



## CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, FEBRUARY 22, 2022

6:00 PM

### 1. Call to Order/Roll Call/Pledge of Allegiance

### 2. Presentations/Introductions

- A. Bus Drivers Appreciation Proclamation

### 3. Approve minutes of February 8, 2022 City Council Meeting, February 8, 2022 Special Council Meeting - Closed Session and February 15, 2022 Special Council Meeting - Closed Session

- A. Minutes of the February 8, 2022 City Council Meeting, February 8, 2022 Special Council Meeting - Closed Session and February 15, 2022 Special Council Meeting - Closed Session

### 4. Consent Agenda

- A. List of Claims for Release
- B. Approve 1-4 Day Temporary On-Sale Intoxicating Liquor License
- C. Resolution 2022-038 Approve Appointments of Board and Commission Members
- D. Resolution 2022-039 Adopting the Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue Plan Act of 2021
- E. Resolution 2022-040 Approve Hiring of IT Coordinator
- F. Resolution 2022-041 Approve Hiring of Public Works Equipment Maintenance Foreperson
- G. Resolution 2022-042 Amend Public Hearing Date for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03
- H. Resolution 2022-043 Amend Public Hearing Date for 2022 MSA Street Reconstruction Improvements - City Contract 2022-04
- I. Approve Appointment of Interim Police Chief
- J. Approve LG220 Application for Exempt Permit for Rice County Pheasants Forever
- K. Approve Revised Police Department Policy 301 – Use-of-Force
- L. Approve 2022 CIP Purchase – Lift Station Improvements 7<sup>th</sup> St. NW
- M. Resolution 2022-046 Authorize Minnesota Department of Transportation Agency Agreement No.1049560
- N. Approve Quote to Resurface Community Center Locker Room Floors
- O. Approve LG214 Premises Permit Application for Divine Mercy
- P. Resolution 2022-047 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Chamber Trust
- Q. Resolution 2022-048 Authorize Payment as Recommended by the Charitably Gambling Board to the Faribault Youth Baseball Association

- R. Resolution 2022-049 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Community Festivals, Inc
- S. Resolution 2022-050 Approve New 2022 On-Sale Intoxicating/Sunday Liquor License for AjMj LLC dba Our Place on 3rd
- T. Approve Annual State of Minnesota Department of Human Services Work Contract
- U. Resolution 2022-052 Approve Hiring of Maintenance Engineer

## **5. Requests to be Heard**

## **6. Public Hearings**

## **7. Items for Discussion**

- A. Resolution 2022-044 Approve a Comprehensive Plan Amendment to Guide the North Side of the 1900 Block of 4th Street NW for Residential/Commercial Mixed-Use
- B. Ordinance 2022-4 Rezone the North Side of the 1900 Block of 4th Street NW to R-4, High-Density Residential - First Reading
- C. Resolution 2022-045 Approve a Preliminary Plat of 1919 2nd Street NW
- D. Resolution 2022-036 Approve a Variance to Allow Construction of a New Three Car Garage and Driveway Extension to Exceed Impervious Surface Limits of the Shoreland Overlay District at 1906 2nd Avenue NW
- E. Resolution 2022-035 Approve an Amendment to Resolution 2008-131 Granting Variances for the Re-Creation of an Historic Marquee at the Paradise Center and Now Allowing Installation of an Electronic Message Board at 321 Central Avenue

## **8. Bids**

## **9. Boards and Commissions Reports, Announcements and Project Updates**

- A. Monthly Financial Report

## **10. Adjournment**

*(The Council may meet as a group for dinner)*

### **NOTE:**

**CC** Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.



# Office of the Mayor City of Faribault Proclamation

***WHEREAS,** Minnesota school bus drivers are critical essential workers who serve an important role in our school system and have a positive influence on students' educational experience; and*

***WHEREAS,** These drivers safely transport more than 775,000 students to and from school each day throughout the state; and*

***WHEREAS,** Drivers remain dedicated to their crucial role of serving students and communities during another school year impacted by challenges brought on by the COVID-19 pandemic; and*

***WHEREAS,** Nearly every school district in the state faces a bus driver shortage and is seeking professionals who are driven to serve in these fulfilling, flexible jobs; and*

***WHEREAS,** The State of Minnesota appreciates school bus drivers and recognizes the invaluable contributions they make to public education and student safety. Today, we recognize these worthy professionals.*

***NOW, THEREFORE,** I, Kevin F. Voracek, Mayor of the City of Faribault do hereby proclaim February 23, 2022 as:*

*SCHOOL BUS DRIVER APPRECIATION DAY*

*In witness whereof I have hereunto  
Set my hand and cause the seal to  
be affixed*

**Mayor** \_\_\_\_\_

**Date** February 22, 2022





## **CITY COUNCIL MINUTES – Draft**

**COUNCIL CHAMBERS**

**TUESDAY, FEBRUARY 8, 2022**

**6:00 PM**

### **Call to Order/Roll Call/Pledge of Allegiance**

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood were in attendance. Also, in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Parks and Recreation Director Paul Peanasky, Human Resources Manager Kevin Bushard, City Engineer Mark DuChene, Community and Economic Development Director Deanna Kuennen, City Planning Coordinator Peter Waldock, City Planner David Wanberg, Police Chief Andy Bohlen and Public Works Director Travis Block.

### **Presentations/Introductions – None**

### **Approve minutes of January 25, 2022 City Council Meeting**

Motion by Ross, seconded by van Sluis to approve the January 25, 2022 City Council Meeting Minutes and carried unanimously.

### **Consent Agenda**

- A. List of Claims for Release
- B. Approve Quote to Replace Pool Heater at Faribault Family Aquatic Center
- C. Resolution 2022-025 Approve Appointments of Committee, Board, and Commission Members
- D. Resolution 2022-026 Revising the 2022 Adopted Budget for Encumbrances
- E. Approve Biosolids Hauling and Application Agreement Extension
- F. Approve Agricultural Land Lease
- G. Approve 2022 CIP Purchase - Skid Loader
- H. Approve Petition and Waiver of Assessment for Water Service Repair at 523 7th Street NW
- I. Resolution 2022-027 Accept American Rescue Plan Act Grant for Municipal Airport
- J. Approve Parks and Recreation Facility Use Agreements
- K. Resolution 2022-028 Accept Donations to Parks and Recreation Department
- L. Resolution 2022-029 Final Project Acceptance of NW Area Watermain Improvements - City Contract 2019-12B
- M. Resolution 2022-031 Approve Massage Licenses
- N. Approve Hangar Rental Agreement
- O. Resolution 2022-033 Receive/File Feasibility Report and Establish Public Hearing for 2022 MSA Street Reconstruction Improvements - Contract 2022-04
- P. Resolution 2022-034 Receive/File Feasibility Report and Establish Public Hearing for 2022 Faribault Road Reconstruction & Lyndale Avenue Trail Improvements - Contract 2022-03
- Q. Approve LG230 Application to Conduct Off-Site Gambling for Faribault Youth Services, Inc.
- R. Approve Preliminary Development Agreement for Demolition of Farmer Seed Building (818 4th Street NW)
- S. Resolution 2022-032 Approve Hiring of Police Chief

Motion by Spooner, seconded by Wood to approve Consent Agenda Items 4A-4S and carried unanimously.

### **Requests to be Heard – None**

### **Public Hearings – None**

## Items for Discussion

### Ordinance 2021-16 Rezoning from R-1, Single Family Residential to C-2 Highway Commercial District at 1440 Willow Street - Second Reading and Approve Summary Publication of Ordinance 2021-16

Community and Economic Development Director Deanna Kuennen explained that the property owners Peter and Kathy Nass were seeking rezoning of their property at 1440 Willow Street from R-1, Single Family Residential District to C-2, Highway Commercial District. The property has an existing commercial building with a paved parking lot and an accessory building. The current owners operated their glass business from the property and rented space in the building for use as a locksmith's business. The property currently has space rented by Mad-Chassis car customizing business.

At its meeting on December 14, 2021, the City Council approved the first reading of Ordinance 2021-16, subject to the conditions of approval listed in the ordinance. The Council also approved associated resolutions granting a change to the City Comprehensive Plan to mixed Commercial / Residential Uses and a CUP for a major auto repair business (Mad Chassis custom cars) at the subject site. At the time, Mayor Voracek inquired whether the site improvements required by the change of use here were similar to other properties with a change of use. Since this site has a paved parking lot and driveway in good condition that met the required setbacks and does not need to be expanded for the new use, the only improvement needed in this case will be new parking lot paint stripes and accessible parking spaces.

Mr. Nass requested that they not be required to separate the driveway for their home from the commercial lot as stipulated in the rezoning ordinance. Currently, the ordinance does not require separation until such time that one of the lots is sold. Mr. Nass cited safety concerns for this request. Rice County Highway Department has jurisdiction over driveway access to Willow Street at this location. Staff reached out to the Rice County Highway Engineers for comment. The County Highway Engineers agree with the City requirement to separate the driveways at the time of sale of one of the properties. City staff recommended that the driveway separation requirement remain as a condition of approval in the ordinance, with the understanding that this condition will be subject to obtaining a County Highway department access permit at such time in the future, recognizing that conditions could change.

Mr. Nass was present at the meeting and requested that they driveway separation at the time of sale of one of the properties be removed from the ordinance. He also informed the Council that on his abstract it shows an easement for 1440 and 1448 Willow to share a driveway.

Councilor Viscomi had concerns about requiring the driveway separations as well. Kuennen explained that the current owner does not intend to sell at this time, however, these decisions are based on what the property could become since it is now zoned C-2. She reminded the Council that this was triggered by the zoning and comprehensive plan change requests by the property owner. Mayor Voracek stated that there could be changes in the future with Willow Street and that a driveway may not be allowed at that time. Councilor Ross asked if the parcels could be combined in the future, City Planning Coordinator Peter Waldock explained that it would be difficult as one of the properties is zoned residential and the other commercial, one would need to be rezoned.

Motion by Wood, seconded by Ross to approve Ordinance 2021-16 Rezoning from R-1, Single Family Residential to C-2 Highway Commercial District at 1440 Willow Street - Second Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Motion by van Sluis, seconded by Caron to Approve Summary Publication of Ordinance 2021-16 and carried unanimously.

### Resolution 2022-030 Approve Plans and Specifications and Establish Bid Date for 2022 Street Overlays and Sidewalk Improvements - Contract 2022-02

City Engineer Mark DuChene informed the Council that Resolution 2022-030 would approve the construction plans and specifications for the proposed 2022 Street Overlay & Sidewalk Improvements project - Contract 2022-02, including curb and gutter replacement, concrete sidewalk replacement, storm

sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

|                 |                                                                    |
|-----------------|--------------------------------------------------------------------|
| Alexander Drive | (2nd Avenue NW to Fairgrounds Drive)                               |
| 6th Street NW   | (Central Avenue to 8th Avenue NW)                                  |
| 1st Avenue NW   | (2nd Street NW to 3rd Street NW & 4th Street NW to 13th Street NW) |
| 8th Street NW   | (Central Avenue to 2nd Avenue NW)                                  |
| 10th Street NW  | (Central Avenue to 2nd Avenue NW)                                  |
| 11th Street NW  | (1st Avenue NE to 2nd Avenue NW)                                   |
| Newhall Drive   | Parshall Street to Matteson Street                                 |

Also included in the proposed bid package were improvements to the public parking lot in Original Town Block 57 and lighting improvements along 1st Avenue NE from 5th Street NE to 7th Street NE.

The improvements were formally ordered by the City Council on January 11, 2022 upon the passage of Resolution 2022-009, following the Public Hearing. After the improvements were ordered, the Engineering Department finalized the plans and specifications in preparation of bidding for the improvements.

The preliminary total estimated cost of the improvements, including 5% contingency and 15% engineering, is \$1,711,325.00. Proposed funding for the project is as follows:

|                                |                 |
|--------------------------------|-----------------|
| Street Improvement Fund (401)  | \$ 1,653,725.00 |
| Water Utility Fund (601)       | \$ 9,800.00     |
| Sewer Utility Fund (602)       | \$ 21,000.00    |
| Storm Water Utility Fund (603) | \$ 26,800.00    |
| Total                          | \$ 1,711,325.00 |

The resolution also established a bid date of March 2, 2022 for the project. Construction is scheduled to begin in June, with substantial completion by the end of July 2022.

Motion by Ross, seconded by Wood to approve Resolution 2022-030 Approve Plans and Specifications and Establish Bid Date for 2022 Street Overlays and Sidewalk Improvements - Contract 2022-02 and carried unanimously.

#### **Bids - None**

#### **Boards and Commissions Reports, Announcements and Project Updates**

Mayor Voracek congratulated Community and Economic Development Director Deanna Kuennen on receiving the Economic Development Association of Minnesota, Economic Developer of the Year Award. He also stated that Police Chief Bohlen has only one meeting after tonight, as his retirement is coming soon, and congratulated Paul Froman and Doug Knudson on their retirements. City Administrator Tim Murray informed the Council that John Sherwin will begin working as the new Police Chief for the City on March 28, 2022.

#### **Adjournment**

Motion by Viscomi, seconded by van Sluis to adjourn the meeting and carried unanimously.

Meeting adjourned at 6:33 pm.

Respectfully Submitted,

---

Heather Slechta  
Assistant to the City Administrator



## SPECIAL CITY COUNCIL MINUTES

**PUBLIC MEETING ROOM**

**TUESDAY FEBRUARY 8, 2022**

The Special Meeting of the City Council was called to order by Mayor Kevin Voracek at 6:37 pm. Councilors in attendance included Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood. Also in attendance was City Administrator Tim Murray and Community and Economic Development Director Deanna Kuennen.

Motion by van Sluis, seconded by Ross to close the Special City Council meeting.

The meeting was closed at 6:37 pm.

The City Council held a Special Closed Meeting pursuant to Minnesota Statutes, Sections 13D.05, subdivision 3(c) and 13.44, subdivision 3, to conduct a closed City Council meeting concerning the properties identified as PID No. 18.31.4.00.003, PID No. 18.31.4.00.008, PID No. 18.31.4.00.004, PID No. 18.31.4.26.001, PID No. 18.31.4.00.005, PID No. 18.31.4.26.073, PID No. 18.31.4.00.006 and PID No. 18.31.4.26.074 (hereinafter referred to as the "Properties") and to consider strategies and to develop or consider offers or counteroffers for the purchase and/or sale of the Property and to review confidential appraisal information for the Properties.

Motion by Ross, seconded by van Sluis to open the Special City Council meeting.

The meeting was opened at 7:28 pm.

### **Adjournment**

Motion by Caron, seconded by Viscomi to adjourn the meeting.

Meeting adjourned at 7:28 pm.

Respectfully Submitted,

---

Timothy C. Murray  
City Administrator



## SPECIAL CITY COUNCIL MINUTES

**PUBLIC MEETING ROOM**

**TUESDAY FEBRUARY 15, 2022**

The Special meeting of the City Council was called to order by Mayor Kevin Voracek at 7:44pm. Councilors in attendance included Sara Caron, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood. Also in attendance was City Administrator Tim Murray and Community and Community and Economic Development Director Deanna Kuennen.

Motion by Wood seconded by Caron to close the Special City Council meeting.

The meeting was closed at 7:44 pm.

The City Council held a Special Closed Meeting pursuant to Minnesota Statutes, Sections 13D.05, subdivision 3(c) and 13.44, subdivision 3, to conduct a closed City Council meeting concerning the property identified as Parcel ID 18.31.4.26.075 (hereinafter referred to as the "Property") and to consider strategies and to develop or consider offers or counteroffers for the purchase and/or sale of the Property and to review confidential appraisal information for the Property.

Motion by Spooner, seconded by van Sluis to open the Special City Council meeting.

The meeting was opened at 8:00 pm.

### **Adjournment**

Motion by Wood, seconded by Viscomi to adjourn the meeting.

Meeting adjourned at 8:00 pm.

Respectfully Submitted,

---

Timothy C. Murray  
City Administrator



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Jeanne Day, Finance Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** List of Claims for Release

---

### Background:

A copy of the list of claims is available for City Council review through the City Administrator, in the amount of \$1,132,689.43, which includes check numbers 173981 to 174123 and automatic clearing house payments.

The description line for each claim provides information to assist readers in understanding the purpose of the purchase and the department making the purchase. Initials of the department making the purchase are included in the description when possible. At the bottom of each page is a key, listing the primary funds to help identify the fund associated with the claim.

### Recommendation:

It is recommended that the City Council approve the attached List of Claims for release.

### Attachments:

1. 02-22-2022 Council AP List

AP  
AP Council Approval 02-22-2022



User: astadler  
Printed: 2/17/2022 1:52:17 PM

| Check Numbe | Last Name               | Acct 1              | Amount    | Description                           |
|-------------|-------------------------|---------------------|-----------|---------------------------------------|
| 0           | 5 Star Inspections Inc  | 101-42400-420-43090 | 1,390.56  | Electrical Inspections                |
|             | 5 Star Inspections Inc  |                     | 1,390.56  |                                       |
| 173994      | Access VG LLC           | 101-41800-410-44382 | 1,800.00  | Access Perks Yearly Fee               |
|             | Access VG LLC           |                     | 1,800.00  |                                       |
| 173995      | Aim Electronics Inc     | 431-45200-450-45300 | 19,608.00 | Bell Field Score Board - Down Payment |
|             | Aim Electronics Inc     |                     | 19,608.00 |                                       |
| 173996      | Airgas USA LLC          | 101-43126-430-44160 | 70.42     | Tank Rental                           |
| 173996      | Airgas USA LLC          | 101-43126-430-42110 | 63.91     | Welding Gas                           |
| 173996      | Airgas USA LLC          | 601-49430-000-42110 | 67.64     | Respirator Filters Waterplant         |
| 173996      | Airgas USA LLC          | 101-45200-450-42110 | 18.28     | Welding Glove                         |
|             | Airgas USA LLC          |                     | 220.25    |                                       |
| 173997      | Amazon Capital Services | 101-45500-450-43130 | 44.72     | Cardstock For Take-n-Makes            |
| 173997      | Amazon Capital Services | 101-42123-420-42410 | 109.99    | Application Tourniquet (4pk)          |
| 173997      | Amazon Capital Services | 101-45500-450-42190 | 43.06     | Books                                 |
| 173997      | Amazon Capital Services | 101-42110-420-42110 | 35.50     | Cups with Lids                        |
| 173997      | Amazon Capital Services | 101-45500-450-42010 | 19.59     | Label Tape Refills                    |
| 173997      | Amazon Capital Services | 101-42700-420-42110 | 15.95     | CR123A Photo Batteries                |
| 173997      | Amazon Capital Services | 101-45130-450-42110 | 185.04    | Fitness Mats - Group Fitness Supplies |
| 173997      | Amazon Capital Services | 101-45500-450-42010 | 17.87     | Contact Paper For Book Repair         |
| 173997      | Amazon Capital Services | 101-42110-420-42020 | 28.89     | Toner Cartridge                       |
| 173997      | Amazon Capital Services | 101-45122-450-42110 | 454.06    | Heritage Days Log Rolling Pool        |
| 173997      | Amazon Capital Services | 101-42700-420-42410 | 44.99     | Viper Remote Replacement              |
| 173997      | Amazon Capital Services | 101-45500-450-42190 | 113.93    | Books                                 |
| 173997      | Amazon Capital Services | 101-42110-420-42010 | 15.68     | Envelope Moistener                    |
| 173997      | Amazon Capital Services | 602-49480-000-42010 | 27.97     | Label Tape                            |



| Check Numbe | Last Name                           | Acct 1              | Amount    | Description                                                |
|-------------|-------------------------------------|---------------------|-----------|------------------------------------------------------------|
| 173997      | Amazon Capital Services             | 101-42124-420-42110 | 19.99     | Paper Towels                                               |
| 173997      | Amazon Capital Services             | 240-46210-460-42020 | 54.99     | Keyboard and Mouse                                         |
|             | Amazon Capital Services             |                     | 1,232.22  |                                                            |
| 173998      | American Red Cross                  | 101-45130-450-43140 | 280.00    | Babysitter Training Civic Certificates                     |
| 173998      | American Red Cross                  | 101-45110-450-43140 | 246.00    | Lifeguarding Staff Training                                |
|             | American Red Cross                  |                     | 526.00    |                                                            |
| 173999      | American Training & Inspection LLC  | 602-49480-000-43090 | 1,950.00  | Electrical Testing                                         |
|             | American Training & Inspection LLC  |                     | 1,950.00  |                                                            |
| 174000      | Ancom Technical Center              | 101-42123-420-44045 | 634.50    | Repair to Squad Radio / #2                                 |
|             | Ancom Technical Center              |                     | 634.50    |                                                            |
| 0           | APG Media of Southern Minnesota LLC | 101-41110-410-43510 | 324.00    | 2022 Budget Summary Legal Notice                           |
| 0           | APG Media of Southern Minnesota LLC | 101-41910-410-43510 | 135.00    | Multiple Public Notices for Planning and Zoning            |
| 0           | APG Media of Southern Minnesota LLC | 437-45122-450-45200 | 405.00    | Legal Advertisement for Bids - FCC & Library Roof          |
| 0           | APG Media of Southern Minnesota LLC | 101-41110-410-43510 | 1,120.50  | Legal Notices-Agendas                                      |
| 0           | APG Media of Southern Minnesota LLC | 101-41910-410-43510 | 135.00    | Legal Notice Ordinance 2021-15                             |
|             | APG Media of Southern Minnesota LLC |                     | 2,119.50  |                                                            |
| 0           | Arrow Electric LLC                  | 101-43160-430-44045 | 1,139.62  | Repair Christmas Lights on Light Poles 11/24/21            |
| 0           | Arrow Electric LLC                  | 603-49500-000-44010 | 10.98     | Bollard Light Repairs at PWP                               |
| 0           | Arrow Electric LLC                  | 101-45500-450-44010 | 971.91    | Fix & Update Fire Alarm Panel 12/6/21-12/14/21             |
| 0           | Arrow Electric LLC                  | 225-49810-430-44045 | 4,254.71  | Repair Power to Beacon/Repair Gates/Lights 8/13/21-8/19/21 |
| 0           | Arrow Electric LLC                  | 602-49450-000-44045 | 70.00     | Liftstation Repairs Willow St                              |
| 0           | Arrow Electric LLC                  | 101-43160-430-44045 | 1,304.79  | Misc Light Repairs 10/25/21                                |
| 0           | Arrow Electric LLC                  | 101-45200-450-44045 | 214.00    | Electrical Work-Bell Field Scoreboard                      |
| 0           | Arrow Electric LLC                  | 101-43121-430-44010 | 742.16    | Bollard Light Repairs at PWP                               |
| 0           | Arrow Electric LLC                  | 601-49430-000-44050 | 11,704.72 | Convert Lights to LED Lighting 7/7/21-9/20/21              |
| 0           | Arrow Electric LLC                  | 101-42110-420-44010 | 133.68    | Converted Light Fixtures to LED                            |
| 0           | Arrow Electric LLC                  | 601-49430-000-45300 | 92.00     | 7th St Liftstation Improvements                            |
| 0           | Arrow Electric LLC                  | 602-49480-000-42210 | 103.02    | Heater Parts                                               |
| 0           | Arrow Electric LLC                  | 101-43160-430-44045 | 460.00    | Repairs On Timing Of Lights Division St 11/22/21           |
| 0           | Arrow Electric LLC                  | 602-49450-000-44045 | 184.00    | Liftstation Repair- Cannon River Mobile Home               |
| 0           | Arrow Electric LLC                  | 602-49450-000-44045 | 1,678.88  | Willow Liftstation Repairs 12/17/2021 & 12/20/2021         |
| 0           | Arrow Electric LLC                  | 601-49430-000-44010 | 77.24     | Bollard Light Repairs at PWP                               |
| 0           | Arrow Electric LLC                  | 101-45122-450-44010 | 310.31    | Move Switch in Mechanical Room-Eye Wash Station 12/7/21    |

| Check Numbe                  | Last Name                    | Acct 1              | Amount    | Description                                           |
|------------------------------|------------------------------|---------------------|-----------|-------------------------------------------------------|
| 0                            | Arrow Electric LLC           | 101-43160-430-44045 | 70.00     | Wires Hanging Down On Hwy 21 @ 30th St. 8/29/21       |
| 0                            | Arrow Electric LLC           | 602-49450-000-44010 | 77.24     | Bollard Light Repairs at PWP                          |
| 0                            | Arrow Electric LLC           | 601-49430-000-44045 | 1,164.58  | Wiring Mixer For Natgun Reservoir 12/14/21 & 12/15/21 |
| 0                            | Arrow Electric LLC           | 602-49450-000-44045 | 140.00    | Park Ave Liftstation Repairs                          |
| 0                            | Arrow Electric LLC           | 101-43160-430-44045 | 5,370.39  | Misc Light Repairs 8/13/21-12/3/21                    |
| Arrow Electric LLC           |                              |                     | 30,274.23 |                                                       |
| 174001                       | Aspen Mills                  | 101-42123-420-42180 | 951.24    | Full Uniform / J Perry                                |
| 174001                       | Aspen Mills                  | 101-42123-420-42180 | 159.88    | Cargo Pants / E Sammon                                |
| 174001                       | Aspen Mills                  | 101-42123-420-42180 | 58.99     | Under Vest LS Shirts / E Sammon                       |
| Aspen Mills                  |                              |                     | 1,170.11  |                                                       |
| 174002                       | Associated Graphic Arts Inc  | 101-42220-420-42110 | 105.40    | Firefighter/EMT Decals                                |
| Associated Graphic Arts Inc  |                              |                     | 105.40    |                                                       |
| 174003                       | Auto Value Parts Store       | 101-42220-420-42210 | 683.96    | Batteries #2155                                       |
| 174003                       | Auto Value Parts Store       | 101-42220-420-42210 | 1,025.94  | Batteries                                             |
| 174003                       | Auto Value Parts Store       | 101-42220-420-42210 | -162.00   | Battery Core Return                                   |
| 174003                       | Auto Value Parts Store       | 101-42220-420-42210 | -108.00   | Battery Core Return #2155                             |
| Auto Value Parts Store       |                              |                     | 1,439.90  |                                                       |
| 174004                       | Axon Enterprise Inc          | 101-42123-420-44160 | 11,404.00 | Interview Rooms Cameras                               |
| Axon Enterprise Inc          |                              |                     | 11,404.00 |                                                       |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 11.33     | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 6.04      | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 93.85     | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 6.65      | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 190.18    | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 389.47    | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 1,404.78  | Books                                                 |
| 174005                       | Baker & Taylor Entertainment | 101-45500-450-42190 | 581.31    | Books                                                 |
| Baker & Taylor Entertainment |                              |                     | 2,683.61  |                                                       |
| 174006                       | Barta Machine LLC            | 101-43126-430-42110 | 1,186.40  | Pins For Frontend Loaders                             |

| Check Numbe | Last Name                    | Acct 1              | Amount   | Description                                           |
|-------------|------------------------------|---------------------|----------|-------------------------------------------------------|
|             | Barta Machine LLC            |                     | 1,186.40 |                                                       |
| 174007      | Bauer Built Tire             | 101-43121-430-42220 | 6,576.00 | Tires For #208                                        |
|             | Bauer Built Tire             |                     | 6,576.00 |                                                       |
| 0           | BCM Construction Inc         | 602-49480-000-44050 | 1,120.00 | Watermain Break Ravine St                             |
| 0           | BCM Construction Inc         | 601-49430-000-44050 | 2,062.50 | Watermain Break 12 Ave NE                             |
| 0           | BCM Construction Inc         | 601-49430-000-44050 | 825.00   | Watermain Break Sundet Ln                             |
|             | BCM Construction Inc         |                     | 4,007.50 |                                                       |
| 174008      | Bennett Neil                 | 601-00000-000-20200 | 11.63    | Refund Check 024810-000, 309 4 Ave SW                 |
|             | Bennett Neil                 |                     | 11.63    |                                                       |
| 0           | Border States Industries Inc | 101-42210-420-42230 | 105.81   | GFCI Receptacles                                      |
| 0           | Border States Industries Inc | 101-45200-450-42110 | 86.83    | Electrical Supplies-GFCI's-Photo Eye Etc. (Flag Pole) |
|             | Border States Industries Inc |                     | 192.64   |                                                       |
| 0           | Braun Donna                  | 101-41940-410-42110 | 60.16    | Plasticware/Paper Plates/Bowls                        |
|             | Braun Donna                  |                     | 60.16    |                                                       |
| 174009      | Braun Intertec Corporation   | 225-49810-430-45200 | 3,521.00 | Airport Excavation Oversight Through 2/11/22          |
|             | Braun Intertec Corporation   |                     | 3,521.00 |                                                       |
| 174010      | Bulson Tony                  | 601-00000-000-20200 | 68.72    | Refund Check 008377-000, 14 12 St NW                  |
|             | Bulson Tony                  |                     | 68.72    |                                                       |
| 174011      | Cal's Metals                 | 101-43121-430-43090 | 185.00   | Hyd. Box Cover For #107                               |
|             | Cal's Metals                 |                     | 185.00   |                                                       |
| 174012      | Canon Financial Services Inc | 101-42124-420-44160 | 201.90   | Copier Lease 2/1/22-2/28/22                           |
| 174012      | Canon Financial Services Inc | 601-49430-000-44160 | 11.46    | Public Works Copier 2/1/22-2/28/22                    |
| 174012      | Canon Financial Services Inc | 603-49500-000-44160 | 1.63     | Public Works Copier 2/1/22-2/28/22                    |
| 174012      | Canon Financial Services Inc | 101-42210-420-44160 | 68.46    | Copy Machine Contract 02/01/2022 to 02/28/2022        |
| 174012      | Canon Financial Services Inc | 602-49450-000-44160 | 11.46    | Public Works Copier 2/1/22-2/28/22                    |

| Check Numbe | Last Name                          | Acct 1              | Amount    | Description                         |
|-------------|------------------------------------|---------------------|-----------|-------------------------------------|
| 174012      | Canon Financial Services Inc       | 101-43121-430-44160 | 110.14    | Public Works Copier 2/1/22-2/28/22  |
| 174012      | Canon Financial Services Inc       | 101-41940-410-44160 | 224.41    | Copy Machine Lease 2/1/22-2/28/22   |
|             | Canon Financial Services Inc       |                     | 629.46    |                                     |
| 174013      | Cargill Incorporated               | 101-43125-430-42160 | 5,701.77  | Treated Salt                        |
| 174013      | Cargill Incorporated               | 101-43125-430-42160 | 18,297.03 | Salt For Streets                    |
|             | Cargill Incorporated               |                     | 23,998.80 |                                     |
| 174015      | CenturyLink                        | 101-41940-410-43210 | 31.34     | Monthly Phone Bill-January          |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-333-2550 951                    |
| 173981      | CenturyLink                        | 101-42210-420-43210 | 122.92    | 507-334-0486 496                    |
| 173981      | CenturyLink                        | 101-41940-410-43210 | 325.00    | City Hall - February                |
| 174014      | CenturyLink                        | 602-49450-000-43210 | 50.14     | Sanitary Lift Station Phone Service |
| 173981      | CenturyLink                        | 225-49810-430-43210 | 57.96     | 507-334-7494 946 Airport            |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-333-2530 953                    |
| 173981      | CenturyLink                        | 225-49810-430-43210 | 57.96     | 507-334-3495 952 Airport            |
| 173981      | CenturyLink                        | 902-00000-000-23935 | -702.52   | 507 Z01-0018 863 Monthly Phone Bill |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-334-0574 498                    |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-334-2013 950                    |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-333-2548 954                    |
| 173981      | CenturyLink                        | 101-41940-410-43210 | 57.96     | 507-334-8409 948                    |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-334-2308 955 Lift Station       |
| 173981      | CenturyLink                        | 602-49450-000-43210 | 57.96     | 507-334-2185 956 Lift Station       |
| 173981      | CenturyLink                        | 902-00000-000-23935 | 702.52    | Monthly Phone Bill                  |
|             | CenturyLink                        |                     | 1,109.00  |                                     |
| 174016      | Certified Pool Trainers of IA & MN | 101-45122-450-43140 | 300.00    | CPO Recertification                 |
|             | Certified Pool Trainers of IA & MN |                     | 300.00    |                                     |
| 174017      | Chadderdon Lumber                  | 601-49430-000-42110 | 7.99      | Insulation Well House #3            |
|             | Chadderdon Lumber                  |                     | 7.99      |                                     |
| 0           | Cintas Corporation                 | 602-49480-000-44060 | 33.20     | Uniform Laundry                     |
| 0           | Cintas Corporation                 | 101-43121-430-44060 | 26.70     | Uniform Cleaning Streets            |
| 0           | Cintas Corporation                 | 101-45200-450-44060 | 30.95     | Laundry                             |
| 0           | Cintas Corporation                 | 101-43126-430-44060 | 12.71     | Uniform Cleaning Mechanics          |
| 0           | Cintas Corporation                 | 101-43126-430-44060 | 12.71     | Uniform Cleaning Mechanics          |
| 0           | Cintas Corporation                 | 601-49430-000-44060 | 22.83     | Uniform Cleaning Water              |

| Check Numbe        | Last Name          | Acct 1              | Amount   | Description                 |
|--------------------|--------------------|---------------------|----------|-----------------------------|
| 0                  | Cintas Corporation | 603-49500-000-44060 | 6.36     | Uniform Cleaning Stormwater |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 2.67     | Laundry - PWP               |
| 0                  | Cintas Corporation | 602-49480-000-44060 | 30.45    | Uniform Cleaning Wastewater |
| 0                  | Cintas Corporation | 602-49480-000-44060 | 10.96    | Lab Towels Floor Mats       |
| 0                  | Cintas Corporation | 602-49480-000-44060 | 23.28    | Lab Towels Floor Mats       |
| 0                  | Cintas Corporation | 898-46310-000-42110 | 2.00     | Hand Sanitizer              |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 15.50    | Uniform Cleaning Sewer      |
| 0                  | Cintas Corporation | 603-49500-000-44060 | 0.37     | Laundry - PWP               |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 15.52    | Uniform Cleaning Sewer      |
| 0                  | Cintas Corporation | 898-46310-000-44060 | 14.04    | Mats                        |
| 0                  | Cintas Corporation | 602-49450-000-44060 | 15.50    | Uniform Cleaning Sewer      |
| 0                  | Cintas Corporation | 101-43121-430-44060 | 26.70    | Uniform Cleaning Streets    |
| 0                  | Cintas Corporation | 101-43126-430-44060 | 12.71    | Uniform Cleaning Mechanics  |
| 0                  | Cintas Corporation | 603-49500-000-44060 | 6.36     | Uniform Cleaning Stormwater |
| 0                  | Cintas Corporation | 101-43121-430-44060 | 26.70    | Uniform Cleaning Streets    |
| 0                  | Cintas Corporation | 101-45200-450-44060 | 30.95    | Laundry                     |
| 0                  | Cintas Corporation | 101-43121-430-44060 | 25.63    | Laundry - PWP               |
| 0                  | Cintas Corporation | 601-49430-000-44060 | 22.83    | Uniform Cleaning Water      |
| 0                  | Cintas Corporation | 601-49430-000-44060 | 2.67     | Laundry - PWP               |
| 0                  | Cintas Corporation | 603-49500-000-44060 | 6.35     | Uniform Cleaning Stormwater |
| 0                  | Cintas Corporation | 101-43126-430-44060 | 3.50     | Shop Towels                 |
| 0                  | Cintas Corporation | 101-41940-410-44060 | 13.38    | Mops & Towels               |
| 0                  | Cintas Corporation | 601-49430-000-44060 | 22.82    | Uniform Cleaning Water      |
| 0                  | Cintas Corporation | 898-46310-000-44010 | 4.00     | Hand Sanitizer Stand        |
| Cintas Corporation |                    |                     | 480.35   |                             |
| 174018             | City of Faribault  | 898-46310-000-43850 | 9.06     | 014197-000 1324 Prairie Ave |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-007 1806 Shumway Ave |
| 174018             | City of Faribault  | 898-46310-000-43850 | 306.47   | Sewer Thru 1/31/2022        |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-016 1814 Shumway Ave |
| 174018             | City of Faribault  | 211-46310-460-43860 | 6.53     | 005003-000 16 1 St SE       |
| 174018             | City of Faribault  | 225-49810-430-43850 | 8.32     | 005003-005 Airport Terminal |
| 174018             | City of Faribault  | 898-46310-000-43820 | 13.51    | 014197-000 1324 Prairie Ave |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-000 910 1 St SW      |
| 174018             | City of Faribault  | 241-46330-461-43860 | 23.70    | 005090-007 1806 Shumway Ave |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-004 1818 Shumway Ave |
| 174018             | City of Faribault  | 602-49480-000-43820 | 2,280.78 | 005003-023 214 14 St NE     |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-003 1528 Western Ave |
| 174018             | City of Faribault  | 241-46330-461-43860 | 43.95    | 005090-026 1526 Western Ave |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-006 1810 Shumway Ave |
| 174018             | City of Faribault  | 225-49810-430-43820 | 16.57    | 005003-004 3401 Hwy 21 W    |
| 174018             | City of Faribault  | 241-46330-461-43820 | 13.11    | 005090-001 920 1 St SW      |



| Check Numbe | Last Name           | Acct 1              | Amount    | Description                                |
|-------------|---------------------|---------------------|-----------|--------------------------------------------|
| 174018      | City of Faribault   | 898-46310-000-43820 | 186.05    | Water Thru 1/31/2022                       |
| 174018      | City of Faribault   | 101-45127-450-43850 | 8.32      | 005003-043 705 17 St SW                    |
| 174018      | City of Faribault   | 225-49810-430-43860 | 272.17    | 005003-004 3401 Hwy 21 W                   |
| 174018      | City of Faribault   | 225-49810-430-43850 | 12.07     | 005003-004 3401 Hwy 21 W                   |
| 174018      | City of Faribault   | 873-49499-000-43850 | 2,889.32  | Roberds Lake SIU Bill January              |
| 174018      | City of Faribault   | 873-49499-000-43850 | 3,101.78  | Roberds Lake SIU Bill December             |
| 174018      | City of Faribault   | 602-49480-000-43820 | 13.11     | 005003-022 214 14 St NE                    |
| 174018      | City of Faribault   | 101-45127-450-43820 | 26.81     | 005003-030 705 17 St SW-Irrigation         |
| 174018      | City of Faribault   | 602-49480-000-43820 | 3,340.73  | 005003-019 214 14 St NE                    |
| 174018      | City of Faribault   | 873-49499-000-43090 | 594.00    | Roberds Lake Billing Fee December          |
| 174018      | City of Faribault   | 902-00000-000-23935 | -6,587.88 | Water/Sewer-January                        |
| 174018      | City of Faribault   | 211-46310-460-43850 | 33.28     | 005003-000 16 1 St SE                      |
| 174018      | City of Faribault   | 241-46330-461-43820 | 13.11     | 005090-026 1526 Western Ave                |
| 174018      | City of Faribault   | 211-46310-460-43820 | 26.44     | 005003-000 16 1 St SE                      |
| 174018      | City of Faribault   | 241-46330-461-43860 | 21.88     | 005090-000 910 1 St SW                     |
| 174018      | City of Faribault   | 101-45127-450-43860 | 36.11     | 005003-043 705 17 St SW                    |
| 174018      | City of Faribault   | 902-00000-000-23935 | 6,587.88  | Water/Sewer-January                        |
| 174018      | City of Faribault   | 873-49499-000-43090 | 594.00    | Roberds Lake Billing Fee January           |
| 174018      | City of Faribault   | 101-45127-450-43820 | 23.71     | 005003-043 705 17 St SW                    |
| 174018      | City of Faribault   | 225-49810-430-43820 | 13.11     | 005003-005 Airport Terminal                |
| 174018      | City of Faribault   | 601-49430-000-43850 | 28.53     | 005003-032 812 8 Ave NW (New Water Plant)  |
| 174018      | City of Faribault   | 602-49480-000-43860 | 224.31    | 005003-019 214 14 St NE                    |
| 174018      | City of Faribault   | 898-46310-000-43860 | 78.75     | Storm Water Thru 01/31/2022                |
|             | City of Faribault   |                     | 14,338.25 |                                            |
| 174019      | Clean Choice Energy | 101-43170-430-43810 | 13.72     | 303507016415 8th Ave NW Signal Lights      |
| 174019      | Clean Choice Energy | 101-43160-430-43810 | 7.75      | 302767481210 3 St NE St Light              |
| 174019      | Clean Choice Energy | 101-43160-430-43810 | 8.56      | 304116511800 Lyndale Ave SW                |
| 174019      | Clean Choice Energy | 602-49480-000-43810 | 38.20     | 304239286214 14 St NE                      |
| 174019      | Clean Choice Energy | 101-43170-430-43810 | 22.71     | 3021541976 1/2 4 St NW Signal Liights      |
| 174019      | Clean Choice Energy | 603-49500-000-43810 | 11.05     | 3040518161200 Belview Tr                   |
| 174019      | Clean Choice Energy | 101-43160-430-43810 | 51.62     | 3041576453305 Highway 60                   |
| 174019      | Clean Choice Energy | 101-43170-430-43810 | 69.85     | 3041315032200 30 St NW Signal Lights       |
| 174019      | Clean Choice Energy | 101-43160-430-43810 | 63.90     | 303661815495 Heritage Place                |
| 174019      | Clean Choice Energy | 101-45200-450-43810 | 269.89    | 303239611330 9th Ave SW Sr High Tennis Cts |
| 174019      | Clean Choice Energy | 902-00000-000-23935 | -5,686.88 | Solar Bill - December                      |
| 174019      | Clean Choice Energy | 601-49430-000-43810 | 149.06    | 3040518161200 Belview Tr                   |
| 174019      | Clean Choice Energy | 902-00000-000-23935 | 5,686.88  | Solar Bill - December                      |
| 174019      | Clean Choice Energy | 101-43170-430-43810 | 5.77      | 303021725126 4 St NW Signal Lights         |
| 174019      | Clean Choice Energy | 602-49450-000-43810 | 21.19     | 3040518161200 Belview Tr                   |
| 174019      | Clean Choice Energy | 101-43160-430-43810 | 9.60      | 3041165121000 Lyndale Ave S                |
| 174019      | Clean Choice Energy | 101-45200-450-43810 | 763.13    | 3023211021000 7th Ave SW                   |

| Check Numbe | Last Name                   | Acct 1              | Amount    | Description                                       |
|-------------|-----------------------------|---------------------|-----------|---------------------------------------------------|
| 174019      | Clean Choice Energy         | 101-43170-430-43810 | 302.53    | 3025252474050 Highway 60W Signal Lights           |
| 174019      | Clean Choice Energy         | 602-49450-000-43810 | 6.60      | 303203605319 Lind St Lift Station                 |
| 174019      | Clean Choice Energy         | 101-43170-430-43810 | 515.42    | 302954624400 4 St NW Signal Lights                |
| 174019      | Clean Choice Energy         | 101-45200-450-43810 | 1,432.33  | 304017445900 Lyndale Ave N                        |
| 174019      | Clean Choice Energy         | 101-43121-430-43810 | 149.06    | 3040518161200 Belview Tr                          |
| 174019      | Clean Choice Energy         | 101-45200-450-43810 | 88.60     | 303510224520 3rd St NW (Central Pk Bandstand)     |
| 174019      | Clean Choice Energy         | 101-45126-450-43810 | 81.19     | 303373970117 Shumway Ave                          |
| 174019      | Clean Choice Energy         | 101-45200-450-43810 | 77.55     | 302458578828 8th Ave NW (Park Shop)               |
| 174019      | Clean Choice Energy         | 602-49450-000-43810 | 793.71    | 3036919802219 Grant St NW Lift Station            |
| 174019      | Clean Choice Energy         | 101-43170-430-43810 | 69.46     | 3042653021990A Lyndale Ave N Signal               |
| 174019      | Clean Choice Energy         | 101-45200-450-43810 | 7.37      | 302261595920 9th Ave SW                           |
| 174019      | Clean Choice Energy         | 101-43160-430-43810 | 114.36    | 3041576321602 2nd Ave NW                          |
| 174019      | Clean Choice Energy         | 101-43160-430-43810 | 9.92      | 3041165101904 Grant St                            |
| 174019      | Clean Choice Energy         | 101-45200-450-43810 | 11.35     | 3043066891800 Alexander Dr Concession Stand       |
| 174019      | Clean Choice Energy         | 101-42210-420-43810 | 275.21    | 302527702122 2nd St NW (Fire Hall)                |
| 174019      | Clean Choice Energy         | 601-49430-000-43810 | 79.37     | 3039299721904 Fairgrounds Dr Well                 |
| 174019      | Clean Choice Energy         | 101-45200-450-43810 | 166.85    | 3025764661815 Alexander Dr                        |
|             | Clean Choice Energy         |                     | 5,686.88  |                                                   |
| 174020      | Clean River Partners        | 603-49500-000-43090 | 7,189.40  | Stormwater Education 4th Quarter 2021             |
|             | Clean River Partners        |                     | 7,189.40  |                                                   |
| 173987      | Colonial Life               | 101-00000-000-21711 | 80.00     | PR Batch 00503.02.2022 Short Term Disability      |
|             | Colonial Life               |                     | 80.00     |                                                   |
| 174021      | Community Co-op Oil Assn    | 101-43121-430-42220 | 1,441.90  | Steer Tires #213                                  |
| 174021      | Community Co-op Oil Assn    | 101-00000-000-15520 | 8,280.00  | Unleaded Fuel for Vehicles and Equipment          |
| 174021      | Community Co-op Oil Assn    | 101-45122-450-42120 | -1.53     | Credit for Federal Tax Charged on Fuel at C-Store |
| 174021      | Community Co-op Oil Assn    | 101-43121-430-42220 | 1,377.90  | Steer Tires #118                                  |
| 174021      | Community Co-op Oil Assn    | 602-49480-000-42130 | 245.27    | Gear Case Oil                                     |
| 174021      | Community Co-op Oil Assn    | 101-00000-000-15520 | 15,206.08 | Diesel Fuel for Vehicles and Equipment            |
| 174021      | Community Co-op Oil Assn    | 602-49450-000-42120 | 19.49     | Non Oxy Fuel For Small Engines                    |
| 174021      | Community Co-op Oil Assn    | 602-49450-000-42120 | -0.93     | Credit for Federal Tax Charged on Fuel at C-Store |
| 174021      | Community Co-op Oil Assn    | 101-43121-430-44040 | 137.00    | Tire Repair #119                                  |
|             | Community Co-op Oil Assn    |                     | 26,705.18 |                                                   |
| 173982      | Consolidated Communications | 602-49450-000-43210 | 57.29     | Lift Station Phone Service                        |

| Check Numbe | Last Name                         | Acct 1              | Amount   | Description                                          |
|-------------|-----------------------------------|---------------------|----------|------------------------------------------------------|
|             | Consolidated Communications       |                     | 57.29    |                                                      |
| 174022      | CoreLogic SafeRent                | 241-46330-461-43090 | 2.14     | Background Check                                     |
|             | CoreLogic SafeRent                |                     | 2.14     |                                                      |
| 0           | Craig Travis                      | 601-49430-000-43310 | 62.00    | MPCA Conference Per Diem                             |
|             | Craig Travis                      |                     | 62.00    |                                                      |
| 174023      | Creative Co-Op                    | 601-49430-000-42110 | 2.04     | Garbage Bags PWP                                     |
| 174023      | Creative Co-Op                    | 101-43121-430-42110 | 19.62    | Garbage Bags PWP                                     |
| 174023      | Creative Co-Op                    | 602-49450-000-42110 | 2.04     | Garbage Bags PWP                                     |
| 174023      | Creative Co-Op                    | 603-49500-000-42110 | 0.30     | Garbage Bags PWP                                     |
|             | Creative Co-Op                    |                     | 24.00    |                                                      |
| 174024      | CSDVRS LLC                        | 101-42123-420-43090 | 265.00   | Interpreting Service                                 |
|             | CSDVRS LLC                        |                     | 265.00   |                                                      |
| 174025      | Culligan                          | 602-49480-000-44160 | 49.25    | Softener Rental                                      |
|             | Culligan                          |                     | 49.25    |                                                      |
| 174026      | Curt's Truck & Diesel Service Inc | 101-43121-430-42210 | 647.00   | Repairs On #719                                      |
| 174026      | Curt's Truck & Diesel Service Inc | 101-43121-430-42210 | 0.01     | Parts #719                                           |
| 174026      | Curt's Truck & Diesel Service Inc | 101-43121-430-42210 | -0.01    | Parts #719                                           |
|             | Curt's Truck & Diesel Service Inc |                     | 647.00   |                                                      |
| 174027      | Dakota Supply Group               | 601-49430-000-42410 | 1,169.09 | Valve Wrench Keys                                    |
| 174027      | Dakota Supply Group               | 601-49430-000-42410 | -208.78  | Valve Wrench Key Return Credit                       |
| 174027      | Dakota Supply Group               | 601-49430-000-42110 | 570.05   | Watermain Repair Clamps                              |
| 174027      | Dakota Supply Group               | 601-49430-000-42110 | 325.71   | 6" Watermain End Cap                                 |
|             | Dakota Supply Group               |                     | 1,856.07 |                                                      |
| 173983      | Deputy Registrar                  | 225-49810-430-44390 | 31.00    | Airport Courtesy Vehicle #2752 (Transferred from PD) |
|             | Deputy Registrar                  |                     | 31.00    |                                                      |

| Check Numbe | Last Name                         | Acct 1              | Amount    | Description                                   |
|-------------|-----------------------------------|---------------------|-----------|-----------------------------------------------|
| 0           | DLT Solutions Inc                 | 101-43190-430-43095 | 4,930.24  | AutoCad 2022 Subscription Renewal             |
|             | DLT Solutions Inc                 |                     | 4,930.24  |                                               |
| 174028      | Dominican Sisters                 | 101-45500-450-42190 | 20.00     | Book                                          |
|             | Dominican Sisters                 |                     | 20.00     |                                               |
| 174029      | Dufours Cleaners                  | 101-42220-420-42180 | 55.50     | Press Uniforms and Sew Patches                |
|             | Dufours Cleaners                  |                     | 55.50     |                                               |
| 0           | Eckberg Lammers PC                | 101-41610-410-43045 | 12,654.35 | Retainer Fee                                  |
|             | Eckberg Lammers PC                |                     | 12,654.35 |                                               |
| 174030      | Ehlers & Associates Inc           | 290-46500-462-43090 | 67.50     | General TIF Consulting Rice 4                 |
| 174030      | Ehlers & Associates Inc           | 101-00000-000-22000 | 405.00    | TIF Consulting on Farmer Seed                 |
| 174030      | Ehlers & Associates Inc           | 290-46500-462-43090 | 450.00    | General TIF Consulting Hamilton Redevelopment |
|             | Ehlers & Associates Inc           |                     | 922.50    |                                               |
| 0           | Electric Pump Inc                 | 602-49450-000-44045 | 0.01      | Park Ave Liftstation Warranty Work            |
| 0           | Electric Pump Inc                 | 602-49450-000-44045 | -0.01     | Park Ave Liftstation Warranty Work            |
| 0           | Electric Pump Inc                 | 602-49450-000-44045 | 362.50    | Park Ave Liftstation Repairs                  |
|             | Electric Pump Inc                 |                     | 362.50    |                                               |
| 174031      | Elmi Sadiyo A.                    | 241-00000-000-22000 | 746.00    | 1812 Shumway Ave Security Deposit             |
| 174031      | Elmi Sadiyo A.                    | 241-46330-461-44700 | 31.71     | 1812 Shumway Ave Security Deposit Interest    |
|             | Elmi Sadiyo A.                    |                     | 777.71    |                                               |
| 174032      | Environmental Equipment & Service | 101-43121-430-42210 | 154.00    | Liner / Street #317                           |
| 174032      | Environmental Equipment & Service | 101-43121-430-42210 | 789.67    | Fill Hoses For # 217                          |
|             | Environmental Equipment & Service |                     | 943.67    |                                               |
| 174033      | Fareway Stores Inc #126           | 602-49480-000-42110 | 12.96     | MWOA Section Meeting Supplies                 |
| 174033      | Fareway Stores Inc #126           | 101-41940-410-42110 | 39.32     | Coffee/Plasticware/Plates                     |
| 174033      | Fareway Stores Inc #126           | 101-42210-420-42230 | 41.94     | Softener Salt                                 |
| 174033      | Fareway Stores Inc #126           | 101-41940-410-42110 | 49.08     | Soda/Paper Towels/Wipes/ Forks/Plates/Napkins |

