



HOUSING & REDEVELOPMENT AUTHORITY MINUTES

3RD FLOOR
CONFERENCE ROOM

JULY 14, 2025

6:00 PM

Meeting Items

1. Call to Order/Approve Agenda

Chair Colin Maltbie called the regular meeting of the Housing and Redevelopment Authority to order at 6:00 pm. Commissioners Travis McColley, Mandy Barnes, Travis Kath, Carrie Winjum, and John Rowan were in attendance. Also in attendance were CED Director David Wanburg, Executive Director Thomas Furman, and Scott Wopata of Community Action Center.

A motion was made by Travis McColley, seconded by John Rowan, to approve the agenda. The motion passed unanimously.

A motion was made by Travis McColley, seconded by Mandy Barnes, to approve the June Minutes with one name spelling corrected. The motion passed unanimously.

2. Property Management Reports

A. Robinwood:

A brief update on current occupancy shows 100% current occupancy with one anticipated move-out. A list of claims to be paid by the HRA for Robinwood was covered. Motion made to pay the claims made by Mandy Barnes, seconded by Carrie Winjum. The motion passed unanimously.

B. Scattered Sites

Currently one vacancy that is being filled this week. The Shumway property is still under remodel. A list of claims to be paid by the HRA was covered. Motion made to pay the claims made by Mandy Barnes, seconded by Carrie Winjum. The motion passed unanimously.

3. Program Reports

A. Scott Wopata of Community Action Center presented on Ridgeview Heights project on the corner of 1st & 1st NW and invited everyone to the ceremonial ground breaking on August 6th. He also gave the Board an update on the Emergency Vouchers Program. A motion was made to provide \$3,500 for CAC for the emergency Hotel Voucher Program by John Rowan, seconded by Mandy Barnes. The motion passed unanimously.

4. Items for Discussion

A. There will be an HRA-City Council Joint Meeting on July 21st at 5:00

B. Following the Joint Meeting, Evening in the Park will be at Cannon River Manufactured Home Park and the Board is encouraged to attend.

- C. The Board discussed more on the topic of how the HRA can play a role in purchasing blighted property in support of the City's Comprehensive Plan.
- D. The Tree Removal plan was discussed a bit more again and the forgivable loan program for low-income single family homes settled on 50% of total costs up to \$2,500 from the HRA for each Single Family home to be repaid and forgiven provided the property is in good standing with the city (they do not owe back taxes or are out of current compliance). The deferred loan program amount was increased from \$200,000 to \$250,000 with a 3% interest. The program still needs to go through legal and City Administration for support.
- E. The upcoming NAHRO Commissioner Training will take place August 28th and 5 commissioners signed up to take part.
- F. The Board discussed engaging Allyson Brunette to help steer the Board through and HRA Strategic Plan. A motion was made to give Executive Director Furman permission to contract with Allyson Brunette for \$10,000, by Travis McColley. Seconded by Carrie Winjum. The motion passed unanimously.

7. Election of New HRA Board Chair

Elections were held for a new Chair as Colin Maltbie steps down due to relocation. Our new Chair Person is John Rowan.

8. Executive Director Report

Director Furman reported on the Robinwood sale and relationship with Cornerstone, Shumway property repairs, U of M partnership to produce videos for resident education, the folder project working in conjunction with the EDA and Chamber of Commerce.

9. Adjournment

A motion was made by Travis McColley, seconded by Mandy Barnes. The motion passed unanimously at 7:57 pm.

By:



Thomas Furman, Executive Director