



PARK & RECREATION ADVISORY BOARD AGENDA

BUCKHAM WEST

WEDNESDAY, FEBRUARY
26, 2025

6:00 PM

1. Call to Order
2. Welcome - Kameron Gustafson
3. Approval of the Minutes - August 28, 2024; October 23, 2024 Notes; January 22, 2025 Notes
4. Presentation
 - A. Rainbow Bridge
 - B. BMX
5. Director's Report
6. Requests to be Heard
7. Old Business
 - A. Divine Mercy Parkland Dedication
 - B. Discussion on Farmers Market
8. New Business
 - A. Board Elections
 - B. Review Scholarship Programs
 - Tommy Allen - Consider Changing Guidelines to Match Children's Fund
 - Peter Smith
 - Children's Fund
 - C. Forest Park Playground Options
 - D. New Social Media Policy
 - E. Weather Policy
 - F. Resident Academy - Join Park Tour
9. Other
10. Next Meeting Date: March 26, 2025
11. Adjournment

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
MINUTES FOR AUGUST 28, 2024

MEMBERS PRESENT: Lola Brand, Sally Kramer, Chad Kreager, Mike Ross, Troy Temple and Chuck Thiele. MEMBERS ABSENT: . STAFF PRESENT: Paul Peanasky, Parks and Recreation Director, and Denise Hansen, Administrative Coordinator. GUESTS: None.

- 1) Meeting was called to order by Troy at 5:54 p.m.
- 2) Approval of Minutes: Motion made by Chad, seconded by Chuck to approve minutes of May 22, 2024. Motion passed.
- 3) Presentation: None
- 4) Director's Report:
 - a) Gym Floors: The Washington Rec Center and Community Center gym floors and racquetball court floors are being refinished this week.
 - b) Dog Park Anniversary: The White Sands Dog Park 15th Anniversary Celebration is being held on Saturday, September 14, from 10 a.m. to 1 p.m. at the dog park.
 - c) Lockerrooms Closed: New tile is being installed in the Community Center lockerrooms, family changing rooms and restroom. The changing rooms and restroom should be done this week so the lockerrooms can be done next week.
 - d) MRPA State Conference: Staff will be attending the state MRPA conference in Mankato the end of September. Parks staff will be attending this year as well. Dustin Heiderscheidt is a judge for the maintenance rodeo. Staff is also assisting with hosting the conference.
- 5) Requests to be Heard: None.
- 6) Old Business:
 - a) Great River Greening- Tree Grant: At last night's meeting, City Council approved the Memorandum of Understanding with Great River Greening.
 - b) Viaduct Park Update: Viaduct Park construction is scheduled to begin the week of September 3. Paul stated there was a great turn out for the park groundbreaking.
 - c) FFAC – Pool Line Break: The Aquatic Center was open this season through Sunday, August 25. Staff found another pool line break earlier this month. Parks staff started tearing up the cement today, and they believe this leak is not as deep as the previous leak. The leak is in the pipe to the red drop slide. The leak was isolated, water was shut off and that slide was closed so they could keep the Aquatic Center open. Staff plans to have it repaired this fall.
- 7) New Business:
 - a) River Bend Nature Center (RBNC) – Outdoor Interested and Barriers: Paul reviewed information received from RBNC regarding the importance of outdoor activities, socializing and barriers to enjoying outdoor/social activities. Paul asked for ideas that may get people outside and/or socializing as studies show that the more time spent outside, the longer people live. Board discussed the all-terrain vehicle available at

RBNC to assist people. Board also discussed researching what other nature centers do to get people involved, possibly utilizing an electric or scooter-type vehicle and also holding events for people to attend. Paul asked the Board to forward any other ideas to him.

8) Other: None.

9) Next Meeting: The next meeting is scheduled for October 23, 2024. The State MRPA Conference is September 24-27 so a meeting will not be held in September.

10) Motion was made by Sally, seconded by Chuck to adjourn at 6:14 p.m. Motion passed.

Respectfully submitted,
Denise Hansen, Administrative Coordinator

DRAFT

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
NOTES FOR OCTOBER 23, 2024

MEMBERS PRESENT: Lola Brand, Sally Kramer, Chad Kreager and Mike Ross. MEMBERS ABSENT: Troy Temple and Chuck Thiele. STAFF PRESENT: Paul Peanasky, Parks and Recreation Director, and Denise Hansen, Administrative Coordinator. GUESTS: None.

- 1) Presentation: None
- 2) Director's Report:
 - a) Board Recognition Night: Board Recognition Night is Thursday, December 12. Invitations will be sent out shortly.
 - b) Hometown Holiday: Hometown Holiday is Thursday, December 5.
 - c) Tree Lighting: Tree Lighting at Central Park is Friday, December 6.
 - d) New Finance Software: Staff has been working to implement the new city finance software next week. The coordinating HR software will be implemented January 1.
 - e) Youth Board Representative: Devin is attending a job fair for high school students and will ask if anyone is interested in being a youth representative on the board.
 - f) Homeless Encampments: Two homeless encampments by the Straight River were cleaned up by city staff today.
- 3) Requests to be Heard: None.
- 4) Old Business:
 - a) Great River Greening- Tree Grant: The kickoff meeting with Great River Greening is Thursday, November 7. Thus far, Great River Greening has held two free tree giveaways in Faribault.
 - b) Viaduct Park Update: Construction has begun on the foundation for the building at Viaduct Park. Contractors plan to get the walls up so they can keep working this winter and then pour the floor in the spring.
- 5) New Business:
 - a) Rainbow Bridge at Dog Park: Rainbow bridges are a memorial for pets who have passed away. Owners often place items on the rainbow-painted bridge or attached to the bridge in memory of their pet. Paul is meeting with a group who is requesting a rainbow bridge at the dog park. Board members liked the idea of a painted bridge but had concerns regarding upkeep of the bridge, refuse from it in the park, and that items may be taken. Paul will find out more information at the meeting in November and bring it back for discussion or request the group to come to a meeting.
 - b) Swim Lesson Scholarship – Anonymous Donor: Parks & Recreation received another anonymous large donation to be used for all beginning swim lessons through Level 3. This donation provides a 50% discount for those swim lesson levels with the intent that kids will learn to swim.
 - c) Cooperative Agreement with School District: Board reviewed information and an agreement with the school district regarding shared use of Bruce Smith Field, Bell Field

and the softball complex. The agreement reviewed is similar to the school district tennis court agreement which shares the maintenance costs equally by each party.

6) Other: None.

7) Next Meeting: The November and December meetings are canceled due to conflicts. If needed, Paul will call a meeting during that time and notify members. Otherwise, the next meeting will be January 22, 2025.

Respectfully submitted,
Denise Hansen, Administrative Coordinator

DRAFT

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
NOTES FOR January 22, 2025

MEMBERS PRESENT: Lola Brand, Chuck Thiele, Troy Temple and Mike Ross.

MEMBERS ABSENT: Sally Kramer and Chad Kreager

STAFF PRESENT: Paul Peanasky, Parks and Recreation Director

GUESTS: Linda Anderson, Farmers Market

- 1) Presentation: Linda discussed the 2024 Farmers Market. She discussed some of the changes but that all went very well. They added six or seven new booths. Customer Appreciation Day was different with Josh Ramaker leaving and trying to cover his responsibilities.
- 2) Director's Report: None.
- 3) Requests to be Heard: None.
- 4) Old Business:
 - a) Viaduct Park Update: Behind schedule.
- 5) New Business:
 - a) Cooperative Agreement with School District:
 - a. The district has approved. The agreement will be approved by City Council in February.
- 6) Next Meeting:
 - a. February 26, 2025

Respectfully submitted,
Paul Peanasky, Parks and Recreation Director

Rainbow Bridge

Who:

Tracy Bice, Sarah Guse, Jessica Keeley-Mercado

Potential Volunteers:

Faribault: Boy Scouts, PetSmart, Rescue 55021, Furball Farms, local Vet Clinics, Animal Center, Paddington's Feed Store.

Northfield: Humane Society, Chuck & Don's.

Medford: Happy Tails.

What:

Rainbow Bridge

Signage with Poem

Landscaping to include edging, plants, tree, rocks, solar lighting

When:

Break ground in spring of 2025

Where:

Outside of White Sands Dog Park, south of the restroom building

Why:

To offer a place for pet parents to grieve and remember their pets have passed away. Pets are part of our families, and this creates an outlet for people to express their grief and have a sense of community.

How:

Set up a bank account with local bank (State bank of Faribault, local credit union) Venmo/PayPal, Go Fund me. We have the manpower to build/create entire project.

Cost:

Initial goal is to raise \$5,000.00

Specs:

Bridge: 16' long x 6' wide x 4' tall at top rung (3 rungs total)

Upkeep:

Repainting every 2 years (weather pending)

Flower garden

Add in park bench

Add in pathway leading to and from

We have local help to visit 2-3 times per month to look for any damages/repairs needed

Advertising:

AGA able to make decal for businesses as sponsors to attach to planks

Make flyers to pass out at local businesses

Create a social media page

Local newspaper

Questions:

Do we require any permits to build?

Do we need to put together a proposal to city council?

Any specific regulations/inspections we need to be aware of?

What are a list of hard no's, questions, concerns from Park & Rec Dept.?

The cost of building an arched walking bridge using treated lumber will depend on various factors such as the price of materials in your area, labor costs (if applicable), and whether you're building it yourself or hiring professionals. Below is an estimated breakdown of materials and costs:

1. Materials

You'll need to purchase various materials for the bridge, including treated lumber, hardware (screws, bolts, etc.), and possibly some additional items like stain or sealant.

a. Treated Lumber

Treated lumber is the most important material for building an outdoor bridge, especially if it's exposed to moisture. Based on the dimensions you've provided, you'll need the following types and amounts of lumber:

- **Main Beams (for the arch and base frame):** These will need to be sturdy and support the weight. For a 16-foot bridge, you'll likely use at least two 16-foot 2x8 or 2x10 treated lumber beams for the main frame.
- **Side Rails & Rungs:** For the 6-foot width, you'll need vertical posts (likely 4x4) and horizontal rungs (2x4 or 2x6). If there are three rungs, you'll need at least 3 pieces of treated lumber, 2x4 or 2x6, 16 feet long.
- **Cross Beams (for the arch):** Depending on the exact design, you may need 2-3 additional beams to create the arched structure (2x6 or 2x8 treated lumber).
- **Lumber for the Decking:** The walking surface of the bridge will require decking boards (2x6 treated lumber or similar) spaced evenly across the 16-foot length.

b. Hardware

- **Screws/Bolts:** Galvanized screws/bolts to prevent rust (e.g., 3-inch decking screws for the decking and bolts for the arches).
- **Wood glue (optional):** To strengthen joints, especially for the arch or cross-beams.

c. Finishing (optional)

If you're planning to stain or seal the wood to protect it from the elements, you'll need stain, wood sealer, and brushes.

