



LIBRARY ADVISORY BOARD AGENDA

THE GREAT HALL

MONDAY, AUGUST 12, 2024

6:00 PM

1. Call to Order
2. Approval of the Minutes of the July 8, 2024 meeting
3. Requests to Be Heard
Citizen comment period (3 minutes per person maximum – sign up in advance). With remote, electronic meeting format in place, call or email the Library Directory prior to 5:45 p.m. the day of the meeting—comments will be relayed to the Library Advisory Board at the meeting. djames@ci.faribault.mn.us / (507) 384-0526
4. Director's Report
5. Teen Advisory Board Report
6. SELCO Report
SELCO Foundation Report - Micki
SELCO Board Report - Lisa
7. Approve Library Mission Statement
8. Long-Term Meeting Room Request - Kaleidoscope
9. 2025 Budget
10. Sensory Training
11. Other
12. Next Meeting Date: September 9, 2024, time and location TBA
13. Adjournment



**Minutes of the Monday, July 8, 2024 Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Jayne Spooner (Chair), Melissa Kuhl (Vice Chair), Kate McGrogan, Anneka Musselman, Micki O'Flynn (SELCO Foundation Representative), Lisa Reuvers (SELCO Board Representative), Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Jayne called the meeting to order at 6 p.m.

APPROVAL OF THE MINUTES: A motion was made by Mel to approve the minutes of the May 13, 2024, meeting and a second by Anneka. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- Allyn and Delane did outreach presentations to the Faribault Retired Teachers Association on May 20th and Realife Coop on May 22nd. Bob brought the Book Bike to the Retired Teachers Association presentation.
- Caitlin and Bob filled the plaza planters with dirt and planted flowers.
- Delane has been working with vendors and contractors for prep work on the Great Hall upgrade tentatively scheduled for September. Delane and Allyn also visited a lighting showroom in Eden Prairie. After consulting with the City's electrician, we learned that the Great Hall is wired for 277V and most fixtures are rated 120V. Esthetically pleasing fixtures rated for 277V are hard to find as most fixtures with that rating are considered commercial and industrial. Delane is working with a lighting designer and our architect on finding fixtures that will work well in the Great Hall. The acoustic panel fabricator did a site visit and we learned that there is a 2-week lead time for the fabrication of panels.
- Delane has unsuccessfully tried to contact Cannon Valley Makers to schedule a tour of their maker space in September. Board members recommended contacting Chris Whillock directly.
- Delane gave an update on several recent and ongoing programs:
 - Painting on the Plaza – Monday mornings with Kate
 - Art classes on Tuesdays in the 3rd Floor Makerspace with Kate
 - Worldwide Knit in Public Day on the Plaza
 - A FUN jam session with Allyn was held on the Plaza
 - After storytime on June 6th, a Faribault police officer was here to talk with families and show kids his police car.
 - Deni held a bubble party and a rainbow scratch art on the plaza after story times in June.
 - The musical duo Eclipse Duo will perform for National Night Out on August 6th.

- Deni, Caitlin, and Delane participated in the Safe Summer Kick-off with the Book Bike.
- 748 youth signed up for the summer reading challenge in June.
- Jay Wellbourne (new board member) has not attended any meetings since he was appointed in April. The City Council will need to appoint a replacement.
- The library currently has an open receptionist position which was posted last week. 28 applications have been received so far and the posting will close July 26th.
- Delane will make a budget presentation to the Rice County Board of Commissioners on August 20th.
- Northfield Public Library Director Natalie Draper discussed the possibility of collaborating with NPL to share their bookmobile. The Board is interested in investigating this kind of partnership.

TEEN ADVISORY BOARD REPORT: None

SELCO REPORT:

Micki reported that on June 10th the \$12,000 SELCO Foundation CD the Board had recently authorized was invested. The first 12-month CD matures in September, and another will mature in December. The Board can choose to re-invest or liquidate those funds into savings. There is currently approximately \$19,000 in savings, earning 1% interest.

Lisa reported on the following from the latest SELCO/SELS Board Meeting:

- There has been some recent controversy with the SELCO/SELS Board. An emergency board meeting was called due to the inappropriate actions of the Board Chair. After a week of heated email exchanges, the current Chair of the SELCO/SELS Board submitted her resignation effective immediately. The special meeting was canceled.

LONG-TERM MEETING ROOM REQUEST: A motion was made by Mel to approve the long-term meeting room requests for the Discover School Dungeons & Dragons Club and the Moms in Prayer group. A second by Anneka. All in favor. The motion carried.

2025 BUDGET:

- Finance Director Jeannie Schmuck has submitted her resignation. Her last day will be July 12th.
- Delane will meet with City Administrator Jessica Kinser to go over the library's submitted budget on June 15th.
- Union contracts will be up for negotiations so personnel increases are anticipated for 2025.
- Tuition reimbursement has been added to the 2025 budget.
- Funds have been requested for the extraordinary maintenance line item for repairing the tower clock.
- A Capital Improvement item has been requested for the second phase of cleaning and sealing the library's exterior.
- The Rice County Budget request will be presented to the Commissioners on August 20th at the Government Services Building in the Commissioners Room at 8:30 a.m. The Library has requested a 4% increase.

SENSORY TRAINING: Postponed until the August meeting.

OTHER: None

NEXT MEETING DATE: Monday, August 12, 2024, at 6 p.m., Buckham Library Great Hall (second floor)

ADJOURNMENT: The meeting adjourned at 6:52 p.m.

Respectfully submitted,
Linda Hanson
Library Technician

Draft Mission Statement:

Buckham Memorial Library
cultivates community through
shared learning, connections,
and creation.

-June 10, 2024



Kaleidoscope
Art, Conversations, and Support for LGBTQ+ Youth and Allies

KaleidoscopeByFaith@gmail.com

To the Library Advisory Board:

My name is Faith Jameson. I am a graduate of South Central College and a proud graduate of Faribault High School. Having grown up in this community, I can attest to the unique challenges faced by many LGBTQ+ youth in this area. The harrowing journey from youth to adolescence and eventual adulthood is further complicated by the lack of LGBTQ+ resources and support.

I created Kaleidoscope to meet this need. **Kaleidoscope is a weekly LGBTQ+ group designed for and by young people in Rice County.** Kaleidoscope incorporates art, conversation, education, and support for both LGBTQ+ members and allies, and aims to provide all young people with the tools they need to learn, grow, and embrace their identities in a positive way.

Kaleidoscope was able to meet at the Buckham Memorial Library the last couple of years and it was the perfect location. Students, guests, and myself very much enjoyed the welcoming environment the library contributed to Kaleidoscope. **Would the library be open to hosting Kaleidoscope again?**

Kaleidoscope meets on Thursdays from 3:45pm-4:45pm, following the Faribault Public School calendar (no meetings on school holidays, breaks, snow days, etc.) This year, our first meeting will be Thursday, September 12th 2024 and we will end on June 12th 2025.

Buckham Memorial Library has always been my dream location for Kaleidoscope. As the stalwart champion for inclusion, community, knowledge, and growth, I can think of no better place to host our little group. Thank you for considering this request and helping to support our local young people.

Sincerely,

Faith Jameson
Founder and Director of Kaleidoscope