|---------|
| COUNCIL CHAMBERS                                               | TUESDAY, JANUARY 10, 2023 | 6:15 PM |
| or immediately following the Special City Council Work Session |                           |         |

### Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:31 pm. Councilors Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, and Tom Spooner were in attendance. Councilor Wood was absent. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene, Fire Chief Dustin Dienst, Public Works Director Travis Block, Human Resources Manager Kevin Bushard, Community & Economic Development Director David Wanberg and Police Chief John Sherwin.

### Presentations/Introductions – None

### Approve minutes of December 27, 2022 City Council Meeting

Motion by Ross, seconded by Spooner to approve minutes of the December 27, 2022 City Council Meeting and carried unanimously.

### Consent Agenda

- A. List of Claims for Release
- B. Resolution 2023-001 Approve Designation of Official Newspaper
- C. Resolution 2023-002 Approve City Administrator Purchasing and Contracting Authority
- D. Resolution 2023-003 Appoint Deputy City Administrator
- E. Resolution 2023-004 Approve Designation of Authorized Signers, Official Depository and Broker/Dealers for City of Faribault
- F. Resolution 2023-005 Approve 2023 Massage Licenses
- G. Resolution 2023-006 Approve 2023 Salvage Dealers Licenses
- H. Resolution 2023-007 Approve 2023 Vehicle for Hire License
- I. Approve Use of Heritage Park for Straight River Art Festival
- J. Approve Use of North Alexander Park by Rice County Historical Society
- K. Resolution 2023-008 Approve Hiring Police Officer
- L. Approve 2023 Scope of Services with Clean River Partners (CRP)
- M. Accept Quote for Biomass Grinding at Compost Site
- N. Accept Quote for Activated Carbon at Water Reclamation Facility
- O. Resolution 2023-010 Approve Public Purpose Expenditure and Purchasing Policy
- P. Approve LG240B Application to Conduct Excluded Bingo for Infants Remembered in Silence (IRIS)
- Q. Resolution 2023-011 Declaring a Council Vacancy

Motion by van Sluis, seconded by Ross to approve Consent Agenda Items A-Q and carried unanimously.

### Requests to be Heard – None

### Public Hearings – None

### Items for Discussion

#### Resolution 2023-009 Approve a Conditional Use Permit Amendment for a Residential Care Facility at 1910 Cardinal Lane

Community and Economic Development Director David Wanberg stated that on October 11, 2022, the City Council approved Resolution 2022-217, which approved a conditional use permit (CUP) request from Midwest Campus, LLC for a residential care facility associated with a proposed drug and alcohol treatment facility at 1910 Cardinal Lane. Since the Council approved the CUP, the owner refined the plans and intends to start construction in the spring of 2023. Director Wanberg, in consultation with the

City Attorney, determined that an amendment to the previously approved CUP was necessary to allow the refined development to proceed as proposed. The proposed development is similar to the previously approved development in that both include a building for outpatient treatment and a building for high-intensity residential services for men, withdrawal management beds for men and women, and a urinalysis lab.

Wanberg stated that like the previously approved development, the proposed Phase 1 development will provide outpatient drug, alcohol, and mental health treatment. However, unlike the previously approved development, the proposed Phase 1 development will not include a second floor with supervised living facilities. The proposed Phase 1 outpatient facility will be near the entrance to the facility in the south part of the site rather than adjacent to the wetland, as previously approved and the Phase 2 development will be adjacent to the wetland and, like the previously approved development, will provide high-intensity residential services for men, 15 withdrawal management beds, and a urinalysis lab. The proposed development includes minor architectural refinements.

The Planning Commission held a public hearing on Tuesday, January 3, 2023, to consider the proposed CUP amendment. No one from the public provided comments. With a 5-0 vote, the Planning Commission recommended approval of the proposed CUP amendment.

Motion by Ross, seconded by Spooner to approve Resolution 2023-009 Approve a Conditional Use Permit Amendment for a Residential Care Facility at 1910 Cardinal Lane and carried unanimously.

*Ordinance 2022-35 Amending Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators - Second Reading and Approve Summary Publication of Ordinance 2022-35*

City Administrator Tim Murray explained that the approved 2023 Budget requests for personnel included the upgrade of the Human Resources Manager to a department-head level position, that being the Human Resources Director. The job description for this upgraded position was approved by the City Council at their October 25, 2022 meeting. The upgraded position was proposed to take effect on January 1, 2023. There have been no comments received or changes made since first reading.

Motion by van Sluis, seconded by Doumbouya to approve Ordinance 2022-35 Amending Chapter 2, Sec. 2-4 of the City Code of Ordinances regarding City Departments and Departmental Administrators - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, and Mayor Voracek

Nay:

Motion Carried 6:0

Motion by Ross, seconded by van Sluis to Approve Summary Publication of Ordinance 2022-35 and carried unanimously.

**Bids – None**

**Boards and Commissions Reports, Announcements and Project Updates – None**

**Adjournment**

Motion by Caron, seconded by Ross to adjourn the City Council meeting and carried unanimously.

The City Council meeting was adjourned at 6:38 pm.

Respectfully Submitted,

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Heather Slechta  
City Clerk





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Jeanne Schmuck, Finance Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** List of Claims for Release

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### Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$1,228,732.69, which includes check numbers 176603 to 176719 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

### Recommendation:

Approve the attached List of Claims for Release.

### Attachments:

1. 01-24-2023 Council AP List

AP  
AP Council Approval 01-24-2023



User: astadler  
Printed: 1/19/2023 3:06:50 PM

| Check Numb | Last Name                | Acct 1              | Amount     | Description                                           |
|------------|--------------------------|---------------------|------------|-------------------------------------------------------|
| 0          | 5 Star Inspections Inc   | 101-42400-420-43090 | 9,272.99   | Electrical Inspections - December                     |
|            | 5 Star Inspections Inc   |                     | 9,272.99   |                                                       |
| 176606     | Alliance Contracting Inc | 437-41940-410-45300 | 210,668.73 | Pay Request 3 DEED Grant Reimb to Straight River Apts |
|            | Alliance Contracting Inc |                     | 210,668.73 |                                                       |
| 176607     | Amazon Capital Services  | 101-43126-430-42110 | 29.93      | Filter Cutter Replacement Blades                      |
| 176607     | Amazon Capital Services  | 101-45500-450-43130 | 39.99      | Brownies for Programming @ Library                    |
| 176607     | Amazon Capital Services  | 101-45140-450-42110 | 93.02      | Summer Camp Supplies                                  |
| 176607     | Amazon Capital Services  | 101-45500-450-42010 | 57.12      | Desk Organizers                                       |
| 176607     | Amazon Capital Services  | 101-45122-450-42110 | 427.86     | Program Supplies - Recreation                         |
| 176607     | Amazon Capital Services  | 101-45500-450-42010 | 39.99      | Label Refill for Labelmaker                           |
| 176607     | Amazon Capital Services  | 101-45122-450-42110 | 109.68     | Program Supplies - Recreation                         |
| 176607     | Amazon Capital Services  | 101-45500-450-43130 | 5.94       | Take-n-Make Supplies - Library                        |
| 176607     | Amazon Capital Services  | 101-45500-450-42010 | 47.19      | Label Refill for Labelmaker                           |
| 176607     | Amazon Capital Services  | 101-45500-450-43130 | 49.13      | Hot Spot Cases/3D Printer Tools                       |
| 176607     | Amazon Capital Services  | 101-42124-420-42020 | 22.48      | 4 Port USB                                            |
| 176607     | Amazon Capital Services  | 101-45500-450-42010 | 12.79      | Organization Bin                                      |
| 176607     | Amazon Capital Services  | 101-45500-450-42010 | 15.99      | Organization Bins                                     |
| 176607     | Amazon Capital Services  | 101-45500-450-43130 | 18.48      | Programming Snacks - Library                          |
| 176607     | Amazon Capital Services  | 101-45500-450-42190 | 69.28      | Books                                                 |
| 176607     | Amazon Capital Services  | 101-42121-420-42020 | 37.97      | 7 Port USB - USB Extension Cable                      |
| 176607     | Amazon Capital Services  | 101-42123-420-43135 | 14.51      | ChuckIt! Tug Dog Toy                                  |
|            | Amazon Capital Services  |                     | 1,091.35   |                                                       |
| 176608     | American Red Cross       | 101-45122-450-43140 | 42.00      | Staff Certification 12/23/22                          |
| 176608     | American Red Cross       | 101-45130-450-42110 | 210.00     | Civic Certs 12/23/22 & 12/30/22                       |
|            | American Red Cross       |                     | 252.00     |                                                       |

| Check Numb | Last Name                    | Acct 1              | Amount     | Description                         |
|------------|------------------------------|---------------------|------------|-------------------------------------|
| 176609     | ArchiveSocial Inc            | 101-45500-450-43132 | 5,988.00   | Social Media Archiving Subscription |
|            | ArchiveSocial Inc            |                     | 5,988.00   |                                     |
| 0          | Arrow Electric LLC           | 898-46310-000-44010 | 49.75      | Smoke Detector Replacement          |
|            | Arrow Electric LLC           |                     | 49.75      |                                     |
| 176610     | Aspen Mills                  | 101-42123-420-42180 | 1,063.01   | Full Uniform / J Ryskoski           |
| 176610     | Aspen Mills                  | 101-42123-420-42180 | 155.88     | Cargo Pants / B McCarthy            |
|            | Aspen Mills                  |                     | 1,218.89   |                                     |
| 0          | Auto Value Parts Store       | 602-49450-000-42210 | 69.04      | Unit 12 Bobcat Air Filter           |
| 0          | Auto Value Parts Store       | 101-42121-420-42210 | 196.97     | Brake Rotor & Pad Set / #1          |
| 0          | Auto Value Parts Store       | 101-42121-420-42210 | -33.99     | CREDIT: Invoice 48192404            |
| 0          | Auto Value Parts Store       | 101-42121-420-42210 | 33.99      | Brake Rotor and Pad Set / #1        |
| 0          | Auto Value Parts Store       | 101-42121-420-42210 | 290.24     | Brake Calipers / #1                 |
| 0          | Auto Value Parts Store       | 601-49430-000-42210 | 123.48     | Shocks & Wiper Blades Truck 3       |
| 0          | Auto Value Parts Store       | 601-49430-000-42210 | -1.52      | Wiper Blades Exchange Truck 3       |
| 0          | Auto Value Parts Store       | 601-49430-000-42210 | 2.49       | Oil Drain Plug                      |
| 0          | Auto Value Parts Store       | 225-49810-430-42130 | 179.88     | Synthetic Oil                       |
| 0          | Auto Value Parts Store       | 225-49810-430-42210 | 10.75      | Weather Strip for Airport Loader    |
| 0          | Auto Value Parts Store       | 602-49450-000-42210 | 6.17       | Oil Filter Truck 2                  |
|            | Auto Value Parts Store       |                     | 877.50     |                                     |
| 176611     | Axon Enterprise Inc          | 101-42123-420-44160 | 111,035.36 | New Yearly Plan and Set Up - 2023   |
|            | Axon Enterprise Inc          |                     | 111,035.36 |                                     |
| 176612     | Baker & Taylor Entertainment | 101-45500-450-42190 | 12.47      | Books                               |
| 176612     | Baker & Taylor Entertainment | 101-45500-450-42190 | 46.56      | Books                               |
| 176612     | Baker & Taylor Entertainment | 101-45500-450-42190 | 76.36      | Books                               |
| 176612     | Baker & Taylor Entertainment | 101-45500-450-42190 | 15.11      | Books                               |
| 176612     | Baker & Taylor Entertainment | 101-45500-450-42190 | 45.82      | Books                               |
| 176612     | Baker & Taylor Entertainment | 101-45500-450-42190 | 349.03     | Books                               |
|            | Baker & Taylor Entertainment |                     | 545.35     |                                     |
| 0          | Barnum Companies, Inc.       | 101-42110-420-44010 | 806.33     | Annual Planned Maintenance of Gate  |

| Check Numb | Last Name                    | Acct 1              | Amount   | Description                                      |
|------------|------------------------------|---------------------|----------|--------------------------------------------------|
|            | Barnum Companies, Inc.       |                     | 806.33   |                                                  |
| 0          | BCM Construction Inc         | 601-49430-000-44050 | 962.50   | Watermain Break 12th Ave NE                      |
| 0          | BCM Construction Inc         | 601-49430-000-44050 | 1,375.00 | Watermain Break Westwood                         |
| 0          | BCM Construction Inc         | 601-49430-000-44050 | 825.00   | Watermain Break Tatepaha                         |
| 0          | BCM Construction Inc         | 601-49430-000-44050 | 0.01     | Watermain Break Repair Prairie Ave Double Billed |
| 0          | BCM Construction Inc         | 601-49430-000-44050 | -0.01    | Watermain Break Repair Prairie Ave Double Billed |
|            | BCM Construction Inc         |                     | 3,162.50 |                                                  |
| 176613     | Beaupre Jeannine A           | 601-00000-000-20200 | 25.34    | Refund Check 011593-000, 610 Rose Dr             |
|            | Beaupre Jeannine A           |                     | 25.34    |                                                  |
| 0          | BGMN Inc                     | 101-42123-420-42130 | 60.79    | Grease For Stock                                 |
| 0          | BGMN Inc                     | 601-49430-000-42130 | 91.19    | Grease For Stock                                 |
| 0          | BGMN Inc                     | 101-43121-430-42210 | 257.76   | Engine Oil Flush - Street 413                    |
| 0          | BGMN Inc                     | 101-45200-450-42130 | 121.57   | Grease For Stock                                 |
| 0          | BGMN Inc                     | 602-49450-000-42130 | 91.19    | Grease For Stock                                 |
| 0          | BGMN Inc                     | 101-43121-430-42130 | 243.16   | Grease For Stock                                 |
|            | BGMN Inc                     |                     | 865.66   |                                                  |
| 176614     | BTR of Minnesota LLC         | 101-43126-430-42210 | 539.00   | Plow Lights - Street #307                        |
|            | BTR of Minnesota LLC         |                     | 539.00   |                                                  |
| 0          | Bug Busters Inc              | 898-46310-000-44050 | 47.00    | Roach Treatment                                  |
|            | Bug Busters Inc              |                     | 47.00    |                                                  |
| 176615     | Bussert Karen M              | 101-45200-450-43090 | 15.00    | Embroidered Logo-Schirmer                        |
|            | Bussert Karen M              |                     | 15.00    |                                                  |
| 176616     | Canon Financial Services Inc | 603-49500-000-44160 | 1.63     | Public Works Copier Rent 01/01/2023-01/31/2023   |
| 176616     | Canon Financial Services Inc | 240-46210-460-44160 | 224.41   | Copier Lease for 3rd Floor                       |
| 176616     | Canon Financial Services Inc | 101-42124-420-44160 | 201.90   | Copier Leases                                    |
| 176616     | Canon Financial Services Inc | 602-49450-000-44160 | 11.46    | Public Works Copier Rent 01/01/2023-01/31/2023   |
| 176616     | Canon Financial Services Inc | 101-42210-420-44160 | 68.46    | Copier Contract Charge 01/01/2023 to 01/31/2023  |
| 176616     | Canon Financial Services Inc | 601-49430-000-44160 | 11.46    | Public Works Copier Rent 01/01/2023-01/31/2023   |
| 176616     | Canon Financial Services Inc | 101-42400-420-44160 | 167.08   | Copier 01/01/2023-01/31/2023                     |

| Check Num | Last Name                         | Acct 1              | Amount    | Description                                     |
|-----------|-----------------------------------|---------------------|-----------|-------------------------------------------------|
| 176616    | Canon Financial Services Inc      | 101-43121-430-44160 | 110.14    | Public Works Copier Rent 01/01/2023-01/31/2023  |
| 176616    | Canon Financial Services Inc      | 101-41940-410-44160 | 224.41    | Copier Lease                                    |
|           | Canon Financial Services Inc      |                     | 1,020.95  |                                                 |
| 0         | Cave Creek LLC                    | 267-46500-462-44930 | 35,701.79 | TIF Payment Faribault Road #9 PAYG Due 12/31/22 |
|           | Cave Creek LLC                    |                     | 35,701.79 |                                                 |
| 176617    | Center for Energy and Environment | 240-46210-460-43131 | 300.00    | Squad Visits - Environmental Commission         |
|           | Center for Energy and Environment |                     | 300.00    |                                                 |
| 176618    | Center Point Large Print          | 101-45500-450-42190 | 3,480.48  | Books                                           |
|           | Center Point Large Print          |                     | 3,480.48  |                                                 |
| 176603    | CenturyLink                       | 101-41940-410-43210 | 62.29     | 507-334-8409 948                                |
| 176603    | CenturyLink                       | 101-42210-420-43210 | 132.58    | 507-334-0486 496                                |
| 176603    | CenturyLink                       | 225-49810-430-43210 | 62.29     | 507-334-3495 952 Airport                        |
| 176603    | CenturyLink                       | 902-00000-000-23935 | 340.42    | Monthly Phone Bill                              |
| 176603    | CenturyLink                       | 225-49810-430-43210 | 83.26     | 507-334-7494 946 Airport                        |
| 176603    | CenturyLink                       | 902-00000-000-23935 | -340.42   | 507 Z01-0018 863 Monthly Phone Bill             |
| 176619    | CenturyLink                       | 902-00000-000-23935 | -579.99   | Monthly Service 01/13/2023-02/12/2023           |
| 176619    | CenturyLink                       | 225-49810-430-43210 | 70.29     | 507-334-2850 219                                |
| 176619    | CenturyLink                       | 101-41940-410-43210 | 301.67    | 507-332-2400 019                                |
| 176619    | CenturyLink                       | 101-45500-450-43210 | 50.90     | 507 334-0138 069 Elevator Phone                 |
| 176619    | CenturyLink                       | 601-49430-000-43210 | 86.84     | 507-332-9045 313 Sensus Back-up Dialer          |
| 176619    | CenturyLink                       | 902-00000-000-23935 | 579.99    | Monthly Service 01/13/2023-02/12/2023           |
| 176619    | CenturyLink                       | 602-49450-000-43210 | 70.29     | 507-334-0586 787                                |
|           | CenturyLink                       |                     | 920.41    |                                                 |
| 0         | Cintas Corporation                | 898-46310-000-44010 | 24.00     | Soaps and Hand Sanitizer Replace                |
| 0         | Cintas Corporation                | 898-46310-000-44060 | 51.57     | Building Mats Cleaning                          |
| 0         | Cintas Corporation                | 101-45200-450-44060 | 30.92     | Laundry                                         |
| 0         | Cintas Corporation                | 602-49450-000-44060 | 15.50     | Uniform Cleaning Collections                    |
| 0         | Cintas Corporation                | 101-43121-430-44060 | 24.40     | Laundry Shop Towels                             |
| 0         | Cintas Corporation                | 602-49480-000-44060 | 33.78     | Lab Towels Floor Mats                           |
| 0         | Cintas Corporation                | 101-43121-430-44060 | 26.28     | Uniform Cleaning Streets                        |
| 0         | Cintas Corporation                | 603-49500-000-44060 | 6.36      | Uniform Cleaning Stormwater                     |
| 0         | Cintas Corporation                | 602-49480-000-44060 | 36.63     | Uniform Laundry                                 |
| 0         | Cintas Corporation                | 601-49430-000-44060 | 22.83     | Uniform Cleaning Water                          |

| Check Numb         | Last Name          | Acct 1              | Amount   | Description                        |
|--------------------|--------------------|---------------------|----------|------------------------------------|
| 0                  | Cintas Corporation | 101-43126-430-44060 | 9.68     | Uniform Cleaning Mechanics         |
| 0                  | Cintas Corporation | 898-46310-000-44060 | 15.74    | Building Floor Mat Cleaning        |
| 0                  | Cintas Corporation | 898-46310-000-44010 | 4.00     | Building Soap and Hand Sanitizer   |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 21.51    | Uniform Cleaning Collections       |
| 0                  | Cintas Corporation | 603-49500-000-44060 | 7.91     | Uniform Cleaning Stormwater        |
| 0                  | Cintas Corporation | 601-49430-000-44060 | 15.27    | Uniform Cleaning Water             |
| 0                  | Cintas Corporation | 101-43126-430-44060 | 9.68     | Uniform Cleaning                   |
| 0                  | Cintas Corporation | 603-49500-000-44060 | 0.84     | Laundry PWP                        |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 36.63    | Uniform Laundry                    |
| 0                  | Cintas Corporation | 101-43121-430-44060 | 26.28    | Uniform Cleaning                   |
| 0                  | Cintas Corporation | 101-45200-450-44060 | 30.92    | Laundry                            |
| 0                  | Cintas Corporation | 601-49430-000-44060 | 5.85     | Laundry PWP                        |
| 0                  | Cintas Corporation | 602-49480-000-44060 | 10.63    | Lab Towels Floor Mats              |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 5.85     | Laundry PWP                        |
| 0                  | Cintas Corporation | 101-43121-430-44060 | 56.24    | Laundry PWP                        |
| Cintas Corporation |                    |                     | 529.30   |                                    |
| 176620             | City of Faribault  | 898-46310-000-43850 | 314.40   | 014197-000 1324 Prairie Ave        |
| 176620             | City of Faribault  | 101-45127-450-43820 | 26.81    | 005003-030 705 17 St SW-Irrigation |
| 176620             | City of Faribault  | 241-46330-461-43860 | 21.88    | 005090-000 910 1 St SW             |
| 176620             | City of Faribault  | 241-46330-461-43860 | 43.95    | 005090-026 1526 Western Ave        |
| 176620             | City of Faribault  | 602-49480-000-43860 | 224.31   | 005003-019 214 14 St NE            |
| 176620             | City of Faribault  | 602-49480-000-43820 | 1,565.19 | 005003-019 214 14 St NE            |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-000 910 1 St SW             |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-003 1528 Western Ave        |
| 176620             | City of Faribault  | 225-49810-430-43820 | 13.11    | 005003-005 Airport Terminal        |
| 176620             | City of Faribault  | 211-46310-460-43860 | 6.53     | 005003-000 16 1 St SE              |
| 176620             | City of Faribault  | 225-49810-430-43850 | 8.32     | 005003-005 Airport Terminal        |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.40    | 005090-173 900 Spring Rd Apt B     |
| 176620             | City of Faribault  | 898-46310-000-43820 | 190.28   | 014197-000 1324 Prairie Ave        |
| 176620             | City of Faribault  | 225-49810-430-43820 | 16.80    | 005003-004 3401 Hwy 21 W           |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-026 1526 Western Ave        |
| 176620             | City of Faribault  | 241-46330-461-43860 | 4.57     | 005090-173 900 Spring Rd Apt B     |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.55    | 005090-174 1518 Western Ave        |
| 176620             | City of Faribault  | 101-45127-450-43850 | 8.32     | 005003-043 705 17 St SW            |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-007 1806 Shumway Ave        |
| 176620             | City of Faribault  | 101-45127-450-43860 | 36.11    | 005003-043 705 17 St SW            |
| 176620             | City of Faribault  | 241-46330-461-43860 | 23.70    | 005090-007 1806 Shumway Ave        |
| 176620             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-001 920 1 St SW             |
| 176620             | City of Faribault  | 211-46310-460-43820 | 27.55    | 005003-000 16 1 St SE              |
| 176620             | City of Faribault  | 101-45127-450-43820 | 23.71    | 005003-043 705 17 St SW            |
| 176620             | City of Faribault  | 241-46330-461-43850 | 8.87     | 005090-173 900 Spring Rd Apt B     |

| Check Num | Last Name                | Acct 1              | Amount    | Description                                       |
|-----------|--------------------------|---------------------|-----------|---------------------------------------------------|
| 176620    | City of Faribault        | 902-00000-000-23935 | -4,491.24 | Water/Sewer-December                              |
| 176620    | City of Faribault        | 211-46310-460-43850 | 35.36     | 005003-000 16 1 St SE                             |
| 176620    | City of Faribault        | 898-46310-000-43860 | 78.75     | 014197-000 1324 Prairie Ave                       |
| 176620    | City of Faribault        | 241-46330-461-43850 | 9.14      | 005090-174 1518 Western Ave                       |
| 176620    | City of Faribault        | 225-49810-430-43860 | 272.17    | 005003-004 3401 Hwy 21 W                          |
| 176620    | City of Faribault        | 225-49810-430-43850 | 12.46     | 005003-004 3401 Hwy 21 W                          |
| 176620    | City of Faribault        | 602-49480-000-43820 | 1,346.46  | 005003-023 214 14 St NE                           |
| 176620    | City of Faribault        | 241-46330-461-43820 | 13.11     | 005090-016 1814 Shumway Ave                       |
| 176620    | City of Faribault        | 902-00000-000-23935 | 4,491.24  | Water/Sewer-December                              |
| 176620    | City of Faribault        | 241-46330-461-43820 | 13.11     | 005090-006 1810 Shumway Ave                       |
| 176620    | City of Faribault        | 241-46330-461-43820 | 13.11     | 005090-004 1818 Shumway Ave                       |
| 176620    | City of Faribault        | 602-49480-000-43820 | 13.11     | 005003-022 214 14 St NE                           |
| 176620    | City of Faribault        | 601-49430-000-43850 | 27.55     | 005003-032 812 8 Ave NW (New Water Plant)         |
|           | City of Faribault        |                     | 4,491.24  |                                                   |
| 0         | CivicPlus                | 101-41110-410-43090 | 6,834.02  | Website Hosting & Support                         |
|           | CivicPlus                |                     | 6,834.02  |                                                   |
| 176621    | Community Co-op Oil Assn | 101-41940-410-42120 | 6.40      | Snow Blower Gas                                   |
| 176621    | Community Co-op Oil Assn | 101-00000-000-15520 | 17,400.00 | Diesel Fuel                                       |
| 176621    | Community Co-op Oil Assn | 101-00000-000-15520 | 7,800.00  | Unleaded Fuel                                     |
| 176621    | Community Co-op Oil Assn | 603-49500-000-42120 | 17.75     | Small Engines Non Oxy Fuel                        |
| 176621    | Community Co-op Oil Assn | 101-45122-450-42120 | 8.46      | Snow Blower Gas                                   |
| 176621    | Community Co-op Oil Assn | 603-49500-000-42120 | -0.92     | Credit for Federal Tax Charged on Fuel at C-Store |
| 176621    | Community Co-op Oil Assn | 101-45122-450-42120 | -0.83     | Credit for Federal Tax Charged on Fuel at C-Store |
| 176621    | Community Co-op Oil Assn | 101-43121-430-44040 | 71.95     | Tire Repair - Street #211                         |
| 176621    | Community Co-op Oil Assn | 101-42220-420-42120 | 62.00     | Fuel                                              |
| 176621    | Community Co-op Oil Assn | 602-49480-000-42120 | 3,975.66  | Standby Generator Fuel                            |
|           | Community Co-op Oil Assn |                     | 29,340.47 |                                                   |
| 176622    | CRDVOTF                  | 101-42121-420-43130 | 4,500.00  | Annual Dues Drug Task Force                       |
|           | CRDVOTF                  |                     | 4,500.00  |                                                   |
| 176623    | Creative Co-Op           | 101-45122-450-42110 | 224.00    | Trash Bags                                        |
|           | Creative Co-Op           |                     | 224.00    |                                                   |
| 0         | Culligan                 | 101-42110-420-42230 | 189.00    | Drinking Water                                    |