| Check Numbe | Last Name                     | Acct 1              | Amount   | Description                                       |
|-------------|-------------------------------|---------------------|----------|---------------------------------------------------|
|             | Fareway Stores Inc #126       |                     | 143.30   |                                                   |
| 174034      | Faribault Ace Hardware        | 101-41940-410-42110 | 9.88     | Air Fresheners                                    |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42110 | 80.99    | Shelving                                          |
| 174034      | Faribault Ace Hardware        | 101-41940-410-42110 | 8.62     | Fuses                                             |
| 174034      | Faribault Ace Hardware        | 101-42220-420-42110 | 19.78    | Drill Bit and Fasteners                           |
| 174034      | Faribault Ace Hardware        | 101-41940-410-42110 | 13.09    | Air Fresheners/Dust Pan/ Cleaner                  |
| 174034      | Faribault Ace Hardware        | 601-49430-000-42110 | 16.17    | Spray Paint                                       |
| 174034      | Faribault Ace Hardware        | 101-41940-410-42230 | 26.97    | Light Bulbs                                       |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42110 | 110.34   | Cleaning Supplies & Light Bulbs                   |
| 174034      | Faribault Ace Hardware        | 101-43126-430-42110 | -13.00   | Returned Fasteners                                |
| 174034      | Faribault Ace Hardware        | 101-43126-430-42110 | 6.89     | Fasteners For Street Signs                        |
| 174034      | Faribault Ace Hardware        | 601-49430-000-42110 | 46.03    | Elbow/Coupler/Tubing Cutter For Chemical Feed WTP |
| 174034      | Faribault Ace Hardware        | 101-42110-420-42110 | 8.99     | Mounting Tape                                     |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42410 | 16.18    | Magnetic Drill Bit                                |
| 174034      | Faribault Ace Hardware        | 101-45200-450-42110 | 25.52    | Hardware Nuts & Bolts                             |
| 174034      | Faribault Ace Hardware        | 101-41940-410-42110 | 7.19     | Liquid Ant Bait                                   |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42110 | 156.50   | Cleaning Supplies & Tarp                          |
| 174034      | Faribault Ace Hardware        | 101-41940-410-42230 | 24.28    | Light Bulbs                                       |
| 174034      | Faribault Ace Hardware        | 101-42210-420-42110 | 1.69     | Fasteners                                         |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42110 | 16.19    | Vacuum Filter                                     |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42110 | 18.31    | Pipe Fittings                                     |
| 174034      | Faribault Ace Hardware        | 602-49480-000-42110 | 2.00     | Laser Pointer                                     |
| 174034      | Faribault Ace Hardware        | 101-45200-450-42110 | 13.00    | Nuts & Bolts                                      |
| 174034      | Faribault Ace Hardware        | 101-45122-450-42110 | 84.61    | Dusters/Brush/Gloves/ Connector/Trash Bags        |
|             | Faribault Ace Hardware        |                     | 700.22   |                                                   |
| 174035      | Faribault Diversity Coalition | 101-41110-410-44383 | 5,000.00 | Non-Profit/Civic Organizations-2022 Funding       |
|             | Faribault Diversity Coalition |                     | 5,000.00 |                                                   |
| 0           | Faribault Fleet Supply Inc    | 603-49500-000-42230 | 4.11     | Softener Salt for PWP                             |
| 0           | Faribault Fleet Supply Inc    | 101-43121-430-42210 | 4.98     | Fitting For #118                                  |
| 0           | Faribault Fleet Supply Inc    | 601-49430-000-42110 | 2.29     | Electrical Box Well 7                             |
| 0           | Faribault Fleet Supply Inc    | 601-49430-000-42110 | 1,509.48 | Softener Salt WTP                                 |
| 0           | Faribault Fleet Supply Inc    | 101-45200-450-42110 | 3.74     | Bolts/Nuts & Washers                              |
| 0           | Faribault Fleet Supply Inc    | 601-49430-000-42230 | 28.90    | Softener Salt for PWP                             |
| 0           | Faribault Fleet Supply Inc    | 602-49450-000-42110 | 21.97    | RV Antifreeze & Clevis Hook                       |
| 0           | Faribault Fleet Supply Inc    | 101-42121-420-42110 | 19.99    | Bar Oil For Chainsaws                             |
| 0           | Faribault Fleet Supply Inc    | 601-49430-000-42110 | -150.95  | Softener Salt WTP Credit                          |
| 0           | Faribault Fleet Supply Inc    | 602-49450-000-42230 | 28.90    | Softener Salt for PWP                             |

| Check Numbe | Last Name                       | Acct 1              | Amount   | Description                                              |
|-------------|---------------------------------|---------------------|----------|----------------------------------------------------------|
| 0           | Faribault Fleet Supply Inc      | 101-42210-420-42230 | 5.49     | Chime Button                                             |
| 0           | Faribault Fleet Supply Inc      | 101-43121-430-42230 | 277.72   | Softener Salt for PWP                                    |
| 0           | Faribault Fleet Supply Inc      | 101-45200-450-42110 | 71.52    | Replacement Handles/Shovels/Rakes/Socket/Etc.            |
| 0           | Faribault Fleet Supply Inc      | 602-49480-000-42110 | 47.97    | Nozzle &Tape                                             |
| 0           | Faribault Fleet Supply Inc      | 101-45200-450-42110 | 11.98    | Epoxy                                                    |
|             | Faribault Fleet Supply Inc      |                     | 1,888.09 |                                                          |
| 174036      | Faribault Foundation Inc        | 101-41110-410-44383 | 5,150.00 | Non-Profit/Civic Organizations-2022 Funding              |
|             | Faribault Foundation Inc        |                     | 5,150.00 |                                                          |
| 174037      | Faribault Ice Arena Association | 101-45130-450-43090 | 5,145.00 | January Open Skate Hours                                 |
|             | Faribault Ice Arena Association |                     | 5,145.00 |                                                          |
| 174038      | Faribault Interiors             | 241-46330-461-44050 | 475.00   | 912 SW 1st Street Carpet for Steps                       |
|             | Faribault Interiors             |                     | 475.00   |                                                          |
| 174039      | Faribault Post Office           | 602-49480-000-43220 | 1,053.23 | Utility Billing Postage                                  |
| 174039      | Faribault Post Office           | 601-49430-000-43220 | 1,053.23 | Utility Billing Postage                                  |
| 174039      | Faribault Post Office           | 603-49500-000-43220 | 1,053.23 | Utility Billing Postage                                  |
| 174040      | Faribault Post Office           | 101-45110-450-43220 | 2,141.33 | Buckham Bulletin Spring 2022 Postage                     |
|             | Faribault Post Office           |                     | 5,301.02 |                                                          |
| 174041      | Faribault Youth Investment      | 101-41110-410-44383 | 5,150.00 | 2022 Non-Profit Funding                                  |
|             | Faribault Youth Investment      |                     | 5,150.00 |                                                          |
| 0           | Faribo Plumbing & Heating Inc   | 241-46330-461-42110 | 425.50   | 408 NW 13th Street Tub/Shower Faucet & Supplies          |
| 0           | Faribo Plumbing & Heating Inc   | 241-46330-461-44010 | 200.00   | 408 NW 13th Street Replace Tub/Shower Faucet AM Standard |
| 0           | Faribo Plumbing & Heating Inc   | 602-49450-000-44040 | 804.00   | Pipe Repair                                              |
|             | Faribo Plumbing & Heating Inc   |                     | 1,429.50 |                                                          |
| 0           | Fastenal Company                | 101-43126-430-42410 | 386.77   | Whole Saw For Shop                                       |
| 0           | Fastenal Company                | 601-49430-000-42410 | 135.25   | Cable Stapler For Meter Installations                    |
| 0           | Fastenal Company                | 101-43126-430-42110 | 190.30   | Fasteners For Stock                                      |
|             | Fastenal Company                |                     | 712.32   |                                                          |



| Check Numbe | Last Name                | Acct 1              | Amount  | Description                                                    |
|-------------|--------------------------|---------------------|---------|----------------------------------------------------------------|
| 174042      | Firehouse                | 101-42210-420-44330 | 42.00   | 2-Year Magazine Subscription                                   |
|             | Firehouse                |                     | 42.00   |                                                                |
| 174043      | Fremarek, Inc.           | 602-49450-000-42170 | 381.28  | Nitrile Gloves                                                 |
| 174043      | Fremarek, Inc.           | 101-43121-430-42210 | 234.88  | Dry Molly / Street #218-#208                                   |
|             | Fremarek, Inc.           |                     | 616.16  |                                                                |
| 174044      | Galls An Aramark Company | 101-42110-420-42110 | 65.95   | Coat of Arms Pins                                              |
| 174044      | Galls An Aramark Company | 101-00000-000-10100 | 125.84  | Dress Uniform - Sandra Thomas Donation                         |
| 174044      | Galls An Aramark Company | 101-42220-420-42180 | 125.84  | Dress Uniform - Sandra Thomas Donation                         |
| 174044      | Galls An Aramark Company | 101-00000-000-10108 | -125.84 | Dress Uniform - Sandra Thomas Donation                         |
|             | Galls An Aramark Company |                     | 191.79  |                                                                |
| 0           | Glende Michael           | 601-49430-000-43310 | 62.00   | AWWA Per Diem                                                  |
| 0           | Glende Michael           | 601-49430-000-43310 | 62.00   | MRWA Per Diem                                                  |
|             | Glende Michael           |                     | 124.00  |                                                                |
| 0           | Glende Todd              | 602-49480-000-43310 | 62.00   | MRWA Per Diem                                                  |
|             | Glende Todd              |                     | 62.00   |                                                                |
| 174045      | Glenn's Service LLC      | 215-42123-420-43090 | 79.83   | Tow /09 Nissan from 7th St to FPD Storage Facility             |
| 174045      | Glenn's Service LLC      | 101-42123-420-44040 | 96.00   | Mount and Balance Tires / #11                                  |
| 174045      | Glenn's Service LLC      | 101-45110-450-44040 | 66.95   | Towing Charges                                                 |
| 174045      | Glenn's Service LLC      | 101-42123-420-44040 | 25.00   | Repaired Tire / #7                                             |
| 174045      | Glenn's Service LLC      | 101-42121-420-43090 | 141.63  | Tow '18 Nissan- Bradley/Hulett to FPD Storage & Glenns 22-0466 |
| 174045      | Glenn's Service LLC      | 101-42121-420-43090 | 71.80   | Tow Trailer from 4th St to FPD Storage Facility                |
|             | Glenn's Service LLC      |                     | 481.21  |                                                                |
| 0           | Godfather's Pizza        | 101-45140-450-42110 | 31.14   | FPR Playdate Pizza                                             |
| 0           | Godfather's Pizza        | 101-45140-450-42110 | 49.65   | FPR Playdate Pizza                                             |
|             | Godfather's Pizza        |                     | 80.79   |                                                                |
| 174046      | Gopher Sport             | 101-45140-450-42110 | 590.40  | Soccer Balls                                                   |
|             | Gopher Sport             |                     | 590.40  |                                                                |

| Check Numbe | Last Name                        | Acct 1              | Amount    | Description                                 |
|-------------|----------------------------------|---------------------|-----------|---------------------------------------------|
| 0           | Gopher State One Call            | 601-49430-000-43090 | 22.05     | Locate Tickets January 2022                 |
| 0           | Gopher State One Call            | 603-49500-000-43090 | 22.05     | Locate Tickets January 2022                 |
| 0           | Gopher State One Call            | 602-49450-000-43090 | 22.05     | Locate Tickets January 2022                 |
|             | Gopher State One Call            |                     | 66.15     |                                             |
| 174047      | Gorham Rochelle                  | 101-43121-430-44450 | 115.00    | Mailbox & Post Reimbursement                |
|             | Gorham Rochelle                  |                     | 115.00    |                                             |
| 174048      | Grainger Inc                     | 101-45200-450-42010 | 129.38    | Wall File Organizers                        |
| 174048      | Grainger Inc                     | 101-45200-450-42110 | 271.62    | Steel Cable/Ratcheting Winch                |
|             | Grainger Inc                     |                     | 401.00    |                                             |
| 174049      | Greenhaven Publishing LLC        | 101-45500-450-42190 | 255.84    | Books - Reissue Lost Check #173230          |
|             | Greenhaven Publishing LLC        |                     | 255.84    |                                             |
| 174050      | Hansshi Farah                    | 898-00000-000-22000 | 474.10    | #118 Security Deposit Refund                |
| 174050      | Hansshi Farah                    | 898-46310-000-44700 | 52.91     | #118 Security Deposit Interest Refund       |
|             | Hansshi Farah                    |                     | 527.01    |                                             |
| 174051      | Harry Brown's LLC                | 101-45200-450-42210 | 450.47    | Door Mirror                                 |
|             | Harry Brown's LLC                |                     | 450.47    |                                             |
| 174052      | Hart's Auto Supply               | 101-42123-420-42210 | 886.00    | Front and Rear Rotors and Front Pad / Stock |
|             | Hart's Auto Supply               |                     | 886.00    |                                             |
| 174053      | Hawkins Inc                      | 101-45122-450-42160 | 601.99    | Pool Chemicals                              |
| 174053      | Hawkins Inc                      | 601-49430-000-42160 | 4,309.80  | Sodium Silicate For Water Treatment         |
| 174053      | Hawkins Inc                      | 602-49480-000-42160 | 7,522.90  | Ferric Phos Removal                         |
| 174053      | Hawkins Inc                      | 601-49430-000-42160 | 5,199.90  | Chemicals For Water Treatment               |
| 174053      | Hawkins Inc                      | 601-49430-000-42160 | 1,280.00  | Chlorine For Water Treatment                |
| 174053      | Hawkins Inc                      | 602-49480-000-42160 | 7,554.38  | Ferric Phos Removal                         |
|             | Hawkins Inc                      |                     | 26,468.97 |                                             |
| 174054      | HD Supply Facilities Maintenance | 241-46330-461-42110 | 19.60     | Garden Hose Adapter                         |

| Check Numbe | Last Name                        | Acct 1              | Amount | Description                                              |
|-------------|----------------------------------|---------------------|--------|----------------------------------------------------------|
|             | HD Supply Facilities Maintenance |                     | 19.60  |                                                          |
| 174055      | Heartland Animal Hospital        | 101-42700-420-43090 | 71.75  | Kennel Cough/Heartworm / 22-200                          |
|             | Heartland Animal Hospital        |                     | 71.75  |                                                          |
| 0           | Heiman Fire Equipment            | 101-42220-420-42210 | 505.15 | Gate Valve #2133                                         |
| 0           | Heiman Fire Equipment            | 101-42220-420-42210 | 295.40 | Control Panel                                            |
|             | Heiman Fire Equipment            |                     | 800.55 |                                                          |
| 174056      | Hillyard Hutchinson              | 101-45126-450-42110 | 30.03  | Disinfectant                                             |
| 174056      | Hillyard Hutchinson              | 101-41940-410-42110 | 179.07 | Gloves/Paper Towels/Toilet Tissue                        |
| 174056      | Hillyard Hutchinson              | 101-41940-410-42110 | 60.06  | Disinfectant                                             |
| 174056      | Hillyard Hutchinson              | 101-41940-410-42110 | 115.08 | Cleaning Cloths & Wipes                                  |
| 174056      | Hillyard Hutchinson              | 101-45126-450-42110 | 39.79  | Cleaning Wipes                                           |
| 174056      | Hillyard Hutchinson              | 101-45126-450-42110 | 26.62  | Cleaning Cloths                                          |
|             | Hillyard Hutchinson              |                     | 450.65 |                                                          |
| 0           | Holm Connie                      | 101-42110-420-42115 | 41.87  | Ice Cream Cake for Cheryl's Last Day                     |
|             | Holm Connie                      |                     | 41.87  |                                                          |
| 0           | I & S Group Inc                  | 898-46310-000-43090 | 157.50 | Project 21-25019 Parking Lot Construction Administration |
|             | I & S Group Inc                  |                     | 157.50 |                                                          |
| 173988      | IAFF Local 665                   | 101-00000-000-21708 | 720.00 | PR Batch 00503.02.2022 IAFF Local 665                    |
|             | IAFF Local 665                   |                     | 720.00 |                                                          |
| 173989      | ICMA Retirement Trust 457        | 101-00000-000-21706 | 335.00 | PR Batch 00503.02.2022 ICMA Deferred Comp                |
|             | ICMA Retirement Trust 457        |                     | 335.00 |                                                          |
| 0           | Innovative Office Solutions LLC  | 601-49430-000-42010 | 1.46   | Pens for PWP                                             |
| 0           | Innovative Office Solutions LLC  | 603-49500-000-42010 | 0.39   | Pens & Cardstock                                         |
| 0           | Innovative Office Solutions LLC  | 601-49430-000-42110 | 4.80   | Paper Plates                                             |
| 0           | Innovative Office Solutions LLC  | 601-49430-000-42020 | 108.42 | Toner Cartridge Water Treatment Plant                    |
| 0           | Innovative Office Solutions LLC  | 101-43121-430-42010 | 14.01  | Pens for PWP                                             |
| 0           | Innovative Office Solutions LLC  | 601-49430-000-42110 | 55.43  | Sanitizing Wipes WTP                                     |

| Check Numbe | Last Name                       | Acct 1              | Amount    | Description                                                  |
|-------------|---------------------------------|---------------------|-----------|--------------------------------------------------------------|
| 0           | Innovative Office Solutions LLC | 101-41510-410-42010 | 15.12     | Batteries - Calculator Ribbons - Highlighters - Mouse Pad    |
| 0           | Innovative Office Solutions LLC | 240-46210-460-42010 | 80.25     | Coffee & Keyboard Wrist Rest                                 |
| 0           | Innovative Office Solutions LLC | 602-49450-000-42010 | 2.77      | Pens & Cardstock                                             |
| 0           | Innovative Office Solutions LLC | 101-43121-430-42110 | 68.67     | D Batteries for Stock                                        |
| 0           | Innovative Office Solutions LLC | 101-43121-430-42110 | 46.13     | Paper Plates                                                 |
| 0           | Innovative Office Solutions LLC | 601-49430-000-42110 | 2.09      | AA Batteries for Stock                                       |
| 0           | Innovative Office Solutions LLC | 101-43110-430-42110 | 7.70      | Scent Free Spray                                             |
| 0           | Innovative Office Solutions LLC | 603-49500-000-42110 | 0.69      | Paper Plates                                                 |
| 0           | Innovative Office Solutions LLC | 602-49450-000-42110 | 2.09      | AA Batteries for Stock                                       |
| 0           | Innovative Office Solutions LLC | 101-42124-420-42010 | 0.98      | Pencils                                                      |
| 0           | Innovative Office Solutions LLC | 101-45500-450-42010 | 45.13     | Book Tape                                                    |
| 0           | Innovative Office Solutions LLC | 602-49450-000-42110 | 7.15      | D Batteries for Stock                                        |
| 0           | Innovative Office Solutions LLC | 101-41800-410-42010 | 4.52      | Batteries and Highlighters                                   |
| 0           | Innovative Office Solutions LLC | 101-43121-430-42010 | 26.59     | Pens & Cardstock                                             |
| 0           | Innovative Office Solutions LLC | 602-49450-000-42110 | 4.80      | Paper Plates                                                 |
| 0           | Innovative Office Solutions LLC | 101-42124-420-42010 | 16.58     | Receipt Book                                                 |
| 0           | Innovative Office Solutions LLC | 601-49430-000-42110 | 7.15      | D Batteries for Stock                                        |
| 0           | Innovative Office Solutions LLC | 101-42121-420-42020 | 18.40     | DVDs                                                         |
| 0           | Innovative Office Solutions LLC | 602-49450-000-42010 | 1.46      | Pens for PWP                                                 |
| 0           | Innovative Office Solutions LLC | 601-49430-000-42010 | 2.77      | Pens & Cardstock                                             |
| 0           | Innovative Office Solutions LLC | 240-46210-460-42010 | 3.27      | Post-It Notes                                                |
| 0           | Innovative Office Solutions LLC | 603-49500-000-42110 | 0.30      | AA Batteries for Stock                                       |
| 0           | Innovative Office Solutions LLC | 240-46210-460-42010 | 68.64     | Envelopes/Batteries/Folders                                  |
| 0           | Innovative Office Solutions LLC | 602-49480-000-42010 | 13.80     | Week at a Glance - Judd                                      |
| 0           | Innovative Office Solutions LLC | 101-43121-430-42110 | 20.12     | AA Batteries for Stock                                       |
| 0           | Innovative Office Solutions LLC | 601-49430-000-42010 | 0.20      | Pens for PWP                                                 |
| 0           | Innovative Office Solutions LLC | 101-43110-430-42010 | 11.64     | Pens                                                         |
| 0           | Innovative Office Solutions LLC | 101-42110-420-42020 | 32.16     | Printer Ink / J Severson                                     |
| 0           | Innovative Office Solutions LLC | 101-42121-420-42010 | 7.39      | Wall Stacker Tray                                            |
| 0           | Innovative Office Solutions LLC | 603-49500-000-42110 | 1.01      | D Batteries for Stock                                        |
| 0           | Innovative Office Solutions LLC | 101-41320-410-42010 | 4.52      | Batteries & Highlighters                                     |
| 0           | Innovative Office Solutions LLC | 240-46210-460-42010 | -11.59    | Return for Coffee Purchase                                   |
| 0           | Innovative Office Solutions LLC | 101-41800-410-42010 | 9.46      | Batteries - Calculator Ribbon - Highlighters - Post It Flags |
|             | Innovative Office Solutions LLC |                     | 706.47    |                                                              |
| 0           | Internal Revenue Service        | 101-00000-000-21704 | 5,910.40  | PR Batch 00503.02.2022 Medicare Employee                     |
| 0           | Internal Revenue Service        | 101-00000-000-21703 | 16,693.93 | PR Batch 00503.02.2022 FICA Employer                         |
| 0           | Internal Revenue Service        | 101-00000-000-21703 | 16,693.93 | PR Batch 00503.02.2022 FICA Employee                         |
| 0           | Internal Revenue Service        | 101-00000-000-21704 | 5,910.40  | PR Batch 00503.02.2022 Medicare Employer                     |
| 0           | Internal Revenue Service        | 101-00000-000-21701 | 39,462.66 | PR Batch 00503.02.2022 Federal Income Tax                    |

| Check Numbe | Last Name                   | Acct 1              | Amount    | Description                                             |
|-------------|-----------------------------|---------------------|-----------|---------------------------------------------------------|
|             | Internal Revenue Service    |                     | 84,671.32 |                                                         |
| 173990      | IUOE Local 70               | 101-00000-000-21708 | 2,131.56  | PR Batch 00503.02.2022 Local 70 Union Dues              |
|             | IUOE Local 70               |                     | 2,131.56  |                                                         |
| 174057      | Jandro Joan                 | 601-00000-000-20200 | 1.12      | Refund Check 010695-000, 1227 4 St NW                   |
|             | Jandro Joan                 |                     | 1.12      |                                                         |
| 174058      | Johnson Mike                | 601-00000-000-20200 | 50.59     | Refund Check 007885-000, 26 Crestview Bay               |
|             | Johnson Mike                |                     | 50.59     |                                                         |
| 174059      | Kath Fred                   | 601-00000-000-20200 | 38.49     | Refund Check 022368-001, 2712 Hanson Ave                |
|             | Kath Fred                   |                     | 38.49     |                                                         |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 35.60     | FA105-00063 Police Department Matters                   |
| 0           | Kennedy & Graven, Chartered | 280-46310-461-43040 | 666.20    | Legal Fees for 1116 2nd Ave NW & Meetings               |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 319.80    | FA105-00445 Farmer Seed & Nursery Redevelopment Project |
| 0           | Kennedy & Graven, Chartered | 225-49810-430-43040 | 89.00     | FA105-00004 Faribault Municipal Airport                 |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 1,105.40  | FA105-00028 General Planning Matters                    |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 961.20    | FA105-00012 General Licensing Matters                   |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 462.00    | FA105-00356 Notice of Legal Claim: ACLU V CoF           |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 42.00     | FA105-00434 2021 Warsaw Township Annexation Matter      |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 21.00     | FA105-00434 2021 Walcott Township Annexation Matter     |
| 0           | Kennedy & Graven, Chartered | 101-42400-420-43130 | 294.00    | FA105-00448 1811 7th Street NW Hazardous Buildings      |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 1,302.00  | FA105-00010 General Employment Matters                  |
| 0           | Kennedy & Graven, Chartered | 401-43121-430-43090 | 2,100.00  | FA105-00440 Franchise Fee Ordinance Change              |
| 0           | Kennedy & Graven, Chartered | 241-46330-461-43040 | 782.40    | Public Housing Declaration of Trust                     |
| 0           | Kennedy & Graven, Chartered | 266-46500-462-43070 | 98.40     | FA105-00044 TIF Matters                                 |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 1,335.00  | FA105-00541 2022 City Council Meeting                   |
| 0           | Kennedy & Graven, Chartered | 290-46500-462-43040 | 420.00    | General Matters & EDA Meetings                          |
| 0           | Kennedy & Graven, Chartered | 437-41940-410-45204 | 111.00    | FA105-00387 Acquisition of Lockerby Property            |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 126.00    | FA105-00009 Telecommunication Matters                   |
| 0           | Kennedy & Graven, Chartered | 601-49430-000-43040 | 756.00    | FA105-00430 Well House #5 Claim                         |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 160.20    | FA105-00452 2022 Planning Commission Meetings           |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 943.40    | FA105-00005 General Matters                             |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 124.60    | FA105-00011 Public Works Department                     |
| 0           | Kennedy & Graven, Chartered | 101-41610-410-43040 | 24.60     | FA105-00453 C&S Vending Matter                          |

| Check Numbe | Last Name                           | Acct 1              | Amount    | Description                                        |
|-------------|-------------------------------------|---------------------|-----------|----------------------------------------------------|
|             | Kennedy & Graven, Chartered         |                     | 12,279.80 |                                                    |
| 174060      | Keystone Interpreting Solutions Inc | 240-46210-460-43090 | 187.32    | Interpreting Services for ENV for Sonny Wasilowski |
|             | Keystone Interpreting Solutions Inc |                     | 187.32    |                                                    |
| 0           | Knoepke Cole                        | 602-49450-000-43310 | 62.00     | MRWA Conference Per Diem                           |
|             | Knoepke Cole                        |                     | 62.00     |                                                    |
| 174061      | Lamperts                            | 101-45200-450-42110 | 48.99     | Construction Screws                                |
|             | Lamperts                            |                     | 48.99     |                                                    |
| 173991      | Law Enforcement Labor Services Inc  | 101-00000-000-21708 | 1,365.00  | PR Batch 00503.02.2022 LELS 357 Union Dues         |
|             | Law Enforcement Labor Services Inc  |                     | 1,365.00  |                                                    |
| 174062      | Law Enforcement Seminars LLC        | 101-42123-420-43140 | 385.00    | Background Investigations Class / J Burbank        |
|             | Law Enforcement Seminars LLC        |                     | 385.00    |                                                    |
| 174063      | League of Minnesota Cities          | 603-49500-000-44330 | 1,000.00  | Stormwater Coalition Dues                          |
|             | League of Minnesota Cities          |                     | 1,000.00  |                                                    |
| 174064      | Little Falls Machine Inc            | 101-43121-430-42210 | 195.84    | Clevis/Pin/Locking Bolt #208                       |
|             | Little Falls Machine Inc            |                     | 195.84    |                                                    |
| 174065      | LNS Court Reporting and Captioning  | 101-41110-410-43090 | 348.00    | Close Captioning - January 2022                    |
|             | LNS Court Reporting and Captioning  |                     | 348.00    |                                                    |
| 174066      | Loffler Companies Inc               | 101-43121-430-44160 | 51.66     | Copies January 2022 PWP                            |
| 174066      | Loffler Companies Inc               | 602-49450-000-44160 | 5.38      | Copies January 2022 PWP                            |
| 174066      | Loffler Companies Inc               | 603-49500-000-44160 | 0.76      | Copies January 2022 PWP                            |
| 174066      | Loffler Companies Inc               | 601-49430-000-44160 | 5.38      | Copies January 2022 PWP                            |
| 174066      | Loffler Companies Inc               | 101-41940-410-44160 | 109.80    | Copier Charges 2/1/22-2/28/22                      |
| 174066      | Loffler Companies Inc               | 101-42210-420-44160 | 21.44     | Copier Charges 01/01/2022 to 01/31/2022            |

| Check Numbe | Last Name                      | Acct 1              | Amount   | Description                           |
|-------------|--------------------------------|---------------------|----------|---------------------------------------|
|             | Loffler Companies Inc          |                     | 194.42   |                                       |
| 174067      | Lube-Tech ESI                  | 601-49430-000-42130 | 36.49    | Windshield Washer Fluid               |
| 174067      | Lube-Tech ESI                  | 101-43121-430-42130 | 97.31    | Windshield Washer Fluid               |
| 174067      | Lube-Tech ESI                  | 101-45200-450-42130 | 48.65    | Windshield Washer Fluid               |
| 174067      | Lube-Tech ESI                  | 101-42123-420-42130 | 24.33    | Windshield Washer Fluid               |
| 174067      | Lube-Tech ESI                  | 602-49450-000-42130 | 36.49    | Windshield Washer Fluid               |
|             | Lube-Tech ESI                  |                     | 243.27   |                                       |
| 0           | MacQueen Equipment LLC         | 101-42220-420-42170 | 2,341.82 | Turnout Gear & Firefighter Boots      |
|             | MacQueen Equipment LLC         |                     | 2,341.82 |                                       |
| 174068      | Magtech Ammunition Company Inc | 101-42123-420-42110 | 9,907.00 | Ammunition                            |
| 174068      | Magtech Ammunition Company Inc | 101-42123-420-42110 | -981.77  | Credit for Ammunition Invoice 26306   |
|             | Magtech Ammunition Company Inc |                     | 8,925.23 |                                       |
| 174069      | Matejcek Stephen               | 601-00000-000-20200 | 48.05    | Refund Check 010990-000, 1505 4 St SW |
|             | Matejcek Stephen               |                     | 48.05    |                                       |
| 0           | McDermott Spencer              | 603-49500-000-43310 | 62.00    | MRWA Per Diem                         |
|             | McDermott Spencer              |                     | 62.00    |                                       |
| 174070      | McNeilus Steel Inc             | 101-43126-430-42110 | 922.24   | Steel For Stock                       |
|             | McNeilus Steel Inc             |                     | 922.24   |                                       |
| 174071      | Menards                        | 101-45200-450-42110 | 228.55   | Barrel Paint/Large Chair Stain/ Brush |
| 174071      | Menards                        | 601-49430-000-42110 | 169.98   | Shelving-Water Treatment Plant        |
| 174071      | Menards                        | 101-45200-450-42110 | 132.43   | Wood Shop Supplies                    |
|             | Menards                        |                     | 530.96   |                                       |
| 0           | Met Con Companies              | 101-43125-430-43090 | 972.00   | Snow Hauling                          |
|             | Met Con Companies              |                     | 972.00   |                                       |
| 173984      | Metronet Holdings LLC          | 101-45200-450-43250 | 39.66    | Hosted Phone System                   |



| Check Numbe | Last Name             | Acct 1              | Amount    | Description                       |
|-------------|-----------------------|---------------------|-----------|-----------------------------------|
| 173984      | Metronet Holdings LLC | 101-45125-450-43250 | 275.91    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-45110-450-43250 | 262.63    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-41510-410-43250 | 227.23    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-45126-450-43250 | 196.79    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 902-00000-000-23935 | 6,705.37  | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 602-49450-000-43250 | 9.36      | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 602-49480-000-43250 | 23.34     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 902-00000-000-23935 | -6,705.37 | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42121-420-43250 | 138.93    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 601-49430-000-43250 | 363.23    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42110-420-43250 | 957.31    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-41910-410-43250 | 74.75     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-45500-450-43250 | 351.35    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 240-46210-460-43250 | 329.75    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 603-49500-000-43250 | 19.83     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-43110-430-43250 | 88.69     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 225-49810-430-43095 | 187.25    | Airport Internet                  |
| 173984      | Metronet Holdings LLC | 101-41940-410-43250 | 737.40    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42124-420-43250 | 82.90     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-41580-410-43250 | 823.31    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42700-420-43250 | 25.68     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-41800-410-43250 | 112.07    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42110-420-43250 | 150.44    | Jaguar Internet Access - February |
| 173984      | Metronet Holdings LLC | 101-43126-430-43250 | 29.19     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42123-420-43250 | 308.35    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-43121-430-43250 | 559.84    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 898-46310-000-43250 | 224.70    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42210-420-43250 | 144.99    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-42400-420-43250 | 139.53    | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-43190-430-43250 | 99.16     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-41110-410-43250 | 19.83     | Hosted Phone System               |
| 173984      | Metronet Holdings LLC | 101-41320-410-43250 | 39.66     | Hosted Phone System               |
|             | Metronet Holdings LLC |                     | 7,043.06  |                                   |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 56.12     | Audio/Visual                      |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 87.39     | Audio/Visual                      |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 87.90     | Audio/Visual                      |
| 174072      | Midwest Tape LLC      | 101-45500-450-43096 | 211.79    | Hoopla Digital Material           |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 60.17     | Audio/Visual                      |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 34.48     | Audio/Visual                      |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 76.97     | Audio/Visual                      |
| 174072      | Midwest Tape LLC      | 101-45500-450-42192 | 10.99     | Audio/Visual                      |

| Check Numbe | Last Name                                | Acct 1              | Amount    | Description                                    |
|-------------|------------------------------------------|---------------------|-----------|------------------------------------------------|
|             | Midwest Tape LLC                         |                     | 625.81    |                                                |
| 174073      | Midwest Testing LLC                      | 602-49480-000-43090 | 1,105.00  | Flow Meter Testing                             |
|             | Midwest Testing LLC                      |                     | 1,105.00  |                                                |
| 174074      | Miller Eric or Hope                      | 601-00000-000-20200 | 48.33     | Refund Check 016412-001, 1131 Kingswood Cr     |
|             | Miller Eric or Hope                      |                     | 48.33     |                                                |
| 174075      | Minnesota Chiefs of Police Association   | 101-42110-420-44330 | 180.00    | Membership Dues 2022 / D Dillon                |
|             | Minnesota Chiefs of Police Association   |                     | 180.00    |                                                |
| 0           | Minnesota Child Support Payment Center   | 101-00000-000-21716 | 426.30    | PR Batch 00503.02.2022 Child Support           |
|             | Minnesota Child Support Payment Center   |                     | 426.30    |                                                |
| 174076      | Minnesota Department of Health           | 101-45125-450-43140 | 35.00     | CFPM Certification                             |
|             | Minnesota Department of Health           |                     | 35.00     |                                                |
| 174077      | Minnesota Department of Labor & Industry | 101-42110-420-44010 | 20.00     | Boiler Certification                           |
|             | Minnesota Department of Labor & Industry |                     | 20.00     |                                                |
| 0           | Minnesota Department of Revenue          | 101-00000-000-21702 | 16,887.47 | PR Batch 00503.02.2022 State Income Tax        |
|             | Minnesota Department of Revenue          |                     | 16,887.47 |                                                |
| 174078      | Minnesota Pollution Control Agency       | 602-49450-000-43140 | 55.00     | Collection System Operator Exam - Struck       |
| 174078      | Minnesota Pollution Control Agency       | 601-49430-000-43140 | 55.00     | Collection System Operator Exam - Craig        |
|             | Minnesota Pollution Control Agency       |                     | 110.00    |                                                |
| 173992      | Minnesota Public Employees Association   | 101-00000-000-21708 | 195.00    | PR Batch 00503.02.2022 Police Support Services |
|             | Minnesota Public Employees Association   |                     | 195.00    |                                                |
| 174079      | Minnesota State Colleges & Universities  | 101-42110-420-42030 | 97.50     | CPR Cards Showing Certification                |

| Check Numbe | Last Name                               | Acct 1              | Amount   | Description                                     |
|-------------|-----------------------------------------|---------------------|----------|-------------------------------------------------|
|             | Minnesota State Colleges & Universities |                     | 97.50    |                                                 |
| 173993      | Minnesota Teamsters Local 320           | 101-00000-000-21708 | 591.20   | PR Batch 00503.02.2022 Teamsters 320 Union Dues |
|             | Minnesota Teamsters Local 320           |                     | 591.20   |                                                 |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 191.00   | SIU Lab Testing                                 |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 191.00   | SIU Lab Testing                                 |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 641.80   | Biosolids Lab Testing                           |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 393.80   | SIU Lab Testing                                 |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 191.00   | SIU Lab Testing                                 |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 191.00   | SIU Lab Testing                                 |
| 0           | Minnesota Valley Testing Labs Inc       | 602-49480-000-43090 | 427.40   | SIU Lab Testing                                 |
|             | Minnesota Valley Testing Labs Inc       |                     | 2,227.00 |                                                 |
| 174080      | Money Movers Inc                        | 101-45110-450-43090 | 12.75    | Insurance Reimbursement Maint Fee - Jan.        |
|             | Money Movers Inc                        |                     | 12.75    |                                                 |
| 174081      | Morgan Brett                            | 601-00000-000-20200 | 24.97    | Refund Check 007166-004, 818 Willow St          |
|             | Morgan Brett                            |                     | 24.97    |                                                 |
| 0           | Motor Parts & Equipment Corp            | 101-42123-420-42210 | 12.28    | Oil and Air Filters for Stock                   |
| 0           | Motor Parts & Equipment Corp            | 101-42121-420-42210 | -42.99   | Credit Invoice 890859 - Brake Pads / #7         |
| 0           | Motor Parts & Equipment Corp            | 101-43126-430-42110 | 5.55     | Thread Tap                                      |
| 0           | Motor Parts & Equipment Corp            | 601-49430-000-42110 | 21.36    | Adhesive WTP                                    |
| 0           | Motor Parts & Equipment Corp            | 601-49430-000-42110 | 7.05     | Wire Brush                                      |
| 0           | Motor Parts & Equipment Corp            | 101-43121-430-42210 | 42.91    | Battery Cable And Ends / Street #104            |
| 0           | Motor Parts & Equipment Corp            | 101-43121-430-42210 | 49.13    | Oil and Air Filters for Stock                   |
| 0           | Motor Parts & Equipment Corp            | 101-42123-420-42210 | 11.04    | Air Filters for Stock                           |
| 0           | Motor Parts & Equipment Corp            | 225-49810-430-42210 | 12.11    | Fuel Filter for Snowblower                      |
| 0           | Motor Parts & Equipment Corp            | 602-49450-000-42210 | 18.42    | Oil and Air Filters for Stock                   |
| 0           | Motor Parts & Equipment Corp            | 602-49480-000-42210 | 91.14    | Belts                                           |
| 0           | Motor Parts & Equipment Corp            | 101-45110-450-42210 | 72.74    | Hood Lift Support                               |
| 0           | Motor Parts & Equipment Corp            | 601-49430-000-42210 | 16.56    | Air Filters for Stock                           |
| 0           | Motor Parts & Equipment Corp            | 101-42220-420-42210 | 21.41    | Hose Clamps #2110                               |
| 0           | Motor Parts & Equipment Corp            | 101-45200-450-42110 | 0.01     | Warranty Replacement Socket                     |
| 0           | Motor Parts & Equipment Corp            | 602-49480-000-42130 | 23.31    | Oil Trickling Filters                           |
| 0           | Motor Parts & Equipment Corp            | 101-43121-430-42210 | 12.42    | Oil Filter                                      |
| 0           | Motor Parts & Equipment Corp            | 101-43121-430-42210 | 8.02     | Hose Clamp Street #110                          |

| Check Numbe | Last Name                    | Acct 1              | Amount | Description                      |
|-------------|------------------------------|---------------------|--------|----------------------------------|
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42210 | 4.75   | Oil Filter                       |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42410 | 189.67 | Descaler                         |
| 0           | Motor Parts & Equipment Corp | 602-49450-000-42210 | 16.56  | Air Filters for Stock            |
| 0           | Motor Parts & Equipment Corp | 101-42123-420-42210 | 12.28  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 101-45122-450-42210 | 32.50  | Belt - Snow Brush                |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42110 | -0.01  | Belts                            |
| 0           | Motor Parts & Equipment Corp | 101-42121-420-42210 | 212.98 | Rear Brake Rotor and Pads / #7   |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | 26.98  | Wiper Blades / Street #107       |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42110 | 26.97  | Bearings                         |
| 0           | Motor Parts & Equipment Corp | 101-43126-430-42210 | 314.36 | Starting Fluid & A/C Refrigerant |
| 0           | Motor Parts & Equipment Corp | 101-43126-430-42110 | 9.87   | Paint Pens                       |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | 17.72  | Exhaust Sealant Street #110      |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42130 | 67.16  | Oil                              |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42110 | -0.01  | Warranty Replacement Socket      |
| 0           | Motor Parts & Equipment Corp | 101-42700-420-42210 | 79.19  | Rear Brake Pads / #23            |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42410 | 129.00 | Die Grinder                      |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42130 | 44.86  | Oil                              |
| 0           | Motor Parts & Equipment Corp | 225-49810-430-42210 | 41.68  | Fuel Filter for Snowblower       |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | 4.28   | Hose Clamp Street #110           |
| 0           | Motor Parts & Equipment Corp | 101-42700-420-42210 | 38.98  | Front Beam Wiper / #23           |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42210 | 24.58  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | -8.56  | Credit Street #110 Hose Clamps   |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42110 | 18.89  | Brushes                          |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42110 | 44.95  | Bearings & Spindle               |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | -8.02  | Credit Street #110 Hose Clamp    |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | 49.13  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 101-42700-420-42210 | -2.25  | Credit Invoice 891674            |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | 44.16  | Air Filters for Stock            |
| 0           | Motor Parts & Equipment Corp | 602-49450-000-42210 | 18.42  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 101-43121-430-42210 | 4.28   | Hose Clamp Street #110           |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42210 | 100.28 | Hydraulic Filters- Marking Paint |
| 0           | Motor Parts & Equipment Corp | 101-42220-420-42210 | 13.22  | Hose Clamps #2110                |
| 0           | Motor Parts & Equipment Corp | 101-42110-420-42210 | 38.98  | Windshield Wiper / #22           |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42210 | 22.09  | Air Filters for Stock            |
| 0           | Motor Parts & Equipment Corp | 601-49430-000-42210 | 18.42  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 602-49450-000-42110 | 16.45  | Caps For Electric Plugs          |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42110 | 20.58  | Spray Paint                      |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42210 | 24.58  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 101-43126-430-42210 | 14.25  | Filters For Stock                |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42130 | 22.92  | Oil & Filter                     |
| 0           | Motor Parts & Equipment Corp | 602-49450-000-42210 | 18.42  | Oil and Air Filters for Stock    |
| 0           | Motor Parts & Equipment Corp | 602-49480-000-42110 | 0.01   | Belts                            |
| 0           | Motor Parts & Equipment Corp | 101-45200-450-42210 | 11.45  | Hydraulic and Oil Filters        |

| Check Numbe | Last Name                       | Acct 1              | Amount    | Description                                       |
|-------------|---------------------------------|---------------------|-----------|---------------------------------------------------|
|             | Motor Parts & Equipment Corp    |                     | 2,159.47  |                                                   |
| 0           | MTI Distributing Inc            | 101-45200-450-42210 | 147.13    | Mower Parts                                       |
| 0           | MTI Distributing Inc            | 101-45200-450-42210 | 33.76     | Mower Parts O-Ring/Spindle Spacers                |
|             | MTI Distributing Inc            |                     | 180.89    |                                                   |
| 174082      | North Central International LLC | 101-43121-430-42210 | 327.50    | Fuel Pump & Core / Street #110                    |
| 174082      | North Central International LLC | 101-43121-430-42210 | 233.08    | Hose Elbow/Clamp For #110                         |
| 174082      | North Central International LLC | 101-43121-430-42210 | 399.45    | Flange/Two Sensors                                |
| 174082      | North Central International LLC | 101-43121-430-42210 | 286.68    | Bushings For #110                                 |
|             | North Central International LLC |                     | 1,246.71  |                                                   |
| 174083      | On Target A & M Inc             | 603-49500-000-43090 | 179.37    | Utility Bills February 2022                       |
| 174083      | On Target A & M Inc             | 602-49480-000-43090 | 179.36    | Utility Bills February 2022                       |
| 174083      | On Target A & M Inc             | 601-49430-000-43090 | 179.36    | Utility Bills February 2022                       |
|             | On Target A & M Inc             |                     | 538.09    |                                                   |
| 0           | Orchard Trust Company           | 101-00000-000-21706 | 9,261.88  | PR Batch 00503.02.2022 MN Deferred Comp           |
| 0           | Orchard Trust Company           | 101-00000-000-21706 | 1,517.00  | PR Batch 00503.02.2022 Roth Deferred Compensation |
|             | Orchard Trust Company           |                     | 10,778.88 |                                                   |
| 174084      | Owatonna People's Press         | 101-45500-450-42191 | 206.75    | Newspaper Subscription For 2022                   |
|             | Owatonna People's Press         |                     | 206.75    |                                                   |
| 0           | Paape Companies Inc             | 101-45122-450-44010 | 101.00    | Created Holiday HVAC Settings for Building        |
|             | Paape Companies Inc             |                     | 101.00    |                                                   |
| 0           | Palan Michael                   | 602-49480-000-43310 | 62.00     | MRWA Per Diem                                     |
|             | Palan Michael                   |                     | 62.00     |                                                   |
| 174085      | PLEAA                           | 101-42110-420-44330 | 35.00     | Membership Dues / C Holm                          |
| 174085      | PLEAA                           | 101-42124-420-44330 | 35.00     | Membership Dues / J Bestul                        |
|             | PLEAA                           |                     | 70.00     |                                                   |

| Check Numbe | Last Name                               | Acct 1              | Amount     | Description                                        |
|-------------|-----------------------------------------|---------------------|------------|----------------------------------------------------|
| 174086      | Plunkett's Pest Control                 | 602-49450-000-44010 | 12.82      | Pest Control PWP                                   |
| 174086      | Plunkett's Pest Control                 | 101-43121-430-44010 | 123.15     | Pest Control PWP                                   |
| 174086      | Plunkett's Pest Control                 | 601-49430-000-44010 | 12.82      | Pest Control PWP                                   |
| 174086      | Plunkett's Pest Control                 | 603-49500-000-44010 | 1.82       | Pest Control PWP                                   |
|             | Plunkett's Pest Control                 |                     | 150.61     |                                                    |
| 174087      | Portable Power Systems                  | 602-49480-000-42110 | 92.18      | 12 Volt Batteries                                  |
|             | Portable Power Systems                  |                     | 92.18      |                                                    |
| 0           | Property Pros                           | 101-42700-420-43090 | 30.00      | Snow Removal / 22-0159                             |
|             | Property Pros                           |                     | 30.00      |                                                    |
| 0           | Public Employees Retirement Association | 101-00000-000-21705 | 20,372.31  | PR Batch 00503.02.2022 PERA Coordinated            |
| 0           | Public Employees Retirement Association | 101-00000-000-21705 | 16,933.29  | PR Batch 00503.02.2022 PERA Police & Fire          |
| 0           | Public Employees Retirement Association | 101-00000-000-21705 | 25,399.94  | PR Batch 00503.02.2022 PERA Police & Fire          |
| 0           | Public Employees Retirement Association | 101-00000-000-21705 | 17,655.90  | PR Batch 00503.02.2022 PERA Coordinated            |
|             | Public Employees Retirement Association |                     | 80,361.44  |                                                    |
| 0           | Quality Aviation Inc                    | 225-49810-430-43090 | 2,083.33   | Airport Maintenance Agreement                      |
| 0           | Quality Aviation Inc                    | 225-49810-430-43090 | 1,416.67   | Airport Management Agreement                       |
|             | Quality Aviation Inc                    |                     | 3,500.00   |                                                    |
| 0           | R C Bliss Inc                           | 101-42123-420-42210 | 436.20     | Alternator Assembly / #11                          |
| 0           | R C Bliss Inc                           | 101-42123-420-42210 | 43.87      | Gasket - Spark Plug / #14                          |
| 0           | R C Bliss Inc                           | 101-42121-420-42210 | 18.20      | Seal / #7                                          |
| 0           | R C Bliss Inc                           | 101-42123-420-42210 | 53.34      | Valve Assembly / #11                               |
| 0           | R C Bliss Inc                           | 101-42123-420-42210 | 5.19       | Spark Plug / #14                                   |
| 0           | R C Bliss Inc                           | 101-42123-420-42210 | -75.00     | Credit Invoice 5026490 -/ #11                      |
|             | R C Bliss Inc                           |                     | 481.80     |                                                    |
| 174088      | Redstone Construction LLC               | 469-43121-430-45300 | 129,469.46 | (2021-04) Pay Request 11                           |
|             | Redstone Construction LLC               |                     | 129,469.46 |                                                    |
| 174090      | Rice County                             | 101-45200-450-43090 | 350.00     | Admin Fees-2022 Mill Town Trail Joint Powers Board |
| 174089      | Rice County                             | 873-49499-000-44371 | 12,687.63  | Roberds Lake Sewer Collected December              |
| 174089      | Rice County                             | 873-49499-000-44371 | 7,350.26   | Roberds Lake Sewer Collected January               |

| Check Numbe | Last Name                      | Acct 1              | Amount    | Description                                           |
|-------------|--------------------------------|---------------------|-----------|-------------------------------------------------------|
|             | Rice County                    |                     | 20,387.89 |                                                       |
| 174091      | Rice County Historical Society | 101-41110-410-44383 | 6,500.00  | Civic/Non-Profit Funding                              |
|             | Rice County Historical Society |                     | 6,500.00  |                                                       |
| 0           | Rice County Recorder           | 401-43121-430-44370 | 46.00     | Record Deferred Assessment - 13th St NW               |
| 0           | Rice County Recorder           | 603-49500-000-43520 | 46.00     | Conservation Easement Recording Fees                  |
| 0           | Rice County Recorder           | 101-41910-410-43520 | 46.00     | Daikin Storm Water Maintenance Agreement              |
| 0           | Rice County Recorder           | 101-41910-410-43520 | 46.00     | Met Con 4th Addition Approve Preliminary & Final Plat |
| 0           | Rice County Recorder           | 603-49500-000-43520 | 46.00     | Stormwater Maintenance Agreement Recording Fees       |
|             | Rice County Recorder           |                     | 230.00    |                                                       |
| 174092      | Rice/Steele 911 Center         | 101-42123-420-43250 | 990.00    | MDC (11) Connection/ Logis 4th Qtr 2021               |
|             | Rice/Steele 911 Center         |                     | 990.00    |                                                       |
| 174093      | Riehm Steven                   | 601-00000-000-20200 | 116.02    | Refund Check 016190-001, 815 3 Ave SW                 |
|             | Riehm Steven                   |                     | 116.02    |                                                       |
| 174094      | River Bend Nature Center       | 101-41110-410-44383 | 5,000.00  | Non-Profit/Civic Organizations-2022 Funding           |
|             | River Bend Nature Center       |                     | 5,000.00  |                                                       |
| 174095      | Ronayne Terrance               | 601-00000-000-20200 | 39.56     | Refund Check 012871-000, 3 Mott Ave SE                |
|             | Ronayne Terrance               |                     | 39.56     |                                                       |
| 0           | Ronco Engineering Sales        | 101-43126-430-42110 | 160.37    | Hydraulic Hose Ends                                   |
|             | Ronco Engineering Sales        |                     | 160.37    |                                                       |
| 174096      | Safety-Kleen Systems Inc       | 101-43126-430-42110 | 103.15    | Parts Washer For Shop                                 |
|             | Safety-Kleen Systems Inc       |                     | 103.15    |                                                       |
| 174097      | Sanity Solutions Inc           | 101-41580-410-43095 | 661.97    | Azure Subscription 10/28/21-12/27/21                  |
|             | Sanity Solutions Inc           |                     | 661.97    |                                                       |



| Check Numbe | Last Name                       | Acct 1              | Amount     | Description                                       |
|-------------|---------------------------------|---------------------|------------|---------------------------------------------------|
| 0           | Schilling Supply Company        | 101-45200-450-42110 | 156.14     | Ice Melt                                          |
|             | Schilling Supply Company        |                     | 156.14     |                                                   |
| 0           | Selco                           | 101-45500-450-43250 | 3,696.23   | Basic Tech Fees & PC Support                      |
| 0           | Selco                           | 101-45500-450-42010 | 258.25     | Books Covers                                      |
|             | Selco                           |                     | 3,954.48   |                                                   |
| 174098      | Sherwin Williams Company #3037  | 101-43170-430-42110 | 77.38      | Pump Armor For Cleaning Sprayers                  |
|             | Sherwin Williams Company #3037  |                     | 77.38      |                                                   |
| 0           | ShofCorp LLC                    | 898-46310-000-43090 | 70.05      | TRACS Data Processing February 2022               |
|             | ShofCorp LLC                    |                     | 70.05      |                                                   |
| 0           | Short Elliott Hendrickson Inc   | 602-49480-000-45300 | 8,296.08   | Water Reclamation Facility Flood Mitigation       |
|             | Short Elliott Hendrickson Inc   |                     | 8,296.08   |                                                   |
| 174099      | Sirek Hydraulic Service Inc     | 101-43121-430-42210 | 697.10     | Hydraulic Hose #119                               |
| 174099      | Sirek Hydraulic Service Inc     | 101-42220-420-42210 | 215.71     | Hydraulic Filters for #2110                       |
|             | Sirek Hydraulic Service Inc     |                     | 912.81     |                                                   |
| 174100      | SJE Rhombus                     | 602-49480-000-45300 | 127,899.00 | SCADA Upgrade                                     |
|             | SJE Rhombus                     |                     | 127,899.00 |                                                   |
| 0           | Slechta Heather                 | 101-41320-410-44382 | 138.35     | 2021 Board and Commission Thank-You Gifts - Candy |
|             | Slechta Heather                 |                     | 138.35     |                                                   |
| 0           | Springbrook Holding Company LLC | 602-49450-000-44325 | 1,430.50   | Civic Pay Transaction Fees -January               |
| 0           | Springbrook Holding Company LLC | 601-49430-000-44325 | 1,430.50   | Civic Pay Transaction Fees -January               |
|             | Springbrook Holding Company LLC |                     | 2,861.00   |                                                   |
| 174101      | Star Sports & Apparel LLC       | 101-42210-420-42180 | 23.00      | Fire Dept Logo on Sweatshirts                     |
|             | Star Sports & Apparel LLC       |                     | 23.00      |                                                   |

