



CITY COUNCIL MINUTES

BUCKHAM WEST
19 DIVISION ST. W.

WEDNESDAY, FEBRUARY 28, 2024

6:15 PM

or Immediately Following the Joint City Council, EDA and HRA Meeting

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Kevin Voracek at 6:39 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Royal Ross, Peter van Sluis, Tom Spooner and Chuck Thiele. Also in attendance was City Administrator Tim Murray, City Clerk Heather Slechta, Police Chief John Sherwin, City Engineer Mark DuChene, Community and Economic Development Director David Wanberg, Public Works Director Travis Block, Human Resources Director Kevin Bushard and City Attorney Scott Riggs.

Approve Agenda

Mayor Voracek requested that item 8C. Resolution 2024-044 Approve Letters of Support for Faribault Cares' Request for Congressionally Directed Spending Funds be moved to 8A.

Motion by van Sluis, seconded by Caron to approve the agenda as amended and carried unanimously.

Presentations/Introductions – None

Approve the February 13, 2024 City Council Meeting Minutes and the February 20, 2024 Special City Council Meeting Minutes

Motion by Doumbouya, seconded by Ross to approve the February 13, 2024, City Council Meeting Minutes and February 20, 2024, City Council Meeting Minutes and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2024-038 Approve Appointment of Board and Commission Members
- C. Accept Quote for Digester Mixer Parts at Water Reclamation Facility
- D. Approve Agricultural Land Lease at the Water Reclamation Facility
- E. Resolution 2024-042 Receive/File Feasibility Report and Establish Public Hearing for 2024 Westwood Drive Reconstruction Improvements - Contract

2024-03

- F. Resolution 2024-041 Approve Permanent Trail Easement with Rice County for Cannon River View Trail
- G. Resolution 2024-043 Approve 2024 Consumption and Display Permit Renewal
- H. Resolution 2024-045 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Art Center
- I. Approve City Administrator Employment Agreement with Jessica Kinser
- J. Resolution 2024-046 Reaffirm the Enabling Resolution Establishing an Economic Development Authority for the City of Faribault as Outlined in Resolution #2021-082
- K. Resolution 2024-047 Levying Special Assessments for Delinquent Water, Sewer, and Storm Water Accounts
- L. Resolution 2024-048 Levying Special Assessments for Miscellaneous Delinquent Receivable Accounts
- M. Resolution 2024-049 Approve Hiring Paid On-Call Firefighters
- N. Resolution 2024-050 Approve 2023 Budget Amendments
- O. Resolution 2024-051 Revising the 2024 Adopted Budget for Encumbrances
- P. Resolution 2024-055 Approve Hiring Building Inspector II

Motion by van Sluis, seconded by Ross to approve Consent Agenda Items A-P and carried unanimously.

Public Hearings – None

Items for Discussion

Resolution 2024-044 Approve Letters of Support for Faribault Cares' Request for Congressionally Directed Spending Funds

Community and Economic Development Director David Wanberg introduced Casie Steeves, with Faribault Cares and the Faribault Area Chamber of Commerce. Ms. Steeves is leading a broad coalition of people and businesses working to increase Faribault's daycare options. Faribault Cares has conducted a detailed analysis of Faribault's daycare needs and has developed a plan to help address those needs. It is now applying for Congressionally Directed Spending (CDS) funds and is requesting letters of support for its application.

Ms. Steeves provided the Council with an overview of Faribault Cares' efforts. Ms. Steeves explained that the Faribault Cares is looking to create capacity for 100 children and infants. The plan includes creating 4-pods that would allow individuals to open their own in-home daycare outside of their home along with a day care center for up to 60 infants and children.

Motion by Doumbouya, seconded by Ross to approve Resolution 2024-044 Approve Letters of Support for Faribault Cares' Request for Congressionally Directed Spending Funds and carried unanimously.

