



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, APRIL 11, 2023

6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

2. Presentations/Introductions

- A. Introduction of Police Officer Nolan Vikla
- B. Poppy Days Proclamation
- C. National Library Week Proclamation

3. Approve minutes of the March 28, 2023 City Council Meeting

- A. March 28, 2023 City Council Meeting Minutes

4. Consent Agenda

- A. List of Claims for Release
- B. Resolution 2023-068 Approve Street Closures for Mental Health Awareness Walk
- C. Resolution 2023-069 Accept Donations to the City of Faribault
- D. Approve Use of City View Park for the American Radio Relay League Field Day
- E. Approve Use of Teepee Tonka Park for Car Show
- F. Resolution 2023-070 Renumber Approved Resolutions Related to F2F, Inc. MIF and JCF Applications
- G. Resolution 2023-073 Rescind Resolution 2023-026 Regarding a Conditional Use Permit for a K-12 School at 201 Lyndale Avenue
- H. Resolution 2023-077 Support of HF1285 to Remove the Income Restrictions for TIF in Nonmetropolitan Counties of Minnesota
- I. Resolution 2023-079 Approve Hiring Water Sewer Operator
- J. Accept Quote for Fuel System Repair
- K. Resolution 2023-080 Support of SF 3087/HF 2560 Amendments for Appropriation Request for the Purpose of Creating a Study and Plan of a Regional Transit Management Organization for Southeastern Minnesota
- L. Resolution 2023-081 Approve Public Purpose Expenditure and Purchasing Policy
- M. Accept Quote for Sanitary Sewer Main Repairs
- N. Approve Application and Permit for a 1 to 4 Day Temporary On-Sale Liquor License
- O. Approve Deviation from the Utility Billing Policy

5. Requests to be Heard

6. Public Hearings

- A. Resolution 2023-075 Order Improvements and Order Preparation of Plans and Specifications for 2023 MSA Street Overlay Improvements - City Contract 2023-03
- B. Resolution 2023-082 Authorizing the Issuance, Sale, and Delivery of Multifamily Housing Revenue Obligations for the Benefit of Greenwood MDG Limited Partnership; Approving a

7. Items for Discussion

- A. Resolution 2023-074 Approve a Conditional Use Permit for a K-12 Charter School at 128 8th Avenue NW
- B. Ordinance 2023-7 Rezone PID # 18.31.2.51.088 to C-2, Highway Commercial District at 128 8th Avenue NW (Second Reading)
 - 1. Approve Summary Publication of Ordinance 2023-7

8. Bids

- A. Resolution 2023-076 Accept Bids for for 2023 Street Overlays and Sidewalk Improvements - Contract 2023-02
- B. Resolution 2023-078 Accept Bids for 2023 Miscellaneous Concrete (City Wide) - Contract 2023-01

9. Boards and Commissions Reports, Announcements and Project Updates

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: April 11, 2023
SUBJECT: Introduction of Police Officer Nolan Vikla

Background:

Officer Nolan Vikla began his employment as a police officer with the City of Faribault on October 10, 2022. Since that time, Officer Vikla has successfully completed a Field Training Officer (FTO) program and was recently certified for solo patrol on March 8th, 2023. The department wishes to formally recognize and welcome Officer Vikla before the City Council.

Recommendation:

Attachments:

Office of the Mayor City of Faribault Proclamation

WHEREAS, The United States of America was founded upon the premises that all citizens should enjoy the blessings of freedom and liberty; and

WHEREAS, The freedom and liberty that Americans enjoy, longed for by people around the world, are the direct result of the many sacrifices made by America's veterans; and

WHEREAS, Many Minnesotans have made the ultimate sacrifice in defense of freedom; and

WHEREAS, It is fitting and proper that we recognize the courageous efforts of our veterans who have sacrificed to secure freedom and liberty for all Americans; and

WHEREAS, The American Legion Auxiliary, the Veterans of Foreign Wars, and the Veterans of Foreign Wars Auxiliary have adopted the poppy as their commemorative symbol; and

WHEREAS, Each year, disabled veterans assemble and distribute memorial poppies, creating a tangible tribute to honor our nation's fallen heroes, and benefit living veterans and their families.

NOW, THEREFORE, I, Kevin F. Voracek, Mayor of the City of Faribault, do hereby proclaim that the week of May 15, 2023 as Poppy Week in Faribault.

*In witness whereof I have hereunto
Set my hand and cause the seal to
be affixed*

Mayor

Date

April 11, 2023

Office of the Mayor City of Faribault Proclamation

***WHEREAS**, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;*

***WHEREAS**, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;*

***WHEREAS**, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;*

***WHEREAS**, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships;*

***WHEREAS**, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses,*

***WHEREAS**, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;*

***WHEREAS**, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;*

***WHEREAS**, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;*

***NOW, THEREFORE**, be it resolved that I, Kevin Voracek, Mayor, proclaim National Library Week, April 23-29, 2023. During this week, I encourage all residents to visit their library to explore the wealth of resources available.*

*In witness whereof I have hereunto
Set my hand and cause the seal to
be affixed*

Mayor

Date

April 11, 2023



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, MARCH 28, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner, and Chuck Thiele were in attendance. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene, Human Resources Director Kevin Bushard, Community & Economic Development Director David Wanberg, Police Chief John Sherwin and City Attorney Scott Riggs.

Presentations/Introductions – None

Approve minutes of March 14, 2023 City Council Meeting

Motion by Ross, seconded by van Sluis to approve the March 14, 2023 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Approve LG240B Application to Conduct Excluded Bingo
- C. Resolution 2023-059 Establish the City of Faribault Authorized Community Festivals within the City and Provide for the Terms and Conditions for Alcohol Service and Consumption at Community Festivals
- D. Approve Quote for Modernization of the Elevator at the Police Station and Budget Revision
- E. Approve Use of North Alexander Park by Rice County Historical Society
- F. Resolution 2023-060 Receive/File Feasibility Report and Establish Public Hearing for 2023 MSA Street Overlay Improvements - Contract 2023-03
- G. Resolution 2023-061 Approve Limited Use Permit #6613-0043 with the Minnesota Department of Transportation for Lyndale Avenue Trail
- H. Resolution 2023-062 Approve Limited Use Permit #6607-0029 with the Minnesota Department of Transportation for Teepee Tonka Trail
- I. Resolution 2023-063 Approve Use of Teepee Tonka Park for Blue Collar BBQ Festival
- J. Resolution 2023-064 Approve Street Closures for Downtown Car Cruise Nights
- K. Approve Minnesota Teamsters Public and Law Enforcement Employees' Union Local 320 Memorandum of Understanding
- L. Renew Golf Cart/Recreational Vehicle Permit for 2023-2026
- M. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License and Indemnification Agreement for Faribault Community Festivals
- N. Resolution 2023-066 Declare Various City-Owned Parcels as Surplus Property
- O. Approve Letter Agreement with HGA for New Community Center Conceptual Design Services and Authorize Creation of a Task Force
- P. Approve Individual Project Order No. 2A with Kimley-Horn for Downtown (North Viaduct Area) Park Final Design Services
- Q. Resolution 2023-067 Approve Hiring Receptionist

Mayor Voracek recused himself from item 4I. Resolution 2023-063 Approve Use of Teepee Tonka Park for Blue Collar BBQ Festival.

Motion by Spooner, seconded by Ross to approve consent agenda items 4A-4Q and carried unanimously.

Requests to be Heard

Brian Freed (2409 Johnny Ridge Road) and Kim Midland (2416 Johnny Ridge Road) addressed the Council in regards to the dust on the nearby gravel road (17th Street NW). They asked that the City do something to control the dust as they are unable to enjoy the outdoors or have the windows in their homes open during nice weather. They suggested that they City pave the road, use some type of dust control, shut down the road, or slow down the traffic. City Engineer Mark DuChene will look at options to control the dust in this area.

Public Hearings

Ordinance 2023-6 Annex Certain Lands from Wells Township and Zone Such Lands in the I-2, Heavy Industrial District (Second Reading) and Approve Summary Publication of Ordinance 2023-6

Community and Economic Development Director David Wanberg stated that Ordinance 2023-6 relates to Phil and Kathy LaRoche's petition to annex their roughly 87.60-acre parcel at 15339 Acorn Trail and zone the property to I-2, Heavy Industrial. The LaRoche's intend to sell their property for future industrial development, but there are no specific development plans for the property.

The City Council approved the first reading of Ordinance 2023-6 on March 14, 2023. The Council must now hold a public hearing to solicit public input on the proposed annexation and zoning. Since the first reading of the ordinance, the City has received no public comments or made substantive changes to the ordinance.

Motion by Spooner, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing was opened at 6:08 pm.

Kathy Kreft (14921 Acorn Trail) expressed her concerns about an increase in traffic should this property be developed, as there are already traffic issues. Ms. Kreft also asked if their property would be required to connect to city utilities, Mayor Voracek stated that they would not.

Motion by Ross, seconded by Caron to close the public hearing and carried unanimously. The public hearing was closed at 6:11 pm.

Motion by Ross, seconded by Spooner to approve Ordinance 2023-6 Annex Certain Lands from Wells Township and Zone Such Lands in the I-2, Heavy Industrial District (Second Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:

Motion carried 7:0

Motion by van Sluis, seconded by Thiele to Approve Summary Publication of Ordinance 2023-6 and carried unanimously.

City Council Support of Financial Incentive Applications to the Minnesota Department of Employment and Economic Development related to a Proposed Development by F2F, Inc.; Resolution 2023-047 Support of a Job Creation Fund Application in connection with F2F, Inc. and Resolution 2023-046 Support of a Minnesota Investment Fund Application in Connection with F2F, Inc.

Community and Economic Development Director David Wanberg explained that the City of Faribault has the opportunity to work with a unique mushroom growing company, F2F, Inc. and have them locate their business in Faribault. Through conversations that have been ongoing since the fall of 2021, a site has been identified that will accommodate the facility, which will be the largest mushroom growing facility of its kind in the Midwest, however, there is a financial gap that needs to be met to bring this project to fruition.

The State Department of Employment and Economic Development (DEED) identified incentive programs that would help bridge the financial gap for F2F, Inc., and staff are recommending that Council support the application submission for the Minnesota Investment Fund (MIF) and Job Creation Fund (JCF).

To accommodate F2F, Inc. locating their business in Faribault, the State has put together a package

that requires F2F, Inc. to invest significant funds for equipment purchases for this unique growing method. The total project would include the following:

- 60,000 SF leased space in an existing building which is a favorable reuse of the old Faribault Foods location
- Capital improvements to the existing facility to accommodate the new mushroom growing equipment
- Capital equipment investment to set up and expand operations (approximate investment of \$1.1m over 3 years)
- Total estimated project cost: \$8,000,000
- Creation of 98 full-time jobs – with an average wage of \$24.78 plus benefits

Wanberg explained that this project is significant for Faribault because not only does the project result in the investment in a facility expansion that is currently an underutilized building, and the creation of quality jobs, but the project would bring the largest specialty mushroom farm in the Midwest to Faribault. F2F, Inc.'s Faribault location allows for a reduced footprint in distribution of their product, keeps money spent on mushrooms in the local market, and as Faribault looks to improve their energy efficiencies, F2F, Inc. will produce a potential energy source in the form of a spent substrate from the mushroom growing.

If the project were to move forward, construction and equipment purchases would start as soon as the State approves the application with a goal of being operational in 2023.

Staff reached out to the Department of Employment and Economic Development (DEED) to develop a financial assistance/incentive package to help offset the costs associated with F2F, Inc. In working through the project details – including investment and job creation – the following proposed overall economic development incentive package is recommended to encourage the investment and support the accelerated growth and expansion of this unique business in Faribault versus the investment occurring elsewhere:

State of Minnesota - Department of Employment and Economic Development (DEED):

- Job Creation Fund - \$175,000 (requires resolution of support from the City Council)
- Minnesota Investment Fund (forgivable loan) - \$300,000 (requires an application from the City)
- Job Skills Partnership funding to support training efforts - up to \$400,000 (F2F will prepare and submit an application to the State)
- Job Training Incentive Program for training assistance - up to \$200,000 (F2F will prepare and submit an application to the State)
- Total Incentive Package Proposal: \$1,075,000 Value

The total financial request/proposals, if awarded, will help bridge the overall financial gap that will allow F2F, Inc. to locate in Faribault.

Motion by Ross, seconded by Doumbouya to open the public hearing and carried unanimously. The public hearing opened at 6:22 pm.

There were no comments or questions from the public.

Motion by Caron, seconded by Doumbouya to close the public hearing and carried unanimously. The public hearing closed at 6:22 pm.

Councilor Caron asked if the project will move forward if the State does not approve funding, Wanberg stated that F2F, Inc. has been working with the State throughout this process, so he did not feel that the funding would not be approved. Councilor Spooner asked if this was state funding, not City funds, Wanberg stated this is state funding and the City is just supporting the applications.

Dana Anderson, F2F, Inc. addressed the Council and explained that F2F, Inc. is a mushroom growing business, a short video was shown about the process and the company.

Councilor van Sluis asked if this is their only location, Mr. Anderson stated that they have a research and development location in Minneapolis.

Motion by Spooner, seconded by van Sluis to approve Resolution 2023-047 Support of a Job Creation Fund Application in connection with F2F, Inc. and carried unanimously.

Motion by van Sluis to approve Resolution 2023-046 Support of a Minnesota Investment Fund Application in Connection with F2F, Inc. and carried unanimously.

Items for Discussion

Ordinance 2023-7 Rezone PID # 18.31.2.51.088 to C-2, Highway Commercial District at 128 8th Avenue NW (First Reading)

Community and Economic Development Director David Wanberg explained that the property at 128 8th Avenue NW consists of two parcels. The east parcel is zoned C-2, Highway Commercial, and supports an existing building with a daycare and a proposed charter school. The west parcel is a remnant parcel that is zoned I-2, Heavy Industrial, and includes an existing play area and parking. In consultation with City Staff, T Nelson Properties, LLC, requested that the west parcel be rezoned to C-2, Highway Commercial. T Nelson Properties, LLC will be requesting an administrative lot combination to combine the parcels.

The Planning Commission held a public hearing on March 20, 2023, to consider the Property Owner's request. No one from the public spoke regarding the rezoning request, and the Planning Commission recommended approval of the request.

Motion by Ross, seconded by van Sluis to approve Ordinance 2023-7 Rezone PID # 18.31.2.51.088 to C-2, Highway Commercial District at 128 8th Avenue NW (First Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:

Motion carried 7:0

Resolution 2023-065 Approve a Conditional Use Permit for an Outdoor Reception Patio in the Alley to the Rear of 306-310 Central Avenue

Community and Economic Development Director David Wanberg explained that Ryan Ernster owner of 3 Ten Event Center, requested a Conditional Use Permit (CUP) for an outdoor reception patio at the alley entrance to their venue. The proposed enclosure will serve 306, 308, and 310 Central Avenue buildings. Since this will be located in the public alley behind the building, Mr. Ernster must enter into a limited use agreement with the City for authorization to use public right-of-way for this purpose.

The Planning Commission held a public hearing on March 20, 2023, to consider the request. Owners of a nearby building spoke in regard to this application. They had some questions about the application, which were answered by the applicant. They indicated that they had no issues with the rooftop patio at the venue, and they did not object to this request. The Planning Commission approved the findings in the resolution and recommended that the City Council approve the application.

Motion by van Sluis, seconded by Ross to approve Resolution 2023-065 Approve a Conditional Use Permit for an Outdoor Reception Patio in the Alley to the Rear of 306-310 Central Avenue and carried unanimously.

Ordinance 2023-4 Amend Ordinance 2005-16 Regarding THE VILLAGE Planned Unit Development (Second Reading) and Approve Summary Publication of Ordinance 2023-4

Community and Economic Development Director David Wanberg explained that on March 14, 2023, the City Council approved the first reading of Ordinance 2023-4, which amends Ordinance 2005-16 regarding THE VILLAGE Planned Unit Development. Since the first reading of the ordinance, the City received no public comments or made substantive changes to the ordinance.

Motion by Doumbouya, seconded by van Sluis to approve Ordinance 2023-4 Amend Ordinance 2005-16 Regarding THE VILLAGE Planned Unit Development (Second Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:

Motion carried 7:0

Motion by Ross, seconded by Thiele to Approve Summary Publication of Ordinance 2023-4 and carried unanimously.

Ordinance 2023-5 Rezone Certain Properties to P/I, Public Institutional District (Second Reading) and Approve Summary Publication of Ordinance 2023-5

Community and Economic Development Director David Wanberg informed the Council that on March 14, 2023, the City Council approved the first reading of Ordinance 2023-5, which rezones certain properties in Faribault to P/I, Public/Institutional. Since the first reading of the ordinance, the City has received no public comments or made substantive changes to the ordinance.

Motion by Thiele, seconded by Ross to approve Ordinance 2023-5 Rezone Certain Properties to P/I, Public Institutional District (Second Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:

Motion carried 7:0

Motion by van Sluis, seconded by Thiele to Approve Summary Publication of Ordinance 2023-5 and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided to the Council as part of the meeting materials prior to the meeting.

Councilor Ross requested that the Planning Commission votes be included in the information presented; Staff will include that information in their presentations going forward.

Adjournment

Motion by Ross, seconded by Doumbouya to adjourn the City Council meeting and carried unanimously.

The City Council meeting was adjourned at 6:38 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: April 11, 2023
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$688,128.75, which includes check numbers 177710 to 177800 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 04-11-2023 Council AP List

AP

AP Council Approval 04-11-2023



User: astadler
Printed: 4/7/2023 8:08:45 AM

Check Numb	Last Name	Acct 1	Amount	Description
0	911 Tech Inc	101-42123-420-43095	1,890.00	FTO Training Software
	911 Tech Inc		1,890.00	
0	ABM Equipment LLC	101-45200-450-42210	36.89	O-Rings
	ABM Equipment LLC		36.89	
177719	Alex Air Apparatus Inc	101-42220-420-44045	170.00	Reboot Supervac Fan
	Alex Air Apparatus Inc		170.00	
0	All Pro Cleaners LLC	898-46310-000-44010	1,378.55	Monthly Cleaning March
	All Pro Cleaners LLC		1,378.55	
177720	Amazon Capital Services	101-45140-450-42110	83.41	Ball Pump
177720	Amazon Capital Services	101-45122-450-42110	52.93	Cash Drawer/Staff Training Supplies
177720	Amazon Capital Services	101-45500-450-43130	62.69	Litter Pick-up Adventure Kit
177720	Amazon Capital Services	101-45500-450-42010	26.43	Paper Towels- Double DVD Cases
177720	Amazon Capital Services	101-45500-450-42190	82.14	Books
177720	Amazon Capital Services	101-41580-410-42110	34.87	Tools for IT
177720	Amazon Capital Services	101-45500-450-42190	5.99	Books
177720	Amazon Capital Services	101-45500-450-42190	25.15	Books
	Amazon Capital Services		373.61	
0	American Engineering Testing Inc	404-45200-450-45300	6,775.00	Engineering Services Straight River Park
	American Engineering Testing Inc		6,775.00	
177721	Ancom Technical Center	101-42220-420-42110	573.00	Radio Batteries

Check Numb	Last Name	Acct 1	Amount	Description
	Ancom Technical Center		573.00	
0	APG Media of Southern Minnesota LLC	101-41110-410-43510	633.66	Legal Notices - Council Agendas
0	APG Media of Southern Minnesota LLC	290-46500-462-43510	124.20	Legal Notice - Investment Fund
0	APG Media of Southern Minnesota LLC	101-41910-410-43510	190.98	Public Notice for Surad Academy
	APG Media of Southern Minnesota LLC		948.84	
0	Arrow Electric LLC	101-45500-450-44045	154.26	Vacuum Cleaner Repair
0	Arrow Electric LLC	101-43121-430-44010	13,782.02	Truck Repair Area Lights - Install LED
0	Arrow Electric LLC	603-49500-000-44010	203.94	Truck Repair Area Lights - Install LED
0	Arrow Electric LLC	101-45122-450-44010	7,069.74	Repair Pool Lights
0	Arrow Electric LLC	602-49450-000-44010	1,434.33	Truck Repair Area Lights - Install LED
0	Arrow Electric LLC	601-49430-000-44010	1,434.33	Truck Repair Area Lights - Install LED
0	Arrow Electric LLC	101-45500-450-44010	1,239.33	2nd Floor Exhaust Fan Repairs
0	Arrow Electric LLC	101-45126-450-44010	700.00	Repair Exterior Lights and Circuit
	Arrow Electric LLC		26,017.95	
177722	ASCAP	101-45110-450-44390	13.25	License Balance Due
	ASCAP		13.25	
177723	Aspen Mills	101-42123-420-42180	69.36	Uniform Pants / J Ryskoski
	Aspen Mills		69.36	
0	AssureCo Risk Mgmt & Regulatory Compliance LLC	601-49430-000-43090	4,200.00	Risk and Resilience Plan Management
	AssureCo Risk Mgmt & Regulatory Compliance LLC		4,200.00	
0	Auto Value Parts Store	602-49450-000-42210	25.00	Transmission Filter
0	Auto Value Parts Store	602-49450-000-42210	-25.00	Transmission Filter Credit
0	Auto Value Parts Store	101-43121-430-42210	15.39	Cabin Air Filter - Street #418
	Auto Value Parts Store		15.39	
177724	Baker & Taylor Entertainment	101-45500-450-42190	43.76	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	429.50	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	27.96	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	67.17	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	100.85	Books

Check Num	Last Name	Acct 1	Amount	Description
177724	Baker & Taylor Entertainment	101-45500-450-42190	50.66	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	556.83	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	446.33	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	65.63	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	233.06	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	146.95	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	300.83	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	119.10	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	27.40	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	23.27	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	73.50	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	20.32	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	6.05	Books
177724	Baker & Taylor Entertainment	101-45500-450-42190	65.61	Books
	Baker & Taylor Entertainment		2,804.78	
177725	Bethel Lutheran Church	241-00000-461-36240	10.00	Refund of Overpayment
	Bethel Lutheran Church		10.00	
0	BGMN Inc	101-45200-450-42210	33.70	Fuel System Cleaner/EGR Service Kits and Engine Service Kits for
0	BGMN Inc	101-43121-430-42210	67.43	Fuel System Cleaner/EGR Service Kits and Engine Service Kits for
0	BGMN Inc	602-49450-000-42210	25.29	Fuel System Cleaner/EGR Service Kits and Engine Service Kits for
0	BGMN Inc	602-49450-000-42110	274.96	Oil Wear Test Kit
0	BGMN Inc	601-49430-000-42210	25.29	Fuel System Cleaner/EGR Service Kits and Engine Service Kits for
0	BGMN Inc	101-42123-420-42210	16.86	Fuel System Cleaner/EGR Service Kits and Engine Service Kits for
	BGMN Inc		443.53	
0	BHE Renewables	602-49480-000-43810	5,023.73	Solar Energy - January
	BHE Renewables		5,023.73	
177726	Bodine The Estate of Marian	601-00000-000-20200	27.27	Refund Check 009090-000, 2447 Birn-Hill Dr
	Bodine The Estate of Marian		27.27	
0	Bolton & Menk Inc	602-49450-000-45300	386.00	TH3 Sanitary Sewer Project
0	Bolton & Menk Inc	601-49430-000-45300	4,154.25	NW Water Tower 2/18/23-3/17/23
	Bolton & Menk Inc		4,540.25	

Check Numb	Last Name	Acct 1	Amount	Description
177727	Bongers Vern	601-00000-000-20200	48.22	Refund Check 006670-000, 1704 Prairie Ave
	Bongers Vern		48.22	
0	Border States Industries Inc	101-43121-430-42230	164.28	Light Bulbs
	Border States Industries Inc		164.28	
177712	c/o Teledoc Inc Healthiest You	101-00000-000-21707	920.00	Healthiest You - March 2023
	c/o Teledoc Inc Healthiest You		920.00	
177728	Caddy Alex & Meryl	101-43121-430-44450	50.00	Mailbox Post Reimbursement
	Caddy Alex & Meryl		50.00	
0	CCS Cleaning & Restoration	898-46310-000-43090	365.08	Professional Cleaning for Units 223 and 221
	CCS Cleaning & Restoration		365.08	
177729	Cengage Learning Inc	101-45500-450-42190	38.50	Books
	Cengage Learning Inc		38.50	
177730	Center for Energy and Environment	240-46210-460-43131	100.00	Home Energy Squad Visits
	Center for Energy and Environment		100.00	
177710	CenturyLink	101-41940-410-43210	301.67	507-332-2400 019
177710	CenturyLink	225-49810-430-43210	71.29	507-334-2850 219
177710	CenturyLink	601-49430-000-43210	86.84	507-332-9045 313 Sensus Back-up Dialer
177710	CenturyLink	101-45500-450-43210	50.90	507 334-0138 069 Elevator Phone
177710	CenturyLink	902-00000-000-23935	581.99	Monthly Service 03/13/2023-04/12/2023
177710	CenturyLink	602-49450-000-43210	71.29	507-334-0586 787
177710	CenturyLink	902-00000-000-23935	-581.99	Monthly Service 03/13/2023-04/12/2023
177731	CenturyLink	101-41940-410-43210	12.60	Monthly Phone Bill - March
	CenturyLink		594.59	
177732	Charter Communications	101-42121-420-43090	50.00	Phone Use Information / 21-8882
	Charter Communications		50.00	

Check Numb	Last Name	Acct 1	Amount	Description
0	Cintas Corporation	898-46310-000-44010	75.57	Robinwood Monthly Cleaning
0	Cintas Corporation	101-45122-450-44060	14.79	Laundry Service for Mops
0	Cintas Corporation	101-43126-430-44060	29.23	Uniform Cleaning Mechanics
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry Services
0	Cintas Corporation	602-49480-000-44060	37.59	Uniform Laundry
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning
0	Cintas Corporation	101-43126-430-44060	24.40	Laundry - Shop Towels
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry Services
0	Cintas Corporation	602-49450-000-42170	18.16	Safety Cabinet Restock
0	Cintas Corporation	101-43121-430-42170	174.47	Safety Cabinet Restock
0	Cintas Corporation	603-49500-000-42170	2.58	Safety Cabinet Restock
0	Cintas Corporation	601-49430-000-42170	18.16	Safety Cabinet Restock
0	Cintas Corporation	101-43121-430-44060	26.53	Uniform Cleaning Streets
0	Cintas Corporation	601-49430-000-44060	18.39	Uniform Cleaning Water
0	Cintas Corporation	602-49480-000-44060	48.44	Lab Towels/Floor Mats
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	602-49480-000-44060	33.51	Uniform Laundry
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning
0	Cintas Corporation	602-49480-000-44060	6.43	Floor Mats
0	Cintas Corporation	101-43126-430-44060	24.40	Laundry - Shop Towels
0	Cintas Corporation	101-43121-430-44060	26.53	Uniform Cleaning Streets
0	Cintas Corporation	601-49430-000-44060	18.39	Uniform Cleaning
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
	Cintas Corporation		711.59	
177733	City of Dodge Center	101-42121-420-43140	275.00	EMT Refresher
	City of Dodge Center		275.00	
177713	City of Faribault	101-00000-000-11500	41.67	PR Batch 00506.03.2023 Miscellaneous
	City of Faribault		41.67	
177734	City of St Paul	101-42123-420-43140	200.00	Bullet Proof Report Writing / N Vikla
	City of St Paul		200.00	
0	CivicPlus	101-41110-410-43090	21.00	Closed Captioning
	CivicPlus		21.00	