| Check Numb | Last Name                   | Acct 1              | Amount     | Description                                         |
|------------|-----------------------------|---------------------|------------|-----------------------------------------------------|
|            | Culligan                    |                     | 189.00     |                                                     |
| 176624     | Daikin Applied Americas Inc | 101-00000-000-22110 | 61,038.66  | County Tax Abatement                                |
| 176624     | Daikin Applied Americas Inc | 240-46210-460-44940 | 80,194.22  | Tax Abatement                                       |
|            | Daikin Applied Americas Inc |                     | 141,232.88 |                                                     |
| 0          | Dakota Supply Group         | 601-49430-000-42110 | 3,892.39   | Watermain Distribution Supplies                     |
|            | Dakota Supply Group         |                     | 3,892.39   |                                                     |
| 176625     | Dalco                       | 101-42110-420-42230 | 64.21      | Facial Tissue                                       |
|            | Dalco                       |                     | 64.21      |                                                     |
| 0          | Demco Inc                   | 101-45500-450-42010 | 103.65     | Magazine Check-in Cards/Book Tape/Wire Easel/Labels |
|            | Demco Inc                   |                     | 103.65     |                                                     |
| 176626     | Dickson Melissa             | 601-00000-000-20200 | 22.95      | Refund Check 023987-000, 217 22 St NW               |
| 176626     | Dickson Melissa             | 602-00000-000-20200 | 21.44      | Refund Check 023987-000, 217 22 St NW               |
| 176626     | Dickson Melissa             | 601-00000-000-20200 | 11.45      | Refund Check 023987-000, 217 22 St NW               |
|            | Dickson Melissa             |                     | 55.84      |                                                     |
| 176627     | Donohue & Associates Inc    | 602-49480-000-43030 | 2,240.00   | Engineering Services Master Planning WRF            |
|            | Donohue & Associates Inc    |                     | 2,240.00   |                                                     |
| 176628     | Dufours Cleaners            | 101-42220-420-42180 | 15.90      | Sew Patches / Press Shirts                          |
|            | Dufours Cleaners            |                     | 15.90      |                                                     |
| 0          | Eckberg Lammers PC          | 101-41610-410-43045 | 13,034.00  | January Prosecution Services                        |
| 0          | Eckberg Lammers PC          | 101-41610-410-43045 | 13,034.00  | February Prosecution Services                       |
|            | Eckberg Lammers PC          |                     | 26,068.00  |                                                     |
| 176629     | Ehlers & Associates Inc     | 270-46500-462-43070 | 412.50     | TIF 13 Hamilton                                     |
| 176629     | Ehlers & Associates Inc     | 290-46500-462-43090 | 275.00     | General TIF Consulting                              |



| Check Num | Last Name                           | Acct 1              | Amount    | Description                                         |
|-----------|-------------------------------------|---------------------|-----------|-----------------------------------------------------|
|           | Ehlers & Associates Inc             |                     | 687.50    |                                                     |
| 176630    | Environmental Toxicity Control Inc  | 602-49480-000-43090 | 1,400.00  | Effluent Toxicity Testing                           |
|           | Environmental Toxicity Control Inc  |                     | 1,400.00  |                                                     |
| 176631    | Evergreen Knoll Limited Partnership | 273-46500-462-44930 | 11,315.39 | District 15 Lofts @ Evergreen TIF PAYG Due 2/1/23   |
|           | Evergreen Knoll Limited Partnership |                     | 11,315.39 |                                                     |
| 0         | Evergreen Land Services             | 472-43121-430-45300 | 720.00    | 2023-04 ROW Acquisition Services                    |
|           | Evergreen Land Services             |                     | 720.00    |                                                     |
| 176632    | Fame Awards                         | 101-41510-410-42110 | 24.00     | Nametags for Jeanne Schmuck                         |
|           | Fame Awards                         |                     | 24.00     |                                                     |
| 176633    | Fareway Stores Inc #126             | 101-41800-410-44382 | 27.38     | Plates & Napkins - Employee Pizza Party 12/21/22    |
| 176633    | Fareway Stores Inc #126             | 101-41110-410-42115 | 59.97     | Cupcakes & Cookies Council Janna Viscomi Open House |
| 176633    | Fareway Stores Inc #126             | 101-41940-410-42110 | 79.71     | Coffee/Soap/Paper Towels                            |
|           | Fareway Stores Inc #126             |                     | 167.06    |                                                     |
| 176634    | Faribault Ace Hardware              | 101-45122-450-42230 | 25.16     | Air Filters                                         |
| 176634    | Faribault Ace Hardware              | 101-45500-450-42110 | 34.18     | Filters                                             |
| 176634    | Faribault Ace Hardware              | 101-45500-450-42110 | 17.07     | Filters                                             |
| 176634    | Faribault Ace Hardware              | 101-42210-420-42230 | 14.10     | Nuts and Bolts                                      |
| 176634    | Faribault Ace Hardware              | 101-45122-450-42110 | 43.23     | Socket Set/Fasteners                                |
| 176634    | Faribault Ace Hardware              | 602-49450-000-42020 | 20.69     | USB Cable                                           |
| 176634    | Faribault Ace Hardware              | 101-42220-420-42110 | 4.49      | Plastic Pail                                        |
| 176634    | Faribault Ace Hardware              | 601-49430-000-42110 | 8.62      | Antibacterial Cleaner                               |
| 176634    | Faribault Ace Hardware              | 101-41940-410-42110 | 90.55     | Hooks/Towels/Bungee Cords                           |
| 176634    | Faribault Ace Hardware              | 602-49480-000-42110 | 60.76     | Stainless Steel Bolts                               |
| 176634    | Faribault Ace Hardware              | 101-45122-450-42110 | 17.98     | Ladder Hook                                         |
| 176634    | Faribault Ace Hardware              | 602-49480-000-42410 | 15.29     | Swivel Socket                                       |
| 176634    | Faribault Ace Hardware              | 601-49430-000-42410 | 20.69     | Shovel                                              |
|           | Faribault Ace Hardware              |                     | 372.81    |                                                     |
| 176635    | Faribault Area Senior Citizens Inc  | 101-00000-450-34793 | 1,137.50  | Facility Rentals / July to December 2022            |
| 176636    | Faribault Area Senior Citizens Inc  | 101-41110-410-44383 | 21,750.00 | 2023 Civic Organization/Non-Profit Funding          |

| Check Numb | Last Name                          | Acct 1              | Amount    | Description                                |
|------------|------------------------------------|---------------------|-----------|--------------------------------------------|
|            | Faribault Area Senior Citizens Inc |                     | 22,887.50 |                                            |
| 176637     | Faribault Daily News               | 101-42110-420-44330 | 200.15    | 52 Week Subscription 2023                  |
|            | Faribault Daily News               |                     | 200.15    |                                            |
| 176638     | Faribault Division LLC             | 270-46500-462-44930 | 21,323.99 | District 13 Hamilton TIF PAYG Due 2/1/23   |
|            | Faribault Division LLC             |                     | 21,323.99 |                                            |
| 0          | Faribault Fleet Supply Inc         | 101-43110-430-42110 | 3.27      | Hardware                                   |
| 0          | Faribault Fleet Supply Inc         | 101-45200-450-42110 | 1.79      | Air Freshener                              |
| 0          | Faribault Fleet Supply Inc         | 602-49450-000-42110 | -29.97    | Phone Cable Return                         |
| 0          | Faribault Fleet Supply Inc         | 101-43121-430-42110 | 32.48     | Slip Hook for Chain                        |
| 0          | Faribault Fleet Supply Inc         | 602-49450-000-42110 | 56.52     | Charger/Cord/Sprayer                       |
| 0          | Faribault Fleet Supply Inc         | 101-43126-430-42110 | 7.00      | Hardware                                   |
| 0          | Faribault Fleet Supply Inc         | 101-45200-450-42410 | 285.00    | Leaf Blower                                |
| 0          | Faribault Fleet Supply Inc         | 101-43121-430-42130 | 11.49     | Saw Oil                                    |
|            | Faribault Fleet Supply Inc         |                     | 367.58    |                                            |
| 176639     | Faribault Ice Arena Association    | 101-45130-450-43090 | 7,245.00  | December Ice Skating Hours                 |
|            | Faribault Ice Arena Association    |                     | 7,245.00  |                                            |
| 176640     | Faribault Post Office              | 602-49480-000-43220 | 1,138.17  | Utility Bill Postage - January             |
| 176640     | Faribault Post Office              | 603-49500-000-43220 | 1,138.17  | Utility Bill Postage - January             |
| 176640     | Faribault Post Office              | 601-49430-000-43220 | 1,138.18  | Utility Bill Postage - January             |
|            | Faribault Post Office              |                     | 3,414.52  |                                            |
| 176641     | Faribault Rental Equipment Inc     | 101-45200-450-42180 | 354.99    | Chain Saw (Forestry) Boots                 |
|            | Faribault Rental Equipment Inc     |                     | 354.99    |                                            |
| 176642     | Faribault Veterinary Clinic        | 101-42700-420-43090 | 96.00     | Well Care for Stray                        |
|            | Faribault Veterinary Clinic        |                     | 96.00     |                                            |
| 0          | FCTV                               | 101-41110-410-44383 | 13,347.00 | 2023 Civic Organization/Non-Profit Funding |

| Check Numb | Last Name             | Acct 1              | Amount    | Description                                       |
|------------|-----------------------|---------------------|-----------|---------------------------------------------------|
|            | FCTV                  |                     | 13,347.00 |                                                   |
| 0          | Fette Electronics Inc | 101-45122-450-44010 | 107.00    | Move Front Desk Panic Button                      |
| 0          | Fette Electronics Inc | 101-45122-450-44010 | 95.00     | Repair Hallway Door                               |
| 0          | Fette Electronics Inc | 101-43121-430-44010 | 125.00    | Clean & Lubricate Front Door PWP                  |
|            | Fette Electronics Inc |                     | 327.00    |                                                   |
| 176643     | Foth & Van Dyke LLC   | 225-49810-430-45300 | 2,172.92  | Airfield Lighting Improvements Through 12/31/2022 |
|            | Foth & Van Dyke LLC   |                     | 2,172.92  |                                                   |
| 176644     | Four Seasons Electric | 101-00000-000-20820 | 1.00      | Electrical Permit Surcharge Refund - Permit Error |
| 176644     | Four Seasons Electric | 101-00000-420-32220 | 40.00     | Electrical Permit Refund - Permit Error           |
|            | Four Seasons Electric |                     | 41.00     |                                                   |
| 176645     | Glenn's Service LLC   | 101-42123-420-43090 | 84.98     | Tow '99 Jeep from Central to Rice County Annex    |
| 176645     | Glenn's Service LLC   | 101-42121-420-43090 | 66.95     | Tow '06 Chevy from 3rd St to FPD Evidence Garage  |
| 176645     | Glenn's Service LLC   | 101-42123-420-42210 | 20.95     | Windshield Wipers / #16                           |
| 176645     | Glenn's Service LLC   | 101-42123-420-44040 | 25.00     | Tire Repair / #14                                 |
| 176645     | Glenn's Service LLC   | 101-43125-430-43090 | 450.00    | Tow Recovery - Street #213                        |
|            | Glenn's Service LLC   |                     | 647.88    |                                                   |
| 0          | Godfather's Pizza     | 101-45140-450-42110 | 63.89     | Frostival Event Pizza                             |
|            | Godfather's Pizza     |                     | 63.89     |                                                   |
| 0          | Gopher State One Call | 601-49430-000-43090 | 22.95     | One Call Locate Tickets For December 2022         |
| 0          | Gopher State One Call | 603-49500-000-43090 | 22.95     | One Call Locate Tickets For December 2022         |
| 0          | Gopher State One Call | 602-49450-000-43090 | 22.95     | One Call Locate Tickets For December 2022         |
|            | Gopher State One Call |                     | 68.85     |                                                   |
| 176646     | Gorman Carolyn        | 101-00000-450-34700 | 60.00     | Refund ASL Class Registration                     |
|            | Gorman Carolyn        |                     | 60.00     |                                                   |
| 176647     | Gouws Joseph          | 601-00000-000-20200 | 44.79     | Refund Check 022377-000, 725 Francis St           |

| Check Numb | Last Name                 | Acct 1              | Amount    | Description                           |
|------------|---------------------------|---------------------|-----------|---------------------------------------|
|            | Gouws Joseph              |                     | 44.79     |                                       |
| 176648     | Grainger Inc              | 101-42110-420-42110 | 29.92     | D Size Batteries                      |
| 176648     | Grainger Inc              | 101-45140-450-42110 | 53.70     | Promotional Bags                      |
| 176648     | Grainger Inc              | 101-42110-420-42110 | 88.35     | Batteries: AA/9V/AAA                  |
|            | Grainger Inc              |                     | 171.97    |                                       |
| 176649     | Hacker Ben                | 601-00000-000-20200 | 71.29     | Refund Check 021928-001, 127 6 Ave SW |
|            | Hacker Ben                |                     | 71.29     |                                       |
| 0          | Havelka Craig L           | 101-42220-420-43090 | 88.00     | Recharge Fire Extinguishers           |
|            | Havelka Craig L           |                     | 88.00     |                                       |
| 0          | Hawkins Inc               | 601-49430-000-42160 | 4,643.42  | Chemicals For Water Treatment         |
| 0          | Hawkins Inc               | 601-49430-000-42160 | 2,380.00  | Chlorine For Water Treatment          |
| 0          | Hawkins Inc               | 601-49430-000-42160 | -0.01     | Chlorine Cylinder Return              |
| 0          | Hawkins Inc               | 601-49430-000-42160 | 0.01      | Chlorine Cylinder Return              |
| 0          | Hawkins Inc               | 602-49480-000-42160 | 11,840.85 | Ferric for Phos Removal               |
| 0          | Hawkins Inc               | 601-49430-000-42160 | 2,286.90  | Sodium Silicate                       |
|            | Hawkins Inc               |                     | 21,151.17 |                                       |
| 176650     | Heartland Animal Hospital | 101-42700-420-43090 | 371.50    | Care of Stray / 22-3644               |
| 176650     | Heartland Animal Hospital | 101-42700-420-43090 | 1,496.95  | Care of Strays                        |
|            | Heartland Animal Hospital |                     | 1,868.45  |                                       |
| 176651     | Heselton Construction LLC | 601-49430-000-44050 | 6,067.50  | Watermain Break Lyndale Ave           |
|            | Heselton Construction LLC |                     | 6,067.50  |                                       |
| 176652     | Hillyard Hutchinson       | 101-41940-410-42110 | 405.75    | Ice Melt for City Hall                |
|            | Hillyard Hutchinson       |                     | 405.75    |                                       |
| 176653     | Houston Engineering Inc   | 603-49500-000-43095 | 1,500.00  | MS4 Software Subscription 2023        |
|            | Houston Engineering Inc   |                     | 1,500.00  |                                       |

| Check Numb | Last Name                                         | Acct 1              | Amount   | Description                                                 |
|------------|---------------------------------------------------|---------------------|----------|-------------------------------------------------------------|
| 176654     | Hy-Vee - Accounts Receivable                      | 601-49430-000-42110 | 9.15     | Bottled Water for Customers-Lyndale Ave Watermain Break     |
|            | Hy-Vee - Accounts Receivable                      |                     | 9.15     |                                                             |
| 0          | I & S Group Inc                                   | 437-41940-410-45300 | 750.00   | City Hall Restroom Remodel Architecture Fees                |
| 0          | I & S Group Inc                                   | 101-45110-450-43090 | 2,046.23 | Final Platting of Senior Center Expansion                   |
|            | I & S Group Inc                                   |                     | 2,796.23 |                                                             |
| 176655     | IFACS                                             | 225-49810-430-42210 | 71.23    | Hardware for Airport Loader                                 |
|            | IFACS                                             |                     | 71.23    |                                                             |
| 0          | Innovative Office Solutions LLC                   | 101-42124-420-42010 | 99.96    | Paper                                                       |
| 0          | Innovative Office Solutions LLC                   | 101-42110-420-42110 | 49.94    | Spoons for Breakroom                                        |
| 0          | Innovative Office Solutions LLC                   | 101-45500-450-42010 | 163.76   | Book & Correction Tape/Markers/Receipt Paper/Manila Folders |
| 0          | Innovative Office Solutions LLC                   | 240-46210-460-42010 | 127.96   | Appt Book/Sign Flags/Calculator/Labels/Etc                  |
| 0          | Innovative Office Solutions LLC                   | 240-46210-460-42010 | 6.32     | Cash Receipt Books                                          |
| 0          | Innovative Office Solutions LLC                   | 101-42124-420-42010 | 23.35    | Envelopes                                                   |
| 0          | Innovative Office Solutions LLC                   | 101-42110-420-42110 | 83.80    | Bowls for Breakroom                                         |
| 0          | Innovative Office Solutions LLC                   | 101-42124-420-42010 | 85.64    | Staples - Pens - Pads                                       |
| 0          | Innovative Office Solutions LLC                   | 101-42110-420-42110 | 47.11    | Plastic Forks                                               |
| 0          | Innovative Office Solutions LLC                   | 101-42110-420-42010 | 25.68    | Labels                                                      |
|            | Innovative Office Solutions LLC                   |                     | 713.52   |                                                             |
| 0          | Insty-Prints                                      | 101-42400-420-42030 | 95.58    | Business Cards - Majewski                                   |
| 0          | Insty-Prints                                      | 101-41510-410-42030 | 47.25    | Business Cards - Jeanne Schmuck                             |
| 0          | Insty-Prints                                      | 240-46210-460-42010 | 88.00    | Date Stamp                                                  |
|            | Insty-Prints                                      |                     | 230.83   |                                                             |
| 176656     | International Assoc for Property and Evidence Inc | 101-42121-420-44330 | 65.00    | Membership 2023 / G Palan                                   |
|            | International Assoc for Property and Evidence Inc |                     | 65.00    |                                                             |
| 0          | Jefferson Fire & Safety Inc                       | 101-42220-420-42410 | 322.08   | CMC Sling / Truck Cache                                     |
|            | Jefferson Fire & Safety Inc                       |                     | 322.08   |                                                             |
| 0          | JJD Companies LLC                                 | 101-43125-430-43090 | 2,405.00 | Hours For Loader                                            |

| Check Numb | Last Name              | Acct 1              | Amount    | Description                                              |
|------------|------------------------|---------------------|-----------|----------------------------------------------------------|
|            | JJD Companies LLC      |                     | 2,405.00  |                                                          |
| 176657     | Johnsrud Jeff & Brenda | 601-00000-000-20200 | 54.11     | Refund Check 021100-000, 2105 Primrose Ln                |
|            | Johnsrud Jeff & Brenda |                     | 54.11     |                                                          |
| 176658     | Kanzenbach April       | 101-41110-410-43090 | 115.50    | Interpretation Services for Board and Commissions Dinner |
|            | Kanzenbach April       |                     | 115.50    |                                                          |
| 176659     | Lamperts               | 898-46310-000-44010 | 26.48     | Ice Melt                                                 |
| 176659     | Lamperts               | 898-46310-000-44050 | 246.46    | Safety Materials for Awning                              |
|            | Lamperts               |                     | 272.94    |                                                          |
| 176660     | Leads Online           | 101-42110-420-43095 | 3,138.00  | Annual Fee Leads On Line Software                        |
|            | Leads Online           |                     | 3,138.00  |                                                          |
| 0          | Lexipol LLC            | 101-42110-420-43090 | 14,845.00 | Software Implementation - 2023                           |
| 0          | Lexipol LLC            | 101-42110-420-43095 | 14,828.55 | Annual Fee                                               |
|            | Lexipol LLC            |                     | 29,673.55 |                                                          |
| 176661     | Loffler Companies Inc  | 601-49430-000-44160 | 5.92      | Copies December 2022 PWP                                 |
| 176661     | Loffler Companies Inc  | 101-42124-420-44160 | 136.28    | B&W and Color Copies                                     |
| 176661     | Loffler Companies Inc  | 101-43121-430-44160 | 56.84     | Copies December 2022 PWP                                 |
| 176661     | Loffler Companies Inc  | 603-49500-000-44160 | 0.83      | Copies December 2022 PWP                                 |
| 176661     | Loffler Companies Inc  | 602-49450-000-44160 | 5.92      | Copies December 2022 PWP                                 |
|            | Loffler Companies Inc  |                     | 205.79    |                                                          |
| 176662     | Lube-Tech ESI          | 101-43121-430-42130 | 366.12    | Motor Oil For Stock                                      |
| 176662     | Lube-Tech ESI          | 602-49450-000-42130 | 137.29    | Motor Oil For Stock                                      |
| 176662     | Lube-Tech ESI          | 101-45200-450-42130 | 183.06    | Motor Oil For Stock                                      |
| 176662     | Lube-Tech ESI          | 101-42123-420-42130 | 91.53     | Motor Oil For Stock                                      |
| 176662     | Lube-Tech ESI          | 601-49430-000-42130 | 137.29    | Motor Oil For Stock                                      |
|            | Lube-Tech ESI          |                     | 915.29    |                                                          |
| 176663     | Lyman Tim              | 601-00000-000-20200 | 3.38      | Refund Check 012804-000, 612 2 Ave NW                    |

| Check Numb | Last Name                    | Acct 1              | Amount   | Description                              |
|------------|------------------------------|---------------------|----------|------------------------------------------|
|            | Lyman Tim                    |                     | 3.38     |                                          |
| 0          | MacQueen Equipment LLC       | 601-49430-000-42210 | 3,995.46 | Control Board Inspection Camera          |
| 0          | MacQueen Equipment LLC       | 225-49810-430-42210 | 171.27   | Gasket Spacer & Seals for Airport Loader |
| 0          | MacQueen Equipment LLC       | 101-42220-420-42410 | 80.90    | MSA Inhalation Box/Valve                 |
|            | MacQueen Equipment LLC       |                     | 4,247.63 |                                          |
| 176664     | Malecha Fred & Jean          | 601-00000-000-20200 | 50.00    | Refund Check 008922-000, 1423 25 Ave NW  |
|            | Malecha Fred & Jean          |                     | 50.00    |                                          |
| 176665     | Mankato Bearing Company      | 225-49810-430-42210 | 62.10    | Bearing for Airport Loader               |
|            | Mankato Bearing Company      |                     | 62.10    |                                          |
| 0          | Matejcek Implement Company   | 101-43121-430-42210 | 11.22    | Hydraulic Fittings - Streets #118        |
|            | Matejcek Implement Company   |                     | 11.22    |                                          |
| 176666     | Matthies Robert P.           | 101-45140-450-43090 | 300.00   | Frostival Horse Wagon Rides              |
|            | Matthies Robert P.           |                     | 300.00   |                                          |
| 176667     | MCFOA                        | 101-41320-410-43140 | 25.00    | MCFOA Training                           |
|            | MCFOA                        |                     | 25.00    |                                          |
| 0          | Met Con Companies            | 101-43125-430-43090 | 1,912.50 | Snow Hauling Rentals End Dumps 12/23/22  |
| 0          | Met Con Companies            | 101-43125-430-43090 | 1,012.50 | Snow Hauling 12-23-22                    |
| 0          | Met Con Companies            | 101-43125-430-43090 | 5,197.50 | Snow Hauling                             |
|            | Met Con Companies            |                     | 8,122.50 |                                          |
| 176668     | Metro Brush & Supply Company | 101-43126-430-42110 | 238.21   | Squeegee - Shop                          |
|            | Metro Brush & Supply Company |                     | 238.21   |                                          |
| 0          | Midwest Tape LLC             | 101-45500-450-42192 | 24.99    | Audio/Visual                             |
| 0          | Midwest Tape LLC             | 101-45500-450-42192 | 26.24    | Audio/Visual                             |
| 0          | Midwest Tape LLC             | 101-45500-450-42192 | 14.99    | Audio/Visual                             |
| 0          | Midwest Tape LLC             | 101-45500-450-42192 | 33.68    | Audio/Visual                             |

| Check Numb | Last Name                                 | Acct 1              | Amount    | Description                             |
|------------|-------------------------------------------|---------------------|-----------|-----------------------------------------|
| 0          | Midwest Tape LLC                          | 101-45500-450-42192 | 9.99      | Audio/Visual                            |
| 0          | Midwest Tape LLC                          | 101-45500-450-42192 | 299.91    | Audio/Visual                            |
| 0          | Midwest Tape LLC                          | 101-45500-450-42192 | 7.49      | Audio/Visual                            |
| 0          | Midwest Tape LLC                          | 101-45500-450-43096 | 275.52    | Hoopla Online Service                   |
|            | Midwest Tape LLC                          |                     | 692.81    |                                         |
| 176669     | Miller Joan                               | 601-00000-000-20200 | 57.54     | Refund Check 021523-000, 560 12 St SW   |
|            | Miller Joan                               |                     | 57.54     |                                         |
| 176670     | Minnesota Council of Airports             | 225-49810-430-44330 | 150.00    | Dues for 2023                           |
|            | Minnesota Council of Airports             |                     | 150.00    |                                         |
| 176671     | Minnesota Department of Agriculture       | 101-45200-450-44390 | 60.00     | Pesticide Applicators' License Renewals |
|            | Minnesota Department of Agriculture       |                     | 60.00     |                                         |
| 176672     | Minnesota Department of Health            | 601-49430-000-43140 | 32.00     | Conference Exam T.Craig                 |
| 176673     | Minnesota Department of Health            | 601-49430-000-43140 | 32.00     | Conference Exam T.Judd                  |
| 176674     | Minnesota Department of Health            | 601-49430-000-43140 | 32.00     | Conference Exam J.Valek                 |
|            | Minnesota Department of Health            |                     | 96.00     |                                         |
| 176675     | Minnesota Department of Natural Resources | 601-49430-000-44390 | 13,224.89 | MN DNR Water Permitting                 |
|            | Minnesota Department of Natural Resources |                     | 13,224.89 |                                         |
| 0          | Minnesota Elevator Inc                    | 898-46310-000-44010 | 207.82    | Monthly Service for January             |
|            | Minnesota Elevator Inc                    |                     | 207.82    |                                         |
| 176676     | Minnesota Rural Water Association         | 601-49430-000-43140 | 275.00    | MRWA Conference St Cloud Judd           |
| 176676     | Minnesota Rural Water Association         | 601-49430-000-43140 | 275.00    | MRWA Conference St Cloud Craig          |
| 176676     | Minnesota Rural Water Association         | 601-49430-000-43140 | 275.00    | MRWA Conference St Cloud Valek          |
|            | Minnesota Rural Water Association         |                     | 825.00    |                                         |
| 176677     | Minnesota Sheriff's Association           | 101-42124-420-43140 | 175.00    | Training: Advanced Data Practices       |
|            | Minnesota Sheriff's Association           |                     | 175.00    |                                         |



