



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, JUNE 27, 2023

6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

2. Presentations/Introductions

- A. Recognize Heritage Days Committee Members

3. Approve minutes of the June 13, 2023 City Council Meeting

- A. June 13, 2023 City Council Meeting Minutes

4. Consent Agenda

- A. List of Claims for Release
- B. Approve Donation of Firefighter Turnout Gear to the Owatonna Fire Department
- C. Resolution 2023-125 Approve Pet Parade Street Closures and Parking Restrictions
- D. Resolution 2023-126 Approve Street Closure for Pawn Minnesota Customer Appreciation BBQ
- E. Resolution 2023-127 Approve Appointment of Board and Commission Member
- F. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License and Indemnification Agreement for the Faribault Area Chamber of Commerce and Tourism
- G. Resolution 2023-128 Approve Execution of MnDOT Contract No. 1053972 Trunk Highway Maintenance Agreement for State Fiscal Years 2024 & 2025
- H. Accept Quote for Service Truck Box
- I. Resolution 2023-129 Approve Equitable Sharing Agreement and Certification
- J. Approve PaceButler Corp. Cell Phone Buyback and Data Removal Agreement
- K. Approve LG240B Application to Conduct Excluded Bingo
- L. Approve First Amendment to Purchase and Development Agreement for Faribault Apartments, LLC
- M. Approve Change Order No. 2 for NW Area Water Tower (Contract 2019-12A)
- N. Rescind the Policy and Procedures for Non-Profit/ Civic Organization Funding

5. Requests to be Heard

6. Public Hearings – None

7. Items for Discussion

- A. Ordinance 2023-9 Repeal and Replace Chapter 31 of the Faribault City Code of Ordinances regarding Tall Grass and Weed Regulations (Second Reading)
 - 1. Approve Summary Publication of Ordinance 2023-9
- B. Ordinance 2023-10 Zoning Text Amendment to Reduce the Minimum Required Lot Area and Lot Width for Single-Family Attached Residences in the R-3, Medium-Density Residential District (Second Reading)
 - 1. Approve Summary Publication of Ordinance 2023-10

- C. Ordinance 2023-11 Rezone 1008 and 1016 Division Street West to R-2, Low-Density Residential (Second Reading)
 - 1. Approve Summary Publication of Ordinance 2023-11
- D. Ordinance 2023-12 Rezone the Rice County Fairgrounds at 1900 Fairgrounds Drive to P/I, Public/Institutional (Second Reading)
 - 1. Approve Summary Publication of Ordinance 2023-12
- E. Ordinance 2023-13 Amending Chapter 19 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS (Second Reading)
 - 1. Approve Summary Publication of Ordinance 2023-13
- F. Ordinance No. 2023-14 Dedication of Public Right of Way Along Western Avenue (First Reading)

8. Bids -

9. Boards and Commissions Reports, Announcements and Project Updates

- A. Monthly Financial Report

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Certificate of Congressional Recognition

Presented to

City of Faribault

In recognition of

40 years of Heritage Days

June 15th, 2023

Date



Paul Finstad

Member of Congress



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JUNE 13, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 p.m. Councilors Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele were in attendance. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Parks and Recreation Director Paul Peanasky, Fire Chief Dustin Dienst, Community & Economic Development Director David Wanberg, Police Chief John Sherwin, City Engineer Mark DuChene and Finance Director Jeanne Schmuck.

Presentations/Introductions – None

Approve Minutes of the May 23, 2023 City Council Meeting

Motion by Ross, seconded by van Sluis to approve the May 23, 2023 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2023-115 Accept Donations Made to the City of Faribault
- C. Resolution 2023-117 Approve Appointments of Board and Commission Members
- D. Accept Quote for Effluent Pump at Water Reclamation Facility
- E. Accept Quote for HVAC Units at Water Pumping Station
- F. Approve 2023 CIP Purchase Replacement - Street Department Service Truck
- G. Approve Change Order No. 2 for Airfield Lighting Improvement Project at Municipal Airport
- H. Resolution 2023-116 Authorize Execution of Minnesota Department of Transportation Grant Agreement No. 1053265 for Airport Maintenance and Operation
- I. Resolution 2023-118 Approve Rice County Public Health Grant Application
- J. Resolution 2023-119 Approve Electronic Signature Policy
- K. Approve CIP Purchase - Toro Workman MDX Ball Cart
- L. Resolution 2023-121 Authorize Submittal of Request for State Bonding Funds for Downtown (Viaduct Area) Park Improvements
- M. Accept Professional Services Agreement with AET for TH 3 Roundabout Materials Testing
- N. Approve Purchase of Rescue Air Bags

Motion by Caron, seconded by Thiele to approve Consent Agenda Items A-N and carried unanimously.

Requests to be Heard – None

Public Hearings

Resolution 2023-122 Modify Development District No. 1, Tax Increment Financing District No. 13: Hamilton Therein, the Development Program, and the Tax Increment Financing Plan Therefor

Community and Economic Development Director David Wanberg explained that the City Council established TIF District No. 13 in 2019 to facilitate the Hillside Apartments development at 10 Division Street. The Council extended the TIF boundaries beyond the Hillside Apartment site for future apartment development and to allow the City to use any unobligated TIF to provide additional public parking.

The Council approved Faribault Buckham Center Addition plat in 2021, which platted multiple parcels into one lot and eliminated parcel lines crossing existing buildings. However, the City could not record the plat because TIF District No. 13 would no longer follow parcel lines as required by state statute. Therefore, Wanberg requested that the Council decertify the four parcels from TIF District No. 13 (PIDs

1831426003, 1831426004, 1831426006, 1831426002). Removing these parcels from the district required a public hearing, but it will not have a meaningful effect on TIF District No. 13, since the City has no development plans for the parcels.

Motion by Ross, seconded by Doumbouya to open the public hearing and carried unanimously. The public hearing opened at 6:04 p.m.

No comments were received from the public at this time.

Motion by Spooner, seconded by van Sluis to close the public hearing and carried unanimously. The public hearing was closed at 6:05 p.m.

Motion by Ross, seconded by van Sluis to approve Resolution 2023-122 Modify Development District No. 1, Tax Increment Financing District No. 13: Hamilton Therein, the Development Program, and the Tax Increment Financing Plan Therefor and carried unanimously.

Items for Discussion

Presentation of the 2022 Annual Comprehensive Financial Report

Matthew Mayer, Audit Partner at BerganKDV presented a summary of the data and reviewed the management letter related to the 2022 Annual Comprehensive Financial Report.

Mayor Voracek congratulated Finance Director Jeanne Schmuck for being awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting for the past 31 years. Schmuck stated that the City will be submitting the 2022 Annual Comprehensive Financial Report for consideration of this award in anticipation of success for the 32nd year.

Motion by van Sluis, seconded by Spooner to receive and file the 2022 Annual Comprehensive Financial Report and carried unanimously.

Resolution 2023-120 Approve a Variance from Wetlands Setback Requirements at 1 Sage Way

Community and Economic Development Director David Wanberg explained that Vetrotech Saint-Gobain is relocating its North American headquarters to the SageGlass campus at 1 Sage Way. The relocation requires expanding their existing manufacturing building owned by MDC Development II LLC. The proposed 10,080-square-foot building expansion involves a variance from the required wetland setback specified in Chapter 28 of the Code of Ordinances and referenced in the Unified Development Ordinance. The property owners are working with Rice Soil and Water Conservation District to allow a de minimis impact on the wetlands. The application proposes a 17-foot building setback from the revised wetlands boundary where thirty feet would otherwise be required.

The Planning Commission held a public hearing on June 5, 2023, to consider this variance request. No one from the public spoke regarding this matter. The Planning Commission found that granting the variance would have minimal effect on the wetland. With a 5-1 vote, the Commission recommended that the City Council approve the variance request based on the findings in the resolution. The Commissioner that voted no on the motion to approve the variance felt that regardless of the allowed de minimus wetland impact, the developer should be required to buy wetland replacement credits or expand the existing wetland accordingly.

Motion by Thiele, seconded by Doumbouya to approve Resolution 2023-120 Approve a Variance from Wetlands Setback Requirements at 1 Sage Way and carried unanimously.

Ordinance 2023-9 Repeal and Replace Chapter 31 of the Faribault City Code of Ordinances regarding Tall Grass and Weed Regulations (First Reading)

Community and Economic Development Director David Wanberg explained that over the past several years, the Environmental Commission and City Council held multiple work sessions related to refining the City's Tall Grass and Weed Ordinance. Based, in part, on the recommendations of the Environmental Commission, the City Council directed that the ordinance be revised as follows: Eliminate the requirements for a natural landscape permit, but require reasonable management regulations to protect the public's health, safety, and welfare. It was also revised to allow the City to issue citations to property owners violating the Tall Grass and Weed Ordinance.

The proposed ordinance repeals and replaces the existing Tall Grass and Weed Ordinance. The proposed ordinance provides more reasonable and enforceable regulations that more effectively address neglected nuisance sites. It also allows property owners to maintain attractive landscapes beyond traditional lawns.

Councilor Ross asked how this ordinance affects undeveloped lots, Wanberg explained that if it becomes a nuisance per the code or state statute or if it is being neglected and creates issues for the neighboring properties enforcement actions could be taken. Councilor Caron asked if wood piles would be considered a nuisance, Wanberg explained that this ordinance does not address wood piles.

Mark Sundwall, 1500 Babbitt Court, felt that the ordinance was heavy handed and a money grab by the City. He felt that a 10-day notice of a violation was sufficient, and most people correct the violation within that time. He also voiced concern about scooters being left on yards and on sidewalks.

Motion by Doumbouya, seconded by Caron to approve Ordinance 2023-9 Repeal and Replace Chapter 31 of the Faribault City Code of Ordinances regarding Tall Grass and Weed Regulations (First Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:

Motion carried 7:0

Ordinance 2023-10 Zoning Text Amendment to Reduce the Minimum Required Lot Size and Lot Width for Attached Single Family Dwellings in the R-3, Medium Density Residential Districts Citywide (First Reading)

Community and Economic Development Director David Wanberg explained that the Planning Commission is proposing a zoning text amendment that reduces the minimum required lot size and minimum lot width for attached single-family dwellings in the R-3 District. During a recent work session, the Planning Commission heard from a local builder that the current R-3 District provisions limit options for twin home units, particularly on redevelopment sites.

The Planning Commission noted that the existing ordinance allows duplexes with a minimum lot size of 4,800 square feet per unit and 66 feet of lot width. However, single-family attached dwellings, twin homes require a minimum lot area of 6,000 square feet per unit and 120 feet in total width for the building lot. The Planning Commission recommended revising the zoning ordinance to allow attached single-family homes on lots with a minimum lot area of 4,800 square feet per unit to match the requirements for duplexes in the R-3 District. The Commission also recommended reducing the minimum lot width per unit for attached single-family homes to 30 feet.

The Planning Commission held a public hearing on June 5, 2023. No one from the public spoke regarding this matter. The Planning Commission felt the proposed text amendment increases affordable housing options for home buyers and will provide more options for redeveloping blighted areas in the R-3 District. The Planning Commission, by a 6-0 vote, recommended that the City Council approve the proposed text amendment based on the findings included in the proposed ordinance.

Councilor Ross was concerned that these homes would not be part of home owner's association (HOA), and therefore issues could come up when they need to be re-sided or re-shingled. Wanberg explained that this could be worked out in agreements. City Administrator Tim Murray stated that there are other twin homes located in the City that do not belong to HOAs'. Councilor Caron asked if the homes would be affordable, Mayor Voracek stated that they can not make a contractor build affordable homes.

Motion by Thiele, seconded by van Sluis to approve Ordinance 2023-10 Zoning Text Amendment to Reduce the Minimum Required Lot Size and Lot Width for Attached Single Family Dwellings in the R-3, Medium Density Residential Districts Citywide (First Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:
Motion carried 7:0

Ordinance 2023-11 Rezone Property Located at 1008 and 1016 Division Street W. to R-2, Low Density Residential District (First Reading)

Community and Economic Development Director David Wanberg explained that the Planning Commission is proposed to rezone 1008 and 1016 Division St. W from C-1, Neighborhood Commercial District to R-2, Low Density Residential District to match adjoining parcels and follow the land use plan for Established Residential Uses in this area. The lots are half-sized, compared to other lots on the block, and are not suitable for commercial uses. The owners are renovating the existing buildings for single-family dwellings. Single-family dwellings and mixed commercial / residential uses are not permitted in the C-1 District.

The Planning Commission held a public hearing on June 5, 2023, to consider the proposed rezoning. No one from the public spoke regarding this matter. The Planning Commission by a vote of 6-0 approved the findings in the draft ordinance and recommended the City Council approve the proposed rezoning.

Motion by Ross, seconded by Doumbouya to approve Ordinance 2023-11 Rezone Property Located at 1008 and 1016 Division Street W. to R-2, Low Density Residential District (First Reading) and carried unanimously.

Roll Call Vote:
Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek
Nay:
Motion carried 7:0

Ordinance 2023-12 Rezone Rice County Fairgrounds at 1900 Fairgrounds Drive to P-I, Public Institutional District (First Reading)

Community and Economic Development Director David Wanberg explained that the Planning Commission recommended that the City Council rezone the Rice County Fairgrounds from O, Agriculture/Open Space, to P/I, Public/Institutional. The proposed rezoning is consistent with the Journey to 2040 Comprehensive Plan, and the existing fairground uses are a better fit for the P/I, Public/Institutional District.

The Planning Commission held a public hearing on June 5, 2023. No one from the public spoke in regard to the proposed rezoning. By a vote of 6-0, the Planning Commission approved the findings in the draft ordinance and recommended that the City Council approve the rezoning.

Motion by Doumbouya, seconded by Thiele to approve Ordinance 2023-12 Rezone Rice County Fairgrounds at 1900 Fairgrounds Drive to P-I, Public Institutional District (First Reading) and carried unanimously.

Roll Call Vote:
Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek
Nay:
Motion carried 7:0

Ordinance 2023-13 Amending Chapter 19 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS (First Reading)

City Clerk Heather Slechta stated that with the adoption of Ordinance 2023-8 that created a Mobile Food Unit Registration (MFUR) program she has been reviewing other sections of Chapter 19 that regulate how Solicitors, Peddlers and Transient Merchants operate and are registered within the City. Currently, all Solicitors, Peddlers and Transient Merchants are permitted to operate in the City for a total of 14 days and then are required to reapply for an additional license/permit, where MFURs are registered annually. Solicitors, Peddlers and Transient Merchants are also only allowed to operate during regular business days, whereas MFURs are able to operate any day of the week at permitted locations.

Slechta requested that the portion of Chapter 19 that regulates Solicitors, Peddlers and Transient Merchants be updated to allow for an annual registration as well as allow for operations all days of the

week similar to the current Mobile Food Unit (Food Truck) Ordinance. The hours of operation would remain the same, 8 a.m-9 p.m.

Motion by Ross, seconded by Spooner to approve Ordinance 2023-13 Amending Chapter 19 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS (First Reading) and carried unanimously.

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele and Mayor Voracek

Nay:

Motion carried 7:0

Bids

Resolution 2023-123 Accept Bids for 2023 MSA Street Overlay Improvement Project - Contract 2023-03

City Engineer Mark DuChene explained that on Wednesday, May 31, 2023, bids were received for the proposed 2023 MSA Street Overlay Improvements, Contract 2023-03, including curb and gutter replacement, concrete sidewalk replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

14th Street NW (2nd Avenue NW to Central Avenue)
2nd Avenue NW (4th Street NW to 14th Street NW)

The bids were tabulated as follows:

Crane Creek Asphalt, Faribault, MN	\$1,310,198.26
Heselon Construction, Faribault, MN	\$1,395,807.17
BCM Construction, Inc., Faribault, MN	\$1,414,217.70
Engineer's Estimate	\$1,229,632.30

Based on the low bidder's prices, the estimated funding for the project is as follows (includes 5% contingencies and engineering fees):

MSA Funds	\$940,155.00
LRIP Grant	\$600,000.00
Water Utility Fund	\$13,900.00
Sanitary Sewer Utility Fund	\$28,015.00
Total	\$1,582,070.00

While the lowest bid is above the engineer's estimate for construction, the total project costs are within the budget presented to the Council and it is recommended to award to the low bidder, Crane Creek Construction. Construction on the project is scheduled to begin in July and be substantially completed by the end of August, 2023.

Motion by Spooner, seconded by Caron to approve Resolution 2023-123 Accept Bids for 2023 MSA Street Overlay Improvement Project - Contract 2023-03 and carried unanimously.

Resolution 2023-124 Accept Bids for 2023 Trunk Highway 3 Roundabout Project - Contract 2023-04

City Engineer Mark DuChene explained that on Thursday, May 25, 2023, bids were received for the proposed 2023 Trunk Highway 3 Roundabout Project, Contract 2023-04, including removals, grading, aggregate base, concrete curb and gutter, bituminous paving, concrete walk, lighting, watermain, sanitary sewer, storm sewer, ADA improvements, turf restoration and related improvements on the following streets:

TH 3/2nd Ave NW (500' S of 30th St NW to 350' N of 30th St NW)
30th St NW/East View Dr (TH 3/2nd Ave NW to 1st Ave NW)
1st Ave NW (275' S of East View Dr to East View Dr)

The bids were tabulated as follows:

Ryan Contracting Company, Elko-New Market, MN	\$3,067,629.15
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Ims Contracting, LLC, Dodge Center, MN	\$3,116,990.25
BCM Construction, Inc., Faribault, MN	\$3,256,300.69
Wencl Construction Inc., Owatonna, MN	\$3,266,882.50
Heselton Construction, Faribault, MN	\$3,280,567.75
Engineer's Estimate	\$3,008,769.90

Based on the low bidder's prices, the estimated funding for the project is as follows (includes 5% contingencies and engineering fees):

Federal Funds	\$ 985,000.00
State LPP Funds	\$ 900,000.00
MSAS Funds	\$ 977,800.00
Street Improvement Funds	\$ 209,050.00
Water Utility Funds	\$ 430,300.00
Sanitary Sewer Utility Funds	\$ 336,700.00
Total	\$3,838,850.00

Construction is scheduled to begin July 5, 2023, with substantial completion by November 1, 2023.

While the lowest bid is above the engineer's estimate for construction, the total project costs are within the budget presented to the Council and it is recommended to award to the low bidder, Ryan Contracting. At the time of the meeting, the City had received a bid award concurrence letter from MNDOT but the contractor had not been cleared by the MnDOT Office of Civil Rights. This clearance is anticipated soon and so award of the contract per the attached resolution is contingent on receiving all necessary MnDOT approvals.

Motion by Ross, seconded by van Sluis to approve Resolution 2023-124 Accept Bids for 2023 Trunk Highway 3 Roundabout Project - Contract 2023-04 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates – None

Adjournment

Motion by Caron, seconded by Doumbouya to adjourn the meeting and carried unanimously.

The Council Meeting adjourned at 7:11 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: June 27, 2023
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$998,591.05, which includes check numbers 178204 to 178287 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 06-27-2023 Council AP List

AP
AP Council Approval 06-27-2023



User: astadler
Printed: 6/22/2023 10:07:25 AM

Check Numb	Last Name	Acct 1	Amount	Description
0	A H Hermel Candy & Tobacco	101-45125-450-42990	773.33	Freezies/Candy/Hot Dogs/Etc-Resale at Aquatic Center
	A H Hermel Candy & Tobacco		773.33	
0	Ag Partners Coop	101-43121-430-42160	670.22	Tordon Herbicide
	Ag Partners Coop		670.22	
178211	Agroconnor	101-45200-450-42160	550.00	Weed Spray
	Agroconnor		550.00	
178212	Amazon Capital Services	101-45500-450-42190	153.58	Books
178212	Amazon Capital Services	101-45500-450-42110	60.96	Padlocks for Plaza Umbrellas
178212	Amazon Capital Services	101-45500-450-42190	44.14	Books
178212	Amazon Capital Services	101-45500-450-42110	9.95	Mallet Hammer
178212	Amazon Capital Services	101-45122-450-42160	170.00	Pool Chemical Testing Reagents
178212	Amazon Capital Services	101-45122-450-42160	218.59	Pool Chemical Testing Reagents
178212	Amazon Capital Services	101-42220-420-42110	43.18	Gatorade Powder
178212	Amazon Capital Services	101-41580-410-42010	35.98	Badge Holders
178212	Amazon Capital Services	101-45140-450-42110	92.98	Washington Camp Program
178212	Amazon Capital Services	101-45140-450-42110	49.98	Youth Ball Equipment
178212	Amazon Capital Services	101-41580-410-42110	17.99	Phone Case
178212	Amazon Capital Services	101-42110-420-42420	20.98	Ethernet Adapter / J Sherwin
178212	Amazon Capital Services	101-00000-000-10100	299.95	Portable Party Speaker-Safe Summer Kickoff
178212	Amazon Capital Services	101-42110-420-43130	299.95	Portable Party Speaker-Safe Summer Kickoff
178212	Amazon Capital Services	101-45122-450-42110	49.99	Gloves
178212	Amazon Capital Services	101-42220-420-42110	56.67	C Batteries
178212	Amazon Capital Services	101-45200-450-42210	38.46	Running Board Step
178212	Amazon Capital Services	101-41800-410-42020	29.99	Protector Case for Ipad
178212	Amazon Capital Services	101-41580-410-42010	88.90	Pens/Pencils/Steno Books/Sticky Notes/Tape
178212	Amazon Capital Services	101-45126-450-42410	169.00	Janitorial Cart
178212	Amazon Capital Services	101-45500-450-42190	88.38	Books

Check Numb	Last Name	Acct 1	Amount	Description
178212	Amazon Capital Services	101-43121-430-42110	10.19	Screen Protector
178212	Amazon Capital Services	101-00000-000-10108	-299.95	Portable Party Speaker-Safe Summer Kickoff
178212	Amazon Capital Services	101-45140-450-43130	38.64	Safety Camp Bands
178212	Amazon Capital Services	101-45126-450-42110	32.99	No Smoking Signs
178212	Amazon Capital Services	602-49450-000-42020	2.15	Flash Drives
178212	Amazon Capital Services	603-49500-000-42020	0.30	Flash Drives
178212	Amazon Capital Services	101-45125-450-42420	39.99	Barcode Scanner for Aquatic Center
178212	Amazon Capital Services	602-49450-000-42110	37.98	Phone Cases
178212	Amazon Capital Services	101-43170-430-42410	29.99	Speakers
178212	Amazon Capital Services	101-45122-450-42194	105.97	Pete Smith Ball Supplies
178212	Amazon Capital Services	101-42220-420-42210	26.97	Honda Carburetor
178212	Amazon Capital Services	601-49430-000-42020	2.15	Flash Drives
178212	Amazon Capital Services	101-43121-430-42020	20.63	Flash Drives
178212	Amazon Capital Services	101-42220-420-42110	98.01	Lithium Batteries
178212	Amazon Capital Services	101-45500-450-42410	86.99	Cordless Leaf Blower
178212	Amazon Capital Services	101-41580-410-42020	37.95	Flash Drives and Label Maker Tape
178212	Amazon Capital Services	101-45140-450-42110	12.99	Washington Camp Supplies
178212	Amazon Capital Services	101-45140-450-42110	29.98	Fun Center Notes
178212	Amazon Capital Services	602-49480-000-42110	186.00	Remote Gate Openers
178212	Amazon Capital Services	101-43190-430-42020	43.27	Keyboard and Mouse
178212	Amazon Capital Services	101-45122-450-42194	581.29	Pete Smith Ball Supplies
178212	Amazon Capital Services	101-45500-450-43130	43.98	Silhouette Blades and Mats
178212	Amazon Capital Services	101-45500-450-42010	22.41	Laminating Sheets
178212	Amazon Capital Services	101-42124-420-42020	109.70	Flash Drives
178212	Amazon Capital Services	101-45500-450-42190	10.00	Book
178212	Amazon Capital Services	101-41580-410-42020	65.96	USB Hubs
178212	Amazon Capital Services	101-45140-450-42110	48.53	Camp Supplies
	Amazon Capital Services		3,464.66	
178213	American Public Works Assn	101-43190-430-44330	238.75	Membership Dues DuChene
178213	American Public Works Assn	601-49430-000-44330	238.75	Membership Dues Glende
178213	American Public Works Assn	101-43121-430-44330	238.75	Membership Dues Kobe
178213	American Public Works Assn	101-43110-430-44330	238.75	Membership Dues Block
	American Public Works Assn		955.00	
178214	American Red Cross	101-45125-450-43140	450.00	Red Cross Certifications for Aquatic Center Staff
178214	American Red Cross	101-45130-450-43131	168.00	Civic Certifications
178214	American Red Cross	101-45122-450-43140	378.00	Staff Certifications for Lifeguarding
	American Red Cross		996.00	

Check Numb	Last Name	Acct 1	Amount	Description
178215	Ancom Technical Center	101-42220-420-42110	366.00	Radio Batteries
	Ancom Technical Center		366.00	
178216	Aspen Mills	101-42110-420-42180	219.00	Vest Carrier
	Aspen Mills		219.00	
0	Auto Value Parts Store	101-45200-450-42210	278.98	Oxygen Sensor
0	Auto Value Parts Store	101-45200-450-42210	19.09	Gas Cap
0	Auto Value Parts Store	101-45200-450-42110	42.38	Fiberglass Repair
0	Auto Value Parts Store	101-45200-450-42210	303.98	Pickup Control Arms
	Auto Value Parts Store		644.43	
178217	Baker & Taylor Entertainment	101-45500-450-42190	205.27	Books
178217	Baker & Taylor Entertainment	101-45500-450-42190	82.74	Books
178217	Baker & Taylor Entertainment	101-45500-450-42190	8.55	Books
178217	Baker & Taylor Entertainment	101-45500-450-42190	307.07	Books
	Baker & Taylor Entertainment		603.63	
0	Beacon Athletics LLC	101-45122-450-42194	1,318.00	Ballfield Caulkers
	Beacon Athletics LLC		1,318.00	
0	BHE Renewables	602-49480-000-43810	10,769.26	Solar Energy - April
	BHE Renewables		10,769.26	
178218	Bituminous Materials LLC	477-43121-430-45302	25,339.59	2023-02 Pay Request 1
	Bituminous Materials LLC		25,339.59	
178219	Boggie Mary	601-00000-000-20200	40.73	Refund Check 008901-000, 2403 Carriage Hills Dr
	Boggie Mary		40.73	
0	Caldwell Tanks, Inc.	601-49430-000-45300	230,327.50	2019-12B Pay Request 8
	Caldwell Tanks, Inc.		230,327.50	
178220	Canon Financial Services Inc	101-41940-410-44160	224.41	Copier Lease

Check Num	Last Name	Acct 1	Amount	Description
178220	Canon Financial Services Inc	101-42400-420-44160	167.08	Copier Charges 6/1/23-6/30/23
178220	Canon Financial Services Inc	603-49500-000-44160	1.63	Public Works Copier Rent 06/01 - 06/30
178220	Canon Financial Services Inc	101-42124-420-44160	201.90	Copier Leases
178220	Canon Financial Services Inc	101-42220-420-44160	68.46	Copier Contract 06/01/2023-06/30/2023
178220	Canon Financial Services Inc	240-46210-460-44160	224.41	3rd Floor Copier Lease
178220	Canon Financial Services Inc	601-49430-000-44160	11.46	Public Works Copier Rent 06/01 - 06/30
178220	Canon Financial Services Inc	101-43121-430-44160	110.14	Public Works Copier Rent 06/01 - 06/30
178220	Canon Financial Services Inc	602-49450-000-44160	11.46	Public Works Copier Rent 06/01 - 06/30
	Canon Financial Services Inc		1,020.95	
178221	CenturyLink	101-41940-410-43210	298.88	507-332-2400 019
178221	CenturyLink	902-00000-000-23935	605.11	Monthly Service 06/13/2023-07/12/2023
178221	CenturyLink	101-45500-450-43210	50.49	507 334-0138 069 Elevator Phone
178221	CenturyLink	902-00000-000-23935	-605.11	Monthly Service 06/13/2023-07/12/2023
178221	CenturyLink	602-49450-000-43210	98.84	507-334-0586 787
178221	CenturyLink	225-49810-430-43210	70.88	507-334-2850 219
178221	CenturyLink	601-49430-000-43210	86.02	507-332-9045 313 Sensus Back-up Dialer
	CenturyLink		605.11	
0	Cintas Corporation	101-43126-430-44060	24.40	Shop Towels
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
0	Cintas Corporation	101-43121-430-44060	26.55	Uniform Cleaning Street
0	Cintas Corporation	602-49480-000-44060	37.84	Uniform Laundry
0	Cintas Corporation	601-49430-000-44060	25.86	Uniform Cleaning Water
0	Cintas Corporation	101-43121-430-44060	26.55	Uniform Cleaning Streets
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	601-49430-000-44060	25.86	Uniform Cleaning Water
0	Cintas Corporation	602-49480-000-44060	48.44	Lab Towels Floor Mats
0	Cintas Corporation	101-43121-430-42110	80.00	Disposable Gloves
0	Cintas Corporation	101-45122-450-44060	14.79	Laundry Services Mops
0	Cintas Corporation	101-43126-430-44060	24.40	Shop Towels
	Cintas Corporation		458.95	
178222	City of Faribault	602-49480-000-43860	256.94	005003-019 214 14 St NE

Check Num	Last Name	Acct 1	Amount	Description
178222	City of Faribault	101-45127-450-43820	28.79	005003-043 705 17 St SW
178222	City of Faribault	225-49810-430-43820	18.99	005003-004 3401 Hwy 21 W
178222	City of Faribault	101-45127-450-43860	41.36	005003-043 705 17 St SW
178222	City of Faribault	225-49810-430-43850	16.71	005003-004 3401 Hwy 21 W
178222	City of Faribault	602-49480-000-43820	2,329.67	005003-023 214 14 St NE
178222	City of Faribault	211-46310-460-43860	7.48	005003-000 16 1 St SE
178204	City of Faribault	101-00000-000-11500	108.18	PR Batch 00512.06.2023 Miscellaneous
178222	City of Faribault	873-49499-000-43090	594.00	Roberds Lake Billing Fee - May
178222	City of Faribault	873-49499-000-43850	3,394.00	Roberds Lake SIU Bill - May
178222	City of Faribault	225-49810-430-43850	10.00	005003-005 Airport Terminal
178222	City of Faribault	602-49480-000-43820	1,345.05	005003-019 214 14 St NE
178222	City of Faribault	602-49480-000-43820	13.81	005003-022 214 14 St NE
178222	City of Faribault	211-46310-460-43820	30.09	005003-000 16 1 St SE
178222	City of Faribault	101-45127-450-43850	16.80	005003-043 705 17 St SW
178222	City of Faribault	225-49810-430-43860	311.77	005003-004 3401 Hwy 21 W
178222	City of Faribault	601-49430-000-43850	99.19	005003-032 812 8 Ave NW (New Water Plant)
178222	City of Faribault	902-00000-000-23935	5,209.00	Water/Sewer - May
178222	City of Faribault	225-49810-430-43820	13.81	005003-005 Airport Terminal
178222	City of Faribault	902-00000-000-23935	-5,209.00	Water/Sewer - May
178222	City of Faribault	101-45127-450-43820	628.72	005003-030 705 17 St SW-Irrigation
178222	City of Faribault	211-46310-460-43850	39.82	005003-000 16 1 St SE
	City of Faribault		9,305.18	
178223	Community Co-op Oil Assn	101-00000-410-36240	-25.00	Gift Certificate-Apply to Account #319548
178223	Community Co-op Oil Assn	101-42220-420-42120	-4.51	Credit for Federal Tax Charged on Fuel at C-Store
178223	Community Co-op Oil Assn	101-43121-430-42120	-1.65	Credit for Federal Tax Charged on Fuel at C-Store
178223	Community Co-op Oil Assn	101-42210-420-42120	-3.69	Credit for Federal Tax Charged on Fuel at C-Store
178223	Community Co-op Oil Assn	101-45122-450-42120	56.07	Gas
178223	Community Co-op Oil Assn	603-49500-000-42120	-1.47	Credit for Federal Tax Charged on Fuel at C-Store
178223	Community Co-op Oil Assn	101-43121-430-42120	25.00	Gas
178223	Community Co-op Oil Assn	101-43121-430-42120	14.00	Non Oxygenated Fuel
178223	Community Co-op Oil Assn	602-49450-000-42120	32.50	Non Oxy Fuel
178223	Community Co-op Oil Assn	101-45200-450-42220	2,705.80	Tires
178223	Community Co-op Oil Assn	101-45122-450-42120	-9.94	Credit for Federal Tax Charged on Fuel at C-Store
178223	Community Co-op Oil Assn	101-42110-420-42120	911.61	Fuel for Generator
178223	Community Co-op Oil Assn	101-42220-420-42120	16.00	Fuel
178223	Community Co-op Oil Assn	603-49500-000-44040	25.00	Tire Repair Camera Trailer
178223	Community Co-op Oil Assn	101-45200-450-44040	7.75	Tire Repair
178223	Community Co-op Oil Assn	101-43121-430-44040	26.75	Tire Repair - Street #118
	Community Co-op Oil Assn		3,774.22	

