



## **CITY COUNCIL MINUTES**

**COUNCIL CHAMBERS**

**TUESDAY, FEBRUARY 25,  
2025**

**6:00 PM**

### **Call to Order/Roll Call/Pledge of Allegiance**

The meeting of the City Council was called to order by Vice Mayor Adama Doumbouya at 6:00pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Mayor Tom Spooner was absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Public Works Director Travis Block, City Planning Manager Harry Davis, City Engineer Mark DuChene, Police Captain Jason Severson, Fire Chief Dustin Dienst and Human Resources Manager Kevin Bushard.

### **Approve Agenda**

Motion by Ross, seconded by van Sluis to approve the agenda as presented and carried unanimously.

### **Presentations/Introductions – None**

### **Approve minutes of the February 11, 2025 City Council Meeting**

Motion by Rowan, seconded by Thiele to approve the Minutes of the February 11, 2025 City Council Meeting and carried unanimously.

### **Requests to be Heard – None**

### **Consent Agenda**

- A. Approve List of Claims for Release
- B. Resolution 2025-042 Accept Donation to Parks and Recreation Department Youth Scholarship Fund
- C. Approve Faribault Police Department Body Worn Camera Audit Report
- D. Resolution 2025-043 Approve Credit Card Use Policy Amendment
- E. Resolution 2025-044 Receive/File Feasibility Report and Establish Public Hearing for 2025 Residential Street Overlay & Sidewalk Improvements - Contract 2025-02
- F. Resolution 2025-045 Receive/File Feasibility Report and Establish Public Hearing for 2025 MSA Street Overlay & Sidewalk Improvements - Contract 2025-03
- G. Resolution 2025-046 Receive/File Feasibility Report and Establish Public Hearing for 2025 3rd Avenue SW Reconstruction Improvements - Contract

2025-04

- H. Approve Change Order for Professional Services Contract for Straight River Watermain Crossing Project - City Contract 2023-09
- I. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License
- J. Approve LG220 Application for Exempt Permit
- K. Resolution 2025-048 Approve 2025 Massage Therapist License
- L. Resolution 2025-049 Authorize the Fire Department to Accept Grant from the Hannah Lips Foundation
- M. Resolution 2025-051 Approve LG230 Application to Conduct Off-Site Gambling
- N. Resolution 2025-052 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Foundation
- O. Resolution 2025-053 Authorize Payment as Recommended by the Charitable Gambling Board to Grace and Glory
- P. Resolution 2025-054 Authorize Payment as Recommended by the Charitable Gambling Board to Canine Service Partners Inc
- Q. Resolution 2025-055 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Area Senior Citizens Inc.
- R. Resolution 2025-057 Approve Street Closure and Use of Heritage Park for Straight River Art Festival
- S. Resolution 2025-056 Approve Hiring Property Maintenance and Fire Code Inspector
- T. October 2024 Monthly Financial Statements
- U. Approve LG220 Application for Exempt Permit

Motion by Ross, seconded by van Sluis to approve Consent Agenda items A-U and carried unanimously.

## **Public Hearings – None**

### **Items for Discussion**

#### **Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements**

Public Works Director Travis Block explained that resolution 2025-041 approves the construction plans and specifications for the Water Reclamation Facility (WRF) Improvements. The project includes the installation of launder covers on the final clarifiers, improvements to digester number one and an alternate to replace the primary clarifier splitter box.

Design for the project was authorized at the May 14, 2024 Council meeting with the approval of a professional engineering services agreement with Donohue & Associates Inc. Donohue has since prepared the plans and specifications for the project in preparation for bidding. A full plan set is available for review in the Public Works Director's office.

The cost estimate for the launder covers and digester repair portion of the project is

\$535,000.00. There is \$530,000.00 budgeted for the project. The primary splitter box alternate is an unbudgeted part of the project with a cost estimate of \$1.2M. Initially, improvements to the splitter box were examined. However, during this review it was determined that the condition of the structure required more than repairs and needs to be replaced. The intent of bidding the alternate is an attempt to obtain better overall pricing for the project. Should the alternate be accepted, a budget adjustment would be necessary.

The resolution also establishes a bid date of March 17, 2025, for the project. Construction is scheduled to begin in June with substantial completion by the end of November. Funding will be provided by the Sanitary Sewer Fund (602).

Councilor Ross asked how this would impact fund 602, Kinser explained that the sewer fund has cash to fund future projects that will be used now, a formal budget amendment will need to be made and the CIP will be reviewed to see what changes may need to be made.

Motion by Barnes, seconded by van Sluis, to approve Resolution 2025-041 Approve Plans and Specifications and Establish Bid Date for Water Reclamation Facility Improvements and carried unanimously.

Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading

Public Works Director Travis Block explained that Chapter 28 of the City Code of Ordinances contains language pertaining to standards and specifications of materials as it relates to water supply service pipes. The City has recently entered into an agreement with BSI Inc. to provide for the management of data and testing of backflow devices throughout the City.

Backflow devices are regulated under Minnesota Plumbing Code parts 4714.603.5.23-603.5.23.4. Amendments to Chapter 28-52 and 28-59 are necessary to include language regarding the plumbing code as well as installation, testing and maintenance of backflow devices.

Block recommended amending Sec. 28-52 & 28-59 of the City Code of Ordinances.

Motion by Ross, seconded by van Sluis to approve Ordinance 2025-1 Amend Section's 28-52 & 28-59 of the City Code of Ordinances Regarding Regulation of Backflow Devices - First Reading

Roll Call Vote:

Aye: Councilor Barnes, Ross, Rowan, van Sluis, Thiele and Vice Mayor Adama Doumbouya

Nay:

Motion carried 6:0.

*Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District*

City Planning Manager Harry Davis explained that a proposed childcare center is approximately 3,500 sq ft of approximately 16,000 sq ft, multi-tenant structure. This space previously held a childcare center before the shoreland overlay was adopted, but since then, it has been converted into an office. Conversion back to a childcare center triggers the need for a CUP. The proposed facility is consistent with the planning and zoning aspects of the City's Unified Development Ordinance.

Davis stated that the DRC and Planning Commission recommended in favor of the plats, with conditions of approval.

Motion by Thiele, seconded by Barnes to approve Resolution 2025-047 Approve a Conditional Use Permit for a Child Care Facility within the Shoreland Overlay District and carried unanimously.

*Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09*

City Engineer Mark DuChene stated that on September 24, 2024, per Resolution 2024-193, the City Council rejected all bids for the Straight River Watermain Crossing Project, Contract 2023-09, due to only receiving two bids, of which the low bid was deemed non-responsible and the second bid was over budget. At that time, it was determined to reject the bids and rebid the project after seeing if Union Pacific Railroad (UPRR) would accept a variance from some of their requirements which were driving the project costs up. While UPRR was not willing to grant a variance, other changes to the plans and specs were made to try and bring project costs down.

Resolution 2025-050 approves the revised construction plans and specifications for the proposed Straight River Watermain Improvements - Contract 2023-09 project including removals, watermain replacement, storm sewer construction, grading, aggregate base, sidewalk construction, bituminous paving, turf restoration and related improvements.

The preliminary total estimated cost of the improvements, including contingency and engineering, is \$1,600,000.00. Proposed funding for the project will come from the Water Utility Fund.

The resolution also establishes a bid date of March 19, 2025, for the project. If awarded, it is anticipated that construction would start in late May or early June and be completed by September 12, 2025.

Motion by Barnes, seconded by van Sluis to approve Resolution 2025-050 Approve Revised Plans and Specifications and Establish Bid Date for Straight River Watermain Crossing - Contract 2023-09 and carried unanimously.

**Bids - None**

### **Boards and Commissions Reports, Announcements and Project Updates**

City Administrator Jessica Kinser informed the Council that the next Council Chat will be on March 12, 2025 at the Faribault Family Restaurant, the topic will be the CIP and 2025 projects.

### **Adjournment**

Motion by Ross, seconded by Thiele to adjourn the City Council meeting and carried unanimously.

The meeting adjourned at 6:25 pm.

Respectfully submitted,

DocuSigned by:

*Heather Slechta*

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Heather Slechta

City Clerk