CITY COUNCIL AGENDA

BUCKHAM WEST 19 W DIVISION STREET	TUESDAY, APRIL 9, 2024	6:00 PM

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Approve Agenda**
3. **Presentations/Introductions – None**
4. **Approve minutes of the March 26, 2024 City Council Meeting**
   A. Approve minutes of the March 26, 2024, City Council Meeting
5. **Requests to be Heard**
6. **Consent Agenda**
   A. List of Claims to be Released
   B. Approve Quote for the Library's East and South Entry Doors Replacement
   C. Approve Use of North Alexander Park by Rice County Historical Society
   D. Approve Use of Central Park for Light of Hope Celebration Event
   E. Accept Quote for Platform Lift at Water Treatment Plant
   F. Approve Agreement to Participate in the SELCO Integrated Library System
   G. Accept Quote for Sanitary Sewer Structure Rehabilitation
   H. Accept Quote for Service Truck Box
   I. Approve LG240B Application to Conduct Excluded Bingo
   J. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License and Indemnification Agreement with Faribault Community Festivals
   K. Resolution 2024-069 Accept Donations to the Parks and Recreation Department
   L. Resolution 2024-070 Establish the City of Faribault Authorized Community Festivals within the City and Provide for the Terms and Conditions for Alcohol Service and Consumption at Community Festivals
   M. Resolution 2024-071 Approve Street Closures for Downtown Car Cruise Nights
   N. Resolution 2024-072 Approve Appointment of Board and Commission Members
   O. Resolution 2024-073 Approve Use of Teepee Tonka Park for Blue Collar BBQ Festival
   P. Resolution 2024-074 Accept Minnesota Office of Justice Programs Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Award
   Q. Resolution 2024-075 Minnesota Trail Assistance Grant - Authorizing Sponsorship of Trails Operated by River Bend Nature Center
   R. Approve LG220 Application for Exempt Permit
   S. Resolution 2024-079 Approve Hiring Receptionist
   T. Approve Biosolids Hauling and Application Agreement Extension

7. Public Hearings – None

8. Items for Discussion

A. Ordinance 2024-4 Approve a Zoning Map Amendment for 15 3rd Ave SW (First Reading)

B. Ordinance 2024-7 Approve a Zoning Map Amendment for Certain Properties on the N Side of 14th Street NW between 3rd Avenue NW and Lake Faribault (Second Reading)

1. Summary Publication of Ordinance 2024-7

C. Resolution 2024-077 Approve Plans and Specifications and Establish Bid Date for Airtech 2 Street, Utility and Stormwater Improvements, Contract 2022-07

D. Ordinance 2024-8 Amending Chapter 19 - PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS (First Reading)

E. Resolution 2024-078 Approve Plans and Specifications for the MnDOT Cooperative Construction Project 8826-259 Signal Improvement - Contract 2024-04

9. Bids

A. Resolution 2024-076 Accept Bids for 2024 Miscellaneous Concrete (City Wide) - Contract 2024-01

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC **Closed Captioning of Council meetings available on FCTV.**

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

CITY COUNCIL MINUTES

BUCKHAM WEST 19 DIVISION ST. W	TUESDAY, MARCH 26, 2024	6:00 PM

Call to Order/Roll Call/Pledge of Allegiance
The meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors in attendance included Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele. Councilor Adama Doumbouya was absent. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Police Chief John Sherwin, City Engineer Mark DuChene, Community and Economic Development Director David Wanberg, Public Works Director Travis Block, Human Resources Director Kevin Bushard and City Attorney Scott Riggs.

Approve Agenda
Motion by Ross, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of the March 12, 2024 City Council Meeting
Motion by Caron, seconded by Thiele to approve the minutes of the March 12, 2024 City Council Meeting and carried unanimously.

Requests to be Heard - None

Consent Agenda

A. List of Claims to be Released
B. Resolution 2024-058 Approve Procedure for Counting Write-In Votes for Local Elective Office
C. Approve Applications and Permits for 1 Day to 4 Day Temporary On-Sale Liquor Licenses for the Faribault American Legion Post 43
D. Resolution 2024-065 Authorize Execution of an Encroachment Agreement with Ronald F. Carlsen related to the Ronald F. Carlsen Addition
E. Approve Petition and Waiver of Assessment for Water Service Repair at 830 30th St. NW
F. Resolution 2024-066 Approve Designation of Authorized Signers, Official Depository and Broker/Dealers for City of Faribault
G. Approve Easement Agreement for Retaining Wall at 21 & 29 1st Street NW

H. Resolution 2024-067 Declare Firefighter Turnout Gear as Surplus and Authorize Donation to Riverland College
I. Resolution 2024-068 Authorize Fire Department to Apply for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant

Motion by Ross, seconded by van Sluis to approve Consent Agenda Items A-I and carried unanimously.

Public Hearings

Resolution 2024-059 Order Improvements and Order Preparation of Plans and Specifications for 2024 Westwood Drive Reconstruction Improvements - City Contract 2024- 03

City Engineer Mark DuChene stated that the attached resolution orders the improvements for the proposed 2024 Westwood Drive Reconstruction Improvements - Contract 2024-03 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are as follows:

Westwood Drive (Highland Place to 8th Street SW)
8th Street SW* (Westwood Drive to Prairie Avenue)
*Sidewalk construction only.

Duchene stated that the purpose of the hearing was to take public comment as part of the consideration by the Council in ordering the improvements. If the project is ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

Duchene informed the Council that, for this project, both a virtual neighborhood meeting and an in-person neighborhood meeting were held and people were encouraged to contact the City Engineer directly with any questions after viewing the virtual open house. Comments received through either the virtual meeting (via phone call or email) or the in-person meeting are summarized as follows:

- Questions about the need for a new sidewalk, especially if a majority of the neighborhood doesn't want it. How does the sidewalk affect driveway parking and tree impacts (removal and replacement)? Who maintains it?
- Questions about drainage design and storm sewer improvements
- Questions about utility and public service replacement
- Questions about addressing speeds along road and accident history
- Questions about private improvements as part of the project, i.e. driveway widening.
- Questions about additional street lighting.

Duchene explained that with the drainage and utility improvements, all public utilities

within the public right-of-way in the project corridor will be replaced with materials meeting the current design standards. A review of available crash data revealed only one crash in the prior 10 years on Westwood Drive, and it was the result of a vehicle striking a parked vehicle and staff is unaware of any history of documented speeding complaints.

The question about additional street lighting is addressed in the City's Community Management Plan. For residential streets, streetlights are placed at all street intersections and road termini. In the event the distance between intersections and/or termini, typically 440 feet, exceeds 600 feet, placement of a streetlight shall occur along a property line approximately midway. Otherwise, midblock streetlights shall not be provided. A review of the existing streetlight placement shows that the current streetlight spacing meets the standard.

As detailed in the project feasibility report, the inclusion of a new sidewalk on Westwood Drive and 8th Street SW was identified in the City's updated Sidewalk and Trail Improvement plan adopted in 2021. The feasibility report for the project identified a number of options for the Council to consider in determining a street and sidewalk design for the project. A summary of those options are as follows:

Option	Street Width	Distance from Sidewalk to Curb	Distance from Sidewalk to Property Line	Notes
1	36-ft	9-ft	1-ft	Street Width Matches Existing with Standard Sidewalk Placement
2	32-ft	11-ft	1-ft	Narrower Street Width with Standard Sidewalk Placement
3	36-ft	5-ft	5-ft	Street Width Matches Existing, Saves Majority of Trees
4	32-ft	5-ft	7-ft	Narrower Street Width, Saves Majority of Trees
5	36-ft	NA	NA	Street Width Matches Existing with No Sidewalk
6	32-ft	NA	NA	Narrower Street with No Sidewalk

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is $2,305,145.00. DuChene noted that the costs are based on Option 1, under which the street width matches existing with standard sidewalk placement. Proposed funding for the project will be as follows:

Street Improvement Fund (401) $ 1,196,065.00
Water Utility Fund (601) $ 388,110.00

Sanitary Sewer Utility Fund (602)	$ 283,715.00
Storm Water Utility Fund (603)	$ 437,255.00
Total	$ 2,305,145.00

DuChene stated that as detailed in the feasibility report, there are no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council is required to advance the improvements. It is tentatively planned to receive bids on this project in May 2024, with construction to begin in June 2024, and be substantially completed by the end of September 2024.

Mayor Voracek asked what the cost difference will be going to a 32' street and if the utilities were behind the houses. DuChene stated that there would be a savings, and some of the utilities could be behind homes.

Motion by van Sluis, seconded by Ross to open the public hearing and carried unanimously. The public hearing was opened at 6:15 pm.

Brian (1044 Westwood Drive) and Kelly (1057 Westwood Drive) spoke to the Council on behalf of the neighborhood. A survey of 41 homes in the neighborhood resulted in 38 not wanting sidewalks. The neighbors were concerned over who is responsible for any accidents that could occur in front of their homes. They felt that this is not a street people walk on and there would be no benefit to having sidewalks installed. The neighborhood also had concerns about drainage issues. Mark (908 Westwood Drive) had concerns over the height of trees that would be planted, that they would block the house numbers from the street, he also questioned what type of trees would be planted to replace those removed. Ted (1056 Westwood) asked what the cost of the project would be without the installation of sidewalks, DuChene did not have that number at the meeting. Melanie (1060 Westwood) stated that the neighborhood does not want the sidewalks and appreciated the Councils time. A member of the neighborhood asked what the upside of sidewalks are, Mayor Voracek explained that it makes our City more walkable and safer. It is a requirement in most new developments. Bill (850 Westwood) asked who gets to vote on the sidewalks. Mayor Voracek stated that the Council makes the decision.

Motion by Ross, seconded by Spooner to close the public hearing and carried unanimously. The public hearing was closed at 6:36 pm.

Councilor Spooner stated that hopefully this project will fix the drainage issues and that he was in favor of saving many of the trees and that the costs of those being removed and planted are being done at the cost of the City. He also stated that the demographics of the neighborhood will change, and that decisions are made for the future. Councilor Ross stated that no one wants sidewalks in their neighborhood, he asked if people could just walk on the grass if sidewalks were not installed, City Administrator Tim Murray stated that its public right-of-way, but he doubted that anyone would walk on it. Ross stated that he was on the fence about approving the sidewalks. Councilor Caron stated that she was grateful the residents attended the meeting. She also stated that sidewalks are a

necessity for a walkable community. Councilor van Sluis stated that he felt for the residents, however, demographics change over time, and he sees their concerns. Councilor Thiele lives near this area and walks this street a lot and sees others walking on the street as well. He also stated that he sees people driving fast on the road. He was in favor of a 32' street and thought that if there were sidewalks more people may walk in that area. Mayor Voracek stated that no one wants sidewalks until you walk them and that he represents those that vote for him and he is looking out for the future, he supported not installing sidewalks on Westwood Drive.

Motion by Spooner to approve Resolution 2024-059 Order Improvements and Order Preparation of Plans and Specifications for 2024 Westwood Drive Reconstruction Improvements - City Contract 2024- 03 using Option 3 and carried 4:2 with Ross and Mayor Voracek voting Nay.

Items for Discussion

Applications by Corey Newby for a Comprehensive Plan Amendment to Re-guide Property for Commercial Use and Rezone to C-2, Highway Commercial District at 15 3rd Avenue SW

Community and Economic Development Director David Wanberg stated that Corey Newby of Urban Flea Market requested amending the Comprehensive Plan Land Use Map and Zoning Map for 15 3rd Ave SW. Mr. Newby proposed changing the property's future land use designation from Institutional to Commercial, and the zoning district from P-I, Public-Institutional, to C-2, Highway Commercial.

Earlier this year, the Mr. Newby purchased the property from The Catholic Church of Divine Mercy of Faribault with the intent of operating a mostly online auction business with a retail storefront in the existing elementary school building on the Property. He shared his proposal at two Planning Commission work sessions in December and one City Council work session in January.

The Planning Commission held a public hearing on March 18, 2024, to consider the requests. Aside from the Mr. Newby, one member of the public voiced support for the intended use of the property and their positive interactions with Mr. Newby's business in New Prague. No one from the public expressed concerns about the Applicant's requests.

Although the City's Development Review Committee (DRC) recommended that the City guide the Property for Commercial/Residential Mixed-Use, the Planning Commission voted 3-1 in favor of Mr. Newby's request to guide the land for strictly Commercial use. The dissenting vote favored the DRC's recommendation for Commercial/Residential Mixed-Use based on flexibility between commercial and residential and to better fit the mostly residential context around the property. The DRC recommended that the City zone the property as C-1, Neighborhood Commercial, not C-2, Highway Commercial, as the was requested by Mr. Newby. The Planning Commission agreed with the DRC and voted unanimously to deny the applicant's request for C-2, Highway Commercial, and recommended that the City Council consider C-1, Neighborhood Commercial instead.

Councilor Ross asked what C-2 has that is not in C-1, Wanberg stated that it allows for more options as C-1 is more restrictive. Councilor Spooner asked if Mr. Newby could apply for a CUP in the future, Wanberg stated that is an option as long as it is listed. Mayor Voracek felt that C-2 is acceptable, Councilor Caron questioned why we would restrict business.

Mr. Newby stated that by zoning to C-2 he will have more options, such as selling antiques and collectables, which is a large part of his business. He also likes to build pieces, which is not allowed in C-1. Councilor Spooner asked why this was not taken care of prior to buying the property, Mr. Newby explained that it was because he wanted the property and did not want to have it sell to another person. Councilor Thiele stated that C-2 allows for outdoor sales, such as RV's and boats, and questioned if that would happen on that site, Wanberg stated that it is allowed, however, that type of business needs to meet certain criteria. Councilor van Sluis supported a change in zoning to C-2.

Motion by Caron, seconded by Ross to approve Resolution 2024-062 Approve a Comprehensive Plan Amendment for a Change of Land Use Map Designation at 15 3rd Ave SW and carried unanimously.

Motion by Ross, seconded by Caron to continue discussion of Ordinance 2024-4 Approve a Zoning Map Amendment for 15 3rd Ave SW (First Reading) to the next Council meeting and direct staff to bring back a revised ordinance supporting C-2 and carried 5:1 with Councilor Spooner voting Nay.

Ordinance 2024-7 Approve a Zoning Map Amendment for Certain Properties on the North Side of 14th Street NW between 3rd Avenue NW and Lake Faribault (First Reading)
Community and Economic Development Director stated that the City Staff are requesting to rezone the north side of 14th Street NW from 3rd Avenue NW to Lake Faribault, from I-2, Heavy Industrial District, to R-2, Low-Density Residential District, to comply with the Comprehensive Land Use Plan for the area. An owner of one lot in the proposed rezoning seeks to build an addition to their home and cannot expand the home under the industrial zoning.

The existing land uses in the rezoning area are single-family homes or vacant residential-sized lots. Surrounding uses near this site include similar single-family homes on 14th Street NW, zoned R-2, and the Faribault Mill property to the northeast, zoned I-2, Heavy Industrial. Faribault Mill owns several lots in the proposed rezoning area and stated no objections to the zoning map amendment. The rezoning may allow future workforce housing to be constructed and managed by Faribault Mill.

The rezoning meets all criteria for a zoning map amendment. The City's Development Review Committee (DRC) recommended approval of the rezoning request at its March 5, 2024, meeting. The Planning Commission reviewed the request and held a public hearing during a regular meeting on March 18, 2024. No members of the public made comments during the public hearing, and the Planning Commission voted unanimously in favor of the proposal.

Motion by Ross. Seconded by van Sluis to approve Ordinance 2024-7 Approve a Zoning Map Amendment for Certain Properties on the North Side of 14th Street NW between 3rd Avenue NW and Lake Faribault (First Reading)

Roll Call Vote:
Aye: Councilor Caron, Ross, van Sluis, Spooner, Thiele and Mayor Voracek
Nay:

Motion carried 6:0

Bids

Resolution 2024-060 Accept Bids for 2024 Street Overlay and Sidewalk Improvements - Contract 2024-02

City Engineer Mark DuChene stated that on Wednesday, March 20, 2024, bids were received for the 2024 Street Overlay & Sidewalk Improvements project - Contract 2024-02, including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

Colonial Circle	(6th Street SW to South End)
Conliffe Avenue	(5th Street SW to South End)
6th Street SW	(Faribault Road to Conliffe Avenue)
Hulett Avenue*	(TH 60/4th Street NW to 7th Street NW)
Franklin Avenue	(7th Street NW to North End)
George L. Street	(Lincoln Avenue NW to Hulett Avenue)
Lincoln Avenue	(7th Street NW to North End)
8th Street NW	(Lincoln Avenue NW to East End)
Prairie Avenue	(17th Street SW to 21st Street SW)
21st Street SW	(Prairie Avenue to 9th Avenue SW)
Cornelia Court	(Legacy Drive to End)
Poehler Court	(Legacy Drive to End)
Goldenray Drive	(Legacy Drive to Ivy Way)
Goldenray Circle	(Goldenray Drive to End)
Legacy Drive	(14th Street NE to End)

* Includes new sidewalk.

Also included in the bid package were improvements to the frontage road on the east side of Lyndale Avenue (TH 21) adjacent to Furlong Motors and improvements to the driveway and area around the new northwest water tower. The improvements adjacent to Furlong Motors will be paid via special assessments levied against the property via a consent assessment agreement and the improvements at the water tower will be funded from the water utility fund and were accounted for in the total project costs for the water tower.

The bids were tabulated as follows:

Crane Creek Asphalt, Faribault, MN	$1,191,196.82
Bituminous Materials LLC., Faribault, MN	$1,212,812.67
BCM Construction, Inc., Faribault, MN	$1,373,714.00
Engineer's Estimate	$1,343,500.20

Based on the low bidder's prices, the estimated funding for the project including contingencies and engineering fees will be as follows:

Street Improvement Fund (401)	$ 1,147,945.00
Water Utility Fund (601)	$ 15,385.00
Sewer Utility Fund (602)	$ 99,380.00
Storm Water Utility Fund (603)	$ 138,905.00
Special Assessments	$ 36,755.00
Total	$ 1,438,370.00

DuChene recommended to award to the low bidder, Crane Creek Asphalt. Construction on the project is scheduled to begin in June and be substantially completed by the end of August, 2024.

Councilor van Sluis question why there would be a special assessment for the frontage road, DuChene explained that the frontage road is not owned by the City.

Motion by van Sluis, seconded by Caron to approve Resolution 2024-060 Accept Bids for 2024 Street Overlay and Sidewalk Improvements - Contract 2024-02 and carried unanimously.

Resolution 2024-061 Accept Bids for 2024 Miscellaneous Trail Improvements - Contract 2023-10

City Engineer Mark DuChene stated that on Wednesday, March 20, 2024, bids were received for the 2024 Miscellaneous Trail Improvements Project - Contract 2023-10 including grading, paving, fencing and other related improvements on four trail segments and the construction of a new public parking lot on the south side of the Viaduct Bridge in the Riverchase subdivision.

The bids were tabulated as follows:

Crane Creek Asphalt, Faribault, MN	$ 449,971.60
Steve James Excavating, Inc, Owatonna, MN	$ 528,523.65
Bituminous Materials LLC., Faribault, MN	$ 574,651.53
BCM Construction, Inc., Faribault, MN	$ 628,454.00
Engineer's Estimate	$ 645,034.00

Based on the low bidder's prices, the estimated funding for the project including contingencies and engineering fees will be:

Street Improvement Fund (401)	$	292,230.00
Park Improvement Fund (404)	$	225,335.00
Storm Water Utility Fund (603)	$	25,775.00
Total	$	543,340.00

DuChene recommended to award to the low bidder, Crane Creek Asphalt. Construction on the project is scheduled to begin in June and be substantially completed by the end of July 2024.

Motion by Caron, seconded by van Sluis to approve Resolution 2024-061 Accept Bids for 2024 Miscellaneous Trail Improvements - Contract 2023-10 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates
The Monthly Financial Report was provided to the Council as part of the Council meeting packet.
Councilor Chuck Thiele thanked City Administrator Tim Murray for his service over the years. Mayor Voracek stated that Murray put the City back together and provided stability. City Administrator Tim Murray stated that he appreciated the support over the years, and he enjoyed every minute of it, and it was a real pleasure. He also asked the Council to continue to support and listen to the staff.

Adjournment
Motion by Ross, seconded by van Sluis to adjourn the City Council meeting and carried unanimously. The meeting was adjourned at 7:36 pm.

Respectfully Submitted,

_____
Heather Slechta
City Clerk

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Jeanne Schmuck, Finance Director
MEETING DATE:	April 9, 2024
SUBJECT:	List of Claims to be Released

Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of $1,597,169.79, which includes check numbers 180471 to 180558 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

Recommendation:

Approve the attached List of Claims for Release.

Attachments:

