



LIBRARY ADVISORY BOARD AGENDA

THE GREAT HALL

MONDAY, APRIL 8, 2024

6:00 PM

1. Call to Order
2. Approval of the Minutes of the March 11, 2024 meeting
3. Requests to Be Heard
Citizen comment period (3 minutes per person maximum – sign up in advance). With remote, electronic meeting format in place, call or email the Library Directory prior to 5:45 p.m. the day of the meeting—comments will be relayed to the Library Advisory Board at the meeting. djames@ci.faribault.mn.us / (507) 384-0526
4. Election of Officers (Chair and Vice Chair)
5. Director's Report
6. Teen Advisory Board Report - Langston Richter
7. SELCO Report
SELCO Foundation Report - Micki O'Flynn
SELCO Board Report - Lisa Reuvers
8. Policy Review: *Circulation* Policy. Please see attachment for proposed changes to this policy
9. 2023 Library Annual Report for the City of Faribault
10. Other
11. Next Meeting Date: Monday, May 13, 2024 at 6 p.m. Great Hall (second floor)
12. Adjournment



**Minutes of the Monday, March 11, 2024 Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Jayne Spooner (Chair), Melissa Kuhl (Vice Chair), Anneke Musselman, Kate McGrogan, Langston Richter, Delane James (Library Director), Linda Hanson (Library Technician)

Before the meeting Heather Slechta swore in Kate McGrogan as a returning Library Advisory Board Member and Langston Richter as the newest Student Advisory Board Member.

CALL TO ORDER: Jayne called the meeting to order at 6:01 p.m.

APPROVAL OF THE MINUTES: A motion was made by Anneke to approve the minutes of the February 12, 2024 meeting and a second by Langston. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- On February 15th the musical duo the Strum Brothers performed in the Great Hall. The library provided some ukuleles for patrons to play and sing along.
- A program called Vegetable Gardening with U of M Master Gardener Lisa Reuvers was held on February 24th. 24 people attended the program
- The new SELCO app is live for all Apple and Android devices.
- Delane is working with a vendor who will provide estimates for shades, lighting, sound improvements including a hearing loop system that is installed under the carpet and tunes into hearing aids.
- Edible Books Festival is coming up soon. Entries are due on April 13 with voting done on April 22. Registration sheets are available at the library.
- Vox and Wonderbooks are now available and are shelved in the audio/visual section of the library. These books are talking books and are rechargeable with any phone charger.
- The Sew 'n Sew makerspace is still going strong. Between 12-21 people are in attendance. We also have 1-2 people volunteering to help.
- The 3D printing lab had a great turn-out in February with 10 people that participated.
- Delane is working on the City Annual Report which she will present on April 2nd.
- The new City Administrator Jessica Kinser will be starting on April 1st.
- Library Advocacy Day Zoom meeting with Senator Jasinski was attended by Delane and Jayne on February 26th. Lisa Reuvers attended this event in person at the State Capital.
- The new settings are going live in April. Delane has been a part of the task force involved in this achievement.
- Delane sent the new Values to Krista at SELCO and she loved them. She will attend our June 10th meeting to lead us through creating our mission statement.
- Next month is the Library Board's annual meeting and officers will be elected..

TEEN ADVISORY BOARD REPORT: Student Advisory Board member Langston Richter reported on the following:

- There will be a live Peregrine Falcon presentation with Naturalist Jackie Fallon on March 25th at 3:00 p.m. in the Great Hall. This program is made possible by the Mayo Clinic Peregrine Falcon Program and the Mayo Clinic History & Heritage.
- Pollinator Gardening with U of M Master Gardener Lisa Reuvers will be on Saturday, March 30th at 10 a.m. in the Great Hall.

SELCO REPORT: None

APPROVE THE 2023 MINNESOTA PUBLIC LIBRARY ANNUAL REPORT: Delane went through the annual report highlighting specific areas. Mel made a motion to approve and a second by Langston. All in favor. The motion carried.

DISCUSS POSSIBLE CHANGES TO CHAPTER 13 ARTICLE II OF THE FARIBAULT CITY CODE REGARDING THE LIBRARY ADVISORY BOARD: The board discussed possible changes to the city code related to the make-up of the Library Advisory Board. Delane will re-word the draft ordinance and bring it back to the board for approval.

OTHER: None

NEXT MEETING DATE: Monday, April 8, 2024, at 6 p.m., Buckham Library Great Hall (second floor)

ADJOURNMENT: Meeting adjourned at 6:57 p.m.