| Check Numb | Last Name                                         | Acct 1              | Amount     | Description                        |
|------------|---------------------------------------------------|---------------------|------------|------------------------------------|
| 176678     | Minnesota State Fire Chiefs Association           | 101-42210-420-44330 | 100.00     | Membership Renewal Thru 12/31/2023 |
|            | Minnesota State Fire Chiefs Association           |                     | 100.00     |                                    |
| 0          | Minnesota Valley Testing Labs Inc                 | 602-49480-000-43090 | 368.37     | SIU Lab Testing                    |
| 0          | Minnesota Valley Testing Labs Inc                 | 602-49480-000-43090 | 176.36     | SIU Lab Testing                    |
| 0          | Minnesota Valley Testing Labs Inc                 | 602-49480-000-43090 | 215.02     | SIU Lab Testing                    |
| 0          | Minnesota Valley Testing Labs Inc                 | 602-49480-000-43090 | 483.48     | SIU Lab Testing                    |
| 0          | Minnesota Valley Testing Labs Inc                 | 602-49480-000-43090 | 215.02     | SIU Lab Testing                    |
|            | Minnesota Valley Testing Labs Inc                 |                     | 1,458.25   |                                    |
| 176679     | MN BCA Criminal Justice Training & Education Unit | 101-42123-420-43140 | 75.00      | DMT-G Refresher / Mike S           |
|            | MN BCA Criminal Justice Training & Education Unit |                     | 75.00      |                                    |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | 13.16      | Oil Filter                         |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | 22.06      | Air Filters                        |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | 21.36      | Trailer Stop Lights                |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | 17.09      | Electrical Connectors              |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | 3.89       | Auto Bulbs                         |
| 0          | Motor Parts & Equipment Corp                      | 101-43121-430-42210 | 55.62      | Fuel and Coolant Filters           |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | 9.31       | Air Filter                         |
| 0          | Motor Parts & Equipment Corp                      | 101-43121-430-42210 | -18.14     | Oil Filter Stock Credit            |
| 0          | Motor Parts & Equipment Corp                      | 602-49450-000-42210 | -6.80      | Oil Filter Stock Credit            |
| 0          | Motor Parts & Equipment Corp                      | 101-45200-450-42210 | -9.07      | Oil Filter Stock Credit            |
| 0          | Motor Parts & Equipment Corp                      | 101-42123-420-42210 | -4.53      | Oil Filter Stock Credit            |
| 0          | Motor Parts & Equipment Corp                      | 601-49430-000-42210 | -6.80      | Oil Filter Stock Credit            |
| 0          | Motor Parts & Equipment Corp                      | 225-49810-430-42210 | 40.75      | Oil Filter Airport Loader          |
| 0          | Motor Parts & Equipment Corp                      | 101-43121-430-42210 | -210.70    | Air Filter Credit - Street         |
| 0          | Motor Parts & Equipment Corp                      | 101-43126-430-42110 | 35.99      | Special Socket                     |
| 0          | Motor Parts & Equipment Corp                      | 602-49480-000-42130 | 43.08      | Motor Oil                          |
| 0          | Motor Parts & Equipment Corp                      | 601-49430-000-42210 | 106.00     | Mounts Truck 3                     |
|            | Motor Parts & Equipment Corp                      |                     | 112.27     |                                    |
| 176680     | Nalco Company                                     | 602-49480-000-42160 | 7,880.24   | Polymer                            |
|            | Nalco Company                                     |                     | 7,880.24   |                                    |
| 176681     | NCH Corporation                                   | 437-45122-450-44050 | 40,005.95  | Glycol for Boiler                  |
| 176681     | NCH Corporation                                   | 437-45122-450-44050 | -12,341.01 | CREDIT - Returned Glycol           |

| Check Numb | Last Name                 | Acct 1              | Amount    | Description                                         |
|------------|---------------------------|---------------------|-----------|-----------------------------------------------------|
|            | NCH Corporation           |                     | 27,664.94 |                                                     |
| 176682     | New York Blower Company   | 602-49480-000-42210 | 2,002.00  | South Air Scrubber Coupling                         |
|            | New York Blower Company   |                     | 2,002.00  |                                                     |
| 176683     | Northwestern University   | 101-42121-420-43140 | 1,100.00  | Training: Supervision Police Personnel / J Burbank  |
| 176683     | Northwestern University   | 101-42123-420-43140 | 1,100.00  | Training: Supervision Police Personnel / J Gramling |
|            | Northwestern University   |                     | 2,200.00  |                                                     |
| 176684     | NRA                       | 101-42123-420-44330 | 90.00     | Subscription Renewal / 3 years / B Johns            |
|            | NRA                       |                     | 90.00     |                                                     |
| 176605     | Ohlemann Brent & Michaela | 601-00000-000-20200 | 771.95    | Refund Check 013137-001, 1113 Goldenray Dr          |
|            | Ohlemann Brent & Michaela |                     | 771.95    |                                                     |
| 0          | On Target A & M Inc       | 603-49500-000-43090 | 721.03    | Utility Bills - January                             |
| 0          | On Target A & M Inc       | 602-49480-000-43090 | 721.02    | Utility Bills - January                             |
| 0          | On Target A & M Inc       | 601-49430-000-43090 | 721.02    | Utility Bills - January                             |
|            | On Target A & M Inc       |                     | 2,163.07  |                                                     |
| 0          | Paape Companies Inc       | 101-45122-450-44010 | 1,354.71  | Repaired Roof Top HVAC Unit                         |
|            | Paape Companies Inc       |                     | 1,354.71  |                                                     |
| 0          | Plunkett's Pest Control   | 101-41940-410-44010 | 102.00    | Pest Control                                        |
| 0          | Plunkett's Pest Control   | 101-45122-450-44010 | 42.12     | Pest Control                                        |
|            | Plunkett's Pest Control   |                     | 144.12    |                                                     |
| 0          | Pump & Meter Service, Inc | 101-43121-430-44010 | 4,328.33  | Annual Fuel System Testing                          |
|            | Pump & Meter Service, Inc |                     | 4,328.33  |                                                     |
| 0          | QTPod                     | 225-49810-430-43095 | 945.00    | Network Access Support for Airport Fuel System      |
|            | QTPod                     |                     | 945.00    |                                                     |

| Check Num | Last Name               | Acct 1              | Amount     | Description                                   |
|-----------|-------------------------|---------------------|------------|-----------------------------------------------|
| 0         | Quality Aviation Inc    | 225-49810-430-43090 | 2,083.33   | Airport Maintenance Agreement                 |
| 0         | Quality Aviation Inc    | 225-49810-430-43090 | 1,416.67   | Airport Management Agreement                  |
|           | Quality Aviation Inc    |                     | 3,500.00   |                                               |
| 0         | R C Bliss Inc           | 101-43121-430-42210 | 543.62     | Alternator - Street #307                      |
|           | R C Bliss Inc           |                     | 543.62     |                                               |
| 176685    | R.A.W. Construction LLC | 101-00000-000-20200 | 29,595.05  | (2022-03) Pay Req 5                           |
| 176685    | R.A.W. Construction LLC | 101-00000-000-20200 | 45,693.09  | (2022-04) Pay Req 6                           |
| 176685    | R.A.W. Construction LLC | 476-43121-430-45303 | 29,595.05  | (2022-03) Pay Req 5                           |
| 176685    | R.A.W. Construction LLC | 101-00000-000-20600 | -29,595.05 | (2022-03) Pay Req 5                           |
| 176685    | R.A.W. Construction LLC | 101-00000-000-20600 | -45,693.09 | (2022-04) Pay Req 6                           |
| 176685    | R.A.W. Construction LLC | 476-43121-430-45304 | 45,693.09  | (2022-04) Pay Req 6                           |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 1,100.00   | Robinwood Snow Removal                        |
| 176685    | R.A.W. Construction LLC | 241-46330-461-44010 | 2,540.00   | Public Housing Snow Removal                   |
| 176685    | R.A.W. Construction LLC | 211-46310-460-44010 | 90.00      | 16 1st St SE Snow Removal                     |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 550.00     | Robinwood Snow Removal                        |
| 176685    | R.A.W. Construction LLC | 211-46310-460-44010 | 45.00      | 16 1st St SE Snow Removal                     |
| 176685    | R.A.W. Construction LLC | 241-46330-461-44010 | 1,270.00   | Public Housing Snow Removal                   |
| 176685    | R.A.W. Construction LLC | 241-46330-461-44010 | 1,270.00   | Public Housing Snow Removal                   |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 550.00     | Robinwood Snow Removal                        |
| 176685    | R.A.W. Construction LLC | 211-46310-460-44010 | 45.00      | 16 1st St SE Snow Removal                     |
| 176685    | R.A.W. Construction LLC | 211-46310-460-44010 | 45.00      | 16 1st St SE Snow Removal                     |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 550.00     | Snow Removal                                  |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 450.00     | Extra Snow Removal                            |
| 176685    | R.A.W. Construction LLC | 241-46330-461-44010 | 1,270.00   | Snow Removal                                  |
| 176685    | R.A.W. Construction LLC | 241-46330-461-44010 | 235.00     | Public Housing Snow Removal                   |
| 176685    | R.A.W. Construction LLC | 211-46310-460-44010 | 10.00      | 16 1st St SE Snow Removal                     |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 200.00     | Robinwood Snow Removal                        |
| 176685    | R.A.W. Construction LLC | 898-46310-000-44010 | 200.00     | Salt and Sanding                              |
| 176685    | R.A.W. Construction LLC | 241-46330-461-44010 | 45.00      | Salt and Sanding                              |
|           | R.A.W. Construction LLC |                     | 85,753.14  |                                               |
| 0         | Ray Allen Manufacturing | 101-42123-420-43135 | 80.96      | Leash - Tracking Line - Lead                  |
|           | Ray Allen Manufacturing |                     | 80.96      |                                               |
| 0         | Remme Jackie            | 101-42123-420-43090 | 16.00      | Sewed Sergeant Patches on Shirts / J Gramling |

| Check Numb | Last Name                       | Acct 1              | Amount   | Description                                                 |
|------------|---------------------------------|---------------------|----------|-------------------------------------------------------------|
|            | Remme Jackie                    |                     | 16.00    |                                                             |
| 0          | Rent 'N' Save Portable Services | 101-45200-450-44160 | 60.00    | Portable Rest Room Rental                                   |
|            | Rent 'N' Save Portable Services |                     | 60.00    |                                                             |
| 176686     | Rice County Highway Department  | 101-45200-450-42120 | 124.44   | Fuel                                                        |
|            | Rice County Highway Department  |                     | 124.44   |                                                             |
| 0          | Rice County Recorder            | 101-41910-410-43520 | 194.00   | Divine Mercy Recording Fee                                  |
| 0          | Rice County Recorder            | 290-46500-462-43520 | 46.00    | Doc 757111 Promissory Note for TruVu                        |
| 0          | Rice County Recorder            | 101-41910-410-43520 | 358.00   | Recording Faribault Place 3rd Addition/Cave Creek/Periscope |
| 0          | Rice County Recorder            | 101-41910-410-43520 | 240.00   | RSA Sun Companies Plats /Documents Recording                |
|            | Rice County Recorder            |                     | 838.00   |                                                             |
| 176687     | Rice County Sheriff             | 101-42123-420-42070 | 1,000.00 | 2023 Range Fees                                             |
|            | Rice County Sheriff             |                     | 1,000.00 |                                                             |
| 176688     | Rice/Steele 911 Center          | 101-42121-420-42420 | 15.00    | Token / G Palan                                             |
| 176688     | Rice/Steele 911 Center          | 101-42123-420-42420 | 15.00    | Token / A Marvin                                            |
|            | Rice/Steele 911 Center          |                     | 30.00    |                                                             |
| 176689     | Rick Cashin Construction        | 101-00000-000-22000 | 2,000.00 | Release Landscape Escrow-1235 21st St & 1239 21st St        |
|            | Rick Cashin Construction        |                     | 2,000.00 |                                                             |
| 176690     | Rockmount Research & Alloys Inc | 101-43126-430-42110 | 570.32   | Grinding Discs & Welding Wire                               |
|            | Rockmount Research & Alloys Inc |                     | 570.32   |                                                             |
| 0          | Ronco Engineering Sales         | 101-43126-430-42110 | 545.79   | Hydraulic Fittings - Shop                                   |
|            | Ronco Engineering Sales         |                     | 545.79   |                                                             |
| 176691     | Rosen Roger                     | 101-45500-450-42190 | 204.44   | Books                                                       |
|            | Rosen Roger                     |                     | 204.44   |                                                             |

| Check Numb | Last Name                    | Acct 1              | Amount     | Description                                  |
|------------|------------------------------|---------------------|------------|----------------------------------------------|
| 176692     | Sage Electrochromics Inc     | 101-00000-000-22110 | 65,130.52  | County Tax Abatement                         |
| 176692     | Sage Electrochromics Inc     | 240-46210-460-44940 | 85,569.92  | Tax Abatement                                |
|            | Sage Electrochromics Inc     |                     | 150,700.44 |                                              |
| 0          | Sanco Equipment LLC          | 101-45200-450-42210 | 276.44     | Drive Nut                                    |
| 0          | Sanco Equipment LLC          | 101-45200-450-42210 | 701.06     | Idler Pulley and Belt Drive                  |
|            | Sanco Equipment LLC          |                     | 977.50     |                                              |
| 176693     | Sand Audrey                  | 601-00000-000-20200 | 35.09      | Refund Check 008211-000, 801 6 Ave NW        |
|            | Sand Audrey                  |                     | 35.09      |                                              |
| 0          | Sanity Solutions Inc         | 101-41580-410-43095 | 3,001.86   | Azure Monthly Subscription 10/28/22-12/27/22 |
|            | Sanity Solutions Inc         |                     | 3,001.86   |                                              |
| 0          | Schema Farms Custom Work LLC | 101-43125-430-43090 | 1,906.50   | Snow Hauling 11/30/22                        |
| 0          | Schema Farms Custom Work LLC | 101-43125-430-43090 | 1,291.50   | Snow Hauling 1-5-23                          |
|            | Schema Farms Custom Work LLC |                     | 3,198.00   |                                              |
| 0          | Schilling Supply Company     | 101-42110-420-42110 | 318.72     | Ice Melt                                     |
| 0          | Schilling Supply Company     | 101-45500-450-42110 | 404.17     | Ice Melt                                     |
|            | Schilling Supply Company     |                     | 722.89     |                                              |
| 0          | Schirmer Walter D            | 101-45500-450-44010 | 395.00     | Carpet Maintenance                           |
|            | Schirmer Walter D            |                     | 395.00     |                                              |
| 176694     | Schroeder Michael            | 101-45200-450-42210 | 21.61      | Bushings                                     |
|            | Schroeder Michael            |                     | 21.61      |                                              |
| 176695     | Schwichtenberg, Suzanne R    | 601-00000-000-20200 | 16.22      | Refund Check 010247-000, 1703 7 St NW        |
|            | Schwichtenberg, Suzanne R    |                     | 16.22      |                                              |
| 0          | Selco                        | 101-45500-450-43250 | 3,304.35   | SELCO ILS and PC Support-January 2023        |

| Check Numb | Last Name                           | Acct 1              | Amount   | Description                                    |
|------------|-------------------------------------|---------------------|----------|------------------------------------------------|
|            | Selco                               |                     | 3,304.35 |                                                |
| 176696     | Sherwin Williams Company #3037      | 898-46310-000-44010 | 10.93    | Paint Supplies                                 |
|            | Sherwin Williams Company #3037      |                     | 10.93    |                                                |
| 0          | SHI International Corp              | 101-42121-420-43095 | 64.00    | Eprise License / M Long                        |
| 0          | SHI International Corp              | 101-43190-430-42420 | 452.79   | City Engineer Ipad                             |
| 0          | SHI International Corp              | 101-41580-410-42420 | 682.00   | Docking Stations                               |
| 0          | SHI International Corp              | 101-42400-420-42420 | 845.00   | HP Pro - Wolf Pro Security                     |
| 0          | SHI International Corp              | 101-41110-410-42420 | 243.00   | Chrome Book for Councilor Doumbouya            |
| 0          | SHI International Corp              | 101-45110-450-42420 | 58.00    | DVD-Rom                                        |
|            | SHI International Corp              |                     | 2,344.79 |                                                |
| 0          | ShofCorp LLC                        | 898-46310-000-43090 | 70.05    | TRACS Data Processing January 2023             |
|            | ShofCorp LLC                        |                     | 70.05    |                                                |
| 0          | Shred Right                         | 101-42124-420-43090 | 40.00    | Shredding Service                              |
|            | Shred Right                         |                     | 40.00    |                                                |
| 0          | Shuda Michael                       | 101-42123-420-43310 | 41.00    | Lunch and Dinner Per Diem / All Things K9      |
|            | Shuda Michael                       |                     | 41.00    |                                                |
| 176697     | Sirek Hydraulic Service Inc         | 601-49430-000-42210 | -57.73   | Parts Unit 7 Credit                            |
| 176697     | Sirek Hydraulic Service Inc         | 602-49480-000-42110 | 34.00    | Pipe Fitting                                   |
| 176697     | Sirek Hydraulic Service Inc         | 101-45200-450-42210 | 3,035.95 | Snow Plow Cutting Edges/Bolts/ Springs/A-Frame |
|            | Sirek Hydraulic Service Inc         |                     | 3,012.22 |                                                |
| 0          | Sophos Payment Resources            | 101-41580-410-43095 | 960.00   | Sophos Subscription                            |
|            | Sophos Payment Resources            |                     | 960.00   |                                                |
| 176698     | Southern MN Recreation & Park Assoc | 101-45110-450-44330 | 45.00    | 2023 Membership Dues                           |
|            | Southern MN Recreation & Park Assoc |                     | 45.00    |                                                |
| 176699     | Star Sports & Apparel LLC           | 101-45140-450-42110 | 35.88    | Pucks                                          |

| Check Numb | Last Name                           | Acct 1              | Amount    | Description                                            |
|------------|-------------------------------------|---------------------|-----------|--------------------------------------------------------|
| 176699     | Star Sports & Apparel LLC           | 101-43190-430-42010 | 12.00     | Engineering Supervisor Name Plate                      |
| 176699     | Star Sports & Apparel LLC           | 240-46210-460-42110 | 10.00     | Name Plate for Jessica Fulton                          |
|            | Star Sports & Apparel LLC           |                     | 57.88     |                                                        |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 133.59    | 41901-Airport                                          |
| 176700     | Steele Waseca Coop Electric         | 101-43160-430-43810 | 63.64     | 32089-Highway 21 Lights                                |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 7.89      | 41927-Airport                                          |
| 176700     | Steele Waseca Coop Electric         | 902-00000-000-23935 | -2,270.87 | Monthly Charges-December                               |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 669.16    | 23947-Airport 10                                       |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 359.64    | 1018611-Hangar 910K                                    |
| 176700     | Steele Waseca Coop Electric         | 602-49480-000-43810 | 62.28     | 23271-Sludge Farm                                      |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 444.33    | 41875-Airport S Hangars                                |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 7.89      | 41926-Airport                                          |
| 176700     | Steele Waseca Coop Electric         | 602-49450-000-43810 | 85.64     | 1089247-Lift Station-15625 Acorn Trl                   |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 37.51     | 1018624-Hangar 910J                                    |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 41.31     | 1017445-2011 T-Hangar                                  |
| 176700     | Steele Waseca Coop Electric         | 602-49450-000-43810 | 117.87    | 30493-Lift Station                                     |
| 176700     | Steele Waseca Coop Electric         | 101-43160-430-43810 | 128.23    | 27205-Airtech Park                                     |
| 176700     | Steele Waseca Coop Electric         | 902-00000-000-23935 | 2,270.87  | Monthly Charges-December                               |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 54.25     | 32094-Airport                                          |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 7.89      | 1077021-Security Hangar 2                              |
| 176700     | Steele Waseca Coop Electric         | 225-49810-430-43810 | 49.75     | 20891-Airport New Hangar                               |
|            | Steele Waseca Coop Electric         |                     | 2,270.87  |                                                        |
| 0          | Stein Air Inc                       | 101-00000-000-22110 | 3,245.82  | County Tax Abatement                                   |
| 0          | Stein Air Inc                       | 240-46210-460-44940 | 4,228.42  | Tax Abatement                                          |
|            | Stein Air Inc                       |                     | 7,474.24  |                                                        |
| 176701     | Sterling Matthew                    | 101-43121-430-44450 | 115.00    | Mailbox and Post Reimbursement                         |
|            | Sterling Matthew                    |                     | 115.00    |                                                        |
| 176702     | Streicher's Inc.                    | 101-42123-420-42180 | 3,222.00  | Ballistic Vests / S Smallen & G Gramling & D Skluzacek |
|            | Streicher's Inc.                    |                     | 3,222.00  |                                                        |
| 176703     | Superior Companies of Minnesota Inc | 225-49810-430-44010 | 695.00    | HVAC Preventative Maintenance                          |
|            | Superior Companies of Minnesota Inc |                     | 695.00    |                                                        |

| Check Numb | Last Name                       | Acct 1              | Amount    | Description                           |
|------------|---------------------------------|---------------------|-----------|---------------------------------------|
| 0          | Team Laboratory Chemical LLC    | 602-49450-000-42160 | 2,399.00  | Liftstation Maintenance Chemicals     |
|            | Team Laboratory Chemical LLC    |                     | 2,399.00  |                                       |
| 176704     | The UPS Store                   | 601-49430-000-43250 | 11.98     | Fluoride Sample Sent to MDH           |
| 176704     | The UPS Store                   | 101-42220-420-43250 | 11.98     | Shipping for Pager Repair             |
| 176704     | The UPS Store                   | 601-49430-000-43250 | 16.67     | Silica Samples to The MDH             |
|            | The UPS Store                   |                     | 40.63     |                                       |
| 176705     | TK Elevator Corp                | 101-42110-420-44010 | 1,357.06  | Quarterly Elevator Service            |
|            | TK Elevator Corp                |                     | 1,357.06  |                                       |
| 176706     | T-Mobile                        | 101-45500-450-43096 | 161.18    | Hot Spots                             |
|            | T-Mobile                        |                     | 161.18    |                                       |
| 176707     | Tom's Lock & Key, LLC           | 241-46330-461-44010 | 6.00      | 408 13th ST NW 2 Keys                 |
| 176707     | Tom's Lock & Key, LLC           | 898-46310-000-44010 | 74.95     | Service Call New Mailbox Lock         |
| 176707     | Tom's Lock & Key, LLC           | 241-46330-461-44010 | 107.00    | 1518 Western Ave Rekey 2 Locks 4 Keys |
| 176707     | Tom's Lock & Key, LLC           | 241-46330-461-44010 | 152.00    | 900B Spring Rd Rekey Locks & 4 Keys   |
| 176707     | Tom's Lock & Key, LLC           | 898-46310-000-44010 | 92.00     | Service Call Rekey Apt 101            |
|            | Tom's Lock & Key, LLC           |                     | 431.95    |                                       |
| 176708     | Triangle Automotive Machine Inc | 101-42220-420-44040 | 450.00    | Oven Bake Clean & Test #2110          |
|            | Triangle Automotive Machine Inc |                     | 450.00    |                                       |
| 176709     | Truck Center Companies East LLC | 101-43121-430-42210 | 21.90     | Blend Air Door - Street #104          |
| 176709     | Truck Center Companies East LLC | 101-42220-420-42210 | 159.27    | Gasket AFM Device #2110               |
| 176709     | Truck Center Companies East LLC | 101-43121-430-42210 | 29.08     | Oil Filter Kit - Street #619          |
| 176709     | Truck Center Companies East LLC | 101-42220-420-42210 | 49.09     | Belt #2155                            |
|            | Truck Center Companies East LLC |                     | 259.34    |                                       |
| 0          | Trystar LLC                     | 101-00000-000-22110 | 26,152.42 | County Tax Abatement                  |
| 0          | Trystar LLC                     | 240-46210-460-44940 | 30,995.33 | Tax Abatement                         |
|            | Trystar LLC                     |                     | 57,147.75 |                                       |
| 0          | Turek Darrell R                 | 101-43125-430-43090 | 1,340.00  | Snow Hauling 1-5-23                   |



| Check Numb | Last Name                    | Acct 1              | Amount    | Description                                 |
|------------|------------------------------|---------------------|-----------|---------------------------------------------|
| 0          | Turek Darrell R              | 101-43125-430-43090 | 1,876.00  | Snow Hauling 1-4-23                         |
|            | Turek Darrell R              |                     | 3,216.00  |                                             |
| 0          | Ultimate Safety Concepts Inc | 101-42220-420-42210 | 26.44     | Tapered Rubber Inlet Nozzle for Gas Monitor |
|            | Ultimate Safety Concepts Inc |                     | 26.44     |                                             |
| 176710     | Utility Logic LLC            | 602-49450-000-45400 | 5,202.00  | Utility Line Locator                        |
|            | Utility Logic LLC            |                     | 5,202.00  |                                             |
| 176711     | Verizon Wireless             | 101-42123-420-43210 | 855.30    | Data Air Cards - MDC                        |
| 176711     | Verizon Wireless             | 101-42110-420-43210 | 35.01     | Data/Admin Ipad                             |
| 176711     | Verizon Wireless             | 602-49450-000-43210 | 70.02     | Data Air Cards- Sewer                       |
| 176711     | Verizon Wireless             | 101-45500-450-43132 | 35.01     | Wi-Fi Hot Spot - Phenow                     |
| 176711     | Verizon Wireless             | 101-41580-410-43210 | 40.01     | Data -IT                                    |
| 176711     | Verizon Wireless             | 101-42400-420-43210 | 40.01     | Data-Building Codes                         |
| 176711     | Verizon Wireless             | 101-42220-420-43210 | 120.03    | Data Fire Ipads (In Fire Trucks)            |
| 176711     | Verizon Wireless             | 101-42210-420-43210 | 35.01     | Data Fire Chief                             |
| 176711     | Verizon Wireless             | 902-00000-000-23935 | -1,713.43 | Data Charges 11/29/2022-12/28/2022          |
| 176711     | Verizon Wireless             | 601-49430-000-43210 | 241.00    | Data Air Cards- Water                       |
| 176711     | Verizon Wireless             | 602-49480-000-43210 | 66.98     | WWTP Phones                                 |
| 176711     | Verizon Wireless             | 603-49500-000-43210 | 140.04    | Data Air Cards- Storm                       |
| 176711     | Verizon Wireless             | 902-00000-000-23935 | 1,713.43  | Data Charges 11/29/2022-12/28/2022          |
| 176711     | Verizon Wireless             | 101-45140-450-43210 | 35.01     | Data Community Center Youth Sports          |
|            | Verizon Wireless             |                     | 1,713.43  |                                             |
| 0          | Virg's Appliance Service Inc | 241-46330-461-44050 | 85.00     | 830 9th Ave SW Refrigerator Repair          |
|            | Virg's Appliance Service Inc |                     | 85.00     |                                             |
| 176712     | Walker Trust The Janice M    | 601-00000-000-20200 | 33.80     | Refund Check 007314-000, 603 Willow St      |
|            | Walker Trust The Janice M    |                     | 33.80     |                                             |
| 176713     | Wal-Mart                     | 101-45140-450-42110 | 124.90    | Frostival Supplies                          |
| 176713     | Wal-Mart                     | 101-42220-420-42070 | 22.94     | Tennis Balls and Hoops for Training Props   |
| 176713     | Wal-Mart                     | 101-45140-450-42110 | 16.86     | Neon Night Supplies                         |
| 176713     | Wal-Mart                     | 101-45140-450-42110 | 41.10     | Award Frames                                |
| 176713     | Wal-Mart                     | 101-45122-450-42110 | 100.11    | Totes/Laundry Detergent/Coffee              |

| Check Numb | Last Name                      | Acct 1              | Amount    | Description                                             |
|------------|--------------------------------|---------------------|-----------|---------------------------------------------------------|
|            | Wal-Mart                       |                     | 305.91    |                                                         |
| 176714     | Waste Management of WI-MN      | 101-42110-420-43840 | 452.05    | Police 25 4th St NW                                     |
| 176714     | Waste Management of WI-MN      | 602-49480-000-43840 | 1,771.97  | Wastewater Facility 214 14th St NE                      |
| 176714     | Waste Management of WI-MN      | 101-45200-450-43840 | 40.96     | Parking Lot Behind Post Office 26 3rd St NE             |
| 176714     | Waste Management of WI-MN      | 902-00000-000-23935 | -3,996.83 | Service 12/01/2022-12/31/2022                           |
| 176714     | Waste Management of WI-MN      | 601-49430-000-43840 | 87.74     | PW Facility 1200 Belview Trl                            |
| 176714     | Waste Management of WI-MN      | 602-49450-000-43840 | 87.74     | PW Facility 1200 Belview Trl                            |
| 176714     | Waste Management of WI-MN      | 603-49500-000-43840 | 12.48     | PW Facility 1200 Belview Trl                            |
| 176714     | Waste Management of WI-MN      | 101-42210-420-43840 | 107.75    | Fire 122 2nd St NW                                      |
| 176714     | Waste Management of WI-MN      | 101-43121-430-43840 | 843.03    | PW Facility 1200 Belview Trl                            |
| 176714     | Waste Management of WI-MN      | 101-41940-410-43840 | 107.75    | City Hall 208 1st Ave NW                                |
| 176714     | Waste Management of WI-MN      | 101-45200-450-43840 | 105.30    | Dog Park 900 Lyndale Ave                                |
| 176714     | Waste Management of WI-MN      | 101-45500-450-43840 | 106.53    | Buckham Center 11 Division St E                         |
| 176714     | Waste Management of WI-MN      | 225-49810-430-43840 | 117.75    | Aiport 3401 Hwy 21 W                                    |
| 176714     | Waste Management of WI-MN      | 101-45122-450-43840 | 106.53    | Community Center 15 Division St W                       |
| 176714     | Waste Management of WI-MN      | 101-45126-450-43840 | 49.25     | Washington Rec Center 117 Shumway                       |
| 176714     | Waste Management of WI-MN      | 101-45200-450-43840 | 379.20    | Central Avenue Refuse Disposal 12/1/2022 to 12/31/2022  |
| 176714     | Waste Management of WI-MN      | 902-00000-000-23935 | 3,996.83  | Service 12/01/2022-12/31/2022                           |
|            | Waste Management of WI-MN      |                     | 4,376.03  |                                                         |
| 0          | Water Conservation Service Inc | 601-49430-000-43090 | 578.75    | Watermain Break Leak Detection                          |
|            | Water Conservation Service Inc |                     | 578.75    |                                                         |
| 176715     | Waterous Company               | 101-42220-420-42210 | 666.69    | Tank Intake Valve Kit #2117 / Pump Cable Assembly #2117 |
|            | Waterous Company               |                     | 666.69    |                                                         |
| 176716     | Wieber Physical Therapy Inc    | 101-42123-420-43090 | 185.00    | Agility Test / H Goodwin                                |
|            | Wieber Physical Therapy Inc    |                     | 185.00    |                                                         |
| 176717     | Wilson Esther M                | 898-46310-000-44700 | 60.12     | Interest on Security Deposit                            |
| 176717     | Wilson Esther M                | 898-00000-000-22000 | 590.00    | Security Deposit Refund                                 |
| 176717     | Wilson Esther M                | 898-00000-000-36220 | 49.00     | Rent Reimbursement                                      |
|            | Wilson Esther M                |                     | 699.12    |                                                         |
| 176718     | Wolf Jim                       | 601-00000-000-20200 | 87.89     | Refund Check 009049-000, 2317 Hulett Ave                |

| Check Numb | Last Name   | Acct 1              | Amount       | Description                                     |
|------------|-------------|---------------------|--------------|-------------------------------------------------|
|            | Wolf Jim    |                     | 87.89        |                                                 |
| 176604     | Xcel Energy | 101-43160-430-43810 | 21,272.56    | 51-4930975-3 Street Lighting                    |
| 176719     | Xcel Energy | 241-46330-461-43810 | 39.24        | 922 1st ST SW Electric Service                  |
| 176719     | Xcel Energy | 241-46330-461-43810 | 60.68        | 1526 Western Ave NW Electric                    |
| 176719     | Xcel Energy | 241-46330-461-43810 | 150.87       | 1518 Western Ave NW Electric                    |
| 176719     | Xcel Energy | 101-43160-430-43810 | 21.22        | 51-5358630-4 - 45 State Ave Lighting            |
|            | Xcel Energy |                     | 21,544.57    |                                                 |
| 0          | Ziegler Inc | 101-43121-430-42210 | 52.11        | Coil Assembly - Street #111                     |
| 0          | Ziegler Inc | 225-49810-430-42210 | 1,266.31     | Exhaust Repair Parts Airport Loader             |
| 0          | Ziegler Inc | 101-43121-430-43090 | 512.49       | Service Call & Ride Control Valve - Street #111 |
| 0          | Ziegler Inc | 225-49810-430-44045 | 769.16       | Troubleshoot Ride Control System Airport Loader |
|            | Ziegler Inc |                     | 2,600.07     |                                                 |
|            |             |                     | 1,228,732.69 |                                                 |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:**  
**FROM:** Tim Murray, City Administrator  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Approve 2023 Appointments of Councilmembers to Boards, Commissions, and Committees

