



CITY COUNCIL MINUTES

BUCKHAM WEST
19 DIVISION S. W

TUESDAY, MAY 28, 2024

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Vice Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Sara Caron, Adama Doumbouya, Royal Ross and Peter van Sluis. Mayor Kevin Voracek and Councilor Chuck Thiele were absent. Also in attendance was City Administrator Jessica Kinser, City Clerk Heather Slechta, Police Chief John Sherwin, City Engineer Mark DuChene, Public Works Director Travis Block, Library Services Director Delane James, Parks and Recreation Director Paul Peanasky, Communications Manager Brad Phenow and City Attorney Scott Riggs.

Approve Agenda

Motion by Ross, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions

Chief John Sherwin was presented a Safe Summer Kickoff Day Proclamation by Vice Mayor Tom Spooner. Safe Summer Kickoff will be on June 6, 2024 at North Alexander Park. There will be food, entertainment and 150 bikes and helmets given away.

Approve minutes of the May 14, 2024 City Council Meeting

Motion by Ross, seconded by Doumbouya to approve minutes of the May 14, 2024 City Council Meeting and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. List of Claims for Release
- B. Approve Application for Display of Fireworks/Pyrotechnic Special Effects
- C. Approve Quote for Upgrades to Great Hall Technology and User Experience
- D. Resolution 2024-102 Approve Hiring Accounting Technician
- E. Resolution 2024-094 Approve Heritage Celebration Events, Parking Restrictions and Street Closures
- F. Approve County Highway Maintenance Agreement with Rice County for 2024 & 2025
- G. Approve Quote for Blower Variable Frequency Drive at Water Reclamation Facility
- H. Resolution 2024-063 Approve Public Purpose Expenditures and Purchasing Policy

- I. Resolution 2024-105 Accept Hannah Lips Foundation Grant and Revise Budget
- J. Approve CIP Purchase - John Deere Gator

- K. Resolution 2024-064 Adopt the Amended 2022-2024 Non-Union Compensation Plan
- L. Resolution 2024-104 Approve New Garbage and Refuse Hauler License
- M. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Temporary Liquor License
- N. Resolution 2024-106 Adopt an Amendment to the 2020 Employee Handbook
- O. Approve LG240B Application to Conduct Excluded Bingo
- P. Resolution 2024-107 Accept Donation to the Police Department
- Q. Resolution 2024-108 Approve Street Closure for Heritage Days Car Cruise Night

Motion by Ross, seconded by Caron to approve Consent Agenda Items A-Q with Councilor van Sluis abstaining from voting on Consent Agenda Items Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Temporary Liquor License and Approve LG240B Application to Conduct Excluded Bingo and carried unanimously.

Public Hearings – None

Items for Discussion

Ordinance 2023-20 An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses Within the City of Faribault (Second Reading)

City Clerk Heather Slechta stated that at its May 14, 2024, meeting, the City Council approved the first reading of Ordinance 2023-20, which extends the interim ordinance authorizing and imposing a moratorium on the operation of cannabis businesses within the City until August 1, 2024. City Staff received no comments nor made any substantive changes to the ordinance since its first reading. Slechta requested that the Council act on the second reading of the ordinance and in a separate motion approve the summary publication.

Motion by Caron, seconded van Sluis to approve Ordinance 2023-20 An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses Within the City of Faribault (Second Reading)

Roll Call Vote:

Aye: Councilor Caron, Doumbouya, Ross, van Sluis and Vice Mayor Spooner

Nay:

Motion carried 5-0.

Motion by Ross seconded by van Sluis to approve 2023-20 summary publication and carried unanimously.

Bids

Resolution 2024-103 Accept Bids for Westwood Drive Reconstruction Improvements - Contract 2024-03

City Engineer Mark DuChene informed the Council that on Tuesday, May 21, 2024, bids were received for the proposed 2024 Westwood Drive Reconstruction Improvements - Contract 2024-03 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are Westwood Drive from Highland Place to 8th Street SW and 8th Street SW from Westwood Drive to Prairie Avenue (sidewalk construction only).

The bids were tabulated as follows:

BCM Construction, Inc., Faribault, MN	\$1,867,749.00
Heselton Construction, Faribault, MN	\$1,888,358.55
Snow Contracting, Byron, MN	\$2,061,615.50
ICON, LLC, Dodge Center, MN	\$2,064,249.15
A-1 Excavating, Inc., Bloomer, WI	\$2,089,747.00

Based on the low bidder's prices, the estimated funding for the project is as follows including contingencies and engineering fees:

Street Improvement Fund (401)	\$ 1,028,675.00
Water Utility Fund (601)	\$ 432,670.00
Sanitary Sewer Utility Fund (602)	\$ 289,960.00
Storm Water Utility Fund (603)	\$ 504,005.00

DuChene recommended awarding the contract to the low bidder, BCM Construction, Inc. Construction on the project is scheduled to begin in June and be substantially completed by the end of October, 2024.

Motion by Ross, seconded by Doumbouya to approve Resolution 2024-103 Accept Bids for Westwood Drive Reconstruction Improvements - Contract 2024-03 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

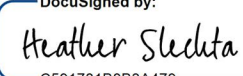
The Monthly Financial Report was provided to the Council as part of the meeting materials prior to the meeting.

Adjournment

Motion by Caron, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:10 pm.

Respectfully Submitted,

DocuSigned by:

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Heather Slechta
City Clerk