Respectfully submitted,
Linda Hanson, Library Technician



Buckham Memorial Library

CIRCULATION POLICY

GETTING A LIBRARY CARD

A free library card is available to anyone who lives **in** and/or owns property in Rice County. The Library has a responsibility to protect the taxpayers' investment in Library materials. Therefore, identification and personal information is required to obtain a library card and patrons must present their library cards **each time** they check out materials **or use the Internet**.

A. New Cards – Adults and Ages 16+

1. Register in person at the front desk of the Buckham Memorial Library. Patrons will need to verify both their **identity** and their **current address** by presenting a photo identification such as a driver's license, passport, military I.D. or student I.D. and proof of address.
2. A document such as a utility bill, rental agreement, property tax statement or other proof of property ownership may be used to verify current local address if it is not listed on the photo I.D. If a document is not available to verify current address, Library staff will mail the card as proof of address. In order to borrow materials the same day, the patron must be able to verify **both** name (identity) and current address.

B. New Cards – Children Ages 0-15

1. A parent or legal guardian must register children ages 0-15 for a library card.
2. Staff will issue the card over the counter if the parent or guardian presents their valid photo i.d. If the parent's i.d. is not valid (current), it can still be used to verify the parent's identity. The parent must also bring something else that verifies current local address such as a utility bill, rental agreement, property tax statement or other proof of property ownership.
3. If the parent has a photo i.d. that verifies their identity, but it is not current and they do not have proof of current address also, the parent may still apply for the child's library card and the card will be mailed to the child. In order to borrow materials the same day, the parent must be able to verify **both** name (identity) and current address.

C. Minnesota Residents Living Outside the SELCO Region

Minnesota residents with a library card from a participating Minnesota library system can register their cards and use them at the Buckham Memorial Library. Patrons from outside the SELCO region must present photo identification that verifies their address as well as their **home library card** to be a registered user at the Buckham Memorial Library.

D. Institutional Cards/Residential Facility Borrowers

See the Buckham Memorial Library's *Service to Residential Institutions and the Homebound* policy.

TEMPORARY CARD

Temporary Cards

Patrons who are not Minnesota residents, but who are living in Faribault for a period of **three months or less** (such as temporary summer residents), may obtain a temporary card with a 10-item limit. Library staff will collect a \$20.00 deposit, which is refunded when all materials have been returned, all ~~fees~~ ~~fin~~es have been paid, and the library card has been returned. Temporary cards will be set to expire three months from the date of issue. Those applying for a temporary card must present a photo ~~I.D. i.d.~~ verifying their identity **and** a piece of mail with their temporary address. If a piece of mail is not available, Library staff will mail the temporary card.

Non-resident Cards

Non-resident cards are given to library users who live outside of the state of Minnesota. These cards cost \$40.00 per year, a non-refundable fee that is set by the regional library system (SELCO). A valid state photo i.d. from the patron's state of residence must be presented. The non-resident card will be set to expire one year from date of issue. Patrons may renew a non-resident card by paying the \$40.00 annual fee.

Virtual Library Cards

Patrons who live in Buckham Memorial Library's service area in Rice County can apply for a virtual library card through the library's website. A virtual library card can be used to access the library's online resources only. Virtual library card holders can receive a regular library card by present their photo I.D. and proof of address at the Circulation Desk.

REPLACEMENT CARD

Patrons are responsible for all items checked out on their cards; therefore, **lost or stolen cards must be reported immediately**. The fee for a replacement card is \$2.00. If a card is too damaged or worn to be usable, staff may replace the card at no cost. **Patrons must present a photo I.D. and proof of address to obtain a replacement library card.**

EXPIRED CARD

The standard "expiration" date for a Buckham Memorial Library card is three years. Staff will renew and update borrower information every three years by phone, email or in person when prompted by the circulation system. An "expired" card does not need to be replaced, only verified. There is no fee for verifying an expired card.

BORROWING PRIVILEGES

Each library sets its own policies regarding the number of items that may be checked out, loan periods and renewals, ~~fee~~ ~~fine~~ amounts, and overdues. At the Buckham Memorial Library, borrowing privileges are suspended when:

1. Twenty-five (25) or more items are overdue
2. Fees total \$10.00 or more
3. ~~99~~ ~~100~~ ~~or more~~ items are checked out at a time
4. Five (5) or more items are claimed to have been returned which Library staff can not locate

Library staff will handle questions and complaints about patron accounts promptly and courteously. Library staff will make every effort to work to re-instate borrowing privileges. It is against Minnesota law to intentionally damage, remove, or detain library materials (Minnesota Statutes 609.541 – Protection of Library Property).

