



HOUSING & REDEVELOPMENT AUTHORITY MINUTES

3RD FLOOR
CONFERENCE ROOM

APRIL 14, 2025

6:00 PM

Meeting Items

1. Call to Order/Approve Agenda

Chair Colin Maltbie called the regular meeting of the Housing and Redevelopment Authority to order at 6:02 pm. Commissioners Travis McColley, Mandy Barnes, Travis Kath, Carrie Winjum and John Rowan, were all in attendance. Also in attendance were Executive Director, Thomas Furman, and on Zoom, Jamie Radke of Cornerstone.

A motion was made by John rowan, seconded by Travis McColley to approve the agenda. The motion passed unanimously.

2. A motion was made by Travis McColley, seconded by Carrie Winjum to approve the amended minutes for the March meeting. The motion passed unanimously.

3. List of Claims to be paid / approved

A. Chair Maltbie asked to entertain a motion to approve the list of claims to be made as presented for Robinwood. The motion was made by Travis McColley, seconded by Carrie Winjum. The motion passed unanimously.

B. Chair Maltbie asked to entertain a motion to approve the list of claims to be made as presented for Scattered Sites (formerly Public Housing). The motion was made by Travis McColley, seconded by Mandy Barnes. The motion passed unanimously.

4. Property reports

A. Michele Lane of Cornerstone presented the information on Robinwood and answered any questions or concerns commissioners had. Financials were also discussed with Jamie Radke. Motion made to receive and file made by Travis McColley, seconded by Mandy Barnes. The motion passed unanimously.

B. Michele Lane of Cornerstone addressed vacancies at Scattered Sites, and any issues. Financials were also discussed with Jamie Radke. Motion made to receive and file made by Mandy Barnes, seconded by Travis McColley. The motion passed unanimously.

5. There were no Public Hearings

6. Items for Discussion

A. The Mission Statement was proposed to now read as, "The mission of the Faribault Housing and Redevelopment Authority (HRA) is to provide a vehicle to eliminate blight and fulfill the housing needs within the city limits of Faribault.". Motion made to by Travis McColley, seconded by John Rowan. The motion passed unanimously.

B. The board discussed an upcoming training opportunity through MN NAHRO for HRA commissioners, and several signed up to attend as virtual attendants.

- C. MN NAHRO Commissioner Handbooks arrived and were passed out to commissioners who were present.
- D. The board discussed continuing to work with Allyson Brunette and possibly contract with her for more facilitation of discussion creating and helping to formalize a more robust credo or vision statement for the HRA. A motion to allow up to \$1,500 to bring in Allyson as a consultant is she can make her efforts come to fruition was made by Travis McColley, seconded by John Rowan.
- E. Promotional Folders were discussed in depth resulting in a motion to accept participating jointly with the EDA and contributing up to \$2,500 to receive 250 promotional folders with text inserts. Motion by Mandy Barnes, seconded by Carrie Winjum and passed 3 to 2.
- F. The board discussed contracting with Maxfield to do a housing study for 2025. A motion was made to give Faribault staff the power to enter into a contract with Maxfield for \$20,000 to do a comprehensive Housing study for the City of Faribault by Travis McColley and Seconded by John Rowan and passed 4 to 1.
- G. Letters of support for H.F. 2332 – Appropriating Money for a Grant to RETHOS: Funding for the Minnesota Main Street Program were reviewed and approved to be signed and shared to Faribault EDA. Motion by John Rowan, second by Carrie Winjum, passed unanimously.

7. Executive Director Report

Director Furman reported on Revenue Recapture, NAHRO trainings, collaboration of programs with other HRAs, finances and scheduling an audit for Robinwood.

8. Adjournment

A motion was made by John Rowan, seconded by Mandy Barnes. The motion passed unanimously at 8:01 pm.

By: 
Thomas Furman, Executive Director