



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, JANUARY 7,
2025

6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

2. Approve Agenda

3. Items for Discussion

- A. Resolution 2025-001 Declaring a Council Vacancy
- B. Resolution 2025-002 Approve Designation of Authorized Signers, Official Depository and Broker/Dealers for the City of Faribault
- C. Approve Hangar Rental Agreement Renewals

4. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

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Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica L. Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 7, 2025
SUBJECT: Resolution 2025-001 Declaring a Council Vacancy

Background:

At the November 5, 2024 election Councilmember Tom Spooner was elected to Mayor. Councilmember Spooner has submitted a letter of resignation for his current seat on the City Council. Councilmember Spooner has just under two years remaining in his term, so in accordance with Section 2.05 of the Faribault City Charter, the City Council shall declare that a vacancy exists, and will then appoint a replacement to fill out the remainder of the term.

The attached resolution officially declares that a vacancy exists on the City Council, and that the Council intends to appoint a replacement. The options for the Council on the appointment of a replacement will be discussed at the Special Work Session being held after this meeting. Staff will take the direction provided to establish a process and timeline for developing a list of candidates and the schedule for reviewing them and ultimately making the appointment.

Recommendation:

Approve Resolution 2025-001

Attachments:

1. Resolution 2025-001 Declaring a Council Vacancy
2. 2024-01-03 - Spooner Resignation Letter
3. City Charter - Section 2.05. Vacancies; appointments.

CITY OF FARIBAULT

RESOLUTION #2025-001 DECLARING A COUNCIL VACANCY

WHEREAS, Thomas Spooner was elected to the office of Mayor at the November 5, 2024 election for the City of Faribault, Minnesota, and

WHEREAS, Thomas Spooner was elected to the office of City Council for the City of Faribault, Minnesota, on November 8, 2022; and

WHEREAS, said office has a four-year term that began January 2, 2023 and runs through January 4, 2027; and

WHEREAS, Thomas Spooner submitted a letter of resignation effective January 7, 2023, attached hereto as Exhibit A, thereby vacating his City Council seat.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota (the "City Council") that the above-referenced recitals are incorporated herein to this Resolution.

ALSO, BE IT RESOLVED by the City Council that effective January 7, 2025, the City Council declares a vacancy to exist in the office of the City Council by virtue of Thomas Spooner resignation submitted in writing to the City.

ALSO, BE IT RESOLVED that the City Council intends to make a temporary appointment forthwith to fill the remainder of the term of the vacated City Council seat.

Date Adopted: January 7, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

January 3, 2025

To whom it may concern:

Due to being elected Mayor at the November 5, 2024 election, I, Thomas J. Spooner will resign my City Council seat effective January 7, 2025.

Thomas J Spooner

Faribault City Councilor

Section 2.05. Vacancies; appointments.

A vacancy in the council shall be deemed to exist on the happening of any of the following events, before the expiration of the term of such office:

- (1) The death of the mayor or council member;
- (2) The resignation of the mayor or council member;
- (3) The removal of the mayor or council member;
- (4) The mayor's or council member's ceasing to be an inhabitant of the city;
- (5) The mayor's or council member's conviction of any infamous crime, or of any offense involving a violation of the official oath;
- (6) The mayor's or council member's refusal or neglect to take the oath of office, or to give or renew the official bond, or to deposit or file such oath or bond within the time prescribed;
- (7) The decision of a competent tribunal declaring the mayor's or council member's election or appointment void;
- (8) The death of the person elected or appointed to fill a vacancy, or for a full term, before the person qualifies, or before the time when by law the person should enter upon the duties of the office, in which case the vacancy shall be deemed to take place at the time when the term of office would have begun had the person lived.
- (9) The mayor's or council member's inability to serve in the office or attend council meetings for a 90-day period because of illness, or because of absence from or refusal to attend council meetings for a 90-day period. If any of the preceding conditions occurs, the council may, after it has by resolution declared a vacancy to exist, fill the vacancy at a regular or special council meeting for the remainder of the unexpired term, or until the person is again able to resume duties and attend council meetings, whichever is earlier. When the person is again able to resume duties and attend council meetings, the council shall by resolution remove the temporary officeholder and restore the original officeholder.

In each case, the council shall by resolution declare such vacancy to exist and shall appoint an eligible person to fill the vacant office until the next regular city election is held. In the case of a tie vote in the council for a vacancy in the position of a council member, the mayor shall make the appointment, selecting one of the finalists that was before the council for consideration for appointment. In the case of a tie vote in the council for a vacancy in the position of mayor, the vice mayor shall make the appointment, selecting one of the finalists that was before the council for consideration for appointment. If the vacancy occurs before the first day to file affidavits of candidacy for the next regular city election and more than two years remain in the unexpired term, a special election shall be held at or before the next regular city election and the appointed person shall serve until the qualification of a successor elected at a special election to fill the unexpired portion of the term. If the vacancy occurs on or after the first day to file affidavits of candidacy for the regular city election or when less than two years remain in the unexpired term, there need not be a special election to fill the vacancy and the appointed person shall serve until the qualification of a successor.

(Ord. No. 2011-15, § 1, 9-27-11; Ord. No. 2019-22, § 1, 2-11-20)



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 7, 2025
SUBJECT: Resolution 2025-002 Approve Designation of Authorized Signers, Official Depository and Broker/Dealers for the City of Faribault

Background:

In accordance with the Minn. Stat. 118A, and the City's Investment Policy, the Council is required to annually designate individuals as official signers and banking and financial institutions as official depositories and broker/dealers for the City for 2024. The banking and financial institutions proposed for these designations are listed on the attached resolution.

Recommendation:

Approve Resolution 2025-002

Attachments:

1. Resolution 2025-002 Approve Designation of Authorized Signers Official Depository and Broker Dealers for City of Faribault

CITY OF FARIBAULT

RESOLUTION #2025-002

APPROVE DESIGNATION OF AUTHORIZED SIGNERS, OFFICIAL DEPOSITORY AND BROKER/DEALERS FOR CITY OF FARIBAULT

WHEREAS, Minnesota State Statute 118A, and the City's Investment Policy requires that the City designate authorized signers and official depositories; and

WHEREAS, the listed financial institutions have agreed to follow the City of Faribault Investment Policy and have provided adequate collateralization for City funds.

NOW, THEREFORE BE IT RESOLVED, that the following individuals be designated as official signers for the City of Faribault:

Jessica Kinser, City Administrator
Thomas Spooner, Mayor

ALSO, BE IT RESOLVED, that the following financial institutions be designated as depositories for the City of Faribault:

Citizens Community Federal
State Bank of Faribault
Wells Fargo Bank

ALSO, BE IT RESOLVED, that the following institutions be designated as broker/dealers for the investment of City funds:

RBC Capital Market, LLC.
Oppenheimer & Co. Inc.
League of Minnesota Cities 4M Fund

Date Adopted: January 7, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: January 7, 2025
SUBJECT: Approve Hangar Rental Agreement Renewals

Background:

The City has received renewals for Hangar Rental Agreements for 2025. Lease terms are for one year and expire on December 31, 2025. The following renters have submitted a renewal of their Hangar Rental Agreement:

Bldg	Hangar Number	Name	City
2	622	David Zlock	Lakeville
2	624	Mark Juelfs	Faribault
2	626	Roger Southwick	Dundas
2	727	Mark Carson	Northfield
2	729	Dana Watson	Elko
3	131	David Vierra	Chaska
3	133	Brad Maslonka	Prior Lake
3	134	John Buraceski	Faribault
3	135	Jay Schmidt	New Prague
3	136	Ronald Donner	Northfield
3	138	Terry and Laura Bartsch	Nerstrand
4	340	Bob Wander	Faribault
4	344	Michael Mowbray	Eden Prairie

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4	346	Paul Snyder	Faribault
4	348	Ron McLaughlin	Minneapolis
4	441	Christopher Ludewig	Northfield
4	443	Brad Caldwell	Henderson
4	445	Paul & Ann Gates	Faribault
4	447	Bryce Narveson Leonard Myrah	Nerstrand
5	824	Robert Randall	Faribault
5	828	Brian Bristol	Webster
5	832	Randy Christel	Northfield
5	836	Curt Jones	Burnsville
5	840	Joseph Reeder	Northfield
5	921	David Black	Lakeville
5	925	Anthony Becker	Northfield

Recommendation:

Approve 2025 Hangar Rental Agreement Renewals

Attachments: