



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, JANUARY 23, 2024

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Presentations/Introductions – None**
- 3. Approve minutes of January 9, 2024 City Council Meeting and January 16, 2024 Special City Council Meeting**
 - A. Approve minutes of the January 9, 2024, City Council Meeting and the January 16, 2024, Special City Council Meeting
- 4. Consent Agenda**
 - A. List of Claims for Release
 - B. Resolution 2024-016 Appoint Election Judges for the 2024 Presidential Primary
 - C. Resolution 2024-017 Approve 2024 Massage Therapist Licenses
 - D. Resolution 2024-018 Approve 2024 Salvage Dealer Licenses
 - E. Resolution 2024-019 Approve 2024 Vehicle for Hire License
 - F. Approve LG220 Applications for Exempt Permits
 - G. Approve Tuition Reimbursement Agreement
 - H. Resolution 2024-020 Approve Hiring Public Works Foreperson
 - I. Resolution 2024-021 Accept Donation from State Bank of Faribault to the Fire Department and Police Department
 - J. Resolution 2024-029 Declare Fire and Police Department Interactive Whiteboards Surplus and Donate them to River Bend Nature Center
 - K. Approve Pipeline Crossing Agreement with Union Pacific Railroad Company
 - L. Resolution 2024-024 Supporting Rice County Active Transportation Grant Application for CSAH 11
 - M. Approve Purchase and Installation of SCBA Decontamination/Washer
 - N. Resolution 2024-025 Approve Hiring Community Services Officers
 - O. Resolution 2024-026 Approve Hiring Firefighter
 - P. Resolution 2024-027 Approve Hiring Human Resources Assistant
 - Q. Resolution 2024-028 Approve Appointments of Board and Commission Members
 - R. Approve Revised City Council Rules and Procedures
- 5. Requests to be Heard**
- 6. Public Hearings – None**
- 7. Items for Discussion**
 - A. Repeal River Ridge PUD Overlay Ordinances and Vacate a Part of a Right-of-Way related to a Proposed City Park North of the Viaduct

1. Ordinance 2024-1 Repeal Planned Unit Development Ordinances Associated with River Ridge, River Ridge 2nd Addition, and River Ridge 3rd Addition Plats (Second Reading)
1. Ordinance 2024-1 Summary Publication
2. Ordinance 2024-2 Vacate a Portion of the Right-of-Way at 2nd Street NE and Heritage Place (Second Reading)
1. Ordinance 2024-2 Summary Publication
- B. Ordinance 2024-3 Vacate Easements near the Intersection of 2nd Street NE and Heritage Place (First Reading)
- C. Resolution 2024-023 Approve a Conditional Use Permit for Multi-family in a Central Business District at 18 2nd Street NE

8. Bids - None

9. Boards and Commissions Reports, Announcements and Project Updates

- A. Monthly Financial Report

10. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JANUARY 9, 2024

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis and Tom Spooner. Councilor Chuck Thiele was absent. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Human Resources Director Kevin Bushard, Police Chief John Sherwin, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene and Community and Economic Development Director David Wanberg.

Presentations/Introductions – None

Approve minutes of the December 26, 2023 City Council Meeting

Motion by Doumbouya, seconded by van Sluis to approve the December 26, 2023 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2024-001 Approve Designation of Official Newspaper
- C. Resolution 2024-002 Approve City Administrator Purchasing and Contracting Authority
- D. Resolution 2024-003 Appoint Deputy City Administrator
- E. Resolution 2024-004 Approve Designation of Authorized Signers, Official Depository and Broker/Dealers for City of Faribault
- F. Resolution 2024-005 Approve Street Closure and Use of Heritage Park for Straight River Art Festival
- G. Resolution 2024-006 Approve Hiring Receptionist
- H. Resolution 2024-007 Approve Hiring Police Officers
- I. Resolution 2024-011 Receive/File Feasibility Report and Establish Public Hearing for 2024 Street Overlay & Sidewalk Improvements - Contract 2024-02
- J. Approve 2024 Scope of Services with Clean River Partners (CRP)
- K. Accept Quote for Replacement UV Bulbs at Water Reclamation Facility
- L. Approve LG240B Application to Conduct Excluded Bingo
- M. Resolution 2024-012 Impose Monetary Fines and Suspension for Off-Sale, Club and/or On-Sale and Sunday Liquor Licensees for Compliance Check Failures
- N. Approve 2024 Appointments of Councilmembers to Boards, Commissions, and Committees
- O. Resolution 2024-014 Approve Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Application
- P. Accept Quote for Activated Carbon at Water Reclamation Facility
- Q. Approve 2024 CIP Purchase - Antenna and Receiver
- R. Approve BJA Grant Funded Purchase of Community Public Safety Cameras
- S. Resolution 2024-015 Designating the City of Faribault Website as the 2024 Official Publication for Bids

Requests to be Heard – None

Public Hearings – None

Items for Discussion

Approve Variances and Preliminary and Final Plats for Twin Oaks Subdivision

Community and Economic Development Director David Wanberg stated that the Rice County Housing and Redevelopment Authority (RCHRA) requested variances and preliminary and final plat approvals for Twin Oaks Subdivision. The proposed subdivision is for a 6.9-acre parcel north of the new Rice County Public Safety Center, which is currently under construction. It includes 22 single-family residential lots and a City park. The lots will provide owner-occupied single-family homes for households earning less than 115 percent of the area's median income, which is \$106,000.00 for a family of four.

RCHRA also requested variance approvals to allow the proposed Twin Oaks Court cul-de-sac to be roughly 775 feet long opposed to the maximum 650-foot length allowed by the City's Unified Development Ordinance and to serve 22 residential lots opposed to the maximum 20 lots allowed by the Ordinance.

The Planning Commission held a public hearing on January 2, 2024, to consider RCHRA requests. The Planning Commission listened and responded to questions and comments from several neighboring property owners concerned about grading and drainage, flooding, and buffering between the proposed subdivision and the Rice County Public Safety Center. The Planning Commission concluded that RCHRA proposal adequately addresses the concerns raised by the neighboring property owners.

The Planning Commission approved written findings in favor of the variances and plats and recommended that the City Council approve the requests. Wanberg stated that one Planning Commissioner voted against approval of the variances and plats. He stated his concerns over the additional density permitted by the variance, the potential impact on sanitary sewer services, and increased runoff into the nearby river.

Councilor Ross asked if the proposed road would be public or private, Wanberg explained that it would be public, and the details would be laid out in the development agreement. Ross also asked about drainage, Wanberg explained that drainage would depend on the location of the home. Ross also questioned the distance requirement in the cul-de-sac, Wanberg stated that it is a secondary access for emergency services. Mayor Voracek asked if the street would be developed to City standards, Wanberg stated that it would. Councilor Spooner asked about the 50 foot drainage easement and the parkland dedication, Wanberg explained that the easement is not included in the parkland dedication, and they are slightly short on the requirement because of that.

Motion by Ross, seconded by van Sluis to approve Resolution 2024-008 Approve Variances for Length of a Cul-de-sac and Number of Lots on a Cul-de-sac for Twin Oaks Subdivision and carried unanimously.

Motion by van Sluis, seconded by Caron to approve Resolution 2024-009 Approve the Preliminary and Final Plats for Twin Oaks Subdivision and carried unanimously.

Repeal River Ridge PUD Overlay Ordinances, Vacate a Part of a Right-of-Way, and Approve the Preliminary and Final Plats of River Ridge 4th Addition related to a Proposed City Park North of the Viaduct

Community and Economic Development Director David Wanberg explained that the City of Faribault proposes to develop a community park on City property directly north of the viaduct and west of Straight River. The proposed park is consistent with the City's Journey to 2040 Comprehensive Plan, Downtown Master Plan, and Park System Plan. It includes a multi-purpose building with a gathering room, a warming room, concessions, and restrooms. It also includes a refrigerated skate loop, a splash pad, and outdoor gathering spaces for informal play, concerts, and other events.

The City of Faribault requests the City Council take the following actions related to the development of the proposed park:

Repeal all ordinances related to the River Ridge Planned Unit Development (PUD) Overlay District (first reading). The City Council approved the original River Ridge PUD in 2000 and amended it in 2005, 2006, and 2011. The PUD does not accurately reflect existing and planned uses in the district. Also, given that the City and the property owner to the west of the proposed City park have shared

access agreements, there is no reason to have a PUD in this area.

Vacate part of the right-of-way at 2nd Street NE and Heritage Place (first reading). The City originally intended the existing roundabout to provide an additional access drive to serve the proposed park property. However, the City no longer needs that access and wishes to maximize the proposed park's usable space. Consequently, the City proposes to remove the center landscape island in the roundabout and vacate part of the right-of-way.

Approve the preliminary and final plat of River Ridge 4th Addition. The property associated with the proposed park includes an outlot, right-of-way, and easements (some of which the City will vacate). Consequently, the City must replat the property. City Staff recommended that the City Council review the preliminary and final plats but continue its action on the plats until the City vacates the right-of-way and easements at upcoming City Council meetings.

The Planning Commission held a public hearing on January 2, 2024, to consider the requests. The City received no public comments before or during the public hearing. The Planning Commission approved written findings in favor of the requests. It unanimously recommended that the City Council approve the requests outlined in Ordinance 2024-1, Ordinance 2024-2, and Resolution 2024-010.

Mayor Voracek asked if the driveway will be fixed, City Administrator Murray stated that it would.

Motion by Ross, seconded by Caron to approve Ordinance 2024-1 Repeal Planned Unit Development Ordinances Associated with River Ridge, River Ridge 2nd Addition, and River Ridge 3rd Addition Plats (First Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner and Mayor Voracek

Nay:

Motion carried 6:0

Motion by Spooner, seconded by Ross to approve Ordinance 2024-2 Vacate a Portion of the Right-of-Way at 2nd Street NE and Heritage Place (First Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis, Spooner and Mayor Voracek

Nay:

Motion carried 6:0

Motion by Doumbouya, seconded by van Sluis to approve Resolution 2024-010 Approve the Preliminary and Final Plats for River Ridge 4th Addition and carried unanimously.

Resolution 2024-013 Order Improvements, Approve Plans and Specifications, and Establish Bid Date for Downtown (Viaduct Area) Park Improvements

City Administrator Tim Murray explained that after nearly five years of planning, design, and numerous public meetings, beginning with the development of the Downtown Master Plan in 2019 and culminating in the completion of the final design of the improvements in late 2023/early 2024, we have reached the point of soliciting bids for the improvements.

The consultant team, Kimley-Horn, has been working with City staff to finalize the construction plans and specifications for the Downtown Viaduct Area Park improvements. The project has been divided into three separate bid packages:

- Bid Package 1 (BP-1) - Multipurpose Building
- Bid Package 2 (BP-2) - Site Improvements & Splash Pad
- Bid Package 3 (BP-3) - Skate Loop

Murray stated that Resolution 2024-013 formally orders the improvements, approves the plans and

specifications, and establishes a bid date for the Downtown (Viaduct Area) Park improvements project. There are three separate bid packages, with three separate sets of construction plans and specifications being approved tonight. Resolution 2024-013 establishes a bid date of Wednesday, February 14, 2024, for all three bid packages.

Depending on bid results, construction could begin as early as April 2024. Specified completion dates vary based upon the bid package, but include substantial completion of the multi-purpose building in March 2025, opening of the splash pad in late May 2025, and opening of the skate loop, with ice, in November 2025, but could open early as a concrete loop.

The estimated cost of the project was as follows:

BP-1 - Multi-Purpose Building	\$3,432,700
BP-2 - Site Improvements & Splash Pad	\$2,531,400
BP-3 - Skate Loop	\$2,936,100
Construction Phase/Professional Services	\$ 445,000
City-Provided Equipment and Furnishings	\$ 350,000

The total cost of the project will be approximately \$9,695,200.

Councilor Spooner asked if the splash pad water would be chlorinated, Murray stated that is would be recycled water to avoid excessive waste. Councilor Spooner asked about the open space by the viaduct, Murray stated that there are really two spaces—one space for a removable stage (permanent electric will be installed), plus there is also unplanned open space, which could be used for future pickleball courts, a sculpture garden or even overflow from the stage area.

Motion by Spooner, seconded by Doumbouya to approve Resolution 2024-013 Order Improvements, Approve Plans and Specifications, and Establish Bid Date for Downtown (Viaduct Area) Park Improvements and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Tim Murray reminded the Council that there will be a Special City Council Meeting next Tuesday to review semi-finalists and select finalists for the City Administrator position.

Adjournment

Motion by Ross, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

The City Council meeting adjourned at 6:44 p.m.

Respectfully Submitted,

Heather Slechta
City Clerk



CITY COUNCIL Minutes

PUBLIC MEETING ROOM

TUESDAY, JANUARY 16, 2024

6:00 PM

Call to Order/Roll Call

The special meeting of the City Council was called to order by Mayor Kevin Voracek at 6:02 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Fire and Codes Service Director Dustin Dienst, Parks and Recreation Director Paul Peanasky, Police Chief John Sherwin and Community and Economic Development Director David Wanberg.

Item for Discussion

City Administrator Recruitment

Liza Donabauer from David Drown Associates (DDA), the executive search firm retained for the recruitment of a new City Administrator was at the meeting to lead the review and discussion of the identified semi-finalists.

Prior to the meeting the City Council was given links to review each candidates' cover letter, resume, information disclosure, Work Personality Index Report as well as watch a video interview. The Council was instructed to determine their top four candidates.

During the meeting Ms. Donabauer provided each Councilor with a ballot. The following chart shows the candidates that each Councilor chose in their top four, in no particular order:

Candidate	1	2	3	4	5	6	7	8	9
Councilmember Caron					X	X		X	X
Councilmember Doumbouya	X	X					X		X
Councilmember Ross		X				X	X		X
Councilmember van Sluis	X				X	X	X		
Councilmember Spooner	X				X		X		X
Councilmember Thiele	X		X			X			X
Mayor Voracek	X			X				X	X
Total Votes	5	2	1	1	3	4	4	2	6

Motion by Ross, seconded by Doumbouya to offer interviews to Candidate 1, Candidate 6, Candidate 7, and Candidate 9 and carried unanimously.

The Council then discussed the interview process that will take place on February 20, 2024. It was the consensus of the Council to hold a public open house/meet-and-greet from 3:30-4:30pm, followed by interviews by both the City Council and staff. The interviews will begin at 4:30pm and will take about 45 minutes each.

The Council was also open to paying for the candidates' hotel and mileage for attending the interviews.

Dinner will be provided for the candidates as well as the Council and staff during the interviews.

In addition, the Council will be asked to provide direction on the interview format/process they would like to use--interviews are currently scheduled to take place on Tuesday, February 20, 2024.

Adjournment

Motion by Ross, seconded by van Sluis to adjourn the meeting and carried unanimously.

The meeting adjourned at 6:33 p.m.

Respectfully Submitted,

Heather Slehta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Jeanne Schmuck, Finance Director
MEETING DATE: January 23, 2024
SUBJECT: List of Claims for Release

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$1,253,701.55, which includes check numbers 179538 to 179635 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 01-23-2024 Council AP List

AP
AP Council Approval 01-23-2024



User: astadler
Printed: 1/19/2024 11:10:04 AM

Check Numb	Last Name	Acct 1	Amount	Description
0	5 Star Inspections Inc	101-42400-420-43090	6,384.38	December Electrical Inspections
	5 Star Inspections Inc		6,384.38	
179545	Airgas USA LLC	602-49450-000-42110	278.51	Gas Monitor Calibrating Gas
	Airgas USA LLC		278.51	
179546	Amazon Capital Services	101-42121-420-42110	49.30	Phone Charger
179546	Amazon Capital Services	101-42123-420-42410	841.50	Stand up Desks for Patrol Area-Officer Wellness Funds
179546	Amazon Capital Services	101-00000-000-10108	-841.50	Stand up Desks for Patrol Area-Officer Wellness Funds
179546	Amazon Capital Services	101-00000-000-10100	841.50	Stand up Desks for Patrol Area-Officer Wellness Funds
179546	Amazon Capital Services	101-42121-420-42020	9.99	SD Card Reader
179546	Amazon Capital Services	101-43121-430-42010	104.37	Batteries - Planners - Sharpies
179546	Amazon Capital Services	603-49500-000-42010	1.55	Batteries - Planners - Sharpies
179546	Amazon Capital Services	601-49430-000-42010	10.86	Batteries - Planners - Sharpies
179546	Amazon Capital Services	602-49450-000-42010	10.86	Batteries - Planners - Sharpies
179546	Amazon Capital Services	101-45500-450-42110	20.28	Dusters
179546	Amazon Capital Services	101-45500-450-42410	143.92	Rechargeable Desk Lamps/USB Wall Charger
179546	Amazon Capital Services	101-45500-450-42110	24.99	Tool Box
179546	Amazon Capital Services	601-49430-000-42110	8.12	Forks - Knives - Plates
179546	Amazon Capital Services	603-49500-000-42110	1.15	Forks - Knives - Plates
179546	Amazon Capital Services	602-49450-000-42110	8.12	Forks - Knives - Plates
179546	Amazon Capital Services	101-43121-430-42110	78.01	Forks - Knives - Plates
179546	Amazon Capital Services	101-43121-430-42110	82.98	Spoons - Planners - Paper Towels
179546	Amazon Capital Services	602-49450-000-42110	8.64	Spoons - Planners - Paper Towels
179546	Amazon Capital Services	603-49500-000-42110	1.22	Spoons - Planners - Paper Towels
179546	Amazon Capital Services	601-49430-000-42110	8.64	Spoons - Planners - Paper Towels
179546	Amazon Capital Services	101-45140-450-42110	45.95	Neon Night Supplies
179546	Amazon Capital Services	101-45140-450-42110	105.96	Neon Night Supplies
179546	Amazon Capital Services	101-45140-450-42110	73.65	Neon Night Supplies
179546	Amazon Capital Services	101-45130-450-42110	38.98	Fitness Equipment Mat
179546	Amazon Capital Services	101-42210-420-42230	9.49	Furniture Pads

Check Numb	Last Name	Acct 1	Amount	Description
179546	Amazon Capital Services	101-42220-420-42210	24.98	Chainsaw Filter Cleaner
179546	Amazon Capital Services	602-49480-000-42420	380.72	Computer UPS Battery Backup
179546	Amazon Capital Services	101-42123-420-42110	25.98	Phone Case
179546	Amazon Capital Services	101-41580-410-42110	39.99	Clock for IT
	Amazon Capital Services		2,160.20	
0	APG Media of Southern Minnesota LLC	101-41510-410-43510	121.50	Summary Budget Statement Publication
0	APG Media of Southern Minnesota LLC	101-41110-410-43510	255.60	Board and Commission Opening Advertisement
	APG Media of Southern Minnesota LLC		377.10	
0	Arrow Electric LLC	431-42500-420-45400	2,188.11	Install Feeder to New Warning Siren 9/25-11/15/23
0	Arrow Electric LLC	101-43160-430-44045	304.39	Street Light Repairs 12/15/23
0	Arrow Electric LLC	101-43160-430-44045	627.23	Bike Trail Light Repairs 12/22/23
0	Arrow Electric LLC	101-41940-410-44010	1,270.69	Convert Entry Lights to LED 11/13-12/21/23
	Arrow Electric LLC		4,390.42	
0	Auto Value Parts Store	101-42121-420-42210	170.99	Battery / #9
0	Auto Value Parts Store	101-42121-420-42210	-18.00	CREDIT: Battery Core Refund / #9
0	Auto Value Parts Store	602-49480-000-42130	18.99	Oil
0	Auto Value Parts Store	602-49480-000-42130	37.98	Oil
0	Auto Value Parts Store	601-49430-000-42210	493.98	Batteries Unit 16
	Auto Value Parts Store		703.94	
179547	Baker & Taylor Entertainment	101-45500-450-42190	75.08	Books
179547	Baker & Taylor Entertainment	101-45500-450-42190	110.73	Books
179547	Baker & Taylor Entertainment	101-45500-450-42190	456.18	Books
179547	Baker & Taylor Entertainment	101-45500-450-42190	132.22	Books
179547	Baker & Taylor Entertainment	101-45500-450-42190	289.58	Books
	Baker & Taylor Entertainment		1,063.79	
179548	Bangasser Elisabeth	101-45140-450-43090	150.00	Photographer Father Dance
	Bangasser Elisabeth		150.00	
179549	Bauer Ryan	101-42210-420-44010	1,833.00	Clean Drain 12/29/23
	Bauer Ryan		1,833.00	

Check Numb	Last Name	Acct 1	Amount	Description
0	Bolton & Menk Inc	404-45200-450-45200	1,433.00	Viaduct Park Professional Services
0	Bolton & Menk Inc	290-46500-462-43090	3,520.00	TH Hwy 60 Corridor
	Bolton & Menk Inc		4,953.00	
0	Border States Industries Inc	101-42210-420-42230	46.32	LED Bulbs
0	Border States Industries Inc	602-49480-000-42110	43.84	Fuses
	Border States Industries Inc		90.16	
179550	Bultman Samantha	601-00000-000-20200	107.86	Refund Check 018462-000, 501 Willow St
	Bultman Samantha		107.86	
0	Caldwell Tanks, Inc.	601-49430-000-45300	175,124.20	2019-12A Pay Req 14
0	Caldwell Tanks, Inc.	601-00000-000-20600	-18,587.46	2019-12A Pay Req 14
0	Caldwell Tanks, Inc.	601-00000-000-20610	-175,124.20	2019-12A Pay Req 14
0	Caldwell Tanks, Inc.	601-00000-000-20200	18,587.46	2019-12A Pay Req 14
0	Caldwell Tanks, Inc.	601-49430-000-45300	18,587.46	2019-12A Pay Req 14
	Caldwell Tanks, Inc.		18,587.46	
179551	Canon Financial Services Inc	101-42210-420-44160	68.46	Copier Contract Charge 01/01/2024 to 01/31/2024
179551	Canon Financial Services Inc	240-46210-460-44160	112.20	1/2 Copier Charges
179551	Canon Financial Services Inc	101-42400-420-44160	167.08	Copier Charges 1/1/24-1/31/24
179551	Canon Financial Services Inc	101-41910-410-44160	112.21	1/2 Copier Charges
179551	Canon Financial Services Inc	101-41940-410-44160	224.41	Copier Lease - January
179551	Canon Financial Services Inc	101-42124-420-44160	201.90	Copier Leases
	Canon Financial Services Inc		886.26	
179552	Cargill Incorporated	101-43125-430-42160	2,300.72	Clearlane Salt
179552	Cargill Incorporated	101-43125-430-42160	11,821.18	Clearlane Salt
	Cargill Incorporated		14,121.90	
0	Cave Creek LLC	267-46500-462-44930	44,323.75	PAYGO Payment Due 2/1/2024
	Cave Creek LLC		44,323.75	
179553	Cengage Learning Inc	101-45500-450-42190	40.00	Books

Check Numb	Last Name	Acct 1	Amount	Description
	Cengage Learning Inc		40.00	
179554	Center Point Large Print	101-45500-450-42190	3,480.48	Books
	Center Point Large Print		3,480.48	
179555	CenturyLink	902-00000-000-23935	-329.95	507 Z01-0018 863 Monthly Phone Bill
179555	CenturyLink	101-41940-410-43210	64.19	507-334-8409 948
179555	CenturyLink	902-00000-000-23935	329.95	507 Z01-0018 863 Monthly Phone Bill
179555	CenturyLink	101-42210-420-43210	137.38	507-334-0486 496
179555	CenturyLink	101-41940-410-43210	325.00	City Hall - January
179555	CenturyLink	225-49810-430-43210	64.19	507-334-7494 946 Airport
179555	CenturyLink	225-49810-430-43210	64.19	507-334-3495 952 Airport
179556	CenturyLink	101-41940-410-43210	13.14	Monthly Phone Bill - December
	CenturyLink		668.09	
179557	Chavie Larry	601-00000-000-20200	43.49	Refund Check 007844-000, 1409 Robinwood Ln
	Chavie Larry		43.49	
0	Cintas Corporation	602-49480-000-44060	48.44	Floor Mats/Lab Towels
0	Cintas Corporation	101-43121-430-44060	29.05	Uniform Cleaning Streets
0	Cintas Corporation	602-49480-000-44060	37.84	Uniform Laundry
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	101-43126-430-44060	24.40	Shop Towels
0	Cintas Corporation	601-49430-000-44060	25.86	Uniform Cleaning Water
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
0	Cintas Corporation	601-49430-000-42170	12.48	Safety Cabinet Restock
0	Cintas Corporation	603-49500-000-42170	1.77	Safety Cabinet Restock
0	Cintas Corporation	602-49450-000-42170	12.48	Safety Cabinet Restock
0	Cintas Corporation	101-43121-430-42170	119.88	Safety Cabinet Restock
0	Cintas Corporation	601-49430-000-44060	25.86	Uniform Cleaning Water
0	Cintas Corporation	603-49500-000-44060	6.43	Uniform Cleaning Storm
0	Cintas Corporation	602-49450-000-42110	4.55	Disposable Towels
0	Cintas Corporation	602-49450-000-44060	12.72	Uniform Cleaning Sewer
0	Cintas Corporation	101-43126-430-44060	29.33	Shop Towels - Dust Mop
0	Cintas Corporation	602-49480-000-44060	6.43	Floor Mats
0	Cintas Corporation	101-45200-450-44060	32.74	Laundry Service - Uniforms
0	Cintas Corporation	602-49480-000-44060	37.84	Uniform Laundry

Check Numb	Last Name	Acct 1	Amount	Description
0	Cintas Corporation	601-49430-000-42110	4.55	Disposable Towels
0	Cintas Corporation	101-43126-430-44060	10.24	Uniform Cleaning Mechanics
0	Cintas Corporation	603-49500-000-42110	0.64	Disposable Towels
0	Cintas Corporation	101-43121-430-42110	43.67	Disposable Towels
0	Cintas Corporation	101-43121-430-44060	29.05	Uniform Cleaning Streets
Cintas Corporation			618.38	
179558	City of Faribault	280-46310-461-43070	23,941.76	HRA Staff Time Spent
179559	City of Faribault	211-46310-460-44160	110.00	Rental License for 16 1st St SE
179558	City of Faribault	602-49480-000-43820	739.26	005003-019 214 14 St NE
179558	City of Faribault	211-46310-460-43820	28.84	005003-000 16 1 St SE
179558	City of Faribault	602-49480-000-43820	13.81	005003-022 214 14 St NE
179558	City of Faribault	101-45127-450-43860	41.36	005003-043 705 17 St SW
179558	City of Faribault	101-45127-450-43820	24.81	005003-043 705 17 St SW
179558	City of Faribault	225-49810-430-43850	14.63	005003-004 3401 Hwy 21 W
179558	City of Faribault	225-49810-430-43860	311.77	005003-004 3401 Hwy 21 W
179558	City of Faribault	211-46310-460-43850	37.53	005003-000 16 1 St SE
179558	City of Faribault	902-00000-000-23935	3,593.54	Water/Sewer-December
179558	City of Faribault	101-45127-450-43850	10.00	005003-043 705 17 St SW
179558	City of Faribault	225-49810-430-43820	13.81	005003-005 Airport Terminal
179558	City of Faribault	225-49810-430-43850	10.00	005003-005 Airport Terminal
179558	City of Faribault	902-00000-000-23935	-3,593.54	Water/Sewer - December
179558	City of Faribault	101-45127-450-43820	28.31	005003-030 705 17 St SW-Irrigation
179558	City of Faribault	602-49480-000-43820	2,004.06	005003-023 214 14 St NE
179558	City of Faribault	211-46310-460-43860	7.48	005003-000 16 1 St SE
179558	City of Faribault	601-49430-000-43850	33.16	005003-032 812 8 Ave NW (New Water Plant)
179558	City of Faribault	602-49480-000-43860	256.94	005003-019 214 14 St NE
179558	City of Faribault	225-49810-430-43820	17.77	005003-004 3401 Hwy 21 W
179558	City of Faribault	873-49499-000-43090	594.00	Roberds Lake Billing Fee - December
179558	City of Faribault	873-49499-000-43850	2,991.68	Roberds Lake SIU Bill
City of Faribault			31,230.98	
0	CivicPlus	101-41110-410-43090	44.97	Closed Captioning
CivicPlus			44.97	
179560	Clean Choice Energy	101-43160-430-43810	251.67	302767481210 3 St NE St Light
179560	Clean Choice Energy	101-43170-430-43810	14.32	3041315032200 30 St NW Signal Lights
179560	Clean Choice Energy	601-49430-000-43810	2,127.20	3039299721904 Fairgrounds Dr Well
179560	Clean Choice Energy	101-45200-450-43810	505.95	3025764661815 Alexander Dr
179560	Clean Choice Energy	902-00000-000-23935	-8,798.09	Solar Bill - November

Check Numb	Last Name	Acct 1	Amount	Description
179560	Clean Choice Energy	101-43160-430-43810	6.78	3043806371690 Highway 60W Street Lighting
179560	Clean Choice Energy	101-45200-450-43810	41.47	3043066891800 Alexander Dr Concession Stand
179560	Clean Choice Energy	101-45127-450-43810	77.05	304160080705 17 St SW (Soccer Complex)
179560	Clean Choice Energy	101-43160-430-43810	14.80	304116511800 Lyndale Ave SW
179560	Clean Choice Energy	101-43160-430-43810	16.48	3041165101904 Grant St
179560	Clean Choice Energy	101-43160-430-43810	104.24	3041576321602 2nd Ave NW
179560	Clean Choice Energy	101-43170-430-43810	22.81	3042653021990A Lyndale Ave N Signal
179560	Clean Choice Energy	101-43170-430-43810	115.74	3025252474050 Highway 60W Signal Lights
179560	Clean Choice Energy	101-45500-450-43810	1,138.93	30234228711 Division St E (Library)
179560	Clean Choice Energy	101-43170-430-43810	121.16	3034532651500 7th St NW Signal Lights
179560	Clean Choice Energy	602-49450-000-43810	11.57	3027721851150 Willow St Lift Station
179560	Clean Choice Energy	902-00000-000-23935	8,798.09	Solar Bill - November
179560	Clean Choice Energy	101-45200-450-43810	21.49	303510224520 3rd St NW (Central Pk Bandstand)
179560	Clean Choice Energy	101-45200-450-43810	33.90	302261595920 9th Ave SW
179560	Clean Choice Energy	101-45126-450-43810	407.09	303373970117 Shumway Ave
179560	Clean Choice Energy	602-49450-000-43810	95.37	3036919802219 Grant St NW Lift Station
179560	Clean Choice Energy	101-45200-450-43810	118.45	304017445900 Lyndale Ave N
179560	Clean Choice Energy	101-43160-430-43810	12.78	3041165121000 Lyndale Ave S
179560	Clean Choice Energy	101-42210-420-43810	683.42	302527702122 2nd St NW (Fire Hall)
179560	Clean Choice Energy	101-43160-430-43810	170.67	3041576453305 Highway 60
179560	Clean Choice Energy	101-45200-450-43810	10.34	303239611330 9th Ave SW Sr High Tennis Cts
179560	Clean Choice Energy	601-49430-000-43810	2,522.12	302969048350 Alexander Park Well #6
179560	Clean Choice Energy	602-49450-000-43810	9.04	303203605319 Lind St Lift Station
179560	Clean Choice Energy	101-45200-450-43810	11.01	3023211021000 7th Ave SW
179560	Clean Choice Energy	101-43160-430-43810	132.24	303661815495 Heritage Place
	Clean Choice Energy		8,798.09	
179538	Colonial Life	101-00000-000-21711	44.16	PR Batch 00501.01.2024 Short Term Disability
179538	Colonial Life	101-00000-000-21711	35.84	PR Batch 00501.01.2024 Short Term Disability
	Colonial Life		80.00	
179561	Community Co-op Oil Assn	101-43121-430-42120	7.50	Non Oxy Gas
179561	Community Co-op Oil Assn	101-45200-450-44040	33.00	Tire Repair
179561	Community Co-op Oil Assn	101-45200-450-42120	17.59	Fuel
179561	Community Co-op Oil Assn	101-42220-420-42120	-3.14	Credit for Federal Tax Charged at C-Store
179561	Community Co-op Oil Assn	101-43121-430-42120	-0.37	Credit for Federal Tax Charged at C-Store
179561	Community Co-op Oil Assn	101-45200-450-42120	-0.91	Credit for Federal Tax Charged at C-Store
179561	Community Co-op Oil Assn	603-49500-000-42120	-3.54	Credit for Federal Tax Charged at C-Store
179561	Community Co-op Oil Assn	101-45122-450-42120	25.00	Gas - Snow Blower
179561	Community Co-op Oil Assn	101-45200-450-44040	20.00	Repair Tire

Check Numb	Last Name	Acct 1	Amount	Description
	Community Co-op Oil Assn		95.13	
179562	Core & Main LP	601-49430-000-42110	5,672.85	Iperl Meters
	Core & Main LP		5,672.85	
0	Culligan	101-45500-450-44010	98.00	Solar Salt
0	Culligan	101-45122-450-44160	39.35	Water Equipment Rental 1/1-1/31/24
0	Culligan	101-45500-450-44160	40.50	Drinking Water Equip Rental 1/1-1/31/24
0	Culligan	101-42110-420-42230	224.70	Bottled Water
	Culligan		402.55	
179563	Daikin Applied Americas Inc	239-46210-460-44940	78,015.24	Tax Abatement Due 2/1/2024
179563	Daikin Applied Americas Inc	239-00000-000-22110	60,350.75	Tax Abatement County - Due 2/1/2024
	Daikin Applied Americas Inc		138,365.99	
0	Dakota Supply Group	601-49430-000-42110	13.21	Flange Gaskets
0	Dakota Supply Group	601-49430-000-42110	13.21	Flange Gaskets
0	Dakota Supply Group	602-49450-000-42110	749.20	Tracer Wire Supplies
0	Dakota Supply Group	601-49430-000-42110	749.20	Tracer Wire Supplies
0	Dakota Supply Group	601-49430-000-42110	2,999.98	Check Valve for Well 3
	Dakota Supply Group		4,524.80	
179564	Deputy Registrar	101-43121-430-44390	21.25	1995 Chevrolet Pickup VIN#8189 - Plate 135466
179564	Deputy Registrar	101-43190-430-44390	21.25	2012 Ford Econoline Van VIN#8476 - Plate 940800
179564	Deputy Registrar	101-45110-450-44390	21.25	2011 Dodge Ram 1500 VIN#9470 - Plate 972185
179564	Deputy Registrar	101-45200-450-44390	21.25	2012 Chev Pickup VIN#1918 - Plate 938349
179564	Deputy Registrar	101-43121-430-44390	21.25	1988 Pari Trailer VIN#4088 - Plate 195087
179564	Deputy Registrar	101-43121-430-44390	21.25	2007 Sterling L7500 VIN#6710 - Plate 927901
179564	Deputy Registrar	602-49450-000-44390	21.25	2007 Quip Trailer VIN#2333 - Plate 186647
179564	Deputy Registrar	101-45200-450-44390	21.25	2012 Ford F550 Dump Truck VIN#8966 - Plate 941603
179564	Deputy Registrar	225-49810-430-44390	21.25	1997 Ford VIN#6614 - Plate 173267
179564	Deputy Registrar	101-43190-430-44390	21.25	2007 Ford Pickup VIN#5218 - Plate 924793
179564	Deputy Registrar	101-43121-430-44390	21.25	2019 Ford F250 VIN#4886 - Plate 966910
179564	Deputy Registrar	602-49450-000-44390	21.25	2019 Freightliner Vactor VIN#9611 - Plate 966897
179564	Deputy Registrar	101-41910-410-44390	21.25	2007 Chev Malibu VIN#0276 - Plate 920943
179564	Deputy Registrar	101-43121-430-44390	21.25	2005 Sterling Flush Truck VIN#7319 - Plate 918146
179564	Deputy Registrar	101-45200-450-44390	21.25	1999 GMC VIN#0016 - Plate 901828
179564	Deputy Registrar	101-43121-430-44390	21.25	2017 Tymco International VIN#6685 - Plate 955173

