CITY COUNCIL AGENDA

COUNCIL CHAMBERS TUESDAY, MARCH 11, 2025 6:00 PM

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Approve Agenda**
3. **Presentations/Introductions – None**
4. **Approve minutes of the February 25, 2025 City Council Meeting and the March 4, 2025 Special City Council Meeting**
   A. Approve minutes of the February 25, 2025 City Council Meeting and the March 4, 2025 Special City Council Meeting
5. **Requests to be Heard**
6. **Consent Agenda**
   A. Approve List of Claims
   B. Approve July 4th Fireworks Contract with RESPyro
   C. Approve Tennis Court Facility Cooperative Agreement
   D. Resolution 2025-072 Establish the City of Faribault Authorized Community Festivals within the City and Provide the Terms and Conditions for Alcohol Service and Consumption at Community Festivals
   E. Resolution 2025-059 Revising the 2025 Adopted Budget for Encumbrances
   F. Resolution 2025-073 Accept Hannah Lips Foundation Grant and Revise Budget
   G. Resolution 2025-074 Authorize Parks and Recreation Department to Apply for Location Trail Connections Grant
   H. Resolution 2025-075 Authorize Parks and Recreation Department to Apply for Outdoor Recreation Grant
   I. Resolution 2025-068 Approve Budget Adjustments
   J. Resolution 2025-064 Accept Operation and Maintenance Responsibilities for Vehicle Speed Feedback Sign on Minnesota Trunk Highway 3/20th Avenue NW
   K. Approve Quote for Variable Frequency Drives at Water Reclamation Facility
   L. Approve Use of Central Park for Cinco de Mayo Celebration
   M. Approve Task Order No. 14 with Foth for Airfield Pavement Rehabilitation Design and Bidding Services at Airport
   N. Resolution 2025-069 Authorize the City of Faribault to Host Minnesota GreenCorps Member for 2025-2026 Program Year
   O. Resolution 2025-070 Endorsing Federal Legislation to Reimburse Body Armor Costs for All Emergency Resonders
   P. Approve Request to Apply for Out-of-School Time Youth Mentoring Program Grant for Parks and Recreation Department
7. **Public Hearings**

A. Resolution 2025-061 Order Improvements and Order Preparation of Plans and Specifications for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02

B. Resolution 2025-062 Order Improvements and Order Preparation of Plans and Specifications for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03

C. Resolution 2025-063 Order Improvements and Order Preparation of Plans and Specifications for 2025 3rd Avenue Reconstruction Improvements - Contract 2025-04

8. Items for Discussion

A. Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices- Second Reading

1. Approve Ordinance 2025-1 Summary Publication

B. Resolution 2025-065 Approve a Conditional Use Permit for Two Multiple-Family Buildings in the Central Business District Near the Corner of 1st Avenue NW and 1st Street NW

C. Resolution 2025-066 Approve a Conditional Use Permit for a Ground Mounted Solar Array at 927 Saint Paul Ave

D. Resolution 2025-067 Approve Municipal Consent to Rice County for Lyndale Avenue (CSAH 48) Improvements SAP 066-648-006

E. Resolution 2025-071 Approve Quote and Authorize Purchase of 2025 Vactor Truck 2100i

9. Bids - None

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC **Closed Captioning of Council meetings available on FCTV.**

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.

CITY COUNCIL MINUTES

COUNCIL CHAMBERS TUESDAY, FEBRUARY 25, 2025 6:00 PM

Call to Order/Roll Call/Pledge of Allegiance
The meeting of the City Council was called to order by Vice Mayor Adama Doumbouya at 6:00pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Mayor Tom Spooner was absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Public Works Director Travis Block, City Planning Manager Harry Davis, City Engineer Mark DuChene, Police Captain Jason Severson, Fire Chief Dustin Dienst and Human Resources Manager Kevin Bushard.

Approve Agenda
Motion by Ross, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of the February 11, 2025 City Council Meeting
Motion by Rowan, seconded by Thiele to approve the Minutes of the February 11, 2025 City Council Meeting and carried unanimously.

Requests to be Heard – None

Consent Agenda

A. Approve List of Claims for Release
B. Resolution 2025-042 Accept Donation to Parks and Recreation Department Youth Scholarship Fund
C. Approve Faribault Police Department Body Worn Camera Audit Report
D. Resolution 2025-043 Approve Credit Card Use Policy Amendment
E. Resolution 2025-044 Receive/File Feasibility Report and Establish Public Hearing for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02
F. Resolution 2025-045 Receive/File Feasibility Report and Establish Public Hearing for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03
G. Resolution 2025-046 Receive/File Feasibility Report and Establish Public Hearing for 2025 3rd Avenue SW Reconstruction Improvements - Contract

2025-04

H. Approve Change Order for Professional Services Contract for Straight River Watermain Crossing Project - City Contract 2023-09
I. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License
J. Approve LG220 Application for Exempt Permit
K. Resolution 2025-048 Approve 2025 Massage Therapist License
L. Resolution 2025-049 Authorize the Fire Department to Accept Grant from the Hannah Lips Foundation
M. Resolution 2025-051 Approve LG230 Application to Conduct Off-Site Gambling
N. Resolution 2025-052 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Foundation
O. Resolution 2025-053 Authorize Payment as Recommended by the Charitable Gambling Board to Grace and Glory
P. Resolution 2025-054 Authorize Payment as Recommended by the Charitable Gambling Board to Canine Service Partners Inc
Q. Resolution 2025-055 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Area Senior Citizens Inc.
R. Resolution 2025-057 Approve Street Closure and Use of Heritage Park for Straight River Art Festival
S. Resolution 2025-056 Approve Hiring Property Maintenance and Fire Code Inspector
T. October 2024 Monthly Financial Statements
U. Approve LG220 Application for Exempt Permit

Motion by Ross, seconded by van Sluis to approve Consent Agenda items A-U and carried unanimously.

Public Hearings – None

Items for Discussion

Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements

Public Works Director Travis Block explained that resolution 2025-041 approves the construction plans and specifications for the Water Reclamation Facility (WRF) Improvements. The project includes the installation of launder covers on the final clarifiers, improvements to digester number one and an alternate to replace the primary clarifier splitter box.

Design for the project was authorized at the May 14, 2024 Council meeting with the approval of a professional engineering services agreement with Donohue & Associates Inc. Donohue has since prepared the plans and specifications for the project in preparation for bidding. A full plan set is available for review in the Public Works Director's office.

The cost estimate for the launder covers and digester repair portion of the project is

$535,000.00. There is $530,000.00 budgeted for the project. The primary splitter box alternate is an unbudgeted part of the project with a cost estimate of $1.2M. Initially, improvements to the splitter box were examined. However, during this review it was determined that the condition of the structure required more than repairs and needs to be replaced. The intent of bidding the alternate is an attempt to obtain better overall pricing for the project. Should the alternate be accepted, a budget adjustment would be necessary.

The resolution also establishes a bid date of March 17, 2025, for the project. Construction is scheduled to begin in June with substantial completion by the end of November. Funding will be provided by the Sanitary Sewer Fund (602).

Councilor Ross asked how this would impact fund 602, Kinser explained that the sewer fund has cash to fund future projects that will be used now, a formal budget amendment will need to be made and the CIP will be reviewed to see what changes may need to be made.

Motion by Barnes, seconded by van Sluis, to approve Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements and carried unanimously.

Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading

Public Works Director Travis Block explained that Chapter 28 of the City Code of Ordinances contains language pertaining to standards and specifications of materials as it relates to water supply service pipes. The City has recently entered into an agreement with BSI Inc. to provide for the management of data and testing of backflow devices throughout the City.

Backflow devices are regulated under Minnesota Plumbing Code parts 4714.603.5.23-603.5.23.4. Amendments to Chapter 28-52 and 28-59 are necessary to include language regarding the plumbing code as well as installation, testing and maintenance of backflow devices.

Block recommended amending Sec. 28-52 & 28-59 of the City Code of Ordinances.

Motion by Ross, seconded by van Sluis to approve Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading

Roll Call Vote:
Aye: Councilor Barnes, Ross, Rowan, van Sluis, Thiele and Vice Mayor Adama Doumbouya
Nay:

Motion carried 6:0.

Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District

City Planning Manager Harry Davis explained that a proposed childcare center is approximately 3,500 sq ft of approximately 16,000 sq ft, multi-tenant structure. This space previously held a childcare center before the shoreland overlay was adopted, but since then, it has been converted into an office. Conversion back to a childcare center triggers the need for a CUP. The proposed facility is consistent with the planning and zoning aspects of the City's Unified Development Ordinance.

Davis stated that the DRC and Planning Commission recommended in favor of the plats, with conditions of approval.

Motion by Thiele, seconded by Barnes to approve Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District and carried unanimously.

Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09

City Engineer Mark DuChene stated that on September 24, 2024, per Resolution 2024-193, the City Council rejected all bids for the Straight River Watermain Crossing Project, Contract 2023-09, due to only receiving two bids, of which the low bid was deemed non-responsible and the second bid was over budget. At that time, it was determined to reject the bids and rebid the project after seeing if Union Pacific Railroad (UPRR) would accept a variance from some of their requirements which were driving the project costs up. While UPRR was not willing to grant a variance, other changes to the plans and specs were made to try and bring project costs down.

Resolution 2025-050 approves the revised construction plans and specifications for the proposed Straight River Watermain Improvements - Contract 2023-09 project including removals, watermain replacement, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements.

The preliminary total estimated cost of the improvements, including contingency and engineering, is $1,600,000.00. Proposed funding for the project will come from the Water Utility Fund.

The resolution also establishes a bid date of March 19, 2025, for the project. If awarded, it is anticipated that construction would start in late May or early June and be completed by September 12, 2025.

Motion by Barnes, seconded by van Sluis to approve Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09 and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates
City Administrator Jessica Kinser informed the Council that the next Council Chat will be on March 12, 2025 at the Faribault Family Restaurant, the topic will be the CIP and 2025 projects.

Adjournment
Motion by Ross, seconded by Thiele to adjourn the City Council meeting and carried unanimously.

The meeting adjourned at 6:25 pm.

Respectfully submitted,

_____
Heather Slechta
City Clerk

CITY COUNCIL MINUTES

COUNCIL CHAMBERS TUESDAY, MARCH 4, 2025 6:10 PM

Call to Order/Roll Call
The meeting of the City Council was called to order by Mayor Tom Spooner at 6:43 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Community and Economic Development Director David Wanberg, City Engineer Mark DuChene and Human Resources Manager Kevin Bushard.

Consent Agenda

A. Resolution 2025-058 Designating the City of Faribault Website as the 2025 Official Publication for Bids
B. Resolution 2025-060 Approve 2025 Massage Therapist License

Motion by van Sluis, seconded by Barnes to approve Consent Agenda items A-B and carried unanimously.

Items for Discussion – None

Adjournment
Motion by van Sluis, seconded by Barnes to adjourn the City Council meeting and carried unanimously.

The meeting adjourned at 6:43 pm.

Respectfully submitted,

_____
Heather Slechta
City Clerk

Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: March 11, 2025
SUBJECT: Approve List of Claims

Background:
Please find the list of claims totaling $567,617.30 to pay 292 invoices in the attachment, which provides details as to the department/funding source and amount for each individual invoice and vendor.

3/10/25 Update: The invoice for Genuine Parts Motor Co. on page 19 for $696.24 was to be paid to the wrong vendor and was removed. The claims were processed before a new listing could be generated. Removing this invoice form the claims listing results in a total of 291 invoices totaling $566,921.06.

Recommendation:
Approve the 3/11/25 Claims List

Attachments:
1. 3-11-25 Claims List

City of Faribault

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic	0000		INV	03/15/2025	1G47-4XCR-GT74			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42410		SewerReclm	MinorEquip		94.00			
							94.00		
10681	Amazon Capital Servic	0000		INV	03/16/2025	1RF6-J1XF-X3JK			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42010		Library	Supplies		91.78			
							91.78		
10681	Amazon Capital Servic	0000		INV	03/20/2025	17LR-17GT-L4DJ			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		40.42			
							40.42		
10681	Amazon Capital Servic	0000		INV	03/20/2025	1LCC-RLG9-K1JQ			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		126.62			
							126.62		
10681	Amazon Capital Servic	0000		INV	03/20/2025	17J6-TCNX-J9C4			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42010		Library	Supplies		35.59			
							35.59		
10681	Amazon Capital Servic	0000		INV	03/20/2025	1P1Y-LWN9-HPVP			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CEDAdmin 42410		CED Admin	MinorEquip		21.97			
							21.97		
10681	Amazon Capital Servic	0000		INV	03/21/2025	1FPN-QFRM-GCXW			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42010		SewerReclm	Supplies		90.74			
							90.74		
10681	Amazon Capital Servic	0000		INV	03/23/2025	1DC1-76M4-J179			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		80.72			
							80.72		
10681	Amazon Capital Servic	0000		INV	03/24/2025	197F-1GP7-M1TG			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		44.47			
							44.47		

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CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic	0000		INV	03/26/2025	1CYP-RFTM-9XYR			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42410		SewerReclm	MinorEquip		36.97			
							36.97		
10681	Amazon Capital Servic	0000		INV	03/26/2025	1TFG-K1RG-4PN4			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 IT 42010		IT	Supplies		14.24			
							14.24		
10681	Amazon Capital Servic	0000		INV	03/22/2025	1CQQ-XR7H-WTD3			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 IT 42410		IT	MinorEquip		24.08			
							24.08		
10681	Amazon Capital Servic	0000		INV	03/26/2025	1QXX-DD9G-7PT9			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42010		Police	Supplies		12.97			
							12.97		
10681	Amazon Capital Servic	0000		INV	03/26/2025	1PD9-99VJ-CGDD			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Admin 42010		Admin	Supplies		23.11			
							23.11		
10681	Amazon Capital Servic	0000		INV	03/27/2025	17WY-JGJ1-4JTN			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42010		Library	Supplies		8.91			
							8.91		
10681	Amazon Capital Servic	0000		INV	03/27/2025	1JH1-ND9R-6VW4			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		78.06			
							78.06		
10681	Amazon Capital Servic	0000		INV	03/28/2025	1Q1C-C4CL-3XQY			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CodeInsp 42010		Code/Insp	Supplies		39.06			
							39.06		
10681	Amazon Capital Servic	0000		INV	03/26/2025	1YKF-4FHG-6K36			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		17.62			
							17.62		

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Detail Invoice List

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic	0000		INV	03/28/2025	1FPW-1RLN-73JN			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		72.33			
							72.33		
10681	Amazon Capital Servic	0000		INV	03/29/2025	1QDW-CKLQ-GKML			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Lib Fac 44010		Lib Fac	Bldg Maint		13.96			
							13.96		
10681	Amazon Capital Servic	0000		INV	03/29/2025	19Q4-HWLW-HDDV			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		34.97			
							34.97		
10681	Amazon Capital Servic	0000		INV	04/03/2025	1WVQ-MPKV-9196			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		24.26			
							24.26		
10681	Amazon Capital Servic	0000		INV	03/30/2025	11LG-DJ61-TX7F			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42410		StrMaint	MinorEquip		59.98			
							59.98		
10681	Amazon Capital Servic	0000		INV	03/31/2025	1QRL-DN6T-7PTF			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42010		Library	Supplies		77.97			
							77.97		
10681	Amazon Capital Servic	0000		INV	04/02/2025	1CMT-DXRG-64QL			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		23.85			
							23.85		
10681	Amazon Capital Servic	0000		INV	04/05/2025	11RY-J97F-7LJX			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		30.87			
							30.87		
10681	Amazon Capital Servic	0000		INV	04/05/2025	16DY-KR7L-43JL			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		128.77			
							128.77		

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic	0000		INV	04/05/2025	1L97-16MM-3L64			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Adult 42010		Adult	Supplies		120.00			
							120.00		
						CHECK TOTAL	**1,468.29**		
10311	American Red Cross	0000		CRM	01/31/2025	22754550			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Adult 43090		Adult	ProfSrvc		-235.00			
							-235.00		
10311	American Red Cross	0000		INV	03/28/2025	2276774			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Adult 42010		Adult	Supplies		280.00			
							280.00		
						CHECK TOTAL	**45.00**		
10686	Ampion PBC	0000		INV	03/31/2025	2025030001619094			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrSign 43810		Sign Sig	Elec Util		24.44			
							24.44		
10686	Ampion PBC	0000		INV	03/31/2025	2025030001618912			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire Fac 43810		Fire Fac	Elec Util		279.87			
	2 Lib Fac 43810		Lib Fac	Elec Util		1,220.10			
	3 Parks 43810		P&Tmaint	Elec Util		462.27			
	4 PW Fac 43810		PW Fac	Elec Util		7.38			
	5 Soccer 43810		SoccerComp	Elec Util		82.54			
	6 Storm 43810		Storm Wtr	Elec Util		0.11			
	7 StrLight 43810		StrLight	Elec Util		593.69			
	8 StrSign 43810		Sign Sig	Elec Util		269.14			
	9 SwrColl 43810		Sewer Coll	Elec Util		125.47			
	11 Water 43810		Water	Elec Util		5,104.86			
	12 Wshngtn 43810		Wshngtn	Elec Util		166.71			
							8,312.14		
						CHECK TOTAL	**8,336.58**		

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Detail Invoice List

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DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10245	APG Media of Southern	0000		EFT	03/08/2025	1034801			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43510		Council	LegalPubng		82.50			
							82.50		
10245	APG Media of Southern	0000		EFT	03/10/2025	1035400			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43510		Council	LegalPubng		226.88			
							226.88		
10245	APG Media of Southern	0000		EFT	03/10/2025	1035401			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fin 43510		Finance	LegalPubng		364.38			
							364.38		
10245	APG Media of Southern	0000		EFT	03/03/2025	1034800			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43510		Council	LegalPubng		96.25			
							96.25		
10245	APG Media of Southern	0000		EFT	03/24/2025	1037079			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43510		Council	LegalPubng		198.75			
							198.75		
10245	APG Media of Southern	0000		EFT	03/31/2025	1038343			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43510		Council	LegalPubng		68.75			
							68.75		
						CHECK TOTAL	**1,037.51**		
10278	Arrow Electric LLC	0000		EFT	03/31/2025	3222			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 LibDon 45200		LibDon	BldgImprov		6,360.38			
							6,360.38		
10278	Arrow Electric LLC	0000		EFT	04/06/2025	3221			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 44050		SewerReclm	EOMaint		80.00			
							80.00		
10278	Arrow Electric LLC	0000		EFT	03/31/2025	3220			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 44050		SewerReclm	EOMaint		328.12			
							328.12		

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10278	Arrow Electric LLC	0000		EFT	03/31/2025	3219			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Fac 44010		CC Fac	Bldg Maint		710.10			
							710.10		
						CHECK TOTAL	**7,478.60**		
10315	Aspen Mills	0000		INV	03/22/2025	349093			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		30.16			
							30.16		
10315	Aspen Mills	0000		INV	03/26/2025	349314			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		1,352.11			
							1,352.11		
10315	Aspen Mills	0000		INV	03/23/2025	349248			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		1,020.63			
							1,020.63		
10315	Aspen Mills	0000		INV	03/23/2025	349237			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		199.30			
							199.30		
10315	Aspen Mills	0000		INV	04/05/2025	349979			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		30.16			
							30.16		
						CHECK TOTAL	**2,632.36**		
10323	Associated Graphic Ar	0000		EFT	03/28/2025	70832			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		157.36			
							157.36		
						CHECK TOTAL	**157.36**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10316	Auto Value Parts Stor	0000		EFT	02/21/2025	48216509			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42210		EqMaint	VehEqParts		-7.12			
	2 Parks 42210		P&Tmaint	VehEqParts		-14.23			
	3 StrMaint 42210		StrMaint	VehEqParts		-28.46			
	4 SwrColl 42210		Sewer Coll	VehEqParts		-10.67			
	5 Water 42210		Water	VehEqParts		-10.67			
							-71.15		
10316	Auto Value Parts Stor	0000		EFT	03/23/2025	48216501			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42210		EqMaint	VehEqParts		29.65			
	2 Parks 42210		P&Tmaint	VehEqParts		59.30			
	3 StrMaint 42210		StrMaint	VehEqParts		118.60			
	4 SwrColl 42210		Sewer Coll	VehEqParts		44.48			
	5 Water 42210		Water	VehEqParts		44.48			
							296.51		
10316	Auto Value Parts Stor	0000		EFT	03/27/2025	48216567			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrColl 42210		Sewer Coll	VehEqParts		147.99			
							147.99		
						CHECK TOTAL	**373.35**		
10332	Baker & Taylor Entert	0000		INV	03/09/2025	2038866690			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		159.09			
							159.09		
10332	Baker & Taylor Entert	0000		INV	03/09/2025	2038866691			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		52.65			
							52.65		
10332	Baker & Taylor Entert	0000		INV	03/13/2025	2038876337			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		175.56			
							175.56		
10332	Baker & Taylor Entert	0000		INV	03/14/2025	2038872345			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		145.90			
							145.90		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10332	Baker & Taylor Entert	0000		INV	03/14/2025	2038872066			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		401.77			
							401.77		
10332	Baker & Taylor Entert	0000		INV	03/16/2025	2038882455			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		297.06			
							297.06		
10332	Baker & Taylor Entert	0000		INV	03/16/2025	2038882456			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		89.92			
							89.92		
10332	Baker & Taylor Entert	0000		INV	03/16/2025	2038882457			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		3.48			
							3.48		
10332	Baker & Taylor Entert	0000		INV	03/19/2025	2038889909			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		170.76			
							170.76		
10332	Baker & Taylor Entert	0000		INV	03/21/2025	2038888934			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		380.59			
							380.59		
10332	Baker & Taylor Entert	0000		INV	03/22/2025	2038896203			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		139.64			
							139.64		
10332	Baker & Taylor Entert	0000		INV	03/23/2025	2038896283			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42190		Library	Books		341.98			
							341.98		
						CHECK TOTAL	**2,358.40**		
10335	BCM Construction Inc	0000		EFT	03/19/2025	15569			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 44050		Water	EOMaint		1,350.00			
							1,350.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**1,350.00**		
11089	Beaudry Oil & Service	0000		INV	03/12/2025	2879485			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42160		SewerReclm	Chem&Prod		694.50			
							694.50		
						CHECK TOTAL	**694.50**		
10041	Bergan KDV	0000		EFT	04/03/2025	1251050			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43010		Water	AuditSrvc		914.55			
	2 SwrColl 43010		Sewer Coll	AuditSrvc		718.90			
	3 SwrRecl 43010		SewerReclm	AuditSrvc		718.90			
	4 Storm 43010		Storm Wtr	AuditSrvc		579.15			
	5 Fin 43010		Finance	AuditSrvc		3,568.50			
							6,500.00		
						CHECK TOTAL	**6,500.00**		
10221	BG Minnesota Inc	0000		EFT	03/26/2025	PI0066238			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42210		EqMaint	VehEqParts		36.79			
	2 Parks 42210		P&Tmaint	VehEqParts		73.57			
	3 StrMaint 42210		StrMaint	VehEqParts		147.15			
	4 SwrColl 42210		Sewer Coll	VehEqParts		55.18			
	5 Water 42210		Water	VehEqParts		55.18			
							367.87		
						CHECK TOTAL	**367.87**		
11109	Bridgetower Media	0000		INV	02/22/2025	7920506-B2			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EDA 44330		EDA	DuesSubscr		329.00			
							329.00		
						CHECK TOTAL	**329.00**		
11128	Canine Service Partne	0000		INV	03/22/2025	2025-054Donation			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CharGmbl 99999		Char Gmbl	Temp		3,000.00			
							3,000.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**3,000.00**		
10097	Canon Financial Servi	0000		INV	03/11/2025	38396150			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Storm 44160		Storm Wtr	Rents		1.46			
	2 StrMaint 44160		StrMaint	Rents		98.90			
	3 SwrColl 44160		Sewer Coll	Rents		10.29			
	4 Water 44160		Water	Rents		10.30			
							120.95		
						CHECK TOTAL	**120.95**		
11031	Caron, Isaac	0000		EFT	03/16/2025	20250214Train-Caron			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 44390		Police	Taxes Lics		175.00			
							175.00		
						CHECK TOTAL	**175.00**		
10353	Chadderdon Lumber	0000		INV	03/09/2025	213466			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42010		Water	Supplies		81.98			
							81.98		
10353	Chadderdon Lumber	0000		INV	02/05/2025	213081			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42010		EqMaint	Supplies		52.32			
							52.32		
						CHECK TOTAL	**134.30**		
10354	Cintas Corporation	0000		EFT	03/22/2025	4221782937			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Fac 44060		CC Fac	Lndry Srvc		8.22			
							8.22		
10354	Cintas Corporation	0000		EFT	03/23/2025	4221930736			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Storm 44060		Storm Wtr	Lndry Srvc		5.45			
	2 SwrColl 44060		Sewer Coll	Lndry Srvc		12.64			
	3 Water 44060		Water	Lndry Srvc		28.56			
							46.65		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10354	Cintas Corporation	0000		EFT	03/23/2025	4221930775			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 44060		EqMaint	Lndry Srvc		24.40			
							24.40		
10354	Cintas Corporation	0000		EFT	03/23/2025	4221930818			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Parks 44060		P&Tmaint	Lndry Srvc		36.55			
							36.55		
10354	Cintas Corporation	0000		EFT	03/23/2025	4221930744			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 44060		EqMaint	Lndry Srvc		9.55			
	2 StrMaint 44060		StrMaint	Lndry Srvc		31.22			
							40.77		
10354	Cintas Corporation	0000		EFT	03/23/2025	4221931008			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		42.61			
							42.61		
10354	Cintas Corporation	0000		EFT	03/23/2025	4221930985			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		6.43			
							6.43		
						CHECK TOTAL	**205.63**		
10267	CivicPlus	0000		EFT	03/30/2025	329779			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43090		Council	ProfSrvc		21.06			
							21.06		
						CHECK TOTAL	**21.06**		
10988	Colonial Life & Accid	0000		INV	03/07/2025	3635			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 101 21711		General	LTDPay		80.00			
							80.00		
						CHECK TOTAL	**80.00**		
10357	Community Co-op Oil A	0000		INV	03/20/2025	156780			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrColl 42210		Sewer Coll	VehEqParts		2,725.00			

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							2,725.00		
10357	Community Co-op Oil A	0000		INV	03/29/2025	156883			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42210		Fire	VehEqParts		25.00			
							25.00		
10357	Community Co-op Oil A	0000		INV	03/27/2025	030108			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42010		EqMaint	Supplies		27.94			
							27.94		
						CHECK TOTAL	**2,777.94**		
10721	Consolidated Communic	0000		INV	03/19/2025	022225			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43250		Water	Other Comm		64.98			
							64.98		
						CHECK TOTAL	**64.98**		
10723	Core & Main LP	0000		INV	03/23/2025	INV0014340			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42010		Water	Supplies		249.07			
							249.07		
10723	Core & Main LP	0000		INV	03/28/2025	W508612			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42010		Water	Supplies		1,680.00			
							1,680.00		
10723	Core & Main LP	0000		INV	03/29/2025	W507652			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42010		Water	Supplies		1,907.65			
							1,907.65		
						CHECK TOTAL	**3,836.72**		
10054	Creative Co-Op	0000		INV	04/03/2025	20250304Gabagebags			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Fac 42010		CC Fac	Supplies		200.00			
							200.00		
						CHECK TOTAL	**200.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10361	Culligan	0000		EFT	03/30/2025	119X01208904			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 44160		Library	Rents		40.50			
							40.50		
						CHECK TOTAL	**40.50**		
10380	Dalco	0000		INV	03/23/2025	4345468			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 PW Fac 42010		PW Fac	Supplies		69.69			
							69.69		
						CHECK TOTAL	**69.69**		
10381	Demco Inc	0000		EFT	03/14/2025	7603784			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42010		Library	Supplies		50.99			
							50.99		
						CHECK TOTAL	**50.99**		
10025	DeZURIK Inc	0000		EFT	03/12/2025	INV154428			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42210		SewerReclm	VehEqParts		240.33			
							240.33		
						CHECK TOTAL	**240.33**		
10382	DLT Solutions Inc	0000	27	EFT	03/27/2025	SI686584			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Engineer 43095		Engineer	SoftwrSupp		5,127.60			
							5,127.60		
						CHECK TOTAL	**5,127.60**		
10384	Dufours Cleaners	0000		INV	02/09/2025	109731			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		3.79			
							3.79		
10384	Dufours Cleaners	0000		INV	02/16/2025	109849			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		103.50			
							103.50		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10384	Dufours Cleaners	0000		INV	03/26/2025	110407			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		24.70			
							24.70		
						CHECK TOTAL	**131.99**		
10393	Duncan Co	0000		EFT	03/02/2025	3158078			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42210		SewerReclm	VehEqParts		348.04			
							348.04		
						CHECK TOTAL	**348.04**		
10275	E O Johnson Company I	0000		EFT	03/19/2025	38579161			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 44160		Library	Rents		492.85			
							492.85		
10275	E O Johnson Company I	0000		EFT	04/02/2025	38680813			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Admin 44160		CC Admin	Rents		345.34			
							345.34		
						CHECK TOTAL	**838.19**		
10395	Ehlers & Associates I	0000		INV	03/19/2025	100374			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EDA 43090		EDA	ProfSrvc		1,200.00			
							1,200.00		
						CHECK TOTAL	**1,200.00**		
10399	Environmental Equipme	0000		INV	03/21/2025	24662			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42210		StrMaint	VehEqParts		1,586.00			
							1,586.00		
						CHECK TOTAL	**1,586.00**		
10401	ESRI Inc	0000		EFT	03/16/2025	94908491			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Planning 44330		P & Z	DuesSubscr		544.00			
							544.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	544.00		
10409	Fame Awards	0000		INV	03/26/2025	20252034			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Adult 42010		Adult	Supplies		31.00			
							31.00		
						CHECK TOTAL	31.00		
10749	Fareway Stores Inc #1	0000		INV	03/09/2025	00186783			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CH Fac 42010		CH Maint	Supplies		65.61			
							65.61		
						CHECK TOTAL	65.61		
10410	Faribault Ace Hardwar	0000		INV	03/19/2025	502428/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42010		Fire	Supplies		33.37			
							33.37		
10410	Faribault Ace Hardwar	0000		INV	03/16/2025	502379/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies		20.68			
							20.68		
10410	Faribault Ace Hardwar	0000		INV	03/20/2025	502478/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies		18.98			
							18.98		
10410	Faribault Ace Hardwar	0000		INV	03/23/2025	502598/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies		41.35			
							41.35		
10410	Faribault Ace Hardwar	0000		INV	03/23/2025	502601/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Storm 42010		Storm Wtr	Supplies		16.44			
							16.44		
10410	Faribault Ace Hardwar	0000		INV	03/27/2025	502694/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies		28.78			
							28.78		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Faribault Ace Hardwar	0000		INV	03/27/2025	502720/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42410		Fire	MinorEquip		53.99			
							53.99		
10410	Faribault Ace Hardwar	0000		INV	03/28/2025	502751/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42010		SewerReclm	Supplies		12.58			
							12.58		
10410	Faribault Ace Hardwar	0000		INV	03/21/2025	502780/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42010		SewerReclm	Supplies		47.66			
							47.66		
10410	Faribault Ace Hardwar	0000		INV	03/30/2025	502831/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42010		Police	Supplies		17.08			
							17.08		
10410	Faribault Ace Hardwar	0000		INV	03/30/2025	502832/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42010		Police	Supplies		101.60			
							101.60		
10410	Faribault Ace Hardwar	0000		INV	03/30/2025	502847/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42010		SewerReclm	Supplies		33.28			
							33.28		
10410	Faribault Ace Hardwar	0000		INV	03/31/2025	502874/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		36.58			
							36.58		
10410	Faribault Ace Hardwar	0000		INV	04/02/2025	502921/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 IndoorPl 42010		IndoorPool	Supplies		17.98			
							17.98		
						CHECK TOTAL	**480.35**		
10411	Faribault Area Senior	0000		INV	04/03/2025	2025-052SeniorCenter			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CharGmbl 44383		Char Gmbl	DonCvcOrg		1,304.00			
							1,304.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**1,304.00**		
10561	Faribault Daily News	0000		INV	03/14/2025	41600 Comm Dev			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CEDAdmin44330		CED Admin	DuesSubscr		278.20			
							278.20		
						CHECK TOTAL	**278.20**		
10075	Faribault Fleet Suppl	0000		EFT	03/12/2025	065444			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42010		EqMaint	Supplies		20.27			
							20.27		
10075	Faribault Fleet Suppl	0000		EFT	03/26/2025	065846			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42410		EqMaint	MinorEquip		132.99			
							132.99		
10075	Faribault Fleet Suppl	0000		EFT	03/26/2025	065843			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		24.99			
							24.99		
10075	Faribault Fleet Suppl	0000		EFT	03/30/2025	065978			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42010		Water	Supplies		1,264.41			
							1,264.41		
10075	Faribault Fleet Suppl	0000		EFT	03/30/2025	065985			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42240		StrMaint	StMaintMat		219.99			
							219.99		
10075	Faribault Fleet Suppl	0000		EFT	03/30/2025	065989			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42010		StrMaint	Supplies		75.98			
							75.98		
						CHECK TOTAL	**1,738.63**		
10754	Faribault Foundation	0000		INV	04/03/2025	2025-052ViaductPark			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CharGmbl 44383		Char Gmbl	DonCvcOrg		5,000.00			
							5,000.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**5,000.00**		
11081	Faribault Rifle & Pis	0000		INV	03/22/2025	2025-Kolling			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 44330		Police	DuesSubscr		100.00			
							100.00		
						CHECK TOTAL	**100.00**		
10415	Faribault Veterinary	0000		INV	04/02/2025	1193388			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		295.00			
							295.00		
						CHECK TOTAL	**295.00**		
10417	Faribo Plumbing & Hea	0000		EFT	03/21/2025	6602			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42010		SewerReclm	Supplies		19.20			
							19.20		
						CHECK TOTAL	**19.20**		
10027	Force America Distrib	0000		EFT	03/23/2025	IN001-2045336			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42210		StrMaint	VehEqParts		409.50			
							409.50		
						CHECK TOTAL	**409.50**		
11122	Furman, Thomas	0000		EFT	03/21/2025	150754060			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 HRA 43310		Frblt HRA	Travel Exp		306.50			
							306.50		
						CHECK TOTAL	**306.50**		
11127	Genuine Parts Company	0000		EFT	04/03/2025	000494			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42210		SewerReclm	VehEqParts		36.09			
							36.09		

CLAIMS LIST REPORT
Detail Invoice List

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DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11127	Genuine Parts Company	0000		EFT	04/03/2025	000474			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Parks 42210		P&Tmaint	VehEqParts		32.92			
							32.92		
11127	Genuine Parts Company	0000		EFT	03/27/2025	999838			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42210		Police	VehEqParts		44.98			
							44.98		
11127	Genuine Parts Company	0000		EFT	03/27/2025	999822			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42010		EqMaint	Supplies		14.99			
							14.99		
11127	Genuine Parts Company	0000		EFT	03/28/2025	041889			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42120		SewerReclm	Motor Fuel		696.24			
							696.24		
						CHECK TOTAL	**825.22**		
10436	Godfather's Pizza	0000		EFT	03/24/2025	06932			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Youth 42010		Youth	Supplies		43.49			
							43.49		
						CHECK TOTAL	**43.49**		
10438	Gopher State One Call	0000		EFT	03/30/2025	5020395			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43090		Water	ProfSrvc		22.50			
	2 SwrColl 43090		Sewer Coll	ProfSrvc		22.50			
	3 Storm 43090		Storm Wtr	ProfSrvc		22.50			
							67.50		
						CHECK TOTAL	**67.50**		
11129	Grace and Glory	0000		INV	03/22/2025	2025-053Donation			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CharGmbl 44383		Char Gmbl	DonCvcOrg		10,000.00			
							10,000.00		
						CHECK TOTAL	**10,000.00**		

CLAIMS LIST REPORT
Detail Invoice List

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DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10439	Grainger Inc	0000		EFT	03/22/2025	9414870783			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42010		Police	Supplies		398.41			
							398.41		
10439	Grainger Inc	0000		EFT	03/22/2025	9414407131			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42210		SewerReclm	VehEqParts		29.16			
							29.16		
						CHECK TOTAL	**427.57**		
11117	Gramling, John	0000		EFT	03/15/2025	20250318train-Gramli			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43310		Police	Travel Exp		15.00			
							15.00		
						CHECK TOTAL	**15.00**		
10443	GS Direct Inc	0000		INV	01/15/2025	378742			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Engineer 42010		Engineer	Supplies		459.03			
							459.03		
						CHECK TOTAL	**459.03**		
10786	Hagen Christensen & M	0000	39	EFT	04/05/2025	2342.02-6			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Prklnd 45200		Prk Dedica	BldgImprov		3,885.00			
							3,885.00		
						CHECK TOTAL	**3,885.00**		
10447	Harry Brown's LLC	0000		EFT	03/21/2025	5040333			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42210		SewerReclm	VehEqParts		98.83			
							98.83		
10447	Harry Brown's LLC	0000		EFT	03/05/2025	6118092/2			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 44040		Police	MachEqRpr		307.40			
							307.40		
						CHECK TOTAL	**406.23**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10447	Harry Brown's LLC	0001		EFT	03/23/2025	5040358			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42210		SewerReclm	VehEqParts		58.08			
							58.08		
						CHECK TOTAL	**58.08**		
10079	Craig L Havelka	0000		EFT	03/12/2025	44832			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Pol Fac 44010		Pol Fac	Bldg Maint		47.50			
							47.50		
10079	Craig L Havelka	0000		EFT	12/16/2024	44932			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Pol Fac 44010		Pol Fac	Bldg Maint		360.00			
							360.00		
						CHECK TOTAL	**407.50**		
10449	Hawkins Inc	0000		EFT	03/23/2025	6991970			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42160		Water	Chem&Prod		2,415.60			
							2,415.60		
10449	Hawkins Inc	0000		EFT	03/23/2025	6991969			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Fac 42160		CC Fac	Chem&Prod		1,181.74			
							1,181.74		
10449	Hawkins Inc	0000		EFT	03/23/2025	6993722			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42160		Water	Chem&Prod		2,366.00			
							2,366.00		
10449	Hawkins Inc	0000		EFT	03/23/2025	6994753			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42160		SewerReclm	Chem&Prod		10,541.47			
							10,541.47		
10449	Hawkins Inc	0000		EFT	03/30/2025	7002041			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42160		SewerReclm	Chem&Prod		1,998.32			
							1,998.32		
						CHECK TOTAL	**18,503.13**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10993	Teladoc Health Inc	0000		INV	03/31/2025	2025033031358			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 101 21707		General	MedicalPay		960.00			
							960.00		
						CHECK TOTAL	**960.00**		
11090	Heinrich Envelope Cor	0000		INV	03/15/2025	484618			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42010		Water	Supplies		299.84			
	2 SwrRecl 42010		SewerReclm	Supplies		299.83			
	3 Storm 42010		Storm Wtr	Supplies		299.83			
							899.50		
						CHECK TOTAL	**899.50**		
10455	Hy-Vee - Accounts Rec	0000		INV	03/17/2025	00111771502250488881			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Youth 42010		Youth	Supplies		90.27			
							90.27		
						CHECK TOTAL	**90.27**		
10990	IAFF Local 665	0000		INV	03/07/2025	3636			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 101 21708		General	UnDuesPay		810.00			
							810.00		
						CHECK TOTAL	**810.00**		
10467	IFACS	0000		INV	03/15/2025	5353777			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42410		EqMaint	MinorEquip		52.64			
							52.64		
						CHECK TOTAL	**52.64**		
10800	IKI Inc	0000		INV	02/23/2025	6478			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Adult 43090		Adult	ProfSrvc		49.00			
							49.00		
						CHECK TOTAL	**49.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10472	Innovative Office Sol	0000		EFT	03/26/2025	IN4774399			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		49.53			
							49.53		
10472	Innovative Office Sol	0000		EFT	04/02/2025	IN4779979			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 HRA 42010		Frblt HRA	Supplies		36.67			
							36.67		
10472	Innovative Office Sol	0000		EFT	04/02/2025	IN4779955			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42010		Library	Supplies		7.96			
							7.96		
10472	Innovative Office Sol	0000		EFT	04/03/2025	IN4780879			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Comms 42010		Communicat	Supplies		28.84			
	2 Fin 42010		Finance	Supplies		28.84			
							57.68		
						CHECK TOTAL	**151.84**		
11005	Kanopy Inc	0000		INV	03/30/2025	442034 – PPU			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 43096		Library	OnLineRes		74.00			
							74.00		
						CHECK TOTAL	**74.00**		
10008	Kimley-Horn and Assoc	0000		EFT	03/02/2025	160918003-0125			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Prklnd 45200	25002	Prk Dedica	BldgImprov		4,745.39			
							4,745.39		
						CHECK TOTAL	**4,745.39**		
10210	Lano Equipment Inc	0000		EFT	04/02/2025	01-1137689			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Parks 42210		P&Tmaint	VehEqParts		2,400.00			
							2,400.00		
						CHECK TOTAL	**2,400.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11134	Lanyard Promo LLC	0000		INV	03/22/2025	221071986			

ACCOUNT DETAIL					LINE AMOUNT
1	Police	42010	Police	Supplies	142.99
					142.99
				CHECK TOTAL	**142.99**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10498	Law Enforcement Labor	0000		INV	03/07/2025	3634			

ACCOUNT DETAIL					LINE AMOUNT
1	101	21708	General	UnDuesPay	2,117.00
					2,117.00
				CHECK TOTAL	**2,117.00**

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10518	League of Minnesota C	0000		INV	03/10/2025	LMCIT2025-Q2			

ACCOUNT DETAIL					LINE AMOUNT
1	Admin	41510	Admin	WorkCmpIns	150.62
2	Adult	41510	Adult	WorkCmpIns	180.11
3	Aquatic	41510	AquaticCtr	WorkCmpIns	1,044.29
4	CC Admin	41510	CC Admin	WorkCmpIns	273.98
5	CC Fac	41510	CC Fac	WorkCmpIns	1,365.73
6	CEDAdmin	41510	CED Admin	WorkCmpIns	224.28
7	CH Fac	41510	CH Maint	WorkCmpIns	346.00
8	CodeInsp	41510	Code/Insp	WorkCmpIns	493.17
9	Comms	41510	Communicat	WorkCmpIns	50.46
10	Council	41510	Council	WorkCmpIns	14.97
11	Engineer	41510	Engineer	WorkCmpIns	594.23
12	EqMaint	41510	EqMaint	WorkCmpIns	1,334.74
13	Fin	41510	Finance	WorkCmpIns	203.77
14	Fire	41510	Fire	WorkCmpIns	19,259.78
15	HR	41510	HR	WorkCmpIns	144.63
16	IT	41510	IT	WorkCmpIns	95.82
17	Library	41510	Library	WorkCmpIns	664.60
18	Parks	41510	P&Tmaint	WorkCmpIns	5,312.31
19	Planning	41510	P & Z	WorkCmpIns	308.42
20	Police	41510	Police	WorkCmpIns	47,582.85
21	PWAdmin	41510	PW Admin	WorkCmpIns	61.23
22	Storm	41510	Storm Wtr	WorkCmpIns	765.81
23	StrMaint	41510	StrMaint	WorkCmpIns	5,036.98
24	SwrColl	41510	Sewer Coll	WorkCmpIns	2,113.28
25	SwrRecl	41510	SewerReclm	WorkCmpIns	2,752.72
26	Viaduct	41510	ViaductPrk	WorkCmpIns	285.51
27	Water	41510	Water	WorkCmpIns	1,454.81
28	Wshngtn	41510	Wshngtn	WorkCmpIns	50.90
					92,166.00
				CHECK TOTAL	**92,166.00**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10099	Loffler Companies Inc	0000		INV	03/05/2025	4932635			

ACCOUNT DETAIL					LINE AMOUNT
1	CEDAdmin	44160	CED Admin	Rents	55.62
2	Planning	44160	P & Z	Rents	55.61
					111.23

CLAIMS LIST REPORT
Detail Invoice List

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10099	Loffler Companies Inc	0000		INV	03/28/2025	4954626			

ACCOUNT DETAIL					LINE AMOUNT
1	Admin	43091	Admin	ProfServAl	5.10
2	CC Admin	43091	CC Admin	ProfServAl	4.47
3	CEDAdmin	43091	CED Admin	ProfServAl	9.30
4	EqMaint	43091	EqMaint	ProfServAl	2.03
5	Fin	43091	Finance	ProfServAl	41.46
6	HR	43091	HR	ProfServAl	4.96
9	Police	43091	Police	EProfSvcA	89.74
10	PWAdmin	43091	PW Admin	ProfServAl	0.02
11	StrMaint	43091	StrMaint	ProfServAl	0.56
12	SwrColl	43091	Sewer Coll	ProfServAl	1.10
13	SwrRecl	43091	SewerReclm	ProfServAl	27.78
14	Water	43091	Water	ProfServAl	7.23
15	Wshngtn	43091	Wshngtn	ProfServAl	9.30
16	HR	43091	HR	ProfServAl	22.11
					225.16
				CHECK TOTAL	**336.39**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10043	Lube-Tech & Partners	0000		INV	03/23/2025	3734674			

ACCOUNT DETAIL					LINE AMOUNT
1	EqMaint	42120	EqMaint	Motor Fuel	233.59
2	Parks	42120	P&Tmaint	Motor Fuel	467.18
3	StrMaint	42120	StrMaint	Motor Fuel	934.36
4	SwrColl	42120	Sewer Coll	Motor Fuel	350.39
5	Water	42120	Water	Motor Fuel	350.39
					2,335.91

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10043	Lube-Tech & Partners	0000		CRM	06/11/2024	3506487A			

ACCOUNT DETAIL					LINE AMOUNT
1	Police	42210	Police	VehEqParts	-11.60
2	Water	42010	Water	Supplies	-17.40
3	SwrColl	42160	Sewer Coll	Chem&Prod	-17.40
4	Parks	42010	P&Tmaint	Supplies	-23.20
5	StrMaint	42120	StrMaint	Motor Fuel	-46.40
					-116.00

CLAIMS LIST REPORT
Detail Invoice List

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DUE DATE: 03/07/2025

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10043	Lube-Tech & Partners	0000		CRM	07/11/2024	3507632A			

ACCOUNT DETAIL					LINE AMOUNT
1	Police	42210	Police	VehEqParts	-6.50
2	Water	42010	Water	Supplies	-9.75
3	SwrColl	42160	Sewer Coll	Chem&Prod	-9.75
4	Parks	42010	P&Tmaint	Supplies	-13.00
5	StrMaint	42120	StrMaint	Motor Fuel	-26.00

-65.00

CHECK TOTAL 2,154.91

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10078	MAS Communications	0000		EFT	03/31/2025	250200049101			

ACCOUNT DETAIL					LINE AMOUNT
1	Lib Fac	44010	Lib Fac	Bldg Maint	216.60

216.60

CHECK TOTAL 216.60

CLAIMS LIST REPORT
Detail Invoice List

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DUE DATE: 03/07/2025

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10845	Metronet Holdings LLC	0000		EFT	04/02/2025	1685102-March25			

ACCOUNT DETAIL					LINE AMOUNT
1	Admin	43250	Admin	Other Comm	40.07
2	Airport	43250	Airport	Other Comm	206.89
3	Aquatic	43250	AquaticCtr	Other Comm	555.24
4	CC Admin	43250	CC Admin	Other Comm	453.05
5	CEDAdmin	43250	CED Admin	Other Comm	532.29
6	CH Fac	43250	CH Maint	Other Comm	626.67
7	Council	43250	Council	Other Comm	20.03
8	Engineer	43250	Engineer	Other Comm	214.80
9	EqMaint	43250	EqMaint	Other Comm	115.68
10	Fin	43250	Finance	Other Comm	120.23
12	Fire Fac	43250	Fire Fac	Other Comm	289.48
13	HR	43250	HR	Other Comm	69.58
14	IT	43250	IT	Other Comm	858.17
15	Library	43250	Library	Other Comm	604.48
16	Parks	43250	P&Tmaint	Other Comm	60.12
17	Planning	43250	P & Z	Other Comm	40.07
18	Pol Fac	43250	Pol Fac	Other Comm	1,898.38
20	PWAdmin	43250	PW Admin	Other Comm	296.50
21	Storm	43250	Storm Wtr	Other Comm	20.03
22	StrMaint	43250	StrMaint	Other Comm	158.06
23	SwrColl	43250	Sewer Coll	Other Comm	49.54
24	SwrRecl	43250	SewerReclm	Other Comm	355.88
25	Water	43250	Water	Other Comm	412.66
26	Wshngtn	43250	Wshngtn	Other Comm	252.41
27	CodeInsp	43250	Code/Insp	Other Comm	60.12
					8,310.43
				CHECK TOTAL	**8,310.43**

10543	Midwest Tape LLC	0000		EFT	03/08/2025	506718424			

ACCOUNT DETAIL					LINE AMOUNT
1	Library	42192	Library	Audio Vis	287.17
					287.17

10543	Midwest Tape LLC	0000		EFT	03/15/2025	506751331			

ACCOUNT DETAIL					LINE AMOUNT
1	Library	42192	Library	Audio Vis	26.99
					26.99

CLAIMS LIST REPORT
Detail Invoice List

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10543	Midwest Tape LLC	0000		EFT	03/15/2025	506751332			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		151.21			
							151.21		
10543	Midwest Tape LLC	0000		EFT	03/21/2025	506778885			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		101.21			
							101.21		
10543	Midwest Tape LLC	0000		EFT	03/21/2025	506778882			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		189.91			
							189.91		
10543	Midwest Tape LLC	0000		EFT	03/21/2025	506778883			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		102.98			
							102.98		
10543	Midwest Tape LLC	0000		EFT	03/15/2025	506751333			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		31.99			
							31.99		
10543	Midwest Tape LLC	0000		EFT	03/15/2025	506751309			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 42192		Library	Audio Vis		399.92			
							399.92		
10543	Midwest Tape LLC	0000		EFT	03/30/2025	506824430			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Library 43096		Library	OnLineRes		543.92			
							543.92		
						CHECK TOTAL	**1,835.30**		
10530	Minnesota Department	0001		INV	10/28/2024	ABR0336637X			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Aquatic 44390		AquaticCtr	Taxes Lics		20.00			
							20.00		
						CHECK TOTAL	**20.00**		

CLAIMS LIST REPORT
Detail Invoice List

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DUE DATE: 03/07/2025

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10530	Minnesota Department	0001		INV	04/23/2025	ALR0174989X			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Pol Fac 44010		Pol Fac	Bldg Maint		100.00			
							100.00		
						CHECK TOTAL	**100.00**		
10530	Minnesota Department	0007		INV	03/16/2025	202501-202503Fariblt			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 44370		Water	Misc Chrgs		18,020.00			
							18,020.00		
						CHECK TOTAL	**18,020.00**		
10530	Minnesota Department	0007		INV	03/21/2025	240101-123124-166022			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 44370		Water	Misc Chrgs		18,921.00			
							18,921.00		
						CHECK TOTAL	**18,921.00**		
10530	State of Minnesota BC	0011		INV	03/21/2025	39616			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43140		Police	Train&Ed		300.00			
							300.00		
						CHECK TOTAL	**300.00**		
10530	Office of MNIT Servic	0012		INV	02/13/2025	W24120489			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		430.50			
							430.50		
						CHECK TOTAL	**430.50**		
10530	Office of MNIT Servic	0012		INV	03/15/2025	W25010487			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		205.80			
							205.80		
						CHECK TOTAL	**205.80**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10530	Minnesota Department	0013		INV	02/27/2025	HLS647			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 44390		Police	Taxes Lics		16.25			
							16.25		
						CHECK TOTAL	**16.25**		
10517	Minnesota Elevator In	0001		EFT	03/31/2025	1117025			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CH Fac 44010		CH Maint	Bldg Maint		2,766.35			
							2,766.35		
						CHECK TOTAL	**2,766.35**		
11098	Minnesota Hydro Vac L	0000		INV	03/28/2025	3956			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 44050		Water	EOMaint		1,485.00			
							1,485.00		
11098	Minnesota Hydro Vac L	0000		INV	04/04/2025	3969			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 44050		Water	EOMaint		1,500.00			
							1,500.00		
						CHECK TOTAL	**2,985.00**		
10523	Minnesota Valley Test	0000		EFT	03/23/2025	1294106			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		242.00			
							242.00		
10523	Minnesota Valley Test	0000		EFT	03/29/2025	1294764			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		242.00			
							242.00		
10523	Minnesota Valley Test	0000		EFT	03/29/2025	1294735			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		502.40			
							502.40		
10523	Minnesota Valley Test	0000		EFT	03/30/2025	1294913			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		242.00			
							242.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10523	Minnesota Valley Test	0000		EFT	04/02/2025	1295048			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		819.50			
							819.50		
10523	Minnesota Valley Test	0000		EFT	04/06/2025	1295798			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		242.00			
							242.00		
10523	Minnesota Valley Test	0000		EFT	04/05/2025	1295682			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		242.00			
							242.00		
10523	Minnesota Valley Test	0000		EFT	04/05/2025	1295669			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		502.40			
							502.40		
						CHECK TOTAL	**3,034.30**		
10516	Mississippi Welders S	0000		EFT	03/15/2025	4509628			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 EqMaint 42010		EqMaint	Supplies		24.00			
							24.00		
10516	Mississippi Welders S	0000		EFT	03/26/2025	4517426			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 EqMaint 42010		EqMaint	Supplies		120.78			
							120.78		
						CHECK TOTAL	**144.78**		
10992	MNPEAGENERAL	0000		INV	03/07/2025	3638			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101 21708		General	UnDuesPay		1,776.00			
							1,776.00		
						CHECK TOTAL	**1,776.00**		
10991	MNPEAPOLICES	0000		INV	03/07/2025	3637			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101 21708		General	UnDuesPay		124.00			
							124.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**124.00**		
10116	Daniel M Morgan	0000		INV	03/27/2025	2106			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43095		Police	SoftwrSupp		75.00			
							75.00		
						CHECK TOTAL	**75.00**		
10861	Muddy Paws LLC	0000		INV	03/26/2025	01-2025			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		2,365.00			
							2,365.00		
						CHECK TOTAL	**2,365.00**		
10870	Northern Star Council	0000		INV	03/26/2025	Northern Star Explor			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43140		Police	Train&Ed		1,450.00			
							1,450.00		
						CHECK TOTAL	**1,450.00**		
11123	Northwestern Universi	0000		INV	03/02/2025	27920			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43140		Police	Train&Ed		4,750.00			
							4,750.00		
						CHECK TOTAL	**4,750.00**		
10230	OHD LLLP	0000	36	INV	03/26/2025	101893			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CP PS 45400		CP PS	Mach&Equip		15,320.00			
							15,320.00		
						CHECK TOTAL	**15,320.00**		
10580	Paape Companies Inc	0000		EFT	03/23/2025	116464			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Fac 44010		CC Fac	Bldg Maint		843.50			
	2 Lib Fac 44010		Lib Fac	Bldg Maint		843.50			
	3 CH Fac 44010		CH Maint	Bldg Maint		482.00			
	4 Fire Fac 44010		Fire Fac	Bldg Maint		241.00			

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							2,410.00		
10580	Paape Companies Inc	0000		EFT	03/26/2025	116500			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Lib Fac 44010		Lib Fac	Bldg Maint		715.24			
							715.24		
10580	Paape Companies Inc	0000		EFT	03/26/2025	116496			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Wshngtn 44010		Wshngtn	Bldg Maint		553.71			
							553.71		
						CHECK TOTAL	**3,678.95**		
10218	Pantheon Computer Sys	0000		EFT	03/28/2025	141017			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 IT 43090		IT	ProfSrvc		10,520.00			
							10,520.00		
						CHECK TOTAL	**10,520.00**		
10591	RC Bliss Inc	0000		EFT	03/28/2025	5030205			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42210		Police	VehEqParts		236.12			
							236.12		
10591	RC Bliss Inc	0000		EFT	03/30/2025	5030212			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42210		Police	VehEqParts		547.08			
							547.08		
10591	RC Bliss Inc	0000		EFT	03/28/2025	6110451/1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		149.80			
							149.80		
						CHECK TOTAL	**933.00**		
999997	Jeff, Brenda & Stepha	0000		INV	03/26/2025	Sewer Back Up			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrColl 44450		Sewer Coll	ClmDamages		2,000.00			
							2,000.00		
						CHECK TOTAL	**2,000.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10204	Rice County Recorder'	0002		INV	03/12/2025	202500000210			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 101 22000		General	Deposits		46.00			
							46.00		
						CHECK TOTAL	**46.00**		
10901	Rice/Steele 911 Cente	0000		INV	03/27/2025	2025-JT-13			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 44330		Fire	DuesSubscr		147.50			
							147.50		
10901	Rice/Steele 911 Cente	0000		INV	03/27/2025	2025-JT-3			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43095		Police	SoftwrSupp		3,251.25			
	2 Police 44330		Police	DuesSubscr		450.00			
	3 Police 42010		Police	Supplies		15.00			
							3,716.25		
						CHECK TOTAL	**3,863.75**		
10601	Rivercity Refrigerati	0000		INV	03/06/2025	2551			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 PW Fac 44010		PW Fac	Bldg Maint		269.00			
							269.00		
						CHECK TOTAL	**269.00**		
11004	Robert W Carlstrom Co	0000	38	INV	04/05/2025	PayAppforJan2025Work			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Prklnd 45200		Prk Dedica	BldgImprov		98,701.20			
							98,701.20		
						CHECK TOTAL	**98,701.20**		
10906	Rockmount Research &	0000		INV	03/29/2025	1292365			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42010		EqMaint	Supplies		855.82			
							855.82		
						CHECK TOTAL	**855.82**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10296	Sanity Solutions Inc	0000		EFT	03/19/2025	INV213426			

ACCOUNT DETAIL					LINE AMOUNT
1	IT	43095	IT	SoftwrSupp	4,291.38
2	HR	43095	HR	SoftwrSupp	495.68
3	Engineer	43095	Engineer	SoftwrSupp	1,693.98
4	CEDAdmin	43095	CED Admin	SoftwrSupp	1,198.30
5	Planning	43095	P & Z	SoftwrSupp	495.68
6	Library	43095	Library	SoftwrSupp	1,838.35
7	Fire	43095	Fire	SoftwrSupp	4,482.79
8	CodeInsp	43095	Code/Insp	SoftwrSupp	1,301.77
9	Admin	43095	Admin	SoftwrSupp	806.09
10	Comms	43095	Communicat	SoftwrSupp	454.78
11	Council	43095	Council	SoftwrSupp	62.57
12	Police	43095	Police	SoftwrSupp	10,512.75
13	Fin	43095	Finance	SoftwrSupp	1,301.77
14	CC Admin	43095	CC Admin	SoftwrSupp	1,693.98
15	CC Fac	43095	CC Fac	SoftwrSupp	806.09
16	Parks	43095	P&Tmaint	SoftwrSupp	495.68
17	Aquatic	43095	AquaticCtr	SoftwrSupp	103.47
18	CH Fac	43095	CH Maint	SoftwrSupp	351.31
19	Wshngtn	43095	Wshngtn	SoftwrSupp	103.47
20	PWAdmin	43095	PW Admin	SoftwrSupp	599.15
21	EqMaint	43095	EqMaint	SoftwrSupp	454.78
22	StrMaint	43095	StrMaint	SoftwrSupp	743.52
23	SwrRecl	43095	SewerReclm	SoftwrSupp	846.99
24	SwrColl	43095	Sewer Coll	SoftwrSupp	846.99
25	Water	43095	Water	SoftwrSupp	1,487.04
					37,468.36
				CHECK TOTAL	**37,468.36**

10193	Walter D Schirmer	0000		EFT	04/02/2025	1312			

ACCOUNT DETAIL					LINE AMOUNT
1	Wshngtn	43090	Wshngtn	ProfSrvc	300.00
					300.00

10193	Walter D Schirmer	0000		EFT	03/30/2025	1313			

ACCOUNT DETAIL					LINE AMOUNT
1	Parks	43090	P&Tmaint	ProfSrvc	1,830.00
					1,830.00

