



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

**TUESDAY, FEBRUARY 25,
2025**

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Presentations/Introductions – None**
- 4. Approve minutes of the February 11, 2025 City Council Meeting**
 - A. Minutes of the February 11, 2025 City Council Meeting
- 5. Requests to be Heard**
- 6. Consent Agenda**
 - A. Approve List of Claims for Release
 - B. Resolution 2025-042 Accept Donation to Parks and Recreation Department Youth Scholarship Fund
 - C. Approve Faribault Police Department Body Worn Camera Audit Report
 - D. Resolution 2025-043 Approve Credit Card Use Policy Amendment
 - E. Resolution 2025-044 Receive/File Feasibility Report and Establish Public Hearing for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02
 - F. Resolution 2025-045 Receive/File Feasibility Report and Establish Public Hearing for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03
 - G. Resolution 2025-046 Receive/File Feasibility Report and Establish Public Hearing for 2025 3rd Avenue SW Reconstruction Improvements - Contract 2025-04
 - H. Approve Change Order for Professional Services Contract for Straight River Watermain Crossing Project - City Contract 2023-09
 - I. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License
 - J. Approve LG220 Application for Exempt Permit
 - K. Resolution 2025-048 Approve 2025 Massage Therapist License
 - L. Resolution 2025-049 Authorize the Fire Department to Accept Grant from the Hannah Lips Foundation
 - M. Resolution 2025-051 Approve LG230 Application to Conduct Off-Site Gambling
 - N. Resolution 2025-052 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Foundation
 - O. Resolution 2025-053 Authorize Payment as Recommended by the Charitable Gambling Board to Grace and Glory
 - P. Resolution 2025-054 Authorize Payment as Recommended by the Charitable Gambling Board to Canine Service Partners Inc
 - Q. Resolution 2025-055 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Area Senior Citizens Inc.

- R. Resolution 2025-057 Approve Street Closure and Use of Heritage Park for Straight River Art Festival
- S. Resolution 2025-056 Approve Hiring Property Maintenance and Fire Code Inspector
- T. October 2024 Monthly Financial Statements
- U. Approve LG220 Application for Exempt Permit

7. Public Hearings – None

8. Items for Discussion

- A. Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements
- B. Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading
- C. Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District
- D. Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09

9. Bids - None

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

 **Closed Captioning of Council meetings available on FCTV.**

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

**TUESDAY, FEBRUARY 11,
2025**

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Tom Spooner 6:00 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, John Rowan, Peter van Sluis and Chuck Thiele. Councilor Royal Ross was absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Police Chief John Sherwin, Community and Economic Development Director David Wanberg, Library Services Director Delane James, Public Works Director Travis Block and Human Resources Manager Kevin Bushard.

Approve Agenda

Motion by Rowan, seconded by Thiele to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of the January 28, 2025 City Council Meeting and the February 4, 2025 Special City Council Meeting

Motion by Barnes, seconded by Rowan to approve the minutes of the January 28, 2025, City Council Meeting and the February 4, 2025, Special City Council Meeting and carried unanimously.

Requests to be Heard- None

Consent Agenda

- A. Approve List of Claims to be Released
- B. Resolution 2025-027 Accept Donation from State Bank of Faribault to the Police Department
- C. Approve Use of Teepee Tonka Park for BlackTop Cruisers Midwest Car Show
- D. Approve Use of North Alexander Park by Rice County Historical Society for Rendezvous
- E. Approve North Alexander Park Facilities Cooperative Agreement with ISD #656
- F. Approve Facility Use Agreements
- G. Resolution 2025-033 Approve Street Closures for Mental Health Walk
- H. Resolution 2025-035 Approve Promotion Public Works Superintendent
- I. Resolution 2025-036 Approve Promotion Public Works Foreperson

- J. Resolution 2025-037 Approve Preliminary Development Agreement Extension between the City of Faribault and Rebound Real Estate, LLC
- K. Approve LG220 Application for Exempt Permit
- L. Resolution 2025-038 Approve Appointment of Board and Commission Member
- M. Approve Airport Engineering Services Contract with Foth
- N. Resolution 2025-039 Approve Social Media Policy
- O. Approve Quote for Sanitary Sewer Structure Rehabilitation
- P. Approve Agricultural Land Lease for City Owned Property (Biosolids Disposal Property)
- Q. Approve Private Hangar Land Lease
- R. Resolution 2025-040 Approve Hiring Environmental & Water Resources Coordinator

Mayor Tom Spooner stated that he would be voting in favor of N. Resolution 2025-039 Approve Social Media Policy, however, he believes that it will come back again.

Motion by Thiele, seconded by Doumbouya to approve Consent Agenda items A-R and carried unanimously.

Public Hearings

Resolution 2025-021 Support a Minnesota Investment Fund Application in Connection with KGP Telecommunications LLC

Economic Development Coordinator Robert Harris III explained that KGP Telecommunications, LLC, ("KGPCo") currently at 3305 Highway 60 West, needs a new site for its headquarters. If KGPCo receives adequate financial assistance, it would like to remain and grow in Faribault – ideally in the downtown area. City Staff identified Minnesota Department of Employment and Economic Development (DEED) as a possible resource for financial assistance. Based on anticipated capital expenditures of \$4.8 to \$5.0 million, the retention of 78 jobs, and the creation of eight new jobs, DEED indicated it would consider providing a \$100,000 forgivable Minnesota Investment Fund (MIF) loan. If granted, the City of Faribault would serve as a pass-through for the forgivable loan and, as such, would have administrative responsibilities. Harris recommended the City Council support the MIF application.

Motion by Thiele, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing was opened at 6:05 pm.

There were no comments received from the public.

Motion by van Sluis, seconded by Thiele to close the public hearing and carried unanimously. The public hearing was closed at 6:05 pm.

Mayor Spooner stated that this is just a pass-through, no City funds are being spent.

Motion by van Sluis, seconded by Thiele to approve Resolution 2025-021 Support a Minnesota Investment Fund Application in Connection with KGP Telecommunications

LLC and carried unanimously.

Resolution 2025-023 Declare the Existence of Slum and Blight Conditions in the general Central Business District area of the City related to the Small Cities Development Program

Economic Development Coordinator Robert Harris III explained that in January 2025, the City Council approved a new spending plan for the use of Small Cities Development Program (SCDP) funds via Resolution 2025-012. The Resolution authorized that the new spending plan be submitted to the Minnesota Department of Employment and Economic Development (DEED) – the agency who administers the federal program. The resolution also directed the City Administrator and Staff to take all necessary steps to designate a Slum and Blight Area, conduct the required environmental review, and establish policies for adoption by the City Council as required for all SCDP projects.

A formal response letter has been sent to DEED and the city is awaiting formal approval of the Spend Plan. To move the process forward, the city must fulfill all “program start-up” requirements affiliated with the use of the fund. SCDP is a federal program funded through the Department of Housing and Urban Development. Uses of the funds is governed by federal regulations, and program start-up requirements must be adhered to prior to spending funds. The start-up requirements include the designation of a Slum and Blight Area, environmental review, and the establishment of certain policies.

Motion by Rowan, seconded by Thiele to open the public hearing and carried unanimously. The public hearing was opened at 6:08 pm.

There were no comments received from the public.

Motion by Thiele, seconded by van Sluis to close the public hearing and carried unanimously. The public hearing was closed at 6:08 pm.

Motion by Thiele, seconded by Doumbouya to approve Resolution 2025-023 Declare the Existence of Slum and Blight Conditions in the general Central Business District area of the City related to the Small Cities Development Program and carried unanimously.

Approvals associated with Redevelopment Grant Application -924 1st St NE

Economic Development Coordinator Robert Harris III stated that Think Biz LLC, an entity owned and operated by Rebound Real Estate, requested assistance from city staff in preparing an application for the Minnesota Department of Employment and Economic Development (DEED) Redevelopment Grant. Given the grant’s submission deadline of Monday, February 3rd, staff acted quickly to collaborate with the developer on a draft application and requested an extension from DEED, which has been granted until February 12, 2025.

The resolutions before the Council addressed several key components of the application:

Blight and Substandard Declaration: The resolution declares that the property at 924 1st St NE meets the statutory definition of a blighted and substandard property under

Minnesota law.

Redevelopment TIF District Eligibility: This resolution establishes that the property meets the qualifications for a Redevelopment Tax Increment Financing (TIF) District under Minnesota Statutes, Chapter 469. Additionally, it specifies that if the City elects to certify a Redevelopment TIF District for this property, it must be done within three years of the building's demolition.

Application Support and Local Match Commitment: The final resolutions express the City's support for the DEED Redevelopment Grant application and confirm that the required 50% local match will be fully covered by the developer, Rebound Real Estate. No city funds will be required to meet this grant match obligation.

This initiative presents an opportunity to revitalize a blighted site without financial risk to the City while leveraging state resources for redevelopment. Staff recommends approval of the resolutions to support the application.

Motion by Thiele, seconded by van Sluis to open the public hearing and carried unanimously. The public hearing was opened at 6:11 pm.

There were no comments received from the public.

Motion by van Sluis, seconded by Barnes to close the public hearing and carried unanimously. The public hearing was closed at 6:11 pm.

Motion by van Sluis, seconded by Barnes to approve Resolution 2025-024 Find Parcel is Occupied by Structurally Substandard Building -924 1st St NE and carried unanimously.

Motion by Thiele, seconded by Doumbouya to approve Resolution 2025-025 Approve Submission of Redevelopment Grant Application in Connection with 924 1st St NE and carried unanimously.

Motion by Rowan, seconded by Doumbouya to approve Resolution 2025-026 Commit Local Match for Redevelopment Grant Application and Authorize Contract Signatures in Connection with 924 1st St NE and carried unanimously.

Items for Discussion - None

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Jessica Kinser reminded the Council of the Council Chat at Buckham West at 10 am. She said there were questions of why the Chat was being held there in the morning, she explained that it is a really busy place at that time. Kinser stated that due to nothing being on the February 18, 2025 Work Session agenda, the meeting will be cancelled. Mayor Spooner stated that he will not be at the meeting on the 25th.

Library Services Director Delane James read the following statement regarding an educational program at the library on February 20, 2025:

On February 20th at 6 p.m., Buckham Memorial Library will host a Library Legacy Program through our SELCO Regional Library System called “Minnesota’s Hooded History: The Ku Klux Klan in 1920s Minnesota.” The program has been touring the SELCO region since 2023 and will be presented by Nancy Vaillancourt.

A local historian and librarian, Vaillancourt has spent years researching the presence of the Ku Klux Klan in Southeast Minnesota. Like most of our offerings, this event is an educational program, exploring the history of the Ku Klux Klan in 1920s Minnesota. In no way does offering this program indicate that SELCO, Buckham Memorial Library, or the presenter support or condone the activities, beliefs, or ideology of the KKK.

On the contrary, this program is intended to shed light on the Klan’s presence in our region – a presence which has long been covered up – in order to foster a deeper understanding of the history of prejudice and discrimination in Southeast Minnesota. By confronting this history, it’s the Library’s hope that the realities of prejudice and discrimination are not ignored or erased, but rather acknowledged as part of the ongoing work toward a more just and inclusive society.

The Library strives to serve the public with wide-ranging educational topics and interests. We know and accept that we play a role in furthering the cohesiveness of our community. We also know we won’t always be able to provide programming or content that is interesting or suitable for everyone – and that’s OK because we all have different beliefs, understandings, and opinions.

We hope that by offering a variety of programs that share our stories, we can help bridge divides and come together as a community.

Usually, this program is held at the same time as a gallery exhibit called TESTIFY: Americana [from] Slavery to Today from the collection of Alan & Diane Page. When we booked these two programs last fall, we were unable to schedule them at the same time. Here are the details about the TESTIFY exhibit:

Buckham Memorial Library is hosting “TESTIFY: Americana [from] Slavery to Today” a photo gallery exhibit from Monday, March 31, through Wednesday, April 23. This exhibit is free and open to the public during normal library hours.

Former Minnesota Supreme Court Justice and NFL Hall of Famer Justice Alan Page and his family are again presenting their impactful exhibit of African-American art and artifacts originally presented at the Hennepin County Library in 2018.

“The objects in the exhibit...juxtapose artifacts from our often-painful shared history with inspiring imagery and works of art that help us rise above it,” the late Diane Sims Page

once said of the collection she started. She hoped that “by coming to grips with our past, we can come together in the future.”

Buckham Memorial Library hopes you will join us for each of these important programs.

Councilor Doumbouya thanked James for the explanation. Mayor Spooner thanked James and her staff for all they do and the educational opportunities the library provides.

Adjournment

Motion by van Sluis, seconded by Thiele to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:21 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: February 25, 2025
SUBJECT: Approve List of Claims for Release

Background:

Please find the list of claims totaling \$433,252.03 to pay 299 invoices in the attachment. This claims listing is the final payment period where payments for 2024 could be processed.

Also, a separate check was issued on 2/20/25 for \$19,820.40. This was to continue a software subscription in the Police Department that was going to result in a loss of service. The expense was budgeted as part of the 2025 budget.

Recommendation:

To approve the Claims List for February 25th.

Attachments:

1. 02-25-25 Council Claims List
2. 2.20.25 Check Issued

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10678	Abdo LLP	0000		EFT	03/02/2025	501593			
ACCOUNT DETAIL						LINE AMOUNT			
1	Fin	43090	Finance	ProfSrv			1,162.50		
2	Fin	43010	Finance	AuditSrv			36,165.00		
3	Water	43090	Water	ProfSrv			8,510.62		
4	SwrColl	43090	Sewer Coll	ProfSrv			8,510.63		
							54,348.75		
						CHECK TOTAL	54,348.75		
10045	ABR Sand & Gravel LLC	0000		INV	03/02/2025	2025002			
ACCOUNT DETAIL						LINE AMOUNT			
1	Water	42240	Water	StMaintMat			2,780.51		
							2,780.51		
						CHECK TOTAL	2,780.51		
10681	Amazon Capital Servic	0000		INV	03/06/2025	14GK-RH7Q-DMQ3			
ACCOUNT DETAIL						LINE AMOUNT			
1	Youth	42010	Youth	Supplies			131.92		
							131.92		
10681	Amazon Capital Servic	0000		INV	03/07/2025	1N4W-QVTD-7GXL			
ACCOUNT DETAIL						LINE AMOUNT			
1	Library	42010	Library	Supplies			19.99		
							19.99		
10681	Amazon Capital Servic	0000		INV	03/07/2025	1R73-RR93-4NYG			
ACCOUNT DETAIL						LINE AMOUNT			
1	Police	42010	Police	Supplies			40.93		
							40.93		
10681	Amazon Capital Servic	0000		INV	03/12/2025	13G9-NXWL-WQG9			
ACCOUNT DETAIL						LINE AMOUNT			
1	IT	42410	IT	MinorEquip			6.59		
							6.59		
10681	Amazon Capital Servic	0000		INV	03/12/2025	1HHC-6D31-YJRX			
ACCOUNT DETAIL						LINE AMOUNT			
1	IT	42410	IT	MinorEquip			44.98		
							44.98		
10681	Amazon Capital Servic	0000		INV	03/10/2025	1P1Q-RQT7-MVFW			
ACCOUNT DETAIL						LINE AMOUNT			
1	Youth	42010	Youth	Supplies			34.49		

Report generated: 02/21/2025 13:36:17
 User: Rachael Gosselin (RGosselin)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								34.49		
10681	Amazon Capital Servic		0000		INV	03/09/2025	1CPM-Q3JY-GNWC			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42010			Youth	Supplies			179.48		
								179.48		
10681	Amazon Capital Servic		0000		INV	03/09/2025	1D6G-V9VW-FFFX			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42010			Youth	Supplies			65.53		
								65.53		
10681	Amazon Capital Servic		0000		INV	03/12/2025	1FRY-4GGR-CLK3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42230			CC Fac	Bldg Supp			53.97		
								53.97		
10681	Amazon Capital Servic		0000		INV	03/12/2025	1V7N-11RJ-1ND1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42010			Youth	Supplies			88.72		
								88.72		
10681	Amazon Capital Servic		0000		INV	03/12/2025	1WD7-LT6R-Y1KJ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CodeInsp 42410			Code/Insp	MinorEquip			53.96		
								53.96		
10681	Amazon Capital Servic		0000		INV	03/12/2025	1FC7-CPHH-XT4			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42010			Youth	Supplies			66.73		
								66.73		
10681	Amazon Capital Servic		0000		INV	03/13/2025	1D96-DF47-6P7P			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			74.40		
								74.40		
10681	Amazon Capital Servic		0000		INV	03/14/2025	1N6J-H4L1-1F39			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin 42010			Finance	Supplies			26.98		
								26.98		
10681	Amazon Capital Servic		0000		INV	03/14/2025	1N9R-THKC-3V7N			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42010			Youth	Supplies			342.21		
								342.21		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10681	Amazon Capital Servic	0000		INV	03/15/2025	1HX1-NYQP-FCCX				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies		39.96				
							39.96			
10681	Amazon Capital Servic	0000		INV	03/15/2025	1LFV-NDVV-D1DP				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies		22.34				
							22.34			
10681	Amazon Capital Servic	0000		INV	03/16/2025	14C4-HXYR-LFM9				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies		12.97				
							12.97			
10681	Amazon Capital Servic	0000		INV	03/16/2025	1HCP-9FDQ-LWTR				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Lib Fac 42010		Lib Fac	Supplies		59.98				
							59.98			
10681	Amazon Capital Servic	0000		INV	03/16/2025	1MKN-CRL3-M7VC				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		65.97				
							65.97			
10681	Amazon Capital Servic	0000		INV	03/21/2025	1KTX-JR4F-RNFY				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 42010		PW Fac	Supplies		106.26				
							106.26			
						CHECK TOTAL	1,538.36			
10324	Ancom Technical Cente	0000		INV	03/13/2025	126255				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		517.50				
							517.50			
						CHECK TOTAL	517.50			
10278	Arrow Electric LLC	0000		EFT	03/11/2025	3201				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44040		SewerReclm	MachEqRpr		2,078.92				
							2,078.92			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10278	Arrow Electric LLC		0000		EFT	03/11/2025	3200			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 44010		CC Fac	Bldg Maint			82.63		
								82.63		
							CHECK TOTAL	2,161.55		
10315	Aspen Mills		0000		INV	03/06/2025	348117			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			58.99		
								58.99		
10315	Aspen Mills		0000		INV	03/06/2025	348118			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			173.73		
								173.73		
10315	Aspen Mills		0000		INV	03/08/2025	348270			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			1,615.16		
								1,615.16		
10315	Aspen Mills		0000		INV	03/09/2025	348336			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			58.99		
								58.99		
10315	Aspen Mills		0000		INV	03/09/2025	348337			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			197.41		
								197.41		
10315	Aspen Mills		0000		INV	03/15/2025	348683			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			135.69		
								135.69		
							CHECK TOTAL	2,239.97		
10316	Auto Value Parts Stor		0000		EFT	03/09/2025	48216185			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	EqMaint 42010		EqMaint	Supplies			5.90		
								5.90		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10316	Auto Value Parts Stor	0000		EFT	03/07/2025	48216135					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42210		Police	VehEqParts			4.41				
							4.41				
10316	Auto Value Parts Stor	0000		EFT	03/09/2025	48216184					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts			14.98				
							14.98				
10316	Auto Value Parts Stor	0000		EFT	03/09/2025	48216175					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42210		Water	VehEqParts			31.99				
							31.99				
10316	Auto Value Parts Stor	0000		EFT	03/12/2025	48216227					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrColl 42210		Sewer Coll	VehEqParts			87.50				
							87.50				
10316	Auto Value Parts Stor	0000		EFT	03/12/2025	48216223					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrColl 42210		Sewer Coll	VehEqParts			15.00				
							15.00				
10316	Auto Value Parts Stor	0000		EFT	03/15/2025	48216303					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts			44.60				
							44.60				
10316	Auto Value Parts Stor	0000		EFT	03/15/2025	48216304					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42210		StrMaint	VehEqParts			46.75				
							46.75				
10316	Auto Value Parts Stor	0000		EFT	03/15/2025	48216319					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts			6.75				
							6.75				
						CHECK TOTAL	257.88				
11013	B32 Engineering Group	0000		INV	10/30/2024	3189					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45200		Prk Dedic	BldgImprov			3,240.00				
							3,240.00				

CLAIMS LIST REPORT**Detail Invoice List**

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DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	3,240.00		
10332	Baker & Taylor Entert		0000		INV	01/31/2025	2038806721			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			41.31		
								41.31		
10332	Baker & Taylor Entert		0000		INV	02/13/2025	2038806720			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			353.37		
								353.37		
10332	Baker & Taylor Entert		0000		INV	02/14/2025	2038818903			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			186.83		
								186.83		
10332	Baker & Taylor Entert		0000		INV	02/28/2025	2038850784			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			24.47		
								24.47		
10332	Baker & Taylor Entert		0000		INV	02/28/2025	2038844060			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			307.11		
								307.11		
10332	Baker & Taylor Entert		0000		INV	02/28/2025	2038844061			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			50.17		
								50.17		
10332	Baker & Taylor Entert		0000		INV	02/28/2025	2038850785			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			629.34		
								629.34		
10332	Baker & Taylor Entert		0000		INV	02/27/2025	2038846701			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			128.04		
								128.04		
10332	Baker & Taylor Entert		0000		INV	02/28/2025	2038846073			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			440.88		
								440.88		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10332	Baker & Taylor Entert		0000		INV	12/05/2024	2038675492			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		600.69	600.69		
10332	Baker & Taylor Entert		0000		INV	12/05/2024	2038676571			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		454.85	454.85		
10332	Baker & Taylor Entert		0000		INV	12/05/2024	2038676691			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		297.33	297.33		
10332	Baker & Taylor Entert		0000		INV	12/05/2024	2038676692			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		118.01	118.01		
10332	Baker & Taylor Entert		0000		INV	12/06/2024	2038682543			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		112.72	112.72		
10332	Baker & Taylor Entert		0000		INV	12/07/2024	2038684094			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		395.79	395.79		
10332	Baker & Taylor Entert		0000		INV	12/11/2024	2038685800			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		257.44	257.44		
10332	Baker & Taylor Entert		0000		INV	12/13/2024	2038692328			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		93.59	93.59		
10332	Baker & Taylor Entert		0000		INV	12/14/2025	2038697070			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		31.18	31.18		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10332	Baker & Taylor Entert		0000		INV	12/14/2025	2038697071			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			672.44		
								672.44		
10332	Baker & Taylor Entert		0000		INV	12/14/2025	2038697072			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			283.66		
								283.66		
10332	Baker & Taylor Entert		0000		INV	12/18/2024	2038702793			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			496.55		
								496.55		
10332	Baker & Taylor Entert		0000		INV	12/19/2024	2038705501			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			257.98		
								257.98		
							CHECK TOTAL	6,233.75		
10333	Barta Machine LLC		0000		INV	03/01/2025	25024			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			730.00		
								730.00		
							CHECK TOTAL	730.00		
10335	BCM Construction Inc		0000		EFT	03/06/2025	15567			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 44050			Water	EOMaint			1,350.00		
								1,350.00		
10335	BCM Construction Inc		0000		EFT	03/06/2025	15564			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 44050			Water	EOMaint			1,625.00		
								1,625.00		
10335	BCM Construction Inc		0000		EFT	03/06/2025	15565			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 44050			Water	EOMaint			1,212.50		
								1,212.50		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10335	BCM Construction Inc	0000		EFT	01/02/2025	15546				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,250.00				
							1,250.00			
10335	BCM Construction Inc	0000		EFT	01/02/2025	15547				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		3,000.00				
							3,000.00			
10335	BCM Construction Inc	0000		EFT	01/02/2025	15548				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,350.00				
							1,350.00			
10335	BCM Construction Inc	0000		EFT	03/19/2025	15570				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,350.00				
							1,350.00			
10335	BCM Construction Inc	0000		EFT	03/19/2025	15571				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,350.00				
							1,350.00			
10335	BCM Construction Inc	0000		EFT	03/19/2025	15572				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,487.50				
							1,487.50			
10335	BCM Construction Inc	0000		EFT	03/19/2025	15574				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,762.50				
							1,762.50			
10335	BCM Construction Inc	0000		EFT	03/19/2025	15573				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44050		Water	EOMaint		1,762.50				
							1,762.50			
							17,500.00			
	CHECK TOTAL									
11108	Beckmann, Daniel	0000		INV	07/20/2024	Res.2024-06				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EDA 43090		EDA	ProfSrv		2,775.00				
							2,775.00			

Report generated: 02/21/2025 13:36:17
 User: Rachael Gosselin (RGosselin)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						CHECK TOTAL	2,775.00				
10226	Bertelsmann Publishin	0000		EFT	03/05/2025	489274					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis			56.99				
						CHECK TOTAL	56.99				
11097	Blue Cross Blue Shiel	0000		INV	02/01/2025	250102187386					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 101 11510		General	COBRA Rec			2,027.44				
						CHECK TOTAL	2,027.44				
10337	Bolton & Menk Inc	0000		EFT	03/02/2025	0356091					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Planning 43090		P & Z	ProfSrv			636.00				
						CHECK TOTAL	636.00				
10339	Border States Industr	0000		EFT	03/08/2025	929821795					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42010		Fire	Supplies			8.53				
						CHECK TOTAL	8.53				
11111	Boyd, Michael	0000		INV	03/20/2025	313					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CEDAdmin43090		CED Admin	ProfSrv			51.66				
	2 Admin 43090		Admin	ProfSrv			51.66				
	3 Comms 42010		Communicat	Supplies			51.66				
	4 Council 43090		Council	ProfSrv			210.02				
						CHECK TOTAL	365.00				
10698	Broyhill Manufacturin	0000		INV	03/15/2025	00253025					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts			1,450.29				

Report generated: 02/21/2025 13:36:17
 User: Rachael Gosselin (RGosselin)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025
DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						1,450.29				
					CHECK TOTAL	1,450.29				
10391 Karen M Bussert	0000		EFT	03/15/2025	DS0963					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 43090		Police	ProfSrv			850.00				
						850.00				
					CHECK TOTAL	850.00				
10097 Canon Financial Servi	0000		INV	03/11/2025	38397042					
ACCOUNT DETAIL					LINE AMOUNT					
1 Planning 44160		P & Z	Rents			112.21				
2 CEDAdmin44160		CED Admin	Rents			112.20				
						224.41				
10097 Canon Financial Servi	0000		INV	03/11/2025	38393216					
ACCOUNT DETAIL					LINE AMOUNT					
1 CH Fac 44160		CH Maint	Rents			224.41				
						224.41				
10097 Canon Financial Servi	0000		INV	03/11/2025	38592988					
ACCOUNT DETAIL					LINE AMOUNT					
1 Planning 44160		P & Z	Rents			83.54				
2 CEDAdmin44160		CED Admin	Rents			83.54				
						167.08				
10097 Canon Financial Servi	0000		INV	03/11/2025	38393054					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 44160		Fire	Rents			137.44				
2 Police 44160		Police	Rents			274.87				
						412.31				
					CHECK TOTAL	1,028.21				
10260 Cengage Learning Inc	0000		INV	02/22/2025	NO. 86506373					
ACCOUNT DETAIL					LINE AMOUNT					
1 Library 42190		Library	Books			41.00				
						41.00				
					CHECK TOTAL	41.00				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10353	Chadderdon Lumber	0000		INV	10/06/2024	212080				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 42010		Sign Sig	Supplies		128.94				128.94
10353	Chadderdon Lumber	0000		INV	11/29/2024	212106				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		17.98				17.98
10353	Chadderdon Lumber	0000		INV	12/19/2024	212487				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 42240		Sign Sig	StMaintMat		59.90				59.90
10353	Chadderdon Lumber	0000		INV	10/06/2024	210868				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		8.99				8.99
						CHECK TOTAL	215.81			
10354	Cintas Corporation	0000		EFT	03/09/2025	4220453802				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		6.43				6.43
10354	Cintas Corporation	0000		EFT	03/09/2025	4220453837				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		42.61				42.61
10354	Cintas Corporation	0000		EFT	03/09/2025	4220453628				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 42230		Storm Wtr	Bldg Supp		0.75				
	2 StrMaint 42230		StrMaint	Bldg Supp		50.40				
	3 SwrColl 42230		Sewer Coll	Bldg Supp		5.25				
	4 Water 42230		Water	Bldg Supp		5.25				
	5 EqMaint 44060		EqMaint	Lndry Srvc		24.39				
										86.04

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10354	Cintas Corporation		0000		EFT	03/09/2025	4220453692			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	44060		Storm Wtr	Lndry Srvc			5.45		
	2 SwrColl	44060		Sewer Coll	Lndry Srvc			12.64		
	3 Water	44060		Water	Lndry Srvc			28.56		
								46.65		
10354	Cintas Corporation		0000		EFT	03/09/2025	4220453673			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	44060		EqMaint	Lndry Srvc			9.55		
	2 StrMaint	44060		StrMaint	Lndry Srvc			31.22		
								40.77		
10354	Cintas Corporation		0000		EFT	03/09/2025	4220453636			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	44060		P&Tmaint	Lndry Srvc			36.55		
								36.55		
10354	Cintas Corporation		0000		EFT	03/16/2025	4221218757			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	44060		SewerReclm	Lndry Srvc			48.44		
								48.44		
10354	Cintas Corporation		0000		EFT	03/16/2025	4221218800			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	44060		SewerReclm	Lndry Srvc			42.61		
								42.61		
10354	Cintas Corporation		0000		EFT	03/16/2025	4221218548			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	44060		P&Tmaint	Lndry Srvc			36.55		
								36.55		
10354	Cintas Corporation		0000		EFT	03/16/2025	4221218431			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	44060		Storm Wtr	Lndry Srvc			5.45		
	2 SwrColl	44060		Sewer Coll	Lndry Srvc			12.64		
	3 Water	44060		Water	Lndry Srvc			28.56		
								46.65		
10354	Cintas Corporation		0000		EFT	03/16/2025	4221218467			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	44060		EqMaint	Lndry Srvc			24.40		
								24.40		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10354	Cintas Corporation	0000		EFT	03/16/2025	4221218465					
ACCOUNT DETAIL						LINE AMOUNT					
1	EqMaint 44060		EqMaint	Lndry Srvc		9.55					
2	StrMaint 44060		StrMaint	Lndry Srvc		31.22					
							40.77				
CHECK TOTAL							498.47				
10713	City of Faribault	0000		INV	02/05/2025	01102025					
ACCOUNT DETAIL						LINE AMOUNT					
1	Airport 43820		Airport	Water Util		32.70					
2	Airport 43850		Airport	Sewer Util		23.98					
3	Airport 43860		Airport	StrmWtrUtl		364.70					
4	CityRent 43820		CityRent	Water Util		30.48					
5	CityRent 43850		CityRent	Sewer Util		38.17					
6	CityRent 43860		CityRent	StrmWtrUtl		8.75					
7	Soccer 43820		SoccerComp	Water Util		56.22					
8	Soccer 43850		SoccerComp	Sewer Util		10.20					
9	Soccer 43860		SoccerComp	StrmWtrUtl		48.39					
10	SwrRecl 43820		SewerReclm	Water Util		4,809.74					
11	SwrRecl 43860		SewerReclm	StrmWtrUtl		300.56					
12	Water 43850		Water	Sewer Util		33.29					
							5,757.18				
CHECK TOTAL							5,757.18				
10713	City of Faribault	0000		INV	03/05/2025	02102025					
ACCOUNT DETAIL						LINE AMOUNT					
1	Airport 43820		Airport	Water Util		34.02					
2	Airport 43850		Airport	Sewer Util		25.09					
3	Airport 43860		Airport	StrmWtrUtl		401.38					
4	CityRent 43820		CityRent	Water Util		31.47					
5	CityRent 43850		CityRent	Sewer Util		39.11					
6	CityRent 43860		CityRent	StrmWtrUtl		9.63					
7	Soccer 43820		SoccerComp	Water Util		57.85					
8	Soccer 43850		SoccerComp	Sewer Util		10.40					
9	Soccer 43860		SoccerComp	StrmWtrUtl		53.25					
10	SwrRecl 43820		SewerReclm	Water Util		3,668.28					
11	SwrRecl 43860		SewerReclm	StrmWtrUtl		330.79					
12	Water 43850		Water	Sewer Util		34.77					

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	4,696.04				
					CHECK TOTAL	4,696.04				
10713 City of Faribault	0000		INV	03/13/2025	02112025					
ACCOUNT DETAIL					LINE AMOUNT					
1 Roberds 43850		Roberds Lk	Sewer Util			2,806.30				
					CHECK TOTAL	2,806.30				
					CHECK TOTAL	2,806.30				
10713 City of Faribault	0000		INV	03/13/2025	021125					
ACCOUNT DETAIL					LINE AMOUNT					
1 Roberds 43090		Roberds Lk	ProfSrv			594.00				
					CHECK TOTAL	594.00				
					CHECK TOTAL	594.00				
10267 CivicPlus	0000		EFT	03/02/2025	328939					
ACCOUNT DETAIL					LINE AMOUNT					
1 Council 43090		Council	ProfSrv			7.60				
					CHECK TOTAL	7.60				
					CHECK TOTAL	7.60				
10357 Community Co-op Oil A	0000		INV	03/07/2025	156643					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 44040		Fire	MachEqRpr			140.00				
					CHECK TOTAL	140.00				
					CHECK TOTAL	140.00				
10358 Continental Research	0000		EFT	03/16/2025	0060945					
ACCOUNT DETAIL					LINE AMOUNT					
1 Storm 42010		Storm Wtr	Supplies			7.45				
2 StrMaint 42010		StrMaint	Supplies			503.21				
3 SwrColl 42010		Sewer Coll	Supplies			52.37				
4 Water 42010		Water	Supplies			52.37				
					CHECK TOTAL	615.40				
					CHECK TOTAL	615.40				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10723	Core & Main LP		0000		INV	03/12/2025	W420850			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 43095			Water	SoftwrSupp		9,725.00			
								9,725.00		
							CHECK TOTAL	9,725.00		
10208	CRI Recycling Service		0000		EFT	03/05/2025	77108			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42120			EqMaint	Motor Fuel		18.15			
	2 Parks 42120			P&Tmaint	Motor Fuel		36.30			
	3 StrMaint 42120			StrMaint	Motor Fuel		72.60			
	4 SwrColl 42120			Sewer Coll	Motor Fuel		27.23			
	5 Water 42120			Water	Motor Fuel		27.22			
								181.50		
							CHECK TOTAL	181.50		
10361	Culligan		0000		EFT	03/02/2025	119X01194302			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 44160			Library	Rents		40.50			
								40.50		
10361	Culligan		0000		EFT	03/02/2025	119X01195804			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 44160			CH Maint	Rents		158.00			
								158.00		
10361	Culligan		0000		EFT	03/02/2025	119X01198808			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 42010			CH Maint	Supplies		162.00			
								162.00		
10361	Culligan		0000		EFT	03/02/2025	119X01199509			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 42230			Pol Fac	Bldg Supp		135.00			
								135.00		
							CHECK TOTAL	495.50		
10160	Dakota Supply Group		0000		EFT	03/08/2025	S104441235.001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42010			Water	Supplies		711.84			
								711.84		

Report generated: 02/21/2025 13:36:17
 User: Rachael Gosselin (RGosselin)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10160	Dakota Supply Group	0000		EFT	03/13/2025	S104462315.001					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42010		Water	Supplies		505.16					
							505.16				
10160	Dakota Supply Group	0000		EFT	03/13/2025	S104466185.001					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42010		Water	Supplies		1,418.73					
							1,418.73				
10160	Dakota Supply Group	0000		EFT	03/16/2025	S104472010.001					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrColl 42010		Sewer Coll	Supplies		1,423.10					
							1,423.10				
						CHECK TOTAL	4,058.83				
10380	Dalco	0000		INV	03/09/2025	4339547					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 42230		Storm Wtr	Bldg Supp		4.21					
	2 StrMaint 42230		StrMaint	Bldg Supp		284.41					
	3 SwrColl 42230		Sewer Coll	Bldg Supp		29.60					
	4 Water 42230		Water	Bldg Supp		29.60					
							347.82				
10380	Dalco	0000		INV	03/15/2025	4342522					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PW Fac 42010		PW Fac	Supplies		555.24					
							555.24				
						CHECK TOTAL	903.06				
10381	Demco Inc	0000		EFT	12/01/2024	INV40134162					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42010		Library	Supplies		112.93					
							112.93				
						CHECK TOTAL	112.93				
11106	DetectaChem Inc	0000		INV	03/01/2025	INV17719					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42010		Police	Supplies		92.90					
							92.90				
						CHECK TOTAL	92.90				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10383	Donohue & Associates		0000		INV	03/08/2025	14465-08			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43030		SewerReclm	EnginFee			3,787.50		
							CHECK TOTAL	3,787.50		
10257	Eckberg Lammers PC		0000		EFT	02/19/2025	20252			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Legal	43045		Legal	LegalProsc			402.75		
							CHECK TOTAL	402.75		
10207	Enterprise FM Trust		0000		EFT	03/08/2025	FBN5248126			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44160		Police	Rents			14,148.38		
							CHECK TOTAL	14,148.38		
10231	Environmental Consult		0000		EFT	03/21/2025	8002			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43090		SewerReclm	ProfSrv			2,050.00		
							CHECK TOTAL	2,050.00		
10400	Environmental Resourc		0000		INV	08/05/2024	084787			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43090		SewerReclm	ProfSrv			176.46		
							CHECK TOTAL	176.46		
10749	Fareway Stores Inc #1		0000		INV	03/14/2025	00029508			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44370		Police	Misc Chrgs			14.99		
							CHECK TOTAL	14.99		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10410	Faribault Ace Hardwar	0000		INV	02/28/2025	501860/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies		68.36				68.36
10410	Faribault Ace Hardwar	0000		INV	03/09/2025	502159/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies		31.48				31.48
10410	Faribault Ace Hardwar	0000		INV	03/09/2025	502170/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		25.18				25.18
10410	Faribault Ace Hardwar	0000		INV	03/12/2025	502199/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies		75.54				75.54
10410	Faribault Ace Hardwar	0000		INV	03/12/2025	502223/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		7.00				7.00
10410	Faribault Ace Hardwar	0000		INV	03/14/2025	502293/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp		26.96				26.96
10410	Faribault Ace Hardwar	0000		INV	03/14/2025	502278/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		35.48				35.48
10410	Faribault Ace Hardwar	0000		INV	03/16/2025	502387/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp		7.19				7.19
10410	Faribault Ace Hardwar	0000		INV	03/21/2025	502521/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies		8.99				8.99

