



**City Council Work Session
Tuesday, January 21, 2025 at 6:00 PM
Public Meeting Room**

AGENDA

1. Call to Order

2. Items for Discussion

- A. Appointment of City Council Members to Boards and Commissions
- B. Citizen Board and Commission Appointments
- C. Review City Council Rules and Procedures
- D. Discussion of City Council Vacancy- Review Letters of Interest
- E. 2025 Council Chat Schedule and Topics
- F. Viaduct Park Ice Feature Discussion

3. Future Discussion

4. Adjournment

(The Council may meet as a group for dinner)

Please contact the City Administrator's Office if you need special accommodations while attending this meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.



Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 21, 2025
SUBJECT: Appointment of City Council Members to Boards and Commissions

Discussion:

A number of boards and commissions include appointments of councilmembers. The appointment of Council members usually occurs at the first City Council meeting in January, however, with the absence of Councilor Thiele at the January 7, 2025 Council Work Session and the vacancy created when Tom Spooner was elected Mayor, the consensus of the Council at the January 7, 2025 Council Work Session was to move the discussion to tonight. The listing showing the appointments from 2024 is attached.

Attachments:

1. Board-Commission Appointments - 2024 Working Document

2024 CITY COUNCIL COMMITTEES – Working Copy

JOINT COMMITTEE (Work Session) (7)

Meets the first and third Tuesday of every month at 6:00 pm. Other meetings as needed.

Members: Mayor and all City Councilmembers

ANNEXATION COMMITTEE (3)

Meets as needed.

Members: Mayor Voracek, Councilmembers Ross and Spooner

Staff Liaison: City Administrator & CED Director

LABOR COMMITTEE (2)

Meets as needed.

Members: Mayor Voracek and Councilmember Ross

Staff Liaison: City Administrator & Human Resources Director

AD HOC

Special committees established at Council discretion on an issue-by-issue basis. The Mayor serves on all established Ad Hoc Committees, along with two other Council members.

2024 COUNCIL APPOINTMENTS AND REPRESENTATIVES – Working Copy

Vice Mayor

Councilmember Spooner

Committees/Boards/Commissions with all members appointed by City Council

<u>Committee Name</u>	<u>Council Appointees</u>	<u>Staff Rep.</u>
CHARITABLE GAMBLING ADVISORY BOARD	Caron	H. Slechta
ECONOMIC DEVELOPMENT AUTHORITY	Spooner, Mayor Voracek	D. Wanberg
HOUSING AND REDEVELOPMENT AUTHORITY	Caron	D. Wanberg
PARKS AND RECREATION ADVISORY BOARD	Thiele	P. Peanasky

Committees/Boards/Commissions with only Council/City representatives appointed by City Council

<u>Committee Name</u>	<u>Council Appointees</u>	<u>Staff Rep.</u>
ALEXANDER PARK COMMITTEE	Spooner, Mayor Voracek	P. Peanasky
BMX TRACK BOARD	Ross	P. Peanasky
BUCKHAM WEST (SENIOR CENTER)	Ross	P. Peanasky
FARIBAULT HOUSE BUILDING COMMITTEE	van Sluis	N/A
ICE ARENA BOARD	Thiele, Doumbouya	P. Peanasky
JOINT DISPATCH BOARD	van Sluis	D. Dienst
MAIN STREET COMMITTEE	Doumbouya	D. Wanberg
MILL TOWNS TRAIL BOARD	van Sluis, Doumbouya	M. Duchene
PARADISE CENTER FOR THE ARTS BOARD	van Sluis	N/A
RICE COUNTY COMMUNITY AND JUSTICE COUNCIL (RCCJC)	Caron	J. Sherwin
RIVERBEND NATURE CENTER BOARD	Spooner	N/A

SOCCER COMPLEX BOARD	Thiele	P. Peanasky
TOURISM BOARD	Doumbouya	N/A
TOWNSHIP FIRE CONTRACT COMMITTEE	Spooner, Mayor Voracek	D. Dienst

Current Member - Application submitted for reappointment

Current Member - No Application submitted/notified City not reapplying

New Applicant

Councilmember/City Staff

AIRPORT ADVISORY BOARD – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1); Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

AIRPORT ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mike Brown, Sr.	12/22/2009	3 yrs.	1/31/2027
2. (Robert) Pete Johnson	4/27/1976	3 yrs.	1/31/2027
3. Stein Bruch	1/25/2022	3 yrs.	1/31/2025
4. William Smith	2/12/2019	3 yrs.	1/31/2025
5. Tom Waarvik	2/9/1993	3 yrs.	1/31/2026
6. (James) Carl Hooper (county resident)	9/13/2001	3 yrs.	1/31/2026
7. Brian Paczosa	1/24/2023	3 yrs.	1/31/2026

CHARTER COMMISSION - Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge. All members must be qualified voters of the City per state statute.

CHARTER COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	5/24/2011	4 yrs.	12/31/2024
2. Daniel Burns	5/24/2011	4 yrs.	12/31/2024
3. David Albers	5/23/2017	4 yrs.	12/31/2024
4. Tom Spooner (Council rep.)	1/12/2021	4 yrs.	12/31/2024
5. Kymn Anderson	5/24/2011	4 yrs.	12/31/2026
6. Dan Behrens	5/24/2011	4 yrs.	12/31/2026
7. John Jasinski	5/24/2011	4 yrs.	12/31/2026
8. Pat Rice	5/24/2011	4 yrs.	12/31/2026
9. Dave Miller	1/24/2023	4 yrs.	12/31/2026

ECONOMIC DEVELOPMENT AUTHORITY – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35, and 2008-015); The EDA has authority to take action on economic development programs for business and

industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.

ECONOMIC DEVELOPMENT AUTHORITY

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mayor Kevin Voracek (Council Rep.)	1/8/2019	4 yrs.	1/14/2025
2. Rodney Gramse	2/11/2014	6 yrs.	1/28/2025
3. Tom Spooner (Council Rep.)	1/24/2023	4 yrs.	1/26/2027
4. VACANT	8/24/2021	6 yrs.	1/26/2027
5. David Campbell	1/25/2022	6 yrs.	1/25/2028
6. Andrew (AJ) Smith	4/12/2022	6 yrs.	1/23/2029
7. Christine Jeanes	6/13/2023	6 yrs.	1/23/2029

*Appointed to partial term to fill vacancy due to resignation

ENVIRONMENTAL COMMISSION – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. (Ordinance 2022-6; 7 members, at least four (4) City Residents, up to three (3) residents of bordering townships).

ENVIRONMENTAL COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. VACANT		3 yrs.	1/31/2027
2. VACANT		3 yrs.	1/31/2027
3. Sarah Middleton	4/9/2024	3 yrs.	1/31/2025
4. Teresa Demars* - City	1/24/2023	3 yrs.	1/31/2025
5. Richard Huston - Wells Township	4/14/2020	3 yrs.	1/31/2026
6. Cynthia Diessner - City	1/24/2023	3 yrs.	1/31/2026
7. Lee Nordmeyer*	2/13/2024	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

HERITAGE PRESERVATION COMMISSION - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members) The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

HERITAGE PRESERVATION COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Cori Weems	1/26/2021	3 yrs.	1/31/2027
2. Ron Dwyer	2/23/2021	3 yrs.	1/31/2027
3. Rob Kuhlman	1/25/2022	3 yrs.	1/31/2025
4. Lee Nordmeyer	4/14/2020	3 yrs.	1/31/2025
5. David Sauer	1/14/2020	3 yrs.	1/31/2026
6. Susan Powell	4/23/2024	3 yrs.	1/31/2026
7. Colton Hogan	1/24/2023	3 yrs.	1/31/2026

HOUSING AND REDEVELOPMENT AUTHORITY – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

HOUSING AND REDEVELOPMENT AUTHORITY	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Sara Caron (Council rep)	1/24/2023	1 yr.	1/31/2025
2. Eric Delgado*	9/12/2023	5 yrs.	1/31/2029
3. Colin Maltbie*	6/27/2023	5 yrs.	1/31/2025
4. Loni Ahlers	2/26/2013	5 yrs.	1/31/2026
5. Mandy Barnes*	2/28/2023	5 yrs.	1/31/2026
6. Travis McColley	11/9/2021	5 yrs.	1/31/2027
7. Travis Kath	2/22/2022	5 yrs.	1/31/2027

*Appointed to partial term to fill vacancy due to resignation

ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

ICE ARENA BOARD (CITY REPS)	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Adama Doumbouya (Council rep)	1/9/2024	1 yr.	1/31/2025
2. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
3. Paul Peanasky (City rep)	1/24/2023	3 yrs.	1/31/2026

LIBRARY ADVISORY BOARD – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

LIBRARY ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Kate McGrogan	4/25/2023	3 yrs.	1/31/2027
2. Melissa Kuhl	1/9/2018	3 yrs.	1/31/2027
3. Samuel Powell	9/10/2024	3 yrs.	1/31/2025
4. Jayne Spooner	1/22/2019	3 yrs.	1/31/2025
5. Gordon Liu	1/25/2022	3 yrs.	1/31/2026
6. Anneke Musselman	1/24/2023	3 yrs.	1/31/2026
7. Langston Richter		1 yr.	1/31/2024

PARK & RECREATION ADVISORY BOARD – Resolution 2021-009; Seven (7) members, made up of one (1) City Council Member, minimum of five (5) City Residents, up to one (1) non-city resident residing within the school district, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

PARK & RECREATION ADVISORY BOARD			
	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
2. Sally Kramer	8/23/2011	3 yrs.	1/31/2027
3. Chad Kreager	11/22/2005	3 yrs.	1/31/2025
4. Troy Temple	1/22/2019	3 yrs.	1/31/2025
5. Lola Brand	7/14/1998	3 yrs.	1/31/2026
6. Mike Ross	1/14/2020	3 yrs.	1/31/2026
7. VACANT		3 yrs.	1/31/2026
8. VACANT (Student)		1 yr.	1/31/2024

PLANNING COMMISSION – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

PLANNING COMMISSION			
	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	12/22/2009	3 yrs.	1/31/2027
2. Michael Salt	1/24/2023	3 yrs.	1/31/2027
3. Samantha Green*	1/23/2024	3 yrs.	1/31/2025
4. Ed Miglio	4/9/2024	3 yrs.	1/31/2025
5. Steve White	12/10/1996	3 yrs.	1/31/2026
6. Barton Jackson	1/26/2021	3 yrs.	1/31/2026
7. Tina Wilson	10/22/2024	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

TREE BOARD – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

TREE BOARD		<u>Appointed</u>
1. Ed Bastyr		12/23/2008
2. Pat Rice		12/23/2008
3. Pauline Schreiber		12/23/2008
4. Sally Kramer (Park/Rec Brd rep)		3/12/2019
5. Wendy Eckert		1/14/2020
6. Susan Erickson		1/14/2020
7. Mark Zentner		1/14/2020
8. Amanda Theis		1/25/2022
9. Elaine Feikema		1/24/2023
10. Kimberly Paczosa		1/24/2023

CHARITABLE GAMBLING ADVISORY BOARD – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

CHARITABLE GAMBLING ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
<i>City Council Representative</i>			

1. Sara Caron <i>American Legion</i>	1/24/2023	1 yr.	1/31/2025
1. Edward Little	2/14/2023	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/23/2024
<i>Bethlehem Academy – Our Place on 3rd, Carbone’s</i>			
1. Troy Marquardt	2017	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/31/2024
<i>Divine Mercy School – Signature Bar</i>			
1. Phillip Parrish	11/14/2023	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/31/2025
<i>Eagles</i>			
1. Jon Sirek	2/28/2024	2 yrs.	1/31/2024
2. Clayton LaCroix (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Elks</i>			
1. Mike Donkers	6/8/2021	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Hockey Association – Depot, Joe’s</i>			
1. Rick Caron	9/13/2011	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Wrestling Club – Faibault Golf and Country Club</i>			
1. Jason Tobin	8/28/2007	2 yrs.	1/31/2026
2. Jamie Hausen (Alternate)	2/14/2023	2 yrs.	1/23/2025
<i>Knights of Columbus</i>			
1. Peter Dodge	1/9/2018	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Moose</i>			
1. Horace Vigesaa	2/23/2021	2 yrs.	1/31/2026
2. David Schwichtenberg (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Morristown Fire Relief - Our Place on 3rd</i>			
1. Terry Meschke	3/12/2019	2 yrs.	1/31/2026
2. Johnathan Chmelik (Alternate)	2/14/2023	2 yrs.	1/31/2025
<i>Defeat of Jesse James Days Committee – Corks and Pints</i>			
1. Shelia Radtke	3/12/2019	2 yrs.	1/23/2025
2. Alternate		2 yrs.	1/23/2024
<i>Faribault Youth Rotary Services – Boxer’s</i>			
1. Brenda DeMars	6/8/2021	2 yrs.	1/23/2025
2. Chad Koepke (Alternate)	6/8/2021	2 yrs.	1/23/2026

Rescinded per Ordinance 2023-22

TOURISM COMMISSION – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.			
TOURISM COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Adama Doubouya (Council Rep)	1/24/2023	1 yr.	1/31/2024
2. David Connelly	1/14/2020	3 yrs.	1/31/2024

3.	Ashley Reller	1/26/2021	3 yrs.	1/31/2024
4.	OPEN*		3 yrs.	1/31/2025
5.	Miki Orr	3/12/2019	3 yrs.	1/31/2025
6.	David Nichols (RCHS)	1/24/2023	3 yrs.	1/31/2026
7.	Mark Kenney	1/24/2023	3 yrs.	1/31/2026

Rescinded per Resolution 2023-197

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Sharon Dell	2/14/2006	3 yrs.	1/31/2024
2.	VACANT		3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-198

CHILDREN'S FUND (AQUATIC CENTER) BOARD –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies

CHILDREN'S FUND (AQUATIC CENTER) BOARD		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Ken Hubert	3/27/2018	3 yrs.	1/31/2024
2.	Bethany Fuller	4/26/2022	3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-199

PETER SMITH ADVISORY COMMITTEE – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

PETER SMITH ADVISORY COMMITTEE		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Kyle Murphy *	2/22/2022	3 yrs.	1/31/2024
2.	Gordon (Duffy) Elleby	2/9/2021	3 yrs.	1/31/2025
3.	George Cunniff	2/9/2021	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation



Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica L. Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 21, 2025
SUBJECT: Citizen Board and Commission Appointments

Discussion:

The following Boards and Commissions have available opportunities for those wishing to volunteer their skills and time to the community. Staff has received numerous applications from interested individuals for consideration of appointment.

Airport Advisory Board

The Airport Advisory Board has two (2) openings, with 3-year terms. Staff has received two (2) applications, two (2) existing members are seeking reappointment; Stien Burch, who has served on the Board since 2022 and William Smith, who has served on the Board since 2019. This board advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

Joint Airport Zoning Board

There are no appointments pending for the City representatives on the Joint Airport Zoning Board (JAZB)--this board meets only as needed to deal with zoning issues for the airport. The Chairperson is appointed by the JAZB itself, who will need to do so the next time they convene.

Charter Commission

There are three (3) openings on the Charter Commission with 4-year terms. Staff has received three (3) applications from existing members seeking reappointment; Chuck Ackman and Daniel Burns, who have served on the Commission since 2011 and David Albers who has served since 2017. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens.

Economic Development Authority (EDA)

There are two (2) opening on the EDA. One of the openings is for a full 6-

year term and the other for a partial term expiring on January 26, 2027. Five (5) applications were received for the openings; Joel Olson, Teri Menard, Brian Peterson, Sean Stone and Kevin Voracek. The EDA has the authority to take action on economic development programs and manage tax increment financing districts and multiple grant and loan programs. In addition to the two council seats, per the EDA's enabling resolution, the City Council appoints the remaining commissioners to serve at large or from organizations which may have a role in economic development. An appointment could be from such organizations as City Commissions, the Faribault Industrial Corporation, the School District, County, Community Board, or Chamber of Commerce members.

Environmental Commission

There is one opening, for a 3-year term, and two (2) openings to fill a terms ending 1/31/2027 due to resignations. Current commissioner Teresa DeMars has applied for reappointment. The City has not received any additional applications. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments.

Heritage Preservation Commission (HPC)

The Heritage Preservation Commission has two (2) openings, both for 3-year terms. Staff has received one application from current member Rob Kuhlman for reappointment. The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage.

Housing and Redevelopment Authority (HRA)

The Housing and Redevelopment Authority has one (1) opening for a 5-year term and one (1) opening for a partial term ending on 1/31/2029. Staff has received an application from current member Colin Maltbie and two (2) new applications from Brian Peterson and Carrie Winjum. HRA Board members may serve a maximum of three (3) consecutive 5-year terms for a total of fifteen (15) years.

Library Advisory Board

This board has two (2) 3-year terms plus one (1) 1-year student representative seats open. Staff have received applications from current members Samuel Powell and Jayne Spooner for reappointment. The Library Advisory Board advises the Council and City Administrator on the maintenance and operation of the Buckham Memorial Library.

Parks and Recreation Advisory Board

This board has four (4) openings on the Parks and Recreation Advisory Board, two (3) 3-year terms, one (1) 1-year term and one (1) 1-year Student Representative term. Staff received applications from current board members (Chad Kreager and Troy Temple) as well as one (1) new

member (Kameron Gustafson). There have not been any student applications submitted at this time. This board advises the City Council and staff on parkland dedication, park improvements, and recreation programming.

Planning Commission

There are two (2) openings, with 3-year terms. Staff has received two (2) applications from current commissioners for reappointment, Samantha Green and Ed Miglio, along with two (2) new applicants (Brian Peterson and Sean Stone). The Planning Commission makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

Gambling Board

Members of the Gambling Board are appointed by the organizations that they represent. Staff has received applications from the following members seeking reappointment by the Council-Ed Little, American Legion, Jamie Hausen Faribault Wrestling Club, Jonathan Chmelik, Morristown Fire Relief Association, Troy Marquardt, BA, and Brenda DeMars, Faribault Youth Rotary Services.

The applications submitted by the individuals for the various boards and commissions are attached, with private data redacted.

The attached listing of the applicants for the various boards and commissions is color-coded to show current members and their application status and new applicants.

Attachments:

1. Board-Commission Appointments - 2025 Working Document
2. 2025 Applications for Council Review_Redacted

2024 CITY COUNCIL COMMITTEES – Working Copy

JOINT COMMITTEE (Work Session) (7)

Meets the first and third Tuesday of every month at 6:00 pm. Other meetings as needed.

Members: Mayor and all City Councilmembers

ANNEXATION COMMITTEE (3)

Meets as needed.

Members: Mayor Voracek, Councilmembers Ross and Spooner

Staff Liaison: City Administrator & CED Director

LABOR COMMITTEE (2)

Meets as needed.

Members: Mayor Voracek and Councilmember Ross

Staff Liaison: City Administrator & Human Resources Director

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Special committees established at Council discretion on an issue-by-issue basis. The Mayor serves on all established Ad Hoc Committees, along with two other Council members.

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Vice Mayor

Councilmember Spooner

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ECONOMIC DEVELOPMENT AUTHORITY	Spooner, Mayor Voracek	D. Wanberg
HOUSING AND REDEVELOPMENT AUTHORITY	Caron	D. Wanberg
PARKS AND RECREATION ADVISORY BOARD	Thiele	P. Peanasky

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BMX TRACK BOARD	Ross	P. Peanasky
BUCKHAM WEST (SENIOR CENTER)	Ross	P. Peanasky
FARIBAULT HOUSE BUILDING COMMITTEE	van Sluis	N/A
ICE ARENA BOARD	Thiele, Doumbouya	P. Peanasky
JOINT DISPATCH BOARD	van Sluis	D. Dienst
MAIN STREET COMMITTEE	Doumbouya	D. Wanberg
MILL TOWNS TRAIL BOARD	van Sluis, Doumbouya	M. Duchene
PARADISE CENTER FOR THE ARTS BOARD	van Sluis	N/A
RICE COUNTY COMMUNITY AND JUSTICE COUNCIL (RCCJC)	Caron	
RIVERBEND NATURE CENTER BOARD	Spooner	N/A

Soccer Complex Board	Thiele	P. Peanasky
Tourism Board	Doumbouya	N/A
Township Fire Contract Committee	Spooner, Mayor Voracek	D. Dienst

Current Member - Application submitted for reappointment

Current Member - No Application submitted/notified City not reapplying

New Applicant

Councilmember/City Staff

AIRPORT ADVISORY BOARD – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1); Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

AIRPORT ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mike Brown, Sr.	12/22/2009	3 yrs.	1/31/2027
2. (Robert) Pete Johnson	4/27/1976	3 yrs.	1/31/2027
3. Stein Bruch	1/25/2022	3 yrs.	1/31/2025
4. William Smith	2/12/2019	3 yrs.	1/31/2025
5. Tom Waarvik	2/9/1993	3 yrs.	1/31/2026
6. (James) Carl Hooper (county resident)	9/13/2001	3 yrs.	1/31/2026
7. Brian Paczosa	1/24/2023	3 yrs.	1/31/2026

CHARTER COMMISSION - Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge. All members must be qualified voters of the City per state statute.

CHARTER COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	5/24/2011	4 yrs.	12/31/2024
2. Daniel Burns	5/24/2011	4 yrs.	12/31/2024
3. David Albers	5/23/2017	4 yrs.	12/31/2024
4. Tom Spooner (Council rep.)	1/12/2021	4 yrs.	12/31/2024
5. Kymn Anderson	5/24/2011	4 yrs.	12/31/2026
6. Dan Behrens	5/24/2011	4 yrs.	12/31/2026
7. John Jasinski	5/24/2011	4 yrs.	12/31/2026
8. Pat Rice	5/24/2011	4 yrs.	12/31/2026
9. Dave Miller	1/24/2023	4 yrs.	12/31/2026

ECONOMIC DEVELOPMENT AUTHORITY – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35, and 2008-015); The EDA has authority to take action on economic development programs for business and

industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.

ECONOMIC DEVELOPMENT AUTHORITY

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Mayor Kevin Voracek (Council Rep.)	1/8/2019	4 yrs.	1/14/2025
2. Rodney Gramse	2/11/2014	6 yrs.	1/28/2025
3. Tom Spooner (Council Rep.)	1/24/2023	4 yrs.	1/26/2027
4. VACANT		6 yrs.	1/26/2027
5. David Campbell	1/25/2022	6 yrs.	1/25/2028
6. Andrew (AJ) Smith	4/12/2022	6 yrs.	1/23/2029
7. Christine Jeanes	6/13/2023	6 yrs.	1/23/2029

*Appointed to partial term to fill vacancy due to resignation

Joel Olson

Brian Peterson

Sean Stone

Teri Menard

Kevin Voracek

ENVIRONMENTAL COMMISSION – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments. (Ordinance 2022-6; 7 members, at least four (4) City Residents, up to three (3) residents of bordering townships).

ENVIRONMENTAL COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. VACANT		3 yrs.	1/31/2027
2. VACANT		3 yrs.	1/31/2027
3. Sarah Middleton	4/9/2024	3 yrs.	1/31/2025
4. Teresa Demars* - City	1/24/2023	3 yrs.	1/31/2025
5. Richard Huston - Wells Township	4/14/2020	3 yrs.	1/31/2026
6. Cynthia Diessner - City	1/24/2023	3 yrs.	1/31/2026
7. Lee Nordmeyer*	2/13/2024	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

HERITAGE PRESERVATION COMMISSION - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members) The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

HERITAGE PRESERVATION COMMISSION

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Cori Weems	1/26/2021	3 yrs.	1/31/2027
2. Ron Dwyer	2/23/2021	3 yrs.	1/31/2027
3. Rob Kuhlman	1/25/2022	3 yrs.	1/31/2025
4. Lee Nordmeyer	4/14/2020	3 yrs.	1/31/2025
5. David Sauer	1/14/2020	3 yrs.	1/31/2026

6.	Susan Powell	4/23/2024	3 yrs.	1/31/2026
7.	Colton Hogan	1/24/2023	3 yrs.	1/31/2026

HOUSING AND REDEVELOPMENT AUTHORITY – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

HOUSING AND REDEVELOPMENT AUTHORITY	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Sara Caron (Council rep)	1/24/2023	1 yr.	1/31/2025
2. VACANT		5 yrs.	1/31/2029
3. Colin Maltbie*	6/27/2023	5 yrs.	1/31/2025
4. Loni Ahlers	2/26/2013	5 yrs.	1/31/2026
5. Mandy Barnes*	2/28/2023	5 yrs.	1/31/2026
6. Travis McColley	11/9/2021	5 yrs.	1/31/2027
7. Travis Kath	2/22/2022	5 yrs.	1/31/2027

*Appointed to partial term to fill vacancy due to resignation

Brian Peterson

Carrie Winjum

ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

ICE ARENA BOARD (CITY REPS)	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Adama Doumbouya (Council rep)	1/9/2024	1 yr.	1/31/2025
2. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
3. Paul Peanasky (City rep)	1/24/2023	3 yrs.	1/31/2026

LIBRARY ADVISORY BOARD – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

LIBRARY ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Kate McGrogan	4/25/2023	3 yrs.	1/31/2027
2. Melissa Kuhl	1/9/2018	3 yrs.	1/31/2027
3. Samuel Powell	9/10/2024	3 yrs.	1/31/2025
4. Jayne Spooner	1/22/2019	3 yrs.	1/31/2025
5. Gordon Liu	1/25/2022	3 yrs.	1/31/2026
6. Anneke Musselman	1/24/2023	3 yrs.	1/31/2026
7. Langston Richter		1 yr.	1/31/2025

PARK & RECREATION ADVISORY BOARD – Resolution 2021-009; Seven (7) members, made up of one (1) City Council Member, minimum of five (5) City Residents, up to one (1) non-city resident residing within the school district, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

PARK & RECREATION ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Thiele (Council rep)	2/28/2023	1 yr.	1/31/2025
2. Sally Kramer	8/23/2011	3 yrs.	1/31/2027
3. Chad Kreager	11/22/2005	3 yrs.	1/31/2025
4. Troy Temple	1/22/2019	3 yrs.	1/31/2025
5. Lola Brand	7/14/1998	3 yrs.	1/31/2026
6. Mike Ross	1/14/2020	3 yrs.	1/31/2026
7. VACANT	1/24/2023	3 yrs.	1/31/2026
8. VACANT (Student)		1 yr.	1/31/2024
Kameron Gustafson			

PLANNING COMMISSION – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

PLANNING COMMISSION	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Chuck Ackman	12/22/2009	3 yrs.	1/31/2027
2. Michael Salt	1/24/2023	3 yrs.	1/31/2027
3. Samantha Green*	1/23/2024	3 yrs.	1/31/2025
4. Ed Miglio*	4/9/2024	3 yrs.	1/31/2025
5. Steve White	12/10/1996	3 yrs.	1/31/2026
6. Barton Jackson	1/26/2021	3 yrs.	1/31/2026
7. Tina Wilson*	10/22/2024	3 yrs.	1/31/2026
*Appointed to partial term to fill vacancy due to resignation			
Brian Peterson			
Sean Stone			

TREE BOARD – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

TREE BOARD	<u>Appointed</u>
1. Ed Bastyr	12/23/2008
2. Pat Rice	12/23/2008
3. Pauline Schreiber	12/23/2008
4. Sally Kramer (Park/Rec Brd rep)	3/12/2019
5. Wendy Eckert	1/14/2020
6. Susan Erickson	1/14/2020
7. Mark Zentner	1/14/2020
8. Amanda Theis	1/25/2022
9. Elaine Feikema	1/24/2023
10. Kimberly Paczosa	1/24/2023

CHARITABLE GAMBLING ADVISORY BOARD – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

CHARITABLE GAMBLING ADVISORY BOARD	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
<i>City Council Representative</i>			
1. Sara Caron	1/24/2023	1 yr.	1/31/2025
<i>American Legion</i>			
1. Edward Little	2/14/2023	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/23/2024
<i>Bethlehem Academy – Our Place on 3rd, Carbone's</i>			
1. Troy Marquardt	2017	2 yrs.	1/31/2025
2. Alternate		2 yrs.	1/31/2024
<i>Divine Mercy School – Signature Bar</i>			
1. Phillip Parrish	11/14/2023	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/31/2025
<i>Eagles</i>			
1. Jon Sirek	2/28/2024	2 yrs.	1/31/2026
2. Clayton LaCroix (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Elks</i>			
1. Mike Donkers	6/8/2021	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Hockey Association – Depot, Joe's</i>			
1. Rick Caron	9/13/2011	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Faribault Wrestling Club – Faibault Golf and Country Club</i>			
1. Jason Tobin	8/28/2007	2 yrs.	1/31/2026
2. Jamie Hausen (Alternate)	2/14/2023	2 yrs.	1/23/2025
<i>Knights of Columbus</i>			
1. Peter Dodge	1/9/2018	2 yrs.	1/31/2026
2. Alternate		2 yrs.	1/23/2025
<i>Moose</i>			
1. Horace Vigesaa	2/23/2021	2 yrs.	1/31/2026
2. David Schwichtenberg (Alternate)	2/28/2023	2 yrs.	1/31/2025
<i>Morristown Fire Relief - Our Place on 3rd</i>			
1. Terry Meschke	3/12/2019	2 yrs.	1/31/2026
2. Johnathan Chmelik (Alternate)	2/14/2023	2 yrs.	1/31/2025
<i>Faribault Youth Rotary Services – Boxer's</i>			
1. Brenda DeMars	6/8/2021	2 yrs.	1/23/2025
2. Chad Koepke (Alternate)	6/8/2021	2 yrs.	1/23/2026

Rescinded per Ordinance 2023-22

TOURISM COMMISSION – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.

