



CITY COUNCIL MINUTES

PUBLIC MEETING ROOM

TUESDAY, JANUARY 16, 2024

6:00 PM

Call to Order/Roll Call

The special meeting of the City Council was called to order by Mayor Kevin Voracek at 6:02 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Public Works Director Travis Block, Fire and Codes Service Director Dustin Dienst, Parks and Recreation Director Paul Peanasky, Police Chief John Sherwin and Community and Economic Development Director David Wanberg.

Item for Discussion

City Administrator Recruitment

Liza Donabauer from David Drown Associates (DDA), the executive search firm retained for the recruitment of a new City Administrator was at the meeting to lead the review and discussion of the identified semi-finalists.

Prior to the meeting the City Council was given links to review each candidates' cover letter, resume, information disclosure, Work Personality Index Report as well as watch a video interview. The Council was instructed to determine their top four candidates.

During the meeting Ms. Donabauer provided each Councilor with a ballot. The following chart shows the candidates that each Councilor chose in their top four, in no particular order:

Candidate	1	2	3	4	5	6	7	8	9
Councilmember Caron					X	X		X	X
Councilmember Doumbouya	X	X					X		X
Councilmember Ross		X				X	X		X
Councilmember van Sluis	X				X	X	X		
Councilmember Spooner	X				X		X		X
Councilmember Thiele	X		X			X			X
Mayor Voracek	X			X				X	X
Total Votes	5	2	1	1	3	4	4	2	6

Motion by Ross, seconded by Doumbouya to offer interviews to Candidate 1, Candidate 6, Candidate 7, and Candidate 9 and carried unanimously.

The Council then discussed the interview process that will take place on February 20, 2024. It was the consensus of the Council to hold a public open house/meet-and-greet from 3:30-4:30pm, followed by interviews by both the City Council and staff. The interviews will begin at 4:30pm and will take about 45 minutes each.

The Council was also open to paying for the candidates' hotel and mileage for attending the interviews.

Dinner will be provided for the candidates as well as the Council and staff during the interviews.

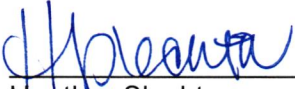
In addition, the Council will be asked to provide direction on the interview format/process they would like to use--interviews are currently scheduled to take place on Tuesday, February 20, 2024.

Adjournment

Motion by Ross, seconded by van Sluis to adjourn the meeting and carried unanimously.

The meeting adjourned at 6:33 p.m.

Respectfully Submitted,



Heather Slechta
City Clerk