



PARK & RECREATION ADVISORY BOARD AGENDA

BUCKHAM WEST

**WEDNESDAY, MAY 22,
2024**

6:00 PM

1. Call to Order
2. Approval of the Minutes - February 28
3. Presentation - None
4. Director's Report
5. Requests to be Heard
6. Old Business
 - A. Viaduct Park Update
 - B. Summer Tour - Northfield Skate Park - Northfield Park and Recreation Board
 - C. Bluebird Playground
7. New Business
 - A. Budget Process Beginning - Recommendations
8. Other
9. Next Meeting Date: June 26 - 5:15 p.m. - Northfield Tour
10. Adjournment

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
MINUTES FOR FEBRUARY 28, 2024

MEMBERS PRESENT: Lola Brand, Carrissa Glarner, Sally Kramer, Chad Kreager and Mike Ross. MEMBERS ABSENT: Troy Temple and Chuck Thiele. STAFF PRESENT: Paul Peanasky, Parks and Recreation Director, and Denise Hansen, Administrative Coordinator. GUESTS: Biz Buffington, BMX.

- 1) Swearing in of New Board Members: Sally Kramer and Chuck Thiele were sworn in as Parks and Recreation Advisory Board Members.
- 2) Meeting was called to order by Chad at 6:00 p.m.
- 3) Election of Officers:
 - a. Chair: Motion made by Mike, seconded by Lola to nominate Troy as Chair. Motion passed.
 - b. Vice Chair: Motion made by Sally, seconded by Lola to nominate Mike as Vice Chair. Motion passed. Mike continued leading the meeting.
- 4) Approval of Minutes: Motion made by Carrissa, seconded by Sally to approve minutes of January 24, 2024. Motion passed.
- 5) Presentation - BMX: Biz Buffington presented a review of the 2023 BMX season. Kyle Sellner will be the new president of the BMX Board as Biz is moving to Virginia. Faribault BMX track is hosting races July 11-14 this summer including a Gold Cup Race on July 13 and a state race on July 14. They will use South Alexander Park again as they have in previous years for camping. Biz stated that Minnesota is #10 in the country and #1 in the Midwest for most number of tracks. Biz reported that two turns were re-asphalted in 2023. BMX Board is interested in moving the fence 30 feet further to the north in 2024. They have the fencing but would like approval from the City. Paul stated City staff will meet with them to determine a location. If approved, they would move the fence this year, prepare the area, rebuild the track and then asphalt a third turn in 2025. Faribault is the nearest track to the southern metro area so many riders come from that area and only 20% of the rider base at the track is from Faribault. There are currently two Faribault members on the seven-person Board, and they struggle to get volunteers from Faribault to serve on the Board. Biz stated they do use local businesses as much as they can, and she will reinforce this prior to leaving. Discussion was held regarding a certain percentage of Board members needing to be from Faribault. Paul will research that requirement. Everyone thanked Biz for coming and appreciates everything done for BMX.
- 6) Director's Report:
 - a) River Bend Nature Center Agreement: The River Bend Nature Center Agreement is completed and signed.
 - b) City Administrator: A new City Administrator was hired and she will start April 1.
 - c) New Community Center: Regarding the moratorium on local tax increases, a couple recommendations were made to the legislature. The recommendations are to cap a local tax increase at two percent and/or require approval from two neighboring towns for a

local tax increase. Paul stated the two neighboring towns for Faribault would be Waterville and Nerstrand.

7) Requests to be Heard: None.

8) Old Business:

- a) Viaduct Park Update: Paul reported the Viaduct Park bids came in \$2 million over budget. Staff is reviewing options such as cutting amenities to lower costs or possibly not developing the park at all. Board discussed and would like to see the park developed with a splash pad and with the ability to add a skate loop in the future.
- b) Playground for Twin Oaks Park at Rice County Housing Development: Board reviewed two options for the park playground. Paul explained the fabric covers on option 1 are preferred because they provide more shade, cost less and kids cannot climb on them so is safer than a plastic cover. Motion made by Chad, seconded by Lola to approve playground option 1 for Twin Oaks Park. Motion passed.

7) New Business:

- a) Review and Approve Scholarship Programs: Paul presented the Peter Smith Endowment Fund to the Board to review. This fund is used to purchase equipment for ball programs. Board reviewed the reports for the fund and noted more interest accrued than expenses for equipment purchased so the fund actually grew. Motion made by Lola, seconded by Chad to continue administration of the Peter Smith Endowment Fund in 2024 and purchase ball supplies as needed. Motion passed

Board reviewed the Tommy Allen Scholarship Fund including the application form and the financials. This is a scholarship for children under 16 years old that provides a 50% discount on all programs except aquatic center tickets for low-income families. Motion made by Carrissa, seconded by Chad to continue running the Tommy Allen Scholarship in 2024 as was done in 2023. Motion passed.

Board also reviewed the Children's Fund application and financials. The Children's Fund provides aquatic center tickets at a 50% discount. Currently, families can apply for 10 or 20 tickets per month in June, July and August. Annual household income determines qualification. Motion made by Sally, seconded by Mike to continue offering pool tickets with the Children's Fund scholarship in 2024 as we did in 2023. Motion passed.

8) Other: None.

9) Next Meeting: The next meeting is scheduled for March 27 but Paul will be gone that week. Board agreed meet again in April. If needed, Paul will call a meeting for March 20.

10) Motion was made by Chad, seconded by Lola to adjourn at 7:10 p.m. Motion passed.

Respectfully submitted,
Denise Hansen, Administrative Coordinator

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
NOTES FOR APRIL 24, 2024

MEMBERS PRESENT: Sally Kramer, Chad Kreager, Troy Temple and Chuck Thiele.
MEMBERS ABSENT: Lola Brand, Carrissa Glarner and Mike Ross. STAFF PRESENT: Paul Peanasky, Parks and Recreation Director, and Denise Hansen, Administrative Coordinator.
GUESTS: John St. Clair, Makers' Market, and Russ and Donna Bauer, Farmers' Market.

1) Presentation:

a) Farmers' Market and Makers' Market: John St. Clair and Russ and Donna Bauer were present to discuss the markets at Central Park. Discussion was held regarding the Cottage Law for vendors at markets. It is required for canners and bakers at both markets by the State of Minnesota. The Farmers' Market has typically been comprised of one-half of the vendors selling produce, one-fourth selling crafts and one-fourth selling baked and canned goods. Board discussed they believe more booths would bring more people to the markets and are in favor of expanding the markets to fill the park. In the past, some craft vendors have been turned away as the current Farmers' Market vendors want to keep it as a local farmers' market. Some of the local vendors may not want change, and from past experience, they don't want it to turn into a flea market. City Council stated at a previous meeting they would like to see Central Park filled and the Board recommended increasing the number of vendors at the park. The Farmers' Market starts in May and the Makers' Market starts June 22 after Heritage Days. Board agreed vendors could start in May if they wish. There is a minimal charge for vendors at both markets to cover advertising. The Farmers' Market holds a customer appreciation day with free coffee and cookies and use fees to pay for that as well. Paul stated the markets could advertise on the digital billboard by KFC at no charge. The City's social media is also a great place to advertise and the City will assist with advertising in any way they can for both markets. Board thanked all for coming and for all they do for the markets.

2) Director's Report:

a) Great River Greening: Paul stated he should get a report from Great River Greening in May showing funding we will get to help with removal and replacement of ash trees.
b) Cinco De Mayo Event: Paul is working with a group who is holding a Cinco De Mayo celebration at Central Park.
c) Community Projects: The Day of Caring through United Way is June 27 and Paul is working with them regarding some community service projects in town. Paul asked all to let him know of any project ideas.

3) Requests to be Heard: None.

4) Old Business:

a) Viaduct Park Update: The architect has worked with the City to determine reductions to lower the cost of the park. Council will review the suggestions to make decisions regarding building the park. Chuck asked the board to send any ideas, requests, etc. regarding the new park to Paul and Paul can forward them to Chuck. Paul stated Jessica,

City Administrator, has suggested putting a cover on the skate area, which the Board agreed, would be nice.

7) New Business:

- a) Review Annual Report: Paul presented the Parks and Recreation Department 2023 Annual Report which was presented to the City Council.
- b) Summer Tour – Faribault or Northfield Skate Park: Instead of the annual tour of parks in Faribault, a suggestion was to tour the Northfield skate park and some of their parks. Board asked if someone familiar with Northfield could give us a tour. Board agreed they prefer to go to Northfield for a tour on June 26. In regards to a skate park, Chuck suggested putting in a portable skate park on the skate rink area at Viaduct Park if that goes forward. Another option would be to put in a pump track downtown.
- c) High School Rep: Paul asked the Board to let him know of anyone they know who could serve as student representative on the Board.

8) Other: None.

9) Next Meeting: The next meeting is scheduled for May 22, 2024.

Respectfully submitted,
Denise Hansen, Administrative Coordinator