



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, OCTOBER 10, 2023

6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

2. Presentations/Introductions

- A. Proclamation Recognizing National Pregnancy and Infant Loss Remembrance Day
- B. Proclamation Recognizing White Cane Safety Awareness Day

3. Approve minutes of the September 26, 2023 City Council Meeting, the September 26, 2023 Special City Council Meeting - Closed Session and the October 3, 2023 Special City Council Meeting - Closed Session

- A. Approve minutes of the September 26, 2023 City Council Meeting, the September 26, 2023 Special City Council Meeting - Closed Session and the October 3, 2023 Special City Council Meeting - Closed Session

4. Consent Agenda

- A. List of Claims for Release
- B. Resolution 2023-186 Accept Donated Equipment to the Police Department - 24 Automated External Defibrillators
- C. Resolution 2023-187 Accept BJA Rural and Small Department Violent Crime Reduction Program Grant Award
- D. Approve LG240B Application to Conduct Excluded Bingo
- E. Resolution 2023-188 Approve Hiring City Planner
- F. Resolution 2023-189 Approve Hiring Community Services Officer
- G. Approve Quote to Replace Shower Tile and Install Grab Bars
- H. Resolution 2023-192 Approve Faribault's 2023 Energy Action Plan
- I. Resolution 2023-193 Approve MOU to Implement Faribault's 2023 Energy Action Plan
- J. Approve Quote to Repair Chimney at Washington Recreation Center and Budget Revision

5. Requests to be Heard

6. Public Hearings – None

7. Items for Discussion

- A. Resolution 2023-191 Order Improvements, Approve Plans and Specifications and Set Bid Date for TH 3 Sanitary Sewer Improvements Project - Contract 2023-08

8. Bids

- A. Resolution 2023-190 Accept Bids for 2023 13th Street NW Watermain Extension - Contract 2023-16

9. Boards and Commissions Reports, Announcements and Project Updates

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

**Office of the Mayor
City of Faribault
Proclamation**

***WHEREAS,** Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy and early childhood; and*

***WHEREAS,** Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and*

***WHEREAS,** Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987 to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infant and early childhood death; and*

***WHEREAS,** Bereaved parents around the world remember their children annually, in their homes or with small gatherings, on October 15 with candle lighting at 7 pm. Families Remember their child/children around the state and across the nation. This would unify these parents in tribute to their children; and*

***WHEREAS,** In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and*

***WHEREAS,** In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2023 be recognized as Pregnancy and Infant Loss Remembrance Day.*

***NOW THEREFORE,** I, Kevin F. Voracek, Mayor for the City of Faribault, do hereby proclaim Sunday, October 15, 2023 as*

National Pregnancy and Infant Loss Awareness Day

*In witness whereof I have hereunto
Set my hand and cause the seal to
be affixed*

Mayor

Date

October 10, 2023



IRIS INFANTS REMEMBERED IN SILENCE

©

218 Third Ave. NW Faribault MN 55021

Phone: (507) 334-4748 E-mail: support@irisRemembers.com Website: www.irisRemembers.com Founded in 1987

Infants Remembered In Silence, Inc. a 501(c)3 nonprofit organization (#41-1700704) would like to respectfully request that the city adopt a resolution endorsing October 15th as Pregnancy and Infant Loss Remembrance Day in accordance with the requirements within the city.

1. If this proclamation is perpetual, please let us know.
2. If your community does not accept proclamation requests, please let us know.
3. If your city has requirements for who can make a request, please let us know those requirements.

Infants Remembered In Silence, Inc. (IRIS) works with thousands of people across Minnesota, and the USA, who have experienced the death of a child during pregnancy through early childhood. This includes death from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), birth defects, illness, accidents, and all other types of early childhood death. These are parents who lose a child unexpectedly. Many of these parents live in, deliver in, and have a child die in, or bury a child in this community.

Bereaved parents remember these children annually with a 7 pm candle lighting on October 15th. Some will remember their child/children in their homes while others will remember them in small gatherings around the state and across the nation. This resolution/proclamation would unify these parents in tribute of their children.

United States Government Proclamations:

- 1988 President Ronald Reagan Proclaimed October as National Pregnancy and Infant Loss Awareness Month.
- 2001 House Resolution
107th Congress – 1st Session
H.RES.254 IH
- 2006 House Resolution
109th Congress – 1st Session
H.CON.RES.222

If you do choose to adopt this proclamation/resolution you may send us any certificates via e-mail to support@irisremembers.com or we can arrange for someone to pick it up.

Proclamation text below.

Katie Savoie

IRIS Admin Assistant

218 3rd Ave NW

Faribault, MN 55021

(507) 334-4748

Katie@irisRemembers.com

IRIS was founded in 1987

(LIST YOUR CITY LETTERHEAD OR LOGO HERE)

Recognizing National Pregnancy and Infant Loss Remembrance Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy and early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987 to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infant and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually, in their homes or with small gatherings, on October 15 with candle lighting at 7 pm. Families Remember their child/children around the state and across the nation. This would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2023 be recognized as Pregnancy and Infant Loss Remembrance Day.

Now, Therefore, be it Resolved by the City Council of the City of

(LIST YOU CITY HERE WITH CITY LOGO OR SEAL and SIGNED)

Proclamations can be emailed to
support@irisRemembers.com



What is IRIS . . .

Infants Remembered In Silence, Inc. © (IRIS) is an 501(c)3 nonprofit organization designed to help parents, family, and friends cope with the devastating loss of a child in early pregnancy (miscarriage, blighted ovum, ectopic pregnancy, molar pregnancy, etc.) or death from stillbirth, neo-natal death, birth defects, sudden unexplained infant death (SUID/SIDS) and other related syndromes, overlay, illness, accidents, and all other types of infant and early childhood death. This assistance includes emotional support at the time of the death and the years that follow.

When a child dies, parents, family, and friends mourn the death and begin the process of coping. This process is known as grieving. Bereaved parents experience many different feelings including disbelief, sadness, loneliness, fear, anger, regret, guilt, despair, and a sense of great personal loss. Parents who experience an infant's death are usually unsure of what their feelings and emotions should be. Some parents keep their feelings inside while others are able to express their grief easily and openly, still others have feelings of grief that are so intense that they don't understand what is happening.

Guilt, real or imagined, is a normal part of grief. It surfaces in thoughts and feelings of "if only" or "I wish I would have." Each person's grief is individual. Mothers and fathers, grandparents, family, and friends all cope with grief differently. While there is no "right way" to grieve, it is helpful to know that grief has many ups and downs and lasts far longer than society, in general, recognizes. In fact, the grief process may take several years to work through.

It has often been said that with the death of our parents we lose a piece of our past. With the death of a sibling we lose a piece of our present (what is currently going on in our lives). But with the death of a child, parents lose their entire future. All of their hopes and dreams are gone.

Bereaved parents have the need for understanding, hope, knowledge, and comfort. Other bereaved parents who have experienced similar losses can provide this type of support. While there are no instant solutions, no fast easy answers, and no timeline for grieving there is a sense of direction, support, and understanding found through knowledge and talking with others about the grief experience. Bereaved parents can find help and hope for the future from Infants Remembered In Silence, Inc. © (IRIS).

How Do Volunteers Help?

Most of the services provided by IRIS are available due to the talents and generosity of others. Sewing, knitting, crocheting, and quilting of blankets, caps, and outfits are all done by volunteers. Volunteers also do gardening, office work, computer assistance, and compile clothing sets, bereavement packets, and newsletters. IRIS is always in need of your help. If you would like to help, please contact us.

How is IRIS Financed?

Infants Remembered In Silence, Inc. (IRIS) depends on the generosity of donors. Donations, memorials, grants, charitable gambling, fundraisers, and the United Way provide financial support to our 501(c)3 non-profit organization. We gratefully accept and acknowledge all donations and memorials, which are tax deductible.

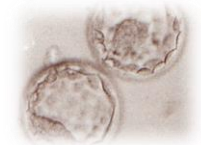


Infants Remembered In Silence ©

218 Third Ave. NW Faribault, MN 55021
(507) 334-4748

www.irisRemembers.org
support@irisRemembers.org

Founded in 1987



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What Direct Services Can IRIS Provide?

- The IRIS Advocate Program can assist at the painful anticipation of the death/birth, at the time of hospitalization, and during the following weeks, months, and years of bereavement that follow. When a child dies, an IRIS Advocate can assist by presenting and explaining your options, providing suggestions, creating precious keepsakes including pictures, hand and footprints, sculptures/casting of hands and feet, bathing, dressing, and much more.
- Bereavement Support Packets contain printed materials and information on a wide variety of topics including how to plan a funeral, the grieving process, creating beautiful memories/keepsakes, the grief of parents/grandparents/friends, and more.
- Burial Clothing Sets include an outfit designed by IRIS that meet your child's needs, blanket and cap, and teddy bear, all sized to fit a child from 2 - 24 inches in length (6 - 42 gestational weeks).
- Assists with finding support groups across the nation and around the world.
- Support Group Meetings
- One on one support
- Newsletter
- Website: www.irisRemembers.org and www.irisRemembers.com
- Lending library
- Displays, special presentations, and Guest speakers are available.

IRIS Support Groups

IRIS Support Groups are made up of parents helping parents. Attending meetings is a helpful way to learn you are not alone, that others have experienced and share the same feelings of frustration, guilt, fear, and anxiety. Parents gain insight, understanding, and have an opportunity to vent their feelings in an understanding atmosphere.

IRIS Support Group meetings are open ended, meaning that parents can come to a meeting once, for months, or years.

IRIS Support Group meetings are open to anyone who has had a child die at any gestational age through early childhood. You are always welcome regardless of when or where your child died, the cause of death, or where you currently live.

Meetings are held at the IRIS office (pictured below).



IRIS

218 Third Ave NW - Faribault, MN 55021

Midday Meetings

The 2nd Wednesday of each month from
11 AM - 1 PM

Evening Meetings

The 4th Tuesday of the month from
7 - 8:30 PM



How Do We Get IRIS Involved?

It's easy; you can contact IRIS directly or ask the hospital or funeral home staff to contact us.

If we have an IRIS Advocate in your area, they will be happy to assist you however you would like. This includes answering your questions to the best of their ability, helping you to create memories and keepsakes of your child, and offering suggestions and options that you may not know exist.

If we do not have an IRIS Advocate in your area, we will do our best to provide you with suggestions on creating memories/keepsakes, and we will try to help you find a support organization or group in your area.

Infants Remembered In Silence, Inc. ©

218 Third Ave NW
Faribault, MN 55021
(507) 334-4748

www.irisRemembers.org
www.irisRemembers.com

IRIS Mission Statement

Infants Remembered In Silence, Inc. © (IRIS), a nonprofit organization, supplements the care given by the medical, mental health, and religious communities by providing resources and referral information, support and education to parents, family, friends, and professionals after a child dies in early pregnancy (ectopic pregnancy, molar pregnancy, miscarriage, etc.) or from stillbirth, neo-natal death, birth defects, illness, accident, sudden infant death syndrome (SIDS), sudden unexplained death of a child, and all other types of infant and early childhood death.

What Events Does IRIS Offer?

IRIS offers many wonderful opportunities to remember and honor your child. You are always welcome to attend regardless of where you live, where the child died, when the child died, or the cause of death.



IRIS Events Include:

- Mother's Day Brunch
- Water Lantern Release
- International Pregnancy and Infant Loss Remembrance Day Service on October 15th
 - IRIS Holiday Service of Remembrance has been held annually since 1994 on the first Sunday in December, at the Chapel of the Good Shepherd - Shattuck Campus



Fundraisers Include:

- IRIS Pancake Breakfast Bingo Bash is held the weekend after the Super Bowl.
- The IRIS Turkey Trot – 5K Run and Walk, 10K Run is held on Thanksgiving morning. While considered a fundraiser, is an event that offers breathtaking, inspiring, and unique opportunities for you, your family and friends. You will be able to create many amazing memories and find overwhelming support.
- Many other events and special services are held throughout the year. For more information visit www.irisRemembers.org and follow IRIS on social media.

**Office of the Mayor
City of Faribault
Proclamation**

***WHEREAS**, on October 6, 1964, the United States Congress designated October 15 annually as White Cane Safety Day to recognize the contributions of Americans who are blind or visually impaired; and*

***WHEREAS**, the white cane, which every blind person in Minnesota has the right to carry, demonstrates the ability to achieve a full, independent life and the capacity to work productively in competitive employment; and*

***WHEREAS**, the white cane makes it possible for the blind to fully live the lives they want and allows every blind person to move freely and safely from place to place; and*

***WHEREAS**, there are an estimated 84,000 Minnesotans who are blind or visually impaired, many of whom travel with a white cane; and*

***WHEREAS**, Minnesota law also calls upon employers, both public and private, to be aware of and use the employment skills of blind and visually impaired Minnesotans; and*

***WHEREAS**, White Cane Safety Awareness Day in Faribault, Minnesota celebrates the accomplishments of people who are blind or visually impaired and honors the tool of independence that is the white cane.*

***NOW THEREFORE**, I, Kevin Voracek, Mayor of Faribault, Minnesota, do hereby proclaim Thursday, October 12, 2023 as,*

WHITE CANE SAFETY AWARENESS DAY

*In witness whereof I have hereunto
Set my hand and cause the seal to
be affixed*

Mayor

Date

October 10, 2023



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, SEPTEMBER 26, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 p.m. Councilors Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele were in attendance. Councilor Sara Caron was absent. Also in attendance were City Administrator Tim Murray, City Clerk Heather Slechta, City Engineer Mark DuChene, Public Works Director Travis Block, Human Resources Director Kevin Bushard, Police Chief John Sherwin and City Attorney Scott Riggs.

Presentations/Introductions

Light of Hope Proclamation was read by Mayor Voracek.

Approve minutes of the September 12, 2023 City Council Meeting

Motion by Spooner, seconded by Doumbouya to approve the September 12, 2023 City Council Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2023-176 Accept Donations to the Parks and Recreation Department
- C. Resolution 2023-177 Approve CROP Hunger Walk Street Closures
- D. Approve LG220 Application for Exempt Permit for Catholic United Financial Council 13SS Lawrence/Anne
- E. Resolution 2023-178 Approving Certification of Delinquent Charges for Municipal Airplane Hangar to Property Tax Roll
- F. Resolution 2023-179 Amend Sanitary Sewer System Interconnection Agreement by and between the City of Faribault and the County of Rice
- G. Resolution 2023-180 Approve Street Closure Application for Cry Baby Craig's & 10,000 Drops Bloody Mary Fest
- H. Approve Hold Harmless and Indemnification Agreement with 10,000 Drops
- I. Resolution 2023-181 Approve Hiring Library Receptionist
- J. Resolution 2023-182 Authorize Execution of a Developer's Platting Agreement with Warn Investment LLC related to the Warner Addition
- K. Resolution 2023-183 Authorize Execution of a Developer's Platting Agreement with Ronald F. Carlsen related to the Ronald F. Carlsen Addition
- L. Resolution 2023-185 Approve Write-off of Uncollectable Rental License Receivable Balances
- M. Accept Quote for Digester Mixer Parts at Water Reclamation Facility

Motion by Ross, seconded by Van Sluis to approve Consent Agenda Items A- M and carried unanimously.

Requests to be Heard – None

Public Hearings

Resolution 2023-184 Order Improvements and Order Preparation of Plans and Specifications for Airtech 2 Street, Utility and Stormwater Improvements - Contract 2022-07

City Engineer Mark DuChene explained that Resolution 2023-184 orders the improvements for the proposed Airtech 2 Street, Utility and Stormwater Improvements project - Contract 2022-07, including removals, watermain extension, sanitary sewer extension, lot services, storm sewer construction, grading, aggregate base, bituminous paving, turf restoration, regional stormwater basin construction and related improvements.

DuChene stated that purpose of the hearing is to take public comment as part of the consideration by the Council in ordering the improvements. If the project is ordered, plans and specifications will be finalized and brought back to Council for approval, along with easement acquisition forms and the request for authorization to advertise for public bids.

Individual meetings were held with each of the property owners impacted by the proposed project. Some of the issues and concerns expressed at the meeting included, the overall cost of the project, determining how much future expansion should be accounted for in the stormwater basin for each of the parcels and the necessity of extension of Airtech Court. DuChene also answered questions about the special assessment process, the rates, timing of the project, as well as the terms.

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is \$1,400,000.00. Proposed funding for the project is as follows:

Special Assessments	\$1,067,300.00	76.2%
Storm Water Utility Fund (603)	<u>\$ 332,700.00</u>	<u>23.8%</u>
Total	\$ 1,400,000.00	100.0%

The improvements are proposed to be specially assessed per City policy and cost share splits detailed in a previous City memo from 2002/2003.

Since this is a non-petitioned project proposing to levy special assessments against benefiting properties, a minimum 6/7ths vote of the City Council is required to advance the improvements. It is planned to solicit bids on this project this fall/winter and provide a flexible construction start date with final completion in early summer of 2024.

Motion by Ross, seconded by Doumbouya to open the public hearing and carried unanimously. The public hearing was opened at 6:14 pm.

Steve Nordahl and Jack Schwab from Steele Waseca Electric voiced their concerns about curb and gutter being placed on the road, at times they need to drive overweight trucks to the substation. Schwab stated that the area being improved will not be developed, and felt that the gravel and grass could take care of the water. They did ask why the curb and gutter was necessary, DuChene explained that the road is being built to City standards. DuChene further explained that if curb and gutter are not added, that the City would need to add ditches. City Administrator Tim Murray stated that in the 90's when the substation went in, it was the understanding that improvements to the road would be done.

Motion by Ross, seconded by Thiele to close the public hearing and carried unanimously. The public hearing was closed at 6:20 pm.

Motion by Ross, seconded by Thiele to approve Resolution 2023-184 Order Improvements and Order Preparation of Plans and Specifications for Airtech 2 Street, Utility and Stormwater Improvements - Contract 2022-07 and carried unanimously.

Items for Discussion – None

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided to the Council prior to the meeting as part of the meeting materials.

Mayor Voracek stated that he will be in New Hope this week for the regional Mayor's meeting.

Councilor Ross noted that the Faribault Print Shop open house is on Friday from 9am-12pm.

Mayor Voracek stated that there are many events happening on October 7 throughout the City.

Adjournment

Motion by Doumbouya, seconded by van Sluis to adjourn the meeting and carried unanimously.

The meeting was adjourned at 6:26 p.m.

Respectfully Submitted,

Heather Slechta
City Clerk



SPECIAL CITY COUNCIL MINUTES

PUBLIC MEETING ROOM

TUESDAY, SEPTEMBER 26, 2023

The Special meeting of the City Council was called to order by Mayor Kevin Voracek at 6:33 pm. Councilors in attendance included Royal Ross, Adama Doumbouya, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray, Public Works Director Travis Block and City Attorney Scott Riggs. Attorney Shelley Ryan from Hoff Barry (on behalf of the League of Minnesota Cities) participated by telephone.

Motion by Spooner, seconded by Ross to close the Special City Council meeting and carried unanimously.

The meeting was closed at 6:34 pm.

The City Council held a Special Closed Meeting pursuant to Minnesota Statutes, Section 13D.04, subdivision 2 and pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b), to conduct a closed session pursuant to the attorney-client privilege to engage in confidential attorney-client communications and litigation strategy related to a litigation matter with Rice Lake Construction Group.

Motion by Ross, seconded by Thiele to open the Special City Council meeting and carried unanimously.

The meeting was opened at 7:13 pm.

Adjournment

Motion by Spooner, seconded by Doumbouya to adjourn the meeting and carried unanimously.

Meeting adjourned at 7:14 pm.

Respectfully Submitted,

Timothy C. Murray
City Administrator



SPECIAL CITY COUNCIL MINUTES

PUBLIC MEETING ROOM

TUESDAY, OCTOBER 3, 2023

The Special meeting of the City Council was called to order by Mayor Kevin Voracek at 6:55 pm. Councilors in attendance included Sara Caron, Royal Ross, Adama Doumbouya, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray.

Mayor Voracek stated that he was calling to order a Special City Council Meeting including a Closed Session pursuant to Minnesota Statutes, Section 13D.04, Subdivision 2, for real estate and confidential appraisal information related matters, and he requested a motion to go into closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(c) and Section 13.44, Subdivision 3, to conduct a closed City Council meeting concerning the properties identified as Parcel ID Nos.: 18.19.1.76.002, 18.19.1.76.003, 18.31.1.26.051, 18.31.1.26.052, 18.31.1.26.511, 18.31.1.51.001, and 18.31.4.01.003 (hereinafter referred to as the "Properties"), and to consider strategies and to develop or consider offers or counteroffers for the purchase and/or sale of the Properties and to review confidential appraisal information for the Properties. The need for confidentiality outweighs the purposes of the open meeting law because of the intent to candidly discuss the City's options and potential strategies related to the above referenced Properties.

Motion by Ross, seconded by Spooner to close the Special City Council meeting and carried unanimously.

The meeting was closed at 6:57 pm.

Motion by Thiele, seconded by van Sluis to open the Special City Council meeting and carried unanimously.

The meeting was opened at 7:31 pm.

The Council discussed Parcel IDs 18.19.1.76.002, 18.19.1.76.003, 18.31.1.26.051, 18.31.1.26.052, 18.31.1.26.511, 18.31.1.51.001, and 18.31.4.01.003 to consider strategies and to develop or consider offers or counteroffers for the purchase and/or sale of the Properties and to review confidential appraisal information for the Properties.

Adjournment

Motion by Doumbouya, seconded by van Sluis to adjourn the meeting and carried unanimously.

Meeting adjourned at 7:31 pm.

Respectfully Submitted,

Timothy C. Murray
City Administrator

4.A



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: October 10, 2023
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$907,654.80, which includes check numbers 178903 to 178979 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 10-10-2023 Council AP List

AP
AP Council Approval 10-10-2023



User: astadler
Printed: 10/5/2023 1:00:02 PM

Check Num	Last Name	Acct 1	Amount	Description
178909	ABR Sand & Gravel LLC	603-49500-000-42240	1,615.29	Pit Run Gravel
	ABR Sand & Gravel LLC		1,615.29	
178910	Amazon Capital Services	101-45500-450-42010	8.90	Wall Map
178910	Amazon Capital Services	601-49430-000-42110	75.96	Ammonia Test Strips
178910	Amazon Capital Services	101-43121-430-42110	21.95	Ipad/Phone Charger
178910	Amazon Capital Services	101-42210-420-42020	13.84	Door Stop
178910	Amazon Capital Services	101-45500-450-42190	153.64	Books
178910	Amazon Capital Services	101-43121-430-42110	17.38	Air Freshener - Pens
178910	Amazon Capital Services	101-45500-450-42010	59.99	Label Maker
178910	Amazon Capital Services	101-45122-450-42110	143.40	Pool Repair Epoxy
178910	Amazon Capital Services	101-45500-450-42010	20.97	Brochure Holder
178910	Amazon Capital Services	602-49480-000-42410	24.99	Concrete Hole Saw
178910	Amazon Capital Services	240-46210-460-42020	21.77	AC Adapter
178910	Amazon Capital Services	602-49480-000-42410	30.00	Chisel
178910	Amazon Capital Services	602-49480-000-42410	24.00	Air Chisel
	Amazon Capital Services		616.79	
0	APG Media of Southern Minnesota LLC	603-49500-000-43510	58.05	2023 MS4 Hearing Notice
0	APG Media of Southern Minnesota LLC	101-41110-410-43510	539.33	Council Publications - Agendas
0	APG Media of Southern Minnesota LLC	101-41910-410-43510	114.58	Legal Notice P&A Warner & Carlson Subdivision
0	APG Media of Southern Minnesota LLC	476-43121-430-45307	174.16	SA Public Hearing Meeting Notice (2022-07)
	APG Media of Southern Minnesota LLC		886.12	
0	Auto Value Parts Store	601-49430-000-42210	-47.99	Fan Belt Return Credit
0	Auto Value Parts Store	101-45200-450-42210	653.94	Front End Parts
0	Auto Value Parts Store	601-49430-000-42210	152.99	Battery Unit #24
	Auto Value Parts Store		758.94	

Check Numb	Last Name	Acct 1	Amount	Description
178911	Baker & Taylor Entertainment	101-45500-450-42190	234.28	Books
178911	Baker & Taylor Entertainment	101-45500-450-42190	18.29	Books
178911	Baker & Taylor Entertainment	101-45500-450-42190	130.60	Books
178911	Baker & Taylor Entertainment	101-45500-450-42190	393.94	Books
178911	Baker & Taylor Entertainment	101-45500-450-42190	40.11	Books
178911	Baker & Taylor Entertainment	101-45500-450-42190	3.66	Books
178911	Baker & Taylor Entertainment	101-45500-450-42190	157.11	Books
Baker & Taylor Entertainment			977.99	
178912	Bauer Ryan	603-49500-000-44010	2.38	Replaced Drinking Fountain Filter
178912	Bauer Ryan	101-45200-450-44010	721.69	Toilet Repairs Jefferson Warming House
178912	Bauer Ryan	601-49430-000-44045	190.00	Jefferson Pipe Repair
178912	Bauer Ryan	101-43121-430-44010	89.75	Toilet Repairs PW
178912	Bauer Ryan	603-49500-000-44010	1.33	Toilet Repairs PW
178912	Bauer Ryan	101-43121-430-44010	87.24	Toilet Repairs
178912	Bauer Ryan	603-49500-000-44010	1.33	Faucet Repairs
178912	Bauer Ryan	602-49450-000-44010	9.34	Toilet Repairs PW
178912	Bauer Ryan	101-43121-430-44010	89.64	Faucet Repairs
178912	Bauer Ryan	603-49500-000-44010	1.29	Toilet Repairs
178912	Bauer Ryan	602-49450-000-44010	9.08	Toilet Repairs
178912	Bauer Ryan	601-49430-000-44010	9.08	Toilet Repairs
178912	Bauer Ryan	601-49430-000-44010	9.34	Toilet Repairs PW
178912	Bauer Ryan	601-49430-000-44010	9.33	Faucet Repairs
178912	Bauer Ryan	101-45126-450-44010	2,772.16	Replaced Pump-Repaired Water Heater & Leaky Sump Valve
178912	Bauer Ryan	101-45122-450-44010	904.98	Replaced Faucet & Repaired Drinking Fountain
178912	Bauer Ryan	101-45200-450-44010	141.74	Sink Repair - Alexander Park
178912	Bauer Ryan	602-49450-000-44010	9.33	Faucet Repairs
178912	Bauer Ryan	472-43121-430-45300	1,190.54	2023-04 Water Meter & Pressure Reducer-Borchert Motors
178912	Bauer Ryan	601-49430-000-44045	100.00	Plumbing Repairs
178912	Bauer Ryan	601-49430-000-44010	16.77	Replaced Drinking Fountain Filter
178912	Bauer Ryan	602-49450-000-44010	16.77	Replaced Drinking Fountain Filter
178912	Bauer Ryan	101-43121-430-44010	161.12	Replaced Drinking Fountain Filter
178912	Bauer Ryan	101-45200-450-43090	272.67	Drinking Fountain Repairs at Dog Park
Bauer Ryan			6,816.90	
0	Bestul Janice	101-42124-420-43310	30.00	Lunch Per Diem / MN Assn Property & Evidence Techs
Bestul Janice			30.00	
0	BGMN Inc	601-49430-000-42210	74.57	ERG Service Kit - Fuel Injector Cleaner - HCF Grease for Stock
0	BGMN Inc	101-42123-420-42210	49.71	ERG Service Kit - Fuel Injector Cleaner - HCF Grease for Stock

Check Numb	Last Name	Acct 1	Amount	Description
0	BGMN Inc	603-49500-000-42210	99.43	ERG Service Kit - Fuel Injector Cleaner - HCF Grease for Stock
0	BGMN Inc	101-43121-430-42210	198.85	ERG Service Kit - Fuel Injector Cleaner - HCF Grease for Stock
0	BGMN Inc	602-49450-000-42210	74.57	ERG Service Kit - Fuel Injector Cleaner - HCF Grease for Stock
	BGMN Inc		497.13	
0	Border States Industries Inc	101-41940-410-42230	24.75	Light Bulbs
0	Border States Industries Inc	601-49430-000-42210	318.33	Relay Booster Pumps
0	Border States Industries Inc	101-41940-410-42230	39.90	Light Bulbs
	Border States Industries Inc		382.98	
178913	Boyd William	601-00000-000-20200	45.54	Refund Check 012064-000, 620 2 St NW
	Boyd William		45.54	
178914	Braun Intertec Corporation	601-49430-000-45300	150.00	(2019-12A) Water Tower Materials Testing
	Braun Intertec Corporation		150.00	
178915	Bussert Karen M	101-42123-420-44040	1,123.00	Vinyl Application / #16
	Bussert Karen M		1,123.00	
0	Cardmember Service	101-42123-420-43310	105.48	Country Inn & Suites: Training RDS Pistol Train the Trainer / M
0	Cardmember Service	101-42121-420-42120	20.00	Holiday Stationstores-Gas / #12
0	Cardmember Service	101-41580-410-43095	358.60	Atera Webroot DYN Subscriptions & Cable For Squad Car
0	Cardmember Service	101-45500-450-43140	15.00	MLA-CYP 2023 Unconference Deni Buendorf
0	Cardmember Service	101-41910-410-44330	868.26	APA Annual Conference for P Waldock & D Wanberg
0	Cardmember Service	101-45500-450-44330	236.00	ALA Membership Allyn McColley
0	Cardmember Service	101-45110-450-43430	137.93	Facebook-Rec Advertising/Pet Parade & Comm Center Task Force Ope
0	Cardmember Service	101-42110-420-43220	17.25	USPS Certified Mail
0	Cardmember Service	101-42121-420-43140	75.00	BCA: DMT-G Recertification / K Willers
0	Cardmember Service	240-46210-460-42115	52.76	Signature Grill-Working CED Staff Meeting
0	Cardmember Service	101-42210-420-43140	225.00	AMEM - Annual Conference / Dienst
0	Cardmember Service	101-45500-450-42192	14.00	WillBjorndal-Music CD
0	Cardmember Service	101-45110-450-43140	645.00	NRPA Conference Registration
0	Cardmember Service	101-45130-450-42110	648.22	MF Athletic Dumbbells
0	Cardmember Service	101-42110-420-44330	5.00	Reconyx
0	Cardmember Service	101-45110-450-44330	15.99	Zoom Subscription
0	Cardmember Service	101-42400-420-44325	25.00	Authorize.net - Building Permit Online Transactions Fee
0	Cardmember Service	101-42110-420-43220	17.25	USPS-Certified Mail
0	Cardmember Service	101-45110-450-44390	120.00	MN Secy State-Notary License - D Hansen

