



**AIRPORT ADVISORY BOARD
MEETING MINUTES**

April 19, 2023

7:00 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: T. Waarvik, S. Bruch, P. Johnson, B. Smith, C. Hooper & B. Paczosa

Members absent: M. Brown

Airport Staff present: J. Serres

Staff present: T. Block, D. Radtke

2. APPROVAL OF MINUTES

Minutes of March 15, 2023, were submitted for approval. A motion was made by T. Waarvik, seconded by P. Johnson for approval. Motion carried.

3. AIRPORT MANAGER UPDATE

J. Serres reported Quality Aviation is ready to mow grass once weather warms up. North Memorial inquired about placing a pad south of their parking lot for their new helicopters. The gates at the airport are being looked at 4/19 and pricing will be provided to fix.

4. OTHER

- a. Airfield Lighting Upgrade Project: The project is nearing substantial completion. T. Block mentioned the FAA emailed that PAPI was commissioned on 4/14. Flight check was supposed to be the night of 4/18. Waiting to hear a response on outcome.
- b. T. Block mentioned Cross Country Soaring was going to submit copy of COI. Public Works is working with finance and legal on resolution for past due rent.
- c. T. Block mentioned there has been no further discussion about a potential aircraft painting operation.
- d. FAA reached out to T. Block about the AWOS (Automated Weather Observing System) and how it does not comply with the FAA criteria. Looking to push the location north west of the current location. Will need to go to council for approval to move forward and have Adam work on first steps.

5. NEXT AIRPORT BOARD MEETING: May 17, 2023

6. ADJOURN: T. Waarvik adjourned the meeting at 7:31 a.m.

A handwritten signature in blue ink that reads "Danni Radtke".