1. 04-09-2024 Council AP List

Accounts Payable

Checks by Date - Detail by Check Date

User: aremold
Printed: 4/5/2024 2:11 PM

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	2617	Empower Retirement-HCSP	03/27/2024	
		PR Batch 00552.03.2024 Health Care Savings Pl	PR Batch 00552.03.2024 Hea	929.05
		PR Batch 00552.03.2024 Health Care Savings A	PR Batch 00552.03.2024 Hea	1,104.19
		PR Batch 00552.03.2024 Health Care Savings Pl	PR Batch 00552.03.2024 Hea	768.93
		PR Batch 00552.03.2024 Health Care Savings Pl	PR Batch 00552.03.2024 Hea	1,552.98
			Total for this ACH Check for Vendor 2617:	4,355.15
ACH	B0032	Blue Cross Blue Shield of Minnesota	03/27/2024	
		[redacted]		999.77
		[redacted]		999.77
		[redacted]		999.77
		[redacted]		712.23
		[redacted]		179.14
		[redacted]		655.25
		[redacted]		146,657.65
		[redacted]		999.77
		[redacted]		820.63
		[redacted]		1,868.96
		[redacted]		56.98
		[redacted]		410.26
		[redacted]		892.61
		[redacted]		999.77
			Total for this ACH Check for Vendor B0032:	157,252.56
ACH	M0058	Minnesota Child Support Payment Center	03/27/2024	
		PR Batch 00552.03.2024 Child Support	PR Batch 00552.03.2024 Chil	711.11
			Total for this ACH Check for Vendor M0058:	711.11
ACH	O0006	Orchard Trust Company	03/27/2024	
		PR Batch 00552.03.2024 MN Deferred Comp	PR Batch 00552.03.2024 MN	11,826.00
		PR Batch 00552.03.2024 Roth Deferred Comper	PR Batch 00552.03.2024 Rotl	2,307.00
			Total for this ACH Check for Vendor O0006:	14,133.00
ACH	ZZ001	Public Employees Retirement Association	03/27/2024	
		PR Batch 00552.03.2024 PERA Police & Fire	PR Batch 00552.03.2024 PER	19,187.30
		PR Batch 00552.03.2024 PERA Coordinated	PR Batch 00552.03.2024 PER	18,075.79
		PR Batch 00552.03.2024 PERA Coordinated	PR Batch 00552.03.2024 PER	20,856.72
		PR Batch 00552.03.2024 PERA Defined	PR Batch 00552.03.2024 PER	301.23
		PR Batch 00552.03.2024 PERA Police & Fire	PR Batch 00552.03.2024 PER	28,780.94
		PR Batch 00552.03.2024 PERA Defined	PR Batch 00552.03.2024 PER	301.23
			Total for this ACH Check for Vendor ZZ001:	87,503.21
ACH	ZZ002	Internal Revenue Service	03/27/2024	
		PR Batch 00552.03.2024 Medicare Employer	PR Batch 00552.03.2024 Med	6,268.46
		PR Batch 00551.03.2024 FICA Employee	PR Batch 00551.03.2024 FIC	35.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00551.03.2024 Medicare Employer	PR Batch 00551.03.2024 Med	8.38
		PR Batch 00552.03.2024 Federal Income Tax	PR Batch 00552.03.2024 Fede	37,453.19
		PR Batch 00551.03.2024 Medicare Employee	PR Batch 00551.03.2024 Med	8.38
		PR Batch 00552.03.2024 FICA Employer	PR Batch 00552.03.2024 FIC	17,366.53
		PR Batch 00552.03.2024 Medicare Employee	PR Batch 00552.03.2024 Med	6,268.46
		PR Batch 00551.03.2024 FICA Employer	PR Batch 00551.03.2024 FIC	35.81
		PR Batch 00552.03.2024 FICA Employee	PR Batch 00552.03.2024 FIC	17,366.53
			Total for this ACH Check for Vendor ZZ002:	84,811.55
ACH	ZZ003	Minnesota Department of Revenue	03/27/2024	
		PR Batch 00552.03.2024 State Income Tax	PR Batch 00552.03.2024 Stat	17,418.57
			Total for this ACH Check for Vendor ZZ003:	17,418.57
180471	M0083	Minnesota Pollution Control Agency	03/27/2024	
	INV104069	NPDES Permit Application		1,240.00
			Total for Check Number 180471:	1,240.00
180472	1062	GIS Benefits	03/27/2024	
	AG20240401	Accident/Critical Illness - April		1,135.61
	AG20240401	Vision Insurance Prepaid - April		524.12
	AG20240401	[redacted]		8.63
	AG20240401	Voluntary Life Insurance - April		1,517.27
	AG20240401	[redacted]		8.63
	AG20240401	[redacted]		111.12
	AG20240401	Voluntary Short Term Disability - April		831.65
	AG20240401	Dental Insurance Prepaid - April		5,760.18
	AG20240401	[redacted]		31.65
	AG20240401	[redacted]		31.65
			Total for Check Number 180472:	9,960.51
180473	I0023	IUOE Local 70	03/27/2024	
		PR Batch 00552.03.2024 Local 70 Union Dues	PR Batch 00552.03.2024 Loca	93.50
			Total for Check Number 180473:	93.50
180474	229	Madison National Life Insurance Co Inc	03/27/2024	
		Life Insurance - April		3,365.44
		Part-Time Firefighters Life Insurance		77.48
			Total for Check Number 180474:	3,442.92
180475	M0004	Madison National Life Insurance Co Inc	03/27/2024	
		LTD - April		1,764.12
			Total for Check Number 180475:	1,764.12
180476	M0092	Minnesota Teamsters Local 320	03/27/2024	
		PR Batch 00552.03.2024 Teamsters 320 Union I	PR Batch 00552.03.2024 Tear	733.20
			Total for Check Number 180476:	733.20
180477	2619	Mission Square 303492	03/27/2024	
		PR Batch 00552.03.2024 Mission Square	PR Batch 00552.03.2024 Miss	50.00
			Total for Check Number 180477:	50.00
180478	M0080	NCPERS Group Life Ins	03/27/2024	
		PERA Life Insurance - February	PR Batch 00552.03.2024 PER	192.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00552.03.2024 PERA Life Insurance	PR Batch 00552.03.2024 PER	192.00
			Total for Check Number 180478:	384.00
			Total for 3/27/2024:	383,853.40
ACH	1114	Kimley-Horn and Associates Inc	04/09/2024	
	27564121	Viaduct Park Planning		17,600.25
	27564123	Watermain Crossing 2023-09 Thru 2/29/24		32,073.35
			Total for this ACH Check for Vendor 1114:	49,673.60
ACH	1152	Matthew Shuda	04/09/2024	
	INV104048	Meals: FARO Training		164.00
			Total for this ACH Check for Vendor 1152:	164.00
ACH	1313	BHE Renewables	04/09/2024	
	12034312	Solar Energy - February		11,051.90
			Total for this ACH Check for Vendor 1313:	11,051.90
ACH	1338	Shred Right	04/09/2024	
	0020676	Shredding Service		40.00
			Total for this ACH Check for Vendor 1338:	40.00
ACH	1348	Karl Willers	04/09/2024	
	INV104051	Meals: Death and Missing Persons Conference		30.00
			Total for this ACH Check for Vendor 1348:	30.00
ACH	1424	Evergreen Land Services	04/09/2024	
	00-12822	2022-07 Balchem Appraisal		360.00
			Total for this ACH Check for Vendor 1424:	360.00
ACH	1425	AssureCo Risk Mgmt & Regulatory Compl	04/09/2024	
	13210	Annual RMP Compliance Service Fee		4,200.00
			Total for this ACH Check for Vendor 1425:	4,200.00
ACH	1503	JJD Companies LLC	04/09/2024	
	24-033	Loader Rental		1,832.50
	24-033	Loader Rental		1,202.00
			Total for this ACH Check for Vendor 1503:	3,034.50
ACH	1647	Faribault Fleet Supply Inc	04/09/2024	
	055041	Water Fill Hose Couplers - Street #317		82.95
	055046	Water Fill Hose Coupler Credit - Street #317		-63.96
	055134	Shelving		60.99
	055199	Plumbing Coupling		12.98
	055240	Chisel and Wrench Set		37.98
	055241	Plug Refill Kit		5.49
	055243	Shop Organizers/Light Bulbs		45.97
	055263	Ball Hitch/Nuts Bolts		19.51
	055274	Chainsaw Bar and Chain Oil		18.99
	055275	Sawzall Blades		5.29
	055276	Hardware		9.00
	055306	Splitting Axe		39.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	055336	Wheel Bearing Grease		5.79
	055337	Trash Bags		14.99
	055368	Hooks		11.97
	055376	Plumbing Parts		32.97
	055415	Hardware		14.35
			Total for this ACH Check for Vendor 1647:	355.25
ACH	1783	Motor Parts & Equipment Corp	04/09/2024	
	967689	Drill Bit		28.99
	967919	Wire Connector/Marker Lamp - Street #110		19.46
	968017	Fuel Filter		22.45
	968181	Oil Change Trash Pump		53.14
	968193	JB Weld		7.83
	968452	Wrenches		23.38
	968525	Silicone Cable Seal - Wire Retainer / #25		12.49
	968570	Oil		34.20
	968570	Filters		21.32
	968601	Silicon		23.16
	968780	Wire Connectors - Streets		48.18
	968883	Warranty Credit		-9.54
	968883	Warranty Credit		-19.05
	968883	Warranty Credit		-7.14
	968883	Warranty Credit		-7.14
	968883	Warranty Credit		-4.76
			Total for this ACH Check for Vendor 1783:	246.97
ACH	1992	Governmentjobs.com Inc	04/09/2024	
	INV-43247	Neogov Training		2,600.00
			Total for this ACH Check for Vendor 1992:	2,600.00
ACH	2025	Springbrook Holding Company LLC	04/09/2024	
	INV-016472	Civic Pay Transaction Fees March 2024		1,662.50
	INV-016472	Civic Pay Transaction Fees March 2024		1,662.50
			Total for this ACH Check for Vendor 2025:	3,325.00
ACH	2206	MacQueen Equipment LLC	04/09/2024	
	P27283	MSA Headstrap		781.89
	P27382	MSA Headstrap		765.32
	P27668	Globe Guard Hoods		718.52
			Total for this ACH Check for Vendor 2206:	2,265.73
ACH	2270	Metronet Holdings LLC	04/09/2024	
	INV104083	Hosted Phone System		8,303.89
	INV104083	Hosted Phone System		39.73
	INV104083	Hosted Phone System		49.09
	INV104083	Hosted Phone System		128.54
	INV104083	Hosted Phone System		226.72
	INV104083	Hosted Phone System		85.30
	INV104083	Hosted Phone System		408.97
	INV104083	Hosted Phone System-Robinwood		341.20
	INV104083	Hosted Phone System		205.04
	INV104083	Hosted Phone System		808.47
	INV104083	Hosted Phone System		621.07
	INV104083	Hosted Phone System		380.66
	INV104083	Hosted Phone System		59.58
	INV104083	Hosted Phone System		552.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	INV104083	Hosted Phone System		639.37
	INV104083	Hosted Phone System		286.88
	INV104083	Hosted Phone System		29.23
	INV104083	Hosted Phone System		212.89
	INV104083	Hosted Phone System		293.86
	INV104083	Hosted Phone System		39.73
	INV104083	Hosted Phone System		140.25
	INV104083	Hosted Phone System		160.11
	INV104083	Hosted Phone System		19.86
	INV104083	Hosted Phone System		250.16
	INV104083	Hosted Phone System		68.96
	INV104083	Hosted Phone System		156.66
	INV104083	Hosted Phone System		876.31
	INV104083	Hosted Phone System		114.64
	INV104083	Hosted Phone System		449.00
	INV104083	Hosted Phone System		-8,303.89
	INV104083	Hosted Phone System		599.07
	INV104083	Hosted Phone System		59.58
			Total for this ACH Check for Vendor 2270:	8,303.89
ACH	2372	Dakota Supply Group	04/09/2024	
	S103599873.001	Watermain Repair Clamps		1,264.77
			Total for this ACH Check for Vendor 2372:	1,264.77
ACH	2531	Imperial Supplies Holdings Inc	04/09/2024	
	I0019M9145	Oil Drain Cart		737.44
	I0019N8733	Electric Hydraulic Backup Motor - Street #317		460.48
	I0019O7432	Annular Cutting Bits		162.95
	I0019P2366	Squeegees		118.64
	I0019P2367	Radio and Visor Transmitter - Shop Vac		24.72
	I0019P2367	Radio and Visor Transmitter - Shop Vac		24.72
	I0019P2367	Radio and Visor Transmitter - Shop Vac		237.52
	I0019P2367	Radio and Visor Transmitter - Shop Vac		3.51
			Total for this ACH Check for Vendor 2531:	1,769.98
ACH	254	Metering & Technology Solutions	04/09/2024	
	INV4827	Meter O Rings		36.00
			Total for this ACH Check for Vendor 254:	36.00
ACH	2567	Walter D Schirmer	04/09/2024	
	1033	Snow Removal		730.00
	1034	Snow Removal		150.00
			Total for this ACH Check for Vendor 2567:	880.00
ACH	2573	Sophos Payment Resources	04/09/2024	
	16294497	Sophos Subscription		960.00
			Total for this ACH Check for Vendor 2573:	960.00
ACH	2757	Pantheon Computer Systems Inc	04/09/2024	
	139028	April IT Services		10,500.00
			Total for this ACH Check for Vendor 2757:	10,500.00
ACH	2814	PVS Technologies Inc	04/09/2024	
	354087	Ferric Phos Removal		10,502.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 2814:	10,502.87
ACH	2829	Toppers Plus	04/09/2024	
	104300	Fire Chief Truck Topper - Public Safety Aid Fun		6,768.00
	104300	Fire Chief Truck Topper - Public Safety Aid Fun		6,768.00
	104300	Fire Chief Truck Topper - Public Safety Aid Fun		-6,768.00
			Total for this ACH Check for Vendor 2829:	6,768.00
ACH	2843	John Sherwin	04/09/2024	
	INV104052	Meals: ETI - Chief's Conference		26.00
			Total for this ACH Check for Vendor 2843:	26.00
ACH	403	APG Media of Southern Minnesota LLC	04/09/2024	
	15020-0324	2024-01 Bid Ad		189.00
	15045-0324	RSA and Corey Newby Publications		202.50
	15083-0324	Legal Notices		490.43
			Total for this ACH Check for Vendor 403:	881.93
ACH	664	Ultimate Safety Concepts Inc	04/09/2024	
	210468	Hose		197.27
			Total for this ACH Check for Vendor 664:	197.27
ACH	756	E O Johnson Company Inc-Dallas	04/09/2024	
	36249147	Copier Lease Payment		249.23
			Total for this ACH Check for Vendor 756:	249.23
ACH	A0056	Auto Value Parts Store	04/09/2024	
	48206743	Black Paint and Primer		25.98
	48206844	Spray Paint		29.98
	48206849	Spray Paint		12.99
	48206876	Oil and Air Filters - Shrink Tube Kit for Stock		25.71
	48206876	Oil and Air Filters - Shrink Tube Kit for Stock		38.56
	48206876	Oil and Air Filters - Shrink Tube Kit for Stock		51.40
	48206876	Oil and Air Filters - Shrink Tube Kit for Stock		38.56
	48206876	Oil and Air Filters - Shrink Tube Kit for Stock		102.82
	48206893	Rivets / #6		8.98
	48206916	Hydraulic Filter		46.95
	48206917	Spray Paint - Street #115		30.00
	48206924	Spool Cable / #25		159.00
	48207087	Truck Bed Paint / #25		16.29
			Total for this ACH Check for Vendor A0056:	587.22
ACH	A0120	Associated Graphic Arts Inc	04/09/2024	
	69419	Name Decals for Helmets		55.00
			Total for this ACH Check for Vendor A0120:	55.00
ACH	B0022	BCM Construction Inc	04/09/2024	
	15474	Watermain Break Repairs 1409 Autumn Dr		1,100.00
			Total for this ACH Check for Vendor B0022:	1,100.00
ACH	B0074	Border States Industries Inc	04/09/2024	
	928058679	Outdoor Light Bulb		62.36
	928115389	GFCI Receptacle		33.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	928126363	Streetlight Part		493.58
			Total for this ACH Check for Vendor B0074:	589.31
ACH	C0034	Cintas Corporation	04/09/2024	
	4187191451	Laundry Service - Mops		14.79
	4187300340	Uniform Cleaning Water		25.86
	4187300340	Uniform Cleaning Sewer		12.72
	4187300340	Uniform Cleaning Storm		6.43
	4187300375	Shop Towels		24.40
	4187300407	Laundry Services		33.61
	4187300410	Floor Mats		6.43
	4187300422	Uniform Cleaning Streets		29.05
	4187300422	Uniform Cleaning Mechanics		10.24
	4187300477	Uniform Laundry		37.84
	4187916746	Shop Towels		24.40
	4187916748	Uniform Cleaning Water		25.86
	4187916748	Uniform Cleaning Sewer		12.72
	4187916748	Uniform Cleaning Storm		6.43
	4187916750	Uniform Cleaning Streets		29.05
	4187916750	Uniform Cleaning Mechanics		10.24
	4187916799	Lab Towels/Floor Mats		48.44
	4187916807	Laundry		33.61
	4187916857	Uniform Laundry		37.84
	5204789247	Safety Cabinet Restock		2.22
	5204789247	Safety Cabinet Restock		150.91
	5204789247	Safety Cabinet Restock		15.71
	5204789247	Safety Cabinet Restock		15.71
			Total for this ACH Check for Vendor C0034:	614.51
ACH	C0055	Continental Research Corporation	04/09/2024	
	0052820	Industrial Wipes		271.41
	0052823	Weed Killer		547.33
			Total for this ACH Check for Vendor C0055:	818.74
ACH	C0070	Culligan	04/09/2024	
	119X01034508	Water Equipment Rental		135.35
	119X01034607	Water Equipment Rental		43.30
	119X01037303	Softener Salt and Rust Remover Salt		134.50
	119X01037808	Softener Salt and Rust Removal Salt		133.55
	119X01038103	Bottled Water		122.20
			Total for this ACH Check for Vendor C0070:	568.90
ACH	E0011	Entenmann-Rovin Co	04/09/2024	
	0180043-IN	Badges		270.50
			Total for this ACH Check for Vendor E0011:	270.50
ACH	F0046	Fette Electronics Inc	04/09/2024	
	10609	Replace Batteries for Fire System		135.97
	10611	Replace Security Panel Battery		81.99
	10615	Duct Detectors for Fire System		1,962.48
	10615	Duct Detectors for Fire System		29.04
	10615	Duct Detectors for Fire System		204.24
	10615	Duct Detectors for Fire System		204.24
	10619	Monitor Fire and Sprinkler Alarm		240.00
	10650	Switch For IT		39.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor F0046:	2,897.95
ACH	G0016	Godfather's Pizza	04/09/2024	
	05980	Programming		26.23
			Total for this ACH Check for Vendor G0016:	26.23
ACH	G0019	Gopher State One Call	04/09/2024	
	4030393	One Call Locate Tickets for March 2024		97.65
	4030393	One Call Locate Tickets for March 2024		97.65
	4030393	One Call Locate Tickets for March 2024		97.65
			Total for this ACH Check for Vendor G0019:	292.95
ACH	G0022	Grainger Inc	04/09/2024	
	9061589850	UV Parts		402.96
			Total for this ACH Check for Vendor G0022:	402.96
ACH	G0032	Geiger	04/09/2024	
	5442584RI	Clothing Allowance		150.00
			Total for this ACH Check for Vendor G0032:	150.00
ACH	G0145	Garlick Brothers LLC	04/09/2024	
	106916	Reverse Osmosis		40.00
			Total for this ACH Check for Vendor G0145:	40.00
ACH	H0011	Harry Brown's LLC	04/09/2024	
	CW032524	Car Washes		322.90
			Total for this ACH Check for Vendor H0011:	322.90
ACH	H0015	Hawkins Inc	04/09/2024	
	6719566	Sodium Permanganate Sodium Silicate		5,329.20
	6721060	Pool Chemicals		386.80
			Total for this ACH Check for Vendor H0015:	5,716.00
ACH	H0021	Heiman Fire Equipment	04/09/2024	
	0929827-IN	Coveralls		569.61
	0930134-IN	Nozzle		87.52
			Total for this ACH Check for Vendor H0021:	657.13
ACH	H0184	Hiawathaland Transit	04/09/2024	
	INV104076	Bus Token Sales - March		443.50
			Total for this ACH Check for Vendor H0184:	443.50
ACH	I0001	I & S Group Inc	04/09/2024	
	103098	Professional Services - City Hall 1st Floor Remo		2,711.25
			Total for this ACH Check for Vendor I0001:	2,711.25
ACH	I0022	Innovative Office Solutions LLC	04/09/2024	
	IN4492657	Clipboard - Pens		10.15
	IN4493956	Post-it Notes / Label Tape		14.73
	IN4495055	Batteries/Folders/Meeting Notebook		40.71
	IN4500890	Velcro Command Strips		41.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Total for this ACH Check for Vendor I0022:		107.08
ACH	I0024	Insty-Prints	04/09/2024	
	159600	SRP Brochure and Activity Log		1,019.30
	159689	Business Cards - J. Kinser		74.50
	159703	Business Cards - Jamie Walburn		57.25
		Total for this ACH Check for Vendor I0024:		1,151.05
ACH	K0006	Kennedy & Graven, Chartered	04/09/2024	
	180296	FA105-00453 C&S Vending Matter		54.60
	180296	FA105-00513 Acquisition of 505 Central Avenu		89.20
	180296	FA105-00481 2023 Faribault Sage Tax Abatemei		54.60
	180296	FA105-00378 Straight River Apartment Project		109.20
	180296	FA105-00044 General Tax Increment Matters		81.90
	180296	FA105-00484 Faribault Mill		81.90
	180296	FA105-00012 General Licensing Matters		37.90
	180296	FA105-00009 Telecommunication Matters		423.70
	180296	FA105-00515 CSAH 9 Matter		81.90
	180296	FA105-00511 2024 Planning Commission Meeti		18.95
	180296	FA105-00469 Downtown Investment Group Mat		3,553.83
	180296	FA105-00471 Midwest Recovery		27.30
	180296	FA105-00514 Kleeberger Matter		200.70
	180296	FA105-00490 Project Buckeye		27.30
	180296	FA105-00488 County Housing Site		218.40
	180296	FA105-00028 General Planning Matters		360.05
	180296	FA105-00507 Community Action Center		18.95
	180296	FA105-00005 General Matters		473.75
	180296	FA105-00063 Police Department Matters		18.95
	180296	FA105-00510 2024 City Council Meetings		776.95
	180296	FA105-00322 Carlson Addition		488.70
	180296	FA105-00500 Rasmussen vs. City		22.30
	180296	FA105-00492 Viaduct Plat - River Ridge 4th Ad		81.90
	180296	FA105-00010 General Employment Matters		89.20
	180296	FA105-00505 Property Re-Use		218.40
	180296	FA105-00445 TIF Matters for Farmer Seed & N		737.10
	180296	FA105-00503 Lot Combination: 318-324 Centra		655.20
	180296	FA105-00498 PFAS Matter		66.90
	180296	FA105-00512 P.J.W. Matter		200.70
		Total for this ACH Check for Vendor K0006:		9,270.43
ACH	L0017	Locators and Supplies Inc	04/09/2024	
	0312978-IN	Marking Paint and Supplies		322.59
	0312978-IN	Marking Paint and Supplies		322.58
	0312978-IN	Marking Paint and Supplies		322.58
	0313055-IN	Digital Level		266.55
	0313055-IN	Safety Jacket		59.95
		Total for this ACH Check for Vendor L0017:		1,294.25
ACH	L0048	Matt Long	04/09/2024	
	INV104049	Meals: FARO Training		164.00
	INV104050	Meals: Death and Missing Persons Conference		30.00
		Total for this ACH Check for Vendor L0048:		194.00
ACH	M0035	Met-Con Construction Inc	04/09/2024	
	34630	Rubber Tire Roller Repair - Streets		5,469.74
	Pay Req 4 MCI	City Hall First Floor Remodel - Payment 4		37,034.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Total for this ACH Check for Vendor M0035:		42,504.54
ACH	M0095	Minnesota Valley Testing Labs Inc	04/09/2024	
	1244369	Biosolids Testing		783.80
	1244397	SIU Lab Testing		234.00
	1244580	SIU Lab Testing		234.00
	1245422	SIU Lab Testing		484.00
	1245455	SIU Lab Testing		234.00
	1245611	SIU Lab Testing		234.00
	1246247	SIU Lab Testing		484.00
		Total for this ACH Check for Vendor M0095:		2,687.80
ACH	M0388	Midwest Tape LLC	04/09/2024	
	505196252	Audio/Visual		102.25
	505196254	Audio/Visual		184.95
	505229849	Audio/Visual		57.07
	505229861	Audio/Visual		387.38
	505229862	Audio/Visual		24.99
	505272423	Hoopla Streaming		653.02
		Total for this ACH Check for Vendor M0388:		1,409.66
ACH	P0102	Paape Companies Inc	04/09/2024	
	112954	Replaced Bearing on Air Handling Unit		474.00
	112957	Replaced Furnace Inducer Motor at Community		575.00
		Total for this ACH Check for Vendor P0102:		1,049.00
ACH	R0027	Rice County Recorder	04/09/2024	
	202400000282	2024-05 Easement Agreement Cannon River Vi		46.00
	202400000330	Warn Investments Agreement & Resolution		148.00
		Total for this ACH Check for Vendor R0027:		194.00
ACH	S0053	Stepp Manufacturing Co Inc	04/09/2024	
	064167	Tack Wand End - Street #401		84.68
		Total for this ACH Check for Vendor S0053:		84.68
ACH	S0230	SHI International Corp	04/09/2024	
	B18025206	Computer/Monitors - J Walburn		2,316.00
	B18126435	Credit Card Reader		495.00
		Total for this ACH Check for Vendor S0230:		2,811.00
ACH	U0030	Utility Consultants Inc	04/09/2024	
	119575	Lab Testing		699.37
	119632	Coliform Testing		267.75
		Total for this ACH Check for Vendor U0030:		967.12
ACH	W0038	Water Conservation Service Inc	04/09/2024	
	13934	Leak Detection 1417 Autumn Dr		398.12
		Total for this ACH Check for Vendor W0038:		398.12
ACH	Z0001	Zarnoth Brush Works Inc	04/09/2024	
	0197589-IN	Sweeper Broom		608.00
		Total for this ACH Check for Vendor Z0001:		608.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
180479	UB*02551	Leslie or Ivar Tait	04/09/2024	
		Refund Check 005508-017, 1604 6 St SW		50.48
			Total for Check Number 180479:	50.48
180480	1595	Access VG LLC	04/09/2024	
	INV-474932	Access Perks thru April 2024		750.00
			Total for Check Number 180480:	750.00
180481	1290	Amazon Capital Services	04/09/2024	
	11NK-9NWT-MVLH	Pager Battery		123.65
	147F-DH14-4W9Q	UV Parts		89.00
	16RD-CDQ7-R9V7	Origami Kit and Book		29.96
	17KG-TJK6-KDYW	Book		8.99
	194D-LTM3-QQ11	Phone Case and Protector - J Walburn		14.98
	1C6R-J3LT-3RY4	Fog Fluid / Batteries		203.39
	1F16-LF99-VXT9	Forks - Plates - Bowls		154.08
	1J3K-KN1L-1CN9	Batteries		14.74
	1JLD-F9J9-RCVN	PC Monitor Stand		29.49
	1KX7-7DVY-KLHR	Power Supply		184.61
	1MC7-DHV1-1XDL	3D Printer Supplies		6.79
	1PX7-PX94-RM49	Silhouette Blades-Matts/Thermal Laminating Fil		84.26
	1T3D-1NCY-R1YC	Monitor Stands - J Walburn		29.49
	1TC7-V37N-JDPC	Books		70.55
	1TDD-WKGR-4YN6	Hole Plugs		14.97
	1TQ6-DJCF-MJHC	Books		82.52
	1W6X-WFJK-DWFD	Books		43.16
	1XQQ-7H9D-6F7L	Lane Line Tensioner		100.17
	1Y9T-6JKV-HX4F	Needle Nose Pliers		42.22
			Total for Check Number 180481:	1,327.02
180482	A0037	American Red Cross	04/09/2024	
	22676408	Lifeguarding Civic Certifications		276.00
			Total for Check Number 180482:	276.00
180483	A0128	Ancom Technical Center	04/09/2024	
	120566	Radio Charger - Public Safety Funds		1,510.20
	120566	Radio Charger - Public Safety Funds		1,510.20
	120566	Radio Charger - Public Safety Funds		-1,510.20
			Total for Check Number 180483:	1,510.20
180484	A0052	Aspen Mills	04/09/2024	
	329189	Body Armor - Trauma Plate - Dress Carrier / L C		1,197.95
	330165	Uniform Pants - Boots (Damaged While On Duty		316.32
	330486	Body Armor / B Madson		989.37
	330549	Uniform Pants / D Dillon		139 61
			Total for Check Number 180484:	2,643.25
180485	B0007	Baker & Taylor Entertainment	04/09/2024	
	2038162608	Books		35.45
	2038162609	Books		155.68
	2038162610	Books		94.18
	2038164336	Books		327.59
	2038164337	Books		79.01
	2038169178	Books		151.91
	2038175898	Books		412.21

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2038175940	Books		333.06
	2038179221	Books		10.38
	2038179222	Books		888.98
	2038179223	Books		409.56
			Total for Check Number 180485:	2,898.01
180486	UB*02547	BPH Holdings Inc	04/09/2024	
		Refund Check 026077-000, 814 3 Ave SW		19.82
			Total for Check Number 180486:	19.82
180487	UB*02548	BPH Holdings Inc	04/09/2024	
		Refund Check 026077-001, 1739 5 St NW		26.34
			Total for Check Number 180487:	26.34
180488	D0167	Karen M Bussert	04/09/2024	
	DS0796	Graphics / #23		750.00
			Total for Check Number 180488:	750.00
180489	2649	Camp Read A Lot	04/09/2024	
	INV104075	Deni Buendorf Training		15.00
			Total for Check Number 180489:	15.00
180490	UB*02549	Geraldine Chappuis	04/09/2024	
		Refund Check 020412-000, 1728 Green St		64.13
			Total for Check Number 180490:	64.13
180491	2848	CMR Sales Inc	04/09/2024	
	3614	Ultrasonics Gun Cleaner-Public Safety Funds		13,715.00
	3614	Ultrasonics Gun Cleaner-Public Safety Funds		-13,715.00
	3614	Ultrasonics Gun Cleaner-Public Safety Funds		13,715.00
			Total for Check Number 180491:	13,715.00
180492	C0051	Community Co-op Oil Assn	04/09/2024	
	112027	Credit for Federal Tax Charged at C-Store		-8.92
	112027	Credit for Federal Tax Charged at C-Store		-2.36
	112027	Credit for Federal Tax Charged at C-Store		-1.84
	2278	Snow Blower Gas		50.00
	3064	Fuel		63.00
	4779	Propane Cylinder Exchange		27.00
	6272CR	Fuel - Overpayment		-43.60
	90347	Unleaded Fuel		13,200.00
	90347	Diesel Fuel		8,910.00
	9530	Non Oxy Fuel		37.60
			Total for Check Number 180492:	22,230.88
180493	658	Consolidated Communications	04/09/2024	
	INV104054	Water Plant DSL w/Static IP		64.86
	INV104054	Council Chambers TV Services		-4.13
			Total for Check Number 180493:	60.73
180494	1247	Core & Main LP	04/09/2024	
	U557398	MXU Radio Changeout Installation		45,265.00
	U602133	6 Inch Meter Chamber		2,875.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 180494:	48,140.94
180495	FR1585	D & S PROPERTIES OF FARIBAULT	04/09/2024	
	FR1585	Franchise Fee Rebate 1836401001		153.00
			Total for Check Number 180495:	153.00
180496	FR0670	DAVID & J SCHWEISTHAL TRUST	04/09/2024	
	FR0670	Franchise Fee Rebate 1824378034		113.62
			Total for Check Number 180496:	113.62
180497	1456	DIC Holdings LLC	04/09/2024	
	INV104080	Downtown Rehabilitation Loan		30,000.00
			Total for Check Number 180497:	30,000.00
180498	E0002	Earl F Andersen Inc	04/09/2024	
	0135720-IN	Pedestrian Crossing Sign		318.25
			Total for Check Number 180498:	318.25
180499	E0007	Emergency Apparatus Maintenance Inc	04/09/2024	
	131539	Water Level Transducer		307.25
			Total for Check Number 180499:	307.25
180500	E0012	Environmental Equipment & Service	04/09/2024	
	23826	Sweeper Touch Screen - Street #317		2,967.00
			Total for Check Number 180500:	2,967.00
180501	F0001	Fame Awards	04/09/2024	
	20240251	Name Tags for Jessica Kinser		22.93
			Total for Check Number 180501:	22.93
180502	F0190	Fareway Stores Inc #126	04/09/2024	
	00022606	Cookies - T Murray Retirement Gathering		52.98
	00141630	Plates and Forks		15.94
	00141754	Ice and Ginger Ale - T Murray Retirement Gathe		12.47
	00145091	Coffee and Creamer		27.64
			Total for Check Number 180502:	109.03
180503	F0003	Faribault Ace Hardware	04/09/2024	
	490156/1	Key		3.41
	490167/1	Bike Lock		8.99
	490252/1	Cable Ties		14.38
	490287/1	Air Effects - Odor Eliminator		9.28
	490343/1	Gas Can and Clean Out Tool		137.67
	490354/1	Fasteners		1.50
	490436/1	Hex Bit Socket Set		29.69
	490459/1	Bolts		3 58
	490537/1	Air Conditioner Filters		103.44
	490581/1	Battery		10.79
	490602/1	Degreaser/Carabiner/Tape		54.85
	490662/1	Wire		12.58
	490672/1	Nails		3.41
			Total for Check Number 180503:	393.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
180504	F0014	Faribault Ice Arena Association	04/09/2024	
	INV104053	Jan-Mar Ice Arena Skate Hours		6,975.00
			Total for Check Number 180504:	6,975.00
180505	F0020	Faribault Rental Equipment Inc	04/09/2024	
	582100	Chainsaw Bar Nuts		2.58
			Total for Check Number 180505:	2.58
180506	2596	Faribo Downtown Central LLC	04/09/2024	
	INV104081	Commercial Rehab Special City Council Loan T		500,000.00
	INV104082	EDA Loan to FDC Phase II		250,000.00
			Total for Check Number 180506:	750,000.00
180507	1771	Ferguson Waterworks #2518	04/09/2024	
	0526683	Hydrant Repair Supplies		1,407.88
			Total for Check Number 180507:	1,407.88
180508	2128	Glenn's Service LLC	04/09/2024	
	41591	Repair Tire Pressure Sensor / #16		79.95
	69631	Tire Repair / #10		25.00
	69632	Tire Repair / #22		25.00
			Total for Check Number 180508:	129.95
180509	R0006	Harlequin Sales Corp/Reader Service	04/09/2024	
	INV104073	Books - Acct #328689393		27.56
	INV104078	Books - Acct #328689385		27.56
			Total for Check Number 180509:	55.12
180510	H0012	Hart's Auto Supply	04/09/2024	
	40320	Front and Rear Pads / #		514.86
			Total for Check Number 180510:	514.86
180511	H0029	Hillyard Hutchinson	04/09/2024	
	605429893	Paper Towels - Toilet Tissue - Floor Pads - Bags		803.57
	605429893	Paper Towels - Toilet Tissue - Floor Pads - Bags		803.58
	605429894	Toilet Paper and Towels		23.57
	605429894	Toilet Paper and Towels		23.57
	605429894	Toilet Paper and Towels		226.52
	605429894	Toilet Paper and Towels		3.36
	605434222	Peroxide Wipes		4.25
	605434222	Peroxide Wipes		40.82
	605434222	Peroxide Wipes		4.25
	605434222	Peroxide Wipes		0.60
	700584061	Vacuum Hose		36.70
			Total for Check Number 180511:	1,970.79
180512	UB*02525	Brooke Huerkamp	04/09/2024	
		Refund Check 026297-000, 17959 Roberds Lak		65.30
			Total for Check Number 180512:	65.30
180513	2395	Hvisten Corporation	04/09/2024	
	INV104072	10000 Drops DCREIP Loan for 405 1st Ave thro		11,860.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 180513:	11,860.00
180514	847	J Appleseed	04/09/2024	
	167946	Books		659.38
			Total for Check Number 180514:	659.38
180515	FR0676	JOAN D MATHEWS REV TRUST	04/09/2024	
	FR0676	Franchise Fee Rebate 1824379007		106.90
			Total for Check Number 180515:	106.90
180516	J0024	Johnson Auto Salvage LLC	04/09/2024	
	65111	Removal of Class A Motorhome / 23-2663		2,000.00
			Total for Check Number 180516:	2,000.00
180517	FR0459	JUDY ANN PUMPER	04/09/2024	
	FR0459	Franchise Fee Rebate 1806476006		92.50
			Total for Check Number 180517:	92.50
180518	2758	Kenyon Veterinary Clinic PA	04/09/2024	
	200357	Care of Stray		211.78
			Total for Check Number 180518:	211.78
180519	2516	Kriss Premium Products Inc	04/09/2024	
	187916	Oxygen Scavenger for Washington Rec Center B		140.19
			Total for Check Number 180519:	140.19
180520	L0002	LaCanne's Marine Inc	04/09/2024	
	186145	Light Bar / #25		119.99
			Total for Check Number 180520:	119.99
180521	L0004	Lamperts	04/09/2024	
	2390023	Taekwondo Boards		99.15
			Total for Check Number 180521:	99.15
180522	L0144	LaserLine Mfg Inc	04/09/2024	
	43942	Plow Laser - Street #110		2,284.90
			Total for Check Number 180522:	2,284.90
180523	1837	Loffler Companies Inc	04/09/2024	
	4651622	Parks Print Fee		0.14
	4651622	Community & Economic Development Print Fee		323.19
	4651622	Community Center Back Desk/Paul Print Fee		10.73
	4651622	Waste Water Print Fee		85.78
	4651622	Police Administration Print Fee		444.39
	4651622	Public Works Water Plant		4.48
	4651622	Police Investigations Print Fee		8.39
	4651622	Finance Print Fee		263.83
	4651622	Utilities Desk in Back Print Fee		0.64
	4651622	Administration Print Fee		24.44
	4651622	Sign Shop Print Fee		0.20
	4651622	Public Works Department Print Fee		14.75
	4651622	Police Patrol Print Fee		110.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	4651622	HR Print Fee		80.13
	4651622	Police Records & Evidence Print Fee		61.39
	4651622	Public Works Maintenance Shop Print Fee		1.91
	4651622	Loffler Print Subscription		-1,620.93
	4651622	Loffler Print Subscription		1,620.93
	4651622	Library Print Fee		186.51
	4654907	Copier Lease		158.37
	4654909	Copier Rental		74.40
	4654909	Copier Rental		74.39
	4654910	Copier Charges 03/01/2024-03/31/2024		17.08
	4654911	Black and White and Color Copies		146.43
	4654912	Copier Charges March		6.32
	4654912	Copier Charges March		6.32
	4654912	Copier Charges March		60.76
	4654912	Copier Charges March		0.91
			Total for Check Number 180523:	2,165.91
180524	1396	Lube-Tech & Partners LLC	04/09/2024	
	3461535	Oil for Chemical Pumps		176.23
			Total for Check Number 180524:	176.23
180525	2746	Lube-Tech Reliable Plus Inc	04/09/2024	
	3453421	Oil Dispenser		571.84
			Total for Check Number 180525:	571.84
180526	2169	Malecha's Auto Body LLC	04/09/2024	
	4057	Repairs to #14		9,913.68
			Total for Check Number 180526:	9,913.68
180527	2457	Mankato Bearing Company	04/09/2024	
	10381308	Bearing Kit Chemical Pump		97.58
			Total for Check Number 180527:	97.58
180528	M0041	Mid America Business Systems	04/09/2024	
	6342	Microfilm Machine Annual Maintenance		895.00
			Total for Check Number 180528:	895.00
180529	2851	Minneapolis College	04/09/2024	
	00767503	Writing Training for Internal Staff		2,000.00
			Total for Check Number 180529:	2,000.00
180530	M0127	Minnesota Chiefs of Police Association	04/09/2024	
	15593	Executive Training Institute Conference/ Sherwi		550.00
			Total for Check Number 180530:	550.00
180531	M0027	Minnesota Council of Airports	04/09/2024	
	1093	2024 Dues		150.00
			Total for Check Number 180531:	150.00
180532	M0063	Minnesota Department of Health	04/09/2024	
	INV104070	TCraig Class B Operator Certification Fee		23.00
	INV104071	TJudd Class A Operator Certification Fee		23.00
	INV104074	NNagel Class C Recertification Fee		23.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 180532:	69.00
180533	M0063	Minnesota Department of Health	04/09/2024	
	INV104055	K Struck Operator Exam Application Fee		32.00
	INV104056	B Glynn Operator Exam Application Fee		32.00
			Total for Check Number 180533:	64.00
180534	M0159	Minnesota State Colleges & Universities	04/09/2024	
	29083	E-Cards for CPR Certification		142.50
			Total for Check Number 180534:	142.50
180535	M0131	MLEEA	04/09/2024	
	5464	Explorer Association Dues 2024		150.00
			Total for Check Number 180535:	150.00
180536	UB*02550	Our Circle of Friends	04/09/2024	
		Refund Check 011986-001, 118 2 Ave NW		39.92
			Total for Check Number 180536:	39.92
180537	P0153	Positive Promotions	04/09/2024	
	07337515	Shield Stickers-Community Engagement Funds		330.95
	07337515	Shield Stickers-Community Engagement Funds		-330.95
	07337515	Shield Stickers-Community Engagement Funds		330.95
			Total for Check Number 180537:	330.95
180538	Q0001	Quality Appliance Inc	04/09/2024	
	03114010	Microwave		414.00
			Total for Check Number 180538:	414.00
180539	2200	Quality Forklift Sales and Service Inc	04/09/2024	
	P03067	Chainsaw Handle		25.99
			Total for Check Number 180539:	25.99
180540	R0080	Restoration Services, Inc	04/09/2024	
	1512	Chimney Restoration-Washington Rec Center		17,450.00
			Total for Check Number 180540:	17,450.00
180541	FR1364	RICKI L & KAY D ROST	04/09/2024	
	FR1364	Franchise Fee Rebate 1832303039		120.00
			Total for Check Number 180541:	120.00
180542	FR0904	RIVER WALK 1700 LLC	04/09/2024	
	FR0904	Franchise Fee Rebate 1830175001		240.00
			Total for Check Number 180542:	240.00
180543	R0201	Rosenbauer Minnesota LLC	04/09/2024	
	0000061799	Door Handle Spring #2155		89.43
			Total for Check Number 180543:	89.43
180544	1664	S.J. Electro Systems LLC	04/09/2024	
	CD99519179	PLC Controller Final Pumps		4,345.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 180544:	4,345.50
180545	S0002	Safety-Kleen Systems Inc	04/09/2024	
	R003131526	Parts Washer Service		103.15
			Total for Check Number 180545:	103.15
180546	S0192	Southern Minnesota Inspection Co LLC	04/09/2024	
	23130	Hoist Inspections		1,449.80
	23131	Crane Safety Inspection		1,454.80
	23132	Crane Inspections		1,164.10
	23134	Overhead Crane Inspection WTP		929.10
			Total for Check Number 180546:	4,997.80
180547	550	Spectrum Aquatics	04/09/2024	
	0215637-IN	Pool Lift Parts		3,119.00
			Total for Check Number 180547:	3,119.00
180548	1894	Star Sports & Apparel LLC	04/09/2024	
	Clover2024Mar38	Firefighter T-Shirts		162.00
	Clover2024Mar46	Clock Plate - T Murray Retirement		8.00
	Clover2024Mar46	Name Plate - J Walburn		10.50
	Clover2024Mar46	Name Plate - J Kinser		10.50
	Clover2024Mar47	Mailbox Name Plate		8.00
			Total for Check Number 180548:	199.00
180549	2850	Tecta America Corporation	04/09/2024	
	S510123178	Roof Repair		1,659.48
			Total for Check Number 180549:	1,659.48
180550	T0001	T-Mobile	04/09/2024	
	INV104077	Hotspots		154.55
			Total for Check Number 180550:	154.55
180551	T0037	Triangle Automotive Machine Inc	04/09/2024	
	25627	DPF System Repair		975.00
			Total for Check Number 180551:	975.00
180552	2129	Truck Center Companies East LLC	04/09/2024	
	XA304162792:01	Brake Drum / Wheel Kit #2110		498.86
	XA304163106:01	Air Line Fittings - Street #110		33.00
			Total for Check Number 180552:	531.86
180553	V0071	Verizon Wireless	04/09/2024	
	9959922180	Cell Phone Service - Admin		57.51
	9959922180	Cell Phone Service - Patrol		1,117.78
	9959922180	Monthly Phone Bill-March		-3,294.10
	9959922180	Cell Phone Service - Fire Administration		61.26
	9959922180	Cell Phone Service - Parks		20.02
	9959922180	Cell Phone Service - Parks & Rec		122.49
	9959922180	Cell Phone Service - Building Maintenance		82.48
	9959922180	Cell Phone Service - IT		135.27
	9959922180	Monthly Phone Bill-March		3,294.10
	9959922180	Cell Phone Service - Special Services		164.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9959922180	Cell Phone Service - Library		41.24
	9959922180	Cell Phone Service - HR		57.51
	9959922180	Cell Phone Service - Streets		61.26
	9959922180	Cell Phone Service - Engineering		41.24
	9959922180	Cell Phone Service - Water Distribution		306.00
	9959922180	Cell Phone Service - Storm Water Utility		44.71
	9959922180	Cell Phone Service - PW Admin		26.79
	9959922180	Cell Phone Service - Investigations		247.44
	9959922180	Cell Phone Service - Finance		82.48
	9959922180	Cell Phone Service - Building Codes		153.31
	9959922180	Cell Phone Service - Sewer Collection		80.37
	9959922180	Cell Phone Service - Communications		41.24
	9959922180	Cell Phone Service - Police Administration		164.96
	9959922180	Cell Phone Service - Fire Suppression		183.78
	9960335831	Data Fire Chief		35.01
	9960335831	Data Air Cards - MDC		785.20
	9960335831	Jetpack Brad		40.01
	9960335831	Data Building Codes		40.01
	9960335831	Data Sign Shop		35.01
	9960335831	Drone Jetpack		40.01
	9960335831	Data Charges 2/29/2024-03/28/2024		-1,421.33
	9960335831	Data Air Cards- Water		112.85
	9960335831	Data Air Cards- Storm		105.03
	9960335831	Data Engineering Survey Device		40.01
	9960335831	Data Fire Ipads (In Fire Trucks)		120.03
	9960335831	WWTP Phones		68.16
	9960335831	Data Charges 02/29/2024-03/28/2024		1,421.33
			Total for Check Number 180553:	4,715.43
180554	W0002	W W Goetsch Associates Inc	04/09/2024	
	112309	Pump Seal		5,846.00
	112318	Pump Repair		9,793.00
	112319	Pump Repair		9,793.00
			Total for Check Number 180554:	25,432.00
180555	UB*02546	Janine Wagner	04/09/2024	
		Refund Check 005940-000, 620 Tatepaha Blvd		93.36
			Total for Check Number 180555:	93.36
180556	W0003	Wal-Mart	04/09/2024	
	02642	TV for Briefing Room		348.00
			Total for Check Number 180556:	348.00
180557	2852	Christopher Whillock	04/09/2024	
	INV104079	Woodcarving Class Instruction		160.00
			Total for Check Number 180557:	160.00
180558	X0001	Xcel Energy	04/09/2024	
	869803472	51-0297296-3 - 1990A Lyndale Ave N		31.01
	870649306	51-8498418-5 - 1800 Alexander Dr		101.93
	871704935	51-4930975-3 - Street Lighting		20,451.90
			Total for Check Number 180558:	20,584.84
			Total for 4/9/2024:	1,213,316.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Report Total (155 checks):	1,597,169.79

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Delane James, Library Services Director
MEETING DATE:	April 9, 2024
SUBJECT:	Approve Quote for the Library's East and South Entry Doors Replacement

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Background:

In the 2024 Capital Improvement Plan, $40,000 was budgeted for the replacement of the library's east and south metal entry doors, casings and hardware. The following quotes were received from 2 contractors that perform this type of work:

Met-Con Companies	$22,023
Healy Construction Co.	$28,720

This project is funded through the Public Facilities Fund 437.

Recommendation:

Approve quote from Met-Con Companies for the replacement of the Library's east and south entry doors.

Attachments:

1. 2024 CIP Replacement - East and South Entry Doors
2. Met-Con Quote - Buckham Library - Door replacement
3. Healy Quote - Buckham Library - Door Replacement

Project #	FIR F 28-01
Project Name	Fire Station #2
Capital Asset #	
Unit #	

Department	Fire
Contact	Director Fire & Code Services
Type	Building
Useful Life	40 years
Category	Facilities
Priority	2 Medium

Description

Fire Station #2 would be a new building on the north end of the City. It would house both fire apparatus and firefighters with eating and sleeping quarters.

Justification

The Fire Department emergency runs are multiplying. The existing station only has enough room for one (1) more full-time firefighter per shift. If and when the City goes to five (5) firefighter shifts, the City will have to build another station to house that many firefighters. The Fire Departments response time is important as the City stretches its boundaries to the north. Placing a second station to the north will maintain a better response time for citizens living and working on that end of town.

Expenditures	2024	2025	2026	2027	2028	Total
Facility Maintenance					13,000,000	13,000,000
Total					**13,000,000**	**13,000,000**

Funding Sources	2024	2025	2026	2027	2028	Total
GO Building Bond					13,000,000	13,000,000
Total					**13,000,000**	**13,000,000**

Project #	LIB F 24-01
Project Name	Replacement - East and South Entry Doors
Capital Asset #	
Unit #	

Department	Library
Contact	Library Director
Type	Building
Useful Life	20 years
Category	Facilities
Priority	1 High

Description

Replacement of the east and south metal entry doors, casings, and hardware.

Justification

The four (4) east and south entry doors are rusting and are no longer hanging properly. Replacement parts for the existing doors are no longer available. The ages of the doors are unknown but are estimated to be at least 30 years old.

Expenditures	2024	2025	2026	2027	2028	Total
Facility Maintenance	40,000					40,000
Total	**40,000**					**40,000**

Funding Sources	2024	2025	2026	2027	2028	Total
Public Facilities Fund (437)	40,000					40,000
Total	**40,000**					**40,000**

Proposal

MET-CON COMPANIES
CONSTRUCTION SERVICES

FARIBAULT DIVISION
15760 Acorn Trial, P.O. Box 427
Faribault, Minnesota 55021
P:507 332-2266 F:507 332-8742

PROPOSAL SUBMITTED TO Buckham Memorial Library - Delane James			DATE 02/23/24
STREET 11 Division Street East		PHONE (507) 334-2089	FAX
CITY, STATE AND ZIP CODE Faribault, MN 55021		JOB NAME Door replacement	
ARCHITECT	DATE OF PLANS	JOB LOCATION	JOB PHONE

We hereby submit specifications and estimates for:

We are pleased to quote the following:

* Remove and replace (1) hollow metal double door facing East with new hardware

* Remove and replace (2) hollow metal single doors with side lites facing South with new hardware

We Propose to furnish material and labor—complete in accordance with above specifications, for the sum of:

Twenty Two thousand twenty three ----------NO/100 22,023.00 dollars ($)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Parker Beaupre

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance

Signature

HEALY CONSTRUCTION CO.
GENERAL CONSTRUCTION

Phone: (507) 332-7479 Po Box 697
Fax: (507) 332-6931 Faribault, Minnesota 55021

3/14/2024

City of Faribault
Attn: Delane James – Library Director
11 Division Street East

RE: Buckham Memorial Library

Delane,

We propose to provide labor, materials, and equipment necessary to complete the following:

Door #4, 5, 6

- Replace doors and frames.
- New hardware
- Painting
- Caulking
- Disposal

For the sum of ----------> $ 28,720.00

Respectfully submitted,

J. William Healy

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Approve Use of North Alexander Park by Rice County Historical Society

---

Background:

Dave Nichols, on behalf of the Rice County Historical Society (RCHS), has contacted us and requested the use of a section of North Alexander Park for parking for their Spring Flea Market on Saturday, May 18, 2024.

They are requesting use of the grassy area east of the Faribault Ice Arena as they have in previous years. They will start setting up on Friday evening, May 17, and they have requested any park rental fees be waived.

Recommendation:

Approve Rice County Historical Society's use of a section of North Alexander Park as requested with all park rental fees waived.

Attachments:

1. RCHS Spring Flea Market Request
2. Parking Map

From:	Paul Peanasky
To:	Denise Hansen
Subject:	FW: RCHS Spring Flea Market
Date:	Tuesday, February 20, 2024 11:19:35 AM

For April 9 meeting

From: Executive Director <director@rchistory.org>
Sent: Monday, February 19, 2024 2:14 PM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Subject: RCHS Spring Flea Market

Hi Paul,

I'd like to request to use the area south of the Museum for our Spring Flea Market on Saturday May 18, 2024.

Thanks,

Dave

--
Dave Nichols
Executive Director
Rice County Historical Society
1814 NW 2nd Ave
Faribault, MN 55021
507-332-2121
director@rchistory.org
rchistory.org

"Preserving the Past for Future Generations"

th Alexander Park:
0 2nd Avenue NW

North Alexander Park

City Of Faribault

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0 250 500 Fe

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Approve Use of Central Park for Light of Hope Celebration Event

---

Background:
Amy Selly, on behalf of the Light of Hope Cancer Foundation, has contacted us and requested the use of Central Park on Saturday, September 14, 2024, for their annual Light of Hope Celebration.

The Light of Hope Cancer Foundation was started in 2022 to support local cancer patients and families. The event will run from 4:00 p.m. to 10:00 p.m. with music, food trucks, on-site fundraising and some form of luminary event. They will set up throughout the day and will work in cooperation with the markets that are generally in Central Park on Saturday mornings and afternoons. They are requesting use of Central Park with all fees waived.

Recommendation:
Approve use of Central Park as requested for the Light of Hope Celebration Event with park rental fees waived.

Attachments:
1. Light of Hope Celebration Request

From: Paul Peanasky
To: Denise Hansen
Subject: FW: Light of Hope Celebration
Date: Tuesday, March 19, 2024 2:06:51 PM

April 9 agenda

From: Selly, Amy L <Amy.Selly@allina.com>
Sent: Tuesday, March 19, 2024 11:10 AM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Subject: Light of Hope Celebration

Hi Paul,

We have set the date for the Light of Hope Celebration for 9/14/24.
Event will be 4PM-10PM.
Like last year we will need to start set up before noon and will work around the Farmers and Makers market, or whatever is happening that Saturday.

Do you know the hours for the Markets and if any changes to who is in charge so I know who to touch base with and let know we will be there setting up.

Do you need anything else from me right now?
It's a bit off in the future, but have groups reaching out to me so getting a jump start on planning.

Amy Selly, APRN, AOCNP
AHCI Medical Oncology APP Lead
Oncology Nurse Practitioner • Allina Health Cancer Institute® • Allina Health Faribault Medical Center
Phone: 507-497-3721 • Fax: 507-497-3712• amy.selly@allina.com
Mail Route 77000 • 200 State Avenue • Faribault, MN 55021

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Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	April 9, 2024
SUBJECT:	Accept Quote for Platform Lift at Water Treatment Plant

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Background:

There are maintenance tasks at the Water Treatment Plant that are often done at heights of 10 to 16 feet above the ground. Additionally, the floor contains many obstacles and angles that can not be accessed by a larger lift. These conditions lead to doing work off of ladders, which increases the risk of accidents. A smaller platform lift will reduce this accident risk. The lift also could be used in locations such as the Water Reclamation Facility, the Community Center and others.

Staff contacted Fairchild Equipment, Bloomington, MN for a site visit to the plant to identify which of their products was the best fit for the application. After the site visit, Fairchild provided a quote for $16,425.00 for a Blue Giant BG0-118 platform lift. This is an unbudgeted expense for 2024, so a budget adjustment to Fund 601-49430 will be necessary. The Water Fund (601) will provide the funding.

Recommendation:

Accept Quote for Platform Lift at Water Treatment Plant from Fairchild Equipment, Bloomington, MN

Attachments:

1. Platform Lift Quote

FAIRCHILD EQUIPMENT
CUSTOMERS FOR LIFE
(844) 432-4724
fairchildequipment.com

Proposal 240610

April 1, 2024

City of Faribault
208 First Ave NW
Faribault, MN 55021

WE ARE PLEASED TO SUBMIT THE FOLLOWING PROPOSAL FOR YOUR CONSIDERATION:
One (1) New Blue Giant BG0-118 (*Stock Unit: 41993A* EQ0002558)

Type: Access Vehicle
Mast: Three Stage
Operator Platform: 118"
Front Load Tray: 160"
Collapsed Height: 54"
Extended Height: 161"
Weight: 1,850 lbs
Front Load Tray: 29" x 21"(*Lowers 19" from max*)
Front Load Deck: 29" x 21"(*Chassis, does not elevate*)
Battery & Charger:
- (2) 12v 120AH AGM batteries
- Integral 110 VAC plug-in smart charger

Wheels & Tires:
- Drive tires: 8.3" X 2.8" polyurethane
- Rear tires: 9.8" x 3.9" non-marking rubber
- Electro mechanical brake is located on the front drive wheel.

Standard Options:
- Powered front load tray
- Electronic power steering
- Forward facing blue light
- Rear flashing warning light
- Battery discharge indicator w/hour meter
- Accessory bars and file pouch
- Cushioned floor mat and mast cap
- Integral 24v battery and 110v charger
- Key switch, horn, emergency power disconnect, slope alarm, stability tabs

TOTAL INVESTMENT: **$16,425.00**
(stock unit, subject to prior sale)

TERMS and CONDITIONS:

ACCEPTANCE
All quotations are subject to prompt acceptance and transmittal of order. Prices are subject to change without notice unless otherwise stated. Contracts and agreements are not valid unless approved and accepted in writing in the corporate office in Green Bay, WI. However, all contracts shall be deemed to have been executed in Wisconsin.

DELIVERIES
Promises of delivery are given as accurately as conditions will permit, but seller does not guarantee to accomplish shipments on date or dates mentioned.

DELAYS
Deliveries under all contracts and agreements are contingent upon acts of providence, strikes, accidents, governmental priority regulations and other causes of delay beyond the seller's control, and in no event will the seller be liable for consequential delays or losses.

CANCELLATIONS
Orders cannot be scheduled, cancelled, specifications changed or goods returned without seller's prior permission. Acceptance is conditional upon reimbursement for consequential loss to the seller. A 30% restocking fee will be charged for any and all cancelled orders.

WARRANTIES
The seller's liability is limited to making good defects in workmanship or material under the manufacturer's warranty and shall not exceed the purchase price of the defective item. The seller in no event shall be liable for damages to persons or property arising out of the use of items sold. This warranty supersedes all prior assurances, written or oral made by the seller, its agents or representatives.

PERFORMANCES
Information provided concerning performance of equipment listed hereon are engineering estimates only and no guarantee to meet such specifications is to be implied.

CONFIDENTIAL INFORMATION
This proposal as well as all information therein, including prints, brochures, etc., are confidential and intended only for the purchaser's use and are not to be used in any way detrimental to the seller.

PAYMENT BY CREDIT CARD
Fairchild Equipment charges transaction fees when payment is received by credit card. This policy applies to all equipment purchases and accounts with balances. The fees are 4% for all credit card purchases.

TERMS OF THE SALE
Unless otherwise specifically stated, terms are net on invoice based on the date of invoice. F.O.B. delivered, sales or use taxes, any type of property tax or any manufacturer's or other excise tax levied by federal, state or municipal government or any sub-division thereof, are the liability of the purchaser and if paid by the seller are rechargeable to the purchaser. All sales are subject to the approval of our credit department. This and all subsequent purchases are payable to Fairchild Equipment located in Green Bay WI. The seller reserves the right to cancel this contract and collect fees as noted in "cancellation" upon:

BREACH OF CONTRACT BY THE PURCHASER
Failure by purchaser to make payments as required.
Insolvency or bankruptcy of the purchaser the seller may require advance payment for security or may cancel an order if the seller, in good faith, doubts the purchaser's ability to pay in general.
No terms contained in the purchaser's purchase order, shipping request or other communications shall vary the terms and conditions of this agreement, expressed herein, whether or not shipment of the goods followed receipt of such purchase or any other communication.

Freight FOB Delivered
Terms Payment due net 10
Subject to applicable taxes
Prices subject to change without notice
All purchases made with a credit card will incur a 4% credit card fee.

Submitted By: Accepted By:

Matt Fischer Mike Glende

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Delane James, Library Services Director
MEETING DATE:	April 9, 2024
SUBJECT:	Approve Agreement to Participate in the SELCO Integrated Library System

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Background:

At their February 12, 2024 meeting, the Library Advisory Board reviewed and recommended that the City Council approve the Agreement to Participate in the SELCO Integrated Library System. The term of this Agreement is for one (1) year, commencing on July 1, 2024.

Recommendation:

Approve Agreement to Participate in the SELCO Integrated Library System.

Attachments:

1. Agreement to Participate in SELCO ILS 2024

AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

This Agreement to Participate in the SELCO Integrated Library System (the "**Agreement**") is made as of the 9th___ day of ___April_, 2024___, by and between the Southeastern Libraries Cooperating, a non-profit corporation organized under Minnesota Statutes Chapter 317A, also designated as a regional public library system under Minnesota Statutes § 134.20 (hereinafter referred to as "**SELCO**"), and __Buckham Memorial Library____(hereinafter referred to as the "**Participating Library**").

Article I. **Purpose (Mission/Vision)**

1.1 SELCO, as one of twelve regional public library systems in Minnesota, is responsible for strengthening, improving, and promoting library services in its eleven-county region. It fulfills this purpose through its mission of s*upporting libraries through the delivery of professional expertise and sustainable services.*

1.2 In 2019, the Resource Sharing and Technology/Technology Policy Joint Committee created the following vision statement for the SELCO Integrated Library Service ("**ILS**"):

> *Horizon Libraries are forward-thinking, innovative members who work to maximize local resources by engaging with fellow members to share their unique collections and ideas to better serve their communities.*

1.3 The ILS is library management software designed to track items owned, patrons who have borrowed, fees applied, and generally automate tasks around acquiring, borrowing and lending a library's collection. This Agreement is intended to define the parameters of the ILS offered by SELCO to the Participating Library. Generally, the ILS supports the sharing of materials, ideas, staff resources, and costs to support, maintain and provide innovative library services to the region's communities. This is best achieved if all participants understand their rights and responsibilities and have a mutual understanding of expectations of each other.

Article II. **Participation in the SELCO ILS Service**

2.1 The SELCO ILS is available to all SELCO member public libraries and SELS member libraries who choose to participate.

2.2 By signing this Agreement, the Participating Library acknowledges and agrees to adhere to the following philosophical concepts:

(a) The SELCO Horizon ILS is a resource shared by all participating libraries. No one library owns the database.

(b) The success of the shared resource requires active participation and engagement from all participating libraries. Active participation and engagement include:

(i) staying up to date with current ILS functionality, issues, and projects; and
(ii) sharing knowledge and perspectives with SELCO and other participants.

(c) The responsibility for maintaining a quality database lies with both SELCO and the participating libraries; A quality database includes complete and accurate patron and bibliographic records.

(d) The decisions made concerning the SELCO Horizon ILS will be based on an understanding of the situation of member libraries and be as fair as possible to all.

2.3 The Participating Library shall receive the following benefits in connection with its participation:

(a) Efficient use of available resources to achieve more collectively than is possible individually by sharing the cost of ILS maintenance fees and expenses for staffing required to maintain the database.

(b) Increased access to materials beyond the local library collection for library patrons, both regional and statewide library collections.

(c) Stronger relationships and connections between participating libraries.

2.4 The Participating Library further acknowledges that although each member library is operated by a separate local governmental unit or board which retains authority over any policy decisions for internal library operations and the handling of local funds, participation in the SELCO ILS requires the Participating Library and all other participating members to give up a small amount of autonomy to receive the benefits of participation. The Participating Library agrees to adhere to best practices and adjustment of local workflows to accommodate changes in ILS functionality.

Article III. Rights and Responsibilities

3.1 **Individual Libraries.** The Participating Library acknowledges all libraries who participate in the ILS share responsibility for ILS's success. As such, the Participating Library agrees, as follows:

3.1.1 **General.**

(a) To follow the philosophical concepts outlined in Article II above.

(b) Accept and comply with the provisions of contractual agreements made by SELCO on behalf of member libraries, including SELCO's contract with SirsiDynix (**SirsiDynix Master Agreement**), and accept responsibility for the acts of its own employees related to these matters (i.e., maintain the confidentiality of system proprietary software).

(c) Be a member in good standing of SELCO, if a public library, or SELS if not a public library.

(d) Acknowledge the Participating Library is sharing staff resources with other member libraries, and that library initiatives involving the ILS must include appropriate SELCO staff in the planning stages.

(e) Contact SELCO with questions, problems, and concerns regarding the ILS.

3.1.2 **Fees.**

(a) Pay the Participating Library's portion of the Total ILS Service Cost. The Total ILS Service Cost is determined by the operational outlay for the ILS based on the projected cost of the following components, maintenance and licensing fees, staffing, and continuing education related to the ILS.

(b) Participate in the process outlined here that determines how the Total ILS Service Cost is distributed among the participating libraries.

3.1.3 **ILS Shared Decision Making.**

(a) Provide input, ensure the Participating Library's perspective is shared and keep up to date with conversations and issues, either directly or through Participating Library's assigned representatives.

(b) Provide active and continuing participation and collaboration in developing certain settings and best practices.

(c) Follow the Appeal Process, detailed here.

(d) Follow the Conflict Resolution, detailed here.

3.1.4 **Technology.**

(a) Be responsible for procuring and maintaining all necessary hardware, software, peripherals and connectivity in order to access the ILS, adhering to the minimum requirements outlined here.

(b) Ensure correct use of ILS clients and related applications on local computers.

3.1.5 **Training.**

(a) Ensure the Participating Library's personnel is trained on the ILS and its usage, including, but not limited to, conforming to adopted rules, policies, and best practices for the operation of the ILS through the shared decision-making committee.

(b) Maintain, document and train staff on any local decisions, workflows, and policies ensuring they conform to the rules, policies, and best practices adopted through the shared decision-making committee.

(c) Collaborate with SELCO staff to solve technical issues beyond the Participating Library's level of expertise.

3.1.6 **Resource Sharing.**

(a) Lend library materials to patrons of all participating libraries according to the SELCO Region's Borrower Privileges document.

(b) Participate in interlibrary loan services among SELCO Horizon Libraries, and MNLINK.

(c) Conform to rules, policies, and best practices for the operation of the ILS established through the shared decision-making committee.

(d) Maintain standards and practices of collection development and avoid major reductions in acquisitions with the intent of relying on the collections of other participating SELCO Horizon Libraries.

3.1.7 **Access.**

(a) Restrict operation of the ILS to the Participating Library's authorized and trained personnel.

(b) Provide reasonable security measures to prevent unauthorized access to the ILS. Examples of reasonable security measures can be found here.

(c) Assume financial and notification responsibilities for access breaches or misuse of patron data from failure to adhere to this Agreement.

(d) Ensure contracts with the Participating Library's third-party vendors protect against misuse and security breaches of patron data.

3.2 **SELCO.** SELCO also shares responsibility for the success of the ILS with the Participating Library and other participants. SELCO will undertake the following:

3.2.1 **Administration/General.**

(a) Adhere to the philosophical concepts outlined above in Article II.

(b) Establish, administer, and negotiate a contractual agreement with ILS vendor(s) for products and services. The contract can be found here: **SirsiDynix Master Agreement**.

(c) Communicate with ILS vendor(s) and remain up to date on all offered vendor training and product overviews.

(d) Provide qualified staff to administer the ILS and serve as technical advisers.

(e) Modify the ILS to ensure its sustainability for the region.

(f) Provide timely notifications of modifications to member libraries.

(g) Provide a Help Desk for participants to contact SELCO staff with questions, problems and concerns regarding the ILS that allows for a timely response.

(h) Prioritize staff resources for products and services that are accessible, utilized or needed by the region as whole.

(i) Consider requests for implementation of products and services not accessible, utilized or needed by the region as whole as staff resources allow.

3.2.2 **Fees & Costs.**

(a) Determine the Total ILS Service Cost. The Total ILS Service Cost is determined by the operational outlay for the ILS based on the projected cost of the following components: maintenance and licensing fees, staffing, and continuing education related to the ILS.

(b) Provide timely and clear notice of ILS fees to member libraries based on the process outlined here.

3.2.3 **ILS Shared Decision Making.**

(a) Regularly update the Participating Library on ongoing ILS activities.

(b) Provide opportunities for member libraries to guide areas of the ILS.

(c) Collaborate with member libraries in developing certain settings and best practices.

(d) Be the custodian of documents related to shared ILS decision-making.

(e) Follow the Appeal Process, detailed here.

(f) Follow the Conflict Resolution process, detailed here.

3.2.4 **Technology.** Procure and maintain all necessary hardware, software, peripherals, and connectivity to administer the ILS.

3.2.5 **Training.**

(a) Provide training and training resources to the Participating Library on the use of the ILS adhering to principles outlined here.

(b) Provide a list of expected competencies for library staff using the ILS.

3.2.6 **Resource Sharing.**

(a) Provide delivery services to facilitate resource sharing and interlibrary loans.

(b) Be a designated MNLINK Gateway, executing and administering the responsibilities outlined in the MNLINK server site agreement found here: MNLINK Server Site Agreement.

3.2.7 **Access.**

(a) Restrict operation of the ILS to authorized and trained personnel.

(b) Provide reasonable security measures to prevent unauthorized access to the ILS. Examples of reasonable security measures can be found here.

(c) Assume financial and notification responsibilities for access breaches or misuse of patron data from failure to adhere to this Agreement.

(d) Ensure contracts with SELCO's third-party vendors protect against misuse and security breaches of patron data.

Article IV. **Member Libraries Together.** The success of the ILS depends on the cooperation and engagement of participating libraries together as a unit. The Participating Library, together with the other participating libraries, will:

(a) Identify a committee or other designated group to provide guidance for the operation of the ILS.

(b) Work closely with SELCO staff for the operation of the ILS.

(c) Establish its own structure, procedures, and process.

(d) Establish rules, policies, and other best practices for the operation of the ILS.

(e) Enforce the adopted rules, policies, and best practices.

(f) Maintain and follow the Appeal Process to decisions made, detailed here.

(g) Maintain and follow the Conflict Resolution process, detailed here.

Article V. **Term of Agreement.** The term of this Agreement is for one (1) year, commencing on July 1, 2024. This aligns with the vendor contract found here: (**SirsiDynix Master Agreement**) - SirsiDynix Long Term Agreement (LTA). This alignment allows for stability and predictable fees for member libraries, with known annual increases. By signing this Agreement, the Participating Library is committing to the complete term of this Agreement. Notwithstanding the foregoing, if the Participating Library eliminates its physical collection or closes permanently, this Agreement may be terminated prior to the end of the one (1) year term upon the written agreement of SELCO and the Participating Library.

[SIGNATURES TO FOLLOW]

IN WITNESS WHEREOF, the undersigned have executed this Agreement to Participate in the SELCO Integrated Library System as of the day and year first written above.

SELCO:

SOUTHEASTERN LIBRARIES COOPERATING, a Minnesota nonprofit corporation

By: _____
Name: _____
Title: _____

PARTICIPATING LIBRARY:

[Name]

By: _____
Name: _____
Title: _____

Address:
_____
_____
_____

Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: April 9, 2024
SUBJECT: Accept Quote for Sanitary Sewer Structure Rehabilitation

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Background:
Annually, sanitary sewer structures are inspected to identify those needing rehabilitation to extend the life cycle. Staff has identified eleven (11) structures that need rehabilitating. Staff has obtained unit pricing quotes for the project. A summary of the quotes is as follows:

Visu-Sewer, Inc., Oak Grove, MN	$98,290.50
Thul Specialty Contracting, Elk River MN	$150,810.00

The quote from Thul Specialty Contracting was significantly higher due to including bypass pumping to make the repairs. Visu-Sewer does not require bypass pumping. Staff has previous experience with Visu-Sewer with satisfactory results. The Sanitary Sewer Fund (602) will provide the funding.

Recommendation:
Accept Quote for Sanitary Sewer Structure Rehabilitation from Visu-Sewer, Inc, Oak Grove, MN

Attachments:
1. Sanitary_Sewer_Rehabilitation_Map
2. Sanitary Sewer Rehabilitation Quotes

Sanitary Sewer Rehabilitation

Visu-Sewer
Inspect. Maintain. Rehabilitate.

Revised Proposal

To: Tom Judd
City of Faribault
1200 Belview Trail
Faribault, MN 55021
507-334-8696

From: Todd Stelmacher
Visu-Sewer, Inc
19587 Tamarack St NW
Oak Grove, MN 55011
763-252-0004

Date: 3/20/2024

Project: Strong Seal & Raven 405 Manhole Lining

Visu-Sewer is pleased to offer the following service:

Line the walls and benches of eleven (11) manholes in the City of Faribault using a ½ inch base coat of Strong Seal MS2A and a 125-mil topcoat of Raven 405 Epoxy. All work will be in accordance with the manufacturer's specifications. The price to complete this work is as follows:

Price - $ 483.00 per vertical foot
(Based on a minimum of 203.5 vertical feet)

Note: Manhole lining does not include bypass pumping, lining the invert, or installing or rebuilding the bench.

The City of Faribault is asked to provide drivable equipment access to all manholes, water from nearby hydrants, a washdown site for our equipment and a dump site for debris disposal. If needed, sealing of active leaks will be quoted separately. The city will need to perform some brushing to access two of the manholes on the west end of 28th Street.

Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to contact us at 763-252-0004.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

Thul Specialty Contracting Proposal

PO Box 322, Elk River, MN 55304
Office: (763) 576-8790
Fax: (763) 576-8799
Direct: (612) 644-2862

www.thulspecialtycontracting.com

3/21/2024

Tom Judd
Public Works Utilities Superintendent
Faribault, MN

RE: Repair and restoration of 12 manholes

Mobilization: **Lump Sum: $2,200.00**

Spray liner procedure:

1. Pressure wash entire structure with 7000 psi.
2. Remove loose deteriorated block or mortar and repair voids using a high strength, non-shrink, hydraulic cement.
3. Seal leaks with chemical grout as needed.
4. Line manhole with a 1" thick, >9,000 psi compressive strength, non-shrink, fiber reinforced, gunite applied, Raven 755 restoration mortar.
5. Topcoat with Raven 405 epoxy @125mils.
6. Bench and inverts patching included.

Pricing:
12- Flow Diversion @ $2,700/each
12- Seal and surface prep @ $2,500/each

231 @ VLF Surface restoration 1" Raven 755 @ $260.00/VLF
231 @ VLF Corrosion Barrier 125mil Raven 405 @ $200.00/VLF

Thank you for considering Thul Specialty Contracting. If you have any questions or concerns, please feel free to contact me.

Sincerely,

Jon Krecklau
Thul Specialty Contracting Inc.

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	April 9, 2024
SUBJECT:	Accept Quote for Service Truck Box

Background:

The 2024 Capital Improvement Plan (CIP) and budget have approved $80,000.00 for the purchase of a service truck used by the Street Department. A quote from R. C. Bliss Ford for $23,658.00 for a chassis cab was previously approved.

Staff obtained a quote for a dump box for the truck from Universal Truck Equipment Inc., Galesville, WI for $30,453.00. The total for the truck and box is $54,111.00. Funding will be provided by the Capital Replacement Fund (431).

Staff has previous experience with this brand of truck box quoted by Universal Equipment Inc. with satisfactory performance.

Recommendation:

Accept Quote for Truck Box from Universal Truck Equipment Inc., Galesville, WI.

Attachments:

1. Service Truck Box Quote

UNIVERSAL TRUCK EQUIPMENT INC.
N15921 SCHUBERT RD
GALESVILLE, WI. 54630
608-539-4600 ORDERS
Date: 2-26-24

For: City of Faribault Street Dept.
Att: Kyle Kobe
Quoted by: Jordan Manka

1) Henderson Mark III Dump Body: (set up for a 60" C/A ~ Cab & Chassis)

* **Stainless steel construction** - 2.5 / 3.7 cu. yd capacity
* **9ft. box** with 85" inside width & **95" outside width**
* 10ga. **Stainless Steel** single wall sides & 12ga. **Stainless Steel** ends with sloped top rail
* Inward tapered headsheet with 53" cabshield clearance and integral window
* **13in. Fold down sides with custom stops & 2" board pockets**
* **19in.** double wall quick release tailgate with center mounted rubber covered handle
* Front manual over-center quick release tailgate mechanism with rubber covered handle
* One piece **3/16" AR400 floor (200,000psi)**
* Under frame is two **8" I-beam long sills** with **no cross-members**
* 4" full sub-frame cradle & rear hinge assy., **12" mounting height**, top of truck frame to bed of dump box
* 1¼" diameter rear hinge pins
* One safety body prop
* **LED S/T/T lights rubber grommet mounted rear facing in SS light boxes on top of cabshield**
* LED marker lights in rear corner posts
* **Custom ½" steel pintle plate with 2-1/2in. receiver tube, D-rings & trailer plug.**
* **ICC rear bumper assy.**
* **Remount factory taillights**
* **Two (2) Whelen Micro Freedom warning lights mounted to each side of cabshield – wired to factory switch**
* **Two Whelen 5G LED warning lights rubber grommet mounted in rear corner posts – wired to factory switch**
* **One (1) set of rear mud flaps, std install**
* **Minimizer poly fenders with standard poly bracket kit**
* Std. Junction box and back-up alarm
* Unpainted **Stainless Steel** Dump body with the frame and underside painted black
* One year warranty

1) Henderson Bench Press - Scissor Hoist - Model BP-20-SF

* NTEA class 20 hoist – Double Acting Cylinder and Controller
* **12 volt, Double acting electric/hydraulic pump pack**
* Push button hand pendant controller
* Cylinder has 4.5" bore, 16" stroke, 2" diameter rod
* Approximate weight 489 lbs with subframe
* Capacity range is 8.1 (w/ 6" overhang) – 11.3 tons (w/ 18" overhang)
* Installed and fully operational
* Two year warranty

Total package price: $30,453.00

120 days or less after chassis is delivered to UTE

Accepted by:_____**Title:**_____

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Heather Slechta, City Clerk
MEETING DATE:	April 9, 2024
SUBJECT:	Approve LG240B Application to Conduct Excluded Bingo

---

Background:

Faribault Community Festivals submitted an LG240B Application to Conduct Excluded Bingo during Heritage Days (June 13-15, 2024) at Central Park. If approved by the Council, the application will be forwarded to the Minnesota Gambling Control Board for final review and approval.

Recommendation:

Approve LG240B Application to Conduct Excluded Bingo.

Attachments:

1. Faribault Community Festival - Gambling Permit

MINNESOTA LAWFUL GAMBLING

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: Faribault Community Festivals Inc

Previous Gambling Permit Nu[redacted]

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: [redacted]

Mailing Address: 530 Wilson Ave

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Troy Temple

[redacted]

Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **Current calendar year Certificate of Good Standing**

Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**

Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted:

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates:

-OR-

☒ conducted on up to 12 consecutive days in connection with a:

☐ county fair Dates:

☒ civic celebration Dates: June 13-15, 2024

☐ Minnesota State Fair Dates:

Person in charge of bingo event: Troy Temple Daytime Phone: [redacted]

Name of premises where bingo will be conducted: Central Park

Premises street address: 510 NW 2nd Ave

City: Faribault If township, township name: County: Rice

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Heather Slechta, City Clerk
MEETING DATE:	April 9, 2024
SUBJECT:	Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License and Indemnification Agreement with Faribault Community Festivals

Background:

Faribault Community Festivals has requested a temporary liquor license from June 13, 2024-June 15, 2024 for their annual Heritage Days Festival in Central Park. Since Heritage Days is held on City property, an Indemnification Agreement is required between the City and Faribault Community Festivals. Pending successful completion of a background check and approval of liquor liability insurance by the City Attorney, staff will forward the application to the Department of Public Safety, Alcohol and Gambling Division for final review and approval.

Recommendation:

Approve a temporary liquor license and indemnification agreement for Faribault Community Festivals.

Attachments:

1. Faribault Community Festivals - 1-4 Day Temp. License
2. Hold Harmless-Indemnification- Faribault Festivals Inc.

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
Faribault Community Festivals	6/21/1984	

Organization Address (No PO Boxes)	City	State	Zip Code
530 Wilson Ave NW	Faribault	Minnesota	55021

Name of person making application	Business phone	Home phone
Troy Temple		

Date(s) of event: June 13-15, 2024

Type of organization: ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name	City	State	Zip Code
Troy Temple	Faribault	Minnesota	55021
Amy Stadler	Faribault	Minnesota	55021
Kelly Huff	Faribault	Minnesota	55021

Location where permit will be used. If an outdoor area, describe.
Central Park, 510 NW 2nd Ave, Faribault, MN 55021

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Faribo Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US*

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

This Hold Harmless and Indemnification Agreement ("Agreement") is made this 9th day of April, 2024 by and between the City of Faribault, a Minnesota municipal corporation (the "City") and Faribault Community Festivals, Inc, 530 Wilson Ave, Faribault, MN.

Recitals

WHEREAS, Faribault Community Festivals, Inc has been granted a temporary on-sale liquor license in the City; and

WHEREAS, Faribault Community Festivals, Inc has requested that the City allow it to sell intoxicating liquor outdoors at an event being held June 13th -15th at Central Park, 510 NW 2nd Avenue (the "Event"); and

WHEREAS, the City has agreed to authorize Faribault Community Festivals, Inc to sell intoxicating liquor at the Event, subject to Faribault Community Festivals, Inc providing insurance and assuming liability for its activities associated with the Event, and complying with the specific rules applicable; and

NOW, THEREFORE, in consideration of the City's actions described above, the parties agree as follows:

AGREEMENT

1. Faribault Community Festivals, Inc agrees to follow all ordinances, rules and regulations of the City of Faribault and the State of Minnesota regarding its use of the identified City facility and its sale of intoxicating liquor at the Event.

2. Faribault Community Festivals, Inc shall ensure that all intoxicating liquor that it dispenses is dispensed and consumed within area that is designated.

3. Prior to the Event, Faribault Community Festivals, Inc shall provide the City for its review and approval a certificate of insurance evidencing that it has general liability and liquor liability insurance for the Event. The City shall be named as an additional insured with respect to these policies.

4. In addition to the required insurance coverage, Faribault Community Festivals, Inc shall defend, indemnify and hold harmless the City of Faribault, its officials, employees, contractors and agents (collectively, the "City") from and against any and all claims, damages, losses, or expenses including attorneys' fees, which the City may suffer or for which the City may be held liable with respect to the activities authorized by the City pursuant to this Agreement, including the dispensing of intoxicating liquor.

IN WITNESS OF THE ABOVE, the parties have caused this Agreement to be executed on the date and year written above.

CITY OF FARIBAULT

By: _____
Kevin F. Voracek
Its: Mayor

By: _____
Jessica L. Kinser
Its: City Administrator

FARIBAULT COMMUNITY FESTIVALS, INC

By: _____

Its: _____

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peansky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-069 Accept Donations to the Parks and Recreation Department

---

Background:

Donations are received on behalf of the Faribault Parks and Recreation Department. These monetary donations are received to support existing programs and to provide enhancements to the City of Faribault Parks and Recreation Department.

This is a request to accept the following donations for the designated areas:

<u>Tommy Allen Scholarship Fund</u>	
Corky's Earlybird Softball Tournament	$1,500.00
<u>White Sands Dog Park</u>	
Annette and Bradley Schwartz	$50.00
<u>Safety Camp</u>	
LaCanne Electric, LLC	$300.00
Rice County Deputies Association	$1,000.00
1st United Bank	$250.00
<u>Peter K. Smith Fund</u>	
Brian Burkhartzmeyer in memory of Donald "Buck" Burkhartzmeyer	$500.00

Recommendation:

Approve Resolution 2024-069 Accept Donations to the Parks and Recreation Department in the amount of $3,600.00.

Attachments:

1. Resolution 2024-069 Accept Donations to Faribault Parks and Recreation Department

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-069

ACCEPT DONATIONS TO THE PARKS AND RECREATION DEPARTMENT

WHEREAS, Faribault Parks and Recreation Department is responsible for providing programs and leisure activities to the City and surrounding townships; and

WHEREAS, businesses and individuals would like to donate to the Faribault Parks and Recreation Department; and

WHEREAS, Faribault Parks and Recreation Department received the following donations to be used towards the listed accounts;

Tommy Allen Youth Scholarship Fund	
Corky's Earlybird Softball Tournament	$1,500.00
White Sands Dog Park	
Annette and Bradley Schwartz	$ 50.00
Safety Camp	
LaCanne Electric, LLC	$ 300.00
Rice County Deputies Association	$1,000.00
1st United Bank	$ 250.00
Peter K. Smith Fund	
Brian Burkhartzmeyer in memory of Donald "Buck" Burkhartzmeyer	$ 500.00

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes Faribault Parks and Recreation Department to accept the donations of $3,600.00 for the specified funds.

Date Adopted: April 9, 2024

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica Kinser, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-070 Establish the City of Faribault Authorized Community Festivals within the City and Provide for the Terms and Conditions for Alcohol Service and Consumption at Community Festivals

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Background:

In the past, the City Council has annually designated community events or festivals. This designation can aid non-profits with their temporary liquor licenses. These are events that were deemed to qualify based on widespread public participation; Heritage Days, Mayor's Reception, Blue Collar BBQ and Arts Festival, Downtown Car Cruise Nights, Rice County Fair and Winterfest. These are events that could be classified as community events should the Council so choose. Other events could be added at the City Council's option. Ultimately, it is up to the City Council to determine what events they would like to have classified as community events.

Staff can move forward with assisting all designated groups with receiving the proper permission for their events.

Recommendation:

Approve Resolution 2024-070 Establish the City of Faribault Authorized Community Festivals within the City and Provide for the Terms and Conditions for Alcohol Service and Consumption at Community Festivals.

Attachments:

1. Resolution 2024-070 Est. the City of Faribault Authorized Community Festivals within the City and Provide for the Terms and Conditions for Alcohol

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-070

ESTABLISH THE CITY OF FARIBAULT AUTHORIZED COMMUNITY FESTIVALS WITHIN THE CITY AND PROVIDE FOR THE TERMS AND CONDITIONS FOR ALCOHOL SERVICE AND CONSUMPTION AT COMMUNITY FESTIVALS

WHEREAS, the City of Faribault is home to various community celebrations and events; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, the Heritage Days Celebration is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Mayor's Reception is an activity included in the Heritage Days Celebration and part of such community event; and

WHEREAS, the Blue Collar BBQ Festival is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Downtown Car Cruise Nights are events held annually in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Rice County Fair is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the County; and

WHEREAS, the Faribault Winterfest is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, sense of community and an atmosphere of winter celebration for all residents of the City of Faribault; and

WHEREAS, Minnesota Statutes Chapter 340A and Faribault Ordinance Code Chapter 4, provide for liquor licensing in cooperation with the Alcohol and Gambling Enforcement Division of the Minnesota Department of Public Safety; and

WHEREAS, Minnesota Statute Section 340A.404, Subd. 4(b) provides that as to a community festival, the governing body of a municipality may authorize the holder of a retail on-sale intoxicating liquor license issued by the municipality to dispense intoxicating liquor off premises at a community festival held within the municipality; and

WHEREAS, the Faribault City Council desires to authorize and establish the following community celebrations and events as community festivals as defined in Minnesota Statute Section 340A.404, Subd. 4(b):

1. Heritage Days Celebration, and accompanying events;

2. Mayors Reception

3. Blue Collar BBQ Festival, and accompanying events;

4. Downtown Car Cruise Nights;

5. Rice County Fair;

6. Faribault Winterfest

WHEREAS, any community festival and entity serving such community festival desiring to provide intoxicating liquor service for the community festival shall endeavor to ensure that no alcohol will be sold to minors by checking identification; and

WHEREAS, any community festival and entity serving such community festival shall endeavor to ensure that intoxicating liquor dispensed and consumed by patrons at the community festival shall be only in the designated area established at the time of approval of the community festival by the City; and

WHEREAS, any community festival and entity serving such community festival shall have the required liability insurance as prescribed by Minnesota Statutes Section 340A.409 to cover the

community festival and intoxicating liquor service; and

WHEREAS, any community festival and entity serving such community festival will be required to sign an agreement to indemnify and hold the City harmless in order to ensure that any community festival and entity serving such community festival will defend the City and pay for any claims against the City related to the use of any City facilities and the dispensing of the alcohol at the community festival.

NOW, THEREFORE BE IT RESOLVED*,* by the City Council of the City of Faribault that the recitals set forth in the preamble to this Resolution are incorporated into this Resolution as if fully set forth herein.

NOW, THEREFORE BE IT FURTHER RESOLVED*,* by the City Council of the City of Faribault that the City of Faribault authorizes and establishes the following community celebrations and events as community festivals as defined in Minnesota Statute Section 340A.404, Subd. 4(b):

1. Heritage Days Celebration, and accompanying events;

2. Mayors Reception;

3. Blue Collar BBQ Festival, and accompanying events;

4. Downtown Car Cruise Nights;

5. Rice County Fair; and

6. Faribault Winterfest.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the City Council of the City of Faribault that such established and authorized community festivals will be permitted to have catered food and allowed to dispense intoxicating liquor, subject to the requirements and conditions of this Resolution.

NOW THEREFORE BE IF FINALLY RESOLVED, by the City Council of the City of Faribault that the Mayor, City Administrator, staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica Kinser, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-071 Approve Street Closures for Downtown Car Cruise Nights

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Background:

A request has been made by Casie Steeves, on behalf of the Faribault Area Chamber of Commerce & Tourism, to hold Car Cruise Nights in downtown Faribault in 2024. The Car Cruise Nights will be held on the following Fridays: May 17, June 21, July 19, and August 16, 2024. The events will use the 100, 200, 300 and 400 blocks of Central Avenue. This will require Central Avenue from Division Street to 5th Street NW to be closed from 4:00 p.m. to 10:00 p.m. on the dates listed above. All cross streets will remain open. This is similar to the requests made in past years.

These events are listed as Community Events. They plan to have music for the Downtown Car Cruise Nights.

Recommendation:

Approve Resolution 2024-071 Approve Street Closures for Downtown Car Cruise Nights as listed above.

Attachments:

1. Resolution 2024-071 Approve Street Closures for Downtown Car Cruise Nights
2. Car Cruise Night Request

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-071

APPROVE STREET CLOSURES FOR DOWNTOWN CAR CRUISE NIGHTS

WHEREAS, the Faribault Chamber of Commerce is hosting a Car Cruise Night in downtown Faribault on the following Fridays: May 17, June 21, July 19 and August 16, 2024; and

WHEREAS, they plan for the events to run from 4:00 p.m. to 10:00 p.m.; and

WHEREAS, the Faribault Chamber of Commerce will provide a completed event agreement including liability insurance information prior to the event; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that Central Avenue from Division Street to 5th Street NW will be closed from 4:00 p.m. to 10:00 p.m. on May 17, June 21, July 19 and August 16, 2024, for the Downtown Car Cruise Nights.

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica Kinser, City Administrator

Submit by Email

Street Closure Application

(I) (we) hereby request consideration for closure of Central Avenue

Street Address

between Divison Street (Street Name) and 5th Street (Street Name)

for Car Cruise

(description of event)

between the hours of 4P and 10P on Date: 5/I7, 6/2I, 7/I9, 8/I6 2024

Applicant information:

Name: Casie Steeves

Address: 530 Wilson Avenue Faribault, MN 55021

Phone: 507 334 4381 or 507 491 6175

2nd Contact person:

Name: Nort Johnson

Address: 530 Wilson Avenue Faribault, MN 55021

Phone: 507 334 4381 or 605-490-4237

Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones. Applicant will make arrangements with Public Works at 333-0361 for date of pickup.

This application has been reviewed and approved on: _____

By: _____ Public Works Department

By: _____ Fire Department

By: _____ Police Department

Print Form

Policy and Procedures for Street Closure

* Block Parties	* Family Reunions	* Receptions
* Church Festivals	* Block Garage Sales	* Other

1. Complete Application Form

2. The applicant and/or 2nd contact person must be available at all times during the hours of the event.

3. The applicant is responsible to contact all neighbors that are located within area and/or would have restricted access to their driveways.

4. Alcoholic beverages are not permitted on the street.

5. The applicant will abide by the City of Faribault Noise Ordinance. Events with outdoor music shall cease music before 11:00 p.m.

6. The applicant will be responsible for city traffic cones. (Pickup and Return)

7. In case of inclement weather or cancellation of the event please contact Public Works 333-0361 and/or Law Enforcement Center 334-4305 at your earliest convenience.

8. An approved "Street Closure Application" will be given to the applicant to have with him/her on the day of the event.

9. Upon application approval a copy of the application will be forwarded to the Law Enforcement Center and Fire Department .

10. Placement of obstructions, such as tents, shall only be allowed provided that the traveled street is not fully obstructed to permit for emergency vehicle access. Placement shall be approved by the Director of Public Works, Director of Fire and Code Services, or Chief of Police.

11. The City may require event insurance indemnifying the City for street closure requests that are open to the general public or when the closure request is anticipated to have a large number of attendees.

12. The street closure policy and procedures apply to streets of a residential nature. Collector or arterial streets shall not be closed except for public events as approved by City Council.

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Heather Slechta, City Clerk
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-072 Approve Appointment of Board and Commission Members

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Background:

Due to resignations on the Planning Commission and the Environment Commission, there are vacant seats. City staff have received an application from Ed Miglio to fill the vacant Planning Commission seat and an application from Sarah Middleton to fill the Environmental Commission seat. Should the Council approve the above appointments, their terms would expire on January 31, 2025. There is still a vacancy on the Heritage Preservation Commission.

Recommendation:

Approve Resolution 2024-072

Attachments:

1. Resolution 2024-072 Approve Appointment of Board and Commission Members
2. Board-Commission Appointments - 2024 Working Document

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-072

APPROVE APPOINTMENT OF BOARD AND COMMISSION MEMBERS

WHEREAS, there exist numerous vacancies for boards and commissions for the City of Faribault; and

WHEREAS, the City received applications from individuals interested in serving on these boards and commissions; and

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby appoints the following individuals to the listed board or commission with the date of term expiration as identified:

Appointee	Board/Commission	Expiration
Middleton, Sarah	Environmental Commission	1/31/2025
Miglio, Ed	Planning Commission	1/31/2025

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

2024 CITY COUNCIL COMMITTEES – Working Copy

JOINT COMMITTEE (Work Session) (7)
Meets the first and third Tuesday of every month at 6:00 pm. Other meetings as needed.
Members: Mayor and all City Councilmembers

ANNEXATION COMMITTEE (3)
Meets as needed.
Members: Mayor Voracek, Councilmembers Ross and Spooner
Staff Liaison: City Administrator & CED Director

LABOR COMMITTEE (2)
Meets as needed.
Membe: Mayor Voracek and Councilmember Ross
Staff Liaison: City Administrator & Human Resources Director

AD HOC
Special committees established at Council discretion on an issue-by-issue basis. The Mayor serves on all established Ad Hoc Committees, along with two other Council members.

2024 COUNCIL APPOINTMENTS AND REPRESENTATIVES – Working Copy

Vice Mayor
Councilmember Spooner

Committees/Boards/Commissions with all members appointed by City Council

Committee Name	Council Appointees	Staff Rep.
CHARITABLE GAMBLING ADVISORY BOARD	Caron	H. Slechta
ECONOMIC DEVELOPMENT AUTHORITY	Spooner, Mayor Voracek	D. Wanberg
HOUSING AND REDEVELOPMENT AUTHORITY	Caron	D. Wanberg
PARKS AND RECREATION ADVISORY BOARD	Thiele	P. Peanasky

Committees/Boards/Commissions with only Council/City representatives appointed by City Council

Committee Name	Council Appointees	Staff Rep.
ALEXANDER PARK COMMITTEE	Spooner, Mayor Voracek	P. Peanasky
BMX TRACK BOARD	Ross	P. Peanasky
BUCKHAM WEST (SENIOR CENTER)	Ross	P. Peanasky
FARIBAULT HOUSE BUILDING COMMITTEE	van Sluis	N/A
ICE ARENA BOARD	Thiele, Doumbouya	P. Peanasky
JOINT DISPATCH BOARD	van Sluis	D. Dienst
MAIN STREET COMMITTEE	Doumbouya	D. Wanberg
MILL TOWNS TRAIL BOARD	van Sluis, Doumbouya	M. Duchene
PARADISE CENTER FOR THE ARTS BOARD	van Sluis	N/A
RICE COUNTY COMMUNITY AND JUSTICE COUNCIL (RCCJC)	Caron	
RIVERBEND NATURE CENTER BOARD	Spooner	N/A

SOCCER COMPLEX BOARD	Thiele	P. Peanasky
TOURISM BOARD	Doumbouya	N/A
TOWNSHIP FIRE CONTRACT COMMITTEE	Spooner, Mayor Voracek	D. Dienst

Current Member - Application submitted for reappointment
Current Member - No Application submitted/notified City not reapplying
New Applicant
Councilmember/City Staff

AIRPORT ADVISORY BOARD – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1); Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

AIRPORT ADVISORY BOARD	Appointed	Term	Expiration
1. Mike Brown, Sr.	12/22/2009	3 yrs.	1/31/2027
2. (Robert) Pete Johnson	4/27/1976	3 yrs.	1/31/2027
3. Stein Bruch	1/25/2022	3 yrs.	1/31/2025
4. William Smith	2/12/2019	3 yrs.	1/31/2025
5. Tom Waarvik	2/9/1993	3 yrs.	1/31/2026
6. (James) Carl Hooper (county resident)	9/13/2001	3 yrs.	1/31/2026
7. Brian Paczosa	1/24/2023	3 yrs.	1/31/2026

CHARTER COMMISSION - Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge. All members must be qualified voters of the City per state statute.

CHARTER COMMISSION	Appointed	Term	Expiration
1. Chuck Ackman	5/24/2011	4 yrs.	12/31/2024
2. Daniel Burns	5/24/2011	4 yrs.	12/31/2024
3. David Albers	5/23/2017	4 yrs.	12/31/2024
4. Tom Spooner (Council rep.)	1/12/2021	4 yrs.	12/31/2024
5. Kymn Anderson	5/24/2011	4 yrs.	12/31/2026
6. Dan Behrens	5/24/2011	4 yrs.	12/31/2026
7. John Jasinski	5/24/2011	4 yrs.	12/31/2026
8. Pat Rice	5/24/2011	4 yrs.	12/31/2026
9. Dave Miller	1/24/2023	4 yrs.	12/31/2026

ECONOMIC DEVELOPMENT AUTHORITY – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35, and 2008-015); The EDA has authority to take action on economic development programs for business and

industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.

ECONOMIC DEVELOPMENT AUTHORITY	Appointed	Term	Expiration
1. Mayor Kevin Voracek (Council Rep.)	1/8/2019	4 yrs.	1/14/2025
2. Rodney Gramse	2/11/2014	6 yrs.	1/28/2025
3. Tom Spooner (Council Rep.)	1/24/2023	4 yrs.	1/26/2027
4. Will Fort*	8/24/2021	6 yrs.	1/26/2027
5. David Campbell	1/25/2022	6 yrs.	1/25/2028
6. Andrew (AJ) Smith	4/12/2022	6 yrs.	1/23/2029
7. Christine Jeanes	6/13/2023	6 yrs.	1/23/2029

*Appointed to partial term to fill vacancy due to resignation

ENVIRONMENTAL COMMISSION – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. (Ordinance 2022-6; 7 members, at least four (4) City Residents, up to three (3) residents of bordering townships).

ENVIRONMENTAL COMMISSION	Appointed	Term	Expiration
1. Debie Graham - Wells Township	1/23/2023	3 yrs.	1/31/2027
2. Delia Denis - City	1/23/2023	3 yrs.	1/31/2027
3. Sarah Middleton		3 yrs.	1/31/2025
4. Teresa Demars* - City	1/24/2023	3 yrs.	1/31/2025
5. Richard Huston - Wells Township	4/14/2020	3 yrs.	1/31/2026
6. Cynthia Diessner - City	1/24/2023	3 yrs.	1/31/2026
7. Lee Nordmeyer*	2/13/2024	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

HERITAGE PRESERVATION COMMISSION - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members) The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

HERITAGE PRESERVATION COMMISSION	Appointed	Term	Expiration
1. Cori Weems	1/26/2021	3 yrs.	1/31/2027
2. Ron Dwyer	2/23/2021	3 yrs.	1/31/2027
3. Rob Kuhlman	1/25/2022	3 yrs.	1/31/2025
4. Lee Nordmeyer	4/14/2020	3 yrs.	1/31/2025
5. David Sauer	1/14/2020	3 yrs.	1/31/2026
6. Sam Temple	1/14/2020	3 yrs.	1/31/2026
7. Colton Hogan	1/24/2023	3 yrs.	1/31/2026

HOUSING AND REDEVELOPMENT AUTHORITY – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

HOUSING AND REDEVELOPMENT AUTHORITY	Appointed	Term	Expiration
1. Sara Caron (Council rep)	1/24/2023	1 yr.	1/31/2025
2. Eric Delgado*	9/12/2023	5 yrs.	1/31/2029
3. Colin Maltbie*	6/27/2023	5 yrs.	1/31/2025
4. Loni Ahlers	2/26/2013	5 yrs.	1/31/2026
5. Mandy Barnes*	2/28/2023	5 yrs.	1/31/2026
6. Travis McColley	11/9/2021	5 yrs.	1/31/2027
7. Travis Kath	2/22/2022	5 yrs.	1/31/2027

*Appointed to partial term to fill vacancy due to resignation

ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

ICE ARENA BOARD (CITY REPS)	Appointed	Term	Expiration
1. Adama Doumbouya (Council rep)	1/9/2024	1 yr.	1/31/2025
2. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
3. Paul Peanasky (City rep)	1/24/2023	3 yrs.	1/31/2026

LIBRARY ADVISORY BOARD – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

LIBRARY ADVISORY BOARD	Appointed	Term	Expiration
1. Kate McGrogan	4/25/2023	3 yrs.	1/31/2027
2. Melissa Kuhl	1/9/2018	3 yrs.	1/31/2027
3. Keri Simon	2/23/2016	3 yrs.	1/31/2025
4. Jayne Spooner	1/22/2019	3 yrs.	1/31/2025
5. Gordon Liu	1/25/2022	3 yrs.	1/31/2026
6. Anneke Musselman	1/24/2023	3 yrs.	1/31/2026
7. Langston Richter		1 yr.	1/31/2024

PARK & RECREATION ADVISORY BOARD – Resolution 2021-009; Seven (7) members, made up of one (1) City Council Member, minimum of five (5) City Residents, up to one (1) non-city resident residing within the school district, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

PARK & RECREATION ADVISORY BOARD	Appointed	Term	Expiration
1. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
2. Sally Kramer	8/23/2011	3 yrs.	1/31/2027
3. Chad Kreager	11/22/2005	3 yrs.	1/31/2025
4. Troy Temple	1/22/2019	3 yrs.	1/31/2025
5. Lola Brand	7/14/1998	3 yrs.	1/31/2026
6. Mike Ross	1/14/2020	3 yrs.	1/31/2026
7. Carrissa Glarner	1/24/2023	3 yrs.	1/31/2026
8. VACANT (Student)		1 yr.	1/31/2024

PLANNING COMMISSION – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

PLANNING COMMISSION	Appointed	Term	Expiration
1. Chuck Ackman	12/22/2009	3 yrs.	1/31/2027
2. Michael Salt	1/24/2023	3 yrs.	1/31/2027
3. Samantha Green*	1/23/2024	3 yrs.	1/31/2025
4. Ed Miglio		3 yrs.	1/31/2025
5. Steve White	12/10/1996	3 yrs.	1/31/2026
6. Barton Jackson	1/26/2021	3 yrs.	1/31/2026
7. Eric Delgado	1/24/2023	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

TREE BOARD – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

TREE BOARD	Appointed
1. Ed Bastyr	12/23/2008
2. Pat Rice	12/23/2008
3. Pauline Schreiber	12/23/2008
4. Sally Kramer (Park/Rec Brd rep)	3/12/2019
5. Wendy Eckert	1/14/2020
6. Susan Erickson	1/14/2020
7. Mark Zentner	1/14/2020
8. Amanda Theis	1/25/2022
9. Elaine Feikema	1/24/2023
10. Kimberly Paczosa	1/24/2023

CHARITABLE GAMBLING ADVISORY BOARD – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

CHARITABLE GAMBLING ADVISORY BOARD	Appointed	Term	Expiration
City Council Representative			

1. Sara Caron	1/24/2023	1 yr.	1/31/2025
American Legion			
1. Edward Little	2/14/2023	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/23/2024
Bethlehem Academy – Our Place on 3rd, Carbone's			
1. Troy Marquardt	2017	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/31/2024
Divine Mercy School – Signature Bar			
1. Phillip Parrish	11/14/2023	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/31/2025
Eagles			
1. Jon Sirek	2/28/2024	2 yrs.	1/31/2024
2. Clayton LaCroix (Alternate)	2/28/2023	2 yrs.	1/31/2025
Elks			
1. Mike Donkers	6/8/2021	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
Faribault Hockey Association – Depot, Joe's			
1. Rick Caron	9/13/2011	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
Faribault Wrestling Club – Faibault Golf and Country Club			
1. Jason Tobin	8/28/2007	2 yrs.	1/31/2026
2. Jamie Hausen (Alternate)	2/14/2023	2 yrs.	1/23/2025
Knights of Columbus			
1. Peter Dodge	1/9/2018	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
Moose			
1. Horace Vigesaa	2/23/2021	2 yrs.	1/31/2026
2. David Schwichtenberg (Alternate)	2/28/2023	2 yrs.	1/31/2025
Morristown Fire Relief - Our Place on 3rd			
1. Terry Meschke	3/12/2019	2 yrs.	1/31/2026
2. Johnathan Chmelik (Alternate)	2/14/2023	2 yrs.	1/31/2025
~~*Defeat of Jesse James Days Committee – Corks and Pints*~~			
~~1. Shelia Radtke~~	~~3/12/2019~~	~~2 yrs.~~	~~1/23/2025~~
~~2. Alternate~~		~~2 yrs.~~	~~1/23/2024~~
Faribault Youth Rotary Services – Boxer's			
1. Brenda DeMars	6/8/2021	2 yrs.	1/23/2025
2. Chad Koepke (Alternate)	6/8/2021	2 yrs.	1/23/2026

Rescinded per Ordinance 2023-22

TOURISM COMMISSION – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.

TOURISM COMMISSION	Appointed	Term	Expiration
1. Adama Doubouya (Council Rep)	1/24/2023	1 yr.	1/31/2024
2. David Connelly	1/14/2020	3 yrs.	1/31/2024

3.	Ashley Reller	1/26/2021	3 yrs.	1/31/2024
4.	OPEN*		3 yrs.	1/31/2025
5.	Miki Orr	3/12/2019	3 yrs.	1/31/2025
6.	David Nichols (RCHS)	1/24/2023	3 yrs.	1/31/2026
7.	Mark Kenney	1/24/2023	3 yrs.	1/31/2026

Rescinded per Resolution 2023-197

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD		Appointed	Term	Expiration
1.	Sharon Dell	2/14/2006	3 yrs.	1/31/2024
2.	VACANT		3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-198

CHILDREN'S FUND (AQUATIC CENTER) BOARD –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies

CHILDREN'S FUND (AQUATIC CENTER) BOARD		Appointed	Term	Expiration
1.	Ken Hubert	3/27/2018	3 yrs.	1/31/2024
2.	Bethany Fuller	4/26/2022	3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-199

PETER SMITH ADVISORY COMMITTEE – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

PETER SMITH ADVISORY COMMITTEE		Appointed	Term	Expiration
1.	Kyle Murphy *	2/22/2022	3 yrs.	1/31/2024
2.	Gordon (Duffy) Elleby	2/9/2021	3 yrs.	1/31/2025
3.	George Cunniff	2/9/2021	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-073 Approve Use of Teepee Tonka Park for Blue Collar BBQ Festival

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Background:

A request has been made by the Faribault Chamber of Commerce, on behalf of the Blue-Collar BBQ Festival Committee, to close Teepee Tonka Park on August 2-3, 2024, for their festival. They've also requested all fees be waived.

This will be the second year they are holding the festival in the park rather than downtown. As in the past, the Parks Department will provide additional picnic tables and trash cans. They will set up prior to August 2nd and tear down after August 3rd, but the park will not be closed during those times.

Recommendation:

Approve Resolution 2023-063 Approve Use of Teepee Tonka Park for Blue Collar BBQ and Arts Festival as requested.

Attachments:

1. Resolution 2024-073 Approve Use of Teepee Tonka Park for Blue Collar BBQ Festival
2. Blue Collar BBQ Festival Request

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-073

APPROVE USE OF TEEPEE TONKA PARK FOR BLUE COLLAR BBQ FESTIVAL

WHEREAS, the Faribault Chamber of Commerce is sponsoring the Blue-Collar BBQ Festival on August 2-3, 2024; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, the Faribault Chamber of Commerce will provide a completed event agreement including liability insurance information prior to the event.

NOW, THEREFORE, BE IT RESOLVED, that Teepee Tonka Park will be closed August 2-3, 2024, for food vendors, artist vendors, youth events, games, live music and beer tent for the Blue Collar BBQ Festival and all rental fees waived.

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica Kinser, City Administrator

From: Paul Peanasky
To: Denise Hansen
Subject: FW: Blue Collar
Date: Monday, April 1, 2024 9:47:29 AM

April 9 City Council

PAUL J. PEANASKY
Parks and Recreation Director

OFFICE | 507-334-2064
EMAIL | ppeanasky@ci.faribault.mn.us
WEB | www.faribault.org
ADDRESS | 15 W. Division St., Faribault, MN 55021

From: Casie Steeves <casie@faribaultmn.org>
Sent: Thursday, March 28, 2024 8:07 AM
To: Nort Johnson <nort@faribaultmn.org>; Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Subject: Blue Collar

Good Morning

On Behalf of Nort Johnson, Faribault Chamber of Commerce & Tourism, we would like to officially request Tee-Pee Tonka Park reserved for the Blue Collar Festival, during the dates: 8/2/24-8/3/2024
I anticipate 2 days prior for set up, and at least through Monday for tear down.

photo

Casie Steeves
Director of Operations
Faribault Area Chamber of Commerce & Tourism
507-334-4381 | 507-491-6175 | casie@faribaultmn.org
www.faribaultmn.org
530 Wilson Avenue Faribault, MN 55021

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	John Sherwin, Chief of Police
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-074 Accept Minnesota Office of Justice Programs Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Award

Background:

The passage of Resolution 2024-014 during the January 9, 2024, City Council Meeting, authorized the police department to seek up to two, $50,000 grant awards, from the Minnesota Office of Justice Programs, Department of Public Safety, Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant. The program is intended to address a critical shortage of police officers in Minnesota by providing grants to law enforcement agencies that have developed a plan to recruit, educate, and train qualified two- and four-year college graduates to become license-eligible police officers. The ICPOET grant reimburses law enforcement agencies for the cost of educating, training, and providing a salary to candidates until they've completed the accelerated education program and are licensed by the Minnesota POST Board as a police officer.

The department was recently made aware that both grant applications were fully awarded, with a total reimbursement of $100,000. The attached grant description, application narrative and budget summary detail the department's plan for implementation. With an anticipated start date of October 1, 2024, the department will work with Human Resources to advertise, recruit, and hire highly-qualified individuals for the grant-funded positions.

Recommendation:

Approve Resolution 2024-074

Attachments:

1. Resolution 2024-074 Accept Minnesota Office of Justice Programs ICPOET Grant Award(s)
2. ICPOET Grant Program Description

3. ICPOET Grant Narrative
4. ICPOET Budget Detail
5. ICPOET Signature Agreement

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-074

ACCEPT MINNESOTA OFFICE OF JUSTICE PROGRAMS INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING (ICPOET) GRANT AWARD

WHEREAS, Resolution 2024-014 authorized the Faribault Police Department to seek two awards from the Minnesota Office of Justice Programs, Department of Public Safety, Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant program; and

WHEREAS, the Faribault Police Department applied for and was issued two awards for a total of $100,000 in grant funds.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council accepts the ICPOET grant award and authorizes the police department to apply the funds as written in the grant application.

Date Adopted: April 9, 2024

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Jessica Kinser, City Administrator

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Department of Public Safety

Minnesota Office of Justice Programs

2024 Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Program

GRANT REQUEST FOR PROPOSALS (RFP)

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Request for Proposals (RFP) Part 1: Overview

1.1 General Information

- Grant Name: Intensive Comprehensive Peace Officer Education & Training (ICPOET)
- Minnesota Office of Justice Programs (OJP) Website
- Open for Applications: December 19, 2023
- Application Due Date: January 31, 2024

1.2 Program Description

The Minnesota Office of Justice Programs (OJP), MN Department of Public Safety, is requesting proposals to fund the Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant program. The program is intended to address the critical shortage of peace officers in the state by providing grants to law enforcement agencies that have developed a plan to recruit, educate, and train highly qualified two-and four-year college graduates to become license-eligible peace officers in the state. Law enforcement agencies may apply for reimbursement grants up to $50,000 per eligible candidate for the cost of educating, training, and paying an eligible peace officer candidate until the candidate is licensed by the board as a peace officer. The candidate will attend a Minnesota State Colleges and Universities-designated cohort at either Hennepin Technical College or Alexandria Technical and Community College to receive the Professional Peace Officer Education (PPOE) objectives as required by the Minnesota Peace Officer Standards & Training (POST) Board.

1.3 Minnesota's Commitment to Diversity and Inclusion

It is State of Minnesota policy to ensure equity, diversity, and inclusion in making competitive grant awards. See Executive Order 19.01.

The Policy on Rating Criteria for Competitive Grant Review establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities. See OGM Policy 08-02.

1.4 Funding and Project Dates

Funding

Funds authorized by MN Laws, Chapter 52, 2023 Minnesota Session Laws. The initial funding available is $2,500,000 with opportunities for subsequent funding after the first year. Final award amounts may be lower than requested. It is anticipated that OJP will award funding for up to 50 candidates, with maximum award amount of $50,000 per candidate. An agency may submit for more than one candidate but not more than 5 candidates. The funding is a cost reimbursement only grant. Award decisions will consider geographic diversity in grant distribution based on grant applications received.

Project Dates

This is a 15-month grant period, from on or around April 1, 2024, through June 30, 2025.

1.5 Eligible Applicants

Local units of government and tribal governments are eligible to apply including county sheriff's offices, police departments and tribal public safety agencies. A group of law enforcement agencies may collaborate on a joint application with one organization serving as the fiscal agency. Colleges and universities that operate law enforcement training programs are not eligible applicants.

1.6 Questions, Technical Assistance, and Information Sessions

Please submit any questions regarding this RFP by email to Mary.Vukelich@state.mn.us. Questions and answers will be updated on the ICPOET RFP Question Answer (QA) document on the grants page of the OJP website each Friday during the window for RFP applications.

Application Information Sessions

OJP will offer two online information sessions. Staff will provide a brief background on the Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant program, provide an overview of the RFP and application requirements, provide an overview of the application review process, and answer questions. Prospective applicants are encouraged to participate in at least one information session. Questions and answers from both information sessions will be posted on the ICPOET RFP Question Answer (QA) document on the grants page of the OJP website.

- ICPOET Session I: Thursday, January 4, 2024, from 1:30-2:15 pm Register Here
- ICPOET Session II: Tuesday, January 16, 2024, from 10:45-11:30 am Register Here

RFP Part 2: Background Information

2.1 Project Overview

The ICPOET program is intended to address the critical shortage of peace officers in the state by providing grants to law enforcement agencies that have developed a plan to recruit, educate, and train highly qualified two-and four-year college graduates to become license-eligible peace officers in the state. Law enforcement agencies may apply for reimbursement grants up to $50,000 per eligible candidate for the cost of educating, training, and paying an eligible peace officer candidate until the candidate is licensed by the board as a peace officer. An agency may apply for more than one candidate up to a maximum of 5 candidates.

Minnesota requires those aspiring to work in law enforcement to complete an educational program certified by the Minnesota Peace Officer Standards and Training (POST) Board at a Professional Peace Officer Education (PPOE) certified institution and pass the state board exam. Licensing itself only occurs when eligible candidates are appointed to a peace officer position and certain selection standards are met.

Grantees identify eligible candidates that meet the standards for admission to a board-certified Professional Peace Officer Education (PPOE) program as well as standards for license eligibility. The eligible candidates are then registered for a cohort, by each agency executing a contract with the selected academic provider. The two schools designated as approved providers for the ICPOET program are Hennepin Technical College and Alexandria Technical and Community College. The inaugural cohorts will start in October 2024 and end in March 2025.

The Peace Officer Licensing Exam is administered to individuals who possess a post-secondary degree from a regionally accredited college or university and successfully complete a Minnesota PPOE program from a POST Board certified school. Tuition to the designated cohort hosted by one of the two approved education providers are eligible grant expenses for the grantee agency to seek reimbursement. Other eligible expenses, which are anticipated to be included in the total education cost, include books, equipment, uniforms, and other associated academic expenses.

Candidates shall be employed by the grantee during PPOE enrollment. Salary and fringe benefits for candidates are eligible grant expenses.

RFP Part 3: Application Process and Instructions

3.1 Application Deadline

Applications must be submitted using the e-grants web-based system by 4:00 pm on January 31, 2024. Applications cannot be submitted after this time. No paper submissions will be accepted.

3.2 Application Submission Instructions

Applications must be submitted via e-grants, the Office of Justice Programs (OJP) online grants management system. E-grants can also be accessed via the Office of Justice Programs website. If you have never applied for a grant with the Office of Justice Programs, create a user account by clicking on the purple “New User” option in the login box in the upper right corner of the e-grants website and follow instructions to fill out the profile. Contact the e-grants Helpdesk at 1-800-820-1890 if you have login issues.

3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual

As part of submitting this application in e-grants the applicant agency agrees to the Terms and Conditions of OJP Grantees for applicants as well as the ICPOET Grant Program Guidelines 2024. Applicants are encouraged to print and review these documents with the appropriate agency staff prior to submitting the application in e-grants. If selected for funding, the grantee will need to submit required certifications. Grantees agree to follow the OJP Grant Manual, which provides basic information on policies and procedures for grant administration. These documents become, by reference, part of the formal grant contract agreement.

3.4 Application Content

The application consists of the following required parts; any missing part will prevent the application from submission.

A. Project Information Form

Input this information directly into the form in e-grants and it will be used as the cover sheet for the application. You will need:

- Contact information for the Fiscal Agent, including federal and state identification numbers.
- Authorized representative information (the person/s responsible for signing the grant agreement)
- Contact information for agency representative designated as project contact
- Financial agent contact information
- Project information

B. Intensive Comprehensive Peace Officer and Training Information Form

This form includes information around candidate recruitment (and identification), department's authorized and actual hiring levels, and the anticipated preferred education provider.

C. Narrative (20 points):

Address the following in a three-page maximum Word document with ¾" margins, single-spaced and with a 12-point font size. When ready to submit, **upload the narrative as an attachment in e-grants.** The narrative should address the following issues:

- Elaborate on any information provided in ICPOET Information Form.
- Description of your plan to recruit, educate and train highly qualified two- and four-year college graduates for the Intensive Comprehensive Peace Officer Education & Training program; include details around recruitment and selection process.
- Overview of department and community demographics and any intentional recruitment of candidates reflected in Section 1.3 of the RFP.

D. Budget (5 Points):

Budget information will be entered directly into e-grants.

- Budget line items will generally include program, salary, & fringe; anticipate $25,000 for program (tuition & related supplies) and $25,000 for salary & fringe.
- Tuition expenses should be listed under program expenses. More specifics will be available after grants awarded.
- Each candidate requested should have individual line items for program, salary & fringe.
- Include candidate's actual pay & fringe calculations for the position.
- Note that source documentation will be required for all items reimbursed.

Enter the budget directly into e-grants. Directions for entering the budget are available in the Application Guide.

E. Organizational Financial Information Form

This Information will be entered into e-grants form.

1. *OJP Grantee Status (active grant in last 12 months or not)*
2. *Fiscal Information*
   A. Accounting basis.
   B. Organization's Fiscal year time-period.
   C. Total revenue last completed fiscal year.
   D. Total federal expenditures (only from federal sources) last completed fiscal year.
   E. How often financial document are produced.
   F. Nonprofits only: Most Recent IRS Form 990.
   G. Nonprofits only: Date and status of annual financial filing
   H. Nonprofits only: Upload evidence of good standing with the Secretary of State
   I. Allocation method document (if applicable)
3. *Financial Document*
   Upload the financial document(s) applicable to your organization:
   - Agency with annual revenue under $50,000
     - Statement of Financial Position (Balance Sheet)
     - Statement of Activity (Income and Expense Statement)
   - Agency with total annual revenue of over $750,000, but with federal expenditures less than $750,000
     - Certified Financial Audit
     - Certified Financial Audit Management Letter
     - Corrective Action Plan (if applicable)
   - Agency that spent $750,000 or more in federal funds during fiscal year
     - Single Audit
     - Single Audit Management Letter
     - Corrective Action Plan (if applicable)
   - Audit Information
     - Name of Auditors
     - Type of Audit
     - Description of Audit Findings
4. *Administrative Systems*
   Answer yes or no to the following statements:
   - Our organization has had an instance of misuse or fraud in the past 36 months.
   - Our organization has current or pending lawsuit against the organization.

- Our organization is currently designated as s high risk grant recipient by the federal government.
- Current principals (defined as a public official, a board member or staff with the authority to access funds provided by this agency or determine how funds are used) have been convicted of a felony financial crime in the last 10 years.
- We have separate accounts for different programs/revenue sources to prevent co-mingling of funds.
- Our organization uses a daily time tracking log for each position being paid using multiple sources of funding.
- Our organization has a paid bookkeeper.
- Our organization has an approval process that requires multiple approvals before funds can be expended.
- Our organization has written policies and procedures for accounting, purchasing and payroll.
- Our organization's accounting system can identify and track grant program-related income and expenses separate from all other income and expenses.
- We can easily retrieve original receipts for expenses that are reimbursed by the grant.
- Nonprofits only: Our Board of Directors meets at least every month.
- Our organization has a Conflict-of-Interest Policy.

5. *Grant Management Experience*
    - We have had more than one administrative turnover in the past 12 months (defined as anyone involved in working on or managing grants)
    - Select an option that applies to your organization:
        - Monitored funding and completed reporting for non-federal and/or only federal grants
        - Monitored funding and completed reporting for only non-federal grants
        - Monitored funding and completed reporting for contracts but not grants
        - No prior experience monitoring and reporting for contracts and/or grants

WHAT AN APPLICATION MUST INCLUDE TO BE FORWARDED FOR REVIEW:
(E-grants will not allow the application to be submitted if any of these are missing.)

- **Project Information form** must be completed
- **ICPOET Information form** must be completed
- **Narrative** addressing questions listed above must be uploaded
- **Budget** with calculations included
- **Organization Financial Information form** must be completed

RFP Part 4: Application Review Process

This is a competitive application process. A review committee will read and rate applications using a 25-point scale. The reviewers will meet and discuss the proposals and then put forth their recommendations. The Commissioner of Public Safety will make the final funding decisions and award notification will be by email to applicants.

RFP Part 5: Post Award Requirements

- **Pre-Award Risk Assessment and Financial Review.** In accordance with state and federal grant management policies it is required to consider a grant applicant's past performance before awarding subsequent grants to them.
- **Minnesota's Commitment to Diversity and Inclusion in Procurement**
  The State of Minnesota is committed to diversity and inclusion in its public procurement process. The goal is to ensure that those providing goods and services to the State are representative of our Minnesota communities and include businesses owned by minorities, women, veterans, and those with substantial physical disabilities. Creating broader opportunities for historically under-represented groups provides for additional options and greater competition in the marketplace, creates stronger relationships and engagement within our communities, and fosters economic development and equality.
  To further this commitment, the Department of Administration operates a program for Minnesota-based small businesses owned by minorities, women, veterans, and those with substantial physical disabilities. For additional information on this program, or to determine eligibility, please call 651-296- 2600 or go to the OEP website.
- **Grant Contract Process.** After being selected for funding, OJP staff will work with the applicant to negotiate a final budget. The formal grant contract consists of the Grant Agreement, the Terms and Conditions, the Program Guidelines, and budget. The Grant Agreement will be initiated, signed by grantee and OJP, and once fully executed it is then a legally binding agreement. Grant agreements not signed within 30 days of receipt may be canceled.
- **Progress Reporting.** Grantees will be required to submit quarterly progress and expense reports with supporting reimbursement documentation and one final report with the POST number for each candidate and any outstanding supporting reimbursement documentation.
- **Grant Payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses that are incurred and are consistent with the negotiated budget.
- **OJP Grant Manual.** Grantees, grantee subgrants and contracts agree to follow the OJP Grant Manual as part of the application process. The manual is a resource for how our office manages grants and covers topics such as grant administration policies, program modification policies, general accounting requirements, etc. OJP Grant Manual

RIGHT OF CANCELLATION

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this Request for Proposals. The State does not intend to award a grant contract solely on the basis of any response made to this request or pay for information solicited or obtained.

The Faribault Police Department (FPD) is a full-service law enforcement agency that provides police protection to 25,000 city residents. Founded in 1872, FPD is one of the oldest police agencies in the state and has a proud tradition and history of innovation and problem-solving.

Located 50 miles south of downtown Minneapolis, the city of Faribault is the county seat and largest city within Rice County, but is not part of a Metropolitan Statistical Area (MSA). Rice County is considered a "rural" county as defined by the Federal Government, despite having approximately 67,000 residents. Because we are not part of a larger MSA, this can present challenges in attracting, retaining, and compensating qualified candidates in the highly competitive job market of law enforcement, especially given our proximity to the southern suburbs of the Twin Cities MSA.

Currently, FPD has an authorized strength of 35 sworn officers; however, as of January 2024, the department has only 29 officers - a deficit of nearly 20%. This deficit exists despite considerable efforts to recruit, retain, and attract officers.

In the past year, the FPD has undertaken multiple initiatives to identify, recruit, and retain qualified police officer candidates:

- Established a partnership with Riverland Community College's Law Enforcement program
  - This partnership extends from the Chief participating on the Riverland College Law Enforcement Advisory Board to our Police Explorer Program dedicating volunteers to assist with student training scenarios.
  - Through this partnership, we have identified, recruited, and made job offers to students for Community Service Officer and Police Officer positions.
- Broadened recruitment for Police Officer job openings
  - Outreach has extended beyond traditional postings.
  - The department developed marketing materials such as flyers and cards using QR code technology to link to job information.
  - An aspiring filmmaker was hired to film, produce, and edit an FPD recruitment video
  - The department attended career fairs and career events for high school students in the past year and has already committed to several in 2024.
- Restructured the department's existing Community Service Officer program
  - For over a decade, the CSO program was not focused on hiring future police officers or training CSOs in skills beyond ordinance enforcement.
  - Current CSOs are trained and assigned job duties with the expectation they will become future police officers.
  - Expanded response types for CSOs to provide job-related officer experience.
- Retention efforts of existing staff
  - Because we are a short distance from the Twin Cities suburbs, approximately 1/4 of our officers live in the south Twin Cities metro area. This has proven problematic in retaining staff who can work for higher-paying agencies with less demand and lower crime rates.

- Recognizing this issue, the city opened collective bargaining agreements mid-contract in 2022 to boost pay and advance employment steps to retain staff.
- This effort has seen mixed results – once the terms of a retention bonus were met in September 2023, three officers immediately left for other agencies.

While these efforts are directly related to recruitment and retention, the department has undergone broader initiatives to make FPD an attractive agency in which to work. Today's perspective police officers have seen the challenges faced by law enforcement and understand the need to reimagine policing in a post-George Floyd environment. FPD is committed to the tenants of 21st Century Policing and has adopted all six pillars within our agency:

1. **Building Trust and Legitimacy**

- FPD has proactively promoted trust within the community by initiating positive non-enforcement activities. Examples include:
    - "Safe Summer Kick-Off", a police-led community gathering celebrating the last day of school. During 2023's inaugural event, over 2,000 community members from all backgrounds and cultures gathered for an evening of police-led engagement, activities, safety displays, food, and celebration.
    - "'Ballin' in the 'Bault", a police-sponsored summer and winter break basketball league and tournament for Faribault youth, focused on providing alternative activities for juveniles who may be otherwise criminally minded.
    - "Presents with Police", an officer-developed Christmas sponsorship program that provides presents and funds for Faribault families in need.

2. **Policy and Oversight**

- FPD reviews all incidents where force is used, police pursuits, officer-involved accidents, and other critical incidents of high risk and low frequency.
- FPD is rewriting our police policy manual with a goal of completion by July 1st, 2024.

3. **Technology and Social Media**

- The department is committed to adopting the latest in technology and sharing our message through social media platforms.
- Efforts range from the previously mentioned recruitment video, to equipping officers with the most current body cameras, less lethal equipment, and squad car technology (Fleet Cameras/ALPRs/5G Routers).
- In addition, a recent award from the Department of Justice of Bureau of Justice Assistance (BJA) Violent Crime Reduction grant is funding an enhanced community security camera network and fixed ALPRs. This equipment was sought with input from the community through the City Council.

4. **Community Policing and Crime Reduction**

- FPD is committed to working with neighborhood groups, residents, and businesses in identifying and solving problems in the community.
- As part of the BJA grant, an advisory group of community stakeholders will provide input to FPD on reducing crimes of violence and solving identified community problems.

- FPD is proactive in crime reduction through our involvement in the Police Assisted Recovery and Deflection (PARD) program. The PARD program is an alternative to arrest focused on the root cause of much of the crime within Faribault – Substance Use Disorder (SUD). The program is a crime reduction strategy that allows officers to intervene and offer treatment and pre-treatment housing to those with SUD.

5. **Training and Education**

- The department trains all officers in the use of force, de-escalation, CIT, and other important topics such as implicit bias and procedural justice.

6. **Officer Wellness and Safety**

- Officer mental and physical wellness a critical to the success of FPD.
- FPD provides officers a Peer Support Team, counseling with a licensed psychologist, the ability to work out in a city facility on duty, and advanced cardio health screening.

ICPOET Recruitment Plan

The department will seek to hire two "Community Service Officer Law Enforcement Recruits". The candidates would be hired and compensated under the existing collective bargaining agreement (CBA) for Community Service Officers, with a 2024 starting wage of $22.29 per hour. The position would receive full benefits, including health insurance, uniforms, and other terms outlined per the CBA.

Faribault is a diverse community and our department is underrepresented in our diversity, particularly regarding our Somali and Hispanic communities. The ICPOET program is a fantastic opportunity for targeted recruitment of qualified candidates who may otherwise not have considered a law enforcement education.

2022 Census data indicates that approximately 15% of Faribault's population identifies as Black or African American, while 15% identify as Hispanic. Public School data highlights even more of our diversity as over 60% of public school students identify as non-White. FPD has a critical need to recruit and attract diverse police officer candidates. While 10.3% of our officers identify as Hispanic, we have no officers of Somali descent. The accelerated law enforcement education program through ICPOET, along with our ability to pay a candidate a living wage while enrolled in school, will allow us to broaden our applicant pool and target qualified protected class candidates for hiring.

The department has been intentional in building relationships with our diverse communities, partnering with the Faribault Diversity Coalition, Growing Up Healthy (a Hispanic-focused non-profit), and the Abubakar As-Saddique Islamic Center on previously mentioned community initiatives such as the Safe Summer Kickoff, "Ballin' in the 'Bault", and Presents with Police. We will do the same during the recruitment and hiring process if awarded ICPOET grants.

For the above-outlined reasons, FPD is seeking two grant awards from the ICPOET grant program to achieve full staffing in 2025. Full staffing will allow the department to further our mission and uphold our core values of "Community, Integrity, Courage, and Honor".