Check Numb	Last Name	Acct 1	Amount	Description
177735	Clean Choice Energy	101-45200-450-43810	9.31	303239611330 9th Ave SW Sr High Tennis Cts
177735	Clean Choice Energy	603-49500-000-43810	29.89	3040518161200 Belview Tr
177735	Clean Choice Energy	602-49450-000-43810	6.75	3027721851150 Willow St Lift Station
177735	Clean Choice Energy	101-45200-450-43810	6.42	3023211021000 7th Ave SW
177735	Clean Choice Energy	101-45200-450-43810	60.45	3043066891800 Alexander Dr Concession Stand
177735	Clean Choice Energy	101-43170-430-43810	8.35	3041315032200 30 St NW Signal Lights
177735	Clean Choice Energy	101-42210-420-43810	394.79	302527702122 2nd St NW (Fire Hall)
177735	Clean Choice Energy	101-45200-450-43810	359.14	3025764661815 Alexander Dr
177735	Clean Choice Energy	902-00000-000-23935	-6,628.35	Solar Bill - February
177735	Clean Choice Energy	101-43160-430-43810	99.53	3041576453305 Highway 60
177735	Clean Choice Energy	101-43160-430-43810	9.61	3041165101904 Grant St
177735	Clean Choice Energy	101-45127-450-43810	44.93	304160080705 17 St SW (Soccer Complex)
177735	Clean Choice Energy	101-43160-430-43810	60.79	3041576321602 2nd Ave NW
177735	Clean Choice Energy	101-43160-430-43810	9.88	3043806371690 Highway 60W Street Lighting
177735	Clean Choice Energy	101-43170-430-43810	33.25	3042653021990A Lyndale Ave N Signal
177735	Clean Choice Energy	101-45200-450-43810	19.35	303510224520 3rd St NW (Central Pk Bandstand)
177735	Clean Choice Energy	601-49430-000-43810	210.20	3040518161200 Belview Tr
177735	Clean Choice Energy	601-49430-000-43810	690.80	3039299721904 Fairgrounds Dr Well
177735	Clean Choice Energy	101-45200-450-43810	19.77	302261595920 9th Ave SW
177735	Clean Choice Energy	602-49450-000-43810	8.14	303203605319 Lind St Lift Station
177735	Clean Choice Energy	602-49450-000-43810	210.20	3040518161200 Belview Tr
177735	Clean Choice Energy	101-43170-430-43810	67.49	3025252474050 Highway 60W Signal Lights
177735	Clean Choice Energy	902-00000-000-23935	6,628.35	Solar Bill - February
177735	Clean Choice Energy	101-43160-430-43810	77.12	303661815495 Heritage Place
177735	Clean Choice Energy	101-45500-450-43810	664.19	30234228711 Division St E (Library)
177735	Clean Choice Energy	101-43160-430-43810	217.73	302767481210 3 St NE St Light
177735	Clean Choice Energy	101-45200-450-43810	69.08	304017445900 Lyndale Ave N
177735	Clean Choice Energy	101-43121-430-43810	2,019.80	3040518161200 Belview Tr
177735	Clean Choice Energy	601-49430-000-43810	726.83	302969048350 Alexander Park Well #6
177735	Clean Choice Energy	101-43160-430-43810	8.63	304116511800 Lyndale Ave SW
177735	Clean Choice Energy	101-43170-430-43810	70.66	3034532651500 7th St NW Signal Lights
177735	Clean Choice Energy	101-45126-450-43810	352.20	303373970117 Shumway Ave
177735	Clean Choice Energy	101-43160-430-43810	7.45	3041165121000 Lyndale Ave S
177735	Clean Choice Energy	602-49450-000-43810	55.62	3036919802219 Grant St NW Lift Station
	Clean Choice Energy		6,628.35	
177736	Climb Theatre Inc	101-45140-450-43130	900.00	Safety Camp Presenter
	Climb Theatre Inc		900.00	
0	CoLibri System	101-45500-450-42410	1,023.26	Book Covering Machine
0	CoLibri System	101-45500-450-42010	851.45	Book Covers

Check Numb	Last Name	Acct 1	Amount	Description
	CoLibri System		1,874.71	
177737	Community Co-op Oil Assn	101-43121-430-42110	79.95	LP Gas
177737	Community Co-op Oil Assn	101-43121-430-44040	26.75	Tire Repair - Street #217
177737	Community Co-op Oil Assn	601-49430-000-42130	350.92	Well Motor Oil
177737	Community Co-op Oil Assn	101-45122-450-42120	-0.83	Credit for Federal Tax Charged on Fuel at C-Store
177737	Community Co-op Oil Assn	101-42220-420-42120	74.00	Fuel
	Community Co-op Oil Assn		530.79	
177738	Creative Co-Op	101-45122-450-42110	144.00	Garbage Bags
	Creative Co-Op		144.00	
0	Crysteel Truck Equipment Inc	101-42700-420-42410	4,750.00	Tommy Gate for CSO Vehicle
	Crysteel Truck Equipment Inc		4,750.00	
0	Culligan	602-49480-000-44160	49.25	Softener Rental
0	Culligan	101-45122-450-42110	204.00	Solar Salt and Rust Remover Salt
0	Culligan	101-41940-410-44010	308.02	Water Softener Repair
0	Culligan	101-45122-450-44160	39.35	Water Equipment Rental
0	Culligan	898-46310-000-44010	156.00	Solar Salt
0	Culligan	101-41940-410-44160	196.80	Water Equipment Rental
0	Culligan	101-45200-450-42110	41.75	Softener Salt and Rust Remover Salt
	Culligan		995.17	
177739	Custom Sales	601-00000-000-20200	68.48	Refund Check 018590-000, 1227 Hwy 60 W
	Custom Sales		68.48	
0	Dakota Supply Group	601-49430-000-42110	262.10	Watermain Supplies
	Dakota Supply Group		262.10	
177740	Dalco	101-42110-420-42230	32.03	Hand Soap
	Dalco		32.03	
177741	DCTK Properties LLC	601-00000-000-20200	34.19	Refund Check 024041-000, 1920 5 St NW

Check Numb	Last Name	Acct 1	Amount	Description
	DCTK Properties LLC		34.19	
177742	DJ Medin Architects Inc	437-45500-450-44050	675.00	Exterior Maintenance
	DJ Medin Architects Inc		675.00	
0	E O Johnson Company Inc-Dallas	101-45110-450-44160	256.88	Copier Lease Payment
	E O Johnson Company Inc-Dallas		256.88	
0	Electric Pump Inc	602-49450-000-43090	2,880.00	Sanitary Liftstation Service Agreement
	Electric Pump Inc		2,880.00	
177743	Emergency Apparatus Maintenance Inc	101-42220-420-42210	53.52	Pump Cooling Valve #2117
	Emergency Apparatus Maintenance Inc		53.52	
0	Empower Retirement-HCSP	101-00000-000-21720	1,622.93	PR Batch 00506.03.2023 Health Care Savings Plan 357
	Empower Retirement-HCSP		1,622.93	
0	Evergreen Land Services	476-43121-430-45307	180.00	2022-07 Balchem Appraisal
	Evergreen Land Services		180.00	
177744	Faribault Ace Hardware	101-41940-410-42110	79.58	Paper Towels and Fasteners
177744	Faribault Ace Hardware	101-41940-410-42110	4.69	PVC Ground Connector & Returned Fasteners
177744	Faribault Ace Hardware	101-42210-420-42110	8.99	D-Batteries
177744	Faribault Ace Hardware	101-41940-410-42110	4.70	Fasteners
177744	Faribault Ace Hardware	101-45200-450-42110	38.47	Nuts/Bolts
177744	Faribault Ace Hardware	101-45200-450-42110	5.26	Nuts/Bolts
177744	Faribault Ace Hardware	602-49480-000-42110	19.58	Plumbing Parts
177744	Faribault Ace Hardware	101-42210-420-42110	3.60	Fasteners
177744	Faribault Ace Hardware	601-49430-000-42110	33.28	PVC Glue and Cleaner
177744	Faribault Ace Hardware	101-43121-430-42110	44.99	Tamper
177744	Faribault Ace Hardware	241-46330-461-44050	56.65	Unit Turnover Expenses/Materials for 1225 2nd St
177744	Faribault Ace Hardware	601-49430-000-42110	12.59	Ball Valve
177744	Faribault Ace Hardware	602-49480-000-42110	103.11	Degreaser/Toilet Cleaner/Pine Sol/Soap
	Faribault Ace Hardware		415.49	

Check Numb	Last Name	Acct 1	Amount	Description
177745	Faribault Area Chamber of Commerce	101-41110-410-44384	9,360.72	Lodging Taxes - February
	Faribault Area Chamber of Commerce		9,360.72	
0	Faribault Diversity Coalition	101-41110-410-44383	6,800.00	Non-Profit/Civic Organization Donations
	Faribault Diversity Coalition		6,800.00	
0	Faribault Fleet Supply Inc	101-45200-450-42110	23.17	Paint
0	Faribault Fleet Supply Inc	101-45200-450-42110	8.97	S-Hooks
0	Faribault Fleet Supply Inc	101-45200-450-42110	2.99	S-Hook
0	Faribault Fleet Supply Inc	101-43126-430-42110	64.99	White Paint
0	Faribault Fleet Supply Inc	101-45200-450-42180	109.99	Work Jacket
0	Faribault Fleet Supply Inc	101-45200-450-42180	169.99	Work Jacket
0	Faribault Fleet Supply Inc	101-45122-450-42110	15.77	Hose Coupling and Bumpers
0	Faribault Fleet Supply Inc	101-43121-430-42210	5.10	Hardware
0	Faribault Fleet Supply Inc	101-43126-430-42110	17.99	Extension Cable - Shop
0	Faribault Fleet Supply Inc	101-43126-430-42110	5.28	J Bolt/Mounting Plate - Shop
0	Faribault Fleet Supply Inc	101-43126-430-42110	23.99	Reciprocating Saw Blades - Shop
0	Faribault Fleet Supply Inc	101-45200-450-42180	109.99	Work Jacket
0	Faribault Fleet Supply Inc	101-45200-450-42130	213.81	Chain Saw Bar Oil/Engine Oil
0	Faribault Fleet Supply Inc	601-49430-000-42110	19.48	Ball Valve and Insert
	Faribault Fleet Supply Inc		791.51	
177746	Faribault Ice Arena Association	101-45130-450-43090	4,275.00	February and March Skating Hours
	Faribault Ice Arena Association		4,275.00	
177747	Faribault Vacuum & Sewing Center	101-41940-410-42110	41.99	Vacuum Bags
	Faribault Vacuum & Sewing Center		41.99	
0	Faribo Plumbing & Heating Inc	602-49480-000-42210	381.00	Plumbing Parts for Digestor
	Faribo Plumbing & Heating Inc		381.00	
0	Fastenal Company	101-43121-430-42210	3.83	Lock Nuts
0	Fastenal Company	101-43121-430-42210	3.83	Lock Nut
	Fastenal Company		7.66	
0	Fette Electronics Inc	101-41580-410-42420	140.00	UPS For Library IT Cabinet

Check Numb	Last Name	Acct 1	Amount	Description
0	Fette Electronics Inc	101-41580-410-42110	950.00	ID Badges for IT
	Fette Electronics Inc		1,090.00	
0	Fire Station Outfitters LLC	101-42210-420-42410	3,075.00	Recliners (3) for Fire Station
	Fire Station Outfitters LLC		3,075.00	
0	Flom Disposal Inc	241-46330-461-43840	21.92	Monthly Refuse Disposal at Western
0	Flom Disposal Inc	898-46310-000-43840	247.54	March Disposal Fee
0	Flom Disposal Inc	241-46330-461-43840	161.34	Refuse Disposal -- Monthly 910 1st St Location
	Flom Disposal Inc		430.80	
0	GearGrid LLC	101-42210-420-42230	1,488.00	Securebox - Steel
	GearGrid LLC		1,488.00	
177714	GIS Benefits	101-00000-000-11510	34.52	C Springer Vision - January thru April
177714	GIS Benefits	101-00000-000-21715	5,359.65	Dental Insurance Prepaid - April
177714	GIS Benefits	101-00000-000-21710	2,026.46	Voluntary Life Insurance - April
177714	GIS Benefits	101-00000-000-11510	76.72	P Froman Dental - April
177714	GIS Benefits	101-00000-000-21716	1,012.72	Accident/Critical Illness - April
177714	GIS Benefits	101-00000-000-11510	76.72	J Remme Dental - April
177714	GIS Benefits	101-00000-000-21711	718.70	Voluntary Short Term Disability - April
177714	GIS Benefits	101-00000-000-11510	122.92	C Springer Dental - January thru April
177714	GIS Benefits	101-00000-000-11510	34.52	T Manz Vision - January thru April
177714	GIS Benefits	101-00000-000-11510	122.92	T Manz Dental - January thru April
177714	GIS Benefits	101-00000-000-21717	498.28	Vision Insurance Prepaid - April
	GIS Benefits		10,084.13	
177748	G-Matic Systems Inc	101-45122-450-44010	519.00	Repair Automatic Door Opener
	G-Matic Systems Inc		519.00	
0	Godfather's Pizza	101-45500-450-43130	45.18	Pizza & Pages
0	Godfather's Pizza	101-45122-450-42115	18.51	Pizza for Staff Meeting
	Godfather's Pizza		63.69	
0	Gopher State One Call	602-49450-000-43090	27.00	One Call Locate Tickets for March 2023
0	Gopher State One Call	601-49430-000-43090	27.00	One Call Locate Tickets for March 2023

Check Numb	Last Name	Acct 1	Amount	Description
0	Gopher State One Call	603-49500-000-43090	27.00	One Call Locate Tickets for March 2023
	Gopher State One Call		81.00	
177749	Grainger Inc	101-45122-450-42110	17.64	Gloves
	Grainger Inc		17.64	
0	Gustafson Jay	101-41110-410-43090	90.00	City Council Meeting Interpreter
	Gustafson Jay		90.00	
177750	Hacker Ben	601-00000-000-20200	23.21	Refund Check 013477-050, 539 Park Ave
	Hacker Ben		23.21	
0	Havelka Craig L	602-49480-000-43090	280.00	Fire Extinguisher Testing
0	Havelka Craig L	101-42220-420-43090	100.00	Fire Extinguisher Maintenance
0	Havelka Craig L	101-45122-450-43090	145.00	Fire Extinguisher Maintenance
	Havelka Craig L		525.00	
0	Hawkins Inc	601-49430-000-42160	2,286.90	Sodium Silicate for Water Treatment
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	2,380.00	Chlorine for Water Treatment
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	101-45122-450-42160	807.00	Pool Chemicals
0	Hawkins Inc	602-49480-000-42160	11,722.44	Ferric Phos Removal
0	Hawkins Inc	601-49430-000-42160	3,908.52	Sodium Silicate WTP
0	Hawkins Inc	601-49430-000-42160	3,285.73	Sodium Silicate/Sodium Permanganate/Ammonia-WTP
	Hawkins Inc		24,390.59	
0	HD Supply Facilities Maintenance	898-46310-000-42110	222.74	Kwik Seal/Shower Rod/Moisture Meter Test
0	HD Supply Facilities Maintenance	898-46310-000-42110	362.97	12 Tamper Resistent Smoke Alarms
0	HD Supply Facilities Maintenance	898-46310-000-42110	3.56	Late Payment Fee
0	HD Supply Facilities Maintenance	241-46330-461-42110	33.64	General Supplies
0	HD Supply Facilities Maintenance	241-46330-461-42110	136.85	Faucet for Housing - No Unit Specific -- Stock Faucet
0	HD Supply Facilities Maintenance	241-46330-461-42110	412.53	Faucets
	HD Supply Facilities Maintenance		1,172.29	
0	Heiman Fire Equipment	101-42220-420-42210	265.13	LDH Kits

Check Numb	Last Name	Acct 1	Amount	Description
	Heiman Fire Equipment		265.13	
177751	Heinrich Envelope Corporation	602-49450-000-42030	480.17	Utility Bill Envelopes
177751	Heinrich Envelope Corporation	603-49500-000-42030	480.16	Utility Bill Envelopes
177751	Heinrich Envelope Corporation	601-49430-000-42030	480.17	Utility Bill Envelopes
	Heinrich Envelope Corporation		1,440.50	
0	Hiawathaland Transit	101-00000-000-20400	275.50	March Token Sales
	Hiawathaland Transit		275.50	
177752	Hillyard Hutchinson	101-41940-410-42230	885.65	Floor Rinse and Stripper
	Hillyard Hutchinson		885.65	
177753	Home Energy Center	101-00000-420-32220	2.00	Electrical Permit Refund Permit #2023-00201
	Home Energy Center		2.00	
0	Horizon Commercial Pool Supply	101-45122-450-42110	80.00	Pool Chemical Controller Parts
	Horizon Commercial Pool Supply		80.00	
177754	Hy-Vee - Accounts Receivable	101-43121-430-42110	23.81	Paper Towels
177754	Hy-Vee - Accounts Receivable	101-43121-430-42110	-1.75	Refund for Tax Exemption Paper Towel Purchase
	Hy-Vee - Accounts Receivable		22.06	
0	Identity Links Inc	101-42110-420-42110	1,331.87	Coloring Books / Stress Balls PLEASE TAKE FROM SAFE SUMMER KICKO
	Identity Links Inc		1,331.87	
177755	IFACS	101-45200-450-42110	13.07	Bolts/Lock Nuts
	IFACS		13.07	
0	Imperial Supplies Holdings Inc	101-43121-430-42210	297.10	Igniter Control Box - Street #316
	Imperial Supplies Holdings Inc		297.10	
0	Innovative Office Solutions LLC	101-41510-410-42010	8.28	Page Flags

Check Numb	Last Name	Acct 1	Amount	Description
0	Innovative Office Solutions LLC	101-42210-420-42010	28.31	Pens
0	Innovative Office Solutions LLC	101-41940-410-42010	75.61	Copy Paper
0	Innovative Office Solutions LLC	101-42210-420-42010	12.00	Post-It Notes
0	Innovative Office Solutions LLC	101-42110-420-42110	15.76	Cups
0	Innovative Office Solutions LLC	101-42124-420-42010	41.99	Laminating Pouches - Legal Pads - Ruled Pads
0	Innovative Office Solutions LLC	101-42124-420-42010	11.70	Mailing Tape
0	Innovative Office Solutions LLC	101-42110-420-42110	24.85	Cups
0	Innovative Office Solutions LLC	101-43121-430-42010	54.62	Markers - Highlighters and Batteries
0	Innovative Office Solutions LLC	101-45110-450-42010	56.70	Note Pads - Binder Clips - Markers - Pocket File
0	Innovative Office Solutions LLC	101-41800-410-42010	30.32	Folders - Temporary Employee Packets
Innovative Office Solutions LLC			360.14	
0	Internal Revenue Service	101-00000-000-21703	16,873.02	PR Batch 00506.03.2023 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	16,873.02	PR Batch 00506.03.2023 FICA Employer
0	Internal Revenue Service	101-00000-000-21701	38,247.19	PR Batch 00506.03.2023 Federal Income Tax
0	Internal Revenue Service	101-00000-000-21704	6,190.37	PR Batch 00506.03.2023 Medicare Employee
0	Internal Revenue Service	101-00000-000-21704	6,190.37	PR Batch 00506.03.2023 Medicare Employer
Internal Revenue Service			84,373.97	
0	Interstate Power Systems Inc	101-42110-420-44010	4,815.84	Generator Maintenance - Invoice Will be Credited
0	Interstate Power Systems Inc	101-42110-420-44010	-4,815.84	Credit for Invoice Reissued (Sales Tax Charged in Error)
0	Interstate Power Systems Inc	101-42110-420-44010	4,673.69	Generator Maintenance
0	Interstate Power Systems Inc	101-00000-420-36240	-100.17	Credit of Sales Tax Charged on 2 Invoices from 2022
Interstate Power Systems Inc			4,573.52	
0	JJD Companies LLC	602-49480-000-44160	4,030.00	Loader Rental
JJD Companies LLC			4,030.00	
177756	Johannsen Jason & Leslie	101-43121-430-44450	50.00	Mailbox Post Reimbursement
Johannsen Jason & Leslie			50.00	
177757	Johnson Amanda	601-00000-000-20200	24.23	Refund Check 023249-001, 1722 3 St SW
Johnson Amanda			24.23	
177758	Johnson Lucille	101-43121-430-44450	50.00	Mailbox Post Reimbursement

Check Numb	Last Name	Acct 1	Amount	Description
	Johnson Lucille		50.00	
0	Keystone Interpreting Solutions Inc	101-45500-450-43090	151.80	ASL Interpreter for 2 Programs
	Keystone Interpreting Solutions Inc		151.80	
0	Kimley-Horn and Associates Inc	404-45200-450-45200	12,078.77	Viaduct Park Planning
	Kimley-Horn and Associates Inc		12,078.77	
177759	Kriss Premium Products Inc	101-41940-410-42110	313.70	Boiler Treatment
	Kriss Premium Products Inc		313.70	
177760	Kwik Case LLC	101-45500-450-42010	209.83	Quattro DVD Cases
	Kwik Case LLC		209.83	
177761	Lamperts	241-46330-461-44010	366.94	New Doors for 523 Lincoln
177761	Lamperts	101-45200-450-42110	16.99	Nails
	Lamperts		383.93	
177762	Lands' End Inc	601-49430-000-42110	615.20	Earbud Cases
	Lands' End Inc		615.20	
177763	Larkin Jimmie	898-46310-000-44010	70.54	Monthly Monitoring
	Larkin Jimmie		70.54	
0	Larson Anthony	101-42121-420-43310	30.00	Lunch Per Diem / MSCIC Annual Conference
	Larson Anthony		30.00	
177764	Loffler Companies Inc	601-49430-000-44160	5.80	Copies March 2023 PWP
177764	Loffler Companies Inc	101-41940-410-44160	223.85	Copy Machine Lease
177764	Loffler Companies Inc	101-42400-420-44160	33.20	Copier Charges 03/01/2023 to 03/31/2023
177764	Loffler Companies Inc	101-43110-430-44160	55.72	Copies March 2023 PWP
177764	Loffler Companies Inc	240-46210-460-44160	303.93	3rd Floor Copier Lease
177764	Loffler Companies Inc	603-49500-000-44160	0.82	Copies March 2023 PWP
177764	Loffler Companies Inc	602-49450-000-44160	5.80	Copies March 2023 PWP

Check Numb	Last Name	Acct 1	Amount	Description
177764	Loffler Companies Inc	101-42210-420-44160	13.72	Copier Charges 03/01/2023 to 03/31/2023
177764	Loffler Companies Inc	101-42124-420-44160	99.19	B&W and Color Copies
	Loffler Companies Inc		742.03	
177765	Loftness Christopher	601-00000-000-20200	7.35	Refund Check 014074-000, 1019 3 St SE
	Loftness Christopher		7.35	
177766	Lube-Tech ESI	602-49450-000-42130	30.19	Windshield Washer Fluid for Stock
177766	Lube-Tech ESI	101-45200-450-42130	40.25	Windshield Washer Fluid for Stock
177766	Lube-Tech ESI	101-42123-420-42130	20.13	Windshield Washer Fluid for Stock
177766	Lube-Tech ESI	101-43121-430-42130	80.50	Windshield Washer Fluid for Stock
177766	Lube-Tech ESI	601-49430-000-42130	30.19	Windshield Washer Fluid for Stock
	Lube-Tech ESI		201.26	
0	MacQueen Equipment LLC	101-43121-430-42210	59.18	Rubber Grommets - Street #115
0	MacQueen Equipment LLC	602-49450-000-42210	66.12	Hose Adaptors Unit 7
0	MacQueen Equipment LLC	101-43121-430-42210	72.54	Nozzles - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	206.67	Decals - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	4,070.94	Sweeper Parts - Street #115
0	MacQueen Equipment LLC	101-42220-420-42170	2,958.73	Turnout Gear
0	MacQueen Equipment LLC	602-49480-000-44040	771.37	Vactor Repairs to Pressure System
0	MacQueen Equipment LLC	603-49500-000-42210	71.88	Potentiometer
0	MacQueen Equipment LLC	101-43121-430-42210	132.70	Pivot Pins/Nuts/Hopper Latches - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	173.13	Hopper Pivot Pins - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	736.36	Bearings/Pins/Hydraulic Motor Weldment - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	159.47	Hopper Pivot Pins - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	585.38	Hopper Pivot Pin/Nuts/Bearings/Weldment - Street #115
0	MacQueen Equipment LLC	101-43121-430-42210	948.40	Hopper Joystick/Window Seals/Rear Suspension Bellow/Gutter Broom
	MacQueen Equipment LLC		11,012.87	
177716	Madison National Life Insurance Co Inc	101-00000-000-21711	1,688.96	PR Batch 00506.03.2023 Long Term Disability
177716	Madison National Life Insurance Co Inc	101-00000-000-21711	10.34	C Knoepke LTD
177716	Madison National Life Insurance Co Inc	101-00000-000-21711	7.99	J Fulton LTD
177716	Madison National Life Insurance Co Inc	101-00000-000-21711	8.42	S Dieken LTD
177715	Madison National Life Insurance Co Inc	101-42220-420-41330	71.52	Part-Time Firefighters Life Insurance
177715	Madison National Life Insurance Co Inc	101-00000-000-21710	3,199.76	Life Insurance - April
	Madison National Life Insurance Co Inc		4,986.99	

Check Numb	Last Name	Acct 1	Amount	Description
177767	Menards	241-46330-461-44010	169.44	Repair Supplies for 1225 2nd St
177767	Menards	101-45200-450-42230	205.33	Shop Lights/LED Bulbs/ Latex Gloves
177767	Menards	101-43170-430-42110	250.88	Concrete
177767	Menards	601-49430-000-42110	109.99	Flag Pole Kit Old WTP
177767	Menards	101-43121-430-44010	143.82	Silt Fence for Shop
Menards			879.46	
0	Metronet Holdings LLC	101-45200-450-43250	59.20	Hosted Phone System
0	Metronet Holdings LLC	101-43121-430-43250	155.67	Hosted Phone System
0	Metronet Holdings LLC	101-45125-450-43250	551.36	Hosted Phone System
0	Metronet Holdings LLC	101-45500-450-43250	595.28	Hosted Phone System
0	Metronet Holdings LLC	101-41510-410-43250	127.72	Hosted Phone System
0	Metronet Holdings LLC	101-43110-430-43250	292.00	Hosted Phone System
0	Metronet Holdings LLC	101-41910-410-43250	39.47	Hosted Phone System
0	Metronet Holdings LLC	101-42700-420-43250	84.77	Hosted Phone System
0	Metronet Holdings LLC	601-49430-000-43250	406.38	Hosted Phone System
0	Metronet Holdings LLC	101-42124-420-43250	139.36	Hosted Phone System
0	Metronet Holdings LLC	101-43190-430-43250	211.54	Hosted Phone System
0	Metronet Holdings LLC	101-45126-450-43250	248.58	Hosted Phone System
0	Metronet Holdings LLC	101-41110-410-43250	29.04	Hosted Phone System
0	Metronet Holdings LLC	602-49480-000-43250	378.72	Hosted Phone System
0	Metronet Holdings LLC	101-41940-410-43250	617.90	Hosted Phone System
0	Metronet Holdings LLC	101-43126-430-43250	113.92	Hosted Phone System
0	Metronet Holdings LLC	101-42121-420-43250	159.10	Hosted Phone System
0	Metronet Holdings LLC	902-00000-000-23935	8,217.07	Hosted Phone System
0	Metronet Holdings LLC	101-41800-410-43250	68.52	Hosted Phone System
0	Metronet Holdings LLC	225-49810-430-43250	203.75	Hosted Phone System
0	Metronet Holdings LLC	101-42210-420-43250	285.07	Hosted Phone System
0	Metronet Holdings LLC	603-49500-000-43250	19.73	Hosted Phone System
0	Metronet Holdings LLC	101-42123-420-43250	635.33	Hosted Phone System
0	Metronet Holdings LLC	101-41580-410-43250	765.46	Hosted Phone System
0	Metronet Holdings LLC	240-46210-460-43250	225.28	Hosted Phone System
0	Metronet Holdings LLC	101-45110-450-43250	446.16	Hosted Phone System
0	Metronet Holdings LLC	898-46310-000-43250	339.52	Hosted Phone System
0	Metronet Holdings LLC	101-41320-410-43250	39.47	Hosted Phone System
0	Metronet Holdings LLC	101-42110-420-43250	870.78	Hosted Phone System
0	Metronet Holdings LLC	902-00000-000-23935	-8,217.07	Hosted Phone System
0	Metronet Holdings LLC	602-49450-000-43250	48.79	Hosted Phone System
0	Metronet Holdings LLC	101-42400-420-43250	59.20	Hosted Phone System
Metronet Holdings LLC			8,217.07	

Check Numb	Last Name	Acct 1	Amount	Description
0	Midwest Tape LLC	101-45500-450-42192	53.22	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	136.84	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	45.99	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	38.23	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	38.12	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	300.93	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	21.08	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	22.49	Audio/Visual
0	Midwest Tape LLC	101-45500-450-43096	421.71	Hoopla Streaming
0	Midwest Tape LLC	101-45500-450-42192	22.48	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	37.48	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	584.85	Audio/Visual
	Midwest Tape LLC		1,723.42	
0	Minnesota Child Support Payment Center	101-00000-000-21716	669.95	PR Batch 00506.03.2023 Child Support
	Minnesota Child Support Payment Center		669.95	
177769	Minnesota Department of Health	601-49430-000-44330	23.00	Waterworks Certification Fee - T Craig
177768	Minnesota Department of Health	601-49430-000-44330	23.00	Waterworks Certification Fee - J Valek
	Minnesota Department of Health		46.00	
177770	Minnesota Department of Labor & Industry	101-00000-420-36260	-101.91	January Surcharges Retained
177770	Minnesota Department of Labor & Industry	101-00000-000-20820	5,095.56	January Surcharges
	Minnesota Department of Labor & Industry		4,993.65	
0	Minnesota Department of Revenue	101-00000-000-21702	17,062.32	PR Batch 00506.03.2023 State Income Tax
	Minnesota Department of Revenue		17,062.32	
177771	Minnesota Department of Transportation	101-43190-430-44045	103.65	Equipment Calibration
	Minnesota Department of Transportation		103.65	
0	Minnesota Elevator Inc	898-46310-000-44010	207.82	March Maintenance for Elevator
	Minnesota Elevator Inc		207.82	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	456.50	SIU Lab Testing

Check Num	Last Name	Acct 1	Amount	Description
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	744.48	Biosolids Sampling
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	456.50	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		2,550.68	
177717	Mission Square 303492	101-00000-000-21706	50.00	PR Batch 00506.03.2023 Mission Square
	Mission Square 303492		50.00	
0	Motor Parts & Equipment Corp	602-49450-000-42410	154.56	Impact Sockets
0	Motor Parts & Equipment Corp	101-43121-430-42210	51.49	Oil Filter - Streets
0	Motor Parts & Equipment Corp	101-43121-430-42210	4.64	High Temp Anti-Seize - Street #307
0	Motor Parts & Equipment Corp	101-43121-430-42210	44.00	Windshield Wipers - Street #115
0	Motor Parts & Equipment Corp	101-43121-430-42210	22.58	Spray Paint - Street #307
0	Motor Parts & Equipment Corp	101-43190-430-42210	19.98	Engineering #2 Wiper Blades
0	Motor Parts & Equipment Corp	101-42220-420-42210	43.98	Wiper Blades #2120
0	Motor Parts & Equipment Corp	602-49450-000-42210	19.72	Oil and Air Filters for Stock
0	Motor Parts & Equipment Corp	601-49430-000-42210	19.72	Oil and Air Filters for Stock
0	Motor Parts & Equipment Corp	101-45122-450-42230	80.58	Roof Top Unit Belts
0	Motor Parts & Equipment Corp	101-45200-450-42210	9.21	Wiper Blades
0	Motor Parts & Equipment Corp	101-45200-450-42210	26.28	Oil and Air Filters for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	52.58	Oil and Air Filters for Stock
0	Motor Parts & Equipment Corp	101-42220-420-42210	336.28	Batteries for UTV
0	Motor Parts & Equipment Corp	101-43126-430-42110	105.73	Battery - Shop
0	Motor Parts & Equipment Corp	101-43121-430-42210	5.84	Spark Plug - Streets
0	Motor Parts & Equipment Corp	101-42123-420-42110	17.94	Windshield Washer Fluid
0	Motor Parts & Equipment Corp	101-43121-430-42210	18.03	Fuel Filter - Street #217
0	Motor Parts & Equipment Corp	101-42123-420-42210	13.14	Oil and Air Filters for Stock
	Motor Parts & Equipment Corp		1,046.28	
0	MTI Distributing Inc	101-45200-450-42210	38.50	Reservoir Cap
0	MTI Distributing Inc	101-45200-450-42210	64.78	Wheel Studs
0	MTI Distributing Inc	101-45200-450-42210	324.04	Wiper Arm/V-Belts
0	MTI Distributing Inc	101-45200-450-42210	48.29	Mower Parts
	MTI Distributing Inc		475.61	
0	NCL of Wisconsin Inc	602-49480-000-42160	287.69	Lab Supplies

Check Numb	Last Name	Acct 1	Amount	Description
	NCL of Wisconsin Inc		287.69	
177718	NCPERS Group Life Insur	101-00000-000-21710	208.00	PR Batch 00506.03.2023 PERA Life Insurance
	NCPERS Group Life Insur		208.00	
177772	NRA	101-42123-420-44330	90.00	Membership Renewal / K Willers
	NRA		90.00	
177773	OPG-3 Inc	241-46330-461-43090	205.00	Separate Invoice CSV File by Fund Number
	OPG-3 Inc		205.00	
0	Orchard Trust Company	101-00000-000-21706	2,657.00	PR Batch 00506.03.2023 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	10,646.00	PR Batch 00506.03.2023 MN Deferred Comp
	Orchard Trust Company		13,303.00	
177774	Pemrick Peter & Amanda	101-43121-430-44450	50.00	Mailbox Post Reimbursement
	Pemrick Peter & Amanda		50.00	
177775	Peters Charnette	602-00000-000-20200	212.05	Refund Check 024701-000, 26 1 Ave SW Apt 3
177775	Peters Charnette	601-00000-000-20200	11.37	Refund Check 024701-000, 26 1 Ave SW Apt 3
177775	Peters Charnette	603-00000-000-20200	89.94	Refund Check 024701-000, 26 1 Ave SW Apt 3
177775	Peters Charnette	601-00000-000-20200	233.08	Refund Check 024701-000, 26 1 Ave SW Apt 3
	Peters Charnette		546.44	
0	Porras Juan	101-42121-420-43090	75.00	Interpreting Services
	Porras Juan		75.00	
0	Property Pros	898-46310-000-44010	94.00	Building Maintenance for Robinwood
0	Property Pros	241-46330-461-44010	7,351.74	Building Maintenance for Public Housing
	Property Pros		7,445.74	
0	Public Employees Retirement Association	101-00000-000-21705	19,967.91	PR Batch 00506.03.2023 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	294.17	PR Batch 00506.03.2023 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	294.17	PR Batch 00506.03.2023 PERA Defined

Check Numb	Last Name	Acct 1	Amount	Description
0	Public Employees Retirement Association	101-00000-000-21705	29,095.74	PR Batch 00506.03.2023 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	19,397.13	PR Batch 00506.03.2023 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	17,305.47	PR Batch 00506.03.2023 PERA Coordinated
	Public Employees Retirement Association		86,354.59	
177776	Push Pedal Pull - SLP	101-00000-000-10108	-1,741.83	Exercise Equipment (Wellness Funds)
177776	Push Pedal Pull - SLP	101-00000-000-10100	1,741.83	Exercise Equipment (Wellness Funds)
177776	Push Pedal Pull - SLP	101-42110-420-42410	1,741.83	Exercise Equipment (Wellness Funds)
	Push Pedal Pull - SLP		1,741.83	
0	R C Bliss Inc	101-43121-430-42210	-9.99	Exhaust Clamp Credit - Street #307
0	R C Bliss Inc	101-42123-420-42210	84.65	V-Belts / #14
0	R C Bliss Inc	101-42123-420-42210	161.01	Parking Camera - Bracket / #17
0	R C Bliss Inc	101-42123-420-42210	104.08	Tube Assembly / #14
	R C Bliss Inc		339.75	
177777	Remme Jackie	101-42123-420-43090	16.00	Sewed Patches on 2 Uniform Shirts / J Gramling
	Remme Jackie		16.00	
177778	Rice County	101-41410-410-44160	1,810.00	Voting Machine Maintenance 2023-2024
	Rice County		1,810.00	
177779	Rice County Environmental Services - Solid Waste	101-45126-450-43840	112.00	Disposal of TVs
	Rice County Environmental Services - Solid Waste		112.00	
177780	Rice/Steele 911 Center	101-42123-420-44330	1,800.00	Axon Cameras
	Rice/Steele 911 Center		1,800.00	
177781	Roehrick Matthew	101-45200-450-44040	400.00	Rust Proofing/Bed Liner Install
	Roehrick Matthew		400.00	
0	Schirmer Walter D	101-45122-450-44010	2,970.00	Custodial Services
0	Schirmer Walter D	101-45122-450-44010	1,792.00	Custodial Services
0	Schirmer Walter D	101-45500-450-44010	425.00	Janitorial for March (Fridays Only)
0	Schirmer Walter D	101-45500-450-44010	395.00	Carpet Maintenance

Check Numb	Last Name	Acct 1	Amount	Description
0	Schirmer Walter D	101-45126-450-43090	300.00	Snow Removal
0	Schirmer Walter D	101-45200-450-43090	1,240.00	Snow Removal
	Schirmer Walter D		7,122.00	
0	Selco	101-45500-450-43250	3,304.35	SELCO Basic Fees and Support
	Selco		3,304.35	
177782	Sherwin Williams Company #3037	101-43121-430-42240	12.88	Paint for Streets
177782	Sherwin Williams Company #3037	101-43170-430-42240	42.39	Paint
	Sherwin Williams Company #3037		55.27	
0	SHI International Corp	101-42123-420-42420	1,494.00	Desktops / Cubes
0	SHI International Corp	101-41350-410-43095	448.80	Adobe Creative Cloud (Design Software) - Brad P.
0	SHI International Corp	101-45110-450-43095	448.80	Adobe Creative Suite License
	SHI International Corp		2,391.60	
0	ShofCorp LLC	898-46310-000-43090	70.05	Data Processing for Robinwood
	ShofCorp LLC		70.05	
0	Shred Right	101-42124-420-43090	40.00	Shredding Service
	Shred Right		40.00	
0	Shuda Michael	101-42121-420-43310	82.00	Per Diems / Cell Phone/Technology & Mapping Analysis
	Shuda Michael		82.00	
177783	Sign Solutions USA, LLC	101-43170-430-42240	2,538.50	Street Signs
	Sign Solutions USA, LLC		2,538.50	
177784	Snap-On Incorporated	101-43126-430-42410	56.67	Ratchet Handle- Shop
177784	Snap-On Incorporated	101-43126-430-42410	182.00	Ratchet Head - Shop
	Snap-On Incorporated		238.67	
0	Sophos Payment Resources	101-41580-410-43095	960.00	Sophos Subscription

Check Numb	Last Name	Acct 1	Amount	Description
	Sophos Payment Resources		960.00	
0	Southwest Service Cooperative	101-00000-000-11510	452.70	Maggie Hunt Insurance
0	Southwest Service Cooperative	101-42123-420-41310	4.00	D Delmonico Healthy Invest
0	Southwest Service Cooperative	101-41320-410-41310	4.00	C Dillerud Healthy Invest
0	Southwest Service Cooperative	101-43121-430-41310	4.00	W Rosenau Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	728.00	John Harmon Insurance
0	Southwest Service Cooperative	101-43121-430-41310	4.00	J Marzahn Healthy Invest
0	Southwest Service Cooperative	101-41510-410-41310	4.00	K Lang Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Bill Rosenau Insurance
0	Southwest Service Cooperative	101-00000-000-11510	159.80	John Harmon Insurance
0	Southwest Service Cooperative	101-42123-420-41310	4.00	M Hunt Healthy Invest
0	Southwest Service Cooperative	240-46210-460-41310	4.00	C Springer Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Kimberly Lang Insurance
0	Southwest Service Cooperative	101-42123-420-41310	723.06	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-42123-420-41310	4.00	J Harmon Healthy Invest
0	Southwest Service Cooperative	101-43110-430-41310	4.00	T Manz Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Theresa Manz Insurance
0	Southwest Service Cooperative	101-00000-000-11510	887.80	Paul Froman Insurance
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Carol Luczak-Dillerud Insurance
0	Southwest Service Cooperative	101-42220-420-41310	4.00	N Andrist Healthy Invest
0	Southwest Service Cooperative	101-43126-430-41310	4.00	P Froman Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	2,062.41	Maggie Hunt Insurance
0	Southwest Service Cooperative	101-00000-000-21707	372.00	Healthy Invest
0	Southwest Service Cooperative	101-00000-000-21707	148,758.81	Health Insurance Premiums
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Jerry Marzahn Insurance
0	Southwest Service Cooperative	101-00000-000-11510	887.80	Connie Springer Insurance
0	Southwest Service Cooperative	101-00000-000-11510	62.88	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-00000-000-11510	684.08	Nancy Andrist Insurance
	Southwest Service Cooperative		159,753.04	
0	Springbrook Holding Company LLC	601-49430-000-43095	4,144.50	CivicPay IVR Subscriptions
0	Springbrook Holding Company LLC	602-49450-000-43095	4,144.50	CivicPay IVR Subscriptions
	Springbrook Holding Company LLC		8,289.00	
177785	Stanford David	601-00000-000-20200	53.61	Refund Check 022997-000, 875 Spring Rd
	Stanford David		53.61	
177786	Star Sports & Apparel LLC	101-45110-450-42110	18.00	Name Plate and Mail Box Tag

Check Numb	Last Name	Acct 1	Amount	Description
177786	Star Sports & Apparel LLC	101-41350-410-42180	39.00	City of Faribault Vest -B.Phenow
	Star Sports & Apparel LLC		57.00	
177787	State Industrial Products	601-49430-000-42130	43.68	Synthetic Oil for Stock
177787	State Industrial Products	602-49450-000-42130	43.68	Synthetic Oil for Stock
177787	State Industrial Products	101-42123-420-42130	29.12	Synthetic Oil for Stock
177787	State Industrial Products	101-43121-430-42130	116.49	Synthetic Oil for Stock
177787	State Industrial Products	101-45200-450-42130	58.26	Synthetic Oil for Stock
	State Industrial Products		291.23	
177788	Superior Companies of Minnesota Inc	225-49810-430-44010	602.75	Capacitor Replacement on Unit Heater
	Superior Companies of Minnesota Inc		602.75	
177789	T. Nelson Properties	601-00000-000-20200	33.25	Refund Check 017470-091, 1318 Division St E Apt 2
	T. Nelson Properties		33.25	
177790	Tait Leslie or Ivar	601-00000-000-20200	74.74	Refund Check 005508-015, 621 5 Ave SW
	Tait Leslie or Ivar		74.74	
0	Temple Electric Motor Service	101-45122-450-44045	4,875.81	Rebuild Pool Pump
	Temple Electric Motor Service		4,875.81	
177791	The UPS Store	601-49430-000-43250	11.98	Fluoride Samples Shipped
	The UPS Store		11.98	
0	Timm's Trucking Inc	101-45200-450-42110	30.00	Sand for Dog Park
	Timm's Trucking Inc		30.00	
177792	T-Mobile	101-45500-450-43096	245.93	Hotspots
	T-Mobile		245.93	
177793	Tom's Lock & Key, LLC	241-46330-461-44010	8.00	Keys for 725 Willow Street Public Housing

Check Numb	Last Name	Acct 1	Amount	Description
	Tom's Lock & Key, LLC		8.00	
177794	Triangle Automotive Machine Inc	101-43121-430-42210	2,380.00	Exhaust Filters - Street #307
	Triangle Automotive Machine Inc		2,380.00	
0	Ultimate Safety Concepts Inc	101-42220-420-42410	316.00	Vantage Light w/Battery
	Ultimate Safety Concepts Inc		316.00	
177795	Unity House Inc	602-00000-000-20200	5.93	Refund Check 007696-003, 1406 Albers Path
177795	Unity House Inc	601-00000-000-20200	3.48	Refund Check 007696-003, 1406 Albers Path
	Unity House Inc		9.41	
177796	Unity Properties	101-43121-430-44450	50.00	Mailbox Post Reimbursement
	Unity Properties		50.00	
0	Utility Consultants Inc	601-49430-000-43090	260.00	Monthly Coliform Test
0	Utility Consultants Inc	602-49480-000-43090	835.75	Lab Testing
	Utility Consultants Inc		1,095.75	
177797	Verizon Wireless	101-42121-420-43210	287.98	Cell Phone Service - Investigations
177797	Verizon Wireless	101-41940-410-43210	82.28	Cell Phone Service - Building Maintenance
177797	Verizon Wireless	601-49430-000-43210	164.56	Cell Phone Service - Water Distribution
177797	Verizon Wireless	101-42700-420-43210	164.56	Cell Phone Service - Special Services
177797	Verizon Wireless	101-42210-420-43210	41.14	Cell Phone Service - Fire Administration
177797	Verizon Wireless	101-42400-420-43210	40.01	Data-Building Codes
177797	Verizon Wireless	101-42123-420-43210	855.38	Data Air Cards - MDC
177797	Verizon Wireless	101-41580-410-43210	40.01	Data -IT
177797	Verizon Wireless	101-42210-420-43210	35.01	Data Fire Chief
177797	Verizon Wireless	101-42110-420-43210	35.01	Data/Admin Ipad
177797	Verizon Wireless	601-49430-000-43210	242.00	Data Air Cards- Water
177797	Verizon Wireless	603-49500-000-43210	140.04	Data Air Cards- Storm
177797	Verizon Wireless	602-49480-000-43210	67.60	WWTP Phones
177797	Verizon Wireless	902-00000-000-23935	-1,720.13	Data Charges 03/01/2023-03/28/2023
177797	Verizon Wireless	902-00000-000-23935	1,720.13	Data Charges 03/01/2023-03/28/2023
177797	Verizon Wireless	101-41350-410-43210	40.01	Jetpack Brad
177797	Verizon Wireless	603-49500-000-43210	41.14	Cell Phone Service - Storm Water Utility
177797	Verizon Wireless	101-42123-420-43210	1,108.52	Cell Phone Service - Patrol

Check Numb	Last Name	Acct 1	Amount	Description
177797	Verizon Wireless	101-45110-450-43210	130.38	Cell Phone Service - Parks & Rec
177797	Verizon Wireless	602-49450-000-43210	70.02	Data Air Cards- Sewer
177797	Verizon Wireless	101-42220-420-43210	120.03	Data Fire Ipads (In Fire Trucks)
177797	Verizon Wireless	101-43121-430-43210	35.01	Data Sign Shop
177797	Verizon Wireless	101-42110-420-43210	164.56	Cell Phone Service - Police Administration
177797	Verizon Wireless	101-41510-410-43210	82.28	Cell Phone Service - Finance
177797	Verizon Wireless	902-00000-000-23935	-3,046.80	Monthly Phone Bill-March
177797	Verizon Wireless	101-43110-430-43210	41.14	Cell Phone Service - PW Admin
177797	Verizon Wireless	902-00000-000-23935	3,046.80	Monthly Phone Bill-March
177797	Verizon Wireless	240-46210-460-43210	123.42	Cell Phone Service - Community Development
177797	Verizon Wireless	101-42220-420-43210	123.42	Cell Phone Service - Fire Suppression
177797	Verizon Wireless	101-41580-410-43210	82.28	Cell Phone Service - IT
177797	Verizon Wireless	101-42400-420-43210	244.58	Cell Phone Service - Building Codes
177797	Verizon Wireless	101-43190-430-43210	41.14	Cell Phone Service - Engineering
177797	Verizon Wireless	101-45500-450-43210	41.14	Cell Phone Service - Library
177797	Verizon Wireless	602-49450-000-43210	82.28	Cell Phone Service - Sewer Collection
	Verizon Wireless		4,766.93	
0	Virg's Appliance Service Inc	898-46310-000-44050	85.00	Reset Codes for Robinwood Laundry
0	Virg's Appliance Service Inc	898-46310-000-44010	85.00	# 5 Washer Repaired
0	Virg's Appliance Service Inc	241-46330-461-44010	382.70	Service on Refrigerator at 1524 Western Ave
0	Virg's Appliance Service Inc	898-46310-000-44050	85.00	Repaired Washer 5 Code Error Reset
0	Virg's Appliance Service Inc	241-46330-461-44050	961.00	Range for 902B -- Tenant Charge
	Virg's Appliance Service Inc		1,598.70	
0	Walburn Jamie	101-00000-450-34700	90.00	Refund Taekwondo Punch Card
	Walburn Jamie		90.00	
177798	Wal-Mart	101-45140-450-42110	19.92	Youth Program Supplies (Sponges)
177798	Wal-Mart	101-42123-420-42070	76.41	Ammo for Training
177798	Wal-Mart	101-45122-450-42115	10.44	Front Desk Staff In Service Training
	Wal-Mart		106.77	
0	Water Conservation Service Inc	601-49430-000-43090	461.63	Leak Detection Wilson Ave
	Water Conservation Service Inc		461.63	
177799	Waterous Company	101-42220-420-42210	537.82	Ball Valve #2117

Check Numb	Last Name	Acct 1	Amount	Description
	Waterous Company		537.82	
0	WSB & Associates Inc	602-49450-000-43095	826.00	GIS Data Clean Up
0	WSB & Associates Inc	603-49500-000-43095	826.00	GIS Data Clean Up
0	WSB & Associates Inc	601-49430-000-43095	826.00	GIS Data Clean Up
0	WSB & Associates Inc	101-43121-430-43095	826.00	GIS Data Clean Up
0	WSB & Associates Inc	603-49500-000-45300	4,864.50	2022-14 Lockerby SW Improvements 2/1/23 - 2/28/23
	WSB & Associates Inc		8,168.50	
177800	Xcel Energy	898-46310-000-43830	1,388.51	Robinwood Gas
177800	Xcel Energy	241-46330-461-43830	66.29	Gas for Spring Road
177800	Xcel Energy	241-46330-461-43810	30.53	Electricity for Spring Road
177800	Xcel Energy	898-46310-000-43810	541.62	Robinwood Electricity
177800	Xcel Energy	898-46310-000-43810	1,987.15	Electricity Services
177711	Xcel Energy	101-45122-450-43830	1,871.43	302342287 Boiler Heat Line 30%
177800	Xcel Energy	101-43160-430-43810	20,719.96	51-4930975-3 Street Lighting
177711	Xcel Energy	101-42500-420-43810	0.28	164184 930 4th CD Siren
177711	Xcel Energy	602-49450-000-43810	25.66	303333605 410 Frink Ave Lift Station
177711	Xcel Energy	101-42500-420-43810	0.15	167157 1203 Parshall St
177711	Xcel Energy	602-49480-000-43810	16,838.72	304239286 214 14th St NE
177711	Xcel Energy	101-45122-450-43810	1.20	154794 16 Central Ave
177800	Xcel Energy	101-45200-450-43810	156.64	51-8498418-5 - 1800 Alexander Drive
177711	Xcel Energy	101-42500-420-43810	0.15	154013 1851 220 St E CD Siren
177711	Xcel Energy	101-42500-420-43810	0.15	178539 2613A Hulett Court
177711	Xcel Energy	101-45500-450-43810	1,052.68	302342287 11 Division St E
177711	Xcel Energy	602-49450-000-43810	62.45	302346525 3030 Hwy 60 W Lift Station
177711	Xcel Energy	902-00000-000-23935	-24,934.60	Electricity Bill-February
177711	Xcel Energy	101-42500-420-43810	0.28	146104 920 9 Ave SW CD Siren
177711	Xcel Energy	101-45500-450-43830	4,366.68	302342287 11 Division St E 70%
177711	Xcel Energy	101-45200-450-43810	0.93	175957 500 Maple Lawn Cartway
177711	Xcel Energy	101-43160-430-43810	57.23	304116511 800 Lyndale Ave S
177711	Xcel Energy	101-45500-450-43810	159.52	302342287 11 Division St E
177711	Xcel Energy	101-45500-450-43810	159.68	302342287 11 Division St E
177711	Xcel Energy	101-43170-430-43810	70.43	302525247 4050 Hwy 60 W
177711	Xcel Energy	101-45126-450-43810	0.65	171746 117 Shumway Lighting
177711	Xcel Energy	902-00000-000-23935	24,934.60	Electricity Bill-February
177711	Xcel Energy	101-45500-450-43810	20.91	302342287 11 Division St E Security
177711	Xcel Energy	101-43160-430-43810	25.20	304116512 1000 Lyndale Ave S
177711	Xcel Energy	101-43170-430-43810	0.28	156258 117 Shumway CD Siren
177711	Xcel Energy	101-43160-430-43810	219.94	304157645 3305 Highway 60

Check Numb	Last Name	Acct 1	Amount	Description
	Xcel Energy		49,825.30	
			688,128.75	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-068 Approve Street Closures for Mental Health Awareness Walk

Background:

Lynda Devine has contacted me regarding hosting the Mental Health Awareness Walk on Wednesday, May 24, 2023, from approximately 12:00 PM to 1:30 PM. This will require some street closures but barricades will not be used and volunteers will assist with crossing the intersections along the route.

The walk will begin and end at the Buckham Center parking lot. The route will be north on Central Avenue, west on 3rd Street NW, south on 3rd Avenue NW, east on 1st Street SW and north on 1st Avenue SW to return to the Buckham Center parking lot.

Recommendation:

Approve Resolution 2023-068 to intermittently close the listed intersections for the Mental Health Awareness Walk on Wednesday, May 24, 2023, as requested.

Attachments:

1. Resolution 2023-068 Approve Street Closures for Mental Health Awareness Walk
2. Walk Map

CITY OF FARIBAULT

RESOLUTION #2023-068

APPROVE STREET CLOSURES FOR MENTAL HEALTH AWARENESS WALK

WHEREAS, Rice County Local Advisory Council is sponsoring the Mental Health Awareness Walk on Wednesday, May 24, 2023; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that locations will be closed intermittently on May 24, 2023, from approximately 12:00 PM to 1:30 PM to allow for the Mental Health Awareness Walk. The walk will begin and end at the Buckham Center parking lot. The route will proceed north on Central Avenue, west on 3rd Street NW, south on 3rd Avenue NW, east on 1st Street SW and north on 1st Avenue SW to return to the Buckham Center parking lot.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Restaurants



Hotels



Things to

Depart Bar & Grill



Sign in

Historic Hutch House

Cardboard Vault
Pokemon, Magic, &
Yu-Gi-Oh! - Warrnamble

Geek Central

1st St NW

1st St NE

Division St W

Division St W

Division St E

Suchman
Memorial Library

Google

STREET
Puzzles

Layers

Map data ©2023 United States Terms Privacy Send feedback 200 ft



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-069 Accept Donations to the City of Faribault

Background:

Buckham Memorial Library received a donation of LGB trains, tracks and accessories valued at \$1,494.67 from an anonymous donor. This equipment will be on display during holiday seasons in the Youth Activity Area. Also, the library received a Melissa & Doug Deluxe Wooden Train Table from Jayne Spooner valued at \$195. The train table will be used in the Early Literacy Area.

The Faribault Police Department received donations from George Wickstrom (\$1,000.00), Allina (\$250.00), Faribault Transportation (\$200.00) and Walmart (\$2,500.00) for a total of \$3,950.00. The donations are to be used to offset the expenses associated with the Safe Summer Kick-Off event that will be taking place in June.

The Faribault Parks and Recreation Department received a \$500.00 donation for the Peter Smith Find in memory of Donald "Buck" Burkhartzmeyer. These monetary donations are received to support existing programs and to provide enhancements to the City of Faribault Parks and Recreation Department.

Recommendation:

Approve Resolution 2023-069 Accept Donations to the City of Faribault.

Attachments:

1. Resolution 2023-069 Approve Donations to the City of Faribault
2. LBG Train Donation Letter

CITY OF FARIBAULT

RESOLUTION #2023-069

ACCEPT DONATIONS TO THE CITY OF FARIBAULT

WHEREAS, Buckham Memorial Library is responsible for providing library services and materials to the City and surrounding townships; and

WHEREAS, Buckham Memorial Library received the following equipment to be displayed and used in the youth area of the library:

- LGB trains, tracks and accessories valued at \$1,494.67
- Melissa & Doug Deluxe Wooden Train Table valued at \$195.00

and;

WHEREAS, Faribault Parks and Recreation Department is responsible for providing programs and leisure activities to the City and surrounding townships; and

WHEREAS, Faribault Parks and Recreation Department received a \$500.00 donation to the Peter Smith Fund in memory of Donald "Buck" Burkhartzmeyer; and

WHEREAS, Faribault Police Department is responsible for providing professional law enforcement services to the City; and

WHEREAS, Faribault Police Department received \$3,950.00 in donations from George Wickstrom, Allina, Faribault Transportation and Walmart to use towards the costs associated with the Safe Summer Kick-Off.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes Buckham Memorial Library to accept the donation of the LGB trains, tracks and accessories and the Melissa and Doug Deluxe Wood Train table, the Faribault Parks and Recreation Department to accept the donation of \$500.00 for Peter Smith Fund and the Faribault Police Department accept the donation of \$3,950.00 for the Safe Summer Kick-Off.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

To: Buckham Memorial Library
11 Division Street East
Faribault, MN 55021

17 January 2023

Attn: Delane James (Library Director)

Subject: Donation of German LGB Trains and Track

The following items are from my personal G Gauge Train Collection (collected in Europe 1987 through 1999) that I desire to donate to the Buckham Memorial Library so that they be enjoyed by your visitors. All items are stored in a Blue Plastic Footlocker with a changeable Padlock.

For your Insurance purposes the following information is provided:

<u>LGB</u> Piece	Qty	Original Cost Deutsch Mark / US \$	Current Replacement Cost *
#1000 12" Straight Track	4	30.00 DM / \$16.84	\$31.96
#1060 24" Straight Track	4	62.00 DM / \$34.84	\$67.96
#1100 Small Curve Track	12	91.20 DM / \$51.24	\$107.88
#2060H Schoema Yellow Diesel Locomotive	1	386.90 DM / \$217.36	\$351.00
#4010 Low Sided Gondola	1	65.00 DM / \$36.52	\$96.12
#4021 High Sided Gondola	2	134.20 DM / \$75.96	\$211.18
#4110 Low Sided Wagon	1	65.00 DM / \$36.52	\$96.12
#4141 Grey Ballast Wagon	1	102.15 DM / \$57.39	\$162.00
Brown Double Dump Car	1	30.00 DM / \$16.85	\$50.55
Sound & Power 7000 Control Box (US voltage)	1	N/A / \$159.99	\$319.99
Total Value		966.45 DM / \$703.51	\$1,494.67

*Note: "Current Replacement Cost" is the lowest current price of each item from several G scale train web sites from both the United States and Europe as of 13 January 2023.





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: April 11, 2023
SUBJECT: Approve Use of City View Park for the American Radio Relay League Field Day

Background:

Debra Petersen, on behalf of the River Bend Wireless and Mechanical Society, has requested use of City View Park to host the 2023 American Radio Relay League (ARRL) Field Day from 12:00 p.m. on Saturday, June 24, to 12:00 p.m. on Sunday, June 25, 2023. The ARRL Field Day is for amateur ham radio users. She is requesting permission to stay the evening in the park and asks that any park rental fees be waived.

Recommendation:

Approve the use of City View Park for the American Radio Relay League Field Day as requested with all park rental fees waived.

Attachments:

1. ARRL Request

From: [Paul Peanasky](#)
To: [Denise Hansen](#)
Subject: FW: City View Park
Date: Friday, March 24, 2023 8:21:31 AM

Can you put this on April 11 Agenda

From: Debra <kuaiyu1@netscape.net>
Sent: Friday, March 24, 2023 8:00 AM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Cc: Dan Kucera <whiskeyoscarzerozulu@gmail.com>
Subject: City View Park

Paul,

Riverbend Wireless and Mechanical Society (RBWMS) is requesting the use of City View Park for amateur radio field day 24 -25 June 2023.

Your assistance in securing the location for our event is appreciated.

Questions can be directed to me or Dan Kucera, 507 838 1471.

Debra Petersen
KE0RMQ
Club Treasurer
507 332 0294



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: April 11, 2023
SUBJECT: Approve Use of Teepee Tonka Park for Car Show

Background:

Nick Matejcek has contact us requesting the use of Teepee Tonka Park to host the Fall of Summer Car Show on Sunday, October 1, 2023. He is requesting to use the park from 9:00 a.m. to 5:00 p.m. with the show running from 11:00 a.m. to 3:00 p.m. All proceeds from the car show will be donated to Loved Ones Surviving Suicide (L.O.S.S.). He also requested any park rental fees be waived.

Recommendation:

Approve the use of Teepee Tonka Park for the Fall of Summer Car Show as requested with all park rental fees waived.

Attachments:

1. Car Show Request
2. Car Show Flyer

From: [Paul Peanasky](#)
To: [Denise Hansen](#)
Subject: FW: Teepee Tonka Park Rental
Date: Friday, March 24, 2023 8:24:26 AM
Attachments: [2023 carshow Flyer.pdf](#)

Can you put this on April 11 agenda

From: Nick Matejcek <blktopcruisers@gmail.com>
Sent: Thursday, March 23, 2023 8:46 PM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Subject: Re: Teepee Tonka Park Rental

Thanks Paul! Really appreciate you working with us on this.
Hope we can make this a nice tradition.

On Thu, Mar 23, 2023, 1:13 PM Paul Peanasky <ppeanasky@ci.faribault.mn.us> wrote:

Perfect. Once you get a poster or flier can you send a copy to me?

From: Nick Matejcek <blktopcruisers@gmail.com>
Sent: Thursday, March 23, 2023 10:29 AM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Subject: Teepee Tonka Park Rental

Paul, per our previous emails.

I am requesting to rent out all of Teepee Tonka Park on October 1st 2023

We will be conducting a car show that donates proceeds to L.O.S.S., loved ones surviving suicide.

Thank you for your assistance

Best in Show ✨ Best Wheels ✨ Best Interior
Best Truck ✨ Best Car ✨ Best Import
Best Engine ✨ Best Project ✨ Best Exhaust
Kids Choice ✨ Best Hot Rod
Best Motorcycle ✨ Furthest Traveled
✨Best MOPAR Produced Vehicle✨
✨Best Ford Produced Vehicle✨
✨Best Queen owned vehicle✨
✨Best Chevy Produced Vehicle✨
✨Best Specialty (wagons, go karts, etc)✨

✨Top Ten✨

All Classes Voted

by Judge Panel*

*Except Kids Choice and Furthest Traveled
Proceeds Benefit

L.O.S.S.

Loved Ones Surviving Suicide

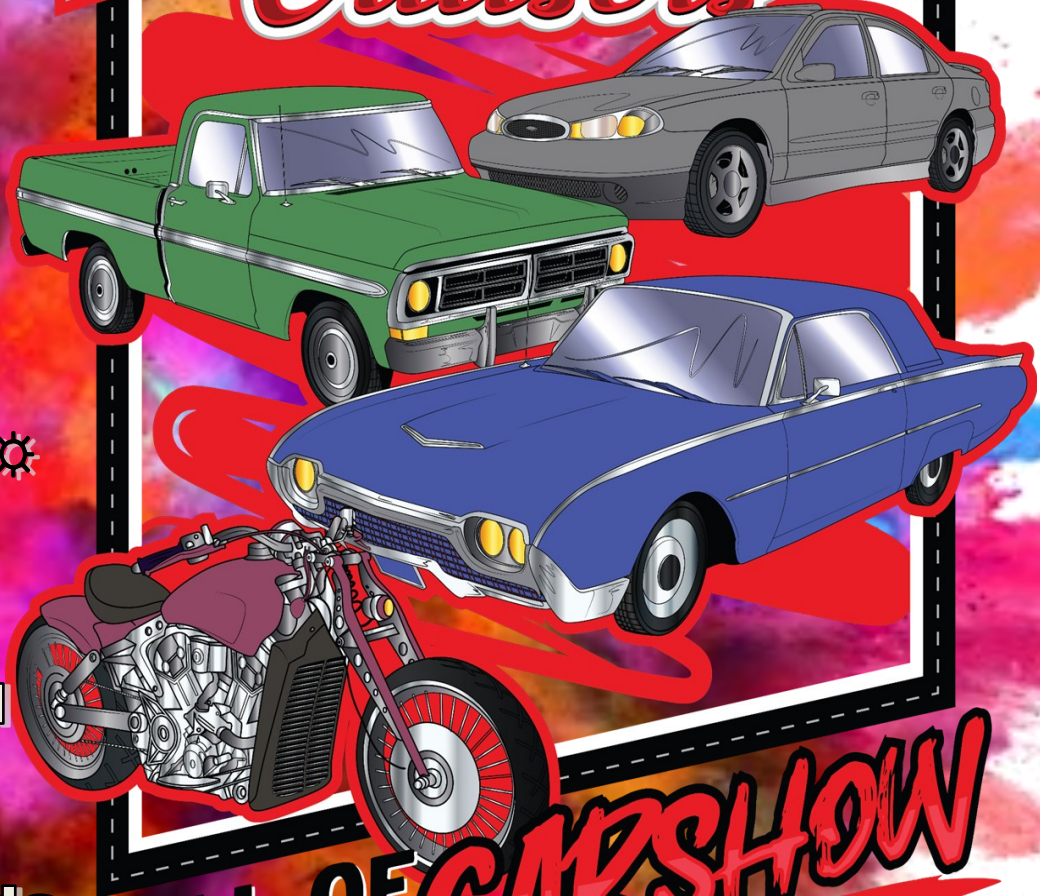
OCTOBER 1ST

11AM-3PM

Doors at 10AM

Teepee Tonka Park

BLACKTOP *Cruisers*



**FALL OF
SUMMER** **CARSHOW**

\$10

**SCAN FOR MORE
INFORMATION**





More Sponsors Added Weekly!





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic and Development Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-070 Renumber Approved Resolutions Related to F2F, Inc. MIF and JCF Applications

Background:

On March 28, 2023, the City Council approved Resolution 2023-046 Support of a Minnesota Investment Fund Application in Connection with F2F, Inc., and Resolution 2023-047 Support of a Job Creation Fund Application in Connection with FCF, Inc. However, Staff incorrectly labeled the resolution numbers. The approved, but mislabeled, Resolution 2023-047 should have been labeled Resolution 2023-071, and the approved, but mislabeled, Resolution 2023-046 should have been labeled Resolution 2023-072. To ensure clear records, Resolution 2023-070 rennumbers the previously approved resolutions accordingly.

Recommendation:

Approve Resolution 2023-070.

Attachments:

1. Resolution 2023-070 Renumber Approved Resolutions Related to F2F, Inc. MIF and JCF Applications

CITY OF FARIBAULT

RESOLUTION #2023-070

RENUMBER APPROVED RESOLUTIONS RELATED TO F2F, INC. MIF AND JCF APPLICATIONS

WHEREAS, On March 28, 2023, the City Council approved Resolution 2023-046 Support of a Minnesota Investment Fund Application in Connection with F2F, Inc., and Resolution 2023-047 Support of a Job Creation Fund Application in Connection with FCF, Inc.; and

WHEREAS, Staff mislabeled the resolution numbers described in the above recital; and

WHEREAS, the approved, but mislabeled, Resolution 2023-047 should have been labeled Resolution 2023-071, and the approved, but mislabeled, Resolution 2023-046 should have been labeled Resolution 2023-072; and

WHEREAS, the City Council must renumber the previously approved resolutions as stated in the third recital to ensure proper records.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault as follows:

1. Resolution 2023-047 Support of a Job Creation Fund Application in Connection with F2F, Inc., approved by the Faribault City Council on March 28, 2023, is hereby renumbered to Resolution 2023-071.
2. Resolution 2023-046 Support of a Minnesota Investment Fund Application in Connection with F2F, Inc., approved by the Faribault City Council on March 28, 2023, is hereby renumbered to Resolution 2023-072.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-073 Rescind Resolution 2023-026 Regarding a Conditional Use Permit for a K-12 School at 201 Lyndale Avenue

Background:

On February 14, 2023, the City Council adopted Resolution 2023-026 approving Surad Academy's application for a Conditional Use Permit for a K-12 charter school at Faribo Town Square, 201 Lyndale Avenue. The Applicant selected a different location for the school and notified the City that they wish to rescind the Conditional Use Permit for the previously proposed charter school at Faribo Town Square.

Recommendation:

Adopt Resolution 2023-073 to rescind Resolution 2023-026.

Attachments:

1. Resolution 2023-073 Rescind Resolution 2023-026 Regarding a Conditional Use Permit for a K-12 School at 201 Lyndale Avenue

CITY OF FARIBAULT

RESOLUTION #2023-073

RESCIND RESOLUTION 2023-026 REGARDING A CONDITIONAL USE PERMIT FOR A K-12 SCHOOL AT 201 LYNDALE AVENUE

WHEREAS, on February 14, 2023, the City Council adopted Resolution # 2023-026 to approve a conditional use permit for a K-12 charter school in Faribo Town Square at 201 Lyndale Avenue South; and

WHEREAS, Surad Academy (the "Applicant") had applied for said Conditional Use Permit to open a K-12 charter school at Faribo Town Square and no longer plans to operate the school there; and

WHEREAS, the Applicant applied for a new Conditional Use Permit for their school at 128 8th Avenue NW and notified the City they wish to withdraw their Conditional Use Permit application for the Faribo Town Square location.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Faribault hereby rescind Resolution #2023-026 effective upon approval of Surad Academy's application for a Conditional Use Permit for a K-12 School at 128 8th Avenue NW.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-077 Support of HF1285 to Remove the Income Restrictions for TIF in Nonmetropolitan Counties of Minnesota

Background:

Faribault has a strong need for a broad range of housing types. While the City can use tax increment financing (TIF) as a tool to promote new housing, the income limit associated with TIF restricts the use of TIF for certain housing projects.

The Minnesota Legislature is considering House File 1285, which would remove the income restrictions associated with TIF housing projects in nonmetropolitan counties. The Southeast Minnesota League of Municipalities supports House File 1285 and requests that southeast Minnesota cities approve a resolution supporting the legislation.

Recommendation:

Approve Resolution 2023-077.

Attachments:

1. Resolution 2023-077 Support of HF1285 to Remove the Income Restrictions for TIF in Nonmetropolitan Counties of Minnesota

CITY OF FARIBAULT

RESOLUTION #2023-077

**SUPPORT OF HF1285 TO REMOVE THE INCOME RESTRICTIONS FOR TIF IN
NONMETROPOLITAN COUNTIES OF MINNESOTA**

WHEREAS, there is need for more flexibility to use tax increment financing (TIF) as deemed necessary by the communities of our region; and

WHEREAS, there is a significant need for a broad spectrum of housing types in southeast Minnesota communities; and

WHEREAS, cities need the ability to set their own income limits for TIF housing projects; and

WHEREAS, cities need the ability to locally set other parameters that match the needs of the community; and

WHEREAS, this bill would make a difference in what cities could do to serve their communities.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault hereby supports HF1285, which would remove the income restrictions for TIF in the nonmetropolitan counties in Minnesota.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-079 Approve Hiring Water Sewer Operator

Background:

Due to a resignation, there is a need to fill a Water Sewer Operator position. The position was posted from January 30, 2023 to March 17, 2023.

Six applicants applied for the position and all applications were reviewed and scored based on the qualifications of the position. From that review, three applicants were selected for an interview. The interview panel consisted of Tom Judd, Water Sewer Operator III, Mike Glende, Utilities Superintendent, Travis Block, Public Works Director, and Kevin Bushard, Human Resources Director. From the interview, Bryan Glynn was selected as the recommendation for hire.

Resolution 2023-079, recommends Bryan Glynn be hired as the Water Sewer Operator. Bryan will be hired at grade "H" step 1, as per the Local 70 CBA 2022-2024.

Recommendation:

Approve resolution 2023-079, approving the hiring of Bryan Glynn as Water Sewer Operator.

Attachments:

1. Resolution 2023-079 Approve Hiring Water Sewer Operator

CITY OF FARIBAULT

RESOLUTION #2023-079

APPROVE HIRING WATER SEWER OPERATOR

WHEREAS, the City of Faribault (the "City") presently has a vacant Water Sewer Operator position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Water Sewer Operator position with the City; and

WHEREAS, the City Council desires to fill the vacant Water Sewer Operator position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Bryan Glynn shall be extended an offer of employment to fill the vacant Water Sewer Operator position.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: April 11, 2023
SUBJECT: Accept Quote for Fuel System Repair

Background:

The fuel system at the Public Works/Parks/Engineering building needs repairs. The spill buckets that capture any overflow during filling of the fuel tanks have failed and need to be replaced. Additionally, repairs to the alarm overfill switch are necessary. The repairs are needed to ensure the system remains in compliance with the Minnesota Pollution Control Agency (MPCA) requirements.

Staff obtained a quote from B&H Petroleum Equipment Company, Mankato, MN for \$12,024.41 for the repairs. This is currently not in the 2023 budget or CIP and a budget adjustment will be required for this expense.

Recommendation:

Accept Quote from BH Petroleum Equipment Company, Mankato, MN and Budget Adjustment of \$12,024.41

Attachments:

1. BH Petroleum Quote



City of Faribault
Faribault, MN

B&H Petroleum Equipment Company

Contract Proposal

Prepared For:

City of Faribault
Attn: Tony
Faribault MN

Project Description:

Spill Buckets, Straight Tubes and
Overfill alarm

Date:

March 3, 2023

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



City of Faribault
Faribault, MN

Materials Description	
Quantity	Description
*	Steel Pipe and Fittings
2	4" Riser
*	Containments
2	Spill Container, Double Wall, 5 Gallon, Below Grade, NPT, No Drain, Black Cover, All Fill and Vapor Points (E85 & Bio Compatible)
2	Defender series straight tube
2	Kit, 2.88" Long x 4" NPT Riser, AGB Fill Cap, Stainless Steel Swivel Fill Adapter, For Defender Fill Spill Container
*	Materials
2	Concrete (per yd)
2	Concrete Disposal
1	small load fee.
*	Equipment
40	Saw Cutter (per foot)
*	Tank Monitor Add-Ons
1	Overfill alarm
1	Acknowledgement Switch

Subtotal of Materials: \$9,194.41
Installation: \$2,830.00

Installation Procedure:

- Notify MPCA with a 10-day notification form.
- Saw cut the concrete around the damaged spill buckets and remove the concrete that is holding the spill buckets in place and dispose of it.
- Remove damaged spill buckets and install new riser pipes, straight tubes, and double wall spill Buckets.
- Test new spill buckets to verify proper operation.
- Back fill as needed and pour new concrete around newly installed double wall spill buckets.
- Have your electrician install the new overfill alarm and acknowledgment switch.
- Program new alarm and switch to the tank monitor.
- Verify proper operation of alarm and switch.
- Fill out proper paperwork for testing and state requirements.

Notes**

- **Electrician to be hired by city of Faribault.**
- **Price does not include ground thaw, if ground thaw is needed it will be billed as time and material.**

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TERMS AND CONDITIONS

1. **Guarantor of Contract:** The signer of this proposal hereby warrants and represents to B&H Petroleum Equipment Co. that he/she has the authority to enter into this Contract. The signer further agrees that every person(s), firm(s), and/or entity either having an interest in the real property, defined herein as the "Job Site," and/or whose consent to the proposed work, is required, is aware of this Contract and all matters contemplated hereby and has consented thereto.
2. **Delay of work:** If the job is delayed and/or postponed due to severe weather, natural disaster, fire, flood, explosion, labor strike, theft, vandalism, terrorism, or other incident(s) that could be considered "act of God," through no fault of B&H Petroleum Equipment Co., the job site owner shall pay, in addition to the Contract Price, any and all additional costs applicable to the completion of the project in excess of those in effect on the date of this contract's inception.
3. **Indemnification:** Owner shall indemnify and hold harmless B&H Petroleum Equipment Co. or any of its subcontractors from any and all claims, damages, losses, and expenses (including legal fees) arising out of or resulting from the performance of this contract and related construction and/or demolition activities, which arise from any negligent act(s) or omission(s) of the Owner or the Owner's representatives.
4. **Insurance:** The Owner shall purchase and maintain general liability, fire, theft, and casualty insurance to cover the materials, personal property, improvements, and B&H Petroleum Equipment Co. operations on the job site for the duration of the construction and/or demolition period. Any loss or damage incurred or suffered by the Owner which arises out of or relates to in any way B&H Petroleum Equipment Company's performance of the job, and whether covered by insurance or not, shall be the sole responsibility of the owner. B&H Petroleum Equipment Co. shall maintain liability and workers' compensation insurance in the amount required by law or deemed adequate by B&H Petroleum Equipment Co.
5. **Underground Tanks:** The Owner shall be responsible for providing ballast material and/or drainage and disposal of ballast material for all underground storage tanks immediately upon B&H Petroleum Equipment Company's placement of tanks into specified excavated area, defined as "tank farm." The Owner shall be responsible for any and all damages and losses that may occur due to improper ballasting of any and all underground storage tanks as requested by B&H Petroleum Equipment Co.
6. **Additional Work or Work Stoppage:** If any regulatory, government or private licensed independent, body or agency deems additional labor or materials are necessary and not included within this contract, the Owner must pay the cost of additional labor and materials in an amount equal to the cost incurred by B&H Petroleum Equipment Company plus overhead. If a "stop work" order is issued, B&H Petroleum Equipment Co. may remove its equipment from the Job Site. Any and all additional operating expense(s) will be billed as an additional item(s) to the contract, if the project is recommenced in any form.
7. **Contaminated Soils or Environmental Clean-up.** Any costs generated during underground excavation for environmental clean-up, site assessments, consulting fees, disposal of contaminated soil, etc., are the sole responsibility of the Owner, unless specifically stated otherwise in our proposal.
8. **Underground Hazards:** Any and all underground obstructions encountered including but not limited to bed rock, water, frost, foundations, non-locatable underground utilities, or excessive caving requiring shoring or additional approved backfill is not covered, unless specifically agreed to within contract.
9. **Partial Completion:** If the job is terminated or delayed for any reason(s) including but not limited to the above items and which are not attributable solely to B&H Petroleum Equipment Co., the owner shall pay to B&H Petroleum Equipment Co. that portion of the contract representing the percentage of the Job completed upon termination or postponement.
10. **Terms of Payment:** Terms are as stated on this Contract. By signing this Contract, the Owner agrees to pay per the agreed upon terms any and all costs and expenses including but not limited to legal and/or out-of-pocket expenses incurred in connection with the collection of amounts due under this contract. Interest will be added to unpaid balance at the rate of 1.5% per month (18% per year).

Service & Sales

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TEL: (507) 387-6629 Fax (507) 345-4945



City of Faribault
Faribault, MN

Exclusions:

- Electrical is NOT included in current proposal and will be billed as time and materials.
 - Any assistance to your electrician will be billed on a per hour basis.
- Any underground obstructions encountered such as rock, water utilities or excessive caving requiring shoring will be an extra to this proposal and will be handled on a time and material basis.
- Secondary soil analysis is not included.
- The removal & replacement of contaminated soil, if any, will be handled on a time and material basis.
- If high water is encountered, monitor wells cannot be installed by BH Petroleum.
- Frost and cold weather conditions will be handled on a time and material basis.
- Permit fees are not included.

B&H Petroleum Equipment Co. proposes hereby to furnish materials and labor, complete in accordance with above specifications for the sum of:

\$12,024.41 (Tax Included)

Twelve Thousand Twenty-Four Dollars and Forty-One Cents

Payment Terms:

- **30% Down Payment due on acceptance of proposal.**
- **Payment for pumps/dispensers due upon shipment from manufacturer. (If applicable)**
- **Payment for tank(s) due on delivery to site.**
- **Progress billing based on completion of phases.**
- **Final balance due upon completion of project.**

**Invoices unpaid after their due date are assessed a service fee of 1.5% per month,
Or 18% annual rate. Collection and legal costs are the responsibility of the debtor.**

All work will be as specified. All work to be completed in a workmanlike manner according to standard practices. Any attention or deviation from the above specifications involving extra costs will be executed only upon written orders, and will be an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Jon Kells **Date:** 3/3/2023

SALESMAN NAME, B&H Petroleum Equipment Co.

THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 15 DAYS.

ACCEPTANCE OF PROPOSAL

The above pricing, specification and conditions are satisfactory and are hereby accepted:

Authorized Signature: _____ **Date:** _____
Customer Name - Title

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



City of Faribault
Faribault, MN

DEAR CUSTOMER

Minnesota law requires that we send a Pre-Lien notice before any work begins on your property. This notice is in no way meant to cause offense; it is simply required by law to protect your rights and ours.

PRE LIEN NOTICE

THIS NOTICE IS TO ADVISE YOU OF YOUR RIGHTS UNDER MINNESOTA LAW IN CONNECTION WITH THE IMPROVEMENT ON YOUR PROPERTY.

(A) PERSONS OR COMPANY FURNISHING LABOR OR MATERIALS FOR THE IMPROVEMENT OF REAL PROPERTY MAY ENFORCE A LIEN UPON THE IMPROVED LAND IF THAT ARE NOT PAID FOR THEIR CONTRIBUTIONS, EVEN IF THE PARTIES HAVE NO DIRECT CONTRACTUAL RELATIONSHIP WITH THE OWNER.

(B) MINNESOTA LAW PERMITS THE OWNER TO WITHHOLD FROM THE OWNER'S CONTRACTOR AS MUCH OF THE CONTRACT PRICE AS MAY BE NECESSARY TO MEET THE DEMANDS OF ALL OTHER LIEN CLAIMANTS, PAY DIRECTLY THE LIENS AND DEDUCT THE COST OF THEM FROM THE CONTRACT PRICE, OR WITHHOLD AMOUNTS FROM THE OWNER'S CONTRACTOR UNTIL THE EXPIRATION OF 120 DAYS FROM THE COMPLETION OF IMPROVEMENTS UNLESS THE CONTRACTOR FURNISHED TO THE OWNER WAIVERS OF CLAIMS FOR MECHANIC'S LIENS SIGNED BY THE PERSON WHO FURNISHED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO PROVIDED THE OWNER WITH TIMELY NOTICE.

Signature: _____

Date: _____

Service & Sales

19932 State Hwy 22 Mankato, MN 56001
TEL: (507) 387-6629 Fax (507) 345-4945



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-080 Support of SF 3087/HF 2560 Amendments for Appropriation Request for the Purpose of Creating a Study and Plan of a Regional Transit Management Organization for Southeastern Minnesota

Background:

The attached resolution supports an appropriation request to create a study and plan for a Regional Transit Management Organization (TMO) for southeastern Minnesota. This amendment request to SF 3087/HF 2560 is being sought by the Southeastern Minnesota League of Municipalities, of which Faribault is a member. The study and plan is simply to evaluate the creation of a TMO for the southeast area of the state, to determine its feasibility and appropriateness, and how it would function.

Recommendation:

Approve Resolution 2023-080

Attachments:

1. Resolution 2023-080 Support of SF 3087-HF 2560 Amendments

CITY OF FARIBAULT

RESOLUTION #2023-080

SUPPORT OF SF3087/HF2560 AMENDMENTS FOR APPROPRIATION REQUEST FOR THE PURPOSE OF CREATING A STUDY AND PLAN OF A REGIONAL TRANSIT MANAGEMENT ORGANIZATION FOR SOUTHEASTERN MINNESOTA

WHEREAS, a funding request has been submitted to the State legislature as follows:

"APPROPRIATION; TRANSPORTATION MANAGEMENT ORGANIZATION DEVELOPMENT. \$350,000 in fiscal year 2024 is appropriated from the general fund to the commissioner of transportation for grants to the city of Chatfield to develop a transportation management organization in southeastern Minnesota. The commissioner must not retain any portion of this appropriation. Funds under this section are available for developing a comprehensive assessment and financial plan for a transportation management organization in the counties of Rice, Goodhue, Dodge, Steele, Wabasha, Olmsted, Winona, Freeborn, Mower, Fillmore, and Houston. From funds under this section, the study must assess how the transportation management organization can develop resources to meet the region's growing and changing transportation needs and prioritize transportation-related challenges that affect the region's workforce, access to health care and postsecondary education, and quality of life."; and

WHEREAS, southeast Minnesota lost key transit services in the region during the recent pandemic; and

WHEREAS, communities in southeast Minnesota are highly interconnected by jobs, higher education, medical services, and other activities that require travel; and

WHEREAS, communities in southeast Minnesota wish to build on and advance the region's current transit systems, services, and facilities; and

WHEREAS, communities have identified the need for southeast Minnesota to affirm the TMO approach meets regional needs and priorities, by

including major employers, post-secondary commuter-based education, healthcare insurers and providers, elected officials, and transportation providers; and

WHEREAS, planning for a TMO requires a detailed financial plan for a three-year start-up implementation phase, including specific public and private funding sources.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Faribault hereby supports the appropriation request stated above for the purpose of creating a study and plan of a Regional Transit Management Organization for southeastern Minnesota.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-081 Approve Public Purpose Expenditure and Purchasing Policy

Background:

The City is currently operating under Resolution 2023-010 which approved the City's Public Purpose Expenditure and Purchasing Policy. In accordance with the Faribault City Charter, Section 7.14 which states this policy shall be reviewed and approved by City Council bi-annually. The attached policy was prepared by reviewing the City Charter; State Statutes; information on the League of Minnesota Cities website, and policy language provided by the City Attorney.

The policy reflects the addition of Item G of Exhibit A to include City Apparel with the City's official logo as a cost-effective and efficient way for Elected and Appointed Officials and City Staff to identify themselves as such and to promote the City. This provides authorization of up to \$150 per person per year for apparel to be worn during the performance and execution of official City duties related to their role as a member of the City.

Recommendation:

Approve Resolution 2023-081 Public Purpose Expenditure and Purchasing Policy.

Attachments:

1. Resolution 2023-081 Public Purpose Expenditures and Purchasing Policy
2. 2023-081 Public Purpose Expenditures and Purchasing Policy

CITY OF FARIBAULT

RESOLUTION #2023-081

APPROVE PUBLIC PURPOSE EXPENDITURE AND PURCHASING POLICY

WHEREAS, expenditures by a public entity must be authorized by statute or Charter and also must have public purpose; and

WHEREAS, the City of Faribault has only such powers as are determined by statute or Charter which may be necessarily and reasonably implied there from and may make expenditures only in the reasonable exercise of those powers; and

WHEREAS, the City Council wishes to define certain practices and procedures as they relate to public purpose expenditures and purchasing practices; and

WHEREAS, a public purpose expenditures/purchasing policy has been written, which complies with the recommendations of the Minnesota Office of the State Auditor and the League of Minnesota Cities; and

NOW, THEREFORE BE IT RESOLVED, that the attached Public Purpose Expenditures and Purchasing Policy dated April 11, 2023 is hereby adopted as written.

Date Adopted: April 11, 2023

Faribault City Council

Kevin Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Public Purpose Expenditure/Purchasing Policy

Purpose: The purpose of this policy is to establish guidelines for purchases made on behalf of the City of Faribault.

1. PURPOSE

Pursuant to provisions of the Faribault City Charter and the statutes and laws of the State of Minnesota, which permit and require the expenditure of public funds for public purposes, this policy establishes guidelines for purchases made by the officials, employees and representatives of the City of Faribault. The policy has the following objectives:

- A. Ensure compliance with Minnesota Public Purpose Doctrine.
- B. Ensure compliance with the Faribault City Charter, Chapter 7 – Taxation and Finances.
- C. Ensure compliance with applicable state laws, in particular Minnesota Statute §471.345, Uniform Municipal Contracting.
- D. Provide clear guidance to City Council and City Staff to ensure purchasing decisions result in the best use of tax dollars for its constituents.
- E. Encourage purchases from local and state vendors when cost effective.

2. GUIDELINES

- A. The Constitution of the State of Minnesota, Article X, Section 1, provides that taxes shall be levied and collected for public purposes. The Minnesota Public Purpose Doctrine provides that in order for an expenditure of public funds to be lawful, there must be specific or implied authority for the expenditure in state statute or the City's Charter and it must be a public purpose expenditure. To be considered a public purpose expenditure the activity must meet all of the following criteria:

- 1. It benefits the city as a body.
 - 2. It is directly related to functions of government.
 - 3. It does not have as its primary objective the benefit of a private interest but instead promotes the public health, safety, general welfare, security, prosperity, and contentment of all city residents.

