



SPECIAL CITY COUNCIL MINUTES

PUBLIC MEETING ROOM | TUESDAY, FEBRUARY 20, 2024 |

4:30 PM

Call to Order/Roll Call

The meeting of the City Council was called to order by Mayor Kevin Voracek at 4:39 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Fire and Codes Service Director Dustin Dienst, Police Chief John Sherwin, City Engineer Mark DuChene, Community and Economic Development Director David Wanberg, Finance Director Jeanne Schmuck, Library Services Director Delane James, Parks and Recreation Director Paul Peanasky, Public Works Director Travis Block, Communications Manager Brad Phenow and Liza Donabauer, David Drown and Associates.

City Administrator Recruitment

City Council Interviews of Finalists

The City Council interviewed the following candidates for the City Administrator position: Craig Clark, Jessica Kinser, Matt Skaret and Kevin Bushard.

Items for Discussion

Selection of new City Administrator

Liza Donabauer reviewed the written comments from those that attended the public meet and greet as well as comments made by the various department heads and staff that participated in the interviews of the candidates.

The Council provided Ms. Donabauer with their first choice for the city administrator position and their second choice if it was close to their first choice.

Councilor	First Choice	Second Choice
Caron	Jessica Kinser	
Doumbouya	Craig Clark	Kevin Bushard
Ross	Jessica Kinser	
van Sluis	Jessica Kinser	
Spooner	Jessica Kinser	Matt Skaret
Thiele	Matt Skaret	Jessica Kinser
Mayor Voracek	Craig Clark	Jessica Kinser

Motion by Ross, seconded by van Sluis to offer the position of Faribault City Administrator to and negotiate the terms of employment with Jessica Kinser and carried unanimously.

City Administrator Tim Murray will work with Ms. Donabauer to negotiate an employment agreement with Ms. Kinser, and should any issues arise, the Labor Negotiation Committee will be consulted.

Adjournment

Motion by Spooner, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 8:41 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "H. Slechta", is written over a horizontal line.

Heather Slechta
City Clerk