| Check Numbe | Last Name                 | Acct 1              | Amount     | Description                                 |
|-------------|---------------------------|---------------------|------------|---------------------------------------------|
| 174102      | State Industrial Products | 602-49450-000-42110 | 45.66      | Car Wash Soap                               |
| 174102      | State Industrial Products | 603-49500-000-42110 | 6.49       | Car Wash Soap                               |
| 174102      | State Industrial Products | 601-49430-000-42110 | 45.66      | Car Wash Soap                               |
| 174102      | State Industrial Products | 101-43121-430-42110 | 438.74     | Car Wash Soap                               |
|             | State Industrial Products |                     | 536.55     |                                             |
| 174103      | State of Minnesota        | 101-43126-430-43140 | 30.00      | Pemrick Vehicle Inspection Decals           |
| 174103      | State of Minnesota        | 101-43126-430-43140 | 30.00      | Schmitz Vehicle Inspection Decals           |
|             | State of Minnesota        |                     | 60.00      |                                             |
| 174104      | Streicher's Inc.          | 101-42121-420-42410 | 182.97     | Holsters                                    |
|             | Streicher's Inc.          |                     | 182.97     |                                             |
| 0           | Struck Kelly              | 602-49450-000-43310 | 62.00      | MPCA Conference Per Diem                    |
|             | Struck Kelly              |                     | 62.00      |                                             |
| 174105      | Sturmer Josh              | 601-49430-000-44450 | 664.60     | Water Damage To Basement Claim              |
|             | Sturmer Josh              |                     | 664.60     |                                             |
| 174107      | T. Nelson Properties      | 601-00000-000-20200 | 19.66      | Refund Check 017470-081, 310 23 St NW Apt 6 |
| 174106      | T. Nelson Properties      | 601-00000-000-20200 | 11.21      | Refund Check 017470-079, 1106 Shumway Ct    |
|             | T. Nelson Properties      |                     | 30.87      |                                             |
| 174108      | The Joseph Company, Inc.  | 601-49430-000-45200 | 171,252.70 | Well House 5 Reconstruction                 |
|             | The Joseph Company, Inc.  |                     | 171,252.70 |                                             |
| 174109      | Thomson Reuters - West    | 101-42121-420-43090 | 433.44     | CLEAR Online Software                       |
|             | Thomson Reuters - West    |                     | 433.44     |                                             |
| 173985      | T-Mobile                  | 101-45500-450-43096 | 297.50     | Mobile Internet Hot Spots                   |
|             | T-Mobile                  |                     | 297.50     |                                             |
| 174110      | Tom's Lock & Key, LLC     | 101-42110-420-43090 | 60.00      | Switch Locks on 2 Office Doors / 2nd Floor  |
| 174110      | Tom's Lock & Key, LLC     | 101-45200-450-42110 | 18.00      | Keys                                        |

| Check Numbe | Last Name                       | Acct 1              | Amount    | Description                               |
|-------------|---------------------------------|---------------------|-----------|-------------------------------------------|
| 174110      | Tom's Lock & Key, LLC           | 241-46330-461-42110 | 12.00     | 912 SW 1st Street Rekey Locks 4 Keys      |
| 174110      | Tom's Lock & Key, LLC           | 241-46330-461-44010 | 90.00     | 912 SW 1st Street Rekey Locks             |
|             | Tom's Lock & Key, LLC           |                     | 180.00    |                                           |
| 174111      | Towmaster                       | 101-43126-430-42410 | 3,108.00  | Stands For Sanders                        |
|             | Towmaster                       |                     | 3,108.00  |                                           |
| 174112      | Triangle Automotive Machine Inc | 101-43121-430-43090 | 450.00    | Exhaust Filter Cleaning Street #110       |
|             | Triangle Automotive Machine Inc |                     | 450.00    |                                           |
| 174113      | Truck Center Companies East LLC | 101-43121-430-42210 | 69.62     | Bracket For Muffler #107                  |
| 174113      | Truck Center Companies East LLC | 101-43121-430-42210 | 14.94     | T Bolts / Street #110                     |
| 174113      | Truck Center Companies East LLC | 101-43121-430-42210 | 56.14     | Clevis Kit #306                           |
| 174113      | Truck Center Companies East LLC | 101-43121-430-42210 | 1.57      | Returned Clevis Kit & Bought Another #306 |
|             | Truck Center Companies East LLC |                     | 142.27    |                                           |
| 174114      | Turek Darrell R                 | 101-43125-430-43090 | 3,233.00  | Snow Hauling                              |
|             | Turek Darrell R                 |                     | 3,233.00  |                                           |
| 174115      | US Auto Force                   | 101-42123-420-42220 | 584.04    | Tires / #11                               |
|             | US Auto Force                   |                     | 584.04    |                                           |
| 0           | Valek Jim                       | 601-49430-000-43310 | 62.00     | AWWA Per Diem                             |
|             | Valek Jim                       |                     | 62.00     |                                           |
| 173986      | Verizon Wireless                | 603-49500-000-43210 | 210.06    | Data Air Cards- Storm                     |
| 173986      | Verizon Wireless                | 601-49430-000-43210 | 240.69    | Data Air Cards- Water                     |
| 173986      | Verizon Wireless                | 101-42220-420-43210 | 139.40    | Data Fire Ipads (In Fire Trucks)          |
| 173986      | Verizon Wireless                | 101-42210-420-43210 | 35.01     | Data Fire Chief                           |
| 173986      | Verizon Wireless                | 602-49450-000-43210 | 70.02     | Data Air Cards- Sewer                     |
| 173986      | Verizon Wireless                | 101-42110-420-43210 | 70.02     | Data/Admin Ipad                           |
| 173986      | Verizon Wireless                | 902-00000-000-23935 | 1,817.68  | Data Charges 01/29/2022-02/28/2022        |
| 173986      | Verizon Wireless                | 101-43121-430-43210 | 35.01     | Data Street Sign Shop Devices             |
| 173986      | Verizon Wireless                | 101-42220-420-43210 | 35.01     | Data Fire Captains                        |
| 173986      | Verizon Wireless                | 902-00000-000-23935 | -1,817.68 | Data Charges 01/29/2022-02/28/2022        |
| 173986      | Verizon Wireless                | 101-42123-420-43210 | 840.96    | Data Air Cards - MDC                      |

| Check Numbe | Last Name                      | Acct 1              | Amount   | Description                                      |
|-------------|--------------------------------|---------------------|----------|--------------------------------------------------|
| 173986      | Verizon Wireless               | 602-49480-000-43210 | 66.48    | WWTP Phones                                      |
| 173986      | Verizon Wireless               | 101-45140-450-43210 | 35.01    | Data Community Center Youth Sports               |
| 173986      | Verizon Wireless               | 101-41580-410-43210 | 40.01    | Data -IT                                         |
|             | Verizon Wireless               |                     | 1,817.68 |                                                  |
| 0           | Virg's Appliance Service Inc   | 241-46330-461-42110 | 100.95   | 1319 NW 7th Street Refrigerator Gasket           |
| 0           | Virg's Appliance Service Inc   | 241-46330-461-44010 | 85.00    | 1319 NW 7th Street Refrigerator Gasket Repair    |
| 0           | Virg's Appliance Service Inc   | 898-46310-000-44010 | 85.00    | Laundry Dryer Vents Cleaned                      |
|             | Virg's Appliance Service Inc   |                     | 270.95   |                                                  |
| 174116      | Wal-Mart                       | 101-42220-420-42110 | 12.97    | HDMI Cable                                       |
| 174116      | Wal-Mart                       | 101-42210-420-42110 | 18.94    | Facial Tissue                                    |
|             | Wal-Mart                       |                     | 31.91    |                                                  |
| 174117      | Waste Management of WI-MN      | 101-45500-450-43840 | 119.90   | Buckham Center - 11 Division St E                |
| 174117      | Waste Management of WI-MN      | 101-45200-450-43840 | 87.75    | TeePee Tonka 10 3rd Ave NE                       |
| 174117      | Waste Management of WI-MN      | 101-45126-450-43840 | 21.65    | Washington Rec Center - 117 Shumway Ave          |
| 174117      | Waste Management of WI-MN      | 602-49480-000-43840 | 1,263.02 | Wastewater Reclamation Facility - 214 14th St NE |
| 174117      | Waste Management of WI-MN      | 101-45200-450-43840 | 105.30   | Dog Park/White Sands - 900 Lyndale Ave           |
| 174117      | Waste Management of WI-MN      | 101-45200-450-43840 | 365.28   | Central Ave 1/1/22-1/31/22                       |
| 174117      | Waste Management of WI-MN      | 602-49450-000-43840 | 63.84    | PW Facility - 1200 Belview Tr                    |
| 174117      | Waste Management of WI-MN      | 225-49810-430-43840 | 117.75   | Airport - 3401 Hwy 21 W                          |
| 174117      | Waste Management of WI-MN      | 101-45200-450-43840 | 40.96    | Parking Lot Behind Post Office                   |
| 174117      | Waste Management of WI-MN      | 101-41940-410-43840 | 107.75   | City Hall - 208 1st Ave NW                       |
| 174117      | Waste Management of WI-MN      | 101-43121-430-43840 | 613.40   | PW Facility - 1200 Belview Tr                    |
| 174117      | Waste Management of WI-MN      | 601-49430-000-43840 | 63.84    | PW Facility - 1200 Belview Tr                    |
| 174117      | Waste Management of WI-MN      | 101-42110-420-43840 | 115.10   | Police - 25 4th St NW                            |
| 174117      | Waste Management of WI-MN      | 101-45200-450-43840 | 795.60   | North Alexander Park - 1810 2nd Ave NW           |
| 174117      | Waste Management of WI-MN      | 101-42210-420-43840 | 178.38   | Fire - 122 2nd St NW                             |
| 174117      | Waste Management of WI-MN      | 101-45122-450-43840 | 119.89   | Community Center - 15 Division St W              |
| 174117      | Waste Management of WI-MN      | 101-45127-450-43840 | 175.50   | Soccer Field - 704 17th St SW                    |
| 174117      | Waste Management of WI-MN      | 603-49500-000-43840 | 9.08     | PW Facility - 1200 Belview Tr                    |
|             | Waste Management of WI-MN      |                     | 4,363.99 |                                                  |
| 174118      | Water Conservation Service Inc | 601-49430-000-43090 | 1,014.77 | Watermain Leak Detection Ravine St.              |
|             | Water Conservation Service Inc |                     | 1,014.77 |                                                  |
| 174119      | Winjum Roy                     | 601-00000-000-20200 | 95.06    | Refund Check 010459-002, 1220 4 St NW B          |

| Check Numbe | Last Name   | Acct 1              | Amount     | Description                                        |
|-------------|-------------|---------------------|------------|----------------------------------------------------|
|             | Winjum Roy  |                     | 95.06      |                                                    |
| 174120      | Woo Kit     | 601-00000-000-20200 | 84.59      | Refund Check 010164-061, 315 8 St NW               |
|             | Woo Kit     |                     | 84.59      |                                                    |
| 174121      | Xcel Energy | 101-45122-450-43810 | 1,106.43   | 302825421 19 Division St W                         |
| 174121      | Xcel Energy | 101-43160-430-43810 | -45.52     | 302767481 210 3 St NE St Light HP                  |
| 174121      | Xcel Energy | 225-49810-430-43830 | 386.57     | 51-0325544-5 Hangar 910G - Rental                  |
| 174121      | Xcel Energy | 101-43160-430-43810 | 20.24      | 303661815 495 Heritage Pl                          |
| 174121      | Xcel Energy | 101-45125-450-43810 | 559.77     | 303727721 1830 2 Ave NW Aquatic Center             |
| 174121      | Xcel Energy | 101-43160-430-43810 | 15.07      | 304087990 510 2 Ave NW Carnival                    |
| 174121      | Xcel Energy | 603-49500-000-43810 | 13.52      | 304051816 1200 Belview Trl                         |
| 174121      | Xcel Energy | 101-43170-430-43810 | 285.79     | 303396625 27 Division St E Signal Light            |
| 174121      | Xcel Energy | 101-42500-420-43810 | 4.32       | 167157 1203 Parshall St                            |
| 174121      | Xcel Energy | 602-49480-000-43830 | 17,719.73  | 302858086 214 14 St NE                             |
| 174121      | Xcel Energy | 601-49430-000-43830 | 501.30     | 302971552 824 7th St Nw Water Works                |
| 174121      | Xcel Energy | 902-00000-000-23935 | -98,709.79 | Electricity Bill-February                          |
| 174121      | Xcel Energy | 101-45200-450-43810 | 24.59      | 304850239 TeePee Tonka Park Tunnel                 |
| 174121      | Xcel Energy | 602-49450-000-43810 | 26.37      | 302412146 1901 7 St NW Lift Station                |
| 174121      | Xcel Energy | 101-45200-450-43810 | 19.65      | 51-0013096682-1 705 3 Ave NW-Wapacuta Park Shelter |
| 174121      | Xcel Energy | 241-46330-461-43830 | 38.82      | 1812 Shumway Vacant Gas Thru 2/07/22               |
| 174121      | Xcel Energy | 101-42210-420-43810 | 386.96     | 302527702 122 2 St NW-Fire Hall                    |
| 174121      | Xcel Energy | 101-45200-450-43810 | 22.70      | 302165394 415 2nd Ave SW Wapacuta Pk               |
| 174121      | Xcel Energy | 601-49430-000-43810 | 35.49      | 51-0013092616-3 812 8 Ave NW Bldg B-WTP            |
| 174121      | Xcel Energy | 101-43160-430-43810 | 113.09     | 51-0012965373-9 1190 Hwy 60 W Street Light         |
| 174121      | Xcel Energy | 601-49430-000-43810 | 10,070.49  | 303329691 824 7 St NW Pump Water                   |
| 174121      | Xcel Energy | 101-45200-450-43830 | 131.35     | 304017445 900 Lyndale Ave N                        |
| 174121      | Xcel Energy | 101-43160-430-43810 | 119.07     | 304157645 3305 Highway 60                          |
| 174121      | Xcel Energy | 101-43160-430-43810 | 59.79      | 51-0012926306-6 419 8 Ave NW-8 Ave Signal Sys.     |
| 174121      | Xcel Energy | 602-49450-000-43810 | 25.40      | 303333605 410 Frink Ave Lift Station               |
| 174121      | Xcel Energy | 602-49450-000-43810 | 22.36      | 302794134 98 3 Ave NW Viaduct Lift Stati           |
| 174121      | Xcel Energy | 602-49450-000-43810 | 95.09      | 304051816 1200 Belview Trl                         |
| 174121      | Xcel Energy | 101-45200-450-43810 | -49.60     | 304017445 900 Lyndale Ave N                        |
| 174121      | Xcel Energy | 101-45126-450-43810 | 24.87      | 302492805 117 Shumway-Washington Center            |
| 174121      | Xcel Energy | 101-45126-450-43810 | 19.12      | 171746 117 Shumway Lighting                        |
| 174121      | Xcel Energy | 101-43170-430-43810 | 78.81      | 303446090 1418 Divsion St W Signal Light           |
| 174121      | Xcel Energy | 101-45200-450-43810 | 18.92      | 303683055 100 TP Tonka Security                    |
| 174121      | Xcel Energy | 101-45200-450-43810 | -4.78      | 303510224 Central Park Band Stand                  |
| 174121      | Xcel Energy | 101-45500-450-43810 | 19.96      | 302342287 11 Division St E Security                |
| 174121      | Xcel Energy | 241-46330-461-43810 | 30.57      | 912 SW 1st Street Vacant Electric Thru 2/06/22     |
| 174121      | Xcel Energy | 101-43160-430-43810 | 59.50      | 51-0012926306-6 415/430 2 Ave NW-2 Ave Signal Sys. |

| Check Numbe | Last Name   | Acct 1              | Amount     | Description                                          |
|-------------|-------------|---------------------|------------|------------------------------------------------------|
| 174121      | Xcel Energy | 101-45122-450-43810 | 34.86      | 154794 16 Central Ave                                |
| 174121      | Xcel Energy | 101-45200-450-43810 | 15.07      | 303920032 540 2nd Ave NW                             |
| 174121      | Xcel Energy | 601-49430-000-43810 | 95.09      | 304051816 1200 Belview Trl                           |
| 174121      | Xcel Energy | 101-45200-450-43810 | 8.54       | 302321102 1000 7 Ave SW-S Alex Sec                   |
| 174121      | Xcel Energy | 101-42500-420-43810 | 4.32       | 154013 1851 220 St E CD Siren                        |
| 174121      | Xcel Energy | 902-00000-000-23935 | 98,709.79  | Electric Bill-February                               |
| 174121      | Xcel Energy | 101-45122-450-43830 | 1,285.74   | 303402179 16 Central Ave                             |
| 174121      | Xcel Energy | 101-45122-450-43810 | 3,714.01   | 303273787 15 Central Ave Load Profile                |
| 174121      | Xcel Energy | 241-46330-461-43810 | 43.57      | 519 Lincoln Ave Vacant Electric Thru 1/26/22         |
| 174121      | Xcel Energy | 225-49810-430-43830 | 147.33     | 51-0325546-7 Hangar 910B - City                      |
| 174121      | Xcel Energy | 101-45500-450-43830 | 5,404.57   | 302342287 11 Division St E 70%                       |
| 174121      | Xcel Energy | 101-43160-430-43810 | 15.07      | 303328788 1600 30 St NW                              |
| 174121      | Xcel Energy | 101-42500-420-43810 | 8.96       | 146104 920 9 Ave SW CD Siren                         |
| 174121      | Xcel Energy | 101-43160-430-43810 | 41.15      | 51-0012926306-6 402 Central-Central Ave Signal Sys   |
| 174121      | Xcel Energy | 101-45122-450-43830 | 2,316.24   | 302342287 Boiler Heat Line 30%                       |
| 174121      | Xcel Energy | 101-45500-450-43810 | 869.20     | 302342287 11 Division St E                           |
| 174121      | Xcel Energy | 602-49450-000-43830 | 536.38     | 304051816 1200 Belview Trl                           |
| 174121      | Xcel Energy | 101-42110-420-43830 | 3,142.33   | 303688424 25 4th St NW                               |
| 174121      | Xcel Energy | 101-45200-450-43810 | 28.53      | 303683055 100 Tee Pee Tonka Park                     |
| 174121      | Xcel Energy | 101-43160-430-43810 | 32.82      | 304116512 1000 Lyndale Ave S                         |
| 174121      | Xcel Energy | 602-49450-000-43810 | 32.80      | 303203605 319 Lind St Lift Station                   |
| 174121      | Xcel Energy | 437-41940-410-43810 | 249.46     | 303440015 217 Mill Street - Garage                   |
| 174121      | Xcel Energy | 101-45126-450-43830 | 2,388.77   | 302971175 117 Shumway Washington Center              |
| 174121      | Xcel Energy | 101-45200-450-43810 | 1.18       | 303239611 Sr High Tennis Courts                      |
| 174121      | Xcel Energy | 602-49480-000-43810 | 16,357.37  | 304239286 214 14th St NE                             |
| 174121      | Xcel Energy | 101-43160-430-43810 | 20,375.58  | 51-4930975-3 Street Lighting                         |
| 174121      | Xcel Energy | 101-43170-430-43810 | 106.71     | 302531059 103 3 St NE Signal Light                   |
| 174121      | Xcel Energy | 602-49450-000-43810 | 55.62      | 303670994 1090 Cannon Circle Lift Station            |
| 174121      | Xcel Energy | 101-43121-430-43830 | 5,153.91   | 304051816 1200 Belview Trl                           |
| 174121      | Xcel Energy | 101-43160-430-43810 | 13.33      | 304157632 1602 2nd Ave NW                            |
| 174121      | Xcel Energy | 603-49500-000-43830 | 76.27      | 304051816 1200 Belview Trl                           |
| 174121      | Xcel Energy | 225-49810-430-43830 | 28.49      | 302414965 3401 Hwy 21 W                              |
| 174121      | Xcel Energy | 101-45200-450-43810 | 539.01     | 302576466 1815 Alexander Dr                          |
| 174121      | Xcel Energy | 602-49450-000-43830 | 294.58     | 302458578 828 8 Ave NW Park Shop                     |
| 174121      | Xcel Energy | 601-49430-000-43810 | 292.47     | 51-0012893015-3 812 8 Ave NW-WTP                     |
| 174121      | Xcel Energy | 101-43160-430-43810 | 224.97     | 51-0012776641-3 218 3 St NW/129 4 St NW Street Light |
| 174121      | Xcel Energy | 898-46310-000-43810 | 595.26     | Electric Thru 02/09/2022                             |
| 174121      | Xcel Energy | 902-00000-000-23935 | -23,902.53 | Electric Bill                                        |
| 174121      | Xcel Energy | 601-49430-000-43810 | 1,208.22   | 302814303 1217 Parshall Reservoir #2                 |
| 174121      | Xcel Energy | 101-42500-420-43810 | 25.91      | 303930334 Fairgrounds/300 Western                    |
| 174121      | Xcel Energy | 602-49450-000-43810 | 39.29      | 302346525 3030 Hwy 60 W Lift Station                 |
| 174121      | Xcel Energy | 101-42500-420-43810 | 17.59      | 304214955 930 4th Ave NW Siren                       |
| 174121      | Xcel Energy | 101-42110-420-43810 | 3,757.97   | 303688424 25 4th St NW                               |

| Check Numbe | Last Name   | Acct 1              | Amount    | Description                                               |
|-------------|-------------|---------------------|-----------|-----------------------------------------------------------|
| 174121      | Xcel Energy | 602-49450-000-43810 | 50.23     | 302976387 1301 Willow St Lift Station                     |
| 174121      | Xcel Energy | 602-49480-000-43810 | 15.07     | 302940983 502 3rd Ave NW                                  |
| 174121      | Xcel Energy | 101-43170-430-43810 | 8.96      | 156258 117 Shumway CD Siren                               |
| 174121      | Xcel Energy | 101-42210-420-43830 | 1,937.73  | 302350193 122 2 St NW Fire Hall                           |
| 174121      | Xcel Energy | 101-45125-450-43820 | 182.79    | 303727721 1830 2 Ave NW Aquatic Center                    |
| 174121      | Xcel Energy | 225-49810-430-43830 | 218.40    | 51-0325271-5 Hangar 910A - City                           |
| 174121      | Xcel Energy | 241-46330-461-43810 | 18.07     | 910-920 SW 1st Street Parking Lot Electric Thru 2/06/2022 |
| 174121      | Xcel Energy | 241-46330-461-43810 | 33.18     | 1526 Western Ave Parking Lot Electric Thru 2/03/22        |
| 174121      | Xcel Energy | 902-00000-000-23935 | 23,902.53 | Electric Bill                                             |
| 174121      | Xcel Energy | 101-43160-430-43810 | 6.89      | 51-0010353780-3 1690 Hwy 60 W-Street Lighting             |
| 174121      | Xcel Energy | 241-46330-461-43810 | 11.80     | 1812 Shumway Vacant Electric Thru 2/07/22                 |
| 174121      | Xcel Energy | 101-45200-450-43830 | 172.27    | 302627100 Jefferson Warming House                         |
| 174121      | Xcel Energy | 601-49430-000-43810 | 6,216.69  | 303929972 1904 Fairground Dr                              |
| 174121      | Xcel Energy | 101-45127-450-43810 | 55.23     | 304160080 705 17th St SW                                  |
| 174121      | Xcel Energy | 101-42500-420-43810 | 4.32      | 178539 2613A Hulett Court                                 |
| 174121      | Xcel Energy | 101-41940-410-43810 | 1,702.06  | 303683323 208 1 Ave NW                                    |
| 174121      | Xcel Energy | 101-42500-420-43810 | 8.96      | 164184 930 4th CD Siren                                   |
| 174121      | Xcel Energy | 601-49430-000-43830 | 536.38    | 304051816 1200 Belview Trl                                |
| 174121      | Xcel Energy | 602-49450-000-43810 | 20.17     | 302772185 1150 Willow Lift Station                        |
| 174121      | Xcel Energy | 101-43170-430-43810 | 20.59     | 304131503 2200 30th St NW                                 |
| 174121      | Xcel Energy | 241-46330-461-43830 | 75.43     | 519 Lincoln Ave Vacant Gas Thru 1/26/22                   |
| 174121      | Xcel Energy | 101-43121-430-43810 | 913.73    | 304051816 1200 Belview Trl                                |
| 174121      | Xcel Energy | 101-43170-430-43810 | -25.97    | 303691980 2219 Grant St Lift Station                      |
| 174121      | Xcel Energy | 601-49430-000-43810 | 4,489.81  | 302969048 350 Alexander Park Well #6                      |
| 174121      | Xcel Energy | 101-45200-450-43810 | 23.63     | 303659432 618 9 Ave SW Sledding Hill                      |
| 174121      | Xcel Energy | 101-43160-430-43810 | 29.31     | 304116511 800 Lyndale Ave S                               |
| 174121      | Xcel Energy | 101-43160-430-43810 | 59.11     | 51-0012926306-6 328 4 St NW-4 Ave NW Signal Sys.          |
| 174121      | Xcel Energy | 437-41940-410-43810 | 15.07     | 302880124 217 Mill St - Diesel Plt                        |
| 174121      | Xcel Energy | 101-45200-450-43810 | 403.90    | 302261595 920 9 Ave SW                                    |
| 174121      | Xcel Energy | 101-43160-430-43810 | 165.40    | 51-0012776642-4 720 4 St NW Street Light Feed Point       |
| 174121      | Xcel Energy | 602-49450-000-43810 | 33.97     | 51-0012509758-8 1321 Matteson St-Lift Station             |
| 174121      | Xcel Energy | 101-43170-430-43810 | 41.47     | 303453265 1500 7 St NW Signal Light                       |
| 174121      | Xcel Energy | 898-46310-000-43830 | 1,799.82  | Gas Thru 2/09/2022                                        |
| 174121      | Xcel Energy | 101-43160-430-43810 | 20.22     | 51-5358630-4 45 State Ave Lighting                        |
| 174121      | Xcel Energy | 101-43160-430-43810 | 27.88     | 304116510 1904 Grant St NW                                |
| 174121      | Xcel Energy | 101-45200-450-43810 | 26.23     | 175957 500 Maple Lawn Cartway                             |
| 174121      | Xcel Energy | 101-41940-410-43830 | 1,591.71  | 303640982 208 1 Ave NW City Hall                          |
| 174121      | Xcel Energy | 101-43170-430-43810 | 29.73     | 302525247 4050 Hwy 60 W                                   |
| 174121      | Xcel Energy | 437-41940-410-43830 | 869.38    | 303440015 217 Mill Street - Garage                        |
| 174121      | Xcel Energy | 437-41940-410-43810 | 201.37    | 302678011 217 Mill St                                     |
| 174121      | Xcel Energy | 101-45126-450-43810 | 70.55     | 303373970 117 Shumway Load Profile                        |
| 174121      | Xcel Energy | 225-49810-430-43830 | 1,619.04  | 51-0013139038-3 3401 Hwy 21 W                             |
| 174121      | Xcel Energy | 241-46330-461-43830 | 75.68     | 912 SW 1st Street Vacant Gas Thru 2/06/22                 |

| Check Numbe | Last Name                   | Acct 1              | Amount       | Description                                                 |
|-------------|-----------------------------|---------------------|--------------|-------------------------------------------------------------|
| 174121      | Xcel Energy                 | 101-43160-430-43810 | 23.91        | 51-0013749706-5 New Bridge Lights 2nd Ave Bridge            |
|             | Xcel Energy                 |                     | 125,334.52   |                                                             |
| 174122      | XPO Logistics Freight, Inc. | 225-49810-430-42210 | 1,253.09     | Snow Plow Parts                                             |
|             | XPO Logistics Freight, Inc. |                     | 1,253.09     |                                                             |
| 174123      | Yesuf Ardo                  | 241-46330-461-43090 | 192.50       | Somalian Interpreter Service 8/25/21 to 1/13/22 462 Minutes |
|             | Yesuf Ardo                  |                     | 192.50       |                                                             |
|             |                             |                     | 1,132,689.43 |                                                             |





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve 1-4 Day Temporary On-Sale Intoxicating Liquor License

---

### Background:

Lisa Moon, on behalf of Bethlehem Academy, submitted an application for a 1-4 Day Temporary On-Sale Liquor License for an event that will be held on April 9, 2022 at Bethlehem Academy.

### Recommendation:

Approve 1-4 Day Liquor License Application.

### Attachments:

1. 1-4 Day License Application - BA



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

|                                                     |            |                                                                                                                                                                                   |                                 |
|-----------------------------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Name of organization<br><b>Bethlehem Academy</b>    |            | Date organized<br><b>1865</b>                                                                                                                                                     |                                 |
| Address<br><b>105 3rd Ave SW</b>                    |            | City<br><b>Faribault</b>                                                                                                                                                          | State<br><b>Minnesota</b>       |
|                                                     |            | Zip Code<br><b>55021</b>                                                                                                                                                          |                                 |
| Name of person making application<br><b>Wm Moon</b> |            | Business phone<br><b>507-334-3948</b>                                                                                                                                             | Home phone<br><b>[REDACTED]</b> |
| Date(s) of event<br><b>04/09/2022</b>               |            | Type of organization<br><input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit |                                 |
| Organization officer's name                         |            | City                                                                                                                                                                              | State                           |
| <input checked="" type="checkbox"/> Melinda Reeder  | Montgomery | Minnesota                                                                                                                                                                         | 56069                           |
| <input checked="" type="checkbox"/> Wm Moon         | Faribault  | Minnesota                                                                                                                                                                         | 55021                           |
| <input checked="" type="checkbox"/> Kathy Nass      | Faribault  | Minnesota                                                                                                                                                                         | 55021                           |
| <input checked="" type="checkbox"/> Mike Donkers    | Faribault  | Minnesota                                                                                                                                                                         | 55021                           |
| <input type="button" value="Add New Officer"/>      |            |                                                                                                                                                                                   |                                 |

Location where permit will be used. If an outdoor area, describe.

**Bethlehem Academy** **Gymnasium/outdoors on back lawn**  
**105 3rd Ave SW**  
**Faribault MN 55021**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

[REDACTED]

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

|                         |                            |
|-------------------------|----------------------------|
| <b>Faribault / Rice</b> |                            |
| City/County             | Date Approved              |
| <b>35.-</b>             |                            |
| City Fee Amount         | Permit Date                |
|                         |                            |
| Date Fee Paid           | City/County E-mail Address |

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-038 Approve Appointments of Board and Commission Members

---

### Background:

There are currently vacancies on City Board and Commissions. The City Council reviewed applications of those interested in filling those vacancies at their February 15, 2022 City Council Work Session. Travis Kath was recommended for appointment to the Housing and Redevelopment Authority and Kyle Murphy was recommended to serve on the Peter Smith Advisory Committee. Due to the retirement of Paul Froman, an opening for City Staff became available on the Ice Arena Board, Parks and Recreation Director Paul Peanasky was recommended to fill the vacancy.

### Recommendation:

Approve Resolution 2022-038 Approve Appointments of Board and Commission Members.

### Attachments:

1. Resolution 2022-038 Approve Appointments of Committee, Board, and Commission Members
2. 2022 Working List - Committees-Boards-Commissions - Copy

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-038**

#### **APPROVE APPOINTMENTS OF COMMITTEE, BOARD, AND COMMISSION MEMBERS**

**WHEREAS**, there exist numerous vacancies for committees, boards, and commissions for the City of Faribault; and

**WHEREAS**, the City received applications from individuals interested in serving on these committees, boards, and commissions; and

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council hereby appoints the following individuals to listed committee, board, or commission with the date of term expiration as identified:

| <u>Appointee</u> | <u>Board/Commission</u>             | <u>Expiration</u> |
|------------------|-------------------------------------|-------------------|
| Kath, Travis     | Housing and Redevelopment Authority | 1/31/2027         |
| Murphy, Kyle     | Peter Smith Advisory Committee      | 1/31/2024         |
| Peanasky, Paul   | Ice Arena Board                     | 1/31/2023         |

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## 2022 COUNCIL-APPOINTED BOARD AND COMMISSION MEMBERS

**AIRPORT ADVISORY BOARD** – Ch. 3, Art. II, City Code of Ordinances (Ord. A-368, 76-09, 95-19, 2021-1); Seven (7) members (a minimum of 5 members who reside or work in the city, and up to 2 residents of the county); Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

|                                          | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|------------------------------------------|------------------|-------------|-------------------|
| 1. Tom Waarvik                           | 02/09/93         | 3 yrs.      | 1/31/2023         |
| 2. (James) Carl Hooper (county resident) | 09/13/01         | 3 yrs.      | 1/31/2023         |
| 3. Doug Nelson                           | 05/23/17         | 3yrs.       | 1/31/2023         |
| 4. Mike Brown, Sr.                       | 12/22/09         | 3 yrs.      | 1/31/2024         |
| 5. (Robert) Pete Johnson                 | 04/27/76         | 3 yrs.      | 1/31/2024         |
| 6. Stein Bruch                           | 01/25/22         | 3 yrs.      | 1/31/2025         |
| 7. William Smith                         | 02/12/19         | 3 yrs.      | 1/31/2025         |

- Airport Manager: Gerald Serres
- Meetings: Monthly, third Wednesday at 7:00 a.m., Airport Board Room
- City Staff & Agenda Contact: Travis Block, Public Works Director

**JOINT AIRPORT ZONING BOARD (CITY REPRESENTATIVES)** – Ch. 3, Art. III, City Code of Ordinances (Res. 2011-016, MN §360.063(3)); In cooperation w/Rice Co, Cannon City Twp., Wells Twp., establishes, administers, and enforces zoning laws for the area surrounding the airport and for the protection of the airport and the public.

|                                             | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|---------------------------------------------|------------------|-------------|-------------------|
| 1. Chuck Ackman (Planning Commission Rep)   | 02/08/11         | indefinite  | ---               |
| 2. Tom Waarvik (Airport Advisory Board Rep) | 02/08/11         | indefinite  | ---               |

- Meetings: As Needed, City Hall Public Meeting Room
- City Staff & Agenda Contact: David Wanberg, City Planner
- Board Appointed Chairperson: **OPEN**

**CHARTER COMMISSION** –Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge.

|                  | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|------------------|------------------|-------------|-------------------|
| 1. Kymn Anderson | 05/24/11         | 4 yrs.      | 12/31/2022        |
| 2. Dan Behrens   | 05/24/11         | 4 yrs.      | 12/31/2022        |
| 3. Kay Duchene   | 01/22/19         | 4 yrs.      | 12/31/2022        |
| 4. John Jasinski | 05/24/11         | 4 yrs.      | 12/31/2022        |
| 5. Pat Rice      | 05/24/11         | 4 yrs.      | 12/31/2022        |
| 6. Chuck Ackman  | 05/24/11         | 4 yrs.      | 12/31/2024        |

|                               |          |        |            |
|-------------------------------|----------|--------|------------|
| 7. Daniel Burns               | 05/24/11 | 4 yrs. | 12/31/2024 |
| 8. David Albers               | 05/23/17 | 4 yrs. | 12/31/2024 |
| 9. Tom Spooner (Council rep.) | 01/12/21 | 4 yrs. | 12/31/2024 |

- Meetings: as scheduled (at least once annually)
- City Staff & Agenda Contact: Tim Murray, City Administrator

**CHILDREN'S FUND (AQUATIC CENTER) BOARD** –Resolution 2003-226; Advises City Council and staff on the Aquatic Center Scholarship fund monies.

|                      | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|----------------------|------------------|-------------|-------------------|
| 1. Chad Christiansen | 02/04/20         | 3 yrs.      | 1/31/2023         |
| 2. Ken Hubert        | 03/27/18         | 3 yrs.      | 1/31/2024         |
| 3. OPEN              |                  | 3 yrs.      | 1/31/2025         |

- Meetings: Annually (and otherwise if needed)
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**ECONOMIC DEVELOPMENT AUTHORITY** – Enabling Resolution 2016-239 (Res. 86-77, 2001-98, 2005-35, and 2008-015); The EDA has authority to take action on economic development programs for business and industry. The EDA manages tax increment financing districts and multiple grant and loan programs. Its powers are defined by state law.

|                                       | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|---------------------------------------|------------------|-------------|-------------------|
| 1. Mayor Kevin Voracek (Council Rep.) | 01/08/19         | 4 yrs.      | 1/14/2025         |
| 2. Janna Viscomi (Council Rep.)       | 01/08/19         | 4 yrs.      | 1/10/2023         |
| 3. Matthew Drevlow                    | 05/23/17         | 6 yrs.      | 1/24/2023         |
| 4. Grant Forsythe*                    | 11/09/21         | 6 yrs.      | 1/24/2023         |
| 5. Rodney Gramse                      | 02/11/14         | 6 yrs.      | 1/28/2025         |
| 6. Will Fort*                         | 08/24/21         | 6 yrs.      | 1/26/2027         |
| 7. David Campbell                     | 01/25/22         | 6 yrs.      | 1/25/2028         |

\*Appointed to partial term to fill vacancy due to resignation

- Meetings: Monthly, third Thursday at 7:00 a.m., City Hall Public Meeting Room
- City Staff & Agenda Contact: Deanna Kuennen, Community and Economic Development Director

**ENVIRONMENTAL COMMISSION** – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City's economic and social environments.

|                     | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|---------------------|------------------|-------------|-------------------|
| 1. Richard Huston   | 04/14/20         | 3 yrs.      | 1/31/2023         |
| 2. Emily Nesvold    | 04/14/20         | 3 yrs.      | 1/31/2023         |
| 3. Roger Steinkamp  | 04/14/20         | 3 yrs.      | 1/31/2023         |
| 4. Claudia Garcia   | 01/26/21         | 3 yrs.      | 1/31/2024         |
| 5. Sonny Wasilowski | 01/26/21         | 3 yrs.      | 1/31/2024         |
| 6. Katy Anderegg    | 01/25/22         | 3 yrs.      | 1/31/2025         |
| 7. Martha Brown     | 01/25/22         | 3 yrs.      | 1/31/2025         |

- Meetings: Monthly, fourth Monday at 6:00 p.m., City Hall Public Meeting Room
- City Staff & Agenda Contact: David Wanberg, City Planner

**HERITAGE PRESERVATION COMMISSION** - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members)

The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. Must be a City resident (per MN Stat. 471.193, Subd. 5). The Commission is actively involved in a variety of educational efforts that highlight Faribault's past.

|                  | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|------------------|------------------|-------------|-------------------|
| 1. Karl Vohs     | 07/22/08         | 3 yrs.      | 1/31/2023         |
| 2. David Sauer   | 01/14/20         | 3 yrs.      | 1/31/2023         |
| 3. Sam Temple    | 01/14/20         | 3 yrs.      | 1/31/2023         |
| 4. Ron Dwyer     | 02/23/21         | 3 yrs.      | 1/31/2024         |
| 5. Cori Weems    | 01/26/21         | 3 yrs.      | 1/31/2024         |
| 6. Rob Kuhlman   | 01/25/22         | 3 yrs.      | 1/31/2025         |
| 7. Lee Nordmeyer | 04/14/20         | 3 yrs.      | 1/31/2025         |

- Meetings: Monthly, third Wednesday at 6:00 pm, City Hall Public Meeting Room
- City Staff & Agenda Contact: Peter Waldock, Planning Coordinator

**HOUSING AND REDEVELOPMENT AUTHORITY** – Resolution 2001-029, MN Statute 469.003; Per State law the HRA handles a variety of housing programs. It also manages public housing units and Robinwood Manor senior housing. Seven members, including one councilmember. Must be a resident of the city. Limited to maximum of three (3) consecutive five (5) year terms for a total of fifteen (15) years.

|                           | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|---------------------------|------------------|-------------|-------------------|
| 1. Jon Wood (Council rep) | 01/11/22         | 1 yr.       | 1/31/2023         |
| 2. Matt Speckhals         | 04/26/16         | 5 yrs.      | 1/31/2024         |
| 3. Brendan Kennedy        | 03/01/15         | 5 yrs.      | 1/31/2025         |
| 4. Loni Ahlers            | 02/26/13         | 5 yrs.      | 1/31/2026         |
| 5. Narren Brown           | 01/22/19         | 5 yrs.      | 1/31/2026         |
| 6. Travis McColley        | 11/09/21         | 5 yrs.      | 1/31/2027         |
| 7. Travis Kath            | 02/22/22         | 5 yrs.      | 1/31/2027         |

- Meetings: Monthly, second Monday at 6:00pm, City Hall Public Meeting Room
- City Staff & Agenda Contact: Deanna Kuennen, Community and Economic Development Director

**ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS** - The Ice Arena Board makes decisions regarding maintenance and operation for the Faribault Ice Arena, which is jointly owned by the City, School District, and Hockey Association, which each appoint three members to this board.

|                                      | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------------------|------------------|-------------|-------------------|
| 1. Mayor Kevin Voracek (Council rep) | 01/11/22         | 1 yr.       | 1/31/2023         |
| 2. Peter van Sluis (Council rep)     | 01/11/22         | 1 yr.       | 1/31/2023         |
| 3. Paul Peanasky (City rep)*         | 02//22/22        | 3 yrs.      | 1/31/2023         |

\*Appointed to partial term to fill vacancy due to resignation

- Meetings: Monthly, 2<sup>nd</sup> Wednesday at 7:00 pm, Faribault Ice Arena
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**LIBRARY ADVISORY BOARD** – Ch. 13, Art. II, City Code of Ordinances, MN Statute 134.09; This Board advises the Council and the City Administrator regarding the maintenance and operation of Buckham Memorial Library. The Council appoints six (6) members to the board, who must be city residents. The Rice County Board may appoint one additional (seventh) member, or the Council may appoint a student from a city high school to a 1- or 2-year term as the seventh member of the board.

|                          | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------|------------------|-------------|-------------------|
| 1. Travis Davidson       | 01/24/17         | 3 yrs.      | 1/31/2023         |
| 2. Gordon Liu*           | 01/25/22         | 1 yrs.      | 1/31/2023         |
| 3. Crystal Bauer         | 09/27/16         | 3 yrs.      | 1/31/2024         |
| 4. Melissa Kuhl          | 01/09/18         | 3 yrs.      | 1/31/2024         |
| 5. Keri Simon            | 02/23/16         | 3 yrs.      | 1/31/2025         |
| 6. Jayne Spooner         | 01/22/19         | 3 yrs.      | 1/31/2025         |
| 7. Nevaeh Weeg (Student) | 01/14/20         | 1 yr.       | 1/31/2023         |

\*Appointed to partial term to fill vacancy due to resignation  
Jayne Spooner – Board appointed representative to SELCO

- Meetings: Monthly, second Monday at 6:00pm, Buckham Memorial Library
- City Staff & Agenda Contact: Delane James, Library Director

**PARK & RECREATION ADVISORY BOARD** – Resolution 2021-009; Seven (7) members, plus one (1) student member; This Board advises the City Council and staff on parkland dedication, park improvements, and recreation programs.

|                               | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-------------------------------|------------------|-------------|-------------------|
| 1. Sara Caron (Council rep)   | 01/11/22         | 1 yr.       | 1/31/2023         |
| 2. Mike Ross                  | 01/14/20         | 3 yrs.      | 1/31/2023         |
| 3. Lola Brand                 | 07/14/98         | 3 yrs.      | 1/31/2023         |
| 4. Sally Kramer               | 08/23/11         | 3 yrs.      | 1/31/2024         |
| 5. Mark Fuchs                 | 01/25/22         | 3 yrs.      | 1/31/2025         |
| 6. Chad Kreager               | 11/22/05         | 3 yrs.      | 1/31/2025         |
| 7. Troy Temple                | 01/22/19         | 3 yrs.      | 1/31/2025         |
| 8. Henry Schonebaum (Student) | 08/25/20         | 1 yr.       | 1/31/2023         |

- Meetings: Monthly, fourth Wednesday at 7:00 p.m., Community Center
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**PETER SMITH ADVISORY COMMITTEE** – Resolution 86-201; This committee advises the Council and the Parks and Recreation Advisory Board on expenditures from the Peter Smith trust fund for youth recreation programs.

|                          | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------|------------------|-------------|-------------------|
| 1. George Cunniff        | 02/09/21         | 3 yrs.      | 1/31/2023         |
| 2. Kyle Murphy *         | 02/22/22         | 3 yrs.      | 1/31/2024         |
| 3. Gordon (Duffy) Elleby | 02/09/21         | 3 yrs.      | 1/31/2025         |

\*Appointed to partial term to fill vacancy due to resignation

- Meetings: Once Annually & As Needed
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director



**PLANNING COMMISSION** – Chapter 20, City Code of Ordinances, M.S. § 462.354, subd. 1. (Ord. A-405, 75-2, Ord 95-19 - 7 members); Makes recommendations to the City Council on land use related issues: variances, conditional use permits, subdivisions and zoning changes.

|                   | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-------------------|------------------|-------------|-------------------|
| 1. Steve White    | 12/10/96         | 3 yrs.      | 1/31/2023         |
| 2. Faysel Ali     | 01/14/20         | 3 yrs.      | 1/31/2023         |
| 3. Barton Jackson | 01/26/21         | 3 yrs.      | 1/31/2023         |
| 4. Chuck Ackman   | 12/22/09         | 3 yrs.      | 1/31/2024         |
| 5. David Albers   | 01/13/14         | 3 yrs.      | 1/31/2024         |
| 6. David Campbell | 10/11/16         | 3 yrs.      | 1/31/2025         |
| 7. Sam Temple     | 01/14/20         | 3 yrs.      | 1/31/2025         |

- Meetings: First & Third Monday of the month, City Hall, 6:00 pm
- City Staff & Agenda Contact: David Wanberg, City Planner

**TOMMY ALLEN YOUTH ENDOWMENT FUND BOARD** – Resolution 2003-225 - Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

|                   | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|-------------------|------------------|-------------|-------------------|
| 1. Mike Jarvis    | 01/14/20         | 3 yrs.      | 1/31/2023         |
| 2. Cindy Griesert | 11/08/11         | 3 yrs.      | 1/31/2023         |
| 3. Sharon Dell    | 02/14/06         | 3 yrs.      | 1/31/2024         |

- Meetings: Annually (and otherwise if needed)
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**TOURISM COMMISSION** – Ch. 14, Art. V, City Code of Ordinances (Ord. 2014-014; Res. 2014-218; Ord. 2019-7) - Advises City Council and staff on the Tourism issues and the expenditure of lodging tax funds.

|                                | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------------|------------------|-------------|-------------------|
| 1. Janna Viscomi (Council Rep) | 01/11/22         | 1 yr.       | 1/31/2023         |
| 2. Lesley Dudley*              | 01/25/22         | 3 yrs.      | 1/31/2023         |
| 3. Susan Garwood               | 11/25/14         | 3 yrs.      | 1/31/2023         |
| 4. David Connelly              | 01/14/20         | 3 yrs.      | 1/31/2024         |
| 5. Ashley Reller               | 01/26/21         | 3 yrs.      | 1/31/2024         |
| 6. Heidi Nelson (Agency Rep)   | 03/27/18         | 3 yrs.      | 1/31/2025         |
| 7. Miki Orr                    | 03/12/19         | 3 yrs.      | 1/31/2025         |

\*Appointed to partial term to fill vacancy due to resignation

- Meeting: Six (6) times (min.) per year, Second Monday of the month, 4:15 pm, City Hall Public Meeting Room
- City Staff & Agenda Contact: Heather Slechta, Assistant to the City Administrator

**TREE BOARD** – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to trees.

|              | <u>Appointed</u> |
|--------------|------------------|
| 1. Ed Bastyr | 12/23/08         |

|                                    |          |
|------------------------------------|----------|
| 2. Pat Rice                        | 12/23/08 |
| 3. Pauline Schreiber               | 12/23/08 |
| 4. Sally Kramer (Park/Rec Brd rep) | 03/12/19 |
| 5. Wendy Eckert                    | 01/14/20 |
| 6. Susan Erickson                  | 01/14/20 |
| 7. Mark Zentner                    | 01/14/20 |
| 8. Amanda Theis                    | 01/25/22 |

- Meetings: as needed
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**CHARITABLE GAMBLING ADVISORY BOARD** – Ordinance 95-26 (Ord. 89-01) – The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on spending City's charitable gambling taxes.

|                                                                   | <u>Appointed</u> | <u>Term</u>   | <u>Expiration</u> |
|-------------------------------------------------------------------|------------------|---------------|-------------------|
| a) City Council Representative                                    |                  |               |                   |
| a) Sara Caron                                                     | 01/11/22         | 1 yr.         | 1/31/2023         |
| b) American Legion                                                |                  |               |                   |
| a) James Douda                                                    | 01/26/21         | 2 yrs.        | 1/31/2023         |
| b) <b>OPEN</b>                                                    |                  | <b>2 yrs.</b> | <b>1/31/2024</b>  |
| c) Bethlehem Academy – Carbone's, Grampa Al's, Country Club       |                  |               |                   |
| a) Troy Marquardt                                                 | 2017             | 2 yrs.        | 1/31/2023         |
| b) <b>OPEN</b>                                                    |                  | <b>2 yrs.</b> | <b>1/31/2024</b>  |
| d) Divine Mercy School – Signature Bar, Carbone's                 |                  |               |                   |
| a) Daniel Moyer                                                   | 05/22/20         | 2 yrs.        | 1/31/2023         |
| b) <b>OPEN</b>                                                    |                  | <b>2 yrs.</b> | <b>1/31/2024</b>  |
| e) Eagles                                                         |                  |               |                   |
| a) Jon Sirek                                                      | 01-25-12         | 2 yrs.        | 1/31/2024         |
| b) <b>Clayton LaCroix (altn)</b>                                  | <b>04-25-89</b>  | <b>2 yrs.</b> | <b>1/31/2024</b>  |
| f) Elks                                                           |                  |               |                   |
| a) Mike Donkers                                                   | 06/08/21         | 2 yrs.        | 1/31/2024         |
| b) <b>OPEN</b>                                                    |                  | <b>2 yrs.</b> | <b>1/31/2023</b>  |
| g) Faribault Hockey Association – Depot, Bashers, Joe's, Carbones |                  |               |                   |
| a) Rick Caron                                                     | 09-13-11         | 2 yrs.        | 1/31/2024         |
| b) <b>OPEN</b>                                                    |                  | <b>2 yrs.</b> | <b>1/31/2023</b>  |
| h) Faribault Wrestling Club – J&J Bowling Center                  |                  |               |                   |
| a) Jason Tobin                                                    | 08-28-07         | 2 yrs.        | 1/31/2024         |
| b) <b>OPEN</b>                                                    |                  | <b>2 yrs.</b> | <b>1/31/2023</b>  |
| i) Knights of Columbus                                            |                  |               |                   |

|                                                                                                                                                                                                                                      |            |        |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------|-----------|
| a) Peter Dodge                                                                                                                                                                                                                       | 01-09-18   | 2 yrs. | 1/31/2024 |
| b) OPEN                                                                                                                                                                                                                              |            | 2 yrs. | 1/31/2023 |
| j) Moose                                                                                                                                                                                                                             |            |        |           |
| a) Horace Vigesaa                                                                                                                                                                                                                    | 02/23/21   | 2 yrs. | 1/31/2024 |
| b) Schwichtenberg, David                                                                                                                                                                                                             |            | 2 yrs. | 1/31/2023 |
| k) Morristown Fire Relief - Our Place on 3 <sup>rd</sup>                                                                                                                                                                             |            |        |           |
| a) Terry Meschke                                                                                                                                                                                                                     | 03/12/2019 | 2 yrs. | 1/31/2024 |
| b) Johnathan Chmelik                                                                                                                                                                                                                 | 06/08/2021 | 2 yrs. | 1/31/2023 |
| l) Defeat of Jesse James Days Committee – Corks and Pints                                                                                                                                                                            |            |        |           |
| a) Sheila Radtke                                                                                                                                                                                                                     | 03/12/19   | 2 yrs. | 1/31/2023 |
| b) OPEN                                                                                                                                                                                                                              |            | 2 yrs. | 1/31/2023 |
| m) Faribault Youth Rotary Services – Boxer's                                                                                                                                                                                         |            |        |           |
| a) Brenda DeMars                                                                                                                                                                                                                     | 06/08/21   | 2 yrs. | 1/31/2023 |
| b) Chad Koepke                                                                                                                                                                                                                       | 06/08/21   | 2 yrs. | 1/31/2023 |
| <ul style="list-style-type: none"> <li>Meetings: Quarterly (3<sup>rd</sup> Wednesday of February, April, August, November)</li> <li>City Staff &amp; Agenda Contact: Heather Slechta, Assistant to the City Administrator</li> </ul> |            |        |           |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Jeanne Day, Finance Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-039 Adopting the Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue Plan Act of 2021

---

### Background:

The American Rescue Plan Act (ARPA) was signed into law on March 11, 2021. With ARPA, the State and Local Fiscal Recovery Fund will provide \$350 billion to state, local, territorial, and tribal governments. Minnesota Cities and Towns will receive approximately \$1.02 billion in funding.

The City of Faribault has been allocated \$2,611,517 in federal grant aid through ARPA. Half of the funds were received in 2021 and the remaining half will be delivered in 2022. The City has until the end of 2024 to complete the spending of the ARPA funds.

The Department of Treasury released the Final Rule for the ARPA SLFRF on January 6, 2022. The Final Rule will replace the existing Interim Final Rule on April 1, 2022. The Final Rule provides state, local, and tribal governments with an even broader flexibility to pursue a wider range of uses to respond to local public health and economic needs, as well as greater simplicity, to focus on responding to the needs of the community and maximizing the impact of the funds.

There are six broad categories for which the funds can be used:

1. Support Public Health Response
2. Address Negative Economic Impacts
3. Replace Public Sector Revenue Loss
4. Premium Pay for Essential Workers
5. Water and Sewer Infrastructure
6. Broadband Infrastructure.

There are two broad categories that are ineligible uses of the ARPA funds:

1. Direct or indirect tax reductions, rebates, or credits
2. Deposits into pension funds.

Although the City's calculated Revenue Replacement was \$11,288,784, the Final Rule provides an alternative to the complex calculation of lost revenues by allowing recipients to use a standard allowance option, which assumes the recipient experienced a revenue loss equal to the lesser of their full ARPA distribution or \$10 million. This standard allowance still exceeds the full award for the City and is the chosen option to calculate lost revenues. These revenues may be utilized for government services with streamlined reporting requirements. Utilization of the standard option also eliminates the audit of the complex calculation.

The Preparedness Plan defines the City's intent to use its share of ARPA funds in a manner consistent with the Department of Treasury's guidance. In addition, it authorizes the use for government services.

**Recommendation:**

Approve Resolution #2022-039 Adopting the Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue Plan Act of 2021.

**Attachments:**

1. Resolution 2022-039 Adopting the Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue
2. Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue Plan Act of 2021

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-039**

#### **ADOPTING THE PREPAREDNESS PLAN TO UTILIZE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT OF 2021**

**WHEREAS**, the City approved Resolution 2021-124 Accepting the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) Established Under the American Rescue Plan Act (ARPA) pursuant to the ARPA allocation of approximately \$2,509,185 on June 8, 2021; and

**WHEREAS**, the City's approved Resolution 2021-265 Accept Supplemental Coronavirus Local Fiscal Recovery Funds Established Under the American Rescue Plan Act Funds for which the total allocation of ARPA funds will be \$2,611,517.62 with the final distribution of \$1,305,758.81 on or before July 28, 2022; and

**WHEREAS**, the funding of the SLFRF program is subject to the requirements specified in the Final Rule adopted by the US Department of Treasury on January 6, 2022; and

**WHEREAS**, one of the eligible uses of SLFRF funds as outlined is for general government services to the extent of the reduction in revenue experienced due to the COVID-19 public health emergency; and

**WHEREAS**, the Final Rule provides an alternative to calculating lost revenue by allowing recipients to use a standard allowance option which assumes the recipient experienced a revenue loss equal to the lesser of their full ARPA distribution or \$10,000,000; and

**WHEREAS**, the City has established a Preparedness Plan to utilize the SLFRF funds established under the ARPA to utilize the standard allowance for the lost revenues; and

**NOW THEREFORE, BE IT RESOLVED THAT BY THE CITY COUNCIL  
OF THE CITY OF FARIBAULT, MINNESOTA AS FOLLOWS:**

1. The City Adopt the Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue Plan Act of 2021.
2. The City use its share of ARPA funds from the State of Minnesota in a manner consistent with the Department of Treasury's guidance for replacing lost public sector revenue.
3. The City intends to calculate lost revenue utilizing the standard allowance provided by the Department of Treasury in its final rule on January 6, 2022.
4. Recovery funds will support governmental service, thereby preserving the City's organizational budgetary stability and wide range of long-established community services.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

## Preparedness Plan to Utilize Coronavirus State and Local Fiscal Recovery Funds Established Under the American Rescue Plan Act of 2021

The COVID-19 pandemic and the subsequent economic crisis has brought one of the City's biggest challenges and biggest opportunity to foster a recovery to a better normal for the City of Faribault. The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan Act (ARPA), delivered \$350 billion to state, local, and tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. These funds included \$65 billion in recovery funds for cities across the country. The funds are intended to provide support to local governments in responding to the impact of COVID-19.

The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue, and
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

The Department of Treasury issued an Interim Final Rule on May 17, 2021. General guidance provided in the Interim Final Rule regarding eligible uses of the grant include:

- Respond to the public health emergency with respect to COVID-19 or its negative economic impacts
- Provide premium pay for public employees doing essential work or provide grants to eligible employers
- Provide government services to the extent of reduction in revenue due to COVID-19 relative to revenues collected in most recent full fiscal year
- Make necessary investments in water, sewer, or broadband infrastructure.

The State of Minnesota received over \$7 billion to address specific needs including unemployment, housing, capital projects, small business assistance, and overall fiscal recovery.

The City of Faribault is considered a Non-Entitlement Unit of Local Government (NEU) based on a population less than 50,000. NEUs receive SLFRF payments through their State. The City of Faribault was awarded \$2,528,709.36. Resolution 2021-124 Accepting the Coronavirus Local Fiscal Recovery Funds Established under the American Rescue Plan Act Funds was passed on June 8, 2021 to accept these funds and the City received \$1,264,354.68 on July 28, 2021. Minnesota NEUs had until October 11, 2021 to request funds from Minnesota Management and Budget (MMB) to receive their first half of funds distributed in 2021 and to be eligible to receive the second half of funds in 2022. On November 22, 2021, the MMB provided the City an additional \$41,404.13 as a supplemental distribution of unclaimed funds. City Council accepted these funds via Resolution 2021-265 on December 14, 2021. The City's total allocation of ARPA



funds will be \$2,611,517.62, with the final distribution of \$1,305,758.81 on or before July 28, 2022.

The City intends to use its share of ARPA funds from the State of Minnesota in a manner consistent with the Department of Treasury's guidance. The City Council has discussed the program and expressed an interest in making sure the funds were first used to help stabilize the City's finances. The pandemic forced the closure of many City programs and facilities which negatively affected the City's receipt of revenue. Based on the guidance issued in the Interim Final Rule from the Department of Treasury, ARPA funds may be used to offset revenue losses, and the Council expressed support for doing so. The Interim Final Rule provided a non-exclusive list of government services that include providing services or aid to citizens. The National Government Finance Officers Association designed an ARPA Revenue Replacement Calculator to assist municipalities in gathering and calculating what would be eligible expenditures under this category. Utilizing this Calculator, the City has \$11,288,784 of eligible Lost Revenue which greatly exceeds the \$2,611,517.62 of awarded funds.

The Department of Treasury released the Final Rule for the ARPA SLFRF on January 6, 2022. The Final Rule will replace the existing Interim Final Rule on April 1, 2022. The Final Rule provides state, local, and tribal governments with an even broader flexibility to pursue a wider range of uses to respond to local public health and economic needs, as well as greater simplicity, to focus on responding to the needs of the community and maximizing the impact of the funds.

The Final Rule provides an alternative to the complex calculation of lost revenues by allowing recipients to use a standard allowance option, which assumes the recipient experienced a revenue loss equal to the lesser of their full ARPA distribution or \$10 million. Recipients must choose one of the two options and cannot switch between these approaches after an election is made. This standard allowance still exceeds the full award for the City of Faribault and is the chosen option to calculate lost revenues. These revenues may be utilized for government services with streamlined reporting requirements. Utilization of the standard option also eliminates the audit of the complex calculation.

The City must remain fiscally sound if we are to continue to support the lives and livelihoods of the people and businesses of Faribault in the future. This means recovery funds will support governmental services in the General Fund and other City funds, thereby preserving the City's organizational budgetary stability and wide range of long-established community services. This approach allows for flexibility to pursue additional State and Federal government funds programs.

This essentially frees up the entire allocation to be used on government services. These funds, when in combination with other City funds, will be used to strategically deliver the respective projects within the City's Capital Improvement Plan to help the City fully recover and return to a better normal.



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Kevin Bushard, Human Resources Manager  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-040 Approve Hiring of IT Coordinator

---

### Background:

Due to a resignation, there is a need to fill an IT Coordinator position for the City of Faribault. The position was posted internally, for promotion, and applications were accepted from February 3, 2022 to February 7, 2022.

One application was received. The applicant was interviewed on February 11, 2022 and selected for the promotion. Ben Mueller is selected for recommendation for hire for the IT Coordinator position.

Resolution 2022-040 approves the hiring of Ben Mueller as IT Coordinator for the City of Faribault. This position is a non-union exempt position and is wage grade L, Ben would be hired at step 1, with a hire date of March 7, 2022.

### Recommendation:

Approve Resolution 2022-040 Approve Hiring of IT Coordinator

### Attachments:

1. 2022-040 Approve Hiring of IT Coordinator

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-040**

#### **APPROVE HIRING OF IT COORDINATOR**

**WHEREAS**, the City of Faribault (the "City") presently has a vacant IT Coordinator position that needs to be filled by a qualified candidate; and

**WHEREAS**, the City has advertised and interviewed for the IT Coordinator position with the City; and

**WHEREAS**, the City Council desires to fill the vacant IT Coordinator position.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Faribault, Minnesota, that Ben Mueller shall be extended an offer of employment to fill the vacant IT Coordinator position.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Kevin Bushard, Human Resources Manager  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-041 Approve Hiring of Public Works Equipment Maintenance Foreperson

---

### Background:

Due to retirement, there is a need to fill the Public Works Equipment Maintenance Foreperson position. The position was posted from January 10, 2022 to January 28, 2022.

Eleven applications were received and reviewed. From that review, eight applicants were selected for first round interviews. From the first round of interviews, two were selected for final interviews. The interview panel consisted of Bill Rosenau, Public Works Superintendent, Travis Block, Public Works Director, and Kevin Bushard, Human Resources Manager. The interview panel chose Tony Pemrick as the recommendation for hire, for the Public Works Equipment Maintenance Foreperson.

Resolution 2022-041 approves the hiring of Tony Pemrick as the Public Works Equipment Maintenance Foreperson. This is a union position under the Local 70 CBA, currently still under the 2019 - 2021 contract period. Tony would be hired at wage grade J, step 3, at this time until an agreement has been made with Local 70. Further wages could be changed and made retroactive to his hire date based on any settled CBA.

### Recommendation:

Approve Resolution 2022-041, approving the hiring of Tony Pemrick as Public Works Equipment Maintenance Foreperson.

### Attachments:

1. 2022-041 Approve Hiring of Public Works Equipment Maintenance Foreperson

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-041**

#### **APPROVE HIRING OF PUBLIC WORKS EQUIPMENT MAINTENANCE FOREPERSON**

**WHEREAS**, the City of Faribault (the "City") presently has a vacant Public Works Equipment Maintenance Foreperson position that needs to be filled by a qualified candidate; and

**WHEREAS**, the City has advertised and interviewed for the Public Works Equipment Maintenance Foreperson position with the City; and

**WHEREAS**, the City Council desires to fill the vacant Public Works Equipment Maintenance Foreperson position.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Faribault, Minnesota, that Tony Pemrick shall be extended an offer of employment to fill the vacant Public Works Equipment Maintenance Foreperson position.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Mark DuChene, City Engineer  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-042 Amend Public Hearing Date for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03

---

### Background:

On February 8, 2022, the City Council passed Resolution 2022-034 to receive/file the feasibility report and establish a public hearing for the 2022 Faribault Road and Lyndale Avenue Trail Improvements - Contract 2022-03. The public hearing was set for 6 pm on March 8, 2022. Due to a scheduling conflict it is necessary to move the public hearing to March 22, 2022. Notices sent out to all properties adjacent to the proposed project were adjusted to reflect the public hearing date change prior to being sent out. The delay in holding the public hearing should not have any noticeable effects on the project's construction schedule.

### Recommendation:

Approve Resolution 2022-042

### Attachments:

1. Resolution 2022-042 Amend Public Hearing Date for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - City Contract 2022-03

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-042**

#### **AMEND PUBLIC HEARING DATE FOR 2022 FARIBAULT ROAD RECONSTRUCTION AND LYNDALE AVENUE TRAIL IMPROVEMENTS - CONTRACT 2022-03**

**WHEREAS,** On February 8, 2022, the City Council passed resolution 2022-034 to receive/file the feasibility report and establish a public hearing for the 2022 Faribault Road and Lyndale Avenue Trail Improvements - Contract 2022-03; and

**WHEREAS,** said resolution set a public hearing date of the 8<sup>th</sup> day of March, 2022 in the Council Chambers of the City Hall at 6:00 p.m.; and

**WHEREAS,** due to a scheduling conflict it is necessary to reschedule the public hearing date.

**NOW, THEREFORE BE IT RESOLVED,** a public hearing shall be rescheduled and held on such proposed improvements on the 22<sup>nd</sup> day of March, 2022 in the Council Chambers of the City Hall at 6:00 p.m. and the Administrator shall give mailed and published notice of such hearing of improvements as required by law.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Mark DuChene, City Engineer  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-043 Amend Public Hearing Date for 2022 MSA Street Reconstruction Improvements - City Contract 2022-04

---

### Background:

On February 8, 2022, the City Council passed Resolution 2022-034 to receive/file the feasibility report and establish a public hearing for the 2022 MSA Street Reconstruction Improvements - Contract 2022-04. The public hearing was set for 6 pm on March 8, 2022. Due to a scheduling conflict it is necessary to move the public hearing to March 22, 2022. Notices sent out to all properties adjacent to the proposed project were adjusted to reflect the public hearing date change prior to being sent out. The delay in holding the public hearing should not have any noticeable effects on the project's construction schedule.

### Recommendation:

Approve Resolution 2022-043

### Attachments:

1. Resolution 2022-043 Amend Public Hearing Date for 2022 MSA Street Reconstruction Improvements - City Contract 2022-04



**CITY OF FARIBAULT**

---

**RESOLUTION #2022-043**

**AMEND PUBLIC HEARING DATE FOR 2022 MSA STREET RECONSTRUCTION  
IMPROVEMENTS - CONTRACT 2022-04**

**WHEREAS,** On February 8, 2022, the City Council passed resolution 2022-034 to receive/file the feasibility report and establish a public hearing for the 2022 MSA Street Reconstruction Improvements - Contract 2022-04; and

**WHEREAS,** said resolution set a public hearing date of the 8<sup>th</sup> day of March, 2022 in the Council Chambers of the City Hall at 6:00 p.m.; and

**WHEREAS,** due to a scheduling conflict it is necessary to reschedule the public hearing date.

**NOW, THEREFORE BE IT RESOLVED,** a public hearing shall be rescheduled and held on such proposed improvements on the 22<sup>nd</sup> day of March, 2022 in the Council Chambers of the City Hall at 6:00 p.m. and the Administrator shall give mailed and published notice of such hearing of improvements as required by law.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:**  
**FROM:** Tim Murray, City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve Appointment of Interim Police Chief

---

### Background:

Chief Andy Bohlen is retiring from his position as Police Chief on February 25, 2022, and the new Chief, John Sherwin, is not scheduled to start until March 28, 2022. For the time period in between, it is recommended that Captain Neal Pederson be appointed as the Interim Police Chief for the Faribault Police Department. The Interim Chief will be compensated an additional \$500.00/week for the additional duties and responsibilities.

### Recommendation:

Approve Appointment of Neal Pederson as Interim Police Chief

### Attachments:



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve LG220 Application for Exempt Permit for Rice County Pheasants Forever

---

### Background:

City Staff received an LG220 Application for Exempt Permit from Rice County Pheasants Forever to conduct a raffle on March 5, 2022 at the Faribault Eagles Club, 2027 Grant Street. If approved the application will be sent to the Minnesota Gambling Control Board for review and final approval.

### Recommendation:

Approve LG220 Application as presented.

### Attachments:

1. LG220-Pheasants Forever

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

11/17  
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Rice County Pheasants Forever Previous Gambling Permit Number: [REDACTED]  
Minnesota Tax ID Number, if any: [REDACTED] Federal Employer ID Number (FEIN), if any: [REDACTED]  
Mailing Address: 11201 140th st west  
City: Montgomery State: MN Zip: 56069 County: Rice  
Name of Chief Executive Officer (CEO): Dean Turek  
CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]  
(permit will be emailed to this email address unless otherwise indicated below)  
Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted  
(for raffles, list the site where the drawing will take place): Faribault Eagles Club

Physical Address (do not use P.O. box): 2027 Grant ST, Faribault, MN, 55021

Check one:

☒ City: Faribault Zip: 55021 County: Rice  
☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles,  
indicate the date of the drawing): 3/5/22

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$8,000.00)

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Andy Bohlen, Chief of Police  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve Revised Police Department Policy 301 – Use-of-Force

---

### Background:

In December 2020, the Faribault Police Department updated their Use of Force Policy after review and approval by the POST Board for the State of Minnesota. In December 2021, additional best practices and guidelines were suggested by the POST Board. Those included “Duty to Report”, more comprehensive definitions of “De-escalation”, “Training Guidelines”, and requirements for the Chief to maintain records for compliance with training. Attached Policy 301 contains the above-mentioned additions in a red-lined version so City Council can see the updated changes. This final revision reflects compliance with all state and federal requirements.

### Recommendation:

Approve revised Policy 301 – Use-of-Force

### Attachments:

1. 301 - Use of Force - Dated 12-22-20 EDIT

## Faribault Police Department

|                                     |                                       |
|-------------------------------------|---------------------------------------|
| <b>Policy #: 301</b>                | <b>Subject: Use of Force</b>          |
| <b>Issued by: Chief Andy Bohlen</b> |                                       |
| <b>Personnel: Sworn Personnel</b>   | <b>Date Issued: February 22, 2022</b> |

*Note: This policy is mandated by Minnesota Statutes Section 626.8452 and Minnesota POST Board. Annual training and records are required. All training will be done in compliance with Minnesota Statute Section 626.8452 ubd. 2 and subd. 3.*

### **Purpose**

A Policy for the Use of Deadly Force is required for all law enforcement agencies by Minnesota Statutes, Section 626.8452. The purpose of this policy is to provide officers with guidelines for the use of force and deadly force in accordance with:

Minnesota Statutes Section 626.8452 Deadly Force and firearms use; policies and instruction required,

Minnesota Statutes Section 609.06 Authorized Use of Force,

Minnesota Statutes Section 609.065 Justifiable Taking of Life,

Minnesota Statutes Section 609.066 Authorized Use of Deadly Force by Peace Officers,

Minnesota Statutes Section 629.32 Minimum Restraint Allowed for Arrest.

### **Scope**

It is the policy of this law enforcement agency to ensure officers respect the sanctity of human life when making decisions regarding use of force. Sworn law enforcement officers have been granted the extraordinary authority to use force when necessary to accomplish lawful ends. Officers shall treat everyone with dignity and without prejudice and use only the force that is objectively reasonable to effectively bring an incident under control, while protecting the safety of others and the officer.

Officers shall use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officer at the time of the event to accomplish a legitimate law enforcement purpose.

Officers should, when feasible, exercise special care when interacting with individuals with known physical, mental health, developmental, or intellectual disabilities as an individual's disability may affect the individual's ability to understand or comply with commands from peace officers.



The decision by an officer to use force or deadly force shall be evaluated from the perspective of a reasonable officer in the same situation, based on the totality of the circumstances known to or perceived by the officer at the time, rather than with the benefit of hindsight, and that the totality of the circumstances shall account for occasions when officers may be forced to make quick judgments about using such force.

This policy applies to all peace officers of this department engaged in the discharge of official duties.

## **Definitions**

***Non-Deadly Force:*** all force used by an officer which does not have the purpose of causing, nor create a substantial risk of causing, death or great bodily harm.

***Deadly Force:*** all force used by an officer that the officer knows, or reasonably should know, creates a substantial risk of causing death or great bodily harm. The intentional discharge of a firearm in the direction of another person, or at a vehicle in which another person is believed to be, constitutes deadly force.

***Great Bodily Harm:*** bodily injury which creates a high probability of death, or which causes serious, permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm.

***Weapon (Device):*** any instrument used, or designed to be used, to apply force to the person of another.

***Approved Weapon (Device):*** a device or instrument which an officer has received permission from the department to carry and use in the discharge of that officer's duties, and, for which the officer has: (1) obtained training in the technical, mechanical, and physical aspects of the device; and (2) has developed a knowledge and understanding of the law, rules, and regulations regarding the employment of such weapons.

***Impact Weapons:*** objects and instruments which are used, or are designed to be used, to apply force to the person of another by coming into physical contact with that person.

***Chemical Agents:*** OC (Oleoresin Capsicum)

***Electronic Incapacitation Devices:*** a portable device which is designed or intended by the manufacturer to be used, offensively or defensively, to temporarily immobilize or incapacitate persons by means of electric pulse or current. Per Minnesota Statutes Section 624.731, Subdivision 1(2), electronic incapacitation devices do not include cattle prods, electric fences, or other electric devices which are used in agricultural, animal husbandry, or food production activities.

***Neck Restraint/Chokehold:*** The act of compressing one or both sides of a person's neck, or applying direct pressure to the trachea or airway (front of the neck).

***De-Escalation:*** A tactic designed to place officers in a position of advantage when dealing with irrational, unpredictable, or suicidal persons. De-escalation helps officers stay focused and calm during crisis situations to bring chaotic moments to as peaceful a resolution as the suspect will afford.

## **Policy**

### **A. Use of Deadly Force**

1. An officer is authorized to use deadly force if an objectively reasonable officer would believe, based on the totality of the circumstances known to the officer at the time and without the benefit of hindsight, that such force is necessary. Use of deadly force is justified when one or both of the following apply;
  - a. To protect the peace officer or another from death or great bodily harm, provided that the threat:
    - i. can be articulated with specificity by the law enforcement officer;
    - ii. is reasonably likely to occur absent action by the law enforcement officer; and
    - iii. must be addressed through the use of deadly force without unreasonable delay; or
  - b. To effect the arrest or capture, or prevent the escape, of a person whom the peace officer knows or has reasonable grounds to believe has committed or attempted to commit a felony and the officer reasonably believes that the person will cause death or great bodily harm to another person under the threat criteria in paragraph (a), items (i) to (iii), unless immediately apprehended.
2. An officer should not use deadly force against a person based on the danger the person poses to self if an objectively reasonable officer would believe, based on the totality of the circumstances known to the officer at the time and without the benefit of hindsight, that the person does not pose a threat of death or great bodily harm to the peace officer or to another under the threat criteria in paragraph (1a), items (i) to (iii).
3. Where feasible, the officer shall identify themselves as a law enforcement officer and warn of his or her intent to use deadly force.

### **B. Use of Certain Types of Force**

1. Except in cases where deadly force is authorized as articulated in MN STAT. 609.066 to protect the peace officer or another from death or great bodily harm, officers are prohibited from using:
  - a. Chokeholds,
  - b. Tying all of a person's limbs together behind a person's back to render the person immobile, or;
  - c. Securing a person in any way that results in transporting the person face down in a vehicle.
2. Less than lethal measures should be considered by the officer prior to applying these measures.



### **C. Use of Non-Deadly Force**

1. It is the policy of this department to accord officers discretion in the use of non-deadly force to the extent permitted by Minnesota Statutes Section 609.06, which permits police officers to use reasonable force in:
  - a. effecting a lawful arrest; or
  - b. the execution of legal process; or
  - c. enforcing an order of the court; or
  - d. executing any other duty imposed upon the public officer by law.
2. In determining the degree of force which is reasonable under the circumstances, officers should consider:
  - a. the severity of the crime at issue;
  - b. whether the suspect poses an immediate threat to the safety of the officers or others; and
  - c. whether the suspect is actively resisting arrest or attempting to evade arrest by flight.

### **D. General Rules Governing Use of Force**

1. Officers should use the least amount of force reasonably necessary to accomplish the intended objective without impairing the safety of others. This provision should not be construed, however, to require officers to first attempt using types and degrees of force that reasonably appear to be inadequate to accomplish the intended objective.
2. Protracted hand-to-hand combat may be harmful to the public safety, the safety of law enforcement personnel, and the safety of the person being arrested or captured. Accordingly, it shall be deemed reasonable for officers to use that type and degree of non-deadly force necessary to bring a subject whom the officer intends to arrest or capture quickly under control.
3. Officers must carry and use only approved weapons, as that term is defined previously, unless circumstances exist which pose an imminent threat to the safety of the officer or the public requiring the immediate use of a non-approved weapon to counter such a threat. This provision should not be construed as authorizing officers to use a non-approved weapon where, under the circumstances, it would be feasible to procure approval for use of the particular weapon prior to its use.
4. With Agency approval officers may modify, alter or cause to be altered an authorized weapon (device) in their possession or control.
5. ~~No officer shall modify, alter, or cause to be altered an approved weapon in his or her possession or control.~~

5. Displays of Firearms - Firearms may be readied for use in situations where it is reasonably anticipated that they may be required.
6. Threatening the Use of Force- An officer may announce to another his or her intention to use only that type and degree of force which may reasonably be necessary under the circumstances. This provision should not be construed to authorize or endorse the use of discourteous, abusive, or unprofessional language.
7. Duty to Intercede

Regardless of tenure or rank, an officer must intercede when:

- a. present and observing another officer using force in violation of section 609.066, subdivision 2, or otherwise beyond that which is objectively reasonable under the circumstances; and
- b. physically or verbally able to do so

#### 8. Duty to Report

An officer who observes another officer use force that exceeds the degree of force permitted by law has the duty to report the incident in writing within 24 hours to the chief law enforcement officer of the agency that employs the reporting officer.

#### 9. De-escalation

- a. An officer shall use de-escalation techniques and other alternatives to higher levels of force consistent with their training whenever possible and appropriate before resorting to force and the need for force.
- b. Whenever possible and when such delay will not compromise the safety of another or the officer and will not result in the destruction of evidence, escape of a suspect, or commission of a crime, an officer shall allow an individual time and opportunity to submit to verbal commands before force is used.

#### 10. Positional Asphyxia

- a. Faribault Police Officers will be capable of demonstrating knowledge of Positional Asphyxia and the dangers it presents
- b. Faribault Police Officers will be properly trained in arrest and control tactics as it pertains to the prevention of Positional Asphyxia

#### 11. Neck Restraints/chokeholds

- a. Any form of neck restraint/chokehold is prohibited unless authorized under Minnesota State Statute 609.066, Authorized Use of Deadly Force by Peace Officers.

## 12. Minimal Force

- a. Faribault Police Officers will adhere to Minnesota State Statute 629.32 whereas a Peace Officer making an arrest or detention may not subject the person arrested to any more restraint than is necessary for the arrest and detention.

## E. Specific Rules Relating to the Use of Specific Weapons

### 1. Impact Weapons

- a. Impact weapons should (be) used only where efforts involving the use of less(er) degree(s) of force have failed, or where it reasonably appears that such methods would be ineffective if attempted.
- b. Officers striking another person with an impact weapon should avoid striking, if possible, bodily areas likely to result in serious injury or death unless deadly force is authorized under this section. These areas include the head, neck, throat, groin, armpits, and spine.
- c. Officers striking another person with an impact weapon should attempt to strike, if possible, bodily areas likely to result only in incapacity. These areas include center mass target areas, including: the arms, legs, and body.

### 2. Chemical Agents

- a. The use of chemical agents is governed by the provisions governing non-deadly force. Only chemical agents which are approved weapons, as previously defined, can be used.
- b. Officers must exercise due care to attempt to ensure that only intended persons are sprayed or otherwise subject to the application of chemical agents.
- c. Chemical agents must not be applied to any person for the purpose of effecting punishment.
- d. First aid or medical attention must be provided to all persons sprayed with chemical agents.

### 3. Use of Electronic Incapacitation Devices

The use of electronic incapacitation devices are subject to the provisions governing non-deadly force.

Only electronic devices that are approved weapons, as previously defined, shall be used.

## F. Training

1. All officers shall receive training, at least annually, on this agency's use of force policy and related legal updates.
2. In addition, training shall be provided on a regular and periodic basis and designed to:

- a. Provide techniques for the use of and reinforce the importance of de-escalation.
  - b. Simulate actual shooting situations and conditions; and
  - c. Enhance officers' discretion and judgement in using other than deadly force in accordance with this policy
3. Before being authorized to carry a firearm, all officers shall receive training and instruction with regard to the proper use of deadly force and to the agency's policies and State statutes with regard to such force. Such training and instruction shall continue on an annual basis.
4. Before carrying an authorized weapon (device) all officers shall receive training and instruction in the use of the device including training as it relates to its use in deadly force and/or other than deadly force situations. Such training and instruction shall continue on an annual basis.
5. Officers will carry and use only authorized weapons (devices) unless circumstances exist which pose an immediate threat to the safety of the public or the officer requiring the use of a device or object that has not been authorized to counter such a threat.

### **Reporting Requirements**

1. An officer using deadly force or any non-deadly force greater than verbal commands, open hand techniques or escort shall complete a detailed report documenting their actions concerning the incident. Additionally, an Officer shall complete a detailed report documenting their actions concerning any incident involving the use of force that results in injury. A detailed report shall include the identification of any use of force techniques applied during the incident. The Chief of Police or a supervisory officer may suspend the application of this provision where an otherwise complete formal investigation of the incident will be undertaken.
2. The Chief of Police or a supervisory officer shall review all incidents involving the use of force with the reporting officer involved and make additional inquiries, if necessary, to determine whether the use of force was in compliance with this policy and other policies that might be relevant to the incident. The Chief of Police or supervisory officer shall review the detailed reports of all incidents involving the use of force and provide approval of the detailed reports and documentation submitted, indicating that the use of force is justified and within departmental policy. Any use of force incident involving a supervisory officer shall be reviewed by their direct supervisor. The Chief of Police or that direct supervisor shall review the detailed reports of all incidents involving the use of force and provide approval of the detailed reports and documentation submitted, indicating that the use of force is justified and within departmental policy. A supervisory officer shall notify the Chief of Police of any reviewed use of force that has been deemed inappropriate or unreasonable. This notification shall specify the details of that determination which will include any additional facts not specified in the detailed report. If it is determined that the use of force incident is not justified or it is found to be in violation of departmental policy, the Chief of Police or supervisory officer will complete supplemental documentation. All supplemental documentation will be supplied to the Chief of Police.

3. Any use of force incident in which The Chief of Police is personally involved will be reviewed by the Supervisor of Faribault Police Department's Use of Force (UOF) Program and the Administrative Captain. If the use of force is deemed inappropriate or unreasonable, the Administrative Captain shall notify the Faribault City Administrator or an external Law Enforcement Agency for additional review. The Supervisor of Faribault Police Department's UOF Program shall review each UOF incident involving the Chief of Police and provide approval of the detailed reports and documentation submitted, indicating that the UOF is justified and within departmental policy.
4. If the results of the review and investigation of a use of force encounter indicate a violation of this policy or other policies that might be relevant to the incident, a copy of the report and any investigatory data shall be forwarded to the Chief of Police for review, direction on further handling, and directions on dissemination of the report and investigatory data.
5. The chief law enforcement officer/or their designee shall maintain records of the agency's compliance with use of force training requirements.



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Travis Block, Public Works Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve 2022 CIP Purchase – Lift Station Improvements 7<sup>th</sup> St. NW

---

### Background:

The 2022 Capital Improvement Plan (CIP) and budget have approved \$60,000.00 for improvements to the 7<sup>th</sup> St. NW sanitary sewer lift station. The improvements will replace the existing controls and convert the lift station from a single-phase to a three-phase electrical service, increasing reliability and efficiency.

Staff solicited quotes for equipment from two vendors. A summary of the quotes is as follows:

|                                  |             |
|----------------------------------|-------------|
| Minnesota Pump Works, Dundas, MN | \$29,360.00 |
| Electric Pump, New Prague, MN    | \$43,853.00 |

Staff also obtained a quote for the electrical work from the City's contracted electrician, Arrow Electric, Faribault, Minnesota, for \$10,750.00.

The total of the improvements is \$40,110.00. There is no sales tax on the purchase. Funding will be provided by the Sanitary Sewer Fund (602).

### Recommendation:

Approve 2022 CIP Purchase – Lift Station Improvements 7<sup>th</sup> St. NW Equipment Quote from Minnesota Pump Works, Dundas, MN and Electrical Quote from Arrow Electric, Faribault, MN

### Attachments:

1. CIP Sheet
2. Lift Station Quotes

|              |                                           |
|--------------|-------------------------------------------|
| Project #    | SWR F 22-03                               |
| Project Name | Lift Station Improvements - 7th Street NW |

|                 |  |
|-----------------|--|
| Capital Asset # |  |
| Unit #          |  |

|             |                       |
|-------------|-----------------------|
| Department  | Sewer Collection      |
| Contact     | Public Works Director |
| Type        | Building              |
| Useful Life | 15 years              |
| Category    | Facilities            |
| Priority    | 1 High                |

|             |
|-------------|
| Description |
|-------------|

2022 - Replacement of 7th Street NW controls and components.

|               |
|---------------|
| Justification |
|---------------|

2022 - Controls have reached their useful life and need improving to ensure reliable service delivery.

| Expenditures         | 2022   | 2023 | 2024 | 2025 | 2026 | Total  |
|----------------------|--------|------|------|------|------|--------|
| Facility Maintenance | 60,000 |      |      |      |      | 60,000 |
| Total                | 60,000 |      |      |      |      | 60,000 |

| Funding Sources           | 2022   | 2023 | 2024 | 2025 | 2026 | Total  |
|---------------------------|--------|------|------|------|------|--------|
| Sanitary Sewer Fund (602) | 60,000 |      |      |      |      | 60,000 |
| Total                     | 60,000 |      |      |      |      | 60,000 |



## Quote

Prepared By Dillon Braith  
Phone 877-645-8004  
Email [info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com)

Created Date 2/10/2022  
Quote Number 00012694  
Terms NET 30  
Sales Rep Jason Draeger  
Expiration Date 3/10/2022

Bill To Faribault MN, City of  
208 1st Ave NW  
Faribault, MN 55021

Ship To Faribault MN, City of  
214 14th St NE  
Faribault, MN 55021

Quote for USEMCO Duplex Control panel.

\*City to have panel installed by licensed electrician, MPW to assist with Start-Up\*

\*City to provide seal fail/over temp relays\*

Note: Freight and Installation are NOT included.

| Product Code            | Product                                                                             | Comment                                                     | Quantity | Rate        | Total       |
|-------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------|----------|-------------|-------------|
| 2101369 - FARIBAULT, MN | USEMCO DUPLEX PANEL - QUOTE 2101369 - FARIBAULT MN                                  | See Supplemental Document for additional panel information. | 1.00     | \$27,750.00 | \$27,750.00 |
| GS150NONC               | ANCHOR SCIENTIFIC ECO FLOAT NO/NC INTERNALLY WEIGHTED, NON MERCURY, SUSPENDED, 50FT |                                                             | 5.00     | \$62.00     | \$310.00    |
|                         | STARTUP                                                                             | 1 Day Start-Up, if required.                                | 1.00     | \$1,300.00  | \$1,300.00  |
| Subtotal                |                                                                                     |                                                             |          |             | \$29,360.00 |
| Total                   |                                                                                     |                                                             |          |             | \$29,360.00 |



- Hand-Off-Auto switch for each pump
- Pump called pilot light for each pump
- Run pilot light for each pump
- Overload pilot light for each pump
- Low level pilot light
- High level pilot light
- Float test-normal switches
- Intrinsically safe barrier for transducer
- Intrinsically safe barrier for 2 float backup
- Top Mounted Red Lexan Flashing Alarm light
- NCC-1403 cellular alarm dialer installed inside the panel
  - First year of cell service included
- UL698A Listed

One (1) Transducer for leveling control (*low, off, lead, lag, high*)

Two (2) Floats for redundant backup

One (1) 304SS Cable Rack to hang pump cables & level sensing cables

One (1) Lot of labor to re-wire existing pump motors from single phase to 3-phase, install & wire transducer & floats, program NCC dialer with callout list (*callout list provided by city but installed/programmed by Electric Pump*)

One (1) Lot of freight, training, & startup services

**7<sup>th</sup> St. LS Panel: Total Selling Price: \$43,853.00 plus tax**

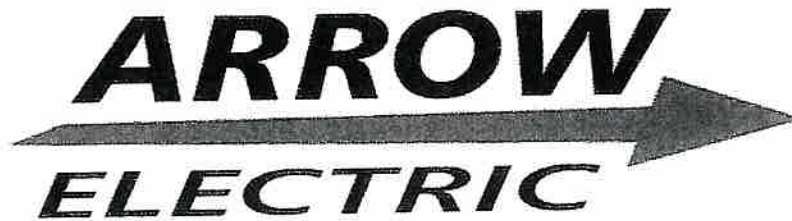
**Note the following:**

- Control panel shall be installed by city provided electrician
- Concrete pad for the control panel is to be provided by others
- Three (3) 2" conduits from the wet well to the control panel is to be provided by and installed by city electrician
  - (1) 2" conduit for pump #1 power cable
  - (1) 2" conduit for pump #2 power cable
  - (1) 2" conduit for level sensing power cables
- The first year of cell service is included in this proposal
- The annual cost for the cell service is \$240.00/year (\$20/month)

Thank you for your consideration,

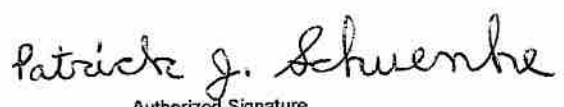
Steven Forsythe (612) 840-9499  
Erik Pikal (952) 220-8898

cc: Adam Thoreson (612) 803-2154



License No. EA697925  
 PO Box 464 Faribault, MN 55021  
 PH: 507-331-7769 FX: 507-331-1518

|                                                                                         |                |                                                                                                                                   |                |
|-----------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------|
| PROPOSAL SUBMITTED TO: City of Faribault                                                |                | PHONE: 1-507-334-2222                                                                                                             | DATE: 2-7-2022 |
| STREET: 208 1 <sup>st</sup> Avenue N.W.<br>CITY, STATE, ZIP CODE: Faribault, MN., 55021 |                | JOB NAME: 7 <sup>th</sup> Street Lift Station Panel Replacement<br>JOB LOCATION: 1901 7 <sup>th</sup> Street N.W., Faribault, MN. |                |
| ARCHITECT:                                                                              | DATE OF PLANS: | JOB PHONE:                                                                                                                        |                |
| Attn: Tom Judd                                                                          |                |                                                                                                                                   |                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| WE PROPOSE hereby to furnish material and labor - complete in accordance with specifications below, for the sum of:                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| <b>\$10,750.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Ten Thousand Seven Hundred and 50/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Payment to be made as follows: Upon completion of the job.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance. |  |
| <div style="text-align: right;"> <br/>           Authorized Signature<br/>           Note: This proposal may be<br/>           Withdrawn by us if not accepted within 30 Days         </div>                                                                                                                                                                                                                                                    |  |

We hereby submit specifications and estimates

Scope of work:

Remove old lift station panel, set it off to the side and temporarily wire back into portable generator.  
 Install new conduits from the existing structure to the location of new control panel.  
 Install new control panel on cement slab and wire to structure equipment.  
 Install new 100 Amp feed to the Xcel utility pole to upgrade to 120/208-volt, 3 phase.

All labor, material, inspection fees are included

**\*\*New concrete slab and digging are not included\*\***

**\*\*\*Market prices on material are very volatile and cannot guarantee pricing for more than a week\*\*\***

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Travis Block, Public Works Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-046 Authorize Minnesota Department of Transportation Agency Agreement No.1049560

---

### Background:

On February 8, 2022, Council approved Resolution 2022-027 accepting an American Rescue Plan Act (ARPA) Grant for \$32,000.00 at the Municipal Airport. The grant provides Federal pandemic relief funding for airports. The attached Resolution 2022-046 authorizes agency agreement No.1049560 with the Minnesota Department of Transportation (MnDOT) Office of Aeronautics to allow the Office of Aeronautics to make payments under the Federal grant and designates the Public Works Director as signatory per conditions of the agency agreement.

### Recommendation:

Approve Resolution 2022-046

### Attachments:

1. Resolution 2022-046
2. ARPA Agreement No.1049560

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-046**

#### **AUTHORIZE MINNESOTA DEPARTMENT OF TRANSPORTATION AGENCY AGREEMENT No.1049560**

**WHEREAS**, the City operates and maintains the Faribault Municipal Airport-Liz Wall Strohfus Field for general aviation practices; and

**WHEREAS**, the Federal Aviation Administration (FAA) has allocated funding to U.S. airports under the American Rescue Plan Act Grant; and

**WHEREAS**, the Faribault Municipal Airport-Liz Wall Strohfus Field is eligible to receive \$32,000.00 in funding; and

**WHEREAS**, the Minnesota Department of Transportation has prepared agency agreement No.1049560 to allow for reimbursement of expenses under the Federal grant.

**NOW, THEREFORE BE IT RESOLVED**, that State of Minnesota Agreement No.1049560, "Grant Agreement for Federal Airport Expenses Reimbursement," for State Project No. A6601-C3 at the Faribault Municipal Airport-Liz Wall Strohfus Field is accepted.

**ALSO, BE IT RESOLVED**, that the Public Works Director is hereby authorized to execute this agreement and any amendments on behalf of the City of Faribault.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

**STATE OF MINNESOTA**  
**AGENCY AGREEMENT for**  
**FEDERAL AIRPORT EXPENSES REIMBURSEMENT**

This agreement is entered into by and between the City of Faribault ("Local Government") and the State of Minnesota, acting through its Commissioner of Transportation ("MnDOT").

**RECITALS**

---

1. Local Government has received an Airport Rescue Grant ("ARG") under the American Rescue Plan Act of 2021 (H.R. 1319, Public Law 117-2) ("ARPA") directly from the Federal Aviation Administration ("FAA") to reimburse eligible airport expenses at Local Government's airport.
2. This agreement is not a subgrant of the ARG funds. The FAA will be conducting oversight and monitoring the ARG funding (see ARPA FAQs for more information, at: [https://www.faa.gov/airports/airport\\_rescue\\_grants/media/20211124\\_ARPA\\_FAQs.pdf](https://www.faa.gov/airports/airport_rescue_grants/media/20211124_ARPA_FAQs.pdf)).
3. Pursuant to Minnesota Statutes Sections 360.016 and 360.039, subd. 2, the Local Government desires MnDOT to act as the Local Government's agent in accepting the federal funds on the Local Government's behalf and disbursing the federal funds to the Local Government for expenses at the airport.

**AGREEMENT TERMS**

---

**1. Term of Agreement**

- 1.1. Effective Date: This agreement will be effective on the date the MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2.
- 1.2. Expiration Date: This agreement will expire on September 30, 2024.

**2. Local Government's Duties**

- 2.1. The Local Government designates MnDOT to act as its agent in accepting the federal funds on its behalf and disbursing the federal funds to the Local Government for airport expenses deemed allowable by the FAA under the ARPA Act.
- 2.2. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to disburse the federal aid sought by the Local Government.
- 2.3. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations. The Local Government will comply with all requirements and assurances in the ARG Grant, which is incorporated into this contract by reference.

**3. MnDOT's Duties**

- 3.1. MnDOT accepts designation as agent of the Local Government for the receipt of the federal funds and disbursement of the federal funds to the Local Government and will act in accordance herewith.
- 3.2. MnDOT will make the necessary requests to the FAA for authorization to disburse federal funds for airport expenses and for reimbursement of eligible costs under the ARPA Act.
- 3.3. MnDOT may withhold federal funds where the FAA determines that airport expenditures were not made in compliance with federal requirements.
- 3.4. MnDOT, the FAA, or duly authorized representatives of the state and federal government will have the right to audit the work performed under this agreement. The Local Government will make available all books, records, and documents pertaining to the work hereunder, for a minimum of six years following the closing of the contract.

#### 4. Payment

- 4.1. **Eligibility.** Eligible expenses under the act include costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments for the Faribault Municipal-Liz Wall Strohfs Field . Eligible expenses will be determined by the Federal Aviation Administration. Eligible expenses will be determined in accordance with FAA's Policy and Procedures Concerning the Use of Airport Revenues, 64 Federal Register 7696 (64 FR 7696), as amended by 79 Federal Register 66282 (79 FR 66282), which is incorporated into this agreement by reference, and the ARPA Act.
  - 4.2. **Reimbursement.** Local Government has been awarded \$32,000 in Federal ARPA Act funding to reimburse federally-eligible expenses at airport(s) it operates. Local Government will be reimbursed for 100% of federally-eligible expenses not reimbursed by any other source. The Local Government will pay any part of the cost or expense that is not paid by federal, state, or other funds. MnDOT will receive the federal funds to be paid by the FAA for eligible expenses and will reimburse the Local Government from said federal funds for each payment request, subject to the limits of those funds.
  - 4.3. **Payment Requests.** The Local Government will prepare payment requests in accordance with the terms of the federal award.
    - 4.3.1. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may work directly with FAA to receive the federal funds under the ARPA Act grant pursuant to any terms and conditions imposed by FAA.
  - 4.4. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for the Local Government's failure to comply with federal requirements. The Local Government agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.
  - 4.5. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement and submit all financial, performance, and other reports as required by the terms of the Federal award. The FAA will determine whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed.
5. **Conditions of Payment.** Local Government's use of federal funds disbursed under this agreement must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive reimbursement under this Agreement for expenses that are not eligible as described in Section 4.1 above.

#### 6. Authorized Representatives

- 6.1. MnDOT's Authorized Representative is:
 

Name: Jessica McBroom, or her successor or designee.

Title: Grants Specialist

Email: jessica.mcbroom@state.mn.us
- 6.2. The Local Government's Authorized Representative is:
 

Name: Travis Block

Title: Public Works Director

Email: tblock@ci.faribault.mn.us

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

## **7. Assignment Amendments, Waiver, and Agreement Complete**

- 7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 7.2. **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 7.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

## **8. Liability and Claims**

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability. Minnesota Statutes Section 466.04 governs Local Government Liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to this agreement. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any and all lawful claims or costs arising out of or incidental to Local Government's acts or omissions under this agreement and any *ultra vires* acts, including reasonable attorney fees incurred by MnDOT.

## **9. Audits**

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. All requests for reimbursement are subject to audit by FAA or MnDOT.

10. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this agreement, and as it



applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement.

11. **Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.
12. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. **Termination for Cause.** MnDOT may terminate this agreement if Local Government fails to observe or perform any of the terms, conditions, or covenants required to be observed or performed by it pursuant to this agreement and such failure continues for a period of 30 calendar days after MnDOT has given written notice to Local Government of such default or, in the event that such default shall be incapable of cure with reasonable diligence during said 30 day period, shall have failed to commence to cure said default within 30 days of the date of said notice and to diligently pursue the same to completion.
14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a federal or state contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this agreement.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59, if applicable, which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
17. **Limitation.** Under this contract, MnDOT is only responsible for disbursing funds. Nothing in this contract will be construed to make MnDOT a principal, co-principal, partner, or joint venturer with respect to this agreement.



MnDOT may provide technical advice and assistance as requested by the Local Government, however, the Local Government will remain responsible for all aspects of administering this agreement.

**[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]**

**LOCAL GOVERNMENT**

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE ENCUMBRANCE VERIFICATION**

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

By: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract # \_\_\_\_\_

SWIFT Purchase Order # \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MnDOT CONTRACT MANAGEMENT**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**MnDOT GRANT UNIT**

By: \_\_\_\_\_

Date: \_\_\_\_\_



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Paul J. Peanasky, Parks and Recreation Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve Quote to Resurface Community Center Locker Room Floors

---

### Background:

Staff recently requested quotes to resurface the locker room floors at the Community Center. Two quotes were received. The low quote was received from SwedeBro at a cost of \$13,700.00. In the 2022 CIP, \$20,000 was budgeted for this project.

### Recommendation:

Approve quote from SwedeBro to resurface the Community Center locker room floors at a cost of \$13,700.00.

### Attachments:

1. Resurface Floor Quotes



1409 159<sup>th</sup> Ave. NE • Ham Lake, MN 55304  
**Office: 763-434-9237      www.swedebro.com      Fax: 763-434-8999**

**Customer:**      **City of Faribault**  
15 Division Street West  
Faribault, MN 55

**Date: 1/18/22**

RE: Locker Rooms

**Description:**

Locker Rooms – Approximately 2,000 square feet

- Mechanically diamond grind and Diamabrush existing coatings to profile and prepare.
- Apply Decorative Mosaic "full flake/chip" vinyl chip system in a 1/4 or 1/8 inch color blend TBD.
- Seal with clear high solids urethane.

**Sub-Total: \$9,000.00**

**Floor must be swept clean from debris prior to our arrival.**

**Everything must be off the floor prior to our arrival.**

**Owner to provide minor dumpster use.**

**Project will take 3 days to complete and requires exclusive access.**

**Option**

1. Change to Ceramic Carpet double broadcast quartz epoxy system in a color blend TBD.

**Add: \$4,700.00**

\*\*\*Pricing is based on the Cooperative Purchasing Connection and the Southeast Service Cooperative\*\*\*

*Cement, acid, and stain colors cannot be precise; therefore finished color and texture will vary from any color charts or samples shown. All existing expansion joints may be re-cut; cracks in base substrata may reoccur.*

Bids and prices are valid for 60 days

**Total Price**

\$

**Deposit for Materials Required**

NO

**BALANCE DUE**

\$

Contract subject to terms/conditions listed. Unpaid balances after 60 days of completion may be sent to collections. Unpaid balances are assessed a 1.5% (18% APR) finance charge per month after 30 days. A mechanic's lien may be filed on any unpaid balances after 60 days.

Buyer's Signature

Date



PROPOSAL

TMI Coatings, Inc.

3291 Terminal Drive, St. Paul, Minnesota 55121-1610 Phone: 651-452-6100 Fax: 651-452-0598

Painting & Restoration Contractors

City of Faribault  
Attn: Paul Peanasky  
15 West Division Street  
Faribault, MN 55021  
Phone 507-334-2024  
E-mail [ppeanasky@ci.faribault.mn.us](mailto:ppeanasky@ci.faribault.mn.us)

NOTE: This proposal may be withdrawn by TMI if not accepted within 30 days.

Date: February 3, 2022  
Regarding: Protective Flooring

Protective Flooring

TMI Coatings, Inc. (TMI) is a safety conscious industrial painting and concrete coating company. TMI is a diversity, Woman-Owned Small Business. TMI has been in business 36 years and is certified by SSPC as both a QP1 and QP2 contractor. The QP1 and QP2 qualifications are provided to contractors with proven experience, knowledge and equipment to produce high quality work within safety guidelines and health and environmental standards. We hire, train and complete work with our own crews throughout the continental U.S.

TMI has visited your facility and proposes the following scope of work:

Men’s Changing Area Floor: 48’ long x 16’ wide  
Women’s Changing Area Floor: 48’ long x 18’ wide  
Hallways: 7’ long x 6’ wide, 34’ long x 9’ wide, (2) each 9’ long x 9’ wide, (2) each 7’ long x 4’ wide

- 1. Owner to vacate areas so TMI has open access. Owner to degrease, wash, scrub and thoroughly rinse clean floors. Allow to dry. For best results, owner to remove all drain covers prior to TMI’s arrival.
- 2. TMI to prepare surfaces as necessary to ensure adhesion of subsequent coats. TMI may vacuum steel shotblast and/or grind with hand-held grinders with vacuum attachments. All debris caused from our work on site to be disposed of in owner provided container.
- 3. Repair severely cracked and eroded areas by restoring to surrounding plane (minimal).
- 4. TMI to apply CHEM-RESIST colored quartz 28-16 at an average of 1/16” thick. This the same color/system TMI installed at your facility in 2014.

Finish texture to be determined by owner while TMI is on site completing the work. More or less aggregate can be incorporated at the time of installation. We ask that you be present to approve the finish texture during installation.

YOUR COST INCLUDING LABOR AND MATERIALS INSTALLED .....\$23,900

- NOTES:
- 1. Bid is based on one job mobilization/demobilization.
  - 2. Bid is based on weekday work; add \$750 per day for weekend work.

TMI has considerable experience installing protective coatings for industry. TMI has completed work for Apple Valley Zoo, Apple Valley, MN; City of Faribault, Faribault, MN; Faribault Parks and Rec, Faribault, MN; and many others. Enclosed are references for your review.

(continued on page 2)

P:\Sales\SMS\SIP\City Of Faribault, MN (Floors) 2022.01\1Proposal.Cityoffaribault01sms.Doc(ab)

ACCEPTANCE

The undersigned hereby accepts TMI's proposal and authorizes TMI to furnish all materials and labor required to complete the work set forth in the proposal pursuant to the proposal terms and conditions set forth on the reverse side hereof, for which we agree to pay you the amount set forth in the proposal. If the proposal terms and conditions set forth on the reverse side hereof were not provided with transmission of TMI’s proposal by facsimile, mail or email, the undersigned agrees to request a copy of the proposal terms and conditions before signing below. The undersigned agrees to be bound by the proposal terms and conditions set forth on the reverse side hereof regardless of whether the undersigned requested a copy or read them before signing below.

Accepted: \_\_\_\_\_ Date \_\_\_\_\_

By \_\_\_\_\_  
Title \_\_\_\_\_

Respectfully,  
TMI Coatings, Inc.  
  
By \_\_\_\_\_  
Title Steve Sirek, Industrial Sales

Customer: Sign and return copy. Retain original for your files.

# TMI COATINGS, INC.

## TERMS AND CONDITIONS FOR PROPOSAL

### TMI COATINGS, INC. TERMS AND CONDITIONS FOR PROPOSAL

A. CONDITIONS OF AGREEMENT. Unless otherwise expressly provided in the proposal or contract to which these terms and conditions are a part, TMI Coatings, Inc. ("TMI") has based its proposal price upon the Owner furnishing at its expense the job conditions listed below. The required job conditions and Owner's responsibilities are as follows:

1. **TRANSPORTATION CONDITIONS.** There shall be direct access by truck to and upon a clear, well-drained site over an all-weather, hard surfaced road.

2. **LABOR CONDITIONS.** Working periods shall be eight hours per day and 40 hours per week under usual labor conditions, utilizing painters and general laborers without jurisdictional disputes between or hiring of operating engineers, electricians or teamsters. The job site shall be available to TMI for overtime work should TMI deem it necessary or desirable. TMI's price is based upon the ability to perform on an open shop basis.

3. **WORKING CONDITIONS.** There shall be safe and clean working conditions in compliance with federal, state and local safety, environmental and air pollution laws and ordinances. Unless specifically agreed otherwise in writing in this proposal, there shall be no interference with TMI of its work area by other trades and the Owner shall provide TMI reasonable access to the work area and reasonable setup and storage areas.

4. **HAZARDOUS MATERIALS AND SPECIFIED MATERIALS.** TMI assumes no risk of hazardous materials (which shall be deemed to include, without limitations, asbestos, PCBs, lead paint, heavy metal paint, petroleum products, radioactive materials, harmful fumes, other pollutants, and materials contaminated by any of these things) at the site unless otherwise stated within this proposal. TMI has not included additional costs associated with the presence of hazardous materials. Concerning soil conditions, TMI's bid is based on the assumption that if the soil analysis of heavy metal increases after and due to TMI's work beyond the current federal permissible level of 1,000 ppm, TMI's sole responsibility will be to scrape the topsoil and place it in Owner-provided dumpsters to be disposed of at Owner's cost. The Owner shall comply with all applicable federal, state and local governmental requirements relating to notification, monitoring, survey, evaluation, detection, remediation, removal and disposal of hazardous materials (hereinafter "Substance Requirements"). The Owner shall provide TMI with written evidence of compliance and results of all Substance Requirements. TMI may rely upon the Owner's representations and warranties regarding hazardous substances and Owner's compliance with Substance Requirements. TMI shall have no duty to identify, detect, evaluate, remediate, remove, or dispose of any hazardous materials. If TMI at any time has reason to believe that hazardous materials are present at the work site, TMI may demand that the Owner, at Owner's sole expense, perform appropriate evaluation and monitoring or suspected hazardous materials and provide written results to TMI. TMI shall have the right to remove its employees from the work site until such evaluation and results are made. If hazardous material is present, TMI shall receive an extension of time and an equitable adjustment in the contract price in its favor. All material and product specifications are those of the Owner, and TMI shall not be responsible for any consequences of the installation of specified materials or products. If no materials are specified and TMI selects materials for the work, TMI has no duty to investigate or test for compatibility of proposed materials with existing materials. To the fullest extent permitted by law, the Owner shall defend, indemnify and hold harmless TMI from any and all penalties, fines, actions, liabilities, damages and costs (including reasonable attorneys' fees and expert fees) arising from or relating to hazardous materials at the project site, use of specified materials or products, or work performed as requested by Owner or the enforcement of this paragraph. TMI shall not be responsible for any hazardous materials that may be stored or exist within the work of TMI, and the Owner hereby releases and discharges TMI from any and all claims, causes of action, suits, demands for arbitration, and liability (including claims for subrogation) relating to the actual, alleged, or threatened discharge, dispersal, release, or escape of hazardous materials during performance or at any time hereafter, however caused, or to hazardous materials at the project site or use of specified materials or products.

5. **SITE UTILITIES.** The Owner shall make available drinking water, sanitary facilities and water to be used by TMI pressure washers. The Owner shall make adequate electrical power (480 or 230 volt and 110 volt power) available within 100 feet of TMI's work area.

6. **HEAT CONDITIONS.** The Owner shall maintain heat at 60° F minimum temperature in any enclosed facilities in which TMI's work will be performed. At TMI's sole discretion, coatings in unenclosed area may not be applied at temperatures less than 60° F, nor in excessive humidity, nor in high wind unless stated otherwise within this proposal. TMI shall not be responsible for providing temporary heat to satisfactorily perform work.

7. **SURFACE PREPARATION AND CLEAN-UP CONDITIONS.** This proposal excludes surface preparation and coating of inaccessible and/or difficult to reach areas (i.e. back to back angles, top side beam flange, under equipment) unless otherwise specified herein. Prior to, during and after TMI's performance of TMI's work, the Owner, without delaying or interfering with TMI's work, shall (unless otherwise included in TMI's proposal):

a. Remove from all surfaces to be coated all contaminants such as oil, grease, soluble salts, chemicals, man-hole covers, pipes, cathodic systems, dirt and debris, together with internal and other obstructions which interfere with TMI's performance of its work.

b. Perform all grinding, welding or patch work on surfaces to be worked on by TMI including honeycombs, roughness, blow holes, etc., sufficient to prepare and maintain a smooth surface acceptable for coating in the sole opinion of TMI.

c. Provide dumpsters and disposal for TMI's project refuse, including sandblast abrasive.

d. The Owner must clean, sanitize and inspect the equipment, work area and areas near the work area prior to putting these areas back into service. TMI is not responsible for any contaminants, material, debris, tools, substance or other object not cleared or cleaned from the equipment, work area and areas near the work area.

8. **WORK AREA CONDITIONS.** The Owner assumes sole responsibility for loss, damage, or injury to property (including without limitation vessel internals, light gauge metal equipment, automobiles or mechanical equipment) caused by ordinary sandblasting, solvent, insulation or coating operation and further assumes responsibility for the removal (or if acceptable to TMI the covering and protection) of any property from the work area prior to TMI's commencement of work. Unless specifically stated in writing otherwise on this proposal, TMI's proposal is based upon open abrasive blasting without containment of dust and sandblast debris. Overspray will exist to some extent on nearby areas. It is impractical to cover or clean surrounding areas in industrial applications. Owner to be responsible for removal of obstructions and items not to be coated including coils, grating, antennas, etc. The Owner warrants that any concrete to be coated or treated shall be free of any materials or conditions (including, without limitation, moisture, curing agents, finishing, additives, and spalling) that may cause or contribute to failure of specified materials applied to it. TMI shall not be liable for any failure caused by or contributed to by the existence of such conditions and shall not be responsible for correcting such conditions unless specifically agreed to otherwise in writing. Unless specifically stated in writing otherwise on this proposal, TMI's proposal is based upon removal (to the extent specified on the proposal) of thin-film coatings of the generic type typically utilized for the service type of the structure. Additional costs for removal of thick-film coatings, coal tar epoxy, 100% solids epoxy, polyurethane or polyurea and other difficult to remove coatings will require additional compensation per Section D Price Adjustments. Owner warrants that existing coatings which will remain are compatible with materials to be applied by TMI and have adequate adhesion to adhere to the substrate upon application of subsequent coat(s) required by this proposal. The Owner shall be responsible for identifying, locating, and relocating pipelines and utilities, unless otherwise provided in this Agreement. The Owner shall remove all persons (other than employees of TMI or TMI's subcontractors), food products, and any other property sensitive to chemicals related to TMI's work or else shall otherwise fully protect all such persons, food products and property from chemicals related to TMI's work. The Owner is responsible for its employees and other persons that are on its premises where odororous and non-odororous chemicals are going to be applied. Such notice by the Owner shall be given to allow individuals that are chemically sensitive to leave the area prior to TMI applying such chemicals. Both TMI and the Owner agree that the parties expect that residual odors shall seep into adjacent areas. TMI is not liable for any damages, including injuries, death, or property damages caused by chemicals related to TMI's work used during installation. To the extent that the Owner fails to adhere to the above provisions, concerning the application by TMI of chemicals, and such failure by the Owner results in injuries or damages that subject TMI to claims of liability, to the fullest extent permitted by law, the Owner agrees to fully indemnify TMI for all expenditures incurred by TMI to defend against and/or settle such claims, including attorneys' fees, expert fees, costs, disbursements, and expenses.

9. **PROTECTION OF WORK.** The Owner shall protect and be responsible for protection of lining material, insulation, coating, and other work during application or installation through completion and after completion from fire and physical damage, including damage by other trades.

10. **SECONDARY DIKES.** Industry guidelines often require secondary dikes or similar protection to contain spilled or leaked chemicals and/or to prevent ground contamination at a potentially future date, it is the sole responsibility of the Owner to determine the desirability of such protection and, if necessary, to provide it prior to commencement of the work. In no event shall TMI incur liability to the Owner or any other party, on the theory of negligence or otherwise, for failing to advise or warn the Owner or any other party of the need or advisability of such protection, for failing to provide such protection, or for proceeding with the work in the absence of such protection.

11. **DESIGN.** The Owner is responsible for the design of the project. Without limitation, the Owner is responsible for determining whether capacities, including dike capacities, are adequate, whether the work will meet regulations, whether design of the project is adequate for rain or snow run-off, and whether there is proper drainage. The Owner is responsible both during and after performance for drainage, including drainage of precipitation, and for preventing "floating" of tanks. The Owner shall be responsible for slippery conditions of dike lining and for any injuries that result.

12. **INFORMATION.** The Owner shall provide TMI with all information relevant to the performance of TMI's work and shall designate a representative who shall be fully acquainted with the work to be performed and who has authority to give approvals on behalf of the Owner and can render decisions promptly and furnish information promptly. TMI is entitled to rely upon information provided by the Owner as being complete and accurate.

B. **NOTIFICATION AND MOBILIZATION FOR COMMENCEMENT OF WORK.** The Owner shall give TMI at least 30 days advance written notification of the date upon which the Owner desires TMI to commence work. The Owner shall unload and store in a secure area materials that arrive at the job site before TMI workers. If the work is not ready to begin when TMI's crew arrives or delays occur once the work has started, the contract price will be equitably adjusted in TMI's favor in accordance with paragraph D below.

C. **INSPECTION AND PERFORMANCE STANDARDS.** The following inspection standards will be used to judge the quality of TMI's work:

1. Sandblasting will be inspected using The Society for Protective Coatings (SSPC) Visual Standards for Abrasive Blast Cleaned Steel (VIS 1-89) photographic standard as the basis for accepting or rejecting sandblasting work. The Owner shall commence inspection immediately after TMI begins sandblasting using photographic SSPC VIS 1-89 standards. If the Owner fails to inspect sandblasting immediately after TMI begins, the Owner will be conclusively presumed to have waived inspection of surface preparation and the cost of any rework resulting from later inspection will be at the Owner's expense.

2. Coatings inspection will be accomplished by the Owner as follows:

a. Color, gloss and texture will be inspected by the Owner immediately upon the start of final coat and any difference in interpretation shall be immediately resolved before further work proceeds. Failure or refusal of the Owner to inspect when TMI begins application of the final coat will constitute a waiver of the Owner's

right of rejection, and the Owner shall be conclusively presumed to have accepted the coating, color, gloss and texture and any other deficiencies which would have been discovered by a detailed inspection. Variations due to scaffold location and overspray are normal in the industry and will not be cause for rework.

b. Film thickness application will be as specified in TMI's proposal and measurement of film thickness shall be performed as in SSPC-PA 2, Revision 11/1/82, using a magnetic gauge. The Owner shall compensate TMI for the cost of taking or repairing damages caused by test samples.

c. Coatings will be air cured in accordance with manufacturer's specifications and the Owner will be responsible for venting any enclosed spaces, including tank interiors, for 7 days at 70° F to remove fumes. If a force heat cure is required to expedite completion, additional cost of forced cure shall be added to the contract price.

3. Insulation inspection shall be accomplished by the Owner as follows:

a. Prior to application of any insulation, Owner shall approve a sample panel for surface appearance, thickness, variation, and design adequacy. The sample shall be sprayed at the same ambient temperature at which the work is to be performed. If schedule delays cause a change in climate conditions after the sample is submitted, the Owner shall approve a new sample or make allowances for actual job site conditions of wind, humidity, and temperature.

b. Insulation thickness may vary but average thickness will not be less than minimum specified on the contract.

c. The Owner shall inspect insulation immediately after application begins each day and if no objections are raised then, insulation shall be deemed to have been accepted.

d. The maximum operating temperature for normal urethane foam is 190° F and the Owner shall raise or lower the temperature of the insulated tank as necessary from ambient to desired temperature over a minimum of a 48 hour period. TMI reserves the right to install "temp-tabs" at our discretion. Owner assumes responsibility for maintaining operating temperature and assumes all liability in the event the temperature limitations for the insulation used are exceeded.

e. An acceptable application is based on 90% adhesion of the urethane foam.

4. Coatings over foam are a commercial application, defined as appreciably pinhole-free. Substantially pinhole-free application is available at additional cost. Pinhole-free steel coatings depend on steel preparation, substrate grinding and other necessary preparation work other than sandblasting and is not included unless otherwise specified in TMI's proposal.

5. Damage caused by an inspection will be repaired at the Owner's expense as an "extra" to the contract amount.

D. **PRICE ADJUSTMENTS.** The contract price and schedule shall be equitably adjusted to compensate TMI for its additional costs (with reasonable markup) and delay incurred as a result of any of the following:

1. Any breach of contract by the Owner.

2. Concealed or unknown conditions encountered in the performance of the work at variance with the conditions indicated by the drawings, specifications, or Owner-furnished information or differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement.

3. Events beyond the control of TMI, including without limitation, acts of God, earthquakes, floods, high winds, terrorism, vandalism, labor disputes, fire, unusual delay in deliveries, casualties, unusual weather, or changes in law and rules of government.

4. Any additional work ordered or requested by the Owner.

5. Unless otherwise specified in this proposal, TMI's bid includes only one mobilization/demobilization. In addition to the contract price and any other monies due TMI, TMI is entitled to collect a minimum of 10% of the total price of TMI's work on this project for each subsequent mobilization/demobilization if TMI is not permitted to complete all work in one mobilization/demobilization. The price adjustment shall include an increase for the following:

a. Labor and supervision payroll costs plus all applicable taxes, insurance and other fringe benefits.

b. Material costs at TMI's invoice cost for material, fuel, tax and freight, including costs for returned or damaged material and freight charges, less any returned credit allowed by the manufacturer.

c. Cost of equipment furnished to the job by TMI computed at Professional Coating Management, Inc.'s weekly rental rates.

d. Employee travel expenses between the job site and TMI's home office, along with related expenses, including hotels and meal costs.

e. Subcontractor costs.

f. Freight and transportation charges for equipment.

g. Insurance and bond costs.

h. Construction overhead charged as a percentage of direct labor in accordance with TMI's regular accounting practices.

i. Markup of 25% on all of the above changes and any other costs incurred by TMI.

j. Such other costs and damages as TMI may incur.

E. **ESCALATION.** Quoted prices are based on labor rates and material prices in effect as of date of the proposal. Material price or labor rate increases will be invoiced as they occur on the following basis:

1. For each 1% increase in average labor rate on the job, or fraction thereof, an additional sum of 0.7% of contract price will be invoiced.

2. Increases in material prices will be invoiced at actual cost plus a 25% markup. Upon request, TMI will furnish average labor rate and material prices as a basis for escalation.

F. **LIMITED WARRANTY.** For one year after installation, TMI warrants only to the original Owner that materials have been applied or installed as required by this contract. TMI will repair defective work of which TMI is notified in writing within a period of one year after application, provided the work has not been damaged by Owner or used for a purpose for which it was not intended. TMI is not responsible for conditions beyond its control including but not limited to hydrostatic pressure, vapor, moisture, frost, ice, groundwater, water and/or moisture pressure or emissions, capillary action, soil or slab stability, substrate cracking, the absence or presence or condition of vapor or moisture barriers and/or weather barriers, fork truck or other traffic damage, or use for which the work is not intended. Coatings are not considered a failure if concrete or old existing coatings are attached to the delaminated materials; this is considered a substrate failure. TMI SPECIFICALLY DISCLAIMS ANY AND ALL OTHER WARRANTIES, INCLUDING IMPLIED WARRANTIES OR WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND OWNER AGREES THAT ITS SOLE REMEDY FOR DEFECTIVE WORK OR ANY DAMAGE RESULTING FROM SUCH DEFECT, WHETHER OR NOT CAUSED BY THE NEGLIGENCE OF TMI, SHALL BE REPAIRED BY TMI. OWNER FURTHER AGREES THAT IN NO EVENT SHALL TMI BE LIABLE FOR CONSEQUENTIAL DAMAGES OF ANY NATURE, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF USE OR LOST REVENUES, LOSS OF REPUTATION, COSTS OF FINANCING, LOST BUSINESS, BUSINESS INTERRUPTION, DAMAGE TO THE STRUCTURE, DAMAGE TO OR LOSS OF CONTENTS, GROUND OR GROUNDWATER CONTAMINATION, DAMAGE RESULTING FROM SPILLAGE OR LEAKAGE, OR DAMAGE RESULTING FROM POLLUTION OR RELEASE OF HAZARDOUS MATERIALS. THE FOREGOING WARRANTY IS THE ONLY WARRANTY MADE BY TMI AND IS EXPRESSLY MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES, GUARANTEES OR REPRESENTATIONS, WHETHER EXPRESSED OR IMPLIED. THIS WARRANTY RUNS BETWEEN TMI AND THE OWNER ONLY; IT IS NOT ASSIGNABLE OR TRANSFERABLE TO A SUCCESSOR, ASSIGN OR ANOTHER OWNER, AND ANY SUCH ASSIGNMENT IS VOID AND UNENFORCEABLE.

G. **PAYMENT TERMS.** TMI shall invoice the Owner monthly for labor and materials furnished during the preceding 30 days. Invoices shall be paid by the Owner within 30 days after submission. No retainage shall be withheld from payments unless otherwise stated in this proposal. Payment withheld by the Owner shall bear interest at the rate of 18% per annum from the due date or, if less, the maximum rate permitted by law.

H. **DISPUTES AND APPLICABLE LAW.** If the project locale is Minnesota, then any disputes between TMI and the Owner not required to be resolved in federal court shall be resolved in Dakota County, Minnesota. Unless prohibited by statute, this Agreement shall be interpreted and enforced in accordance with the laws of the State of Minnesota or applicable federal law without regard to conflicts of law principles. This Agreement will be deemed to have been made and entered into in the State of Minnesota for all purposes. If TMI elects to consult an attorney or take any type of legal action to enforce this Agreement or defend against Owner claims, TMI is entitled to recover all resulting attorney's fees, expert fees, disbursements, expenses, and arbitration and court costs from Owner.

I. **COMPLETE AGREEMENT AND MODIFICATIONS.** This document and other documents incorporated herein by reference constitute the complete, entire and integrated understanding of the parties and supersede all prior and/or contemporaneous negotiations, representations or agreements, either written or oral. This Agreement may be modified only by written amendment signed by both parties and may not be amended in any other manner. If any provision of this Agreement is determined to be unenforceable or invalid, that provision shall be deemed severed from this Agreement and the remaining portions of this Agreement shall be enforced with the same force and effect as if the severed portion had never been a part of this Agreement.

J. **TERMINATION.** In the event of default by the Owner or stoppage of work for a period of thirty days by direction of the Owner, or any other public authority having jurisdiction, TMI may terminate this Agreement without further written notice and the Owner shall pay to TMI all sums due under this Agreement together with TMI's anticipated profits and all other related damages, expenses, and legal fees.

K. **INSURANCE AND TAXES.** TMI shall maintain in force during performance of this Agreement Workers' Compensation Insurance and Public Liability Insurance as required by law. The Owner shall carry at its expense "all risk" Builder's Risk Insurance upon the entire project site to the full insurable value thereof on a replacement cost basis. This insurance shall include the interests of the Owner, TMI, and TMI's subcontractors and suppliers, and shall insure against "all risks" of physical loss or damage caused by fire, extended coverage perils, flood, earthquake, theft, vandalism, malicious mischief, and other insurable perils. The Owner shall purchase and maintain such insurance as will insure itself, TMI and TMI's subcontractors and suppliers against loss of use of property due to fire and other hazards, however caused. The Owner and TMI waive all rights against each other and the contractors, subcontractors of any other, consultants, agents, and employees of any of them for damages caused by fire or other perils to the extent covered by the Builder's Risk Insurance required to be obtained by the Owner by this Paragraph or other property insurance applicable to the work of TMI or the property of the Owner except such rights as the Owner and TMI have to the proceeds of such insurance. The policies of insurance shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay for the insurance and whether or not the person or entity had an insurable interest in the property damaged. TMI shall pay all unemployment compensation taxes and social security taxes as may be required by law.

Thank you for the opportunity to submit this proposal to you. You can check out our company history and other coating services at our website at [www.tmicoatings.com](http://www.tmicoatings.com). Visit TMI's blog at [www.tmicoatings.com/case-studies](http://www.tmicoatings.com/case-studies) to learn about problems we have solved for customers like you or become a fan of TMI on Facebook. If you have any questions about our bid, please call me at 651-452-6100.

**If e-mail is an effective communication tool for you, feel free to contact me at [ssirek@tmicoatings.com](mailto:ssirek@tmicoatings.com) with any questions or comments regarding this proposal.**

Encl.: Floor Coating Reference List  
Bulletin 616

## FLOOR COATING REFERENCE LIST

### **TMI COATINGS, INC.**

3291 TERMINAL DRIVE  
ST. PAUL, MN 55121  
(651) 452-6100

#### CUSTOMER/JOB LOCATION/CONTACT:

##### **Greatbatch**

730 24th Avenue SE  
Minneapolis, MN 55414  
Contact: Kurt Carlson  
612-676-7210

##### **North American Bison Co-op**

1658 Hwy 281  
New Rockford, ND 58356  
Contact: Adam Progreba  
701-202-6070

##### **AMPI**

44 Commercial Street  
Hoven, SD 57450  
Contact: Kevin Hageman  
605-948-2211

##### **Land Mark Products**

2084 220<sup>th</sup> Street  
Milford, IA 51351  
Contact: Reza Zahedi  
665-759-4510

##### **Dakota Mobile Hydraulics**

111 32nd Avenue  
Brookings, SD 57006  
Contact: Paul Stein  
605-692-1970

##### **Bosch Automotive Service Solutions**

655 Eisenhower Drive  
Owatonna, MN 55060  
Contact: David Luepke  
507-455-7325

##### **934<sup>th</sup> Contracting Flight / LGC**

763 Military Highway, Building 729  
Minneapolis, MN 55450-2100  
Contact: Chin Dahlquist  
612-713-1428

#### JOB DESCRIPTION:

Prepared and painted ceiling decks and beams totaling 50,000 sq. ft. in multiple phases. Also, over 50,000 sq. ft. of flooring was coated over several mobilizations. TMI CHEM-RESIST epoxy flooring was installed at 1/8" thick, suitable for industrial use. Customer rated TMI excellent in service.

TMI abraded floors to prepare for new floor coating adhesion. Removed all loose and delaminating coating with diamond grinders with vacuum attachments. TMI applied cementitious urethane floor topping with aggregate fillers for slip resistance for safety. Adam said, "we like your guys' floor. It's great. The quality of the floor is really good. Rock solid."

TMI completed several flooring jobs for AMPI. TMI shotblasted and restored the floors prior to coating with a cementitious urethane product at 3/16" and other areas 1/4" thick. Owner stated he was very satisfied with our work.

Floors in the pizza topping line rooms were mechanically abraded with diamond grinders and top coated with a heavy-duty epoxy mortar. The owner said "the gentlemen working on the crew were very professional. All was good. Happy with the result, and happy with the quality. Work was completed on time which I was happy about. Crew leader asked us for our input on the finished texture which was much appreciated. Say thank you to the crew for me."

TMI restored severely eroded areas then applied cementitious urethane, a two-coat system. Paul stated, "everything went very smoothly, it was great to have TMI back!"

Floors were mechanically prepared and repaired prior to coating with an epoxy ESD (electrostatic dissipative) floor coating.

An Aircraft maintenance bay floor over 40,000 sq.ft. was stripped by shotblasting to remove all existing epoxy coating. A hybrid resinous flooring system consisting of a self leveling cementitious urethane base, a smooth body coat and high performance urethane top coat was installed to restore and protect the decades old hangar. Contract value was over \$750,000



**CUSTOMER/JOB LOCATION/CONTACT:**

**Snap-On-Tools**

2600 U.S. Hwy 18 East  
Algona, IA 50511  
Contact: Ronald Bichel  
515-295-9734

**Morey's Seafood International LLC**

742 Decatur Avenue North  
Golden Valley, MN 55427  
Contact: Mike McFee  
763-398-6240

**Magnolia Metal Corp.**

63859 730 Rd  
Auburn, NE 68305  
Contact: Jay Von Bergen  
402-274-3152

**Chula Vista Cheese Co.**

2923 Mayer Road  
Browntown, WI 53522  
Contact: Tim Pehl  
608-439-5211

**Thermo King**

314 West 90<sup>th</sup> Street  
Bloomington, MN 55420-3693  
Contact: Theron Leoffler  
952-887-2501

**Aspirus Wausau Hospital**

333 Pine Ridge Blvd  
Wausau, WI 54401  
Contact: Rene Gorski  
715-847-0085

**Country Pure**

402 Yale St  
Houston, TX 7707  
Contact: Billy Sills  
713-869-3471

**JOB DESCRIPTION:**

TMI was contracted to restore and coat over 10,000 sq. ft. of industrial aisleways used for forklifts, carts, and heavy machinery over a holiday weekend. TMI vacuum steel shotblasted floors, restored cracks and failed joints and installed a cementitious urethane floor topping. A final top coat was applied to improve color stability. The facility manager commented on our crew's performance, "everything went well. The men that were on site were very good and left the area clean."

Installed protective flooring and coves on 8,000 sq. ft. of new concrete. TMI shotblasted and applied a self-leveling cementitious urethane floor topping. Upon completion, the customer stated, "TMI Coatings crew were the easiest guys to work with; the product is great."

TMI prepared several areas in a machine shop and foundry shower areas. Owner stated, "the floor worked out really good. TMI Coatings took care of our slick areas. The crew did a great job. They solved our problem."

TMI prepared and coated walls and floors in the New Brine Room. A cementitious urethane floor topping was installed. Walls were mechanically prepared and coated with FIBERLIFE, a fiberglass reinforced wall coating suitable and recommended for food plants. Customer stated, "we have used TMI Coatings products on multiple surfaces here with outstanding results."

Over 35,400 sq. ft. of flooring and aisleways were prepared by steel shotblasting and repaired prior to coating with TMI CHEM-RESIST epoxy flooring system. Various thicknesses and finish textures were applied depending on the traffic in the area.

TMI's CHEM-RESIST was applied to multiple mechanical room floors, such as the Chiller Rooms, Boiler Room, and Pump Room. The areas totaled over 15,000 square feet. Customer said, "we were very pleased with the installation and how it all turned out, it has held up well."

TMI coated multiple floors in packaging areas. We prepared the surfaces, completed floor restoration by restoring eroding concrete to surrounding plane, then *sloped* the floors and applied a cementitious urethane flooring system.



PAINTING &  
RESTORATION  
CONTRACTORS



INDUSTRIAL FLOORING

[tmicoatings.com/flooring](http://tmicoatings.com/flooring)

## Epoxy Quartz Flooring

# TMI *CHEM-RESIST* Epoxy Quartz Flooring Using Colored Aggregate

### PRODUCT DESCRIPTION

*CHEM-RESIST* is an epoxy quartz flooring using colored quartz for a decorative, commercial-like finish. Epoxy flooring with colored quartz aggregate fuses together during application into a seamless surface with a high quality, water clear, 100% solids epoxy binder and top coat. The texture of this decorative, extremely durable surface can be standard non-skid or can be finished to a smooth finish.

### FEATURES

- Excellent clarity
- No odor
- Superior adhesion
- Good UV resistance
- Meets USDA, FDA, OSHA standards
- Superior chemical resistance

### USES

- Laboratories
- Showrooms
- Commercial Kitchens
  - Breakrooms
  - Lockerrooms
- Cafeterias
- Operating Rooms

### BENEFITS

- Neat and uniform, seamless
- Lower maintenance costs, no waxing or stripping
- Nearly indestructible

### TECHNICAL DATA

- Flash Point, Closed Cup Test: Hardener -220°F, Resin -475°F
- Hardness (Shore D) ASTM D-2240: 75-80.
- Compressive Strength ASTM D-695: 17,500 psi
- Tensile Strength ASTM F-638: 4,000 psi
- Tensile Elongation ASTM D-638: 7.5%
- Flexural Strength ASTM D-790: 6,250 psi
- Linear Shrinkage ASTM D-2566: 0.02%
- Coefficient of Linear Expansion, -12°F to 140°F, ASTM D-696: 20 X 10-6
- Bond Strength to Concrete ACI-403: 335 psi, concrete fails
- Shear from Steel Plate MIL D-3134: 1,050 psi
- Indentation MIL D-3134: .025
- Impact Resistance MIL D-3134: No cracking or delamination
- Water Absorption ASTM D-570: 0.04%
- Electrical Conductivity: Non-conductive

- Flammability ASTM D-635: Self extinguishing
- Abrasion Resistance Taber Abrader, CS-17 wheels, 2000 gm. load, 1000 cycles: Avg. 24.0 mg loss
- Toxicity: Non-toxic, USDA approved
- Colors: A variety of colors are available including any colored quartz aggregate combination
- Thickness and Weight: Normally 1/8" thick and weighs 1.25 pounds per square foot

### APPLICATION

1. Prepare the surface as recommended. For best results, vacuum steel shotblast.
2. Apply 100% solids resin at 100 square feet per gallon.
3. Broadcast with colored quartz aggregate at approximately 1/2 pound per square foot.
4. Allow to cure.
5. Sweep up excess aggregate.
6. Apply resin at 100 square feet per gallon.
7. Broadcast with colored quartz aggregate at approximately 1/2 pound per square foot.
8. Repeat steps 4 and 5 above.
9. Apply first top coat.
10. Allow to cure hard.
11. Apply second top coat.

For additional information on TMI Coatings and Laminates, visit our website at [tmicoatings.com](http://tmicoatings.com) or go to our blog at [tmicoatingsblog.net](http://tmicoatingsblog.net)

Bulletin 616

3291 TERMINAL DRIVE, ST. PAUL, MN 55121

P: 651 452 6100

F: 651 452 0598

[TMICOATINGS.COM](http://TMICOATINGS.COM)



[TMICOATINGSBLOG.NET](http://TMICOATINGSBLOG.NET)



[FACEBOOK.COM/TMICOATINGS](https://FACEBOOK.COM/TMICOATINGS)



[@TMICOATINGS](https://@TMICOATINGS)



[YOUTUBE.COM/TMICOATINGS](https://YOUTUBE.COM/TMICOATINGS)



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve LG214 Premises Permit Application for Divine Mercy

---

### Background:

City Staff received an LG214 Premises Permit Application from Divine Mercy Catholic School to conduct lawful gambling at Legacy Golf Course located at 1515 Shumway Avenue. If approved, staff will send the permit to the Minnesota Gambling Control Board for review and final approval.

### Recommendation:

Approve LG214 Premises Permit.

### Attachments:

1. LG214 Premises Permit Application - Divine Mercy

**Annual Fee \$150 (NON-REFUNDABLE)**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

Organization Name: DIVINE MERCY Catholic School License Number: [REDACTED]  
Chief Executive Officer (CEO) Gina Ashley Daytime Phone: 507-334-7706  
Daniel Meyer Daytime Phone: 267-474-6641

Current name of site where gambling will be conducted: LEGACY GOLF

Street address where premises is located: 1515 Snowway Ave  
(Do not use a P.O. box number or mailing address.)

City: FARIBAULT OR Township: \_\_\_\_\_ County: Rice Zip Code: 55071

☐ Yes ☒ No If no, attach LG215 Lease for Lawful Gambling Activity.

Is any other organization conducting gambling at this site? ☐ Yes ☒ No ☐ Don't know

Has your organization previously conducted gambling at this site? ☐ Yes ☒ No ☐ Don't know

## ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

| Address (Do not use a P.O. box number) | City | State | Zip Code |
|----------------------------------------|------|-------|----------|
| [REDACTED]                             |      |       |          |

**MN**

**MN**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Charitable Gambling Board  
Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-047 Authorize Payment as Recommended by the Charitable Gambling Board to the Faribault Chamber Trust

---

### Background:

The Charitable Gambling Board held its quarterly meeting on February 16, 2022. An application from the Faribault Chamber Trust on behalf of the Blue Collar BBQ Festival was presented. The Faribault Chamber Trust requested \$7,000 to use towards festival expenses for the Blue Collar BBQ Festival that will be held in August of 2022.

The Charitable Gambling Board voted unanimously to recommend to the Council a donation of \$7,000.00 be given to the Faribault Chamber Trust, to use towards expenses related to the Blue Collar BBQ Festival.

### Recommendation:

Approve Resolution 2022-047

### Attachments:

1. Resolution 2022-047 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Chamber Trust

**CITY OF FARIBAULT**

---

**RESOLUTION #2022-047**

**AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLY GAMBLING  
BOARD TO THE FARIBAULT CHAMBER TRUST**

**WHEREAS**, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Chamber Trust on behalf of the Blue Collar BBQ Festival at their February 16, 2022 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$7,000.00 to use towards expenses for the festival; and

**WHEREAS**, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Charitable Gambling Board  
Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-048 Authorize Payment as Recommended by the Charitably Gambling Board to the Faribault Youth Baseball Association

---

### Background:

The Charitable Gambling Board held its quarterly meeting on February 16, 2022. An application from the Faribault Youth Baseball Association was presented. The Faribault Youth Baseball Association requested \$10,000.00 to use towards the state amateur baseball tournament that will be held in Faribault in August and September.

The Charitable Gambling Board voted unanimously to recommend to the Council a donation of \$10,000.00 be given to the Faribault Youth Baseball Association to use towards expenses related to the tournament.

### Recommendation:

Approve Resolution 2022-048 Authorize Payment as Recommended by the Charitably Gambling Board to the Faribault Youth Baseball Association

### Attachments:

1. Resolution 2022-048 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Youth Baseball Association

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-048**

#### **AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLY GAMBLING BOARD TO THE FARIBAULT YOUTH BASEBALL ASSOCIATION**

**WHEREAS**, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Youth Baseball Association at their February 16, 2022 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$10,000.00 to use towards expenses for the amateur baseball tournament; and

**WHEREAS**, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Charitable Gambling Board  
Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-049 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Community Festivals, Inc

---

### Background:

The Charitable Gambling Board held its quarterly meeting on February 16, 2022. An application from Faribault Community Festival, Inc. was presented. Faribault Community Festivals, Inc. requested \$7,000 to use towards festival expenses to celebrate civic engagement throughout the history of Faribault.

The Charitable Gambling Board voted unanimously to recommend to the Council a donation of \$7,000.00 be given to Faribault Community Festival Inc. to use towards expenses.

### Recommendation:

Approve Resolution 2022-049 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Community Festivals, Inc

### Attachments:

1. Resolution 2022-049 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Community Festivals, Inc

**CITY OF FARIBAULT**

---

**RESOLUTION #2022-049**

**AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD  
TO FARIBAULT COMMUNITY FESTIVALS, INC**

**WHEREAS**, the Faribault Charitable Gambling Board reviewed a request for funding from the Faribault Community Festival, Inc. at their February 16, 2022 meeting. The Charitable Gambling Board recommends funding the request in the amount of \$7,000.00 to use towards expenses for the festival; and

**WHEREAS**, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-050 Approve New 2022 On-Sale Intoxicating/Sunday Liquor License for AjMj LLC dba Our Place on 3rd

---

### Background:

AjMj LLC, doing business as Our Place on 3rd, recently had an ownership change due to the death of Mary Jo Almendinger. State Statute 340A.410, Subd. 3. states that in the case of the death of a retail licensee to sell alcoholic beverages, the personal representative is authorized to continue operation of the business for not more than 90 days after the death of the licensee. Ms. Almendinger and Peter Roessler were both owners of AjMj, LLC and with her passing, a new license must be issued. Mr. Roessler has submitted an application to the City for the new license on behalf of himself and Ali DuPay representative of the Mary Almendinger Revocable Trust.

### Recommendation:

Approve Resolution 2022-050 Approve Liquor License for Our Place on 3rd.

### Attachments:

1. Resolution 2022-050 Approve Liquor License for AjMj LLC, DbA Our Place On 3rd

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-050 APPROVE NEW 2022 ON-SALE INTOXICATING/SUNDAY LIQUOR LICENSE FOR AJMJ LLC DBA OUR PLACE ON 3RD**

**WHEREAS**, AjMj LLC, Dba Our Place On 3rd, submitted an application for an On-sale Intoxicating Liquor License and a Sunday Liquor License to be located at 20-3<sup>rd</sup> Street NW, in the City of Faribault, consistent with Faribault City Code Chapter 4 and Minnesota Statutes, Chapter 340A; and

**WHEREAS**, AjMj LLC, Dba Our Place On 3<sup>rd</sup>, has paid the required license fees and completed an application packet to request the license; and

**WHEREAS**, a thorough background investigation by the Faribault Police Department of the associates of AjMj LLC, Dba Our Place On 3rd will be completed, and certified by the Police Chief that the applicants have not been convicted of any violation of any state law or municipal ordinance relating to the sale of intoxicating liquor within the past five years; and

**WHEREAS**, the city attorney has reviewed and has approved AjMj LLC, Dba Our Place On 3rd certificate of liquor liability insurance.

**WHEREAS**, the State of Minnesota Alcohol and Gambling Enforcement Division will be consulted to determine that AjMj LLC, Dba Our Place On 3rd can operate as intended by holding an On-Sale Intoxicating Liquor License and a Sunday Liquor License.

**NOW, THEREFORE BE IT RESOLVED**, AjMj LLC, Dba Our Place On 3rd, shall be issued an On-Sale Intoxicating Liquor License and Sunday Liquor License, for the term of February 23, 2022 through December 31, 2022.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Paul J. Peanasky, Parks and Recreation Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Approve Annual State of Minnesota Department of Human Services Work Contract

---

### Background:

Annually, the City of Faribault purchases employment services through the State of Minnesota Department of Human Services, Faribault Community Resources. Employment services are provided for the Parks & Recreation Department.

Attached is a copy of the 2022 Department of Human Services Work Contract. As stated in the contract, the City of Faribault agrees to pay \$34 per hour for supported employment services through Faribault Community Resources for the year 2022.

### Recommendation:

Staff recommends approving the 2022 State of Minnesota Department of Human Services Work Contract.

### Attachments:

1. State of Minnesota Department of Human Services Work Contract

**STATE OF MINNESOTA  
DEPARTMENT OF HUMAN SERVICES  
WORK ACTIVITY/INCOME CONTRACT UNDER \$5,000**

This Work Activity/Income Contract is between the State of Minnesota, acting through its Department of Human Services, Minnesota State Operated Community Services, Day Training and Habilitation Services, **Faribault Community Resources**, (Faribault, MN) and **City of Faribault-Parks, 1200 Belview Trail., Faribault**, an independent contractor, not an employee of the State of Minnesota.

WHEREAS, CONTRACTOR wishes to purchase employment services, and Day Treatment and Habilitation Services (DT&H) services from STATE, and STATE will best serve the needs of its individuals by furnishing supported employment services and DT&H to CONTRACTOR.

THEREFORE, the Parties agree as follows:

- 1. State's Duties.** STATE shall:
  - A. Provide individuals to perform the following tasks: Picking up area garbage and cleaning of the restrooms at the following locations: **The Soccer Complex, Central Park, Wapacuta, Bell Field, North Alexander(near Basketball), South Alexander, Maple Lawn and Jefferson as needed. Cleaning list includes empty trash, clean sinks, toilets, mirrors, sweep and mop the floors and refill supplies/soap dispensers as needed.**
  - B. Provide staff supervision of all individuals performing work under this Agreement.
  - C. Provide any adaptive equipment necessary for its individuals to perform work under this Agreement.
- 2. Contractor's Duties.** CONTRACTOR shall:
  - A. Provide STATE the necessary equipment for STATE's individual's to perform the duties specified in Clause 1.
  - B. Pay STATE in accordance with the rates and terms set forth in Clause 4.
- 3. Term of Contract.** This Agreement shall be effective **April 1<sup>st</sup> 2022**, or the date the STATE obtains all signatures, whichever is later, and shall continue through **October 31<sup>st</sup>, 2022**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 4. Consideration and Terms of Payment.**
  - 4.1 Consideration.** Consideration for all services performed and goods or materials supplied by STATE under this Agreement shall be paid by CONTRACTOR at the following rate: **\$34 PER HOUR**
  - 4.2 Terms of Payment.** Payment shall be made by CONTRACTOR to STATE within 15 days after the STATE has presented CONTRACTOR with invoices for services performed or goods or materials supplied.
- 5. Authorized Representatives.** The STATE's Authorized Representative for this Agreement is **Patrick J. Dudley, 507-332 2033**, and the CONTRACTORS Authorized Representative for this Agreement is **Keith Walker, 507-330-4185**.
- 6. Information Privacy and Security.**

The CONTRACTOR and STATE must comply with the Minnesota Government Data Practices Act and the Health Insurance Portability Accountability Act ("HIPAA") as it applies to all data provided by the STATE under this

contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the CONTRACTOR under this contract.

If the CONTRACTOR receives a request to release the data referred to in this clause, the CONTRACTOR must immediately notify and consult with the STATE's Authorized Representative as to how the CONTRACTOR should respond to the request. The CONTRACTOR's response to the request shall comply with applicable law.

It is expressly agreed that the CONTRACTOR will not be handling private data collected by STATE and is therefore not a member of or included within the "welfare system" for purposes of the Minnesota Government Data Practices Act as a result of this contract. It is also expressly agreed that CONTRACTOR will not be handling "protected health information" collected by STATE. CONTRACTOR is not a "business associate" of STATE, as defined in HIPAA as a result of or in connection with this contract. CONTRACTOR agrees not to discuss any health related issues with STATE's clients.

7. **Cancellation.** This Contract may be canceled by the STATE, Minnesota Commissioner of Administration, or CONTRACTOR at any time, with or without cause, upon seven (7) days written notice to the other Parties. In the event of such a cancellation, STATE will be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
8. **Liability.** Each party shall be responsible for claims, losses and damages which are caused by acts or omissions of that party. The liability of STATE is as set out in Minnesota Statutes, section 3.736 and subject to the limitations therein. Nothing herein shall be construed to limit either party from asserting against third parties any defenses or it may have or so construed as to create a basis for a claim or suit when none would otherwise exist. This provision shall survive the termination of this Contract.
9. **Governing Law, Jurisdiction and Venue.** Minnesota law, without regard to its choice of law provisions, governs this Contract and amendments and supplements thereto. Venue for all legal proceedings arising out of this Contract, or breach thereof, will be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
10. **Assignment, Amendments, and Contract Complete.**
  - 10.1 **Assignment.** Neither STATE nor CONTRACTOR shall assign or transfer any rights or obligations under this Contract without the prior consent of the Party and a fully executed Assignment Agreement, approved by the same parties who executed and approved this Agreement.
  - 10.2 **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
  - 10.3 **Waiver.** If the STATE fails to enforce any provision of this Contract, that failure does not waive the provision or STATE'S right to enforce it.
  - 10.4 **Contract Complete.** This Contract contains all negotiations and agreements between the STATE and the CONTRACTOR. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.

**Remainder of Page Intentionally Left Blank (Signature Page follows).**



**1. CONTRACTOR:**

*CONTRACTOR certifies that the appropriate person(s ) have executed the contract on behalf of the COUNTY as required by applicable articles, by-laws resolutions or ordinances.*

|               |
|---------------|
| <i>By:</i>    |
| <i>Title:</i> |
| <i>Date:</i>  |

**2. STATE AGENCY:**

|                                       |
|---------------------------------------|
| <i>By (with delegated authority):</i> |
| <i>Title:</i>                         |
| <i>Date:</i>                          |



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Kevin Bushard, Human Resources Manager  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-052 Approve Hiring of Maintenance Engineer

---

### Background:

Due to a retirement, there is a need to fill an Maintenance Engineer position for the City of Faribault. The position was posted and applications were accepted from January 7, 2022 to February 11, 2022.

Four applications were received and interviewed on February 18, 2022. The interview panel consisted of Paul Peanasky, Director of Parks and Recreation, and Kevin Bushard, Human Resources Manager. Dave Schwichtenberg was selected for recommendation for hire for the Maintenance Engineer position.

Resolution 2022-052 approves the hiring of Dave Schwichtenberg as Maintenance Engineer for the City of Faribault. This position is a union position and is wage grade F, and Dave would be hired at step 1, with a hire date still to be determined.

### Recommendation:

Approve Resolution 2022-052, approving the hiring of Dave Schwichtenberg as Maintenance Engineer.

### Attachments:

1. 2022-052 Approve Hiring of Maintenance Engineer

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-052**

#### **APPROVE HIRING OF MAINTENANCE ENGINEER**

**WHEREAS**, the City of Faribault (the "City") presently has a vacant Maintenance Engineer position that needs to be filled by a qualified candidate; and

**WHEREAS**, the City has advertised and interviewed for the Maintenance Engineer position with the City; and

**WHEREAS**, the City Council desires to fill the vacant Maintenance Engineer position.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Faribault, Minnesota, that Dave Schwichtenberg shall be extended an offer of employment to fill the vacant Maintenance Engineer position.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Planning Commission  
Tim Murray, City Administrator  
**FROM:** Deanna Kuennen, Community & Economic Development Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-044 Approve a Comprehensive Plan Amendment to Guide the North Side of the 1900 Block of 4th Street NW for Residential/Commercial Mixed-Use

---

### Background:

Rick Amundson (the Applicant) has requested a comprehensive plan amendment to change the guided land use of the property fronting the north side of the 1900 block of 4<sup>th</sup> Street NW (the subject property) from commercial/industrial mixed-use to commercial/residential mixed-use. The Applicant and his partners are associated with C & S Vending – the existing industrial use at 1919 2<sup>nd</sup> Street NW. Except for the existing single-family residence at 1920 4<sup>th</sup> Street NW, which Daniel Schulz owns, the Applicant and his partners control the subject property (see Figure 1: Existing Land Uses and Ownership). Although the Applicant and Daniel Schulz are still discussing the future of 1920 4<sup>th</sup> Street NW, the City Council has the authority to guide all future land uses in the community, including 1920 4<sup>th</sup> Street NW.

The City's current comprehensive plan guides the subject property for commercial/industrial mixed-use, which is based on the City's earlier understanding that C & S Vending may wish to expand to the south (see Figure 2: Guided Land Use in the Current Comprehensive Plan). However, C & S Vending acquired additional property for expansion elsewhere in Faribault and no longer intends to expand to the south. Nevertheless, due to the lack of available housing, the Applicant wishes to provide workforce housing for C & S Vending employees and others in need of workforce housing – thus, the Applicant's request to guide the subject property for commercial/residential mixed-use (see Figure 3: Proposed Comprehensive Plan Amendment). The existing C & S Vending use would continue to be guided for commercial/industrial mixed-use.

The Applicant plans to convert the existing undeveloped land and single-family residential properties fronting the 1900 block of 4<sup>th</sup> Street NW to multi-family workforce housing (see Figure 4: Multi-Family Workforce Housing Concept Plan). The first development phase (which could occur in 2022) is planned for the northeast corner of the 4<sup>th</sup> Street NW and 20<sup>th</sup> Avenue NW intersection. The remainder of the development is expected to occur after the Applicant acquires 1920 4<sup>th</sup> Street NW, but the Applicant could potentially develop the properties to the east of 1920 4<sup>th</sup> Street NW sooner. The Applicant is requesting the comprehensive plan amendment for the entire proposed residential development (not just the first development phase) to ensure that the City Council shares the Applicant's vision for housing in this area.

Staff feels it is appropriate for the City Council to guide the subject property for commercial/residential mixed-use, which would be consistent with the existing and proposed housing. If market conditions change, the commercial/residential mixed-use would also allow commercial uses on the subject property.

The Planning Commission held a public hearing on February 7, 2022, to consider the Applicant's request. No one from the public chose to speak to the Applicant's request. However, before and after the public hearing, the father of Daniel Schulz asked City Staff general questions about the Applicant's request but did not object to the Applicant's request. With a 4-0 vote, the Planning Commission recommended that the City Council approve the Applicant's request based on the written findings and conditions included in the attached Resolution 2022-044.

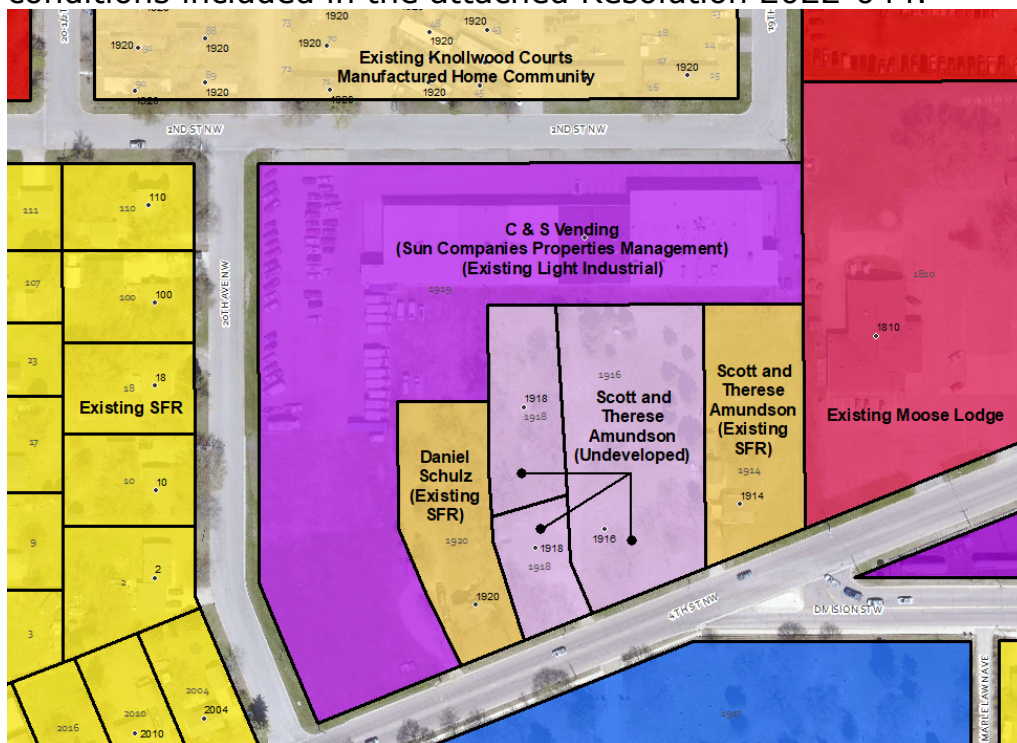




Figure 1: Existing Land Use

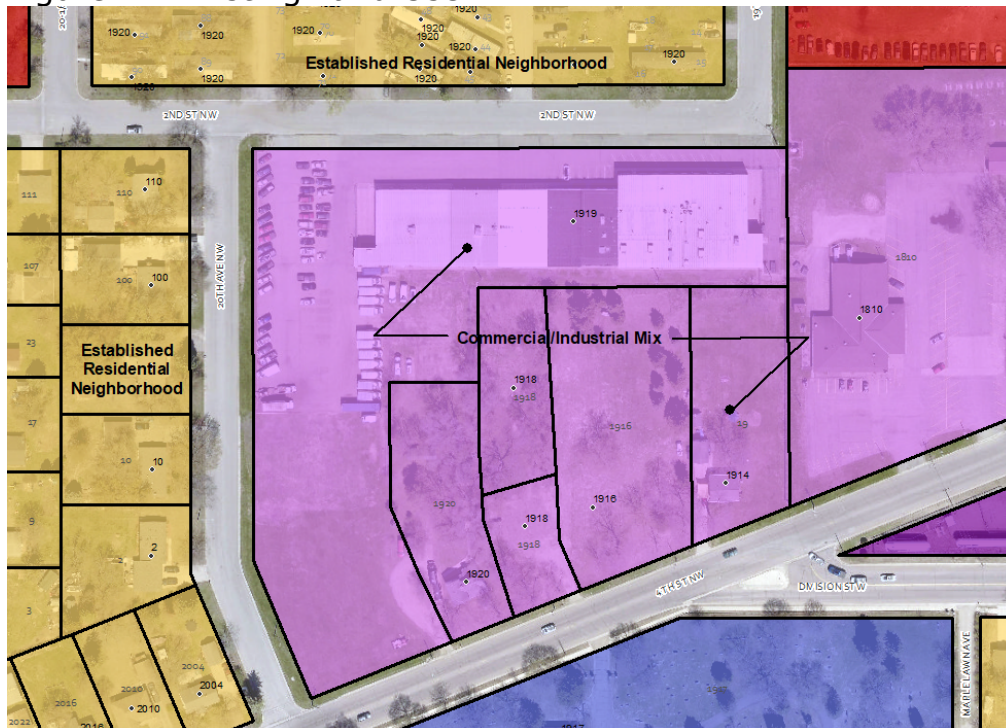
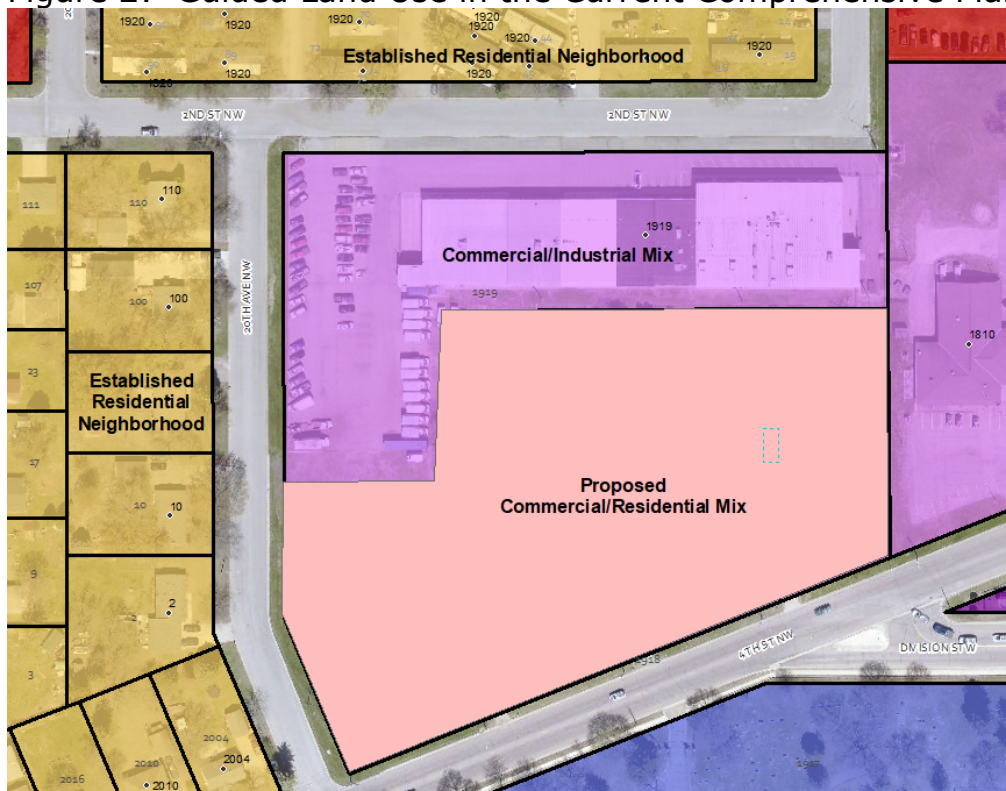


Figure 2: Guided Land Use in the Current Comprehensive Plan



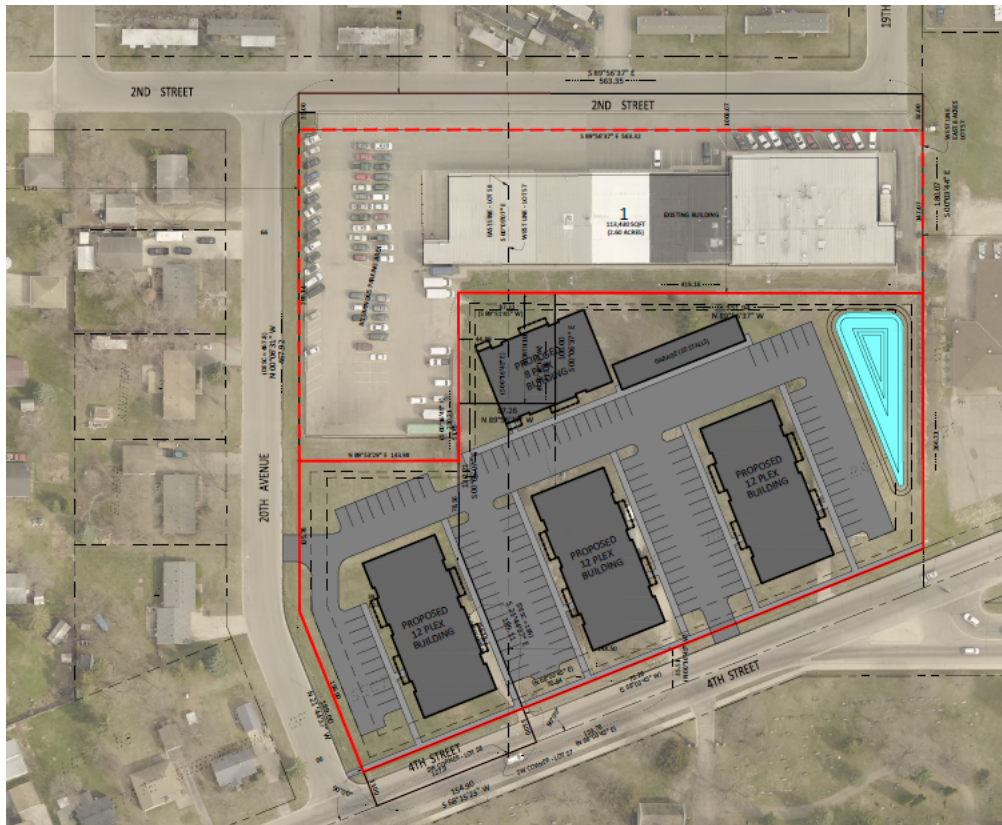


Figure 4: Multi-Family Workforce Housing Concept Plan

### **Recommendation:**

Approve Resolution 2022-044 Approve A Comprehensive Plan Amendment to Guide the North Side of 4th Street NW for Residential/Commercial Mixed-Use

### **Attachments:**

1. Resolution 2022-044 Approve Comprehensive Plan Amendment to Guide the North Side of the 1900 Block of 4th Street NW to Residential-Commercial Mixed-Us

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-044**

#### **APPROVE A COMPREHENSIVE PLAN AMENDMENT TO GUIDE THE NORTH SIDE OF THE 1900 BLOCK OF 4<sup>TH</sup> STREET NW FOR RESIDENTIAL/COMMERCIAL MIXED-USE**

**WHEREAS**, Rick Amundson (the Applicant), on behalf of Sun Companies Property Management (the Owner of 1919 2<sup>nd</sup> Street NW – C & S Vending), has requested a comprehensive plan amendment to change the guided land use of the south portion of 1919 2<sup>nd</sup> Street NW fronting 4<sup>th</sup> Street NW from commercial/industrial mixed-use to commercial/residential mixed-use; and

**WHEREAS**, the south portion of 1919 2<sup>nd</sup> Street NW is defined in a separate preliminary plat request from the Applicant; and

**WHEREAS**, the Applicant, on behalf of Scott and Therese Amundson (the Owners of 1914, 1916, and 1918 4<sup>th</sup> Street NW), has also requested a comprehensive plan amendment to change the guided land use of 1914, 1916, and 1918 4<sup>th</sup> Street NW from commercial/industrial mixed-use to commercial/residential mixed-use; and

**WHEREAS**, the Applicant, in consultation with Daniel Schulz (the Owner of 1920 4<sup>th</sup> Street NW), has also requested a comprehensive plan amendment to change the guided land use of 1920 4<sup>th</sup> Street NW from commercial/industrial mixed-use to commercial/residential mixed-use; and

**WHEREAS**, the properties described in the above recitals and graphically depicted in Exhibit A are hereinafter referred to as the subject property; and

**WHEREAS**, the Applicant, in separate applications, also requested rezoning and preliminary plat approvals that, collectively with the Applicant's comprehensive plan amendment request, would facilitate the Applicant's concept plan to develop high-density workforce housing on the subject property to benefit employees of C & S Vending and others in the community; and

**WHEREAS**, the Faribault community has a strong need for additional workforce housing; and

**WHEREAS**, the subject property is suitable for high-density workforce housing in that it would be adjacent to existing industries and other places of employment, along a transit route, and near shopping uses; and



**WHEREAS,** the requested commercial/residential mixed-use designation would allow future commercial uses (in addition to the Applicant's proposed residential uses) if the market shifted and created a greater demand for commercial uses in the area; and

**WHEREAS,** City Staff has made a report to the Planning Commission and recommended approval of the Applicant's requested comprehensive plan amendment to guide the subject property for commercial/residential mixed-use; and

**WHEREAS,** the Planning Commission, on February 7, 2022, following proper notice, held a public hearing to review the request, listen to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

**WHEREAS,** no one from the public submitted comments or spoke at the public hearing regarding the Applicant's request; and

**WHEREAS,** following the public hearing, the Planning Commission recommended that the City Council approve the requested comprehensive plan amendment to guide the subject property for commercial/residential mixed-use use based on the following written findings:

1. The comprehensive plan amendment review process provided adequate opportunity for public review and comment of the requested amendment. The Applicant communicated with the subject property Owners, and the City sent public hearing notices to all property owners within 350 feet of the subject property; and
2. Approval of the requested amendment is in the best interest of the community's general health, safety, and welfare. The amendment will allow for the development of needed workforce housing in the area; and
3. The existing and proposed infrastructure, including sanitary sewer, water, stormwater, and transportation, associated with the subject property are suitable for commercial/residential mixed-use; and

**WHEREAS,** the City Council held a public meeting on February 22, 2022, to consider the Applicant's comprehensive plan amendment request; and

**WHEREAS,** based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council concurs with the written findings of the Planning Commission and makes the identical findings.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA AS FOLLOWS:***

**Section 1: Incorporation of Recitals and Exhibits.** Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council.

**Section 2: Amendment.** The City Council hereby amends the comprehensive plan to guide the subject property described in the above recitals and depicted in Exhibit A for commercial/residential mixed-use.

**Section 3: Change to the Official Land Use Plan.** The official land use plan, which is part of the City of Faribault comprehensive plan, shall not be republished to show the approved comprehensive plan amendment. Still, the City Planner shall appropriately mark the official land use plan on file with the City Planning and Zoning Division to indicate the amendment.

**Section 4: Authorization to take Additional Steps.** The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this resolution. Such additional steps may include an adjustment to the commercial/residential mixed-use boundary on the 1919 2<sup>nd</sup> Street NW property based on the future final plat of the property.

**Section 5: Effective Date.** This resolution is effective immediately upon its passage and without publication.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

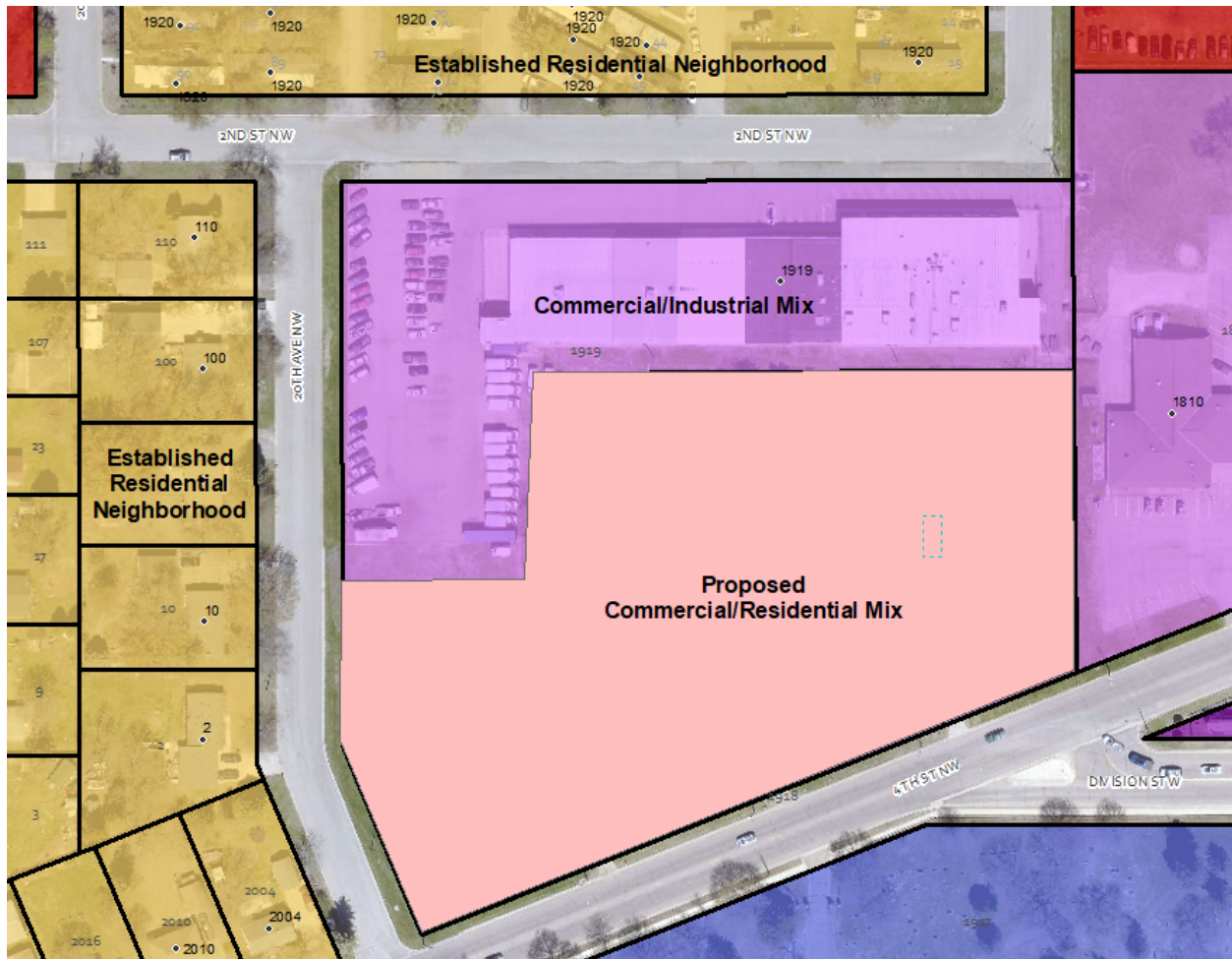
**ATTEST:**

---

**Timothy C. Murray, City Administrator**

## EXHIBIT A

### Graphic Depiction of Subject Property to be Guided for Commercial/Residential Mixed-Use





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Planning Commission  
Tim Murray, City Administrator  
**FROM:** Deanna Kuennen, Community & Economic Development Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Ordinance 2022-4 Rezone the North Side of the 1900 Block of 4th Street NW to R-4, High-Density Residential - First Reading

---

### Background:

Rick Amundson (the Applicant) has requested that the City Council rezone the north side of the 1900 block of 4<sup>th</sup> Street NW (the subject property) to R-4, High-Density Residential (see Figure 1: Proposed Rezoning). A small portion of the subject property is currently zoned I-1, Light Industrial, and the remainder is zoned R-2, Low-Density Residential (see Figure 2: Existing Zoning).

As discussed in the previous agenda item, the Applicant plans to convert the undeveloped land and existing single-family residential properties fronting the 1900 block of 4<sup>th</sup> Street NW to multi-family workforce housing. Presuming the City Council approved Resolution 2022-044 to guide the subject property for commercial/residential mixed-use, it would be appropriate for the Council to rezone the property to R-4, High-Density Residential.

The Applicant and his partners control the subject property except for the Daniel Schulz property at 1920 4<sup>th</sup> Street NW. The Applicant has had discussions with Daniel Schulz regarding acquiring 1920 4<sup>th</sup> Street NW. If the Schulz property were to remain a single-family residence in the proposed R-4, High-Density Residential District, it would become a legally nonconforming property that could continue indefinitely per the City's nonconforming provisions. However, the Applicant hopes to acquire the Schulz property and complete all phases of the proposed multi-family workforce housing in the next two or three years.

Staff feels it is appropriate to rezone the subject property as depicted in

Figure 1. The Planning Commission held a public hearing on February 7, 2022, to consider the rezoning request. No one from the public chose to speak to the request. With a 4-0 vote, the Planning Commission recommended that the City Council approve the attached Ordinance 2022-4 to rezone the north side of the 1900 block of 4<sup>th</sup> Street NW to R-4, High-Density Residential.

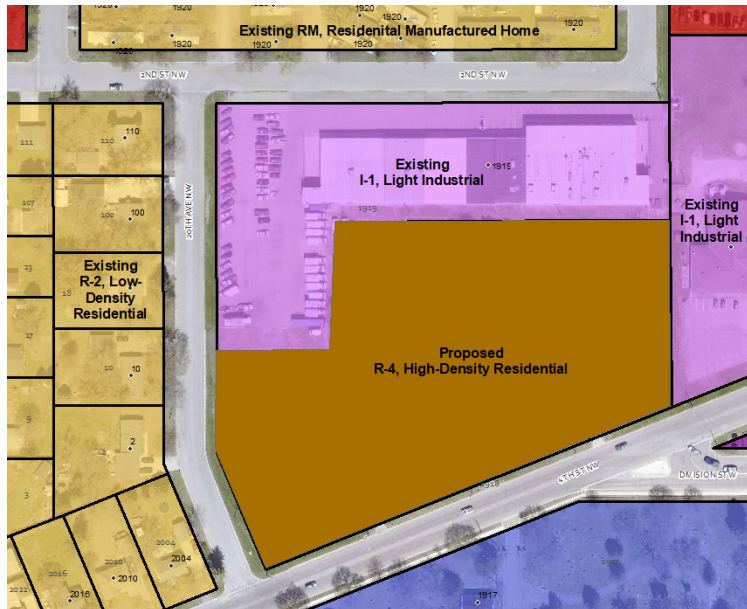


Figure 1: Proposed R-4, High-Density Residential

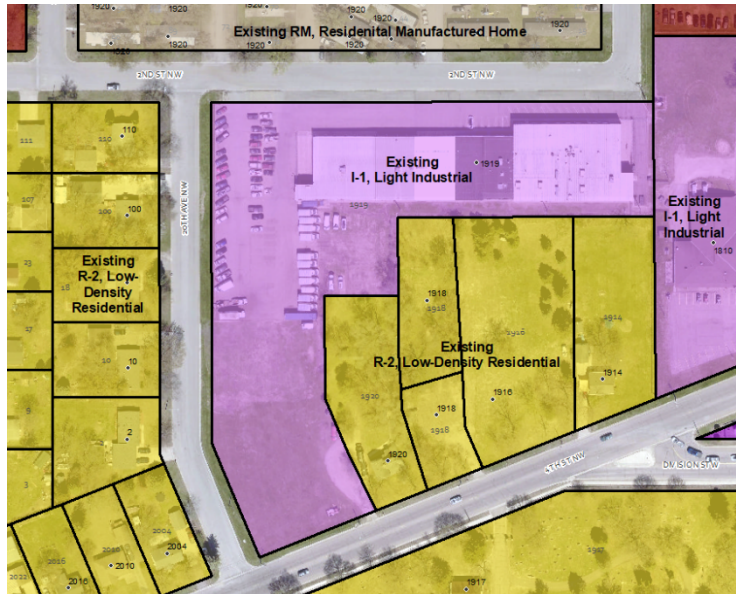


Figure 2: Existing Zoning

### **Recommendation:**

Approve the first reading of Ordinance 2022-4 Rezone the North Side of the 1900 Block of 4th Street NW to R-4, High-Density Residential

### **Attachments:**

1. Ordinance 2022-4 Rezone the North Side of the 1900 Block of 4th Street NW to R-4, High Density-Residential

**CITY OF FARIBAULT  
ORDINANCE No. 2022-4**

**REZONE THE NORTH SIDE OF THE 1900 BLOCK OF 4<sup>TH</sup> STREET NW TO R-4, HIGH-DENSITY RESIDENTIAL**

**WHEREAS**, Rick Amundson (the Applicant), on behalf of Sun Companies Property Management (the Owner of 1919 2<sup>nd</sup> Street NW – C & S Vending), has requested that the City Council rezone the south portion of 1919 2<sup>nd</sup> Street NW fronting 4<sup>th</sup> Street NW from I-1, Light Industrial to R-4, High-Density Residential; and

**WHEREAS**, the south portion of 1919 2<sup>nd</sup> Street NW is defined in a separate preliminary plat request from the Applicant; and

**WHEREAS**, the Applicant, on behalf of Scott and Therese Amundson (the Owners of 1914, 1916, and 1918 4<sup>th</sup> Street NW), has also requested that the City Council rezone 1914, 1916, and 1918 4<sup>th</sup> Street NW from R-2, Low-Density Residential to R-4, High-Density Residential; and

**WHEREAS**, the Applicant, in consultation with Daniel Schulz (the Owner of 1920 4<sup>th</sup> Street NW), has also requested that the City Council rezone 1920 4<sup>th</sup> Street NW from R-2, Low-Density Residential to R-4, High-Density Residential; and

**WHEREAS**, the properties described in the above recitals and graphically depicted in Exhibit A are hereinafter referred to as the subject property; and

**WHEREAS**, the Applicant, in separate applications, also requested a comprehensive plan amendment to guide the subject property for commercial/residential mixed-use and preliminary plat approval that, collectively with the Applicant's rezoning request, would facilitate the Applicant's concept plan to develop high-density workforce housing on the subject property to benefit employees of C & S Vending and others in the community; and

**WHEREAS**, the City Council approved Resolution 2022-044 on February 22, 2022, which amended the City's comprehensive plan to guide the subject property for commercial/residential mixed-use; and

**WHEREAS**, City Staff reviewed the Applicant's rezoning request, prepared a report to the Planning Commission, and made a recommendation to approve the Applicant's rezoning request; and



**WHEREAS**, the Planning Commission, on February 7, 2022, following proper notice, held a public hearing regarding the said request; and

**WHEREAS**, no one from the public submitted comments or spoke at the public hearing regarding the rezoning request; and

**WHEREAS**, the Planning Commission finds that it is appropriate to rezone the subject property as requested by the Applicant based on the following written findings of the Planning Commission as required by Section 2-180 of the City's Unified Development Ordinance:

**1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.**

*Finding: Per Resolution 2022-044, the Land Use Plan guides the subject properties for commercial/residential mixed-use, which is consistent with the proposed R-4, High-Density zoning. In addition, the proposed zoning allows for additional multi-family workforce housing in the community, which is an expressed need in the City's comprehensive plan.*

**2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.**

*Finding: It is in the public's best interest to ensure reasonable and logical use of the property. The undeveloped and low-density existing single-family uses on the subject property do not provide efficient land use in the community. It is reasonable to rezone the subject property to R-4, High-Density Residential, to allow the needed development of multi-family workforce housing in the area and the community.*

**3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.**

*Finding: The surrounding properties include existing industrial, commercial, and residential uses. The proposed R-4, High-Density Residential zoning would allow multi-family workforce housing adjacent to existing industries and other uses that desire additional workforce housing in the area for their employees.*



**4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.**

*Finding: The existing undeveloped and single-family uses on the subject property are not an efficient use of the land. It is not reasonable, nor is it in the community's best interest to maintain low-density residential uses in this area when the community has a strong need for multi-family workforce housing. Furthermore, the City has received no requests for industrial development on the subject property.*

**5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.**

*Finding: The City has not received requests for industrial development on the subject property. There is a trend for industries to locate near Interstate Highway 35, not in the community's core. There is also a trend to redevelop underutilized residential areas in the community and provide additional housing opportunities in areas near employment centers, transit routes, and shopping. Therefore, rezoning the subject property to R-4, High-Density Residential is appropriate.*

**WHEREAS,** the City Council held a public meeting on February 22, 2022, to consider approval of the first reading of Ordinance 2022-4; and

**WHEREAS,** the City Council also held a public meeting on \_\_\_\_\_, to consider approval of the second reading of Ordinance 2022-4; and

**WHEREAS,** based on the City Staff's report, the results of the public hearing, and the written findings of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission and makes the identical findings.

**NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:**

**Section 1: Findings and Incorporation of Recitals and Exhibits.** Where applicable, the recitals and exhibits incorporated in this ordinance constitute the written findings of the City Council.

**Section 2: Amendment.** The City Council hereby rezones the subject property graphically depicted in Exhibit A to R-4, High-Density Residential. The effective date of the rezoning shall be as outlined in Section 4 of this resolution.

**Section 3: Official Zoning Map.** The City does not need to republish the City's official zoning map to show the rezoning. However, the City Planner shall show the rezoning on the official zoning map on file with the City.

**Section 4: Authorization to take Additional Steps.** The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this ordinance. Such additional steps may include an adjustment to the R-4, High-Density Residential zoning district boundary on the 1919 2<sup>nd</sup> Street NW property based on the future final plat of the property.

**Section 5: Effective Date.** This ordinance is effective immediately upon its passage and publication per the City Charter.

|                 |                   |
|-----------------|-------------------|
| Public Hearing: | February 7, 2022  |
| First Reading:  | February 22, 2022 |
| Second Reading: | _____             |
| Published:      | _____             |

**Faribault City Council**

---

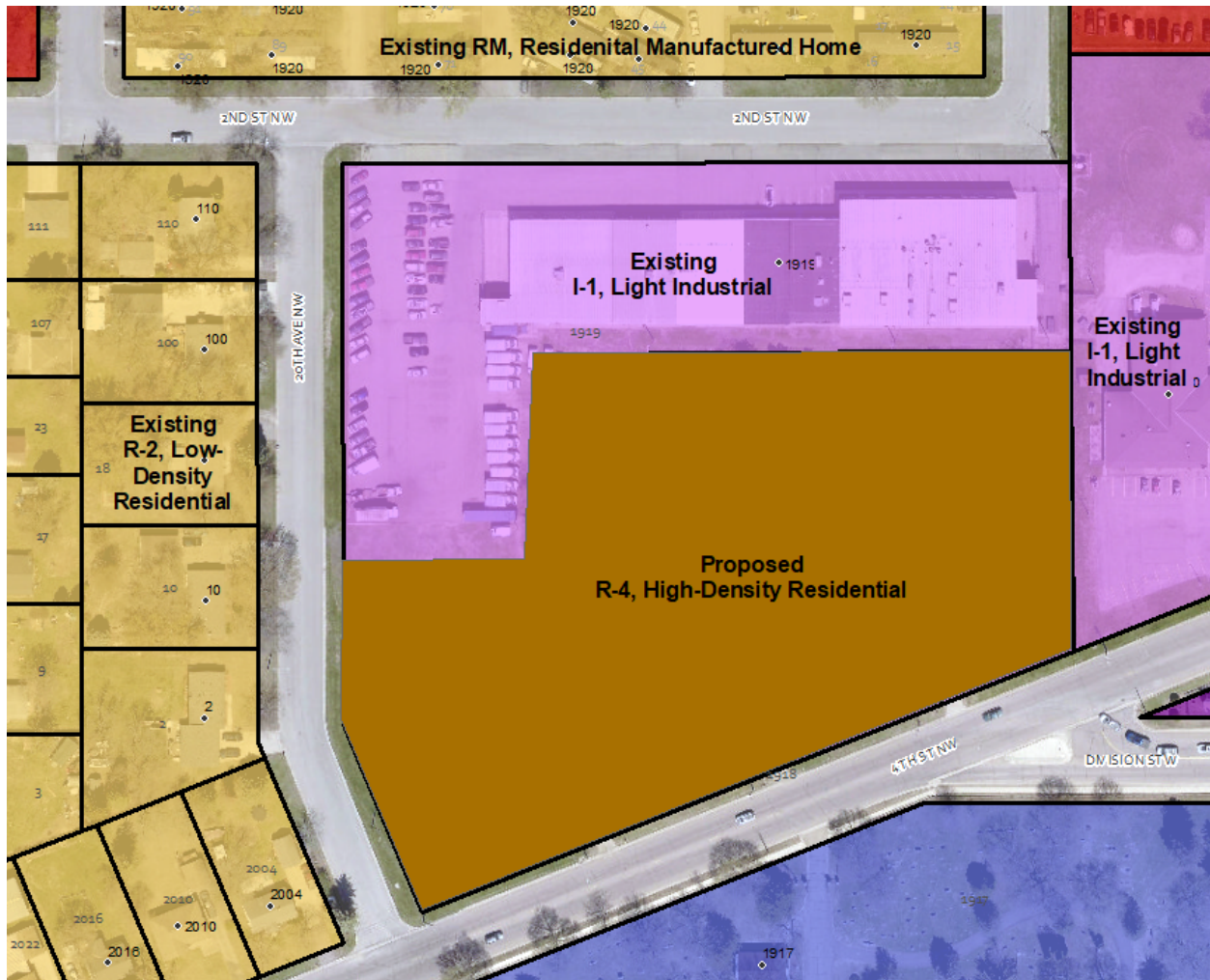
**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

**EXHIBIT A:**  
**Graphic Depiction of Subject Property to be Rezoned to R-4, High-Density Residential**





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Planning Commission  
Tim Murray, City Administrator  
**FROM:** Deanna Kuennen, Community & Economic Development Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-045 Approve a Preliminary Plat of 1919 2nd Street NW

---

### Background:

Rick Amundson (the Applicant), on behalf of Sun Companies Properties Management, LLC (Owner of 1919 2<sup>nd</sup> Street NW), has requested preliminary plat approval to subdivide the property at 1919 2<sup>nd</sup> Street NW into two lots and one outlot (see Figure 1: Proposed Preliminary Plat). The proposed Lot 1 would contain the existing C & S Vending light industrial building, and the Applicant intends to develop a multi-family residential use on the proposed Lot 2. In the next several years, the Applicant plans to replat the proposed Lot 2, the proposed outlot, and the properties at 1914, 1916, 1918, and 1920 into one lot that will accommodate the planned multi-family residential development shown in Figure 2: Concept Workforce Housing Master Plan.

The preliminary plat's proposed lots have sufficient area and dimensions to accommodate the existing and proposed uses in their respective zoning districts. The existing driveway associated with the single-family residence at 1920 4<sup>th</sup> Street NW encroaches on the proposed Lot 2. This encroachment would have to be rectified before the City could issue a building permit for the proposed housing on Lot 2. The proposed housing on Lot 2 must meet all zoning, engineering, and building permit requirements in place at the time of a building permit submittal, including building setbacks and providing stormwater management.

The City's Development Review Committee (DRC) asked the Applicant to explore eliminating the dead-end parking lots shown in Figure 2: Concept Workforce Housing Master Plan. The Applicant and DRC will explore refinements to the Master Plan before the Applicant requests final plat approval. Presuming the City Council approves the preliminary plat, the proposed development details will be addressed as part of the development

agreement associated with a forthcoming final plat request. Refer to the attached memorandum from the City Engineer for additional information.

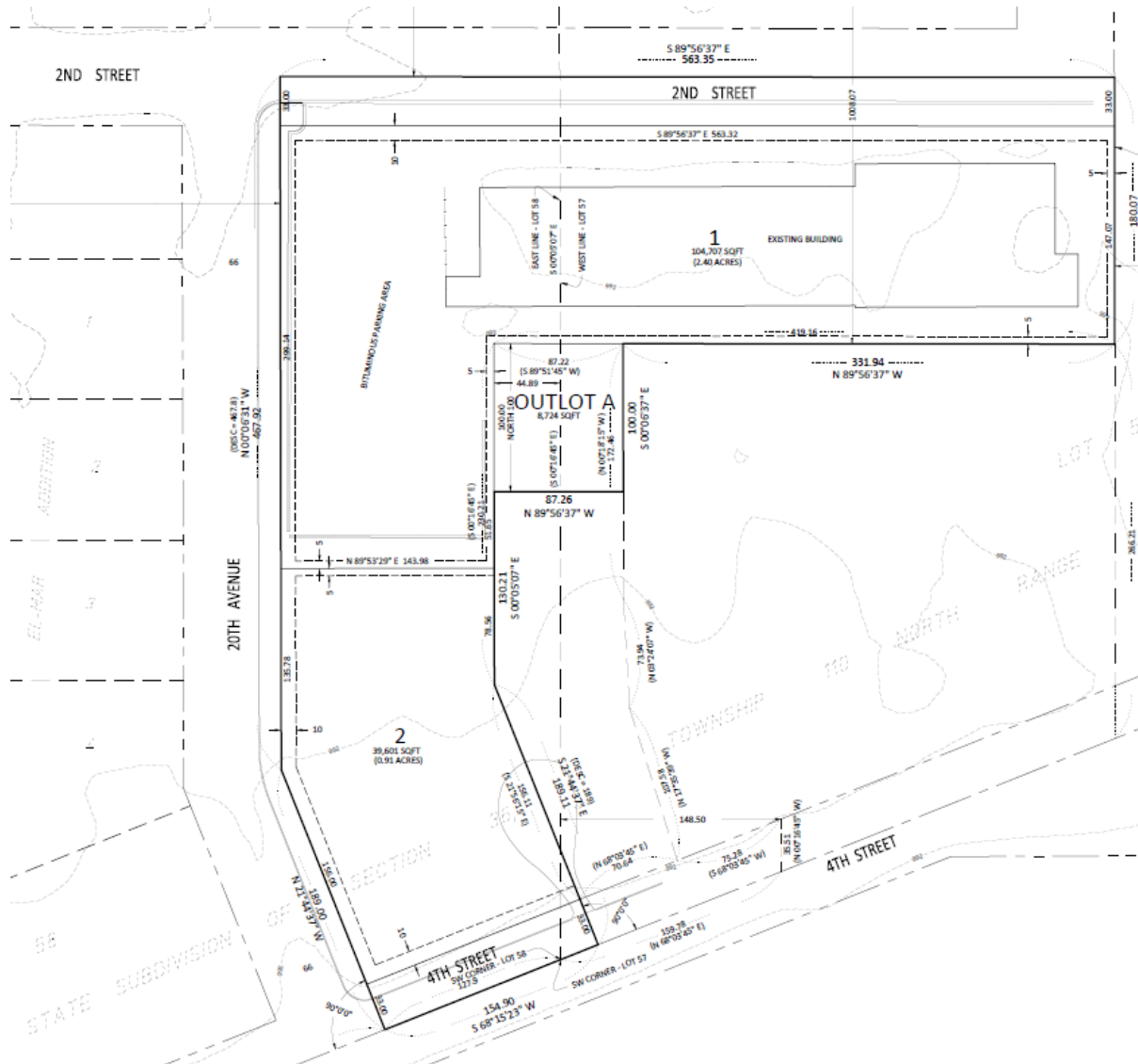


Figure 1: Proposed Preliminary Plat



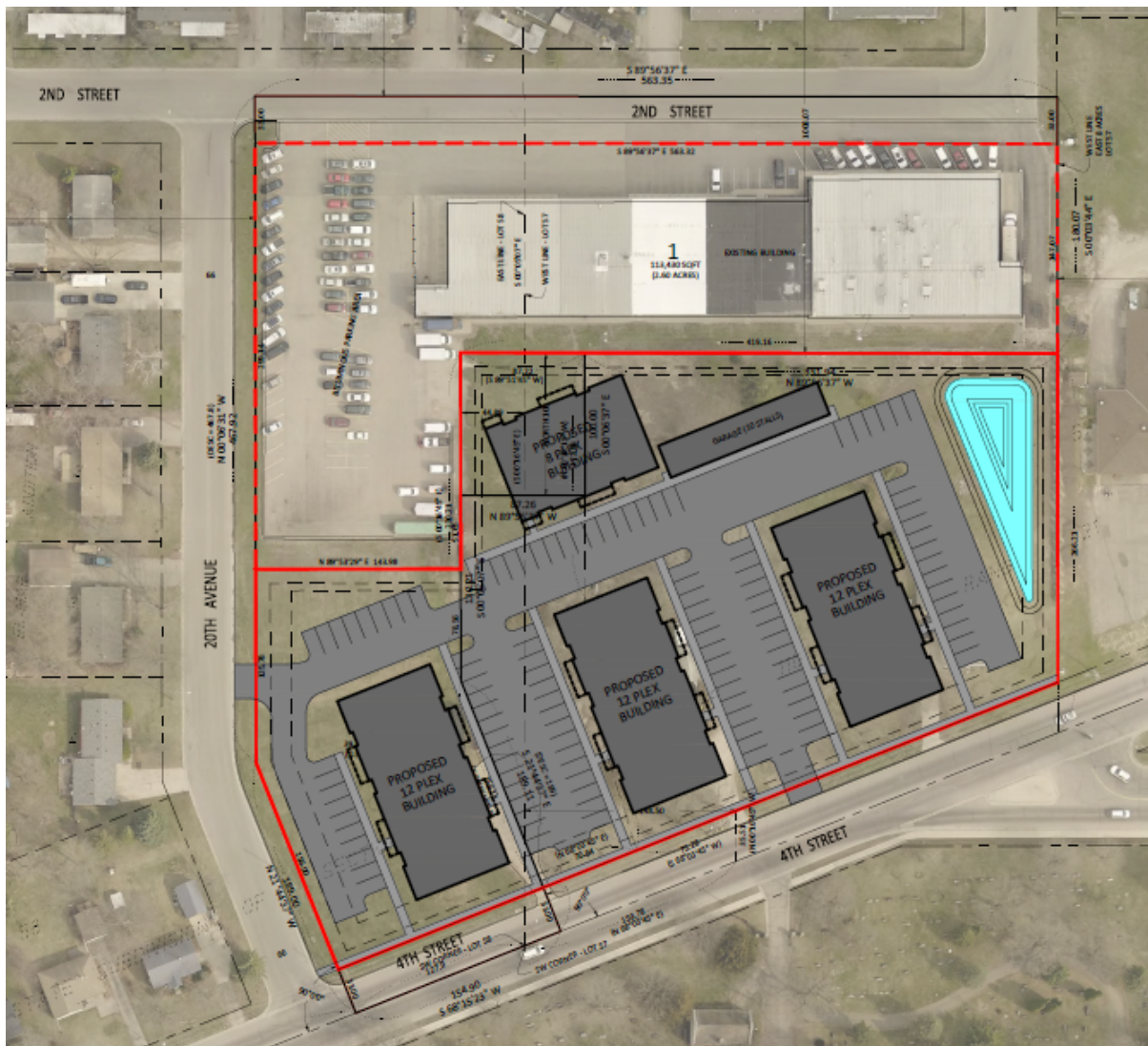


Figure 2: Concept Workforce Housing Master Plan

**Recommendation:**

Approve Resolution 2022-045 Approve Preliminary Plat of 1919 2nd Street NW

**Attachments:**

1. Resolution 2022-045 Approve Preliminary Plat of 1919 2nd Street NW

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-045**

#### **APPROVE A PRELIMINARY PLAT OF 1919 2<sup>ND</sup> STREET NW**

**WHEREAS**, Rick Amundson (the Applicant), on behalf of Sun Companies Property Management, LLC (the Owner of 1919 2<sup>nd</sup> Street NW – C & S Vending), requested preliminary plat approval to subdivide the property at 1919 2<sup>nd</sup> Street NW into two lots and one outlot as graphically depicted in Exhibit A; and

**WHEREAS**, on February 22, 2022, the City Council approved Resolution 2022-044, which amended the City's Comprehensive Plan to guide the north side of the 1900 block of 4<sup>th</sup> Street NW for commercial/residential mixed-use. Consequently, Lot 2 and the outlot of the proposed preliminary plat of 1919 2<sup>nd</sup> Street NW is guided for commercial/residential mixed-use; and

**WHEREAS**, on February 22, 2022, the City Council approved the first reading of Ordinance 2022-4 to rezone the north side of the 1900 block of 4<sup>th</sup> Street NW for commercial/residential mixed-use. Consequently, Lot 2 and the outlot of the proposed preliminary plat of 1919 2<sup>nd</sup> Street NW will be zoned R-4, High-Density Residential after the second reading and publication of the ordinance; and

**WHEREAS**, the Applicant has a concept plan for phased development of multi-family workforce housing on the north side of the 1900 block of 4<sup>th</sup> Street NW (see Exhibit B); and

**WHEREAS**, the Applicant's request for preliminary plat approval is for the first phase of multi-family workforce housing on the 1919 2<sup>nd</sup> Street NW property; and

**WHEREAS**, subsequent phases of the Applicant's proposed development will require additional preliminary and final plat approvals from the City Council; and

**WHEREAS**, approval of a preliminary plat authorizes the Applicant to proceed with preparing the final plat - it does not constitute acceptance of the final subdivision; and

**WHEREAS**, the proposed plat details, including parkland dedication and encroachments, will be addressed in the development agreement associated with a forthcoming final plat approval request; and

**WHEREAS**, the Planning Commission, on February 7, 2022, following proper notice, held a public hearing to review the Applicant's preliminary plat request, listen to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

**WHEREAS**, no one from the public submitted comments or spoke at the public hearing regarding the Applicant's preliminary plat request; and

**WHEREAS**, following the public hearing, the Planning Commission recommended that the City Council approve the proposed preliminary plat based on the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.**

Expanded Finding: The subject property is in the I-1, Light Industrial zoning district and the R-4, High-Density Residential zoning district. The proposed preliminary plat is consistent with the area and dimensional requirements of lots in their respective zoning districts and all other applicable provisions of the City's Unified Development Ordinance.

- 2. The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Expanded Finding: Faribault's Journey to 2040 Comprehensive Plan guides the subject property for "commercial/industrial mixed-use" and "commercial/residential mixed-use." The proposed preliminary plat is consistent with the guided land use.

- 3. The plat contains a sound, well-conceived parcel and land subdivision layout consistent with good land planning and site engineering design principles.**

Expanded Finding: The proposed preliminary plat is consistent with land planning and site engineering principles. However, the City's Development Review Committee (DRC) has requested that the Applicant refine the proposed layout of residential units depicted in



the Applicant's concept plan (see Exhibit B) to avoid dead-end parking lots, if possible. The Applicant and City can further address the requested refinements when the Applicant requests final plat approval.

**4. The spacing and design of proposed curb cuts and intersection locations are consistent with good traffic engineering design and public safety considerations.**

Expanded Finding: The proposed curb cut locations depicted in the Applicant's concept plan (see Exhibit B) are generally acceptable. However, the DRC has requested refinements to the proposed layout of residential units that could affect the final location of the future curb cuts. City Staff will review driveway curb cuts for the proposed residential lots at the time of building permits.

**5. All submission requirements have been satisfied.**

Expanded Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

**WHEREAS**, the City Council held a public meeting on February 22, 2022, to consider the Applicant's preliminary plat request; and

**WHEREAS**, based on the City Staff report, the results of the public hearing, and the written findings of the Planning Commission, the City Council concurs with the findings of the Planning Commission and makes the identical findings.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Faribault as follows:

**Section 1: Incorporation of Recitals and Exhibits.** Where applicable, the recitals and exhibits incorporated in this resolution constitute the written findings of the City Council.

**Section 2: Preliminary Plat Approval.** The City Council hereby approves the preliminary plat of 1919 2<sup>nd</sup> Street NW as depicted in Exhibit A of this Resolution with the following conditions:

1. The City Council's approval of the preliminary plat authorizes the Applicant to proceed with preparing the final plat - it does not constitute acceptance of the final subdivision.
2. The City Council's approval of the preliminary plat does not

authorize the issuance of any development permits.

3. Before or at the time of final plat application, the Applicant shall submit to the City current title work that identifies all entities with a legal interest in the subject property, including but not limited to mortgage and easement interests.
4. Before or at the time of final plat application, the Applicant shall address, to the satisfaction of the City Engineer, all comments raised by the City Engineer in his memorandum dated February 4, 2022, attached as Exhibit C to this resolution.
5. Before or at the time of final plat application, the Applicant shall address, to the satisfaction of the City Attorney, all encroachment issues affecting the plat.
6. Before or at the time of final plat application, the Applicant shall address all plat-related comments from City Staff and the City's consultants.
7. As a condition of final plat approval, the Applicant and the City of Faribault shall enter into a Development Agreement that addresses all terms and conditions of the preliminary plat and final plat to the satisfaction of the City Attorney and the City Engineer.
8. The approved preliminary plat is valid for one year after this resolution's effective date. If the City does not receive an application for final plat approval of the subject property within one year of the effective date of this resolution, the preliminary plat approval shall automatically become void.

**Section 3: Authorization to take Additional Steps.** The City Council authorizes and directs the Mayor, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

**Section 4: Effective Date.** This resolution shall become effective immediately upon its passage and without publication.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

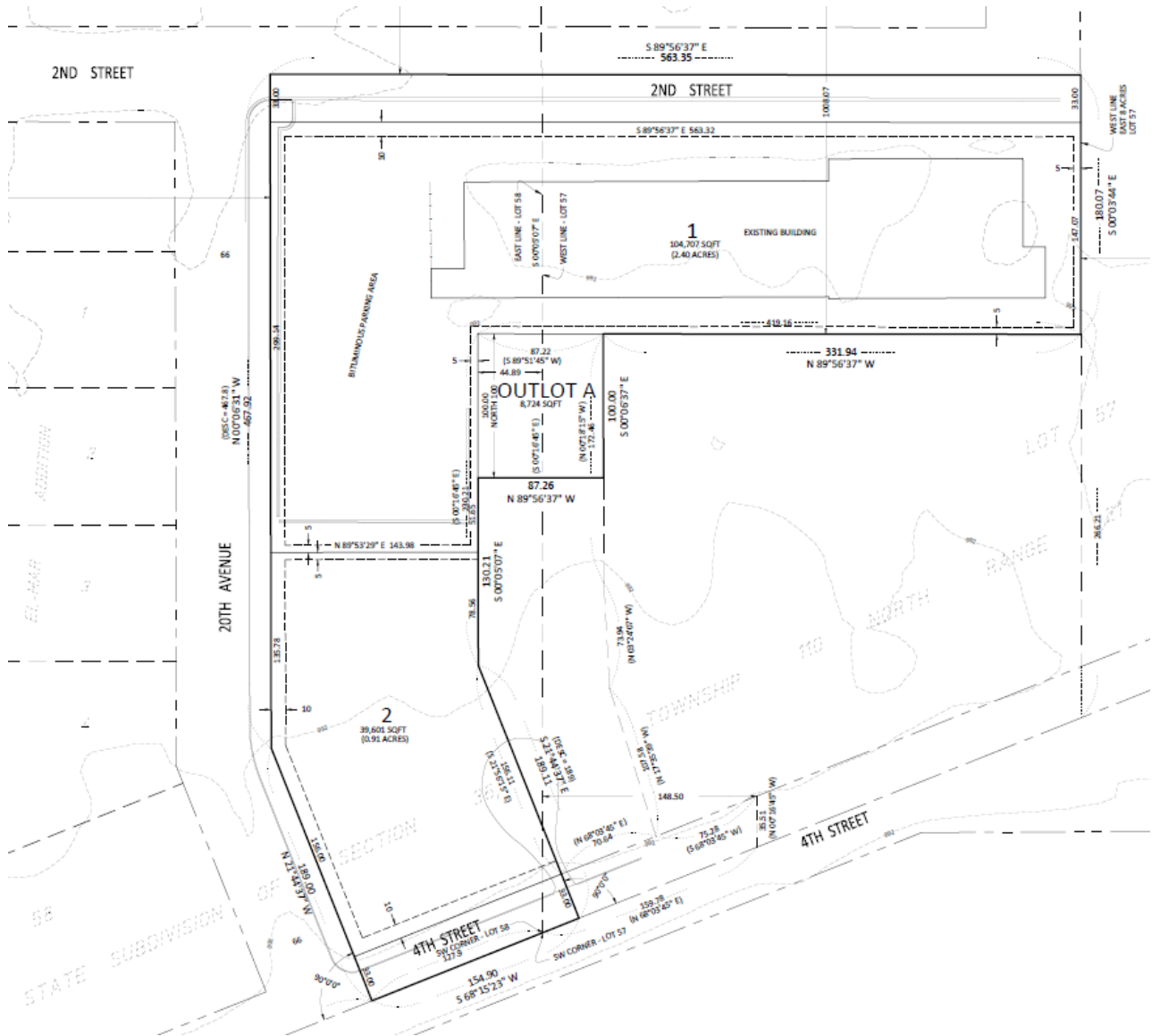
**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

# EXHIBIT A: Preliminary Plat of 1919 2<sup>nd</sup> Street NW



**EXHIBIT B:**  
**City Engineer's Memo dated February 4, 2022**



**Engineering Department Memorandum**

**TO:** David Wanberg, City Planner

**CC:** Deanna Kuennen, Comm. and Econ. Development Director  
Travis Block, Public Works Director  
Jeanne Day, Finance Director

**FROM:** Mark DuChene, City Engineer

**DATE:** February 4, 2022

**SUBJECT:** RSA Properties LLC Subdivision Preliminary Plat, Rezoning and Comprehensive Plan Amendment Review

---

**BACKGROUND**

Rick Amundson, on behalf of Sun Companies Properties Management, has submitted a preliminary plat, comprehensive plan amendment and rezoning text amendment applications for the RSA Properties LLC Subdivision. The site is located in the NW ¼ of Section 36 Township 110, Range 21W. The site is adjacent to 20<sup>th</sup> Avenue to the west, light industrially zoned property to the east, 2<sup>nd</sup> Street NW to the north and old 4<sup>th</sup> Street to the south.

Comprehensive Plan Amendment

The proposed subdivision is on land that is currently guided for Industrial/Commercial land use according to the City's current comprehensive plan. The applicant has submitted a comprehensive plan amendment to change the land use designation for the for proposed Lot 2, RSA Properties LLC Subdivision to Commercial/Residential as well as the adjacent property not included in the preliminary plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4<sup>th</sup> Street NW and west of the parcel at 1810 4<sup>th</sup> Street NW (Moose Lodge).

Rezoning Request

The proposed subdivision is located on land that is currently zoned I-1 Light Industrial. The applicant is proposing to rezone the property for proposed Lot 2, RSA Properties LLC Subdivision to R-4 High Density Residential as well as the adjacent property not included in the preliminary plat that lies south of Lot 1 RSA Properties LLC Subdivision, east of Lot 2, north of old 4<sup>th</sup> Street NW and west of the parcel at 1810 4<sup>th</sup> Street NW (Moose Lodge). Prior to recording of the rezoning text amendments, legal descriptions for all properties to be rezoned shall be submitted.

Current Land Use and Proposed Improvements

Lot 1 RSA Properties LLC Subdivision is currently used for a food manufacturing/distribution business. No change in use is proposed for Lot 1. The area of Lot 2 RSA Properties LLC Subdivision is currently vacant land and is proposed to be used to construct a high density multi-story multi-family building for work force housing. All future improvements on Lot 2 must meet all applicable zoning ordinances at time of building permit submittal. Outlot A is currently vacant land and is being preserved for future development.

There are no proposed public improvements.

The proposed development will be completed by:

|                  |                                     |
|------------------|-------------------------------------|
| Owner/Developer: | Sun Companies Properties Management |
| Surveyor:        | Bolton & Menk                       |

**PLAT**

Developer has submitted a preliminary plat for RSA Properties LLC Subdivision. The preliminary plat contains two (2) lots and one (1) outlot and dedicates the necessary right-of-way for 4<sup>th</sup> Street NW. Lot 1, contains the existing C&S Vending manufacturing business and related site improvements. Lot 2 and Outlot A are vacant and intended for future high density residential development.

The areas within the plat include:

|          |                         |
|----------|-------------------------|
| Lot 1    | 2.40 acres (104,707 sf) |
| Lot 2    | 0.91 acres (39,601 sf)  |
| Outlot A | 0.20 acres (8,724 sf)   |
| ROW      | 0.55 acres (23,702 sf)  |
| Total    | 4.06 acres (176,734 sf) |

No title work was submitted with the preliminary plat. Current title work must be submitted with the final plat application and will be subject to the review of the City and City Attorney's office.

At the time of final plat the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota.

**SITE CONDITIONS**

The existing site contains approximately 3.63 acres of land that is partially developed. The site is relatively flat. No proposed site improvements are proposed at this time; however, a site concept plan was submitted for both the preliminary plat areas and the adjacent area to the east which is currently covered by two separate single-family dwellings. The concept plan indicates a desire to redevelop all of this land along old 4<sup>th</sup> Street NW for multi-family high density residential. Future plans should incorporate all required zoning and engineering requirements and should limit long dead-end parking lots and provide adequate site circulation while limiting the number of accesses to old 4<sup>th</sup> Street.

There appear to be multiple encroachments on the proposed plat from adjacent properties that must be removed or mitigated. These include a driveway entrance for the property at 1920 4<sup>th</sup> Street NW. This driveway must be relocated or proof of an access/driveway easement must be provided to the City prior to recording of the final plat.

## **EASEMENTS**

### Existing Easements

There were no known existing easement shown on the preliminary plat. This shall be confirmed through the submittal of current title work at the time of final plat application.

### Proposed Easements

The proposed plat shows perimeter drainage and utility easements as required by City code on the proposed Lots 1 & 2, RSA Properties LLC Subdivision preliminary plat. Final easement location and widths for drainage and utility easements shall be subject to the review and approval of the City Engineer at the time of final plat submittal subsequent to review of title work.

## **STREET AND SITE LAYOUT**

No public street improvements are planned as part of the subdivision.

### 2<sup>nd</sup> Street NW

The site is south of and adjacent to 2<sup>nd</sup> Street NW a local roadway. 2<sup>nd</sup> Street NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. The entire boulevard is paved to allow almost unlimited access to the adjacent building. No proposed changes to 2<sup>nd</sup> Street NW are shown. The preliminary plat does show dedicating the necessary 33-foot half right-of-way for 2<sup>nd</sup> Street NW.

### 20<sup>th</sup> Avenue NW

The site is east of and adjacent to 20<sup>th</sup> Avenue NW a local roadway. 20<sup>th</sup> Avenue NW is constructed as a 37-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 20<sup>th</sup> Avenue must meet City design standards in effect at the time of construction. No proposed improvements to 20<sup>th</sup> Avenue are shown at this time.

### 4<sup>th</sup> Street NW (Old 4<sup>th</sup> Street NW)

The site is north of and adjacent to 4<sup>th</sup> Street NW a major collector roadway. 4<sup>th</sup> Street NW is constructed as a 44-foot wide, urban roadway and is within a 66-foot right-of-way. Any future driveway connections to 4<sup>th</sup> Street must meet City design standards in effect at the time of construction. Given the major collector functional classification driveway access should be limited. No proposed improvements to 4<sup>th</sup> Street NW are shown at this time. The preliminary plat does show dedicating the necessary 33-foot half right-of-way for 4<sup>th</sup> Street NW.

## **DRAINAGE, GRADING AND EROSION CONTROL**

### **STORM SEWER**

The development is located within the Southwest drainage district as identified in the City's 2004 Surface Water Management Plan. Stormwater runoff generated within the site currently drains primarily to the adjacent streets which eventually connect to existing storm sewer systems that ultimately discharge to Crocker's Creek to the east.

There are no proposed storm sewer improvements at this time. Future site plans requiring storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Future site improvements that include the addition of 1.0 acres or more of new and/or reconstructed impervious surface as a stand alone project or as part of a larger plan of common development must comply with the requirements of the Minnesota Pollution Control Agency (MPCA) Construction Storm Water permit and the City's current Municipal Separate Storm Sewers permit in effect at the time of development and the Developer will be required to enter into a long-term stormwater operations and maintenance agreement with the City and record said agreement at the Rice County Recorder's office.

### **UTILITIES**

The existing site is currently served by City water and sewer from mains located in the adjacent public streets.

No utility improvements are proposed at this time. All future utility connections will be subject to the review of the City and must conform to the City requirements in effect at the time of connection.

All future buildings shall be charged the standard Sewer Access Charge (SAC) and Water Access Charge (WAC) in effect at the time of building permit issuance.