Check Numb	Last Name	Acct 1	Amount	Description
178224	Cook for You at the Depot Inc	101-41110-410-43130	2,420.13	Mayors Reception - Catering Services
	Cook for You at the Depot Inc		2,420.13	
178225	Core & Main LP	601-49430-000-42110	87.19	Iperl Meter Jackets
	Core & Main LP		87.19	
0	Crane Creek Asphalt	602-49450-000-42240	4,365.63	Asphalt for Mitchell Drive Sewer Repair
0	Crane Creek Asphalt	602-49450-000-42240	6,320.34	Asphalt for Sewer Repairs 3rd St NE & Westwood Dr
0	Crane Creek Asphalt	101-43121-430-42240	760.00	Tack
	Crane Creek Asphalt		11,445.97	
178226	Cross John	601-00000-000-20200	70.43	Refund Check 007635-000, 1316 Spring Rd
	Cross John		70.43	
178227	D&S Banner Sign & Print LLC	101-45130-450-43131	102.00	Concerts in the Park Sponsor Banner
	D&S Banner Sign & Print LLC		102.00	
0	Dakota Supply Group	602-49480-000-42110	55.68	4" Gaskets
0	Dakota Supply Group	601-49430-000-42110	6,200.90	Hydrant &Supplies-Replacement on Wilson Ave
	Dakota Supply Group		6,256.58	
178228	Dalco	101-45200-450-42110	18.89	Cleaning Supplies
178228	Dalco	101-42210-420-42230	267.95	Paper Towels / Toilet Paper
178228	Dalco	101-45200-450-42110	88.60	Towels
	Dalco		375.44	
178229	Department of Human Services	101-45200-450-43090	1,700.00	State Crew Services
178229	Department of Human Services	101-45127-450-43090	467.50	State Crew Services/Soccer
	Department of Human Services		2,167.50	
178230	Diamond Mowers LLC	225-49810-430-42210	253.24	Sheave Idler Rear Flair for Mower
178230	Diamond Mowers LLC	225-49810-430-42210	191.44	V Belt for Mower
178230	Diamond Mowers LLC	225-49810-430-42210	391.64	Filter Tank - Seal - Filter Gauge - Wire Cap - Duty Solenoid - C
178230	Diamond Mowers LLC	225-49810-430-42210	-101.80	Idler Assembly Credit

Check Numb	Last Name	Acct 1	Amount	Description
	Diamond Mowers LLC		734.52	
178231	Diamond Vogel, Inc.	101-43121-430-42410	1,290.75	Painter
	Diamond Vogel, Inc.		1,290.75	
0	Donahues	101-45200-450-42250	393.29	Flowers Garfield Park
	Donahues		393.29	
178232	Donohue & Associates Inc	602-49480-000-43030	7,295.91	Engineering Fees WWTP Master Plan
	Donohue & Associates Inc		7,295.91	
0	Dorco Inc	225-49810-430-44010	720.00	Replaced Cables on Door
	Dorco Inc		720.00	
0	Eckberg Lammers PC	101-41610-410-43045	13,034.00	Monthly Prosecution Retainer
	Eckberg Lammers PC		13,034.00	
178233	Ehlers & Associates Inc	101-00000-000-22000	1,120.00	Sage TIF/Abatement Consulting
178233	Ehlers & Associates Inc	290-46500-462-43090	140.00	General TIF Consulting with City Staff
178233	Ehlers & Associates Inc	101-00000-000-22000	350.00	Midwest Recovery -- Tax Abatement
178233	Ehlers & Associates Inc	101-00000-000-22000	70.00	Midwest Recovering Tax Abatement Consulting
	Ehlers & Associates Inc		1,680.00	
0	Electric Pump Inc	602-49450-000-42210	1,256.00	7th St Liftstation Pump Parts
0	Electric Pump Inc	602-49450-000-44045	3,672.00	7th St Lift Station Repairs and Upgrades
0	Electric Pump Inc	602-49450-000-44045	797.50	7th St Liftstation Pump Repair
0	Electric Pump Inc	602-49450-000-44040	2,135.87	Frink Sanitary Liftstation Repair
0	Electric Pump Inc	602-49450-000-42210	2,142.00	Frink Sanitary Liftstation Parts
	Electric Pump Inc		10,003.37	
0	Empower Retirement-HCSP	101-00000-000-21720	924.62	PR Batch 00512.06.2023 Health Care Savings Plan
0	Empower Retirement-HCSP	101-00000-000-21720	1,649.97	PR Batch 00512.06.2023 Health Care Savings Plan 357
	Empower Retirement-HCSP		2,574.59	

Check Num	Last Name	Acct 1	Amount	Description
178234	Environmental Equipment & Service	101-43121-430-42210	232.00	Hopper Lift/Dump Switch Actuators Etc - Street #317
178234	Environmental Equipment & Service	101-43121-430-42210	90.00	Hydraulic Valve Lock Assembly - Street #317
	Environmental Equipment & Service		322.00	
0	ESRI Inc	101-45110-450-43095	180.34	GIS Annual Subscription
0	ESRI Inc	240-46210-460-43095	180.34	GIS Annual Subscription
0	ESRI Inc	601-49430-000-43095	180.34	GIS Annual Subscription
0	ESRI Inc	602-49480-000-43095	180.34	GIS Annual Subscription
0	ESRI Inc	101-41910-410-43095	180.34	GIS Annual Subscription
0	ESRI Inc	603-49500-000-43095	180.34	GIS Annual Subscription
	ESRI Inc		1,082.04	
0	Falkstone LLC	101-43121-430-42240	5,083.21	Seal Coat Rock
	Falkstone LLC		5,083.21	
178235	Fareway Stores Inc #126	101-45130-450-43131	4.99	Water for Concerts in the Park Band
	Fareway Stores Inc #126		4.99	
178236	Faribault Ace Hardware	101-45500-450-42110	107.64	Chains for Umbrellas on Plaza
178236	Faribault Ace Hardware	101-45500-450-42110	6.80	Fasteners
178236	Faribault Ace Hardware	101-42210-420-42230	3.59	Switch
178236	Faribault Ace Hardware	101-42110-420-42410	16.19	Security Bit Set
178236	Faribault Ace Hardware	225-49810-430-42110	29.69	Weed Killer
178236	Faribault Ace Hardware	101-45122-450-42110	8.99	Zip Ties
178236	Faribault Ace Hardware	101-45200-450-42110	6.15	Fasteners
178236	Faribault Ace Hardware	101-45200-450-42110	26.99	Surge Protector
178236	Faribault Ace Hardware	101-45200-450-42110	2.00	Fasteners
178236	Faribault Ace Hardware	602-49480-000-42110	106.29	Batteries/Light Bulbs
178236	Faribault Ace Hardware	101-42220-420-42410	6.29	Screwdriver
178236	Faribault Ace Hardware	101-42220-420-42110	4.49	Tension Clip
178236	Faribault Ace Hardware	101-45125-450-42110	15.29	Pool Maintenance Supplies
178236	Faribault Ace Hardware	101-45140-450-42110	10.79	Rubber Mallet
178236	Faribault Ace Hardware	101-45200-450-42110	31.53	Plumbing Fittings
178236	Faribault Ace Hardware	101-45140-450-42110	9.00	Fasteners
178236	Faribault Ace Hardware	101-42220-420-42110	19.99	Batteries for SCBA Packs
178236	Faribault Ace Hardware	101-45126-450-42110	57.35	Mop - Sponges - Broom - Cleaner - Trash Bags
178236	Faribault Ace Hardware	101-42110-420-42110	17.98	Key Tags
178236	Faribault Ace Hardware	101-41940-410-42410	1.80	Return of Security Bit Set - For Torx Precision Screwdriver Set
178236	Faribault Ace Hardware	101-45200-450-42110	2.51	Plumbing Elbow

Check Numb	Last Name	Acct 1	Amount	Description
178236	Faribault Ace Hardware	602-49450-000-42110	38.97	LED Lights
178236	Faribault Ace Hardware	101-45200-450-42110	4.30	Pipe Plugs
178236	Faribault Ace Hardware	101-45200-450-42110	1.79	Pipe Plug
178236	Faribault Ace Hardware	101-45200-450-42110	17.09	Tool Organizer
	Faribault Ace Hardware		553.50	
178237	Faribault Daily News	101-43121-430-44330	211.95	Newspaper Annual Subscription FDN-54626
	Faribault Daily News		211.95	
0	Faribault Fleet Supply Inc	101-43121-430-42110	108.14	Fittings
0	Faribault Fleet Supply Inc	101-43121-430-42110	120.13	Painting Supplies
0	Faribault Fleet Supply Inc	101-43121-430-42110	131.97	Painting Rags and Spray Can
0	Faribault Fleet Supply Inc	101-43121-430-42110	239.98	Bath Tissue
0	Faribault Fleet Supply Inc	101-45200-450-42110	79.80	Landscape Mulch/Central Park
0	Faribault Fleet Supply Inc	602-49450-000-42110	7.08	Chain Link
0	Faribault Fleet Supply Inc	601-49430-000-42110	1,630.69	Softener Salt
0	Faribault Fleet Supply Inc	101-45200-450-42110	9.99	Window Screen
0	Faribault Fleet Supply Inc	225-49810-430-42210	26.98	Hardware - Nuts - Bolts and Washers for Mower
0	Faribault Fleet Supply Inc	101-45125-450-42110	56.95	Fly Spray/Squeegee
0	Faribault Fleet Supply Inc	101-43121-430-42110	25.85	Propane
0	Faribault Fleet Supply Inc	225-49810-430-42210	7.49	Bar and Chain Oil
0	Faribault Fleet Supply Inc	225-49810-430-42210	5.87	Hardware
0	Faribault Fleet Supply Inc	225-49810-430-42130	31.87	Engine Oil
0	Faribault Fleet Supply Inc	101-43121-430-42110	95.85	Propane
0	Faribault Fleet Supply Inc	101-43121-430-42110	28.99	Gas Can
0	Faribault Fleet Supply Inc	602-49450-000-42110	1.98	Cable Clamp
0	Faribault Fleet Supply Inc	225-49810-430-42210	2.57	Nuts - Bolts and Washers
0	Faribault Fleet Supply Inc	602-49450-000-42110	7.06	Eye Bolts
0	Faribault Fleet Supply Inc	602-49450-000-42410	8.59	Impact Socket
0	Faribault Fleet Supply Inc	101-45200-450-42110	3.79	Toilet Bowl Wax Ring
	Faribault Fleet Supply Inc		2,631.62	
178238	Faribault Post Office	601-49430-000-43220	1,251.43	Water Bills - June
178238	Faribault Post Office	603-49500-000-43220	1,251.44	Water Bills - June
178238	Faribault Post Office	602-49480-000-43220	1,251.43	Water Bills - June
	Faribault Post Office		3,754.30	
178239	Faribault Vacuum & Sewing Center	101-42210-420-42230	25.99	Vacuum Bags

Check Numb	Last Name	Acct 1	Amount	Description
	Faribault Vacuum & Sewing Center		25.99	
178240	Faul Kiri Ann	101-42110-420-43090	1,200.00	Wellness Sessions - Officer Wellness Funds
178240	Faul Kiri Ann	101-00000-000-10100	1,200.00	Wellness Sessions - Officer Wellness Funds
178240	Faul Kiri Ann	101-00000-000-10108	-1,200.00	Wellness Sessions - Officer Wellness Funds
	Faul Kiri Ann		1,200.00	
0	FCTV	101-41110-410-44383	13,347.00	Non-Profit/Civic Organization Donation
	FCTV		13,347.00	
0	Fette Electronics Inc	602-49450-000-44010	46.38	Electric Strike Work - Replace Bad Lock
0	Fette Electronics Inc	603-49500-000-44010	6.59	Electric Strike Work - Replace Bad Lock
0	Fette Electronics Inc	601-49430-000-44010	46.38	Electric Strike Work - Replace Bad Lock
0	Fette Electronics Inc	101-43121-430-44010	445.65	Electric Strike Work - Replace Bad Lock
	Fette Electronics Inc		545.00	
178241	Foth & Van Dyke LLC	225-49810-430-45300	534.33	Airport Lighting Improvement Through 5/26/23
	Foth & Van Dyke LLC		534.33	
178242	Free Press The	101-45500-450-42191	435.36	123501202 Newspaper Subscription
	Free Press The		435.36	
178243	Fremarek, Inc.	101-43126-430-42110	306.04	Dry Moly Spray
	Fremarek, Inc.		306.04	
0	From The Ground Up LLC	101-45200-450-43090	614.40	Weed Spraying/Fertilizer
	From The Ground Up LLC		614.40	
178244	Gainey Raymond A	101-45130-450-43090	585.00	Coach for Pickleball Clinic
	Gainey Raymond A		585.00	
178245	Gillen Andrea	601-00000-000-20200	3.90	Refund Check 008567-000, 109 13 St NW

Check Numb	Last Name	Acct 1	Amount	Description
	Gillen Andrea		3.90	
178246	Girards Business Solutions Inc	601-49430-000-44045	516.67	Folder Inserter Service Contract 7-18-23 to 7-17-2024
178246	Girards Business Solutions Inc	101-41510-410-44045	516.66	Folder Inserter Service Contract 7-18-23 to 7-17-2024
178246	Girards Business Solutions Inc	602-49450-000-44045	516.67	Folder Inserter Service Contract 7-18-23 to 7-17-2024
	Girards Business Solutions Inc		1,550.00	
178205	GIS Benefits	101-00000-000-11510	76.72	J Remme Dental - July
178205	GIS Benefits	101-00000-000-21717	537.99	Vision Insurance Prepaid - July
178205	GIS Benefits	101-00000-000-21715	5,651.27	Dental Insurance Prepaid - July
178205	GIS Benefits	101-00000-000-21716	1,022.61	Accident/Critical Illness - July
178205	GIS Benefits	101-00000-000-11510	30.73	C Springer Dental - July
178205	GIS Benefits	101-00000-000-11510	8.63	T Manz Vision - July
178205	GIS Benefits	101-00000-000-21710	1,714.90	Voluntary Life Insurance - July
178205	GIS Benefits	101-00000-000-21711	731.90	Voluntary Short Term Disability - July
178205	GIS Benefits	101-00000-000-11510	30.73	T Manz Dental - July
178205	GIS Benefits	101-00000-000-11510	76.72	P Froman Dental - July
178205	GIS Benefits	101-00000-000-11510	8.63	C Springer Vision - July
	GIS Benefits		9,890.83	
178247	Glenn's Service LLC	225-49810-430-43090	150.00	Mower Tow
	Glenn's Service LLC		150.00	
0	Godfather's Pizza	101-45125-450-42990	390.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	165.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	135.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	165.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	225.00	Pizza for Resale by the Slice at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	360.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	210.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	90.00	Pizza for Resale at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	120.00	Pizza for Resale by the Slice at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	240.00	Pizza for Resale by the Slice at Aquatic Center
0	Godfather's Pizza	101-45125-450-42990	90.00	Pizza for Resale by the Slice at Aquatic Center
	Godfather's Pizza		2,190.00	
178248	Grainger Inc	602-49480-000-42110	53.86	Springs
178248	Grainger Inc	602-49480-000-42110	23.66	Bearing Puller Rods

Check Numb	Last Name	Acct 1	Amount	Description
178248	Grainger Inc	101-45122-450-42110	543.26	Shelving
	Grainger Inc		620.78	
178249	Hammel Green and Abrahamson Inc	437-45122-450-45201	22,166.00	Community Center Concept Study
	Hammel Green and Abrahamson Inc		22,166.00	
178250	Harlequin Sales Corp/Reader Service	101-45500-450-42190	23.96	Books - Acct #328689393
178251	Harlequin Sales Corp/Reader Service	101-45500-450-42190	24.49	Books - Acct #328689385
	Harlequin Sales Corp/Reader Service		48.45	
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	5,472.94	Sodium Permanganate and Sodium Silicate
0	Hawkins Inc	101-45125-450-42160	2,031.78	Pool Chemicals for Aquatic Center
0	Hawkins Inc	601-49430-000-42160	5,490.67	Fluoride/Sodium Silicate/ Sodium Permanganate
0	Hawkins Inc	101-45122-450-42160	518.55	Pool Chemicals
	Hawkins Inc		13,513.94	
0	Healthy Community Initiative	101-42123-420-42070	130.00	Supplies for CIT Training
	Healthy Community Initiative		130.00	
178252	Healy Construction Company Inc	401-43121-430-44050	8,612.22	2023-01 Pay Request 1
	Healy Construction Company Inc		8,612.22	
178253	Helen M Nagel Inc	601-49430-000-42240	272.50	Sod for Watermain Break
	Helen M Nagel Inc		272.50	
178254	Hessel Gregory S & Lillian J	601-00000-000-20200	38.52	Refund Check 025745-000, 837 Valleyview Rd
	Hessel Gregory S & Lillian J		38.52	
178255	Holmblad David	601-00000-000-20200	29.72	Refund Check 005258-000, 9 1 St SE
	Holmblad David		29.72	
178256	Hy-Vee - Accounts Receivable	101-41800-410-44382	167.21	Walk for Wellness Grab and Go Lunch

Check Numb	Last Name	Acct 1	Amount	Description
	Hy-Vee - Accounts Receivable		167.21	
0	Imperial Supplies Holdings Inc	101-43126-430-42110	164.48	Cap Plugs/Grease Fittings/Pipe Fittings/Small Screw Stock
	Imperial Supplies Holdings Inc		164.48	
0	Innovative Office Solutions LLC	101-45500-450-42010	11.98	Mouse Pad
0	Innovative Office Solutions LLC	240-46210-460-42010	9.45	Legal Pads
0	Innovative Office Solutions LLC	101-42210-420-42010	54.15	Copy Paper / Legal Pads
0	Innovative Office Solutions LLC	101-45122-450-42110	38.28	Small Dry Erase Boards
0	Innovative Office Solutions LLC	101-42110-420-42010	3.71	Sheet Protectors
0	Innovative Office Solutions LLC	101-45110-450-42010	38.04	Colored Cardstock
0	Innovative Office Solutions LLC	603-49500-000-42010	0.60	Printer Paper
0	Innovative Office Solutions LLC	601-49430-000-42110	3.60	Disinfectant Wipes - Paper Plates
0	Innovative Office Solutions LLC	603-49500-000-42110	0.51	Disinfectant Wipes - Paper Plates
0	Innovative Office Solutions LLC	101-43121-430-42010	39.23	Printer Paper
0	Innovative Office Solutions LLC	602-49450-000-42110	3.60	Disinfectant Wipes - Paper Plates
0	Innovative Office Solutions LLC	101-43121-430-42110	20.58	Desk Mat
0	Innovative Office Solutions LLC	101-42210-420-42010	11.12	Pens
0	Innovative Office Solutions LLC	101-45126-450-42110	90.56	Step Stool
0	Innovative Office Solutions LLC	101-41510-410-42010	2.49	Mouse Pad for Sr Accountant
0	Innovative Office Solutions LLC	602-49450-000-42010	4.08	Printer Paper
0	Innovative Office Solutions LLC	101-43121-430-42110	34.62	Disinfectant Wipes - Paper Plates
0	Innovative Office Solutions LLC	601-49430-000-42010	4.08	Printer Paper
	Innovative Office Solutions LLC		370.68	
0	Insty-Prints	601-49430-000-42030	20.86	Letterhead
0	Insty-Prints	101-43121-430-42030	200.46	Letterhead
0	Insty-Prints	602-49450-000-42030	20.86	Letterhead
0	Insty-Prints	603-49500-000-42030	2.97	Letterhead
0	Insty-Prints	101-43121-430-42030	74.50	Business Cards - K Kobe
	Insty-Prints		319.65	
0	Internal Revenue Service	101-00000-000-21704	6,779.79	PR Batch 00512.06.2023 Medicare Employee
0	Internal Revenue Service	101-00000-000-21703	19,555.16	PR Batch 00512.06.2023 FICA Employee
0	Internal Revenue Service	101-00000-000-21703	19,555.16	PR Batch 00512.06.2023 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	6,779.79	PR Batch 00512.06.2023 Medicare Employer
0	Internal Revenue Service	101-00000-000-21701	40,322.84	PR Batch 00512.06.2023 Federal Income Tax

Check Numb	Last Name	Acct 1	Amount	Description
	Internal Revenue Service		92,992.74	
178257	J Appleseed	101-45500-450-42190	1,097.60	Books
	J Appleseed		1,097.60	
0	Keystone Interpreting Solutions Inc	101-45500-450-43090	300.58	ASL Interpreters
	Keystone Interpreting Solutions Inc		300.58	
178258	Klemensen Jon	101-45200-450-43090	805.83	Mowing Contract
178258	Klemensen Jon	101-45127-450-43090	1,314.67	Mowing Contract/Soccer Complex
178258	Klemensen Jon	101-45126-450-43090	183.33	Mowing Contract/Washington Rec.
	Klemensen Jon		2,303.83	
0	Kline Distributing LLC	101-45125-450-42990	982.08	Cotton Candy/Chips/Etc for Resale at Aquatic Center
0	Kline Distributing LLC	101-45125-450-42990	1,924.12	Cotton Candy/Chips/Etc for Resale at Aquatic Center
0	Kline Distributing LLC	101-45125-450-42990	1,252.90	Chips/Donuts/Hot Dogs/Etc for Resale at Aquatic Center
	Kline Distributing LLC		4,159.10	
0	Larson Anthony	101-42121-420-43310	15.00	Lunch Per Diem / Peer Support Training
	Larson Anthony		15.00	
178259	Larson Milo	101-45500-450-43130	83.64	Summer Reading Program Logs
178259	Larson Milo	101-42110-420-43130	24.50	Flyers: Ballin' in the 'Bault - Police Dept
	Larson Milo		108.14	
0	Lath Stakes & Hubs LLC	101-43190-430-42110	850.00	Stakes and Hubs
	Lath Stakes & Hubs LLC		850.00	
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	1,658.85	PR Batch 00512.06.2023 Long Term Disability
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	29.36	K Kobe LTD
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	-39.57	S Aman LTD
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	-35.76	R Rand LTD
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	-12.15	I Luker LTD
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	15.12	E Braun LTD
178207	Madison National Life Insurance Co Inc	101-00000-000-21711	-9.52	B Glynn LTD

Check Numb	Last Name	Acct 1	Amount	Description
178206	Madison National Life Insurance Co Inc	101-42220-420-41330	71.52	Part-Time Firefighters Life Insurance
178206	Madison National Life Insurance Co Inc	101-00000-000-21710	3,028.24	Life Insurance - June
	Madison National Life Insurance Co Inc		4,706.09	
178260	Mankato Area Community Band	101-45130-450-43131	500.00	Concert in the Park - 7/6/2023
	Mankato Area Community Band		500.00	
0	Martin Marietta Materials Inc	101-43121-430-42240	491.40	Blacktop
0	Martin Marietta Materials Inc	101-43121-430-42240	421.50	Blacktop
	Martin Marietta Materials Inc		912.90	
0	Matejcek Implement Company	101-43121-430-42210	10.50	Hydraulic Caps - Street #223
	Matejcek Implement Company		10.50	
178261	Menards	101-45200-450-42110	110.10	Concrete/Senior Center Bench
178261	Menards	101-45200-450-42110	196.94	Lumber/Community Center Sign
	Menards		307.04	
0	Midwest Tape LLC	101-45500-450-42192	29.38	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	115.20	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	22.49	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	37.48	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	34.48	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	56.22	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	1,060.76	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	42.99	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	59.92	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42190	14.99	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	18.74	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	109.45	Audio/Visual
	Midwest Tape LLC		1,602.10	
178262	Midwest Testing LLC	602-49480-000-43090	1,150.00	Pump Flow Testing
	Midwest Testing LLC		1,150.00	
0	Minnesota Child Support Payment Center	101-00000-000-21716	711.11	PR Batch 00512.06.2023 Child Support

Check Numb	Last Name	Acct 1	Amount	Description
	Minnesota Child Support Payment Center		711.11	
0	Minnesota Department of Revenue	101-00000-000-21702	18,925.42	PR Batch 00512.06.2023 State Income Tax
	Minnesota Department of Revenue		18,925.42	
0	Minnesota Petroleum Services Inc	225-49810-430-44045	372.00	Relay Board in QT Pod-Airport Fuel System
	Minnesota Petroleum Services Inc		372.00	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	456.50	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	262.46	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	249.70	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	456.50	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	423.50	Soil Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	301.62	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	301.62	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		2,898.50	
178208	Mission Square 303492	101-00000-000-21706	50.00	PR Batch 00512.06.2023 Mission Square
	Mission Square 303492		50.00	
0	Mississippi Welders Supply Inc	101-43126-430-42110	128.60	Welding Wire
	Mississippi Welders Supply Inc		128.60	
0	Motor Parts & Equipment Corp	101-43121-430-42210	27.91	Air Dryer Filter - Street #110
0	Motor Parts & Equipment Corp	101-45200-450-42210	101.80	Fuel Filters
0	Motor Parts & Equipment Corp	101-42220-420-42210	21.78	V-Belt
0	Motor Parts & Equipment Corp	101-43121-430-42210	7.24	Air Filter - Streets Backpack Blower
0	Motor Parts & Equipment Corp	101-43121-430-42210	83.25	Air Filter - Street #317
0	Motor Parts & Equipment Corp	601-49430-000-42210	3.20	Oil Filter for Stock
0	Motor Parts & Equipment Corp	602-49480-000-42110	8.99	Drain Plug
0	Motor Parts & Equipment Corp	602-49450-000-42210	149.09	Filters
0	Motor Parts & Equipment Corp	602-49480-000-42110	11.49	Floor Dry
0	Motor Parts & Equipment Corp	101-42123-420-42210	2.13	Oil Filter for Stock
0	Motor Parts & Equipment Corp	101-43121-430-42210	8.53	Oil Filter for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	4.26	Oil Filter for Stock

Check Num	Last Name	Acct 1	Amount	Description
0	Motor Parts & Equipment Corp	602-49450-000-42210	3.20	Oil Filter for Stock
0	Motor Parts & Equipment Corp	602-49480-000-42130	49.77	Oil
0	Motor Parts & Equipment Corp	101-43126-430-42110	131.04	Floor Dry
	Motor Parts & Equipment Corp		613.68	
0	MTI Distributing Inc	101-45200-450-42220	594.81	Lawn Mower Tire and Rim
	MTI Distributing Inc		594.81	
178263	Nass Tom	601-00000-000-20200	46.24	Refund Check 023638-000, 1268 Cuyllle Bay
	Nass Tom		46.24	
0	NCL of Wisconsin Inc	602-49480-000-42160	209.66	Lab Chemicals
	NCL of Wisconsin Inc		209.66	
178209	NCPERS Group Life Insur	101-00000-000-21710	208.00	PR Batch 00512.06.2023 PERA Life Insurance
	NCPERS Group Life Insur		208.00	
178264	Office Depot Inc	101-45500-450-42010	91.98	Copier Paper
	Office Depot Inc		91.98	
178265	Olson Katie	601-00000-000-20200	15.39	Refund Check 023195-000, 731 Division St E
	Olson Katie		15.39	
0	On Target A & M Inc	602-49480-000-43090	585.97	Water Bills - June
0	On Target A & M Inc	601-49430-000-43090	585.97	Water Bills - June
0	On Target A & M Inc	603-49500-000-43090	585.98	Water Bills - June
	On Target A & M Inc		1,757.92	
0	Orchard Trust Company	101-00000-000-21706	2,532.00	PR Batch 00512.06.2023 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	11,140.00	PR Batch 00512.06.2023 MN Deferred Comp
	Orchard Trust Company		13,672.00	
0	Paape Companies Inc	101-45122-450-44010	110.00	Repaired HVAC Error in Server

Check Numb	Last Name	Acct 1	Amount	Description
	Paape Companies Inc		110.00	
0	Pepsi Cola of Mankato Inc	101-45125-450-43090	75.00	Start Up/Filter at Aquatic Center
0	Pepsi Cola of Mankato Inc	101-45125-450-42990	418.85	Soda/Punch/Lemonade for Resale at Aquatic Center
	Pepsi Cola of Mankato Inc		493.85	
0	Plunkett's Pest Control	101-45122-450-44010	42.12	Pest Control
	Plunkett's Pest Control		42.12	
0	Property Pros	101-42700-420-43090	550.00	Mowed Grass at Old Clinic
	Property Pros		550.00	
0	Public Employees Retirement Association	101-00000-000-21705	294.17	PR Batch 00512.06.2023 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	294.17	PR Batch 00512.06.2023 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	19,093.44	PR Batch 00512.06.2023 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	20,024.31	PR Batch 00512.06.2023 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	17,354.40	PR Batch 00512.06.2023 PERA Coordinated
0	Public Employees Retirement Association	101-45500-450-41210	-201.58	Deduction in Error Refund-I.Alcala De Santiago
0	Public Employees Retirement Association	101-00000-000-21705	28,640.15	PR Batch 00512.06.2023 PERA Police & Fire
	Public Employees Retirement Association		85,499.06	
178266	Public Safety Equipment LLC	101-42123-420-43090	596.00	Certification of RADAR and LIDAR Units
	Public Safety Equipment LLC		596.00	
178267	Quadient Leasing USA Inc	101-41940-410-44160	717.03	Postage Machine Lease
	Quadient Leasing USA Inc		717.03	
0	Quality Aviation Inc	225-49810-430-43090	1,416.67	Airport Management Agreement
0	Quality Aviation Inc	225-49810-430-43090	2,083.33	Airport Maintenance Agreement
	Quality Aviation Inc		3,500.00	
0	R C Bliss Inc	101-42110-420-42210	28.27	Damper Assembly - Bushing / Firearms Trailer
0	R C Bliss Inc	101-42123-420-42210	82.75	Wheel Cover / #14

Check Numb	Last Name	Acct 1	Amount	Description
	R C Bliss Inc		111.02	
178268	Rice County	873-49499-000-44371	5,166.92	Roberds Lake Sewer Collected - May
	Rice County		5,166.92	
178269	Rice County Environmental Services - Solid Waste	101-45200-450-43840	70.35	Refuse
178269	Rice County Environmental Services - Solid Waste	101-41580-410-43840	360.00	Old Equipment Recycling-IT
	Rice County Environmental Services - Solid Waste		430.35	
0	Rice County Recorder	101-41910-410-43520	132.00	Cedar Lake Electric Res 2023-027/Ord 2023-02 Rezone CLEA
0	Rice County Recorder	603-49500-000-43520	46.00	Stormwater Maintenance Agreement Recording Fees
	Rice County Recorder		178.00	
178270	Rosen Publishing Group The	101-45500-450-42190	484.18	Books
	Rosen Publishing Group The		484.18	
0	Sanco Equipment LLC	101-45200-450-42210	99.60	Hose Guide
	Sanco Equipment LLC		99.60	
178271	Schauer Alex	101-45130-450-43131	500.00	Teen Night DJ Service
	Schauer Alex		500.00	
178272	Schauer Samantha Jo	601-00000-000-20200	16.08	Refund Check 006202-001, 206 Sunshine Ln
	Schauer Samantha Jo		16.08	
178273	Schindler Elevator Corporation	101-45500-450-44010	554.79	Quarterly Maintenance Billing
	Schindler Elevator Corporation		554.79	
0	Schirmer Walter D	101-45500-450-44010	395.00	Carpet Maintenance
0	Schirmer Walter D	101-45500-450-44010	85.00	Janitorial Services
	Schirmer Walter D		480.00	
0	Schumacher Excavating Inc	476-43121-430-45313	153,823.90	2022-13 Pay Request 4

Check Numb	Last Name	Acct 1	Amount	Description
	Schumacher Excavating Inc		153,823.90	
0	Selco	101-45500-450-43250	3,304.35	Basic Fees & Support
	Selco		3,304.35	
0	SHI International Corp	101-45125-450-42420	2,250.00	Aquatic Center Computers
0	SHI International Corp	101-42700-420-42420	2,080.00	Desktops (2) - Monitors (4)
0	SHI International Corp	101-42110-420-42420	1,740.00	Notebook - USC Dock - Monitors (2)
0	SHI International Corp	101-41510-410-42420	115.00	Computer Monitor for Acct Tech
0	SHI International Corp	101-43170-430-42420	1,012.00	Computer
0	SHI International Corp	101-45125-450-42420	1,850.00	Computers/Monitors (2) at Aquatic Center
	SHI International Corp		9,047.00	
178274	Smithson Everett	101-45130-450-43131	650.00	Concert in the Park - 6/29/2023
	Smithson Everett		650.00	
178275	Southeast Service Cooperative	101-41800-410-44330	300.00	Annual Membership Fee
	Southeast Service Cooperative		300.00	
0	SRF Consulting Group Inc	401-43121-430-43090	7,087.47	CSAH 45 Corridor Study
	SRF Consulting Group Inc		7,087.47	
178276	Star Sports & Apparel LLC	101-43121-430-42110	15.00	Name Plate K Kobe
	Star Sports & Apparel LLC		15.00	
0	Stargate Inc	602-49450-000-44045	17.49	Cam Twist Breakaway for Fuel System
0	Stargate Inc	601-49430-000-44045	17.49	Cam Twist Breakaway for Fuel System
0	Stargate Inc	101-43121-430-44045	168.08	Cam Twist Breakaway for Fuel System
0	Stargate Inc	603-49500-000-44045	2.49	Cam Twist Breakaway for Fuel System
	Stargate Inc		205.55	
178277	Steele Waseca Coop Electric	225-49810-430-43810	7.97	41926-Airport
178277	Steele Waseca Coop Electric	225-49810-430-43810	552.38	23947-Airport 10
178277	Steele Waseca Coop Electric	225-49810-430-43810	31.85	1018624-Hangar 910J
178277	Steele Waseca Coop Electric	225-49810-430-43810	7.97	1077021-Security Hangar 2

Check Num	Last Name	Acct 1	Amount	Description
178277	Steele Waseca Coop Electric	225-49810-430-43810	7.97	41927-Airport
178277	Steele Waseca Coop Electric	902-00000-000-23935	-1,724.60	Monthly Charges-May
178277	Steele Waseca Coop Electric	902-00000-000-23935	1,724.60	Monthly Charges-May
178277	Steele Waseca Coop Electric	602-49450-000-43810	80.46	1089247-Lift Station-15625 Acorn Trl
178277	Steele Waseca Coop Electric	225-49810-430-43810	42.78	32094-Airport
178277	Steele Waseca Coop Electric	225-49810-430-43810	33.07	1017445-2011 T-Hangar
178277	Steele Waseca Coop Electric	101-43160-430-43810	48.70	32089-Highway 21 Lights
178277	Steele Waseca Coop Electric	225-49810-430-43810	145.02	1018611-Hangar 910K
178277	Steele Waseca Coop Electric	602-49450-000-43810	209.30	30493-Lift Station
178277	Steele Waseca Coop Electric	225-49810-430-43810	319.91	41875-Airport S Hangars
178277	Steele Waseca Coop Electric	602-49480-000-43810	62.28	23271-Sludge Farm
178277	Steele Waseca Coop Electric	225-49810-430-43810	43.82	20891-Airport New Hangar
178277	Steele Waseca Coop Electric	225-49810-430-43810	45.79	41901-Airport
178277	Steele Waseca Coop Electric	101-43160-430-43810	85.33	27205-Airtech Park
	Steele Waseca Coop Electric		1,724.60	
178278	Tait Leslie or Ivar	601-00000-000-20200	6.94	Refund Check 005508-016, 430 3 Ave SW
	Tait Leslie or Ivar		6.94	
0	Texon II Inc	101-45122-450-42110	514.20	Gym Wipes
	Texon II Inc		514.20	
178279	The UPS Store	601-49430-000-43250	12.72	Water Meter Radio Shipped for Repairs
	The UPS Store		12.72	
178280	Thiele Joel	101-45200-450-42110	2,931.23	Ballfield Red Rock
	Thiele Joel		2,931.23	
0	Tifco Industries Inc	101-43126-430-42110	-17.98	Drill Mandrel Credit- Shop
0	Tifco Industries Inc	101-43126-430-42110	135.67	Gloves/Foldable Work Lights/Drill Adapters
	Tifco Industries Inc		117.69	
178281	Tom's Lock & Key, LLC	101-42110-420-43090	7.50	Copy of Key
	Tom's Lock & Key, LLC		7.50	
0	Top Gear Inc.	101-45140-450-43130	674.20	Safety Camp Helmets

Check Numb	Last Name	Acct 1	Amount	Description
	Top Gear Inc.		674.20	
178282	TRI Air Testing Inc	101-42220-420-43090	227.00	Moisture Air Testing
	TRI Air Testing Inc		227.00	
178283	Tru Vue Inc	101-00000-000-22000	5,247.80	Escrow Release for Tax Abatement
	Tru Vue Inc		5,247.80	
178284	Truck Center Companies East LLC	101-43126-430-42110	71.76	Brake Clean Stock
178284	Truck Center Companies East LLC	101-43121-430-42210	29.82	Oil Filter - Street #118
178284	Truck Center Companies East LLC	602-49450-000-42210	269.62	Brake Parts
	Truck Center Companies East LLC		371.20	
0	Ulrich Lance	101-42123-420-43310	15.00	Lunch Per Diem / Peer Support Training
	Ulrich Lance		15.00	
0	Vanguard Identification Systems	101-45110-450-42030	1,680.52	Aquatic Center Season Pass Cards
	Vanguard Identification Systems		1,680.52	
178285	Wal-Mart	101-45500-450-42010	32.69	Command Strips/Name Badge Stickers
178285	Wal-Mart	101-42210-420-42230	135.71	Trash Bags / Lysol / Bathroom Cleaner / Disinfectant
178285	Wal-Mart	101-45140-450-42110	65.50	Youth Ball Supplies
178285	Wal-Mart	101-45140-450-42110	50.08	Youth Ball Supplies
	Wal-Mart		283.98	
178286	White Cap L.P.	101-45200-450-42110	2,026.53	Archery Bales
	White Cap L.P.		2,026.53	
0	Wilson Tyler	101-42123-420-43310	15.00	Lunch Per Diem / Peer Support Training
	Wilson Tyler		15.00	
0	WSB & Associates Inc	603-49500-000-45300	12,631.25	2022-14 Lockerby SW-4/1/2023 - 4/30/2023

Check Numb	Last Name	Acct 1	Amount	Description
	WSB & Associates Inc		12,631.25	
178287	Xcel Energy	101-43160-430-43810	19,472.75	51-4930975-3 Street Lighting
178287	Xcel Energy	101-43160-430-43810	17.61	51-5358630-4 45 State Ave Lighting
178210	Xcel Energy	101-45122-450-43830	416.92	303402179 16 Central Ave
178210	Xcel Energy	602-49480-000-43830	841.12	302858086 214 14 St NE
178210	Xcel Energy	101-45126-450-43810	19.30	171746 117 Shumway Lighting
178210	Xcel Energy	101-45200-450-43810	124.27	304428352 601 1st Ave NE Fleckenstein Bluffs Park
178210	Xcel Energy	101-43160-430-43810	-410.38	302767481 210 3 St NE St Light HP
178210	Xcel Energy	602-49450-000-43810	20.75	303203605 319 Lind St Lift Station
178210	Xcel Energy	101-43170-430-43810	9.48	156258 117 Shumway CD Siren
178210	Xcel Energy	602-49450-000-43830	15.59	304051816 1200 Belview Trl
178210	Xcel Energy	101-42500-420-43810	46.71	303930334 Fairgrounds/300 Western
178210	Xcel Energy	101-43170-430-43810	-52.75	303453265 1500 7 St NW Signal Light
178210	Xcel Energy	101-43170-430-43810	211.18	303396625 27 Division St E Signal Light
178210	Xcel Energy	101-45200-450-43810	47.68	303683055 100 Tee Pee Tonka Park
178210	Xcel Energy	101-45200-450-43810	94.66	303239611 Sr High Tennis Courts
178210	Xcel Energy	101-45126-450-43810	46.31	302492805 117 Shumway-Washington Center
178210	Xcel Energy	603-49500-000-43830	2.22	304051816 1200 Belview Trl
178210	Xcel Energy	101-45500-450-43810	20.29	302342287 11 Division St E Security
178210	Xcel Energy	602-49450-000-43810	46.34	304801551 1321 Matteson St-Lift Station
178210	Xcel Energy	101-45200-450-43810	50.54	302165394 415 2nd Ave SW Wapacuta Pk
178210	Xcel Energy	601-49430-000-43810	7,706.30	302568990 410 Alexander Park Well #5
178210	Xcel Energy	101-45200-450-43830	31.65	304017445 900 Lyndale Ave N
178210	Xcel Energy	101-43160-430-43810	67.79	304850224 402 Central-Central Ave Signal System
178210	Xcel Energy	602-49450-000-43810	9.05	302772185 1150 Willow Lift Station
178210	Xcel Energy	602-49480-000-43810	19,917.43	304239286 214 14th St NE
178210	Xcel Energy	101-43160-430-43810	79.36	304850221 419 8 Ave NW-8 Ave Signal System
178210	Xcel Energy	101-45200-450-43810	-35.10	302261595 920 9 Ave SW
178210	Xcel Energy	225-49810-430-43830	87.89	304924581 3401 Hwy 21 W
178210	Xcel Energy	602-49450-000-43810	20.14	303333605 410 Frink Ave Lift Station
178210	Xcel Energy	101-42110-420-43810	5,609.20	303688424 25 4th St NW
178210	Xcel Energy	602-49480-000-43810	-130.60	Non-Recurring Charges/Credit
178210	Xcel Energy	601-49430-000-43810	247.84	304872579 812 8 Ave NW-WTP
178210	Xcel Energy	101-43160-430-43810	85.10	304850222 328 4 St NW-4 Ave NW Signal System
178210	Xcel Energy	101-43160-430-43810	33.41	304087990 510 2 Ave NW Carnival
178210	Xcel Energy	101-42210-420-43810	-195.24	302527702 122 2 St NW-Fire Hall
178210	Xcel Energy	101-43160-430-43810	3.79	304116512 1000 Lyndale Ave S
178210	Xcel Energy	101-45122-450-43830	533.97	302342287 Boiler Heat Line 30%
178210	Xcel Energy	101-45200-450-43810	26.46	175957 500 Maple Lawn Cartway
178210	Xcel Energy	225-49810-430-43830	28.49	304268056 Hangar 910G - Rental
178210	Xcel Energy	101-45125-450-43810	2,907.54	303727721 1830 2 Ave NW Aquatic Center

Check Numb	Last Name	Acct 1	Amount	Description
178210	Xcel Energy	101-43160-430-43810	85.17	304886692 1190 60 W Street Light
178210	Xcel Energy	902-00000-000-23935	76,038.01	Electricity Bill-May
178210	Xcel Energy	602-49450-000-43810	396.05	304051816 1200 Belview Trl
178210	Xcel Energy	101-43160-430-43810	41.30	305051521 New Bridge Lights 2nd Ave Bridge
178210	Xcel Energy	101-45125-450-43820	1,708.40	303727721 1830 2 Ave NW Aquatic Center
178210	Xcel Energy	101-42110-420-43810	495.52	303877775 11 20th St NW Evidence Garage
178210	Xcel Energy	101-43160-430-43810	152.27	304850220 720 4 St NW Street Light Feed Point
178210	Xcel Energy	101-45200-450-43830	28.49	302627100 Jefferson Warming House
178210	Xcel Energy	225-49810-430-43830	29.12	304268037 Hangar 910A - City
178210	Xcel Energy	101-43160-430-43810	26.21	304116511 800 Lyndale Ave S
178210	Xcel Energy	602-49480-000-43810	34.89	302940983 502 3rd Ave NW
178210	Xcel Energy	101-41940-410-43830	160.09	303640982 208 1 Ave NW City Hall
178210	Xcel Energy	902-00000-000-23935	-76,038.01	Electricity Bill-May
178210	Xcel Energy	101-45200-450-43810	42.95	304915622 705 3 Ave NW-Wapacuta Park Shelter
178210	Xcel Energy	101-45200-450-43810	34.92	303659432 618 9 Ave SW Sledding Hill
178210	Xcel Energy	101-43121-430-43830	149.76	304051816 1200 Belview Trl
178210	Xcel Energy	101-42500-420-43810	4.57	167157 1203 Parshall St
178210	Xcel Energy	101-43170-430-43810	85.04	303446090 1418 Division St W Signal Light
178210	Xcel Energy	101-43170-430-43810	28.95	304131503 2200 30th St NW
178210	Xcel Energy	101-45126-450-43830	96.43	302971175 117 Shumway Washington Center
178210	Xcel Energy	602-49450-000-43810	35.31	303670994 1090 Cannon Circle Lift Station
178210	Xcel Energy	101-45200-450-43810	25.65	304850239 TeePee Tonka Park Tunnel
178210	Xcel Energy	101-42500-420-43810	9.48	146104 920 9 Ave SW CD Siren
178210	Xcel Energy	101-42500-420-43810	9.48	164184 930 4th CD Siren
178210	Xcel Energy	225-49810-430-43830	28.49	302414965 3401 Hwy 21 W
178210	Xcel Energy	101-45122-450-43810	5,349.31	303273787 15 Central Ave Load Profile
178210	Xcel Energy	101-42110-420-43830	106.21	303877775 11 20th St NW Evidence Garage
178210	Xcel Energy	101-45200-450-43810	18.98	303683055 100 TP Tonka Security
178210	Xcel Energy	101-43160-430-43810	-7.46	303661815 495 Heritage Pl
178210	Xcel Energy	101-43160-430-43810	25.15	304116510 1904 Grant St NW
178210	Xcel Energy	602-49450-000-43810	40.30	302346525 3030 Hwy 60 W Lift Station
178210	Xcel Energy	101-45200-450-43810	2,313.37	302576466 1815 Alexander Dr
178210	Xcel Energy	101-42500-420-43810	4.57	178539 2613A Hulett Court
178210	Xcel Energy	101-45500-450-43830	1,245.92	302342287 11 Division St E 70%
178210	Xcel Energy	101-43160-430-43810	190.46	304850219 218 3 St NW/129 4 St NW Street Light
178210	Xcel Energy	101-42110-420-43830	713.48	303688424 25 4th St NW
178210	Xcel Energy	101-43170-430-43810	145.05	302531059 103 3 St NE Signal Light
178210	Xcel Energy	601-49430-000-43810	3,421.43	303929972 1904 Fairground Dr
178210	Xcel Energy	101-45126-450-43810	21.42	303373970 117 Shumway Load Profile
178210	Xcel Energy	101-41940-410-43810	2,314.91	303683323 208 1 Ave NW
178210	Xcel Energy	601-49430-000-43810	16.00	302969048 350 Alexander Park Well #6
178210	Xcel Energy	101-43160-430-43810	82.31	304850223 415/430 2 Ave NW-2 Ave Signal System
178210	Xcel Energy	101-42500-420-43810	4.57	154013 1851 220 St E CD Siren

Check Numb	Last Name	Acct 1	Amount	Description
178210	Xcel Energy	101-43160-430-43810	35.17	303328788 1600 30 St NW
178210	Xcel Energy	101-43160-430-43810	89.40	304882766 17 3rd St NE Unit Street Light
178210	Xcel Energy	101-45200-450-43810	28.35	302321102 1000 7 Ave SW-S Alex Sec
178210	Xcel Energy	101-45500-450-43810	135.63	302342287 11 Division St E
178210	Xcel Energy	101-43160-430-43810	-94.18	304157632 1602 2nd Ave NW
178210	Xcel Energy	101-42210-420-43830	463.05	302350193 122 2 St NW Fire Hall
178210	Xcel Energy	101-43170-430-43810	-98.44	302525247 4050 Hwy 60 W
178210	Xcel Energy	225-49810-430-43830	32.31	304268058 Hangar 910B - City
178210	Xcel Energy	101-43170-430-43810	-73.39	303691980 2219 Grant St Lift Station
178210	Xcel Energy	603-49500-000-43810	56.31	304051816 1200 Belview Trl
178210	Xcel Energy	101-45127-450-43810	-11.31	304160080 705 17th St SW
178210	Xcel Energy	601-49430-000-43810	396.05	304051816 1200 Belview Trl
178210	Xcel Energy	101-45122-450-43810	35.18	154794 16 Central Ave
178210	Xcel Energy	101-42500-420-43810	38.80	304214955 930 4th Ave NW Siren
178210	Xcel Energy	101-43121-430-43810	3,805.50	304051816 1200 Belview Trl
178210	Xcel Energy	602-49450-000-43810	73.40	302976387 1301 Willow St Lift Station
178210	Xcel Energy	601-49430-000-43830	253.22	304914908 812 8 Ave NW Bldg B-WTP
178210	Xcel Energy	101-45200-450-43810	-117.79	304017445 900 Lyndale Ave N
178210	Xcel Energy	101-45122-450-43810	1,824.26	302825421 19 Division St W
178210	Xcel Energy	602-49450-000-43830	28.49	302458578 828 8 Ave NW Park Shop
178210	Xcel Energy	601-49430-000-43810	825.90	302814303 1217 Parshall Reservoir #2
178210	Xcel Energy	101-45200-450-43810	34.90	303920032 540 2nd Ave NW
178210	Xcel Energy	101-45200-450-43810	-10.46	303510224 Central Park Band Stand
178210	Xcel Energy	602-49450-000-43810	27.66	302794134 98 3 Ave NW Viaduct Lift Stati
178210	Xcel Energy	101-45500-450-43810	841.92	302342287 11 Division St E
178210	Xcel Energy	601-49430-000-43830	15.59	304051816 1200 Belview Trl
178210	Xcel Energy	101-43160-430-43810	-109.01	304157645 3305 Highway 60
178210	Xcel Energy	602-49450-000-43810	54.79	302412146 1901 7 St NW Lift Station
178210	Xcel Energy	601-49430-000-43810	9,128.37	303329691 824 7 St NW Pump Water
178210	Xcel Energy	601-49430-000-43830	29.12	302971552 824 7th St NW Water Works
	Xcel Energy		95,528.37	
0	Zarnoth Brush Works Inc	101-43121-430-42210	608.00	Street Sweeper Broom Refill
0	Zarnoth Brush Works Inc	101-45200-450-42210	1,116.00	Toolcat Brooms
0	Zarnoth Brush Works Inc	101-43126-430-42110	2,916.00	Gutter Brooms
	Zarnoth Brush Works Inc		4,640.00	
0	Ziegler Inc	101-43121-430-42210	398.41	A/C Hose - Street #218
0	Ziegler Inc	101-43121-430-42210	-65.33	Lock Washer and Gasket Credit - Street #111

Check Numb	Last Name	Acct 1	Amount	Description
	Ziegler Inc		333.08	
			998,591.05	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: June 27, 2023
SUBJECT: Approve Donation of Firefighter Turnout Gear to the Owatonna Fire Department

Background:

NFPA 1851 states that firefighters can safely use their protective ensemble and its elements for up to 10 years. At 10 years past this date, the turnout gear expires and should be retired. As a part of our replacement program, we keep gear that is still in decent shape to be utilized (if necessary) by firefighters for a short time while their current gear is being washed or repaired. Eventually gear is rotated out of service and discarded.

Per a request from the Owatonna Fire Department, for a program they are hosting, they are asking surrounding fire departments for old turnout gear. The program involves high school students in fire department activity, excluding fires. The gear is not "fire worthy" but the students will not be exposed to live fire.

Recommendation:

Approve Donation of Retired Firefighter Turnout Gear to the Owatonna Fire Department

Attachments:

1. Asset Retirement-Transfer Form for Firefighter Turnout Gear

ASSET DESCRIPTION: Firefighter Turnouts (Jacket, PANTS, helmet & boots)

SERIAL NUMBER: _____

LOCATION/ROOM NUMBER: _____

TYPE OF CHANGE:

SOLD: \$ _____

Attach copy of receipt and Barcode label

TRADE IN: \$ _____

New Item Acquired _____

DESTROYED: \$ _____

Attach copy of receipt and Barcode label

Donated to Quatanna Fire

DEPARTMENT DIRECTOR SIGNATURE: Christy Christy

FOR FINANCE OFFICER ONLY

[illegible]NOTES

INITIALS



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: June 27, 2023
SUBJECT: Resolution 2023-125 Approve Pet Parade Street Closures and Parking Restrictions

Background:

The Faribault Parks and Recreation Department is preparing for the 2023 Pet Parade on August 10, 2023. The parade will have a staging area on 9th Street NW from 6th Avenue NW to 2nd Avenue NW and on 4th Avenue NW in front of McKinley School. The parade route will start at the corner of 9th Street NW and 2nd Avenue NW, proceed south on 2nd Avenue NW and west on 5th Street NW to 3rd Avenue NW by Central Park. "No Parking" signs will be posted at these locations between the hours of 4:00 p.m. and 8:00 p.m. A map is attached. The Parks and Recreation Department is requesting parking restrictions for these streets from 4:00 p.m. to 8:00 p.m. and street closures from 7:00 p.m. to 8:00 p.m. for the parade. The parade start time is 7:00 p.m.

Recommendation:

Approve Resolution 2023-125 Approve Pet Parade Street Closures and Parking Restrictions.

Attachments:

1. Resolution 2023-125 Approve Pet Parade Street Closures and Parking Restrictions
2. Pet Parade Map

CITY OF FARIBAULT

RESOLUTION #2023-125

APPROVE PET PARADE STREET CLOSURES AND PARKING RESTRICTIONS

WHEREAS, the Faribault Parks and Recreation Department is sponsoring the 87th Annual Pet Parade on August 10, 2023; and

WHEREAS, the Faribault City Council is supportive of this events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that “No Parking” signs will be posted on 9th Street NW between 6th Avenue NW and First Avenue NW, on Second Avenue NW between 9th Street NW and 5th Street NW, and on 5th Street NW between Second Avenue NW and 3rd Avenue NW between the hours of 4:00 p.m. and 8:00 p.m. on August 10, 2023, for the Pet Parade. And these streets will be closed from 7:00 p.m. to 8:00 p.m. for the Pet Parade.

Date Adopted: June 27, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

= No Parking Signs

= Dumpster

Staff Parking

Farm & Horse Parking

McKinley Early Childhood Center

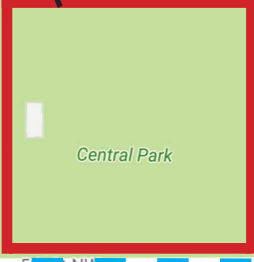
Parade Staging Area

Parade Start

Parade Route

Signs on both sides of street around Central Park

PET PARADE NO PARKING SIGNS MAP





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: June 27, 2023
SUBJECT: Resolution 2023-126 Approve Street Closure for Pawn Minnesota Customer Appreciation BBQ

Background:

Frank Marzario, owner of Pawn Minnesota, has contacted us regarding hosting a Customer Appreciation BBQ on Saturday, August 26, 2023. He requested to close 3rd Street NW from Central Avenue halfway to 1st Avenue NW (to the alley) from 7:00 a.m. to 6:00 p.m. The celebration festivities will include food and music.

Recommendation:

Approve Resolution 2023-126 to close 3rd Street NW from Central Avenue halfway to 1st Avenue NW (to the alley) for the Pawn Minnesota Customer Appreciation BBQ on August 26, 2023.

Attachments:

1. Resolution 2023-126 Approve Street Closure for Pawn MN Customer Appreciation BBQ
2. Pawn MN Request

CITY OF FARIBAULT

RESOLUTION #2023-126

**APPROVE STREET CLOSURE FOR PAWN MINNESOTA CUSTOMER
APPRECIATION BBQ**

WHEREAS, Pawn Minnesota is sponsoring a Customer Appreciation BBQ on Saturday, August 26, 2023; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE, BE IT RESOLVED, that 3rd Street NW will be closed from Central Avenue halfway to 1st Avenue NW (to the alley) from 7:00 a.m. to 6:00 p.m. on Saturday, August 26, 2023.

ALSO, BE IT RESOLVED, that the event sponsor should enter into the City's standard agreement regarding street closures and sponsored events.

Date Adopted: June 27, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

City of
Faribault

Street Closure Application

(I) (we) hereby request consideration for closure of 3RD STREET NW
Street Addressbetween ALLEY WAY and CENTRAL AVE
(Street Name) (Street Name)for PAWN MINNESOTA CUSTOMER APPRECIATION BBQ
(description of event)between the hours of 7am and 6pm on Date: AUG 26, 23

Applicant information:

Name: FRANK MARZARIO
Address: 230 CENTRAL AVE
Phone: 612 695 4324

2nd Contact person:

Name: JASON BROWN
Address: 230 CENTRAL AVE
Phone: 507-384-3777Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones.
Applicant will make arrangements with Public Works at 333-0361 for date of pickup.

This application has been reviewed and approved on: _____

By: _____
Public Works DepartmentBy: _____
Fire DepartmentBy: _____
Police Department



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: June 27, 2023
SUBJECT: Resolution 2023-127 Approve Appointment of Board and Commission Member

Background:

Due to a resignation, there is an opening on the Housing and Redevelopment Authority. Staff received an application from Colin Maltbie. If appointed, Mr. Maltbie's term will expire on January 31, 2025.

Recommendation:

Approve appointment to the Housing and Redevelopment Authority

Attachments:

1. Resolution 2023-127 Approve Appointment of Board and Commission Member
2. Board-Commission Appointments - 2023-06-27
3. Maltbie, Colin HRA

CITY OF FARIBAULT

RESOLUTION #2023-127

APPROVE APPOINTMENT OF BOARD AND COMMISSION MEMBER

WHEREAS, there exists a vacancy for a board and commission for the City of Faribault; and

WHEREAS, the City received applications from individuals interested in serving on this board and commission.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby appoints the following individual to the listed board or commission with the date of term expiration as identified:

<u>Appointee</u>	<u>Board/Commission</u>	<u>Expiration</u>
Colin Maltbie	Housing and Redevelopment Authority	01/31/2025

Date Adopted: June 27, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

2023 CITY COUNCIL COMMITTEES – Working Copy

JOINT COMMITTEE (Work Session) (7)

Meets the first and third Tuesday of every month at 6:00 pm. Other meetings as needed.

Members: Mayor and all City Councilmembers

ANNEXATION COMMITTEE (3)

Meets as needed.

Members: Mayor Voracek, Councilmembers Ross and Spooner

Staff Liaison: City Administrator & CED Director

LABOR COMMITTEE (2)

Meets as needed.

Members: Mayor Voracek and Councilmember Ross

Staff Liaison: City Administrator & Human Resources Director

AD HOC

Special committees established at Council discretion on an issue-by-issue basis. The Mayor serves on all established Ad Hoc Committees, along with two other Council members.

2023 COUNCIL APPOINTMENTS AND REPRESENTATIVES – Working Copy

Vice Mayor

Councilmember van Sluis

Committees/Boards/Commissions with all members appointed by City Council

<u>Committee Name</u>	<u>Council Appointees</u>	<u>Staff Rep.</u>
CHARITABLE GAMBLING ADVISORY BOARD	Caron	H. Slechta
ECONOMIC DEVELOPMENT AUTHORITY	Spooner, Mayor Voracek	D. Wanberg
HOUSING AND REDEVELOPMENT AUTHORITY	Caron	D. Wanberg
PARKS AND RECREATION ADVISORY BOARD	Thiele	P. Peanasky
TOURISM COMMISSION	Doumbouya	H. Slechta

Committees/Boards/Commissions with only Council/City representatives appointed by City Council

<u>Committee Name</u>	<u>Council Appointees</u>	<u>Staff Rep.</u>
ALEXANDER PARK COMMITTEE	Spooner, Mayor Voracek	P. Peanasky
BMX TRACK BOARD	Ross	P. Peanasky
BUCKHAM WEST (SENIOR CENTER)	Ross	P. Peanasky
FARIBAULT HOUSE BUILDING COMMITTEE	van Sluis	N/A
ICE ARENA BOARD	Thiele, Mayor Voracek	P. Peanasky
JOINT DISPATCH BOARD	van Sluis	D. Dienst
MAIN STREET COMMITTEE	Doumbouya	D. Wanberg
MILL TOWNS TRAIL BOARD	van Sluis, Doumbouya	M. Duchene
PARADISE CENTER FOR THE ARTS BOARD	van Sluis	N/A
RICE COUNTY COMMUNITY AND JUSTICE COUNCIL(RCCJC)	Caron	

RIVERBEND NATURE CENTER BOARD	Spooner	N/A
SOCCER COMPLEX BOARD	Thiele	P. Peanasky
TOWNSHIP FIRE CONTRACT COMMITTEE	Spooner, Mayor Voracek	D. Dienst

AIRPORT ADVISORY BOARD – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1); Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

AIRPORT ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mike Brown, Sr.	12/22/2009	3 yrs.	1/31/2024
2. (Robert) Pete Johnson	4/27/1976	3 yrs.	1/31/2024
3. Stein Bruch	1/25/2022	3 yrs.	1/31/2025
4. William Smith	2/12/2019	3 yrs.	1/31/2025
5. Tom Waarvik	2/9/1993	3 yrs.	1/31/2026
6. (James) Carl Hooper (county resident)	9/13/2001	3 yrs.	1/31/2026
7. Brian Paczosa	1/24/2023	3 yrs.	1/31/2026

CHARTER COMMISSION - Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge. All members must be qualified voters of the City per state statute.

CHARTER COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	5/24/2011	4 yrs.	12/31/2024
2. Daniel Burns	5/24/2011	4 yrs.	12/31/2024
3. David Albers	5/23/2017	4 yrs.	12/31/2024
4. Tom Spooner (Council rep.)	1/12/2021	4 yrs.	12/31/2024
5. Kymn Anderson	5/24/2011	4 yrs.	12/31/2026
6. Dan Behrens	5/24/2011	4 yrs.	12/31/2026
7. John Jasinski	5/24/2011	4 yrs.	12/31/2026
8. Pat Rice	5/24/2011	4 yrs.	12/31/2026
9. Dave Miller	1/24/2023	4 yrs.	12/31/2026

CHILDREN'S FUND (AQUATIC CENTER) BOARD –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies

CHILDREN'S FUND (AQUATIC CENTER) BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Ken Hubert	3/27/2018	3 yrs.	1/31/2024
2. Bethany Fuller	4/26/2022	3 yrs.	1/31/2025
3. VACANT		3 yrs.	1/31/2026

ECONOMIC DEVELOPMENT AUTHORITY – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35,

and 2008-015); The EDA has authority to take action on economic development programs for business and industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.

ECONOMIC DEVELOPMENT AUTHORITY

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mayor Kevin Voracek (Council Rep.)	1/8/2019	4 yrs.	1/14/2025
2. Rodney Gramse	2/11/2014	6 yrs.	1/28/2025
3. Tom Spooner (Council Rep.)	1/24/2023	4 yrs.	1/26/2027
4. Will Fort*	8/24/2021	6 yrs.	1/26/2027
5. David Campbell	1/25/2022	6 yrs.	1/25/2028
6. Andrew (AJ) Smith	4/12/2022	6 yrs.	1/23/2029
7. Christine Jeanes	6/13/2023	6 yrs.	1/23/2029

*Appointed to partial term to fill vacancy due to resignation

ENVIRONMENTAL COMMISSION – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City’s economic and social environments. – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City’s economic and social environments. (Ordinance 2022-6; 7 members, at least four (4) City Residents, up to three (3) residents of bordering townships).

ENVIRONMENTAL COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Lee Nordmeyer*	4/12/2022	3 yrs.	1/31/2024
2. Sonny Wasilowski	1/26/2021	3 yrs.	1/31/2024
3. Martha Brown	1/25/2022	3 yrs.	1/31/2025
4. Theresa Demars*	1/24/2023	3 yrs.	1/31/2025
5. Richard Huston	4/14/2020	3 yrs.	1/31/2026
6. Roger Steinkamp	4/14/2020	3 yrs.	1/31/2026
7. Cynthia Diessner	1/24/2023	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

HERITAGE PRESERVATION COMMISSION - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members) The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

HERITAGE PRESERVATION COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Cori Weems	1/26/2021	3 yrs.	1/31/2024
2. Ron Dwyer	2/23/2021	3 yrs.	1/31/2024
3. Rob Kuhlman	1/25/2022	3 yrs.	1/31/2025
4. Lee Nordmeyer	4/14/2020	3 yrs.	1/31/2025
5. David Sauer	1/14/2020	3 yrs.	1/31/2026

6.	Sam Temple	1/14/2020	3 yrs.	1/31/2026
7.	Colton Hogan	1/24/2023	3 yrs.	1/31/2026

HOUSING AND REDEVELOPMENT AUTHORITY – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

HOUSING AND REDEVELOPMENT AUTHORITY	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Sara Caron (Council rep)	1/24/2023	1 yr.	1/31/2024
2. Matt Speckhals	4/26/2016	5 yrs.	1/31/2024
3. OPEN*		5 yrs.	1/31/2025
4. Loni Ahlers	2/26/2013	5 yrs.	1/31/2026
5. Mandy Barnes*	2/28/2023	5 yrs.	1/31/2026
6. Travis McColley	11/9/2021	5 yrs.	1/31/2027
7. Travis Kath	2/22/2022	5 yrs.	1/31/2027

*Appointed to partial term to fill vacancy due to resignation

ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

ICE ARENA BOARD (CITY REPS)	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mayor Kevin Voracek (Council rep)	1/24/2023	1 yr.	1/31/2024
2. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2024
3. Paul Peanasky (City rep)	1/24/2023	3 yrs.	1/31/2026

LIBRARY ADVISORY BOARD – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

LIBRARY ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Kate McGrogan*	4/25/2023	3 yrs.	1/31/2024
2. Melissa Kuhl	1/9/2018	3 yrs.	1/31/2024
3. Keri Simon	2/23/2016	3 yrs.	1/31/2025
4. Jayne Spooner	1/22/2019	3 yrs.	1/31/2025
5. Gordon Liu	1/25/2022	3 yrs.	1/31/2026
6. Anneke Musselman	1/24/2023	3 yrs.	1/31/2026
7. Luella Coulter (student)	1/24/2023	1 yr.	1/31/2024

*Appointed to partial term to fill vacancy due to resignation

PARK & RECREATION ADVISORY BOARD – Resolution 2021-009; Seven (7) members, made up of one (1) City Council Member, minimum of five (5) City Residents, up to one (1) non-city resident residing within the school district, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

PARK & RECREATION ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2024
2. Sally Kramer	8/23/2011	3 yrs.	1/31/2024
3. Chad Kreager	11/22/2005	3 yrs.	1/31/2025
4. Troy Temple	1/22/2019	3 yrs.	1/31/2025
5. Lola Brand	7/14/1998	3 yrs.	1/31/2026
6. Mike Ross	1/14/2020	3 yrs.	1/31/2026
7. Carrissa Glarner	1/24/2023	3 yrs.	1/31/2026
8. VACANT (Student)	8/25/2020	1 yr.	1/31/2024

PETER SMITH ADVISORY COMMITTEE – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

PETER SMITH ADVISORY COMMITTEE	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Kyle Murphy *	2/22/2022	3 yrs.	1/31/2024
2. Gordon (Duffy) Elleby	2/9/2021	3 yrs.	1/31/2025
3. George Cunniff	2/9/2021	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

PLANNING COMMISSION – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

PLANNING COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	12/22/2009	3 yrs.	1/31/2024
2. Michael Salt*	1/24/2023	3 yrs.	1/31/2024
3. David Campbell	10/11/2016	3 yrs.	1/31/2025
4. Sam Temple	1/14/2020	3 yrs.	1/31/2025
5. Steve White	12/10/1996	3 yrs.	1/31/2026
6. Barton Jackson	1/26/2021	3 yrs.	1/31/2026
7. Eric Delgado	1/24/2023	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and

develop fundraising efforts.

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Sharon Dell	2/14/2006	3 yrs.	1/31/2024
2. VACANT		3 yrs.	1/31/2025
3. VACANT		3 yrs.	1/31/2026

TOURISM COMMISSION – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.

TOURISM COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Adama Doubouya (Council Rep)	1/24/2023	1 yr.	1/31/2024
2. David Connelly	1/14/2020	3 yrs.	1/31/2024
3. Ashley Reller	1/26/2021	3 yrs.	1/31/2024
4. Heidi Nelson (Agency Rep)	3/27/2018	3 yrs.	1/31/2025
5. Miki Orr	3/12/2019	3 yrs.	1/31/2025
6. David Nichols (RCHS)	1/24/2023	3 yrs.	1/31/2026
7. Mark Kenney	1/24/2023	3 yrs.	1/31/2026

TREE BOARD – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

TREE BOARD

	<u>Appointed</u>
1. Ed Bastyr	12/23/2008
2. Pat Rice	12/23/2008
3. Pauline Schreiber	12/23/2008
4. Sally Kramer (Park/Rec Brd rep)	3/12/2019
5. Wendy Eckert	1/14/2020
6. Susan Erickson	1/14/2020
7. Mark Zentner	1/14/2020
8. Amanda Theis	1/25/2022
9. Elaine Feikema	1/24/2023
10. Kimberly Paczosa	1/24/2023

CHARITABLE GAMBLING ADVISORY BOARD – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

CHARITABLE GAMBLING ADVISORY BOARD

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
<i>City Council Representative</i>			
1. Sara Caron	1/24/2023	1 yr.	1/31/2024
<i>American Legion</i>			
1. Edward Little	2/14/2023	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/23/2024

<i>Bethlehem Academy – Carbone’s, Grampa Al’s, Country Club</i>			
1. Troy Marquardt	2017	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/31/2024
<i>Divine Mercy School – Signature Bar, Carbone’s</i>			
1. Daniel Moyer	5/22/2022	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/31/2024
<i>Eagles</i>			
1. Jon Sirek	1/25/2012	2 yrs.	1/31/2024
2. Clayton LaCroix (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Elks</i>			
1. Mike Donkers	6/8/2021	2 yrs.	1/31/2024
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Hockey Association – Depot, Bashers, Joe’s, Carbones</i>			
1. Rick Caron	9/13/2011	2 yrs.	1/31/2024
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Wrestling Club – J&J Bowling Center</i>			
1. Jason Tobin	8/28/2007	2 yrs.	1/31/2024
2. Jamie Hausen (Alternate)	2/14/2023	2 yrs.	1/23/2025
<i>Knights of Columbus</i>			
1. Peter Dodge	1/9/2018	2 yrs.	1/31/2024
2. Alternate		2 yrs.	1/23/2025
<i>Moose</i>			
1. Horace Vogesaa	2/23/2021	2 yrs.	1/31/2024
2. David Schwichtenberg (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Morristown Fire Relief - Our Place on 3rd</i>			
1. Terry Meschke	3/12/2019	2 yrs.	1/31/2024
2. Johnathan Chmelik (Alternate)	2/14/2023	2 yrs.	1/31/2025
<i>Defeat of Jesse James Days Committee – Corks and Pints</i>			
1. Shelia Radtke	3/12/2019	2 yrs.	1/23/2025
2. Alternate		2 yrs.	1/23/2024
<i>Faribault Youth Rotary Services – Boxer’s</i>			
1. Brenda DeMars	6/8/2021	2 yrs.	1/23/2025
2. Chad Koepke (Alternate)	6/8/2021	2 yrs.	1/23/2024

Heather Slechta

From: noreply@civicplus.com
Sent: Monday, February 20, 2023 9:55 AM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Housing & Redevelopment Authority

First Name	Colin
Last Name	Maltbie
Address1	1000 Shumway Ave
Address2	<i>Field not completed.</i>
City	Faribault
State	MN
Zip	55021

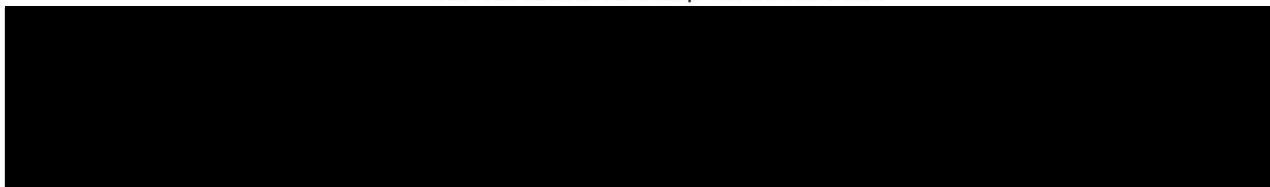
Occupation	School Chaplain
List the day and hours you are available for meetings	Most evenings during the week, with some flexibility during the day on Wednesdays and Fridays.
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which one(s)?	<i>Field not completed.</i>
Have you served on a Board, Commission or Committee before?	No
If yes, which one(s)?	<i>Field not completed.</i>

Please list your reasons for your interest to serve on this board or commission

I have been a local community leader for several years since moving to Faribault and would like to become more involved in local government. I made an unsuccessful bid for the City Council vacancy. Still, I was encouraged by a few HRA board members (Narren Brown, Travis Kath, and City Council Member Sara Caron) to apply for the HRA vacancy. Housing is a critical concern in Faribault, and I am primarily motivated by the potential to impact the lives of low- and moderate-income residents significantly.

Please list your experience or expertise you can provide if appointed

I am a local clergy member and have served regional faith communities and other non-profits, including St. Peter's Episcopal Church (Kasson, MN), Dodge County Drug Court, Dodge County Refreshed (a SHIP board), Kasson-Mantorville Care and Share (as Treasurer), the Faribault Foundation, and the Faribault Diversity Coalition. I am currently the School Chaplain at Shattuck-St. Mary's School includes a Service Learning Coordinator role, and I am committed to community service and leadership wherever I am.



Email not displaying correctly? [View it in your browser.](#)



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: June 27, 2023
SUBJECT: Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License and Indemnification Agreement for the Faribault Area Chamber of Commerce and Tourism

Background:

The Faribault Chamber of Commerce submitted an application for a 1 Day to 4 Day Temporary On-Sale Liquor License for the annual Blie Collar BBQ Festival that will be held at TeePee Tonka Park. The Chamber of Commerce will be required to sign a Hold Harmless and Indemnification Agreement since the event is being held on City-owned property.

Recommendation:

Approve Temporary 1-4 Day Liquor License and Indemnification Agreement

Attachments:

1. Faribault Chamber of Commerce and Tourism 1-4 Day Application
2. Hold Harmless-Indemnification-Chamber -August



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Faribault Area Chamber</u>		Date of organization <u>1913</u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>530 Wilson Avenue</u>	City <u>Faribault</u>	State <u>Minnesota</u>	Zip Code <u>55024</u>
Name of person making application <u>Cassandra Steeves</u>		Business phone <u>507 334 4381</u>	Home phone <u>507 491 6175</u>
Date(s) of event <u>August 4, 5 2023</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit		
Organization officer's name <u>NORT JOHNSON</u>	City <u>Faribault</u>	State <u>Minnesota</u>	Zip Code <u>55024</u>
Organization officer's name <u>Cassandra Steeves</u>	City <u>Faribault</u>	State <u>Minnesota</u>	Zip Code <u>55024</u>
Organization officer's name <u></u>	City <u></u>	State <u>Minnesota</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

Teepee tonka park 3rd Ave NE

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Bavers 401 10th St SW
Faribault, MN 55024

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

yes

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<u>Faribault</u> City or County approving the license	<u>June 27, 2023</u> Date Approved
<u>\$70-</u> Fee Amount	<u>August 4-5, 2023</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No <u>24,420</u> Current population of city	<u>hstehta@ci.faribault.mn.us</u> City or County E-mail Address
<u>Heather Stehta</u> Please Print Name of City Clerk or County Official	<u>Hstehta</u> Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

This Hold Harmless and Indemnification Agreement (“Agreement”) is made this 27 day of June, 2023 by and between the City of Faribault, a Minnesota municipal corporation (the “City”) and Faribault Chamber of Commerce and Tourism, 530 Wilson Ave, Faribault, MN.

Recitals

WHEREAS, Faribault Chamber of Commerce and Tourism has been granted a temporary on-sale liquor in the City; and

WHEREAS, Faribault Chamber of Commerce and Tourism has requested that the City allow it to sell intoxicating liquor outdoors at an event being held at Teepee Tonka Park, 10 3rd Ave NW, on August 4 and 5, 2023 (the “Event”); and

WHEREAS, the City has agreed to authorize Faribault Chamber of Commerce and Tourism to sell intoxicating liquor at the Event, subject to Faribault Chamber of Commerce and Tourism providing insurance and assuming liability for its activities associated with the Event, and complying with the specific rules applicable; and

NOW, THEREFORE, in consideration of the City’s actions described above, the parties agree as follows:

AGREEMENT

1. Faribault Chamber of Commerce and Tourism agrees to follow all ordinances, rules and regulations of the City of Faribault and the State of Minnesota regarding its use of the identified City facility and its sale of intoxicating liquor at the Event.
2. Faribault Chamber of Commerce and Tourism shall ensure that all intoxicating liquor that it dispenses is dispensed and consumed within area that is designated.
3. Prior to the Event, Faribault Chamber of Commerce and Tourism shall provide the City for its review and approval a certificate of insurance evidencing that it has general liability and liquor liability insurance for the Event. The City shall be named as an additional insured with respect to these policies.
4. In addition to the required insurance coverage, Faribault Chamber of Commerce and Tourism shall defend, indemnify and hold harmless the City of Faribault, its officials, employees, contractors and agents (collectively, the “City”) from and against any and all claims, damages, losses, or expenses including attorneys’ fees, which the City may suffer or for which the City may be held liable with respect to the activities authorized by the City pursuant to this Agreement, including the dispensing of intoxicating liquor.

IN WITNESS OF THE ABOVE, the parties have caused this Agreement to be executed on the date and year written above.

CITY OF FARIBAULT

By: _____
Kevin F. Voracek
Its: Mayor

By: _____
Timothy C. Murray
Its: City Administrator

**FARIBAULT CHAMBER OF COMMERCE AND
TOURISM**

By: _____
Its: _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: June 27, 2023
SUBJECT: Resolution 2023-128 Approve Execution of MnDOT Contract No. 1053972 Trunk Highway Maintenance Agreement for State Fiscal Years 2024 & 2025

Background:

The current two-year contract with the Minnesota Department of Transportation (MnDOT) for trunk highway maintenance (snow plowing, sweeping etc.) for portions of T.H. 60, T.H. 298 & T.H. 299 expires on June 30, 2023. Attached is a copy of proposed MnDOT Contract No. 1053972. The agreement is for the State fiscal years (SFY) 2024 & 2025. The contract will expire on June 30, 2025. The compensation rate for the contract will increase by 4.5% for each SFY from the current rate of \$2,283.76 per lane mile to \$2,386.53 in SFY 2024, and \$2,493.92 in SFY 2025. Total compensation for the two-year agreement will increase from \$62,055.80 in 2022 & 2023 to \$67,447.81 in 2024 & 2025.

Recommendation:

Approve Resolution 2023-128

Attachments:

1. Resolution 2023-128
2. 1053972 Agr Faribault

CITY OF FARIBAULT

RESOLUTION #2023-128

**APPROVE EXECUTION OF MNDOT CONTRACT NO. 1053972 TRUNK
HIGHWAY MAINTENANCE AGREEMENT FOR STATE FISCAL YEARS 2024 &
2025**

WHEREAS, an agreement has been prepared MnDOT Contract No. 1053972 for the City of Faribault to provide routine maintenance upon, along and adjacent to Trunk Highway No.'s 60, 298 and 299, the limits of which are defined in said agreement, which is attached and made part of this resolution; and

WHEREAS, having the City provide said routine maintenance is deemed to be in the public interest for the citizens of Faribault as well as the traveling public on these roadways; and

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault shall execute Contract No. 1053972 with the Minnesota Department of Transportation to provide routine maintenance services upon, along and adjacent to Trunk Highway No.'s 60, 298 and 299, the limits which are defined in said Contract.

ALSO, BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to execute MnDOT Contract No. 1053972 for routine maintenance on Trunk Highways 60, 298 and 299 in the City of Faribault.

Date Adopted: June 27, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF FARIBAULT
ROUTINE MAINTENANCE
AGREEMENT**

Routine Maintenance Performed by the City
on:

Trunk Highway Number (T.H.): 60
Trunk Highway Number (T.H.): 298
Trunk Highway Number (T.H.): 299

Total Agreement Amount

\$67,447.81

Amount Encumbered (Fiscal Year 2024)

\$32,981.84

Amount Encumbered (Fiscal Year 2025)

\$34,465.97

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Faribault, acting through its City Council ("City").

Recitals

1. The State requests the City perform routine maintenance on certain trunk highway(s) located within the corporate city limits, and the City is willing to perform the routine maintenance; and
2. The State will reimburse the City for the routine maintenance performed; and
3. Under Minnesota Statutes § 161.38, subdivision 3, the State and the City wish to enter into an agreement that will provide routine maintenance performed by the City on certain trunk highway(s) located within the City limits; and
4. Minnesota Statutes § 161.20, subdivision 2, authorizes the Commissioner of Transportation to make agreements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms

- 1.1. Effective Date.** This Agreement will be effective on July 1, 2023 or the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2, whichever is later.
- 1.2. Expiration Date.** This Agreement will expire on June 30, 2025, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 7. Liability; Worker Compensation Claims; Insurance; 10. State Audits; 11. Government Data Practices; 12. Governing Law; Jurisdiction; Venue; and 14. Force Majeure.

2. Agreement Between the Parties

2.1. *Maintenance by the City.*

- A. *Location.*** The City will perform routine maintenance of the following portions of the trunk highway system within the Corporate City limits:
- i. On Trunk Highway No. 60 from the junction with Trunk Highway No. 21 easterly and southerly to Shumway Avenue, a total distance of 1.9 miles consisting of 9.04 lane miles under Control Sections No. 6606 and No. 6607.
 - ii. On Trunk Highway No. 60 from Western Avenue easterly to the west side of Trunk Highway No. 21, a total distance of 0.63 miles consisting of 2.52 lane miles under Control Section No. 6606.
 - iii. On Trunk Highway No. 298 from Trunk Highway No. 60 (1st Street Northeast) southerly to State Avenue, a total distance of 0.31 miles consisting of 0.62 lane miles under Control Section No. 6615.
 - iv. On Trunk Highway No. 299 from Trunk Highway No. 60 (1st Street Northeast) northerly to include all of Trunk Highway No. 299, including the loop for the Minnesota State Academy for the Deaf, a total distance of 0.82 miles consisting of 1.64 lane miles under Control Section No. 6616.
- B. *Total Mileage.*** The total trunk highway mileage for the routine maintenance performed under this Agreement is 13.82 miles.

2.2. *Maintenance Responsibilities (Reimbursable).* The City will perform the following routine maintenance duties to the satisfaction of the State's District Maintenance Engineer at Owatonna. All materials used in the performance of said routine maintenance must comply with the State's current "Standard Specifications for Construction".

- A.** Maintain the trunk highway(s) to keep them smooth and in good repair for the passage of traffic and free from all obstructions and impediments to traffic. This includes all necessary preventative maintenance to preserve the roadbed in its present condition, such as proper and timely crack sealing of the surface, restoration of utility openings, and all necessary patching of the roadbed.
- B.** Keep the traveled roadway free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- C.** Sand, salt, or chemically treat the traveled roadway as necessary to provide for safe public travel.
- D.** Maintain the roadside vegetation and landscaping in a neat and orderly fashion by mowing, trimming, and providing for noxious weed control according to Minnesota Statutes § 160.23.
- E.** Dispose of all snow, litter, debris, and any other foreign matter collected upon, along, or adjacent to the trunk highway proper and within the Trunk Highway Right-of-Way limits and State roadside development facilities (i.e. rest areas) according to all applicable laws, ordinances, and regulations.
- F.** Maintain roadway markings, traffic control devices and safety devices in operating and usable condition. The State will place, install, and maintain at all times suitable guide signs, warning signs, route markers, and center lines for the guidance of traffic on the trunk highway(s).
- G.** Furnish all labor, materials, tools, equipment, and any other necessary items to perform the routine maintenance duties covered under this Agreement.

2.3. *Other Maintenance Responsibilities; Agreements (Non-Reimbursable).* The City is responsible for performing the following routine maintenance duties, without cost or expense to the State:

- A. Keep the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- B. Sand, salt, or chemically treat, and repair joints and panels in the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter.
- C. Maintain any other facilities located within the Trunk Highway Right-of-Way that are covered under other agreements or Limited Use Permits. This Agreement does not supersede any other agreements between the parties.

2.4. Traffic Control.

- A. The City may partially block the trunk highway to perform the routine maintenance under this Agreement. In cases of emergency, the City may block the trunk highway and prevent passage of traffic thereon. At no time, however, may the City continue to obstruct the free passage of traffic on the trunk highway for a longer period of time than is reasonably required for making the necessary repairs.
- B. The City may close the trunk highway to travel as necessary for the repair or installation of water or gas mains, electric or telephone cables, or sewers. The City must give the State ten days written notice and obtain a permit before such repairs or installation, except for extraordinary emergencies.
- C. The City will not close any portion of the trunk highway to traffic for reasons other than those set forth above and in no event for a time longer than necessary to complete the required maintenance work. In the event of the total blocking or closing of the trunk highway, the City must provide a suitable detour during such time.
- D. The City must conduct all trunk highway partial and total closures in conformance with the current Minnesota Manual on Uniform Traffic Control Devices (MNMUTCD) and Temporary Traffic Control Zone Layouts - Field Manual.

2.5. Maintenance of Route Change of Trunk Highway. If there is a change in the routing of the trunk highway, a substitution of a new route for the trunk highway, or a variation from the present location of the trunk highway, the City will maintain the new trunk highway in accordance with this Agreement after such changes, substitution, or variation and will be paid the amount to which it is entitled under this Agreement. If the State relocates any portion of the trunk highway and the roadway reverts to the City, the City will maintain the reverted portion at its sole expense.

2.6. City's Failure to Adequately Maintain. If the City fails to perform any of the routine maintenance according to the terms of this Agreement, the State may reduce the amount payable to the City by either an amount judged to be fair and equitable for such routine maintenance, or, if the State performs such routine maintenance, by the actual cost of the maintenance performed by the State in accordance with this Agreement.

2.7. Extraordinary Maintenance. The City is not required to perform any extraordinary maintenance, construction or reconstruction under this Agreement. If the City is willing to perform extraordinary maintenance, and the State's District Maintenance Engineer at Owatonna approves such performance, the parties to this Agreement must enter into a separate agreement therefore. No expenses may be incurred on the extraordinary maintenance prior to the full execution of such an agreement as governed by Minnesota Statutes § 16A.15, subdivision 3.

2.8. Inspection of City Performed Maintenance. Authorized representatives of the City and the State will jointly inspect the involved trunk highways on a regular basis during the life of this Agreement to determine if the routine maintenance is being performed according to the terms of this Agreement.

3. Basis of State Cost

The State's payment to the City for routine maintenance will be based on the number of lane miles times the dollar value to be paid per lane mile per State fiscal year. Fractional miles (to the hundredth of a mile) will be used in computing the amounts payable under this Agreement.

4. State Cost and Payment by the State

4.1. State Cost. \$67,447.81 is the State's estimated total cost for the routine maintenance covered under this Agreement based on the data below:

A. Fiscal Year 2024: \$32,981.84 = 13.82 lane miles times \$2,386.53 per lane mile

B. Fiscal Year 2025: \$34,465.97 = 13.82 lane miles times \$2,493.92 per lane mile

4.2. Conditions of Payment. The State will make a lump sum payment to the City for routine maintenance performed, on a quarterly basis, on or after September 30, December 31, March 31, and June 30 of each State fiscal year after the following conditions have been met:

- A.** Encumbrance by the State of the necessary funds for the routine maintenance payment amount.
- B.** Execution of this Agreement and transmittal to the City.
- C.** The State's receipt of an invoice from the City for the applicable quarter, signed by the State's authorized representative attesting that all routine maintenance has been performed in full conformity with this Agreement.
 - i.** The invoice must indicate the amount, if any, deducted from the estimated quarterly payment under Article 2.5 and Article 2.6 of this Agreement.
 - ii.** The City will keep records and accounts that enable it to provide the State, when requested, with documentation itemizing the labor, materials, and equipment used to perform the routine maintenance.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Tim Zierden, Maintenance Supervisor (or successor)
 Address: 1010 21st Avenue Northwest, Owatonna, MN 55060
 Telephone: 507-456-5348
 E-Mail: tim.zierden@state.mn.us

5.2. The City's Authorized Representative will be:

Name, Title: Travis Block, Public Works Director (or successor)
 Address: 1200 Belview Trail, Faribault, MN 55021
 Telephone: 507-333-0365
 E-Mail: tblock@ci.faribault.mn.us

6. Assignment; Amendments; Waiver; Contract Complete

6.1. Assignment. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

- 6.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. Contract Complete.** This Agreement contains all prior negotiations and agreements, with respect to routine maintenance, between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability; Worker Compensation Claims; Insurance

- 7.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the City or its contractor(s) or consultant(s).
- 7.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.
- 7.3.** The City may require its contractor to carry insurance to cover claims for damages asserted against the City's contractor.

8. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

9. Title VI/Non-discrimination Assurances

The City agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. The City will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created,

collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination

13.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below

13.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

14. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: _____

CITY OF FARIBAULT

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

CITY OF FARIBAULT

RESOLUTION

IT IS RESOLVED that the City of Faribault enter into MnDOT Agreement No. 1053972 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for routine maintenance by the City upon, along, and adjacent to Trunk Highway No. 60, No. 298, and No. 299, the limits of which are defined in said Agreement.

IT IS FURTHER RESOLVED that the _____
(Title)
and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Faribault at an authorized meeting held on the _____ day of _____, 2023, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2023
Notary Public _____
My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: June 27, 2023
SUBJECT: Accept Quote for Service Truck Box

Background:

The 2023 Capital Improvement Plan (CIP) and budget have approved \$80,000.00 for the purchase of a service truck used by the Stormwater Department. A quote from R. C. Bliss Ford for \$28,418.00 for a chassis cab was approved at the May 23, 2023 Council meeting.

Staff obtained a quote for a dump box for the truck for \$32,302.00 from Universal Truck Equipment Inc., Galesville, WI. The total for the truck and box is \$60,720. There is no sales tax on the purchase. Funding will be provided by the Stormwater Fund (603).

The 2023 Capital Improvement Plan (CIP) and budget have approved \$80,000.00 for the purchase of a service truck used by the Street Department. A quote from R. C. Bliss Ford for \$35,873.00 for a chassis cab was approved at the June 13, 2023 Council meeting.

Staff obtained a quote for a dump box for the truck for \$31,558.00 from Universal Truck Equipment Inc., Galesville, WI. The total for the truck and box is \$67,431.00. Funding will be provided by the Capital Replacement Fund (431).

Staff has previous experience with the brand of truck boxes quoted by Universal Equipment Inc. with satisfactory performance.

Recommendation:

Accept Quote for Service Truck Boxes from Universal Truck Equipment Inc., Galesville, WI.

Attachments:

1. Henderson Stormwater Truck Quote
2. Henderson Street Truck Quote

UNIVERSAL TRUCK EQUIPMENT INC.
N15921 SCHUBERT RD
GALESVILLE, WI. 54630
608-539-4600 ORDERS
Date: 6-12-23

For: City of Faribault Storm Water Dept.
Att: Anthony Pemrick
Quoted by: Jordan Manka

1) Henderson Mark III Dump Body: (set up for a 84" C/A ~ Cab & Chassis)

- * **Stainless steel construction** - 2.5 / 3.7 cu. yd capacity
- * **9ft. box** with 85" inside width & **95" outside width**
- * 10ga. **Stainless Steel** single wall sides & 12ga. **Stainless Steel** ends with sloped top rail
- * Inward tapered headsheets with 53" cabshield clearance and integral window
- * **13in. Fold down sides with custom stops & 2" board pockets**
- * **19in. double wall** quick release tailgate with center mounted rubber covered handle
- * Front manual over-center quick release tailgate mechanism with rubber covered handle
- * One piece **3/16" AR400 floor (200,000psi)**
- * Under frame is two **8" I-beam long sills** with **no cross-members**
- * 4" full sub-frame cradle & rear hinge assy., **12" mounting height**, top of truck frame to bed of dump box
- * 1 1/4" diameter rear hinge pins
- * One safety body prop
- * **LED S/T/T lights rubber grommet mounted rear facing in SS light boxes on top of cabshield**
- * LED marker lights in rear corner posts
- * **Custom 1/2" steel pintle plate with 2-1/2in. receiver tube, D-rings & trailer plug.**
- * **ICC rear bumper assy.**
- * **Remount factory taillights**
- * **Two (2) Whelen Micro Freedom warning lights mounted to each side of cabshield – wired to factory switch**
- * **Two Whelen 5G LED warning lights rubber grommet mounted in rear corner posts – wired to factory switch**
- * **One (1) set of rear mud flaps, std install**
- * **Minimizer poly fenders with standard poly bracket kit**
- * Std. Junction box and back-up alarm
- * Unpainted **Stainless Steel** Dump body with the frame and underside painted black
- * One year warranty

1) Henderson Bench Press - Scissor Hoist - Model BP-20-SF

- * NTEA class 20 hoist – Double Acting Cylinder and Controller
- * **12 volt, Double acting electric/hydraulic pump pack**
- * Push button hand pendant controller
- * Cylinder has 4.5" bore, 16" stroke, 2" diameter rod
- * Approximate weight 489 lbs with subframe
- * Capacity range is 8.1 (w/ 6" overhang) – 11.3 tons (w/ 18" overhang)
- * Installed and fully operational
- * Two year warranty

1) Alum-line "L" Backpack storage box: (model BPL-48) - installed

- * Installed between the cab and the box – 24" wide
- * 24"x14"x20" additional storage box on each side at rear (under dump body)
- * All aircraft grade aluminum construction
- * 1/8" diamond plate skin
- * Full perimeter neoprene type door seals
- * Door retainers are gas shock type
- * Includes (2) shelves w/ J hooks
- * Stainless steel T-handle locks
- * Key lockable with adjustable catch
- * 5 year workmanship / 10 year aluminum guarantee
- * NO paint

UNIVERSAL TRUCK EQUIPMENT INC.
N15921 SCHUBERT RD
GALESVILLE, WI. 54630
608-539-4600 ORDERS
Date: 6-12-23

For: City of Faribault Storm Water Dept.
Att: Anthony Pemrick
Quoted by: Jordan Manka

Total package price: \$ 32,302.00

Options:

2 Whelen TIR3 LED warning lights mounted in grill area wired to factory chassis switch	Add: \$ 568.00
Buyers BP826554 Aluminum “L” backpack toolbox ILO Alum-Line BPL-48	Deduct: \$ 900.00

Accepted by: _____ **Title:** _____

UNIVERSAL TRUCK EQUIPMENT INC.
N15921 SCHUBERT RD
GALESVILLE, WI. 54630
608-539-4600 ORDERS
Date: 6-12-23

For: City of Faribault Street Dept.
Att: Anthony Pemrick
Quoted by: Jordan Manka

1) Henderson Mark III Dump Body: (set up for a 84" C/A ~ Cab & Chassis)

- * **Stainless steel construction** - 2.5 / 3.7 cu. yd capacity
- * **9ft. box** with 85" inside width & **95" outside width**
- * 10ga. **Stainless Steel** single wall sides & 12ga. **Stainless Steel** ends with sloped top rail
- * Inward tapered headsheets with 53" cabshield clearance and integral window
- * **13in. Fold down sides with custom stops & 2" board pockets**
- * **19in. double wall** quick release tailgate with center mounted rubber covered handle
- * Front manual over-center quick release tailgate mechanism with rubber covered handle
- * One piece **3/16" AR400 floor (200,000psi)**
- * Under frame is two **8" I-beam long sills** with **no cross-members**
- * 4" full sub-frame cradle & rear hinge assy., **12" mounting height**, top of truck frame to bed of dump box
- * 1 1/4" diameter rear hinge pins
- * One safety body prop
- * **LED S/T/T lights rubber grommet mounted rear facing in SS light boxes on top of cabshield**
- * LED marker lights in rear corner posts
- * **Custom 1/2" steel pintle plate with 2-1/2in. receiver tube, D-rings & trailer plug.**
- * **ICC rear bumper assy.**
- * **Remount factory taillights**
- * **Two (2) Whelen TIR3 LED warning lights mounted in grill area - wired to factory chassis switch**
- * **Two (2) Whelen Micro Freedom warning lights mounted to each side of cabshield – wired to factory switch**
- * **Two Whelen 5G LED warning lights rubber grommet mounted in rear corner posts – wired to factory switch**
- * **One (1) set of rear mud flaps, std install**
- * **Minimizer poly fenders with standard poly bracket kit**
- * Std. Junction box and back-up alarm
- * Unpainted **Stainless Steel** Dump body with the frame and underside painted black
- * One year warranty

1) Henderson Bench Press - Scissor Hoist - Model BP-20-SF

- * NTEA class 20 hoist – Double Acting Cylinder and Controller
- * **12 volt, Double acting electric/hydraulic pump pack**
- * Push button hand pendant controller
- * Cylinder has 4.5" bore, 16" stroke, 2" diameter rod
- * Approximate weight 489 lbs with subframe
- * Capacity range is 8.1 (w/ 6" overhang) – 11.3 tons (w/ 18" overhang)
- * Installed and fully operational
- * Two year warranty

1) Alum-line Backpack storage box: (model BP-124) - installed

- * Installed between the cab and the box – 24" wide
- * All aircraft grade aluminum construction
- * 1/8" diamond plate skin
- * Full perimeter neoprene type door seals
- * Door retainers are gas shock type
- * Includes (2) shelves w/ J hooks
- * Stainless steel T-handle locks
- * Key lockable with adjustable catch
- * 5 year workmanship / 10 year aluminum guarantee
- * NO paint

UNIVERSAL TRUCK EQUIPMENT INC.
N15921 SCHUBERT RD
GALESVILLE, WI. 54630
608-539-4600 ORDERS
Date: 6-12-23

For: City of Faribault Street Dept.
Att: Anthony Pemrick
Quoted by: Jordan Manka

Total package price: \$ 31,558.00
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Options:

<u>Buyers BP825524 Aluminum backpack toolbox ILO Alum-Line BP-124</u>	<u>Deduct: \$ 950.00</u>
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Accepted by: _____ **Title:** _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: June 27, 2023
SUBJECT: Resolution 2023-129 Approve Equitable Sharing Agreement and Certification

Background:

In 2013, the City entered into an Equitable Sharing Agreement with the US Department of Justice. This agreement allows the Police Department to receive forfeited assets resulting from cases jointly investigated by the federal government and the Police Department.

This is an on-going agreement that is renewed on an annual basis, although no assets have been received over the past year.

The City incurs no expense upon receiving forfeited assets.

Recommendation:

Approve Resolution 2023-129

Attachments:

1. Resolution 2023-129 Approve Equitable Sharing Agreement and Certification

CITY OF FARIBAULT

RESOLUTION #2023-129

APPROVE EQUITABLE SHARING AGREEMENT AND CERTIFICATION

WHEREAS, the Faribault Police Department cooperatively works with Federal Law Enforcement agencies; and

WHEREAS, during the course of these investigations, property and cash assets are subject to seizure and forfeiture; and

WHEREAS, federal law enforcement agencies allow for local agencies involved in the investigation of federal cases to receive and retain forfeited property from said cases.

NOW, THEREFORE BE IT RESOLVED, that the Faribault Police Department is hereby authorized and directed to complete the Equitable Sharing Agreement and Certification required by the Department of Justice.

Date Adopted: June 27, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: June 27, 2023
SUBJECT: Approve PaceButler Corp. Cell Phone Buyback and Data Removal Agreement

Background:

Per the attached agreement, PaceButler will reimburse the City for all used cell phones, smart phones, tablets, and MiFi devices. The City had previously destroyed all devices. This would allow for the City to get some reimbursement for old phones/devices and IT would no longer have to destroy them.

Recommendation:

Approve the PaceButler Corporation Cell Phone Buyback and Data Removal Agreement.

Attachments:

1. PaceButler Cell Phone buyback Data Removal Agreement



PaceButler Corporation Cell Phone Buyback and Data Removal Agreement

PaceButler agrees to provide to CITY OF FARIBAULT services consisting of the disposal of CITY OF FARIBAULT owned cell phones, smart phones, tablets, and MiFi devices (herein generically referred to as “cell phones” and/or “devices”). PaceButler’s services are tailored to our customers’ individual needs from collection and pickup to data destruction and environmentally responsible disposal.

This Cell Phone Disposal and Data Removal Agreement is made effective as of the date last signed below between PaceButler Corporation, an Oklahoma corporation located at 5915 NW 23rd St., Oklahoma City, OK 73127 and CITY OF FARIBAULT, located at 208 1st Ave NW 2nd Fl, Faribault, MN 55021.

Term: This Agreement will commence upon its effective date and either party may terminate this Agreement upon giving the other party sixty (60) days advance written notice of such termination without cause. Upon a breach of this agreement, the non-breaching party may immediately terminate the agreement without advance written notice.

Pricing: CITY OF FARIBAULT will be paid for each device in accordance with PaceButler’s current price lists for fully functional, damaged, and broken cell phones and tablets, attached hereto. Some devices are of no value and will be recycled in accordance with R2 standards. Price Lists update approximately every 10 days and can be provided by your PaceButler account representative upon request.

Shipping: PaceButler will assume all shipping costs and will provide CITY OF FARIBAULT with prepaid FedEx shipping labels (one label per box). Package pickups will be arranged through CITY OF FARIBAULT’s PaceButler account representative and can be scheduled at CITY OF FARIBAULT’s convenience for the following business day. CITY OF FARIBAULT agrees to notify their designated PaceButler representative once a box is ready and PaceButler will schedule the next-day FedEx pickup at a location indicated by CITY OF FARIBAULT.

Security: PaceButler agrees to maintain a secure facility with numerous security cameras throughout and surrounding the exterior and interior of the building. PaceButler further verifies that access to their facility is secured by an electronically locked door, accessible with the use of a keypad passcode.

Processing: PaceButler agrees to test all Cell phones and perform a hard reset on the collected devices. PaceButler further agrees to erase all data from each device without accessing or reviewing said data. Pace Butler will then evaluate each device for processing. PaceButler

verifies that all recycling is performed in accordance with R2 guidelines governing electronics recycling. Pace Butler will mail a check for any monetary value from shipments received and processed. In lieu of payment CITY OF FAIRBAULT may opt to have proceeds donated to a charity, non-profit, or organization of their choice. CITY OF FAIRBAULT will submit any requests to have the proceeds donated in writing within ten days of receiving an itemized statement from PaceButler for a given shipment. PaceButler agrees to provide a donation receipt for each shipment for which CITY OF FAIRBAULT chooses to donate its proceeds.

Turnaround Time Guarantee: CITY OF FAIRBAULT's shipment will be processed and an itemized statement will be mailed within 10 business days of the phones arriving at our facility. A check reflecting the statement amount will be sent to CITY OF FAIRBAULT within 20 days of receipt of statement.

Data Protection: Customer Data is defined as any personally identifiable information about a CITY OF FAIRBAULT employee or information owned or created by CITY OF FAIRBAULT or a CITY OF FAIRBAULT employee (e.g., photos, emails, phone numbers, addresses, text messages, documents, etc.) and subsequently stored on devices received by PaceButler. PaceButler agrees to remove all Customer Data from these devices, regardless of where it is stored on the device in such a way that the Customer Data is incapable of being recovered by any commercially available tool sets. PaceButler Corporation shall utilize Phone Check software followed by a physical hard reset of the device to restore it to factory settings and erase all data contained in the phone. PaceButler verifies that its data removal process is in compliance with HIPAA, NIST, and DOD standards.

HIPAA – In circumstances that warrant the destruction of electronic media, devices are disposed of with shredding and melting methods by our downstream vendor in an R2 certified facility. PaceButler Corporation shall maintain all physical measures, policies, and procedures to protect electronic information. PaceButler verifies that their building is locked at all times, never open to the public, and only accessible by passcode. Devices are monitored under security cameras at all times while they are in the PaceButler facility. (45 CFR 164.310(a)(1)).

NIST – PaceButler Corporation shall use appropriate methods of data sanitization in accordance with NIST standards. PaceButler's software performs multiple data overwrites of the hard disk in order to remove all Customer Data and information. Physical destruction will be used in any circumstance where customer information is inaccessible and unable to be removed from the device. PaceButler Corporation affirms that it uses NIST acceptable methods of destruction, such as, melting and shredding of cell phone and tablet components. (NIST SP 800-88 Rev. 1, p. 24).

DOD - PaceButler verifies that its data removal software utilizes a cryptographic and DOD3 level wipe processes. The DOD3 level wipe process is a three-pass wipe overwrite that provides an additional verification pass to confirm that all data on the device has been properly overwritten. After the hard disk has been overwritten multiple times, PaceButler agrees to physically inspect the device to confirm that all data has been removed. (DoD 5220.22-M).

Documentation: PaceButler shall provide CITY OF FARIBAULT with a data clearing certificate detailing every device collected with IMEI and serial numbers and certifying that the devices have been cleared of all Customer Data. In the event that PaceButler is unable to access the data on a device, including IMEI or serial numbers, or is otherwise unable to perform a hard reset of the devices, PaceButler agrees to destroy the device in accordance with R2 procedures and guidelines governing data destruction.

Donations: For every fully functional phone that PaceButler receives, PaceButler agrees to donate a book to someone in need. Book donations will be handled through PaceButler's partners at World Book Bank. PaceButler will provide CITY OF FARIBAULT with a donation receipt once their shipment has finished processing.

Insurance: PaceButler shall keep in full effect and maintain at its expense the following policies of insurance with the specified limits of liability during the term of this Agreement and for a period of five years after the termination of this Agreement.

a. Commercial General Liability Insurance (including coverage for Contractual Liability, Premises-Operations, Completed Operations-Products, Independent Contractors, advertising, and personal injury) with limits of not less than \$1,000,000 USD per occurrence and \$2,000,000 USD in the aggregate in any policy year. PaceButler shall name CITY OF FARIBAULT and its directors, officers, employees and agents as a Primary/Non-Contributory additional insured on any such policy covering ongoing and completed operations.

b. Cyber Liability coverage covering CITY OF FARIBAULT or third-party for economic or financial loss arising out of the work and services performed by PaceButler, its employees, agents, and consultants in an amount not less than \$5,000,000 USD per claim and \$2,000,000 USD in the aggregate in any policy year. This policy is meant to cover any expenses incurred in the event that a data security breach occurs resulting in the compromise of any personal or proprietary data contained on any mobile device received by PaceButler from CITY OF FARIBAULT.

Indemnification: PaceButler shall defend, indemnify and hold harmless CITY OF FARIBAULT and the officers, directors, employees and agents of each against all losses, damages, penalties, judgments, liabilities, settlements and expenses, including reasonable attorney fees and other expenses of litigation, settlement, or defense arising out of the actions performed pursuant to this Agreement.

Independent Contractor: All Services provided pursuant to this Agreement shall be provided by PaceButler as an independent contractor and not as an employee of CITY OF FARIBAULT for any purpose. Any and all officers, employees, subcontractors, and agents of PaceButler, or any other person engaged by PaceButler in the performance of the Services pursuant to this Agreement, shall not be considered employees of CITY OF FARIBAULT. Any and all actions which arise as a consequence of any act or omission on the part of PaceButler, its employees, subcontractors, or agents, or other persons engaged by PaceButler in the performance of Services pursuant to this Agreement, shall not be the obligation or responsibility of CITY OF FARIBAULT. PaceButler, its employees, subcontractors, or agents shall not be entitled to any of the rights,

privileges, or benefits of CITY OF FARIBAULT's employees, except as otherwise stated in this Agreement.

Entire Agreement: This Agreement shall constitute the entire agreement between CITY OF FARIBAULT and PaceButler and supersedes any other written or oral agreements between CITY OF FARIBAULT and PaceButler. This Agreement can only be modified in writing signed by CITY OF FARIBAULT and PaceButler.

Data Practice Act Compliance: Data provided, produced, or obtained under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. PaceButler will immediately report to CITY OF FARIBAULT any requests from third parties for information relating to this Agreement. PaceButler agrees to promptly respond to inquiries from CITY OF FARIBAULT concerning data requests.

Records Availability and Access: Subject to the requirements of Minnesota Statutes section 16C.05, subd. 5, City, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of PaceButler and involve transactions relating to this Agreement. PaceButler shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration, cancellation, or termination.

No Unlawful Discrimination: PaceButler and the CITY OF FARIBAULT each agree to provide equal employment opportunities to all employees and applicants for employment in accordance with all applicable federal, state, and local laws. No person may be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program, service, or activity based on race, color, religion, age, sex, disability, marital status, sexual orientation, including gender identity and expression, HIV status, public assistance status, creed, or national origin.

Choice of Law and Venue: This Agreement shall be governed by and construed in accordance with the laws of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the parties waive any objections to jurisdiction.

Assignment: This Agreement may not be assigned by either party without written consent from both parties.

Compliance with Laws: PaceButler shall exercise due professional care to comply with applicable federal, state, and local laws, rules, ordinances, and regulations in performing the Services under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below,

CITY OF FARIBAULT

By: _____
Kevin Voracek

Its: Mayor

By: _____
Tim Murray

Its: City Administrator

Date: _____

PACEBUTLER CORPORATION

By: _____
Cooper Rayburn

Its: Process Manager

Date: _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: June 27, 2023
SUBJECT: Approve LG240B Application to Conduct Excluded Bingo

Background:

The Rice County Agricultural Society submitted an LG240B Application to Conduct Bingo, July 19, 2023-July 23, 2023 at the Rice County Fair.

Recommendation:

Approve LG240B Application

Attachments:

1. Bingo License

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: Rice County Agricultural Society Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: [REDACTED] Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: P.O. Box 393

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): John Dvorak

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☐ one of four or fewer bingo events held this year. Dates: _____**-OR-**☒ conducted on up to 12 consecutive days in connection with a:☒ county fair Dates: July 19th - July 23rd 2023☐ civic celebration Dates: _____☐ Minnesota State Fair Dates: _____Person in charge of bingo event: John Dvorak Daytime Phone: 507 332-2470Name of premises where bingo will be conducted: Covered Bingo PavillionPremises street address: 1814 2nd Ave NWCity: Faribault If township, township name: _____ County: Rice

LG240B Application to Conduct Excluded Bingo

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: Faribault

Signature of City Personnel:

Title: City Clerk Date: June 27, 2023

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel:

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

An equal opportunity employer



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: June 27, 2023
SUBJECT: Approve First Amendment to Purchase and Development Agreement for Faribault Apartments, LLC

Background:

As part of the Purchase and Development Agreement, dated October 11, 2022, between the City of Faribault and Faribault Apartments, LLC for the redevelopment of the property at 17th Street SW and CSAH 45 (Willow Street), the property was to be served by municipal sanitary sewer and watermain. During construction of the private sanitary sewer connection, it was discovered that a portion of the sanitary sewer service connection within the public right of way from the public sanitary sewer main to the property, which was installed under a separate contract not under the control of the Developer, was installed incorrectly and must be remedied to provide a viable sewer service connection to the Property. City Staff have reviewed the connection issue and agree that the service issue was outside of the control of the Developer and couldn't have been reasonably known by either the City or Developer prior to construction. As such the Developer has requested to have the City reimburse the Developer for the costs to remedy the sanitary sewer service within the public right of way to provide a viable sanitary sewer service connection.

The Developer has solicited a quote, which has been reviewed by City Staff and found to be reasonable, and pending Council approval the Developer will hire, retain and contract with a licensed and reputable Contractor subject to the approval of the City, to complete the sanitary sewer service repair within the public right-of-way as is necessary for the Developer to connect the property sanitary sewer system to the sanitary sewer service according to the City's standards and specifications as determined by the City Engineer.

Once said sanitary sewer service repair construction is complete, Developer shall submit an invoice to the City for said work with a proper lien release from the Contractor indicating the Contractor has been paid for said work, and upon verification by the City that said work has been

completed according to the standards and specifications as indicated by the City, the City shall reimburse the Developer for the costs according to standard City accounts payable procedures in an amount not to exceed \$28,535.00 with said reimbursement being paid from the City's Sanitary Sewer Utility Fund (602).

Recommendation:

Approve First Amendment to Purchase and Development Agreement for Faribault Apartments, LLC

Attachments:

1. First Amendment-Purchase and Development Agreement for Faribault Apartments

**FIRST AMENDMENT TO PURCHASE AND
DEVELOPMENT AGREEMENT FOR
FARIBAULT APARTMENTS**

THIS FIRST AMENDMENT TO PURCHASE AND DEVELOPMENT AGREEMENT is made and entered into this ____ day of _____, 2023, by and between the CITY OF FARIBAULT, a Minnesota municipal corporation (the "City"), and Faribault Apartments LLC, a Minnesota limited liability company, formed under the laws of Minnesota (the "Developer").

WHEREAS, Seller and Buyer have entered into a Purchase and Development Agreement, dated October 11, 2022 (the "Agreement"); and

WHEREAS, Article 2.01.B. of the Agreement under Public Improvements stated "The Property is served by municipal sanitary sewer and watermain. Other than connection(s) of the private service line(s) with the municipal utilities, no changes or improvements regarding the municipal utilities are proposed as part of the Plat."; and

WHEREAS, Article 2.02.C. of the Agreement under Private Improvements stated "The Developer shall be responsible for one hundred percent (100%) of the cost (including permitting and road restoration costs) to extend water and sewer services from the City utility mains to and within the Property, as necessary. The City shall reduce the rates given in the City's Fee Schedule for the Water and Sewer Availability Charges (WAC and SAC) by fifty (50) percent for each of the buildings to be constructed on the Property. The WAC and SAC fees are collected at the time of issuance of a building permit."; and

WHEREAS, during construction of the private sanitary sewer connection it was discovered that a portion of the sanitary sewer service connection within the public right of way from the public sanitary sewer main to the Property, which was installed under a separate contract not under the control of the Developer, was installed incorrectly and must be remedied to provide a viable sewer service connection to the Property; and

WHEREAS, the Developer has requested to have the City reimburse the Developer for the costs to remedy the sanitary sewer service within the public right of way to provide a viable sanitary sewer service connection; and

WHEREAS, Article 4.06. of the Agreement under Amendment stated “Any amendment to this Agreement must be in writing and signed by both parties.”;

NOW, THEREFORE, in consideration of the mutual covenants and other good and valuable consideration hereinafter set forth, the parties hereby amend the Purchase and Development Agreement as hereinafter provided:

1. The Developer has solicited a quote and will hire, retain and contract with a licensed and reputable Contractor subject to the approval of the City, to complete the sanitary sewer service repair within the public right-of-way as is necessary for the Developer to connect the Property sanitary sewer system to the sanitary sewer service.

2. Said Contractor shall complete the construction to the City’s standards and specifications as determined by the City Engineer.

3. Once said sanitary sewer service repair construction is complete, Developer shall submit an invoice to the City for said work with a proper lien release from the Contractor indicating the Contractor has been paid for said work, and upon verification by the City that said work has been completed according to the standards and specifications as indicated by the City, the City shall reimburse the Developer for the costs according to standard City accounts payable procedures in an amount not to exceed \$28,535.00.

4. This First Amendment and any amendments thereto shall be recorded with the Rice County recorder along with the Purchase and Development Agreement.

5. Except as provided in this First Amendment to Purchase and Development Agreement, the Purchase and Development Agreement remains unchanged and in full force and effect.

The remainder of this page is left intentionally blank.

IN WITNESS OF THE ABOVE, the parties have caused this Agreement to be executed on the date and year written above.

CITY OF FARIBAULT

By: _____
Kevin F. Voracek, Mayor

By: _____
Timothy C. Murray, City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by Kevin F. Voracek and Timothy C. Murray, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

FARIBAULT APARTMENTS LLC

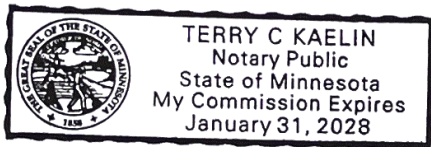
By: [Signature]

Its: PRESIDENT

STATE OF MINNESOTA)
) SS.
COUNTY OF Hennepin)

The foregoing instrument was acknowledged before me this 26 day of June, 2023, by Chet Funk, the President of Faribault Apartments LLC, a Minnesota limited liability company, on behalf of the company.

[Signature]
Notary Public



THIS DOCUMENT DRAFTED BY:
City of Faribault
208 NW 1st Avenue
Faribault, MN 55021



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: June 27, 2023
SUBJECT: Approve Change Order No. 2 for NW Area Water Tower (Contract 2019-12A)

Background:

At the Council Work Session on October 4, 2022, the Council reviewed an option to have accent lighting on the new NW Area Water Tower. After review and discussion of the lighting examples and preliminary cost estimate, the Council directed staff to move forward to work with the general contractor on the water tower (City Contract 2019-12A) to incorporate accent lighting on the tower. Attached is the final proposed change order for the proposed lighting. Note, the proposed lighting design will not only provide colored accent lighting of the tower pedestal but also provide illumination of the tower logo at night as well. While the total costs for the tower lighting are more than what was presented at the work session, through some value engineering on other parts of the water tower the proposed total budget impact to the contract remains within the parameters discussed at the work session last fall of a net contract increase of \$80K.

Recommendation:

Approve Change Order No. 2 for NW Area Water Tower (Contract 2019-12A)

Attachments:

1. CO #2 - Tank Exterior Lighting Installation Add - Rev. 2 - 6-23-23



June 23, 2023

Bolton & Menk, Inc.
1960 Premier Drive,
Mankato, MN 56001
Attention: Herman Dharmarajah, Ph.Ds., P.E. BCEE,

Subject: City of Faribault, MN
750,000 Gallon NW Area Tower

Re: Caldwell Tanks Project No. E-9093 – Faribault, MN
PCO #4 – Add Tank Exterior Controlled Lighting Installation
Rev. 2 – Additional Scope for Sibley Electric & UPDATE FROM
TEKNOPHOS

Dear Herman,

Caldwell Tanks, Inc. presents this revised proposed change order to perform the installation of the tank exterior lighting package. As noted in the attached listing of work scope by Teknephos, the City of Faribault's lighting contractor, and Teknephos will provide the poles, bollards, fixtures, controls and controls cabling, for Caldwell's electrical subcontractor, Sibley Electric to install.

The change order has been revised per Teknophos latest lighting drawings, dated 5-19-23 and scope of supply dated 6-12-23. Sibley Electric will provide the conduit, wiring and related fittings, for a complete and operational installation.

Scope of work for Sibley Electric:

1. 1 - 30a 120v power feed to main lighting controller.
2. 1 - 20a 120v duplex for control power.
3. Mounting the 1 - 24" x 24" lighting controller enclosure.
4. 1 - 1" conduit routed underground with 2 - #6 THHN for power wires 1 - # 12 THHN for data 1 - #10 for grounding daisy chained together on the North side.
5. 1 - 1" conduit routed underground with 2 - #6 THHN for power wires, 1 - # 12 THHN for data and 1 - # 10 for grounding daisy chained together on the South side.
6. Install the concrete light poles and bollards provided by Others.
7. Install the fixtures on the concrete poles and bollards provided by Others.
8. Install the control cables, provided by Others, to the poles/fixtures.
9. Furnish and install the power wires to the fixtures.

10. Wire the lighting fixtures as shown on the proposed plan change
11. One evening trip included with bucket truck for Sibley assisting Teknophos in start-up and fixture aiming.

Clarifications:

- It is assumed all concrete poles and bollards will be ordered, supplied and delivered by Teknophos prior to starting all electrical underground work.
- All lighting start-up, pro-grouping, training, warranty, and commissioning solely by Teknophos.
- Caldwell and Sibley Electric specifically excludes providing all specialty lighting materials except as noted below, control equipment, hardware, and software and programming necessary for the lighting operation.

Time Extension Needed:

- The additional fixture installation also required an additional twenty (20) working days at a minimum, and we request that this time be added to the contract final completion time.

REVISED Cost summary:

Original Cost of Sibley Supply and Installation:	
Sibley Electric Cost	\$33,500.00
Additional Costs per this Change Order Revision:	\$10,750.00
• Add Supply and install 1-24"x24" Enclosure, HOA Switch, Photo Control and 30A Pole Connector.	
• <u>Install 2 additional Grade Level Floodlights</u>	
Sibley Electric Revised Total	\$44,250.00
• <u>Teknophos Supplied Equipment and Services 6-10-23</u>	<u>\$60,250.00</u>
Subtotal Sibley & Teknophos	\$104,500.00
1. CTI Contract Fee @ 5%:	\$5,225.00
2. Site Handling & Setting of the concrete poles	\$3,500.00
3. <u>CTI PM Coordination 10 hrs @ \$187.50/hr.</u>	<u>\$1,875.00</u>
Revised PCO Total for Sibley Electric's work.	\$115,100.00



Thank you for your review of this change order proposal. Please let me know if you have any questions or need additional information to approve this change order request.

Sincerely,

 Digitally signed by Maria Yuhas
Date: 2023.06.23 14:08:31 -05'00'

Maria Yuhas
Sr. Project Manager
Caldwell Tanks, Inc.

Attachments

1. Updated Teknephos Cost Opinion, Date 6-10-23.
2. Teknephos Drawings Dated 5-19-23.

Qty	Catalog Number	Manufacturer / Description	Unit Price	Extended Price
FARIBAULT WATER TOWER LIGHTING - 06-10-23				
12	Type F1 LS9180-150-D-4BW-84-VN-S-09 PS-WT-006	Lumascape Adjustable Aiming 160W RGBW Floodlight with Yoke Mount, White Finish, Very Narrow 4.5 Degree Beam and 6' long integral power & data cable.	\$2,115.00	\$25,380.00
8	Type F2 LS9180-150-D-4BW-84-NH-S-09 PS-WT-006	Lumascape Adjustable Aiming 160W RGBW Floodlight with Yoke Mount, White Finish, Narrow Horizontal 10x40 Degree Beam and 6' long integral power & data cable.	\$2,165.00	\$17,320.00
2	Types F1 & F2 LS6540 - 09 2D WT	Lumascape Power Sync / Power & Data Wiring Injector.	\$465.00	\$930.00
1	Types F1 & F2 DE3-BK	Nicolaudie Nicolaudie STICK DE3 with (2) DMX512 Universe Wall Mount Color Controller.	\$978.00	\$978.00
4	Type F2 S2-S36-2-WH	Utility Metals, Inc. Pole Top Tenon Floodlighting Slipfit Bullhorn with Dual Arms Spaced at 36" and white finish.	\$220.00	\$880.00
8	Type F2 FTSU	Lithonia Lighting / Acuity Brands Bullhorn 2-3/8" - 2-7/8" Tenon Slipfitter with Gasketed Cable Strain Relief Fitting.	\$59.00	\$472.00
12	Type F1 D-303- SG-EA-SSCAP-6'- (1)NOMINAL 1/2"KO	Traditional Concrete Poles Direct Burial 8" Round 30" Above Grade, 42" Burial, Sky Gray Etched Finish, Spun Concrete Bollard with Acrylic Sealant and 3/16" Thick Stainless Steel Cap with (1) 3/4" Centered Holes for Nominal 1/2"KO Cable Glands.	\$595.00	\$7,140.00

4	Type F2 D328-SG-EA-T238	Traditional Concrete Poles Direct Burial 8" Round 28' Above Ground, 5' Burial, Sky Gray Etched Finish, Spun Concrete Pole with Acrylic Sealant and 2-3/8" O.D. X 4" Tall Tenon.	\$1,425.00	\$5,700.00
1	Types F1 & F2 Poles FOB Origin Freight – Lot Sum	Traditional Concrete Poles Approximate Delivery Charge Based on Current Fuel Costs: Origin: Menomonee Falls, WI Destination: Faribault, MN	\$1,450.00	\$1,450.00
			<u>TOTAL</u>	<u>\$60,250.00</u>
		* THIS BOM REPRESENTS THE LIGHTING SYSTEM MAJOR COMPONENTS AND IS NOT A COMPREHENSIVE LIST OF ALL REQUIRED ANCILLARY ELECTRICAL ITEMS SUCH AS CONDUITS, FITTINGS, FASTENERS, STANDARD POWER CONDUCTORS, ETC., NECESSARY FOR A FULLY FUNCTIONING SYSTEM AND TO BE PROVIDED BY THE INSTALLER.		

