PLANNING COMMISSION MINUTES

COUNCIL CHAMBERS	TUESDAY, JANUARY 16, 2024	6:00 PM

Meeting Items

1. Call to Order

   A regular meeting of the Planning Commission was called to order at 6:00 p.m. Commissioners present were Chuck Ackman, Barton Jackson, Michael Salt and Chair David Campbell. Also in attendance were City Planner, Harry Davis and Administrative Assistant II, Kari Casper.

2. Approval of the Minutes

   Motion by Commissioner Ackman, seconded by Commissioner Jackson to approve the meeting minutes as presented. The motion passed unanimously.

3. Public Hearings

A. CUP for Multi-family in CBD Zoning at 18 2nd Street NE

Harry Davis gave a short presentation on the CUP request for 18 2nd St NE. After the presentation, Chair Campbell brought the matter back to the board for discussion. Commissioner Ackman asked if there were any other 1st floor apartments in the Central Business District. Harry Davis responded that there were Riverchase and Straight River Apartments. Mr. Davis stated that they only looked at the last five years of examples. Commissioner Salt asked about parking for the site. Mr. Davis stated that there is no requirement for parking for the building owners in the CBD. Chair Campbell then opened up the public hearing at 6:10 p.m. and, having no one in the audience, closed it simultaneously. He then brought it back to the board for further discussion. Having none, he requested a motion. Motion by Commissioner White, seconded by Commissioner Salt to recommend approval of the draft resolution to approve a Conditional Use Permit for Multi-family in a Central Business District at 18 2nd St NE as presented. Motion carried unanimously.

B. City of Faribault Viaduct Park, Application to Vacate Drainage and Utility Easements at 2nd Street NE and Heritage Place

Harry Davis addressed the board with the request to vacate the drainage and utility easement at 2nd St NE and Heritage Place. Chair Campbell then brought the matter back to the board for discussion. Commissioner Jackson asked if this project would replace the existing Community Center and Commissioner White stated it would not but be in addition to it. Chair Campbell then opened the matter up for public hearing at 6:13 p.m. and, with no one in the audience, closed it simultaneously. Chair Campbell then asked if there was any further discussion. Having none, he requested a motion. Motion by Commissioner White, seconded by Commissioner Ackman to recommend approval to vacate the drainage and utility easements at 2nd St NE and Heritage Place. The motion passed unanimously.

4. Board & Commissions Updates & Reports

   Harry Davis stated that the Planning Commission will have it's Annual Meeting for the next meeting which will be more like a work session to discuss what they would like to work on in 2024. He also mentioned a CUP for Mojo To Go building at the mall, they will be increasing the size for the new owners.

A. General Commissioner and Staff Updates

Chair Campbell announced that his term is expiring, and Harry Davis stated that council is meeting to elect the applicants for the various boards and two applicants came forward, one of whom seemed to be very qualified for the position. With that, he announced that this would be his last meeting.

5. Adjournment

Motion by Commissioner Jackson, seconded by Commissioner Ackman to adjourn the meeting at 6:23 p.m. The motion passed unanimously.

Respectfully Submitted,

By: Kari Casper

Kari Casper, Recording Secretary