### **WETLANDS**

There are no known wetlands shown on the preliminary plat.

### **RECOMMENDATION**

Engineering recommends approval of the Preliminary Plat, Rezoning and Comprehensive Plan Amendment, subject to the comments within this report and the following:



- Future development of the lots shall be subject to the City Code requirements and engineering standards in place at the time of development.
- Current title work shall be submitted with the final plat submittal and shall be subject to review by the City and City Attorney.
- Future development submittals shall contain a drainage and grading plan including surface water management plans meeting the City requirements in place at the time of development. If future development requires permanent stormwater management facilities, owner shall enter into a stormwater maintenance and operations agreement with the City.
- Developer shall enter into a development agreement prior to filing the final plat and issuance of any building permits.



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Planning Commission  
Tim Murray, City Administrator  
**FROM:** Deanna Kuennen, Community & Economic Development Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-036 Approve a Variance to Allow Construction of a New Three Car Garage and Driveway Extension to Exceed Impervious Surface Limits of the Shoreland Overlay District at 1906 2nd Avenue NW

---

### Background:

Jeremiah and Bonnie Jo Quinnell (owners), have requested a variance from the shoreland overlay district impervious surface coverage limits for residential uses. They are planning to construct a new 32' X 27' (864 SF) three-car garage at 1906 2<sup>nd</sup> Ave NW. The property is zoned R-4, High Density Residential District. The garage will be placed as far west as possible on site to screen the home from noise coming from events at the Rice County Fairgrounds.

The Planning Commission, at its meeting of February 7, 2022, after proper notice held a public hearing regarding this request. The applicants and their contractor were present to discuss this matter. No one from the public was present to comment on this request. The City did not receive comments from the public in this case. The Planning Commission discussed the request and concurred with the Staff recommendation to approve the variance as requested. Further, they found the site was a lawful non-conforming use as a single family dwelling in the R-4 District and determined that a CUP would not be required for construction of the new replacement garage in this case.

By a 6-0 vote the Planning Commission approved findings in support of the variance application and recommend that the City Council approve the variance request as presented, subject to the conditions of approval included in the draft resolution.

### Recommendation:

Approve Resolution 2022-036 approving a variance from Shoreland District impervious surface requirements to construct a new garage and paved driveway at 1906 2nd Avenue.

**Attachments:**

1. Resolution 2022-036 Variance for Impervious Coverage 1906 2nd Ave NW
2. Planning Commission Report re. 1906 2nd Ave. NW

*[Space above saved for County Recorder's stamp]*

State of Minnesota  
County of Rice

## **CITY OF FARIBAULT**

---

### **RESOLUTION 2022-036**

#### **APPROVE A VARIANCE TO ALLOW CONSTRUCTION OF A NEW THREE CAR GARAGE AND DRIVEWAY EXTENSION TO EXCEED IMPERVIOUS SURFACE LIMITS OF THE SHORELAND OVERLAY DISTRICT AT 1906 2ND AVENUE NW**

**WHEREAS**, Jerimiah and Bonnie Jo Quinnell (Owners) are requesting approval of a variance to allow a proposed three-car garage (32' X 27') and driveway extension to exceed the maximum allowable impervious coverage for a residential use in the Shoreland Management Overlay District on property commonly known as 1906 2<sup>nd</sup> Avenue NW (hereinafter referred to as "the subject property") legally described in Exhibit A; and

**WHEREAS**, the underlying zoning the subject property is in the R-4, High Density Residential District; and

**WHEREAS**, the subject property currently has an impervious coverage of about 39%; and

**WHEREAS**, after construction of the new garage and driveway extension, the subject property is expected to have about 47% percent impervious coverage; and

**WHEREAS**, Section 13-700, (A), (5) of the City's Unified Development Ordinance limits impervious coverage of the subject property to twenty-five (25) percent, due to its proposed residential use, which necessitates

consideration of the requested variance described in the first recital; and

**WHEREAS**, City Staff has completed a review of the application and made a report to the Planning Commission pertaining to said request, a copy of which has been presented to the City Council; and

**WHEREAS**, the Planning Commission, on the 7<sup>th</sup> day of February, 2022, following proper notice, held a public hearing regarding the request, and following said public hearing made findings and recommended that the City Council approve the request; and

**WHEREAS**, following said public hearing, the Planning Commission recommended conditional approval of the requested variance based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

**1. The variance is in harmony with the general purposes and intent of the City's ordinances.**

*Expanded Finding: Granting the requested impervious coverage variance allows construction of a new garage to replace an existing garage that has deteriorated and is becoming blighted.*

**2. The variance is consistent with the Comprehensive Plan.**

*Expanded Finding: Granting the requested impervious coverage variance improve this property and is consistent with the Comprehensive Plan, the proposal can improve water quality over what currently exists by installing rain barrels and rain gardens on site, which the City's Comprehensive Plan supports.*

**3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.**

*Expanded Finding: The subject property is developed as a single family residence constructed prior to current zoning of the property and the current impervious coverage standards for residential development in the shoreland management overlay district. The development is found to reasonable for single family homes in the City.*

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

*Expanded Finding: The subject property was developed many years before the City's current Shoreland Management Overlay District requirements. The subject property is unique in that it is a lawful non-conforming site too small to be developed under current shoreland district requirements which is resulting in the high impervious surface coverage calculations even though the development of is of a reasonable scale and scope for a typical residential lot.*

- 5. The variance does not alter the essential character of the neighborhood.**

*Expanded Finding: The subject property has a deteriorated garage that will be replaced by this proposal and will be in character with the surrounding residential uses and adjoining Fairgrounds uses.*

- 6. The variance requested is the minimum variance, which would alleviate the practical difficulties.**

*Expanded Finding: The proposed improvements provide a minimal amount of impervious coverage while still allowing for the reasonable development of a residential garage that is consistent with the City's vision for the subject property.*

- 7. Economic conditions alone do not constitute practical difficulties.**

*Expanded Finding: Economic conditions alone do not constitute the practical difficulties of complying with the required impervious coverage standards.*

**WHEREAS**, the City Council at a public meeting, on the 22<sup>nd</sup> day of February 2022, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning

Commission as stated in the above recitals and hereby makes the identical findings.

***NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:***

**Section 1: Approval of the Requested Variance.** The City Council hereby approves the requested variance to exceed the maximum allowable twenty-five (25) percent impervious coverage on the subject property legally described in the first recital. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

**Section 2: Conditions Attached to the Approval of the Variance.** Approval of the requested variance includes the following conditions:

1. The impervious coverage of the subject property shall be less than fifty (50) percent and the owners shall take all reasonable steps to minimize impervious coverage.
2. The City shall not issue a final certificate of occupancy for the proposed building until all required stormwater improvements such as rain gardens and rain barrels have been install to the satisfaction Rice SWCD and the City Engineer.
3. The City may inspect the subject property at all reasonable times for purposes of ensuring compliance with the conditions of this variance.
4. The Owner shall obtain the necessary building permits, grading permits and all other applicable permits before construction can occur on the subject property.
5. The driveway must be paved in accordance with Sec. 8-100 of the Unified Development Ordinance.
6. Rain gutters leading to the rain gardens or rain barrels shall be required for the garage and home on site.

**Section 3.** The Mayor, City Administrator, City Staff, and the City's Consultants are hereby authorized and directed to take all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

**Section 4.** This resolution shall become effective immediately upon its passage and without publication.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin R. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**



**Exhibit A**

**Legal Description**

**PID # 18.30.2.01.006**

**1906 2<sup>nd</sup> Avenue NW**

The South 50 feet of the North 433 feet of the West 141 feet of the East 174 feet of the Northeast Quarter of the Northwest Quarter of Section 30, Township 110 North, Range 20 West, also described as follows: Lot 8 of Auditor's Plat Number 1, Northwest Quarter of Section 30, Township 110 North, Range 20 West, Rice County, Minnesota.



## Request for Planning Commission

**TO:** Planning Commission  
**THROUGH:** Deanna Kuennen, Community & Economic Development Director  
**FROM:** Peter Waldock, Planning Coordinator  
**MEETING DATE:** February 7, 2022  
**SUBJECT:** Application for a variance from Shoreland Overlay District impervious surface coverage limits for construction of a new garage driveway at a residence located at 1906 2<sup>nd</sup> Ave NW

---

### Background:

Jonathan Woods on behalf of Jeremiah and Bonnie Jo Quinnell (owners), has requested a variance from the shoreland overlay district impervious surface coverage limits for residential uses. They are planning to construct a new 32' X 27' (864 SF) three-car garage at 1906 2<sup>nd</sup> Ave NW. The property is zoned R-4, High Density Residential District. The garage will be placed as far west as possible on site to screen the home from noise coming from events at the Fairgrounds.

The site is developed with a single-family home (built in 1923) with a footprint of about 884 SF and a one-car garage that is deteriorated. The driveway appears in Beacon photos to be unpaved gravel, close to the south property line. The lot is 50' wide and 141' deep (7,050 SF) according to Beacon. Impervious surface currently covers about 2,750 SF on site (39% coverage).

The property backs up to the Fairgrounds race track area. Neighboring properties north and south are residential and vacant commercial property (future Kwik-Trip site) to the east across 2<sup>nd</sup> Ave. NW.

### Summary and Discussion:

- Zoning District. The site is zoned R-4 High Density Residential District. Single family homes require a Conditional Use Permit (CUP) in this district. This property does not have a CUP for the home on the property. The City Staff have determined that the property is a lawful non-conformity and will not require a CUP at this time to continue the present use of the site. The garage plans in this case are not an expansion of the use of the site in that the property has had a residential garage on the premise continually.
- Shoreland Requirements. Sec. 13-700 of the UDO states that impervious surface coverage of lots must not exceed twenty-five (25) percent of the lot area. This requirement applies only to the portion of the lot within the Shoreland District. In this case the entire lot is in Shoreland Overlay area. The garage and driveway extension as planned will bring the overall coverage to about 3,300 SF (47%) based on a 16' wide driveway about 3' from the south lot line which widens out to the garage width on the landing in front of the garage.
- Shoreland Stormwater Management. Development shall incorporate reasonable methods to decrease sediment and pollutants in runoff from impervious surfaces as required in the City's Surface Water Management Plan. Raingardens and rain barrels at single family homes in the Shoreland district have been required in the past for homes in this overlay district.
- Driveway Pavement. Sec. 8-100 of the UDO requires all off-street parking areas, all access drives leading to such parking areas or garages, and all other areas upon which motor vehicles may be located, shall be surfaced with a dustless all-weather hard surface material capable of carrying a wheel load of four thousand (4,000) pounds. Acceptable surfacing materials include asphalt, concrete, brick, cement pavers or similar materials installed and maintained per industry standards. The gravel driveway will need to be paved to meet this requirement, as part of this application.
- Garage Design. Sec. 6-180 Garages of 200 SF or greater will have the same or similar exterior finish and building materials as those of the main building. Accessory buildings shall be compatible with the principal building on the lot. The new garage will need to have the same siding and roofing materials and colors to match the house. The current garage matches the house in this way.

Staff recommends approval of the variance in this case subject to the

following conditions of approval.

- 1) The gravel driveway must be paved as required by Sec. 8-100 of the UDO.
- 2) Rain gutters shall be required for the garage and home.
- 3) Rain gardens or rain barrels shall be required for stormwater filtering on site.

**Recommendation:**

Approve findings in support of the variance application for 1906 2nd Ave NW as listed in the draft resolution attached with this report.

**Attachments:**

1. Draft (v2) 2022-\_\_\_\_ Variance for Impervious Coverage
2. Map and Variance Application

*[Space above saved for County Recorder's stamp]*

State of Minnesota  
County of Rice

## **CITY OF FARIBAULT**

---

### **RESOLUTION 2022-\_\_\_\_**

#### **APPROVE A VARIANCE TO ALLOW CONSTRUCTION OF A NEW THREE CAR GARAGE AND DRIVEWAY EXTENSION TO EXCEED IMPERVIOUS SURFACE LIMITS OF THE SHORELAND OVERLAY DISTRICT AT 1906 2<sup>ND</sup> AVENUE NW**

**WHEREAS**, Jerimiah and Bonnie Jo Quinnell (Owners) are requesting approval of a variance to allow a proposed three-car garage and driveway extension to exceed the maximum allowable impervious coverage for a residential use in the Shoreland Management Overlay District on property commonly known as 1906 2<sup>nd</sup> Avenue NW (hereinafter referred to as "the subject property") legally described in Exhibit A; and

**WHEREAS**, the underlying zoning the subject property is in the R-4, High Density Residential District; and

**WHEREAS**, the subject property currently has an impervious coverage of about 39%; and

**WHEREAS**, after construction of the new garage and driveway extension, the subject property is expected to have about 47% percent impervious coverage; and

**WHEREAS**, Section 13-700, (A), (5) of the City's Unified Development Ordinance limits impervious coverage of the subject property to twenty-five (25) percent, due to its proposed residential use, which necessitates

consideration of the requested variance described in the first recital; and

**WHEREAS**, City Staff has completed a review of the application and made a report to the Planning Commission pertaining to said request, a copy of which has been presented to the City Council; and

**WHEREAS**, the Planning Commission, on the 7<sup>th</sup> day of February, 2022, following proper notice, held a public hearing regarding the request, and following said public hearing made findings and recommended that the City Council approve the request; and

**WHEREAS**, following said public hearing, the Planning Commission recommended conditional approval of the requested variance based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

**1. The variance is in harmony with the general purposes and intent of the City's ordinances.**

*Expanded Finding: Granting the requested impervious coverage variance allows construction of a new garage to replace an existing garage that has deteriorated and is becoming blighted.*

**2. The variance is consistent with the Comprehensive Plan.**

*Expanded Finding: Granting the requested impervious coverage variance improve this property and is consistent with the Comprehensive Plan, the proposal can improve water quality over what currently exists by installing rain barrels and rain gardens on site, which the City's Comprehensive Plan supports.*

**3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.**

*Expanded Finding: The subject property is developed as a single family residence constructed prior to current zoning of the property and the current impervious coverage standards for residential development in the shoreland management overlay district. The development is found to reasonable for single family homes in the City.*

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

*Expanded Finding: The subject property was developed many years before the City's current Shoreland Management Overlay District requirements. The subject property is unique in that it is a lawful non-conforming site too small to be developed under current shoreland district requirements which is resulting in the high impervious surface coverage calculations even though the development of is of a reasonable scale and scope for a typical residential lot.*

- 5. The variance does not alter the essential character of the neighborhood.**

*Expanded Finding: The subject property has a deteriorated garage that will be replaced by this proposal and will be in character with the surrounding residential uses and adjoining Fairgrounds uses.*

- 6. The variance requested is the minimum variance, which would alleviate the practical difficulties.**

*Expanded Finding: The proposed improvements provide a minimal amount of impervious coverage while still allowing for the reasonable development of a residential garage that is consistent with the City's vision for the subject property.*

- 7. Economic conditions alone do not constitute practical difficulties.**

*Expanded Finding: Economic conditions alone do not constitute the practical difficulties of complying with the required impervious coverage standards.*

**WHEREAS**, the City Council at a public meeting, on the 22<sup>nd</sup> day of February 2022, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning

Commission as stated in the above recitals and hereby makes the identical findings.

***NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:***

**Section 1: Approval of the Requested Variance.** The City Council hereby approves the requested variance to exceed the maximum allowable twenty-five (25) percent impervious coverage on the subject property legally described in the first recital. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

**Section 2: Conditions Attached to the Approval of the Variance.** Approval of the requested variance includes the following conditions:

1. The impervious coverage of the subject property shall be less than fifty (50) percent and the owners shall take all reasonable steps to minimize impervious coverage.
2. The City shall not issue a final certificate of occupancy for the proposed building until all required stormwater improvements such as rain gardens and rain barrels have been install to the satisfaction Rice SWCD and the City Engineer.
3. The City may inspect the subject property at all reasonable times for purposes of ensuring compliance with the conditions of this variance.
4. The Owner shall obtain the necessary building permits, grading permits and all other applicable permits before construction can occur on the subject property.
5. The driveway must be paved in accordance with Sec. 8-100 of the Unified Development Ordinance.
6. Rain gutters leading to the rain gardens or rain barrels shall be required for the garage and home on site.

**Section 3.** The Mayor, City Administrator, City Staff, and the City's Consultants are hereby authorized and directed to take all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.



**Section 4.** This resolution shall become effective immediately upon its passage and without publication.

**Date Adopted:** February 22, 2022

Faribault City Council

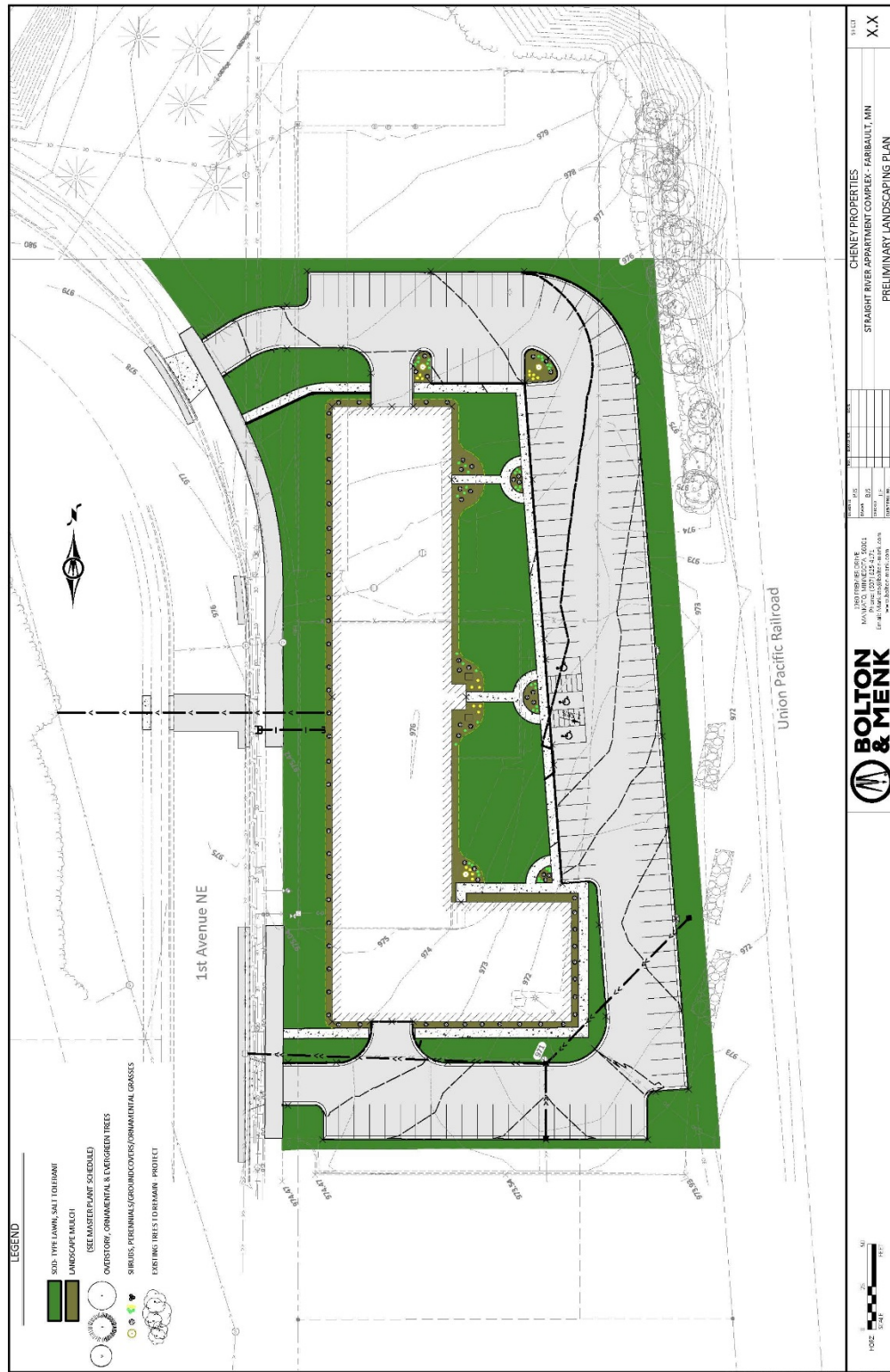
—

\_\_\_\_\_  
Kevin R. Voracek, Mayor

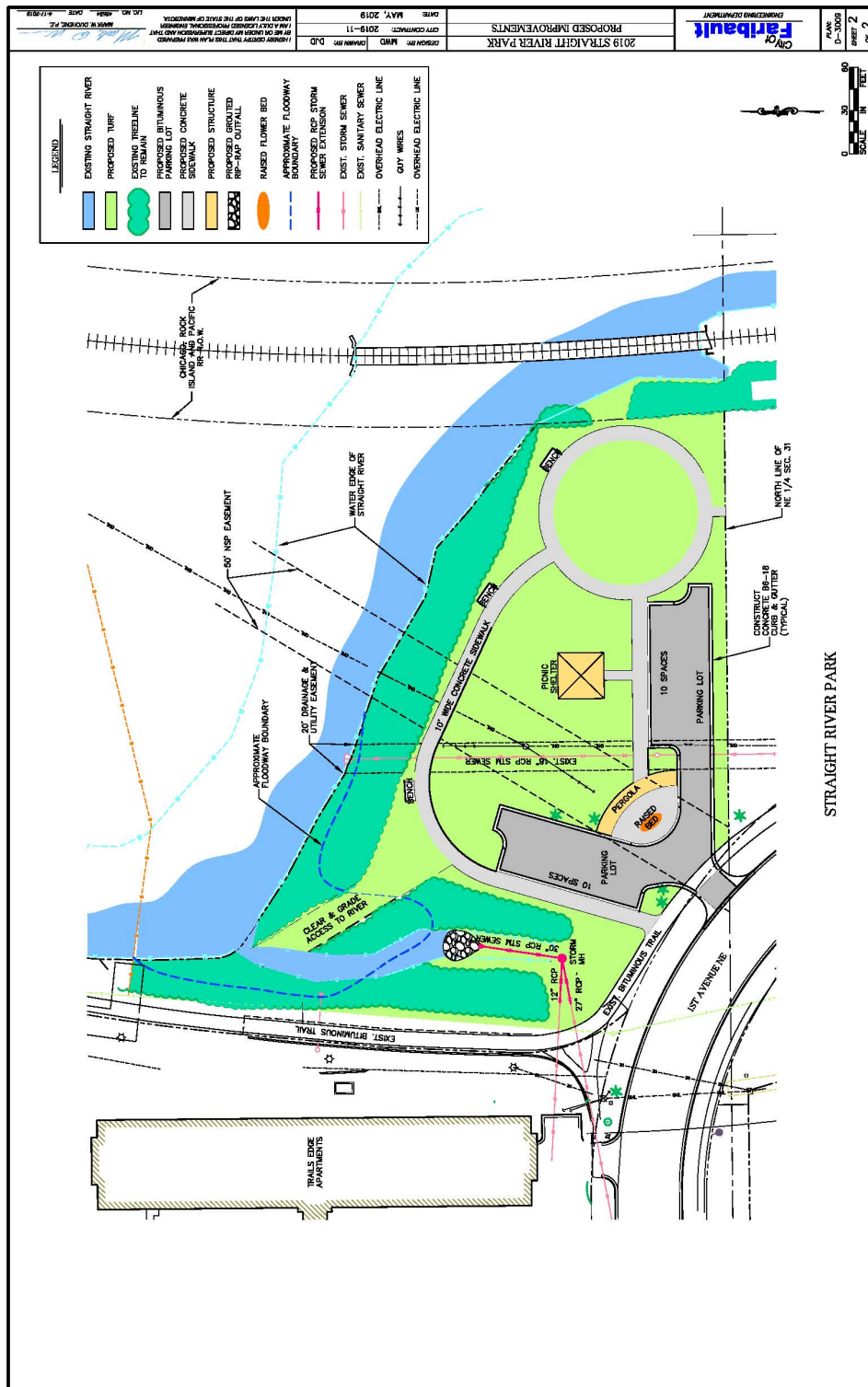
ATTEST:

\_\_\_\_\_  
Timothy C. Murray, City Administrator

**Exhibit A**  
**Straight River Apartments Site Plan, August 21, 2019**



**Exhibit B**  
City Park Concept Plan, April 17, 2019



# 1906 2nd Ave NW



## Legend

Shoreland Overlay District

### Zoning

<all other values>

### Residential

<all other values>

Single Family Residential

Single and Two Family Residential

Low Density Residential

Medium Density Residential

High Density Residential

Residential Manufactured Home

### Commercial

Community Commercial

Highway Commercial

Neighborhood Commercial

Central Business District

### Industrial

Heavy Industrial

Industrial Park

Light Industrial

### Other

Agriculture/Open Space

Transitional Urban Development

Downtown Sign District



1 in = 150 ft  
0 37.5 75 150 Feet



This map is updated periodically to reflect amendments and should be used for general reference purposes. The map is current as of the date of the map. Specific inquiries should be directed to the Planning Division at (507) 334-0100



APPLICATION FOR REQUESTED ACTION  
Variance

Planning Case # \_\_\_\_\_  
Filing Fee \_\_\_\_\_  
Hearing Date \_\_\_\_\_

APPLICANT Pollock Construction E-MAIL pollockconstructionllc@gmail.com  
PHONE 612-366-2674 (H) \_\_\_\_\_ (W) 612-597-9159 (FAX) \_\_\_\_\_  
APPLICANT ADDRESS 2846 Brockman Ct. Northfield 55057  
OWNER (if other than applicant) Jeremiah R Quinnell & Bonnie Jo Quinnell  
PHONE 612-501-9765 (H) \_\_\_\_\_ (W) \_\_\_\_\_ (FAX) \_\_\_\_\_  
OWNER'S ADDRESS 1966 2nd Ave NW Faribault 55021  
ADDRESS OF PROPERTY ↓ \_\_\_\_\_  
LEGAL DESCRIPTION P1D 1830201006 \_\_\_\_\_  
ACREAGE/SIZE OF PROPERTY 7,050 sq ft \_\_\_\_\_  
CURRENT ZONING R4 \_\_\_\_\_  
EXISTING USE OF PROPERTY Personal Residence \_\_\_\_\_  
PROPOSED USE OF PROPERTY No change in use of property. \_\_\_\_\_  
(Including number of units per acre and types of uses if mixed use)  
IDENTIFY ALL ADJACENT LAND USES Single family residential + Fairgrounds \_\_\_\_\_  
SIGNATURE OF APPLICANT [Signature] DATE 1-14-22 \_\_\_\_\_  
(Must submit proof of property control)  
SIGNATURE OF THE OWNER [Signature] DATE 1-14-22 \_\_\_\_\_  
(if other than the applicant) [Signature]

PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM  
AND THE ATTACHED CHECKLIST.



Please answer the following questions as they relate to your specific variance request:

1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance?  
Yes (☒) No ( ) Why or why not?

We are not violating the expectations of a detached garage.

2. In your opinion, is the variance consistent with the comprehensive plan?  
Yes (☒) No ( ) Why or why not?

The comp plan shows this area as residential.

3. In your opinion, does the proposal put property to use in a reasonable manner?  
Yes (☒) No ( ) Why or why not?

The current garage is not functional.

4. In your opinion, are there circumstances unique to the property?  
Yes (☒) No ( ) Why or why not?

The lot is much smaller than most residential lots.

5. In your opinion, will the variance maintain the essential character of the neighborhood?  
Yes (☒) No ( ) Why or why not?

Building a usable garage will maintain the character of the neighborhood.

6. In your opinion, is the variance requested the minimum variance which would alleviate the practical difficulty?  
Yes (☒) No ( ) Why or why not?

Lot coverage is the minimum variance needed.

7. In your opinion, do the economic conditions alone constitute the practical difficulty?  
Yes ( ) No (☒) Why or why not?

This lot was created before the shoreland overlay.

The City Council must make an affirmative finding on all of the seven criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature:

Date:



1-14-22

VARIANCE  
Required Submittals

◆ Site plan

- ☐ Drawn to scale, with scale noted
- ☐ Date and North arrow
- ☐ Boundaries and dimensions shown graphically
- ☐ Location of any streets, public trails, railroads, or waterways
- ☐ Location of existing and proposed structures, with distance from property lines noted
- ☐ Location and dimensions of existing and proposed off-street parking and loading spaces, with distance from property lines noted (when applicable)

◆ Required supplemental information

- ☐ Written summary stating the specific variation requested, giving distances as needed
- ☐ Written summary stating exceptional conditions/peculiar difficulties which make the variance necessary
- ☐ Written statement as to why you feel a variance should be granted
- ☐ Other information as required

◆ Filing fee

SIGNATURE OF APPLICANT \_\_\_\_\_



DATE \_\_\_\_\_

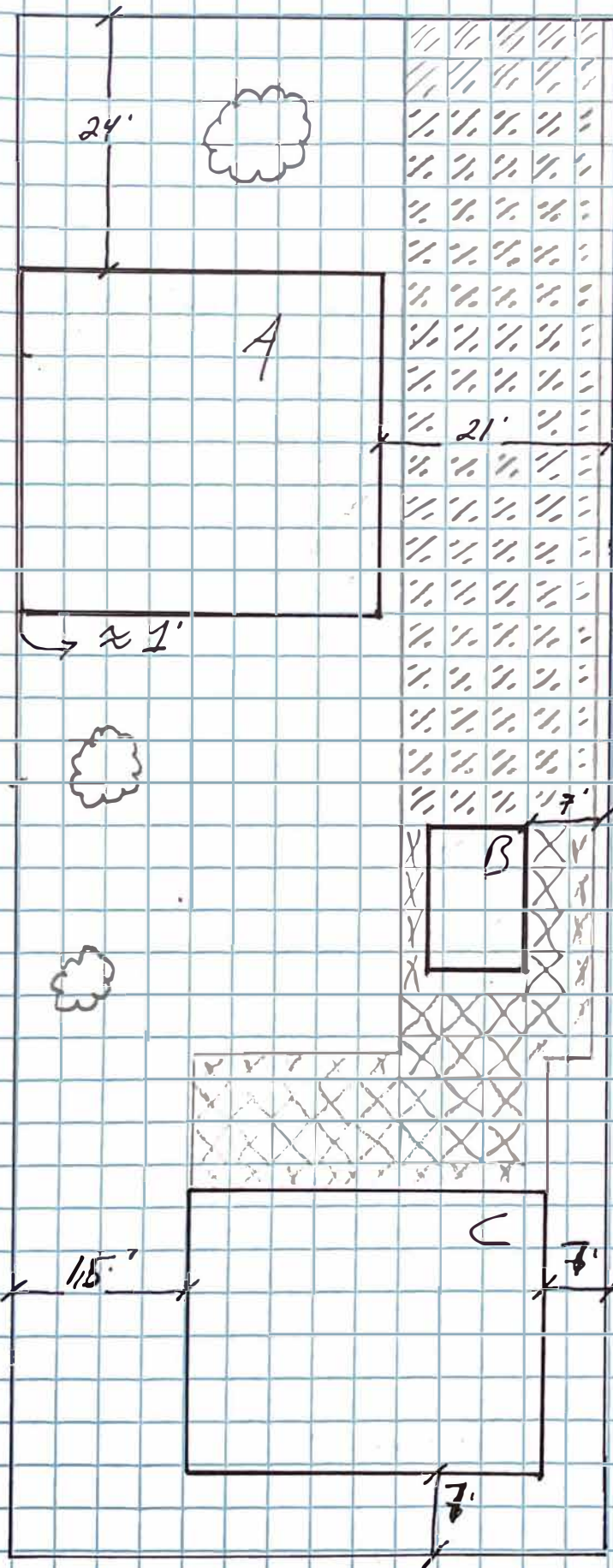
1-14-22

Planning Case # \_\_\_\_\_

2nd Ave NW

N  
←

1-14-22



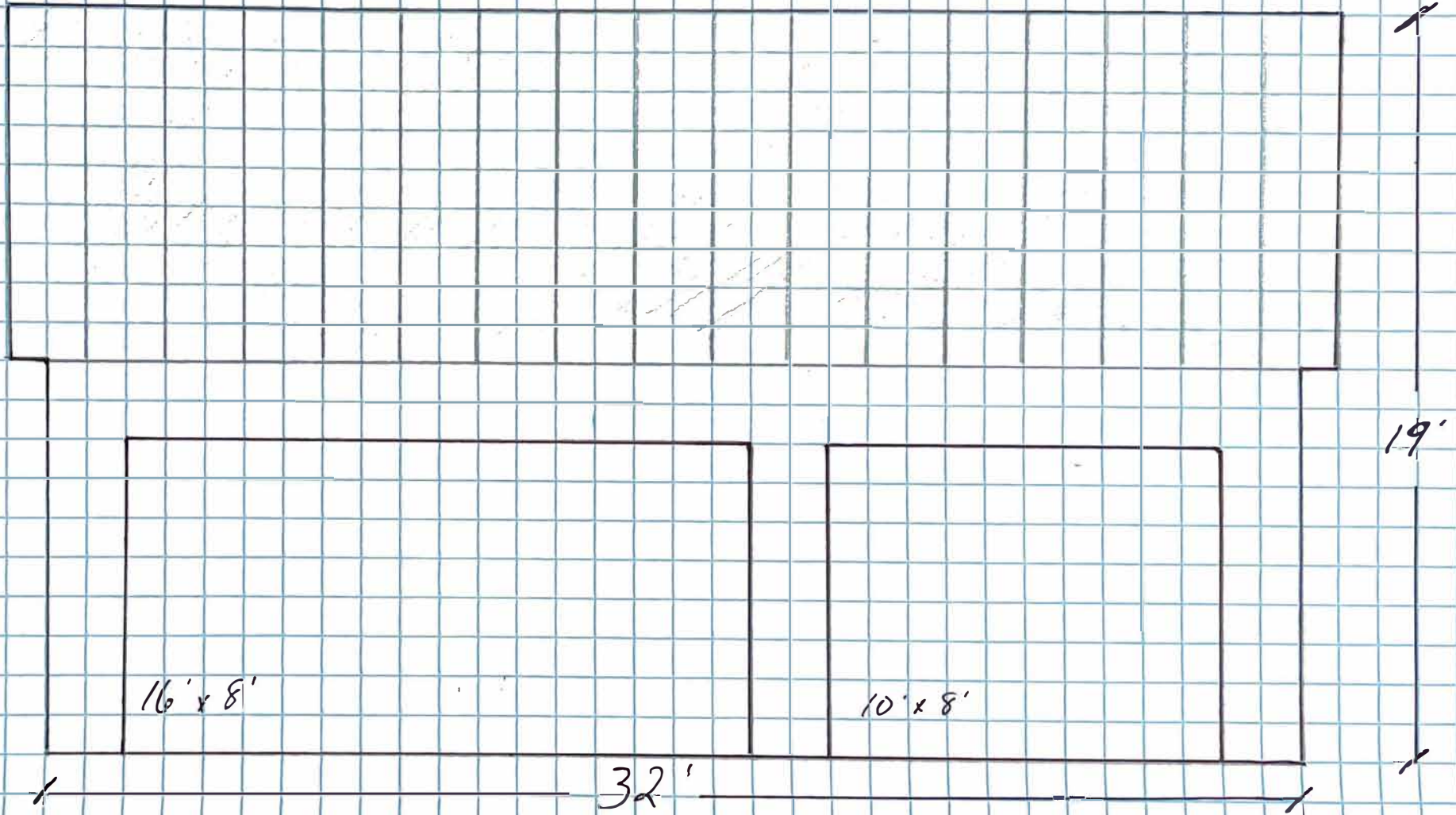
- Notes:

- $\frac{1}{16}'' = 1'$
- A = existing home
- B = existing garage
- C = proposed garage
- = existing driveway
- = driveway extension
- = existing fences



1906 2nd Ave NW  
East Elevation 1-14-22  
Proposed Garage Rendering  
□ = 1'

8  
12

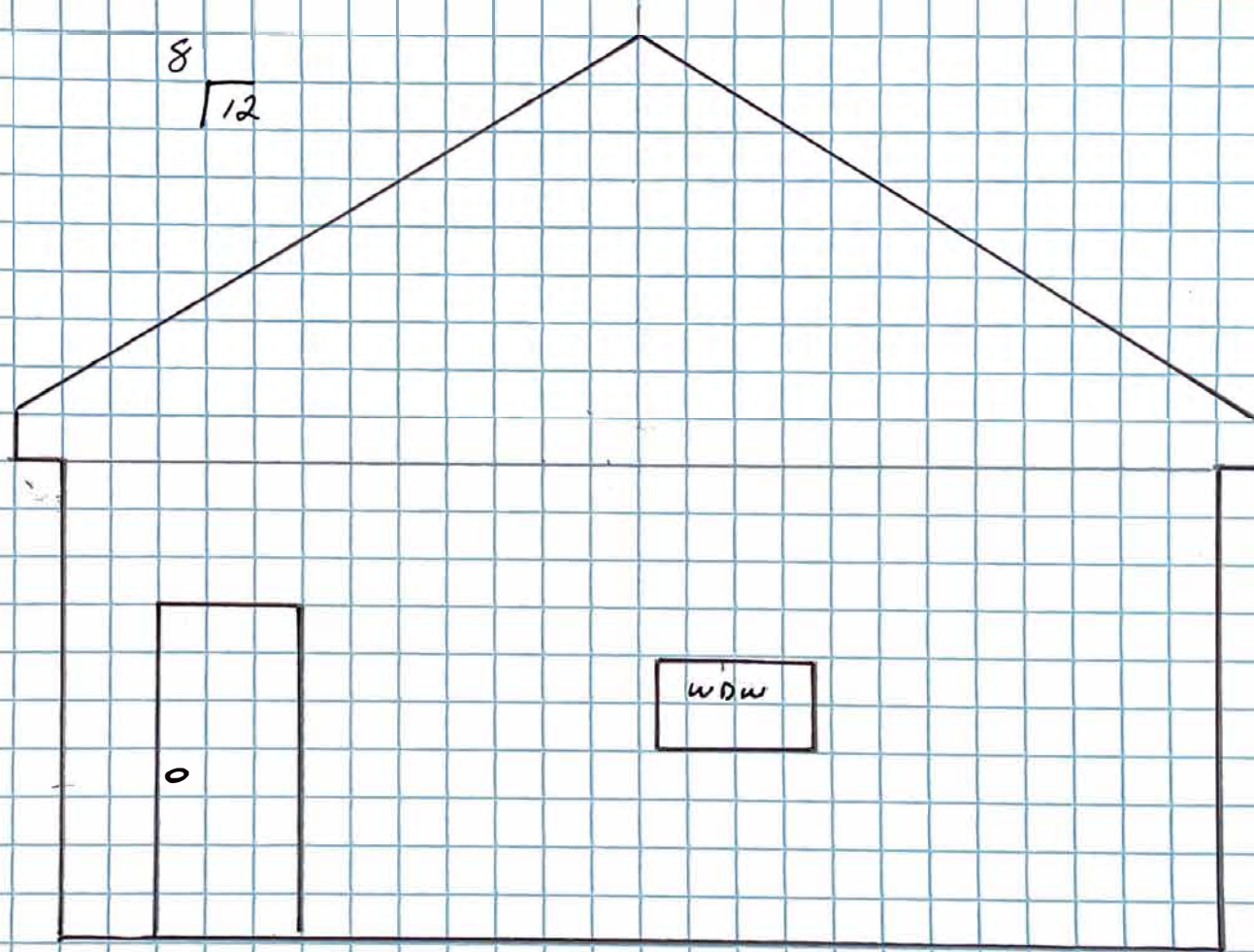


1906 2nd Ave NW

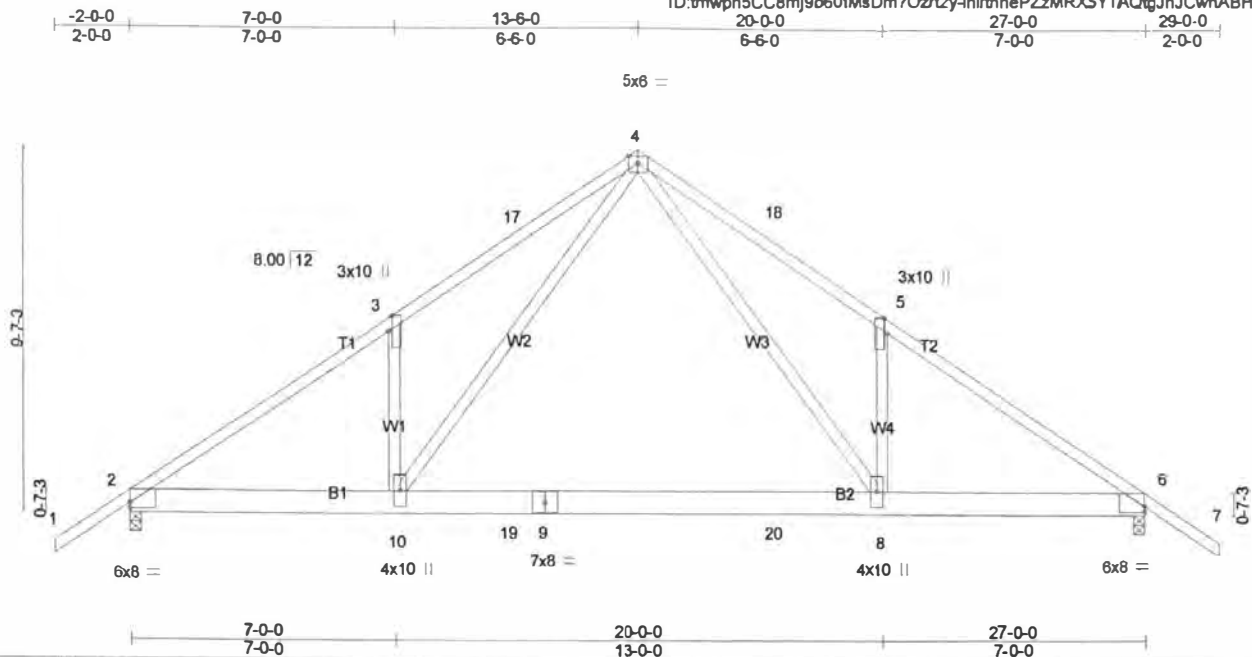
1-14-22

North Elevation  
Proposed Garage Rendering

□ = 1'







Scale = 1:59.7

Plate Offsets (X,Y) - [2:Edge,0-1-13], [3:0-4-15,Edge], [5:0-4-15,Edge], [6:0-0-0,0-1-13]

| LOADING (psf) | SPACING-             | CSI.       | DEFL     | in (loc) | I/defl | L/d  | PLATES         | GRIP     |
|---------------|----------------------|------------|----------|----------|--------|------|----------------|----------|
| TCLL 35.0     | Plate Grip DOL 1.15  | TC 0.55    | Vert(LL) | -0.16    | 8-10   | >999 | MT20           | 220/190  |
| TCDL 10.0     | Lumber DOL 1.15      | BC 0.46    | Vert(CT) | -0.50    | 8-10   | >651 |                |          |
| BCLL 0.0 *    | Rep Stress Incr NO   | WB 0.21    | Horz(CT) | 0.03     | 6      | n/a  |                |          |
| BCDL 10.0     | Code IRC2018/TPI2014 | Matrix-MSH |          |          |        |      |                |          |
|               |                      |            |          |          |        |      | Weight: 175 lb | FT = 20% |

**LUMBER-**

TOP CHORD 2x4 DF-N 2400F 2.0E  
 BOT CHORD 2x8 SP M 23  
 WEBS 2x4 DF-N 2400F 2.0E \*Except\*  
 W4,W1: 2x4 DF-N No.1/No.2

**BRACING-**

TOP CHORD  
 BOT CHORD

Structural wood sheathing directly applied or 4-1-9 oc purlins.  
 Rigid ceiling directly applied or 10-0-0 oc bracing.

MiTek recommends that Stabilizers and required cross bracing be installed during truss erection, in accordance with Stabilizer Installation guide.

**REACTIONS.** (lb/size) 2=2055/0-3-8 (min. 0-3-4), 6=2055/0-3-8 (min. 0-3-4)  
 Max Horz 2=-159(LC 10)  
 Max Grav 2=2074(LC 17), 6=2074(LC 18)

**FORCES.** (lb) - Max. Comp./Max. Ten. - All forces 250 (lb) or less except when shown.  
 TOP CHORD 2-3=-3105/0, 3-17=-3146/0, 4-17=-3005/0, 4-18=-3005/0, 5-18=-3146/0, 5-6=-3106/0  
 BOT CHORD 2-10=0/2573, 10-19=0/1515, 9-19=0/1515, 9-20=0/1515, 8-20=0/1515, 6-8=0/2479  
 WEBS 4-8=0/1823, 5-8=-620/153, 4-10=0/1823, 3-10=-620/153

**NOTES-**

- Unbalanced roof live loads have been considered for this design.
- Wind: ASCE 7-16; Vult=115mph (3-second gust) Vasd=91mph; TCDL=6.0psf; BCDL=6.0psf; h=20ft; B=45ft; L=28ft; eave=4ft; Cat. II; Exp B; Enclosed; MWFRS (directional) and C-C Exterior(2E) -2-0-0 to 0-10-8, Interior(1) 0-10-8 to 13-6-0, Exterior(2R) 13-6-0 to 16-6-0, Interior(1) 16-6-0 to 29-0-0 zone; cantilever left and right exposed; end vertical left and right exposed; C-C for members and forces & MWFRS for reactions shown; Lumber DOL=1.60 plate grip DOL=1.60
- This truss has been designed for a 10.0 psf bottom chord live load nonconcurrent with any other live loads.
- \* This truss has been designed for a live load of 20.0psf on the bottom chord in all areas where a rectangle 3-6-0 tall by 2-0-0 wide will fit between the bottom chord and any other members, with BCDL = 10.0psf.
- This truss is designed in accordance with the 2018 International Residential Code sections R502.11.1 and R802.10.2 and referenced standard ANSI/TPI 1.
- Load case(s) 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 has/have been modified. Building designer must review loads to verify that they are correct for the intended use of this truss.

**LOAD CASE(S) Standard**

- Dead + Roof Live (balanced): Lumber Increase=1.15, Plate Increase=1.15  
 Uniform Loads (plf)  
 Vert 1-4=-90, 4-7=-90, 10-11=-20, 8-10=-80, 8-14=-20
- Dead + 0.75 Roof Live (balanced) + 0.75 Uninhab. Attic Storage: Lumber Increase=1.15, Plate Increase=1.15  
 Uniform Loads (plf)  
 Vert 1-4=-72, 4-7=-73, 10-11=-35, 10-19=-95, 19-20=-110, 8-20=-95, 8-14=-35
- Dead + Uninhabitable Attic Without Storage: Lumber Increase=1.25, Plate Increase=1.25  
 Uniform Loads (plf)  
 Vert 1-4=-20, 4-7=-20, 10-11=-40, 8-10=-100, 8-14=-40
- Dead + 0.6 C-C Wind (Pos. Internal) Case 1: Lumber Increase=1.60, Plate Increase=1.60

Continued on page 2

**Pollock Construction LLC**

**2846 Brockman Court**

**Northfield, MN 55057**

**Ph: 612-366-2674**

**Email: pollockconstructionllc@gmail.com**

**Gen. Con. Lic. #: BC634409**

Jeremiah Quinnell

01/14/2022

1906 NW 2<sup>nd</sup> Avenue

Faribault, MN 55021

Ph: 612-501-9765

Email: tattsbyq@yahoo.com

## Variance Request

To Whom it May Concern:

The purpose of this document is to identify and summarize the reason(s) a variance should be approved for this project.

Mr. & Mrs. Jeremiah Quinnell have engaged Pollock Construction LLC to build a new, detached garage that measures 32' x 27'. The new garage will be replacing a current one stall garage that is blighted and in risk of collapse. The new garage will be 7' from the West property line, 7' from the South property line, 15' from the North property line and approximately 56' from the existing home.

This variance is being triggered by the fact that the property is located in the Shoreland Overlay District. Many exceptional conditions and peculiar difficulties make this variance request a necessity. For instance, the owners do not have control over their lot size. This lot was developed many years before the Shoreland District came into existence in this area.

Furthermore, this lot, in comparison to many is exceptionally small. Reaching a impervious surface coverage requirement on a lot of this size is exceptionally difficult. In addition, the Western property line is shared with the Rice County Fair Grounds. During the Fair and other events, the noise generated creates a unique nuisance. By positioning the garage as described above, there is the hope that some of the noise will be deflected and or dampened. Furthermore, the proposed garage does not violate the code or expectations therein. The proposed garage also meets all setback requirements.

Finally, the new garage will be an improvement to the property. The current garage has many deficiencies and is beyond repair. Having a new, larger garage will allow the owners better and more secure storage.

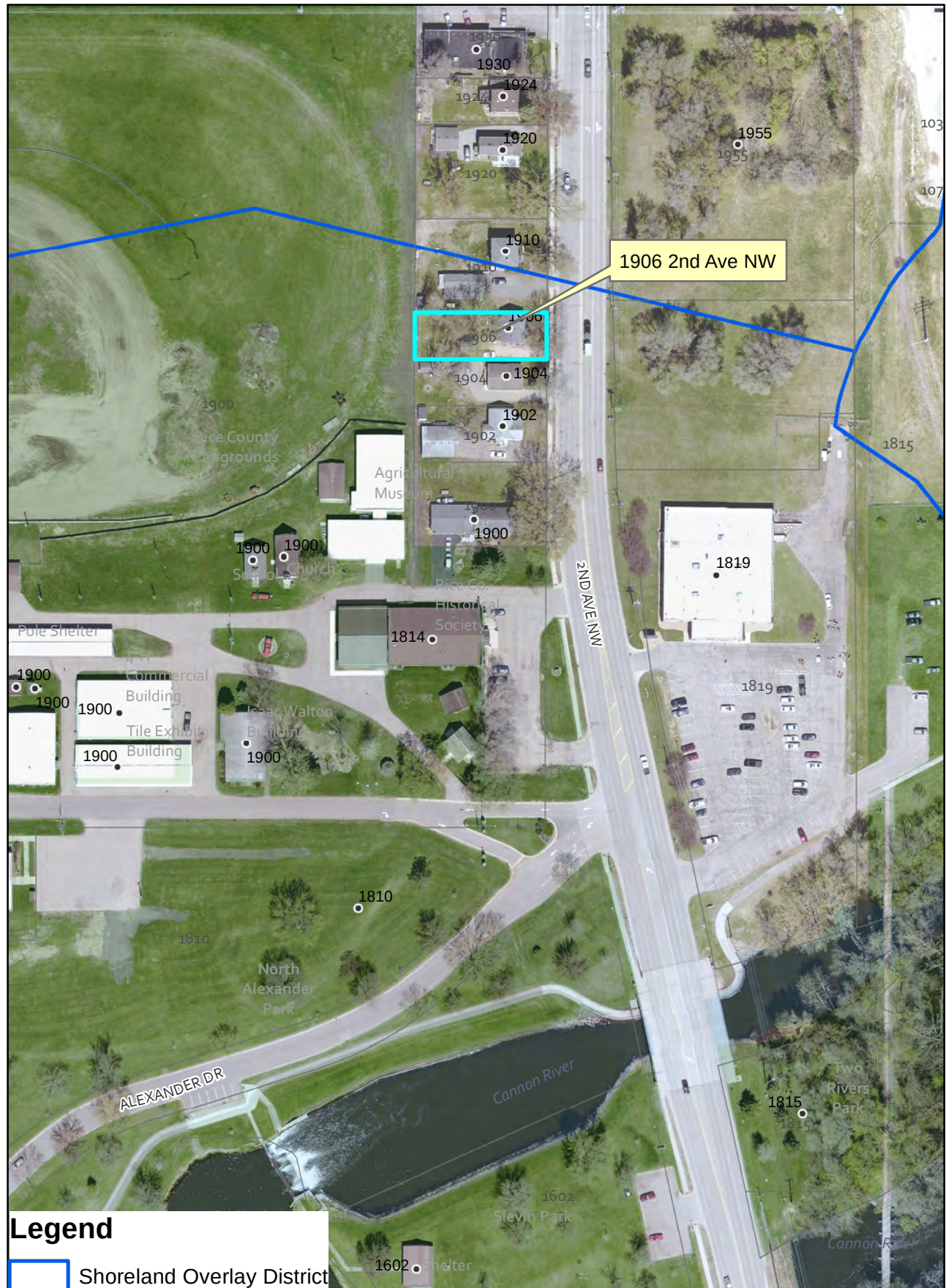


Alternate ID n/a  
Class 1A-Residential Homestead  
Acreage n/a

Owner Address JEREMIAH QUINNELL  
1906 2ND AVE NW  
FARIBAULT MN 55021



# 1906 2nd Avenue NW





## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Planning Commission  
Tim Murray, City Administrator  
**FROM:** Deanna Kuennen, Community & Economic Development Director  
**MEETING DATE:** February 22, 2022  
**SUBJECT:** Resolution 2022-035 Approve an Amendment to Resolution 2008-131 Granting Variances for the Re-Creation of an Historic Marquee at the Paradise Center and Now Allowing Installation of an Electronic Message Board at 321 Central Avenue

---

### Background:

Heidi Nelson, Executive Director, Paradise Center for the Arts, 321 Central Avenue, has applied for a variance amendment seeking to replace an internally lit message board with a new Electronic Message Board (EMB) of the same size or smaller on the marquee. The new EMB will have a full color LED screen and will be programmable to update messaging as needed for this performing arts center. The EMB is requested in order to update the changeable copy style message sign that now requires art center staff to climb a ladder to change the individual letters manually on all three sides of the marquee.

The site is in a district of the National Register of Historic Places, the City's Downtown Sign District and the Heritage Preservation Overlay District. The location is zoned CBD Central Business District. Surrounding uses are commercial with upper floor residential.

