



HERITAGE PRESERVATION COMMISSION AGENDA

3RD FLOOR CONFERENCE
ROOM

WEDNESDAY, JUNE 18,
2025

6:00 PM

1. Call to Order/Approve Agenda
2. Approval of the Minutes
3. General Heritage Preservation Items
 - A. Citizen Comment Period
4. Design Reviews
5. Items for Discussion
 - A. Farmer's Seed Kiosk Boards
 - B. HPC Planning for the Future
 - i Discussion on Education, Outreach, and Image of the HPC
 - ii 2026 HPC Awards Program
6. Adjournment



HERITAGE PRESERVATION COMMISSION MINUTES

3RD FLOOR
CONFERENCE ROOM

WEDNESDAY, MAY 21, 2025

6:00 PM

Meeting Items

1. Call to Order/Approve Agenda

A regular meeting of the Heritage Preservation Commission was called to order at 6:02 p.m. by Chair Coltan Hogan. Commissioners in attendance were Lee Nordmeyer, Rob Kuhlman, Susan Powell and Chair Hogan. Also in attendance were Harry Davis and Kari Casper.

2. Approval of the Minutes

A motion was made by Lee Nordmeyer, seconded by Rob Kuhlman to approve the meeting minutes as presented. The motion carried on a 4/0 vote.

3. General Heritage Preservation Items

A. Citizen Comment Period

None.

4. Design Reviews - None.

5. Items for Discussion

A. Preservation of Items from Community & Economic Development

Harry Davis had Kari Casper attend the meeting, and she discussed with them about having a work session to review all potential assets recently discovered while remodeling some rooms on the third floor. Kari Casper stated that she is working on the document retention schedules and had contacted the State Historical Society, who said they were not interested in any materials. She then contacted the Rice County Historical Society and Jenna Nelson, the Curator, came in for a cursory review of the materials. Ms. Nelson said that the RCHS is interested in reviewing the documents, and they may be able to have an intern log them some time in June. The purpose of this meeting was to gauge the HPC members' interest in reviewing the materials before they went to the RCHS. All members present were interested and Harry Davis then asked that Kari Casper set up a work session to review the materials. She will pick an evening that, hopefully, works for all interested.

Before closing, there was some discussion about the Historic Building Awards. In the past, they would choose a building to be honored with a plaque for exceptional work in preserving a building in our historic downtown. We have not prepared this for this year and Harry Davis suggested that we work on it for next year. Kari Casper suggested that they begin working on it early when the work plan is created for the year.

6. Adjournment

A motion was made by Rob Kuhlman, seconded by Susan Powell to adjourn the meeting at 6:29 p.m. The motion passed on a 6/0 vote.

By: _____
Harry Davis



Request for Action

TO: Faribault Heritage Preservation Commission
FROM: Harry Davis, City Planning Manager
THROUGH:
MEETING DATE: June 18, 2025
SUBJECT: Farmer's Seed Kiosk Boards

BACKGROUND:

The Farmer's Seed and Nursery Kiosk on the former business site is close to receiving a permit. Attached are the boards that will be on the kiosk. Any feedback is appreciated and will be shared with the owner.

REQUESTED ACTION:

No formal action needed. Any feedback will be shared with owner.

ATTACHMENTS:

1. Farmer Seed and Nursery Kiosk Panels
2. Building Permit Submittal
3. Landscape Plan

History of Farmer Seed and Nursery in Faribault, MN

Farmer Seed and Nursery holds a distinguished place in Faribault's history as one of the earliest and most influential seed companies in the United States. Founded in 1888 by Otto Koslowski and William L. Kucker, it began as Farmer Seed Co. in Chicago, Illinois, before relocating to Faribault in 1899 due to rapid growth. As demand surged, the company underwent significant expansions between the 1890s and 1920s. These developments included the addition of a two-story elevator, an East Wing, and the construction of multiple new floors, ultimately transforming the building into a five-story facility. These expansions solidified Farmer Seed and Nursery's role as a leading agricultural supplier in the region.



Pictured Above: Farmer Seed and Nursery in 1980



Pictured Above: Farmer Seed and Nursery catalog from 1914

Initially, the company marketed seeds primarily to farmers nationwide. However, by the early 1900s, Farmer Seed and Nursery had gained a reputation for providing seeds for residential flower and vegetable gardens. In 1903, Farmer Seed published its first mail-order catalog, which proved highly successful. By 1909, this success enabled the company to launch a national campaign. These catalogs were more than simple product listings; they were vibrant advertisements showcasing new plant varieties, pricing, and growing instructions. The catalogs played a crucial role in connecting rural customers with reliable agricultural supplies, enabling farmers to order by mail and have seeds delivered directly to their doorstep. Today, its annual seed catalogs are treasured as valuable collector's items.

Before the automation of modern-day seed packing and production, much of the work at Farmer Seed and Nursery was done by hand in its bustling facility. During each part of the process, items were carefully assembled, sorted, and packaged. Workers had different jobs from sorting and measuring to filling envelopes by hand, assembling catalogs, and then packing orders to be shipped across the country. This hands-on approach ensured that each order was prepared with precision, reflecting the craftsmanship and dedication of the company.



