



CITY COUNCIL MINUTES

Public Meeting Room	TUESDAY, JULY 1, 2025	6:05 PM
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Call to Order/Roll Call/Pledge of Allegiance

The special meeting of the City Council was called to order by Mayor Tom Spooner at 6:24 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan and Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, Police Chief John Sherwin, City Engineer Mark DuChene and City Human Resources Director Kevin Bushard.

Approve Agenda

Motion by Rowan, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Items for Discussion

Resolution 2025-170 Accept Bids for Northern Links Trail - Contract 2023-07

City Engineer Mark DuChene stated that on Wednesday, June 18, 2025, bids were received for the proposed Northern Links Trail Project - Contract 2023-07 project including removals, grading, watermain replacement, bituminous trail paving, box culvert construction, turf restoration and related improvements for the Northern Links Trail connection from Hulett Avenue to North Alexander Park. The bids are tabulated as follows:

BCM Construction, Inc., Faribault, MN	\$ 942,941.00
Heselton Construction, Faribault, MN	\$1,243,318.00
Urban Companies, LLC, St. Paul, MN	\$1,526,221.00

The low bidder is under the Engineer's Estimate \$1,095,397.50.

Based on the low bidder's prices, the estimated funding for the project is as follows (includes contingencies and engineering fees):

Street Improvement (401)/MSAS	\$ 627,650.00	47.1%
Federal Funds	\$ 754,350.00	52.9%
Total	\$ 1,382,000.00	100.0%

It is recommended to award the bid to the low bidder. Construction on the project is scheduled to begin in August and be substantially completed by the end of December, 2025, but will largely be dependent on timeline for delivery of the box culvert and coordination with the railroads.

Motion by Ross, seconded by Thiele to approve Resolution 2025-170 Accept Bids for Northern Links Trail Project - Contract 2023-07, and carried unanimously.

Resolution 2025-169 Approve Police Captain Promotion

City Human Resources Director Kevin Bushard stated that Resolution 2025-169 is to promote Matthew Long, currently a Sergeant with the Faribault Police Department, to the position of Captain, following an application, testing and interview process, where Long received the most points. The vacancy is a result of a recent retirement.

Motion by Rowan, seconded by van Sluis to approve Resolution 2025-169 Approve Police Captain Promotion, and carried unanimously.

Resolution 2025-171 Approve Police Sergeant Promotions

City Human Resources Director Kevin Bushard stated that Resolution 2025-171 is to promote Adam Marvin and Karl Willers, both currently Patrol Officers with the Faribault Police Department, to the position of Sergeant, following an application, testing and interview process, where the two received the most points. These appointments will fill two vacancies, one of which was a retirement and one of which resulted from the Captain promotional process.

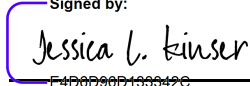
Motion by van Sluis, seconded by Ross to approve Resolution 2025-171 Approve Police Sergeant Promotions, and carried unanimously.

Adjournment

Motion by van Sluis, seconded by Barnes to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:32 pm.

Respectfully Submitted,

Signed by:

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Jessica L. Kinser
City Administrator