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Faribault Ace Hardwar	0000		INV	03/22/2025	502557/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42010		Police	Supplies			13.92		
							13.92		
10410	Faribault Ace Hardwar	0000		INV	03/22/2025	502554/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies			33.56		
							33.56		
10410	Faribault Ace Hardwar	0000		INV	03/22/2025	502558/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac 42230		CC Fac	Bldg Supp			25.86		
							25.86		
						CHECK TOTAL	359.52		
10751	Faribault Area Chambe	0000		INV	12/30/2024	11302024			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Council 44384		Council	Lodging Tx			8,660.27		
							8,660.27		
10751	Faribault Area Chambe	0000		INV	01/30/2025	12312024			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Council 44384		Council	Lodging Tx			9,007.48		
							9,007.48		
						CHECK TOTAL	17,667.75		
10075	Faribault Fleet Suppl	0000		EFT	03/07/2025	065343			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PW Fac 42010		PW Fac	Supplies			14.47		
							14.47		
10075	Faribault Fleet Suppl	0000		EFT	03/08/2025	065359			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42010		Fire	Supplies			19.58		
							19.58		
10075	Faribault Fleet Suppl	0000		EFT	03/08/2025	065366			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrColl 42410		Sewer Coll	MinorEquip			91.98		
							91.98		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10075	Faribault Fleet Suppl		0000		EFT	03/09/2025	065381			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PF PW	44050		PF PW	EOMaint			41.96		
								41.96		
10075	Faribault Fleet Suppl		0000		EFT	03/12/2025	065445			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl	42410		Sewer Coll	MinorEquip			59.98		
								59.98		
10075	Faribault Fleet Suppl		0000		EFT	03/16/2025	065611			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42160		P&Tmaint	Chem&Prod			26.98		
								26.98		
10075	Faribault Fleet Suppl		0000		EFT	03/16/2025	065621			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42410		P&Tmaint	MinorEquip			28.99		
								28.99		
10075	Faribault Fleet Suppl		0000		EFT	03/21/2025	065736			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			47.98		
								47.98		
							CHECK TOTAL	331.92		
10754	Faribault Foundation		0000		INV	02/19/2025	32481			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council	44383		Council	DonCvcOrg			50,000.00		
								50,000.00		
							CHECK TOTAL	50,000.00		
10755	Faribault Ice Arena A		0000		INV	03/21/2025	January Open Skate			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult	43090		Adult	ProfSrv			2,860.00		
								2,860.00		
							CHECK TOTAL	2,860.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10757	Faribault Post Office		0000		INV	03/16/2025	02142024			
ACCOUNT DETAIL							LINE AMOUNT			
1	Storm	43220		Storm Wtr	Postage			1,348.15		
2	SwrRecl	43220		SewerReclm	Postage			1,348.15		
3	Water	43220		Water	Postage			1,348.16		
								4,044.46		
							CHECK TOTAL	4,044.46		
10421	Fette Electronics Inc		0000		EFT	03/19/2025	11233			
ACCOUNT DETAIL							LINE AMOUNT			
1	Pol Fac	44010		Pol Fac	Bldg Maint			575.00		
								575.00		
							CHECK TOTAL	575.00		
10765	Fitzgerald Excavating		0000	8	INV	03/15/2025	2494			
ACCOUNT DETAIL							LINE AMOUNT			
1	Water	45300		Water	Impr Other			39,500.00		
								39,500.00		
							CHECK TOTAL	39,500.00		
10424	Frontier Precision In		0000	24	EFT	03/21/2025	INV318528			
ACCOUNT DETAIL							LINE AMOUNT			
1	Water	45400		Water	Mach&Equip			3,240.33		
2	SwrColl	45400		Sewer Coll	Mach&Equip			3,240.33		
3	Storm	45400		Storm Wtr	Mach&Equip			3,240.35		
								9,721.01		
							CHECK TOTAL	9,721.01		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10003	GIS Benefits		0000		INV	03/03/2025	14459AG20250301			
ACCOUNT DETAIL							LINE AMOUNT			
1	101	21715		General	DentInsPay			6,256.08		
2	101	21717		General	VisInsPay			602.32		
3	101	21711		General	LTDPay			858.05		
4	101	21710		General	Life Pay			1,496.65		
5	101	21716		General	OthPRPay			1,038.47		
6	101	11510		General	COBRA Rec			33.71		
7	101	11510		General	COBRA Rec			84.16		
8	101	11510		General	COBRA Rec			84.16		
9	101	11510		General	COBRA Rec			33.71		
								10,487.31		
CHECK TOTAL								10,487.31		
10436	Godfather's Pizza		0000		EFT	02/26/2025	06905			
ACCOUNT DETAIL							LINE AMOUNT			
1	Library	42010		Library	Supplies			29.80		
								29.80		
10436	Godfather's Pizza		0000		EFT	12/20/2024	06538			
ACCOUNT DETAIL							LINE AMOUNT			
1	HR	44382		HR	EmpProgram			890.37		
								890.37		
10436	Godfather's Pizza		0000		EFT	09/20/2024	06194			
ACCOUNT DETAIL							LINE AMOUNT			
1	Aquatic	42990		AquaticCtr	CmdResale			60.00		
								60.00		
10436	Godfather's Pizza		0000		EFT	09/20/2024	06192			
ACCOUNT DETAIL							LINE AMOUNT			
1	Aquatic	42990		AquaticCtr	CmdResale			30.00		
								30.00		
10436	Godfather's Pizza		0000		EFT	01/04/2025	06555			
ACCOUNT DETAIL							LINE AMOUNT			
1	Youth	42010		Youth	Supplies			76.77		
								76.77		
CHECK TOTAL								1,086.94		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10439	Grainger Inc	0000		EFT	03/20/2025	9411876338				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies		100.28				
							100.28			
						CHECK TOTAL	100.28			
10592	Harlequin Sales Corp/	0000		INV	01/23/2025	328689393				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books		27.56				
							27.56			
						CHECK TOTAL	27.56			
10447	Harry Brown's LLC	0000		EFT	03/01/2025	5040008 1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42210		Water	VehEqParts		70.86				
							70.86			
10447	Harry Brown's LLC	0000		EFT	03/15/2025	5010226				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 44040		Police	MachEqRpr		130.12				
							130.12			
						CHECK TOTAL	200.98			
10449	Hawkins Inc	0000		EFT	03/02/2025	6977364				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42160		Water	Chem&Prod		3,239.46				
							3,239.46			
10449	Hawkins Inc	0000		EFT	03/15/2025	6983348				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42160		SewerReclm	Chem&Prod		10,528.30				
							10,528.30			
10449	Hawkins Inc	0000		EFT	03/08/2025	6983297				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42160		Water	Chem&Prod		2,979.24				
							2,979.24			
10449	Hawkins Inc	0000		EFT	03/17/2025	6985370				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42160		AquaticCtr	Chem&Prod		30.00				
							30.00			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10449	Hawkins Inc		0000		EFT	03/16/2025	6988620			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 42160		Water	Chem&Prod			3,516.58		
								3,516.58		
							CHECK TOTAL	20,293.58		
10454	Hillyard Hutchinson		0000		INV	03/08/2025	605732724			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Pol Fac 42230		Pol Fac	Bldg Supp			311.98		
								311.98		
10454	Hillyard Hutchinson		0000		INV	03/19/2025	605742107			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 42010		CC Fac	Supplies			2,162.53		
								2,162.53		
10454	Hillyard Hutchinson		0000		INV	03/16/2025	700635711			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43090		Police	ProfSrv			351.59		
								351.59		
							CHECK TOTAL	2,826.10		
10262	Houston Engineering I		0000		INV	03/02/2025	74837			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Storm 43095		Storm Wtr	SoftwrSupp			1,500.00		
								1,500.00		
							CHECK TOTAL	1,500.00		
10467	IFACS		0000		INV	02/06/2025	5351227			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts			179.37		
								179.37		
							CHECK TOTAL	179.37		
10188	Imperial Supplies Hol		0000		EFT	02/16/2025	I001CE9930			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 42010		Water	Supplies			141.86		
								141.86		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10188	Imperial Supplies Hol	0000		EFT	03/15/2025	I001CO4337					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		212.54				212.54	
						CHECK TOTAL	354.40				
10472	Innovative Office Sol	0000		EFT	03/07/2025	IN4759156					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Admin 42010		CC Admin	Supplies		22.65				22.65	
10472	Innovative Office Sol	0000		EFT	03/08/2025	IN4760517					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42010		Library	Supplies		29.86				29.86	
10472	Innovative Office Sol	0000		EFT	03/12/2025	IN4763078					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fin 42010		Finance	Supplies		34.41				34.41	
10472	Innovative Office Sol	0000		EFT	03/13/2025	IN4764039					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Admin 42010		CC Admin	Supplies		71.71				71.71	
10472	Innovative Office Sol	0000		EFT	03/14/2025	IN4765474					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 42010		HR	Supplies		23.99				23.99	
10472	Innovative Office Sol	0000		EFT	03/14/2025	IN4765181					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42010		Police	Supplies		8.73				8.73	
10472	Innovative Office Sol	0000		EFT	03/15/2025	IN4766315					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Admin 42010		CC Admin	Supplies		29.48				29.48	

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10472	Innovative Office Sol		0000		EFT	03/16/2025	IN4767580			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	42010		Storm Wtr	Supplies			0.58		
	2 StrMaint	42010		StrMaint	Supplies			39.23		
	3 SwrColl	42010		Sewer Coll	Supplies			4.08		
	4 Water	42010		Water	Supplies			4.09		
								47.98		
10472	Innovative Office Sol		0000		EFT	03/21/2025	IN4770332			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	42010		Finance	Supplies			4.32		
								4.32		
							CHECK TOTAL	273.13		
10473	Insty-Prints		0000		EFT	03/01/2025	163801			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	42010		Police	Supplies			131.75		
								131.75		
							CHECK TOTAL	131.75		
11100	International Associa		0000		INV	02/05/2025	M25-31429			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44330		Police	DuesSubscr			65.00		
								65.00		
							CHECK TOTAL	65.00		
10155	J C Schultz Enterpris		0000		EFT	02/24/2025	0000557408			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CharGmbl	44383		Char Gmbl	DonCvcOrg			1,192.80		
								1,192.80		
							CHECK TOTAL	1,192.80		
11107	Johns, Ben		0000		EFT	03/09/2025	20240602Train-Johns			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43310		Police	Travel Exp			97.00		
								97.00		
							CHECK TOTAL	97.00		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10481	Kennedy & Graven Char		0000		EFT	03/14/2025	186288			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 22000			General	Deposits			2,041.20		
	2 CodeInsp 43040			Code/Insp	LegalCivil			2,293.50		
	3 EDA 43040			EDA	LegalCivil			708.60		
	4 Legal 43040			Legal	LegalCivil			7,652.76		
	5 Water 43040			Water	LegalCivil			46.00		
	6 HR 43040			HR	LegalCivil			138.00		
								12,880.06		
10481	Kennedy & Graven Char		0000		EFT	03/14/2025	186287			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EDA 43090			EDA	ProfSrv			345.40		
								345.40		
10481	Kennedy & Graven Char		0000		EFT	03/14/2025	186285			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HRA 43090			Frbt HRA	ProfSrv			358.80		
								358.80		
							CHECK TOTAL	13,584.26		
10274	Keystone Interpreting		0000		EFT	02/28/2025	1539-00004			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv			567.60		
								567.60		
							CHECK TOTAL	567.60		
11105	Language Testing Inte		0000		INV	03/11/2025	L94207-IN			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv			308.00		
								308.00		
							CHECK TOTAL	308.00		
10210	Lano Equipment Inc		0000		EFT	03/16/2025	01-1134781			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts			194.10		
								194.10		
10210	Lano Equipment Inc		0000		EFT	03/20/2025	01-1135309			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts			292.93		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						292.93				
					CHECK TOTAL	487.03				
11092 Larson, Tony	0000		EFT	03/15/2025	20250318Train-Larson					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 43310		Police	Travel Exp			15.00				
						15.00				
					CHECK TOTAL	15.00				
10503 Madison National Life	0000		INV	03/03/2025	1678580					
ACCOUNT DETAIL					LINE AMOUNT					
1 101 11510		General	COBRA Rec			19.77				
2 Fire 41330		Fire	Life Ins			56.62				
3 101 21710		General	Life Pay			1,901.24				
						1,977.63				
10503 Madison National Life	0000		INV	03/03/2025	1678579					
ACCOUNT DETAIL					LINE AMOUNT					
1 101 21711		General	LTD Pay			2,261.49				
						2,261.49				
					CHECK TOTAL	4,239.12				
10836 Mankato Bearing Compa	0000		INV	03/19/2025	10405790					
ACCOUNT DETAIL					LINE AMOUNT					
1 Parks 42210		P&Tmaint	VehEqParts			108.29				
						108.29				
					CHECK TOTAL	108.29				
11096 Martin, Joe	0000		EFT	03/02/2025	Exam Reimbursement					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 43140		Fire	Train&Ed			131.00				
						131.00				
					CHECK TOTAL	131.00				
10505 Martin-McAllister Con	0000		EFT	03/02/2025	16655					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 43090		Police	ProfSrv			1,300.00				
						1,300.00				
					CHECK TOTAL	1,300.00				

Report generated: 02/21/2025 13:36:17
 User: Rachael Gosselin (RGosselin)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10532	McNeilus Steel Inc		0000		EFT	03/07/2025	01195536			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42210		SewerReclm	VehEqParts			544.89		
								544.89		
							CHECK TOTAL	544.89		
10543	Midwest Tape LLC		0000		EFT	03/01/2025	506682507			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42192		Library	Audio Vis			12.99		
								12.99		
10543	Midwest Tape LLC		0000		EFT	12/08/2024	506304800			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42192		Library	Audio Vis			98.96		
								98.96		
10543	Midwest Tape LLC		0000		EFT	12/15/2024	506342620			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42192		Library	Audio Vis			36.07		
								36.07		
10543	Midwest Tape LLC		0000		EFT	12/15/2024	506342622			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42192		Library	Audio Vis			145.96		
								145.96		
							CHECK TOTAL	293.98		
10851	Minnesota Ag Power In		0000		INV	03/09/2025	10356721			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			175.48		
								175.48		
							CHECK TOTAL	175.48		
10530	State of Minnesota BC		0011		INV	02/07/2025	13498			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43140		Police	Train&Ed			300.00		
								300.00		
							CHECK TOTAL	300.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
11098	Minnesota Hydro Vac L	0000		INV	03/02/2025	3937					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44050		Water	EOMaint			1,512.00				
							1,512.00				
11098	Minnesota Hydro Vac L	0000		INV	03/15/2025	3952					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44050		Water	EOMaint			1,650.00				
							1,650.00				
11098	Minnesota Hydro Vac L	0000		INV	03/14/2025	3951					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44050		Water	EOMaint			1,650.00				
							1,650.00				
11098	Minnesota Hydro Vac L	0000		INV	03/21/2025	3950					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44050		Water	EOMaint			3,135.00				
							3,135.00				
11098	Minnesota Hydro Vac L	0000		INV	03/21/2025	3949					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44050		Water	EOMaint			1,732.50				
							1,732.50				
						CHECK TOTAL	9,679.50				
10523	Minnesota Valley Test	0000		EFT	03/09/2025	1292262					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			234.00				
							234.00				
10523	Minnesota Valley Test	0000		EFT	03/15/2025	1293043					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			242.00				
							242.00				
10523	Minnesota Valley Test	0000		EFT	03/15/2025	1293014					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			545.80				
							545.80				
10523	Minnesota Valley Test	0000		EFT	03/16/2025	1293239					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			242.00				
							242.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10523	Minnesota Valley Test	0000		EFT	03/20/2025	1293577					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			16.60				
										16.60	
10523	Minnesota Valley Test	0000		EFT	03/22/2025	1293970					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			242.00				
										242.00	
10523	Minnesota Valley Test	0000		EFT	03/22/2025	1293933					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv			502.40				
										502.40	
						CHECK TOTAL	2,024.80				
10857	MLEEA	0000		INV	03/09/2025	5736					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 44370		Police	Misc Chrgs			100.00				
	2 Police 43310		Police	Travel Exp			40.00				
										140.00	
						CHECK TOTAL	140.00				
10090	Motor Parts & Equipme	0000		EFT	03/07/2025	998361					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42210		Fire	VehEqParts			7.43				
										7.43	
10090	Motor Parts & Equipme	0000		EFT	03/14/2025	998884					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42210		Fire	VehEqParts			39.99				
										39.99	
10090	Motor Parts & Equipme	0000		EFT	03/12/2025	998863					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 42210		Storm Wtr	VehEqParts			-85.98				
										-85.98	
10090	Motor Parts & Equipme	0000		EFT	03/15/2025	998922					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts			16.98				
										16.98	

Report generated: 02/21/2025 13:36:17
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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10090 Motor Parts & Equipme	0000		EFT	03/17/2025	999088					
ACCOUNT DETAIL					LINE AMOUNT					
1 EqMaint 42410		EqMaint	MinorEquip		20.80					
						20.80				
10090 Motor Parts & Equipme	0000		EFT	03/17/2025	999086					
ACCOUNT DETAIL					LINE AMOUNT					
1 PW Fac 42010		PW Fac	Supplies		81.99					
						81.99				
						CHECK TOTAL				
						81.21				
10525 MTI Distributing Inc	0000		EFT	03/16/2025	1445511-00					
ACCOUNT DETAIL					LINE AMOUNT					
1 Parks 42210		P&Tmaint	VehEqParts		83.36					
						83.36				
						CHECK TOTAL				
						83.36				
11093 NARTEC Inc	0000		INV	03/01/2025	21139					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 42010		Police	Supplies		357.13					
						357.13				
						CHECK TOTAL				
						357.13				
10989 NCPERS Group Life Ins	0000		INV	02/21/2025	3254					
ACCOUNT DETAIL					LINE AMOUNT					
1 101 21710		General	Life Pay		144.00					
						144.00				
						CHECK TOTAL				
						144.00				
11039 Noor, Yahye	0000		EFT	03/06/2025	20250310 - Noor					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 43310		Police	Travel Exp		15.00					
						15.00				
						CHECK TOTAL				
						15.00				
10136 North Central Interna	0000		EFT	03/19/2025	X222042939:01					
ACCOUNT DETAIL					LINE AMOUNT					
1 StrMaint 42210		StrMaint	VehEqParts		163.28					
						163.28				

Report generated: 02/21/2025 13:36:17
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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	163.28		
11112	O'Brien, Kevin	0000		EFT	03/21/2025	20250212Train-OBrien			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 43310		CC Admin	Travel Exp		15.00			
							15.00		
						CHECK TOTAL	15.00		
10559	On Target A & M Inc	0000		EFT	03/13/2025	1792001			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 43090		Water	ProfSrv		286.86			
	2 SwrRecl 43090		SewerReclm	ProfSrv		286.86			
	3 Storm 43090		Storm Wtr	ProfSrv		286.85			
							860.57		
						CHECK TOTAL	860.57		
10880	OPG-3 Inc	0000		INV	03/16/2025	8609			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 44330		Water	DuesSubscr		40.38			
							40.38		
						CHECK TOTAL	40.38		
10580	Paape Companies Inc	0000		EFT	03/14/2025	116433			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire Fac 44010		Fire Fac	Bldg Maint		125.00			
							125.00		
10580	Paape Companies Inc	0000		EFT	03/14/2025	116434			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PW Fac 44010		PW Fac	Bldg Maint		437.50			
							437.50		
						CHECK TOTAL	562.50		
11114	Pewowaruk, Devin	0000		EFT	03/15/2025	20250213Train-Pewow			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 43310		CC Admin	Travel Exp		15.00			
							15.00		
						CHECK TOTAL	15.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10568	Plunkett's Pest Contr		0000		EFT	03/05/2025	9000667			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac	44010		CH Maint	Bldg Maint			105.00		
									105.00	
							CHECK TOTAL	105.00		
10588	Quality Aviation Inc		0000		EFT	02/19/2025	20252			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	43070		Airport	Mgmt Srvc			3,500.00		
									3,500.00	
							CHECK TOTAL	3,500.00		
10591	RC Bliss Inc		0000		EFT	03/08/2025	5030142			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	42210		Police	VehEqParts			16.00		
									16.00	
							CHECK TOTAL	16.00		
10892	Radiotronics Inc		0000		INV	03/14/2025	296436			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43095		Police	SoftwrSupp			168.00		
									168.00	
							CHECK TOTAL	168.00		
999997	James Whelan		0000		INV	03/07/2025	01			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin	36240		CC Admin	RefReimb			344.19		
	2 101	20810		General	SaleTaxPay			23.66		
	3 101	20816		General	RiceCtyTax			1.72		
									369.57	
							CHECK TOTAL	369.57		
10594	Rent 'N' Save Portabl		0000		EFT	03/12/2025	597144			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl	42210		Sewer Coll	VehEqParts			68.46		
									68.46	

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10594	Rent 'N' Save Portabl	0000		EFT	03/13/2025	597641				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Lib Fac 44010		Lib Fac	Bldg Maint		129.60				
							129.60			
10594	Rent 'N' Save Portabl	0000		EFT	03/02/2025	81766				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44160		P&Tmaint	Rents		60.00				
							60.00			
						CHECK TOTAL	258.06			
10204	Rice County	0000		EFT	03/05/2025	2025-12				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 43090		Finance	ProfSrv		2,847.00				
	2 TIFFarRd 43070		9-FaribRd	Mgmt Srv		11.14				
	3 TIFHamil 43070		13-Hamilton	Mgmt Srv		11.14				
	4 TIFLofts 43070		15-Lofts	Mgmt Srv		11.14				
	5 TIFFarm 43070		16-FrmSeed	Mgmt Srv		11.14				
	6 TIFWillw 43070		18-Willow	Mgmt Srv		11.14				
	7 TIFStrRv 43070		14-StrRvr	Mgmt Srv		11.15				
	8 TIFRvrCh 43070		17-Rvrchs	Mgmt Srv		11.15				
							2,925.00			
10204	Rice County	0000		EFT	03/13/2025	02112025				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Roberds 44371		Roberds Lk	SwrChrgCol		5,043.28				
							5,043.28			
						CHECK TOTAL	7,968.28			
10901	Rice/Steele 911 Cente	0000		INV	03/09/2025	2025-JT-2				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		15.00				
							15.00			
						CHECK TOTAL	15.00			
10607	Safety-Kleen Systems	0000		INV	03/21/2025	R003360120				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 44010		PW Fac	Bldg Maint		103.15				
							103.15			
						CHECK TOTAL	103.15			

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CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10066	Sanco Equipment LLC		0000		EFT	01/30/2025	PS2039663-1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			100.66		
								100.66		
							CHECK TOTAL	100.66		
10296	Sanity Solutions Inc		0000		EFT	03/03/2025	INV213182			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT	43095		IT	SoftwrSupp			2,516.40		
								2,516.40		
10296	Sanity Solutions Inc		0000		EFT	03/03/2025	INV213203			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT	43095		IT	SoftwrSupp			139.80		
								139.80		
10296	Sanity Solutions Inc		0000		EFT	03/03/2025	INV213204			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT	43095		IT	SoftwrSupp			69.90		
								69.90		
							CHECK TOTAL	2,726.10		
11099	Schatz, Stuart		0000		EFT	01/30/2025	2024-SS-Reimbursement			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Engineer	43150		Engineer	TuitReimb			2,534.93		
								2,534.93		
							CHECK TOTAL	2,534.93		
10911	Schauer Alex		0000		INV	03/08/2025	245			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	43090		Youth	ProfSrv			600.00		
								600.00		
							CHECK TOTAL	600.00		
10612	Selco		0000		EFT	03/09/2025	053204			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	43095		Library	SoftwrSupp			1,459.85		
								1,459.85		
							CHECK TOTAL	1,459.85		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10628	SHI International Cor		0000		EFT	03/13/2025	B19366467			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Planning 42410		P & Z	MinorEquip				450.62		
										450.62
10628	SHI International Cor		0000		EFT	03/14/2025	B19372641			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies				156.16		
										156.16
10628	SHI International Cor		0000		EFT	03/14/2025	B19366962			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Planning 42410		P & Z	MinorEquip				149.58		
										149.58
							CHECK TOTAL	756.36		
10622	Short Elliott Hendric		0000		EFT	03/14/2025	482651			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 43090		Water	ProfSrv				3,690.00		
										3,690.00
							CHECK TOTAL	3,690.00		
10032	Shred Right		0000		EFT	02/20/2025	0040952			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090		Police	ProfSrv				40.00		
										40.00
							CHECK TOTAL	40.00		
10926	Sjodin Josh		0000		EFT	03/15/2025	20250318Train-Sjodin			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43310		Police	Travel Exp				15.00		
										15.00
							CHECK TOTAL	15.00		
10994	Snap-On Industrial		0000		INV	02/23/2025	ARV / 63702101			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42410		EqMaint	MinorEquip				41.26		
										41.26
							CHECK TOTAL	41.26		

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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10108	Star Sports & Apparel	0000		INV	03/12/2025	Clover 2025 Feb10					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PWAdmin 42180		PW Admin	Uniforms			108.00				
										108.00	
10108	Star Sports & Apparel	0000		INV	03/12/2025	Clover 2025 Feb15					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43090		Police	ProfSrv			23.00				
										23.00	
						CHECK TOTAL	131.00				
10056	Steele Waseca Coop El	0000		INV	03/20/2025	02182025					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 43810		Airport	Elec Util			1,958.02				
	2 StrLight 43810		StrLight	Elec Util			187.58				
	3 SwrColl 43810		Sewer Coll	Elec Util			257.33				
	4 SwrRecl 43810		SewerReclm	Elec Util			62.28				
	5 Water 43810		Water	Elec Util			925.20				
										3,390.41	
						CHECK TOTAL	3,390.41				
10080	Storm Training Group	0000		INV	03/08/2025	C0ECB09B-0005					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43140		Police	Train&Ed			299.00				
										299.00	
10080	Storm Training Group	0000		INV	03/22/2025	6424					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43140		Police	Train&Ed			299.00				
										299.00	
						CHECK TOTAL	598.00				
11113	Swanson Flo Co.	0000		INV	04/04/2024	1351726					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts			651.39				
										651.39	
						CHECK TOTAL	651.39				

City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10654	The UPS Store	0000		INV	03/12/2025	1163					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43250		SewerReclm	Other Comm		705.28					
							705.28				
10654	The UPS Store	0000		INV	03/14/2025	1164					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43250		SewerReclm	Other Comm		231.49					
							231.49				
	CHECK TOTAL						936.77				
10645	Thomson Reuters - Wes	0000		INV	03/03/2025	851421935					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43090		Police	ProfSrv		560.01					
							560.01				
	CHECK TOTAL						560.01				
10952	Trojan Technologies G	0000	26	INV	03/20/2025	200/33308					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		40,888.49					
							40,888.49				
	CHECK TOTAL						40,888.49				
10133	Truck Center Companie	0000		EFT	03/14/2025	RA304015653:01					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 43090		StrMaint	ProfSrv		201.25					
							201.25				
10133	Truck Center Companie	0000		EFT	03/20/2025	XA304179108:01					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42210		StrMaint	VehEqParts		52.48					
							52.48				
	CHECK TOTAL						253.73				
999998	Central Car Clinic	0000		INV	02/06/2025	547					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		68.81					
							68.81				
	CHECK TOTAL						68.81				

CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Rimpila Enterprises L	0000		INV	03/21/2025	02192025					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		68.81					
						CHECK TOTAL	68.81				
							68.81				
10270	Ultimate Safety Conce	0000		EFT	03/15/2025	215603					
ACCOUNT DETAIL						LINE AMOUNT					
1	Fire 42210		Fire	VehEqParts		365.74					
						CHECK TOTAL	365.74				
							365.74				
10656	Utility Consultants I	0000		EFT	02/27/2025	122843					
ACCOUNT DETAIL						LINE AMOUNT					
1	Water 43090		Water	ProfSrv		278.50					
						CHECK TOTAL	278.50				
							278.50				
10960	Verizon Wireless-VSAT	0000		INV	03/09/2025	9022388365					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 43090		Police	ProfSrv		100.00					
						CHECK TOTAL	100.00				
							100.00				
11110	VIQ Solutions Inc	0000		INV	10/15/2024	NT20045					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 43090		Police	ProfSrv		10.95					
						CHECK TOTAL	10.95				
							10.95				
10964	Wal-Mart	0000		INV	03/09/2025	00116					
ACCOUNT DETAIL						LINE AMOUNT					
1	CC Admin 42010		CC Admin	Supplies		8.91					
						CHECK TOTAL	8.91				
							8.91				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10662	Waste Management of W		0000		INV	03/05/2025	7360104-4830-5			
ACCOUNT DETAIL							LINE AMOUNT			
1	Airport	43840		Airport	RefuseDisp			135.41		
2	Aquatic	43840		AquaticCtr	RefuseDisp			552.58		
3	CC Fac	43840		CC Fac	RefuseDisp			135.85		
4	CH Fac	43840		CH Maint	RefuseDisp			132.69		
5	Fire Fac	43840		Fire Fac	RefuseDisp			123.91		
6	Lib Fac	43840		Lib Fac	RefuseDisp			135.85		
7	Parks	43840		P&Tmaint	RefuseDisp			1,282.91		
8	Pol Fac	43840		Pol Fac	RefuseDisp			129.66		
9	PW Fac	43840		PW Fac	RefuseDisp			809.95		
10	Soccer	43840		SoccerComp	RefuseDisp			100.91		
11	Storm	43840		Storm Wtr	RefuseDisp			11.99		
12	SwrColl	43840		Sewer Coll	RefuseDisp			84.30		
13	SwrRecl	43840		SewerReclm	RefuseDisp			1,668.92		
14	Water	43840		Water	RefuseDisp			84.30		
15	Wshngtn	43840		Wshngtn	RefuseDisp			56.64		
								5,445.87		
10662	Waste Management of W		0000		INV	03/05/2025	7360103-4830-7			
ACCOUNT DETAIL							LINE AMOUNT			
1	CC Fac	43840		CC Fac	RefuseDisp			436.08		
								436.08		
							CHECK TOTAL	5,881.95		
10666	Water Conservation Se		0000		EFT	03/19/2025	14705			
ACCOUNT DETAIL							LINE AMOUNT			
1	Water	43090		Water	ProfSrv			1,480.40		
								1,480.40		
							CHECK TOTAL	1,480.40		
10969	Willers Karl		0000		EFT	03/12/2025	20250602 - Willers			
ACCOUNT DETAIL							LINE AMOUNT			
1	Police	43310		Police	Travel Exp			97.00		
								97.00		
10969	Willers Karl		0000		EFT	03/15/2025	20250318Train-Willer			
ACCOUNT DETAIL							LINE AMOUNT			
1	Police	43310		Police	Travel Exp			15.00		
								15.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022525RG 02/21/2025

DUE DATE: 02/21/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	112.00		
10973	Xcel Energy		0000		INV	03/04/2025	913579377			
							LINE AMOUNT			
	1 StrLight	43810		StrLight	Elec Util			22.38		
								22.38		
10973	Xcel Energy		0000		INV	03/11/2025	914546956			
							LINE AMOUNT			
	1 StrLight	43810		StrLight	Elec Util			22.21		
								22.21		
10973	Xcel Energy		0000		INV	03/11/2025	914691411			
							LINE AMOUNT			
	1 CH Fac	43810		CH Maint	Elec Util			30.63		
	2 CH Fac	43830		CH Maint	Gas Util			159.55		
								190.18		
							CHECK TOTAL	234.77		
10675	Zarc International In		0000		INV	03/18/2025	INV/2025/005969			
							LINE AMOUNT			
	1 Police	42010		Police	Supplies			384.60		
								384.60		
							CHECK TOTAL	384.60		
299	INVOICES						WARRANT TOTAL	433,252.03	433,252.03	

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 022025AS 02/20/2025

DUE DATE: 02/20/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10122	Cellebrite Inc	0000		INV	03/22/2025	INVUS281074			
ACCOUNT DETAIL						LINE AMOUNT			
1	Police 43095	Police	SoftwrSupp			19,820.40	19,820.40		
						CHECK TOTAL	19,820.40		
1	INVOICES	WARRANT TOTAL				19,820.40	19,820.40		



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-042 Accept Donation to Parks and Recreation Department Youth Scholarship Fund

Background:

Donations are received on behalf of the Faribault Parks and Recreation Department. These monetary donations are received to support existing programs and to provide enhancements to the City of Faribault Parks and Recreation Department.

This is a request to accept a donation from Corky's Earlybird Softball Tournament in the amount of \$1,500.00 to the Tommy Allen Youth Scholarship Fund. The Tommy Allen Youth Scholarship Fund is available to youth ages 15 and under and allows those that apply the opportunity to participate in recreational activities at 50 percent of the activity cost.

Recommendation:

Approve Resolution 2025-042 Accept Donation to the Parks and Recreation Department Youth Scholarship Fund as requested.

Attachments:

1. Resolution 2025-042 Accept Donation to Parks and Recreation Department Youth Scholarship Fund

CITY OF FARIBAULT

RESOLUTION #2025-042

**ACCEPT DONATION TO PARKS AND RECREATION DEPARTMENT
YOUTH SCHOLARSHIP FUND**

WHEREAS, Faribault Parks and Recreation Department is responsible for providing programs and leisure activities to the City and surrounding townships; and

WHEREAS, Faribault Parks and Recreation received a donation of \$1,500.00 from Corky's Earlybird Softball Tournament to the Tommy Allen Youth Scholarship Fund; and

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes Faribault Parks and Recreation Department to accept the donation of \$1,500.00 from Corky's Earlybird Softball Tournament to the Tommy Allen Youth Scholarship Fund.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: February 25, 2025
SUBJECT: Approve Faribault Police Department Body Worn Camera Audit Report

Background:

Minnesota Statute requires law enforcement agencies using Body Worn Cameras (BWC) to arrange for an independent, biennial audit of BWC data to determine whether data is appropriately classified, how data is used, and whether data is destroyed as required under law. State law further requires "the governing body with jurisdiction over the budget of the law enforcement agency" review the results of the audit.

The Faribault Police Department retained the services of Lynn Lembcke Consulting to conduct an independent audit of BWC data for 2023 - 2024. The audit determined the Faribault Police Department was statutorily compliant in the areas examined, with two discrepancies of note:

- Under the Category "Retention of Data", a total of 92,088 recordings were reviewed for compliance with the General Records Retention Schedule for Minnesota Cities. The discrepancy involves the manual deletion of a single recording that was discovered to have been manually deleted by a supervisor prior to the 90 days required by Minnesota statute. This recording was deleted after 85 days of retention and had been labeled as an "Error" within the system. It did not contain data relevant to an interaction during a call for service, but nonetheless should have been retained and is the only reason for the discrepancy under Retention of Data. No retention issues were noted with the remaining 92,087 recordings.
- A second discrepancy is noted under "Body-worn Camera Policy". While noted as a discrepancy, the department's Body Worn Camera (BWC) Policy was under review by Police Administration during the period of time policy materials were provided to the auditor and the audit draft were completed. In fact, the policy was updated on January 21, 2025 and re-issued to the officers - over two weeks prior to the department being made aware of the discrepancy. While the

department's BWC policy is still noted as a discrepancy in the final draft, the auditor added language to the final report indicating:

"The policy was updated to include all minimum requirements prior to the completion and submittal of the final BWC audit report."

In addition to the City Council, the audit has been forwarded to the State's Legislative Commissions in accordance with law. The complete audit summary is attached for your review.

Recommendation:

Approve Body Worn Camera Audit Report

Attachments:

1. 2025 BWC Audit Report - Faribault PD

INDEPENDENT AUDIT REPORT

Chief John Sherwin
Faribault Police Department
25 4th St. SW
Faribault, MN 55021

Dear Chief Sherwin:

An independent audit of the Faribault Police Department's Body Worn Camera System (BWC) was conducted on January 14, 2025. The objective of the audit was to verify Faribault Police Department's compliance with Minnesota Statutes §§13.825 and 626.8473.

Data elements the audit includes:

Minnesota Statute §13.825

- Data Classification
- Retention of Data
- Access by Data Subjects
- Inventory of Portable Recording System Technology
- Use of Agency-Issued Portable Recording Systems
- Authorization to Access Data
- Sharing Among Agencies

Minnesota Statute §626.8473

- Public Comment
- Body-worn Camera Policy

The Faribault Police Department is located in Rice County, Minnesota and employs thirty-five (35) peace officers. Faribault Police Department utilizes Axon body-worn cameras and Evidence.com cloud-based evidence management storage. The audit covers the period January 1, 2022, through December 31, 2024.

