City Council Work Session
Tuesday, April 15, 2025 at 6:00 PM
Public Meeting Room

AGENDA

1. **Call to Order**
2. **Items for Discussion**
   A. Faribault Foundation Annual Update
   B. Children & Family Outdoor Bill of Rights
   C. Lead Service Line Replacement Funding Application
   D. Key to City Recognition Program
3. **Future Discussion**
4. **Adjournment**

(The Council may meet as a group for dinner)

Please contact the City Administrator's Office if you need special accommodations while attending this meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.

Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: April 15, 2025
SUBJECT: Faribault Foundation Annual Update

Discussion:

The contract between the City of Faribault and the Faribault Foundation requires that an annual update be given to the City by the Foundation. While the agreement requires this to be done by March 31st, the timing of the City's meetings in March and early April did not allow for this to occur until now. Laura Bock, Executive Director, will be present at the meeting to go over the 2024 annual report for the Faribault Foundation, which is attached with this item. The current agreement runs through December 31, 2028, and is also attached as a reference.

Attachments:

1. 2024 A Banner Year
2. Faribault Foundation Agreement - 2024-2028

Leadership

A dynamic board and experienced investment committee oversee the management of the Faribault Foundation.

Board of Directors

President:	Chris Shaffer-Brown
Vice President:	Mike Richie
Treasurer:	Chad Koepke
Secretary:	Chad Wolff

Directors:
Jeff Jandro
Ken Hubert
Dr Sarah Beckmann
Daryl Bauer
John Scott

Emeritus Members:
Patricia Gustafson
Todd Markman

Investment Committee

Mike Richie (Chair)
Chad Koepke
John Scott
Brent Peroutka
Cate Grinney

* 1/2025

Faribault Foundation

530 Wilson Ave NW
Faribault MN 55021

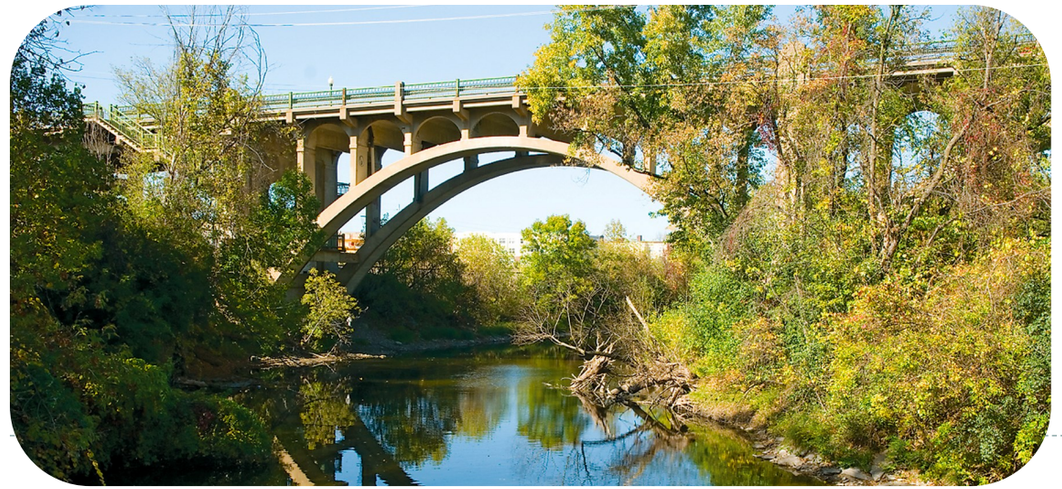
Executive Director: Laura Bock

Phone: 507-805-8800
E-mail:
LauraBock@FaribaultFoundation.org
Web: FaribaultFoundation.org

FARIBAULT
FOUNDATION

Your Community Foundation

a banner year for the Foundation



The Faribault Foundation will transform the quality of life in our region through the generosity of donors.

Our eye is on high-impact, sustainable philanthropy... helping people who love Faribault make meaningful gifts to the causes they love—today and tomorrow.

Our Mission

The Mission of the Faribault Foundation, Inc. is to develop, manage, and administer financial resources to promote and enhance the quality of life for the greater Faribault community.