Pictured Above: Workers Assembling Catalogs

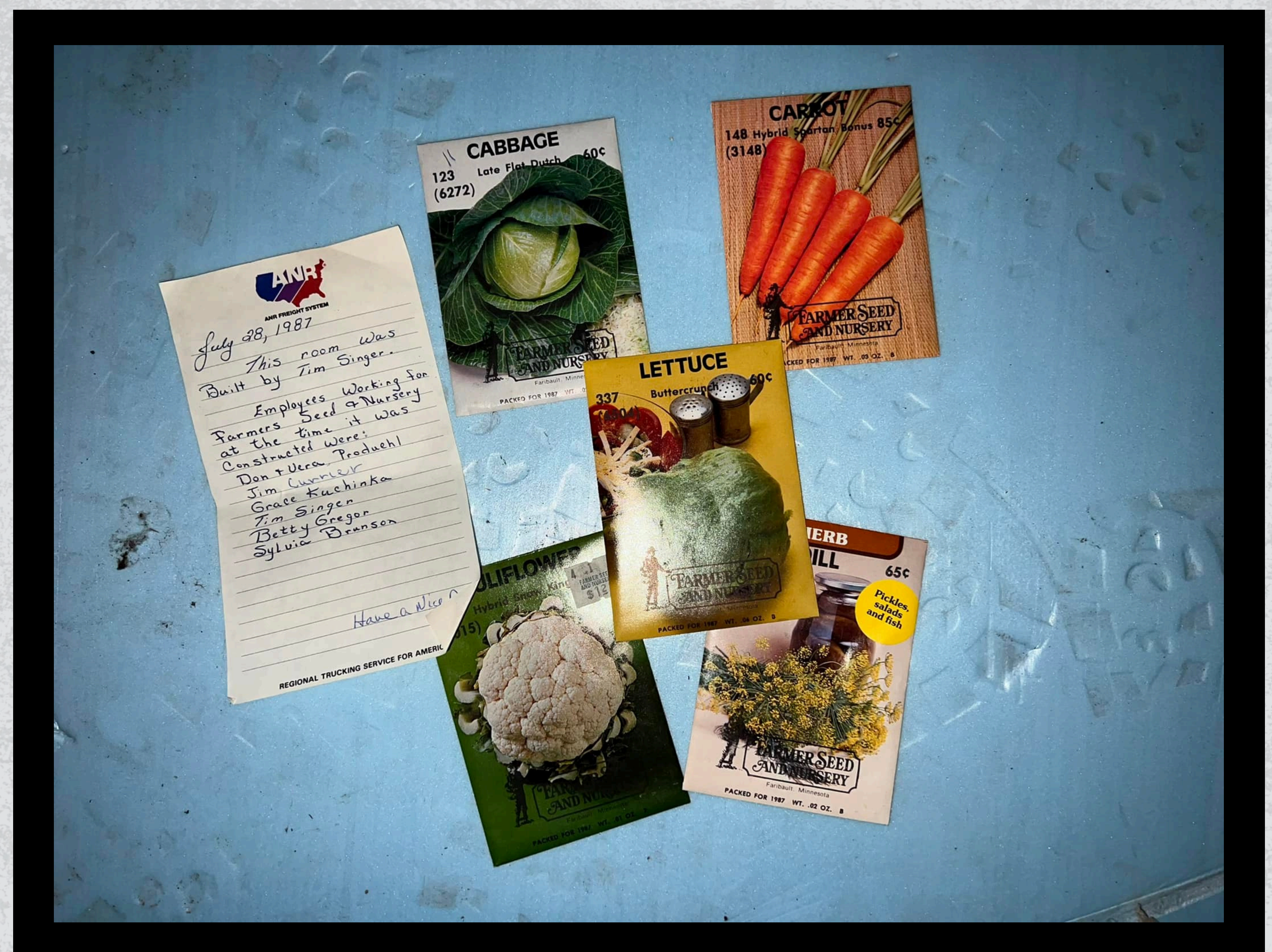
Christmas Trees!
 CUSTOM FLOCKED or NATURAL
Garden & Pet Shop Gifts
Farmer Seed & Nursery



Pictured Above: Flocked Trees for Sale during Holiday Season

For generations, Farmer Seed and Nursery stood as more than just a place to buy plants—it was a cherished landmark woven into the fabric of Faribault’s history. As the holiday season approached, the nursery became a winter wonderland, famous for its flocked Christmas trees that turned homes into festive retreats. Families, young and old, would gather to pick out the perfect tree, a ritual that marked the official start of Christmas. When spring arrived, the nursery blossomed into a hub of renewal. Parents and children would walk through the vibrant rows of flowers, selecting the perfect blooms to plant in their gardens. Beyond the holidays and the planting season, Farmer Seed remained a trusted destination for every occasion. Whether it was a wreath to celebrate a joyous event, commemorate a loved one, or simply add a touch of nature’s beauty to a home, Farmer Seed and Nursery was always the first stop.

During the demolition of the Farmer Seed and Nursery building, a time capsule dated July 28, 1987, was unearthed, offering a tangible connection to the past. Inside, a handwritten note listed the names of employees who contributed to the construction of the room, preserving their legacy for future generations. Accompanying the note were vintage seed packets for cabbage, carrots, lettuce, cauliflower, and dill—staples of the nursery’s offerings at the time. This small but significant discovery serves as a tribute to the dedicated workers who played a role in the company's history. Today, these seed packets, along with other artifacts salvaged from the Farmers Seed building, are preserved and displayed at the Rice County Historical Society Museum, ensuring their story lives on.



Pictured Above: A handwritten note and seed packets of the following items: Cabbage, Carrots, Lettuce, Cauliflower, and Dill



Samantha Zahratka <samantha@midwestindoorstorage.com>

Fwd: Former Farmer Seed and Nursery Site

1 message

Samantha Zahratka <samantha@midwestindoorstorage.com>

Fri, Aug 2, 2024 at 2:31 PM

To: Nicole Elsawaf <nicole@midwestindoorstorage.com>, Elizabeth Welker- MIS <elizabeth@midwestindoorstorage.com>

Last email we received from Mathias.

----- Forwarded message -----

From: **Mathias Hughey** <mhughey@ci.faribault.mn.us>

Date: Wed, Jan 25, 2023 at 3:29 PM

Subject: RE: Former Farmer Seed and Nursery Site

To: Nicole Elsawaf <nicole@midwestindoorstorage.com>

Cc: David Wanberg <dwanberg@ci.faribault.mn.us>, Peter Waldock <pwaldock@ci.faribault.mn.us>, Samantha Zahratka <samantha@midwestindoorstorage.com>

Hi Nicole,

Thank you for your phone call today. Per our conversation, since Jeff Jarvis was not authorized to speak on behalf of Midwest Storage, and someone else may do the final design for the kiosk, we'll remove the mention of the minimum size, even though you've indicated you would agree to a 4' minimum. We'll also loosen the language around the other items, since another designer may have a different approach. My hope is that this will give you flexibility in the final design to produce something high-quality. I will say that there is an expectation that whatever is produced will be similar to what was depicted in the renderings, and if you have a significantly different design please bring it back for review. The HPC would like to be updated on final designs. They are happy with the mural as presented in the renderings.

The HPC has approved your certificate of appropriateness for the former Farmer Seed and Nursery site subject to the following conditions:

1. That the structure will be constructed in such a manner as to feature, as a design element, materials reclaimed from the original building, which may include timbers, tin siding, stone, signage, or others.
2. The display panels shall depict graphics and information which commemorates or documents the former use of the site and may include a historical timeline, historic photos, narratives, and/or catalogue covers, or other appropriate displays.

When you do have a final design for the site, we look forward to seeing it. If you would like feedback on display content, or potential designs along the way, the HPC would welcome the opportunity to provide input.

Thank you,

Mathias Hughey

Community Development Coordinator

507-209-0100

From: Mathias Hughey**Sent:** Thursday, January 19, 2023 12:42 PM**To:** Nicole Elsawaf <nicole@midwestindoorstorage.com>**Cc:** David Wanberg <dwanberg@ci.faribault.mn.us>; Peter Waldock <pwaldock@ci.faribault.mn.us>**Subject:** FW: Former Farmer Seed and Nursery Site

Hi Nicole,

Last night the HPC voted to approve the proposed Site Plan for the former Farmer Seed and Nursery site subject to the following conditions:

1. Each "wing" of the kiosk/gazebo would be a minimum of 8 feet in length
2. The structure would be constructed of reclaimed timbers, tin siding, and incorporate the recovered sign
3. The display panels would depict a timeline, historic photos, and catalog covers

These conditions are consistent with the renderings presented and the verbal descriptions provided by Jeff Jarvis.

The HPC also requested that they continue to be updated as the project progresses, and would like to see dimensional drawings/construction documents and be notified of any changes proposed to the design or content.

This approval is not for a separate project, but an acceptance of the proposed design as meeting the conditions of the previously issued Certificate of Appropriateness. Therefore, there will not be an additional Certificate of Appropriateness issued.

Thank you,



MATHIAS HUGHEY

Community Development Coordinator

OFFICE | 507-209-0100

EMAIL | mhughey@ci.faribault.mn.us

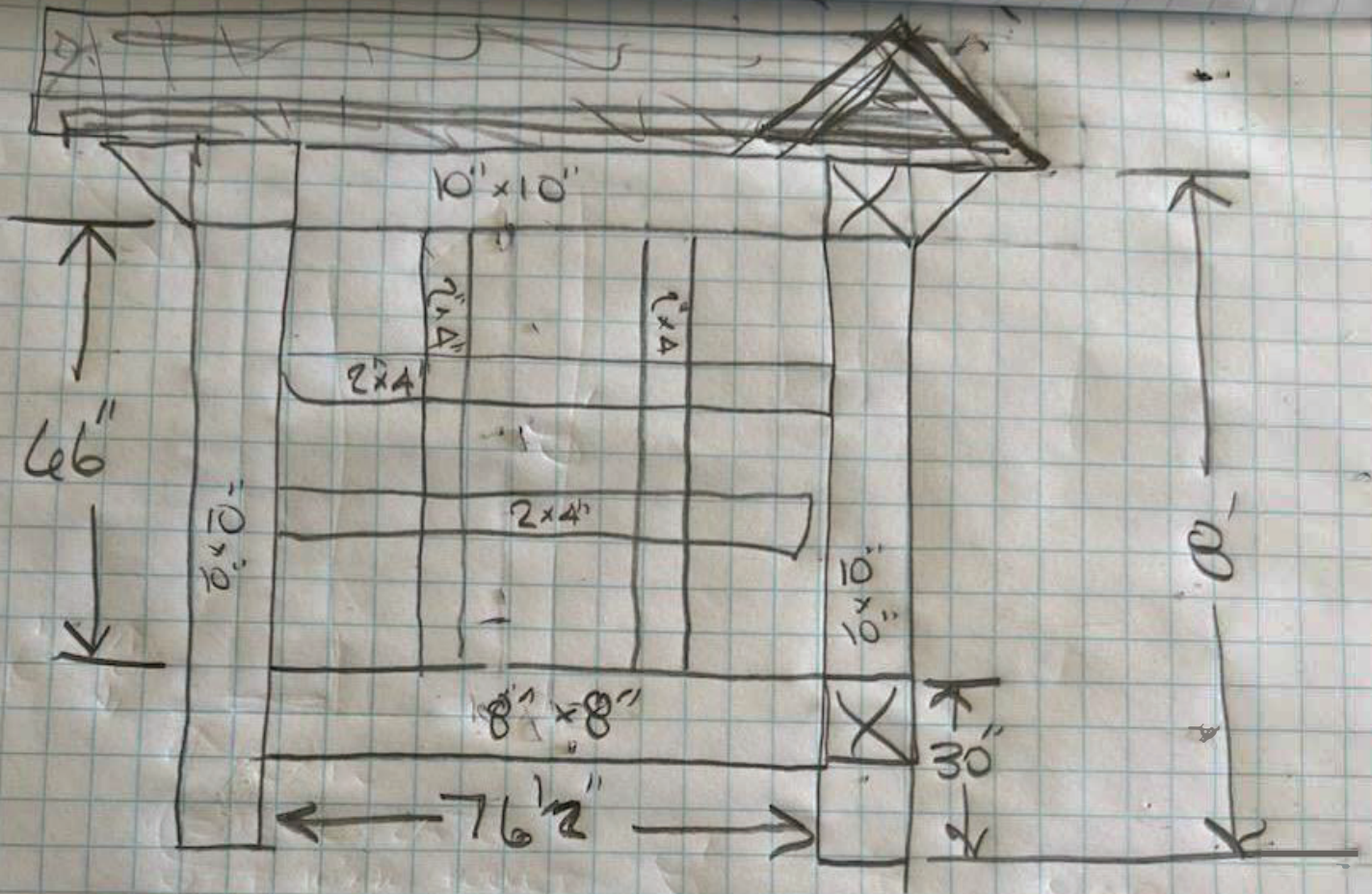
WEB | www.faribault.org

ADDRESS | 208 NW 1st St, Faribault, MN 55021

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 Samantha Zahratka
 Director of Real Estate Development
 651-325-6443

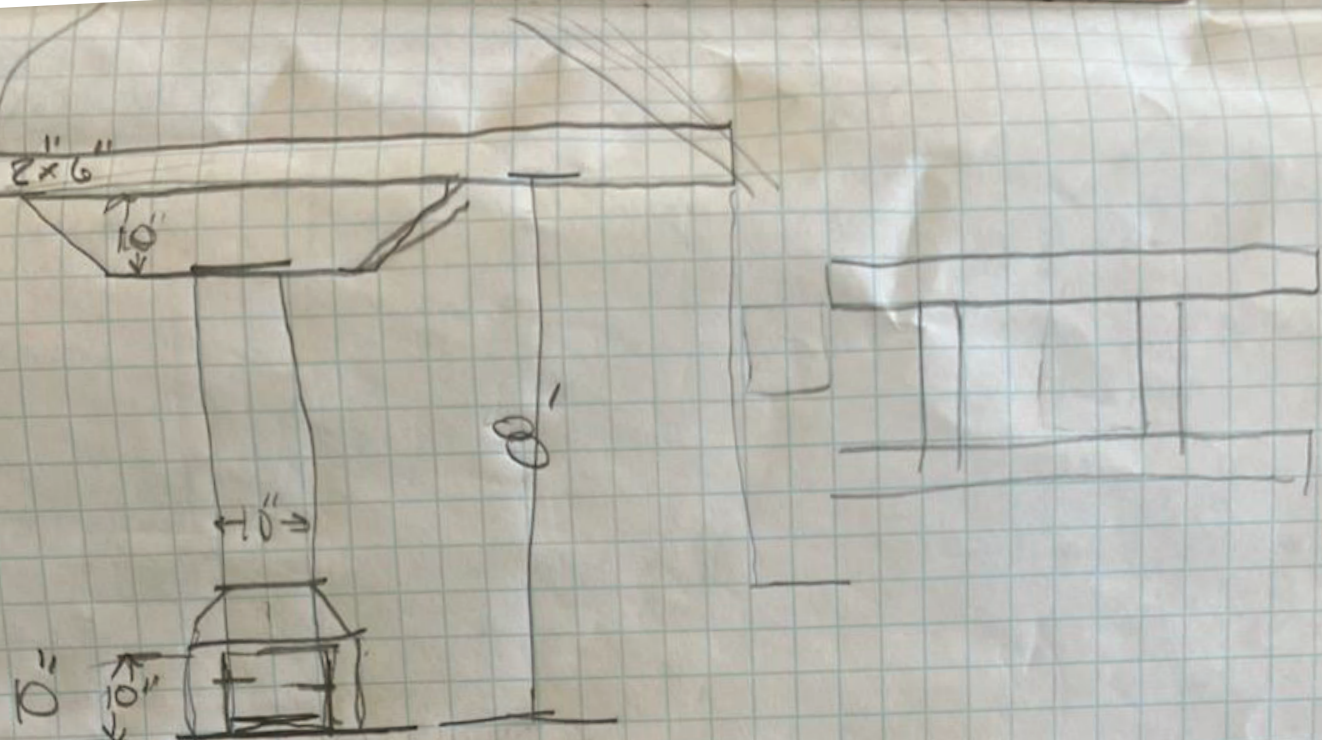


Rochester North: 507.204.9932 | Rochester South: 507.204.3594
 Winona: 507.264.4866 | Austin: 507.223.3332 | Eyota: 507.585.6111
 Albert Lea: 507.267.6875 | Mason City: 641.450.6666
 Faribault: 507.480.4785 | New Ulm: 507.441.7101

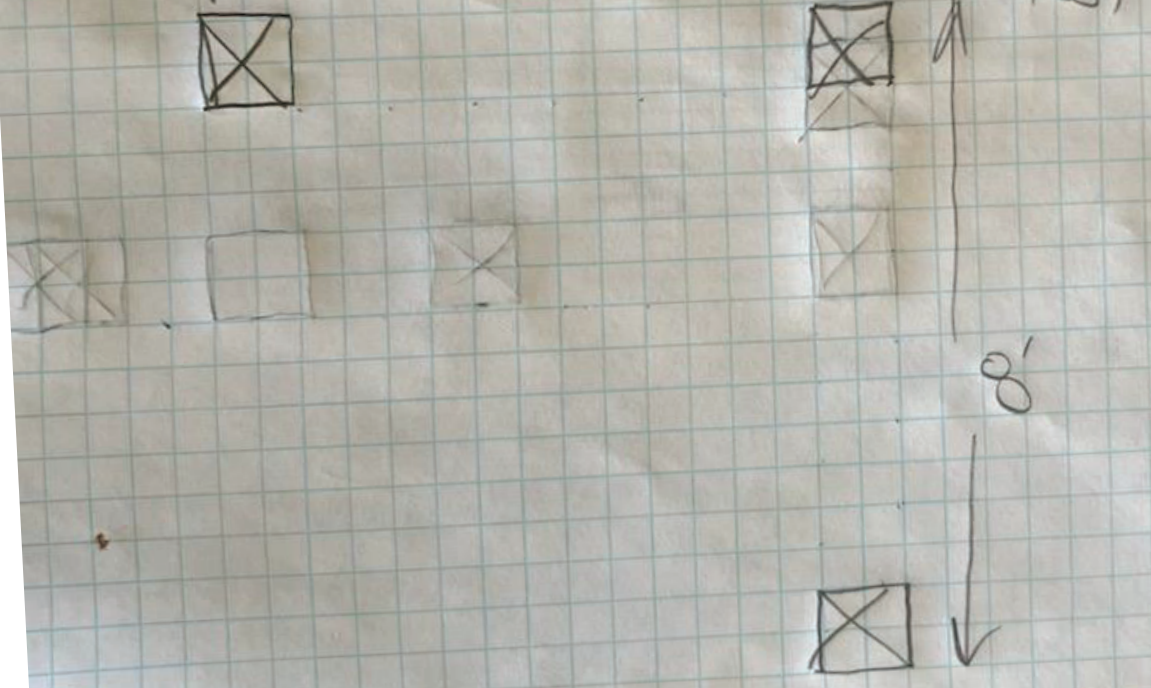


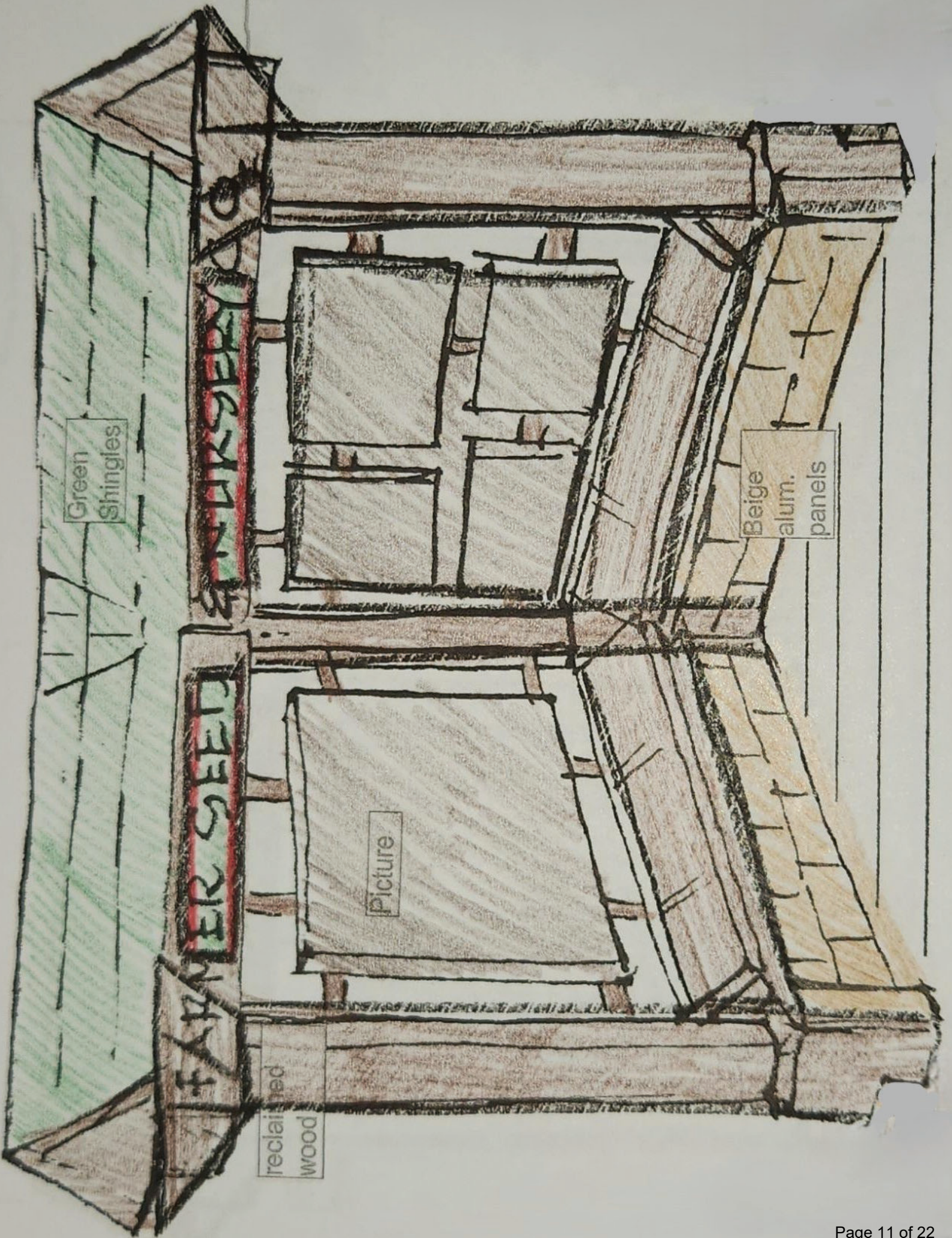
← 76 1/2" →
 WIDTH
 BY
 66" TALL

(2) Panels
 3x4' (TxW) in size



$18'' \times 18''$
 STEEL PLATE
 WITH $10'' \times 10''$ POCKET





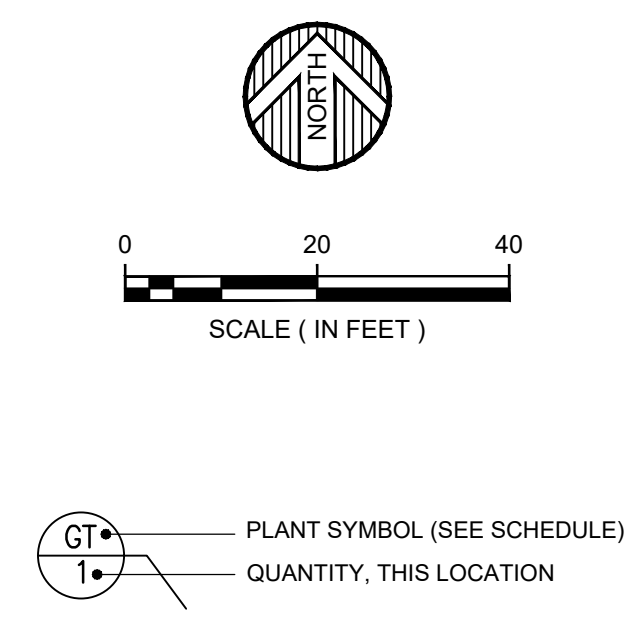
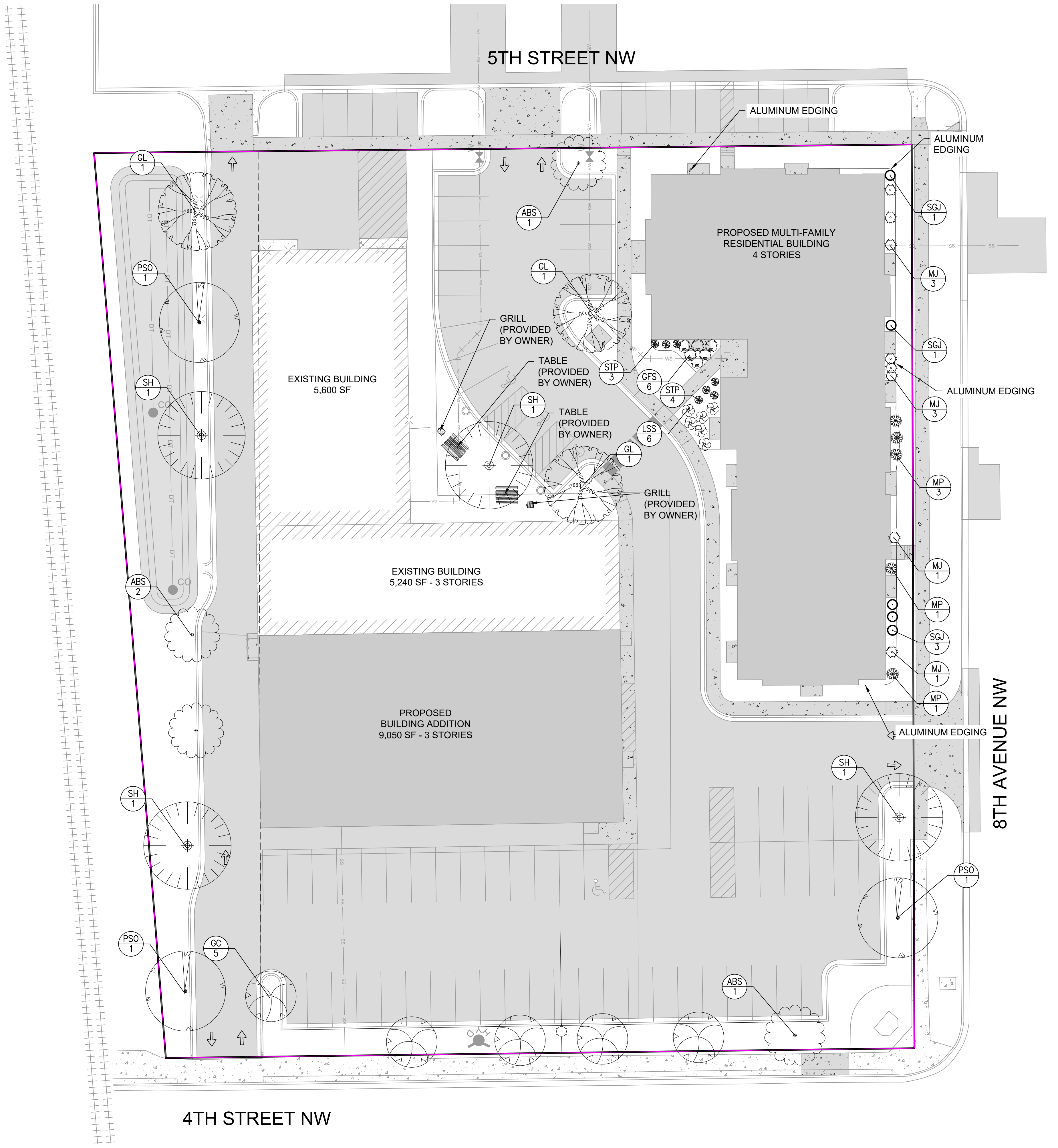
Green Shingles

FARMER SEEDS

reclaimed wood

Picture

Beige alum. panels



LANDSCAPE PLANTING REQUIREMENTS						
LANDSCAPE REQUIREMENTS/PERFORMANCE STANDARDS:						
BASE PLANTINGS REQUIRED						
Ordinance	Description	Number	Plant Standard	Units	Site	Total
	Percent Impervious Surface	10	Plantings	1	Acre	2.15
	Total Number of Trees Required					22.0
	50% Increase for 3 Story Structure					11
	100% Increase for Adjacency to Single Family					22
	Total Number of Trees Required					56.0
	1/3 Must be Evergreen					18
	1/3 Must be Shrubs					19
	1/3 Must be Trees					19
NOTES:						
Max increase in plantings is 150%						
PROPOSED LANDSCAPE PLAN						
Total Trees Required		19.0				
Total Trees Remaining						
Total Trees Planned		19				
Total Evergreens Required		18.0				
Existing Evergreen Trees Remaining		0				
Total Evergreen Trees Planned		18				
Total Shrubs Required		19.0				
Existing Shrubs Remaining		0				
Total Shrubs Planned		19				

PLANT SCHEDULE						
ITEM	SYM.	COMMON NAME	BOTANICAL NAME	QTY	MIN SIZE	MAX SIZE
SHADE TREE						
SH	SH	Shademaster Honeylocust	Gleditsia tricanthos inermis 'Shademaster'	4	1.5' Cal.	H: 50-75' W: 25-40'
PSO	PSO	Prairie Stature Oak	Quercus x bimundorum 'Midwest'	3	1.5' Cal.	H: 30-40' W: 25-30'
GL	GL	Greenspire Linden	Tilia cordata 'Greenspire'	3	1.5' Cal.	H: 40-50' W: 30-35'
ORNAMENTAL TREE						
ABS	ABS	Autumn Brilliance Serviceberry	Amelanchier x grandiflora 'Autumn Brilliance'	4	1" Cal.	H: 20-25' W: 15'
GC	GC	First Editions Gladiator Crabapple	Malus x adstringens 'Dureco'	5	1" Cal.	H: 20' W: 9'
EVERGREEN SHRUB						
SGJ	SGJ	Sea Green Juniper	Juniperus chinensis 'Sea Green'	5	4' Height	H: 4-6' W: 4-6'
MJ	MJ	Maney Juniper	Juniperus chinensis 'Maney'	8	4' Height	H: 4-5' W: 5-6'
MP	MP	Mugo Pine	Pinus mugo pumilio	5	4' Height	H: 3-5' W: 3-6'
SHRUB						
STP	STP	Straight Talk Privet	Ligustrum vulgare 'Swift'	7	5 Gal	H: 12' W: 2-4'
GFS	GFS	Gro-Low Fragrant Sumac	Rhus aromatica 'Gro-Low'	6	3 Gal	H: 30" W: 6-8"
LSS	LSS	Little Spark Spirea	Spiraea japonica 'Minspili04'	6	3 Gal	H: 18-24" W: 18-30"



Request for Action

TO: Faribault Heritage Preservation Commission
FROM: Harry Davis, City Planning Manager
THROUGH:
MEETING DATE: June 18, 2025
SUBJECT: HPC Planning for the Future

BACKGROUND:

This is keeping space for the HPC to discuss various elements of the HPC for the remainder of the year and into next year's work plan. See the collection of topics in the agenda sub-items.

REQUESTED ACTION:

No formal action needed.

ATTACHMENTS:



Request for Action

TO: Faribault Heritage Preservation Commission
FROM: Harry Davis, City Planning Manager
THROUGH:
MEETING DATE: June 18, 2025
SUBJECT: Discussion on Education, Outreach, and Image of the HPC

BACKGROUND:

At the February HPC meeting, the Commissioners requested a discussion on outreach, education, and the image of the HPC.

REQUESTED ACTION:

No formal action required.

ATTACHMENTS:



Request for Action

TO: Faribault Heritage Preservation Commission
FROM: Harry Davis, City Planning Manager
THROUGH:
MEETING DATE: June 18, 2025
SUBJECT: 2026 HPC Awards Program

BACKGROUND:

This sub-item is to allow the HPC to review our historical approach to the awards program and consider any changes for the 2026 program.

REQUESTED ACTION:

No formal action needed.

ATTACHMENTS:

1. Award Request for Action 3 Person Awards Panel
2. Guidelines
3. Letter to Building Owners
4. Nomination Form



Request for Action

TO: Heritage Preservation Commission
FROM: Kim Clausen, Community Development Coordinator
MEETING DATE: April 20, 2015
SUBJECT: Preservation Awards Program

PURPOSE:

To appoint an HPC member to the Preservation Awards Review Panel.

DISCUSSION:

This is the inaugural year of the HPC's Preservation Awards Program. Nominations are due Friday, April 24. There will be a three-person panel assembled to review the nominations and make the awards. Staff would like the panel to meet on April 27 or 28 to review the nominations and make the awards. An HPC member should be appointed to serve on the review panel.

REQUESTED ACTION:

The HPC is requested to appoint at least one member to serve on the Preservation Awards Review Panel.

FARIBAULT PRESERVATION AWARDS PROGRAM

The Faribault Preservation Awards recognize significant contributions to the preservation and enhancement of historic resources within the City of Faribault. Projects completed within the last three (3) years are eligible for an Award. Nominations are received by the Faribault Preservation Awards Committee, comprised of members of the Faribault Heritage Preservation Commission, Faribault Main Street, and Rice County Historical Society.

AWARD CATEGORIES

<i>Outstanding Achievement</i>	This award recognizes exemplary accomplishments in historic building rehabilitation or restoration. Awards in this category are given for complex or large-scale projects. Successful projects in this category will: <ol style="list-style-type: none">1) Preserve the exterior historic integrity of a building by retaining a building's significant portions and features through repairs and sensitive alterations (including compatible additions), while making possible an efficient contemporary use; AND/OR2) Restore a building's exterior to its original appearance based on historical or physical evidence (authentic interior rehabilitation or restoration is not necessary but could weigh heavily in decisions to give this award.)3) Be located within the local Downtown Commercial Historic District, the downtown National Register Historic District and/or individually listed on the National Register of Historic Places.
<i>Distinguished Merit</i>	This award recognizes preservation improvements made to historic buildings that contribute to Faribault's heritage. Awards in this category are given for simpler, smaller-scale projects, and do not require extensive restoration or rehabilitation work. Projects in this category can be located anywhere within the City-limits of Faribault, but buildings must be over fifty years old to qualify. Buildings can be commercial, industrial, residential or institutional in nature.
<i>Stewardship</i>	This award recognizes property owners for their long-term care, maintenance, stabilization, or protection of a contributing historic building. Eligible properties must be located within the local Downtown Commercial Historic District, the downtown National Register Historic District, and/or individually listed on the National Register of Historic Places.
<i>Outstanding Signage</i>	This award recognizes accomplishments in historic building signage. Awards in this category is given for building signage (including awnings) located within the Downtown Sign District. Criteria include compliance with the Downtown Sign District Ordinance, creativity, and compatibility with the building.
<i>Preservation Advocacy</i>	This award recognizes a person from our community who has dedicated substantial time and effort to historic preservation and impacted preservation efforts in the City of Faribault. This person has had significant and sustained accomplishments related to the preservation of our community's historic, architectural, and cultural heritage, which may include: the restoration of historic buildings; the designation of historic properties; leadership or significant contribution to a community-based preservation organization; a sustained record of leadership or contributions to historic preservation; or a significant accomplishment that advances the preservation ethic within Faribault.

2025 FARIBAULT PRESERVATION AWARDS

DEADLINE: Friday, April _____ Only completed nominations submitted/postmarked by the deadline will be considered.

Decisions of the Awards Committee will be based on the contributions of the project to the architectural, historical, and cultural character of the community. The project’s compliance with the City of Faribault Commercial Historic District Design Guidelines and the Secretary of the Interior’s Standards for Treatment of Historic Properties will also be considered. For more information or to download a nomination form, please visit: www.faribault.org or contact Harry Davis, City Planning Manager, at 507.333.0388 or hdavis@faribaultmn.gov.

- Projects must be completely finished. Only projects completed within the last three (3) years will be considered.
- Projects must be in compliance with the City of Faribault Commercial Historic District Design Guidelines.
- Projects nominated for the Outstanding Achievement Award or the Stewardship Award must be located within the local Downtown Commercial Historic District, the Downtown National Register Historic District, and/or be individually listed on the National Register of Historic Places.
- Nominees can include individuals, non-profit or for-profit organizations, or government agencies.
- Projects nominated for the Distinguished Merit award must be at least 50 years old and located within the City limits of Faribault.
- Persons nominated for the Advocacy Award must live, work, or own property within Rice County.

NOMINATION REQUIREMENTS (only complete nominations will be considered):

- Completed nomination form. Please type or print clearly in ink.
- Brief project description, limited to no more than one (1) page. If nominating a project building, include information on the building’s history, architectural style, date of construction, details about the rehabilitation and/or restoration work, and the names of architects, contractors, or other design professionals involved with the project. Also, list any grants or tax incentives used to help make the project possible. If nominating a person or group for the Stewardship or Advocacy Award, please provide an overview of all the nominee has accomplished in the field of historic preservation, with specific examples of their contribution to preserving Faribault’s history.
- At least two (2) color photographs of the project. Photographs must be submitted with the nomination form. If using digital photography, images should be in .jpg format, have a resolution of 300 dpi, and should be burned to a CD/flash drive and submitted along with the nomination form, or emailed along with the nomination form. Ideally, nominations should include two (2) “before” photos of the project, two (2) “after” photos of the project, one (1) historical image, two (2) close-ups of the architectural details, and two (2) photos of the interior.

Nomination materials may be submitted electronically or in hard copy. Awards will be formally presented at the City Council meeting on _____ to coincide with National Preservation Month. Nominators and award winners will be notified in the first week of May 2026.

2026 FARIBAULT PRESERVATION AWARDS

The purpose of this annual awards program is to recognize significant historic preservation projects and contributions to the protection and enhancement of Faribault's historic resources. These awards provide positive reinforcement of the Downtown Historic Commercial District Design Review process, promote goodwill within the community, and acknowledge the hard work and dedication of local citizens.

Award Categories

Outstanding Achievement: This award recognizes exemplary accomplishments in historic building rehabilitation or restoration. Awards in this category are given for complex or large-scale projects. Successful projects in this category will: Preserve the exterior historic integrity of a building by retaining a building's significant portions and features through repairs and sensitive alterations (including compatible additions), while making possible an efficient contemporary use; and/or restore a building's exterior to its original appearance based on historical or physical evidence (authentic interior rehabilitation or restoration is not necessary, but could weigh heavily in decisions to give this award.) Projects must be located within the local Downtown Commercial Historic District, the downtown National Register Historic District, and/or be individually listed on the National Register of Historic Places.

Distinguished Merit: This award recognizes preservation improvements made to historic buildings that contribute to Faribault's heritage. Awards in this category are given for simpler, smaller-scale projects and do not require extensive restoration or rehabilitation work. Projects in this category can be located anywhere within the city limits of Faribault, but buildings must be over fifty years old to qualify. Buildings can be commercial, industrial, residential, or institutional in nature.

Stewardship: This award recognizes property owners for their long-term care, maintenance, stabilization, or protection of a contributing historic building. Eligible properties must be located within the local Downtown Commercial Historic District, the downtown National Register Historic District, and/or be individually listed on the National Register of Historic Places.

Outstanding Signage: This award recognizes accomplishments in historic building signage. Awards in this category are given for building signage (including awnings) located within the Downtown Sign District. Criteria include compliance with the Downtown Sign District Ordinance, creativity, and compatibility with the building.

Preservation Advocacy: This award recognizes a person from our community who has dedicated substantial time and effort to historic preservation and impacted preservation efforts in the City of Faribault. This person has had significant and sustained accomplishments related to the preservation of our community's architectural and cultural heritage, which may include: the restoration of historic buildings; the designation of historic properties; leadership or significant contribution to a community-based preservation organization; a sustained record of leadership or, or contributions to, historic preservation; or a significant accomplishment that advances the preservation ethic within Faribault.

Award Criteria

- In addition to the description provided in each award category, decisions will be based on how well a project contributes to the historic, architectural, and cultural character of Faribault. Projects that go “above and beyond” the basic recommendations of the Historic Preservation Commission and the City of Faribault Commercial Historic District Design Guidelines will be given preference in award decisions.
- Projects should also comply with the Secretary of the Interior’s Standards for the Treatment of Historic Properties.
- The preservation, rehabilitation, restoration, or signage project for which the property is nominated must have occurred within the past three years.
- Nominations submitted in previous years that were not selected to receive an award may be revised, expanded, and/or resubmitted.
- Nominations for individuals or organizations may be made without the knowledge of the nominee. However, nominations for building projects must have the consent of the property owner for the purposes of nomination. Self-nominations will be accepted.
- HPC members and staff are not eligible to receive a Preservation Award for individual achievement during the period of their active service.

Nomination Process

Nominations will be solicited from January through April, with awards being presented in May, which is National Historic Preservation Month. Nominations will be solicited from the public through various means of mass-media communication (City website, press release, newspaper, e-mails, etc.) Members of the HPC are able to submit nominations, except for those HPC members elected to serve on the Preservation Awards Committee. A one-page form will be required for submission of an official nomination. Completed nominations will be submitted to the Preservation Awards Committee, in care of the Community Development Coordinator.

Judging Committee and Process

The Preservation Awards Committee will consist of five (5) members: three (3) members from the Historic Preservation Commission, one (1) member from the Rice County Historical Society, and one (1) member from the Faribault Main Street Program. The number of award winners will be dependent on the number and quality of the nominations received. Each category may have multiple award recipients. Similarly, a category may not have any award recipients if no suitable nominations are submitted for that category, or there are no nominations that meet the category criteria.

Award Type and Presentation

An official award plaque will be given to each award winner. An awards reception and presentation will take place during one of the May Faribault City Council meetings, since May is National Historic Preservation Month.

DATE:

RE: Faribault Preservation Awards

Dear Property Owner:

You have been identified as the owner of at least one property in the local Historic Preservation District or on the National Register of Historic Places. In an effort to recognize significant contributions to the preservation and enhancement of historic resources within the City of Faribault, the Heritage Preservation Commission is now accepting nominations for its newly created Preservation Awards Program.

Categories include Outstanding Achievement, Distinguished Merit, Stewardship, Outstanding Signage, and Preservation Advocacy. Nomination materials and additional information may be obtained from the City website at www.faribault.org. They may be submitted electronically or in hard copy and must be received by our office by Friday, April _____, 2026. Awards will be formally presented at the City Council meeting on May _____, 2026, to coincide with National Preservation Month.

Please consider nominating yourself or someone else for recognition of the time and resources invested in preserving Faribault's heritage. For questions, please contact me at 507.333.0388 or hdavis@faribaultmn.gov. Thank you for your stewardship!

Sincerely,

Harry Davis
City Planning Manager
Heritage Preservation Commission
(507) 333-0388
hdavis@faribaultmn.gov

**FARIBAULT PRESERVATION AWARDS
NOMINATION FORM**

Category of Award Nomination

Outstanding Achievement

Distinguished Merit

Stewardship

Outstanding Signage

Preservation Advocacy

Project Building, Person or Group Being Nominated: _____

If a project, the date it began: _____ **Date completed:** _____

Person Submitting This Nomination:

Name: _____ Phone: _____

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

Project Building, Person or Group being Nominated:

Name: _____ Phone: _____

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

If a Project Building, Owner's Information:

Name: _____ Phone: _____

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

Please remember to submit photographs of the building and a one-page description of the project building or person/group being nominated (see Nomination Requirements) with this Nomination Form. Incomplete nominations will not be accepted.

Submit your Nomination Form and Supporting Materials To:

Mail Nominations To:
Heritage Preservation Commission
c/o Harry Davis
208 1st Ave NW
Faribault, MN 55021

OR

Email Nominations To:
Harry Davis
City Planning Manager
hdavis@faribaultmn.gov