CHECKING OUT MATERIALS

Library Cards

Patrons must be registered in the SELCO circulation system in order to borrow materials. **Patrons must present their card in order to check out materials.** Library staff can renew or request materials without a library card, but account verification is required.

Data Privacy

Library staff will ensure the privacy of borrower records by verifying a patron's identity before discussing items on a record. Patrons requesting information about their record, either in person or especially by telephone, will be asked to verify any or all of the following: address, telephone number, date of birth. Parents or guardians may inquire about the status of their minor children's records. Each borrower has the right to be fully informed of all materials and ~~fees~~ ~~fin~~es on his/her own record. See also the Buckham Memorial Library's *Data Privacy* policy.

RETURNING MATERIALS

All materials may be returned at the front desk in the "Return" slots. If the Library is closed, all types of materials may also be returned in the after-hours outside drops. Materials checked out from other SELCO libraries may be returned to the Buckham Memorial Library.

RESERVES

Information Desk staff will place reserves for patrons who call or stop by to request assistance. Reserves may also be placed through the SELCO Libraries Mobile App, the online catalog, either in the Library or through the Web site (go to the Buckham Memorial Library's Web site at <http://www.faribault.org/library/> and click on the Search ~~Our~~ Library Catalog ~~icon~~ link).

Patrons will be notified when a requested item is available for pickup. Items are held for ~~10~~ 7 days.

LOAN PERIODS AND RENEWALS

MATERIAL TYPE	LOAN PERIOD	RENEWALS
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Books -Materials from Buckham Memorial Library	Three Weeks Exceptions: Some circulating reference works and all Big Books- certain materials (such as equipment and state park passes) are checked out loan for one week. Please check the date due receipt or ask a staff member.	Most materials A book may be renewed up to 2 ³ times if no one else has requested it. Some materials may not be renewable. Please ask a library staff member.
Magazines	Two Weeks with a 10 item limit per library card.	A magazine may be renewed up to 3 times if no one else has requested it.
Newspapers	Newspapers do not circulate	N/A
CDs	Two Weeks with a 10 item limit per library card.	A CD may be renewed up to 3 times if no one else has requested it.
DVDs	One Week with a 10 item limit per library card.	A DVD may be renewed one time if no one else has placed a request for it.
Material from other libraries	Determined by lending library	Determined by lending library. Some materials may be renewed if there are no outstanding requests.

Note: Library staff ~~may can~~ use their best judgment in determining when to make exceptions to the standard loan periods and renewal policies for materials owned by Buckham Memorial Library. Staff may be able to offer “vacation loans,” for example, and set a longer-than-normal loan period. Exception: The Buckham Memorial Library can not make changes to loan periods and renewals for materials from other libraries.

FEES

Buckham Memorial Library accepts cash, check and credit/~~debit~~ cards as payment for fees and for charges for lost and damaged items. ~~A credit/debit card is the preferred method of payment for items from other libraries.~~

Damaged Materials	Determined by library staff. Each item assessed individually.
Lost Materials	Replacement cost of item
Materials from other libraries	Determined by lending library

Restrictions: If there is a fee of \$10.00 or over on a library card, the patron will be unable to check out materials until the ~~fee fine~~ is under the \$10.00 limit.

Responsibilities: Persons 18 years or older are responsible for ALL fees on their accounts. Parents/legal guardians are responsible for fee incurred by their children under age 18.

OTHER FEES

Book Sale	Paperbacks, 25 cents. Hardcover, 50 cents. Books on CD \$2.00. DVDs \$1.00. Music CDs 50 cents.
Copy Machine	15 cents per page
Computer Copies	15 cents per page
Microfilm Copies	15 cents per page
Library Card Replacement	\$2.00 per card
Obituary Research	\$10.00 per obit when date is known; \$20.00 per obit if exact date not known
Meeting Rooms	<i>See Meeting Room Policy</i>
Flash Drives	\$10.00 per drive
Head Phones	\$1.00 per set
3D Print	10 cents per gram of material

CUSTOMER SERVICE AT BUCKHAM MEMORIAL LIBRARY

Circulation staff are the first point of contact for library patrons, and they set the tone for most patrons' experience at the Buckham Memorial Library. It is important that Library policies be flexible yet consistent to ensure that all patrons are treated fairly. The purpose of this Policy is to provide a framework for Library staff to use in managing borrower registration, circulation transactions, and fees. Library staff are encouraged to make decisions based on what will serve the patron best and are empowered to make exceptions to the Policy when it is fair and reasonable to do so. The patron will always be informed when staff are making an exception to the Policy. This Policy is also meant to ensure that Library staff are able to follow up promptly when materials are damaged, lost, or not returned on time.