---

### Background:

At the Work Session on January 3, 2023 (the "Annual Planning Session"), the Mayor and City Councilmembers discussed their appointments to those committees, boards, and commissions that include one or more Council representatives. The attached list reflects the appointments determined at that meeting.

### Recommendation:

Approve Council Appointments in accordance with the attached list.

### Attachments:

1. 2023 Council Appointments to Committees-Boards-Commissions



## 2023 CITY COUNCIL COMMITTEES

### **JOINT COMMITTEE (Work Session) (7)**

Meets the first and third Tuesday of every month at 6:00 pm. Other meetings as needed.

**Members:** Mayor and all City Councilmembers

### **ANNEXATION COMMITTEE (3)**

Meets as needed.

**Members:** Mayor Voracek, Councilmembers Ross and Spooner

**Staff Liaison:** City Administrator & CED Director

### **LABOR COMMITTEE (2)**

Meets as needed.

**Members:** Mayor Voracek and Councilmember Ross

**Staff Liaison:** City Administrator & Human Resources Director

### **AD HOC**

Special committees established at Council discretion on an issue-by-issue basis. The Mayor serves on all established Ad Hoc Committees, along with two other Council members.



## 2023 COUNCIL APPOINTMENTS AND REPRESENTATIVES

### **Vice Mayor**

Councilmember van Sluis

### **Committees/Boards/Commissions with all members appointed by City Council**

(List only includes those with Council appointees)

| <u>Committee Name</u>                  | <u>Council Appointees</u> | <u>Staff Rep.</u> |
|----------------------------------------|---------------------------|-------------------|
| 1) CHARITABLE GAMBLING ADVISORY BOARD  | Caron                     | H. Slechta        |
| 2) ECONOMIC DEVELOPMENT AUTHORITY      | Spooner, Mayor Voracek    | D. Wanberg        |
| 3) HOUSING AND REDEVELOPMENT AUTHORITY | Caron                     | D. Wanberg        |
| 4) PARKS AND RECREATION ADVISORY BOARD | Caron                     | P. Peanasky       |
| 5) TOURISM COMMISSION                  | Doumbouya                 | H. Slechta        |

### **Committees/Boards/Commissions with only Council/City representatives appointed by City Council**

| <u>Committee Name</u>                 | <u>Council Appointees</u> | <u>Staff Rep.</u> |
|---------------------------------------|---------------------------|-------------------|
| 1) ALEXANDER PARK COMMITTEE           | Spooner, Mayor Voracek    | P. Peanasky       |
| 2) BMX TRACK BOARD                    | Ross                      | P. Peanasky       |
| 3) BUCKHAM WEST (SENIOR CENTER)       | Ross                      | P. Peanasky       |
| 4) FARIBAULT HOUSE BUILDING COMMITTEE | van Sluis                 | N/A               |
| 5) ICE ARENA BOARD                    | van Sluis, Mayor Voracek  | P. Peanasky       |
| 6) JOINT DISPATCH BOARD               | van Sluis                 | D. Dienst         |
| 7) MAIN STREET COMMITTEE              | Doumbouya                 | D. Wanberg        |
| 8) MILL TOWNS TRAIL BOARD             | van Sluis, Doumbouya      | M. Duchene        |
| 9) PARADISE CENTER FOR THE ARTS BOARD | van Sluis                 | N/A               |
| 10) RIVER BEND NATURE CENTER          | Spooner                   | N/A               |
| 11) SOCCER COMPLEX BOARD              | van Sluis                 | P. Peanasky       |
| 12) TOWNSHIP FIRE CONTRACT COMMITTEE  | Spooner, Mayor Voracek    | D. Dienst         |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:**  
**FROM:** Tim Murray, City Administrator  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Approve 2023-2025 Agreement for Criminal Prosecution Services with Eckberg, Lammers, P.C.

---

### Background:

Attached is a new three-year agreement with Eckberg, Lammers, P.C. to continue to provide criminal prosecution legal services (civil/general legal services are provided by a different firm, Kennedy & Graven). Eckberg, Lammers, P.C. has been under contract to serve the City since 2015, and I recommend that we continue with them moving forward. The only changes in this agreement for 2023-2025 from the previous one are going to a three-year term instead of two (note we are still able to terminate our agreement with 60-day's notice); adding some quarterly reporting data I had requested; and inflationary rate increases of approximately 3.0% per year.

### Recommendation:

Approve 2023-2025 Agreement for Criminal Prosecution Services with Eckberg, Lammers, P.C.

### Attachments:

1. 2023-2025 Prosecution Services Contract

## AGREEMENT FOR CRIMINAL PROSECUTION SERVICES

This Agreement, entered into between the City of Faribault, a Minnesota municipal corporation (City) and the law firm of ECKBERG, LAMMERS, P.C. (Criminal Prosecution Attorney) as of January 1, 2023, provides as follows:

### SECTION I. Background: Findings.

1.01. *Authority.* The appointment and removal of the Criminal Prosecution Attorney are made by the City Council.

1.02. *Council Determination.* At a duly called regular meeting of the City Council held on December 9, 2014, the City Council determined that the firm of Eckberg, Lammers, P.C. be engaged as Criminal Prosecution Attorney, with Thomas J. Weidner of that firm serving as chief prosecutor for the City and instructed the City Administrator to prepare an Agreement between the firm and the City setting forth the terms and conditions of the engagement.

### SECTION 2. Terms and Conditions.

2.01. *Consideration.* In consideration of the mutual promises and conditions contained in this Agreement the City and the Criminal Prosecution Attorney agree to the terms and conditions set forth herein.

2.02. *Criminal Prosecution Attorney Appointment.* The City appoints the firm of Eckberg, Lammers, P.C. as Criminal Prosecution Attorney, with Thomas J. Weidner acting as primary chief prosecutor for the City.

2.03. *Usual and Customary Criminal Prosecution Services.* The Criminal Prosecution Attorney agrees to perform all usual and customary criminal prosecution services for the City in accordance with the terms of this Agreement, including, but not limited to, the following primary responsibilities for the criminal prosecution services:

#### General Responsibilities:

Represent and prosecute all criminal law matters within the City's jurisdiction, included but not limited to, scheduling, and attending all necessary hearings, trials, arraignments, and post-conviction hearings as required, coordinating officer and witness appearances, reviewing all criminal cases presented for purposes of prosecution, determine technical compliance with criminal code and other state statutes, writing complaints, making recommendations to the Court for alternatives to prosecution where appropriate, act as a resource to the Police Department in the development of criminal cases, and provide training sessions for Police staff as needed.

Provide timely pursuit of disposition of criminal cases in advance of actual Court cases to avoid unnecessary officer court time.

Process and present forfeiture cases unrelated to the Cannon River Drug and Violent Offender Task Force, on behalf of Police Department.

Process and represent the City in all crime-free multi-housing enforcement actions.



The criminal prosecution attorney is required to be knowledgeable in a variety of legal areas, including but not limited to:

- Criminal Prosecution
- Trial activity
- General municipal laws
- City Code issues
- General state and federal laws relating to prosecution matters
- General Government Data Practices
- Crime-Free Multi-Housing Program and enforcement

Specific Responsibilities:

The criminal prosecution services that are required by the City and covered by a fixed retainer fee include, but are not limited to, the following areas:

1. Meetings and/or telephone conversations with and advising Mayor, Council Members, City Administrator, Police Chief, and other authorized staff on general criminal legal matters.
2. Research and submission of legal opinions on criminal legal matters requested by City Administrator, Police Chief or other authorized staff; availability to answer staff questions by telephone.
3. Legal consultation and general support for Mayor, Council Members, City Administrator, Police Chief and other authorized staff on general criminal legal matters.
4. Provide high level of customer service by responding in a prompt manner.
5. Prosecute all petty misdemeanor, misdemeanor and statutorily delegated gross misdemeanor offenses committed within the corporate limits of the City. This includes all such cases initiated by any law enforcement agency and citizen complaints including, but not limited to, traffic violations, DUI cases, theft, City Code violations and crime-free multi-housing enforcement.
6. Provide advice, consultation and training where required to the City's Police Department and to all other departments of the City in the interpretation and enforcement of statutes, ordinances and investigations of violations in connection with the prosecution of criminal cases.
7. Prepare criminal complaints where facts warrant.
8. Evaluate all cases where a plea of not guilty is entered and prosecute where warranted.
9. Prepare appropriate pre-trial notices as required.
10. Seek such additional investigation as required.
11. Negotiate and enter plea bargains where deemed advisable.
12. Represent the City at all pre-trial motions.
13. Perform all legal research and prepare briefs when required.
14. Try all jury and court cases.
15. Draft ordinances, ordinance amendments, resolutions, and correspondence as requested.
16. Review ordinances as requested.

17. Render written opinions on criminal prosecution matters when requested, including interpretation of statutes, ordinances, rules and regulations.
18. Ensure proper notification and preparation of police officers and staff for trial.
19. Assist in resolving criminal prosecution matters not resulting in litigation.

As part of the firm's comprehensive flat fee prosecution services, no charges are ever imposed for phone calls. The firm encourages police officers and staff to contact any of our prosecuting attorneys without fear of being charged. If a phone call evolves into a project or work item, that item shall be covered by the flat fee retainer Agreement. The firm has found this approach is welcomed by its law enforcement clients, as it provides for unfettered legal advice without imposing financial pressure on the given department.

Non-Retainer Matters (such matters shall be billed on an hourly basis as set forth in paragraph 2.04.):

1. Examine, evaluate and provide representation for all appeals to Appellate Courts.
2. Process and present forfeiture cases unrelated to the Cannon River Drug and Violent Offender Task Force, on behalf of Police Department.

*2.04. Compensation for Criminal Prosecution Services.* For criminal prosecution services for the years 2023, 2024, and 2025, the City agrees to compensate the Criminal Prosecution Attorney as follows:

|                               | <b>2023</b> | <b>2024</b> | <b>2025</b> |
|-------------------------------|-------------|-------------|-------------|
| Retainer Fee (monthly amount) | \$13,034.00 | \$13,425.00 | \$13,827.75 |
| Hourly - Attorneys*           | \$ 154.50   | \$ 159.00   | \$ 163.50   |
| Hourly -- Paralegals          | \$ 82.50    | \$ 85.00    | \$ 87.50    |
| Hourly -- Law Clerks          | \$ 76.50    | \$ 78.00    | \$ 79.50    |

\*The hourly rates for all attorneys will be the same and shall only apply to paragraph 2.03, Non-Retainer Matters, Nos. 1 and 2.

The City reserves the right to extend this Agreement and to compensate the Criminal Prosecution Attorney as determined and negotiated by the City.

*2.05. Compensation for Expenses.* The City will compensate the Criminal Prosecution Attorney for the following actual and necessary expenses incurred by the Criminal Prosecution Attorney on behalf of the City:

The following charges are passed through by the criminal prosecuting attorney to the City at cost:

- Courier or Delivery Charges
- Process Server Fees
- Court Filing Fees



- Document Recording & Closing Fees
- Court Reporter Transcription Fees
- Postage

There will be no charges for the following:

- WestLaw/Lexis Research Fees/Computer time
- Administrative billings for file setup and computer entry
- Electronic copies of documents
- Personal conference with City staff/officials, unless undertaken as part of a specific project Eckberg Lammers will provide a statement of these charges at the end of each contract year.

2.06. *Billing Statements.* Billings by the Criminal Prosecution Attorney to the City for services will be on a monthly basis, except as may otherwise be agreed upon by the parties. The billing statement shall be of sufficient detail to adequately inform the City concerning the tasks performed, the attorney or staff performing them, the time spent on each task and the nature and extent of costs and disbursements. The statement shall also contain a summary that shows the total time spent for each category and the total fees, charges and disbursements for each category. The following information shall also be provided on a quarterly basis (within 45 days following the end of each quarter):

- Case Files Opened
- Case Files Closed
- Jury Trials (to completion)
- Schedule Court Appearances

2.07. *Term of Agreement.* The term of this Agreement shall be for three years. For legal services in the years 2026 and beyond, the City reserves the right to extend this Agreement and to compensate the Criminal Prosecution Attorney as determined and negotiated by the City.

2.08. *Chief Prosecutor.* It is the intention of the parties and it is hereby agreed by the Criminal Prosecution Attorney, that the term "chief prosecutor" as used herein means and refers to Thomas J. Weidner who will, except in the case of extraordinary circumstances involving disability, unavoidable conflict or other good and substantial reasons, perform, supervise and be responsible to the City for the criminal prosecution services to be provided.

2.09. *Entire Agreement.* This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the City and the Criminal Prosecution Attorney, and supersedes any other written or oral Agreements between the City and the Criminal Prosecution Attorney. This Agreement can only be modified in writing signed by the City and the Criminal Prosecution Attorney.

2.10. *Termination.* This Agreement may be terminated by the City at any time or by the Criminal Prosecution Attorney upon 60 days written notice.

2.11. *Conflict of Interest.* The Criminal Prosecution Attorney shall use best efforts to meet all professional obligations to avoid conflicts of interest and appearances of impropriety in representation of the City. In the event of a conflict, the Criminal Prosecution Attorney, with the consent of the City, shall arrange for suitable alternative legal representation. It is the intent of the Criminal Prosecution Attorney to refrain from handling legal matters for any other person or entity that may pose a conflict of interest.

2.12. *Agreement Not Assignable.* Except as provided in Paragraph 2.11 of this Agreement relating to conflicts of interest, the rights and obligations created by this Agreement may not be assigned by either party.

2.13. *Agreement Not Exclusive.* The City retains the right to hire other legal representation for specific legal matters.

2.14. *Independent Contractor Status.* All services provided by the Criminal Prosecution Attorney pursuant to this Agreement shall be provided by the Criminal Prosecution Attorney as an independent contractor and not as an employee of the City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts and eligibility for employee benefits.

2.15. *Work Products.* All records, information, materials and other work products prepared and developed in connection with the provision of services pursuant to this Agreement shall become the property of the City.

2.16. *Insurance and Indemnification.* Criminal Prosecution Attorney agrees to maintain a valid policy of Professional Liability Insurance for the duration of this Agreement. The value of the policy shall not be less than the cap for municipal tort liability as established by Minnesota Statutes. Criminal Prosecution Attorney further agrees to defend, indemnify, and hold harmless the City, its agents and employees against all causes of actions against the City or any of its agents or employees that arise from or as a result of the Criminal Prosecution Attorney's negligent actions or advice under the terms of this Agreement.

2.17. *Data Practices Act Compliance.* Data provided to the Criminal Prosecution Attorney under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

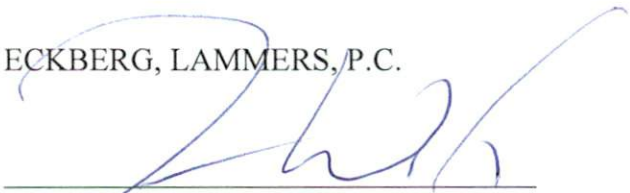
2.18. *Choices of Law and Venue.* This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by their proper officers and representatives as of the day and year first above written.

CITY OF FARIBAULT, MINNESOTA

By: \_\_\_\_\_  
Kevin F. Voracek  
Its Mayor

By: \_\_\_\_\_  
Timothy C. Murray  
Its City Administrator

ECKBERG, LAMMERS, P.C.  
By:  \_\_\_\_\_  
Thomas J. Weidner  
Criminal Prosecution Attorney



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Paul J. Peanasky, Parks and Recreation Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Approve Agreement to Provide Council Chambers Schematic Options

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### Background:

The City Council Chambers are currently not ADA accessible. ISG has been contacted to provide some schematic options to make the Council Chambers ADA accessible. They have agreed to a time and material agreement for a rate of \$180 per hour. Once the schematic option is agreed upon, they will enter into an agreement to design the changes.

### Recommendation:

Approve agreement with ISG to provide schematic options for the Council Chambers at a rate of \$180 per hour.

### Attachments:

1. Email Proposal
2. Rate Sheet

**Paul Peanasky**

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**Subject:** FW: Agreement  
**Attachments:** 2023\_standardHourlyRatesByRange\_ISG.pdf

**From:** Bob Mickelson <Bob.Mickelson@ISGInc.com>  
**Sent:** Friday, January 6, 2023 2:17 PM  
**To:** Paul Peanasky <ppeanasky@ci.faribault.mn.us>  
**Subject:** RE: Agreement

ISG proposes to provide design concepts for the council chambers at our normal billable rates. Schedule is attached. Nathan, the architect who is working on this, has a billable rate of \$180 / hr. Once a concept is accepted we can provide a fee to complete the design work to create bidding documents.



**Bob Mickelson**

Senior Project Manager  
*Employee Owner*

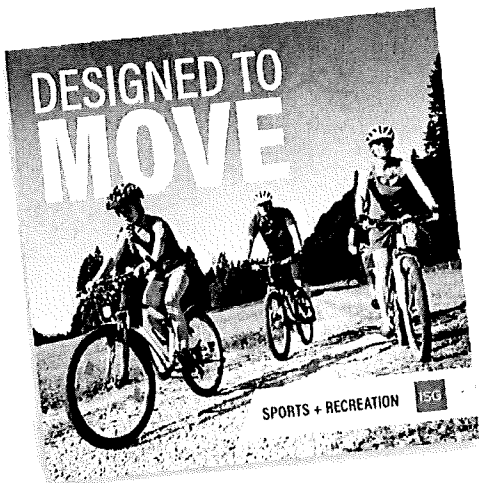
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ISG's project portfolio



# 2023 Standard Hourly Rates

Rates are effective as of January 1, 2023, and are subject to change on an annual basis.

ISG

| Job Type                                               | Hourly Rate |
|--------------------------------------------------------|-------------|
| Administrative<br><i>I-IV</i>                          | \$75-135    |
| Applied<br>Technology Specialist<br><i>I-Senior</i>    | \$100-150   |
| Architect<br><i>I-Senior</i>                           | \$120-210   |
| Architectural Designer<br><i>I-Senior</i>              | \$110-160   |
| Business Developer<br><i>I-Senior</i>                  | \$140-210   |
| Business Writer<br><i>I-Senior</i>                     | \$105-125   |
| Civil Engineer<br><i>I-Senior</i>                      | \$135-220   |
| Civil Designer<br><i>I-Senior</i>                      | \$105-160   |
| Construction<br>Administrator<br><i>I-Senior</i>       | \$110-150   |
| Drone Specialist<br><i>I-Senior</i>                    | \$105-150   |
| Electrical Engineer<br><i>I-Senior</i>                 | \$140-220   |
| Electrical Designer<br><i>I-Senior</i>                 | \$110-165   |
| Environmental<br>Scientist/Engineer<br><i>I-Senior</i> | \$120-190   |
| General Counsel                                        | \$340       |
| GIS Specialist<br><i>I-Senior</i>                      | \$120-185   |
| Graphic Designer<br><i>I-Senior</i>                    | \$100-120   |
| IT Specialist<br><i>I-Senior</i>                       | \$120-180   |
| Interior Designer<br><i>I-Senior</i>                   | \$120-185   |
| Land Surveyor<br><i>I-Senior</i>                       | \$110-195   |

| Job Type                                              | Hourly Rate |
|-------------------------------------------------------|-------------|
| Land Survey Specialist<br><i>I-Senior</i>             | \$95-140    |
| Landscape Architect<br><i>I-Senior</i>                | \$125-200   |
| Landscape Designer<br><i>I-Senior</i>                 | \$110-150   |
| Marketing<br>Consultant/Specialist<br><i>I-Senior</i> | \$115-180   |
| Mechanical Engineer<br><i>I-Senior</i>                | \$140-220   |
| Mechanical Designer<br><i>I-Senior</i>                | \$110-165   |
| Planner<br><i>I-Senior</i>                            | \$125-200   |
| Project Coordinator<br><i>I-IV</i>                    | \$120-165   |
| Project Manager<br><i>I-Senior</i>                    | \$130-220   |
| Refrigeration Engineer<br><i>I-Senior</i>             | \$135-240   |
| Refrigeration Designer<br><i>I-Senior</i>             | \$115-180   |
| Senior Finance Consultant                             | \$180       |
| Senior Project Executive                              | \$265       |
| Structural Engineer<br><i>I-Senior</i>                | \$135-220   |
| Structural Designer<br><i>I-Senior</i>                | \$110-160   |
| Technical Writer<br><i>I-Senior</i>                   | \$135-150   |
| Technology Engineer<br><i>I-Senior</i>                | \$125-210   |
| Technology Designer<br><i>I-Senior</i>                | \$105-200   |
| Telecommunications<br>Designer<br><i>I-Senior</i>     | \$80-140    |

| Job Type                                               | Hourly Rate |
|--------------------------------------------------------|-------------|
| Energy Distribution<br>Designer<br><i>I-Senior</i>     | \$95-140    |
| Visualization Specialist<br><i>I-Senior</i>            | \$150-200   |
| Videographer                                           | \$140       |
| Water/Wastewater<br>Engineer<br><i>I-Senior</i>        | \$140-210   |
| Water/Wastewater<br>Designer<br><i>I-Senior</i>        | \$110-160   |
| Water/Wastewater<br>Project Manager<br><i>I-Senior</i> | \$130-210   |
| Water/Wastewater<br>Operator                           | \$105-120   |

| Equipment                           | Hourly Rate |
|-------------------------------------|-------------|
| Survey Grade GPS/Robotics           | \$59        |
| Mapping Grade GPS                   | \$21        |
| 3D Laser Scanner                    | \$70        |
| Manhole Scanner                     | \$70        |
| Mobile Scanner**                    | Varies      |
| R/C Boat + Sounding<br>Equipment    | \$55        |
| Surveillance Drone                  | \$53        |
| Photogrammetry Drone                | \$131       |
| Thermal Imaging Drone               | \$184       |
| LiDAR Drone**                       | Varies      |
| All-Terrain Vehicle                 | \$26        |
| Traffic Counter                     | \$12        |
| Pipe Crawler**<br>(per linear foot) | Varies      |

Mileage reimbursement is at the IRS standard rate.

Outside services are billed at cost

plus 10%.

\*\*Project-specific rates—call for pricing





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Jeanne Schmuck, Finance Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-012 Approve 2022 Budget Amendments

---

### Background:

Each year the City Council may approve amendments to the original budget to account for omissions, corrections, or unanticipated project expenditures and revenues. These amendments provide the necessary authority for spending additional funds or transferring budget allotments between accounts.

It is not necessary to amend every individual line item that is overspent. Total department or fund appropriations should be amended if they have exceeded the total spending authority provided by the Council with the original budget. Very often these amendments represent grant funding that was acquired after the original budget was adopted, or other unanticipated spending such as flood recovery or vehicle repairs.

The year-to-date expenditures and revenue reports have been reviewed and a list of amendments has been prepared for Council approval. A list of accounts to be amended is provided with the amount of the budget increase or decrease along with the final budget amount. A brief description of the need for the amendment is also provided.

### Recommendation:

Approve Resolution 2023-012 Approve 2022 Budget Amendments

### Attachments:

1. Resolution 2023-012 Approve 2022 Budget Amendments
2. Resolution 2023-012 Exhibit A

**CITY OF FARIBAULT**

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**RESOLUTION #2023 - 012  
APPROVE 2022 BUDGET AMENDMENTS**

**WHEREAS**, the annual 2022 budget may be amended by the City Council due to omissions, corrections, or unanticipated expenditures or revenues; and

**WHEREAS**, the current year-to-date budget report has been reviewed by staff and certain accounts require amendments; and

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council authorizes the Finance Director to amend the accounts in the 2022 Budget as identified in the attached list included with this resolution as "Exhibit A".