Application: A-ICPOE-2024-FARIBAPD-009

Budget Item Program Component: ICPOE: ICPOE

Budget Category: Other Expenses

Budget Description:	Award	Match
Travel Expenses This will be split between the 2 recruits to cover unexpected expenses including but not limited to travel-related expenses, office materials, food and clothing related to this program.	$480.00	
Budget Item Program Component Total:	$ 480.00	$ 0.00

Budget Category: Personnel

Budget Description:	Award	Match
Fringe benefits for recruit #1 This includes the cost of employee benefits for recruit #1. Total cost is $9000.00.	$9,000.00	
Fringe benefits for recruit #2 This covers the cost of employee benefits for recruit #2. Total cost $9.000.00	$9,000.00	
Payroll for recruit #1 This includes the hourly pay for the employee while attending school/academy training from October to March (6 months). Hourly rate of $21.00 per hour x 40 hours per week x 24 weeks= $20,160.00.	$20,160.00	
Payroll for recruit #2 This includes the hourly pay for the employee while attending school/academy training from October to March (6 months). Hourly rate of $21.00 per hour x 40 hours per week x 24 weeks= $20,160.00.	$20,160.00	
Budget Item Program Component Total:	$ 58,320.00	$ 0.00

Budget Category: Program Expenses

Budget Description:	Award	Match
School tuition, books and miscellaneous school expenses such as uniforms for recruit #1		

Application: A-ICPOE-2024-FARIBAPD-009

Travel to school will be using city vehicles and city gasoline. These funds will be used to pay for tuition and school expenses such as uniforms and equipment estimated at $20,600.	$20,600.00

Budget Description:	Award	Match
School tuition, books and miscellaneous school expenses such as uniforms for recruit #2		
Travel to school will be using city vehicles and city gasoline. These funds will be used to pay for tuition and school expenses such as uniforms and equipment estimated at $20,600.	$20,600.00	
Budget Item Program Component Total:	$ 41,200.00	$ 0.00
Total:	$ 100,000.00	$ 0.00

Minnesota Department of Public Safety ("State") Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	**Grant Program:** Intensive Comprehensive Peace Officer Education and Training 2024 **Grant Contract Agreement No.:** A-ICPOE-2024-FARIBAPD-009
Grantee: City of Faribault, Police Department 208 NW 1st Avenue Faribault, Minnesota 55021	**Grant Contract Agreement Term:** **Effective Date:** 6/1/2024 **Expiration Date:** 6/30/2025
Grantee's Authorized Representative: John Sherwin, Police Chief City of Faribault, Police Department 25 NW 4th Street Faribault, Minnesota 55021 (507) 334-0920 jsherwin@ci.faribault.mn.us	**Grant Contract Agreement Amount:** Original Agreement $100,000.00 Matching Requirement $0.00
State's Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 230-3358 Kristin.lail@state.mn.us	**Federal Funding:** CFDA/ALN: None **FAIN:** N/A **State Funding**: Minnesota Session Laws of 2023, Chapter 52, Article 2, Section 3, Subdivision 8. **Special Conditions**: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:
Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Intensive Comprehensive Peace Officer Education and Training 2024 Application ("Application") which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota, 55101-2139. The Grantee shall also comply with all requirements referenced in the Intensive Comprehensive Peace Officer Education and Training 2024 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (https://app.dps.mn.gov/EGrants), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

***Payment*:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over $100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-ICPOE-2024-FARIBAPD-009 /3-94613

Project No.(*indicate N/A if not applicable*): __N/A___

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Budget Summary

ICPOE: ICPOE				
Budget Category	**Award**			
Personnel				
Fringe benefits for recruit #1	$9,000.00			
Fringe benefits for recruit #2	$9,000.00			
Payroll for recruit #1	$20,160.00			
Payroll for recruit #2	$20,160.00			
Total	$58,320.00			
Program Expenses				
School tuition, books and miscellaneous school expenses such as uniforms for recruit #1	$20,600.00			
School tuition, books and miscellaneous school expenses such as uniforms for recruit #2	$20,600.00			
Total	$41,200.00			
Other Expenses				
Travel Expenses	$480.00			
Total	$480.00			
Total	$100,000.00			

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-075 Minnesota Trail Assistance Grant - Authorizing Sponsorship of Trails Operated by River Bend Nature Center

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Background:

River Bend Nature Center (RBNC) has received a grant from the Minnesota Cross-Country Ski Trail Grant-in-Aid Program. The grant was approved by the Minnesota Department of Natural Resources but the grant must be authorized by the property owner. Since the City owns the property that RBNC occupies, approval is needed for RBNC to receive the grant. The grant is for up to $3,450 based on the amount of grooming performed. This resolution will be valid for five (5) years and will not need to be renewed until 2028.

Recommendation:

Approve Resolution 2024-075 Minnesota Trail Assistance Grant – Authorizing Sponsorship of Trails Operated by River Bend Nature Center

Attachments:

1. Resolution 2024-075 Minnesota Trail Assistance Grant Authorizing Sponsorship of Trails Operated by River Bend Nature Center
2. River Bend Nature Center Grant Application

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-075

MINNESOTA TRAIL ASSISTANCE GRANT – AUTHORIZING SPONSORSHIP OF TRAILS OPERATED BY RIVER BEND NATURE CENTER

WHEREAS, the City of Faribault acts as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for general maintenance and grooming of trails managed by River Bend Nature Center; and

WHEREAS, that upon approval of its application by the State, the City of Faribault may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement; and

WHEREAS, that the City Administrator is authorized to sign such an agreement with the Department of Natural Resources; and

WHEREAS, that the City Administrator is hereby authorized to serve as the fiscal agent for the above referenced project.

NOW, THEREFORE, BE IT RESOLVED, the Faribault City Council agrees to approve the continuation to act as legal sponsor for Grant-in-Aid trail grant submitted by River Bend Nature Center to the Minnesota Department of Natural Resources for the purpose of maintaining the ski trail for the period of five years from April 9, 2024, to April 9, 2028.

Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica Kinser, City Administrator

DEPARTMENT OF NATURAL RESOURCES

Minnesota Cross-Country Ski Trail Grant-in-Aid Program

MAINTENANCE AND GROOMING APPLICATION

GENERAL INFORMATION

Trail Name: River Bend Nature Center	Base Ski GIA Grant Amount: $3,450.00
Trail Association or Club Name (if applicable):	Miles of Trail in GIA Program: 7 miles
Trail Administrator Name: Brittany Smith	Trail Administrator Phone: 507-332-7151
Trail Administrator Email: smith@rbnc.org	Trail Administrator/Association Mailing Address (Street, Box Number, City, State, and Zip Code): 1000 Rustad Road PO Box 186 Faribault, MN 55021
Trail Administrator Signature: Brittany Smith Digitally signed by Brittany Smith Date: 2024.02.27 11:22:54 -06'00'	Trail Administrator Signed Date: 2/27/24

UNIT OF GOVERNMENT/SPONSOR APPROVAL

Unit of Government Sponsor: City of Faribault	Sponsor Email:
Sponsor Phone:	Authorized Representative of Sponsor Name:
Authorized Representative of Sponsor Title:	Sponsor Mailing Address (Street, Box Number, City, State, and Zip Code):
Sponsor Signature:	Sponsor Signed Date:

PROGRAM REQUIREMENTS

☑	Final Grooming Request for Reimbursement from Previous Year (attach to application)
☑	Local Unit of Government/Sponsor Resolution (attach to application)
☑	Validation of Ski GIA Trail Alignment (coordinate with your PAT Area Office for any trail changes)
☐	Sign Order (if applicable)

DEPARTMENT OF NATURAL RESOURCES APPROVAL OF APPLICATION

Parks and Trails Area Supervisor Signature	Signed Date:

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Heather Slechta, City Clerk
MEETING DATE:	April 9, 2024
SUBJECT:	Approve LG220 Application for Exempt Permit

Background:

An LG220 Application for Exempt Permit has been submitted by the Combat Veterans Motorcycle Association MN 48-7 for an event on August 17, 2024, at Faribault Harley-Davidson. If approved, Staff will forward the application to the Minnesota Gambling Control Board for final review and approval.

Recommendation:

Approve LG220 Application for Exempt Permit

Attachments:

1. LG220 Application for Exempt Permit - Combat Veterans Motorcycle Association MN 48-7

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: COMBAT VETERANS MOTORCYCLE ASSOCIATION MN 48-7

Previous Gambling Permit Number: [redacted]

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: [redacted]

Mailing Address: [redacted]

City: LAKEVILLE State: MN Zip: 55044 County: DAKOTA

Name of Chief Executive Officer (CEO): RICHARD ADER

CEO Daytime Phone: 651-276-9673 CEO Email: [redacted]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): ERCOOK30@GMAIL.COM 612-402-9328

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☑ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): FARIBAULT HARLEY-DAVIDSON

Physical Address (do not use P.O. box): 2704 W AIRPORT RD

Check one:

☑ City: FARIBAULT Zip: 55021 County: RICE

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): Aug 17th 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Kevin Bushard, Human Resources Director
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-079 Approve Hiring Receptionist

Background:

Due to a resignation, there is a need to fill a Receptionist position at the Community Center. The position was posted from February 13, 2024 to March 22, 2024.

Twenty-five applications were received for this position. All applications were reviewed and scored. From that review, five applicants were selected for an interview. The interview panel consisted of Devin Pewowaruk, Recreation Coordinator, Kevin O'Brien, Recreation Superintendent, and Paul Peanasky, Parks and Recreation Director. From that interview process, the panel selected Abdimutalib Abdullahishall as the recommendation for hire.

Resolution 2024-079 recommends the hiring of Abdimutalib Abdullahishall. Abdimutalib would be hired at Grade B Step 1 per the Local 70 CBA for 2022-2024.

Recommendation:

Approve resolution 2024-079, approving the hiring of Abdimutalib Abdullahishall as Receptionist.

Attachments:

1. Resolution 2024-079 Approve Hiring Receptionist

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-079

APPROVE HIRING RECEPTIONIST

WHEREAS, the City of Faribault (the "City") presently has a vacant Receptionist position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Receptionist position with the City; and

WHEREAS, the City Council desires to fill the vacant Receptionist position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Abdimutalib Abdullahishall be extended an offer of employment to fill the vacant Receptionist position.

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	April 9, 2024
SUBJECT:	Approve Biosolids Hauling and Application Agreement Extension

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Background:

The City has previously held an agreement with Fergus Power Pump, Inc. for the dredging, hauling, and land application of biosolids (sludge) from the Water Reclamation Facility (WRF). The Council approved this agreement on March 10, 2015. The agreement allows for extensions to the agreement based upon satisfactory performance.

WRF staff are satisfied with the services provided by Fergus Power Pump under this contract, and are recommending proceeding with a two-year extension. Under the proposed extension, the cost for the work would increase from the current rate of $0.057/gallon to $0.059/gallon in 2024 and $0.061/gallon in 2025. A fuel surcharge will be added for fuel above $3.50/gallon. The increases are a result of rising trucking costs.

The City has been working with this company since 1997. Included in this agreement, Fergus Power Pump, Inc. completes all the required Minnesota Pollution Control Agency (MPCA) reporting and permitting for the hauling and land application of the biosolids.

Recommendation:

Approve Biosolids Hauling and Application Agreement Extension with Fergus Power Pump, Inc.

Attachments:

1. Biosolids Extension Letter

FERGUS POWER PUMP INC.

Biosolids Management

• 24978 - 225th Street • Fergus Falls, MN 56537
Phone (218) 736-6772 • Fax (218) 736-7115
Email: fppinc@prtel.com • www.ferguspowerpump.com

4-8-24

Mr. Henry Morgan
City of Faribault
214NE 14th Street
Faribault, MN 55021

REF: Contract Extension

Fergus Power Pump, Inc. would like to thank you for the possibility of extension of the current contract for additional two years. The request for extension is based on the current contract to be extended to the agreement based upon satisfactory performance.

All specifications in the original contract will apply to the contract extension.

Fergus Power Pump, Inc. proposes a project cost for dredging based on an estimated 3.0 million gallons per application with a 12-mile haul to permitted field sites as follows:

2024	$0.059 / gallon
2025	$0.061 / gallon

Dredging, hauling, and land application will be conducted as per Minnesota Pollution Control Agency, MPCA and EPA Rules. Fergus Power Pump is a MPCA Type IV Certified Corporation.

A Fuel surcharge will be added should the price of fuel be over $3.50/gallon, per invoice of usage per unit. All equipment necessary will be full of fuel at the start of the project and refueled at the end of the project.

Example: Surcharge=Current price of fuel $3.85 - $3.50= $0.35 gallons used per unit.

Please send letter of acceptance to the two-year contract extension as outline per this letter.

If you have any questions, please do not hesitate to call.

Sincerely,

McClain Okerstrom, Vice President

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	David Wanberg, Community & Economic Development Director
MEETING DATE:	April 9, 2024
SUBJECT:	Ordinance 2024-4 Approve a Zoning Map Amendment for 15 3rd Ave SW (First Reading)

Background:

Corey Newby of Urban Flea Market (the "Applicant/Owner") requests amending the Zoning Map for 15 3rd Ave SW (the "Property"). The Applicant proposes changing the Property's zoning district from P-I, Public-Institutional, to C-2, Highway Commercial.

The Planning Commission held a public hearing on March 18, 2024, to consider the Applicant's requests. Aside from the Applicant, one member of the public voiced support for the Applicant's intended use of the Property and their positive interactions with the Applicant's business in New Prague. No one from the public expressed concerns about the Applicant's requests.

The DRC and City Planner recommended that the City zone the Property as C-1, Neighborhood Commercial, not C-2, Highway Commercial, as the Applicant requested. The Planning Commission agreed with the DRC and voted unanimously to deny the Applicant's request for C-2, Highway Commercial, and recommended that the City Council consider C-1, Neighborhood Commercial instead.

At the March 26, 2024, City Council meeting, the City Council found in favor of the Applicant's request and directed staff to draft a new ordinance recommending in favor of the Applicant's request for C-2, Highway Commercial. Attached is the new Ordinance 2024-4 with updated findings supporting rezoning the Property to C-2, Highway Commercial.

Recommendation:

Approve Ordinance 2024-4 (first reading).

Attachments:

1. Ordinance 2024-4

State of Minnesota
County of Rice

CITY OF FARIBAULT
ORDINANCE No. 2024-4

APPROVE A ZONING MAP AMENDMENT FOR 15 3RD AVE SW

WHEREAS, Corey Newby (the "Applicant" and "Owner") requests a zoning map amendment changing the zoning district of property at 15 3rd Ave SW, from P-I, Public Institutional, to C-2, Highway Commercial, depicted and legally described as BLOCK 4 OF SOUTHERN ADDITION; and

WHEREAS, City Staff reviewed the application and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on March 18, 2024, following proper notice, held a public hearing regarding the Applicant's request; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended denial of the Applicant's request to rezone the property from P-I, Public Institutional to C-2, Highway Commercial and recommended C-1, Neighborhood Commercial; and

WHEREAS, upon review of the combined recommendation and report from the Planning Commission at a regular City Council meeting, the City Council disagreed with the findings of the Planning Commission and found in favor of the Applicant's request, per the following findings as required for any zoning amendment by Section 2-180 of the City's Unified Development Ordinance:

1. **Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.**

Finding: A comprehensive plan amendment is associated with this rezoning request. The Applicant's requested land use map amendment in the comprehensive plan is from Institutional to Commercial, and the requested C-2 will be consistent with this designation.

2. **Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.**
   Finding: The continued use of the subject property is in the public interest and not solely for the benefit of the property owner. The subject property has a National Register building and a larger institutional building that makes sense for adaptive reuse instead of demolition. Having an active owner and tenant for the property will likely result in further investment in the existing buildings, preserving their established character within the neighborhood. The City supports finding a compatible use for the property and sees the uses found in C-2 as compatible with the neighborhood.

3. **Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.**
   Finding: The proposed zoning amendment will change 15 3rd Ave SW from P-I, Public Institutional, to C-2, Highway Commercial. C-2 is found across the road from residential properties elsewhere in the city. Development standards related to the re-development or adaptive reuse of the subject property under C-2 will limit the amount of impact on adjacent properties.

4. **Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.**
   Finding: The current P-I zoning of the subject property is intended for institutional uses, which is highly unlikely to continue happening on this property going into the future. The list of conditional uses allowed in P-I does not allow a great deal of flexibility for uses aside from institutional or institutionally related uses.

5. **Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.**
   Finding: The current use of the property as institutional is changing, regardless of a change in zoning, and the zoning of the property should allow for some use of the property. Commercial use of the subject property can make sense and C-2 zoning would allow flexibility on the property's future.

WHEREAS, the City Council conducted the first reading of this ordinance on April 9, 2024, and the second reading of this ordinance on _____, 2024; and

WHEREAS, based on City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings; and

WHEREAS, pursuant to Minn. Stat. § 462.357, the City Council may by ordinance amend the zoning ordinance and zoning district boundaries, as depicted on an adopted zoning map.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings and Incorporation of Recitals and Exhibits. The recitals and exhibits in this ordinance and attached exhibits are incorporated into this ordinance, and, where applicable, constitute Faribault City Council's findings.

Section 2. Amendment. The Official Zoning Map of the City of Faribault is hereby amended to rezone the subject property legally described above and graphically depicted in Exhibit A to C-2, Highway Commercial. The effective date of the rezoning shall be as outlined in Section 5 of this resolution.

Section 3. Official Zoning Map. The Official Zoning Map of the City of Faribault shall not be re-published to show the aforesaid rezoning, but the City Planner shall appropriately mark the Official Zoning Map on file with the Department of Community and Economic Development to indicate the rezoning.

Section 4. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance.

Section 5. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to the Faribault City Charter.

First Reading: April 9, 2024

Second Reading: _____, 2024

Publication Date: _____, 2024

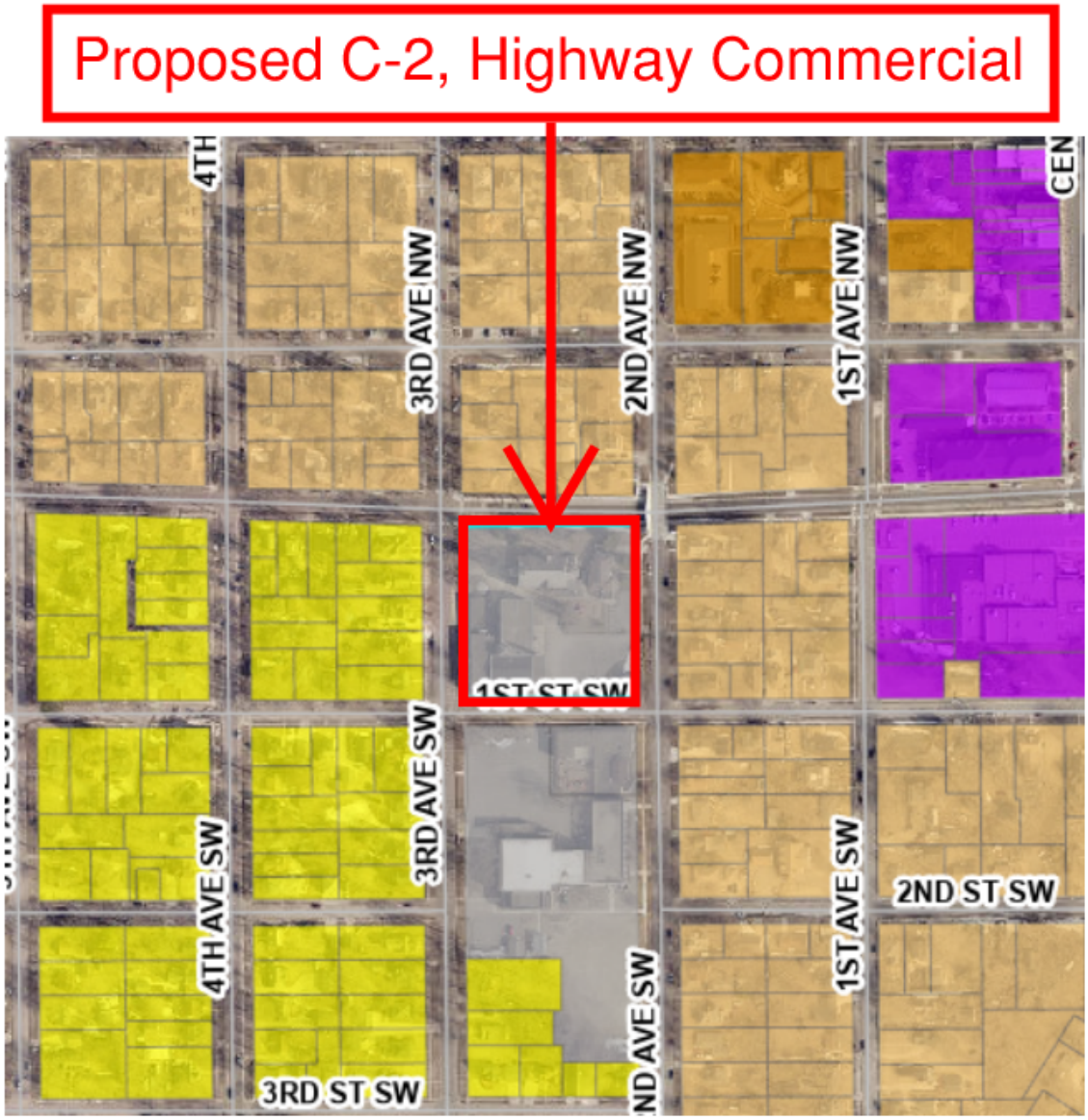
Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Jessica Kinser, City Administrator

EXHIBIT A
Zoning Map Amendment Diagram



Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	David Wanberg, Community and Economic Development Director
MEETING DATE:	April 9, 2024
SUBJECT:	Ordinance 2024-7 Approve a Zoning Map Amendment for Certain Properties on the N Side of 14th Street NW between 3rd Avenue NW and Lake Faribault (Second Reading)

Background:

The City Council approved the first reading of Ordinance 2024-7 at its March 26, 2024, meeting. Per the City's adopted Land Use Plan, the ordinance rezones the north side of 14th Street NW from 3rd Avenue NW to Lake Faribault, from I-2, Heavy Industrial District, to R-2, Low-Density Residential District, per the City's adopted Land Use Plan. City Staff received no comments nor made any substantive changes to the ordinance since its first reading. The Council should now act on the second reading of the ordinance.

Recommendation:

Approve Ordinance 2024-7 (second reading).

Attachments:

1. Ordinance 2024-7 Approve a Zoning Map Amend for Certain Properties on the N Side of 14th Street NW between 3rd Avenue NW and Lake Faribault

State of Minnesota
County of Rice

CITY OF FARIBAULT
ORDINANCE No. 2024-7

REZONE CERTAIN PROPERTIES ON THE NORTH SIDE OF 14TH STREET NW BETWEEN 3RD AVENUE NW AND LAKE FARIBAULT

WHEREAS, the City of Faribault proposes to rezone the properties generally located along the north side of 14th Street NW between 3rd Avenue NW and Lake Faribault from I-2, Heavy Industrial to R-2, Low-Density Residential; and

WHEREAS, the properties graphically depicted in Exhibit A and listed in Exhibit B are hereinafter referred to as the subject area; and

WHEREAS, the City Comprehensive Plan adopted on September 22, 2020, guides the subject area as an Established Residential Neighborhood; and

WHEREAS, the proposed rezoning is intended to zone the subject area per the adopted comprehensive land use plan for this neighborhood; and

WHEREAS, City Staff prepared a report to the Planning Commission and made a recommendation to approve the City's rezoning request; and

WHEREAS, the Planning Commission, on March 18, 2024, following proper notice, held a public hearing regarding the said request; and

WHEREAS, the Planning Commission finds that it is appropriate to rezone the subject property as requested by the Applicant based on the following written findings of the Planning Commission as required by Section 2-180 of the City's Unified Development Ordinance:

1. **Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.**

   Finding: The Land Use Plan guides the subject properties for Established Residential use, which is consistent with the proposed R-2, Low-Density Residential District zoning. In addition, the proposed zoning is consistent with existing R-2 zoning and existing land uses adjoining the rezoning area along the south side of 14th Street NW in this block.

2. **Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.**

   Finding: It is in the public's best interest to ensure reasonable and logical use of the property. It is reasonable to rezone the subject area to R-2, Low-Density Residential District, to match along the south side of the block and match the existing single-family residential uses in the subject area.

3. **Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.**

   Finding: The existing uses of the property to be rezoned are single-family residential dwellings compatible with the proposed R-2, Low-Density Residential zoning on this block.

4. **Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.**

   Finding: The existing I-2, Heavy Industrial zoning in the subject area is not practical due to the small residential-sized lots found in the rezoning area. The current industrial zoning hinders the restoration or expansion of existing single-family homes in the rezoning area.

5. **Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.**

   Finding: The Comprehensive Land Use Plan guides the area for established residential uses that are consistent with the proposed low-density residential zoning.

WHEREAS, the City Council held a public meeting on March 26, 2024, to consider approval of the first reading of Ordinance 2024-7; and

WHEREAS, the City Council also held a public meeting on April 9, 2024, to consider approval of the second reading of Ordinance 2024-7; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission and makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this ordinance constitute the written findings of the City Council.

Section 2: Rezoning Approval. The City Council hereby rezones the subject property graphically depicted in Exhibit A to R-2 Low-Density Residential District. The effective date of the rezoning shall be as specified in Section 5 of this resolution.

Section 3: Official Zoning Map. The City does not need to republish the City's official zoning map to show the rezoning. However, the City Planner shall show the rezoning on the official zoning map on file with the City.

Section 4: Authorization to Take Additional Steps. The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this ordinance.

Section 5: Effective Date. This ordinance is effective immediately upon its passage and publication per the City Charter.

First Reading:	March 26, 2024
Second Reading:	April 9, 2024
Publication Date:	April 16, 2024

Faribault City Council

_____
Kevin F. Voracek, Mayor

ATTEST:

_____
Jessica Kinser, City Administrator

EXHIBIT A:
Graphic Depiction of Subject Property to be Rezoned to R-2, Low-Density Residential District

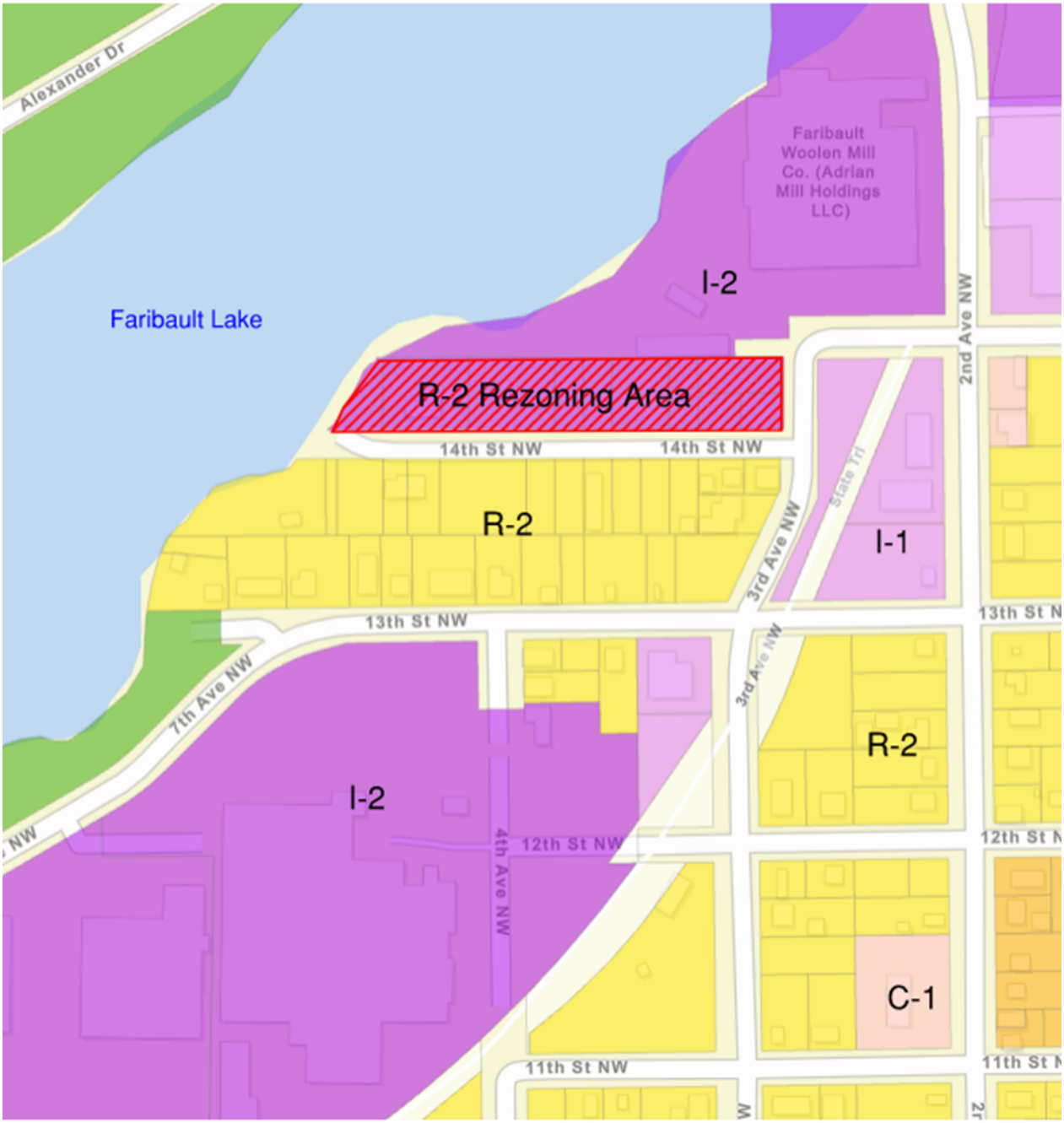


EXHIBIT B:
List of Property PIDs to be Rezoned
to R-2, Low-Density Residential District

Properties to be Rezoned:

- 1410 3rd Ave NW – PID #s 1830276001; 1830276002; and, 1830276003
- 1422 3rd Ave NW – PID #s 1830276005; 1830276006; and, 1830276007
- 328 14th St NW – PID # 1830276004
- 344 14th St NW – PID # 1830276008
- 412 14th St NW – PID # 1830276009
- 418 14th St NW – PID # 1830276010

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	David Wanberg, Community and Economic Development Director
MEETING DATE:	April 9, 2024
SUBJECT:	Summary Publication of Ordinance 2024-7

Background:

Ordinance 2024-7 will take effect on the date of its publication in the official newspaper of the City of Faribault. Instead of publishing the entire ordinance, the Faribault City Charter allows the City Council, with a five-sevenths vote, to approve a summary publication of the ordinance that informs the public of the ordinance's title, intent, and effect. The summary must also state that the complete text of the ordinance is on file at the city administrator's office. Refer to the attached summary publication of Ordinance 2024-7.

Recommendation:

Approve the attached summary publication of Ordinance 2024-7.

Attachments:

1. Ordinance 2024-7 Summary Publication

Summary Publication

CITY OF FARIBAULT
ORDINANCE No. 2024-7

APPROVE A ZONING MAP AMEND FOR CERTAIN PROPERTIES ON THE N SIDE OF 14TH STREET NW BETWEEN 3RD AVENUE NW AND LAKE FARIBAULT

On April 9, 2024, the Faribault City Council adopted Ordinance 2024-7 approving a zoning map amendment for properties on the north side of 14th Street NW between 3rd Avenue and Lake Faribault to R-2, Low Density Residential. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: March 26, 2024
Second Reading: April 9, 2024
Publication: April 16, 2024

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-077 Approve Plans and Specifications and Establish Bid Date for Airtech 2 Street, Utility and Stormwater Improvements, Contract 2022-07

Background:

The attached resolution approves the construction plans and specifications for the proposed Airtech 2 Street, Utility and Stormwater Improvements project (Contract 2022-07), including removals, watermain extension, sanitary sewer extension, lot services, storm sewer construction, grading, aggregate base, bituminous paving, turf restoration, regional stormwater basin construction and related improvements.

The streets proposed to be included in this project are as follows:

Airtech Court (Airtech Drive to Steele Waseca Substation)

The improvements were formally ordered by the City Council on September 26, 2023, upon the passage of Resolution 2023-184, following a Public Hearing. After the improvements were ordered, the Engineering Department finalized the plans and specifications in preparation of bidding for the improvements.

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is $1,400,000.00. Proposed funding for the project is as follows:

Special Assessments	$1,067,300.00	76.2%
Storm Water Utility Fund (603)	$ 332,700.00	23.8%
Total	$ 1,400,000.00	100.0%

As detailed in the feasibility report, the improvements are proposed to be specially assessed per City policy and cost share splits detailed in a previous City memo from 2002/2003.

As this is a non-petitioned project proposing to levy special assessments against benefiting properties, a minimum 6/7ths vote of the City Council is required to advance the improvements.

The attached resolution also establishes a bid date of May 8, 2024 for the project. Construction is scheduled to begin in June, with substantial completion by the end of August 2024.

Recommendation:

Approve Resolution 2024-077 Approve Plans and Specifications and Establish Bid Date for Airtech 2 Street, Utility and Stormwater Improvements, Contract 2022-07

Attachments:

1. Resolution 2024-077 Approve Plans and Specifications and Establish Bid Date for Airtech 2 Street, Utility and Stormwater Improvements, Contract 2022-
2. 2022-07 Cover Sheets

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-077

APPROVE PLANS AND SPECIFICATIONS AND ESTABLISH BID DATE FOR AIRTECH 2 STREET, UTILITY AND STORMWATER IMPROVEMENTS - CONTRACT 2022-07

WHEREAS, Resolution 2023-184, adopted on September 26, 2023, following a Public Hearing, ordered the improvements for the Airtech 2 Street, Utility and Stormwater Improvements project (Contract 2022-07), and;

WHEREAS, the project includes removals, watermain extension, sanitary sewer extension, lot services, storm sewer construction, grading, aggregate base, bituminous paving, turf restoration, regional stormwater basin construction and related improvements on the following streets:

Airtech Court (Airtech Drive to Steele-Waseca Substation)

And;

WHEREAS, said resolution also ordered the preparation of the plans and specifications for said improvements, and;

WHEREAS, the total cost of the improvements is estimated to be $1,400,000.00, and;

WHEREAS, plans and specifications for the improvements have been prepared by the City Engineering Department.

NOW, THEREFORE BE IT RESOLVED, plans and specifications for the proposed Airtech 2 Street, Utility and Stormwater Improvements project (Contract 2022-07), prepared by the City Engineering Department, are hereby approved.

ALSO, BE IT RESOLVED, a bid opening date of May 8, 2024, is hereby established for the Airtech 2 Street, Utility and Stormwater Improvements project (Contract 2022-07)

Date Adopted: April 9, 2024

Faribault City Council

_____

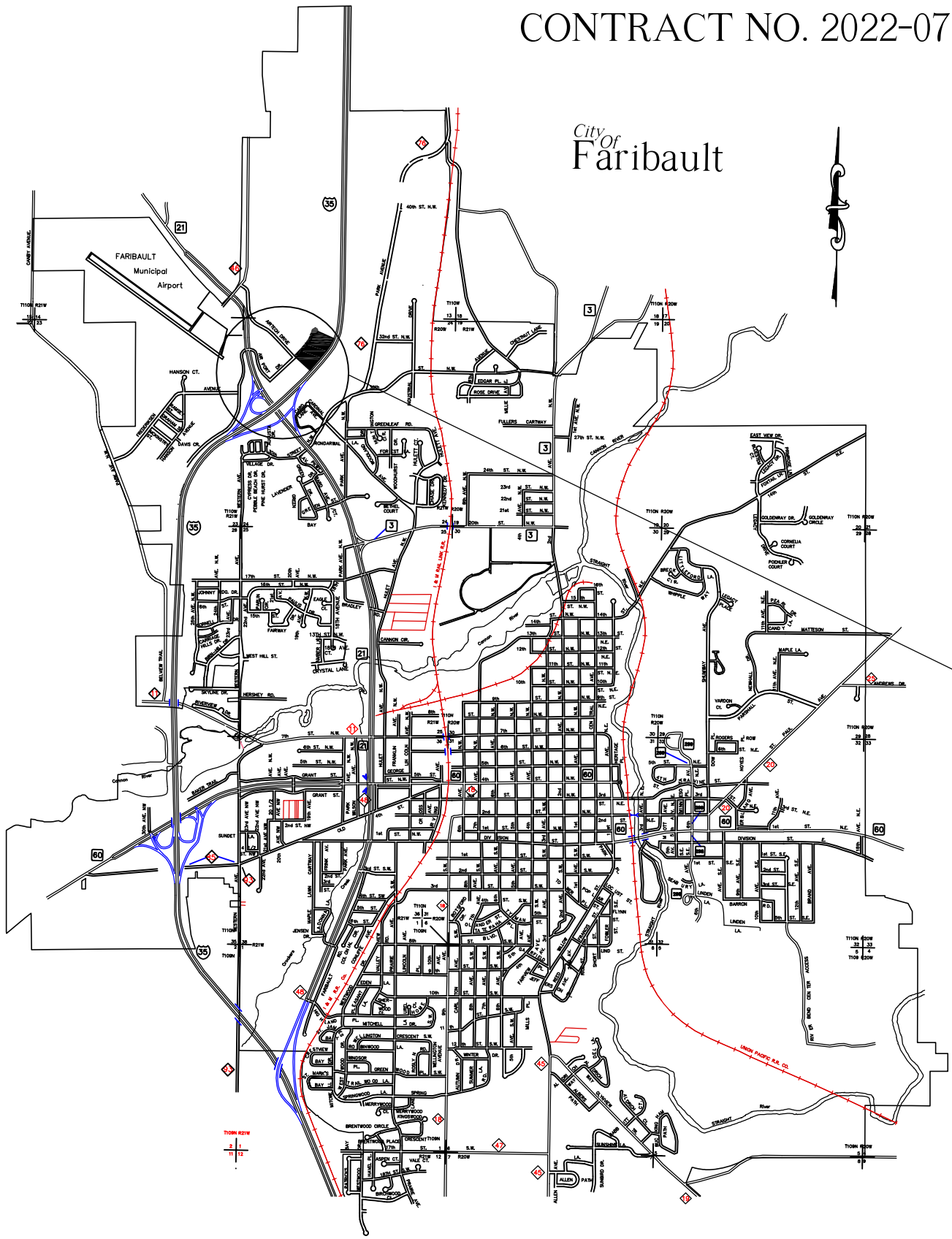
Kevin F. Voracek, Mayor

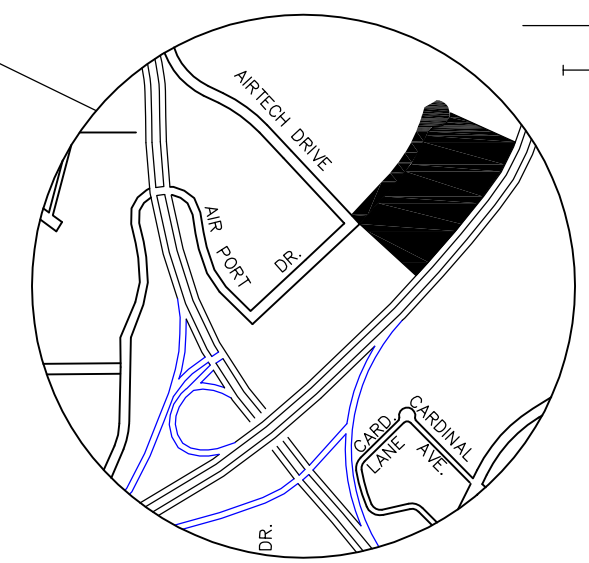
ATTEST:

_____

Jessica L. Kinser, City Administrator

2022 AIRTECH COURT - STREET & UTILITY EXTENSION
CONTRACT NO. 2022-07





INDEX OF SHEETS

SHEET NO. 1	TITLE SHEET & LOCATION MAP
SHEET NO. 2–3	TYPICAL SECTIONS/CONSTRUCTION DETAILS
SHEET NO. 4–5	REMOVALS/EXISTING CONDITIONS
SHEET NO. 6–7	ROAD PLAN & PROFILE
SHEET NO. 8	CULDESAC DETAILS
SHEET NO. 9	STORMWATER POND DETAILS
SHEET NO. 10–11	CROSS SECTION VIEWS
SHEET NO. 12–13	SWPPP/RESTORATION DETAILS
SHEET NO. 14	SWPPP PROJECT INFORMATION
SHEET NO. 15	NARRATIVE/CONSTRUCTION DETAILS
SHEET NO. 16	SOIL MAP

THIS PLAN CONTAINS 16 SHEETS

SCALES

15' SHEET 8
30' SHEETS 4,6,7,12
50' SHEETS 5,9,13

ALL UTILITY INFORMATION SHOWN IN THIS PLAN IS UTILITY QUALITY LEVEL "D". THIS QUALITY LEVEL HAS BEEN DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38–.2 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

GOVERNING SPECIFICATIONS

ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE MnDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION – 2022 EDITION, THE CITY ENGINEERS ASSOCIATION OF MINNESOTA STANDARD SPECIFICATIONS – 2022 EDITION, AND THE SPECIAL PROVISIONS.

ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

CITY ENGINEER

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

MARK W. DUCHENE, P.E.
LIC. NO. 46594 DATE 4-5-2024

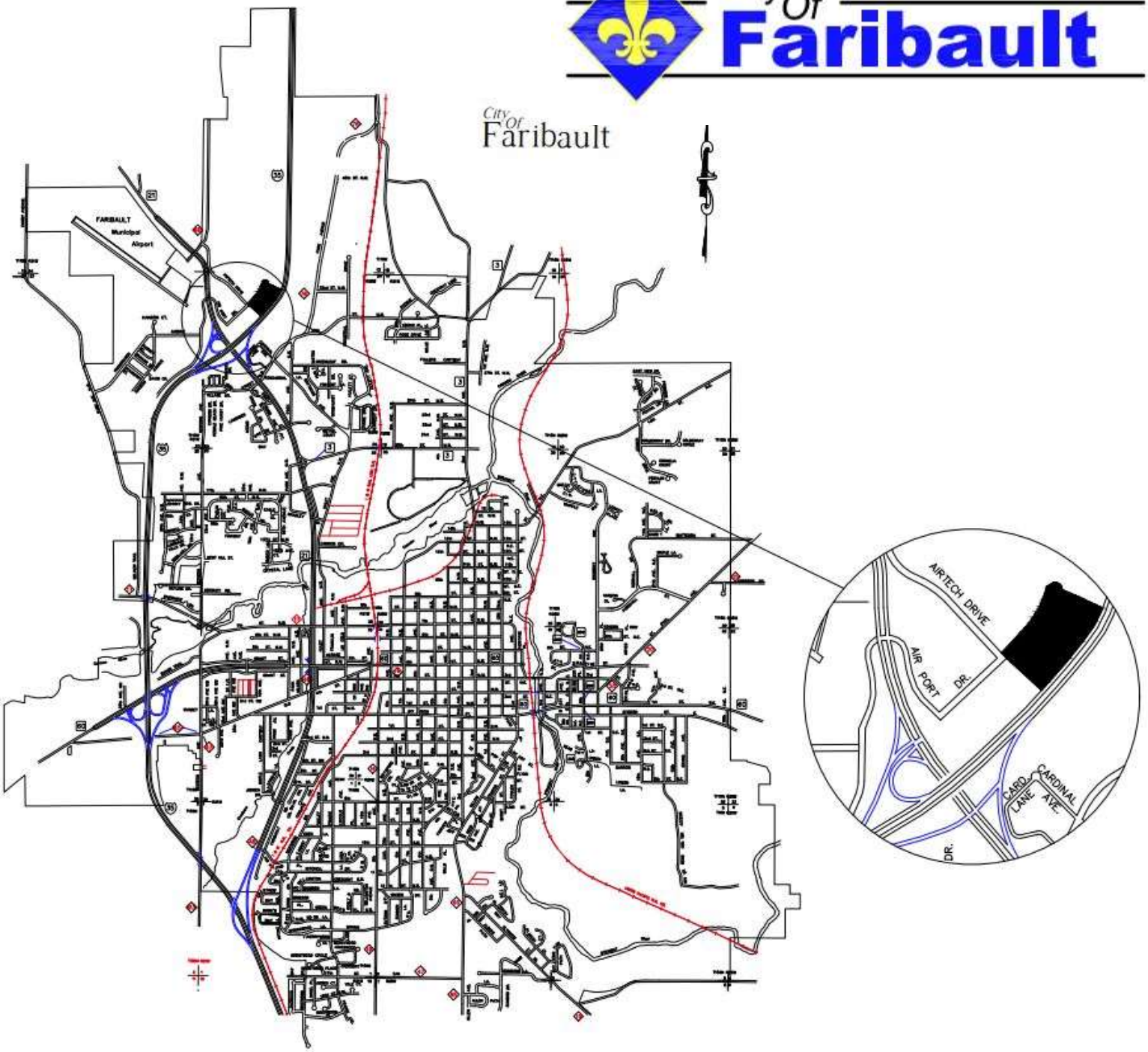
DESIGN BY: MWD DRAWN BY: TJQ
CITY CONTRACT: 2022–07
DATE: APRIL, 2024

2022 AIRTECH COURT
STREET & UTILITY EXTENSION
TITLE SHEET & LOCATION MAP

City Of Faribault
ENGINEERING DEPARTMENT

PLAN: D–3030
SHEET 1 OF 16

City Of Faribault



CONTRACT: 2022-07

PROJECT: 2022 AIRTECH COURT STREET & UTILITY EXTENSION

BID DATE: MAY 8, 2024 11:00 A.M.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Mark W. DuChene, City Engineer

LIC. NO. 46594 *DATE* 4-5-2024

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Heather Slechta, City Clerk
MEETING DATE:	April 9, 2024
SUBJECT:	Ordinance 2024-8 Amending Chapter 19 - PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS (First Reading)

Background:

At the April 2, 2024, Council Work Session, the City Council discussed a request to allow for Mobile Food Units to operate for more than 21 days annually at any one location. Staff felt that adding language to the ordinance to define this type of operation as a seasonal temporary food stand would differentiate this type of business from the typical mobile food unit.

State Statute defines a Seasonal temporary food stand as a food and beverage service establishment that is a food stand which is disassembled and moved from location to location, but which operates for no more than 21 days annually at any one location, except as provided in paragraph (b). (b) A seasonal temporary food stand may operate for more than 21 days annually at any one place with the approval of the regulatory authority, as defined in Minnesota Rules, part4626.0020, subpart 70, that has jurisdiction over the seasonal temporary food stand.

The City Council directed staff to update the current ordinance for further discussion at the April 9, 2024, City Council meeting. In Sec. 19-10 (b) (2) Duration of operations, Staff added language that would require temporary seasonal food stands to receive Council approval prior to operating in the City of Faribauilt.

Should the Council choose to deny Ordinance 2024-8, mobile food units will only be allowed to operate for 21 days annually at any one place in the City of Faribault.

Recommendation:

Consider approval of first reading of Ordinance 2024-8

Attachments:

1. Ordinance 2024-8 Amending Chapter 19 - First Reading

CITY OF FARIBAULT

ORDINANCE 2024-8

AMENDING CHAPTER 19 OF THE FARIBAULT CITY CODE OF ORDINANCES

THE CITY OF FARIBAULT ORDAINS that the City Code of Ordinances shall be amended by the addition of the underlined language as follows:

Section 1. Chapter 19, Sec. 9-1 is amended as follows:

Sec. 19-1 – Definitions.

Seasonal temporary food stand means a food and beverage service establishment that is a food stand which is disassembled and moved from location to location, but which operates for no more than 21 days annually at any one location, except as provided in paragraph (b).

(b) A seasonal temporary food stand may operate for more than 21 days annually at any one place with the approval of the regulatory authority, as defined in Minnesota Rules, part 4626.0020, subpart 70, that has jurisdiction over the seasonal temporary food stand.

Section 2. Chapter 19, Sec. 19-10 is amended as follows:

Sec. 19-10. Application, Administration and Enforcement.

(a) Registration requirements.

(1) Registration required. No person shall operate a mobile food unit or a seasonal temporary food stand in the city without a valid registration required under this chapter. Mobile food units and seasonal temporary food stands need not obtain a transient merchant license required under this chapter.

(2) Application form. An application for registration under this chapter shall be made on a form provided by the city.

(3) Insurance. A certificate of insurance that has been issued to the applicant or mobile food unit owner by an insurance company authorized to do business in the State of Minnesota verifying that the applicant is insured against claims arising out of all operations of such applicant under this chapter for the sum of at least one million dollars ($1,000,000.00) against liability for bodily injuries and for at least one million dollars ($1,000,000.00) against liability for damage or destruction of property. The City of Faribault shall be named as an additional insured for any mobile food units and seasonal temporary food stands operating in the public right-of-way or on city property.

(4) State licensing. Mobile food units and seasonal temporary food stands shall provide a copy of any license or permit issued by the relevant State of Minnesota agency required to operate a mobile food unit and Seasonal temporary food stands.

(5) Registration fee. The fee shall be in an amount determined by city council by resolution and included in the fee schedule.

(b) Performance standards.

(1) Location.

a. City-owned property. Mobile food units and seasonal temporary food stands shall not be allowed on city-owned property except when a part of or supporting a city-permitted or city acknowledged special event occurring on or adjacent to the property.

b. Other public property. Mobile food units and seasonal temporary food stands are allowed on other public property, not owned or regulated by the city, with the permission of the governmental subdivision having jurisdiction over the property.

c. Private property. Mobile food units and seasonal temporary food stands may be located on private property with the consent of the property owner.

d. Public right-of-way. Mobile food units and seasonal temporary food stands may not operate within the public right-of-way unless approved as part of a city-permitted or city acknowledged special event occurring on the adjacent property or unless having obtained an obstruction permit as outlined in section 25-24 of the City Code. Obstruction permits shall generally not be issued in residential areas.

e. Proximity to other food establishments. Mobile food units and seasonal temporary food stands shall not be located closer than two hundred fifty (250) feet (measured property line to property line)to an existing food service establishment during their hours of operation unless associated with the establishment or has obtained written approval from the food service establishment to operate within that distance. Written notification must be submitted to the City as part of the registration process.

(2) Duration of operations. Mobile food units shall not operate more than twenty-one (21) days annually at any one place within the Faribault city limits. Seasonal temporary food stands may operate for more than 21 days annually at any one place with the approval of the City Council.

(3) Hours of operation. Mobile foods units and seasonal temporary food stands shall not operate earlier than 7:00 a.m. nor later than 10:00 p.m., unless associated with a city-approved special event allowed to operate outside those hours.

(4) Laws. Mobile food units and seasonal temporary food stands shall comply with all federal, state, and local laws, including local nuisance and noise ordinances.

(5) Traffic. Mobile food units or seasonal temporary food stands shall not interfere with vehicle and pedestrian circulation or emergency vehicle access and shall comply with all traffic and parking laws. Any mobile food unit located on a public roadway shall position the unit with the main serving window faced toward the nearest road edge/curb, unless said roadway is closed to traffic.

(6) Parking. There shall be adequate parking on the lot or public street to provide space for the mobile food unit or seasonal temporary food stands as well as satisfy all parking requirements for the property. Any inactive mobile food unit parked off-street shall comply with commercial vehicle regulations per Chapter 8 of Appendix B of the City Code.

(7) Drive-through prohibited. Mobile food units shall not have a drive-through.

(8) Signage. Signage shall comply with chapter 9 of appendix B of the City Code.

(9) Nuisance. Mobile food units and Seasonal temporary food stands shall not use any outside sound amplifying equipment, televisions, or similar visual entertainment devices, lights, or noisemakers such as bells, horns, or whistles.

(10) Refuse. All waste, garbage, litter, and refuse shall be contained in leak proof, nonabsorbent containers which shall be kept covered with tight-fitting lids and properly disposed of by the license holder or event organizer. No waste, garbage, litter or refuse shall be dumped or drained onto sidewalks, streets, gutters, or storm drains. Any use of on-site public trash receptacles/dumpsters shall require approval by the city.

(11) Power supply. Mobile food units and seasonal temporary food stands shall provide an independent power supply that is screened from public view if it is not located on the mobile food unit.

(12) Registration displayed. The approved registration shall be displayed on or within the mobile food unit or seasonal temporary food stand for the duration of the event.

(Ord. No. 2023-8, § 1, 5-9-23)

Section 6. This ordinance shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: April 9, 2024

Second Reading:

Publication Date:

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-078 Approve Plans and Specifications for the MnDOT Cooperative Construction Project 8826-259 Signal Improvement - Contract 2024-04

Background:

The attached resolution approves the construction plans and specifications for the proposed MnDOT Cooperative Construction Project 8826-259 Signal Improvement, Contract 2024-04.

This cooperative construction project includes the replacement of the existing traffic signal systems at TH 60 & Western Avenue, TH 60 and 3rd Street NE and TH 21 & 7th Street NW with modern traffic signal systems which will include emergency vehicle preemption, dedicated left turn movements and other geometric and utility improvements. This construction project is being led by MNDOT and also includes similar signal replacement work at two intersections in the City of Albert Lea.

Funding for the project is split between the cities of Faribault and Albert Lea, Rice County and MNDOT based on MNDOT's Cooperative Construction Cost Participation policy and the number of legs of each intersection that each party has. The City of Faribault's estimated share of total project costs is $1.1M and will be paid from the City's municipal state aid account.

The attached resolution approves the construction plans which authorizes the City Engineer to sign said plans so that MNDOT can seek final federal authorization of the plans in order to allow the feds to release a bid date. Note, the resolution states that the City is only approving the plans contingent on the execution of a separate cooperative construction agreement which will be brought before the council at a later date. MNDOT can not award a contract until all cooperative construction agreements are fully executed.

Recommendation:

Resolution 2024-078 Approve Plans and Specifications for the MnDOT Cooperative Construction Project 8826-259 Signal Improvement, Contract 2024-04

Attachments:

1. Resolution 2024-078 Approve Plans and Specifications for the MnDOT Cooperative Construction Project 8826-259 Signal Improvement - Contract 2024-04
2. Title Sheet for SP 8826-259 - City Contract 2024-04
3. 2023 12 13 SP8826-259 Cost Split Exhibit
4. DRAFT - Schedule I Faribault-Rice CoPZ

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-078

APPROVE PLANS AND SPECIFICATIONS FOR THE MNDOT COOPERATIVE CONSTRUCTION PROJECT 8826-259 SIGNAL IMPROVEMENT - CITY CONTRACT 2024-04

WHEREAS, the Minnesota Department of Transportation (MNDOT) has proposed a Cooperative Construction Project 8826-259 Signal Improvement, City Contract 2024-04, and;

WHEREAS, the project includes the replacement of the existing traffic signal systems at TH 60 & Western Avenue, TH 60 and 3rd Street NE and TH 21 & 7th Street NW with modern traffic signal systems which will include emergency vehicle preemption, dedicated left turn movements and other geometric and utility improvements, and;

WHEREAS, this construction project is being led by MNDOT and also includes similar signal replacement work at two intersections in the City of Albert Lea, and;

WHEREAS, funding for the project is split between the cities of Faribault and Albert Lea, Rice County and MNDOT based on MNDOT's Cooperative Construction Cost Participation policy and the number of legs of each intersection that each party has, and;

WHEREAS, the City of Faribault's estimated share of total project costs is $1,100,000 and will be paid from the City's municipal state aid account, and;

WHEREAS, plans and specifications for the improvements have been prepared by MNDOT and prior to MNDOT receiving federal authorization to approve the plans and establish a bid date, MNDOT is required to receive a plan approval signature from the City of Faribault City Engineer.

NOW, THEREFORE BE IT RESOLVED, plans and specifications for the proposed MNDOT Cooperative Construction Project 8826-259 Signal Improvement, City Contract 2024-04, prepared by MNDOT or a consultant under their direction, are hereby approved contingent on the full execution of a cooperative construction agreement between the City of Faribault and MNDOT.

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

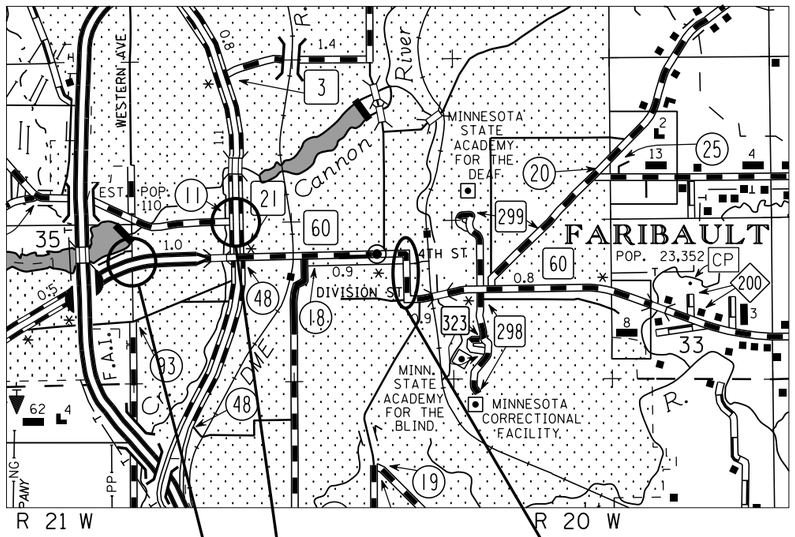
Jessica L. Kinser, City Administrator

MINNESOTA DEPARTMENT OF TRANSPORTATION

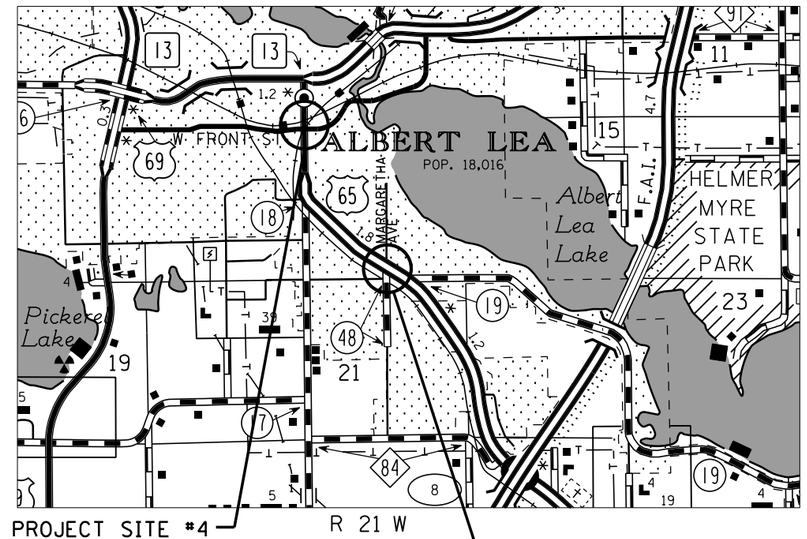
CONSTRUCTION PLANS FOR GRADING, BITUMINOUS MILL & SURFACING, SIGNALS, AND ADA IMPROVEMENTS

SITE #1 LOCATED ON TH 60 AT WESTERN AVE
SITE #2 LOCATED ON TH 21 AT CSAH 11 (7TH ST)
SITE #3 LOCATED ON TH 60 FROM 4TH ST NE TO DIVISION ST E
SITE #4 LOCATED ON TH 65 AT W FRONT ST
SITE #5 LOCATED ON TH 65 (BROADWAY AVE) AT MARGARETHA AVE

RICE COUNTY



FREEBORN COUNTY



PROJECT SITE #1
RP 147+00.211 TO
RP 147+00.258
TH 60

REFERENCE POINT IS BASED ON WB TH 60

PROJECT SITE #2
RP 000+00.204 TO
RP 000+00.260
TH 21

REFERENCE POINT IS BASED ON NB TH 21

PROJECT SITE #3
RP 149+00.052 TO
RP 149+00.318
TH 60

PROJECT SITE #4
RP 312+00.228 TO
RP 312+00.264
TH 65

PROJECT SITE #5
RP 311+00.162
TH 65

REFERENCE POINT IS BASED ON NB TH 65

PROJECT NO. STBG 8824(025)

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2-3	GENERAL LAYOUT
4-5	STATEMENT OF ESTIMATED QUANTITIES
6	SOILS AND CONSTRUCTION NOTES, STANDARD PLATES
7-9	TABULATIONS
10-11	INPLACE UTILITY TABULATION
12-18	INPLACE UTILITY AND TOPOGRAPHY PLANS
19-26	TYPICAL SECTIONS
27-60	STANDARD PLAN SHEETS
61-64	ALIGNMENT PLAN
65-67	ALIGNMENT TABULATION
68-74	REMOVAL PLANS
75-81	CONSTRUCTION PLANS
82-84	WATERMAIN PLANS
85-94	INTERSECTION DETAILS
95-98	PROFILES
99-105	DRAINAGE AND EROSION CONTROL PLANS
106	DRAINAGE PROFILES
107	DRAINAGE TABULATION
108	ENVIRONMENTAL MANAGEMENT PLAN
109-111	STORMWATER POLLUTION PREVENTION PLAN
112	CONTOUR PLAN
113-139	TRAFFIC CONTROL PLANS
140-148	ALTERNATE PEDESTRIAN ROUTE LAYOUTS
149-164	SIGNING AND PAVEMENT MARKING PLANS
165-195	TRAFFIC SIGNAL PLANS
196-214	INTERCONNECT PLAN
215	CROSS SECTION MATCHLINE LAYOUT
X1-X16	CROSS SECTIONS

Kimley»Horn

THIS PLAN CONTAINS 231 SHEETS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: BRANDON BOURDON, P.E. LICENSE# 43709

DATE: 01/18/2024 SIGNATURE:

DESIGN SQUAD JOEY HYNES, WOLE JOHNSON, JOEL HINNENKAMP

RECOMMENDED FOR APPROVAL _____ CITY OF FARIBAULT _____ 20___

RECOMMENDED FOR APPROVAL _____ CITY OF ALBERT LEA _____ 20___

RECOMMENDED FOR APPROVAL _____ RICE COUNTY _____ 20___

RECOMMENDED FOR APPROVAL _____ DISTRICT TRANSPORTATION ENGINEER _____ 20___

RECOMMENDED FOR APPROVAL _____ DISTRICT MATERIALS ENGINEER _____ 20___

RECOMMENDED FOR APPROVAL _____ DISTRICT TRAFFIC ENGINEER _____ 20___

RECOMMENDED FOR APPROVAL _____ STATE PRE-LETTING ENGINEER _____ 20___

OFFICE OF LAND MANAGEMENT APPROVAL _____ DIRECTOR, LAND MANAGEMENT _____ 20___

APPROVED _____ STATE DESIGN ENGINEER _____ 20___

PLAN REVISIONS

NO.	DATE	REVISION	SHEET NO.	APPROVER

SCALES

INDEX MAP	5000'
GENERAL LAYOUT	200'
ALIGNMENT PLAN	200'
PLAN	50'
INTERSECTION DETAIL	20'

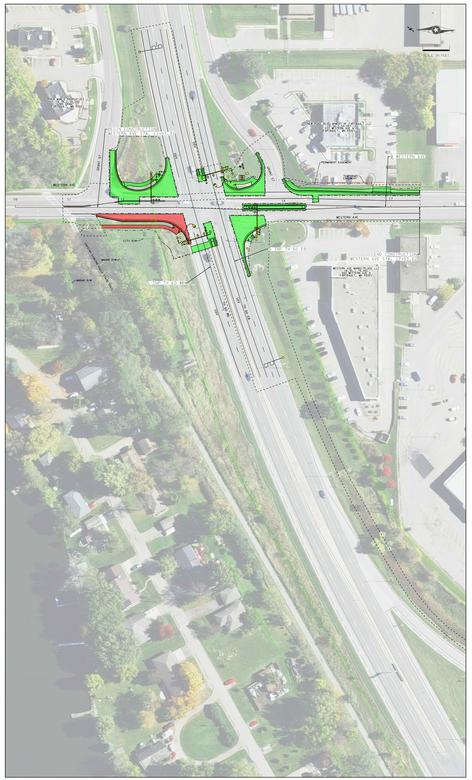
PROJECT LOCATION
COUNTY : RICE, FREEBORN
DISTRICT : 6

WARNING! HIGH VOLTAGE ELECTRIC LINES IN PROJECT VICINITY

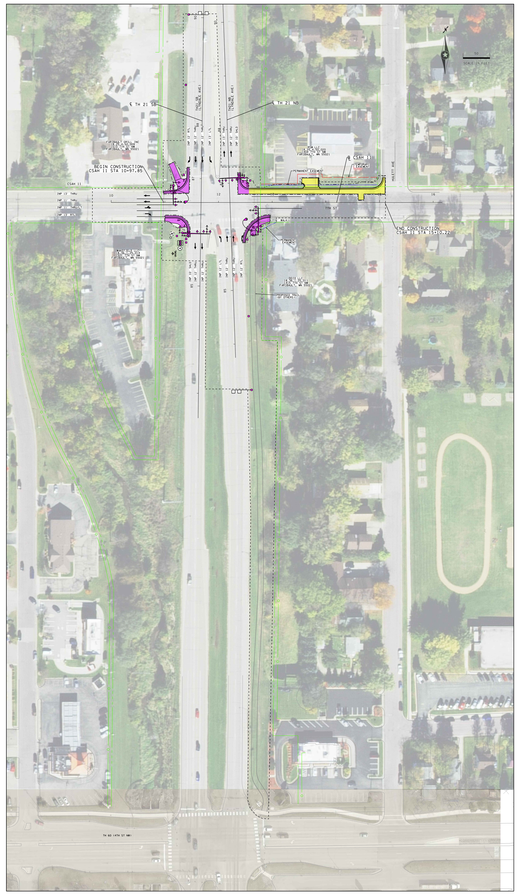
STATE PROJ. NO. 8826-259 CHARGE IDENTIFIER

11:07:32 02/27/24
DISTRICT #6
K:\TWC_Civil\State\MNDOT\District 6 2024 SignalProject\CAD\Plan Sheets\CD8826259_tsh01.dgn

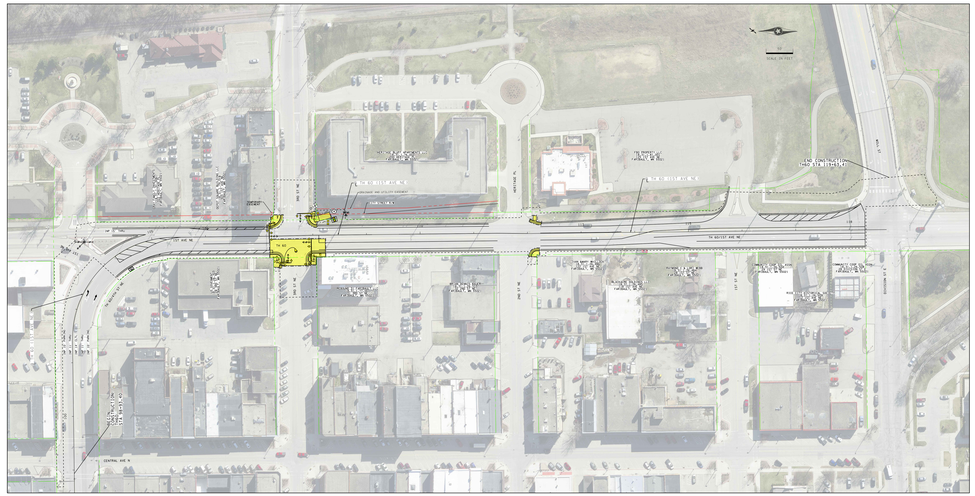
SITE #1
TH 60 AND WESTERN AVE



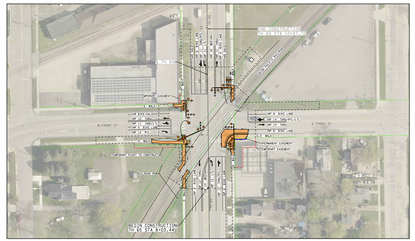
SITE #2
TH 21 AND CSAH 11



SITE #3
TH 60 AND 3RD ST NE



SITE #4
TH 65 AND FRONT ST



SITE #5
TH 65 AND MARGARETHA AVE

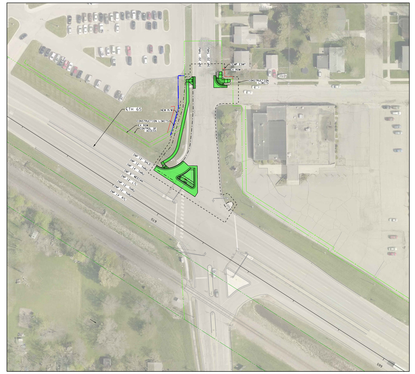


EXHIBIT "A" COST PARTICIPATION
SP 8826-259

DEPARTMENT OF TRANSPORTATION

Kimley»Horn

LEGEND
81.42% FEDERAL/18.58% STATE FUNDS
100% CITY OF FARIBAULT FUNDS
40.71% FEDERAL/9.29% STATE/50% CITY OF FARIBAULT FUNDS
40.71% FEDERAL/9.29% STATE/25% CITY OF FARIBAULT/25% RICE COUNTY FUNDS
40.71% FEDERAL/9.29% STATE/50% CITY OF ALBERT LEA FUNDS

DESIGN FILE:K:\TMC_Civil\State\MNDOT\District 6 2024 SignalProject\CAD\Plan Sheets\Layouts\C08826259_LO_CostPartn.dgn
DATE:10/15/25

PRELIMINARY SCHEDULE "I"
Agreement 1055383
City of Faribault and Rice County

SP 8826-259 Preliminary: April 2, 2024
Federal Project: STBG 8824(025)

Grading, bituminous mill and surfacing, signals, and ADA improvements construction located on TH 60 at Western Ave., on TH 21 at CSAH 11 (7th St.), on TH 60 from 4th St. NE to Division Street E, on TH 65 at W Front St., and on TH 65 (Broadway Ave.) at Margaretha Ave. to start approximately June 2024 under State Contract ____ with ____

	CITY COST PARTICIPATION	
	SP 8826-259 City Storm Sewer Work Items From Sheet 3 (State-Performed CE)	78,726.00
	SP 8826-259 Signal Systems A and C Work Items From Sheet 5	281,480.63
	SP 8826-259 Signal System B Work Items From Sheet 7	78,380.31
(1)	SP 8826-259 Signal Systems A, B, and C State Furnished Materials From Sheet 8	425,453.25
	Subtotal	$864,040.19
	Construction Engineering (8%)	69,123.22
	SP 8826-259 City Utility Work Items From Sheet 3 (City-Performed CE)	61,420.00
	City-Performed Construction Engineering (6%)	3,685.20
(1)	Signal Systems A, B, and C Painting From Sheet 9	41,951.00
(2)	Credit for Right-of-Way Purchase	(12,028.64)
(3)	**Total City Cost**	**$1,028,190.96**

(1) Lump sum amounts as described in Articles 6.3 and 6.4 of the Agreement
(2) Credit for the City's purchase of right-of-way needed for the Project, as described in Article 6.6 of the Agreement
(3) Amount of advance payment as described in Article 7 of the Agreement (estimated amount)

	COUNTY COST PARTICIPATION	
	SP 8826-259 Signal System B Work Items From Sheet 7	78,380.31
(4)	SP 8826-259 Signal System B State Furnished Materials From Sheet 8	72,348.25
	Subtotal	$150,728.56
	Construction Engineering (8%)	12,058.29
(5)	**Total County Cost**	**$162,786.85**

(4) Lump sum amount as described in Article 8.3 of the Agreement
(5) Amount of advance payment as described in Article 9 of the Agreement (estimated amount)

DRAFT

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% CITY
(P) = PLAN QUANTITY

1055383

ITEM NUMBER	SP 8826-259 CITY UTILITY AND STORM SEWER WORK ITEM		UNIT	QUANTITY	UNIT PRICE	COST (1)
2021.501	MOBILIZATION		LUMP SUM	0.07	180,000.00	12,600.00
2031.502	FIELD OFFICE		EACH	0.07	20,000.00	1,400.00
2104.502	REMOVE PIPE APRON		EACH	2.00	250.00	500.00
2104.502	* REMOVE GATE VALVE & BOX		EACH	1.00	500.00	500.00
2104.502	* REMOVE HYDRANT		EACH	3.00	1,000.00	3,000.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)		LIN FT	224.00	2.00	448.00
2104.503	* REMOVE WATER MAIN		LIN FT	65.00	15.00	975.00
2104.503	REMOVE SEWER PIPE (STORM)		LIN FT	20.00	16.00	320.00
2104.503	REMOVE CURB & GUTTER		LIN FT	99.00	7.00	693.00
2104.504	REMOVE BITUMINOUS PAVEMENT		SQ YD	118.00	7.00	826.00
2106.507	EXCAVATION - COMMON	(P)	CU YD	286.00	22.00	6,292.00
2106.507	COMMON EMBANKMENT (CV)	(P)	CU YD	137.00	15.00	2,055.00
2211.507	AGGREGATE BASE (CV) CLASS 3	(P)	CU YD	61.00	35.00	2,135.00
2211.507	AGGREGATE BASE (CV) CLASS 6	(P)	CU YD	64.00	50.00	3,200.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,C)		TON	77.00	127.00	9,779.00
2501.502	24" RC PIPE APRON		EACH	1.00	1,200.00	1,200.00
2503.503	24" RC PIPE SEWER DES 3006		LIN FT	20.00	90.00	1,800.00
2503.602	CONNECT TO EXISTING STORM SEWER		EACH	1.00	1,000.00	1,000.00
2504.602	* CONNECT TO EXISTING WATER MAIN		EACH	3.00	2,200.00	6,600.00
2504.602	* HYDRANT		EACH	3.00	6,500.00	19,500.00
2504.602	* ADJUST VALVE BOX		EACH	7.00	600.00	4,200.00
2504.602	* 6" GATE VALVE & BOX		EACH	3.00	3,000.00	9,000.00
2504.603	* 6" WATERMAIN DUCTILE IRON CL 52		LIN FT	81.00	70.00	5,670.00
2504.608	* DUCTILE IRON FITTINGS		POUND	625.00	15.00	9,375.00
2506.502	* ADJUST FRAME & RING CASTING		EACH	4.00	650.00	2,600.00
2521.518	6" CONCRETE WALK		SQ FT	760.00	11.00	8,360.00
2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)		EACH	16.00	15.00	240.00
2521.618	6" CONCRETE WALK SPECIAL		SQ FT	144.00	18.00	2,592.00
2521.618	CONCRETE CURB RAMP WALK		SQ FT	202.00	16.00	3,232.00
2531.503	CONCRETE CURB & GUTTER DESIGN B424		LIN FT	193.00	28.00	5,404.00
2531.618	TRUNCATED DOMES		SQ FT	29.00	55.00	1,595.00
2554.502	GUIDE POST TYPE B		EACH	1.00	70.00	70.00
2563.601	TRAFFIC CONTROL		LUMP SUM	0.07	80,000.00	5,600.00
2564.618	SIGN		SQ FT	11.20	70.00	784.00

DRAFT

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% CITY
(P) = PLAN QUANTITY

1055383

ITEM NUMBER	SP 8826-259 CITY UTILITY AND STORM SEWER WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2573.502	STORM DRAIN INLET PROTECTION	EACH	1.00	250.00	250.00
2573.502	CULVERT END CONTROLS	EACH	2.00	150.00	300.00
2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	268.00	4.00	1,072.00
2574.505	SOIL BED PREPARATION	ACRE	0.10	2,000.00	200.00
2574.508	FERTILIZER TYPE 3	POUND	16.00	1.50	24.00
2575.504	SODDING TYPE SALT TOLERANT	SQ YD	383.00	10.00	3,830.00
2575.523	RAPID STABILIZATION METHOD 3	M GALLON	0.50	850.00	425.00
2582.503	4" SOLID LINE MULTI COMP GR IN	LIN FT	115.00	2.00	230.00
2582.518	PAVT MSSG MULTI COMP GR IN	SQ FT	15.00	18.00	270.00
				TOTAL	140,146.00
	(1) 100% CITY FUNDS		**78,726.00**		
	100% CITY FUNDS*		**61,420.00**		
	* 6% Construction Engineering				

DRAFT

(2) 40.71% FEDERAL/9.29% STATE/50% CITY FUNDS
(P) = PLAN QUANTITY

1055383

ITEM NUMBER	SP 8826-259 SIGNAL SYSTEMS A AND C WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (2)
2021.501	MOBILIZATION	LUMP SUM	0.28	180,000.00	50,400.00
2031.502	FIELD OFFICE	EACH	0.28	20,000.00	5,600.00
2101.502	GRUBBING	EACH	1.00	1,000.00	1,000.00
2102.503	PAVEMENT MARKING REMOVAL	LIN FT	3,645.00	1.00	3,645.00
2102.518	PAVEMENT MARKING REMOVAL	SQ FT	361.00	5.00	1,805.00
2104.502	REMOVE CASTING	EACH	1.00	250.00	250.00
2104.502	REMOVE SIGN PANEL	EACH	1.00	55.00	55.00
2104.502	SALVAGE SIGN	EACH	1.00	70.00	70.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	25.00	5.00	125.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	799.00	2.00	1,598.00
2104.503	REMOVE CURB & GUTTER	LIN FT	465.00	7.00	3,255.00
2104.503	REMOVE CONCRETE CURB	LIN FT	32.00	5.00	160.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	185.00	7.00	1,295.00
2104.518	REMOVE BITUMINOUS WALK	SQ FT	161.00	6.00	966.00
2104.518	REMOVE CONCRETE WALK	SQ FT	1,290.00	2.00	2,580.00
2104.518	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ FT	613.00	1.50	919.50
2106.507	EXCAVATION - COMMON (P)	CU YD	455.00	22.00	10,010.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	36.00	15.00	540.00
2211.507	AGGREGATE BASE (CV) CLASS 3 (P)	CU YD	88.00	35.00	3,080.00
2211.507	AGGREGATE BASE (CV) CLASS 6 (P)	CU YD	105.00	50.00	5,250.00
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	392.00	4.00	1,568.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,C)	TON	179.00	127.00	22,733.00
2506.502	CASTING ASSEMBLY	EACH	1.00	1,100.00	1,100.00
2521.518	6" CONCRETE WALK	SQ FT	288.00	11.00	3,168.00
2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	158.00	15.00	2,370.00
2521.618	CONCRETE CURB RAMP WALK	SQ FT	1,200.00	16.00	19,200.00
2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	420.00	26.00	10,920.00
2531.603	CONCRETE SILL	LIN FT	85.00	20.00	1,700.00
2531.603	CONCRETE CURB DESIGN V	LIN FT	32.00	55.00	1,760.00
2531.618	TRUNCATED DOMES	SQ FT	166.00	55.00	9,130.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.28	80,000.00	22,400.00
2563.602	TEMPORARY PEDESTRIAN RAMP	EACH	2.00	550.00	1,100.00
2563.603	TEMPORARY TRUNCATED DOMES	LIN FT	18.00	33.00	594.00
2563.603	PEDESTRIAN CHANNELIZER	LIN FT	220.00	7.00	1,540.00

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(2) 40.71% FEDERAL/9.29% STATE/50% CITY FUNDS
(P) = PLAN QUANTITY

1055383

ITEM NUMBER	SP 8826-259 SIGNAL SYSTEMS A AND C WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (2)
2563.618	TEMPORARY WALKWAY SURFACE	SQ FT	460.00	6.00	2,760.00
2564.602	INSTALL SIGN	EACH	1.00	300.00	300.00
2564.618	SIGN	SQ FT	11.30	70.00	791.00
2564.618	SIGN PANEL	SQ FT	2.20	50.00	110.00
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM A	LUMP SUM	1.00	10,000.00	10,000.00
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM C	LUMP SUM	1.00	10,000.00	10,000.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM A	SYSTEM	1.00	181,000.00	181,000.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM C	SYSTEM	1.00	118,000.00	118,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	12.00	250.00	3,000.00
2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	295.00	4.00	1,180.00
2574.505	SOIL BED PREPARATION	ACRE	0.20	2,000.00	400.00
2574.508	FERTILIZER TYPE 3	POUND	9.00	1.50	13.50
2575.504	SODDING TYPE SALT TOLERANT	SQ YD	211.00	10.00	2,110.00
2575.523	RAPID STABILIZATION METHOD 3	M GALLON	0.30	850.00	255.00
2581.503	4" REMOVABLE PREFORM PAVEMENT MARKING TYPE	LIN FT	3,000.00	1.25	3,750.00
2581.503	6" REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	2,340.00	2.25	5,265.00
2581.503	12" REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	330.00	5.00	1,650.00
2581.603	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	LIN FT	1,325.00	2.25	2,981.25
2581.618	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	SQ FT	105.00	6.00	630.00
2582.503	4" SOLID LINE MULTI COMP GR IN	LIN FT	985.00	2.00	1,970.00
2582.503	6" SOLID LINE MULTI COMP GR IN	LIN FT	1,875.00	3.00	5,625.00
2582.503	24" SOLID LINE MULTI COMP GR IN	LIN FT	260.00	17.00	4,420.00
2582.503	4" DOTTED LINE MULTI COMP GR IN	LIN FT	35.00	2.00	70.00
2582.503	4" DBLE SOLID LINE MULTI COMP GR IN	LIN FT	1,570.00	4.00	6,280.00
2582.518	PAVT MSSG MULTI COMP GR IN	SQ FT	221.00	18.00	3,978.00
2582.518	CROSSWALK MULTI COMP GR IN	SQ FT	378.00	12.00	4,536.00
				TOTAL	562,961.25
	(2) 40.71% FEDERAL		229,181.52		
	9.29% STATE		52,299.10		
	50% CITY FUNDS		**281,480.63**		

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(3) 40.71% FEDERAL/9.29% STATE/25% CITY/25% COUNTY FUNDS
(P) = PLAN QUANTITY

1055383

ITEM NUMBER	SP 8826-259 SIGNAL SYSTEM B WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (3)
2021.501	MOBILIZATION	LUMP SUM	0.16	180,000.00	28,800.00
2031.502	FIELD OFFICE	EACH	0.16	20,000.00	3,200.00
2102.503	PAVEMENT MARKING REMOVAL	LIN FT	150.00	1.00	150.00
2104.502	REMOVE SIGN	EACH	1.00	60.00	60.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	309.00	2.00	618.00
2104.503	REMOVE CURB & GUTTER	LIN FT	251.00	7.00	1,757.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	161.00	7.00	1,127.00
2104.518	REMOVE BITUMINOUS WALK	SQ FT	390.00	6.00	2,340.00
2104.518	REMOVE CONCRETE WALK	SQ FT	491.00	2.00	982.00
2106.507	EXCAVATION - COMMON (P)	CU YD	79.00	22.00	1,738.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	20.00	15.00	300.00
2211.507	AGGREGATE BASE (CV) CLASS 3 (P)	CU YD	14.00	35.00	490.00
2211.507	AGGREGATE BASE (CV) CLASS 6 (P)	CU YD	51.00	50.00	2,550.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,C)	TON	47.00	127.00	5,969.00
2521.518	6" CONCRETE WALK	SQ FT	345.00	11.00	3,795.00
2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	57.00	15.00	855.00
2521.618	CONCRETE CURB RAMP WALK	SQ FT	954.00	16.00	15,264.00
2531.503	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	143.00	28.00	4,004.00
2531.503	CONCRETE CURB & GUTTER DESIGN B612	LIN FT	22.00	38.00	836.00
2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	112.00	26.00	2,912.00
2531.604	8" CONCRETE VALLEY GUTTER	SQ YD	17.00	120.00	2,040.00
2531.618	TRUNCATED DOMES	SQ FT	143.00	55.00	7,865.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.16	80,000.00	12,800.00
2564.618	SIGN	SQ FT	24.00	70.00	1,680.00
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM B	LUMP SUM	1.00	9,000.00	9,000.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM B	SYSTEM	1.00	179,000.00	179,000.00
2572.503	TEMPORARY FENCE	LIN FT	96.00	3.00	288.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	2.00	250.00	500.00
2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	45.00	4.00	180.00
2574.505	SOIL BED PREPARATION	ACRE	0.10	2,000.00	200.00
2574.508	FERTILIZER TYPE 3	POUND	5.00	1.50	7.50
2575.504	SODDING TYPE SALT TOLERANT	SQ YD	120.00	10.00	1,200.00
2575.523	RAPID STABILIZATION METHOD 3	M GALLON	0.10	850.00	85.00
2581.503	4" REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	975.00	1.25	1,218.75

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(3) 40.71% FEDERAL/9.29% STATE/25% CITY/25% COUNTY FUNDS
(P) = PLAN QUANTITY

1055383

ITEM NUMBER	SP 8826-259 SIGNAL SYSTEM B WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (3)
2581.503	6" REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	220.00	2.25	495.00
2581.503	12" REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	65.00	5.00	325.00
2582.503	8" SOLID LINE MULTI COMP GR IN	LIN FT	90.00	4.00	360.00
2582.503	8" DOTTED LINE MULTI COMP GR IN	LIN FT	35.00	4.00	140.00
2582.518	PAVT MSSG MULTI COMP GR IN	SQ FT	45.00	18.00	810.00
2582.518	CROSSWALK MULTI COMP GR IN	SQ FT	1,465.00	12.00	17,580.00
				TOTAL	313,521.25
	(3) 40.71% FEDERAL		127,634.50		
	9.29% STATE		29,126.13		
	25% CITY		**78,380.31**		
	25% COUNTY FUNDS		**78,380.31**		

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(4) 40.71% FEDERAL/9.29% STATE/50% CITY FUNDS

1055383

ITEM NUMBER	SP 8826-259 SIGNALS A AND C STATE FURNISHED MATERIALS	UNIT	QUANTITY	UNIT PRICE	COST (4)
	***** LUMP SUM AMOUNT *****				
2565.601	+ FURNISH TRAFFIC CONTROL SIGNAL SYSTEM MATERIAL - SYS A	LUMP SUM	1.00	290,006.00	290,006.00
2565.601	+ FURNISH EMERGENCY VEHICLE PREEMPTION SYSTEM MATERIAL - SYS A	LUMP SUM	1.00	6,857.00	6,857.00
2565.601	+ FURNISH TRAFFIC CONTROL INTERCONNECT SYSTEM MATERIAL - SYS A	LUMP SUM	1.00	13,090.00	13,090.00
2565.601	+ FURNISH TRAFFIC CONTROL SIGNAL SYSTEM MATERIAL - SYS C	LUMP SUM	1.00	206,841.00	206,841.00
2565.601	+ FURNISH EMERGENCY VEHICLE PREEMPTION SYSTEM MATERIAL - SYS C	LUMP SUM	1.00	6,857.00	6,857.00
2565.601	+ FURNISH TRAFFIC CONTROL INTERCONNECT SYSTEM MATERIAL - SYS C	LUMP SUM	1.00	14,559.00	14,559.00
	CABINET/CONTROLLER TYPE R (ATCC 350) - SYS A	EACH	1.00	57,000.00	57,000.00
	VIDEO DETECTION PROCESSOR - GRIDSMART/360 DEGREE - SYS A	EACH	1.00	24,000.00	24,000.00
	VIDEO DETECTION CAMERA AND MOUNT - GRIDSMART/360 DEGREE - SYS A	EACH	1.00	6,000.00	6,000.00
	CABINET/CONTROLLER TYPE R (ATCC 350) - SYS C	EACH	1.00	57,000.00	57,000.00
	VIDEO DETECTION PROCESSOR - GRIDSMART/360 DEGREE - SYS C	EACH	1.00	24,000.00	24,000.00
				TOTAL	706,210.00
	(4) 40.71% FEDERAL		287,498.09		
	9.29% STATE		65,606.91		
	50% CITY FUNDS		**353,105.00**		
	+ State Furnished Materials purchased through SP 8826-259 Early Procurement under Contract 230100				

(5) 40.71% FEDERAL/9.29% STATE/25% CITY/25% COUNTY FUNDS

ITEM NUMBER	SP 8826-259 SIGNAL B STATE FURNISHED MATERIALS	UNIT	QUANTITY	UNIT PRICE	COST (5)
	***** LUMP SUM AMOUNT *****				
2565.601	+ FURNISH TRAFFIC CONTROL SIGNAL SYSTEM MATERIAL - SYS B	LUMP SUM	1.00	266,432.00	266,432.00
2565.601	+ FURNISH EMERGENCY VEHICLE PREEMPTION SYSTEM MATERIAL - SYS B	LUMP SUM	1.00	6,857.00	6,857.00
2565.601	+ FURNISH TRAFFIC CONTROL INTERCONNECT SYSTEM MATERIAL - SYS B	LUMP SUM	1.00	16,104.00	16,104.00
	CABINET/CONTROLLER TYPE 4 (ATTC) - SYS B	EACH	1.00	34,316.00	34,316.00
	VIDEO DETECTION PROCESSOR - GRIDSMART/360 DEGREE - SYS B	EACH	1.00	24,000.00	24,000.00
	VIDEO DETECTION CAMERA AND MOUNT - GRIDSMART/360 DEGREE - SYS B	EACH	1.00	6,000.00	6,000.00
				TOTAL	289,393.00
	(5) 40.71% FEDERAL		117,811.89		
	9.29% STATE		26,884.61		
	25% CITY		**72,348.25**		
	25% COUNTY FUNDS		**72,348.25**		
	+ State Furnished Materials purchased through SP 8826-259 Early Procurement under Contract 230100				

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ITEM NUMBER	SP 8826-259 SIGNAL SYSTEMS A, B, AND C PAINTING	UNIT	QUANTITY	UNIT PRICE	COST (6)
	***** LUMP SUM AMOUNT *****				
	SIGNAL SYSTEM A PAINTING	LUMP SUM	1.00	16,700.00	16,700.00
	SIGNAL SYSTEM B PAINTING	LUMP SUM	1.00	15,107.00	15,107.00
	SIGNAL SYSTEM C PAINTING	LUMP SUM	1.00	10,144.00	10,144.00
				TOTAL	41,951.00
	(6) 100% CITY FUNDS		**41,951.00**		

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CITY OF FARIBAULT

RESOLUTION

IT IS RESOLVED that the City of Faribault enter into MnDOT Agreement 1055383 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the signal painting, storm sewer, municipal utility, and signal construction and other associated construction to be performed upon, along, and adjacent to Trunk Highways 21 and 60 within the corporate City limits under State Project 8826-259.

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Faribault at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2024

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

RICE COUNTY

RESOLUTION

IT IS RESOLVED that Rice County enter into MnDOT Agreement 1055383 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the signal construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway 21 within the corporate limits of the City of Faribault under State Project No. 8826-259.

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Rice County at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2024

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	April 9, 2024
SUBJECT:	Resolution 2024-076 Accept Bids for 2024 Miscellaneous Concrete (City Wide) - Contract 2024-01

Background:

Staff received bids for Contract 2024-01, 2024 Miscellaneous Concrete Work (City Wide) on Wednesday, April 3, 2024. The bids received are tabulated as follows:

Healy Construction	$87,512.50
Legends Concrete	$90,242.50

Financing for the project comes from the Street Improvement Projects Fund (401). The amount of work actually completed under this contract varies widely from year to year. The 401 Fund is then reimbursed from various other City funds based on the specific work performed.

Minor work (in the public right-of-way) is also done at the request of private parties via petition and waiver agreements for assessment of the work back to the private party.

Recommendation:

Approve Resolution 2024-076 Accept Bids for 2024 Miscellaneous Concrete (City Wide) - Contract 2024-01

Attachments:

1. Resolution 2024-076 Accept Bids for 2024 Miscellaneous Concrete (City Wide) - Contract 2024-01

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2024-076

ACCEPT BIDS FOR 2024 MISCELLANEOUS CONCRETE (CITY WIDE) - CONTRACT 2024-01

WHEREAS, pursuant to the request for bids for 2024 Miscellaneous Concrete Work (City Wide) – Contract 2024-01, bids were received, opened, and tabulated according to law and the following bids were received complying with the advertisement for bids:

Healy Construction Company, Inc.	$87,512.50
Legends Concrete, Inc.	$90,242.50

And;

WHEREAS, it appears that Healy Construction Company, Inc., of Faribault, MN, is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Healy Construction Company, Inc. in the name of the City of Faribault for 2024 Miscellaneous Concrete Work – City Wide (Contract 2024-01) in the amount of $87,512.50 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: April 9, 2024

Faribault City Council

_____

Kevin F. Voracek, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator