



LIBRARY ADVISORY BOARD AGENDA

THE GREAT HALL	MONDAY, JANUARY 8, 2024	6:00 PM
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1. Call to Order
2. Approval of the Minutes of the December 11, 2023 meeting
3. Requests to Be Heard
Citizen comment period (3 minutes per person maximum – sign up in advance). With remote, electronic meeting format in place, call or email the Library Directory prior to 5:45 p.m. the day of the meeting—comments will be relayed to the Library Advisory Board at the meeting. djames@ci.faribault.mn.us / (507) 384-0526
4. Director's Report
5. Teen Advisory Board Report
6. SELCO Report
SELCO Foundation Report - Micki
SELCO Board Report - Lisa
7. Library Values Discussion
8. 2023 Strategic Plan Report
9. Other
10. Next Meeting Date: February 12, 2024, 6 p.m., Great Hall (second floor)
11. Adjournment



**Minutes of the Monday, December 11, 2023 Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Jayne Spooner (Chair), Melissa Kuhl (Vice Chair), Gordon Liu, Kate McGrogan, Micki O'Flynn (SELCO Foundation Representative), Lisa Reuvers (SELCO Board Representative), Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Jayne called the meeting to order at 6 p.m.

APPROVAL OF THE MINUTES: A motion was made by Melissa to approve the minutes of the November 13, 2023 meeting and a second by Gordon. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- Kate, Melissa and Luella's library board terms will expire January 31, 2024. All are eligible to apply for another term. So far, 4 applications have been received.
- Our young friend, Parker entered a photo she took in the library's pollinator garden behind the Great Hall into an amateur photo show. The post about her photo, The Buzzy Pollinator, has been shared to the library's Facebook and Instagram pages. Thanks for helping to bring awareness to our pollinator friends, Parker!
- For November book clubs, Deni asked participants to read either cookbooks or craft books. Several members made tasty treats from their books and shared with other club members. Photos of their creations are featured on the library's Facebook.
- Hometown Holidays took place on November 30th. The library provided music by Mike Hildebrandt and Friends and sponsored Santa who greeted children at Buckham West. There was a wonderful turnout at all three of the facilities.
- The SELCO app stopped working. The ILS provider SirsiDynix has an app in development to replace the app with an unknown launch date. SELCO libraries will consider a different app and a new ILS system.
- The taskforce to streamline settings in the SELCO ILS system is still underway.
- Mayo Clinic Peregrine Falcon Program held on December 5th only had a few people attend. Deni will host this program again during spring break on March 25th at 3 p.m.
- Woodpecker Wonders with MN State Parks Naturalist Andrew Wendt will be held in the Great Hall on January 4th at 6 p.m.
- Buckham Book Bingo will begin on January 2nd thru March 30th. Participants can earn prizes again along with the weekly and grand prize drawings. When patrons sign up they will also receive a 3D printed bookmark.
- Delane checked into the Directors and Officers insurance. The city does not carry this type of insurance for City board and commission members. SELCO ED Krista Ross said that the SELCO Foundation will need to revisit this issue and look into purchasing insurance for Foundation Board members.

- During the unseasonable warm days this past month, the masonry contractor filled in all the cracks on the old steps. They will not be adding flashing, but will instead add stone trim which is currently being cut. Installation of the stone trim is anticipated to happen in Spring of 2024.
- The library is working on getting a quote approved and encumbering the funds for this year's Clean, Seal and Repair capital project.
- Deni is creating a new collection of audio books for youth called Wonder books and Vox books. These hardcover books have audio players built into the books and can be charged with any phone charger. Deni purchased approximately 40 items for this new collection and they will be displayed in the A/V area.
- Tomorrow, December 12th, both the City Council and County Commissioners will be approving their 2024 budgets.
- Mango Languages now offers American Sign Language. The library has ordered this new service which will be part of the Mango app and it will also be added to the webpage as a stand-alone option.

TEEN ADVISORY BOARD REPORT: No report.

SELCO REPORT: Micki suggested that we invest in another CD with funds the library has deposited in the SELCO Foundation. There is currently \$41,632 in savings that is earning very little interest. Gordon made a motion that we invest another \$11,000 into a 12-month CD. Melissa second. All approved. Motion carried.

Lisa attended the November 28th SELCO Board meeting online. An advocacy committee for libraries, which she is a part, is going to the capital. The executive committee will present the updated By-Laws at the next meeting in February. St. Charles library is implementing coffee & conversation program. The ILS agreement was talked about. The longer the ILS contract with SirsiDynix, the lower the fees would be going forward. This is still under discussion.

LIBRARY VALUES DISCUSSION: The board decided to table the library values discussion again due to several board members not being present.

OTHER: None

NEXT MEETING DATE: Monday, January 8, 2024, at 6 p.m., Buckham Library Great Hall (second floor)

ADJOURNMENT: Meeting adjourned at 6:44 p.m.

Respectfully submitted,
Linda Hanson, Library Technician