MARK DUCHENE, PE
Director of Engineering
Phone: 507-333-0360
mduchene@ci.faribault.mn.us

TEKNEPHOS, LLC
LIGHTING DESIGN + CONSULTING
208 11TH AVENUE SW
ALTOONA, IOWA 50009

MIKE LAMBERT, IES, FLC
Principal - Senior Lighting Designer
Phone: 515-306-2203
lumenpro@mchsi.com

- L0 PROJECT TITLE SHEET
L1 WATER TOWER FACADES LIGHTING - PLAN
L2 WATER TOWER FACADES LIGHTING - DETAILS & SCHEDULES

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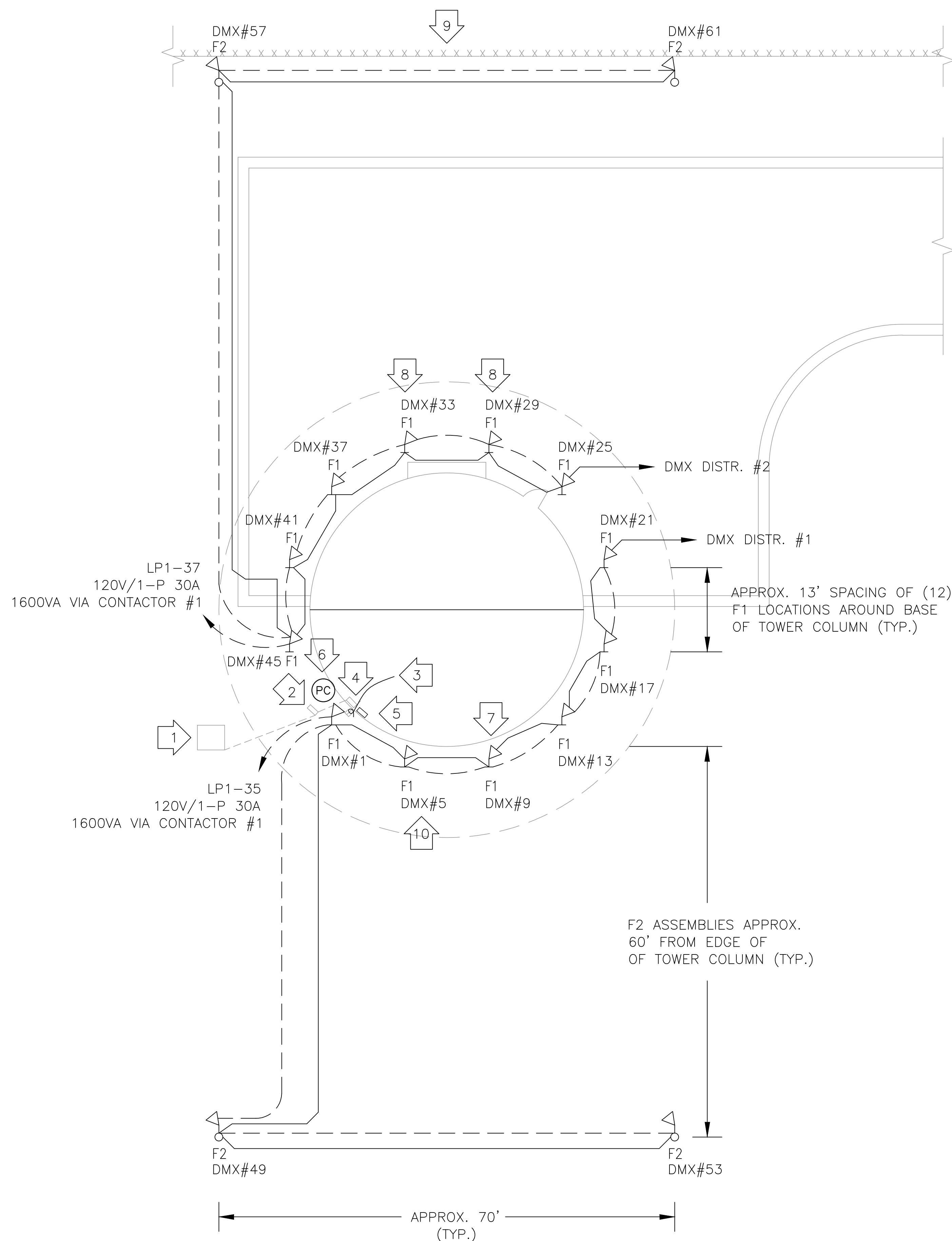


LIGHTING & ELECTRICAL SYMBOLS

- F1  GROUND MOUNTED ADJUSTABLE AIMING LED RGBW FLOODLIGHT(S).
- F2  POLE MOUNTED ADJUSTABLE AIMING LED RGBW FLOODLIGHT(S).
- BELOW GRADE 1" DIAMETER SCHEDULE 40 NON-METALLIC CONDUIT WITH (2) THHN/THWN-2 STRANDED CU #6 POWER AND (1) #10 EQUIPMENT GROUNDING CONDUCTORS. TRANSITION TO RIGID GALVANIZED STEEL CONDUIT AND RISERS WHERE RACEWAY IS ABOVE GRADE OR EXPOSED.
- (1) THHN/THWN-2 #12 STRANDED CU CONDUCTOR SERVING AS DMX512 DATA CABLE FROM DATA INJECTOR(S). INSTALL DATA CABLE WITH POWER CONDUCTORS IN LIGHTING SYSTEM CONDUITS FOR DMX512 CONTROL OF LUMINAIRES INDICATED WITH DMX ADDRESSES.
-  ADJUSTABLE AIMING PHOTOCONTROL, INTERMATIC #EK4236S. ORIENT NORTH FACED AND INSTALL PER MANUFACTURER'S RECOMMENDATIONS.

PLAN KEYED NOTES

- 1 APPROXIMATE LOCATION OF RECENTLY INSTALLED 208/120V SECONDARY UTILITY TRANSFORMER, WITH UTILITY SUPPLIED BELOW GRADE ELECTRICAL SERVICE LATERAL TO PEDESTAL MOUNTED EXTERIOR METER BASE.
- 2 APPROXIMATE LOCATION OF RECENTLY INSTALLED PEDESTAL MOUNTED EXTERIOR METER BASE, WITH BELOW GRADE ENTRANCE SERVICE TO PANEL LP-1-1.
- 3 APPROXIMATE LOCATION OF (3) RECENTLY INSTALLED 2" EMPTY SCHEDULE 80 BELOW GRADE CONDUITS. COORDINATE PERMISSION TO USE (1) CONDUIT WITH OWNER TO EXTEND EXTERIOR LIGHTING ELECTRICAL BRANCH CIRCUIT AND DATA CONDUCTORS FROM FACADES LIGHTING CONTROL PANEL CP-1.
- 4 APPROXIMATE LOCATION OF RECENTLY INSTALLED 208/120V 3-PH 100A (42) CIRCUIT PANEL LP-1-1. EXTEND #10 AWG THHN CU STRANDED BRANCH CIRCUIT CONDUCTORS WITH EQUIPMENT GROUNDING CONDUCTOR FROM (2) NEW 1-POLE 30A BREAKERS IN SPACES #35,37 TO DATA INJECTORS IN FACADES LIGHTING CONTROL PANEL CP-1 SUPPLYING POWER AND DATA TO FACADE LUMINAIRE ASSEMBLIES. REFER TO DETAIL #3 / SHEET L2 FOR ADDITIONAL INFORMATION.
- 5 NEW FACADES LIGHTING CONTROL PANEL CP-1. LOCATE DMX512 CONTROLLER, CONTACTOR #1, DATA INJECTORS AND HAND-OFF-AUTO SWITCH IN PANEL CP-1. PROVIDE 120V NEMA 5-15 DUPLEX RECEPTACLE IN CP-1 FOR CONTROLLER. REFER TO SHEET L1 AND DETAIL #3 / SHEET L2 FOR ADDITIONAL INFORMATION.
- 6 PHOTOCONTROL MOUNTED TO EXTERIOR ELECTRICAL SERVICE FRAME IN WEATHER-TIGHT SINGLE GANG JUNCTION BOX. EXTEND 1/2" RIGID GALVANIZED STEEL CONDUIT AND #10 AWG THHN CU CIRCUIT CONDUCTORS FROM PHOTOCONTROL TO FACADES LIGHTING CONTROL PANEL CP-1. REFER TO SHEET L1 AND DETAIL #3 / SHEET L2 FOR ADDITIONAL INFORMATION.
- 7 GROUND MOUNTED F1 UPLIGHTING ASSEMBLIES LOCATED 4'-0" FROM TOWER COLUMN. TYPICAL OF (12). REFER TO DETAIL #1 / SHEET L1.
- 8 ADJUST PLACEMENT OF (2) NORTHERNMOST F1 UPLIGHTING ASSEMBLIES TO THE EAST AND WEST 12" - 18" IF REQUIRED TO AVOID CONFLICTS WITH VEHICULAR TRAFFIC APPROACHING 12'W X 12'H OVERHEAD DOOR.
- 9 F2 ASSEMBLIES NEAR BUT WITHIN PROPERTY BOUNDARY. COORDINATE EXACT BOUNDARY LOCATION WITH OWNER AND CIVIL ENGINEERING CONSULTANT.
- 10 INDIVIDUAL LUMINAIRE DMX512 ADDRESSES PROGRAMMED BY MANUFACTURER AND IDENTIFIED ON EACH UNIT. (TYP.)



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WATER TOWER FACADES LIGHTING - PLAN



Teknephos®
lighting design + consulting
ALTOONA, IOWA
515.306.2203
lumenpro@mchsi.com

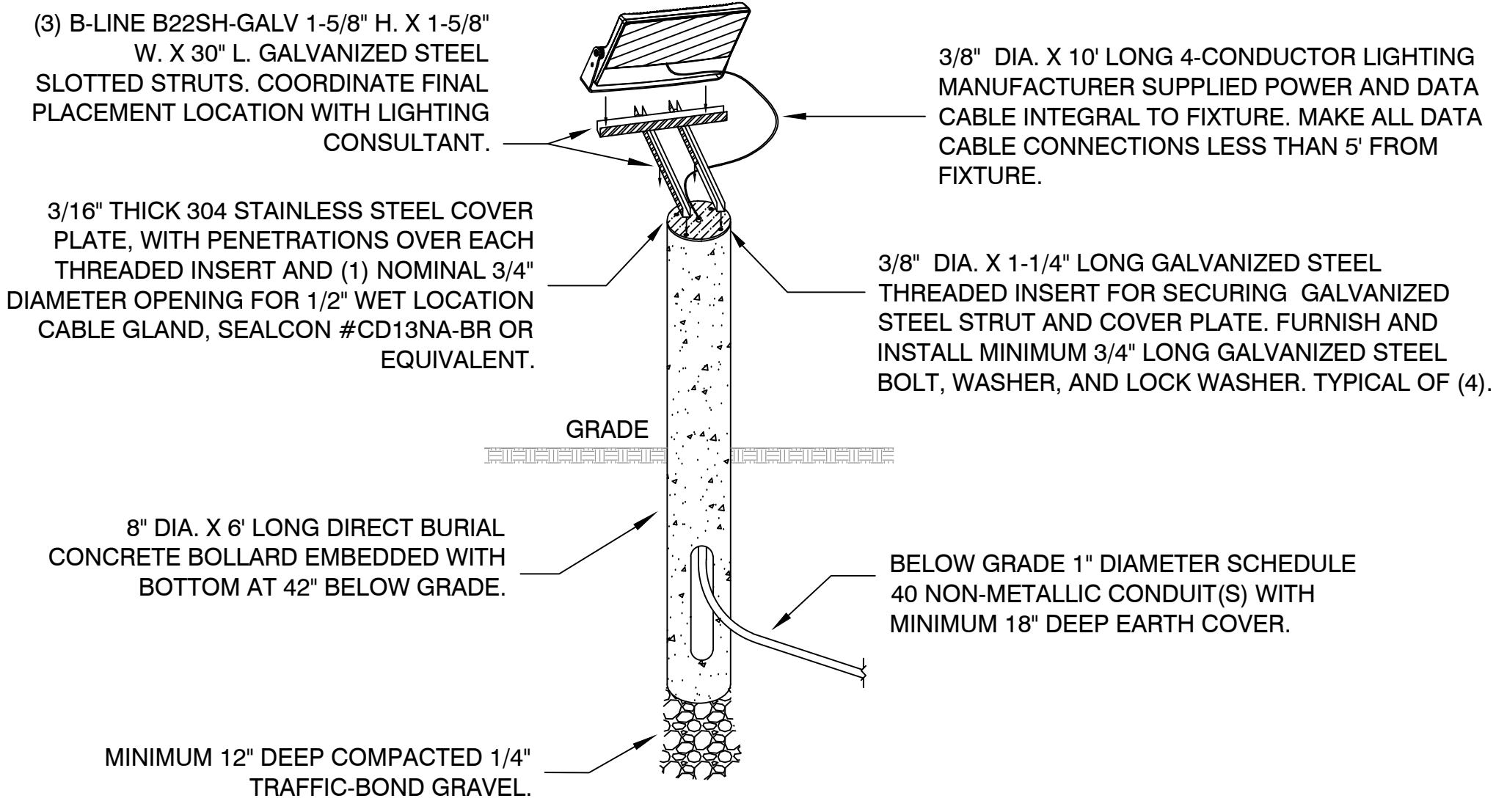
CITY OF FARIBAULT, MINNESOTA
NEW 750KG WATER TOWER FACADE LIGHTING

CITY OF FARIBAULT ENGINEERING DEPARTMENT
11200 Belview Trail
Faribault, Minnesota 55021
Phone: 507-333-0360

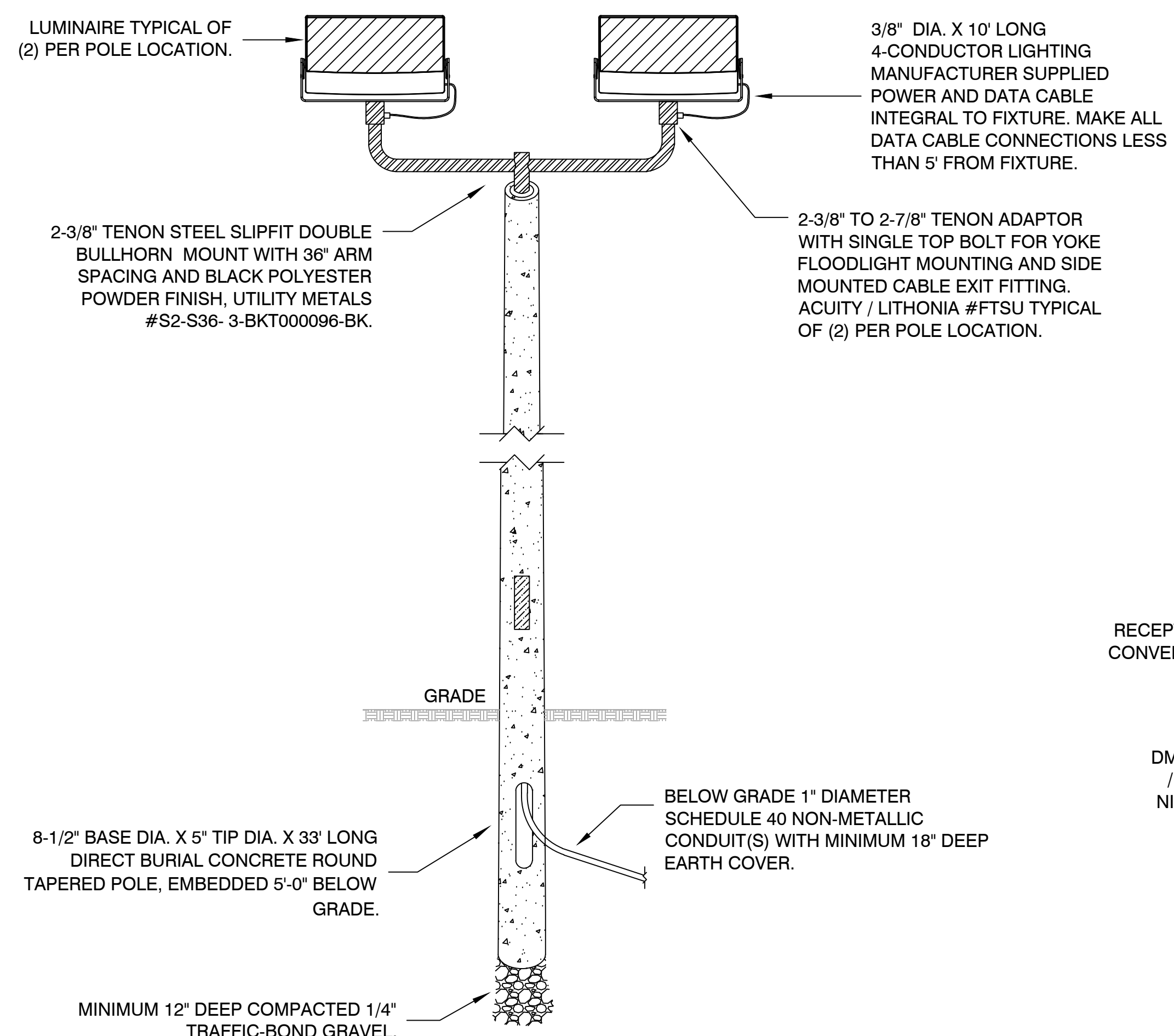
NO.	REVISION / ISSUE	DATE

WATER TOWER FACADES LIGHTING - PLAN

DATE 05/19/2023 ML	SHEET L1
SCALE APPROX. 1"=10'	

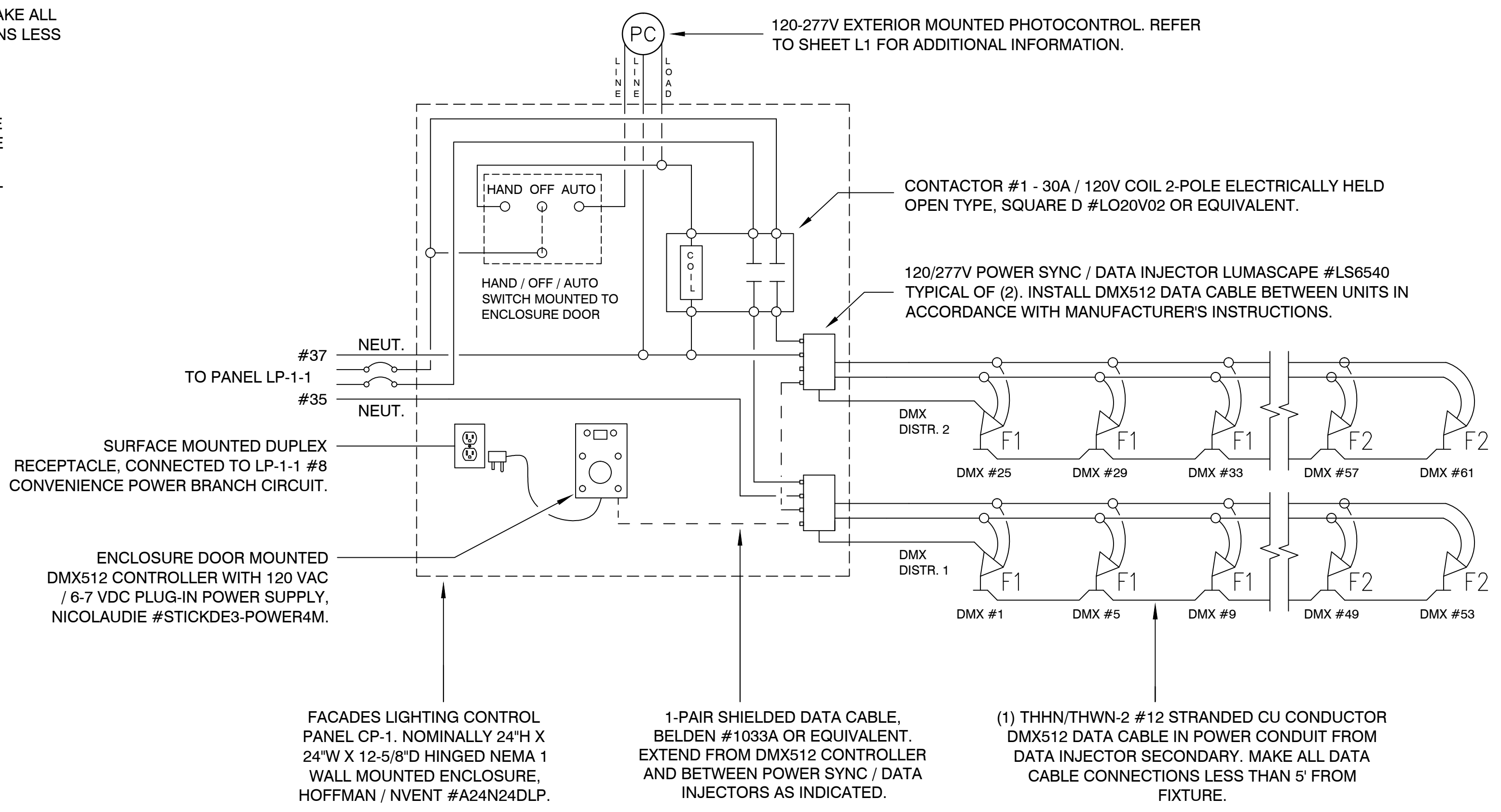


1 F1 MOUNTING (TYP.)
NOT TO SCALE



2 F2 MOUNTING (TYP.)
NOT TO SCALE

FACADE LUMINAIRE SCHEDULE									
TYPE	MANUFACTURER	MOUNTING	DIMENSIONS	SOURCE	VOLTAGE	DRIVER	DESCRIPTION	LOAD	APPROVED EQUALS
F1	LUMASCAPE: LS9180-150-D- 4BW-84-VN-S-09- PS- WT-010 (DATA INJECTOR ACCESSORIES AS REQUIRED) TRADITIONAL CONCRETE POLES: D303-SG-EA-I- SSCAP-6-(2) NOMINAL 1/2"KO	BOLLARD/ GROUND MOUNTED	LUMINAIRE: 22-3/8" L X 2-3/8 D" X 13-1/2" H BOLLARD: 8" DIA X 72" H	(96) RGBW LEDS DELIVERING 8,660 INITIAL LUMENS AT FULL OUTPUT WHITE	120/277	UNIVERSAL VOLTAGE 50-60HZ INPUT DRIVER INTEGRAL TO LUMINAIRE	F1 ASSEMBLY CONSISTS OF DIE-CAST AND EXTRUDED MARINE GRADE ALUMINUM HOUSING, WITH 180° OFF-AXIS VERTICAL ADJUSTABLE AIMING AND LOCKABLE MOUNTING YOKE. IK10 RATED IMPACT RESISTANT CLEAR TEMPERED GLASS LENS GASKETED AND SEALED FOR IP67 RATING, WITH ENTIRE ASSEMBLY UL LISTED FOR WET LOCATIONS. NEMA TYPE VS 4.5° DISTRIBUTION DELIVERS NOMINAL 545,100 MAXIMUM CENTER BEAM CANDELA AT FULL OUTPUT WHITE. ONBOARD COOL DRIVE THERMAL MONITORING AND CONTROL, WITH IES LM-80 AND TM-21 COMPLIANT TESTING FOR >60,000 HOUR REPORTED L70 RATED LIFETIME. OPERATING TEMPERTURE RATING FOR -40°F TO 122°F AMBIENT. WHITE FINISH. #LS6540-01-PD-WT SEPARATE POWER / DMX512 AND ANSI E1.20 COMPLIANT REMOTE DEVICE MANAGEMENT POWER-SYNC INTERFACE, ALLOWS FOR CONTINUOUS LINEAR ARRAYS UP TO 490' PER INDIVIDUAL HIGH-SPEED DATA INJECTOR. QUANTITY REQUIRED AS INDICATED ON PLANS. MOUNTED TO 8" DIAMETER 7,000 PSI FIBERED CONCRETE DIRECT BURIAL BOLLARD, WITH 42" EMBED DEPTH AND 30" ABOVE GRADE PROJECTION. SKY GRAY ETCHED FINISH WITH CLEAR ACRYLIC SEALER AND 3/16" 304 STAINLESS STEEL TOP PLATE WITH (2) NOMINAL 3/4" DIAMETER CABLE GLAND PENETRATIONS.	160VA PER LUMINAIRE	SUBJECT TO COMPLIANCE WITH PRODUCT SPECIFICATIONS: BOLLARD: STRESSCRETE, AMERON LUMINAIRE: AS APPROVED BY OWNER AND LIGHTING CONSULTANT
F2	LUMASCAPE: (2) LS9180-150-D- 4BW-84-NH-S-09- PS- WT-010 (DATA INJECTOR ACCESSORIES AS REQUIRED) TRADITIONAL CONCRETE POLES: D328-SG-EA- T238	POLE MOUNTED	LUMINAIRE: 22-3/8" L X 2-3/8 D" X 13-1/2" H POLE: 8-1/2" BASE DIA. X 5" TIP DIA. X 33' LONG DIRECT BURIAL CONCRETE ROUND TAPERED POLE. EMBEDDED 5'-0" BELOW GRADE WITH 28" ABOVE GRADE HEIGHT.	(96) RGBW LEDS DELIVERING 8,660 INITIAL LUMENS AT FULL OUTPUT WHITE	120/277	UNIVERSAL VOLTAGE 50-60HZ INPUT DRIVER INTEGRAL TO LUMINAIRE	SIMILAR TO F1 EXCEPT (2) POLE MOUNTED LUMINAIRES, EACH WITH 10° VERTICAL AND 40° HORIZONTAL BEAM DISTRIBUTION AND NOMINAL 71,900 MAXIMUM CENTER BEAM CANDELA AT FULL OUTPUT WHITE. MOUNTED TO 8-1/2" BASE DIAMETER AND 5" TIP DIAMETER SPUN 7,000 PSI FIBERED CONCRETE DIRECT BURIAL POLE AND DUAL BULLHORN ARM, WITH 5" EMBED DEPTH AND 28" ABOVE GRADE PROJECTION. SKY GRAY ETCHED FINISH WITH CLEAR ACRYLIC SEALER AND NOMINAL 2-3/8" DIAMETER BY 4-1/2" LONG POLE TOP STEEL TENON. REFER TO DETAIL #2 / SHEET L2 FOR BULLHORN SPECIFICATION.	160VA PER LUMINAIRE	SUBJECT TO COMPLIANCE WITH PRODUCT SPECIFICATIONS: POLE: STRESSCRETE, AMERON LUMINAIRE: APPROVED BY OWNER AND LIGHTING CONSULTANT



3 LIGHTING POWER AND CONTROLS WIRING
NOT TO SCALE

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WATER TOWER FACADE LIGHTING - DETAILS & SCHEDULES

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lumenpro@mchsi.com

CITY OF FARIBAULT, MINNESOTA
NEW 750KG WATER TOWER FACADE LIGHTING

CITY OF FARIBAULT ENGINEERING DEPARTMENT
1200 Belview Trail
Faribault, Minnesota 55021
Phone: 507-333-0360

NO.	REVISION / ISSUE	DATE

WATER TOWER FACADES LIGHTING - DETAILS & SCHEDULES

DATE: 05/19/2023
ML

SCALE: NOT TO SCALE

SHEET: **L2**



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: June 27, 2023
SUBJECT: Rescind the Policy and Procedures for Non-Profit/
Civic Organization Funding

Background:

The City has a long practice of providing funding to a number of nonprofit/civic organizations (NPCOs). Prior to 2019, there was not an actual policy in place regarding the selection, amounts, etc. for these organizations. In 2019, the Council adopted the Policy and Procedures for Non-Profit Organization Funding which established the amount of funds to be distributed, as well as the process for NPCOs to make requests. A copy of the most recent version (revised in June of 2022) is attached.

An alternative approach to NPCO funding was reviewed with the Council at their Work Session on June 20, 2023. This alternative essentially reverts back to the practices in place prior to having the formal NPCO funding policy, and is limited to those core entities/agencies (Faribault Area Senior Citizens, Faribault Community Festivals, Rice County Historical Society, and Faribault Community Television) that have been funded for 20 years or more. The alternative also proposed having 5-year agreements (as opposed to annual) with these four entities/agencies and establishing the funding at various percentages of City general fund revenues.

The Council was supportive of this change in the approach to funding, and as such, the current NPCO policy will no longer be applicable. It should be noted that such funding is also addressed in the Public Expenditures Policy (the relevant pages from that policy are attached), so the Council could choose to provide funding to other agencies that meet the intent and criteria of that policy. Staff recommends that the Council take action to rescind the current policy, thereby eliminating the annual solicitation process.

Staff will be preparing new 5-year agreements with the four entities/agencies outlined above, as well as others for which the Council has directed funding assistance be provided. Those agreements will be

shared with the appropriate contacts, and then brought back for approval at an upcoming Council meeting.

Recommendation:

Rescind the Policy and Procedures for Non-Profit/Civic Organization Funding

Attachments:

1. Policy and Procedures for Non-Profit/Civic Organization Funding - Revised 2022-06-14
2. Pages from Public Purpose Expenditure - Purchasing Policy 2023-04-11

City of Faribault

Policy and Procedures for Non-Profit/Civic Organization Funding

1. **PURPOSE:**

To establish a policy and procedure that ensures an accountable and consistent process for submitting, reviewing, and approving nonprofit/civic organization (NPCO) funding requests. The City of Faribault (CITY) has no statutory or other legal requirements to fund NPCOs. However, the City Council may consider providing funding to NPCOs that provide facilities, services, and/or community events the City does not provide, or if the NPCO agency can deliver the service at a reduced cost or in a more expedient or efficient manner or to better the community. Approved requests will be funded for one year only. All NPCOs must apply annually for consideration. This policy is subject to the availability and allocation of funds by the City Council as part of the annual budget process.

2. **BACKGROUND**

It has been the practice of the CITY to allocate limited grant funding from the City's General Fund (101) to support a variety of highly successful and well-attended community-based programs and activities conducted by civic/charitable/non-profit organizations.

