



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, DECEMBER 26, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Tom Spooner and Chuck Thiele. Councilors Royal Ross and Peter van Sluis were absent. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Human Resources Director Kevin Bushard, Fire and Codes Service Director Dustin Dienst, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene, Community and Economic Development Director David Wanberg and City Attorney Scott Riggs.

Presentations/Introductions – None

Approve minutes of the December 12, 2023 City Council Meeting and the December 12, 2023 Special City Council Meeting - Closed Session

Motion by Caron, seconded by Doumbouya to approve minutes of the December 12, 2023 City Council Meeting and the December 12, 2023 Special City Council Meeting - Closed Session and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Approve Software as a Service Agreement with Tyler Technologies, Inc.
- C. Resolution 2023-248 Approve the Purchase of Squad Car Routers and Antennas for Police Utilizing Public Safety Aid Funds
- D. Approve LG220 Application for Exempt Permit for Catholic United Financial Council 13SS Lawrence/Anne
- E. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Bethlehem Academy
- F. Approve Quote for Library Exterior Clean, Seal and Repair
- G. Approve the Purchase of Camera Routers with BJA Grant Funds
- H. Approve Sanitary Sewer Main Repair at Water Reclamation Facility
- I. Approve Hangar Rental Agreement Renewals
- J. Accept Biomass Grinding Quote
- K. Approve Purchase of Fire Apparatus
- L. Resolution 2023-249 Adopting Data Practices Policy and Designating Responsible Authority and Compliance Officer
- M. Approve Purchase of Enclosed Equipment Trailer
- N. Approve Earned Sick and Safe Time Policy
- O. Approve Purchase of Toro Toolcat for Parks and Recreation Department and Revise CIP
- P. Resolution 2023-250 Accept Donations to the City of Faribault
- Q. Resolution 2023-251 Approve Rural Fire Association Agreement

Motion by Spooner, seconded by Thiele to approve Consent Agenda Items A-Q and carried unanimously.

Requests to be Heard – None

Public Hearings – None

Items for Discussion

Resolution 2023-247 Approve a Conditional Use Permit for Adaptive Reuse of an Institutional Building at 1132 6th St NW

Community and Economic Development Director David Wanberg informed the Council that Ale Services LLC, with the consent of Iglesia Nueva Vida En Cristo, the Property Owner, requested approval of a Conditional Use Permit (CUP) for the adaptive reuse of a former religious institution in the R-2, Low-Density Residential District at 1132 6th Street NW. Ale Services LLC intends to purchase and use the property for offices and services that assist those with disabilities. Ale Services LLC will have up to eight employees, some of whom will work full-time or part-time at the location, while others will work from home or at client residences. The office will be open from 8:00 AM to 8:00 PM on weekdays. Roughly one evening a month, Ale Services LLC will offer bingo or crafting events for up to 20 clients and staff.

The City's Unified Development Ordinance (the "UDO") requires the proposed use to have 15 parking spaces. The Property has no onsite parking; however, the UDO allows an applicant to have joint parking with another property within 300 feet of the subject property. The Lincoln Elementary School parking lot is directly across the street from Ale Services LLC, and Ale Services LLC and the school district intend to enter into a joint parking agreement that allows Ale Services LLC, to satisfy its parking requirements in return for the school's ability to use the property for an emergency shelter if needed.

Ale Services LLC does not anticipate significant exterior building renovations or site improvements. They plan to reface the existing signage and maintain the existing fence. Ale Services LLC must provide an accessible parking space and if the accessible space is in the school parking lot, Ale Services LLC must provide a crosswalk and an accessible route from the proposed parking lot to the Applicant's Property.

After proper notice, the Planning Commission held a public hearing on December 18, 2023, to consider the CUP request. The City received no public comments before or during the public hearing. The Planning Commission approved written findings in favor of the CUP and unanimously recommended that the City Council approve the CUP with the conditions outlined in the attached resolution.

Mayor Voracek asked if there could be on-street handicap parking. Wanberg explained that they looked at that option, it would be possible to do parallel parking, and a limited use agreement would need be required, however, it is an option.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

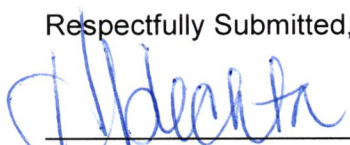
The Monthly Financial Report was provided as part of the Council meeting packet. Mayor Voracek wished everyone a happy new year.

Adjournment

Motion by Thiele, seconded by Doumbouya to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:12 pm.

Respectfully Submitted,



Heather Slechta
City Clerk