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

**CITY OF FARIBAULT  
2022 BUDGET AMENDMENTS**

**CITY OF FARIBAULT  
2022 BUDGET AMENDMENTS  
Exhibit A**

| Account Number             | Account Description            | Purpose                                        | Amount of Increase |              | Original Budget | Final Budget |
|----------------------------|--------------------------------|------------------------------------------------|--------------------|--------------|-----------------|--------------|
|                            |                                |                                                | Expenditure        | Revenue      |                 |              |
| GENERAL FUND               |                                |                                                |                    |              |                 |              |
| Revenues                   |                                |                                                |                    |              |                 |              |
| 101-00000-420-32220        | Electrical Permits             | Permit Revenue Higher Than Expected            |                    | \$ 39,085.00 | 43,800.00       | \$ 82,885.00 |
| 101-00000-410-36200        | Miscellaneous Revenue          | State of MN Bond Authority-Housing Project     |                    | 119,342.00   | 3,000.00        | 122,342.00   |
| 101-00000-420-36230        | Donations-Public Safety        | Donations from Paradise Center Fundraiser, Etc |                    | 10,200.00    |                 | 10,200.00    |
| Expenditures               |                                |                                                |                    |              |                 |              |
| <u>City Council</u>        |                                |                                                |                    |              |                 |              |
| 101-41110-410-42115        | Meeting                        | Board Commission Appreciation Event            | \$ 800.00          |              | \$ 1,000.00     | \$ 1,800.00  |
| 101-41110-410-42420        | Minor Computer Equipment       | Unbudgeted Computer Replacement                | 925.00             |              | 250.00          | 1,175.00     |
| 101-41110-410-43090        | Expert & Professional Services | Speaker for Retreat                            | 4,325.00           |              | 21,555.00       | 25,880.00    |
| 101-41110-410-43095        | Software Maintenance & Support | Civic Clerk Software                           | 4,550.00           |              | 500.00          | 5,050.00     |
| 101-41110-410-43130        | Mayor's Reception              | Overspent                                      | 650.00             |              | 1,200.00        | 1,850.00     |
| 101-41110-410-43140        | Training & Education           | Underspent                                     | (1,050.00)         |              | 1,500.00        | 450.00       |
| 101-41110-410-43310        | Travel Expense                 | Underspent                                     | (1,875.00)         |              | 2,000.00        | 125.00       |
| 101-41110-410-43510        | Legal Notices Publishing       | Underspent                                     | (950.00)           |              | 15,000.00       | 14,050.00    |
| 101-41110-410-44330        | Dues & Subscriptions           | Overspent                                      | 618.00             |              | 19,968.00       | 20,586.00    |
| <u>City Administration</u> |                                |                                                |                    |              |                 |              |
| 101-41320-410-41140        | Sick Leave Buyback             | Underspent                                     | (589.00)           |              | 2,879.00        | 2,290.00     |
| 101-41320-410-42420        | Minor Computer Equipment       | Underspent                                     | (500.00)           |              | 500.00          | -            |
| 101-41320-410-43090        | Expert & Professional          | Underspent                                     | (2,500.00)         |              | 7,000.00        | 4,500.00     |
| 101-41320-410-43095        | Software Maintenance & Support | Underspent                                     | (860.00)           |              | 1,910.00        | 1,050.00     |
| 101-41320-410-43140        | Training & Education           | Underspent                                     | (800.00)           |              | 2,000.00        | 1,200.00     |
| 101-41320-410-43220        | Postage                        | Overspent                                      | 600.00             |              | 900.00          | 1,500.00     |
| 101-41320-410-43250        | Other Communications           | Unbudgeted for Phone System                    | 600.00             |              | -               | 600.00       |
| 101-41320-410-43310        | Travel Expense                 | Underspent                                     | (1,300.00)         |              | 2,000.00        | 700.00       |
| <u>Elections</u>           |                                |                                                |                    |              |                 |              |
| 101-41410-410-41040        | Temporary Employees            | Overspent Due to Wage Increases                | 14,346.00          |              | 17,303.00       | 31,649.00    |
| 101-41410-410-42410        | Minor Computer Equipment       | Underspent                                     | (1,000.00)         |              | 2,400.00        | 1,400.00     |
| 101-41410-410-43510        | Legal Notices Publishing       | Overspent                                      | 550.00             |              | 200.00          | 750.00       |
| <u>Finance</u>             |                                |                                                |                    |              |                 |              |
| 101-41510-410-41010        | Full-Time employees            | Position Reclassification                      | 7,976.00           |              | 252,764.00      | 260,740.00   |
| 101-41510-410-43010        | Auditing & Accounting Services | Budgetary Offset                               | (2,100.00)         |              | 32,275.00       | 30,175.00    |
| 101-41510-410-43090        | Expert & Professional Services | Budgetary Offset                               | (1,500.00)         |              | 3,909.00        | 2,409.00     |
| 101-41510-410-43095        | Software Maintenance & Support | Budgetary Offset                               | (1,700.00)         |              | 15,035.00       | 13,335.00    |

## Exhibit A

| Account Number                      | Account Description            | Purpose                                        | Amount of Increase |         | Original Budget | Final Budget |
|-------------------------------------|--------------------------------|------------------------------------------------|--------------------|---------|-----------------|--------------|
|                                     |                                |                                                | Expenditure        | Revenue |                 |              |
| 101-41510-410-43140                 | Training & Education           | Budgetary Offset                               | (2,676.00)         |         | 3,275.00        | 599.00       |
| <b><u>IT</u></b>                    |                                |                                                |                    |         |                 |              |
| 101-41580-410-41010                 | Full-Time Employees            | Underspent                                     | (4,234.00)         |         | 128,575.00      | 124,341.00   |
| 101-41580-410-41020                 | Overtime                       | Underspent                                     | (910.00)           |         | 910.00          | -            |
| 101-41580-410-41110                 | Severance                      | Unbudgeted Severance Payment                   | 3,250.00           |         | -               | 3,250.00     |
| 101-41580-410-42020                 | Computer Supplies              | Overspent                                      | 1,900.00           |         | 1,000.00        | 2,900.00     |
| 101-41580-410-42420                 | Minor Computer Equipment       | Underspent                                     | (5,000.00)         |         | 10,500.00       | 5,500.00     |
| 101-41580-410-43090                 | Expert & Professional          | Underspent                                     | (7,500.00)         |         | 7,500.00        | -            |
| 101-41580-410-43095                 | Software Maintenance & Support | Underspent                                     | (5,000.00)         |         | 31,432.00       | 26,432.00    |
| 101-41580-410-43130                 | Communication                  | Communications Budget is In Library            | (1,500.00)         |         | 1,500.00        | -            |
| 101-41580-410-43250                 | Other Communications           | Unbudgeted - Metronet Lines/Phones             | 10,200.00          |         | -               | 10,200.00    |
| 101-41580-410-43610                 | Insurance & Bond               | Overspent                                      | 4,057.00           |         | 486.00          | 4,543.00     |
|                                     |                                |                                                |                    |         |                 |              |
| <b><u>Legal Services</u></b>        |                                |                                                |                    |         |                 |              |
| 101-41610-410-43040                 | Legal Fees - Civil Process     | Legal Fees Under Budget                        | (30,000.00)        |         | 130,000.00      | 100,000.00   |
| <b><u>Human Resources</u></b>       |                                |                                                |                    |         |                 |              |
| 101-41800-410-43090                 | Expert & Professional          | New Positions Scoring                          | 4,350.00           |         | 11,050.00       | 15,400.00    |
| 101-41800-410-44382                 | Employee Programs              | Employee Retention                             | 10,250.00          |         | 8,800.00        | 19,050.00    |
| <b><u>Planning &amp; Zoning</u></b> |                                |                                                |                    |         |                 |              |
| 101-41940-410-41110                 | Severance                      | Unplanned Severance Payment                    | 11,148.00          |         | -               | 11,148.00    |
| <b><u>Police Administration</u></b> |                                |                                                |                    |         |                 |              |
| 101-42110-420-41110                 | Severance                      | Unplanned Severance Payment                    | 14,200.00          |         | -               | 14,200.00    |
| 101-42110-420-43810                 | Electric Utilities             | Increase in Utilities                          | 26,000.00          |         | 46,500.00       | 72,500.00    |
| 101-42110-420-43830                 | Gas Utilities                  | Increase in Utilities                          | 23,200.00          |         | 10,000.00       | 33,200.00    |
| 101-42110-420-43250                 | Other Communications           | Increase in Utilities                          | 12,600.00          |         | 500.00          | 13,100.00    |
| 101-42110-420-44010                 | Building Maintenance           | Repaired Boiler Exhaust                        | 2,000.00           |         | 18,100.00       | 20,100.00    |
| <b><u>Investigations</u></b>        |                                |                                                |                    |         |                 |              |
| 101-42121-420-42420                 | Minor Equipment                | Zbook & Scanner                                | 1,500.00           |         | 7,000.00        | 8,500.00     |
| 101-42121-420-43140                 | Training & Education           | Budgetary Offset                               | (1,500.00)         |         | 6,000.00        | 4,500.00     |
| <b><u>Police Uniform Patrol</u></b> |                                |                                                |                    |         |                 |              |
| 101-42123-420-41010                 | Full-time Employees            | Budgetary Offset                               | (78,800.00)        |         | 1,975,179.00    | 1,896,379.00 |
| 101-42123-420-41010                 | Full-time Employees            | Budgetary Offset - Unplanned Severance Payment | (14,200.00)        |         | 1,975,179.00    | 1,882,179.00 |
| 101-42123-420-42120                 | Motor Fuels                    | Motor Fuel Increases                           | 15,000.00          |         | 40,000.00       | 55,000.00    |
| <b><u>Fire Administration</u></b>   |                                |                                                |                    |         |                 |              |
| 101-42210-420-41010                 | Full-Time Wages                | Budgetary Offset                               | (900.00)           |         | 143,603.00      | 142,703.00   |
| 101-42210-420-41030                 | Part-Time Employees            | Budgetary Offset                               | (300.00)           |         | 19,094.00       | 18,794.00    |

## Exhibit A

| Account Number                       | Account Description            | Purpose                                     | Amount of Increase |         | Original Budget | Final Budget |
|--------------------------------------|--------------------------------|---------------------------------------------|--------------------|---------|-----------------|--------------|
|                                      |                                |                                             | Expenditure        | Revenue |                 |              |
| 101-42210-420-42230                  | Building Repair Supplies       | Budgetary Offset                            | (800.00)           |         | 3,500.00        | 2,700.00     |
| 101-42210-420-42420                  | Minor Computer Equipment       | Budgetary Offset                            | (600.00)           |         | 1,500.00        | 900.00       |
| 101-42210-420-43810                  | Electric Utilities             | Electric Utilities Higher Than Expected     | 2,600.00           |         | 9,600.00        | 12,200.00    |
| <b><u>Fire Suppression</u></b>       |                                |                                             |                    |         |                 |              |
| 101-42220-420-41310                  | Full-Time Wages                | Budgetary Offset                            | (8,000.00)         |         | 157,218.00      | 149,218.00   |
| 101-42220-420-42115                  | Meeting                        | Increased Cost - Funded by Donations        | 200.00             |         | 200.00          | 400.00       |
| 101-42220-420-42120                  | Motor Fuels                    | Cost of Motor Fuels Higher Than Budgeted    | 5,000.00           |         | 11,500.00       | 16,500.00    |
| 101-42220-420-42220                  | Tires                          | Tires for Unit #2155                        | 3,000.00           |         | 2,800.00        | 5,800.00     |
| 101-42220-420-42410                  | Minor Equipment                | Treadmill, Icemaker, Rope Rescue Equipment  | 10,000.00          |         | 17,690.00       | 27,690.00    |
| <b><u>Code Enforcement</u></b>       |                                |                                             |                    |         |                 |              |
| 101-42400-420-42120                  | Motor Fuels                    | More Inspections Done                       | 800.00             |         | 600.00          | 1,400.00     |
| 101-42400-420-42180                  | Uniforms                       | Overspent                                   | 100.00             |         | 250.00          | 350.00       |
| 101-42400-420-42420                  | Minor Computer Equipment       | New Computer/Equipment Building Inspector   | 5,985.00           |         | -               | 5,985.00     |
| 101-42400-420-43040                  | Legal Fees - Civil Process     | Budgetary Offset                            | (10,000.00)        |         | 10,000.00       | -            |
| 101-42400-420-43090                  | Expert & Professional          | Increased Electrical Inspections            | 40,000.00          |         | 50,000.00       | 90,000.00    |
| 101-42400-420-43130                  | Hazardous Properties           | Budgetary Offset                            | (6,000.00)         |         | 10,000.00       | 4,000.00     |
| 101-42400-420-44325                  | Bank Fees                      | More Credit Card Transactions Than Budgeted | 8,200.00           |         | 2,200.00        | 10,400.00    |
| <b><u>Street Maintenance</u></b>     |                                |                                             |                    |         |                 |              |
| 101-43121-430-42210                  | Vehicle/Equipment Parts        | Overspent                                   | 15,000.00          |         | 70,000.00       | 85,000.00    |
| 101-43121-430-43090                  | Expert & Professional Services | Hauling of Sealcoat Rock                    | 6,000.00           |         | 18,725.00       | 24,725.00    |
| 101-43121-430-41010                  | Full-Time Wages                | Budgetary Offset                            | (21,000.00)        |         | 636,355.00      | 615,355.00   |
| <b><u>Ice &amp; Snow Removal</u></b> |                                |                                             |                    |         |                 |              |
| 101-43125-430-42160                  | Chemicals                      | More Chemicals Used Than Budgeted           | 20,000.00          |         | 70,000.00       | 90,000.00    |
| 101-43125-430-43090                  | Expert & Professional Services | Less Expert & Professional Used             | (20,000.00)        |         | 50,000.00       | 30,000.00    |
| <b><u>Equipment Maintenance</u></b>  |                                |                                             |                    |         |                 |              |
| 101-43126-430-41110                  | Severance                      | Unplanned Severance Payment                 | 23,342.00          |         | -               | 23,342.00    |
| 101-43126-430-42110                  | General Supplies               | Overspent                                   | 10,000.00          |         | 15,000.00       | 25,000.00    |
| 101-43126-430-44040                  | Equipment Maintenance          | Overspent                                   | 3,000.00           |         | -               | 3,000.00     |
| 101-43126-430-41010                  | Full-Time Wages                | Budgetary Offset                            | (13,000.00)        |         | 191,421.00      | 178,421.00   |
| <b><u>Engineering</u></b>            |                                |                                             |                    |         |                 |              |
| 101-43190-430-43090                  | Expert & Professional Services | Unanticipated Due to Employee Resignations  | 1,470.00           |         | 3,400.00        | 4,870.00     |
| 101-43190-430-43095                  | Software Maintenance           | Budgetary Offset                            | (2,100.00)         |         | 17,032.00       | 14,932.00    |
| 101-43190-430-43140                  | Training & Education           | Budgetary Offset                            | (595.00)           |         | 2,825.00        | 2,230.00     |
| 101-43190-430-43250                  | Other Communications           | Hosted Phone System Budgeted in 43095       | 1,361.00           |         | -               | 1,361.00     |
| 101-43190-430-43510                  | Legal Notice Publishing        | Budgetary Offset                            | (972.00)           |         | 1,000.00        | 28.00        |
| 101-43190-430-43610                  | Insurance & Bonds              | Higher Premiums Than Anticipated            | 836.00             |         | 763.00          | 1,599.00     |

| Account Number                       | Account Description | Purpose                                    | Amount of Increase |               | Original Budget | Final Budget |
|--------------------------------------|---------------------|--------------------------------------------|--------------------|---------------|-----------------|--------------|
|                                      |                     |                                            | Expenditure        | Revenue       |                 |              |
| <u>Community Center Admin</u>        |                     |                                            |                    |               |                 |              |
| 101-45110-450-41040                  | Temporary Employees | Short Staff                                | (18,500.00)        |               | 18,909.00       | 409.00       |
| <u>Community Center Building</u>     |                     |                                            |                    |               |                 |              |
| 101-45122-450-43810                  | Electric Utilities  | Higher Than Anticipated Electric Rates     | 15,500.00          |               | 63,000.00       | 78,500.00    |
| 101-45122-450-43830                  | Gas Utilities       | Higher Than Anticipated Gas Rates          | 7,500.00           |               | 16,000.00       | 23,500.00    |
| <u>Aquatic Center</u>                |                     |                                            |                    |               |                 |              |
| 101-45125-450-41040                  | Temporary Employees | High Staff Wages Than Anticipated          | 7,200.00           |               | 169,336.00      | 176,536.00   |
| 101-45125-450-43830                  | Gas Utilities       | Higher Than Anticipated Gas Rates          | 10,000.00          |               | 5,000.00        | 15,000.00    |
| <u>Washington Center</u>             |                     |                                            |                    |               |                 |              |
| 101-45126-450-43830                  | Gas Utilities       | Higher Than Anticipated Gas Rates          | 4,500.00           |               | 9,500.00        | 14,000.00    |
| <u>Youth Programs</u>                |                     |                                            |                    |               |                 |              |
| 101-45140-450-41040                  | Temporary Salaries  | Short Staff                                | (10,000.00)        |               | 100,454.00      | 90,454.00    |
| <u>Parks</u>                         |                     |                                            |                    |               |                 |              |
| 101-45200-450-41040                  | Temporary Employees | Short Staff                                | (16,200.00)        |               | 78,354.00       | 62,154.00    |
| <u>Miscellaneous</u>                 |                     |                                            |                    |               |                 |              |
| 101-49200-410-48100                  | Contingency         | State of MN Bond Authority-Housing Project | 119,342.00         |               | 49,574.00       | 168,916.00   |
| 101-49200-410-48100                  | Contingency         | Budgetary Offset - Severance Payments      | (30,894.00)        |               | 49,574.00       | 138,022.00   |
| Total General Fund Increase/Decrease |                     |                                            | \$ 168,627.00      | \$ 168,627.00 |                 |              |

**SPECIAL REVENUE FUNDS**

|                                       |                                  |                                                 |                      |                      |            |               |
|---------------------------------------|----------------------------------|-------------------------------------------------|----------------------|----------------------|------------|---------------|
| <b><u>Community Development</u></b>   |                                  |                                                 |                      |                      |            |               |
| 240-00000-460-33160                   | Federal Grants                   | Farmer Seed Grant-Passthrough                   |                      | \$ 258,281.00        | \$ -       | \$ 258,281.00 |
| 240-46210-460-44600                   | Loans & Grants                   | Farmer Seed Grant-Passthrough                   | 258,281.00           |                      | -          | 258,281.00    |
| 240-46210-460-42420                   | Minor Computer Equipment         | New Position/New Computers                      | 8,233.00             |                      | 1,500.00   | 9,733.00      |
| 240-46210-460-43140                   | Training & Education             | Housing & EDAM Training Not Utilized            | (3,482.00)           |                      | 7,000.00   | 3,518.00      |
| 240-46210-460-43130                   | Special Programs                 | Heritage Preservation Training Not Utilized     | (4,027.00)           |                      | 5,000.00   | 973.00        |
| 240-46210-460-43131                   | Environmental Commission         | Environmental Commission Not Utilized           | (724.00)             |                      | 2,000.00   | 1,276.00      |
| <b><u>Public Housing</u></b>          |                                  |                                                 |                      |                      |            |               |
| 241-46330-461-42110                   | General Supplies                 | Water Heater Expense                            | 732.00               |                      | 23,000.00  | 23,732.00     |
| 241-46330-461-42110                   | Expert & Professional Services   | Budgetary Offset                                | (732.00)             |                      | 52,500.00  | 51,768.00     |
| <b><u>District #6 Housing TIF</u></b> |                                  |                                                 |                      |                      |            |               |
| 263-46500-462-44370                   | Miscellaneous Charges            | Habitat for Humanity Building Permit Assistance | 25,000.00            |                      | -          | 25,000.00     |
| 263-46500-462-45200                   | Building & Building Improvements | Budgetary Offset                                | (25,000.00)          |                      | 100,000.00 | 75,000.00     |
| <b>Total Special Revenue Funds</b>    |                                  |                                                 | <b>\$ 258,281.00</b> | <b>\$ 258,281.00</b> |            |               |

| Account Number                 | Account Description              | Purpose                               | Amount of Increase |               | Original Budget | Final Budget  |
|--------------------------------|----------------------------------|---------------------------------------|--------------------|---------------|-----------------|---------------|
|                                |                                  |                                       | Expenditure        | Revenue       |                 |               |
| CAPITAL PROJECT FUNDS          |                                  |                                       |                    |               |                 |               |
| <u>Parkland Dedication</u>     |                                  |                                       |                    |               |                 |               |
| 404-45200-450-45200            | Building & Building Improvements | Added North Viaduct Area Park Project | 138,500.00         |               | -               | 138,500.00    |
| Total Capital Projects         |                                  |                                       | \$ 138,500.00      | \$ -          |                 |               |
| ENTERPRISE FUNDS               |                                  |                                       |                    |               |                 |               |
| <u>Water</u>                   |                                  |                                       |                    |               |                 |               |
| 601-00000-000-33422            | Other State Grants & Aids        | Adjust for Revenue on Water Tower     |                    | \$ 888,000.00 | \$ -            | \$ 888,000.00 |
| 601-49430-000-45300            | Other Improvements               | Underbudgeted for Water Tower         | 868,000.00         |               | 1,507,500.00    | 2,375,500.00  |
| 601-49430-000-42240            | Street Maintenance Materials     | Increased Asphalt Costs               | 20,000.00          |               | 100,000.00      | 120,000.00    |
| <u>Sewer</u>                   |                                  |                                       |                    |               |                 |               |
| 602-49450-000-42220            | Tires                            | Tires for Utility Trailer & Truck #1  | 5,000.00           |               | 1,500.00        | 6,500.00      |
| 602-49450-000-43090            | Expert & Professional Services   | Adjust for Tires Being Overspent      | (5,000.00)         |               | 50,000.00       | 45,000.00     |
| 602-49480-000-41010            | Full Time Employes               | Special Duty Pay                      | (10,000.00)        |               | 663,587.00      | 653,587.00    |
| 602-49480-000-41070            | Special Duty Pay                 | Special Duty Pay                      | 10,000.00          |               | -               | 10,000.00     |
| 602-49480-000-41110            | Severance                        | Unbudgeted Severance Pay              | 5,720.00           |               |                 | 5,720.00      |
| 602-49480-000-42160            | Chemicals & Chemical Products    | Budgetary Offset                      | (5,720.00)         |               | 309,000.00      | 303,280.00    |
| Total Enterprise Funds         |                                  |                                       | \$ 888,000.00      | \$ 888,000.00 |                 |               |
| TOTAL BUDGET INCREASE/DECREASE |                                  |                                       | 1,453,408.00       | 1,314,908.00  |                 |               |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Jeanne Schmuck, Finance Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-013 Revising the 2023 Adopted Budget for Encumbrances

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### Background:

The City set a budget for 2022 which included multiple capital purchases and improvement projects. At the end of the fiscal year several purchases or projects had not been completed. The amount budgeted for these expenditures may be encumbered into the new fiscal year to provide appropriations previously approved by the City Council. Upon the approval of the City Council these appropriations will be moved into the current fiscal year and the purchases or projects will be completed within the 2023 budget.

### Recommendation:

Adopt Resolution 2023-013 Revising the 2023 Adopted Budget for Encumbrances

### Attachments:

1. Resolution 2023-013 Revising the 2023 Adopted Budget for Encumbrances
2. Resolution 2023-013 Exhibit A



## **CITY OF FARIBAULT**

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### **RESOLUTION #2023 - 013**

#### **REVISING THE 2023 ADOPTED BUDGET FOR ENCUMBRANCES**

**WHEREAS**, the City Council of the City of Faribault did formally adopt a 2023 Budget and establish fund appropriations for 2023 on December 13, 2022 (Resolution 2022-254) in accordance with City Charter and State Statutes; and

**WHEREAS**, various projects were not completed in 2022, funds need to be carried to allow these expenditures in 2023; and

**WHEREAS**, the Faribault City Council desires to revise the adopted 2023 budget to more accurately depict expected expenditures for the current year.

**NOW, THEREFORE BE IT RESOLVED** that City staff is hereby directed to revise the 2023 Budget to include the unexpended funds for 2022 projects attached hereto as Exhibit A.

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**

**CITY OF FARIBAULT  
2023 ENCUMBRANCES  
EXHIBIT A**

| <b>Account</b>      | <b>Description</b>               | <b>Purpose</b>                                           | <b>Amount</b>              | <b>Type</b>      |
|---------------------|----------------------------------|----------------------------------------------------------|----------------------------|------------------|
| 101-43190-430-43095 | Software Maintenance & Support   | Balance of GIS Data Cleanup                              | \$ 375                     | General          |
| 101-43190-430-44045 | Extraordinary Maintenance        | Move Materials Testing Equipment at Water Plant          | 935                        | General          |
| 225-49810-430-45300 | Other Improvements               | Airport Lighting Project Remaining Construction Contract | 81,560                     | Special Revenue  |
| 225-49810-430-45300 | Other Improvements               | Airport Lighting Project Construction Administration     | 32,000                     | Special Revenue  |
| 404-45200-450-45300 | Building & Building Improvements | Schematic Design Service Downtown Park Development       | 82,140                     | Capital Projects |
| 404-45200-450-45300 | Building & Building Improvements | Wapacuta Park Playground Equipment/Connection            | 75,113                     | Capital Projects |
| 404-45200-450-45300 | Other Improvements               | Prairie Park Playground Equipment                        | 95,702                     | Capital Projects |
| 404-45200-450-45300 | Other Improvements               | Prairie Park Connection from Trail to Playground         | 4,500                      | Capital Projects |
| 404-45200-450-45300 | Improvements Other Than Bldgs    | Fleckenstein Bluffs Shelter & Restroom                   | 24,450                     | Capital Projects |
| 404-45200-450-45300 | Improvements Other Than Bldgs    | Fleckenstein Bluffs Overlook                             | 148,155                    | Capital Projects |
| 404-45200-450-45300 | Improvements Other Than Bldgs    | Playground Equipment & Prairie Park                      | 95,702                     | Capital Projects |
| 404-45200-450-45300 | Improvements Other Than Bldgs    | Teepee Tonka Trail Crossing                              | 63,293                     | Capital Projects |
| 431-45200-450-45400 | Machinery & Equipment            | Toro Workman Purchase                                    | 30,619                     | Capital Projects |
| 431-43121-430-45400 | Machinery & Equipment            | Plow Equipment for Single/Tandem Axle Dump Trucks        | 355,725                    | Capital Projects |
| 431-43121-430-45400 | Machinery & Equipment            | Single & Tandem Axle Dump Trucks                         | 173,491                    | Capital Projects |
| 431-45200-450-45500 | Vehicles                         | Chevrolet F2500 Pickup                                   | 53,848                     | Capital Projects |
| 437-45122-450-45200 | Building & Improvements          | Replace (3) HVAC Units                                   | 344,800                    | Capital Projects |
| 437-45122-450-45200 | Building & Improvements          | Replace Basketball Hoops                                 | 22,950                     | Capital Projects |
| 401-43121-430-45300 | Other Improvements               | Riverchase Court Street & Utility Project (2022-13)      | 822,590                    | Capital Projects |
| 437-45500-450-45300 | Other Improvements               | Library Stone Replacement/Repair Balusters               | 48,160                     | Capital Projects |
| 601-49430-000-43095 | Software Maintenance & Support   | Balance of GIS Data Cleanup                              | 3,700                      | Enterprise       |
| 601-49430-000-44050 | Extraordinary Maintenance        | 2021 Valve & Hydrant Replacement                         | 78,941                     | Enterprise       |
| 601-49430-000-45300 | Other Improvements               | NW Water Tower (2019-12A)                                | 1,307,489                  | Enterprise       |
| 601-49430-000-45300 | Other Improvements               | Miscellaneous Water Main Improvements (2022-06)          | 1,080,000                  | Enterprise       |
| 601-49430-000-45400 | Machinery & Equipment            | Water Meter Radios (Undelivered)                         | 451,800                    | Enterprise       |
| 602-49450-000-43095 | Software Maintenance & Support   | Balance of GIS Data Cleanup                              | 3,700                      | Enterprise       |
| 602-49450-000-45400 | Machinery & Equipment            | Ford F150 Pickup Truck                                   | 33,106                     | Enterprise       |
| 602-49480-000-43095 | Software Maintenance & Support   | Balance of GIS Data Cleanup                              | 1,525                      | Enterprise       |
| 602-49480-000-45300 | Other Improvements               | Water Reclamation Facility Master Planning Contract      | 72,429                     | Enterprise       |
| 603-49500-000-43095 | Software Maintenance & Support   | Balance of GIS Data Cleanup                              | 3,700                      | Enterprise       |
| <b>TOTAL</b>        |                                  |                                                          | <b><u>\$ 5,592,498</u></b> |                  |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Dustin Dienst, Fire Chief  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-014 Accept Donation from Local Businesses

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### Background:

Recognizing the Faribault Fire Department's service and commitment to the community, many local businesses choose to make monetary donations to the Faribault Fire Department.

### Recommendation:

Approve Resolution 2023-014 accepting donations from the State Bank of Faribault, Crane Creek Asphalt, and Harry Brown's.

### Attachments:

1. Resolution 2023-014 Accept Donations

## **CITY OF FARIBAULT**

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### **RESOLUTION #2023-014**

#### **ACCEPT DONATION FROM LOCAL BUSINESSES**

**WHEREAS**, the Faribault Fire Department is responsible for fire and life safety response in the City of Faribault and the Rural Fire District; and

**WHEREAS**, the Faribault Fire Department responds to emergencies, promotes fire safety, and conducts regular and specialized training to ensure superior service is provided by the Fire Department; and

**WHEREAS**, the State Bank of Faribault, Crane Creek Asphalt, and Harry Brown's would like to thank the Fire Department for its service to the community by making donations to the department.

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council authorizes the Faribault Fire Department to accept a donation of \$1,000 from the State Bank of Faribault, a donation of \$1,500 from Crane Creek Asphalt, and a donation of \$1,000 from Harry Brown's.

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:**  
**FROM:** Tim Murray, City Administrator  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-015 Approve Appointments of Board and Commission Members

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### Background:

Applications were reviewed and appointments recommended at the January 17, 2023 City Council Work Session for various board and commission openings. The attached resolution details the recommended appointments, listing the applicant, the board/commission to which they are being appointed, and the end date for the term of their appointment.

There are still a few openings yet to be filled—as additional applications are received, those will be brought forward for consideration of appointment.

### Recommendation:

Approve Resolution 2023-015

### Attachments:

1. Resolution 2023-015 Approve Appointments of Board and Commission Members
2. Board-Commission Appointments Listing - 2023-01-24

## **CITY OF FARIBAULT**

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### **RESOLUTION #2023-015**

#### **APPROVE APPOINTMENTS OF BOARD AND COMMISSION MEMBERS**

**WHEREAS**, there exist numerous vacancies for boards and commissions for the City of Faribault; and

**WHEREAS**, the City received applications from individuals interested in serving on these boards and commissions; and

**WHEREAS**, the City Council reviewed the applications at their January 17, 2023 Work Session meeting and recommended the appointments for individuals to the boards and commissions.

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council hereby appoints the following individuals to the listed board or commission with the date of term expiration as identified:

| <u>Appointee</u>   | <u>Board/Commission</u>          | <u>Expiration</u> |
|--------------------|----------------------------------|-------------------|
| Waarvik, Tom       | Airport Advisory Board           | 1/31/2026         |
| Hooper, James      | Airport Advisory Board           | 1/31/2026         |
| Paczosa, Brian     | Airport Advisory Board           | 1/31/2026         |
| Anderson, Kymn     | Charter Commission               | 12/31/2026        |
| Behrens, Dan       | Charter Commission               | 12/31/2026        |
| Miller, Dave       | Charter Commission               | 12/31/2026        |
| Jasinski, John     | Charter Commission               | 12/31/2026        |
| Rice, Pat          | Charter Commission               | 12/31/2026        |
| Smith, Andrew (AJ) | Economic Development Authority   | 1/23/2029         |
| Demars, Theresa    | Environmental Commission         | 1/31/2025         |
| Huston, Richard    | Environmental Commission         | 1/31/2026         |
| Steinkamp, Roger   | Environmental Commission         | 1/31/2026         |
| Diessner, Cynthia  | Environmental Commission         | 1/31/2026         |
| Sauer, David       | Heritage Preservation Commission | 1/31/2026         |
| Temple, Sam        | Heritage Preservation Commission | 1/31/2026         |
| Hogan, Colton      | Heritage Preservation Commission | 1/31/2026         |
| Liu, Gordon        | Library Advisory Board           | 1/31/2026         |
| Musselman, Anneke  | Library Advisory Board           | 1/31/2026         |

|                   |                                  |           |
|-------------------|----------------------------------|-----------|
| Coulter, Luella   | Library Advisory Board (Student) | 1/31/2024 |
| Ross, Mike        | Park & Rec Advisory Board        | 1/31/2026 |
| Brand, Lola       | Park & Rec Advisory Board        | 1/31/2026 |
| Glarner, Carissa  | Park & Rec Advisory Board        | 1/31/2026 |
| Cunniff, George   | Peter Smith Advisory Board       | 1/31/2026 |
| Salt, Michael     | Planning Commission              | 1/31/2024 |
| White, Steve      | Planning Commission              | 1/31/2026 |
| Jackson, Barton   | Planning Commission              | 1/31/2026 |
| Delgado, Eric     | Planning Commission              | 1/31/2026 |
| Kenney, Mark      | Tourism Commission               | 1/31/2026 |
| Nichols, David    | Tourism Commission               | 1/31/2026 |
| Feikema, Elaine   | Tree Board                       | N/A       |
| Paczosa, Kimberly | Tree Board                       | N/A       |
| Marquardt, Troy   | Charitable Gambling Board        | 1/31/2025 |
| Moyer, Daniel     | Charitable Gambling Board        | 1/31/2025 |
| Radtke, Sheila    | Charitable Gambling Board        | 1/31/2025 |
| DeMars, Brenda    | Charitable Gambling Board        | 1/31/2025 |
| Koepke, Chad      | Charitable Gambling Board        | 1/31/2024 |

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**

**AIRPORT ADVISORY BOARD** – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1);

Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

| <b>AIRPORT ADVISORY BOARD</b>            | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|------------------------------------------|------------------|-------------|-------------------|
| 1. Mike Brown, Sr.                       | 12/22/2009       | 3 yrs.      | 1/31/2024         |
| 2. (Robert) Pete Johnson                 | 4/27/1976        | 3 yrs.      | 1/31/2024         |
| 3. Stein Bruch                           | 1/25/2022        | 3 yrs.      | 1/31/2025         |
| 4. William Smith                         | 2/12/2019        | 3 yrs.      | 1/31/2025         |
| 5. Tom Waarvik                           | 2/9/1993         | 3 yrs.      | 1/31/2026         |
| 6. (James) Carl Hooper (county resident) | 9/13/2001        | 3 yrs.      | 1/31/2026         |
| 7. Brian Paczosa                         | 1/24/2023        | 3 yrs.      | 1/31/2026         |

**CHARTER COMMISSION** - Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge. All members must be qualified voters of the City per state statute.

| <b>CHARTER COMMISSION</b>     | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-------------------------------|------------------|-------------|-------------------|
| 1. Chuck Ackman               | 5/24/2011        | 4 yrs.      | 12/31/2024        |
| 2. Daniel Burns               | 5/24/2011        | 4 yrs.      | 12/31/2024        |
| 3. David Albers               | 5/23/2017        | 4 yrs.      | 12/31/2024        |
| 4. Tom Spooner (Council rep.) | 1/12/2021        | 4 yrs.      | 12/31/2024        |
| 5. Kymn Anderson              | 5/24/2011        | 4 yrs.      | 12/31/2026        |
| 6. Dan Behrens                | 5/24/2011        | 4 yrs.      | 12/31/2026        |
| 7. John Jasinski              | 5/24/2011        | 4 yrs.      | 12/31/2026        |
| 8. Pat Rice                   | 5/24/2011        | 4 yrs.      | 12/31/2026        |
| 9. Dave Miller                | 1/24/2023        | 4 yrs.      | 12/31/2026        |

**CHILDREN'S FUND (AQUATIC CENTER) BOARD** –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies

| <b>CHILDREN'S FUND (AQUATIC CENTER) BOARD</b> | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-----------------------------------------------|------------------|-------------|-------------------|
| 1. Ken Hubert                                 | 3/27/2018        | 3 yrs.      | 1/31/2024         |
| 2. Bethany Fuller                             | 4/26/2022        | 3 yrs.      | 1/31/2025         |
| 3. <b>VACANT</b>                              |                  | 3 yrs.      | 1/31/2026         |

**ECONOMIC DEVELOPMENT AUTHORITY** – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35, and 2008-015); The EDA has authority to take action on economic development programs for business and industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.



**ECONOMIC DEVELOPMENT AUTHORITY**

|                                       | <u>Appointed</u> | <u>Term</u>   | <u>Expiration</u> |
|---------------------------------------|------------------|---------------|-------------------|
| 1. Mayor Kevin Voracek (Council Rep.) | 1/8/2019         | 4 yrs.        | 1/14/2025         |
| 2. Rodney Gramse                      | 2/11/2014        | 6 yrs.        | 1/28/2025         |
| 3. Tom Spooner (Council Rep.)         | 1/24/2023        | 4 yrs.        | 1/26/2027         |
| 4. Will Fort*                         | 8/24/2021        | 6 yrs.        | 1/26/2027         |
| 5. David Campbell                     | 1/25/2022        | 6 yrs.        | 1/25/2028         |
| 6. Andrew (AJ) Smith                  | 4/12/2022        | 6 yrs.        | 1/23/2029         |
| 7. <b>VACANT</b>                      |                  | <b>6 yrs.</b> | <b>1/23/2029</b>  |

\*Appointed to partial term to fill vacancy due to resignation

**ENVIRONMENTAL COMMISSION** – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. (Ordinance 2022-6; 7 members, at least four (4) City Residents, up to three (3) residents of bordering townships).

**ENVIRONMENTAL COMMISSION**

|                     | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|---------------------|------------------|-------------|-------------------|
| 1. Lee Nordmeyer*   | 4/12/2022        | 3 yrs.      | 1/31/2024         |
| 2. Sonny Wasilowski | 1/26/2021        | 3 yrs.      | 1/31/2024         |
| 3. Martha Brown     | 1/25/2022        | 3 yrs.      | 1/31/2025         |
| 4. Theresa Demars*  | 1/24/2023        | 3 yrs.      | 1/31/2025         |
| 5. Richard Huston   | 4/14/2020        | 3 yrs.      | 1/31/2026         |
| 6. Roger Steinkamp  | 4/14/2020        | 3 yrs.      | 1/31/2026         |
| 7. Cynthia Diessner | 1/24/2023        | 3 yrs.      | 1/31/2026         |

\*Appointed to partial term to fill vacancy due to resignation

**HERITAGE PRESERVATION COMMISSION** - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members) The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

**HERITAGE PRESERVATION COMMISSION**

|                  | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|------------------|------------------|-------------|-------------------|
| 1. Cori Weems    | 1/26/2021        | 3 yrs.      | 1/31/2024         |
| 2. Ron Dwyer     | 2/23/2021        | 3 yrs.      | 1/31/2024         |
| 3. Rob Kuhlman   | 1/25/2022        | 3 yrs.      | 1/31/2025         |
| 4. Lee Nordmeyer | 4/14/2020        | 3 yrs.      | 1/31/2025         |
| 5. David Sauer   | 1/14/2020        | 3 yrs.      | 1/31/2026         |
| 6. Sam Temple    | 1/14/2020        | 3 yrs.      | 1/31/2026         |
| 7. Colton Hogan  | 1/24/2023        | 3 yrs.      | 1/31/2026         |

**HOUSING AND REDEVELOPMENT AUTHORITY** – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

| <b>HOUSING AND REDEVELOPMENT AUTHORITY</b> | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------------------------|------------------|-------------|-------------------|
| 1. Sara Caron (Council rep)                | 1/24/2023        | 1 yr.       | 1/31/2024         |
| 2. Matt Speckhals                          | 4/26/2016        | 5 yrs.      | 1/31/2024         |
| 3. Brendan Kennedy                         | 3/1/2015         | 5 yrs.      | 1/31/2025         |
| 4. Loni Ahlers                             | 2/26/2013        | 5 yrs.      | 1/31/2026         |
| 5. Narren Brown                            | 1/22/2019        | 5 yrs.      | 1/31/2026         |
| 6. Travis McColley                         | 11/9/2021        | 5 yrs.      | 1/31/2027         |
| 7. Travis Kath                             | 2/22/2022        | 5 yrs.      | 1/31/2027         |

**ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS** - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

| <b>ICE ARENA BOARD (CITY REPS)</b>   | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------------------|------------------|-------------|-------------------|
| 1. Mayor Kevin Voracek (Council rep) | 1/24/2023        | 1 yr.       | 1/31/2024         |
| 2. Peter van Sluis (Council rep)     | 1/24/2023        | 1 yr.       | 1/31/2024         |
| 3. Paul Peanasky (City rep)          | 1/24/2023        | 3 yrs.      | 1/31/2026         |

**LIBRARY ADVISORY BOARD** – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

| <b>LIBRARY ADVISORY BOARD</b> | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-------------------------------|------------------|-------------|-------------------|
| 1. Crystal Bauer              | 9/27/2016        | 3 yrs.      | 1/31/2024         |
| 2. Melissa Kuhl               | 1/9/2018         | 3 yrs.      | 1/31/2024         |
| 3. Keri Simon                 | 2/23/2016        | 3 yrs.      | 1/31/2025         |
| 4. Jayne Spooner              | 1/22/2019        | 3 yrs.      | 1/31/2025         |
| 5. Gordon Liu                 | 1/25/2022        | 3 yrs.      | 1/31/2026         |
| 6. Anneke Musselman           | 1/24/2023        | 3 yrs.      | 1/31/2026         |
| 7. Luella Coulter (student)   | 1/24/2023        | 1 yr.       | 1/31/2024         |

**PARK & RECREATION ADVISORY BOARD** – Resolution 2021-009; Seven (7) members, made up of one (1) City Council Member, minimum of five (5) City Residents, up to one (1) non-city

resident residing within the school district, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

| <b>PARK &amp; RECREATION ADVISORY BOARD</b> |                  |              |                   |
|---------------------------------------------|------------------|--------------|-------------------|
|                                             | <u>Appointed</u> | <u>Term</u>  | <u>Expiration</u> |
| 1. Sara Caron (Council rep)                 | 1/24/2023        | 1 yr.        | 1/31/2024         |
| 2. Sally Kramer                             | 8/23/2011        | 3 yrs.       | 1/31/2024         |
| 3. Chad Kreager                             | 11/22/2005       | 3 yrs.       | 1/31/2025         |
| 4. Troy Temple                              | 1/22/2019        | 3 yrs.       | 1/31/2025         |
| 5. Lola Brand                               | 7/14/1998        | 3 yrs.       | 1/31/2026         |
| 6. Mike Ross                                | 1/14/2020        | 3 yrs.       | 1/31/2026         |
| 7. Carrissa Glarner                         | 1/24/2023        | 3 yrs.       | 1/31/2026         |
| 8. <b>VACANT (Student)</b>                  | <b>8/25/2020</b> | <b>1 yr.</b> | <b>1/31/2024</b>  |

**PETER SMITH ADVISORY COMMITTEE** – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

| <b>PETER SMITH ADVISORY COMMITTEE</b> |                  |             |                   |
|---------------------------------------|------------------|-------------|-------------------|
|                                       | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
| 1. Kyle Murphy *                      | 2/22/2022        | 3 yrs.      | 1/31/2024         |
| 2. Gordon (Duffy) Elleby              | 2/9/2021         | 3 yrs.      | 1/31/2025         |
| 3. George Cunniff                     | 2/9/2021         | 3 yrs.      | 1/31/2026         |

\*Appointed to partial term to fill vacancy due to resignation

**PLANNING COMMISSION** – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

| <b>PLANNING COMMISSION</b> |                  |             |                   |
|----------------------------|------------------|-------------|-------------------|
|                            | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
| 1. Chuck Ackman            | 12/22/2009       | 3 yrs.      | 1/31/2024         |
| 2. Michael Salt*           | 1/24/2023        | 3 yrs.      | 1/31/2024         |
| 3. David Campbell          | 10/11/2016       | 3 yrs.      | 1/31/2025         |
| 4. Sam Temple              | 1/14/2020        | 3 yrs.      | 1/31/2025         |
| 5. Steve White             | 12/10/1996       | 3 yrs.      | 1/31/2026         |
| 6. Barton Jackson          | 1/26/2021        | 3 yrs.      | 1/31/2026         |
| 7. Eric Delgado            | 1/24/2023        | 3 yrs.      | 1/31/2026         |

\*Appointed to partial term to fill vacancy due to resignation

**TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD** – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

| <b>TOMMY ALLEN YOUTH ENDOWMENT FUND BOAF</b> |                  |             |                   |
|----------------------------------------------|------------------|-------------|-------------------|
|                                              | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
| 1. Sharon Dell                               | 2/14/2006        | 3 yrs.      | 1/31/2024         |

|           |        |           |
|-----------|--------|-----------|
| 2. VACANT | 3 yrs. | 1/31/2025 |
| 3. VACANT | 3 yrs. | 1/31/2026 |

**TOURISM COMMISSION** – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.

| <b>TOURISM COMMISSION</b>       | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|---------------------------------|------------------|-------------|-------------------|
| 1. Adama Doubouya (Council Rep) | 1/24/2023        | 1 yr.       | 1/31/2024         |
| 2. David Connelly               | 1/14/2020        | 3 yrs.      | 1/31/2024         |
| 3. Ashley Reller                | 1/26/2021        | 3 yrs.      | 1/31/2024         |
| 4. Heidi Nelson (Agency Rep)    | 3/27/2018        | 3 yrs.      | 1/31/2025         |
| 5. Miki Orr                     | 3/12/2019        | 3 yrs.      | 1/31/2025         |
| 6. David Nichols (RCHS)         | 1/24/2023        | 3 yrs.      | 1/31/2026         |
| 7. Mark Kenney                  | 1/24/2023        | 3 yrs.      | 1/31/2026         |

**TREE BOARD** – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

| <b>TREE BOARD</b>                  | <u>Appointed</u> |
|------------------------------------|------------------|
| 1. Ed Bastyr                       | 12/23/2008       |
| 2. Pat Rice                        | 12/23/2008       |
| 3. Pauline Schreiber               | 12/23/2008       |
| 4. Sally Kramer (Park/Rec Brd rep) | 3/12/2019        |
| 5. Wendy Eckert                    | 1/14/2020        |
| 6. Susan Erickson                  | 1/14/2020        |
| 7. Mark Zentner                    | 1/14/2020        |
| 8. Amanda Theis                    | 1/25/2022        |
| 9. Elaine Feikema                  | 1/24/2023        |
| 10. Kimberly Paczosa               | 1/24/2023        |

**CHARITABLE GAMBLING ADVISORY BOARD** – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

| <b>CHARITABLE GAMBLING ADVISORY BOARD</b>                       | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-----------------------------------------------------------------|------------------|-------------|-------------------|
| <i>City Council Representative</i>                              |                  |             |                   |
| 1. Sara Caron                                                   | 1/24/2023        | 1 yr.       | 1/31/2024         |
| <i>American Legion</i>                                          |                  |             |                   |
| 1. James Douda                                                  | 1/26/2021        | 2 yrs.      | 1/31/2025         |
| 2. Alternate                                                    |                  | 2 yrs.      | 1/23/2024         |
| <i>Bethlehem Academy – Carbone's, Grampa Al's, Country Club</i> |                  |             |                   |
| 1. Troy Marquardt                                               | 2017             | 2 yrs.      | 1/31/2025         |
| 2. Alternate                                                    |                  | 2 yrs.      | 1/31/2024         |

|                                                                       |           |        |           |
|-----------------------------------------------------------------------|-----------|--------|-----------|
| <i>Divine Mercy School – Signature Bar, Carbone’s</i>                 |           |        |           |
| 1. Daniel Moyer                                                       | 5/22/2022 | 2 yrs. | 1/31/2025 |
| 2. Alternate                                                          |           | 2 yrs. | 1/31/2024 |
| <i>Eagles</i>                                                         |           |        |           |
| 1. Jon Sirek                                                          | 1/25/2012 | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/31/2025 |
| <i>Elks</i>                                                           |           |        |           |
| 1. Mike Donkers                                                       | 6/8/2021  | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/23/2025 |
| <i>Faribault Hockey Association – Depot, Bashers, Joe’s, Carbones</i> |           |        |           |
| 1. Rick Caron                                                         | 9/13/2011 | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/23/2025 |
| <i>Faribault Wrestling Club – J&amp;J Bowling Center</i>              |           |        |           |
| 1. Jason Tobin                                                        | 8/28/2007 | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/23/2025 |
| <i>Knights of Columbus</i>                                            |           |        |           |
| 1. Peter Dodge                                                        | 1/9/2018  | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/23/2025 |
| <i>Moose</i>                                                          |           |        |           |
| 1. Horace Vogesaa                                                     | 2/23/2021 | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/31/2025 |
| <i>Morristown Fire Relief - Our Place on 3rd</i>                      |           |        |           |
| 1. Terry Meschke                                                      | 3/12/2019 | 2 yrs. | 1/31/2024 |
| 2. Alternate                                                          |           | 2 yrs. | 1/31/2025 |
| <i>Defeat of Jesse James Days Committee – Corks and Pints</i>         |           |        |           |
| 1. Shelia Radtke                                                      | 3/12/2019 | 2 yrs. | 1/23/2025 |
| 2. Alternate                                                          |           | 2 yrs. | 1/23/2024 |
| <i>Faribault Youth Rotary Services – Boxer’s</i>                      |           |        |           |
| 1. Brenda DeMars                                                      | 6/8/2021  | 2 yrs. | 1/23/2025 |
| 2. Chad Koepke (Alternate)                                            | 6/8/2021  | 2 yrs. | 1/23/2024 |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, City Clerk  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-016 Approve 2023 Massage License Renewal

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### Background:

Staff received an application from Tyler Ranslow for a Massage License for 2023. The applicant has paid all required fees and submitted all the required paperwork. The Police Department is in the process of completing the required background investigation.

### Recommendation:

Approve Resolution 2023-016 Approve 2023 Massage License Renewal

### Attachments:

1. Resolution 2023-016 Approve 2023 Massage License Renewal

**CITY OF FARIBAULT**

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**RESOLUTION #2023-016**

**APPROVE 2023 MASSAGE LICENSE RENEWAL**

**WHEREAS,** the following individual has presented an application to the City of Faribault for renewal of their Massage Therapist License:

Tyler Ranslow

**WHEREAS,** the above named has paid the proper fee and provided the required documentation; and

**WHEREAS,** the Police Department is in the process of completing the required background investigation; and

**WHEREAS,** the above named has a current Massage Therapist license with the City of Faribault.

**NOW, THEREFORE, BE IT RESOLVED,** that the above-named applicant be granted a Massage Therapist license with the City of Faribault for the term of February 1, 2023 to January 31, 2024.

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Paul J. Peanasky, Parks and Recreation Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Approve CIP Purchase - Lawn Mower

---

### **Background:**

The 2023 CIP has \$125,000 budgeted to purchase a new lawn mower for the Parks Department. The quote we received from MTI Distributing is for a 2023 Toro Groundsmaster 5910 lawn mower with light and signal kits at a cost of \$125,138.74. This quote includes the trade-in of a 2013 Toro GM 360 lawn mower at a value of \$10,000. The quote also includes set-up and delivery of the new lawn mower.

### **Recommendation:**

Staff recommends approving the quote from MTI Distributing to purchase a 2023 Groundsmaster 5910 lawn mower for the Parks Department at the cost of \$125,138.74 including trade-in.

### **Attachments:**

1. Lawn Mower Quote





MTI Distributing  
Equipment Quote  
August 9, 2022



City of Faribault  
Keith Walker  
507-330-4185

Quote Expiration Date: 9/8/2022

| Qty                      | Model Number | Description                              | Quote Price Each | Quote Price Extended |
|--------------------------|--------------|------------------------------------------|------------------|----------------------|
| 1                        | 31699        | Groundsmaster 5910 (T4)                  | \$134,482.92     | \$134,482.92         |
| 1                        | 31590        | LED Work Light Kit (MY21 & Newer)        | \$514.80         | \$514.80             |
| 1                        | 31671        | Turn Signal Kit (MY21 & Newer)           | \$141.02         | \$141.02             |
| 1                        | xx-ue        | Less trade in Toro GM 360 with 100" deck | (\$10,000.00)    | (\$10,000.00)        |
| MN State Contract 206789 |              |                                          | Subtotal         | \$125,138.74         |
|                          |              |                                          | 7.375% Sales Tax | exempt               |
|                          |              |                                          | <b>Total</b>     | <b>\$125,138.74</b>  |

Quote validity: As a result of supply chain disruptions effecting availability and pricing, the pricing above cannot be guaranteed. Should you commit to a non-binding purchase commitment, a firm quote including finance rates will be provided when product becomes available.

Quote is valid for 30 days; pending product availability  
Net 30 Terms with qualified credit  
New Toro commercial equipment comes with a two-year manufacturer warranty  
Equipment delivery and set-up at no additional charge  
All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Andy Keyes  
Commercial Sales Rep  
612-456-0709

Mandi Prinsen  
Inside Sales Representative  
763-592-5641

MTI Distributing, Inc. • 4830 Azelia Ave • Brooklyn Center, MN 55429

I commit to the purchase as detailed on quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery. I understand that the quoted pricing above is not guaranteed and that I will be provided a new proposal when product becomes available.

Name:

Signature:

Date:



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Library Advisory Board  
Tim Murray, City Administrator  
**FROM:** Delane James, Library and Communications Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Approve Buckham Memorial Library Strategic Plan 2023-2025

---

### Background:

After two public surveys and two planning workshops for key stakeholders, Library Director Delane James and SELCO Executive Director Krista Ross wrote a draft Strategic Plan and a draft Implementation Plan that will span the years between 2023-2025. These draft plans were presented to the Library Advisory Board for their input and editing and were approved by the Board at their January 9, 2023 meeting. The City Council reviewed the plans and offered feedback at their January 17, 2023 work session.

### Recommendation:

Approve the Buckham Memorial Library Strategic Plan 2023-2025 and the Implementation Plan 2023-2025.

### Attachments:

1. Buckham Memorial Library Strategic Plan 2023-2025
2. Implementation Plan 2023-2025



## **Buckham Memorial Library Strategic Plan 2023-2025**

### **Focus Area: Mission, Vision and Core Values**

Goal: The Library is guided by foundational documents that reflect the evolving needs of Faribault's diverse community

Objectives:

1. Review current mission statement to reflect the needs of the community
2. Create a vision statement to guide the library's future
3. Articulate the core values that represent the library's priorities and deeply held beliefs

### **Focus Area: Outreach and Partnerships**

Goal: The Library is embedded in community activities

Objectives:

1. Build partnerships within the community to maximize impact
2. Provide library services outside of the library building
3. Create a dynamic communication and engagement plan

### **Focus Area: Infrastructure**

Goal: Community goals and needs are reflected in the building and staff.

Objectives:

1. Explore the creation of a new makerspace
2. Develop a plan to update the library's virtual presence
3. Create a sense of welcoming in the library space both indoors and outdoors

### **Focus Area: Collections and Programs**

Goal: The community has access to resources that engage, inform and entertain them.

Objectives:

1. Provide opportunities for community members to interact with each other
2. Expand and highlight diversity in the collections
3. Build a platform of inclusive programming



## Implementation Plan

### Buckham Memorial Library Strategic Plan 2023 - 2025

| Implementation Plan                                                                                                                                                              |                                                                                               |                                                                                                                          |           |                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------------|
| Buckham Memorial Library Strategic Plan 2023 - 2025                                                                                                                              |                                                                                               |                                                                                                                          |           |                                          |
| Focus Areas & Goals                                                                                                                                                              | Objectives                                                                                    | Implementation Tasks                                                                                                     | Timeframe | Lead                                     |
| <b>Focus Area: Mission, Vision and Core Values</b><br><br>Goal: The Library is guided by foundational documents that reflect the evolving needs of Faribault's diverse community | 1. Review current mission statement to reflect the needs of the community                     | a) Convene a group of appropriate stakeholders to review the current mission statement and proposed any needed revisions | 2023      | Library Board Chair, Library Director    |
|                                                                                                                                                                                  |                                                                                               | b) Work with the Library Advisory Board and City Council to approve mission statement                                    | 2023      | Library Advisory Board, Library Director |
|                                                                                                                                                                                  |                                                                                               | c) Incorporate mission statement into library documents, practices, etc.                                                 | 2023      | Librarians                               |
|                                                                                                                                                                                  |                                                                                               |                                                                                                                          |           |                                          |
|                                                                                                                                                                                  | 2. Create a vision statement to guide the library's future                                    | a) Convene a group of appropriate stakeholders to create a vision statement for the library                              | 2024      | Library Board Chair, Library Director    |
|                                                                                                                                                                                  |                                                                                               | b) Work with the Library Advisory Board and City Council to approve vision statement                                     | 2024      | Library Advisory Board, Library Director |
|                                                                                                                                                                                  |                                                                                               | c) Incorporate vision statement into library documents, practices, etc.                                                  | 2024      | Librarians                               |
|                                                                                                                                                                                  |                                                                                               |                                                                                                                          |           |                                          |
|                                                                                                                                                                                  | 3. Articulate the core values that represent the library's priorities and deeply held beliefs | a) Convene a group of appropriate stakeholders to create a list of core values for the library                           | 2023      | Library Board Chair, Library Director    |
|                                                                                                                                                                                  |                                                                                               | b) Work with the Library Advisory Board and City Council to approve the library's core values                            | 2023      | Library Advisory Board, Library Director |
|                                                                                                                                                                                  |                                                                                               | c) Incorporate core values into library documents, practices, etc.                                                       | 2023      | Librarians                               |
|                                                                                                                                                                                  |                                                                                               |                                                                                                                          |           |                                          |

|                                                                         |                                                               |                                                                                                                                                      |             |                                                    |
|-------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------------------|
| <b>Focus Area: Outreach and Partnerships</b>                            |                                                               |                                                                                                                                                      |             |                                                    |
| Goal: The Library is embedded in community activities                   | 1. Build partnerships within the community to maximize impact | a) Coordinate services with other community partners                                                                                                 | 2023-2025   | Librarians                                         |
|                                                                         |                                                               | b) Explore partnering with state, county and city social service agencies to provide the library as a location for interactions with their clients   | 2023-2025   | Librarians                                         |
|                                                                         |                                                               |                                                                                                                                                      |             |                                                    |
|                                                                         | 2. Provide library services outside of the library building   | a) Determine which community events, celebrations, etc. in which the library could participate                                                       | 2023-2025   | Librarians                                         |
|                                                                         |                                                               | b) Expand making library materials available at multiple locations throughout the community using the Buckham Book Bike                              | 2024        | Librarians                                         |
|                                                                         |                                                               | c) Explore expanding library programming to various locations throughout the community                                                               | 2024        | Children's Librarian and Public Services Librarian |
|                                                                         |                                                               |                                                                                                                                                      |             |                                                    |
|                                                                         | 3. Create a dynamic communication and engagement plan         | a) Evaluate existing communication efforts                                                                                                           | 2023        | Library Director                                   |
|                                                                         |                                                               | b) Determine communication goals and objectives                                                                                                      | 2024        | Librarians                                         |
|                                                                         |                                                               | c) Determine engagement goals and objectives                                                                                                         | 2024        | Librarians                                         |
|                                                                         |                                                               | d) Create outcomes for communication and engagement                                                                                                  | 2024        | Librarians                                         |
|                                                                         |                                                               |                                                                                                                                                      |             |                                                    |
|                                                                         |                                                               |                                                                                                                                                      |             |                                                    |
| <b>Focus Area: Infrastructure</b>                                       |                                                               |                                                                                                                                                      |             |                                                    |
| Goal: Community goals and needs are reflected in the building and staff | 1. Explore the creation of a new makerspace                   | a) Conduct research to determine the demographics of likely "makers" and maker programs/equipment of interest                                        | 2024        | Library Advisory Board, Library Director           |
|                                                                         |                                                               | b) Visit and research other makerspaces in Minnesota                                                                                                 | 2023 & 2024 | Library Advisory Board                             |
|                                                                         |                                                               | c) Create a concept plan for the makerspace that addresses space, funding, policies, programs/equipment offered and potential community partnerships | 2024        | Library Advisory Board, Library Director           |
|                                                                         |                                                               |                                                                                                                                                      |             |                                                    |
|                                                                         | 2. Develop a plan to update the library's virtual presence    | a) Conduct an audit of the library's virtual presence from the user's point of view                                                                  | 2024        | Library Director                                   |
|                                                                         |                                                               | b) Research best practices for library websites                                                                                                      | 2025        | Library Director                                   |

|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------|
|                                                                                    |                                                                               | c) Research best practices for library online catalogs                                                                                      | 2025      | Library Director with assistance from SELCO       |
|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |
|                                                                                    | 3. Create a sense of welcoming in the library space both indoors and outdoors | a) Engage a consultant to conduct a usability audit and create a usability plan                                                             | 2024      | Library Director                                  |
|                                                                                    |                                                                               | b) Implement usability plan                                                                                                                 | 2025      | Library Director                                  |
|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |
|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |
| <b>Focus Area: Collections and Programs</b>                                        |                                                                               |                                                                                                                                             |           |                                                   |
| Goal: The community has access to resources that engage, inform and entertain them |                                                                               |                                                                                                                                             |           |                                                   |
|                                                                                    | 1. Provide opportunities for community members to interact with each other    | a) Explore ways for the library to host community member-led groups and activities                                                          | 2025      | Librarians                                        |
|                                                                                    |                                                                               | b) Create a series of community conversations on topics relevant to the community                                                           | 2024      | Librarians                                        |
|                                                                                    |                                                                               | c) Curate exhibitions or displays of arts or crafts by local artists                                                                        | 2025      | Librarians                                        |
|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |
|                                                                                    | 2. Expand and highlight diversity in the collections                          | a) Conduct a diversity audit of the library collection                                                                                      | 2024      | Children's Librarians & Public Services Librarian |
|                                                                                    |                                                                               | b) Explore ways to bring attention to various sections of the library collection                                                            | 2025      | Librarians                                        |
|                                                                                    |                                                                               | c) Create a plan to increase availability of e-content                                                                                      | 2023      | Library Director                                  |
|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |
|                                                                                    | 3. Build a platform of inclusive programming                                  | a) Evaluate current programming schedule                                                                                                    | 2023      | Children's Librarian & Public Services Librarian  |
|                                                                                    |                                                                               | b) Expand intergenerational program offerings                                                                                               | 2024      | Librarians                                        |
|                                                                                    |                                                                               | c) Explore ways to use the Library Plaza for programming                                                                                    | 2023      | Librarians                                        |
|                                                                                    |                                                                               | d) Explore opportunities for people who are deaf, hard of hearing, blind, visually impaired and community members with other sensory needs. | 2023-2024 | Librarians                                        |
|                                                                                    |                                                                               |                                                                                                                                             |           |                                                   |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Library Advisory Board  
Tim Murray, City Administrator  
**FROM:** Delane James, Library and Communications Director  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-017 Approve Library Donations Fund Spending Policy

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### Background:

The Library Advisory Board and Staff have developed a draft spending policy for the funds from the Crandall Bequest as well as future donations to the Library going forward. This policy will work in accordance with the City's Investment Policy and Public Purpose Expenditure/Purchasing Policy.

The Library Advisory Board approved the policy at their January 9, 2023 board meeting. The City Council reviewed the policy and offered feedback at their January 17, 2023 work session.

### Recommendation:

Adopt Resolution 2023-017 Approve Library Donations Fund Spending Policy.

### Attachments:

1. Resolution 2023-017 Approve Library Donations Fund Spending Policy
2. Library Donations Fund Spending Policy

## **CITY OF FARIBAULT**

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### **RESOLUTION #2023-017 APPROVE LIBRARY DONATIONS FUND SPENDING POLICY**

**WHEREAS**, the City of Faribault received a donation from the Estate of Robert L. Crandall for the benefit of Buckham Memorial Library and the use of those funds are undesignated; and

**WHEREAS**, this donation was accepted via Resolution 2021-218 on October 12, 2021; and

**WHEREAS**, the City established a Special Revenue fund for reporting and safekeeping of the funds during an initial planning process via Resolution 2021-274 on December 14, 2021; and

**WHEREAS**, the Library Advisory Board has completed the initial planning phase for the best use of these funds; and

**WHEREAS**, the Library Advisory Board wishes that all future donations to the Library will be placed with the funds from the Crandall Estate and be put into a fund named the Library Donations Fund; and

**WHEREAS**, the City Council wishes to define the usage and expenditures of the Library Donations Fund; and

**WHEREAS**, the Library Advisory Board advised Staff in the creation of the attached Library Donations Fund Spending Policy.

**NOW, THEREFORE BE IT RESOLVED**, the attached Library Donations Fund Spending Policy dated January 24, 2023 is hereby adopted as written.

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**





**Buckham Memorial Library  
Library Donations Fund  
Spending Policy**

**PURPOSE**

The purpose of this policy is to establish guidelines for the spending the Library Donations Fund of Buckham Memorial Library in a manner that allows the fund to be used to support the Library's values, mission, and vision.

**LIBRARY DONATIONS FUND OBJECTIVES**

The objectives of the Library Donations Fund are to preserve the value of the assets of the Fund, provide a stable source of income to support the Library's aspirational needs, achieve long-term growth of the Fund as appropriate and to incur costs appropriate and reasonable to the abovementioned.

**FUND AUTHORITY**

The Library Director with the input from the Library Advisory Board Finance Committee will be responsible for implementing and maintaining this policy. A Finance Committee of the Library Advisory Board, authorized by the Board, shall be comprised of the Board Chair, and two Board members at large.

The Finance Committee shall identify, and monitor the expenditure strategy for the Fund consistent with this policy and appropriate to the aspirational and long-term needs of the Library, budget-to-actual projections, budgeted distribution, and preservation of the Fund.

The Finance Committee shall:

- Work with the Library Advisory Board to recommend appropriate amounts of withdrawals from the Fund to meet the supplemental needs of the Library as described in *Spending Objectives & Strategies* of this policy;
- Present reports to the Library Advisory Board at least annually, providing an overview of Fund activity.

**INVESTMENT OBJECTIVES & STRATEGY**

Fund assets shall be invested in accordance with the City's Investment Policy. Three specified allocations will be created by donations and other revenues to the Buckham Memorial Library and shall be set up as follows:

1. Permanent Endowment Allocation
  - a. Thirty-three percent (33%) of the total balance of the Library Donations Fund of Buckham Memorial Library, upon the approval of this policy, will become

permanently endowed funds intended to be “generation neutral” – both a resource to benefit *present* users of the Library and a permanent fund that will be available to benefit *future* Library users.

2. Library Upgrade Allocation

- a. Thirty-three percent (33%) of the total balance, upon the approval of this policy, will be used for exceptional upgrades of the current library space. These upgrades will be recommended by the Library Advisory Board with approval from City Council, through the Library Director.

3. Makerspace Incubator Allocation

- a. Thirty-three percent (33%) of the total balance, upon approval of this policy, will be used to equip, but not construct, a makerspace incubator in the future.

While the funds are invested in a common portfolio, the investment earnings of the Library Donations Fund will be available for allocation in accordance with the expenditure strategies in the subsequent year.

### **SPENDING OBJECTIVES & STRATEGIES**

Distributions from the Library Donations Fund shall be made to meet the supplemental needs of the Library in accordance with this policy, and to fulfill its mission, but in an amount that permits the Permanent Endowment Allocation to be maintained in perpetuity.

Distributions from the Library Upgrade Allocation and the Makerspace Incubator Allocation will be made by the Library Director, with input from the Library Advisory Board, through the Finance Committee, following approval from City Council through budgetary processes.

### **ANNUAL BUDGET**

The Library Director shall develop a Library Donations Fund Expenditure & Revenue Budget with advice of the Finance Committee, and brought forward for City Council approval through the budgetary process. All expenditures from the Fund must be made in accordance with the adopted Library Donations Fund Expenditure Budget and in accordance with the City Public Purpose and Expenditure Policy.

Approved:

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Mayor

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City Administrator

Adopted January 24, 2023



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, City Clerk  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Approve LG220 Application for Exempt Permit

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### **Background:**

Staff received an LG220 Application for Exempt Permit from Faribault Ducks Unlimited for an event that will be held at the American Legion on February 25, 2023. If approved by the Council, Staff will send a signed copy of the application to the Minnesota Gambling Control Board for final review and approval.

### **Recommendation:**

Approve Exempt Permit for Faribault Ducks Unlimited.

### **Attachments:**

1. Ducks Unlimited

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Faribault Ducks Unlimited

Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: \_\_\_\_\_

Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: 1421 150<sup>th</sup> St. W

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Dustin D. Dienst

CEO Daytime Phone: [REDACTED]  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Faribault American Legion

Physical Address (do not use P.O. box): 112 5<sup>th</sup> St. NE

Check one:

☒ City: Faribault Zip: 55021 County: Rice

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): February 25, 2023

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Mark DuChene, City Engineer  
**MEETING DATE:** January 24, 2023  
**SUBJECT:** Resolution 2023-018 Approve Cooperative Construction Agreement No. 1052530 with Minnesota Department of Transportation

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### Background:

As part of the TH 3-30th Street NW roundabout project, (City Contract 2023-04) the City was awarded \$900,000 in a grant from the MNDOT Local Partnership Project program. The use of these funds requires a cooperative construction agreement between the State and the City. Attached is a copy of the agreement for approval. The agreement is similar in its terms and conditions to other recent cooperative construction agreements between the City and State.

### Recommendation:

Approve Resolution 2023-018 Approve Cooperative Construction Agreement No. 1052530 with Minnesota Department of Transportation

### Attachments:

1. Resolution 2023-018 Approve Cooperative Construction Agreement No. 1052530 with Minnesota Department of Transportation
2. 1052530 AGR CITY OF FARIBAULT-Final

**CITY OF FARIBAULT**

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**RESOLUTION #2023-018**

**APPROVE COOPERATIVE CONSTRUCTION AGREEMENT No. 1052530 WITH  
MINNESOTA DEPARTMENT OF TRANSPORTATION**

***IT IS RESOLVED***, that the City of Faribault enter into MnDOT Agreement No. 10552530 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City of the State's share of the costs of the roundabout, lighting, and storm sewer construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 30th Street NW from 200 feet west of 2nd Avenue NW to 50 feet east of 1st Avenue NW, on TH 3 from 500 feet south of 30th Street NW to 350 feet north of 30th Street NW, and on 1st Avenue NW from 275 feet south of 30th Street NW to 75 feet north of 30th Street NW within the corporate City limits under State Project No. 125-010-017 and No. 6612-102 (TH 3=001).

***IT IS FURTHER RESOLVED***, by the City of Faribault that the Mayor and City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

**Date Adopted:** January 24, 2023

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**

**CERTIFICATION**

I certify that the above resolution is an accurate copy of the Resolution adopted by the City Council of the City of Faribault, Minnesota at an authorized meeting held on the 24<sup>th</sup> day of January, 2023 as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

**STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
AND  
CITY OF FARIBAULT  
COOPERATIVE CONSTRUCTION  
AGREEMENT**

|                                     |                       |                                   |
|-------------------------------------|-----------------------|-----------------------------------|
| <b>State Project Number (SP):</b>   | <u>6612-102</u>       | <b>Original Amount Encumbered</b> |
| <b>Trunk Highway Number (TH):</b>   | <u>3=001</u>          | <b><u>\$900,000.00</u></b>        |
| <b>State Project Number (SP):</b>   | <u>125-010-017</u>    |                                   |
| <b>Federal Project Number (FP):</b> | <u>STBG 6623(154)</u> |                                   |
| <b>Lighting System Feed Point:</b>  | <u>A</u>              |                                   |

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (State) and the City of Faribault, acting through its City Council (City).

**Recitals**

1. The City will perform grading, bituminous surfacing, storm sewer, drainage, water main, sanitary, lighting, and ADA improvements construction and other associated construction upon, along, and adjacent to 30<sup>th</sup> Street NW from 200 feet west of 2<sup>nd</sup> Avenue NW to 50 feet east of 1<sup>st</sup> Avenue NW, Trunk Highway No. 3 from 500 feet south of 30<sup>th</sup> Street NW to 350 feet north of 30<sup>th</sup> Street NW, and 1<sup>st</sup> Avenue NW from 275 feet south of 30<sup>th</sup> Street NW to 75 feet north of 30<sup>th</sup> Street NW according to City-prepared plans, specifications, and special provisions designated by the City and by the State as State Project No. 125-010-017 and No. 6612-102 (TH 3=001) (Project); and
2. The City requests the State participate in the costs of the roundabout, lighting, and storm sewer construction and the State is willing to participate in the costs of said construction and associated construction engineering; and
3. State Local Partnership Program (LPP) funds available for State participation will be capped; and
4. Agreement No. 1052539 between the parties will address the detour needed for the Project; and
5. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

**Agreement**

**1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits**

- 1.1. *Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. *Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. *Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the City; 10. Liability; Worker Compensation Claims; Insurance; 13. State Audits; 14. Government Data Practices; 15. Governing Law; Jurisdiction; Venue; and 17. Force Majeure.



**1.4. Plans, Specifications, and Special Provisions.** State Aid-approved City plans, specifications, and special provisions designated by the City and by the State as State Project No. 125-010-017 and No. 6612-102 (TH 3=001) are on file in the office of the City's Engineer and incorporated into this Agreement by reference (Project Plans).

**1.5. Exhibits.** Preliminary Schedule "I" is attached and incorporated into this Agreement.

## **2. Right-of-Way Use**

**2.1. Limited Right to Occupy.** The State grants to the City (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the Project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this Project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the City (or its contractors or consultants) for revoking this right of occupancy.

**2.2. State Access; Suspension of Work; Remedial Measures.** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the City or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may notify and require the City (and its contractors and consultants) to suspend their operations until the City (and its contractors and consultants) take all necessary actions to rectify the situation to the satisfaction of the State. The State will have no liability to the City (or its contractors or consultants) for exercising or failing to exercise its rights under this provision.

**2.3. Traffic Control; Worker Safety.** While the City (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All City, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.

**2.4. State Ownership of Improvements.** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the City's contractor with respect to such improvements (if any) will flow to the State. The City will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the City's consultants, and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the City will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the City's consultants and contractors.

**2.5. Utility Relocation.** The State authorizes the City to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600.

### 3. Contract Award and Construction

- 3.1. Bids and Award.** The City will receive bids and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.
- 3.2. Bid Documents Furnished by the City.** The City will, within seven days of opening bids for the construction contract, submit to the State's District Engineer a copy of the low bid and an abstract of all bids together with the City's request for concurrence by the State in the award of the construction contract. The City will not award the construction contract until the State advises the City in writing of its concurrence.
- 3.3. Rejection of Bids.** The City may reject, and the State may require the City to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the City will repeat the bidding process in a reasonable period of time, without cost or expense to the State.
- 3.4. Contract Terms.** The City's contract with its construction contractor(s) must include the following terms:
- A. A clause making the State of Minnesota, acting through its Commissioner of Transportation, an intended third-party beneficiary of the contract with respect to the portion of work performed on the State's Right-of-Way; and
  - B. A clause requiring the State to be named as an additional insured on any insurance coverage which the contractor is required to provide; and
  - C. A clause stating that any warranties provided by the contractor, for the work performed on the trunk highway, will flow to, and be enforceable by, the State as the owner of such improvements.
- 3.5. Direction, Supervision, and Inspection of Construction**
- A. The contract construction will be under the direction of the City and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. The City will give the District Engineer at Rochester five days' notice of its intention to start the contract construction.
  - B. Responsibility for the control of materials for the contract construction will be on the City and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current *Standard Specifications for Construction*.
- 3.6. Contaminated Soils and Groundwater within the State's Cost Participation Limits**
- A. **24 Hour Notification.** The City will notify the State District Engineer's authorized representative a minimum of 24 hours prior to the contractor beginning the excavation and removal of any contaminated soils that have been identified within the Project limits.
  - B. **Immediate Notification.** The City will notify the State District Engineer's authorized representative immediately upon the contractor encountering contaminated soils and/or groundwater in areas that are within the Project limits. The City will confer with the State as to the handling, disposal, and any other issues related to contaminated materials found on State Right-of-Way or import of materials onto State Right-of-Way.
  - C. **Environmental Consultant.** The City will provide for an Environmental Consultant to be on site to observe and document the excavation, handling and disposal of contaminated soils that have been

identified within the Project limits. If the contractor encounters contaminated materials in areas not previously identified and upon notification by the City to the State, the City hired Environmental Consultant will be provided to collect and analyze soil and/or groundwater samples to determine contaminant levels, work with the landfill for disposal of the soil waste and provide oversight of any soil and groundwater handling and disposal. The City will not allow the contractor to excavate any contaminated soil unless the Environmental Consultant is present.

- 3.7. Completion of Construction.** The City will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate City official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.
- 3.8. Plan Changes.** All changes in the Project Plans and all addenda, change orders, supplemental agreements, and work orders entered into by the City and its contractor for contract construction must be approved in writing by the State District Engineer's authorized representative.
- 3.9. Compliance with Laws, Ordinances, and Regulations.** The City will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the City will not require the contractor to follow local ordinances or to obtain local permits.
- 3.10. Construction Documents Furnished by the City.** The City will keep records and accounts that enable it to provide the State, when requested, with the following:
  - A. Copies of the City contractor's invoice(s) covering all contract construction.
  - B. Copies of the endorsed and canceled City warrant(s) or check(s) paying for final contract construction, or computer documentation of the warrant(s) issued, certified by an appropriate City official that final construction contract payment has been made.
  - C. Copies of all construction contract change orders, supplemental agreements, and work orders.
  - D. A certification form, provided by the State, signed by the City's Engineer in charge of the contract construction attesting to the following:
    - i. Satisfactory performance and completion of all contract construction according to the Project Plans.
    - ii. Acceptance and approval of all materials furnished for the contract construction relative to compliance of those materials to the State's current *Standard Specifications for Construction*.
    - iii. Full payment by the City to its contractor for all contract construction.
  - E. Copies, certified by the City's Engineer, of material sampling reports and of material testing results for the materials furnished for the contract construction.
  - F. A copy of the "as built" plan sent to the District Engineer.

#### **4. Right-of-Way; Easements; Permits**

- 4.1.** The City will obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, the City will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits, and other permits and sanctions required for State participation construction covered under this Agreement.

- 4.2. The City will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.
- 4.3. The City will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.
- 4.4. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form Application for Utility Permit on Trunk Highway Right-of-Way (Form 2525).
- 4.5. The City will submit to the Minnesota Pollution Control Agency the plans and specifications for the construction or reconstruction of its sanitary sewer facilities to be performed under the construction contract and obtain, under Minnesota Statutes § 115.07 or Minnesota Rules 7001.1030, subpart 2C, either a permit or written waiver from that agency for that construction or reconstruction. The City is advised that under Minnesota Rules 7001.1040, a written application for the permit or waiver must be submitted to the Minnesota Pollution Control Agency at least 180 days before the planned date of the sanitary sewer facility construction or reconstruction.

## 5. Maintenance by the City

Upon completion of the Project, the City will provide the following without cost or expense to the State:

### 5.1. Roundabout on TH 3.

- A. **Roundabout Approaches.** Maintenance of 30<sup>th</sup> Street NW approaches up to the curb line of the outer circle of the TH 3 roundabout. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted City maintenance practices.
- B. **Roundabout Circle.** Maintenance of the roundabout circle on TH 3 at 30<sup>th</sup> Street NW. The State and City will provide for snow, ice and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.
- C. **Roundabout Landscaping.** Maintenance of any landscaping in the 30<sup>th</sup> Street NW roundabout. Maintenance includes but is not limited to, vegetation control, litter and debris removal, removal and replacement of all dead or diseased plantings, and any other maintenance activities necessary to perpetuate the landscaping in a safe, usable, and aesthetically acceptable condition.

- 5.2. **Storm Sewers.** Routine maintenance of any storm sewer facilities construction. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation, and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.
- 5.3. **Municipal Utilities.** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 5.4. **Sidewalks.** Maintenance of any sidewalk construction, including aesthetic features, stamped and colored concrete sidewalk (if any), and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross-street pedestrian crosswalk markings,

vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.

- 5.5. *Trails.*** Maintenance of any trail construction. Maintenance includes, but is not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, pavement replacement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the trail in a safe and usable condition.
- 5.6. *Aesthetic Lighting.*** Maintenance and ownership of all lighting at and approaching the roundabout, including all legs and within the roundabout, will be the responsibility of the City. The City will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility. The City will be responsible for minor maintenance, including, but not limited to re-lamping or LED luminaire replacement, repair or replacement of all damaged luminaire glassware, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, and painting of poles and other equipment, if applicable, for the entire system. The City will be responsible for major maintenance, including, but not limited to Gopher State One Call (GSOC) locates, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, loose connections, damaged foundations, defective starter boards or drivers, damaged fuse holders, and blown fuses for the entire system.
- 5.7. *Additional Drainage.*** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

## **6. Basis of State Cost**

- 6.1. *Schedule "I".*** The Preliminary Schedule "I" includes anticipated State participation construction items and the construction engineering cost share covered under this Agreement.
- 6.2. *State Participation Construction.*** The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for Mobilization and Traffic Control. State LPP funds will be capped at \$900,000.00 for this Project.
  - A.** 100 Percent will be the State's rate of cost participation in all of the TH 3 roadway construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 through No. 4 of the Preliminary Schedule "I".
  - B.** 100 Percent will be the State's rate of cost participation in all of the TH 3 storm sewer construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 5 of the Preliminary Schedule "I."
- 6.3. *Construction Engineering Costs.*** The State will pay a construction engineering charge equal to 8 percent of the total State participation construction covered under this Agreement.

## **7. State Cost and Payment by the State**

- 7.1. *State Cost.*** \$900,000.00 is the State's estimated share of the costs of the contract construction which includes the construction engineering cost share as shown in the Preliminary Schedule "I." The Preliminary Schedule "I" was prepared using anticipated construction items, estimated quantities and unit prices and may include any credits or lump sum costs. Upon review of the construction contract bid documents described in Article 3.2., the State will decide whether to concur in the City's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract construction items,

quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

**7.2. Conditions of Payment.** The State will pay the City the full and complete lump sum amount as shown in the Revised Schedule "I" after the following conditions have been met:

- A. Encumbrance by the State of the State's full and complete State funded lump sum cost share as shown in the Revised Schedule "I."
- B. Approval by the State's Land Management Director at Saint Paul of certified documentation, submitted by the City, for all right-of-way and easement acquisitions required for the contract construction.
- C. Execution of this Agreement and transmittal to the City, including a letter advising of the State's concurrence in the award of the construction contract.
- D. The State's receipt of a written request from the City for the advancement of funds. The request will include certification by the City that all necessary parties have executed the construction contract.

**7.3. Limitations of State Payment; No State Payment to Contractor.** The State's participation in the contract construction is limited to the lump sum amount shown in Article 7.1, and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to the City. The City's contractor is not intended to be and will not be deemed to be a third-party beneficiary of this Agreement. The City's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against the City by the City's contractor.

## **8. Authorized Representatives**

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

**8.1.** The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)  
 Address: 395 John Ireland Boulevard, Mailstop 682, Saint Paul, MN 55155  
 Telephone: (651) 366-4634  
 Email: malaki.ruranika@state.mn.us

**8.2.** The City's Authorized Representative will be:

Name, Title: Mark Duchene, City Engineer (or successor)  
 Address: 1200 Belview Trail, Faribault, MN 55021  
 Telephone: (507) 333-0360  
 Email: mduchene@ci.faribault.mn.us

## **9. Assignment; Amendments; Waiver; Contract Complete**

**9.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the City from contracting with a third-party to perform City maintenance responsibilities covered under this Agreement.

**9.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement or their successors in office.

**9.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

**9.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

## **10. Liability; Worker Compensation Claims; Insurance**

**10.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorney's fees), and expenses arising in connection with the Project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the City or its contractor(s) or consultant(s).

**10.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

**10.3.** The City may require its contractor to carry insurance to cover claims for damages asserted against the City's contractor.

## **11. Nondiscrimination**

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

## **12. Title VI/Non-discrimination Assurances**

The City agrees to comply with all applicable USDOT Standard Title VI/Non-Discrimination Assurances contained in USDOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: [https://edocs-public.dot.state.mn.us/edocs\\_public/DMResultSet/download?docId=11149035](https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035). If federal funds are included in this Agreement, the City will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

## **13. State Audits**

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

## **14. Government Data Practices**

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

**15. Governing Law; Jurisdiction; Venue**

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**16. Termination; Suspension**

**16.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

**16.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

**16.3. *Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

**17. Force Majeure**

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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**STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Purchase Order: 3000680900

**CITY OF FARIBAULT**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

Recommended for Approval:

By: \_\_\_\_\_  
(District Engineer)

Date: \_\_\_\_\_

Approved:

By: \_\_\_\_\_  
(State Design Engineer)

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
(With Delegated Authority)

Date: \_\_\_\_\_

**INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.**

**PRELIMINARY SCHEDULE "I"**

**Agreement No. 1052530**

**City of Faribault**

SP 6612-102 (TH 3=001)

Preliminary: January 16, 2023

SP 125-010-017

FP STBG 6623(154)

Grading, bituminous surfacing, storm sewer, drainage, water main, sanitary, lighting, and ADA improvements construction performed under

City contract with \_\_\_\_\_

located on 30th Street NW from 200 feet west of 2nd Avenue NW to 50 feet east of 1st Avenue NW

located on Trunk Highway No. 3 from 500 feet south of 30th Street NW to 350 feet north of 30th Street NW

located on 1st Avenue NW from 275 feet south of 30th Street NW to 75 feet north of 30th Street NW

**STATE COST PARTICIPATION**

|                                                |                     |
|------------------------------------------------|---------------------|
| TH 3 Roadway Construction From Sheet No. 4     | 1,046,994.40        |
| TH 3 Storm Sewer Construction From Sheet No. 5 | 145,075.00          |
| Subtotal                                       | \$1,192,069.40      |
| Construction Engineering (8%)                  | 95,365.55           |
| Total State Eligible Participation             | \$1,287,434.95      |
| (1) (2) <b>Encumbered Amount</b>               | <b>\$900,000.00</b> |

(1) State Local Partnership Program (LPP) funds are capped at \$900,000.00

(2) Total State payment will be a lump sum based on bid amount

(1) 100% STATE (CAPPED), THEN 80% FEDERAL, 20% CITY

1052530

(P) = PLAN QUANTITY

| ITEM<br>NUMBER | SP 6612-102<br>TH 3 ROADWAY WORK ITEM          | UNIT     | QUANTITY | UNIT PRICE | COST<br>(1) |
|----------------|------------------------------------------------|----------|----------|------------|-------------|
| 2011.601       | AS BUILT                                       | LUMP SUM | 1.00     | 10,000.00  | 10,000.00   |
| 2021.501       | MOBILIZATION                                   | LUMP SUM | 0.34     | 100,000.00 | 34,000.00   |
| 2051.501       | MAINT AND RESTORATION OF HAUL RAODS            | LUMP SUM | 0.50     | 1,000.00   | 500.00      |
| 2101.502       | CLEARING                                       | EACH     | 8.00     | 500.00     | 4,000.00    |
| 2101.502       | GRUBBING                                       | EACH     | 8.00     | 500.00     | 4,000.00    |
| 2101.505       | CLEARING (P)                                   | ACRE     | 0.10     | 10,000.00  | 1,000.00    |
| 2101.505       | GRUBBING (P)                                   | ACRE     | 0.10     | 10,000.00  | 1,000.00    |
| 2104.502       | REMOVE PIPE APRON                              | EACH     | 1.00     | 225.00     | 225.00      |
| 2104.502       | REMOVE SEPTIC TANK                             | EACH     | 1.00     | 3,000.00   | 3,000.00    |
| 2104.502       | REMOVE DRAINAGE STRUCTURE                      | EACH     | 1.00     | 600.00     | 600.00      |
| 2104.502       | REMOVE SIGN                                    | EACH     | 2.00     | 50.00      | 100.00      |
| 2104.502       | REMOVE SIGN TYPE SPECIAL                       | EACH     | 1.00     | 50.00      | 50.00       |
| 2104.502       | SALVAGE SIGN                                   | EACH     | 1.00     | 70.00      | 70.00       |
| 2104.502       | SALVAGE SIGN TYPE SPECIAL                      | EACH     | 4.00     | 80.00      | 320.00      |
| 2104.502       | SALVAGE MAIL BOX SUPPORT                       | EACH     | 6.00     | 200.00     | 1,200.00    |
| 2104.502       | ABANDON WELL                                   | EACH     | 1.00     | 1,000.00   | 1,000.00    |
| 2104.503       | SAWING BITUMINOUS PAVEMENT (FULL DEPTH)        | LIN FT   | 153.00   | 3.00       | 459.00      |
| 2104.503       | REMOVE SEWER PIPE (STORM)                      | LIN FT   | 130.00   | 10.00      | 1,300.00    |
| 2104.503       | REMOVE CURB AND GUTTER                         | LIN FT   | 1,005.00 | 5.00       | 5,025.00    |
| 2104.503       | REMOVE CONCRETE BLOCK WALL                     | LIN FT   | 17.00    | 20.00      | 340.00      |
| 2104.504       | REMOVE CONCRETE DRIVEWAY PAVEMENT              | SQ YD    | 71.00    | 12.00      | 852.00      |
| 2104.504       | REMOVE CONCRETE PAVEMENT                       | SQ YD    | 235.00   | 6.00       | 1,410.00    |
| 2104.504       | REMOVE BITUMINOUS DRIVEWAY PAVEMENT            | SQ YD    | 485.00   | 5.00       | 2,425.00    |
| 2104.504       | REMOVE BITUMINOUS PAVEMENT                     | SQ YD    | 5,305.00 | 6.00       | 31,830.00   |
| 2106.507       | EXCAVATION - COMMON                            | CU YD    | 4,130.00 | 9.00       | 37,170.00   |
| 2106.507       | EXCAVATION - SUBGRADE (P)                      | CU YD    | 2,616.00 | 11.00      | 28,776.00   |
| 2106.507       | SELECT GRANULAR EMBANKMENT SUPER SAND (CV) (P) | CU YD    | 3,542.00 | 22.00      | 77,924.00   |
| 2106.507       | COMMON EMBANKMENT (CV) (P)                     | CU YD    | 4,021.00 | 4.00       | 16,084.00   |
| 2112.604       | SUBGRADE PREPARATION                           | SQ YD    | 7,240.00 | 1.00       | 7,240.00    |
| 2118.509       | AGGREGATE SURFACING CLASS 2                    | TON      | 65.00    | 30.00      | 1,950.00    |
| 2211.509       | AGGREGATE BASE CLASS 6                         | TON      | 3,122.00 | 20.00      | 62,440.00   |
| 2360.509       | TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)       | TON      | 180.00   | 110.00     | 19,800.00   |
| 2360.509       | TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)  | TON      | 835.00   | 85.00      | 70,975.00   |
| 2360.509       | TYPE SP 12.5 WEARING COURSE MIXTURE (4,F)      | TON      | 1,218.00 | 105.00     | 127,890.00  |

Data is considered Non-public prior to project award under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

| ITEM<br>NUMBER | SP 6612-102<br>TH 3 ROADWAY WORK ITEM    | UNIT     | QUANTITY | UNIT PRICE | COST<br>(1) |
|----------------|------------------------------------------|----------|----------|------------|-------------|
| 2502.503       | 4" PERF PE PIPE DRAIN                    | LIN FT   | 1,649.00 | \$8.00     | \$13,192.00 |
| 2502.502       | 4" PRECAST CONCRETE HEADWALL             | EACH     | 2.00     | 250.00     | 500.00      |
| 2502.602       | 4" PVC PIPE DRAIN CLEANOUT               | EACH     | 6.00     | 500.00     | 3,000.00    |
| 2511.504       | GEOTEXTILE FILTER TYPE 4                 | SQ YD    | 19.60    | 4.00       | 78.40       |
| 2511.507       | RANDOM RIPRAP CLASS III                  | CU YD    | 5.00     | 100.00     | 500.00      |
| 2521.518       | 6" CONCRETE WALK                         | SQ FT    | 1,891.00 | 10.00      | 18,910.00   |
| 2521.518       | 7" CONCRETE WALK                         | SQ FT    | 3,600.00 | 13.00      | 46,800.00   |
| 2521.602       | DRILL AND GROUT REINF BAR (EPOXY COATED) | EACH     | 257.00   | 15.00      | 3,855.00    |
| 2521.618       | 4" CONCRETE WALK SPECIAL                 | SQ FT    | 6,962.00 | 16.00      | 111,392.00  |
| 2531.503       | CONCRETE CURB AND GUTTER DESIGN B424     | LIN FT   | 1,269.00 | 24.00      | 30,456.00   |
| 2531.503       | CONCRETE CURB AND GUTTER DESIGN B612     | LIN FT   | 244.00   | 22.00      | 5,368.00    |
| 2531.503       | CONCRETE CURB AND GUTTER DESIGN B624     | LIN FT   | 503.00   | 28.00      | 14,084.00   |
| 2531.503       | CONCRETE CURB AND GUTTER DESIGN D418     | LIN FT   | 51.00    | 25.00      | 1,275.00    |
| 2531.503       | CONCRETE CURB AND GUTTER DESIGN R424     | LIN FT   | 334.00   | 30.00      | 10,020.00   |
| 2531.503       | CONCRETE CURB AND GUTTER DESIGN S524     | LIN FT   | 151.00   | 28.00      | 4,228.00    |
| 2531.504       | 6" CONCRETE DRIVEWAY PAVEMENT            | SQ YD    | 19.00    | 80.00      | 1,520.00    |
| 2531.618       | TRUNCATED DOMES                          | SQ FT    | 229.00   | 55.00      | 12,595.00   |
| 2540.602       | INSTALL MAIL BOX SUPPORT                 | EACH     | 6.00     | 80.00      | 480.00      |
| 2545.502       | LIGHTING UNIT TYPE SPECIAL 1             | EACH     | 6.00     | 8,000.00   | 48,000.00   |
| 2545.502       | LIGHTING UNIT TYPE SPECIAL 2             | EACH     | 2.00     | 7,500.00   | 15,000.00   |
| 2545.502       | LIGHT FOUNDATION DESIGN E MODIFIED       | EACH     | 8.00     | 1,200.00   | 9,600.00    |
| 2545.502       | SERVICE CABINET                          | EACH     | 0.50     | 10,000.00  | 5,000.00    |
| 2545.502       | EQUIPMENT PAD                            | EACH     | 0.50     | 1,600.00   | 800.00      |
| 2545.502       | HANDHOLE                                 | EACH     | 4.00     | 2,000.00   | 8,000.00    |
| 2545.502       | GROUNDING ELECTRODE                      | EACH     | 6.00     | 1,700.00   | 10,200.00   |
| 2545.503       | 2" RIGID STEEL CONDUIT                   | LIN FT   | 15.00    | 20.00      | 300.00      |
| 2545.503       | 2" NON-METALLIC CONDUIT                  | LIN FT   | 1,140.00 | 8.00       | 9,120.00    |
| 2545.503       | UNDERGROUND WIRE 1/C 3/0 AWG             | LIN FT   | 155.00   | 3.00       | 465.00      |
| 2545.503       | UNDERGROUND WIRE 1/C 4 AWG               | LIN FT   | 2,553.00 | 3.00       | 7,659.00    |
| 2545.503       | UNDERGROUND WIRE 1/C 6 AWG               | LIN FT   | 5,106.00 | 2.00       | 10,212.00   |
| 2554.502       | GUIDE POST TYPE B                        | EACH     | 1.00     | 80.00      | 80.00       |
| 2563.601       | TRAFFIC CONTROL                          | LUMP SUM | 0.34     | 10,000.00  | 3,300.00    |
| 2564.602       | INSTALL SIGN                             | EACH     | 1.00     | 675.00     | 675.00      |
| 2564.602       | INSTALL SIGN TYPE SPECIAL                | EACH     | 4.00     | 300.00     | 1,200.00    |

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**CITY OF FARIBAULT**  
**MAJOR FUND FINANCIAL SUMMARY REPORT**  
**12 MONTHS ENDING December 31, 2022**  
**100.00%**



**GENERAL FUND**

|                                      | <b>Actual</b>  | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
|--------------------------------------|----------------|----------------------|-----------------------|------------------|
|                                      | <b>FY 2021</b> | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| <b>Revenues</b>                      |                |                      |                       |                  |
| Taxes                                | \$ 8,939,162   | \$ 9,143,005         | \$ 9,005,720          | 98.50%           |
| Permit & Licenses                    | 489,278        | 478,700              | 694,559               | 145.09%          |
| Intergovernmental Revenue            | 8,498,397      | 7,201,403            | 8,553,389             | 118.77%          |
| Charges for Services                 | 1,174,927      | 1,404,234            | 883,447               | 62.91%           |
| Fines & Forfeits                     | 152,720        | 141,000              | 124,095               | 88.01%           |
| Miscellaneous Revenue                | 89,673         | 167,320              | (152,203)             | -90.97%          |
| Total                                | \$ 19,344,157  | \$ 18,535,662        | \$ 19,109,006         | 103.09%          |
| <b>Expenditures</b>                  |                |                      |                       |                  |
| Council                              | \$ 644,599     | \$ 448,946           | \$ 436,823            | 97.30%           |
| City Administration                  | 281,772        | 299,358              | 292,181               | 97.60%           |
| Elections                            | 1,620          | 27,003               | 38,020                | 140.80%          |
| Finance Administration               | 483,072        | 441,159              | 438,229               | 99.34%           |
| Information Services                 | 219,467        | 224,764              | 214,452               | 95.41%           |
| Legal Services                       | 231,411        | 282,650              | 236,553               | 83.69%           |
| Personnel Administration             | 257,573        | 302,489              | 318,511               | 105.30%          |
| Planning & Zoning                    | 407,174        | 451,266              | 458,005               | 101.49%          |
| City Hall Maintenance                | 182,791        | 199,412              | 175,070               | 87.79%           |
| Police Administration                | 1,061,121      | 1,038,141            | 1,114,014             | 107.31%          |
| Criminal Investigation               | 995,407        | 1,075,770            | 1,060,752             | 98.60%           |
| Uniform Patrol                       | 3,260,829      | 3,365,400            | 3,265,560             | 97.03%           |
| Police Records                       | 463,241        | 387,765              | 349,900               | 90.23%           |
| Fire Administration                  | 269,029        | 281,313              | 284,293               | 101.06%          |
| Fire Suppression                     | 1,370,315      | 1,447,113            | 1,467,950             | 101.44%          |
| Code Enforcement -Inspection         | 510,522        | 550,579              | 565,274               | 102.67%          |
| Emergency Management                 | 3,537          | 6,500                | 5,556                 | 85.47%           |
| Community Services                   | 249,595        | 289,116              | 237,997               | 82.32%           |
| Public Works Administration          | 105,765        | 116,525              | 105,223               | 90.30%           |
| Street Maintenance Projects          | 1,402,794      | 1,485,405            | 1,514,233             | 101.94%          |
| Ice & Snow Removal                   | 118,371        | 125,000              | 132,804               | 106.24%          |
| Equipment Maintenance                | 294,804        | 296,069              | 317,057               | 107.09%          |
| Street Lighting                      | 251,087        | 290,500              | 299,027               | 102.94%          |
| Traffic Signs & Signals              | 38,880         | 48,947               | 44,654                | 91.23%           |
| Engineering                          | 556,596        | 627,840              | 582,894               | 92.84%           |
| Community Center Administration      | 660,334        | 681,588              | 654,230               | 95.99%           |
| Community Center Building            | 492,656        | 561,988              | 575,686               | 102.44%          |
| Aquatic Center                       | 312,744        | 346,565              | 368,672               | 106.38%          |
| Washington Center                    | 47,100         | 65,438               | 70,033                | 107.02%          |
| Soccer Complex                       | 38,298         | 36,557               | 35,324                | 96.63%           |
| Adult Programs                       | 135,362        | 155,158              | 152,320               | 98.17%           |
| Youth Programs                       | 129,655        | 144,020              | 121,033               | 84.04%           |
| Parks                                | 1,078,050      | 1,141,561            | 1,088,391             | 95.34%           |
| Library                              | 1,135,629      | 1,217,621            | 1,161,653             | 95.40%           |
| Miscellaneous Unallocated            | 395,427        | 89,674               | 166,311               | 185.46%          |
| Mass Transit                         | -              | 19,600               | -                     | 0.00%            |
| Total                                | \$ 18,086,625  | \$ 18,568,800        | \$ 18,348,682         | 98.81%           |
|                                      | 1,257,532      | (33,138)             | 760,324               |                  |
| * transfer to capital funds          | (1,715,848)    |                      |                       |                  |
| YTD Fund Balance Increase (Decrease) | (458,316)      |                      |                       |                  |

**CITY OF FARIBAULT**  
**MAJOR FUND FINANCIAL SUMMARY REPORT**  
**12 MONTHS ENDING December 31, 2022**  
**100.00%**



| <b>WATER FUND</b>                                      |                |                      |                       |                  |
|--------------------------------------------------------|----------------|----------------------|-----------------------|------------------|
|                                                        | <b>Actual</b>  | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
| <b>Revenues</b>                                        | <b>FY 2021</b> | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| Charges for Services                                   | \$ 3,722,553   | \$ 3,902,687         | \$ 4,090,632          | 104.82%          |
| Miscellaneous Revenue                                  | 79,903         | 125,700              | (130,824)             | -104.08%         |
| Other Sources                                          | 2,125          | -                    | 1,263,230             |                  |
| Total                                                  | \$ 3,804,580   | \$ 4,028,387         | \$ 5,223,038          | 129.66%          |
| <b>Expenses</b>                                        |                |                      |                       |                  |
| Personnel Services                                     | \$ 509,785     | \$ 574,003           | \$ 550,033            | 95.82%           |
| Supplies                                               | 333,437        | 348,300              | 456,105               | 130.95%          |
| Other Services & Charges                               | 814,069        | 692,374              | 732,363               | 105.78%          |
| Capital Outlay                                         | -              | 1,978,312            | 2,795,254             | 141.29%          |
| Debt Service                                           | 82,509         | 563,383              | 87,215                | 15.48%           |
| Other Uses                                             | 678,499        | 90,000               | 90,000                | 100.00%          |
| Total                                                  | \$ 2,418,299   | \$ 4,246,372         | \$ 4,710,970          | 110.94%          |
| YTD Fund Balance Increase (Decrease)                   | 1,386,281      | (217,985)            | 512,068               |                  |
| Depreciation                                           | (676,870)      | (1,100,000)          | (1,100,000)           |                  |
| YTD Fund Balance Increase (Decrease) with depreciation | 709,408        |                      | (587,932)             |                  |
| <b>SEWER FUND</b>                                      |                |                      |                       |                  |
|                                                        | <b>Actual</b>  | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
| <b>Revenues</b>                                        | <b>FY 2021</b> | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| Charges for Services                                   | \$ 6,295,466   | \$ 5,385,000         | \$ 6,591,834          | 122.41%          |
| Fines & Forfeits                                       | 13,698         | -                    | 15,540                |                  |
| Miscellaneous Revenue                                  | 57,954         | 205,000              | (529,811)             | -258.44%         |
| Other Sources                                          | 1,723,878      | -                    | 21,268                |                  |
| Total                                                  | \$ 8,090,996   | \$ 5,590,000         | \$ 6,098,832          | 109.10%          |
| <b>Expenses</b>                                        |                |                      |                       |                  |
| Sewer Collection                                       |                |                      |                       |                  |
| Personnel Services                                     | \$ 373,762     | \$ 525,552           | \$ 503,438            | 95.79%           |
| Supplies                                               | 61,964         | 96,737               | 64,448                | 66.62%           |
| Other Services & Charges                               | 776,254        | 303,643              | 161,435               | 53.17%           |
| Capital Outlay                                         | -              | 1,085,385            | 157,539               | 14.51%           |
| Other Uses                                             | 105,000        | 55,838               | 105,000               | 188.04%          |
| Water Reclamation Plant                                |                |                      |                       |                  |
| Personnel Services                                     | 954,701        | 951,546              | 972,715               | 102.22%          |
| Supplies                                               | 393,159        | 377,050              | 341,861               | 90.67%           |
| Other Services & Charges                               | 484,827        | 1,034,643            | 1,094,450             | 105.78%          |
| Capital Outlay                                         | -              | 272,899              | 141,444               | 51.83%           |
| Debt Service                                           | 292,622        | 1,497,156            | 273,156               | 18.24%           |
| Other Uses                                             | 105,000        | 105,000              | 105,000               | 100.00%          |
| Total                                                  | \$ 3,547,290   | \$ 6,305,449         | \$ 3,920,486          | 62.18%           |
| YTD Fund Balance Increase (Decrease)                   | 4,543,706      | (715,449)            | 2,178,346             |                  |
| Depreciation                                           | (1,697,010)    | (1,905,000)          | (1,905,000)           |                  |
| YTD Fund Balance Increase (Decrease) with depreciation | 2,846,698      |                      | 273,346               |                  |
| <b>STORM WATER FUND</b>                                |                |                      |                       |                  |
|                                                        | <b>Actual</b>  | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
| <b>Revenues</b>                                        | <b>FY 2021</b> | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| Charges for Services                                   | \$ 1,138,076   | \$ 1,282,004         | \$ 1,393,460          | 108.69%          |
| Miscellaneous Revenue                                  | 147,012        | 192,000              | (179,226)             | -93.35%          |
| Intergovernmental                                      | -              | 150,000              | -                     | 0.00%            |
| Total                                                  | \$ 1,285,087   | \$ 1,624,004         | \$ 1,214,234          | 74.77%           |
| <b>Expenses</b>                                        |                |                      |                       |                  |
| Personnel Services                                     | \$ 229,630     | \$ 247,653           | \$ 229,992            | 92.87%           |
| Supplies                                               | 29,584         | 38,650               | 26,000                | 67.27%           |
| Other Services & Charges                               | 205,430        | 172,282              | 159,557               | 92.61%           |
| Capital Outlay                                         | -              | 1,795,000            | 28,676                | 1.60%            |
| Other Uses                                             | 35,025         | -                    | -                     |                  |
| Total                                                  | \$ 499,669     | \$ 2,253,585         | \$ 444,225            | 19.71%           |
| YTD Fund Balance Increase (Decrease)                   | 785,419        | (629,581)            | 770,009               |                  |
| Depreciation                                           | (321,725)      | (400,000)            | (400,000)             |                  |
| YTD Fund Balance Increase (Decrease) with depreciation | 463,694        |                      | 370,009               |                  |



**CITY OF FARIBAULT**  
**MAJOR FUND FINANCIAL SUMMARY REPORT**  
**12 MONTHS ENDING December 31, 2022**  
**100.00%**



| CASH AND INVESTMENTS |                                |                      |                            |                      |                       |
|----------------------|--------------------------------|----------------------|----------------------------|----------------------|-----------------------|
| 101                  | General Fund                   | 11,925,138           |                            |                      | Average interest Rate |
|                      | Fire Insurance Escrow          | 695                  | Wells Fargo                | 363,562              | 0.00%                 |
| 210                  | Charitable Gambling Board      | 54,416               | 4M Fund                    | 488,597              | 3.93%                 |
| 211                  | City Rental Property Mgmt      | 92,406               | State Bank of Faribault    | 3,401,534            | 3.94%                 |
| 215                  | Public Safety Programs         | 42,824               | Citizens Community Federal | 6,737,715            | 4.28%                 |
| 217                  | Library Estate Donation        | 2,952,199            | RBC                        | 34,316,883           | 1.75%                 |
| 225                  | Airport                        | 493,127              | Oppenheimer                | 6,920,235            | 1.73%                 |
| 240                  | Community Development          | 284,698              |                            | <u>\$ 52,228,526</u> |                       |
| 241                  | Public Housing                 | 131,405              |                            |                      |                       |
|                      | Security Deposits Escrow       | 22,276               |                            |                      |                       |
| 243                  | Industrial Development Loan    | 259,430              |                            |                      |                       |
| 244                  | Rental Housing Rehabilitation  | 192,275              | Petty cash (on hand)       | 985                  |                       |
| 247                  | SCDP Revolving Loans           | 366,627              | Escrow Accounts            | 37,408               | 4.20%                 |
| 248                  | Federal MIF Loans              | 637,208              |                            | <u>\$ 38,393</u>     |                       |
| 249                  | Minnesota Investment Fund      | 14,319               |                            |                      |                       |
| 254                  | CRV Rehabilitation Program     | 58,149               |                            |                      |                       |
| 263-272              | TIF Districts                  | 185,681              |                            |                      |                       |
| 280                  | Faribault HRA                  | 1,039,484            |                            |                      |                       |
| 290                  | Economic Development Authority | 1,152,296            | TOTAL CASH                 | <u>\$ 52,266,919</u> |                       |
| 292                  | EDA Revolving Fund             | 402,243              |                            |                      |                       |
| 344-349              | Debt Service Funds             | 1,944,784            |                            |                      |                       |
| 401                  | Street Improvement Projects    | 1,795,177            |                            |                      |                       |
| 404                  | Park Land Dedication           | 617,875              |                            |                      |                       |
| 431                  | Capital Replacement Fund       | 1,976,707            |                            |                      |                       |
| 437                  | Public Facility Projects       | 111,869              |                            |                      |                       |
| 601                  | Water Fund                     | 7,391,384            |                            |                      |                       |
| 602                  | Sewer Fund                     | 12,588,277           |                            |                      |                       |
| 603                  | Storm Water Fund               | 3,890,370            |                            |                      |                       |
| 704                  | Worker's Compensation          | 289,039              |                            |                      |                       |
| 705                  | Property Liability Reserve     | 176,141              |                            |                      |                       |
| 873                  | Roberds Lake Sewer District    | 9,833                |                            |                      |                       |
| 897                  | Elderly Housing Corporation    | 469,908              |                            |                      |                       |
| 898                  | Robinwood Manor                | 684,222              |                            |                      |                       |
|                      | Escrow Account                 | 14,436               |                            |                      |                       |
|                      | Total                          | <u>\$ 52,266,919</u> |                            |                      |                       |