2. Cost Estimate

Here's a rough cost breakdown based on average lumber and hardware prices:

- **Treated Lumber:**

- **Main Beams (2x8 or 2x10, 16 feet):** 2 beams at ~\$20–\$30 each = \$40–\$60
- **Side Rails (4x4, 8 feet):** 4 posts at ~\$10–\$15 each = \$40–\$60
- **Rungs (2x6 or 2x4, 16 feet):** 3 rungs at ~\$10–\$15 each = \$30–\$45
- **Decking (2x6, 16 feet):** 6-7 boards at ~\$15–\$20 each = \$90–\$140
- **Cross Beams (for the arch):** 3 beams at ~\$15–\$20 each = \$45–\$60

Total for Lumber: **\$245–\$365**

- **Hardware:**

- **Screws & Bolts:** ~\$30–\$50
- **Wood Glue:** ~\$10

Total for Hardware: **\$40–\$60**

- **Finishing (optional):**

- **Wood Stain/Sealant:** ~\$30–\$50
- **Brushes:** ~\$10–\$15

Total for Finishing: **\$40–\$65**

3. Labor Costs (if applicable)

If you're hiring a contractor or carpenter, labor will be the next major cost. The time it takes to build the bridge will depend on the complexity of the design, but for a project like this, you might expect labor to range from \$25–\$50 per hour.

- **Estimated Hours:** Building a small, simple arched bridge could take anywhere from 10–20 hours.
 - 10 hours x \$25–\$50 = \$250–\$500

4. Total Estimated Cost (DIY Build)

If you are building the bridge yourself:

- **Materials (lumber, hardware, finishing):** \$325–\$490
- **Labor:** \$0 (DIY)

Total DIY cost: \$325–\$490

5. Total Estimated Cost (Hiring a Professional)

If you hire a contractor:

- **Materials (lumber, hardware, finishing):** \$325–\$490
- **Labor (contractor):** \$250–\$500

Total contractor-built cost: \$575–\$990

Important Considerations:

- Prices vary based on location and current market conditions, so it's a good idea to check your local hardware store for more accurate prices.
- You might also need to consider permits if you're building the bridge in a public area or near water.
- This estimate assumes a relatively simple design. If you want a more intricate or heavily reinforced bridge, the cost could be higher.



Concept Plan

Divine Mercy - Residential Development

Date: 02/18/2025
City: Faribault, MN

Project By: Workhorse Land Development
651 100th St
Roberts, WI 54023

Concept Information

Unit Type(s): Single Family, Twinhomes, Triplexes, Senior Living, and Daycare Facility
Unit Count: 302 residential units
110 Single Family Lots
34 Twinhome Units
18 Triplex Units
~140 Senior Living Units

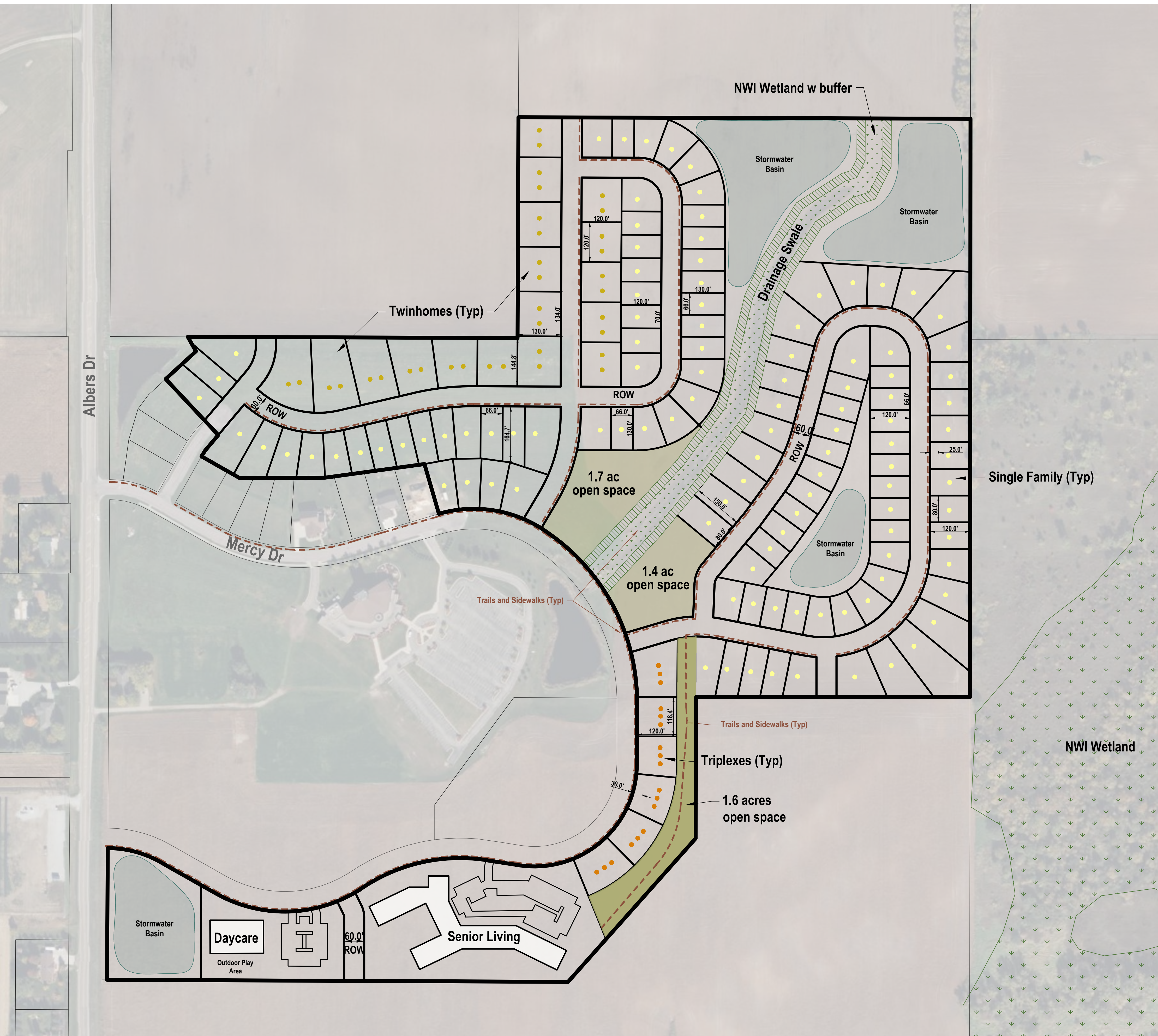
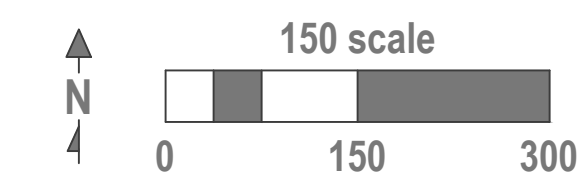
Gross Density: 4.08 units / acre
Roadway LF: 11,343 LF
Stormwater Area: 333,690 sf / 5 acres
Open Space: 4.7 acres

Site Information

Gross Site Area: 73.91 acres
Existing Zoning: R-1 Low Density Residential
Proposed Zoning: R-2 / R-3 / R-4 Residential Districts

Zoning Requirements - R-3 / R-4 High Residential District

	SF-Detached		SF-Attached		Multi-family	
	Required	Provided	Required	Provided	Required	Provided
Min. Lot Size						
End:	6,000 sf	6,000 sf	6,000 sf	6,000 sf	10,000 sf	10,000 sf
Interior:	n/a	n/a	4,000 sf	4,000 sf	n/a	n/a
Min. Lot Width						
End:	n/a	n/a	60'	60'	100'	100'
Interior:	66'	66'	30'	30'	n/a	n/a
Min. Lot Depth:	n/a	n/a	n/a	n/a	100'	100'
Front Setback:	25'	25'	25'	25'	25'	25'
Side Setback:	15'	15'	15'	15'	15'	15'
Corner Setback:	25'	25'	25'	25'	25'	25'
Rear Setback:	15'	15'	25'	25'	25'	25'



TOMMY ALLEN YOUTH ENDOWMENT FUND APPLICATION

Child's Name: _____ Child's Birth date: _____

School: _____ Grade: _____

Parent/Guardian Name: _____

Address: _____ Telephone: C) _____ H) _____

Please complete one sheet per child. Your child will be allowed to register for four (4) activities per year with a 50% discount on each eligible activity.

*** CANNOT BE USED FOR OUTDOOR POOL TICKETS ***

FIRST ACTIVITY _____ **Staff Initial** _____

Date: _____ Amount Paid by participant: _____

SECOND ACTIVITY _____ **Staff Initial** _____

Date: _____ Amount Paid by participant: _____

THIRD ACTIVITY _____ **Staff Initial** _____

Date: _____ Amount Paid by participant: _____

FOURTH ACTIVITY _____ **Staff Initial** _____

Date: _____ Amount Paid by participant: _____

Parent or Guardian understands:

1. Only children 15 years old and under are eligible for funding

2. I attest my need for funding by one of the following:

____ Receiving TANF _____ Eligible for free or reduced lunch

____ Other _____

Signature of Parent/Guardian: _____ Date: _____

Approved by: _____ Date: _____

2024 HHS GUIDELINES:

Annual income must be stated amount or less.

<u>FAMILY SIZE:</u>	<u>ANNUAL INCOME:</u>
<i>1</i>	<i>\$15,060</i>
<i>2</i>	<i>\$20,440</i>
<i>3</i>	<i>\$25,820</i>
<i>4</i>	<i>\$31,200</i>
<i>5</i>	<i>\$36,580</i>
<i>6</i>	<i>\$41,960</i>
<i>7</i>	<i>\$47,340</i>
<i>8</i>	<i>\$52,720</i>
 <i>FOR EACH ADDITIONAL PERSON ADD</i>	 <i>\$5,380</i>

FARIBAULT FAMILY AQUATIC CENTER
LOW INCOME SCHOLARSHIP FUND
Federal Level As Per Back Side

NAME _____ Date of Application _____

Address _____ Phone Number _____

Staff Initials _____

Approved by _____ Date _____

RESIDENT AND NON-RESIDENT

10 tickets = \$32.21 (\$30.00 + tax)

20 tickets = \$61.74 (\$57.50+ tax)

Circle Selection: June (10) July (10) August (10)
 June (20) July (20) August (20)

Please briefly describe reason for applying for financial assistance for the Faribault Family Aquatic Center.

1. Participant, parents, or guardian must complete this form.
2. **Each family is allowed to purchase up to 20 tickets per month.**
3. Participant may purchase the discount passes at the rates shown above which are half the advertised rate.
4. Participants may only purchase discount passes each month during the summer (June, July and August) if funds are still available.
5. Any participants re-selling these passes will forfeit these passes as well as any opportunity to purchase low-income tickets in the future.
6. Any participants falsifying eligibility will forfeit these passes as well as any opportunity to purchase low-income tickets in the future.
7. When the designated funds are exhausted, the discount program for low-income passes will end for the current year.
8. Funds raised through private donations are used to offer this low-income discount pass program for the Faribault Family Aquatic Center.

I attest that I meet the income guidelines as stated on the back of this form. _____

Initial

Signature of Adult _____ Date: _____

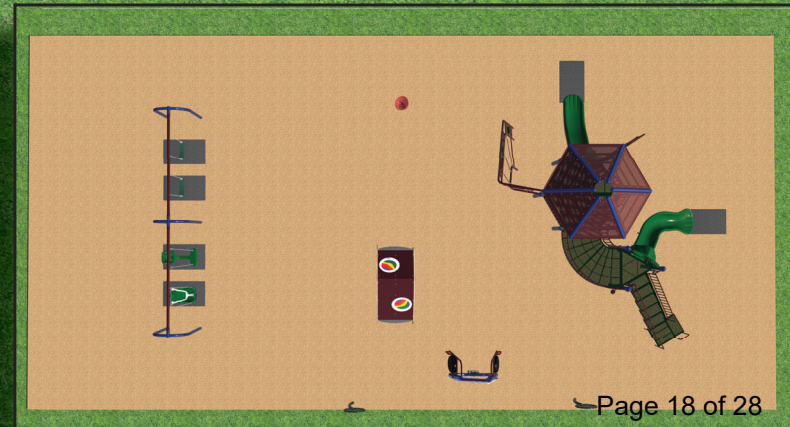
5/4/2023

2024 HHS GUIDELINES:

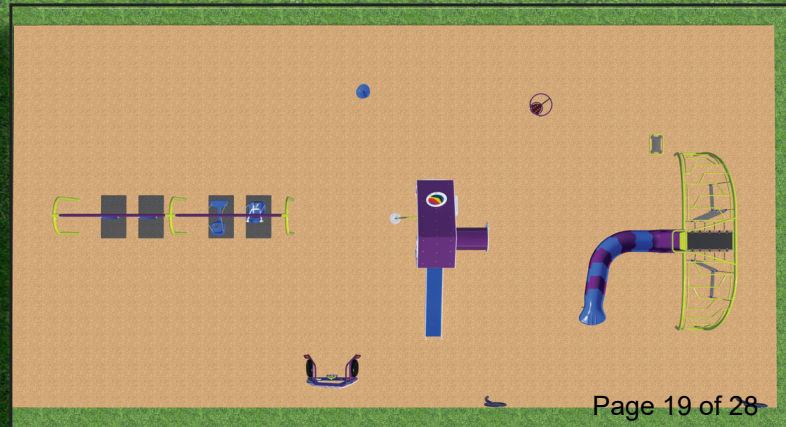
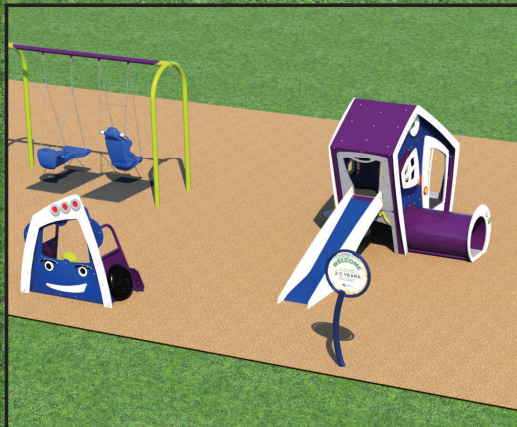
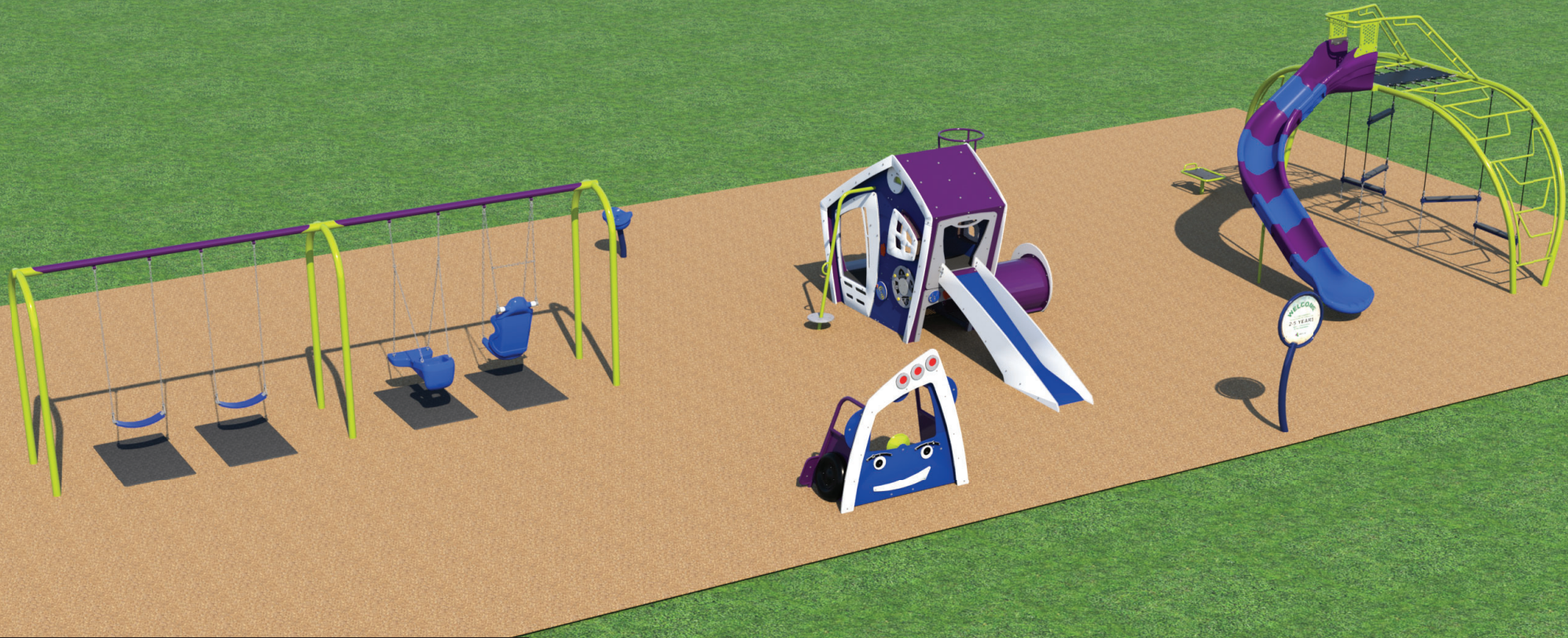
Annual income must be stated amount or less.

<u>FAMILY SIZE:</u>	<u>ANNUAL INCOME:</u>
<i>1</i>	<i>\$15,060</i>
<i>2</i>	<i>\$20,440</i>
<i>3</i>	<i>\$25,820</i>
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*RENDERINGS ARE FOR CONCEPTUAL PURPOSES ONLY
ACTUAL PRODUCT MAY VARY



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ACTUAL PRODUCT MAY VARY





City of Faribault, Minnesota Social Media Policy

Purpose

Social networking in government serves two primary functions: to communicate and deliver messages directly to citizens and to encourage citizen involvement, interaction, and feedback. Information which is distributed via social networking must be accurate, consistent, and timely and meet the information needs of the City's intended audience. Social media is used for social networking, and this policy seeks to ensure proper administration of the City of Faribault's social media sites by its representatives.

The City has limited control of social media accounts with third parties (i.e., Facebook, Instagram, X (formerly Twitter), etc.). At the same time, there is a general expectation by the public that the City maintains a social media presence by which to share information about current City projects and City business. For municipal purposes, the City's social media accounts will be used for incidental, non-vital communication and general information only. It is not the purpose of the City's social media accounts to be a medium for transactions of City business. The one exception is in the case of a natural or man-made disaster, if it is determined by the City that the best means of communicating with the public is through the social media account(s).

The City of Faribault wishes to establish a positive and informative social media presence. City representatives have the responsibility to use the City's social media resources in an efficient, effective, ethical, and lawful manner pursuant to all existing City policies. This policy seeks to ensure proper use of the City of Faribault's social media sites by its representatives to minimize risk associated with social networking activities. City representatives include its employees and other agents of the City, including independent contractors and elected officials.

Policy

The City of Faribault will determine, at its discretion, how its web-based social media resources will be designed, implemented, and managed as part of its overall communication and information sharing strategy.

City of Faribault social media accounts are considered a City asset and administrator access to these accounts will be securely administered in accordance with the City's Computer Use Policy.

All social media websites created and utilized during the course and scope of an employee's performance of his/her job duties will be identified as belonging to the City of Faribault, including a link to the City's official website.

Scope



This policy applies to any existing or proposed social media websites sponsored, established, registered, or authorized by the City of Faribault. A formal list of the City’s social media accounts is maintained by the City Administrator’s Office.

The City does not create, collect, disseminate, or regulate use of any other social media accounts, including the personal accounts of its elected officials and staff. Questions regarding the scope of this policy should be directed to the Communications Manager.

Definition

Social media are internet and mobile-based applications, websites, and functions, other than email, for sharing and discussing information, where users can post photos, video, comments, and links to other information to create content on any imaginable topic. This may be referred to as “user-generated content” or “consumer-generated media.”

Social media includes, but is not limited to:

- Social networking sites and apps such as Facebook, LinkedIn, Twitter, and Nextdoor
- Blogs
- Social news sites such as Reddit and BuzzFeed
- Video and photo sharing sites and apps such as YouTube, Instagram, SnapChat, and Flickr
- Wikis, or shared encyclopedias, such as Wikipedia
- An ever-emerging list of new web-based platforms generally regarded as social media or having many of the same functions as those listed above

As used in this policy, “employees and agents” means all City representatives, including its employees and other agents of the City, such as independent contractors, or elected officials.

“Social media manager” means any City employee or agent with administrator access who, when posting or responding to a post, appears to be the City social media account owner.

Rules of Use

City social media managers are responsible for managing City social media accounts or websites.

Facilities or departments wishing to have a new social media presence must initially submit a request to the Communications Manager in order to ensure social media accounts are kept to a sustainable number and policies are followed. All approved sites will be clearly marked as the City of Faribault site and will be linked with the official City website (www.ci.faribault.mn.us). No one may establish social media accounts or websites on behalf of the City unless authorized in accordance with this policy.

The City’s social media page must conspicuously display or link to Appendix A of this policy which informs the public of the purpose of the social media presence and the terms one agrees to in accessing, using, or posting to the City’s social media page.

Administration of all City social media websites will comply with applicable laws, regulations, and policies as well as proper business etiquette.



City social media accounts covered by this policy will not be used by social media managers for private or personal purposes or for the purpose of expressing private or personal views on personal, political, or policy issues or to express personal views or concerns pertaining to City employment relations matters.

The City respects employees and agents' rights to post and maintain personal websites, blogs and social media pages and to use and enjoy social media on their own personal devices during non-work hours. The City requires employees and agents to act in a prudent manner with regard to website and internet postings that reference the City of Faribault, its personnel, its operation or its property.

Employees and agents and others affiliated with the City may not use a City brand, logo or other City identifiers on their personal sites, nor post information that purports to be the position of the City without prior authorization, other than listing the City of Faribault as an employer under employment on their page. Failure to adhere to this could result in the Courts finding your page being deemed as a government page.

No City social media account may be used by the City or any social media manager to disclose private or confidential information. No social media website should be used to disclose sensitive information; if there is any question as to whether information is private, confidential, or sensitive, contact the Communications Manager.

Outside of situations of disaster, no City social media account will be used for transactions of city business. In the event a user initiates a request, application, or question through social media that affects city business or requires another city policy or process to be followed, follow up with that user by phone, email, or other channels. If comments are allowed, in the event of a question of general interest, a response may be given in comments, the initial post may be edited, or a subsequent post may be created to include the information.

City staff and Councilmembers are prohibited from deleting and/or hiding posts and related comments without prior approval to avoid violating Minnesota Public Records Law and to refrain from infringing on First Amendment rights. Comments posted by members of the public may be removed if they are in violation of Appendix A of this policy. Please consult with the Communications Manager and/or City Administrator before removing content.

City staff and Councilmembers are prohibited from blocking individuals and/or individual pages.

A member of the public whose comment is removed may appeal the removal of the comment and seek reconsideration of its removal by contacting the City in writing and explaining how the comment does not fall into one of the categories for removal. A written response should be provided as soon as reasonably possible.

A member of the public who disputes the legality of any portion of this policy may dispute the particular portion in writing. The City should acknowledge the claim promptly and, upon consultation of the city attorney, respond to the claim concerning legality of the policy portion as soon as reasonably possible under the circumstances.



Elected Officials and Officials Appointed to City Boards, Committees and Commissions

Official city social media sites shall not be used for campaigning purposes. Comments or links to any content that endorses or opposes political candidates or ballot propositions, including links to an elected official's campaign site, shall not be posted.

Elected officials and members serving on a City board, commission, or committee should be mindful of the risks of electronic communication in relation to the Minnesota Data Practices Act and Open Meeting Law; two-way communication between elected officials or between members of the City boards, commissions, committees should be avoided. Adding to a post or comment on a non-public, private social media website that would create a quorum of the group you represent is prohibited. If the comment or posting requires official review it should be handled before the group at a public meeting.

Account Transition

When an elected official leaves office, and if a social media account has been created for that seat, the account will transfer to the new office-holder. The accounts will be updated to reflect the new elected official.

Data Ownership and Retention

All communications or messages within social media accounts covered by this policy composed, sent, or received on City or personal equipment are the property of the City and will be subject to the Minnesota Government Data Practices Act. This law classifies certain information as available to the public upon request. As no transactions of City business shall be conducted through social media accounts (outside of disasters), in accordance with the City's records retention schedule, the City shall retain all social media messages only until read.

All City social media accounts (including those administered by City staff and elected officials) shall be archived via archiving software to allow for easy management of content. This web-based software is administered by the Communications Manager.

Policy Violations

Violations of this Policy will subject the employee to disciplinary action up to and including discharge from employment.



APPENDIX A

The purpose of the City of Faribault’s social media presence is to provide members of the community with information in more places and more ways than were traditionally available. All content of this site is public and is subject to disclosure pursuant to the Minnesota Government Data Practices Act. Please be aware that anything you post may survive deletion, whether by you or others. Do not post sensitive or personally identifiable information, such as social security numbers.

Following or “friending” persons or organizations is not an endorsement by the City and is only intended as a means of broadening communication. The City is not responsible for content found at links to third parties, nor the views or opinions expressed by third-party comments.

Please be advised that comments falling into the following category or categories may be removed:

- Obscene or pornographic content
- Direct threats to persons or property
- Material asserted to violate the intellectual property of another person
- Private, personal information about a person published without his/her consent
- Information that endangers the public by compromising a public safety security system
- Statutorily private, confidential, or nonpublic data
- Commercial promotions or spam
- Hyperlinks to material that falls into at least one of the foregoing categories

Should your comment be removed by the City and you believe it does not fall into one of the above categories, contact the Communications Manager (accessibility@ci.faribault.mn.us) in writing to explain how the comment does not fall into one of these categories.

Should you wish to challenge the legality of any portion of this notice or the City’s social media policy, you may contact Communications Manager (accessibility@ci.faribault.mn.us) in writing and explain the basis for the challenge in detail.

If you have any other questions about the City of Faribault’s social media presence, contact Communications Manager at accessibility@ci.faribault.mn.us .

By accessing, using, or posting to this City of Faribault’s social media page, you acknowledge you have been advised of the foregoing.

Representative Acknowledgement



I have received and read the above policy and have had an opportunity to ask any questions. I understand that my failure to follow this policy may result in disciplinary action, including revocation of system privileges or termination.

_____ (Print Name)

_____ (Signature)

_____ (Position Title)

_____ (Date)

State of Minnesota County of Rice



Summer Weather Policy

In the event of extreme heat the Recreation Supervisors will be responsible for making final decisions on cancellations. Decisions will be made at least one hour and half before the program begins.

Excessive Heat Warning: Issued when the following is expected to occur: widespread Heat Index of 115 degrees or higher for 3 hours or more, with a minimum Heat Index of around 80 or higher at nighttime for a 24 hour period or longer.

Heat Advisory: Issued when the following is expected to occur: widespread Heat Index of 105 degrees or higher for 3 hours or more, with a minimum Heat Index of around 80 or higher at nighttime for a 24 hour period or longer.

Heat

1. When an official “heat advisory” (105° F) is reached all youth and adult programs may be cancelled. This may depend upon the time of day the program is scheduled.
2. When a “heat warning” (115° F +) is reached all adult and youth programs may be cancelled. This may depend upon the time of the program.
3. When temperatures exceed 85° F all program staff will give frequent breaks for rest and water.
4. All staff will be trained on the symptoms of heat related illnesses and treatments.

Severe/Threatening Weather

All staff should be aware of the day’s forecast as well as future forecasts for weather. In the event of a “warning” being issued during a program time immediate staff shall be responsible for the closing and/or cancellations. Recreation Supervisors will make other cancellation or closing decisions regarding “watches”, air temperature etc...

All outdoor activities will close/cancel in the event of inclement weather:

1. If “warnings” (Tornado, Thunderstorm) all programs will be cancelled immediately.
2. When “watches” are issued programs may be cancelled
3. First sound of thunder
4. First sign of lightning (Aquatic Center pool will be cleared)

5. If rain intensity reduces visibility to the bottom of the pool (Aquatic Center).
6. Activities will remain closed for one half hour after the last sign of thunder and/or lightning.

Winter Weather Policy

Cold

When extreme cold is present the Recreation Supervisors will make the decision to cancel at least one hour and half before programs begin.

Wind Chill Warning: Issued when the Wind Chill Index will be lower than minus 35 for 3 hours or longer.

Wind Chill Advisory: Issued when the Wind Chill Index will be lower than minus 25 for 3 hours or longer.

1. When a wind chill advisory (-25) exists all outdoor activities may be cancelled, and facilities associated with an outdoor activity may be closed.
2. When a wind chill warning (-35 +) exists all outdoor activities may be cancelled, and all facilities may be closed.

OUTSIDE RINK CLOSING GUIDELINES

The following guidelines should be used for determining when the Warming House should be closed due to cold weather.

1. When the temperature drops to 15 degrees below zero.
2. Wind chill temperature of 20 degrees below zero.

WE WILL USE RADIO STATION KDHL AS OUR GUIDE. CALL 334-0061 AND TELL THEM YOU ARE AT THE OUTDOOR RINK WARMING HOUSE AND YOU NEED TO KNOW THE TEMP AND WIND CHILL. IF YOU HAVE ANY QUESTIONS YOU CAN CALL THE COMMUNITY CENTER.

Snow/Sleet/Ice/Drifting

The Faribault Community Center will remain open unless the decision is made by the Recreation Supervisor to cancel all programs. All activities and/or programs that take place within a school building will be cancelled if the school closes. All decisions will be made at least one hour and half before program begins.

Winter Storm Warning: Issued when hazardous winter weather in the form of heavy snow, heavy freezing rain, or heavy sleet is imminent or occurring. Winter Storm Warnings are usually issued 12 to 24 hours before the event is expected to begin.

Winter Storm Watch: Alerts the public to the possibility of a blizzard, heavy snow, heavy freezing rain, or heavy sleet. Winter Storm Watches are usually issued 12 to 48 hours before the beginning of a Winter Storm.

Blizzard Warning: Issued for sustained or gusty winds of 35 mph or more, and falling or blowing snow creating visibilities at or below $\frac{1}{4}$ mile; these conditions should persist for at least three hours.

Winter Weather Advisories: Issued for accumulations of snow, freezing rain, freezing drizzle, and sleet which will cause significant inconveniences and, if caution is not exercised, could lead to life-threatening situations.

1. When a “winter storm” advisory is issued adult and youth programs may be cancelled.
2. When a “winter storm” warning is issued all adult and youth activities may be cancelled.
3. When a “blizzard” warning is issued all youth and adult programs will be canceled.
4. When the Faribault School District closes or has early release due to weather all activities/programs taking place in the schools will be cancelled.