Check Numb	Last Name	Acct 1	Amount	Description
0	Cardmember Service	101-41510-410-43310	126.53	MN GFOA Day to Unite Meeting
0	Cardmember Service	101-41510-410-43140	135.00	MN GFOA GAAP Update - Schmuck
0	Cardmember Service	101-41510-410-43140	80.00	MN GFOA Training for Stadler-Blank-Walburn
0	Cardmember Service	101-42110-420-43220	134.30	USPS-Postage Stamps
0	Cardmember Service	101-45500-450-42010	35.40	Wal Mart -Napkins/Forks/Spoons/Paper Towels/Cardstock
0	Cardmember Service	601-49430-000-44330	400.00	MRWA Membership Fee
0	Cardmember Service	101-45110-450-43095	187.06	Sling Software
0	Cardmember Service	101-45110-450-43430	14.00	Facebook-Advertising - Boost for Cub Football
0	Cardmember Service	101-42400-420-43140	50.00	MN Dept Labor & Industry-Bldg Official Limited Exam -Majewski
0	Cardmember Service	101-42110-420-43095	15.99	ZOOM
0	Cardmember Service	101-41800-410-43310	330.42	Hilton-MPELRA Conference Hotel D Braun
0	Cardmember Service	101-45110-450-44330	17.17	Spotify Subscription
0	Cardmember Service	101-45500-450-42192	14.00	WillBjorndal-Music CD
0	Cardmember Service	101-42110-420-43220	17.25	USPS Certified Mail
0	Cardmember Service	101-42220-420-43140	472.50	MFSCB - Firefighter I/ II & Fire Instructor Certification Renewa
0	Cardmember Service	101-41800-410-42115	77.77	1st of Thai-HR Department Meeting
0	Cardmember Service	101-41350-410-44330	85.00	Mn Assn of Government Communicators-Dues
0	Cardmember Service	101-45500-450-42010	55.62	Chicago Books-Banned Books Supplies
	Cardmember Service		5,849.75	
178916	Caron Collette B	601-00000-000-20200	13.53	Refund Check 010584-000, 2022 4 St NW
	Caron Collette B		13.53	
178917	Cengage Learning Inc	101-45500-450-42190	40.00	Books
	Cengage Learning Inc		40.00	
178918	CenturyLink	101-41940-410-43210	13.14	Monthly Phone Bill - September
	CenturyLink		13.14	
178919	Chosen Valley Testing Inc	476-43121-430-45313	695.00	2022-13 Materials Testing
	Chosen Valley Testing Inc		695.00	
0	Cintas Corporation	602-49480-000-44060	37.84	Uniform Laundry
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	601-49430-000-44060	25.86	Uniform Cleaning Water
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry Services
0	Cintas Corporation	101-43126-430-44060	29.33	Shop Towels - Dust Mop
0	Cintas Corporation	101-43121-430-44060	29.05	Uniform Cleaning Streets

Check Numb	Last Name	Acct 1	Amount	Description
0	Cintas Corporation	602-49480-000-44060	37.84	Uniform Cleaning
0	Cintas Corporation	601-49430-000-44060	25.86	Uniform Cleaning Water
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry Services
0	Cintas Corporation	602-49480-000-44060	48.44	Lab Towels/Floor Mats
0	Cintas Corporation	101-43121-430-44060	29.05	Uniform Cleaning Streets
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
0	Cintas Corporation	101-43121-430-42110	53.41	Disposable Towels
0	Cintas Corporation	602-49480-000-44060	6.43	Mats
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	101-43126-430-44060	24.40	Shop Towels
	Cintas Corporation		471.77	
178903	City of Faribault	101-00000-000-11500	41.67	PR Batch 00519.09.2023 Miscellaneous
	City of Faribault		41.67	
0	CivicPlus	101-41110-410-43090	15,697.40	Civic Clerk and Civic Media Annual Fees
	CivicPlus		15,697.40	
0	CL Bensen Company Inc	101-42110-420-42230	179.10	Pleated Air Filters
	CL Bensen Company Inc		179.10	
178920	Clean Choice Energy	101-45126-450-43810	765.24	303373970117 Shumway Ave
178920	Clean Choice Energy	602-49450-000-43810	18.43	303203605319 Lind St Lift Station
178920	Clean Choice Energy	101-45200-450-43810	951.08	3025764661815 Alexander Dr
178920	Clean Choice Energy	101-43160-430-43810	473.08	302767481210 3 St NE St Light
178920	Clean Choice Energy	902-00000-000-23935	8,696.62	Solar Bill - August
178920	Clean Choice Energy	902-00000-000-23935	-8,696.62	Solar Bill - August
178920	Clean Choice Energy	601-49430-000-43810	5,139.24	302969048350 Alexander Park Well #6
178920	Clean Choice Energy	101-42210-420-43810	1,284.67	302527702122 2nd St NW (Fire Hall)
178920	Clean Choice Energy	101-45200-450-43810	21.08	303239611330 9th Ave SW Sr High Tennis Cts
178920	Clean Choice Energy	101-45200-450-43810	43.80	303510224520 3rd St NW (Central Pk Bandstand)
	Clean Choice Energy		8,696.62	
178921	Community Co-op Oil Assn	101-43121-430-44040	44.95	Tire Repair - Street #217
178921	Community Co-op Oil Assn	101-43121-430-44040	44.95	Tire Repair - Street #217

Check Numb	Last Name	Acct 1	Amount	Description
178921	Community Co-op Oil Assn	101-45200-450-44040	21.00	Tire Repair
178921	Community Co-op Oil Assn	101-43126-430-42110	90.00	Propane Cylinder Exchange
178921	Community Co-op Oil Assn	101-43121-430-44040	180.00	Tire Repair - Street #211
178921	Community Co-op Oil Assn	602-49450-000-44040	44.95	Tire Repair - Utilities #7
	Community Co-op Oil Assn		425.85	
178922	Consolidated Communications	601-49430-000-43250	65.57	Water Plant DSL w/Static IP
178922	Consolidated Communications	101-41110-410-43250	12.11	Council Chambers TV Services
	Consolidated Communications		77.68	
0	Continental Research Corporation	101-43126-430-42110	608.67	Rust Inhibitor
	Continental Research Corporation		608.67	
178923	Core & Main LP	601-49430-000-42110	180.53	1 Inch Meter Connections Rice Co Public Safety Center
178923	Core & Main LP	601-49430-000-42110	3,960.00	4 Inch Meter Rice Co Public Safety Center
	Core & Main LP		4,140.53	
178924	Coronel Jorge	602-49450-000-44450	2,000.00	Sewer Backup Reimbursement
	Coronel Jorge		2,000.00	
0	Crane Creek Asphalt	101-43121-430-42240	480.00	Tack
	Crane Creek Asphalt		480.00	
0	Culligan	101-41940-410-44160	150.35	Water Equipment Rental
0	Culligan	101-45200-450-42110	235.75	Softener Salt and Rust Remover Salt
0	Culligan	101-45500-450-44160	40.50	Drinking Water Equipment Rental
0	Culligan	101-45122-450-44160	39.35	Water Equipment Rental
0	Culligan	101-45122-450-42110	191.75	Softener Salt and Rust Remover Salt
	Culligan		657.70	
178925	Dahle Sod Farms LLC	101-45200-450-42250	921.00	Hydro-Seed
178925	Dahle Sod Farms LLC	101-45200-450-42250	624.00	Hydro-Seed
178925	Dahle Sod Farms LLC	101-45200-450-42250	1,800.00	Hydro-Seed
	Dahle Sod Farms LLC		3,345.00	

Check Numb	Last Name	Acct 1	Amount	Description
178926	Department of Human Services	101-45127-450-43090	807.50	State Crew Services
178926	Department of Human Services	101-45200-450-43090	2,397.00	State Crew Services
	Department of Human Services		3,204.50	
178927	Dietz Cara & James	601-00000-000-20200	66.47	Refund Check 010764-000, 1229 2 St NW
	Dietz Cara & James		66.47	
178928	DJ Medin Architects Inc	437-45500-450-45300	437.50	Architect Services-Library
	DJ Medin Architects Inc		437.50	
178929	Donohue & Associates Inc	602-49480-000-43030	9,905.00	Engineering Fees for Masterplan
	Donohue & Associates Inc		9,905.00	
0	E O Johnson Company Inc-Dallas	101-45110-450-44160	267.94	Copier Lease Payment
0	E O Johnson Company Inc-Dallas	101-45500-450-44160	296.58	Lanier C2500 Copier
	E O Johnson Company Inc-Dallas		564.52	
178930	Ehlers & Associates Inc	271-46500-462-43070	225.00	Correspondence on TIF for Straight River Apartments
	Ehlers & Associates Inc		225.00	
0	Empower Retirement-HCSP	101-00000-000-21720	1,645.68	PR Batch 00519.09.2023 Health Care Savings Plan 357
	Empower Retirement-HCSP		1,645.68	
178931	Environmental Resource Associates	602-49480-000-42160	201.22	Lab Chemicals
	Environmental Resource Associates		201.22	
178932	Fareway Stores Inc #126	101-45500-450-43130	27.96	Crandall Celebration Root Beer Floats
178932	Fareway Stores Inc #126	101-42123-420-42115	13.99	Treats for Take it to the Box
178932	Fareway Stores Inc #126	101-41940-410-42115	59.93	Coffee and Paper Towels
178932	Fareway Stores Inc #126	101-42210-420-42115	16.95	Cookies & Juice for Safety Training
	Fareway Stores Inc #126		118.83	
178933	Faribault Ace Hardware	101-45126-450-42110	2.40	Fasteners
178933	Faribault Ace Hardware	101-45200-450-42110	33.60	Fasteners

Check Numb	Last Name	Acct 1	Amount	Description
178933	Faribault Ace Hardware	101-41940-410-42110	-17.98	CREDIT - Returned Tri-Dolly Trolleys
178933	Faribault Ace Hardware	101-43190-430-42110	12.59	2032 Batteries
178933	Faribault Ace Hardware	101-45200-450-42110	6.82	Tape
178933	Faribault Ace Hardware	101-43170-430-42110	8.99	Nuts and Washers
178933	Faribault Ace Hardware	101-42220-420-42110	11.48	Fasteners / Adhesive
178933	Faribault Ace Hardware	101-45122-450-42410	58.48	Hex Wrench Sockets
178933	Faribault Ace Hardware	601-49430-000-42110	8.99	Wire Ties
178933	Faribault Ace Hardware	225-49810-430-42110	30.58	LED Garage Light
178933	Faribault Ace Hardware	101-45122-450-42230	18.09	Shower Handle and Fasteners
178933	Faribault Ace Hardware	101-42220-420-42110	14.38	Paint/Brush
178933	Faribault Ace Hardware	602-49480-000-42110	35.06	Toilet Boil Cleaner & Degreaser
178933	Faribault Ace Hardware	101-45500-450-42410	16.19	Drill Bit
178933	Faribault Ace Hardware	101-42123-420-42070	8.99	Glue
178933	Faribault Ace Hardware	601-49430-000-42410	47.65	Rubber Mallet/Screwdriver/Wrench Gear Etc
	Faribault Ace Hardware		296.31	
178934	Faribault Area Chamber of Commerce	101-41110-410-44384	16,167.32	Lodging Taxes - August
	Faribault Area Chamber of Commerce		16,167.32	
0	Faribault Fleet Supply Inc	101-43126-430-42110	29.98	Measuring Squares
0	Faribault Fleet Supply Inc	101-41940-410-42110	-26.99	CREDIT - Returned Light Bulbs
0	Faribault Fleet Supply Inc	101-45200-450-42110	3.49	Hose Disconnect
0	Faribault Fleet Supply Inc	601-49430-000-42110	3.29	Brass Fittings
0	Faribault Fleet Supply Inc	601-49430-000-42110	8.62	Plumbing Supplies WTP
0	Faribault Fleet Supply Inc	601-49430-000-42110	27.71	Plumbing Supplies
0	Faribault Fleet Supply Inc	101-45200-450-42110	20.99	Oat Seed
0	Faribault Fleet Supply Inc	101-45200-450-42110	36.99	Grinding/Cutting Wheel
0	Faribault Fleet Supply Inc	101-45122-450-42110	-155.87	CREDIT - Returned Air Filters
0	Faribault Fleet Supply Inc	602-49480-000-42110	19.57	Plumbing Supplies-Coupler/Seal Tape
0	Faribault Fleet Supply Inc	101-45200-450-42120	34.95	Fuel/Kerosene
0	Faribault Fleet Supply Inc	602-49450-000-42170	139.99	Insulated Bibs
0	Faribault Fleet Supply Inc	602-49450-000-42110	33.17	Plumbing Supplies
	Faribault Fleet Supply Inc		175.89	
0	Faribo Plumbing & Heating Inc	601-49430-000-44050	3,560.00	Curb Stop Repair 1334 1st Ave NW
	Faribo Plumbing & Heating Inc		3,560.00	
0	Fette Electronics Inc	101-45500-450-44010	75.00	Reset Phone Lines after Metronet Repair
0	Fette Electronics Inc	101-45127-450-44010	175.00	Repaired Sound System at Soccer Complex

Check Numb	Last Name	Acct 1	Amount	Description
0	Fette Electronics Inc	101-45126-450-44010	240.00	Monitor Burglar and Fire Alarm
	Fette Electronics Inc		490.00	
178935	Flicek Jonathan	601-00000-000-20200	1.12	Refund Check 023064-000, 1805 Division St W
	Flicek Jonathan		1.12	
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Reverse Osmosis
	Garlick Brothers LLC		40.00	
178904	GIS Benefits	101-00000-000-21710	1,571.08	Voluntary Life Insurance - October
178904	GIS Benefits	101-00000-000-21715	5,357.01	Dental Insurance Prepaid - October
178904	GIS Benefits	101-00000-000-11510	30.73	T Manz Dental - October
178904	GIS Benefits	101-00000-000-11510	76.72	P Froman Dental - October
178904	GIS Benefits	101-00000-000-21717	515.54	Vision Insurance Prepaid - October
178904	GIS Benefits	101-00000-000-11510	30.73	C Springer Dental - October
178904	GIS Benefits	101-00000-000-11510	8.63	T Manz Vision - October
178904	GIS Benefits	101-00000-000-11510	8.63	C Springer Vision - October
178904	GIS Benefits	101-00000-000-21716	1,026.36	Accident/Critical Illness - October
178904	GIS Benefits	101-00000-000-21711	731.90	Voluntary Short Term Disability - October
	GIS Benefits		9,357.33	
178936	Glenn's Service LLC	101-42123-420-44040	120.00	Mount and Balance Tires / #2
178936	Glenn's Service LLC	101-42123-420-43090	68.96	Tow '03 Honda from 3rd Ave SW to FPD Evidence Garage / 23-2773
178936	Glenn's Service LLC	101-42121-420-43090	102.22	Tow Motorcycle Division to FPD Storage Facility / #23-2882
178936	Glenn's Service LLC	101-42123-420-44040	109.95	Tire Repair / #16
178936	Glenn's Service LLC	101-42123-420-43090	300.00	Tow '88 Spartan Motorhome 2000 Airtech Dr to FPD Storage/ 23-266
	Glenn's Service LLC		701.13	
0	Godfather's Pizza	101-45500-450-43130	48.71	Pizza & Pages
	Godfather's Pizza		48.71	
0	Gopher State One Call	603-49500-000-43090	120.60	One Call Locate Tickets for September 2023
0	Gopher State One Call	601-49430-000-43090	120.60	One Call Locate Tickets for September 2023
0	Gopher State One Call	602-49450-000-43090	120.60	One Call Locate Tickets for September 2023
	Gopher State One Call		361.80	

Check Numb	Last Name	Acct 1	Amount	Description
0	Grainger Inc	602-49480-000-42410	34.61	Cylinder Hone
	Grainger Inc		34.61	
0	Great Northern Environmental LLC	602-49480-000-45400	59,811.70	Blower Controller
	Great Northern Environmental LLC		59,811.70	
0	Guardian Fleet Safety	101-42110-420-42210	7,645.51	Buildout / #20
0	Guardian Fleet Safety	101-42123-420-42410	3,205.94	Craddle Point #6
	Guardian Fleet Safety		10,851.45	
178937	Harlequin Sales Corp/Reader Service	101-45500-450-42190	24.99	Books - Acct #328689385
178938	Harlequin Sales Corp/Reader Service	101-45500-450-42190	24.96	Books - Acct #328689393
	Harlequin Sales Corp/Reader Service		49.95	
0	Harry Brown's LLC	101-42123-420-44040	233.30	Car Washes / August
0	Harry Brown's LLC	101-42123-420-44040	302.70	Car Washes / September
	Harry Brown's LLC		536.00	
0	Hawkins Inc	101-45125-450-42160	-0.01	Returned Chemical Containers
0	Hawkins Inc	602-49480-000-43090	11,845.78	Ferric Phos Removal
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	5,605.80	Ammonia/Sodium Silicate
0	Hawkins Inc	601-49430-000-42160	4,133.29	Fluoride/Sodium Silicate
0	Hawkins Inc	601-49430-000-42160	2,380.00	Chlorine WTP
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	101-45125-450-42160	0.01	Returned Chemical Containers
0	Hawkins Inc	101-45122-450-42160	868.59	Pool Chemicals
	Hawkins Inc		24,833.46	
178939	HD Supply Inc	602-49480-000-42160	507.49	pH Sensor Lab
	HD Supply Inc		507.49	
178940	Heinen Daniel	601-00000-000-20200	18.80	Refund Check 022614-000, 1419 Highland Pl

Check Numb	Last Name	Acct 1	Amount	Description
	Heinen Daniel		18.80	
0	Hiawathaland Transit	101-00000-000-20400	239.50	Bus Token Sales - September
	Hiawathaland Transit		239.50	
178941	Hillyard Hutchinson	101-45500-450-42110	1,221.36	Cloths - Soap - Disinfectant - Paper Towels - Toilet Tissue
178941	Hillyard Hutchinson	101-41940-410-42110	868.77	Soap - Paper Towels - Toilet Tissue
178941	Hillyard Hutchinson	101-45122-450-42110	1,594.96	Cloths - Soap - Disinfectant - Paper Towels - Toilet Tissue
178941	Hillyard Hutchinson	101-45500-450-42230	29.42	Cleaning Cloths
	Hillyard Hutchinson		3,714.51	
0	Horizon Commercial Pool Supply	101-45122-450-42210	24.40	Pool Chemical Pump Parts
	Horizon Commercial Pool Supply		24.40	
178942	Hy-Vee - Accounts Receivable	101-45500-450-43130	9.98	Ice for Programming
178942	Hy-Vee - Accounts Receivable	101-45500-450-43130	99.88	Crandall Celebration Root Beer Floats
	Hy-Vee - Accounts Receivable		109.86	
0	Imperial Supplies Holdings Inc	602-49450-000-45400	295.42	LED Lights for New F150
0	Imperial Supplies Holdings Inc	602-49450-000-42170	35.29	D Rings for Lift Station
0	Imperial Supplies Holdings Inc	602-49450-000-45400	1,364.06	Tool Box New Truck 6
	Imperial Supplies Holdings Inc		1,694.77	
178943	Indelco Plastics Corporation	601-49430-000-42110	80.70	Chemical Tubing WTP
	Indelco Plastics Corporation		80.70	
0	Innovative Office Solutions LLC	101-45500-450-42010	14.83	Rubber Bands/Markers
	Innovative Office Solutions LLC		14.83	
0	Insty-Prints	101-45500-450-43131	378.00	Storywalk Signs
	Insty-Prints		378.00	
0	Internal Revenue Service	101-00000-000-21703	17,521.49	PR Batch 00519.09.2023 FICA Employer
0	Internal Revenue Service	101-00000-000-21701	40,938.84	PR Batch 00519.09.2023 Federal Income Tax

Check Numb	Last Name	Acct 1	Amount	Description
0	Internal Revenue Service	101-00000-000-21704	79.53	PR Batch 00553.09.2023 Medicare Employer
0	Internal Revenue Service	101-00000-000-21703	340.08	PR Batch 00553.09.2023 FICA Employer
0	Internal Revenue Service	101-00000-000-21703	340.08	PR Batch 00553.09.2023 FICA Employee
0	Internal Revenue Service	101-00000-000-21704	6,307.99	PR Batch 00519.09.2023 Medicare Employer
0	Internal Revenue Service	101-00000-000-21704	79.53	PR Batch 00553.09.2023 Medicare Employee
0	Internal Revenue Service	101-00000-000-21703	17,521.49	PR Batch 00519.09.2023 FICA Employee
0	Internal Revenue Service	101-00000-000-21701	561.92	PR Batch 00553.09.2023 Federal Income Tax
0	Internal Revenue Service	101-00000-000-21704	6,307.99	PR Batch 00519.09.2023 Medicare Employee
	Internal Revenue Service		89,998.94	
0	Iowa Pump Works Inc	602-49480-000-42210	2,848.00	Pump Parts
	Iowa Pump Works Inc		2,848.00	
178944	Jandro Trust Gail	601-00000-000-20200	10.09	Refund Check 009441-011, 422 Park Ave NW
	Jandro Trust Gail		10.09	
178945	Johnson Tricia	101-45140-450-43090	210.00	ASL Interpreting for Flag Football
	Johnson Tricia		210.00	
178946	Johnston-Williams Jessee	602-49450-000-44450	2,000.00	Sewer Backup Reimbursement
	Johnston-Williams Jessee		2,000.00	
0	Kasper Deborah K	240-46210-460-43131	110.00	Interpreting Services Environmental Commission
	Kasper Deborah K		110.00	
178947	Kennedy Brenden	601-00000-000-20200	58.38	Refund Check 018675-000, 1209 Autumn Dr
	Kennedy Brenden		58.38	
0	Kimley-Horn and Associates Inc	601-49430-000-45300	14,453.23	Watermain Crossing 2023-09 Thru 8/31/23
	Kimley-Horn and Associates Inc		14,453.23	
178948	Lamperts	101-45200-450-42110	42.50	Survey Stakes
	Lamperts		42.50	

Check Numb	Last Name	Acct 1	Amount	Description
178949	Lawson Jeremiah	601-00000-000-20200	14.19	Refund Check 018097-001, 511 5 St NE
	Lawson Jeremiah		14.19	
178950	League of Minnesota Cities Ins Trust	101-42220-420-41510	26,948.72	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45140-450-41510	1,227.72	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41910-410-41510	639.19	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41510-410-41510	459.23	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42700-420-41510	2,862.65	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-43126-430-41510	1,764.01	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42210-420-41510	3,155.96	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41800-410-41510	312.32	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42110-420-41510	12,987.62	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45125-450-41510	3,310.96	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	902-00000-000-23935	171,923.00	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41320-410-41510	345.04	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-43121-430-41510	13,917.26	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45130-450-41510	833.93	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	603-49500-000-41510	1,201.04	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	602-49480-000-41510	5,660.91	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45110-450-41510	715.93	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	602-49450-000-41510	7,575.69	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45122-450-41510	2,926.47	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45200-450-41510	9,255.03	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-43190-430-41510	875.04	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	240-46210-460-41510	1,634.70	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45500-450-41510	1,154.20	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42124-420-41510	379.63	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42121-420-41510	17,508.77	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	601-49430-000-41510	2,500.76	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-45126-450-41510	254.81	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42123-420-41510	49,613.04	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41110-410-41510	19.96	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41940-410-41510	888.96	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-42400-420-41510	674.82	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-43110-430-41510	110.80	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	902-00000-000-23935	-171,923.00	Work Comp Premium - 4th Qtr
178950	League of Minnesota Cities Ins Trust	101-41580-410-41510	207.83	Work Comp Premium - 4th Qtr
	League of Minnesota Cities Ins Trust		171,923.00	
178951	Loffler Companies Inc	101-43121-430-44160	6.66	Copies
178951	Loffler Companies Inc	601-49430-000-44160	0.69	Copies

Check Numb	Last Name	Acct 1	Amount	Description
178951	Loffler Companies Inc	602-49450-000-44160	4.42	Copier Charges 9/1-9/30
178951	Loffler Companies Inc	601-49430-000-44160	4.42	Copier Charges 9/1-9/30
178951	Loffler Companies Inc	603-49500-000-44160	0.62	Copier Charges 9/1-9/30
178951	Loffler Companies Inc	602-49450-000-44160	0.69	Copies
178951	Loffler Companies Inc	101-43121-430-44160	42.44	Copier Charges 9/1-9/30
178951	Loffler Companies Inc	603-49500-000-44160	0.10	Copies
	Loffler Companies Inc		60.04	
0	Long Matt	101-42121-420-43310	30.00	Lunch Per Diem / MN Assn Property & Evidence Techs
	Long Matt		30.00	
0	MacQueen Equipment LLC	101-43121-430-42210	56.44	Park Brake Spool Valve Coil - Street #115
	MacQueen Equipment LLC		56.44	
178905	Madison National Life Insurance Co Inc	101-42220-420-41330	71.52	Part-Time Firefighters Life Insurance
178905	Madison National Life Insurance Co Inc	101-00000-000-21710	3,164.49	Life Insurance - October
178906	Madison National Life Insurance Co Inc	101-00000-000-21711	12.15	I Luker LTD
178906	Madison National Life Insurance Co Inc	101-00000-000-21711	1,668.30	PR Batch 00519.09.2023 Long Term Disability
	Madison National Life Insurance Co Inc		4,916.46	
0	Manke's Outdoor Eqt & Appliances	101-45200-450-42410	671.99	Chain Saw
	Manke's Outdoor Eqt & Appliances		671.99	
0	Marco Technologies LLC	240-46210-460-44045	30.34	Community & Economic Development Print Fee
0	Marco Technologies LLC	101-45200-450-44045	15.17	Parks Print Fee
0	Marco Technologies LLC	101-42110-420-44045	15.18	Police Administration Print Fee
0	Marco Technologies LLC	101-45500-450-44045	56.64	Library Print Fee
0	Marco Technologies LLC	902-00000-000-23935	-467.41	Marco Main 1
0	Marco Technologies LLC	101-41320-410-44045	30.34	Administration Print Fee
0	Marco Technologies LLC	101-42123-420-44045	96.60	Police Patrol Print Fee
0	Marco Technologies LLC	101-41510-410-44045	93.19	Finance Print Fee
0	Marco Technologies LLC	101-45126-450-44045	15.17	Washington Rec Print Fee
0	Marco Technologies LLC	902-00000-000-23935	467.41	Marco Main 1
0	Marco Technologies LLC	101-43110-430-44045	15.17	Public Works Department Print Fee
0	Marco Technologies LLC	101-41800-410-44045	29.76	HR Print Fee
0	Marco Technologies LLC	101-43126-430-44045	15.17	Public Works Maintenance Shop Print Fee
0	Marco Technologies LLC	101-42124-420-44045	39.51	Police Records and Evd. Print Fee
0	Marco Technologies LLC	101-45110-450-44045	15.17	Community Center Back Desk Print Fee

Check Numb	Last Name	Acct 1	Amount	Description
	Marco Technologies LLC		467.41	
0	Martin Marietta Materials Inc	101-43121-430-42240	420.80	Asphalt
0	Martin Marietta Materials Inc	101-43121-430-42240	350.20	Asphalt
0	Martin Marietta Materials Inc	101-43121-430-42240	844.39	Asphalt
0	Martin Marietta Materials Inc	101-43121-430-42240	281.70	Asphalt
0	Martin Marietta Materials Inc	101-43125-430-42240	491.40	Asphalt
	Martin Marietta Materials Inc		2,388.49	
178952	Mathews Daniel	601-00000-000-20200	36.31	Refund Check 022927-000, 938 Rice St
	Mathews Daniel		36.31	
178953	McCarthy Bryce	601-49430-000-44370	177.91	#020415-001 Refund
	McCarthy Bryce		177.91	
0	Met Con Construction Inc	101-00000-000-22000	6,000.00	Escrow Release for Trystar Addition
	Met Con Construction Inc		6,000.00	
0	Metronet Holdings LLC	101-42700-420-43250	85.50	Hosted Phone System
0	Metronet Holdings LLC	101-42110-420-43250	878.35	Hosted Phone System
0	Metronet Holdings LLC	240-46210-460-43250	341.82	Hosted Phone System-Robinwood
0	Metronet Holdings LLC	240-46210-460-43250	227.24	Hosted Phone System
0	Metronet Holdings LLC	601-49430-000-43250	409.92	Hosted Phone System
0	Metronet Holdings LLC	101-41580-410-43250	785.57	Hosted Phone System
0	Metronet Holdings LLC	101-45500-450-43250	600.45	Hosted Phone System
0	Metronet Holdings LLC	902-00000-000-23935	8,297.29	Hosted Phone System
0	Metronet Holdings LLC	101-45110-450-43250	450.04	Hosted Phone System
0	Metronet Holdings LLC	101-41110-410-43250	29.30	Hosted Phone System
0	Metronet Holdings LLC	101-45125-450-43250	553.54	Hosted Phone System
0	Metronet Holdings LLC	101-41800-410-43250	69.11	Hosted Phone System
0	Metronet Holdings LLC	101-45126-450-43250	250.73	Hosted Phone System
0	Metronet Holdings LLC	603-49500-000-43250	19.91	Hosted Phone System
0	Metronet Holdings LLC	101-42124-420-43250	140.57	Hosted Phone System
0	Metronet Holdings LLC	225-49810-430-43250	205.53	Hosted Phone System
0	Metronet Holdings LLC	101-43110-430-43250	294.53	Hosted Phone System
0	Metronet Holdings LLC	101-42123-420-43250	640.86	Hosted Phone System
0	Metronet Holdings LLC	101-43121-430-43250	157.02	Hosted Phone System
0	Metronet Holdings LLC	101-42210-420-43250	287.55	Hosted Phone System

Check Num	Last Name	Acct 1	Amount	Description
0	Metronet Holdings LLC	101-41940-410-43250	622.51	Hosted Phone System
0	Metronet Holdings LLC	101-41320-410-43250	39.81	Hosted Phone System
0	Metronet Holdings LLC	101-43190-430-43250	213.38	Hosted Phone System
0	Metronet Holdings LLC	602-49450-000-43250	49.21	Hosted Phone System
0	Metronet Holdings LLC	101-42400-420-43250	59.72	Hosted Phone System
0	Metronet Holdings LLC	902-00000-000-23935	-8,297.29	Hosted Phone System
0	Metronet Holdings LLC	101-45200-450-43250	59.72	Hosted Phone System
0	Metronet Holdings LLC	101-42121-420-43250	160.49	Hosted Phone System
0	Metronet Holdings LLC	101-41510-410-43250	128.83	Hosted Phone System
0	Metronet Holdings LLC	101-41910-410-43250	39.81	Hosted Phone System
0	Metronet Holdings LLC	602-49480-000-43250	381.36	Hosted Phone System
0	Metronet Holdings LLC	101-43126-430-43250	114.91	Hosted Phone System
	Metronet Holdings LLC		8,297.29	
178954	Midwest Groundcover	101-45200-450-44050	5,460.00	Engineered Wood Fiber Install
	Midwest Groundcover		5,460.00	
0	Midwest Tape LLC	101-45500-450-42192	83.96	Audio/Visual
0	Midwest Tape LLC	101-45500-450-42192	22.49	Audio/Visual
0	Midwest Tape LLC	101-45500-450-43096	437.75	Hoopla
0	Midwest Tape LLC	101-45500-450-42192	14.99	Audio/Visual
	Midwest Tape LLC		559.19	
0	Minnesota Child Support Payment Center	101-00000-000-21716	711.11	PR Batch 00519.09.2023 Child Support
	Minnesota Child Support Payment Center		711.11	
0	Minnesota Department of Revenue	101-00000-000-21702	272.77	PR Batch 00553.09.2023 State Income Tax
0	Minnesota Department of Revenue	101-00000-000-21702	18,045.99	PR Batch 00519.09.2023 State Income Tax
	Minnesota Department of Revenue		18,318.76	
178955	Minnesota Sports Federation	101-45130-450-43130	50.00	Fall Softball Team Memberships
	Minnesota Sports Federation		50.00	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	744.48	Biosolids Sample Analysis
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	456.50	Wastewater Sample Analysis
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	Wastewater Sample Analysis

Check Num	Last Name	Acct 1	Amount	Description
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	456.50	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	Wastewater Sample Analysis
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	223.30	Lab Testing
	Minnesota Valley Testing Labs Inc		2,550.68	
178907	Mission Square 303492	101-00000-000-21706	50.00	PR Batch 00519.09.2023 Mission Square
	Mission Square 303492		50.00	
178956	MJ Sealcoating LLC	404-45200-450-45300	14,950.00	Trail Sealcoating/Crack Fill
	MJ Sealcoating LLC		14,950.00	
0	Motor Parts & Equipment Corp	101-43121-430-42210	7.19	High Amperage Fuse - Street #118
0	Motor Parts & Equipment Corp	101-43126-430-42130	68.40	Small Engine Oil - Shop
0	Motor Parts & Equipment Corp	101-43121-430-42210	7.19	High Amperage Fuse - Street #118
0	Motor Parts & Equipment Corp	101-43121-430-42210	83.25	Air Filter - Street #317
0	Motor Parts & Equipment Corp	101-43121-430-42210	40.87	Rear Marker Lamp - Street #118
0	Motor Parts & Equipment Corp	601-49430-000-42210	-51.28	Credit for Break Lines Charged In Error
0	Motor Parts & Equipment Corp	101-43121-430-42210	4.52	Marker Lamp - Street #112
0	Motor Parts & Equipment Corp	101-43121-430-42210	64.68	Air Drier Filter - Street #413
0	Motor Parts & Equipment Corp	602-49450-000-42210	16.98	Heat Shrink/Tubing
0	Motor Parts & Equipment Corp	101-45200-450-42210	5.84	Spark Plug
0	Motor Parts & Equipment Corp	601-49430-000-42210	51.28	Break Lines Charged In Error
0	Motor Parts & Equipment Corp	602-49450-000-42210	25.69	Fluid Filters/Seal Filter/Air Filters for Stock
0	Motor Parts & Equipment Corp	602-49480-000-42410	133.29	Air Hammer Tool
0	Motor Parts & Equipment Corp	101-43126-430-42210	4.49	Thread Tap
0	Motor Parts & Equipment Corp	101-42123-420-42210	17.13	Fluid Filters/Seal Filter/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-45200-450-42210	34.24	Fluid Filters/Seal Filter/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-42220-420-42130	116.47	Lubricant #2117
0	Motor Parts & Equipment Corp	602-49450-000-42110	17.57	Rivets
0	Motor Parts & Equipment Corp	101-42220-420-42210	63.32	Eraser Wheel #2117
0	Motor Parts & Equipment Corp	101-45122-450-42230	62.44	Belts for Air Handling Unit
0	Motor Parts & Equipment Corp	602-49450-000-42210	44.98	Wiper Blades Truck 2
0	Motor Parts & Equipment Corp	101-45122-450-42230	60.36	Belts for Air Handling Unit
0	Motor Parts & Equipment Corp	602-49450-000-42210	35.99	Duel Durometer Seal
0	Motor Parts & Equipment Corp	101-45200-450-42210	129.69	Brake Calipers
0	Motor Parts & Equipment Corp	101-45200-450-42410	49.49	Compression Tester
0	Motor Parts & Equipment Corp	602-49480-000-42210	72.86	Front Gate Bearings
0	Motor Parts & Equipment Corp	601-49430-000-42210	25.69	Fluid Filters/Seal Filter/Air Filters for Stock
0	Motor Parts & Equipment Corp	101-43126-430-42110	88.99	A/C Machine Filter
0	Motor Parts & Equipment Corp	101-42220-420-42130	-97.79	Lube for #2117

Check Numb	Last Name	Acct 1	Amount	Description
0	Motor Parts & Equipment Corp	602-49480-000-42210	10.74	HVAC Belt
0	Motor Parts & Equipment Corp	101-43121-430-42210	68.50	Fluid Filters/Seal Filter/Air Filters for Stock
0	Motor Parts & Equipment Corp	602-49450-000-42210	27.89	Panel Filter
0	Motor Parts & Equipment Corp	101-45200-450-42210	5.33	Filter
	Motor Parts & Equipment Corp		1,296.28	
0	MTI Distributing Inc	431-45200-450-45400	33,118.90	Toro Field Pro Groomer & Rake
0	MTI Distributing Inc	101-45200-450-42210	348.30	Steel Drag Mat
	MTI Distributing Inc		33,467.20	
178908	NCPERS Group Life Insur	101-00000-000-21710	16.00	PR Batch 00553.09.2023 PERA Life Insurance
178908	NCPERS Group Life Insur	101-00000-000-21710	176.00	PR Batch 00519.09.2023 PERA Life Insurance
	NCPERS Group Life Insur		192.00	
0	North Shore Analytical Inc	602-49480-000-43090	285.00	Lab Testing
	North Shore Analytical Inc		285.00	
0	Northern Safety Technology Inc	602-49450-000-45400	352.64	LED Warning Lights New Truck 6
	Northern Safety Technology Inc		352.64	
178957	Office Depot Inc	101-45500-450-42010	171.96	Copier Paper
	Office Depot Inc		171.96	
178958	Office of MNIT Services	101-42110-420-43090	514.50	Translation Services
	Office of MNIT Services		514.50	
178959	Old Dominion Brush Company Inc	101-43121-430-42210	3,502.98	Upper Box Screens/Box Seal/Top Fan Housing Liner-Street #518
	Old Dominion Brush Company Inc		3,502.98	
0	Orchard Trust Company	101-00000-000-21706	9,101.00	PR Batch 00519.09.2023 MN Deferred Comp
0	Orchard Trust Company	101-00000-000-21706	169.00	PR Batch 00553.09.2023 MN Deferred Comp
0	Orchard Trust Company	101-00000-000-21706	2,532.00	PR Batch 00519.09.2023 Roth Deferred Compensation
	Orchard Trust Company		11,802.00	

Check Numb	Last Name	Acct 1	Amount	Description
0	Paape Companies Inc	101-41940-410-44010	55.00	Repair Air Handling Unit
	Paape Companies Inc		55.00	
0	Palan Gina	101-42124-420-43310	30.00	Lunch Per Diem / MN Assn Property & Evidence Techs
	Palan Gina		30.00	
0	Pantheon Computer Systems Inc	101-41580-410-43090	5,250.00	October IT Services
	Pantheon Computer Systems Inc		5,250.00	
178960	Pemrick Peter	601-00000-000-20200	27.53	Refund Check 020413-001, 2214 Hulett Ave
	Pemrick Peter		27.53	
178961	Petty Cash	101-00000-000-10200	200.00	Buy Fund
	Petty Cash		200.00	
178962	Piller Properties LLC	601-00000-000-20200	34.21	Refund Check 019284-041, 9 Lind St
	Piller Properties LLC		34.21	
0	Public Employees Retirement Association	101-00000-000-21705	252.29	PR Batch 00553.09.2023 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	18,975.24	PR Batch 00519.09.2023 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	218.65	PR Batch 00553.09.2023 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	17,445.12	PR Batch 00519.09.2023 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	294.17	PR Batch 00519.09.2023 PERA Defined
0	Public Employees Retirement Association	101-00000-000-21705	28,462.91	PR Batch 00519.09.2023 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	20,129.01	PR Batch 00519.09.2023 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	294.17	PR Batch 00519.09.2023 PERA Defined
	Public Employees Retirement Association		86,071.56	
178963	Quality Forklift Sales and Service Inc	101-45200-450-42410	614.99	Chainsaw
	Quality Forklift Sales and Service Inc		614.99	
178964	Rice County Environmental Services - Solid Waste	101-43121-430-43840	100.00	Mattress Disposal
178964	Rice County Environmental Services - Solid Waste	101-45200-450-43840	30.00	Refuse Disposal

Check Numb	Last Name	Acct 1	Amount	Description
	Rice County Environmental Services - Solid Waste		130.00	
0	Rice County Recorder	101-41910-410-43520	46.00	Recording Resolution for Recycling 2023-0153
	Rice County Recorder		46.00	
178965	Rick Cashin Construction Inc	601-00000-000-20200	36.69	Refund Check 006940-068, 1239 21 St SW
	Rick Cashin Construction Inc		36.69	
178966	Rosenbauer Minnesota LLC	101-42220-420-42210	2,281.91	Emergency Light Lenses #2110
	Rosenbauer Minnesota LLC		2,281.91	
178967	Ruffridge-Johnson Equipment Company Inc	101-43121-430-42210	390.20	Spray Valve - Street #112
	Ruffridge-Johnson Equipment Company Inc		390.20	
178968	Safety-Kleen Systems Inc	101-43126-430-42110	103.15	Part Washer Service
	Safety-Kleen Systems Inc		103.15	
0	Schirmer Walter D	101-45500-450-44010	395.00	Carpet Maintenance
	Schirmer Walter D		395.00	
0	Severson Jason	101-42110-420-43310	30.00	Lunch Per Diem / MN Ass Property &Evidence Techs
	Severson Jason		30.00	
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Theresa Manz Insurance
0	Southwest Service Cooperative	101-43110-430-41310	4.00	T Manz Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	728.00	John Harmon Insurance
0	Southwest Service Cooperative	101-42123-420-41310	2,062.41	Maggie Hunt Insurance
0	Southwest Service Cooperative	101-41320-410-41310	4.00	C Dillerud Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	62.88	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-42123-420-41310	723.06	Dustin Delmonico Insurance
0	Southwest Service Cooperative	101-00000-000-21707	150,071.54	Health Insurance Premiums
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Jerry Marzahn Insurance
0	Southwest Service Cooperative	101-00000-000-11510	452.70	Maggie Hunt Insurance
0	Southwest Service Cooperative	101-42123-420-41310	4.00	J Harmon Healthy Invest
0	Southwest Service Cooperative	101-42123-420-41310	4.00	M Hunt Healthy Invest

Check Numb	Last Name	Acct 1	Amount	Description
0	Southwest Service Cooperative	101-42123-420-41310	4.00	D Delmonico Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Carol Luczak-Dillerud Insurance
0	Southwest Service Cooperative	101-00000-000-11510	887.80	Paul Froman Insurance
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Kimberly Lang Insurance
0	Southwest Service Cooperative	101-43121-430-41310	4.00	J Marzahn Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	785.94	Nancy Andrist Insurance
0	Southwest Service Cooperative	101-41510-410-41310	4.00	K Lang Healthy Invest
0	Southwest Service Cooperative	101-43126-430-41310	4.00	P Froman Healthy Invest
0	Southwest Service Cooperative	240-46210-460-41310	4.00	C Springer Healthy Invest
0	Southwest Service Cooperative	101-42220-420-41310	4.00	N Andrist Healthy Invest
0	Southwest Service Cooperative	101-00000-000-21707	388.00	Healthy Invest
0	Southwest Service Cooperative	101-00000-000-11510	159.80	John Harmon Insurance
0	Southwest Service Cooperative	101-00000-000-11510	887.80	Connie Springer Insurance
Southwest Service Cooperative			160,393.69	
178969	Stadler Randy & Tonja	601-00000-000-20200	20.13	Refund Check 019688-000, 2005 Goldenray Dr
Stadler Randy & Tonja			20.13	
0	Stargate Inc	101-43121-430-44010	152.09	Fuel System Repairs
0	Stargate Inc	603-49500-000-44010	2.25	Fuel System Repairs
0	Stargate Inc	601-49430-000-44010	15.83	Fuel System Repairs
0	Stargate Inc	602-49450-000-44010	15.83	Fuel System Repairs
Stargate Inc			186.00	
0	Team Laboratory Chemical LLC	602-49450-000-42160	5,296.50	Grease and Root Control Chemicals
Team Laboratory Chemical LLC			5,296.50	
0	Texon II Inc	101-45122-450-42110	533.40	Gym Wipes
Texon II Inc			533.40	
0	Tifco Industries Inc	101-43126-430-42110	92.81	High Volume Air Sprayers
Tifco Industries Inc			92.81	
0	Timm's Trucking Inc	101-45200-450-42250	2,460.44	Screened Black Dirt
Timm's Trucking Inc			2,460.44	

Check Numb	Last Name	Acct 1	Amount	Description
178970	T-Mobile	101-45500-450-43096	198.30	Hot Spots
	T-Mobile		198.30	
178971	Tom's Lock & Key, LLC	601-49430-000-42110	116.85	Padlocks
178971	Tom's Lock & Key, LLC	602-49450-000-42110	116.85	Padlocks
	Tom's Lock & Key, LLC		233.70	
178972	Truck Center Companies East LLC	101-43121-430-42210	172.35	Exhaust Fluid Housing/Filter - Street #118
178972	Truck Center Companies East LLC	101-43121-430-42210	59.72	Oil Filter Kits - Street #123
178972	Truck Center Companies East LLC	101-43121-430-42210	17.04	Trailer Wiring Connector - Street #118
178972	Truck Center Companies East LLC	101-43121-430-42210	299.74	Auxiliary Relay Module - Street #118
178972	Truck Center Companies East LLC	101-43121-430-43090	1,150.10	Electrical Harness Repair - Street #118
	Truck Center Companies East LLC		1,698.95	
178973	United Asset Development Corporation	101-00000-000-22000	871.80	Reissue Check #176875-Release of Escrow-Camelot Court
	United Asset Development Corporation		871.80	
0	Utility Consultants Inc	602-49480-000-43090	1,407.45	Lab Testing
0	Utility Consultants Inc	601-49430-000-43090	260.00	Total Coliform Test
	Utility Consultants Inc		1,667.45	
178974	Valek Jeffrey	101-45200-450-43090	2,650.00	Sand Blasting/Painting Tables
	Valek Jeffrey		2,650.00	
178975	Verizon Wireless	101-42220-420-43210	123.60	Cell Phone Service - Fire Suppression
178975	Verizon Wireless	101-43121-430-43210	41.20	Cell Phone Service - Streets
178975	Verizon Wireless	101-42121-420-43210	290.04	Cell Phone Service - Investigations
178975	Verizon Wireless	101-45500-450-43210	41.20	Cell Phone Service - Library
178975	Verizon Wireless	602-49450-000-43210	162.42	Cell Phone Service - Sewer Collection
178975	Verizon Wireless	101-42110-420-43210	164.80	Cell Phone Service - Police Administration
178975	Verizon Wireless	603-49500-000-43210	81.21	Cell Phone Service - Storm Water Utility
178975	Verizon Wireless	101-45110-450-43210	147.58	Cell Phone Service - Parks & Rec
178975	Verizon Wireless	101-45200-450-43210	40.01	Cell Phone Service - Parks
178975	Verizon Wireless	101-41580-410-43210	82.40	Cell Phone Service - IT
178975	Verizon Wireless	101-42210-420-43210	41.20	Cell Phone Service - Fire Administration
178975	Verizon Wireless	902-00000-000-23935	3,428.66	Monthly Phone Bill-September
178975	Verizon Wireless	101-42123-420-43210	1,111.31	Cell Phone Service - Patrol

Check Numb	Last Name	Acct 1	Amount	Description
178975	Verizon Wireless	101-41940-410-43210	82.40	Cell Phone Service - Building Maintenance
178975	Verizon Wireless	101-42700-420-43210	164.80	Cell Phone Service - Special Services
178975	Verizon Wireless	101-41510-410-43210	82.40	Cell Phone Service - Finance
178975	Verizon Wireless	101-43110-430-43210	81.21	Cell Phone Service - PW Admin
178975	Verizon Wireless	101-42400-420-43210	284.83	Cell Phone Service - Building Codes
178975	Verizon Wireless	601-49430-000-43210	364.85	Cell Phone Service - Water Distribution
178975	Verizon Wireless	902-00000-000-23935	-3,428.66	Monthly Phone Bill-September
178975	Verizon Wireless	101-43190-430-43210	41.20	Cell Phone Service - Engineering
	Verizon Wireless		3,428.66	
0	Vessco Inc	601-49430-000-42210	567.88	Chemical Pump Parts
	Vessco Inc		567.88	
178976	Wal-Mart	101-45500-450-43130	22.74	Programming
178976	Wal-Mart	602-49480-000-42410	179.00	Microwave
178976	Wal-Mart	101-45130-450-42110	14.04	Ice Packs
178976	Wal-Mart	101-42210-420-42110	40.16	Hand Soap / Paper Towels
178976	Wal-Mart	101-45500-450-42410	59.00	Cooler
178976	Wal-Mart	101-45500-450-42010	33.51	Binders/Glue/Tape/Facial Tissues
178976	Wal-Mart	601-49430-000-42110	5.71	Paper Towels - Paper Plates
178976	Wal-Mart	603-49500-000-42110	0.81	Paper Towels - Paper Plates
178976	Wal-Mart	101-43121-430-42110	54.87	Paper Towels - Paper Plates
178976	Wal-Mart	101-45500-450-42410	44.84	Cooler
178976	Wal-Mart	602-49450-000-42110	5.71	Paper Towels - Paper Plates
	Wal-Mart		460.39	
178977	Wilde Jolene	601-00000-000-20200	13.87	Refund Check 009814-002, 1142 6 Ave SW
	Wilde Jolene		13.87	
178978	Xcel Energy	101-43160-430-43810	61.82	51-0297296-3 - 1990A Lyndale Ave N
178978	Xcel Energy	101-45200-450-43810	115.25	51-8498418-5 - 1800 Alexander Dr
178978	Xcel Energy	101-43160-430-43810	20,159.54	51-4930975-3 - Street Lighting
	Xcel Energy		20,336.61	
0	Zarnoth Brush Works Inc	101-43121-430-42210	3,708.00	Sweeper Brooms
	Zarnoth Brush Works Inc		3,708.00	

Check Numb	Last Name	Acct 1	Amount	Description
178979	Zep Sales & Service	101-43126-430-42110	332.56	Big Orange Tar Removal
	Zep Sales & Service		332.56	
			907,654.80	

4.B



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-186 Accept Donated Equipment to the Police Department - 24 Automated External Defibrillators

Background:

Several months ago, the Police Department was made aware of a program through the University of Minnesota Center for Resuscitation Medicine that provides law enforcement and first responders throughout Minnesota with Automated External Defibrillators (AEDs) free of charge. The Center for Resuscitation Medicine program, funded through a grant from the Leona M. and Harry B. Helmsley Charitable Trust, has a 3-year goal of equipping every law enforcement vehicle in the state with an AED free of charge. The department currently has 10 AEDs that are nearing end of life.

The requirements to receive new AEDs from the Center for Resuscitation Medicine were fulfilled by the Faribault Police Department by having a department member attend an 8-hour regional training class. In accepting the AEDs, there is no requirement for matching funds, future replacement, data reporting, or financial exchange.

The Faribault Police Department will receive 24 AEDs, enough to equip every department vehicle, along with several spare AEDs to be placed in city buildings. This generous donation will provide the latest in life-saving technology for residents of Faribault and has an estimated value of \$54,360.

Recommendation:

Approve Resolution 2023-186

Attachments:

1. Resolution 2023-186 Accept Donated Equipment to the Police Department - 24 Automated External Defibrillators
2. AED Project Fact Sheet

4.B

Agenda Item:

CITY OF FARIBAULT

RESOLUTION #2023-186

ACCEPT DONATED EQUIPMENT TO THE POLICE DEPARTMENT - 24 AUTOMATED EXTERNAL DEFIBRILLATORS

WHEREAS, the Faribault Police Department strives to provide professional and impartial law enforcement services that meet the highest standards of ethics and law; and

WHEREAS, responding to life-threatening medical emergencies is an essential law enforcement service of the Faribault Police Department; and

WHEREAS, the University of Minnesota Center for Resuscitation has been awarded a grant from the Leona M. And Harry B. Helmsley Charitable Trust to provide law enforcement and other first responders with Automated External Defibrillators free of charge; and

WHEREAS, the Faribault Police Department has fulfilled the requirements of the University of Minnesota Center for Resuscitation by having a department member attend regional training; and

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Police Department to accept a donation of 24 Automated External Defibrillators from the University of Minnesota Center for Resuscitation Medicine.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Minnesota First Responder AED Project Fact Sheet

- A grant from The Leona M. and Harry B. Helmsley Charitable Trust to the Center for Resuscitation Medicine (CRM) at the University of Minnesota will provide law enforcement, state and national parks and other first responders with automatic external defibrillators (AEDs) to improve cardiac arrest survival. This opportunity only provides equipment (Stryker CR2 AEDs); this is like previous Helmsley Charitable Trust grants in Minnesota that provided EMS with 12-lead and LUCAS devices.
- The three-year project aims to equip every law enforcement vehicle in the state with an AED and train law enforcement professionals to deliver immediate care prior to arrival of Emergency Medical Services (EMS). AEDs will be distributed throughout the state by region. We will provide a schedule to agencies eligible to receive units as soon as we have verified availability. We have a plan to consider urgent needs so that an agency does not need to wait for their region.
- The grant is to replace all devices in an agency plus any additional needs. Any department participating must accept units for every vehicle in their fleet; the grant is not for single or additional needs. This will ensure that your department has the newest equipment and can benefit from the comprehensive service and quality assurance plans that are included with the AED.
- Requirements are very easy. One person from your agency must attend a regional training. They will be given tools to bring back to share with the entire department. Once the training at your department is complete, AEDs will be shipped directly to your department, typically within a couple of weeks. A team at Stryker and the CRM will be available to assist with implementation (details provided at the training).
- Benefit: The AED units are WIFI connected, ensuring that units are always ready and providing your agency with an easy management tool. Each case is uploaded, and your agency will receive information that you can use for training or development. The CRM will work with your agency to connect and celebrate survival.
- Benefit: The AED comes with an 8-year service plan. This includes replacement pads anytime the unit is used and a single point of contact at Stryker for any equipment needs. Their Heartsafe solutions team will provide one-on-one answers to any questions. This 8-year plan also includes the case review and unit management tool for free.
- Benefit: The CRM has additional funding to replace pads and batteries and provide a cabinet if you choose to donate existing AEDs to a community site (outside of a city agency). We can also assist with disposal or donation to other communities.

Questions? Email us at mnaed@umn.edu

4.C



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-187 Accept BJA Rural and Small Department Violent Crime Reduction Program Grant Award

Background:

The passage of Resolution 2023-107 on May 23, 2023 authorized the police department to seek up to \$300,000 in grant funds through the Bureau of Justice Assistance (BJA) Rural and Small Department Violent Crime Reduction Program. The Department was recently made aware that our application was awarded the full \$300,000 to implement strategies within our community that focus on reducing and preventing violent crime.

The attached grant application information (narrative, abstract, and budget) details the Department's violence prevention program as provided to the BJA during the application process. The budget includes funds for downtown cameras, crime mapping and forensic software, crime processing tools, and fixed license plate reader technology.

Recommendation:

Approve Resolution 2023-187

Attachments:

1. Resolution 2023-187 Accept BJA Rural and Small Department Violent Crime Reduction Program Grant Award
2. BJA Rural and Small Dept Narrative - Submission_A-477711
3. BJA Rural and Small Dept Abstract- Final
4. TARP Grant Equipment Budget

CITY OF FARIBAULT

RESOLUTION #2023-187

**ACCEPT BJA RURAL AND SMALL DEPARTMENT VIOLENT CRIME REDUCTION
PROGRAM GRANT AWARD**

WHEREAS, Resolution 2023-107 approved a grant application to the Bureau of Justice Assistance (BJA) Rural and Small Department Violent Crime Reduction Program seeking up to \$300,000 in funding to implement a local "Violent Crime Reduction Program"; and

WHEREAS, the Faribault Police Department applied for and was awarded \$300,000 in grant funds through the BJA.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council accepts the BJA Rural and Small Department Violent Crime Reduction Program grant award and authorizes the police department to apply the funds as written in the grant application.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Description of Issue

The Faribault Police Department (FPD) has been serving the residents of Faribault since formation in 1872. As one of the first organized police departments in the State of Minnesota, Faribault has a proud tradition of innovation and problem solving – from early use of the telegraph to share information regarding wanted criminals, to pursuing and arresting members of The Jesse James and Younger Brothers gang after an 1876 bank robbery. Our officers have evolved from chasing bandits, outlaws and moonshiners to practicing crisis intervention, de-escalation, and engaging with the community to reduce crime in our city. As policing has evolved in America, so has the Faribault PD.

The FPD has an authorized strength of 35 Officers. The City of Faribault, FPD's jurisdiction, is not part of a standard Metropolitan Statistical Area (MSA) as defined by the Office of Management and Budget. This qualifies FPD for eligibility under the Rural and Small Department Violent Crime Reduction Program.

The city of Faribault (population 24,673) covers 15.78 square miles. Faribault is the largest municipality in Rice County by population, slightly larger than the city of Northfield, located 13 miles to the north. Faribault is the county seat of Rice County and a hub of government and manufacturing, employing thousands of individuals in both government and the private sector. As a result of being a county seat, Faribault attracts a greater number of residents who access public assistance services. Indeed, Faribault's poverty rate (which substantially impacts crime) is 18.27% compared to the state average of 8.6%. Faribault is a diverse and inclusive community. According to 2020 US Census bureau 31% of Faribault's population is

non-white. Faribault public schools are even more diverse, with 59% of the student population being students of color.

Faribault is home to Minnesota's largest state prison. The MN Correctional Facility-Faribault (MCF-Faribault) houses over 2,000 medium security inmates located in the city limits of Faribault. FPD collaborates with MCF-Faribault employees on several public safety related projects working closely as partners in public safety. The Faribault community enjoys the benefits of many well-paying jobs provided at MCF-Faribault yet the families of inmates as well as the released inmates who locate here often present law enforcement challenges.

The city is proud of its ethnic, cultural and socio-economic diversity. Yet with that diversity, comes intercultural and inter-racial tensions. Those tensions cause conflict which have the potential for conflict-driven criminal activity. FPD responds to and self-initiates over 24,000 calls for police service per year. Call types range from routine ordinance violations to crimes of violence.

Crime data suggests violent crime in Faribault is greater than that of area cities. According to the 2021 Federal Bureau of Investigation (FBI), Uniform Crime Report (UCR) 65 incidents of violent crime were reported in the City of Faribault. Neighboring cities of Austin, Albert Lea, Owatonna, Northfield, Red Wing and Winona had an average violent crime rate of only 46 incidents.

As of early May 2023, the Faribault Police Department has investigated 2 shootings, 3 robberies, 20 sexual assaults, 29 Domestic Assaults, and 25 general assaults. Violent crime

exists in Faribault and has showed an uptick from 2021 to 2022. Faribault needs a Violent Crime Reduction Strategy driven by data and technology.

FPD's crime data analysis and mapping abilities are limited by budget and available technology. Officers and patrols are not assigned to specific areas of concern based on data, but instead to general patrols of the city. A recent project to map crime data relied on the availability of a non-FPD city employee assigned to Engineering and Public Works. This trial project showed promise for data driven analysis, intelligence, and the deployment of resources, but this technology is not supported in the department's budget or staffing. Data driven resource allocation in addition to the creation of a proactive policing unit, TARP, will place additional resources toward crime reduction and is part of our proposed violent crime reduction strategy.

We are proud of the professional practices of our department. FPD practices the recommended policies and procedures of the Executive Order for Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety. FPD is actively doing the following:

1. Recruiting and retaining diverse and service oriented LE Officers
2. Collecting and reporting Use of Force (UOF) Data
3. Improving community and law enforcement dialogue
4. Focusing on Officer Wellness and Mental Health

FPD is committed to recruiting and retaining diverse and community focused police officers. FPD currently employs both female and male officers of color. We also increase our diverse

officer pool through active partnerships with the Riverland Community College law enforcement program.

FPD is committed to monitoring, tracking, and reviewing when officers use force. FPD supervisors review each UOF incident through the chain of command. The review includes a review of reports, body worn camera (BWC) video, and any additional evidence related to the case. The review serves two purposes – administratively and from a training perspective.

UOF Administrative Review – Supervisors determine compliance related to policy and law. In addition, the review serves as pointer system for early intervention.

UOF Training Review – Instructors review incidents of force and look for compliance with training. Training curriculum is then analyzed based on the force applied so improvements in instruction can be made if necessary.

Project Design and Implementation

The proposed project to address the violent crime in Faribault is to TARP it! TARP stands for Targeting, Adult/Adolescent, Repeat, Perpetrators. The mission of TARP is to eliminate violent crime in Faribault and the surrounding area by focusing on four core objectives:

1. Technology
2. Collaboration
3. Prevention

4. Enforcement

Technology

Innovative law enforcement agencies utilize technology to solve crimes, identify prolific offenders, and prevent victims. FPD's abilities are currently limited by budget funding and available technology. Modern technology, when used in conjunction with an active and educated team of collaborators, is a powerful tool in combating crime. TARP would utilize grant funding to acquire the following technologies to assist with identifying perpetrators and preventing victims.

- 1 Wireless Camera Network
 - a. Cameras will initially be installed in identified and known high crime areas
 - b. Goal of creating a "safety grid" covering other location-based areas of crime/disorder
- 2 LPR (License Plate Reader) System
 - a. Fixed LPR cameras would be focused on primary roadways in areas of high crime
 - b. Community input and education will take place before the deployment of LPR.
- 3 3D Crime Scene Scanner
 - a. 3D scanning provides judges and juries with a clearer picture of crime scenes, helping prosecutors hold violent criminals accountable
- 4 Crime Mapping Software

- a. Provides Police Administration with accurate and real-time crime data.
 - b. Data driven analysis drives the allocation of department resources and priorities.
- 5 Wireless Alarm System
- a. Portable alarm system that can be used for Domestic Violence and property crime prevention
 - b. This system can be loaned to victims of violent crime, domestic violence, or at the request of a partnering non-profit (see “Collaboration”).
- 6 Premium Mobile Software Program
- a. Delivers significant digital forensic benefits by lawfully unlocking, decrypting and extracting critical digital evidence from the widest range of IOS and Android devices

Collaboration

Community Collaboration is import to the success of any criminal justice initiative. And, since getting a handle on juvenile crime is key to peace in the community, we work diligently to build relationships with youth of all ages, genders and ethnicities. FPD partners and seeks collaboration with youth in our community through the following programs:

Police Explorer Program - FPD currently operates a successful and award-winning, Police Explorer Program for youth interested in LE careers. Many of our former Explorers have gone on to become FPD Officers.

School Resource Officers - FPD has two School Resource Officers (SRO) who serve as mentors to Faribault Public School kids at both the Middle School and High School. SROs work directly with school staff and youth while ensuring a safe learning environment. Our SROs are fixtures at extracurricular activities and events involving the schools – from Friday night football games to post-prom parties, their job extends beyond the halls of school.

Outreach with State Academies – Both the Minnesota State Academy for the Deaf and Minnesota State Academy for the Blind are located in Faribault. Our officers regularly meet with students, discuss law enforcement, and provide demonstrations (such as our K9 program).

Safe Summer Kick-Off – Recently awarded grant funds by the Minnesota Chiefs of Police Foundation, this program celebrates the final day of public-school with an evening get-together at a local park. An estimated 2,500 people attended this year's event and participated in safety themed events and demonstrations. Free food, giveaways (100 bicycles to kids), and interactive displays were part of this event.

Purposeful partnerships with members of the broader community increase the capacity of our efforts. These partners include: Faribault Public Schools, Rotary Club, Faribault Diversity Coalition, Growing Up Healthy, Lion's Club, Community Action Coalition (CAC), Abudbakar As-Saddique Islamic Center/Mosque, Rice Co. Healthy Community Initiative and the Faribault Chamber of Commerce.

TARP team members will be made up of officers and criminal justice partners directly involved in adolescent and adult violence prevention. TARP would involve regular meetings with appointees from the following disciplines.

1. Local Victim advocate center (HOPE Center)
2. Rice County Attorney's Office
3. Minnesota Correctional Facility at Faribault (MCF-Faribault)
4. Rice County Community Corrections
5. Rice County Social Services (Community Based Coordinators)
6. Faribault Diversity Coalition
7. Two youth representatives

Prevention

TARP will focus on preventing crime and reducing victims in our community through partnering youth with role models and community members who display positive core values. Faribault Officers and TARP community members will partner with youth in the community. This will provide youth with positive role models and mentors. Law enforcement officers and TARP members will be able to partner in the following:

1. Cop House—A fully-staffed neighborhood residence where kids are welcome at any time and participate in planned weekly youth activities. This project is still in the planning stages at this time, its anticipated it will become a reality in the near future.

2. “Ballin in the ‘Bault”—A summer basketball program that pairs Faribault youth, ages 12-18, with police officer during evening basketball games.
3. Safe Summer Kick Off - A free community event, sponsored by law enforcement officers, on the last day of school promoting safety and fun.
4. School Resource Officers—A safety and mentorship program in which officers are assigned to the Faribault Public Schools

Enforcement

TARP will focus on enforcement to prevent future, violent criminal activity and protect victims. Patrol Officers and specially assigned TARP Officers will be focused on identified crime hot spots by utilizing the technologies mentioned above. TARP Officers will include marked and identified police officers and community influencers from the TARP team. TARP members will include diverse community representatives as well as law enforcement officers.

Capabilities and Competencies

The TARP team will set guidelines and goals consistent with its core values. Those values are technology, collaboration, prevention and enforcement. Research is also key to the team’s success. A Wilder Foundation researcher will evaluate the impact of the TARP initiatives on violent crime numbers in Faribault. A member of the TARP will be responsible for coordinating statistics for the Wilder Foundation researcher.

This table explains the initiatives and resources which will support the competencies of this grant project.

Item		Date	Competency
1	Establish TARP	Fall 2024	Collaboration
2	Cops and Kids Projects including: Cop House, Ballin in the 'Bault, Safe Summer Kick Off, SRO's	Fall 2024	Prevention
3	Wireless Camera Implementation	Winter 2024	Technology
4	Premium Mobile Device Software	Winter 2024	Technology
5	Install LPR'S	Spring 2024	Technology
6	3D Crime Scene Scanner	Winter 2024	Technology
7	Crime Mapping Software	Winter 2024	Technology
8	Wireless Alarm System	Winter 2024	Technology
9	Staff training for new equipment	Winter/Spring2024	Technology
10	Assign TARP Officers	Winter 2024	Enforcement
11	Introduce Crime Mapping Data as a deployment strategy	Winter 2024	Enforcement
12	Pair TARP Officers with Prevention programs including Cop House, Ballin in the 'Bault, Safe Summer Kick Off, SRO work	Winter/Summer 2024	Prevention

Plan for Collecting Data Required for this Solicitations Performance Measures

The FPD grant administrator, the Wilder Foundation researcher, and a TARP appointee will be responsible for managing performance data.

TARP activities will be detailed in monthly reports to TARP members and the FPD grant administrator. Continuous monitoring of TARP initiatives and their impact on criminal activity will ensure project success and ensure data is reported to DOJ's BJA grant manager in an accurate and a timely manner.

BJA Rural and Small Dept. Grant Proposal Abstract

The Faribault Police Department proposes to implement a violent crime reduction strategy termed TARP (Targeting Adult/Adolescent Repeat Perpetrators). TARP will include the installation of a wireless digital camera system, crime mapping software that will be used to help identify crime hot spots, a Flock ALPR system to help identify unknown perpetrators, 3D crime scene scanning to better document crimes for prosecutors, A mobile alarm system to protect victims and Cellbrite Premium Mobile Software that will allow for the legal unlocking and decryption of mobile devices.

The purpose is to develop a comprehensive, multi-disciplinary, trauma-informed and best practices community-based enforcement and education team for adult and adolescent perpetrators in Faribault.

Project activities include establishing a TARP team consisting of sworn officers, (CBC) Community Based Coordinators, Rice County Attorney's Office staff, Minnesota Correctional Facility Staff, Rice County Community Corrections staff and the Faribault Diversity Coalition staff to develop and implement a protocol for monitoring high crime areas of the city, focusing enforcement action and resources to these areas to include: addiction services, housing opportunities and counseling.

The goal of TARP would be to steer perpetrators towards rehabilitation and identify those in our community in need of services outside of enforcement. With the ultimate goal being to eliminate violent crime in Faribault.

Expected outcomes include the development of a TARP team to address violent crime in identified hot spots using the technology mentioned above resulting in the reduction of recidivism in Faribault. Regular program assessments will be completed. Subrecipient activities include a reduction in violent crime, a reduction in minor crimes, and identification of people marginalized or underserved in our community.

Year 1

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Premium Mobile Device Software	1.00	\$25,000.00	\$25,000.00		\$25,000.00
Mobile Alarm System	1.00	\$20,000.00	\$20,000.00		\$20,000.00
Crime Mapping/Predicting Software	1.00	\$40,000.00	\$40,000.00		\$40,000.00
3D Crime Scene Scanner	1.00	\$55,000.00	\$55,000.00		\$55,000.00
License Plate Reader (LPR)	10.00	\$4,500.00	\$45,000.00		\$45,000.00
Wireless Camera System	1.00	\$100,000.00	\$100,000.00		\$100,000.00

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$285,000	\$0	\$285,000

Additional Narrative

Premium Mobile Device Software Premium software will allow investigators with legal authority, to unlock and decrypt mobile devices used by criminals while committing crimes. Software will be procured consistent with grant guidelines. Mobile Alarm System System will allow for a wireless transmitter to be carried much like a pendant for senior citizens System will also contain wireless camera's and sensors for deployment to high crime areas or crime "hot spots" in the city. Software will be procured consistent with grant guidelines. GIS Crime Mapping/Crime Predicting Software Modern crime mapping software will provide real time-predictability patterns that will assist with resource allocation and crime prevention. This system will help identify "hot spots" of crime located in the city and will be the basis of the TARP program. Software will be procured consistent with grant guidelines. 3D Crime Scene Scanner Mobile 3D scanner will be used to document scenes and assist with prosecution of criminal acts. Mobile scanner will include the ability to operate wirelessly and perform real time mapping while being hand held by the user. Software will be procured consistent with grant guidelines. License Plate Reader License Plate Reader's (LPR) will be installed in areas of "hot spot" criminal activity or high traffic areas of the city. Readers will be installed and used in conjunction with state and federal laws on retention and storage of data. Software will be procured consistent with grant guidelines. Wireless Camera System Installation of numerous wireless cameras through high crime areas of the city. Cameras will utilize mobile technology to include modern search algorithms. Software will be procured consistent with grant guidelines.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 10, 2023
SUBJECT: Approve LG240B Application to Conduct Excluded Bingo

Background:

The Women of the Moose Chapter 1476 Faribault submitted two LG240B Applications to Conduct Excluded Bingo for events on November 19, 2023 and March 24, 2024 at the Moose Lodge 2098, 1810 NW 4th Street. If approved, City Staff will submit the applications to the Gambling Control Board for final review and approval.

Recommendation:

Approve LG240B Applications to Conduct Excluded Bingo

Attachments:

1. Moose Lodge LG240B Applications to Conduct Excluded Bingo

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: Women of the Moose Chapter 1476 Faribault Previous Gambling Permit Number: [REDACTED]
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: [REDACTED]
 Mailing Address: 1810 NW 4th St
 City: Faribault State: MN Zip: 55021 County: Rice
 Name of Chief Executive Officer (CEO): Lisa Graff
 CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED] (otherwise indicated below)
 Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☒ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
 Don't have a copy? This certificate must be obtained each year from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☒ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☒ Yes ☐ NoIf yes, list the dates when bingo was conducted: April 2, 2023

The proposed bingo event will be:

- ☒ one of four or fewer bingo events held this year. Dates: November 19 2023
-OR-
☐ conducted on up to 12 consecutive days in connection with a:
☐ county fair Dates: _____
☐ civic celebration Dates: _____
☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Lisa Graff Daytime Phone: [REDACTED]
 Name of premises where bingo will be conducted: moose lodge - 2098 Faribault MN
 Premises street address: 1810 NW 4th St
 City: Faribault If township, township name: _____ County: Rice

LG240B Application to Conduct Excluded Bingo**No Fee**11/17
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Women of the Moose Chapter 1476 Faribault Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: [REDACTED] Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: 1810 NW 4th St

City: Faribault State: Mn Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Lisa Graff

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED] (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- ☒ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☒ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

- ☒ one of four or fewer bingo events held this year. Dates: MARCH 24, 2024
- ☐ -OR-
☐ conducted on up to 12 consecutive days in connection with a:
- ☐ county fair Dates: _____
- ☐ civic celebration Dates: _____
- ☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Lisa Graff Daytime Phone: [REDACTED]

Name of premises where bingo will be conducted: Moose Lodge 2098 - Faribault MN

Premises street address: 1810 NW 4th St

City: Faribault If township, township name: _____ County: Rice



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-188 Approve Hiring City Planner

Background:

Due to a promotion, there is a need to hire a City Planner. The position was posted from August 23, 2023 to September 22, 2023.

Twelve applications were received and four applicants were interviewed. The panel consisted of David Wanberg, Community and Economic Development Director, Tim Murray, City Administrator, and Kevin Bushard, Human Resources Director. The panel selected Harry Davis as the recommendation for hire for the City Planner position.

Resolution 2023-188 approves the hiring of Harry Davis as the City Planner. Harry will be placed at Grade "M", Step 5 of the Non-Union Compensation Plan 2022-2024. His anticipated start date is November 13, 2023.

Recommendation:

Approve Resolution 2023-188, approving the hiring of Harry Davis as City Planner.

Attachments:

1. Resolution 2023-188 Approve Hiring City Planner

CITY OF FARIBAULT

RESOLUTION #2023-188

APPROVE HIRING CITY PLANNER

WHEREAS, the City of Faribault (the "City") presently has a vacant City Planner position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the City Planner position with the City; and

WHEREAS, the City Council desires to fill the vacant City Planner position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Harry Davis shall be extended an offer of employment to fill the vacant City Planner position.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

4.F



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-189 Approve Hiring Community Services Officer

Background:

Due to a promotion, there is a need to hire a Community Services Officer (CSO) for the Police Department. The position was posted internally from September 19, 2023 to September 26, 2023.

One application was received and the applicant was interviewed. The panel consisted of Administrative Personnel from the Police Department. The panel selected Jason Shuda as the recommendation for hire for the CSO position.

Resolution 2023-189 approves the hiring of Jason Shuda as CSO. Jason will be placed at Grade "E", Step 1 of the MNPEA CBA 2022-2024.

Recommendation:

Approve Resolution 2023-189, approving the hiring of Jason Shuda as Community Services Officer.

Attachments:

1. Resolution 2023-189 Approve Hiring Community Services Officer

CITY OF FARIBAULT

RESOLUTION #2023-189

APPROVE HIRING COMMUNITY SERVICES OFFICER

WHEREAS, the City of Faribault (the "City") presently has a vacant Community Services Officer ("CSO") position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the CSO position with the City; and

WHEREAS, the City Council desires to fill the vacant CSO position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jason Shuda shall be extended an offer of employment to fill the vacant CSO position.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: October 10, 2023
SUBJECT: Approve Quote to Replace Shower Tile and Install Grab Bars

Background:

City Staff recently requested quotes to replace the tile in the locker room showers and the family changing room showers, as well as installation of grab bars. Two quotes were received with the low quote coming from Farley Flooring, LLC at a cost of \$37,995.00. This project includes removal and disposal of the current tile, installation of new tile and the installation of grab bars. There is \$37,000 budgeted for this project in the 2023 CIP.

Recommendation:

Approve the quote from Farley Flooring, LLC for \$37,995 to replace shower tile and install grab bars.

Attachments:

1. Quotes

ESTIMATE

Farley Flooring LLC
403 Chestnut Ln
Faribault, MN 55021

farleyflooring@yahoo.com
+1 5072104828

City of Faribault

Bill to

City of Faribault
15 W. Division Street
Faribault, MN 55021

Estimate details

Estimate no.: 1022
Estimate date: 2/6/23

Product or service	Amount
1. Services (Men's Shower) waterproof walls & install new tile	\$5,400.00
2. Services (Men's Shower) Demo and dispose of existing tile	\$1,500.00
3. Services (Men's Shower) install new grab bars/ remove existing and install new	\$500.00
4. Services (Men's Shower) Materials: tile, schluter metals/ grab bars/ setting materials/ etc.	\$3,650.00
5. Services (Women's Shower) waterproof walls & install new tile	\$5,450.00
6. Services (Women's Shower) Demo & dispose of existing tile	\$1,550.00
7. Services (Women's Shower) install new grab bars/ remove existing and install new grab bars	\$800.00
8. Services (Women's Shower) Materials:	\$3,950.00
9. Services (Both Changing Rooms) Shower walls waterproof and install new tile	\$2,400.00
10. Services (Both Changing Rooms) Changing room walls install new tile	\$3,300.00
11. Services (Both Changing Rooms) Demo & dispose of existing tile	\$1,750.00

12. Services	\$600.00
(Both Changing rooms) Grab bars	
13. Services	\$4,000.00
(Both Changing Rooms) Materials	
14. Services	\$1,495.00
(Stand Alone Bathroom) Install new Tile	
15. Services	\$475.00
(Stand Alone Bathroom) Demo and dispose of existing tile	
16. Services	\$200.00
(Stand Alone Bathroom) Grab bars	
17. Services	\$975.00
(Stand Alone Bathroom) Materials	
Total	\$37,995.00

10/2/2023

JOB ESTIMATE

Job Name: Community Center Locker Rooms

Customer:

Paul Peanasky

Address: 15 Division Street W
Faribault, MN

Estimate #:

23-028 Community Center Showers.x

DISCRIPTION

- 1 ea Demo & Disposal of Existing Tile @ all Locker & Changing Rooms
- 1 ea Install Tile @ Shower Walls & Floors at all Locker & Changing Rooms (Includes Waterproof
- 1 ea Install Grab Bars @ All Specified Areas

COSTS

X

Paul Peanasky

~Please sign & date above if you accept this estimate~

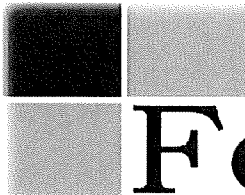
Materials: \$17,704.50

Labor: \$24,000.00

Extras:

Tax: \$1,416.36

Total: \$43,120.86



FerrisTileCo.

WaydFerris@Gmail.Com

(507)412-1681

Please Note: This estimate is based on our initial inspection of the work stated above. If Prices change or additional labor is required due to unforeseen circumstances, we will inform you before proceeding with any additional work. This estimate is valid for 30 days from the date given.



Request for Council Action

TO: Mayor and City Council
THROUGH: Environmental Commission
Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic
Development Director
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-192 Approve Faribault's 2023
Energy Action Plan

Background:

At its October 3rd work session, the City Council reviewed and expressed its support for Faribault's 2023 Energy Action Plan (refer to the attached plan). The Council should now act to approve Resolution 2023-192, which approves the plan.

Recommendation:

Approve Resolution 2023-192

Attachments:

1. Resolution 2023-192 Approve Faribault's 2023 Energy Action Plan
2. Exhibit A: Faribault's Energy Action Plan Update

CITY OF FARIBAULT

RESOLUTION #2023-192

APPROVE FARIBAULT'S 2023 ENERGY ACTION PLAN

WHEREAS, in January 2023, the City Council entered into a Memorandum of Understanding with Xcel's Partners in Energy Program to update the City's Energy Action Plan; and

WHEREAS, the community prepared a Plan that represents the energy-related vision and goals of the community; and

WHEREAS, a final draft of the Energy Action Plan was presented to the City Council at its October 3, 2023 work session, and the City Council indicated its support for the Plan.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota that it hereby approves Faribault's 2023 Energy Action Plan, and authorizes City staff to make minor revisions to the Plan if necessary.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



An Energy Action Plan for Faribault

2023



PARTNERS IN ENERGY
An Xcel Energy Community Collaboration

ACKNOWLEDGEMENTS

Thank you to the following individuals who contributed many hours of service to developing this Energy Action Plan.

The content of this plan is derived from a series of planning workshops hosted by Xcel Energy's Partners in Energy. Xcel Energy is the main electric and gas utility serving Faribault. Partners in Energy is a two-year collaboration to develop and implement a community's energy goals. For more information about the planning workshops, see Appendix C: Xcel Energy's Partners in Energy Planning Process.

Energy Action Team	
Name	Affiliation
AJ Smith	Trystar & Economic Development Authority
Brad Phenow	Communications Coordinator, City of Faribault
Cynthia Diessner	Environmental Commission
Danil Thorstensson	MPCA GreenCorps Member
Dave Wanberg	Community & Economic Development Director, City of Faribault
Debbie Graham	Children's Fund
Eric Delgado	Faribault Futures & Planning Commission
Karl Vohs	Downtown Building Owner
Kevin O'Brien	Recreation Superintendent, City of Faribault
Kevin Vorcek	Mayor, City of Faribault
Martha Brown	Environmental Commission
Mathias Hughey	Community Development Coordinator, City of Faribault
Mike Miller	Commission applicant - Planning
Nort Johnson	Faribault Area Chamber of Commerce
Roger Steinkamp	Environmental Commission
Ron Dweik	Faribault Futures & Trystar
Partners in Energy Team	
Anna Thill	Community Relations Manager, Xcel Energy
Deirdre Coleman	Partners in Energy Community Facilitator
Megan Weck	Partners in Energy Community Facilitator
Tami Gunderzik	Manager of Partners in Energy, Xcel Energy

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GLOSSARY OF TERMS

15 x 15: Xcel Energy's privacy rule, which requires all data summary statistics to contain at least 15 premises, with no single premise responsible for more than 15% of the total. Following these rules, if a premise(s) is responsible for more than 15% of the total for that data set, it is/they are removed from the summary.

Beneficial Electrification: The transition from fossil fuels to electricity where benefits are achieved through reduced emissions and energy costs.

British Thermal Unit (BTU): The amount of heat needed to raise one pound of water at maximum density through one degree Fahrenheit.

Carbon-free: Carbon-free refers to sources of energy that will not emit additional carbon dioxide into the air. Wind, solar and nuclear energy are all carbon-free sources but only wind and solar are renewable.

Carbon-neutral: Carbon-neutral, also described as "net zero," could include carbon-free sources but is broader and refers to energy that removes or avoids as much carbon dioxide as is released over a set period of time. Carbon-neutral is sometimes used to describe a site that produces an excess amount of electricity from a renewable energy source, such as solar, compared to what it consumes. That excess energy is put back into the grid in an amount that offsets the carbon dioxide produced from the electricity it draws from the grid when it is not producing renewable energy.

Community Data Mapping: A baseline analysis of energy data in a geospatial (map) format across the community.

Conservation Improvement Programs (CIP): Portfolio of approved utility energy efficiency and demand management programs. Minnesota electric utilities have a goal of saving 1.5% of their total energy sales each year via customer conservation efforts. Minnesota natural gas utilities have a goal of saving 0.5% of their total energy sales each year via customer conservation efforts.

Demand Side Management (DSM): Modification of consumer demand for energy through various methods, including education and financial incentives. DSM aims to encourage consumers to decrease energy consumption, especially during peak hours, or to shift time-of-energy use to off-peak periods such as nighttime and weekend.

Direct Installation: Free energy-saving equipment installed by Xcel Energy or other organizations, for program participants, that produces immediate energy savings.

Energy Burden: Percentage of gross household income spent on energy costs.

Energy Reduction: The result of behavior changes that cause less energy to be used. For example, setting the thermostat to a lower temperature *reduces* the energy used in

your home during the winter. Since energy reductions can be easily reversed, they are not accounted for when calculating changes in energy usage.

Energy Savings: Comes from a permanent change that results in using less energy to achieve the same results. A new furnace uses X% less energy to keep your home at the same temperature (all things being equal), resulting in energy *savings* of X%. For accounting purposes, energy savings are only counted in the year the new equipment is installed.

Greenhouse Gases (GHG): Gases in the atmosphere that absorb and emit radiation and significantly contribute to climate change. The primary greenhouse gases in the earth's atmosphere are water vapor, carbon dioxide, methane, nitrous oxide, and ozone.

Grid Decarbonization: The current planned reduction in the carbon intensity of electricity provided by electric utilities through the addition of low- or no-carbon energy sources to the electricity grid.

Kilowatt-hour (kWh): A unit of electricity consumption.

Million British Thermal Units (MMBtu): A unit of energy consumption that allows electricity and natural gas consumption to be combined.

Metric Tons of Carbon Dioxide Equivalent (MTCO_{2e}): A unit of measure for greenhouse gas emissions. The unit "CO_{2e}" represents an amount of a greenhouse gas whose atmospheric impact has been standardized to that of one unit mass of carbon dioxide (CO₂), based on the global warming potential (GWP) of the gas.

Megawatt (MW): A unit of electric power equal to 1 million watts.

Premise: A unique combination of service address and meter. For residential customers, this is the equivalent of an individual house or dwelling unit in a multi-tenant building. For business customers, it is an individual business, or for a larger business, a separately metered portion of the business's load at that address.

Renewable Energy Certificate (REC): For every megawatt-hour of renewable electricity generation, a renewable energy certificate (REC) is created. A REC embodies all the environmental attributes of the generation and can be tracked and traded separately from the underlying electricity. Also known as a Renewable Energy Credit.

Resilience: The ability to prepare for and adapt to changing conditions and withstand and recover rapidly from disruptions. Resilience includes the ability to withstand and recover from deliberate attacks, accidents, or naturally occurring threats or incidents.

Recommissioning: An energy efficiency service focused on identifying ways that existing building systems can be tuned up to run as efficiently as possible.

Solar Garden: Shared solar array with grid-connected subscribers who receive bill credits for their subscriptions.

Solar Photovoltaic (PV): Solar cells/panels that convert sunlight into electricity (convert light, or photons, into electricity, or voltage).

Subscription: An agreement to purchase a certain amount of something in regular intervals.

Therm (thm): A unit representing a quantity of heat. Can be used to measure natural gas based on the quantity of energy it contains.

Trade Partner: Trade Partners, also known as Trade Allies or Business Trade Partners, are vendors and contractors who work with business and residential customers servicing, installing, and providing consulting services regarding the equipment associated with utility rebate programs. Their support for utility programs can range from providing equipment and assisting with rebate paperwork, to receiving rebates for equipment sold.

FARIBAULT Energy Action Plan

Faribault is a vibrant, diverse community with equitable access to clean, affordable energy for all residents, businesses and institutions. We are reducing greenhouse gas emissions through energy efficiency and renewable energy and creating a sustainable future where all can thrive.



Focus Areas

These focus areas were created to inspire a broad scope of strategic input from the Faribault community



Energy Efficiency



Renewable Energy

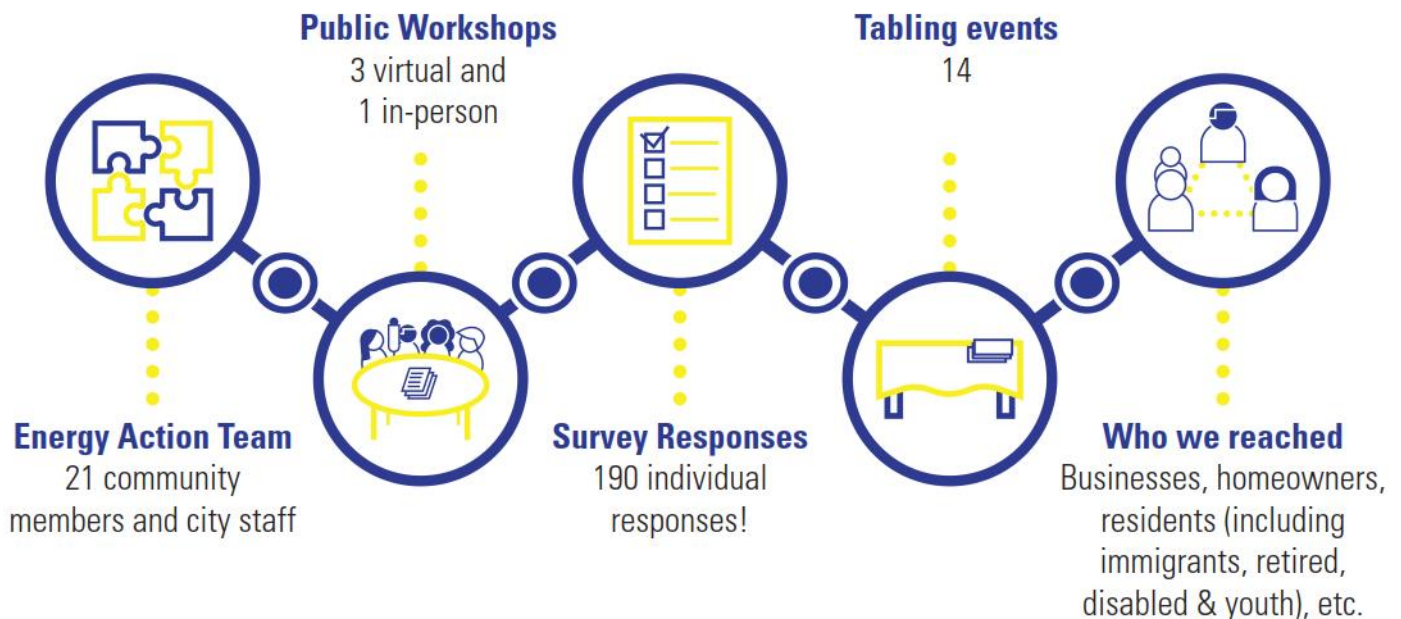


Transportation



Electrification

Community Engagement



Energy Action Plan Goal

Faribault will avoid an additional **50% of energy-related greenhouse gas emissions** by 2030 compared to business as usual, while saving the community energy and money.

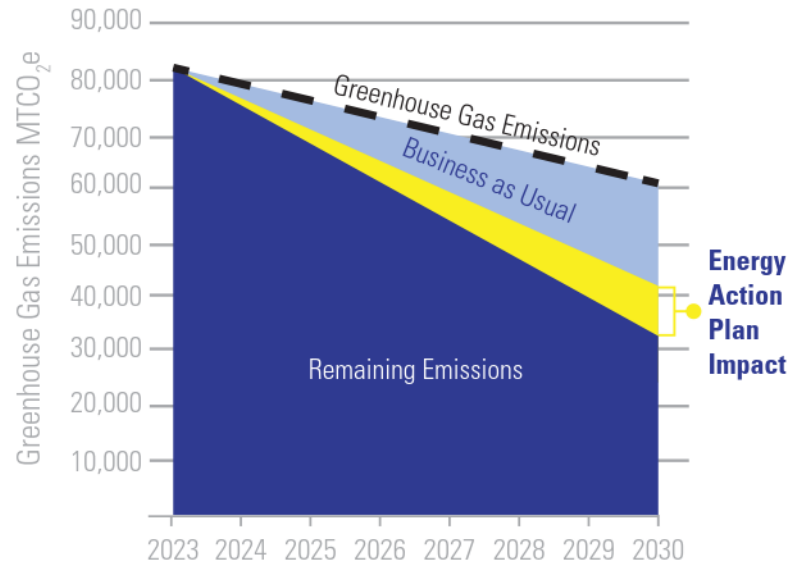


By reaching this goal, we estimate Faribault will avoid spending an additional **\$5.6 million** on energy bills through increased energy efficiency.



Achieving our goal will be equivalent to saving **34 million kWh** of electricity and **4.4 million therms** of natural gas by 2030.

Forecasted Emissions Avoidance



What are your hopes for Faribault's energy future?

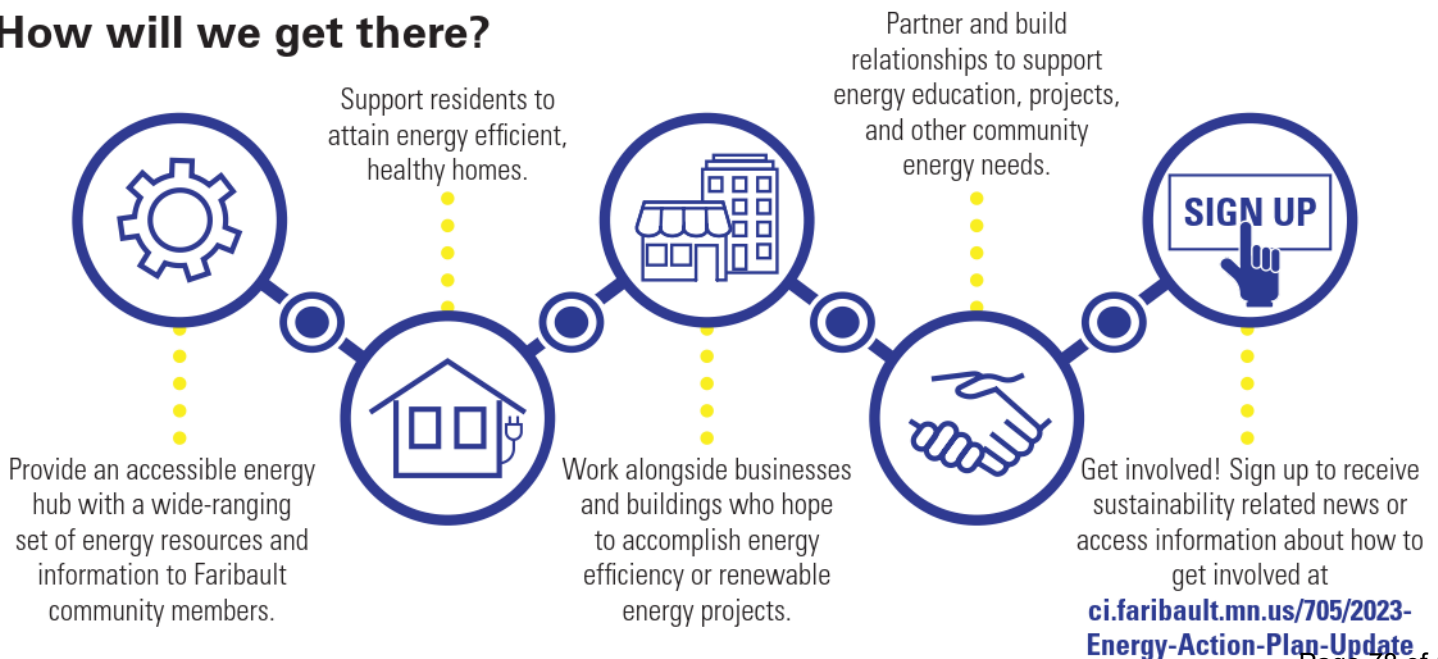
A **clean** and **healthy** environment that is affordable to sustain."

—Faribault Community Member

To help **save money** and be **energy efficient** while keeping costs affordable for low-income families."

—Faribault Community Member

How will we get there?





INTRODUCTION

The City of Faribault is dedicated to sustainability and has led several efforts to engage the community in environmental initiatives. In 2017, Faribault created an Energy Action Plan, then a Climate Adaptation Plan in 2020. Since that time, Faribault has implemented an environmental commission, planted pollinator gardens, completed stormwater projects, and completed many more sustainability projects in addition to energy projects and outreach.

2017 Energy Action Plan

Faribault's 2017 Energy Action Plan has a goal to reduce community-wide energy expenditure by 1% annually from business as usual (using a 2015 baseline). By 2040, this plan was estimated to save Faribault residents and businesses over \$8 million a year, with accumulated savings of over \$100 million. As of 2022, the City is on track to meet and exceed the expenditure and savings goal.

2017 Energy Action Plan Goal Progress¹

Figure 1. Progress toward community cost savings goal, 2017-2021

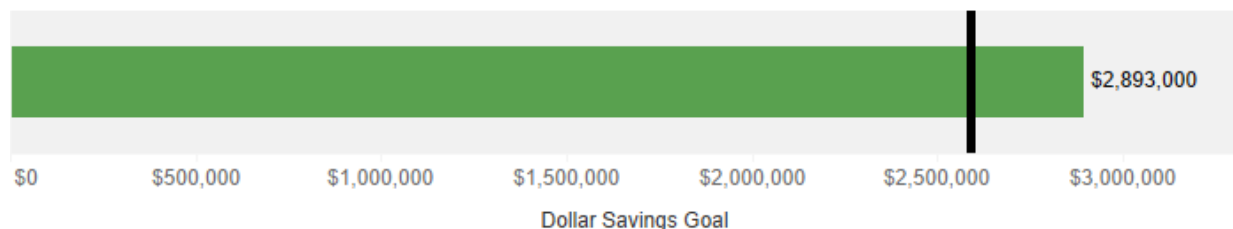
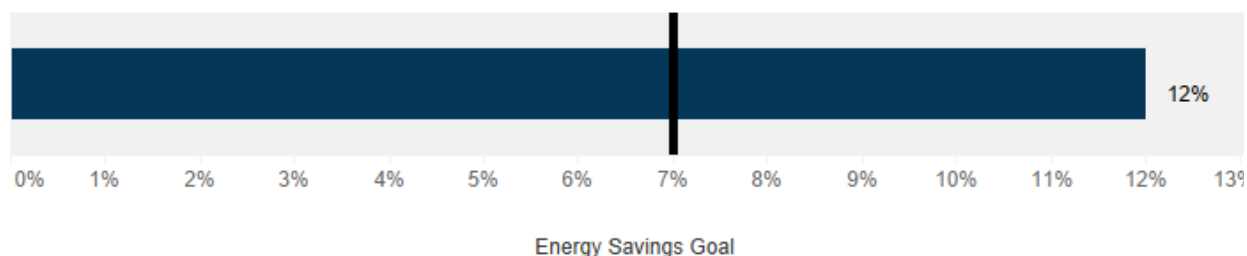


Figure 2. Progress toward community energy savings goal, 2017-2021



Faribault has saved residents dollars, connected with the community, and proved to be a useful educational conduit for energy information and resources.

2017 Energy Action Plan Implementation Highlights

- Facilitating manufactured home park residents' access to energy assessment services and energy resources such as weatherization and utility bill help.
- Conducting multi-family building outreach for building owners to take energy efficiency measures.
- Hosting forums for contractors and developers on energy efficiency.
- The residential energy outreach earned Faribault the 2022 Home Energy Squad® Intercity Challenge award for the highest percentage of low-income households to receive home energy assessments.

¹ The 2017 Energy Action Plan goal was to reduce community-wide energy expenditure by 1% annually and to save 1% of energy as a percentage of consumption from business as usual (2015 baseline year). Progress toward the 2017 plan goals were calculated by applying 1% of the baseline consumption and energy expenditure applied to each year and measuring the actual expenditure and energy savings between 2017 and 2021.

Energy Action Plan Update

There are now new state regulations on carbon emissions, new and emerging technologies, updated energy data from the utility, and additional funding for large and small energy projects. This presents a great opportunity to build on existing efforts and add new strategies, audiences and areas of focus into a new Energy Action Plan.

Faribault residents answer: Why an Energy Action Plan?

- "To help save money and be energy efficient while keeping costs affordable for low-income families/residents."
- "There are so many inefficient home and buildings updating with incentives would be so beneficial to the community. "
- "I hope we can strive towards being a carbon neutral city."
- "Stable, affordable, clean energy."

The opportunity for this plan to be more thoughtful in engaging residents was also an important reason to create new energy strategies. The City wanted to understand community members' priorities, needs, and hopes for Faribault's energy future, and to make sure all voices were represented in that process.

This plan sets new goals and targets for Faribault's energy future, that will build on the previous plan's goals and incorporate new areas of focus to adjust to the changing energy opportunities and landscape.

Faribault hopes to continue to work with residents and businesses to help them save energy and money and be a part of a clean energy transition that will increase the health and resilience of the community.

Our Engagement & Outreach Process

The creation of this updated Energy Action Plan was a six-month process to help Faribault review updated community energy use data, create new energy-related goals and develop engaging strategies to shape Faribault's energy future. The planning process began in February 2023 with a series of community planning workshops with a team composed of community members, City of Faribault staff and Xcel Energy.

Engagement by the numbers:

- More than **35 people** attended planning workshops
- **4** community planning **workshops** took place virtually and in-person
- **190** community energy **surveys** were completed in English and Spanish
- Faribault had a table at **14 events** that engaged more than **100 people**

See Appendix C: Xcel Energy's Partners in Energy Planning Process for more information about the planning process and Xcel Energy's Partners in Energy program.



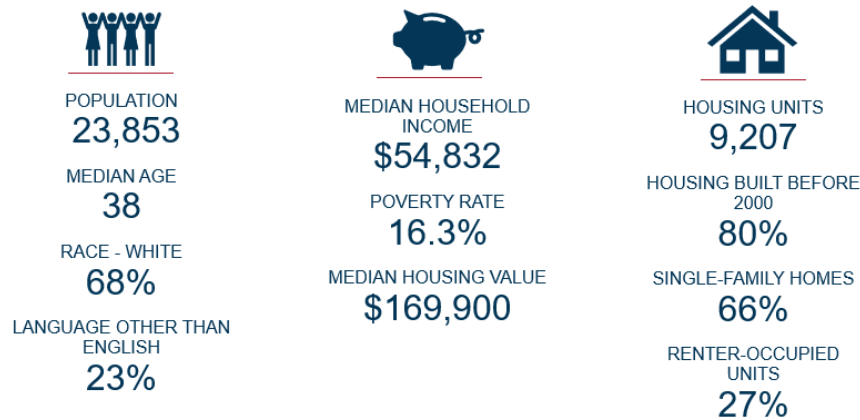
WHERE WE ARE NOW

An integral part of the Partners in Energy planning process is reviewing historic energy data that informs our community’s energy baseline. Xcel Energy serves Faribault for both electricity and natural gas, and provided updated data on energy use, participation counts, and utility energy conservation program savings, as detailed in the following sections. See Appendix A: Baseline Energy Analysis for a comprehensive picture of Faribault’s baseline energy data, ranging from 2017 to 2021.

Community Demographics

Demographic data from the American Community Survey provides a summary of Faribault, providing context to the city’s energy use (**Error! Reference source not found.**). The population of almost 24,000 has a median age of 38. Faribault’s median household income of almost \$55,000 is lower compared to Minnesota’s statewide household income of \$77,000. Faribault has a higher poverty rate of 16%, compared to the statewide average of 9%. Of the 9,200 housing units, 80% were built before the year 2000 and were subject to outdated energy codes, which presents an opportunity to improve energy efficiency.

Figure 3. An overview of Faribault's community demographics



SOURCE: American Community Survey, 2020 5-year estimates

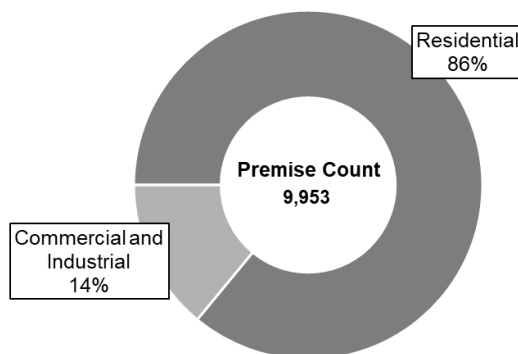
Energy Use and Savings

Premises

In 2021, Faribault consisted of 9,953 distinct premises (Figure 4), which are a unique combination of service address and meter.

For residential customers, this is the equivalent of an individual house or dwelling unit in a multi-tenant building. For business customers, it is an individual business, or for a larger business, a separately metered portion of the business's load at that address.² Most premises are residential, while the remaining 14% fall in the commercial and industrial sector.

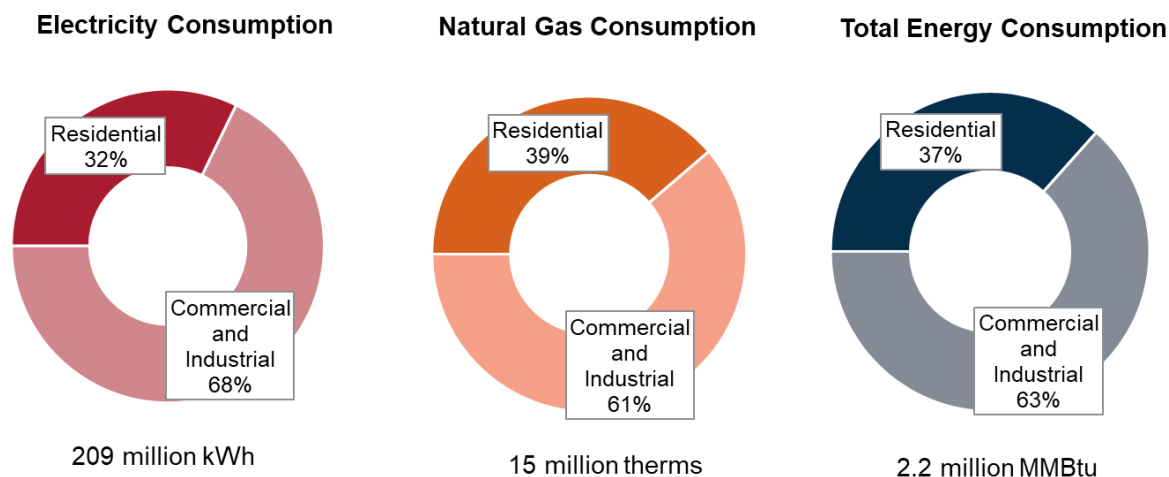
Figure 4. Xcel Energy Premise count by sector, 2021



Energy Consumption

In 2021, the Faribault community consumed 209 million kWh of electricity and 15 million therms of natural gas across all sectors per year. Although the commercial and industrial sector only comprises 14% of premises, it accounts for 63% of total energy consumption (Figure 5). Commercial and industrial premises use significantly more energy on average per premise than residential ones, a pattern typical of cities like Faribault.

Figure 5. Energy consumption by sector, 2021



² Please refer to *Glossary of Terms* for more detail on energy terms used in this plan.

Total energy consumption was calculated using both electricity and natural gas consumption from Xcel Energy premises converted into British thermal units, a unit of measure that allows electricity and natural gas to be compared based on a common measure of energy potential.

Since 2017, Faribault's total electricity consumption decreased almost 5% (Figure 6). This can be attributed to decreased consumption in the commercial and industrial sector. At the same time, residential electricity consumption increased by 6% from 2017 to 2021. This increase in residential electricity consumption could be due to weather fluctuations, with a higher number of cooling days (as indicated by CDD in Figure 6) each year driving the use of air conditioning.

Faribault's natural gas consumption increased by 7% between 2017 and 2021 due to increased use of natural gas in the commercial and industrial sector (Figure 7). As Figure 5 shows, natural gas use increases during colder years with more heating degree days (HDD on the chart) requiring an increase in space heating.

Figure 6. Electricity consumption by sector, 2017–2021

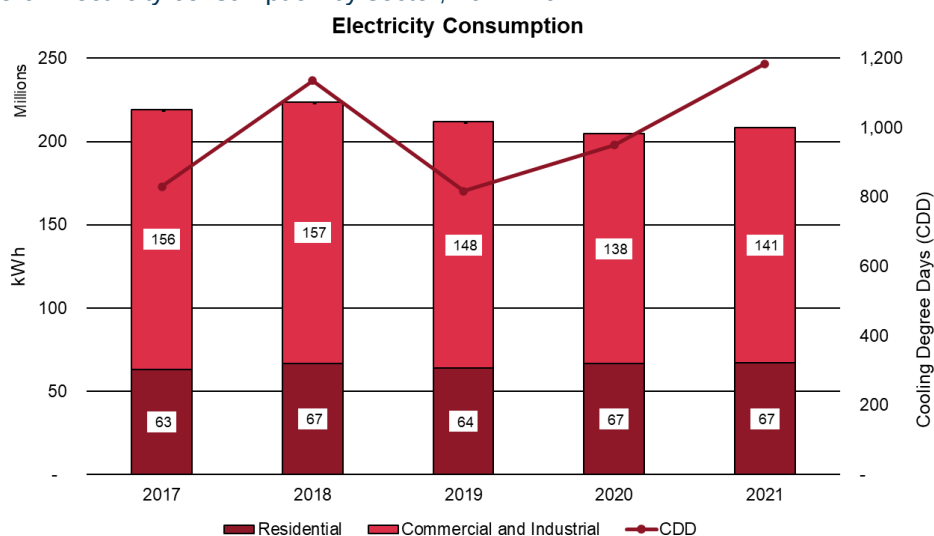
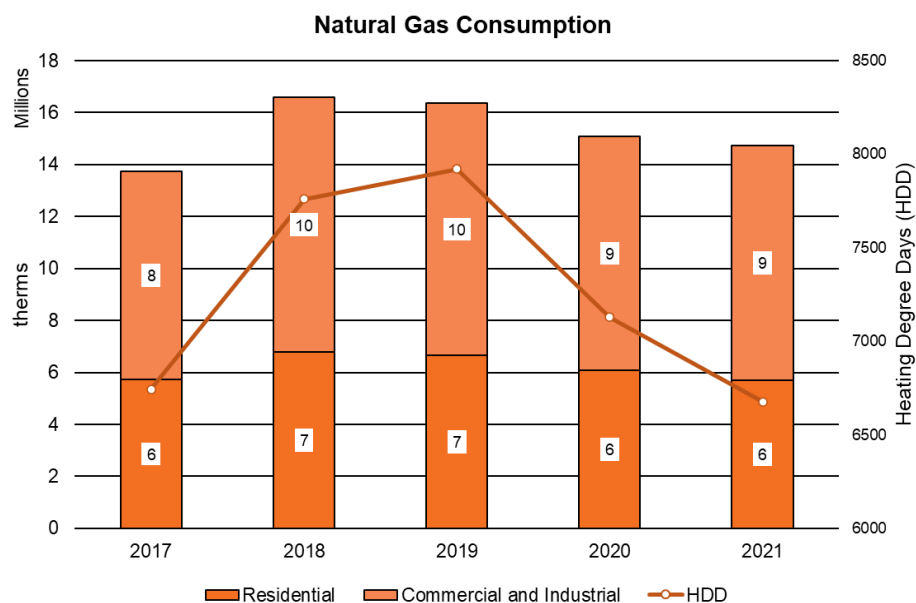
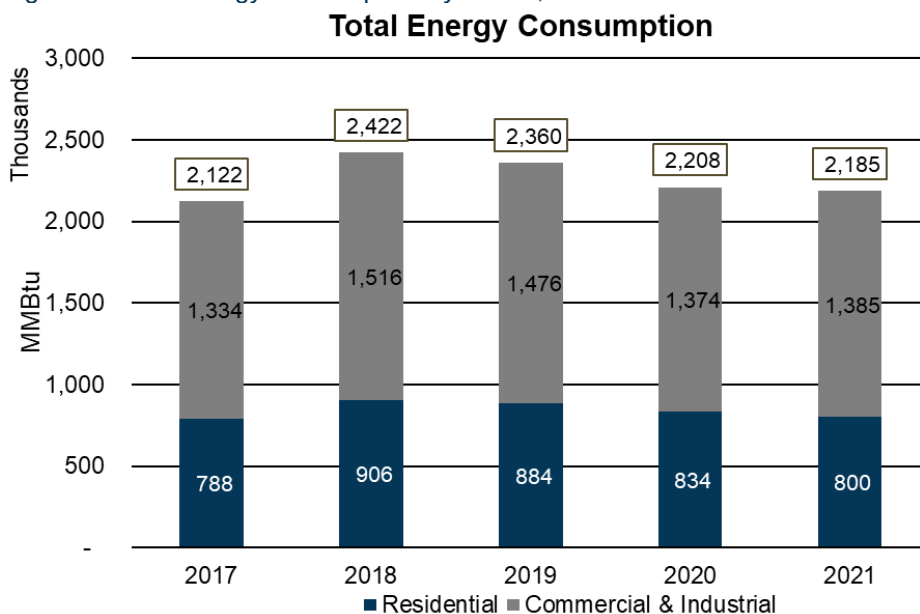


Figure 7. Natural gas consumption by sector, 2017-2021



Between 2017 and 2021, Faribault's total energy consumption was highest in 2018 and 2019 and increased almost 3% from the 2017 baseline to 2021, with both residential and commercial and industrial sectors experiencing higher energy consumption overall (Figure 8).

Figure 8. Total energy consumption by sector, 2017-2021



Energy Costs and Energy Burden

During an average year, all premises in Faribault spend an estimated \$32 million on energy for both electricity and natural gas (Figure 9). Most of these costs are paid by the commercial and industrial sector, with total annual average energy costs at \$19.3 million. While costs fluctuate greatly for commercial and industrial premises based on size and industry, on average these premises spend \$14,000 annually. The residential sector spends \$12.2 million annually on energy. An average residential premise spends \$1,400 annually on electricity and natural gas (Table 1).

Figure 9. Average total energy costs by sector, 2017–2021

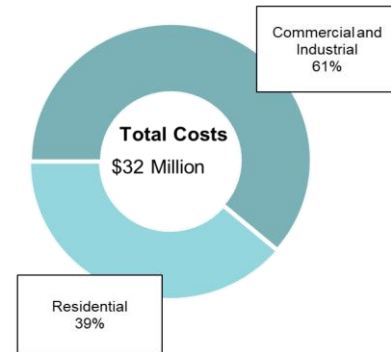
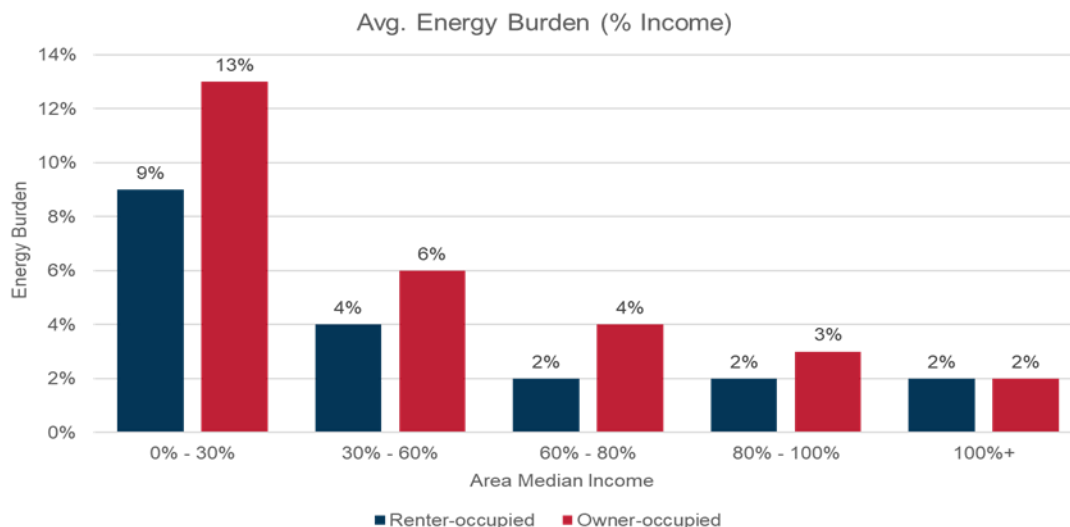


Table 1. Average annual energy costs by sector, 2017–2021

Sector	Average Annual Electricity Costs	Average Annual Natural Gas Costs	Average Annual Cost per Premise
Residential	\$8.4 million	\$3.8 million	\$1,400
Commercial & Industrial	\$14.8 million	\$4.5 million	\$14,000

Energy burden is the percentage of income that residents spend on energy. The energy burden for Faribault residents making 30% or less of the median income is up to 13% of their income.³ Energy burden is higher across every income group for homeowners compared to renters.

Figure 10. Energy burden by unit occupancy and median income

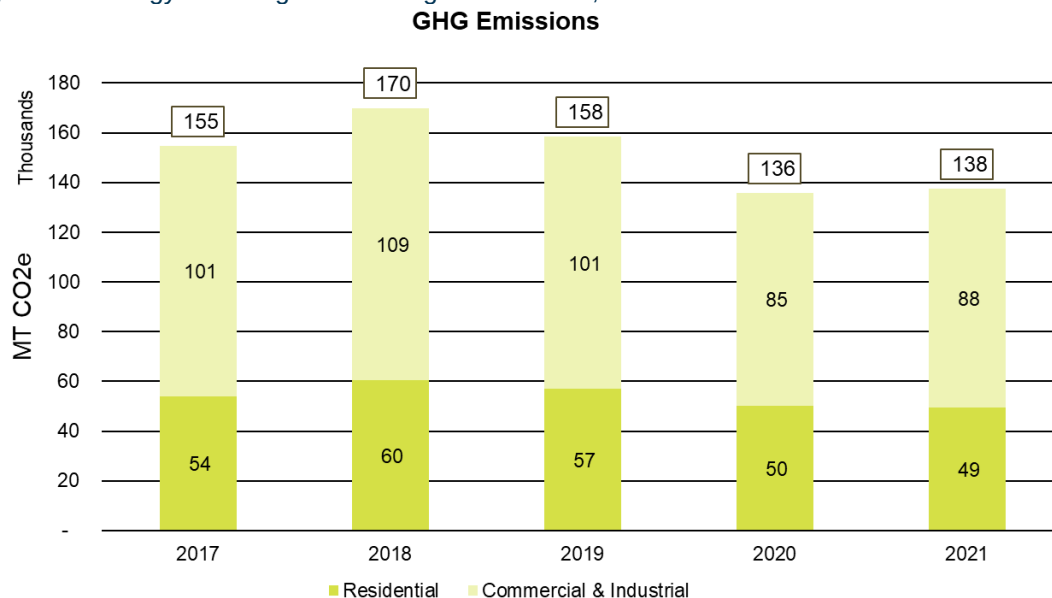


³ Department of Energy Low-income Energy Affordability Tool

Greenhouse Gas Emissions

Greenhouse gas emissions are calculated for both electricity and natural gas consumption for all sectors in Faribault.⁴ Faribault's energy-related greenhouse gas emissions in 2021 amount to 138,000 metric tons of carbon dioxide equivalent (MTCO₂e). Like total energy consumption, Faribault's commercial and industrial sector accounts for most energy-related greenhouse gas emissions. Emissions increased from 2017 to 2018 in all sectors, then declined over time, resulting in an 11% decrease from 2017 to 2021 (Figure 11).

Figure 11. Energy-related greenhouse gas emissions, 2017–2021



Renewable Energy

Faribault residents and businesses use subscription programs and on-site options to support renewable energy. In Faribault, most renewable energy program participation is in the residential sector, where 671 residents support renewable energy through subscription programs including Windsource[®], Renewable* Connect[®], and community solar gardens, and 35 residents have on-site solar installations. The commercial/industrial sector supports renewable energy at a lower rate than the residential sector with 77 subscribers and 16 on-site installations, but those subscribers support a much higher amount of renewable electricity, with almost 38 million kWh of electricity subscribed to renewable energy programs.

⁴ Electricity emissions are calculated using Xcel Energy's preliminary and certified emissions factors for their Upper Midwest Fuel Mix. Emissions factors used during the planning process to calculate electricity consumption greenhouse gas emissions may change as Xcel Energy completes third-party verification for its emissions intensities. See **Error! Reference source not found.** for the emissions factors used to calculate Faribault's energy-related emissions.

Table 2. Renewable energy subscriptions and program participation, 2021

	Residential	Commercial / Industrial
Subscription Programs - Windsource & Renewable*Connect		
Subscriber Count	382	5
Total Annual Electricity Subscribed (kWh)	829,000	3,020,000
Percent of Sector Xcel Energy Electricity Use	1.2%	2.1%
Community Solar Gardens - Solar*Rewards® Community		
Subscriber Count	289	72
Total Annual Electricity Subscribed (kWh)	2,705,000	34,813,000
Percent of Sector Xcel Energy Electricity Use	4.0%	24.6%
On-site Solar - Solar*Rewards® and Net-Metering		
Participant Count	35	16
Total Electricity Capacity (kW)	452	1,589
Total Xcel Energy Renewable Energy Support⁵		
Subscriber Count	671	77
Total Annual Electricity Subscribed (kWh)	3,534,000	37,876,000

Energy Efficiency Program Participation & Savings

Both residents and commercial/industrial premises participate in efficiency programs from Xcel Energy where they can receive rebates for upgrading equipment, participate in a building audit to understand their energy opportunities, or participate in a rate savings program. Participation in all programs saved an annual average of almost 3.2 million kWh of electricity and 559,000 therms of natural gas (Table 3).

Table 3. Average annual program participation and energy savings by sector, 2017–2021

Sector	Average Annual Participation	Average Annual Energy Savings (kWh)	Average Annual Energy Savings (therms)
Residential	718	160,000	25,600
Commercial/Industrial	86	3,026,000	333,000
Total	804	3,186,000	359,000

Faribault residents and businesses rely on a few key programs from Xcel Energy to help them improve efficiency (Table 4). The Residential Saver's Switch program had the most participants while Residential HVAC resulted in the most savings. The commercial and industrial sector has multiple efficiency programs, with Lighting Efficiency having both the most participants and the most overall energy savings (Table 5).

⁵ Excludes on-site solar due to behind the meter generation.

Table 4. Average annual participation and energy savings in top five residential programs, 2017–2021

Residential Program	Average Annual Participation	Average Annual Energy Savings (kWh)	Average Annual Energy Savings (therms)
Home Energy Squad	14	21,000	1,070
Low-income Home Energy Squad	23	15,600	1,400
Refrigerator Recycling	40	34,200	--
Residential HVAC ⁶	187	74,500	20,200
Residential Saver's Switch	370	710	--

Table 5. Average annual participation and energy savings in top five commercial and industrial programs, 2017–2021

Commercial/Industrial Program	Average Annual Participation	Average Annual Energy Savings (kWh)	Average Annual Energy Savings (therms)
Lighting Efficiency	23	1,237,000	-
Energy Design Assistance	1	479,100	8,700
Custom Efficiency	3	415,500	258,000
Small Business Lighting	17	306,700	-
Commercial HVAC ⁷	19	269,800	41,500

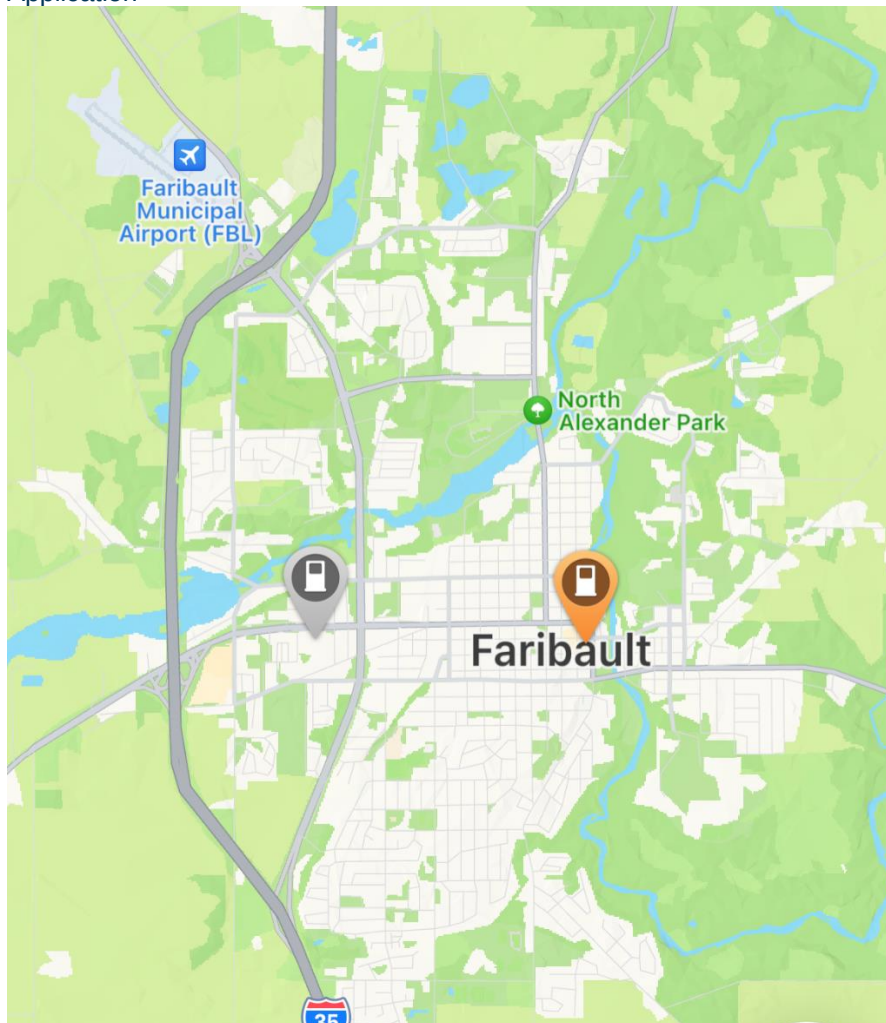
⁶ The Residential HVAC program consisted of Residential Cooling and Residential Heating until 2021, at which point the two programs were combined and renamed.

⁷ The Commercial HVAC group consisted of consisted of Commercial Refrigeration Efficiency, Cooling, Heating Efficiency, and Motor Efficiency until 2021, at which point the programs were merged and renamed as HVAC+R Efficiency.

Electric Vehicles and Charging Infrastructure

Electric vehicles (EVs) are also of interest to the Faribault community and this Energy Action Plan. According to the Minnesota Department of Transportation, as of December 2021, there are 49 registered EVs in Faribault, which is about 17% of all EVs registered in Rice County, and 36% of rice county residents live in the City of Faribault.⁸ The Faribault community also has four public EV charging stations according to PlugShare, including two Level 2 chargers and two Level 3 Fast Chargers.

Figure 12. Map of Faribault charging stations from the PlugShare Application



⁸ Minnesota Department of Transportation Electric Vehicle Dashboard, <https://www.dot.mn.gov/sustainability/electric-vehicle-dashboard.html>



WHERE WE ARE GOING

Energy Vision Statement

During the planning process, the Energy Action Team created an energy vision statement using responses from the community energy survey to the question, “What are your hopes for Faribault’s energy future?”

This statement guided the planning process and reflects the intention of the community when it comes to implementing this plan.

Faribault is a vibrant, diverse community with equitable access to clean, affordable energy for all residents, businesses, and institutions. We are reducing greenhouse gas emissions through energy efficiency and renewable energy and creating a sustainable future where all can thrive.

Focus Areas

To achieve a community-wide commitment to energy stewardship, the Energy Action Team identified the following focus areas to prioritize strategies and resources.

- **Energy Efficiency:** Saving energy was the highest priority for both this plan and the previous plan. It was also identified as the first step to the clean energy transition.
- **Renewable Energy:** Faribault is already supporting a large amount of renewable energy through on-site solar, community solar and other utility subscription programs. This focus area was identified as a high priority for the community due to its contribution to the City’s health and resiliency.
- **Beneficial Electrification:** It was important to the team to reduce greenhouse gas emissions. The City chose to focus on electrifying homes and buildings that

can be powered by clean energy, while contributing to the health of the people in those buildings. This can be achieved by replacing equipment fueled by natural gas with technology powered by electricity, where a growing percent is produced from carbon-free sources.

- **Transportation:** Transportation is recognized as a large contributor to the community's greenhouse gas emissions. Electrifying the transportation sector and adding transportation alternatives would help make strides toward emissions reductions.

These focus areas were chosen to provide a holistic approach to energy stewardship and to gain a broad range of input from the community during outreach.

Goals

The Energy Action Team set near-term and long-term goals to measure success. These goals will guide the actions of this plan.

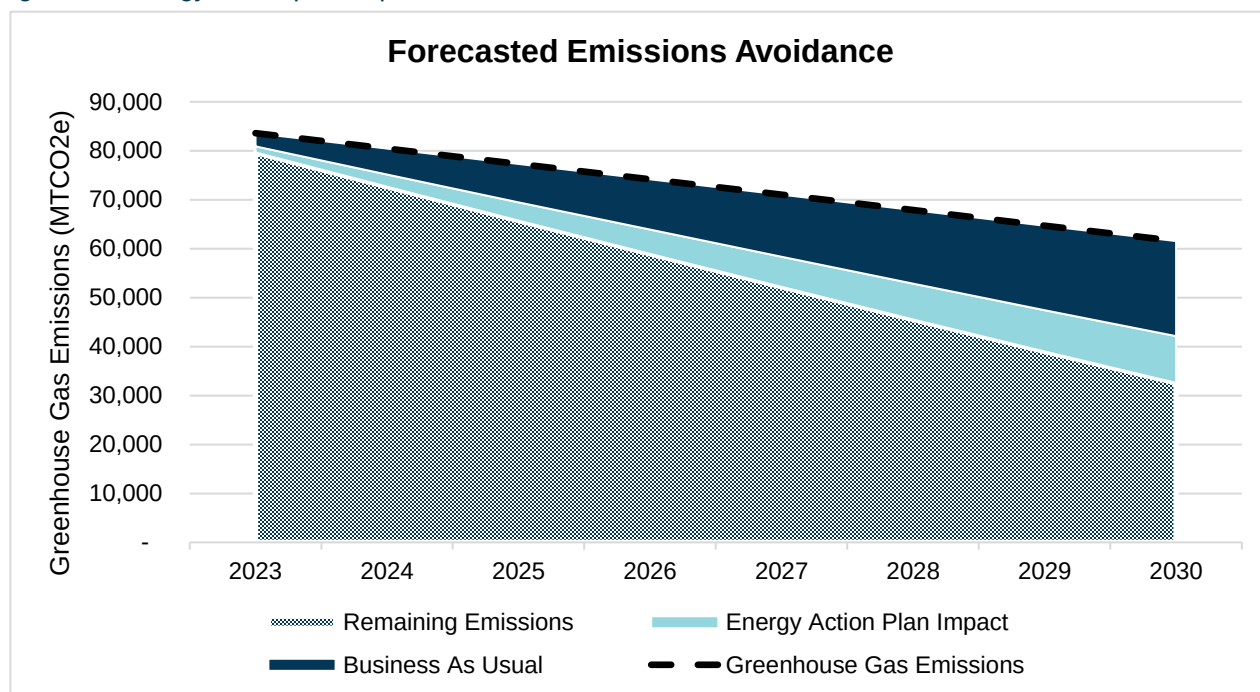
Community-wide Goal

Faribault will avoid an additional 50% of energy-related greenhouse gas emissions by 2030 compared to business as usual, while saving the community energy and money.

In other measures, this goal equates to the following:

- By reaching this goal, the City estimates Faribault will avoid spending an additional \$5.6 million on energy bills through increased energy efficiency.
- Achieving this goal will be equivalent to saving 33.9 million kWh of electricity and 4.4 million therms of natural gas by 2030.
- 50% equates to 28,992 MTCO₂e cumulatively avoided by 2030.

Figure 13. Energy action plan impact toward emissions avoidance



The Energy Action Team set short-term targets to reach the 2030 goal. Since increased program participation resulted in higher energy savings, annual targets for some popular utility programs are listed in Table 7, with annual savings targets listed in Table 6.

Faribault can reach these annual savings targets through a variety of programs and targets, so the program targets are provided as a sample only.

Table 6. Annual energy savings and participation targets

	Business as Usual		Energy Action Plan Target	
	Residential	Commercial/ Industrial	Residential	Commercial/ Industrial
Electricity Savings (kWh)	159,710	3,025,950	212,416	4,024,510
Natural Gas Savings (therms)	25,640	333,390	51,279	500,090
Participation	718	86	1,352	125

Table 7. Example annual program participation targets by sector

	Residential	Commercial/Industrial
Total Participation	1,352	125
Sample Program Targets	• 36 Home Energy Squad visits • 8 Insulation rebates • 351 Heating & Cooling rebates • 21 Water Heater rebates	• 28 HVAC+R rebates • 36 Lighting rebates • 3 Multi-family Building Efficiency participants • 4 Business Energy Assessment visits



HOW WE ARE GOING TO GET THERE

Considerations for all Focus Area activities

As the community and Energy Action Team planned the actions of this plan, the following considerations stood out from individual focus areas and should be applied to all work within this plan.

Equity: Be equitable in the implementation and intended outcomes of these strategies by translating materials where possible. Be deliberate with the means of communication to reach audiences equitably and build relationships within the community by attending community events and conversations.

Access: Build an approachable, updated, living resource hub of energy information relevant to the Faribault community that is easily accessed.

Our Business Community: Continue to be a business-friendly community when asking businesses to take energy actions.

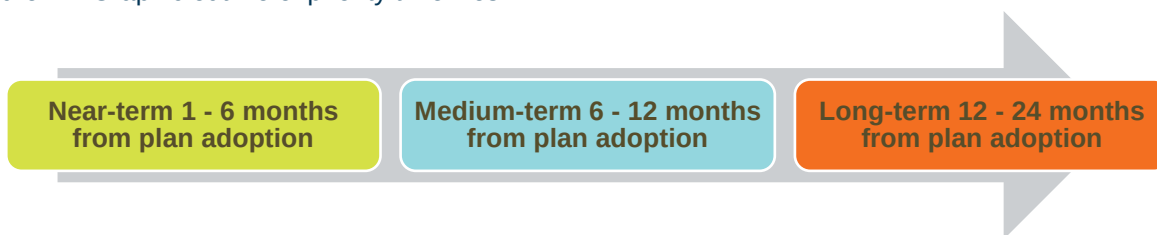
Informed: Keep apprised of and continue to update information available for all energy resources, including emerging technologies as they become relevant, available and financially accessible. These can include geothermal energy, ground source and air source heat pumps, HVAC rooftop unit heat-pumps, and electric vehicle changing incentives and programs.

Leadership and Recognition: Lead by example as a municipality and recognize the efforts of residents and businesses as they help reach this plan's goals through the following strategies.

Environmental impact: When promoting land and resource use, avoid doing more harm to that resource. For example, consider the full life cycle of products versus end-use.

Timelines: Each strategy has been given a color-coded timeline. That timeline includes near-, medium- and long-term timeframes. Partners in Energy offers support through an 18-month implementation period that supports the community's funding and capacity limitations. The work of these strategies will continue beyond these timelines to achieve the 2030 goal.

Figure 14. Graphic outline of priority timelines



Focus Area: Energy Efficiency

Strategy 1: Create a targeted outreach campaign encouraging energy assessments for homes and businesses.

As energy efficiency is the primary way to save energy, and it is difficult for audiences to act without advice or direction, energy assessments are a low to no-cost option for residents or businesses to learn about their energy use and inefficiencies. It will also indicate where they have the most potential for return on investment with energy projects.



Actions:	Partnerships/Resources:
1) Address barriers for residents such as cost, timing, language, and awareness and increase Home Energy Squad or other home energy assessment participation by promoting free visits and partnering with trusted messengers to reach underrepresented or hard to reach community members.	Growing up Healthy, Healthy Communities Initiative, school groups, higher education, senior center, community events
2) Showcase residents and businesses that undergo an energy assessment on the City's energy resource hub.	City communications
3) Conduct outreach to Faribault's business community through assessment program implementers and the Chamber of Commerce. Include case studies and incentive information in communications.	Chamber of Commerce, Faribault Futures, community events
4) Conduct a door-to-door campaign to small businesses to encourage energy assessments.	Energy Action Team, City Council Members, Mayor, Energy Smart, utility assessment programs
Communication:	Events, radio, weekly tips in Faribault Daily News/Weekly Shopper
Timeline: 1–6 Months	

Strategy 2: Consider the development of an efficient building policy that sets standards for building projects that obtain city incentives.

Grid reliability will also rely on Faribault's buildings to be efficient. Setting some standard for projects that apply for city incentives can increase efficient building stock, and therefore help grid reliability.

Actions:	Partnerships/Resources:
1) Connect with other communities who have building standard policies and review costs and benefits.	Community and Economic Development and Engineering departments
2) Write conclusions and recommendations to be reviewed by city staff, council, and public.	Community and Economic Development and Chamber of Commerce.
Communication:	City, Chamber of Commerce and elected official communications
Timeline: 12–24 Months	

Strategy 3: Engage multi-family building property owners and managers to take efficiency measures.

Faribault's multi-family buildings constitute a large part of the housing community and significantly impact energy savings. These efficiency measures can be taken in existing buildings and new construction. Faribault has done outreach to multi-family building owners in the past and can build on those efforts and relationships.

Actions:	Partnerships/Resources:
3) Create a targeted outreach campaign to older, existing multi-family building owners and property managers to increase energy efficiency and engage in efficiency programs.	Community and Economic Development and Engineering departments
4) Conduct multi-family building trainings on energy efficiency options for developers, building owners, operations and management staff.	Xcel Energy's Multi-family Building Efficiency program, local HVAC and weatherization experts
5) Lead by example through a City partnership with the Housing Redevelopment Authority to develop a plan to replace existing appliances with energy-efficient models.	Xcel Energy, Housing and Redevelopment, Partners in Energy, HUD, Community and Econ. Development Dept.
Communication:	City, Chamber of Commerce and elected official communications
Timeline: 6–12 Months	

Strategy 4: Promote energy efficiency in new construction and building retrofits.

As buildings are re-purposed or built, there is an opportunity to implement energy efficiency measures. Getting involved with those projects will require partnerships and communications to help promote these measures early in the design phase of a project.

Actions:	Partnerships/Resources:
1) Educate designers, contractors, etc. with a guide to resources for energy efficient buildings.	Community and Economic Development and Engineering departments, existing guides
2) Review and modify City code where applicable to require or incentivize more efficient buildings.	Other community examples, Community and Economic Development department
3) Encourage new technologies like motion lighting or efficient appliances/electronics through educational pieces.	Lighting consultants and utility programs
4) Promote city rebates, incentives and recognition for efficient buildings.	City webpage, Chamber of Commerce
Communication:	Chamber of Commerce, city permitting, elected official communications, social media
Timeline: 12–24 Months	

Strategy 5: Create education and awareness campaigns to encourage behavior change and promote energy efficiency programs to residents.

To reach audiences who may not be able to do an energy assessment, or to reach populations that want to start with small steps or are renting their homes, behavior change campaigns can provide a first step to home energy efficiency.

Actions:	Partnerships/Resources:
1) Attend community events with business and resident energy resources and tips to encourage energy efficiency actions.	Parks and Recreation department, Nature Center, senior center, schools, Downtown Business Association
2) Create a weekly energy tip/action and promote them throughout the community.	Energy Hub, weekly shopper, Faribault Daily News, social media, utility bill inserts, radio
Communication:	City website and communications, press, community boards
Timeline: 1–6 Months	

Strategy 6: Partner with schools, governmental and community organizations to act as trusted messengers of information and use existing programs to increase energy efficiency.

Creating messaging alongside community partners who may know the unique needs and communication methods of their networks will provide residents with energy information from trusted allies in the community, addressing energy needs more effectively.

Actions:	Partnerships/Resources:
1) Share Xcel Energy student toolkit with teachers and students to encourage behavior change at home.	Xcel Energy, K-12 schools, Partners in Energy
2) Share EmPowered Schools information with school districts.	EmPowered Schools, K-12 schools
3) Review GreenSteps Schools criteria and help in the pursuit of energy initiatives.	GreenSteps, K-12 schools
4) Recruit for a student internship to help perform basic energy assessments or guide residents toward utility programs.	Higher education or high school group
5) Develop energy-related library programming such as educational events on home energy efficiency, renewable energy and utility programs.	Library, community education
6) Create and distribute communications pieces that include education around energy for teachers and students.	K-12 schools and higher education
Communication:	School and library direct communications
Timeline: 1–6 Months	

Strategy 7: Increase access to energy and utility data to renters and buyers.

Knowledge of energy efficiency of a property or knowing the cost of an average utility bill can be a useful tool prior to entering into agreements when renting or buying homes.

Actions:	Partnerships/Resources:
1) Explore and consider a time of sale energy disclosure or energy audit for properties prior to selling a home or prior to renting to new tenants.	Peer communities, City departments, commissions and council, realtor and property owner groups.
Communication:	City communications
Timeline: 6–12 Months	

Strategy 8: Create a tool library resource to support energy efficiency projects at home.

Reach community members who want to do projects and learn more about their home or business energy use. A tool library could help residents and business owners access tools that aren't readily available or are expensive to purchase.

Actions:	Partnerships/Resources:
2) Acquire and create a collection of tools including an infrared camera, kilowatt meter, LED kits, and a guide or set of directions on how to use the tools to find inefficiencies and next steps to take.	Xcel Energy, library, Partners in Energy, local hardware stores
3) Partner with energy library programming to promote and encourage use of this kit.	Library, Partners in Energy
Communication:	City web page, social media, video media, paper, library communications
Timeline: 6–12 Months	

Strategy 9: Encourage energy efficient, affordable “missing middle” housing development by creating and communicating resources for retrofits of existing buildings and development of those properties.

Faribault is not unique in its position having a significant amount of single-family and multi-family housing stock and fewer “missing middle” housing, which includes duplexes, stacked and courtyard complexes, townhouses, and smaller multi-unit buildings in walkable neighborhoods. Encouraging this type of housing through energy efficiency incentives can grow that area of the housing community.

Actions:	Partnerships/Resources:
1) Work with City departments to identify housing stock and contacts to conduct outreach to existing buildings on available incentives.	City staff and Partners in Energy
2) Create a city/stacked incentive program that encourages developers to build missing middle properties.	Use other community examples and work with city council/commissions
3) Review and update city code to reduce barriers to constructing missing middle housing.	Use other community examples and work with city council/commissions
Communication:	On-on-one outreach
Timeline: 12–24 Months	

Strategy 10: Use passive energy strategies to reduce heat island effects that will bolster other energy strategies.

Faribault can make strides in reducing energy use (particularly during warm months) through measures that help reduce the urban heat island effects. This strategy can bolster the impact of the other energy efficiency strategies.

Actions:	Partnerships/Resources:
1) Consider green infrastructure and removal of unnecessary pavement or pavement alternatives when implementing or renovating projects.	Partners in Energy, Planning and Parks and Recreation departments
2) Consider light-colored pavement and roofs when building or renovating roofed structures, streets or paths.	Development, business associations
3) Review and update city code to reduce barriers to impervious surfaces.	City council and commissions
4) Plant trees for shade where possible.	Parks and Recreation department
Communication:	Internal to City departments
Timeline: 1–6 Months	

Focus Area: Renewable Energy

Strategy 1: Remove barriers for residents to access community solar or other renewable energy subscription offerings.



Alternatives to on-site solar exist for community members or businesses who lease or cannot install solar on their properties. Education is needed to show other available options for participation in renewable energy.

Actions:	Partnerships/Resources:
1) Educate residents on community solar subscription opportunities through information sharing on the City website.	City communications, Partners in Energy
2) Create easily accessible videos and infographics for understanding subscription options.	Partners in Energy and city communications
3) Partner with civic and social service organizations to develop and share incentives to renewable energy options for multi-family building residents and low-income residents.	Community Action Center, senior center, library
4) Launch a renewable energy subscription campaign for residents to access clean energy without on-site installations.	Faith organizations, community education, Partners in Energy
Communication:	City communications, press release, social media
Timeline: 6–12 Months	

Strategy 2: Build partnerships with organizations that can support outreach to encourage renewable energy among residents.

Organizations that act as a trusted resource can help shape messaging and communicate with their networks to promote renewable energy options. These partnerships can also lead to further sustainability messaging for future campaigns.

Actions:	Partnerships/Resources:
1) Host or partner with a contractor's event to share renewable energy benefits, resources and incentives.	Library, business associations, solar installers, community solar, Xcel Energy, Partners in Energy
2) Showcase businesses that have adopted renewable energy by creating case studies and articles and recognize them through City communications.	Partners in Energy, business association
Communication:	Social Media, direct email campaign
Timeline: 6–12 Months	

Strategy 3: Create targeted outreach campaigns encouraging large buildings to adopt renewable energy practices.

Using solar suitability mapping and identifying large buildings that could host a large solar array can benefit the business or building itself, as well as make a large advance toward greenhouse gas emissions avoided.

Actions:	Partnerships/Resources:
1) Create an outreach campaign for renters and property owners to engage in renewable energy programs.	Housing department, Xcel Energy, local solar companies
2) Create incentives for multi-family buildings to adopt renewable energy practices while avoiding placing the cost burden on residents.	Planning department, City Council
3) Lead by example on municipal owned buildings and properties (e.g., parking lots and streetlights).	City Council, solar companies, building staff, development, planning
4) Create a targeted outreach campaign for businesses to support renewable energy, including information on funding available for on-site solar projects.	Downtown business association, Faribault Futures, Xcel Energy, Chamber of Commerce
5) Help schools access on-site renewable energy projects and funding.	Higher education and K-12 schools
Communication:	City communications, press release, social media
Timeline: 12–24 Months	

Strategy 4: Help renewable installers to consider additional sustainability efforts when installing large solar arrays.

Additional sustainability efforts might include incorporating pollinator habitat or native grasses for water infiltration and carbon sequestration. This would provide dual purpose for the resources used.

Actions:	Partnerships/Resources:
1) Recognize efforts of solar installers who make additional sustainability actions to installations and include these actions on the Energy Hub.	Solar companies
Communication:	City communications
Timeline: 12–24 Months	

Focus Area: Transportation

Strategy 1: Increase access to EV education and resources.

As new incentives are rolled out and EV ownership is expected to increase significantly by 2030, education on available incentives and charging options will inform community members on the adoption of an electric vehicle.



Actions:	Partnerships/Resources:
1) Promote available information, resources and financing opportunities through the City's Energy Hub (such as IRA funds and other incentives).	City communications
2) Host ride and drive events.	Drive Electric MN, Xcel Energy, Parks and Recreation department, community events
3) Share educational materials at events.	Rice County Fair, Concerts in the Park, International Fest, Heritage Days
Communication:	City communications, Faribault Daily News
Timeline: 6–12 Months	

Strategy 2: Increase convenient charging availability.

Best placement and other installation plans for public EV charging will help the adoption of electric vehicles, make visiting area businesses more attractive, and aid in accessible charging infrastructure.

Actions:	Partnerships/Resources:
1) Explore increasing public charging stations in downtown Faribault as a draw for business.	Xcel Energy, business associations, Chamber of Commerce
2) Develop a site plan and prioritize sites for public chargers to access funding as it becomes available.	Planning department, MnDOT charging infrastructure guides
3) Include charging guidelines/requirements for multi-family buildings and explore charging infrastructure ordinances in new development and retrofits of multi-family buildings.	Community examples of best practices and policies, City Council
Communication:	City communications
Timeline: 6–12 Months	

Strategy 3: Partner with the utility to ensure reliability in the grid as EV adoptions increase.

Being in close contact with the utility as electric vehicle charging increases will ensure grid reliability as charging is added to public and private locations.

Actions:	Partnerships/Resources:
1) Establish a contact person at the utility who can share information at a regular cadence on grid pressures and intake information on City plans or campaigns.	Xcel Energy
Communication:	Internal
Timeline: 1–6 Months	

Strategy 4: Access and promote funding and opportunities for electrification of fleet vehicles.

When replacement is needed for fleets such as public transit, school busses, commercial vehicles, e-bikes, municipal fleets, postal vehicles, etc. the City, residents, and business owners can assess whether an EV makes economic sense. Help those organizations keep apprised of incentives and resources for those updates.

Actions:	Partnerships/Resources:
1) Keep the City website up to date on funding changes or updates to programs while establishing relationships with organizational fleet managers to keep them apprised of resources.	Xcel Energy, business associations, municipal fleet manager
Communication:	Internal
Timeline: 6–12 Months	

Strategy 5: Support low-income communities in electric transportation by removing barriers to access.

Faribault's under-resourced community members should be kept apprised of electric vehicle options. Initial resources should include new incentives and low-maintenance costs of EV ownership.

Actions:	Partnerships/Resources:
1) Create a resource guide (digital and printable) for accessing federal and state dollars for EV adoption, e-bikes, and other electric transportation equipment	Xcel Energy, Partners in Energy
Communication:	City communications
Timeline: 12–24 Months	

Strategy 6: Support the development of a complete network of active transportation infrastructure.

Faribault can aid the energy strategies and add to the greenhouse gas reduction goals of this plan by removing vehicle transportation by adding alternative transportation methods.

Actions:	Partnerships/Resources:
1) Support the creation of more walking and biking infrastructure.	Transportation and Planning departments
2) Support the addition of options to the public transit network (e.g., trains, electric bikes, etc.).	Transportation and Planning departments
Communication:	City communications
Timeline: 1–6 Months	

Focus Area: Beneficial Electrification

Strategy 1: Create an education and outreach campaign to share the possibilities of home appliance electrification and qualified contractors.

As incentives and resources become available to homeowners and landlords, the City can help inform the public of those resources and the benefits of electrifying their properties.



Actions:	Partnerships/Resources:
1) Develop a school campaign to include in science courses.	Higher education, K-12 schools, Xcel Energy, Empowered Schools
2) Host community center and library educational sessions.	Transportation and Planning departments
3) Use and promote existing organizations' educational resources and preferred contractor lists.	ASHP Collaborative, MN Geothermal Heat Pump Association
Communication:	City communications
Timeline: 1–6 Months	

Strategy 2: Incorporate beneficial electrification into new construction recommendations/requirements and promote existing programs and incentives.

As new homes and businesses are built, contractors or builders will be informed about available incentives and best practices to install electric HVAC and appliances.

Actions:	Partnerships/Resources:
1) Create recommendation packets to distribute to local builders, remodelers, and large construction projects.	Chamber of Commerce, Partners in Energy, Xcel Energy
2) Explore requirements for electric appliances and bring recommendations to City Council.	Other community examples of policy or ordinance
Communication:	City communications
Timeline: 12–24 Months	

Strategy 3: Support contractor trainings and education on new electrification technologies.

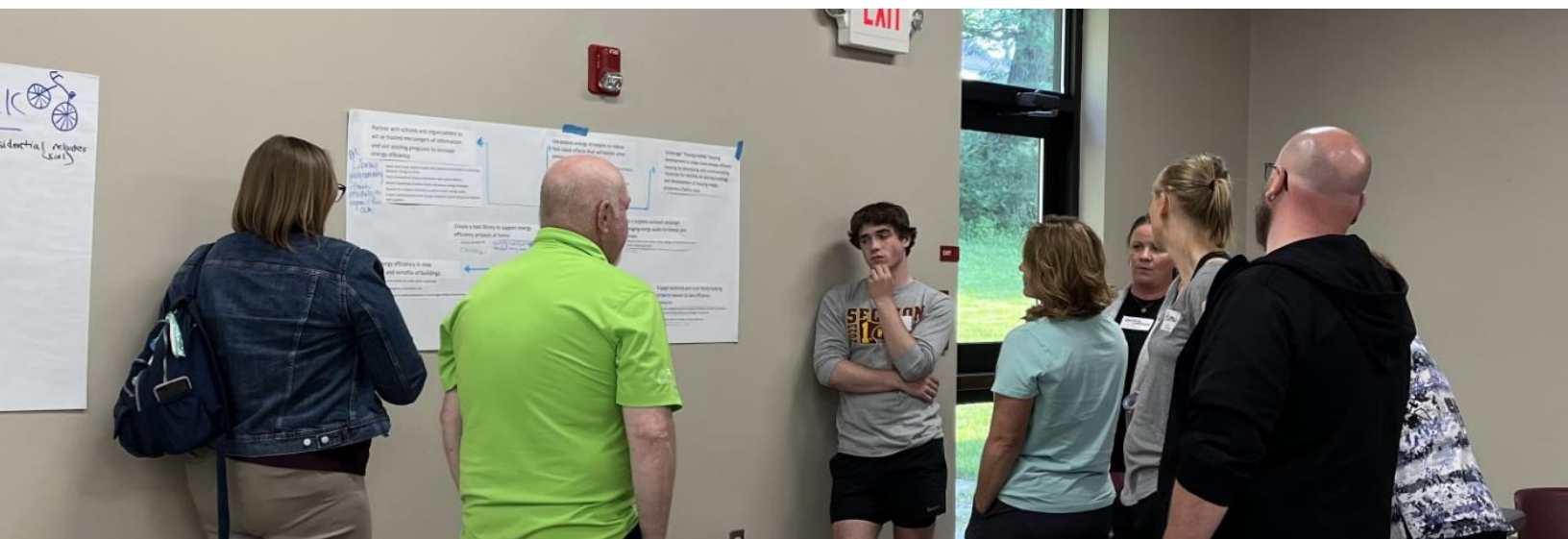
The workforce will be informed of new technology transitions, options, available incentives and installation best practices.

Actions:	Partnerships/Resources:
1) Partner with the MN Air Source Heat Pump Collaborative and other workforce training programs to conduct workshops for contractors.	ASHP Collaborative, Chamber of Commerce, Partners in Energy, Xcel Energy
Communication:	City communications, Chamber of Commerce network
Timeline: 12–24 Months	

Strategy 4: Electrify parks maintenance equipment.

As equipment is replaced in Faribault's parks maintenance selection, electric options will be considered to reduce costs of fuel and maintenance.

Actions:	Partnerships/Resources:
1) Identify procurement processes and update language for considering or requiring electric equipment when replacement is needed for mowers, trimmers, etc.	Parks and Recreation department
Communication:	Internal communications
Timeline: 6–12 Months	



HOW WE STAY ON COURSE

This Energy Action Plan is a living document. Goals and strategies will be assessed and refined as needed based on data and community staff capacity.

Xcel Energy Support

Data and Reporting

Partners in Energy will provide biannual progress reports with metrics of success and overall progress toward goals for Xcel Energy rebates and programs. These reports will be available publicly and shared with both the community and Energy Action Team.

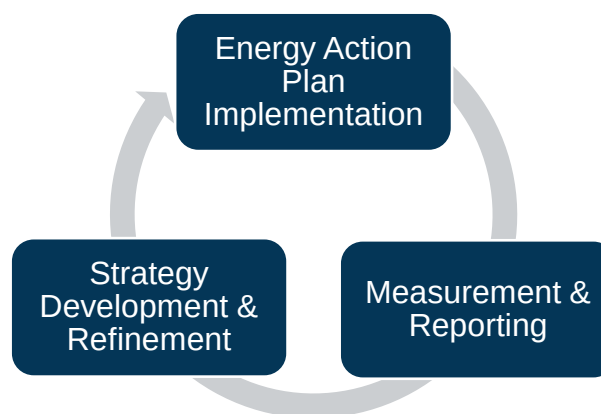


Figure 15. Actions and tracking

If available, ad-hoc participation reports for specific Xcel Energy programs (e.g., Home Energy Squad) can be provided to measure success of campaigns and to determine if we need to change course.

Project Management and Tracking

Partners in Energy will host regular project management check-in calls with staff to ensure we stay on course to achieve our strategies. If necessary, an implementation check-in meeting with the Energy Action Team can be convened to assess progress toward goals and discuss strategy refinement.

Energy Action Team and Community Commitment

The Energy Action Team formed to create this plan will support implementation by ensuring this document reflects the voices of the community and by helping implement the strategies that each team member was passionate about.

The community members who filled out surveys or responded to community listening boards have requested updates on the progress of the plan and the actions taken along the way. They have started a communication list for Faribault community members who are interested in the community's energy future.

The City of Faribault is committed to the municipal strategies in this plan and to working alongside the broader community to implement other strategies. The City is also committed to continue to build partnerships to continue to save the community money and energy.



APPENDIX A: BASELINE ENERGY ANALYSIS

Data was provided by Xcel Energy for all Faribault premises for 2017–2021. Xcel Energy provides electric and natural gas service to the community. The data helped the Energy Action Team understand Faribault’s energy use and identify opportunities for energy conservation and renewable energy. Data included in this section establishes a baseline against which progress toward goals will be compared in the future.

Electricity and Natural Gas Premises

Most Faribault premises are residential. Of the 9,953 distinct premises in Faribault in 2021, 86% (8,558) are residential, while commercial and industrial buildings represent 14% (1,395).

Table 8. Premise count by sector, 2021

Sector	Premise Count	Percent of Premises
Residential	8,558	86%
Commercial and Industrial	1,395	14%
Total	9,953	100%

Electricity and Natural Gas Consumption and Trends by Sector

On average from 2017-2021, the Faribault community consumed 214 million kWh of electricity and 15.3 million therms of natural gas across all sectors per year (Table 9). Total energy consumption increased by over the baseline period by 3%, which can be attributed to an increase in natural gas consumption in the commercial and industrial sector, as well as an increase in electricity consumption in the residential sector (Table 10). During the same period, electricity consumption in the commercial and industrial sector decreased by 9%.

Table 9. Average annual energy consumption by sector by fuel type, 2017–2021

Sector	Electricity Consumption (kWh)	Natural Gas Consumption (Therms)	Total Energy Consumption (MMBtu)	Percent of Total Energy Consumption
Residential	65,597,249	6,187,004	842,518	37%
Commercial and Industrial	148,012,439	9,119,306	1,416,949	63%
Total	213,609,688	15,306,310	2,259,467	100%

Table 10. Annual energy consumption by sector by fuel type, 2017–2021

Fuel Type		Residential	Commercial and Industrial	Total
2017	Electric (kWh)	63,367,144	155,915,550	219,282,694
	Natural Gas (therm)	5,722,761	8,019,140	13,741,901
	Total (MMBtu)	788,485	1,333,898	2,122,383
2018	Electric (kWh)	66,844,111	156,897,927	223,742,038
	Natural Gas (therm)	6,775,128	9,805,872	16,581,000
	Total (MMBtu)	905,585	1,515,923	2,421,508
2019	Electric (kWh)	63,965,767	147,850,556	211,816,323
	Natural Gas (therm)	6,658,740	9,710,553	16,369,293
	Total (MMBtu)	884,125	1,475,521	2,359,647
2020	Electric (kWh)	66,628,789	138,058,609	204,687,398
	Natural Gas (therm)	6,068,915	9,030,378	15,099,293
	Total (MMBtu)	834,229	1,374,094	2,208,323
2021	Electric (kWh)	67,180,435	141,339,551	208,519,986
	Natural Gas (therm)	5,709,478	9,030,585	14,740,063
	Total (MMBtu)	800,167	1,385,309	2,185,476

Total energy consumption during the baseline period showed variation in each sector consistent with variation in weather. Hotter summers (those with more cooling degree days) and colder winters (those with more heating degree days) had higher energy consumption.

Table 11. Cooling degree and heating degree days, 2017–2021

	2017	2018	2019	2020	2021
Cooling Degree Days	830	1,135	817	950	1,184
Heating Degree Days	6,743	7,760	7,921	7,128	6,678

Greenhouse Gas Emissions and Trends

Faribault's overall greenhouse gas (GHG) emissions increased from 2017 to 2018, and declined from 2018–2020, then grew slightly by 1.7% from 2020–2021. Overall, GHG emissions are 11% lower in 2021 compared to 2017 levels.

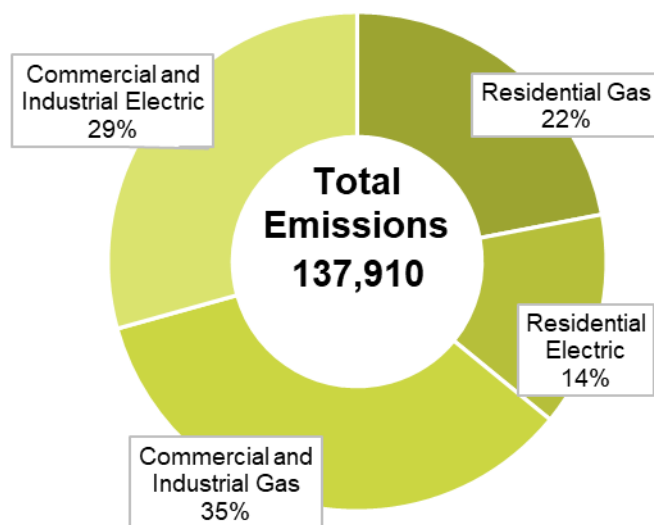
Table 12. Energy-related greenhouse gas emissions in MTCO₂e, 2017–2021

Customer Type	2017	2018	2019	2020	2021
Residential	53,998	60,425	56,955	50,281	49,529
Commercial and Industrial	100,693	109,474	101,498	85,374	88,380
Total Emissions	154,691	169,899	158,453	135,655	137,910

In 2021, the residential sector generated 36% of Faribault’s energy-related greenhouse emissions and the commercial sector generated 64% of the emissions. Natural gas consumption made up the largest proportion of emissions for both the residential and commercial sectors (Figure 16).

Figure 16. Energy-related greenhouse gas emissions by sector and fuel type, 2021

**2021 GHG Emissions (MTCO₂E)
by Sector and Fuel Type**



To calculate Faribault’s energy-related emissions, preliminary and certified emissions factors from Xcel Energy’s Upper Midwest Fuel Mix and a standard emissions factor for natural gas emissions were used (Table 13). As Xcel Energy completes third-party verification, the emissions factors used during the planning process to estimate greenhouse gas emissions may change.

Table 13. Emissions factors used to calculate energy-related greenhouse gas emissions, 2017–2021

Fuel Type	2017	2018	2019	2020	2021
Electricity Emissions Factor (lbs/MWh)	822	807	745	598	631
Natural Gas Emissions Factor (MTCO ₂ e/Dth)	0.053071	0.053071	0.053071	0.053071	0.053071

Energy Costs

In total, Faribault premises spent an annual average of \$31.5 million on energy during the baseline period. Faribault residential premises made up 39% of that spending, while commercial premises made up the remaining 61%. Commercial and industrial premises spent more overall, and their average annual cost per premise was greater (\$14,027) than the average cost for residential premises (\$1,432). Table 15 shows the energy costs by year for 2017–2021 by sector and fuel type.

Table 14. Average annual energy costs by sector and fuel type, 2017–2021

Customer Type	Average Annual Electricity Costs	Average Annual Natural Gas Costs	Average Annual Total Costs	Average Annual Cost per Premise
Residential	\$8,408,174	\$3,814,248	\$12,222,422	\$1,432
Commercial and Industrial	\$14,785,939	\$4,514,551	\$19,300,491	\$14,027
Total	\$23,194,113	\$8,328,799	\$31,522,913	

Table 15. Annual energy costs by sector and fuel type, 2017–2021

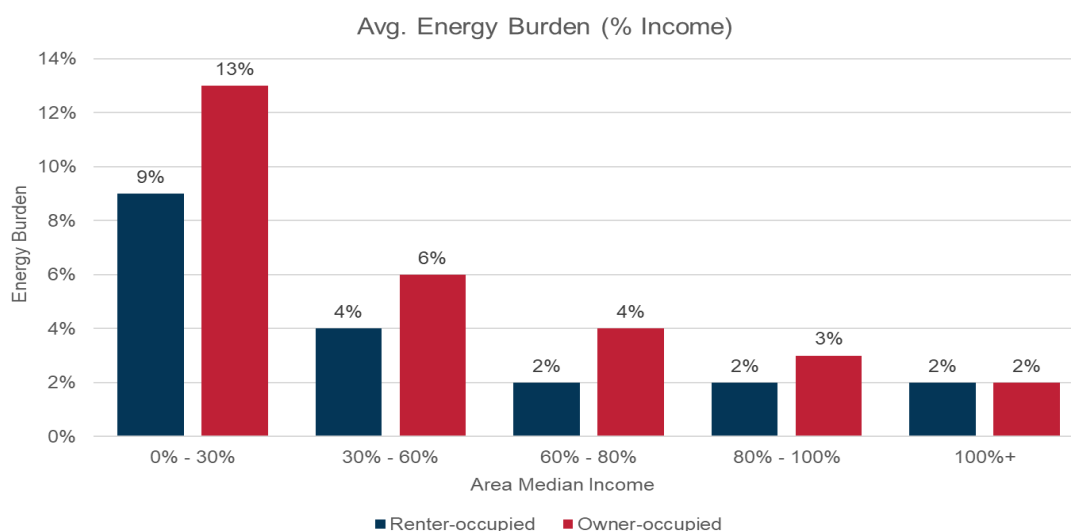
Sector	Year	Annual Electricity Costs	Annual Natural Gas Costs	Annual Total Costs	Annual Cost per Premise
Residential	2017	\$7,861,040	\$3,581,415	\$11,442,455	\$1,343
	2018	\$8,775,704	\$4,176,942	\$12,952,646	\$1,515
	2019	\$8,113,356	\$4,101,794	\$12,215,150	\$1,427
	2020	\$8,577,229	\$3,422,387	\$11,999,616	\$1,403
	2021	\$8,713,541	\$3,788,702	\$12,502,243	\$1,461
Commercial and Industrial	2017	\$15,125,860	\$4,005,169	\$19,131,029	\$13,843
	2018	\$15,571,055	\$4,871,435	\$20,442,490	\$14,602
	2019	\$14,514,878	\$4,731,585	\$19,246,463	\$13,906
	2020	\$13,588,281	\$3,889,638	\$17,477,919	\$12,767
	2021	\$15,129,622	\$5,074,930	\$20,204,552	\$14,484

Energy Burden

Energy burden is the percentage of income that residents spend on energy, and in Faribault it is greatest for owner-occupied homes with owners making 30% or less of the median income. This group of residents spends up to 13% of their income on energy costs.⁹ Notably, energy burden is higher across every income group for homeowners rather than renters.

⁹ Department of Energy LEAD Tool comparison

Figure 17. Energy burden by unit occupancy and median income, DOE LEAD Tool



Program Participation and Savings

Faribault already has a significant number of participants in energy efficiency programs from Xcel Energy, resulting in energy savings for residents and commercial premises. While fewer commercial premises participate, their participation results in larger savings per premise. Participation in these commercial programs saved an annual average of 3,185,660 kWh of electricity and 359,030 therms of natural gas.

Annual program participation counts, and electricity and natural gas savings are shown in Table 16 and Table 17. Savings values noted with an em dash (–) are not applicable, meaning there are no electricity or natural savings associated with that program.

Table 16. Annual residential sector efficiency program participation and savings, 2017–2021

Program		2017	2018	2019	2020	2021
Efficient New Home Construction	Count	4	7	2	0	0
	Savings (kWh)	2,751	5,380	2,561	0	0
	Savings (therms)	1,003	1,225	158	0	0
Home Energy Audit	Count	32	76	43	4	4
	Savings (kWh)	–	–	–	–	–
	Savings (therms)	–	–	–	–	–
Home Energy Savings Program	Count	1	13	9	0	1
	Savings (kWh)	0	1,828	2,262	0	158
	Savings (therms)	29	0	2,195	0	0
Home Energy Squad	Count	24	24	13	6	5
	Savings (kWh)	30,228	35,996	18,550	12,634	7,639
	Savings (therms)	2,009	1,791	956	421	173
Insulation Rebate	Count	0	4	4	5	4
	Savings (kWh)	0	511	1,028	1,311	4,633
	Savings (therms)	0	980	1,833	2,343	776
Low-Income Home Energy Squad	Count	11	74	3	24	2
	Savings (kWh)	10,546	48,375	2,575	13,663	2,938
	Savings (therms)	746	4,560	177	1,354	136
Multi-Family Energy Savings Program	Count	0	73	0	0	0
	Savings (kWh)	0	42,211	0	0	0
	Savings (therms)	–	–	–	–	–
Refrigerator Recycling	Count	26	53	50	30	43
	Savings (kWh)	28,695	44,815	46,903	21,577	28,888
	Savings (therms)	–	–	–	–	–
Residential Heating and Cooling	Count	148	190	167	186	243
	Savings (kWh)	61,793	78,930	73,116	94,961	63,600
	Savings (therms)	15,018	19,767	14,395	18,794	33,044
Residential Saver's Switch	Count	474	279	295	589	214
	Savings (kWh)	970	564	594	1,193	228
	Savings (therms)	–	–	–	–	–
Smart Thermostat	Count	10	15	6	4	53
	Savings (kWh)	64	552	274	532	2,531
	Savings (therms)	57	564	140	280	1,420
Water Heater Rebate	Count	20	9	11	4	0
	Savings (kWh)	–	–	–	–	–
	Savings (therms)	916	297	475	165	0
Total	Count	750	817	603	852	569
	Savings (kWh)	135,047	259,162	147,863	145,871	110,615
	Savings (therms)	19,778	29,184	20,329	23,357	35,549

Table 17. Annual commercial/industrial sector efficiency program participation and savings, 2017–2021¹⁰

Program		2017	2018	2019	2020	2021
Custom Efficiency	Count	3	2	5	1	3
	Savings (kWh)	138,406	129,722	1,808,906	0	445
	Savings (therms)	0	2,477	651	1,289,051	0
Efficiency Controls	Count	2	0	0	0	0
	Savings (kWh)	284,439	0	0	0	0
	Savings (therms)	30,874	0	0	0	0
Electric Rate Savings	Count	6	10	6	1	11
	Savings (kWh)	9,151	12,603	4,637	-1,239	-21,399
	Savings (therms)	–	–	–	–	–
Energy Design Assistance	Count	0	3	0	4	0
	Savings (kWh)	0	320,162	0	2,075,377	0
	Savings (therms)	0	24,066	0	19,340	0
Energy Efficient Buildings	Count	2	0	0	0	0
	Savings (kWh)	122,327	0	0	0	0
	Savings (therms)	1,012	0	0	0	0
Fluid System Optimization	Count	4	2	0	2	0
	Savings (kWh)	507,208	116,506	0	204,373	0
	Savings (therms)	0	0	0	0	0
Foodservice Equipment	Count	0	2	1	1	2
	Savings (kWh)	0	3,171	0	0	22,454
	Savings (therms)	0	20,109	4,049	274	3,174
HVAC +R Efficiency	Count	15	23	23	21	14
	Savings (kWh)	257,918	164,625	552,540	91,666	282,286
	Savings (therms)	9,054	1,454	10,645	181,826	4,689
Lighting Efficiency	Count	20	22	25	25	24
	Savings (kWh)	545,017	1,269,918	1,490,293	1,081,187	1,799,263
	Savings (therms)	–	–	–	–	–
Multi-Family Building Efficiency	Count	1	0	3	1	2
	Savings (kWh)	4,610	0	21,487	0	2,029
	Savings (therms)	899	0	1,982	0	0
Peak Partner Rewards	Count	0	0	0	0	1
	Savings (kWh)	0	0	0	0	167
	Savings (therms)	–	–	–	–	–
Recommissioning	Count	0	4	4	0	0
	Savings (kWh)	0	0	293,750	0	0
	Savings (therms)	0	0	60,941	0	0
Saver's Switch for Business	Count	2	0	3	1	10
	Savings (kWh)	58	0	53	27	43
	Savings (therms)	–	–	–	–	–
Small Business Lighting	Count	22	22	17	10	12
	Savings (kWh)	650,179	315,562	215,546	158,849	193,346
	Savings (therms)	–	–	–	–	–
Smart Thermostats for Business	Count	0	0	0	10	9
	Savings (kWh)	0	0	0	138	1,934
	Savings (therms)	0	0	0	0	385

¹⁰ In 2021, Commercial Refrigeration Efficiency, Cooling, Heating Efficiency and Motor Efficiency were merged in 2021 and renamed as HVAC+R Efficiency.

Program		2017	2018	2019	2020	2021
Turn Key Services	Count	0	2	4	0	4
	Savings (kWh)	–	–	–	–	–
	Savings (therms)	–	–	–	–	–
Total						
	Count	77	92	91	77	92
	Savings (kWh)	2,519,313	2,332,269	4,387,212	3,610,378	2,280,568
	Savings (therms)	41,839	48,106	78,268	1,490,491	8,248

Renewable Energy Support

There is support for renewable energy in Faribault with almost 700 residential premises subscribing to Xcel Energy renewable programs. These premises subscribe a total of 3,534,000 kWh of their electricity to renewable sources, the equivalent of taking 340 gas-powered cars off the road for a year.¹¹ Commercial and industrial premises also subscribe to Xcel Energy's renewable programs, with 77 subscribers subscribing a total of 37,876,000 kWh of electricity to renewable programs.

Table 18. Renewable energy subscriptions and program participation, 2021

	Residential	Commercial/ Industrial
Subscription Programs - Windsource & Renewable*Connect		
Subscriber Count	382	5
Total Annual Electricity Subscribed (kWh)	829,000	3,020,000
Percent of Sector Xcel Energy Electricity Use	1.23%	2.1%
Community Solar Gardens - Solar*Rewards Community		
Subscriber Count	289	72
Total Annual Electricity Subscribed (kWh)	2,705,000	34,813,000
Percent of Sector Xcel Energy Electricity Use	4.0%	24.6%
On-site Solar - Solar*Rewards and Net-Metering		
Subscriber Count	35	16
Total Electricity Capacity (kW)	452	1,589
Total Xcel Energy Renewable Energy Support ¹²		
Subscriber Count	671	77
Total Annual Electricity Subscribed (kWh)	3,534,000	37,876,000

¹¹ <https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>

¹² Excludes on-site solar due to behind the meter generation.

Community Maps

Using American Community Survey data, maps by census tracts were created to give context for the geographical distribution of key population and housing characteristics. Data include estimated counts of households eligible for low-income programs, renter-occupied units, and multi-family unit buildings.

Figure 18. Faribault households eligible for low-income programs by census tract, 2017–2021

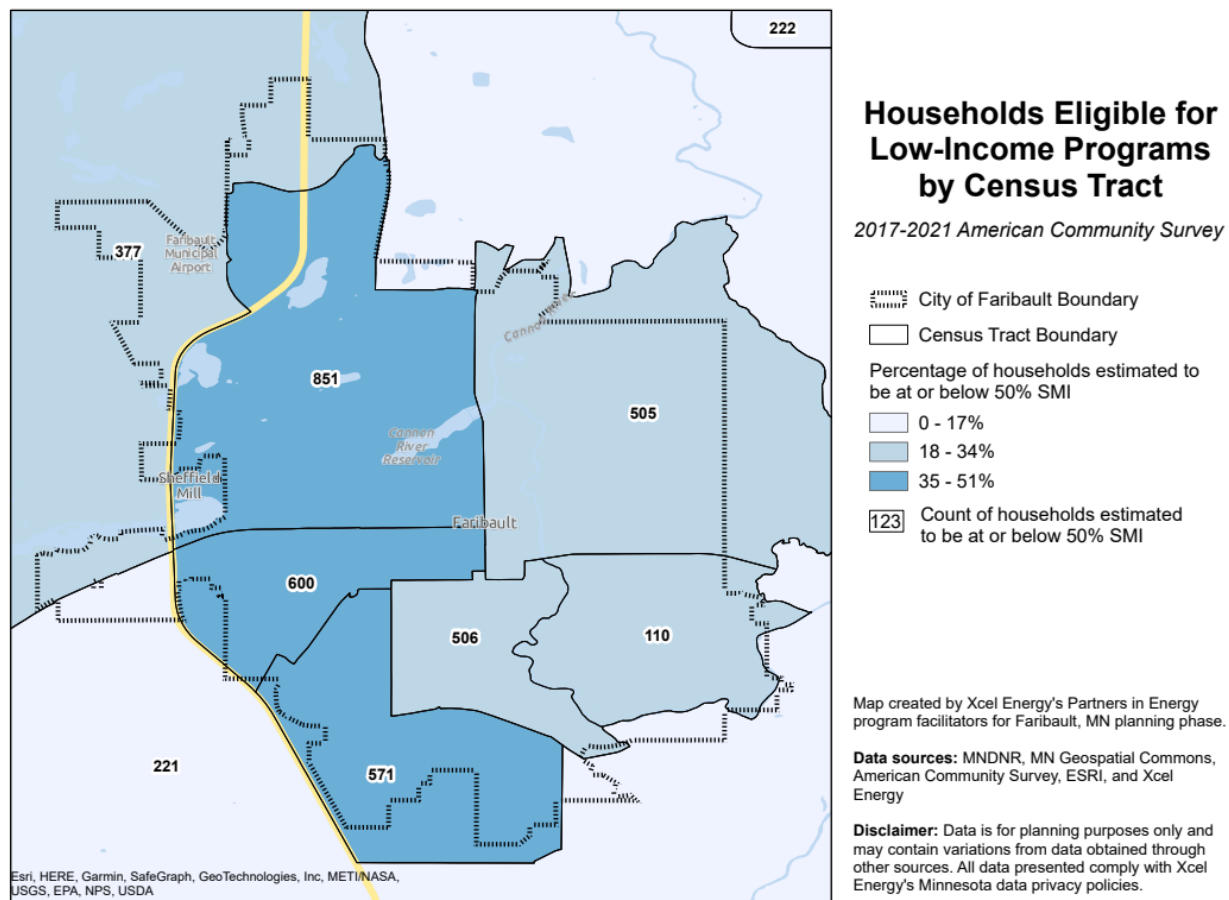


Figure 19. Faribault renter-occupied units by census tract, 2017–2021

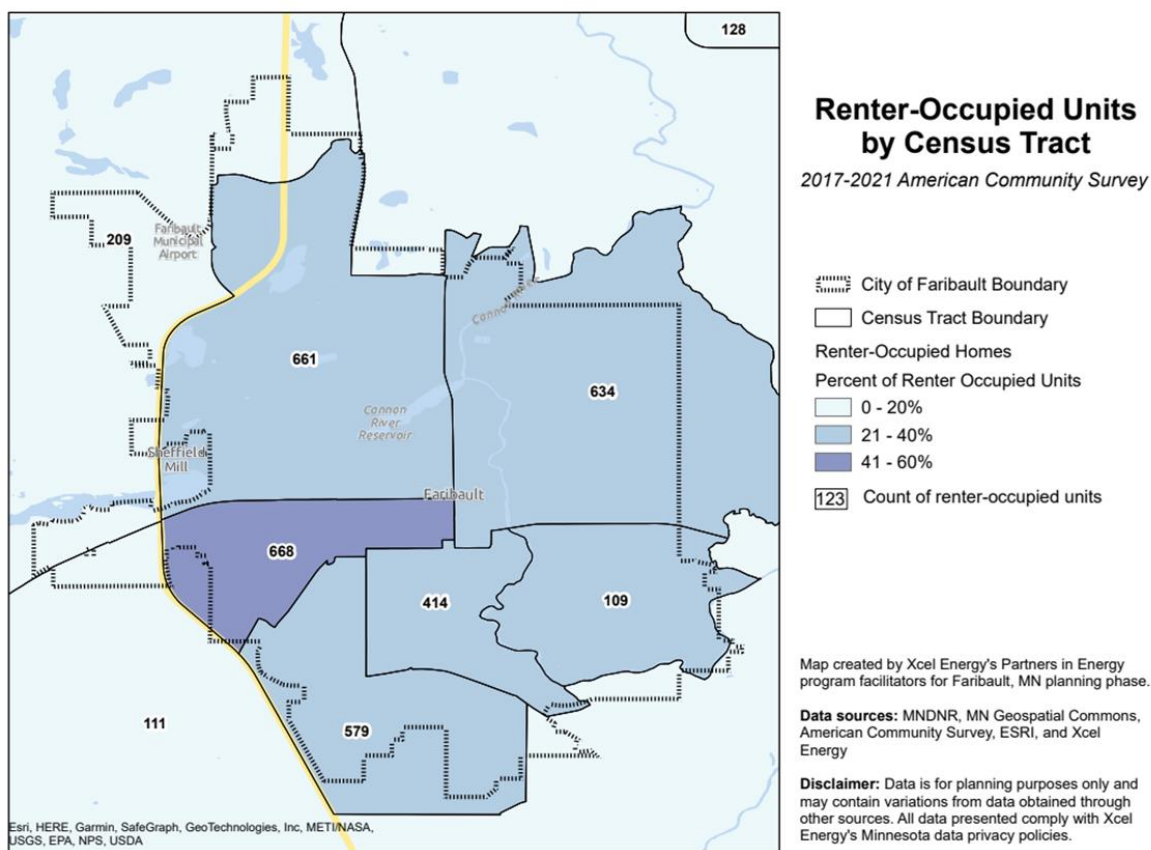
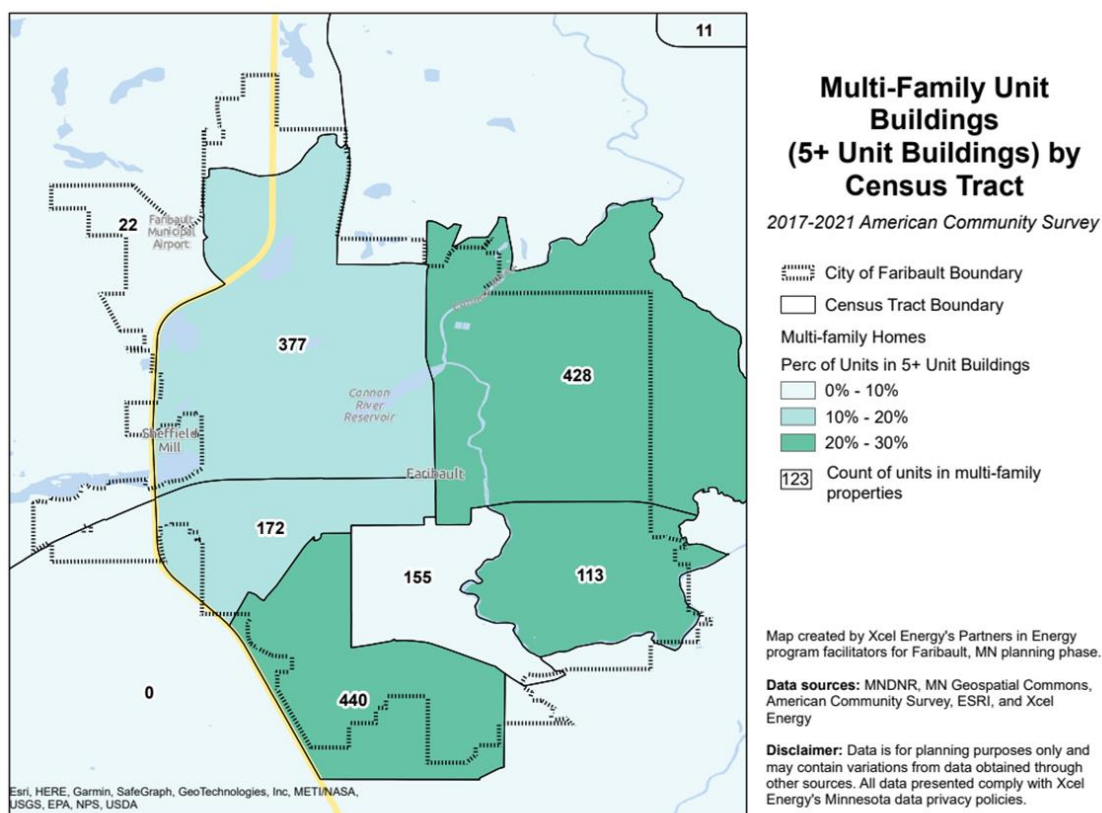


Figure 20. Faribault multi-family unit buildings by census tract, 2017–2022





APPENDIX B: METHODOLOGY FOR MEASURING SUCCESS

As part of implementation support, Partners in Energy will provide biannual progress reports for Xcel Energy participation and savings data for Faribault. All goals will be measured against Faribault's business as usual scenario, which averages data from a three-year baseline of 2019–2021 unless otherwise noted.

The following section defines the values against which progress is measured, including Xcel Energy programs included in the assumptions.

Community-wide Goal

- Faribault will avoid an additional 50% of energy-related greenhouse gas emissions by 2030 compared to business as usual, while saving the community energy and money.

This goal is measured against a business as usual (BAU) savings scenario based on the three-year baseline. The community-wide goal will be measured comparing cumulative energy savings, greenhouse gas emissions and estimated dollars saved for electricity and natural gas savings for all sectors between 2023 and 2030 against the estimated BAU value for the same period.

First-year savings data provided by Xcel Energy for current and future energy efficiency programs will be used to calculate electricity and natural gas savings. Partners in Energy facilitators will use energy savings by sector and fuel type to calculate estimated dollars saved in the community using sector specific rate assumptions. To calculate greenhouse gas emissions, Partners in Energy facilitators will use preliminary and certified emissions factors from Xcel Energy's Upper Midwest Fuel Mix.

Table 19. Cumulative savings scenarios

	Cumulative 2030 BAU Scenario	Cumulative 2030 Goal Scenario
Electricity Savings (kWh)	25,485,277	33,895,418
Natural Gas Savings (therms)	2,872,238	4,410,915
Total Energy Savings (MMBtu)	374,180	556,743
Greenhouse Gas Emission Savings (MTCO ₂ e)	19,441	28,992
Dollar Savings	\$3,969,058	\$5,644,853

Annual Energy Savings and Participation Targets

To meet Faribault's 2030 goal, the community will need to increase Xcel Energy program participation, saving more electricity and natural gas annually than the BAU scenario. Table 20 identifies the annual participation and energy savings targets needed to stay on track to meet the 2030 goal compared to the BAU scenario, assuming a linear increase to reach their 2030 goal. Participation includes Xcel Energy's current and future energy efficiency programs for residential and commercial/industrial customers and excludes renewable energy programs.

Table 20. Annual energy savings and participation targets

	Annual BAU Scenario	Annual Goal Scenario
Residential Participation	718	1,352
Commercial/Industrial Participation	86	125
Electricity Savings (kWh)	3,185,660	4,236,927
Natural Gas Savings (therms)	359,030	551,364
Total Energy Savings (MMBtu)	46,772	69,593



APPENDIX C: XCEL ENERGY'S PARTNERS IN ENERGY PLANNING PROCESS

About Xcel Energy's Partners in Energy

Xcel Energy is an electric and natural gas utility that provides the energy that powers millions of homes and businesses across eight Western and Midwestern states. Each community Xcel Energy serves has its own unique priorities and vision for its energy future. The energy landscape is dynamically changing with communities leading the way in setting energy and sustainability goals. To continue to innovatively support their communities, Xcel Energy launched Partners in Energy in the summer of 2014 as a collaborative resource with tailored services to complement each community's vision. The program offerings include support to develop an energy action plan or electric vehicle plan, tools to help implement the plan and deliver results, and resources designed to help each community stay informed and achieve their outlined goals.

Plan Development Process

The content of this plan is derived from a series of planning workshops, surveys, community input boards and event tabling held in the community with a planning team committed to representing local energy priorities and implementing plan strategies and interested community members.

Community Engagement

Community input was a priority of the City of Faribault in the energy planning process.

Partners in Energy helped create a series of tools to use to gather community input

Figure 21. Partners in Energy Resources for Success



including listening boards, community surveys in English, Somali and Spanish languages, tabling tools, and interview questions.

Workshops

There were four workshops during the planning process that also combined input from the broader community. Two of these workshops were intended to include more community members that may only be able to come to one workshop. These workshops were promoted through the local paper, city website, and community email lists. One of these workshops was held virtually to hear from people who may not be able to travel, and one of them was held at the Faribault Community Center where dinner was provided in a family friendly atmosphere.

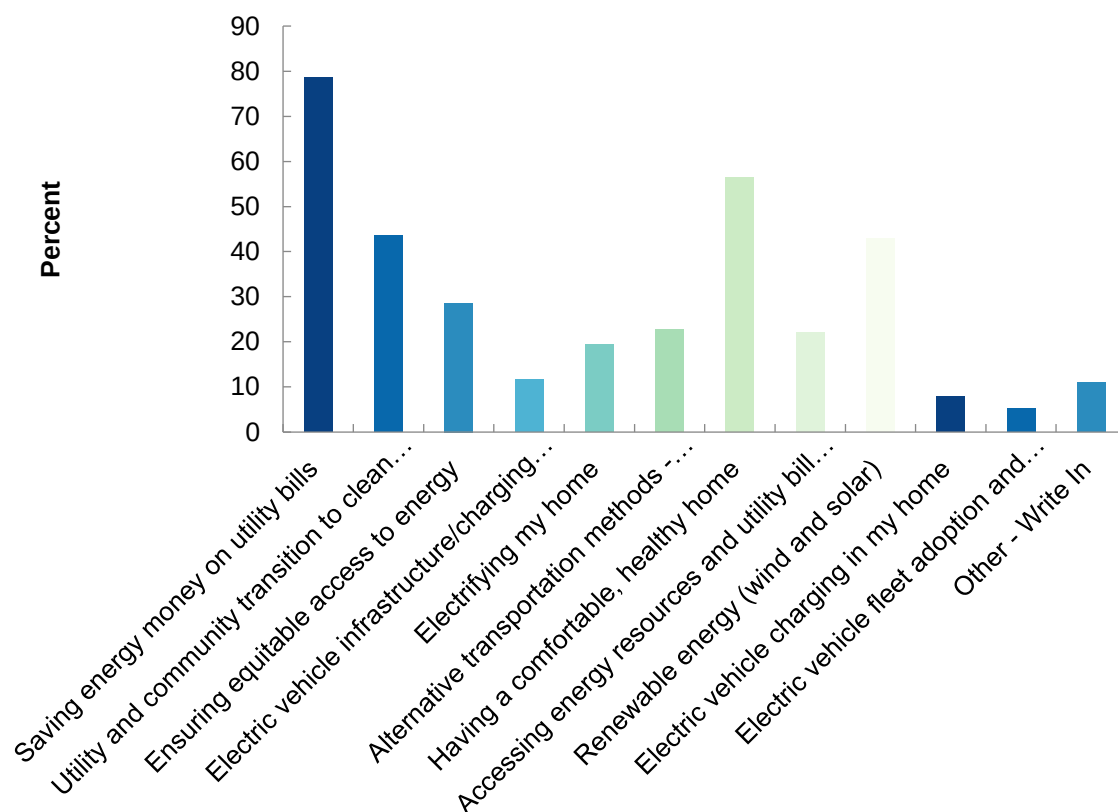
Community Energy Survey

The community energy survey reached over 170 people during the planning process and asked questions that helped inform the strategies of this plan and ensure we were reaching audiences that were diverse and representative of the Faribault community.

Examples Survey Questions and Responses

The following section includes examples of questions asked in the community energy survey.

Figure 22: Chart of responses to the question, “When thinking about energy, what is important to you and your family?”



APPENDIX D: IMPLEMENTATION MEMORANDUM OF UNDERSTANDING

4.I



Request for Council Action

TO: Mayor and City Council
THROUGH: Environmental Commission
Tim Murray, City Administrator
FROM: David Wanberg, Community and Economic
Development Director
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-193 Approve MOU to Implement
Faribault's 2023 Energy Action Plan

Background:

Presuming the City Council approves Resolution 2023-192, which approves Faribault's 2023 Energy Action Plan, the Council should also approve Resolution 2023-193, which approves a Memorandum of Understanding (MOU) to implement the Plan (see the attached MOU).

Recommendation:

Approve Resolution 2023-193

Attachments:

1. Resolution 2023-193 Approve MOU to Implement Faribault's 2023 Energy Action Plan
2. Memorandum of Understanding to Implement Faribault's 2023 Energy Action Plan

CITY OF FARIBAULT

RESOLUTION #2023-193

APPROVE MOU TO IMPLEMENT FARIBAULT'S 2023 ENERGY ACTION PLAN

WHEREAS, the City Council approved Resolution 2023-192, which approved Faribault's 2023 Energy Action Plan; and

WHEREAS, the City Council wishes to work with Xcel's Partners in Energy Program to help ensure the successful implementation of the Plan.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota, hereby authorizes the Mayor and/or the City Administrator to execute a Memorandum of Understanding with Xcel's Partners in Energy Program to implement Faribault's 2023 Energy Action Plan.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Memorandum of Understanding Phase 2 – Plan Implementation

Mathias Hughey
City of Faribault
208 1st Ave. NW
Faribault, MN 55021

The intent of this Memorandum of Understanding is to recognize the achievement of the City of Faribault in developing an updated Energy Action Plan. Northern States Power Company doing business as Xcel Energy, through its Partners in Energy offering, has supported the development of this Energy Action Plan. This document outlines how the City of Faribault and Xcel Energy will continue to work together to implement this Energy Action Plan. The term of this joint support, as defined in this document, will extend from October 1, 2023, through March 31, 2025.

Xcel Energy will support Faribault in achieving the goals of its Energy Action Plan in the following ways:

Project Management Activities

- Provide presentation content outlining Partners in Energy process, identified focus areas and goals, and benefits to community to be presented to City Council as part of update process.
- Facilitate regular check-in meetings, track and report energy impacts and activities (process annual data from Xcel Energy) and help coordinate implementation kick-off activities.
- Provide up to \$2,550 for reimbursed expenses related to printing and distribution of co-branded marketing materials, venue fees, food, and other related needs associated with outreach and education. Xcel Energy funding will not be provided for the purchase of alcohol.
- Serve as liaison between City and Xcel Energy Account Managers and communications staff and develop a detailed outreach plans.
- Support tracking and reporting progress to goals with bi-annual progress reports.

Support funded by Xcel Energy for project management is not to exceed 112 hours. These hours will include those provided through the Partners in Energy team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Energy Efficiency Activities

- **Promoting Home and Business Assessments**
 - Develop campaigns for resident and business energy assessments.
 - Connect the City to utility and state program resources and other incentive opportunities.
 - Support partnerships with other community and business organizations.
 - Develop campaign details and designed, co-branded, community materials for campaign promotions.

- Support community events with planning and promotional materials.
- **Multi-family Building Efficiency Outreach**
 - Develop campaign to reach building owners.
 - Create collateral and materials for outreach and to support events/trainings.
 - Identify utility and state programs, and create materials to support city appliance replacement campaign.
- **New Construction Promotions**
 - Develop a resource guide for industry partners.
 - Connect new technology and program offerings to support outreach.
 - Make connections to all incentives that are available for new construction efficiency projects.
- **Residential Outreach**
 - Develop campaign and materials encouraging behaviors and actions that support energy efficiency in homes.
 - Develop a weekly tips (in a quarterly deliverable) for promotional materials.
- **Partnership Development**
 - Connect city with utility school programs (e.g., Xcel Energy school kits).
 - Develop library program event promoting efficiency to residents.
 - Create a library tool for residents to check-out and make efficiency decisions about their homes.
 - Develop materials for student and teacher audiences.
- **Development**
 - Connect resources and data to help incentivize targeted housing projects.
 - Include passive energy strategies with materials and messaging around other projects or development.
 - Update existing development review materials with current utility and state programs and incentives.

Support funded by Xcel Energy for this strategy is not to exceed 105 hours. These hours will include those provided through the Partners in Energy team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Renewable Energy Activities

- **Increase Residential Participation in Renewable Energy Subscription Programs**
 - Create accessible city website language for renewable energy options.
 - Create videos and infographics as a part of the campaign materials.
 - Support partnerships and share renewable energy options and incentives with partners.
 - Develop renewable subscription campaign.
- **Partner and Outreach Support**
 - Support community contractors' event on renewable energy options and benefits.
 - Develop case studies of local businesses who are participating in renewable energy projects.
- **Large Building Participation**

- Develop campaign to reach renters and/or property owners.
- Connect City to utility renewable energy programs, and support projects on municipal buildings.
- Support outreach to schools about rooftop solar projects.
- Include messaging around additional benefits and options with solar installations on informational materials.

Support funded by Xcel Energy for this strategy is not to exceed 56 hours. These hours will include those provided through the Partners in Energy team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Transportation Energy Activities

- **EV Access Education**
 - Develop EV residential materials for outreach.
 - Support EV event planning and/or promotions.
 - Develop resource guide for residents.
- **Increase Charging Access**
 - Connect utility programs and incentives to city development review materials.
 - Connect city with other community projects of similar scope.
- **Fleet Vehicle Adoption**
 - Develop accessible website language and materials for businesses to access programs, funding and incentives for EV fleet vehicles.

Support funded by Xcel Energy for this strategy is not to exceed 41 hours. These hours will include those provided through the Partners in Energy team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Beneficial Electrification Activities

- **Residential Campaign**
 - Develop a campaign and resources for outreach and education.
 - Develop materials and activities aimed at student education.
 - Support community electrification events with planning and promotions.
 - Support partnership development and connect resources.
- **New Construction**
 - Create a packet of materials for new construction industry partners.

Support funded by Xcel Energy for this strategy is not to exceed 37 hours. These hours will include those provided through the Partners in Energy team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Faribault commits to supporting the Energy Action Plan to the best of its ability by:

- Achieving the energy savings impacts outlined in the energy action plan and shown in the table below:

Faribault Conservation Goals

	Electricity Savings (in kWh)	Natural Gas Savings (in therms)
Baseline Historic Energy Savings	3,186,000	359,000
Incremental Plan Energy Savings (10/1/23-3/31/25)	1,577,000	289,000
Total Plan Energy Savings (baseline + plan energy savings)	4.763,000	648,000

- Performing the coordination, tracking, and outreach duties as outlined in the Energy Action Plan that include but are not limited to the following:

Project Management Activities

- Participate in coordination and tracking of scheduled check-ins, activities, and events.
- Provide Xcel Energy an opportunity to review marketing materials to assure accuracy when they incorporate the Xcel Energy logo or reference any of Xcel Energy's products or services.
- Share the plan document, supporting work documents, collateral, and implementation results from the Energy Action Plan with the public. The experience, successes, and lessons learned from this community will inform others looking at similar or expanded initiatives.
- Share progress on upcoming sustainability planning as it relates to activities outlined in the Energy Action Plan.
- Review and approve campaign materials in a timely manner.
- Update city website with relevant information.

Energy Efficiency Activities

- **Promoting Home and Business Assessments**
 - Engage city communications or other city departments to distribute campaign materials as developed.
 - Develop partnerships to support campaign efforts.
- **Multi-family Building Efficiency Outreach**
 - Engage with multi-family building owners to communicate campaign asks.
 - Access city data and other departments as useful to campaign efforts.
 - Host event for multi-family building training and invite appropriate partners.
 - Partner with organizations to develop an appliance replacement campaign.
- **New Construction Promotions**
 - Use city resources to connect with industry partners.
 - Evaluated city code and permit requirements as they relate to efficiency.
 - Design and implement a city incentive and recognition program.
- **Residential Outreach**

- Use city communications and partnerships to support outreach campaign.
- **Partnership Development**
 - Develop school partnerships to aid campaign efforts.
 - Host residential library event, including support with planning the event.
- **Disclosures**
 - Explore energy disclosure options within the city to better inform renters and buyers about energy use and costs.
- **Development**
 - Use city resources to create code and incentive for efficiency projects and activities.

Renewable Energy Activities

- **Increase Residential Participation in Renewable Energy Subscription Programs**
 - Update website language with renewable energy options.
 - Support campaign with city communications efforts.
 - Partner with organizations to support campaign efforts.
- **Partner and Outreach Support**
 - Host community contractors' event on renewable energy options and benefits.
 - Share case studies of local businesses who are participating in renewable energy projects.
- **Large Building Participation**
 - Use city communications and partnerships for campaign outreach to renters and/or property owners.
 - Explore renewable options for municipal buildings.
 - Continue outreach on school rooftop solar projects.

Transportation Energy Activities

- **EV Access Education**
 - Host EV event.
 - Distribute campaign materials and update web resources as needed.
- **Increase Charging Access**
 - Work with city development to explore charging rules and incentives.
- **Fleet Vehicle Adoption**
 - Update website language and materials for businesses to access programs, funding and incentives for EV fleet vehicles.

Beneficial Electrification Activities

- **Residential Campaign**
 - Distribute campaign materials and support campaign efforts through partner relationships.
 - Host community electrification events.
- **New Construction**
 - Distribute a packet of materials for new construction industry partners.

Single Points of Contact

All communications pertaining to this agreement shall be directed to Mathias Hughey on behalf of Faribault and Sofia Troutman on behalf of Xcel Energy.

Legal Applicability and Waiver

This is a voluntary agreement and not intended to be legally binding for either party. This Memorandum of Understanding has no impact, nor does it alter or modify any existing Franchise Agreement or other existing agreements between Xcel Energy and Faribault. Parties agree that this Memorandum of Understanding is to memorialize the intent of the Parties regarding Partners in Energy but does not create a legal agreement between the Parties. It is agreed by the Parties that nothing in this Memorandum of Understanding will be deemed or construed as creating a joint venture, trust, partnership, or any other legal relationship among the Parties. This Memorandum of Understanding is for the benefit of the Parties and does not create third party rights. Nothing in this Memorandum of Understanding constitutes a waiver of Faribault ordinances, Faribault regulatory jurisdiction, or Minnesota's utility regulatory jurisdiction.

Xcel Energy is excited about this opportunity to support Faribault in advancing its goals. The resources outlined above and provided through Partners in Energy are provided as a part of our commitment to the communities we serve and Xcel Energy's support of energy efficiency and renewable energy as important resources to meet your future energy needs.

For the City of Faribault:

For Xcel Energy:

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: October 10, 2023
SUBJECT: Approve Quote to Repair Chimney at Washington Recreation Center and Budget Revision

Background:

City Staff recently requested quotes to repair the chimney at the Washington Recreation Center. Staff received two quotes with the low quote coming from Restoration Services, Inc. at a cost of \$15,600.00. This project was not budgeted in the 2023 CIP but \$20,000 was budgeted for parking lot repairs at North Alexander Park. Staff will submit a budget revision to transfer funds accordingly from that project to this project.

Recommendation:

Approve the quote from Restoration Services, Inc. for \$15,600 to repair the chimney at the Washington Recreation Center and approve the budget revision.

Attachments:

1. Chimney Repair Quotes
2. Budget Revision Request Form

Jacob Deml

507.676.0804

jkdeml.rsi@gmail.com

restorationservicesinc.com

P.O. Box 882

Faribault, MN 55021

7/25/23

Proposal

This proposal is prepared for: City of Faribault

Project/Location: 117 Shumway Ave, Faribault, MN 55021

Scope: Provide miscellaneous masonry repairs as itemized below:

- Mobilizing (dumpster, setup, etc.)
- Replace deteriorating brick.
- Repair cracks on top cap.
- Waterproof top cap.
- Caulking around chimney.
- Brick seal chimney.
- Overhead/Profit

Total: \$15,600

Notes: Water and electricity provided by Owner. Proposal includes all required insurance, equipment, permits, and materials.

Jacob Deml

Field Superintendent

HEALY CONSTRUCTION CO.

GENERAL CONSTRUCTION

Phone: (507) 332-7479
Fax: (507) 332-6931

Po Box 697
Faribault, Minnesota 55021

10/4/2023

Faribault Park & Recreation
Attn: Paul Peanasky

RE: Washington Rec. Center

Paul,

We propose to provide labor, materials, and equipment necessary to complete the following:

- Mobilization
- Replace crack/broken brick.
- Repair top cap
- Top cap water proofing
- Seal brick chimney
- Caulking

For the sum of -----> \$ 18,450.00

Respectfully submitted,

Michael R. Healy

By Others:

- Permits
- Raising chimney stack height

CITY OF FARIBAULT

REVISED BUDGET

DEPARTMENT:

YEAR: 2023

[illegible]

Additional Remarks:

Note: This form MUST BALANCE.

An increase in expenditures in any line item(s) must be offset by either a corresponding decrease in expenditures in another line item(s) or an increase in revenue.

Change Requested By:

Department Head

Change Approved By:

City Administrator

Date Approved:

7.A



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-191 Order Improvements, Approve Plans and Specifications and Set Bid Date for TH 3 Sanitary Sewer Improvements Project - Contract 2023-08

Background:

The attached resolution orders the improvements and approves the construction plans and specifications for the proposed 2023 TH 3 Sanitary Sewer Improvements project (Contract 2023-08) including removal, replacement and construction of a new sanitary sewer trunk main along the south side of TH 3 from Hulett Avenue to 2nd Avenue NW as well as the in-place rehabilitation of a portion of the existing trunk sewer main under TH 3 from the Canadian Pacific Railroad crossing to 2nd Avenue NW.

The preliminary total estimated cost of the improvements, including 5% contingency and 15% engineering, is \$2,756,100. Proposed funding for the project is as follows:

Sanitary Sewer Utility Fund (602)	\$2,756,100	100%
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The attached resolution also establishes a bid date of November 8, 2023 for the project. This project has a flexible start date, allowing for construction to start either in 2023 or in the spring of 2024 with substantial completion before the 2024 Rice County Fair. Sewer lining work on the existing trunk main under TH 3 may extend later.

Recommendation:

Approve Resolution 2023-191

Attachments:

1. Resolution 2023-191 Order Improvements, Approve Plans and Specifications and Set Bid Date for TH 3 Sanitary Sewer Improvements Project

7.A

2. (2023-08) Cover Sheets

CITY OF FARIBAULT

RESOLUTION #2023-191

ORDER IMPROVEMENTS, APPROVE PLANS AND SPECIFICATIONS AND SET BID DATE FOR TH 3 SANITARY SEWER IMPROVEMENTS PROJECT - CONTRACT 2023-08

WHEREAS, the City's current Capital Improvement Plan identifies the construction and replacement of a trunk sanitary sewer line adjacent and within Trunk Highway 3 from Hulett Avenue to 2nd Avenue NW, and;

WHEREAS, the City, has developed the final plans and specifications for the proposed project and related improvements and received permits and approvals as necessary from regulating authorities as well as acquired necessary access and easement rights, and;

WHEREAS, the project including removal, replacement and construction of a new sanitary sewer trunk main along the south side of TH 3 from Hulett Avenue to 2nd Avenue NW as well as the in-place rehabilitation of a portion of the existing trunk sewer main under TH 3 from the Canadian Pacific Railroad crossing to 2nd Avenue NW.

WHEREAS, the total cost of the improvements is estimated to be \$2,756,100.00, and;

WHEREAS, plans and specifications for the improvements have been prepared by the City Engineering Department or by a consultant under the direction of the City Engineer.

NOW, THEREFORE BE IT RESOLVED, that the proposed 2023 Trunk Highway 3 Sanitary Sewer Improvements Project - Contract 2023-08 including removal, replacement and construction of a new sanitary sewer trunk main along the south side of TH 3 from Hulett Avenue to 2nd Avenue NW as well as the in-place rehabilitation of a portion of the existing trunk sewer main under TH 3 from the Canadian Pacific Railroad crossing to 2nd Avenue NW are hereby ordered as proposed in this Council Resolution adopted October 10, 2023.

ALSO, BE IT RESOLVED, that plans and specifications for the 2023 Trunk Highway 3 Sanitary Sewer Improvements Project - Contract 2023-08,

prepared by the City Engineering Department or by a consultant under the direction of the City Engineer, are hereby approved, and;

ALSO, BE IT RESOLVED, a bid opening date of November 8, 2023 is hereby established for the 2023 Trunk Highway 3 Sanitary Sewer Improvements Project - Contract 2023-08.

Date Adopted: October 10, 2023

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



PROJECT MANUAL

Trunk Highway 3 Sanitary Sewer Improvements

2023-08

City of Faribault

Faribault, MN

CERTIFICATIONS PAGE

PROJECT MANUAL

FOR

TRUNK HIGHWAY 3 SANITARY SEWER IMPROVEMENTS

2023-08

CITY OF FARIBAULT

FARIBAULT, MN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: 

Typed or Printed Name: Mitchell Hoeft, P.E.

Date: 10/02/2023 License Number: 50850

CITY OF FARIBAULT, MINNESOTA

CONSTRUCTION PLANS FOR

TRUNK HIGHWAY 3

SANITARY SEWER IMPROVEMENTS

OCTOBER 2023

RESOURCE LIST

CITY OF FARIBAULT

CITY HALL
208 1st Avenue NW
Faribault, MN 55021
507-334-2222

CITY ADMINISTRATOR:
Tim Murray

MAYOR:
Kevin Voracek

CITY COUNCIL MEMBERS:
Sara Caron
Peter van Sluis
Royal Ross
Thomas Spooner
Chuck Theile
Adama Youhn Doumbouta

CITY ENGINEER:
Mark DuChene, P.E.
507-333-0361

BOLTON & MENK, INC.:
Mitchell Hoeft, P.E.
952-358-1845
Alec Pietz, P.E.
507-625-4171

PUBLIC WORKS DIRECTOR:
Travis Block
507-333-0365

UTILITIES

CITY OF FARIBAULT

507-334-2222
Sanitary Sewer
Storm Sewer
Water

GAS

Xcel Energy
Nathan Luedtke
507-334-2923

Greater Minnesota Gas
David Pinney
507-209-2114

Magellan Pipeline Co
Jeff Brown - 651-635-4264
Cynthia Pierce - 918-574-7464

TELEPHONE

Jaguar Communications
Lauren Deml
507-214-0263

Verizon Wireless Comm.
Greg Allen
612-619-9602

CABLE

Charter
David Jensen
507-434-5916

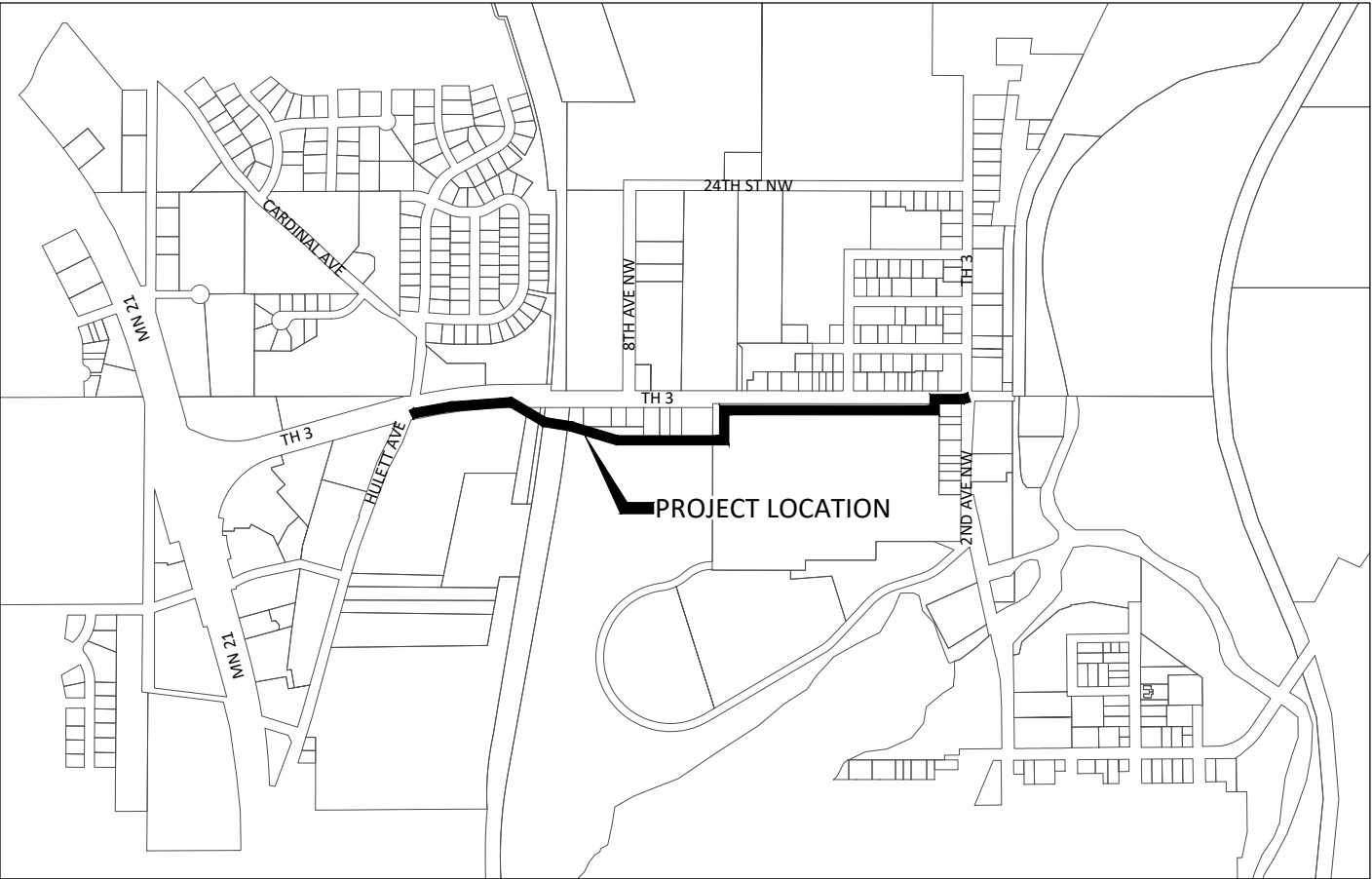
Century Link
Michael Spieker
612-861-8781

Consolidated Communications
Justin Grev
justin.grev@consolidated.com

ELECTRIC

Xcel Energy
Bruce Zemke
612-330-7815

Steele-Waseca Coop. Electric
Jeff Daley
507-451-7340



SHEET
NUMBER

GENERAL

SHEET TITLE

G0.01 - G0.03	TITLE SHEET, LEGEND, GENERAL NOTES
G1.01	STATEMENT OF ESTIMATED QUANTITIES & TABLES
G2.01 - G2.02	PROJECT OVERVIEW

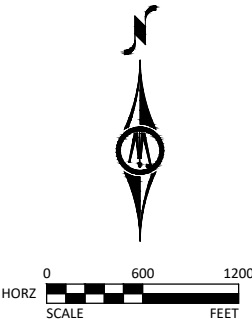
CIVIL

C0.01 - C0.04	EXISTING CONDITIONS & REMOVAL PLAN
C1.01 - C1.03	DETAILS
C2.01 - C2.07	SWPPP AND EROSION & SEDIMENT CONTROL PLAN
SECTION C3	[SECTION NOT USED]
C4.01 - C4.07	SANITARY SEWER PLAN & PROFILE
C4.08	CIPP AND MANHOLE REHABILITATION (ADD ALTERNATE)
SECTION C5	[SECTION NOT USED]
C6.01 - C6.04	SITE RESTORATION PLAN
C7.01 - C7.02	TRAFFIC CONTROL & DETOUR PLAN

THIS PLAN SET CONTAINS 34 SHEETS.

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



Mitchell R. Hoeft

Mitchell R. Hoeft, P.E.
I hereby certify that this plan was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Date 10/02/2023 License Number 50850

Approved: City of Faribault

Date

BM=970.16
MNDOT GEODETIC
MON. NO. 6612 L

PROJECT DATUM: RICE COUNTY COORDINATE SYSTEM
HORIZONTAL: NAD83 (2011 ADJ.)
VERTICAL: NAVD88



1960 PREMIER DRIVE
MANKATO, MINNESOTA 56001
Phone: (507) 625-4171
Email: Mankato@bolton-menk.com
www.bolton-menk.com



DESIGNED	AWP	NO.	ISSUED FOR	DATE
DRAWN	AWP			
CHECKED	MRH			
CLIENT PROJ. NO.	0M1.125144			

CITY OF FARIBAULT, MINNESOTA
TRUNK HIGHWAY 3 SANITARY SEWER IMPROVEMENTS

TITLE SHEET

SHEET

G0.01

8.A



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: October 10, 2023
SUBJECT: Resolution 2023-190 Accept Bids for 2023 13th Street NW Watermain Extension - Contract 2023-16

Background:

On Monday, October 9, 2023, bids were received for the proposed 2023 13th Street NW Watermain Extension, Contract 2023-16, which includes the construction and extension of an eight inch waterman in an existing city easement that is planned for the future to be an extension of 13th Street NW from 18th Avenue NW to Lyndale Avenue. The watermain extension is required to provide system redundancy and backup to the existing 1950's watermain on the Lyndale Avenue right-of-way that has had a number of breaks in the recent past. The Lyndale Avenue watermain is scheduled to be replaced as part of the 2024 CIP.

A summary of the bids is as follows:

Holtmeier Construction Inc, Mankato, MN	\$ 96,454.95
K.A. Witt Construction, New Prague, MN	\$106,157.00
BCM Construction, Inc, Faribault, MN	\$107,890.00
Heselton Construction, Faribault, MN	\$125,496.25
Schumacher Excavating Inc, Zumbrota, MN	\$137,190.00

A breakdown of the project costs and funding based on the low bidder's prices is as follows (includes 5% contingencies and engineering fees):

Water Utility Fund (601)	\$117,000.00	100%
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It is recommended to award the contract to Holtmeier Construction Inc, Mankato, MN. Construction on the project is scheduled to be substantially completed by the middle of November, 2023.

Recommendation:

Approve Resolution 2023-190

8.A

Attachments:

1. Resolution 2023-190 Accept Bids
2. Cover Sheet from (2023-16) 2023 13th Street NW Watermain Extension Final Plans

CITY OF FARIBAULT

RESOLUTION #2023-190

ACCEPT BIDS FOR 2023 13TH STREET NW WATERMAIN EXTENSION - CONTRACT 2023-16

WHEREAS, pursuant to the advertisement for bids for the 2023 13th Street NW Watermain Extension (Contract 2023-16), bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

Holtmeier Construction Inc, Mankato, MN	\$ 96,454.95
K.A. Witt Construction, New Prague, MN	\$106,157.00
BCM Construction, Inc, Faribault, MN	\$107,890.00
Heselton Construction, Faribault, MN	\$125,496.25
Schumacher Excavating Inc, Zumbrota, MN	\$137,190.00

and;

WHEREAS, it appears that Holtmeier Construction Inc of Mankato, MN is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Holtmeier Construction Inc. in the name of the City of Faribault for 2023 13th Street NW Watermain Extension (Contract 2023-16) in the amount of \$96,454.95 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: October 10, 2023

Faribault City Council

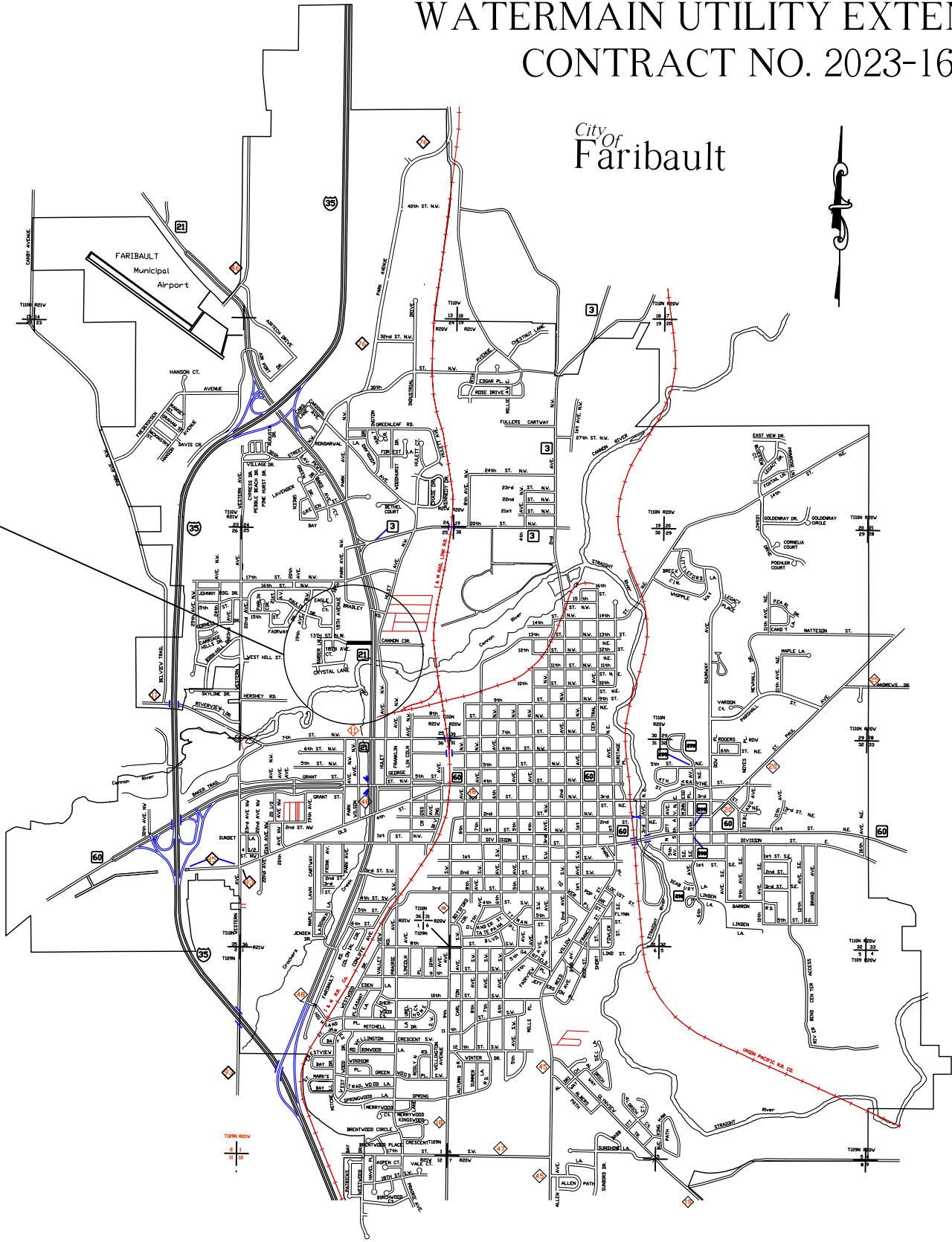
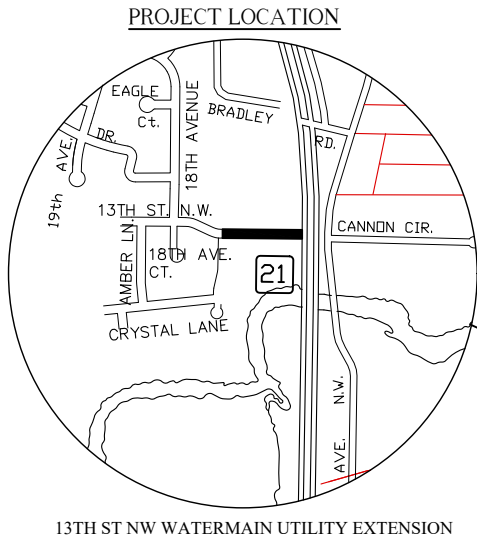
Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

2023 13TH ST NW
WATERMAIN UTILITY EXTENSION
CONTRACT NO. 2023-16

City of
Faribault



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THIS PLAN CONTAINS 5 SHEETS

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GOVERNING SPECIFICATIONS

ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE MnDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION - 2020 EDITION, THE CITY ENGINEERS ASSOCIATION OF MINNESOTA STANDARD SPECIFICATIONS - 2023 EDITION, AND THE SPECIAL PROVISIONS.

ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

CITY ENGINEER

ALL UTILITY INFORMATION SHOWN IN THIS PLAN IS UTILITY QUALITY LEVEL "D".
THIS QUALITY LEVEL HAS BEEN DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-.2 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

City of Faribault ENGINEERING DEPARTMENT	2023 13TH ST NW		DESIGN BY: TJQ	I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. LIC. NO. 46594 DATE 9-XX-2023 MARK W. DUCHENE, P.E. 
	WATERMAIN UTILITY EXTENSION		DRAWN BY: TJQ	
	TITLE SHEET & LOCATION MAP		CITY CONTRACT: 2023-16	
PLAN: D-3048		DATE: SEPTEMBER, 2023		
SHEET 1				
OF 5				