Audit Requirement: Data Classification

Determine if the data collected by BWCs are appropriately classified.

Faribault Police Department's BWC data is presumptively private. All data collected during the audit period is classified as private or nonpublic data. Faribault Police Department had no incidents of the discharge of a firearm by a peace officer, use of force that resulted in substantial bodily harm, requests from data subjects for the data to be made accessible to the public, or court orders directing the agency to release the BWC data to the public.

No discrepancies noted.

Audit Requirement: Retention of Data

Determine if the data collected by BWC's are appropriately retained and destroyed in accordance with statutes.

Faribault Police Department utilizes the General Records Retention Schedule for Minnesota Cities and agency specified retention periods in Evidence.com. At the conclusion of a BWC recording, officers assign meta data, including an Evidence.com category, to the recording. Each Evidence.com category has an associated retention period. Upon reaching its retention date, evidence is systematically deleted. Deletion of the data is captured in the audit trail.

An Evidence Created Report of all BWC data collected and deleted during the audit period was produced from Evidence.com. Records from the Evidence Created Report were reviewed, and the date and time the data was created was verified against the deletion date. One record with a category of "Error" was deleted in eighty-five (85) days. All other records were deleted or maintained in accordance with the record retention schedule and were maintained for at least the minimum ninety (90) days required by statute. Randomly selected audit trail reports were verified against the Evidence Created Report, and each record was deleted or maintained in accordance with the record retention schedule.

Faribault Police Department had received no requests from data subjects to retain BWC data beyond the applicable retention period.

The Records Supervisor monitors BWC data for proper categorization to ensure BWC data are appropriately retained and destroyed.

Discrepancy noted.

Audit Requirement: Access by Data Subjects

Determine if individuals who are the subject of collected data have access to the data, and if the data subject requests a copy of the data, other individuals who do not consent to its release must be redacted.

BWC data is available to data subjects and access may be requested by submission of a Faribault Police Department Body Camera Release Form. During the audit period, Faribault Police Department had received both requests to view and requests for copies of BWC video from data subjects. Data subjects who had not consented to the release were redacted. A copy of the redacted video is stored in Evidence.com along with the original copy. The Body Camera Release Form is maintained in the Records Management System.

No discrepancies noted.

Audit Requirement: Inventory of Portable Recording System Technology

Determine the total number of recording devices owned and maintained by the agency; a daily

record of the total number of recording devices actually deployed and used by officers, the policies and procedures for use of portable recording systems by required by section 626.8473; and the total amount of recorded audio and video collected by the portable recording system and maintained by the agency, the agency's retention schedule for the data, the agency's procedures for destruction of the data, and that the data are available to the public.

Faribault Police Department's BWC inventory consists of forty-two (42) devices. An inventory report produced from Evidence.com detailed the total number of recording devices owned and maintained by the agency. The inventory included the device model, serial number, device name, officer assigned to the device, date of last upload, device status, error status, firmware version, warranty date, date last docked and camera state.

Faribault Police Department's BWC policy governs the use of BWCs by peace officers while in the performance of their duties. The policy requires officers to ensure their BWC is in good working order and to report any malfunction to his/her supervisor and obtain a functioning device as soon as reasonably practicable.

Peace officers were trained by Axon on the use of the portable recording system during implementation. Newly hired officers are trained as part of their field training program.

Randomly selected dates from the patrol schedule, and randomly selected calls for service, were verified against the Evidence Created Report and confirmed that BWCs are being deployed and officers are wearing and activating their BWCs. A comparison between the total number BWC videos created and calls for service shows a consistent collection of BWC data.

Evidence.com queries detail the total amount of BWC data created, stored/maintained, and deleted. Faribault Police Department utilizes the General Records Retention Schedule for Minnesota Cities and agency specified retention periods in Evidence.com. BWC video is fully deleted from Evidence.com upon reaching its scheduled deletion date. Meta data and audit trails are maintained in Evidence.com after deletion of BWC audio and video. BWC data is available upon request, and access may be requested by submission of a Faribault Police Department Body Camera Release Form.

No discrepancies noted.

Audit Requirement: Use of Agency-Issued Portable Recording Systems

Determine if peace officers are only allowed to use portable recording systems issued and maintained by the officer's agency.

Faribault Police Department's BWC policy states that officers are prohibited by using personally owned recording devices while on duty without the express consent of the Shift Sergeant.

No discrepancies noted.

Audit Requirement: Authorization to Access Data

Determine if the agency complies with sections 13.05, Subd. 5, and 13.055 in the operation of portable recording systems and in maintaining portable recording system data.

Sergeants and Captains review BWC data to ensure data is properly labeled and that BWCs are being utilized in compliance with policy.

Nonpublic BWC data is only available to persons whose work assignment reasonably requires access to the data. User access to BWC data is managed by the assignment of roles and permissions in Evidence.com. Permissions are based on staff work assignments. Roles and permissions are administered by the Investigative Sergeant. Access to Evidence.com is password protected and requires dual authentication.

The BWC policy governs access to BWC data by agency personnel. Personnel are authorized to access BWC data pursuant to lawful process and in compliance with policy, statute, and the Minnesota Data Practices Act. User access to BWC data is captured in the audit trail.

When BWC data is deleted from Evidence.com, its contents cannot be determined.

Faribault Police Department has had no security breaches. A BCA CJIS security audit was conducted in April, 2024.

No discrepancies noted.

Audit Requirement: Sharing Among Agencies

Determine if nonpublic BWC data is shared with other law enforcement agencies, government entities, or federal agencies.

Faribault Police Department's BWC policy allows for the sharing of data with other law enforcement and governmental entities pursuant to lawful process and in compliance with policy, statute, and the Minnesota Data Practices Act. Law enforcement agencies seeking access to BWC data would be required to submit a written request. BWC data is shared via secure electronic sharing in Evidence.com. Sharing of data is captured in the audit trail and is documented in the Evidence.com Sharing Audit Report and the records management system.

No discrepancies noted.

Audit Requirement: Biennial Audit

Determine if the agency maintains records showing the date and time the portable recording system data were collected, the applicable classification of the data, how the data are used, and whether data are destroyed as required.

Evidence.com and the Evidence Created Report document the date and time portable recording

system data were collected and deleted. All BWC data collected during the audit period, is classified as private or nonpublic data. The Evidence.com audit trails, the Sharing Audit Report, and the Records Management System document how the data are used.

No discrepancies noted.

Audit Requirement: Portable Recording System Vendor

Determine if portable recording system data stored in the cloud, is stored in accordance with security requirements of the United States Federal Bureau of Investigation Criminal Justice Information Services Division Security Policy 5.4 or its successor version.

An Axon CJIS Compliance White paper outlines the specific security policies and practices for Evidence.com and how they are compliant with the CJIS Security Policy. Axon has signed the CJIS Security Addendum in all states and has performed statewide CJIS-related vendor requirements in Minnesota. Axon has incorporated the CJIS Security Addendum by reference into the Axon Master Services and Purchase Agreement. Axon maintains signed CJIS Security Addendum certification pages for Axon personnel. Authorized Axon personnel are required to complete Level 4 CJIS Security Training upon assignment and biennially thereafter.

No discrepancies noted.

Audit Requirement: Public Comment

Determine if the law enforcement agency provided an opportunity for public comment before it purchased or implemented a portable recording system and if the governing body with jurisdiction over the budget of the law enforcement agency provided an opportunity for public comment at a regularly scheduled meeting.

The Faribault Police Department solicited for public comment through its Facebook page. An open public forum was held on January 16, 2019. The Faribault City Council approved the body-worn camera policy at their February 12, 2019, meeting, and the BWC program was implemented March 1, 2019.

No discrepancies noted.

Audit Requirement: Body-worn Camera Policy

Determine if a written policy governing the use of portable recording systems has been established and is enforced.

Faribault Police Department's BWC policy is posted on the agency's website. The policy was compared to the requirements of Minn. Stat. § 626.8473. The policy included all minimum requirements of Minn. Stat. § 626.8473, Subd. 3(b) with the exception of Subd. 3(b)(3). The

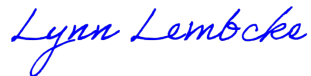
policy was updated to include all minimum requirements prior to the completion and submittal of the final BWC audit report.

Discrepancy noted.

This report was prepared exclusively for the City of Faribault and Faribault Police Department by Lynn Lembcke Consulting. The findings in this report are impartial and based on information and documentation provided and examined.

Dated: February 12, 2025

Lynn Lembcke Consulting



Lynn Lembcke



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-043 Approve Credit Card Use Policy Amendment

Background:

The City of Faribault has an adopted Credit Card Policy which sets out the requirements for being issued and using a City-issued credit card. This was last amended in September 2024. An amendment is requested at this time to increase the number of cards in Parks and Recreation to include the Recreation Superintendent. This position is at the same/similar level as many of the other positions currently listed in the policy, but has not been included previously. Credit card purchases typically made by this position includes registrations for different training and events, as well as small dollar purchases where the City is unable to be billed later.

It is recommended that the position noted above be added to the policy at a credit limit of \$2,500. The attached policy reflects this amendment.

Recommendation:

Approve Resolution 2025-043.

Attachments:

1. Resolution 2025-043 Approve Credit Card Policy Amendment
2. Credit Card Use Policy 2.25.25

CITY OF FARIBAULT

RESOLUTION #2025-043

APPROVING CREDIT CARD USE POLICY AMENDMENT

WHEREAS, City Council may authorize the use of a credit card by any city officer or employee otherwise authorized to make a purchase on behalf of the city as provided under Minnesota Statutes 471.382; and

WHEREAS, Resolution 2024-195 adopting the City of Faribault Credit Card Use Policy, authorized the use of a corporate credit accounts by departments with a combined credit limit and authorized positions; and

WHEREAS, an amendment to the Credit Card Use Policy is proposed to increase the number of credit cards in Parks and Recreation to provide a credit card to the Recreation Superintendent.

NOW, THEREFORE BE IT RESOLVED, that the attached Credit Card Use Policy dated February 25, 2025, is hereby adopted as written.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Credit Card Use Policy

Purpose: To establish a policy for the use of credit cards by City officers or employees. This policy is designed to provide guidance, procedures, and regulations for officers or employees with the authority and responsibility for purchasing and safeguarding a City credit card.

1. GUIDELINES

The City is authorized to enter into a credit card account relationship with a bank offering a nationally recognized credit card. The cards are issued to departments to provide ease and efficiency when purchasing items through the internet, when a card is the only acceptable means to make a purchase; for purchases of goods, where a charge account cannot be established and no other method of payment is available; and for securing hotel and airline travel arrangements. Credit cards are not to be used for routine purchases of supplies or materials.

2. PROCEDURES

A. Authorization

The City Council may authorize the use of a credit card by any City officer or employee otherwise authorized to make a purchase on behalf of the City as provided under Minnesota Statutes 471.382. An officer or employee who makes or directs a purchase by credit card that is not approved by the City Council, the officer or employee is personally liable for the amount of the purchase. A purchase by credit card must otherwise comply with all statutes, rules, or City policy applicable to City purchases.

B. Responsibility and Accountability

1. All card holders must safeguard the credit card and credit card number at all times.
2. Card holders must keep the credit card in a secure location at all times.
3. Card holders may not allow anyone to use the credit card and/or credit card account number who is not authorized to do so, with the exception of certain permissible use authorized directly by the card holder.
4. Use of the credit card for personal purchases is strictly prohibited.
5. The card holder may be personally liable for any unapproved purchases.
6. Lost or stolen credit cards must be reported immediately to the credit card agency and the Finance Department.

C. Process for Card Use

1. State law requires that claims presented to the City for payment must be in writing and itemized. Card holders must obtain and retain original itemized receipts or

invoices for all purchases made with the credit card. The original documentation for the purchase, along with the monthly statement, must be submitted in a timely manner to the Finance Department for processing of payment.

2. All credit card purchases must have the approval of the authorizing Department Director.
3. The card holder must review and process the monthly statement promptly upon receipt for approval and account coding.
4. The credit card accounts are not to be used for carrying debt and the entire balance on the account must be paid promptly on a monthly basis, unless there are disputed charges, in order to avoid interest charges and late fees.
5. It is the responsibility of the card holder to dispute any incorrect charges made to the account for which he/she is responsible. If there are disputed charges, the card holder must notify the credit card agency and the Finance Department as soon as the disputed item is discovered.
6. All fees charged against the account are the responsibility of the individual department.

D. Credit Card Use Acknowledgement

1. When authority to hold a credit card is issued to an officer or employee of the City, they shall complete the acknowledgement form, Attachment A, to this policy. The form will verify that the employee has read and understands the policy and accepts the responsibilities associated with use of the credit card.

E. Card Access

1. Any card holder that violates the policy may have their credit card access revoked. The Department Director shall monitor credit card use and act promptly to stop any misuse or abuse and notify the Administrator and Finance Director.

The employees holding the following authorized positions will be provided with credit cards with a credit limit per card holder as listed.

Department	Cards Issued	Authorized Users	Credit Limit
Administration	3 cards	City Administrator	\$5,000
		Communications Manager	\$2,500
		City Clerk	\$2,500
Human Resources	1 card	Human Resources Director	\$5,000
Finance	2 cards	Finance Director	\$5,000
		Assistant Finance Director	\$2,500
Police	3 cards	Police Chief	\$5,000
		Police Captain (1)	\$2,500
		Police Captain (2)	\$2,500
Public Works	5 cards	Public Works Director	\$5,000
		PW Administrative Coordinator	\$2,500
		Street Superintendent	\$2,500
		Utilities Superintendent	\$2,500
		Wastewater Superintendent	\$2,500
Fire	1 card	Director of Fire & Code Services (Fire Chief)	\$5,000
Parks & Recreation	2 cards	Parks & Recreation Director	\$5,000
		Parks Superintendent	\$2,500
		Recreation Superintendent	\$2,500
Community & Economic Development	1 card	Community & Economic Development Director	\$5,000
Engineering Services	1 card	City Engineer	\$5,000
Library Services	1 card	Library Services Director	\$5,000

THIS POLICY SPECIFICALLY REPEALS AND REPLACES PRIOR CITY POLICIES OR PROCEDURES RELATIVE TO CREDIT CARD USE.

Approved:

Thomas J. Spooner, Mayor

Jessica L. Kinser, City Administrator

February 25, 2025

Attachment A
Credit Card Holder Acknowledgement

As the _____ of the City of Faribault, I accept responsibility for use of the City credit card, actions while using the credit card, and strict and diligent adherence to the Credit Card Policy and procedures.

It is understood that the credit card authorization may be revoked for violation of the policy or if the card is misused or abused in any manner. I accept responsibility for monitoring the charges made on this card and agree to inform the credit card agency and Finance Department immediately of any fraudulent charges, loss, or theft of the card. I understand that I will be held personally responsible for any unauthorized purchases and will adhere to the monthly credit limit.

I hereby acknowledge receipt and acceptance of the City of Faribault Credit Card Use Policy.

Officer or Employee Signature Date

Officer or Employee Name Department



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-044 Receive/File Feasibility Report and Establish Public Hearing for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02

Background:

Attached is the feasibility report detailing the proposed improvements for the 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

The preliminary total estimated cost of the improvements, including 20% contingency and 15% engineering, is \$1,284,775.00. Proposed funding for the project is as follows:

Street Improvement Fund (401)	\$1,170,225.00	91.1%
Water Utility Fund (601)	\$12,000.00	0.9%
Sanitary Sewer Utility Fund (602)	\$75,350.00	5.9%
<u>Storm Water Utility Fund (603)</u>	<u>\$27,200.00</u>	<u>2.1%</u>
Total	\$1,284,775.00	100.0%

The attached resolution also establishes a Public Hearing before the City Council for this project on March 11, 2025. Prior to the hearing, a virtual informational meeting will be conducted with the abutting property owners to review the proposed improvements. It is tentatively planned to receive bids on this project in April 2025, with construction to begin in May/June 2025, and be substantially completed by the end of August 2025.

Recommendation:

Approve Resolution 2025-044 Receive/File Feasibility Report and Establish Public Hearing for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02

Attachments:

1. Resolution 2025-044 Receive/File Feasibility Report and Establish Public Hearing for 2025 Residential Street Overlay & Sidewalk Improvements
2. 2025-02 Location Map
3. (2025-02) Feasibility Report

CITY OF FARIBAULT

RESOLUTION #2025-044

RECEIVE/FILE FEASIBILITY REPORT AND ESTABLISH PUBLIC HEARING FOR 2025 STREET OVERLAY & SIDEWALK IMPROVEMENTS - CONTRACT 2025-02

WHEREAS, a report has been prepared by the City Engineering Department with reference to the 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

NOW, THEREFORE BE IT RESOLVED, that the Council will consider the 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

in accordance with the feasibility report.

ALSO, BE IT RESOLVED, a public hearing shall be held on such proposed improvements on the 11th day of March 2025, in the Council Chambers of the City Hall at 6:00 p.m. and the Administrator shall give mailed and published notice of such hearing of improvements as required by law.

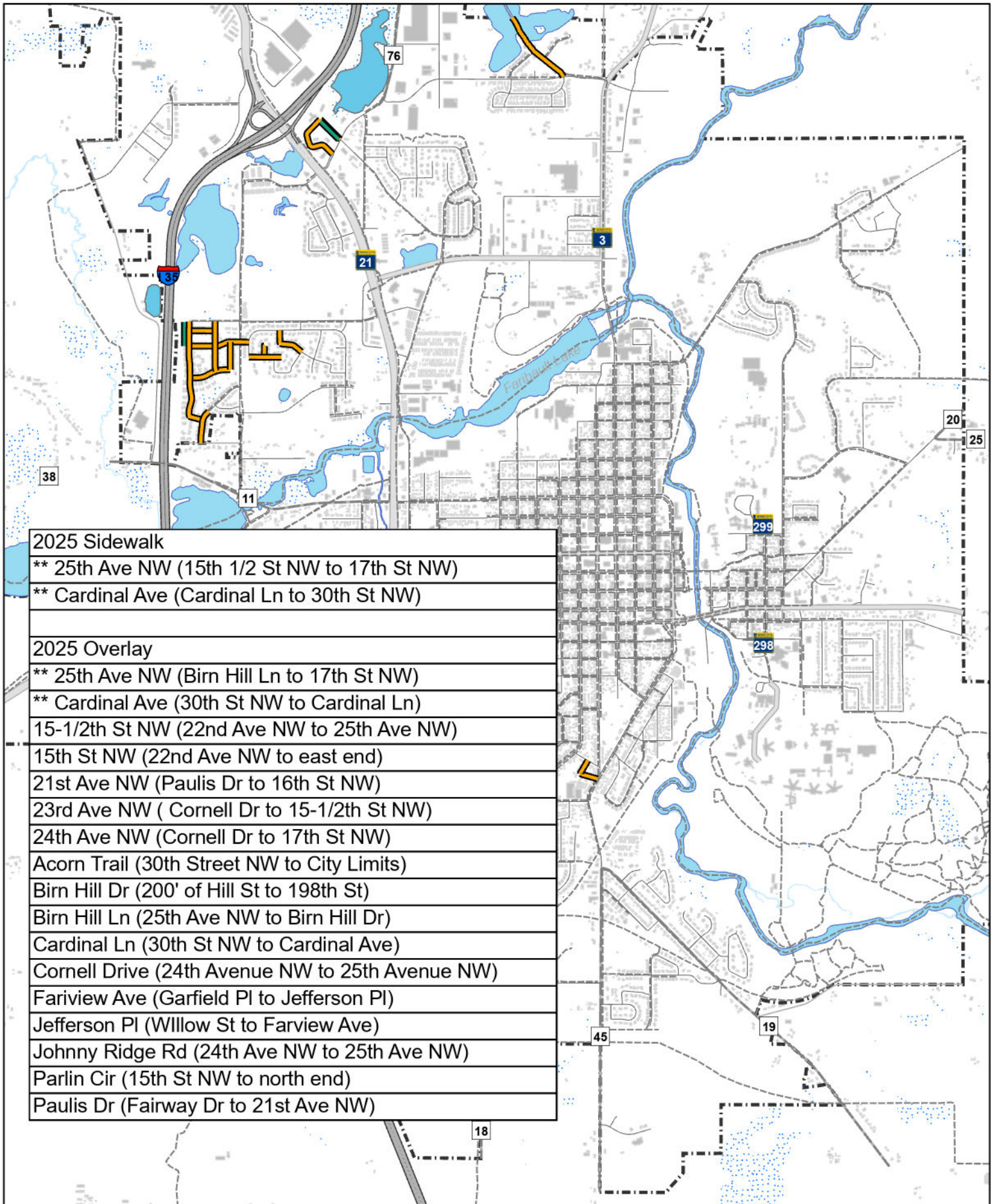
Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



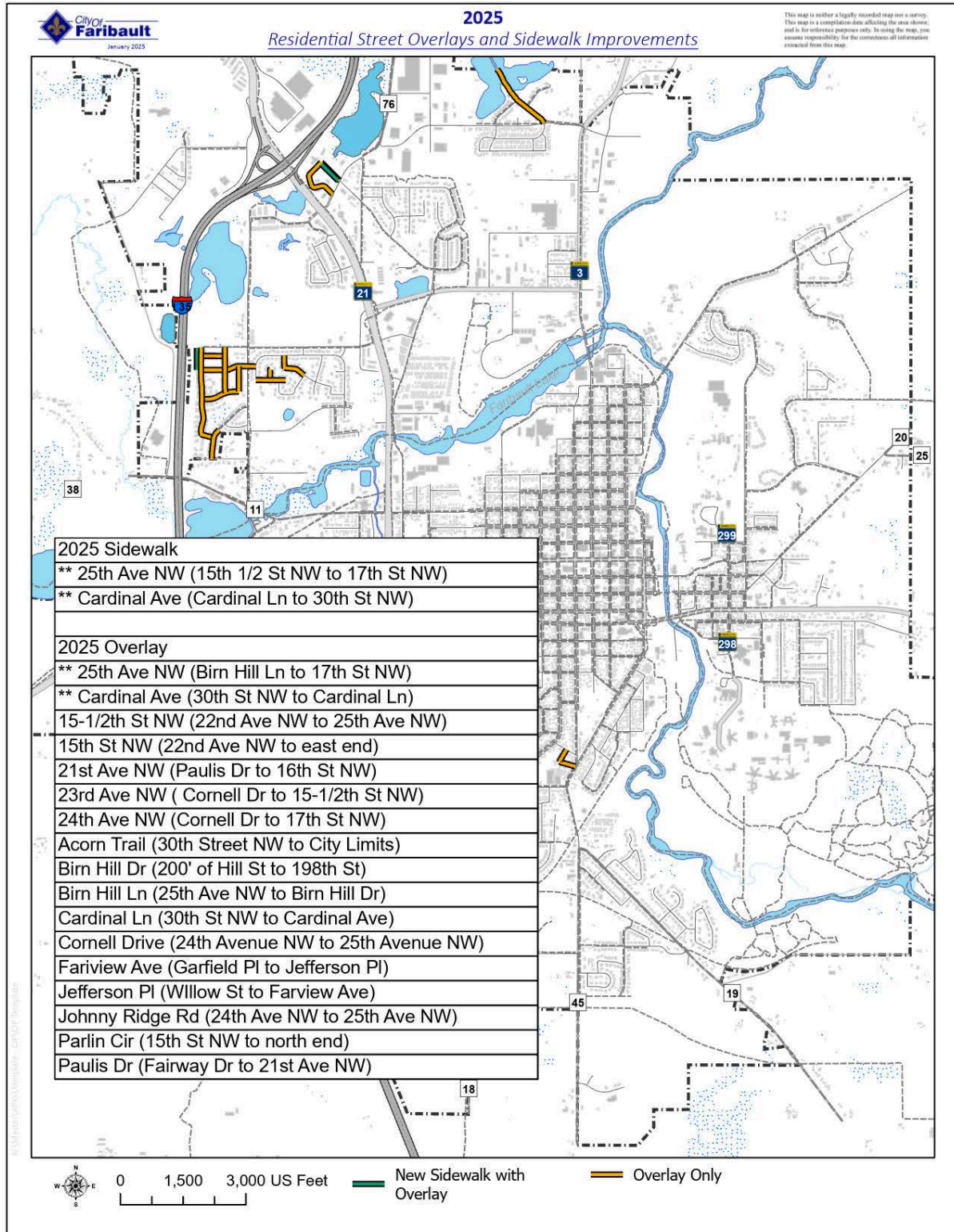
0 1,500 3,000 US Feet

New Sidewalk with Overlay

Overlay Only

2025 STREET OVERLAY & SIDEWALK IMPROVEMENTS

FEASIBILITY REPORT Contract 2025-02



Project Initiation

This project was initiated by the passage of Resolution 2025-006 on January 14, 2025. These improvements are non-petitioned, and is proposed to be funded by the City's franchise fee revenues instead of special assessments through the Street Improvement Fund (401). A simple majority vote of the City Council is required to proceed. In general, street overlay improvements are programmed annually and included in the Capital Improvement Plan and Budget based on the age of the streets coupled with an inspection of the existing pavements.

While every street ages uniquely depending upon multiple factors like traffic, soil conditions, construction practices, and other issues, the City has established a general life cycle for streets, based upon a total pavement life of 50-60 years. Within this life cycle, two mill and overlay improvements are programmed to preserve, strengthen, and extend the life of the pavement.

Following is the City's general street life cycle projection used as part of its pavement management program:

Street Life Cycle	
Program Basis: 50-60 year Service Life	
<u>Action</u>	<u>Year</u>
Original Construction	0
1st Seal Coat	5 to 8
2nd Seal Coat	12 to 15
1st Overlay	20 to 25
3rd Seal Coat	25 to 28
4th Seal Coat	32 to 35
2nd Overlay	40 to 45
5th Seal Coat	45 to 48
Reconstruction	50 to 60

Project Locations

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

Project Scope

Area 1:

Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)

These streets are located in the Fairview Addition and were last reconstructed in 1998. The streets widths are 27 to 31-ft (back to back of curb), with B618 concrete curb and gutter, 6" aggregate base, and 3.0" of bituminous.



Area 1 Pavement Examples

It is proposed to do an edge mill on these streets (typical for a first overlay) and a 1 ½" overlay. The mill and overlays follow the replacement of any curb in damaged/poor condition, repair

of drainage structures as needed, and replacement/adjustment of utility castings. Following this overlay, the next improvements are anticipated to be a seal coat in 3-5 years, with a second seal coat in 10-12 years, followed by a second mill and overlay in approximately 15-20 years.

Area 2:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)

These streets are located in the Country Club Estates and Birn Hill Additions. Most of these streets were last overlaid between 1997-2004, except for Birn Hill Drive (Birn Hill Lane to 198th St W), Birn Hill Lane (25th Ave NW to Birn Hill Drive), 25th Ave NW (Birn Hill Lane to 15 ½ Street), and Cornell Drive (25th Ave NW to 24th Ave NW). These streets were constructed between 1997-2001. All the streets are 37 feet wide (back-to-back of curb), with B618 concrete curb and gutter, 6" aggregate base, and 3.0" of bituminous mixture.



Area 2 Pavement Examples

It is proposed to do full width mill (typical for a second overlay) on Birn Hill Drive (Birn Hill Lane to 198th St W), Birn Hill Lane (25th Ave NW to Birn Hill Drive), 25th Ave NW (Birn Hill Lane to 15 ½ Street), and Cornell Drive (25th Ave NW to 24th Ave NW) and do an edge mill (typical for a first overlay) on the remaining streets. Following the milling, a 1 ½" overlay will be constructed following the replacement of any curb in damaged/poor condition, repair of

drainage structures as needed, and replacement/adjustment of utility castings. Defective or hazardous sidewalk panels will also be replaced as part of the overlay, and pedestrian curb ramps not in compliance with current ADA standards will also be improved. Other work will include bituminous patching as warranted for any failed pavement areas, casting adjustments, and storm sewer structure repairs. Following this overlay, the next improvements are anticipated to be a seal coat in 3-5 years, with a second seal coat in 10-12 years, followed by a reconstruction in approximately 20 years for those streets receiving their second overlay and the next improvements are anticipated to be a seal coat in 3-5 years, with a second seal coat in 10-12 years, followed by a second mill and overlay in approximately 15-20 years for those streets receiving their first overlay.

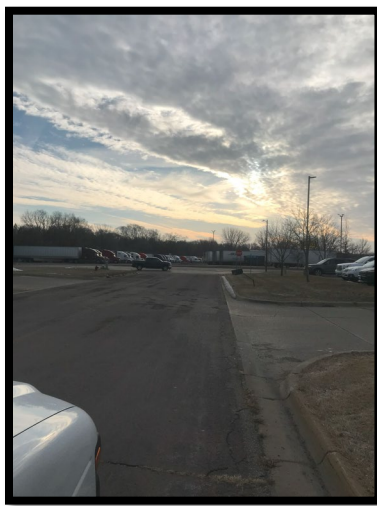
New sidewalk will also be constructed on 25th Avenue from 15 ½ Street NW to 17th Street NW to as identified on the City's Comprehensive Sidewalk and Trails Plan.

Area 3:

Cardinal Avenue* (30th Street NW to Cardinal Lane)
Cardinal Lane (30th Street NW to Cardinal Avenue)

Area 3 streets are primarily in the Northgate Additions and were constructed in 1998. The streets are 32 feet wide (face to face of curb) and were constructed with 10" aggregate base, and 4.0" of bituminous mixture. It is proposed to do edge mill on these streets (typical for a first overlay) and construct a 1 ½" bituminous overlay, following the replacement of any curb in damaged/poor condition, repair of drainage structures as needed, and replacement/adjustment of utility castings. New sidewalk will also be constructed on Cardinal Avenue from 30th Street NW to Cardinal Lane as identified on the City's Comprehensive Sidewalk and Trails Plan.

Following this overlay, the next improvements are anticipated to be a seal coat in 3-5 years, with a second seal coat in 10-12 years, followed by a second mill and overlay in approximately 15-20 years.



Area 3 Pavement Examples

Area 4:

Acorn Trail (30th Street NW to City Limits)

This street was originally constructed in 2004 as part of the realignment of Acorn Trail/CSAH 76. This street is 37 feet wide (back-to-back of curb) and were constructed with 8" aggregate base, and 4.0" of bituminous mixture. Due to excessive pavement settling mostly related to utility trenches and other pavement distresses, it is proposed to do full width mill on these streets and construct a 2" bituminous overlay, following the replacement of any curb in damaged/poor condition, repair of drainage structures as needed, and replacement/adjustment of utility castings. Defective or hazardous sidewalk panels will also be replaced as part of the overlay, and pedestrian curb ramps not in compliance with current ADA standards will also be improved. Other work will include bituminous patching as warranted for any failed pavement areas, casting adjustments, and storm sewer structure repairs.

Following this overlay, the next improvements are anticipated to be a seal coat in 3-5 years, with a second seal coat in 10-12 years, followed by a second mill and overlay in approximately 15-20 years.



Area 4 Pavement Examples

Project Financing

It is estimated that the total cost of the improvements will be \$1,284,775.00 including engineering fees (15%) and contingencies (20%).

Valve/hydrant replacements or adjustments, sanitary sewer replacements/repairs, casting replacements/adjustments, storm sewer structure replacement/repair costs, and other miscellaneous utility related work will be funded from the corresponding utility enterprise fund (Funds 601, 602, and 603). The remainder of the project costs will be paid from the Street Improvement Fund (401).

This results in an overall financing summary as follows:

Street Improvement Fund (401)	\$ 1,170,225.00	91.1%
Water Utility Fund (601)	\$ 12,000.00	0.9%
Sanitary Sewer Utility Fund (602)	\$ 75,350.00	5.9%
Storm Water Utility Fund (603)	\$ 27,200.00	2.1%
Total	\$ 1,284,775.00	100.0%

Project Feasibility

From a technical standpoint, street overlay projects are fairly routine in nature, and this project is considered to be technically feasible. The bituminous overlays, which serve to both protect and strengthen the existing roadway, are intended to extend the design life of the streets a minimum of 10 to 15 years. The new pavement surface, like the existing pavement, will develop cracks. Early cracks develop due to the expansion and contraction that the surface undergoes with the large variations in temperature. Also, existing cracks will “reflect” through the new pavement over time.

The project will be funded from a combination of the City’s street improvement fund, and the utility enterprise funds, and the project is deemed to be financially feasible. Based upon the information presented in this report, the City Council is hereby advised in a preliminary way that the proposed improvements are necessary, cost-effective and feasible, and should be made as recommended in this report.

Project Schedule

The preliminary project schedule is as follows:

Initiate Project	
Order Feasibility Report	January 14, 2025
Receive/File Feasibility Report	February 25, 2025
Informational Meeting	Virtual
Order Improvements	
Order Preparation of Plans and Specifications	March 11, 2025
Approve Plans and Specifications	
Establish Bid Date	March 25, 2025
Bid Opening Date	April 16, 2025
Receive Bids	
Award Contract	April 22, 2025
Begin Construction	May/June 2025
Final Completion	August 30, 2025

Dated: February 20, 2025
Prepared By: Mark W. DuChene, City Engineer

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Mark
DuChene

Digitally signed by
Mark DuChene
Date: 2025.02.20
10:06:08 -06'00'

Mark W. DuChene, P.E.

Reg. No. 46594

2/20/2025

Date

PART 1:JEFFERSON PLACE AREA (JEFFERSON PLACE FROM WILLOW STREET TO FAIRVIEW AVENUE), FAIRVIEW AVENUE FROM JEFFERSON PLACE TO GARFIELD PLACE)

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
1	2021.501/C	MOBILIZATION	LS	1	\$5,000.00	\$5,000.00
2	2104.502	REMOVE CATCH BASIN	EACH	2	\$500.00	\$1,000.00
3	2104.503/C	REMOVE CURB & GUTTER	L F	150	\$9.00	\$1,350.00
4	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	30	\$12.00	\$360.00
5	2104.518/C	REMOVE CONCRETE SIDEWALK	S F	650	\$3.00	\$1,950.00
6	2104.603	MILL BIT SURFACE - CRACK & JOINT REPAIR	L F	50	\$6.00	\$300.00
7	2232.604/7	MILL BITUMINOUS SURFACE TYPE 1	SQ YD	1,280	\$2.00	\$2,560.00
8	2360.509/3	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	190	\$90.00	\$17,100.00
9	2360.604	IRREGULAR WIDTH PAVING	SQ YD	100	\$22.00	\$2,200.00
10	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	2	\$3,600.00	\$7,200.00
11	2506.502/C	ADJUST FRAME & RING CASTING SANITARY	EACH	2	\$1,000.00	\$2,000.00
12	2506.502/C	ADJUST FRAME & RING CASTING STORM	EACH	1	\$1,000.00	\$1,000.00
13	2506.602	REPAIR DRAINAGE/MANHOLE STRUCTURE	EACH	1	\$1,500.00	\$1,500.00
14	2506.602/C	CASTING ASSEMBLY SPECIAL	EACH	1	\$600.00	\$600.00
15	2521.518/C	4" CONCRETE WALK	S F	550	\$11.00	\$6,050.00
16	2521.518/C	6" CONCRETE WALK	S F	100	\$15.00	\$1,500.00
17	2531.503/C	CONCRETE CURB & GUTTER DESIGN B618	L F	150	\$45.00	\$6,750.00
18	2531.618/C	TRUNCATED DOMES	S F	10	\$65.00	\$650.00
19	2563.601/C	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00
20	2573.502/C	STORM DRAIN INLET PROTECTION	EACH	7	\$300.00	\$2,100.00
21	2575.603	SEEDING (W/ TOPSOIL AND FERTILIZER)	LIN FT	350	\$5.00	\$1,750.00
						\$64,920.00

PART 2: BIRN-HILL AREA (BIRN-HILL DRIVE, BIRN-HILL LANE, 25TH AVENUE N.W., CORNELL DRIVE, 24TH AVENUE N.W., 23RD AVENUE N.W., 15 1/2 STREET N.W., JOHNNY RIDGE ROAD, 15TH STREET N.W., PARLIN CIRCLE, PAULIS DRIVE, 21ST AVENUE N.W.)