Draft April 2024

BUCKHAM MEMORIAL LIBRARY

Library Services Department

PRIMARY SERVICES

Under the direction of the Library Services Director, the primary services provided by this department are:

- Circulation and Online Resources
- Interlibrary Loan
- Technical Services
- Reference and Information
- Technology and Makerspace
- Adult Services
- Children's and Youth Services
- Outreach

Buckham Memorial Library strives to educate, inform, enrich, and empower every person in our community by creating and promoting easy access to a vast array of ideas and information, and by supporting an informed citizenry, life-long education, and love of reading. An ambitious team of professional librarians, trained technicians and support staff are dedicated to helping our customers obtain the information and services they need.



HIGHLIGHTS and ACTIVITIES

Sensory Inclusive Certification



In January, the library began the onboarding process to become sensory inclusive certified through Kulture City, the nation's leading nonprofit on sensory accessibility and acceptance for those with invisible disabilities. Kulture City has certified over 550 locations and organizations including libraries, zoos, sport arenas, concert venues, community centers, and first responders. As part of the certification, all library staff received training to learn more about sensory needs and how to better engage with individuals with sensory needs. Folks with sensory needs could include people with autism, military vets with PTSD, adults with dementia, Parkinson's disease and stroke patients. The certification process also includes sensory kits, signage and creating a quieter area in the library where folks can take a sensory break. Buckham Library is the first public library in Minnesota to become sensory certified.

Retirements and Promotion



We celebrated Library Technician and U of M Master Gardener Lisa Reuvers' 28 years of service to the library and the citizens of Faribault as she retired on May 19th. During her many years at the library, Lisa supported the SELCO computer network and lead the library's gardening programming. Recently, Lisa taught many folks both young and old how to sew in the library's makerspace.

Library Receptionist Derek Herauf was promoted to the vacant Library Technician position. Derek has worked at Buckham Library for 9 years, where he has been a steadfast anchor at the Circulation Desk. During his time at the library, he has helped train many of his circulation coworkers.

Long-time Library Receptionist Paula Hildebrandt retired in September. Since 1999, Paula greeted patrons with a bright smile and made everyone feel welcome at the library.

Book Bike Outreach



In addition to outreach for Fun Fridays at Central Park, the Buckham Book Bike continued to expand its reach. Staff brought the Book Bike to the Faribault Police Department's Safe Summer Kickoff. About 100 young people signed up for the Summer Reading Challenge at that event. The Buckham Book Bike also made an appearance in the Faribault Heritage Days Parade. The Book Bike was part of the library's booth when staff tabled at Crown Cork and Seal's Employee Resource Fair at the Moose Lodge in September.

Adoption of Library Donations Fund Spending Policy

The Library Advisory Board and Staff developed a spending policy for the funds from the Crandall Bequest, as well as future donations to the Library going forward. This policy works in accordance with the City's Investment Policy and Public Purpose Expenditure/Purchasing Policy. Council approved the policy at the January 24, 2024 City Council Meeting. The first project from this fund will be to upgrade the technology and user experience in the Great Hall. This upgrade is scheduled to take place in 2024.

Crandall Gratitude Celebration

On Saturday, September 23rd, the library hosted a celebration of gratitude honoring Robert L. Crandall. Mike Hildebrandt, Dallas Musselman and Doug Madow provided music for the occasion while folks enjoyed Robert's favorite treat, ice cream floats. After the musical entertainment, Anne Pleskonko shared memories about Mr. Crandall and assisted with the check presentation ceremony. Mayor Kevin Voracek, Council Member Tom Spooner, Library Advisory Board Chair Jayne Spooner, as well as Library Advisory Board Members Gordon Liu, Melissa Kuhl and Anneke Musselman also took part in the check presentation ceremony. Robert Crandall left his estate to the City of Faribault for the benefit of Buckham Memorial Library. The total amount of the bequest was \$2,940,926.68. Mr. Crandall's generosity will positively impact many generations to come.



