



PARK & RECREATION ADVISORY BOARD AGENDA

BUCKHAM WEST

WEDNESDAY, MARCH 22, 2023

6:00 PM

1. Call to Order
2. Welcome Carrissa Glarner & Chuck Theil
3. Election of Officers
4. Approval of the Minutes - October 26, 2022
5. Presentation - BMX
6. Director's Report
7. Requests to be Heard
8. Old Business
 - A. Update on Mill Towns Trail/Northern Links Trail
 - B. Community Center Task Force Members
 - C. Community Center RFQ Update
 - D. Farmers' Market Update
 - E. Owatonna Parks and Recreation Board Joint Meeting
9. New Business
 - A. Department Reorganization
 - B. Choose Playground for Bluebird Park
 - C. Assume Responsibility of Children's Board, Tommy Allen Board and Peter Smith Board
 - D. Naming of Viaduct Park - Heritage Park, Pelagie Park
10. Other
11. Next Meeting Date: April 26, 2023
12. Adjournment

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
MINUTES FOR OCTOBER 26, 2022

MEMBERS PRESENT: Lola Brand, Sara Caron, Sally Kramer, Chad Kreager, Mike Ross and Troy Temple. MEMBERS ABSENT: Mark Fuchs. STAFF PRESENT: Paul Peanasky, Parks and Recreation Director, and Denise Hansen, Administrative Assistant. GUESTS: Dave Wanberg, Richard Huston, Martha Brown, Susan Erickson, Deb Kasper, Christine Graf, Lee Nordmeyer, Sonny Wasilowski, Katy Anderegg, Emily Nesvold, Mathias Hughey and Roger Steinkamp.

- 1) Meeting was called to order by Chad at 6:00 p.m.
- 2) Approval of Minutes: Motion made by Lola, seconded by Troy to approve minutes of September 28, 2022. Motion passed.
- 3) Presentation:
 - a) Cannon Valley Farmers Market: Nothing new to report.
 - b) Environmental Commission Discussion: Environmental Commission members and Community Development Staff were present to discuss working in cooperation with the Parks and Recreation Advisory Board on various projects. Dave Wanberg reviewed some projects the Commission has been working on. In the future, the Commission would like to contribute to some community service events, gardens and future parks. They're specifically interested in developing pollinator gardens, bee lawns and water gardens. Paul stated the Engineering Department generally develops water retention areas in their development phase. Tall grass, native landscapes and the weed ordinance were also discussed as well as educating the public on terms such as bee lawn, prairie grass, native garden, and pollinator garden. Other opportunities for boards to cooperate on include rain gardens, tree inventory, "green" downtown areas and environmentally friendly projects. Paul reported that staff is currently working to update the current city tree ordinance. Parks and Recreation Advisory Board thanked all for attending and the boards plan to meet again in the future.
- 4) Director's Report:
 - a) Board Appreciation Night: Paul reminded the Board of their invitation to the Volunteer Appreciation Dinner & Meeting on Wednesday, December 7, at the 3Ten Event Venue. Paul encouraged everyone to attend and reminded members to RSVP per the invitation.
 - b) Board Positions: Board member terms expiring in 2023 are Mike Ross, Lola Brand and the student representative position. Both Mike and Lola have applied to be reappointed to the board. Paul stated Mark has not responded to requests asking if he wants to remain on the board or not. Therefore, Paul will request Council to remove Mark and appoint a new board member.
 - c) Hometown Holiday: Buckham West requested assistance with the Hometown Holiday event on Thursday, December 1. Lola volunteered to help.
 - d) Joint City Council & Parks and Recreation Advisory Board Meeting: A Joint Meeting between the City Council and Parks and Recreation Advisory Board will be held on Tuesday, December 6, to discuss the new park by the viaduct bridge and review the initial plans. A public open house will also be held in conjunction with the meeting to

share the initial park plans. Paul asked the board to start thinking about name suggestions for the park.

5) Requests to be Heard: None.

6) Old Business:

- a) Update on Mill Towns Trail/Northern Links Trail: Nothing new to report.
- b) Lyndale Trail Update: Paul reported the Lyndale Trail is complete.
- c) New Community Center: Board discussed publishing a request asking for residents to volunteer to serve on the committee for a new community center. Paul stated he has been in contact with the New Ulm Parks & Recreation Director for insight on the process as New Ulm recently supported and completed a large renovation to their community center. Paul has begun preparing a request for quote (RFQ) for a new community center.

7) New Business:

- a) Open Custodial Position: The city is hiring a custodial company to clean Buckham West as that custodial position is still open. The position has been vacant since June 8.

8) Other: None.

9) Next Meeting: The next meeting is Tuesday, December 6, 2022. Due to holidays, the Board will not meet the 4th Wednesday in November or December. Paul will call another meeting during this time if needed.

10) Motion was made by Sally, seconded by Sara to adjourn at 7:16 p.m. Motion passed.

Respectfully submitted,
Denise Hansen, Administrative Assistant

Bluebird Park (Option 1) Faribault, MN