TOURISM COMMISSION		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Adama Doubouya (Council Rep)	1/24/2023	1 yr.	1/31/2024
2.	David Connelly	1/14/2020	3 yrs.	1/31/2024
3.	Ashley Reller	1/26/2021	3 yrs.	1/31/2024
4.	OPEN*		3 yrs.	1/31/2025
5.	Miki Orr	3/12/2019	3 yrs.	1/31/2025
6.	David Nichols (RCHS)	1/24/2023	3 yrs.	1/31/2026
7.	Mark Kenney	1/24/2023	3 yrs.	1/31/2026

Rescinded per Resolution 2023-197

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Sharon Dell	2/14/2006	3 yrs.	1/31/2024
2.	VACANT		3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-198

CHILDREN'S FUND (AQUATIC CENTER) BOARD –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies

CHILDREN'S FUND (AQUATIC CENTER) BOARD		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Ken Hubert	3/27/2018	3 yrs.	1/31/2024
2.	Bethany Fuller	4/26/2022	3 yrs.	1/31/2025
3.	VACANT		3 yrs.	1/31/2026

Rescinded per Resolution 2023-199

PETER SMITH ADVISORY COMMITTEE – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

PETER SMITH ADVISORY COMMITTEE		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1.	Kyle Murphy *	2/22/2022	3 yrs.	1/31/2024
2.	Gordon (Duffy) Elleby	2/9/2021	3 yrs.	1/31/2025
3.	George Cunniff	2/9/2021	3 yrs.	1/31/2026

*Appointed to partial term to fill vacancy due to resignation

Print**Boards and Commissions Application - Submission #4238****Date Submitted: 11/20/2024**

Select the Board, Commission or Committee you wish to apply for*

Airport Advisory Board



Before selecting your board, please visit <http://www.ci.faribault.mn.us/253/Boards-Commissions> to ensure that meeting schedule fits yours.

First Name*

Stein

Last Name*

Bruch

Address1**Occupation**

President, SteinAir, Inc.

List the day and hours you are available for meetings

Open

Are you currently serving on other Boards, Commissions, or Committees?*☒ Yes☐ No

If yes, which one(s)?

FBL Airport Board

Have you served on a Board, Commission or Committee before>

☒ Yes

☐ No

If yes, which one(s)?

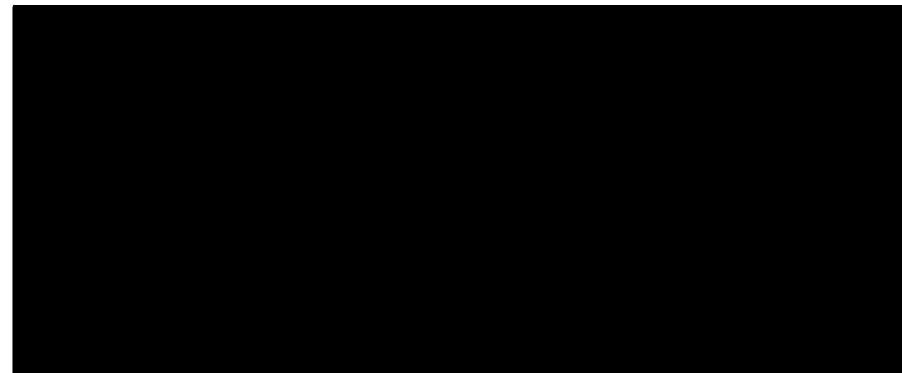
FBL Airport Board

Please list your reasons for your interest to serve on this board or commission

Continue to assist the Faribault Airport.

Please list your experience or expertise you can provide if appointed

Owner/President of the largest employer located on the Faribault Airport.



Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, November 20, 2024 8:14 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

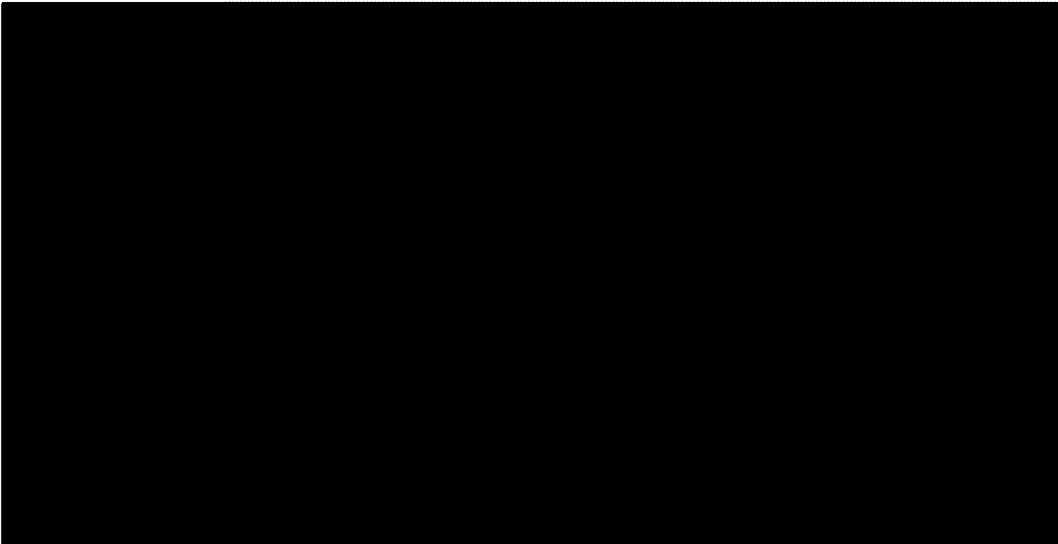
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Airport Advisory Board

First Name William

Last Name Smith



List the day and hours you
are available for meetings

Any day, any time.

Are you currently serving on
other Boards, Commissions,
or Committees?

Yes

If yes, which one(s)?

Airport Advisory Board

Have you served on a
Board, Commission or
Committee before>

Yes

If yes, which one(s)?

Airport Advisory Board

Please list your reasons for your interest to serve on this board or commission

I believe local airports provide an invaluable service to the local community. As such I desire to contribute to the continued success of the Faribault Municipal Airport.

Please list your experience or expertise you can provide if appointed

Commercial Pilot with Instrument Rating. Retired Federal Aviation Administration Program Manager.



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Heather Slechta

From: noreply@civicplus.com
Sent: Monday, November 18, 2024 8:16 AM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charter Commission

First Name Chuck

Last Name Ackman

Occupation Senior Regional Outreach Director for US Senator Amy Klobuchar

List the day and hours you
are available for meetings Most evenings and some days with advance notice

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Charter and Planning Commissions

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? Charter and Planning Commissions

Please list your reasons for
your interest to serve on
this board or commission

Continue my service to the community.

Please list your experience
or expertise you can
provide if appointed

I've either been on Planning Commission, City Council, or
Mayor since 1991.



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Heather Slehta

From: noreply@civicplus.com
Sent: Tuesday, November 12, 2024 12:24 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

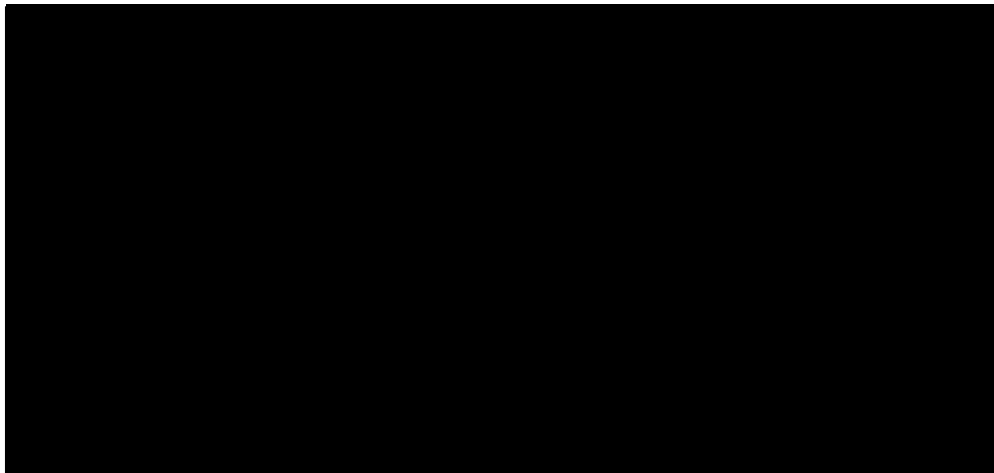
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charter Commission

First Name David

Last Name Albers



Occupation Retired

List the day and hours you
are available for meetings Any

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? Yes

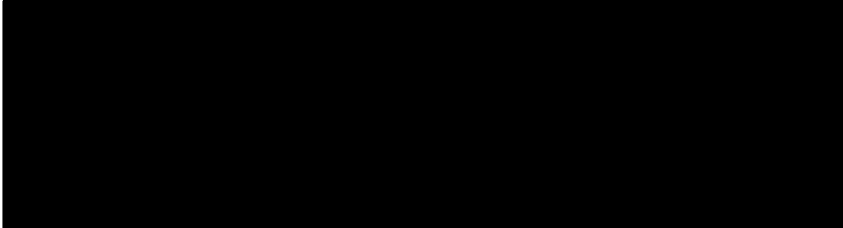
If yes, which one(s)? City council, Planning and Zoning, EDA

Please list your reasons for your interest to serve on this board or commission

I have always enjoyed city government and would like to serve another term.

Please list your experience or expertise you can provide if appointed

My past term on other board and commissions give me a good background to working with city commission.



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Heather Slechta

From: noreply@civicplus.com
Sent: Tuesday, November 12, 2024 11:39 AM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

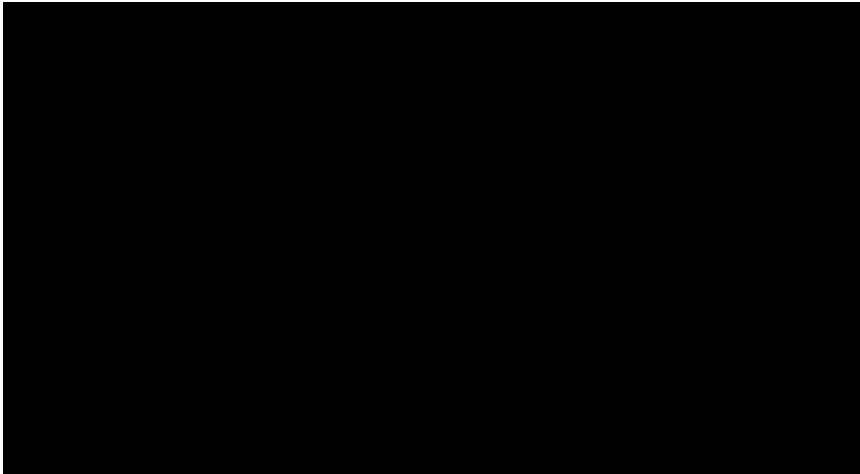
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charter Commission

First Name Daniel

Last Name Burns



Occupation Retired

List the day and hours you
are available for meetings Flexible

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? No

If yes, which one(s)? *Field not completed.*

Please list your reasons for your interest to serve on this board or commission

Public Service

Please list your experience or expertise you can provide if appointed

Field not completed.

Personal Reference 1

Field not completed.

Personal Reference 2

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Heather Slechta

From: noreply@civicplus.com
Sent: Friday, November 1, 2024 10:31 AM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

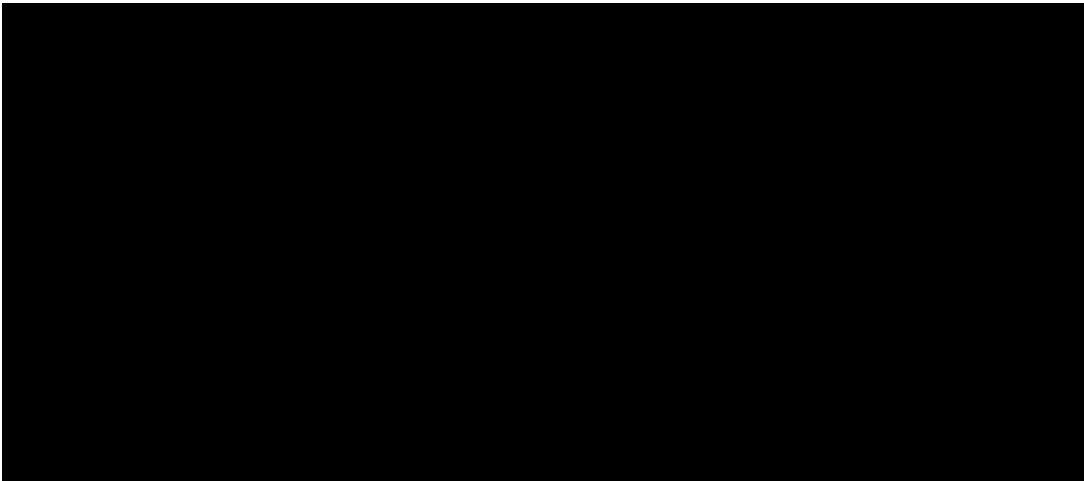
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Economic Development Authority

First Name Teri

Last Name Menard



Occupation Title Insurance Operations managre

List the day and hours you
are available for meetings

Very Flexible

Are you currently serving on
other Boards, Commissions,
or Committees?

No

If yes, which one(s)?

Field not completed.

Have you served on a
Board, Commission or
Committee before>

No

If yes, which one(s)?

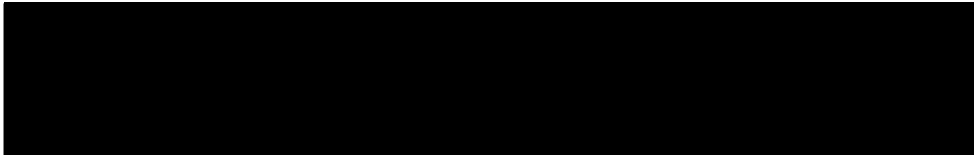
Field not completed.

Please list your reasons for your interest to serve on this board or commission

As a life long reside of the Faribault community, I have an interest in its growth and development as well is preserving its history.

Please list your experience or expertise you can provide if appointed

I am a 30+ year veteran of the real estate industry as a title insurance operations manager and closer. I have experience and understanding of real estate, how it is developed, maintained and purchased and sold. I understand the need for housing in our community and the need for job growth. Attracting and maintaining industry and business is a life force for our community. I have been a small business owner in this community since 1996 and believe my knowledge and experience will be of benefit to this committee.



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Heather Slechta

From: noreply@civicplus.com
Sent: Thursday, November 14, 2024 3:51 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Economic Development Authority

First Name Joel

Last Name Olson

Occupation Faribault HS Principal

List the day and hours you
are available for meetings Mornings are best

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? No

If yes, which one(s)? *Field not completed.*

Please list your reasons for your interest to serve on this board or commission

Help to strengthen our high school presence within our community.

Please list your experience or expertise you can provide if appointed

As the Principal I want to lead our students to career pathways and show them that they are part of the future healthy development of our cuty



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Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, January 8, 2025 6:58 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Economic Development Authority

First Name Brian

Last Name Peterson

Occupation Tools and Equipment Designer

List the day and hours you
are available for meetings I'm a salaried employee, I can make most days and times fit my
schedule.

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before> Yes

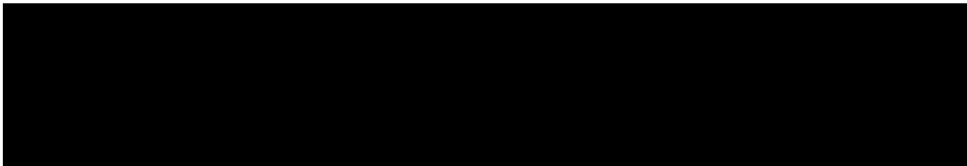
If yes, which one(s)? Civil Services

Please list your reasons for your interest to serve on this board or commission

I am a taxpayer. I own property in Faribault. I would like to work to ensure that the property tax payers are more represented and work to reduce property taxes so more people aren't taxed out of their homes.

Please list your experience or expertise you can provide if appointed

My experience is I've been a taxpayer and utility customer for over 20 years. I can manage a budget and have been a project manager, as part of my current position, at my place of employment and will work to help cut costs, reduce spending with the taxpayer and property tax base first in mind.



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Heather Slechta

From: noreply@civicplus.com
Sent: Monday, December 16, 2024 9:04 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Economic Development Authority

First Name Sean

Last Name Stone

Occupation Facility and Tool Manager

List the day and hours you
are available for meetings 7am, the 3rd Thursday of the month

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? No

If yes, which one(s)? *Field not completed.*

Please list your reasons for your interest to serve on this board or commission

I have a strong belief in local government and the ability to shape our city to ensure a great future for my children and all of our residents.

Please list your experience or expertise you can provide if appointed

My career experience is heavy involved with balancing budgets, making financial decisions to better the business and approaching decisions with the best interest of all involved. Not just for personal gain.



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Heather Slechta

From: noreply@civicplus.com
Sent: Tuesday, January 14, 2025 3:52 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

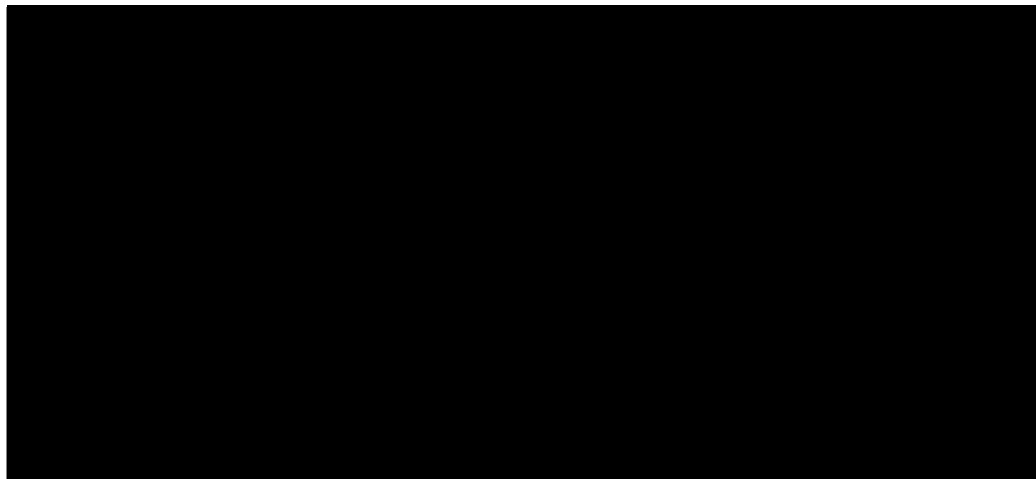
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Economic Development Authority

First Name Kevin

Last Name Voracek



Occupation Technology Specialist

List the day and hours you
are available for meetings

Open

Are you currently serving on
other Boards, Commissions,
or Committees?

No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before>

Yes

If yes, which one(s)? City Council, EDA

Please list your reasons for your interest to serve on this board or commission

I enjoy getting to help shape Faribault and assisting the businesses grow.

Please list your experience or expertise you can provide if appointed

Have been and EDA member for 6 years?(?)

Personal Reference 1

Field not completed.

Personal Reference 2

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Heather Slechta

From: noreply@civicplus.com
Sent: Friday, December 20, 2024 9:05 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

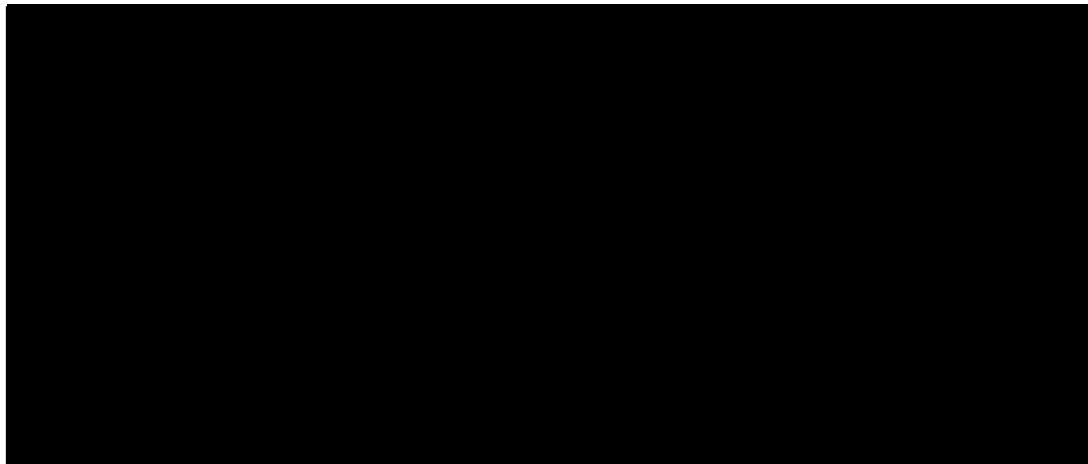
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Environmental Commission

First Name Teresa

Last Name DeMars



Occupation Outreach Coordinator, Rice SWCD

List the day and hours you
are available for meetings all days in the evening

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Environmental Commission

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? Environmental Commission

Please list your reasons for your interest to serve on this board or commission

I would like to continue the goals of the Environmental Commission to promote pollinator habitat, energy conservation, and tree planting in the City of Faribault.

Please list your experience or expertise you can provide if appointed

I've worked with the Rice SWCD promoting the conservation of our local natural resources for the past seven years. I also have native pollinator gardens planting on my property here in Faribault. I enjoy sharing the message of conservation with others.



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Heather Slechta

From: noreply@civicplus.com
Sent: Friday, November 15, 2024 12:07 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Heritage Preservation Commission

First Name Rob

Last Name Kuhlman

Occupation Sheet metal worker

List the day and hours you
are available for meetings Weeknights 6:00pm to 8:00pm

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? Yes

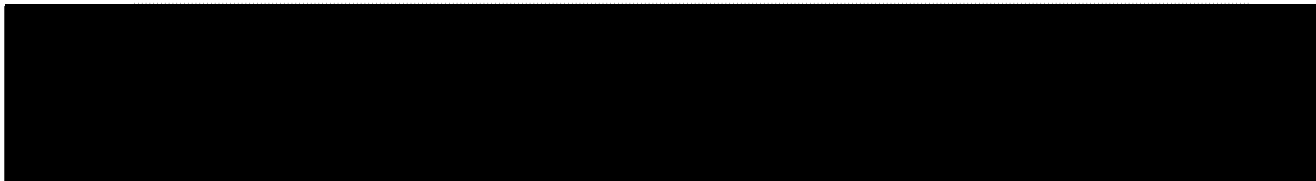
If yes, which one(s)? Heritage Preservation commission

Please list your reasons for your interest to serve on this board or commission

I really enjoyed my first term on the board and look forward to continuing.

Please list your experience or expertise you can provide if appointed

Field not completed.



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From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Friday, January 17, 2025 9:34 AM
To: Heather Slechta <hslechta@ci.faribault.mn.us>
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Housing & Redevelopment Authority

First Name Colin

Last Name Maltbie

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Occupation School Chaplain

List the day and hours you
are available for meetings

most weeknights

Are you currently serving on
other Boards, Commissions,
or Committees?

Yes

If yes, which one(s)? HRA

Have you served on a Board, Commission or Committee before>	Yes
If yes, which one(s)?	Faribault Diversity Coalition, Faribault Foundation
Please list your reasons for your interest to serve on this board or commission	I would like to continue to serve on the HRA.
Please list your experience or expertise you can provide if appointed	Significant community leadership experience

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Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, January 8, 2025 6:56 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

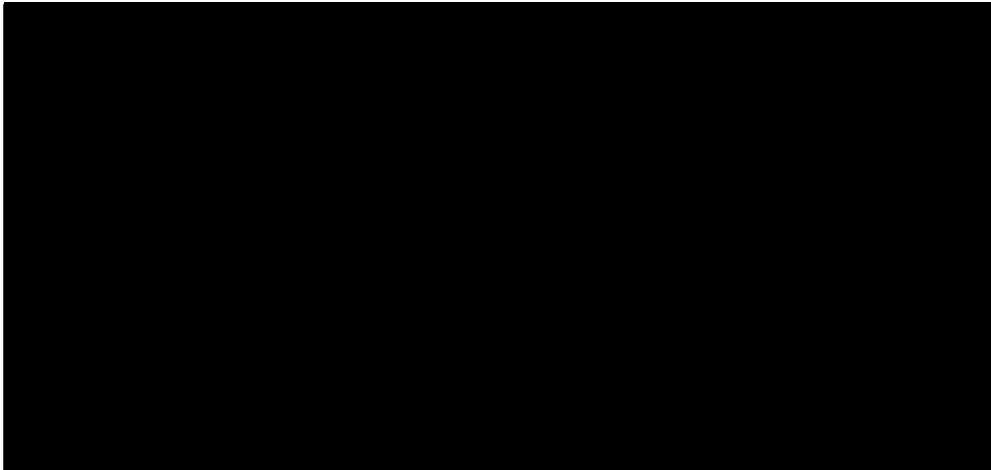
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Housing & Redevelopment Authority

First Name Brian

Last Name Peterson



Occupation Tools and Equipment Designer

List the day and hours you
are available for meetings I'm a salaried employee, I can make most days and times fit my
schedule.

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before> Yes

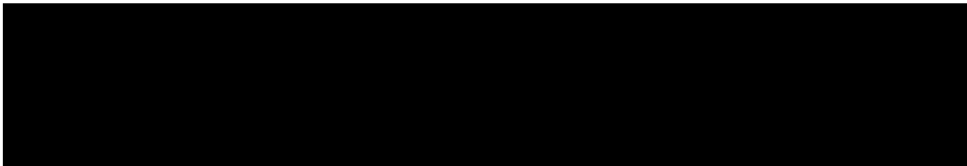
If yes, which one(s)? Civil Services

Please list your reasons for your interest to serve on this board or commission

I am a taxpayer. I own property in Faribault. I would like to work to ensure that the property tax payers are more represented and work to reduce property taxes so more people aren't taxed out of their homes.

Please list your experience or expertise you can provide if appointed

My experience is I've been a taxpayer and utility customer for over 20 years. I can manage a budget and have been a project manager, as part of my current position, at my place of employment and will work to help cut costs, reduce spending with the taxpayer and property tax base first in mind.



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Heather Slehta

From: noreply@civicplus.com
Sent: Friday, December 20, 2024 3:26 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

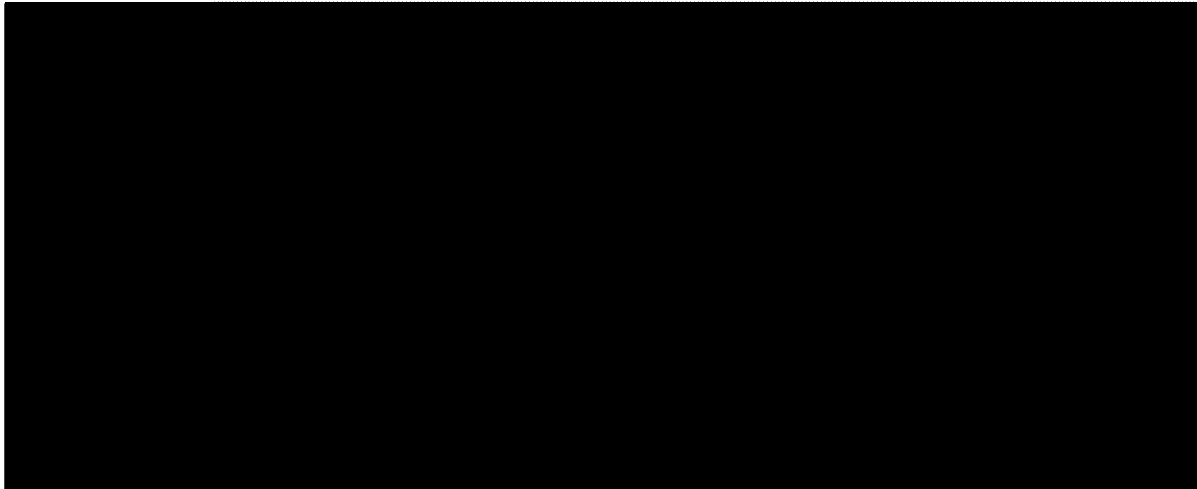
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Housing & Redevelopment Authority

First Name Carrie

Last Name Winjum



Occupation Director of Nutrition Services for Allina Faribault Medical Center

List the day and hours you
are available for meetings available after 5pm and during lunch hours

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? I have been on multiple employee recognition and DE&I
Committees

Please list your reasons for your interest to serve on this board or commission

I am particularly drawn to HRA as a lifelong resident of the community with adult children and grandchildren residing in Rice County, I'm deeply invested in the growth and development of the area. I'm particularly passionate about ensuring affordable housing for families, our aging population and young adults. I am eager to help advance the important work you are doing!

