



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, OCTOBER 14,
2025

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Presentations/Introductions**
 - A. Infants Remembered In Silence Proclamation
- 4. Approve minutes of the September 23, 2025 City Council Meeting**
 - A. Approve minutes of the September 23, 2025 City Council Meeting
- 5. Requests to be Heard**
- 6. Consent Agenda**
 - A. List of Claims for Release
 - B. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License
 - C. Resolution 2025-246 Approve L.E.L.S. Police Sergeants 2026 Labor Agreement
 - D. Resolution 2025-247 Approve I.A.F.F. Firefighters 2026 Labor Agreement
 - E. Resolution 2025-250 Approve Appointment of Board and Commission Member
 - F. Resolution 2025-252 Approve Faribault Ice Arena Association Agreement
 - G. Resolution 2025-253 Accept Donations to the Parks and Recreation Department
 - H. Resolution 2025-254 Approve Archery Deer Hunt at River Bend Nature Center
 - I. Resolution 2025-255 Amend the 2025 Adopted Budget for Transfers
 - J. Resolution 2025-256 Approve the Selection of Citation Software in Cooperation with the Local Government Information System (LOGIS) Association through Rice/Steele Dispatch
 - K. Approve LG220 Application for Exempt Permit
 - L. Resolution 2025-261 Approve Budget Amendment and Contribution to Faribault Foundation for Land Trust Consulting Services
 - M. Resolution 2025-258 Approve Creation of an Ad Hoc Committee for Board and Commission Application Review, Interviews and Recommendation to City Council for Appointment
 - N. Resolution 2025-259 Approve Early Construction Agreement for MIGHTY FINE COFFEE ADDITION
 - O. Resolution 2025-267 Approve Consent Assessment Agreements for 2025 City Wide Tree Removal Project - Contract 2025-14
 - P. Resolution 2025-268 Approve Quote for Well No. 3 Repair and Water Fund Budget Amendment
 - Q. Resolution 2025-264 Authorize the City to Apply for MN DNR ReLeaf Community Forestry Grant
 - R. Resolution 2025-266 Amend the 2025 Adopted Budget for the Purchase of Rescue Equipment using Public Safety Aid Funds

- S. Resolution 2025-265 Approve Hiring Light Equipment Operators
- T. Resolution 2025-269 Approve an Address Change adding Suites A & B to 200 State Avenue for Allina Health Systems
- U. Resolution 2025-270 Amend the 2025 Adopted Budget for the 225 Airport Fund

7. Public Hearings – None

8. Items for Discussion

- A. Resolution 2025-257 Support A New Passenger Rail Service Between the Twin Cities in Minnesota and Kansas City, Missouri
- B. Resolution 2025-262 Approve Cannabis Microbusiness for Faribo Green LLC
- C. Resolution 2025-263 Approve New On-Sale Intoxicating/Sunday Liquor License for Depot Restaurant LLC dba Depot Bar and Grill
- D. Resolution 2025-260 Approve Variance for Smaller Dwelling Unit Size at 301 Central Ave

9. Bids - None

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.

**Office of the Mayor
City of Faribault
Proclamation**

WHEREAS, *Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy and early childhood; and*

WHEREAS, *Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and*

WHEREAS, *Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987 to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infant and early childhood death; and*

WHEREAS, *In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month in the United States, honoring the lives of children gone too soon and in support of grieving parents, siblings, grandparents, family members, and friends whose lives are forever changed by the heartbreaking death of a child; and;*

WHEREAS, *Bereaved parents around the world remember their children annually, in their homes or with small gatherings, on October 15 with candle lighting at 7 pm. Families Remember their child/children around the state and across the nation. This proclamation unifies these parents in tribute to their children; and*

WHEREAS, *In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2025 be recognized as Pregnancy and Infant Loss Remembrance Day.*

NOW THEREFORE, *I, Thomas J. Spooner, Mayor for the City of Faribault, do hereby proclaim Tuesday, October 15, 2025 as*

National Pregnancy and Infant Loss Awareness Day

*In witness whereof I have hereunto
Set my hand and cause the seal to
be affixed*

Mayor

Date

October 14, 2025



CITY COUNCIL AGENDA

COUNCIL CHAMBERS TUESDAY, SEPTEMBER 23,
2025

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The City Council meeting was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Community and Economic Development Director David Wanberg, Police Chief John Sherwin, Fire and Code Services Director Dusty Dienst, Public Works Director Travis Block, Planning Manager Harry Davis, City Engineer Mark DuChene, Parks and Recreation Director Rochelle Anderholm-Parsch, Finance Director Kindra Papenfus and City Attorney Scott Riggs.

Approve Agenda

Motion by Ross, seconded by van Sluis to approve the agenda with the moving of item 8G.Resolution 2025-244 Acceptance of the 2024 Audited Financial Statements to 8A. and carried unanimously.

Presentations/Introductions – None

Approve minutes of September 9, 2025, City Council Meeting and the September 16, 2025, Special City Council Meeting

Motion by Doumbouya, seconded by Ross to approve the minutes of the September 9, 2025, City Council Meeting and the September 16, 2025, Special City Council Meeting and carried unanimously.

Requests to be Heard

Katherine Rohl, 502 13th Street NW, spoke to the Council regarding water quality in her home, she showed a sample of the brownish colored water that has come from her tap. She had been told that the issue would be fixed years ago and it still has not been. Mayor Spooner thanked her for addressing the Council and hopes that progress is made on the issue.

Consent Agenda

- A. List of Claims for Release
- B. Resolution 2025-230 Approve Street Closures for Faribault High School Homecoming Parade
- C. Mutual Aid Agreement Between the Faribault Police Department and the Minnesota Department of Corrections

- D. Resolution 2025-233 Approve CIP Purchases for North Alexander Park Parking Lot #2
- E. Resolution 2025-234 Declare Costs to be Assessed and Establish Special Assessment Hearing for Airtech 2 Street, Utility and Stormwater Improvements - Contract 2022-07
- F. Resolution 2025-235 Approve Hiring Library Receptionist
- G. Resolution 2025-238 Amend the 2025 Adopted Budget for the Library Wall Panel Project
- H. Resolution 2025-240 Approve the SELCO-Rice County Agreement for Library Services 2026-2030
- I. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Faribault Minnesota Chapter
- J. Resolution 2025-241 Approve Memorandum of Understanding Between The City of Faribault and Allina Health System
- K. Resolution 2025-242 Approve Hiring Police Officers
- L. Resolution 2025-243 Approve Hiring Community Services Officers
- M. Approve Letter of Support for Rice County U.S. Economic Development Administration Grant Application

Motion by Ross, seconded by Rowan to approve Consent Agenda items A-M and carried unanimously.

Public Hearings – None

Items for Discussion

Resolution 2025-244 Acceptance of the 2024 Audited Financial Statements

Ryan Engelstad from Bergan KDV was at the meeting to present the 2024 annual audit. Engelstad stated that the auditors have issued an unmodified opinion on the City's 2024 financial statements, which is the highest level of assurance available. This indicated that the statements present fairly, in all material respects, the financial position and results of the City's operations.

Motion by Thiele, seconded by Doumbouya to approve Resolution 2025-244 Acceptance of the 2024 Audited Financial Statements and carried unanimously.

Ordinance 2025-12 Approve a Zoning Text Amendment to Chapter 3 Nonconformities (Second Reading) and Approve Summary Publication of Ordinance 2025-12

Planning Manager Harry Davis stated that at the previous City Council meeting on September 9, 2025, City Council approved the first reading of Ordinance 2025-12. Staff did not make any substantial changes to the Ordinance.

Motion by Ross, seconded by van Sluis to approve Ordinance 2025-12 Approve a Zoning Text Amendment to Chapter 3 Nonconformities (Second Reading)

Roll Call Vote:

Aye: Councilor Barnes, Doumbouya, Ross, Rowan, van Sluis, Thiele and Mayor Spooner

Nay:
Motion carried 7:0

Motion by van Sluis, seconded by Thiele to Approve Summary Publication of Ordinance 2025-12 and carried unanimously.

Rice County/4th St NW and 2nd Ave NW - Conditional Use Permit; Variance; Resolution 2025-236 Approve a Conditional Use Permit for Off Site and Standalone Parking near 4th St NW and 2nd Ave NW and Resolution 2025-237 Approve Variance for Building Facade Materials near the Corner of 4th St NW and 2nd Ave NW

Planning Manager Harry Davis explained that Matt Ganter from Faribault Real Estate, LLC with Sara Folsted from Rice County requested approval of a conditional use permit (CUP) for a new parking lot that is not on the same property as a future office building near the corner of 4th St NW and 2nd Ave NW. The Ganter also requested a variance to allow metal architectural panels on the future office building, which are expressly not allowed on properties zoned CBD. The subject properties are zoned CBD, Central Business District and, after recording the plat approved in Resolution 2025-196, contain in total approximately 48,088 square feet (1.10 acres) of land.

The CUP is to allow standalone off-site parking, where the future office building will be on the 4th Street NW and 2nd Ave NW corner lot and most of the parking for the use will be on the separate lot at the corner of 4th Street NW and 1st Ave NW. While some parking spaces are dedicated for the future office, a large majority of the spaces will be for public use to support Rice County to the south and west, the Faribault Police Department to the east, and parking needs overall for the area. The variance requests metal panels on the future office building when no metal is allowed on buildings within the CBD zoning district. The plans initially proposed metal panels on approximately 60-70% of the building's façade, including the visible portion of the metal screen on the roof for mechanical, with glass at 20% and masonry skirting at 10%. After the Planning Commission meeting, the applicant adjusted the building facades directly abutting public right-of-way to be at or less than 50% metal. Ganter claims that the metal panels are intended to provide a modern, appealing façade for a brand new building that is adjacent to the historic parts of downtown. The building is not meant to ignore the overall look of downtown but instead provide a contrast to the masonry found on most downtown properties. In general, both requests meet the criteria to be granted. For the CUP, the parking lot will be for the public, and kept in public hands, but will provide key support for a future office building and nearby city and county buildings. Regarding the variance, the building is well-designed and the metal is a key feature in the building's architectural style. The architectural style will be in contrast to, but draw attention to and support, the historic and new architecture of downtown.

On September 15, 2025, the Planning Commission reviewed both projects and voted to recommend approval of both projects to City Council. The vote for the CUP was unanimous, but the variance received a 4-1 vote with Commissioner Green dissenting. Green stated that the request did not meet the letter of the law regarding practical difficulties. The Planning Commission added a condition of approval requiring the building

facades facing 4th St NW and 2nd Ave NW be 50% or less metal, which the applicant agreed to and provided updated drawings before City Council. No members of the public submitted comments or spoke during the public hearing, aside from the applicant and development team. The DRC and City Planning Manager recommend approval of the Resolutions.

Councilor Ross asked if the parking lot was for the Police Department or a first come, first served basis, Davis explained that it will be first come, first served. Councilor Barnes was in support of the building, however, had concerns with the exiting of the parking lot, City Administrator Kinser stated that the driveway is already existing on the lot, and Davis shared that they have not heard back from MnDot regarding the project, however, if they do not support it, there are back-up plans.

Motion by Ross, seconded by Barnes to approve Resolution 2025-236 Approve a Conditional Use Permit for Off Site and Standalone Parking near 4th St NW and 2nd Ave NW and carried unanimously.

Motion by van Sluis, seconded by Doumbouya to approve Resolution 2025-237 Approve Variance for Building Facade Materials near the Corner of 4th St NW and 2nd Ave NW and carried unanimously.

Resolution 2025-239 Approve a Conditional Use Permit For Drive Through in C-2 Highway Commercial

City Planning Manager explained that Tareen Development Partners on behalf of Big & Little LLC requested a conditional use permit (CUP) at 1675 Lyndale Ave NW. The property is zoned C-2, Highway Commercial and contains approximately 87,165 square feet (2.0 acres) of land, as depicted in the attached plans and as illustrated below. The proposed development includes demolishing the existing building at 1675 Lyndale Ave NW and construction of a new 4,000 SF Culver's Restaurant with a drive-through. The Culver's restaurant drive-through is proposed to have two menu boards which converge into a single lane to access the pick-up window on the easterly face of the building. The drive-through exits directly onto 17th Street NW.

The proposed CUP amendment is consistent with the criteria for a drive-through for restaurant use in C-2 Highway Commercial District. During public comment and public hearing, staff received comments from nearby property owners, with most in support of the project. Some neighbors are concerned about the increase in traffic on a shared private road and would like to see increased screening between properties. The Tareen Development Partners is working with those adjacent property owners to come to a reasonable solution regarding traffic and screening. The City Engineer does not have concerns about the proposed business and drive-through at this location.

At their September 15, 2025, meeting, the Planning Commission voted unanimously to forward and recommend approval of the project and CUP. Members of the public submitted additional letters and provided comments to the Planning Commission during the meeting. The late letters provided support for the project and a phone call before the

meeting expressed similar concerns about traffic and screening. One neighbor spoke about their concerns with cut-through traffic along the private road shared with the subject property. The Tareen Development Partners affirmed their intent to work with the other property owners along the private road. City staff at the meeting confirmed to the Planning Commission that the City has no jurisdiction over the private road and concerns about traffic on that road are a private matter between the property owners. The DRC, City Planning Manager, and City Engineer recommend approval of the project.

Motion by Thiele, seconded by Ross to approve Resolution 2025-239 Approve a Conditional Use Permit For Drive Through in C-2 Highway Commercial and carried unanimously.

Ordinance 2025-13 Granting To Northern States Power Company, A Minnesota Corporation, Its Successors And Assigns, Permission To Construct, Operate, Repair And Maintain In The City Of Faribault, Minnesota, An Electric Distribution System And Transmission Lines, Including Necessary Poles, Lines, Fixtures And Appurtenances, For The Furnishing Of Electric Energy To The City, Its Inhabitants, And Others, And To Use The Public Grounds And Public Ways Of The City For Such Purposes (Second Reading) and Approve Summary Publication of Ordinance 2025-13

City Administrator Jessica Kinser stated that the City's franchise for the electrical distribution and transmission system with Xcel Energy (Northern States Power Company) has expired and is in need of renewal before the end of September in order for the franchise fee to continue to be collected. The ordinance does not propose any significant changes other than cleaning up some language that has no impact on how we work together with Xcel in the City of Faribault. This was the second reading and no comments were received following the first reading.

Motion by Rowan, seconded by Barnes to approve Ordinance 2025-13 Granting To Northern States Power Company, A Minnesota Corporation, Its Successors And Assigns, Permission To Construct, Operate, Repair And Maintain In The City Of Faribault, Minnesota, An Electric Distribution System And Transmission Lines, Including Necessary Poles, Lines, Fixtures And Appurtenances, For The Furnishing Of Electric Energy To The City, Its Inhabitants, And Others, And To Use The Public Grounds And Public Ways Of The City For Such Purposes (Second Reading)

Roll Call:

Aye: Councilor Barnes, Doumbouya, Ross, Rowan, van Sluis, Thiele and Mayor Spooner
Nay:

Motion carried 7:0

Motion by Rowan, seconded by van Sluis to Approve Summary Publication of Ordinance 2025-13 and carried unanimously.

Ordinance 2025-14 Granting To Northern States Power Company, A Minnesota Corporation, Its Successors And Assigns, Permission To Erect A Gas Distribution System For The Purposes Of Constructing, Operating, Repairing And Maintaining In The City Of

Faribault, Minnesota, The Necessary Gas Pipes, Mains And Appurtenances For The Transmission Or Distribution Of Gas To The City And Its Inhabitants And Others And Transmitting Gas Into And Through The City And To Use The Public Grounds And Public Ways Of The City For Such Purposes (Second Reading) and Approve Summary Publication for Ordinance 2025-14

City Administrator Jessica Kinser stated that the City maintains a franchise agreement with Xcel Energy (Northern States Power) for the provision of a gas distribution system within the City of Faribault. This franchise has expired needs to be renewed before the end of September in order to not disrupt the collection of franchise fees. No substantive changes occurred as part of the process to put together the attached ordinance. This was the second reading of the ordinance and no comments were received since the first reading.

Motion by Rowan, seconded by Barnes to approve Ordinance 2025-14 Granting To Northern States Power Company, A Minnesota Corporation, Its Successors And Assigns, Permission To Erect A Gas Distribution System For The Purposes Of Constructing, Operating, Repairing And Maintaining In The City Of Faribault, Minnesota, The Necessary Gas Pipes, Mains And Appurtenances For The Transmission Or Distribution Of Gas To The City And Its Inhabitants And Others And Transmitting Gas Into And Through The City And To Use The Public Grounds And Public Ways Of The City For Such Purposes (Second Reading)

Roll Call:

Aye: Councilor Barnes, Doumbouya, Ross, Rowan, van Sluis, Thiele and Mayor Spooner
Nay:

Motion carried 7:0

Motion by Ross, seconded by van Sluis to Approve Summary Publication for Ordinance 2025-14 and carried unanimously.

Ordinance 2025-15 Repeal and Replace Chapter 14, Article V of the Code of Ordinances Regarding the Lodging Tax (Second Reading) and Approve Summary Publication of Ordinance 2025-15

City Administrator Jessica Kinser explained that the City Council discussed changing the way lodging tax is collected in Faribault, moving it from an administrative responsibility of the City Clerk to the Minnesota Department of Revenue. While there is a monthly charge of 3 percent of revenue collected, this change will result in more timely collection of the lodging tax as it will come from just one source and the more timely distribution of the lodging tax to the Faribault Area Chamber of Commerce as part of the tourism agreement. This ordinance completely repeals the existing ordinance and replaces it with the language in the attached document, as requested by the Minnesota Department of Revenue. By approving this ordinance prior to the end of September, the City will be able to request the Commissioner of Revenue to take over this collection as of January 1, 2026. This was the second reading of the ordinance and no comments were received since the first reading of the ordinance.

Motion by van Sluis, seconded by Doumbouya to approve Ordinance 2025-15 Repeal and Replace Chapter 14, Article V of the Code of Ordinances Regarding the Lodging Tax (Second Reading)

Roll Call:

Aye: Councilor Barnes, Doumbouya, Ross, Rowan, van Sluis, Thiele and Mayor Spooner

Nay:

Motion carried 7:0

Motion by Barnes, seconded by Ross to Approve Summary Publication of Ordinance 2025-15 and carried unanimously.

Resolution 2025-245 Adoption of the 2026 Preliminary Property Tax Levy and Establishment of Public Meeting date ; Resolution 2025-248 Approving the Faribault Economic Development Authority 2026 Preliminary Tax Levy and Resolution 2025-249 to Approve the Faribault Housing and Redevelopment Authority 2026 Preliminary Tax Levy

City Administrator Jessica Kinser explained that the City's proposed 2026 preliminary levy totals \$14,888,823 an increase of approximately \$1.4 million (10.4%) over the 2025 levy of \$13,489,714. The increase reflected a combination of personnel wage & benefit costs, multi-year software licensing renewals, and increased debt service costs.

The Economic Development Authority adopted Resolution 2025-10 approving the preliminary tax levy for the EDA at the maximum amount allowed, \$431,071, at their August meeting. The request has been built into the City's preliminary property tax request.

The Housing and Redevelopment Authority has also adopted a resolution requesting the maximum amount of property taxes available under state statute, \$439,867.91, for 2026. As part of the preliminary tax levy, the City Council is required to take concurring or differing action. Resolution 2025-249 provides for the preliminary tax levy to include the collection of the full amount requested in 2026.

The EDA and HRA has not yet reviewed their budgets for 2025, but will come to the City Council at a future work session for a more formal presentation once they are completed and approved.

Motion by Ross, seconded by van Sluis to approve Resolution 2025-245 Adoption of the 2026 Preliminary Property Tax Levy and Establishment of Public Meeting date and carried unanimously,

Motion by Doumbouya and seconded by Barnes to approve Resolution 2025-248 Approving the Faribault Economic Development Authority 2026 Preliminary Tax Levy and carried unanimously.

Motion by Barnes, seconded by van Sluis to approve Resolution 2025-249 to Approve

the Faribault Housing and Redevelopment Authority 2026 Preliminary Tax Levy and carried unanimously.

Resolution 2025-251 Ordering the Abatement of a Hazardous Property and Structures and Public Nuisances located at 1422 1ST Avenue Northeast, Faribault, MN 55021

City Attorney Scott Riggs that Resolution 2025-251 is standard procedure for the City. The resolution is requesting the City declare 1422 1st Avenue NE a hazardous property and provide the authority to legal counsel and staff to take the necessary steps to abate a significant number of nuisances at said property.

Motion by Rowan, seconded by Barnes to approve Resolution 2025-251 Ordering the Abatement of a Hazardous Property and Structures and Public Nuisances located at 1422 1ST Avenue Northeast, Faribault, MN 55021 and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

Councilor Rowan stated that the Fire Department Open House will be on October 4, at 10:00 am, IRIS Lost Remembrance will be on October 15 and there will be Bats, Bones & Bonfires at River Bend Nature Center on October 25. Councilor Barnes stated that a band will be at the PAC on September 26 at 7:30 pm., 3rd and Long will be on Friday, Faribault High School Homecoming Parade is on October 3 at 2:00 pm and the 100 Women who Give event is on October 5. Mayor Spooner stated that the Fall Festival is on October 4 and he will be making Chili for it.