Resolution 2008-131 was approved by the City in 2008 granting variances to construct the marquee with internal illumination, changeable copy message signs, programmable flashing lighting system, and sound system. The variance specifically excludes electronic message boards from the marquee. If this request is approved, the variance amendment request will amend the existing variance to allow the EMB panels on all three sides of the marquee to replace the message boards of the same size. The marquee as constructed appears to replicate the marquee plans for the building from 1927.



A certificate of appropriateness was approved by the HPC for the current marquee in 2008. At its meeting of January 19, 2022, the HPC approved a Certificate of Appropriateness for the EMB on the marquee subject to approval of the variance amendment for the proposal.

At its meeting of February 7, 2022, the Planning Commission, after proper notice, held a public hearing regarding this application. Heidi Nelson was present to discuss this item. No one from the public was present at the public hearing to speak about this matter. The City did not receive any comments regarding this matter. The Planning Commission concurred with the Staff recommendation in this case to approve the request to amend the original variance approval and now allow Electronic Message Boards to replace the changeable copy sign on the marquee.

By a vote of 6-0 the Planning Commission approved findings in support of the application and recommend that the City Council approve the requested amendment to Resolution 2008-131 to allow an electronic message board system on the marquee in place of the changeable copy signs.

**Recommendation:**

Adopt Resolution 2022-035 amending Resolution 2008-131 to allow an Electronic Message Board system on the marquee at the Paradise Center, 321 Central Avenue.

**Attachments:**

1. Resolution 2022-035 Amending Variances for the Marquee at Paradise Center 321 Central Ave
2. Planning Commission Report re. Paradise Center Marquee Variance

State of Minnesota  
County of Rice

## ***CITY OF FARIBAULT***

---

### **RESOLUTION #2022-035**

**APPROVE AN AMENDMENT TO RESOLUTION 2008-131 APPROVE AN  
AMENDMENT TO RESOLUTION 2008-131 GRANTING VARIANCES FOR THE RE-  
CREATION OF AN HISTORIC MARQUEE AT THE PARADISE CENTER AND NOW  
ALLOWING INSTALLATION OF AN ELECTRONIC MESSAGE BOARD AT 321  
CENTRAL AVENUE**

**WHEREAS**, Heidi Nelson, Executive Director (Applicant), on behalf of the Family Drive in Theater, dba Paradise Center for the Arts (Property Owners), has requested an amendment to Resolution 2008-131 which granted variances allowing installation of a marquee which is a recreation of the original marquee on the building in 1929, this variance amendment is to allow electronic message boards to be placed on the marquee at 321 Central Avenue, legally described on Exhibit A; and

**WHEREAS**, the subject property is in the CBD, Central Business District, the Heritage Preservation District and in Downtown Sign District; and

**WHEREAS**, the City's Unified Development Ordinance does not permit Electronic Message Boards in these Districts; and

**WHEREAS**, the application proposes the installation of new Electronic Message Boards to replace existing changeable copy message boards on the marquee as shown on plans attached as Exhibit B; and

**WHEREAS**, City Staff completed a review of the Applicant's variance application and presented a report on the variance request to the Heritage

Preservation Commission and to the Planning Commission; and

**WHEREAS**, the Heritage Preservation Commission, on the 19<sup>th</sup> day of January, 2022, at a regular public meeting, considered the Applicant's request for a Certificate of Appropriateness; and

**WHEREAS**, the Heritage Preservation Commission, approved the request and authorized issuance of the Certificate of Appropriateness (subject to approval of variances) for the updated marquee with new Electronic Message Boards replacing the changeable copy message board, and

**WHEREAS**, the Planning Commission, on the 7<sup>th</sup> day of February, 2022, following proper notice, held a public hearing regarding the Applicant's variance application; and

**WHEREAS**, following the public hearing, the Planning Commission recommended that the City Council approve an amendment to the original variance approval resolution (Res. 2008-131) to now allow electronic message boards on the marquee for the Paradise Center at 321 Central Avenue, with the original findings restated herein as follows:

- (1) *The strict application of this ordinance would result in practical difficulty or hardship inconsistent with the general purpose and intent of this ordinance.*
- (2) *The alleged difficulty or hardship is caused by this ordinance and has not been created by any persons presently having an interest in the parcel of land.*
- (3) *The variance is requested to overcome some exceptional condition which prevents the property owner from displaying a sign as intended by this ordinance or the variance will allow for a sign of exceptional design or style that will enhance the area or remain consistent with the architecture and design of the site.*
- (4) *The granting of the variance will not be materially detrimental to the public welfare or injurious to property or improvements in the general area.*
- (5) *The variance will allow signage that is consistent with the historic character of a property or building, based on architectural style or a*

*documented historic use.*

- (6) *The granting of the variance will not be materially detrimental to the public welfare or injurious to property or improvements in the general area.*

**Whereas,** the Planning Commission further recommends adding one new finding as follows:

- (7) *An Electronic Message Board on the marquee will eliminate the need to manually change the message board letters and provide a safer operation of the marquee for staff and the public.*

**Whereas,** the Planning Commission, also recommends that the City Council makes the following findings as required by Section 2-460 of the City of Faribault, Unified Development Ordinance:

- (8) *The variance is in harmony with the general purposes and intent of the City's ordinances.*
- (9) *The variance is consistent with the Comprehensive Plan.*
- (10) *The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.*
- (11) *Unique circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.*
- (12) *The variance does not alter the essential character of the neighborhood.*
- (13) *The variance requested is the minimum variance which would alleviate the practical difficulties.*
- (14) *Economic conditions alone do not constitute practical difficulties.*

**WHEREAS,** the City Council, on the 22<sup>nd</sup> day of February, 2022, at a public meeting considered the Applicant's variance request, reviewed City Staff's report to the Planning Commission, and considered the results of the public hearing; and

**WHEREAS,** the City Council concurs with Planning Commission's recommendation and findings as stated in the above recitals and hereby makes the same findings.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:**

**Section 1: Incorporation of Recitals and Exhibits.** The recitals set forth in this resolution and the exhibits attached hereto are incorporated into and made a part of this resolution.

**Section 2: Approval of the Variance.** The Faribault City Council hereby approves a variance for the Paradise Center Marquee at 321 Central Avenue, to amend the original variances granted in Resolution 2008-131 by allowing electronic message boards to replace the existing changeable copy message boards on the marquee as shown on plans attached in Exhibit B.

**Section 3: Conditions of Approval.** The approval of this amended variance is subject to conditions listed herein as authorized under Section 2-470 of City's Unified Development Ordinance, all of which are necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the area and to better carry out the intent of the variance. The conditions of the variance approval shall be the restated or updated from the original variance approval as follows:

1. *A sign permit shall be issued for the sign prior to the installation.*
2. *A structural engineer shall approve the connection of the sign to the building.*
3. ~~*The letters for the changeable copy message board shall be maintained in an orderly manner.*~~
3. *The Electronic Message Board must meet the standards listed in Sec. 9-130(4) of the Unified Development Ordinance for such signs in Commercial Districts.*
4. *The lights shall be maintained and replaced as necessary.*
5. *The lighting levels of the sign shall be maintained at a level so as to not adversely affect the second level residences.*
6. *The lighting on the sign shall not be illuminated between midnight and 7:00 a.m.*

**Section 4: Effective Date.** This resolution shall become effective

immediately upon its passage.

**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

**Exhibit A:**  
Legal Description

Lot 7, Block 46, Original Town, Faribault, Rice County, Minnesota







## Request for Planning Commission

**TO:** Planning Commission  
**THROUGH:** Deanna Kuennen, Community & Economic Development Director  
**FROM:** Peter Waldock, Planning Coordinator  
**MEETING DATE:** February 7, 2022  
**SUBJECT:** Application for a variance amendment to allow electronic message board displays on the marquee at the Paradise Center located at 321 Central Avenue, in the CBD Central Business District and Downtown Sign District.

---

### Background:

Heidi Nelson, Executive Director, Paradise Center for the Arts, 321 Central Avenue, has applied for a variance amendment seeking to replace an internally lit message board with a new Electronic Message Board (EMB) of the same size or smaller on the marquee. The new EMB will have a full color LED screen. It will be programmable to update messaging as needed for this performing arts center. The EMB is needed to update the changeable copy style message that now requires art center staff to climb a ladder to change the individual letters manually on all three sides of the marquee.

The site is in a district of the National Register of Historic Places, the City's Downtown Sign District and the Heritage Preservation Overlay District. The location is zoned CBD Central Business District. Surrounding uses are commercial with upper floor residential.

Resolution 2008-131 was approved by the City in 2008 granting variances to construct the marquee with internal illumination, changeable copy message signs, programable flashing lighting system, and sound system. The variance specifically excludes electronic message boards from the marquee. If approved, this variance amendment request will amend the existing variance to allow the EMB panels on all three sides of the marquee to replace the message boards at the same size. The marquee as constructed appears to

replicate the marquee plans for the building from 1927.

A certificate of appropriateness was approved by the HPC for the current marquee in 2008. At its meeting of January 19, 2022, the HPC approved a Certificate of Appropriateness for the EMB on the marquee subject to approval of the variance amendment for the proposal.

### **Discussion:**

Sign Plan. The planned EMB will not alter the marquee's bulk or outer dimensions. The EMB will allow moving images. It can also be set to the image of a changeable copy sign with black letters and white background to maintain a similar appearance to the current marquee.

### **Limits and Allowances Listed in Res. 2008-131:**

1. A variance to allow a 3-faced projecting sign where only one projecting sign is allowed.
2. A variance to allow two 16 sq. foot faces and a 22 sq. ft face where only 7.5 sq. ft are allowed.
3. A variance to allow a projecting sign to extend 8' from the wall where only 4' is permitted.
4. A variance to allow the maximum height of a projecting sign of 20' where 12' is the maximum height permitted.
5. A variance to allow individual internal LED lights where only externally lit signs are permitted.
6. A variance to allow the sign to flash where code prohibits flashing signs or lights that intermittently go on and off, **excluding electronic message boards.**
7. A variance to allow a sign which moves or creates the illusion of movement where no movement or the illusion of movement is not permitted.
8. A variance to allow portable or changeable copy message signs.
9. A variance to exceed the total square footage permitted of 125 sq. ft to allow for a total of 177 sq. ft for the property as a whole.

### **Conditions of Approval Listed in Res. 2008-131:**

1. A sign permit shall be issued for the sign prior to the installation.
2. A structural engineer shall approve the connection of the sign to the building.
3. The letters for the changeable copy message board shall be maintained in an orderly manner.

4. The lights shall be maintained and replaced as necessary.
5. The lighting levels of the sign shall be maintained at a level so as to not adversely affect the second level residences.
6. The lighting on the sign shall not be illuminated between midnight and 7:00 a.m.

HPC Approval. The HPC reviewed the sign plans for the EMB update to the marquee. They had no objections and expressed no concerns or did not have any recommended limitations on the EMB beyond what was already in the 2008 resolution. They granted approval of the Certificate of Appropriateness for the EMB on the marquee subject to the approval of the variance amendment.

Proposed amendment. The application seeks to amend Resolution 2008-131 to allow Electronic Message Boards (EMB) on three sides of the marquee as shown on plans submitted with this application. Based on the HPC comments and approval of the Certificate of Appropriateness, the DRC has no objection to this application. The DRC recommends that line 6 of Section 1 of the original variance resolution (Res. 2008-131) be amended to allow rather than exclude EMB on the marquee. A draft resolution to amend the original variance resolution is presented accordingly. No changes to the original conditions of approval of the variance are proposed.

Additional Findings. #7) An Electronic Message Board on the marquee will eliminate the need to manually change the message board letters and provide a safer operation of the marquee for staff and the public.

Staff recommends approval of the variance amendment application to allow (**include**) electronic message boards on the Paradise Center Marquee to replace the changeable copy message board with an EMB of the same size or smaller dimensions. No other provisions of Res. 2008-131 should be changed.

### **Recommendation:**

Staff recommends approval of findings in support of the proposed variance amendment to allow EMB panels on the Paradise Center Marquee as provided in the draft resolution attached with this report.

### **Attachments:**

1. Res. 2022-XXX Amending Variances for the Marquee at Paradise Center 321 Central Ave
2. Resolution 2008-131
3. Variance Application Paradise Marquee

#### 4. Historic Plans and Photos

State of Minnesota  
County of Rice

## **CITY OF FARIBAULT**

---

### **RESOLUTION #2022-\_\_\_\_**

#### **APPROVE AN AMENDMENT TO RESOLUTION 2008-131 GRANTING VARIANCES FOR THE RECREATION OF A HISTORIC MARQUEE AT THE PARADISE CENTER AND NOW ALLOWING INSTALLATION OF AN ELECTRONIC MESSAGE BOARD AT 321 CENTRAL AVENUE**

**WHEREAS**, Heidi Nelson, Executive Director (Applicant), on behalf of the Family Drive in Theater, dba Paradise Center for the Arts (Property Owners), has requested an amendment to Resolution 2008-131 which granted variances allowing installation of a marquee which is a recreation of the original marquee on the building in 1929, this variance amendment is to allow electronic message boards to be placed on the marquee at 321 Central Avenue, legally described on Exhibit A; and

**WHEREAS**, the subject property is in the CBD, Central Business District, the Heritage Preservation District and in Downtown Sign District; and

**WHEREAS**, the City's Unified Development Ordinance does not permit Electronic Message Boards in these Districts; and

**WHEREAS**, the application proposes the installation of new Electronic Message Boards to replace existing changeable copy message boards on the marquee as shown on plans attached as Exhibit B; and

**WHEREAS**, City Staff completed a review of the Applicant's variance application and presented a report on the variance request to the Heritage Preservation Commission and to the Planning Commission; and

**WHEREAS,** the Heritage Preservation Commission, on the 19<sup>th</sup> day of January, 2022, at a regular public meeting, considered the Applicant's request for a Certificate of Appropriateness; and

**WHEREAS,** the Heritage Preservation Commission, approved the request and authorized issuance of the Certificate of Appropriateness (subject to approval of variances) for the updated marquee with new Electronic Message Boards replacing the changeable copy message board, and

**WHEREAS,** the Planning Commission, on the 7<sup>th</sup> day of February, 2022, following proper notice, held a public hearing regarding the Applicant's variance application; and

**WHEREAS,** following the public hearing, the Planning Commission recommended that the City Council approve an amendment to the original variance approval resolution (Res. 2008-131) to now allow electronic message boards on the marquee for the Paradise Center at 321 Central Avenue, with the original findings restated herein as follows:

- (1) *The strict application of this ordinance would result in practical difficulty or hardship inconsistent with the general purpose and intent of this ordinance.*
- (2) *The alleged difficulty or hardship is caused by this ordinance and has not been created by any persons presently having an interest in the parcel of land.*
- (3) *The variance is requested to overcome some exceptional condition which prevents the property owner from displaying a sign as intended by this ordinance or the variance will allow for a sign of exceptional design or style that will enhance the area or remain consistent with the architecture and design of the site.*
- (4) *The granting of the variance will not be materially detrimental to the public welfare or injurious to property or improvements in the general area.*
- (5) *The variance will allow signage that is consistent with the historic character of a property or building, based on architectural style or a documented historic use.*

- (6) *The granting of the variance will not be materially detrimental to the public welfare or injurious to property or improvements in the general area.*

**Whereas,** the Planning Commission further recommends adding one new finding as follows:

- (7) *An Electronic Message Board on the marquee will eliminate the need to manually change the message board letters and provide a safer operation of the marquee for staff and the public.*

**Whereas,** the Planning Commission, also recommends that the City Council makes the following findings as required by Section 2-460 of the City of Faribault, Unified Development Ordinance:

- (8) *The variance is in harmony with the general purposes and intent of the City's ordinances.*
- (9) *The variance is consistent with the Comprehensive Plan.*
- (10) *The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.*
- (11) *Unique circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.*
- (12) *The variance does not alter the essential character of the neighborhood.*
- (13) *The variance requested is the minimum variance which would alleviate the practical difficulties.*
- (14) *Economic conditions alone do not constitute practical difficulties.*

**WHEREAS,** the City Council, on the 22<sup>nd</sup> day of February, 2022, at a public meeting considered the Applicant's variance request, reviewed City Staff's report to the Planning Commission, and considered the results of the public hearing; and

**WHEREAS,** the City Council concurs with Planning Commission's

recommendation and findings as stated in the above recitals and hereby makes the same findings.

***NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:***

**Section 1: Incorporation of Recitals and Exhibits.** The recitals set forth in this resolution and the exhibits attached hereto are incorporated into and made a part of this resolution.

**Section 2: Approval of the Variance.** The Faribault City Council hereby approves a variance for the Paradise Center Marquee at 321 Central Avenue, to amend the original variances granted in Resolution 2008-131 by allowing electronic message boards to replace the existing changeable copy message boards on the marquee as shown on plans attached in Exhibit B.

**Section 3: Conditions of Approval.** The approval of this amended variance is subject to conditions listed herein as authorized under Section 2-470 of City's Unified Development Ordinance, all of which are necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the area and to better carry out the intent of the variance. The conditions of the variance approval shall be the restated or updated from the original variance approval as follows:

1. *A sign permit shall be issued for the sign prior to the installation.*
2. *A structural engineer shall approve the connection of the sign to the building.*
3. ~~*The letters for the changeable copy message board shall be maintained in an orderly manner.*~~
3. *The Electronic Message Board must meet the standards listed in Sec. 9-130(4) of the Unified Development Ordinance for such signs in Commercial Districts.*
4. *The lights shall be maintained and replaced as necessary.*
5. *The lighting levels of the sign shall be maintained at a level so as to not adversely affect the second level residences.*
6. *The lighting on the sign shall not be illuminated between midnight and 7:00 a.m.*

**Section 4: Effective Date.** This resolution shall become effective immediately upon its passage.



**Date Adopted:** February 22, 2022

**Faribault City Council**

---

**Kevin F. Voracek, Mayor**

**ATTEST:**

---

**Timothy C. Murray, City Administrator**

**Exhibit A:**  
Legal Description

**Exhibit B**  
Site Plan

City of  
Faribault  
4-18-46

603415

Document No.  
603415



OFFICE OF COUNTY RECORDER  
RICE COUNTY, MINN

No. of Pages 4

I hereby certify that the within instrument was filed in this office  
for record on 07-23-2008 at 08:55 ☒ AM ☐ PM

07232008



Marsha DeGroot  
Rice County Recorder

**CITY OF FARIBAULT  
RESOLUTION 2008-131**

**APPROVING MULTIPLE SIGN VARIANCES  
FROM CHAPTER 9 OF THE  
FARIBAULT UNIFIED DEVELOPMENT ORDINANCE  
(321 Central Avenue)**

**WHEREAS**, Matt Drevlow, on behalf of the Faribault Art Center, owner of the following described real estate, to wit:

Lot 7, Block 46, Original Town, Faribault, Rice County, Minnesota

has requested multiple sign variances from Chapter 9, Faribault Unified Development Ordinance, as follows:

- 1) A variance to allow a 3 faced projecting sign where only one projecting sign is allowed.
- 2) A variance to allow two 16 sq foot faces and a 22 sq ft face where only 7.5 sq ft are allowed.
- 3) A variance to allow a projecting sign to extend 8' from the wall where only 4' is permitted.
- 4) A variance to allow the maximum height of a projecting sign of 20' where 12' is the maximum height permitted.
- 5) A variance to allow individual internal LED lights where only externally lit signs are permitted.
- 6) A variance to allow the sign to flash where code prohibits flashing signs or lights that intermittently go on and off, excluding electronic message boards.
- 7) A variance to allow a sign which moves or creates the illusion of movement where no movement or the illusion of movement is not permitted.
- 8) A variance to allow portable or changeable copy message signs.
- 9) A variance to exceed the total square footage permitted of 125 sq ft to allow for a total of 177 sq ft for the property as a whole.

; and

**WHEREAS**, City staff has completed a review of the application and made a report pertaining to said request (SV-37-08), a copy of which has been presented to the City Council; and

**WHEREAS**, the Planning Commission, on the 1<sup>st</sup> day of July, 2008, following proper notice, held a public hearing regarding the request, and following said public hearing, adopted a recommendation that the sign variances be approved; and

**WHEREAS**, based upon said report, hearing, and recommendation, the City Council hereby finds that approving the request for multiple sign variances would be appropriate based on the following findings:

- (1) The strict application of this ordinance would result in practical difficulty or hardship inconsistent with the general purpose and intent of this ordinance.
- (2) The alleged difficulty or hardship is caused by this ordinance and has not been created by any persons presently having an interest in the parcel of land.
- (3) The variance is requested to overcome some exceptional condition which prevents the property owner from displaying a sign as intended by this ordinance or the variance will allow for a sign of exceptional design or style that will enhance the area or remain consistent with the architecture and design of the site.
- (4) The granting of the variance will not be materially detrimental to the public welfare or injurious to property or improvements in the general area.
- (5) The variance will allow signage that is consistent with the historic character of a property or building, based on architectural style or a documented historic use.
- (6) The granting of the variance will not be materially detrimental to the public welfare or injurious to property or improvements in the general area.

**NOW, THEREFORE, THE CITY COUNCIL RESOLVES:**

**Section 1:** The following sign variances from Chapter 9, Faribault Unified Development Ordinance

- 1) A variance to allow a 3 faced projecting sign where only one projecting sign is allowed.
- 2) A variance to allow two 16 sq foot faces and a 22 sq ft face where only 7.5 sq ft are allowed.
- 3) A variance to allow a projecting sign to extend 8' from the wall where only 4' is permitted.
- 4) A variance to allow the maximum height of a projecting sign of 20' where 12' is the maximum height permitted.
- 5) A variance to allow individual internal LED lights where only externally lit signs are permitted.
- 6) A variance to allow the sign to flash where code prohibits flashing signs or lights that intermittently go on and off, excluding electronic message boards.

- 7) A variance to allow a sign which moves or creates the illusion of movement where no movement or the illusion of movement is not permitted.
- 8) A variance to allow portable or changeable copy message signs.
- 9) A variance to exceed the total square footage permitted of 125 sq ft to allow for a total of 177 sq ft for the property as a whole.

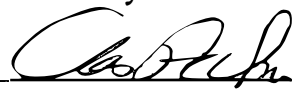
are hereby approved for the property located at 321 Central Avenue with the following provisions:

1. A sign permit shall be issued for the sign prior to the installation.
2. A structural engineer shall approve the connection of the sign to the building.
3. The letters for the changeable copy message board shall be maintained in an orderly manner.
4. The lights shall be maintained and replaced as necessary.
5. The lighting levels of the sign shall be maintained at a level so as to not adversely affect the second level residences.
6. The lighting on the sign shall not be illuminated between midnight and 7:00 a.m.

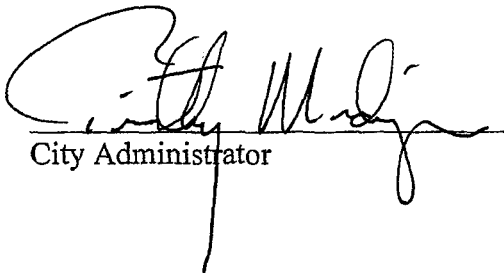
This resolution shall become effective immediately upon its passage and without publication.

Adopted this 8<sup>th</sup> day of July, 2008.

Faribault City Council

  
\_\_\_\_\_  
Mayor

ATTEST:

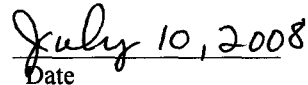
  
\_\_\_\_\_  
City Administrator

**CERTIFICATION**

I, Lorri Smith, Administrative Assistant for City of Faribault, do hereby certify that the foregoing Resolution is a true and exact copy of Resolution 2008-131 as adopted by the Faribault City Council at a duly authorized meeting on July 8, 2008.



Lorri A. Smith, Administrative Assistant



Date



APPLICATION FOR REQUESTED ACTION  
Variance

Planning Case # \_\_\_\_\_  
Filing Fee \_\_\_\_\_  
Hearing Date \_\_\_\_\_

*Faribault Art Center dba*  
APPLICANT Paradise Center for the Arts E-MAIL director@paradisecenterfortheart.org  
PHONE 507-332-7372 (H) 507-461-5171 (W) \_\_\_\_\_ (FAX)  
APPLICANT ADDRESS 321 Central Ave N.  
OWNER (if other than applicant) \_\_\_\_\_  
PHONE \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_ (FAX)  
OWNER'S ADDRESS \_\_\_\_\_  
ADDRESS OF PROPERTY 321 Central Ave. N.  
LEGAL DESCRIPTION Lot 7 Block 46 of Original Town Faribault  
ACREAGE/SIZE OF PROPERTY .25 acres  
CURRENT ZONING CBD 10,890 SF  
EXISTING USE OF PROPERTY Multidisciplinary Art Center  
PROPOSED USE OF PROPERTY Same  
(Including number of units per acre and types of uses if mixed use)  
IDENTIFY ALL ADJACENT LAND USES Commercial Downtown Business  
SIGNATURE OF APPLICANT Heidi Nelson DATE 1-5-2022  
(Must submit proof of property control)  
SIGNATURE OF THE OWNER \_\_\_\_\_ DATE \_\_\_\_\_  
(if other than the applicant)

**PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM  
AND THE ATTACHED CHECKLIST.**

Revised 11/30/2015



Please answer the following questions as they relate to your specific variance request:

1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance?  
Yes ☒ No ( ) Why or why not?  
The physical structure will not be changed, only the display area.
2. In your opinion, is the variance consistent with the comprehensive plan?  
Yes ☒ No ( ) Why or why not?  
Only the way in which the information is displayed will change.
3. In your opinion, does the proposal put property to use in a reasonable manner?  
Yes ☒ No ( ) Why or why not?  
This will dramatically increase the ability to impact the community in a positive way.
4. In your opinion, are there circumstances unique to the property?  
Yes ☒ No ( ) Why or why not?  
As a multidisciplinary art center we have constantly changing displays, classes & shows. Manual updating is not adequate
5. In your opinion, will the variance maintain the essential character of the neighborhood?  
Yes ☒ No ( ) Why or why not?  
The physical structure of the marquee will not change, only the display surface.
6. In your opinion, is the variance requested the minimum variance which would alleviate the practical difficulty?  
Yes ☒ No ( ) Why or why not?  
We will maintain the historic preservation of the facade, and will only make the display area easier to change & read.
7. In your opinion, do the economic conditions alone constitute the practical difficulty?  
Yes ☒ No ( ) Why or why not?  
Currently the Executive Director physically changes the marquee and it is not practical or safe to do so and adequately inform our community.

The City Council must make an affirmative finding on all of the seven criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature:

Heidi Nelson

Date:

1-5-22

The variance being requested in for the marquee at the Paradise Center for the Arts in downtown Faribault. The request is to have the space that holds the letters be changed to a digital rather than manual application. No physical size changes will be made to the amount of space for display. The digital panels will be designed to occupy the exact same amount of space that the current, backlit white space occupies.

The request is being made for a few reasons. The manual changing of the marquee requires a staff person to climb over eight feet in the air to reach the letters. There is no option to use a device to place the letters because of the way they fit into the plexiglass holders. The changing of the marquee must happen in all kinds of weather and wind conditions.

The three sides of the marquee are utilized to advertise gallery exhibits, theater performances and entertainment that is happening within the next week. There is not an ability to advertise classes or events happening further in the future because of the space available. There is also not the ability to advertise the events, classes or exhibits in any other language than English because of the space limitations. The marquee must be changed each week unless the event is a theater performance that happens for multiple weekends. A digital marquee would also allow us to thank our community partners and notify patrons of changes in event schedules.

The current marquee is backlit and some of the bulbs are malfunctioning and blink on and off. The digital marquee would be a black screen with LED bulbs. With the digital marquee there would be the ability to still have a timer function so that the marquee would be turned off after a determined hour, (10pm?) and then not turned on again until a determined hour in the morning, (6am?). The PCA is willing to work with the city on these requirements. The current marquee is on a timer and turns on at sundown and shuts off at 10pm.

The installer would be Hamilton Signs from Rosemount and the panels would be manufactured by Daktronics in Brookings, SD. Hamilton Signs has been to the PCA and looked at the space behind the current plexiglass to make sure that there is enough structural support and there is. Any additional electrical wiring needed will be determined before installation and a local contractor will be hired.

The Mission Statement of the Paradise Center for the Arts is: *We welcome all people to experience the transformative power of the arts.* In my opinion, the ability to advertise our classes, exhibits, and events in other languages spoken by our community members allows us to live our mission more fully.







ace  
00 8mm

Side Face  
GT6x 45x225 8mm

00:16



Copyright © 2021 Daktronics, Inc.  
All rights reserved. Manuscript and artwork in this proposal is protected by copyright and may not be reproduced in any form or by any means, electronic or mechanical, including information storage and retrieval system, without prior permission in writing from Daktronics Inc.



Compose

Mail

Inbox 6,209

Starred

Snoozed

Sent

Drafts 929

[Gmail]Trash 23

Arts People

Authorize.Net 3,428

Transactions 675

BBQ

Board

Booking Ideas

Dakota

Donation Letter, 2015

Facility

Hire Image

MCA'

MN Playlist

MN Theatre Alliance

Chat

Spaces

Meet

sales@hamiltonsign.com  
www.hamiltonsign.com  
SB719432 Hamilton LLC

From: Christopher Kretsch <Christopher.Kretsch@daktronics.com>  
Sent: Monday, January 3, 2022 10:26 AM  
To: Hamilton Sign <sales@hamiltonsign.com>  
Subject: RE: Farstad Oil / Parkland

Jim,

Cedar Falls Community Theatre which is in the historic district in cedar falls, Iowa.. we have another theatre on hennepin but I am not 10



Thanks,

Christopher Kretsch Sales Consultant  
Mobile Phone 608-250-9180  
Web [daktronics.com](http://daktronics.com) | [Facebook](#) [Twitter](#) [YouTube](#)

Customer Service: 1-888-325-7446.









ace  
00 8mm  
V x 0'7" D

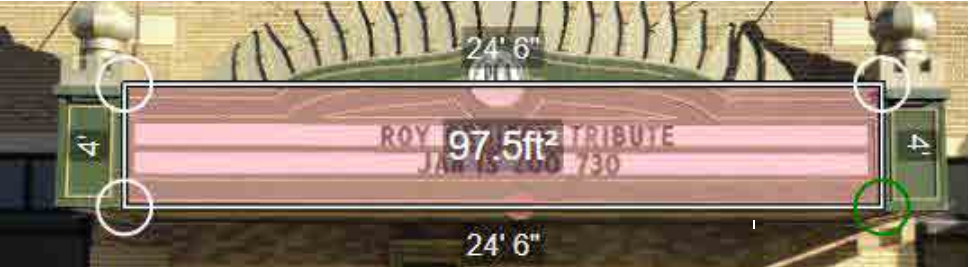
Side Faces  
GT6x 45x225 8mm  
1'9" H x 6'3 W x 0'7" D



Copyright © 2021 Daktronics, Inc.

All rights reserved. Manuscript and artwork in this proposal is protected by copyright and may not be reproduced in any form. No part of this proposal may be reproduced or transmitted in any form or by any means, electronic or mechanical, including information storage and retrieval system, without prior permission in writing from Daktronics Inc.





Total sq.ft. 97.5



Existing

8" copy letters

3" 24" 48"



Proposed 42.4 sq ft

**Galaxy Outdoor Electronic Message Center**  
**GT6x Series - 8mm RGB**  
**GT6x- 45x900-RGB-SF**

**Line Spacing:** 8mm  
**Matrix:** 45 lines by 900 columns  
**LED Color:** RGB- 281 Trillion Colors

**Display Configuration:** SF - single one sided display

**Cabinet Design:** Single Section per face  
**Paint:** Semi-Gloss Black All Around

**Active Area:** 1' 3" H X 24' 0" W (Approx. Dimensions)

**Cabinet Dimensions:** 1' 9" H X 24' 3" W X 0' 7" D (Approx. Dimensions)

**Max Power:** 2300 watts/display



Client Paradise Center for the Arts  
Location 321 Central Ave N  
Faribault MN 55021  
Description EMC DISPLAYS

Date: 1-12-22  
Revision: v.1  
Drawn By: \_\_\_\_\_

**Description**

Front Elevation - Electronic Digital full color display

P.O. BOX 148 Rosemount, MN 55068 • 651-247-8224 fax • sales@hamiltonsign.com  
\* This drawing is the property of Hamilton Sign Co. It is submitted to your company for the sole purpose of your consideration of whether to purchase a sign(s) manufactured according to these plans from Hamilton Sign Co. Distribution or exhibition of this plan to anyone other than employees of your company or use of this plan for construction of a similar sign to the one(s) created herein, is forbidden. In the event that such exhibition occurs, Hamilton Sign Co. will expect to be reimbursed for the time and materials used in creating this drawing.





Existing 32 sq. ft.



Proposed 10.93 sq. ft.

**Galaxy Outdoor Electronic Message Center**  
**GT6x Series - 8mm RGB**  
**GT6x- 45x225-RGB-SF**

**Line Spacing:** 8mm  
**Matrix:** 45 lines by 225 columns  
**LED Color:** RGB- 281 Trillion Colors

**Display Configuration:** SF - single one sided display

**Cabinet Design:** Single Section per face  
**Paint:** Semi-Gloss Black All Around

**Active Area:** 1' 3" H X 6' 0" W (Approx. Dimensions)

**Cabinet Dimensions:** 1' 9" H X 6' 3" W X 0' 7" D (Approx. Dimensions)

**Max Power:** 610 watts/display

**Galaxy Outdoor Electronic Message Center**  
**GT6x Series - 8mm RGB**  
**GT6x- 45x900-RGB-SF**



Existing 32 sq. ft.



Proposed 10.93 sq. ft.



Client Paradise Center for the Arts  
Location 321 Central Ave N  
Faribault MN55021  
Description EMC DISPLAYS

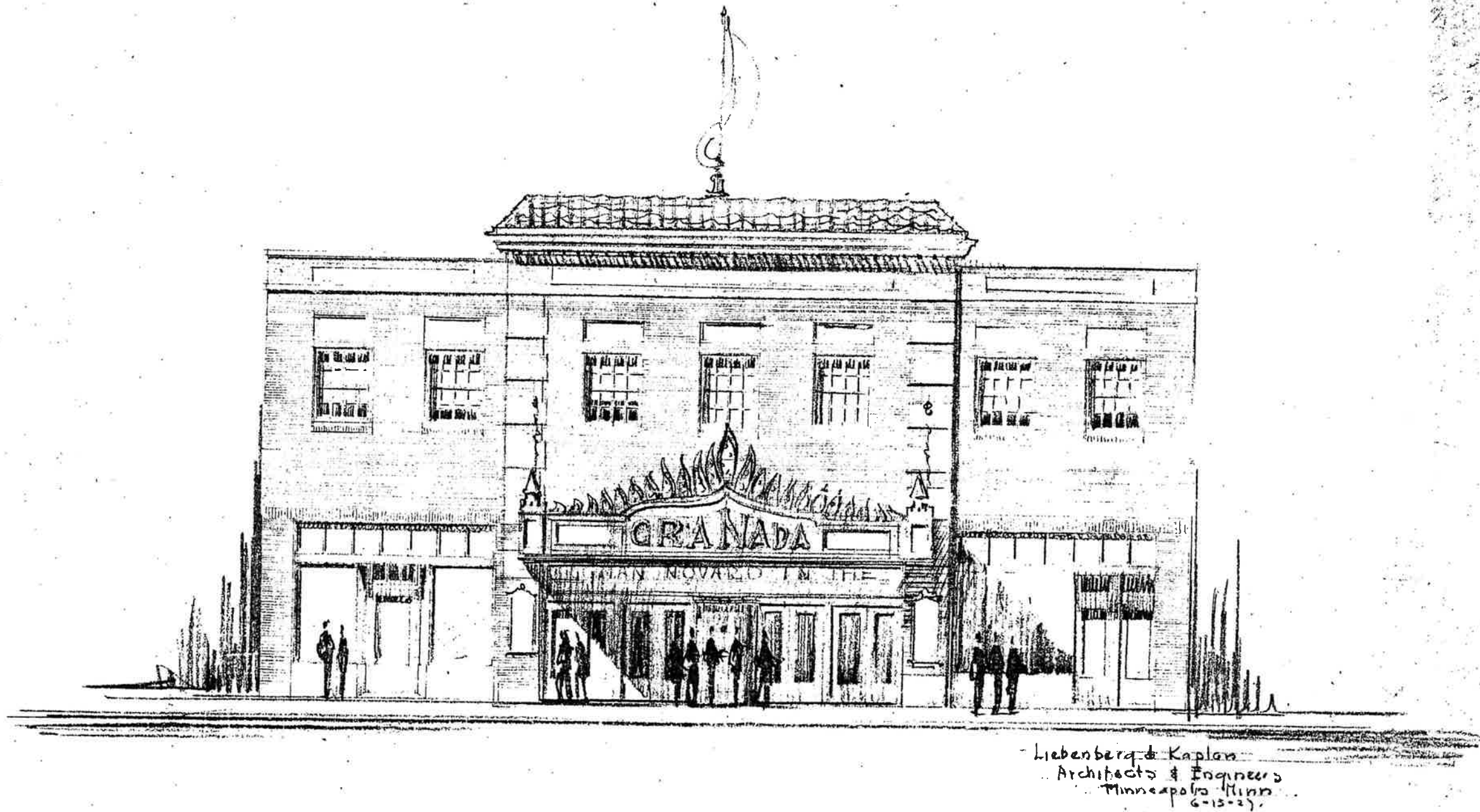
Date: 1-12-22  
Revision: v.1  
Drawn By: \_\_\_\_\_

Description

Front Elevation - Electronic Digital full color display

PO BOX 148 Rosemount, MN 55068 • 651-247-8224 fax • sales@hamiltonsign.com

\* This drawing is the property of Hamilton Sign Co.  
It is submitted to your company for the sole purpose of your consideration of whether to purchase a sign(s) manufactured according to these plans from Hamilton Sign Co.  
Distribution or exhibition of this plan to anyone other than employees of your company or use of this plan for construction of a similar sign to the one(s) created herein, is forbidden. In the event that such exhibition occurs, Hamilton Sign Co. will expect to be reimbursed for the time and materials used in creating this drawing.









319-323 Central Ave. (July 2019 Google Earth)



319-323 Central Ave. (July 2019 Google Earth)



**CITY OF FARIBAULT**  
**MAJOR FUND FINANCIAL SUMMARY REPORT**  
**1 MONTHS ENDING January 31, 2022**  
**8.33%**



**GENERAL FUND**

|                                             | <b>Actual</b>        | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
|---------------------------------------------|----------------------|----------------------|-----------------------|------------------|
|                                             | <b>FY 2021</b>       | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| <b>Revenues</b>                             |                      |                      |                       |                  |
| Taxes                                       | \$ 8,806,749         | \$ 9,143,005         | \$ -                  | 0.00%            |
| Permit & Licenses                           | 489,338              | 478,700              | 18,505                | 3.87%            |
| Intergovernmental Revenue                   | 8,290,412            | 7,201,403            | 53,400                | 0.74%            |
| Charges for Services                        | 662,719              | 1,404,234            | 27,959                | 1.99%            |
| Fines & Forfeits                            | 143,131              | 141,000              | 1,526                 | 1.08%            |
| Miscellaneous Revenue                       | 659,805              | 153,920              | (85,355)              | -55.45%          |
| Other Sources                               | -                    | -                    | -                     | 0.00%            |
| <b>Total</b>                                | <b>\$ 19,052,153</b> | <b>\$ 18,522,262</b> | <b>\$ 16,034</b>      | <b>0.09%</b>     |
| <b>Expenditures</b>                         |                      |                      |                       |                  |
| Council                                     | \$ 555,346           | \$ 448,946           | \$ 54,352             | 12.11%           |
| City Administration                         | 281,773              | 299,154              | 17,766                | 5.94%            |
| Elections                                   | 1,620                | 27,003               | -                     | 0.00%            |
| Finance Administration                      | 482,456              | 440,906              | 43,327                | 9.83%            |
| Information Services                        | 218,805              | 224,544              | 10,800                | 4.81%            |
| Legal Services                              | 231,481              | 282,650              | 25,309                | 8.95%            |
| Personnel Administration                    | 257,573              | 302,267              | 16,924                | 5.60%            |
| Planning & Zoning                           | 407,033              | 450,888              | 24,507                | 5.44%            |
| City Hall Maintenance                       | 182,944              | 199,292              | 11,235                | 5.64%            |
| Police Administration                       | 1,061,193            | 1,037,661            | 78,894                | 7.60%            |
| Criminal Investigation                      | 995,636              | 1,075,290            | 50,338                | 4.68%            |
| Uniform Patrol                              | 3,262,865            | 3,363,360            | 193,967               | 5.77%            |
| Police Records                              | 463,241              | 387,045              | 45,245                | 11.69%           |
| Fire Administration                         | 268,755              | 281,193              | 16,547                | 5.88%            |
| Fire Suppression                            | 1,370,146            | 1,425,353            | 71,253                | 5.00%            |
| Code Enforcement -Inspection                | 510,371              | 550,087              | 29,050                | 5.28%            |
| Emergency Management                        | 3,538                | 6,500                | 90                    | 1.38%            |
| Community Services                          | 242,330              | 288,996              | 13,118                | 4.54%            |
| Public Works Administration                 | 105,764              | 116,423              | 6,239                 | 5.36%            |
| Street Maintenance Projects                 | 1,402,948            | 1,484,325            | 62,038                | 4.18%            |
| Ice & Snow Removal                          | 118,371              | 125,000              | -                     | 0.00%            |
| Equipment Maintenance                       | 294,804              | 295,764              | 16,081                | 5.44%            |
| Street Lighting                             | 242,476              | 290,500              | 823                   | 0.28%            |
| Traffic Signs & Signals                     | 37,831               | 41,810               | 7,931                 | 18.97%           |
| Engineering                                 | 556,621              | 627,610              | 38,304                | 6.10%            |
| Community Center Administration             | 642,560              | 681,228              | 35,007                | 5.14%            |
| Community Center Building                   | 492,345              | 556,438              | 33,174                | 5.96%            |
| Aquatic Center                              | 312,744              | 346,535              | 2,668                 | 0.77%            |
| Washington Center                           | 47,019               | 65,438               | 3,824                 | 5.84%            |
| Soccer Complex                              | 38,298               | 36,557               | 100                   | 0.27%            |
| Adult Programs                              | 135,362              | 155,158              | 6,908                 | 4.45%            |
| Youth Programs                              | 128,560              | 144,020              | 5,997                 | 4.16%            |
| Parks                                       | 1,067,010            | 1,127,760            | 39,089                | 3.47%            |
| Library                                     | 1,196,199            | 1,216,961            | 90,815                | 7.46%            |
| Miscellaneous Unallocated                   | 397,233              | 100,000              | -                     | 0.00%            |
| Mass Transit                                | -                    | 19,600               | -                     | 0.00%            |
| <b>Total</b>                                | <b>\$ 18,013,251</b> | <b>\$ 18,522,262</b> | <b>\$ 1,051,719</b>   | <b>5.68%</b>     |
|                                             | 1,038,903            | -                    | (1,035,685)           |                  |
| * transfer to capital funds                 |                      |                      |                       |                  |
| <b>YTD Fund Balance Increase (Decrease)</b> | <b>1,038,903</b>     |                      |                       |                  |

**CITY OF FARIBAULT**  
**MAJOR FUND FINANCIAL SUMMARY REPORT**  
**1 MONTHS ENDING January 31, 2022**  
**8.33%**



| <b>WATER FUND</b>                                      |                    |                      |                       |                  |
|--------------------------------------------------------|--------------------|----------------------|-----------------------|------------------|
|                                                        | <b>Actual</b>      | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
|                                                        | <b>FY 2021</b>     | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| <b>Revenues</b>                                        |                    |                      |                       |                  |
| Charges for Services                                   | \$ 3,721,244       | \$ 3,902,687         | \$ 309,890            | 7.94%            |
| Miscellaneous Revenue                                  | (7,959)            | 125,700              | (65,729)              | -52.29%          |
| Other Sources                                          | 2,125              | -                    | -                     |                  |
| Total                                                  | \$ 3,715,410       | \$ 4,028,387         | \$ 244,160            | 6.06%            |
| <b>Expenses</b>                                        |                    |                      |                       |                  |
| Personnel Services                                     | \$ 552,254         | \$ 574,003           | \$ 31,898             | 5.56%            |
| Supplies                                               | 336,928            | 348,300              | 3,942                 | 1.13%            |
| Other Services & Charges                               | 731,966            | 623,374              | 57,353                | 9.20%            |
| Capital Outlay                                         | 1,941,282          | 1,969,500            | -                     | 0.00%            |
| Debt Service                                           | 82,509             | 563,383              | -                     | 0.00%            |
| Other Uses                                             | 90,000             | 90,000               | 7,500                 | 8.33%            |
| Total                                                  | \$ 3,734,938       | \$ 4,168,560         | \$ 100,692            | 2.42%            |
| YTD Fund Balance Increase (Decrease)                   | (19,529)           | (140,173)            | 143,469               |                  |
| Depreciation                                           |                    | (1,100,000)          | (91,667)              |                  |
| YTD Fund Balance Increase (Decrease) with depreciation | (19,529)           |                      | 51,802                |                  |
| <b>SEWER FUND</b>                                      |                    |                      |                       |                  |
|                                                        | <b>Actual</b>      | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
|                                                        | <b>FY 2021</b>     | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| <b>Revenues</b>                                        |                    |                      |                       |                  |
| Charges for Services                                   | \$ 6,295,466       | \$ 5,385,000         | \$ 525,948            | 9.77%            |
| Miscellaneous Revenue                                  | 35,041             | 205,000              | (91,163)              | -44.47%          |
| Other Sources                                          | 1,045,616          | -                    | -                     | 0.00%            |
| Total                                                  | \$ 7,376,122       | \$ 5,590,000         | \$ 434,785            | 7.78%            |
| <b>Expenses</b>                                        |                    |                      |                       |                  |
| Sewer Collection                                       |                    |                      |                       |                  |
| Personnel Services                                     | \$ 489,796         | \$ 525,552           | \$ 28,833             | 5.49%            |
| Supplies                                               | 65,416             | 96,737               | 177                   | 0.18%            |
| Other Services & Charges                               | 207,401            | 303,643              | 10,878                | 3.58%            |
| Capital Outlay                                         | 227,990            | 999,500              | -                     | 0.00%            |
| Other Uses                                             | 105,000            | 55,838               | 8,750                 | 15.67%           |
| Water Reclamation Plant                                |                    |                      |                       |                  |
| Personnel Services                                     | 954,665            | 951,546              | 58,069                | 6.10%            |
| Supplies                                               | 393,191            | 377,050              | 16,503                | 4.38%            |
| Other Services & Charges                               | 1,008,868          | 1,034,643            | 41,778                | 4.04%            |
| Capital Outlay                                         | 3,344,339          | 145,000              | -                     | 0.00%            |
| Debt Service                                           | 292,622            | 1,497,156            | -                     | 0.00%            |
| Other Uses                                             | 105,000            | 105,000              | 8,750                 | 8.33%            |
| Total                                                  | \$ 7,194,287       | \$ 6,091,665         | \$ 173,737            | 2.85%            |
| YTD Fund Balance Increase (Decrease)                   | 181,835            | (501,665)            | 261,048               |                  |
| Depreciation                                           |                    | (1,905,000)          | (158,750)             |                  |
| YTD Fund Balance Increase (Decrease) with depreciation | 181,835            |                      | 102,298               |                  |
| <b>STORM WATER FUND</b>                                |                    |                      |                       |                  |
|                                                        | <b>Preliminary</b> | <b>Annual Budget</b> | <b>Actual to Date</b> | <b>YTD %</b>     |
|                                                        | <b>FY 2021</b>     | <b>FY 2022</b>       | <b>FY 2022</b>        | <b>Collected</b> |
| <b>Revenues</b>                                        |                    |                      |                       |                  |
| Charges for Services                                   | \$ 1,138,076       | \$ 1,282,004         | \$ 108,197            | 8.44%            |
| Miscellaneous Revenue                                  | (9,550)            | 192,000              | (27,348)              | -14.24%          |
| Intergovernmental                                      | -                  | 150,000              | -                     |                  |
| Total                                                  | \$ 1,128,526       | \$ 1,624,004         | \$ 80,849             | 4.98%            |
| <b>Expenses</b>                                        |                    |                      |                       |                  |
| Personnel Services                                     | \$ 226,284         | \$ 247,653           | \$ 13,577             | 5.48%            |
| Supplies                                               | 29,604             | 38,650               | 0                     | 0.00%            |
| Other Services & Charges                               | 189,451            | 172,282              | 5,096                 | 2.96%            |
| Capital Outlay                                         | 6,241              | 1,705,000            | -                     | 0.00%            |
| Other Uses                                             | -                  | -                    | -                     |                  |
| Total                                                  | \$ 451,580         | \$ 2,163,585         | \$ 18,674             | 0.86%            |
| YTD Fund Balance Increase (Decrease)                   | 676,946            | (539,581)            | 62,175                |                  |
| Depreciation                                           |                    | (400,000)            | (33,333)              |                  |
| YTD Fund Balance Increase (Decrease) with depreciation | 676,946            |                      | 28,842                |                  |

**CITY OF FARIBAULT**  
**MAJOR FUND FINANCIAL SUMMARY REPORT**  
**1 MONTHS ENDING January 31, 2022**  
**8.33%**



| CASH AND INVESTMENTS |                                |                      |                            |                             |                       |
|----------------------|--------------------------------|----------------------|----------------------------|-----------------------------|-----------------------|
| 101                  | General Fund                   | 10,879,546           |                            |                             | Average interest Rate |
|                      | Fire Insurance Escrow          | 78,374               | Wells Fargo                | 377,655                     | 0.01%                 |
| 210                  | Charitable Gambling Board      | 74,547               | 4M Fund                    | 898,280                     | 0.02%                 |
| 211                  | City Rental Property Mgmt      | 84,822               | State Bank of Faribault    | 5,846,292                   | 0.30%                 |
| 215                  | Public Safety Programs         | 46,880               | Citizens Community Federal | 3,512,787                   | 0.30%                 |
| 217                  | Library Estate Donation        | 2,700,000            | RBC                        | 37,293,420                  | 1.81%                 |
| 225                  | Airport                        | 629,609              | Oppenheimer                | 1,161,519                   | 2.75%                 |
| 240                  | Community Development          | 313,295              | UBS Financial              | 270                         | 0.00%                 |
|                      | EDA Future Project             | 466,941              |                            | <u>\$ 49,090,223</u>        |                       |
| 241                  | Public Housing                 | 177,912              |                            |                             |                       |
|                      | Security Deposits Escrow       | 16,687               |                            |                             |                       |
| 243                  | Industrial Development Loan    | 249,836              |                            |                             |                       |
| 244                  | Rental Housing Rehabilitation  | 189,769              | Petty cash (on hand)       | 1,202                       |                       |
| 247                  | SCDP Revolving Loans           | 335,402              | Escrow Accounts            | 111,175                     | 0.30%                 |
| 248                  | Federal MIF Loans              | 628,901              |                            | <u>\$ 112,378</u>           |                       |
| 249                  | Minnesota Investment Fund      | 14,132               |                            |                             |                       |
| 254                  | CRV Rehabilitation Program     | 57,390               |                            |                             |                       |
| 263-272              | TIF Districts                  | 143,465              |                            |                             |                       |
| 280                  | Faribault HRA                  | 1,024,405            |                            |                             |                       |
| 290                  | Economic Development Authority | 567,108              | TOTAL CASH                 | <u><u>\$ 49,202,600</u></u> |                       |
| 292                  | EDA Revolving Fund             | 388,110              |                            |                             |                       |
| 344-349              | Debt Service Funds             | 1,915,708            |                            |                             |                       |
| 360                  | Equipment Certificates         | 237,633              |                            |                             |                       |
| 401                  | Street Improvement Projects    | 3,831,864            |                            |                             |                       |
| 404                  | Park Land Dedication           | 542,323              |                            |                             |                       |
| 431                  | Capital Replacement Fund       | 1,944,296            |                            |                             |                       |
| 437                  | Public Facility Projects       | 1,296,630            |                            |                             |                       |
| 469                  | 2018 Construction Projects     | (519,560)            |                            |                             |                       |
| 470                  | TH60 Reconstruct (2019)        | (16,062)             |                            |                             |                       |
| 472                  | 30th St NW & TH3               | (214,139)            |                            |                             |                       |
| 473                  | 2020 Construction Projects     | (515,339)            |                            |                             |                       |
| 474                  | 2021 Construction Projects     | (1,328,300)          |                            |                             |                       |
| 475                  | I-35/CSAH 9 Interchange        | (8,814)              |                            |                             |                       |
| 601                  | Water Fund                     | 7,547,895            |                            |                             |                       |
| 602                  | Sewer Fund                     | 10,861,610           |                            |                             |                       |
| 603                  | Storm Water Fund               | 3,140,478            |                            |                             |                       |
| 704                  | Worker's Compensation          | 252,430              |                            |                             |                       |
| 705                  | Property Liability Reserve     | 141,327              |                            |                             |                       |
| 873                  | Roberds Lake Sewer District    | 27,217               |                            |                             |                       |
| 897                  | Elderly Housing Corporation    | 463,797              |                            |                             |                       |
| 898                  | Robinwood Manor                | 518,357              |                            |                             |                       |
|                      | Escrow Account                 | 16,114               |                            |                             |                       |
|                      | Total                          | <u>\$ 49,202,600</u> |                            |                             |                       |