



PARK & RECREATION ADVISORY BOARD AGENDA

BUCKHAM WEST

WEDNESDAY, AUGUST 23, 2023

6:00 PM

1. Call to Order
2. Approval of the Minutes - May 24, 2023
3. Presentation - None
4. Director's Report
5. Requests to be Heard
6. Old Business
 - A. Community Center - Task Force Update
 - B. Viaduct Park Update
 - C. Prairie Park Update
 - D. Waupacuta Park Update
7. New Business
 - A. Resolutions to Move Scholarship Funds under Parks and Recreation Advisory Board
8. Other
9. Next Meeting Date: September 27, 2023 - State Conference
10. Adjournment

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
MINUTES FOR MAY 24, 2023

MEMBERS PRESENT: Lola Brand, Carrissa Glarner, Sally Kramer, Chad Kreager, Troy Temple and Chuck Thiele. MEMBERS ABSENT: Mike Ross. STAFF PRESENT: Paul Peanasky, Parks and Recreation Director, and Denise Hansen, Administrative Coordinator. GUESTS: None.

- 1) Meeting was called to order by Chad at 5:59 p.m.
- 2) Approval of Minutes: Motion made by Lola, seconded by Sally to approve minutes of March 22, 2023. Motion passed.
- 3) Presentation: None.
- 4) Director's Report:
 - a) Cannon Valley Farmers' Market: Paul reported he received a letter from the Cannon Valley Farmers' Market stating they will no longer be holding their market in Faribault. Paul also received notice that an arts and crafts market called the Maker's Market would like to use Central Park on Saturdays from 10:00 a.m. to 2:00 p.m. They will be on the 5th Street NW side of the park. Board was supportive of the craft market and agreed it would be a great offering in the city.
 - b) Flag at North Alexander Park: Elizabeth Meder donated her father's memorial American flag and asked that we fly it until it is worn out. Paul stated it is flying at North Alexander Park near Shelter #1. Board discussed if memorial flags should be flown. Paul will research it to make sure it is acceptable.
 - c) State Bonding Bill: Paul reported he has not received an update regarding what was included in the bonding bill that was approved by the Minnesota legislature. Board discussed and believe the funding for the northern links trail was approved.
- 5) Requests to be Heard: None.
- 6) Old Business:
 - a) Community Center - Task Force Members Update: Lola updated the Board on the Community Center Task Force Meeting. The task force met with the consultants, reviewed the process of building a new community center, and discussed possible programs and amenities for the new center. The location for the center has not been discussed yet. Their next meeting will be Thursday, May 25. Other meeting dates are set for June, July and August. The public will be invited to future meetings and those meetings will be posted on the city website. Also, the Minnesota Extension office will do a study to determine the funds that would be generated by a local sales tax.
 - b) Viaduct Park Update: Paul reported that the consultants continue to work on the park plans. When the plans are completed, they will be brought to the Parks and Recreation Advisory Board for review. Thus far, the plans are still very similar to the original drawings. Also, over 100 park names have been submitted through the City's website request to name the park.

9) New Business:

a) June Tour: Parks tour will be June 28 with pizza at 5:30 p.m. and tour following.

10) Other: None.

12) Next Meeting: The next meeting will be the tour of City parks on Wednesday, June 28.

13) Motion was made by Sally, seconded by Lola to adjourn at 6:33 p.m. Motion passed.

Respectfully submitted,

Denise Hansen, Administrative Coordinator

DRAFT

RESOLUTION 86 - 201

WHEREAS, G. Kendall Smith has offered to give to the City certain real estate located at 827 Barron Road with certain conditions attached; and

WHEREAS, it appears to the Council that the conditions are not contrary to the public welfare and are innumarated as follows:

1. that the gift is made in honor, of the memory of the donor's deceased son, Peter K. Smith.
2. that the house be sold by the City and that after all the expenses of the sale are deducted from the receipts of the sale that the balance of the proceeds be placed in a Peter K. Smith designated account for use in connection with the recreation departments little league baseball program as is more specifically set forth in a letter dated December 12, 1986, from donor's attorney James R. Korman.
3. that a Peter K. Smith advisory committee consisting of Gordon Elleby, Don Burkhartzmeyer and James R. Korman be appointed to advise the City Council or the City Recreation Department relative to the expenditure of funds.

WHEREAS it appears to the council that the offered gift should be accepted in the spirit of the conditions as hereinbefore set forth and in accordance with the letter of James R. Korman, hereinbefore referred to, but nevertheless, unconditionally as the City does not maintain individual endowment funds or trust funds, except by special ordinance which the Council might consider enacting at some future time, if found to be feasible;

IT IS RESOLVED:

1. That the City of Faribault accept the gift of the premises located at 827 Barron Road and place such premises for public sale under the uniform contract laws of the State of Minnesota for an amount of not less than its appraised value.
2. That the City cause such premises to be appraised by two independent appraisers and that the cost of such appraisals be paid out of the sale price received for such premises, together with any other expenses in connection with the care, maintenance and sale of such premises.
3. That the net receipts from the sale of such premises be set up as a designated account to be known as the Peter K. Smith Fund and that so far as possible be used in keeping with the spirit of the letter of James R. Korman dated December 12, 1986.

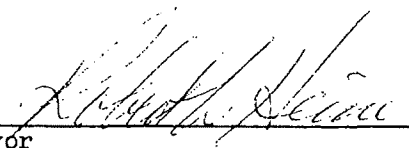
4. That Gordon Elleby, Don Burkhartzmeyer and James R. Korman are hereby respectively appointed for terms of 3, 2 and 1 years as an advisory committee to the Council and the Park and Recreation Board, but that any requests or advise is only advisory and the Council or Park and Recreation Board shall not be required to follow such requests or advise.

5. It is specifically understood in this resolution that while the City will attempt to follow the wishes of the donor that the gift is accepted without any conditions whatsoever and that the City may use the Peter K. Smith fund for any purpose that the Council may deem necessary or appropriate.

6. That in the event the donor shall convey the real estate hereinbefore mentioned to the City, unconditionally, that the City Administrator convey to the donor the thanks of the citizens of the City of Faribault on behalf of the City Council.

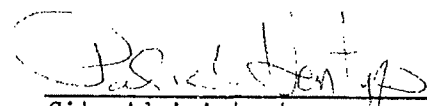
7. That the Finance Council Committee consider the feasibility of establishing by ordinance a special trust fund to receive gifts and bequests to be used for special designations by the donors, including the Peter K. Smith fund.

Adopted: December 22, 1986.



Mayor

ATTEST:



City Administrator

CITY OF FARIBAULT

RESOLUTION 2003-225

FORMATION OF THE TOMMY ALLEN YOUTH ENDOWMENT FUND

WHEREAS, the Faribault Parks and Recreation Department will administer a program to subsidize youth recreation programs. Youth of the community must meet income guidelines to qualify for this subsidy.

WHEREAS, a three member Board of Directors, who are appointed by the City of Faribault, will determine the guidelines to be used annually. The Board is also responsible for the fundraising efforts and depositing the funds with the City of Faribault. Annually all excess funds will remain in the established fund for use in future years. The Board will meet annually to establish subsidy guidelines.

WHEREAS, The Parks and Recreation Department is responsible to administer the subsidy program to low-income participants ages 15 and younger. The Department will meet with the Board annually to review guidelines as established. Bylaws will be established to provide direction for the Board of Directors.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorize the development of the Board and establishment of the account for which the funds are held.

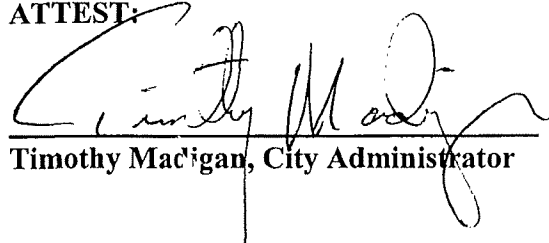
Adopted this 23rd day of December 2003.

Faribault City Council



Charles Ackman, Mayor

ATTEST:



Timothy MacFigan, City Administrator

CITY OF FARIBAULT

RESOLUTION 2003-226

FORMATION OF THE FARIBAULT CHILDREN'S FUND

AKA Faribault Family Aquatic Center Assistance Program

WHEREAS, the Faribault Parks and Recreation Department will administer a program to subsidize swimming admissions to the Faribault Family Aquatic Center.

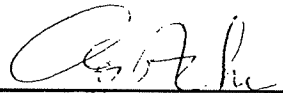
WHEREAS, a three member Board of Directors, who are appointed by the City of Faribault, will determine the guidelines to be used annually. The Board is also responsible for the fundraising efforts and depositing the funds with the City of Faribault. Annually all excess funds will remain in the established fund for use in future years. The Board will meet annually to establish subsidy guidelines.

WHEREAS, The Parks and Recreation Department is responsible to administer the subsidy program to low-income participants. The subsidy will pay 50% of the already discounted admission rates. The Department will meet with the Board annually to review guidelines as established. Bylaws will be established to provide direction for the Board of Directors.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorize development of the Board and establishment of the account for which the funds are held.

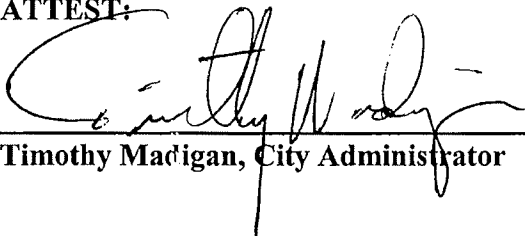
Adopted this 23rd day of December 2003.

Faribault City Council



Charles Ackman, Mayor

ATTEST:



Timothy Madigan, City Administrator