



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, MAY 23, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 p.m. Councilors Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele were in attendance. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Parks and Recreation Director Paul Peanasky, Fire Chief Dustin Dienst, Community & Economic Development Director David Wanberg, Police Chief John Sherwin and City Attorney Scott Riggs.

Presentations/Introductions

The Safe Summer Kickoff Proclamation was read by the Mayor and presented to Police Chief John Sherwin. The Police Department has been planning a community event to kick off the summer. Sherwin stated that there will be 100 bikes to be given away as well as toys, t-shirts and food. The event will be from 6:00-8:00 p.m.

Approve minutes of the May 9, 2023 City Council Meeting

Motion by Ross, seconded by Doumbouya to approve the May 9, 2023 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2023-102 Approve Credit Card Use Policy
- C. Resolution 2023-103 Approve 2023-2024 Garbage and Refuse Hauler Licenses
- D. Resolution 2023-104 Approve Hiring Public Works Superintendent
- E. Resolution 2023-105 Approve Permanent Right of Way Easement for 1415 7th Street NW
- F. Resolution 2023-107 Approve Bureau of Justice Assistance (BJA) Rural and Small Department Violent Crime Reduction Program Grant Application
- G. Approve Professional Services Agreement with WSB for MS4 Permit Services - Pond Sediment Program
- H. Approve 2023 CIP Purchase- Replacement of Sanitary Sewer Service Truck
- I. Approve 2023 CIP Purchase - Replacement of Stormwater Service Truck
- J. Approve Letter of Support for USDA Forest Service Urban and Community Forestry Grant
- K. Resolution 2023-110 Approve Hiring Light Duty Custodian
- L. Resolution 2023-111 Approve Hiring Library Receptionist
- M. Resolution 2023-112 Approve Hiring Records Specialist
- N. Resolution 2023-113 Adopting the Amended 2022-2024 Non-Union Compensation Plan
- O. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for the Rice County Fair

Motion by Caron, seconded by Doumbouya to approve Consent Agenda items A-O and carried unanimously.

Requests to be Heard – None

Public Hearings

City Council Support of Financial Incentive Applications to the Minnesota Department of Employment and Economic Development related to Faribault Mill's Proposed Improvements

Community and Economic Development Director David Wanberg explained that Faribault Mill is an iconic business in Faribault that brings widespread notoriety and tourism to Faribault. Faribault Mill is

growing and wishes to solidify its presence in Faribault. It proposed investing \$2.25 million in equipment upgrades, building a 12,000 square foot, \$1.9 million addition, and creating ten new jobs based in Faribault.

Faribault Mill intends this to be a multi-year project and it has not yet finalized its phasing plan. This proposed investment expresses the company's long-term commitment to Faribault. However, the proposed project has a financial gap. Consequently, Faribault Mill is requesting Minnesota Investment Fund (MIF) and Job Creation Fund (JCF) funding through the Department of Employment and Economic Development. Faribault Mill also intends to request funding through the EDA's Economic Development Investment Fund.

Wanberg stated that the City is required to submit the MIF application, which requests a \$290,000 MIF loan at zero-percent interest. The JCF application requires a City Council resolution in support of Faribault Mill's application.

The City is waiting for additional due diligence information from Faribault Mill. Once the information is received, we will continue processing the applications, assuming there are no issues.

Ross Widmoyer, President and CEO of Faribault Mill, presented an overview of the project and the MIF and JCF applications.

Councilor Caron asked where the expansion would be located, Widmoyer explained that they would be expanding into the employee parking lot and that there would still be enough parking for their employees. She also asked what would happen if the \$100,000.00 that was mentioned in the information was not approved by the EDA, Wanberg stated that the application may have to be modified. Councilors Spooner and Ross were in support of this project.

Motion by van Sluis, seconded by Thiele to open the public hearing and carried unanimously. The public hearing was opened at 6:16 p.m.

There were no comments received from the public.

Motion by van Sluis, seconded by Caron to close the public hearing and carried unanimously. The public hearing was closed at 6:16 p.m.

Motion by Ross, seconded by Spooner to approve Resolution 2023-108 Support of a Minnesota Investment Fund Program Application in Connection with FaribaultMill LLC and carried unanimously

Motion by Spooner, seconded by van Sluis to approve Resolution 2023-109 Support of a Job Creation Fund Application in Connection with FaribaultMill LLC and carried unanimously.

Items for Discussion

Resolution 2023-114 Approve Early Start Agreement for Vetrotech Expansion Project

Community and Economic Development Director David Wanberg stated that Vetrotech Saint-Gobain is relocating its North American headquarters to the SageGlass Campus at 1 Sage Way. The relocation requires expansion of an existing manufacturing building owned by MDC Development II LLC. The building expansion requires a variance from wetland buffer and setback requirements of the Unified Development Ordinance.

Wanberg explained that due to unforeseen scheduling issues, the property owners are seeking to start construction prior to completing the variance approvals. To address this issue, an early construction start agreement between the City and the property owners is proposed.

Motion by Ross, seconded by van Sluis to approve Resolution 2023-114 Approve Early Start Agreement for Vetrotech Expansion Project and carried unanimously.

Bids

Resolution 2023-106 Accept Bids for 2023 Lyndale Avenue Trail Project - Contract 2021-05

City Administrator Tim Murray informed the Council that on Wednesday, May 17, 2023, bids were

received for the proposed 2023 Lyndale Avenue Trail Project, Contract 2021-05, including removals, grading, aggregate base, bituminous trail paving, turf restoration and related improvements on the following streets:

Lyndale Avenue from Town Square Lane to 7th Street NW.

The bids were tabulated as follows:

RAW Construction, LLC, Faribault, MN	\$360,343.80
BCM Construction, Inc., Faribault, MN	\$384,685.00
Heselton Construction, Faribault, MN	\$397,737.00
Engineer's Estimate	\$345,262.72

Based on the low bidder's prices, the estimated funding for the project with 5% contingencies, right of way, and engineering fees will be paid for through the Municipal State Aid (MSAS) Fund for a total of \$450,115.00

While the low bid is above the engineer's estimate for construction, the total project costs are within the budget presented to the Council and it was recommended to award to the low bidder, RAW Construction, LLC. Construction on the project is scheduled to begin in June and be substantially completed by the end of August 2023.

Motion by van Sluis, seconded by Ross to approve Resolution 2023-106 Accept Bids for 2023 Lyndale Avenue Trail Project - Contract 2021-05 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided to the Council prior to the meeting.

City Administrator Tim Murray reminded the Council that a Special Work Session would follow this meeting, he also stated that there would be no meeting next Tuesday.

Mayor Voracek and Councilor Ross shared information regarding the Memorial Day activities, there will be a ceremony at Rice County at 9:00 a.m. with the parade following at 10:00 a.m.

Adjournment

Motion by Spooner, seconded by Ross to adjourn the City Council meeting and carried unanimously.

The meeting adjourned at 6:27 p.m.

Respectfully Submitted,



Heather Slechta
City Clerk