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
22	2021.501/C	MOBILIZATION	LS	1	\$30,000.00	\$30,000.00
23	2101.502	CLEARING	EACH	7	\$1,200.00	\$8,400.00
24	2101.502	GRUBBING	EACH	7	\$1,000.00	\$7,000.00
25	2104.503/C	REMOVE CURB & GUTTER	L F	876	\$9.00	\$7,884.00
26	2104.518	REMOVE CONCRETE SIDEWALK	S F	940	\$3.00	\$2,820.00
27	2104.518	REMOVE CONCRETE DRIVEWAY PAVEMENT	S F	1,722	\$3.00	\$5,166.00
28	2104.603	MILL BIT SURFACE - CRACK & JOINT REPAIR	L F	2,000	\$6.00	\$12,000.00
29	2105.607	COMMON EXCAVATION (P) (P)	CU YD	120	\$20.00	\$2,400.00
30	2232.604/T	MILL BITUMINOUS SURFACE TYPE 1	SQ YD	5,990	\$2.00	\$11,980.00
31	2232.604/T	MILL BITUMINOUS SURFACE TYPE 2	SQ YD	19,100	\$1.50	\$28,650.00
32	2360.509/T	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	3,160	\$90.00	\$284,400.00
33	2360.604	IRREGULAR WIDTH PAVING	SQ YD	1,000	\$22.00	\$22,000.00
34	2504.602/C	ADJUST GATE VALVE & BOX	EACH	23	\$300.00	\$6,900.00
35	2506.502/C	ADJUST FRAME & RING CASTING SANITARY	EACH	26	\$1,000.00	\$26,000.00
36	2506.502/C	ADJUST FRAME & RING CASTING STORM	EACH	4	\$1,000.00	\$4,000.00
37	2506.602	REPAIR SANITARY MANOLE	EACH	9	\$1,500.00	\$13,500.00
38	2506.602	REPAIR DRAINAGE/MANHOLE STRUCTURE	EACH	3	\$1,500.00	\$4,500.00
39	2521.518	4" CONCRETE WALK	S F	3,080	\$11.00	\$33,880.00
40	2521.518	6" CONCRETE WALK	S F	1,236	\$15.00	\$18,540.00
41	2531.503/C	CONCRETE CURB & GUTTER DESIGN B618	L F	876	\$45.00	\$39,420.00
42	2531.604	8" CONCRETE VALLEY GUTTER	S Y	20	\$120.00	\$2,400.00
43	2531.618	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	1,325	\$15.00	\$19,875.00
44	2531.618	TRUNCATED DOMES	S F	40	\$65.00	\$2,600.00
45	2563.601/C	TRAFFIC CONTROL	LS	1	\$7,000.00	\$7,000.00
46	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	7	\$700.00	\$4,900.00
47	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	7	\$700.00	\$4,900.00
48	2573.502/C	STORM DRAIN INLET PROTECTION	EACH	40	\$200.00	\$8,000.00
49	2575.504	SODDING TYPE LAWN	S Y	570	\$12.00	\$6,840.00
50	2575.603	SEEDING (W/ TOPSOIL AND FERTILIZER)	LIN FT	1,076	\$5.00	\$5,380.00
						\$631,335.00

PART 3: CARDINAL AVENUE AREA (CARDINAL LANE FROM 30TH STREET N.W. TO CARDINAL AVENUE, CARDINAL AVENUE FROM CARDINAL LANE TO 30TH STREET N.W.)

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
51	2015.607	COMMON EXCAVATION (P) (P)	CU YD	111	\$20.00	\$2,220.00
52	2021.501/C	MOBILIZATION	LS	1	\$5,000.00	\$5,000.00
53	2104.503/C	REMOVE CURB & GUTTER	L F	180	\$9.00	\$1,620.00
54	2104.518	REMOVE CONCRETE SIDEWALK	S F	150	\$3.00	\$450.00
55	2104.603	MILL BIT SURFACE - CRACK & JOINT REPAIR	L F	400	\$6.00	\$2,400.00
56	2232.604/T	MILL BITUMINOUS SURFACE TYPE 1	SQ YD	3,320	\$2.00	\$6,640.00
57	2360.509/T	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	594	\$90.00	\$53,460.00
58	2360.604	IRREGULAR WIDTH PAVING	SQ YD	200	\$22.00	\$4,400.00
59	2504.602	ADJUST GATE VALVE & BOX	EACH	4	\$300.00	\$1,200.00
60	2506.502/C	ADJUST FRAME & RING CASTING SANITARY	EACH	5	\$1,000.00	\$5,000.00
61	2506.602	REPAIR DRAINAGE/MANHOLE STRUCTURE	EACH	1	\$1,500.00	\$1,500.00
62	2521.518	4" CONCRETE WALK	S F	3,420	\$11.00	\$37,620.00
63	2521.518	6" CONCRETE WALK	S F	300	\$15.00	\$4,500.00
64	2531.503/C	CONCRETE CURB & GUTTER DESIGN B618	L F	150	\$45.00	\$6,750.00
65	2531.618	TRUNCATED DOMES	S F	24	\$65.00	\$1,560.00
66	2563.601/C	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00
67	2573.502	STORM DRAIN INLET PROTECTION	EACH	8	\$300.00	\$2,400.00
68	2575.603	SEEDING (W/TOPSOIL AND FERTILIZER)	SY	800	\$5.00	\$4,000.00
						\$142,720.00

PART 4: ACORN TRAIL AREA (ACORN TRAIL FROM 30TH STREET N.W. TO 575' N.W. OF 8TH STREET N.W.)

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
69	2021.501/C	MOBILIZATION	LS	1	\$2,000.00	\$2,000.00
70	2104.503/C	REMOVE CURB & GUTTER	L F	200	\$9.00	\$1,800.00
71	2104.518	REMOVE CONCRETE SIDEWALK	S F	730	\$3.00	\$2,190.00
72	2104.603	MILL BIT SURFACE - CRACK & JOINT REPAIR	L F	200	\$6.00	\$1,200.00
73	2232.604/T	MILL BITUMINOUS SURFACE TYPE 1	SQ YD	2,756	\$2.00	\$5,512.00
74	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	440	\$90.00	\$39,600.00
75	2360.604	IRREGULAR WIDTH PAVING	SQ YD	200	\$22.00	\$4,400.00
76	2504.602	ADJUST GATE VALVE & BOX	EACH	2	\$300.00	\$600.00
77	2506.502/C	ADJUST FRAME & RING CASTING SANITARY	EACH	6	\$1,000.00	\$6,000.00
78	2506.602	REPAIR SANITARY MANOLE	EACH	1	\$1,500.00	\$1,500.00
79	2521.518/C	4" CONCRETE WALK	S F	290	\$11.00	\$3,190.00
80	2521.518	6" CONCRETE WALK	S F	440	\$15.00	\$6,600.00
81	2531.503/C	CONCRETE CURB & GUTTER DESIGN B618	L F	150	\$54.00	\$8,100.00
82	2531.618	TRUNCATED DOMES	S F	48	\$65.00	\$3,120.00
83	2563.601/C	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00
84	2573.502/C	STORM DRAIN INLET PROTECTION	EACH	6	\$300.00	\$1,800.00
85	2575.603	SEEDING (W/TOPSOIL AND FERTILIZER)	LIN FT	480	\$5.00	\$2,400.00
						\$92,012.00

Base Bid Totals \$930,987.00

	401	601	602	603	Subtotals
Construction	\$847,987.00	\$8,700.00	\$54,600.00	\$19,700.00	\$930,987.00
Contingency (20%)	\$169,597.40	\$1,740.00	\$10,920.00	\$3,940.00	\$186,197.40
Engineering (15%)	\$152,637.66	\$1,566.00	\$9,828.00	\$3,546.00	\$167,577.66
Total	\$1,170,222.06	\$12,006.00	\$75,348.00	\$27,186.00	\$1,284,762.06
Round	\$1,170,225.00	\$12,000.00	\$75,350.00	\$27,200.00	\$1,284,775.00
	91.1%	0.9%	5.9%	2.1%	100.0%



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-045 Receive/File Feasibility Report and Establish Public Hearing for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03

Background:

Attached is the feasibility report detailing the proposed improvements for the 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

Hulett Avenue (7th Street NW to Bradley Road)
 Hulett Avenue** (Bradley Road to 20th Street NW (TH 3))

** Includes new watermain.

A bid alternate is also recommended to be considered by the Council to install a new watermain along Hulett Avenue from 17th Street NW to TH 3/20th Street NW.

This results in an overall preliminary financing summary including 20% contingency and 15% engineering, (including the bid alternate) as follows:

MSA Street Construction Fund	\$472,525.00	54.3%
Water Utility Fund (601)	\$387,500.00	44.5%
<u>Sanitary Sewer Utility Fund (602)</u>	<u>\$ 10,300.00</u>	<u>1.2%</u>
Total	\$870,325.00	100.0%

This results in an overall preliminary financing summary including 20% contingency and 15% engineering, (excluding the bid alternate) as follows:

MSA Street Construction Fund	\$472,525.00	80.5%
Water Utility Fund (601)	\$103,850.00	17.7%
<u>Sanitary Sewer Utility Fund (602)</u>	<u>\$ 10,300.00</u>	<u>1.8%</u>
Total	\$586,700.00	100.0%

The attached resolution also establishes a Public Hearing before the City Council for this project on March 11, 2025. Prior to the hearing, a virtual informational meeting will be conducted with the abutting property owners to review the proposed improvements. It is tentatively planned to receive bids on this project in April 2025, with construction to begin in May/June 2025, and be substantially completed by the end of August 2025.

Recommendation:

Approve Resolution 2025-045 Receive/File Feasibility Report and Establish Public Hearing for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03

Attachments:

1. Resolution 2025-045 Receive/File Feasibility Report and Establish Public Hearing for 2025 MSA Street Overlay & Sidewalk Improvements
2. 2025-03 Location Map
3. (2025-03) Feasibility Report

CITY OF FARIBAULT

RESOLUTION #2025-045

RECEIVE/FILE FEASIBILITY REPORT AND ESTABLISH PUBLIC HEARING FOR 2025 MSA STREET OVERLAY & SIDEWALK IMPROVEMENTS - CONTRACT 2025- 03

WHEREAS, a report has been prepared by the City Engineering Department with reference to the 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

Hulett Avenue (7th Street NW to Bradley Road)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3))

** Includes new watermain.

NOW, THEREFORE BE IT RESOLVED, that the Council will consider the 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

Hulett Avenue (7th Street NW to Bradley Road)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3))

** Includes new watermain.

in accordance with the feasibility report.

ALSO, BE IT RESOLVED, a public hearing shall be held on such proposed improvements on the 11th day of March 2025, in the Council Chambers of the City Hall at 6:00 p.m. and the Administrator shall give mailed and published notice of such hearing of improvements as required by law.

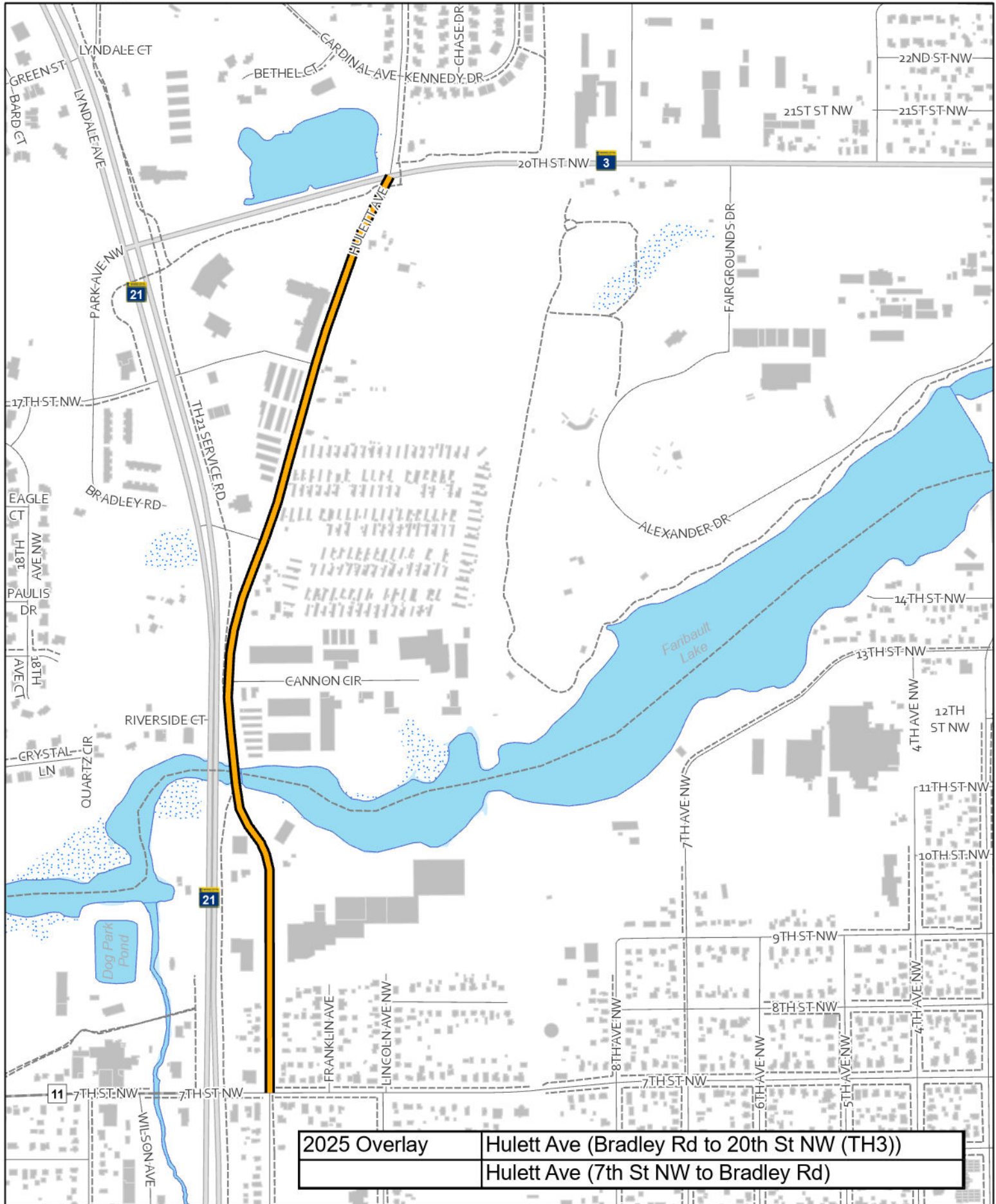
Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

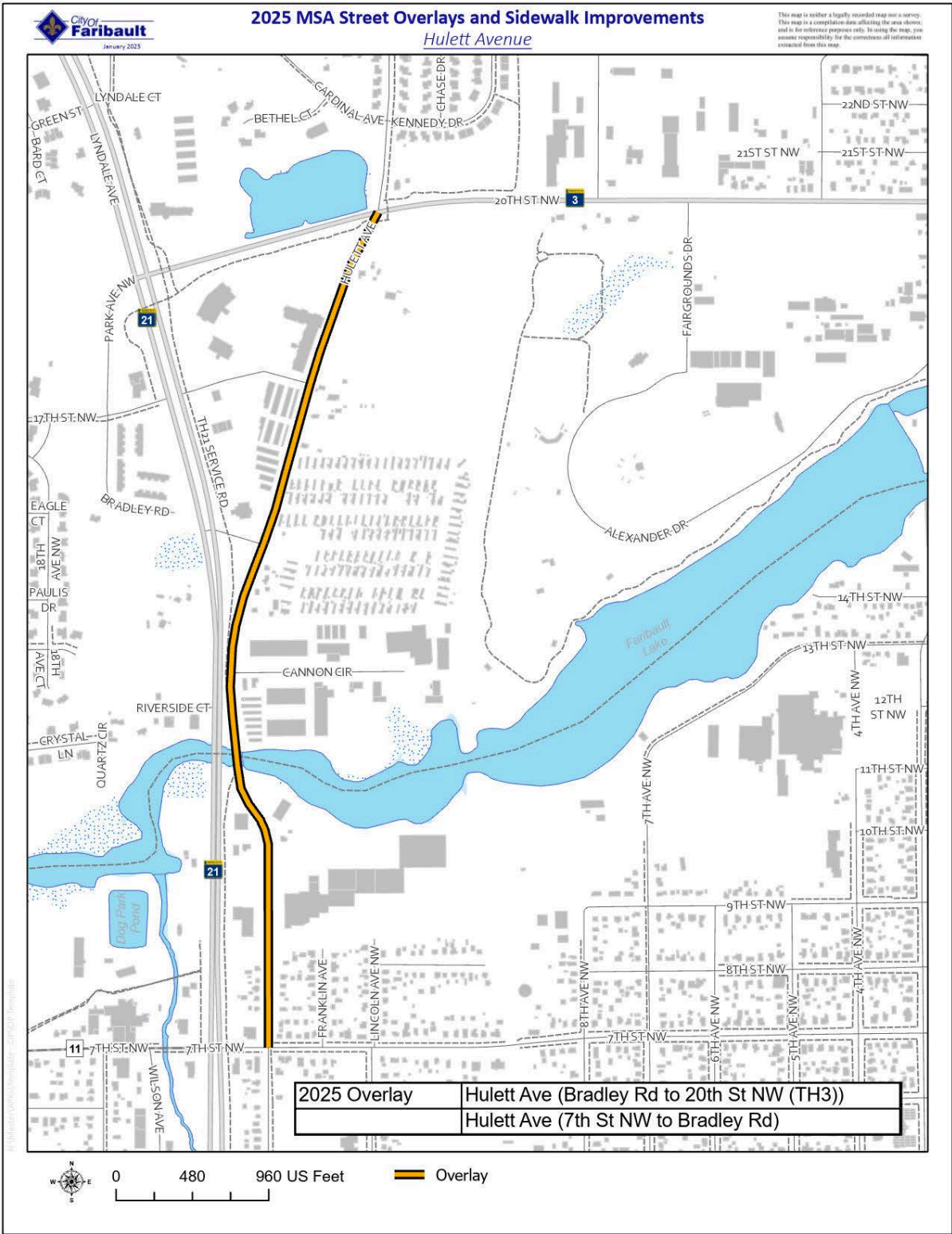
ATTEST:

Jessica L. Kinser, City Administrator



2025 MSA STREET OVERLAY & SIDEWALK IMPROVEMENTS

FEASIBILITY REPORT
Contract 2025-03



Project Initiation

This project was initiated by the passage of Resolution 2025-007 on January 14, 2025. These improvements are non-petitioned, and is proposed to be funded by the City's franchise fee revenues instead of special assessments through the City's Municipal State Aid Street account. A simple majority vote of the City Council is required to proceed. In general, street overlay improvements are programmed annually and included in the Capital Improvement Plan and Budget based on the age of the streets coupled with an inspection of the existing pavements.

While every street ages uniquely depending upon multiple factors like traffic, soil conditions, construction practices, and other issues, the City has established a general life cycle for streets, based upon a total pavement life of 50-60 years. Within this life cycle, two mill and overlay improvements are programmed to preserve, strengthen, and extend the life of the pavement.

Following is the City's general street life cycle projection used as part of its pavement management program:

Street Life Cycle	
Program Basis: 50-60 year Service Life	
<u>Action</u>	<u>Year</u>
Original Construction	0
1st Seal Coat	5 to 8
2nd Seal Coat	12 to 15
1st Overlay	20 to 25
3rd Seal Coat	25 to 28
4th Seal Coat	32 to 35
2nd Overlay	40 to 45
5th Seal Coat	45 to 48
Reconstruction	50 to 60

Project Locations

Hulett Avenue (7th Street NW to Bradley Road)

Hulett Avenue** (Bradley Road to 20th Street NW (TH 3))

** Includes new watermain.

Project Scope

Paving Scope:

Hulett Avenue (7th Street NW to Bradley Road)

Hulett Avenue (Bradley Road to 20th Street NW (TH 3))

Hulett Avenue was constructed in three phases when it was improved to an urban section roadway back in the 80's/90's. The segment from 7th Street NW to approximately 1,250 feet north was constructed in 1986, the next segment moving north up to Cannon Circle was completed in 1985, the next segment from Cannon Circle to Bradley Road was constructed in 1982 and the final segment from Bradley Road to 20th Street/TH 3 was constructed in 1990.

The streets is 40 to 46 ft (face to face of curb), with B624 concrete curb and gutter, 12" of sand, 10" aggregate base, and 4.5" of bituminous. This two lane road is part of the City's Municipal State Aid Street (MSAS) system and therefore eligible project costs may be funded from the City's MSAS construction account.



Area 1 Pavement Examples

It is proposed to do an edge mill on these streets (typical for a first overlay) and a 1 ½" overlay. The mill and overlays follow the replacement of any curb in damaged/poor condition, repair of drainage structures as needed, and replacement/adjustment of utility castings. Following this overlay, the next improvements are anticipated to be a seal coat in 3-5 years, with a second seal coat in 10-12 years, followed by a second mill and overlay in approximately 15-20 years.

The existing bike lanes on the roadway are proposed to be re-installed and updated striping for the length of the project.

Watermain Scope:

This project also includes the construction of a 6" watermain from just north of Bradley Road to just south of 17th Street NW to complete a missing segment of watermain and create a looped watermain. This looped watermain will provide a secondary access supply for the adjacent manufactured home park thereby providing redundancy in their water service supply and reducing risk of having to be isolated.

Also included in the project is a bid alternate to construct a 6" watermain from 17th Street NW to 20th Street NW/TH 3. During the construction of the new 21" sanitary sewer pipe along the south side of TH 3, an existing 1950's 6" watermain failed and due to construction constraints had to be abandoned in place. This proposed bid alternate watermain will re-establish a watermain loop.

Project Financing

It is estimated that the total cost of the improvements including the bid alternate will be \$870,325.00 including engineering fees (15%) and contingencies (20%). The bid alternate was not included in the 2025 budget but should be considered to be included in the project plans and if favorable bids are received should be considered for acceptance in which case a budget amendment will need to be approved by the City Council at that time. The total estimate project costs without the bid alternate is \$586,700 which is well under the project budget of \$780,000.00.

The new watermain installation as well as valve/hydrant replacements or adjustments, sanitary sewer replacements/repairs, casting replacements/adjustment and other miscellaneous utility related work will be funded from the corresponding utility enterprise fund (Funds 601, 602\). The remainder of the project costs including storm sewer structure replacement/repair costs will be paid from the MSAS construction account.

This results in an overall financing summary (including the bid alternate) as follows:

Municipal State Aid Street (MSAS)	\$ 472,525.00	54.3%
Water Utility Fund (601)	\$ 387,500.00	44.5%
Sanitary Sewer Utility Fund (602)	<u>\$ 10,300.00</u>	<u>1.2%</u>
Total	\$ 870,325.00	100.0%

This results in an overall financing summary (excluding the bid alternate) as follows:

Municipal State Aid Street (MSAS)	\$ 472,525.00	80.5%
Water Utility Fund (601)	\$ 103,850.00	17.7%
Sanitary Sewer Utility Fund (602)	<u>\$ 10,300.00</u>	<u>1.8%</u>
Total	\$ 586,700.00	100.0%

Project Feasibility

From a technical standpoint, street overlay projects are fairly routine in nature, and this project is considered to be technically feasible. The bituminous overlays, which serve to both protect and strengthen the existing roadway, are intended to extend the design life of the streets a minimum of 10 to 15 years. The new pavement surface, like the existing pavement, will develop cracks. Early cracks develop due to the expansion and contraction that the surface undergoes with the large variations in temperature. Also, existing cracks will “reflect” through the new pavement over time.

The project will be funded from a combination of the City’s municipal state aid street fund, and the utility enterprise funds, and the project is deemed to be financially feasible. Based upon the information presented in this report, the City Council is hereby advised in a preliminary way that the proposed improvements are necessary, cost-effective and feasible, and should be made as recommended in this report.

Project Schedule

The preliminary project schedule is as follows:

Initiate Project Order Feasibility Report	January 14, 2025
Receive/File Feasibility Report	February 25, 2025
Informational Meeting	Virtual
Order Improvements Order Preparation of Plans and Specifications	March 11, 2025
Approve Plans and Specifications Establish Bid Date	March 25, 2025
Bid Opening Date	April 16, 2025
Receive Bids Award Contract	April 22, 2025
Begin Construction	May/June 2025
Final Completion	August 30, 2025
Dated: February 20, 2025 Prepared By: Mark W. DuChene, City Engineer	

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Mark
DuChene

Digitally signed by Mark
DuChene
Date: 2025.02.20
11:55:29 -06'00'

Mark W. DuChene, P.E.

Reg. No. 46594

2/20/2025
Date

Base Bid

Hulett Avenue (7th St. NW to 20th St. NW)

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
1	2021.501/C	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00
2	2104.502	REMOVE CATCH BASIN	EACH	2	\$550.00	\$1,100.00
3	2104.503/C	REMOVE CONCRETE CURB AND GUTTER	LIN FT	305	\$10.00	\$3,050.00
4	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	450	\$6.75	\$3,037.50
5	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	605	\$4.25	\$2,571.25
6	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	110	\$46.00	\$5,060.00
7	2232.604/1	MILL BITUMINOUS SURFACE TYPE 1	SQ YD	9,450	\$1.50	\$14,175.00
8	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	2,220	\$90.00	\$199,800.00
9	2360.604	IRREGULAR WIDTH PAVING	SQ YD	610	\$29.00	\$17,690.00
10	2503.503/1	12" RC PIPE SEWER CLASS III	LIN FT	25	\$50.00	\$1,250.00
11	2504.602	INSTALL HYDRANT W/6" LEAD & VALVE	EACH	1	\$10,200.00	\$10,200.00
12	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	\$1,800.00	\$3,600.00
13	2504.602/C	ADJUST GATE VALVE & BOX	EACH	7	\$250.00	\$1,750.00
14	2504.602	8" GATE VALVE & BOX	EACH	2	\$3,400.00	\$6,800.00
15	2504.603	8" PVC WATERMAIN	L F	332	\$60.00	\$19,920.00
16	2504.608	DUCTILE IRON FITTINGS	LB	330	\$14.00	\$4,620.00
17	2506.502	CONSTRUCT DRAINAGE STRUCTURE DES 4021	EACH	2	\$6,250.00	\$12,500.00
18	2506.502/C	ADJUST FRAME & RING CASTING	EACH	5	\$1,250.00	\$6,250.00
19	2506.502/S	ADJUST FRAME RING CASTING - STORM	EACH	4	\$750.00	\$3,000.00
20	2506.602	REPAIR SANITARY MANOLE	EACH	1	\$1,200.00	\$1,200.00
21	2506.602/C	REPAIR DRAINAGE STRUCTURE	EACH	5	\$2,000.00	\$10,000.00
22	2531.503/C	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	305	\$30.00	\$9,150.00
23	2563.601/C	TRAFFIC CONTROL	LUMP SUM	1	\$9,000.00	\$9,000.00
24	2573.502/C	STORM DRAIN INLET PROTECTION	EACH	20	\$200.00	\$4,000.00
25	2575.603	SEEDING (W/ TOPSOIL AND FERTILIZER)	LIN FT	355	\$5.00	\$1,775.00
26	2582.503	6" SOLID LINE MULTI COMP	L F	8,196	\$4.25	\$34,833.00
27	2582.503	24" SOLID LINE MULTI COMP	L F	120	\$15.00	\$1,800.00
28	2582.503	6" DOTTED LINE MULTI COMP	L F	144	\$6.00	\$864.00
29	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	5,092	\$2.00	\$10,184.00
30	2582.518	PAVT MSSG MULTI COMP	S F	523.41	\$14.00	\$7,327.74
31	2582.518	CROSSWALK MULTI COMP	S F	300	\$12.00	\$3,600.00
Base Bid Totals						\$425,107.49

Alternate 1

Hulett Avenue Watermain (17th St. NW to 20th St. NW)

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
32	2104.502	SALVAGE HYDRANT	EACH	1	\$600.00	\$600.00
33	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	1,180	\$6.75	\$7,965.00
34	2104.503	REMOVE CURB & GUTTER	L F	60	\$10.00	\$600.00
35	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	2,285	\$4.25	\$9,711.25
36	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CY	520	\$46.00	\$23,920.00
37	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	210	\$92.00	\$19,320.00
38	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	420	\$92.00	\$38,640.00
39	2504.602	INSTALL HYDRANT W/6" LEAD & VALVE	EACH	3	\$10,200.00	\$30,600.00
40	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	\$1,800.00	\$3,600.00
41	2504.602	6" GATE VALVE & BOX	EACH	2	\$3,200.00	\$6,400.00
42	2504.603	6" PVC WATERMAIN	L F	1,101	\$52.00	\$57,252.00
43	2504.608	DUCTILE IRON FITTINGS	LB	366	\$14.00	\$5,124.00
44	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	60	\$30.00	\$1,800.00
					Alternate 1 Totals	\$205,532.25

	MSAS	601	602	Subtotals
Construction	\$342,408.74	\$280,781.00	\$7,450.00	\$630,639.74
Contingency (20%)	\$68,481.75	\$56,156.20	\$1,490.00	\$126,127.95
Engineering (15%)	\$61,633.57	\$50,540.58	\$1,341.00	\$113,515.15
Total	\$472,524.06	\$387,477.78	\$10,281.00	\$870,282.84
Round	\$472,525.00	\$387,500.00	\$10,300.00	\$870,325.00
	54.3%	44.5%	1.2%	\$0.00



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-046 Receive/File Feasibility Report and Establish Public Hearing for 2025 3rd Avenue SW Reconstruction Improvements - Contract 2025-04

Background:

Attached is the feasibility report detailing the proposed improvements for the 23rd Avenue SW Reconstruction Improvements - Contract 2025-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are as follows:

3rd Avenue SW (Division Street to 3rd Street SW)

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is \$1,456,250.00. Proposed funding for the project is as follows:

Street Improvement Fund (401)	\$ 808,350.00	55.5%
Water Utility Fund (601)	\$ 273,450.00	18.8%
Sanitary Sewer Utility Fund (602)	\$ 168,250.00	11.6%
<u>Storm Water Utility Fund (603)</u>	<u>\$ 206,200.00</u>	<u>14.2%</u>
Total	\$ 1,456,250.00	100.0%

The attached resolution also establishes a Public Hearing before the City Council for this project on March 11, 2025. Prior to the hearing, a virtual informational meeting will be conducted with the abutting property owners to review the proposed improvements. It is tentatively planned to receive

bids on this project in April 2025, with construction to begin in May/June 2025, and be substantially completed by the end of August 2025.

Recommendation:

Approve Resolution 2025-046.

Attachments:

1. Resolution 2025-046 Receive/File Feasibility Report and Establish Public Hearing for 2025 3rd Avenue SW Reconstruction Improvements - Contract 2025-04
2. 2025-04 Location Map
3. (2025-04) Feasibility Report

CITY OF FARIBAULT

RESOLUTION #2025-046

RECEIVE/FILE FEASIBILITY REPORT AND ESTABLISH PUBLIC HEARING FOR 3RD AVENUE SW RECONSTRUCTION IMPROVEMENTS - CONTRACT 2025-04

WHEREAS, a report has been prepared by the City Engineering Department with reference to the 3rd Avenue SW Reconstruction Improvements - Contract 2025-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

3rd Avenue SW (Division Street to 3rd Street SW)

NOW, THEREFORE BE IT RESOLVED, that the Council will consider the 3rd Avenue SW Reconstruction Improvements - Contract 2025-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

3rd Avenue SW (Division Street to 3rd Street SW)

in accordance with the feasibility report.

ALSO, BE IT RESOLVED, a public hearing shall be held on such proposed improvements on the 11th day of March 2025, in the Council Chambers of the City Hall at 6:00 p.m., and the Administrator shall give mailed and published notice of such hearing of improvements as required by law.

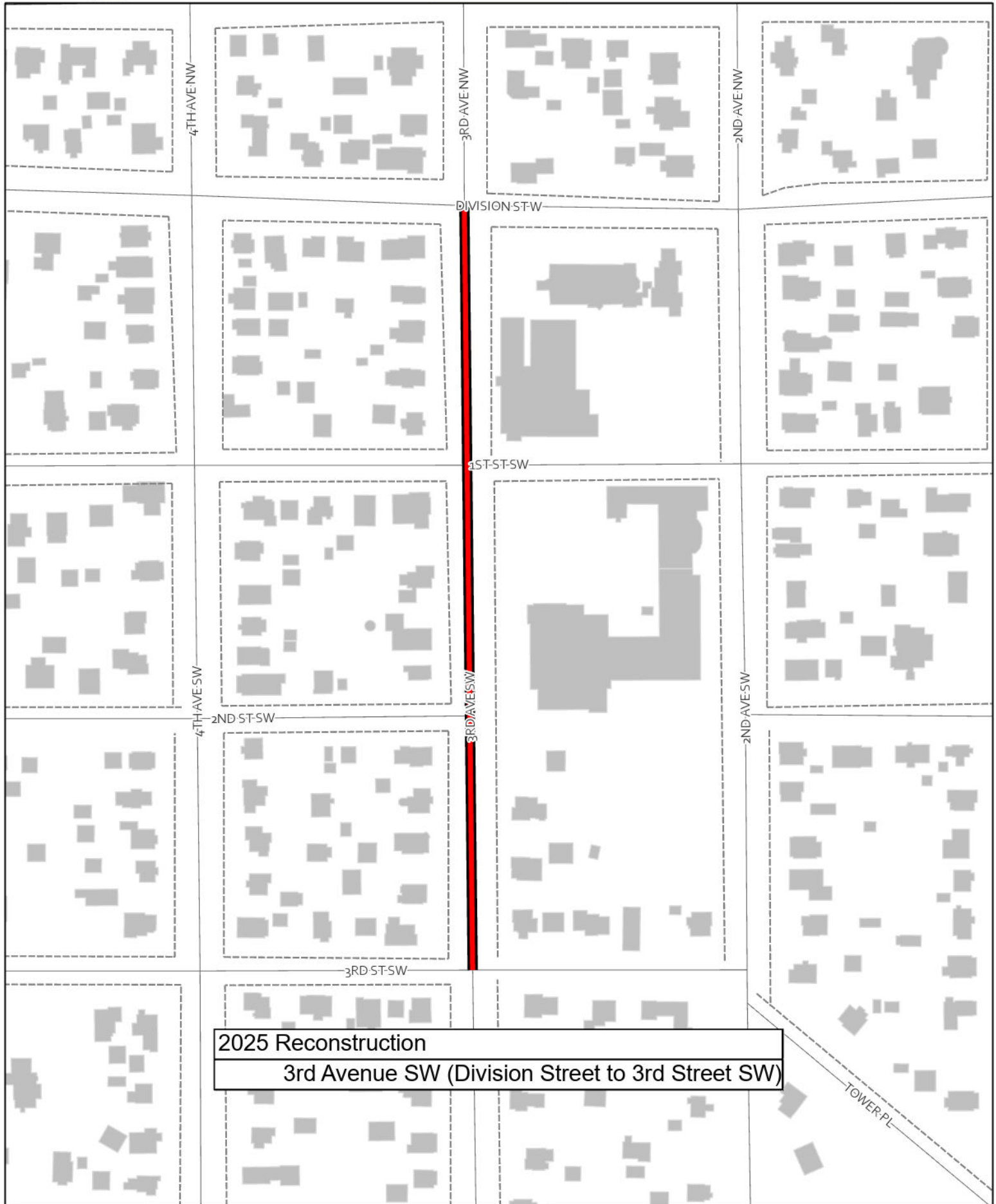
Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



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0 125 250 US Feet

█ Reconstruction

2025 3rd AVENUE SW **RECONSTRUCTION IMPROVEMENTS**

FEASIBILITY REPORT **Contract 2025-04**

Project Location

3rd Avenue SW - Division Street to 3rd Street SW

Project Location Map



Project Initiation

The improvements are included in the approved 2025-2029 Capital Improvements Plan (CIP) as well as the approved 2025 Annual Budget. The project was formally initiated upon the passage of Resolution 2025-008 by the City Council on January 14, 2025, which also ordered the preparation of this report.

These improvements are non-petitioned and proposed to be funded without the use of special assessments, a simple majority vote of the City Council is required to proceed. In general, street and utility improvements are programmed annually and included in the Capital Improvement Plan and Budget based on the age of the streets coupled with an inspection of the existing pavements.

Project Scope

3rd Avenue SW (Division Street to 3rd Street SW)

Street & Sidewalk Improvements: The right of way (ROW) width for 3rd Avenue SW is 80 feet and the current roadway is a 36-foot wide urban roadway section with curb and gutter and sidewalk on both sides from 1st Street SW to 3rd Street SW. From Division Street to 1st Street SW the current roadway is a 55-foot wide urban roadway section with curb and gutter and sidewalk on both sides and angled parking on the east side. The roadway was platted in multiple sections from 1858 as part of the, DANIEL FARIBAULTS ADDITION and SOUTHERN ADDITION, and originally constructed in the early 1960's. The existing roadway was originally constructed sometime prior to the 1950's. A review of records did not find any previous street construction drawings.



3rd Avenue SW Pictures

Proposed street improvements include the full reconstruction of the roadway section with 8" aggregate base, B618 concrete curb and gutter, and 3.5" of bituminous pavement. The proposed width for the reconstructed street is 37-feet (back of curb to back of curb) and removing the angled parking on the

northernmost block. The removal of the parking was previously discussed with the adjacent property owner who agreed with removing the parking rather than being assessed for the cost of replacing the parking and entering into a limited use agreement, which would be similar to recent past similar situations.

There is currently on both sides 3rd Avenue SW some of which remains the old “multi-panel” sidewalks as shown in the photo below.



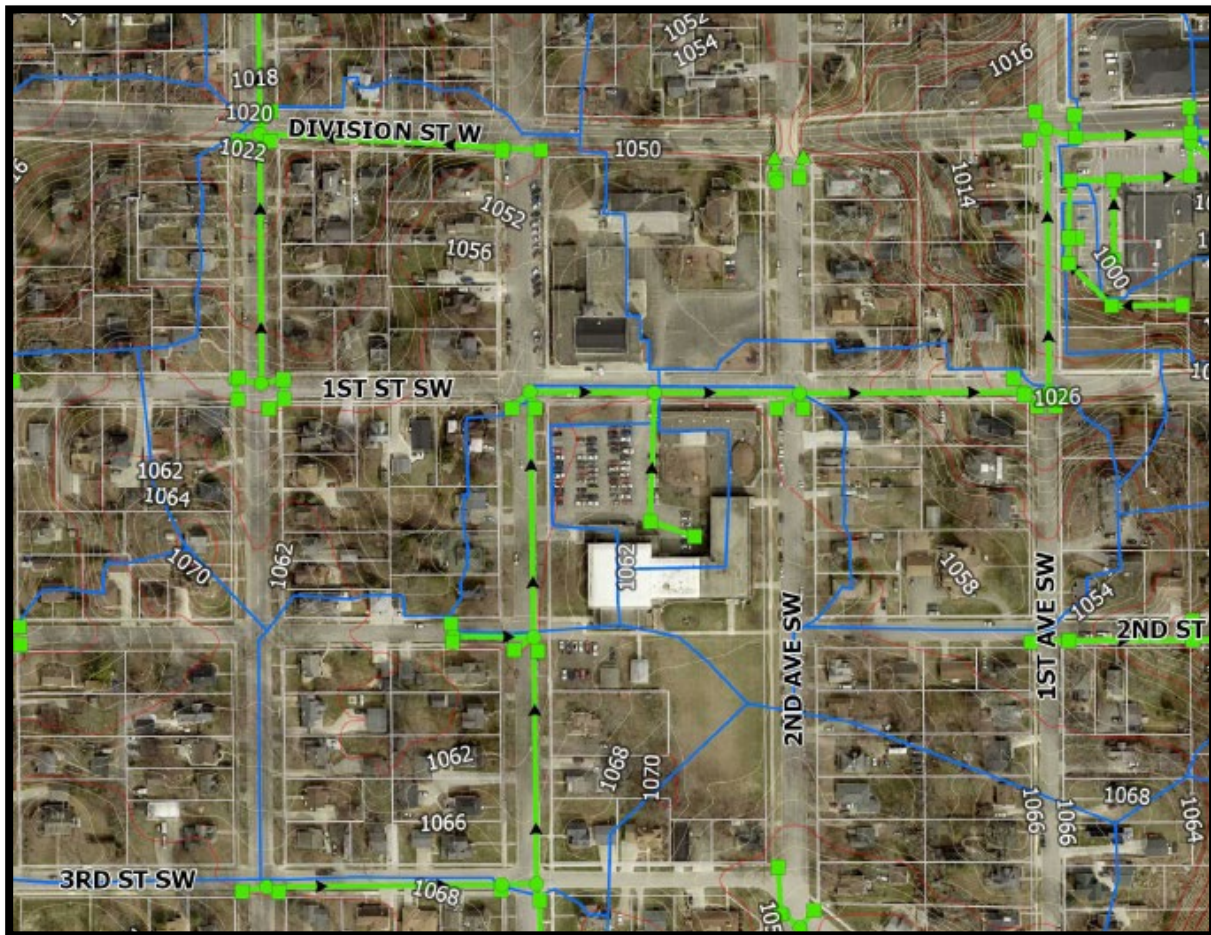
It is proposed to replace the sidewalks on both sides of 3rd Avenue SW with 6-foot wide sidewalks in generally the same location as the existing walks.

Sanitary Sewer: The sanitary sewer was installed in the 1940's, consisting of 8" vitrified clay pipe (VCP). The existing sewer line is in a significantly deteriorated state and is in need of replacement. It is proposed to replace the piping with new 8" PVC, with new precast concrete manholes. Individual service lines will be replaced out from the main to the boulevard, typically with 4" or 6" PVC piping depending on the property use.

Watermain: The watermain is 12" pipe (material unknown), installed in 1915 from Division Street SW to 1st Street SW and is a 4" pipe from 1st Street SW to 3rd Street SW installed in 1892-1901. There are no recent recorded watermain breaks on these segments of watermain. It is proposed to replace the main with a new 12" and 8" PVC watermain. There are several lead service lines in the proposed project. Individual service lines generally will be replaced with 1" copper or matching size to existing from the main to the property line and a new curb stop installed. Replacement of lead service lines from the curb stop to the home remain the responsibility of the property owner. New valves and hydrants will also be included with the project. Temporary water services will be set up during the construction to maintain service to the area properties.

Storm Sewer: There is an existing storm sewer system in 3rd Avenue SW and is located within the

Straight River subwatershed according to the City's 2022 Surface Water Management Plan (SWMP). According to the SWMP there are no modeled drainage issues in this area.



Legend

→ Existing Storm Sewer

Storm Structures

■ Catch Basin

▲ Inlet/Outlet

● Manhole

→ Storm Sewer Size and Slope Needed to Convey 10-year 24-hour Event

■ Additional Inlet Capacity Needed within Catchment (see Inlet Capacity Table in Appendix B)

□ City Boundary

Snapshot of 2022 Surface Water Management Plan 10 Year Event Storm Sewer Capacity Map

It is proposed to replace this system with new RCP pipe and new precast concrete drainage structures meeting the current standards for storm sewer systems and as recommended in the City's current Surface Water Management Plan.

Project Financing

The preliminary estimated cost of the improvements is \$1,456,250.00, which includes a 10% contingency and 15% for engineering fees (a copy of the preliminary construction estimate is attached). Funding for the work will come from the City's Municipal Street Improvement Fund (401), which is funded through franchise fees. Additional funding sources available to the City and proposed to be used include the Water, Sanitary Sewer and Storm Water Utility Funds (601, 602, and 603, respectively).

Estimated financing for this project is as follows:

Street Improvement Fund (401)	\$ 808,350.00	55.5%
Water Utility Fund (601)	\$ 279,450.00	18.8%
Sewer Utility Fund (603)	\$ 168,250.00	11.6%
Storm Sewer Utility Fund (603)	<u>\$ 206,200.00</u>	<u>14.2%</u>
Total	\$1,456,250.00	100.0%

Project Feasibility

The improvements proposed as part of this project do not appear to present any insurmountable design or construction issues. The project will be funded from a combination of the City's street improvement fund, and the utility enterprise funds, and the project is deemed to be financially feasible. Based upon the information presented in this report, the City Council is hereby advised in a preliminary way that the proposed improvements are necessary, cost-effective and feasible, and should be made as recommended in this report.

Project Schedule

The preliminary project schedule is as follows:

Initiate Project Order Feasibility Report	January 14, 2025
Receive/File Feasibility Report	February 25, 2025
Informational Meeting	Virtual
Order Improvements Order Preparation of Plans and Specifications	March 11, 2025
Approve Plans and Specifications Establish Bid Date	March 25, 2025
Bid Opening Date	April 16, 2025
Receive Bids Award Contract	April 22, 2025
Begin Construction	May/June 2025
Final Completion	August 30, 2025

Dated: February 21, 2025

Prepared By: Mark W. DuChene, City Engineer

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Mark DuChene

Digitally signed by Mark DuChene
DN: C=US,
E=mduchene@ci.fairbault.mn.us,
OU=City of Fairbault, CN=Mark
DuChene
Reason: I am approving this document
Date: 2025.02.21 11:04:57-06'00'

Mark W. DuChene, P.E.

Reg. No. 46594

2/21/2025

Date

3RD AVE SW (3RD ST SW TO DIVISION ST) SCHEDULE A: ROADWAY IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
1	2021.501	MOBILIZATION	LS	1	\$50,000.00	\$50,000.00
2	2101.502	CLEARING	EACH	12	\$1,300.00	\$15,600.00
3	2101.502	GRUBBING	EACH	12	\$1,100.00	\$13,200.00
4	2104.502	REMOVE CONCRETE STEPS	EACH	2	\$250.00	\$500.00
5	2104.503	REMOVE CURB & GUTTER	L F	2,445	\$3.00	\$7,335.00
6	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	39	\$2.00	\$78.00
7	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	5,372	\$2.00	\$10,744.00
8	2104.518	REMOVE CONCRETE DRIVEWAY/SIDEWALK	SF	15,729	\$1.50	\$23,593.50
9	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	500	\$2.00	\$1,000.00
10	2106.507	EXCAVATION - SUBGRADE	C Y	500	\$14.00	\$7,000.00
11	2106.607	EXCAVATION - COMMON (P) (P)	CY	1,942	\$14.00	\$27,188.00
12	2106.607	SELECT GRANULAR BORROW (CV)	CY	500	\$24.00	\$12,000.00
13	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (P)	CY	1,180	\$33.00	\$38,940.00
14	2301.503	INTEGRANT CURB DESIGN B6	L F	68	\$18.00	\$1,224.00
15	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	426	\$94.00	\$40,044.00
16	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	560	\$90.00	\$50,400.00
17	2411.607	CONCRETE STEPS	C Y	2	\$2,000.00	\$4,000.00
18	2521.518	4" CONCRETE WALK	S F	12,908	\$8.50	\$109,718.00
19	2521.518	6" CONCRETE WALK	S F	3,328	\$13.00	\$43,264.00
20	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	2,460	\$24.00	\$59,040.00
21	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	89	\$120.00	\$10,680.00
22	2531.603	8" CONCRETE VALLEY GUTTER	LIN FT	42	\$50.00	\$2,100.00
23	2531.603	CONCRETE CURB DESIGN V	L F	154	\$35.00	\$5,390.00
24	2531.618	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	2,965	\$10.50	\$31,132.50
25	2531.618	TRUNCATED DOMES	S F	264	\$56.00	\$14,784.00
26	2563.601	TRAFFIC CONTROL	LS	1	\$6,500.00	\$6,500.00
27	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	4	\$750.00	\$3,000.00
28	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	16	\$800.00	\$12,800.00
29	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$2,000.00	\$2,000.00
30	2573.502	STORM DRAIN INLET PROTECTION	EACH	27	\$150.00	\$4,050.00
31	2574.507	COMMON TOPSOIL BORROW	C Y	60	\$15.00	\$900.00
32	2575.504	SODDING TYPE LAWN	S Y	3,252	\$9.00	\$29,268.00
33	2575.602	SITE RESTORATION	EACH	3	\$500.00	\$1,500.00
						\$638,973.00

3RD AVE SW (3RD ST SW TO DIVISION ST) SCHEDULE B: WATERMAIN IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
34	2104.502	REMOVE GATE VALVE & BOX	EACH	5	\$300.00	\$1,500.00
35	2104.502	REMOVE HYDRANT	EACH	2	\$350.00	\$700.00
36	2104.503	REMOVE WATER MAIN	L F	1,305	\$4.00	\$5,220.00
37	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	50	\$15.00	\$750.00
38	2504.601	TEMPORARY WATER SERVICE	LS	1	\$10,000.00	\$10,000.00
39	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	6	\$1,500.00	\$9,000.00
40	2504.602	INSTALL HYDRANT & VALVE	EACH	2	\$9,400.00	\$18,800.00
41	2504.602	1" CORPORATION STOP	EACH	18	\$375.00	\$6,750.00
42	2504.602	6" GATE VALVE & BOX	EACH	2	\$2,700.00	\$5,400.00
43	2504.602	8" GATE VALVE & BOX	EACH	2	\$3,000.00	\$6,000.00
44	2504.602	12" GATE VALVE & BOX	EACH	2	\$4,800.00	\$9,600.00
45	2504.602	1" CURB STOP & BOX	EACH	18	\$520.00	\$9,360.00
46	2504.603	1" TYPE K COPPER PIPE	L F	660	\$52.00	\$34,320.00
47	2504.603	6" PVC WATERMAIN	L F	120	\$70.00	\$8,400.00
48	2504.603	8" PVC WATERMAIN	L F	770	\$60.00	\$46,200.00
49	2504.603	12" PVC WATERMAIN	L F	434	\$65.00	\$28,210.00
50	2504.608	DUCTILE IRON FITTINGS	LB	1,091	\$13.00	\$14,183.00
51	2506.602	CASTING ASSEMBLY SPECIAL	EACH	5	\$350.00	\$1,750.00
						\$216,143.00

3RD AVE SW (3RD ST SW TO DIVISION ST) SCHEDULE C: SANITARY SEWER IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
52	2104.502	REMOVE MANHOLE	EACH	4	\$400.00	\$1,600.00
53	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	1,189	\$3.00	\$3,567.00
54	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	50	\$15.00	\$750.00
55	2503.503	8" PVC PIPE SEWER	L F	1,149	\$53.00	\$60,897.00
56	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2	\$1,200.00	\$2,400.00
57	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	1	\$1,200.00	\$1,200.00
58	2503.602	8"x4" PVC WYE	EACH	19	\$350.00	\$6,650.00
59	2503.602	8"x6" PVC WYE	EACH	1	\$350.00	\$350.00
60	2503.603	CLEAN & VIDEO TAPE PIPE SEWER	L F	1,149	\$2.00	\$2,298.00
61	2503.603	4" PVC SANITARY SERVICE PIPE	L F	780	\$45.00	\$35,100.00
62	2503.603	6" PVC SANITARY SERVICE PIPE	L F	40	\$75.00	\$3,000.00
63	2506.602	CONSTRUCT SANITARY SEWER MANHOLE	EACH	3	\$5,000.00	\$15,000.00
						\$132,812.00

3RD AVE SW (3RD ST SW TO DIVISION ST) SCHEDULE D: STORM SEWER IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
64	2104.502	REMOVE MANHOLE (STORM)	EACH	3	\$350.00	\$1,050.00
65	2104.502	REMOVE CATCH BASIN	EACH	5	\$300.00	\$1,500.00
66	2104.503	REMOVE SEWER PIPE (STORM)	L F	934	\$4.00	\$3,736.00
67	2503.503	12" RC PIPE SEWER CLASS V	L F	295	\$65.00	\$19,175.00
68	2503.503	15" RC PIPE SEWER DES 3006 CL III	L F	969	\$70.00	\$67,830.00
69	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	4	\$700.00	\$2,800.00
70	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	\$900.00	\$900.00
71	2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	EACH	9	\$4,200.00	\$37,800.00
72	2506.502	CONST DRAINAGE STRUCTURE DES 60-4020	EACH	1	\$7,200.00	\$7,200.00
73	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	7	\$3,000.00	\$21,000.00
						\$162,991.00

Base Bid Totals	\$1,150,919.00
Contingency 10%	\$115,091.90
Engineering (15%)	\$189,901.64
Total	\$1,455,912.54



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: February 25, 2025
SUBJECT: Approve Change Order for Professional Services Contract for Straight River Watermain Crossing Project - City Contract 2023-09

Background:

On September 24, 2024, per Resolution 2024-193, the City Council rejected all bids for the Straight River Watermain Crossing Project, Contract 2023-09, due to only receiving two bids, of which the low bid was deemed non-responsible and the second bid was over budget. At that time it was determined to reject the bids and rebid the project after seeing if Union Pacific Railroad would accept a variance from some of their requirements which were driving the project's costs up. Attached is a change order for the professional services contract with Kimley Horn, the design consultant, for the additional services related to additional railroad coordination and preparing the revised documents for rebidding.

Recommendation:

Approve Change Order for Professional Services Contract for Straight River Watermain Crossing Project, City Contract 2023-09

Attachments:

1. IPO 2B - Rebid North Viaduct Area Park Watermain Crossing of Straight River

INDIVIDUAL PROJECT ORDER NO. 2B

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Faribault, Minnesota (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated November 22, 2016, which is incorporated herein by reference.

Identification of Project: City of Faribault – North Viaduct Area Park

General Category of Services: Watermain River Crossing Design

Scope of Basic Services: UPRR utility crossing coordination and rebid 20" watermain crossing project. See Exhibit A for detailed scope of services.

Additional Services If Required: See Exhibit A.

Deliverables: Construction documents

Terms of Compensation: See Exhibit B

Schedule: See Exhibit C

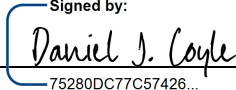
Other Special Terms: None

ACCEPTED:

CITY OF FARIBAULT, MINNESOTA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____
Signed by:
75280DC77C57426...

TITLE: _____

TITLE: Vice President _____

DATE: _____

DATE: 2/11/2025 _____

EXHIBIT A
SCOPE OF SERVICES

INDIVIDUAL PROJECT ORDER (IPO) NO. 2B
NORTH VIADUCT AREA PARK WATERMAIN RIVER CROSSING REBID

IPO No. 2B is for evaluating the option to change watermain material from DIP to PE and rebid the plans as currently designed as DIP.

Task 1 – Additional Railroad Coordination

Develop justification to approach UPRR to request pipe material change; price premium for DIP vs PE, availability of qualified DIP directional drilling contractors, suitability of existing rock as replacement for casing pipe for PE, further documentation of existing watermain pressures below UPRR threshold for DIP, benefits of continuously welded PE pipe, etc... Determine UPRR receptivity to a possible permit modification and design revision to change proposed carrier pipe from DIP to PE. One virtual meeting with UPRR to discuss unique conditions of this project that might allow the project to be rebid as PE.

Task 2 – Rebid DIP Plans

Assuming UPRR is not open to changing the watermain pipe material, update engineers estimate of probable construction costs and construction documents for a March 19, 2025 rebid date. Assist City during the bidding process by answering contractor questions, review contractor bids and prepare recommendation for award.

EXHIBIT B
TERMS OF COMPENSATION

INDIVIDUAL PROJECT ORDER (IPO) NO. 2B
NORTH VIADUCT AREA PARK WATERMAIN RIVER CROSSING REBID

Kimley-Horn will perform the services above on a labor fee plus expense basis for the hourly not to exceed fee of \$9,000. Kimley-Horn will not exceed the total maximum fee shown without authorization from the Client. Individual task amounts are provided for budgeting purposes only. Kimley-Horn reserves the right to reallocate amounts among tasks as necessary.

Fee will be billed on an hourly basis according to our then-current rates. A percentage of labor fee will be added to each invoice to cover expenses related to these tasks, which is included in the fee above. All permitting, application, and similar project fees will be paid directly by the Client, other than the DNR Public Waters Work permit identified in Task 3 above.

Our total estimated costs for the scope of services included as a part of this IPO No. 2B is, therefore, \$9,000 including all labor and reimbursable expenses.

EXHIBIT C
SCHEDULE

INDIVIDUAL PROJECT ORDER (IPO) NO. 2B
NORTH VIADUCT AREA PARK WATERMAIN RIVER CROSSING REBID

Kimley-Horn will provide our services as expeditiously as practicable with the goal of completing the project on the following schedule:

Construction Documents Updated	February 21, 2025
Council Authorize Project for Bidding	February 25, 2025
Bid Opening	March 19, 2025
Council Award	March 25, 2025
Notice to Proceed	April 16, 2025
Substantial Completion	September 12, 2025
Final Completion	October 17, 2025



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License

Background:

Bethlehem Academy submitted an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for an event located at 105 3rd Ave SW on April 12, 2025. If approved, Staff will forward the application to Alcohol and Gambling Enforcement for review and approval.

Recommendation:

Approve Temporary Liquor License.

Attachments:

1. 1-4 Day - Bethlehem Academy



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Bethlehem Academy		1865		[REDACTED]	
Organization Address (No PO Boxes)		City	State	Zip Code	
105 3rd Ave SW		Faribault	Minnesota	55021	
Name of person making application		Business phone		Home phone	
Lisa Moon		507-334-3948		[REDACTED]	
Date(s) of event	Type of organization ☐ Microdistillery ☐ Small Brewer				
4/12/2025	☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit				
Organization officer's name	City	State	Zip Code		
Lisa Moon	Faribault	Minnesota	55021		
Organization officer's name	City	State	Zip Code		
Edward Friesen	Faribault	Minnesota	55021		
Organization officer's name	City	State	Zip Code		
Kristine Sauer	Faribault	Minnesota	55021		

Location where permit will be used. If an outdoor area, describe.

105 3rd Ave SW

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☒ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.**

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Approve LG220 Application for Exempt Permit

Background:

Catholic United Financial Council 13SS Lawrence/Anne has submitted an LG220 Application for Exempt Permit for an event that will be held on April 12, 2025 at Bethlehem Academy. If approved, Staff will send the approved application to the Minnesota Gambling Control Board for review and final approval.

Recommendation:

Approve LG220 Application

Attachments:

1. LG220 -Catholic United Financial Council

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Catholic United Financial Council 13SS Lawrence/Anne Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 22445 Morristown Blvd

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Connie DeGrood

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): lmoon@bacards.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Bethlehem Academy

Physical Address (do not use P.O. box): 105 3rd Ave SW

Check one:

☒ City: Faribault Zip: 55021 County: Rice

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 4/12/2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☒ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-048 Approve 2025 Massage Therapist License

Background:

Micheal Lee Johnson submitted a Massage Therapist License application. The proper fees and documents have been submitted for review and a background check was successfully completed by the Faribault Police Department. If approved, Johnson's license will be valid through January 31, 2026.

Recommendation:

Approve Resolution 2025-048.

Attachments:

1. Resolution 2025-048 Approve 2025 Massage Therapist License

CITY OF FARIBAULT

RESOLUTION #2025-048

APPROVE 2025 MASSAGE THERAPIST LICENSE

WHEREAS, Micheal Lee Johnson presented an application to the City of Faribault for renewal of their Massage Therapist License.

WHEREAS, the above named has paid the proper fee and provided the required documentation; and

WHEREAS, the Police Department has completed the required background investigation and has approved the license; and

NOW, THEREFORE, BE IT RESOLVED, that the above-named applicant be granted Massage Therapist license with the City of Faribault for the term of February 25, 2025, to January 31, 2026.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-049 Authorize the Fire Department to Accept Grant from the Hannah Lips Foundation

Background:

The Faribault Fire Department is committed to and expected to provide timely, safe and effective service to the citizens of our response district.

In January of this year, we applied for a grant from the Hannah Lips Foundation. We have been notified that we were awarded the grant in the sum of \$4,058.00. This is a non-matching grant which we will utilize to purchase training props that will teach bleeding control techniques to first responders, volunteers and members of the community.

Recommendation:

Approve Resolution 2025-049 authorizing the Fire Department to accept grant from the Hannah Lips Foundation.

Attachments:

1. Resolution 2025-049 Authorize the Fire Department to Accept Grant from the Hannah Lips Foundation

CITY OF FARIBAULT

RESOLUTION #2025-049

AUTHORIZE THE FARIBAULT FIRE DEPARTMENT TO ACCEPT GRANT FROM THE HANNAH LIPS FOUNDATION

WHEREAS, the Faribault Fire Department is responsible for fire and life safety response in the City of Faribault and the Rural Fire District; and

WHEREAS, the Faribault Fire Department continually seeks out grant opportunities to assist with the purchase of equipment; and

WHEREAS, the Hannah Lips Foundation offers a grant that is focused on health care and well-being of the community; and

WHEREAS, the Faribault Fire Department applied for and was awarded a grant for \$4,058.00 for the purchase of bleeding control training aids.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Fire Department to accept a grant in the amount of \$4,058.00 from the Hannah Lips Foundation.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-051 Approve LG230 Application to Conduct Off-Site Gambling

Background:

Faribault Rotary Youth Services submitted an LG230 Application to Conduct Off-Site Gambling on June 25, 2025 at The Inn at Shattuck-St. Mary's. If approved, Staff will forward the approved resolution and LG230 to the Minnesota Gambling Control Board for review and approval.

Recommendation:

Approve LG230 Application.

Attachments:

1. Resolution 2025-051 Approve Application For Off-Site Gambling

CITY OF FARIBAULT

RESOLUTION #2025-052

APPROVE LG230 APPLICATION TO CONDUCT OFF-SITE GAMBLING

WHEREAS, Faribault Rotary Youth Services, Inc. submitted an application for a Minnesota Lawful Gambling License for off-site gambling to be conducted at The Inn at Shattuck-St. Mary's, 1000 Shumway Ave, Faribault, MN on June 25, 2025.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby approves the application for Faribault Rotary Youth Services, Inc. to conduct off-site gambling at The Inn at Shattuck-St. Mary's, 1000 Shumway Ave, Faribault, MN on June 25, 2025.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-052 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Foundation

Background:

The Charitable Gambling Advisory Board met on February 19, 2025, to review requests for donations. Laura Bock, on behalf of the Faribault Foundation, requested \$10,000.00 to use towards expenses associated with Viaduct Park. The Charitable Gambling Board recommended a donation of \$5,000.00 at this time.

Recommendation:

Approve Resolution 2025-052.

Attachments:

1. Resolution 2025-052 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Foundation

CITY OF FARIBAULT

RESOLUTION #2025-052

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO FARIBAULT FOUNDATION

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Foundation at their February 19, 2025 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$5,000 to use towards expenses related to Viaduct Park; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-053 Authorize Payment as Recommended by the Charitable Gambling Board to Grace and Glory

Background:

The Charitable Gambling Advisory Board met on February 19, 2025, to review requests for donations. Kristen Hirsch and Kelsie Conant on behalf of Grace & Glory by Peaceful Life, requested \$10,000.00 to use towards expenses associated with updating their store restroom to make it ADA compliant. The Charitable Gambling Board recommended a donation of \$10,000.00.

Recommendation:

Approve Resolution 2025-053.

Attachments:

1. Resolution 2025-053 Authorize Payment as Recommended by the Charitable Gambling Board to Grace and Glory

CITY OF FARIBAULT

RESOLUTION #2025-053

**AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD
TO GRACE AND GLORY**

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Foundation at their February 19, 2025 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$10,000 to use towards expenses related updating their buildings restrooms ADA compliant; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk

MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-054 Authorize Payment as Recommended by the Charitable Gambling Board to Canine Service Partners Inc

Background:

The Faribault Charitable Gambling Board reviewed a request for funding from Canine Service Partners Inc. at their February 19, 2025 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$3,000 to use towards expenses associated with the care and training of service dogs for veterans with disabilities

Recommendation:

Resolution 2025-054.

Attachments:

1. Resolution 2025-054 Authorize Payment as Recommended by the Charitable Gambling Board to Canine Service Partners Inc.

CITY OF FARIBAULT

RESOLUTION #2025-054

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO CANINE SERVICE PARTNERS INC

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from Canine Service Partners Inc. at their February 19, 2025 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$3,000 to use towards expenses associated with the care and training of service dogs for veterans with disabilities; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-055 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Area Senior Citizens Inc.

Background:

The Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Area Senior Citizens Inc. at their February 19, 2025 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$1,304 to use towards expenses associated with events, programming and dining at the Buckham West Senior Center.

Recommendation:

Approve Resolution 2025-055

Attachments:

1. Resolution 2025-055 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Area Senior Citizens Inc.

CITY OF FARIBAULT

RESOLUTION #2025-055

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO FARIBAULT AREA SENIOR CITIZENS INC.

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Area Senior Citizens Inc. at their February 19, 2025 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$1,304 to use towards expenses associated with events, programming and dining at the Buckham West Senior Center; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-057 Approve Street Closure and Use of Heritage Park for Straight River Art Festival

Background:

Straight River Arts will be hosting the Straight River Art Festival on Saturday, May 31, 2025. As they have in past years, they have requested to use Heritage Park with all fees waived. They also requested to close Fourth Street NE from First Avenue NE to Heritage Place, including the roundabout, to use for booths as well. As stated in the attached request, they contacted the area businesses regarding the street closure and received approval. They are requesting use of the park and the street closure from 6:00 a.m. to 6:00 p.m. to allow for preparation and cleanup.

Recommendation:

Approve Resolution 2025-057.

Attachments:

1. Resolution 2025-057 Approve Street Closure and Use of Heritage Park for Straight River Art Festival
2. Straight River Art Festival Request
3. Map

CITY OF FARIBAULT

RESOLUTION #2025-057

**APPROVE STREET CLOSURE AND USE OF HERITAGE PARK
FOR STRAIGHT RIVER ART FESTIVAL**

WHEREAS, Straight River Arts is sponsoring the Straight River Art Festival at Heritage Park and the adjacent roundabout on Saturday, May 31, 2025; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, Section 15-57 of the Faribault Code of Ordinances provides for temporary parking restrictions by means of Council resolution.

NOW, THEREFORE BE IT RESOLVED, that Fourth Street NE from First Avenue NE to Heritage Place, including the roundabout, will be closed from 6:00 a.m. to 6:00 p.m. for the Straight River Art Festival on Saturday, May 31, 2025; and

ALSO, BE IT RESOLVED, that Heritage Park will be used from 6:00 a.m. to 6:00 p.m. for the Straight River Art Festival on Saturday, May 31, 2025, with all fees waived.

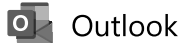
Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator



Straight River Art Festival

From Paul Peanasky <ppeanasky@ci.faribault.mn.us>

Date Mon 2/10/2025 2:23 PM

To Denise Hansen <dhansen@ci.faribault.mn.us>



PAUL J. PEANASKY

Parks and Recreation Director

OFFICE | 507-334-2064

EMAIL | ppeanasky@ci.faribault.mn.us

WEB | www.faribault.org

ADDRESS | 15 W. Division St., Faribault, MN 55021

From: SRA Festival <straightriverartfestival@gmail.com>

Sent: Monday, February 10, 2025 2:12 PM

To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>

Subject: Re: City council letter

Hi Paul,

We are planning to have the festival again this year. Same location on Sat. May 31st. Is there anything you need from me to get the approval?

Thanks,

Jess

On Fri, Dec 29, 2023, 2:11 PM Paul Peanasky <ppeanasky@ci.faribault.mn.us> wrote:

This will be on the January 9 City Council meeting. We will not hard copies.

From: SRA Festival <straightriverartfestival@gmail.com>

Sent: Friday, December 29, 2023 12:00 PM

To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>

Subject: City council letter

Here is a letter to be brought to the city council meeting for the approval of our date, the use of services from the city and the roundabout closure. Would you like several hard copies to be at the meeting? What is the date this would be proposed?

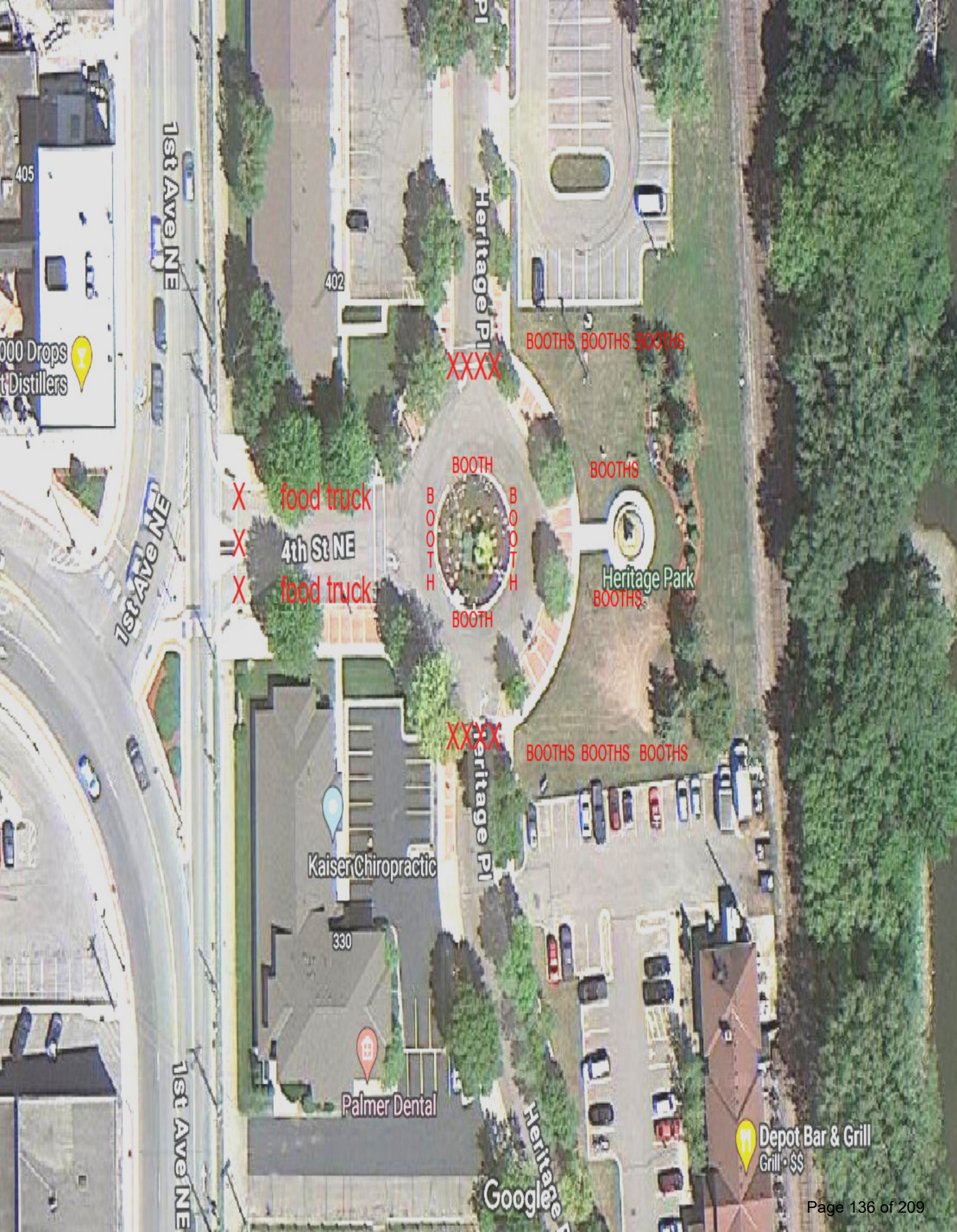
Paula

--

www.straightriverartfestival.com

Straight River Art Festival

May 18, 2024



405

1st Ave NE

000 Drops
& Distillers

402

Heritage Pl

BOOTHS BOOTHS BOOTHS

XXXX

X food truck

X 4th St NE

X food truck

BOOTH

BOOTH

BOOTH

BOOTH

BOOTHS

Heritage Park

BOOTHS

1st Ave NE

XXXX

BOOTHS BOOTHS BOOTHS

Kaiser Chiropractic

330

Palmer Dental

Heritage Pl

1st Ave NE

Google

Depot Bar & Grill
Grill • \$\$



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-056 Approve Hiring Property Maintenance and Fire Code Inspector

Background:

Due to resignation, there is a need to hire a Property Maintenance and Fire Code Inspector. The position was posted from December 26, 2024, to January 17, 2025.

Six applications were received, reviewed and scored. From that review, three applicants were selected for an interview. The interview panel consisted of Building Official, John Rued, Director of Fire and Code Services, Dustin Dienst, and Human Resources Director, Kevin Bushard. The panel selected Hunter Houdek as the recommendation for hire.

Resolution 2025-056 recommends the hiring of Hunter Houdek. Hunter will be hired at grade I step 4 as per the Non-Union Compensation Plan 2025.

Recommendation:

Approve resolution 2025-056, approving the hiring of Hunter Houdek as Property Maintenance and Fire Code Inspector.

Attachments:

1. Resolution 2025-056 Approve Hiring Property Maintenance and Fire Code Inspector

CITY OF FARIBAULT

RESOLUTION #2025-056

APPROVE HIRING PROPERTY MAINTENANCE AND FIRE CODE INSPECTOR

WHEREAS, the City of Faribault (the "City") presently has a vacant Property Maintenance and Fire Code Inspector position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Property Maintenance and Fire Code Inspector position with the City; and

WHEREAS, the City Council desires to fill the vacant Property Maintenance and Fire Code Inspector position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Hunter Houdek be extended an offer to fill the vacant Property Maintenance and Fire Code Inspector position.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: February 25, 2025
SUBJECT: October 2024 Monthly Financial Statements

Background:

The Finance Department typically provides a financial statement to the Council once a month has been reconciled. The last statement provided to the Council was for June 2024. Due to staffing and software changes, we are able to provide a reconciliation as of October 2024, which is the final month in the old financial software. Abdo has tied out the trial balances of the two systems. I want to draw your attention to a significant difference (\$678,526) in the amount of cash on hand versus what is allocated amongst the funds in October. No interest allocations took place from July through October. We have allocated those 4 months of interest now, but the entry is posted in November and not October.

More work will need to be done to provide a November financial statement. A December or 2024 year end statement will likely be prepared but subject to change as the audit will not occur until May.

Recommendation:

Attachments:

1. October Council Report (002)

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
10 MONTHS ENDING October 31, 2024
83.33%



GENERAL FUND

	Actual FY 2023	Annual Budget FY 2024	Actual to Date FY 2024	YTD % Collected
Revenues				
Taxes	\$ 9,686,807	\$ 10,621,995	\$ 6,962,100	65.54%
Permit & Licenses	849,511	665,450	576,605	86.65%
Intergovernmental Revenue	8,764,561	7,773,176	4,577,815	58.89%
Charges for Services	1,809,971	1,744,462	753,050	43.17%
Fines & Forfeits	142,315	118,000	92,786	78.63%
Miscellaneous Revenue	847,988	283,440	483,646	170.63%
Other Sources	439,325	(467,418)	-	0.00%
Total	\$ 22,540,479	\$ 20,739,105	\$ 13,446,003	64.83%
Expenditures				
Council	\$ 422,221	\$ 549,277	\$ 491,071	89.40%
City Administration	313,447	339,533	377,907	111.30%
Communications	105,036	103,746	101,464	97.80%
Elections	1,928	44,060	33,829	76.78%
Finance Administration	475,179	522,753	418,799	80.11%
Information Services	269,657	429,924	303,405	70.57%
Legal Services	222,535	262,100	232,695	88.78%
Personnel Administration	351,903	364,306	340,014	93.33%
Planning & Zoning	352,383	490,490	355,216	72.42%
City Hall Maintenance	170,656	176,530	124,448	70.50%
Police Administration	1,317,954	3,996,052	5,268,194	131.83%
Fire Administration	310,569	1,707,687	1,558,062	91.24%
Fire Supression	1,586,171	38,100	18,861	49.50%
Code Enforcement - Inspection	495,319	497,400	382,138	76.83%
Emergency Management	3,905	6,250	3,655	58.48%
Public Works Administration	135,168	253,079	168,324	66.51%
Street Maintenance Projects	1,594,517	1,476,319	1,259,650	85.32%
Ice & Snow Removal	140,880	131,000	97,347	74.31%
Equipment Maintenance	299,147	299,623	235,110	78.47%
Street Lighting	325,984	324,400	212,463	65.49%
Traffic Signs & Signals	30,733	45,630	34,148	74.84%
Engineering	585,922	612,835	467,662	76.31%
Community Center Administration	640,637	724,365	550,841	76.04%
Community Center Building	622,692	616,718	773,757	125.46%
Aquatic Center	387,520	383,866	331,231	86.29%
Washington Center	65,363	73,429	42,536	57.93%
Soccer Complex	41,611	31,857	22,406	70.33%
Adult Programs	164,804	134,797	131,573	97.61%
Youth Programs	146,723	30,450	31,213	102.50%
Parks	1,213,319	1,260,938	956,895	75.89%
Library	1,226,301	1,244,160	952,912	76.59%
Miscellaneous Unallocated	592,895	80,477	53,378	66.33%
Mass Transit	-	10,000	26,236	262.36%
Total	\$ 14,613,077	\$ 17,262,151	\$ 16,357,437	94.76%
	7,927,402	3,476,954	(2,911,435)	
Lease Proceeds				
* transfer to capital funds		-		
YTD Fund Balance Increase (Decrease)		7,927,402		

WATER FUND

	Actual FY 2023	Annual Budget FY 2024	Actual to Date FY 2024	YTD % Collected
Revenues				
Charges for Services	\$ 4,436,059	\$ 4,248,227	\$ 3,573,182	84.11%
Miscellaneous Revenue	451,616	189,530	276,506	145.89%
Other Sources	682,450	-	125,000	
Total	\$ 5,570,124	\$ 4,437,757	\$ 3,974,688	89.57%
Expenses				
Personnel Services	\$ 615,650	\$ 617,228	\$ 505,453	81.89%
Supplies	694,274	821,950	1,051,535	127.93%
Other Services & Charges	1,760,469	1,762,460	683,762	38.80%
Capital Outlay	-	4,132,275	296,886	7.18%
Debt Service	82,550	540,030	80,030	14.82%
Other Uses	90,000	141,134	75,000	53.14%
Total	\$ 3,242,942	\$ 8,015,077	\$ 2,692,666	33.60%
YTD Fund Balance Increase (Decrease)	2,327,182	(3,577,320)	1,282,022	
Depreciation	-	(1,100,000)	(916,667)	
YTD Fund Balance Increase (Decrease) with depreciation	2,327,182		365,356	

SEWER FUND

	Actual FY 2023	Annual Budget FY 2024	Actual to Date FY 2024	YTD % Collected
Revenues				
Charges for Services	\$ 7,222,123	\$ 6,843,375	\$ 5,823,095	85.09%
Fines & Forfeits	-	-	-	
Miscellaneous Revenue	802,906	351,590	299,916	85.30%
Other Sources	28,268	-	-	
Total	\$ 8,053,298	\$ 7,194,965	\$ 6,123,011	85.10%
Expenses				
Sewer Collection				
Personnel Services	\$ 496,979	\$ 551,760	\$ 437,903	79.36%
Supplies	87,606	59,100	92,790	157.00%
Other Services & Charges	927,581	810,579	307,612	37.95%
Capital Outlay	-	2,444,500	1,491,277	61.01%
Other Uses	113,773	114,337	87,500	76.53%
Water Reclamation Plant				
Personnel Services	978,379	1,041,568	799,512	76.76%
Supplies	590,931	457,688	523,084	114.29%
Other Services & Charges	2,425,667	2,467,271	1,016,716	41.21%
Capital Outlay	-	687,669	198,363	28.85%
Debt Service	230,403	1,496,942	209,942	14.02%
Other Uses	105,000	105,000	87,500	83.33%
Total	\$ 5,956,318	\$ 10,236,414	\$ 5,252,197	51.31%
YTD Fund Balance Increase (Decrease)	2,096,980	(3,041,449)	870,814	
Depreciation	-	(1,725,000)	(1,437,500)	
YTD Fund Balance Increase (Decrease) with depreciation	2,096,980		(566,686)	

STORM WATER FUND

	Actual FY 2023	Annual Budget FY 2024	Actual to Date FY 2024	YTD % Collected
Revenues				
Charges for Services	\$ 1,550,620	\$ 1,677,484	\$ 1,533,673	91.43%
Miscellaneous Revenue	811,657	123,177	77,784	63.15%
Other Sources	28,000	5,000	-	0.00%
Total	\$ 2,390,277	\$ 1,805,661	\$ 1,611,457	89.24%
Expenses				
Personnel Services	\$ 195,599	\$ 243,204	\$ 199,073	81.85%
Supplies	20,258	23,300	22,467	96.42%
Other Services & Charges	544,120	563,173	119,479	21.22%
Capital Outlay	-	1,859,500	1,224,788	65.87%
Other Uses	23,024	868	-	
Total	\$ 783,001	\$ 2,690,045	\$ 1,565,807	58.21%
YTD Fund Balance Increase (Decrease)	1,607,276	(884,384)	45,651	
Depreciation	-	(330,000)	(275,000)	
YTD Fund Balance Increase (Decrease) with depreciation	1,607,276		(229,349)	

CITY OF FARIBAULT
MAJOR FUND FINANCIAL SUMMARY REPORT
10 MONTHS ENDING October 31, 2024
83.33%



CASH AND INVESTMENTS					
101	General Fund	10,126,268			Average interest Rate
	Fire Insurance Escrow (CCF 325)	5,728	Wells Fargo	313,949	0.00%
210	Charitable Gambling Board	46,248	4M Fund	5,019,993	4.85%
211	City Rental Property Mgmt	114,698	State Bank of Faribault	1,577,446	5.07%
215	Forfeiture Fund	17,752	Citizens Community Federal	3,315,276	5.00%
217	Library Estate Donation	2,949,274	RBC	27,714,205	1.72%
225	Airport	712,121	Oppenheimer	10,683,393	4.98%
239	Tax Abatements	(163,585)		<u>\$ 48,624,263</u>	
240	CED Administration	(150,144)			
241	Rental Housing Rehabilitation	200,348			
242	SCDP Revolving Loans	395,460			
252	Industrial Development Loan	32,472	Petty cash (on hand)	1,995	
253	Federal MIF Loans	663,961	Escrow Accounts	69,331	1.90%
254	Minnesota Investment Fund	17,837		<u>\$ 71,326</u>	
290	Faribault HRA	834,910			
291	Public Housing	494,097			
	Public Housing Escrow	48,950			
292	CRV Rehabilitation Program	60,590			
250	Economic Development Authority	1,204,697	TOTAL CASH	<u>\$ 48,695,588</u>	
251	EDA Revolving Fund	237,377			
255-264	TIF Districts	(20,711)			
301	Debt Service Funds	2,080,511			
401	Street Improvement Projects	2,467,366			
404	Park Land Dedication	542,933			
431	Capital Replacement Fund	691,254			
437	Public Facility Projects	(38,296)			
601	Water Fund	7,150,569			
602	Sewer Fund	12,495,686			
603	Storm Water Fund	4,180,221			
704	Worker's Compensation	303,581			
705	Property Liability Reserve	303,146			
873	Roberds Lake Sewer District	11,744			
897	Elderly Housing Corporation	-			
898	Robinwood Manor	1,395,365			
	Robinwood Escrow	14,653			
	Total	<u>\$ 48,017,063</u>			



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: February 25, 2025
SUBJECT: Approve LG220 Application for Exempt Permit

Background:

IA SMART #480 submitted an LG220 Application for Exempt Permit for an event that they are holding on March 29, 2025 at the American Legion Post 43. If approved by the Council, the application will be sent to the Minnesota Gambling Control Board for review and approval.

Recommendation:

Approve LG220 Application.

Attachments:

1. LG220-IA SMART 480

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: IA SMART # 480

Previous Gambling Permit Number: X-_____

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 112 4th St NW

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Blase Gruber

CEO Daytime Phone: 507-334-2496 CEO Email: president@local480.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): office.manager@local480.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): American Legion Post 43

Physical Address (do not use P.O. box): 112 5th St NE

Check one:

☒ City: Faribault Zip: 55021 County: Rice

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): March 29 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements

Background:

The attached resolution approves the construction plans and specifications for the Water Reclamation Facility (WRF) Improvements. The project includes the installation of launder covers on the final clarifiers, improvements to digester number one and an alternate to replace the primary clarifier splitter box.

Design for the project was authorized at the May 14, 2024 Council meeting with the approval of a professional engineering services agreement with Donohue & Associates Inc. Donohue has since prepared the plans and specifications for the project in preparation for bidding. A full plan set is available for review in the Public Works Director's office.

The cost estimate for the launder covers and digester repair portion of the project is \$535,000.00. There is \$530,000.00 budgeted for the project. The primary splitter box alternate is an unbudgeted part of the project with a cost estimate of \$1.2M. Initially, improvements to the splittler box were examined. However, during this review it was determined that the condition of the structure required more than repairs and needs to be replaced. The intent of bidding the alternate is an attempt to obtain better overall pricing for the project. Should the alternate be accepted, a budget adjustment would be necessary.

The attached resolution also establishes a bid date of March 17, 2025, for the project. Construction is scheduled to begin in June with substantial completion by the end of November. Funding will be provided by the Sanitary Sewer Fund (602).

Recommendation:

Approve Resolution 2025-041

Attachments:

1. Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements
2. WRF Improvements Plans (Cover Sheet Only)

CITY OF FARIBAULT

RESOLUTION #2025-041

APPROVE PLANS AND SPECIFICATIONS AND ESTABLISH BID DATE FOR WATER RECLAMATION FACILITY IMPROVEMENTS

WHEREAS, a professional engineering services agreement with Donohue & Associates Inc., approved on May 14, 2024 ordered the improvements for the Water Reclamation Facility Improvements Project; and

WHEREAS, the project includes the installation of launder covers on the final clarifiers, improvements to the number one digester and replacement of the primary clarifier splitter box; and

WHEREAS, said professional engineering services agreement ordered the preparation of the plans and specifications; and

WHEREAS, the total cost of the improvements is estimated to be \$1,735,000.00; and

WHEREAS, plans and specifications have been prepared by Donohue & Associates Inc.

NOW, THEREFORE BE IT RESOLVED, that plans and specifications for the Water Reclamation Facility Improvements Project, prepared by Donohue & Associates Inc., are hereby approved.

ALSO, BE IT RESOLVED, that a bid opening date of March 17, 2025, is hereby established for the Water Reclamation Facility Improvements Project.

Date Adopted: February 25, 2025

Faribault City Council

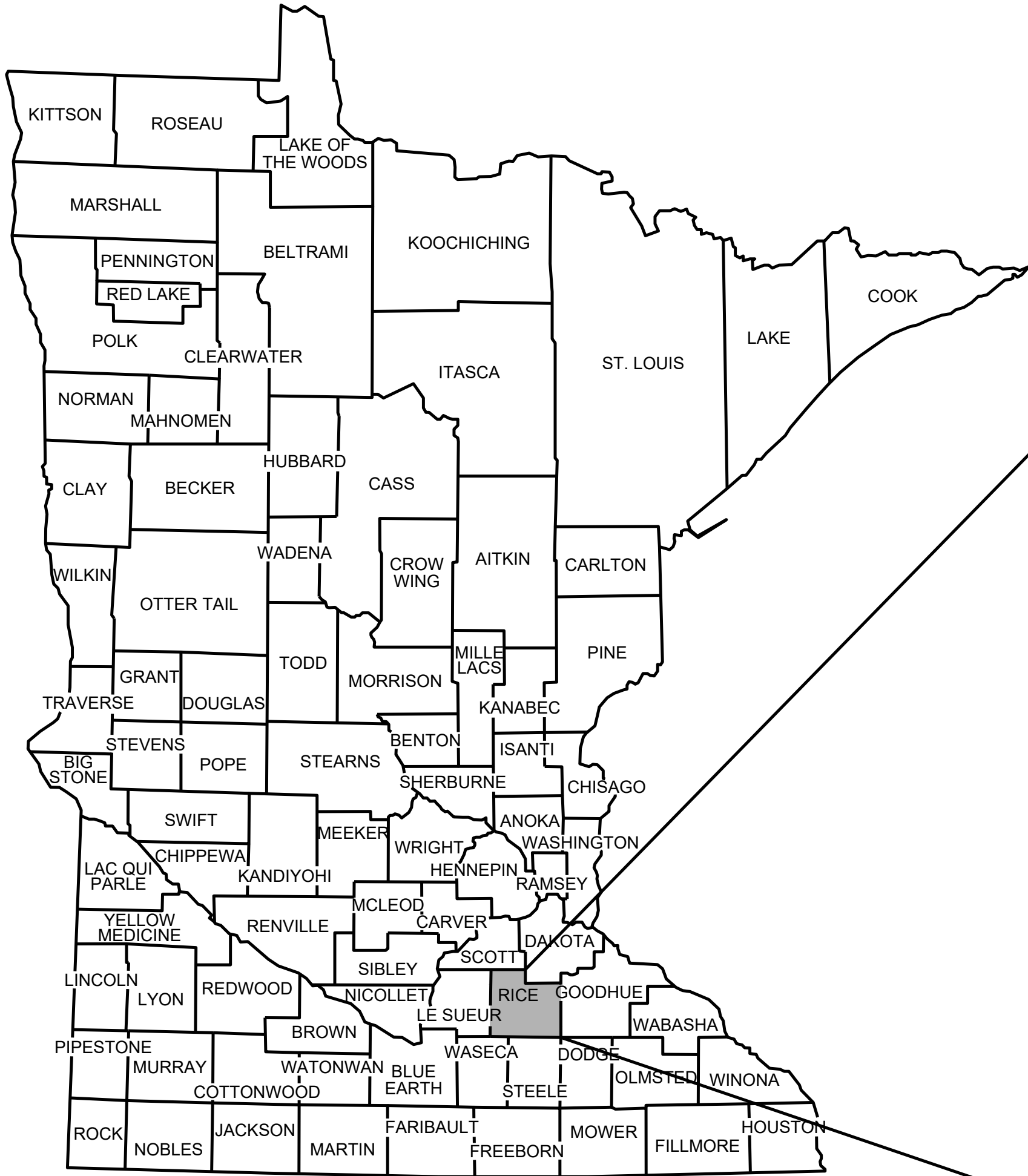
Thomas J. Spooner, Mayor

ATTEST:

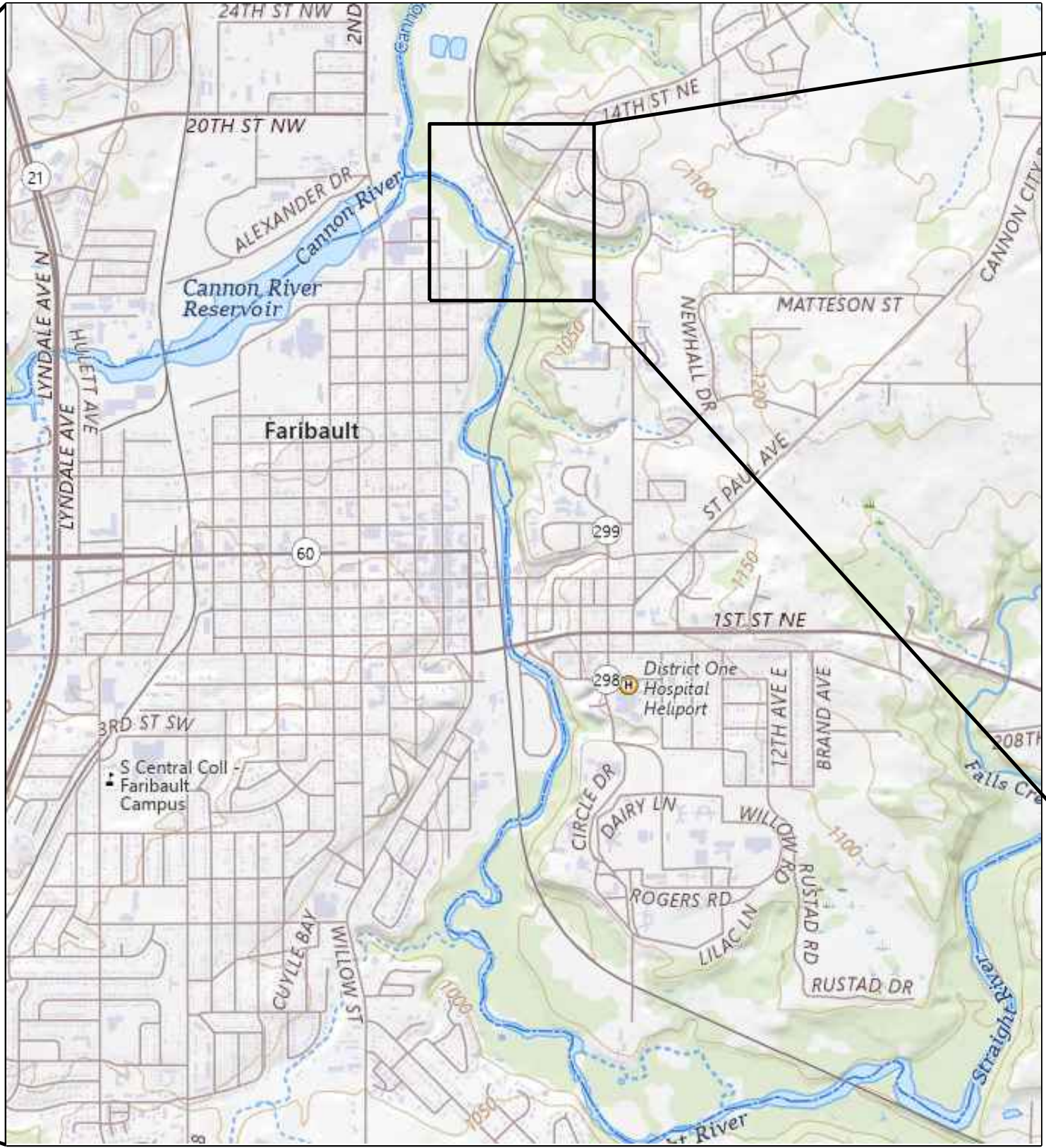
Jessica L. Kinser, City Administrator

CITY OF FARIBAULT WASTEWATER TREATMENT FACILITY REPAIRS

**FARIBAULT, MN
01/24/2025**



MINNESOTA



PROJECT LOCATION MAP



PROJECT SITE MAP

**FARIBAULT WASTEWATER
TREATMENT FACILITY**
214 14TH STREET NE
FARIBAULT, MN 55021

PREPARED BY



4500 PARK GLEN ROAD, SUITE 125
ST. LOUIS PARK, MINNESOTA 55416
952-920-1800



PREPARED FOR

CITY OF FARIBAULT
208 NW FIRST AVENUE
FARIBAULT, MN 55021



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: February 25, 2025
SUBJECT: Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading

Background:

Chapter 28 of the City Code of Ordinances contains language pertaining to standards and specifications of materials as it relates to water supply service pipes. The City has recently entered into an agreement with BSI Inc. to provide for the management of data and testing of backflow devices throughout the City.

Backflow devices are regulated under Minnesota Plumbing Code parts 4714.603.5.23-603.5.23.4. Amendments to Chapter 28-52 and 28-59 are necessary to include language regarding the plumbing code as well as installation, testing and maintenance of backflow devices.

Staff recommends amending Sec. 28-52 & 28-59 of the City Code of Ordinances as outlined in attached Ordinance 2025-1.

Recommendation:

Approve Ordinance 2025-1 on First Reading

Attachments:

1. Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading

**CITY OF FARIBAULT
ORDINANCE No. 2025-1**

**AMMEND SECTION'S 28-52 & 28-59 OF THE CITY CODE OF
ORDINANCES REGARDING REGULATION OF BACKFLOW DEVICES**

THE CITY OF FARIBAULT ORDAINS:

Section 1. The City Council of the City of Faribault has hereby determined that Chapter 28 of the City Code of Ordinances be amended by the addition of the underlined language and removal of the ~~stricken~~ language in Section's 28-52 & 28-59 as follows:

Sec. 28-52. Standards and specifications of materials and regulation of backflow devices.

All service pipes shall ~~be in compliance~~ comply with the applicable provisions of the Minnesota Plumbing Code 4715. Backflow devices shall comply with the applicable provisions of the Minnesota Plumbing Code parts 4714.603.5.23 through 603.5.23.4.

Sec. 28-59. ~~Sec. 28-59~~ Cross connection and backflow device installation, testing and maintenance.

(a) The terms "Administrative Authority," "cross -connection," "backflow preventer," "testable backflow prevention assembly" shall have the same meanings as set forth in the Minnesota Plumbing Code. The Public Works Director or designee shall act as the Administrative Authority for purposes of enforcing the provisions of this ordinance.

(b) All plumbing connections to the City's water distribution system shall be installed in accordance with the Minnesota Plumbing Code, as it may be amended. If in accordance with the Minnesota Plumbing Code, or if in the judgement of the Administrative Authority, an approved backflow prevention device is necessary for the safety of the public water system, the Administrative Authority will give notice to the water customer to install such an approved device immediately. The water customer shall, at their own expense, install such an approved device immediately at a location and in a manner that is compliant with the Minnesota Plumbing Code.

(c) The Administrative Authority must be notified prior to the installation of any testable backflow prevention assembly.

(d) Any cross -connection control devices, including but not limited to Reduced Pressure Backflow Preventers (RPZ) or other testable

backflow prevention assemblies, shall be inspected, maintained, and overhauled at intervals not exceeding those identified in the Minnesota Plumbing Code. A test and inspection tag that includes the test date, and tester signature and identification number, shall be affixed to the device. Written records of testing and maintenance shall be maintained and submitted to the Administrative Authority. The City may designate a process or outside entity to monitor and track reporting requirements. Failure of the owner to perform the required testing of the device(s) following two notifications by the Administrative Authority shall subject owner to administrative citations per the adopted fee schedule.

(e) No person, firm or corporation shall establish or permit to be established, or maintain or permit to be maintained, any connection whereby a private, auxiliary or emergency water supply other than the regular public water supply of the City may enter the supply or distribution system of the City unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall be approved by the Administrative Authority and the Minnesota Department of Health.

(f) The Administrative Authority shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the City for the purpose of verifying the presence or absence of cross connections or testing backflow devices or assemblies or for verifying information submitted by the customer regarding the required cross -connection control inspection. Such requirement shall be a term and condition related to the privilege of receiving water from the City public water supply. In the event that the person in ownership or control of the property should refuse or prevent entry or inspection, the City may seek the issuance of an administrative search warrant. On demand, lessees or occupants of any property served by the City public water supply shall furnish to the Administrative Authority any information requested regarding the piping system or systems, or water use on such property. The refusal of such information, when demanded, shall, within the discretion of the Administrative Authority, be deemed evidence of the presence of improper connections as provided by this ordinance and shall require that backflow protection be installed on the service line to the premise.

(g) The Administrative Authority after reasonable notice to the property owner and lessee or occupant, if applicable, may discontinue the water service to any property wherein any condition in violation of the cross-connection control requirements outlined in this ordinance or the Minnesota Plumbing Code is known to exist and to take such other precautionary measures as it may deem necessary to eliminate any danger of contamination of the public water supply distribution mains.

Water service to any property that has been disconnected from the public water supply shall not be restored until such conditions have been eliminated or corrected in compliance with this section and the reconnection charge identified in the fee schedule is paid to the City. Immediate disconnection with verbal notice can be affected when the Administrative Authority reasonably believes that imminent danger of harmful contamination of the public water supply exists. Such action shall be followed by written notification of the cause for disconnection. Immediate disconnection without notice to any party can be affected to prevent actual or anticipated contamination or pollution of the public water supply, provided that, in the opinion of the Administrative Authority or the Minnesota Department of Health, such action is required to prevent contamination or pollution of the public water supply. Neither the public water supply, the Administrative Authority, or its agents or assigns shall be liable to any customer for any injury, damages, or lost revenues which may result from termination of said customer water supply in accordance with the terms of this section, whether or not said termination was with or without notice.

(h) Any person who has knowledge of a backflow into any potable water system or to the public water system must report that backflow to the City's Utility Department immediately upon becoming aware of the backflow. Any person responsible for any substance that enters the potable water system through backpressure or back-siphonage, or contamination of the public water supply system occurs through an illegal cross -connection or an improperly installed, maintained or repaired device or a device that has been bypassed, must bear the cost of the cleanup of the potable water supply system.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: February 25, 2025

Second Reading: March 11, 2025

Publication Date: March 12, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District

Background:

The proposed childcare center is approximately 3,500 sq ft of approximately 16,000 sq ft, multi-tenant structure. This space previously held a child care center before the shoreland overlay was adopted, but since then, it has been converted into an office. Conversion back to a child care center triggers the need for a CUP. The proposed facility is consistent with the planning and zoning aspects of the City's Unified Development Ordinance. The DRC, City Planning Manager, and Planning Commission recommended in favor of the plats, with conditions of approval. Please see the attached resolution for findings, conditions of approval, further information, and discussion.

Recommendation:

Approve Resolution 2025-047

Attachments:

1. Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District
2. PC Staff Report

CITY OF FARIBAULT

RESOLUTION #2025-047

APPROVE A CONDITIONAL USE PERMIT FOR A CHILD CARE FACILITY WITHIN THE SHORELAND OVERLAY DISTRICT

WHEREAS, Little Scholars Academy LLC (the "Applicant") and Hala Alharthi (the "Authorized Agent"), working with Charles and Leah Budde, (the "Property Owner"), request a conditional use permit for a child care facility located within the Shoreland Buffer Overlay District at 550 Wilson Avenue. The subject site is legally described in Exhibit A of this resolution; (the "Property") and

WHEREAS, City Staff completed a review of the application and prepared a report to the Planning Commission about said request, attached as Exhibit B; and

WHEREAS, the Planning Commission, on February 18, 2025, received the City Staff report, and following proper notice, held a public hearing to consider the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommended City Council approve the Applicant's conditional use permit request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Finding: The proposed child care facility will not be detrimental to or endanger the public. The proposed use will occupy a portion of a site and building that was previously occupied for the purpose of offering child care to the community. The established build environment allows for safe traffic movements and features required by the application. The building and business will meet all applicable local and State requirements for operation.

2. **The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Finding: The proposed Child Care Facility will not negatively impact other properties in the vicinity. The surrounding area contains developed properties with a mix of both commercial and residential uses.

3. **The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Finding: The proposed interior remodel of an existing structure and operation of a child care facility will create no deviation from the existing buildings appearance. The operation will create a destination business and increase parking lot usage. The hours of operation reported by existing businesses and the proposed child care facility operator parking lot suggest compatibility between this use and any vehicular or pedestrian traffic within and on adjoining city streets.

4. **The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Finding: The proposed child care facility will not generate hazards or disturbing activities that will negatively affect other properties. It is expected that there will be intermittent periods of outdoor play occurring throughout the hours of operation. As such, normal volumes of such activities are not anticipated to reach levels requiring mitigation.

5. The conditional use will not substantially diminish the value of neighboring properties.

Finding: The proposed child care facility will not diminish the value of neighboring properties.

6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.

Finding: Public sewer, water, and all other applicable municipal services serve the subject property. The property is located along a local road and has adequate access. The application will not generate a notable increase in public service demand.

7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.

Finding: The proposed child care facility will not create excessive additional demand for public facilities or services. This use and business will fill a much-needed niche for parents, guardians, and caregivers requiring child care within the community.

8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.

Finding: The existing one-way traffic through the site's established parking lot and its successful longstanding operation with multiple business users on-site demonstrates that the site provides proper traffic circulation without causing congestion.

9. The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.

Finding: The proposed site child care center is within a developed site that does not have any natural, scenic, or historic features of importance to the community.

10. The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.

Finding: The proposed location for a child care facility is guided by the City's Comprehensive Plan for use of existing infrastructure, supporting business opportunities, and working with partners to support families. The application is a commercial use consistent with the land use plan.

11. The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.

Finding: The application conforms to the requirements of the Unified Development Ordinance, including uses allowed in the C-2 Highway Commercial zoning district and the development standards in Section 7-30.

WHEREAS, conditional uses allowable within Shoreland areas shall be subject to the review and approval procedures, and criteria and conditions for review of conditional uses established in Chapter 2 of this ordinance and Subsection 13-630(E) of this Chapter. The following additional evaluation criteria and conditions apply within Shoreland areas:

(a) A thorough evaluation of the water body and the topographic, vegetation and soils conditions on the site must be made to ensure the prevention of soil erosion or other possible pollution of public waters, both during and after construction.

Finding: The proposed use is located within a developed site and alterations will be limited to minimal inclusion of play equipment within a fenced area. The operation of the proposed child care center will be captured within an existing building and parking area.

(b) The visibility of structures and other facilities as viewed from public waters is limited.

Finding: The proposed child care use within an existing building and exterior play occurring within a fenced in area will have limited visibility from a public water.

(c) The site is adequate for water supply and is served by municipal sewer services.

Finding: The site is adequate for water supply and is served by municipal sewer services.

(d) The types, uses, and numbers of watercraft that the project will generate are compatible in relation to the suitability of public waters to safely accommodate these watercraft.

(e)

Finding: Not Applicable. There will be no watercraft affiliated with the proposed child care use.

WHEREAS, the City Council during a public meeting on February 25, 2025, considered the Applicant's conditional use permit request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission as noted above, the City Council concurs with the findings of the Planning Commission and makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's conditional use permit request for a child care center at 550 Wilson Avenue, subject to the conditions presented in Sections 2 and 3 of this Resolution.

Section 2: Conditions of Approval. The conditional use permit shall be approved subject to conditions listed herein as authorized under Section 2-310 of the Unified Development Ordinance which are deemed necessary to mitigate adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the Unified Development Ordinance. The conditions of approval are as follows:

1. The child care facility, including the outdoor play area, must be fully contained on the Property. If permission is granted by the adjoining property owner of 504 Wilson Avenue to expand the play area onto their property, a written agreement must be provided to the city. The agreement must also address fencing around the play area. The agreement must be in place and sent to the city for

recordkeeping prior to approval of a building permit.

Section 3: Additional Conditions of Approval. This conditional use permit includes the following conditions:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.
5. This permit and its conditions are binding on the parties and their successors and assigns. This permit runs with the property and does not affect the subsequent sale, lease, or change from current ownership. The Applicant and Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the property.
6. Use of the property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.

Section 4. Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 6. Effective Date. This resolution shall be effective upon passage.

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

Lot 1, Block 1, Cooks Addition,
City of Faribault, Rice County, Minnesota.

Exhibit B
Staff Report

(Insert Staff Report)



Request for Planning Commission Action

TO: Planning Commission
THROUGH: David Wanberg, Director
 Community & Economic Development Director
FROM: Leslie McGillivray-Rivas, Planner I
MEETING DATE: February 18, 2025
SUBJECT: Approve a Conditional Use Permit for a Child Care Facility at 550 Wilson Avenue

Request:	Applicant requests approval of a Conditional Use Permit for a Child Care Facility within the C-2 Highway Commercial and Shoreland Buffer Overlay Zoning District.
Recommendation:	The DRC and City Planner recommend Planning Commission forward the request to City Council with a recommendation of approval based on the findings in the attached draft ordinance.
Recommended Motion:	Motion to forward and recommend approval of Conditional Use Permit for a Child Care Facility located within the Shoreland Buffer Overlay District at 550 Wilson Avenue to City Council, with conditions and findings suggested by city staff.

Background and Project Description:

In 2005, a 16,188 square foot multi-tenant retail building was permitted through zoning and building permit approval. The building was designed for multiple tenants. The site was organized around the building placement, parking and vehicle circulation and provided for the site features of both landscaping and trash enclosure.

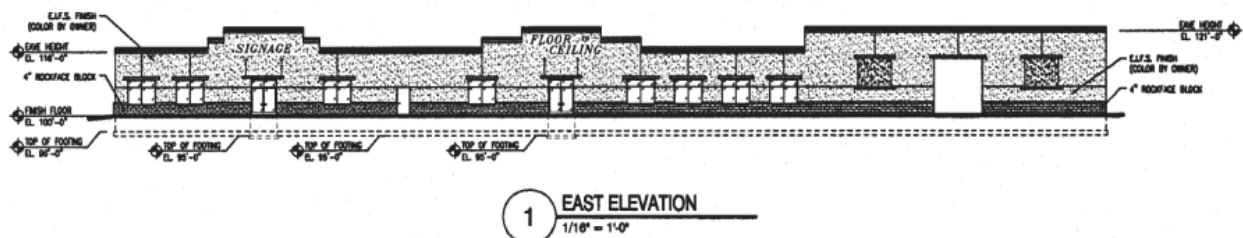


Figure 1. Building Elevation 2005-Construction Permit Document

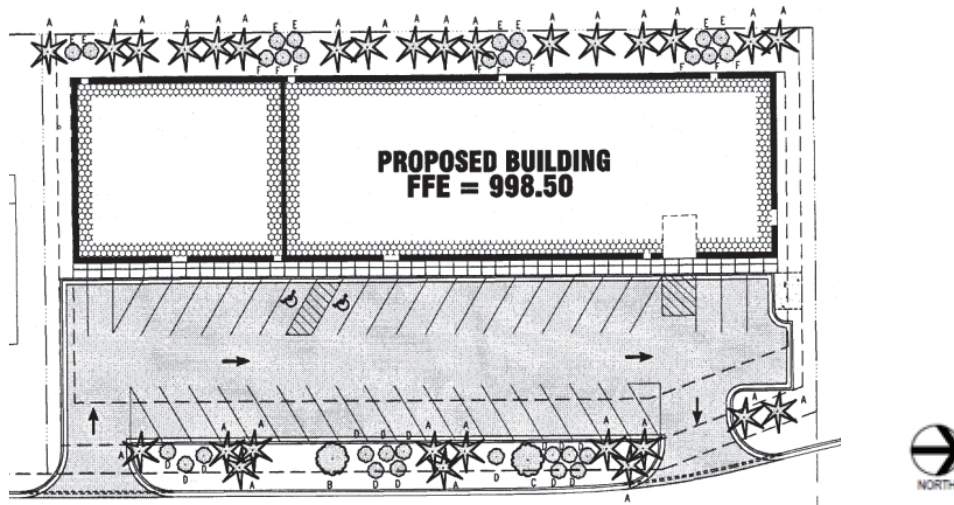


Figure 2. 2005 Site Plan-Construction Permit Document

In 2012, a childcare center was approved to occupy the interior portion of the southern end of the building. The 2012 childcare center added a fenced play yard adjoining the south and western portion of the property in the green space.

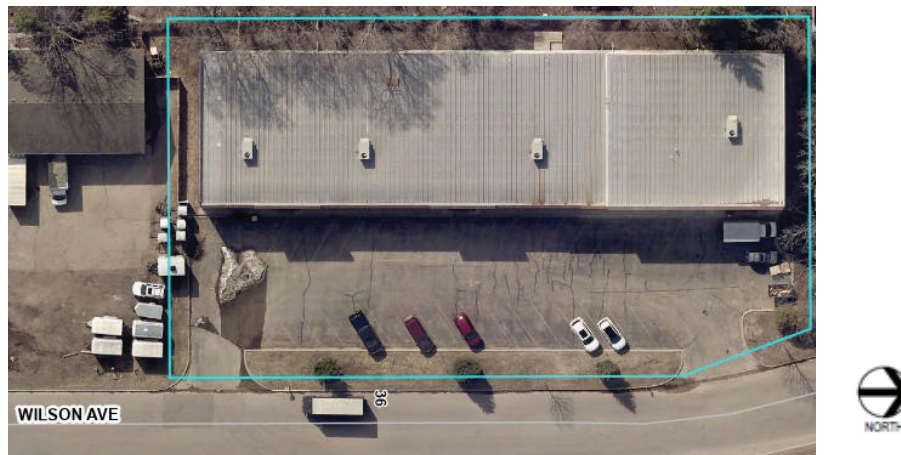


Figure 3-Existing Conditions Aerial-Beacon GIS

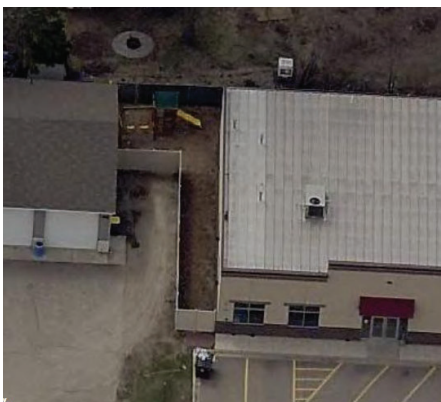


Figure 4- Fenced Play yard - 2013

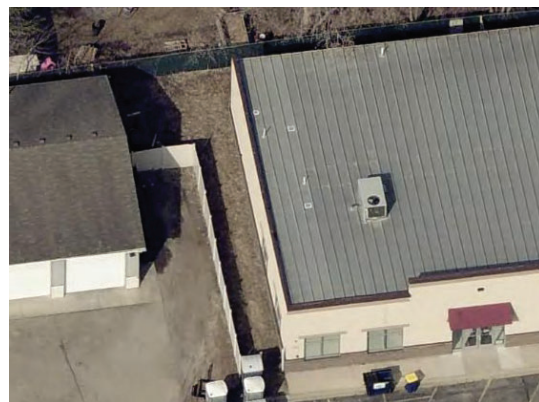


Figure 5 - Existing Fencing - 2023

Fencing:

The property owner of 550 Wilson Avenue is also the owner of the property located to the south at 504 Wilson Avenue. The play yard boundary fencing was permitted to extend across the south property boundaries. This allowed daycare children to play in the fenced yard of both properties. The childcare facility ceased operation and the interior space was permitted as offices in 2016. As the use of the building and property is proposed to once again be a child care center, the property owner of both properties is willing to allow the play yard fencing to remain straddling the property boundary as it exists today. The property owner has provided a letter of support. (see attached letter) It would be staff's recommendation to memorialize the yard perimeters and access intent with the execution of a recorded access agreement prior to issuance of a certificate of building occupancy.

Parking:

The existing parking lot contains 39 parking stalls. There are two existing business tenants of this building which include a retail use and a warehouse use. In addition, there is a space currently unoccupied of approximately 1,000 square feet. The required parking standards are these:

Use	Square Footage	Parking Criteria	Parking Spaces Required
Retail (Music Store/Lessons)	4000	1 per 300 sq. ft. GFA	13.33
Warehouse (Flooring Showroom)	7659	1 per 300 sq. ft. GFA of office or sales area plus 1 per 3,000 sq. ft. GFA of storage area. $(659/300 + 7000/3000) = (2.2 + 2.33)$	4.53
Child Care	3529	1 per 2 employees plus 1 drop-off space for each 5 enrollees $(8 \text{ employees}/2 + 60 \text{ children}/5) = (4 + 12)$	16
Unoccupied	1,000	Estimated 1/300 sf	3.33
Total Overall	16,188		37.19

Consideration has been given for the hours of operation and on-site staffing needs reported by the tenants of the existing businesses and the applicant.

Use	Business Hours	Estimate Parking Stalls Utilized by operators
Retail	9:30am-5:30pm	4 staff spaces needed with 1-2 customers the greater part of the day, lesson studio is between 3pm to 5:30pm.
Warehouse	9am – 4pm	1 staff arrives at 5:30am, 2 staff parking stalls needed through the day. Customer showroom volume low with online retail.
Childcare	6am-6pm	Enrollee Drop off 6am-8am and Pick up 4pm-6pm
Unoccupied	TBD	Unknown

Shoreland Buffer Overlay District:

The Uniform Development Ordinance adopted Shoreland Management District standards beginning in 2006 with refinements occurring in 2022. Current zoning standards in correlation with the shoreland buffer overlay district requirements require the application to proceed through the Conditional Use Process to seek approval for the childcare center.

Discussion:

The proposed child care use is consistent with the planning and zoning aspects of the Comprehensive plan and the Unified Development Ordinance.

Comprehensive Plan. The 2040 Comprehensive Plan guides the subject site for commercial use. The proposed use fits within this plan classification.

Development Standards. The proposal meets the required development standards for child care facilities, the C-2 Highway Commercial Zoning District, Conditional Use Permits and Shoreland District Standards. The full set of criteria and findings may be found in the attached draft resolution.

Shoreland Buffer Overlay District The Department of Natural Resources staff reviewed this proposal and offered no objections due to the developed condition of the site. Correspondence is attached.

Public Comment. Staff did not receive any adverse public comment prior to publishing this report. Property owners within 350 feet of the property received a notice in the mail and a notice appeared in the newspaper on February 6, 2025. Letters of support have been provided by the property owner and the two joint tenants of multi-tenant building along with community supporters.

Development Review Committee

The DRC review acknowledged the proposed use being as being a previously permitted use and occupant of the building. Staff review included parking standards, circulation pattern for both pedestrians and vehicles, location of the required trash enclosure serving all building use occupants. Staff review included the shared parking between existing and future occupants.

Recommendation:

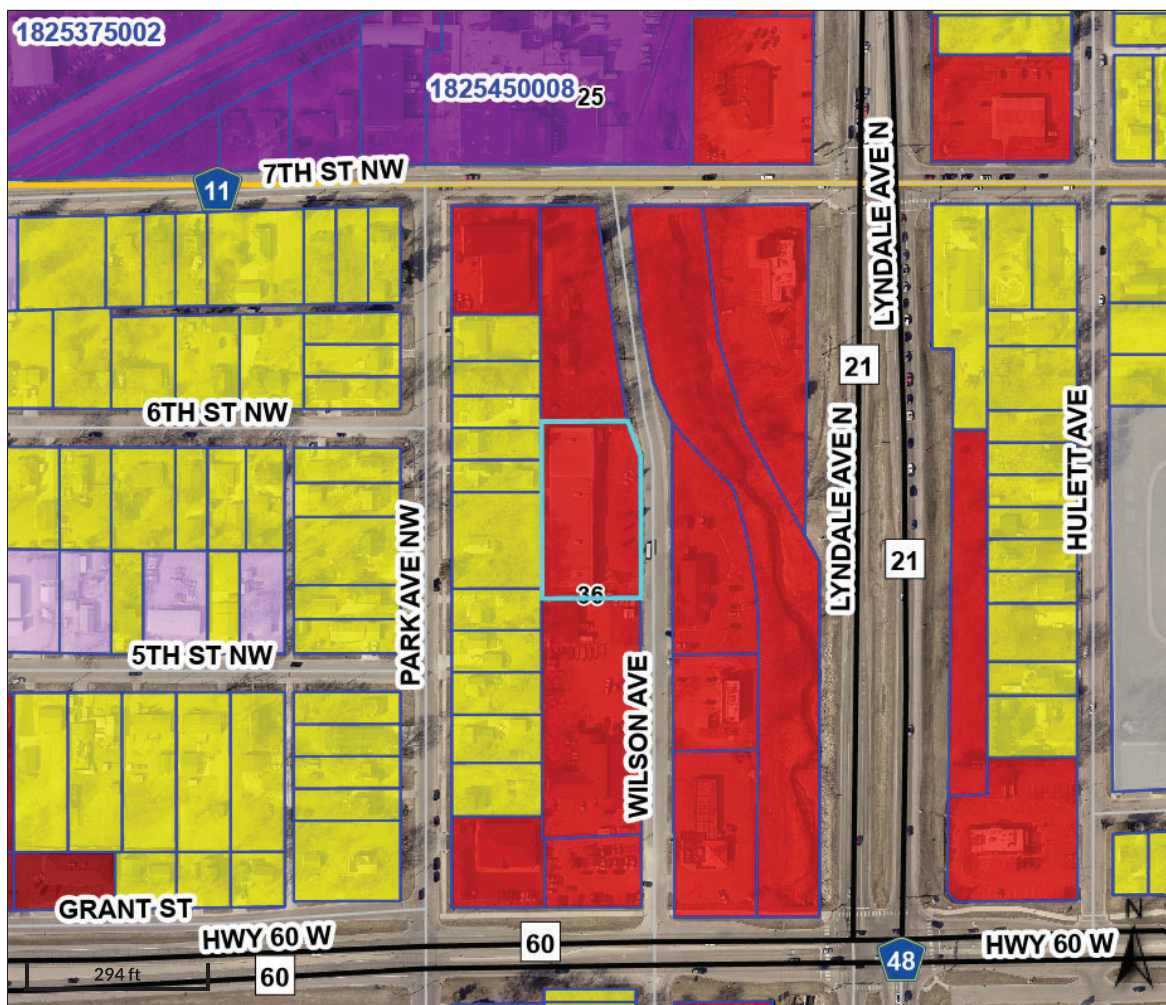
It is recommended that the City Council approve Resolution 2025-xx approving a Conditional Use Permit for a Child Care Facility within the Shoreland Buffer Overlay District with the following condition:

1. The child care facility, including the outdoor play area, must be fully contained on the Property. If permission is granted by the adjoining property owner of 504 Wilson Avenue to expand the play area onto their property, a written agreement must be provided to the city. The

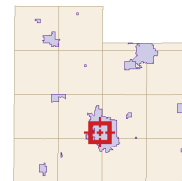
agreement must also address fencing around the play area. The agreement must be in place and sent to the city for recordkeeping prior to approval of a building permit.

Attachments:

- Zoning Maps
- Shoreland Buffer Overlay District
- Applicant Submittal
- Letters of Support
- Letters requesting Funding Support addressed to Senator Finstad



Overview



Legend

-  Townships
-  Sections
-  Parcels
-  Roads
-  Road Numbers
- Faribault Zoning**
 -  C-1
 -  C-2
 -  C-3
 -  CBD
 -  I-1
 -  I-2
 -  I-P
 -  O
 -  P-I
 -  R-1
 -  R-1A
 -  R-2
 -  R-3
 -  R-4
 -  RM
 -  TUD

Parcel ID	1836127004	Alternate ID	n/a	Owner Address	CHARLES & LEAH BUDDE
Sec/Twp/Rng	n/a	Class	3A-Commercial/Industrial/Public Utility		1310 FOREST LN
Property Address	550 WILSON AVE	Acreage	n/a		FARIBAULT MN 55021
	FARIBAULT				
District	FARIBO-SD656-HSP-HRA-EDA				
Brief Tax Description	Lot 1 Block 1 of COOKS ADD				
	N277FT L1 B1 COOKS ADD				
	(Note: Not to be used on legal documents)				

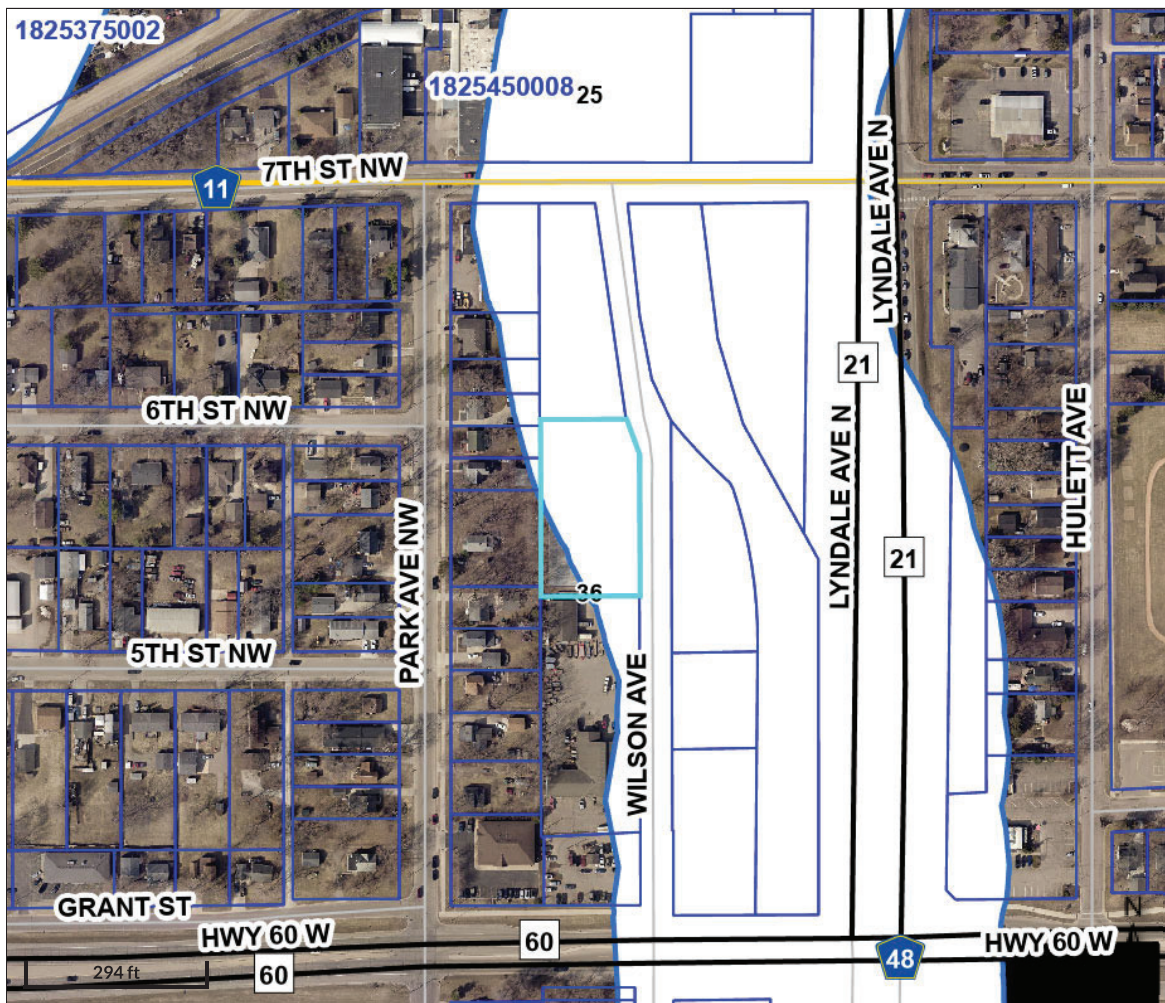
The parcels are the base parcels in Rice County.

Disclaimer: The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed.

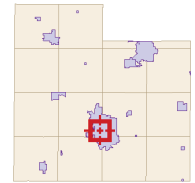
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GEOSPATIAL



Overview



Legend

- Townships
- Sections
- Parcels
- Roads
- Road Numbers
- Faribault Overlays**
 - Downtown Sign District
 - Heritage Preservation District
 - PUD Commercial
 - PUD- Mixed-Use
 - PUD- Residential
 - PUD- Shoreland
 - Shoreland Buffer

Parcel ID	1836127004	Alternate ID	n/a	Owner Address	CHARLES & LEAH BUDDE
Sec/Twp/Rng	n/a	Class	3A-Commercial/Industrial/Public Utility		1310 FOREST LN
Property Address	550 WILSON AVE	Acreage	n/a		FARIBAULT MN 55021
	FARIBAULT				

District FARIBO-SD656-HSP-HRA-EDA

Brief Tax Description Lot 1 Block 1 of COOKS ADD

N277FT L1 B1 COOKS ADD

(Note: Not to be used on legal documents)

The parcels are the base parcels in Rice County.

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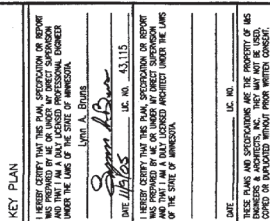
Developed by  **SCHNEIDER**
GEOSPATIAL

Faribault Cares Daycare is requesting approval of a Conditional Use Permit to operate a daycare at 550 Wilson Ave, Suite 101. This existing building which had been previously approved for a childcare use is located within the Shoreland Overlay District. The daycare will occupy approximately 3,529 Square feet within the existing building. The other tenants in the building are Faribault Interiors which occupies approximately 7000 Square feet and the Music Mart which occupies approximately 4000 Square feet. There is approximately 1000 square feet of vacant space between Faribault Interiors and Music Mart.

The daycare is proposed to operate from 6 AM to 6 PM, Monday – Friday. There will be no overnight care or weekend care. MN State building code allows for occupancy of 68 people in the daycare space.

There will be 4 care rooms to separate the children by age, Infants, Toddlers, Pre-School and School age.

The facility will utilize fenced in outdoor space on the west and south of the building for outdoor play. The facility is also within walking distance to Lincoln School/Park and White Sands Park.

[illegible]

PROJECT NO.	05-8961
CAD FILE NAME	8961 BSE
DRAWN BY	MWD
DESIGNED BY	
PLOT DATE	11-9-05
CLIENT PROJECT NO.	

TITLE

EXISTING SITE & REMOVAL PLAN

C1.1

1&S Engineers & Architects, Inc.
One Firm - Two to finish
Office in Minneapolis
1000 Hennepin Avenue
Minneapolis, MN 55403
Phone: 612-337-4651
Fax: 612-337-1500
Web: www.1s-ae.com

1&S
Architectural Structural Civil
Interior Design Land Surveying
Landscape Architecture

PROJECT: CHUCK BUDDER
RETAIL BUILDING
MINNESOTA

DATE: 11/11/15
L.S. NO. 43,115
L.S. NO. 43,115

DATE: 11/11/15
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LEGEND

EXISTING	PROPOSED
STORM DRAIN	STORM DRAIN
SEWER	SEWER
WATER	WATER
UNDERGROUND TELEPHONE	UNDERGROUND TELEPHONE
UNDERGROUND ELECTRIC	UNDERGROUND ELECTRIC
CONTOURS	CONTOURS
SPOT ELEVATION	SPOT ELEVATION
TOP OF CURB	TOP OF CURB
SPOT ELEVATION	SPOT ELEVATION

NOTE: DIMENSIONS SHALL BE TO THE LOCATIONS OF ALL CENTER LINES.

PARKING DATA:

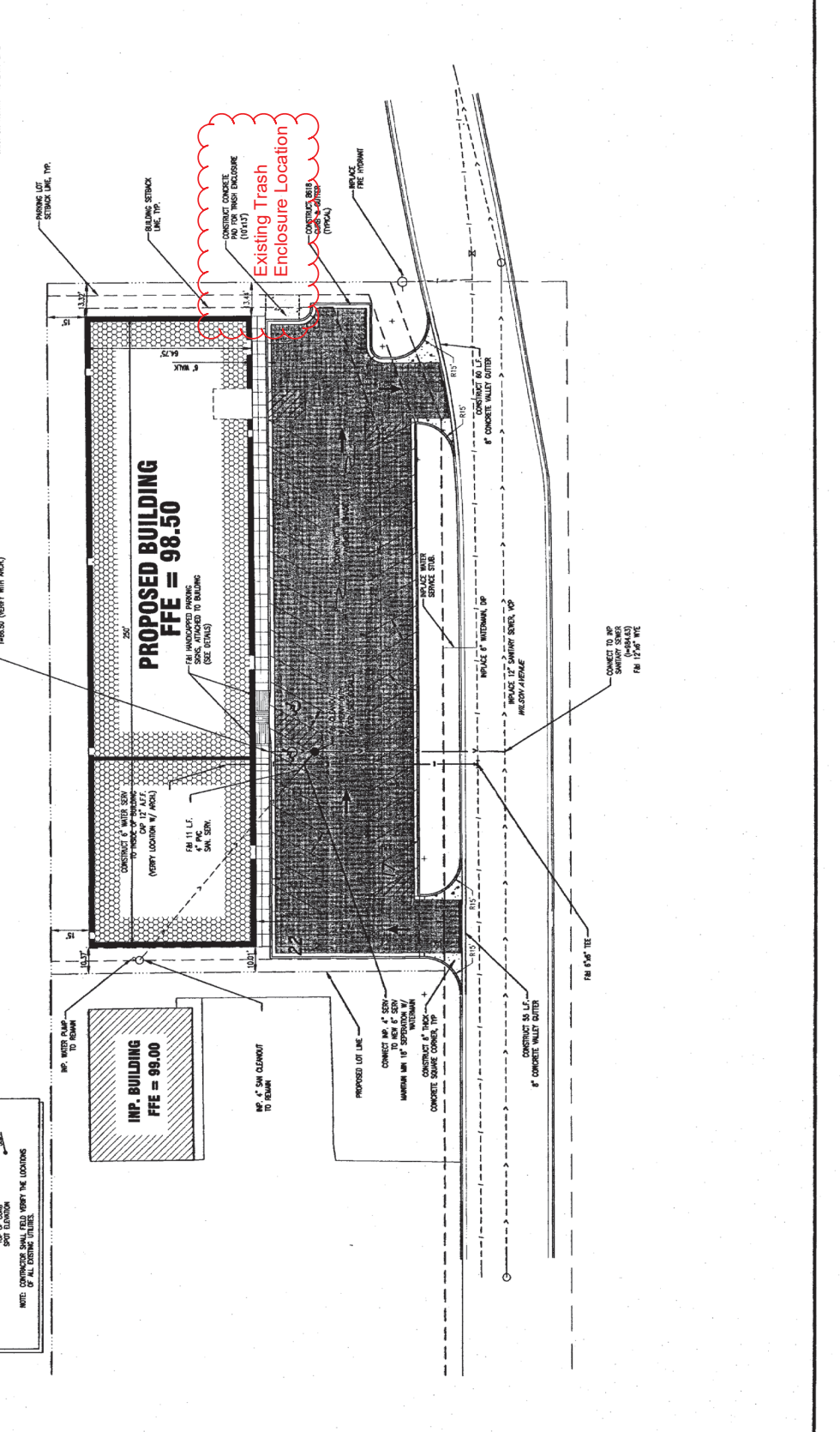
TOTAL BUILDING AREA = 14,108 S.F.
PARKING SPACES REQUIRED = 30
PARKING SPACES PROVIDED = 30
H.C. SPACES REQUIRED = 2
H.C. SPACES PROVIDED = 2

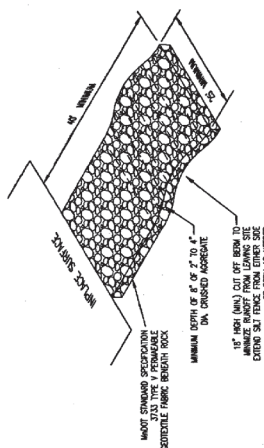
KEY PLAN

1. HEREIN CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

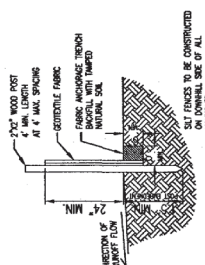
2. I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

3. I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

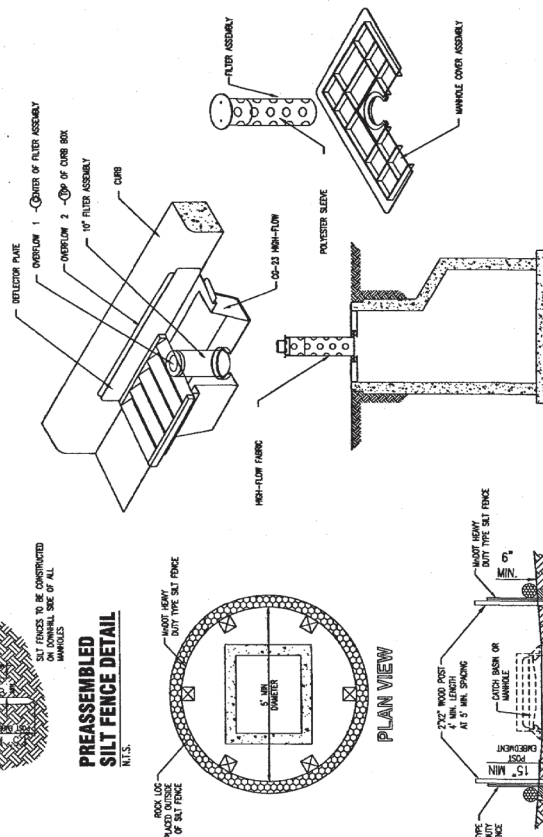


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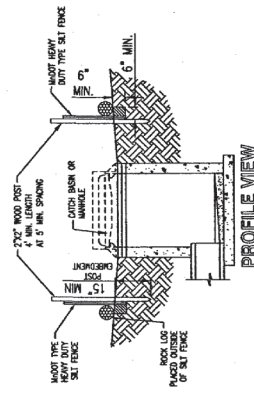
ROCK CONSTRUCTION ENTRANCE DETAIL



**PREASSEMBLED
SILT FENCE DETAIL**



INLET PROTECTION FOR CATCH BASIN IN STREET



SILT FENCE AROUND CATCH BASIN INLET PROTECTION DETAIL

CONSTRUCTION ACTIVITY NOTES:

INTEGRATED PREVENTION:

Construction of silt fence and all other erosion control measures shall be complete before other construction activity occurs.

Use phased construction wherever practical and establish turf as soon as possible to minimize sediment transport.

Turf establishment or temporary seeding of all exposed soil not being actively eroded should be practiced following the table below:

Type of Slope or Disturbance Area	Time Area can Remain Open Without Being Actively Worked
Steeper than 3:1	7 Days
10:1 to 3:1	14 Days
Flatter than 10:1	21 Days
Within 200 Feet of Surface Water	24 Hours

All exposed soils shall be seeded or sodded at the earliest possible time to prevent/reduce erosion.

A. Seed shall be MinDOT mixture 328 and shall be placed in accordance with MinDOT 2575. Seed shall meet MinDOT Specification 3876. Match shall be MinDOT 3882 Type 1 match. Match shall be applied at a rate of 2.0 tons/acre. Match shall be disc anchored. Fertilizer shall be applied to seeded areas incidental to seeding. Fertilizer shall be 0 24-12-24 (N-P-K) applied at a rate of 350 lb/acre.

3.3. Sod shall meet MnDOT Specification 3878.2A, Type Lawn & Boulevard Sod. Sodding shall be in accordance with MnDOT 2575.

Energy dissipation or other outlet treatment must be installed within 24 hours of connection to surface water.

Additional erosion prevention measures may be found in the permit and USPCA's Best Management Practices.

SEDIMENT CONTROL PRACTICES

Construction of salt fences and all other erosion control measures shall be complete prior to land disturbing activities occur.

A rock construction entrance or other approved alternative must be constructed at the entry point to the project site. Rock construction entrances must be 40'x25' (min.) of 2" - 4" crushed rock, 8" deep.

ermit erosion protection shall be installed and maintained until turf or government has been established.

The contractor shall be responsible to control erosion from leaving the construction zone. All eroded material that leaves the construction zone shall

...se collected by the contractor and returned to the site at the contractor's expense.

All streets must be swept when any tracking occurs.

perimeter of any soil stockpiled at this location or any other on the project site.

CONSTRUCTION ACTIVITY NOTES:

DEWATERING AND BASIN DRAINING:

Dewater sediment-bottom water to recirculation basins if possible, or use other BAP's to prevent erosion when discharging to surface waters. Use appropriate energy dissipation measures on oil discharges.

Dewatering practices cannot cause nuisance conditions, erosion or in receiving channels or inundation of wetlands resulting in adverse impacts.

POLLUTION PREVENTION

POLLUTION PREVENTION:

All solid waste collected from the construction site must be disposed in accordance with all applicable regulations.

All hazardous materials (oil, gasoline, fuel, paint, etc.) must be properly stored to prevent spills, leaks or other discharge. Storage and disposal of hazardous waste must be in compliance with all applicable regulations.

All runoff containing any hazardous material must be properly collected and disposed.

The contractor is responsible for monitoring air pollution and ensuring it does not exceed levels set by local, state, or federal regulations. This includes dust created by work being performed on the site. Air pollution and dust control correction is considered incidental to the unit bid prices for which work is being performed. Additional dust control measures may be required by the Engineer.

CONJUGATION AND COLLECTION

The Permittees must routinely inspect the construction site once every seven (7) days during active construction and within 24 hours of a rainfall event greater than 0.5 inches in a 24 hour period.

All inspections performed during construction must be recorded and records retained with the SIPP in accordance with the Stormwater Permit.

Silt fences, erosion control, and other BMP's must be replaced, repaired, or supplemented when they reach 50% design load.

QNAI STATION:

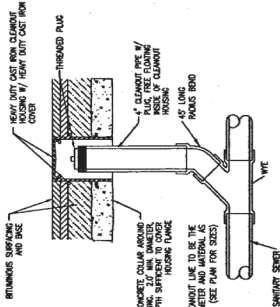
The Permittees must ensure final stabilization of the site. The Permittees must submit a notice of termination within 30 days after final stabilization is complete or control has been passed to another owner.

All temporary erosion control measures and BMP's must be removed as part of the final site stabilization.

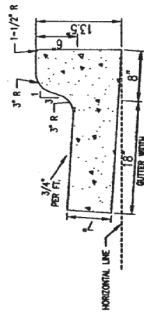
The storm water permit further defines final prohibition and its requirements.

SITE WORK SPECIFICATION

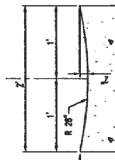
- 1.0 GENERAL:
 - 1.1 SCOPE OF THE WORK - Shall consist of the following:
 - A. Site work, including excavation and grading, drainage, utility relocation, and water service relocation.
 - 1.2 SPECIFICATIONS WHICH APPLY - Includes, but is not limited to the following:
 - A. State Building Code.
 - B. General Conditions, General Requirements, MDOOT "Standard Specifications for Construction", 2000 edition, City Engineer's Association "Standard Utility Specifications for Construction", 2000 edition, City Engineer's Association "Standard Specifications for Construction", 2000 edition, City Engineer's Association "Standard Specifications for Construction", 2000 edition.
 - 2.0 SITE WORK:
 - 2.1 GENERAL - The scope of the work will include excavation and grading, drainage, utility relocation, and water service relocation. The work shall be completed in accordance with the City Engineer's Association "Standard Specifications for Construction", 2000 edition, City Engineer's Association "Standard Specifications for Construction", 2000 edition, City Engineer's Association "Standard Specifications for Construction", 2000 edition.
 - 2.2 CLEANING AND GRADING - All existing and proposed shall be cleaned and graded to meet the City Engineer's Association "Standard Specifications for Construction", 2000 edition, City Engineer's Association "Standard Specifications for Construction", 2000 edition, City Engineer's Association "Standard Specifications for Construction", 2000 edition.
 - 2.3 GRADING:
 - A. New shall include - Grading and removal of topsoil and any existing fill, and regrading of site to indicated grades.
 - B. Proposed shall include - Grading and removal of topsoil and any existing fill, and regrading of site to indicated grades.
 - C. Topsoil in the area under the proposed parking shall be removed and replaced with topsoil to a minimum depth of 1'-0". Areas found to be less than 1'-0" shall be replaced with topsoil to a minimum depth of 1'-0".
 - D. The building area shall be graded to the bottom of the footings and shall be compacted to 95% Standard Proctor Density.
 - E. Where required, the grade in the parking area shall be compacted to 95% Standard Proctor Density.
 - F. Sloped material shall be used to fill graded areas, as required, leaving room for 1'-0" minimum of liquid in the area. The material shall be compacted to 95% Standard Proctor Density.
 - G. Sloped material shall be used to fill graded areas, as required, leaving room for 1'-0" minimum of liquid in the area. The material shall be compacted to 95% Standard Proctor Density.
 - H. Sloped material shall be used to fill graded areas, as required, leaving room for 1'-0" minimum of liquid in the area. The material shall be compacted to 95% Standard Proctor Density.



SANITARY SEWER HEAVY DUTY C.O. DETAIL WITH HOUSING
(HQS SURFACE AREA)

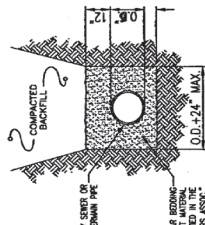


B618 CONCRETE CURB
N.T.S.

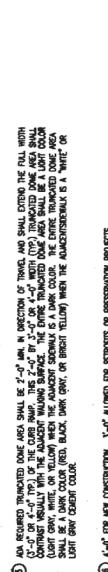
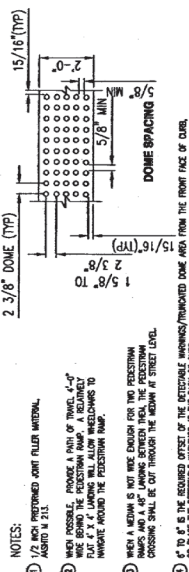
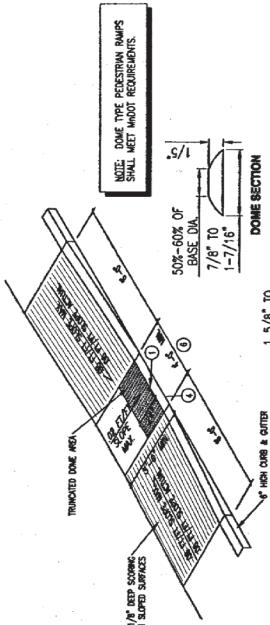


THROUGH GUTTER DETAIL
N.T.S.

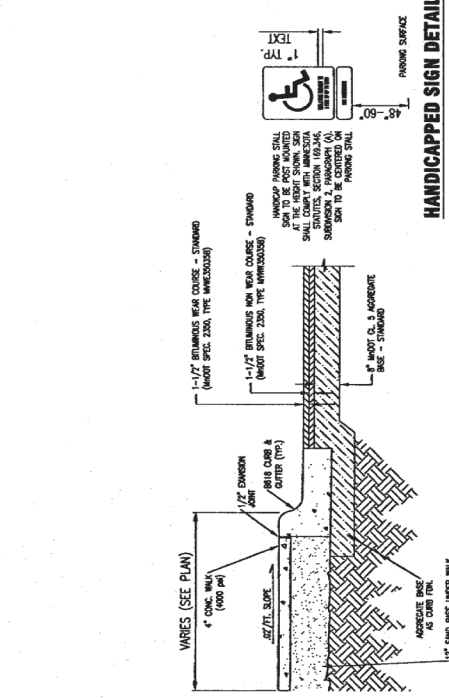
NOTE: CONJUGAL BEDDING AND BACKFILL FOR SANITARY SEWER AND WATERMAIN PIPES SHALL BE INCIDENTAL TO CONSTRUCTION



PIPE BEDDING DETAIL FOR SANITARY SEWER & WATERMAIN
N.T.S.



CURB RAMP DETAIL (DOME TYPE)
VARIES (SEE PLAN)



HANDICAPPED SIGN DETAIL
VARIES (SEE PLAN)

STANDARD PAVEMENT & WALK SECTION (B618 CURB & GUTTER)
N.T.S.

J&S Engineers & Architects, Inc.
One firm - start to finish
Offices in Lincoln
and Fitchburg, Minnesota
Tel: 507-331-1500
Fax: 507-331-1500
Web: www.j-s.com

Professional Seal
J&S Engineers & Architects, Inc.
Professional Seal
J&S Engineers & Architects, Inc.

KEY PLAN

1. VERIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY OR UNDER THE DIRECT SUPERVISION OF A PROFESSIONAL ENGINEER OR ARCHITECT REGISTERED UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE 1/1/04
PROJECT CHUCK BUDDIE RETAIL BUILDING
LOCATION 100 W. 10th St. S. S. 1115
SCALE 1/4\"/>

CHUCK BUDDIE RETAIL BUILDING

MINNESOTA

PROJECT

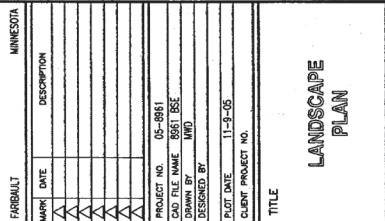
DATE 1/1/04
PROJECT CHUCK BUDDIE RETAIL BUILDING
LOCATION 100 W. 10th St. S. S. 1115
SCALE 1/4\"/>

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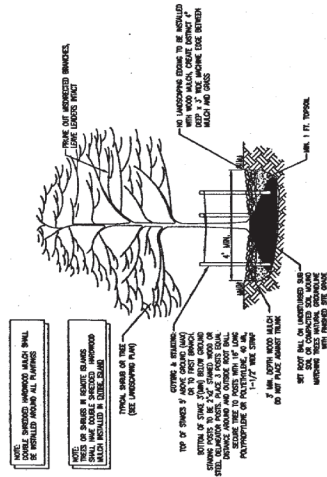
SITE DETAILS & SPECIFICATIONS

C5.1

SHEET



PLANTING SCHEDULE			
DESIGNATION	NAME	AS PLANTED SIZE & DESCRIPTION	QTY
TREES			
A	SPRUE BLACK HILL <i>(Pony flower shrubby)</i>	4" HIG. FULL WELL BRANCHED AND BRANCHED 11 30-40"	23
B	MAIZE TOWER	1-1 1/2" HIG. FULL WELL BRANCHED AND BRANCHED 11 20-25"	3
C	MAIZE TOWER <i>(Pony flower shrubby)</i>	1-1 1/2" HIG. FULL WELL BRANCHED AND BRANCHED 11 20-25"	3
SHRUBS			
D	INDIVIDUAL CLIMATE TOWER <i>(Pony flower shrubby)</i>	1" HIG. FULL WELL BRANCHED AND BRANCHED 11 1-2"	13
E	INDIVIDUAL CLIMATE TOWER <i>(Pony flower shrubby)</i>	1" HIG. FULL WELL BRANCHED AND BRANCHED 11 1"	6
F	INDIVIDUAL CLIMATE TOWER <i>(Pony flower shrubby)</i>	1" HIG. FULL WELL BRANCHED AND BRANCHED 11 1-2"	3



TENTANT BUILD-OUT / INTERIOR REMODEL
550 WILSON AVENUE; FARIBAULT, MN 55021

Figure 1: First Floor Egress Safety Diagram

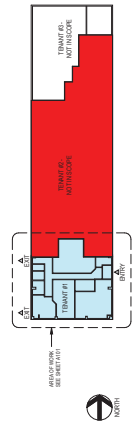
The diagram illustrates the first floor of a building, showing the layout of rooms and the egress routes. The rooms and their egress times are as follows:

- Room 101:** 1:10:00 (Exit 1)
- Room 102:** 1:10:00 (Exit 1)
- Room 103:** 1:10:00 (Exit 1)
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- Room 240:** 1:10:00 (Exit 1)
- Room 241:** 1:10:

Classification	Total Cost	Materials	Manpower	Overhead	Location	Estimated	Actual	Remarks
Construction of 1000 sq. ft. capacity water supply tank at village of Kumbhariya	127	28	20	28	1.8	1.8	1.8	1
Construction of 2500 Gals. Tank at 145	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 146	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 147	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 148	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 149	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 150	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 151	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 152	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 153	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 154	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 155	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 156	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 157	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 158	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 159	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 160	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 161	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 162	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 163	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 164	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 165	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 166	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 167	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 168	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 169	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 170	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 171	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 172	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 173	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 174	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 175	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 176	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 177	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 178	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 179	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 180	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 181	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 182	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 183	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 184	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 185	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 186	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 187	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 188	87	2	1	0.06	2.04	2.05	2.05	NA
Construction of 2500 Gals. Tank at 189	87	2	1	0.06				

[illegible][illegible][illegible][illegible]

OWNER FARMERS & MERCHANTS OF SOUTH AFRICA 500 WILSON AVENUE SUITE 100 ATLANTA, GA 30318 ATTN: CEE STEVENS (801) 334-8581	CONTRACTOR MIGUEL RAMIREZ 1000 WILSON AVENUE SUITE 100 NORTH FALLEN, MI 48061 SUITE 100 (912) 390-1413	DESIGNER NORTH FALLEN, MI 48061 SUITE 100 (912) 390-1413	MECHANICAL ENGINEER SEPARATE COVER PLUMBING ENGINEER SEPARATE COVER ELECTRICAL ENGINEER SEPARATE COVER DESIGN BUILD - UNDER SEPARATE COVER	ARCHITECTURE A101 A102 A103 A104 A105 A106 A107 A108 A109 A110 A111 A112 A113 A114 A115 A116 A117 A118 A119 A120 A121 A122 A123 A124 A125 A126 A127 A128 A129 A130 A131 A132 A133 A134 A135 A136 A137 A138 A139 A140 A141 A142 A143 A144 A145 A146 A147 A148 A149 A150 A151 A152 A153 A154 A155 A156 A157 A158 A159 A160 A161 A162 A163 A164 A165 A166 A167 A168 A169 A170 A171 A172 A173 A174 A175 A176 A177 A178 A179 A180 A181 A182 A183 A184 A185 A186 A187 A188 A189 A190 A191 A192 A193 A194 A195 A196 A197 A198 A199 A200 A201 A202 A203 A204 A205 A206 A207 A208 A209 A210 A211 A212 A213 A214 A215 A216 A217 A218 A219 A220 A221 A222 A223 A224 A225 A226 A227 A228 A229 A230 A231 A232 A233 A234 A235 A236 A237 A238 A239 A240 A241 A242 A243 A244 A245 A246 A247 A248 A249 A250 A251 A252 A253 A254 A255 A256 A257 A258 A259 A260 A261 A262 A263 A264 A265 A266 A267 A268 A269 A270 A271 A272 A273 A274 A275 A276 A277 A278 A279 A280 A281 A282 A283 A284 A285 A286 A287 A288 A289 A290 A291 A292 A293 A294 A295 A296 A297 A298 A299 A300 A301 A302 A303 A304 A305 A306 A307 A308 A309 A310 A311 A312 A313 A314 A315 A316 A317 A318 A319 A320 A321 A322 A323 A324 A325 A326 A327 A328 A329 A330 A331 A332 A333 A334 A335 A336 A337 A338 A339 A340 A341 A342 A343 A344 A345 A346 A347 A348 A349 A350 A351 A352 A353 A354 A355 A356 A357 A358 A359 A360 A361 A362 A363 A364 A365 A366 A367 A368 A369 A370 A371 A372 A373 A374 A375 A376 A377 A378 A379 A380 A381 A382 A383 A384 A385 A386 A387 A388 A389 A390 A391 A392 A393 A394 A395 A396 A397 A398 A399 A400 A401 A402 A403 A404 A405 A406 A407 A408 A409 A410 A411 A412 A413 A414 A415 A416 A417 A418 A419 A420 A421 A422 A423 A424 A425 A426 A427 A428 A429 A430 A431 A432 A433 A434 A435 A436 A437 A438 A439 A440 A441 A442 A443 A444 A445 A446 A447 A448 A449 A450 A451 A452 A453 A454 A455 A456 A457 A458 A459 A460 A461 A462 A463 A464 A465 A466 A467 A468 A469 A470 A471 A472 A473 A474 A475 A476 A477 A478 A479 A480 A481 A482 A483 A484 A485 A486 A487 A488 A489 A490 A491 A492 A493 A494 A495 A496 A497 A498 A499 A500 A501 A502 A503 A504 A505 A506 A507 A508 A509 A510 A511 A512 A513 A514 A515 A516 A517 A518 A519 A520 A521 A522 A523 A524 A525 A526 A527 A528 A529 A530 A531 A532 A533 A534 A535 A536 A537 A538 A539 A540 A541 A542 A543 A544 A545 A546 A547 A548 A549 A550 A551 A552 A553 A554 A555 A556 A557 A558 A559 A560 A561 A562 A563 A564 A565 A566 A567 A568 A569 A570 A571 A572 A573 A574 A575 A576 A577 A578 A579 A580 A581 A582 A583 A584 A585 A586 A587 A588 A589 A590 A591 A592 A593 A594 A595 A596 A597 A598 A599 A600 A601 A602 A603 A604 A605 A606 A607 A608 A609 A610 A611 A612 A613 A614 A615 A616 A617 A618 A619 A620 A621 A622 A623 A624 A625 A626 A627 A628 A629 A630 A631 A632 A633 A634 A635 A636 A637 A638 A639 A640 A641 A642 A643 A644 A645 A646 A647 A648 A649 A650 A651 A652 A653 A654 A655 A656 A657 A658 A659 A660 A661 A662 A663 A664 A665 A666 A667 A668 A669 A670 A671 A672 A673 A674 A675 A676 A677 A678 A679 A680 A681 A682 A683 A684 A685 A686 A687 A688 A689 A690 A691 A692 A693 A694 A695 A696 A697 A698 A699 A700 A701 A702 A703 A704 A705 A706 A707 A708 A709 A710 A711 A712 A713 A714 A715 A716 A717 A718 A719 A720 A721 A722 A723 A724 A725 A726 A727 A728 A729 A730 A731 A73
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OWNER FARMERS & MERCHANTS OF SOUTH AFRICA 500 WILSON AVENUE SUITE 100 ATLANTA, GA 30318 ATTN: CEE STEVENS (801) 334-8581	CONTRACTOR MIGUEL RAMIREZ 1000 WILSON AVENUE SUITE 100 NORTH FALLEN, MI 48061 SUITE 100 (912) 390-1413	DESIGNER NORTH FALLEN, MI 48061 SUITE 100 (912) 390-1413	MECHANICAL ENGINEER SEPARATE COVER PLUMBING ENGINEER SEPARATE COVER ELECTRICAL ENGINEER SEPARATE COVER DESIGN BUILD - UNDER SEPARATE COVER	ARCHITECTURE A101 FLOOR DEMO & REMODELING PLAN A101 SCHEDULES A121 REFLECTED CEILING & DEMO CEILING PLANS A221 INTERIOR ELEVATIONS	GENERAL NOTES COVER SHEET & LIFE SAFETY NOTES COVER SHEET, SYMBOLS & ABBREVIATIONS CONTRACT DRAWING SHORT FORM SPECIFICATIONS
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[illegible][illegible]

[illegible][illegible][illegible]

1. THE FOLLOWING NOTES SHALL BE CONSIDERED TO BE PART OF THE SPECIFICATIONS FOR THE SIGN ELEVATION:

- A. THE SIGN SHALL BE DESIGNED TO BE EASILY MAINTAINED AND REPAIRED.
- B. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- C. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- D. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- E. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- F. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- G. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- H. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- I. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- J. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- K. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- L. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- M. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- N. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- O. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- P. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- Q. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- R. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- S. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- T. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- U. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- V. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- W. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- X. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.
- Y. THE SIGN SHALL BE DESIGNED TO BE EASILY REPAIRED AND MAINTAINED.
- Z. THE SIGN SHALL BE DESIGNED TO BE EASILY REMOVED AND REPLACED.

Architectural drawing of a wall partition height legend. The drawing shows a cross-section of a wall with various components labeled. On the left, there are two diagrams: one for a 'FLOOR' showing a person standing and another for a 'CEILING' showing a person sitting. The wall is divided into sections: 'FLOOR' (0'-0" to 0'-6"), 'FLOOR' (0'-6" to 0'-10"), 'FLOOR' (0'-10" to 0'-12"), 'FLOOR' (0'-12" to 0'-14"), 'FLOOR' (0'-14" to 0'-16"), 'FLOOR' (0'-16" to 0'-18"), 'FLOOR' (0'-18" to 0'-20"), 'FLOOR' (0'-20" to 0'-22"), 'FLOOR' (0'-22" to 0'-24"), 'FLOOR' (0'-24" to 0'-26"), 'FLOOR' (0'-26" to 0'-28"), 'FLOOR' (0'-28" to 0'-30"), 'FLOOR' (0'-30" to 0'-32"), 'FLOOR' (0'-32" to 0'-34"), 'FLOOR' (0'-34" to 0'-36"), 'FLOOR' (0'-36" to 0'-38"), 'FLOOR' (0'-38" to 0'-40"), 'FLOOR' (0'-40" to 0'-42"), 'FLOOR' (0'-42" to 0'-44"), 'FLOOR' (0'-44" to 0'-46"), 'FLOOR' (0'-46" to 0'-48"), 'FLOOR' (0'-48" to 0'-50"), 'FLOOR' (0'-50" to 0'-52"), 'FLOOR' (0'-52" to 0'-54"), 'FLOOR' (0'-54" to 0'-56"), 'FLOOR' (0'-56" to 0'-58"), 'FLOOR' (0'-58" to 0'-60"), 'FLOOR' (0'-60" to 0'-62"), 'FLOOR' (0'-62" to 0'-64"), 'FLOOR' (0'-64" to 0'-66"), 'FLOOR' (0'-66" to 0'-68"), 'FLOOR' (0'-68" to 0'-70"), 'FLOOR' (0'-70" to 0'-72"), 'FLOOR' (0'-72" to 0'-74"), 'FLOOR' (0'-74" to 0'-76"), 'FLOOR' (0'-76" to 0'-78"), 'FLOOR' (0'-78" to 0'-80"), 'FLOOR' (0'-80" to 0'-82"), 'FLOOR' (0'-82" to 0'-84"), 'FLOOR' (0'-84" to 0'-86"), 'FLOOR' (0'-86" to 0'-88"), 'FLOOR' (0'-88" to 0'-90"), 'FLOOR' (0'-90" to 0'-92"), 'FLOOR' (0'-92" to 0'-94"), 'FLOOR' (0'-94" to 0'-96"), 'FLOOR' (0'-96" to 0'-98"), 'FLOOR' (0'-98" to 0'-100"). On the right, there are two diagrams: one for a 'FLOOR' showing a person standing and another for a 'CEILING' showing a person sitting. The wall is divided into sections: 'FLOOR' (0'-0" to 0'-6"), 'FLOOR' (0'-6" to 0'-10"), 'FLOOR' (0'-10" to 0'-12"), 'FLOOR' (0'-12" to 0'-14"), 'FLOOR' (0'-14" to 0'-16"), 'FLOOR' (0'-16" to 0'-18"), 'FLOOR' (0'-18" to 0'-20"), 'FLOOR' (0'-20" to 0'-22"), 'FLOOR' (0'-22" to 0'-24"), 'FLOOR' (0'-24" to 0'-26"), 'FLOOR' (0'-26" to 0'-28"), 'FLOOR' (0'-28" to 0'-30"), 'FLOOR' (0'-30" to 0'-32"), 'FLOOR' (0'-32" to 0'-34"), 'FLOOR' (0'-34" to 0'-36"), 'FLOOR' (0'-36" to 0'-38"), 'FLOOR' (0'-38" to 0'-40"), 'FLOOR' (0'-40" to 0'-42"), 'FLOOR' (0'-42" to 0'-44"), 'FLOOR' (0'-44" to 0'-46"), 'FLOOR' (0'-46" to 0'-48"), 'FLOOR' (0'-48" to 0'-50"), 'FLOOR' (0'-50" to 0'-52"), 'FLOOR' (0'-52" to 0'-54"), 'FLOOR' (0'-54" to 0'-56"), 'FLOOR' (0'-56" to 0'-58"), 'FLOOR' (0'-58" to 0'-60"), 'FLOOR' (0'-60" to 0'-62"), 'FLOOR' (0'-62" to 0'-64"), 'FLOOR' (0'-64" to 0'-66"), 'FLOOR' (0'-66" to 0'-68"), 'FLOOR' (0'-68" to 0'-70"), 'FLOOR' (0'-70" to 0'-72"), 'FLOOR' (0'-72" to 0'-74"), 'FLOOR' (0'-74" to 0'-76"), 'FLOOR' (0'-76" to 0'-78"), 'FLOOR' (0'-78" to 0'-80"), 'FLOOR' (0'-80" to 0'-82"), 'FLOOR' (0'-82" to 0'-84"), 'FLOOR' (0'-84" to 0'-86"), 'FLOOR' (0'-86" to 0'-88"), 'FLOOR' (0'-88" to 0'-90"), 'FLOOR' (0'-90" to 0'-92"), 'FLOOR' (0'-92" to 0'-94"), 'FLOOR' (0'-94" to 0'-96"), 'FLOOR' (0'-96" to 0'-98"), 'FLOOR' (0'-98" to 0'-100").

[illegible][illegible]



2 01 FIRST FLOOR RCP



1 01 FIRST FLOOR DEMO RCP

GENERAL REFLECTED CEILING PLAN NOTES

- [illegible]

REFLECTED CEILING PLAN LEGEND

1. FASTENED TO BOTTOM CHORD OF TRUSS WHERE CEILING HEIGHT
ALLOWS
2. FRAMED DOWN WITH METAL STUDS TO HEIGHT INDICATED AND FASTENED
TO FRAMING
3. SUSPENDED GRID SYSTEM DESIGNED FOR GYPSUM BOARD ATTACHMENT

- | | |
|--|--|
| 
SURFACE MOUNT TO DISCREETIVE FUSE | 
SURFACE MOUNT TO DISCREETIVE FUSE |
| 
LOW PROFILE SURFACE MOUNTED IN LINE | 
LOW PROFILE SURFACE MOUNTED IN LINE |
| 
SURFACE MOUNT TO DISCREETIVE FUSE | 
SURFACE MOUNT TO DISCREETIVE FUSE |

To Whom it May Concern:

We are writing to express our full support for Little Scholars Academy's application for a Conditional Use Permit (CUP) and Parking Variance in order to open a second childcare facility in our community. As long-time residents and active members of this area, we believe that the expansion of Little Scholars Academy will have a positive and lasting impact on local families, children, and our neighborhood as a whole.

As parents ourselves, we understand the importance of quality childcare and the invaluable role that it plays in a child's development. Little Scholars Academy has already demonstrated a commitment to excellence in early childhood education, providing a safe and nurturing environment for children to grow, learn, and thrive. The addition of a second facility will not only meet the growing demand for quality care in our community but will also offer working parents a reliable, trusted resource for their children's educational and developmental needs.

Additionally, we believe that this new facility will enhance the community by offering more job opportunities, supporting local families, and contributing to the vitality of our neighborhood. Little Scholars Academy's focus on educational excellence and community engagement makes it an asset to our area, and we are excited to see the positive impact that this expansion will bring.

We fully support the CUP application and Parking Variance request and encourage the decision-makers to approve these applications. The benefits of Little Scholars Academy's second location will far outweigh any potential concerns, and we are confident that it will be a wonderful addition to our community.

Thank you for your time and consideration of this important request. Should you have any further questions, we would be happy to provide additional information or speak with you further.

Sincerely,

A handwritten signature in black ink, appearing to read "Leah Budde". The signature is fluid and cursive, with the first name "Leah" written in a larger, more prominent script than the last name "Budde".

Chuck and Leah Budde

Chuck & Leah Budde

Faribault, MN 55021

February 12, 2025

To Whom It May Concern,

We, Chuck and Leah Budde, hereby confirm our full support and agreement to grant an access easement for the playground equipment and daycare facility at Little Scholars. It is with great enthusiasm that we assist in this vital project, knowing how significant the need for quality childcare is in our community.

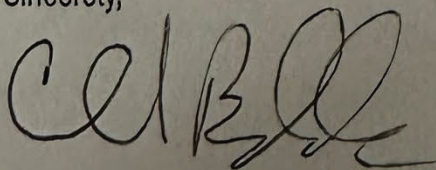
As many families in this area face challenges finding reliable childcare options, we believe that the opening of Little Scholars will be a much-needed resource. This center will not only provide a safe and enriching environment for the children but also offer valuable support to working parents and families in need.

We would like to emphasize that Faribault Cares, a dedicated nonprofit 501(c)(3) organization, is assisting with the buildout of this facility. Despite operating with limited financial means, Faribault Cares has shown incredible commitment to bringing this vision to life. Their work is crucial to the success of Little Scholars, and we are proud to support them in any way we can.

We are excited about the opportunity to be part of this community-driven initiative and look forward to seeing the positive impact it will have on our town.

Thank you for the chance to assist with this endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Budde', written over a light blue horizontal line.

Chuck Budde

Leah Budde

From: Sam Ramaekers <Sam@faribaultinteriors.com>

Sent: Saturday, January 25, 2025 9:55 AM

Subject: 550 Wilson ave building Faribault

I own Faribault interiors, a flooring,cabinet,countertop and window treatment store at suite 103. We are open 9 to 4 weekdays only. I arrive between 5:30a.m. to 6 area. When 2 employees arrive at 9 , I am normally gone till late date delivering material or out measuring projects. Approx 50% of my business is done on-line. Rarely are there more than 2 clients in store at same time. Meaning a total of 4 parking spaces are being occupied at any given time.

The Music Store opens at 10a.m. with normally 1 staff member, there are 2 by mid-day. They have little traffic till after school due to lessons

Neither of the above businesses are open evenings or weekends. Parking is one way with entry at south end, exit north end

With this said, 6 to 8 spots are being occupied daily. There is street parking for approx. 15 vehicles.

Sam Ramaekers, 20 years in this location.

Sent from [Mail](#) for Windows 10

From: [Piepho, Todd \(DNR\)](#)
To: [Leslie McGillivray-Rivas](#)
Subject: RE: Conditional Use Permit Application - Child Care Center Shoreland Buffer Overlay District
Date: Thursday, February 6, 2025 6:49:04 AM
Attachments: [image002.png](#)

Good Morning Leslie,
Given the area is already developed and there doesn't appear to be any intent to add additional structures I see no negative impacts to the public water channel located directly east of the property. I have no additional comments or suggested conditions for this one.

Have a good weekend.

Todd Piepho

Area Hydrologist | Ecological and Water Resources

Minnesota Department of Natural Resources

50507 Sakatah Lake State Park

Waterville, Mn 56096

Cell Phone: 1-507-421-1991

Email: Todd.Piepho@state.mn.us



LESLIE MCGILLIVRAY-RIVAS
Planner I



Mankato
1014 N Riverfront Dr
Mankato MN 56001
507-345-1399

Rochester
3552 W River Pkwy NW
Rochester MN 55901
507-282-4286

Winona
115 East 3rd St
Winona MN 55987
507-452-2712

Faribault
550 Wilson Ave #102
Faribault MN 55021
507-409-9900

January, 27, 2025

To whom it may concern,

The Music Mart will need 4 spots permanently for our employees along with spots for our customers between 9:30am and 5:30 pm Monday - Friday. We normally will get one or two customers in at a time along with a lesson studio that goes from 3:00 - 5:30 Monday- Friday.

Thank you,

Syd Warner



Faribault Cares
530 Wilson Avenue
Faribault, MN 55021
February 12, 2025

To Whom It May Concern,

On behalf of Faribault Cares, a 501(c)(3) nonprofit organization, we are proud to express our strong support for the expansion of Little Scholars and the invaluable services they provide to our community.

As an organization, Faribault Cares was officially granted 501(c)(3) nonprofit status in July 2024. We are committed to addressing the pressing need for quality childcare options in our area. In Faribault, there is a significant gap of more than 500 childcare slots—a gap that affects families’ ability to access safe, affordable, and reliable care for their children. This shortage has placed a strain on families and workers alike, limiting employment opportunities and hindering the growth and development of our community.

Faribault Cares is committed to being part of the solution. Our efforts are focused on supporting and partnering with existing childcare operators, both individual providers and childcare centers, to help them expand their services. Additionally, we are dedicated to helping facilitate the development of new childcare operators to meet the growing demand and ensure that our children and families have the care they need.

Should the necessary funding become available—whether through public sources, private donations, grants, or other funding channels—Faribault Cares will work to facilitate similar efforts across the community to help close the childcare slot gap. Our goal is to ensure that every family has access to affordable, high-quality childcare, and we will continue to seek opportunities to make that a reality.

We believe that the expansion of Little Scholars is a critical step toward addressing this need, and we are excited to support their growth and continued success. Together, we can help build a stronger, more vibrant community that fosters the well-being and potential of every child.

Thank you for your time and consideration. Should you have any questions or require further information, please do not hesitate to contact us.

Sincerely, Faribault Cares Board of Directors:

Whitney Johnson, (Chair)

Chad Wolff, (Treasurer)

Casie Steeves, (Secretary)

Troy Temple, (Board Member)

Mustafa Abdille, (Board Member)

Dr. Jerry Robicheau, (Board Member)

Suzzanne Fox, (Board Member)



530 Wilson Avenue Faribault, MN 55021

February 12, 2025

To Whom It May Concern,

As the President and CEO of the Faribault Chamber of Commerce I am pleased to express our enthusiastic support for the expansion of Little Scholars. This initiative stands as a significant step forward in addressing a critical need in our community—early childhood education—and we fully endorse the growth of this exceptional program.

In late 2023, the Chamber of Commerce established Daycare and Early Education as one of its Visionary Priorities, recognizing the importance of expanding access to high-quality early learning for families in our region. As part of this initiative, Casie Steeves has been named the lead on the project, and we are confident that her leadership will ensure its continued success. The Chamber represents nearly 400 businesses, and their employees, and we believe that this expansion will not only benefit our workforce but also contribute to the overall economic well-being of our community.

Furthermore, we are excited to see Little Scholars become an outstanding addition to the Wilson Avenue block. Its expansion will add tremendous value to the area, providing families with a reliable and nurturing environment for their children while also contributing to the vibrancy of the neighborhood. This project is poised to foster a sense of community and connection that will benefit residents and businesses alike.

We look forward to seeing the positive impact of this initiative as it moves forward and are proud to lend our full support to the continued growth of Little Scholars.

Sincerely,

Nort Johnson

President/CEO

Faribault Area Chamber of Commerce and Tourism

office; 507.334.4381 mobile; 605.490.4237

nort@faribaultmn.org



SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695
PH 507.455.3215 • FAX 507.455.2098 • smifoundation.org

February 12, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Congressman Finstad,

Please accept this letter of support for the Faribault Cares application for Congressionally Directed Spending, supporting new development of childcare and early education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable childcare blended with proven early education curriculum is a top need and will not only support current works and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault EDA will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent on our local childcare crisis.

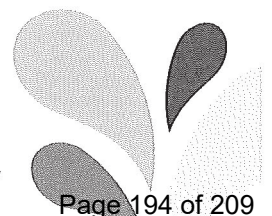
Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 72 women left our workforce due to lack of available childcare. The cost to that company to hire and train replacements is nearly \$300,000.

As a partner in Faribault Cares, we have staff working directly with them on creating solutions to their shortage.

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.

Thank you.

Tim Penny
President & CEO





February 12, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Mr. Finstad:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting new development of Daycare and Early Education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company, to hire and train replacements is near \$300,000.

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.

Sincerely,

John Bellingham, Board Chair



February 8, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Representative Finstad:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting the new development of Daycare and Early Education facilities, as well as a support organization for providers.

The Faribault Chamber of Commerce – along with their partner organizations the Chamber Trust and the Faribault Industrial Corporation – have been working on a number of initiatives supporting our community’s diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry, but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the past 18 months, these local leaders – along with industry and business partners – have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs. In addition, Rice County has a deficit of approximately 500 spaces of needed childcare. In 2023, from just one Faribault manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company to hire and train replacements was nearly \$300,000.

As a partner in Faribault Cares, Faribault Public Schools Community Education commits to the following:



- Assist with identifying and sourcing quality, research-based early learning curriculum
- Assisting with recruiting providers for the project
- Promoting the initiative through the Faribault Public Schools' extensive communications channels
- Making training and professional development opportunities available (at no cost) to the Faribault Cares providers
- Actively participating in any planning groups and/or coalitions to help continually advance the effort, as requested by the Faribault Chamber and other core partners
- Working with Faribault Cares and partners to develop and implement data tracking and evaluation systems to measure the impact of this effort

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.

Sincerely,

Zach Pruitt
Community Education & Engagement Director
Faribault Public Schools
zpruitt@faribault.k12.mn.us, 507-333-6033



Healthy Community Initiative

1651 Jefferson Parkway
Northfield, MN 55057
507-664-3524
healthycommunityinitiative.org

February 16, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Mr. Finstad:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting new development of Daycare and Early Education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company, to hire and train replacements, is near \$300,000.

As a partner in Faribault Cares, Healthy Community Initiative provides backbone support including:

- Data & evaluation

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.

Sincerely,

Sandy Malecha
Executive Director



15765 ACORN TRAIL
FAIRIBAUT MN 55021

507.333.3990
TRYSTAR.COM

February 28, 2024
Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Mr. Finstad:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting new development of Daycare and Early Education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company, to hire and train replacements is near \$300,000.

As an employer with over 200 team members from the area working multiple shifts to provide our state and nation with critical electrical infrastructure, we cannot afford NOT to have this resource in our community.

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.
Sincerely,

AJ Smith | CEO

aj.smith@trystar.com

Direct 507.331.4519 | **Cell** 952.258.3551 | **Main** 507.333.3990



15765 Acorn Trail, Faribault, MN, 55021

Senator John R. Jasinski
Deputy Minority Leader
Senate District 19

Minnesota Senate Building
95 University Ave West, Suite 2227
St. Paul, MN 55155-1606

Phone: (651) 296-0284
Email: sen.john.jasinski@senate.mn



Senate

State of Minnesota

February 28, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Congressman Finstad:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting new development of Daycare and Early Education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company, to hire and train replacements is near \$300,000.

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'John R. Jasinski'.

John R. Jasinski
Deputy Minority Leader
District 19



February 28, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

RE: Congressionally Directed Spending for Faribault Cares

Dear Representative Finstad:

The City of Faribault strongly supports Faribault Cares' application for Congressionally Directed Spending for much-needed daycare and early education development in Faribault, Minnesota. Faribault Cares, led by the Faribault Chamber of Commerce and its partners, the Chamber Trust and the Faribault Industrial Corporation, is working with a broad coalition of businesses and organizations to provide quality, affordable daycare with a proven early education curriculum. Affordable daycare is needed to support our workforce and help prepare coming generations for better-paying jobs.

Faribault is a richly diverse, blue-collar community with over 800 unfilled jobs. Rice County has a deficit of approximately 500 childcare spaces. In 2023, 71 women left the workforce at one Faribault industry due to a lack of available childcare. The cost to that industry to hire and train replacements is nearly \$300,000. For the past 18 months, Faribault Cares, with its coalition of local leaders and business partners, has thoroughly analyzed Faribault's daycare needs, researched models, and developed a solid public-private partnership to address the needs. Faribault Cares has an excellent plan but needs funding to advance this critical project.

Again, the City of Faribault strongly supports Faribault Cares' application for Congressionally Directed Spending for much-needed daycare in Faribault. We are committed to working with Faribault Cares and its partners to do our part to make this project a reality.

Thank you for considering Faribault Cares' application. Please do not hesitate to contact me with any questions or comments.

Sincerely,

Mayor Kevin Voracek
City of Faribault, Minnesota

February 28, 2024
Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Mr. Finstad:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting new development of Daycare and Early Education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company, to hire and train replacements is near \$300,000.

As an employer with over 200 team members from the area working multiple shifts to provide our state and nation with critical electrical infrastructure, we cannot afford NOT to have this resource in our community.

Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.
Sincerely,



AJ Smith | CEO

aj.smith@trystar.com

Direct 507.331.4519 | **Cell** 952.258.3551 | **Main** 507.333.3990



February 8, 2024

Congressman Brad Finstad
1605 Longworth House Office Building
Washington, DC 20515

Dear Senator Smith:

Please accept this letter of support to the Faribault Cares application for Congressionally Directed Spending, supporting new development of Daycare and Early Education facilities as well as a support organization for providers.

The Faribault Chamber of Commerce, along with our partner organizations the Chamber Trust, and the Faribault Industrial Corporation have been working on a number of initiatives supporting our diverse workforce and their needs. Quality, affordable daycare blended with proven early education curriculum is a top need and will not only support current workers and industry but will also help prepare coming generations for better paying jobs.

We know that the important, tested partnerships with Faribault Public Schools, South Central College, Rice County and the City of Faribault Economic Development Authority will make a significant impact on the outcome of this important project. For the last 18 months, in conjunction with these local leaders along with industry and business partners have diligently investigated the needs of our community, researched models and come up with a solid public-private partnership to put a dent in our local childcare crisis.

Faribault is a richly diverse, blue-collar community and has over 800 unfilled jobs and Rice County has a deficit of approximately 500 spaces of childcare. In 2023, from just one local manufacturing company, 71 women left our workforce due to lack of available childcare. The cost to that company, to hire and train replacements is near \$300,000.

As an employer of over 30 employees based in Faribault, it is essential that we have daycare options for our employees and families. Thank you for your consideration of this proposal. Please don't hesitate to reach out with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Kennelly'.

Chris Kennelly
(612) 220-2826



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: February 25, 2025
SUBJECT: Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09

Background:

On September 24, 2024, per Resolution 2024-193, the City Council rejected all bids for the Straight River Watermain Crossing Project, Contract 2023-09, due to only receiving two bids, of which the low bid was deemed non-responsible and the second bid was over budget. At that time, it was determined to reject the bids and rebid the project after seeing if Union Pacific Railroad (UPRR) would accept a variance from some of their requirements which were driving the project costs up. While UPRR was not willing to grant a variance, other changes to the plans and specs were made to try and bring project costs down.

The attached resolution approves the revised construction plans and specifications for the proposed Straight River Watermain Improvements - Contract 2023-09 project including removals, watermain replacement, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements.

The preliminary total estimated cost of the improvements, including contingency and engineering, is \$1,600,000.00. Proposed funding for the project is as follows:

<u>Water Utility Fund (601)</u>	<u>\$1,600,000.00</u>	<u>100 %</u>
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The attached resolution also establishes a bid date of March 19, 2025, for the project. If awarded, it is anticipated that construction would start in late May or early June and be completed by September 12, 2025.

Recommendation:

Approve Resolution 2025-050 Approving Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09

Attachments:

1. Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09
2. Title Sheet from Fairbault - Straight River Watermain Crossing - Rebid Plans
3. Title Sheet from Fairbault - Straight River Watermain Crossing - Rebid Specs

CITY OF FARIBAULT

RESOLUTION #2025-050

APPROVE REVISED PLANS AND SPECIFICATIONS AND ESTABLISH BID DATE FOR STRAIGHT RIVER WATERMAIN CROSSING - CONTRACT 2023-09

WHEREAS, the City's 2023-2027 Capital Improvement Plan identified the replacement of a 20" watermain under the Union Pacific Railroad and the Straight River, and;

WHEREAS, the City, has developed the final plans and specifications for the proposed project and related improvements and received permits and approvals as necessary from regulating authorities as well as acquired necessary access and easement rights, and;

WHEREAS, the project includes removal, replacement and construction of removals, watermain replacement, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements as show on the contract documents.

WHEREAS, on September 24, 2024, per Resolution 2024-193 the Council did thereby reject all bids for this project and direct staff to revise the plans and specifications for rebidding, and;

WHEREAS, the total cost of the revised improvements is estimated to be \$1,600,000.00, and;

WHEREAS, revised plans and specifications for the improvements have been prepared by the City Engineering Department or a consultant under the direction of the City Engineer.

NOW, THEREFORE BE IT RESOLVED, that the proposed Straight River Watermain Crossing - Contract 2023-09 including removals, watermain replacement, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements are hereby ordered as proposed in this Council Resolution adopted February 25, 2025.

ALSO, BE IT RESOLVED, that plans and specifications for the Straight River Watermain Crossing - Contract 2023-09, prepared by the City

Engineering Department or a consultant under the direction of the City Engineer, are hereby approved, and;

ALSO, BE IT RESOLVED, a bid opening date of March 19, 2025, is hereby established for the Straight River Watermain Crossing - Contract 2023-09

Date Adopted: February 25, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

CITY OF FARIBAULT, MINNESOTA

CONSTRUCTION PLANS FOR

STRAIGHT RIVER WATERMAIN CROSSING

ENGINEER
KIMLEY-HORN AND ASSOCIATES, INC.



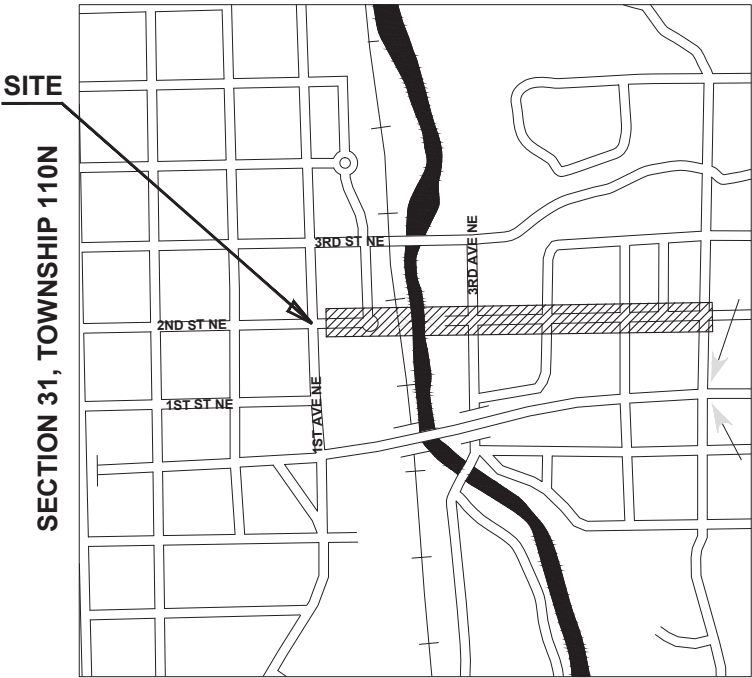
PREPARED BY: DANIEL J. COYLE, PE
767 NORTH EUSTIS STREET
ST. PAUL, MN 55114
TELEPHONE (651) 645-4197

LEGEND

	EXISTING GATE VALVE
	EXISTING HYDRANT
	EXISTING CURB BOX
	EXISTING WATERMAIN MANHOLE
	EXISTING SANITARY MANHOLE
	EXISTING STORM MANHOLE
	EXISTING CATCH BASIN
	EXISTING GAS VALVE
	EXISTING UTILITY MANHOLE
	EXISTING HANDHOLE
	EXISTING ELECTRICAL PEDESTAL
	EXISTING ELECTRICAL MANHOLE
	EXISTING ELECTRICAL TRANSFORMER
	EXISTING LIGHT POLE
	EXISTING STREET SIGN
	EXISTING TREE
	EXISTING WATERMAIN
	EXISTING SANITARY SEWER
	EXISTING STORM SEWER
	EXISTING GAS MAIN
	EXISTING UNDERGROUND COMMUNICATIONS LINE
	EXISTING POWER
	EXISTING CURB AND GUTTER
	EXISTING PAVEMENT
	EXISTING RIGHT-OF-WAY
	PROPOSED SANITARY SEWER
	PROPOSED MANHOLE
	PROPOSED CATCH BASIN
	PROPOSED STORM SEWER
	PROPOSED GATE VALVE
	PROPOSED HYDRANT
	PROPOSED WATERMAIN
	PROPOSED CURB AND GUTTER

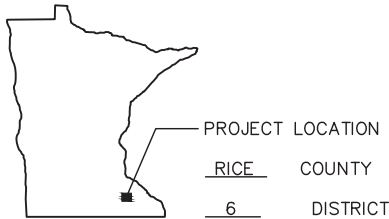
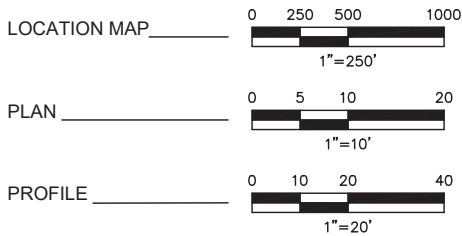


VICINITY
N.T.S.



SECTION 31, RANGE 20W

PLAN SET SCALES



Know what's below.
Call before you dig.

NOTE:
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

THE EXACT LOCATION OF UNDERGROUND UTILITIES SHOWN IN THIS PLAN SET ARE UNKNOWN. THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE PRIOR TO STARTING ANY EXCAVATION.

GOPHER STATE ONE CALL SYSTEM.....1-800-252-1166

No.	Date	Revisions	App.

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND 2023 CEAM SPECIFICATIONS SHALL GOVERN. ALL TRAFFIC CONTROL SIGNING AND DEVICES SHALL CONFORM TO THE MnMUTCD, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

SHEET NO.	DESCRIPTION
1	COVER SHEET
2	CONSTRUCTION NOTES, STANDARD PLATES, AND UTILITY CONTACTS
3	EARTHWORK TABULATIONS AND PAVEMENT INSETS
4	ALIGNMENT PLAN
5	EROSION CONTROL AND TURF ESTABLISHMENT PLAN
6 - 8	STORM WATER POLLUTION PREVENTION PLAN
9	EXISTING CONDITION AND REMOVAL PLAN
10	DIRECTIONAL DRILLED WATERMAIN PLAN AND PROFILE
11	SITE WATERMAIN PLAN AND PROFILE
12	SITE PLAN
13 - 14	DRAINAGE PLANS, LATERALS, AND TABULATION
15 - 16	CONSTRUCTION PLAN AND PROFILE
17 - 19	SIGNING AND STRIPING PLAN
20	TRAFFIC CONTROL PLAN

THIS PLAN SET CONTAINS 20 SHEETS

100% DESIGN PLANS



2024 KIMLEY-HORN AND ASSOCIATES, INC.
767 NORTH EUSTIS STREET, ST. PAUL, MN 55114
PHONE: (651) 645-4197 WWW.KIMLEY-HORN.COM

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE 7/12/2024 LIC. NO. 44821
ENGINEER *Daniel J. Coyle*

Mark DuChene

APPROVED CITY OF FARIBAULT ENGINEER 2024

SHEET NO. 1 OF 20 SHEETS

Project Manual & Bid Form

Straight River Watermain Crossing City of Faribault

February 21, 2025

Prepared for: City of Faribault