Resolution 2024-039 Approve Plans and Specifications and Establish Bid Date for 2024 Street Overlays and Sidewalk Improvements - Contract 2024-02

City Engineer Mark DuChene explained that Resolution 2024-039 approved the construction plans and specifications for the proposed 2024 Street Overlay & Sidewalk Improvements project - Contract 2024-02, including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project will be as follows:

Colonial Circle	(6th Street SW to South End)
Conliffe Avenue	(5th Street SW to South End)
6th Street SW	(Faribault Road to Conliffe Avenue)
Hulett Avenue*	(TH 60/4th Street NW to 7th Street NW)
Franklin Avenue	(7th Street NW to North End)
George L. Street	(Lincoln Avenue NW to Hulett Avenue)
Lincoln Avenue	(7th Street NW to North End)
8th Street NW	(Lincoln Avenue NW to East End)
Prairie Avenue	(17th Street SW to 21st Street SW)
21st Street SW	(Prairie Avenue to 9th Avenue SW)
Cornelia Court	(Legacy Drive to End)
Poehler Court	(Legacy Drive to End)
Goldenray Drive	(Legacy Drive to Ivy Way)
Goldenray Circle	(Goldenray Drive to End)
Legacy Drive	(14th Street NE to End)

* Includes new sidewalk.

Also included in the proposed bid package are improvements to the frontage road on the east side of Lyndale Avenue (TH 21) adjacent to Furlong Motors and improvements to the driveway and area around the new northwest water tower. The improvements adjacent to Furlong Motors will be paid via special assessments levied against the property via a consent assessment agreement and the improvements at the water tower will be funded from the water utility fund and were accounted for in the total project costs for the water tower.

The improvements were formally ordered by the City Council on February 13, 2024, upon the passage of Resolution 2024-035, following the Public Hearing. After the improvements were ordered, the Engineering Department finalized the plans and specifications in preparation of bidding for the improvements.

The preliminary total estimated cost of the improvements, including a 5% contingency and 15% engineering fees is \$1,621,380.00. Proposed funding for the project will be as follows:

Street Improvement Fund (401)	\$ 1,033,365.00
-------------------------------	-----------------

Special Assessments (Furlong Motors)	\$ 50,810.00
Water Utility Fund (601)	\$ 10,565.00
Sewer Utility Fund (602)	\$ 51,200.00
Storm Water Utility Fund (603)	\$ 475,440.00

The resolution also established a bid date of March 20, 2024 for the project. Construction is scheduled to begin in June, with substantial completion by the end of August 2024.

Motion by Ross, seconded by van Sluis to approve Resolution 2024-039 Approve Plans and Specifications and Establish Bid Date for 2024 Street Overlays and Sidewalk Improvements - Contract 2024-02 and carried unanimously.

Resolution 2024-040 Order Improvements, Approve Plans and Specifications and Establish Bid Date for 2024 Miscellaneous Trail Improvements - Contract 2023-10

City Engineer Mark DuChene explained that Resolution 2024-040 ordered the improvements, approved the construction plans and specifications and established a bid date for the proposed 2024 Miscellaneous Trail Improvements Project - Contract 2023-10 including grading, paving, fencing and other related improvements on four trail segments and the construction of a new public parking lot on the south side of the Viaduct Bridge in the Riverchase subdivision.

The preliminary total estimated cost of the improvements, including 5% contingencies and 15% engineering/permitting, is \$669,095,000. Proposed funding for the project will be as follows:

Street Improvement Fund (401)	\$ 315,535.00
Park Improvement Fund (404)	\$ 331,705.00
Storm Water Utility Fund (603)	\$ 21,855.00

The resolution also established a bid date of March 20, 2024, for the project. Construction is scheduled to begin in June, with substantial completion by the end of August 2024.

Councilor Caron asked what the trail would be like over the railroad tracks, DuChene explained that it would be a passable surface, in a switchback maze that would require bikes to be walked across. Mayor Voracek asked if the trail was being moved from the Riverchase side of the road; DuChene stated that it was not due to logistics and costs.

Motion by Spooner, seconded by Doumbouya to approve Resolution 2024-040 Order Improvements, Approve Plans and Specifications and Establish Bid Date for 2024 Miscellaneous Trail Improvements - Contract 2023-10 and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

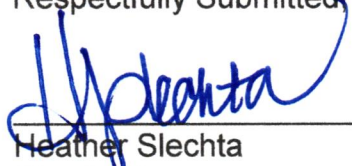
The Monthly Financial Report was provided as part of the meeting packet prior to the meeting. City Administrator Tim Murray reminded the Council that they would be meeting

next Wednesday at 6:00 pm. due to the election on Tuesday. Councilor Spooner asked when construction would begin on the Council Chambers; Murray informed him that they would be starting on Thursday or Friday. Councilor Doumbouya may be on vacation next month, he will let Murray know.

Adjournment

Motion by Ross, seconded by Thiele to adjourn the City Council meeting and carried unanimously. The meeting was adjourned at 7:08 pm.

Respectfully Submitted,



Heather Slechta
City Clerk