Exhibit A provides additional guidelines regarding expenditures that are authorized as being made for a public purpose, even though a limited personal employee benefit may be derived. Further, the expenditures must be authorized in accordance with the City's annual budgeting process.

- B. As provided in the Faribault City Charter, Section 7.14, the City Council shall establish a Public Expenditure Policy which shall be reviewed and approved by the City Council annually. In reviewing and approving the policy, the City Council shall consider whether the expenditures serve a public purpose. When determining the content of the policy, the City

Council shall consider the opinion of the City Attorney and statewide sources of authority, which may include judicial determinations, Minnesota Attorney General's opinions and findings of the Office of the State Auditor.

- C. All disbursements shall be authorized by the City Council. All accounts, claims, and invoices shall be audited by the Finance Department and presented to the Council for approval. The City Council has delegated its authority to the City Administrator to pay certain claims made against the City prior to formal authorization. A resolution approving the administrator purchasing and contracting authority, is executed by the City Council annually, per the Faribault City Charter, Section 6.05, Purchases and Contracts. This resolution authorizes the City Administrator to make purchases and let contracts when the amount involved does not exceed \$10,000, except when necessary to pay monthly utility and credit card bills that produce late fees and interest charges if not paid prior to formal Council approval, or \$25,000 for purchases included in the current year's Budget and/or Capital Improvement Plan.
- D. The Faribault City Charter, Section 6.05, Purchases and Contracts, provides that all contracts, bonds, and instruments of any kind to which the City is a party shall be signed by the Mayor and the City Administrator on behalf of the City and shall be executed in the name of the City.
- E. Purchasing and budgetary control is the responsibility of each department head. The department head may designate other staff within their department to purchase goods and services in compliance with the annual budget. Department heads and their designees are authorized to make purchases according to the following thresholds:

Dollar Amount	Process	Payment Type Options	Approval Requirements
<\$100	None	Credit Card Charge Account Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
<\$5,000	Pursue an open market purchase.	Credit Card Charge Account Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
\$5,000-\$24,999	Pursue an open market purchase. Obtain two or more quotes if practical.	Charge Account Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
\$25,000-\$175,000	Obtain two or more written quotes, bids, or proposals and maintain copies on file.	Check Request	Purchase must be within annual budget, approved by department head, reviewed by the Finance Department and coded appropriately.
>\$175,000	Sealed Bids	Check Request	Purchase must be within annual budget, approved by department head, reviewed

			by the Finance Department and coded appropriately.
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Notes:

- All payments are presented to the City Council for final approval.
- If a cooperative purchasing agreement is in place, quotations are not needed.
- Authorized purchasers are only allowed to authorize funds from within their department's budget. Purchaser should collaborate with other authorized purchaser from the necessary departments to make joint purchases.
- Employees will not make any purchases for personal use through the City.
- Information technology (IT) purchases should be coordinated with the City's IT Coordinator to ensure purchases are compatible with and supported by the City's IT infrastructure systems.

3. **PURCHASING PROCESS**

A. **Decentralized Purchasing**

The City of Faribault has a "decentralized" purchasing program where individual departments are responsible for making their own purchases. There are a few exceptions including State Bid vehicles and other similar state or cooperative purchasing agreements. All other purchases should follow the rules below:

1. Determine the need for commodities or services.
2. Research the cost of the purchase and determine proper purchasing alternative.
3. Determine the appropriate account coding and whether there is sufficient funds available in that budget line item.
4. Request approval from department director or designee to make purchase.
5. Following purchase, invoices should be directed to City Hall, Accounts Payable. They will be processed for coding and approval followed by review and processing through the Finance Department.
6. Accounts payable claims listing is approved by City Council.
7. Payment is made by the Finance Department.

B. **Purchasing Practice**

1. The City will use documented purchasing procedures which will reflect applicable State and local laws and regulations and conform to applicable federal law.
2. The City will maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or performance agreements.
3. The City of Faribault holds its employees to the highest ethical standards. Purchases shall be conducted so they foster public confidence in the integrity of the City's procurement system, and open and free competition among prospective suppliers. The following code of conduct regarding purchasing conflicts of interest and the performance of its employees will be upheld:
 - a. No employee, officer, or agent may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer,

or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial interest or other interest in or a tangible personal benefit from a firm considered for a contract.

- b. Officers, employees, and agents of the City may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.
 - c. If the financial interest is not substantial or the gift is an unsolicited item of nominal value, it may be allowable upon review.
 - d. Violations of these standards by officers, employees, or agents of the City will result in disciplinary action up to and including termination.
 - e. If federal funding is involved, the City must disclose in writing any potential conflict of interest to the federal awarding agency or pass-through entity.
 - f. In keeping with the values and ethical standards expected from City employees, they should avoid the following practices when making purchases on behalf of the City:
 - 1. Circumventing competitive bidding requirements by splitting purchases so that they can be made through several small purchases; using the emergency procedure process when no true emergency exists; using a “sole source” exemption when competition is available; or other manners of avoiding competitive bidding.
 - 2. Denying one or more vendors the opportunity to bid on a contract using unnecessarily restrictive specifications; pre-qualifying bidders on a discriminatory basis; removing companies from a bidders list without just cause; requiring unnecessarily high bonding; or other manners of denying opportunities for vendors to bid.
 - 3. Giving favored vendors an unfair advantage by providing vendors with information regarding their competition’s offers in advance of a bid opening; making information available to favored vendors and not to others; giving un-favored vendors inaccurate or misleading information; or other manners to provide unfair advantages.
 - 4. Avoiding the use of outside vendors by using employees of the City to provide goods or services through their personal business practices; not providing fair opportunity to vendors for all goods or services required for City operations; or other means to use City employees as an alternative to outside vendors.
4. City employees will avoid acquisitions of unnecessary or duplicative items. In addition, each department will implement internal controls to ensure that goods and services ordered are received, that only goods and services actually received are paid for, that goods and services ordered are necessary and that no duplicate payments are made.

5. City employees will seek out purchasing alternatives that result in the most economical outcomes. Consideration will be given to consolidating or breaking out purchases, lease versus purchase options, and other appropriate alternatives. In addition, Minnesota's Cooperative Purchasing Venture and other joint purchasing agreements will be considered.
6. Construction contracts will be awarded based on Minnesota Statute §412.311 which allows the City to use a "Best Value" alternative instead of awarding the bid to the lowest responsible bidder. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, qualifications of key personnel and financial and technical resources.
7. The City staff will maintain records sufficient to detail the history of its purchases. These records will include, but are not necessarily limited to, the rationale for the method of procurement, the selection of contract type, the contractor selection or rejection, and the basis for the contract price.
8. The City is responsible, in accordance with good administrative practice and sound business judgement, for the settlement of all contractual and administrative issues arising out of procurements. These issues include source evaluation, protests, disputes, and claims.
9. All procurement transactions will be conducted in a manner following written procedures that provide full and open competition. For federal contracts that includes prohibiting the use of statutorily or administratively imposed state or local geographical preferences, except in those cases where applicable federal statutes expressly mandate or encourage geographical preference. In addition:
 - a. All solicitations will provide for clear and accurate descriptions of the technical requirements that must be provided for the material, product, or service to be procured.
 - b. All solicitations will identify the requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
 - c. All prequalified lists of persons, firms, or products which are used in acquiring goods and services will be current and include enough qualified sources to ensure maximum open and free competition. Also, the City will not preclude potential bidders from qualifying during the solicitation period.
10. The City will take all necessary affirmative steps to assure that small and minority businesses, women's business enterprises, and veterans' business enterprises are used when possible including:
 - a. Placing qualified businesses and enterprises on solicitation lists.
 - b. Assuring that qualified businesses and enterprises are solicited whenever they are potential sources.

- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by these businesses and enterprises.
 - d. Establishing delivery schedules, when requirements permit, that encourage participation by these businesses and enterprises.
 - e. Using the services and assistance, as appropriate, of organizations such as the Small Business Administration and the Minority Business Development Agency.
 - f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed above.
11. City employees will make every effort to purchase goods and services from local vendors and award purchases to those vendors when cost effective. This can be accomplished by insuring that local and state vendors who have goods or services available are included in the competitive shopping process that will precede most purchases.
12. If the purchase of items results in the need to dispose of existing city property, the following guidelines apply:
- a. City staff will make a recommendation to the City Council and the Council will determine if the capital assets are surplus and should be subsequently sold or disposed.
 - b. Council must approve the disposal of equipment via trade-in, which may be performed as part of the approval of the purchase of new equipment.
 - c. Surplus capital assets in a condition for sale are to be sold at public auction, online auction or through a sealed bid process with reasonable public notice regarding the upcoming sale.
 - d. Minnesota Statute §471.345, subd. 17 states that a city “may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused using an electronic selling process in which purchasers compete to purchase the surplus supplies, materials, or equipment at the highest purchase price in an open and interactive environment.”
 - e. No employee of the City who is a member of the administrative staff, department head, a member of the Council, or an advisor serving the City in a professional capacity may be a purchaser of property sold under this section. Other City employees may be purchasers if they are not directly involved in the sale, if they are the highest responsible bidder in the public disposition process.
 - f. Assets not in a condition for sale should be disposed of according to waste management guidelines.
 - g. In all instances, the City will abide by applicable Minnesota Statutes in regards to the disposal or sale of capital assets.

13. Documented internal accounting and administrative procedures are in place to ensure proper disbursement of funds and generally accepted accounting principles will be followed.

C. Purchasing Options

The following options may be used for making public purchases:

1. Sealed Bids

- a. A formal sealed bid procedure is required for all purchases in excess of \$175,000 except for professional services.
- b. A published notice of bid is required in the official City newspaper at least ten days in advance of bid opening, except in cases where special assessments are intended to finance a local improvement project, in which case the City will follow statutory requirements. The published notice must state where the plans and specifications can be obtained by bidders and specifically, where the bid opening will be held. The notice may also be published on the City's official web site; however, this publication is in addition to the official newspaper publication.
- c. All bid openings are to be administered by originating department.
- d. The preparation of all specifications are to be the responsibility of the originating department.
- e. Required authorization for all plans and specifications is the responsibility of the originating department.
- f. Contract change orders may be approved by the City Administrator or his/her designee provided the total change does not exceed purchasing limitations as outlined in the City Charter. Details are provided in the Purchasing Procedures.
- g. The City Council must formally approve the bid contract.

2. State, County, and Other Cooperative Purchasing Contracts

- If it is determined that a product/service is on a state contract, vendors should be told that the purchase will be made using that contract. When completing the purchasing paperwork, note that the purchase is per state contract and indicate the contract number.
- All requirements of this policy are deemed to be met if purchases are made through the State of Minnesota Cooperative Purchasing Program. Depending upon the purchase level of the item, appropriate approvals still apply.

3. Quotes

Quotes should be submitted in writing by the vendor. If the quotes are not written, the requestor who received the verbal quote must document the quote in writing. All such quotes must be kept on file by the department making the purchase.

4. Emergency

Emergency situations may arise where the normal purchasing process cannot be followed for the procurement of goods and services. An emergency means an unforeseen combination of circumstances that calls for immediate action to prevent a disaster from developing or occurring.

Minnesota Statute §12.29 gives the Mayor the authority to declare a local emergency for up to three days, which period may be extended by the City Council. During such an emergency, if authorized by City Council, the City is not required to use the typically mandated procedures for purchasing and contracts. During that time, the governing body may waive compliance with the prescribed purchasing guidelines, including compliance with Minnesota Statute §471.345, Uniform Municipal Contracting Law.

Whenever possible the current purchasing policies and procedures should be followed even when an emergency is declared, but as described above if the emergency requires speedy action essential to the health, safety, and welfare of the community and if there has been an emergency declaration, the standard purchasing policies and procedures can be waived in accordance with Minnesota Statute §12.37.

5. Professional Services

Professional Services are considered to be unique and are not subject to the bid law even though the contract amount may exceed \$175,000. This group includes architects, engineers, construction managers, attorneys, accountants, consultants, and other services requiring technical, scientific or professional training.

Request for Proposals (RFPs) may be used to solicit proposals for professional services. Typical information to address in RFPs include:

- Background and scope of the project
- The project's budget to ensure that the proposals stay within that range
- Proposal requirements should include adequate information to allow for proper review and evaluation including:
 - Description of firm and qualifications, including any specialized experience related to the project
 - A list of similar projects that the firm has completed
 - Project timetables including: estimate of hours, breakdown by hours by phase, and the City's expectation of a completion date
 - Designation of a firm principal who will be in charge of the project
 - Résumés for all staff who will work on the project
 - Statement that either no subcontractors are allowed or that all subcontractors will be identified and are subject to the City's approval
 - Estimate of cost to provide the service, outline of fee schedule and payment schedule
 - Description of City's selection process
 - City's evaluation criteria, which typically may include:
 - Quality and thoroughness of the proposal

- Similar past experience and/or experience
- References
- Cost estimate
- The following statement must be included: “The City reserves the right to reject any and all proposals, waive all technicalities and accept any proposal deemed to be in the City’s best interest.”
- Submittal deadline: date, time, project name, and addressee
- Statement: “Proposers are solely responsible for delivery of their proposals to the City before the deadline. Any proposal received after the deadline will not be considered and will be returned.”
- Information about where questions should be directed

6. Lease Purchases

All operating and capital lease agreements require approval through the Finance Department and legal counsel prior to initiating a lease. Staff will conduct a lease versus purchase analysis to determine the most cost-effective method.

7. On-Line Purchases

The following guidelines are recommended for purchasing products over the internet:

- Purchases should be made only from vendors that use secure servers for e-commerce.
- Standard purchasing guidelines should be followed.

Compliance should also be assured relating to requirements outlined in the City’s Personnel Policies and all other City policies (currently in place or adopted in the future) and Minnesota State Statutes. This policy does not replace the State’s Gift Policy statutes.

EXHIBIT A

Public Purpose Expenditures

Pursuant to provisions of the Faribault City Charter, Section 7.14 – Authority for expenditures, the City Council expressly authorizes expenditures related to any of the following activities to be deemed as public purpose expenditures. All benefited full time and part time employees, elected officials and commission members will follow the public purpose expenditures guidelines. Under no circumstances will expenditures be authorized as a public purpose if made for the benefit of spouses, partners, family members, or friends of employees unless those individuals are serving in an otherwise authorized capacity. Officials and employees must obtain separate receipts for authorized and non-authorized City expenditures for reimbursement and auditing purposes.

Certain awards or incentives may be considered to be additional compensation to employees and will be reported on the employees' W-2 form as required by law. The City's Personnel Policies provides guidelines and procedures related to clothing benefits, conference attendance and authorized travel expenses.

Permitted Expenditures

Every City expenditure must be valid based upon the public purpose for which it is expended. The following items are deemed to meet the Council definition of public purpose expenditures:

A. Employee Recognition and Retention

These permitted expenditures are intended to serve the public purpose of recruitment and retention of personnel. These practices are meant to ensure high employee productivity and morale and reduce expenses resulting from low productivity and high turnover.

- a. City Employees and Retirees meeting the years of service recognition as per the Employee Recognition Award Program, not to exceed \$675 as determined by City Council.
- b. Annually, in conjunction with the presentation of service award catalogs, the City may sponsor an Employee Recognition event for City employees.
- c. Annually, the City may sponsor a Volunteer Recognition event to promote teamwork and coordination among the City Council, department directors, commission/committee members, and employees. This event and a token gift for volunteers also serve as de minimus compensation for the service provided by the volunteers.
- d. The City supports other events that are planned and paid for by employees to encourage team building activities.
- e. The City may sponsor for a cake, or similar food, in recognition of long-time service or retirement for employees, volunteers, and elected officials.

B. Employee Wellness and Safety Programs

The City Council recognizes the importance of employee fitness and health as it relates to the overall work and life satisfaction of the employee and the overall impact on the City's health insurance plan. As such, the City Council supports an Employee Wellness Committee and Program, which has been designated to educate employees on fitness and health issues.

The incentives provided to employees through the Wellness Program are considered to be “additional compensation” for work performed by employees, but is entirely dependent on receiving funding from year-to-year. The City receives a payment from the Insurance Cooperative to be used to promote wellness among City employees.

The Employee Safety Program supports programs to promote and maintain a safe work environment. Safety incentives may be used to recognize accomplishments with an award to the department to sponsor a team event for participating in and promoting safety practices in their respective departments.

C. Meals and Refreshments

The City Council recognizes that situations in which City business needs to be discussed and may need to occur during or adjacent to a meal hour. In addition, there are public and employee meetings and events in which reasonable refreshments may be necessary to create a more productive environment and to be responsive to participants’ time schedules. The following items are deemed to meet the Council definition of public purpose expenditures in regards to meals and refreshments:

- a. Meals and refreshments are allowed when they are part of a meal hour meeting for official City business when it is the only practical time to meet. These meetings must have a pre-planned agenda and typically involve meetings with City Council members, Committee/Commission members, or local business or civic organizations.
- b. Meals and refreshments are allowed at employee meetings and events that have a purpose of discussing City issues, part of an employee training, or a City Employee Wellness, Appreciation, or Holiday Event. These meeting must have a pre-planned agenda and do not include routine staff meetings.
- c. Meals and refreshments are allowed when work activities requiring continuous service when it is not possible to break for meals (e.g., election days, water main breaks, high profile criminal investigation, on-going emergency response activities, etc.). All non-emergency events require advance authorization by the responsible department director.
- d. City sponsored training or work-related meetings where employees are required to participate or be available during break periods and/or lunch.
- e. Travel expenses for employees, including meals, are outlined in the Personnel Policies.
- f. No purchase of alcoholic beverages is allowed at any time.

D. Membership, Dues and Contributions

The City Council has determined that the City will fund memberships and dues (individual or organization) in professional organizations, and local social and community organizations when the purpose is to promote, advertise, improve or develop the City’s resources and advantages that advance the City’s efforts in improving economic development, civic, educational and governmental efficiency but such expenditures shall not have as their primary purpose the personal interest or gain of an individual employee.

Monetary contributions to civic organizations must be approved by the City Council during the annual budget process and/or by City resolution. Monetary contributions provided by the City must be for programs that serve our citizens and are deemed to meet the public purpose guidelines.

E. International, Cultural, and Economic Development Programs

The City Council has determined that funds may be expensed for the purpose of advertising the City and its resources and advantages. Sister Cities programs, or their equivalent, are expressly authorized by this provision. Funds appropriated pursuant to this authority may be allocated for activities such as preparation or advertising materials, official travel to related events, and monuments memorializing participation in such events. Funds appropriated pursuant to this authority may further be used in any manner that the City Administrator deems appropriate for the purpose of advancing the City's interests with respect to international, cultural, or economic development activities.

F. Community Events, Festivals, and Celebrations

The City Council authorizes the allocation and expenditure of funds for the purpose of hosting or participating in community events, festivals, or celebrations. The City shall not expend any funds unless it has been determined, by the City Administrator, that participation in such event shall positively advertise the City.

G. City Apparel

The City Council recognizes the importance of allowing Elected and Appointed Officials and City staff to represent the City during the execution of tasks related to their role as members of the City and believes that providing apparel with the City's official logo is a cost-effective and efficient way for Elected and Appointed Officials and City staff to identify themselves as such and to promote the City. The City Council authorizes the allocation of funds to purchase Elected and Appointed Officials and City staff up to \$150 per year for apparel to be worn during the performance and execution of official City duties related to their role as members of the City. The City Administrator, or his or her designee, shall oversee the selection and ordering of the official City logo apparel.

Appropriation of Funds

The cost of the authorized public purpose expenditures will be included in the City's annual budget and approved by the Council as part of the overall budget approval process which includes public notification and opportunity for public input regarding budgeted expenditures.

THIS POLICY SPECIFICALLY REPEALS AND REPLACES PRIOR CITY POLICIES AND ADMINISTRATIVE MEMORANDA RELATIVE TO PUBLIC PURPOSE EXPENDITURES AND PURCHASING POLICIES.

Approved:

Mayor
April 11, 2023

City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: April 11, 2023
SUBJECT: Accept Quote for Sanitary Sewer Main Repairs

Background:

During routine televising of sanitary sewer mains, staff identified several locations where the vitrified clay pipe (VCP) main is starting to collapse and needs repair. The repairs are necessary to prevent further collapse of the pipe, leading to significant sewer backups. The locations are not in any plans for reconstruction in the near future. The locations are as follows:

- Mott Ave. & Division St. East
- 600 Block of 3rd St. NE
- 1100 Block of Westwood Dr.
- 1600 Block of Mitchell Dr.

Staff obtained a quote for \$24,770.00 from Heselton Construction, Faribault, MN to repair the mains. Heselton currently holds the City contract for watermain breaks and excavation services. The Sanitary Sewer Fund (602) will provide the funding.

Recommendation:

Accept Quote for Sanitary Sewer Repairs from Heselton Construction, Faribault, MN

Attachments:

1. Heselton Quote



P.O. BOX 246
680 NW 24TH STREET
FARIBAULT, MN. 55021
PHONE: 507-334-3901
FAX: 507-334-0114

Job Code N3-160 Faribault 2023 Sanitary Sewer Repairs
Job Description Faribault 2023 Sanitary Sewer Repairs
Job City Faribault
Bid Date 6-Apr-2023
Bid Time 10:00:00 AM

Proposal				Quantity	Unit of Measure	Unit Price	Total Price
Line No.	Pay Item No.	Description					
		Subtotal Description					
1	[Enter Pay Item] D]	Sanitary Sewer Repair Pry Park		1.00	LS	5,670.00	5,670.00
		Pry Park <i>Mott Ave + Division St East</i>				Subtotal:	5,670.00
						Running Total:	5,670.00
2	[Enter Pay Item] D]	Sanitary Sewer Repair 3rd St NE		1.00	LS	5,670.00	5,670.00
		3rd St NE <i>600 Block</i>				Subtotal:	5,670.00
						Running Total:	11,340.00
3	[Enter Pay Item] D]	Sanitary Sewer Repair Westwood Dr		1.00	LS	7,165.00	7,165.00
		Westwood Dr <i>1100 Block</i>				Subtotal:	7,165.00
						Running Total:	18,505.00
4	[Enter Pay Item] D]	Sanitary Sewer Repair Mitchell Dr		1.00	LS	6,265.00	6,265.00
		Mitchell Dr <i>1600 Block</i>				Subtotal:	6,265.00
						Running Total:	24,770.00
						GRAND TOTAL:	24,770.00

Proposal Certification

Includes: Removals, Trucking & All Materials
Excludes: Bond, Survey, Paving, Permits

Submitted By: Jason Brandvold

Signed: _____
Title: _____
Date: _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: April 11, 2023
SUBJECT: Approve Application and Permit for a 1 to 4 Day Temporary On-Sale Liquor License

Background:

Faribault Youth Services submitted an Application and Permit for a 1 to 4 Day Temporary Liquor License for an event that will be held at Cathedral of Our Merciful Savior on May 12, 2023. If approved, staff will forward the application to the Department of Public Safety, Alcohol and Gambling Enforcement Division for final review and approval.

Recommendation:

Approve 1-4 Day On-Sale License Application.

Attachments:

1. 1-4 Day Application - Faribault Youth Services



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization

Faribault Youth Services

Organization Address (No PO Boxes)

631 4th Ave. SW

City

Faribault

State

MN

Zip Code

55021

Name of person making application

Carolyn Treadway

Business phone

NA

Home phone

507-339-9554

Date(s) of event

May 12, 2023

Type of organization ☐ Microdistillery ☐ Small Brewer

☐ Club ☒ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name

Carolyn Treadway

City

Faribault

State

MN

Zip Code

55021

Organization officer's name

Ann Schultz

City

Faribault

State

MN

Zip Code

55021

Organization officer's name

Judy Covert

City

Faribault

State

MN

Zip Code

55021

Location where permit will be used. If an outdoor area, describe.

Cathedral of Our Merciful Savior
515 2nd Ave NW
Faribault, Mn. 55021

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

NA

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: April 11, 2023
SUBJECT: Approve Deviation from the Utility Billing Policy

Background:

During an internal audit review, it was discovered that an account was billed a commercial rate rather than an industrial rate. The City has an approved Utility Billing Policy. Per the policy "if a bill is in error, the City of Faribault will correct the account for the period of time the error occurred, up to three years retroactively from the date of discovery."

Water consumption rates are tiered based on the volume of usage within those classifications. The water rates for industrial usage are less than the rates charged for commercial usage and the tier thresholds are significantly different. With this being an internal error of such significance, Staff is requesting to deviate from the policy and issue credit back to August of 2017 when the account was created incorrectly.

Recommendation:

Authorize Staff to deviate from the Utility Billing Policy and calculate and issue credit for additional years of billing corrections.

Attachments:



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-075 Order Improvements and Order Preparation of Plans and Specifications for 2023 MSA Street Overlay Improvements - City Contract 2023-03

Background:

The attached resolution orders the improvements for the proposed 2023 MSA Street Overlay improvements project (Contract 2023-03) by curb and gutter replacement, concrete sidewalk replacement, storm sewer repair, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

14th Street NW	(2nd Avenue NW to Central Avenue)
2nd Avenue NW	(4th Street NW to 14th Street NW)

The purpose of the hearing is to take public comment as part of the consideration by the Council in ordering the improvements. If the project is ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

Due to the popularity of virtual neighborhood meetings in the last few years, where property owners can view a presentation online at their leisure rather than having to come in for one specific time, another virtual neighborhood meeting was held and people were encouraged to contact the City Engineer directly with any questions after viewing the virtual open house. Only one property owner contacted the City Engineer with questions about project timing and coordination of private improvements.

It is estimated that the total cost of the improvements will be \$1,520,000.00 including engineering fees (15%) and contingencies (10%). The City was also awarded \$600,000 from the LRIP for the 2nd Avenue portion of the project.

MSA Funds	\$ 861,000.00	56.6%
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Agenda Item: 6.A

LRIP Grant	\$ 600,000.00	39.5%
Water Utility Fund (601)	\$ 21,000.00	1.4%
<u>Sanitary Sewer Utility Fund (602)</u>	<u>\$ 38,000.00</u>	<u>2.5%</u>
Total	\$ 1,520,000.00	100.0%

As detailed in the feasibility report, there are no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council is required to advance the improvements. Construction is scheduled to begin in July (after Heritage Days), with substantial completion by the end of August 2023.

Recommendation:

Approve Resolution 2023-075

Attachments:

1. Resolution 2023-075 Order Improvements and Order Preparation of Plans and Specifications
2. (2023-03) Location Map

CITY OF FARIBAULT

RESOLUTION #2023-075

ORDER IMPROVEMENTS AND ORDER PREPARATION OF PLANS AND SPECIFICATIONS FOR 2023 MSA STREET OVERLAY IMPROVEMENTS - CITY CONTRACT 2023-03

WHEREAS, Resolution 2023-060, adopted on March 28, 2023, fixed a date for a Council hearing on the proposed 2023 MSA Street Overlay Improvements project (Contract 2023-03) by curb and gutter replacement, concrete sidewalk replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

2nd Avenue NW (4th Street NW (TH 60) to 14th Street NW)
14th Street NW (2nd Avenue NW to Central Avenue)

WHEREAS, the total cost of the improvements is estimated to be \$1,520,000.00.

NOW, THEREFORE BE IT RESOLVED, that said improvements are necessary, cost-effective and feasible as detailed in the project feasibility report.

ALSO, BE IT RESOLVED, that the proposed 2023 MSA Street Overlay Improvements project (Contract 2023-03) by curb and gutter replacement, concrete sidewalk replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

2nd Avenue NW (4th Street NW (TH 60) to 14th Street NW)
14th Street NW (2nd Avenue NW to Central Avenue)

are hereby ordered as proposed in the Council resolution adopted April 11, 2023.

ALSO, BE IT RESOLVED, that the City Engineer is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for making such improvements.

ALSO, BE IT RESOLVED, that the City Council declares its official intent to reimburse itself for the costs of the improvement from proceeds of a tax-exempt bond.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

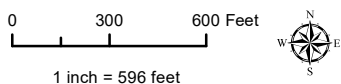
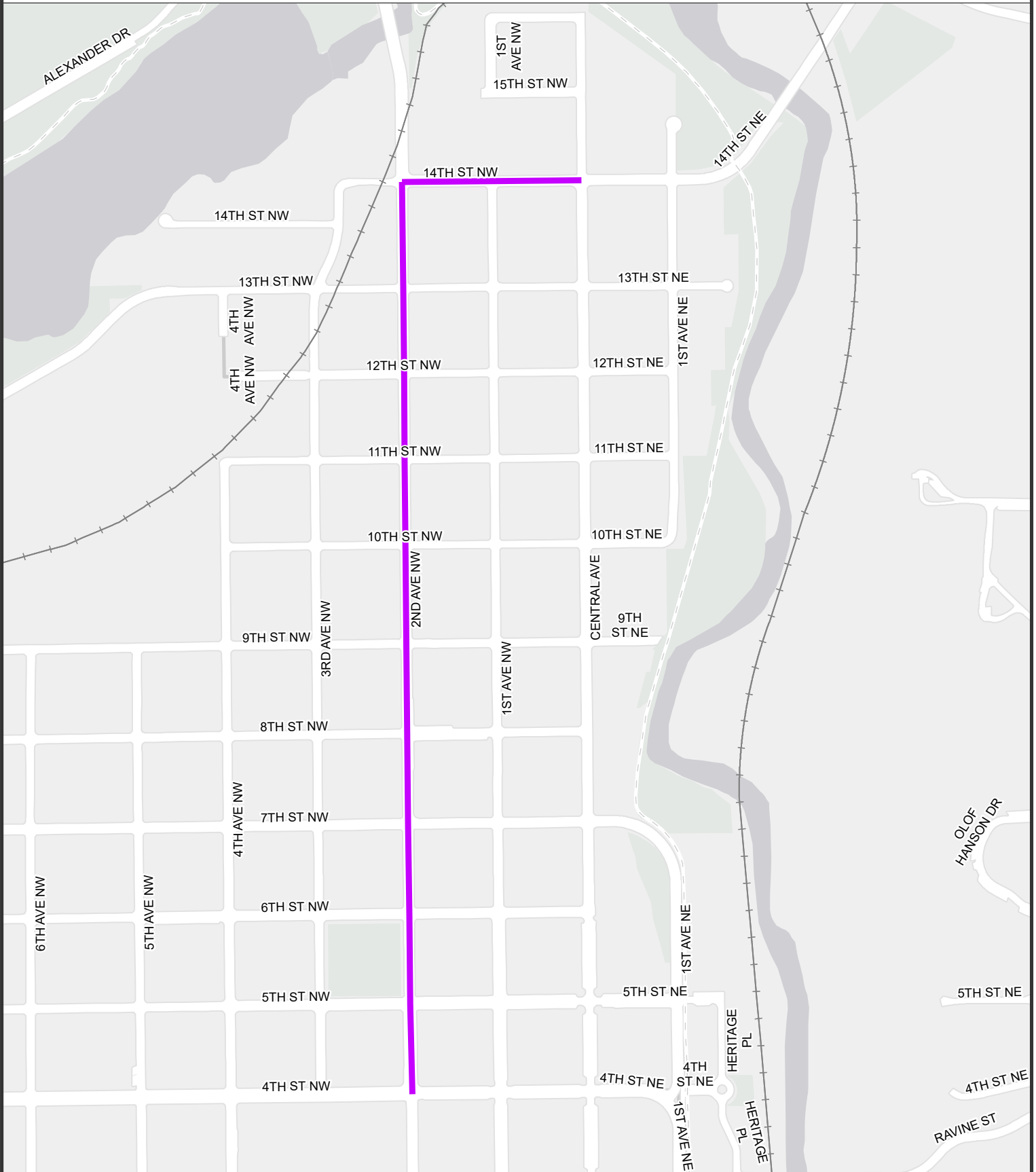
ATTEST:

Timothy C. Murray, City Administrator

Location Map

2023 MSA Overlays

This map is neither a legally recorded map nor a survey.
 This map is a compilation data affecting the area shown;
 and is for reference purposes only. In using the map, you
 assume responsibility for the correctness all information
 extracted from this map.




MSA Overlays 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-082 Authorizing the Issuance, Sale, and Delivery of Multifamily Housing Revenue Obligations for the Benefit of Greenwood MDG Limited Partnership; Approving a Housing Program; and Authorizing the Execution and Delivery of Documents Related Thereto

Background:

Greenwood MDG Limited Partnership, a Minnesota limited partnership (the "Borrower"), has proposed to acquire, rehabilitate, and equip a 51-unit existing multifamily housing development and facilities functionally related and subordinate thereto located at 901 Greenwood Place, Faribault, Minnesota, for occupancy by individuals and families of low and moderate income (the "Project"). In order to finance the Project, the Borrower is requesting that the City of Faribault (the "City") issue several series of tax-exempt and taxable conduit revenue obligations (the "Obligations") in an estimated principal amount not to exceed \$10,408,100.

The Obligations will be considered "housing bonds" issued pursuant to Minnesota Statutes, Chapter 462C, as amended (the "Act"). Pursuant to Section 462C.04, subdivision 2 of the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), the City Council is required to conduct a public hearing on the issuance of the Obligations. Following the public hearing, the City Council will be asked to consider the enclosed resolution, which provides final approval for the issuance of the Obligations, adopts a housing program required under Section 462C.04, subdivision 2 of the Act, and authorizes the execution of loan documents and related documents.

Red Stone A7 II LLC has agreed to act as underwriter for a portion of the Obligations (the "Bonds"), and the Bonds will be issued under an Indenture of Trust between the City and U.S. Bank Trust Company, National Association (the "Bond Trustee"). The remainder of the Obligations (the "Notes") will be purchased by Legacy Bonds LLC (the "Note Lender"). The Borrower's repayment obligations with respect to the Notes are expected

by the parties to be subordinate to the Borrower's repayment obligations with respect to the Bonds. Separate financing documents have been prepared for the Bonds and for the Notes. However, the City, the Borrower, the Bond Trustee, and the Note Lender will all execute one Regulatory Agreement to ensure the Borrower's compliance with certain federal and state requirements applicable to the Project.

The Obligations will be secured solely by the revenues derived from the loan agreements (the "Loan Agreements") to be executed by the City and the Borrower and from other security provided by the Borrower, including promissory notes, mortgages, guaranties, and a pledge of tax credit equity. The Obligations will not constitute a general or moral obligation of the City and will not be secured by or payable from any property or assets of the City (other than the interests of the City in the Loan Agreements) and will not be secured by any taxing power of the City. The Obligations will not be subject to any debt limitation imposed on the City, and the issuance of the Obligations will not have any adverse impact on the credit rating of the City, even in the event that the Borrower encounters financial difficulties with respect to the Project.

The Obligations have received an allocation of bonding authority from the State of Minnesota in the amount of \$5,908,100 pursuant to the requirements of Section 146 of the Code. The maximum principal amount of the Obligations to be issued on a tax-exempt basis may not exceed \$5,908,100 (the "Tax-Exempt Obligations"). The Tax-Exempt Obligations will be "private activity bonds" within the meaning of Section 141(a) of the Code but will be "exempt facility bonds" the net proceeds of which are to be used to provide a "qualified residential rental project" within the meaning of Sections 142(a)(7) and 143(d) of the Code and will not affect the City's ability to designate up to \$10,000,000 in tax-exempt bonds as "qualified tax-exempt obligations" (or "bank-qualified bonds") for calendar year 2023.

The Borrower will agree to pay the out-of-pocket expenses of the City with respect to this transaction as well as the City's administrative fee.

Julie Eddington will attend the City Council meeting and can answer any questions that may arise during the meeting.

Recommendation:

Approve Resolution 2023-082

Attachments:

1. Resolution 2023-082 Authorizing the Issuance Sale and Delivery of Multifamily Housing Revenue Obligations for the Benefit of Greenwood MDG Limited Part

CITY OF FARIBAULT

RESOLUTION #2023-082

**AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF MULTIFAMILY
HOUSING REVENUE OBLIGATIONS FOR THE BENEFIT OF GREENWOOD MDG
LIMITED PARTNERSHIP; APPROVING A HOUSING PROGRAM; AND
AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED
THERETO**

WHEREAS, pursuant to Minnesota Statutes, Chapter 462C, as amended (the "Act"), the City of Faribault, Minnesota (the "City") is authorized to issue revenue bonds to provide funds to finance multifamily rental housing developments located within the City; and

WHEREAS, Greenwood MDG Limited Partnership, a Minnesota limited partnership, or an affiliate, successor, or assign (collectively, the "Borrower"), has proposed that the City issue one or more series of taxable and tax-exempt revenue obligations (the "Obligations") in the aggregate principal amount not to exceed \$10,408,100 for the benefit of the Borrower for the purposes of financing all or a portion of (i) the costs of the acquisition, rehabilitation, and equipping of an approximately 51-unit existing multifamily housing development and facilities functionally related and subordinate thereto located at 901 Greenwood Place in the City for occupancy by individuals and families of low and moderate income (the "Project"); (ii) capitalized interest during the rehabilitation of the Project, if necessary; (iii) any required reserves; and (iv) the costs of issuing the Obligations; and

WHEREAS, on November 22, 2022, the City Council adopted a resolution authorizing the submission of an application to the office of Minnesota Management and Budget for an allocation of bonding authority with respect to the Obligations to finance the Project in accordance with the requirements of Minnesota Statutes, Chapter 474A, as amended (the "Allocation Act"), and providing preliminary approval for the sale and issuance of the Obligations for the Project; and

WHEREAS, on January 10, 2023, the City received Certificate of Allocation No. 444 from the Minnesota Department of Management and Budget allocating bonding authority to the City in the amount of \$5,908,100, pursuant to the Allocation Act; and

WHEREAS, in accordance with the Act, the City has prepared a housing program (the "Housing Program") to authorize the issuance by the City of the Obligations to finance the Project; and

WHEREAS, on March 23, 2023, a notice of public hearing was published in the *Faribault Daily News*, the official newspaper of and a newspaper of general circulation in the City, with respect to the required public hearing under Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and Section 462C.04, subdivision 2 of the Act; such notice provided that the City Council would conduct a public hearing on April 11, 2023, with respect to the Housing Program and the issuance of the Obligations on a tax-exempt basis in the estimated principal amount not to exceed \$5,908,100 and on a taxable basis in the estimated principal amount not to exceed \$4,500,000. The public hearing notice was published at least fifteen (15) days before the date of the public hearing; and

WHEREAS, on the date hereof, the City Council conducted a public hearing on the Housing Program and the issuance of the Obligations, and reasonable opportunity was provided for interested individuals to express their views, both orally and in writing, on the Housing Program and the issuance of the Obligations; and

NOW, THEREFORE BE IT RESOLVED, that the Housing Program, in the form substantially on file with the City, is hereby approved.

ALSO, BE IT RESOLVED, that the Borrower has requested that the City issue, sell, and deliver a portion of the Obligations as one or more series of taxable or tax-exempt bonds (the "Bonds") in the estimated principal amount not to exceed \$10,408,100.

ALSO, BE IT RESOLVED, that the Bonds are proposed to be issued pursuant to this resolution, the Act, and an Indenture of Trust (the "Indenture") between the City and U.S. Bank Trust Company, National Association, a national banking association, or another trustee selected by the Borrower (collectively, the "Trustee").

ALSO, BE IT RESOLVED, that the proceeds derived from the sale of the Bonds will be loaned by the City to the Borrower (the "Bond Loan") pursuant to the terms of a Loan Agreement (the "Bond Loan Agreement") between the City and the Borrower.

ALSO, BE IT RESOLVED, that the Bonds and the interest on the Bonds (i) shall be payable solely from the revenues pledged therefor under the Bond Loan Agreement and additional sources of revenue provided by or on

behalf of the Borrower; (ii) shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation; (iii) shall not constitute or give rise to a pecuniary liability of the City or a charge against its general credit or taxing powers; (iv) shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the City other than the City's interest in the Bond Loan Agreement; and (v) shall not constitute a general or moral obligation of the City.

ALSO, BE IT RESOLVED, that the loan repayments to be made by the Borrower under the Bond Loan Agreement will be fixed so as to produce revenue sufficient to pay the principal of, premium, if any, and interest on the Bonds when due. Such loan repayments will be assigned to the Trustee under the terms of the Indenture.

ALSO, BE IT RESOLVED, that the Borrower's repayment obligations with respect of the Bond Loan will be evidenced and secured by the following documents (collectively, the "Bond Security Documents"): (i) one or more Promissory Notes; (ii) a Mortgage, Assignment of Rents, Security Agreement and Fixture Filing (the "Bond Mortgage"); (iii) an Assignment of Leases and Rents; (iii) one or more guaranties; and (iv) other documents determined by Kennedy & Graven, Chartered, as bond counsel to the City ("Bond Counsel"), to be necessary to evidence and secure the Borrower's repayment obligations with respect to the Bond Loan.

ALSO, BE IT RESOLVED, that the City acknowledges, finds, determines, and declares that the issuance of the Bonds is authorized by the Act and is consistent with the purposes of the Act and that the issuance of the Bonds, and the other actions of the City under the Indenture, the Bond Loan Agreement, and this resolution constitute a public purpose and are in the interests of the City. In authorizing the issuance of the Bonds to finance a portion of the Project and the related costs, the City's purpose is and the effect thereof will be to promote the public welfare of the City and its residents by providing multifamily housing developments for low or moderate income residents of the City and otherwise furthering the purposes and policies of the Act.

ALSO, BE IT RESOLVED, that the Bonds shall bear interest at the rates, shall be designated, shall be numbered, shall be dated, shall mature, shall be in the aggregate principal amount, shall be subject to redemption prior to maturity, shall be in such form, and shall have such other terms, details, and provisions as are prescribed in the Indenture, substantially in the form now on file with the City, with the variations, omissions, and insertions authorized herein.

ALSO, BE IT RESOLVED, all of the provisions of the Bonds, when executed as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The Bonds shall be substantially in the form of the Indenture on file with the City, which form is hereby approved, with such necessary and appropriate variations, omissions, and insertions (including changes to the aggregate principal amount of the Bonds, the stated maturities of the Bonds, the interest rates on the Bonds and the terms of redemption of the Bonds) as the Mayor and the City Administrator, in their discretion, shall determine. The execution of the Bonds with the manual or facsimile signatures of the Mayor and the City Administrator and the delivery of the Obligations by the City shall be conclusive evidence of such determination.

ALSO, BE IT RESOLVED, that the Bonds shall be special, limited obligations of the City payable solely from the revenues provided by the Borrower pursuant to the Bond Loan Agreement and other funds pledged pursuant to the Indenture. The City Council hereby authorizes and directs the Mayor and the City Administrator to execute the Bonds in accordance with the terms thereof.

ALSO, BE IT RESOLVED, that all of the provisions of the Indenture, when executed as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The Indenture shall be substantially in the form on file with the City, which is hereby approved, with such necessary and appropriate variations, omissions and insertions (including but not limited to changes to the aggregate principal amount of the Bonds, the stated maturities of the Bonds, the interest rate of the Obligations, and the terms of redemption of the Bonds) as do not materially change the substance thereof, and as the Mayor and the City Administrator, in their discretion, shall determine, and the execution thereof by the Mayor and the City Administrator shall be conclusive evidence of such determination. The Mayor and the City Administrator are hereby authorized and directed to execute the Indenture, and to deliver the Indenture to the Trustee, and hereby authorizes and directs the execution of the Bonds in accordance with the terms of the Indenture, and hereby provides that the Indenture shall provide the terms and conditions, covenants, rights, obligations, duties, and agreements of the owners of the Bonds, the City, and the Trustee as set forth therein.

ALSO, BE IT RESOLVED, that the Mayor and the City Administrator are hereby authorized and directed to execute and deliver the Bond Loan Agreement, a Bond Purchase Agreement between the City, the Borrower,

and FMSbonds, Inc., as underwriter, an assignment of the Bond Mortgage to the Trustee, and all other documents and assignments related to the Bond Loan required to be executed by the City. All of the provisions of such documents, when executed and delivered as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The aforementioned documents shall be substantially in the forms on file with the City which are hereby approved, with such variations, omissions, and insertions as do not materially change the substance thereof, and as the Mayor and the City Administrator, in their discretion, shall determine, and the execution thereof by the Mayor and the City Administrator shall be conclusive evidence of such determinations.

ALSO, BE IT RESOLVED, that the City hereby authorizes the Borrower to provide such security for payment of its obligations under the Bond Loan Agreement and for payment of the Bonds, and the City hereby approves the execution and delivery of the Bond Security Documents.

ALSO, BE IT RESOLVED, that the Borrower has requested that the City issue, sell, and deliver a portion of the Obligations as one or more series of taxable or tax-exempt notes (the "Notes") in the estimated principal amount not to exceed \$4,500,000.

ALSO, BE IT RESOLVED, that the Notes are proposed to be issued pursuant to this resolution and the Act and purchased by Legacy Bonds LLC, or another entity or commercial lender (the "Note Lender").

ALSO, BE IT RESOLVED, that the proceeds derived from the sale of the Notes will be loaned by the City to the Borrower (the "Note Loan") pursuant to the terms of a Subordinate Loan Agreement (the "Note Loan Agreement") between the City and the Borrower.

ALSO, BE IT RESOLVED, that the Notes and the interest on the Notes (i) shall be payable solely from the revenues pledged therefor under the Note Loan Agreement and additional sources of revenue provided by or on behalf of the Borrower; (ii) shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation; (iii) shall not constitute or give rise to a pecuniary liability of the City or a charge against its general credit or taxing powers; (iv) shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the City other than the City's interest in the Note Loan Agreement; and (v) shall not constitute a general or moral obligation of the City.

ALSO, BE IT RESOLVED, that the loan repayments to be made by the Borrower under the Note Loan Agreement will be subordinate to the repayments to be made by the Borrower under the Bond Loan Agreement and will be fixed so as to produce revenue sufficient to pay the principal of, premium, if any, and interest on the Notes when due. Such loan repayments will be assigned to the Note Lender, as the purchaser of the Notes, under the terms of an Assignment of Subordinate Loan Agreement (the "Assignment of Note Loan Agreement").

ALSO, BE IT RESOLVED, that the Borrower's repayment obligations with respect of the Note Loan will be evidenced and secured by the following documents (collectively, the "Note Security Documents"): (i) a Subordinate Combination Mortgage, Security Agreement, Fixture Financing Statement, and Assignment of Leases and Rents (the "Note Mortgage"); and (ii) other documents determined by Bond Counsel to be necessary to evidence and secure the Borrower's repayment obligations with respect to the Note Loan.

ALSO, BE IT RESOLVED, that the City acknowledges, finds, determines, and declares that the issuance of the Notes is authorized by the Act and is consistent with the purposes of the Act and that the issuance of the Notes, and the other actions of the City under the Note Loan Agreement, the Assignment of Note Loan Agreement, and this resolution constitute a public purpose and are in the interests of the City. In authorizing the issuance of the Notes to finance a portion of the Project and the related costs, the City's purpose is and the effect thereof will be to promote the public welfare of the City and its residents by providing multifamily housing developments for low or moderate income residents of the City and otherwise furthering the purposes and policies of the Act.

ALSO, BE IT RESOLVED, that the Notes shall bear interest at the rates, shall be designated, shall be numbered, shall be dated, shall mature, shall be in the aggregate principal amount, shall be subject to redemption prior to maturity, shall be in such form, and shall have such other terms, details, and provisions as are prescribed therein, substantially in the form now on file with the City, with the variations, omissions, and insertions authorized herein.

ALSO, BE IT RESOLVED, that all of the provisions of the Notes, when executed as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The Notes shall be substantially in the form on file with the City, which form is hereby approved, with such necessary and appropriate

variations, omissions, and insertions (including changes to the aggregate principal amount of the Notes, the stated maturities of the Notes, the interest rates on the Notes and the terms of redemption of the Bonds) as the Mayor and the City Administrator, in their discretion, shall determine. The execution of the Notes with the manual or facsimile signatures of the Mayor and the City Administrator and the delivery of the Obligations by the City shall be conclusive evidence of such determination.

ALSO, BE IT RESOLVED, that the Notes shall be special, limited obligations of the City payable solely from the revenues provided by the Borrower pursuant to the Note Loan Agreement. The City Council hereby authorizes and directs the Mayor and the City Administrator to execute the Notes in accordance with the terms thereof.

ALSO, BE IT RESOLVED, that the Mayor and the City Administrator are hereby authorized and directed to execute and deliver the Note Loan Agreement, the Assignment of Note Loan Agreement, an assignment of the Note Mortgage to the Note Lender, and all other documents and assignments related to the Note Loan required to be executed by the City. All of the provisions of such documents, when executed and delivered as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The aforementioned documents shall be substantially in the forms on file with the City which are hereby approved, with such variations, omissions, and insertions as do not materially change the substance thereof, and as the Mayor and the City Administrator, in their discretion, shall determine, and the execution thereof by the Mayor and the City Administrator shall be conclusive evidence of such determinations.

ALSO, BE IT RESOLVED, that the City hereby authorizes the Borrower to provide such security for payment of its obligations under the Note Loan Agreement and for payment of the Notes, and the City hereby approves the execution and delivery of the Note Security Documents.

ALSO, BE IT RESOLVED, that the City hereby authorizes the Obligations to be issued in the estimated aggregate principal amount not to exceed \$10,408,100. All or a portion of the Obligations may be issued as "tax-exempt obligations," the interest on which is not includable in gross income for federal and State of Minnesota income tax purposes; provided, however, that the principal amount of the Obligations issued on a tax-exempt basis shall not exceed \$5,908,100.

ALSO, BE IT RESOLVED, that to ensure compliance with certain rental and occupancy restrictions imposed by the Act and Section 142(d) of the Code, and to ensure compliance with certain restrictions imposed by the City, the Mayor and City Administrator are also hereby authorized and directed to execute and deliver a Regulatory Agreement (the "Regulatory Agreement") between the City, the Borrower, the Trustee, and the Note Lender. All of the provisions of the Regulatory Agreement, when executed and delivered as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The Regulatory Agreement shall be substantially in the form on file with the City which is hereby approved, with such variations, omissions, and insertions as do not materially change the substance thereof, or as the Mayor and the City Administrator, in their discretion, shall determine, and the execution thereof by the Mayor and the City Administrator shall be conclusive evidence of such determination.

ALSO, BE IT RESOLVED, that the Mayor, the City Administrator, and the Finance Director of the City are hereby authorized to execute and deliver, on behalf of the City, such other documents and certificates as are necessary or appropriate in connection with the issuance, sale, and delivery of the Obligations, including various certificates of the City, an Information Return for Tax-Exempt Private Activity Bond Issues, Form 8038, an endorsement of the City to the tax certificate of the Borrower, and similar documents, assignments of the Bond Security Documents and the Note Security Documents, if necessary, and all other documents and certificates as shall be necessary and appropriate in connection with the issuance, sale, and delivery of the Obligations and deemed necessary to carry out the intentions of this resolution and to complete the financing described herein. The City hereby authorizes Bond Counsel to prepare, execute, and deliver its approving legal opinions with respect to the Obligations.

ALSO, BE IT RESOLVED, that as part of the financings for the Project, the various parties may determine that is necessary to execute one or more subordination agreements or intercreditor agreements. The Mayor and the City Administrator are hereby authorized to execute and deliver, on behalf of the City, such subordination agreements and intercreditor agreements following their review and approval by City staff and Bond Counsel.

ALSO, BE IT RESOLVED, that except as otherwise provided in this resolution, all rights, powers, and privileges conferred and duties and liabilities imposed upon the City or the City Council by the provisions of this resolution or of the aforementioned documents shall be exercised or performed by the City or by such members of the City Council, or such

officers, board, body or agency thereof as may be required or authorized by law to exercise such powers and to perform such duties.

ALSO, BE IT RESOLVED, that no covenant, stipulation, obligation or agreement herein contained or contained in the aforementioned documents shall be deemed to be a covenant, stipulation, obligation or agreement of any member of the City Council, or any officer, agent or employee of the City in that person's individual capacity, and neither the City Council nor any officer or employee executing the Obligations shall be personally liable on the Obligations or be subject to any personal liability or accountability by reason of the issuance thereof.

ALSO, BE IT RESOLVED, that no provision, covenant or agreement contained in the aforementioned documents, the Obligations, or in any other document relating to the Obligations, and no obligation therein or herein imposed upon the City or the breach thereof, shall constitute or give rise to a general or moral obligation of the City or any pecuniary liability of the City or any charge upon its general credit or taxing powers. In making the agreements, provisions, covenants, and representations set forth in such documents, the City has not obligated itself to pay or remit any funds or revenues, other than funds and revenues as described herein which are to be applied to the payment of the Obligations, as provided therein.

ALSO, BE IT RESOLVED, that except as herein otherwise expressly provided, nothing in this resolution or in the aforementioned documents expressed or implied is intended or shall be construed to confer upon any person or firm or corporation, other than the City, any holder of the Obligations issued under the provisions of this resolution, any right, remedy or claim, legal or equitable, under and by reason of this resolution or any provisions hereof, this resolution, the aforementioned documents, and all of their provisions being intended to be and being for the sole and exclusive benefit of the City, and any holder from time to time of the Obligations issued under the provisions of this resolution.

ALSO, BE IT RESOLVED, that in case any one or more of the provisions of this resolution, other than the provisions contained in the first sentence of twelfth paragraph of this resolution, or of the aforementioned documents, or of the Obligations issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this resolution, or of the aforementioned documents, or of the Obligations, but this resolution, the aforementioned documents, and the Obligations shall be construed and endorsed as if such illegal or invalid provisions had not been contained therein.

ALSO, BE IT RESOLVED, that the Obligations, when executed and delivered, shall contain a recital that they are issued pursuant to the Act, and such recital shall be conclusive evidence of the validity of the Obligations and the regularity of the issuance thereof, and that all acts, conditions, and things required by the laws of the State of Minnesota relating to the adoption of this resolution, to the issuance of the Obligations, and to the execution of the aforementioned documents to happen, exist, and be performed precedent to the execution of the aforementioned documents have happened, exist, and have been performed as so required by law.

ALSO, BE IT RESOLVED, that the officers of the City, Bond Counsel, other attorneys, engineers, and other agents or employees of the City are hereby authorized to do all acts and things required of them by or in connection with this resolution, the aforementioned documents, and the Obligations, for the full, punctual, and complete performance of all the terms, covenants, and agreements contained in the Obligations, the aforementioned documents, and this resolution. If for any reason the Mayor or the City Administrator is unable to execute and deliver the documents referred to in this resolution, such documents may be executed by any member of the City Council or any officer of the City delegated the duties of the Mayor or the City Administrator with the same force and effect as if such documents were executed and delivered by the Mayor or the City Administrator.

ALSO, BE IT RESOLVED, that the Borrower shall pay the administrative fee of the City on the date of issuance of the Obligations as provided in the Bond Loan Agreement and the Note Loan Agreement. The Borrower will also pay, or, upon demand, reimburse the City for payment of, any and all costs incurred by the City in connection with the Project and the issuance of the Obligations, whether or not the Obligations are issued, including any costs for attorneys' fees.

ALSO, BE IT RESOLVED, that this resolution shall be in full force and effect from and after its approval. The approvals contained in the resolution are effective for one year after the date hereof.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

FA105-456 (JAE)
864538v2



Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-074 Approve a Conditional Use Permit for a K-12 Charter School at 128 8th Avenue NW

Background:

On February 14, 2023, the City approved a conditional use permit for Surad Academy Charter School at Faribo Town Square. The Applicant is now requesting a new conditional use permit to locate the charter school at 128 8th Avenue NW, rather than Faribo Town Square. The subject property was most recently used as an educational facility.

Surad Academy plans to start with 15 staff members and K-4 classes. The school intends to grow one class per year through 12th grade, at which time they may have 25 staff members and up to 250 students at full enrollment. The Applicant intends to lease 13,275 SF of space, or about 2/3 of the building. An existing daycare center in the north 1/3 of the building will remain for the time being.

Normal school hours will be 8:00 am to 3:00 pm, with after-school programming ending around 6:00 pm. The school will have a partially fenced activity/play area west of the existing building. The main building entrance will be on the south side of the building.

The Planning Commission held a public hearing on March 20, 2023, to consider the Applicant's request. The Planning Commission discussed the proposed student pick-up and drop-off plan. The Planning Commission expressed concern over pedestrian and car traffic on 9th Avenue, especially in light of the property's proximity to the high school, which has similar operating hours. A neighboring business owner expressed concern about the traffic on 9th Avenue and the proposed charter school driveway at 9th Avenue. A neighboring resident asked that the City place "no parking" signs near the 8th Avenue NW alley. By a 5-0 vote, the Planning

Commission continued the public hearing and asked the Applicant to complete a traffic study.

The Planning Commission resumed the public hearing on April 3, 2023. The Applicant presented two additional alternative plans for vehicular circulation (see the attached report to the Planning Commission). The Applicant preferred a plan where vehicles enter and exit from 8th Avenue only. However, the Planning Commission preferred an alternative plan where vehicles enter the site from 8th Avenue NW and exit the site via a proposed right-out exit onto 9th Avenue NW (refer to the attached resolution).

Other than the Applicant, no one from the public attended the public hearing. By a 4-1 vote, the Planning Commission recommended approval of the requested conditional use permit with the condition that the site provides a right-out exit onto 9th Avenue NW. The commissioner that voted "no" expressed concern that the Applicant did not conduct a detailed traffic study and that City Staff did not send out additional notices to the neighborhood regarding resuming the public hearing on April 3. However, the City Engineer noted that the proposed use did not warrant a traffic study. And other commissioners noted that the City does not send new notices to neighboring properties when the Planning Commission continues a public hearing.

Recommendation:

Approve Resolution 2023-074.

Attachments:

1. Resolution 2023-074
2. Staff Report to the Planning Commission
3. 7A Presentation

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2023-074

APPROVE A CONDITIONAL USE PERMIT FOR A K-12 CHARTER SCHOOL AT 128 8TH AVENUE NW

WHEREAS, Jonathan Starr, representing Surad Academy (the "Applicant"), with the consent of the T Nelson Properties LLC. (the "Owner"), requested a conditional use permit for a K-12 charter school at 128 8th Avenue NW, legally described in Exhibit A of this resolution; and

WHEREAS, Surad Academy is a charter school authorized by Novation Education Opportunities and approved by the Minnesota Department of Education for opening in the Fall of 2023; and

WHEREAS, the subject property is zoned C-2, Highway Commercial District, and was previously used as an education facility by Cannon River Education Cooperative; and

WHEREAS, the Planning Commission, on March 20, 2023, following proper notice, opened a public hearing regarding the Applicant's request and continued the discussion to its meeting on April 3, 2023, to further address traffic circulation concerns; and

WHEREAS, following the public hearing, the Planning Commission, with a 4-1 vote, recommended that the City Council approve the Applicant's conditional use permit request based on the following written findings:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Expanded Finding: The proposed K-12 charter school at the subject location is properly planned, and will be incorporated into the site in a manner consistent with the existing childcare use in the building and will not be detrimental to the public health, safety, comfort, convenience, or general welfare of residents in the area.

- 2. The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Expanded Finding: The proposed K-12 charter school at the subject site will not be injurious to the use and enjoyment of other property in the vicinity, will not interfere with other permitted uses on and adjacent to the site, and will not create traffic impediments in the area.

- 3. The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Expanded Finding: The application is not anticipated to require substantial remodeling and changes to the property. The necessary improvements and modifications will be compatible with the surrounding neighborhood.

- 4. The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Expanded Finding: The proposed K-12 charter school will not cause traffic issues, hazards or disturbing influences on neighboring properties.

5. The conditional use will not substantially diminish the value of neighboring properties.

Expanded Finding: The proposed K-12 charter school will be compatible with other uses in the building and will not diminish neighboring property values.

6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.

Expanded Finding: Public streets, sewer, water, and all other applicable municipal services are available and in use by the subject property.

7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.

Expanded Finding: The proposed K-12 charter school will provide a service in the community and will not be detrimental to the community's economic welfare.

8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.

Expanded Finding: The proposed conditional use permit includes a traffic circulation plan to minimize traffic congestion on the site and public streets surrounding the site. The City Engineer has reviewed the proposed traffic circulation plan and has determined the Applicant's traffic circulation and vehicle staging plan will minimize impacts on the site and surrounding public streets.

- 9. The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

Expanded Finding: The proposed K-12 charter school will occupy a leased suite in an existing commercial/educational building that is not historical. The proposed charter school will not adversely affect any feature of importance to the community.

- 10. The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.**

Expanded Finding: The City's Land Use Plan guides the subject property for commercial / residential mixed use. The proposed K-12 charter school is consistent with this comprehensive plan designation.

- 11. The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.**

Expanded Finding: The application meets the development standards for K-12 schools in commercial districts outlined in the City's Unified Development Ordinance.

WHEREAS, the City Council held a public meeting on April 11, 2023, to consider the Applicant's conditional use permit request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council concurs with the written findings of the Planning Commission and makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's conditional use permit request to

establish a K-12 charter school at 128 8th Avenue NW, subject to the conditions presented in Sections 2 and 3 of this resolution.

Section 2: Conditions Attached to the Approval of the Conditional Use Permit. The conditional use permit includes the following conditions:

1. The Applicant must install the approved fence and appropriate traffic circulation signage and surface painting in substantial conformance with the phase 1 plan in Exhibit B of this resolution.
2. The City's Development Review Committee (DRC) is authorized to approve minor amendments to the site for this use (as determined by the DRC).
3. The proposed school must meet all required development conditions listed in Section 7-30 of the City's Unified Development Ordinance.
4. If a loss of existing parking spaces associated with the proposed use creates a parking problem as identified by the City's Development Review Committee (DRC), the Owner must prepare and implement a plan to mitigate parking concerns, subject to the DRC's approval.
5. The Development Review Committee may require that the exit driveway from the site onto 9th Avenue NW be widened up to a maximum width of twenty-four (24) feet if it determines that traffic congestion at the site warrants it.
6. Before beginning any remodeling in the building, the Applicant, with the Owner's approval, must obtain all required building permits and other applicable permits and licenses.
7. The Owners shall submit a complete application for the associated lot combination or plat for the site, including the title work and certificate of survey, and record the City approved lot combination or plat with Rice County within one (1) year from the date of this resolution.

8. This conditional use permit will automatically be voided if substantial development associated with the proposed school has not been completed within one (1) year of the approval of the conditional use permit unless the City Council has granted a petition for a time extension. The Applicant or Owner must submit a written request for extension at least thirty (30) days before the expiration of the conditional use permit and must state facts showing a good faith effort to complete work permitted under the original approval.

Section 3: Additional Conditions of Approval. This conditional use permit includes the following additional conditions:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in the revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.
5. This permit and its conditions are binding on the parties and their successors and assigns. This permit runs with the property and does not affect the subsequent sale, lease, or change from current ownership. The Applicant and Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the property.

6. Use of the property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.

Section 4. Findings and Incorporation of Recitals and Exhibits.

Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 6. Effective Date. This resolution shall be effective upon passage.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

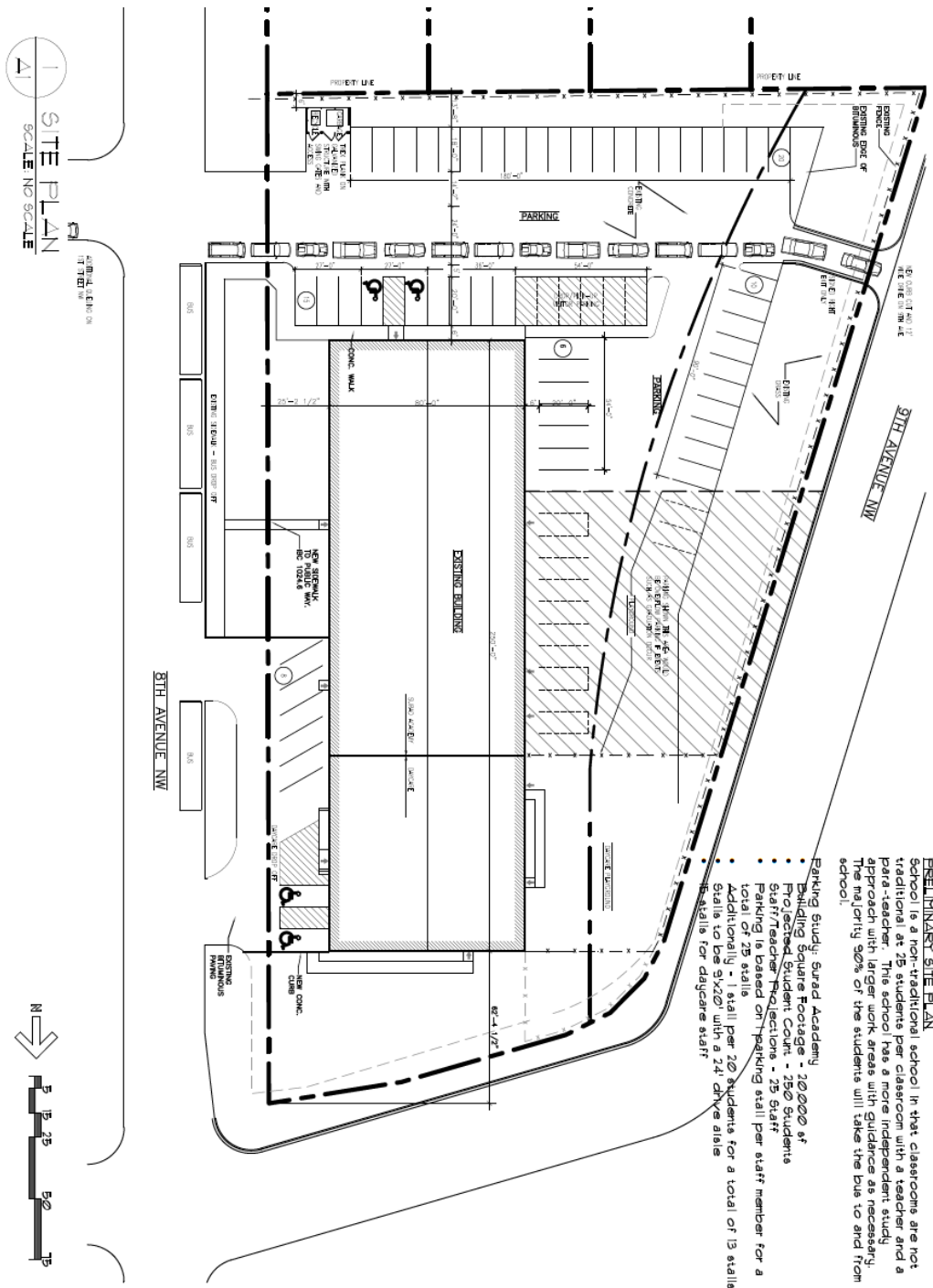
Exhibit A Legal Description

Those parts of Lots 1, 2, 3, 8, 9, 10, the vacated alley in Block 12, and that part of vacated First Street Northwest which lies adjacent to and directly South of said Block 12, which lie South and East of a line parallel with and 10.00 feet southeasterly from and at right angles to the center line of the easterly most spur track of the Chicago, Milwaukee, St. Paul and Pacific Railroad Company; all being in the plat of McClelland's Second Addition, Faribault, Rice County, Minnesota; subject to County State Aid Highway 18 over the northerly side of said Lots 1 and 2 in Block 12; said parcel being more exactly described as follows:

Beginning at the Southwest corner of Northwest Quarter of Section 31, Township 110 North, Range 20 West of the Fifth Principal Meridian, Faribault, Rice County, Minnesota; thence easterly, along the South line of said Northwest Quarter of Section 31 (for purposes of this description bearing of said South line of Northwest Quarter is assumed North 89° 28' 15" East), a distance of 349.56 feet to a point in the prolongation southerly of the West line of Eighth Avenue Northwest; thence North 0° 00' 00", along the West line and the prolongation southerly of said West line of Eighth Avenue Northwest, 278.00 feet to the Southeast corner of Block 12 in said McClelland's Second Addition and the true point of beginning of the parcel to be herein described; thence North 0° 00' 00", along the East line of said Block 12 and said West line of Eighth Avenue Northwest, 326.34 feet to a point in the South line of County State Aid Highway 18; thence South 73° 57' 53" West, along the South line of said Highway, 133.77 feet to a point in a line, distant 10.00 feet southeasterly from and parallel with the center line of the most easterly spur track of the Chicago, Milwaukee, St. Paul and Pacific Railroad Company; thence along said parallel line South 3° 37' 08" West, 114.70 feet to the beginning of a circular curve; thence along said curve, concave northwesterly, an arc distance of 272.56 feet (curve data; delta angle = 28° 14' 39", radius = 552.91' feet), to a point in the South line of vacated First Street Northwest; thence North 89° 28' 36" East, along said South line of vacated First Street Northwest, 217.98 feet to the West line of Eighth Avenue Northwest; thence North 0° 00' 00", a distance of 80.00 feet to the true point of beginning;

18.31.2.51.087

Exhibit B Site Plan / Traffic Circulation Plan



Wahler - Johnson-Ridgman
Architect-Engineers

8175 13th Ave. S.
Suite 100
Faribault, MN 56003
Phone: 763.996.4452
Fax: 763.996.4453

**SURAD ACADEMY
PROPOSED SITE PLAN**

128 8TH AVENUE NORTHWEST, FARIBAULT, MN

Project No.:
Scale: As Noted
Drawn By: RFR
Approved:

Revision 5 04-06-23
Revision 4 03-24-23
Revision 3 03-23-23
Revision 2 03-22-23
Revision 1 03-16-23

Issues & Revisions:
Origination Date:
02-06-23

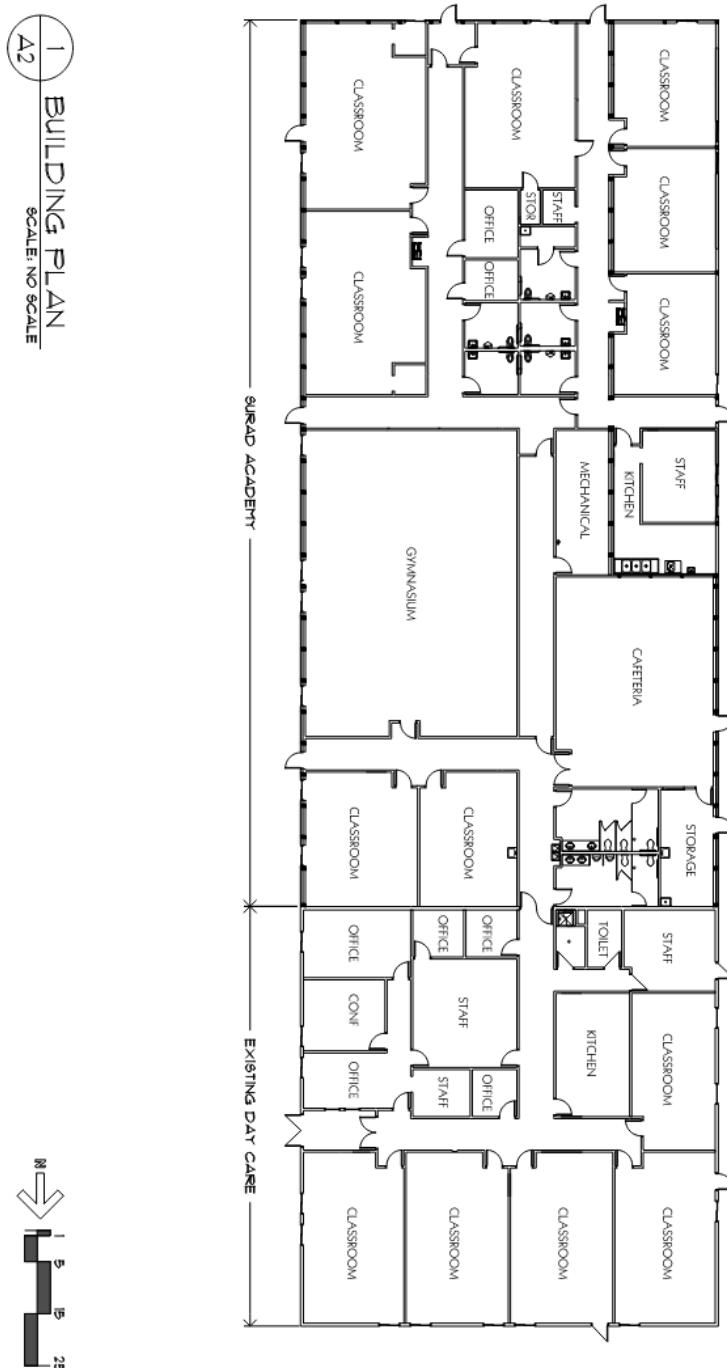
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A1
Of 2

128 8TH AVENUE NORTHWEST, FARIBAULT, MN

Project No.:
Scale: As Noted
Drawn By: RFR
Approved:

Concept Interior Plan



Scale
As Shown

Drawn By: **KNU**
Approved: **RFR**

SURAD ACADEMY
EXISTING BUILDING PLAN

128 8TH AVENUE NORTHWEST, FARIBAUT, MN

Writer: **Johnson & Johnson**
Architect: **Johnson**

1117 12th Ave SE
Oakdale, MN 55128
Phone: 763.366.6193
Fax: 763.366.6175

Project No:

Issues & Revisions:

Original Date: 02-06-83

A2

OF

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Request for Planning Commission Action

TO: Planning Commission
FROM: Peter Waldock, AICP Planning & Zoning Coordinator
THROUGH: David Wanberg, Community and Economic Development
MEETING DATE: Director
April 3, 2023
SUBJECT: Application for a Conditional Use Permit for a K-12 Charter School at 128 8th Avenue NW (Continued from 3/20/2023)

SUMMARY / UPDATE

At its meeting on March 20, 2023, this application was continued by the Planning Commission, which asked for a traffic study for a proposed charter school at this site. In response to the Planning Commission's concerns, the Applicant submitted an alternative parking and circulation plan that eliminates the previously proposed driveway access at 9th Avenue NW.

In the alternative plan, parent drop-off and pick-up will still occur at the south entrance to the building. Queuing for buses still occurs along 8th Avenue. Queuing for parents' cars is planned in the south parking area with a circular turn around on site. The queuing area will require elimination of 13 potential parking spaces leaving 38 parking spaces available for the school during regular hours. 25 additional (63 total) on-site parking spaces can be made available for special events and after-school activities. Parent staging could extend east of the site along 1st Avenue.

BACKGROUND

The School District had previously leased this site for use as an educational facility. Surad Academy's proposed use for this site is generally the same as described in the prior application for the Town Square site plan.

Surad Academy is a new charter school (in Faribault) sponsored by Novation Education Opportunities and approved by the Minnesota Department of Education. Surad Academy has applied for a Conditional Use Permit (CUP) for a K-12 Charter School at 128 8th Avenue NW.

Surad Academy plans to start with grades K-4 and grow one class per year to K-12. The school may have up to 250 students when it grows to full enrollment. They plan to lease 13,275 SF of space, or about 2/3 of the building. An existing daycare center in the north 1/3 of the building will remain in operation.

There will be 15 staff members to start. This number will grow as enrollment at the school increases. They estimate 25 staff members will be on-site when the school reaches full enrollment. Normal school hours are 8:00 am to 3:00 pm with student arrival and departure before and after those hours. After school programming for fewer students will continue until about 6:00 pm. The school will have a partially fenced activity/play area west of the building. The main entrance to the school (for the students) will be on the south side of the building.

DISCUSSION / ANALYSIS

Comprehensive Plan. The subject site is guided for commercial / residential mixed uses in the City's 2040 comprehensive plan.

Zoning District. The current zoning at the site is C-2, Highway Commercial District for the front lot with the building on it. The rear lot at the site is zoning I-2, Heavy Industrial District from its origin as a railroad parcel. The site is not located in any overlay zoning districts. A rezoning application has been proposed for the rear lot of this site in order both parcel of this site to have matching zoning classifications.

Surrounding Uses. Uses adjoining the site include residential uses east and south of the site. There are commercial uses to the west and north.

Parking and Traffic Circulation. The Applicant has provided three parking and circulation alternatives. The City Engineer will review the alternatives with the Planning Commission. The Applicant anticipates up to 4 buses will be needed for this school at full enrollment. The site has sufficient room along the curb for buses.

Parking requirements for K-12 Schools are 1 space per classroom, plus 1 space per 5 students of legal driving age based on building capacity. The plan as proposed meets this standard. The applicants are providing enough parking for each of the anticipated 25-staff members on site with an additional 13 parking spaces available for guests or students during school hours.

Outdoor Play-yard area. The proposal includes a play yard at the rear area of the building. The play yard will have building access to the space leased by the school. Part of this area is currently paved for parking spaces which will provide overflow spaces for special events and after-hours activities. There are no plans to remove the pavement for the play space. No playground equipment is specified in the application plans.

Duration. Although there is no specified lease duration in this application, the State of Minnesota requires charter schools to lease property for five years prior to owning their own site. The CUP, if approved, is permanent and runs with the property not with the applicants.

Development Review Committee. The Development Review Committee (DRC) considered this application at their meeting of March 7, 2023. The DRC discussed the outdoor play area placement, traffic circulation and parking demand for the use. They felt that this site was suited to this use. With the new driveway entrance, the circulation for parents drop off/pick up is improved. Buses along 8th Avenue did not pose a traffic concern for this location. The rezoning of the rear parcel is recommended for this site along with a minor subdivision to administratively combine the two parcels for this site. The CUP application is not contingent on the rezoning application since the school building is already zoned in the C-2 District.

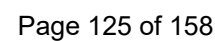
The DRC recommended approval with the conditions of approval listed in the proposed resolution for this application.

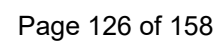
Requested Action

Review the revised plans. Recommend a preferred parking and circulation plan, approve findings supporting the CUP application, and recommend City Council approval.

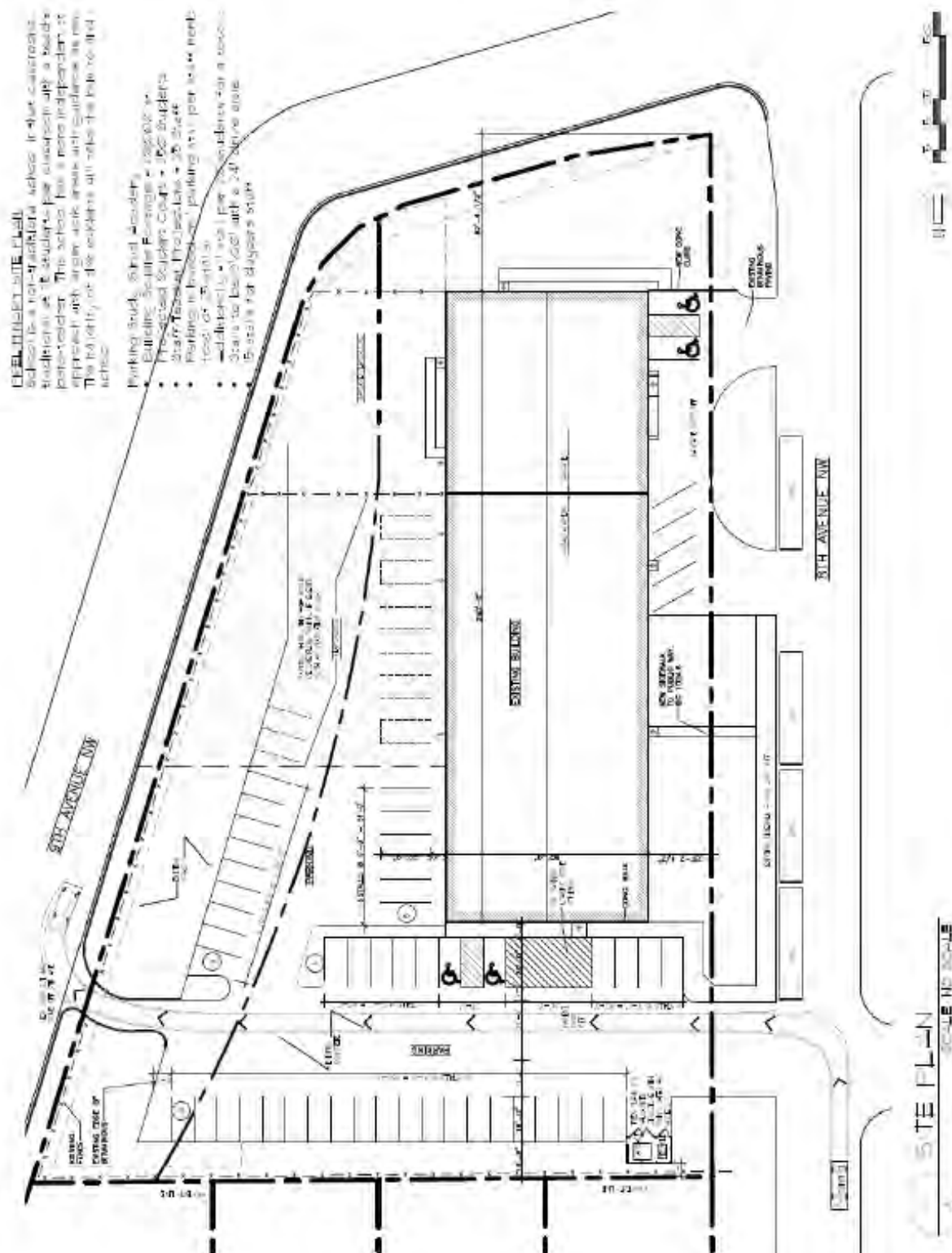
Attachments:

- Parking and Circulation Alternative 1
- Parking and Circulation Alternative 2
- Parking and Circulation Alternative 3
- Aerial Map
- Comprehensive Plan Map
- Zoning Map
- Interior Layout





PARKING AND CIRCULATION ALTERNATIVE 3



128 8th Ave NW

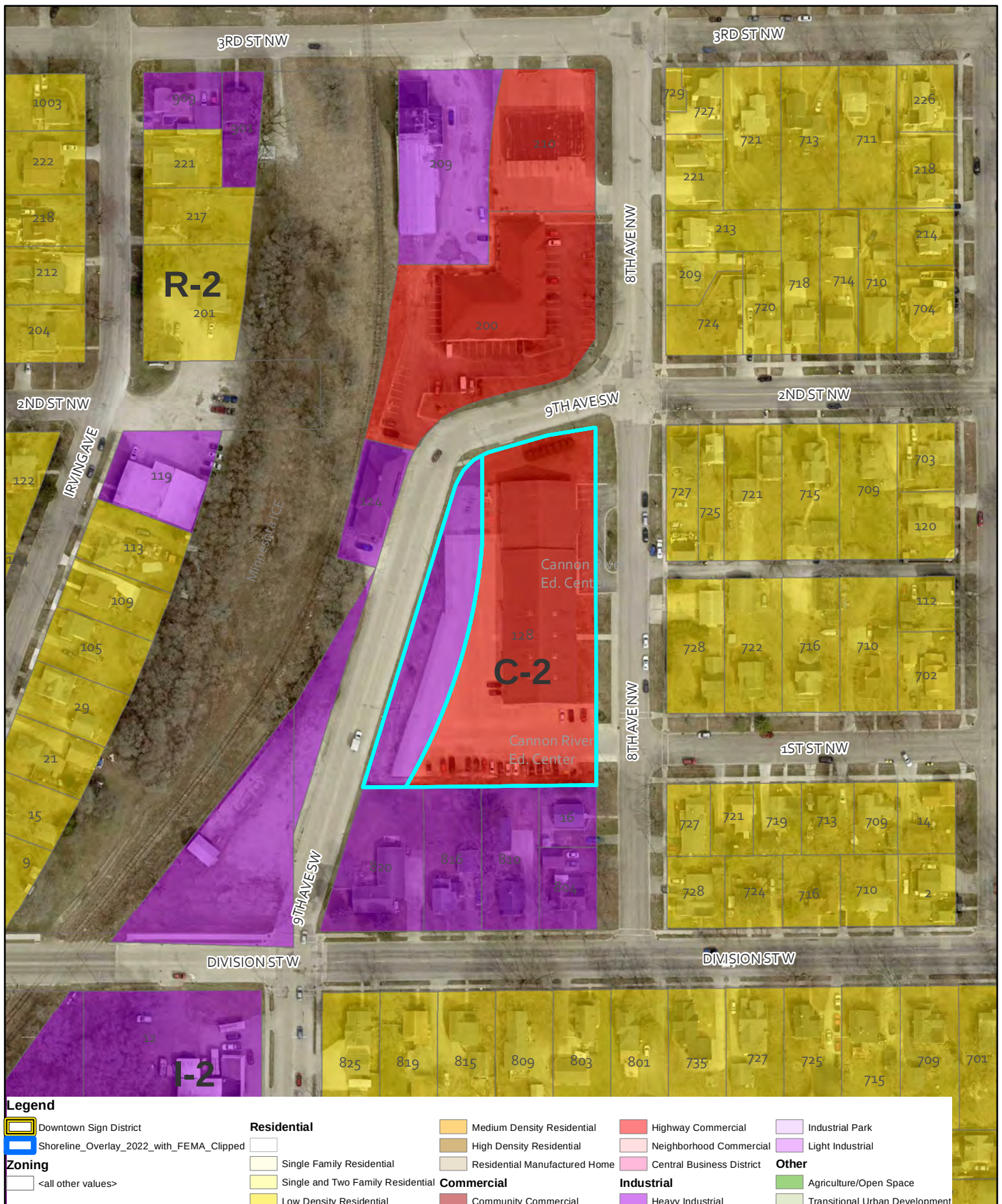


Surad Academy - CUP Application

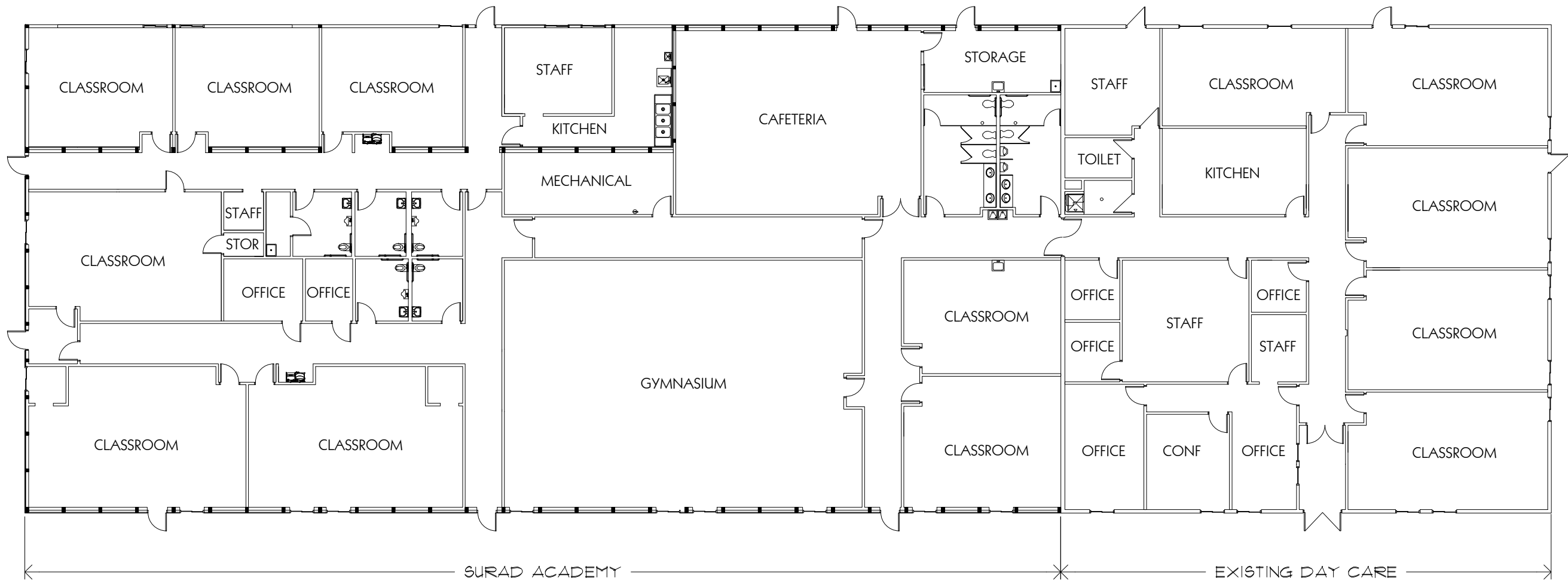
Comprehensive Plan Map



Surad Academy - CUP Application - Zoning Map



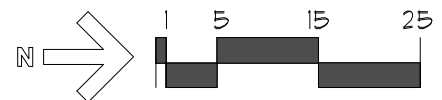
DRAWING FILE NAME: H:\V\JR\PROJECTS\562 Surad Charter School\128 8th Ave\Surad02-03-23.dwg
PLOT DATE: 2/6/2023 4:24 PM



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BUILDING PLAN

SCALE: NO SCALE



Issues & Revisions:

Origination Date:
02-06-23

Project No.:

Scale:
As Noted

Drawn By: KNJ
Approval: RFR

A2

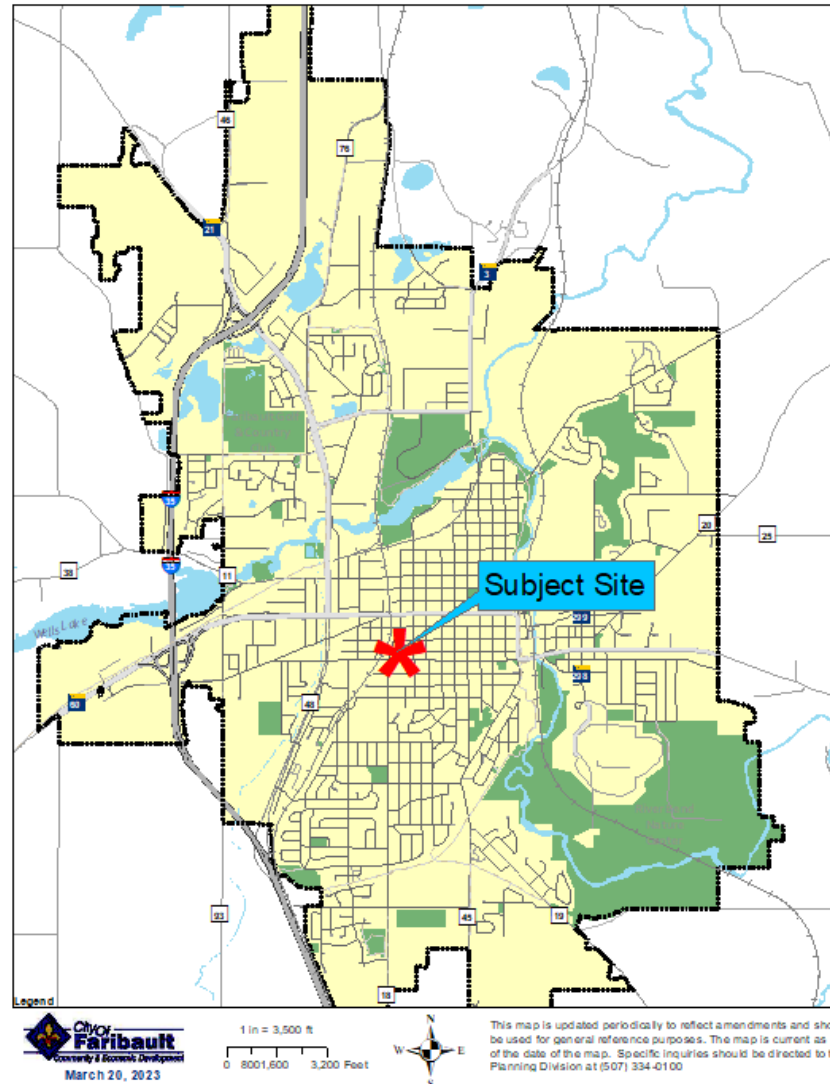
OF



**Item 7A: Resolution 2023-074
Approve a Conditional
Use Permit for a K-12
Charter School at 128
8th Avenue NW**

Applicant: Jonathan Starr on Behalf
of Surad Academy

Location Map - 128 8th Ave Surad Academy CUP



128 8th Ave NW



Small Town Pride – Big City Opportunities!



City of
Faribault

Background

- The Council previously approved a CUP for Surad Academy at Faribo Town Square
- Because 128 8th Ave NW was recently used as a school, Surad Academy is requesting a CUP to operate at the 8th Ave site rather than the Faribo Town Square site



- The proposed school will start with K-4 classes and roughly 15 staff
- The school intends to grow one grade per year, and accommodate up to 250 students and 25 staff at full capacity
- The existing daycare in the north third of the building will remain for now



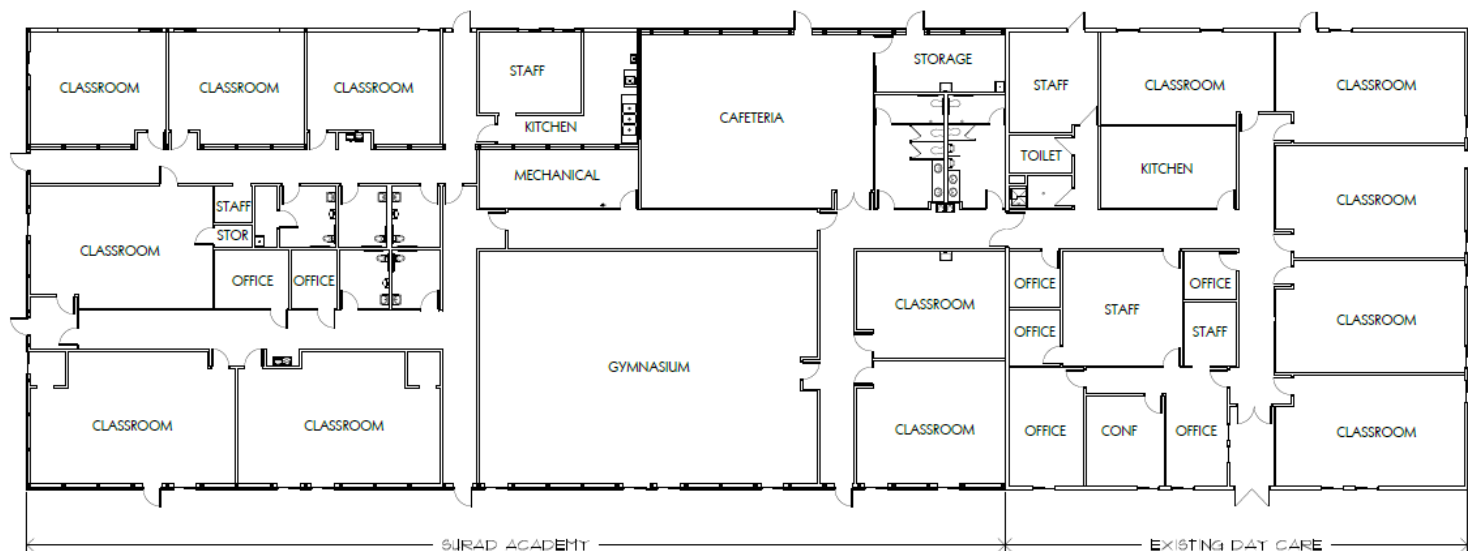
- The Planning Commission held a public hearing on March 20 – two members of the public expressed concerns about parking and traffic
- The Commission requested the Applicant conduct a traffic study and they continued the hearing
- The Commission resumed the hearing on April 3 – other than the Applicant's representative, no one from the public attended



- In consultation with the City Engineer, the Commission reviewed several parking and circulation alternatives
- With a 4-1 vote, the Commission recommended approval of the CUP with conditions, including that the site provide a right exit only onto 9th Avenue NW
- The “no” vote was based on a belief that the parking and circulation issues were not adequately studied nor discussed with the neighboring property owners







1 BUILDING PLAN
A2 SCALE: NO SCALE



Winther-Johnson-Robinson
Architects-Designers
8175 8 Lewis Road
Golden Valley, Minnesota 55427
Phone: 763-398-0458
Fax: 763-398-0455

SURAD ACADEMY EXISTING BUILDING PLAN

128 8TH AVENUE NORTHWEST, FARIBAUT, MN

Issues & Revisions:

Origination Date:
02-06-23

Project No.:

Scale:
As Noted

Drawn By: KNJ
Approval: RFR

A2
OF

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**City of
Faribault**

8

Recommendation

Approve Resolution #2023-074 Approve a Conditional Use Permit for a K-12 Charter School at 128 8th Avenue NW

Key Findings

- Consistent with the required specific development standards for schools in a commercial district
- Proposed parking and circulation will not adversely affect the neighborhood



Key Conditions of Approval

- Provide 12-foot wide right exit only onto 9th Ave NW
- Widen proposed exit onto 9th Ave NW to 24 feet if required by the City Engineer to address future circulation concerns
- Mitigate any future parking concerns per the DRC's direction
- Combine or replat the two existing parcels into one lot within one year of the CUP approval





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: April 11, 2023
SUBJECT: Ordinance 2023-7 Rezone PID # 18.31.2.51.088 to C-2, Highway Commercial District at 128 8th Avenue NW (Second Reading)

Background:

On March 28, 2023, the City Council approved the first reading of Ordinance 2023-7, which rezones the west parcel at 128 8th Avenue NW (PID # 18.31.2.51.088) from I-2, Heavy Industrial District to C-2, Highway Commercial District. Since the first reading of the ordinance, the City received no public comments or made substantive changes to the ordinance.

Recommendation:

Approve the second reading of Ordinance 2023-7.

Attachments:

1. Ordinance 2023-7 Rezone PID # 18.31.2.51.088 to C-2, Highway Commercial District at 128 8th Avenue NW

**CITY OF FARIBAULT
ORDINANCE No. 2023-7**

**REZONE PID # 18.31.2.51.088 TO C-2, HIGHWAY
COMMERCIAL DISTRICT AT 128 8TH AVENUE NW**

WHEREAS, T Nelson Properties LLC (the "Owner") requested that the City Council rezone the west parcel at 128 8th Avenue NW (PID # 18.31.2.51.088 – legally described in Exhibit A), from I-2, Heavy Industrial District to C-2, Highway Commercial District; and

WHEREAS, the subject property contains a parking lot area and a playground used by a commercial daycare center and proposed for use by a K-12 charter school; and

WHEREAS, rezoning the subject parcel to C-2, Commercial District is necessary as the subject parcel is used as the rear yard of the commercial use on the adjoining lot to the east, which has an existing commercial / educational building; and

WHEREAS, this application is the first step in the process for an associated lot combination proposed to join the two parcels into one zoning lot; and

WHEREAS, the City's Development Review Committee reviewed the rezoning proposal and recommended approval of the request; and

WHEREAS, the Planning Commission, on March 20, 2023, following proper notice, held a public hearing regarding the rezoning request; and

WHEREAS, the Planning Commission found that the proposed rezoning is appropriate based on the following written findings of the Planning Commission as required by Section 2-180 of the City's Unified Development Ordinance:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The proposed zoning is consistent with the City's Land Use Plan, which guides the site and adjoining lot that the subject site will be combined with as Commercial / Residential Mixed Use.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: The proposed rezoning is the logical expansion of the C-2 District classification currently in place on the primary lot the subject site is accessory to. Without rezoning the site as proposed, the I-2 District classification is out place in this block, and the subject parcel cannot be properly utilized for industrial uses since the parcel is undersized and non-conforming for industrial lots in the City.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed rezoning applies to a former railroad parcel that currently serves as the rear yard of an adjoining commercial use that needs to continue use of the parcel for parking and playground area. The owner plans to combine the subject lot with commercial lot to the east.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The rezoning as proposed is needed to support the existing primary use of the site which is located on the adjoining lot. The subject parcel in this case is used for parking and play areas for the primary use. The owner plans to combine the two parcels.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposal will change the zoning classification of the back lot of an existing commercial / educational use on the adjoining lot. The application is not the result of a change of character or new development trends in the area.

WHEREAS, the City Council held a public meeting on March 28, 2023, to consider approval of the first reading of Ordinance 2023-7; and

WHEREAS, the City Council also held a public meeting on April 11, 2023, to consider approval of the second reading of Ordinance 2023-7; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission and makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits.

Where applicable, the recitals and exhibits incorporated in this ordinance constitute the written findings of the City Council.

Section 2: Rezoning. The City Council hereby rezones the legally described in Exhibit A and graphically depicted in Exhibit B, to C-2, Highway Commercial District.

Section 3: Official Zoning Map. The City does not need to republish the City's official zoning map to show the rezoning. However, the City Planner shall show the rezoning on the official zoning map on file with the City.

Section 4: Authorization to Take Additional Steps. The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this ordinance.

Section 5: Effective Date. This ordinance is effective immediately upon its passage and publication per the City Charter.

Public Hearing:	March 20, 2023
First Reading:	March 28, 2023
Second Reading:	April 11, 2023
Published:	April 18, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

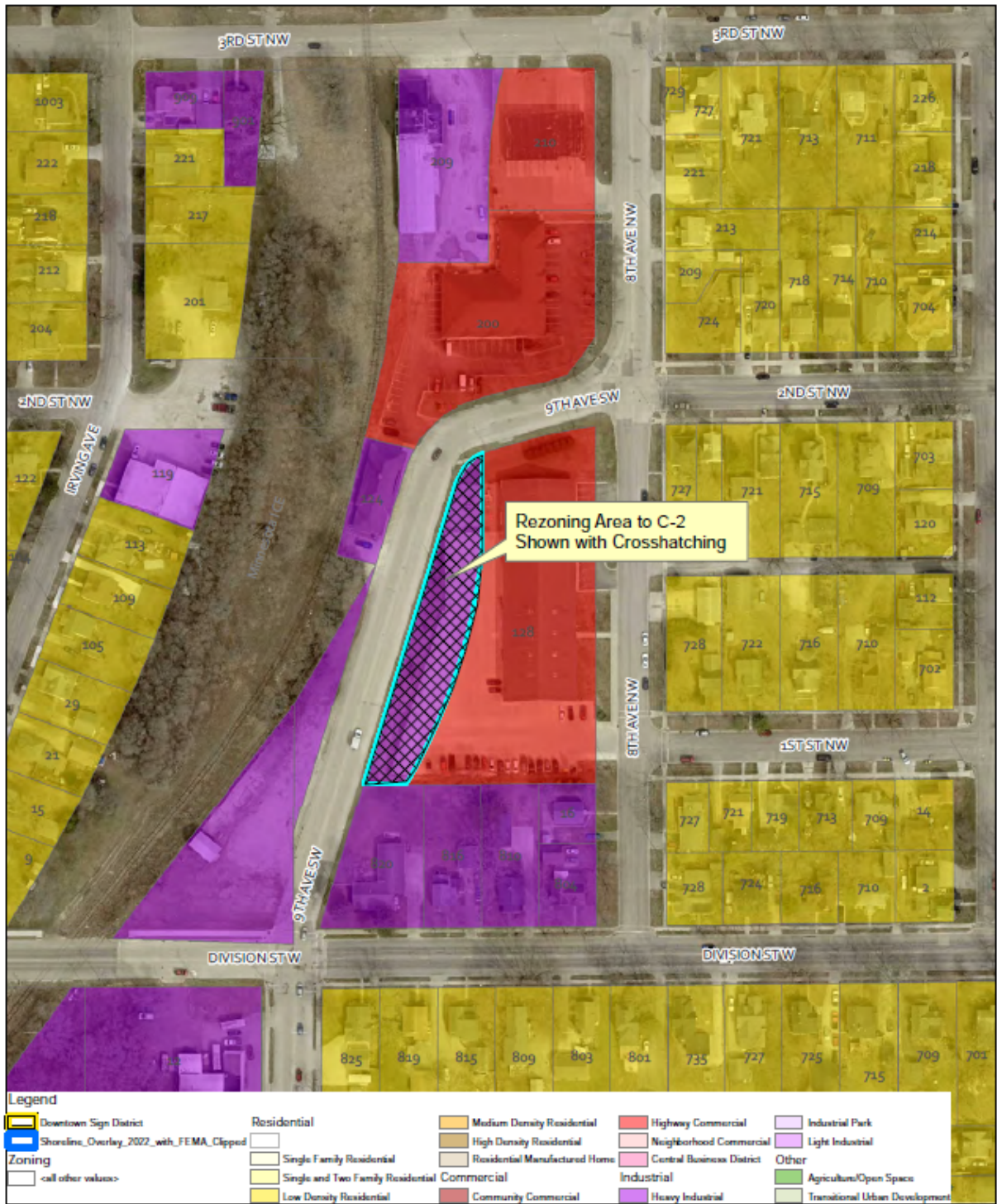
Exhibit A
Legal Description
PID # 18.31.2.51.088

Part of Block 12, the vacated alley in said Block 12 and the vacated portion of First Street Northwest, MCCLELLAND'S SECOND ADDITION, FARIBAULT, RICE COUNTY, MINNESOTA, bounded on the south by the south line of said vacated First Street Northwest, on the west by the easterly right of way line of County State Aid Highway 18 (also known as Ninth Avenue Northwest), on the north by the southerly right of way line of said County State Aid Highway 18 (also known as Second Street Northwest), and on the east by the following described line: Commencing at the southeast corner of said Block 12; thence North 0°00'00" (for purposes of this description bearings are assumed and based on the east line of said Block 12 being North 0°00'00"), along said east line 326.34 feet to a point in the south line of said County State Aid Highway 18; thence South 73°57'53" West, along said south line, 133.77 feet to a point in a curve 10.00 feet southeasterly from and parallel with the center line of the most easterly spur track of the Chicago, Milwaukee, St. Paul and Pacific Railroad Company (now known as Canadian Pacific Railroad) and the point of beginning of the line to be herein described; thence South 3°37'08" West, along said parallel line, 114.70 feet to the beginning of a circular curve; thence along said curve, concave northwesterly, an arc distance of 272.35 feet (curve data: delta angle = 27°10'14", radius = 574.31 feet) to a point in the south line of vacated First Street Northwest and there terminating.

The above described parcel contains 20296 square feet (0.47 acres).

EXHIBIT B

Rezoning Application - 128 8th Ave NW





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: April 11, 2023
SUBJECT: Approve Summary Publication of Ordinance 2023-7

Background:

Ordinance 2023-7 will take effect on the date of its publication in the City's official newspaper. Instead of publishing the full ordinance, the Faribault City Charter allows the Council (with five or more affirmative votes) to approve a summary publication that informs the public of the intent and effect of the ordinance. Refer to the attached summary publication.

Recommendation:

Approve the summary publication of Ordinance 2023-7

Attachments:

1. Ordinance 2023-7 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2023-7

REZONE PID # 18.31.2.51.088 TO C-2, HIGHWAY COMMERCIAL DISTRICT AT 128 8TH AVENUE NW

On April 11, 2023, the Faribault City Council approved Ordinance 2023-7, which rezones PID # 18.31.2.51.088 to C-2, Highway Commercial District, to match the adjoining lot which contains the primary structure at 128 8th Avenue NW. A complete copy of the ordinance, including a legal description of the property, is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: March 28, 2023
Second Reading: April 11, 2023
Publication: April 18, 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-076 Accept Bids for for 2023 Street Overlays and Sidewalk Improvements - Contract 2023-02

Background:

On Wednesday, April 5, 2023, bids were received for the 2023 Street Overlay & Sidewalk Improvements project (Contract 2023-02), including curb and gutter replacement, concrete sidewalk replacement & construction, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets included in this project are as follows:

1st Street SW	(4th Avenue SW to 9th Avenue SW)
2nd Avenue NW	(1st Street NW to Division Street)
2nd Avenue SW	(Division Street to Wapacuta Park)
3rd Avenue NW	(12th Street NW to 14th Street NW)
3rd Street SW	(4th Avenue SW to 6th Avenue SW)
8th Avenue NW	(7th Street NW to 9th Street NW)
8th Street NW	(6th Avenue NW to 8th Avenue NW)
Cuyllle Bay	(12th Street SW to 12th Street SW)
12th Street SW	(6th Avenue SW to Cuyllle Court)
Birn Hill Drive	(Western Avenue to 200' west of West Hill Street)
West Hill Street	(Western Avenue to Birn Hill Drive)

The bids are tabulated as follows:

Bituminous Materials LLC., Faribault, MN	\$ 737,676.76
BCM Construction, Inc., Faribault, MN	\$ 772,943.07
Crane Creek Asphalt, Faribault, MN	\$ 777,818.16
Ims Contracting, LLC, Dodge Center, MN	\$ 874,899.00
<i>Engineer's Estimate</i>	<i>\$ 864,048.75</i>

Based on the low bidder's prices, the estimated funding for the project is as follows (includes contingencies and engineering fees):

Street Improvement Fund (401)	\$ 740,330.00	87.3%
Water Utility Fund (601)	\$ 8,655.00	1.0%
Sewer Utility Fund (602)	\$ 32,070.00	3.8%
<u>Storm Water Utility Fund (603)</u>	<u>\$ 67,275.00</u>	<u>7.9%</u>
Total	\$ 848,330.00	100.0%

It is recommended to award to the low bidder, Bituminous Materials, Inc. Construction on the project is scheduled to begin in June and be substantially completed by the end of August, 2023.

Recommendation:

Approve Resolution 2023-076

Attachments:

1. Resolution 2023-076 Accept Bids for for 2023 Street Overlays and Sidewalk Improvements - Contract 2023-02
2. 2023-02 Location Map

CITY OF FARIBAULT

RESOLUTION #2023-076

ACCEPT BIDS FOR 2023 STREET OVERLAYS AND SIDEWALK IMPROVEMENTS - CONTRACT 2023-02

WHEREAS, pursuant to the advertisement for bids for the 2023 Street Overlay and Sidewalk Improvements Project (Contract 2023-02), bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

Bituminous Materials LLC, Faribault, MN	\$737,676.76
BCM Construction, Inc., Faribault, MN	\$772,943.07
Crane Creek Asphalt, Faribault, MN	\$777,818.16
Ims Contracting, LLC, Dodge Center, MN	\$874,899.00

and;

WHEREAS, it appears that Bituminous Materials, LLC of Faribault, MN is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Bituminous Materials, LLC in the name of the City of Faribault for 2023 Street Overlay and Sidewalk Improvements Project (Contract 2023-02) in the amount of \$737,676.76 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: April 11, 2023

Faribault City Council

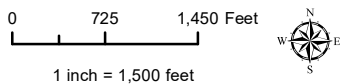
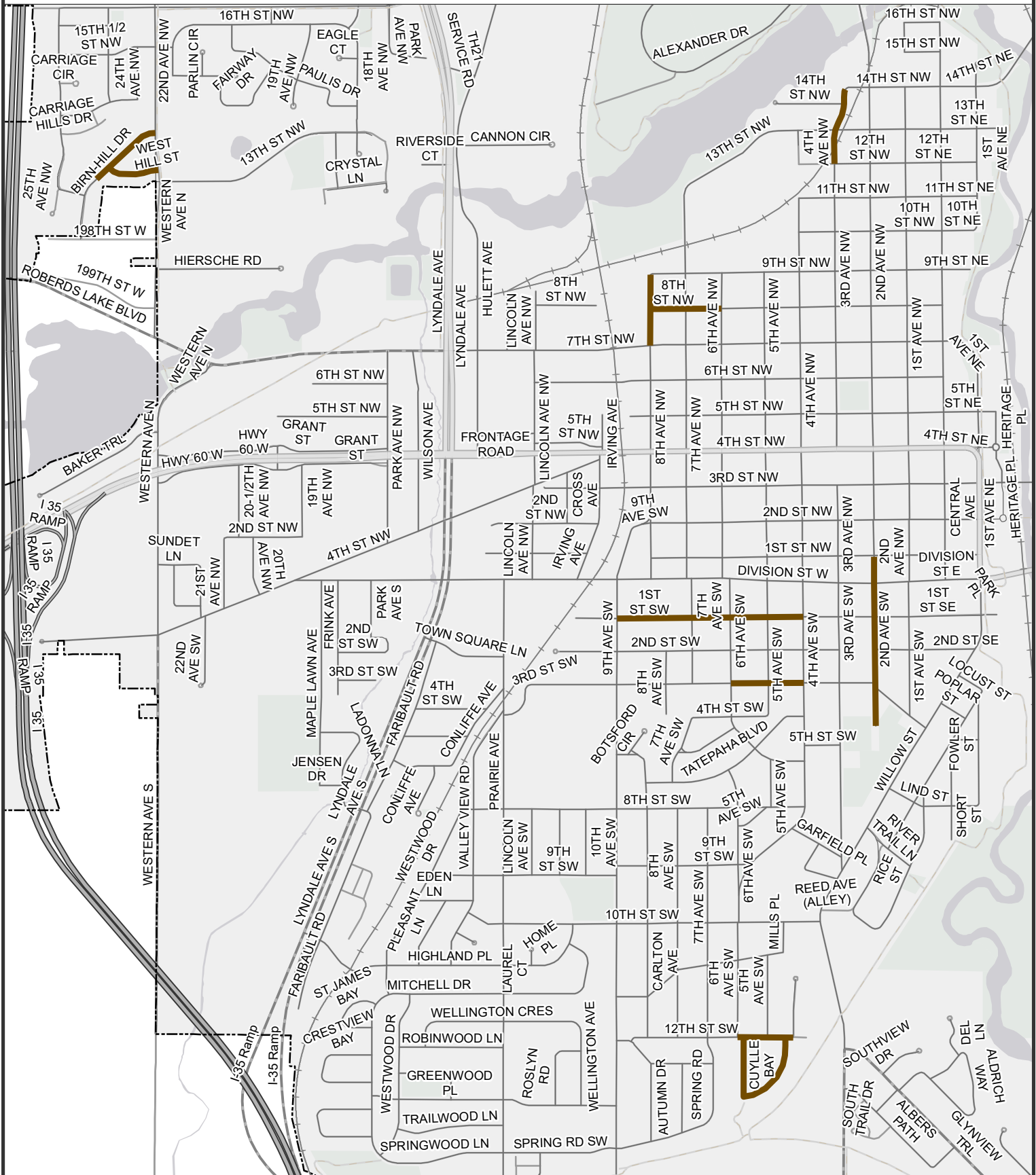
Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Location Map 2023 Overlays

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



STOVLY-23



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: April 11, 2023
SUBJECT: Resolution 2023-078 Accept Bids for 2023
Miscellaneous Concrete (City Wide) - Contract
2023-01

Background:

Staff received bids for Contract 2023-01, 2023 Miscellaneous Concrete Work (City Wide) on Wednesday, April 5, 2023. The bids received are tabulated as follows:

Healy Construction	\$79,125.00
Legends Concrete	\$99,660.00

Financing for the project comes from the Street Improvement Projects Fund (401). The amount of work actually completed under this contract varies widely from year to year. The 401 Fund is then reimbursed from various other City funds based on the specific work performed.

Minor work (in the public right-of-way) is also done at the request of private parties via petition and waiver agreements for assessment of the work back to the private party.

Recommendation:

Approve Resolution 2023-078

Attachments:

1. Resolution 2023-078 Accept Bids for 2023 Miscellaneous Concrete (City Wide) - Contract 2023-01

CITY OF FARIBAULT

RESOLUTION #2023-078

ACCEPT BIDS FOR 2023 MISCELLANEOUS CONCRETE (CITY WIDE) - CONTRACT 2023-01

WHEREAS, pursuant to the request for bids for 2023 Miscellaneous Concrete Work (City Wide) – Contract 2023-01, bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

Healy Construction Company, Inc.	\$79,125.00
Legends Concrete, Inc.	\$99,660.00

And;

WHEREAS, it appears that Healy Construction Company, Inc., of Faribault, MN, is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Healy Construction Company, Inc. in the name of the City of Faribault for 2023 Miscellaneous Concrete Work – City Wide (Contract 2023-01) in the amount of \$79,125.00 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: April 11, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator