



## PLANNING COMMISSION MINUTES

BUCKHAM WEST, 19  
WEST DIVISION STREET

TUESDAY, FEBRUARY 20, 2024

6:00 PM

### Meeting Items

1. Call to Order/Approve Agenda

A regular meeting of the Planning Commission was called to order at 6:00 p.m. at Buckham West, 19 Division Street West. Commissioners present were Samantha Green, Barton Jackson, Michael Salt, and Sam Temple. Also in attendance were City Planner, Harry Davis, Mathias Hughey, Community Development Coordinator, Peter Waldock, Planning Coordinator, and Administrative Assistant II, Kari Casper.

Motion by Michael Salt, seconded by Samantha Green to approve the agenda as presented. The motion passed unanimously.

2. Approval of the Minutes - Meeting of January 16, 2024

Motion by Michael Salt, seconded by Barton Jackson to approve the meeting minutes of January 16, 2024, as presented. The motion passed unanimously.

3. Public Hearings

A. Application for Conditional Use Permit for a Drive-Through Restaurant in the Faribo West Mall Parking Lot at 190 Western Avenue, in the C-3, Community Commercial Zoning District.

This matter was rescheduled to March 4, 2024.

4. Requests to be Heard

None.

5. Items for Discussion

None.

6. Routine Business

A. Election of Planning Commission Officers

Motion by Barton Jackson to nominate Samuel Temple as Chair, seconded by Samantha Green. The motion passed unanimously.

Motion by Barton Jackson to nominate Chuck Ackman as Vice Chair, seconded by Michael Salt. The motion passed unanimously.

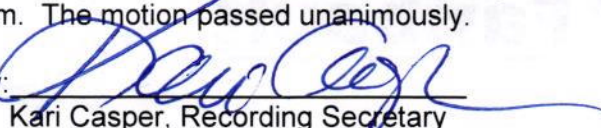
B. General Updates and Reports

Harry Davis gave an update that we are losing one community and economic development staff member, Mathias Hughey, to Northfield. He stated that this may impact staff's ability in terms of workflow.

7. Adjournment

Motion by Samantha Green, seconded by Michael Salt to adjourn the meeting at 6:14 p.m. The motion passed unanimously.

By:

  
Kari Casper, Recording Secretary