Adjournment

Motion by Doumbouya, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 7:16 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: October 14, 2025
SUBJECT: List of Claims for Release

Background:

The current list of open claims totaling \$1,089,061.87 for 458 invoices is attached, including details of the department, funding source and amount for each vendor and invoice.

Recommendation:

Approve payment of the October 14th Claims

Attachments:

1. 101525FF Revised

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10678	Abdo LLP		0000		EFT	10/30/2025	513019			
	ACCOUNT DETAIL						LINE AMOUNT			
	2	SwrRecl 43090		SewerReclm	ProfSrv		3,847.50			
	3	Water 43090		Water	ProfSrv		3,847.50			
								7,695.00		
10678	Abdo LLP		0000		EFT	10/30/2025	513017			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 43090		SewerReclm	ProfSrv		810.00			
	2	Water 43090		Water	ProfSrv		810.00			
								1,620.00		
							CHECK TOTAL	9,315.00		
10061	Allied Medical Traini		0000		INV	10/30/2025	4210			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43140		Police	Train&Ed		93.75			
								93.75		
10061	Allied Medical Traini		0000		INV	10/31/2025	4215			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43140		Police	Train&Ed		112.50			
								112.50		
10061	Allied Medical Traini		0000		INV	10/25/2025	4202			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43140		Police	Train&Ed		102.50			
								102.50		
							CHECK TOTAL	308.75		
10681	Amazon Capital Servic		0000		EFT	10/27/2025	19R4-3VQQ-VJ6P			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42010		Library	Supplies		28.00			
								28.00		
10681	Amazon Capital Servic		0000		EFT	10/29/2025	16XF-LLJJ-4FNV			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42010		Library	Supplies		12.99			
								12.99		
10681	Amazon Capital Servic		0000		EFT	10/30/2025	1VCQ-YKQC-7PNK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42010		Library	Supplies		15.99			
								15.99		

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic			0000		EFT	10/25/2025	1VCQ-YKQC-9DCM			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Library	42190		Library	Books			17.09		
	2	Library	42010		Library	Supplies			52.29		
									69.38		
10681	Amazon Capital Servic			0000		EFT	10/31/2025	1JVV-M164-4NC3			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Library	42010		Library	Supplies			3.48		
									3.48		
10681	Amazon Capital Servic			0000		EFT	10/31/2025	1X74-FDGN-4QKH			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Library	42010		Library	Supplies			24.70		
									24.70		
10681	Amazon Capital Servic			0000		EFT	10/31/2025	1G16-RMGC-4JD7			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Library	42010		Library	Supplies			25.49		
									25.49		
10681	Amazon Capital Servic			0000		EFT	11/01/2025	1X9W-JHX1-4HCK			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Planning	42010		P & Z	Supplies			43.54		
									43.54		
10681	Amazon Capital Servic			0000		EFT	11/01/2025	1D61-YYJ3-9PMD			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Police	42010		Police	Supplies			42.39		
									42.39		
10681	Amazon Capital Servic			0000		EFT	11/02/2025	17CH-3961-LYRR			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Library	42010		Library	Supplies			97.49		
									97.49		
10681	Amazon Capital Servic			0000		EFT	11/02/2025	1VC3-7Y1C-Q34H			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CC Admin	42010		CC Admin	Supplies			366.44		
									366.44		
10681	Amazon Capital Servic			0000		EFT	11/03/2025	17HV-6WWL-Y9C3			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CC Admin	42010		CC Admin	Supplies			40.99		
									40.99		

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10681	Amazon Capital Servic	0000		EFT	11/03/2025	1C77-6YTY-Y7CV				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies			74.49			
							74.49			
10681	Amazon Capital Servic	0000		EFT	11/06/2025	1N71-9NVC-646J				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42230		ViaductPrk	Bldg Supp			209.97			
							209.97			
10681	Amazon Capital Servic	0000		EFT	11/05/2025	1L6L-RR9Q-71TD				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies			71.99			
							71.99			
10681	Amazon Capital Servic	0000		EFT	11/05/2025	1VXJ-KXTV-4YTP				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 42010		PW Fac	Supplies			55.77			
							55.77			
10681	Amazon Capital Servic	0000		EFT	11/04/2025	1QF1-W7RR-7N4C				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies			70.09			
							70.09			
10681	Amazon Capital Servic	0000		EFT	10/09/2025	1MY7-6VTG-L7NN				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Planning 42010		P & Z	Supplies			48.14			
							48.14			
10681	Amazon Capital Servic	0000		EFT	10/10/2025	1YCR-H9YD-3YMC				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 42010		Sign Sig	Supplies			36.90			
	2 StrMaint 42210		StrMaint	VehEqParts			142.49			
							179.39			
10681	Amazon Capital Servic	0000		EFT	10/13/2025	1HHL-HJMD-K49W				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books			15.99			
							15.99			
10681	Amazon Capital Servic	0000		EFT	10/13/2025	1LHQ-HVJN-KD3D				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books			20.48			
							20.48			

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic			0000		EFT	10/17/2025	1QTG-CQFP-6DYC			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Library	42010			Library	Supplies			30.29		
									30.29		
10681	Amazon Capital Servic			0000		EFT	10/17/2025	1RD9-QKHG-4XCQ			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Library	42010			Library	Supplies			7.46		
									7.46		
10681	Amazon Capital Servic			0000		EFT	10/17/2025	13YJ-FYV7-9KPR			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42010			P&Tmaint	Supplies			16.99		
	2 SwrRecl	42010			SewerReclm	Supplies			43.96		
									60.95		
10681	Amazon Capital Servic			0000		EFT	10/18/2025	1T6C-GWX4-6LTQ			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Library	42010			Library	Supplies			18.53		
									18.53		
10681	Amazon Capital Servic			0000		EFT	10/19/2025	1TG9-YJXK-CKHN			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Police	42010			Police	Supplies			22.99		
	2 IT	42010			IT	Supplies			26.98		
									49.97		
10681	Amazon Capital Servic			0000		EFT	10/22/2025	1TYK-L7QR-7WMV			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Police	42410			Police	MinorEquip			55.99		
									55.99		
10681	Amazon Capital Servic			0000		EFT	09/16/2025	173R-JX6F-4MV6			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Fire	42010			Fire	Supplies			-105.35		
									-105.35		
10681	Amazon Capital Servic			0000		EFT	10/16/2025	11C1-1MTC-1GXT			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Fire	42210			Fire	VehEqParts			-33.99		
									-33.99		
10681	Amazon Capital Servic			0000		EFT	10/22/2025	1N9G-QRL7-99HN			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Pol Fac	42230			Pol Fac	Bldg Supp			29.48		
									29.48		

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

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CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	10/22/2025	1W33-PLRD-9YG6			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 42230		CC Fac	Bldg Supp			189.99		
								189.99		
10681	Amazon Capital Servic		0000		EFT	10/22/2025	1MD1-THDY-9X1X			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 42230		CC Fac	Bldg Supp			20.84		
								20.84		
10681	Amazon Capital Servic		0000		EFT	10/24/2025	1GTF-PFTT-7QMD			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 44330		Library	DuesSubscr			349.00		
								349.00		
10681	Amazon Capital Servic		0000		EFT	10/25/2025	1XYR-RH6W-6Q64			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42190		Library	Books			16.44		
								16.44		
10681	Amazon Capital Servic		0000		EFT	10/24/2025	16LF-C1YD-4JFG			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42010		Library	Supplies			10.78		
								10.78		
							CHECK TOTAL	2,217.57		
10686	Ampion PBC		0000		INV	10/31/2025	2025100002360145			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Fire Fac 43810		Fire Fac	Elec Util			700.61		
	2	Lib Fac 43810		Lib Fac	Elec Util			1,922.35		
	3	Parks 43810		P&Tmaint	Elec Util			898.06		
	4	PW Fac 43810		PW Fac	Elec Util			6.97		
	5	Soccer 43810		SoccerComp	Elec Util			130.04		
	6	Storm 43810		Storm Wtr	Elec Util			0.10		
	7	StrLight 43810		StrLight	Elec Util			1,031.01		
	8	StrSign 43810		Sign Sig	Elec Util			424.04		
	9	SwrColl 43810		Sewer Coll	Elec Util			190.80		
	11	Water 43810		Water	Elec Util			6,258.74		
	12	Wshngtn 43810		Wshngtn	Elec Util			417.32		
								11,980.04		

City of Faribault



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CASH ACCOUNT: Treasury		10100	Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10686	Ampion PBC		0000		INV	10/31/2025	2025100002360310			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrSign	43810	Sign Sig	Elec Util			38.50		
								38.50		
							CHECK TOTAL	12,018.54		
10245	APG Media of Southern		0001		EFT	10/17/2025	1066154			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Council	43510	Council	LegalPubng			55.00		
								55.00		
10245	APG Media of Southern		0001		EFT	10/20/2025	1066446			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Council	43510	Council	LegalPubng			281.88		
								281.88		
10245	APG Media of Southern		0001		EFT	10/25/2025	1067183			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Planning	43510	P & Z	LegalPubng			55.00		
								55.00		
10245	APG Media of Southern		0001		EFT	10/02/2025	1064535			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Planning	43510	P & Z	LegalPubng			48.13		
								48.13		
10245	APG Media of Southern		0001		EFT	10/02/2025	1064533			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Planning	43510	P & Z	LegalPubng			48.13		
								48.13		
							CHECK TOTAL	488.14		
10278	Arrow Electric LLC		0000		EFT	10/28/2025	3407			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	PW Fac	44010	PW Fac	Bldg Maint			6,463.18		
								6,463.18		
10278	Arrow Electric LLC		0000		EFT	10/28/2025	3409			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac	44010	CC Fac	Bldg Maint			59.16		
								59.16		

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10278	Arrow Electric LLC	0000		EFT	10/28/2025	3408					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45300		Water	Impr Other		2,992.21					
							2,992.21				
10278	Arrow Electric LLC	0000		EFT	10/28/2025	3382					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45200		Water	BldgImprov		4,040.14					
							4,040.14				
10278	Arrow Electric LLC	0000		EFT	10/28/2025	3379					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv		3,357.74					
							3,357.74				
10278	Arrow Electric LLC	0000		EFT	11/02/2025	3415					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 44010		Airport	Bldg Maint		2,983.62					
							2,983.62				
10278	Arrow Electric LLC	0000		EFT	11/02/2025	3416					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 44010		Airport	Bldg Maint		2,003.98					
							2,003.98				
10278	Arrow Electric LLC	0000		EFT	11/04/2025	3427					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrLight 43090		StrLight	ProfSrv		2,893.04					
							2,893.04				
10278	Arrow Electric LLC	0000		EFT	11/04/2025	3428					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrLight 43090		StrLight	ProfSrv		2,654.34					
							2,654.34				
10278	Arrow Electric LLC	0000		EFT	10/14/2025	3386					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Lib Fac 44010		Lib Fac	Bldg Maint		290.90					
							290.90				
10278	Arrow Electric LLC	0000		EFT	10/14/2025	3400					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 43090		P&Tmaint	ProfSrv		769.89					
							769.89				

City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10278	Arrow Electric LLC	0000		EFT	10/14/2025	3403					
ACCOUNT DETAIL						LINE AMOUNT					
1	Lib Fac 44010		Lib Fac	Bldg Maint		163.38					
						CHECK TOTAL	163.38				
							28,671.58				
10043	Ascentek Corp	0000		INV	10/31/2025	3936647					
ACCOUNT DETAIL						LINE AMOUNT					
1	EqMaint 42120		EqMaint	Motor Fuel		180.46					
2	Parks 42120		P&Tmaint	Motor Fuel		360.92					
3	StrMaint 42120		StrMaint	Motor Fuel		721.84					
4	SwrColl 42120		Sewer Coll	Motor Fuel		270.69					
5	Water 42120		Water	Motor Fuel		270.70					
							1,804.61				
						CHECK TOTAL	1,804.61				
10315	Aspen Mills	0000		INV	10/26/2025	361941					
ACCOUNT DETAIL						LINE AMOUNT					
1	Fire 42180		Fire	Uniforms		739.89					
							739.89				
10315	Aspen Mills	0000		INV	10/25/2025	361862					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 42180		Police	Uniforms		119.90					
							119.90				
10315	Aspen Mills	0000		INV	10/16/2025	361289					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 42180		Police	Uniforms		198.48					
							198.48				
10315	Aspen Mills	0000		INV	10/16/2025	361288					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 42180		Police	Uniforms		106.02					
							106.02				
10315	Aspen Mills	0000		INV	10/16/2025	361287					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 42180		Police	Uniforms		32.90					
							32.90				

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CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10315	Aspen Mills		0000		INV	10/22/2025	361613			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police	42180	Police	Uniforms			205.16		
								205.16		
10315	Aspen Mills		0000		INV	10/24/2025	361782			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police	42180	Police	Uniforms			71.66		
								71.66		
10315	Aspen Mills		0000		INV	10/22/2025	361634			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police	42180	Police	Uniforms			771.00		
								771.00		
10315	Aspen Mills		0000		INV	10/23/2025	361740			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police	42180	Police	Uniforms			147.98		
								147.98		
							CHECK TOTAL	2,392.99		
10316	Auto Value Parts Stor		0000		EFT	10/25/2025	48222332			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Airport	42210	Airport	VehEqParts			16.99		
								16.99		
10316	Auto Value Parts Stor		0000		EFT	07/30/2025	48219951			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police	42210	Police	VehEqParts			37.99		
								37.99		
10316	Auto Value Parts Stor		0000		EFT	08/08/2025	48220188			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water	42010	Water	Supplies			101.85		
								101.85		
10316	Auto Value Parts Stor		0000		EFT	10/10/2025	48221886			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl	42120	SewerReclm	Motor Fuel			15.40		
								15.40		
10316	Auto Value Parts Stor		0000		EFT	10/15/2025	48221992			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Parks	42210	P&Tmaint	VehEqParts			15.99		
								15.99		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10316	Auto Value Parts Stor		0000		EFT	10/23/2025	48222263			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	42210		EqMaint	VehEqParts			50.26		
	2 Parks	42210		P&Tmaint	VehEqParts			100.51		
	3 StrMaint	42210		StrMaint	VehEqParts			201.03		
	4 SwrColl	42210		Sewer Coll	VehEqParts			75.39		
	5 Water	42210		Water	VehEqParts			75.38		
								502.57		
10316	Auto Value Parts Stor		0000		EFT	10/23/2025	48222275			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			83.98		
								83.98		
10316	Auto Value Parts Stor		0000		EFT	10/24/2025	48222300			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			13.23		
								13.23		
10316	Auto Value Parts Stor		0000		EFT	10/26/2025	48222379			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	42210		Airport	VehEqParts			45.99		
								45.99		
10316	Auto Value Parts Stor		0000		EFT	10/26/2025	48222402			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	42010		Airport	Supplies			4.99		
								4.99		
10316	Auto Value Parts Stor		0000		EFT	10/15/2025	48221994			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42210		Water	VehEqParts			132.99		
								132.99		
10316	Auto Value Parts Stor		0000		EFT	10/12/2025	48221960			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	42210		Police	VehEqParts			13.26		
								13.26		
10316	Auto Value Parts Stor		0000		EFT	10/12/2025	48221943			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	42210		Police	VehEqParts			4.42		
								4.42		

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10316	Auto Value Parts Stor	0000		EFT	10/12/2025	48221942				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42120		Fire	Motor Fuel		39.99				
							39.99			
10316	Auto Value Parts Stor	0000		EFT	10/18/2025	48222115				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		0.99				
							0.99			
10316	Auto Value Parts Stor	0000		EFT	10/22/2025	48222230				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42210		Fire	VehEqParts		53.99				
							53.99			
10316	Auto Value Parts Stor	0000		EFT	10/23/2025	48222265				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		756.80				
							756.80			
10316	Auto Value Parts Stor	0000		EFT	10/22/2025	48222205				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		6.99				
							6.99			
10316	Auto Value Parts Stor	0000		EFT	10/22/2025	48222229				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 42210		Airport	VehEqParts		4.44				
							4.44			
10316	Auto Value Parts Stor	0000		EFT	10/17/2025	48222079				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 42210		Airport	VehEqParts		77.97				
							77.97			
10316	Auto Value Parts Stor	0000		EFT	10/17/2025	48222080				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 42210		Airport	VehEqParts		139.97				
							139.97			
10316	Auto Value Parts Stor	0000		EFT	10/23/2025	48222270				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		95.20				
							95.20			
						CHECK TOTAL	2,165.99			

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10332	Baker & Taylor Entert		0000		INV	10/17/2025	2039277432			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			273.71		
								273.71		
10332	Baker & Taylor Entert		0000		INV	10/16/2025	2039277491			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			134.96		
								134.96		
10332	Baker & Taylor Entert		0000		INV	10/23/2025	2039282482			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			177.47		
								177.47		
10332	Baker & Taylor Entert		0000		INV	10/23/2025	2039282483			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			50.49		
								50.49		
10332	Baker & Taylor Entert		0000		INV	10/16/2025	2039276958			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			5.50		
								5.50		
10332	Baker & Taylor Entert		0000		INV	10/16/2025	2039276957			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			44.78		
								44.78		
10332	Baker & Taylor Entert		0000		INV	10/24/2025	2039283151			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			199.94		
								199.94		
10332	Baker & Taylor Entert		0000		INV	10/22/2025	2039279467			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			59.87		
								59.87		
10332	Baker & Taylor Entert		0000		INV	10/22/2025	2039281783			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			116.86		
								116.86		
							CHECK TOTAL	1,063.58		

City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10334	Bauernfeind Goedtel	0000		INV	10/11/2025	99997					
ACCOUNT DETAIL						LINE AMOUNT					
1	SwrRecl 43090		SewerReclm	ProfSrv		515.25				515.25	
						CHECK TOTAL	515.25			515.25	
10221	BG Minnesota Inc	0000		EFT	10/29/2025	PI0069256					
ACCOUNT DETAIL						LINE AMOUNT					
1	StrMaint 42120		StrMaint	Motor Fuel		175.02					
2	EqMaint 42120		EqMaint	Motor Fuel		43.76					
3	Water 42120		Water	Motor Fuel		65.63					
4	SwrColl 42120		Sewer Coll	Motor Fuel		65.63					
5	Parks 42120		P&Tmaint	Motor Fuel		87.52					
							437.56				
10221	BG Minnesota Inc	0000		EFT	07/14/2025	CR PI0068174					
ACCOUNT DETAIL						LINE AMOUNT					
1	StrMaint 42120		StrMaint	Motor Fuel		-307.54					
							-307.54				
						CHECK TOTAL	130.02			130.02	
10031	BHE Renewables	0000		EFT	10/25/2025	12210704					
ACCOUNT DETAIL						LINE AMOUNT					
1	SwrRecl 43810		SewerReclm	Elec Util		11,218.40				11,218.40	
							11,218.40			11,218.40	
						CHECK TOTAL					
11186	Bituminous Materials	0000	89	INV	10/16/2025	2025-02 Pay Request3					
ACCOUNT DETAIL						LINE AMOUNT					
1	StrImp 45300		Street Imp	Impr Other		213,348.18				213,348.18	
							213,348.18			213,348.18	
						CHECK TOTAL					
11231	Blade Boys LLC	0000		INV	09/17/2025	32180					
ACCOUNT DETAIL						LINE AMOUNT					
1	Parks 43090		P&Tmaint	ProfSrv		800.00				800.00	
							800.00			800.00	
						CHECK TOTAL					

