



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, APRIL 8, 2025

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Tom Spooner at 6:00pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Parks and Recreation Director Paul Peanasky, Public Works Director Travis Block, Police Chief John Sherwin and Human Resources Director Kevin Bushard.

Approve Agenda

Motion by Thiele, seconded by Rowan to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of the March 25, 2025 City Council Meeting and the April 1, 2025 Special City Council Meeting - Closed Session

Motion by Ross, seconded by Doumbouya to approve the minutes of the March 25, 2025 City Council Meeting and the April 1, 2025 Special City Council Meeting - Closed Session and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. Approve List of Claims
- B. Resolution 2025-100 Approve Appointment of Board and Commission Member
- C. Resolution 2025-101 Approve 2024 Interfund Transfers
- D. Resolution 2025-093 Declare Public Works Equipment Surplus Property
- E. Approve Use of Central Park for Recovery in the Park
- F. Resolution 2025-094 Approve Street Closures for Downtown Car Cruise Nights
- G. Resolution 2025-095 Approve Street Closure for Faribault Fall Festival
- H. Approve Quote to Replace Playground Equipment at Forest Park
- I. Resolution 2025-097 Approve Hiring Accounting Technician
- J. Resolution 2025-098 Approve Hiring Library Receptionist
- K. Resolution 2025-099 Approve Revised 2025 Fees, Charges and Utility Rates
- L. Approve Use of Central Park for Straight River Arts Festival
- M. Resolution 2025-102 Approve Hiring Finance Director
- N. Resolution 2025-103 Approve Participation in the Council on Local Results and

Innovation's Performance Measurement Program

Motion by van Sluis, seconded by Barnes to approve Consent Agenda items A-N and carried unanimously.

Public Hearings – None

Items for Discussion - None

Bids

Resolution 2025-096 Accept Bid for Water Reclamation Facility Improvements

Public Works Director Travis Block explained that on Monday, March 17, 2025, bids were received for the Water Reclamation Facility Improvements Project. The project includes the installation of launder covers on the final clarifiers, digester repairs and replacement of the primary splitter box, alternate number 1.

One bid was received and is as follows:
PCI Roads, LLC., Saint Michael, MN was the only bid received for a total of \$1,619,000.00, coming in lower than the Engineer's Estimate of \$1,666,000.00.

Donohue & Associates reviewed the bid and has determined that the pricing is fair. It is recommended to award the base bid and alternate number 1 to PCI Roads, LLC.

The total project costs are as follows:

Construction	\$1,619,000.00
Engineering Design (2024 Budget)	\$ 75,750.00
Construction Administration	\$ 82,768.00
Total	\$1,777,518.00

Based on the low bidder's price, the estimated funding from the Sanitary Sewer Fund 602 is as follows:

Improvements Other Than Buildings	\$ 530,000.00
Building Maintenance (deferred project)	\$ 175,000.00
Available Cash Reserves	\$1,027,711.00
Total	\$1,732,711.00

Construction on the project is scheduled to begin in June and be substantially completed by the end of November.

Councilor Ross asked if there was a possibility of getting another bid for the project. Block stated that it is not likely that as another party that was interested took on a longer project, there are only a handful of companies that do this type of work.

Motion by Ross, seconded by Thiele to approve Resolution 2025-096 Accept Bid for Water Reclamation Facility Improvements and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

Mayor Spooner read the following statement:

The City Council has conducted a 1-year 360 performance review of Jessica L. Kinser, as City Administrator for the City of Faribault. As part of the evaluation process, the City Council and Leadership Team evaluated Jessica in several areas of performance which includes leadership and supervision. The process reached the following conclusions: Jessica L. Kinser's performance has an average score that is above and exceeding expectations. Goals, objectives and areas to focus on were given to Jessica to work towards. As per Jessica's employment agreement with the City of Faribault, and by exceeding expectations, she will receive a one-step increase in wages to Grade V Step 10, under the Non-Union Compensation Plan 2025 and receive 4 days of administrative leave. This will be effective on her anniversary date of employment, April 1, 2025. Thank you, Jessica!

City Administrator Jessica Kinser requested that the Council complete the viaduct park survey. She also reminded the Council that the retreat will start at 1:00 pm at The Inn at Shattuck-St. Mary's and the Council Chat is at The 3Ten on Wednesday, the topic is nuisance properties and diseased trees. Councilor Barnes informed the Council that there is a Faribault Futures fundraiser at Godfather's Pizza and Basilleo's the next couple of Tuesdays. She also mentioned that Faribault was listed as one of the 2025 atlas' most underrated communities in Minnesota. Councilor van Sluis stated that KSTP has a segment on the Faribault Mill. Mayor Spooner stated that there is a ribbon cutting at River Bend Nature Center for their new land and a Pollinators celebration both taking place on April 22.

Adjournment

Motion by Ross, seconded by Barnes and carried unanimously.

The meeting was adjourned at 6:13 pm.

Respectfully submitted,

DocuSigned by:



Heather Slechta
City Clerk