American Sign Language Added to Mango Languages App

The library is now offering online ASL courses through our Mango Languages app. The Mango Languages app can be accessed through the library's web page. All you need is your library card number to create a free account.

Outdoor Upgrades



The Friends of Buckham Memorial Library continue to develop the Library Plaza. In June, the Friends added umbrellas for shade and flower planters that match the plaza furniture. These upgrades were added just in time for the Heritage Days Mayor’s Reception hosted by Mayor Kevin Voracek near the Library Plaza on the evening of June 15th.

The balusters of the old main stair case were rebuilt and new grills were installed on each side. The project will be complete when stone trim is installed at the base of the balusters in 2024.

Also, in 2023, the outdoor drive-up book return was installed to the east of the Library Plaza and is accessible from both directions when driving in the library’s parking lot. The book return system includes a motorized cart mover.

STAFF



Library & Communications Director	Delane James, MLS (2003)
Public Services Librarian	Allyn McColley, MLIS (1996)
Children’s Librarian	Deni Buendorf, MLIS (2013)
Library Technicians	Linda Hanson (2001), Bob Latchaw (2019) Derek Herauf (2014), Caitlin Boran (2018)
Library Receptionists	Tonya Goettl (2022), Kayla Finne (2023), Julie Bruessel (2012), Jamie Springer (2023), Austin Krippner (2022)
Circulation Aides	Rob Scheel (2023), Mat Cook (2022), Jody Wunderlich (2021), Brittney Bluhm (2023)
Processor/Mending Aide	Linda Turgeon (2018)
Pages	Brenda Neuman (2002), May McDowell (2023), Crystal Romero (2023), Monica Wilder (2022)

Total Full-Time Equivalent Library Staff

11.54

2023 Library Advisory Board: Jayne Spooner (Chair), Melissa Kuhl (Vice Chair), Kate McGrogan, Anneke Musselman, Keri Simon, Gordon Liu, Leo Coulter (Student Board Member)

SELCO Board Representative: Lisa Reuvers

SELCO Foundation Representative: Micki O’Flynn

2023 Friends of Buckham Memorial Library Board: Stefanie Tywater-Christiansen, President, Mark Zeller, Treasurer/Secretary, Kathy Sandberg, Past President, Mary Kubes, Micki O’Flynn, Pat Raftery, Angie Ramirez, Lisa Boevers, Erin Liu, Chris Schiffer.

WORKLOAD DATA

	2021	2022	2023
Total Library Circulation (# Items)	92,181	108,950	111,365
Physical Circulation-Faribault City	43,017	60,273	55,938
Physical Circulation-Rural Rice County	19,173	22,036	24,488
Physical Circulation-Outside Rice County	8,986	6,880	9,235
Digital Circulation	21,005	19,761	21,705
Interlibrary Loan (# Items)	23,795	24,459	22,142
Reference Questions	8,858	10,523	11,164
Internet Use (# People)	2,782	5,081	7,032
Public Wireless Use (# Sessions)	4,963	7,866	8,223
Program Attendance (# People)	20,932	121,622*	23,353
Visits	52,502	84,206	95,017
Active Borrowers	14,818	11,523	11,562
New Borrowers	471	1,105	1,257

*Several of the Library’s videos on YouTube and Facebook went viral in 2022.

Language learning for everyone
Now learn ASL

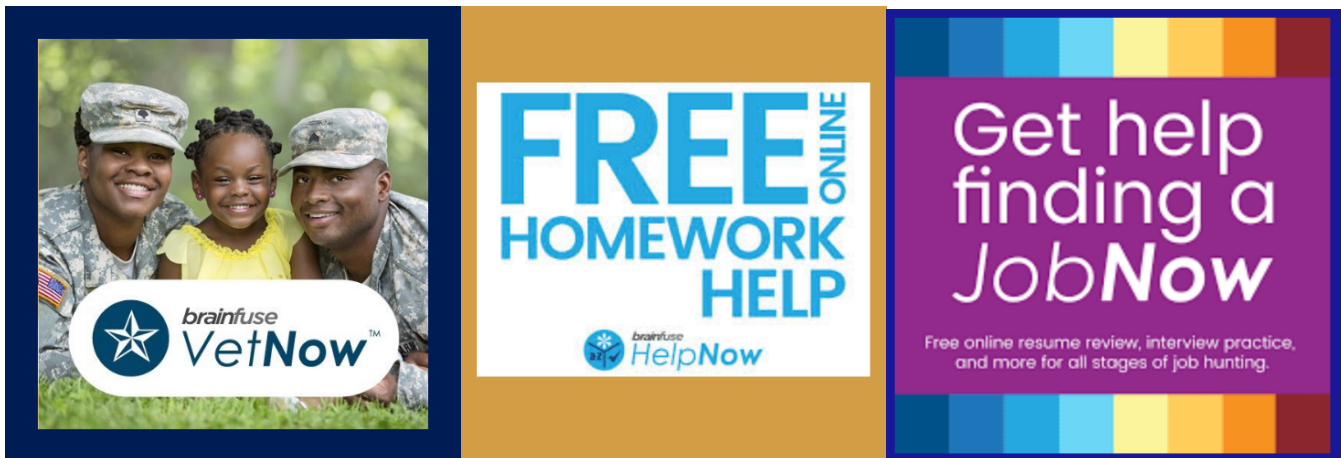
hoopla
Instantly borrow eBooks, audiobooks, comics, movies, music, and more, 24/7 with your library card.

Circulation and Online Resources

In 2023:

- 8,428 borrowers lived inside the Faribault city limits.
- 2,422 borrowers lived in rural Rice County, Northfield and Lonsdale.
- 712 borrowers lived in other parts of Minnesota (mostly in Steele, Le Sueur, Hennepin, Dakota and Goodhue counties)
- 55,938 physical items were checked out by Faribault residents.
- 24,488 physical items were checked out by rural Rice County, Northfield and Lonsdale residents.
- 9,235 physical items were checked out by borrowers living outside of Rice County.

In addition to physical items checked out, borrowers checked out and downloaded online materials including eBooks, eAudiobooks, interactive picture books, and digital magazines. The Library also offers online language learning software, live online homework help, live online career assistance and live navigators for veterans and their families.



Interlibrary Loan

As part of the SELCO Regional Library System, Buckham Memorial Library loans to and borrows from other libraries in the region. If an item is not available in the SELCO system, requests can be placed at other libraries within the state through the MNLink Gateway. In 2023, our patrons borrowed 861 items outside of the SELCO region. The library loaned 1,109 items to borrowers from outside of our system. Buckham Memorial Library participates in the Minnesota Reciprocal Borrowing Compact, which allows borrowers to use their library cards at any other participating library in the state.

Buckham Library was a net lender for the fiscal year ending June 30, 2023. As a net lender, the library loaned more items to other libraries in our region than it borrowed from other libraries. SELCO Libraries that are net lenders receive an annual dividend to help encourage sharing of resources within the region. The amount of the dividend received was \$99.00.

Reference and Information

Questions come to the Information Desk and the Children's and Youth Information Desk via email, telephone, online form, mail and in person. Most frequently, patrons request assistance with technology and placing holds on library materials. Information staff also assist patrons in using the Library's microfilm reader to access local newspapers and census records dating back to 1856. In 2023, staff answered 11,164 reference questions and performed 7 obituary requests related to genealogy and historical newspaper articles from people living outside of Minnesota. Also, Faribault patrons used the microfilm reader 24 times in 2023.

Technical Services

Technical Services is responsible for maintaining the library's collection including collection development, acquisitions, cataloging and inventory control.

In 2023:

- The library's physical collection contained 86,403 items including 73,320 books and magazines, 63 multi-format items, 102 pieces of equipment and 12,912 audiovisual items.
- The library also maintained 138 magazine subscriptions and 12 newspaper subscriptions.
- Staff ordered, cataloged and processed 6,604 new books, DVDs, music CDs, audiobooks, magazines and other materials.

The library also offers online resources that are available at the library or from the library's website. These resources include searchable full-text newspapers and magazine articles, encyclopedias, animated picture books, and resources for readers, genealogists, job seekers and students of all ages.

Technology and Makerspace



The library has a total of 14 public Internet computer stations. The library offers free Wi-Fi with access on each of the library's three floors, in the parking lot and on the Library Plaza.

The library's Makerspace equipment includes laptop computers, iPads, 3D printers, coding robots, virtual reality systems, sewing machines, a vinyl cutter, a laser engraver, ukuleles and a piano. Take-and-Make kits are available for patrons to pick up at the library and work on at home. In 2023, patrons enjoyed ukulele, gardening, 3D printing, sewing, knitting, crocheting, needle craft and paper crafting kits.

Adult Services



In 2023, the library offered a variety of educational opportunities for adults. Programs were delivered in-person, online or remotely. Total participation for Adult programming was 6,708 at 259 programs.

Program Type	# of Programs	Participants
Adult Education	17	126
Kits Given	17	184
COVID Test Kits Distribution	11	925
Live Online Library Programs	1	45
Recorded Video Programs	60	3,397
In-Person Library Programs	122	1,586
Tours	8	19
Outreach	3	299
3D Printing Instruction	13	120
Obit/Research Service	7	7
Total	259	6,708

Children's and Youth Services



In 2023, the library offered 357 educational programs for young people and their families with a total of 16,645 participants. Children's and youth programs were delivered in-person, online or remotely.

Program Type	# of Programs	Participants
Baby Bags Distributed	1	25
B&B and P&P Mixer	2	26
Books & Brownies	7	45
First Chapter Fridays	34	1,239
Other Programs	50	1,809
Groups, Tours & Library Visits (Including 1 st Grade Visits)	16	673
Outreach/Visits to Schools/ Presentations	8	714
Pizza and Pages	7	67
Storytime – In Person	42	1,269
Storytime – on Zoom	43	653
Storytime videos (Facebook and YouTube)	96	6,973
Summer Performer Programs	8	1,130
Summer Reading Sign-up	5	1,398
Summer Reading Prizes Given	3	245
Take & Make Kits	11	227
Teen Advisory Board (TAB)	12	82
Volunteer Opportunities	5	8
Youth & Family Movies	7	62
Total	357	16,645

Outreach



Outreach includes delivery and programs to other institutions such as the Minnesota Correctional Facility and the Rice County Jail. Also included in outreach are the scheduling and use of the library's meeting room and community partnerships and collaborations.

In 2023:

- The library processed 516 requests for the Minnesota Correctional Facility and 93 requests for the Rice County Jail inmates.
- The library used the meeting room & the Makerspace 132 times for a total of 1,223 users.
- The community used the meeting room 75 times for a total of 890 users.

Collaboration and Community Outreach

The library strives to reach people who may not be aware of the services the library offers. In 2023, staff collaborated with many outside agencies to help serve our growing and diverse community. Some of the opportunities for outreach and organizations the library collaborated with included:

Dr. Artika Tyner	Healthy Communities Initiative
A Touch of Magic Entertainment	Lincoln Elementary School
Anne Pleskonko	Mayo Clinic, Faribault
Bao Phi	Mayo Clinic Peregrine Falcon Program
Big Brothers Big Sisters (BBBS)	McKinley Early Childhood Family Ed. Center
Cannon River STEM School	Minnesota Department of Education
Cannon Valley Girl Scouts	Minnesota Department of Natural Resources
Cannon Valley Special Ed Cooperative	Minnesota GreenCorp
City of Faribault	Minnesota Historical Society
Community Action Center	Minnesota Library Association
Content Bookstore	Nerstrand Big Woods State Park
David Borka (Santa)	Nerstrand Elementary School
Dazzling Dave	Northfield Historical Society
Divine Mercy Catholic School	Northfield Public Library

Faribault Daily News	Northfield Rotary
Faribault Education Center	Peace Lutheran Preschool
Faribault Engineering Department	Peace Lutheran Summer Care
Faribault Fire Department	The Reminders
Faribault High School	Rice County
Faribault Lutheran School	Rice County Chemical & Mental Health Coalition
Faribault Middle School	Rice County Public Health
Faribault Parks & Recreation	Rice County United Way
Faribault Police Department	Rice County Historical Society
Faribault Public Schools Community Education	River Bend Nature Center
Faribault Public Works Department	Rochester Civic Music
Faribault Senior Center – Buckham West	Roosevelt Elementary School
FCTV	SELCO
Friends of Buckham Memorial Library	Seed Savers
Friends of St. Paul Public Library	Siam's Music of the Congo
Family Friend and Neighbor Minnesota (FFN)	State Library Services – MN
Godfather's Pizza	Tuey Wilson, Comic Stunt Juggler
Graylyn "Brodini" Morris	University of MN Master Gardeners
Jefferson Elementary School	YALSA
Kaleidoscope	Z Puppets Rosenschnoz

