



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, DECEMBER 12, 2023

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors in attendance included Sara Caron, Royal Ross, Adama Doumbouya, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Human Resources Director Kevin Bushard, Fire and Codes Service Director Dustin Dienst, Police Chief John Sherwin, Parks and Recreation Director Paul Peanasky, Library Services Director Delane James, City Engineer Mark DuChene, Finance Director Jeanne Schmuck and Community and Economic Development Director David Wanberg.

Presentations/Introductions – None

Approve minutes of the November 28, 2023 City Council Meeting and the December 5, 2023 Special City Council Meeting - Closed Session

Motion by Ross, seconded by Doumbouya to approve minutes of the November 28, 2023 City Council Meeting and the December 5, 2023 Special City Council Meeting - Closed Session and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Sigma Services Agreement and HIPAA Addendum with Faribault Police and Fire Departments
- C. Resolution 2023-241 Approving the Decertification of Tax Increment Financing District #6-1, Village at Park Avenue
- D. Approve Release Agreement
- E. Approve Agricultural Land Tiling Agreement
- F. Approve Grant Funded Purchase of FARO Crime Scene Scanner
- G. Resolution 2023-242 Initiate Project and Order Feasibility Report for 2024 Street Overlay & Sidewalk Improvements - Contract 2024-02
- H. Resolution 2023-243 Initiate Project and Order Feasibility Report for 2024 Westwood Drive Reconstruction Improvements - Contract 2024-03
- I. Resolution 2023-244 Initiate Project and Order Feasibility Report for 2024 Street Reconstruction Project - Contract 2024-06
- J. Approve Customizable Lighting Guidance Policy
- K. Approve City Administrator Employment Agreement
- L. Approve Agreement for Professional Agency Services with the Faribault Area Chamber of Commerce and Tourism
- M. Accept Quote for Service Truck Box
- N. Approve Hangar Rental Agreement
- O. Approve Bid from Heiman Fire Equipment for Building Fire Apparatus

Motion by van Sluis, seconded by Ross to approve Consent Agenda Items A-O and carried unanimously.

Requests to be Heard – None

Public Hearings

Approval of the 2024 Budget, Tax Levies, CIP, Fee Schedule, and Franchise Fee Distribution

Finance Director Jeanne Schmuck explained that the City Council must formally approve the final 2024 Budget, Tax Levy, Capital Improvement Plan and Fee Schedule. Schmuck stated that several budget

work sessions were held to discuss these items. Schmuck explained that the Council was required to provide an opportunity for any member of the public to comment or provide input regarding the 2024 budget and tax levy.

Schmuck explained that the CIP is part of the overall budget appropriation process and provides detailed information for all capital expenditures for the 2024 fiscal year. The document outlines capital purchases and projects anticipated for the next 5-year period. It is a working document that is reviewed and adjusted on an annual basis. The 2024 Fee Schedule provides license fees, charges for multiple services offered by the City, and utility rates. Franchise Fees are distributed into multiple funds and the 2024 amounts were included for Council approval.

Motion by Ross, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing opened at 6:24 pm.

Julie Riley, 1723 Buckingham Path, address the Council regarding the increase in her property value as well as the increase in taxes, Riley stated that she has experienced a 25% increase since 2022. She addressed Rice County regarding the increase as well, and the assessor's office did visit the property and after inspecting in, felt the value was correct. Councilor Ross explained that since the property was recently sold, it could have triggered the County to revalue the home at its todays value since its last sale was in 2004, that could have resulted in the higher value over the last couple of years. Bill Riley stated that County Staff informed him that they saw people working on the home, Riley explained that the only update was painting and fixing a leak.

Motion by Spooner, seconded by Caron to close the public hearing and carried unanimously. The public hearing closed at 6:34 pm.

Motion by Spooner, seconded by van Sluis to approve Resolution 2023-234 Adopt 2024 Property Tax Levy and carried unanimously.

Motion by Ross, seconded by Thiele to approve Resolution 2023-235 Adopt 2024 Budget and Fund Appropriations and carried unanimously.

Motion by van Sluis, seconded by Doumbouya to approve Resolution 2023-236 Adopt 2024 HRA Property Tax Levy and carried unanimously.

Motion by Ross, seconded by Spooner to approve Resolution 2023-237 Adopt 2024 EDA Property Tax Levy and carried unanimously.

Motion by Doumbouya, seconded by van Sluis to approve Resolution 2023-238 Adoption of 2024 Fee Schedule and carried unanimously.

Motion by Thiele, seconded by Doumbouya to approve Resolution 2023-239 Approve 2024-2028 Capital Improvement Plan and carried unanimously.

Motion by Ross, seconded by Thiele to approve Resolution 2023-240 Approve 2024 Franchise Fees Distribution and carried unanimously.

Items for Discussion

Ordinance 2023-23 Amending Article V of Chapter 14 of the Faribault City Code of Ordinances (Second Reading) and Approve Summary Publication of Ordinance 2023-23

City Administrator Tim Murray stated that since the first reading on November 28, 2023 there have been no changes made to Ordinance 2023-23.

Mayor Voracek stated that there will still be a Tourism Commission, however, it will now be through the Chamber of Commerce rather than the City.

Motion by van Sluis, seconded by Ross to approve Ordinance 2023-23 Amending Article V of Chapter 14 of the Faribault City Code of Ordinances (Second Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner, Thiele, Mayor Voracek

Nay:

Motion carried 7:0

Motion by Spooner, seconded by Ross to approve Summary Publication of Ordinance 2023-23 and carried unanimously.

Resolution 2023-246 Approve New On-Sale Intoxicating/Sunday Liquor License for Orion Hospitality Group LLC dba Crooked Pint Ale House

City Clerk Heather Slechta explained that Orion Hospitality Group LLC dba Crooked Pint Ale House applied for an On-Sale Intoxicating Liquor License and Sunday Liquor License. They will be operating at 125 1st Ave NE. The Police Department completed a background check and a review of the Certificate of Liability Insurance by the City Attorney was also completed. If approved, the license will be in effect from January 1, 2024-December 31, 2024.

Motion by Ross, seconded by Caron to approve Resolution 2023-246 Approve New On-Sale Intoxicating/Sunday Liquor License for Orion Hospitality Group LLC dba Crooked Pint Ale House and carried unanimously.

Bids

Resolution 2023-245 Accept Bids for Riverchase Regional Stormwater Improvements Project - Contract 2022-14

City Engineer Mark DuChene explained that on Wednesday, December 6, 2023, bids were received for the Riverchase Regional Stormwater Improvements project-Contract 2022-14, including grading, storm sewer and construction of a new regional stormwater basin in the Riverchase Addition plat area.

The bids were tabulated as follows:

Fitzgerald Excavating and Trucking, Goodhue, MN	\$ 983,901.05
BCM Construction, Inc., Faribault, MN	\$ 987,987.00
Hoffman Construction Company, Black River Falls, WI	\$1,204,757.65
Heselton Construction, Faribault, MN	\$1,237,761.00
Rachel Contracting, LLC, St. Michael, MN	\$1,254,110.69
ICON, LLC, Dodge Center, MN	\$1,399,866.50
Ryan Contracting Company, Elko-New Market, MN	\$1,478,355.50
Schumacher Excavating, Inc, Zumbrota, MN	\$1,633,502.80
Engineer's Estimate	\$1,126,330.10

Based on the low bidder's prices, the estimated funding for the project including contingencies, permitting and engineering fees a total of \$1,230,000.00 will be paid from the Storm Sewer Utility Fund.

Staff recommended to award to the low bidder, Fitzgerald Excavating and Trucking. Construction on the project is scheduled to be substantially completed before July 1, 2024.

Motion by Doumbouya, seconded by Thiele to approve Resolution 2023-245 Accept Bids for Riverchase Regional Stormwater Improvements Project - Contract 2022-14 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

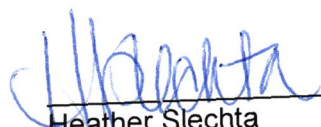
City Clerk Heather Slechta stated that the City is currently accepting applications for Board and Commission appointments.

Adjournment

Motion by Ross, seconded by Doumbouya to adjourn the City Council meeting and carried unanimously.

The City Council meeting was adjourned at 6:44 pm.

Respectfully Submitted,



Heather Slechta
City Clerk