Check Numb	Last Name	Acct 1	Amount	Description
179564	Deputy Registrar	101-45200-450-44390	21.25	2012 Ford Bucket Truck VIN#4894 - Plate 936793
179564	Deputy Registrar	101-45200-450-44390	21.25	2019 Chev Silverado 2500 VIN#8206 - Plate 966907
179564	Deputy Registrar	101-43121-430-44390	21.25	2018 Chev Silverado VIN#9026 - Plate 961695
179564	Deputy Registrar	101-43121-430-44390	21.25	2020 Frht 114SD VIN#6617 - Plate 966918
179564	Deputy Registrar	101-43121-430-44390	21.25	2006 Ford F550 VIN#1177 - Plate 920932
179564	Deputy Registrar	101-42400-420-44390	21.25	2017 Dodge Ram VIN#1972 - Plate 957444
179564	Deputy Registrar	602-49480-000-44390	21.25	2012 Ford Pickup VIN#5522 - Plate 940802
179564	Deputy Registrar	280-46310-461-44390	21.25	2020 Ford Transit VIN#4277 - Plate 975832
179564	Deputy Registrar	101-43121-430-44390	21.25	2015 Towmaster Trailer VIN#0997 - Plate 188070
179564	Deputy Registrar	602-49450-000-44390	21.25	2016 Ford Pickup VIN#7626 - Plate 948253
179564	Deputy Registrar	601-49430-000-44390	21.25	2013 Ford Pickup VIN#9272 - Plate 941606
179564	Deputy Registrar	602-49450-000-44390	21.25	2018 Dodge Ram 350 VIN#7262 - Plate 966634
179564	Deputy Registrar	603-49500-000-44390	21.25	2023 Ford F550 VIN#3975 - Plate 974154
179564	Deputy Registrar	101-45200-450-44390	21.25	2012 Ford Pickup VIN#8964 - Plate 940807
179564	Deputy Registrar	240-46210-460-44390	21.25	2019 Mits OUT VIN#4956 - Plate 960423
179564	Deputy Registrar	101-43121-430-44390	21.25	2007 Sterling Truck VIN#5849 - Plate 924790
179564	Deputy Registrar	101-45200-450-44390	21.25	2019 Ford F250 VIN#2608 - Plate 966899
179564	Deputy Registrar	101-43121-430-44390	21.25	2010 International Truck VIN#9317 - Plate 932585
179564	Deputy Registrar	101-45110-450-44390	21.25	2008 Dodge Durango VIN#6825 - Plate 957445
179564	Deputy Registrar	101-45200-450-44390	25.25	2015 BB Trailer VIN#6362 - Plate 8166CTA
179564	Deputy Registrar	101-43121-430-44390	21.25	2013 Ford Explorer VIN#8953 - Plate 948252
179564	Deputy Registrar	101-43121-430-44390	21.25	2014 International Truck VIN#3545 - Plate 941609
179564	Deputy Registrar	101-43121-430-44390	21.25	2018 Freightliner Patch Truck VIN#1280 - Plate 961692
179564	Deputy Registrar	101-45200-450-44390	21.25	2014 Ford F250 VIN#2580 - Plate 945018
179564	Deputy Registrar	603-49500-000-44390	25.25	2019 Trailer VIN#0108 - Plate 9712CTR
179564	Deputy Registrar	225-49810-430-44390	21.25	2011 Ford F/E VIN#2752 - Plate 969381
179564	Deputy Registrar	902-00000-000-23935	1,658.25	License Tab Renewals 02/29/2024-02/28/2026
179564	Deputy Registrar	603-49500-000-44390	21.25	2020 Ram 450 VIN#1895 - Plate 970909
179564	Deputy Registrar	101-43190-430-44390	21.25	2014 Ford F150 VIN#3816 - Plate 941944
179564	Deputy Registrar	101-43121-430-44390	120.25	2014 Towmaster Trailer VIN#1483 - Plate 6863CZT
179564	Deputy Registrar	603-49500-000-44390	21.25	2005 Ford Pickup VIN#8327 - Plate 920926
179564	Deputy Registrar	101-43121-430-44390	21.25	2023 Freightliner Dump Truck VIN#6509 - Plate 974184
179564	Deputy Registrar	101-43121-430-44390	21.25	2017 Dodge Ram VIN#5391 - Plate 957446
179564	Deputy Registrar	601-49430-000-44390	21.25	2020 Ram 350 VIN#5091 - Plate 966921
179564	Deputy Registrar	602-49480-000-44390	21.25	1988 International VIN#5003 - Plate 134039
179564	Deputy Registrar	101-43121-430-44390	21.25	2023 Freightliner Dump Truck VIN#6510 - Plate 974183
179564	Deputy Registrar	601-49430-000-44390	21.25	2014 Dodge Ram VIN#5181 - Plate 940483
179564	Deputy Registrar	602-49450-000-44390	21.25	2020 Ram 550 VIN#1474 - Plate 970910
179564	Deputy Registrar	601-49430-000-44390	21.25	2022 Ford F250 VIN#7952 - Plate 969379
179564	Deputy Registrar	602-49480-000-44390	21.25	2021 Chev Silverado VIN#0727 - Plate 972184
179564	Deputy Registrar	101-43121-430-44390	21.25	2008 Ford F550 VIN#1296 - Plate 927900
179564	Deputy Registrar	101-43121-430-44390	21.25	2001 Sterling Truck VIN#3495 - Plate 907632
179564	Deputy Registrar	101-45200-450-44390	21.25	2011 Ford Dump Truck VIN#7856 - Plate 934131

Check Numb	Last Name	Acct 1	Amount	Description
179564	Deputy Registrar	101-43121-430-44390	21.25	2005 Towmaster VIN#1238 - Plate 185103
179564	Deputy Registrar	101-45200-450-44390	21.25	2008 Ford Pickup VIN#4326 - Plate 927913
179564	Deputy Registrar	902-00000-000-23935	-1,658.25	License Tab Renewals 02/29/2024-02/28/2026
179564	Deputy Registrar	602-49450-000-44390	21.25	2023 Ford F150 VIN#3752 - Plate 974153
179564	Deputy Registrar	602-49450-000-44390	21.25	2012 Ford Pickup VIN#5521 - Plate 966912
179564	Deputy Registrar	101-45110-450-44390	21.25	2007 Chev Impala VIN#1623 - Plate 941942
179564	Deputy Registrar	101-45110-450-44390	21.25	2008 Dodge R15 VIN#8810 - Plate 966641
179564	Deputy Registrar	101-43121-430-44390	21.25	2008 Ford Pickup VIN#7942 - Plate 927904
179564	Deputy Registrar	101-45110-450-44390	21.25	2018 Dodge Car VIN#2021 - Plate 961951
179564	Deputy Registrar	101-45200-450-44390	21.25	2012 Ford Pickup VIN#8965 - Plate 940806
179564	Deputy Registrar	101-45200-450-44390	21.25	2008 Ford Pickup VIN#4199 - Plate 924794
179564	Deputy Registrar	240-46210-460-44390	21.25	2019 Niss LEF VIN#2236 - Plate 968209
179564	Deputy Registrar	101-45200-450-44390	21.25	2023 Ford F250 VIN#4909 - Plate 974156
179564	Deputy Registrar	101-43121-430-44390	21.25	2019 Freightliner Plow Truck VIN#5116 - Plate 966898
179564	Deputy Registrar	101-45200-450-44390	21.25	2008 Quip Trailer VIN#2968 - Plate 186649
179564	Deputy Registrar	101-43121-430-44390	21.25	2013 International Truck VIN#4305 - Plate 941605
	Deputy Registrar		1,658.25	
179565	DJ Medin Architects Inc	437-45500-450-45300	562.50	Architect-Library
	DJ Medin Architects Inc		562.50	
179566	Earl F Andersen Inc	101-43170-430-42240	354.00	Sign Post Base Assembly
	Earl F Andersen Inc		354.00	
0	Eckberg Lammers PC	101-41610-410-43045	13,425.00	February Prosecution Services
	Eckberg Lammers PC		13,425.00	
179567	Ehlers & Associates Inc	290-46500-462-43090	225.00	Highway 60 Consultations 12/29/23
179567	Ehlers & Associates Inc	290-46500-462-43090	490.00	General TIF Consulting 12/18/23
	Ehlers & Associates Inc		715.00	
0	Electric Pump Inc	602-49480-000-42210	5,760.97	Pump Parts
	Electric Pump Inc		5,760.97	
179568	Emergency Apparatus Maintenance Inc	101-42220-420-42210	856.50	Super Auto Eject #2110/Auto Eject #2120/Covers

Check Numb	Last Name	Acct 1	Amount	Description
	Emergency Apparatus Maintenance Inc		856.50	
0	Empower Retirement-HCSP	101-00000-000-21720	723.03	PR Batch 00501.01.2024 Health Care Savings Plan 357
0	Empower Retirement-HCSP	101-00000-000-21720	819.63	PR Batch 00501.01.2024 Health Care Savings Plan 357
	Empower Retirement-HCSP		1,542.66	
0	Enterprise FM Trust	101-42121-420-44160	732.59	Full Month Lease / #1
0	Enterprise FM Trust	101-42123-420-44160	843.65	Full Month Lease / #6
0	Enterprise FM Trust	101-42121-420-44160	635.64	Full Month Lease / #19
0	Enterprise FM Trust	101-42121-420-44160	694.49	Full Month Lease / #12
0	Enterprise FM Trust	101-42700-420-44160	750.29	Full Month Lease / #8
0	Enterprise FM Trust	101-42110-420-44160	635.32	Full Month Lease / #22
0	Enterprise FM Trust	101-42123-420-44160	856.89	Full Month Lease / #16
0	Enterprise FM Trust	101-42110-420-44160	909.41	Full Month Lease / #20
0	Enterprise FM Trust	101-42123-420-44160	838.23	Full Month Lease / #3
	Enterprise FM Trust		6,896.51	
179569	Erick Warner Construction Inc	101-00000-000-22000	1,000.00	Escrow Release for 2912 Lavender Parkway
	Erick Warner Construction Inc		1,000.00	
0	Esquivel Valeria	101-42123-420-43310	30.00	Lunch Per Diem / ARIDE
	Esquivel Valeria		30.00	
179570	Evergreen Knoll Limited Partnership	272-46500-462-44930	26,405.03	PAYGO Payment Due 2/1/2024
	Evergreen Knoll Limited Partnership		26,405.03	
179571	Fareway Stores Inc #126	101-41940-410-42110	58.14	Coffee - Lysol Wipes - Paper Towels
179571	Fareway Stores Inc #126	101-45140-450-42110	46.78	Gatorade and Snacks - Free Throw Contest
	Fareway Stores Inc #126		104.92	
179572	Faribault Ace Hardware	101-42220-420-42110	1.19	Nuts & Bolts
179572	Faribault Ace Hardware	602-49480-000-42110	66.75	Toilet Bowl Cleaner/Degreaser/Batteries
179572	Faribault Ace Hardware	101-42110-420-42210	14.38	Oil
179572	Faribault Ace Hardware	602-49450-000-42110	13.30	Cutting Wheel/Dawn Soap
179572	Faribault Ace Hardware	101-45122-450-42230	20.62	Glass Cleaner and Toilet Bowl Cleaner
179572	Faribault Ace Hardware	101-45126-450-42230	23.38	Primer and Mineral Spirits

Check Numb	Last Name	Acct 1	Amount	Description
179572	Faribault Ace Hardware	101-42110-420-42230	29.68	Steel Extension Pole - Outdoor Push Broom
179572	Faribault Ace Hardware	101-42110-420-42230	-13.49	RETURN: Steel Extension Pole
179572	Faribault Ace Hardware	101-42220-420-42110	17.99	Fasteners / Batteries
179572	Faribault Ace Hardware	101-42110-420-42110	18.70	Cup Hooks - Key
179572	Faribault Ace Hardware	101-45200-450-42110	7.34	Cable and Screws
179572	Faribault Ace Hardware	602-49480-000-42110	10.79	Gasket Maker
	Faribault Ace Hardware		210.63	
179573	Faribault Area Senior Citizens Inc	101-41110-410-44383	23,472.00	2024 Funding - 1st Half Payment
	Faribault Area Senior Citizens Inc		23,472.00	
179574	Faribault Community Festivals, Inc.	101-41110-410-44383	7,511.00	Faribault Heritage Celebration 2024 Funding
	Faribault Community Festivals, Inc.		7,511.00	
179575	Faribault Division LLC	270-46500-462-44930	19,476.95	PAYGO Payment Due 2/1/2024
	Faribault Division LLC		19,476.95	
0	Faribault Fleet Supply Inc	225-49810-430-42130	21.95	Grease for Snow Blower
0	Faribault Fleet Supply Inc	601-49430-000-42410	74.86	Cutting Tools/Pliers
0	Faribault Fleet Supply Inc	101-45200-450-42170	16.59	Gloves
0	Faribault Fleet Supply Inc	601-49430-000-42110	29.99	Hand Soap & Utility Heater
0	Faribault Fleet Supply Inc	101-45200-450-42110	13.92	Air Fresheners
0	Faribault Fleet Supply Inc	101-43121-430-42130	30.48	Bar & Chain Oil - 2 Cycle Oil
0	Faribault Fleet Supply Inc	101-43121-430-42110	9.58	Key Holders
0	Faribault Fleet Supply Inc	101-43121-430-42110	2.78	Hose Fitting
0	Faribault Fleet Supply Inc	101-45200-450-42110	76.55	Hardware - Plumbing Supplies
	Faribault Fleet Supply Inc		276.70	
179576	Faribault High School	101-45140-450-42110	938.00	FHS Tennis Nets - Cost Split with FHS
179576	Faribault High School	101-00000-000-20200	938.00	FHS Tennis Nets - Cost Split with FHS
179576	Faribault High School	101-00000-000-20800	-938.00	FHS Tennis Nets - Cost Split with FHS
	Faribault High School		938.00	
179577	Faribault Post Office	601-49430-000-43220	1,241.12	Utility Bill Postage - January
179577	Faribault Post Office	602-49480-000-43220	1,241.12	Utility Bill Postage - January
179577	Faribault Post Office	603-49500-000-43220	1,241.11	Utility Bill Postage - January

Check Numb	Last Name	Acct 1	Amount	Description
	Faribault Post Office		3,723.35	
179578	Faribault Rental Equipment Inc	101-45200-450-42110	4.99	Stud for Chainsaw
	Faribault Rental Equipment Inc		4.99	
179579	Faribo Downtown Central LLC	601-00000-000-20200	3.74	Refund Check 025234-017, 114 Central Ave
	Faribo Downtown Central LLC		3.74	
0	Fastenal Company	601-49430-000-42110	45.00	Stainless Steel Bolts
	Fastenal Company		45.00	
179580	Ferguson Waterworks #2518	602-49480-000-42410	634.85	Saw/Impact Wrench
	Ferguson Waterworks #2518		634.85	
0	Fette Electronics Inc	101-45110-450-42020	264.99	Replace Computer Battery Backup
	Fette Electronics Inc		264.99	
179581	Fieldstone Family Homes	101-00000-000-22000	1,000.00	Escrow Release for 2421 14th St NE
179581	Fieldstone Family Homes	101-00000-000-22000	1,000.00	Escrow Release for 2441 14th St NE
179581	Fieldstone Family Homes	101-00000-000-22000	1,000.00	Escrow Release for 3012 Acorn Trail
	Fieldstone Family Homes		3,000.00	
179582	Finstuen Andrew & Kelsi	601-00000-000-20200	31.41	Refund Check 016523-001, 328 Brand Ave
	Finstuen Andrew & Kelsi		31.41	
0	Frontier Precision Inc	101-43190-430-42410	72.80	GPS Pole Mount Bracket
	Frontier Precision Inc		72.80	
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Reverse Osmosis
0	Garlick Brothers LLC	101-42110-420-44160	40.00	Reverse Osmosis
0	Garlick Brothers LLC	101-42110-420-42230	118.23	Filters for Water
	Garlick Brothers LLC		198.23	

Check Numb	Last Name	Acct 1	Amount	Description
179583	Glenn's Service LLC	101-42123-420-44040	50.00	Tire Repair / #2
179583	Glenn's Service LLC	101-42123-420-44040	50.00	Tire Repair / #6
179583	Glenn's Service LLC	101-42123-420-44040	25.00	Tire Repair / #4
179583	Glenn's Service LLC	101-42123-420-44040	120.00	Mount and Balance Tires / #18
179583	Glenn's Service LLC	101-42123-420-44040	120.00	Mount and Balance Tires / #4
	Glenn's Service LLC		365.00	
0	Godfather's Pizza	101-45140-450-42110	79.35	Father Daughter Dance Pizza
	Godfather's Pizza		79.35	
179584	Graf Christine	601-00000-000-20200	47.38	Refund Check 022636-000, 635 5 Ave SW
	Graf Christine		47.38	
0	Grainger Inc	101-42210-420-42230	87.69	Ice Melt
0	Grainger Inc	601-49430-000-42110	294.14	PVC Pipe and Fittings
0	Grainger Inc	601-49430-000-42110	42.31	Pipe Fittings
	Grainger Inc		424.14	
0	Great Northern Environmental LLC	602-49480-000-42210	8,761.00	Cutter Bar-Recir Pump
	Great Northern Environmental LLC		8,761.00	
179585	Harlequin Sales Corp/Reader Service	101-45500-450-42190	24.96	Books - Acct #328689393
179585	Harlequin Sales Corp/Reader Service	101-45500-450-42190	23.20	Books - Acct #328689385
	Harlequin Sales Corp/Reader Service		48.16	
0	Harry Brown's LLC	101-42121-420-42210	53.71	Nozzle: Windshield / #10
	Harry Brown's LLC		53.71	
0	Hawkins Inc	601-49430-000-42160	-0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	0.01	Chlorine Cylinder Return
0	Hawkins Inc	601-49430-000-42160	2,322.00	Chlorine
0	Hawkins Inc	601-49430-000-42160	4,672.80	Sodium Silicate
	Hawkins Inc		6,994.80	
179586	HD Supply Inc	602-49480-000-42210	135.80	Pump Float Switch

Check Numb	Last Name	Acct 1	Amount	Description
	HD Supply Inc		135.80	
179587	Hillyard Hutchinson	101-41940-410-42230	19.09	Pump Outlet
	Hillyard Hutchinson		19.09	
0	I & S Group Inc	437-41940-410-45200	1,541.25	City Hall Restrooms Remodel Admin/Bid Assistance
	I & S Group Inc		1,541.25	
179539	IAFF Local 665	101-00000-000-21708	425.51	PR Batch 00501.01.2024 IAFF Local 665
179539	IAFF Local 665	101-00000-000-21708	294.49	PR Batch 00501.01.2024 IAFF Local 665
	IAFF Local 665		720.00	
0	ICON LLC	602-49450-000-45300	18,541.15	2023-08 Pay Req 1
0	ICON LLC	602-49450-000-45300	975.85	Retainer TH3 (2023-08)
0	ICON LLC	602-00000-000-20200	18,541.15	2023-08 Pay Req 1
0	ICON LLC	602-00000-000-20610	-975.85	Retainer TH3 (2023-08)
0	ICON LLC	602-00000-000-20600	-18,541.15	2023-08 Pay Req 1
	ICON LLC		18,541.15	
0	Innovative Office Solutions LLC	101-45500-450-42010	38.59	Books Tape
0	Innovative Office Solutions LLC	101-45500-450-42010	45.05	Binders/Rubberbands/Card File
0	Innovative Office Solutions LLC	101-42210-420-42010	63.48	Packaging Tape/Case of Paper
0	Innovative Office Solutions LLC	101-42110-420-42010	13.76	Stamps "Emailed" "Entered"
0	Innovative Office Solutions LLC	101-45110-450-42010	17.10	Tape - Erasers - Pen
	Innovative Office Solutions LLC		177.98	
0	Insty-Prints	101-43121-430-42030	359.38	Envelopes
0	Insty-Prints	603-49500-000-42030	5.32	Envelopes
0	Insty-Prints	602-49450-000-42030	37.40	Envelopes
0	Insty-Prints	601-49430-000-42030	37.40	Envelopes
	Insty-Prints		439.50	
0	Internal Revenue Service	101-00000-000-21704	3,159.16	PR Batch 00501.01.2024 Medicare Employee
0	Internal Revenue Service	101-00000-000-21704	3,159.16	PR Batch 00501.01.2024 Medicare Employer
0	Internal Revenue Service	101-00000-000-21701	19,391.65	PR Batch 00501.01.2024 Federal Income Tax
0	Internal Revenue Service	101-00000-000-21703	8,997.96	PR Batch 00501.01.2024 FICA Employer

Check Numb	Last Name	Acct 1	Amount	Description
0	Internal Revenue Service	101-00000-000-21703	8,577.86	PR Batch 00501.01.2024 FICA Employee
0	Internal Revenue Service	101-00000-000-21701	19,344.61	PR Batch 00501.01.2024 Federal Income Tax
0	Internal Revenue Service	101-00000-000-21703	8,577.86	PR Batch 00501.01.2024 FICA Employer
0	Internal Revenue Service	101-00000-000-21704	3,107.07	PR Batch 00501.01.2024 Medicare Employer
0	Internal Revenue Service	101-00000-000-21704	3,107.07	PR Batch 00501.01.2024 Medicare Employee
0	Internal Revenue Service	101-00000-000-21703	8,997.96	PR Batch 00501.01.2024 FICA Employee
Internal Revenue Service			86,420.36	
179588	International Office Technologies Inc	101-41510-410-43090	1,840.34	Scanning of Finance GL Documents
International Office Technologies Inc			1,840.34	
179540	IUOE Local 70	101-00000-000-21708	980.62	PR Batch 00501.01.2024 Local 70 Union Dues
179540	IUOE Local 70	101-00000-000-21708	985.88	PR Batch 00501.01.2024 Local 70 Union Dues
IUOE Local 70			1,966.50	
179589	Jensen Trust Darrell	601-00000-000-20200	81.41	Refund Check 005070-001, 715 3 Ave NW
Jensen Trust Darrell			81.41	
179590	Johnson Reiland Builders & Remodelers	101-00000-000-22000	1,000.00	Escrow Release 2808 Hanson
179590	Johnson Reiland Builders & Remodelers	101-00000-000-22000	1,000.00	Escrow Release 3224 Ramsey
Johnson Reiland Builders & Remodelers			2,000.00	
0	Kennedy & Graven, Chartered	101-41610-410-43040	26.50	FA105-00499 Former Mayo Site
0	Kennedy & Graven, Chartered	101-41610-410-43040	588.80	FA105-00473 2023 City Council Meetings
0	Kennedy & Graven, Chartered	271-46500-462-43070	185.50	FA105-00378 Straight River Apartment Project
0	Kennedy & Graven, Chartered	101-41610-410-43040	1,060.85	FA105-00010 General Employment Matters
0	Kennedy & Graven, Chartered	101-00000-000-22000	662.50	FA105-00481 2023 Faribault Sage Tax Abatement
0	Kennedy & Graven, Chartered	101-41610-410-43040	349.60	FA105-00006 Finance Department
0	Kennedy & Graven, Chartered	101-00000-000-22000	180.15	FA105-00410 City Laundry Subdivision
0	Kennedy & Graven, Chartered	266-46500-462-43070	53.00	FA105-00044 TIF Matters
0	Kennedy & Graven, Chartered	290-46500-462-43040	477.00	FA105-00490 Project Buckeye
0	Kennedy & Graven, Chartered	101-41610-410-43040	26.50	FA105-00476 Forest to Fork
0	Kennedy & Graven, Chartered	290-46500-462-43040	900.10	FA105-00469 Downtown Investment Group Matter
0	Kennedy & Graven, Chartered	601-49430-000-43040	411.35	FA105-00498 PFAS Matter
0	Kennedy & Graven, Chartered	101-41610-410-43040	371.00	FA105-00505 Property Re-Use
0	Kennedy & Graven, Chartered	101-41610-410-43040	159.00	FA105-00488 County Housing Site
0	Kennedy & Graven, Chartered	101-41610-410-43040	185.50	FA105-00506 Bowling Alley
0	Kennedy & Graven, Chartered	101-00000-000-22000	185.50	FA105-00493 1101 Division Street West Minor Subdivision

Check Numb	Last Name	Acct 1	Amount	Description
0	Kennedy & Graven, Chartered	101-41610-410-43040	1,022.00	FA105-00005 General Matters
0	Kennedy & Graven, Chartered	101-00000-000-22000	53.00	FA105-00503 Lot Combination: 318-324 Central Ave
0	Kennedy & Graven, Chartered	101-42400-420-43130	259.80	FA105-00365 Hazardous Building - 216-218 Central Ave
0	Kennedy & Graven, Chartered	290-46500-462-43040	235.90	EDA General Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	276.00	FA105-00028 General Planning Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	36.80	FA105-00011 Public Works Department
0	Kennedy & Graven, Chartered	101-41610-410-43040	79.50	FA105-00484 Faribault Mill
0	Kennedy & Graven, Chartered	101-00000-000-22000	26.50	FA105-00453 C&S Vending Matter
0	Kennedy & Graven, Chartered	101-41610-410-43040	220.80	FA105-00012 General Licensing Matters
0	Kennedy & Graven, Chartered	101-41610-410-43040	846.40	FA105-00063 Police Department Matters
0	Kennedy & Graven, Chartered	437-41940-410-43040	1,422.94	FA105-00501 Sale of City Light Industrial Site to the Yetzers
0	Kennedy & Graven, Chartered	404-45200-450-45200	662.50	FA105-00492 River Ridge 4th Addition
0	Kennedy & Graven, Chartered	280-46310-461-43040	151.55	HRA General Legal Matters
	Kennedy & Graven, Chartered		11,116.54	
179591	Kenyon Veterinary Clinic PA	101-42700-420-43090	143.78	Care of Stray
	Kenyon Veterinary Clinic PA		143.78	
0	Kiellmeyer Construction Inc	601-49430-000-42240	871.02	Inch and Half Rock
0	Kiellmeyer Construction Inc	602-49450-000-42240	871.02	Inch and Half Rock
0	Kiellmeyer Construction Inc	603-49500-000-42240	871.01	Inch and Half Rock
	Kiellmeyer Construction Inc		2,613.05	
0	Kline Distributing LLC	101-45140-450-42110	357.45	Snacks for Father - Daughter Dance
0	Kline Distributing LLC	101-45140-450-42110	87.24	Popcorn - Neon Night
	Kline Distributing LLC		444.69	
0	Krenik Mark	101-42123-420-43310	30.00	Lunch Per Diem / MSCIC
	Krenik Mark		30.00	
179592	Kuntze William	601-00000-000-20200	6.08	Refund Check 008341-000, 1410 Central Ave
	Kuntze William		6.08	
179593	LaCanne's Marine Inc	101-42220-420-42210	10.50	Snap-in Switch Adapter
	LaCanne's Marine Inc		10.50	

Check Numb	Last Name	Acct 1	Amount	Description
179594	Lamperts	101-45200-450-42110	71.30	6x6 Treated Post
179594	Lamperts	101-45200-450-42110	230.44	Wood - Bolts - Screws
	Lamperts		301.74	
179541	Law Enforcement Labor Services Inc	101-00000-000-21708	793.69	PR Batch 00501.01.2024 LELS 357 Union Dues
179541	Law Enforcement Labor Services Inc	101-00000-000-21708	686.81	PR Batch 00501.01.2024 LELS 357 Union Dues
	Law Enforcement Labor Services Inc		1,480.50	
179595	League of Minnesota Cities	603-49500-000-44330	1,370.00	Stormwater Coalition Dues
179595	League of Minnesota Cities	101-41110-410-43140	350.00	Mayor Voracek - Advanced Program for Elected Leaders
	League of Minnesota Cities		1,720.00	
179596	Loffler Companies Inc	101-42124-420-44160	121.67	Black and White and Color Copies 12/1-12/31/23
179596	Loffler Companies Inc	101-42400-420-44160	42.25	Copier Charges 12/1/23-12/31/23
	Loffler Companies Inc		163.92	
179597	Lube-Tech & Partners LLC	601-49430-000-42130	30.19	Windshield Washer Fluid for Stock
179597	Lube-Tech & Partners LLC	101-42123-420-42130	91.91	Motor Oil for Stock
179597	Lube-Tech & Partners LLC	602-49450-000-42130	30.19	Windshield Washer Fluid for Stock
179597	Lube-Tech & Partners LLC	601-49430-000-42130	-9.00	Used Oil Bulk Credit
179597	Lube-Tech & Partners LLC	101-45200-450-42130	-12.00	Used Oil Bulk Credit
179597	Lube-Tech & Partners LLC	101-42123-420-42130	20.13	Windshield Washer Fluid for Stock
179597	Lube-Tech & Partners LLC	101-45200-450-42130	40.25	Windshield Washer Fluid for Stock
179597	Lube-Tech & Partners LLC	101-43121-430-42210	22.00	Used Oil Filters Pickup
179597	Lube-Tech & Partners LLC	101-43121-430-42130	80.50	Windshield Washer Fluid for Stock
179597	Lube-Tech & Partners LLC	602-49450-000-42130	-9.00	Used Oil Bulk Credit
179597	Lube-Tech & Partners LLC	101-43121-430-42130	-24.00	Used Oil Bulk Credit
179597	Lube-Tech & Partners LLC	602-49450-000-42130	137.87	Motor Oil for Stock
179597	Lube-Tech & Partners LLC	101-42123-420-42130	-6.00	Used Oil Bulk Credit
179597	Lube-Tech & Partners LLC	601-49430-000-42130	137.87	Motor Oil for Stock
179597	Lube-Tech & Partners LLC	601-49430-000-42210	8.25	Used Oil Filters Pickup
179597	Lube-Tech & Partners LLC	101-43121-430-42130	367.64	Motor Oil for Stock
179597	Lube-Tech & Partners LLC	101-45200-450-42210	11.00	Used Oil Filters Pickup
179597	Lube-Tech & Partners LLC	101-45200-450-42130	183.82	Motor Oil for Stock
179597	Lube-Tech & Partners LLC	101-42123-420-42210	5.50	Used Oil Filters Pickup
179597	Lube-Tech & Partners LLC	602-49450-000-42210	8.25	Used Oil Filters Pickup
	Lube-Tech & Partners LLC		1,115.37	

Check Numb	Last Name	Acct 1	Amount	Description
179598	McCusker Andrea	601-00000-000-20200	44.48	Refund Check 012957-000, 411 11 Ave SE
	McCusker Andrea		44.48	
0	Minnesota Child Support Payment Center	101-00000-000-21716	355.65	PR Batch 00501.01.2024 Child Support
0	Minnesota Child Support Payment Center	101-00000-000-21716	355.46	PR Batch 00501.01.2024 Child Support
	Minnesota Child Support Payment Center		711.11	
179599	Minnesota Department of Health	601-49430-000-44330	32.00	T Craig Operator Exam Application Fee
179599	Minnesota Department of Health	601-49430-000-44330	32.00	T Judd Operator Exam Application Fee
179599	Minnesota Department of Health	601-49430-000-44330	32.00	N Nagel Operator Exam Application Fee
	Minnesota Department of Health		96.00	
179600	Minnesota Department of Labor & Industry	101-00000-000-20200	-25.91	December 2023 Surcharges Retained
179600	Minnesota Department of Labor & Industry	101-00000-000-20800	25.91	December 2023 Surcharges Retained
179600	Minnesota Department of Labor & Industry	101-00000-000-20820	1,295.38	December 2023 Surcharges
179600	Minnesota Department of Labor & Industry	101-00000-420-36260	-25.91	December 2023 Surcharges Retained
	Minnesota Department of Labor & Industry		1,269.47	
179601	Minnesota Department of Natural Resources	601-49430-000-44390	18,631.61	MPARS Water Permit 1976-5001
	Minnesota Department of Natural Resources		18,631.61	
179602	Minnesota Department of Public Safety	601-49430-000-44390	100.00	Hazardous Materials Incident Fees
	Minnesota Department of Public Safety		100.00	
0	Minnesota Department of Revenue	101-00000-000-21702	8,551.43	PR Batch 00501.01.2024 State Income Tax
0	Minnesota Department of Revenue	101-00000-000-21702	8,417.76	PR Batch 00501.01.2024 State Income Tax
	Minnesota Department of Revenue		16,969.19	
179542	Minnesota Public Employees Association	101-00000-000-21708	38.42	PR Batch 00501.01.2024 Police Support Services
179542	Minnesota Public Employees Association	101-00000-000-21708	37.58	PR Batch 00501.01.2024 Police Support Services
	Minnesota Public Employees Association		76.00	
0	Minnesota Recreation and Parks Association	101-45110-450-44330	75.00	SMRPA Memberships (5)
0	Minnesota Recreation and Parks Association	101-45110-450-43140	349.00	Facility Management Class Registration

Check Numb	Last Name	Acct 1	Amount	Description
	Minnesota Recreation and Parks Association		424.00	
179543	Minnesota Teamsters Local 320	101-00000-000-21708	327.77	PR Batch 00501.01.2024 Teamsters 320 Union Dues
179543	Minnesota Teamsters Local 320	101-00000-000-21708	390.43	PR Batch 00501.01.2024 Teamsters 320 Union Dues
	Minnesota Teamsters Local 320		718.20	
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	203.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	415.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	525.60	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	234.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	203.00	SIU Lab Testing
0	Minnesota Valley Testing Labs Inc	602-49480-000-43090	234.00	SIU Lab Testing
	Minnesota Valley Testing Labs Inc		1,814.60	
179544	Mission Square 303492	101-00000-000-21706	25.00	PR Batch 00501.01.2024 Mission Square
179544	Mission Square 303492	101-00000-000-21706	25.00	PR Batch 00501.01.2024 Mission Square
	Mission Square 303492		50.00	
179603	MN BCA Criminal Justice Training & Education Unit	101-42123-420-43140	500.00	Leading Beyone Compliance /J Gramling 2/14-2/15/24
	MN BCA Criminal Justice Training & Education Unit		500.00	
0	Money Movers Inc	101-45110-450-43090	12.00	Insurance Reimbursement Fee-December
	Money Movers Inc		12.00	
0	Motor Parts & Equipment Corp	101-45200-450-42110	27.78	Primer/Undercoating
0	Motor Parts & Equipment Corp	602-49450-000-42210	74.69	Tank Heater for Generator 18
0	Motor Parts & Equipment Corp	101-45200-450-42210	61.56	Oil Filters - Air Filters - Panel Filters - Seal Filters for Sto
0	Motor Parts & Equipment Corp	602-49450-000-42210	46.18	Oil Filters - Air Filters - Panel Filters - Seal Filters for Sto
0	Motor Parts & Equipment Corp	101-42123-420-42210	30.79	Oil Filters - Air Filters - Panel Filters - Seal Filters for Sto
0	Motor Parts & Equipment Corp	101-43121-430-42210	123.14	Oil Filters - Air Filters - Panel Filters - Seal Filters for Sto
0	Motor Parts & Equipment Corp	601-49430-000-42210	46.18	Oil Filters - Air Filters - Panel Filters - Seal Filters for Sto
0	Motor Parts & Equipment Corp	101-45200-450-42210	13.90	Heater Hose
0	Motor Parts & Equipment Corp	101-42220-420-42210	21.43	Washer Fluid / Hydro Filter #2117
0	Motor Parts & Equipment Corp	602-49480-000-42210	1.79	Oil Plug/Gasket
0	Motor Parts & Equipment Corp	602-49480-000-42130	77.42	Oil
0	Motor Parts & Equipment Corp	602-49450-000-42210	6.01	Fuse and Fuse Holder Unit 15
0	Motor Parts & Equipment Corp	101-42220-420-42130	9.15	Engine Fogging Oil

Check Numb	Last Name	Acct 1	Amount	Description
0	Motor Parts & Equipment Corp	101-42220-420-42130	29.60	Diesel Antigel
	Motor Parts & Equipment Corp		569.62	
179604	Motorola Solutions Inc	101-42220-420-42410	5,744.50	Motorola Radios - Public Safety Aid
	Motorola Solutions Inc		5,744.50	
0	MSA Safety Incorporated	101-42220-420-43140	535.00	Fire Service Recertification-Alex Hanson
	MSA Safety Incorporated		535.00	
179605	MTI Distributing Inc	101-45200-450-42210	38.65	Reservoir Cap
179605	MTI Distributing Inc	101-45200-450-42210	203.59	Deck Belts - Mowers
	MTI Distributing Inc		242.24	
179606	Muddy Paws LLC	101-42700-420-43090	1,680.00	Impound Fees-November 2023
179606	Muddy Paws LLC	101-42700-420-43090	1,118.00	Impound Fees-September 2023
179606	Muddy Paws LLC	101-42700-420-43090	2,655.00	Impound Fees-October 2023
179606	Muddy Paws LLC	101-42700-420-43090	2,430.00	Stray Impound-December 2023
	Muddy Paws LLC		7,883.00	
179607	New Life In Christ Church	601-00000-000-20200	18.11	Refund Check 010171-000, 1132 6 St NW
	New Life In Christ Church		18.11	
179608	Northland Securities, Inc	349-47000-470-43090	50.00	County Auditor Certificate Fee Year End 2023
179608	Northland Securities, Inc	346-47000-470-43090	50.00	County Auditor Certificate Fee Year End 2023
179608	Northland Securities, Inc	348-47000-470-43090	500.00	Continuing Disclosure Services for 2023
179608	Northland Securities, Inc	347-47000-470-43090	50.00	County Auditor Certificate Fee Year End 2023
179608	Northland Securities, Inc	347-47000-470-43090	500.00	Continuing Disclosure Services for 2023
179608	Northland Securities, Inc	348-47000-470-43090	500.00	Continuing Disclosure Services for 2023
179608	Northland Securities, Inc	348-47000-470-43090	50.00	County Auditor Certificate Fee Year End 2023
179608	Northland Securities, Inc	346-47000-470-43090	500.00	Continuing Disclosure Services for 2023
	Northland Securities, Inc		2,200.00	
0	On Target A & M Inc	603-49500-000-43090	546.04	Utility Bills - January
0	On Target A & M Inc	601-49430-000-43090	546.04	Utility Bills - January
0	On Target A & M Inc	602-49480-000-43090	546.04	Utility Bills - January

Check Numb	Last Name	Acct 1	Amount	Description
	On Target A & M Inc		1,638.12	
0	Orchard Trust Company	101-00000-000-21706	1,229.87	PR Batch 00501.01.2024 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	5,930.97	PR Batch 00501.01.2024 MN Deferred Comp
0	Orchard Trust Company	101-00000-000-21706	1,227.13	PR Batch 00501.01.2024 Roth Deferred Compensation
0	Orchard Trust Company	101-00000-000-21706	5,745.03	PR Batch 00501.01.2024 MN Deferred Comp
	Orchard Trust Company		14,133.00	
179609	Ovivo USA, LLC	602-49480-000-42210	15,897.44	Mixer Parts
	Ovivo USA, LLC		15,897.44	
0	Paape Companies Inc	101-43121-430-44010	842.23	Quarterly Service Contract
0	Paape Companies Inc	101-41940-410-44010	421.00	Quarterly Maintenance Service Contract - City Hall
0	Paape Companies Inc	602-49450-000-44010	87.65	Quarterly Service Contract
0	Paape Companies Inc	101-45500-450-44010	736.75	Quarterly Maintenance Service Contract - Library
0	Paape Companies Inc	101-42210-420-44010	210.50	Quarterly Maintenance Service Contract - Fire Dept.
0	Paape Companies Inc	601-49430-000-44010	87.65	Quarterly Service Contract
0	Paape Companies Inc	603-49500-000-44010	12.47	Quarterly Service Contract
0	Paape Companies Inc	101-45122-450-44010	736.75	Quarterly Maintenance Service Contract - Community Center
	Paape Companies Inc		3,135.00	
0	Plunkett's Pest Control	101-45122-450-44010	42.12	Pest Control
0	Plunkett's Pest Control	101-45126-450-44010	63.09	Pest Control
	Plunkett's Pest Control		105.21	
0	Pro Stuff LLC	101-45200-450-42110	3,565.00	BMX Track Glue
	Pro Stuff LLC		3,565.00	
0	Public Employees Retirement Association	101-00000-000-21705	9,561.47	PR Batch 00501.01.2024 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	14,865.19	PR Batch 00501.01.2024 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	8,668.50	PR Batch 00501.01.2024 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	10,514.65	PR Batch 00501.01.2024 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	11,032.45	PR Batch 00501.01.2024 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	9,112.63	PR Batch 00501.01.2024 PERA Coordinated
0	Public Employees Retirement Association	101-00000-000-21705	9,910.14	PR Batch 00501.01.2024 PERA Police & Fire
0	Public Employees Retirement Association	101-00000-000-21705	13,002.81	PR Batch 00501.01.2024 PERA Police & Fire

Check Numb	Last Name	Acct 1	Amount	Description
	Public Employees Retirement Association		86,667.84	
179610	Push Pedal Pull - SLP	101-45122-450-42210	88.72	Pins for Weight Stacks on Exercise Equipment
	Push Pedal Pull - SLP		88.72	
0	PVS Technologies Inc	602-49480-000-42160	10,706.76	Ferric Chloride
	PVS Technologies Inc		10,706.76	
0	QTPod	225-49810-430-43095	1,195.00	Network Access Support Airport Fuel System 1 Yr
	QTPod		1,195.00	
0	Quality Aviation Inc	225-49810-430-43090	1,416.67	Airport Management Agreement
0	Quality Aviation Inc	225-49810-430-43090	2,083.33	Airport Maintenance Agreement
	Quality Aviation Inc		3,500.00	
0	R C Bliss Inc	602-49480-000-42210	1,035.63	Transmission Parts Unit 120
0	R C Bliss Inc	602-49480-000-42210	819.31	Truck Parts #120
0	R C Bliss Inc	602-49480-000-42210	-125.00	Pickup Parts #120 Return
0	R C Bliss Inc	602-49480-000-42210	55.22	Truck Parts Unit 120
	R C Bliss Inc		1,785.16	
179611	Rice County Highway Department	101-00000-000-20200	77.96	Diesel and Gasoline
179611	Rice County Highway Department	101-45200-450-42120	77.96	Diesel and Gasoline
179611	Rice County Highway Department	101-00000-000-20800	-77.96	Diesel and Gasoline
	Rice County Highway Department		77.96	
0	Rice County Recorder	101-41910-410-43520	46.00	Recording Fee for The Golf Box
0	Rice County Recorder	101-00000-000-20800	-46.00	Recording Fee for The Golf Box
0	Rice County Recorder	101-00000-000-20200	46.00	Recording Fee for The Golf Box
0	Rice County Recorder	101-00000-000-20800	-240.00	River Ridge 4th Addition -- Plat Review
0	Rice County Recorder	101-00000-000-20200	240.00	River Ridge 4th Addition -- Plat Review
0	Rice County Recorder	101-41910-410-43520	240.00	River Ridge 4th Addition -- Plat Review
	Rice County Recorder		286.00	
179612	Rick Cashin Construction	101-00000-000-22000	1,000.00	Escrow Release - 2055 13th St NW

Check Numb	Last Name	Acct 1	Amount	Description
	Rick Cashin Construction		1,000.00	
179613	S.J. Electro Systems LLC	602-49480-000-45400	3,829.05	Fine Screen -VFD Programming
	S.J. Electro Systems LLC		3,829.05	
179614	Sage Electrochromics Inc	239-46210-460-44940	81,373.35	Tax Abatement Due 2/1/2024
	Sage Electrochromics Inc		81,373.35	
0	Sanity Solutions Inc	101-41580-410-43095	487.04	Azure Backup Subscription 6/28/23-10/23/23
	Sanity Solutions Inc		487.04	
179615	Schauer Alex	101-45140-450-43090	550.00	Father Daughter Dance DJ
	Schauer Alex		550.00	
0	Schirmer Walter D	101-45500-450-44010	395.00	Carpet Maintenance-December
	Schirmer Walter D		395.00	
179616	Schmidt Homes Inc	101-00000-000-22000	1,000.00	Escrow Release for 715 St Paul Ave
	Schmidt Homes Inc		1,000.00	
179617	Seran Atilla & Autumn	601-00000-000-20200	116.21	Refund Check 025630-000, 307 2 St NE
	Seran Atilla & Autumn		116.21	
0	SHI International Corp	101-42210-420-42420	1,315.00	HP Desktop
0	SHI International Corp	101-42110-420-42410	-0.01	Sim Insertion
0	SHI International Corp	101-42110-420-42410	0.01	Sim Insertion
0	SHI International Corp	101-41940-410-42420	175.00	Computer Monitor - City Hall Maintenance
0	SHI International Corp	101-42110-420-42410	29,216.00	Cradlepoint for Squads / 6 year Plan - Public Safety Funds
0	SHI International Corp	101-42110-420-42410	53,808.00	Upgraded Routers/Antennas/ Hardware - BJA Grant
0	SHI International Corp	101-41580-410-43095	23.82	Visio Subscription
0	SHI International Corp	601-49430-000-45400	11,608.00	Wireless Router
0	SHI International Corp	101-41110-410-42420	305.00	Councilor Caron - Chromebook
	SHI International Corp		96,450.82	

Check Numb	Last Name	Acct 1	Amount	Description
0	Shred Right	101-42124-420-43090	40.00	Shredding Service
	Shred Right		40.00	
0	Shuda Matthew	101-42121-420-43310	15.00	Lunch Per Diem / MSCIC
	Shuda Matthew		15.00	
179618	Sign Solutions USA, LLC	101-43170-430-42240	1,516.11	Street Signs
	Sign Solutions USA, LLC		1,516.11	
0	Skyline Salt Solutions	101-43125-430-42160	12,014.64	Road Salt
	Skyline Salt Solutions		12,014.64	
179619	Smestad Eric	601-00000-000-20200	9.81	Refund Check 015903-000, 1515 Saint Paul Ave
	Smestad Eric		9.81	
179620	SoMN Holding LLC	601-00000-000-20200	34.06	Refund Check 018438-019, 531 Division St W
	SoMN Holding LLC		34.06	
0	Sophos Payment Resources	101-41580-410-43095	960.00	Sophos Subscription
	Sophos Payment Resources		960.00	
0	Stargate Inc	602-49450-000-44010	23.57	Fuel System Repairs 12/26/23
0	Stargate Inc	101-43121-430-44010	226.50	Fuel System Repairs 12/26/23
0	Stargate Inc	603-49500-000-44010	3.36	Fuel System Repairs 12/26/23
0	Stargate Inc	601-49430-000-44010	23.57	Fuel System Repairs 12/26/23
	Stargate Inc		277.00	
179621	Steele Waseca Coop Electric	601-49430-000-43810	62.28	1116570-Water Tower-Met Con Way
179621	Steele Waseca Coop Electric	225-49810-430-43810	59.27	20891-Airport New Hangar
179621	Steele Waseca Coop Electric	225-49810-430-43810	175.33	1018611-Hangar 910K
179621	Steele Waseca Coop Electric	225-49810-430-43810	7.97	41927-Airport
179621	Steele Waseca Coop Electric	902-00000-000-23935	220.02	Monthly Charges-November
179621	Steele Waseca Coop Electric	225-49810-430-43810	39.12	1018624-Hangar 910J
179621	Steele Waseca Coop Electric	602-00000-000-36200	-125.07	23271-Sludge Farm-Capital Credit Refund
179621	Steele Waseca Coop Electric	902-00000-000-23935	-220.02	Monthly Charges-November

Check Numb	Last Name	Acct 1	Amount	Description
179621	Steele Waseca Coop Electric	225-49810-430-43810	7.97	1077021-Security Hangar 2
179621	Steele Waseca Coop Electric	602-49450-000-43810	204.20	30493-Lift Station
179621	Steele Waseca Coop Electric	101-43160-430-43810	102.00	27205-Airtech Park
179621	Steele Waseca Coop Electric	225-00000-430-36240	-1,920.70	41875-Airport S Hangars-Capital Credit Refund
179621	Steele Waseca Coop Electric	101-00000-410-36200	-144.53	27205-Airtech Park-Capital Credit Refund
179621	Steele Waseca Coop Electric	225-49810-430-43810	33.97	1017445-2011 T-Hangar
179621	Steele Waseca Coop Electric	225-49810-430-43810	618.09	23947-Airport 10
179621	Steele Waseca Coop Electric	225-49810-430-43810	67.14	41901-Airport
179621	Steele Waseca Coop Electric	602-49450-000-43810	80.46	1089247-Lift Station-15625 Acorn Trl
179621	Steele Waseca Coop Electric	602-49480-000-43810	62.28	23271-Sludge Farm
179621	Steele Waseca Coop Electric	602-00000-000-36200	-94.21	30493-Lift Station-Capital Credit Refund
179621	Steele Waseca Coop Electric	101-43160-430-43810	63.09	32089-Highway 21 Lights
179621	Steele Waseca Coop Electric	225-49810-430-43810	53.22	32094-Airport
179621	Steele Waseca Coop Electric	225-49810-430-43810	7.97	41926-Airport
179621	Steele Waseca Coop Electric	225-49810-430-43810	420.13	41875-Airport S Hangars
179621	Steele Waseca Coop Electric	902-00000-000-23935	-3,148.54	Monthly Charges-December
179621	Steele Waseca Coop Electric	602-49480-000-43810	62.28	23271-Sludge Farm
179621	Steele Waseca Coop Electric	225-49810-430-43810	485.84	41875-Airport S Hangars
179621	Steele Waseca Coop Electric	225-49810-430-43810	7.97	1077021-Security Hangar 2
179621	Steele Waseca Coop Electric	225-49810-430-43810	224.90	1018611-Hangar 910K
179621	Steele Waseca Coop Electric	601-49430-000-43810	898.31	1116570-Water Tower-Met Con Way
179621	Steele Waseca Coop Electric	602-49450-000-43810	234.80	30493-Lift Station
179621	Steele Waseca Coop Electric	225-49810-430-43810	7.97	41926-Airport
179621	Steele Waseca Coop Electric	902-00000-000-23935	3,148.54	Monthly Charges-December
179621	Steele Waseca Coop Electric	225-49810-430-43810	55.90	32094-Airport
179621	Steele Waseca Coop Electric	225-49810-430-43810	42.45	20891-Airport New Hangar
179621	Steele Waseca Coop Electric	101-43160-430-43810	66.62	32089-Highway 21 Lights
179621	Steele Waseca Coop Electric	101-43160-430-43810	131.09	27205-Airtech Park
179621	Steele Waseca Coop Electric	225-49810-430-43810	61.85	41901-Airport
179621	Steele Waseca Coop Electric	225-49810-430-43810	7.97	41927-Airport
179621	Steele Waseca Coop Electric	225-49810-430-43810	43.97	1018624-Hangar 910J
179621	Steele Waseca Coop Electric	225-49810-430-43810	700.23	23947-Airport 10
179621	Steele Waseca Coop Electric	602-49450-000-43810	80.46	1089247-Lift Station-15625 Acorn Trl
179621	Steele Waseca Coop Electric	225-49810-430-43810	35.93	1017445-2011 T-Hangar
	Steele Waseca Coop Electric		2,928.52	
0	Stein Air Inc	239-00000-000-22110	3,003.14	Tax Abatement County - Due 2/1/2024
0	Stein Air Inc	239-46210-460-44940	3,881.90	Tax Abatement Due 2/1/2024
	Stein Air Inc		6,885.04	
179622	The UPS Store	101-42210-420-42010	4.75	Packaging Tape

Check Numb	Last Name	Acct 1	Amount	Description
179622	The UPS Store	601-49430-000-43250	20.20	Silica Sample Shipping
	The UPS Store		24.95	
179623	Thomson Reuters - West	101-42121-420-43090	500.01	Clear
	Thomson Reuters - West		500.01	
0	Timm's Trucking Inc	101-43125-430-42240	2,503.69	Sand
0	Timm's Trucking Inc	101-43125-430-42240	1,285.74	Sand
	Timm's Trucking Inc		3,789.43	
179624	TK Elevator Corp	437-42110-420-45200	20,512.97	Completion of New Elevator
179624	TK Elevator Corp	101-42110-420-44010	1,465.64	Elevator Maintenance
	TK Elevator Corp		21,978.61	
179625	T-Mobile	101-45500-450-43096	203.97	Hotspots-Library
	T-Mobile		203.97	
0	Trystar LLC	239-46210-460-44940	30,060.48	Tax Abatement Due 2/1/2024
0	Trystar LLC	239-00000-000-22110	26,253.91	Tax Abatement County - Due 2/1/2024
	Trystar LLC		56,314.39	
0	Twaites Allen	101-41940-410-42110	239.35	Reimbursement - Hi Vis Coat - Safety Equipment
	Twaites Allen		239.35	
0	Twin City Garage Door	603-49500-000-44010	2.93	Garage Door Repair
0	Twin City Garage Door	101-43121-430-44010	198.29	Garage Door Repair
0	Twin City Garage Door	601-49430-000-44010	20.64	Garage Door Repair
0	Twin City Garage Door	602-49450-000-44010	20.64	Garage Door Repair
	Twin City Garage Door		242.50	
179626	US Bank	349-47000-470-46200	500.00	Fiscal Agent Fees 12-01-23 - 11/30/24
	US Bank		500.00	
179627	Verified Credentials Inc	101-42123-420-43090	27.00	Background: L Garcia

Check Numb	Last Name	Acct 1	Amount	Description
	Verified Credentials Inc		27.00	
179628	Verizon Wireless	101-42220-420-43210	120.03	Data Fire Ipads (In Fire Trucks)
179628	Verizon Wireless	101-42121-420-43210	40.01	Drone Jetpack
179628	Verizon Wireless	101-42400-420-43210	40.01	Data Building Codes
179628	Verizon Wireless	101-43190-430-43210	40.01	Data Engineering Survey Device
179628	Verizon Wireless	601-49430-000-43210	32.62	Data Air Cards- Water
179628	Verizon Wireless	602-49480-000-43210	68.08	WWTP Phones
179628	Verizon Wireless	902-00000-000-23935	1,446.07	Data Charges 11/29/2023-12/28/2023
179628	Verizon Wireless	603-49500-000-43210	105.03	Data Air Cards- Storm
179628	Verizon Wireless	101-42210-420-43210	35.01	Data Fire Chief
179628	Verizon Wireless	101-43121-430-43210	35.01	Data Sign Shop
179628	Verizon Wireless	101-41350-410-43210	40.01	Jetpack Brad
179628	Verizon Wireless	902-00000-000-23935	-1,446.07	Data Charges 11/29/2023-12/28/2023
179628	Verizon Wireless	101-42123-420-43210	855.24	Data Air Cards - MDC
179628	Verizon Wireless	101-42110-420-43210	35.01	Data/Admin Ipad
	Verizon Wireless		1,446.07	
179629	W W Goetsch Associates Inc	602-49480-000-45400	75,913.12	Raw Pump
	W W Goetsch Associates Inc		75,913.12	
179630	Wal-Mart	101-45122-450-42115	60.50	Coffee and Creamer
179630	Wal-Mart	101-45140-450-42110	43.62	Father Daughter Dance Supplies
179630	Wal-Mart	101-45140-450-42110	88.71	Neon Night Supplies
179630	Wal-Mart	101-45140-450-42110	80.14	Neon Night Supplies
	Wal-Mart		272.97	
179631	Waste Management of WI-MN	602-49450-000-43840	84.30	PW Facility 1200 Belview Trl
179631	Waste Management of WI-MN	101-42210-420-43840	123.91	Fire 122 2nd St NW
179631	Waste Management of WI-MN	603-49500-000-43840	11.99	PW Facility 1200 Belview Trl
179631	Waste Management of WI-MN	101-45125-450-43840	442.07	Aquatic Center 1820 2nd Ave NW
179631	Waste Management of WI-MN	101-43121-430-43840	809.97	PW Facility 1200 Belview Trl
179631	Waste Management of WI-MN	101-45122-450-43840	108.68	Community Center 15 Division St W
179631	Waste Management of WI-MN	902-00000-000-23935	-4,579.98	Service 12/01/2023-12/31/2023
179631	Waste Management of WI-MN	101-45200-450-43840	87.75	TeePee Tonka 10 3rd St NE
179631	Waste Management of WI-MN	601-49430-000-43840	84.30	PW Facility 1200 Belview Trl
179631	Waste Management of WI-MN	602-49480-000-43840	1,263.01	Wastewater Facility 214 14th St NE
179631	Waste Management of WI-MN	101-45500-450-43840	108.68	Buckham Center 11 Division St E
179631	Waste Management of WI-MN	101-45127-450-43840	100.91	Soccer Field 704 17th St SW

Check Num	Last Name	Acct 1	Amount	Description
179631	Waste Management of WI-MN	902-00000-000-23935	4,579.98	Service 12/01/2023-12/31/2023
179631	Waste Management of WI-MN	101-45200-450-43840	436.08	Central Avenue Refuse Disposal 12/1/23-12/31/23
179631	Waste Management of WI-MN	101-45200-450-43840	40.96	Parking Lot Behind Post Office 26 3rd St NE
179631	Waste Management of WI-MN	225-49810-430-43840	135.41	Aiport 3401 Hwy 21 W
179631	Waste Management of WI-MN	101-45126-450-43840	56.64	Washington Rec Center 117 Shumway
179631	Waste Management of WI-MN	101-41940-410-43840	107.75	City Hall 208 1st Ave NW
179631	Waste Management of WI-MN	101-42110-420-43840	112.75	Police 25 4th St NW
179631	Waste Management of WI-MN	101-45200-450-43840	795.60	North Alexander Park 1810 2nd Ave NW
179631	Waste Management of WI-MN	101-45200-450-43840	105.30	Dog Park 900 Lyndale Ave
	Waste Management of WI-MN		5,016.06	
179632	Water Heaters Now	101-42110-420-45400	11,100.00	New Water Heater
	Water Heaters Now		11,100.00	
179633	Wholesale Tire & Wheel	225-49810-430-44040	21.11	Tire Repair
	Wholesale Tire & Wheel		21.11	
179634	Williams Jr. Steven	601-00000-000-20200	180.17	Refund Check 023684-000, 628 2 St NE
	Williams Jr. Steven		180.17	
0	WSB & Associates Inc	602-49450-000-43090	173.00	GIS Services
0	WSB & Associates Inc	603-49500-000-43090	173.00	GIS Services
0	WSB & Associates Inc	601-49430-000-43090	173.00	GIS Services
	WSB & Associates Inc		519.00	
179635	Xcel Energy	101-43160-430-43810	21.54	51-0014651623-9 - 1701 Grant St Lighting
179635	Xcel Energy	101-43160-430-43810	13.68	51-0010353780-3 - 1690 Hwy 60 W Street Lighting
179635	Xcel Energy	101-43160-430-43810	20.81	51-5358630-4 - 45 State Ave Lighting
179635	Xcel Energy	601-49430-000-43810	5,828.69	303329691 824 7 St NW Pump Water
179635	Xcel Energy	225-49810-430-43830	103.42	304268037 Hangar 910A - City
179635	Xcel Energy	101-45500-450-43810	918.65	302342287 11 Division St E
179635	Xcel Energy	902-00000-000-23935	83,738.11	Electricity Bill-December
179635	Xcel Energy	601-49430-000-43810	128.40	304872579 812 8 Ave NW-WTP
179635	Xcel Energy	101-45500-450-43810	20.77	302342287 11 Division St E Security
179635	Xcel Energy	602-49450-000-43810	35.63	302772185 1150 Willow Lift Station
179635	Xcel Energy	602-49450-000-43810	42.34	303670994 1090 Cannon Circle Lift Station
179635	Xcel Energy	101-43121-430-43830	2,824.93	304051816 1200 Belview Trl
179635	Xcel Energy	101-45200-450-43810	41.23	302165394 415 2nd Ave SW Wapacuta Pk

Check Numb	Last Name	Acct 1	Amount	Description
179635	Xcel Energy	601-49430-000-43810	5,601.12	302568990 410 Alexander Park Well #5
179635	Xcel Energy	225-49810-430-43830	730.16	304924581 3401 Hwy 21 W
179635	Xcel Energy	101-45126-450-43810	20.31	171746 117 Shumway Lighting
179635	Xcel Energy	602-49450-000-43830	294.00	304051816 1200 Belview Trl
179635	Xcel Energy	602-49480-000-43810	19,440.49	304239286 214 14th St NE
179635	Xcel Energy	225-49810-430-43830	110.28	304268056 Hangar 910G - Rental
179635	Xcel Energy	602-49450-000-43810	21.43	302794134 98 3 Ave NW Viaduct Lift Station
179635	Xcel Energy	101-42500-420-43810	36.85	304214955 930 4th Ave NW Siren
179635	Xcel Energy	101-43160-430-43810	59.55	304116510 1904 Grant St NW
179635	Xcel Energy	602-49450-000-43810	408.37	304051816 1200 Belview Trl
179635	Xcel Energy	101-43170-430-43810	47.61	302525247 4050 Hwy 60 W
179635	Xcel Energy	101-43170-430-43810	45.97	304131503 2200 30th St NW
179635	Xcel Energy	101-43170-430-43810	140.16	302531059 103 3 St NE Signal Light
179635	Xcel Energy	101-45500-450-43810	194.92	302342287 11 Division St E
179635	Xcel Energy	101-43170-430-43810	32.66	303691980 2219 Grant St Light
179635	Xcel Energy	101-41940-410-43830	797.12	303640982 208 1 Ave NW City Hall
179635	Xcel Energy	602-49450-000-43810	39.20	302412146 1901 7 St NW Lift Station
179635	Xcel Energy	101-43170-430-43810	105.51	303453265 1500 7 St NW Signal Light
179635	Xcel Energy	601-49430-000-43810	2,010.49	302969048 350 Alexander Park Well #6
179635	Xcel Energy	101-43160-430-43810	168.05	304882766 17 3rd St NE Unit Street Light
179635	Xcel Energy	602-49480-000-43810	34.03	302940983 502 3rd Ave NW
179635	Xcel Energy	601-49430-000-43830	670.95	304914908 812 8 Ave NW Bldg B-WTP
179635	Xcel Energy	603-49500-000-43810	58.07	304051816 1200 Belview Trl
179635	Xcel Energy	101-42110-420-43830	597.66	303877775 11 20th St NW Evidence Garage
179635	Xcel Energy	101-42500-420-43810	4.14	154013 1851 220 St E CD Siren
179635	Xcel Energy	101-42500-420-43810	8.59	164184 930 4th CD Siren
179635	Xcel Energy	101-45500-450-43830	2,526.52	302342287 11 Division St E 70%
179635	Xcel Energy	225-49810-430-43830	-12.97	302414965 3401 Hwy 21 W
179635	Xcel Energy	101-42210-420-43810	397.01	302527702 122 2 St NW Fire Hall
179635	Xcel Energy	101-43160-430-43810	150.25	303661815 495 Heritage Pl
179635	Xcel Energy	101-43160-430-43810	216.74	304157645 3305 Highway 60
179635	Xcel Energy	101-42500-420-43810	4.14	178539 2613A Hulett Court
179635	Xcel Energy	601-49430-000-43810	6,508.75	303929972 1904 Fairground Dr
179635	Xcel Energy	602-49450-000-43810	48.52	304801551 1321 Matteson St Lift Station
179635	Xcel Energy	225-49810-430-43830	98.20	304268058 Hangar 910B - City
179635	Xcel Energy	101-43121-430-43810	3,923.94	304051816 1200 Belview Trl
179635	Xcel Energy	101-45200-450-43810	237.21	304428352 601 1st Ave NE Fleckenstein Bluffs Park
179635	Xcel Energy	101-43160-430-43810	83.95	304850223 415/430 2 Ave NW-2 Ave Signal System
179635	Xcel Energy	101-45122-450-43830	872.23	303402179 16 Central Ave
179635	Xcel Energy	602-49450-000-43810	24.33	303333605 410 Frink Ave Lift Station
179635	Xcel Energy	101-45200-450-43830	92.99	302627100 Jefferson Warming House
179635	Xcel Energy	101-43160-430-43810	96.83	304157632 1602 2nd Ave NW
179635	Xcel Energy	101-43160-430-43810	59.52	304116512 1000 Lyndale Ave S

Check Numb	Last Name	Acct 1	Amount	Description
179635	Xcel Energy	601-49430-000-43810	1,107.68	302814303 1217 Parshall Reservoir #2
179635	Xcel Energy	101-43160-430-43810	62.60	304850224 402 Central-Central Ave Signal System
179635	Xcel Energy	101-42110-420-43810	224.28	303877775 11 20th St NW Evidence Garage
179635	Xcel Energy	101-43160-430-43810	68.12	302767481 210 3 St NE St Light HP
179635	Xcel Energy	602-49450-000-43830	82.90	302458578 828 8 Ave NW Park Shop
179635	Xcel Energy	101-43170-430-43810	8.59	156258 117 Shumway CD Siren
179635	Xcel Energy	602-49450-000-43810	43.52	302346525 3030 Hwy 60 W Lift Station
179635	Xcel Energy	101-43160-430-43810	33.37	303328788 1600 30 St NW
179635	Xcel Energy	101-43170-430-43810	317.28	303396625 27 Division St E Signal Light
179635	Xcel Energy	101-45200-450-43810	27.39	175957 500 Maple Lawn Cartway
179635	Xcel Energy	601-49430-000-43830	264.64	302971552 824 7th St NW Water Works
179635	Xcel Energy	101-42500-420-43810	45.77	303930334 Fairgrounds/300 Western
179635	Xcel Energy	101-45126-450-43830	1,568.88	302971175 117 Shumway Washington Center
179635	Xcel Energy	602-49450-000-43810	58.45	303203605 319 Lind St Lift Station
179635	Xcel Energy	101-42110-420-43830	1,465.22	303688424 25 4th St NW
179635	Xcel Energy	101-42110-420-43810	4,041.41	303688424 25 4th St NW
179635	Xcel Energy	101-45127-450-43810	57.82	304160080 705 17th St SW
179635	Xcel Energy	101-45122-450-43830	1,082.80	302342287 Boiler Heat Line 30%
179635	Xcel Energy	101-43160-430-43810	81.91	304850221 419 8 Ave NW-8 Ave Signal System
179635	Xcel Energy	101-45200-450-43810	41.75	303683055 100 Tee Pee Tonka Park
179635	Xcel Energy	101-43160-430-43810	81.26	304850222 328 4 St NW-4 Ave NW Signal System
179635	Xcel Energy	101-45200-450-43810	44.30	303510224 Central Park Band Stand
179635	Xcel Energy	101-45126-450-43810	43.10	302492805 117 Shumway Washington Center
179635	Xcel Energy	602-49450-000-43810	59.20	302976387 1301 Willow St Lift Station
179635	Xcel Energy	101-41940-410-43810	1,865.39	303683323 208 1 Ave NW
179635	Xcel Energy	101-42500-420-43810	4.14	167157 1203 Parshall St
179635	Xcel Energy	101-45200-450-43830	155.13	304017445 900 Lyndale Ave N
179635	Xcel Energy	101-45200-450-43810	33.50	303239611 Sr High Tennis Courts
179635	Xcel Energy	101-42500-420-43810	8.59	146104 920 9 Ave SW CD Siren
179635	Xcel Energy	101-43160-430-43810	132.76	305155739 201 30th St NW Lighting
179635	Xcel Energy	101-45122-450-43810	1,373.83	302825421 19 Division St W
179635	Xcel Energy	101-45125-450-43830	66.19	303727721 1830 2 Ave NW Aquatic Center
179635	Xcel Energy	602-49480-000-43830	7,371.36	302858086 214 14 St NE
179635	Xcel Energy	101-45200-450-43810	81.53	303920032 540 2nd Ave NW
179635	Xcel Energy	101-43160-430-43810	56.46	304116511 800 Lyndale Ave S
179635	Xcel Energy	101-43170-430-43810	104.57	303446090 1418 Division St W Signal Light
179635	Xcel Energy	101-45200-450-43810	39.82	304915622 705 3 Ave NW-Wapacuta Park Shelter
179635	Xcel Energy	601-49430-000-43810	408.37	304051816 1200 Belview Trl
179635	Xcel Energy	101-43160-430-43810	53.13	305051521 New Bridge Lights 2nd Ave Bridge
179635	Xcel Energy	101-43160-430-43810	34.03	304087990 510 2 Ave NW Carnival
179635	Xcel Energy	101-45200-450-43810	768.79	302576466 1815 Alexander Dr
179635	Xcel Energy	603-49500-000-43830	41.80	304051816 1200 Belview Trl
179635	Xcel Energy	101-45200-450-43810	25.06	304850239 Tee Pee Tonka Park Tunnel

Check Numb	Last Name	Acct 1	Amount	Description
179635	Xcel Energy	101-43160-430-43810	370.40	304850219 218 3 St NW/129 4 St NW Street Light
179635	Xcel Energy	101-43160-430-43810	258.95	304850220 720 4 St NW Street Light Feed Point
179635	Xcel Energy	602-49450-000-43810	47.00	305211022 140 Riverchase Ct Lift Station
179635	Xcel Energy	101-45200-450-43810	42.30	303659432 618 9 Ave SW Sledding Hill
179635	Xcel Energy	101-45200-450-43810	32.05	302321102 1000 7 Ave SW-S Alex Sec
179635	Xcel Energy	101-45200-450-43810	20.62	303683055 100 TP Tonka Security
179635	Xcel Energy	601-49430-000-43830	294.00	304051816 1200 Belview Trl
179635	Xcel Energy	101-45125-450-43810	813.55	303727721 1830 2 Ave NW Aquatic Center
179635	Xcel Energy	101-45200-450-43810	29.96	304017445 900 Lyndale Ave N
179635	Xcel Energy	101-42210-420-43830	1,100.26	302350193 122 2 St NW Fire Hall
179635	Xcel Energy	101-43160-430-43810	179.74	304886692 1190 60 W Street Light
179635	Xcel Energy	902-00000-000-23935	-83,738.11	Electricity Bill-December
179635	Xcel Energy	101-45200-450-43810	26.02	302261595 920 9 Ave SW
179635	Xcel Energy	101-45122-450-43810	36.66	154794 16 Central Ave
179635	Xcel Energy	101-45122-450-43810	4,221.45	303273787 15 Central Ave Load Profile
179635	Xcel Energy	101-45126-450-43810	207.59	303373970 117 Shumway Ave Load Profile
	Xcel Energy		88,223.18	
0	Ziegler Inc	601-00000-000-39101	-2,500.00	Trade 2003 Towmaster T-10DD
0	Ziegler Inc	601-49430-000-45400	14,961.07	Towmaster Trench Box Trailer
	Ziegler Inc		12,461.07	
			1,253,701.55	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-016 Appoint Election Judges for the 2024 Presidential Primary

Background:

Minnesota Statute 204B.21 requires that Election Judges for precincts in a municipality be appointed by the governing body of the municipality. The Statute also permits the appointment of Election Judges on an emergency basis by the Rice County Auditor/Treasurer or the Faribault City Clerk.

The attached list of eligible voters, listed in Exhibit A, have requested appointment as Election Judges for the Presidential Primary on March 5, 2024.

Recommendation:

Approve Resolution 2024-016

Attachments:

1. Resolution 2024-016 Appoint Election Judges for the 2024 Presidential Primary

CITY OF FARIBAULT

RESOLUTION #2024-016

APPOINT ELECTION JUDGES FOR THE 2024 PRESIDENTIAL PRIMARY

WHEREAS, Minnesota Statute 204B.21 requires that election judges for precincts in a municipality shall be appointed by the governing body of the municipality; and

WHEREAS, Minnesota Statute 204B.21 permits the appointment of judges of election on an emergency basis by the Rice County Auditor/Treasurer or the City of Faribault City Clerk; and

WHEREAS, the Rice County Auditor/Treasurer has designated the City Clerk of the City of Faribault, Minnesota, as the responsible authority for the conduct of the 2024 Presidential Primary in the City of Faribault, Minnesota.

NOW, THEREFORE BE IT RESOLVED, that the attached list of eligible voters, listed in Exhibit A, are hereby appointed election judges for the Presidential Primary held on March 5, 2024.

ALSO, BE IT RESOLVED, that the City Clerk is hereby authorized and directed to determine the number of judges in each precinct and to fill vacancies in the event that any of the aforesaid appointed judges cannot fulfill their responsibilities as required by law.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A

Becker, Judy	Sanders, Grant
Brough, Cindy	Schilling, Todd
Caron, Sara	Shaffer, Carolyn
Caron-Wagner, Beverly	Slettedahl, Shirley
Crowl, Donna	Spooner, Jayne
Crowthers, Kathryn	Temple, Samuel
Culhane, John	Treadway, Carolyn
Eichhorn, Sharon	Voge, Todd
Gardner, Peggy	Vohs, Ann
Ginter, Karen	Vohs, Karl
Gustafson, Marlene	Voorhies, Debra
Gustafson, Robert	Wetzel, Charlene
Hallagner, Richard	Wilder, Eleanor
Harpel Anderson, Kymn	Wilder, Paul
Horejsi, Melissa	
Jensen, Connie	
Kenney, Mark	
Knutson, Doug	
Madson, Christine	
Mrosko, Barbara	
Mueller, Linda	
Munger, Helen	
Nyhus, Kris	
Paquette, Irene	
Perrance, Rene	
Provancha, Michael	
Purdie, JoDeane	
Rice, Pat	
Ripley-Boysen, Kari	
Sandberg, Michael	



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-017 Approve 2024 Massage Therapist Licenses

Background:

Staff has received applications from the following individuals for Massage Licenses in 2024:

- Brenda Nelson
- Nicole Nechanicky
- Michelle Bottke
- Amy Lynn Regenscheid
- Joy Viengxone Luong
- Susan Joann Jameson
- Brooke Moreno
- Sara Burt
- Janell Mary Lindblom
- Keri Jo Simon
- Sharon Ann Madison
- Julie Ann Bayardo
- Stacey Ann Jennings
- Carrie Fahlin
- Shannan Lynn Walker
- Valerie Hullett
- Thania Ortiz
- Sarah Vermuele

The applicants have paid all required fees and submitted all the required paperwork. The Police Department is in the process of completing the required background investigations.

Recommendation:

Approve Resolution 2024-017

Attachments:

1. Resolution 2024-017 Approve 2024 Massage Therapist Licenses

CITY OF FARIBAULT

RESOLUTION #2024-017

APPROVE 2024 MASSAGE THERAPIST LICENSES

WHEREAS, the following have presented application to the City of Faribault for renewal of their Massage Therapist Licenses:

Brenda Nelson	Keri Jo Simon
Nicole Nechanicky	Sharon Ann Madison
Michelle Bottke	Julie Ann Bayardo
Amy Lynn Regenscheid	Stacey Ann Jennings
Joy Viengxone Luong	Carrie Fahlin
Susan Joann Jameson	Shannan Lynn Walker
Brooke Moreno	Valerie Hullett
Sara Burt	Thania Ortiz
Janell Mary Lindblom	Sarah Vermuele

WHEREAS, all of the above named have paid the proper fee and provided the required documentation; and

WHEREAS, the Police Department has completed the required background investigations and has approved the licenses; and

WHEREAS, the above named have current Massage Therapist licenses with the City of Faribault.

NOW, THEREFORE, BE IT RESOLVED, that the above-named applicants be granted Massage Therapist licenses with the City of Faribault for the term of February 1, 2024 to January 31, 2025.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-018 Approve 2024 Salvage Dealer Licenses

Background:

Staff have received applications for the renewal of Salvage Dealer Licenses for the following companies:

- David King dba Kelly's Faribault Auto Parts
- Gary Pettipiece dba Harley's Auto Salvage

The applicants have paid all required fees and submitted all the required paperwork. The Police Department is in the process of completing the required background check and all required bonds will be reviewed by the City Attorneys office prior to certificates being issued.

Recommendation:

Approve Resolution 2024-018

Attachments:

1. Resolution 2024-018 Approve 2024 Salvage Dealers License

CITY OF FARIBAULT

RESOLUTION #2024-018

APPROVE 2024 SALVAGE DEALER LICENSES

WHEREAS, the City of Faribault Administration Office have received applications for the renewal of their Salvage Dealers licenses for:

David King dba Kelly's Faribault Auto Parts
Gary Pettipiece dba Harley's Auto Salvage

WHEREAS, the above named have provided proper fees; provided proof of Minnesota Workers Compensation Insurance; proof of \$1,000 Surety Bond and provided the necessary Tax Information Form, and;

WHEREAS, the Police Department is in the process of conducting the required background investigations; and

WHEREAS, pending the review and approval of the submitted bonds by the City Attorney; and

WHEREAS, the above named have current licenses with the City of Faribault.

NOW, THEREFORE, BE IT RESOLVED, that David King dba Kelly's Auto Salvage and Gary Pettipiece dba Harley's Auto & Recycling, each be granted Salvage Dealer Licenses with the City of Faribault for the term of February 1, 2024 to January 31, 2025.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-019 Approve 2024 Vehicle for Hire License

Background:

Staff has received an application for the renewal of a Vehicle for Hire license for Access On Time Companies, Inc. dba First Choice Shuttle, 1333 South Trail Drive. The applicant has paid all required fees and submitted all required paperwork. The Police Department is in the process of completing the required background check and the City Attorney will be reviewing the Certificates of Insurance provided.

Recommendation:

Approve Resolution 2024-019

Attachments:

1. Resolution 2024-019 Approve Vehicles for Hire License

CITY OF FARIBAULT

RESOLUTION #2024-019

APPROVE 2024 VEHICLES FOR HIRE LICENSE

WHEREAS, the City of Faribault has received an application for the renewal of vehicle for hire license for Access On Time Companies, Inc. dba First Choice Shuttle, 1333 South Trail Drive; and

WHEREAS, the City of Faribault has received the proper fees and the required Certificates of Insurance; has been provided proof of Certification of Compliance with the Minnesota Workers Compensation Insurance law; and been provided the necessary Tax Information Form; and

WHEREAS, the Police Department is in the process of conducting the required background investigations; and

WHEREAS, the City Attorney will be reviewing the required Certificates of Insurance provided; and

WHEREAS, Access On Time Companies, Inc., 1333 South Trail Drive, P.O. Box 06 has a current taxicab license with the City of Faribault.

NOW, THEREFORE BE IT RESOLVED, that the taxicab company listed above be granted renewal of their vehicle for hire license with the City of Faribault for the term of February 1, 2024 to January 31, 2025.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 23, 2024
SUBJECT: Approve LG220 Applications for Exempt Permits

Background:

Rice County Pheasants Forever CH0821 submitted two LG220 Applications for Exempt Permit for events on February 23, 2024, and April 6, 2024. Both events will be held at the Eagles Aerie 1460, 20247 Grant Street W. If approved, Staff will send the applications to the Gambling Control Board for final review and approval.

Recommendation:

Approve LG220 Applications for Exempt Permits for Pheasants Forever

Attachments:

1. Rice County Pheasants Forever Applications

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Rice County Pheasants Forever CH0821

Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 4335 Roberds Lake Trail

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Jon Switala

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Eagles Aerie 1460

Physical Address (do not use P.O. box): 20247 Grant Street W

Check one:

☒ City: Faribault Zip: MN County: Rice

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): February 23, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$4,000)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Rice County Pheasants Forever CH0821

Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 4335 Roberds Lake Trail

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Jon Switala

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Eagles Aerie 1460

Physical Address (do not use P.O. box): 20247 Grant Street W

Check one:

☒ City: Faribault Zip: MN County: Rice

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): April 6, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$19,000)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 23, 2024
SUBJECT: Approve Tuition Reimbursement Agreement

Background:

Within the personnel policies of the City, there is an opportunity for employees to take part in tuition reimbursement for classes that can better them in their current position or for promotion within their department. Currently, one employee, Engineering Technician Stuart Schatz, has requested to take part in the tuition reimbursement program for years 2024 and 2025. He would be eligible, per the program guidelines, for an amount not to exceed \$2,500 per class taken over that time. This amount has been budgeted and is consistent with previous agreements.

Staff is recommending the approval of the tuition reimbursement agreement with Stuart Schatz, as per the agreement attached.

Recommendation:

Approve the tuition reimbursement agreement with Stuart Schatz.

Attachments:

1. Stuart Schatz Tuition Reimbursement Agreement

**CITY OF FARIBAULT
AGREEMENT WITH REGARDS TO CONTINUING EDUCATION**

This agreement made this 23rd day of January, 2024, by and between the City of Faribault, hereinafter referred to as CITY, and Stuart Schatz an employee of the City of Faribault, hereinafter referred to as EMPLOYEE.

Whereas, both parties wish to clearly lay out in writing their rights and responsibilities with respect to a continuing education program,

NOW THEREFORE, IT IS AGREED:

PAYMENT OF TUITION:

1. The CITY shall pay directly to EMPLOYEE the sum of, no greater than, \$2,500 for each credit to cover all tuition and books required for the Engineering program for years 2024 and 2025.
2. Said payment shall continue for each of the classes of the Engineering program provided that the EMPLOYEE satisfactorily completes each class as demonstrated by the receipt of a "passing grade" for each class. For purposes of this agreement, "passing grade" is defined as a grade of "C" (or equivalent) or better.

REPAYMENT PROVISION:

1. General. The EMPLOYEE recognizes full payment of continuing education costs by the CITY to be contingent upon both satisfactory completion of each class, and the continuation of employment with the CITY.
2. Completion of Classes. The EMPLOYEE shall submit to the CITY a copy of an official transcript showing satisfactory completion of the most recently attended class prior to requesting payment for the next class. Should said grade not demonstrate satisfactory completion, (i.e. an incomplete or grade lower than a "C" or equivalent) the EMPLOYEE shall have a period of one (1) year to obtain a passing grade on said class or be required to repay to the CITY the full cost of tuition and books for said class. Any additional costs incurred to obtain a passing grade for such a course shall be the sole responsibility of the EMPLOYEE.
3. Termination of Employment. Should the EMPLOYEE satisfactorily complete all or a portion of required program classes, but chooses to terminate employment with the CITY within two (2) years from the date of the most recently completed class. Employee shall be required to repay to the CITY 100% of said tuition costs.
4. Method of Repayment. Should the EMPLOYEE be required to repay the continuing education costs as noted above, the EMPLOYEE shall be given notice of such event by the CITY and given thirty (30) days from the date of said notice to make payment. If said payment is not made within thirty (30) days, the CITY shall have the right to withhold amount due from any form of EMPLOYEE compensation payments including biweekly pay, vacation benefits, or sick leave/severance benefits.

THE CITY AND EMPLOYEE FURTHER AGREE:

That this agreement shall be binding on both parties and shall not be amended in any form without the written consent of both parties.

Timothy C. Murray
City Administrator



Stuart Schatz
Employee

Kevin F. Voracek
Mayor of Faribault

STATE OF MINNESOTA
COUNTY OF RICE

Subscribed and sworn before me this _____ day of _____.

Notary Public



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-020 Approve Hiring Public Works Foreperson

Background:

Due to a personnel request for the 2024 budget year, there is a need to hire a Public Works Foreperson. The position was posted internally from December 20, 2023 to December 28, 2023.

Three applications were received, reviewed and scored. All applicants were interviewed for the position. The interview panel consisted of Michael Glende, Public Works Superintendent, Travis Block, Public Works Director, and Kevin Bushard, Human Resources Director. From that interview, the panel is recommending the promotion of Thomas Judd to Public Works Foreperson.

Resolution 2024-020 recommends the hiring of Thomas Judd. Thomas would be hired at Grade J Step 9 of the Local 70 CBA 2022-2024.

Recommendation:

Approve Resolution 2024-020, approving the hiring of Thomas Judd, as Public Works Foreperson.

Attachments:

1. Resolution 2024-020 Approve Hiring Public Works Foreperson

CITY OF FARIBAULT

RESOLUTION #2024-020

APPROVE HIRING PUBLIC WORKS FOREPERSON

WHEREAS, the City of Faribault (the "City") presently has a vacant Public Works Foreperson position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Public Works Foreperson position with the City; and

WHEREAS, the City Council desires to fill the vacant Public Works Foreperson position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Thomas Judd shall be extended an offer of employment to fill the vacant Public Works Foreperson position.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-021 Accept Donation from State Bank of Faribault to the Fire Department and Police Department

Background:

Recognizing the commitment to service by both the Faribault Fire Department and the Faribault Police Department, State Bank of Faribault would like to make a donation of \$500.00 to each department.

Recommendation:

Approve Resolution 2024-021 accepting the donation of \$500.00 to the Fire Department and \$500.00 to the Faribault Police Department from State Bank of Faribault.

Attachments:

1. Resolution 2024-021 Accept Donation from State Bank of Faribault to the Fire Department and Police Department

CITY OF FARIBAULT

RESOLUTION #2024- 021

ACCEPT DONATION FROM STATE BANK OF FARIBAULT TO THE FIRE DEPARTMENT AND POLICE DEPARTMENT

WHEREAS, the Faribault Fire Department and the Faribault Police Department are responsible for life safety and property conservation in our community; and

WHEREAS, State Bank of Faribault recognizes the Faribault Fire Department and the Faribault Police Department's commitment to serving our community and would like to make a donation to our departments.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Fire Department and the Faribault Police Department to accept the donation of \$500.00 to each department.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-029 Declare Fire and Police Department Interactive Whiteboards Surplus and Donate them to River Bend Nature Center

Background:

The City of Faribault is scheduled to receive \$1,063,259 from the State of Minnesota for Public Safety Aid. A spending plan was developed and reviewed by the City Council at the October 17, 2023 work session.

Identified in the plan was the purchase and installation of new Interactive Whiteboards at the Fire Station and the Police Station. This technology upgrade renders our current Interactive Whiteboards out of service even though they are in working order.

Knowing the benefit of Interactive Whiteboards for teaching and presenting, an idea was brought to me to donate our boards and related equipment to River Bend Nature Center. I visited with Nature Center staff, and they were excited at the prospect of getting these Interactive Whiteboards for their Interpretive Center.

Recommendation:

Approve Resolution 2024-029 Declare Fire and Police Department Interactive Whiteboards Surplus and Donate them to River Bend Nature Center

Attachments:

1. Resolution 2024-029 Declare FD and PD Interactive Whiteboards Surplus and Donate them to RBNC
2. Asset Retirement Form - Smartboard

CITY OF FARIBAULT

RESOLUTION #2024- 029

DECLARE FIRE AND POLICE DEPARTMENT INTERACTIVE WHITEBOARDS SURPLUS AND DONATE THEM TO RIVER BEND NATURE CENTER

WHEREAS, the Faribault Fire Department and the Faribault Police Department have interactive whiteboards that are 10 years old; and

WHEREAS, both departments are updating their technology with new interactive whiteboards; and

WHEREAS, our existing interactive whiteboards are still in working order and the River Bend Nature Center would like to utilize them.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council declare the interactive whiteboards as surplus equipment and authorize the Faribault Fire Department and the Faribault Police Department to donate their surplus interactive whiteboards and related equipment to the River Bend Nature Center.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

CITY OF FARIBAUT
ASSET RETIREMENT/TRANSFER FORM

ASSET DESCRIPTION: Smart board, projector & computer

BARCODE NUMBER: _____ SERIAL NUMBER: _____

DEPARTMENT: Police

LOCATION/ROOM NUMBER: _____

DATE OF CHANGE: _____

TYPE OF CHANGE:

SOLD: \$ _____ Attach copy of receipt and Barcode label

TRANSFERRED TO: Department Name _____ LOCATION/ROOM NUMBER: _____

TRADE IN: \$ _____ New Item Acquired _____

DESTROYED: \$ _____ Attach copy of receipt and Barcode label

Explanation of deposition Donated to Riverbend Nature Center

DEPARTMENT DIRECTOR SIGNATURE: [Signature]

FOR FINANCE OFFICER ONLY

ENTERED INTO CAPITAL ASSET SYSTEM YES NO DATE _____

NOTES INITIALS _____

CITY OF FARIBAULT
ASSET RETIREMENT/TRANSFER FORM

ASSET DESCRIPTION:

Smart board, Projector & computer

BARCODE NUMBER:

SERIAL NUMBER:

DEPARTMENT:

Fire

LOCATION/ROOM NUMBER:

DATE OF CHANGE:

TYPE OF CHANGE:

SOLD: \$

Attach copy of receipt and Barcode label

TRANSFERRED TO: Department Name

LOCATION/ROOM NUMBER:

TRADE IN: \$

New Item Acquired

DESTROYED: \$

Attach copy of receipt and Barcode label

Explanation of disposition

Donated to Riverbend Nature Center

DEPARTMENT DIRECTOR SIGNATURE:

Scott D. Smith

FOR FINANCE OFFICER ONLY

ENTERED INTO CAPITAL ASSET SYSTEM

YES

NO

DATE

NOTES

INITIALS



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: January 23, 2024
SUBJECT: Approve Pipeline Crossing Agreement with Union Pacific Railroad Company

Background:

As part of the improvements related to the replacement of the 20" watermain line under the Union Pacific Railroad and across the Straight River, Contract 2023-09, the City is required to enter into a Pipeline Crossing Agreement with Union Pacific Railroad Company as the improvements require the watermain piping to cross under railroad property. The railroad has submitted the attached agreement for approval and payment of the license fee in the amount of \$1,368.50. This fee will be paid for from the Water Utility Fund (601) account as part of the project costs.

Recommendation:

Approve Pipeline Crossing Agreement with Union Pacific Railroad Company

Attachments:

1. 0793802 The City of Faribault - Faribault, Rice, MN



January 10, 2024
Project: 0793802

THE CITY OF FARIBULT

Re: Proposed One (1) Underground Twenty Inch (20") Ductile Iron Pipe For Transporting And Conveying Water Pipeline Crossing of Railroad Property at Mile Post 289.75 on the Albert Lea Subdivision at or near Faribault, Rice County, Minnesota

Attached is an original of the agreement covering your use of the Railroad Company's right of way. Please return the executed agreement via email. For any payment(s), please follow the accompanying instructions.

An original copy of the fully-executed document will be returned to you, when approved and processed by the Railroad Company.

- Payment in the amount of One Thousand Three Hundred Sixty Eight And 50/100 Dollars **(\$1,368.50)** is due and payable to Union Pacific Railroad Company upon your execution of the agreement. Please include your payment, with Project No. 0793802 noted on that document. If you require formal billing, you may consider this letter as a formal bill and that 946001323 is this Corporation's correct Federal Taxpayer Identification Number.
- Railroad Protective Liability Insurance (RPLI) may be obtained from any insurance company which offers such coverage. Union Pacific has also worked with a national broker, Marsh USA, to make available RPLI to you or your contractor. You can find additional information, premium quotes, and application forms at (uprr.marsh.com).

If we have not received the executed documents within six months from the date of this letter, this proposed offer of an agreement is withdrawn and becomes null and void.

If you have any questions, please contact me at ksjones@up.com.

Sincerely,

A handwritten signature in blue ink that reads "Kris Jones".

Kris Jones
Senior Analyst Real Estate - Contracts

PIPELINE CROSSING AGREEMENT

Mile Post: 289.75, Albert Lea Subdivision
Location: Faribault, Rice County, Minnesota

THIS AGREEMENT ("Agreement") is made and entered into as of January 10, 2024, ("Effective Date") by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation, ("Licensor") and **THE CITY OF FARIBULT**, to be addressed at 11995 Singletree Ln, Suite 100, Eden Prairie, Minnesota 55344 ("Licensee").

IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

Article 1. LICENSOR GRANTS RIGHT.

A. In consideration of the license fee to be paid by Licensee set forth below and in further consideration of the covenants and agreements to be performed by Licensee, Licensor hereby grants to Licensee the right to construct and thereafter, during the term hereof, maintain and operate one (1) underground twenty inch (20") ductile iron pipe for transporting and conveying water only, including any appurtenances required for the operation of said pipeline (collectively, "Licensee's Facilities") across Licensor's real property, trackage, or other facilities located in Faribault, Rice County, State of Minnesota ("Railroad Property"). The specific specifications and limited purpose for Licensee's Facilities on, along, across and under Railroad Property are described in and shown on the Print and Specifications dated January 4, 2024, attached hereto as **Exhibit A** and made a part hereof.

B. Licensee represents and warrants that Licensee's Facilities will (i) only be used for one (1) underground twenty inch (20") ductile iron pipe for transporting and conveying water, and (ii) not be used to convey any other substance, any fiber optic cable, or for any other use, whether such use is currently technologically possible, or whether such use may come into existence during the life of this Agreement.

C. Licensee acknowledges that if it or its contractor provides Licensor with digital imagery depicting Licensee's Facilities ("Digital Imagery"), Licensee authorizes Licensor to use the Digital Imagery in preparing **Exhibit A**. Licensee represents and warrants that through a license or otherwise, it has the right to use the Digital Imagery and to permit Licensor to use the Digital Imagery in said manner.

Article 2. LICENSE FEE.

Upon execution of this Agreement, the Licensee shall pay to the Licensor a one-time License Fee of One Thousand Three Hundred Sixty Eight And 50/100 Dollars (**\$1,368.50**).

Article 3. TERM.

This Agreement shall take effect as of the Effective Date first herein written and shall continue in full force and effect until terminated as provided in the "TERMINATION; REMOVAL OF LICENSEE'S FACILITIES" Section of **Exhibit B**.

Article 4. LICENSEE'S COMPLIANCE WITH GENERAL TERMS.

Licensee represents and warrants that all work on Licensee's Facilities performed by Licensee or its contractors will strictly comply with all terms and conditions set forth herein, including the General Terms and Conditions, attached hereto as Exhibit B and made a part hereof.

Article 5. INSURANCE.

A. During the term of this Agreement, Licensee shall fully comply or cause its contractor(s) to fully comply with the insurance requirements described in **Exhibit C**, attached hereto and made a part hereof. Upon request only, Licensee shall send copies of all insurance documentation (e.g., certificates, endorsements, etc.) to Licenser at the address listed in the "NOTICES" Section of this Agreement.

B. If Licensee is subject to statute(s) limiting its insurance liability and/or limiting its ability to obtain insurance in compliance with **Exhibit C** of this Agreement, those statutes shall apply.

Article 6. DEFINITION OF LICENSEE.

For purposes of this Agreement, all references in this Agreement to Licensee will include Licensee's contractors, subcontractors, officers, agents and employees, and others acting under its or their authority (collectively, a "Contractor"). If a Contractor is hired by Licensee to perform any work on Licensee's Facilities (including initial construction and subsequent relocation, maintenance, and/or repair work), then Licensee shall provide a copy of this Agreement to its Contractor(s) and require its Contractor(s) to comply with all terms and conditions of this Agreement, including the indemnification requirements set forth in the "INDEMNITY" Section of **Exhibit B**. Licensee shall require any Contractor to release, defend, and indemnify Licenser to the same extent and under the same terms and conditions as Licensee is required to release, defend, and indemnify Licenser herein.

Article 7. ATTORNEYS' FEES, EXPENSES, AND COSTS.

If litigation or other court action or similar adjudicatory proceeding is undertaken by Licensee or Licenser to enforce its rights under this Agreement, all fees, costs, and expenses, including, without limitation, reasonable attorneys' fees and court costs, of the prevailing Party in such action, suit, or proceeding shall be reimbursed or paid by the Party against whose interest the judgment or decision is rendered. The provisions of this Article shall survive the termination of this Agreement.

Article 8. WAIVER OF BREACH.

The waiver by Licenser of the breach of any condition, covenant or agreement herein contained to be kept, observed and performed by Licensee shall in no way impair the right of Licenser to avail itself of any remedy for any subsequent breach thereof.

Article 9. ASSIGNMENT.

A. Licensee shall not assign this Agreement, in whole or in part, or any rights herein granted, without the written consent of Licenser, which must be requested in writing by Licensee. Any assignment or attempted transfer of this Agreement or any of the rights herein granted, whether voluntary, by operation of law, or otherwise, without Licenser's written consent, will be absolutely void and may result in Licenser's termination of this Agreement pursuant to the "TERMINATION; REMOVAL OF LICENSEE'S FACILITIES" Section of **Exhibit B**.

B. Upon Licenser's written consent to any assignment, this Agreement will be binding upon and inure to the benefit of the parties thereto, successors, heirs, and assigns, executors, and administrators.

Article 10. SEVERABILITY.

Any provision of this Agreement which is determined by a court of competent jurisdiction to be invalid or unenforceable shall be invalid or unenforceable only to the extent of such determination, which shall not invalidate or otherwise render ineffective any other provision of this Agreement.

Article 11. NOTICES.

Except Licensee's commencement of work notice(s) required under **Exhibit B**, all other notices required by this Agreement must be in writing, and (i) personally served upon the business address listed below ("Notice Address"), (ii) sent overnight via express delivery by a nationally recognized overnight delivery service such as Federal Express Corporation or United Parcel Service to the Notice Address, or (iii) by certified mail, return receipt requested to the Notice Address. Overnight express delivery notices will be deemed to be given upon receipt. Certified mail notices will be deemed to be given three (3) days after deposit with the United States Postal Service.

If to Licensor: Union Pacific Railroad Company
Attn: Analyst – Real Estate Utilities (Project No. 0793802)
1400 Douglas Street, MS 1690
Omaha, Nebraska 68179

If to Licensee: THE CITY OF FARIBULT
11995 Singletree Ln
Eden Prairie, Minnesota 55344

Article 12. SPECIAL PROVISION – CONSTRUCTION OBSERVATION.

Licensor requires Licensee to provide monitoring of tracks and construction observation through Licensor approved observer named below during all construction and installation work. Licensee is to directly coordinate services with the named inspector:

Railpros Field Services
Email: RP.Utility@railpros.com
Phone (682)223-5271

Article 13. SPECIAL PROVISIONS - ABANDONMENT.

The abandonment of the undocumented pipeline shall be completed following the Guidelines for Abandonment and Removal of Subsurface Structures on Union Pacific Railroad Right of Way, marked as Exhibit D, attached hereto and hereby made a part hereof.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first herein written.

UNION PACIFIC RAILROAD COMPANY

THE CITY OF FARIBULT

By: _____

By: _____

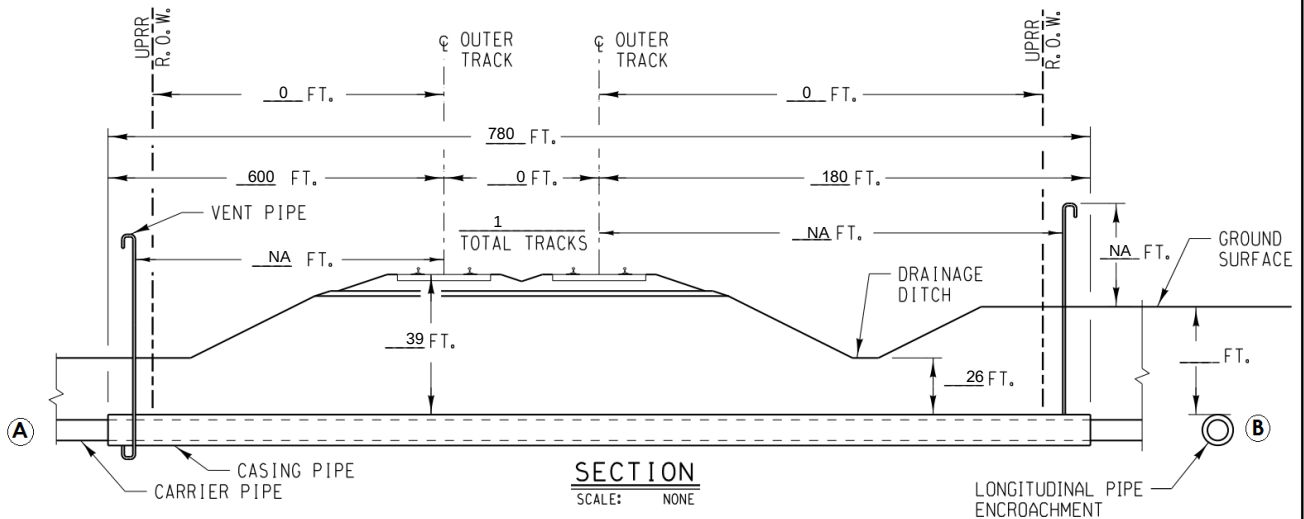
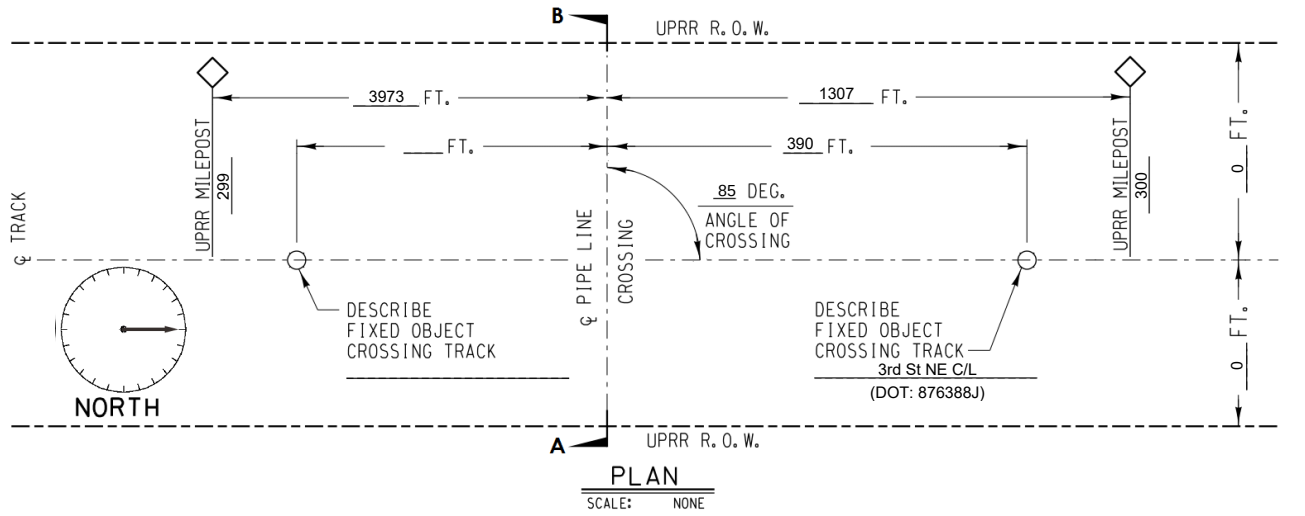
Kris Jones
Senior Analyst Real Estate - Contracts

Name Printed: _____

Title: _____

NON-FLAMMABLE LIQUID PIPELINE

☒ CROSSING
☐ ENCROACHMENT
☐ BOTH



NOTES:

- 1) ALL DIMENSIONS MEASURED PERPENDICULAR TO THE CENTERLINE OF TRACK
- 2) REFER TO AREMA VOLUME 1, CHAPTER 1, PART 5, SECTION 5.1

- A) METHOD OF INSTALLATION HORIZONTAL DIRECTIONAL DRILL
- B) DIST. FROM CENTERLINE OF TRACK TO PIPE ENCROACHMENT _____
- C) SIGNS PROVIDED? AT MINIMUM SIGNS WILL BE PROVIDED AS STATED ABOVE
- D) CARRIER MATERIAL DIP. IF RCP, CLASS V? NA.
COMMODITY TO BE CONVEYED WATER.
OPERATIONAL PRESSURE 110 PSI. MAOP 200 PSI.
WALL THICKNESS (INCH)/ SCHEDULE 0.33. DIAMETER 20 IN.
CATHODIC/COATING PROTECTION NO
- E) CASING MATERIAL NA. IF RCP, CLASS V? NA.
TOTAL LENGTH CASING PIPE: NA FT.
WALL THICKNESS NA IN. DIAMETER NA IN.
CATHODIC/COATING PROTECTION NA.
CASING PIPE IS NA AT THE ENDS.
- F) DISTANCE FROM CENTERLINE OF TRACK TO NEAR FACE OF BORING AND JACKING PITS WHEN MEASURED AT RIGHT ANGLES
180 AND 600.



BUILDING AMERICA®

EXHIBIT "A"

SUBDIVISION: Albert Lea Sub.

TRACK TYPE: MAINLINE

M.P.: 289.75

LAT.: 44.292562

E.S.M.: 2510+29 ±

LONG.: -93.265124

NEAREST CITY: FARIBAULT

COUNTY: RICE

STATE: MN

APPLICANT: THE CITY OF FARIBAULT

FILE NO.: 0793802

DATE: 1/4/2024

EXHIBIT B

GENERAL TERMS AND CONDITIONS

Section 1. LIMITATION AND SUBORDINATION OF RIGHTS GRANTED.

A. The foregoing grant is subject and subordinate to the prior and continuing right and obligation of Licensors to use and maintain its entire property including the right and power of Licensee to construct, maintain, repair, renew, use, operate, change, modify or relocate railroad tracks, signal, communication, fiber optics, or other wirelines, pipelines and other facilities upon, along or across any or all parts of its property, all or any of which may be freely done at any time or times by Licensors without liability to Licensee or to any other party for compensation or damages.

B. The foregoing grant is also subject to all outstanding superior rights (including those in favor of licensees and lessees of Railroad Property) and the right of Licensors to renew and extend the same, and is made without covenant of title or for quiet enjoyment. It shall be Licensee's sole obligation to obtain such additional permission, license and grants necessary on account of any such existing rights.

Section 2. ENGINEERING REQUIREMENTS; PERMITS.

A. Licensee's Facilities will be designed, constructed, operated, maintained, repaired, renewed, modified, reconstructed, removed, or abandoned in place on Railroad Property by Licensee or its contractor to Licensors's satisfaction and in strict conformity with: (i) Licensors's current engineering standards and specifications, including those for shoring and cribbing to protect Licensors's railroad operations and facilities ("UP Specifications"), except for variances approved in advance in writing by Licensors's Assistant Vice President Engineering – Design or its authorized representative ("UP Engineering Representative"); (ii) such other additional safety standards as Licensors, in its sole discretion, elects to require, including, without limitation, American Railway Engineering and Maintenance-of-Way Association ("AREMA") standards and guidelines (collectively, "UP Additional Requirements"); and (iii) all applicable laws, rules, and regulations, including any applicable Federal Railroad Administration and Federal Energy Regulatory Commission regulations and enactments (collectively, "Laws"). If there is any conflict between UP Specifications, UP Additional Requirements, and Laws, the most restrictive will apply.

B. Licensee shall keep the soil over Licensee's Facilities thoroughly compacted, and maintain the grade over and around Licensee's Facilities even with the surface of the adjacent ground.

C. If needed, Licensee shall secure, at Licensee's sole cost and expense, any and all necessary permits required to perform any work on Licensee's Facilities.

Section 3. NOTICE OF COMMENCEMENT OF WORK; EMERGENCIES.

A. Licensee and its contractors are strictly prohibited from commencing any work associated with Licensee's Facilities without Licensors's written approval that the work will be in strict compliance with the "ENGINEERING REQUIREMENTS; PERMITS" Section of this Exhibit B. Upon Licensors's approval, Licensee shall contact both of Licensors's field representatives ("Licensors's Field Representatives") at least ten (10) days before commencement of any work on Licensee's Facilities.

B. Licensee shall not commence any work until: (1) Licensors has determined whether flagging or other special protective or safety measures ("Safety Measures") are required for performance of the work pursuant to the "FLAGGING" Section of this **Exhibit B** and provided Licensee written

authorization to commence work; and (2) Licensee has complied with the "PROTECTION OF FIBER OPTIC CABLE SYSTEMS" Section of this **Exhibit B**.

C. If, at any time, an emergency arises involving Licensee's Facilities, Licensee or its contractor shall immediately contact Licensors Response Management Communications Center at (888) 877-7267.

Section 4. FLAGGING.

A. Following Licensee's notice to Licensors Field Representatives required under the "NOTICE OF COMMENCEMENT OF WORK; EMERGENCIES" Section of this **Exhibit B**, Licensors shall inform Licensee if Safety Measures are required for performance of the work by Licensee or its contractor on Railroad Property. If Safety Measures are required, no work of any kind may be performed by Licensee or its contractor(s) until arrangements for the Safety Measures have been made and scheduled. If no Safety Measures are required, Licensors will give Licensee written authorization to commence work.

B. If any Safety Measures are performed or provided by Licensors, including but not limited to flagging, Licensors shall bill Licensee for such expenses incurred by Licensors, unless Licensors and a federal, state, or local governmental entity have agreed that Licensors is to bill such expenses to the federal, state, or local governmental entity. Additional information regarding the submission of such expenses by Licensors and payment thereof by Licensee can be found in the "LICENSEE'S PAYMENT OF EXPENSES" Section of this **Exhibit B**. If Licensors performs any Safety Measures, Licensee agrees that Licensee is not relieved of any of responsibilities or liabilities set forth in this Agreement.

C. For flagging, the rate of pay per hour for each flagger will be the prevailing hourly rate in effect for an eight-hour day for the class of flagmen used during regularly assigned hours and overtime in accordance with Labor Agreements and Schedules in effect at the time the work is performed. In addition to the cost of such labor, a composite charge for vacation, holiday, health and welfare, supplemental sickness, Railroad Retirement and unemployment compensation, supplemental pension, Employees Liability and Property Damage, and Administration will be included, computed on actual payroll. The composite charge will be the prevailing composite charge in effect at the time the work is performed. One and one-half times the current hourly rate is paid for overtime, Saturdays and Sundays, and two and one-half times current hourly rate for holidays. Wage rates are subject to change, at any time, by law or by agreement between Licensors and its employees, and may be retroactive as a result of negotiations or a ruling of an authorized governmental agency. Additional charges on labor are also subject to change. If the wage rate or additional charges are changed, Licensee (or the governmental entity, as applicable) shall pay on the basis of the new rates and charges.

D. Reimbursement to Licensors will be required covering the full eight-hour day during which any flagger is furnished, unless the flagger can be assigned to other railroad work during a portion of such day, in which event reimbursement will not be required for the portion of the day during which the flagger is engaged in other railroad work. Reimbursement will also be required for any day not actually worked by the flaggers following the flaggers' assignment to work on the project for which Licensors is required to pay the flaggers and which could not reasonably be avoided by Licensors by assignment of such flaggers to other work, even though Licensee may not be working during such time. When it becomes necessary for Licensors to bulletin and assign an employee to a flagging position in compliance with union collective bargaining agreements, Licensee must provide Licensors a minimum of five (5) days notice prior to the cessation of the need for a flagger. If five (5) days notice of cessation is not given, Licensee will still be required to pay flagging charges for the days the flagger was scheduled, even though flagging is no longer required for that period. An additional ten (10) days notice must then be given to Licensors if flagging services are needed again after such five day cessation notice has been given to Licensors.

Section 5. SAFETY.

A. Safety of personnel, property, rail operations and the public is of paramount importance in the prosecution of any work on Railroad Property performed by Licensee or its contractor, and takes precedence over any work on Licensee's Facilities to be performed Licensee or its contractors. Licensee shall be responsible for initiating, maintaining and supervising all safety operations and programs in connection with any work on Licensee's Facilities. Licensee and its contractor shall, at a minimum comply, with Licensor's then current safety standards located at the below web address ("Licensor's Safety Standards") to ensure uniformity with the safety standards followed by Licensor's own forces. As a part of Licensee's safety responsibilities, Licensee shall notify Licensor if it determines that any of Licensor's Safety Standards are contrary to good safety practices. Licensee and its contractor shall furnish copies of Licensor's Safety Standards to each of its employees before they enter Railroad Property.

[Union Pacific Current Safety Requirements](#)

B. Licensee shall keep the job site on Railroad Property free from safety and health hazards and ensure that their employees are competent and adequately trained in all safety and health aspects of the work.

C. Licensee represents and warrants that all parts of Licensee's Facilities within and outside of the limits of Railroad Property will not interfere whatsoever with the constant, continuous, and uninterrupted use of the tracks, property, and facilities of Licensor, and nothing shall be done or suffered to be done by Licensee at any time that would in any manner impair the safety thereof.

D. Licensor's operations and work performed by Licensor's personnel may cause delays in Licensee's or its contractor's work on Licensee's Facilities. Licensee accepts this risk and agrees that Licensor shall have no liability to Licensee or any other person or entity for any such delays. Licensee must coordinate any work on Railroad Property by Licensee or any third party with Licensor's Field Representatives in strict compliance with the "NOTICE OF COMMENCEMENT OF WORK; EMERGENCIES" Section of this **Exhibit B**.

E. Licensor shall have the right, if it so elects, to provide any support it deems necessary for the safety of Licensor's operations and trackage during Licensee's or its contractor's construction, maintenance, repair, renewal, modification, relocation, reconstruction, or removal of Licensee's Facilities. In the event Licensor provides such support, Licensor shall invoice Licensee, and Licensee shall pay Licensor as set forth in the "LICENSEE'S PAYMENT OF EXPENSES" Section of this **Exhibit B**.

F. Licensee may use unmanned aircraft systems ("UAS") to inspect Licensee's Facilities only upon the prior authorization from and under the direction of Licensor's Field Representatives. Licensee represents and warrants that its use of UAS on Railroad Property will comply with Licensor's then-current Unmanned Aerial Systems Policy and all applicable laws, rules and regulations, including any applicable Federal Aviation Administration regulations and enactments pertaining to UAS.

Section 6. PROTECTION OF FIBER OPTIC CABLE SYSTEMS.

Fiber optic cable systems may be buried on Railroad Property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. In addition to the notifications required under the "NOTICE OF COMMENCEMENT OF WORK; EMERGENCIES" Section of this **Exhibit B**, Licensee shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad Property to be used by Licensee. If it is, Licensee shall telephone the telecommunications company(ies) involved, and arrange for a cable locator, make arrangements for relocation or other protection of the fiber optic cable, all at Licensee's expense, and will not commence any work on Railroad Property until all such protection or relocation has been completed.

Section 7. LICENSEE'S PAYMENT OF EXPENSES.

A. Licensee shall bear the entire cost and expense of the design, construction, maintenance, modification, reconstruction, repair, renewal, revision, relocation, or removal of Licensee's Facilities.

B. Licensee shall fully pay for all materials joined, affixed to and labor performed on Railroad Property in connection with the construction, maintenance, modification, reconstruction, repair, renewal, revision, relocation, or removal of Licensee's Facilities, and shall not permit or suffer any mechanic's or materialman's lien of any kind or nature to be enforced against the property for any work done or materials furnished thereon at the instance or request or on behalf of Licensee. Licensee shall promptly pay or discharge all taxes, charges, and assessments levied upon, in respect to, or on account of Licensee's Facilities, to prevent the same from becoming a charge or lien upon any property of Licensor, and so that the taxes, charges, and assessments levied upon or in respect to such property shall not be increased because of the location, construction, or maintenance of Licensee's Facilities or any improvement, appliance, or fixture connected therewith placed upon such property, or on account of Licensee's interest therein. Where such tax, charge, or assessment may not be separately made or assessed to Licensee but shall be included in the assessment of the property of Licensor, then Licensee shall pay to Licensor an equitable proportion of such taxes determined by the value of Licensee's property upon property of Licensor as compared with the entire value of such property.

C. As set forth in the "FLAGGING" Section of this **Exhibit B**, Licensor shall have the right, if it so elects, to provide any Safety Measures Licensor deems necessary for the safety of Licensor's operations and trackage during Licensee's or its contractor's construction, maintenance, modification, reconstruction, repair, renewal, revision, relocation, or removal of Licensee's Facilities, including, but not limited to supervision, inspection, and flagging services. In the event Licensor provides such Safety Measures, Licensor shall submit an itemized invoice to Licensee's notice recipient listed in the "NOTICES" Article of this Agreement. Licensee shall pay to Licensor the total amount listed on such invoice within thirty (30) days of Licensee's receipt of such invoice.

Section 8. MODIFICATIONS TO LICENSEE'S FACILITIES.

A. This grant is subject to Licensor's safe and efficient operation of its railroad, and continued use and improvement of Railroad Property (collectively, "Railroad's Use"). Accordingly, Licensee shall, at its sole cost and expense, modify, reconstruct, repair, renew, revise, relocate, or remove (individually, "Modification", or collectively, "Modifications") all or any portion of Licensee's Facilities as Licensor may designate or identify, in its sole discretion, in the furtherance of Railroad's Use.

B. Upon any Modification of all or any portion of Licensee's Facilities to another location on Railroad Property, Licensor and Licensee shall execute a Supplemental Agreement to this Pipeline Agreement to document the Modification(s) to Licensee's Facilities on Railroad Property. If the Modifications result in Licensee's Facilities moving off of Railroad Property, this Agreement will terminate upon Licensee's completion of such Modification(s) and all requirements contained within the "TERMINATION; REMOVAL OF LICENSEE'S FACILITIES" Section of this **Exhibit B**. Any such Modification(s) off of Railroad Property will not release Licensee from any liability or other obligation of Licensee arising prior to and upon completion of any such Modifications to the Licensee's Facilities.

Section 9. RESTORATION OF RAILROAD PROPERTY.

In the event Licensee, in any manner moves or disturbs any property of Licensor in connection with the construction, maintenance, modification, reconstruction, repair, renewal, revision, relocation, or removal of Licensee's Facilities, then, Licensee shall, as soon as possible and at Licensee's sole cost

and expense, restore Licensor's property to the same condition as the same were before such property was moved or disturbed.

Section 10. INDEMNITY.

A. Definitions. As used in this Section:

1. "Licensor" includes Licensor, its affiliates, its and their officers, directors, agents and employees, and other railroad companies using Railroad Property at or near the location of Licensee's installation and their officers, directors, agents, and employees.
2. "Licensee" includes Licensee and its agents, contractors, subcontractors, sub-subcontractors, employees, officers, and directors, or any other person or entity acting on its behalf or under its control.
3. "Loss" includes claims, suits, taxes, loss, damages (including punitive damages, statutory damages, and exemplary damages), costs, charges, assessments, judgments, settlements, liens, demands, actions, causes of action, fines, penalties, interest, and expenses of any nature, including court costs, reasonable attorneys' fees and expenses, investigation costs, and appeal expenses.

B. Licensee shall release, defend, indemnify, and hold harmless Licensor from and against any and all Loss, even if groundless, fraudulent, or false, that directly or indirectly arises out of or is related to Licensee's construction, maintenance, modification, reconstruction, repair, renewal, revision, relocation, removal, presence, use, or operation of Licensee's Facilities, including, but not limited to, any actual or alleged:

1. Bodily harm or personal injury (including any emotional injury or disease) to, or the death of, any person(s), including, but not limited to, Licensee, Licensor, any telecommunications company, or the agents, contractors, subcontractors, sub-subcontractors, or employees of the foregoing;
2. Damage to or the disturbance, loss, movement, or destruction of Railroad Property, including loss of use and diminution in value, including, but not limited to, any telecommunications system(s) or fiber optic cable(s) on or near Railroad Property, any property of Licensee or Licensor, or any property in the care, custody, or control of Licensee or Licensor;
3. Removal of person(s) from Railroad Property;
4. Any delays or interference with track or Railroad's Use caused by Licensee's activity(ies) on Railroad Property, including without limitation the construction, maintenance, modification, reconstruction, repair, renewal, revision, relocation, or removal of Licensee's Facilities or any part thereof, any activities, labor, materials, equipment, or machinery in conjunction therewith;
5. Right(s) or interest(s) granted pursuant to this Agreement;
6. Contents escaping from Licensee's Facilities, including without limitation any actual or alleged pollution, contamination, breach, or environmental Loss;

7. Licensee's breach of this Agreement or failure to comply with its provisions, including, but not limited to, any violation or breach by Licensee of any representations and warranties Licensee has made in this Agreement; and
8. Violation by Licensee of any law, statute, ordinance, governmental administrative order, rule, or regulation, including without limitation all applicable Federal Railroad Administration regulations.

C. THE FOREGOING OBLIGATIONS SHALL APPLY TO THE FULLEST EXTENT PERMITTED BY LAW FOR THE BENEFIT OF LICENSOR TO LOSSES CAUSED BY, ARISING FROM, RELATING TO, OR RESULTING FROM, IN WHOLE OR IN PART, THE NEGLIGENCE OF LICENSOR, AND SUCH NEGLIGENCE OF LICENSOR SHALL NOT LIMIT, DIMINISH, OR PRECLUDE LICENSEE'S OBLIGATIONS TO LICENSOR IN ANY RESPECT. NOTWITHSTANDING THE FOREGOING, SUCH OBLIGATION TO INDEMNIFY LICENSOR SHALL NOT APPLY TO THE EXTENT THE LOSS IS CAUSED BY THE SOLE, ACTIVE AND DIRECT NEGLIGENCE, GROSS NEGLIGENCE, OR WILLFUL MISCONDUCT OF LICENSOR AS DETERMINED IN A FINAL JUDGMENT BY A COURT OF COMPETENT JURISDICTION.

Section 11. TERMINATION; REMOVAL OF LICENSEE'S FACILITIES.

A. If Licensee does not use the right herein granted on Licensee's Facilities for one (1) year, or if Licensee continues in default in the performance of any provision of this Agreement for a period of thirty (30) days after written notice from Licensor to Licensee specifying such default, Licensor may, at its sole discretion, terminate this Agreement by written notice to Licensee at the address listed in the "NOTICES" Article of this Agreement. This Agreement will not terminate until Licensee complies with Paragraphs "C" and "D" of this Section found below.

B. In addition to the provisions of Paragraph "A" above, this Agreement may be terminated by written notice given by either party, without cause, upon thirty (30) days written notice to the non-terminating party at the address listed in the "NOTICES" Article of this Agreement. This Agreement will not terminate until Licensee complies with Paragraphs "C" and "D" of this Section found below.

C. Prior to the effective date of any termination described in this Section, Licensee shall submit an application to Licensor's online Utility Contracts System at [this link](#) for Licensee's removal, or if applicable, abandonment in place of Licensee's Facilities located on Railroad Property ("Removal/Abandonment Work"). Upon the UP Engineering Representative's approval of Licensee's application for the Removal/Abandonment Work, Licensor and Licensee shall execute a separate consent document that will govern Licensee's performance of the Removal/Abandonment Work from those portions of Railroad Property not occupied by roadbed and/or trackage ("Consent Document"). Licensee shall then restore the impacted Railroad Property to the same or reasonably similar condition as it was prior to Licensee's installation of Licensee's Facilities. For purposes of this Section, Licensee's (i) performance of the Removal/Abandonment Work, and (ii) restoration work will hereinafter be collectively referred to as the "Restoration Work".

D. Following Licensee's completion of the Restoration Work, Licensee shall provide a written certification letter to Licensor at the address listed in the "NOTICES" Article of this Agreement which certifies that the Restoration Work has been completed in accordance with the Consent Document. Licensee shall report to governmental authorities, as required by law, and notify Licensor immediately if any environmental contamination is discovered during Licensee's performance of the Restoration Work. Upon discovery, the Licensee shall initiate any and all removal, remedial and restoration actions that are necessary to restore the property to its original, uncontaminated condition. Licensee shall provide written certification to Licensor at the address listed in the "NOTICES" Article of this Agreement that environmental contamination has been remediated and the property has been

restored in accordance with Licensor's requirements. Upon Licensor's receipt of Licensee's restoration completion certifications, this Agreement will terminate.

E. In the event that Licensee fails to complete any of the Restoration Work, Licensor may, but is not obligated, to perform the Restoration Work. Any such work actually performed by Licensor will be at the cost and expense of Licensee. In the event that Licensor performs any of the Restoration Work, Licensee shall release Licensor from any and all Loss (defined in the "INDEMNITY" Section of this **Exhibit B**) arising out of or related to Licensor's performance of the Restoration Work.

F. Termination of this Agreement for any reason will not affect any of rights or obligations of the parties which may have accrued, or liabilities or Loss (defined in the "INDEMNITY" Section of this **Exhibit B**), accrued or otherwise, which may have arisen prior to such termination.

EXHIBIT C

INSURANCE REQUIREMENTS

In accordance with Article 5 of this Agreement, Licensee shall (1) procure and maintain at its sole cost and expense, or (2) require its Contractor(s) to procure and maintain, at their sole cost and expense, the following insurance coverage:

A. **Commercial General Liability Insurance.** Commercial general liability (CGL) with a limit of not less than \$2,000,000 each occurrence and an aggregate limit of not less than \$4,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 12 04 (or a substitute form providing equivalent coverage).

The policy must also contain the following endorsement, WHICH MUST BE STATED ON THE CERTIFICATE OF INSURANCE:

- Contractual Liability Railroads ISO form CG 24 17 10 01 (or a substitute form providing equivalent coverage) showing "Union Pacific Railroad Company Property" as the Designated Job Site.

B. **Business Automobile Coverage Insurance.** Business auto coverage written on ISO form CA 00 01 10 01 (or a substitute form providing equivalent liability coverage) with a limit of not less \$2,000,000 for each accident, and coverage must include liability arising out of any auto (including owned, hired, and non-owned autos).

The policy must contain the following endorsements, WHICH MUST BE STATED ON THE CERTIFICATE OF INSURANCE:

- "Coverage For Certain Operations In Connection With Railroads" ISO form CA 20 70 10 01 (or a substitute form providing equivalent coverage) showing "Union Pacific Railroad Company Property" as the Designated Job Site.

C. **Workers' Compensation and Employers' Liability Insurance.** Coverage must include but not be limited to:

- Licensee's statutory liability under the workers' compensation laws of the state(s) affected by this Agreement.
- Employers' Liability (Part B) with limits of at least \$500,000 each accident, \$500,000 disease policy limit \$500,000 each employee.

If Licensee is self-insured, evidence of state approval and excess workers' compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

D. **Environmental Liability Insurance.** Environmental Legal Liability Insurance (ELL) applicable to bodily injury, property damage, including loss of use of damaged property or of property that has not been physically injured or destroyed, cleanup costs, and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims, or compliance with statute, all in connection with any loss arising from the insured's performance under this Agreement. Except with respect to the limits of insurance, and any rights or duties specifically assigned to the first named insured, this insurance must apply as if each named insured were the only named insured; and separately to the additional insured against which claim is made or suit is brought. Coverage shall be maintained in an amount of at least \$2,000,000 per loss, with an annual aggregate of at least \$4,000,000.

Licensee warrants that any retroactive date applicable to ELL insurance coverage under the policy is the same as or precedes the Effective Date of this Agreement, and that continuous coverage

will be maintained for a period of five (5) years beginning from the time the work under this Agreement is completed or if coverage is cancelled for any reason the policies extended discovery period, if any, will be exercised for the maximum time allowed.

E. **Railroad Protective Liability Insurance.** Licensee must maintain for the duration of work "Railroad Protective Liability" insurance written on ISO occurrence form CG 00 35 12 04 (or a substitute form providing equivalent coverage) on behalf of Licensors only as named insured, with a limit of not less than \$2,000,000 per occurrence and an aggregate of \$6,000,000. The definition of "JOB LOCATION" and "WORK" on the declaration page of the policy shall refer to this Agreement and shall describe all WORK or OPERATIONS performed under this Agreement. Notwithstanding the foregoing, Licensee does not need Railroad Protective Liability Insurance after its initial construction work is complete and all excess materials have been removed from Licensors property; PROVIDED, however, that Licensee shall procure such coverage for any subsequent maintenance, repair, renewal, modification, reconstruction, or removal work on Licensee's Facilities.

F. **Umbrella or Excess Insurance.** If Licensee utilizes umbrella or excess policies, and these policies must "follow form" and afford no less coverage than the primary policy.

Other Requirements

G. All policy(ies) required above (except business automobile, workers' compensation and employers' liability) must include Licensors as "Additional Insured" using ISO Additional Insured Endorsement CG 20 26 (or substitute form(s) providing equivalent coverage). The coverage provided to Licensors as additional insured shall not be limited by Licensee's liability under the indemnity provisions of this Agreement. BOTH LICENSOR AND LICENSEE EXPECT THAT LICENSOR WILL BE PROVIDED WITH THE BROADEST POSSIBLE COVERAGE AVAILABLE BY OPERATION OF LAW UNDER ISO ADDITIONAL INSURED FORM CG 20 26.

H. Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this Agreement, or (b) all punitive damages are prohibited by all states in which this Agreement will be performed.

I. Licensee waives all rights of recovery, and its insurers also waive all rights of subrogation of damages against Licensors and its agents, officers, directors and employees for damages covered by the workers' compensation and employers' liability or commercial umbrella or excess liability obtained by Licensee required in this Agreement, where permitted by law. This waiver must be stated on the certificate of insurance.

J. All insurance policies must be written by a reputable insurance company acceptable to Licensors or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state(s) in which the work is to be performed.

K. The fact that insurance is obtained by Licensee will not be deemed to release or diminish the liability of Licensee, including, without limitation, liability under the indemnity provisions of this Agreement. Damages recoverable by Licensors from Licensee or any third party will not be limited by the amount of the required insurance coverage.

Exhibit D

Union Pacific Railroad

GUIDELINES FOR ABANDONMENT
OF SUBSURFACE UTILITY STRUCTURES



CALL BEFORE YOU DIG
1-800-336-9193

Contents

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1. Introduction

A. Purpose

1. The purpose of these Guidelines is to inform 3rd party Applicants, Contractors and others outside of the Railroad of the requirements and standards for the abandonment of subsurface utility structures such as pipelines and other similar structures.
2. This document governs at all locations where the Railroad operates, regardless of track ownership or track status, either active or out of service.

2. Abandonment Procedures

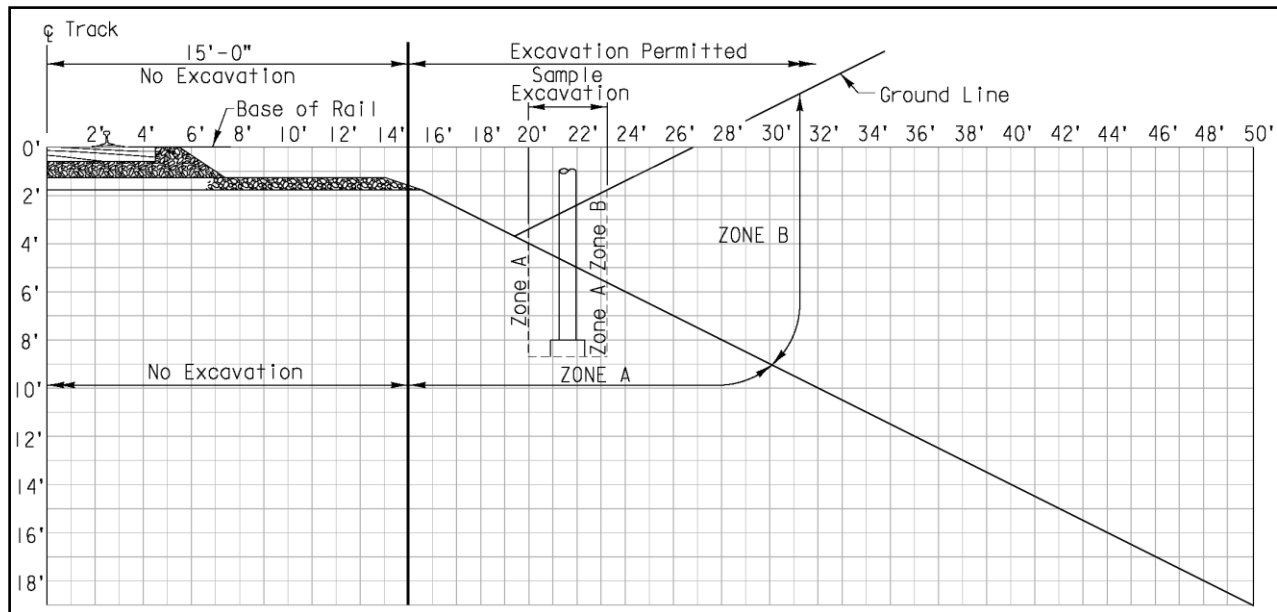
A. Hazardous material testing & notification

1. Prior to either removal or abandon in-place of existing Facilities, testing for ACM, PACM, LBP and PCBs shall be completed and the results reported to the Railroad.
 - i. ACM or PACM – Asbestos Containing Materials or Presumed Asbestos Containing Materials
 - ii. LBP – Lead Based Paint
 - iii. PCBs – PolyChlorinated Biphenyls
2. Testing results shall be emailed to asbestosawareness@up.com (file size limit / email is 10mb) with one of the following subject lines:
 - i. Reporting – Test Results
 - ii. Action Required – Priority Project
 - iii. Action Required – Request for Information/Question
3. The Railroad may require removal or consider abandon in-place of the existing Facilities upon review of the testing results.

B. Removal

1. At the time of abandonment, Facilities within Zone B shall be removed and at the cost of the owner. See [Figure 2-1](#) for Zone identification.
2. Regarding [Figure 2-1](#) the following additional Zone requirements apply.
 - i. Zone A –
 - a. Designed shoring systems are required per [Section 3A](#).
 - b. Track & ground monitoring is required per [Section 3B](#).
 - ii. Zone B – Sloped or stepped excavations are acceptable.

Figure 2-1



C. Abandon in-place

1. The Facility shall be filled with CLSM (Controlled Low-Strength Material). This process is designed to help avoid future subsidence as the line deteriorates after abandonment. The use of low strength CLSM also allows the future removal of CLSM at a later date if deemed necessary.
2. CLSM Design
 - i. The CLSM material shall have an unconfined compressive strength 300psi. This provides strength while allowing future removal if necessary.
 - ii. The mixture shall consist of water, Portland cement, fly ash, and sound fine or coarse aggregate or both.
 - iii. The mix design shall allow adequate flowability without segregation of aggregates.
 - iv. Hardening time is of prime importance and CLSM should develop 50psi in about one hour.
 - v. The maximum layer of thickness for CLSM shall be 3 feet.
 - vi. Additional layers shall not be placed until the CLSM has lost sufficient moisture.
 - vii. For pipelines or structures with a depth greater than 3 feet, CLSM shall be placed in lifts.
 - viii. Contractor should verify no voids will be present after filling the structure.
 - ix. Access to fill pipelines shall be from off the UPRR right-of-way if possible. If excavation is required for the fill procedure, excavations shall meet requirements in [Section 3](#).

3. Excavation Requirements

A. Shoring Design

1. For temporary earth retention design requirements on the Right-of-Way, see the Railroad Guidelines for Temporary Shoring. http://www.up.com/real_estate/roadxing/industry/index.htm

B. Track and Ground Monitoring

1. See the Railroad Guidelines for Track & Ground Monitoring.
https://www.up.com/real_estate/index.htm

C. Excavation Safety

1. Guardrails
 - i. Guardrails shall be provided to surround unattended excavations on Railroad Right-of-Way per OSHA Standard Number 1926.502 as follows:
 - a. The guardrail height shall be at least 42 inches above the walking surface.
 - b. The smallest dimension for openings in the guardrail shall be no greater than 19 inches.
 - c. Guardrail systems shall be capable of withstanding, without failure, a force of at least 200 pounds applied within 2 inches of the top edge, in any outward or downward direction, at any point along the top edge of the guardrail.

4. Glossary

Applicant: Any party proposing to install a new, and/or abandon existing, pipelines or Wirelines on Railroad right-of-way or other Railroad operating location, regardless of track being active or out of service. This includes any contractor, employee or consultant hired by said party.

Call Before You Dig: A Union Pacific Railroad 24-hr by 7-day communication center to assist in protecting, documenting and notifying callers of other utilities installed within the Railroad right-of-way.

1-800-336-9193

Crossing: Refers to a Utility which is crossing the Railroad track(s).

Carrier Pipe: Pipe used to transport the product.

Casing Pipe: Pipe through which the carrier pipe is installed.

Cover: Distance from either the base of rail or finished grade to the top of Pipeline or Wireline.

Encroachment: Utilities on Railroad right-of-way which are generally oriented parallel with Railroad right-of-way and/or track.

Centerline of Track: An imaginary line, that runs down the center of the two rails of a track.

Construction Documents: Design plans and calculations, project and/or standard specifications, geotechnical report and drainage report.

Construction Window: A timeframe in which construction or maintenance can be performed by the Contractor with the required presence of a Flagman.

Contractor: The individual, partnership, corporation or joint venture and all principals and representatives (including Applicant's subcontractors) with whom the contract is made by the Applicant for the construction of the Grade Separation Project.

Facility: Refers to the Applicant's pipeline, wireline, poles, manholes, handholes, splice boxes, storage tanks and other such structures which exist as part of the Applicant's infrastructure.

Flagman (Flagging): A qualified employee of the Railroad providing protection to and from Railroad operations per Railroad requirements.

Guidelines: Information contained in this document.

Industry Track: A secondary track designed to allow access to industries along the main track.

Main Track: A principle track, designated by Timetable or special instructions, upon which train movements are generally authorized and controlled by the train dispatcher. Main Track must not be occupied without proper authority.

Railroad Load: Cooper E-80 loading.

Railroad: Refers to Union Pacific Railroad.

Railroad Manager of Track Maintenance (MTM): Railroad representative responsible for maintenance of the track and supporting subgrade.

Right-of-Entry Agreement: An agreement between the Railroad and an Applicant or a Contractor allowing access to Railroad property.

Right-of-Way: The private property limits owned by the Railroad.

Tracks: The rails, ties and ballast and roadbed that compose the traveling surface used by trains.

Utility: Refers to a pipeline or wireline.

Wireline: Refers to electric power and communication utility systems including, but not limited to, all associated conductors, cables, support structures, and equipment.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-024 Supporting Rice County
Active Transportation Grant Application for CSAH
11

Background:

Rice County has in their approved transportation plan a mill and overlay for CSAH 11 (7th Street NW) from TH 21 (Lyndale Avenue) to Western Avenue in 2025. The City's approved Comprehensive Sidewalk and Trails Plan includes the construction of a sidewalk along CSAH 11 from Park Avenue to Western Avenue to complete a gap in the City's non-motorized transportation network. Rice County and the City are collaborating on a grant application through the MnDOT Active Transportation Program to fund the sidewalk improvements as part of the County project. The attached resolution supports said grant application.

Recommendation:

Approve Resolution 2024-024 Supporting Rice County Active Transportation Grant Application for CSAH 11

Attachments:

1. Resolution 2024-024 Supporting Rice County Active Transportation Grant Application for CSAH 11
2. Sidewalk Trail Plan Exhibit

CITY OF FARIBAULT

RESOLUTION #2024- 024

SUPPORTING RICE COUNTY ACTIVE TRANSPORTATION GRANT APPLICATION FOR CSAH 11

WHEREAS, the Commissioner of Transportation has announced a solicitation for grant funds from the Active Transportation Program (AT); and

WHEREAS, Rice County has developed, and programmed improvements to CSAH 11, (Seventh Street NW) within the City of Faribault, in the approved 10-year Transportation Improvement Plan; and

WHEREAS, the City of Faribault's Comprehensive Sidewalks and Trails Plan identifies the need for the construction of a public sidewalk or trail along CSAH 11 from Park Avenue to Western Avenue.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault requests that Rice County expand the scope of the CSAH 11 improvements to include the construction of a non-motorized pedestrian facility adjacent to CSAH 11 from Park Avenue to Western Avenue to complete a vital segment of the City's sidewalk and trail network.

ALSO, BE IT RESOLVED, that the City of Faribault does hereby support the AT grant application for the improvements to CSAH 11 in the amount of \$250,000.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator





Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: January 23, 2024
SUBJECT: Approve Purchase and Installation of SCBA Decontamination/Washer

Background:

The City of Faribault is scheduled to receive \$1,063,259 from the State of Minnesota for Public Safety Aid. A spending plan was developed and reviewed by the City Council at the October 17, 2023 work session.

Identified in the plan was the purchase and installation of a Self-Contained Breathing Apparatus (SCBA) Decontamination/Washer. This piece of equipment is another step towards lowering firefighters' exposure to cancer-causing agents. This unit is designed to decontaminate our SCBA's efficiently and more effectively than our current practice of washing by hand.

Recommendation:

Approve quotes from Myers Supply for the Solo Rescue Washer unit for \$33,394.94, Arrow Electric for electrical installation of the unit for \$2,802, and Bauer Plumbing for plumbing the unit for \$500.

Attachments:

1. CIP request for SCBA Washer
2. Quote from Myers Supply for SCBA Washer
3. Quote from Arrow Electric for SCBA Washer
4. Quote from Bauer Plumbing for SCBA Washer



**CAPITAL
REQUEST 2024-2028**

Department Fire
Contact Fire Chief

PROJECT # _____

PROJECT NAME SCBA Washer

CATEGORY Equipment

EXPENDITURE TYPE Equipment

PRIORITY 5 (1 High...5 Low)

USEFUL LIFE 20 years

DESCRIPTION

This piece of equipment washes our entire self-contained breathing apparatus (SCBA), along with other pieces of equipment like helmets much like a dishwasher.

JUSTIFICATION

This piece of equipment is another step toward lowering firefighters exposure to cancer causing agents. Presently we wash our SCBA's with a hose and scrubbing with brushes by hand. This piece of equipment has proven that it cleans SCBA's much more thoroughly which removes carcinogens that we are currently being exposed too.

Expenditure Amount

	2024	2025	2026	2027	2028	TOTAL	
Equipment	40,000					40,000	
						0	
	40,000	0	0	0	0	40,000	

Funding Sources

	2024	2025	2026	2027	2028	TOTAL	
Public Safety Aid	40,000					40,000	
						0	
Public Safety Aid	40,000	0	0	0	0	40,000	



Proposed by:
Myers Supply
900 Arch Street
Little Rock, AR 72202
Tel: 501-372-6677

Client:
Faribault Fire
Department
John Milewski
507-334-8773

Job:

Quote

06/07/23

Item	Qty	Description	Net	Total
	1	KIT Solo Rescue - SCBA DECON WASHER including: Heavy Duty Basket with holder for 2 single or double SCBA Holder for 2 large air cylinders (Jumbo Flasks) 2 Gear Holders for boots, gloves and helmets Metered Dosing Pump ProBlend Detergent 2.5 gal SCBA-26094A	31094.9400	\$31,094.94
	1	EA SCBA Washer Heavy Duty Basket- The Heavy Duty Basket is used at all times when using the Solo Rescue Decon Washer. When paired with other accessories it enables you to wash anything from SCBAs, facepieces, boots, gloves, helmets and even smaller parts such as regulators and pressure connectors. SCBA-22720	0.0000	\$0.00
	1	EA Decon Washer SCBA Holders- The SCBA Holders makes it possible to place and decontaminate two complete SCBAs, including facepieces, in the Solo Rescue Decon Washer at the same time. This gives you a total capacity of cleaning and decontaminating up to 14 SCBAs an hour. SCBA-22541	0.0000	\$0.00
	1	EA Decon Washer Gear Holder - With two Gear Holders loaded in every Heavy Duty Basket you will get a loading capacity of up to 56 facepieces, 60 pair of boots and 120 pair of gloves per hour. SCBA-22361	0.0000	\$0.00
	1	EA Decon Washer Gear Holder - With two Gear Holders loaded in every Heavy Duty Basket you will get a loading capacity of up to 56 facepieces, 60 pair of boots and 120 pair of gloves per hour. SCBA-22361	0.0000	\$0.00
	1	EA DETERGENT DOSING PUMP SYSTEM SCBA-20002 SCBA-20002	0.0000	\$0.00
	1	JG SCBA Protective Gear Decontamination Detergent 2.5 gal. A mild and low-foaming detergent specifically designed to remove soot and dangerous carcinogens from SCBA used by firefighters and first responders. PB-SCBA	0.0000	\$0.00
	1	EA SCBA Install INSTALL-SCBA	1500.0000	\$1,500.00



Proposed by:

Myers Supply
900 Arch Street
Little Rock, AR 72202
Tel: 501-372-6677

Client:

Faribault Fire
Department
John Milewski
507-334-8773
,

Job:

Quote

06/07/23

Acceptance: _____

Printed Name: _____ Date: _____

Merchandise	\$32,594.94
Misc Charge	\$0.00
Freight	\$800.00
Tax	\$0.00
Total	\$33,394.94



License No. EA4667925
 PO Box 464 Faribault, MN 55021
 PH: 507-331-7769 FX: 507-331-1518

PROPOSAL SUBMITTED TO: City of Faribault PHONE: 1-507-334-2222 DATE: 8-23-2022

STREET: 208 1st Avenue N.W.
 CITY, STATE, ZIP CODE: Faribault, Mn., 55021

JOB NAME: SCBA Washer
 JOB LOCATION: Faribault Fire Department

ARCHITECT: DATE OF PLANS: JOB PHONE:

Attn: Dusty, John

**WE PROPOSE hereby to furnish material and labor - complete in accordance with specifications below, for the sum of: \$2802.00
 Two Thousand Eight Hundred Two and 00/100**

Payment to be made as follows: Upon completion of the job

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.

Authorized Signature

Note: This proposal may be

Withdrawn by us if not accepted within 30

Days

We hereby submit specifications and estimates

Scope of work:

Wire for new SCBA washer located in the truck area.

All material and labor included

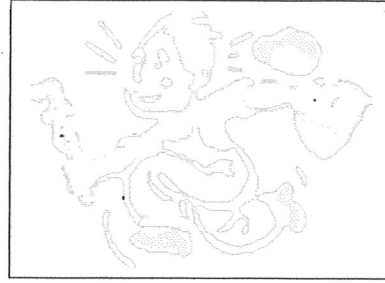
Inspection Fees included

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Date of Acceptance: _____

Signature: _____

PROPOSAL
Bauer Plumbing & Heating
19557 Roberds Lake Blvd
Faribault, MN 55021
507-332-8657
Date: 1-11-2024



Proposal Submitted To:
Dustin Dienst

Work To Be Performed At:
Faribault Fire Department

Plumbing system as per items listed below:

- Estimate to include an allowance for connecting new SCBA washer to water supply of building.
- Any unforeseen work required would be additional expense of time & materials

Option:

All material is guaranteed to be as specified, and the above work to be performed in Accordance with the drawings and specifications submitted for above work and completed in a substantial workman like manner for the sum of : \$500.00

Payments to be made as follows: 1/2 due before project starts, 3/4 due on rough-in and balance due upon completion.

Any alteration or deviation from above specifications involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken by

_____ Respectfully submitted _____

Per _____

Note-This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified.

Date: _____ Signature: _____

Signature: _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-025 Approve Hiring Community Services Officers

Background:

Due to promotions, there is a need to fill two Community Services Officer (CSO) positions. The CSO position was posted on December 15, 2023 and is open until filled.

Twelve applications were received, reviewed and scored to determine interview status. From that review, six applicants were selected for an interview. The interview panel consisted of David Dillon, Police Captain and John Sherwin, Police Chief. From those interviews, Dylan Nelson and Joseph Ascencio Bravo have been selected for recommendation for hire.

Resolution 2024-025 recommends the hiring of Dylan Nelson and Joseph Ascencio Bravo. Mr. Nelson and Mr. Bravo will be hired at Grade E Step 3 and Step 1, respectively, as per the MNPEA CBA 2022-2024.

Recommendation:

Approve Resolution 2024-025, approving the hiring of Dylan Nelson and Joseph Ascencio Bravo as Community Services Officers.

Attachments:

1. Resolution 2024-025 Approve Hiring Community Services Officers

CITY OF FARIBAULT

RESOLUTION #2024-025

APPROVE HIRING COMMUNITY SERVICES OFFICERS

WHEREAS, the City of Faribault (the "City") presently has vacant Community Services Officer positions that need to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Community Services Officer positions with the City; and

WHEREAS, the City Council desires to fill the vacant Community Services Officer positions.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Dylan Nelson and Joseph Ascencio Bravo shall be extended offers of employment to fill the vacant Community Services Officer positions.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-026 Approve Hiring Firefighter

Background:

Due to a budgetary increase in personnel for 2024, there is a need to hire a Firefighter. The position was posted internally from December 20, 2023 to January 5, 2024.

Ten applications were received, reviewed and scored for determination of an interview. Three applicants were selected for the interview process. The interview panel consisted of John Milewski, Fire Captain, Matt DeGrood, Fire Captain, Joel Hansen, Fire Captain, Dustin Dienst, Director of Fire and Code Services, and Kevin Bushard, Human Resources Director. From the interview process, Jonathon Vargo was selected as the recommendation for hire.

Resolution 2024-26 recommends the hiring of Jonathon Vargo. Jonathon will be hired at 40 hours per week, Grade I, Step 1, as per the IAFF Local 665 CBA 2022-2024.

Recommendation:

Approve Resolution 2024-026, approving the hiring of Jonathon Vargo as Firefighter.

Attachments:

1. Resolution 2024-026 Approve Hiring Firefighter

CITY OF FARIBAULT

RESOLUTION #2024-026

APPROVE HIRING FIREFIGHTER

WHEREAS, the City of Faribault (the "City") presently has a vacant Firefighter position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Firefighter position with the City; and

WHEREAS, the City Council desires to fill the vacant Firefighter position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jonathon Vargo shall be extended an offer of employment to fill the vacant Firefighter position.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-027 Approve Hiring Human Resources Assistant

Background:

Due to retirement, there is a need to hire a Human Resources Assistant. The position was posted from December 18, 2023 to January 5, 2024.

Fifty-seven applications were received, reviewed and scored for determination of an interview. Six applicants were selected for the interview process. The interview panel consisted of Heather Slechta, City Clerk, Donna Braun, Human Resources Assistant, and Kevin Bushard, Human Resources Director. From the interview process, Jamie Walburn is being recommended for hire.

Resolution 2024-027 approves the hiring of Jamie Walburn as Human Resources Assistant. Jamie would be hired at Grade I Step 9 of the Non-Union Compensation Plan 2022-2024, with a hire date of April 1, 2024.

Recommendation:

Approve Resolution 2024-027, approving the hiring of Jamie Walburn as Human Resources Assistant.

Attachments:

1. Resolution 2024-027 Approve Hiring Human Resources Assistant

CITY OF FARIBAULT

RESOLUTION #2024-027

APPROVE HIRING HUMAN RESOURCES ASSISTANT

WHEREAS, the City of Faribault (the "City") presently has a vacant Human Resources Assistant position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Human Resources Assistant position with the City; and

WHEREAS, the City Council desires to fill the vacant Human Resources Assistant position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jamie Walburn shall be extended an offer of employment to fill the vacant Human Resources Assistant position.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-028 Approve Appointments of Board and Commission Members

Background:

Applications were reviewed and appointments recommended at the January 16, 2024 City Council Work Session for various board and commission openings. The attached resolution details the recommended appointments, listing the applicant, the board/commission to which they are being appointed, and the end date for the term of their appointment.

There are still a few openings yet to be filled—as additional applications are received, those will be brought forward for consideration of appointment.

Recommendation:

Approve Resolution 2024-028

Attachments:

1. Resolution 2024-028 Approve Appointments of Board and Commission Members
2. Board-Commission Appointments - 2024 Working Document

CITY OF FARIBAULT

RESOLUTION #2024-028

APPROVE APPOINTMENTS OF BOARD AND COMMISSION MEMBERS

WHEREAS, there exist numerous vacancies for boards and commissions for the City of Faribault; and

WHEREAS, the City received applications from individuals interested in serving on these boards and commissions; and

WHEREAS, the City Council reviewed the applications at their January 16, 2024 Work Session meeting and recommended the appointments for individuals to the boards and commissions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby appoints the following individuals to the listed board or commission with the date of term expiration as identified:

<u>Appointee</u>	<u>Board/Commission</u>	<u>Expiration</u>
Brown, Mike Sr.	Airport Advisory Board	1/31/2027
Johnson, Robert (Pete)	Airport Advisory Board	1/31/2027
Graham, Debie	Environmental Commission	1/31/2027
Denis, Delia	Environmental Commission	1/31/2027
Weems, Cori	Heritage Preservation Commission	1/31/2027
Dwyer, Ron	Heritage Preservation Commission	1/31/2027
Delgado, Eric	Housing and Redevelopment Authority	1/31/2029
McGrogan, Kate	Library Advisory Board	1/31/2027
Kuhl, Melissa	Library Advisory Board	1/31/2027
Kramer, Sally	Park & Rec Advisory Board	1/31/2027
Salt, Michael	Planning Commission	1/31/2027
Ackman, Chuck	Planning Commission	1/31/2027
Green Samantha	Planning Commission	1/31/2025
Parrish, Phillip	Charitable Gambling Board	1/31/2026
Donkers, Mike	Charitable Gambling Board	1/31/2026
Caron, Rick	Charitable Gambling Board	1/31/2026

Tobin, Jason	Charitable Gambling Board	1/31/2026
Dodge, Peter	Charitable Gambling Board	1/31/2026
Vigessa, Horace	Charitable Gambling Board	1/31/2026
Meschke, Terry	Charitable Gambling Board	1/31/2026
Koepke, Chad	Charitable Gambling Board	1/31/2026

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

2024 CITY COUNCIL COMMITTEES – Working Copy

JOINT COMMITTEE (Work Session) (7)

Meets the first and third Tuesday of every month at 6:00 pm. Other meetings as needed.

Members: Mayor and all City Councilmembers

ANNEXATION COMMITTEE (3)

Meets as needed.

Members: Mayor Voracek, Councilmembers Ross and Spooner

Staff Liaison: City Administrator & CED Director

LABOR COMMITTEE (2)

Meets as needed.

Members: Mayor Voracek and Councilmember Ross

Staff Liaison: City Administrator & Human Resources Director

AD HOC

Special committees established at Council discretion on an issue-by-issue basis. The Mayor serves on all established Ad Hoc Committees, along with two other Council members.

2024 COUNCIL APPOINTMENTS AND REPRESENTATIVES – Working Copy

Vice Mayor

Councilmember Spooner

Committees/Boards/Commissions with all members appointed by City Council

<u>Committee Name</u>	<u>Council Appointees</u>	<u>Staff Rep.</u>
CHARITABLE GAMBLING ADVISORY BOARD	Caron	H. Slechta
ECONOMIC DEVELOPMENT AUTHORITY	Spooner, Mayor Voracek	D. Wanberg
HOUSING AND REDEVELOPMENT AUTHORITY	Caron	D. Wanberg
PARKS AND RECREATION ADVISORY BOARD	Thiele	P. Peanasky

Committees/Boards/Commissions with only Council/City representatives appointed by City Council

<u>Committee Name</u>	<u>Council Appointees</u>	<u>Staff Rep.</u>
ALEXANDER PARK COMMITTEE	Spooner, Mayor Voracek	P. Peanasky
BMX TRACK BOARD	Ross	P. Peanasky
BUCKHAM WEST (SENIOR CENTER)	Ross	P. Peanasky
FARIBAULT HOUSE BUILDING COMMITTEE	van Sluis	N/A
ICE ARENA BOARD	Thiele, Doumbouya	P. Peanasky
JOINT DISPATCH BOARD	van Sluis	D. Dienst
MAIN STREET COMMITTEE	Doumbouya	D. Wanberg
MILL TOWNS TRAIL BOARD	van Sluis, Doumbouya	M. Duchene
PARADISE CENTER FOR THE ARTS BOARD	van Sluis	N/A
RICE COUNTY COMMUNITY AND JUSTICE COUNCIL (RCCJC)	Caron	
RIVERBEND NATURE CENTER BOARD	Spooner	N/A

Soccer Complex Board	Thiele	P. Peanasky
Tourism Board	Doumbouya	N/A
Township Fire Contract Committee	Spooner, Mayor Voracek	D. Dienst

Current Member - Application submitted for reappointment

Current Member - No Application submitted/notified City not reapplying

New Applicant

Councilmember/City Staff

AIRPORT ADVISORY BOARD – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1); Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

AIRPORT ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mike Brown, Sr.	12/22/2009	3 yrs.	1/31/2027
2. (Robert) Pete Johnson	4/27/1976	3 yrs.	1/31/2027
3. Stein Bruch	1/25/2022	3 yrs.	1/31/2025
4. William Smith	2/12/2019	3 yrs.	1/31/2025
5. Tom Waarvik	2/9/1993	3 yrs.	1/31/2026
6. (James) Carl Hooper (county resident)	9/13/2001	3 yrs.	1/31/2026
7. Brian Paczosa	1/24/2023	3 yrs.	1/31/2026

CHARTER COMMISSION - Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge. All members must be qualified voters of the City per state statute.

CHARTER COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	5/24/2011	4 yrs.	12/31/2024
2. Daniel Burns	5/24/2011	4 yrs.	12/31/2024
3. David Albers	5/23/2017	4 yrs.	12/31/2024
4. Tom Spooner (Council rep.)	1/12/2021	4 yrs.	12/31/2024
5. Kymn Anderson	5/24/2011	4 yrs.	12/31/2026
6. Dan Behrens	5/24/2011	4 yrs.	12/31/2026
7. John Jasinski	5/24/2011	4 yrs.	12/31/2026
8. Pat Rice	5/24/2011	4 yrs.	12/31/2026
9. Dave Miller	1/24/2023	4 yrs.	12/31/2026

ECONOMIC DEVELOPMENT AUTHORITY – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35, and 2008-015); The EDA has authority to take action on economic development programs for business and

industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.

ECONOMIC DEVELOPMENT AUTHORITY

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mayor Kevin Voracek (Council Rep.)	1/8/2019	4 yrs.	1/14/2025
2. Rodney Gramse	2/11/2014	6 yrs.	1/28/2025
3. Tom Spooner (Council Rep.)	1/24/2023	4 yrs.	1/26/2027
4. Will Fort*	8/24/2021	6 yrs.	1/26/2027
5. David Campbell	1/25/2022	6 yrs.	1/25/2028
6. Andrew (AJ) Smith	4/12/2022	6 yrs.	1/23/2029
7. Christine Jeanes	6/13/2023	6 yrs.	1/23/2029

*Appointed to partial term to fill vacancy due to resignation

ENVIRONMENTAL COMMISSION – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. (Ordinance 2022-6; 7 members, at least four (4) City Residents, up to three (3) residents of bordering townships).

ENVIRONMENTAL COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Debie Graham - Wells Township	1/23/2023	3 yrs.	1/31/2027
2. Delia Denis - City	1/23/2023	3 yrs.	1/31/2027
3. Martha Brown - Warsaw Township	1/25/2022	3 yrs.	1/31/2025
4. Teresa Demars* - City	1/24/2023	3 yrs.	1/31/2025
5. Richard Huston - Wells Township	4/14/2020	3 yrs.	1/31/2026
6. Cynthia Diessner - City	1/24/2023	3 yrs.	1/31/2026
7. VACANT		3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

HERITAGE PRESERVATION COMMISSION - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members) The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

HERITAGE PRESERVATION COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Cori Weems	1/26/2021	3 yrs.	1/31/2027
2. Ron Dwyer	2/23/2021	3 yrs.	1/31/2027
3. Rob Kuhlman	1/25/2022	3 yrs.	1/31/2025
4. Lee Nordmeyer	4/14/2020	3 yrs.	1/31/2025
5. David Sauer	1/14/2020	3 yrs.	1/31/2026
6. Sam Temple	1/14/2020	3 yrs.	1/31/2026
7. Colton Hogan	1/24/2023	3 yrs.	1/31/2026

HOUSING AND REDEVELOPMENT AUTHORITY – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

HOUSING AND REDEVELOPMENT AUTHORITY	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Sara Caron (Council rep)	1/24/2023	1 yr.	1/31/2025
2. Eric Delgado*	9/12/2023	5 yrs.	1/31/2029
3. Colin Maltbie*	6/27/2023	5 yrs.	1/31/2025
4. Loni Ahlers	2/26/2013	5 yrs.	1/31/2026
5. Mandy Barnes*	2/28/2023	5 yrs.	1/31/2026
6. Travis McColley	11/9/2021	5 yrs.	1/31/2027
7. Travis Kath	2/22/2022	5 yrs.	1/31/2027

*Appointed to partial term to fill vacancy due to resignation

ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

ICE ARENA BOARD (CITY REPS)	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Adama Doumbouya (Council rep)	1/9/2024	1 yr.	1/31/2025
2. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
3. Paul Peanasky (City rep)	1/24/2023	3 yrs.	1/31/2026

LIBRARY ADVISORY BOARD – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

LIBRARY ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Kate McGrogan	4/25/2023	3 yrs.	1/31/2027
2. Melissa Kuhl	1/9/2018	3 yrs.	1/31/2027
3. Keri Simon	2/23/2016	3 yrs.	1/31/2025
4. Jayne Spooner	1/22/2019	3 yrs.	1/31/2025
5. Gordon Liu	1/25/2022	3 yrs.	1/31/2026
6. Anneke Musselman	1/24/2023	3 yrs.	1/31/2026
7. VACANT (Student)		1 yr.	1/31/2024

PARK & RECREATION ADVISORY BOARD – Resolution 2021-009; Seven (7) members, made up of one (1) City Council Member, minimum of five (5) City Residents, up to one (1) non-city resident residing within the

school district, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

PARK & RECREATION ADVISORY BOARD

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
2. Sally Kramer	8/23/2011	3 yrs.	1/31/2027
3. Chad Kreager	11/22/2005	3 yrs.	1/31/2025
4. Troy Temple	1/22/2019	3 yrs.	1/31/2025
5. Lola Brand	7/14/1998	3 yrs.	1/31/2026
6. Mike Ross	1/14/2020	3 yrs.	1/31/2026
7. Carrissa Glarner	1/24/2023	3 yrs.	1/31/2026
8. VACANT (Student)		1 yr.	1/31/2024

PLANNING COMMISSION – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

PLANNING COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	12/22/2009	3 yrs.	1/31/2027
2. Michael Salt	1/24/2023	3 yrs.	1/31/2027
3. Samantha Green*	1/23/2024	3 yrs.	1/31/2025
4. Sam Temple	1/14/2020	3 yrs.	1/31/2025
5. Steve White	12/10/1996	3 yrs.	1/31/2026
6. Barton Jackson	1/26/2021	3 yrs.	1/31/2026
7. Eric Delgado	1/24/2023	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

TREE BOARD – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

TREE BOARD

	<u>Appointed</u>
1. Ed Bastyr	12/23/2008
2. Pat Rice	12/23/2008
3. Pauline Schreiber	12/23/2008
4. Sally Kramer (Park/Rec Brd rep)	3/12/2019
5. Wendy Eckert	1/14/2020
6. Susan Erickson	1/14/2020
7. Mark Zentner	1/14/2020
8. Amanda Theis	1/25/2022
9. Elaine Feikema	1/24/2023
10. Kimberly Paczosa	1/24/2023

CHARITABLE GAMBLING ADVISORY BOARD – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

CHARITABLE GAMBLING ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
<i>City Council Representative</i>			
1. Sara Caron	1/24/2023	1 yr.	1/31/2025
<i>American Legion</i>			
1. Edward Little	2/14/2023	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/23/2024
<i>Bethlehem Academy – Our Place on 3rd, Carbone’s</i>			
1. Troy Marquardt	2017	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/31/2024
<i>Divine Mercy School – Signature Bar</i>			
1. Phillip Parrish	11/14/2023	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/31/2025
<i>Eagles</i>			
1. Vacant		2 yrs.	1/31/2024
2. Clayton LaCroix (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Elks</i>			
1. Mike Donkers	6/8/2021	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Hockey Association – Depot, Joe’s</i>			
1. Rick Caron	9/13/2011	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Wrestling Club – Faibault Golf and Country Club</i>			
1. Jason Tobin	8/28/2007	2 yrs.	1/31/2026
2. Jamie Hausen (Alternate)	2/14/2023	2 yrs.	1/23/2025
<i>Knights of Columbus</i>			
1. Peter Dodge	1/9/2018	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Moose</i>			
1. Horace Vigesaa	2/23/2021	2 yrs.	1/31/2026
2. David Schwichtenberg (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Morristown Fire Relief - Our Place on 3rd</i>			
1. Terry Meschke	3/12/2019	2 yrs.	1/31/2026
2. Johnathan Chmelik (Alternate)	2/14/2023	2 yrs.	1/31/2025
<i>Defeat of Jesse James Days Committee – Corks and Pints</i>			
1. Shelia Radtke	3/12/2019	2 yrs.	1/23/2025
2. Alternate		2 yrs.	1/23/2024
<i>Faribault Youth Rotary Services – Boxer’s</i>			
1. Brenda DeMars	6/8/2021	2 yrs.	1/23/2025
2. Chad Koepke (Alternate)	6/8/2021	2 yrs.	1/23/2026

Rescinded per Ordinance 2023-22

TOURISM COMMISSION – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.

TOURISM COMMISSION		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Adama Doubouya (Council Rep)	1/24/2023	1 yr.	1/31/2024
2.	David Connelly	1/14/2020	3 yrs.	1/31/2024
3.	Ashley Reller	1/26/2021	3 yrs.	1/31/2024
4.	OPEN*		3 yrs.	1/31/2025
5.	Miki Orr	3/12/2019	3 yrs.	1/31/2025
6.	David Nichols (RCHS)	1/24/2023	3 yrs.	1/31/2026
7.	Mark Kenney	1/24/2023	3 yrs.	1/31/2026

Rescinded per Resolution 2023-197

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Sharon Dell	2/14/2006	3 yrs.	1/31/2024
2.	VACANT		3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-198

CHILDREN'S FUND (AQUATIC CENTER) BOARD –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies

CHILDREN'S FUND (AQUATIC CENTER) BOARD		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Ken Hubert	3/27/2018	3 yrs.	1/31/2024
2.	Bethany Fuller	4/26/2022	3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-199

PETER SMITH ADVISORY COMMITTEE – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

PETER SMITH ADVISORY COMMITTEE		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Kyle Murphy *	2/22/2022	3 yrs.	1/31/2024
2.	Gordon (Duffy) Elleby	2/9/2021	3 yrs.	1/31/2025
3.	George Cunniff	2/9/2021	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Tim Murray, City Administrator
MEETING DATE: January 23, 2024
SUBJECT: Approve Revised City Council Rules and Procedures

Background:

The City Council last updated its Rules and Procedures document in early 2021. In addition to some general clean-up and clarification items, better reflecting how certain tasks are actually being accomplished, the main revisions include the following:

Section 3. Meetings. - Adding Work Sessions, Ad Hoc Committees, and Closed Sessions. Deleting Council Committees.

Section 6. Agenda; Meetings. - Adding "Approve Agenda" item and moving Requests to be Heard ahead of the Consent Agenda.

Updates to the Rules and Procedures were reviewed by the City Council at its January 16, 2024, Council Work Session. The Council was in support of the recommended revisions.

Both a marked up version of the document, showing additions and deletions to identify the specific changes from the previous version, as well as a "clean" copy are attached.

Recommendation:

Approve the revised City Council Rules and Procedures

Attachments:

1. 2024 Council Rules and Procedures - DRAFT
2. 2024 Council Rules and Procedures - CLEAN DRAFT



City Council Rules and Procedures

Adopted January ~~12, 2021~~23, 2024

Section 1. Purpose.

- Subd. 1. General. It is recognized that in order to enhance the concept of effective and democratic government, it is essential that the City Council, as a legislative body, establish formal rules of procedure so that a true deliberative process is observed and not disturbed.

Section 2. General.

- Subd. 1. Law. The City Charter, Ordinances and State Statutes governing the City Council shall be followed and supplemented by these Rules.
- Subd. 2. General Rules. In all matters of parliamentary procedures, the Council shall be governed by the latest printed edition of Robert's Rules of Order (Newly Revised Edition) as published from time to time except as otherwise provided by Charter or by these Rules and Procedures.

Section 3. Meetings.

- Subd. 1. Organizational Meeting. The Council shall conduct an Annual Planning Session at its first meeting in January of each year or as soon as practical thereafter. Topics for this meeting include organizational issues; committee assignments; tentative meeting schedules; goals, objectives, and priorities; and other related matters.
- Subd. 2. Regular Meetings. Regular meetings of the City Council shall be held on the second and fourth Tuesdays of each month at 6:00 p.m. at City Hall, unless otherwise specified ~~by Council resolution~~in the published agenda. Meetings may be adjourned from time to time to a specified date. Notice for regular meetings shall be as required by law. If the Council decides to hold a meeting at a different time or place, it must give the notice required by law for a special meeting.
- Subd. 3. Council Work Sessions. Work Sessions shall typically be held on the first and third Tuesdays of each month, and optionally on a fifth Tuesday, at 6:00 p.m. at City Hall, unless otherwise specified in the published agenda. All Work Sessions shall be open to the public except as

otherwise permitted by law. Items to be studied at a Work Session shall be limited to those items contained in the notice. Any Council member may request that an item of business be placed on a Work Session meeting agenda. The City Administrator will determine what other items will be placed on Work Session agendas, shall determine the date items will be brought forward, and shall establish the order of the items on the agenda. No formal or final action may be take on any matters presented or discussed in a Work Session, but direction may be given to City staff.

Subd. ~~34~~. Special Meetings. Special meetings are meetings of the City Council that are held at a time or location different from that of a regular meeting. The Mayor, any three members of the Council, or the City Administrator may call a special meeting of the City Council. Notice for special meetings shall be as required by law.

Subd. ~~45~~. Emergency Meetings. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the City Council or the City Administrator, require immediate consideration. Notice for emergency meetings shall be as required by law.

~~Subd. 5. Council Committee Meetings. Any member of a Council Committee may call a Council Committee meeting upon such notice required by law. All meetings of Council Committees shall be open to the public except as otherwise permitted by law. Items to be studied by a Council Committee shall be limited to those items contained in the notice. Any Council member may request that an item of business be placed on a Council Committee meeting agenda. Council Committees must report to the City Council within 90 days after the item has been referred to the Committee. The Council shall then act on the item that was referred to the Committee to study.~~

Subd. 6 Ad Hoc Committees. The Council may create Ad Hoc Committees to research and explore solutions to problems, address specific issues, and/or brainstorm on projects. An Ad Hoc Committee will be comprised of the Mayor and two additional Council members, appointed by the Council. The Council may also designate one or more City staff members to support the activities of the Ad Hoc Committee. Each Ad Hoc Committee will have a limited scope of study, and shall have no decision-making authority. Notice for Ad Hoc Committee meetings shall be as required by law. Summaries and recommendations of Ad Hoc Committee work will be reported to the full City Council as requested. The Ad Hoc Committee will be discontinued upon the completion of their assigned work.

Subd. 7 Closed Session. The Council may move from an open meeting into a closed session for certain matters allowed under State law. Some of the more common matters that may be considered in closed session are

attorney-client privilege/litigation, sale or purchase of real or personal property, labor negotiations, and performance evaluations for an individual subject to the Council's authority. The Council is required to follow the procedures for closed meetings as outlined in applicable laws, to include providing a statement as to the legal authority it has to close the meeting, and describe what it will discuss at the closed meeting.

Section 4. Presiding Officer.

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- Subd. 2. Appeal of the Ruling of the Presiding Officer. Any member of the Council may appeal from a ruling of the Presiding Officer. If the appeal is seconded, the member may speak once solely on the question involved and the Presiding Officer may explain the ruling, but no other Council member shall participate in the discussion. The appeal shall be sustained if it is approved by a majority vote of the Council.

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- Subd. 1. Secretary of the Council. The Secretary of the Council shall be the ~~Assistant to the City Administrator~~ City Clerk or his or her designee.
- Subd. 2. Journal. It shall be the duty of the Secretary to keep official records (referred to as a "journal" in Section 3.02 of the City Charter) of the proceedings of the Council and perform such duties as may be required by the Charter or the Council. The Secretary shall not allow the official records of the City to be taken from his or her custody without the knowledge and consent of the Council. The official records may consist of written documents, audio and/or video recordings, and electronic documents and/or recordings. The Secretary will make a recording of Council meetings for reference, but the approved minutes will be the official record of Council meetings.

- Subd. 3. Minutes. The Secretary shall prepare the minutes of the preceding meeting of the Council and place them in the agenda packet. The Council shall review the minutes at the meeting and may correct any mistake or omission. Once the minutes are approved by the Council, copies of the minutes must be made available to the public in the City Administrator's Office and placed on the City web site.

Section 6. Agenda; Meetings.

- Subd. 1. Matters for Consideration. Matters for Council action, other than those requested by Council and/or Staff, shall be submitted by members of the public to the City Administrator. Persons wishing to place an item of business upon the agenda shall advise the City Administrator of the particular item of business not later than noon of the Wednesday immediately preceding the date of the Council meeting. The City Administrator shall make the determination as to when, and in which section of the agenda, items shall be brought to the Council for consideration.
- Subd. 2. Preparation. An agenda of business for each regular and special meeting shall be prepared in the Office of the City Administrator ~~and delivered to each Council member as far~~ in advance of the meeting ~~as time for preparation will permit~~ and publicly noticed/published as required by law. ~~If possible, t~~ The regular meeting and work session agendas shall be published in the official City newspaper, be posted in City Hall and on the City website, and, if possible, broadcast on the cable TV public access channel just prior to the regular meeting so as to provide the public with timely and accurate notice of regular City Council meetings and work sessions.
- Subd. 3. Notification of Absence. A Council member shall notify the City Administrator if he or she is going to be absent at the meeting as soon as practicable.
- Subd. 4. Order of Business at Regular Meetings. At the hour appointed for the regular meeting of the City Council, the meeting shall be called to order by the Presiding Officer. The roll of the members shall then be called by the Secretary by the appellation "Council member" and the last name of each Council member in alphabetical order, and the Presiding Officer shall be called last. A majority of the members of the Council shall constitute a quorum for the transaction of business. If a quorum is present, the City Council shall then proceed with its business in the following order:

- Item No. 1 - Call to Order/Roll Call/Pledge of Allegiance

- [Item No. 2 – Approve Agenda](#)
- Item No. [23](#) - Presentations/Introductions
- Item No. [34](#) - Approval of the Minutes
- Item No. [55](#) - Requests to Be Heard
- Item No. [46](#) - Consent Agenda
- Item No. [67](#) - Public Hearings
- Item No. [78](#) - Items for Discussion
- Item No. [89](#) - Bids
- Item No. [910](#) - Board and Commission Reports, Announcements and Project Updates
- Item No. [4011](#) - Adjournment

Subd. 5. Varying Order of Business. The order of business may be varied by the Presiding Officer.

Subd. 6. Consent Agenda. Matters for the Council of a routine or non-controversial nature which need minimal Council deliberation shall be placed on the agenda as Consent Agenda. Consent Agenda items are to be approved by the Council by one motion unless a Council member requests separate action. If a Council member requests that an item be considered separately, it shall be removed from the Consent Agenda items and placed upon the regular agenda for debate immediately following the Consent Agenda items.

Subd. 7. Items Not on the Agenda. The Council may consider items not appearing on the agenda as normal business if an objection is not raised by the Mayor or a Council member. If an objection is raised, a vote shall be taken by the Council to determine the appropriateness of further consideration of the matter at that time.

Subd. 8. Public Participation. Members of the public may address the City Council during:

- a. Requests to be Heard. This portion of the meeting shall be limited to 15 minutes and individuals shall be requested to limit their comments to three minutes or less. If a majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue may be continued. In order to address the Council during the Requests to be Heard portion of the meeting, an individual must sign up on the sign-up sheet located in the Council chambers before the beginning of the meeting. The City Council will not take immediate action on matters brought up by individuals during Requests to be Heard. If action is requested by the individual, the Council may refer the matter to City staff or to a Council Work Session, or place the matter on the agenda of a future Council meeting.

- b. Public Hearings.
- c. At other such times as may be allowed by the Presiding Officer. Public comment is typically not permitted at ~~committee (work session)~~Work Session or Ad Hoc Committee meetings except in the case of persons presenting information or as otherwise may be deemed by the Presiding Officer to have information that will be helpful for the Council to better understand and consider the topic being reviewed.

Subd. 9. Written Communications on all Matters. All interested parties or their authorized representatives may address the Council by written communication regarding all matters under the Council's consideration. The City Administrator shall copy these communications to the Council and forward said communications with the Council meeting packet if possible. If written communications are received after the meeting packets are delivered to the Council, such communications shall be handed out at the meeting.

Section 7. Voting.

Subd. 1. Procedure. Items on the agenda may be debated prior to the submission of an ordinary motion. The withdrawal of either the motion or the second to a motion shall terminate debate on the motion. The Presiding Officer shall restate any motion if requested to do so by a member of the Council. The votes of the members of the council on any ordinance shall be by roll call vote. The votes of the members on any resolution or motion shall be by voice vote, unless the Presiding Officer or any member of the Council requests that a roll call vote be taken. The Presiding Officer shall call for a roll call vote whenever a voice vote of the Council is not clear as to the disposition of the action before the Council.

Subd. 2. Voting; Excuse; Failure. Every Council member present at the meeting must vote, unless the Council, for special reasons, has excused a Council member from voting prior to the calling of the roll or the Council member has a conflict of interest. Any Council member, who being present when his or her name is called fails or refuses to vote upon any then pending proposition, unless previously excused by the Council, shall be counted as having voted in the negative.

Subd. 3. Voting Order for Roll Call. The Secretary shall call for the vote in alphabetical order of last name. The Presiding Officer shall always vote last.

Section 8. Rules of Decorum.

- Subd. 1. Council. While the Council is in session, Council members must preserve order and decorum. A member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Presiding Officer.
- Subd. 2. Staff. Members of City staff shall observe the same rules of order and decorum that are applicable to the City Council.
- Subd. 3. Recognition. No member of the Council, City staff person, or member of the public shall address the Council without first being recognized by the Presiding Officer.
- Subd. 4. Pertinent to Matter Under Debate. Members of the Council, staff, and the public shall confine remarks to the matter under debate.
- Subd. 5. Addressing the Council. [Council members and City staff shall respectfully address one another using his or her title followed by his or her last name. If agreed upon by the City Council, less formal address may be allowed during work sessions.](#) Each member of the public addressing the Council shall step up to a microphone provided for the use of the public after being recognized by the Presiding Officer and give his or her name and address in an audible tone of voice for the record, state the subject to be discussed and state who he or she is representing if representing an organization or other person. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Council, without permission of the Presiding Officer. No question may be asked of a Council member or a member of City staff without the permission of the Presiding Officer.
- Subd. 6. Spokesperson for a Group of Persons. In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Council on the same subject, it shall be proper for the Presiding Officer to request that a spokesperson be chosen by the group to address the Council and, in case additional matters are to be presented by any other member of said group, to limit the number of such persons addressing the Council.
- Subd. 7. After Motion. After a motion has been made or a public hearing has been closed, no member of the public shall address the Council from the audience on the matter under consideration without first securing permission to do so by a majority vote of the City Council.

Subd. 8. Conduct. Any member of the Council, City staff, or person indulging in personalities or making impertinent, slanderous or profane remarks or who willfully utters loud, threatening or abusive language, or engages in any disorderly conduct which would impede, disrupt or disturb the orderly conduct of any meeting, hearing or other proceeding, shall be called to order by the Presiding Officer and, if such conduct continues, may at the discretion of the Presiding Officer, be ordered removed.

Subd. 9. Members of the Audience. No person in the audience shall engage in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, yelling and similar demonstrations, which conduct disturbs the peace and good order of the meeting.

Section 9. Enforcement of Decorum.

Subd. 1. Warning. All persons shall, at the request of the Presiding Officer, be silent. If, after receiving a warning from the Presiding Officer, a person persists in disturbing the meeting, said officer may order this person removed from the meeting. If this person does not leave willingly, the Presiding Officer may call a recess and order that person be removed by the Sergeant-at-Arms.

Subd. 2. Sergeant-at-Arms. The Chief of Police, or such member or members of the Police Department, shall be Sergeant-at-Arms of the Council meetings. The Chief or other Police Department representative shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meeting. Upon instruction of the Presiding Officer, it shall be the duty of the Sergeant-at-Arms to remove from the meeting any person who intentionally disturbs the proceedings of the Council.

Subd. 3. Motions to Enforce. Any Council member may move to require the Presiding Officer to enforce these rules and the affirmative vote of a majority of the Council shall require the Presiding Officer to do so.

Subd. 4. Suspension or Amendment of Rules. These Rules shall not be suspended, altered, or rescinded except upon the affirmative vote of a majority of the members of the Council.

Subd. 5. Special Adjournment. In the event that any meeting is willfully disturbed by a group of persons so as to render the orderly conduct of such meeting unfeasible and when order cannot be restored by the removal of individuals who are creating the disturbance, the meeting may be adjourned with the remaining business considered at the next regular meeting.

- Subd. 6. Special Meetings. If the matter being addressed prior to adjournment is of such a nature as to demand immediate attention, the Presiding Officer may adjourn the meeting to another date.

Section 10. Cameras and Recording Devices.

- Subd. 1. Use of Cameras and Recording Devices. Cameras, including television and motion picture cameras, electronic sound recording devices and any other mechanical, electrical or electronic recording device may be used ~~in the Council chamber~~ during any public meeting, but only in such a manner as will cause ~~a minimum of~~ no interference with or disturbance of the proceedings of the Council.

Section 11. Severability.

- Subd. 1. General. If any section, subsection, sentence, clause, phrase, or portion of these Rules is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

THESE RULES WILL TAKE EFFECT and be in force from and after their adoption by the Council and any and all prior rules are hereby rescinded.



City Council Rules and Procedures

Adopted January 23, 2024

Section 1. Purpose.

- Subd. 1. General. It is recognized that in order to enhance the concept of effective and democratic government, it is essential that the City Council, as a legislative body, establish formal rules of procedure so that a true deliberative process is observed and not disturbed.

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 - Item No. 2 – Approve Agenda
 - Item No. 3 - Presentations/Introductions
 - Item No. 4 - Approval of the Minutes
 - Item No. 5 - Requests to Be Heard
 - Item No. 6 - Consent Agenda
 - Item No. 7 - Public Hearings
 - Item No. 8 - Items for Discussion
 - Item No. 9 - Bids

- Item No. 10 - Board and Commission Reports, Announcements and Project Updates
- Item No. 11 - Adjournment

Subd. 5. Varying Order of Business. The order of business may be varied by the Presiding Officer.

Subd. 6. Consent Agenda. Matters for the Council of a routine or non-controversial nature which need minimal Council deliberation shall be placed on the agenda as Consent Agenda. Consent Agenda items are to be approved by the Council by one motion unless a Council member requests separate action. If a Council member requests that an item be considered separately, it shall be removed from the Consent Agenda items and placed upon the regular agenda for debate immediately following the Consent Agenda items.

Subd. 7. Items Not on the Agenda. The Council may consider items not appearing on the agenda as normal business if an objection is not raised by the Mayor or a Council member. If an objection is raised, a vote shall be taken by the Council to determine the appropriateness of further consideration of the matter at that time.

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- c. At other such times as may be allowed by the Presiding Officer. Public comment is typically not permitted at Work Session or Ad Hoc Committee meetings except in the case of persons presenting information or as otherwise may be deemed by the Presiding Officer to have information that will be helpful for the

Council to better understand and consider the topic being reviewed.

- Subd. 9. Written Communications on all Matters. All interested parties or their authorized representatives may address the Council by written communication regarding all matters under the Council's consideration. The City Administrator shall copy these communications to the Council and forward said communications with the Council meeting packet if possible. If written communications are received after the meeting packets are delivered to the Council, such communications shall be handed out at the meeting.

Section 7. Voting.

- Subd. 1. Procedure. Items on the agenda may be debated prior to the submission of an ordinary motion. The withdrawal of either the motion or the second to a motion shall terminate debate on the motion. The Presiding Officer shall restate any motion if requested to do so by a member of the Council. The votes of the members of the council on any ordinance shall be by roll call vote. The votes of the members on any resolution or motion shall be by voice vote, unless the Presiding Officer or any member of the Council requests that a roll call vote be taken. The Presiding Officer shall call for a roll call vote whenever a voice vote of the Council is not clear as to the disposition of the action before the Council.
- Subd. 2. Voting; Excuse; Failure. Every Council member present at the meeting must vote, unless the Council, for special reasons, has excused a Council member from voting prior to the calling of the roll or the Council member has a conflict of interest. Any Council member, who being present when his or her name is called fails or refuses to vote upon any then pending proposition, unless previously excused by the Council, shall be counted as having voted in the negative.
- Subd. 3. Voting Order for Roll Call. The Secretary shall call for the vote in alphabetical order of last name. The Presiding Officer shall always vote last.

Section 8. Rules of Decorum.

- Subd. 1. Council. While the Council is in session, Council members must preserve order and decorum. A member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Presiding Officer.

- Subd. 2. Staff. Members of City staff shall observe the same rules of order and decorum that are applicable to the City Council.
- Subd. 3. Recognition. No member of the Council, City staff person, or member of the public shall address the Council without first being recognized by the Presiding Officer.
- Subd. 4. Pertinent to Matter Under Debate. Members of the Council, staff, and the public shall confine remarks to the matter under debate.
- Subd. 5. Addressing the Council. Council members and City staff shall respectfully address one another using his or her title followed by his or her last name. If agreed upon by the City Council, less formal address may be allowed during work sessions. Each member of the public addressing the Council shall step up to a microphone provided for the use of the public after being recognized by the Presiding Officer and give his or her name and address in an audible tone of voice for the record, state the subject to be discussed and state who he or she is representing if representing an organization or other person. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Council, without permission of the Presiding Officer. No question may be asked of a Council member or a member of City staff without the permission of the Presiding Officer.
- Subd. 6. Spokesperson for a Group of Persons. In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Council on the same subject, it shall be proper for the Presiding Officer to request that a spokesperson be chosen by the group to address the Council and, in case additional matters are to be presented by any other member of said group, to limit the number of such persons addressing the Council.
- Subd. 7. After Motion. After a motion has been made or a public hearing has been closed, no member of the public shall address the Council from the audience on the matter under consideration without first securing permission to do so by a majority vote of the City Council.
- Subd. 8. Conduct. Any member of the Council, City staff, or person indulging in personalities or making impertinent, slanderous or profane remarks or who willfully utters loud, threatening or abusive language, or engages in any disorderly conduct which would impede, disrupt or disturb the orderly conduct of any meeting, hearing or other proceeding, shall be called to order by the Presiding Officer and, if such conduct continues, may at the discretion of the Presiding Officer, be ordered removed.

- Subd. 9. Members of the Audience. No person in the audience shall engage in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, yelling and similar demonstrations, which conduct disturbs the peace and good order of the meeting.

Section 9. Enforcement of Decorum.

- Subd. 1. Warning. All persons shall, at the request of the Presiding Officer, be silent. If, after receiving a warning from the Presiding Officer, a person persists in disturbing the meeting, said officer may order this person removed from the meeting. If this person does not leave willingly, the Presiding Officer may call a recess and order that person be removed by the Sergeant-at-Arms.
- Subd. 2. Sergeant-at-Arms. The Chief of Police, or such member or members of the Police Department, shall be Sergeant-at-Arms of the Council meetings. The Chief or other Police Department representative shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meeting. Upon instruction of the Presiding Officer, it shall be the duty of the Sergeant-at-Arms to remove from the meeting any person who intentionally disturbs the proceedings of the Council.
- Subd. 3. Motions to Enforce. Any Council member may move to require the Presiding Officer to enforce these rules and the affirmative vote of a majority of the Council shall require the Presiding Officer to do so.
- Subd. 4. Suspension or Amendment of Rules. These Rules shall not be suspended, altered, or rescinded except upon the affirmative vote of a majority of the members of the Council.
- Subd. 5. Special Adjournment. In the event that any meeting is willfully disturbed by a group of persons so as to render the orderly conduct of such meeting unfeasible and when order cannot be restored by the removal of individuals who are creating the disturbance, the meeting may be adjourned with the remaining business considered at the next regular meeting.
- Subd. 6. Special Meetings. If the matter being addressed prior to adjournment is of such a nature as to demand immediate attention, the Presiding Officer may adjourn the meeting to another date.

Section 10. Cameras and Recording Devices.

- Subd. 1. Use of Cameras and Recording Devices. Cameras, including television and motion picture cameras, electronic sound recording devices and any

other mechanical, electrical or electronic recording device may be used during any public meeting, but only in such a manner as will cause no interference with or disturbance of the proceedings of the Council.

Section 11. Severability.

Subd. 1. General. If any section, subsection, sentence, clause, phrase, or portion of these Rules is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

THESE RULES WILL TAKE EFFECT and be in force from and after their adoption by the Council and any and all prior rules are hereby rescinded.



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community & Economic Development Director
MEETING DATE: January 23, 2024
SUBJECT: Repeal River Ridge PUD Overlay Ordinances and Vacate a Part of a Right-of-Way related to a Proposed City Park North of the Viaduct

Background:

On January 9, 2024, the Faribault City Council approved the first reading of Ordinances 2024-1 and 2024-2 repealing the River Ridge PUD and partially vacating right-of-way, respectively. The City received no comments from the public nor made substantive changes to both proposed ordinances since the first reading.

The summary publication is also attached to notify the public of passing both ordinances. The summary publication does require a minimum 5/7ths vote.

Recommendation:

Approve the second readings of Ordinance 2024-1, Ordinance 2024-2, and the summary publication.

Attachments:

(Space Reserved for Recording)

**CITY OF FARIBAULT
ORDINANCE No. 2024-1**

**REPEAL PLANNED UNIT DEVELOPMENT ORDINANCES ASSOCIATED WITH RIVER
RIDGE, RIVER RIDGE 2ND ADDITION, AND RIVER RIDGE 3RD ADDITION PLATS**

WHEREAS, the City of Faribault (the “Applicant”) requests that the City Council repeal the planned unit development (PUD) ordinances related to River Ridge, River Ridge 2nd Addition, and River Ridge 3rd Addition plats (the “Property”), including, but not limited to, the following:

- City of Faribault Ordinance 2000-14, recorded as Rice County documents T30031, A488290, A493036;
- City of Faribault Ordinance 2005-12;
- City of Faribault Ordinance 2005-27;
- City of Faribault Ordinance 2006-10; and
- City of Faribault Ordinance 2011-07, recorded as Rice County document T47801; and

WHEREAS, City Staff reviewed the application and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on January 2, 2024, following proper notice, held a public hearing regarding the Applicant’s requests; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended approval of the Applicant’s request to repeal the PUD ordinances associated with the Property,

per the following findings as required for any zoning amendment by Section 2-180 of the City's Unified Development Ordinance:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The City's Journey to 2040 Comprehensive Plan guides the property for a mix of downtown and parkland uses. Repealing the PUD ordinances would allow for development consistent with the underlying zoning districts and the City's Land Use Plan.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: Repealing the PUD ordinances benefits the public by removing restrictions imposed by the PUD and allowing for a new public park downtown. The proposed action would allow the City to develop a vacant lot to its highest and best use consistent with the comprehensive plan. In addition, the downtown would benefit from the investment and public attention, thereby improve the City property tax base. The proposed action is not for the sole benefit of any single property owner..

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: Repealing the PUD ordinances will not create incompatibilities in the general area.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The current PUD overlay neither includes nor provides provisions for a park. However, the underlying CBD District does not preclude park development in the area consistent with the comprehensive plan.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The current PUD overlay intends for a commercial strip center in the area. Proposing a park would be incompatible with the PUD overlay, but the PUD does not reflect current conditions of the area. Only two lots of the original PUD are developed, and one was developed prior to adopting the PUD. The remaining property within the PUD must change to adapt to new needs, including a park in the downtown area.

WHEREAS, the City Council conducted the first reading of this ordinance on January 9, 2024, and the second reading of this ordinance on January 23, 2024; and

WHEREAS, based on City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings.

WHEREAS, pursuant to the City of Faribault Unified Development Ordinance, Chapter 14, Article 1, the City Council, with a two-thirds vote of its members, holds final decision authority on all planned unit development applications; and

WHEREAS, pursuant to Minn. Stat. § 462.357, the City Council may by ordinance amend the zoning ordinance and zoning district boundaries, as depicted on an adopted zoning map; and

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings. The recitals and exhibits in this ordinance are incorporated into this ordinance, and, where applicable, constitute the City Council's findings.

Section 2. Repeal of the PUD Ordinances. The City Council hereby repeals the River Ridge PUD Overlay District, including, but not limited to, Ordinance and Rice County document numbers described in the first recital of this Ordinance.

Section 3. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to the Faribault City Charter.

First Reading: January 9, 2024

Second Reading: January 23, 2024

Publication Date: January 30, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2024-1

REPEAL PLANNED UNIT DEVELOPMENT ORDINANCES ASSOCIATED WITH RIVER RIDGE, RIVER RIDGE 2ND ADDITION, AND RIVER RIDGE 3RD ADDITION PLATS

On January 23, 2024, the Faribault City Council adopted Ordinance 2024-1 repealing the River Ridge Planned Unit Development Ordinances. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: January 9, 2024
Second Reading: January 23, 2024
Publication: January 30, 2024

(Space Reserved for Recording)

**CITY OF FARIBAULT
ORDINANCE No. 2024-2**

**VACATE A PORTION OF THE RIGHT-OF-WAY AT 2ND STREET NE AND HERITAGE
PLACE**

WHEREAS, the City of Faribault, (the "Applicant") requests vacating a portion of the public right-of-way at the corner of 2nd Street NE and Heritage Place, depicted in Exhibit A and legally described as follows:

That part of Second Street N.E. and Heritage Place right of ways as dedicated on River Ridge Addition according to the recorded plat thereof, lying east of the following described line:

Commencing at the northwest corner of Tract B, Registered Land Survey No. 17; thence North 89 degrees 23 minutes 26 seconds East, along the north line of said Tract B, a distance of 9.11 feet to the point of beginning of the line to be described; thence continuing North 89 degrees 23 minutes 26 seconds East, a distance of 19.13 feet; thence northerly 117.81 feet along a tangential curve concave to the northwest, having a radius of 75.00 feet, and a central angle of 89 degrees 59 minutes 56 seconds; thence North 00 degrees 36 minutes 30 seconds West, tangent to said curve, a distance of 0.16 feet to an exterior boundary corner of Outlot D, River Ridge Addition, said line there terminating.

WHEREAS, City Staff reviewed the application and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on January 2, 2023, following proper notice, held a public hearing regarding the Applicant's request; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended approval of the Applicant's request per the following findings as required by Section 2-540 of the City's Unified Development Ordinance:

1. Criteria: No private rights will be injured or endangered as a result of the vacation.

Finding: Part of the proposed right-of-way vacation is adjacent to a shared drive. However, an existing access easement will guarantee continued use of the shared drive. No private rights will be injured or endangered due to the vacation.

2. Criteria: The public will not suffer loss or inconvenience resulting from the granting of the requested vacation.

Finding: The proposed vacation will not impose on the public a loss or inconvenience resulting from the granting of the requested vacation.

3. Criteria: No written objection has been received, prior to the public hearing, from an adjacent property owner who did not join in the application.

Finding: The City received no written objections to the proposed vacation before the public hearing..

WHEREAS, the City Council conducted the first reading of this ordinance on January 9, 2024, and the second reading of this ordinance on January 23, 2024; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings. The recitals and exhibits in this ordinance are incorporated into this ordinance, and, where applicable, constitute the City Council's findings.

Section 2. Vacation of a Portion of Right-of-Way. Pursuant to City of Faribault Unified Development Ordinance, Chapter 2, Article 10 and Minn. Stat. § 412.851, the City of Faribault hereby vacates the public right-of-way situated in the City of Faribault, County of Rice, State of Minnesota, legally described above and depicted in Exhibit A.

Section 3. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to the Faribault City Charter.

First Reading: January 9, 2024

Second Reading: January 23, 2024

Publication Date: January 30, 2024

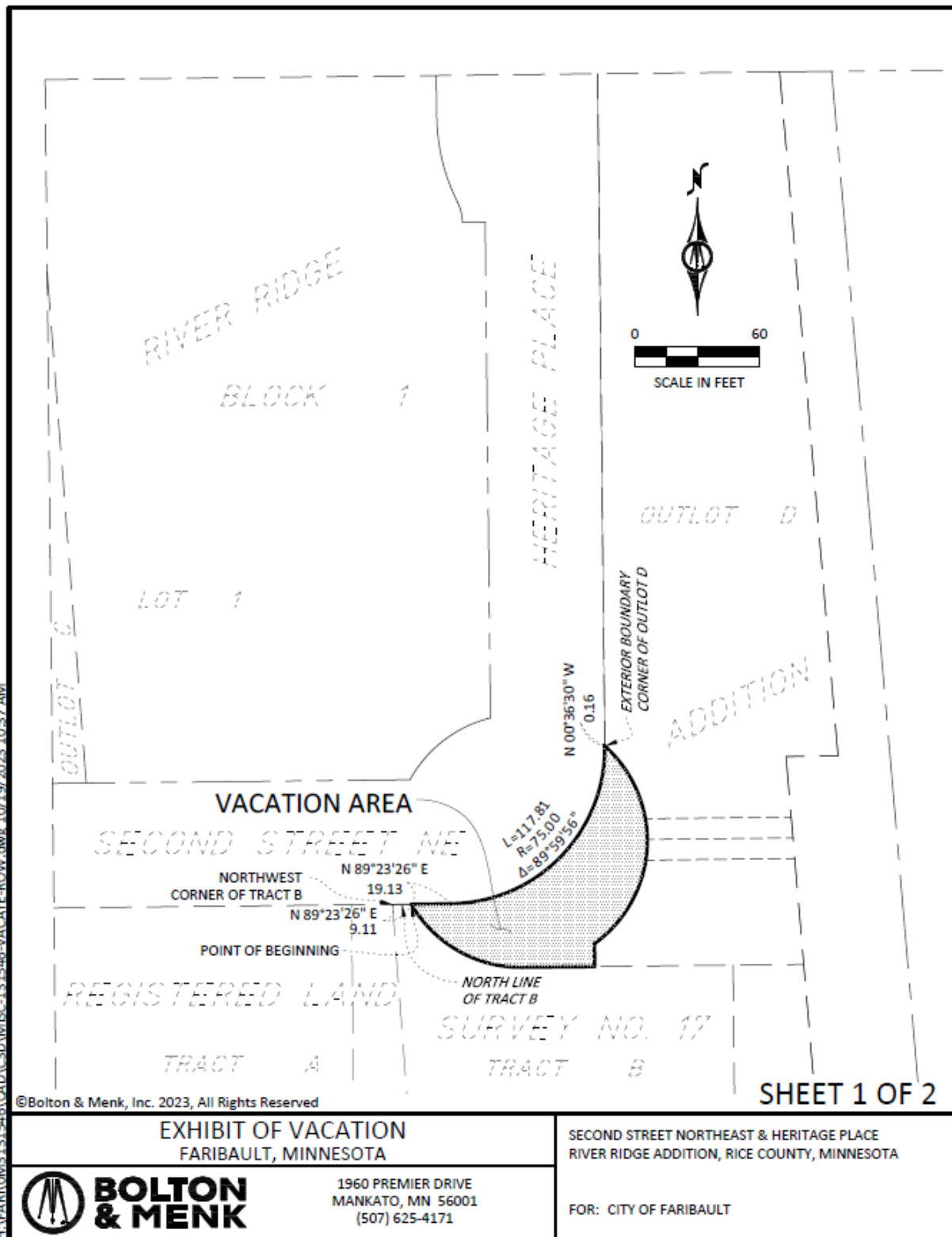
Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A Right-of-way Vacation Area



Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2024-2

VACATE A PORTION OF THE RIGHT-OF-WAY AT 2ND STREET NE AND HERITAGE PLACE

On January 23, 2024, the Faribault City Council adopted Ordinance 2024-2, vacating a portion of right-of-way near the intersection of 2nd Street NE and Heritage Place. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: January 9, 2024
Second Reading: January 23, 2024
Publication: January 30, 2024



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community & Economic Development Director
MEETING DATE: January 23, 2024
SUBJECT: Ordinance 2024-3 Vacate Easements near the Intersection of 2nd Street NE and Heritage Place (First Reading)

Background:

The City of Faribault (Applicant/Owner/Developer) requests approval vacating drainage and utility easements associated with the proposed River Ridge 4th Addition and Downtown (Viaduct Area) Park, generally near the intersection of 2nd Street NE and Heritage Place depicted in attached plans. In early January 2024, City staff brought to Planning Commission applications requesting to repeal the River Ridge PUD, partially vacate right-of-way at 2nd Street NE and Heritage Place, and approve preliminary and final plats for River Ridge 4th Addition. The proposal described in this report and attachments requests vacating drainage and utility easements dedicated in previous River Ridge Addition plats that are no longer necessary.

The proposed easement vacation is consistent with the planning and zoning aspects of the City's Unified Development Ordinance. The proposed easement vacation will not infringe or deter use or enjoyment on other properties and is needed to facilitate development of the park.

At the January 16, 2024 Planning Commission public hearing, the proposal received a unanimous recommendation of approval. No members of the public submitted comments prior to, during, or after the public hearing.

Recommendation:

Approve Ordinance 2024-3 vacating easements near the intersection of 2nd Street NE and Heritage Place on first reading

Attachments:

Agenda Item: 7.B

1. Ordinance 2024-3 Vacate Easements near the Intersection of 2nd Street NE and Heritage Place
2. Planning Commission Staff Report

(Space Reserved for Recording)

**CITY OF FARIBAULT
ORDINANCE No. 2024-3**

VACATE EASEMENTS NEAR THE INTERSECTION OF 2ND STREET NE AND HERITAGE PLACE

WHEREAS, the City of Faribault, (the "Applicant") requests vacating drainage and utility easements near the corner of 2nd Street NE and Heritage Place, depicted and legally described in Exhibits A and B; and

WHEREAS, City Staff reviewed the application and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on January 16, 2023, following proper notice, held a public hearing regarding the Applicant's request; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended approval of the Applicant's request per the following findings as required by Section 2-540 of the City's Unified Development Ordinance:

1. Criteria: No private rights will be injured or endangered as a result of the vacation.

Finding: The proposed easement vacations will not injure or endanger private rights as new easements are supplied in the proposed River Ridge 4th Addition final plats.

2. Criteria: The public will not suffer loss or inconvenience resulting from the granting of the requested vacation.

Finding: The proposed vacation will not impose on the public a loss or inconvenience resulting from the granting of the requested vacation.

3. Criteria: No written objection has been received, prior to the public hearing, from an adjacent property owner who did not join in the application.

Finding: The City received no written objections to the proposed vacation before the public hearing.

WHEREAS, the City Council conducted the first reading of this ordinance on January 23, 2024, and the second reading of this ordinance on _____, 2024; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings. The recitals and exhibits in this ordinance are incorporated into this ordinance, and, where applicable, constitute the City Council's findings.

Section 2. Vacation of Drainage and Utility Easements. Pursuant to City of Faribault Unified Development Ordinance, Chapter 2, Article 10, the City of Faribault hereby vacates the drainage and utility easements situated in the City of Faribault, County of Rice, State of Minnesota, legally described above and depicted in Exhibits A and B.

Section 3. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to the Faribault City Charter.

First Reading: January 23, 2024

Second Reading: _____, 2024

Publication Date: _____, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A Easement Vacation Area #1

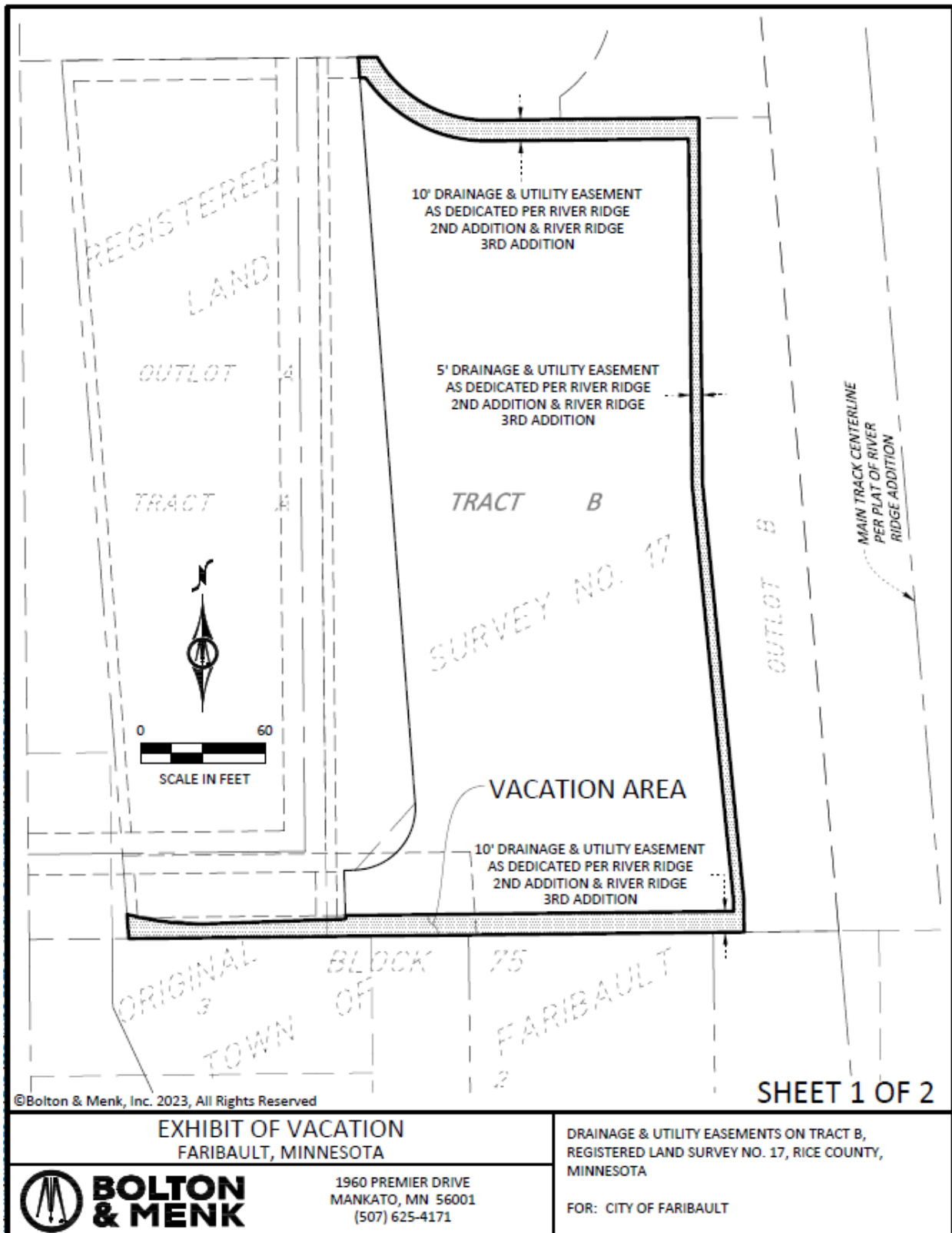


Exhibit A
Easement Vacation Area #1

VACATION AREA

The 10.00 foot drainage and utility easement as dedicated per River Ridge 2nd Addition and River Ridge 3rd Addition lying in Tract B of Registered Land Survey No. 17.

AND

The 5.00 foot drainage and utility easement as dedicated per River Ridge 2nd Addition and River Ridge 3rd Addition lying in Tract B of Registered Land Survey No. 17.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared
by me or under my direct supervision and that I am a duly
Licensed Land Surveyor under the laws of the State of
Minnesota.

Janele Fowlds
License Number 26748

XX/XX/2023
Date

SHEET 2 OF 2

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EXHIBIT OF VACATION
FARIBAULT, MINNESOTA



**BOLTON
& MENK**

1960 PREMIER DRIVE
MANKATO, MN 56001
(507) 625-4171

DRAINAGE & UTILITY EASEMENTS ON TRACT B,
REGISTERED LAND SURVEY NO. 17, RICE COUNTY,
MINNESOTA

FOR: CITY OF FARIBAULT

Exhibit B
Easement Vacation Area #2

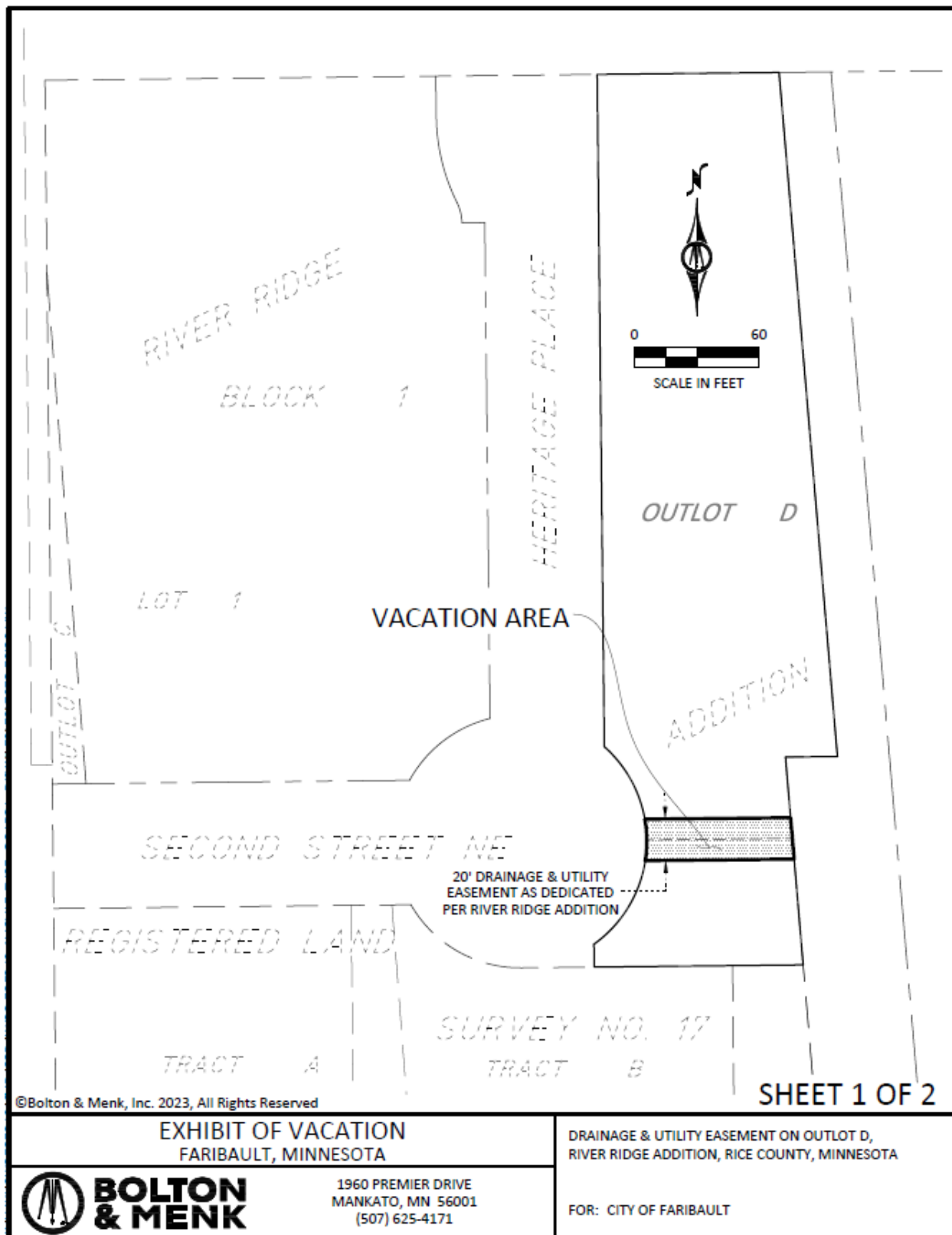


Exhibit B
Easement Vacation Area #2

VACATION AREA

The 20.00 foot drainage and utility easement as dedicated per River Ridge Addition according to the recorded plat thereof, lying in Outlot D of said River Ridge Addition.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared
by me or under my direct supervision and that I am a duly
Licensed Land Surveyor under the laws of the State of
Minnesota.

Janele Fowlds
License Number 26748

10/XX/2023
Date

SHEET 2 OF 2

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EXHIBIT OF VACATION FARIBAULT, MINNESOTA		DRAINAGE & UTILITY EASEMENT ON OUTLOT D, RIVER RIDGE ADDITION, RICE COUNTY, MINNESOTA
 BOLTON & MENK	1960 PREMIER DRIVE MANKATO, MN 56001 (507) 625-4171	FOR: CITY OF FARIBAULT



Staff Report to the Planning Commission

TO: Planning Commission
THROUGH: David Wanberg, Community and Economic Development Director
FROM: Harry Davis, City Planner
Mark DuChene, Director of Engineering/City Engineer
MEETING DATE: January 16, 2024
SUBJECT: City of Faribault Viaduct Park, Application to Vacate Drainage and Utility Easements at 2nd Street NE and Heritage Place

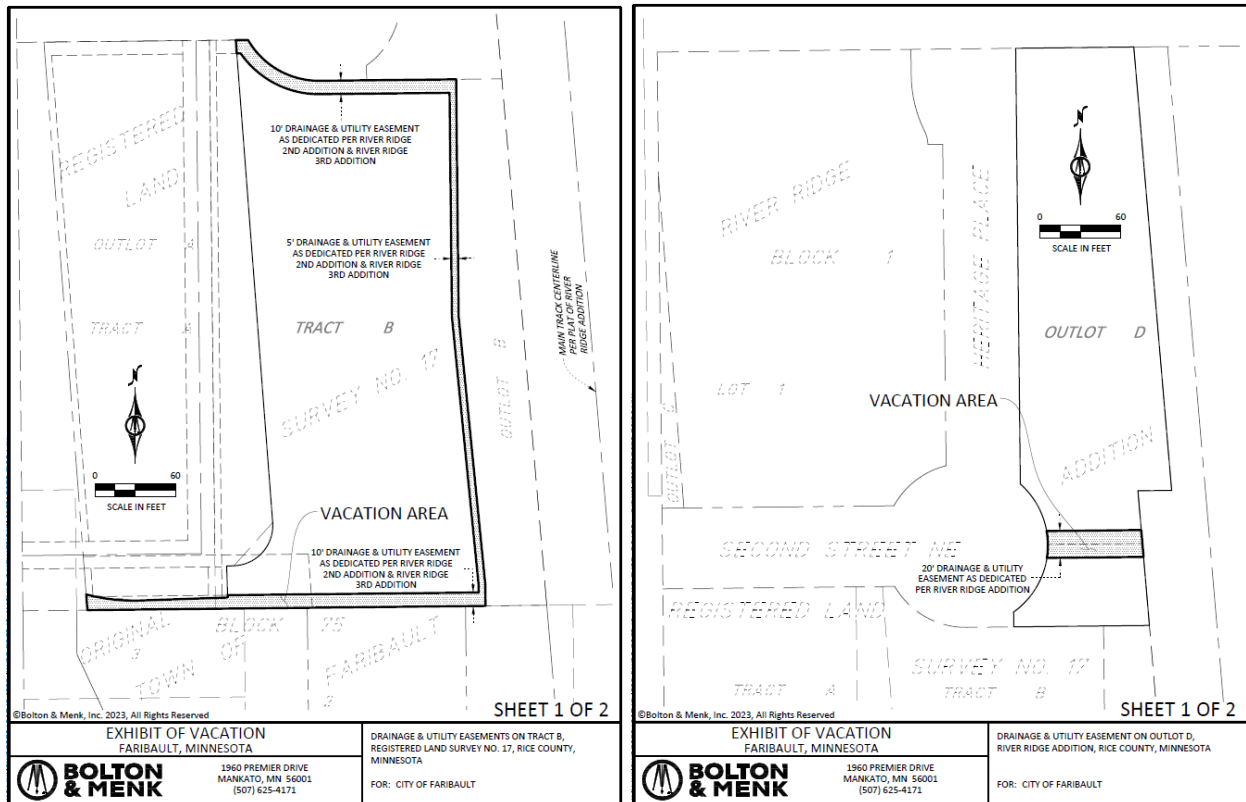
Background:

The City of Faribault (Applicant/Owner/Developer) requests approval vacating drainage and utility easements associated with the proposed River Ridge 4th Addition and Viaduct Park, generally near the intersection of 2nd Street NE and Heritage Place depicted in attached plans.



Location within Downtown Area

In early January 2024, city staff brought to Planning Commission applications requesting to repeal the River Ridge PUD, partially vacate right-of-way at 2nd Street NE and Heritage Place, and approve preliminary and final plats for River Ridge 4th Addition. The proposal described in this report and attachments requests vacating drainage and utility easements dedicated in previous River Ridge Addition plats that are no longer necessary.



Easement Areas to be Vacated

The site is located within Section 31, Township 110N, Range 20W on land dedicated as Outlot B & D, RIVER RIDGE ADDITION, Tract B, REGISTERED LAND SURVEY NO. 17, Lots 1-5, Block 75, ORIGINAL TOWN OF FARIBAULT and part of former Water Street and that part of Block 74 in the ORIGINAL TOWN OF FARIBAULT.

The proposed development will be completed by:

Owner/Developer:	City of Faribault
Surveyor:	Bolton and Menk
Engineer:	Kimley Horn

Discussion:

The proposed easement vacation is consistent with the planning and zoning aspects of the City's Unified Development Ordinance. The proposed easement vacation will not infringe or deter use or enjoyment on other properties and is

needed to facilitate development of the park.

Development Review Committee Recommendation. The City's Development Review Committee (DRC) reviewed the river Ridge 4th Addition and Viaduct Park plans on December 19, 2023, and recommended conditional approval.

Public Comment. The City Planner received no public comment prior to publishing this report.

Criteria and findings for vacating the easements are found in the attached draft ordinances.

Recommendation:

The DRC, City Engineer, and City Planner recommend approval of River Ridge Fourth Addition to City Council based on the findings and conditions in the attached draft resolutions and ordinances.

Attachments:

- Easement Vacation Areas



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: David Wanberg, Community & Economic Development Director
MEETING DATE: January 23, 2024
SUBJECT: Resolution 2024-023 Approve a Conditional Use Permit for Multi-family in a Central Business District at 18 2nd Street NE

Background:

Janna Viscomi (Applicant) requests Conditional Use Permit (CUP) approval for multi-family within a Central Business District (CBD) zoning district at 18 2nd Street NE (Subject Property). The Subject Property is located mid-block on the north side of 2nd Street NE between Central Avenue and 1st Avenue NE. The Subject Property is approximately 6,000 square feet, zoned CBD, and developed with two "buildings": the westernmost building is approximately 1,250 square feet, split into two parts of approximately 650 and 600 square feet, and only one floor; the easternmost building is two stories with approximately 660 square feet on the first and 600 square feet on the second. A one-story, approximately 475 square foot garage addition is attached to the backside of the two-story building and is accessible to both buildings. The three residential units, or studio apartments, need CUP approval within the CBD district.

City Staff finds the project compliant with the comprehensive plan and zoning requirements. This project is exempt from providing parking spaces as regulated by all uses within the CBD district. No additional development standards apply to this conditional use permit aside from general CUP criteria. The changes proposed are all within existing buildings, so there are no building or site design issues to address. The City's Development Review Committee (DRC) reviewed the CUP on January 2, 2024, and recommended conditional approval along with determining the project is a CUP for multi-family instead of residential as a part of a mixed-use building in CBD zoning. Details of this determination may be found in the staff report to Planning Commission and in Resolution 2024-023. The Planning Commission agreed with the DRC determination and voted unanimously to recommend approval to City Council during the Planning Commission public hearing on January 16, 2024. No members of the public submitted comments before, during, or after the public hearing.

Recommendation:

Approve Resolution 2024-023 granting a conditional use permit for multi-family in Central Business District zoning at 18 2nd Street NE.

Attachments:

1. Resolution 2024-023 Approve a Conditional Use Permit for Multi-family in a Central Business District at 18 2nd Street NE
2. Planning Commission Staff Report

CITY OF FARIBAULT

RESOLUTION #2024-023

APPROVE A CONDITIONAL USE PERMIT FOR MULTI-FAMILY IN A CENTRAL BUSINESS DISTRICT AT 18 2ND STREET NE

WHEREAS, Janna Viscomi (the "Applicant") requested a conditional use permit for multi-family units at 18 2nd Street NE. The subject site is legally described in Exhibit A of this resolution; and

WHEREAS, City Staff has completed a review of the application and prepared a report to the Planning Commission about said request attached hereto as Exhibit B; and

WHEREAS, the DRC and City Planner determined the proposed conditional use permit is for a primarily multi-family structure with a small, accessory commercial component that is not a proposed, primary use of the property; and

WHEREAS, the Planning Commission, on January 16, 2024, received the City Staff report, and following proper notice, held a public hearing to consider the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the Applicant's conditional use permit request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Finding: The proposed multi-family will not be detrimental to or endanger the public. Residential units are a compatible and common use in downtown.

- 2. The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Finding: The proposed multi-family will not negatively impact other properties in the vicinity. Residential uses are typical in downtowns and the property does have enough parking on-site to serve the proposed three units.

- 3. The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Finding: The applicant proposes no exterior modifications at this time and there is no indication a residential use inside the building will significantly change the downtown character.

- 4. The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Finding: The proposed residential use does not generate hazards or disturbing influences on other properties.

- 5. The conditional use will not substantially diminish the value of neighboring properties.**

Finding: The proposed residential use at this location is unlikely to diminish nearby property values. Staff anticipates

investment in buildings in this area may have a positive impact on nearby property values.

- 6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.**

Finding: Public sewer, water, and all other applicable municipal services serve the subject property. The City Engineer did not note current infrastructure deficiencies in the area or identify any issues with the existing road network nearby that would be exacerbated by this proposed use.

- 7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.**

Finding: The proposed three residential units are unlikely to cause excessive demand on facilities or services or cause negative impacts to the economic welfare of the community. Investment in existing buildings and the addition of more people living downtown is more likely to improve downtown's economic environment.

- 8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.**

Finding: The proposed residential units make use of existing infrastructure and public alleys for circulation and parking, which is a normal and acceptable condition in downtown.

- 9. The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

Finding: The proposed residential unit conversion from commercial to residential will retain the exterior shell of the building and is unlikely to significantly damage any historic value to Faribault.

10. The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.

Finding: The proposed multi-family is compliant with the Land Use Plan by contributing to vibrancy and activity in downtown and expanding housing types available. Activity in downtown is improved due to more residents living near downtown businesses and utilizing downtown amenities. The addition of new, space-efficient, studio apartments provides a different housing type, and potential price point, that will be desirable to people.

11. The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.

Finding: The application conforms to the Unified Development Ordinance requirements, including uses allowed in CBD zoning and CUP standards in Section 2-300.

WHEREAS, the City Council during a public meeting on January 23, 2024, considered the Applicant's conditional use permit request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council concurs with the findings of the Planning Commission and makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's conditional use permit request for multi-family at 18 2nd Street NE, subject to the conditions presented in Sections 2 and 3 of this resolution.

Section 2: Conditions of Approval. This conditional use permit includes the following conditions:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.
5. This permit and its conditions are binding on the parties and their successors and assigns. This permit runs with the property and does not affect the subsequent sale, lease, or change from current ownership. The Applicant and Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the property.
6. Use of the property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.

Section 3. Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 4. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 5. Effective Date. This resolution shall be effective upon passage.

Date Adopted: January 23, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

Exhibit A
Legal Description

**WEST 45 FEET OF LOTS 1 AND 2 IN BLOCK 56, ORIGINAL TOWN, (NOW CITY) OF
FARIBAULT, SUBJECT TO AN EASEMENT FOR PUBLIC ALLEY ACROSS THE NORTH 16 FEET THEREOF.**

Exhibit B
Staff Report

(Insert Staff Report)



Staff Report to the Planning Commission

TO: Planning Commission
THROUGH: David Wanberg, Community & Economic Development Director
FROM: Harry Davis, City Planner
MEETING DATE: January 16, 2024
SUBJECT: CUP for Multi-family at 18 2nd Street NE – Janna Viscomi

Request:

Janna Viscomi (Applicant) requests Conditional Use Permit (CUP) approval for multi-family within a Central Business District (CBD) zoning district at 18 2nd Street NE.

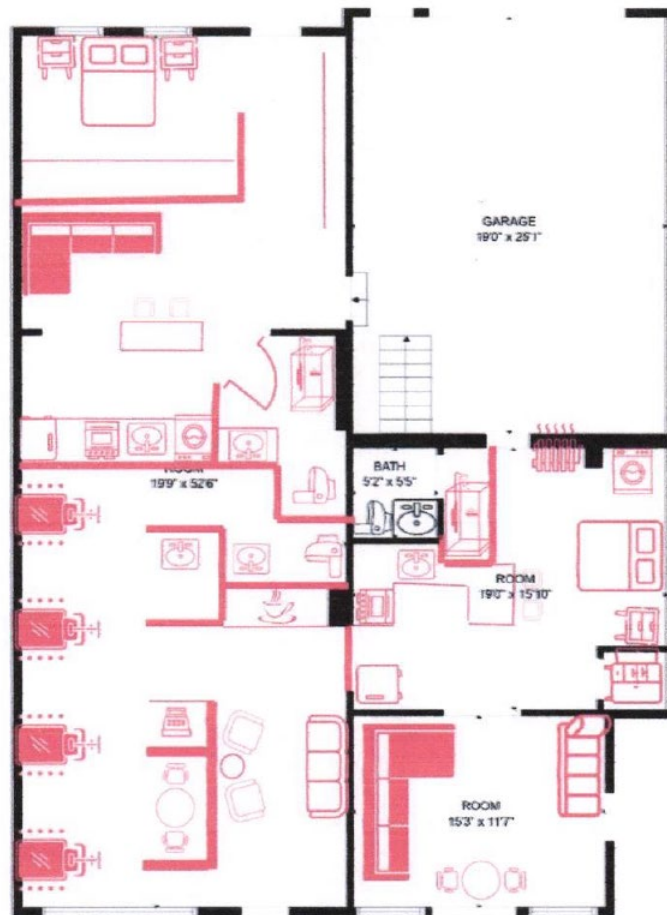
Background:

18 2nd Street NE (Subject Property) is located mid-block on the north side of 2nd Street NE between Central Avenue and 1st Avenue NE. The subject property is approximately 6,000 square feet, zoned CBD, and developed with two “buildings”: the westernmost building is approximately 1,250 square feet, split into two parts of approximately 650 and 600 square feet, and only one floor; the easternmost building is two stories with approximately 660 square feet on the first and 600 square feet on the second. A one-story, approximately 475 square foot garage addition is attached to the backside of the two-story building and is accessible to both buildings.



Location of subject property within Downtown

The three residential units need CUP approval within the CBD district. The applicant proposes using those spaces for studio apartments, which are a conditional use in the CBD zoning district.



Applicant's proposed first floor plan
(Not pictured is a 600 square foot, second-floor apartment)

In summary:

- West building
 - o Front space, 650 square feet – Proposed beauty salon (Not part of approval)
 - o Back space, 600 square feet – Proposed studio apartment (CUP required)
- East building
 - o First floor
 - o Front space, 600 square feet – Proposed studio apartment (CUP required)
 - o Garage/storage (Potential future commercial space) – Connected to both buildings (Not part of approval)
- Second floor
 - o 600 square feet, Proposed studio apartment (CUP required)

Discussion:

Comprehensive Plan. The 2040 Comprehensive Plan guides the subject site as Downtown for future land use. The proposed use fits within this plan classification.

Zoning. The property is within the CBD zoning district, which allows multi-family development with a CUP.

Parking and Traffic. Parking requirements for uses within the CBD district are waived, but the ratio normally applied is one space per studio or 1-bedroom dwelling. The subject site has enough parking area between the garage and rear driveway with a total of three spaces available on-site.

Development Standards. No additional development standards apply to this conditional use permit aside from general CUP criteria. The changes proposed are all within existing buildings, so the City Planner sees no building or site design issues to address.

Public Comment. The City Planner received no public comment prior to publishing this report.

Development Review Committee

The City's Development Review Committee (DRC) reviewed the CUP on January 2, 2024, and recommended conditional approval.

At the same meeting, the DRC determined the proposed CUP is for multi-family instead of residential as a part of a mixed-use building in CBD zoning, or other potential classifications, for the following reasons:

1. The majority of the ground floor and overall property is residential with the commercial area becoming secondary to the use of the property. A secondary use to the property could, in some cases, require additional approvals (think a Home Occupation), but commercial is allowed by-right in CBD and does not require further approvals. In this case, the primary use of the property, multi-family, requires a CUP.
2. Having the residential go through a public hearing and process, including approval from City Council, ensures that the use was reviewed and approved through the correct legal process and by the city's highest officials. The CUP is still beholden to meet typical CUP criteria for approval.

Recommendation:

The DRC and City Planner recommend approval of Janna Viscomi's application for a Conditional Use Permit at 18 2nd Street NE for multi-family in CBD zoning. The findings recommended by the City Planner are listed in the draft resolution attached to this report.

Attachments:

- Application



RECEIVED

DEC 18 2023

City of Faribault
Community Development

APPLICATION FOR REQUESTED ACTION
Conditional Use Permit

Planning Case # _____
Filing Fee _____
Hearing Date _____

APPLICANT Janna Visconti E-MAIL JVisconti@gmail.com
PHONE 507-210-8129 (H) _____ (W) _____ (FAX) _____

ADDRESS 4001 140th St East Dundas mn

DEVELOPER(if other than applicant) _____

PHONE 507-210-8129 (H) _____ (W) _____ (FAX) _____

ADDRESS _____

ADDRESS OF PROPERTY 18 2nd St N.E.

LEGAL DESCRIPTION lot 1 Block 56 of original Town

ACREAGE/SIZE OF PROPERTY 5,220 sf.

CURRENT ZONING _____

EXISTING USE OF PROPERTY Commercial - residential

PROPOSED USE OF PROPERTY Commercial residential
(Including number of units per acre and types of uses if mixed use)

IDENTIFY ALL ADJACENT LAND USES _____

SIGNATURE OF APPLICANT Janna Visconti DATE 12/18/23
(Must submit proof of property control)

SIGNATURE OF PROPERTY OWNER Same DATE _____
(If other than applicant)

PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM
AND THE ATTACHED CHECKLIST.

CONDITIONAL USE PERMIT
Required Submittals

◆ **Site plan**

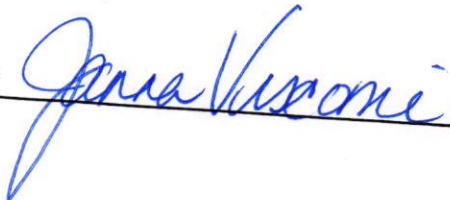
- ☐ Drawn to scale, with scale noted
- ☐ Date and North arrow
- ☐ Boundaries and dimensions shown graphically
- ☐ Location of any streets, public trails, railroads, or waterways
- ☐ Present and proposed topography of the site and adjacent areas within 50 feet by contour lines at an interval of not more than 5 feet, and by use of directional arrows, the proposed flow of storm water runoff from the site
- ☐ Location of existing and proposed structures (height and gross floor area noted), with distance from property lines noted
- ☐ Location and dimensions of existing and proposed off-street parking and loading spaces, curb cuts, aisles, and walkways, with distance from property lines noted
- ☐ Location, height, and material for screening walls and fences
- ☐ Type of surfacing and base course proposed for all parking area, loading areas, and walkways
- ☐ Location of all existing and proposed water lines, hydrants, sanitary sewer lines and storm drainage systems
- ☐ Existing and proposed public streets or rights-of-way, easements, or other reservations of land on the site
- ☐ Location and method of screening of outdoor trash storage areas
- ☐ Location and size of all proposed signage
- ☐ Location and height of proposed lighting facilities
- ☐ Elevation views of all proposed buildings or structures, with building materials and proposed colors noted
- ☐ Indicate the ultimate development of the site and proposed development phases when a site is to be developed in stages
- ☐ Landscaping plan

◆ **Required supplemental information**

- ☐ Describe the project in detail (Include: Size of all structures existing and proposed and any modifications to existing, type of business and associated storage/display, type of clientele, hours of operation, number of employees, number of customer seats if food service related, handling of deliveries, unique site characteristics, proposed modifications to topography and/or drainage, development schedule, etc.)
- ☐ Written summary explaining how the proposed use is compatible with the neighborhood
- ☐ Written summary explaining if and how the proposed development will impact traffic
- ☐ Written statement as to why you feel the conditional use permit should be approved
- ☐ Other information as required

◆ **Filing fee**

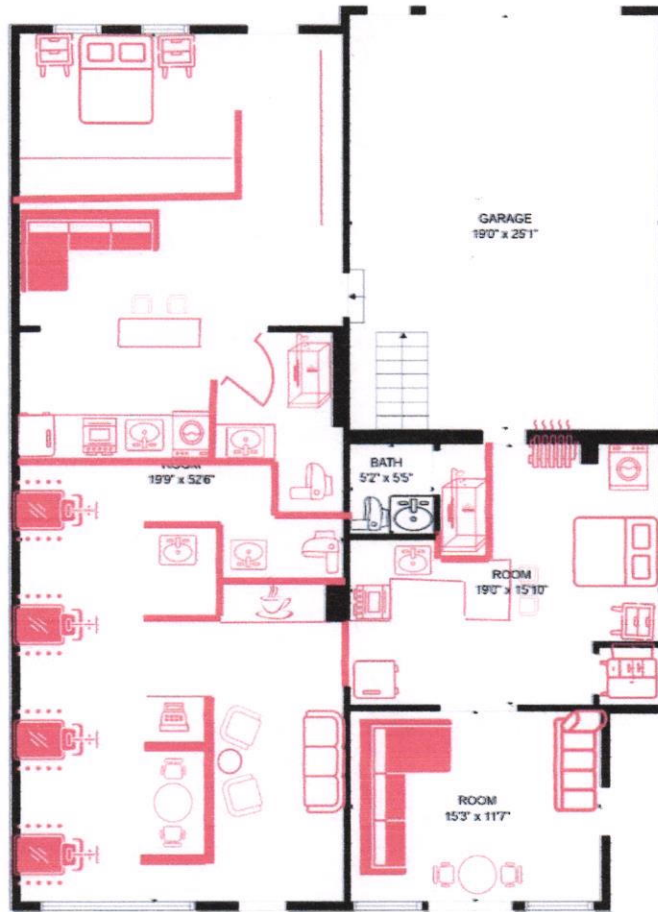
SIGNATURE OF APPLICANT



DATE

12/18/23

Planning case # _____



GROSS INTERNAL AREA
 Below Ground: 25 sq. ft, FLOOR 2: 1527 sq. ft
 EXCLUDED AREAS: UNFINISHED BASEMENT: 479 sq. ft, GARAGE: 477 sq. ft
 TOTAL: 1552 sq. ft

MEASUREMENTS MAY VARY DUE TO DIFFERENCES IN MEASUREMENT TECHNIQUES. DIMENSIONS ARE APPROXIMATE AND NOT TO SCALE.

18 2nd St. N.E
 Faribault MN
 55021

Beacon Info

Commercial Building

		<u>Built</u>
Store retail	660 sqft.	1900
Store retail	546 sq	1950
General office	630 sq.	1950
Up Stairs Apt	600 sq.	1900
garage Space		
up Basement		
Storage		

Dec 18, 2023

18 2nd St NE Remodel Supplemental Information

We propose changing the old Finally a gift Store building into five rental spaces.

2 commercial spaces and 3 apartment rental spaces.

The first space: Is the Main Commercial entrance on the "1950 add on" West Side of the building. I am proposing it be changed back to a beauty salon. It will be approximately 650 sq. feet. I intend to put the bathroom in the same place it was before the "Finally a Gift Store 2012" remodel and I will create a layout similar to what it was before.

The second Space: Located behind the commercial space, on the 1950 Side, this space was used as an office space in 2012. I propose putting in a 600 sq foot studio apartment with entry through the rear. This unit has access to green space out its entrance door.

The third Space: This is the East side street front space in the original 1900 building. We intend to put a 600 sq. foot studio apartment in. This is the footprint of the upstairs apartment. To access this space there is one to three steps leading to the entrance doors. This street level space does not meet current ADA requirements for a commercial entrance, Making it challenging to rent as a commercial space.

The forth space: This is the garage space in the rear of the old side. It is below the roof top patio of the upstairs apartment. This space has access to a 600 sq ft basement. I propose fresh paint and updating a basement bathroom. The garage is accessible to the driveway and has an access door also. The basement space can be used as storage and the garage can be used for work or more storage by a tenant.

The fifth space: This is the current 600 sq. ft upstairs one bedroom apartment.

Due to the current downtown needs we believe this is the best use of this property for the next ten years. Things may change such as office space but housing seems to be what is in demand.

Thank you

Janna Viscomi Reese

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
12 MONTHS ENDING December 31, 2023
100.00%



GENERAL FUND

	Actual FY 2022	Annual Budget FY 2023	Actual to Date FY 2023	YTD % Collected
Revenues				
Taxes	\$ 9,150,827	\$ 9,656,552	\$ 9,544,552	98.84%
Permit & Licenses	694,627	730,281	849,511	116.33%
Intergovernmental Revenue	8,606,802	7,311,762	8,659,402	118.43%
Charges for Services	1,632,119	1,601,335	1,040,264	64.96%
Fines & Forfeits	131,353	128,000	132,457	103.48%
Miscellaneous Revenue	(155,102)	179,290	733,737	409.25%
Other Sources	(0)	-	-	0.00%
Total	\$ 20,060,625	\$ 19,607,220	\$ 20,959,922	106.90%
Expenditures				
Council	\$ 455,856	\$ 408,342	\$ 418,142	102.40%
City Administration	293,500	313,108	313,447	100.11%
Communications	-	150	91,896	61263.91%
Elections	38,080	1,810	1,928	106.51%
Finance Administration	438,440	487,215	475,023	97.50%
Information Services	219,920	235,612	268,854	114.11%
Legal Services	242,618	277,230	217,471	78.44%
Personnel Administration	319,286	351,306	349,462	99.48%
Planning & Zoning	455,005	503,112	350,469	69.66%
City Hall Maintenance	171,165	170,632	166,285	97.45%
Police Administration	1,125,372	1,158,831	1,259,326	108.67%
Criminal Investigation	1,063,811	1,147,230	1,223,252	106.63%
Uniform Patrol	3,277,805	3,580,249	3,484,010	97.31%
Police Records	347,753	339,579	313,465	92.31%
Fire Administration	286,600	304,098	299,543	98.50%
Fire Suppression	1,470,568	1,490,446	1,576,066	105.74%
Code Enforcement - Inspection	569,660	594,634	488,230	82.11%
Emergency Management	5,678	6,050	3,792	62.68%
Community Services	246,791	325,001	275,714	84.83%
Public Works Administration	105,223	120,455	135,168	112.21%
Street Maintenance Projects	1,539,840	1,537,187	1,581,886	102.91%
Ice & Snow Removal	142,688	125,000	141,050	112.84%
Equipment Maintenance	317,087	286,936	298,797	104.13%
Street Lighting	301,624	314,500	310,571	98.75%
Traffic Signs & Signals	46,090	44,410	29,486	66.39%
Engineering	588,030	634,115	546,663	86.21%
Community Center Administration	655,472	689,934	639,028	92.62%
Community Center Building	588,005	607,178	603,029	99.32%
Aquatic Center	369,672	363,222	386,198	106.33%
Washington Center	73,664	72,504	62,815	86.64%
Soccer Complex	35,468	31,681	40,823	128.86%
Adult Programs	160,860	165,484	164,344	99.31%
Youth Programs	121,068	151,161	145,502	96.26%
Parks	1,107,141	1,196,282	1,202,669	100.53%
Library	1,170,396	1,319,832	1,224,505	92.78%
Miscellaneous Unallocated	201,631	264,456	102,965	38.93%
Mass Transit	-	10,000	-	0.00%
Total	\$ 18,551,866	\$ 19,628,972	\$ 19,191,875	97.77%
	1,508,759	(21,752)	1,768,047	
Lease Proceeds	22,599			
* transfer to capital funds	(748,159)			
YTD Fund Balance Increase (Decrease)	783,199			

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
12 MONTHS ENDING December 31, 2023
100.00%



WATER FUND				
	Actual	Annual Budget	Actual to Date	YTD %
	FY 2022	FY 2023	FY 2023	Collected
Revenues				
Charges for Services	\$ 4,021,846	\$ 4,034,661	\$ 4,430,844	109.82%
Miscellaneous Revenue	(88,754)	117,700	406,010	344.95%
Other Sources	1,263,230	-	359,247	
Total	\$ 5,196,322	\$ 4,152,361	\$ 5,196,101	125.14%
Expenses				
Personnel Services	\$ 655,792	\$ 578,649	\$ 598,385	103.41%
Supplies	416,614	377,100	700,811	185.84%
Other Services & Charges	1,086,218	718,741	913,605	127.11%
Capital Outlay	-	5,907,078	1,255,395	21.25%
Debt Service	87,783	589,216	84,583	14.36%
Other Uses	90,000	90,000	90,000	100.00%
Total	\$ 2,336,406	\$ 8,260,784	\$ 3,642,778	44.10%
YTD Fund Balance Increase (Decrease)	2,859,916	(4,108,423)	1,553,324	
Depreciation	(701,453)	(1,100,000)	(1,100,000)	
YTD Fund Balance Increase (Decrease) with depreciation	2,158,463		453,324	
SEWER FUND				
	Actual	Annual Budget	Actual to Date	YTD %
	FY 2022	FY 2023	FY 2023	Collected
Revenues				
Charges for Services	\$ 6,618,833	\$ 6,653,691	\$ 6,943,454	104.35%
Fines & Forfeits	-	-	16,060	
Miscellaneous Revenue	(518,431)	218,000	736,707	337.94%
Other Sources	21,268	-	28,268	
Total	\$ 6,121,671	\$ 6,871,691	\$ 7,724,489	112.41%
Expenses				
Sewer Collection				
Personnel Services	\$ 722,796	\$ 533,411	\$ 512,322	96.05%
Supplies	70,837	71,375	84,239	118.02%
Other Services & Charges	272,974	303,532	284,076	93.59%
Capital Outlay	-	3,488,206	129,663	3.72%
Other Uses	105,000	105,000	105,000	100.00%
Water Reclamation Plant				
Personnel Services	998,153	1,004,730	1,001,635	99.69%
Supplies	350,463	446,957	590,748	132.17%
Other Services & Charges	1,140,281	1,200,556	1,233,149	102.71%
Capital Outlay	-	604,352	202,094	33.44%
Debt Service	261,899	1,496,944	241,944	16.16%
Other Uses	105,000	105,000	105,000	100.00%
Total	\$ 4,027,404	\$ 9,360,063	\$ 4,489,871	47.97%
YTD Fund Balance Increase (Decrease)	2,094,267	(2,488,372)	3,234,618	
Depreciation	(1,728,670)	(1,725,000)	(1,725,000)	
YTD Fund Balance Increase (Decrease) with depreciation	365,597		1,509,618	
STORM WATER FUND				
	Actual	Annual Budget	Actual to Date	YTD %
	FY 2022	FY 2023	FY 2023	Collected
Revenues				
Charges for Services	\$ 1,399,096	\$ 1,467,909	\$ 1,569,541	106.92%
Miscellaneous Revenue	206,627	73,167	206,618	282.39%
Intergovernmental	-	-	28,000	0.00%
Total	\$ 1,605,723	\$ 1,541,076	\$ 1,804,159	117.07%
Expenses				
Personnel Services	\$ 271,004	\$ 258,625	\$ 246,000	95.12%
Supplies	26,378	37,550	20,262	53.96%
Other Services & Charges	167,898	211,884	188,640	89.03%
Capital Outlay	-	3,116,200	145,173	4.66%
Other Uses	-	-	-	
Total	\$ 465,279	\$ 3,624,259	\$ 600,075	16.56%
YTD Fund Balance Increase (Decrease)	1,140,444	(2,083,183)	1,204,084	
Depreciation	(328,265)	(330,000)	(330,000)	
YTD Fund Balance Increase (Decrease) with depreciation	812,180		874,084	

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
12 MONTHS ENDING December 31, 2023
100.00%



CASH AND INVESTMENTS					
101	General Fund	13,389,205			Average interest Rate
	Fire Insurance Escrow	85,567	Wells Fargo	381,452	0.00%
210	Charitable Gambling Board	45,202	4M Fund	253,428	5.30%
211	City Rental Property Mgmt	106,436	State Bank of Faribault	1,509,343	5.59%
215	Public Safety Programs	17,595	Citizens Community Federal	9,902,018	5.60%
217	Library Estate Donation	3,017,184	RBC	33,389,705	1.88%
225	Airport	582,856	Oppenheimer	10,238,001	3.38%
239	Tax Abatements	193,331		<u>\$ 55,673,947</u>	
240	Community Development	91,032			
241	Public Housing	645,833			
	Security Deposits Escrow	22,616			
243	Industrial Development Loan	273,488	Petty cash (on hand)	1,045	
244	Rental Housing Rehabilitation	197,569	Escrow Accounts	122,840	1.90%
247	SCDP Revolving Loans	384,028		<u>\$ 123,885</u>	
248	Federal MIF Loans	654,751			
249	Minnesota Investment Fund	14,713			
254	CRV Rehabilitation Program	59,749			
263-275	TIF Districts	352,844			
280	Faribault HRA	967,009	TOTAL CASH	<u><u>\$ 55,797,832</u></u>	
290	Economic Development Authority	1,403,748			
292	EDA Revolving Fund	423,318			
344-349	Debt Service Funds	2,089,337			
401	Street Improvement Projects	1,777,734			
404	Park Land Dedication	488,744			
431	Capital Replacement Fund	1,138,322			
437	Public Facility Projects	728,790			
601	Water Fund	6,378,507			
602	Sewer Fund	13,896,024			
603	Storm Water Fund	4,530,673			
704	Worker's Compensation	299,068			
705	Property Liability Reserve	192,531			
873	Roberds Lake Sewer District	10,535			
897	Elderly Housing Corporation	472,924			
898	Robinwood Manor	851,912			
	Escrow Account	14,657			
	Total	<u>\$ 55,797,832</u>			