Faribault Foundation was founded in 1999 as a non-profit 501(c)3 tax-exempt public charity. A major transformation in 2022-2023 established the policies and oversight that allows individuals, businesses, and other organizations to establish permanent endowments and temporary funds within the structure of a single large foundation.

Our Purpose

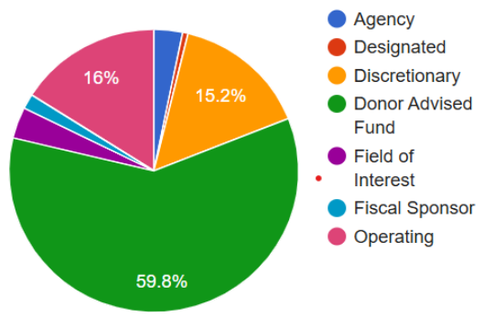
The purpose of the Faribault Foundation is to promote and enhance the quality of life for the greater Faribault community by:

- Attracting charitable gifts and promoting community philanthropy
- Serving as a responsible fiscal host for the funds collected
- Being a leader by building nonprofit capacity in the community
- Serving as a catalyst and convener to help identify and solve local issues

2024 ~ A Banner Year for the Faribault Foundation

- **38 Founders Society members**
- **Growth to $3.3 million in assets**
- **282 active donors**
- **Established 9 New Funds**
- **Granted $285,355.00**
- **94% granted to local organizations**

Fund Group Percentages Current Year



2024	
Agency	107,718.58
Designated	19,986.28
Discretionary	508,036.83
Donor Advised Fund	2,002,105.71
Field of Interest	119,924.11
Fiscal Sponsor	57,242.60
Operating	535,417.78
Total	**3,350,431.89**
2023 Total	**1,129,495.49**

Your Invitation

We invite you to become part of this exciting vision for the future.

- Join the Founders Society to be recognized in perpetuity or make a contribution to the Founders Fund.
- Support your personal passion through a fund within the Faribault Foundation.
- Leave a legacy with a bequest from your estate.

Our donor centric approach assures your philanthropic goals are our top priority.

Now is the right time to invest in our community and improve the quality of life in Faribault now and far into the future.

Laura Bock—Executive Director

Laura is a dynamic leader for this organization.
Her experience working along-side local estate planning attorneys and financial advisors gives her the ability to manage this local donor centric community organization.

A Faribault native, Laura brings her love of the community along with her leadership experience making her the ideal person to guide the growth trajectory of the Faribault Foundation.

507-805-8800
LauraBock@FaribaultFoundation.org

Funds for your consideration

- Founders Fund for local grants
- Women Who Care Endowment
- Faribault Falcon Activity Fund
- Community Opportunity Fund
- Paradise Center for the Arts Historic Building Fund
- Thanksgiving CommUnity Dinner
- Men on a Mission
- No Tummies Left Behind
- Beyond the Yellow Ribbon
- Viaduct Park Fund—learn about recognition opportunities
- Contact us about establishing a fund for a cause dear to you.

The Faribault Foundation provides a variety of component fund options to meet the needs of the donors and the organizations it serves. Donors choose whether to invest as an endowment or as a flexible fund. Agency Funds are available for local organizations. Scholarship Funds are an option too.

Discretionary Fund
Donors that contribute to a discretionary or unrestricted fund allow the Foundation Board discretion to use the funds to address the greatest needs of the community.

Donor Advised Fund
A donor advised fund allows donors to organize their charitable giving activities through one expertly managed, cost-effective charitable vehicle. Gifts qualify for an immediate tax deduction and donors advise the Foundation on making their fund distributions.

Field of Interest Fund
A field of interest fund may be established by an individual donor or by a group of like-minded individuals that share interest in making a difference in the quality of life for a defined group. Grants are awarded through a process designed by each advisory committee.

Designated Fund
A donor establishes a named donor designated fund for a specific named charitable organization for the purpose of providing long-term annual support. Donors often do this to ensure the charities that they care about have a predictable stream of income in perpetuity.

Our customized approach gives donors options to meet their philanthropic goals.

Scan this code to learn more

1/25

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Faribault Foundation – 2024 - 2028 Agreement

This is an agreement between the City of Faribault, a municipal corporation, hereinafter referred to as "City", and Faribault Foundation Inc., a nonprofit corporation, hereinafter referred to as "the Foundation".

Whereas, the Foundation's mission is to enhance and promote the quality of life in the greater Faribault community; and

Whereas, the City has a need and desire to enhance and promote the quality of life of its residents.

Now, therefore, it is agreed:

City's Obligations:

1. To provide a base amount of $250,000 in funding, payable as outlined below, for the underwriting of the direct and indirect costs of supporting the efforts of the Foundation:

Year	Amount
2024	$ 50,000
2025	$ 50,000
2026	$ 50,000
2027	$ 50,000
2028	$ 50,000

   payable on or before March 1 of each year.
2. In addition to the base amount of funding, the City shall provide additional funding to the Foundation for activities that provide a benefit to the City, as specified in the following section. Semiannual payments for any additional funding shall be made to the Foundation on or before June 30th and December 31st of the year in which donation funds for the Downtown (Viaduct Area) Park are submitted to the City.

The Foundation's Obligations:

1. The Foundation will be self-sufficient with regards to funding for programming.
2. The Foundation will be dedicated to supporting programs that help Faribault's youth and families, enhance community pride, and foster cross-cultural collaboration.
3. The Foundation shall formulate and conduct a fundraising campaign, including donor recognition, subject to the approval of the City for the Downtown (Viaduct Area) Park improvements, for which the Foundation shall be compensated an additional amount above the base funding previously specified equal to five percent of the funds raised by the Foundation.
3. The Foundation shall indemnify, defend and hold harmless the City from any and all claims made against the City resulting from this agreement.
4. The Foundation shall be responsible for privately obtaining and maintaining liability insurance for all activities, and insuring all staff and program activities. They shall furnish certificates of insurance providing public liability, Workers Compensation

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including employer's liability and other coverages as may be deemed appropriate by the City naming the City as an "additional insured" at levels required by the City.

5. The Foundation will maintain their own financial accounting system.
6. The Foundation shall submit a financial report and an annual program performance report to the City on or before March 31st following the years 2024 through 2028.
7. Data provided to the Foundation under this agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

At all times, and for all purposes, the Foundation is acting as an independent contractor, and no employees of the Foundation shall be considered employees of the City. It is recognized that the City does not control the means or manner of performance of any Foundation employees, the setting of wages, or the right of the employer to discharge employees.

This agreement shall terminate on December 31, 2028, or earlier under one or more of the following circumstances:

1. Upon mutual agreement of the City and the Foundation
2. The Foundation ceases to be registered or operate as a non-profit corporation.
3. The Foundation ceases to perform one or more of the obligations outlined herein (City to provide 90-days' notice outlining obligation(s) not being fulfilled).

Dated: July 11, 2023

City of Faribault

DocuSigned by:
Kevin F. Voracek
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Kevin F. Voracek, Mayor

DocuSigned by:
Timothy C. Murray
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Timothy C. Murray, City Administrator

Faribault Foundation

Executive Director

Board Chair

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Faribault Foundation

Executive Director

Board Chair

Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Paul J. Peanasky, Parks and Recreation Director
MEETING DATE: April 15, 2025
SUBJECT: Children & Family Outdoor Bill of Rights

Background:
River Bend Nature Center, Minnesota State Academies for the Deaf and the Blind, Somali Community Resettlement Services, the City of Faribault Mayor and the Parks and Recreation Department have been working together to ensure that all youth and families in and around our community have the opportunity to build lifelong, meaningful connections to nature.

In 2023, representatives from these groups attended a 3-day conference in Austin, Texas, after being accepted as a potential grant recipient from the Children and Nature Network. Work sessions were held after the conference to develop this Bill of Rights. The Bill of Rights is a guiding document for organizations who provide outdoor recreation to our community. We would like the Mayor and City Council to be among the first to adopt this document showing the importance of equitable access to nature for all.

Kevin O'Brien from Parks and Recreation and Brad Bourn from Riverbend Nature Center will be at the meeting to present the Bill of Rights.

Recommendation:
Approve the adoption of the Children & Family Outdoor Bill of Rights.

Attachments:
1. Outdoor Bill of Rights

Children & Family Outdoor Bill of Rights

March, 2025

Developed by

City Of Faribault

River Bend Nature Center

MINNESOTA STATE ACADEMIES FOR THE DEAF AND THE BLIND

SOMALI COMMUNITY RESETTLEMENT SERVICES

TABLE OF CONTENTS

How we got here	Page 2
Where are we now?	Page 4
Outdoor Bill of Rights Vision Statement	Page 4
Outdoor Bill of Rights	Page 5
What's Next?	Page 6

HOW WE GOT HERE

Southern Minnesota has always been renowned for its natural resources and we want to ensure that current and future generations of Southern Minnesotans, particularly those in and around Faribault have opportunities to build lifelong connections to nature and experience the multitude of health, wellness, developmental, and academic benefits that being grounded in nature provides.

Over the last three years, The City of Faribault, Rice County, River Bend Nature Center, and others all conducted extensive community outreach to better understand how folks in our community connect with nature, what barriers exist to improving those connections, and how best to overcome them.

HOW WE GOT HERE

The primary studies and outreach efforts that informed this work include:

1) City of Faribault Community Survey (2024) https://www.ci.faribault.mn.us/DocumentCenter/View/11007/The-NCS-Report---Faribault-MN-2024

2) River Bend Nature Center Strategic Plan Survey (2023) https://rbnc.org/wp-content/uploads/2024/01/Strategic-Plan-Final-Report-2024.pdf

3) *Outdoor Interests & Barriers Faced by People with Challenges to Independence or Social Isolation: Recommendations for Decision Makers 2023* https://irp.cdn-website.com/2c41a412/files/uploaded/River_Bend_Outdoor-Interests-Barriers-Report.pdf

4) City of Faribault Journey to 2040 Parks and Trails & Open Space Plan (2019) https://www.ci.faribault.mn.us/605/Journey-to-2040 or more specifically https://www.ci.faribault.mn.us/DocumentCenter/View/6596/PTOS-Full

5) Rice County Park System Plan (2022)

While each entity conducted their own research and outreach that is shaping their work, some themes became very clear:

1. **People in and around Faribault consistently rate having access to nature and the outdoors as one of their most important priorities.**

2. **While the Faribault region boasts some of the highest quality natural resource and green space amenities in Southern Minnesota, There are gaps in both the location of public green spaces and programs that connect or expose youth and families to nature and those gaps often overlap with other wealth and demographic gaps in the community.**

3. **Faribault has a regionally unique population making a "one-size-fits-all approach difficult. We are home to residents whose families have lived in Faribault for generations, new immigrants from across the globe, and is a hub of Minnesota's Deaf and Blind communities. Incomes and backgrounds are equally wide-ranging from small family farmers to executives of worldwide corporations.**

4. **Public investments in green space and natural resources tend to enjoy broad public support.**

5. **Many service providers and community partners in the region all share similar long term strategies and goals to either increase the amount of public green space in the region or increase programming designed to remove barriers to accessing nature.**

6. **Because of the complex tapestry of green space and service providers, Community members can get "lost in the shuffle" when trying to help their family members engage in nature.**

7. **There is greater opportunity for community partners to achieve common goals around nature access through increased/improved collaboration.**

WHERE ARE WE NOW?

The community has clearly said that improving access to nature is one of our highest common priorities. The City of Faribault, River Bend Nature Center, Somali Community Resettlement Services and the Minnesota Academies for the Deaf and Blind formed a coalition with support from the National League of Cities and the Children and Nature Network to develop a framework "Outdoor Bill of Rights" to codify experiences that community members, culturally specific partners, along with nature and recreation experts feel are essential to help ground current and future youth and families to the outdoors to build lifelong connections with, care for, and curiosity about nature.
We believe an Outdoor Bill of Rights for our community can help guide the work of the many education, nature, recreation, and community service providers in our region to promote and foster:

- Access to welcoming and inclusive outdoor spaces including adaptive and culturally specific experiences
- A sense of community responsibility and caring of public lands and resources in current and future generations
- Ability to breathe clean air, drink and enjoy clean water
- Connections and a sense of belonging to the outdoors
- Opportunities to learn and engage in Science, Technology, Engineering and Math through environmental education.

OUTDOOR BILL OF RIGHTS VISION STATEMENT

Community members, public entities, and community service organizations in around Faribault collectively envision creating an inclusive community where everyone, especially youth and communities who've traditionally not experienced the outdoors, have opportunities to engage with nature, regardless of ability, background, or circumstance, with accommodations in place to ensure full participation for all.

We know that exploring, playing, and experiencing the outdoors in childhood leads to better physical and mental health, improved performance in school, more positive self-image, stronger social skills, and more fulfilling lives.

We believe that each and every child is entitled to experience outdoor recreational activities and discover the natural environment regardless of where they live, learn, or play. We are committed to protecting rights and policies that create the experiences that build meaningful, lifelong connections with nature.

We commit to supporting access to resources, infrastructure, programs, and caring mentors and leaders that create pathways to, and a sense of belonging in nature. In doing so, we will help empower young people and their families to better engage in and appreciate our natural resources and outdoor environments and experience the multitude of benefits connected to them.

OUTDOOR BILL OF RIGHTS

As a supporter of the Faribault region's Outdoor Bill of Rights, our organization will work collaboratively and individually to develop resources that advance the belief that youth and families have the right to:

1) **Experience inclusive and affirming recreational opportunities for everyone.**
   Through our work, we will create opportunities for people to recreate and see themselves in nature. Inclusive recreational experiences may mean different things in different communities and might include things like:
   a) Making investments in adaptive programming and recreation equipment and infrastructure to improve access for youth and families with different physical needs
   b) Investing in resources so everyone can see their communities in nature like multilingual instructors, programming, historical displays, and wayfinding.
   c) Investing in future green spaces and parks in areas that currently have less nearby green spaces
   d) Build pathways from indoors to outdoors like utilizing indoor screen time to build curiosity about nature

2) **Feel a sense of safety engaging in nature**
   Through our work. we will work to make sure that everyone feels a sense of safety and belonging outdoors through things like:
   a) Expanding opportunities to build comfort and develop outdoor skills like swimming, camping, and boating
   b) Making public safety investments in green spaces and parks

3) **Build a stronger a sense of environmental stewardship and responsibility within our community**
   Through our work, we will continue our region's strong stewardship of natural resources and continue to instill a sense of responsibility for the natural world in current and future generations by doing things like:
   a) Including young people in natural resource work and programs to instill a sense of pride while exposing them to gainful careers in natural resource management
   b) Working with the region's multiple new and global communities to introduce them to Minnesota's natural resources in welcoming ways
   c) Including young people as decision makers around the preservation and care of nature

4) **Experience improved physical health and emotional wellbeing through increased exposure to nature**
   Through our work, we will create opportunities for youth and families to live more healthy lives in connection to nature through fostering opportunities like:
   a) Providing structured field trips and experiences for youth and families to experience the outdoors under the guidance of mentors and educators
   b) Create welcoming self-guided activities and experiences through the use of new technologies, improved multi-lingual signage, and wayfinding
   c) Invest in nature play areas to give youth and families more opportunity to play in nature

WHAT'S NEXT?

We believe this is a great start but we also know that there's a lot of work left to do to ensure that all youth and families in and around our community have the opportunity to build lifelong, meaningful connections to nature. We also know that this bill of rights may mean different things to different people and organizations. Investments, priorities, strategies and priorities may look different and change over time.

To keep this work moving, the City of Faribault proposes the creation of a cross jurisdictional "Nature Everywhere" community working group. This working group would consist of organizations adopting this document along with community representatives. The Nature Everywhere Community Working Group can serve as a place where organizations can come together to coordinate priorities, developments, and investments in our work to better connect youth and families to nature.
Possible invitations to inaugural members include:

- City of Faribault
- Faribault Public Schools
- Rice County
- Minnesota DNR Parks and Trails (Nerstrand State Park)
- River Bend Nature Center
- Minnesota Academies for the Blind and Deaf
- Somali Community Resettlement Services
- University of Minnesota Extension / 4H
- Outdoor experience providers including scouting councils, summer camp providers, and outdoor activity clubs
- Public health advocacy organizations and providers like Healthy Community Initiative, Health Finders, Allina Health, Mayo Clinic, etc.

NATURE EVERYWHERE

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	Travis Block, Public Works Director
MEETING DATE:	April 15, 2025
SUBJECT:	Lead Service Line Replacement Funding Application

Discussion:

The city has recently completed the lead service line inventory (LSL), a requirement of the Environmental Protection Agency's (EPA) Lead and Copper Rule Revisions (LCRR). The LSL inventory consists of three categories of water service materials, lead, galvanized and unknown. Records have identified 941 lead, 164 galvanized and 104 unknown services. The State of Minnesota has set a goal to replace all LSL's by 2033.

To assist with achieving this goal, Minnesota is providing funding assistance to Public Water Supply Systems (PWS) in the form of a grant for LSL replacements. Funding is available through the Drinking Water Revolving Fund (DWRF) as part of the federal Infrastructure Investment and Jobs Act. While residents own their water service from the main to the home, residents are not eligible to apply for funding through the DWRF. The PWS applies for the funding and administers the project.

Funding is applied for under the following two step process:

Step 1 to acquire LSL replacement funding: PPL

- The first step to acquiring funding for LSL replacement projects is to apply to the MDH Project Priority List (PPL).
- Applications for the PPL are accepted on an annual rolling basis with the application due on the first Friday in May.
- Applications for the next round of funding (2026 PPL) are due on Friday May 2, 2025.

Step 2 to acquire LSL replacement funding: IUP

- The second step to acquiring funding for LSL replacement projects is to apply to the Minnesota Public Facilities Authority (MPFA) Intended Use Plan (IUP).
- Applications for the IUP are accepted on an annual rolling basis with the application due on the first Friday in June.
- Applications for the next round of funding (2026 IUP) are due on Friday June 6, 2025.
- An additional third step for certification is required once a project is on the IUP.

All property owners with a lead, galvanized or unknown service line were mailed a letter informing them of their service line material. The letter instructed the property owners to notify the City if they were interested in having their line replaced if there was funding available to have this done at no cost to them. Public Works received approximately 146 responses from property owners wishing to have their line replaced.

There are three options:

1. Submit the application for the approximately 146 property owners who responded.
2. Submit the application for all 1,105 lead and galvanized services and unknowns that are determined to be either lead or galvanized.
3. Do not submit an application.

The cost estimate for service replacement is $10,000 per service. This would result in a $1,460,000.00 funding application for the 146 services and a $11,050,000.00 funding application for replacing all 1,105 services. Should the Council be interested in the larger funding application, it is recommended to phase the project over several years. Staff is looking for Council direction on a funding application option.

Attachments:

Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: April 15, 2025
SUBJECT: Key to City Recognition Program

Discussion:

The achievements and contributions of Faribault residents are often recognized by the Mayor and City Council by a proclamation throughout a given year. A proclamation is also used to designate special events or dates as well. These are typically read at a Council meeting and the group or individual who requested or is recognized is present to accept the proclamation. The City does not have any formal rules or guidelines around this recognition currently. This leads into the discussion of a new type of recognition proposed by Mayor Spooner and Council member Ross of a key to the City or something more substantial than a proclamation in both meaning and physical presence.

In order to move forward, I would recommend the Council consider the following questions:

- Who nominates and who approves?
- What are the minimum requirements for a nomination?
- How often should nominations be accepted, and how often should recognition occur each year?
- How should recognition occur? At a Council meeting? Special reception? Other?

The likely cost per individual would be between $30-50, and depending on the number of individuals the Council would choose to recognize annually, it should not create a burden on the Council's budget line item for supplies ($3,925 for 2025). The Council should also decide if you want to adopt this program with formal action or leave it informal, as the proclamation process is currently.

Attachments: