



CITY COUNCIL MINUTES

PUBLIC MEETING ROOM TUESDAY, FEBRUARY 4,
2025

6:15 PM

or immediately following the Council Work Session

Call to Order

The Special meeting of the City Council was called to order by Mayor Tom Spooner 7:37 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Police Chief John Sherwin, Fire Chief Dustin Dienst, Communications Manager Brad Phenow, Community and Economic Development Director David Wanberg, Public Works Director Travis Block and Human Resources Manager Kevin Bushard.

Approve Agenda

Motion by Ross, seconded by Rowan to approve the agenda as presented and carried unanimously.

Consent Agenda

- A. Approve Appointment of Council Members to Board and Commissions
- B. Resolution 2025-028 Approve Council Recommendation of Charter Commission Member Appointments
- C. Resolution 2025-029 Approve Appointment of Heritage Preservation Commission Member
- D. Resolution 2025-030 Approve Appointment of Economic Development Authority Members
- E. Resolution 2025-031 Approve Appointment of Housing and Redevelopment Authority Members
- F. Resolution 2025-034 Approve Hiring Accounting Technician

Councilor Ross pulled items A. Approve Appointment of Council Members to Board and Commissions and E. Resolution 2025-031 Approve Appointment of Housing and Redevelopment Authority Members for further discussion.

Motion by Rowan, seconded by van Sluis to approve Consent Agenda items B-D and F and carried unanimously.

Approve Appointment of Council Members to Board and Commissions

Councilor Ross opposed appointing two Councilors to the Housing and Redevelopment Authority (HRA), as there were citizens that applied to serve on the HRA.

Motion by Thiele, seconded by Doumbouya to Approve Appointment of Council Members to Board and Commissions and carried 5:1 with Ross voting Nay and Rowan abstaining.

Resolution 2025-031 Approve Appointment of Housing and Redevelopment Authority Members

Motion by Thiele, seconded by Barnes to approve Resolution 2025-031 Approve Appointment of Housing and Redevelopment Authority Members and carried unanimously.

Items for Discussion

Resolution 2025-032 Approve Revised Utility Billing Policies

City Administrator Jessica Kinser explained that the City Council approved a set of policies related to Utility Billing in December 2022, which have not been reviewed until now. For the most part the changes are fairly minor and are meant to provide more flexibility and efficiency in handling a high volume of accounts that come through the Finance Department on an annual basis. Some of these changes include changing the language relating to calculating interest on refunds, as that is not a current practice. Language was also changed to provide for any forgiveness related to leaks or an "unusual water event". Sewer use charges have been and are proposed to continue as the only fees to be forgiven should something unusual happen. This has always been a one-month allowance, but this is proposed to change to two months simply due to the timing of bills and when someone might be able to address a leak. Bills go out around the 10th, and could be received around a week later. If this is the first indication of excessive water usage, there is already more than a half month of usage that is likely already occurred due to an unknown cause. This leaves a property owner with ~15 days before the next reading will occur.

The language regarding disconnections has been removed as that is no longer taking place for nonpayment. Also, the removal of the requirement that an appeal of something related to a bill occur within 5 days of the bill being received. That seems like a short timeframe.

Motion by Ross, seconded by van Sluis to approve Resolution 2025-032 Approve Revised Utility Billing Policies and carried unanimously.

Adjournment

Motion by Ross, seconded by van Sluis to adjourn the Special City Council meeting and carried unanimously.

The meeting was adjourned at 7:48 pm.

Respectfully Submitted,

DocuSigned by:



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Heather Slechta
City Clerk