



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, APRIL 25, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 p.m. Councilors Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis and Tom Spooner were in attendance. Councilor Chuck Thiele was absent. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, City Engineer Mark DuChene, Public Works Director Travis Block, Human Resources Director Kevin Bushard, Community & Economic Development Director David Wanberg, Police Chief John Sherwin and City Attorney Scott Riggs.

Presentations/Introductions

The Arbor Day Proclamation and Pollinator Month Proclamation were presented to members of the Tree Board and G.R.O.W.S. Pat Rice thanked the Council for their support of pollinators throughout the years. There is a pollinator exhibit at the library. There will be a tree planting on May 6 at Bluebird Park and a plant sale on May 20, 2023.

Approve minutes of April 11, 2023 City Council Meeting

Motion by Ross, seconded by van Sluis to approve the April 11, 2023 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Approve Annual State of Minnesota Department of Human Services Work Contract
- C. Resolution 2023-083 Approve Memorial Day Parade Street Closures and Use of Central Park
- D. Resolution 2023-084 Approve Heritage Celebration Events, Parking Restrictions and Street Closures
- E. Resolution 2023-085 Approve 2023 Massage Therapist License
- F. Approve Quote to Purchase and Install Playground Equipment at Bluebird Park
- G. Resolution 2023-086 Approve Appointment of Board and Commission Member
- H. Approve Memorandum of Understanding with ABM for Preliminary Assessment of Facilities
- I. Approve Agreement for Services with ISG for City Hall Renovations
- J. Resolution 2023-088 Accept Donations to the City of Faribault
- K. Approve Agricultural Land Lease
- L. Approve Limited Use Agreement for an Outdoor Patio at 306-310 Central Avenue
- M. Resolution 2023-089 Approve Street Closure for the Signature Bar & Grill Anniversary Celebration
- N. Resolution 2023-090 Approve Hiring Economic Development Coordinator

Motion by Spooner, seconded by Ross to approve consent agenda items A-N and carried unanimously.

Requests to be Heard - None

Public Hearings – None

Items for Discussion

Resolution 2023-087 Order Improvements, Approve Plans and Specifications and Establish Bid Date for 2023 Lyndale Avenue Trail Project - Contract 2021-05

City Engineer Mark DuChene explained that Resolution 2023-087 orders the improvements and approves the construction plans and specifications for the proposed 2023 Lyndale Avenue Trail Project, Contract 2021-05, including removals, grading, aggregate base, bituminous trail paving, turf restoration and related improvements on the following roadway:

Lyndale Avenue (Town Square Lane to 7th Street NW)

The City's current Capital Improvement Plan and Comprehensive Sidewalk and Trails Plan identify the construction of a multi-use trail along Lyndale Avenue from Highland Place to 7th Street NW. The trail segment from Highland Place to Town Square Lane has been constructed and the City has received permit approvals from Rice County and the Minnesota Department of Transportation for the construction of the segments from Town Square Lane to 7th Street NW within each party's respective rights-of-way.

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering is \$455,000 and the project will be funded from the City's municipal state aid (MSA) account.

The resolution also established a bid date of May 17, 2023 for the project. Construction is scheduled to begin this summer, with substantial completion by August 15, 2023.

Motion by Ross, seconded by van Sluis to approve Resolution 2023-087 Order Improvements, Approve Plans and Specifications and Establish Bid Date for 2023 Lyndale Avenue Trail Project - Contract 2021-05 and carried unanimously.

Ordinance 2023-8 Amending Chapter 19 of the City Code of Ordinances regarding Mobile Food Units (Food Trucks) (First Reading)

City Administrator Tim Murray informed the Council that the City Council discussed the development of regulations for mobile food units (food trucks). Food trucks are licensed by the State of Minnesota, but cities can regulate them locally as well. A draft ordinance that amends Chapter 19 - PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS, adding a new section that outlines the operation of food trucks, was reviewed at the Council Work Session on April 18, 2023.

The new ordinance would require food trucks to register annually with the City. They would only be allowed on City-owned property as part of a City-permitted/-acknowledged event or if issued an obstruction permit and would only be allowed in the right-of-way as part of a City-permitted/-acknowledged event or if issued an obstruction permit. The obstruction permits to operate in the right-of-way will generally not be issued for residential areas. The standard hours of operation are 7am to 10pm and a registration fee of \$50/year will be added to the Fee Schedule at the second reading on this ordinance is held. An on-line registration form will also be developed for use, which will be processed through Administration.

Councilor Ross question the wording of Section 19.3.(b)(8) that states mobile food units shall not be required to be licensed, because they are required to be licensed by the state, just registered at the City. Murray will clean up that to state not licensed by the City for the second reading. Mayor Voracek spoke with a former food truck owner and he stated that he supported this ordinance and it is similar to other cities.

Motion by Ross, seconded by van Sluis to approve Ordinance 2023-8 Amending Chapter 19 of the City Code of Ordinances regarding Mobile Food Units (Food Trucks) (First Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, and Mayor Voracek

Nay:

Motion carried 6:0

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was included as part of the meeting materials.

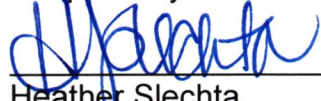
City Administrator Tim Murray reminded the Council that the Council will be meeting at The Inn at Shattuck-St. Mary's for the annual retreat next Tuesday at 1:00 p.m.

Adjournment

Motion by Ross, seconded by Caron to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:19 p.m.

Respectfully Submitted,



Heather Slechta
City Clerk