Consideration and priority will be given to NPCOs falling in one of the following categories:

Arts & Culture	Community Well Being
Natural Resources/Environmental	Recreation

It is important to limit the use of the general fund, as it is the primary source of revenue for primary City operations, including public safety. A maximum overall amount of 0.50% of the actual general fund budget revenue (from the prior budget year) will be considered available to provide funding support for grant requests and other similar budget allocations for organizational support, other than that provided to Faribault Community Television (FCTV). For FCTV, the City will provide 22.5% of the franchise fees received from the cable television companies operating within the city. The City may also provide in-kind support as deemed appropriate.

In order to ensure that a uniform process is followed in the appropriation of City general funds or in-kind City support requests that are annually submitted to the City, the following guidelines will be followed.

3. **ELIGIBILITY:**

- A. Only one application will be allowed per NPCO per fiscal year.
- B. NPCO must provide a mission statement along with goals and objectives, as well as an organizational chart.
- C. NPCO must provide financial and budget documents.

- D. Startup NPCO's will be considered for funding, but must submit a budget and a plan of operation.

The NPCO Funding Policy has been established by the City Council to provide guidelines to non-profit organizations that are seeking financial assistance or in-kind assistance with the following:

- A. Grant sponsorship funding for established community events or festivals.
- B. Funding towards event partnerships between the City and/or organizations.
- C. Funding to maintain and/or operate private structures, other governmental or property that are used to the benefit of the community as a whole.
- D. Requests for in-kind support through the use of City equipment, structures, assets, public space, services and staffing.
- E. One time start-up funding for a new community program, service, event or festival (support will be limited to funding/in-kind support not to exceed \$5,000).

4. PROCEDURES

A. Application Process

1. A public notice announcing the request for applications will be made on the CITY's website (www.ci.faribault.mn.us) and in the local newspaper by the last week in June of each year to coincide with the annual budget process for the upcoming fiscal year.
2. The application form will be available digitally on the City's website, and physically in the City Administrator's office.
3. Applications are due back to the City Administrator's Office by the last working day in July. The address is 208 1st Avenue NW, Faribault, MN 55021.
4. Applications received after the deadline will not be considered for inclusion in the annual budget for funding as part of the budget process.
5. Applications that are incomplete will be deemed ineligible for funding and will be returned to the organization with an explanation of rejection.
6. Annual budget, board roster and a non-discrimination statement must be submitted with application.
7. Annual audit or financial review, in a form and substance acceptable to the City for prior year must be submitted with application.
8. All other funding sources for prior year must be included with application.
9. Submission of a complete application is no assurance of funding.

B. Application Information

1. Application must state community need for organization's services and NPCO must provide a service that meets the description in the policy statement above.
2. Application must state outcome based goals and outline a plan to meet stated goals.
3. NPCO must demonstrate diversity of funding sources.
4. NPCO must demonstrate financial stability.

C. Review Process

1. Eligible application will be reviewed by the City Council.
2. Completed applications will be provided to the City Council as part of the annual budget process.
3. The NPCO's that are selected for funding consideration must make presentations to the City Council if requested at a work session.
4. The City Council will be responsible for recommending the funding amount for each NPCO chosen to receive funding.
5. The City Council will determine which NPCOs will receive funding.
6. Letters will be sent to the NPCO applicants notifying them of the outcome of their requests no later than September 30th.
7. NPCOs that are awarded funding will be sent a memorandum of understanding, which must be completed and returned in a timely manner.

D. Accountability

1. A financial report in form and substance satisfactory to the City must be submitted by the NPCOs at the end of the funding period, December 31st.
2. An annual program performance report, which will include the use of the City's funds and the accomplishments of the program, must be submitted by the NPCO at the end of the funding period, December 31st.
3. Failure to comply with any of the above requirements will result in suspension of current funding and /or elimination of consideration for future funding.

THIS POLICY SPECIFICALLY REPEALS AND REPLACES ALL PRIOR CITY POLICIES OR PROCEDURES RELATIVE TO NON-PROFIT/CIVIC ORGANIZATION FUNDING POLICY.

Approved:

Kevin Voracek, Mayor

Tim Murray, City Administrator

Date: June 14, 2022

The incentives provided to employees through the Wellness Program are considered to be “additional compensation” for work performed by employees, but is entirely dependent on receiving funding from year-to-year. The City receives a payment from the Insurance Cooperative to be used to promote wellness among City employees.

The Employee Safety Program supports programs to promote and maintain a safe work environment. Safety incentives may be used to recognize accomplishments with an award to the department to sponsor a team event for participating in and promoting safety practices in their respective departments.

C. Meals and Refreshments

The City Council recognizes that situations in which City business needs to be discussed and may need to occur during or adjacent to a meal hour. In addition, there are public and employee meetings and events in which reasonable refreshments may be necessary to create a more productive environment and to be responsive to participants’ time schedules. The following items are deemed to meet the Council definition of public purpose expenditures in regards to meals and refreshments:

- a. Meals and refreshments are allowed when they are part of a meal hour meeting for official City business when it is the only practical time to meet. These meetings must have a pre-planned agenda and typically involve meetings with City Council members, Committee/Commission members, or local business or civic organizations.
- b. Meals and refreshments are allowed at employee meetings and events that have a purpose of discussing City issues, part of an employee training, or a City Employee Wellness, Appreciation, or Holiday Event. These meeting must have a pre-planned agenda and do not include routine staff meetings.
- c. Meals and refreshments are allowed when work activities requiring continuous service when it is not possible to break for meals (e.g., election days, water main breaks, high profile criminal investigation, on-going emergency response activities, etc.). All non-emergency events require advance authorization by the responsible department director.
- d. City sponsored training or work-related meetings where employees are required to participate or be available during break periods and/or lunch.
- e. Travel expenses for employees, including meals, are outlined in the Personnel Policies.
- f. No purchase of alcoholic beverages is allowed at any time.

D. Membership, Dues and Contributions

The City Council has determined that the City will fund memberships and dues (individual or organization) in professional organizations, and local social and community organizations when the purpose is to promote, advertise, improve or develop the City’s resources and advantages that advance the City’s efforts in improving economic development, civic, educational and governmental efficiency but such expenditures shall not have as their primary purpose the personal interest or gain of an individual employee.

Monetary contributions to civic organizations must be approved by the City Council during the annual budget process and/or by City resolution. Monetary contributions provided by the City must be for programs that serve our citizens and are deemed to meet the public purpose guidelines.

E. International, Cultural, and Economic Development Programs

The City Council has determined that funds may be expensed for the purpose of advertising the City and its resources and advantages. Sister Cities programs, or their equivalent, are expressly authorized by this provision. Funds appropriated pursuant to this authority may be allocated for activities such as preparation or advertising materials, official travel to related events, and monuments memorializing participation in such events. Funds appropriated pursuant to this authority may further be used in any manner that the City Administrator deems appropriate for the purpose of advancing the City's interests with respect to international, cultural, or economic development activities.

F. Community Events, Festivals, and Celebrations

The City Council authorizes the allocation and expenditure of funds for the purpose of hosting or participating in community events, festivals, or celebrations. The City shall not expend any funds unless it has been determined, by the City Administrator, that participation in such event shall positively advertise the City.

G. City Apparel

The City Council recognizes the importance of allowing Elected and Appointed Officials and City staff to represent the City during the execution of tasks related to their role as members of the City and believes that providing apparel with the City's official logo is a cost-effective and efficient way for Elected and Appointed Officials and City staff to identify themselves as such and to promote the City. The City Council authorizes the allocation of funds to purchase Elected and Appointed Officials and City staff up to \$150 per year for apparel to be worn during the performance and execution of official City duties related to their role as members of the City. The City Administrator, or his or her designee, shall oversee the selection and ordering of the official City logo apparel.

Appropriation of Funds

The cost of the authorized public purpose expenditures will be included in the City's annual budget and approved by the Council as part of the overall budget approval process which includes public notification and opportunity for public input regarding budgeted expenditures.

THIS POLICY SPECIFICALLY REPEALS AND REPLACES PRIOR CITY POLICIES AND ADMINISTRATIVE MEMORANDA RELATIVE TO PUBLIC PURPOSE EXPENDITURES AND PURCHASING POLICIES.

Approved:



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Ordinance 2023-9 Repeal and Replace Chapter 31 of the Faribault City Code of Ordinances regarding Tall Grass and Weed Regulations (Second Reading)

Background:

On June 13, 2023, the Faribault City Council approved the first reading of Ordinance 2023-9, which repeals and replaces Chapter 31 of the Faribault City Code of Ordinances regarding tall grass and weed regulations. The ordinance eliminates the need for a natural landscaping permit, provided that the property owner abides by the maintenance provisions outlined in the ordinance. The ordinance also allows an authorized agent of the City to issue a citation for tall grass, weeds, and other vegetation inconsistent with the provisions of the ordinance. At the June 13, 2023, City Council meeting, one resident expressed concerns about the citation provisions outlined in Ordinance 2023-9. However, the City has received no additional comments nor made substantive changes to the ordinance.

Recommendation:

Approve the second reading of Ordinance 2023-9.

Attachments:

1. Ordinance 2023-9

**CITY OF FARIBAULT
ORDINANCE No. 2023-9**

**REPEAL AND REPLACE CHAPTER 31 OF THE FARIBAULT CITY CODE OF
ORDINANCES REGARDING TALL GRASS AND WEED REGULATIONS**

THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances shall be amended as follows:

Section 1. Chapter 31 of the Faribault City Code of Ordinances is hereby repealed in its entirety.

Section 2. A new Chapter 31 of the Faribault City Code of Ordinances is hereby adopted as follows:

**Chapter 31 TALL GRASS, WEED, AND OTHER VEGETATION
MANAGEMENT**

Sec. 31-1. Legislative intent.

This chapter is intended to help protect neighborhood aesthetics and the public's health, safety, and welfare by regulating turf grass over eight inches tall, noxious weeds, and other vegetation. The city council finds that appropriately managed and regulated turf grass and other vegetation add diversity and richness to the community and reduce fire hazards and rodent habitat.

Sec. 31-2. Definitions.

The following words, terms, and phrases have the following definitions in this chapter:

Buffer or buffer strip. A management area that separates landscapes and land uses to minimize the impact from adjacent land uses.

Landscaping. The encouragement of selected plants to grow on a site.

Meadow vegetation. Grasses and flowering broad-leaf plants (except weeds) that are native to or adapted to the State of Minnesota and commonly found in meadow and prairie plant communities.

Native grasses. Grasses that existed in the area before European settlement, including but not limited to beach grass, wood chess grass, sand reed grass, wheat grass, bluestem

grass, grama grass, brome grass, buffalo grass, switch grass, Indian grass, wild rye.

Native plants. Plants that existed in the area before European settlement.

Natural landscaping. Groups of native plants in a style resembling naturally occurring plant communities.

Naturalistic landscaping. Native and non-native plants in a style resembling naturally occurring plant communities.

Natural preserve. An undisturbed natural area designated by the city council where the land and vegetation appear to not have been graded, landscaped, or disturbed by human actions in recent times.

Noxious weeds. Plants identified by the commissioner of agriculture as "noxious weeds" pursuant to Minnesota Statutes Section 18.77, subdivision 8.

Prairie. A plant community dominated by diverse native perennial herbaceous plants and grasses.

Public nuisance. An activity, or failure to act, that unreasonably interferes or obstructs the public's health, safety, welfare and/or comfort.

Temporary erosion control grasses. Grasses (including but not limited to winter wheat, oats, or annual rye) that are used as single-growing season cover or nurse crops to establish permanent vegetation.

Transitional period. A period not to exceed three (3) growing seasons to change from one type of landscaping to another.

Turf grass. Grass commonly used in regularly cut and maintained lawns or play areas (including, but not limited to, bluegrass, fescue, and ryegrass blends) that is intended to be maintained at a height of no more than eight (8) inches.

Weeds. All noxious weeds and any undesirable or troublesome plants that are horticulturally out of place, especially profuse plants that grow where unwanted. This chapter does not define the common dandelion (*Taraxacum* spp.) as a weed.

Wetlands. Lands that are transitional between terrestrial and aquatic systems where the water table is near the surface. The

boundary of wetlands, for purposes of this chapter, shall be determined according to the U.S. Army Corps of Engineers Wetland Delineation Manual (1987).

Sec. 31-3: Public nuisance declared.

It is against the law and a public nuisance for any person responsible for maintaining any property in the city to permit or maintain on that property any of the following:

- (1) Noxious weeds;
- (2) Turf grass or weeds over eight (8) inches tall; and
- (3) Other vegetation that presents a public health, safety, welfare, or nuisance concern.

Sec. 31-4. Exemptions.

This chapter exempts the following from the definition of a public nuisance:

- (1) Non-noxious weeds and grasses in wetland and wetland buffer areas as defined in Chapter 28 of the City Code of Ordinances;
- (2) Non-noxious weeds, grasses, and herbaceous vegetation that are within city-designated buffer areas of stormwater ponds, natural or altered creeks, rivers, and stream corridors, including riparian buffer strips that convey water;
- (3) Non-noxious weeds and grasses growing in actively farmed areas;
- (4) Temporary erosion control grasses as approved by the city engineer;
- (5) Prairie, meadow, or natural vegetation that is maintained and includes the cultivation of native grasses and does not contain noxious weeds;
- (6) Grass and non-noxious weed vegetation growing in areas designated by the city council as a natural preserve; and
- (7) Grass, non-noxious weed vegetation, and ornamental grasses growing on slopes steeper than 2:1.

Sec. 31-5. Turf grass and other vegetation management.

- (1) Turf grass must not exceed eight (8) inches in height unless expressly allowed by the city. Grass clippings are not allowed on impervious surfaces in the public right-of-way. Long grass clippings resulting in a public nuisance cannot remain on yards.
- (2) Noxious weed must be immediately removed.
- (3) Non-noxious weeds must not exceed eight (8) inches in height.
- (4) In general, vegetation exceeding eight (8) inches in height should not be within eighteen (18) inches of a public sidewalk, trail, road, or alley. In no case shall vegetation hang over the public right-of-way in a manner that creates a public hazard or nuisance.
- (5) In general, vegetation over eight (8) inches in height should not be located within four (4) feet of the neighboring property without the written consent of the neighboring property owner.

Sec. 31-6. Violations and abatement.

- (1) *Inspection and citation.* An authorized agent of the city will inspect properties to determine whether weeds, grass, or other vegetation constitute a public nuisance, as outlined in section 3 in this chapter. The agent is authorized to enter onto private property to conduct these inspections. If the agent finds a public nuisance, they may cite the property owner for the violation. The agent will send a copy of the citation and notice to the record owner of the property by certified mail, U.S. mail, or personal service. The owner must abate the nuisance within five (5) business days of the issuance of the citation or notice. The citation or notice will inform the owner that if they fail to abate the nuisance on time, the city will abate the nuisance and charge the owner the cost of the abatement. If the owner does not pay the abatement costs, the city will levy any unpaid amounts against the property as a special assessment. A property owner's refusal to accept the citation does not constitute a defense that the property owner did not receive the notice.
- (2) *Abatement by the city.* If the nuisance identified in the citation and notice is not abated within the time required,

the city may abate the nuisance. An authorized agent of the city will record the total cost of the abatement attributable to each property and report such information to the city clerk.

- (3) *Owner liability for cost.* Once abated and the cost determined, the city will prepare a bill and mail it to the owner. The amount will be immediately due and payable. If the owner fails to pay the bill, the total charges may be levied as an assessment against the property. This will be an additional remedy and not in lieu of any other penalty provided for in the city code or state law.

Section 3. This ordinance amendment shall take effect and be in force after its passage and publication per Section 3.05 of the city charter.

First Reading: June 13, 2023

Second Reading: June 27, 2023

Publication Date: July 5, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Approve Summary Publication of Ordinance 2023-9

Background:

Ordinance 2023-9 will take effect on the date of its publication in the City's official newspaper. Instead of publishing the full ordinance, the Faribault City Charter allows the City Council (with five (5) or more affirmative votes) to approve a summary publication of the ordinance that informs the public of the intent and effect of the ordinance. Refer to the attached summary publication.

Recommendation:

Approve the summary publication of Ordinance 2023-9.

Attachments:

1. Ordinance 2023-9 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2023-9

REPEAL AND REPLACE CHAPTER 31 OF THE FARIBAULT CITY CODE OF ORDINANCE RELATED TO TALL GRASS AND WEED REGULATIONS

On June 27, 2023, the Faribault City Council approved Ordinance 2023-9, which repeals and replaces Chapter 31 of the Faribault City Code of Ordinances related to tall grass, weed, and other regulations. The ordinance eliminates the need for a natural landscaping permit, provided that the property owner abides by the maintenance provisions outlined in the ordinance. The ordinance also allows an authorized agent of the City to issue a citation for tall grass, weeds, and other vegetation inconsistent with the ordinance's provisions. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

Public Hearing:	June 5, 2023
First Reading:	June 13, 2023
Second Reading:	June 27, 2023
Publication:	July 5, 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Ordinance 2023-10 Zoning Text Amendment to Reduce the Minimum Required Lot Area and Lot Width for Single-Family Attached Residences in the R-3, Medium-Density Residential District (Second Reading)

Background:

On June 13, 2023, the Faribault City Council approved the first reading of Ordinance 2023-10, which reduces the minimum required lot area and lot width for single-family attached residences in the R-3, Medium Density Residential District. The City has received no public comments nor made any substantive changes to Ordinance 2023-10 since its first reading. However, based on a question from the Council regarding the maintenance of attached single-family residences, the City Attorney commented that while Ordinance 2023-10 is acceptable as proposed, all platting and minor subdivisions involving single-family attached residences should have a Common Interest Community (CIC) Agreement (or a similar agreement) that outlines maintenance responsibilities. To reiterate, Ordinance 2023-10 requires no changes.

Recommendation:

Approve the second reading of Ordinance 2023-10.

Attachments:

1. Ordinance 2023-10

**CITY OF FARIBAULT
ORDINANCE No. 2023-10**

**ZONING TEXT AMENDMENT TO REDUCE THE MINIMUM REQUIRED LOT SIZE AND
LOT WIDTH FOR ATTACHED SINGLE-FAMILY DWELLINGS IN THE R-3, MEDIUM-
DENSITY RESIDENTIAL DISTRICT**

WHEREAS, the City of Faribault Planning Commission initiated a zoning text amendment to reduce the minimum required lot size to 4,800 square feet for end units and lot width to 30 feet for attached single-family dwellings in the R-3, Medium-Density Residential Districts; and

WHEREAS, the Planning Commission, on June 5, 2023, following proper notice, held a public hearing regarding the proposed zoning text amendment; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the above-referenced zoning text amendment based on the following written findings outlined in Section 2-180 of the City's Unified Development Ordinance as follows:

1. **Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.**

Finding: The Land Use Plan provides for an organized blend of compatible land uses in the City and supports the efficient use of infrastructure that ensures a range of housing options to meet the need of City residents. The proposed zoning text amendment is consistent with the Land Use Plan.

2. **Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.**

Finding: The proposed zoning text amendment is not intended to benefit only one property owner. It will be effective citywide and benefit many different property owners and agencies.

3. **Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.**

Finding: The proposed text amendment does not change the zoning classification of property in the city. Therefore, this required finding does not apply to the proposed text amendment. The amendment

provides for attached single-family home lots at 4,800 SF and 30 feet in width in the R-3 Medium Density Residential District, which is a 20 percent reduction in lot area and about 50 percent reduction in lot width over existing standards in this district.

4. **Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.**

Finding: The proposed text amendment does not change the zoning classification of property in the city. Therefore, this required finding does not apply to the proposed text amendment. The amendment provides for attached single-family home lots at 4,800 SF and 30 feet in width in the R-3 Medium Density Residential District.

5. **Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.**

Finding: The proposed text amendment does not change the zoning classification of property in the city. Therefore, this required finding does not apply to the proposed text amendment. The amendment is needed to address a community demand for more affordable housing choices.

WHEREAS, the City Council held a public meeting on June 13, 2023, to consider approval of the first reading of Ordinance 2023-10; and

WHEREAS, the City Council also held a public meeting on June 27, 2023 to consider approval of the second reading of Ordinance 2023-10; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits. The recitals in this ordinance are part of this ordinance and, where applicable, constitute the written findings of the City Council of the City of Faribault.

Section 2: Text Amendment – Table 10-2 Lot dimension and setback requirements, residential districts. The Faribault City Council hereby amends Table 10-2 of the City’s Unified Development Ordinance by adding new text (designated by the underlined text) and deleting existing text (designated by the ~~strikethrough~~ text) as follows:

[The balance of this page is intentionally blank]

Table 10-2. Lot dimension and setback requirements, residential districts.

District	R-1	R-1A	R-2	R-3	R-4
Minimum lot area (sq. ft.)					
Single-family detached dwelling:					
Served by municipal sewer/water	10,000	9,000	8,500	6,000	6,000
Not served by municipal sewer/water	1 acre	1 acre	1 acre	1 acre	1 acre
Single-family attached dwellings:					
End units	-	7,000	7,000	6,000 4800	6,000
Interior units	-	-	4,000	4,000	4,000
Duplex, multi-family dwellings (per unit):					
Platted after 5/28/74	-	7,000	6,000	4,800	*
Platted prior to 5/28/74	-	-	4,800	4,800	*
All other uses (per lot):	20,000	15,000	15,000	12,000	10,000
Minimum lot width					
Single-family detached dwelling:	75 feet	70 feet	66 feet	66 feet	66 feet
Single-family attached dwelling:					
End units	-	60 feet	60 feet	60 30 feet	60 feet
Interior units	-	-	35 feet	35 30 feet	35 feet
Duplex (per building):	-	70 feet	66 feet	66 feet	66 feet
Multi-family (per building):	-	-	100 feet	100 feet	100 feet
All other uses	100 feet	100 feet	100 feet	100 feet	100 feet
Minimum lot depth	-	-	-	-	100 feet
Building setback requirements					
Front	25 feet	25 feet	25 feet	25 feet**	25 feet**
Side	10 feet	10 feet	10 feet	10 feet**	15 feet**
Corner side	25 feet	25 feet	25 feet	25 feet**	25 feet**
Rear	10 feet	10 feet	10 feet	10 feet**	15 feet**

* See section 10-100

** See section 10-110

Section 3: Effective Date. This ordinance shall be effective immediately upon its passage and publication per the provisions of the Faribault City Charter.

Public Hearing: June 5, 2023
First Reading: June 13, 2023
Second Reading: June 27, 2023
Publication: July 5, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Approve Summary Publication of Ordinance 2023-10

Background:

Ordinance 2023-10 will take effect on the date of its publication in the City's official newspaper. Instead of publishing the full ordinance, the Faribault City Charter allows the City Council (with five (5) or more affirmative votes) to approve a summary publication of the ordinance that informs the public of the intent and effect of the ordinance. Refer to the attached summary publication.

Recommendation:

Approve the summary publication of Ordinance 2023-10.

Attachments:

1. Ordinance 2023-10 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2023-10

ZONING TEXT AMENDMENT TO REDUCE THE MINIMUM LOT SIZE AND LOT WIDTH OF SINGLE-FAMILY ATTACHED DWELLINGS IN THE R-3, MEDIUM-DENSITY RESIDENTIAL DISTRICT

On June 27, 2023, the Faribault City Council approved Ordinance 2023-10, which reduces the minimum required lot area for single-family attached dwellings in the R-3, Medium-Density Residential District to 4,800 square feet for end units and 30 feet lot width for end and interior units. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

Public Hearing:	June 5, 2023
First Reading:	June 13, 2023
Second Reading:	June 27, 2023
Publication:	July 5, 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Ordinance 2023-11 Rezone 1008 and 1016 Division Street West to R-2, Low-Density Residential (Second Reading)

Background:

On June 13, 2023, the Faribault City Council approved the first reading of Ordinance 2023-11, which rezones 1008 and 1016 Division Street West from C-1, Neighborhood Commercial, to R-2, Low-Density Residential. The City has received no comments from the public nor made any substantive changes to Ordinance 2023-11 since the first reading.

Recommendation:

Approve the second reading of Ordinance 2023-11.

Attachments:

1. Ordinance 2023-11

**CITY OF FARIBAULT
ORDINANCE No. 2023-11**

REZONE 1008 AND 1016 DIVISION STREET WEST TO R-2, LOW-DENSITY RESIDENTIAL DISTRICT

WHEREAS, the Faribault Planning Commission has proposed to rezone 1008 and 1016 Division Street W (legally described in Exhibit A), from C-1, Neighborhood Commercial District, to R-2, Low-Density Residential District, to match other properties and land uses in the area; and

WHEREAS, the subject site contains a single-family dwelling at 1016 Division St W and an outdated mixed residential/retail building at 1008 Division St. W that is being converted to a single-family dwelling; and

WHEREAS, rezoning the subject parcel to R-2, Low-Density Residential District is necessary as the subject parcels are undersized and no longer used for neighborhood commercial uses, and the proposed zoning classification will match surrounding properties and land uses; and

WHEREAS, the City's Development Review Committee reviewed the rezoning proposal and recommended approval of the request; and

WHEREAS, the Planning Commission, on June 5, 2023, following proper notice, held a public hearing regarding the rezoning request; and

WHEREAS, the Planning Commission finds that it is appropriate to rezone 1016 and 1018 Division Street W from C-1, Neighborhood Commercial, to R-2, Low-Density Residential, based on the following findings of the Planning Commission as required by Section 2-180 of the City's Unified Development Ordinance:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The proposed zoning is consistent with the City's Land Use Plan, which guides the site and adjoining lots for Established Residential Neighborhood Uses.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: The proposed rezoning is the logical expansion of the R-2 District classification currently in place on the balance of the block. The current C-1, Neighborhood Commercial District classification is

out of place in this block, and the subject parcels cannot serve as commercial uses since the parcels are undersized and non-conforming for commercial lots in the City.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The subject properties include an existing single-family residence and a former retail building that also served as a dwelling unit. The properties have substandard lot width and area. The owners are renovating the existing buildings for single-family uses, which are not permitted in the current commercial zoning district.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed rezoning accommodates the single-family dwelling uses.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposal will change the zoning classification from a non-conforming commercial designation to a residential district designation that matches neighboring properties and better fits the comprehensive land use plan. The rezoning application responds to an effort to reduce blighted buildings in the area.

WHEREAS, the City Council held a public meeting on June 13, 2023, to consider approval of the first reading of Ordinance 2023-11; and

WHEREAS, the City Council also held a public meeting on June 27, 2023, to consider approval of the second reading of Ordinance 2023-11; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission

and makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this ordinance constitute the written findings of the City Council.

Section 2: Rezoning. The City Council hereby rezones the legally described on Exhibit A and graphically depicted in Exhibit B to R-2, Low-Density Residential District.

Section 3: Official Zoning Map. The City does not need to republish the City's official zoning map to show the rezoning. However, the City Planner shall show the rezoning on the official zoning map on file with the City.

Section 4: Authorization to Take Additional Steps. The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this ordinance.

Section 5: Effective Date. This ordinance is effective immediately upon its passage and publication per the City Charter.

First Reading: June 13, 2023

Second Reading: June 27, 2023

Published: July 5, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A
Legal Description

Parcel A. 1008 Division St W PID# 18.36.1.76.092

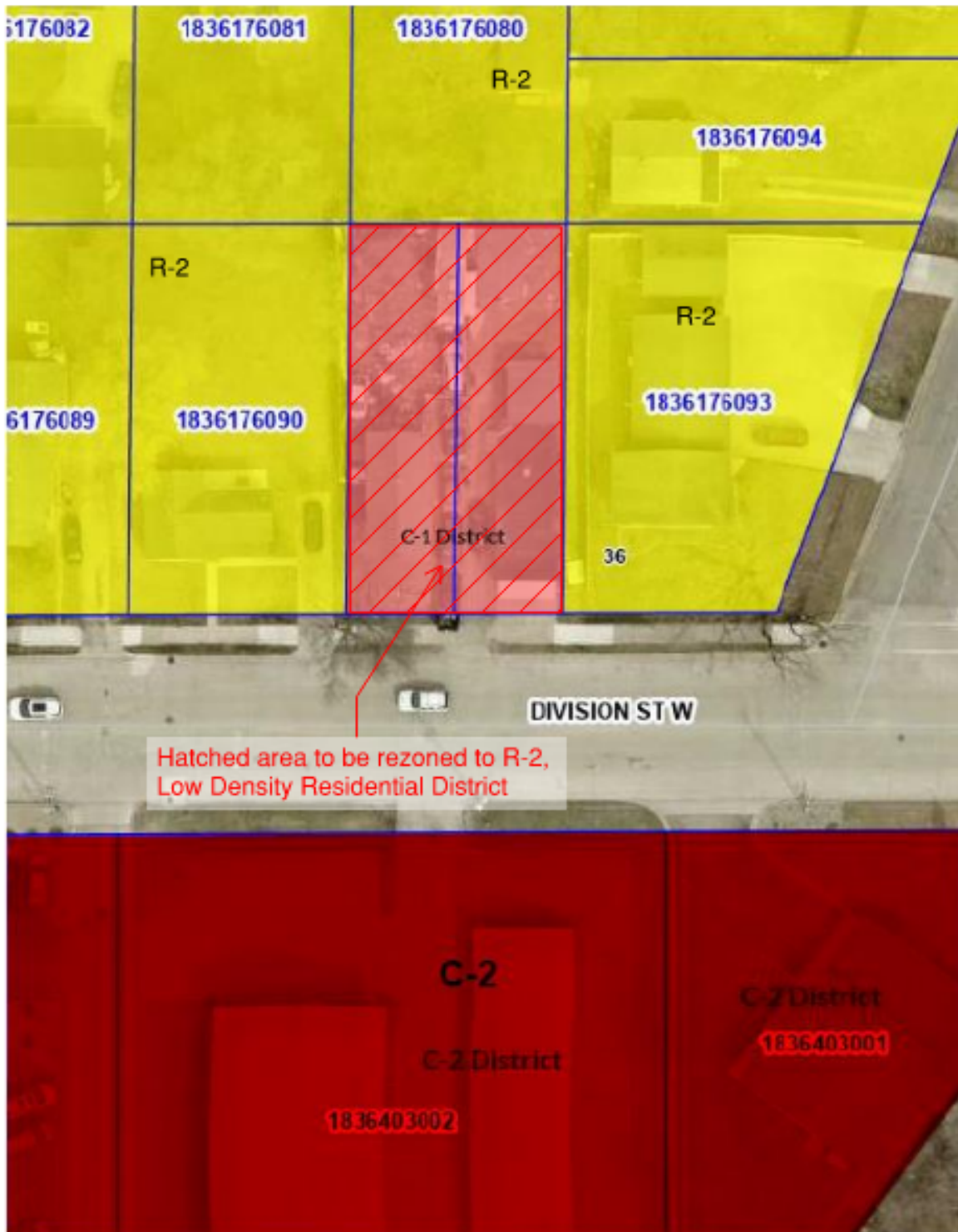
The East half($E\frac{1}{2}$) of lot fourteen (14) in block ten (10) of Fuller's addition to Faribault, Rice County, Minnesota; together with an easement for a right of way in, over and to the East four (4) feet of the South seventy (70) feet of the West half ($W\frac{1}{2}$) of said lot fourteen (14), and excepting and reserving a like easement in, over and to the West four (4) feet of the south (70) feet of the East half ($E\frac{1}{2}$) of said lot; said easements to constitute a right of way eight (8) feet in width from East to West and seventy (70) feet in length from North to South; to be used by the adjoining property owners and their successors and assigns and it is further understood that the adjoining owners will contribute equally at all times to the upkeep of said driveway, and failure of either party to do so, the defaulting party shall be deprived of the use of the same until paid by them or their successors or assigns.

Parcel B. 1016 Division St W PID# 18.36.1.76.091

The West One-half ($W\frac{1}{2}$) of Lot 14, Block 10 in Fuller's Addition to Faribault, Rice County, Minnesota; Subject to an easement for a right of way in, over, and to the East 4 Feet of the South 70 Feet of the West One-half ($W\frac{1}{2}$) of said Lot 14; and together with an easement in, over, and to the West 4 Feet of the South 70 Feet of the East One-half ($E\frac{1}{2}$) of said Lot 14; said easements to constitute a right of way 8 Feet in width from East to West and 70 Feet in length from North to South, to be used by the adjoining property owners and their successors and assigns.

EXHIBIT B

Depiction of Rezoning Area to be reclassified from C-1 Neighborhood Commercial District to now be R-2, Low Density Residential District.



Zoning Map 1008 and 1016 Division St W



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Approve Summary Publication of Ordinance 2023-11

Background:

Ordinance 2023-11 will take effect on the date of its publication in the City's official newspaper. Instead of publishing the full ordinance, the Faribault City Charter allows the City Council (with five (5) or more affirmative votes) to approve a summary publication of the ordinance that informs the public of the intent and effect of the ordinance. Refer to the attached summary publication.

Recommendation:

Approve the summary publication of Ordinance 2023-11.

Attachments:

1. Ordinance 2023-11 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2023-11

REZONE 1008 AND 1016 DIVISION STREET WEST TO R-2, LOW-DENSITY RESIDENTIAL

On June 27, 2023, the Faribault City Council approved Ordinance 2023-11, which rezones 1008 and 1016 Division Street West from C-1, Neighborhood Commercial, to R-2, Low-Density Residential. The R-2, Low-Density Residential District, more closely corresponds with the intended single-family residential uses associated with the properties. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

Public Hearing:	June 5, 2023
First Reading:	June 13, 2023
Second Reading:	June 27, 2023
Publication:	July 5, 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Ordinance 2023-12 Rezone the Rice County Fairgrounds at 1900 Fairgrounds Drive to P/I, Public/Institutional (Second Reading)

Background:

On June 13, 2023, the Faribault City Council approved the first reading of Ordinance 2023-12, which rezones the Rice County Fairgrounds at 1900 Fairgrounds Drive from O, Open Space/Agricultural to P/I, Public/Institutional. The City has received no comments from the public nor made any substantive changes to Ordinance 2023-12 since the first reading.

Recommendation:

Approve the second reading of Ordinance 2023-12.

Attachments:

1. Ordinance 2023-12

**CITY OF FARIBAULT
ORDINANCE No. 2023-12**

**REZONE RICE COUNTY FAIRGROUNDS AT 1900 FAIRGROUNDS DRIVE
TO P/I, PUBLIC/INSTITUTIONAL DISTRICT**

WHEREAS, the City of Faribault Planning Commission recommends that the City Council rezone the Rice County Fairgrounds from O, Open Space/Agricultural, to P/I, Public/Institutional District, to better fit the existing uses of the property. The Rice County Fairgrounds is at 1900 Fairgrounds Drive (legally described in Exhibit A); and

WHEREAS, the proposed rezoning application is proposed as a part of the implementation process of the Journey to 2040 Comprehensive Plan adopted by the City Council in 2022; and

WHEREAS, the proposed rezoning will not alter the existing uses at the site; and

WHEREAS, City zoning requirements at the site are subject to provisions of Minnesota Statute Section 38.16 that grant the County certain exceptions from City zoning ordinances; and

WHEREAS, the Development Review Committee of City Staff discussed this matter and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on June 5, 2023, following proper notice, held a public hearing regarding the proposed rezoning; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended that the City Council rezone the Rice County Fairgrounds site at 1900 Fairgrounds Drive per the following findings as required by Section 2-180 of the City's Unified Development Ordinance:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The City's Journey to 2040 Comprehensive Plan guides the Property for Institutional Uses. The proposed rezoning application to P/I, Public/Institutional District, is consistent with the City's Land Use Plan.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: The proposed rezoning benefits the public by providing a zoning district that reflects the Fairgrounds' existing public/institutional uses. The proposed rezoning is consistent with the comprehensive plan and will benefit the public.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed rezoning is consistent with the Journey to 2040 Comprehensive Plan and is compatible with adjoining uses.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The existing Fairgrounds fit better in the list of permitted uses in the Public/Institutional District rather than the current O, Agriculture and Open Space District.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed zoning is consistent with the Journey to 2040 Comprehensive Plan.

WHEREAS, the City Council conducted the first reading of this ordinance on June 13, 2023, and the second reading of this ordinance on June 27, 2023; and

WHEREAS, based on City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City

Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings. The recitals and exhibits in this ordinance are incorporated into this ordinance and, where applicable, constitute the City Council's findings.

Section 2. Rezoning the Subject Property. The subject property legally described in Exhibit A and graphically depicted in Exhibit B is hereby rezoned from O, Open Space/Agricultural District, to P/I, Public/Institutional District.

Section 3. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication per the Faribault City Charter.

First Reading: June 13, 2023

Second Reading: June 27, 2023

Publication Date: July 5, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

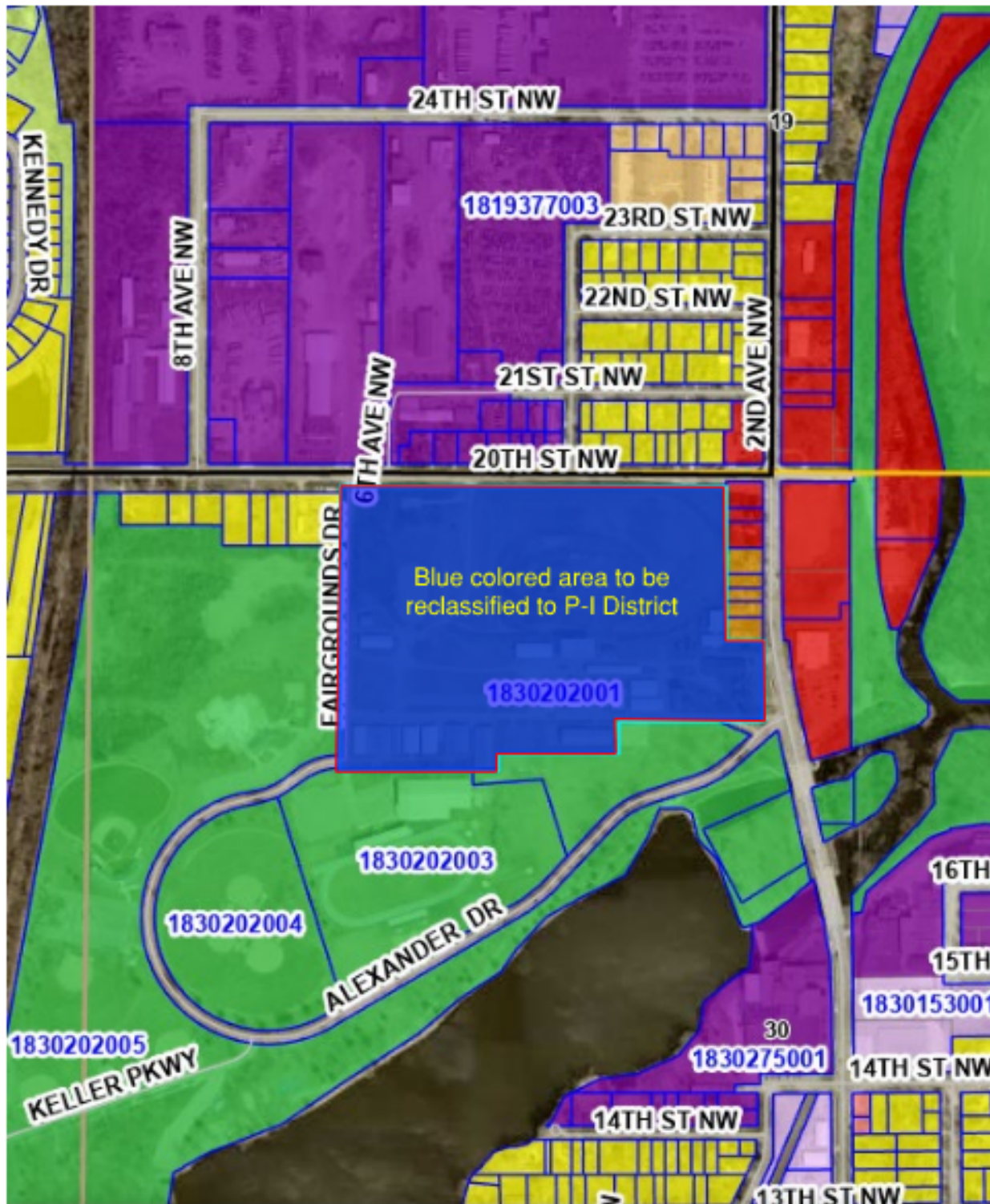
**EXHIBIT A:
LEGAL DESCRIPTION**

LOT 1, BLOCK 1, NORTH ALEXANDER ADDITION, CITY OF FARIBUALT,
COUNTY OF RICE, STATE OF MINNESOTA

PID# 18.30.2.02.001

ADDRESS: 1900 FAIRGROUNDS DRIVE

EXHIBIT B



Rice County Fairgrounds PID 1830202001
1900 Fairgrounds Dr.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic Development Director
MEETING DATE: June 27, 2023
SUBJECT: Approve Summary Publication of Ordinance 2023-12

Background:

Ordinance 2023-12 will take effect on the date of its publication in the City's official newspaper. Instead of publishing the full ordinance, the Faribault City Charter allows the City Council (with five (5) or more affirmative votes) to approve a summary publication of the ordinance that informs the public of the intent and effect of the ordinance. Refer to the attached summary of Ordinance 2023-12.

Recommendation:

Approve the Summary Publication of Ordinance 2023-12.

Attachments:

1. Ordinance 2023-12 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2023-12

REZONE RICE COUNTY FAIRGROUNDS AT 1900 FAIRGROUNDS DRIVE TO P/I, PUBLIC/INSTITUTIONAL

On June 27, 2023, the Faribault City Council approved Ordinance 2023-12, which rezones the Rice County Fairgrounds at 1900 Fairgrounds Drive from O, Open Space/Agricultural, to P/I, Public/Institutional. The Public/Institutional Zoning District more closely corresponds to the uses associated with the Fairgrounds. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

Public Hearing:	June 5, 2023
First Reading:	June 13, 2023
Second Reading:	June 27, 2023
Publication:	July 5, 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: June 27, 2023
SUBJECT: Ordinance 2023-13 Amending Chapter 19
PEDDLERS, SOLICITORS AND TRANSIENT
MERCHANTS (Second Reading)

Background:

On June 13, 2023 the City Council reviewed Ordinance 2023-13 Amending Chapter 19 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS. Since that time there have been no public comments or changes made to the Ordinance.

Recommendation:

Approve second reading of Ordinance 2023-13

Attachments:

1. Ordinance 2023-13 Amending Chapter 19 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS (First Reading)

**CITY OF FARIBAULT
ORDINANCE No. 2023-13**

**AMENDING CHAPTER 19 PEDDLERS, SOLICITORS AND TRANSIENT
MERCHANTS**

THE CITY OF FARIBAULT ORDAINS that the City Code of Ordinances shall be amended by the deletion of the ~~stricken~~ language and the addition of the underlined language as follows:

Section 1. Chapter 19, Section 19-3 of the Code of Ordinances of the City of Faribault is hereby amended as follows:

○ **Sec. 19-3. Licensing and exemptions.**

- (a) *City license required.* Except as otherwise provided by this chapter, no person shall conduct business as either a peddler or a transient merchant without first having obtained a license from the city. Solicitors need not be licensed.
- (b) *Exemptions.* The terms of this section do not include:
- (1) The acts of merchants or their employees in delivering goods in the regular course of business.
 - (2) The sale of farm or garden products by the person producing the same or where the products are sold at a "farmer's market".
 - (3) Children, age eighteen or younger, soliciting for school sponsored activities.
 - (4) Children, age eighteen or younger, soliciting for such organizations as the "Boy Scouts" or "Girl Scouts" where the children soliciting are members of the organization and where the proceeds of the sale are mainly devoted to the benefit of children.
 - (5) Organizations selling Christmas trees at sites approved by the city.
 - (6) "Garage" or "estate" sales.
 - (7) Solicitations by any organization for the philanthropic, religious or educational causes if the following procedure has been accomplished: the requesting entity must file an application in writing, on a form to be furnished by the city clerk, which shall give the following information:
 - a. Name and purpose of the cause for which exemption is sought.
 - b. Name of the individual in the organization responsible for the peddling or solicitations.

- c. Names and addresses of the individuals who will actually be doing the peddling or solicitation.
- d. Period during which the peddling or solicitation is to be carried on.
- e. Certificate of nonprofit status from the state where organized.

(c) *Application.* Application for a city license to conduct business as a peddler or transient merchant shall be made at least fourteen (14) regular business days before the applicant desires to begin conducting business. Notwithstanding that the business may be a corporation or other entity, each individual who will engage in the business of peddling or transient merchant shall make application on a form approved by the city council and available from the office of the city clerk. All applications shall be signed by the applicant. All applications shall include the following information:

- (1) Applicant's full legal name.
- (2) A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features, and the like).
- (3) Full address of applicant's permanent residence.
- (4) Telephone number of applicant's permanent residence.
- (5) Full legal name of any and all business operations owned, managed or operated by applicant, or for which the applicant is an employee or agent.
- (6) Any and all business-related telephone numbers of the applicant.
- (7) The dates during which the applicant intends to conduct business, ~~and if the applicant is applying for a daily license, the number of days he or she will be conducting business in the city. (maximum fourteen (14) consecutive days).~~
- (8) Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business.
- (9) A statement as to whether or not the applicant has been convicted within the last five years of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance, other than traffic offenses.
- (10) A list of the three most recent locations where the applicant has conducted business as a peddler or transient merchant.

(d) *Duration.* An annual license granted under this subchapter shall be valid for one calendar year from the date of issuance. All other licenses

granted to peddlers and transient merchants under this subchapter shall be valid only during the time period indicated on the license.

Section 2. Chapter 19, Section 19-7 of the Code of Ordinances of the City of Faribault is hereby amended as follows:

Sec. 19-7. Prohibited activities.

No solicitor, peddler, or transient merchant while conducting business shall:

- (1) Call attention to his or her business or items to be sold by means of blowing any horn or whistle, ringing any bell, crying out, or by any other noise, so as to be unreasonably audible within an enclosed structure.
- (2) Obstruct the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk or other public right-of-way.
- (3) Conduct business in a way as to create a threat to the health, safety and welfare of any individual or the general public.
- (4) Conduct business before 8:00a.m. or after 9:00p.m. ~~on a regular business day~~ except by appointment.
- (5) Fail to provide proof of license or registration, and identification, when requested; or using the license or registration of another person.
- (6) Make any false or misleading statements about the product or service being sold, including untrue statements of endorsement.
- (7) Claim to have the endorsement of the city solely based on the city having issued a license or certificate of registration to that person.
- (8) Remain on the property of another when requested to leave, or to otherwise conduct business in a manner a reasonable person would find obscene, threatening, intimidating or abusive.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: June 13, 2023

Second Reading: June 27, 2023

Publication Date: July 1, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2023-13

AMENDING CHAPTER 19 OF THE CITY CODE OF ORDINANCES REGARDING PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

On June 27, 2023, the Faribault City Council approved Ordinance 2023-13, which amends Chapter 19 of the City Code of Ordinances regarding PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: June 13, 2023

Second Reading: June 27, 2023

Publication: July 1, 2023



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: June 27, 2023
SUBJECT: Ordinance No. 2023-14 Dedication of Public Right of Way Along Western Avenue (First Reading)

Background:

The City of Faribault acquired property at 400 Western Avenue on October 6, 2022, as shown and described on the Warranty Deed from Ellen I.B. Cox to the City of Faribault and recorded in the office of the Rice County Recorder as Document No. 755443. The City obtained the property for the purposes of the widening of Western Avenue to accommodate a southbound right turn lane onto TH 60 as part of the cooperative construction project between the MnDOT and the City to replace the traffic signal system at the intersection of TH 60 and Western Avenue as well as make a sidewalk connection from the intersection to the existing Sakatah Singing Hills Trail. The attached ordinance dedicates the eastern 30 feet of the parcel as right of way to accommodate the proposed improvements. The remainder of the parcel will remain under City ownership.

Recommendation:

Approve Ordinance No. 2023-14 on First Reading

Attachments:

1. Ordinance 2023-14 Dedication of Public Right-of-Way on Western Avenue (First Reading)
2. 2023-04-04 Western Ave City Sidewalk

CITY OF FARIBAULT
ORDINANCE No. 2023-14
DEDICATION OF PUBLIC RIGHT OF WAY ALONG WESTERN AVENUE

WHEREAS, the City of Faribault acquired property at 400 Western Avenue on October 6, 2022, as shown and described on the Warranty Deed from Ellen I.B. Cox to the City of Faribault and recorded in the office of the Rice County Recorder as Document No. 755443, and;

WHEREAS, the City obtained the property for the purposes of the widening of Western Avenue, and;

WHEREAS, the City of Faribault has determined the portion of the property that is required to be dedicated as right-of-way as shown on the attached Exhibit A.

WHEREAS, the City Council finds that the dedication of the property owned by the City of Faribault as public right-of-way as shown on the attached Exhibit A and described on Exhibit B, is in the best interest of the City.

THE CITY OF FARIBAULT ORDAINS:

Section 1. Property currently owned by the City of Faribault as shown on the attached Exhibit A and described on Exhibit B, is hereby dedicated as public right-of-way.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: June 27, 2023

Second Reading:

Publication Date:

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

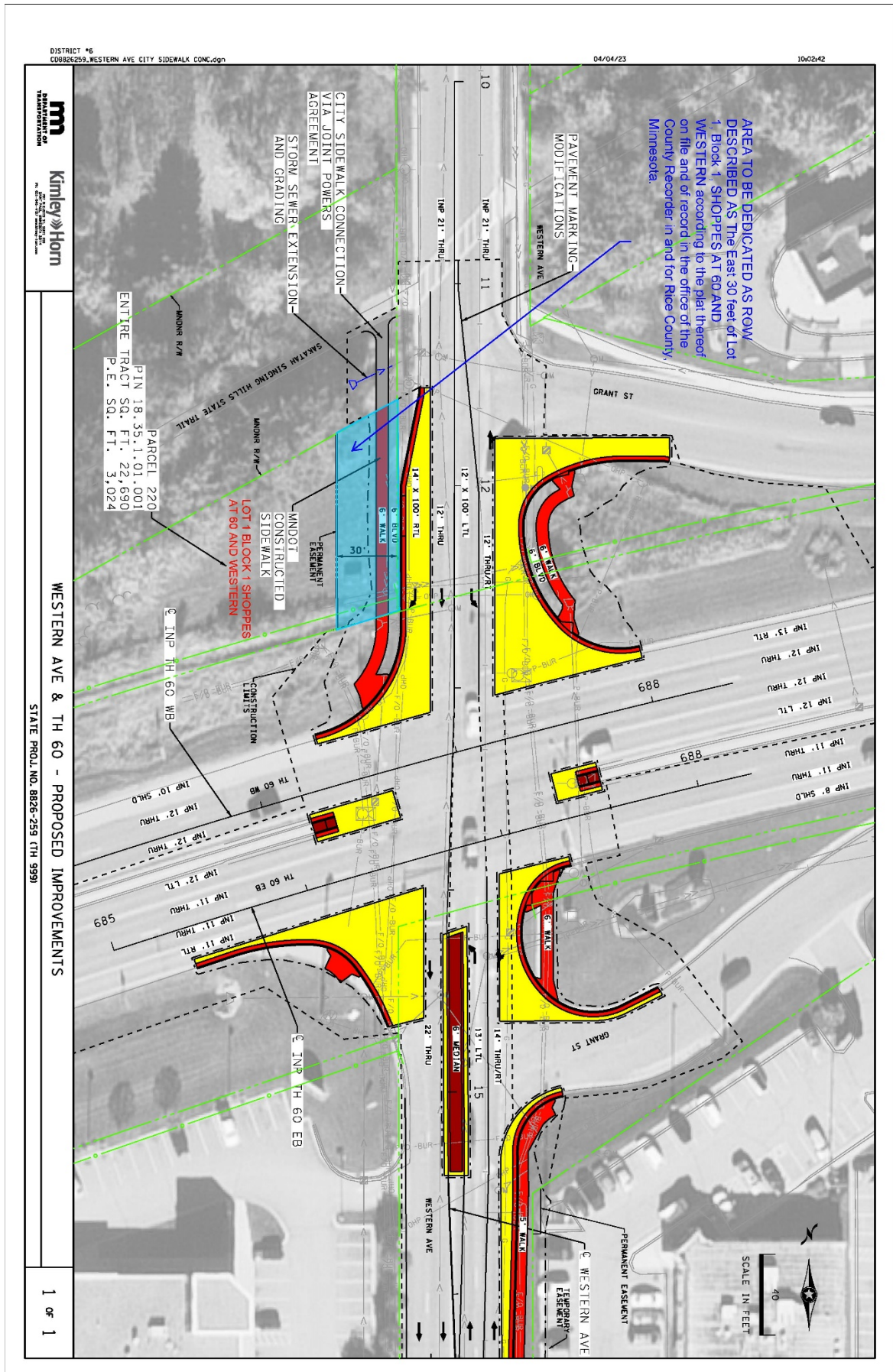
EXHIBIT A

EXHIBIT B

Legal Description for are to be dedicated as Right of Way:

The East 30 feet of Lot 1, Block 1, SHOPPES AT 60 AND WESTERN according to the plat thereof on file and of record in the office of the County Recorder in and for Rice County, Minnesota.

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CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
5 MONTHS ENDING May 31, 2023
41.67%



GENERAL FUND

	Actual	Annual Budget	Actual to Date	YTD %
	FY 2022	FY 2023	FY 2023	Collected
Revenues				
Taxes	\$ 9,150,827	\$ 9,656,552	\$ 91,545	0.95%
Permit & Licenses	694,627	730,281	309,225	42.34%
Intergovernmental Revenue	8,606,802	7,311,762	401,948	5.50%
Charges for Services	1,632,119	1,601,335	288,201	18.00%
Fines & Forfeits	131,353	128,000	60,423	47.21%
Miscellaneous Revenue	(155,102)	179,290	353,965	197.43%
Total	\$ 20,060,625	\$ 19,607,220	\$ 1,505,306	7.68%
Expenditures				
Council	\$ 455,856	\$ 408,342	\$ 161,617	39.58%
City Administration	293,500	313,108	119,468	38.16%
Communications	-	150	30,764	0.00%
Elections	38,080	1,810	1,841	101.72%
Finance Administration	438,440	478,106	218,088	45.61%
Information Services	219,920	235,612	93,387	39.64%
Legal Services	242,618	277,230	90,667	32.70%
Personnel Administration	319,286	351,306	129,585	36.89%
Planning & Zoning	455,005	503,112	130,478	25.93%
City Hall Maintenance	171,165	170,632	70,790	41.49%
Police Administration	1,125,372	1,158,831	466,201	40.23%
Criminal Investigation	1,063,811	1,147,230	435,583	37.97%
Uniform Patrol	3,277,805	3,580,249	1,357,999	37.93%
Police Records	347,753	339,579	112,746	33.20%
Fire Administration	286,600	304,098	117,480	38.63%
Fire Suppression	1,470,568	1,490,446	553,537	37.14%
Code Enforcement -Inspection	569,660	594,634	159,160	26.77%
Emergency Management	5,678	6,050	467	7.71%
Community Services	246,791	325,001	99,554	30.63%
Public Works Administration	105,223	120,455	59,588	49.47%
Street Maintenance Projects	1,539,840	1,537,187	619,770	40.32%
Ice & Snow Removal	142,688	125,000	108,788	87.03%
Equipment Maintenance	317,087	286,936	113,943	39.71%
Street Lighting	301,624	314,500	106,377	33.82%
Traffic Signs & Signals	46,090	44,410	6,720	15.13%
Engineering	588,030	634,115	233,118	36.76%
Community Center Administration	655,472	689,934	234,420	33.98%
Community Center Building	588,005	607,178	241,876	39.84%
Aquatic Center	369,672	363,222	32,109	8.84%
Washington Center	73,664	72,504	27,631	38.11%
Soccer Complex	35,468	31,681	1,775	5.60%
Adult Programs	160,860	165,484	55,664	33.64%
Youth Programs	121,068	151,161	22,747	15.05%
Parks	1,107,141	1,196,282	373,577	31.23%
Library	1,170,396	1,319,832	485,839	36.81%
Miscellaneous Unallocated	201,631	264,456	-	0.00%
Mass Transit	-	10,000	-	0.00%
Total	\$ 18,551,866	\$ 19,619,863	\$ 7,073,356	36.05%
	1,508,759	(12,643)	(5,568,050)	
Lease Proceeds	22,599			
* transfer to capital funds	(748,159)			
YTD Fund Balance Increase (Decrease)	783,199			

WATER FUND

	Actual FY 2022	Annual Budget FY 2023	Actual to Date FY 2023	YTD % Collected
Revenues				
Charges for Services	\$ 4,021,846	\$ 4,034,661	\$ 1,742,559	43.19%
Miscellaneous Revenue	(88,754)	117,700	161,425	137.15%
Other Sources	1,263,230	-	-	
Total	\$ 5,196,322	\$ 4,152,361	\$ 1,903,984	45.85%
Expenses				
Personnel Services	\$ 655,792	\$ 576,299	\$ 221,764	38.48%
Supplies	416,614	377,100	167,128	44.32%
Other Services & Charges	1,086,218	718,741	326,962	45.49%
Capital Outlay	-	5,890,089	64,839	1.10%
Debt Service	87,783	589,216	42,291	7.18%
Other Uses	90,000	90,000	37,500	41.67%
Total	\$ 2,336,406	\$ 8,241,445	\$ 860,484	10.44%
YTD Fund Balance Increase (Decrease)	2,859,916	(4,089,084)	1,043,499	
Depreciation	(701,453)	(1,100,000)	(458,333)	
YTD Fund Balance Increase (Decrease) with depreciation	2,158,463		585,166	

SEWER FUND

	Actual FY 2022	Annual Budget FY 2023	Actual to Date FY 2023	YTD % Collected
Revenues				
Charges for Services	\$ 6,618,833	\$ 6,653,691	\$ 2,518,685	37.85%
Fines & Forfeits	-	-	16,060	
Miscellaneous Revenue	(518,431)	218,000	288,286	132.24%
Other Sources	21,268	-	-	
Total	\$ 6,121,671	\$ 6,871,691	\$ 2,823,032	41.08%
Expenses				
Sewer Collection				
Personnel Services	\$ 722,796	\$ 533,411	\$ 187,535	35.16%
Supplies	70,837	71,375	25,686	35.99%
Other Services & Charges	272,974	303,532	112,903	37.20%
Capital Outlay	-	3,488,206	45,590	1.31%
Other Uses	105,000	105,000	43,750	41.67%
Water Reclamation Plant				
Personnel Services	998,153	1,002,380	377,342	37.64%
Supplies	350,463	412,100	277,616	67.37%
Other Services & Charges	1,140,281	1,200,556	321,956	26.82%
Capital Outlay	-	387,429	15,340	3.96%
Debt Service	261,899	1,496,944	120,972	8.08%
Other Uses	105,000	105,000	43,750	41.67%
Total	\$ 4,027,404	\$ 9,105,933	\$ 1,572,440	17.27%
YTD Fund Balance Increase (Decrease)	2,094,267	(2,234,242)	1,250,592	
Depreciation	(1,728,670)	(1,725,000)	(718,750)	
YTD Fund Balance Increase (Decrease) with depreciation	365,597		531,842	

STORM WATER FUND

	Actual FY 2022	Annual Budget FY 2023	Actual to Date FY 2023	YTD % Collected
Revenues				
Charges for Services	\$ 1,399,096	\$ 1,467,909	\$ 645,439	43.97%
Miscellaneous Revenue	206,627	73,167	79,905	109.21%
Intergovernmental	-	-	-	0.00%
Total	\$ 1,605,723	\$ 1,541,076	\$ 725,344	47.07%
Expenses				
Personnel Services	\$ 271,004	\$ 258,197	\$ 92,061	35.66%
Supplies	26,378	37,550	8,286	22.07%
Other Services & Charges	167,898	211,884	94,514	44.61%
Capital Outlay	-	3,116,200	8,326	0.27%
Other Uses	-	-	-	0.00%
Total	\$ 465,279	\$ 3,623,831	\$ 203,187	5.61%
YTD Fund Balance Increase (Decrease)	1,140,444	(2,082,755)	522,157	
Depreciation	(328,265)	(330,000)	(137,500)	
YTD Fund Balance Increase (Decrease) with depreciation	812,180		384,657	

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
5 MONTHS ENDING May 31, 2023
41.67%



CASH AND INVESTMENTS					
101	General Fund	5,810,924			Average interest Rate
	Fire Insurance Escrow	81,375	Wells Fargo	572,116	0.00%
210	Charitable Gambling Board	61,596	4M Fund	360,098	5.03%
211	City Rental Property Mgmt	98,394	State Bank of Faribault	1,462,361	4.98%
215	Public Safety Programs	39,970	Citizens Community Federal	4,218,171	3.09%
217	Library Estate Donation	2,956,990	RBC	34,076,783	1.75%
225	Airport	300,929	Oppenheimer	7,669,595	2.37%
240	Community Development	401,050		<u>\$ 48,359,124</u>	
241	Public Housing	246,491			
	Security Deposits Escrow	22,616			
243	Industrial Development Loan	264,742			
244	Rental Housing Rehabilitation	194,097	Petty cash (on hand)	2,145	
247	SCDP Revolving Loans	373,117	Escrow Accounts	118,648	1.74%
248	Federal MIF Loans	643,245		<u>\$ 120,793</u>	
249	Minnesota Investment Fund	14,455			
254	CRV Rehabilitation Program	58,699			
263-272	TIF Districts	166,758			
280	Faribault HRA	680,438			
290	Economic Development Authority	814,313	TOTAL CASH	<u>\$ 48,479,917</u>	
292	EDA Revolving Fund	409,437			
344-349	Debt Service Funds	1,979,218			
401	Street Improvement Projects	3,539,716			
404	Park Land Dedication	540,224			
431	Capital Replacement Fund	1,413,242			
437	Public Facility Projects	819,940			
601	Water Fund	7,313,664			
602	Sewer Fund	13,651,685			
603	Storm Water Fund	3,904,541			
704	Worker's Compensation	293,813			
705	Property Liability Reserve	151,416			
873	Roberds Lake Sewer District	9,155			
897	Elderly Housing Corporation	472,924			
898	Robinwood Manor	736,085			
	Escrow Account	14,657			
	Total	<u>\$ 48,479,917</u>			