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	2,130.00		
10612	Selco	0000		EFT	03/23/2025	053218			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 44160		Library	Rents		5,500.00			
							5,500.00		
10612	Selco	0000		EFT	04/03/2025	053288			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 43250		Library	Other Comm		2,172.04			
							2,172.04		
						CHECK TOTAL	7,672.04		
10614	Sherwin Williams Comp	0000		CRM	02/02/2025	3742-0			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrMaint 42010		StrMaint	Supplies		-12.99			
							-12.99		
10614	Sherwin Williams Comp	0000		INV	03/21/2025	6801-7			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrSign 42010		Sign Sig	Supplies		153.00			
							153.00		
						CHECK TOTAL	140.01		
10628	SHI International Cor	0000		EFT	03/21/2025	B19400897			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42010		SewerReclm	Supplies		774.18			
							774.18		
10628	SHI International Cor	0000		EFT	03/22/2025	B19406412			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CH Fac 42410		CH Maint	MinorEquip		780.31			
	2 CC Admin 42410		CC Admin	MinorEquip		3,291.88			
	3 Adult 42410		Adult	MinorEquip		780.31			
	4 Parks 42410		P&Tmaint	MinorEquip		1,560.62			
							6,413.12		
10628	SHI International Cor	0000		EFT	03/22/2025	B19406574			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42410		SewerReclm	MinorEquip		543.38			
							543.38		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10628	SHI International Cor	0000		EFT	03/23/2025	B19414353			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Admin 42410		CC Admin	MinorEquip		1,697.29			
	2 Parks 42410		P&Tmaint	MinorEquip		426.42			
	3 Adult 42410		Adult	MinorEquip		213.21			
	4 CH Fac 42410		CH Maint	MinorEquip		213.21			
							2,550.13		
10628	SHI International Cor	0000		EFT	03/29/2025	B19434316			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 42410		Council	MinorEquip		873.07			
							873.07		
10628	SHI International Cor	0000		EFT	03/29/2025	B19437944			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42410		Water	MinorEquip		43.77			
							43.77		
10628	SHI International Cor	0000		EFT	03/30/2025	B19446740			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 42010		SewerReclm	Supplies		499.61			
							499.61		
10628	SHI International Cor	0000		EFT	03/30/2025	B19441322			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 42410		Water	MinorEquip		649.81			
							649.81		
10628	SHI International Cor	0000		EFT	03/30/2025	B19440534			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Admin 42410		Admin	MinorEquip		1,325.94			
	2 Admin 42410		Admin	MinorEquip		173.44			
	3 Council 42410		Council	MinorEquip		890.74			
							2,390.12		
						CHECK TOTAL	**14,737.19**		
10032	Shred Right	0000		EFT	03/20/2025	0042788			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		40.00			
							40.00		
						CHECK TOTAL	**40.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11116	Skluzacek, DJ	0000		EFT	03/15/2025	20250318Train-Skluza			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43310		Police	Travel Exp		15.00			
							15.00		
						CHECK TOTAL	**15.00**		
10224	Skyline Salt Solution	0000	33	EFT	03/28/2025	106017			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrSnow 42160		Snow Ice	Chem&Prod		20,467.59			
							20,467.59		
						CHECK TOTAL	**20,467.59**		
10994	Snap-On Industrial	0000		INV	03/06/2025	ARV/ 63782903			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EqMaint 42410		EqMaint	MinorEquip		376.26			
							376.26		
						CHECK TOTAL	**376.26**		
11115	Spartan Training Gear	0000		INV	03/15/2025	11708			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Forfeit 42410		Forfeit	MinorEquip		2,095.00			
							2,095.00		
						CHECK TOTAL	**2,095.00**		
11126	Spooner, Tom	0000		EFT	03/24/2025	314715			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Council 43140		Council	Train&Ed		166.34			
							166.34		
						CHECK TOTAL	**166.34**		
10124	Springbrook Holding C	0000		EFT	03/10/2025	INV-019891			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 44325		Water	BnkFeeChrg		1,706.00			
	2 SwrColl 44325		Sewer Coll	BnkFeeChrg		1,706.00			
							3,412.00		
						CHECK TOTAL	**3,412.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10108	Star Sports & Apparel	0000		INV	03/22/2025	Clover 2025 Mar09			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		220.00			
							220.00		
						CHECK TOTAL	**220.00**		
10620	Streicher's Inc	0000		INV	03/21/2025	I1746857			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		10.00			
							10.00		
10620	Streicher's Inc	0000		INV	03/22/2025	I747319			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42180		Police	Uniforms		412.79			
							412.79		
						CHECK TOTAL	**422.79**		
10942	Superior Sewer Servic	0000		INV	04/02/2025	1037			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrColl 44050		Sewer Coll	EOMaint		3,135.00			
							3,135.00		
10942	Superior Sewer Servic	0000		INV	04/02/2025	1038			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrColl 44050		Sewer Coll	EOMaint		3,135.00			
							3,135.00		
10942	Superior Sewer Servic	0000		INV	03/29/2025	1040			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrColl 44050		Sewer Coll	EOMaint		2,970.00			
							2,970.00		
						CHECK TOTAL	**9,240.00**		
10635	Temple Electric Motor	0000		EFT	03/27/2025	RI-3947			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 44050		SewerReclm	EOMaint		2,150.00			
							2,150.00		
						CHECK TOTAL	**2,150.00**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10946	Texon II Inc	0000		EFT	03/26/2025	SI-141959			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CC Fac 42010		CC Fac	Supplies		656.79			
							656.79		
						CHECK TOTAL	**656.79**		
10654	The UPS Store	0000		INV	03/16/2025	1ZK10R474134901343			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 43250		SewerReclm	Other Comm		255.98			
							255.98		
10654	The UPS Store	0000		INV	03/26/2025	12502245731A039142			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43250		Water	Other Comm		19.72			
							19.72		
10654	The UPS Store	0000		INV	01/19/2025	MMRPPEH4Y8YK2			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43250		Water	Other Comm		22.81			
							22.81		
10654	The UPS Store	0000		INV	12/18/2024	MMRPPEHYCEDJ2			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43250		Water	Other Comm		18.07			
							18.07		
10654	The UPS Store	0000		INV	03/30/2025	12502285731A039294			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 43250		Fire	Other Comm		77.63			
							77.63		
						CHECK TOTAL	**394.21**		
10645	Thomson Reuters - Wes	0000		INV	03/31/2025	851564750			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		560.01			
							560.01		
						CHECK TOTAL	**560.01**		
10133	Truck Center Companie	0000		EFT	03/20/2025	XA304179109:01			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42210		StrMaint	VehEqParts		25.12			
							25.12		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**25.12**		
11119	TS Worldwide LLC	0000		INV	03/23/2025	02202525-HotelStudy			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 EDA 43090		EDA	ProfSrvc		9,500.00			
							9,500.00		
						CHECK TOTAL	**9,500.00**		
10640	Twin City Garage Door	0000		EFT	09/18/2024	748436			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 PW Fac 44010		PW Fac	Bldg Maint		668.48			
							668.48		
10640	Twin City Garage Door	0000		EFT	03/19/2025	399553573			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 PW Fac 44010		PW Fac	Bldg Maint		3,640.00			
							3,640.00		
						CHECK TOTAL	**4,308.48**		
10222	Tyler Technologies In	0000		EFT	03/19/2025	045-499913 - Credit			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CP Govt 44050		CP Govt	EOMaint		-1,956.00			
							-1,956.00		
10222	Tyler Technologies In	0000		EFT	03/07/2025	045-504077			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CP Govt 43090		CP Govt	ProfSrvc		1,304.00			
							1,304.00		
10222	Tyler Technologies In	0000		EFT	03/07/2025	045-504078			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CP Govt 43090		CP Govt	ProfSrvc		2,608.00			
							2,608.00		
10222	Tyler Technologies In	0000		EFT	03/07/2025	045-504079			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CP Govt 43090		CP Govt	ProfSrvc		5,216.00			
							5,216.00		
10222	Tyler Technologies In	0000		EFT	03/14/2025	045-505090			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 CP Govt 43090		CP Govt	ProfSrvc		1,304.00			
							1,304.00		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**8,476.00**		
10656	Utility Consultants I	0000		EFT	03/26/2025	123109			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 SwrRecl 43090		SewerReclm	ProfSrvc		844.74			
							844.74		
						CHECK TOTAL	**844.74**		
10959	Verizon Wireless	0000		INV	03/15/2025	6106789123			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Admin 43210		Admin	Telephone		87.84			
	2 CC Fac 43210		CC Fac	Telephone		323.15			
	3 CH Fac 43210		CH Maint	Telephone		82.78			
	4 CodeInsp 43210		Code/Insp	Telephone		347.03			
	5 Comms 43210		Communicat	Telephone		81.40			
	6 Engineer 43210		Engineer	Telephone		181.47			
	7 Fin 43210		Finance	Telephone		41.39			
	8 Fire 43210		Fire	Telephone		325.66			
	9 HR 43210		HR	Telephone		82.78			
	10 IT 43210		IT	Telephone		92.78			
	11 Library 43210		Library	Telephone		41.39			
	12 Parks 43210		P&Tmaint	Telephone		20.02			
	13 Police 43210		Police	Telephone		2,982.68			
	14 PWAdmin 43210		PW Admin	Telephone		61.41			
	15 Storm 43210		Storm Wtr	Telephone		122.82			
	16 StrMaint 43210		StrMaint	Telephone		61.41			
	17 SwrColl 43210		Sewer Coll	Telephone		184.23			
	18 Water 43210		Water	Telephone		415.34			
	19 SwrRecl 43210		SewerReclm	Telephone		68.82			
	20 CEDAdmin 43210		CED Admin	Telephone		124.17			
							5,728.57		
						CHECK TOTAL	**5,728.57**		
10964	Wal-Mart	0000		INV	03/17/2025	06034			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Youth 42010		Youth	Supplies		210.81			
							210.81		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10964	Wal-Mart	0000		INV	03/20/2025	03773			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 42010		Police	Supplies		21.73			
							21.73		
10964	Wal-Mart	0000		INV	03/22/2025	06787			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Fire 42010		Fire	Supplies		44.74			
							44.74		
						CHECK TOTAL	**277.28**		
10666	Water Conservation Se	0000		EFT	03/29/2025	14767			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43090		Water	ProfSrvc		2,238.65			
							2,238.65		
						CHECK TOTAL	**2,238.65**		
10968	Wieber Physical Thera	0000		INV	03/28/2025	1113			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		150.00			
							150.00		
10968	Wieber Physical Thera	0000		INV	03/28/2025	1112			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Police 43090		Police	ProfSrvc		150.00			
							150.00		
						CHECK TOTAL	**300.00**		
10249	WSB & Associates Inc	0000		EFT	03/26/2025	R-026306-000 - 4			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Prklnd 45200		Prk Dedica	BldgImprov		412.50			
							412.50		
10249	WSB & Associates Inc	0000		EFT	03/29/2025	R-027890-000 - 1			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Water 43090		Water	ProfSrvc		361.25			
	2 Storm 43090		Storm Wtr	ProfSrvc		361.25			
	3 SwrColl 43090		Sewer Coll	ProfSrvc		361.25			
							1,083.75		
						CHECK TOTAL	**1,496.25**		

CLAIMS LIST REPORT
Detail Invoice List

CHECK RUN: 031125RG 03/07/2025
DUE DATE: 03/07/2025

CASH ACCOUNT: Treasury 10100 Cash

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10973	Xcel Energy	0000		INV	03/19/2025	915655010			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrLight 43810		StrLight	Elec Util		33.87			
							33.87		
10973	Xcel Energy	0000		INV	03/03/2025	914863385			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Parks 43810		P&Tmaint	Elec Util		25.90			
	2 Airport 43810		Airport	Elec Util		-78.80			
	3 Parks 43810		P&Tmaint	Elec Util		49.56			
	4 CC Fac 43810		CC Fac	Elec Util		21.67			
	5 StrSign 43810		Sign Sig	Elec Util		7.25			
	6 Wshngtn 43810		Wshngtn	Elec Util		20.36			
	7 EmrgMgmt 43810		EmrgMgmt	Elec Util		3.49			
							49.43		
10973	Xcel Energy	0000		INV	03/28/2025	917024070			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrLight 43810		StrLight	Elec Util		21,510.59			
							21,510.59		
10973	Xcel Energy	0000		INV	03/24/2025	916314228			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 Parks 43810		P&Tmaint	Elec Util		167.62			
							167.62		
						CHECK TOTAL	**21,761.51**		
10673	Ziegler Inc	0000		EFT	04/05/2025	IN001827202			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 StrMaint 42210		StrMaint	VehEqParts		64.68			
							64.68		
						CHECK TOTAL	**64.68**		
292	**INVOICES**		**WARRANT TOTAL**			**567,617.30**	**567,617.30**		

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica L. Kinser, City Administrator
FROM:	Heather Slechta, City Clerk
MEETING DATE:	March 11, 2025
SUBJECT:	Approve July 4th Fireworks Contract with RESPyro

Background:

Each year the July 4th fireworks display is sponsored by the Charitable Gambling Board. The amount budgeted for 2025 is $20,000.00 to be paid out of the Charitable Gambling Fund.

Two proposals were received for the fireworks show scheduled for Friday, July 4, 2025, with an alternate rainout date of Saturday, July 5, 2025. At their February 19, 2025, Charitable Gambling Advisory Board meeting, the Board voted to recommend approving the RESPyro proposal for the July 4th Fireworks show.

The choreographed show by RES includes the following:

3”, 4”, 5” Shells	657
Barrages	14
Grand Total of Effects	1929

RES Specialty Pyrotechnics, Inc. has presented the City’s fireworks display since 2013.

As required, the vendor will provide a Certificate of Liability Insurance to be approved by the City Attorney. A company representative will meet with City Staff to discuss the site plans and set up for the event. The display operators will be certified pyro-technicians.

The display site will be located on the Rice County Fair Grounds again this year.

Recommendation:

Approve July 4th Proposal with RESPyro

Attachments:

1. Faribault Contract 2025-0704

DISPLAY CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into on this 3rd day of March, 2025 between **RES Pyro** hereafter referred to as the SELLER and **City of Faribault**, hereafter referred to as the BUYER.

IT IS MUTUALLY AGREED BETWEEN THE SELLER AND THE BUYER AS FOLLOWS:

Service Provided	Outdoor Fireworks Display
Date(s)	Friday, July 4th, 2025
Rain Date	Saturday, July 5th, 2025
Time	10:00pm (approximately)
Duration	20-25 Minutes (depending on intensity)
Location	Rice County Fairgrounds, Faribault, MN
Event Sponsor	City of Faribault

OBLIGATIONS OF SELLER:

SELLER shall provide all materials, equipment, and personnel necessary to perform the above-mentioned display.

SELLER is required and will comply with NFPA 1123, Code for Outdoor Display of Fireworks, 2018 edition and NFPA 1126, Pyrotechnics before a Proximate Audience, 2016 edition.

SELLER shall provide a Certificate of Liability Insurance in the amount of $5,000,000.00 to cover the fireworks display and cleanup. BUYER shall be listed as Certificate Holder on the Certificate of Liability Insurance. All individuals/entities listed on the certificate of liability insurance will be deemed an additional insured per this contract.

OBLIGATIONS OF BUYER:

BUYER shall provide a suitable location for firing of the fireworks display.

BUYER shall provide and cover all costs for security of the display site and cleanup beyond the launch area of the display site.

TERMS AND CONDITIONS:

The terms of this agreement shall begin on the day of the signing of this agreement and shall conclude upon the completion of the display. However, if before the date of the scheduled performance, the BUYER has not performed fully its obligations under the terms of this agreement or that the financial credit of the BUYER has been impaired, the SELLER may cancel this agreement at any time.

In the event the BUYER does not perform fully all of its obligations herein, the SELLER shall have the option to perform or refuse to perform hereunder, and in either event the BUYER shall be liable to the SELLER for any damages, compensation or costs incurred including but not limited to attorney and court fees in addition to the compensation herein.

The SELLER shall retain the right to stop or interrupt the display at any time if, in the opinion of the SELLER, conditions have become unsafe. In event of rain, fireworks may be rescheduled at a mutually agreeable date within the same calendar year.

PAYMENT:

Contracted amount: **$20,000.00** inclusive of sales tax, if applicable.

Contracted amount includes fire watch and permit fee.

All payments shall be paid by BUYER to and in the name of RES Pyro in the form of a company check, certified bank check, money order, or cash.

CANCELLATION:

In the event the BUYER cancels this agreement any time during the contract period, the SELLER shall be entitled to and receive 20% of the contracted fee for the remainder of the contract period plus compensation for any pre- and post-production costs incurred.

THIS AGREEMENT is the whole agreement of the parties above named. No representation inducement or agreement has been given by one to the other to enter into this agreement other than expressly set forth herein. This agreement shall not be altered, modified, or amended except in writing by a duly authorized officer of each party.

IN WITNESS WHEREOF, the parties hereunto set their names on the day and year listed below.

CONTRACT VALID WHEN SIGNED BY AUTHORIZED PERSONS.

BUYER:		SELLER:	Cory Stinar - RES Pyro
Title:		Title:	Director of Services
Signature:		Signature:	
Date:		Date:	3/3/2025

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	March 11, 2025
SUBJECT:	Approve Tennis Court Facility Cooperative Agreement

Background:
The attached Tennis Court Facility Cooperative Agreement with ISD #656 is for the maintenance of the Faribault High School tennis courts. Like the past agreement, this agreement is a 20-year agreement for the seven courts at the high school. ISD #656 is responsible for all daily maintenance and any improvements over $1,000 must receive the approval of a City representative prior to purchase or work performed. The City remains responsible for all the costs associated with the lighting of the courts.

This agreement was approved by ISD #656 and runs through December 31, 2044.

Recommendation:
Approve the Tennis Court Facility Cooperative Agreement.

Attachments:
1. Tennis Court Facility Cooperative Agreement

TENNIS COURT FACILITY
COOPERATIVE AGREEMENT

THIS JOINT FACILITY AGREEMENT, made and entered into by the Independent School District #656 through its School Board (hereinafter referred to the School District), and the City of Faribault, State of Minnesota, by and through its Council (hereinafter referred to as the City).

WITNESSETH THAT:

IN CONSIDERATION, of the mutual covenants contained herein, the parties agree as follows:

Section 1. **PURPOSE**

The purpose of this cooperative agreement is to make available to each party the benefits of the tennis court facility located at the Senior High School as a common item used by both parties, hereto, subject to the terms and conditions hereinafter set forth.

Section 2. **EFFECTIVE DATE**

This cooperative agreement shall become effective when signed by the duly authorized representative of the parties. The term of the agreement shall extend through December 31, 2044, unless renewed through mutual consent and action by the governing bodies of both parties.

Section 3. **CAPITAL IMPROVEMENTS**

It is understood and agreed that all capital improvements to the facility shall be discussed and agreed to prior to the undertaking of the project. Should either party undertake an improvement, they shall be financially responsible for all improvement costs.

Section 4. **MAINTENANCE**

The School District agrees to perform or have performed such maintenance activities as are necessary to keep the facility in a safe and playable condition. The City agrees to reimburse the School District fifty (50) percent of the cost to said maintenance activity; provided the School District agrees to obtain the express approval of the City before contracting for maintenance activities the cost of which is estimated to exceed one thousand ($1000) dollars.

Section 5 **FACILITY ACCESS**

The School District agrees to coordinate the use of the facility through the Office of the High School Athletic Director. Access may be temporarily restricted with advanced notice for maintenance and improvement activities.

Section 6. **FACILITY LIGHTING**

Lighting of the facility is intended primarily for the use of benefit of the general public. The City agrees to maintain and be responsible for all costs associated with the lighting system.

Section 7. **RECORD KEEPING AND PAYMENT**

The School District agrees to keep and supply to the City a statement of all expenses associated with the maintenance of the facility. The City agrees to pay the verified amount of the maintenance expense which is their portion.

Section 8. **INDEMNITY**

The City and the School District mutually agree that neither party shall be liable for injuries of the users of the other in connection with City or School District sponsored activities.

Section 9. **AMENDMENTS**

This agreement in non-cancelable during its duration; however, this agreement may be changed or modified in writing by both parties when mutually agreeable.

IN WITNESS WHEREOF, the parties hereto have caused this Joint Powers Agreement to be signed and approved by the proper officers of each of the contracting parties, and attested by the proper officer on the dates written below.

INDEPENDENT SCHOOL DISTRICT #656	CITY OF FARIBAULT
BY:	
CHAIRMAN	MAYOR
ATTEST:	
SUPERINTENDENT	CITY ADMINISTRATOR
2/18/2025	
DATE	DATE

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-072 Establish the City of Faribault Authorized Community Festivals within the City and Provide the Terms and Conditions for Alcohol Service and Consumption at Community Festivals

Background:

In the past, the City Council has annually designated community events or festivals. This designation can aid non-profits with their temporary liquor licenses. These are events that were deemed to qualify based on widespread public participation; Heritage Days, Mayor's Reception, Blue Collar BBQ and Arts Festival, Downtown Car Cruise Nights, Rice County Fair, Rice County Historical Society Rendezvous and Winterfest. These are events that could be classified as community events should the Council so choose. Other events could be added at the City Council's option. Ultimately, it is up to the City Council to determine what events they would like to have classified as community events.

Staff can move forward with assisting all designated groups with receiving the proper permission for their events.

Recommendation:

Approve Resolution 2025-072 as requested.

Attachments:

1. Resolution 2025-072 Establish the City of Faribault Authorized Community Festivals within the City

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-072

ESTABLISH THE CITY OF FARIBAULT AUTHORIZED COMMUNITY FESTIVALS WITHIN THE CITY AND PROVIDE FOR THE TERMS AND CONDITIONS FOR ALCOHOL SERVICE AND CONSUMPTION AT COMMUNITY FESTIVALS

WHEREAS, the City of Faribault is home to various community celebrations and events; and

WHEREAS, the Faribault City Council is supportive of these events; and

WHEREAS, the Heritage Days Celebration is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Mayor's Reception is an activity included in the Heritage Days Celebration and part of such community event; and

WHEREAS, the Blue Collar BBQ Festival is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Downtown Car Cruise Nights are events held annually in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Rice County Fair is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the County; and

WHEREAS, the Rice County Historical Society Rendezvous is an event held in the City of Faribault and has the objective of promoting a spirit of pride, a sense of community and an atmosphere of celebration for all residents of the City of Faribault; and

WHEREAS, the Faribault Winterfest is an annual event held in the City of Faribault and has the objective of promoting a spirit of pride, sense of community and an atmosphere of winter celebration for all residents of the City of Faribault; and

WHEREAS, Minnesota Statutes Chapter 340A and Faribault Ordinance Code Chapter 4, provide for liquor licensing in cooperation with the Alcohol and Gambling Enforcement Division of the Minnesota Department of Public Safety; and

WHEREAS, Minnesota Statute Section 340A.404, Subd. 4(b) provides that as to a community festival, the governing body of a municipality may authorize the holder of a retail on-sale intoxicating liquor license issued by the municipality to dispense intoxicating liquor off premises at a community festival held within the municipality; and

WHEREAS, the Faribault City Council desires to authorize and establish the following community celebrations and events as community festivals as defined in Minnesota Statute Section 340A.404, Subd. 4(b):

1. Heritage Days Celebration, and accompanying events;

2. Mayors Reception;

3. Blue Collar BBQ Festival, and accompanying events;

4. Downtown Car Cruise Nights;

5. Rice County Fair;

6. Rice County Historical Society Rendezvous; and

7. Faribault Winterfest.

WHEREAS, any community festival and entity serving such community festival desiring to provide intoxicating liquor service for the community festival shall endeavor to ensure that no alcohol will be sold to minors by checking identification; and

WHEREAS, any community festival and entity serving such community festival shall endeavor to ensure that intoxicating liquor

dispensed and consumed by patrons at the community festival shall be only in the designated area established at the time of approval of the community festival by the City; and

WHEREAS, any community festival and entity serving such community festival shall have the required liability insurance as prescribed by Minnesota Statutes Section 340A.409 to cover the community festival and intoxicating liquor service; and

WHEREAS, any community festival and entity serving such community festival will be required to sign an agreement to indemnify and hold the City harmless in order to ensure that any community festival and entity serving such community festival will defend the City and pay for any claims against the City related to the use of any City facilities and the dispensing of the alcohol at the community festival.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault that the recitals set forth in the preamble to this Resolution are incorporated into this Resolution as if fully set forth herein.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the City Council of the City of Faribault that the City of Faribault authorizes and establishes the following community celebrations and events as community festivals as defined in Minnesota Statute Section 340A.404, Subd. 4(b):

1. Heritage Days Celebration, and accompanying events;

2. Mayors Reception;

3. Blue Collar BBQ Festival, and accompanying events;

4. Downtown Car Cruise Nights;

5. Rice County Fair;

6. Rice County Historical Society Rendezvous; and

7. Faribault Winterfest.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the City Council of the City of Faribault that such established and authorized community

festivals will be permitted to have catered food and allowed to dispense intoxicating liquor, subject to the requirements and conditions of this Resolution.

NOW THEREFORE BE IF FINALLY RESOLVED, by the City Council of the City of Faribault that the Mayor, City Administrator, staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-059 Revising the 2025 Adopted Budget for Encumbrances

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Background:

This resolution is to authorize a budget amendment for 2024 projects/purchases that did not get completed in the 2024 fiscal year. Given the budget cycle, anything that was known before December 1st was incorporated into the 2025 budget. These items/projects and corresponding budget increase by organization/object for 2025 are listed in the resolution.

While this is increasing the appropriation for 2025, the cash for the project would have been there for the 2024 budget. If the funding was not used, it would have become fund balance, meaning that fund balance would be the funding source for these projects rather than current year revenues.

Recommendation:

Approve Resolution 2025-059.

Attachments:

1. Resolution 2025-059 Revising 2025 Adopted Budget for Encumbrances

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025 - 059

REVISING THE 2025 ADOPTED BUDGET FOR ENCUMBRANCES

WHEREAS, the City Council of the City of Faribault did formally adopt a 2025 Budget and establish fund appropriations for 2025 on December 10, 2024 on Resolution 2024-245 in accordance with City Charter and State Statutes; and

WHEREAS, various projects were not completed in 2024, funds need to be carried to allow these expenditures in 2025; and

WHEREAS, the Faribault City Council desires to revise the adopted 2025 budget to more accurately depict expected expenditures for the current year.

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2025 Budget to include the unexpended funds for 2024 projects as follows:

Organization	Object	Amount	Purpose
LibDon (217)	45200	$34,010	Great Hall Upgrades Project
CP PS (431)	45400	$184,000	Fire Apparatus ordered in 2023
Aquatic (101)	44010	$15,664	Heat Exchanger for Aquatic Center (PO #24-2)
StreetImp (401)	45300	$193,799	2024-03 Westwood Drive
StreetImp (401)	45300	$10,000	2024-04 MnDOT Signal Replacment
StreetImp (401)	45300	$1,518,410	2023-07 Northern Links Trail
SwrColl (602)	45300	$413,654	2023-08 TH3 Sanitary Sewer
Water (601)	45300	$1,635,000	2023-09 UPPR-2nd St NE Straight River Water Main Crossing
Storm (603)	45300	$22,000	2022-07 Airtech Court

Date Adopted: March 11, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-073 Accept Hannah Lips Foundation Grant and Revise Budget

---

Background:

Faribault Parks and Recreation Department was recently awarded a Hannah Lips Foundation Grant in the amount of $2,000.00. This grant was requested to purchase new manikins to use for CPR classes and for staff training.

We were awarded our full request of $2,000. This is a request to accept the grant in the amount of $2,000.00 from the Hannah Lips Foundation and revise the 2025 Parks and Recreation budget accordingly.

Recommendation:

Approve Resolution 2025-073 Accept the Hannah Lips Foundation Grant and Revise Budget.

Attachments:

1. Resolution 2025-073 Accept Hannah Lips Foundation Grant and Revise Budget
2. Grant Award Notification
3. Budget Revision Form - Hannah Lips

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-073

ACCEPT HANNAH LIPS FOUNDATION GRANT AND REVISE BUDGET

WHEREAS, Faribault Parks and Recreation Department is responsible for providing programs and leisure activities to the City and surrounding townships; and

WHEREAS, the Hannah Lips Foundation Grant has allocated funding to the Faribault Parks and Recreation Department to purchase manikins for CPR classes and for staff training; and

WHEREAS, the Faribault Parks and Recreation Department is eligible to receive $2,000.00 in funding and revise the 2025 budget accordingly; and

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Parks and Recreation Department to accept the Hannah Lips Foundation Grant in the amount of $2,000.00 and revise the 2025 budget accordingly.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser City Administrator

From: Deb Bellingham <debbellingham@hotmail.com>
Sent: Tuesday, February 11, 2025 12:52 PM
To: Kevin O'Brien <kobrien@ci.faribault.mn.us>; Deb Purfeerst <Deb.purfeerst@ricecountymn.gov>; Deb Purfeerst <dpurfeerst@co.rice.mn.us>
Subject: Hannah Lips Foundation

Kevin,

The Board of Directors of the Hannah Lips Foundation held our quarterly meeting on February 10, 2025.

This quarter the Foundation received twelve applications. The Board gave every effort to grant a fair amount to each of the qualifying applicants. After much discussion, the Board granted your request of $2,000.00 for 3 sets of manikins and lungs for the manikins from the Red Cross. Once we receive copies of invoices totaling that amount, I will submit a check to Faribault Parks and Recreation.

Thank you.

Debbie Bellingham, Secretary
Hannah Lips Foundation

Sent from Outlook

CITY OF FARIBAULT **REVISED BUDGET**
FUND TITLE: **DEPARTMENT:**
FUND NUMBER: **YEAR: 2023**

Fund	Department	Function	Object	Adopted Budget	Increase/ (Decrease)	Revised Budget	Reason for Change
101	45110	450	36230	$ (15,000.00)	$ (2,000.00)	$ (17,000.00)	Hannah Lips Grant
101	adult	450	42010	$ 14,000.00	$ 2,000.00	$ 16,000.00	Manicans
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
						$ -	
					$ -		

Additional Remarks:

Note: **This form MUST BALANCE.**

An increase in expenditures in any line item(s) must be offset by either a corresponding decrease in expenditures in another line item(s) or an increase in revenue.

Change Requested By: _____
Department Head

Change Approved By: _____
City Administrator

Date Approved: _____

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-074 Authorize Parks and Recreation Department to Apply for Location Trail Connections Grant

---

Background:

Faribault Parks and Recreation Department is requesting permission to apply for a Local Trail Connections Grant in the amount of $100,000.00 from the Minnesota Department of Natural Resources. This is a matching fund grant which we would use to assist with the cost of replacing the Deer Bridge on the Straight River Trail. Due to the amount of the grant request, the Department of Natural Resources is requiring a resolution to apply for the grant.

Recommendation:

Approve Resolution 2025-074 as requested.

Attachments:

1. Resolution 2025-074 Authorize Parks and Recreation Department to Apply for Local Trail Connections Grant
2. Local Trail Connections Grant Application

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-074

AUTHORIZE PARKS AND RECREATION DEPARTMENT TO APPLY FOR LOCATION TRAIL CONNECTIONS GRANT

WHEREAS, the City of Faribault supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to replace the Deer Bridge on the Straight River Trail System. The trail system is located within the City limits of Faribault, and

WHEREAS, the City of Faribault recognizes that it has secured $50,000 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the City of Faribault is awarded a grant by the Minnesota Department of Natural resources, the City of Faribault agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Faribault will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Local Trail Connection Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the City Council of the City of Faribault names the fiscal agent for the City of Faribault for this project as:

Jessica Kinser
City Administrator
City of Faribault
208 First Ave. NW
Faribault, MN 55021
jkinser@faribaultmn.gov 507-334-2222

BE IT FURTHER RESOLVED, the City of Faribault hereby assures the Straight River Trail will be maintained for a period of no less than 20 years.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser City Administrator

Local Trail Connections Program
2025 Grant Application

INSTRUCTIONS
Delete this page before submitting Application

Before completing this application read and study the program manual, all information on the program website, and these instructions.

APPLICATION DUE DATE: March 31, 2025

COMPLETING THE APPLICATION:

- Carefully review the Project Eligibility section of the program manual to understand the different requirements and eligible expenditures and tips in the How To Apply section.
- Type all responses within the blank boxes or spaces associated with each question. Do not type your answers in the same box as the question. For location and site maps, you may insert these as separate pages immediately following each question.
- Replace the sample resolution page with the actual approved resolution.
- DO NOT change the format of this document.
- Respond to all of the required questions and provide all required documents, including those outlined in the Attachment Checklist. Failure to complete the application appropriately will mean that the project will not be considered for funding.
- Please keep answers as brief and concise as possible, but thoroughly answer all parts of a question. Answers should focus on the project for which the funds will be utilized and less on future phases (if applicable) of your project.
- If your project is selected, the grantee will need to be evaluated for applicability of pre-award risk assessment under Minn. Stat. §16B.981/Chapter 62-MN Laws - Article 7, Section 11.
- If your project is selected and is $50,000 or more, financial documentation will need to be provided in accordance with Minn. Stat. §16B.981/Chapter 62 - MN Laws, Article 7, Section 11. This will include recent financial statements and audit as well as a statement of financial position.

HOW TO SUBMIT THE APPLICATION:
Applications are to be submitted electronically in a ".pdf" format by the due date above.
To submit the application, email a pdf version of the application and attachments to Trailgrants.DNR@state.mn.us. This is the official submittal email address. Submitting to any other email will not be accepted. Format the entire application, including all attachments, as one pdf document with all pages 8 ½" by 11" in dimension. After submission, make sure you have received a confirmation email that your application has arrived in a useable format by the due date. **A confirmation email should arrive within one or two business days after you have submitted your application**. Each email is opened to insure the files are readable and then followed with a confirmation email. Applications submitted in an unusable format will NOT be considered for funding. If there are any questions about submitting the application, please contact the program staff below. Paper submission of applications are accepted on an as-needed basis. Email the Trail Grant Coordinator if you need to submit by mailing a hard copy. Applications must be stamped and mailed by March 31st, 2025.

GENERAL INFORMATION:
This is a competitive program. Staff members are available to discuss your project or review application materials. You are encouraged to submit any draft application or materials by March 8, 2024 if you would like staff to provide comments. For assistance, please contact:

Daniel Golner, Grant Coordinator
daniel.golner@state.mn.us
(651) 259-5599

Project #

LOCAL TRAIL CONNECTIONS PROGRAM
2025 Grant Application

1) GENERAL CONTACT INFORMATION:

Grant Applicant (Unit of Government Required):
Contact Person:
Contact Title:
Mailing Address:

Phone:
Email address:
If the project has a trail club, organization, or project partner, please include below:
Organization/Club Name:
Contact Person:
Contact Title:
Mailing Address:

Phone:
Email address:

2) GENERAL PROJECT INFORMATION:

Project Name:
Project Summary (30 words or less):
Project Completion Date:
Trail Name:
Website with Trail Info:

3) FINANCIAL INFORMATION:

Grant Request	$	Source of Cash Match (describe below in the box next to $ amount)	Are these match funds secured? YES	Are these match funds secured? NO
Non-State Cash Matching Funds (25% cash match required):	$			
Non-State Cash Matching Funds If another source	$			
Non-State Cash Matching Funds If another source	$			
Total Project Cost	$			

Total Project Cost:$(Grant Request + Matching Funds must = Total Project Cost)
If this project has received federal funding through the Enhancements Program or MnDOT's Transportation Alternatives Program, please indicate which year the project is programmed for construction? FFY:

Pursuant to Minnesota Statutes 177.41 to 177.44, and corresponding Minnesota Rules 5200.1000 to

5200.1120, this program is subject to prevailing wages as established by the Minnesota Department of Labor and Industry. If awarded, all contractors and subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties. Accordingly, ensure pricing includes costs for prevailing wages.

4) PROJECT LOCATION:
County Project is Located:
State Legislative (House) District:
State Senate District:
State House Representative (name):
State Senator (name):
Congressional District:

5) MEASURABLE TARGETS/OUCOMES:
It is required that measurable targets and outcomes be collected for your project. Complete the section below with exactly how many miles of trail that will be acquired, newly developed or existing trail miles improved, along with the number of trailhead facilities, bridges, and/or culverts that will be developed or restored as part of just this project, not the whole trail. After the project is complete the measurable outcome will be compared with the target included.

Trail Miles to be Acquired:
New Trail Miles to be Developed/Created:
Existing Trail Miles to be Restored or Improved:
Number of Trailhead Facilities to be Developed or Restored:
Number of Trail Bridges/Culverts to be Developed or Restored:

6) RECREATIONAL USES FOR PROJECT:
6A Indicate the existing or proposed uses of the trail under primary use and the secondary recreation uses which will directly benefit from the proposed project:

Primary Use	Secondary Use	
		Walking/Hiking
		Bicycling
		Mountain Bicycling
		Horseback Riding
		Cross-Country Skiing
		In-Line Skating
		Snowmobiling
		ATV Riding
		Off-Highway Motorcycling
		4 X 4 Trucking
		Other (specify):

6B) Describe/Justify how each of the above identified primary and/or secondary trail user groups will benefit from the project. Response required for each identified use above.

6C) Will this project provide year round trail use? If it is planned to provide year round use, outline which users indicated above will benefit and how the facility will be maintained for those uses.

7) PROJECT DESCRIPTION:

*Provide a description sufficient enough to understand the project. Indicate prominently whether this is primarily a new trail or facility development request, an enhancement to an existing trail or facility, or an acquisition. Make sure to include the design specifics of the project, such as the trail width (**paved multi-use bicycle/pedestrian trails must be at least 10 feet wide**). Include how this project will be immediately available for use by the general public. If this project is a phase of a larger project, very briefly describe how it fits into the larger plan, however, focus specifically on how the grant funds will be used for this project. Describe how the project will enhance the community. Also, briefly explain why it is important for this project to be funded. Use the space below.*

8) PROJECT COST BREAKDOWN:

Identify each recreational trail/facility being proposed for funding. Provide a short quantitative description of the facility (linear feet, dimension of structures, number of components, etc.), the total estimated cost and the expected completion date for each for just this grant request. Include materials, landscaping, design/engineering services, contract service, etc. Add or delete rows in the text boxes below as appropriate. For acquisition projects, fill out the acquisition table below.

Trail/Facility	**Description**	**Estimated Cost**	**Expected Completion Date**
	TOTAL COST	$	

ACQUISTION (if applicable):

Description of Parcel	***Acres or Miles of Trail***	***Reasonable Market Value Estimate***	***Expected Acquisition Date***
	TOTAL COST	$	

9) PROJECT LOCATION MAP:

It is important for reviewers to have an idea of where in the state and/or your region the project being proposed is located. This map must be 8 ½" X 11" in size ONLY, in color, and be able to show where the project is generally located within the state or region. Insert the map here.

10) PROJECT SITE LEVEL MAP:

It is also important for the reviewers to be able to see where the project is located within the context of a city, county, park, etc. This map must be 8 ½" X 11" in size ONLY, in color, and should be very effective at showing how the project fits within its specific context. The map must show existing trails/facilities, proposed trails/facilities as directly proposed as part of the project, and future trail/facility development/acquisition plans. ***Color Coding****: Red: Boundary, including all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant; Green: Existing facilities that will remain; Yellow: Acquisition and/or trail development accomplished with this grant; Blue: Future acquisition and/or development. Make sure to include a key to the map. A clear and high quality map is very important in explaining the project. The scale of this map is usually small. Insert the map here.*

11) SITE AND PROJECT QUALITY:
What considerations have been given to the needs of the intended trail user groups and are they appropriate for the location? What attractive features exist on site or within view of the proposed project that may bring in potential user groups to this project location? Describe how the project will enhance the quality of the user experience. Does the proposed project develop infrastructure and amenities that meet the needs and interests of future generations, diverse communities or an underserved segment of the population? Is the proposed project located in a densely settled area or area of rapid population growth? What other facilities (if any) are on site or within the trail corridor that enhances this project? Describe what attractive features exist on the site or within view. Use the space below.

12) PROJECT READINESS:
What is the current status of the project? Can the project begin immediately? What major activities must still be accomplished before the project can begin? Will the project be completed within the appropriation timelines? At a minimum, please reference land acquisition requirements, status of engineering/design, timeline of construction, and completion, and relevant permits and approvals that have/have not been obtained for the project. Is there urgency to move ahead with this project now, and what consequences are looming if it is not funded? Use the space below.

13) ACCESSIBILITY (ADA):
All facilities that are developed, or portions thereof, using these funds must be accessible for persons with disabilities or be eligible for an exemption. The Americans with Disabilities Act (ADA) has developed guidelines for outdoor developed areas, buildings and facilities and is available at www.access-board.gov. Will the project facilitate and/or improve ADA access to existing trails or trail related facilities? Does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities? Describe how the trail or facility is designed for use by persons of all abilities and takes into consideration ADA design standards. Do not just state the trail will be ADA compliant. If your project will not be ADA accessible, list the specific exemption permitted in ADA guidelines. Use the space below.

14) CONNECTIVITY:

14A) Describe how the trail project will connect multiple destinations and/or communities. Use the space below.

14B) Does the trail project connect directly to an existing state or regional trail? Check all that apply and describe below if applicable.

Connects to Designated and Existing State Trail:	
Connects to Designated and Existing Regional Trail:	

14C) Does the trail project connect directly to an existing state park, state recreation area, regional park, high quality natural resource, local recreation area, or local park? Check all that apply and describe in the below if applicable.Connects Directly to a State Park or State Recreation Area:

Connects Directly to a Regional Park or Regional Recreation Area	
Connects Directly to a Regional Park or Regional Recreation Area	
Connects Directly to a Local Park or Recreation Area:	
Connects Directly to a High Quality Natural Resource (not included above):	

14D) Describe how the trail project contributes to the overall connectivity of the trail system in the area. Specifically, how well does the project connect existing trail networks or fill critical gaps within the trail system? How well does the project help promote connectivity among trail networks statewide? Use the space below.

15) NATURAL RESOURCE IMPACT:

Describe the potential impact to natural resources by the project and efforts to avoid or mitigate adverse effects. This includes considerations for trail design and construction practices, noise, odors, dust control measures, surface erosion, fish and wildlife populations, damage to wetlands or other ecologically sensitive natural resources, landscaping that includes native planting, and historical/archaeological sites. Also, demonstrate the compatibility of the proposed project with existing adjoining land uses. To the extent possible, all landscaping or plantings that are done in the project area must be native to Minnesota and preferably of the local ecotype and describe below how this project will comply with this requirement.

ATTACHMENT CHECKLIST

REQUIRED ATTACHMENTS (All attachments MUST be 8 ½ by 11 ONLY)

	Attachment A – Required Certifications The first signature block is to be signed by the proper authority for the grant applicant. The specific manager of the facility that is being rehabilitated, enhanced or developed should sign the second section. If the proposed project will utilize public land that is not under the jurisdiction of the grant applicant, the proper authority must sign the final section in order to assure that they are both aware and supportive of the project.
	Attachment B – Resolution Supporting Application The application must be accompanied by either a copy of a resolution, council minutes or some other official documentation that demonstrates that the local unit of government supports the proposed project and the consequent application. The resolution does not need to have a specific form or specific language, as long as it satisfies what was outlined in the previous sentence. A sample resolution has been included. The sample resolution is a combination type resolution example. It shows support of the grant application (as required above), and if the project is awarded, it includes language to support accepting the grant award, names the fiscal agent, and states that the facility or trail will be maintained for no less than twenty years. This combination resolution helps eliminate the need for an additional resolution for this project in the future, if awarded a grant.

ADDITIONAL ATTACHMENTS (if applicable)

	Attachment C – Letters of Support Letters of support are an important factor for reviewers when selecting projects. There should be an effort to solicit letters from specific groups that will derive a direct benefit from the project. The applicant is also welcomed to provide letters of support from all other sources as well.
	Attachment D – Transportation Funding Award Letter If this project is scheduled to receive Federal Transportation funds, then your local MnDOT district should have notified you in some manner. Please attach this notification and fill in the year in which you are scheduled to receive the funding under question 3.

Attachment A – REQUIRED CERTIFICATIONS

Complete the Required Certifications form below with original signatures

For Grant Applicants:

"I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by June 30, 2027, and no reimbursement will be sought for an in-house labor service and/or to meet existing payroll. I also preliminarily agree with plans to develop the proposed trail related project on land administered by my agency."

Name: *Title:*

Unit of Government:

Signature: *Date:*

For Trail and Park Administrators:

"I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded."

Name: *Title:*

Unit of Government:

Signature: *Date:*

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage *(Required only if the proposed project will utilize public land that is not under the jurisdiction of the grant applicant):*

"I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement."

Name: *Title:*

Unit of Government:

Signature: *Date:*

Attachment B – RESOLUTION SUPPORTING APPLICATION

SAMPLE RESOLUTION

DELETE THIS PAGE AND REPLACE WITH ACTUAL RESOLUTION

WHEREAS the City of Sunnybrook supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct five (5) miles of paved trail for the Sunnybrook Recreational Trail System. The trail system is located within 30 acres of Sunnybrook Park, and

WHEREAS the City of Sunnybrook recognizes that it has secured $50,000 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the City of Sunnybrook is awarded a grant by the Minnesota Department of Natural resources, the City of Sunnybrook agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Sunnybrook will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Local Trail Connection Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the City Council of the City of Sunnybrook names the fiscal agent for the City of Sunnybrook for this project as:

Jane Doe
Director of Finance/Treasurer
City of Sunnybrook
87224 Happy Trails Avenue
Sunnybrook, MN 26395
Email and phone #

BE IT FURTHER RESOLVED, the City of Sunnybrook hereby assures the Sunnybrook Recreational Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SUNNYBROOK THIS _____ DAY OF _____, 2025.

_____

MARY DOE - MAYOR

ATTEST:

_____

JOHN DOE - CITY CLERK

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-075 Authorize Parks and Recreation Department to Apply for Outdoor Recreation Grant

---

Background:

Faribault Parks and Recreation Department is requesting permission to apply for an Outdoor Recreation Grant in the amount of $350,000.00 from the Minnesota Department of Natural Resources. This is a matching fund grant which would assist with funding phase 2 of the construction of the Viaduct Park. Due to the amount of the grant request, the Department of Natural Resources is requiring a resolution to apply for the grant.

Recommendation:

Approve Resolution 2025-075 as requested.

Attachments:

1. Resolution 2025-075 Authorize Parks and Recreation Department to Apply for Outdoor Recreation Grant
2. Outdoor Recreation Grant Application

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-075

AUTHORIZE PARKS AND RECREATION DEPARTMENT TO APPLY FOR OUTDOOR RECREATION GRANT

BE IT RESOLVED, that City of Faribault act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 14/March/2025 and that Paul J. Peanasky is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of City of Faribault.

BE IT FURTHER RESOLVED, that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED, that City of Faribault has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED, that City of Faribault has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED, that City of Faribault has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, City of Faribault may enter into an agreement with the State for the above-referenced project, and that City of Faribault certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED, that Thomas J. Spooner, Mayor, is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT, the above resolution was adopted by the City Council of the City of Faribault on 11/March/2025.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

2025 Grant Application

Outdoor Recreation Grant Program

Submission Deadline: March 31, 2025 (by 11:59pm)

***Use the current 2025 Grant Application template, as some of our requirements have changed. Use of prior templates places applicants at risk of excluding required information.**

Before starting this application, please read the 2025 Outdoor Recreation Program Manual. If you are resubmitting an application from a previous cycle, please be sure to use this application as there have been several changes.

Only one park may be included in an application and only one application per park. Applicants can submit more than one application and receive more than one grant. Significant progress must be made on active projects before you can submit another application.

This program is very competitive. Be sure to allow enough time to complete the resolution, public participation, and any appraisals (if your project includes land acquisition). MN DNR Grant Coordinator staff are available to discuss your project. If you would like comments on draft applications, submit them by **11:59pm, February 28, 2025** to Parkgrants.DNR@state.mn.us.

Only complete applications submitted by the final deadline will be considered for funding.

To submit your application, format the entire application, including all attachments, as one "pdf" and email it to Parkgrants.DNR@state.mn.us by **11:59pm, March 31**. Use the form provided for each item or reproduce it in the same format. Use **Application Checklist** as your cover sheet.

After submission, make sure you receive a confirmation email that your application arrived in a useable form by the due date. Applications submitted in an unusable format will not be considered for funding. Paper submission of applications is accepted on an as-need basis. Email Parkgrants.DNR@state.mn.us to alert staff you plan to submit a hard copy via mail. Hard copy submissions must be post-marked by March 31, 2025, and sent to:

MN DNR Outdoor Recreation Grant Program
Attn: Parks and Trails Division Grant Coordinator
500 Lafayette Road, Box 39
Saint Paul, MN 55155

Please note if your project advances to final selection review and is $50,000 or more, financial documentation will need to be provided in accordance with Minn. Stat. §16B.981/Chapter 62 - MN Laws, Article 7, Section 11. This will include recent financial statements and audit as well as a statement of financial position.

A Natural Heritage Conservation Planning Report is required with the application.

A Natural Heritage Review will also be required if your project is selected. **Do not conduct a Natural Heritage Review unless you have been selected for funding.** The cost of this review is not an eligible grant expense.

Timeline: 2024 Grant Round

- Application materials become available.....December 2024
- Review of draft applications (optional) .....February 28, 2025
- Submission deadline.....March 31, 2025
- Awards announced.....June 30, 2025
- State Historic Preservation Office (SHPO) review…Summer 2025
- Contracts signed after final approvals.....Between October 2025 and March 2026
- Grants expire – projects completed .....June 30, 2027

For assistance, please contact

- Sarah Wennerberg, 651-259-5579, sarah.wennerberg@state.mn.us
- Jennifer Bubke, 651-259-5638, jennifer.bubke@state.mn.us
- Department of Natural Resources (DNR) Information Center, 1-888-646-6367

TABLE OF CONTENTS

Application Checklist

Required for all projects

Item 1: ..... Application Summary

Item 2: ..... Project Narrative

Item 3: ..... Project Relation to SCORP

Item 4: ..... Cost Breakdown

Item 5: ..... Project Site Evaluation

Part 1: IPAC Report

Part 2: Conservation Planning Report

Part 3: SHPO Data Search

Part 4: Description of Environmental Impact of Proposed Project

Park 5: Environmental Screening Form (ESF)

Part 6: Climate and Economic Justice Screening Tool (CEJST)

Item 6: ..... Public Participation and Benefit

Item 7: ..... Availability for Public Use

Item 8: ..... Statement of Accessibility

Attachments

Required for all projects

Attachment A: Applicant Resolution

Attachment B: Maps

Location Map

Boundary Map

Recreational Site Plan

Attachment C: Project Timeline

Attachment D: Photos

Attachment E: Plans

Required for all land acquisitions

Attachment F: Appraisal(s)

OUTDOOR RECREATION GRANT PRORAM APPLICATION CHECK-LIST

Please use this checklist to make sure your application is complete before submitting.

Application Deadline: March 31, 2025

Applicants should focus on projects that will be completed during the 2025/2026 construction seasons.

Please note that if your project advances to final selection review, financial documentation will need to be provided including recent financial statements and audit as well as a statement of financial position.

Required for all applicants

Grant Application

- ☐ Item 1: Application Summary
- ☐ Item 2: Project Narrative
- ☐ Item 3: Project Relation to SCORP
- ☐ Item 4: Cost Breakdown
- ☐ Item 5: Project Site Evaluation
  - ☐ Part 1: IPAC Report
  - ☐ Part 2: Conservation Planning Report ***NEW Requirement**
  - ☐ Part 3: SHPO Data Search ****NEW Process**
  - ☐ Part 4: Description of Environmental Impact of Proposed Project
  - ☐ Part 5: Environmental Screening Form (ESF)
  - ☐ Part 6: Climate and Economic Justice Screening Tool (CEJST) ***NEW Requirement**
- ☐ Item 6: Public Participation and Benefit
- ☐ Item 7: Availability for Public Use
- ☐ Item 8: Statement of Accessibility

Attachments

- ☐ Attachment A – Applicant's Resolution
- ☐ Attachment B – Maps
  - ☐ Location Map
  - ☐ Boundary Map
  - ☐ Recreational Site Plan
- ☐ Attachment C – Project Timeline, beginning with Day 0
- ☐ Attachment D - Photos of all existing areas of the park (not project area(s) only)
- ☐ Attachment E – Plans, <u>required for all new and renovated facilities</u>
  - ☐ Buildings, shelters and restrooms plans
  - ☐ Trail, walkway and access route plans
  - ☐ Playground and splash pad plans
  - ☐ Fishing pier plans
  - ☐ Campground plans
- ☐ Attachment F - Federal Appraisal, <u>required for all land acquisition projects</u>

ITEM 1 - APPLICATION SUMMARY – 2025 APPLICATION

Use the 2025 Grant Application template, as requirements have changed.
Using prior templates places applicants at risk of excluding required information.

Please keep the application intact.
DO NOT delete questions that are irrelevant to your project or change numbering.

Applicant Information

Name of applicant: **Click here to enter text.**
Name and title of contact: **Click here to enter text.**
Address: **Click here to enter text.**
City: **Click here to enter text.** State: **MN** Zip Code: **Click here to enter text.**
Phone: **Click here to enter text.** Email: **Click here to enter text.**

Park Information

Park Name: **Click here to enter text.**
Park Address: **Click here to enter text.**
City: **Click here to enter text.**
Nine Digit Zip Code: **Click here to enter text.**
County: **Click here to enter text.**
Township, Section, Range: **Click here to enter text.**
Existing Park Acres: **Click to enter amount.**

Project Information

Project Type (Check all that apply to this project):

- ☐ Acquisition: Acres to be purchased: **Click to enter amount.**
- ☐ New Development/Construction
- ☐ Redevelopment/ Rehabilitation
- ☐ Replacement/ Demolition

Description: Provide a short description (less than 30 words) of your project proposal. Include only items that will be accomplished with this project. Do not include work to be accomplished in future phases.

Click here to enter text.

Financial Information

The Applicant must provide a non-state match of, at least, 50% of the total cost. This match may consist of cash or the value of materials, labor and equipment usage by the applicant, donations or any combination of these. Applicants that provide, at least, 20% of the match from their own resources will receive additional consideration in the review criteria. The total project cost shown below must equal the total cost shown in Item 4 – Cost Breakdown.

Total Project Cost: **Click to enter amount.**

Grant Request: **Click to enter amount.**
Match Amount: **Click to enter amount.**

Match: List all sources and amounts of the match and identify if it is committed or pending. This program requires a one-to-one match. The match can consist of cash, the value of materials, labor and equipment usage by the local sponsor, donations or any combination thereof. Other state and federal grants are not eligible for match under this program.

Applicants who provide at least 20% of the match from their own resources and/or have their match committed at the time of the application will receive additional consideration in the review.

Matching Share Contributors (Name and funding source):	**Match Amount/Value**	**Type (cash, donated land, etc.)**	**Is Match Secured or firmly committed. If committed, list date expected to be secured.**
GRAND TOTAL			

ITEM 2 - PROJECT NARRATIVE

Please limit each response to 1-2 paragraphs, no more than 250 words per paragraph.

1. Provide a general overview of what the project involves and what will be accomplished by the completion of the proposed project. Discuss why this project is needed at this time. Identify new facilities that will be constructed, existing facilities that will be renovated or replaced (specify which), or the general site improvements that will be completed with the requested funding.

   Click here to enter text.

2. What design elements are included that contribute to preserving environmental resources as part of ensuring a quality outdoor recreation experience for present and future generations?

   Click here to enter text.

3. Who is accessing your park the most? Who has the least access? How does the proposed project address the needs of the users with the least access?

   Click here to enter text.

ITEM 3 - PROJECT RELATION TO SCORP

Discuss how the following Strategic Directions from the 2020-2024 Statewide Comprehensive Outdoor Recreation Plan (SCORP) apply to your project. *The SCORP is available at this link.*

Note: The 2020-2024 SCORP will be used to evaluate 2025 applications.

How Does the Project Connect People to the Outdoors?

1. How does the proposed project design and redevelop outdoor recreation facilities so they accommodate varying forms of transportation to your park? Describe the types of transportation used to access your park from your community (e.g., trail, car, public transportation).

   Click here to enter text.

2. How does the park and/or proposed project provide outdoor recreation facilities to promote a welcoming environment for people of all abilities and diverse backgrounds? Does your park provide accessible seating, bathrooms, drinking water, shade opportunities, informational signs and/or safety features? Please describe.

   Click here to enter text.

3. How does the proposed project provide high-quality experiences to visitors through thoughtful design, programming, and interpretation? Does your project include development or expansion of facilities to provide high quality experiences? Are interpretive signs provided to enhance the user experience?

   Click here to enter text.

Does the Project Acquire Land and/or Create Opportunities?

Acquisition

If you are not acquiring land,

- *Respond "Not applicable" to questions 1-5 and proceed to Development-Redevelopment questions 6-9.*
- *Any responses provided to questions 1-5 will not be reviewed or scored.*

1. Is the proposed project located in a densely settled area and/or area of rapid population growth?

Click here to enter text.

2. Does the proposed project accelerate the acquisition of private in-holdings and add lands to existing parks to enhance resource protection and recreational opportunities? Please describe.

   Click here to enter text.

3. Does the proposed project acquire exceptional one-time opportunities of unique, high-quality natural resources that meet critical needs outside of regional centers? Please describe.

   Click here to enter text.

4. Does the proposed project acquire land to connect protected and high-quality natural resource corridors? Please describe.

   Click here to enter text.

5. Does the proposed project acquire land that protects important water resources including lakes, rivers, wetlands, shoreline, and critical watersheds? Please describe.

   Click here to enter text.

Development/Redevelopment

6. How does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities? Does your project incorporate universal design, family friendly facilities, separation of uses (active/passive use, RV/tent sites), appropriate quality natural setting for proposed activities? Please describe.

   Click here to enter text.

7. How does the proposed project create an accessible environment that is open and flexible to accommodate new and emerging nature-based recreation uses? Does the project support numerous activities, maintain large open play areas, incorporate emerging nature-based activities such as camping, fishing, water access, birding, hiking, wildlife viewing, etc.? Please describe.

   Click here to enter text.

8. How does the proposed project develop new infrastructure and amenities that meet the needs and interests of future generations and diverse communities (e.g., develop group-based opportunities such as group campsites, group picnic areas, and gathering spaces used by diverse communities. Offers amenities that meet the lifestyles of our target

markets such as wireless internet, playgrounds, family bathrooms, areas for specialized interest, etc.)? Please describe.

Click here to enter text.

9. Will the proposed project be designed and constructed with sustainable and resilient infrastructure, including effective storm water management (e.g., rely on up-to-date green infrastructure and best practice designs, is energy efficient, easy to maintain and uses recycled/recyclable materials, conserve the use of water at facilities and/or design facilities to effectively manage storm water onsite.)? Please describe.

   Click here to enter text.

Does the Project Take Care of What We Have?

1. Does the proposed project result in redevelopment, renovation, or rehabilitation of existing infrastructure to ensure high-quality and safe experiences for the public (e.g., roof replacement, structural replacement, trail resurfacing, refurbishing trail head amenities, campgrounds rehabbed and updated, bring facilities up to modern codes and standards, and/or make it easy for everyone to access and enjoy parks and trails)? Please describe.

   Click here to enter text.

2. Does the project sponsor maintain a Capital Asset Management plan, that includes a schedule of replacing park equipment/facilities, to ensure protection and full utilization of the proposed facilities (yes or no, describe)?

   Click here to enter text.

3. Does the proposed project preserve existing high-quality natural areas and water resources? Please describe.

   Click here to enter text.

4. Does the proposed project restore and reconstruct natural communities that have been degraded or lost due to agriculture or development?

   Click here to enter text.

ITEM 4 - COST BREAKDOWN

Development (see Program Manual for eligible costs). Contingency and indirect costs are not eligible grant expenditures. Design/Engineering costs more than 10% of the total project construction cost are not eligible. Be aware we require all existing and proposed facilities to have accessible routes so please account for that in your cost breakdown. If your project is selected for federal funding, the Build America, Buy America Act will apply (BABAA). We recommend including pricing from BABAA compliant companies to the extent possible on applicable budget lines.

Pursuant to Minnesota Statutes 177.41 to 177.44, and corresponding Minnesota Rules 5200.1000 to 5200.1120, this program is subject to prevailing wages as established by the Minnesota Department of Labor and Industry. If awarded, all contractors and subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties. Accordingly, ensure pricing includes costs for prevailing wages.

Please provide cost breakdown by facility, not by materials. See examples. Delete the listed examples from your budget prior to submission.

Facility (e.g., picnic area, campground, walkway, shelter, restroom)	**Description (linear feet, dimensions, material used, number of components, etc.)**	**Cost Per Unit**	**Total Cost**
Example: Bathroom/Shower/Storm Shelter	*Materials and labor for construction of one 37' x 38' concrete block facility. Also includes septic system and drain field.*	*$596,000*	*$596,000*
Ex: ADA-Compliant Pathways	*2,500, linear feet; Crushed Run/Asphalt (8' ft width)*	*$36,252*	*$36,252*
Ex: Signage	*Installation and maintenance of 1 interpretive and 3 directional signs*	*$950*	*$950*
Grand Total			

1. How were the cost estimates derived?

   Click here to enter text.

2. What assurances are there that the costs listed are reasonable?

Click here to enter text.

3. Describe any project elements or costs that will improve site resiliency and facility longevity, if any.

   Click here to enter text.

4. What is the anticipated life span of the facilities that will be funded as part of this project? What are the estimated annual maintenance costs?

   Click here to enter text.

5. What is your recent experience completing similar projects with state or federal grant funding?

   Click here to enter text.

Land Acquisition (if application includes acquisition) – Federal (Yellow-Book) Appraisal(s) must be attached. If you are not acquiring land, any answers provided here will not be reviewed or scored.

Parcel Identification Number or location	Description of property	Acres	Appraised Value
Grand Total			

1. Why is this acquisition needed?

   Click here to enter text.

2. Describe the existing resources and features of the site that make it desirable for public outdoor recreation.

   Click here to enter text.

3. Explain how you envision this acquisition contributing to outdoor recreation in the long term.

   Click here to enter text.

4. From whom is this property being purchased?

Click here to enter text.

5. Are any buildings or structures being purchased along with the property?
    a. ☐ No
    b. ☐ Yes – Describe what is planned for those structures and whether the grant funded project includes the value of those structures.

Click here to enter text.

6. How and when will the site be made open and accessible for public outdoor recreation use? For acquisition only grants, parking and a funding acknowledgement sign must be posted prior to close of the grant and the park open for public access. Recreation facilities must be developed within three years from the date of acquisition.

Click here to enter text.

7. Is this property being acquired under threat of condemnation?

Click here to enter text.

8. Was the property listed for public sale?
    a. ☐ No
    b. ☐ Yes – Explain how the property owner was made aware of the grant sponsor's interest in the property.

    Click here to enter text.

9. Does this project involve donated property?
    a. ☐ No
    b. ☐ Yes – Include evidence that the seller was offered the fair market value of the property as just compensation and willingly chose to donate the property instead.

    Click here to enter text.

ITEM 5 - PROJECT SITE EVALUATION

All applicants must prepare and submit the Project Site Evaluation on the next pages. The project site evaluation will provide information necessary to determine the impacts of the project, if any, on the environmental and cultural resources of the project area. It is very important, therefore, that the project site evaluation identify all possible impacts of the proposed project. This will help determine whether any changes in project scope or design may be required or whether mitigation measures must be undertaken. Use the resources below to help you fill out the evaluation:

Endangered Species and Critical Habitat Resources

US Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) Report provides a list of species and other resources such as critical habitat (collectively referred to as trust resources) under the USFWS' jurisdiction that are known or expected to be in or near the project area. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

Minnesota's List of Endangered and Threatened Animal Species

Additional information on animals and plants that are endangered, threatened or merit special consideration or management is available from the Minnesota Natural Heritage Program/Nongame Wildlife Program, Section of Wildlife, Department of Natural Resources (DNR). A booklet entitled Minnesota's List of Endangered and Threatened Animal Species, that includes a list of all species of Minnesota's animals and plants listed under the provisions of the Federal Endangered Species Act of 1973, Public Law 93-205, and/or Minnesota Statute 84.0895, is available from the DNR by calling (651) 296-6157 or (888) 646-6367 or at the DNR website Minnesota's Endangered, Threatened, and Special Concern Species.

Additional information may be obtained by calling the Division of Ecological Resources information number at (651) 259-5100. The DNR is also developing biological surveys on a county-by-county basis on sensitive natural habitats and rare plant and animal species. Several publications are available which provide detailed information on these subjects. Additional information about county biological surveys is available at Minnesota Biological Survey.

Wetlands Resources

Minnesota has adopted a "no-net-loss" wetlands policy. Each state agency must ensure that its activities, including state sponsored, financed, or assisted projects, do not contribute to the loss or diminishment of the many important values of wetlands. Unavoidable impacts must be minimized, and compensatory mitigation must be provided for all values that have been lost or diminished. The basic reference for wetland determination will be the National Wetlands Inventory produced by the U. S. Fish and Wildlife Service and available at the DNR. Questions regarding implementation of the "no-net-loss" policy and identification of wetlands may be directed to the Ecological Resources Division, DNR at (651) 259-5100.

Project Site Evaluation

Using the following format and subject categories below, address all of the points covered under each category and be specific. It is important that the project site evaluation be a complete and accurate assessment of the natural and/or scenic characteristics of the area and the likely impacts of the project, either positive or negative, on those characteristics.

Part 1 – USFWS Information for Planning and Consultation (IPaC) Report

Review of your project by the US Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) Report is required to provide a list of species and other resources such as critical habitat (collectively referred to as trust resources) under the USFWS' jurisdiction that are known or expected to be in or near the project area, as well as a determination of the project's impact on the list of species and other resources (consistency letter). The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

From the website, click on "Get Started" then enter a location, define the area, and confirm the area where the project activities will occur. Then click on "Continue," print the resource list and **attach to your application**. Next, follow the IPaC Determination Key guidance to receive a determination for each listed species and resource and **attach the consistency letter to your application**. Use this information to help guide your responses below.

NEW REQUIRMENT IN 2025

Part 2 – Minnesota Conservation Explorer Conservation Planning Report

A Conservation Planning report (free of charge) is required to provide information on ecologically significant areas.

Go to: Minnesota Conservation Explorer (MCE) (found at https://mce.dnr.state.mn.us/)

- Click on EXPLORE Tab
  - Define Area of Interest (draw, select layers, or upload shapefile)
  - Ensure the defined area covers **both** the entire project area plus any potentially impacted areas.
- Click on "CONSERVATION PLANNING REPORT"
  - The report may take a few minutes to generate.
- Save and **attach to your grant application.**
- Use this information to guide your responses below.

If your application is funded, the DNR will require you to request and submit a **Natural Heritage Review** letter. There is a fee to conduct this step. **Please do not conduct a Natural Heritage Review unless you have been selected for funding.** The cost of this review is not an eligible grant expense.

Part 3 – Minnesota State Historic Preservation Office (SHPO) – Initial Data Search

***NEW PROCESS IN 2025**

SHPO research request procedures have changed with the launch of the Minnesota Statewide Historic Inventory Portal (MnSHIP). Please visit MnSHIP (https://mnship.gisdata.mn.gov/) and the Office of the State Archaeologist (OSA) OSA Portal (https://osaportal.gisdata.mn.gov/) to perform research yourself. You can also visit https://npgallery.nps.gov/nrhp to obtain National Register of Historic Places nominations and information. Although this process allows for quick turnaround of results, please allow sufficient time in case follow-up with Minnesota Indian Affairs Council (MIAC) and/or OSA as needed.

At MnSHIP, search for the project area by 1) address; 2) township, section, and range; or 3) Shapefile. Once you have located your project area, draw a box to further specify the project area, select the print option on the right-hand side of the map, enter a title and export. This will provide a map with a legend and scale. **Attach the map to your application.**

At the OSA Portal, search for your project area. Once located, draw an area to further specify your project area and save a screenshot. **Attach the screenshot to your application.** If the MIAC layer shows up in your project area, you will need to reach out to MIAC and OSA to see if there is potential impact to a cemetery. Reach out to the Grant Coordinators for guidance if this is required. **Email communication to MIAC and OSA must be attached to the application.**

Use the information from MnSHIP and OSA Portal and your community history to help guide your responses below.

Part 4 - Description of Environment and Environmental Impact of Proposed Project

A. Present Land Use: Describe the existing site conditions, facilities, and park acres.

Click here to enter text.

1. Explain why the site is suitable for the type of outdoor recreation proposal being submitted.

2. Does the site include any elements that visually detract from the outdoor recreation experience or that represent a potential public safety hazard?
   a. ☐ No
   b. ☐ Yes – Explain and describe whether this project will help to address those concerns.

B. Environmental Intrusions: Describe **all** rights-of-way, easements, reversionary interests, etc. within the proposed boundary area. All existing and future overhead power lines serving the park must be placed underground. The cost of placing the power lines underground can be included in this application.

Click here to enter text.

C. Fish and Wildlife: Indicate whether the proposed project site is on or adjacent to a national, state, or local wildlife management area, park, or natural area. Describe the known fish and wildlife species common to the project site and any known species that are listed as endangered, threatened or of special concern. Describe the likely impacts of the proposed project on habitat, population levels, and any other factors related to the fish and wildlife resources.

Click here to enter text.

D. Vegetation: Describe the major plant species and communities common to the project site and any known species that are listed as endangered, threatened or of special concern. Describe the distribution of major plant communities or types on the site. Indicate the extent of cutting, clearing, removal or other disturbance that will result from the proposed project, as well as any restoration and/or protection activities planned as part of the project.

Click here to enter text.

E. Wetland Resources: Describe any existing wetland areas on or adjacent to the proposed project site. Indicate any likely physical disturbances of these wetlands, including (but not limited to) draining and filling that would result from the proposed project. Describe any other potential impacts to wetlands, such as water level fluctuations or water pollution that may result from the proposed project. Discuss possible alternatives that would avoid or minimize negative wetland impacts. Also describe any other water resources on or adjacent to the site, proposed uses of surface or groundwater, and any possible impacts on these resources, including depletion or pollution, resulting from the proposed project. Explain how the proposed project would help to protect water quality on or adjacent to the site.

Click here to enter text.

F. Geologic and Physiographic Features: Describe any interesting, unique, or fragile geologic and/or physiographic features on the proposed project site and any likely impacts on these features that would result from the proposed project. Also describe any proposed protection activities or measures to provide public education, interpretation, and enjoyment of these resources.

Click here to enter text.

G. Flood plains: Describe any flood plains in the project area. Include flood plain levels, what development in the flood plain areas will look like and all mitigation efforts.

Click here to enter text.

H. Air Quality/Noise: Describe any temporary or permanent air or noise pollution that will result from the development and use of the site and the impact(s) on adjacent land uses or landowners.

Click here to enter text.

I. Archeology/ Ground Disturbances: Provide a description of current and historic land use and ground disturbances. Include available information concerning known or suspected archaeological resources within or adjacent to the park. Indicate if any of these identified resources will be impacted by the proposed project.

Click here to enter text.

J. Historic Structures: List known historic buildings or structures located within or adjacent to the project area (i.e., individual properties or districts which are listed in the National Register of Historic Places, or which meet the criteria for listing in the National Register). If applicable, identify any expected or potential impacts to these properties with the proposed project.

Click here to enter text.

K. Surveys: Have there been any previous cultural and/or historic resource surveys completed that included this project site within the area of potential effect that was assessed?

☐ No – Describe any construction planned as a result of this project that will extend beyond the pre-existing disturbance area (including surface area and depth).

Click here to enter text.

☐ Yes – Attach survey and summarize findings and include page number references below.

Click here to enter text.

Part 5 - Environmental Screening Form (ESF)

The table below serves as a record of the environmental resources present at the site, whether the proposed action is likely to have a significantly negative impact on those resources, and whether further information is needed to determine the potential impact. Review the listed resources and identify any resources that may be significantly impacted by the action. The Environmental Screening Form (ESF) should be completed with professional input from resource experts and in consultation with relevant local, state, tribal, and federal governments, as appropriate.

For each resource, indicate if positive or negative impacts are anticipated to result from the action or if further information is needed to determine the potential impact.

+ indicates positive impacts are anticipated to result from the action
- indicates negative impacts are anticipated to result from the action
? indicates further information is needed to determine the potential impact
n/a indicates resource does not exist on site or there is no impact

Site Name:

	How will the project affect the following resources?	**+**	**-**	**?**	**n/a**
1	Air quality	☐	☐	☐	☐
2	Circulation and transportation	☐	☐	☐	☐
3	Climate	☐	☐	☐	☐
4	Contamination or hazardous materials even if remediated	☐	☐	☐	☐
5	Endangered species: (listed or proposed threatened or endangered) including associated habitat	☐	☐	☐	☐
6	Environmental justice: minority and low-income populations	☐	☐	☐	☐
7	Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	☐	☐	☐	☐
8	Historic or cultural resources	☐	☐	☐	☐
9	Invasive species	☐	☐	☐	☐
10	Land use plans or policies from other agencies including tribes	☐	☐	☐	☐
11	Lightscapes, especially night sky	☐	☐	☐	☐
12	Migratory birds	☐	☐	☐	☐
13	Recreation resources	☐	☐	☐	☐
14	Socioeconomics: changes to tax base or competition with private sector	☐	☐	☐	☐
15	Sound (noise impacts)	☐	☐	☐	☐
16	Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	☐	☐	☐	☐
17	Water quality and/or quantity	☐	☐	☐	☐
18	Water: coastal barrier resources or coastal zones	☐	☐	☐	☐
19	Water: marine and/or estuarine	☐	☐	☐	☐
20	Water: stream flow characteristics	☐	☐	☐	☐
21	Water: wetlands and floodplains	☐	☐	☐	☐
22	Other important resources Explain:	☐	☐	☐	☐

1. Have there been any previous environmental documents that are relevant to this project or this specific site?
    a. ☐ No
    b. ☐ Yes – Attach and summarize findings and include page number references below

2. Explain any negative or unknown impacts identified in the table of the ESF.

    Click here to enter text.

3. How was the information identified in the table derived and what sources of data were used to justify the impact selection?

    Click here to enter text.

4. Who contributed to filling out the ESF (include name, title, agency) and what qualifications do they have that provide the necessary resource expertise to determine impact significance?

    Click here to enter text.

5. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.

    Click here to enter text.

***NEW REQUIRMENT in 2025**

Part 6 – CEQ's Climate and Economic Justice Screening Tool (CEJST)

All applicants, regardless of disadvantaged status, must provide the results of a CEJST query for the project location.

- Visit CJEST (https://screeningtool.geoplatform.gov/)
- Zoom to the Census tract of your project location, click on the census tract
- Use the Tract Information to the right of the map to provide the following information:

Tract Information
Number: **Click here to enter text.**
County: **Click here to enter text.**
Population: **Click here to enter text.**

Tract Demographics (percentages)

Race / Ethnicity
White: **Click here to enter text.**
Black or African American: **Click here to enter text.**
American Indian and Alaska Native: **Click here to enter text.**
Asian: **Click here to enter text.**
Native Hawaiian or Pacific Islander: **Click here to enter text.**
Other: **Click here to enter text.**
Two or more races: **Click here to enter text.**
Hispanic: **Click here to enter text.**

Age
Children under 10: **Click here to enter text.**
Ages 10 -64: **Click here to enter text.**
Elderly over 65: **Click here to enter text.**

Identified as Disadvantaged? ☐ **YES(**Continue to question 1 and 2) ☐**NO** (Continue to question 2)

1. If yes to above, please indicate the burden and socioeconomic thresholds. Relevant categories will be blue. For each relevant category, select the "+" icon and enter information for all sub-categories that are indicated in bold for exceeding the percentile threshold:

☐ Climate Change: **Click here to enter text.**
☐ Energy: **Click here to enter text.**
☐ Health: **Click here to enter text.**
☐ Housing: **Click here to enter text.**
☐ Legacy Pollution: **Click here to enter text.**
☐ Transportation: **Click here to enter text.**
☐ Wastewater Discharge: **Click here to enter text.**

☐ Workforce Development: **Click here to enter text.**
☐ Low Income: **Click here to enter text.**

2. (Optional) Regardless of status derived from CEJST, please provide additional information regarding the project location or community served. Does your target population fall outside the census tract of the project location? Are there population trends happening in your community, city, county, etc. that influence the need for or impact of your project?

   Click here to enter text.

ITEM 6 – PUBLIC PARTICIPATION AND BENEFIT

Address the following questions regarding public participation, planning process and how this project will provide new and/or expanded recreational opportunities.

1. Describe both short- and long-term outdoor recreation benefits that will be achieved as a result of this project.

   Click here to enter text.

2. Explain how this project fits as part of other projects planned for this same site in the next three years.

   Click here to enter text.

3. Describe the process that led to the development of this proposal and how the public was involved.
   - Who was involved (include any state, local, and federal agency professionals, subject matter experts, Native American tribes, and members of the public)?
   - What information was made available and what opportunity to be involved in planning and developing your proposal was provided?
   - How were they able to review the completed proposal?
   - Describe any public meetings held and/or formal public comment periods, including dates and length of time. Were formal comments received and did you provide written responses?

   Click here to enter text.

4. If relevant, please describe in further detail any tribal engagement that has occurred on this project.

   Click here to enter text.

ITEM 7 – AVAILABILITY FOR PUBLIC USE

All facilities within the park must be designed and available for general public use and open during typical park hours. This includes restrooms, picnic shelters, campgrounds, playgrounds and other structures. For parks that include marina or campground facilities, a minimum of 50% of the berths/campground spaces must be available for short-term rental and an equitable method of allocating long-term rentals shall be used. All personal property must be removed at the end of each use season.

State the specific hours of operation, including seasonal hours, and any current or anticipated programmed use for the facilities proposed to be funded with this application. Saying the park will be open during normal park hours is not specific. Also describe any arrangements with schools, local organizations, clubs, or city programs for the use of the facilities and any reservation systems. Explain how this may impact facility availability to the general public.

Describe what fees, if any, will be charged for use of the park facilities and/or access to the park.

Click here to enter text.

ITEM 8 - STATEMENT OF ACCESSIBILITY

All facilities improved with this grant project must meet current Americans with Disabilities (ADA) standards and the final guidelines for Outdoor Developed Areas. In addition, all critical existing components of the park listed below must be accessible to persons with disabilities.

Critical components include:

- Accessible parking spaces serving each area of the park.
- Restrooms, if provided, must be accessible.
- Drinking water, if provided, must be accessible.
- Access routes to all recreation facilities must be provided. For this program, an access route must be a minimum of five feet wide, slip resistant, firm and stable.

If the restrooms and/or drinking water are not accessible to persons with disabilities or access routes are not provided to all facilities, you will need to include these costs in your Cost Breakdown.

Common park elements:
For common elements that your park might offer (existing or new), ADA considerations must be included: at least one accessible picnic table, accessible entrance into play areas or sport courts, a walkway leading to the first disc golf tee, etc. View standards below for all other facilities.

The following guidelines will help you design your facilities. Copies can be ordered from the U.S. Access Board at (800) 872-2253 or downloaded from their website at United States Access Board.

- ADA Accessibility Standards for Buildings and Facilities
  (For buildings and certain recreation facilities including playgrounds, recreational boating facilities, and fishing piers)

- Final Accessibility Guidelines for Outdoor Developed Areas September 26, 2013
  (For outdoor developed areas such as campgrounds, picnic areas, trails, and beaches. These guidelines, developed for federal facilities subject to the Architectural Barriers Act, are to be used for facilities improved by this Outdoor Recreation Grant Program.)

1. How does the proposed project address access requirements under the ADA Standards, Final Accessibility Guidelines for Outdoor Developed Areas and all critical components identified above? **Be specific for each proposed facility and existing critical components, providing details to the extent possible.**

Click here to enter text.

ATTACHMENT A - APPLICANT'S RESOLUTION

A copy of this approved resolution, *with no wording changes*, must be included with the application.

BE IT RESOLVED that <APPLICANT> act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on <DAY / MONTH / YEAR> and that <APPLICANT's REPRESENTATIVE> is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of <APPLICANT>.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that <APPLICANT> has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that <APPLICANT> has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that <APPLICANT> has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, <APPLICANT> may enter into an agreement with the State for the above-referenced project, and that <APPLICANT> certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that <TITLE OF AUTHORIZED OFFICIAL> is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the < City Council, County Board, etc.> of <APPLICANT> on <DAY / MONTH / YEAR>.

SIGNED:	WITNESSED:
_____	_____
(Signature)	(Signature)
_____	_____
(Title) (Date)	(Title) (Date)

ATTACHMENT B – MAPS

1. **Location Map:** The location map shows the location of the park within your community. The map should identify the main roads to access the park.

2. **Boundary Map**: The map must clearly indicate the area to be acquired and/or developed as well as the proposed boundary of the larger park/recreation area that would be subject to the perpetual protection provisions, all known outstanding rights and interests in the area held by others, total acres within the boundary, and a north arrow. The Boundary Map will become part of the grant contract, so it is important to have an accurate map.

   Include the following information on your boundary map:
   - Park/site name and address, including county name.
   - Latitude/longitude of park entrance or parking area
   - Map legend
   - Draw and label the complete park boundary in a dashed red line. This boundary must include all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant.
   - Indicate any rights-of-ways, easements, reversionary interests, etc. to the park area, including overhead utility lines.
   - Geographic reference point such as a section corner or designated road intersection.
   - Acreage of the park and/or each parcel to be acquired. If acquiring additional land for an existing park, differentiate existing acreage v. new acreage.
   - North arrow and graphic bar scale using the example below:

     0 250 500

   - Signed and dated by the applicant.

3. **Recreational Site Plan**. The Recreational Site Plan must be drawn to scale, all existing buildings and facilities in the park and all acquisition and/or development listed in the Cost Breakdown. <u>See color coding instructions. All facilities must be identified with legible labels. The Rec Site Plan must align with the project budget.</u>

   Include the following information on your site plan:
   - Title "Recreation Site Plan" and the project name.
   - Entrance to the park and location of existing and/or proposed public parking facilities.
   - Location of all existing and planned recreation and support buildings and facilities such as restrooms, shelters, and potable water. See color coding instructions below.
   - All lakes, rivers, streams, wetlands, floodplains, and adjacent land uses.
   - Access routes (existing and/or proposed) to all existing and proposed facilities.
   - North arrow and graphic bar scale using the example below:

     0 250 500

A text scale such as 1” = 500’ is not acceptable.

Color Coding for map/plan

- Red Park boundary (dashed line)
- Green Existing facilities that will remain.
- Yellow Acquisition and/or development of facilities accomplished with this grant.

ATTACHMENT C – PROJECT TIMELINE

Please include a project timeline for the activity. The timeline should start at day “0” and reference duration in days, weeks, and months. Do not provide specific dates/months in the timeline.

ATTACHMENT D – PHOTOS

Please include photos of each existing recreational facilities/structures and all buildings. Below each photo, indicate the year the facility/building was constructed and if it will remain as is, be renovated or be removed.

ATTACHMENT E – PLANS

Please submit all applicable plan(s) according to the directions provided below.

Buildings, Shelters and Restrooms Plans

For all proposed buildings, shelters, and restrooms that will be constructed or renovated with grant funds submit the following.

1. Front and side views
2. A floor plan with all dimensions

If you are renovating a building, shelter, and restrooms, a current and renovated floor plan must be submitted.

Trail, Walkway and Access Route Plans

For all proposed trails, walkways, and access routes that will be constructed or renovated with grant funds, submit the following:

1. A typical cross section of the trail
2. The trail width, surfacing and base materials

For the purposes of this grant program, a multi-purpose trail should be designed to a minimum 8 feet width. In some cases, this minimum width may not be adequate and a width of 10 feet or more may be appropriate.

All walkways and access routes connecting park facilities from trail and/or parking lots must be a minimum of 5 feet wide.

All trails and access routes must be firm, stable, and slip resistant.

Playground and Splash Pad Plans

Priority will be given to playground and splash pad designs that provide a high degree of safety and accessibility. The facility should be designed to provide an integrated play setting for both children and parents/care providers of all abilities.

Playground facilities must be, at a minimum, designed using the ADA Accessibility Standards, Chapter 10, 1008 Play Areas. Applications that do not include enough information to determine the degree of accessibility and safety typically do not score high enough for funding.

The playground plan must legible and include the following:

1. Show all the proposed playground components and all existing components that will remain. Label each component with its name and the height of its useable surfaces.
2. Identify all type(s), depth(s) and location(s) of the fall-protection surfacing.

The splash pad plan must be legible and include the following:

1. Show all the proposed water components. Label each component with its name and the heigh of its useable surfaces.

Fishing Pier Plans

Fishing pier plans must show the dimensions of the pier, height(s) of the railings and edge protection all in accordance with ADA Standards Chapter 10, 1005 Fishing Piers and Platforms.

Campground Plans

All new and existing campgrounds must adhere to the Local Grants Program Campground and the state laws and rules set by the Minnesota Department of Health. A summary of these requirements is available at Summary of General Requirements for Recreational Camping Areas. Grantees must submit plans and receive approval for the development of a recreational camping area to the MN Department of Health or your local health authority before construction begins.

Upon completion of the campground, a license application, license fee and inspection by the area health inspector is required. A copy of the license must be submitted with your final payment request.

For all proposed campgrounds constructed or renovated with grant funds must submit the following:

1. Show all campground sites to scale.
2. Highlight ADA sites unless all sites provide universal access with accessible surfacing, tables, grills and fire ring. At a minimum, ADA sites should include one or more of each camping type provided (e.g., drive through, electric or primitive).

ATTACHMENT F – APPRAISAL(S) <Only for proposals acquiring land>

If your application includes acquisition of land, you must include an appraisal report by a general real property appraiser licensed by the State of MN that meets the Uniform Appraisal Standards for Federal Land Acquisition (UASFLA). These are federal standards (sometimes called 'yellow book'). The appraisal report must include the DNR and the National Park Service as intended users. The landowner or designated representative must be given an opportunity to accompany the appraiser during the inspection of the property. Appraisals must have an effective date within six months of the application deadline.

If your application is selected for funding, you may be required to submit a technical review of the appraisal report conducted by an appraiser who is not associated with the original appraiser and who is qualified to perform technical reviews under the UASFLA and 49 CFR Part 24.104. See UASFLA Section C-1 for further guidance on technical reviews.

To ensure the appraiser understands the appraisal requirements, we suggest using the sample engagement letter provided below.

Sample Appraiser Engagement Letter

<<Date>>

<<Appraiser Name>>
<<Appraiser Address>>

Re: <<Title of Acquisition>>

Dear <<Appraiser Name>>:

<<Applicant Name>> is pleased to submit to you this letter of engagement. It outlines our understanding regarding the terms and conditions under which you are directed to complete a fair market value appraisal of the <<Title of Acquisition>>, containing approximately <<___>> acres located in <<County>> County, Minnesota, with an address of <<address>>.

The appraisal will establish the fair market value of the land together with improvements of contributory value, if any. The estate to be appraised is Fee Simple Title. The appraisal will be performed in accordance with the Uniform Appraisal Standards for Federal Land Acquisitions (UASFLA). In addition to <<Applicant Name>>, the Minnesota Department of Natural Resources and the National Park Service must be named as intended users. Any technical corrections to the appraisal report required by <<Applicant Name>> and/or the State in the course of their review and acceptance will be performed within the fee set forth below. You will provide <<___>> copies of the appraisal report to <<Applicant Name>>.

The appraisal will be completed on or before <<Completion Date>>. The cost of the appraisal will not exceed <<Appraisal Cost>>, including expenses. Payment in full will be made by <<Applicant Name>> subject to receipt of an invoice from you.

Please indicate your acceptance of this engagement with a signature in the space provided at the bottom of this letter and return a copy to me. I will contact you regarding notice to proceed.

Sincerely,

<<Applicant Contact>>
<<Applicant Name>>

<<Accepted this <<Acceptance Date>>
<<Appraiser Name>>
<<Appraiser's Business Name >>

By: _____

Its: _____

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	John Sherwin, Chief of Police and Mark DuChene, Director of Engineering Services
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-068 Approve Budget Adjustments

Background:

The Police Department is facing an unanticipated expense for training equipment that was not budgeted. As part of the Department's annual use of force and scenario training, officers are required to demonstrate proficiency in the application of proper force. A certified and trained officer role-playing in this capacity is subjected to varying levels of force to create realistic training for officers. A protective suit is donned by the training officer to prevent injury and allow for the realistic application of force. An additional larger training suit to meet the needs of a recently certified training officers. The Forfeiture Fund (215) has special requirements for expenditures, with training expenses and equipment being an approved expense. The amendment would provide authority for a $2,095 purchase for this equipment.

In addition, the Council approved the Woolen Mills Dam Feasibility Study at the January 28th meeting. It was acknowledged in the Council packet that this was an unbudgeted expenditure but necessary to determine what the options were to work with FEMA and the State of Minnesota on the Woolen Mills Dam as a result of the 2024 flooding. This expenditure will be made from the Stormwater Fund and a budget amendment is needed to formalize this authority granted by Council.

Recommendation:

Approve Resolution 2025-068

Attachments:

1. Resolution 2025-068 Approve Budget Adjustments

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-068

APPROVE BUDGET ADJUSTMENTS

WHEREAS, the City Council of the City of Faribault did formally adopt a 2025 Budget and establish fund appropriations for 2025 on December 10, 2024 on Resolution 2024-245 in accordance with City Charter and State Statutes; and

WHEREAS, to provide authority for certain expenditures, it is necessary to amend the budget from time-to-time; and

WHEREAS, the Police Department has identified training equipment to be purchased from the Forfeiture Fund that exceeds the allocated expenditure; and

WHEREAS, the City Council approved the Feasibility Study for the Woolen Mills Dam at the January 28th City Council meeting;

NOW, THEREFORE BE IT RESOLVED, that City staff is hereby directed to revise the 2025 Budget to include the following increased expenditures:

Organization	Object	Amount	Purpose
Forfiet (215)	42410	$2,095	Police Equipment
Storm (603)	43090	$124,555	Faribault Woolen Mills Dam Feasibility Study

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-064 Accept Operation and Maintenance Responsibilities for Vehicle Speed Feedback Sign on Minnesota Trunk Highway 3/20th Avenue NW

Background:

The Minnesota Department of Transportation (MnDOT) has received a grant to improve safety on Minnesota Trunk Highways and as part of said grant, MnDOT has identified installing a Vehicle Speed Feedback sign (VSF), also known as a radar speed sign, on Trunk Highway 3 (20th Street NW) facing the eastbound lane of traffic west of the intersection of Hulett Avenue to provide driver feedback on their speed in hopes of reducing travel speeds and improving roadway safety for both vehicles and pedestrians. MnDOT is willing to purchase and install said sign but a condition of such is that the City agrees to own and maintain said sign. Maintenance may include replacing batteries (the sign will be solar powered) or trouble shooting other technical issues with the vendor. If the sign is damaged and in the City's sole discretion not repairable, the City is under no obligation to replace said sign. Given this, the financial impact to assuming ownership and maintenance of such a sign is considered negligible and can be absorbed within existing City street maintenance budgets.

Recommendation:

Approval of Resolution 2025-064 Accept Operation and Maintenance Responsibilities for Vehicle Speed Feedback Sign on Minnesota Trunk Highway 3/20th Avenue NW

Attachments:

1. Resolution 2025-064 Accept Operation and Maintenance Responsibilities for Vehicle Speed Feedback Sign on Minnesota Trunk Highway 3/20th Avenue NW

2. VSF Sign Location
3. VSF Example

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-064

ACCEPT OPERATION AND MAINTENANCE RESPONSIBILITIES FOR VEHICLE SPEED FEEDBACK SIGN ON MINNESOTA TRUNK HIGHWAY 3/20TH AVENUE NW

WHEREAS, The Minnesota Department of Transportation (MnDOT) has received a grant to improve safety on Minnesota Trunk Highways; and,

WHEREAS, as part of said grant, MnDOT has identified installing a Vehicle Speed Feedback sign (VSF) on Trunk Highway 3 (20th Street NW) facing the eastbound lane of traffic west of the intersection of Hulett Avenue to provide driver feedback on their speed; and,

WHEREAS, MnDOT is proposing to install said VSF sign under certain conditions that must be accepted by the City.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Faribault agrees to receive a VSF sign as part of a MnDOT safety grant at no cost to the City; and,

ALSO, BE IT RESOLVED, the City agrees for this VSF sign to be installed by MnDOT next to the existing 40 mph sign on the eastbound side of Hwy 3 (just west of the intersection of Hulett Ave); and

ALSO, BE IT RESOLVED, the City agrees to own and maintain (by Permit) this VSF sign to keep it operational to include replacing batteries, work with the sign vendor to trouble-shoot any problems; and

ALSO, BE IT RESOLVED, The City and MnDOT acknowledge that if the VSF sign is damaged beyond repair in the sole discretion of the City, the City is under NO OBLIGATION to replace the sign

Date Adopted: March 11, 2025

Faribault City Council

_____

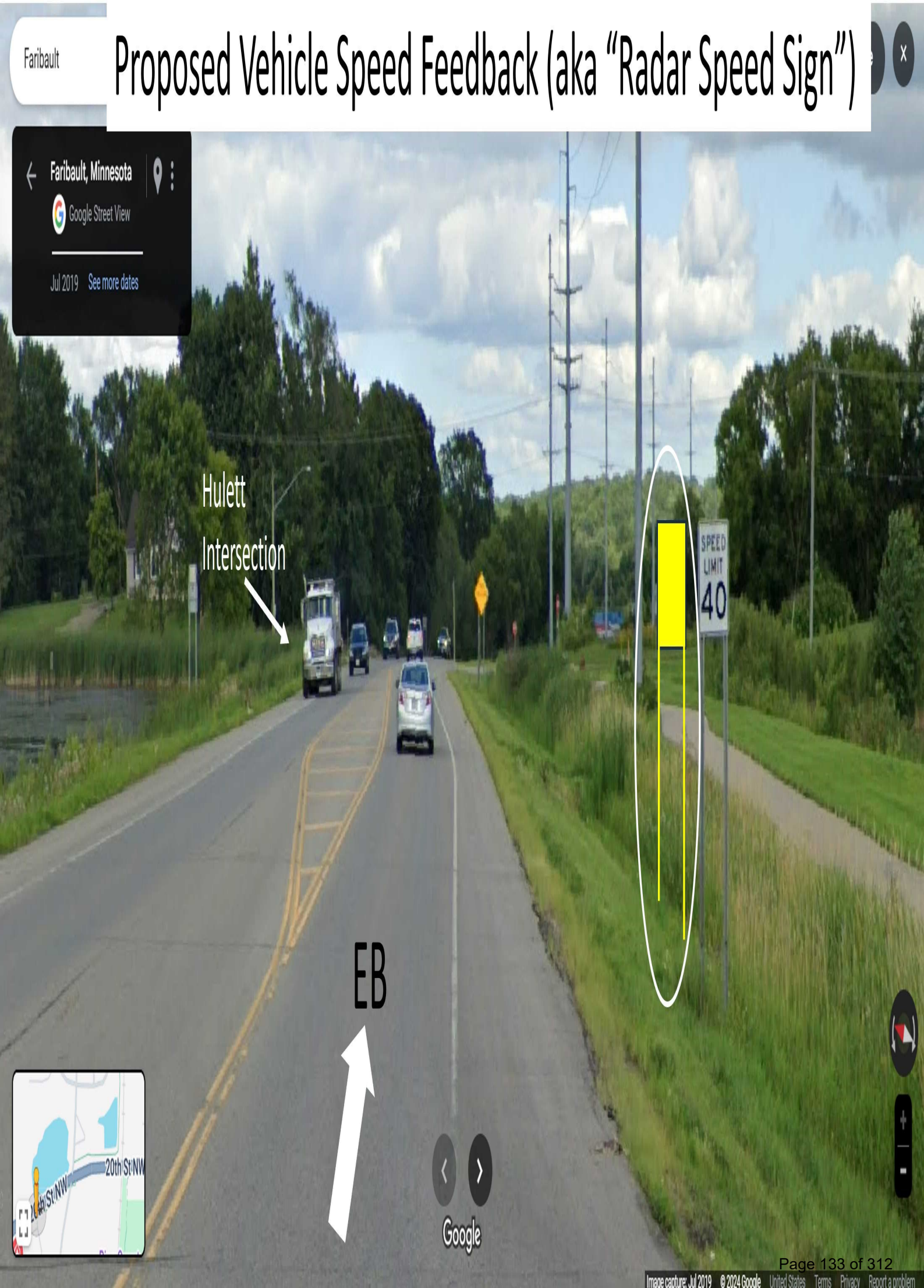
Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Proposed Vehicle Speed Feedback (aka "Radar Speed Sign")



YOUR
SPEED

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	March 11, 2025
SUBJECT:	Approve Quote for Variable Frequency Drives at Water Reclamation Facility

---

Background:

Five variable frequency drives (VFDs) are due for replacement at the Water Reclamation Facility. The VFDs are past their service life of 7-12 years and power critical equipment at the facility. Failure of this equipment could seriously impact plant operations and potentially create permit violations.

Staff solicited a quote for the VFDs from Arrow Electric, Faribault, MN for $30,800. The quote includes the VFDs and electrical components necessary to upgrade the VFD cabinets. Funding will be provided by the Sanitary Sewer Fund (602). Staff is also looking into any rebate incentives from Xcel Energy.

Recommendation:

Approve Quote for Variable Frequency Drives at Water Reclamation Facility from Arrow Electric, Faribault, MN

Attachments:

1. City of Faribault WWTP 2025 Frequency Drive Replacements

ARROW ELECTRIC

License No. EA4667925
PO Box 464 Faribault, MN 55021
PH: 507-331-7769 FX: 507-331-1518

PROPOSAL SUBMITTED TO: City of Faribault PHONE: 1-507-334-2222 DATE: 2-20-2025

STREET: 208 1st Avenue N.W. **JOB NAME: Frequency Drive Replacements**

CITY, STATE, ZIP CODE: Faribault, Mn., 55021 **JOB LOCATION: Water Reclamation Facility**

ARCHITECT: DATE OF PLANS: JOB PHONE:

Attn: Travis, Steve

WE PROPOSE hereby to furnish material - complete in accordance with specifications below, for the sum of: $30,800.00
Thirty Thousand Eight Hundred and 00/100
Payment to be made as follows: Upon completion of the job

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.

Authorized Signature

Note: This proposal may be Withdrawn by us if not accepted within 30 Days

We hereby submit specifications and estimates

Scope of work:

1. Replace (2) existing frequency drives for the River Pumps mounted inside existing enclosures. All material

2. Replace (2) existing frequency drives for RAS Pumps #2 & #3 mounted inside existing enclosures. All material

3. Replace (1) existing frequency drive for the Sludge Transfer Pump All material

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Date of Acceptance:_____. **Signature:**

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Director
MEETING DATE:	March 11, 2025
SUBJECT:	Approve Use of Central Park for Cinco de Mayo Celebration

---

Background:

Jessica Navarro has contacted us and requested the use of Central Park on Sunday, May 4, 2025, to host a Cinco de Mayo Celebration. In case of inclement weather, the celebration will be held on Sunday, May 11.

The community celebration will include dance, music, entertainment and food. The event will run from 11:00 a.m. to 5:00 p.m. They will set up that day previous to the event and are requesting use of Central Park with all fees waived.

Recommendation:

Approve use of Central Park as requested for the Cinco de Mayo Celebration with park rental fees waived.

Attachments:

1. Request

From: Yesika Navajo <yesika1718@yahoo.com>
Sent: Monday, March 3, 2025 3:43 PM
To: Paul Peanasky <ppeanasky@faribaultmn.gov>
Subject: Re: Cinco De Mayo reservation

Hey Paul,

Similar to last years event, we plan to have a live DJ, youth folklorico dancers, face painting, arts and crafts, piñatas, hoping to get organizations and/or businesses that want to table and food vendors.

The dancers will be on from about 230-330
Piñata will be from 330-430
https://www.southernminn.com/faribault_daily_news/news/cinco-de-mayo-event-demonstrates-faribaults-diverse-latino-population/article_dd61ddb6-0bc6-11ef-8a6d-e7d91775e9c4.html

Sent from Yahoo Mail for iPhone

On Monday, March 3, 2025, 3:33 PM, Paul Peanasky <ppeanasky@faribaultmn.gov> wrote:

> Can you provide me with some information? I can not get approval until I get the information on bands, hours, food etc.

City Of Faribault
Parks & Recreation Department

PAUL J. PEANASKY
Parks and Recreation Director

OFFICE | 507-334-2064
EMAIL | ppeanasky@faribaultmn.gov
WEB | www.faribault.org
ADDRESS | 15 W. Division St., Faribault, MN 55021

From: Yesika Navajo <yesika1718@yahoo.com>
Sent: Tuesday, January 21, 2025 8:24 PM
To: Paul Peanasky <ppeanasky@ci.faribault.mn.us>
Subject: Cinco De Mayo reservation

Hello Paul, I hope this email finds you well.

Could I reserve Central Park for Sunday, May 4th, and hold the following Sunday, May 11th, in case it rains?
I know it's a few months in advance, but we are already planning for this community event.

Thank you,
Jessica Navarro

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	March 11, 2025
SUBJECT:	Approve Task Order No. 14 with Foth for Airfield Pavement Rehabilitation Design and Bidding Services at Airport

---

Background:

Attached is a copy of Task Order No. 14 with Foth (Engineering consultants for the Municipal Airport), for professional engineering services for $88,200.00. The task order includes the scope of services for a pavement rehabilitation project that is included in the approved 2025 Budget and CIP. Under the proposed project, taxilane and apron pavement will be rehabilitated, and drainage improvements will be made to extend the pavement lifecycle.

The task order includes project administration, preliminary and final design and bidding services for the project. These services will be reimbursed under the grant funding for the project at the rate of 95%/2.5%/2.5% Federal, State and Local split.

Recommendation:

Approve Task Order No.14 with Foth

Attachments:

1. Task Order 14 - FBL - Pavement Rehab Design and Bidding

TASK ORDER NO. 14
For
Foth Infrastructure & Environment, LLC

In accordance with Section 1 of the Agreement between CITY and Consultant for Aviation Planning, Engineering and Surveying Services dated February 11, 2025 ("Agreement"), CITY and Consultant agree as follows:

Specific Project Data

A. Title: **Airfield Pavement Rehabilitation Design and Bidding Services**

B. Description:

The City of Faribault desires to rehabilitate aging airfield pavement on the apron and taxiways. This project will be reconstruct and rehabilitate portions of the aircraft apron, Taxilane E1, and Taxiway B. Total available funds for project construction are approximately $1,000,000.

1. Services of Consultant

See Attachment No. 1 – Scope of Services

2. CITY's Responsibilities

CITY's responsibilities in accordance with Section 3, of the Contract between Owner and Consultant for Professional Services dated February 11, 2025.

3. Times for Rendering Services

Task	Completion Date
Preliminary Design Submittal	March 28, 2025
Check Plans Submittal	April 23, 2025
Plans Available to Bidders	May 14, 2025
Bid Opening	June 4, 2025
Grant Application	June 13, 2025

4. Payments to Engineer

METHOD OF PAYMENT, LUMP SUM:

The total compensation for services identified under Section 1 of the Task Order shall be $88,200 based on the following distribution:

PHASE	COMPENSATION
Project Management	$12,500
Preliminary Design	$15,700
Final Design	$50,000
Bidding	$10,000
Total	**$88,200**

5. List of Subconsultant's as it pertains to this Task Order:
   None

The Effective Date of this Task Order is March 11, 2025.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Task Order in duplicate on the respective dates indicated below.

CITY: **City of Faribault**

ATTEST:

_____
Thomas Spooner, Mayor

_____
Jessica Kinser, City Administrator

Date: _____

Consultant: **Foth Infrastructure & Environment, LLC**

Adam Wilhelm
Adam Wilhelm, Client Director

Date: 3/7/2025

ATTACHMENT NO.1 - SCOPE OF SERVICES

Airfield Pavement Rehabilitation
Design and Bidding Services

The scope of services to be performed by the Consultant includes all detail work, services, materials, equipment and supplies necessary to provide the scope of work outlined below for project planning activities in support of a project to rehabilitate apron and taxilane pavements. The estimated project construction budget is approximately $1,000,000, with funding from FAA Airport Improvement Program, FAA Airport Infrastructure Grant, State of Minnesota, and local funding. Refer to Exhibit 1 for project definition exhibit.

The Consultant shall complete the scope of services in accordance with generally accepted standards of practice and shall include all work necessary to complete the tasks outlined in this agreement.

TASK A – PROJECT MANAGEMENT

A1.0 PROJECT ADMINISTRATION

A1.1 Project Management and Administration
The Consultant shall be responsible for the development and tracking of the scope of services for the duration of this contract. This includes task identification, staff scheduling and coordination, project communications, monthly progress reporting and invoicing and other important elements of the project. The duration is assumed to be **4** months.

A1.2 Project Development Team Meetings
The Consultant will maintain communications with the Project Development Team (PDT). The PDT will include the Faribault Municipal Airport (commission, city staff, FBO, and/or tenants), the Consultant, and Subconsultants. The Consultant and the PDT will meet periodically to review progress and to discuss specific elements of the design. The meetings will also serve to establish schedules, verify project goals, promote a dialog between the various entities, improve the decision-making process, and expedite design development. The Consultant will prepare minutes of meetings and keep documentation of other communications. For budget purposes, it is assumed that one meeting will be held, and the meeting will be attended by an average of two staff members of the Consultant.

The following project meetings are included with the Scope of Services:

- Preliminary Design Review
- 90% Check Plans Review Meeting (Includes Construction Safety and Phasing Plan Review)

A1.3 FAA Coordination
During the course of the scope of services the Consultant will communicate with the FAA Great Lakes Region on design details and coordination issues. The Airport will be included in all communications, and communication on program direction, funding, and schedule will originate from the Airport. Anticipated coordination items for the project include:

- Submittal of 90% Check Plans, Engineer's Report, and Project Specifications
- Submittal of Construction Safety and Phasing Plan (CSPP) and Phasing Plan Sheets
- Submittal of Final Plans, Engineer's Report, and Project Specifications
- Submittal of 7460-1 forms for temporary and permanent construction

A1.4 Grant Preparation
Following receipt of bids, the Consultant shall prepare required forms for the grant application for construction. Forms include SF 424, 5100-100, and Sponsor Certifications.

TASK B – SURVEY AND MAPPING

Completed as part of Task Order 13.

TASK C – GEOTECHNICAL SERVICES

Completed as part of Task Order 13.

TASK D – ENVIRONMENTAL SERVICES

Completed as part of Task Order 13.

TASK E – DESIGN SERVICES

E1.0 PRELIMINARY DESIGN

E1.1 Preliminary Plan Preparation
Preliminary plans will be developed as part of this task. The work to be performed by the Consultant under Preliminary Plan Preparation will consist of the following tasks:

Preliminary Title and General Information Sheets
This task consists of assembling the preliminary title and general information sheets. The preliminary title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number, Design Traffic data, and Site Layout Plan

Preliminary Typical Cross Sections
This task consists of assembling the Typical Cross Sections to be used for the proposed improvements as well as a preliminary determination of the areas that each Typical Section will apply. The Typical Cross Sections will include but not be limited to typical sections for the proposed grading, drainage and paving improvements.

Preliminary Estimate of Quantities
This task consists of a preliminary development of necessary quantity and tabulation tables for the bid items to be included in the project. These tables will not be populated during the preliminary design effort, but estimated quantities will be submitted under the Preliminary Opinion of Probable Construction Cost task.

Preliminary Plan Layout
Prepare preliminary plan drawings at a scale of 1”=50’ horizontal. These drawings will show topographic base mapping, existing/proposed utility information, proposed airfield pavement improvements, existing and proposed storm and subdrain utility layout and profile information, and pavement removals.

Reference Ties and Bench Marks
This task consists of assembling reference ties to the plan control points and the benchmark data used to develop the plans and to be preserved throughout construction of the project. This task also includes preserving any existing airport permanent control points that are found in the vicinity of the proposed construction.

Preliminary Construction (Operational) Safety and Phasing
This task consists of the developing a suitable plan for construction staging and traffic control measures to be implemented during construction, including traffic control devices, procedures, and layouts, per guidance contained in FAA Advisory Circulars and in coordination with the construction safety and phasing plan work completed under Task E 3.0.

E1.2 Preliminary Engineer's Opinion of Probable Project Costs
The Consultant will prepare an opinion of probable construction cost based on the preliminary plans and will compare the cost to the current project budget. The Consultant will, if necessary, make recommendations pertaining to modifications in the project in order to address budgetary concerns. Preliminary opinions of probable project costs will be based on representative major project elements, historical bid information, and current bidding climate.

E1.3 Quality Control – Preliminary Plans
Review the preliminary plans for technical accuracy, as well as general constructability and conformance with the project design criteria. This also includes review of design standards, incorporation of local construction requirements, and anticipated modifications to standards. The Consultant is responsible for ensuring that critical issues are discussed and resolved with the Project Development Team prior to final design efforts.

E1.4 Plan Review and Field Review – Preliminary Design
The Consultant will submit preliminary plans and budget to the Airport for review and comment. A Field Review will be held with the Project Development Team to discuss key issues and design concepts, including drainage, construction access, and traffic control and safety plans. The review will determine the completion of the plan design, identify needed adjustments, and confirm the proposed staging plans. Revisions will be noted for preparation of the final design.

E2.0 FINAL DESIGN

E2.1 Incorporate Comments from Preliminary Plan Review
The Consultant will respond to comments resulting from the Preliminary Plan Review. Recommended modifications will be incorporated into the plan set.

E2.2 Check Plan Preparation
Check plans for the rehabilitation of the apron and taxilanes will be developed under this Task. The work to be performed by the Consultant under Final Plan Preparation will consist of the following tasks:

Title and General Information Sheets
This task consists of assembling the final title and general information sheets. The final title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number, Critical Aircraft and Design Data, and Engineers Certification Seal.

Typical Cross Sections and Details
This task consists of assembling the Typical Cross Sections and details to be used for the proposed improvements. The Typical Cross Sections will include, but not be limited to, typical sections for the proposed grading, drainage and paving improvements. This task will also include a determination of the areas that each Typical Section will apply.

Estimate of Quantities
This task consists of a final determination of the bid items to be included in the project, along with their appropriate tabulations. Individual item tabulations will include, but not limited to: removals, paint markings, storm sewer pipes and structures, and subdrains.

Plan Layout
Prepare final plan drawings at a scale of 1"=50' horizontal. These drawings will show topographic base mapping, existing and proposed utility information, subdrains, proposed airfield pavement improvements, removal of pavements, utilities, storm sewers, storm sewer inlets, manholes, open ditches, and all other storm drainage related facilities on the project and miscellaneous features.

Reference Ties and Bench Marks
This task consists of assembling reference ties to the plan control points and the benchmark data used to develop the plans and to be preserved throughout construction of the project. This task also includes preserving any existing airport permanent control points that are found in the vicinity of the proposed construction.

Construction (Operational) Safety and Phasing
With this task the Consultant will incorporate all review comments from work completed under Task E 3.0 and prepare plan sheets for bidding which address acceptable construction sequencing, delineation of work areas, pavement closures, temporary traffic control, AOA access, airfield communications, FOD control, haul routes and staging area among other items.

Pavement Marking Plan and Details
Prepare final plan drawings at a scale of 1”=50’ horizontal. These drawings will show proposed airfield markings, dimensions, and locations on the proposed airfield pavement improvements. Details will be included to illustrate the dimensions of the proposed markings.

Grading Plan and Erosion Control Sheets
Finalize plan drawings at a scale of 1”=50’ horizontal. These sheets will contain grading information, as necessary, for certain localized project areas. Erosion control sheets will show information necessary for development of an Erosion Control Plan and Storm Water Pollution Prevention Plan by the Contractor.

Soil and Pavement Boring Logs (Z Sheets)
Soil exploration data, including boring logs and pavement core data will be shown along with a plan layout of the varying pavement types.

E2.3 Project Manual
Under this task, the Consultant will prepare a project manual specific to the construction requirements for the project. The project manuals will include front-end documents, general provisions, special provisions, technical specifications, and additional contract forms as required by the FAA and Sponsor. In general, the project manuals will incorporate all required FAA standards, Federal Provisions, and Certifications for an AIP project.

Technical specifications will incorporate current FAA construction requirements in AC 5370-10H. Specifications will also include the CSPP document, Geotechnical Reports, and other information as needed for construction.

E2.4 Engineer’s Estimate of Probable Costs
The Consultant will prepare itemized estimates of the construction costs considering historic unit price data and current construction environments.

E2.5 Engineer’s Design Report (EDR)
The Consultant will prepare and submit an EDR to the Sponsor and FAA in accordance with general guidelines contained in FAA Central Region AIP Guide 920. Refer to **Exhibit 2** for outline of the EDR. The EDR will contain the design criteria and all other information presented in the technical memo submitted with the 90% plans.

E2.6 Quality Control – Check Plans and Specifications
Review the plans and specifications for technical accuracy, as well as general constructability and conformance with the project design criteria. This includes review of design standards, incorporation of local construction requirements, and proposed modifications to standards. The Consultant is responsible for ensuring that critical issues are discussed and resolved with the Project Development Team prior to releasing the bid documents for bid.

E2.7 Prepare FAA Submittal
The Consultant will prepare and Engineers Report and submit it along with the plans and specifications to the FAA Regional Engineer for review and concurrence with the project.

E2.8 Prepare Bid Documents
The Consultant will coordinate and incorporate review comments by the Airport & FAA into final construction documents for a single bid package.

E3.0 Construction Safety

As is detailed in the FAA Standard Operating Procedure # 1.0, the following efforts will be undertaken during design of the project.

E3.1 Construction Safety and Phasing Plan (CSPP)
The Consultant will prepare a CSPP to represent the Airports overall safety management strategy that will address the operational effect of construction activity on the active airfield. The CSPP will conform with AC 150/5370-2 and take into account the requirements of FAA SOP # 1.0 and associated checklist.

E3.2 Part 77 Aeronautical Evaluation
Following completion of the CSPP, and associated project phasing plans the Consultant will prepare and submit notification to the FAA of the temporary objects, work areas, stockpiles, and other points of interest as directed by the FAA and in accordance with 14 CFR Part 77 requirements. Submittal of notification will be accomplished by use of form SF 7460-1 and the FAA's on-line OE/AAA system.

TASK F – LETTING SERVICES

The Consultant will coordinate and manage the letting process of the project. For estimating purposes, one letting has been included as part of this scope of services. The work tasks to be performed or coordinated by the Consultant include the following:

F1.1 Printing of Plans and Specifications
This task consists of printing and handling of the Plans and Specifications. For budget purposes it is estimated that 20 half-size (11"x17") plan sets and specifications will be duplicated and assembled by the Consultant. Three sets will be delivered to the City for their use and internal distribution. An electronic PDF set of plans and specifications will be included with the hard copies. This task also includes dissemination of the contract documents and maintaining a "plan holders" list during the bidding phase.

F1.2 Notice of Project
The Consultant will prepare the formal Notice of Hearing and Letting and handle publication of the Notice of Hearing and Letting in the Minneapolis Star Tribune.

F1.3 Attend Pre-Bid Meeting
The Consultant will coordinate, schedule and oversee a Pre-Bid meeting. The Consultant will produce minutes from these meetings and disseminate minutes to attendees and interested parties.

F1.4 Plan Clarification and Addenda
The Consultant will be available to answer questions from contractors prior to the lettings and will develop addenda as appropriate to interpret, clarify or amend the bidding documents. The Consultant will distribute addenda to planholders.

F1.5 Letting, Bid Tabs, and Award Recommendation

The Consultant shall be present when the bids and proposals are opened, prepare tabulations of bid, and advise on the responsiveness of the bidders. The Consultant will assist the Sponsor in reviewing the bid tabulations and making the award of contract.

PROJECT SCHEDULE

The Consultant will complete the scope of services of the Project in accordance with the schedule shown:

- Preliminary Design Submittal — March 28, 2025
- Check Plans Submittal — April 23, 2025
- Plans Available to Bidders — May 14, 2025
- Bid Opening — June 4, 2025
- Grant Application — June 13, 2025

ADDITIONAL SERVICES

Additional Services not included in the Agreement. If authorized under a Supplemental Task Order, the Consultant shall furnish or obtain from others the following services:

1) Pot-holing (exposing of buried utilities by use of vacuum truck).
2) Safety Risk Management evaluation and planning
3) Updating the Airport Layout Plan or Master Plan.
4) Construction Administration, Construction Staking, and Resident Project Engineer Services.

Exhibit 1 – Project Definition Exhibit

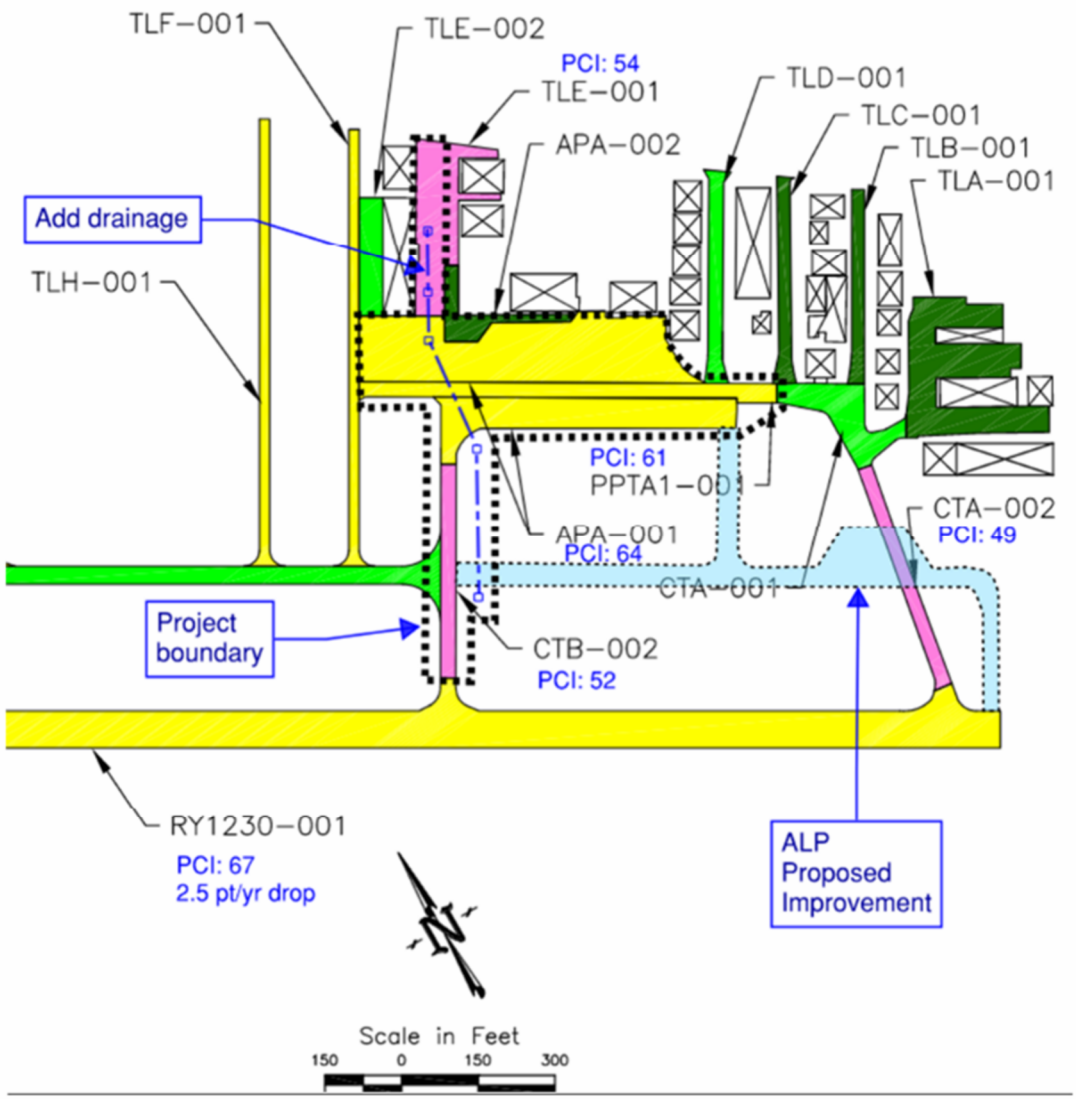


Exhibit 2 – Engineer's Design Report Outline

1. Project Purpose and Need, and Description of Work
2. Photographs of Existing Conditions
3. Design Standards
4. Airport Operational Safety
5. Pavement Design
    a. Fleet Mix
    b. Pavement Sections
6. Drainage
7. Lighting, Signage, and Pavement Markings
8. Environmental Considerations
9. Utility Lines
10. Miscellaneous Work items
11. Non-AIP Work
12. DBE Participation
13. Project Schedule
14. Engineer's Opinion of Probable Construction Cost
15. Project Budget

Request for Council Action

TO:	Mayor and City Council
THROUGH:	David Wanberg, CED Director; Jessica Kinser, City Administrator
FROM:	Robert Harris III, Economic Development Coordinator
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-069 Authorize the City of Faribault to Host Minnesota GreenCorps Member for 2025-2026 Program Year

Background:

The Community and Economic Development Department is seeking to host a Minnesota GreenCorps member for the 2025-2026 program year through the Minnesota Pollution Control Agency's AmeriCorps program. This initiative provides local governments with dedicated capacity to advance sustainability efforts at no cost to the City.

A GreenCorps member will support City staff by assisting in four key areas: managing the City's GreenStep Cities program, promoting energy conservation and weatherization initiatives, coordinating the distribution of energy efficiency kits, and supporting outreach efforts for sustainability-related events. Their work will strengthen public engagement, improve program coordination, and advance the City's long-term sustainability goals.

If selected, the City will enter into a host site agreement with the Minnesota Pollution Control Agency outlining the scope of work, expectations, and reporting requirements. Hosting a GreenCorps member will provide valuable expertise and additional capacity to further the City's commitment to environmental stewardship and sustainable development.

Recommendation:

Approve Resolution 2025-069

Attachments:

1. Resolution 2025-069 Authorize the City of Faribault to host Minnesota GreenCorps Member for the 2025-2026 program year
2. MN GreenCorps Application

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-069

AUTHORIZE THE CITY OF FARIBAULT TO HOST MINNESOTA GREENCORPS MEMBER FOR THE 2025-2026 PROGRAM YEAR

WHEREAS, the Minnesota GreenCorps program, an AmeriCorps program coordinated by the Minnesota Pollution Control Agency, provides host communities with dedicated service members to support sustainability efforts in four focus areas: community readiness and outreach, energy conservation and green transportation, stormwater and forestry, and waste reduction and recycling; and

WHEREAS, the Minnesota Pollution Control Agency does not charge a fee for host communities to participate in the Minnesota GreenCorps program; and

WHEREAS, the City of Faribault, through its Community and Economic Development Department, seeks to host a Minnesota GreenCorps member during the 2025-2026 program year to assist in advancing local sustainability initiatives and community engagement efforts; and

WHEREAS, the Minnesota GreenCorps member will support City staff in implementing sustainability initiatives by assisting with environmental program management, conducting outreach and education, coordinating community engagement efforts, and supporting data tracking and reporting. The member's work will contribute to advancing citywide goals related to energy conservation, sustainability planning, and environmental stewardship.

WHEREAS, hosting a Minnesota GreenCorps member will enhance the City's capacity to implement existing and emerging sustainability programs, strengthen partnerships with local organizations, and expand opportunities for residents to engage in environmental initiatives that benefit the community.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Faribault does hereby authorize the City of Faribault to apply to host a Minnesota GreenCorps member for the 2025-2026 program year.

BE IT FURTHER RESOLVED, that if the Minnesota Pollution Control Agency approves the City's request for a Minnesota GreenCorps

member, then the City Council of the City of Faribault will commit to implementing the proposed projects as described in the host site application and in accordance with the pre-scoped position description. The City will enter into a host site agreement with the Minnesota Pollution Control Agency to carry out the specified activities and comply with all terms, conditions, and provisions outlined in the agreement. The City Administration is authorized to execute the host site agreement on behalf of the City of Faribault.

This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Minnesota GreenCorps host site application

Program Year 2025-2026

Doc Type: Application

Instructions: The Minnesota GreenCorps (MN GreenCorps) program is an AmeriCorps program coordinated by the Minnesota Pollution Control Agency (MPCA). For the 2025-2026 program year, MN GreenCorps anticipates selecting sites to host up to 58 members throughout the state.

To apply, submit the completed application to mngreencorps.pca@state.mn.us by 5:00 p.m. on Wednesday, March 12, 2025. For more information, refer to the *Minnesota GreenCorps host site application guide* at https://www.pca.state.mn.us/mngreencorps.

Important notes:

- MN GreenCorps host sites must have at least one full-time paid employee. The supervision requirement is an average of three (3) hours per week for the duration of the program year.
- Host sites are required to provide a reasonable workspace for members to complete their project tasks, including a dedicated desk, phone, computer, and email account. If travel is required for member service activities, the host site must provide transportation for the member (access to fleet vehicles, mileage reimbursement, bus fare reimbursement, etc.). Host sites must contribute $600 to member professional development.
- Members may not engage in AmeriCorps prohibited service activities such as attempting to influence legislation, providing a direct benefit to a for-profit business, writing a grant application to a federal agency, or performing clerical work. Member activities may not include assisting organizations with meeting requirements, coming into compliance, or avoiding fines from local, state, or federal laws or regulations. AmeriCorps members cannot displace or replace employees.
- Operation of the MN GreenCorps program is contingent on AmeriCorps funding. Confirmation of funds may not be available before the application deadline.

I. Applicant and project information

Name of applicant organization: City of Faribault

Mailing address: 208 NW 1st Avenue

City: Fairbault State: MNq Zip code: 55021

Applicant contact: Robert Harris III Title: Economic Development Coordinator

Phone: 507-333-0376 Email: rharristhe3rd@faribaultmn.gov

Website address: https://ci.faribault.mn.us/

What type of host site is your organization? (Check one):

☐ New
☒ Current or past host site

Please indicate your organization type:

☒ Government (local, regional, state, tribal, or federal)
☐ School district
☐ 501(c)(3) non-profit organization
☐ Not-for-profit institution of higher education

Please indicate the member position type for which you are applying (must only select one). Details of the member position descriptions can be found in the *Minnesota GreenCorps host site application guide*.

☒ Community Readiness and Outreach
☐ Energy Conservation and Green Transportation
☐ Stormwater and Forestry
☐ Waste Reduction and Recycling

II. Narrative questions

Member project

1. In one sentence, please summarize the goal of the proposed member project and associated activities (e.g., reduce vehicle miles traveled and emissions through Safe Routes to School efforts by conducting bike education, encouraging active transportation, and coordinating the implementation of infrastructure improvements):

   The goal of this project is to advance sustainability initiatives in Faribault by managing GreenStep Cities efforts, promoting weatherization programs, coordinating energy efficiency outreach, and supporting a micro-summit event.

2. Complete the table below detailing member activities and the estimated percentage of time for each activity (it should total 100%). See the *Minnesota GreenCorps host site application guide* to reference the pre-scoped member position descriptions and *sample service plans* at https://www.pca.state.mn.us/mngreencorps.

Member activities	Estimated percentage of time
GreenStep Cities Program Management	35%
Housing and Redevelopment Authority (HRA) Weatherization Program Promotion	25%
Energy Kit Project Coordination	25%
. MN Real Estate Journal Micro-Summit Support	15%

Performance measures

Indicate performance measures that the project aligns with by checking the corresponding box; the service project may address any of the performance measures in any of the categories. Host site organizations will be selected in part for their commitment and ability to contribute to these performance measures. **Projects must align with at least one performance measure below.**

Air

☐ *Improve air quality:* Members will implement measures and education aimed at monitoring and reducing air pollutants by reducing vehicle miles traveled, supporting vehicle electrification, and/or promoting active transportation.

☒ *Conserve Energy:* Members will conduct outreach and/or apply energy conservation measures to public buildings and/or homes. Retrofitted structures will result in reduced energy consumption and/or reduced energy costs.

Land and water

☐ *Reduce water pollution:* Members will implement nutrient reduction efforts targeting phosphorus, total suspended solids, chloride (i.e., road salt and water softeners), etc. to improve water quality.

☐ *Improve habitat:* Members will implement best management practices to treat and improve public lands through activities such as removing invasive species, planting climate resilient trees, erosion control, seeding prairie, etc.

Waste reduction

☐ *Prevent food from going to waste:* Members will support and enhance programs capturing food that would otherwise have been wasted for redistribution by food rescue organizations to help address food insecurity.

☐ *Support organics recycling:* Members will implement residential or institutional waste prevention or organics recycling, resulting in pounds of organics prevented or diverted from the waste stream.

☐ *Divert waste:* Members will integrate sustainable waste management practices into daily operations at host site and community facilities to prevent, reuse, recycle, or otherwise divert material from the waste stream.

Outreach and education

☒ *Educate or train individuals:* Members will educate and/or train individuals on environmental stewardship to improve land, air, and water quality.

☒ *Motivate individuals to change behavior:* Members will provide education and training that will result in individuals changing behavior or making a promise or pledge to change behavior to lessen adverse environmental impact.

☐ *Mobilize and/or engage volunteers:* Members will recruit, train, and/or engage community members in service.

Organizational capacity

1. Describe your organization's mission or goals as it relates to the proposed MN GreenCorps project activities.

   The City of Faribault's mission as it relates to the Minnesota GreenCorps project activities focuses on advancing sustainability, energy efficiency, and community resilience. Through participation in the GreenStep Cities program, Faribault aims to track and improve its sustainability performance, implement strategic environmental initiatives, and collaborate with stakeholders to drive progress. The city also prioritizes equitable energy access by promoting weatherization programs for low-income households, particularly in manufactured-home parks, to reduce energy costs and improve housing conditions. Additionally, Faribault seeks to enhance community engagement and education on sustainability through the distribution of Energy Kits, outreach events, and partnerships with schools and local organizations. Lastly, by supporting the MN Real Estate Journal Micro-Summit, the city looks to foster discussions on sustainable development, energy efficiency, and local economic growth.

2. Identify one site supervisor who will provide direct support and supervision of the member.

   Supervisor name: Robert Harris III Title: Economic Development Coordinator

   Email: rharristhe3rd@faribaultmn.gov Telephone: 507-333-0376

3. Describe how the site supervisor's work aligns with the proposed member service plan.

   Robert Harris III, as the Economic Development Coordinator within the Community and Economic Development Department, plays a pivotal role in aligning the Minnesota GreenCorps work plan with the city's strategic objectives. His position enables him to integrate sustainability initiatives across various sectors, including housing and economic development.

   Robert plays a pivotal role in advancing the city's economic growth and sustainability initiatives. His responsibilities include developing and implementing economic development programs aimed at business retention, attraction, job growth, and tax base expansion. His academic background in sustainability, combined with his past experience managing the City's Environmental Commission, positions him well to oversee and support the Minnesota GreenCorps work plan.

Community involvement

1. Describe how the proposed project will focus on environmental justice initiatives and/or serve environmental justice areas, defined as tribal areas and census tracts with higher concentrations of low-income residents, people of color, or individuals with limited English proficiency. Click on the magnifying glass to find an address on the EJ interactive mapping tool.

   The proposed Minnesota GreenCorps project in Faribault will directly support environmental justice initiatives by addressing sustainability and energy efficiency in historically underserved communities. Faribault has overlapping areas where 35% of residents earn below 200% of the federal poverty level, and some neighborhoods have populations that are over 40% people of color. These factors indicate the presence of environmental justice communities that face higher energy burdens and barriers to sustainable resources.

   The project's focus on the HRA Weatherization Program will help low-income households, particularly in manufactured-home parks, access energy efficiency upgrades that reduce utility costs and improve housing conditions. Many of these households are within environmental justice areas, ensuring that program outreach and implementation prioritize communities with the greatest need.

   The Energy Kit Project will further serve environmental justice communities by providing free energy-saving resources to residents, along with education on energy efficiency. By working with local schools and community groups, the initiative ensures that information reaches diverse populations, including renters and lower-income households who may have limited access to energy efficiency programs.

   Through GreenStep Cities Program Management, the project will help track and advance sustainability efforts that benefit the entire city, with a particular emphasis on policies and initiatives that support disadvantaged communities. Additionally, the MN Real Estate Journal Micro-Summit will highlight equitable development practices, helping to ensure that sustainable growth in Faribault is inclusive and accessible to all residents.

   By prioritizing outreach, resource distribution, and policy improvements in communities with economic and racial disparities, this project will help advance environmental justice and sustainability in Faribault.

2. How will the proposed MN GreenCorps member position engage community members, volunteers, and/or partners?

   The GreenCorps member will engage community members, volunteers, and partners through a combination of outreach, education, and direct engagement strategies. A key partnership will be with Three Rivers Community Action Center, which contracts with the city to lead HRA weatherization outreach. The member will support these efforts by collaborating on outreach strategies, helping to connect low-income households with weatherization resources, and assisting with data collection to track participation and impact.

   Community engagement will take place through presentations, tabling at community events, and one-on-one outreach to ensure that residents, especially those in environmental justice areas, are aware of available energy efficiency programs. The member will work with schools, local organizations, and community groups to distribute Energy Kits and provide education on sustainability and energy conservation.

Additionally, the GreenCorps member will have the opportunity to speak at the MN Real Estate Journal Micro-Summit, where they can highlight sustainability initiatives, share insights on environmental justice efforts, and engage with stakeholders in the housing and development sectors. This platform will allow the member to contribute to broader discussions on sustainable development while fostering partnerships with industry leaders and local decision-makers.

Current or past host sites only

1. Identify the program year(s) your host site previously participated, topic area(s), and the number of members hosted.

   The City hosted a GreenCorps member for the 2021-2022 program year related to air pollutant reduction. The member helped to transition the City's fleet to electric vehicles, promote energy conservation measures, and inventory and analyze downtown trees to address air pollutants.

   The City hosted a GreenCorps member in the 2017-2018 program year related to green infrastructure. The member conducted an inventory of existing stormwater facilities and proposed best management practices to strengthen the City's stormwater management practices.

2. Describe how this proposed member position is unique from past member positions. Or, if the project is similar to past member initiatives, explain the continued organizational and/or community need.

   The proposed Minnesota GreenCorps member for the 2025-2026 program year will focus on a broader range of sustainability initiatives than past members, with an emphasis on community engagement and program implementation. Unlike the 2021-2022 member, whose work centered on air pollutant reduction through fleet electrification, energy conservation, and tree inventory efforts, the new member will play a key role in advancing citywide sustainability programs by managing the GreenStep Cities initiative, promoting residential energy conservation, and expanding outreach efforts. Additionally, while the 2017-2018 member concentrated on assessing stormwater infrastructure and recommending best management practices, the 2025-2026 member will take a more active role in program delivery, directly engaging with residents, businesses, and stakeholders to implement sustainability solutions. This broader approach will strengthen the City's capacity to integrate sustainability into multiple aspects of community development and public engagement.

III. Supporting documentation

- Letters of support from partner organizations or internal departments are encouraged and accepted at the time of application and throughout the selection process.
- If a Board governs your organization, selected host sites must provide a *Board resolution* in support of hosting a MN GreenCorps member prior to entering into a grant agreement with MPCA.
- Selected nonprofit host sites must submit proof of 501(c)(3) status before entering into a grant agreement with MPCA.

Minnesota GreenCorps Work Plan – City of Faribault

Host Site: City of Faribault – Community and Economic Development Department
Service Term: 2025-2026
Supervisor: Robert Harris III or David Wanberg??

Member Activities & Percentage of Time Allocation

1. GreenStep Cities Program Management (35%)

- Maintain and update the City's GreenStep Cities database, ensuring accurate tracking of sustainability efforts.
- Research and identify opportunities for the city to make incremental progress within the GreenStep Cities program.
- Develop and implement one to two strategic improvements based on program benchmarks.
- Collaborate with city departments and external stakeholders to advance sustainability initiatives.
- Prepare reports and presentations for city staff and elected officials on sustainability progress.

2. Housing and Redevelopment Authority (HRA) Weatherization Program Promotion (25%)

- Work with the HRA to promote weatherization programs to low-income households, focusing on one to two manufactured-home parks.
- Develop outreach materials and conduct community engagement activities to increase program participation.
- Identify and address barriers to participation through surveys and stakeholder feedback.
- Coordinate with local service organizations and nonprofits to ensure effective outreach efforts.
- Track program impact and compile reports on participation and energy savings.

3. Energy Kit Project Coordination (25%)

- Manage and distribute the Energy Kits as part of the Environmental Commission's initiative.
- Engage with local schools, community groups, and residents to promote energy efficiency through kit distribution.
- Track program participation and collect feedback to assess the impact of the project.

- Develop educational materials and workshops related to energy conservation.
- Identify additional grant opportunities to expand the Energy Kit project.

4. MN Real Estate Journal Micro-Summit Support (15%)

- Assist in planning and coordinating the Micro-Summit event scheduled for May 2026.
- Focus on logistical support, outreach, and communication efforts rather than full event coordination.
- Promote the event through various communication channels, including social media and local press.
- Support event logistics such as securing venues, coordinating speakers, and developing informational materials.

Performance Metrics & Deliverables

- Completion of GreenStep Cities data updates and implementation of one to two strategic improvements.
- Distribution of Energy Kits with documented participation and impact reports.
- Successful execution of the MN Real Estate Journal Micro-Summit with attendee engagement metrics.
- Increased participation in HRA weatherization programs, particularly within selected manufactured-home parks.
- Engagement of at least 100 residents through community events and outreach efforts.

Professional Development Opportunities

- Training in sustainability program management and community engagement strategies.
- Exposure to local government operations and policy development.
- Networking opportunities with sustainability professionals and industry leaders.
- Hands-on experience in event planning, data management, and outreach strategies.

City Of Faribault

Housing & Redevelopment Authority

Dear Selection Committee,

On behalf of the Housing and Redevelopment Authority (HRA) of Faribault, I am pleased to offer our strong support for the City of Faribault's application to host a Minnesota Green Corps member. The HRA is committed to sustainable housing practices, and we recognize the significant benefits that a Green Corps intern could bring to our community, particularly in the areas of energy and water conservation.

As the agency responsible for maintaining and improving affordable housing in Faribault, the HRA continuously seeks opportunities to enhance the efficiency and sustainability of our properties. A Green Corps member would provide valuable assistance in identifying and implementing strategies to reduce water and energy consumption in our housing units, helping to lower costs for residents while supporting the city's broader sustainability goals.

Specifically, the intern could support efforts such as:

- Conducting water and energy audits of HRA-managed properties
- Researching and implementing conservation strategies, including rebate programs for efficient appliances
- Educating tenants on best practices for reducing utility usage
- Assisting in grant applications and funding opportunities for energy-efficient upgrades

By improving energy and water efficiency, this initiative would help reduce operational expenses and ensure long-term sustainability for the HRA's housing stock. We fully support the City of Faribault's application and look forward to collaborating with the Green Corps member on these important initiatives.

Thank you for your consideration. Please feel free to reach out if any additional information is needed.

Sincerely,
Thomas Furman

Executive Director
HRA of Faribault, MN

City Hall ▫ 208 NW 1st Avenue ▫ Faribault, Minnesota 55021-5105 ▫ Phone (507) 333-0342 ▫ Fax (507) 384-0507

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- AN EQUAL OPPORTUNITY EMPLOYER -

EQUAL HOUSING OPPORTUNITY

Community Action Center

Community Action Center
1651 Jefferson Parkway, HS-200
Northfield, MN 55057
March 3, 2025

Robert Harris III
Economic Development Coordinator
City of Faribault – Community and Economic Development Department
208 NW 1st Avenue
Faribault, MN 55021

Subject: Letter of Support for the City of Faribault's Minnesota GreenCorps Application

Dear Mr. Harris,

On behalf of the Community Action Center (CAC) I am pleased to offer our strong support for the City of Faribault's application to host a Minnesota GreenCorps member for the 2025-2026 service term. As a basic needs social service provider that is also a state-wide leader in developing affordable net-zero housing, CAC recognizes the vital role that sustainability, energy efficiency, and environmental justice play in strengthening communities. We are excited about the opportunity to collaborate on this important initiative.

The proposed GreenCorps member will provide valuable capacity to advance Faribault's sustainability efforts, particularly through the GreenStep Cities Program, HRA Weatherization Program promotion, Energy Kit distribution, and support for the MN Real Estate Journal Micro-Summit. These initiatives align with CAC's mission to promote a healthy, caring, and just community for all.

CAC is particularly encouraged by the city's focus on environmental justice, as many Faribault residents face disproportionate energy burdens. With overlapping areas where 35% of residents earn below 200% of the federal poverty level and some neighborhoods are over 40% people of color, it is critical to provide equitable access to energy efficiency and sustainability programs. This initiative will help bridge that gap by offering targeted outreach and resources to historically underserved communities.

CAC looks forward to collaborating with the City of Faribault and the Minnesota GreenCorps program to advance sustainability, community resilience, and environmental equity. CAC strongly urges the selection of Faribault as a host site and are excited about the impact this partnership will have.

Sincerely,

Scott Wopata

Scott Wopata
Executive Director
Community Action Center
wopata.scott@communityactioncenter.org
507-664-3506

ThreeRivers
COMMUNITY ACTION
People-focused, community-driven

March 5, 2025

Robert Harris III
Economic Development Coordinator
City of Faribault – Community and Economic Development Department
208 NW 1st Avenue
Faribault, MN 55021

Subject: Letter of Support for the City of Faribault's Minnesota GreenCorps Application

Dear Mr. Harris,

On behalf of Three Rivers Community Action, I am pleased to offer our strong support for the City of Faribault's application to host a Minnesota GreenCorps member for the 2025-2026 service term. As a long-time partner with the City of Faribault, we are excited about the opportunity to collaborate on this important initiative.

The proposed GreenCorps member will provide valuable capacity to advance Faribault's sustainability efforts, particularly through the GreenStep Cities Program, HRA Weatherization Program promotion, Energy Kit distribution, and support for the MN Real Estate Journal Micro-Summit. These initiatives align with our mission, especially given that Three Rivers is the local administrator of the federal Weatherization Assistance and Energy Assistance programs that work to address the energy and home improvement needs of households with low incomes. Three Rivers is a developer and owner of affordable housing, and we are committed to reducing the energy burden on the community while lower the costs for our residents. We also serve many lower income residents across the city with programs like Meals on Wheels, Head Start and Housing Assistance.

We are particularly encouraged by Faribault's focus on environmental justice, as many residents face disproportionate energy burdens. With overlapping areas where 35% of residents earn below 200% of the federal poverty level and some neighborhoods are over 40% people of color, it is critical to provide equitable access to energy efficiency and sustainability programs. This initiative will help bridge that gap by offering targeted outreach and resources to historically underserved communities. These are people that Three Rivers Community Action serves every day, and we look forward to helping make an impact here.

Three Rivers Community Action looks forward to collaborating with the City of Faribault and the Minnesota GreenCorps program to advance sustainability, community resilience, and environmental equity. We strongly urge the selection of Faribault as a host site and are excited about the impact this partnership will have on the community.

Sincerely,

Jenny Larson, Executive Director

Administrative Office
1414 Northstar Drive
Zumbrota, MN 55992
Phone: 507-316-0610
www.threeriverscap.org
TTY: MN Relay Service:
1-800-627-3529

Faribault Office
1810 30th Street NW
Faribault, MN 55021

Rochester Office
Suite 1302
1926 College View Rd
Rochester, MN 55904

Wabasha Office
Suite 120
611 Broadway Avenue
Wabasha, MN 55981

Equal Opportunity Employer | Reasonable accommodations are available / ADA | Equal Housing Opportunity

CLEAN RIVER PARTNERS

205 Water Street South, Suite #1, Northfield, MN 55057

507-786-3913 * www.cleanriverpartners.org

March 4, 2025

Robert Harris III
Economic Development Coordinator
City of Faribault – Community and Economic Development Department
208 NW 1st Avenue
Faribault, MN 55021

Subject: Letter of Support for the City of Faribault's Minnesota GreenCorps Application

Dear Mr. Harris,

On behalf of Clean River Partners, I am pleased to offer our strong support for the City of Faribault's application to host a Minnesota GreenCorps member for the 2025-2026 service term. Our organization recognizes the vital role that sustainability, energy efficiency, and environmental justice play in strengthening communities, and we are excited about the opportunity to collaborate on this important initiative.

The proposed GreenCorps member will provide valuable capacity to advance Faribault's sustainability efforts, particularly through the GreenStep Cities Program, HRA Weatherization Program promotion, Energy Kit distribution, and support for the MN Real Estate Journal Micro-Summit. These initiatives align with our mission to help people and organizations value, protect, and improve the land and water of the Cannon River Watershed.

We are particularly encouraged by the city's focus on environmental justice, as many Faribault residents face disproportionate energy burdens. With overlapping areas where 35% of residents earn below 200% of the federal poverty level and some neighborhoods are over 40% people of color, it is critical to provide equitable access to energy efficiency and sustainability programs. This initiative will help bridge that gap by offering targeted outreach and resources to historically underserved communities.

We look forward to collaborating with the City of Faribault and the Minnesota GreenCorps program to advance sustainability, community resilience, and environmental equity. We strongly urge the selection of Faribault as a host site and are excited about the impact this partnership will have.

Sincerely,

Jennifer Tonko, Executive Director
Clean River Partners
jennifer@cleanriverpartners.org
(507) 786-3913

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Dustin Dienst, Director of Fire & Code Services
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-070 Endorsing Federal Legislation to Reimburse Body Armor Costs for All Emergency Resonders

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Background:

Following the Northfield EMS/Northfield Area Fire & Rescue Services fundraising goal of supplying all rescue personnel with protective vests (sponsored by the Defeat of Jesse James Days Committee), Commissioner Malecha, in his capacity as DJJD general chair, Northfield EMS Chief Brian Edwards and NAFRS Fire Chief Tom Nelson discussed the possibility of having federal legislation reimburse agencies for protective vests for all emergency responders.

Currently, the U.S. government offers reimbursement for law enforcement, a designation that includes correctional officers. Minnesota provides similar funding and recently adopted legislation to include all emergency responders, though procedural details are still being ironed out.

We have put together a small committee which includes Director of Emergency Management Joe Johnson, Sheriff Jesse Thomas, Communications Coordinator Suzy Rook, and the chiefs of other first responder agencies in Rice County to move this initiative forward. We ask that the Rice County Board of Commissioners be the first to officially back this work and authorize the chair to sign a letter of support.

Recommendation:

Approve Resolution 2025-070 Endorsing Federal Legislation to Reimburse Body Armor Costs for all Emergency Responders

Attachments:

1. Resolution 2025-070 Endorsing Federal Legislation to Reimburse Body Armor Costs for All Emeregency Responders
2. Rice County Resolution Endorsing Federal Legislation to Reimburse Body Armor Costs for all Emergency Responders

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-070

ENDORSING FEDERAL LEGISLATION TO REIMBURSE BODY ARMOR FOR ALL EMERGENCY RESPONDERS

WHEREAS, the Patrick Leahy Bulletproof Vest Partnership, enacted in 1998, allocated funds to reimburse up to 50% of the cost of body armor vests for law enforcement and correctional officers, however, does not provide similar reimbursements for other first responders, such as EMTs, paramedics and firefighters; and

WHEREAS, since fiscal year 2015, body armor vests have been directly attributable to saving the lives of at least 305 law enforcement and corrections officers (based on Office of Justice Programs data, April 2023.). Forty-three of those body armor vests were purchased, in part, with BVP funds; and

WHEREAS, the proliferation of guns in the U.S. and increasing societal unrest has led to a significant uptick in violence against all emergency responders, including EMS and Fire personnel, according to sources that include the Centers for Disease Control and Prevention and research published in the National Library of Medicine; and

WHEREAS, the Centers for Disease Control and Prevention reported in 2017 that 2,000 EMS professionals are injured each year in violence-related incidents. This results in lost workdays for EMS professionals (22 times higher for EMS providers compared to the national average); and

WHEREAS, the state of Minnesota recently adopted rules to guide 2023 legislation allowing reimbursement for body armor vests for EMS and Fire personnel in addition to existing reimbursements for law enforcement and correctional officers' protective vests, but not all states have approved similar funding; and

WHEREAS, emergency responders provide critical services to our communities and we strive to provide equipment that allows them to do their jobs properly, efficiently and safely; and

NOW, THEREFORE, BE IT RESOLVED, the Faribault City Council

endorses the effort to provide federal funding for body armor for all first responders and those acting in a first responder capacity, and urges Congress to pass legislation providing additional funding for body armor vests and broadening the requirements to include Fire, Rescue and EMS personnel, whether serving their community in public and private entities.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

BOARD of COMMISSIONERS
RICE COUNTY, MINNESOTA

RESOLUTION NO. 25-005

ENDORSING FEDERAL LEGISLATION TO REIMBURSE BODY ARMOR COSTS FOR ALL EMERGENCY RESPONDERS

WHEREAS, the Patrick Leahy Bulletproof Vest Partnership, enacted in 1998, allocated funds to reimburse up to 50% of the cost of body armor vests for law enforcement and correctional officers, the bill does not provide similar reimbursements for other first responders: EMTs, paramedics and firefighters; and

WHEREAS, since fiscal year 2015, body armor vests have been directly attributable to saving the lives of at least 305 law enforcement and corrections officers (based on Office of Justice Pro- grams data, April 2023.). Forty-three of those body armor vests were purchased, in part, with BVP funds; and

WHEREAS, the proliferation of guns in the U.S. and increasing societal unrest has led to a significant uptick in violence against all emergency responders, including fire and EMS personnel, according to sources that include the Centers for Disease Control and Prevention and research published in the National Library of Medicine; and

WHEREAS, the Centers for Disease Control and Prevention reported in 2017 that 2,000 EMS professionals are injured each year in a violence-related incident. This results in lost workdays for EMS professionals (22 times higher for EMS providers compared to the national average); and

WHEREAS, the state of Minnesota recently adopted rules to guide 2023 legislation allowing reimbursement for body armor vests for EMS and fire personnel in addition to existing reimbursements for law enforcement and correctional officers' protective vests, but not all states have approved similar funding; and

WHEREAS, emergency responders provide critical services to our communities and we strive to provide equipment that allows them to do their jobs properly, efficiently and safely; and

NOW, THEREFORE, BE IT RESOLVED, the Rice County Board of Commissioners endorses the effort to provide federal funding for body armor for all first responders and those acting in a first responder capacity, and urges Congress to pass legislation providing additional funding for body armor vests and broadening the requirements to include fire fighters, and rescue and EMS
personnel, whether serving their community in public and private entities.

Dated this 14th day of January 2025.

RICE COUNTY BOARD OF COMMISSIONERS

Gerry Hoisington, Chairperson

ATTEST:

S0noS t1

Sara Foisted, County Administrator

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Paul J. Peanasky, Parks and Recreation Department
MEETING DATE:	March 11, 2025
SUBJECT:	Approve Request to Apply for Out-of-School Time Youth Mentoring Program Grant for Parks and Recreation Department

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Background:

Faribault Parks and Recreation Department is requesting permission to apply for an Out-of-School Time Youth Mentoring Program Grant from the National Recreation and Parks Association for $60,000.000. This grant is designed to expand access to high-quality and community-based youth mentoring programs in parks and recreation through funding, training and peer networking opportunities.

Recommendation:

Approve request to apply for Out-of-School Time Youth Mentoring Program Grant for Parks and Recreation.

Attachments:

1. Grant Application
2. Grant Summary Form

2024 Out-of-School Time (OST) Youth Mentoring Program Application Questions

Ibrahim & his nonprofit?
- no child left inside grant - proposed & submitted for.

Program Information

Background

PD - as refferral source & officers come out 1-2/wk

- County Attorney's know of program & refer kids

Park and recreation agencies reach more than 40 million youth annually through OST (out-of-school time) programs. As community-based providers of vital programming that supports youth development, park and recreation agencies are well-positioned to integrate evidence-based mentoring practices into these offerings to promote positive behavioral and social outcomes in communities where youth grow, live, learn, and play.

Mentoring, at its core, guarantees young people that there is someone who cares about them, assures them they are not alone in dealing with day-to-day challenges, and makes them feel like they matter.

Mentoring is proven to be a successful tool for increasing positive life outcomes in youth, including academic performance, school attendance rates, and self-confidence, while also decreasing risk factors and engagement in harmful behaviors. While mentoring can take many forms, most park and recreation agencies already deliver mentoring services to youth in some capacity and often serve as mentors themselves. Examples of mentoring platforms in parks and recreation might include traditional OST activities like afterschool and summer programs, youth sports, workforce development programs, art programs, and more.

Given the many challenges facing youth today, the need for high-quality and community-based mentoring programs is growing rapidly.

Purpose

explorers - kids w/ low grades

Community Connections - have mentoring program

The Out-of-School Time (OST) Youth Mentoring Program will provide funding, training, and peer networking opportunities to support park and recreation agencies as they develop and implement evidence-based mentoring practices into parks and recreation. Leveraging existing youth programs and using NRPA's Youth Mentoring Framework as a guide, grantees will establish or expand one-on-one and group mentoring programs within their communities. This opportunity will also support agencies to implement additional activities focused on improving social, emotional, academic, and behavioral outcomes, including family engagement and bullying prevention. The goal of this opportunity is to increase positive behaviors in youth, specifically academic performance and social-emotional well-being.

Agencies are encouraged to submit proposals that integrate more intentional one-on-one and group mentoring services and activities into their existing youth/out-of-school time offerings (afterschool care, STEAM, youth sports, academic support, outdoor recreation, arts, etc.).

Comm. School - Soc at risk kids 1. MS & HS

As part of the grant program, awarded agencies will receive funding to implement projects that advance youth mentoring for the following populations:

- youth in military families;

- youth in rural communities or small cities (populations <50,000); and
- youth in mid, large, and/or suburban communities (>50,000).

Agencies selected will have access to the following benefits:

- Funding to support developing and managing a youth mentoring program.
- Access to and training on NRPA's Youth Mentoring Framework and additional youth mentoring resources to support the integration of evidence-based mentoring practices in one-on-one and group mentoring programs.
- Ongoing coaching, peer networking support, and grants management support from NRPA and no-cost technical assistance and training from the National Mentoring Resource Center to support the implementation of evidence-based, high-quality mentoring programs through activities like:
    - Site visits from local and national professionals.
    - Training on the Elements of Effective Practice for Mentoring.
    - Needs assessments, goal setting, program design, and action planning exercises.
    - Individual/group coaching and networking calls to help advance project/program goals.
    - Developing program policies and procedures to ensure the safety and well-being of mentees and mentors.
- Access to NRPA's resources, including a resource database, virtual talks, and peer dialogue opportunities.
- National visibility through channels including, but not limited to:
    - Articles in NRPA's *Parks and Recreation* magazine, NRPA's Open Space blog and podcast, social media, partner publications, and/or national press releases.
    - Opportunities to present at national conferences, including the NRPA Annual Conference.
- Evaluation and performance measure tracking to support continuous improvement, program impacts, and program sustainability beyond the grant.

Availability of Funds

- Total amount of funding available: $1,200,000
- Number of grants to be awarded: up to 20 grants
- Grant amount: $60,000
    - Please note: Subgrantees will be expected to complete their projects between May 2025 and September 2027. All funds are required to be spent by September 30, 2027.

- Subgrantee will receive funds through a cost reimbursable model, submitting quarterly financial reports to the NRPA program officer that will contain an invoice, itemized transactions, and receipts for all expenses to NRPA.

This program is funded by a federal award (**# 15PJDP-24-GG-03819-MENT**) and is contingent upon the availability of federal funds.

This award is supported by **Grant # 15PJDP-24-GG-03819-MENT** awarded by the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect those of the Department of Justice.

Grant Eligibility/Guidelines

- The main applicant must be a local government agency that plans, builds and/or operates parks (e.g., municipal park and recreation department, tribal recreation department, etc.) OR an affiliated 501c(3) non-profit organization.
    - If the applicant is not a local government agency, the applicant is required to submit a letter of support from the park and recreation agency director or equivalent.
- Community leadership and community members (i.e., community-based organizations) should be included in planning and implementation of mentoring programs.
- At least one signed letter, email or video/audio interview demonstrating support and passion for starting a mentoring program from at least one of the following categories:
    - local elected leader (for example, mayor or county executive),
    - park and recreation director, and/or
    - community leader (outside of parks and recreation)
- Demonstration of a clear commitment to support and create opportunities for youth.

Agencies who were awarded funding under the 2022 Youth Mentoring for Substance Misuse Grant or 2022 Out-of-School Time Youth Mentoring Grant are **not** eligible to apply.

Please contact mentoring@nrpa.org if you have questions about your eligibility.

An Exemplary Applicant

NRPA envisions a future in which the power of parks and recreation creates welcoming, resilient, and thriving communities, where everyone can experience belonging, well-being and joy. An exemplary applicant will leverage this project to ensure that military families; and youth disproportionately at risk for poor academic

performance, juvenile delinquency, and/or juvenile justice system involvement benefit from parks and recreation. The applicant will demonstrate strong community support and involvement in the planning, implementation, and facilitation of the mentoring program, while also recognizing and supporting the various strengths of a local community.

Review Process

NRPA will conduct a two-part review process. Reviewers will undergo implicit bias training ahead of the review process to ensure all applications are fairly judged. Applicants can download a copy of the RFP scoring rubric here.

The first round of reviews will be based on the application itself including:

- Commitment to the goals of the grant and alignment with agency and community priorities.
- Commitment to serving youth disproportionately at risk for poor academic performance, juvenile delinquency, and/or juvenile justice system involvement.
- Intention to partner with community-based organizations (CBOs), community leaders, and community members in the mentoring program planning, implementation, and stewardship.
- Community-level and agency leadership support.
- Strong project management plan.

The second round of reviews will include objective metrics collection that will aid in the identification of a cohort of finalists. The finalists may be asked to participate in a short phone interview before final grantees are selected.

Grant Requirements

All awarded applicants will be required to:

- Develop and implement a unique mentoring program beginning no later than December 31, 2025, utilizing NRPA's Youth Mentoring Framework, focused on increasing academic performance and decreasing juvenile delinquency, and/or juvenile justice system involvement.
    - Work to engage military families, youth living in low-income communities; and youth disproportionately at risk for poor academic performance, juvenile delinquency, and/or juvenile justice system involvement.
    - Build a collaborative leadership team with community leaders and members.
    - Develop mentoring program policies, practices, and plans.
- Participate in ongoing coaching, technical assistance calls, and meetings (combination of individual, small group, and large group with NRPA, national

partners, and other P&R agencies) starting in May 2025 and ending in September 2027.

  - Attend virtual grantee orientation on May 22, May 29, and June 5, 2025.

- Participate in evaluation efforts that include tracking your mentoring program activities (such as mentees and mentors involved and engagement events held), administering participant surveys, organizing interviews/focus groups and assisting with other data collection activities. Evaluation activities will foster mentoring program development while meeting the reporting requirements of our funder.
- Host family engagement events.
- Share impact stories locally and with NRPA for national dissemination.
- Host NRPA for a site visit (in-person or virtual) over the course of the grant period and participate in monitoring activities.

Timeline and Important Dates

Application Opens	January 14, 2025
Informational Office Hour	February 26, 2025, at 1 p.m. ET
Application Closes	March 14, 2025
Communities Selected	On or before April 18, 2025
3-Part Grantee Orientation	May 22, May 29, AND June 5, 2025 at 1 p.m. ET
Mentoring Program Start	On or before December 31, 2025
Ongoing Virtual Training	Between May 2025 and September 2027
Project Concludes	September 30, 2027

Questions?

The application questions are available in this pdf file so you can prepare your responses before entering them into the online submission form. A list of frequently asked questions can be found here. NRPA will host an optional office hour on February 26, 2025, at 1 p.m. ET to provide an overview of the program and help answer applicant questions. Registration is required for this office hour. If your question has not been answered in any of the resources above, please e-mail: mentoring@nrpa.org.

Applications are due by March 14, 2025, at 11:59 PM PST, and NRPA anticipates notifying applicants on or before April 18, 2025.

Application Instructions

Completing the Application

To help you fill out this form, NRPA allows multiple people to work on a single application. If you would like to invite a colleague or multiple colleagues to assist you in completing your application, click the Manage Collaborators button at the top-right of this form. From there, you will be able to add collaborators (all you need is their name and valid e-mail address). Keep in mind that your application can only be submitted by the individual who started this application. You may also revoke a collaborator's access at any time using the same menu.

To prepare your responses offline, before entering them into the online submission, you can download the application questions in this pdf file.

Multimedia Submissions

Applicants have the option of submitting parts of the application in written, video, or voice recording forms. These are clearly marked on each question. We encourage applicants to use the methods they feel most comfortable using but note that some questions require a written response. The video and voice recordings should clearly answer all components of each question. However, creativity is welcome. All methods of response will be equally scored during the review process without preference given to any one method. Examples of video or voice recordings could include interview style with stakeholders (municipal or community partners, community members, park and recreation professionals, etc.), a story-telling format with images, clips, or descriptions of project focus areas (like a podcast), or a multimedia presentation.

You have the option to complete the entire application in writing or partially written and media. All written components must be submitted through this online application. If you are submitting a partial media application, you must provide written statements to questions where indicated. For all media question responses, you must indicate the questions covered through media response – this could simply be a sentence "Answered in the video" or "Answered in the attached podcast." There will be space at the end of the application to upload all media files. **Multimedia submissions should not exceed a total of 30 minutes combined.** Partial media applications must cover all points of each question. All applications, written or partial media, will be judged equally without preference to one method.

Regardless of written, video or voice recorded submissions, a complete application must be submitted through NRPA's online grant application system. Applications are due by March 14, 2025, at 11:59 PST. NRPA anticipates notifying applicants on or before April 18, 2025.

Eligibility

Entity Type *

Please select the option that best describes your organization:

○ Local government agency that plans, builds, and/or operates parks (e.g., municipal park and recreation department, tribal recreation department, public works department)

○ 501c(3) non-profit organization that is affiliated with a local government agency, park and recreation department, tribal recreation department, or public works department

○ Community-based organization that provides mentoring programs

○ None of these groups

2022 Grant Status *

Was your organization awarded funding under the 2022 Youth Mentoring for Substance Misuse Grant or 2022 Out-of-School Time Youth Mentoring Grant?

○ Yes

○ No

○ Unsure

General Information

Organization Name: *

Organization Address: *

Street Address:

Line 2:

City:

Country:

State/Province:

Zip/Postal Code:

Organization Director Name: *

Organization Director Email Address: *

Grant Contact Name: *

Grant Contact Email Address: *

Grant Contact Phone Number: *

Unique Entity Identifier:

Mentoring Program Information

Mentoring Project Proposal *

Please describe your organization's interest and/or experience in developing and implementing youth mentoring programs. *If your organization does not have mentoring experience, please indicate any mentoring experience from CBOs/other partners that will be engaged in the project.

(300 words max or multimedia)

Mentoring Program Name *

Mentoring Program Mission Statement *

Please provide a program mission statement (what is the purpose of your program?)

(300 words max or multimedia)

Mentoring Program Description *

Please provide a detailed description of your proposed youth mentoring program.

(300 words max or multimedia)

How many youth mentees do you anticipate engaging in this program? Please be realistic in your approach. *

How many adult mentors do you anticipate engaging in this program? Please be realistic in your approach. *

What is the anticipated ratio of mentees to mentor? *

Mentoring Delivery *

How will mentoring be primarily delivered?

○ One-on-one

○ Group

○ Combined

○ Hybrid

Mentoring Frequency *

Please describe the frequency of the mentoring program (for example: matches meet weekly for a minimum of 60-minutes for 12 months, etc.).

(300 words max or multimedia)

Mentoring Location *

Please describe where your mentoring program activities take place (site-based, out in community, school-based, combination).

(300 words max or multimedia)

Issues Addressed *

Please describe the issues that the youth mentoring program will address (poverty, food insecurity, substance misuse, domestic violence, etc.): *This grant program is focused on increasing positive life outcomes in youth, including academic performance, school attendance rates, and self-confidence, while also decreasing risk factors and engaging in harmful behaviors. What are the biggest challenges facing youth in your community, and how will your mentoring program address these challenges?*

(300 words max or multimedia)

Program Goals *

Please share one or two goals for your youth mentoring program. When developing goals, please align with overall grant goals listed in RFP.

(300 words max or multimedia)

Youth Mentoring Framework *

How will you use NRPA's Youth Mentoring Framework as a guide to develop your mentoring program? Ex: will incorporate Youth Mentoring Framework as a group mentoring model into existing youth sports programming during spring sport season (16 weeks total).

(300 words max or multimedia)

Additional Curricula *

Please describe additional curricula you plan to use and how the curricula will be applied during mentoring activities (for example, a nutrition education curriculum is used during group cooking classes, etc.).

(300 words max or multimedia)

Family Engagement *

Please describe how you plan to engage families and the frequency of family engagement events?

(300 words max or multimedia)

Youth Voice *

How do you plan to leverage youth voice in the program?

(300 words max or multimedia)

Additional Services *

What additional program services are offered to mentees and their families (case management, group activities, referral to other services, counseling, academic support, leadership development, substance use intervention or treatment, etc.)?

(300 words max or multimedia)

Target Population Information

Increased Access Groups *

Will your proposed project increase access to youth mentoring for any of the following groups? **Select all that apply.**

☐ Youth in military families

☐ Youth in rural communities or small cities (populations <50,000)

☐ Youth in mid, large, and/or suburban communities (populations >50,000)

☐ Other – please explain:

Mentee Recruitment Target Population *

Please describe the primary target population for mentee recruitment (single parent households, youth experiencing academic challenges, substance misuse/impact, youth targeted by bullying, rural youth, juvenile justice involvement, etc.).

(300 words max or multimedia)

Impacts on Target Populations *

Provide any additional information demonstrating how your proposed project will impact the target populations (could include demographic data, research, stories/examples).

(300 words max or multimedia)

Project Management

Project Management *

Please describe the project team, including the project lead, community-based organizations, and other partners who will support the development and implementation of your mentoring program. Name how each team member will contribute to the program, their approximate time on the project, and their capacity to support your mentoring program.

(300 words max or multimedia)

Partnerships *

Partnerships with community-based organizations (CBOs) are critical to building impactful youth development programs. Please elaborate on the involvement of CBOs in your project. Describe these organization(s), the skills and expertise they bring to the project, and how these CBO(s) will meaningfully contribute to the development and implementation of your mentoring program.

(300 words max or multimedia)

Proposed Timeline *

Please describe your proposed timeline for developing and implementing your mentoring program. Your timeline should include proposed activities from May 2025 to September 2027.

(300 words max or multimedia)

Community Engagement

Youth Support *

Please describe your organization's commitment to supporting youth, specifically to creating mentoring opportunities for youth disproportionately at risk for poor academic performance, juvenile delinquency, victimization, and/or juvenile justice system involvement.

(300 words max or multimedia)

Community Role *

Describe your organization's role in the community and in supporting youth development.

(300 words max or multimedia)

Community Engagement *

How will the community (including youth) inform, contribute, and lead this project? Describe any community engagement efforts thus far or in the future.

(300 words max or multimedia)

Budget

Budget *

Please submit a budget demonstrating how your organization will utilize grant funds, if awarded, on this template budget. A sample budget is available for your review.

Expenditures that support your mentoring program, such as staffing (wages and fringe), transportation, marketing materials and costs, technology (laptops, tablets, etc.), outdoor recreational equipment, sports equipment, games, office supplies, professional development (e.g. conferences and certifications), educational materials, staff training fees, background check fees, and contractors are eligible expenses if selected for grant funding. **NRPA has provided a sample budget. We recommend that at least 50% of your project budget goes toward staffing of the program, with a focus on expanding staffing by hiring new team members.**

Please note, funding **cannot** be used to purchase any food or pay for entertainment costs (tickets to shows/sporting events, meals, lodging, etc.).

List itemized expenses to reflect how the $60,000 would be implemented to support youth mentoring program activities in your community. Please be sure the total of expenses equals $60,000.

This program is funded by a federal award (**# 15PJDP-24-GG-03819-MENT**) and is contingent upon the availability of federal funds.

[File Upload]

Technical Assistance

Technical Assistance Attendee *

If awarded, your agency will be required to attend ongoing virtual training between May 2025 and September 2027. Who will be the primary person responsible for attending these sessions, and what is their role in youth development? Who will be the secondary/backup person?

(300 words max or multimedia)

Letter of Support

Letters of Support *

Please upload at least 1 letter of support, email, or video/audio attachment that demonstrates support for your mentoring program from at least one of the following categories using the upload fields below.

*If the applicant is not a local government agency, the applicant is required to submit a letter of support from the park and recreation agency director or equivalent.

- Park and recreation director
- Local elected leader (e.g. mayor or county executive)
- Community leader (outside of parks and recreation)

[File Upload]

Additional Letter of Support

[File Upload]

Multimedia Submissions

Multimedia Submissions

If providing multimedia submissions, please upload your files using the file upload fields below. Make sure you indicate which questions will be addressed through the submitted files in the written question response areas in the application. Begin each multimedia submission by stating the question and answer all of the parts of the question. **Multimedia submissions should not exceed a total of 30 minutes combined.**

If you did not use any multimedia submissions in your application, click Save and Next to complete your application.

[File Upload]

Additional Multimedia Submission

[File Upload]

Additional Multimedia Submission

[File Upload]

Additional Multimedia Submission

[File Upload]

Additional Multimedia Submission

[File Upload]

City Of Faribault

GRANT SUMMARY FORM

Pre-Application ☑ Application ☐ Award Acceptance ☐ Amendment ☐

Department: Parks and Recreation

Contact Person: Kevin O'Brien

Grant Name: Out-of-School Time Youth Mentoring Program Grant

Grantor: NRPA (National Recreation and Parks Association)

Total Project Cost: $ 60,000.00 Total Award Amount:_____

Total Cash Match: $ 0.00 Total In-Kind Match:_____

Application Date: 03/14/25 Grant Period From _____ To _____

Funding Type (Federal, State, Other): Other

CFDA Number: _____ Electronic or Hardcopy Submission: Electronic

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Project Description

This grant is designed to expand access to high-quality and community-based youth mentoring programs in parks and recreation through funding, training and peer networking opportunities.

How is the Match Amount Determined::

NA

Fixed Amount: _____ or % of project cost 0.00% or Other ☐

Explanation of Other:

For this City fiscal year, how much of the required local cash match amount is:

Already In Department Budget: _____ Not Budgeted: _____

Proposed Source of Match: NA

Director Approval

Administrator Approval

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-061 Order Improvements and Order Preparation of Plans and Specifications for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02

Background:

The attached resolution orders the improvements for the proposed 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

The purpose of the hearing is to take public comment as part of the consideration by the Council in ordering the improvements. If the project is ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

Due to the popularity of virtual neighborhood meetings in the last few years, where property owners can view a presentation online at their leisure rather than having to come in for one specific time, another virtual neighborhood meeting was held and people were encouraged to contact the City Engineer directly with any questions after viewing the virtual open house. The following comments were received with staff responses in parenthesis:

- Question about the proposed sidewalk on 25th Avenue NW and what side it should be on (sidewalk is identified per the City Council approved 2020 Sidewalk and Trails Plan, sidewalk location hasn't been officially determined and both sides of the street have pros and cons)
- Question about access during construction (mill and overlays have minimal access disruptions except for days when the milling and paving are happening, access to commercial properties will be coordinated as part of the construction process once a contractor and contractor schedule is known)
- Question about costs for project (no special assessments are proposed, funding is primarily from the street improvement fund funded through franchise fees)

The preliminary total estimated cost of the improvements, including 20% contingency and 15% engineering, is $1,284,775.00. Proposed funding for the project is as follows:

Street Improvement Fund (401)	$1,170,225.00	91.1%
Water Utility Fund (601)	$12,000.00	0.9%
Sanitary Sewer Utility Fund (602)	$75,350.00	5.9%
Storm Water Utility Fund (603)	$27,200.00	2.1%
Total	$1,284,775.00	100.0%

As detailed in the feasibility report, there are no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council is required to advance the improvements. It is tentatively planned to receive bids on this project in April 2025, with construction to begin in May/June 2025, and be substantially completed by the end of August 2025.

Recommendation:

Approve Resolution 2025-061 Order Improvements and Order Preparation of Plans and Specifications for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02

Attachments:

1. Resolution 2025-061 Order Improvements and Order Preparation of Plans and Specifications for 2025 Residential Street Overlay & Sidewalk Improvements
2. 2025-02 Location Map
3. (2025-02) Info Meeting Letter

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-061

ORDER IMPROVEMENTS AND ORDER PREPARATION OF PLANS AND SPECIFICATIONS FOR 2025 STREET OVERLAY & SIDEWALK IMPROVEMENTS - CONTRACT 2025-02

WHEREAS, Resolution 2025-044, adopted on February 25, 2025, fixed a date for a Council hearing on the proposed 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

WHEREAS, the total cost of the improvements is estimated to be $1,284,775.00.

NOW, THEREFORE BE IT RESOLVED, that said improvements are necessary, cost-effective and feasible as detailed in the project feasibility

report.

ALSO, BE IT RESOLVED, that the proposed the 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

are hereby ordered as proposed in this Council Resolution adopted March 11, 2025.

ALSO, BE IT RESOLVED, that the City Engineer is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for making such improvements.

ALSO, BE IT RESOLVED, that the City Council declares its official intent to reimburse itself for the costs of the improvement from proceeds of a tax exempt bond.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

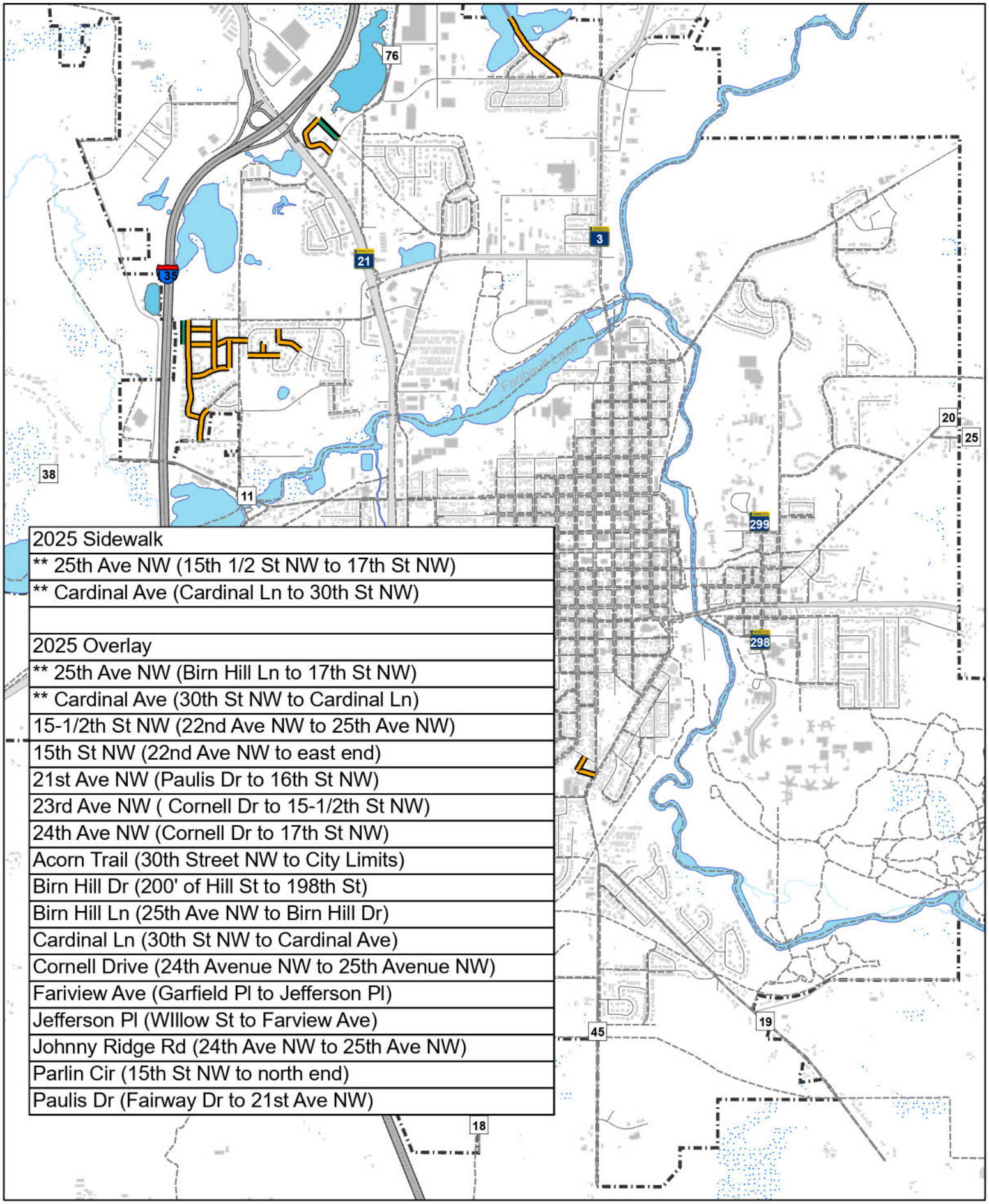
_____

Jessica L. Kinser, City Administrator

City Of Faribault
January 2025

2025
Residential Street Overlays and Sidewalk Improvements

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



2025 Sidewalk
** 25th Ave NW (15th 1/2 St NW to 17th St NW)
** Cardinal Ave (Cardinal Ln to 30th St NW)
2025 Overlay
** 25th Ave NW (Birn Hill Ln to 17th St NW)
** Cardinal Ave (30th St NW to Cardinal Ln)
15-1/2th St NW (22nd Ave NW to 25th Ave NW)
15th St NW (22nd Ave NW to east end)
21st Ave NW (Paulis Dr to 16th St NW)
23rd Ave NW (Cornell Dr to 15-1/2th St NW)
24th Ave NW (Cornell Dr to 17th St NW)
Acorn Trail (30th Street NW to City Limits)
Birn Hill Dr (200' of Hill St to 198th St)
Birn Hill Ln (25th Ave NW to Birn Hill Dr)
Cardinal Ln (30th St NW to Cardinal Ave)
Cornell Drive (24th Avenue NW to 25th Avenue NW)
Fariview Ave (Garfield Pl to Jefferson Pl)
Jefferson Pl (WIllow St to Farview Ave)
Johnny Ridge Rd (24th Ave NW to 25th Ave NW)
Parlin Cir (15th St NW to north end)
Paulis Dr (Fairway Dr to 21st Ave NW)

February 26, 2025

Dear Property Owner:

The purpose of this letter is to inform you that tax records indicate that you are the property owner of property abutting the City of Faribault's proposed 2025 Street Overlay & Sidewalk Improvements project (Contract 2025-02), including curb and gutter replacement, concrete sidewalk replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

15-1/2th Street NW	(22nd Ave NW to 25th Avenue NW)
15th Street NW	(22nd Ave NW to East End)
21st Avenue NW	(Paulis Drive to 16th Street NW)
23rd Avenue NW	(Cornell Drive to 15-1/2 Street NW)
25th Avenue NW*	(Birn Hill Lane to 17th Street NW)
Cornell Drive	(23rd Avenue NW to 25th Avenue NW)
Birn Hill Drive	(200' west of Hill Street to 198th Street)
Birn Hill Lane	(25th Avenue NW to Birn Hill Drive)
Johnny Ridge Road	(24th Avenue NW to 25th Avenue NW)
24th Avenue NW	(Cornell Drive to 17th Street NW)
Acorn Trail	(30th Street NW to City Limits)
Paulis Drive	(Fairway Drive to 21st Avenue NW)
Parlin Circle	(15th Street NW to north end)
Jefferson Place	(Willow Street to Fairview Avenue)
Fairview Avenue	(Garfield Place to Jefferson Place)
Cardinal Avenue*	(30th Street NW to Cardinal Lane)
Cardinal Lane	(30th Street NW to Cardinal Avenue)

* Includes new sidewalk.

Property owners are encouraged to review the virtual project open house presentation located at the following link: https://tinyurl.com/2025overlay
or using the following QR code which can be accessed by using the camera on any smartphone or tablet with internet access:

SCAN ME

If you have questions after reviewing the project presentation, you are encouraged to contact myself either by phone at 507.333.0360 or email at mduchene@faribaultmn.gov and I'd be more than happy to answer any questions. The City Council will formally consider whether or not to proceed with an improvement project at their March 11, 2025, regular council meeting during the public hearing portion of the meeting. All interested parties are welcome to formally address the council during the public hearing.

As the most common question we get asked following the sending of these notices relates to the costs, I want to inform you that on October 12, 2021, the City Council passed Ordinance 2021-09 which increased the franchise fee amounts paid by all electric and gas utility customers in the City. This increase in franchise fees is being used to fund street improvement projects like this proposed project and as such, the City is **not** proposing to levy any special assessments against the adjacent properties to street projects as was commonly done in previous years.

I urge that if you have any questions or concerns regarding the proposed improvement project that you contact me to discuss. Often times property owners along the project point out issues or concerns that they experience due to living along the proposed project that are not always evident based on a survey.

Sincerely,

Mark DuChene, PE
City Engineer
(507) 333-0360
mduchene@faribaultmn.gov

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-062 Order Improvements and Order Preparation of Plans and Specifications for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03

Background:

The attached resolution orders the improvements for the proposed 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

Hulett Avenue (7th Street NW to Bradley Road)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3)

** Includes new watermain.

A bid alternate is also recommended to be considered by the Council to install a new watermain along Hulett Avenue from 17th Street NW to TH 3/20th Street NW.

The purpose of the hearing is to take public comment as part of the consideration by the Council in ordering the improvements. If the project is ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

Due to the popularity of virtual neighborhood meetings in the last few years, where property owners can view a presentation online at their leisure rather than having to come in for one specific time, another virtual neighborhood meeting was held and people were encouraged to contact

the City Engineer directly with any questions after viewing the virtual open house. The following comments were received with staff responses in parenthesis:

- Questions about the extension of sanitary sewer on the north and south ends (On the south end the existing sanitary sewer terminates a a very shallow depth and further extension is not possible with the additional of a lift station. There are only a few properties south of the river that are not connected to the public sanitary sewer system and it would be more economical for the properties to install a private pump and pump to the existing sewer system than to install a public lift station for such a limited number of properties. In regards to the north end of Hulett, sanitary sewer is available to the east side of Hulett Avenue along the south side of TH 3 or west side of the CPKC railroad. Properties on the west side of Hulett are already served)

The preliminary total estimated cost of the improvements, including 20% contingency and 15% engineering, (including the bid alternate) as follows:

MSA Street Construction Fund	$472,525.00	54.3%
Water Utility Fund (601)	$387,500.00	44.5%
Sanitary Sewer Utility Fund (602)	$ 10,300.00	1.2%
Total	$870,325.00	100.0%

The preliminary total estimated cost of the improvements, including 20% contingency and 15% engineering, (excluding the bid alternate) as follows:

MSA Street Construction Fund	$472,525.00	80.5%
Water Utility Fund (601)	$103,850.00	17.7%
Sanitary Sewer Utility Fund (602)	$ 10,300.00	1.8%
Total	$586,700.00	100.0%

As detailed in the feasibility report, there are no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council is required to advance the improvements. It is tentatively planned to receive bids on this project in April 2025, with construction to begin in May/June 2025, and be substantially completed by the end of August 2025.

Recommendation:

Approve Resolution 2025-062 Order Improvements and Order Preparation of Plans and Specifications for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03

Attachments:

1. Resolution 2025-062 Order Improvements and Order Preparation of Plans and Specifications for 2025 MSA Street Overlay & Sidewalk Improvements
2. 2025-03 Location Map
3. (2025-03) Info Meeting Letter

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-062

ORDER IMPROVEMENTS AND ORDER PREPARATION OF PLANS AND SPECIFICATIONS FOR 2025 MSA STREET OVERLAY & SIDEWALK IMPROVEMENTS - CONTRACT 2025-03

WHEREAS, Resolution 2025-045, adopted on February 25, 2025, fixed a date for a Council hearing on the proposed 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

Hulett Avenue (7th Street NW to Bradley Road)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3)

** Includes new watermain.

WHEREAS, the total cost of the improvements is estimated to be $870,325.00.

NOW, THEREFORE BE IT RESOLVED, that said improvements are necessary, cost-effective and feasible as detailed in the project feasibility report.

ALSO, BE IT RESOLVED, that the proposed the 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/ replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

Hulett Avenue (7th Street NW to Bradley Road)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3)

** Includes new watermain.

are hereby ordered as proposed in this Council Resolution adopted March 11, 2025.

ALSO, BE IT RESOLVED, that the City Engineer is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for making such improvements.

ALSO, BE IT RESOLVED, that the City Council declares its official intent to reimburse itself for the costs of the improvement from proceeds of a tax exempt bond.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

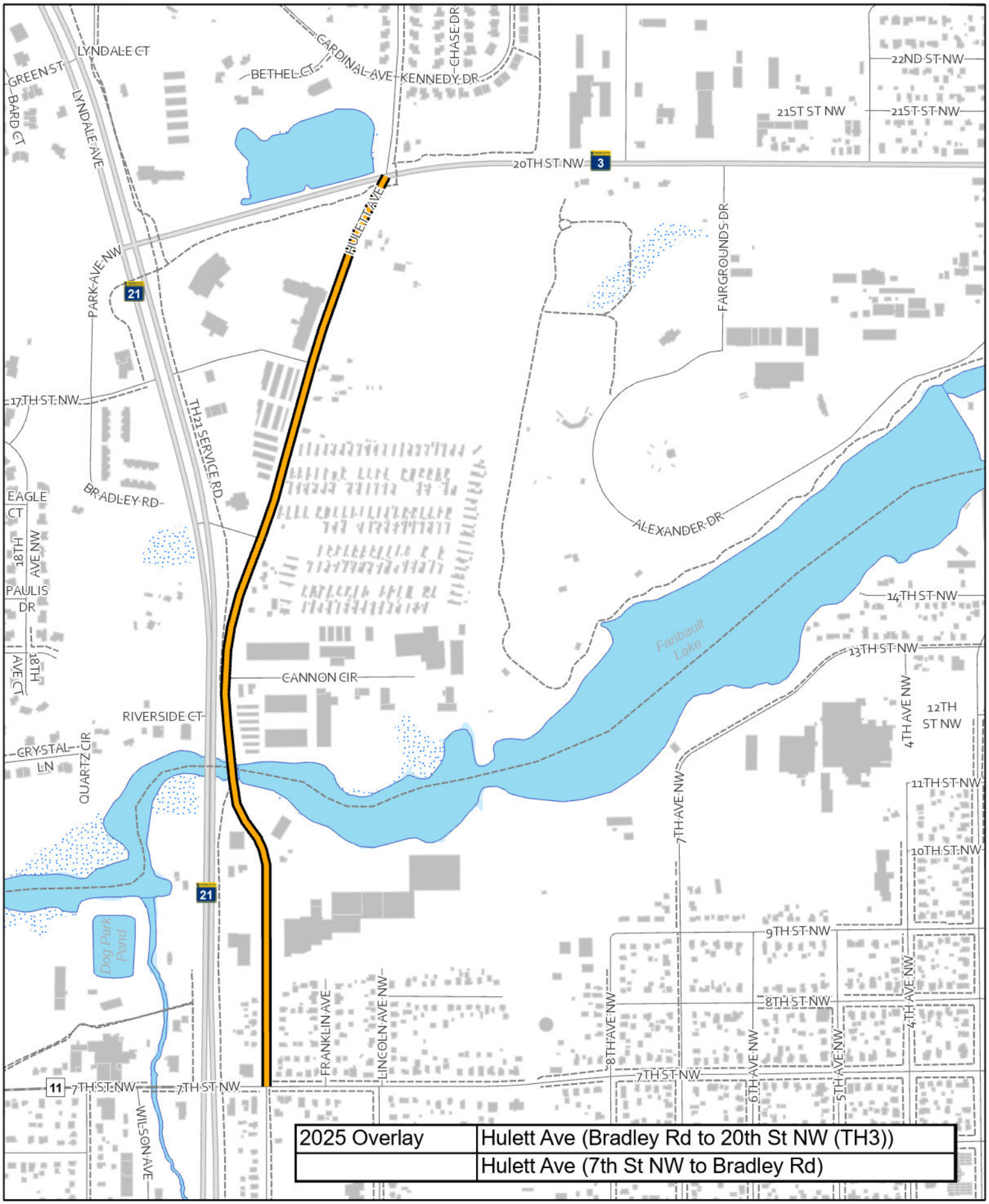
Jessica L. Kinser, City Administrator

2025 MSA Street Overlays and Sidewalk Improvements

Hulett Avenue

City Of Faribault
January 2025

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



2025 Overlay	Hulett Ave (Bradley Rd to 20th St NW (TH3))
	Hulett Ave (7th St NW to Bradley Rd)

N W E S

0 480 960 US Feet

Overlay

February 26, 2025

Dear Property Owner:

The purpose of this letter is to inform you that tax records indicate that you are the property owner of property abutting the City of Faribault's proposed 2025 MSA Street Overlay & Sidewalk Improvements project (Contract 2025-03), including curb and gutter replacement, concrete sidewalk replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

Hulett Avenue (7th Street NW to Bradley Road)
Hulett Avenue** (Bradley Road to 20th Street NW (TH 3)

** Includes new watermain.

Property owners are encouraged to review the virtual project open house presentation located at the following link: https://tinyurl.com/MSA2025overlay or using the following QR code which can be accessed by using the camera on any smartphone or tablet with internet access:

SCAN ME

If you have questions after reviewing the project presentation, you are encouraged to contact myself either by phone at 507.333.0360 or email at mduchene@faribaultmn.gov and I'd be more than happy to answer any questions. The City Council will formally consider whether or not to proceed with an improvement project at their March 11, 2025, regular council meeting during the public hearing portion of the meeting. All interested parties are welcome to formally address the council during the public hearing.

As the most common question we get asked following the sending of these notices relates to the costs, I want to inform you that on October 12, 2021, the City Council passed

Ordinance 2021-09 which increased the franchise fee amounts paid by all electric and gas

utility customers in the City. This increase in franchise fees is being used to fund street improvement projects like this proposed project and as such, the City is **not** proposing to levy any special assessments against the adjacent properties to street projects as was commonly done in previous years.

I urge that if you have any questions or concerns regarding the proposed improvement project that you contact me to discuss. Often times property owners along the project point out issues or concerns that they experience due to living along the proposed project that are not always evident based on a survey.

Sincerely,

Mark DuChene, PE
City Engineer
(507) 333-0360
mduchene@faribaultmn.gov

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-063 Order Improvements and Order Preparation of Plans and Specifications for 2025 3rd Avenue Reconstruction Improvements - Contract 2025-04

Background:

The attached resolution orders the improvements for the proposed 3rd Avenue SW Reconstruction Improvements - Contract 2025-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are as follows:

3rd Avenue SW (Division Street to 3rd Street SW)

The purpose of the hearing is to take public comment as part of the consideration by the Council in ordering the improvements. If the project is ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

Due to the popularity of virtual neighborhood meetings in the last few years, where property owners can view a presentation online at their leisure rather than having to come in for one specific time, another virtual neighborhood meeting was held and people were encouraged to contact the City Engineer directly with any questions after viewing the virtual open house. The following comments were received with staff responses in parenthesis:

- Questions about driveway apron replacement and slope changes (typically on a reconstruction driveway aprons from the curb to the

property line are replaced as part fo the project costs, every effort is made in the design process to make driveway slopes better if it can be accommodated but rarely are they made steeper)

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is $1,456,250.00. Proposed funding for the project is as follows:

Street Improvement Fund (401)	$ 808,350.00	55.5%
Water Utility Fund (601)	$ 273,450.00	18.8%
Sanitary Sewer Utility Fund (602)	$ 168,250.00	11.6%
Storm Water Utility Fund (603)	$ 206,200.00	14.2%
Total	$ 1,456,250.00	100.0%

As detailed in the feasibility report, there are no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council is required to advance the improvements. It is tentatively planned to receive bids on this project in April 2025, with construction to begin in May/June 2025, and be substantially completed by the end of August 2025.

Recommendation:

Approve Resolution 2025-063 Order Improvements and Order Preparation of Plans and Specifications for 2025 3rd Avenue Reconstruction Improvements - Contract 2025-04

Attachments:

1. Resolution 2025-063 Order Improvements and Order Preparation of Plans and Specifications for 2025 3rd Avenue Reconstruction Improvements
2. 2025-04 Location Map
3. (2025-04) Info Meeting Letter

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-063

ORDER IMPROVEMENTS AND ORDER PREPARATION OF PLANS AND SPECIFICATIONS FOR 2025 3RD AVENUE RECONSTRUCTION IMPROVEMENTS - CONTRACT 2025-04

WHEREAS, Resolution 2025-046, adopted on February 25, 2025, fixed a date for a Council hearing on the proposed 3rd Avenue SW Reconstruction Improvements - Contract 2025-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

3rd Avenue SW (Division Street to 3rd Street SW)

WHEREAS, the total cost of the improvements is estimated to be $1,456,250.00.

NOW, THEREFORE BE IT RESOLVED, that said improvements are necessary, cost-effective and feasible as detailed in the project feasibility report.

ALSO, BE IT RESOLVED, that the proposed the 3rd Avenue SW Reconstruction Improvements - Contract 2025-04 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

3rd Avenue SW (Division Street to 3rd Street SW)

are hereby ordered as proposed in this Council Resolution adopted March 11, 2025.

ALSO, BE IT RESOLVED, that the City Engineer is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for making such improvements.

ALSO, BE IT RESOLVED, that the City Council declares its official intent

to reimburse itself for the costs of the improvement from proceeds of a tax exempt bond.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

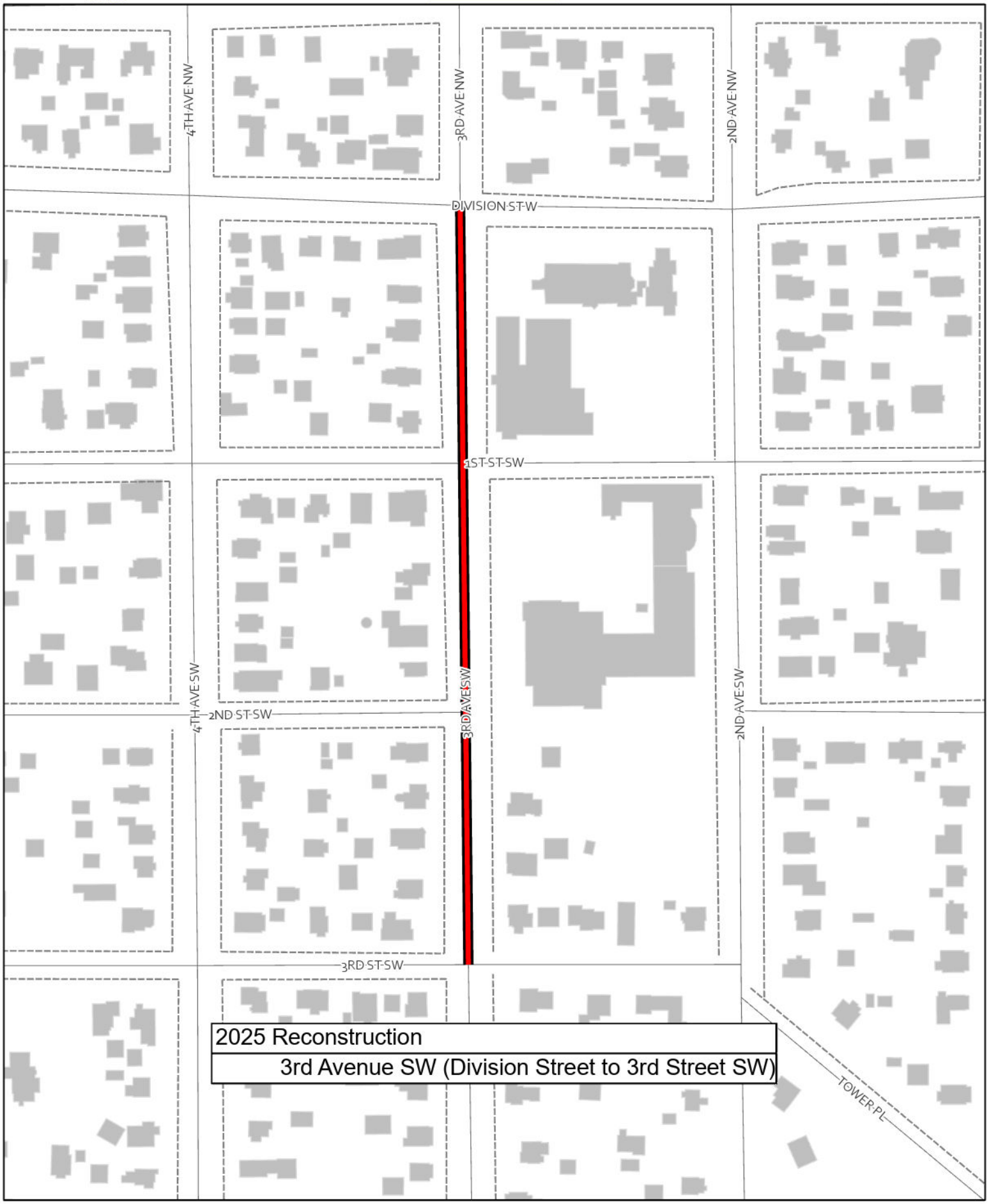
Jessica L. Kinser, City Administrator

2025 Street Reconstruction

3rd Avenue SW

City Of Faribault
January 2025

This map is neither a legally recorded map nor a survey. This map is a compilation data affecting the area shown; and is for reference purposes only. In using the map, you assume responsibility for the correctness all information extracted from this map.



N W E S

0 125 250 US Feet

Reconstruction

February 26, 2025

Dear Property Owner:

The purpose of this letter is to inform you that tax records indicate that you are the property owner of property abutting the City of Faribault's proposed 2025 3rd Avenue SW Reconstruction Improvements, project (Contract 2025-04), including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

3rd Avenue SW - Division Street to 3rd Street SW

Property owners are encouraged to review the virtual project open house presentation located at the following link: https://tinyurl.com/thirdaverecon or using the following QR code which can be accessed by using the camera on any smartphone or tablet with internet access:

SCAN ME

If you have questions after reviewing the project presentation, you are encouraged to contact myself either by phone at 507.333.0360 or email at mduchene@faribaultmn.gov and I'd be more than happy to answer any questions. The City Council will formally consider whether or not to proceed with an improvement project at their March 11, 2025, regular council meeting during the public hearing portion of the meeting. All interested parties are welcome to formally address the council during the public hearing.

As the most common question we get asked following the sending of these notices relates to the costs, I want to inform you that on October 12, 2021, the City Council passed Ordinance 2021-09 which increased the franchise fee amounts paid by all electric and gas utility customers in the City. This increase in franchise fees is being used to fund street improvement projects like this proposed project and as such, the City is **not** proposing to

levy any special assessments against the adjacent properties to street projects as was commonly done in previous years.

I urge that if you have any questions or concerns regarding the proposed improvement project that you contact me to discuss. Often times property owners along the project point out issues or concerns that they experience due to living along the proposed project that are not always evident based on a survey.

Sincerely,

Mark DuChene, PE
City Engineer
(507) 333-0360
mduchene@faribaultmn.gov

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	March 11, 2025
SUBJECT:	Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices- Second Reading

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Background:

Chapter 28 of the City Code of Ordinances contains language pertaining standards and specifications of materials as it relates to water supply service pipes. The City has recently entered into an agreement with BSI Inc. to provide for the management of data and testing of backflow devices throughout the City. Backflow devices are regulated under Minnesota Plumbing Code parts 4714.603.5.23-603.5.23.4. Amendments to Chapter 28-52 and 28-59 are necessary to include language regarding the plumbing code as well as testing requirements and non-compliance of testing of backflow devices.

First reading was approved on February 25, 2025, and there have been no comments received, or revisions made.

Recommendation:

Approve Ordinance 2025-1 on Second Reading

Attachments:

1. Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices- Second Reading

CITY OF FARIBAULT
ORDINANCE No. 2025-1

AMMEND SECTION'S 28-52 & 28-59 OF THE CITY CODE OF ORDINANCES REGARDING REGULATION OF BACKFLOW DEVICES

THE CITY OF FARIBAULT ORDAINS:

Section 1. The City Council of the City of Faribault has hereby determined that Chapter 28 of the City Code of Ordinances be amended by the addition of the underlined language and removal of the ~~stricken~~ language in Section's 28-52 & 28-59 as follows:

Sec. 28-52. Standards and specifications of materials and regulation of backflow devices.

All service pipes shall ~~be in compliance~~ comply with the applicable provisions of the Minnesota Plumbing Code 4715. Backflow devices shall comply with the applicable provisions of the Minnesota Plumbing Code parts 4714.603.5.23 through 603.5.23.4.

Sec. 28-59. Sec. 28-59 Cross connection and backflow device installation, testing and maintenance.

(a) The terms "Administrative Authority," "cross -connection," "backflow preventer," "testable backflow prevention assembly" shall have the same meanings as set forth in the Minnesota Plumbing Code. The Public Works Director or designee shall act as the Administrative Authority for purposes of enforcing the provisions of this ordinance.

(b) All plumbing connections to the City's water distribution system shall be installed in accordance with the Minnesota Plumbing Code, as it may be amended. If in accordance with the Minnesota Plumbing Code, or if in the judgement of the Administrative Authority, an approved backflow prevention device is necessary for the safety of the public water system, the Administrative Authority will give notice to the water customer to install such an approved device immediately. The water customer shall, at their own expense, install such an approved device immediately at a location and in a manner that is compliant with the Minnesota Plumbing Code.

(c) The Administrative Authority must be notified prior to the installation of any testable backflow prevention assembly.

(d) Any cross -connection control devices, including but not limited to Reduced Pressure Backflow Preventers (RPZ) or other testable

backflow prevention assemblies, shall be inspected, maintained, and overhauled at intervals not exceeding those identified in the Minnesota Plumbing Code. A test and inspection tag that includes the test date, and tester signature and identification number, shall be affixed to the device. Written records of testing and maintenance shall be maintained and submitted to the Administrative Authority. The City may designate a process or outside entity to monitor and track reporting requirements. Failure of the owner to perform the required testing of the device(s) following two notifications by the Administrative Authority shall subject owner to administrative citations per the adopted fee schedule.

(e) No person, firm or corporation shall establish or permit to be established, or maintain or permit to be maintained, any connection whereby a private, auxiliary or emergency water supply other than the regular public water supply of the City may enter the supply or distribution system of the City unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall be approved by the Administrative Authority and the Minnesota Department of Health.

(f) The Administrative Authority shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the City for the purpose of verifying the presence or absence of cross connections or testing backflow devices or assemblies or for verifying information submitted by the customer regarding the required cross -connection control inspection. Such requirement shall be a term and condition related to the privilege of receiving water from the City public water supply. In the event that the person in ownership or control of the property should refuse or prevent entry or inspection, the City may seek the issuance of an administrative search warrant. On demand, lessees or occupants of any property served by the City public water supply shall furnish to the Administrative Authority any information requested regarding the piping system or systems, or water use on such property. The refusal of such information, when demanded, shall, within the discretion of the Administrative Authority, be deemed evidence of the presence of improper connections as provided by this ordinance and shall require that backflow protection be installed on the service line to the premise.

(g) The Administrative Authority after reasonable notice to the property owner and lessee or occupant, if applicable, may discontinue the water service to any property wherein any condition in violation of the cross-connection control requirements outlined in this ordinance or the Minnesota Plumbing Code is known to exist and to take such other precautionary measures as it may deem necessary to eliminate any danger of contamination of the public water supply distribution mains.

Water service to any property that has been disconnected from the public water supply shall not be restored until such conditions have been eliminated or corrected in compliance with this section and the reconnection charge identified in the fee schedule is paid to the City. Immediate disconnection with verbal notice can be affected when the Administrative Authority reasonably believes that imminent danger of harmful contamination of the public water supply exists. Such action shall be followed by written notification of the cause for disconnection. Immediate disconnection without notice to any party can be affected to prevent actual or anticipated contamination or pollution of the public water supply, provided that, in the opinion of the Administrative Authority or the Minnesota Department of Health, such action is required to prevent contamination or pollution of the public water supply. Neither the public water supply, the Administrative Authority, or its agents or assigns shall be liable to any customer for any injury, damages, or lost revenues which may result from termination of said customer water supply in accordance with the terms of this section, whether or not said termination was with or without notice.

(h) Any person who has knowledge of a backflow into any potable water system or to the public water system must report that backflow to the City's Utility Department immediately upon becoming aware of the backflow. Any person responsible for any substance that enters the potable water system through backpressure or back-siphonage, or contamination of the public water supply system occurs through an illegal cross -connection or an improperly installed, maintained or repaired device or a device that has been bypassed, must bear the cost of the cleanup of the potable water supply system.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: February 25, 2025

Second Reading: March 11, 2025

Publication Date: March 15, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Summary Publication

CITY OF FARIBAULT
ORDINANCE No. 2025-1

AMEND CHAPTER 28 OF THE FARIBAULT CITY CODE

On March 11, 2025, the Faribault City Council adopted Ordinance 2025-1. This ordinance amends Sec. 28-52 & 28-59 of the City Code of Ordinances regarding regulation of backflow devices. A printed copy of the ordinance is available for inspection during regular business hours at Faribault City Hall.

First Reading:	February 25, 2025
Second Reading:	March 11, 2025
Publication Date:	March 15, 2025

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator David Wanberg, CED Director
FROM:	Harry Davis, City Planning Manager
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-065 Approve a Conditional Use Permit for Two Multiple-Family Buildings in the Central Business District Near the Corner of 1st Avenue NW and 1st Street NW

Background:

Scott Wopata on behalf of Community Action Center (CAC) requests approval of a Conditional Use Permit (CUP) in Central Business District zoning for two new, multi-unit residential buildings at and near the southeast corner of 1st St NW and 1st Ave NW. Each structure will house 4 units each, for a total of 8 units across two platted lots. Parking on-site will be shared between the buildings. The proposed development is consistent with the planning and zoning aspects of the City's Unified Development Ordinance. The HPC has already reviewed the project and issued a Certificate of Appropriateness acknowledging that the development is not out of character with the Heritage Preservation District. The DRC, City Planning Manager, and Planning Commission recommended in favor of the project, with conditions of approval. Please see the attached resolution for findings, conditions of approval, further information, and discussion.

Recommendation:

Approve Resolution 2025-065

Attachments:

1. Resolution 2025-065

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-065

APPROVE A CONDITIONAL USE PERMIT FOR TWO MULTIPLE-FAMILY BUILDINGS IN THE CENTRAL BUSINESS DISTRICT NEAR THE CORNER OF 1ST AVENUE NW AND 1ST STREET NW

WHEREAS, on January 24, 2025, Steve Schmidt of Schmidt Homes (the "Applicant"), on behalf of Community Action Shelter Associates, Inc. (the "Owner"), requested a conditional use permit to develop two multiple-family buildings (the "Project") on undeveloped property in the Central Business District (the "CBD") near the corner of 1st St NW and 1st Ave NW legally described in Exhibit A of this Resolution(the "Property"); and

WHEREAS, Table 11-1 of the City of Faribault's Unified Development Ordinance requires a conditional use permit for multiple-family dwellings in the CBD; and

WHEREAS, City Staff completed a review of the Applicant's application and prepared a report to the Planning Commission about said request, attached as Exhibit B; and

WHEREAS, the Planning Commission, on March 3, 2025, following proper notice, held a public hearing to consider the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the Applicant's conditional use permit request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

1. **The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

   Finding: The proposed residential structures will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare. The use and overall development are compatible with the adjacent residential properties and will not result in adverse impacts.

2. **The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

   Finding: The proposed residential structures will not negatively impact other nearby properties. Nearly all properties in the immediate area are residential. The proposed multiple-family dwelling density provides a natural transition of use intensity and activity that supports downtown developments and businesses.

3. **The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

   Finding: The proposed residential structure is designed to be compatible with the architectural appearances of adjacent residential buildings and will fit with the character of the surrounding area. The Heritage Preservation Commission reviewed the development and granted a Certificate of Appropriateness, which verifies that the project meets Heritage Preservation District standards for appearance and fitting within the context.

4. **The conditional use will not impose hazards or disturbing influences on neighboring properties.**

   Finding: The proposed residential use does not generate hazards or disturbing activities that negatively affect other properties.

5. **The conditional use will not substantially diminish the value of neighboring properties.**

   Finding: The proposed residential use at this location is unlikely to diminish nearby property values. Investment in buildings in this area may positively impact nearby property values.

6. **The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.**

   Finding: Public sewer, water, and all other applicable municipal services serve the subject property. The property has adequate access to the larger road network. The application will not generate a notable increase in public service demand. If the parking proposed on-site does not accommodate all residents and visitors, downtown has additional parking nearby.

7. **Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.**

   Finding: The Project will not generate a notable increase in demand on public facilities or services. If the parking proposed on-site does not accommodate all residents and visitors, downtown has an abundance of on- and off-street parking facilities nearby. The Project's proximity to downtown will benefit the economic welfare of the community.

8. **Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.**

   Finding: The Project will not cause traffic congestion as the number of units is not substantial. The site plan provides for proper traffic circulation without causing congestion.

9. **The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

Finding: The Property does not have important natural, scenic, or historic features.

10. **The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.**

    Finding: The City's Comprehensive Plan guides the Property for downtown uses. The Project is consistent with the land use plan.

11. **The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.**

    Finding: The Project conforms to the Unified Development Ordinance requirements, including limitations in the CBD zoning district.

WHEREAS, the Property is in the City of Faribault's Heritage Preservation District; and

WHEREAS, Section 13-330 of the City's Unified Development Ordinance requires that the City's Heritage Preservation Commission issue a Certificate of Appropriateness before the issuance of a building permit for the proposed multiple-family buildings; and

WHEREAS, the Applicant requested a Certificate of Appropriateness for the proposed multiple-family dwellings on the subject Property; and

WHEREAS, on February 19, 2025, the Heritage Preservation Commission approved Resolution #HPC-2025-001, which approved the requested Certificate of Appropriateness with conditions; and

WHEREAS, the City Council, during a public meeting on March 11, 2025, considered the Applicant's conditional use permit request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission as noted above, the City Council concurs with the findings of the Planning Commission and makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's conditional use permit request for two multiple-family buildings on undeveloped property in the Central Business District near the corner of 1st Ave NW and 1st St NW legally described in Exhibit A of this Resolution, subject to the conditions in Sections 2 and 3 of this Resolution.

Section 2: Conditions of Approval. The conditional use permit is approved subject to conditions listed herein as authorized under Section 2-310 of the Unified Development Ordinance, which are deemed necessary to mitigate potential adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the Unified Development Ordinance. The conditions of approval are as follows:

1. The Project must receive Site Plan approval from the City's Development Review Committee before obtaining building and development-related permits. Site Plan approval may include additional conditions of approval not listed in this conditional use permit.

2. The Owner must construct the Project substantially similar to the Applicant's submittal included in Exhibit B of this Resolution. Any significant change, as determined by the City's Development Review Committee, would require approval of a conditional use permit amendment.

3. The Owner must prepare and record at Rice County a shared access and parking agreement for the two parcels associated with the Property. The Owner must provide the City of Faribault with a recorded copy of the agreement before the City will issue building and development-related permits.

4. The Owner must remove the existing driveway apron in the 1st Avenue NW right-of-way. The Owner must sod the disturbed right-of-way and install concrete curb and gutter to the satisfaction of the City Engineer.

5. Approval of this conditional use permit does not constitute approval of any associated signs. Separate applications for sign permits are required before sign installation and applications must meet all City ordinance requirements.

Section 3: Additional Conditions of Approval. This conditional use permit includes the following additional conditions of approval:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.

2. The City may inspect the Property at all reasonable times to ensure compliance with the conditions of this permit.

3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.

4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.

5. This permit and its conditions are binding on the parties, their successors, and assigns. This permit runs with the Property and does not affect the subsequent sale, lease, or change from current ownership. The Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the Property.

6. Use of the Property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.

7. If substantial development or construction of the Project has not taken place within one (1) year of the date of approval of the conditional use permit, such permit shall be void unless the City Council grants a time extension. The Owner must submit an extension request in writing at least thirty (30) days before the expiration of the conditional use permit.

Section 4. Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this Resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 6. Effective Date. This Resolution shall be effective upon passage.

(The remainder of this page has been left blank intentionally.)

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description of the Property

Lot 1, Block 1, FARIBAULT HILLSIDE ADDITION, Rice County, Minnesota

AND

East Sixty feet (60’) of Lot Four (4) and the East Sixty feet (60’) of the North Thirty-Four feet (34’) of Lot Five (5), in Block Seventy-Seven (77) of the Original Town of Faribault, Rice County, Minnesota

Abstract

Exhibit B
Staff Report

(Refer to the following pages.)

Staff Report to the Planning Commission

TO:	Planning Commission
THROUGH:	David Wanberg, CED Director
FROM:	Harry Davis, City Planning Manager
MEETING DATE:	March 3, 2024
SUBJECT:	Approve Conditional Use Permit – CAC/1st St NW & 1st Ave NW

Request:	Applicant requests approval of a conditional use permit for two multi-family structures on properties near the SE corner of 1st Ave NW and 1st St NW
Recommendation:	The DRC and City Planning Manager recommend Planning Commission forward the request to City Council with a recommendation of approval based on the findings in the attached draft resolution.
Recommended Motion:	Motion to forward and recommend approval of a conditional use permit allowing two multi-family structures near 1st Ave NW and 1st St NW, with findings suggested by city staff.

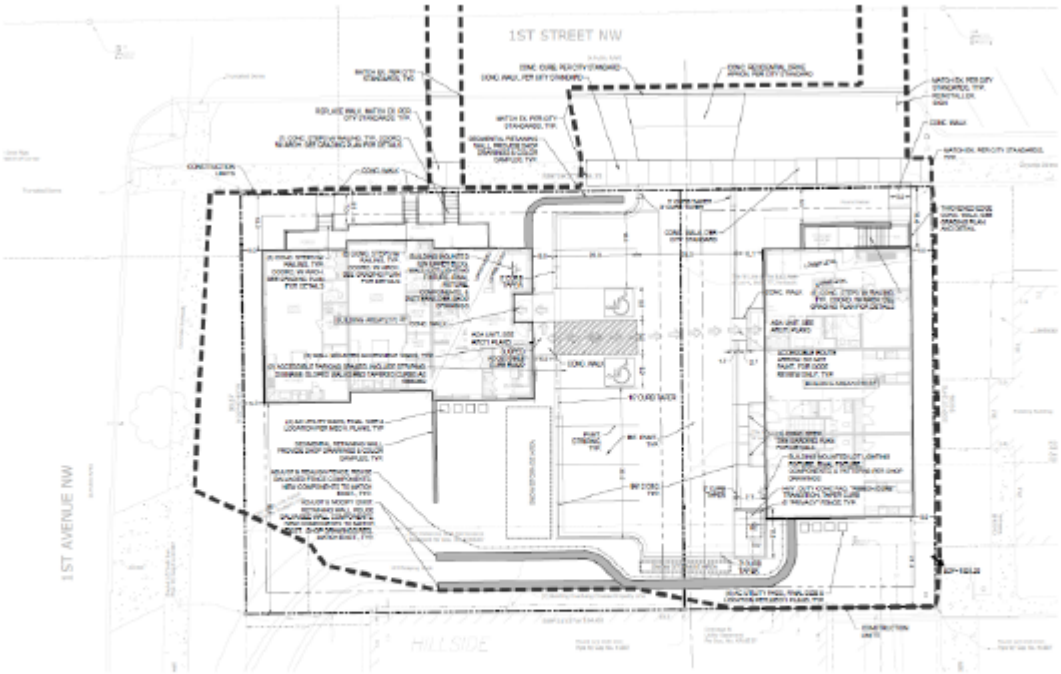
Request:
Scott Wopata on behalf of Community Action Center (CAC) (Applicant) requests approval of a conditional use permit (CUP) for two new, multi-unit residential buildings at and near the corner of 1st St NW and 1st Ave NW. The subject property is zoned CBD, Central Business District and contains approximately 16,480 square feet (0.38 acres) of land, as depicted in the attached plans. The property is also within the Heritage Preservation District (HPD).

Location at 1st St NW and 1st Ave NW

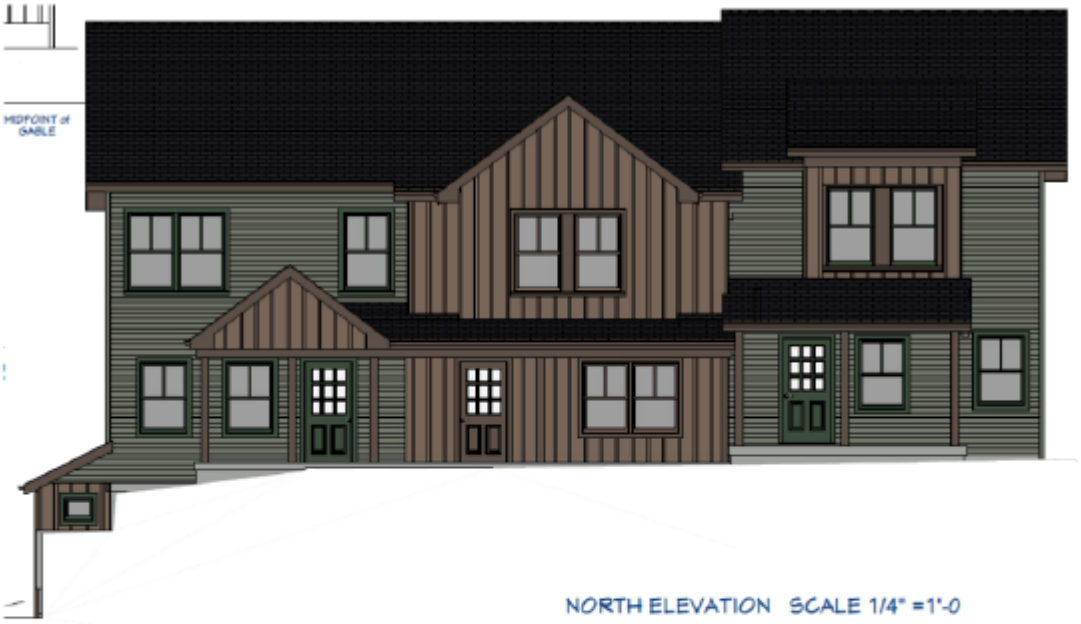
Background and Project Description:

The subject development is on two properties located at or near the corner of 1st St NW and 1st Ave NW. When the apartment building was built on the lot to the south, its garage structure resulted in the need to build retaining walls on the land north of it's property boundary. To memorialize this circumstance, the land owner at the time (the City) placed a maintenance easement on the southern part of the subject property. The applicant and city staff have been working on this project for well over a year, with the city eventually selling the property and supporting CAC seeking and obtaining additional funding to construct the project.

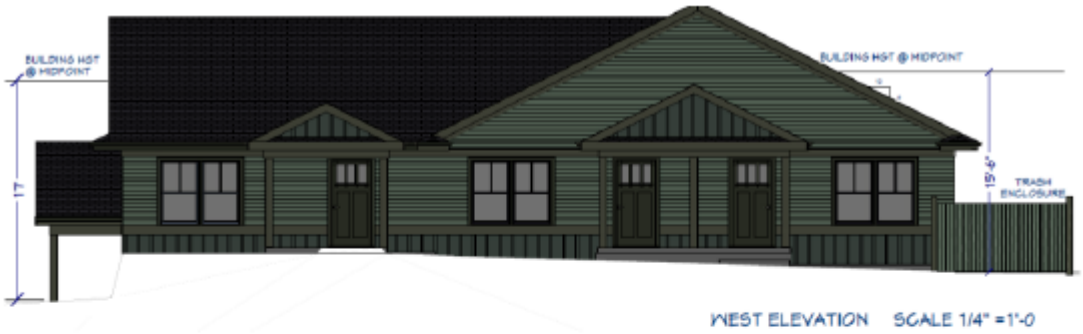
The project is two, four-plex residential buildings at approximately 2,200 sq ft each. The proposal includes 8 parking spaces and accompanying landscaping, with some alterations to the existing retaining walls. The parking lot will be located between the buildings on a lot line, which will require a shared access and parking easement. An existing driveway apron on the west side will be removed with this development.



Site Plan



K:\Common Share\Projects\2025\25-01 - Schmidt Homes_CAC - 1st St NW & 1st Ave NW - CUP and SPR



Building Elevations

Discussion:

The proposed zoning map amendment is consistent with the planning and zoning aspects of the City's Comprehensive Plan and Unified Development Ordinance. The following provides an overview of the key planning and zoning-related items associated with:

> *CUP Criteria and Findings Summary.* The proposal meets the criteria for granting a CUP. The new residential structures will be compatible with adjoining properties and uses. No adverse impacts on adjacent lands, public services or facilities, and economic welfare are expected.

Development Review Committee Recommendation. On February 4 and February 18, 2025, the city's Development Review Committee (DRC) reviewed the proposed application and recommended approval of the CUP.

Heritage Preservation Commission. On February 19, 2025, the city's Heritage Preservation Commission (HPC) reviewed the proposed development and granted a Certificate of Appropriateness (COA). The COA affirms that the project meets HPD guidelines and is compatible with the district.

Public Comment. The City Planning Manager received no public comment prior to publishing this report. Notification for this item was published in the paper on February 20, 2025, and letters were sent to property owners within 350 feet on February 20, 2025.

Recommendation:

The DRC and City Planner recommend Planning Commission forward and recommend approval of the CUP at 1st Ave NW and 1st St NW based on the criteria and findings in the draft resolution, with conditions of approval.

SCHMIDT HOMES Inc.
License #BC789491
1325 Armstrong Road, Northfield, MN 55057
(507) 663-0482 • www.schmidthomes.com

Community Action Center 1/24/2025
Conditional Use Permit Application Narrative

Project Details:
Community Action Center Owned and Operated
Two four-plex rental buildings for emergency housing and work force housing in City of Faribault
2 Number of Emergency Housing Units
6 Number of Work Force Housing Units
2 Units are Accessible
Building 1 (West Building) is 2170 sqft
Building 2 (East Building) is 2240 sqft
8 On-Site Parking Spots

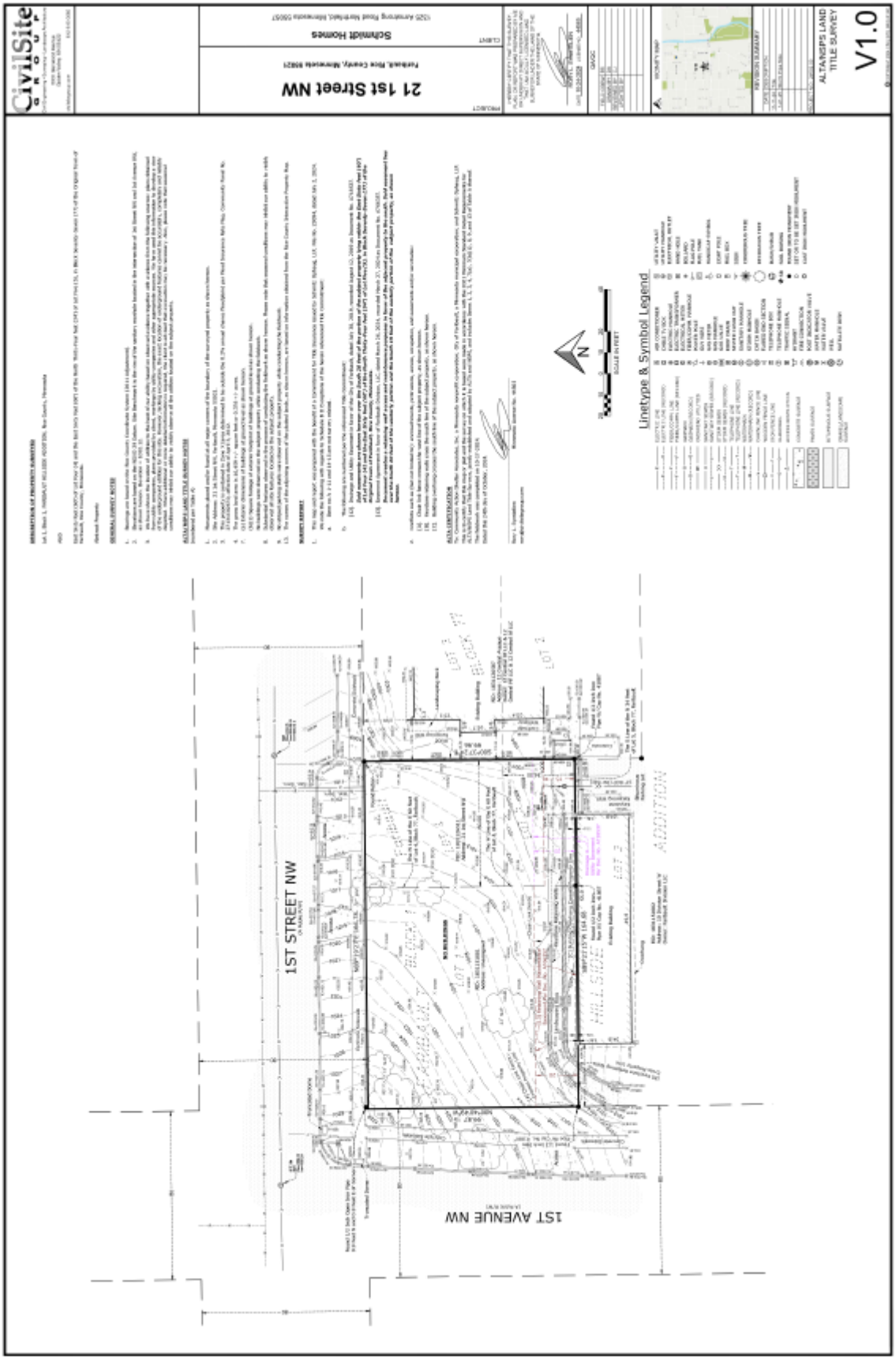
Much of the drainage will follow the same pattern it currently does. Storm water will be collected at the south end of the central parking lot and be piped underground to the existing catch basin located at the southeast corner of the property. For more details see site plan.

In commissioned studies, the City of Faribault and Rice County have both identified a need for more affordable and workforce housing. Community Action Center (CAC) is partnering with the City of Faribault on a new housing development, Ridgeview Heights. The City of Faribault has provided the land, and CAC has secured substantial grant funding for the development. The parcel consists of two existing lots. The lots are conveniently located close to city resources such as the library, downtown retail and services, and county services. The proximity to local businesses and services makes the site ideal for affordable and workforce units. The development will also include 2 emergency shelter units. In short, this development will turn an empty lot (which is difficult to develop due to grade issues) into a community asset.

While this parcel is part of the commercial zone (the Central Business District), the surrounding property on the block has been built up with rental apartments. What the CAC is proposing will fit into the practical use of the surrounding area. The neighborhood and traffic impact will be minimal. Each unit has one off-street parking spot, and there is ample on-street parking on the north side of the parcel that currently is rarely used to accommodate visitors to the property. On-site (off-street) parking is centrally located for ease of access to the residents and especially for the two accessible units. A trash and recycling enclosure is also conveniently located centrally.

By placing two structures on the site, instead of one more massive building, the project attempts to respect the surrounding neighborhood in size and scale. In addition, the two-structure proposal allows the project to better navigate the severely sloping site. Each building is articulated to express each unit individually to create this type of appropriate scale for compatibility with the surrounding neighborhood. Porches also provide a welcoming frontage to the street for passersby.

The roofs are configured to eventually receive roof-mounted solar panels to provide energy for the project and keep the cost of utilities for the residents at a minimum. Enhanced exterior walls with improved R-values (exceeding code minimums) also work to conserve energy and reduce utility burdens.


CivilSite GROUP
21 1st Street NW
Schmidt Homes
ALTA/NSPS LAND TITLE SURVEY
V1.0
Linetype & Symbol Legend
1ST STREET NW
1ST AVENUE NW

COMMUNITY ACTION CENTER HOUSING

FARIBAULT, MINNESOTA

ISSUED FOR: CUP SUBMITTAL

PROJECT CONTACTS

	NAME & ADDRESS	CONTACT
CIVIL ENGINEER	CIVIL SITE GROUP 7500 GLENWOOD AVE GOLDEN VALLEY, MN 55427	MATT PAVEK 763-476-0068 EXT 101 MPAVEK@CIVILSITEGROUP.COM
LANDSCAPE ARCHITECT	CIVIL SITE GROUP 7500 GLENWOOD AVE GOLDEN VALLEY, MN 55427	BOB BRAUER 763-476-0068 EXT 104 RBRAUER@CIVILSITEGROUP.COM
DEVELOPER/PROPERTY OWNER'S REPRESENTATIVE	SCHMIDT HOMES 7120 WINSTONAL ROAD NORTH HIGLS, MN 55427	BRIAN SCHMIDT 317-503-1462 BTHS@SCHMIDTHOMES.COM
ARCHITECT	REDALIT STUDIO, LLC 2008 1 ST ST E SUNDAR, MN 55391	JOSHUA SYVERSON 952-440-1242 JOSHUA.SYVERSON@REDALI.COM
ARCHITECT	SHMIDT GRAHAM DESIGN GROUP, LLC 301 1 AVENUE NORTH HIGLS, MN 55427	BRIAN GRAHAM 612-756-0535 BRIAN@SHMIDTGRAHAMDESIGNGROUP.LLC.COM
SURVEYOR	CIVIL SITE GROUP 7500 GLENWOOD AVE GOLDEN VALLEY, MN 55427	MORY STRATTLEY 763-476-0068 EXT 112 MSTRATTLEY@CIVILSITEGROUP.COM

ALL EXISTING UTILITY LOCATIONS SHOWN ARE APPROXIMATE. CONTACT "GOPHER STATE ONE CALL" 651-454-0002 OR 800-252-1166 FOR UTILITY LOCATIONS, 48 HOURS PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL REPAIR OR REPLACE ANY UTILITIES THAT ARE DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

811 Know what's below. Call before you dig.

SHEET INDEX

SHEET NUMBER	SHEET TITLE
C0.0	TITLE SHEET
C1.0	REMOVAL & PLAN
C2.0	SITE PLAN
C3.0	GRADING PLAN
C4.0	UTILITY PLAN
C5.0	CIVIL DETAILS
C5.1	CIVIL DETAILS
C5.2	CIVIL DETAILS
L1.0	LANDSCAPE PLAN
L1.1	LANDSCAPE PLAN NOTES & DETAILS

CivilSite GROUP

PRELIMINARY: NOT FOR CONSTRUCTION

PROJECT: COMMUNITY ACTION CENTER HOUSING
21 & 29 1ST ST NW, FARIBAULT, MN 55021

OWNER'S REPRESENTATIVE: SCHMIDT HOMES

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Matthew E. Pavek
DATE 05/07/25 LICENSE NO. 46350

ISSUE/SUBMITTAL SUMMARY

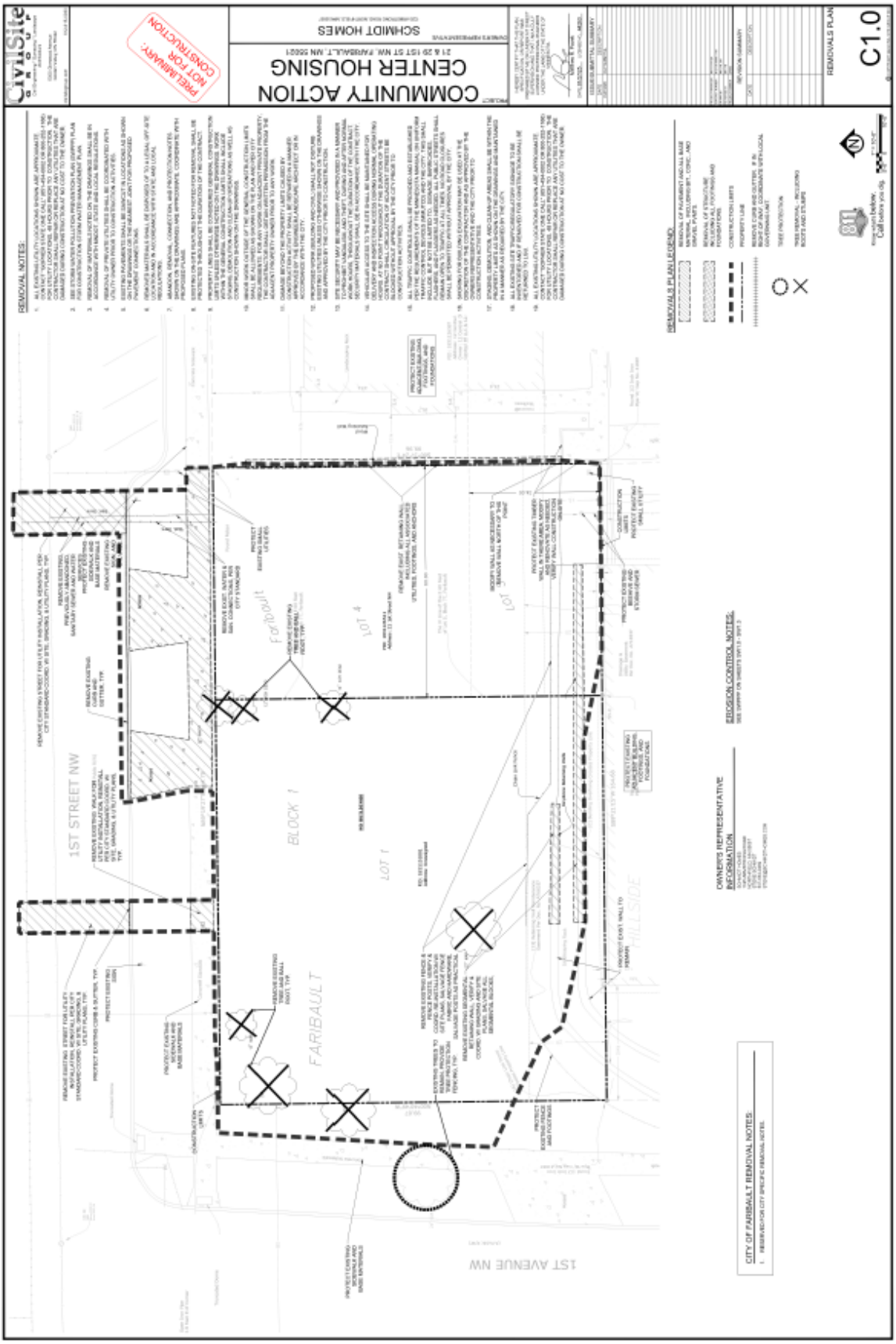
DATE	DESCRIPTION
05/08/25	CUP SUBMITTAL

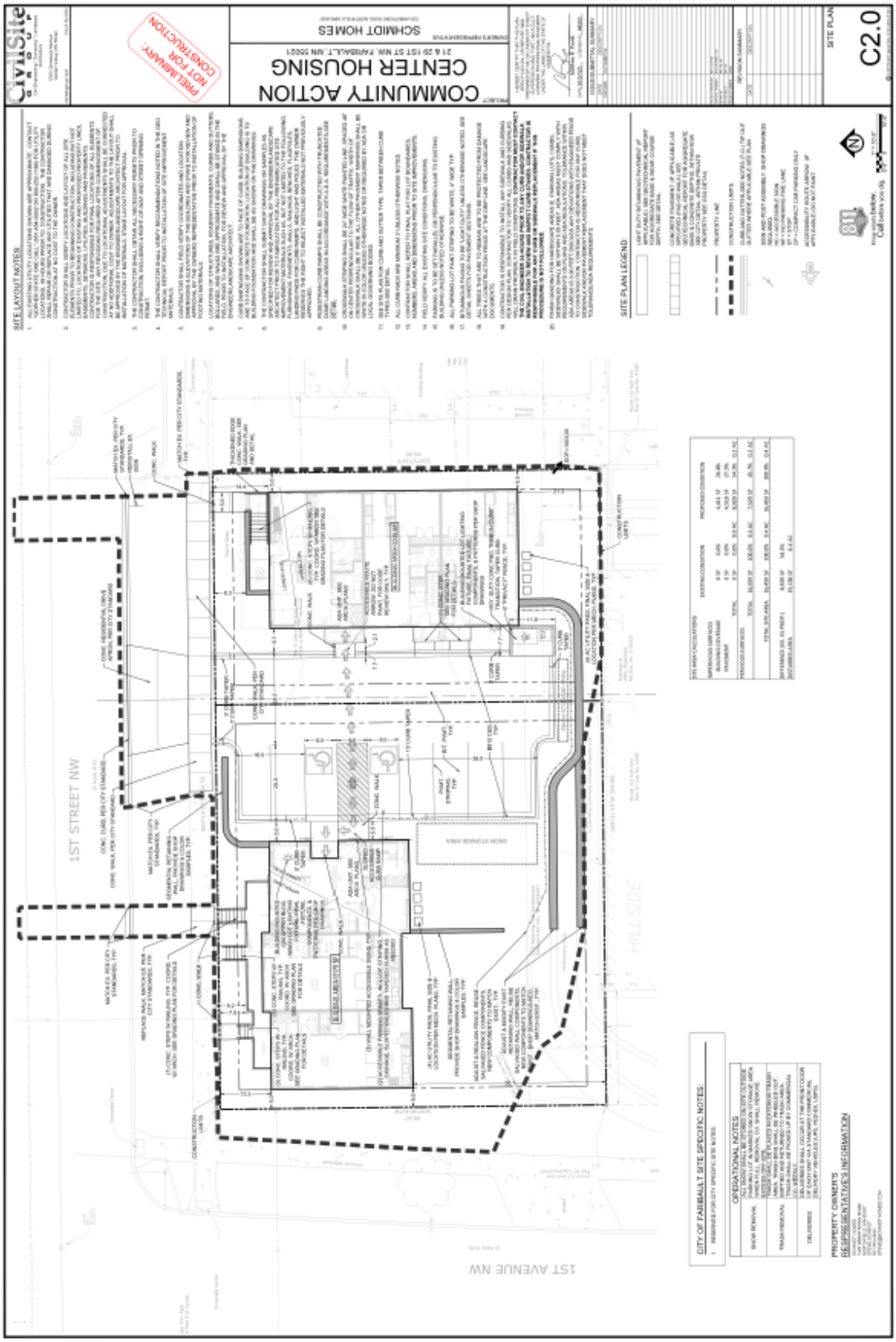
REVISION SUMMARY

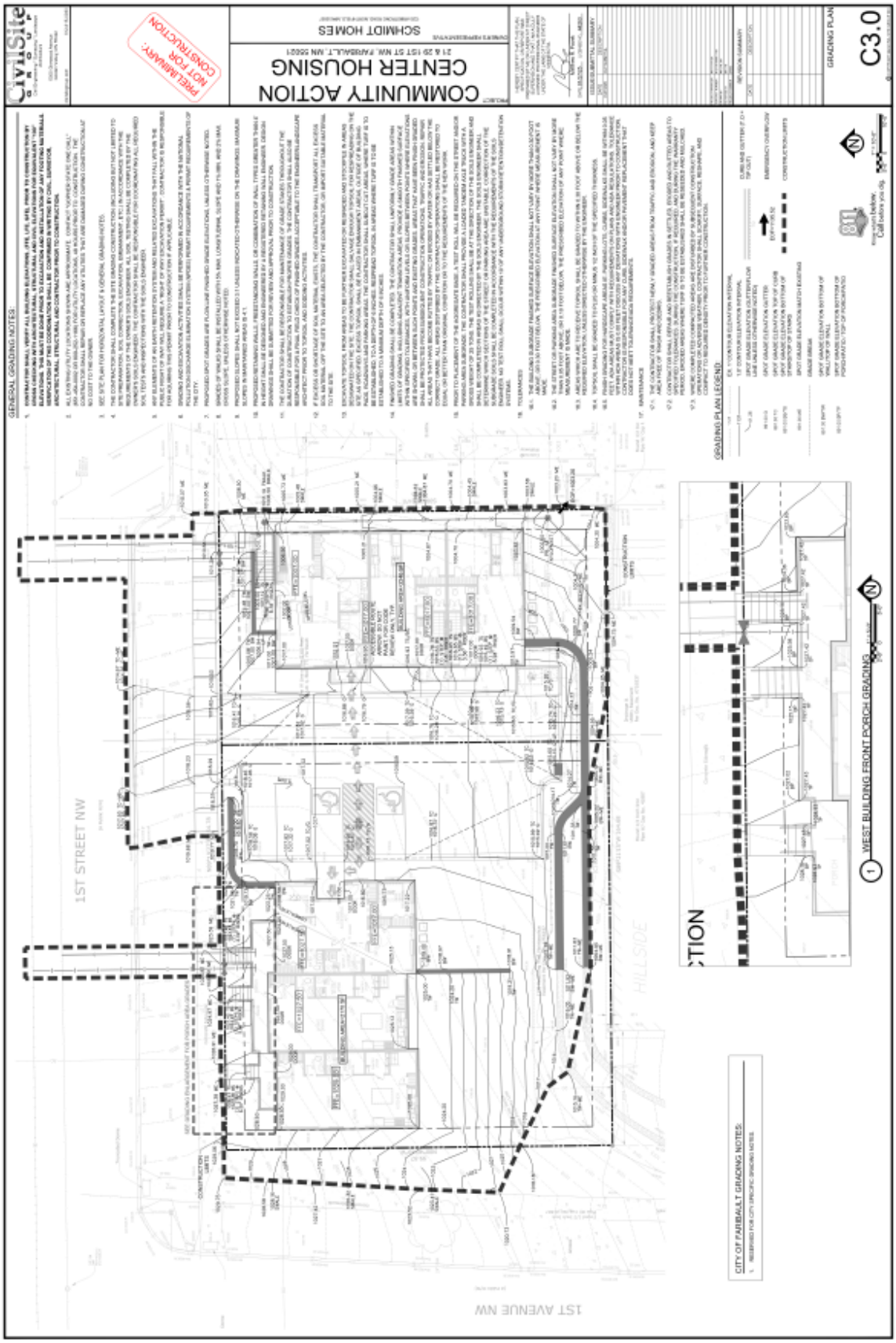
DATE	DESCRIPTION

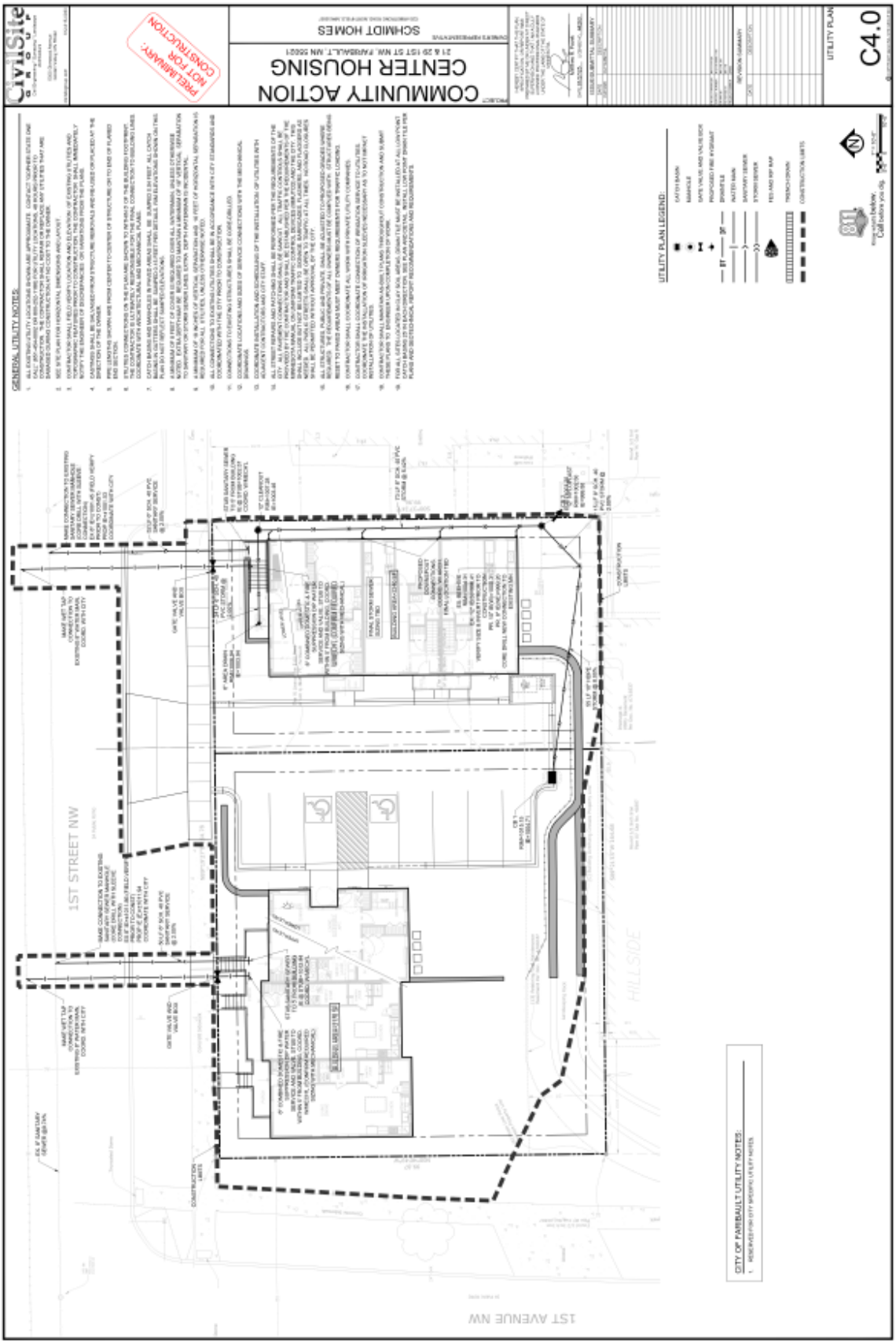
TITLE SHEET

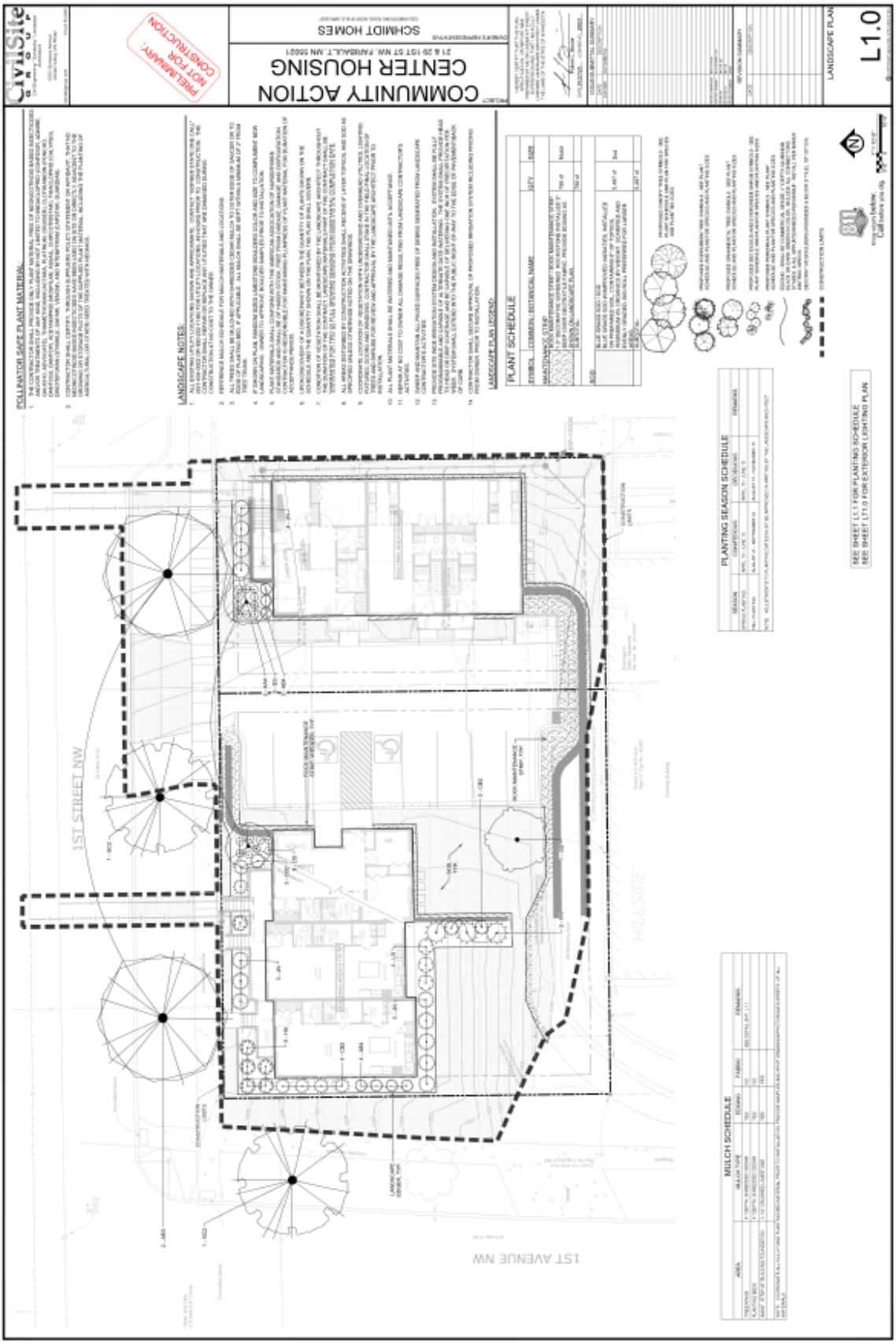
C0.0


CivilSite GROUP
PRELIMINARY NOT FOR CONSTRUCTION
COMMUNITY ACTION CENTER HOUSING
21 & 29 1ST ST NW, FARIBAULT, MN 55021
SCHMIDT HOMES
REMOVALS PLAN
C1.0
REMOVAL NOTES:
REMOVALS PLAN LEGEND:
1ST STREET NW
BLOCK 1
LOT 1
LOT 4
FARIBAULT
1ST AVENUE NW
OWNER'S REPRESENTATIVE INFORMATION
EROSION CONTROL NOTES:
CITY OF FARIBAULT REMOVAL NOTES:


COMMUNITY ACTION
CENTER HOUSING
21 & 29 1ST ST NW, FARIBAULT, MN 55021
SCHMIDT HOMES
PRELIMINARY
NOT FOR
CONSTRUCTION
SITE PLAN
C2.0
SITE LAYOUT NOTES
SITE PLAN LEGEND
1ST STREET NW
1ST AVENUE NW
HILLSIDE
CITY OF FARIBAULT SITE SPECIFIC NOTES:
OPERATIONAL NOTES
PROPERTY OWNER'S
REPRESENTATIVE'S INFORMATION


COMMUNITY ACTION
CENTER HOUSING
21 & 29 1ST ST NW, FAIRMOUNT, MN 56031
SCHMIDT HOMES
PRELIMINARY
NOT FOR
CONSTRUCTION
GRADING PLAN
C3.0
GENERAL GRADING NOTES:
GRADING PLAN LEGEND:
1ST STREET NW
1ST AVENUE NW
WEST BUILDING FRONT PORCH GRADING
CITY OF FAIRMOUNT GRADING NOTES:


COMMUNITY ACTION
CENTER HOUSING
21 & 29 1ST ST NW, FAIRMALT, MN 56031
SCHMIDT HOMES
PRELIMINARY: NOT FOR CONSTRUCTION
UTILITY PLAN
C4.0
GENERAL UTILITY NOTES:
UTILITY PLAN LEGEND:
1ST STREET NW
1ST AVENUE NW
HILLSIDE
CITY OF FAIRMALT UTILITY NOTES:


COMMUNITY ACTION
CENTER HOUSING
21 & 29 1ST ST NW, FARIBAULT, MN 55021
SCHMIDT HOMES
PRELIMINARY:
NOT FOR
CONSTRUCTION
LANDSCAPE PLAN
L1.0
POLLINATOR SAFE PLANT MATERIAL:
LANDSCAPE NOTES:
PLANT SCHEDULE
LANDSCAPE PLAN LEGEND:
PLANTING SEASON SCHEDULE
MULCH SCHEDULE
SEE SHEET L1.1 FOR PLANTING SCHEDULE
SEE SHEET L1.0 FOR EXTERIOR LIGHTING PLAN
1ST STREET NW
1ST AVENUE NW
HILLSIDE
CONSTRUCTION LIMITS

PLANT SCHEDULE

CODE	COMMON / BOTANICAL NAME	QTY	CONT	NATIVE PLANTS	POLLINATOR FRIENDLY
DECIDUOUS TREES					
AAS	Armstrong Gold Red Maple / Acer rubrum 'ARMSTRONG' TM	2	2.0" Cal. B&B	NATIVE CULTIVAR	
ARS	Red Sunset Red Maple / Acer rubrum 'Red Sunset'	2	2.0" Cal. B&B	NATIVE CULTIVAR	
TOP	'Street Keeper' Honey Locust / Gleditsia triacanthos 'Draves' TM	1	2.0" Cal. B&B	NATIVE CULTIVAR	N
KGC	True North™ Kentucky Coffeetree / Gymnocladus dioica 'UMNTgynergy'	2	2.0" Cal. B&B	NATIVE CULTIVAR	N
	SUBTOTAL	7			
EVERGREEN TREES					
PN	North Star Spruce / Picea glauca 'North Star'	3	#10 CONT	NATIVE CULTIVAR	
	SUBTOTAL	3			
CODE	COMMON / BOTANICAL NAME	QTY	SIZE	NATIVE PLANTS	POLLINATOR FRIENDLY
SHRUBS					
ABH	Low Scape Hedger Black Chokeberry / Aronia melanocarpa 'UCONNAM168' TM	7	#5 CONT	NATIVE CULTIVAR	Y
CBB	Baby Blue Sawara Cypress / Chamaecyparis pisifera 'Baby Blue'	8	#5 CONT	NOT NATIVE	
DX	Kodiak® Orange Diervilla / Diervilla x 'Kodiakor'	5	#5 CONT	NATIVE CULTIVAR	Y
HA	Annabelle Hydrangea / Hydrangea arborescens 'Annabelle'	6	#5 CONT	NOT NATIVE	Y
JN	Grey Ocean® Juniper / Juniperus virginiana 'Grayport' TM	12	#5 CONT	NATIVE	N
	SUBTOTAL	37			
GRASSES					
DS	Schottland Hair Grass / Deschampsia cespitosa 'Schottland'	15	#1 CONT	NATIVE	Y
	SUBTOTAL	15			

Fairbault, MN Landscape Requirements

The base number of landscape plantings required for all other uses shall be determined by the percent of impervious surface on the property as shown in the following table. For the purposes of this section, all calculations regarding the number of required plantings shall be rounded to the nearest whole number.

Percent Impervious Surface:	33%
Base Plantings Per Acre Required:	8
Base Plantings Required Total:	3

Landscape Transitions:

A seventy-five (75) percent increase in the base number of plantings is required if the high density residential use is adjacent to a medium density residential use or a medium density residential use is adjacent to a high density residential use. Such plantings shall be planted in the setback area adjacent to the neighboring use.

The base number of plantings shall be adjusted by the number of stories in the building according to the table below. A story is defined as provided in Section 2-110.

2 Stories (25% Increase)	
Plantings Required	9

Shrub plantings: No more than one-third (1/3) of the total required plantings shall be shrubs. Perennials and annuals shall not qualify as shrubs.

Shrubs:	3
Trees:	6

Evergreen planting. A minimum of one-third (1/3) of the required plantings shall be evergreen.

Evergreen Shrubs	1
Evergreen Trees	2

IRRIGATION NOTES:

1. ENTIRE SITE SHALL BE FULLY IRRIGATED. THE CONTRACTOR SHALL SUBMIT IRRIGATION SHOP DRAWINGS FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
2. PROVIDE SITE WIDE IRRIGATION SYSTEM DESIGN AND INSTALLATION. SYSTEM SHALL BE FULLY PROGRAMMABLE AND CAPABLE OF ALTERNATE DATE WATERING. THE SYSTEM SHALL PROVIDE HEAD TO HEAD OR DRIP COVERAGE AND BE CAPABLE OF DELIVERING ONE INCH OF PRECIPITATION PER WEEK. SYSTEM SHALL EXTEND INTO THE PUBLIC RIGHT-OF-WAY TO THE EDGE OF PAVEMENT/BACK OF CURB.
3. CONTRACTOR SHALL DECIPHER APPROVAL OF PROPOSED IRRIGATION SYSTEM INCLUDING PRICING FROM OWNER, PRIOR TO INSTALLATION.
4. SEE MECHANICAL AND ELECTRICAL PLANS AND SPECIFICATIONS FOR IRRIGATION WATER, METER, AND POWER CONNECTIONS.
5. CONTRACTOR TO VERIFY LOCATION OF ALL UNDERGROUND/ABOVE GROUND FACILITIES PRIOR TO ANY EXCAVATION/INSTALLATION. ANY DAMAGE TO UNDERGROUND/ABOVE GROUND FACILITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND COSTS ASSOCIATED WITH CORRECTING DAMAGES SHALL BE BORNE ENTIRELY BY THE CONTRACTOR.
6. SERVICE EQUIPMENT AND INSTALLATION SHALL BE PER LOCAL UTILITY COMPANY STANDARDS AND SHALL BE PER NATIONAL AND LOCAL CODES. EXACT LOCATION OF SERVICE EQUIPMENT SHALL BE COORDINATED WITH THE LANDSCAPE ARCHITECT OR EQUIVALENT AT THE JOB SITE.
7. CONTRACTOR SHALL COORDINATE WITH LOCAL UTILITY COMPANY FOR THE PROPOSED ELECTRICAL SERVICE AND METERING FACILITIES.
8. IRRIGATION WATER LINE CONNECTION SIZE IS 1-½" AT BUILDING. VERIFY WITH MECHANICAL PLANS.
9. ALL MAIN LINES SHALL BE 18" BELOW FINISHED GRADE.
10. ALL LATERAL LINES SHALL BE 12" BELLOW FINISHED GRADE.
11. ALL EXPOSED PVC RISERS, IF ANY, SHALL BE GRAY IN COLOR.
12. CONTRACTOR SHALL LAY ALL SLEEVES AND CONDUIT AT 2'-0" BELOW THE FINISHED GRADE OF THE TOP OF PAVEMENT. EXTEND SLEEVES TO 2'-0" BEYOND PAVEMENT.
13. CONTRACTOR SHALL MARK THE LOCATION OF ALL SLEEVES AND CONDUIT WITH THE SLEEVING MATERIAL "ELLIES" TO 2'-0" ABOVE FINISHED GRADE AND CAPPED.
14. FABRICATE ALL PIPE TO MANUFACTURE'S SPECIFICATIONS WITH CLEAN AND SQUARE CUT JOINTS. USE QUALITY GRADE PRIMER AND SOLVENT CEMENT FORMULATED FOR INTENDED TYPE OF CONNECTION.
15. BACKFILL ALL TRENCHES WITH SOIL FREE OF SHARP OBJECTS AND DEBRIS.
16. ALL VALVE BOXES AND COVERS SHALL BE BLACK IN COLOR.
17. GROUP VALVE BOXES TOGETHER FOR EASE WHEN SERVICE IS REQUIRED. LOCATE IN PLANT BED AREAS WHENEVER POSSIBLE.
18. IRRIGATION CONTROLLER LOCATION SHALL BE VERIFIED ON-SITE WITH OWNER'S REPRESENTATIVE.
19. CONTROL WIRES: 14 GAUGE DIRECT BURIAL, SOLID COPPER IRRIGATION WIRE. RUN UNDER MAIN LINE. USE MOISTURE-PROOF SPLICES AND SPLICE ONLY AT VALVES OR PULL BOXES. RUN SEPARATE HOT AND COMMON WIRE TO EACH VALVE AND ONE (1) SPARE WIRE AND GROUND TO FURTHEST VALVE FROM CONTROLLER. LABEL OR COLOR CODE ALL WIRES.
20. AVOID OVER SPRAY ON BUILDINGS, PAVEMENT, WALLS AND ROADWAYS BY INDIVIDUALLY ADJUSTING RADIUS OR ARC ON SPRINKLER HEADS AND FLOW CONTROL ON AUTOMATIC VALVE.
21. ADJUST PRESSURE REGULATING VALVES FOR OPTIMUM PRESSURE ON SITE.
22. USE SCREENS ON ALL HEADS.
23. A SET OF AS-BUILT DRAWINGS SHALL BE MAINTAINED ON SITE AT ALL TIMES IN AN UPDATED CONDITION.
24. ALL PIPE 3" AND OVER SHALL HAVE THRUST BLOCKING AT EACH TURN.
25. ALL AUTOMATIC REMOTE CONTROL VALVES WILL HAVE 3" MINIMUM DEPTH OF 3/4" WASHED GRAVEL UNDERNEATH VALVE AND VALVE BOX. GRAVEL SHALL EXTENT 3" BEYOND PERIMETER OF VALVE BOX.
26. THERE SHALL BE 3" MINIMUM SPACE BETWEEN BOTTOM OF VALVE BOX COVER AND TOP OF VALVE STRUCTURE.

SEE SHEET L1.0 FOR GENERAL LANDSCAPE NOTES & LEGEND

811 Know what's below. Call before you dig.

CivilSite GROUP
Civil Engineering · Surveying · Landscape Architecture
2500 Shoreline Avenue
Northfield, MN 55057

PRELIMINARY: NOT FOR CONSTRUCTION

PROJECT: COMMUNITY ACTION CENTER HOUSING
21 & 29 1ST ST NW, FARIBAULT, MN 55021

OWNER'S REPRESENTATIVE: SCHMIDT HOMES
CONTACT: DAVID SCHMIDT
EMAIL: DAVID@SCHMIDTHOMES.COM

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Robert Bruce
DATE REVIEWED: 03/04/24 LICENSE NO. 20621

ISSUED/SUBMITTAL SUMMARY

DATE	DESCRIPTION
03/04/24	SCHEMATIC

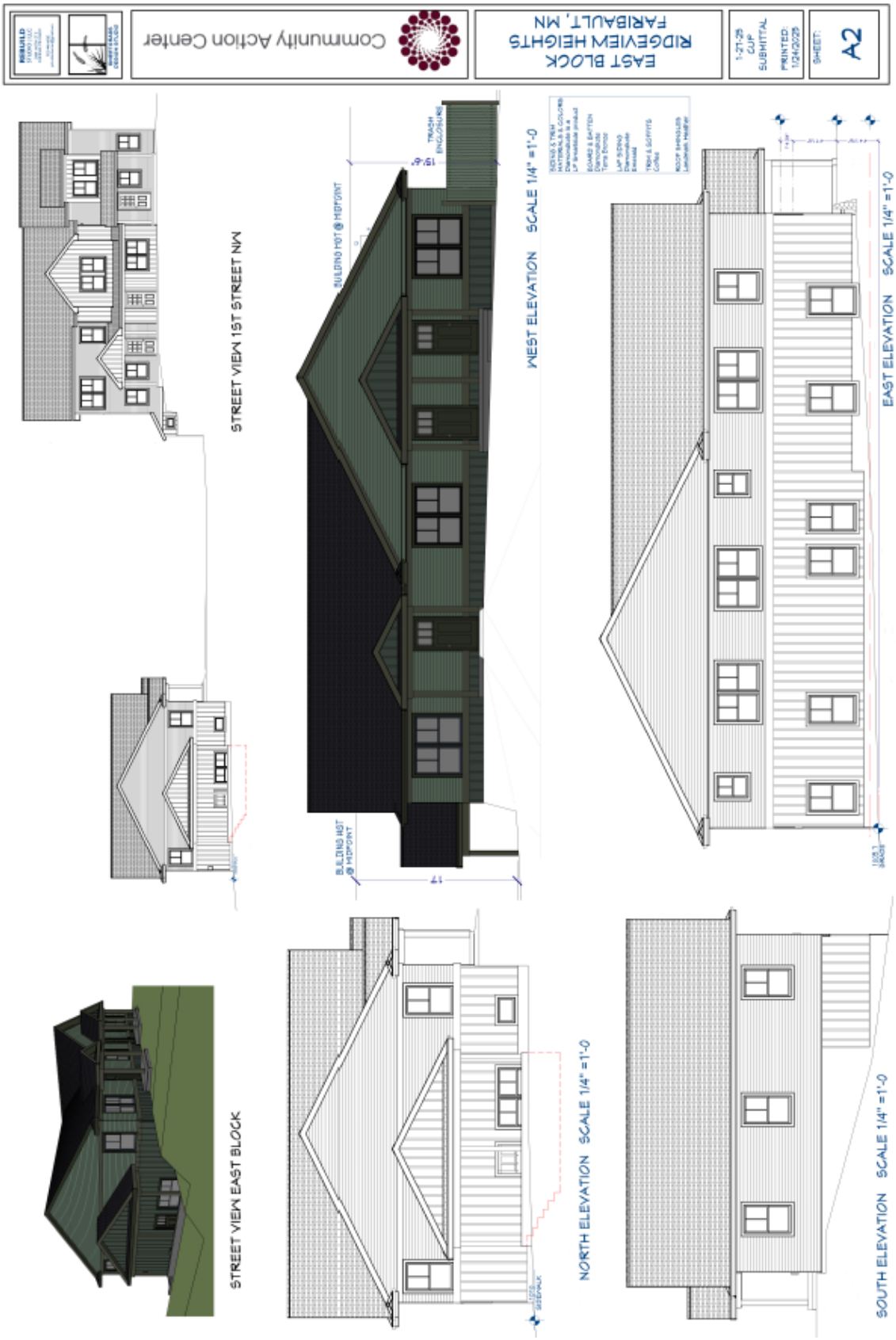
REVISION SUMMARY

DATE	DESCRIPTION

LANDSCAPE PLAN
NOTES & DETAILS

L1.1

WEST BLOCK
RIDGEVIEW HEIGHTS
FARIBAULT, MN
Community Action Center
1-21-25
CUP
SUBMITTAL
PRINTED:
1/24/2025
SHEET:
A1
STREET VIEW WEST BLOCK
EAST ELEVATION SCALE 1/4" =1'-0
NORTH ELEVATION SCALE 1/4" =1'-0
SOUTH ELEVATION SCALE 1/4" =1'-0
WEST ELEVATION SCALE 1/4" =1'-0


EAST BLOCK
RIDGEVIEW HEIGHTS
FARIBAULT, MN
Community Action Center
1-21-25
CUP
SUBMITTAL
PRINTED:
1/24/2025
SHEET:
A2
STREET VIEW 1ST STREET N/W
WEST ELEVATION SCALE 1/4" =1'-0
EAST ELEVATION SCALE 1/4" =1'-0
STREET VIEW EAST BLOCK
NORTH ELEVATION SCALE 1/4" =1'-0
SOUTH ELEVATION SCALE 1/4" =1'-0

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator David Wanberg, CED Director
FROM:	Harry Davis, City Planning Manager
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-066 Approve a Conditional Use Permit for a Ground Mounted Solar Array at 927 Saint Paul Ave

---

Background:

Thomas Farley, the property owner, requests approval of a Conditional Use Permit (CUP) in the R-1 zoning district for a ground-mounted solar energy system over 120 square feet. The solar array will be 527 square feet in the rear yard of an approximately 0.75 acre parcel with an existing single-family home. The array will be no taller than 10 feet. Staff determined that the location of the solar system in the backyard, the rural context, and the solar farm approximately 1,000 feet away allow for a reduction in landscaping and screening, The proposed development is consistent with the planning and zoning aspects of the City's Unified Development Ordinance. The DRC, City Planning Manager, and Planning Commission recommended in favor of the project, with conditions of approval. Please see the attached resolution for findings, conditions of approval, further information, and discussion.

Recommendation:

Approve Resolution 2025-066.

Attachments:

1. Resolution 2025-066 Approve a CUP for a Ground Mounted Solar Array at 927 Saint Paul Ave

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-066

APPROVE A CONDITIONAL USE PERMIT FOR A GROUND MOUNTED SOLAR ARRAY AT 927 SAINT PAUL AVENUE

WHEREAS, Thomas Farley (the "Applicant") requests a conditional use permit for an approximately 527 square feet, ground-mounted solar array where the Unified Development Ordinance Section 6-230(G)(2) requires a conditional use for any ground-mounted solar array over 120 square feet. The subject site is legally described in Exhibit A of this resolution; and

WHEREAS, City Staff completed a review of the application and prepared a report to the Planning Commission about said request, attached as Exhibit B; and

WHEREAS, the Planning Commission, on March 3, 2024, received the City Staff report, and following proper notice, held a public hearing to consider the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommends City Council approve the Applicant's conditional use permit request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

1. **The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Finding: The proposed ground-mounted solar array will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare. The use and overall development are very compatible with the adjacent residential and agricultural properties and will not result in adverse impacts. Small or modest solar panel arrays are generally compatible with nearby residential properties.

2. **The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

   Finding: The lands which surround the development parcel are designated as either O-Open Space-Agriculture District or R-1 Single Family Residential. The solar panel placement in the rear yard will not reduce enjoyment of the other properties, nor prevent orderly development or improvements permitted in the district The proposed ground mounted solar array will not negatively impact other properties in the vicinity.

3. **The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

   Finding: The privately-owned solar energy system has been designed and will be installed and maintained by licensed professionals. The surrounding area has a mix of residential and agricultural property. A commercial solar farm array is located within 1,200 feet of the site proposed with this conditional use.

4. **The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Finding: The conditional use will not negatively impact neighboring properties. Based on Sec. 4-170. - Substitutions or reductions of required landscaping.
The City Planner may approve the substitution or reduction of planting requirements where one (1) or more of the following conditions are shown to exist:

(1) The proposal will allow site development that is more consistent with the historic nature of the area.

(2) Existing plant materials, walls, fences, or the topography of the site and its surroundings make the required landscaping less necessary.

5. The conditional use will not substantially diminish the value of neighboring properties.

Finding: The conditional use is not out of context with the surrounding character of the rural setting. As such, it is not anticipated to diminish the value of neighboring properties

6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.

Finding: The site is served by public infrastructure sufficient to be adequately served should it be necessary to be accessed by public safety equipment and officials

7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.

Finding: The operation of the conditional use will not create public costs for facilities or services nor will be detrimental to the economic welfare of the community.

8. **Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.**

   Finding: The conditional use will not generate traffic or congestion by nature of the application.

9. **The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

   Finding: The conditional use will occur on a developed residential lot within an open space and residential neighborhood. There are not any natural, scenic or historic features which will be lost, damages or destroyed by the solar energy installation.

10. **The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.**
    Finding: The property is zoned R-1 Single Family Residential. The Comprehensive Plan guides the property for Planned Residential Neighborhood, which consistent with the proposal.

11. **The conditional use, in all other respects, conforms to the applicable regulations of the district in which it is located.**

    Finding: The application conforms to the Unified Development Ordinance requirements, including limitations found in the CBD zoning district.

WHEREAS, the Applicant's conditional use permit request also complies with the ground-mounted solar energy system requirements found in Section 6-230; and

WHEREAS, city staff are in support of landscape reduction as allowed in Section 4-170, resulting in less screening than normally required due to the solar array's location in the backyard and the already-present impact of the nearby solar farm and farm fields.

WHEREAS, the City Council during a public meeting on March 11, 2025, considered the Applicant's conditional use permit request; and

WHEREAS, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission as noted above, the City Council concurs with the findings of the Planning Commission and makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's conditional use permit request for a ground mounted solar array over 120 square feet.

Section 2: Conditions of Approval. The conditional use permit shall be approved subject to conditions listed herein as authorized under Section 2-310 of the Unified Development Ordinance which are deemed necessary to mitigate adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the Unified Development Ordinance. The conditions of approval are as follows:

1. The Owner must construct the Project substantially similar to the Applicant's submittal included in Exhibit B of this Resolution. Any significant change, as determined by the City's Development Review Committee, would require approval of a conditional use permit amendment.

2. The existing screening between the road and the solar system as shown in the site plan shall be maintained as long as the solar array is in place.

Section 3: Additional Conditions of Approval. This conditional use permit includes the following conditions:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.

2. The City may inspect the property at all reasonable times to ensure compliance with the conditions of this permit.

3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.

4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.

5. This permit and its conditions are binding on the parties and their successors and assigns. This permit runs with the property and does not affect the subsequent sale, lease, or change from current ownership. The Applicant and Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the property.

6. Use of the property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.

7. If substantial development or construction of the Project has not taken place within one (1) year of the date of approval of the conditional use permit, such permit shall be void unless the City Council grants a time extension. The Owner must submit an extension request in writing at least thirty (30) days before the expiration of the conditional use permit.

Section 4. Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's

Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 6. Effective Date. This resolution shall be effective upon passage.

(The remainder of this page has been left blank intentionally.)

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

Lot 1, Block 1, Twiethoff Addition, Rice County, Minnesota

Exhibit B
Staff Report

(Insert Staff Report)

Staff Report to the Planning Commission

TO:	Planning Commission
THROUGH:	Harry Davis, City Planning Manager
FROM:	Leslie McGillivray-Rivas, Planner I
MEETING DATE:	March 3, 2025
SUBJECT:	Approve Conditional Use Permit – CUP Ground Mounted Solar Array at 927 Saint Paul Ave

Request:	Applicant requests approval of a conditional use permit for a ground-mounted solar array of more than 120 square feet.
Recommendation:	The DRC and City Planning Manager recommend Planning Commission forward the request to City Council with a recommendation of approval based on the findings in the attached draft resolution.
Recommended Motion:	Motion to forward and recommend approval of a conditional use permit allowing a ground-mounted solar array of more than 120 square feet.

Request:
Thomas Farley, residential property owner at 927 Saint Paul Avenue is seeks approval of a Conditional Use Permit for installation of a ground-mounted solar energy system which is more than 120 square feet.

Background and Project Description:
The ground-mounted solar array which measures approximately 527 square feet will be in a developed lot in the R-1 Single Family Residential District. The lot contains a single residential dwelling with site features of driveway and parking surfaces, landscaping, and an above-ground pool and shed located in the southeast portion of the rear yard. The properties surrounding this lot are zoned with a mix of R-1 zoning and the O-Open Space-Agricultural Districts. Please refer to the attached aerial and zoning maps attached to this report.

Discussion:
The proposed conditional use permit is consistent with the planning and zoning aspects of the City's Comprehensive Plan and Unified Development

Ordinance. The following provides an overview of the key planning and zoning-related items associated with:

CUP Criteria and Findings Summary. The proposal meets the criteria for granting a CUP. The new residential structures will be compatible with adjoining properties and uses. No adverse impacts on adjacent lands, public services or facilities, and economic welfare are expected.

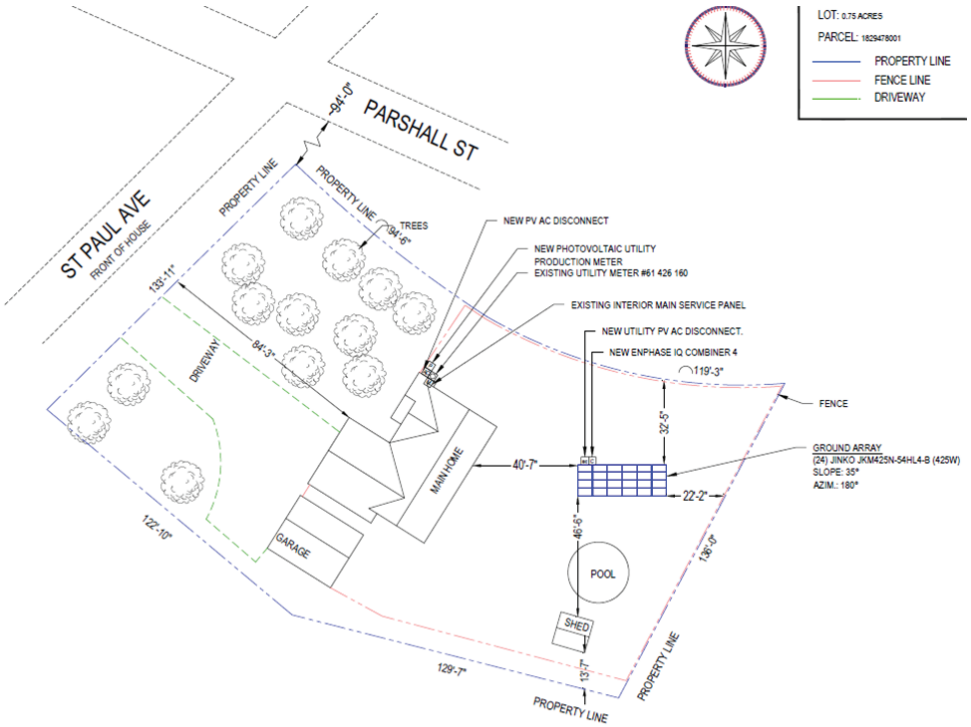


Figure 1- Site Plan

Ground-Mounted Solar Energy System Requirements Summary. The proposal meets the requirements by way of the rear yard placement, not exceeding the 10' maximum height requirement of the array equipment, integrated transmitting, receiving and switch equipment within the site and attached to the principal building. Section 6-230 (G) (9) of the UDO provides: No solar energy system may reflect onto the other property so as to create a nuisance. Refer to system design details attached to this report provided by the applicant.

Screening and Landscape Reduction. The siting of the ground-mounted solar array in placement in the rear yard will be substantially screened from visibility from passersby and vehicles traveling on Saint Paul Avenue. The screening is facilitated through placement of the principal dwelling, the row of large evergreen trees on the northern property line and other accessory structures such as a above-ground pool and shed. A residence, various agricultural structures and a mix of existing

trees and shrubs on adjoining property to the north and south of the parcel also provide some screening from Saint Paul Avenue. The land cover in areas to the north, east and southeast of the rear yard are generally established open space with agriculture uses. There are some existing tree rows and groupings of varying maturities.

UDO Section 4-170 provides the ability to reduce required landscaping where the following condition applies; Existing plant materials, walls, fences, or topography of the site and its surroundings make the required landscaping less necessary. Staff determined that the proposal qualifies for a reduction in landscaping because the proposal locates the ground-mounted solar array adjacent to agriculturally-oriented lands and is within 1000 linear feet of a large solar farm.

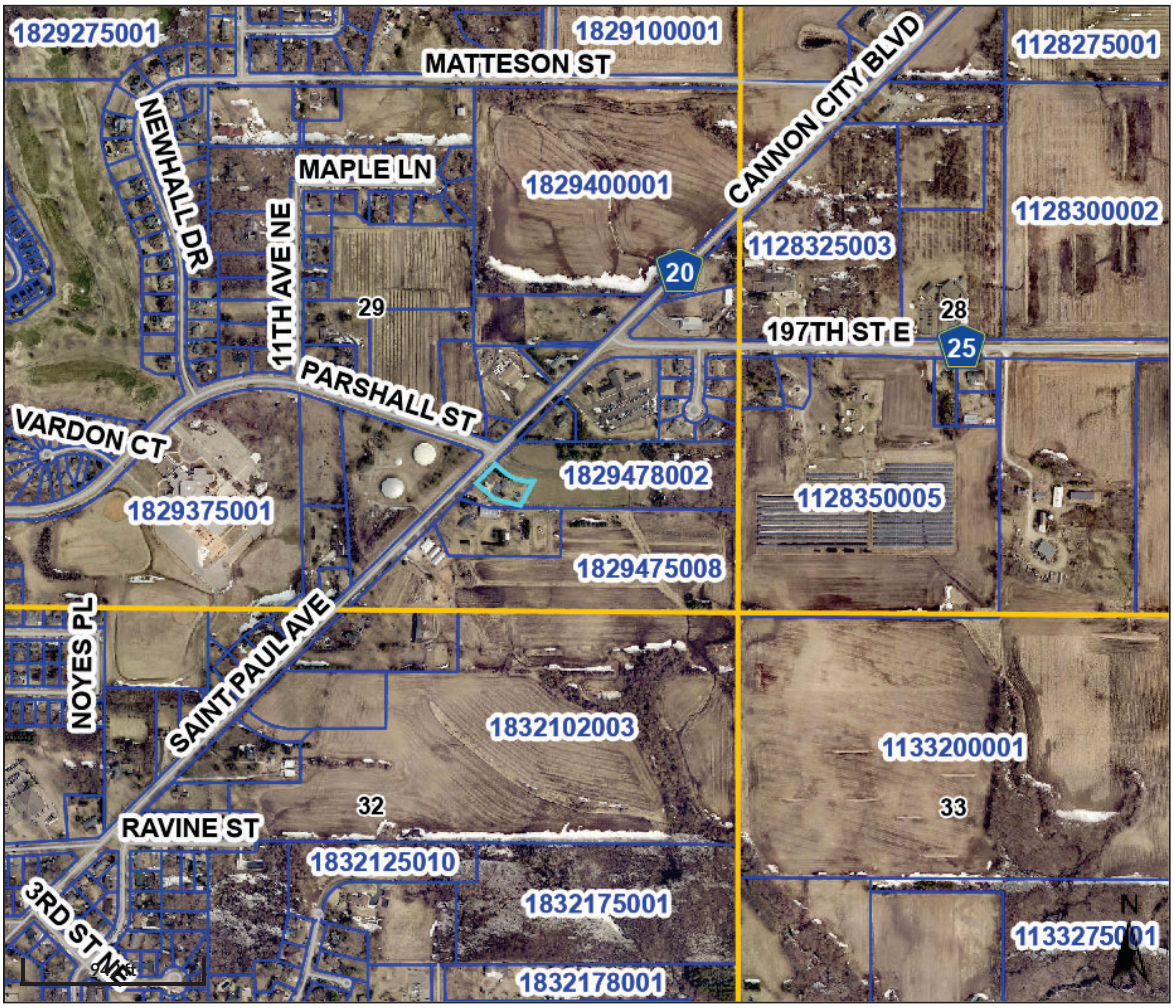
Development Review Committee Recommendation. On February 18, 2025, the city's Development Review Committee (DRC) reviewed the proposed application and recommended approval of the CUP.

Public Comment. The City Planning Manager received no public comment prior to publishing this report. Notification for this item was published in the paper on February 20, 2025, and letters were sent to property owners within 350 feet on February 20, 2025.

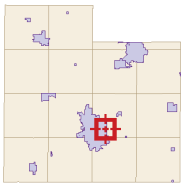
Recommendation:

The DRC and City Planning Manager recommend Planning Commission forward and recommend approval of the CUP for a ground-mounted solar array over 120 square feet based on the criteria and findings in the draft resolution, with conditions of approval.

Beacon™ Rice County, MN



Overview



Legend

- Townships
- Sections
- Parcels
- Roads
- Road Numbers

Parcel ID	1829478001	**Alternate ID**	n/a	**Owner Address**	THOMAS FARLEY
Sec/Twp/Rng	n/a	**Class**	1A-Residential Homestead		927 ST PAUL AVE
Property Address	927 SAINT PAUL AVE	**Acreage**	0.75		FARIBAULT MN 55021
	FARIBAULT				

District FARIBO-SD656-HSP-HRA-EDA

Brief Tax Description Lot 1 Block 1 of TWIEHOFF ADD

(Note: Not to be used on legal documents)

The parcels are the base parcels in Rice County.

Disclaimer: *The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed.*

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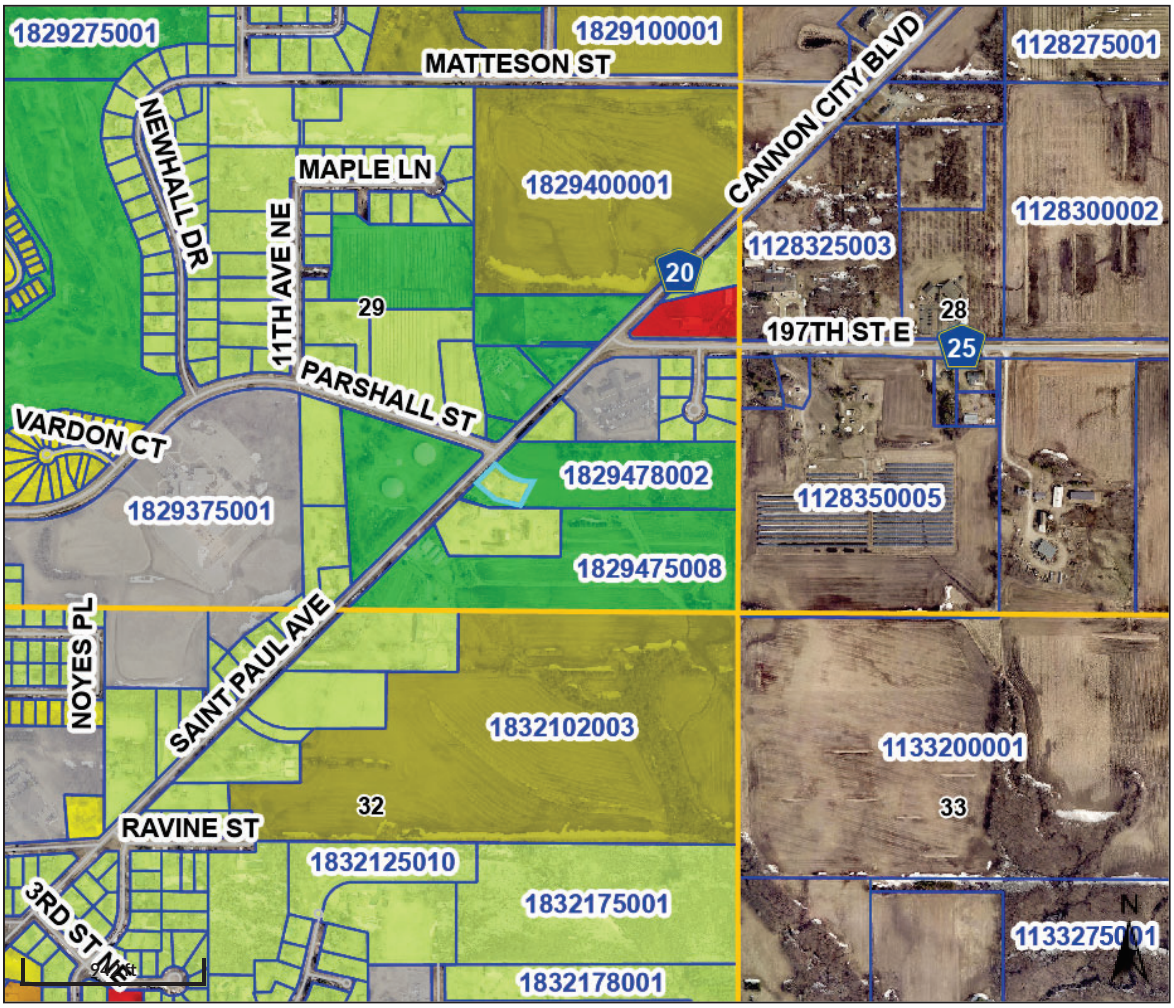
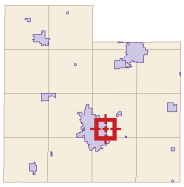
Beacon™ Rice County, MN



Overview



Legend

- Townships
- Sections
- Parcels
- Roads
- Road Numbers

Faribault Zoning

- C-1
- C-2
- C-3
- CBD
- I-1
- I-2
- I-P
- O
- P-I
- R-1
- R-1A
- R-2
- R-3
- R-4
- RM
- TUD

Parcel ID	1829478001	**Alternate ID**	n/a	**Owner Address**	THOMAS FARLEY
Sec/Twp/Rng	n/a	**Class**	1A-Residential Homestead		927 ST PAUL AVE
Property Address	927 SAINT PAUL AVE	**Acreage**	0.75		FARIBAULT MN 55021
	FARIBAULT				

District FARIBO-SD656-HSP-HRA-EDA

Brief Tax Description Lot 1 Block 1 of TWIEHOFF ADD

(Note: Not to be used on legal documents)

The parcels are the base parcels in Rice County.

Disclaimer: *The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed.*

Date created: 2/27/2025

Last Data Uploaded: 2/27/2025 8:28:32 AM

Developed by SCHNEIDER GEOSPATIAL

APPLICATION FOR REQUESTED ACTION
Conditional Use Permit

Planning Case # _____
Filing Fee _____
Hearing Date _____

SITE ADDRESS 927 St.Paul Ave, Fairbault, MN, 55021

APPLICANT Thomas Farley E-MAIL tomfarley90@gmail.com

PHONE 563-419-3124 (H)_____ (W)_____ (FAX)

ADDRESS 927 St.Paul Ave, Fairbault, MN, 55021

DEVELOPER (if other than applicant) Wolf River Electric

PHONE 612-615-8418 (H)_____ (W)_____ (FAX)

ADDRESS 101 Isanti pkwy NE Suite G, Isanti, MN 55040

LEGAL DESCRIPTION Ground Mounted PV Solar

ACREAGE/SIZE OF PROPERTY 0.75 Acres

CURRENT ZONING Residential living

EXISTING USE OF PROPERTY Residential Property

PROPOSED USE OF PROPERTY Residential living with self supplying solar
(Including number of units per acre and types of uses if mixed use)

IDENTIFY ALL ADJACENT LAND USES Residential living

SIGNATURE OF OWNER Jodi Heckmann **DATE** 01/28/2025

SIGNATURE OF APPLICANT Thomas Farley **DATE** 01/30/2025
(Must submit proof of property control)

PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM AND THE ATTACHED CHECKLIST.

Revised 8/26/2016

CONDITIONAL USE PERMIT
Required Submittals

- **Site plan**

  - ❑ Drawn to scale, with scale noted
  - ❑ Date and North arrow
  - ❑ Boundaries and dimensions shown graphically
  - ❑ Location of any streets, public trails, railroads, or waterways
  - ❑ Present and proposed topography of the site and adjacent areas within 50 feet by contour lines at an interval of not more than 5 feet, and by use of directional arrows, the proposed flow of storm water runoff from the site
  - ❑ Location of existing and proposed structures (height and gross floor area noted), with distance from property lines noted
  - ❑ Location and dimensions of existing and proposed off-street parking and loading spaces, curb cuts, aisles, and walkways, with distance from property lines noted
  - ❑ Location, height, and material for screening walls and fences
  - ❑ Type of surfacing and base course proposed for all parking area, loading areas, and walkways
  - ❑ Location of all existing and proposed water lines, hydrants, sanitary sewer lines and storm drainage systems
  - ❑ Existing and proposed public streets or rights-of-way, easements, or other reservations of land on the site
  - ❑ Location and method of screening of outdoor trash storage areas
  - ❑ Location and size of all proposed signage
  - ❑ Location and height of proposed lighting facilities
  - ❑ Elevation views of all proposed buildings or structures, with building materials and proposed colors noted
  - ❑ Indicate the ultimate development of the site and proposed development phases when a site is to be developed in stages
  - ❑ Landscaping plan

- **Required supplemental information**

  - ❑ Describe the project in detail (Include: Size of all structures existing and proposed and any modifications to existing, type of business and associated storage/display, type of clientele, hours of operation, number of employees, number of customer seats if food service related, handling of deliveries, unique site characteristics, proposed modifications to topography and/or drainage, development schedule, etc.)
  - ❑ Written summary explaining how the proposed use is compatible with the neighborhood
  - ❑ Written summary explaining if and how the proposed development will impact traffic
  - ❑ Written statement as to why you feel the conditional use permit should be approved
  - ❑ Other information as required

- **Filing fee**

SIGNATURE OF APPLICANT Thomas Farley **DATE** 01/30/2025

Planning case # _____

I hope this letter finds you well. I am writing to formally request a variance for the installation of 24 ground-mounted solar panels, totaling 504 square feet, at my residential property located at 927 St Paul Ave, Faribault, MN 55021

This conditional use permit is necessary to ensure the proper and effective use of renewable energy in my home while being fully compliant with the neighborhood's character and local regulations.

I would like to provide the following key points for your consideration regarding the compatibility of this project with the surrounding area:

1. **Neighborhood Compatibility**: The proposed installation of the solar panels is in a rear section of my residential property, where the panels will be minimally visible from the street and will not alter the overall aesthetic of the neighborhood. The solar panels will blend with the landscape, and their placement has been carefully chosen to avoid disrupting the surrounding environment. This approach ensures that the residential character of the neighborhood remains intact.
2. **No Impact on Traffic**: The installation of the solar panels will not affect pedestrian or vehicular traffic in the neighborhood. The panels will be situated in the backyard, and access to the installation site will be through a private driveway. The construction and maintenance activities required for this project will be temporary, and any necessary deliveries or work vehicles will not obstruct traffic or cause inconvenience to neighbors.
3. **Sustainability and Environmental Benefit**: By installing these solar panels, I aim to reduce my carbon footprint and contribute to a more sustainable energy future. This aligns with the increasing emphasis on renewable energy sources, and the installation is consistent with the environmentally-conscious trends in our community. Additionally, solar energy systems such as this one have been shown to have a positive effect on property values, which may benefit the neighborhood as a whole.

Given that this installation will not create any adverse impact on traffic, neighborhood aesthetics, or the overall character of the area, I respectfully request approval of this variance. I am confident that this project will be an asset to both my property and the neighborhood, providing clean energy while maintaining the integrity of the residential environment.

Thank you for your time and consideration. I am happy to discuss any details further or provide additional information if necessary. I look forward to your favorable reply.

Sincerely,
Thomas Farley & Jodi Heckman

PHOTOVOLTAIC GROUND MOUNT SYSTEM

24 MODULES-GROUND MOUNTED - 10.200 kW DC, 7.800 kW AC

927 ST PAUL AVE, FARIBAULT, MN 55021

PHOTOVOLTAIC SYSTEM SPECIFICATIONS:

SYSTEM SIZE:	10.200 kW DC 7.800 kW AC
MODULE TYPE & AMOUNT:	(24) JINKO JKM425N-54HL4-B (425W)
MODULE DIMENSIONS:	(L/W/H) 67.79"/44.65"/1.38"
INVERTER:	(24) ENPHASE IQ8M-72-2-US [240V, 1 PHASE]
INTERCONNECTION METHOD:	SUPPLY SIDE TAP

GENERAL STRUCTURAL NOTES:

a. THE SOLAR PANELS ARE TO BE MOUNTED TO THE GROUND USING EXISTING GROUND MOUNT RACKING.

b. DESIGN CRITERIA:

1. GROUND SNOW LOAD = 50 PSF
2. WIND SPEED = 105 MPH
3. EXPOSURE CATEGORY = C
4. RISK CATEGORY = I

AUTHORITIES HAVING JURISDICTION:

BUILDING: FARIBAULT CITY
ZONING: FARIBAULT CITY
UTILITY: XCEL ENERGY
UTILITY METER NO: 61 426 160

SHEET INDEX:

PV 0.0:	COVER SHEET
PV 0.1:	PLOT PLAN
PV 1.0:	SITE PLAN
PV 1.1:	ATTACHMENT & STRING LAYOUT
PV 1.2:	EQUIPMENT ELEVATION
S 1.0+:	MOUNT DETAILS
E 1.1:	3-LINE DIAGRAM
E 1.2:	WIRE CALCULATION
E 1.3:	WARNING LABELS
E 1.4:	PLACARD
D 1.1+:	EQUIPMENT SPEC SHEET

GOVERNING CODES

ALL WORK SHALL CONFORM TO THE FOLLOWING CODES

a. 2023 NATIONAL ELECTRICAL CODE
b. 2020 MINNESOTA RESIDENTIAL CODE
c. 2020 MINNESOTA BUILDING CODE
d. 2024 MINNESOTA ENERGY CODE
e. 2020 MINNESOTA ACCESSIBILITY CODE
f. 2020 MINNESOTA MECHANICAL AND FUEL GAS CODE
g. 2020 MINNESOTA PLUMBING CODE
h. 2020 MINNESOTA STATE FIRE CODE
i. ANY OTHER LOCAL AMENDMENTS

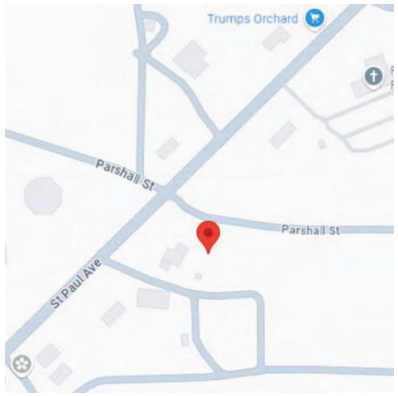
GENERAL ELECTRIC NOTES:

1. ALL COMPONENTS ARE UL LISTED AND CEC CERTIFIED, WHERE WARRANTED.
2. THE SOLAR PV SYSTEM WILL BE INSTALLED IN ACCORDANCE WITH ARTICLE 690 OF THE NEC 2023.
3. THE UTILITY INTERCONNECTION APPLICATION MUST BE APPROVED AND PV SYSTEM INSPECTED PRIOR TO PARALLEL OPERATION.
4. ALL CONDUCTORS OF A CIRCUIT, INCLUDING THE EGC, MUST BE INSTALLED IN THE SAME RACEWAY, OR CABLE, OR OTHERWISE RUN WITH THE PV ARRAY CIRCUIT CONDUCTORS WHEN THEY LEAVE THE VICINITY OF THE PV ARRAY.
5. WHERE METALLIC CONDUIT CONTAINING DC CONDUCTORS IS USED INSIDE THE BUILDING, IT SHALL BE IDENTIFIED AS "CAUTION: SOLAR CIRCUIT" EVERY 10FT.
6. HEIGHT OF THE AC DISCONNECT SHALL NOT EXCEED 6'-7" PER NEC CODE 240.24.
7. A GROUNDING ELECTRODE SYSTEM IN ACCORDANCE WITH CEC 690.47 AND 250.50 THROUGH 60 AND 250-166 SHALL BE PROVIDED. PER NEC GROUNDING ELECTRODE SYSTEM OF EXISTING BUILDING MAY BE USED AND BONDED TO THE SERVICE ENTRANCE. IF EXISTING SYSTEM IS INACCESSIBLE OR INADEQUATE A SUPPLEMENTAL GROUNDING ELECTRODE WILL BE USED AT THE INVERTER LOCATION CONSISTING OF A UL LISTED 8 FT. GROUND ROD WITH ACORN CLAMP. GROUNDING ELECTRODE CONDUCTORS SHALL BE NO LESS THAN #8 AWG AND NO LARGER THAN #6 AWG COPPER AND BONDED TO THE EXISTING GROUNDING ELECTRODE TO PROVIDE FOR A COMPLETE SYSTEM.
8. PHOTOVOLTAIC MODULES ARE TO BE CONSIDERED NON-COMBUSTIBLE.
9. ALL WIRING MUST BE PROPERLY SUPPORTED BY DEVICES OR MECHANICAL MEANS DESIGNED AND LISTED FOR SUCH USE. WIRING MUST BE PERMANENTLY AND COMPLETELY HELD OFF THE ROOF SURFACE.
10. ALL SINAGE TO BE PLACED IN ACCORDANCE WITH THE LOCAL BUILDING CODE. IF EXPOSED TO SUNLIGHT, IT SHALL BE UV RESISTANT. ALL PLAQUES AND SINAGE WILL BE INSTALLED AS REQUIRED BY THE NEC AND AHJ.
11. AS SPECIFIED BY THE AHJ, EQUIPMENT USED IN UNGROUNDED SYSTEMS LABELED ACCORDING TO NEC 690.35(F).
12. INVERTER(S) USED IN UNGROUNDED SYSTEM SHALL BE LISTED FOR THIS USE [NEC 690.35(G)].
13. THE INSTALLATION OF EQUIPMENT AND ALL ASSOCIATED WIRING AND INTERCONNECTION SHALL BE PERFORMED ONLY BY QUALIFIED PERSONS [NEC 690.4(C)]
14. ALL OUTDOOR EQUIPMENT SHALL BE NEMA 3R RATED (OR BETTER), INCLUDING ALL ROOF MOUNTED TRANSITION BOXES AND SWITCHES.
15. ALL EQUIPMENT SHALL BE PROPERLY GROUNDED AND BONDED IN ACCORDANCE WITH NEC ARTICLE 250.
16. SYSTEM GROUNDING SHALL BE IN ACCORDANCE WITH NEC 690.41.
17. PV SYSTEM CIRCUITS INSTALLED ON OR IN BUILDINGS SHALL INCLUDE A RAPID SHUTDOWN FUNCTION IN ACCORDANCE WITH NEC 690.12
18. DISCONNECTING MEANS SHALL BE LOCATED IN A VISIBLE, READILY ACCESSIBLE LOCATION WITHIN THE PV SYSTEM EQUIPMENT OR A MAXIMUM OF 10 FEET AWAY FROM THE SYSTEM [NEC 690.13(A)]
19. ALL WIRING METHODS SHALL BE IN ACCORDANCE WITH NEC 690.31
20. WORK CLEARANCES AROUND ELECTRICAL EQUIPMENT WILL BE MAINTAINED PER NEC 110.26(A)(1), 110.26(A)(2) AND 110.26(A)(3).
21. ELECTRICAL CONTRACTOR TO PROVIDE CONDUIT EXPANSION JOINTS AND ANCHOR CONDUIT RUNS AS REQUIRED PER NEC.

44.299641, -93.246934

1 SATELLITE VIEW
PV 0.0
SCALE: NTS

44.299641, -93.246934



2 VICINITY MAP
PV 0.0
SCALE: NTS

WOLF RIVER ELECTRIC
WOLF RIVER ELECTRIC
101 ISANTI PARKWAY NE, SUITE G
ISANTI, MN 55040
ELECTRICAL LICENSE# EA777669
BUILDING LICENSE# BC773271
CONTACT: (763) 229-6662
contact@wolfriverelectric.com

REVISIONS

Description	Date	Rev
CAD 1	OCT. 17, 2024	00
CAD 3	OCT. 25, 2024	02
CAD 4	DEC. 12, 2024	03
CAD 5	FEB. 20, 2025	04

Signature with Seal

Project Name & Address

JODI S HECKMAN RESIDENCE
927 ST PAUL AVE, FARIBAULT, MN 55021
AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
COVER SHEET

Sheet Size
ANSI B
11" X 17"

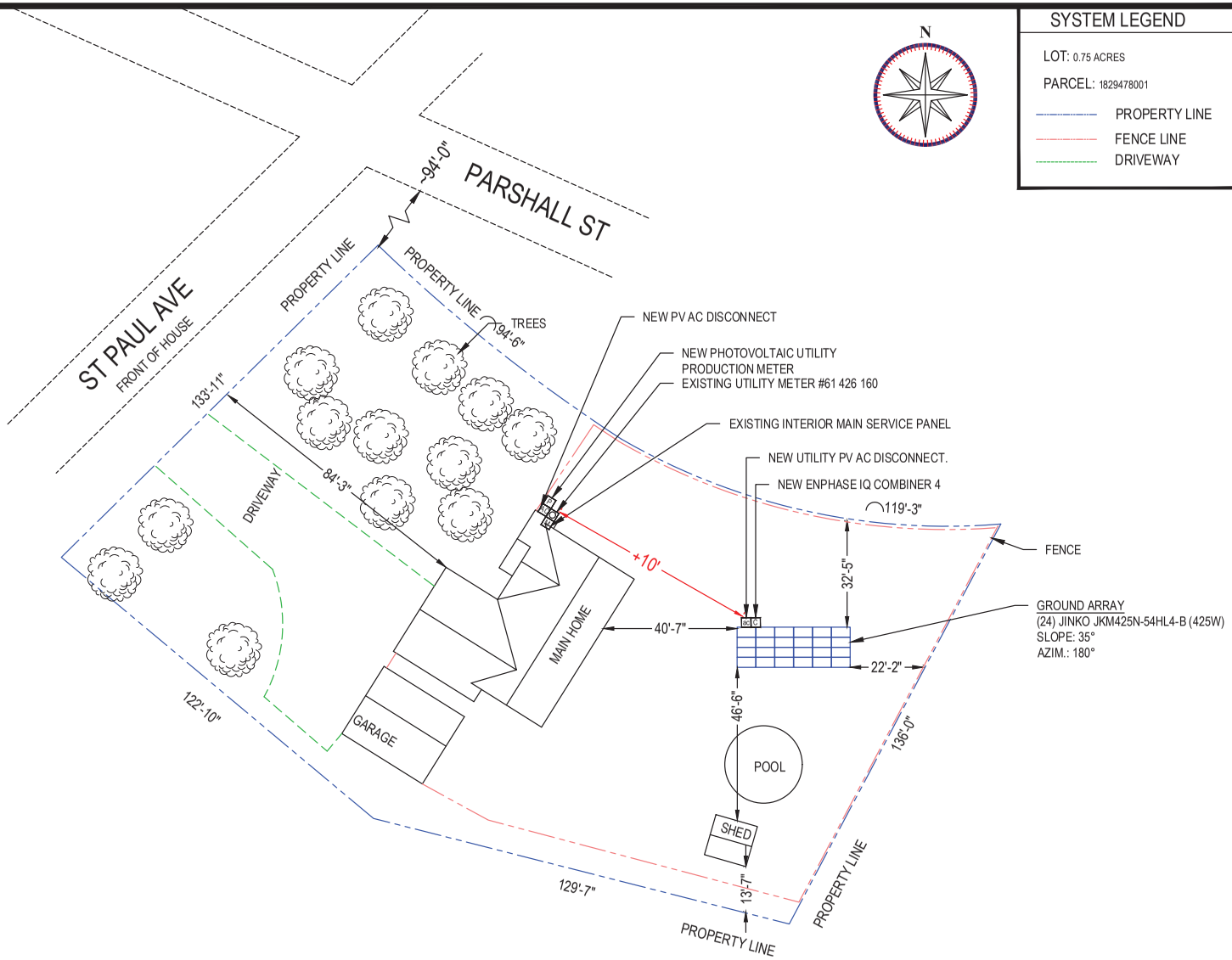
Sheet Number
PV 0.0

NOTE :

1. THIS DRAWING IS FOR ILLUSTRATIVE PURPOSES ONLY!
2. ALL TESTING SHALL BE PERFORMED BY QUALIFIED PERSONNEL, WITH PROPER PERSONAL PROTECTIVE EQUIPMENT.
3. 24/ 7 UNESCORTED KEYLESS ACCESS IS TO BE PROVIDED FOR ALL UTILITY EQUIPMENT.
4. THE AC DISCONNECT SHOULD BE LOCATED TOGETHER VISIBLE-OPEN, LOCKABLE & READILY ACCESSIBLE LOCATION MORE THAN 10' OF THE MAIN SERVICE METER.
5. THE SELF-CONTAINED METERING WILL BE IN COMPLIANCE WITH THE CURRENT REVISION OF THE XCEL ENERGY STANDARD; SPECIFICALLY SECTION 4.11, OR AS MAY BE AMENDED.
6. THE METER SOCKET FOR THE PV PRODUCTION METER SHALL BE MARKED WITH A STAMPED BRASS, ALUMINUM, OR STAINLESS STEEL TAG, INDICATING THE ADDRESS INCLUDING THE UNIT, TYPICALLY "PV PROD" IN ACCORDANCE WITH THE REQUIREMENTS FOR "METER IDENTIFICATION" IN SECTION 4.14.4 OF THE XCEL ENERGY STANDARD, OR AS MAY BE AMENDED.
7. THE PV PRODUCTION METER SHALL BE LOCATED WITHIN TEN (10) FEET OF THE EXISTING UTILITY METER. IF THERE IS ANY REASON THIS CANNOT BE ACCOMPLISHED, THE APPROVAL OF THE PROPOSED PV PRODUCTION METERING WILL NEED TO BE OBTAINED BY THE LOCAL ELECTRIC METER SHOP.

NO CLEARANCE ISSUE TO XCEL OWNED EQUIPMENT

LABEL LOCATION:
NEED TO BE PLACED AT THE MAIN SERVICE METER



SYSTEM LEGEND

LOT: 0.75 ACRES

PARCEL: 1829478001

- PROPERTY LINE
- FENCE LINE
- DRIVEWAY

1 PLOT PLAN
PV 0.1
SCALE: 1/32" = 1'-0"

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Sheet Name
PLOT PLAN

Sheet Size
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Sheet Number
PV 0.1

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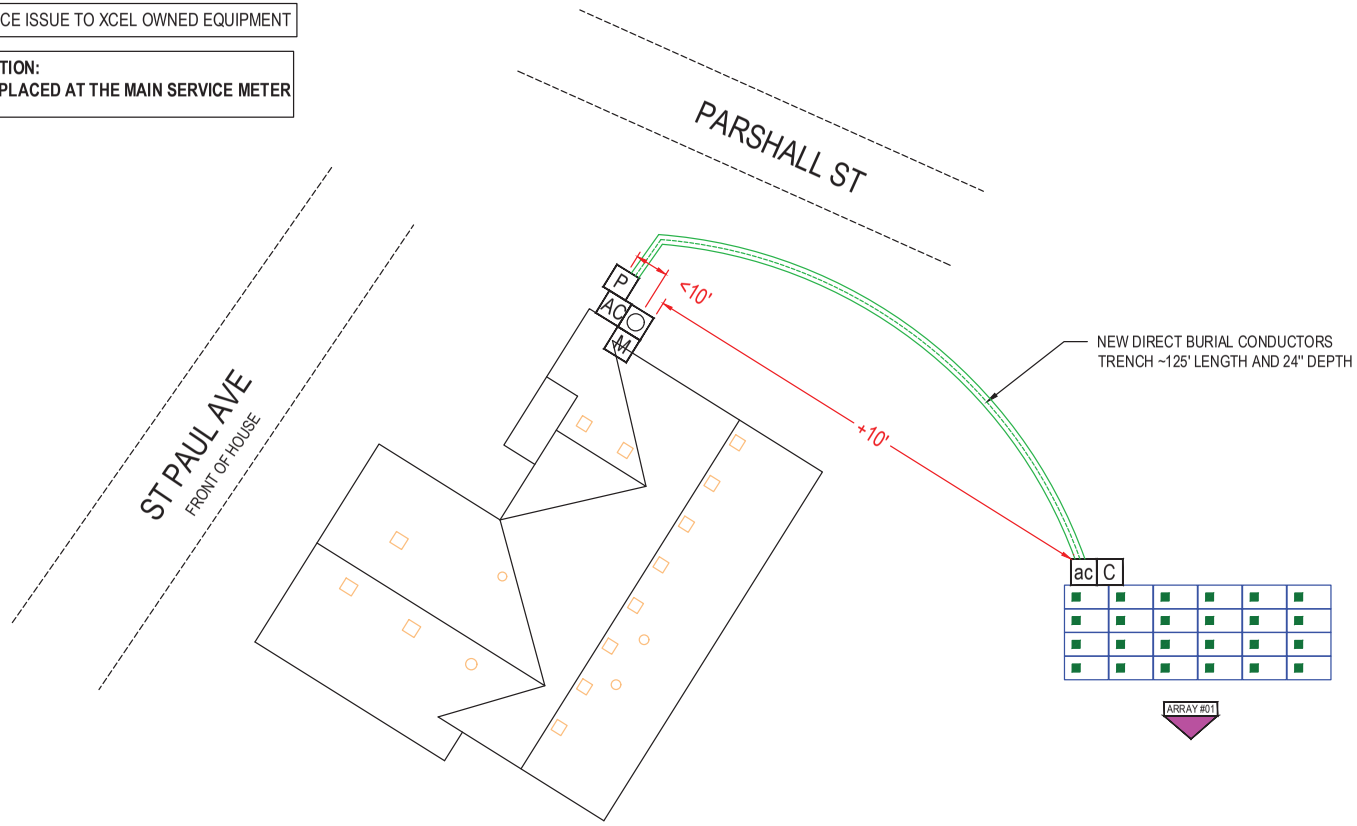

SYSTEM LEGEND

- EXISTING EXTERIOR CT METER #61 426 160.
- M — EXISTING INTERIOR MAIN SERVICE PANEL
- P — NEW UTILITY PV PRODUCTION METER
- AC — NEW PV AC DISCONNECT
- ac — NEW UTILITY PV AC DISCONNECT
- C — NEW ENPHASE IQ COMBINER 4
- 24 NEW JINKO JKM425N-54HL4-B (425W) MODULES NEW 24 - ENPHASE IQ8M-72-2-US [240V, 1 PHASE] INVERTERS, MOUNTED ON THE BACK OF EACH MODULE.
- ROOF OBSTRUCTIONS
- TRENCHED CONDUCTORS

ARRAY SECTIONS

ARRAY #01
MODULE - 24
SLOPE - 35°
AZIMUTH - 180°

N

TOTAL MODULE AREA: 504ft^2

1 SITE PLAN
PV 1.0
SCALE: 1/16" = 1'-0"

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Sheet Name
SITE PLAN

Sheet Size
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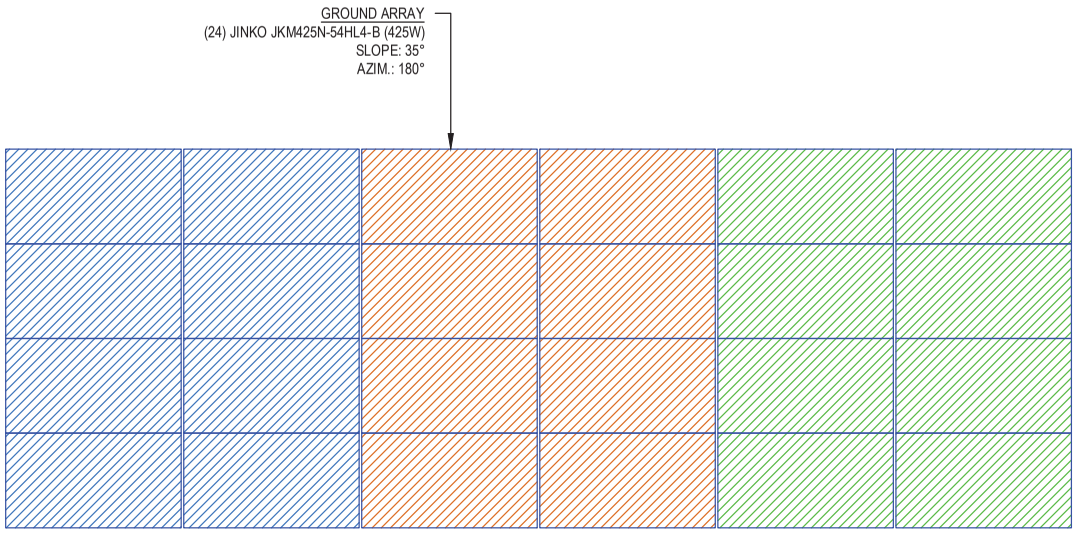
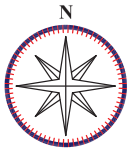
PV 1.0



1 STRING LAYOUT
PV 1.1
SCALE: 1/4" = 1'-0"



CIRCUIT(S)

CIRCUIT #01	# MODULE - 08
CIRCUIT #02	# MODULE - 08
CIRCUIT #03	# MODULE - 08

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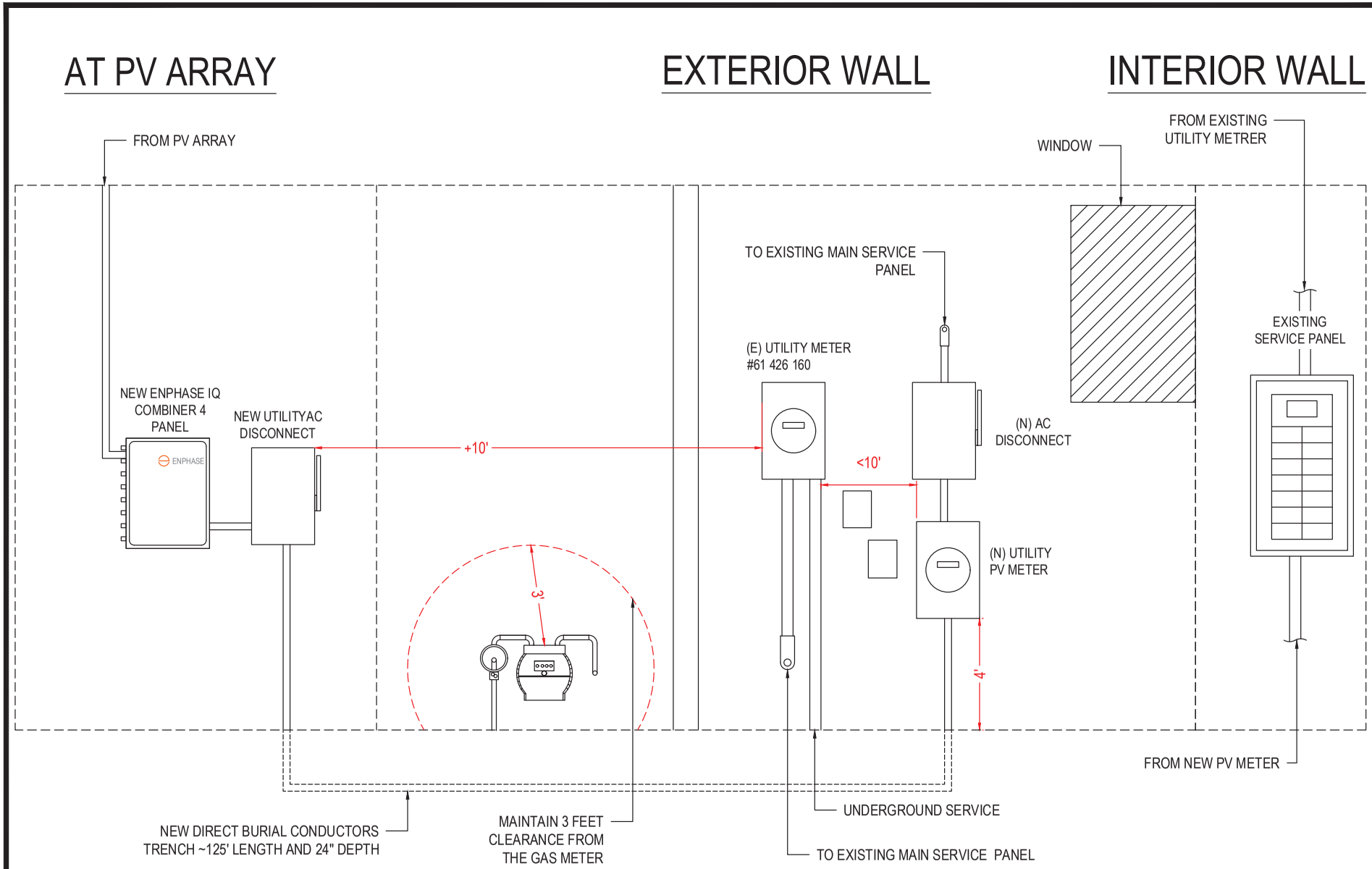
Sheet Name
STRING LAYOUT

Sheet Size
ANSI B
11" X 17"

Sheet Number
PV 1.1



1 EQUIPMENT ELEVATION

PV 1.2

SCALE: NTS

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CASE NO: 05994027

DESIGNED BY:

TRIVENTCAD

TRIVENT CAD SOLUTION

Sheet Name

EQUIPMENT ELEVATION

Sheet Size

ANSI B
11" X 17"

Sheet Number

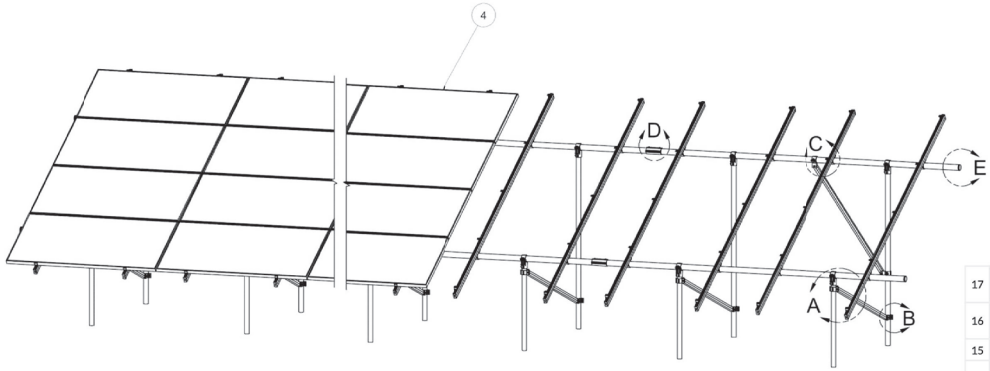
PV 1.2

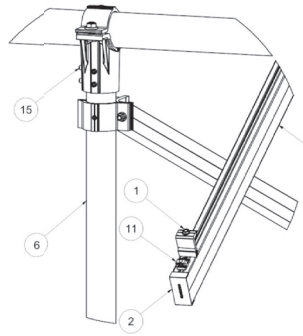
NOTES: UNLESS OTHERWISE SPECIFIED

1. THIS DRAWING IS NOT FOR CONSTRUCTION UNTIL ENGINEERING HAS REVIEWED AND STAMPED THIS DOCUMENT.
2. DIMENSIONS SHOWN ARE INCHES.
3. THE SELF-BONDING SYSTEM AND SINGLE GROUND LUG IS FOR USE WITH PV MODULES THAT HAVE A MAXIMUM SERIES FUSE RATING OF 30A.
4. MATERIALS ARE AS SPECIFIED OR EQUIVALENT:
   HARDWARE: 304 STAINLESS STEEL
   FABRICATED EXTRUDED PARTS: 6005-T5 ALUMINUM ALLOY
   FABRICATED DIE CAST PARTS: ANSI/AA A380 ALUMINUM ALLOY
   STEEL PIPE: SCHEDULE 40 GALVANIZED
   ALUMINUM PIPE: SCHEDULE 10 ANODIZED
5. THE MAXIMUM PERMISSIBLE LENGTH OF ANY STRUCTURE SHALL BE 200 FT. FOR SYSTEMS USING A SHARED RAIL CONFIGURATION, A THERMAL BREAK IS REQUIRED IN THE RAIL EVERY 40 FT. PER THE DRAWING DETAILS.
6. **4LX6-35DEG-STR-GSM-AGM-BGM-PGM**
7. APPROVED RAIL PROFILES
   VARY BASED ON ENGINEERING REQUIREMENTS. CONFIRM SELECTION WITH STRUCTURAL ENGINEER. SEE BOM IN BOTTOM RIGHT CORNER.
8. K10224-XXX END CLAMP KIT OR K10299-XXX ADJ. END CLAMP KIT.
9. FOUNDATION TYPES:
   GSM = GROUND SCREW GROUND MOUNT
   AGM = HELICAL AUGER GROUND MOUNT
   PGM = POST-IN-CONCRETE GROUND MOUNT
   BSM = BALLAST GROUND MOUNT
10. **1 OF 1 ARRAY TYPES**
11. **1 ARRAYS TOTAL**

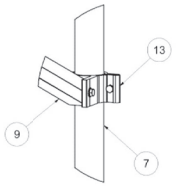
PACKET A10	
Model Code	ASCE 7-16
Exposure Category	C
Wind Speed	105
Ground Snow Load	50
Tilt	35

4LX6 ARRAY





DETAIL A



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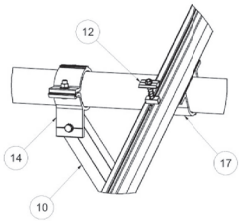

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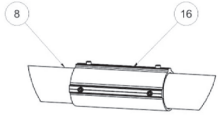
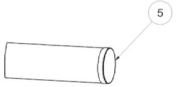


DETAIL D



DETAIL E

ITEM	PART NUMBER	DESCRIPTION	QTY
17	CLMP-U-25-SMR300	Pipe U-Clamp, 2.5', SMR300	24
16	SPLC-PIPE-25	Pipe Splice, 2.5"	6
15	PIPECAP-25	Pipe Cap, 2.5"	12
14	CLMP-PIPE-25	Pipe Clamp, 2.5"	2
13	CLMP-PIPE-20	Pipe Clamp, 2"	14
12	CLMP-MID-SMR-S	Mid Clamp, SMR Pop-On, Silver	36
11	GRND-SMR	Grounding Lug, SMR	1
10	BRACE-TUBE-92	Brace, HSS Tube, 92"	2
9	BRACE-TUBE-92	Brace, HSS Tube, 92"	6
8	PIPE-25-112	Pipe, HSS, 2.5", 112"	8
7	PIPE-20-60	Front Pipe, HSS, 2', 60"	6
6	PIPE-20-120	Rear Pipe, HSS, 2", 120"	6
5	A20380-001	2.5" PIPE END CAP (OPTIONAL)	4
4		Panel 1,722 x1,134 x30.0mm	24
3	SMR300-212-M	SMR300 Rail, 212', Mill Finish	12
2	CAP-SMR300-G	Rail End Cap, SMR300, Gray	24
1	CLMP-END-SMR-S	End Clamp, SMR Pop-On, Silver	24

MATERIAL: SEE BOM
Third Angle Projection
GENERAL TOLERANCES
TO Dimensions in (millimeters)
Angles ±0°
Fractions ±1/16 (0.2mm)
X ±1/32 (0.8mm)
XX ±1/64 (0.4mm)
XXX ±1/128 (0.1mm)
Break all sharp edges
Remove burrs
Finish as specified
DRAWN BY: KYY 06/18/2019
CHECKED BY
APPROVALS

SunModo Corp.
14800 NE 65TH STREET, VANCOUVER WA 98682

TITLE: THOMAS FARLEY
DRAWING NUMBER: D 7FE5BC
SCALE: N.T.S. SHEET 1 of 4

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1 MOUNT DETAIL (ARRAY: 4X6)
S 1.0
SCALE: NTS

WOLF RIVER ELECTRIC
101 ISANTI PARKWAY NE, SUITE G
ISANTI, MN 55040
ELECTRICAL LICENSE# EA777669
BUILDING LICENSE# BC773271
CONTACT: (763) 229-6662
contact@wolfriverelectric.com

REVISIONS

Description	Date	Rev
CAD 1	OCT. 17, 2024	00
CAD 3	OCT. 25, 2024	02
CAD 4	DEC. 12, 2024	03
CAD 5	FEB. 20, 2025	04

Signature with Seal

Project Name & Address

JODI S HECKMAN RESIDENCE
927 ST PAUL AVE, FARIBAULT, MN 55021
AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
MOUNTING DETAIL

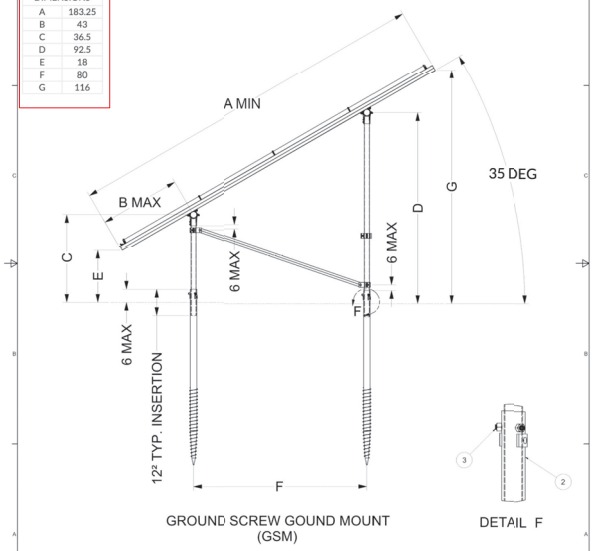
Sheet Size
ANSI B
11" X 17"

Sheet Number
S 1.0

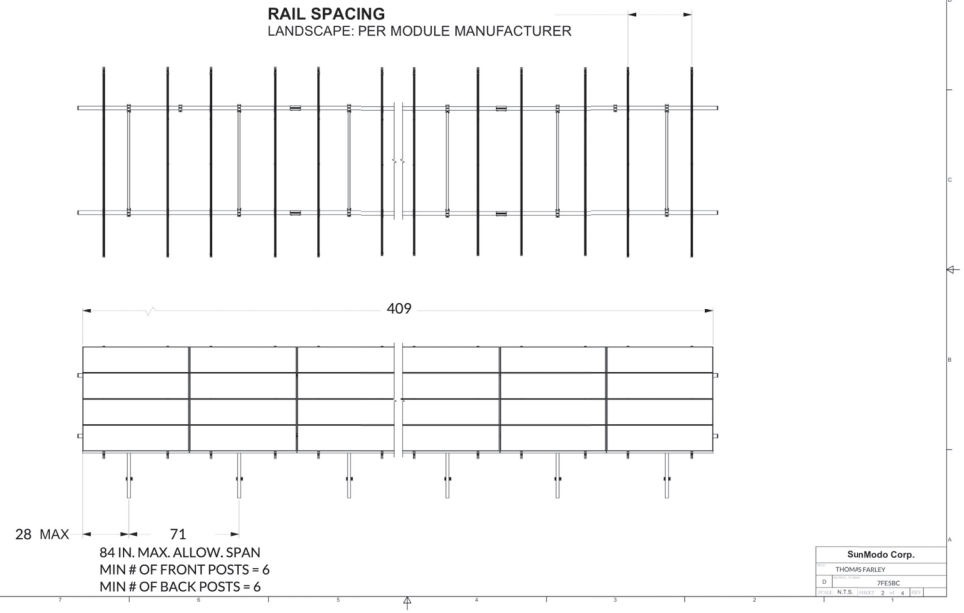
TOTAL MODULE AREA: 504ft^2

NOTES:
1. MAX DENOTES MAXIMUM PERMISSIBLE DIMENSIONS.
2. PIPE IS DESIGNED TO TELESCOPE IN AND OUT OF SCREWAUGER FOR FIELD ADJUSTABILITY. 12" IS RECOMMENDED.

DIMENSIONS	
A	183.25
B	43
C	36.5
D	92.5
E	18
F	80
G	116



NOTES:
1. DIMENSIONS LABELED AS MAX ARE MAXIMUM ALLOWABLE AND MAY RESULT IN END POSTS BEING OUTSIDE ARRAY EDGES. MAXIMUM DIMENSIONS MAY BE REDUCED IF DESIRED.



SIDE VIEW

TOP & ELEVATION VIEW

1 S 1.1 MOUNT DETAIL (ARRAY: 4X6)

SCALE: NTS

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DESIGNED BY:

TRIVENTCAD

TRIVENT CAD SOLUTION

Sheet Name

MOUNTING DETAIL

Sheet Size

ANSI B
11" X 17"

Sheet Number

S 1.1

NOTE :

1. THIS DRAWING IS FOR ILLUSTRATIVE PURPOSES ONLY!
2. ALL TESTING SHALL BE PERFORMED BY QUALIFIED PERSONNEL, WITH PROPER PERSONAL PROTECTIVE EQUIPMENT.
3. 24/ 7 UNESCORTED KEYLESS ACCESS IS TO BE PROVIDED FOR ALL UTILITY EQUIPMENT.
4. THE AC DISCONNECT SHOULD BE LOCATED TOGETHER VISIBLE-OPEN, LOCKABLE & READILY ACCESSIBLE LOCATION MORE THAN 10' OF THE MAIN SERVICE METER.
5. THE SELF-CONTAINED METERING WILL BE IN COMPLIANCE WITH THE CURRENT REVISION OF THE XCEL ENERGY STANDARD; SPECIFICALLY SECTION 4.11, OR AS MAY BE AMENDED.
6. THE METER SOCKET FOR THE PV PRODUCTION METER SHALL BE MARKED WITH A STAMPED BRASS, ALUMINUM, OR STAINLESS STEEL TAG, INDICATING THE ADDRESS INCLUDING THE UNIT, TYPICALLY "PV PROD" IN ACCORDANCE WITH THE REQUIREMENTS FOR "METER IDENTIFICATION" IN SECTION 4.14.4 OF THE XCEL ENERGY STANDARD, OR AS MAY BE AMENDED.
7. THE PV PRODUCTION METER SHALL BE LOCATED WITHIN TEN (10) FEET OF THE EXISTING UTILITY METER. IF THERE IS ANY REASON THIS CANNOT BE ACCOMPLISHED, THE APPROVAL OF THE PROPOSED PV PRODUCTION METERING WILL NEED TO BE OBTAINED BY THE LOCAL ELECTRIC METER SHOP.

SECONDARY INTERCONNECTION:
IN LOCATIONS WHERE THERE IS NO LOCAL PUBLIC AUTHORITY, THE CUSTOMER EXEMPT FROM INSPECTION, AND/OR THE SERVICE HAS BEEN SHUTOFF OR DISCONNECTED FOR MORE THAN 365DAYS (1 YEAR), THE LICENSED ELECTRICIAN OR WIREMAN SHALL SUBMIT A SIGNED AND DATED XCEL ENERGY ELECTRICAL INSPECTION CERTIFICATE TO THE COMPANY'S BULIDERS CALL LINE ATTESTING THAT THE ELECTRICAL INSTALLATION HAS BEEN COMPLETED AND INSTALLED ACCORDING TO THE CURRENT NATIONAL ELECTRICAL CODE, THE XCEL ENERGY STANDARD FOR ELECTRICAL INSTALLATION AND USE, AND ANY OTHER APPLICABLE CODES THAT APPLY BEFORE ELECTRIC SERVICE IS ENERGIZED.

NO CLEARANCE ISSUE TO XCEL OWNED EQUIPMENT

Voltage drop percentage: 1.72%

AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY

Photovoltaic System	
DC System Size (Watts)	10200
AC System Size (Watts)	7800
Total Module Count	24

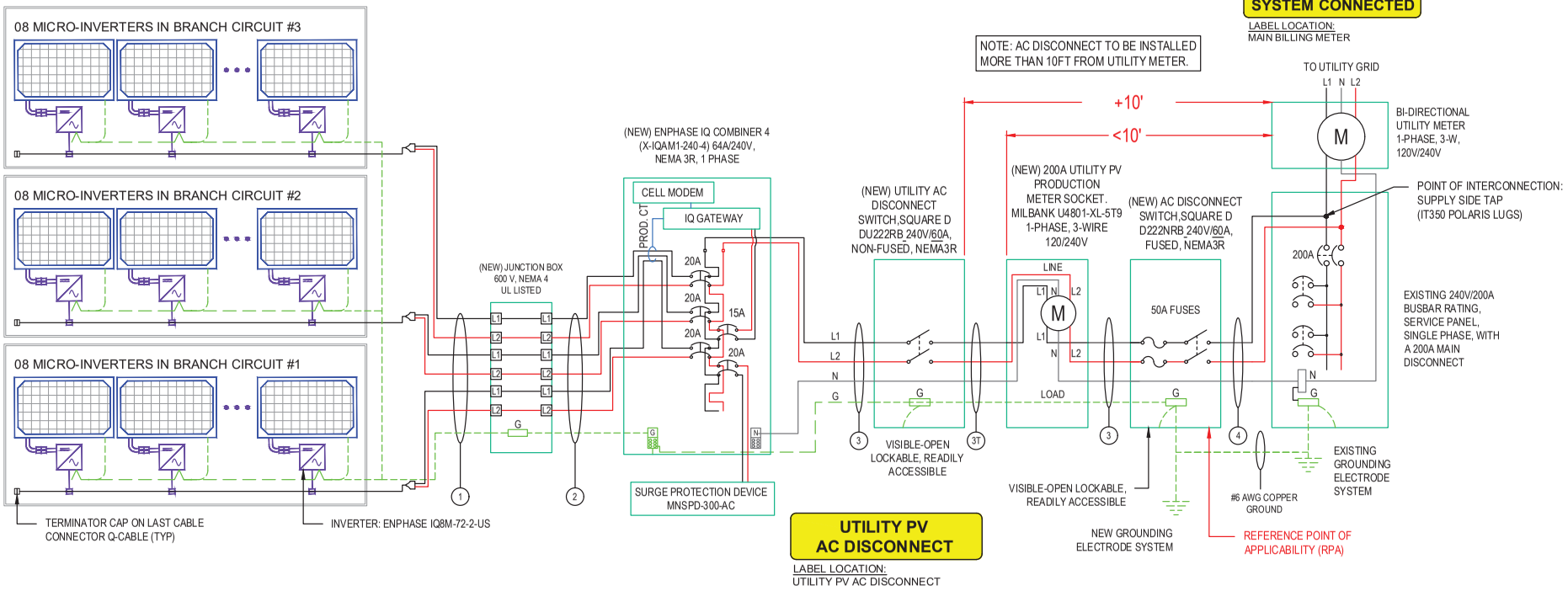
Conduit Conductor Schedule (Unless Otherwise Specified Conductors Shall be Copper)

Tag #	Description	Wire Gauge	# of Conductors/Color	Conduit Type	Conduit Size
1	Inverter Output(Enphase Q Cable)	12 AWG	6(3L1, 3L2)	Free Air	N/A
1	EGC (Bare Copper Ground)	6 AWG	1 BARE	Free Air	N/A
2	Inverter Output (THWN-2)	12 AWG	6(3L1, 3L2)	PVC	1"
2	EGC (THWN-2)	12 AWG	1 (GRN)	PVC	1"
3	Inverter Output (THWN)	6 AWG	3(L1, L2, N) B/R/W	SCH 80 PVC	1"
3	EGC (THWN)	10 AWG	1 (GRN)	SCH 80 PVC	1"
3T	Inverter Output (URD)	4 AWG (AL)	3(L1, L2, N) B/R/W	N/A	N/A
3T	EGC (URD)	6 AWG (AL)	1 (GRN)	N/A	N/A
4	EGC (THWN)	6 AWG	1 (GRN)	SCH 80 PVC	1"

PV MODULE RATING @ STC	
MANUFACTURER	JINKO JKM425N-54HL4-B (425W)
MAX. POWER-POINT CURRENT (IMP)	13.13 AMPS
MAX. POWER-POINT VOLTAGE (VMP)	32.37 VOLTS
OPEN-CIRCUIT VOLTAGE (VOC)	38.95 VOLTS
SHORT-CIRCUIT CURRENT (ISC)	13.58 AMPS
NOM. MAX. POWER AT STC (PMAX)	425 WATTS
MAX. SYSTEM VOLTAGE	1000VDC
VOC TEMPERATURE COEFFICIENT	-0.25 %/°C

[240V, 1 PHASE] INVERTER SPECIFICATIONS	
MANUFACTURER	ENPHASE IQ8M-72-2-US
MAX. DC VOLT RATING	60 VOLTS
MAX. POWER AT 40 C	325 WATTS
NOMINAL AC VOLTAGE	240 VOLTS
MAX. AC CURRENT	1.35 AMPS
MAX. OCPD RATING	20 AMPS
MAX. PANELS/CIRCUIT	11
SHORT CIRCUIT CURRENT	25 AMPS

24 NEW JINKO JKM425N-54HL4-B (425W) MODULES
NEW 24 - ENPHASE IQ8M-72-2-US [240V, 1 PHASE]
INVERTERS, MOUNTED ON THE BACK OF EACH MODULE.



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AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
3-LINE DIAGRAM

Sheet Size
ANSI B
11" X 17"

Sheet Number
E 1.1

PV MODULE RATING @ STC	
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MAX. OCPD RATING	20 AMPS
MAX. PANELS/CIRCUIT	11
SHORT CIRCUIT CURRENT	25 AMPS

Rooftop conductor ampacities designed in compliance with art. 690.8, Tables 310.15(B)(2)(a), 310.15(B)(3)(a), 310.15(B)(3)(c), 310.15(B)(16), Chapter 9 Table 4, 5, & 9. Location specific temperature obtained from ASHRAE 2017 data tables	
RECORD LOW TEMP	-29°
AMBIENT TEMP (HIGH TEMP 2%)	31°
CONDUIT HEIGHT	7/8"
CONDUCTOR TEMPERATURE RATE ON ROOF	90°
CONDUCTOR TEMPERATURE RATE OFF ROOF	75°

THIS PANEL IS FED BY MULTIPLE SOURCES (UTILITY AND SOLAR)	
AC OUTPUT CURRENT ACCORDING TO ART. 690.8(B)(1)	32.40A
NOMINAL AC VOLTAGE	240V

PERCENT OF VALUES	NUMBER OF CURRENT CARRYING CONDUCTORS IN CONDUIT
.80	4-6
.70	7-9
.50	10-20

OCPD Calculations

Breakers sized according to continuous duty output current. PV circuit nominal current based off # of modules per Circuit X (1.25[art. 690.8(A)]) X (1.35 Max AC current per micro-inverter)
Circuit #1 = 08 modules, Output Current w/ continuous duty = 13.50 <= 20A Breaker
Circuit #2 = 08 modules, Output Current w/ continuous duty = 13.50 <= 20A Breaker
Circuit #3 = 08 modules, Output Current w/ continuous duty = 13.50 <= 20A Breaker

system output current w/ continuous duty = 40.50 <= 50A (System OCPD)

Conductor Calculations

Wire gauge calculated from code art. 310.15(B)(16) with ambient temperature calculations from art. 310.15(B)(2)(a).
For "On Roof" conductors we use the 90°C column ampacity, the relevant ambient temperature adjustment, and raceway fill adjustments from 310.15(B)(16). Conduit shall be installed at least 7/8" above the roof surface.
For "Off Roof" conductors we use the 75°C column ampacity, or the 75°C column ampacity with the relevant ambient temperature and raceway fill adjustments, whichever is less.The rating of the conductor after adjustments MUST be greater than, or equal to, the continuous duty output current.
Calculation Example - Wire Rating x Ambient Temperature Adjustment x Conduit Fill Adjustment >= Continuous Duty Output Current
(Tag 2 On Roof):
12 gauge wire rated for 30 A, 30 A x 0.96 x 0.8 (6 Conductors) = 23.04A > 13.50A
(Tag 3T Trenched):
4 gauge AL wire rated for 65A , 65A x 0.94 =61.1A > 40.50A (System Output Current)
(Tag 3, 4 Off Roof):
6 gauge wire rated for 65A , 65A x 0.94 =61.1A > 40.50A (System Output Current)

ELECTRICAL NOTES

- Designed according to and all code citations are relevant to the 2023 National Electrical Code.
- Tag 2-Use 96% temperature derate for conditions of use (On Roof)
- Tag 3 - Use 94% temperature derate for conditions of use (adjusted ambient)
- Bottom of conduit to be installed min. 7/8" above roof surface.
- System grounding & bonding designed in compliance with 690.47(C)3 and 250.64(E)
- Equipment shall be listed, tested, and marked to withstand the available short circuit current

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927 ST PAUL AVE, FARIBAULT, MN 55021
AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
WIRE CALCS

Sheet Size
ANSI B
11" X 17"

Sheet Number
E 1.2

WARNING

ELECTRICAL SHOCK HAZARD

TERMINALS ON THE LINE AND LOAD SIDES MAY BE ENERGIZED IN THE OPEN POSITION

LABEL LOCATION: COMBINER PANEL, AC DISCONNECT, POINT OF INTERCONNECTION
PER CODE: NEC 706.15(C)(4), NEC 690.13(B)

WARNING

TURN OFF PHOTOVOLTAIC AC DISCONNECT PRIOR TO WORKING INSIDE PANEL

LABEL LOCATION: COMBINER PANEL(S), MAIN SERVICE DISCONNECT
PER CODE: NEC 110.27(C), OSHA 1910.145(f)(7)

PHOTOVOLTAIC POWER SOURCE

LABEL LOCATION: DC CONDUIT/RACEWAYS
PER CODE: NEC 690.31(D)(2)

PHOTOVOLTAIC SYSTEM AC DISCONNECT
RATED AC OUPUT CURRENT: 32.40 A
NOMINAL OPERATING AC VOLTAGE: 240 V

LABEL LOCATION: AC DISCONNECT/POINT OF INTERCONNECTION
PER CODE: NEC 690.54

PHOTOVOLTAIC
UTILITY
AC DISCONNECT

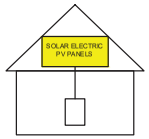
LABEL LOCATION: AC DISCONNECT
PER CODE: NEC 690.13(B)

WARNING DUAL POWER SOURCE
SECOND SOURCE IS PHOTOVOLTAIC SYSTEM

LABEL LOCATION: MAIN SERVICE DISCONNECT, PRODUCTION/NET METER
PER CODE: NEC 690.59, 705.12(C)

SOLAR PV SYSTEM EQUIPPED WITH RAPID SHUTDOWN

TURN RAPID SHUTDOWN SWITCH TO THE "OFF" POSITION TO SHUT DOWN PV SYSTEM AND REDUCE SHOCK HAZARD IN THE ARRAY



LABEL LOCATION: MAIN SERVICE DISCONNECT
PER CODE: NEC 690.56(C)

MAIN PHOTOVOLTAIC SYSTEM DISCONNECT

LABEL LOCATION: MAIN SERVICE DISCONNECT, UTILITY METER
PER CODE: NEC 690.13(B)

RAPID SHUTDOWN FOR SOLAR PV SYSTEM

LABEL LOCATION: RSD INITIATION DEVICE, AC DISCONNECT
PER CODE: NEC 690.56(C)(2)

DO NOT DISCONNECT UNDER LOAD

LABEL LOCATION: MAIN SERVICE DISCONNECT
PER CODE: NEC 690.15(B) & NEC 690.33(D)(2)

UTILITY PV AC DISCONNECT

LABEL LOCATION:
UTILITY PV AC DISCONNECT

PHOTOVOLTAIC SYSTEM CONNECTED

LABEL LOCATION:
MAIN BILLING METER

LABEL LOCATION:
NEED TO BE PLACED AT THE MAIN SERVICE METER

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TRIVENT CAD SOLUTION

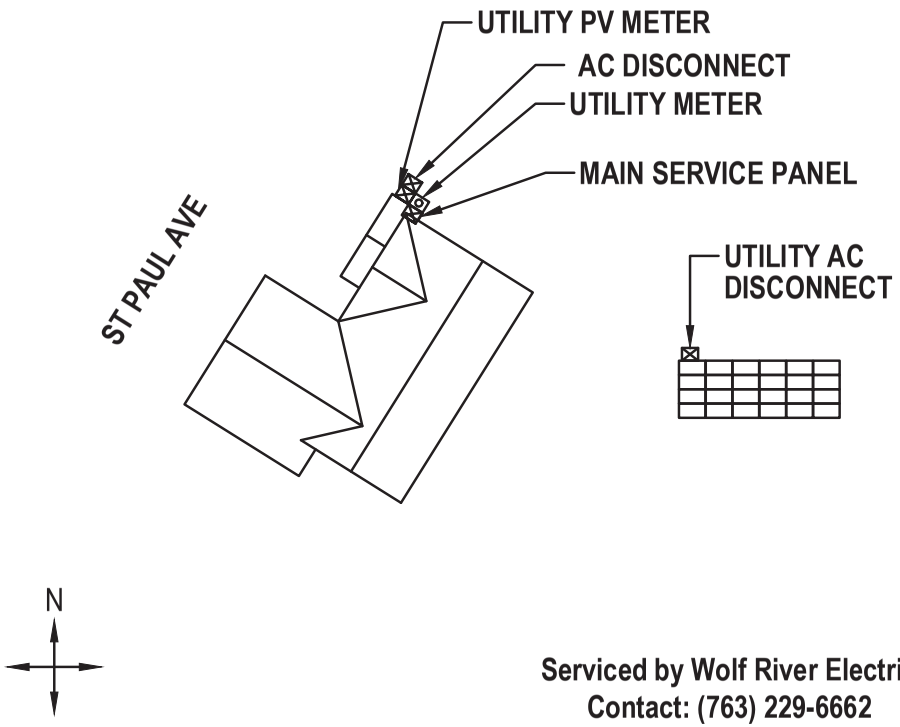
Sheet Name
WARNING LABELS

Sheet Size
ANSI B
11" X 17"

Sheet Number
E 1.3

CAUTION ! MULTIPLE SOURCES OF POWER

POWER TO THIS BUILDING IS ALSO SUPPLIED FROM THE FOLLOWING SOURCES WITH DISCONNECTS LOCATED AS SHOWN



Serviced by Wolf River Electric
Contact: (763) 229-6662

LABEL LOCATION:
NEED TO BE PLACED AT THE MAIN SERVICE METER

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DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
PLACARD

Sheet Size
ANSI B
11" X 17"

Sheet Number
E 1.4

EAGLE® 54 G6R

420-440 WATT • N-TYPE TOPCON

Positive power tolerance of 0~+3%

- NYSE-listed since 2010, Bloomberg Tier 1 manufacturer
- Top performance in the strictest 3rd party labs
- Automated manufacturing utilizing artificial intelligence
- Vertically integrated, tight controls on quality
- Premium solar factories in USA, Vietnam, and Malaysia

KEY FEATURES

Superior Aesthetics
Black backsheet and black frame create ideal look for residential applications.

N-Type Technology
N-type cells with Jinko's in-house TOPCon technology offers better performance and improved reliability.

Thick and Tough
Fire Type 1 rated module engineered with a thick frame, 3.2mm front side glass, and thick backsheet for added durability.

Shade Tolerant
Twin array design allows continued performance even with shading by trees or debris.

Protected Against All Environments
Certified to withstand humidity, heat, rain, marine environments, wind, hailstorms, and packed snow.

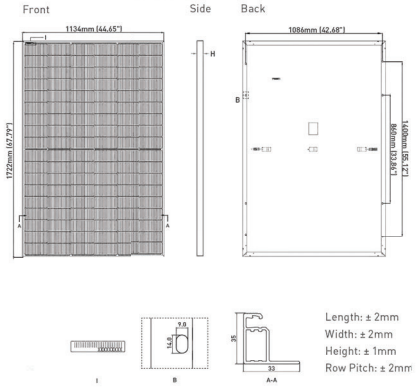
Warranty
25-year product and 30-year linear power warranty.

N TYPE

- ISO9001:2015 Quality Standards
- ISO14001:2015 Environmental Standards
- IEC61215, IEC61730 certified products
- ISO45001: 2018 Occupational Health & Safety Standards
- UL61730 certified products

BUILDING YOUR TRUST IN SOLAR. WWW.JINKOSOLAR.US

ENGINEERING DRAWINGS



MECHANICAL CHARACTERISTICS

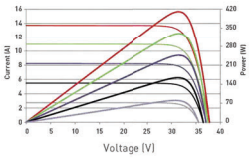
No. of Half Cells	108 (2 x 54)
Dimensions	1722 × 1134 × 35mm (67.79 × 44.65 × 1.38 inch)
Weight	22.0kg (48.5lbs)
Front Glass	3.2mm, Anti-Reflection Coating High Transmission, Low Iron, Tempered Glass
Frame	Anodized Aluminum Alloy
Junction Box	IP68 Rated
Output Cables	12 AWG, 1400mm (55.12in) or Customized Length
Connector	Staubli MC4
Fire Type	Type 1
Pressure Rating	5400Pa (Snow) & 2400Pa (Wind)

TEMPERATURE CHARACTERISTICS

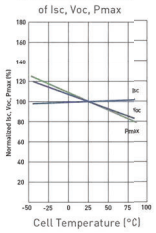
Temperature Coefficients of Pmax	-0.29%/°C
Temperature Coefficients of Voc	-0.25%/°C
Temperature Coefficients of Isc	0.045%/°C
Nominal Operating Cell Temperature (NOCT)	45±2°C

ELECTRICAL PERFORMANCE & TEMPERATURE DEPENDENCE

Current-Voltage & Power-Voltage Curves (440W)



Temperature Dependence of Isc, Voc, Pmax



MAXIMUM RATINGS

Operating Temperature (°C)	-40°C~+85°C
Maximum System Voltage	1000VDC
Maximum Series Fuse Rating	25A

PACKAGING CONFIGURATION

(Two pallets = One stack)

31pcs/pallets, 62pcs/stack, 806pcs/40 HQ Container

WARRANTY

25-year product and 30-year linear power warranty

1st year degradation not to exceed 1%, each subsequent year not to exceed 0.4%, minimum power at year 30 is 87.4% or greater.

ELECTRICAL CHARACTERISTICS

Module Type	JKM420N-54HL4-B		JKM425N-54HL4-B		JKM430N-54HL4-B		JKM435N-54HL4-B		JKM440N-54HL4-B	
	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT
Maximum Power (Pmax)	420Wp	316Wp	425Wp	320Wp	430Wp	323Wp	435Wp	327Wp	440Wp	331Wp
Maximum Power Voltage (Vmp)	32.16V	29.95V	32.37V	30.19V	32.58V	30.30V	32.78V	30.50V	32.99V	30.73V
Maximum Power Current (Imp)	13.06A	10.55A	13.13A	10.60A	13.20A	10.66A	13.27A	10.72A	13.34A	10.77A
Open-circuit Voltage (Voc)	38.74V	36.80V	38.95V	37.00V	39.16V	37.20V	39.36V	37.39V	39.57V	37.59V
Short-circuit Current (Isc)	13.51A	10.91A	13.58A	10.96A	13.65A	11.02A	13.72A	11.08A	13.80A	11.14A
Module Efficiency STC (%)	21.51%		21.76%		22.02%		22.28%		22.53%	

***STC:** Irradiance 1000W/m² | Cell Temperature 25°C | AM = 1.5
NOCT: Irradiance 800W/m² | Ambient Temperature 20°C | AM = 1.5 | Wind Speed 1m/s

*Power measurement tolerance: ±3%

The company reserves the final right for explanation on any of the information presented hereby. JKM400-420N-54HL4-B-F1-US

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Signature with Seal

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AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
MODULE SPEC SHEET

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.1

ENPHASE.

DATA SHEET

IQ8M and IQ8A Microinverters

Our newest IQ8 Microinverters are the industry's first microgrid-forming, software defined microinverters with split-phase power conversion capability to convert DC power to AC power efficiently. The brain of the semiconductor-based microinverter is our proprietary application specific integrated circuit (ASIC) which enables the microinverter to operate in grid-tied or off-grid modes. This chip is built in advanced 55nm technology with high speed digital logic and has supertast response times to changing loads and grid events, alleviating constraints on battery sizing for home energy systems.

Part of the Enphase Energy System, IQ8 Series Microinverters integrate with the IQ Battery, IQ Gateway, and the Enphase App monitoring and analysis software.

Enphase 25 year limited warranty

IQ8 Series Microinverters redefine reliability standards with more than one million cumulative hours of power-on testing, enabling an industry-leading limited warranty of up to 25 years.

Connect PV modules quickly and easily to IQ8 Series Microinverters using the included Q-DCC-2 adapter cable with plug-n-play MC4 connectors.

UL CERTIFIED SAFETY

IQ8 Series Microinverters are UL listed as PV Rapid Shutdown Equipment and conform with various regulations, when installed according to manufacturer's instructions.

Easy to install

- Lightweight and compact with plug-n-play connectors
- Power Line Communication (PLC) between components
- Faster installation with simple two-wire cabling

High productivity and reliability

- Produce power even when the grid is down*
- More than one million cumulative hours of testing
- Class II double-insulated enclosure
- Optimized for the latest high-powered PV modules

Microgrid-forming

- Complies with the latest advanced grid support**
- Remote automatic updates for the latest grid requirements
- Configurable to support a wide range of grid profiles
- Meets CA Rule 21 (UL 1741-SA) and IEEE 1547:2018 (UL 1741-SB 3rd Ed.)

Note:

IQ8 Microinverters cannot be mixed together with previous generations of Enphase microinverters (IQ7 Series, IQ6 Series, etc) in the same system.

*Only when installed with IQ System Controller 2, meets UL 1741.
**IQ8M and IQ8A support split-phase, 240V installations only.

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IQ8MA-12A-DS-0069-03-EN-US-2022-12-27

IQ8M and IQ8A Microinverters

INPUT DATA (DC)		IQ8M-72-2-US	IQ8A-72-2-US
Commonly used module pairings[1]	W	260 – 460	295 – 500
Module compatibility		54-cell / 108 half-cell, 60-cell / 120 half-cell, 66-cell / 132 half-cell and 72-cell / 144 half-cell	
MPPT voltage range	V	30 – 45	32 – 45
Operating range	V	16 – 58	
Min. / Max. start voltage	V	22 / 58	
Max. input DC voltage	V	60	
Max. continuous input DC current	A	12	
Max. input DC short-circuit current	A	25	
Max. module I_{sc}	A	20	
Overvoltage class DC port		II	
DC port backfeed current	mA	0	
PV array configuration		1 x 1 Ungrounded array; No additional DC side protection required; AC side protection requires max 20A per branch circuit	
OUTPUT DATA (AC)		**IQ8M-72-2-US**	**IQ8A-72-2-US**
Peak output power	VA	330	366
Max. continuous output power	VA	325	349
Nominal (L-L) voltage / range[2]	V	240 / 211 – 264	
Max. continuous output current	A	1.35	1.45
Nominal frequency	Hz	60	
Extended frequency range	Hz	47 – 68	
AC short circuit fault current over 3 cycles	Arms	2	
Max. units per 20 A (L-L) branch circuit[3]		11	
Total harmonic distortion		<5%	
Overvoltage class AC port		III	
AC port backfeed current	mA	30	
Power factor setting		1.0	
Grid-tied power factor (adjustable)		0.85 leading – 0.85 lagging	
Peak efficiency	%	97.8	97.7
CEC weighted efficiency	%	97.5	97
Night-time power consumption	mW	60	
MECHANICAL DATA			
Ambient temperature range		-40°C to +60°C (-40°F to +140°F)	
Relative humidity range		4% to 100% (condensing)	
DC Connector type		MC4	
Dimensions (H x W x D)		212 mm (8.3") x 175 mm (6.9") x 30.2 mm (1.2")	
Weight		1.08 kg (2.38 lbs)	
Cooling		Natural convection – no fans	
Approved for wet locations		Yes	
Pollution degree		PD3	
Enclosure		Class II double-insulated, corrosion resistant polymeric enclosure	
Environ. category / UV exposure rating		NEMA Type 6 / outdoor	
COMPLIANCE			
Certifications		CA Rule 21 (UL 1741-SA), UL 62109-1, IEEE 1547:2018 (UL 1741-SB 3rd Ed.), FCC Part 15 Class B, ICES-0003 Class B, CAN / CSA-C22.2 NO. 107.1-01 This product is UL Listed as PV Rapid Shutdown Equipment and conforms with NEC 2014, NEC 2017, and NEC 2020 section 690.12 and C22.1-2018 Rule 64-218 Rapid Shutdown of PV Systems, for AC and DC conductors, when installed according to manufacturer's instructions.	

(1) Pairing PV modules with wattage above the limit may result in additional clipping losses. See the compatibility calculator at https://link.enphase.com/module-compatibility. (2) Nominal voltage range can be extended beyond nominal if required by the utility.
(3) Limits may vary. Refer to local requirements to define the number of microinverters per branch in your area.

IQ8MA-12A-DS-0069-03-EN-US-2022-12-27

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DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
INVERTER SPEC SHEET

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11" X 17"

Sheet Number
D 1.2

CERTIFICATE OF COMPLIANCE

Certificate Number 20220917-E341165
Report Reference E341165-20210317
Date 2022-09-17

Issued to: Enphase Energy Inc.
1420 N. McDowell Blvd. Petaluma, CA 94954-6515

This is to certify that representative samples of Photovoltaic Grid Support Utility Interactive Inverter with Rapid Shutdown Functionality

Models: IQ8-60, IQ8PLUS-72, IQ8M-72, IQ8A-72, IQ8H-208-72, IQ8H-240-72, may be f/b -2, -5, -E or -M, may be f/b -ACM, f/b -US, may be f/b -NM, may be f/b -RMA, may be f/b -&, where "&" designates additional characters.

Have been investigated by UL in accordance with the Standard(s) indicated on this Certificate.

Standard(s) for Safety: See Page 2

Additional Information: See the UL Online Certifications Directory at www.ul.com/database for additional information

This Certificate of Compliance does not provide authorization to apply the UL Mark. Only the UL Follow-Up Services Procedure provides authorization to apply the UL Mark.

Only those products bearing the UL Mark should be considered as being UL Certified and covered under UL's Follow-Up Services.

Look for the UL Certification Mark on the product.

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Bruce Mahrenholz, Director North American Certification Program

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CERTIFICATE OF COMPLIANCE

Certificate Number 20220917-E341165
Report Reference E341165-20210317
Date 2022-09-17

This is to certify that representative samples of the product as specified on this certificate were tested according to the current UL requirements.
Standards for Safety:

UL 1741, Inverters, Converters, Controllers and Interconnection System Equipment for Use With Distributed Energy Resources, Edition 3, Issue Date 09/28/2021. Including the requirements in UL 1741 Supplements SA and SB.

IEEE 1547, Interconnection and Interoperability of Distributed Energy Resources (DERs) with Associated Electric Power Systems (EPSs) Interfaces, Issue Date 02/15/2018

IEEE 1547.1, IEEE Standard Conformance Test Procedures for Interconnecting Distributed Energy Resources (DERs) with Electric Power Systems (EPSs) Associated Interfaces, Issue Date 03/05/2020.

UL 62109-1, Safety of Converters for Use in Photovoltaic Power Systems - Part 1: General Requirements; IEC 62109-2, Safety of Power Converters for use in Photovoltaic Power Systems - Part 2: Particular Requirements for Inverters.

CAN/CSA C22.2 No. 62109-1, Safety of Power Converters for use in photovoltaic power systems - Part 1: General Requirements, 2016/07

CAN/CSA C22.2 No. 62109-2, Safety of Power Converters for use in photovoltaic power systems - Part 2: Particular requirements for inverters, 2016/07

[x] R21: The evaluation to the Standards above provides evidence of compliance to the intent of the existing California Rule 21 Interconnection (references to the past publication of IEEE 1547 standards) and UL1741 Table SA1.1 option to use the IEEE 1547.1-2020 and UL1741SB test methods in conjunction with using IEEE 1547-2018 as the SRD under which SA11.2 Normal Ramp Rate is not addressed. Additional testing was conducted to confirmed compliance to Normal Ramp Rate SA11.2 . See also Appendix A.

[ ] 14H (SA): The evaluation to the Standards above provides evidence of compliance to HECO Rule 14H, SRD V1.0, Interconnection Application.

[x] 14H (SB): The evaluation to the Standards above provides evidence of compliance to HECO Rule 14H, SRD V2.0, Interconnection Application.

Bruce Mahrenholz, Director North American Certification Program

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DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
INVERTER COMPLIANCE CERTIFICATE

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ENPHASE.

DATA SHEET

IQ Combiner 4/4C

The Enphase IQ Combiner 4/4C with IQ Gateway and integrated LTE-M1 cell modem (included only with IQ Combiner 4C) consolidates interconnection equipment into a single enclosure and streamlines IQ Microinverters and storage installations by providing a consistent, pre-wired solution for residential applications. It offers up to four 2-pole input circuits and an Eaton BR series busbar assembly.

IQ Series Microinverters
The high-powered smart grid-ready IQ Series Microinverters (IQ6, IQ7, and IQ8 Series) dramatically simplify the installation process.

IQ System Controller 2
Provides microgrid interconnection device (MID) functionality by automatically detecting grid failures and seamlessly transitioning the home energy system from grid power to backup power.

IQ Battery
All-in-one AC coupled storage system that is reliable, smart, simple, and safe. It provides backup capability, and installers can quickly design the right system size to meet the needs of both new and retrofit solar customers.

IQ Load Controller
Helps prioritize essential appliances during a grid outage to optimize energy consumption and prolong battery life.

Enphase 5 year limited warranty

NOM

UL CERTIFIED SAFETY US CA E341166

5-year limited warranty
[1]Refer to the https://enphase.com/installers/resources/warranty page for country-specific warranty information.

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Smart
- Includes IQ Gateway for communication and control
- Includes Enphase Mobile Connect cellular modem (CELLMODEM-M1-06-SP-05), included only with IQ Combiner 4C
- Includes solar shield to match IQ Battery aesthetics and deflect heat
- Flexible networking supports Wi-Fi, Ethernet, or cellular
- Optional AC receptacle available for PLC bridge
- Provides production metering and consumption monitoring

Simple
- Centered mounting brackets support single stud mounting
- Supports bottom, back and side conduit entry
- Up to four 2-pole branch circuits for 240 VAC plug-in breakers (not included)
- 80 A total PV or storage branch circuits

Reliable
- Durable NRTL-certified NEMA type 3R enclosure
- Five-year limited warranty
- Two-years labor reimbursement program coverage included for both the IQ Combiner SKU's[1]
- UL Listed
- X2-IQ-AM1-240-4 and X2-IQ-AM1-240-4C comply with IEEE 1547:2018 (UL 1741-SB, 3rd Ed.)

IQ Combiner 4/4C

MODEL NUMBER	UNITS	DESCRIPTION
IQ Combiner 4 (X-IQ-AM1-240-4, X2-IQ-AM1-240-4)	–	IQ Combiner 4 with an IQ Gateway printed circuit board for integrated revenue-grade PV production metering (ANSI C12.20 ±0.5%) and consumption monitoring (±2.5%). Includes a silver solar shield to match the IQ Battery and IQ System Controller 2 and to deflect heat.
IQ Combiner 4C (X-IQ-AM1-240-4C, X2-IQ-AM1-240-4C)	–	IQ Combiner 4C with an IQ Gateway printed circuit board for integrated revenue-grade PV production metering (ANSI C12.20 ±0.5%) and consumption monitoring (±2.5%). Includes Enphase Mobile Connect cellular modem (CELLMODEM-M1-06-SP-05), a plug-and-play industrial-grade cell modem for systems up to 60 microinverters. (Available in the US, Canada, Mexico, Puerto Rico, and the US Virgin Islands, where there is adequate cellular service in the installation area). Includes a silver solar shield to match the IQ Battery and IQ System Controller 2 and to deflect heat.
WHAT'S IN THE BOX	**UNITS**	
IQ Gateway printed circuit board	–	IQ Gateway is the platform for total energy management for comprehensive, remote maintenance, and management of the Enphase Energy System.
Busbar	–	80 A busbar with support for one IQ Gateway breaker and four 20 A breaker for installing IQ Series Microinverters and IQ Battery
IQ Gateway breaker	A	Circuit breaker, 2-pole, 10/15
Production CT	–	Pre-wired revenue-grade solid-core CT, accurate up to ±0.5%
Consumption CT	–	Two consumption metering split core or clamp-type CTs, shipped with the box, accurate up to ±2.5%
Emphase Mobile Connect (only with IQ Combiner 4C)	–	4G-based LTE-M1 cellular modem (CELLMODEM-M1-06-SP-05) with a five-year T-Mobile data plan
MICROINVERTERS, ACCESSORIES AND REPLACEMENT PARTS (not included, order separately)	**UNITS**	
Supported microinverters	–	IQ6, IQ7, and IQ8. Do not mix IQ6/IQ7 Microinverters with IQ8
Enphase Communications Kit COMMS-CELLMODEM-M1-06 CELLMODEM-M1-06-SP-05 CELLMODEM-M1-06-AT-05	–	- Includes COMMS-KIT-01 and CELLMODEM-M1-06-SP-05 with a 5-year Sprint data plan for Enphase sites - 4G-based LTE-M1 cellular modem with a five-year Sprint data plan - 4G-based LTE-M1 cellular modem with a five-year AT&T data plan
Circuit breakers (off-the-shelf)	–	Supports Eaton BR2xx, Siemens Q2xx and GE/ABB THQL21xx Series breakers (xx may be 10, 15, 20, 30, 40, 50, or 60). Supports Eaton BR220B, BR230B and BR240B circuit breakers compatible with hold-down kit.
Circuit breakers (provided by Enphase)	–	BRK-10A-2-240V, BRK-15A-2-240V, BRK-20A-2P-240V, BRK-15A-2P-240V-B, and BRK-20A-2P-240V-B
XA-SOLARSHIELD-ES	–	Replacement solar shield for IQ Combiner 4/4C
XA-ENV2-PCBA-4	–	IQ Gateway replacement printed circuit board (PCB) for IQ Combiner 4/4C
XA-PLUG-120-3	–	Accessory receptacle for power line carrier in IQ Combiner 4/4C (required for EPLC-01)
X-IQ-NA-HD-125A	–	Hold-down kit for Eaton circuit breaker with screws
ELECTRICAL SPECIFICATIONS	**UNITS**	
Rating	A	80
System voltage and frequency	–	120/240 VAC, 60 Hz
Busbar rating	A	125
Fault current rating	kAIC	10
Maximum continuous current rating (input from PV/storage)	A	64
Maximum fuse/Circuit rating (output)	A	90
Branch circuits (solar and storage)	–	Up to four 2-pole Eaton BR, Siemens Q, or GE/ABB THQL Series distributed generation (DG) breakers only (not included)
Maximum total branch circuit breaker rating (input)	A	80 A of distributed generation/95 A with IQ Gateway breaker included
IQ Gateway breaker	A	10 A or 15 A rating GE/Siemens/Eaton included
Production metering CT	A	200 A solid core pre-installed and wired to IQ Gateway
Consumption monitoring CT (CT-200-SPLIT/CT-200-CLAMP)	A	A pair of 200 A split core or clamp-type current transformers

To learn more about Enphase offerings, visit enphase.com.

MECHANICAL DATA		UNITS	DESCRIPTION
Dimensions (W × H × D)		cm (in)	37.5 × 49.5 × 16.8 (14.75 × 19.5 × 6.63). Height is 53.5 (21.06) with mounting brackets
Weight		kg (lb)	7.5 (16.5)
Ambient temperature range		°C (°F)	-40 to 46 (-40 to 115)
Cooling		–	Natural convection plus a heat shield
Enclosure environmental rating		–	Outdoor, NRTL-certified, NEMA type 3R, polycarbonate construction
Wire sizes		–	• 20 A to 50 A breaker inputs: 14 to 4 AWG copper conductors • 60 A breaker branch input: 4 to 1/0 AWG copper conductors • Main lug combined output: 10 to 2/0 AWG copper conductors • Neutral and ground: 14 to 1/0 copper conductors Always follow local code requirements for conductor sizing
Altitude		m (ft)	Up to 2,600 (8,530)
COMMUNICATION INTERFACES		**UNITS**	
Integrated Wi-Fi		–	802.11b/g/n (dual band 2.4 GHz/5 GHz) for connecting the Enphase Cloud through the internet
Wi-Fi range (recommended)		m (ft)	10 (32.8)
Ethernet		–	Optional 802.3, Cat5E (or Cat 6) UTP Ethernet cable (not included) for connecting to the Enphase Cloud through the internet
Digital I/O		–	Digital input/output for grid operator control
USB 2.0		–	For Mobile Connect, Communications Kit 01 for IQ Battery 3/3T/10/10T, Communication Kit 02 for IQ Battery 5P
Access point (AP) mode		–	For connection between the IQ Gateway and a mobile device running the Enphase Installer App
Metering ports		–	Up to two Consumption CTs, one IQ Battery CT, and one Production CT
Power line communication		kHz	90–110
Web API		–	See https://developer-v4.enphase.com
Local API		–	See Guide for local API
Cellular/Mobile Connect		–	CELLMODEM-M1-06-SP-05, CELLMODEM-M1-06-AT-05 (4G-based LTE-M1 cellular modem). Note that an Enphase Mobile Connect cellular modem is required for all installations with Enphase IQ Batteries and/or IQ System Controllers
COMPLIANCE			
IQ Combiner with IQ Gateway			CA Rule 21 (UL 1741-SA) IEEE 1547:2018 - UL 1741-SB, 3rd Ed. (X2-IQ-AM1-240-4 and X2-IQ-AM1-240-4C) CAN/CSA C22.2 No. 107.1, 47 CFR, Part 15, Class B, ICES 003, NOM-208-SCFI-2016 Production metering: ANSI C12.20 accuracy class 0.5 (PV production), UL 60601-1/CANCSA 22.2 No. 61010-1, IEEE 2030.5/CSIP Compliant
COMPATIBILITY			
PV	Microinverters		IQ6, IQ7, and IQ8 Series Microinverters
COMMS-KIT-01	IQ System Controller		EP200G101-M240US00
	IQ System Controller 2		EP200G101-M240US01
	IQ Battery		ENCHARGE-3-1P-NA, ENCHARGE-10-1P-NA, ENCHARGE-3T-1P-NA, ENCHARGE-10T-1P-NA
COMMS-KIT-02[1]	IQ System Controller 3		SC200D111C240US01, SC200G111C240US01
	IQ Battery		IQBATTERY-5P-1P-NA

[1]For information about IQ Combiner 4/4C compatibility with the 3rd-generation batteries, refer to the compatibility matrix.

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TRIVENT CAD SOLUTION

Sheet Name
IQ COMBINER SPEC SHEET

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.4

MIDNITE SOLAR INC.

Surge Protection

Surge Protection You Can Count On!

MidNite Solar Surge Protection Devices are type 1 devices, designed for indoor and outdoor applications. Engineered for both AC and PV DC electrical systems, they provide protection to service panels, load centers or electronic devices that are directly connected to a MidNite Surge Protection Device (SPD).

MidNite's SPD's are offered in four models to protect a variety of different voltage ranges. They achieve this protection by clamping surge voltage to a level that your system can sustain without damaging the components of the system.

Compare our SPD's against other surge protection devices. You will see there is no comparison in both our price and features. All our SPD's have a 5 year warranty.

With lightning you only get one chance, so get the best!

www.midnitesolar.com/spd
19115 - 62nd Ave. NE., Arlington, WA. 360-403-7207 FAX: 360-691-6862

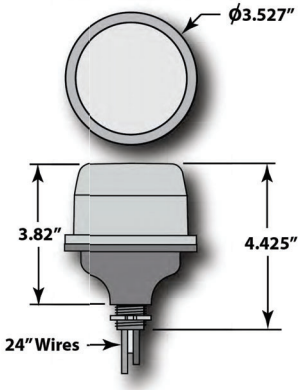
MNSPD300ACFM (Cut-in box)
(MNSPD-300-AC included)

Four Models:

MNSPD-115
MNSPD-300-AC
MNSPD-300-DC
MNSPD-600

MidNite Surge Protection Devices

PART NUMBER	MNSPD-115	MNSPD-300-AC	MNSPD-300-DC	MNSPD-600
Nominal Voltage	0 to 90 VAC 0 to 115 VDC	0 to 250 VAC	0 to 300 VDC	0 to 480 VAC 0 to 600 VDC
MCOV	180V	470V	470V	780V
VPR Line to Ground	600V	1200V	1200V	1800V
Suggested Placement	Up to 90VAC circuits, 12V, 24V, 48VDC battery circuits	120/240 VAC circuits	Off-grid PV combiners Charge controller inputs up to 300VDC	316V/480 VAC circuits Grid-tie PV combiners Grid-tie inverter input Non-Isolated Inverters
Type	UL1449 4th Ed. Type 1	UL1449 4th Ed. Type 1	UL1449 4th Ed. Type 1	UL1449 4th Ed. Type 1
Diagnostic Blue LED	MNSPD-300-AC LED indicates when voltage is present between L1 + ground and L2 + ground MNSPD-115, MNSPD-300-DC and MNSPD-600: LED indicates when voltage is present between L1 + L2 (PV+ PV-)			
Thermal Disconnector	Internal Fuse			
Response Time	<1 micro sec.			



Performance	
Surge Current Rating per Phase	80kA
Short Circuit Current Rating	10kA
Fusing	Individually fused MOVs
Thermal Fusing	Yes
Over current Fusing	Yes
Operating Frequency	0 to 500 Hz
Mechanical Description	
Enclosure	Polycarbonate UL94V-0
Environmental Rating	Type 4X
Connection Method	#12 AWG
Weight	1 lb.
Mounting Method	1/2" Conduit Knockout
Operating Altitude	Sea Level – 12,000' (3,658 Meters)
Storage Temp	-40° F to +185° F (-40° C to +85° C)
Operating Temp	-40° F to +185° F (-40° C to +85° C)
Diagnostics	
Blue status LED, one per leg	
Listings and Performance	
UL Standard for Safety, UL 1449 Surge Protective Devices-Fourth Edition	
CSA C22.2 No. 8-M1986 Electromangetic Interference (EMI) Filters, Fourth Edition	

Model No.	Max Operating Voltage	Surge Current per Phase	Configuration	MCOV	SCCR	VPR 600V/3kA L_G
MNSPD-115	100 VAC/150VDC	80kA	1Ø, 3-wire (2 Legs)	180V L-N	10kA	600V
MNSPD-300-AC	300VAC	80kA	1Ø, 3-wire (2 Legs)	470V L-N	10kA	1200V
MNSPD-300-DC	385VDC	80kA	1Ø, 3-wire (2 Legs)	470V L-N	10kA	1200V
MNSPD-600	480VAC/600VDC	80kA	1Ø, 3-wire (2 Legs)	780V L-N	10kA	1800V

www.midnitesolar.com/spd
19115 - 62nd Ave NE, Arlington, WA 98223 PH. 360-403-7207 FAX 360-691-6862

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REVISIONS

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CAD 1	OCT. 17, 2024	00
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CAD 5	FEB. 20, 2025	04

Signature with Seal

Project Name & Address

JODI S HECKMAN RESIDENCE
927 ST PAUL AVE, FARIBAULT, MN 55021
AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
SPD
SPEC SHEET

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.5

SUNMODO
LEADING by DESIGN

SINGLE DAY INSTALL

SunTurf ® Ground Mount System

SunModo offers the next generation Ground Mount System with SunTurf. The streamlined design combines the strength of Helio Rails with steel pipes to create the perfect ground mount solution.

SurTurf is ideal for solar installers looking for a durable and cost-effective system that can accommodate a wide variety of soil conditions.

The SunTurf Ground Mount Advantage

- ✓ Easily scalable from kilowatts to multimegawatts PV Arrays.
- ✓ Foundation design solution for every soil condition.
- ✓ Online configuration tool available to streamline design process.
- ✓ Components optimized for strength, durability and fast installation.
- ✓ UL 2703 Listed by Intertek.

Key Features of SunTurf® Ground Mount System

SUNMODO
LEADING by DESIGN

SunTurf Ground Mount System easily integrate Helio Rails with Schedule 40 steel pipes. No drilling is required to attach the aluminum rails to the horizontal pipe. Optional bracing can provide additional structural rigidity for sites with high snow or wind load conditions. Anchor any ground mount installation using one of our fountcin types including helical piles, precast ballasts and concrete piers.

Augers and Ground Screws

Our augers are suitable for use in weak to moderate strength soils and areas with a high-water table. Our ground screws are ideal for use in hard packed earth or soils with large amounts of cobble and gravel.

Ground Screw

Earth Auger

Technical Data

Application	Ground Mount
Material	High grade aluminum, galvanized steel and 304 stainless steel hardware
Module Orientation	Portrait and Landscape
Tilt Angle	Range between 10 to 50 degrees
Foundation Types	Post in concrete, helical earth auger, ground screw anchor and ballast
Structural Integrity	Stamped engineering letters available
Certificate	UL2703 listed by ETL
Warranty	25 years

SunModo, Corp. Vancouver, WA., USA • www.sunmodo.com • 360.844.0048 • info@sunmodo.com

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UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
MOUNTING SPEC SHEET

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.6

c UL us LISTED

FIGURE 1
IT

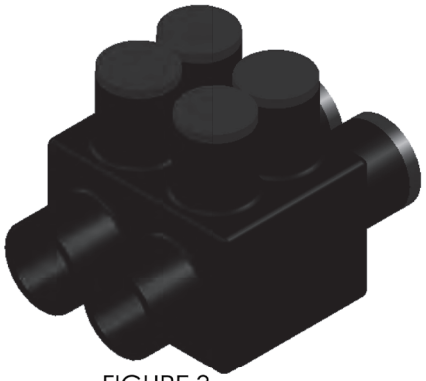

FIGURE 3
ITH

FIGURE 2
DUAL ENTRY

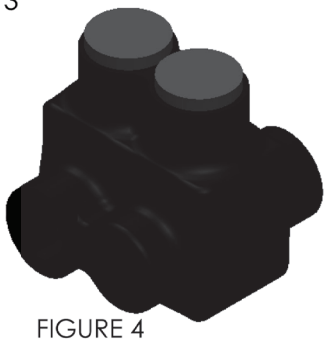

FIGURE 4
ITO

PART #	FIG. #	WIRE RANGE	HEX SIZE	L	W	H
IT4	1	4 - 14	SLOTTED	1.12	1.18	1.38
ITO4	4	4 - 14	SLOTTED	1.12	1.25	1.38
IT1/0	1	1/0 - 14	3/16	1.62	1.62	1.75
ITO1/0	4	1/0 - 14	3/16	1.62	1.75	1.75
IT3/0	1	3/0 - 6	1/4	1.84	1.75	1.87
ITO3/0	4	3/0 - 6	1/4	1.84	1.87	1.87
IT250	2	250 - 6	5/16	2.12	2.25	2.25
IT350	2	350 - 6	5/16	2.47	2.50	2.44
IT500	2	500 - 4	5/16	2.81	2.87	2.94
IT750*	2	750 - 250	3/8	3.48	3.50	3.50
IT600††	2	600 - 6	5/16	2.34	2.94	3.05
ITH750	3	750 - 250	5/16	3.48	4.50	3.50

†† 600 SERIES ARE AL7CU AND 75°C

*NOT UL LISTED

NOTES:
1. CONNECTOR MANUFACTURED FROM 6061-T6 ALUMINUM ALLOY.
2. UL LISTED PER UL486A/B SPECIFICATIONS FOR 600V.
3. DUAL RATED FOR 90°C COPPER AND/OR ALUMINUM CONDUCTOR.
4. COLD TEMPERATURE RATED TO -45°C.
5. HIGH DIELECTRIC STRENGTH INSULATION IS ABRASION, CHEMICAL AND UV RESISTANT.

CONTACT NSi FOR SALES @ 800.321.5847

POLARIS SALES . CO . INC

PROPRIETARY AND CONFIDENTIAL

11625 PROSPEROUS DRIVE ODESSA, FL 33556

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TITLE: IT SERIES INSULATED CONNECTORS

	NAME	DATE
DRAWN BY	S.PARRY	6/13/2012

DWG. NO. IT SERIES

MATERIAL: N/A | NOT TO SCALE | SHEET: 1 OF 1

WOLF RIVER ELECTRIC
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AHJ: FARIBAULT CITY
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CASE NO: 05994027

DESIGNED BY: TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name: TAP KIT SPEC SHEET

Sheet Size: ANSI B 11" X 17"

Sheet Number: D 1.7

Product data sheet

Specifications

Safety switch, general duty, fusible, 2 pole, 3 wire, 240VAC, 60A, Type 3R, bolt on hub prov, with neutral

D222NRB

Product availability: Stock - Normally stocked in distribution facility

Main

Product	Single Throw Safety Switch
Duty Rating	General duty
Device Application	Residential
Disconnect Type	Fusible disconnect switch
Factory Installed Neutral	Neutral (factory installed)
Phase	1 phase
Number of Poles	2
Current Rating	60 A
Voltage Rating	240 V AC
Enclosure Rating NEMA	NEMA 3R
Motor power hp	1.5 hp at 120 V AC 60 Hz for 1 phase motors 3 hp at 120 V AC 60 Hz for 3 phase motors 3 hp at 240 V AC 60 Hz for 1 phase motors 7.5 hp at 240 V AC 60 Hz for 3 phase motors 10 hp at 240 V AC 60 Hz for 1 phase motors 15 hp at 240 V AC 60 Hz for 3 phase motors

Complementary

Short Circuit Current Rating	100 kA maximum depending on fuse H, K or R
Fuse type	H, K or R
Mounting Type	Surface
Electrical Connection	Lugs
Wiring configuration	3-wire
Wire Size	AWG 12...AWG 3 aluminium AWG 14...AWG 3 copper
Tightening torque	35 lbf.in (4.0 N.m) 0.003...0.008 in² (2.08…5.26 mm²) (AWG 14...AWG 10) 35 lbf.in (4.0 N.m) (AWG 14...AWG 10) 45 lbf.in (5.08 N.m) 0.01 in² (8.37 mm²) (AWG 8) 45 lbf.in (5.08 N.m) 0.02...0.03 in² (12.3…21.12 mm²) (AWG 6...AWG 4) 50 lbf.in (5.6 N.m) 0.04 in² (26.67 mm²) (AWG 3)
Depth	4.87 in (123.70 mm)
Width	7.45 in (189.23 mm)
Height	14.88 in (377.95 mm)
Product Weight	8.8 lb(US) (4 kg)

Price is "List Price" and may be subject to a trade discount – check with your local distributor or retailer for actual price.

Environment

Certifications	UL listed file E2875

Ordering and shipping details

Category	US1DE1A00106
Discount Schedule	DE1A
GTIN	785901460640
Returnability	Yes
Country of origin	US

Packing Units

Unit Type of Package 1	PCE
Number of Units in Package 1	1
Package 1 Height	5.13 in (13.030 cm)
Package 1 Width	7.63 in (19.380 cm)
Package 1 Length	16.13 in (40.970 cm)
Package 1 Weight	8.360 lb(US) (3.792 kg)
Unit Type of Package 2	PAL
Number of Units in Package 2	120
Package 2 Height	40.00 in (101.600 cm)
Package 2 Width	40.00 in (101.600 cm)
Package 2 Length	48.00 in (121.920 cm)
Package 2 Weight	877.000 lb(US) (397.800 kg)

Contractual warranty

Warranty	18 months

Disclaimer: This documentation is not intended as a substitute for and is not to be used for determining suitability or reliability of these products for specific user applications

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AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:

TRIVENTCAD

TRIVENT CAD SOLUTION

Sheet Name

ACD
SPEC SHEET

Sheet Size

ANSI B
11" X 17"

Sheet Number

D 1.8

Product data sheet

Specifications

Safety switch, general duty, non fusible, 2 pole, 2 wire, 240VAC, 60A, Type 3R with bolt on hub prov

DU222RB

Product availability: Stock - Normally stocked in distribution facility

Main

Product	Single Throw Safety Switch
Duty Rating	General duty
Device Application	Residential
Disconnect Type	Non-fusible disconnect switch
Factory Installed Neutral	None
Phase	1 phase
Number of Poles	2
Current Rating	60 A
Voltage Rating	240 V AC
Enclosure Rating NEMA	NEMA 3R
Motor power hp	10 hp at 240 V AC 60 Hz for 1 phase motors

Complementary

Mounting Type	Surface
Electrical Connection	Lugs
Wiring configuration	2 wires
Wire Size	AWG 12...AWG 3 aluminium AWG 14...AWG 3 copper
Tightening torque	35 lbf.in (4.0 N.m) 0.003...0.008 in² (2.08...5.26 mm²) (AWG 14...AWG 10) 35 lbf.in (4.0 N.m) (AWG 14...AWG 10) 45 lbf.in (5.08 N.m) 0.01 in² (8.37 mm²) (AWG 8) 45 lbf.in (5.08 N.m) 0.02...0.03 in² (12.3...21.12 mm²) (AWG 6...AWG 4) 50 lbf.in (5.6 N.m) 0.04 in² (26.67 mm²) (AWG 3)
Depth	3.75 in (95.25 mm)
Width	7.75 in (196.85 mm)
Height	9.63 in (244.60 mm)
Product Weight	17.0 lb(US) (7.7 kg)

Environment

Certifications	UL listed file E2875

Ordering and shipping details

Price is "List Price" and may be subject to a trade discount – check with your local distributor or retailer for actual price.

Category	US1DE1A00106
Discount Schedule	DE1A
GTIN	78590149149
Returnability	Yes
Country of origin	MX

Packing Units

Unit Type of Package 1	PCE
Number of Units in Package 1	1
Package 1 Height	5.30 in (13.462 cm)
Package 1 Width	7.20 in (18.288 cm)
Package 1 Length	10.00 in (25.400 cm)
Package 1 Weight	4.630 lb(US) (2.100 kg)
Unit Type of Package 2	CAR
Number of Units in Package 2	5
Package 2 Height	10.60 in (26.924 cm)
Package 2 Width	10.00 in (25.400 cm)
Package 2 Length	23.90 in (60.706 cm)
Package 2 Weight	23.199 lb(US) (10.523 kg)
Unit Type of Package 3	PAL
Number of Units in Package 3	150
Package 3 Height	40.00 in (101.600 cm)
Package 3 Width	40.00 in (101.600 cm)
Package 3 Length	48.00 in (121.920 cm)
Package 3 Weight	725.000 lb(US) (328.854 kg)

Contractual warranty

Warranty	18 months

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ACD
SPEC SHEET

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ANSI B
11" X 17"

Sheet Number
D 1.9

MILBANK
ENERGY AT WORK

U4801-XL-5T9

Catalog Number	U4801-XL-5T9
Marketing Product Description	5 Terminal Ringless Small Closing Plate Lever Bypass 5th Terminal 9 Oclock Position
UPC	784572288218
Length (IN)	4.844
Width (IN)	13
Height (IN)	19
Brand Name	Milbank
Type	Ringless Meter Socket
Application	Meter Socket
Standard	UL Listed;Type 3R
Voltage Rating	600 Volts Alternating Current
Amperage Rating	200 Continuous Ampere
Phase	1 Phase
Frequency Rating	60 Hertz
Size	4.844L x 13W x 19H
Number Of Cutouts	0
Cutout Size	No Main Breaker
Cable Entry	Overhead or Underground
Terminal	Lay in
Insulation	Glass Polyester
Mounting	Surface Mount

Enclosure	G90 Galvanized Steel with Powder Coat Finish
Jaw Quantity	5 Terminal
Bypass Type	Lever Bypass
Number of Meter Positions	1 Position
Equipment Ground	Bonded Ground Strap
Hub Opening	Small Closing Plate
Line Side Wire Range	6 AWG - 350 kcmil
Load Side Wire Range	6 AWG - 350 kcmil
Number Of Receptacles	0

Please consult serving utility for their requirements prior to ordering or installing, as specifications and approvals vary by utility and may require local electrical inspector approval. All installations must be installed by a licensed electrician and must comply with all national and local codes, laws and regulations. Milbank reserves the right to make changes in specifications and features shown without notice or obligation.

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DESIGNED BY:
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Sheet Name
PV METER SPEC SHEET

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.10

WITNESS TEST PROCEDURE

A TEST PROCEDURE THAT WILL BE USED TO VERIFY THE PROTECTION AND OPERATION OF THE SYSTEM SHALL BE SUBMITTED TO XCEL ENERGY FOR APPROVAL. THE PROCEDURE INCLUDES AN ANTI-ISLANDING TEST(FOR ALL SYSTEMS) TO VERIFY THE SYSTEM CEASES GENERATING IN PARALLEL WITH THE XCEL ENERGY DISTRIBUTION SYSTEM WHEN THE UTILITY SOURCE IS LOST. EACH SYSTEM IS UNIQUE AND WILL REQUIRE A CUSTOM TEST PROCEDURE BASED ON THE INVERTER MANUFACTURER'S RECOMENDATIONS FOR COMISSIONIND AND ANTI-ISLANDING, IN ADDITION TO THE MANUFACTURER'S RECOMENDATIONS.

ALL TESTING SHALL BE PERFORMED BY QUALIFIED PERSONELL ONLY

ALL TESTING SHALL BE PERFORMED BY QUALIFIED PERSONELL ONLY

1. SITE SECURITY

- SITE SHOULD HAVE 24/7 KEYLESS ENTRY AND DRIVABLE ACCESS IF XCEL EQUIPMENT IS PRESENT WITHIN THE SITE FENCE

- IF APPLICABLE, SITE SHOULD HAVE 24/7 DRIVABLE ACCESS TO ANY XCEL EQUIPMENT INSTALLED OUTSIDE OF THE SITE FENCE THAT IS USED FOR THE SOLE
PURPOSE OF FEEDING THE PV SYSTEM

2. PROPER LABELLING

'VERIFY LABELING FOR THE MAIN SERVICE PANEL, PV SYSTEM CIRCUIT BREAKER, DC DISCONNECT (WHEN APPLICABLE), UTILITY AC DISCONNECT, PRODUCTION METER AND OTHER RELEVANT LABELLING AND SIGNAGE.

3. ENERGIZE THE PV SYSTEM BY CLOSING THE UTILITY DISCONNECT. PLEASE ALLOW 5-MINUTE FOR THE INVERTER TO BOOT-UP.

4. WHILE IN NORMAL OPERATION, REFER TO THE REFERENCE POINT OF APPLICABILITY TO VERIFY THE VOLTAGES AT THE INVERTER AC OUTPUT ARE WITHIN 5% OF THE COMBINED INVERTED AC VOLTAGE RATINGS AND ALL INVERTER LED'S, ALARMS, AND/OR LCD CODES ARE "NORMAL."

5. WHILE IN NORMAL OPERATION, VERIFY THAT ALL INVERTERS ARE OPERATIONAL AND PRODUCING POWER. VERIFY THAT SYSTEM IS GENERATING AT FULLEST REASONABLE CAPACITY. WHILE IN NORMAL OPERATION VERIFY THE VOLTAGES AT THE DER AC TERMINALS ARE WITHIN 5% OF THE COMBINED DER AC VOLTAGE RATINGS AND ALL LEDs, ALARMS AND/OR LCD CODES ARE "NORMAL"

6. SIMULATE THE LOSS OF UTILITY SOURCE FOR THE ANTI-ISLANDING TEST BY OPENING THE "UTILILITY AC DISCONNECT".

7. USING A VOLTMETER, VERIFY THE VOLTAGE AT THE INVERTER SIDE OF THE AC DISCONNECT HAS DROPPED TO ZERO

NOTE: ONLY CUSTOMER-OWNED EQUIPMENT SHALL BE USED FOR THIS VERIFICATION.

8. USING AN AMMETER OR THE INVERTER'S DISPLAY, VERIFY THE DER OUTPUT OF THE INVERTER HAS CEASED WITHIN TWO SECONDS.

9. VERIFY INVERTER LED'S, ALAIRMS, AND/OR LCD CODES ARE APPROPRIATE FOR LOSS OF UTILITY SOURCE

10. RESTORE THE LOST UTILITY SOURCE BY CLOSING THE "UTILITY AC DISCONNECT"

11. VERIFY THAT THE INVERTER SYSTEM DELAYS 5 MINUTES BEFORE RESUMING POWER OUTPUT AFTER THE UTILITY SOURCE IS RESTORED

12. VERIFY FIXED POWER FACTOR SETTINGS FOR EACH INVERTER MEET THE PROJECT REQUIREMENTS

13. METER TECH HAS VERIFIED METERING EQUIPMENT

14. SYSTEM RESUMED DELIVERY OF POWER NO LESS THAN 5 MINUTES AFTER UTILITY SOURCE IS RESTORED

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Sheet Name
WITNESS TEST SPEC SHEET

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.11

DEPARTMENT OF LABOR AND INDUSTRY

Solar PV Inspection Checklist for REI #ELE- _____ Installer_____
Job Address_____City/Township_____

Required Documentation
- Manufacturer's specifications for the inverter(s)
- Manufacturer's specifications for the module(s)
- Manufacturer's specifications for the optimizer(s) (if used)
- Verification that the racking system grounding and bonding is listed

PV Inverter

- ☐ Is the PV system utility-interactive, stand alone or multimode?
- ☐ Is all the equipment listed for PV application or be evaluated for the application and have a field label applied? 690.4
- ☐ Is the system solidly grounded, ungrounded, or functionally grounded? 690.2 and 690.41
- ☐ Has DC Ground-Fault Protection been provided and properly labeled? 690.41(B)?
- ☐ What is the maximum PV system voltage and is the maximum 600 volts or less for a dwelling or 1000 volts or less for non-dwelling or 1500 volts or less when not located on a building? 690.7
- ☐ Is all listed equipment and conductors rated for the maximum voltage? 690.7
- ☐ Determine the maximum circuit current for the PV Source and Output Circuit; Inverter Output Circuit; Inverter Input Circuit; and DC to DC Converter Output (refer to inverter documentation). 690.8

System Grounding

- ☐ Is all exposed non-current carrying metal parts of the PV system grounded? 690.43 and 690.47
- ☐ Are the mounting structures or systems used for equipment grounding? 690.43
- ☐ Are the interconnecting devices used for equipment grounding listed and identified and are all connections properly torqued? 690.43 and 110.14
- ☐ Are the EGC properly sized and protected, if exposed not smaller than #6? 690.45, 250.122, and 250.120(C)
- ☐ Has the grounding electrode system been installed? 690.47
- ☐ If both are present, has the DC grounding electrode system been bonded to the AC GES? 690.47

Wiring Methods and Disconnecting Means

- ☐ Are the conductor and cable ampacities determined at 125% before adjustment factors? 690.8(B)
- ☐ How are the PV Source and Output Circuit protected from overcurrent? 690.9
- ☐ Do AC or DC OCPD's have the appropriate voltage, current and interrupt ratings? 690.9
- ☐ Has arc-fault circuit protection been provided for DC source and/or output circuits? 690.11
- ☐ Is a rapid shutdown required and if so, how is it accomplished and identified? 690.12 & 690.56(C)
- ☐ Are the PV disconnect permanently marked and installed in a readily accessible location? 690.13
- ☐ Are the Isolating devices or equipment disconnecting means installed in circuits connected to equipment at a location within the equipment, or within sight and 10 feet of the equipment? (Where the maximum circuit current is greater than 30 amperes an equipment disconnecting means shall be provided for isolation.) 690.15
- ☐ Has the fuse disconnecting means, if required, been installed? 690.15 and 240.40
- ☐ Are PV source or output circuits > 30 volts in a raceway or guarded if readily accessible? 690.31
- ☐ Is single conductor cable used outdoors sunlight resistant Type USE-2, Type RHW-2, or listed & labeled PV wire, and properly support and secured? 690.31(C)
- ☐ Are PV source or output circuits inside a building in a metal raceway and marked? 690.31(D)

Interconnection

- ☐ Has a plaque or directory been installed at each disconnecting means (capable of interconnection) denoting all electric power sources & power production sources? 705.10
- ☐ Has the point of connection to other sources been installed per 705.11 or 705.12?
- ☐ Are the utility interactive inverters connected to the system through a dedicated circuit breaker or fusible disconnecting means? 705.12
- ☐ Does the bus or conductor ampacity comply with 705.12?
- ☐ Have all the required labels been applied? (See label list.)

443 Lafayette Road N., St. Paul, MN 55155 • (651) 284-5005 • www.dli.mn.gov

WOLF RIVER ELECTRIC
WOLF RIVER ELECTRIC
101 ISANTI PARKWAY NE, SUITE G
ISANTI, MN 55040
ELECTRICAL LICENSE# EA777669
BUILDING LICENSE# BC773271
CONTACT: (763) 229-6662
contact@wolfriverelectric.com

REVISIONS

Description	Date	Rev
CAD 1	OCT. 17, 2024	00
CAD 3	OCT. 25, 2024	02
CAD 4	DEC. 12, 2024	03
CAD 5	FEB. 20, 2025	04

Signature with Seal

Project Name & Address

JODI S HECKMAN RESIDENCE
927 ST PAUL AVE, FARIBAULT, MN 55021
AHJ: FARIBAULT CITY
UTILITY: XCEL ENERGY
CASE NO: 05994027

DESIGNED BY:
TRIVENTCAD
TRIVENT CAD SOLUTION

Sheet Name
MN CHECKLIST

Sheet Size
ANSI B
11" X 17"

Sheet Number
D 1.12

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-067 Approve Municipal Consent to Rice County for Lyndale Avenue (CSAH 48) Improvements SAP 066-648-006

Background:

Rice County has programmed into their 2025 highway capital improvements projects a pavement preservation project for CSAH 48 (Lyndale Avenue) from the I-35 ramps to TH 60. This project includes intersection improvements at the intersection of CSAH 48 and Division Street, including but not limited to a northbound right turn lane, signal modifications to add a flashing yellow arrow phase for north and south bound traffic, street light replacement and pedestrian ramp and crosswalk improvements across CSAH 48. Since Division Street is a City jurisdictional street, Rice County is requesting the City approve municipal consent for the project as required by Minnesota Statute 162.02 as well as approval of the attached draft engineering and construction cooperative project agreement which outlines the City's eligible cost items and cost share. The City's cost share is limited to 50% of the costs related to the signal, lighting and pedestrian crossing improvements and the cost split is consistent with previous improvements at this intersection. The City's estimated share of the costs for the project are $60,000. The final cost share will be determined based on actual construction costs and since this project was not part of the City's approved 2025 budget a formal budget amendment will be brought before the City Council at a later date once actual final costs are known. The City's cost share for this project will come from the City's Street Improvement Fund (401) of which adequate funds exist.

Recommendation:

Approve Resolution 2025-067 Approve Municipal Consent to Rice County for Lyndale Avenue (CSAH 48) Improvements SAP 066-648-006

Attachments:

1. Resolution 2025-067 Approve Municipal Consent to Rice County for Lyndale Avenue (CSAH 48) Improvements SAP 066-648-006
2. 01 066-648-006 Cover_ Signed
3. CSAH 48 Cooperative Construction Agreement
4. CSAH 48 Cooperative Construction Agreement Exhibit 1

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-067

APPROVE MUNICIPAL CONSENT TO RICE COUNTY FOR LYNDALE AVENUE (CSAH 48) IMPROVEMENTS SAP 066-648-006

WHEREAS, County State Aid Highway (CSAH) No. 48 (Lyndale Avenue) lies within the corporate boundaries of the City of Faribault; and

WHEREAS, Rice County has identified CSAH 48 as needing rehabilitation and signal improvements at Division Street; and,

WHEREAS, Minnesota Statute 162.02 requires municipal consent for any County State Aid project within a city or town's corporate limits; and Rice County has prepared plans and specifications for the rehabilitation of CSAH 48: and,

WHEREAS, Rice County has prepared plans and specifications, a copy of which are on file with the City Engineer, for the rehabilitation of CSAH 48: and,

WHEREAS, Rice County is requesting the City of Faribault participate in a portion of the costs for the project as outlined in the attached draft engineering and construction cooperative project agreement for the rehabilitation of CSAH 48: and,

WHEREAS, Rice County is requesting the City of Faribault to acknowledge and approve this necessary project as required by Minnesota Statute 162.02.

WHEREAS, Rice County and the City acknowledge that said construction cooperative project agreement is in draft form and will require limited additions and revisions before the City and Rice County can execute the Agreement.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Faribault, Minnesota hereby approves of SAP 066-648-006.

ALSO, BE IT RESOLVED, The City Council hereby authorizes the Mayor, the City Administrator, and the City's Consultants to take any additional

steps and actions necessary and convenient to accomplish the intent of this resolution.

Date Adopted: March 11, 2025

Faribault City Council

_____

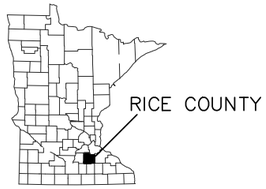
Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser, City Administrator

Outline Map of Minnesota showing location of the County within the State.



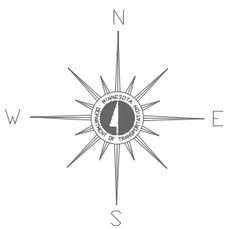
MINNESOTA DEPARTMENT OF TRANSPORTATION
COUNTY OF RICE
S.A.P. 066-648-006

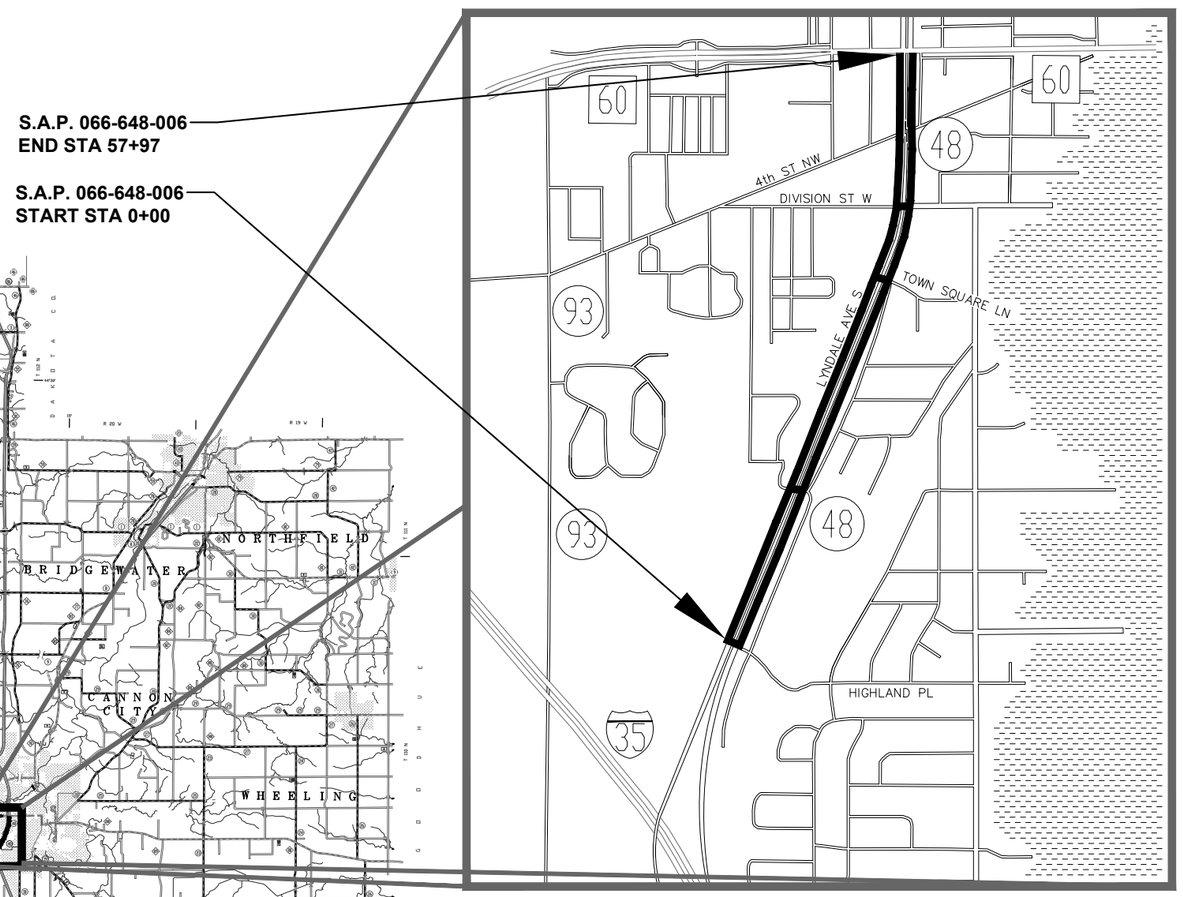
CONSTRUCTION PLAN FOR ....BITUMINOUS MILL, OVERLAY AND TURN LANE CONSTRUCTION.....

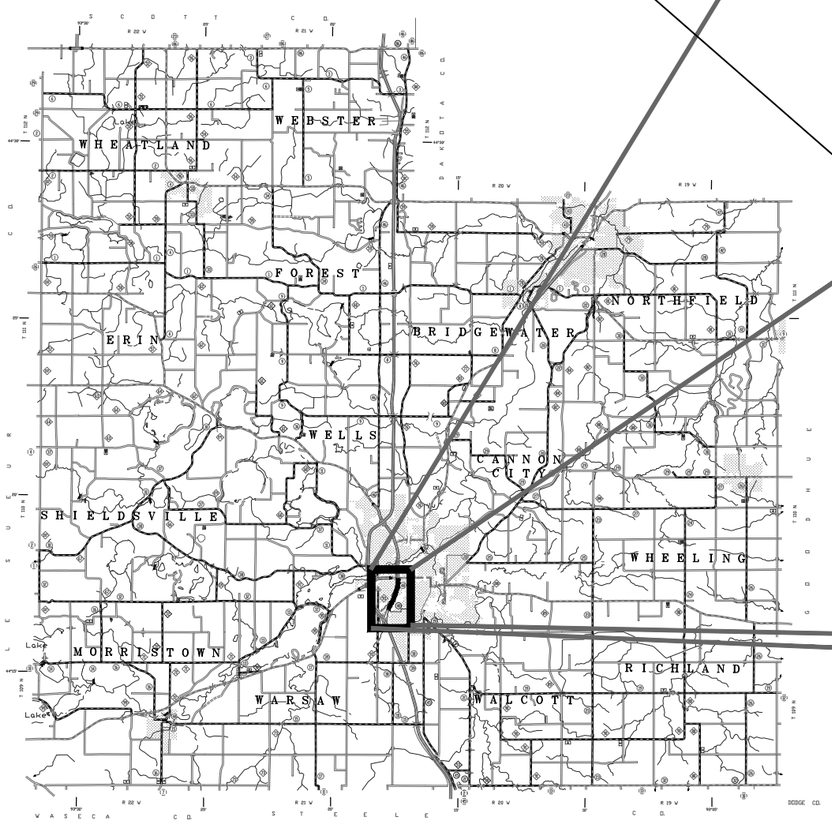
LOCATED ON.....CSAH 48.....BETWEEN....HIGHLAND PL.....AND.....TH 60.....

LOCATED A POINT APPROX. 1,418' S. & 953' W. OF THE N1/4 COR. WARSAW TWP. SEC. 1, T109, R21W TO A POINT APPROX. 1,373' N.....(Geographic Description)

.....& 743' E. OF THE CENTER SEC. WELLS TWP. 36, T110, R21W.....(Legal Description)







The subsurface utility information in this plan is utility quality level D. This utility quality level was determined according to the guidelines of CI/ASCE 38-22, entitled "Standard Guidelines For Investigating and Documenting Existing Utilities."

NO.	BY	DATE	REVISIONS

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MNMUTCD, INCLUDING THE LATEST EDITION OF THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

INDEX

SHEET NO. 1	TITLE SHEET
SHEET NO. 2-3	STATEMENT OF ESTIMATED QUANTITIES & NOTES
SHEET NO. 4	CONSTRUCTION NOTES
SHEET NO. 5-6	TYPICAL
SHEET NO. 7	CONSTRUCTION DETAIL & STANDARD PLATES
SHEET NO. 8	EROSION CONTROL DETAILS
SHEET NO. 9	PAVEMENT MARKINGS DETAIL
SHEET NO. 10-12	REMOVALS
SHEET NO. 13-16	TURN LANE CONSTRUCTION PLAN
SHEET NO. 17-22	CROSS SECTIONS
SHEET NO. 23-25	EROSION CONTROL
SHEET NO. 26-28	SIGNAGE & STRIPING PLAN
SHEET NO. 29-32	TRAFFIC CONTROL
SHEET NO. 1A-36A	SIGNAL REVISION, PED RAMP, AND LIGHTING PLANS

THIS PLAN CONTAINS.....68.....SHEETS

S.A.P. 066-648-006

GROSS LENGTH.....5,797.00....FEET.....1.098....MILES
BRIDGES-LENGTH.....0.00....FEET.....0.000....MILES
EXCEPTIONS-LENGTH....0.00....FEET.....0.000....MILES
NET LENGTH.....5,797.00....FEET.....1.098....MILES

DESIGN DESIGNATION

CSAH 48 - (LYNDALE AVE S)

PROJ. NO.....066-648-006.....
ADT (2025).....12,632.....
PROJ. ADT (2045).....15,944.....
PROJ. HCADT (2045).....207.....
SOIL FACTOR.....100.....
.....10.....Ton Design
SHOULDER WIDTH.....4'-10'.....

CLASSIFICATION..MAJOR COLLECTOR
DESIGN ESALS.....1,507,000.....
R-VALUE.....21.0.....
NO. OF TRAFFIC LANES.....4.....
NO. PARKING LANES.....0.....
PROJECT LENGTH.....5,797.00 FT.....

DESIGN SPEED.....45.....MPH

BASED ON SIGHT DISTANCE

HEIGHT OF EYE.....3.5'..... HEIGHT OF OBJECT.....2.0'...

DESIGN SPEED NOT ACHIEVED AT:

STA.....N/A..... to STA.....N/A..... MPH.....N/A.....

.....

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA

DATE: 03-03-2025 LICENSE NUMBER .....51818.....

..... DATE: .....
APPROVED: CITY OF FARIBAULT ENGINEER

..... DATE: 3-3-2025
APPROVED: For RICE COUNTY ENGINEER

..... DATE: .....
DISTRICT STATE AID ENGNEER
REVIEWED FOR COMPLIANCE WITH STATE-AID RULES/POLICY

..... DATE: .....
APPROVED FOR STATE-AID FUNDING: STATE AID ENGINEER

ENGINEERING AND CONSTRUCTION COOPERATIVE PROJECT AGREEMENT

THIS AGREEMENT, made and entered into this ___ day of _____, 2025, by and between the County of Rice, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as "County" and the City of Faribault, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as "City".

WHEREAS, the County and City have been negotiating to bring about the signal and overhead lighting improvements at the intersection of Rice County Highway 48 (Lyndale Avenue) and Division Street, which improvement contemplate re-location of signal poles, mast arms and signal heads, upgrades to the controller cabinet, upgrades to overhead lighting, replacement of signal actuators, replacement of bituminous surfacing, sidewalks, trails, concrete curb and gutter, storm sewer, underground utility replacements and repairs, landscaping and other related improvements, hereinafter referred to as the "Project"; and

WHEREAS, the above described project lies within the corporate limits of County and City, and

WHEREAS, County will prepare a preliminary engineer's estimate of quantities and unit prices of materials and labor, and design and construction engineering costs for the above described Project, and estimate the total cost of the contract work from the preliminary engineers estimate.

A copy of said estimate (marked Exhibit 1) is attached hereto and by this reference made a part hereof; and

WHEREAS, it is contemplated that said work be carried out by the parties hereto under the provisions of M.S. Sec. 162.17, Subd. 1.

NOW, THEREFORE, IT IS HEREBY AGREED:

1

County shall provide/or contract with consultants for the preliminary and final design, construction engineering and project administrative work contemplated herewith. City will provide assistance in the principle

signal design elements, and provide timely responses to design questions. County will provide City with the pavement section to be incorporated into the design, and shall review and approve the design of the improvements prior to bidding. Reimbursement for providing the services described under this section will be as described in Section 5 of this Agreement.

2

The County shall advertise for bids for the work and construction of the Project, and receive and open bids pursuant to said advertisement, and upon written concurrence from the City Engineer, enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder, according to law in such case provided for cities. The contract shall be in form and include the plans and specifications prepared by County and its agents. Prior to bidding, County will prepare an updated budget estimate for the Project based upon final estimated bid quantities. Upon opening bids, County will prepare an updated budget estimate utilizing the low bidder's unit prices. The construction contract shall be in a form and include the plans and specifications prepared by County and its agents and approved by City.

3

County shall have overall authority to administer the contract, and inspect the construction of the contract work for the project. Any change orders or supplemental agreements that affect the project cost must be approved by both parties prior to execution of work. The Rice County Engineer shall cooperate with the City Engineer or designee at their request to the extent necessary. Final completion of the construction project and determination of final quantities must be approved by both the City Engineer and County Engineer.

4

Storm sewer and storm water design, and constructions costs, if any, will be prorated to City and County respectively based upon the prorated analysis completed by Mn-DOT, or others, as part of the review process. For project estimation purposes only, these costs shall be shown as 55% County and 45% City.

5

City shall reimburse to County pursuant to the cost estimate shown in Exhibit 1.

The total final cost shall be based on the final engineering and project administration costs, and the final construction contract amount. It is further agreed that the engineer's estimates referred to in this Agreement are estimates of the construction cost for the contract work on the project and that the unit prices set forth in the

contract with the successful bidder and the final quantities as measured by the City and approved by the County Engineer shall govern in computing the total final construction contract cost for apportioning the cost of the Project according to the provisions of this paragraph.

6

City shall deposit the full amount of the City share of construction and engineering costs of this project within 30 days of the project completion and upon submittal by the County Engineer of an appropriate invoice. The County Engineer shall prepare monthly progress reports as provided in the specifications. A copy of these reports shall be furnished to City upon request.

7

In the event that a dispute arises, the City and County agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation, unless the parties mutually agree otherwise. The parties shall agree upon a mediator and will equally share the mediator's costs.

8

All records kept by County with respect to this project shall be subject to examination by City. All data collected, created, received, maintained or disseminated for any purpose by the activities of County or City pursuant to this Agreement shall be governed by Minnesota Statutes Chapter 13, as amended, and the Minnesota Rules implementing such Act now in force or hereafter adopted.

9

Neither City, its officers, agents or employees, either in their individual or official capacity, shall be responsible or liable in any manner to County for any claim, demand, action or cause of action of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of the hereinbefore described participation in roadway construction by County, or arising out of the negligence of any contractor under any contract let by County for the performance of said work; and County agrees to defend, save and keep City, its officers, agents and employees harmless from all claims, demands, actions or causes of action arising out of negligent performance by County, its officers, agents or employees.

10

It is further agreed that neither County, its officers, agents or employees, either in their individual or official capacity, shall be responsible or liable in any manner to City for any claim, demand, action or cause of

action of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of the hereinbefore described roadway construction by City, or arising out of the negligence of any contractor under any contract let by City for the performance of said work; and City agrees to defend, save and keep County, its officers, agents and employees harmless from all claims, demands, actions or causes of action arising out of negligent performance by City, its officers, agents or employees.

11

It is further agreed that each party to this Agreement shall not be responsible or liable to the other or to any other person for any claims, damages, actions, or causes of actions of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of any work or part hereof by the other as provided herein; and each party further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising in connection with or by virtue of performance of its own work as provided herein.

12

It is further agreed that any and all employees of the County and all other persons engaged by County in the performance of any work or services required or provided herein to be performed by the County shall not be considered employees, agents or independent contractors of City, and that any and all claims that may or might arise under the Worker's Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of said County employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees while so engaged in any of the work or services to be rendered pursuant to this Agreement shall be the sole responsibility of County and shall in no way be the obligation or responsibility of City.

Any and all employees of City and all other persons engaged by City in the performance of any work or services required or provided for herein to be performed by City shall not be considered employees, agents or independent contractors of County, and that any and all claims that may or might arise under the Worker's Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of said City employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said City employees while so engaged in any of the work or services to be rendered pursuant to this Agreement, shall be the sole responsibility of City and shall in no way be the obligation or responsibility of County.

13

The provisions of M.S. 181.59 and of any applicable local ordinance relating to Civil Rights and discrimination and the affirmative action policy statement of Rice County shall be considered a part of this Agreement as though fully set forth herein.

IN TESTIMONY WHEREOF, The parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

Upon proper execution, this Agreement will be legally valid and binding

CITY OF FARIBAULT

ATTEST:

By_____ **By**_____
City Administrator **Mayor**

Date_____ **Date**_____

COUNTY OF RICE

ATTEST:

By_____ **By**_____
County Administrator **Chairman, Board of Commissioners**

Date_____ **Date**_____

RECOMMEND FOR APPROVAL:

By_____
County Highway Engineer

Date_____

APPROVED AS TO EXECUTION:

By_____
County Attorney

Date_____

Exhibit 1

Engineer's Estimate

Project Number: SAP 066-648-006

Project Description: CSAH 48 Mill and Overlay, Turnlane Construction, Signal Improvements

Location: CSAH 48 between Highland Pl and TH 60

Date: 3/6/2025

					SAP 066-648-006			
						Rice Co. 50%/City Faribault 50%	Total Estimated	
line	Item No.	Description	Units	Quantity	Quantity	Quantity	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1		1	$20,000.00	$20,000.00
2	2104.502	REMOVE INPLACE CONDUIT/WIRE	LF		350	350	$10.00	$3,500.00
3	2104.502	REMOVE CONCRETE APRON	EACH	1		1	$600.00	$600.00
4	2104.502	REMOVE LIGHTING UNIT	EACH		2	2	$300.00	$600.00
5	2104.502	REMOVE LIGHT FOUNDATION	EACH		2	2	$450.00	$900.00
6	2104.502	SALVAGE CONCRETE APRON	EACH	2		2	$1,000.00	$2,000.00
7	2104.502	SALVAGE HANDHOLE	EACH	1		1	$600.00	$600.00
8	2104.502	SALVAGE SIGN	EACH	2		2	$200.00	$400.00
9	2104.503	REMOVE CURB AND GUTTER	L F		142	142	$15.00	$2,130.00
10	2104.518	REMOVE CONCRETE WALK	S F		369	369	$2.00	$738.00
11	2104.607	SALVAGE RANDOM RIPRAP	C Y	7		7	$30.00	$210.00
12	2105.607	COMMON BORROW (LV)	C Y	349		349	$16.00	$5,584.00
13	2106.507	EXCAVATION - COMMON (P)	C Y	1122		1122	$19.00	$21,318.00
14	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	729		729	$16.00	$11,664.00
15	2123.510	COMMON LABORERS	HOUR	20		20	$100.00	$2,000.00
16	2123.610	CRAWLER MOUNTED BACKHOE	HOUR	20		20	$175.00	$3,500.00
17	2211.509	AGGREGATE BASE CLASS 5	TON	610		610	$25.00	$15,250.00
18	2232.504	MILL BITUMINOUS SURFACE (2.0") (P)	S Y	6851		6851	$2.00	$13,702.00
19	2232.504	MILL BITUMINOUS SURFACE (8.0") (P)	S Y	50646		50646	$4.25	$215,245.50
20	2302.502	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH		58	58	$20.00	$1,160.00
21	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	16757		16757	$95.00	$1,591,915.00
22	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	10414		10414	$90.00	$937,260.00
23	2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	L F	27		27	$125.00	$3,375.00
24	2503.503	30" RC PIPE SEWER DESIGN 3006 CLASS III	L F	21		21	$140.00	$2,940.00
25	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	2		2	$500.00	$1,000.00
26	2506.502	CASTING ASSEMBLY	EACH	2		2	$1,600.00	$3,200.00
27	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	L F	5.3		5.3	$850.00	$4,505.00
28	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 96-4020	L F	5.5		5.5	$1,200.00	$6,600.00
29	2511.507	RANDOM RIPRAP CLASS III	C Y	7		7	$85.00	$595.00

30	2521.518	6" CONCRETE WALK	S F		672	672	$20.00	$13,440.00
31	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F		150	150	$30.00	$4,500.00
32	2531.618	TRUNCATED DOMES	S F		70	70	$32.00	$2,240.00
33	2545.502	LIGHTING UNIT TYPE 9-40	EACH		2	2	$4,500.00	$9,000.00
34	2545.502	LIGHT FOUNDATION DESIGN STEEL E	EACH		2	2	$1,500.00	$3,000.00
35	2545.502	UNDERGROUND CABLE SPLICE	EACH		1	1	$300.00	$300.00
36	2545.502	HANDHOLE	EACH		1	1	$3,000.00	$3,000.00
37	2545.503	2" NON-METALLIC CONDUIT	L F		350	350	$15.00	$5,250.00
38	2545.503	UNDERGROUND WIRE 1/C 6 AWG	L F		400	400	$3.00	$1,200.00
39	2554.602	GUIDE POST TYPE SPECIAL	EACH	2		2	$125.00	$250.00
40	2563.601	TRAFFIC CONTROL	LS	1		1	$45,000.00	$45,000.00
41	2563.602	PORTABLE CHANGEABLE MESSAGE SIGN	EACH	2		2	$5,000.00	$10,000.00
42	2564.518	SIGN PANELS TYPE C	SQ FT	31.25		31.25	$75.00	$2,343.75
43	2564.602	DELINEATOR / MARKER	EACH		1	1	$100.00	$100.00
44	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH		6	6	$2,100.00	$12,600.00
45	2565.616	REVISE SIGNAL SYSTEM A	SYSTEM		1	1	$57,120.00	$57,120.00
46	2573.502	SILT FENCE, TYPE MS	L F	2945		2945	$2.80	$8,246.00
47	2573.502	STORM DRAIN INLET PROTECTION	EACH		2	2	$200.00	$400.00
48	2573.502	CULVERT END CONTROLS	EACH	9		9	$175.00	$1,575.00
49	2575.501	TURF ESTABLISHMENT	LS	1		1	$8,500.00	$8,500.00
50	2582.503	4" BROKEN LINE MULTI-COMPONENT GROUND IN (WR)	L F	2211		2211	$1.00	$2,211.00
51	2582.503	6" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	L F	839		839	$1.10	$922.90
52	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	26089		26089	$1.10	$28,697.90
53	2582.503	24" SOLID LINE MULTI COMP GR IN (WR)	L F	269		269	$20.00	$5,380.00
54	2582.518	CROSSWALK PREFORM THERMOPLASTIC GROUND IN CONTRAST ENHANCED SKID RESISTANCE	S F	222	660	882	$25.00	$22,050.00
55	2582.518	PAVT MSSG PREF THERMO GR IN	S F	450		450	$25.50	$11,475.00
							Project Total =	**$3,131,293.05**

RC 50% /City 50% Total =	$125,078.00
City Faribault 50% =	$62,539.00
Rice County 50% =	$62,539.00

City Faribault Construction/Design Fees 8% =	$5,003.12
City Faribault 50% =	$62,539.00
City of Faribault - Estimated Total	**$67,542.12**

Request for Council Action

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	March 11, 2025
SUBJECT:	Resolution 2025-071 Approve Quote and Authorize Purchase of 2025 Vactor Truck 2100i

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Background:

An accident with the 7th Street bridge on January 28th resulted in the 2019 Vactor Truck being totaled by the City's insurance company. The coverage limit for the vehicle was under a special endorsement because it is a chassis that has been customized with a specialized body to fit the City's needs. The endorsement limit was $439,103. The City's policy provides 3 scenarios in which the lowest amount is paid if a vehicle is totaled: the endorsement amount, the replacement cost, or the actual cash value. The actual cash value is the lowest dollar amount and was determined by LMCIT by taking two estimates from two different companies and using the average. That average is $398,267. With the $50,000 deductible for this vehicle, the total the City will receive as an insurance payout is $348,267.

The quote to purchase a new vehicle as listed in the resolution is estimated at $678,557.69. This will result in the City needing to cover $330,290.69. The 2025 CIP includes $120,000.00 budgeted for the Glynview lift station generator project. This project will be delayed, and those funds will be applied to the truck purchase, leaving a balance of $210,290.69. The Sanitary Sewer fund (602) has $1,238,000.00 in cash available for equipment and improvements.

Recommendation:

Approve Resolution 2025-071

Attachments:

1. Resolution 2025-071 Approve Quote and Authorize Purchase of 2025 Vactor Truck 2100i
2. Updated Quote- City of Faribault- VACTOR 2100i- MN State Contract- 3.7.25

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-071

APPROVE QUOTE AND AUTHORIZE PURCHASE OF 2025 VACTOR TRUCK 2100I

WHEREAS, the 2019 Vactor truck was in an accident with the 7th St, NW bridge and the truck was totaled; and

WHEREAS, the City wishes to purchase a replacement Vactor truck; and

WHEREAS, a truck is available to be built and a quote has been provided by MacQueen, St. Paul, MN for a 2025 Vactor 2100i for $678,557.69 under Minnesota State contract # W-195 (5) reference # 257888;

NOW, THEREFORE BE IT RESOLVED, that a quote for a 2025 Vactor 2100i from MacQueen, St. Paul, MN for $678,557.69 under Minnesota State contract # W-195 (5) reference # 257888 is approved and staff is authorized to make the purchase.

Date Adopted: March 11, 2025

Faribault City Council

_____

Thomas J. Spooner, Mayor

ATTEST:

_____

Jessica L. Kinser City Administrator

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: FARIBAULT- VACTOR 2100I- 2025

Invoice To: CITY OF FARIBAULT
208 NW 1ST AVE
FARIBAULT MN 55021

Branch		
01 - ST PAUL MN		
Date: 03/07/2025	Time: 11:34:45 (O)	Page: 1
Account No: FARIB001	Phone No: 5073330365	Est No: 08 Q03709
Ship Via:	Purchase Order:	
Tax ID No:		
TONY COCCHIARELLA	Salesperson: 189	

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 03/31/2025 Amount

NEW 2025 VACTOR 2100i 530150.00
*
ESTIMATE COMPLETION DATE AT VACTOR- LATE MAY TO JUNE 2025
*
MN STATE CONTRACT PRICING
CONTRACT# W-195(5)
REFERENCE# 257888
*
*
3.1-BASE PRICE----------$356,880.00
3.2.4-AUTOMATIC DEBRIS BODY WASHOUT----------STNDRD
3.2.7-12 CUBIC YD DEBRIS BODY/15 YD PD----------$13,574.00
3.2.9-FLAT REAR DOOR HYDRAULIC LOCKS----------STNDRD
3.2.12-6" REAR DOOR KNIFE VALVE CAMLOCK, 3:00----$1,703.00
3.2.14-6" REAR DOOR KNIFE VALVE/AIR ACTUATED WITH PORT &
FIXED SCREEN----------$2,922.00
3.2.17-4" SLUDGE PUMP-REAR DOOR @ 6 O'CLOCK------$17,624.00
3.2.22-FULL DOOR SWINGING SCREEN----------$1,086.00
3.2.23-FOLDING PIPE RACK-EACH($1,437)(2)----------$2,874.00
3.2.25-REAR DOOR SPLASH SHEILD----------$2,110.00
3.2.26-LUBE MANIFOLD----------$3,134.00
3.2.28-DEBRIS LOAD LIMIT ALARM TIED TO VAC RELIEF-$2,855.00
3.2.30-BODY UP ALARM----------STNDRD
3.2.33-DUAL STAINLESS STEEL FLOAT BALLS----------STNDRD
3.2.35-DEBRIS DEFLECTOR PLATE----------STNDRD
3.2.37-2-CAMERA SYSTEM-FRONT & REAR----------$957.00
3.2.39-ANTI-SPLASH VALVE----------STNDRD
3.2.40-HYDRAULIC TANK SHUT OFF VALVES----------STNDRD
3.3.2-VERTICAL CYCLONES- STAINLESS STEEL----------$9,629.00
3.3.3-CYCLONIC SEPARATOR WASHOUT SYSTEM----------$704.00
3.3.5-FRONT BLOWER ENGAGEMENT----------$2,179.00
3.3.6-BLOWER HIGH TEMP SAFETY SHUT DOWN----------$754.00
3.3.9-UPGRADE TO ROOTS 824 RCS/18" PD BLOWER-----$14,502.00
3.3.12-AIR BREAKER VACUUM SYSTEM----------STANDARD

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: FARIBAULT- VACTOR 2100I- 2025

Branch		
01 - ST PAUL MN		
Date	Time	Page
03/07/2025	11:34:45 (O)	2
Account No	Phone No	Est No 08
FARIB001	5073330365	Q03709
Ship Via	Purchase Order	
Tax ID No		
TONY COCCHIARELLA	Salesperson	
	189	

Invoice To: CITY OF FARIBAULT
208 NW 1ST AVE
FARIBAULT MN 55021

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 03/31/2025 Amount

3.4.4-10'X15' EXTENDABLE/TELESCOPIC BOOM-180 DEG-$17,418.00
3.4.8-ROTATABLE BOOM INLET TRANSITION HOSE-------$708.00
3.4.9-RDB WASHOUT COUPLING----------$147.00
3.4.10-HEAVY-DUTY RDB HOSE----------$2,025.00
3.4.13-BELLY PACK WIRELESS CONTROLS----------$4,270.00
3.5.1-80 GPM/2500 PSI WATER PUMP----------STNDRD
3.5.5-JET RODDER ACCUMULATOR ON-OFF AT FRNT HOSE-$1,115.00
3.5.7-RODDER PUMP DRAIN VALVES----------STNDRD
3.5.9-3" Y-STRAINER @ PUMP W/3" DRAIN VALVE------STNDRD
3.5.10-HYRO EXCAVATION KIT W/50FT HOSE & NOZZLE--$3,771.00
3.5.11-SPRING RETRACTABLE HOSE REEL FOR HXX(2)- PASSENGER
SIDE MOUNT & RH FRONT BUMOER----------$4,030.00
3.5.12-WATER HEATER 400,000 BTU'S----------$18,517.00
3.5.14-STAINLESS STEEL WATER BARREL----------$4,239.00
3.6.1-TELESCOPING ROTATIONAL REEL, 1"X800'CAPACITY-STNDRD
3.6.3-1"X600' SEWER HOSE-2500 PSI----------STNDRD
3.6.6-AUTO LEVEL WIND GUIDE, INDEXING----------$5,335.00
3.6.7-HANDGUN W/LAY DOWN HOSE----------STNDRD
3.6.9-HANDGUN COUPLER-MIDSHIP----------STNDRD
3.6.12-INTELLIVIEW SAFETY SYSTEM-HOSE REEL-------STNDRD
3.6.13-HYD. OIL TEMP ALARM----------STNDRD
3.6.14-TACHOMETER/CHASSIS ENGINE W/HOUR METER----STNDRD
3.6.15-WATER PUMP HOUR METER----------STNDRD
3.6.16-DIGITAL HOSE FOOTAGE COUNTER----------STNDRD
3.6.17-DIGITAL PSI GAUGE----------STNDRD
3.7.2-DIFFERENT SIZE TANK-1300 GALLON(12 YD)-----$3,886.00
3.7.4-AIR PURGE----------$1,791.00
3.7.6-DIGITAL WATER LEVEL IDICATOR----------STNDRD
3.7.7-LOW WATER LIGHT/ALARM----------STNDRD
3.7.10-STAINLESS STEEL WATER TANKS----------STNDRD
3.8.1-CURBSIDE TOOLBOX-48WX22HX24D----------STNDRD
3.8.3-FRNT BUMPER MOUNTED 16WX12HX18D/LED MARKERS-$2,757.00
3.8.5-BEHIND CAB TOOLBOX 16WX30HX96D----------$4,477.00
3.8.9-STREET SIDE SUBFRAME 18WX24HX24D----------$1,855.00

VisitUsOnline
www.macqueengroup.com

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: FARIBAULT- VACTOR 2100I- 2025

Invoice To: CITY OF FARIBAULT
208 NW 1ST AVE
FARIBAULT MN 55021

Branch		
01 - ST PAUL MN		
Date: 03/07/2025	Time: 11:34:45 (O)	Page: 3
Account No: FARIB001	Phone No: 5073330365	Est No: 08 Q03709
Ship Via:	Purchase Order:	
Tax ID No:		
TONY COCCHIARELLA	Salesperson: 189	

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 03/31/2025 Amount

3.8.11-FRONT HOSE REEL STORAGE FOR ROLLER & PICK-$407.00
3.9.1-3' ALUMINUM PIPE (2)($227 EACH)----------$454.00
3.9.2-5' ALUMINUM PIPE ASSEMBLY(2)($297/EACH)----$594.00
3.9.3-7.5' ALUMINUM PIPE ASSEMBLY(2)($414/EACH)--$828.00
3.9.4-6.5' CATCH BASIN NOZZLE ASSEMBLY----------$341.00
3.9.5-PICK UP TUBE CLAMPS(7)($39/EACH)----------$273.00
3.9.6-LED LIGHTS-CLEARANCE,BACKUP-STOP/TURN/TAIL-STNDRD
3.9.12-FEDERAL SIGNAL 14 LIGHT PACKAGE LED-------$4,970.00
3.9.15-4 REAR STROBES FS LED----------$1,701.00
3.9.17-LED MID-SHIP TURN SIGNALS----------$753.00
3.9.18-WORK LIGHTS(2),LED BOOM----------$1,089.00
3.9.19-WORK LIGHTS,LED, REAR DOOR, OP.STN,REEL---$1,834.00
3.9.20-WORK LIGHT, LED CURBSIDE,STREET SIDE------$1,454.00
3.9.25-REAR DIRECTIONAL CONTROL,ARROW BOARD,10 LT-$3,174.00
****
NON-CONTRACT ADD-ONS:
*
CABINET LIGHTS- OPERATOR STATION & FULL CABINET BEHIND CAB
- $950.00
*
LOW CLEARANCE CUSTOMIZATION- 48" DUMP HEIGHT- BELOW 12'
TOTAL HEIGH OF TRUCK WHEN COMPLETED. ADDITIONAL COST (IF
ANY) TBD ONCE FULLY APPROVED FROM VACTOR ENGINEERING
*
*
REGISTRATION ESTIMATE- $1,500.00- THIS IS AN ESTIMATE OF
THE PASSTHROUGH COST AND WILL BE CONFIRMED AT TIME OF
REGISTERING THE TRUCK.
*
*
DELIVERY AND TRAINING INCLUDED IN PRICE

PRICING PER MN STATE CONTRACT 138861.00
*

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: FARIBAULT- VACTOR 2100I- 2025

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Date: 03/07/2025	Time: 11:34:45 (O)	Page: 4
Account No: FARIB001	Phone No: 5073330365	Est No: 08 Q03709
Ship Via:	Purchase Order:	
Tax ID No:		
TONY COCCHIARELLA	Salesperson: 189	

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 03/31/2025 Amount

MN STATE CONTRACT PRICING
CONTRACT# W-195(5)
REFERENCE# 257888
*
CHASSIS: FREIGHTLINER 114SD (WHITE)
370HP DIESEL
AUTOMATIC TRANSMISSION
TANDEM AXLE
INTELIVIEW OPERATOR DISPLAY IN CAB
*
*
*
3.9.45-2025 FREIGHTLINER 114SD, 370HP,AUTO, TANDEM AXLE
----------$138,861.00
*
*
*
*
*
*

Subtotal:	669011.00
Vehicle Tax:	9546.69
Quote Total:	678557.69

Authorization: _____

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE
WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL

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