Please list your experience or expertise you can provide if appointed

As the Director of Nutrition Services at [Allina Faribault Medical Center], I have successfully led various programs aimed at improving community health and wellness. My role has required strategic planning, leadership, and effective communication, all of which are essential skills for a board member. Additionally, my experience on committees focused on employee recognition and DEI has equipped me with a deep understanding of the importance of fostering an inclusive and supportive environment.



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Heather Slechta

From: noreply@civicplus.com
Sent: Tuesday, November 12, 2024 5:42 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Library Advisory Board

First Name Sam

Last Name Powell

Occupation Human Resources Manager at Hy-vee

List the day and hours you
are available for meetings Monday evenings

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Library Advisory Board

Have you served on a
Board, Commission or
Committee before? *Field not completed.*

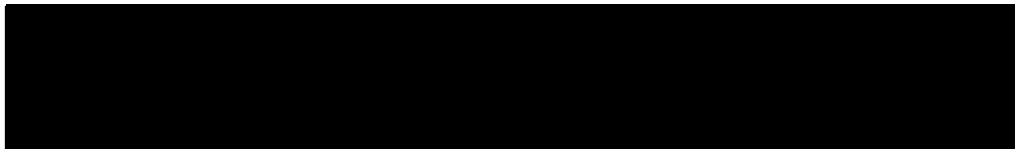
If yes, which one(s)? *Field not completed.*

Please list your reasons for
your interest to serve on
this board or commission

I am enjoying my time so far and it is far too short.

Please list your experience
or expertise you can
provide if appointed

Field not completed.



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Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, November 13, 2024 11:38 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Library Advisory Board

First Name Jayne

Last Name Spooner

Occupation Retired

List the day and hours you
are available for meetings Monday through Friday - day or evening

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Library Advisory Board - 2nd - 3-year term

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? Library Advisory Board (currently on my 2nd - 3-year term,
FCTV Board

Please list your reasons for your interest to serve on this board or commission

As an avid Library patron, I want to see that our library remains a vibrant place for the community of Faribault.

Please list your experience or expertise you can provide if appointed

Currently serve on the Library Advisory Board and am the current Chairman of it.



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Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, December 18, 2024 7:43 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

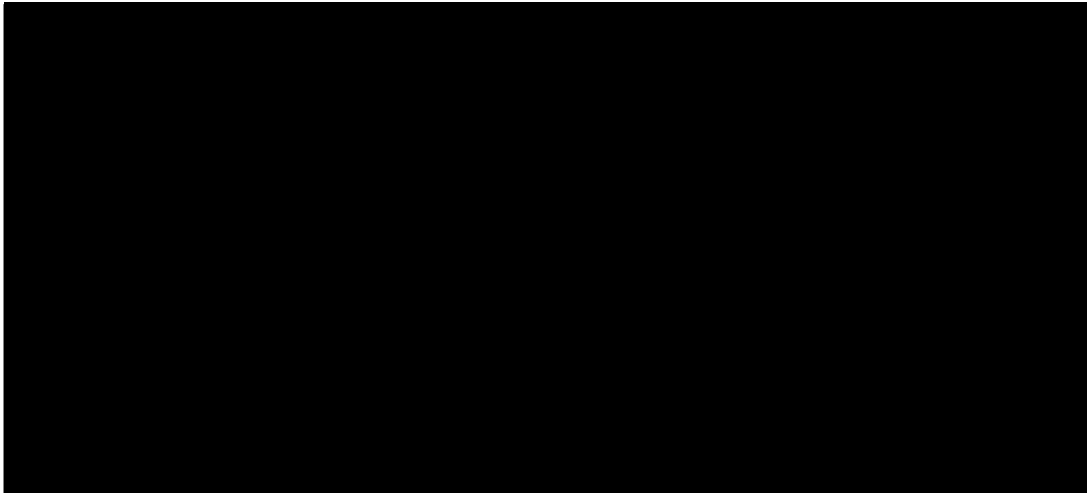
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Park & Recreation Advisory Board

First Name Kameron

Last Name Gustafson



Occupation *Field not completed.*

List the day and hours you
are available for meetings

Flex schedule.

Are you currently serving on
other Boards, Commissions,
or Committees?

No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before>

No

If yes, which one(s)? *Field not completed.*

Please list your reasons for your interest to serve on this board or commission	We have 3 children in the city of faribault who have each been involved in various programs through park and rec. However, I'm open to serving on whichever board or committee that I would best benefit.
---	---

Please list your experience or expertise you can provide if appointed	Each job I've held has been structured around operations, business development, project management and customer service. I think my career experience has provided me with a solid foundation to serve where those skills are needed most.
---	--

Personal Reference 1	<i>Field not completed.</i>
----------------------	-----------------------------

Personal Reference 2	<i>Field not completed.</i>
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Heather Slehta

From: noreply@civicplus.com
Sent: Tuesday, December 31, 2024 12:59 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

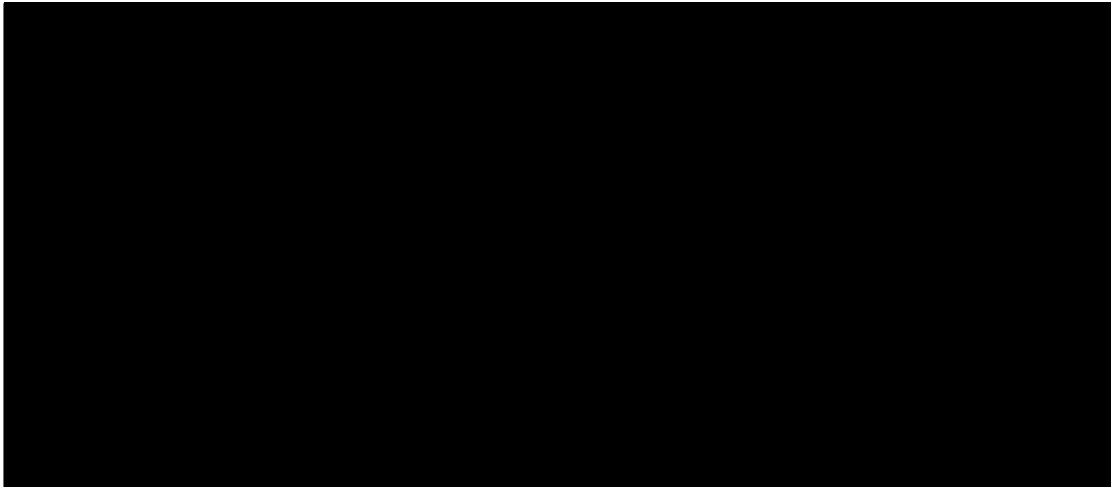
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Park & Recreation Advisory Board

First Name Chad

Last Name Kreager



Occupation Senior Technical Project Manager

List the day and hours you
are available for meetings

Wednesday evenings

Are you currently serving on
other Boards, Commissions,
or Committees?

No

If yes, which one(s)?

Field not completed.

Have you served on a
Board, Commission or
Committee before?

Yes

If yes, which one(s)?

Park and Rec Advisory Board

Please list your reasons for your interest to serve on this board or commission

Desire to continue providing input on critical programming and facilities which help shape the future of Faribault in a positive manner.

Please list your experience or expertise you can provide if appointed

Experience with the Park and Rec Advisory board. Have 3 teenage children who have grown up in Faribault participating in park programs and facilities, so have a number of years personal experience with programs and family desires.



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Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, November 13, 2024 5:37 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Park & Recreation Advisory Board

First Name Troy

Last Name Temple

Occupation Faribault Community Television Director, Temple Concessions,
TLT Video Productions

List the day and hours you
are available for meetings All

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Not with the City other than Park & Rec. Faribault Chamber of
Commerce, Heritage Days

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)?

Faribault Soccer Association, Merlin Players, Faribault Pilots Association,

Please list your reasons for your interest to serve on this board or commission

I really appreciate all the Parks that are available to the community and the Recreational opportunities youth and adults have.

Please list your experience or expertise you can provide if appointed

I worked for Park and rec my high school and college years. I served on the Faribault Soccer Association for 10+ years and was part of the Soccer Complex development and was on the Soccer Complex board as a FSA representative.

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Heather Slehta

From: noreply@civicplus.com
Sent: Sunday, January 5, 2025 5:10 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Planning Commission

First Name Samantha

Last Name Green

Occupation Resident service coordinator

List the day and hours you
are available for meetings Any

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Planning

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? Planning.

Please list your reasons for
your interest to serve on
this board or commission

I want to help the city make great choices.

Please list your experience
or expertise you can
provide if appointed

Current commissioner.
Former chair of planning commission in WSP

Personal Reference 1

Field not completed.

Personal Reference 2

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Heather Slehta

From: noreply@civicplus.com
Sent: Sunday, December 1, 2024 10:53 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

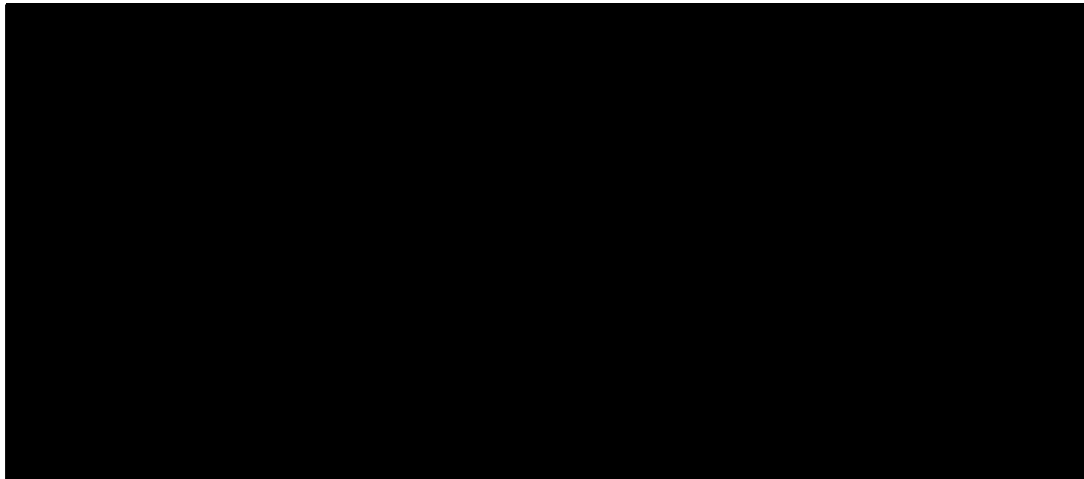
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Planning Commission

First Name Edward

Last Name Miglio



Occupation retired Managed large 24/7 plant operations. Understand
business, finance.

List the day and hours you
are available for meetings evenings

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Carriage Crossing HOA Vp President. One more reference
Nancy Chappuis 507-330-0721 president of our HOA

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? currently serving on Planning Commision/ Faribault

Please list your reasons for
your interest to serve on
this board or commission

Participate in the community process

Please list your experience
or expertise you can
provide if appointed

Running 24/7 manufacturing operations. Understand how
processes can affect the outcome.

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Heather Slechta

From: noreply@civicplus.com
Sent: Wednesday, January 8, 2025 6:53 AM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

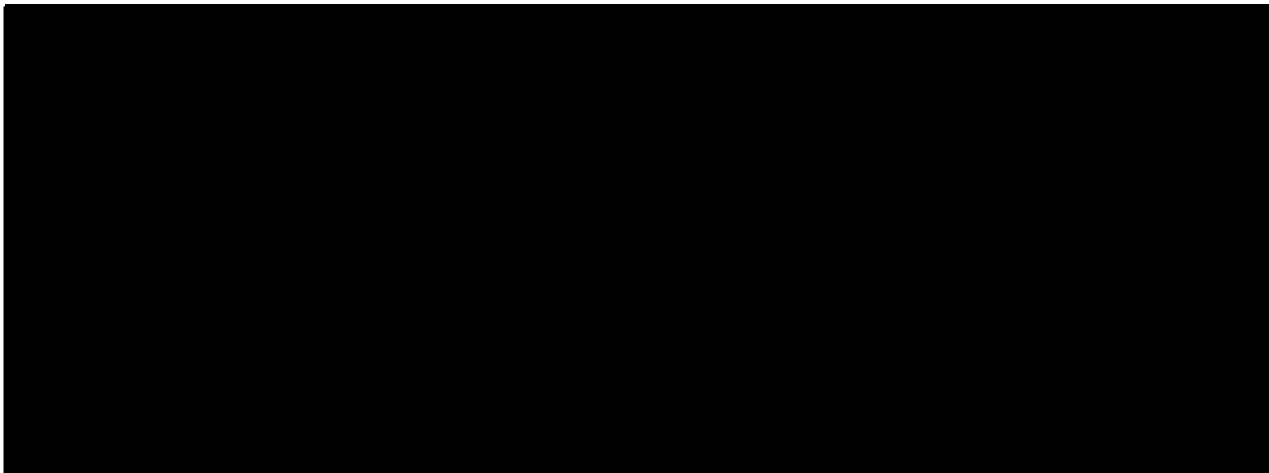
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Planning Commission

First Name Brian

Last Name Peterson



Occupation Tool and Equipment designer

List the day and hours you
are available for meetings I'm a salaried employee, I can make most days and times fit my
schedule.

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before> Yes

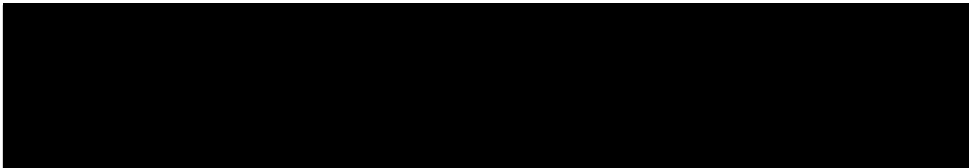
If yes, which one(s)? Civil Service

Please list your reasons for your interest to serve on this board or commission

I am a taxpayer. I own property in Faribault. I would like to work to ensure that the property tax payers are more represented and work to reduce property taxes so more people aren't taxed out of their homes.

Please list your experience or expertise you can provide if appointed

My experience is I've been a taxpayer and utility customer for over 20 years. I can manage a budget and have been a project manager, as part of my current position, at my place of employment and will work to help cut costs, reduce spending with the taxpayer and property tax base first in mind.



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Heather Slechta

From: noreply@civicplus.com
Sent: Monday, December 16, 2024 9:05 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

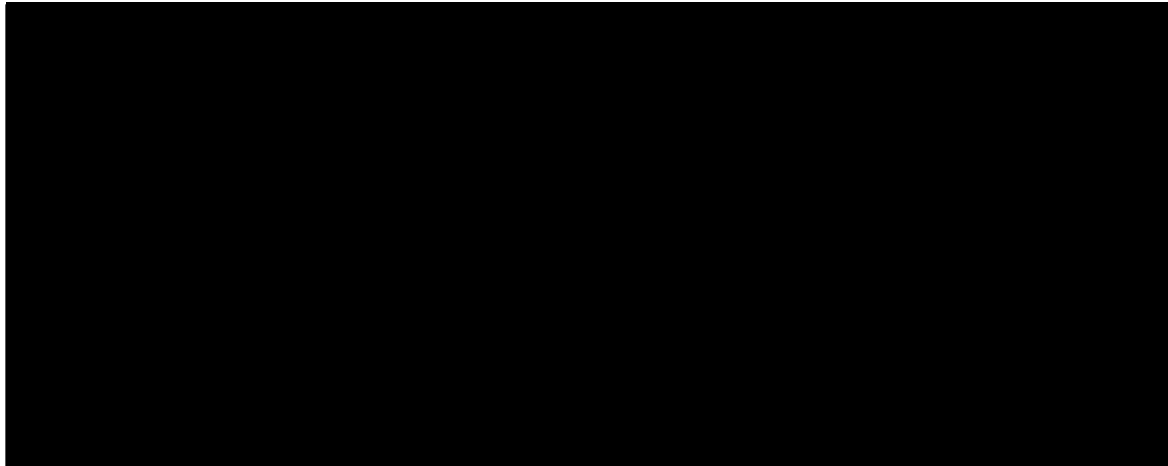
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Planning Commission

First Name Sean

Last Name Stone



Occupation Facility and Tool Manager

List the day and hours you
are available for meetings 6pm on the 1st and 3rd Monday of the month

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? No

If yes, which one(s)? *Field not completed.*

Please list your reasons for your interest to serve on this board or commission

I have taken root in this town and am raising my family here for the long haul. I have 2 daughters, a son and a wife. It is my duty to them as a provider to shape our town and home into the greatest version that it can be. Continuous improvement, managment, caring for others are a few of my core tennants. I am proud to live in Faribault and I want to give back to the community.

Please list your experience or expertise you can provide if appointed

Being a Facility manager, leading a team of individuals through projects and tasks are great strengths of mine. Project managment and leadership comes very natural to me.

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Heather Slechta

From: noreply@civicplus.com
Sent: Thursday, November 21, 2024 1:31 PM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

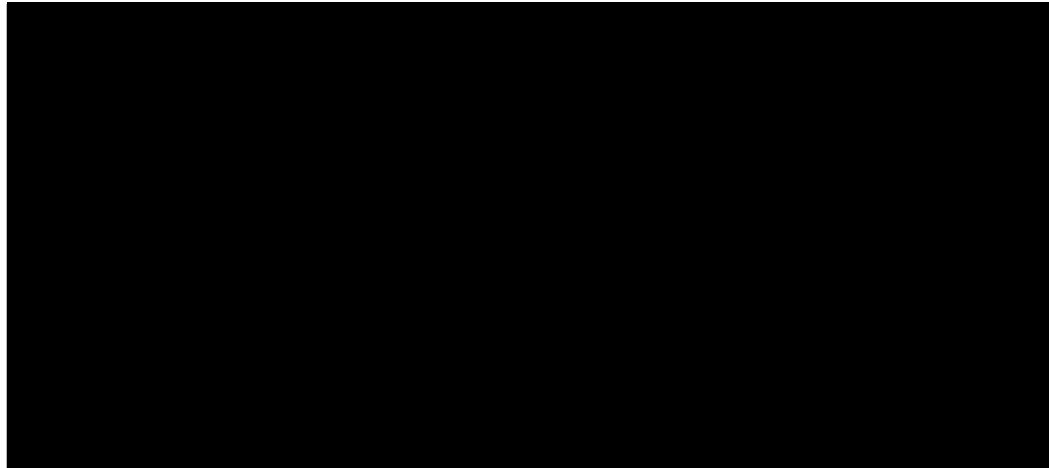
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charitable Gambling Board

First Name Johnathan

Last Name Chmelik



Occupation *Field not completed.*

List the day and hours you
are available for meetings *Field not completed.*

Are you currently serving on
other Boards, Commissions,
or Committees? No

If yes, which one(s)? *Field not completed.*

Have you served on a
Board, Commission or
Committee before? Yes

If yes, which one(s)? Charitable Gambling Board

Please list your reasons for
your interest to serve on
this board or commission

Back up to Terry Meschke/Morristown Fire Relief Association

Please list your experience
or expertise you can
provide if appointed

Field not completed.

Personal Reference 1

Field not completed.

Personal Reference 2

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Heather Slehta

From: noreply@civicplus.com
Sent: Tuesday, November 12, 2024 12:45 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

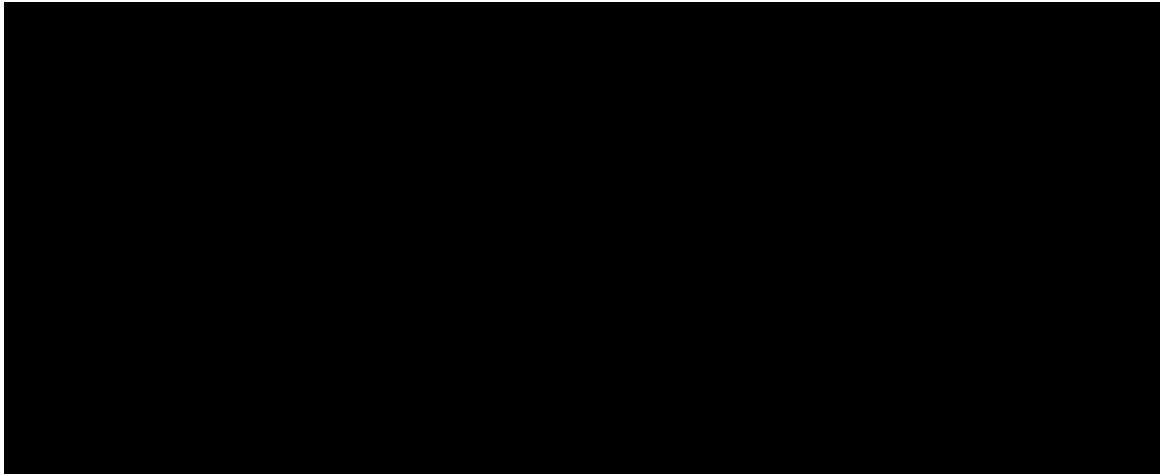
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charitable Gambling Board

First Name Brenda

Last Name DeMars



Occupation VP of mortgages and consumer loans

List the day and hours you
are available for meetings evenings or if available

Are you currently serving on
other Boards, Commissions,
or Committees? Yes

If yes, which one(s)? Faribault Rotary Board, charitable gambling board

Have you served on a
Board, Commission or
Committee before? Yes

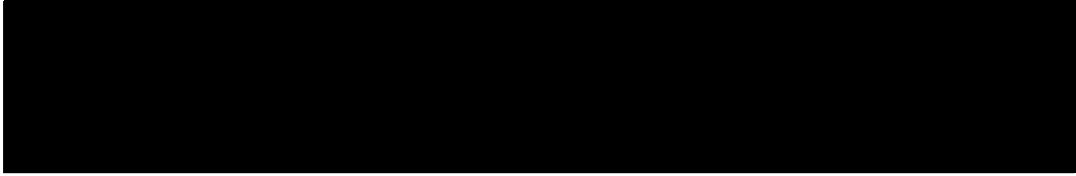
If yes, which one(s)? Faribault Rotary, Charitable Gambling board

Please list your reasons for
your interest to serve on
this board or commission

Current Gambling manager for Faribault Rotary

Please list your experience
or expertise you can
provide if appointed

help with donations, financial background



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Heather Slehta

From: noreply@civicplus.com
Sent: Tuesday, November 19, 2024 9:53 PM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

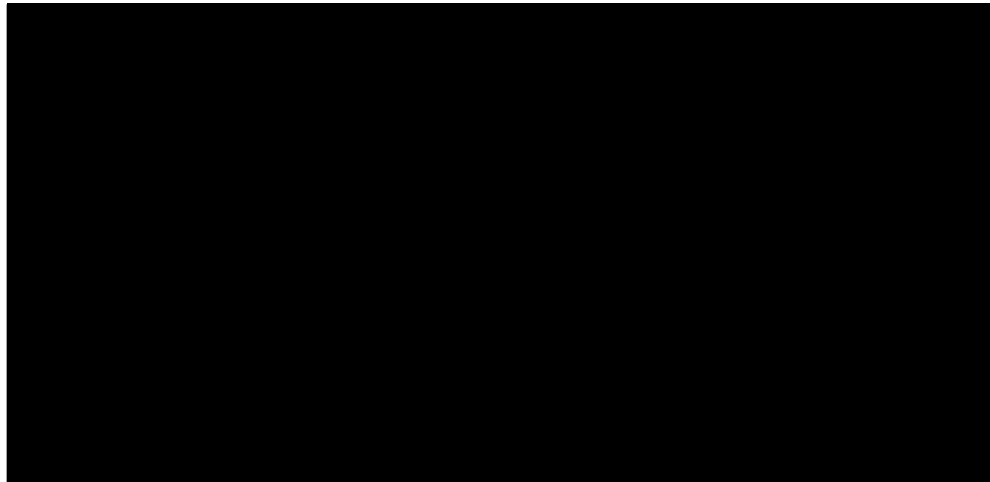
Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charitable Gambling Board

First Name Jamie

Last Name Hausen



Occupation Training/Education

List the day and hours you
are available for meetings

Flexible

Are you currently serving on
other Boards, Commissions,
or Committees?

Yes

If yes, which one(s)?

Faribault Wrestling

Have you served on a
Board, Commission or
Committee before?

Yes

If yes, which one(s)?

Faribault Wrestling, Faribault Fastpitch

Please list your reasons for
your interest to serve on
this board or commission

Support Faribault Wrestling

Please list your experience
or expertise you can
provide if appointed

Previous experience backing up Jason Tobin



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Heather Slehta

From: noreply@civicplus.com
Sent: Wednesday, November 13, 2024 10:21 AM
To: Heather Slehta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charitable Gambling Board

First Name

Ed

Last Name

Little

Occupation

Field not completed.

List the day and hours you
are available for meetings

Field not completed.

Are you currently serving on
other Boards, Commissions,
or Committees?

No

If yes, which one(s)?

Field not completed.

Have you served on a
Board, Commission or
Committee before>

Yes

If yes, which one(s)?

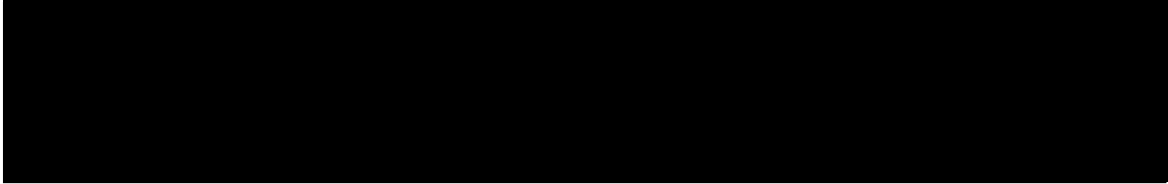
Charitable Gambling Board

Please list your reasons for your interest to serve on this board or commission

The charities that pay into this fund work hard to raise the money. I want to see that the recipients of these funds are going to use the funds to help the most people.

Please list your experience or expertise you can provide if appointed

I am completing my first term on this board. I am the Chairman of the Charitable Gambling Contributions Committee at the American Legion Post 43 in Faribault.



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Heather Slechta

From: noreply@civicplus.com
Sent: Tuesday, January 14, 2025 11:15 AM
To: Heather Slechta
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

Select the Board,
Commission or Committee
you wish to apply for

Charitable Gambling Board

First Name Troy

Last Name Marquardt

Occupation Purchasing Manager at MRG Tool and Die

List the day and hours you
are available for meetings

Any

Are you currently serving on
other Boards, Commissions,
or Committees?

No

If yes, which one(s)?

Currently on the Charitable Gambling Board

Have you served on a
Board, Commission or
Committee before?

Yes

If yes, which one(s)?

Charitable Gambling

Please list your reasons for your interest to serve on this board or commission

I have served on this board for several years now and would like to continue

Please list your experience or expertise you can provide if appointed

I have served on this board for several years now

Personal Reference 1

Field not completed.

Personal Reference 2

Field not completed.

Email not displaying correctly? [View it in your browser.](#)



Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 21, 2025
SUBJECT: Review City Council Rules and Procedures

Discussion:

The City Council is required to review the City Council Rules and Procedures annually in January. Attached with this item is a copy of the rules that were adopted in January 2024. I do not have any recommended changes to the rules, and I recommend the City Council place the Rules and Procedures on the January 28th agenda for adoption.

Attachments:

1. 2024 Council Rules and Procedures - CLEAN DRAFT



City Council Rules and Procedures

Adopted January 23, 2024

Section 1. Purpose.

- Subd. 1. General. It is recognized that in order to enhance the concept of effective and democratic government, it is essential that the City Council, as a legislative body, establish formal rules of procedure so that a true deliberative process is observed and not disturbed.

Section 2. General.

- Subd. 1. Law. The City Charter, Ordinances and State Statutes governing the City Council shall be followed and supplemented by these Rules.
- Subd. 2. General Rules. In all matters of parliamentary procedures, the Council shall be governed by the latest printed edition of Robert's Rules of Order (Newly Revised Edition) as published from time to time except as otherwise provided by Charter or by these Rules and Procedures.

Section 3. Meetings.

- Subd. 1. Organizational Meeting. The Council shall conduct an Annual Planning Session at its first meeting in January of each year or as soon as practical thereafter. Topics for this meeting include organizational issues; committee assignments; tentative meeting schedules; goals, objectives, and priorities; and other related matters.
- Subd. 2. Regular Meetings. Regular meetings of the City Council shall be held on the second and fourth Tuesdays of each month at 6:00 p.m. at City Hall, unless otherwise specified in the published agenda. Meetings may be adjourned from time to time to a specified date. Notice for regular meetings shall be as required by law. If the Council decides to hold a meeting at a different time or place, it must give the notice required by law for a special meeting.
- Subd. 3. Council Work Sessions. Work Sessions shall typically be held on the first and third Tuesdays of each month, and optionally on a fifth Tuesday, at 6:00 p.m. at City Hall, unless otherwise specified in the published agenda. All Work Sessions shall be open to the public except as

otherwise permitted by law. Items to be studied at a Work Session shall be limited to those items contained in the notice. Any Council member may request that an item of business be placed on a Work Session meeting agenda. The City Administrator will determine what other items will be placed on Work Session agendas, shall determine the date items will be brought forward, and shall establish the order of the items on the agenda. No formal or final action may be take on any matters presented or discussed in a Work Session, but direction may be given to City staff.

- Subd. 4. Special Meetings. Special meetings are meetings of the City Council that are held at a time or location different from that of a regular meeting. The Mayor, any three members of the Council, or the City Administrator may call a special meeting of the City Council. Notice for special meetings shall be as required by law.
- Subd. 5. Emergency Meetings. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the City Council or the City Administrator, require immediate consideration. Notice for emergency meetings shall be as required by law.
- Subd. 6 Ad Hoc Committees. The Council may create Ad Hoc Committees to research and explore solutions to problems, address specific issues, and/or brainstorm on projects. An Ad Hoc Committee will be comprised of the Mayor and two additional Council members, appointed by the Council. The Council may also designate one or more City staff members to support the activities of the Ad Hoc Committee. Each Ad Hoc Committee will have a limited scope of study, and shall have no decision-making authority. Notice for Ad Hoc Committee meetings shall be as required by law. Summaries and recommendations of Ad Hoc Committee work will be reported to the full City Council as requested. The Ad Hoc Committee will be discontinued upon the completion of their assigned work.
- Subd. 7 Closed Session. The Council may move from an open meeting into a closed session for certain matters allowed under State law. Some of the more common matters that may be considered in closed session are attorney-client privilege/litigation, sale or purchase of real or personal property, labor negotiations, and performance evaluations for an individual subject to the Council's authority. The Council is required to follow the procedures for closed meetings as outlined in applicable laws, to include providing a statement as to the legal authority it has to close the meeting, and describe what it will discuss at the closed meeting.

Section 4. Presiding Officer.

- Subd. 1. Who Presides. The Mayor shall be the Presiding Officer, and preside at all meetings of the Council. In the absence of the Mayor, the Vice Mayor shall be the Presiding Officer of the Council. In the absence of both the Mayor and Vice Mayor, the Presiding Officer shall be the Council member present with the most seniority. The Presiding Officer shall have the right to vote on all matters, but shall have no veto power. Every Council member, Staff member, or member of the public shall respectfully address the Presiding Officer by his or her title followed by his or her last name, and shall not speak further until recognized by the Presiding Officer. The Presiding Officer shall have the power to preserve strict order and decorum at meetings, enforce these Rules and determine without debate, subject to the final decision of the Council on appeal, all questions of procedure and order. The City Attorney, or the City Administrator in the City Attorney's absence, shall act as parliamentarian.
- Subd. 2. Appeal of the Ruling of the Presiding Officer. Any member of the Council may appeal from a ruling of the Presiding Officer. If the appeal is seconded, the member may speak once solely on the question involved and the Presiding Officer may explain the ruling, but no other Council member shall participate in the discussion. The appeal shall be sustained if it is approved by a majority vote of the Council.

Section 5. Secretary of the Council.

- Subd. 1. Secretary of the Council. The Secretary of the Council shall be the City Clerk or his or her designee.
- Subd. 2. Journal. It shall be the duty of the Secretary to keep official records (referred to as a "journal" in Section 3.02 of the City Charter) of the proceedings of the Council and perform such duties as may be required by the Charter or the Council. The Secretary shall not allow the official records of the City to be taken from his or her custody without the knowledge and consent of the Council. The official records may consist of written documents, audio and/or video recordings, and electronic documents and/or recordings. The Secretary will make a recording of Council meetings for reference, but the approved minutes will be the official record of Council meetings.
- Subd. 3. Minutes. The Secretary shall prepare the minutes of the preceding meeting of the Council and place them in the agenda packet. The Council shall review the minutes at the meeting and may correct any mistake or omission. Once the minutes are approved by the Council, copies of the minutes must be made available to the public in the City Administrator's Office and placed on the City web site.

Section 6. Agenda; Meetings.

- Subd. 1. Matters for Consideration. Matters for Council action, other than those requested by Council and/or Staff, shall be submitted by members of the public to the City Administrator. Persons wishing to place an item of business upon the agenda shall advise the City Administrator of the particular item of business not later than noon of the Wednesday immediately preceding the date of the Council meeting. The City Administrator shall make the determination as to when, and in which section of the agenda, items shall be brought to the Council for consideration.
- Subd. 2. Preparation. An agenda of business for each regular and special meeting shall be prepared in the Office of the City Administrator in advance of the meeting and publicly noticed/published as required by law. The regular meeting and work session agendas shall be published in the official City newspaper, be posted in City Hall and on the City website, and, if possible, broadcast on the cable TV public access channel just prior to the regular meeting so as to provide the public with timely and accurate notice of regular City Council meetings and work sessions.
- Subd. 3. Notification of Absence. A Council member shall notify the City Administrator if he or she is going to be absent at the meeting as soon as practicable.
- Subd. 4. Order of Business at Regular Meetings. At the hour appointed for the regular meeting of the City Council, the meeting shall be called to order by the Presiding Officer. The roll of the members shall then be called by the Secretary by the appellation "Council member" and the last name of each Council member in alphabetical order, and the Presiding Officer shall be called last. A majority of the members of the Council shall constitute a quorum for the transaction of business. If a quorum is present, the City Council shall then proceed with its business in the following order:
- Item No. 1 - Call to Order/Roll Call/Pledge of Allegiance
 - Item No. 2 – Approve Agenda
 - Item No. 3 - Presentations/Introductions
 - Item No. 4 - Approval of the Minutes
 - Item No. 5 - Requests to Be Heard
 - Item No. 6 - Consent Agenda
 - Item No. 7 - Public Hearings
 - Item No. 8 - Items for Discussion
 - Item No. 9 - Bids

- Item No. 10 - Board and Commission Reports, Announcements and Project Updates
- Item No. 11 - Adjournment

Subd. 5. Varying Order of Business. The order of business may be varied by the Presiding Officer.

Subd. 6. Consent Agenda. Matters for the Council of a routine or non-controversial nature which need minimal Council deliberation shall be placed on the agenda as Consent Agenda. Consent Agenda items are to be approved by the Council by one motion unless a Council member requests separate action. If a Council member requests that an item be considered separately, it shall be removed from the Consent Agenda items and placed upon the regular agenda for debate immediately following the Consent Agenda items.

Subd. 7. Items Not on the Agenda. The Council may consider items not appearing on the agenda as normal business if an objection is not raised by the Mayor or a Council member. If an objection is raised, a vote shall be taken by the Council to determine the appropriateness of further consideration of the matter at that time.

Subd. 8. Public Participation. Members of the public may address the City Council during:

- a. Requests to be Heard. This portion of the meeting shall be limited to 15 minutes and individuals shall be requested to limit their comments to three minutes or less. If a majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue may be continued. In order to address the Council during the Requests to be Heard portion of the meeting, an individual must sign up on the sign-up sheet located in the Council chambers before the beginning of the meeting. The City Council will not take immediate action on matters brought up by individuals during Requests to be Heard. If action is requested by the individual, the Council may refer the matter to City staff or to a Council Work Session, or place the matter on the agenda of a future Council meeting.
- b. Public Hearings.
- c. At other such times as may be allowed by the Presiding Officer. Public comment is typically not permitted at Work Session or Ad Hoc Committee meetings except in the case of persons presenting information or as otherwise may be deemed by the Presiding Officer to have information that will be helpful for the

Council to better understand and consider the topic being reviewed.

- Subd. 9. Written Communications on all Matters. All interested parties or their authorized representatives may address the Council by written communication regarding all matters under the Council's consideration. The City Administrator shall copy these communications to the Council and forward said communications with the Council meeting packet if possible. If written communications are received after the meeting packets are delivered to the Council, such communications shall be handed out at the meeting.

Section 7. Voting.

- Subd. 1. Procedure. Items on the agenda may be debated prior to the submission of an ordinary motion. The withdrawal of either the motion or the second to a motion shall terminate debate on the motion. The Presiding Officer shall restate any motion if requested to do so by a member of the Council. The votes of the members of the council on any ordinance shall be by roll call vote. The votes of the members on any resolution or motion shall be by voice vote, unless the Presiding Officer or any member of the Council requests that a roll call vote be taken. The Presiding Officer shall call for a roll call vote whenever a voice vote of the Council is not clear as to the disposition of the action before the Council.
- Subd. 2. Voting; Excuse; Failure. Every Council member present at the meeting must vote, unless the Council, for special reasons, has excused a Council member from voting prior to the calling of the roll or the Council member has a conflict of interest. Any Council member, who being present when his or her name is called fails or refuses to vote upon any then pending proposition, unless previously excused by the Council, shall be counted as having voted in the negative.
- Subd. 3. Voting Order for Roll Call. The Secretary shall call for the vote in alphabetical order of last name. The Presiding Officer shall always vote last.

Section 8. Rules of Decorum.

- Subd. 1. Council. While the Council is in session, Council members must preserve order and decorum. A member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Presiding Officer.

- Subd. 2. Staff. Members of City staff shall observe the same rules of order and decorum that are applicable to the City Council.
- Subd. 3. Recognition. No member of the Council, City staff person, or member of the public shall address the Council without first being recognized by the Presiding Officer.
- Subd. 4. Pertinent to Matter Under Debate. Members of the Council, staff, and the public shall confine remarks to the matter under debate.
- Subd. 5. Addressing the Council. Council members and City staff shall respectfully address one another using his or her title followed by his or her last name. If agreed upon by the City Council, less formal address may be allowed during work sessions. Each member of the public addressing the Council shall step up to a microphone provided for the use of the public after being recognized by the Presiding Officer and give his or her name and address in an audible tone of voice for the record, state the subject to be discussed and state who he or she is representing if representing an organization or other person. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Council, without permission of the Presiding Officer. No question may be asked of a Council member or a member of City staff without the permission of the Presiding Officer.
- Subd. 6. Spokesperson for a Group of Persons. In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Council on the same subject, it shall be proper for the Presiding Officer to request that a spokesperson be chosen by the group to address the Council and, in case additional matters are to be presented by any other member of said group, to limit the number of such persons addressing the Council.
- Subd. 7. After Motion. After a motion has been made or a public hearing has been closed, no member of the public shall address the Council from the audience on the matter under consideration without first securing permission to do so by a majority vote of the City Council.
- Subd. 8. Conduct. Any member of the Council, City staff, or person indulging in personalities or making impertinent, slanderous or profane remarks or who willfully utters loud, threatening or abusive language, or engages in any disorderly conduct which would impede, disrupt or disturb the orderly conduct of any meeting, hearing or other proceeding, shall be called to order by the Presiding Officer and, if such conduct continues, may at the discretion of the Presiding Officer, be ordered removed.

- Subd. 9. Members of the Audience. No person in the audience shall engage in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, yelling and similar demonstrations, which conduct disturbs the peace and good order of the meeting.

Section 9. Enforcement of Decorum.

- Subd. 1. Warning. All persons shall, at the request of the Presiding Officer, be silent. If, after receiving a warning from the Presiding Officer, a person persists in disturbing the meeting, said officer may order this person removed from the meeting. If this person does not leave willingly, the Presiding Officer may call a recess and order that person be removed by the Sergeant-at-Arms.
- Subd. 2. Sergeant-at-Arms. The Chief of Police, or such member or members of the Police Department, shall be Sergeant-at-Arms of the Council meetings. The Chief or other Police Department representative shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meeting. Upon instruction of the Presiding Officer, it shall be the duty of the Sergeant-at-Arms to remove from the meeting any person who intentionally disturbs the proceedings of the Council.
- Subd. 3. Motions to Enforce. Any Council member may move to require the Presiding Officer to enforce these rules and the affirmative vote of a majority of the Council shall require the Presiding Officer to do so.
- Subd. 4. Suspension or Amendment of Rules. These Rules shall not be suspended, altered, or rescinded except upon the affirmative vote of a majority of the members of the Council.
- Subd. 5. Special Adjournment. In the event that any meeting is willfully disturbed by a group of persons so as to render the orderly conduct of such meeting unfeasible and when order cannot be restored by the removal of individuals who are creating the disturbance, the meeting may be adjourned with the remaining business considered at the next regular meeting.
- Subd. 6. Special Meetings. If the matter being addressed prior to adjournment is of such a nature as to demand immediate attention, the Presiding Officer may adjourn the meeting to another date.

Section 10. Cameras and Recording Devices.

- Subd. 1. Use of Cameras and Recording Devices. Cameras, including television and motion picture cameras, electronic sound recording devices and any

other mechanical, electrical or electronic recording device may be used during any public meeting, but only in such a manner as will cause no interference with or disturbance of the proceedings of the Council.

Section 11. Severability.

Subd. 1. General. If any section, subsection, sentence, clause, phrase, or portion of these Rules is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

THESE RULES WILL TAKE EFFECT and be in force from and after their adoption by the Council and any and all prior rules are hereby rescinded.



Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 21, 2025
SUBJECT: Discussion of City Council Vacancy- Review Letters of Interest

Discussion:

At the January 7th work session, the City Council discussed the vacancy created by Tom Spooner's election to the role of Mayor. The decision was to pursue letters of interest from the public for a 10-period. This was immediately advertised online as well as on KDHL, and a formal notice appeared in the Faribault Daily News on the Saturday, January 11th edition. As a result of this advertising 5 responses were received (listed below alphabetically) and the responses are attached:

- Caron, Sara
- Cross, Michael
- Reeves, Michael
- Rowan, John
- Simpson, Dustin

The goal of this discussion is to determine who will fill the Council vacancy or decide if there are additional steps to be taken.

Attachments:

1. Letters of Interest Council Vacancy

Dear Council,

I am writing to express my interest in filling the vacant seat on the city council.

I would like to continue to serve my community and continue to represent a voice that will not be present on Faribault's city council without me.

In opting to apply for this seat, my action currently is taking into consideration my role within my family. I am living with my parents due to an unforeseeable medical situation that has led to my mother needing more support at home. While a four-year term seems challenging, two years is ideal.

As you know, I have used my voice in the past four years to help support diversity and inclusion on the council. I include everyone and consider others when making decisions.

I can meet the time commitments as described.

It is my hope that there are many potential candidates for this position. I am tried and tested in the field, and you have come to know what to expect. If there is a promising new person with similar credentials, then I would want this opportunity to go to them.

Thank you for your consideration.

Sara Caron

Heather Slechta

From: noreply@civicplus.com
Sent: Thursday, January 16, 2025 12:31 PM
To: Heather Slechta; Jessica Kinser
Subject: Online Form Submittal: Letters of Interest - Faribault City Council vacancy

Letters of Interest - Faribault City Council vacancy

Council Vacancy

The City is seeking Letters of Interest from eligible residents that wish to be considered for appointment to a City Council vacancy, with its term expiring Jan. 4, 2027.

Letters of Interest (or the submission of this form) are to be submitted no later than 12:00 p.m. on Jan. 17, 2025. Questions may be directed to the City Administrator at (507) 333-0355 or jkinser@ci.faribault.mn.us.

First Name	Michael
------------	---------

Last Name	Cross
-----------	-------

Email	
-------	--

Phone Number	5074914274
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Are you a qualified voter in the City of Faribault?	Yes
---	-----

Are you at least 21 years of age?	Yes
-----------------------------------	-----

Have you been a resident of the City of Faribault for at least 30 days?	Yes
---	-----

Please describe your involvement in the community, including any work supporting or participating in community events.	
--	--

I have volunteered at The Stem School for several years. I served two terms on the board, 1 1/2 years as the board chair. I am very involved with the public schools, running for the board twice. I have helped out with the CAC food program. I have been involved with the Harvest Church food distribution. I have helped out at the Nature Center. I have helped run the card tournaments at the Rice County Fair for many years. I am a member of the Faribault Booster Club and The Loyal Order of the Moose. I have helped with coaching and officiating with the FBBA. I have also helped out with the Faribault Parks and

Recreation Department. Most importantly, I can be seen at most events around town. Faribault has a lot to offer! I love this town!!!

Why are you interested in serving as a member of the City Council? If you did not run for City Council in 2024, can you please explain why?

I enjoy helping people.. I would like to help make this city a great place to live, work, and visit.

As a city council member, I would have a better chance to make that happen.

I was a candidate on the ballet for the school board #656.

How would you help support diversity and inclusion as a member of the City Council?

During my two campaigns running for the school board, I was and still am all about the Kids-Kids-Kids, ALL Kids!

Education - Education - Education

Host events that brings people together (ALL People). This is OUR town - everyone of us!

Everyone and anyone deserves an opportunity.

The City Council meets every Tuesday evening. Council members have additional meeting obligations by serving on a variety of boards and commissions as well and attending various events in the community. Are you able to meet the time commitments as described?

I am recently retired from full time work. I am very passionate about what I do. I will be like a sponge and soak up all the information I can as fast as I can. Time, I will have!

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January 16, 2025

Mr. Mayor & Faribault City Council Members:

Thank you for giving me the opportunity to be considered for the vacant seat on the Faribault City Council. Let me begin by giving you a brief bio of myself.

Within the walls of The Rice County District One Hospital on the 29th day of December in 1960, the world changed. A leader was born, Michael Dean Cross. I was raised in Faribault before moving to Arizona to finish high school and College with an Associate of Arts Degree. While there, I worked in the Rental/Event business for over 20 years. I was involved with most major events in the Phoenix area from: Nascar races, The Phx Open Golf Tournament, Super Bowl 42, The Arizona Professional Sports Teams, The Barrett Jackson Auto Auction and many more. So as you can see, I have lived most of my adult life outside of the 507. My family and I moved back home in 2014. I have served two terms on the Cannon River Stem School Board, where I was the Board Chair for the last year and a half. I was on the ballot to gain a seat on the Faribault Public School Board in the prior two elections.

I am not going to keep writing and bore you about my past accomplishments. I will tell you that it will be hard to find someone more passionate about getting things done. My passion for Faribault is showing my children, my grandchildren and everyone else for that matter: the importance of bringing common sense, a willingness to learn and the ability to lead fearlessly in every aspect of life. Individually, none of us have all the answers but together we can build a better community and a place where we can all live and thrive. I am not the most formally educated person in the world, nor am I a polished speaker by any means. If you are looking for a cookie cutter (perfect fit) to fill the seat, that is not me. If you want a leader with great common sense with a passion to help make changes while helping others, that is defiantly me.

So now you will all have a difficult task with making a decision.....

Let me make it easy for you.....Appoint me to the vacant seat. Then we can roll up our sleeves and together help make Faribault a Great City to live and visit.

Thank you or your consideration and remember: If you want change – be the change!



Michael D Cross
(507) 491-4274

Heather Slechta

From: noreply@civicplus.com
Sent: Wednesday, January 15, 2025 6:11 PM
To: Heather Slechta; Jessica Kinser
Subject: Online Form Submittal: Letters of Interest - Faribault City Council vacancy

Letters of Interest - Faribault City Council vacancy

Council Vacancy

The City is seeking Letters of Interest from eligible residents that wish to be considered for appointment to a City Council vacancy, with its term expiring Jan. 4, 2027.

Letters of Interest (or the submission of this form) are to be submitted no later than 12:00 p.m. on Jan. 17, 2025. Questions may be directed to the City Administrator at (507) 333-0355 or jkinser@ci.faribault.mn.us.

First Name	Michael
Last Name	Reeves
Email	[REDACTED]
Phone Number	9529990375
Are you a qualified voter in the City of Faribault?	Yes
Are you at least 21 years of age?	Yes
Have you been a resident of the City of Faribault for at least 30 days?	Yes
Please describe your involvement in the community, including any work supporting or participating in community events.	As a resident with kids, we like to support the community by attending all of the events throughout the year. I also work part-time locally and ran for council this year to help give back to the community I live in.
Why are you interested in serving as a member of the City Council? If you did not run for City Council in 2024,	I did run for council in 2024. I want to make a positive impact on my community and address local issues.

can you please explain why?

I have an interest in shaping policies on issues like public safety, education, zoning, or sustainability.

I have a strong connection to the community and a commitment to its future.

I have a belief in the importance of being actively involved my city.

How would you help support diversity and inclusion as a member of the City Council?

Supporting diversity and inclusion as a member of the City Council involves proactive leadership, advocacy, and policy-making to ensure all voices are heard and valued.

Build relationships with local cultural, ethnic, and advocacy organizations.

Support initiatives that improve accessibility for people with disabilities.

Ensure city services and programs are designed with inclusivity in mind.

Encourage diverse candidates to apply for city boards, commissions, and leadership roles.

Partner with schools and organizations to create mentorship programs for youth from marginalized communities.

Sponsor events, festivals, and initiatives that highlight the city's cultural and ethnic diversity.

I would work with city staff to ensure hiring practices promote diverse recruitment and retention.

These efforts can help build a community where everyone feels represented, included, and valued.

The City Council meets every Tuesday evening. Council members have additional meeting obligations by serving on a variety of boards and commissions as well and attending various events in the community. Are you able to meet the time commitments as described?

Yes, I am able to meet the time commitments.

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Heather Slechta

From: noreply@civicplus.com
Sent: Thursday, January 16, 2025 2:10 PM
To: Heather Slechta; Jessica Kinser
Subject: Online Form Submittal: Letters of Interest - Faribault City Council vacancy

Letters of Interest - Faribault City Council vacancy

Council Vacancy

The City is seeking Letters of Interest from eligible residents that wish to be considered for appointment to a City Council vacancy, with its term expiring Jan. 4, 2027.

Letters of Interest (or the submission of this form) are to be submitted no later than 12:00 p.m. on Jan. 17, 2025. Questions may be directed to the City Administrator at (507) 333-0355 or jkinser@ci.faribault.mn.us.

First Name	John
Last Name	Rowan
Email	
Phone Number	507-838-7048
Are you a qualified voter in the City of Faribault?	Yes
Are you at least 21 years of age?	Yes
Have you been a resident of the City of Faribault for at least 30 days?	Yes
Please describe your involvement in the community, including any work supporting or participating in community events.	1996 - 2002 - National Weather Service - Skywarn Spotter (Unpaid) 2002 - 2007 - Rice County Sheriff's Office - Deputy Director of Emergency Management - (Unpaid) 2006 - 2007 - Rice County Sheriff's Office - Interim Director of Emergency Management (Paid) 2007 - Present - Rice County Sheriff's Office - Deputy Director Emergency Management (Paid) 2005 - 2012 - City of Faribault - Police Reserve - (Unpaid) 2002 - 2012 - Rice County Fair - Manning the information

booth.

2013 - 2018 - City of Faribault - City Council

2013 - 2018 - District One Hospital Appointment Board

2013 - 2016 - Faribault HRA (Housing and Redevelopment)

2015 - 2018 - Faribault Park and Recreation Board

2017 - 2018 - Faribault EDA (Economic Development)

Why are you interested in serving as a member of the City Council? If you did not run for City Council in 2024, can you please explain why?

Having previously served on the Faribault City Council I am aware of the time commitments, what is involved in this process and what is expected from me.

I also took the time to file and run for this office in the 2024 election having garnered 2,981 votes.

I look to bring my perspective and knowledge to the council, encourage cooperation, compromise when needed and work with the public and private sector to make the city a better place for all.

How would you help support diversity and inclusion as a member of the City Council?

I would help support diversity and inclusion by working with with our leaders here at city hall, the private sector as well as our non profit organizations.

The City Council meets every Tuesday evening. Council members have additional meeting obligations by serving on a variety of boards and commissions as well and attending various events in the community. Are you able to meet the time commitments as described?

Yes I am and I have in the past.

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Letter of Interest

Application for Faribault City Council

Dustin Simpson
[REDACTED]

Faribault, MN 55021
[REDACTED]

507-363-3748

January 16th, 2025

To: The Honorable Members of the Faribault City Council
Faribault City Hall
208 NW 1st Avenue
Faribault, MN 55021

Dear Council Members,

I am writing to express my interest in serving as a member of the Faribault City Council. As a dedicated resident of Faribault throughout my life, I have made it a goal to stay active in the community in a variety of ways.

My community involvement goes back to High School at FHS where I presided over the student council as President and participated in volunteer events with the National Honor Society. While I was away at college, I gave back to the local community by coaching youth football teams. Upon finishing my higher education, I returned home to Faribault to work at Erickson Chiropractic. I have spent the past 15 years treating, meeting, and listening to members of our community. Shortly after returning home, I accepted a position to serve on the Rice County Community Health Services Committee. I spent a year in this position learning about public health and the healthcare needs of the community. Later, I was elected to the board of directions at River Bend Nature Center where I served for 8 years. For 3 of those years, I was the Board President. I helped recruit and hire two different executive directors and oversaw a variety of staffing and institutional changes. After my tenure there I was recruited for and accepted a new position on The Hannah Lips Foundation. I am still a member of this board, where we help distribute funds to groups that support disadvantaged people of our community. I have also been able to occasionally volunteer my time at the Community Cathedral Café where weekly meals and fellowship are shared with the entire community. My most rewarding community volunteering though, was being a “big brother” to a young man from our community through the Big Brothers/Big Sisters program. Over the last ten years, this young man has shown me the importance of personal connection and mentorship in the

development of our future leaders. I am happy to report that he is attending Riverland Community College and pursuing a degree in Law Enforcement so that he can serve his hometown of Faribault.

With respect to the 2024 election, I was very interested in the opportunity to be a part of the city council, but in the summer of 2024 I was in the middle of a job transition and I did not know what my schedule flexibility would be. So, I chose not to run. At this point in time though, I have fully transitioned into my new role. I am confident I can balance both tasks and that I have the professional flexibility to attend committee meetings.

I admire the council's commitment to fostering a growing, changing and inclusive community. A community as diverse as ours needs to focus on inclusion. It is with great enthusiasm that I seek the opportunity to contribute to these ongoing efforts and help shape the future of our city. We need to seek out feedback from all parts of our community in a more proactive way, engaging with those who we find to be underrepresented.

I believe that my background in healthcare has equipped me with the skills necessary to analyze complex issues, engage with community members, ask the right questions, and find solutions while being respectful of different views. I am particularly passionate about environmental sustainability, our local natural resources, the state of our city infrastructure, and opportunities for the youth of our community. I am eager to bring my energy and expertise to the council's deliberations.

In addition to my professional experience, my volunteer work with the River Bend Nature Center has provided me with valuable insights into the delicate nature of our community's expectations. I am committed to listening to the voices of all residents and ensuring that our city's policies reflect their diverse perspectives. I believe that transparent communication, collaborative decision-making, and a steadfast dedication to the public good are essential to effective governance.

I am confident that my skills, experience, and passion for public service make me a strong candidate for the Faribault City Council. I see many positive things happening in the community and I would love to be a part of the effort to improve Faribault even more. I have three young children growing up in this community. I want it to be a place they can be proud of. Faribault has always been my home and a place I adore. I believe in this community. I will work for this community.

I look forward to the opportunity to discuss my candidacy further.

Sincerely,

Dustin Simpson



Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 21, 2025
SUBJECT: 2025 Council Chat Schedule and Topics

Discussion:

As part of an effort to increase transparency and openness in city government, we will be holding Council Chats monthly in 2025 (starting in February). Brad Phenow, Communications Manager, has developed a preliminary schedule which still has a number of blanks for locations and topics. We are looking for suggestions from the City Council for 2025. If there is nothing to be added by Council, staff will work on populating the table.

DATES	TOPIC	LOCATION	TIME
Feb. 12	2025 Budget, CIP	Buckham West	10 a.m.
March 12			
April 9			
May 14			
June 11*		Buckham Memorial Library	5 p.m.
July 9**		Faribault Municipal Airport	5 p.m.
Aug. 13			
Sept. 10		Viaduct Park Building	TBD
Oct. 8			
Nov. 12			
Dec. 10			
* To be held in conjunction with proposed Residents Academy.			
** To be held in conjunction with proposed Residents Academy and City Council tour of Airport.			

While staff will be present, the intent is to have elected officials available to talk to as well. We will reach out prior to each session to make sure we have at least one elected official in attendance.

Attachments:



Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: January 21, 2025
SUBJECT: Viaduct Park Ice Feature Discussion

Discussion:

City Staff will lead a presentation and discussion on Phase 2 of the Viaduct Park project primarily focused on the future ice feature. City Staff will present cost estimates and possible funding sources for the project as well as discuss project timelines and how the timelines are impacted by the possible funding sources.

Attachments: