



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JUNE 24, 2025

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The meeting of the City Council was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan and Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Interim Parks and Recreation Director Kevin O'Brien, Police Chief John Sherwin, Community and Economic Development Director David Wanberg, City Engineer Mark DuChene and City Attorney Scott Riggs.

Approve Agenda

Motion by Doumbouya, seconded by Rowan to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of the June 10, 2025 City Council Meeting

Motion by Ross, seconded by Doumbouya to approve the Minutes of the June 10, 2025 City Council Meeting and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. Approve Claims List
- B. Approve LG230 Application to Conduct Off-Site Gambling for Faribault Rotary Youth Services
- C. Resolution 2025-163 Approve Appointment to the Environmental Commission
- D. Resolution 2025-164 Approve 2025 Massage Therapist License
- E. Approve Golf Cart/Recreational Vehicle License
- F. Resolution 2025-166 Accept Donation from Elks Club to Parks and Recreation Department
- G. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License

Motion by van Sluis, seconded by Barnes to approve Consent Agenda items A-G and carried unanimously.

Public Hearings – None

Items for Discussion

Resolution 2025-167 Order Improvements, Approve Plans and Establish Bid Date for 505 Central Avenue Demolition Project - Contract 2025-12

The Resolution 2025-167 orders the improvements and approves the construction plans and specifications for the proposed 505 Central Avenue Demolition Project - Contract 2025-12 project including building and pavement removals and site restoration at 505 Central Avenue. The City originally purchased the property as part of a redevelopment plan and parking lot expansion, but at this time the existing structure and related pavements will be removed, and the site will be restored with green space until a new redevelopment plan is established.

The preliminary total estimated cost of the improvements, including contingency, permitting and engineering, is \$50,000.00. The resolution also establishes a bid date of July 16, 2025, for the project. The project is expected to be completed by October 1, 2025.

Councilor Ross asked if asked if the curb will be filled in on 5th and Central, DuChene stated that they would be however that is a separate contract. Councilor Rowan asked if there were concerns of hazardous materials on the site, DuChene stated that they are not worried about it at this time, however, it will be dealt with at the time of construction if something were to come up.

Motion by Ross, seconded by Thiele to approve Resolution 2025-167 Order Improvements, Approve Plans and Establish Bid Date for 505 Central Avenue Demolition Project - Contract 2025-12 and carried unanimously.

Resolution 2025-165 Order Improvements, Approve Plans and Establish Bid Date for 2025 City Wide Tree Removal Project - Contract 2025-14

City Engineer Mark DuChene stated that Resolution 2025-165 orders the improvements and approves the construction plans and specifications for the proposed 2025 City Wide Tree Removal Project - Contract 2025-14. A public notice was published allowing City property owners to voluntarily participate in having dead or diseased trees removed from their property or within the right of way adjacent to their property.

The City had 97 properties respond requesting to be included in the tree removal program for a total of 183 trees to be removed. The tree removal project will be split into 4 separate areas and 4 separate bids with each area having just under 50 trees. This is being done to increase the competitiveness of the bids and allow smaller local contractors to bid. Bidders may bid on any number of the bid packages they choose but must meet the project completion deadline regardless of the number of contracts awarded. Once contracts are awarded, property owners will be provided the bid costs for their tree removals and then be asked to sign a consent assessment agreement. If property owners decline to execute the consent assessment agreement, the tree removal on their property will be removed from the contract. The consent assessment agreements allow for a 5-year assessment at an interest rate based on the City's bond rate at the time.

The resolution also establishes a bid date of July 16, 2025, for the project. The project is expected to be completed by October 22, 2025.

Motion by van Sluis, seconded by Ross to approve Resolution 2025-165 Order Improvements, Approve Plans and Establish Bid Date for 2025 City Wide Tree Removal Project - Contract 2025-14 and carried unanimously.

Bids

Resolution 2025-168 Accept Bids for 2025 Miscellaneous Street Reconstruction Improvements - Contract 2025-05

City Engineer Mark DuChene stated that on Wednesday, June 18, 2025, bids were received for the proposed 2025 Miscellaneous Street Reconstruction Improvements - Contract 2025-05 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

Amber Court (Crystal Lane to South End)
 Division Street W (Intersection of Division Street W and 4th St SW)
 Grant Street North (Park Avenue to 200' West)

The bids were tabulated as follows:

ICON, LLC, Dodge Center, MN	\$475,196.00
BCM Construction, Inc., Faribault, MN	\$567,566.00
Heselton Construction, Faribault, MN	\$599,375.00

All bids were above the Engineer's Estimate of \$429,198.75. DuChene felt that this was due to the size and timing of the project.

Based on the low bidder's prices, the estimated funding for the project will be as follows including contingencies and engineering fees:

Street Improvement Fund (401)	\$ 365,265.00
Water Utility Fund (601)	\$ 16,665.00
Sewer Utility Fund (602)	\$ 47,025.00
Storm Water Utility Fund (603)	\$ 13,050.00
Special Assessments	\$ 104,470.00

For a total of \$518,275.00.

DuChene recommended awarding the bid to the low-bidder ICON, LLC. Construction on the project is scheduled to begin in July and be substantially completed by the end of September 2025.

Councilor Ross asked what the special assessment would be for, DuChene explained

that it is a cost share between the City and a property owner.

Motion by Ross, seconded by Doumbouya to approve Resolution 2025-168 Accept Bids for 2025 Miscellaneous Street Reconstruction Improvements - Contract 2025-05 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Jessica Kinser requested that the Council complete the Doodle Poll for a joint session with the HRA, at this time it looks like the meeting will be on July 21, 2025. Kinser also requested that the Council complete the strategic plan survey by Friday. Councilor Rowan informed the Council that the Ham Radio Club will be meeting on Saturday at Maple Lawn, the public is invited to attend until 7:00 p.m.

Adjournment

Motion by Thiele, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:13 pm.

Respectfully Submitted,

DocuSigned by:



Heather Slechta
City Clerk