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10337	Bolton & Menk Inc		0000	69	EFT	10/16/2025	0374264			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrImp	43090	Street Imp	ProfSrv			1,021.00		
								1,021.00		
							CHECK TOTAL	1,021.00		
10339	Border States Industr		0000		EFT	10/16/2025	931128665			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl	42210	SewerReclm	VehEqParts			18.97		
								18.97		
10339	Border States Industr		0000		EFT	10/22/2025	931163375			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Fire Fac	42230	Fire Fac	Bldg Supp			261.94		
								261.94		
							CHECK TOTAL	280.91		
11213	Broadcast Music Inc		0000		INV	10/02/2025	60793754			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Admin	44390	CC Admin	Taxes Lics			446.00		
								446.00		
							CHECK TOTAL	446.00		
11077	Buendorf, Deni		0000		EFT	10/25/2025	070825 DB			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library	43310	Library	Travel Exp			66.00		
								66.00		
							CHECK TOTAL	66.00		
10097	Canon Financial Servi		0000		INV	10/11/2025	41784288			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint	44160	StrMaint	Rents			98.90		
	2	Water	44160	Water	Rents			10.29		
	3	SwrColl	44160	Sewer Coll	Rents			10.29		
	4	Storm	44160	Storm Wtr	Rents			1.47		
								120.95		
							CHECK TOTAL	120.95		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10260	Cengage Learning Inc	0000		INV	10/30/2025	999101534128				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books		40.98				
							40.98			
						CHECK TOTAL	40.98			
10353	Chadderdon Lumber	0000		INV	10/18/2025	217493				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		42.98				
							42.98			
10353	Chadderdon Lumber	0000		INV	10/04/2025	217176				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies		139.50				
							139.50			
10353	Chadderdon Lumber	0000		INV	10/10/2025	217338				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		28.50				
							28.50			
						CHECK TOTAL	210.98			
10354	Cintas Corporation	0002		EFT	10/26/2025	4244713656				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 44060		Storm Wtr	Lndry Svc		5.45				
	2 SwrColl 44060		Sewer Coll	Lndry Svc		12.64				
	3 Water 44060		Water	Lndry Svc		28.56				
							46.65			
10354	Cintas Corporation	0002		EFT	10/26/2025	4244713606				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 44060		EqMaint	Lndry Svc		24.40				
							24.40			
10354	Cintas Corporation	0002		EFT	10/26/2025	4244713722				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44060		P&Tmaint	Lndry Svc		36.55				
							36.55			
10354	Cintas Corporation	0002		EFT	10/26/2025	4244713670				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 44060		EqMaint	Lndry Svc		9.55				
	2 StrMaint 44060		StrMaint	Lndry Svc		31.22				

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 Program ID: apwarnt

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Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								40.77		
10354	Cintas Corporation		0002		EFT	10/26/2025	4244713869			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			48.44		
								48.44		
10354	Cintas Corporation		0002		EFT	10/26/2025	4244713973			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			44.87		
								44.87		
10354	Cintas Corporation		0002		EFT	11/01/2025	4245354376			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44060			CC Fac	Lndry Srvc			8.22		
								8.22		
10354	Cintas Corporation		0002		EFT	11/02/2025	4245448856			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			10.38		
	2 StrMaint 44060			StrMaint	Lndry Srvc			50.88		
								61.26		
10354	Cintas Corporation		0002		EFT	11/02/2025	4245448847			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			30.90		
	2 PW Fac 42230			PW Fac	Bldg Supp			3.50		
								34.40		
10354	Cintas Corporation		0002		EFT	11/02/2025	4245448861			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 44060			Storm Wtr	Lndry Srvc			12.64		
	2 SwrColl 44060			Sewer Coll	Lndry Srvc			3.25		
	3 Water 44060			Water	Lndry Srvc			34.46		
								50.35		
10354	Cintas Corporation		0002		EFT	11/02/2025	4245449114			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			49.97		
								49.97		
10354	Cintas Corporation		0002		EFT	11/02/2025	4245449052			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			7.00		
								7.00		

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10354	Cintas Corporation	0002		EFT	10/12/2025	4243228096				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44060		P&Tmaint	Lndry Srvc		36.55				36.55
10354	Cintas Corporation	0002		EFT	10/19/2025	4243994640				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		44.87				44.87
10354	Cintas Corporation	0002		EFT	10/19/2025	4243994403				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 44060		EqMaint	Lndry Srvc		9.55				
	2 StrMaint 44060		StrMaint	Lndry Srvc		31.22				40.77
10354	Cintas Corporation	0002		EFT	10/19/2025	4243994404				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 44060		Storm Wtr	Lndry Srvc		5.45				
	2 SwrColl 44060		Sewer Coll	Lndry Srvc		12.64				
	3 Water 44060		Water	Lndry Srvc		28.56				46.65
10354	Cintas Corporation	0002		EFT	10/19/2025	4243994407				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44060		P&Tmaint	Lndry Srvc		36.55				36.55
10354	Cintas Corporation	0002		EFT	10/19/2025	4243994591				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		6.43				6.43
10354	Cintas Corporation	0002		EFT	10/19/2025	4243994439				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 42230		PW Fac	Bldg Supp		61.64				
	2 EqMaint 44060		EqMaint	Lndry Srvc		24.40				86.04
						CHECK TOTAL	750.74			
10267	CivicPlus	0000		EFT	10/30/2025	353094				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Council 43090		Council	ProfSrv		34.28				34.28

City of Faribault



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Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
						CHECK TOTAL	34.28			
10988	Colonial Life & Accid	0000		INV	10/03/2025	10124				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Treasury 21711		Treasury	LTDPay			80.00			
						CHECK TOTAL	80.00			
10357	Community Co-op Oil A	0000		INV	10/30/2025	043378				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 42010		EqMaint	Supplies			18.63			
										18.63
10357	Community Co-op Oil A	0000		INV	11/05/2025	4667				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42120		SewerReclm	Motor Fuel			7.32			
										7.32
10357	Community Co-op Oil A	0000		INV	10/18/2025	8390				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42120		CC Fac	Motor Fuel			50.00			
						CHECK TOTAL	75.95			
10721	Consolidated Communic	0000		INV	10/22/2025	092225				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43250		Water	Other Comm			76.23			
						CHECK TOTAL	76.23			
10358	Continental Research	0000		EFT	11/01/2025	0066712				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 42010		EqMaint	Supplies			336.19			
						CHECK TOTAL	336.19			
10723	Core & Main LP	0000		INV	10/29/2025	INV0021816				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water	Supplies			595.35			
										595.35

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City of Faribault



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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	595.35		
10054	Creative Co-Op		0001		INV	10/22/2025	092225			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			128.00		
								128.00		
10054	Creative Co-Op		0001		INV	10/24/2025	092425			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 42230			Pol Fac	Bldg Supp			40.00		
								40.00		
							CHECK TOTAL	168.00		
10361	Culligan		0000		EFT	10/30/2025	119X01306500			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Lib Fac 42230			Lib Fac	Bldg Supp			175.50		
	2 Library 44160			Library	Rents			40.50		
								216.00		
10361	Culligan		0000		EFT	10/30/2025	119X01307706			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44160			CC Fac	Rents			45.50		
								45.50		
10361	Culligan		0000		EFT	10/30/2025	119X01307607			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 44160			CH Maint	Rents			158.00		
								158.00		
10361	Culligan		0000		EFT	10/30/2025	119X01311005			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			157.20		
								157.20		
							CHECK TOTAL	576.70		
10160	Dakota Supply Group		0000		EFT	10/26/2025	S105071815.001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42010			Water	Supplies			2,550.18		
								2,550.18		
10160	Dakota Supply Group		0000		EFT	10/29/2025	S104995711.001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42210			SewerReclm	VehEqParts			3,857.62		

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CLAIMS LIST REPORT

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						3,857.62				
					CHECK TOTAL	6,407.80				
10380 Dalco	0000		INV	10/18/2025	4426782					
					ACCOUNT DETAIL	LINE AMOUNT				
1 Pol Fac 42230		Pol Fac	Bldg Supp			165.35				
						165.35				
10380 Dalco	0000		INV	10/18/2025	4426656					
					ACCOUNT DETAIL	LINE AMOUNT				
1 Fire 42010		Fire	Supplies			154.65				
						154.65				
10380 Dalco	0000		INV	10/18/2025	4426780					
					ACCOUNT DETAIL	LINE AMOUNT				
1 PW Fac 42010		PW Fac	Supplies			165.35				
						165.35				
10380 Dalco	0000		INV	10/25/2025	4429564					
					ACCOUNT DETAIL	LINE AMOUNT				
1 PW Fac 42010		PW Fac	Supplies			103.67				
						103.67				
					CHECK TOTAL	589.02				
10275 E O Johnson Company I	0000		EFT	10/31/2025	40251962					
					ACCOUNT DETAIL	LINE AMOUNT				
1 CC Admin 44160		CC Admin	Rents			263.38				
						263.38				
10275 E O Johnson Company I	0000		EFT	10/17/2025	40148377					
					ACCOUNT DETAIL	LINE AMOUNT				
1 Library 44160		Library	Rents			400.12				
						400.12				
					CHECK TOTAL	663.50				
10257 Eckberg Lammers PC	0000		EFT	10/08/2025	3511					
					ACCOUNT DETAIL	LINE AMOUNT				
1 Police 43140		Police	Train&Ed			1,398.00				
						1,398.00				
					CHECK TOTAL	1,398.00				

City of Faribault



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CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10407	Electric Pump Inc			0000		EFT	09/10/2025	033227			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	SwrColl	44040		Sewer Coll	MachEqRpr			1,644.94		
									1,644.94		
10407	Electric Pump Inc			0000		EFT	10/19/2025	034012			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	SwrRecl	42210		SewerReclm	VehEqParts			1,592.00		
									1,592.00		
								CHECK TOTAL	3,236.94		
11166	EquipmentShare.com In			0001		INV	10/23/2025	5820333-000			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	EqMaint	42210		EqMaint	VehEqParts			109.68		
									109.68		
								CHECK TOTAL	109.68		
10749	Fareway Stores Inc #1			0000		INV	10/18/2025	00026113			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CH Fac	42010		CH Maint	Supplies			47.58		
									47.58		
10749	Fareway Stores Inc #1			0000		INV	10/24/2025	00082598			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Police	44370		Police	Misc Chrgs			14.99		
									14.99		
								CHECK TOTAL	62.57		
10410	Faribault Ace Hardwar			0000		INV	10/29/2025	510754/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	SwrRecl	42010		SewerReclm	Supplies			11.69		
									11.69		
10410	Faribault Ace Hardwar			0000		CRM	09/23/2025	510541/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	StrMaint	42210		StrMaint	VehEqParts			-0.70		
									-0.70		
10410	Faribault Ace Hardwar			0000		CRM	09/18/2025	510393/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Parks	42010		P&Tmaint	Supplies			-16.17		
									-16.17		

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 User: Fawn Fuller (FFuller)
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City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10410	Faribault Ace Hardwar	0000		INV	10/31/2025	510828/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies		51.77				
							51.77			
10410	Faribault Ace Hardwar	0000		INV	10/31/2025	510851/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		189.99				
							189.99			
10410	Faribault Ace Hardwar	0000		INV	10/31/2025	510858/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		70.18				
							70.18			
10410	Faribault Ace Hardwar	0000		INV	11/01/2025	510941/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43140		Police	Train&Ed		89.95				
							89.95			
10410	Faribault Ace Hardwar	0000		INV	11/02/2025	510974/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42410		Water	MinorEquip		139.99				
							139.99			
10410	Faribault Ace Hardwar	0000		INV	11/02/2025	510978/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42410		Water	MinorEquip		109.99				
							109.99			
10410	Faribault Ace Hardwar	0000		INV	11/05/2025	511021/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		11.69				
							11.69			
10410	Faribault Ace Hardwar	0000		INV	10/12/2025	510197/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies		18.88				
							18.88			
10410	Faribault Ace Hardwar	0000		INV	10/15/2025	510241/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		7.00				
							7.00			

City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10410	Faribault Ace Hardwar	0000		INV	10/16/2025	510304/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42010		Fire	Supplies		6.30				
							6.30			
10410	Faribault Ace Hardwar	0000		INV	10/17/2025	510349/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp		71.06				
							71.06			
10410	Faribault Ace Hardwar	0000		INV	10/18/2025	510385/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		3.56				
							3.56			
10410	Faribault Ace Hardwar	0000		INV	10/18/2025	510392/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		16.17				
							16.17			
10410	Faribault Ace Hardwar	0000		INV	10/18/2025	510404/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies		12.00				
							12.00			
10410	Faribault Ace Hardwar	0000		INV	10/19/2025	510442/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43140		Police	Train&Ed		87.53				
							87.53			
10410	Faribault Ace Hardwar	0000		INV	10/22/2025	510496/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		5.39				
							5.39			
10410	Faribault Ace Hardwar	0000		INV	10/22/2025	510501/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		16.18				
							16.18			
10410	Faribault Ace Hardwar	0000		INV	10/24/2025	510598/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies		79.11				
							79.11			

City of Faribault



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CHECK RUN: 101525FF 10/15/2025

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CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Faribault Ace Hardwar		0000		INV	10/26/2025	510667/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	42010	Fire	Supplies			15.98			
								15.98		
							CHECK TOTAL	997.54		
10751	Faribault Area Chambe		0000	135	INV	10/31/2025	647602a			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EDA	43090	EDA	ProfSrv			25,250.00			
								25,250.00		
							CHECK TOTAL	25,250.00		
10075	Faribault Fleet Suppl		0000		EFT	10/31/2025	072446			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	42010	Storm Wtr	Supplies			45.98			
								45.98		
10075	Faribault Fleet Suppl		0000		EFT	10/17/2025	072056			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrSign	42010	Sign Sig	Supplies			25.99			
								25.99		
10075	Faribault Fleet Suppl		0000		EFT	10/22/2025	072199			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrSign	42010	Sign Sig	Supplies			155.98			
								155.98		
10075	Faribault Fleet Suppl		0000		EFT	10/23/2025	072247			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210	StrMaint	VehEqParts			9.98			
								9.98		
10075	Faribault Fleet Suppl		0000		EFT	10/24/2025	072261			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010	P&Tmaint	Supplies			17.98			
								17.98		
10075	Faribault Fleet Suppl		0000		EFT	10/24/2025	072268			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42010	StrMaint	Supplies			29.99			
								29.99		
							CHECK TOTAL	285.90		

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10756	Faribault Interiors	0000		INV	09/19/2025	46751				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42230		CH Maint	Bldg Supp		2,700.00				
							2,700.00			
						CHECK TOTAL	2,700.00			
10416	Faribo Air Conditioni	0000		EFT	09/03/2025	22947				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44010		Water	Bldg Maint		4,034.00				
							4,034.00			
10416	Faribo Air Conditioni	0000		EFT	10/08/2025	23029				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CityRent 44010		CityRent	Bldg Maint		181.00				
							181.00			
						CHECK TOTAL	4,215.00			
10417	Faribo Plumbing & Hea	0000		EFT	10/31/2025	65942				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 44010		Airport	Bldg Maint		548.75				
							548.75			
10417	Faribo Plumbing & Hea	0000		EFT	11/02/2025	25677				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 44010		AquaticCtr	Bldg Maint		350.00				
							350.00			
						CHECK TOTAL	898.75			
10418	Fastenal Company	0000		EFT	10/26/2025	MNDUN137940				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		38.97				
							38.97			
10418	Fastenal Company	0000		EFT	10/30/2025	MNDUN138023				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42160		SewerReclm	Chem&Prod		109.81				
							109.81			
						CHECK TOTAL	148.78			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10421	Fette Electronics Inc	0000		EFT	10/30/2025	11631					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Wshngtn 43090		Wshngtn	ProfSrv		240.00					
							240.00				
10421	Fette Electronics Inc	0000		EFT	09/26/2025	11586					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 43090		Fire	ProfSrv		47.00					
							47.00				
10421	Fette Electronics Inc	0000		EFT	10/16/2025	11607					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 44010		CC Fac	Bldg Maint		340.00					
							340.00				
						CHECK TOTAL	627.00				
10429	Forney LP	0000		EFT	10/19/2025	8980694					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Engineer 42010		Engineer	Supplies		288.95					
							288.95				
						CHECK TOTAL	288.95				
11222	Frost Solutions, LLC	0000		INV	10/10/2025	2788					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrSnow 44160		Snow Ice	Rents		1,612.00					
							1,612.00				
						CHECK TOTAL	1,612.00				
10445	Garlick Brothers LLC	0000		EFT	09/30/2025	128461					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 44010		Pol Fac	Bldg Maint		40.00					
							40.00				
10445	Garlick Brothers LLC	0000		EFT	10/30/2025	129677					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 44010		Pol Fac	Bldg Maint		40.00					
							40.00				
						CHECK TOTAL	80.00				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11127	Genuine Parts Company		0000		EFT	09/29/2025	019757			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac 42230		PW Fac	Bldg Supp			-136.99			
	2 PW Fac 42230		PW Fac	Bldg Supp			-52.99			
								-189.98		
11127	Genuine Parts Company		0000		EFT	10/16/2025	018637			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42120		Fire	Motor Fuel			53.63			
								53.63		
11127	Genuine Parts Company		0000		EFT	10/17/2025	018698			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			2.26			
								2.26		
11127	Genuine Parts Company		0000		EFT	10/18/2025	018790			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			30.54			
								30.54		
11127	Genuine Parts Company		0000		EFT	10/18/2025	018800			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			16.39			
								16.39		
11127	Genuine Parts Company		0000		EFT	10/18/2025	018802			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42410		SewerReclm	MinorEquip			34.98			
								34.98		
11127	Genuine Parts Company		0000		EFT	10/18/2025	018828			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			14.60			
								14.60		
11127	Genuine Parts Company		0000		EFT	10/18/2025	018829			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42010		Fire	Supplies			10.10			
								10.10		
11127	Genuine Parts Company		0000		EFT	10/20/2025	018982			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac 42230		PW Fac	Bldg Supp			127.98			
								127.98		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11127	Genuine Parts Company		0000		EFT	10/25/2025	019445			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42120			Sewer Coll	Motor Fuel		5.99			
								5.99		
							CHECK TOTAL	106.49		
10433	GFOA		0000		INV	10/29/2025	00026001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin 43090			Finance	ProfSrv		590.00			
								590.00		
							CHECK TOTAL	590.00		
10003	GIS Benefits		0000		INV	10/01/2025	14459AG20251001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21715			Treasury	DentInsPay		6,652.53			
	2 Treasury 21717			Treasury	VisInsPay		619.58			
	3 Treasury 21711			Treasury	LTDPay		852.10			
	4 Treasury 21710			Treasury	Life Pay		1,532.93			
	5 Treasury 21716			Treasury	OthPRPay		983.08			
	6 101 11510			General	COBRA Rec		33.71			
	7 101 11510			General	COBRA Rec		84.16			
	8 101 11510			General	COBRA Rec		84.16			
	9 101 11510			General	COBRA Rec		33.71			
	10 101 11510			General	COBRA Rec		33.71			
	11 101 11510			General	COBRA Rec		8.63			
								10,918.30		
							CHECK TOTAL	10,918.30		
10777	Glenn's Service LLC		0000		INV	10/27/2025	44254			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv		125.00			
								125.00		
10777	Glenn's Service LLC		0000		INV	10/27/2025	44257			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv		125.00			
								125.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10777	Glenn's Service LLC	0000		INV	10/30/2025	63150					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43090		Police	ProfSrv		1,103.32					
							1,103.32				
	CHECK TOTAL						1,353.32				
10436	BRHB Inc	0000		EFT	08/06/2025	07215					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 42990		AquaticCtr	CmdResale		135.00					
							135.00				
	CHECK TOTAL						135.00				
10438	Gopher State One Call	0000		EFT	10/30/2025	5090395					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 43090		Water	ProfSrv		233.10					
	2 SwrColl 43090		Sewer Coll	ProfSrv		233.10					
	3 Storm 43090		Storm Wtr	ProfSrv		233.10					
							699.30				
	CHECK TOTAL						699.30				
10439	Grainger Inc	0000		EFT	10/31/2025	9659895123					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		77.70					
							77.70				
10439	Grainger Inc	0000		EFT	10/15/2025	9641566576					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 42230		CC Fac	Bldg Supp		82.08					
							82.08				
10439	Grainger Inc	0000		EFT	10/17/2025	9643945224					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42010		SewerReclm	Supplies		21.42					
							21.42				
	CHECK TOTAL						181.20				
10458	Hallock Company	0000		INV	10/30/2025	296251-1					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrColl 42210		Sewer Coll	VehEqParts		204.70					
							204.70				

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	204.70		
10447	Harry Brown's LLC		0000		EFT	10/24/2025	CW092425			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 44040			Police	MachEqRpr			430.10		
								430.10		
10447	Harry Brown's LLC		0000		EFT	10/23/2025	5043066			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42210			Water	VehEqParts			47.00		
								47.00		
							CHECK TOTAL	477.10		
10449	Hawkins Inc		0000		EFT	10/30/2025	7213973			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160			SewerReclm	Chem&Prod			902.50		
								902.50		
10449	Hawkins Inc		0000		EFT	10/12/2025	7200330			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160			SewerReclm	Chem&Prod			10,458.05		
								10,458.05		
10449	Hawkins Inc		0000		EFT	10/18/2025	7203365			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42160			CC Fac	Chem&Prod			875.18		
								875.18		
10449	Hawkins Inc		0000		EFT	10/18/2025	7203367			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42160			Water	Chem&Prod			6,284.21		
								6,284.21		
10449	Hawkins Inc		0000		EFT	10/19/2025	7204262			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160			SewerReclm	Chem&Prod			10,515.13		
								10,515.13		
10449	Hawkins Inc		0000		EFT	10/22/2025	7205221			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160			SewerReclm	Chem&Prod			10,519.52		
								10,519.52		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10449	Hawkins Inc	0000		EFT	10/23/2025	7206839					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		2,195.00					
							2,195.00				
10449	Hawkins Inc	0000		EFT	10/25/2025	7209571					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		4,831.20					
							4,831.20				
						CHECK TOTAL	46,580.79				
10993	Teladoc Health Inc	0000		INV	10/31/2025	2025102514707					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Treasury 21707		Treasury	MedicalPay		970.00					
							970.00				
						CHECK TOTAL	970.00				
10450	Healy Construction Co	0000	132	INV	10/18/2025	1289					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300 25004		Prk Dedic	Impr Other		6,266.50					
							6,266.50				
						CHECK TOTAL	6,266.50				
10454	Hillyard Hutchinson	0000		INV	10/29/2025	605957386					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 42230		CC Fac	Bldg Supp		1,479.19					
							1,479.19				
10454	Hillyard Hutchinson	0000		INV	10/17/2025	605945790					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 42410		ViaductPrk	MinorEquip		3,046.51					
							3,046.51				
10454	Hillyard Hutchinson	0000		INV	10/25/2025	605954573					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts		110.73					
							110.73				
10454	Hillyard Hutchinson	0000	128	INV	10/17/2025	605945789					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45400		Prk Dedic	Mach&Equip		5,599.90					
							5,599.90				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	10,236.33		
10793	Hoisington Andrew W		0000		INV	10/12/2025	091225			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44010			CC Fac	Bldg Maint		600.00			
	2 Lib Fac 44010			Lib Fac	Bldg Maint		125.00			
								725.00		
							CHECK TOTAL	725.00		
11121	HP Inc		0001		INV	10/17/2025	9022444955			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42010			ViaductPrk	Supplies		1,240.00			
								1,240.00		
11121	HP Inc		0001		INV	10/17/2025	9022444988			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42410			CC Admin	MinorEquip		205.00			
								205.00		
							CHECK TOTAL	1,445.00		
10455	Hy-Vee - Accounts Rec		0000		INV	11/05/2025	77664248940776642			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HR 44382			HR	EmpProgram		31.96			
								31.96		
10455	Hy-Vee - Accounts Rec		0000		INV	10/16/2025	76453548931764535			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42010			StrMaint	Supplies		21.96			
								21.96		
							CHECK TOTAL	53.92		
10990	IAFF Local 665		0000		INV	10/03/2025	10125			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21708			Treasury	UnDuesPay		810.00			
								810.00		
							CHECK TOTAL	810.00		
10229	ICON LLC		0000	124	EFT	10/19/2025	2025-05 Pay App 1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrImp 45300			Street Imp	Impr Other		255,184.68			

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								255,184.68		
							CHECK TOTAL	255,184.68		
10800	IKI Inc		0000		INV	10/26/2025	6736			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult 43090			Adult	ProfSrv			49.00		
								49.00		
							CHECK TOTAL	49.00		
10188	Imperial Supplies Hol		0000		EFT	11/02/2025	I001EX0345			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42210			EqMaint	VehEqParts			236.04		
								236.04		
							CHECK TOTAL	236.04		
10472	Innovative Office Sol		0000		EFT	10/29/2025	IN4942653			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			41.18		
								41.18		
10472	Innovative Office Sol		0000		EFT	10/31/2025	IN4944588			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			10.32		
								10.32		
10472	Innovative Office Sol		0000		EFT	10/15/2025	IN4931326			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			45.28		
								45.28		
10472	Innovative Office Sol		0000		EFT	10/16/2025	IN4932024			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			38.76		
								38.76		
10472	Innovative Office Sol		0000		EFT	10/17/2025	IN4933594			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			59.40		
								59.40		
10472	Innovative Office Sol		0000		EFT	10/23/2025	IN4938101			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			122.55		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								122.55		
10472	Innovative Office Sol		0000		EFT	10/23/2025	CIN130504			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42410			CC Fac	MinorEquip			488.43		
								488.43		
10472	Innovative Office Sol		0000		EFT	10/24/2025	IN4939263			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42010			P&Tmaint	Supplies			58.64		
								58.64		
							CHECK TOTAL	864.56		
10473	Insty-Prints		0000		EFT	10/31/2025	167131			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			104.50		
								104.50		
10473	Insty-Prints		0000		EFT	10/15/2025	166905			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin 42010			Finance	Supplies			57.25		
								57.25		
10473	Insty-Prints		0000		EFT	10/15/2025	166903			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			57.25		
								57.25		
							CHECK TOTAL	219.00		
10805	International Office		0000		EFT	10/23/2025	INV104904			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HR 43090			HR	ProfSrv			4,674.70		
								4,674.70		
							CHECK TOTAL	4,674.70		
10272	Iowa Pump Works Inc		0002		EFT	10/23/2025	INV028884			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Soccer 43850			SoccerComp	Sewer Util			871.56		
								871.56		
							CHECK TOTAL	871.56		

City of Faribault



CLAIMS LIST REPORT

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
11076	James, Delane	0000		EFT	10/25/2025	070825 DJ				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43310		Library	Travel Exp		66.00				
							66.00			
						CHECK TOTAL	66.00			
10281	Jefferson Fire & Safe	0000		EFT	10/19/2025	IN331601				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42010		Fire	Supplies		1,625.00				
							1,625.00			
						CHECK TOTAL	1,625.00			
11221	Joyce Prahm	0000		EFT	10/12/2025	091225 JP				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 43140		Finance	Train&Ed		242.20				
							242.20			
11221	Joyce Prahm	0000		EFT	10/11/2025	091125 JP				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 43140		Finance	Train&Ed		71.40				
							71.40			
						CHECK TOTAL	313.60			
11005	Kanopy Inc	0002		INV	10/30/2025	469417				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43096		Library	OnLineRes		500.00				
							500.00			
11005	Kanopy Inc	0002		INV	10/30/2025	471895 - PPU				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43096		Library	OnLineRes		62.00				
							62.00			
						CHECK TOTAL	562.00			
10481	Kennedy & Graven Char	0000		EFT	10/12/2025	189528				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HRA 43040		FrbIt HRA	LegalCivil		1,177.60				
							1,177.60			
						CHECK TOTAL	1,177.60			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10301	Kielmeyer Constructio		0000		EFT	10/31/2025	4195			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 42240		Water	StMaintMat			966.90		
	2	StrMaint 42240		StrMaint	StMaintMat			3,652.70		
								4,619.60		
10301	Kielmeyer Constructio		0000		EFT	09/27/2025	4137			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	PrkInd 45300 25004		Prk Dedic	Impr Other			1,208.21		
								1,208.21		
10301	Kielmeyer Constructio		0000		EFT	10/18/2025	4178			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42240		StrMaint	StMaintMat			1,252.01		
	2	Water 42240		Water	StMaintMat			2,640.00		
	3	Parks 44010		P&Tmaint	Bldg Maint			1,049.40		
								4,941.41		
							CHECK TOTAL	10,769.22		
10008	Kimley-Horn and Assoc		0000	87	EFT	09/30/2025	160918003-0825			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	PrkInd 45200		Prk Dedic	BldgImprov			1,180.00		
								1,180.00		
							CHECK TOTAL	1,180.00		
10498	Law Enforcement Labor		0000		INV	10/03/2025	10123			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Treasury 21708		Treasury	UnDuesPay			2,190.00		
								2,190.00		
							CHECK TOTAL	2,190.00		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10099 Loffler Companies Inc	0000		INV	10/26/2025	5139131					
ACCOUNT DETAIL					LINE AMOUNT					
1 Admin 42010		Admin	Supplies			2.03				
2 CC Admin 42010		CC Admin	Supplies			2.79				
3 CEDAdmin42010		CED Admin	Supplies			9.30				
4 EqMaint 42010		EqMaint	Supplies			1.13				
5 Fin 42010		Finance	Supplies			64.67				
6 HR 42010		HR	Supplies			13.14				
7 IT 42010		IT	Supplies			10.71				
8 Library 42010		Library	Supplies			0.14				
10 Police 42010		Police	Supplies			65.10				
12 StrMaint 42010		StrMaint	Supplies			0.29				
13 SwrColl 42010		Sewer Coll	Supplies			0.23				
14 SwrRecl 42010		SewerReclm	Supplies			13.19				
15 Water 42010		Water	Supplies			4.15				
16 Wshngtn 42010		Wshngtn	Supplies			9.30				
						196.17				
10099 Loffler Companies Inc	0000		INV	10/31/2025	5143541					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 44160		Fire	Rents			20.41				
2 Police 44160		Police	Rents			75.93				
						96.34				
10099 Loffler Companies Inc	0000		INV	10/31/2025	5143542					
ACCOUNT DETAIL					LINE AMOUNT					
1 Water 44160		Water	Rents			27.34				
						27.34				
10099 Loffler Companies Inc	0000		INV	10/31/2025	5143540					
ACCOUNT DETAIL					LINE AMOUNT					
1 CH Fac 42010		CH Maint	Supplies			46.97				
						46.97				
10099 Loffler Companies Inc	0000		INV	10/31/2025	5143539					
ACCOUNT DETAIL					LINE AMOUNT					
1 CH Fac 44160		CH Maint	Rents			109.80				
2 CH Fac 42010		CH Maint	Supplies			77.69				
						187.49				

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Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10099	Loffler Companies Inc	0000		INV	10/02/2025	5116062				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 44160		CH Maint	Rents		109.80				
	2 CH Fac 42010		CH Maint	Supplies		42.55				
							152.35			
						CHECK TOTAL	706.66			
10830	Lube-Tech Reliable Pl	0000		INV	10/17/2025	3923155				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42120		StrMaint	Motor Fuel		380.88				
	2 EqMaint 42120		EqMaint	Motor Fuel		95.22				
	3 Water 42120		Water	Motor Fuel		142.83				
	4 SwrColl 42120		Sewer Coll	Motor Fuel		142.83				
	5 Parks 42120		P&Tmaint	Motor Fuel		190.44				
							952.20			
						CHECK TOTAL	952.20			
10832	Lynch Mike	0000		INV	10/23/2025	092225 Starwatch				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Adult 43090		Adult	ProfSrv		350.00				
							350.00			
						CHECK TOTAL	350.00			
10542	Manke's Outdoor Eqt &	0000		EFT	10/19/2025	B20335				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		33.85				
							33.85			
						CHECK TOTAL	33.85			
10211	Martin Marietta Mater	0000		EFT	10/25/2025	47300323				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 42240		Airport	StMaintMat		452.08				
							452.08			
10211	Martin Marietta Mater	0000		EFT	11/02/2025	47387618				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42240		StrMaint	StMaintMat		460.22				
							460.22			

City of Faribault



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Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10211	Martin Marietta Mater	0000		EFT	10/24/2025	47284000					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42240		StrMaint	StMaintMat		313.23					
						313.23					
						CHECK TOTAL	1,225.53				
11040	Matheson, Nathaniel	0000		EFT	10/23/2025	092325 NM					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43310		Police	Travel Exp		76.00					
						76.00					
						CHECK TOTAL	76.00				
10359	Mathy Construction Co	0000	134	EFT	10/22/2025	4800011081					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300 25004	Prk Dedic	Impr Other			39,214.71					
						39,214.71					
10359	Mathy Construction Co	0000		EFT	10/30/2025	4800011113					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42240	StrMaint	StMaintMat			400.00					
						400.00					
10359	Mathy Construction Co	0000		EFT	10/30/2025	4800011118					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42240	StrMaint	StMaintMat			4,157.03					
						4,157.03					
10359	Mathy Construction Co	0000		EFT	10/11/2025	4800011057					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 44010	P&Tmaint	Bldg Maint			4,410.00					
						4,410.00					
10359	Mathy Construction Co	0000		EFT	10/15/2025	4800011063					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42240	StrMaint	StMaintMat			3,915.28					
						3,915.28					
						CHECK TOTAL	52,097.02				
11078	McColley, Allyn	0000		EFT	10/25/2025	070825 AM					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 43310	Library	Travel Exp			66.00					
						66.00					

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 Program ID: apwarnt

CLAIMS LIST REPORT**Detail Invoice List**

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DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	66.00		
11125	Mechanical Watch Supp		0000	40	INV	10/17/2025	52027190			
ACCOUNT DETAIL							LINE AMOUNT			
1	Lib Fac	44010	Lib Fac	Bldg Maint			6,070.00	6,070.00		
							CHECK TOTAL	6,070.00		
10508	Menards		0000		INV	10/25/2025	89460			
ACCOUNT DETAIL							LINE AMOUNT			
1	SwrRecl	42410	SewerReclm	MinorEquip			32.96	32.96		
							CHECK TOTAL	32.96		

City of Faribault



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Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10845	Metronet Holdings LLC	0000		EFT	11/01/2025	1685102-October25				
ACCOUNT DETAIL						LINE AMOUNT				
	1 Admin 43250		Admin	Other Comm		39.89				
	2 Airport 43250		Airport	Other Comm		205.93				
	3 Aquatic 43250		AquaticCtr	Other Comm		554.06				
	4 CC Admin 43250		CC Admin	Other Comm		450.96				
	5 CEDAdmin43250		CED Admin	Other Comm		530.18				
	6 CH Fac 43250		CH Maint	Other Comm		623.78				
	7 Council 43250		Council	Other Comm		19.95				
	8 Engineer 43250		Engineer	Other Comm		213.81				
	9 EqMaint 43250		EqMaint	Other Comm		115.15				
	10 Fin 43250		Finance	Other Comm		119.68				
	12 Fire Fac 43250		Fire Fac	Other Comm		288.13				
	13 HR 43250		HR	Other Comm		69.24				
	14 IT 43250		IT	Other Comm		715.16				
	15 Library 43250		Library	Other Comm		601.69				
	16 Parks 43250		P&Tmaint	Other Comm		59.83				
	17 Planning 43250		P & Z	Other Comm		39.89				
	19 Police 43250		Police	Other Comm		1,889.63				
	20 PWAdmin 43250		PW Admin	Other Comm		295.13				
	21 Storm 43250		Storm Wtr	Other Comm		19.95				
	22 StrMaint 43250		StrMaint	Other Comm		157.34				
	23 SwrColl 43250		Sewer Coll	Other Comm		49.31				
	24 SwrRecl 43250		SewerReclm	Other Comm		354.60				
	25 Water 43250		Water	Other Comm		699.01				
	26 Wshngtn 43250		Wshngtn	Other Comm		251.24				
	27 CodeInsp 43250		Code/Insp	Other Comm		59.83				
							8,423.37			
						CHECK TOTAL	8,423.37			
10847	Midlands Lawn Care Se	0000		INV	10/31/2025	6820				
ACCOUNT DETAIL						LINE AMOUNT				
	1 Water 44010		Water	Bldg Maint		441.00				
							441.00			
10847	Midlands Lawn Care Se	0000		INV	10/31/2025	6819				
ACCOUNT DETAIL						LINE AMOUNT				
	1 Water 44010		Water	Bldg Maint		441.00				
							441.00			

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City of Faribault



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DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10847	Midlands Lawn Care Se	0000		INV	10/31/2025	6821				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 44010		Water	Bldg Maint			110.00			
							110.00			
						CHECK TOTAL	992.00			
10543	Midwest Tape LLC	0000		EFT	10/30/2025	507822690				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43096		Library	OnLineRes			433.83			
							433.83			
10543	Midwest Tape LLC	0000		EFT	10/12/2025	507729892				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis			22.49			
							22.49			
10543	Midwest Tape LLC	0000		EFT	10/12/2025	507729289				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis			38.23			
							38.23			
10543	Midwest Tape LLC	0000		EFT	10/12/2025	507729891				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis			45.99			
							45.99			
10543	Midwest Tape LLC	0000		EFT	10/18/2025	507758283				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis			36.83			
							36.83			
						CHECK TOTAL	577.37			
10849	Midwest Tree LLC	0000		INV	10/17/2025	1772				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44010		P&Tmaint	Bldg Maint			2,500.00			
							2,500.00			
						CHECK TOTAL	2,500.00			
10530	Minnesota Department	0003		INV	10/12/2025	P00020449				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrImp 45300		Street Imp	Impr Other			295.86			
	2 StrImp 45300		Street Imp	Impr Other			3,395.48			

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City of Faribault



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Detail Invoice List

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DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	3,691.34				
						3,691.34				
10530	Minnesota Department	0007	INV	11/09/2025	101025					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Viaduct 44390	ViaductPrk	Taxes Lics			400.00				
					CHECK TOTAL	400.00				
						400.00				
10530	Office of MNIT Servic	0012	INV	10/12/2025	W25080515					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Police 43090	Police	ProfSrv			882.67				
					CHECK TOTAL	882.67				
						882.67				
11196	Minnesota GFOA	0000	INV	10/17/2025	4291					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Fin 43140	Finance	Train&Ed			20.00				
						20.00				
11196	Minnesota GFOA	0000	INV	10/17/2025	4290					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Fin 43140	Finance	Train&Ed			20.00				
					CHECK TOTAL	20.00				
						40.00				
11098	Minnesota Hydro Vac L	0000	INV	10/31/2025	4851					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Water 43090	Water	ProfSrv			1,155.00				
					CHECK TOTAL	1,155.00				
						1,155.00				
10854	Minnesota NAHRO	0000	INV	10/30/2025	093025 TF					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 HRA 43140	Frbt HRA	Train&Ed			475.00				
					CHECK TOTAL	475.00				
						475.00				

CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10523	Minnesota Valley Test	0000		EFT	10/31/2025	1326562				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			502.40				
							502.40			
10523	Minnesota Valley Test	0000		EFT	10/31/2025	1326617				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			242.00				
							242.00			
10523	Minnesota Valley Test	0000		EFT	11/01/2025	1326900				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			198.60				
							198.60			
10523	Minnesota Valley Test	0000		EFT	10/17/2025	1324250				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			242.00				
							242.00			
10523	Minnesota Valley Test	0000		EFT	10/18/2025	1324515				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			198.60				
							198.60			
10523	Minnesota Valley Test	0000		EFT	10/19/2025	1324715				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			467.60				
							467.60			
10523	Minnesota Valley Test	0000		EFT	10/25/2025	1325783				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			242.00				
							242.00			
10523	Minnesota Valley Test	0000		EFT	10/24/2025	1325313				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			502.40				
							502.40			
10523	Minnesota Valley Test	0000		EFT	10/24/2025	1325345				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43090		SewerReclm ProfSrv			817.40				
							817.40			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10523	Minnesota Valley Test		0000		EFT	10/24/2025	1325483			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 43090			SewerReclm ProfSrv			502.40			
								502.40		
10523	Minnesota Valley Test		0000		EFT	10/24/2025	1325558			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 43090			SewerReclm ProfSrv			242.00			
								242.00		
							CHECK TOTAL	4,157.40		
10178	Mission Filtration LL		0000		EFT	08/01/2025	INV436173			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42210			SewerReclm VehEqParts			443.40			
								443.40		
							CHECK TOTAL	443.40		
10516	Mississippi Welders S		0000		EFT	10/29/2025	4668418			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42010			EqMaint Supplies			39.49			
								39.49		
							CHECK TOTAL	39.49		
11205	MJ Sealcoating LLC		0000	117	INV	10/07/2025	3712811			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PrkInd 44050			Prk Dedic EOMaint			18,000.00			
								18,000.00		
							CHECK TOTAL	18,000.00		
10992	MNPEAGENERAL		0000		INV	10/03/2025	10127			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21708			Treasury UnDuesPay			1,728.00			
								1,728.00		
							CHECK TOTAL	1,728.00		
10991	MNPEAPOLICES		0000		INV	10/03/2025	10126			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21708			Treasury UnDuesPay			76.00			
								76.00		

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City of Faribault



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Detail Invoice List

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DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash								
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
							CHECK TOTAL	76.00			
10538	Motorola Solutions In		0000		INV	10/24/2025	129952				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 Fire 42010		Fire	Supplies			408.30		408.30		
							CHECK TOTAL	408.30			
10546	NCL of Wisconsin Inc		0000		EFT	09/21/2025	524504				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 SwrRecl 42160		SewerReclm	Chem&Prod			362.99		362.99		
							CHECK TOTAL	362.99			
10981	Neo Electrical Soluti		0000		INV	10/25/2025	12632				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 Airport 43090		Airport	ProfSrv			2,315.00		2,315.00		
							CHECK TOTAL	2,315.00			
11235	Neuger Communications		0000		EFT	09/04/2025	8012				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 EDA 43410		EDA	Advertisng			2,480.63		4,961.25		
	2 HRA 43410		FrbIt HRA	Advertisng			2,480.62				
							CHECK TOTAL	4,961.25			
11232	Nolan Vikla		0000		EFT	10/08/2025	090825 NV				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 Police 43310		Police	Travel Exp			76.00		76.00		
							CHECK TOTAL	76.00			
11223	O'Reilly Automotive S		0001		EFT	09/04/2025	3300-234917				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 SwrRecl 42160		SewerReclm	Chem&Prod			419.99		419.99		
							CHECK TOTAL	419.99			

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10580	Paape Companies Inc		0000		EFT	10/12/2025	118793			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 44010			Pol Fac	Bldg Maint		3,806.04			
								3,806.04		
10580	Paape Companies Inc		0000	2	EFT	07/10/2025	117727			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 44010			AquaticCtr	Bldg Maint		19,801.76			
								19,801.76		
10580	Paape Companies Inc		0000		EFT	10/16/2025	118812			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44010			CC Fac	Bldg Maint		172.50			
								172.50		
10580	Paape Companies Inc		0000	127	EFT	10/16/2025	118809			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 44010			Pol Fac	Bldg Maint		8,157.57			
								8,157.57		
10580	Paape Companies Inc		0000	125	EFT	10/12/2025	118792			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 45400			CH Maint	Mach&Equip		11,200.00			
								11,200.00		
10580	Paape Companies Inc		0000		EFT	10/23/2025	118852			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44010			CC Fac	Bldg Maint		115.00			
								115.00		
							CHECK TOTAL	43,252.87		
10218	Pantheon Computer Sys		0000		EFT	10/31/2025	2045			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT 43090			IT	ProfSrv		10,520.00			
								10,520.00		
10218	Pantheon Computer Sys		0000		EFT	10/23/2025	1956			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 43095			Fire	SoftwrSupp		69.00			
								69.00		
							CHECK TOTAL	10,589.00		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10576	Juan Porras		0000		EFT	10/30/2025	093025 JP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43090		Police	ProfSrv			75.00		
								75.00		
							CHECK TOTAL	75.00		
10578	Pump & Meter Service		0000		EFT	10/31/2025	4004718			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	PF PW 42410		PF PW	MinorEquip			162.15		
								162.15		
							CHECK TOTAL	162.15		
10139	Quality Forklift Sale		0000		INV	10/31/2025	R00380			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 44160		SewerReclm	Rents			900.00		
								900.00		
10139	Quality Forklift Sale		0000		INV	10/15/2025	R00366			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 44160		SewerReclm	Rents			720.00		
								720.00		
10139	Quality Forklift Sale		0000		INV	10/19/2025	R00370			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 44160		SewerReclm	Rents			300.00		
								300.00		
							CHECK TOTAL	1,920.00		
10591	RC Bliss Inc		0000		EFT	10/09/2025	5030826			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42210		Police	VehEqParts			655.86		
								655.86		
10591	RC Bliss Inc		0000		EFT	10/24/2025	5030882			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42210		Police	VehEqParts			19.00		
								19.00		
10591	RC Bliss Inc		0000		EFT	10/31/2025	5030898			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Airport 42210		Airport	VehEqParts			72.44		
								72.44		

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury		10100		Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10591	RC Bliss Inc			0000		EFT	10/12/2025	5030844			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	StrMaint	42210		StrMaint	VehEqParts			180.40		
									180.40		
10591	RC Bliss Inc			0000		EFT	10/10/2025	5030831			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Police	42210		Police	VehEqParts			81.51		
									81.51		
								CHECK TOTAL	1,009.21		
10602	Ramy Turf Products LL			0000		INV	10/16/2025	118045			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Storm	42010		Storm Wtr	Supplies			953.00		
									953.00		
								CHECK TOTAL	953.00		
10894	REACH Sports Marketin			0000		EFT	10/17/2025	111150			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CC Admin	43095		CC Admin	SoftwrSupp			735.00		
									735.00		
								CHECK TOTAL	735.00		
999997	Annika Schmitz			0000		INV	10/31/2025	100125 AS			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CC Admin	34700		CC Admin	ProgRev			232.83		
	2	101	20810		General	SaleTaxPay			16.01		
	3	101	20816		General	RiceCtyTax			1.16		
									250.00		
								CHECK TOTAL	250.00		
999997	Fieldstone Family Hom			0000		INV	11/14/2025	101525 FieldstoneIvy			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	101	22000		General	Deposits			3,000.00		
									3,000.00		
								CHECK TOTAL	3,000.00		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
999997	Fieldstone Family Hom		0000		INV	11/14/2025	101525 Fieldstone 21			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	22000		General	Deposits		3,000.00			
								3,000.00		
							CHECK TOTAL	3,000.00		
999997	Inspire Homes LLC		0000		INV	11/14/2025	101525 Inspire			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	22000		General	Deposits		3,000.00			
								3,000.00		
							CHECK TOTAL	3,000.00		
10594	Big Top Tent Rental,		0000		EFT	09/30/2025	84779			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	44160		P&Tmaint	Rents		1,150.00			
								1,150.00		
							CHECK TOTAL	1,150.00		
10204	Rice County Solid Was		0005		INV	11/06/2025	24844			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	43840		Water	RefuseDisp		38.95			
								38.95		
							CHECK TOTAL	38.95		
10204	Rice County Solid Was		0005		INV	11/07/2025	24861			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	43840		Water	RefuseDisp		32.12			
								32.12		
							CHECK TOTAL	32.12		
10204	Rice County Solid Was		0005		INV	10/12/2025	23611			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	43840		P&Tmaint	RefuseDisp		25.64			
								25.64		
							CHECK TOTAL	25.64		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10204	Rice County Solid Was		0005		INV	10/22/2025	23983			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	43840		P&Tmaint	RefuseDisp			30.00		
									30.00	
							CHECK TOTAL	30.00		
10596	Ronco Engineering Sal		0000		EFT	10/31/2025	3409681			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	42210		EqMaint	VehEqParts			811.04		
									811.04	
10596	Ronco Engineering Sal		0000		EFT	01/28/2025	3383598			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			-122.85		
									-122.85	
							CHECK TOTAL	688.19		
10597	Rosen Publishing Grou		0000		INV	10/11/2025	RSL202584I			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			101.50		
									101.50	
							CHECK TOTAL	101.50		
10605	Rosenbauer Minnesota		0000		EFT	10/17/2025	0000081262			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	42210		Fire	VehEqParts			49.70		
									49.70	
							CHECK TOTAL	49.70		
10607	Safety-Kleen Systems		0000		INV	10/19/2025	R003510230			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	42010		EqMaint	Supplies			103.15		
									103.15	
							CHECK TOTAL	103.15		
11124	Schak, Allison		0000		EFT	10/10/2025	091025 AS			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43310		Police	Travel Exp			19.00		
									19.00	

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	19.00		
10219	SCP Distributors LLC		0000		EFT	10/20/2025	538098			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IndoorPI 42010			IndoorPool	Supplies		1,387.17			
								1,387.17		
							CHECK TOTAL	1,387.17		
10612	Selco		0000		EFT	10/31/2025	053774			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 43250			Library	Other Comm		2,198.50			
								2,198.50		
10612	Selco		0000		EFT	10/16/2025	053730			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books		31.99			
								31.99		
							CHECK TOTAL	2,230.49		
10622	Short Elliott Hendric		0000	93	EFT	10/11/2025	495211			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 45300			Water	Impr Other		2,283.01			
								2,283.01		
							CHECK TOTAL	2,283.01		
10032	Shred Right		0000		EFT	10/02/2025	0056057			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv		40.00			
								40.00		
							CHECK TOTAL	40.00		
11226	Simply Entertaining		0000		INV	10/23/2025	0049			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 43090			Youth	ProfSrv		100.00			
								100.00		
							CHECK TOTAL	100.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10020	Sir Lines-A-Lot		0000	104	INV	10/25/2025	H25-1028-001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrSign	42240	Sign Sig	StMaintMat		7,784.00			
								7,784.00		
							CHECK TOTAL	7,784.00		
10974	SJE Rhombus		0002		INV	09/27/2025	CD99586375			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl	43090	SewerReclm	ProfSrv		1,125.00			
								1,125.00		
							CHECK TOTAL	1,125.00		
11116	Skuzacek, DJ		0000		EFT	09/26/2025	082725 DJS			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police	43310	Police	Travel Exp		19.00			
								19.00		
							CHECK TOTAL	19.00		
10124	Springbrook Holding C		0000		EFT	10/30/2025	INV-021769			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water	44325	Water	BNkFeeChrg		1,793.00			
	2	SwrColl	44325	Sewer Coll	BNkFeeChrg		1,793.00			
								3,586.00		
							CHECK TOTAL	3,586.00		
10024	Stantec Consulting Se		0000	119	EFT	10/19/2025	2456794			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	PrkInd	45300	Prk Dedic	Impr Other		1,082.50			
								1,082.50		
							CHECK TOTAL	1,082.50		
10108	Star Sports & Apparel		0000		EFT	10/31/2025	Clover 2025 Sep34			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library	42010	Library	Supplies		30.00			
								30.00		
10108	Star Sports & Apparel		0000		EFT	10/31/2025	Clover 2025 Sep37			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CEDAdmin	42180	CED Admin	Uniforms		91.00			

Report generated: 10/13/2025 12:27:08
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								91.00		
10108	Star Sports & Apparel		0000		EFT	10/31/2025	Clover 2025 Sep40			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin 42180			Finance	Uniforms			150.00		
								150.00		
10108	Star Sports & Apparel		0000		EFT	10/10/2025	Clover 2025 Sep16			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAdmin42180			CED Admin	Uniforms			140.75		
								140.75		
10108	Star Sports & Apparel		0000		EFT	10/14/2025	Clover 2025 Sep25			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			30.00		
								30.00		
							CHECK TOTAL	441.75		
10331	Stargate Inc		0000		EFT	10/15/2025	58462			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac 44010			PW Fac	Bldg Maint			1,559.16		
								1,559.16		
							CHECK TOTAL	1,559.16		
10056	Steele Waseca Coop El		0000		INV	10/19/2025	091925			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport 43810			Airport	Elec Util			1,435.27		
	2 StrLight 43810			StrLight	Elec Util			161.59		
	3 SwrColl 43810			Sewer Coll	Elec Util			496.78		
	4 SwrRecl 43810			SewerReclm	Elec Util			62.28		
	5 Water 43810			Water	Elec Util			311.53		
								2,467.45		
							CHECK TOTAL	2,467.45		
10620	Streicher's Inc		0000		INV	10/12/2025	11783403			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Forfeit 42410			Forfeit	MinorEquip			1,384.84		
								1,384.84		
10620	Streicher's Inc		0000		INV	10/18/2025	11784428			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42180			Police	Uniforms			20.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10620	Streicher's Inc		0000		INV	10/19/2025	11784560	20.00		
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42010		Police	Supplies			84.00		
								84.00		
							CHECK TOTAL	1,488.84		
10950	T-Mobile		0000		INV	10/20/2025	971611668 September			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 43096		Library	OnLineRes			50.75		
								50.75		
							CHECK TOTAL	50.75		
10950	T-Mobile		0000		INV	07/20/2025	971611668 June			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 43096		Library	OnLineRes			38.24		
								38.24		
							CHECK TOTAL	38.24		
10950	T-Mobile		0000		INV	06/19/2025	971611688 May			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 43096		Library	OnLineRes			38.24		
								38.24		
							CHECK TOTAL	38.24		
10950	T-Mobile		0000		INV	05/20/2025	971611668 April			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 43096		Library	OnLineRes			51.71		
								51.71		
							CHECK TOTAL	51.71		
10950	T-Mobile		0000		INV	02/19/2025	971611688 January			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 43096		Library	OnLineRes			76.49		
								76.49		
							CHECK TOTAL	76.49		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10950	T-Mobile	0000		INV	01/19/2025	971611668 December					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 43096		Library	OnLineRes		67.99					
							67.99				
						CHECK TOTAL	67.99				
10190	The Certif-A-Gift Com	0000		EFT	10/17/2025	1910981					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 44382		HR	EmpProgram		3,090.87					
							3,090.87				
						CHECK TOTAL	3,090.87				
11220	The Webstaurant Store	0000	133	EFT	10/11/2025	116042076					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 42410		ViaductPrk	MinorEquip		6,612.00					
							6,612.00				
						CHECK TOTAL	6,612.00				
10040	Tifco Industries Inc	0000		EFT	10/16/2025	72125604					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EqMaint 42010		EqMaint	Supplies		317.10					
							317.10				
						CHECK TOTAL	317.10				
10648	Timm's Trucking Inc	0000		EFT	10/29/2025	74157					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42010		P&Tmaint	Supplies		153.63					
							153.63				
						CHECK TOTAL	153.63				
10948	TireHub LLC	0000		INV	10/26/2025	53077955					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 44040		Police	MachEqRpr		1,786.56					
							1,786.56				
10948	TireHub LLC	0000		CRM	10/10/2024	45016355					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 44040		Police	MachEqRpr		-878.68					
							-878.68				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	907.88		
11225	Tou Sisters LLC	0000		INV	10/19/2025	12369			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 43090		Police	ProfSvc			125.00		
						CHECK TOTAL	125.00		
10132	Townsquare Media LLC	0000		INV	09/30/2025	5122679-3			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 43410		CC Admin	Advertisng			109.00		
						CHECK TOTAL	109.00		
10132	Townsquare Media LLC	0000		INV	08/30/2025	5122679-2			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 43410		CC Admin	Advertisng			386.00		
						CHECK TOTAL	495.00		
10133	Truck Center Companie	0002		EFT	10/30/2025	XA304174835:01Cr			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrMaint 42210		StrMaint	VehEqParts			-64.62		
						CHECK TOTAL	-64.62		
10133	Truck Center Companie	0002		EFT	10/15/2025	XA304189799:01			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			124.86		
						CHECK TOTAL	124.86		
10133	Truck Center Companie	0002		EFT	10/17/2025	XA304189882:01			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			671.25		
						CHECK TOTAL	671.25		
10133	Truck Center Companie	0002		EFT	10/19/2025	XA304190049:01			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			29.02		
						CHECK TOTAL	29.02		
10133	Truck Center Companie	0002		EFT	10/19/2025	RA304016731:01			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 44040		Fire	MachEqRpr			455.00		
						CHECK TOTAL	455.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	1,215.51				
10222 Tyler Technologies In	0000		EFT	10/12/2025	045-537281					
ACCOUNT DETAIL					LINE AMOUNT					
1 CP Govt 44050		CP Govt	EOMaint			652.00				
									652.00	
10222 Tyler Technologies In	0000		EFT	09/19/2025	045-534726					
ACCOUNT DETAIL					LINE AMOUNT					
1 CP Govt 43090		CP Govt	ProfSrv			2,608.00				
									2,608.00	
					CHECK TOTAL	3,260.00				
999998 Ambrose Thomas	0000		INV	10/08/2025	738					
ACCOUNT DETAIL					LINE AMOUNT					
1 601 20200		Water	AP			1.04				
									1.04	
					CHECK TOTAL	1.04				
999998 Arvid Mensing	0000		INV	10/08/2025	737					
ACCOUNT DETAIL					LINE AMOUNT					
1 601 20200		Water	AP			4.45				
									4.45	
					CHECK TOTAL	4.45				
999998 Beytien Living Trust	0000		INV	10/08/2025	747					
ACCOUNT DETAIL					LINE AMOUNT					
1 601 20200		Water	AP			4.28				
									4.28	
					CHECK TOTAL	4.28				
999998 Bruce Burkhartzmeyer	0000		INV	10/08/2025	734					
ACCOUNT DETAIL					LINE AMOUNT					
1 601 20200		Water	AP			65.97				
									65.97	
					CHECK TOTAL	65.97				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Charissa & Ryan Johns	0000		INV	10/08/2025	743					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		89.78					
							89.78				
						CHECK TOTAL	89.78				
999998	Chris & Laura Springe	0000		INV	10/08/2025	750					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		50.23					
							50.23				
						CHECK TOTAL	50.23				
999998	Cynthia Haugdahl	0000		INV	10/08/2025	748					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		48.50					
							48.50				
						CHECK TOTAL	48.50				
999998	David & Nancy Topp	0000		INV	10/08/2025	740					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		14.22					
							14.22				
						CHECK TOTAL	14.22				
999998	James Brotemarkle	0000		INV	10/08/2025	746					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		86.05					
							86.05				
						CHECK TOTAL	86.05				
999998	Jon & Laure Otting	0000		INV	10/08/2025	744					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		20.73					
							20.73				
						CHECK TOTAL	20.73				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Keith & Jessica Cygan	0000		INV	10/08/2025	745					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		64.31					
							64.31				
						CHECK TOTAL	64.31				
999998	Kirk Walker	0000		INV	10/08/2025	732					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		37.19					
							37.19				
						CHECK TOTAL	37.19				
999998	Lois Christen	0000		INV	10/08/2025	735					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		1.79					
							1.79				
						CHECK TOTAL	1.79				
999998	Murphy Auto Center	0000		INV	10/08/2025	736					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		216.46					
							216.46				
						CHECK TOTAL	216.46				
999998	Paul & Linda Laughlin	0000		INV	10/08/2025	733					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		38.65					
							38.65				
						CHECK TOTAL	38.65				
999998	Paul Erickson	0000		INV	10/08/2025	739					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		39.39					
							39.39				
						CHECK TOTAL	39.39				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Steven & Roseann Ross	0000		INV	10/08/2025	749					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		9.99					
							9.99				
						CHECK TOTAL	9.99				
999998	Steven Payne	0000		INV	10/08/2025	742					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		328.39					
							328.39				
						CHECK TOTAL	328.39				
999998	William Bloomquist	0000		INV	10/08/2025	741					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		29.29					
							29.29				
						CHECK TOTAL	29.29				
10653	Uline	0000		EFT	10/16/2025	197975076					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 42010		ViaductPrk	Supplies		1,995.71					
							1,995.71				
						CHECK TOTAL	1,995.71				
10655	Union Pacific Railroa	0000		EFT	06/13/2025	340271906					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300		Prk Dedic	Impr Other		403.00					
							403.00				
						CHECK TOTAL	403.00				
10656	Utility Consultants I	0000		EFT	10/25/2025	125354					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv		1,875.92					
							1,875.92				
10656	Utility Consultants I	0000		EFT	10/25/2025	125337					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv		557.00					
							557.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025
DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	2,432.92				
10959 Verizon Wireless	0000		INV	10/15/2025	6124281526					
ACCOUNT DETAIL					LINE AMOUNT					
1 Admin 43210		Admin	Telephone		76.80					
2 CC Fac 43210		CC Fac	Telephone		393.79					
3 CH Fac 43210		CH Maint	Telephone		76.80					
4 CodeInsp 43210		Code/Insp	Telephone		292.07					
5 Comms 43210		Communicat	Telephone		78.41					
6 Engineer 43210		Engineer	Telephone		198.47					
7 Fin 43210		Finance	Telephone		76.80					
8 Fire 43210		Fire	Telephone		313.70					
9 HR 43210		HR	Telephone		76.80					
10 IT 43210		IT	Telephone		76.80					
11 Library 43210		Library	Telephone		38.40					
12 Parks 43210		P&Tmaint	Telephone		20.02					
13 CEDAdmin 43210		CED Admin	Telephone		115.20					
14 Police 43210		Police	Telephone		2,962.83					
15 PWAdmin 43210		PW Admin	Telephone		58.42					
16 Storm 43210		Storm Wtr	Telephone		155.24					
17 StrMaint 43210		StrMaint	Telephone		58.42					
18 SwrColl 43210		Sewer Coll	Telephone		175.26					
19 Water 43210		Water	Telephone		429.87					
20 SwrRecl 43210		SewerReclm	Telephone		34.35					
					CHECK TOTAL	5,708.45				
11006 Vertex Unmanned Solut	0000		INV	10/10/2025	4799					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 42410		Police	MinorEquip		3,765.98					
						3,765.98				
11006 Vertex Unmanned Solut	0000	126	INV	10/10/2025	4798					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 45400		Police	Mach&Equip		9,259.00					
						9,259.00				
11006 Vertex Unmanned Solut	0000		INV	10/22/2025	4835					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 42010		Police	Supplies		30.00					

Report generated: 10/13/2025 12:27:08
User: Fawn Fuller (FFuller)
Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025
DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							30.00		
						CHECK TOTAL	13,054.98		
10964	Wal-Mart	0000		INV	10/24/2025	1665149975			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fin 44325		Finance	BnkFeeChrg			2.79		
							2.79		
10964	Wal-Mart	0000		INV	10/12/2025	23012535228930302415			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire Fac 42230		Fire Fac	Bldg Supp			34.33		
							34.33		
10964	Wal-Mart	0000		INV	10/18/2025	98978792877804942093			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42010		Library	Supplies			139.61		
							139.61		
10964	Wal-Mart	0000		INV	10/16/2025	83777446795045466982			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac 42010		CC Fac	Supplies			23.40		
							23.40		
10964	Wal-Mart	0000		INV	10/23/2025	73404337480517120623			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42010		Police	Supplies			23.39		
							23.39		
10964	Wal-Mart	0000		INV	10/24/2025	39453566657148985738			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire Fac 42010		Fire Fac	Supplies			115.23		
							115.23		
						CHECK TOTAL	338.75		
10669	Webber Recreational D	0000	52	EFT	08/31/2025	1492			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PrkInd 45300		Prk Dedic	Impr Other			65,703.79		
							65,703.79		
						CHECK TOTAL	65,703.79		
10249	WSB & Associates Inc	0000	78	EFT	10/24/2025	R-030810-000 - 3			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Storm 45300		Storm Wtr	Impr Other			6,786.25		

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User: Fawn Fuller (FFuller)
Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10249	WSB & Associates Inc			0000		EFT	10/24/2025	R-028492-000 - 6	6,786.25		
	ACCOUNT DETAIL							LINE AMOUNT			
	1 101	22000		General	Deposits			1,907.50			
									1,907.50		
								CHECK TOTAL	8,693.75		
10973	Xcel Energy			0000		INV	10/22/2025	946054424			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	43810		P&Tmaint	Elec Util			50.21			
									50.21		
10973	Xcel Energy			0000		CRM	10/30/2025	947144081			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 StrLight	43810		StrLight	Elec Util			-5.09			
									-5.09		
10973	Xcel Energy			0000		INV	11/02/2025	947087552			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 StrLight	43810		StrLight	Elec Util			21,349.80			
									21,349.80		
10973	Xcel Energy			0000		CRM	09/17/2025	941046686			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 StrLight	43810		StrLight	Elec Util			-11.56			
									-11.56		
10973	Xcel Energy			0000		CRM	09/16/2025	942419137			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Aquatic	43810		AquaticCtr	Elec Util			-21,332.48			
									-21,332.48		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 101525FF 10/15/2025

DUE DATE: 10/15/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10973 Xcel Energy	0000		INV	10/03/2025	945018846					

ACCOUNT DETAIL

LINE AMOUNT

1	Airport	43830	Airport	Gas Util	154.57
2	Aquatic	43810	AquaticCtr	Elec Util	4,186.19
3	Aquatic	43830	AquaticCtr	Gas Util	844.27
4	CC Fac	43810	CC Fac	Elec Util	8,044.60
5	CC Fac	43830	CC Fac	Gas Util	781.06
6	CH Fac	43810	CH Maint	Elec Util	2,612.42
7	CH Fac	43830	CH Maint	Gas Util	228.19
8	EmrgMgmt	43810	EmrgMgmt	Elec Util	106.60
9	Fire Fac	43810	Fire Fac	Elec Util	-890.21
10	Fire Fac	43830	Fire Fac	Gas Util	488.34
11	Lib Fac	43810	Lib Fac	Elec Util	1,449.16
12	Lib Fac	43830	Lib Fac	Gas Util	816.77
13	Parks	43810	P&Tmaint	Elec Util	204.13
14	Parks	43830	P&Tmaint	Gas Util	40.00
15	Pol Fac	43810	Pol Fac	Elec Util	6,077.18
16	Pol Fac	43830	Pol Fac	Gas Util	326.27
17	PW Fac	43810	PW Fac	Elec Util	3,854.79
18	Soccer	43810	SoccerComp	Elec Util	542.75
19	Storm	43810	Storm Wtr	Elec Util	57.04
20	Storm	43830	Storm Wtr	Gas Util	1.64
21	StrLight	43810	StrLight	Elec Util	294.12
22	StrSign	43810	Sign Sig	Elec Util	-552.26
23	SwrColl	43810	Sewer Coll	Elec Util	725.53
24	SwrColl	43830	Sewer Coll	Gas Util	31.53
25	SwrRecl	43810	SewerReclm	Elec Util	4,023.78
26	SwrRecl	43830	SewerReclm	Gas Util	1,446.96
27	Water	43810	Water	Elec Util	17,570.43
28	Water	43830	Water	Gas Util	86.33
29	Wshngtn	43810	Wshngtn	Elec Util	-561.70
30	Wshngtn	43830	Wshngtn	Gas Util	197.33
31	PW Fac	43830	PW Fac	Gas Util	110.75

53,298.56

CHECK TOTAL

53,349.44

10673 Ziegler Inc

0000

123

EFT

10/02/2025

IN002046847

ACCOUNT DETAIL

LINE AMOUNT

1	SwrRecl	43090	SewerReclm	ProfSrv	7,570.12
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CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
							7,570.12			
CHECK TOTAL							7,570.12			
458	INVOICES	WARRANT TOTAL				1,089,061.87	1,089,061.87			



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 14, 2025
SUBJECT: Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License

Background:

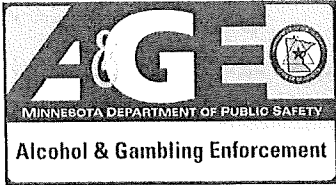
The Faribault Area Chamber of Commerce has changed the location of their Winterfest Celebration to 125 1st Ave NW and therefore needs to update their previously approved Temporary Liquor License.

Recommendation:

Approve Temporary Liquor License

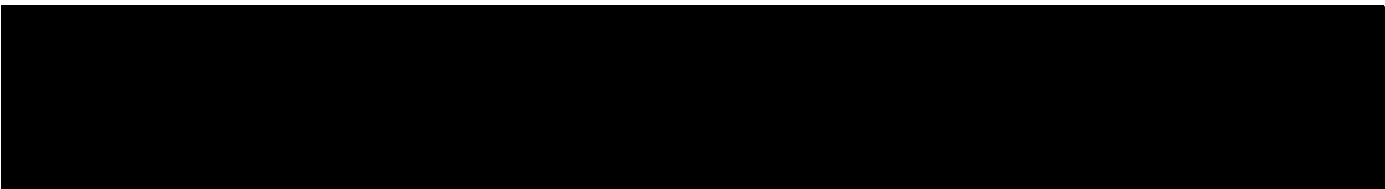
Attachments:

1. 1-4 Day Temporary Liquor License Application



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Faribault Area Chamber		1912			
Organization Address (No PO Boxes)		City	State	Zip Code	
530 Wilson Ave.		Faribault	Minnesota	55024	
Name of person making application		Business phone		Home phone	
Casey G. Groves		507 491 6175		-	
Date(s) of event		Type of organization ☐ Microdistillery ☐ Small Brewer			
12/06/2025		☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit			
Organization officer's name		City	State	Zip Code	
Nort Johnson		Faribault	Minnesota	55024	
Organization officer's name		City	State	Zip Code	
Keith Kramer		Faribault	Minnesota	55024	
Organization officer's name		City	State	Zip Code	
Tray Temple		Faribault	Minnesota	55024	
Location where permit will be used. If an outdoor area, describe.					
125 1st Ave NE Faribault, MN 55024 North Corner of Parking lot					
If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.					
No					



APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official _____ Signature City Clerk or County Official _____

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-246 Approve L.E.L.S. Police Sergeants 2026 Labor Agreement

Background:

City staff began labor negotiations with L.E.L.S. Sergeants Labor Union on August 18, 2025. Through those negotiations we have reached an agreement on wages and articles within that contract. Staff is recommending the approval of L.E.L.S. Police Sergeants 2026 labor agreement as it is written.

Recommendation:

Approve resolution 2025-246 approving the L.E.L.S. Police Sergeants 2026 Labor Agreement

Attachments:

1. Resolution 2025-246 Approve L.E.L.S. Sergeants 2026 Labor Agreement
2. Police Sergeants 2026 Labor Agreement

CITY OF FARIBAULT

RESOLUTION #2025-246

APPROVE L.E.L.S. SERGEANTS 2026 LABOR AGREEMENT

WHEREAS, the City Council wishes to negotiate with L.E.L.S. Sergeants Labor Union a Collective Bargaining Agreement (CBA) that determines the annual compensation and policy directives for all Sergeants for the City of Faribault; and

WHEREAS, the CBA will be adjusted on a contracted period of time in consideration of the changes in negotiated language, cost of living adjustment, market conditions, and position classification; and

WHEREAS, the City Council desires to adopt the L.E.L.S. Sergeants 2026 Labor Agreement.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota:

- 0.1 The following CBA is hereby adopted for the Sergeants Union, L.E.L.S. and its members.

SECTION 1 - EFFECTIVE DATE

- 1.1 Duration

This Resolution shall remain in effect until December 31, 2026.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

LABOR AGREEMENT

between

CITY OF FARIBAULT



and

LAW ENFORCEMENT LABOR SERVICES



REPRESENTING:

POLICE DEPARTMENT SUPERVISORY ESSENTIAL

January 1, 2026 - December 31, 2026

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ARTICLE 1. PURPOSE OF AGREEMENT

This Agreement is entered into as of January 1, 2022, between the City of Faribault, hereinafter called the Employer, and Law Enforcement Labor Services, Inc., Local 581, hereinafter called the Union.

It is the purpose of this Agreement to:

- 1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.2 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

ARTICLE 2. RECOGNITION

- 2.1 The Employer recognizes Law Enforcement Labor Services, Inc. as the exclusive representative, as certified by the Bureau of Mediation Services, Case 25PRE0264, under Minnesota Statutes, Chapter 179A.03 Subd. 14, for:

All licensed essential supervisory employees employed by the City of Faribault Police Department, Faribault, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding confidential and all other employees.

- 2.2 In the event the Employer and the Union are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3. DEFINITIONS

- 3.1 **UNION:** Law Enforcement Labor Services, Inc., Local 581.
- 3.2 **UNION MEMBER:** A member of Law Enforcement Labor Services, Inc., Local 581.
- 3.3 **EMPLOYEE:** An employee of the City of Faribault Police Department whose classification is within the bargaining unit for which Law Enforcement Labor Services, Inc. is the exclusive representative.
- 3.4 **DEPARTMENT:** The City of Faribault Police Department.
- 3.5 **EMPLOYER:** The City of Faribault or the City.

- 3.6 **UNION OFFICER:** An officer elected or appointed by Law Enforcement Labor Services, Inc., Local 581.
- 3.7 **CHIEF:** The Chief of the City of Faribault Police Department.
- 3.8 **SCHEDULED WORK SHIFT:** An Employer scheduled consecutive number of work hours in a 24-hour work period, including two (2) rest breaks and a lunch break.
- 3.9 **REST BREAKS:** Periods during the scheduled shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.10 **LUNCH BREAK:** A period during the scheduled shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.11 **BASE RATE OF PAY:** An Employee's regular straight-time hourly pay rate for all straight time hours worked exclusive of any other allowances.
- 3.12 **SENIORITY:** The length of an employee's continuous service with the Employer.
- 3.13 **CALL BACK:** The return of an Employee to a specified work site to perform assigned duties at the express authorization of the Employer at a time other than an assigned regular scheduled work shift. An extension or early report to an assigned shift for duty does not qualify the Employee for call back pay.
- 3.14 **EMERGENCY:** An unforeseen combination of circumstances or conditions reasonably expected to endanger life or property as defined by the Employer and calling for immediate action by the Employer.

ARTICLE 4. EMPLOYER SECURITY

During the life of this Agreement, bargaining unit employees will not cause, encourage, participate in or support any strike, slow down, or other interruption of or interference with the normal functions of the Employer.

ARTICLE 5. EMPLOYER AUTHORITY

- 5.1 The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish function and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct, and determine personnel; and to perform any inherent managerial function not specifically limited by this Agreement.
- 5.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish, or eliminate.

ARTICLE 6. UNION SECURITY

- 6.1 The Employer shall deduct from the wages of Employees who authorize such a deduction, in writing, and amount necessary to cover monthly union dues as provided in Minnesota State Statute 179A if the employee elects to become a member of the Union. Such monies shall be remitted to Law Enforcement Labor Services, Inc. not less than once a month.
- 6.2 The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer in writing of such choice and changes in the position of steward and/or alternate.
- 6.3 The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s).
- 6.4 Law Enforcement Labor Services, Inc. shall indemnify the Employer for any successful employee claim for unauthorized employer deduction made by relying on Law Enforcement Labor Services, Inc.'s submission of membership authorizations or certification or regarding the employee's authorization for the dues deduction or for any successful employee claim for unauthorized employer deductions by relying on information from Law Enforcement Labor Services, Inc. regarding changing or canceling dues deductions.

ARTICLE 7. EMPLOYEE – GRIEVANCE PROCEDURE

- 7.1 A grievance shall mean a dispute or disagreement as to the interpretation or application of any term or terms of this Agreement. A grievance may only be filed that claims that the city has not complied with the intent of this Agreement. All grievances must be filed in writing to the appropriate department supervisor within fourteen (14) calendar days from the date of the alleged infraction of the Agreement by management personnel.

7.2 DEFINITIONS

For the purpose of this Article, the following definitions shall apply:

- A. A "grievance" shall mean an allegation by an employee or Union resulting in a dispute or disagreement between the employee/Union and the City as to the interpretation or application of terms and conditions contained in this Agreement.
- B. The term "days" means calendar days including Saturdays, Sundays, and any days designated by this Agreement or by Minnesota Statutes as holidays.
- C. In "computing any period of time" prescribed or allowed by procedures herein, the date of the alleged infraction, or event giving cause for the grievance shall not be included.
- D. The day in which the "act or event giving cause" for the grievance to be filed shall be considered the day or days in which the grievance occurred or the day in which the employee filing the grievance should have been aware of the act or event.

- E. The "filing or service" of any notice or document herein shall be timely if it is personally served, sent electronically, or if it bears a certified postmark of the United States Postal Service within the time period allowed.
- F. The Employer will recognize "union representatives" designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such union representatives and of their successors when so designated, as provided by Section 6.2 of this Agreement.
- G. "Reduced to writing" means a written statement outlining the nature of the grievance, the provision(s) of the contract in dispute, and the relief requested.
- H. "Answer" means a written response outlining the party's position on the grievance.

7.3 PROCESSING/PROCEDURE

Processing of a Grievance. It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and the Union representative shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the Employer during normal working hours provided that the employee and the Union representative have normal working hours provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work of the Employer.

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred or the employee through the use of reasonable diligence should have had knowledge of the occurrence of the alleged violation, present such *written* grievance to the employee's supervisor. The supervisor will discuss and give an answer, in writing, to *the employee and the Union* as to such Step 1 grievance within fourteen (14) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it was based, the provision or provisions of the Agreement allegedly violated, and the remedy requested and shall be appealed to Step 2 within fourteen (14) calendar days after the Supervisor's answer in Step 1. Any grievance not appealed in writing to Step 2 by the Union within fourteen (14) calendar days shall be considered waived.

Step 2. If appealed, the grievance shall be in writing and presented by the Union to the Chief of Police. The Chief shall notify the Union of any scheduled meeting in which the grievance will be presented and discussed within fourteen (14) calendar days after receipt of such Step 2 grievance and give the Union the Employer's Step 2 answer in writing within fourteen (14) calendar days after such scheduled meeting. A grievance not resolved in Step 2 may be appealed to Step 3 within fourteen (14) calendar days following the

Chief's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within fourteen (14) calendar days shall be considered waived.

Step 3. If appealed, the grievance shall be in writing and presented by the Union to the City Administrator. The City Administrator shall notify the Union of any scheduled meeting in which the grievance will be presented and discussed within fourteen (14) calendar days after receipt of such Step 3 grievance and give the Union the Employer's Step 3 answer in writing within fourteen (14) calendar days after such scheduled meeting. A grievance not resolved in Step 3 may be appealed to Step 4 within fourteen (14) calendar days following the City Administrator's final Step 3 answer. Any grievance not appealed in writing to Step 4 by the Union within fourteen (14) calendar days shall be considered waived.

Step 3a. If the grievance is not resolved at Step 3 of the grievance procedure, by mutual consent, parties may submit the matter to mediation with the Bureau of Mediation Services. Submitting the grievance to mediation preserves timelines for Step 4 of the grievance procedure. Any grievance not appealed in writing to Step 4 by the Union within fourteen (14) calendar days of the mediation shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended.

7.4 WAIVER

- A. If the Union fails to respond within time limits established in the procedure, the grievance shall be deemed settled and the City's last answer shall prevail. If the City fails to answer in accordance with the schedule in the grievance procedure, the grievance shall be deemed settled and relief sought shall have been deemed agreed to by the City.
- B. The grievance may be withdrawn by the Union at any level in writing without prejudice.
- C. The time limits may be extended by mutual written agreement.

7.5 ARBITRATION PROCEDURE

- A. **Purpose:** Any dispute which has remained unresolved through the grievance procedure of this contract may be submitted to arbitration.
- B. **Selection:** For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services. Should the Union and Employer representatives be unable to agree on an Arbitrator within fourteen (14) calendar days of the issue being submitted to arbitration, the grieving party shall request the Bureau of Mediation Services to submit a list of arbitrators. The Employer and Union shall alternately strike names

until one (1) name remains and that person will be the arbitrator. A toss of the coin will be used to determine which party will strike the first name.

- C. **Arbitrator's Decision:** The Arbitrator shall make its findings known simultaneously to the City and to the Union within thirty (30) calendar days from the close of the arbitration hearing, or submission of the briefs, whichever is later. The decision of the Arbitrator shall be final and binding on both parties.
- D. **Arbitrator's Cost:** The cost of the arbitrator shall be borne equally between the City and the Union. The cost of a court reporter shall be borne by the party requesting the court reporter provided if both parties desire a verbatim record of the proceedings the cost shall be borne equally. If a record is requested, the arbitrator shall receive a copy at no cost. All other expenses incurred by either party shall be borne by the respective party.
- E. **Arbitrator's Authority:** The Arbitrator shall have no right to amend, modify, nullify, ignore or add provisions to this Agreement. The Arbitrator's authority shall be limited to the extent that it may only consider and decide the particular issue or issues presented to it by the City and/or Union. Disputes or differences regarding the issues are expressly not subject to arbitration.
- G. **Choice of Remedy:** If the grievance involves the suspension, demotion or discharge of an Employee who has completed the required probationary period, and the Employee has the right to pursue a Veteran's preference claim, the grievance may be appealed either to Step 3 of this Article or to the Veteran's Preference forum. If appealed to the Veteran's preference forum, the grievance is not subject to the arbitration procedure as provided in this Article and the Employee shall have waived the Employee's right to arbitrate pursuant to this Article.

ARTICLE 8. SAVINGS CLAUSE

This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Faribault. In the event any provision of this Agreement shall be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE 9. PROBATION AND SENIORITY

9.1 An employee in the bargaining unit who transfers from another department of the Employer shall accumulate total seniority from the other department only for the purposes of calculating vacation and sick leave.

9.2 Seniority shall be determined by an employee's length of continuous employment with the Employer, by classification recognized by this Agreement. Seniority rosters shall be maintained by the Employer, on the basis of time in grade and time within specific classifications.

9.3 All employees, upon commencing full-time service with the City, shall serve a probationary period of one year. Employees shall have no seniority until they have completed their probationary period. Upon completion of the probationary period, the employee shall be credited with seniority dating from the date of employment with the Employer. Upon completion of the probationary period, employees shall receive all fringe benefits retroactive to the date of hiring. During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the Employer.

9.4 A reduction of work force will be accomplished on the basis of the date of inclusion in the bargaining unit. . The employee in a position to be reduced from force retains departmental seniority in each of the bargaining unit classes in which they had worked. They may choose demotion instead of layoff if a lower-level vacancy exists or they may choose the position of another employee with less the date of inclusion in the bargaining unit.in the same or a formerly held class. An employee refusing either of these options shall automatically terminate employment with the Department. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of their layoff before any new employee is hired except that, any employee on layoff who is notified by registered mail to return to work and fails to do so within fourteen (14) calendar days shall be considered to have voluntarily terminated employment with the Employer.

ARTICLE 10. DISCIPLINE

10.1 The Employer will discipline employees for just cause only. Discipline will be in one or more of the following forms:

- A. Oral reprimand;
- B. Written reprimand;
- C. Suspension;
- D. Demotion; or
- E. Discharge.

10.2 GENERAL PROVISIONS

- A. When any disciplinary action more severe than an oral reprimand is taken, the Employer shall verbally notify the employee of the disciplinary action, prior to the completion of the employees next regularly scheduled workday. The verbal notice shall be followed with written notice within five (5) days.
- B. Suspensions, demotions, and discharges will be in written form.
- C. Notices of suspension, notices of demotion, and notices of discharge, which are to become part of an employee's personnel file, shall be read and acknowledged by signature of the employee. Employees and the Union will receive a copy of such reprimands and/or notices. If an employee refuses to sign the acknowledgement that will be documented and placed with the notice in the employee's personnel file.
- D. Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- E. Discharges will be preceded by a five (5) day suspension without pay.
- F. Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a Union representative present at such questioning.
- G. Grievances relating to this Article may be initiated by the Union in Step 2 of Grievance Procedure.
- H. Reprimands shall not be done in a willfully malicious manner so as to cause embarrassment to the employee before other employees or the public.

10.3 PROGRESSIVE DISCIPLINE

- A. Except in cases for discipline resulting from an Employee's misconduct, the Employer shall generally impose progressive discipline but reserves the right to take any disciplinary action it deems appropriate under the circumstances.

ARTICLE 11. WORK WEEK

The standard work schedule will consist of either twelve (12), ten (10) or eight (8) hour day equivalent to two thousand eighty hours (2080) hours per year. For the purpose of calculating vacation, holiday and sick leave accrual, an eight (8) hour workday will be used. One floating holiday will be calculated at twelve (12) hours per day when on a twelve (12) hour day, ten (10) hours per day when on a ten (10) hour day or eight (8) hours per day when on an eight (8) hour day. Nothing contained in this or any other Article shall be interpreted to be a guarantee of a minimum or maximum number of hours the Employer may assign employees.

ARTICLE 12. OVERTIME

- 12.1 Employees will be compensated at one and one-half (1-½) times the employee's regular base pay rate for hours worked in excess of the employee's regularly scheduled shift, provided that hours worked in excess of 85.5 in a fourteen (14) day pay period shall be paid overtime using the employee's regular rate of pay. Changes of shifts do not qualify an employee for overtime under this Article. Training required by the City does not qualify an employee for overtime under this Article.
- 12.2 Overtime will be distributed as equally as practicable, excluding court time.
- 12.3 Overtime refused by employees will, for record purposes under Article 12.2, be considered as unpaid overtime worked.
- 12.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.
- 12.5 Overtime will be calculated to the nearest fifteen (15) minutes.

ARTICLE 13. COURT TIME

An employee who is required to appear in Court during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the employee's base pay rate. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the employee for the two (2) hour minimum. If an employee is scheduled to appear in Court and a cancellation occurs after 4:00 p.m. on the day prior to the Court appearance, then the employee shall receive the two (2) hour minimum.

ARTICLE 14. CALL BACK TIME

An employee who is called to duty during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the employee's base rate. An extension of early report to a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum. If the call-back work assignment and the employee's regular work shift overlap, the employee shall be paid the call-back rate of time and one-half (1 ½) until their regular shift time begins, and the regular shift shall continue until the employee's normal quitting time. Training required by the City does not qualify an employee for call-back time under this Article.

ARTICLE 15. LEAVES OF ABSENCE

- 15.1 Military Leave. All existing federal and state statutes, applicable to the rights of any employee who is on a leave of absence from the City of Faribault for military service, shall be applicable under this Agreement.
- 15.2 Jury Duty. Any employee called and selected for jury duty shall receive regular compensation and other benefits for such duty. Pay received for jury duty must be given to the Employer by the employee.
- 15.3 Pregnancy and Parenting Leave. Employees who work twenty (20) hours or more per week and have been employed more than one year are entitled to take an unpaid leave of absence under the Pregnancy and Parenting Leave Act of Minnesota. Female employees for prenatal care, or incapacity due to pregnancy, childbirth, or related health conditions as well as a biological or adoptive parent in conjunction with after the birth or adoption of a child are eligible for up to 12 weeks of unpaid leave and must begin within twelve (12) months of the birth or adoption of the child. In the case where the child must remain in the hospital longer than the mother, the leave must begin within 12 months after the child leaves the hospital. Employees should provide reasonable notice, which is at least two weeks. If the leave must be taken in less than three days, the employee should give as much notice as practicable. Employees are not required to use sick or vacation leave during this Leave period but may use sick or vacation leave at their option for any period of this leave.

The employee is entitled to return to work in the same position and at the same rate of pay the employee was receiving prior to commencement of the Leave. Group insurance coverage will remain in effect during the Leave.

If the employee has any FMLA eligibility remaining at the time this Leave commences, this Leave will also count as FMLA leave. The two leaves will run concurrently until eligibility for either leave expires. Employees shall be required to use accrued sick and vacation leave during the use of any FMLA leave following the expiration of the Employee's Leave.

- 15.4 Emergency Leave. Emergency leave may be granted to an employee in the event of serious illness or other emergency in the family of said employee. Employees in need of such leave shall make an application therefore to the City Administrator. Such time as is granted shall be chargeable against the employee's paid leave accounts. The rate of time charged against the paid leave accounts shall be that of the actual time absent from work. The granting of such emergency leave shall not be unreasonable or arbitrarily withheld. The Employer may request verification of the emergency.
- 15.5 Funeral Leave. Employees are allowed to use up three (3) days for the death of an immediate family member, with pay, as funeral leave upon the death of an immediate family member. One (1) day of paid funeral leave is provided to an Employee in the event of the death of any other family member.

Immediate family members include an employee's spouse, parents, children, siblings, grandparents, grandchildren, similarly related step relationships, in-laws, and domestic partners. Other family members include aunts, uncles, nieces, nephews, and similarly related in-laws. Funeral leave will not be deducted from the Employee's vacation or sick leave balances.

Employees may request additional time off for a longer leave or to attend the funeral of a more distant relative or friend. Prior approval of the applicable Department Director or City Administrator is required, and if allowed, such leave actually used by the Employee will be charged against the Employee's sick leave account.

- 15.6 Personal Leave of Absence. An employee may request a personal leave of absence without pay. All requests for personal leave of absence shall state the reason for which the request is made in writing to the City Administrator. The City Administrator may grant personal leaves of absence up to two (2) weeks in duration. Leaves of absence for more than two (2) weeks shall be presented to the City Council. While on personal leave of absence without pay, employees shall retain their seniority; however, they shall forfeit all fringe benefits while on the leave. If the leave exceeds two (2) weeks, the employee may maintain the City's health insurance at their own expense.

ARTICLE 16. JOB POSTING AND EXAMINATION FOR PROMOTION

Any position covered by this Agreement shall be posted for five (5) calendar days prior to filling of a vacancy, in a prominent place, for the information of other members of the Department.

In the event of an internal promotion from Police Officer to Police Sergeant, the employee will be placed in the Police Sergeant wage scale at a minimum of step 10 at time of promotion.

ARTICLE 17. MILEAGE AND MEAL ALLOWANCE

Any reimbursement for mileage or meal allowance, to be paid as a result of this Agreement, shall be reimbursed in accordance with the Employer's current policies.

ARTICLE 18. FALSE ARREST INSURANCE

The City will continue, at its expense, a false arrest insurance program with benefit levels essentially equivalent to those currently in existence. The city may utilize commercial underwriters of a "self-insurance" method.

ARTICLE 19. SAFETY

All employees shall comply with safety and health regulations established by law.

ARTICLE 20. PHYSICAL FITNESS

The City may require a physical examination prior to beginning employment and annually thereafter if the examination is job-related and is consistent with business necessity. The City shall pay for those physical examinations it requires.

ARTICLE 21. SICK LEAVE

- 21.1 Employees hired prior to January 1, 1999, shall earn sick leave at the rate of 168 hours per year. Employees hired on or after January 1, 1999, will earn sick leave at a rate of 120 hours per year. Sick leave shall be compensated at the regular rate of pay. Working days only will be counted when using sick leave.
- 21.2 Sick leave may be used for the employee's own personal injury or illness, and for persons and under the conditions of Earned Sick and Safe Time leave statutes, Minn. Stat. 181.9445-181.9448, as amended, and for approved FMLA. Employees must use sick leave in increments of at least one-half day or a minimum of one-hour increments with supervisor approval. Employees shall be allowed to use sick leave as needed except that in order to qualify for sick leave, an employee must report that they are sick not later than one hour before the time for which they are scheduled to report for work. This one (1) hour restriction shall not apply to employees who become sick while at work.
- 21.3 Employees on sick leave for their own personal injury or illness for more than two (2) consecutive days may be required to submit a physician's statement of illness. Employees may be required to submit a physician's statement of illness after one day, if the employer suspects abuse, at the City's expense. A physician's statement may be on forms prescribed by the City and shall state the illness and if the employee is able to return to work and fully perform the duties of his or her position.
- 21.4 Any employee who has exhausted their sick leave and requires additional sick leave time for their own personal injury or illness may substitute any part of unused vacation time for the same. When an employee is eligible for Worker's Compensation payments, they may supplement these payments with a prorated portion of any accumulated sick leave so that the combination of the two benefits will equal their net pay. Net pay is defined for these purposes as regular pay received from a standard work week less mandatory deductions which include federal and state taxes, social security, Medicare, PERA and wage garnishments. If they should exhaust their accumulated sick leave, they will receive Worker's Compensation payments only.

- 21.8 Employees shall be allowed a year-end accumulation maximum of five hundred (500) unused sick leave hours. Employees shall be compensated at a rate of one hour of pay for each three hours of unused sick leave in excess of 500 hours.
- 21.9 The City will provide, without cost to the employee, long-term disability insurance which will provide 66.6% of normal compensation to a maximum per month payable to the age of 65 and commencing on the 91st day of disability. Changes in the policy shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union and shall not be deemed a renegotiation of benefits.
- An employee once disabled and collecting long term disability benefits on the 91st day shall not accrue vacation, holiday time or sick leave and accrual of said benefits shall not begin until such time the disability stops and the employee returns to full-time duty.

ARTICLE 22. VACATIONS

- 22.1 Employees who have been employed uninterruptedly with no breaks in employment except for brief layoffs which are directed by the City shall be eligible for paid vacation at their regular rate of pay pursuant to the following schedule.

At date of hire, each employee will receive 40 hours of vacation and accrue at the rate of 1.54 hours per pay period (this does not apply for internal promotion).

After year one, vacation will be earned at the rate of 3.08 hours per pay period up to 5 years of employment; at the rate of 4.62 hours per pay period for the second 5 years of employment; and at the rate of 6.16 hours per pay period thereafter.

- 22.2 Earned vacation may be taken so as not to jeopardize sufficient municipal operations at any time by written request from the employee to the respective Department Director at least one week prior to the date in which the vacation is requested unless otherwise approved. Such request shall indicate the number of hours sought to be used. Employees shall choose vacation periods in accordance with their seniority in their shift and in the department. Management shall establish reasonable regulations so as to maintain sufficient operating personnel throughout the year.
- 22.3 An employee may not commence using vacation leave until they have an accumulated total of at least two (2) workdays, which is six months of continuous employment after 2 workdays, or for relocation or prescheduled vacation. Employees earning vacation at the rate of 3.08 hours per pay period may not accumulate more than 140 hours. Employees earning vacation at the rate of 4.62 hours per pay period may not accumulate more than 200 hours. Employees earning vacation at the rate of 6.16 hours per pay period may not accumulate more than 260 hours.

One floating holiday (12, 10 or 8 hours based on schedule) will be given in full to each employee (new to the City) at the time of hire, which can be used during their probationary period or anytime thereafter.

- 22.4 Employees will not be allowed to accumulate vacation in excess of the maximum amounts previously specified unless they were specifically asked to forego a portion of their vacation in writing by the City Administrator. If it is necessary for the City Administrator to request that an

employee forego a portion of their vacation time, the employee will be entitled to use that portion previously accumulated during the next ensuing six (6) month period. Until the employee is even, employees who have used vacation early will have the period of the contract to correct it.

- 22.5 Employees will earn additional vacation day(s) per the total years of service with the City of Faribault. Accrual day(s) will commence on the employee's anniversary date of hire per the chart below:

Years of service 10-14 years	Extra days of vacation
10-14 years	1 day
15-19 years	3 days
20+ years	5 days

ARTICLE 23. INSURANCE

- 23.1 Employee health insurance premiums for this contract and going forward will be based on the following percentages. Any changes to plans would only be due to Federal requirements and regulations.

Plan:

\$3500 Deductible	Single	Single +1	Family
Employer Percentage	92%	87%	82%
Employee Percentage	8%	13%	18%
\$2000 Deductible	Single	Single+1	Family
Employer Percentage	82%	77%	72%
Employee Percentage	18%	23%	28%

The City will match an Employee's contribution to their Health Savings Account (H.S.A.) under the City H.S.A. plan up to \$ \$67.70/month for 2026. Employer contributions into the H.S.A. plan will be made on a pro-rata basis twice monthly. The most recent H.S.A. employer contribution will increase based upon agreed Cost of Living Adjustment (COLA) listed in Article 25 for future contracts.

The schedule of benefits for the medical insurance plan shall be determined by the City from plans submitted in response to bids requested by the City. The plans submitted in response to bids requested by the City shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union.

If any other city employee receives a higher employer contribution, the Sergeants will receive the higher contribution as part of this union contract.

The Employee's portion of the premium cost shall be paid through payroll deduction. In no case shall the City's contribution exceed the actual cost of the coverage selected by the employee.

The City will provide at no cost to the employee a \$100,000.00 term life insurance policy.

- 23.2 Any employee provided with dependent health care coverage shall file such information as may be required by the City to determine the availability of health care insurance to employed dependents.

No employee shall file, or permit to be filed, an insurance claim against the City's health care provider until any health care benefits of employed dependents' health care plan have been utilized.

- 23.3 The City will allow retired employees to continue on as members in the medical insurance program, but the retired employee shall reimburse the City for the entire cost of the medical insurance policy.

ARTICLE 24. HOLIDAYS

- 24.1 Employees shall have the holidays hereinafter enumerated. Employees shall be granted holidays off without loss of pay. For purposes of this contract the following dates shall be considered holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Juneteenth
6. Independence Day
7. Labor Day
8. Veteran's Day
9. Thanksgiving Day
10. Day after Thanksgiving Day
11. Christmas Day

- 24.2 In addition to the holidays cited above all employees shall receive two (2) floating holidays to be utilized in accordance with the rules governing vacation.

- 24.3 Any employee required to work on a holiday shall receive compensation in accordance with the overtime provision of this contract and, in addition, the number of hours worked shall be credited to the employee's holiday bank.
- 24.4 Employees shall be credited eight (8) hours to the employee's holiday bank for each holiday as recognized in Article 24.1. Such credited hours shall be compensated for at their regular rate of pay on the last pay period preceding December 25th of each year. Employees who separate prior to the end of the calendar year, shall have their holiday bank pro-rated and paid out at time of separation.
- 24.5 Employees working overtime on a shift recognized as a Holiday in article 24.1 will be compensated at two and one-fourth (2 ¼) times the employee's regular base rate of pay for the hours worked in excess of the employee's regularly scheduled shift. Shift exchanges do not qualify an employee for pay in this article.

ARTICLE 25. TERMINATION CONSIDERATION

- 25.1 When an employee leaves the employment of the City in good standing, or upon death, with at least three (3) years of service, they shall receive in salary equivalent one-half (1/2) of their accumulated sick leave (maximum accumulation of 500 hours). Balances in excess of 500 hours will be paid at one-third.
- 25.2 When an employee leaves the employment of the City in good standing, with at least three (3) years of service, they shall receive all vacation earned up to the date of termination regardless of anniversary date.
- 25.3 Upon written notification of retirement, an employee may begin to draw sick leave separation pay up to eighteen (18) months prior to the employee's last day of employment. The separation pay shall be computed at the rate of pay in effect when the employee receives the pay. The employee shall give notice of retirement prior to August 1st of the year in which payment is to be received.

ARTICLE 26. WAGES

- 26.1 Cost of Living Adjustments (COLA) are as follows:

2026	4%
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This group will be moved from Grade K to Grade M. Placement on the steps will follow the schedule below.

1/1/2026 Anniversary

Gliem: M 13

Sammon: M 13

Gramling: M 11 M12 (1/9/26)

Burbank: M 9 M10 (1/20/26)

Willers: M 9 M10 (7/1/26)

Marvin: M 9 M10 (7/1/26)

2026 Wages - 4%	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Grade	Start	6 months	6 months	6 months	6 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months
Police Sergeant M		\$46.89	\$48.22	\$49.56	\$50.91	\$52.25	\$53.62	\$55.03	\$56.48	\$57.96	\$59.49	\$61.04	\$62.66	\$64.30

Sworn personnel assigned unique additional responsibilities as defined by the Employer shall receive \$1.50 per hour in addition to their regular rate of pay while working a special duty assignment (SWAT, Mobile Field Force, Use of Force Instructor and Firearms Instructor). The Investigations Supervisor and the Administrative Sergeant will receive four hundred eighty dollars (\$480) per month while so assigned. If any employee is assigned for less than a month they shall be paid on a pro rata basis. Field Training Officers (FTO) shall receive additional compensation of 3% of base pay for all hours worked while assigned to the FTO program and the Patrol Division.

A patrol sergeant assigned the additional duty of supervision of the Community Service officers shall receive an additional three hundred and fifty dollars (\$350) per month.

Special duty assignments are at the sole discretion of the employer and are not grievable under the terms of this contract.

Employees will receive a shift differential of seventy-five cents (\$.75) per hour for their entire shift if half of their hours on the shift are between 5:00 p.m. and 7:00a.m. Shift differential shall be paid for hours worked and for paid time off, such as vacation and sick hours, used for scheduled shifts to which the shift differential applies.

Foreign Language Pay

Employees shall take a speaking exam through Language Testing International, or a mutually approved equivalent testing service. This is a 30 minute over-the-phone test, the cost of which will be paid by the City. To qualify for incentive, pay, employees must score at the Advanced Level on the current ACTFL Proficiency scale. Employees must successfully re-test once every two years in order to maintain eligibility for the incentive pay. Eligible foreign languages are those having a recognized presence in the community, as noted by the Faribault Public Schools records of languages spoken in student's homes. American Sign Language shall be an eligible language for the purposes of this component. Sign language proficiency shall be measured by the American Sign Language Proficiency Interview offered through Galluadet University, or a mutually approved equivalent testing service. Employees must score at or above Proficiency

Level 3, and successfully re-test once every two years. Eligibility immediately upon hire. Employees determined to be proficient in a foreign language according to this section shall be compensated an additional \$100 per pay period.

ARTICLE 27. UNIFORMS

- 27.1 The Employer shall furnish the total uniform of the sworn police personnel. The cleaning and routine repair of the uniform issued shall be the responsibility of the employee with the City paying forty dollars (\$45.00) per month maintenance allowance in December of each year, unless otherwise requested.

The Employer will specify approved footwear to be worn by personnel while on duty. The Employee will be responsible for purchase and replacement of approved footwear and shall receive an annual cash allowance of one hundred sixty dollars (\$160), payable the last pay period preceding December 25th of each year and is taxable as wages unless a receipt of purchase is presented.

ARTICLE 28. TRAINING

- 28.1 The City will pay overtime for mandatory training required by written department policy, which is not part of a regular shift. Approved training, not required, will be at regular rate of pay.

ARTICLE 29. CONTINUING EDUCATION

- 29.1 The City shall reimburse tuition and book expenses to the employee upon satisfactory completion of a recognized course of job-related instruction. Such job-related instruction must be reviewed and approved by the City Administrator or their designee prior to the initiation of cost in order to be eligible for reimbursement. Such eligible reimbursement is entered into individually by the employee and City and a reimbursement to the City is required should the employee terminate their employment early, as per to the schedule given at time of acceptance to the individual. Job related instruction does not include mandatory training necessary to maintain minimum licensing requirements.

ARTICLE 30. DURATION

The duration of this contract is to be one (1) year effective January 1, 2026, through December 31, 2026.

IN WITNESS WHEREOF, the parties have executed this Agreement on the _____ day of _____, 2025.

CITY OF FARIBAULT

LAW ENFORCEMENT LABOR SERVICES, INC.

MAYOR

BUSINESS AGENT

CITY ADMINISTRATOR

UNION STEWARD

UNION STEWARD



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-247 Approve I.A.F.F. Firefighters 2026 Labor Agreement

Background:

City staff began labor negotiations with I.A.F.F. Firefighters Labor Union on August 28, 2025. Through those negotiations we have reached an agreement on wages and articles within that contract. Staff is recommending the approval of I.A.F.F. Firefighters CBA 2026 labor agreement as it is written.

Recommendation:

Approve resolution 2025-247 approving I.A.F.F. Firefighters 2026 Labor Agreement.

Attachments:

1. Resolution 2025-247 Approve I.A.F.F. Firefighters 2026 Labor Agreement
2. I.A.F.F. Local 665 Firefighters CBA 2026

CITY OF FARIBAULT

RESOLUTION #2025-247

APPROVE I.A.F.F. FIREFIGHTERS 2026 LABOR AGREEMENT

WHEREAS, the City Council wishes to negotiate with I.A.F.F. Firefighters Labor Union a Collective Bargaining Agreement (CBA) that determines the annual compensation and policy directives for all Firefighters for the City of Faribault; and

WHEREAS, the CBA will be adjusted on a contracted period of time in consideration of the changes in negotiated language, cost of living adjustment, market conditions, and position classification; and

WHEREAS, the City Council desires to adopt the I.A.F.F. Firefighters 2026 Labor Agreement.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota:

- 0.1 The following CBA is hereby adopted for the Firefighters Union, I.A.F.F. and its members.

SECTION 1 - EFFECTIVE DATE

- 1.1 Duration

This Resolution shall remain in effect until December 31, 2026.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

COLLECTIVE BARGAINING AGREEMENT BETWEEN
CITY OF FARIBAULT AND
FARIBAULT FIREFIGHTERS
I.A.F.F. LOCAL #665

CONTRACT PERIOD-JANUARY 1, 2026 TO DECEMBER 31, 2026

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Article 1 - DEFINITIONS

The terms set forth below shall be defined as follows:

Union: Faribault Firefighters, International Association of Fire Fighters, Local #665.

Union Member: A member of Faribault Firefighters Local #665 I.A.F.F.

Employee: A full-time employee of the City of Faribault and a person occupying a position in the bargaining unit for which Faribault Firefighters Local #665 I.A.F.F. is the exclusive representative.

Employer or City: The City of Faribault.

Union Officer: An officer elected or appointed by Faribault Firefighters Local #665 I.A.F.F.

All "days or dates" listed in this contract are based on calendar days unless otherwise noted.

Article 2 - RECOGNITION

The City recognizes International Association of Fire Fighters, Local #665 as the exclusive representative for all employees of the Faribault Fire Department who work more than 14 hours per week or 35% of the normal work week and more than 100 workdays per year excluding all persons who are supervisory and confidential employees within the meaning of the Public Labor Relations Act of 1971 as amended. The term "employee" as applied to this contract shall refer to full-time employees as defined above.

Article 3 - PURPOSE

This contract is drawn in order to achieve and maintain a harmonious relationship between the City and the Union in order to (a) maintain and increase individual efficiency and quality of service, (b) to avoid interruptions or interference with the efficient operations of the City, (c) to express the complete agreement between the City and the Union, (d) to provide for equitable and peaceful adjustments of differences which may arise, and (e) to establish an agreement with respect to terms and conditions of employment.

Article 4 - MANAGEMENT RIGHTS

It is understood and agreed that management possesses the sole right to operate the City and all management rights reposed in it, but that such rights must be exercised consistently with other provisions of this contract.

Existing customs and practices shall not in any way restrict the rights of

management except that management will discuss new procedures with the Union prior to implementing them. These rights include but are not limited to the following: To set daily work schedules; to change methods of operation; to assign job duties; to require reasonable overtime; to establish reasonable work rules and regulations; to assign supervisors to work performed by employees in the bargaining unit in critical situations; to discipline; to direct the work forces; to hire, assign, and transfer employees; to terminate employees with less than twelve months service if they fail to qualify for the position of Firefighter; to determine the methods and the number of personnel needed to carry out the City mission; to introduce new or improved methods, equipment, or facilities; and to determine the composition of the force needed to complete overtime work.

Article 5 - UNION RIGHTS

The City will not interfere with, restrain, or coerce employees in the exercise of their rights.

The City will not attempt to dominate or interfere with the administration of the Union.

The City will not discriminate against any employees in regard to terms and conditions of employment because of Union activities.

The City will not refuse to bargain in good faith with the Union.

The City agrees to have available at reasonable times, facilities for the purpose of conducting Union meetings and further agrees to furnish and maintain space for a suitable bulletin board in the Fire Department to be used by the Union. The Union shall limit its posting of notes and bulletins to such bulletin board. The Union will not allow any material to be placed on the bulletin board urging or dramatizing statements or ideas which tend to interfere with management in the exercise of its rights.

The City agrees to deduct, once monthly, from the respective employees' wages an amount sufficient to provide payment of dues established by the Union, provided that the particular employee from whose wage such a deduction is made has authorized such deduction by a written instrument signed by him/her and furnished to the City. The City agrees to remit such amount so deducted, monthly, to the appropriate designated officers of the Union. The Union agrees to provide the City with a minimum of 30 days' notice of any change in the rate of the amount to be withheld. Fair share employees within this union will not be deducted any dues in accordance with State Statute.

The City and the Union agree that they shall not discriminate against any person because of any Union membership or non-membership, nor because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual

orientation, or age and that such person shall receive the full protection of this contract.

The Union will not interfere with or restrain any management personnel in the exercise of their management rights.

The Union will not attempt to dominate or interfere with the administration of the City. The Union will not refuse to bargain in good faith with the City.

Article 6 - DISCIPLINARY ACTION

The Employer will discipline employees for just cause only. Discipline will be in one or more of the following forms:

1. Oral reprimand;
2. Written reprimand;
3. Suspension;
4. Demotion; or
5. Discharge.

Suspensions, demotions, and discharges will be in written form.

Notice of an Employee's suspension, demotion or discharge shall become part of the Employee's personnel file after being provided to and acknowledged by signature of the Employee. Both the Employee and the Union will receive a copy of such notices. If an Employee refuses to sign the acknowledgement, that will be documented and placed with the notice in the Employee's personnel file.

Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.

Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a Union representative present at such questioning.

The Employer shall generally impose progressive discipline but reserves the right to take any disciplinary action it deems appropriate under the circumstances.

Grievances relating to the discharge or suspension of an employee may be initiated by the Union at Step 3 of the grievance procedure.

Article 7 - GRIEVANCE PROCEDURE

A grievance shall mean a dispute or disagreement as to the interpretation or application of any term or terms of this contract. A grievance may only be filed that claims that the City has not complied with the intent of this contract. All grievances must be filed in writing to the appropriate Fire Chief within twenty-one (21) calendar

days from the date of the infraction of the contract by management personnel.

7.1 Definitions

For the purpose of this article, the following definitions shall apply:

Subd. 1. A "grievance" shall mean an allegation by an employee or Union resulting in a dispute or disagreement between the employee/Union and the City as to the interpretation or application of terms and conditions contained in this agreement.

Subd. 2. The term "days" means calendar days including Saturdays, Sundays, and any days designated by this agreement or by Minnesota Statutes as holidays.

Subd. 3. In "computing any period of time" prescribed or allowed by procedures herein, the date of the act, or event giving cause for the grievance shall not be included.

Subd. 4. The day in which the "act or event giving cause" for the grievance to be filed shall be considered the day or days in which the grievance occurred or the day in which the employee filing the grievance should have been aware of the act or event.

Subd. 5. The "filing or service" of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period allowed.

Subd. 6. "Reduced to writing" means a written statement outlining the nature of the grievance, the provision(s) of the contract in dispute, and the relief requested.

Subd. 7. "Answer" means a written response outlining the party's position on the grievance.

Subd. 8. "Fire Chief" means the head of the department in which the Employee is employed.

7.2 Procedure

The employee shall initially attempt to settle the dispute with his /her immediate supervisor and upon failing to receive satisfaction shall proceed with the following grievance procedure. All grievances must be filed in writing to the appropriate Fire Chief within twenty-one (21) days from the date of the alleged infraction of the contract by management personnel.

Step 1

The employee or the Union shall file a written grievance with the appropriate

Fire Chief. The filing of the grievance shall take place within twenty-one (21) days from the date of the alleged infraction. The Fire Chief will render a decision in writing to the Union within fourteen (14) days of the receipt of the grievance. All grievances must be reduced to writing, stating the sections of the contract that management personnel are alleged to have violated, and the action or relief sought.

Step 2

If the Union or employee does not wish to accept the Fire Chief's answer, the Union or employee may appeal the grievance to the City Administrator within fourteen (14) days of the Fire Chief's response. The City Administrator shall provide a written answer to the Union within fourteen (14) days of receipt of the grievance by the City Administrator or designee.

Step 3

If the City Administrator's answer is not satisfactory, the Union may file a copy of the grievance and an explanation of the action sought with the designated representative (Mayor or City Administrator) of the City Council within fourteen (14) days of the Union's receipt of the City Administrator's answer. The City Council shall answer the grievance appeal within twenty-one (21) days of receipt of the grievance from the Union.

Step 4

If the City Council's answer is not satisfactory, the Union may institute the arbitration procedure within this contract; however, the Union must notify the City of its intent to go to arbitration within fourteen (14) days of the Union's receipt of the City Council's answer.

Since unpaid suspensions, demotions and discharges are subject to City Council approval, any grievance related to the imposition of such discipline shall be initiated at Step 4 of the Grievance Procedure.

7.3 Waiver

Subd. 1 If the Union fails to respond within time limits established in the procedure, the grievance shall be deemed settled and the City's last answer shall prevail. If the City fails to answer in accordance with the schedule in the grievance procedure, the grievance shall be deemed settled and the relief sought shall have been deemed agreed to by the City.

Subd. 2. The grievance may be withdrawn by the aggrieved person at any level in writing.

Subd. 3. The time limits may be extended by mutual written agreement.

7.4 Choice of Remedy

If the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period and the employee is vested with certain rights as a veteran under Minnesota Statutes, Section 197.46, the employee may elect to either appeal the grievance to Step 4 of the Grievance Procedure or make a timely request for review of the discipline decision at a Veteran's Preference hearing under Minnesota Statutes, Section 197.46. If a Veteran's Preference hearing is requested, the grievance is not subject to the arbitration procedure as provided in this Article and the employee shall have waived the employee's right to arbitrate pursuant to this Article.

Article 8 -ARBITRATION PROCEDURE

8.1 Purpose

Any dispute which has remained unresolved through the grievance procedure of this contract may be submitted to arbitration.

8.2 Selection

Should the Union and Employer representatives be unable to agree on an Arbitrator within fourteen (14) days of the issue being submitted to arbitration, the grieving party shall request the Bureau of Mediation Services to submit a list of arbitrators. The employer and Union shall alternately strike names until one name remains and that person will be the arbitrator. A toss of the coin will be used to determine which party will strike the first name.

8.3 Arbitrator's Decision

The Arbitrator shall make its findings known simultaneously to the City and to the Union within sixty (60) days from the final arbitration hearing. The decision of the Arbitrator shall be final and binding on both parties.

8.4 Arbitrator's Cost

The cost of the arbitrator shall be borne equally between the City and the Union. The cost of a court reporter shall be borne by the party requesting the court reporter, provided if both parties desire a verbatim record of the proceedings the cost shall be shared equally. All other expenses incurred by either party shall be borne by the respective party.

8.5 Arbitrator's Authority

The Arbitrator shall have no right to amend, modify, nullify, ignore or add provisions to this agreement. The Arbitrator's authority shall be limited to the extent that it may only consider and decide the particular issue or issues presented to it by the City and/or Union. Disputes or differences regarding the negotiable issues are expressly not subject to arbitration.

8.6 Arbitration Information

Upon appointment of the Arbitrator, both parties shall, within fourteen (14) days of the arbitration hearing, submit to the other party the following:

- A. The issues involved.
- B. Statement of the known facts.
- C. Position of the party for resolution of dispute.
- D. The name and credentials of the person who will be presenting the party's position at the arbitration hearing.

The Union and Employer agree not to withhold from the other relevant information they intend to use in the arbitration hearing. Both parties also recognize that all relevant information needs to be presented to assure a fair decision and therefore, is not intended to restrict the use of information that was not known or overlooked at the time of the submission of information. Both parties agree they will notify the other of new information which becomes available when reasonably possible.

A party may not change the person selected to present their position at the arbitration hearing if the hearing is scheduled to occur within fourteen (14) days, unless both parties mutually agree to the change. If, after fourteen (14) days, one party notifies the other of a change in the person presenting their position, the other party may have an additional two days in which to make a change of the person presenting their position.

Article 9 • WORK INTERRUPTIONS

Neither the Union, its officers or agents, nor any of the employees covered by this agreement will engage in, encourage, sanction, support, or suggest any strikes, slowdowns, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work, or the abstinence in whole or in part of the full, faithful, and proper performance of the duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. In the event that any employee violates this Article, the Union shall immediately notify any such employee in writing to cease and desist from such action and shall instruct them to immediately return to their normal duties. Any or all employees who violate any of the provisions of this

article may be disciplined subject to the grievance procedure. In any arbitration proceeding involving breach of this clause, the sole question for the Arbitrator is whether the employee engaged in the prohibited activity without justification.

Article 10 • SENIORITY

An employee in the Union who transfers from another department of the City shall accumulate total seniority from the other department for the purpose of calculating vacation and sick leave.

Seniority shall be defined as an employee's length of continuous service with the City dating from their last date of hire. Seniority in the employment relationship shall be broken and terminated if any employee (1) quits, (2) is discharged, (3) is absent from work for three consecutive working days without notification to the City, (4) is laid off and fails to report to work within twenty-one working days after having been recalled, (5) is absent from work for any unauthorized reasons for 30 days or for a period of time equal to their seniority, whichever is shorter, (6) fails to report for work at the termination of any leave of absence, (7) accepts other employment while on any leave of absence, (8) upon certification of a permanent disability, or (9) leaves the employ of the City.

Layoffs shall be accomplished on the basis of seniority. The employee to be laid off retains seniority. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of their layoff before any new employee is hired except that, any employee on layoff who is notified by registered mail to return to work and fails to do so within twenty-one calendar days shall be considered to have voluntarily terminated employment with the Employer.

Article 11 - PROBATIONARY EMPLOYEES

All employees, upon commencing full time service with the City, shall serve a one-year probationary period. The wages of all probationary employees will be in accordance with provisions provided in the section on wages. Employees shall have no seniority until they have completed their probationary period. Upon completion of the probationary period, the employee shall be credited with seniority dating from the date of employment with the City. The terms of this contract shall not apply to any probationary employee with the exception of the provisions provided in the section on wages and provisions of this section. Probationary employees shall receive no fringe benefits except health insurance, vacation, sick leave, and holidays, until completion of their probationary period. Upon completion of the probationary period, employees shall receive all fringe benefits outlined in this contract retroactive to the date of hire. During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the City.

Article 12 - SAFETY

All employees shall comply with safety and health regulations established by the City.

Article 13 - PHYSICAL FITNESS

The City may require a physical examination prior to beginning employment and annually thereafter. The City may require a health examination during the year in cases where the City believes any employee may have health problems which may jeopardize their health or life or that of their fellow employees. The City shall pay for those physical examinations it requires.

If, during the course of any physical examination required by the City, an employee is found to have health problems which may jeopardize their health or life, or that of their fellow employees, or is incapable of performing the essential functions of their position, the City may place that employee on sick leave and require a return to work approval slip that indicates the employee's physical condition did not warrant the action of mandatory sick leave, the employee's sick leave account will be reimbursed.

Article 14 - OVERTIME

The City has a right to schedule overtime as required in a manner most advantageous to the City and consistent with the requirements of municipal employment and the public interest. All work required by the City in excess of the 53 hours in a standard work week shall be considered overtime. All overtime work shall be compensated for at the rate of one and one-half times the hourly rate of the employee. Overtime for the non-emergency callback is to be as equally distributed as is practicable among the persons employed at the Fire Department.

Compensatory Time - Work performed in excess of 53 hours as part of a standard work week, shall be compensated as follows:

- (A) Straight time pay at the employee's current rate, plus
- (B) An accrual of one-half (0.5) times the hours over fifty-three attributed to the employee's comp time account (Comp Time Account).

The Comp Time Account shall be maintained on an individual basis for each employee. The total number of Comp Time Account hours shall be transferred to the employee. An employee who for any reason leaves the employment of the department shall be paid for all Comp Time Account hours accrued in accordance with Federal Law at the appropriate rate. Full-time bargaining unit employees, at their option, may during any pay period submit for payment from the City any portion of their accumulated comp time. Any accumulated comp time hours do need to be cashed out by the last payroll of every year. All record keeping shall be in accordance with Federal Law. Any part of this provision that is determined to violate Federal Law shall be re-negotiated and brought into compliance.

Article 15 - CALL BACK PAY

Off duty emergency call backs will be compensated as such and will be allowed when requested by the City, for a minimum of two (2) hours for each call back, at the rate of time and one-half (1-1/2) times the 2080 hourly rate of the employee involved. Fire Department employees shall be allowed to leave when the returning trucks are back in service. An emergency callback that results in an early report to or an extension of a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum. If the call-back work assignment and the employee's regular work shift overlap, the employee shall be paid the call-back rate of time and one half (1-1/2) at the 2080 hourly rate prior to and/or after their regular shift time. The regular shift shall continue until the employee's normal quitting time. Training, meetings, and scheduled events do not qualify an employee for call back pay under this Article.

Article 16 - USE OF PRIVATE AUTOMOBILE

Any employee who is required to use their personal automobile for City business shall be reimbursed at the rate paid by the federal government.

Article 17 – HOLIDAYS

On the first payroll period of December, employees shall be compensated for twelve (12) hours per holiday at their current rate of pay for the 11 holidays as follows: 1) New Year's Day; 2) Martin Luther King Day; 3) President's Day; 4) Memorial Day; 5) Juneteenth; 6) Independence Day; 7) Labor Day; 8) Veteran's Day; 9) Thanksgiving Day; 10) Day after Thanksgiving; and 11) Christmas Day. All employees shall also receive two (2) floating holidays at time of hire and at the beginning of each year to be taken in accordance with the rules governing vacation days.

Any employee required to work on a holiday shall receive compensation in accordance with the overtime provision of this contract and shall be compensated for at the rate of one and one-half times the hourly rate of the employee.

Article 18 • VACATION

All employees will be eligible for a paid vacation at their regular rate of pay pursuant to the following schedule: Vacation will be earned at the rate of 5.54 hours per pay period for the first five years; at the rate of 8.31 hours per pay period for the second five years; and at the rate of 11.08 hours per pay period thereafter.

An employee may not commence using vacation leave until they have an accumulated total of at least three workdays, which is six months of continuous employment or for relocation or prescheduled vacation only. Employees earning vacation at the rate of 5.54 hours per pay period may not accumulate more than 252 hours. Employees earning vacation at the rate of 8.31 hours per pay period

may not accumulate more than 372 hours. Employees earning vacation at the rate of 11.08 hours per pay period may not accumulate more than 468 hours.

Employees will earn additional vacation day(s) per the total years of full-time service with the City of Faribault. Accrual day(s) will commence on the employee's date of hire per the chart below:

Years of Service	Extra Days of Vacation
10-14 years	1 day
15-19 years	3 days
20+ years	5 days

For the purpose of determining a vacation schedule for employees the following method shall be used:

The vacation roster runs from April 1 to March 31. Priority of vacation days shall be by seniority on each employee's respective shift. The senior shift employee shall start the "first choice" vacation roster by April 1st. The second senior shift employee is not obligated to make their "first choice" until their shift has worked 3 days in April. Each employee shall have a maximum of 3 shift working days to list their choice or forfeit to the next lower senior employee. Each employee shall notify the next lower senior employee that they have listed their choice or of their intent to decline taking a choice. To decline is the same as forfeit. A three day minimum is required on "first choice" vacation. All days must be consecutive.

At the completion of the "first choice" round the "second choice" round shall begin. The senior shift employee shall begin the "second choice". The senior employee shall have a maximum of 3 shift working days to list a "second choice" or forfeit to the next lowest senior employee. Each employee shall notify the next lower senior employee that they have listed their choice or of their intent to decline taking a choice. To decline is the same as forfeit. A one day minimum is required on "second choice" vacation. All days must be consecutive.

At the completion of the "second choice" round the remaining open days may be taken as "floaters". The employee shall give a minimum of 24 hours' notice prior to taking a "floater" vacation day or days. All days must be consecutive.

A floater cannot be taken when another employee is on vacation within the same shift.

Partial Day Vacations: Partial day vacations must be used in one (1) hour units and may be extended by one (1) hour increments up to 23 hours. No employee, regardless of seniority shall be allowed to use a partial day vacation if another shift employee requests the entire day. A partial day vacation can be scheduled a maximum of 30 calendar days in advance. The use of a partial day requires the clearing of all shift members. Once a partial day of vacation has been properly approved and listed it cannot be bumped. Changes in vacation schedule must be

approved by the Fire Chief, or representative. The highest ranking officer available may waive the 24 hour notice and/or the "same shift" limitation regarding the use of "floater" vacation days. Such waiver is at the complete discretion of the ranking officer available, and the granting or denial of a request shall not be grievable under the terms of this contract. An employee, who is dissatisfied with the method or results of the above process for determining a vacation, shall not have an opportunity to file a grievance under the terms of this contract.

Article 19 - INSURANCE

Employee health insurance premiums for this contract and going forward will be based on the following percentages. Any changes to plans would only be due to Federal requirements and regulations.

<u>Plan</u>		<u>Coverage</u>	
\$3500 Deductible	Single	Single+1	Family
Employer Percentage	92%	87%	82%
Employee Percentage	8%	13%	18%
\$2000 Deductible	Single	Single+1	Family
Employer Percentage	82%	77%	72%
Employee Percentage	18%	23%	28%

The City will match an Employee's contribution to their Health Savings Account (HSA) under the City H.S.A. plan up to \$67.70/month for 2026. Employer contributions into the H.S.A. plan will be made on a pro-rata basis twice monthly.

If any other group or individual receives contribution levels for insurance exceeding the negotiated contributions stated in this contract, this group would also receive those increased contributions.

The employee's portion of the premium cost shall be paid through payroll deduction. In no case shall the City's contribution exceed the actual cost of the coverage selected by the employee.

The City agrees to discuss with the Union any changes in medical insurance coverage prior to implementation, however, such discussions will not be deemed negotiable, nor will they be grievable under this contract.

The City will provide term life insurance in the amount of \$100,000 with no cost to the employee.

The City will allow retired employees to continue on as members in the medical insurance program, but the retired employee shall reimburse the City for the entire cost of the medical insurance program.

Any employee provided with dependent health care coverage shall file such information as may be required by the City to determine the availability of health care

insurance to employed dependents.

No employee shall file, or permit to be filed, an insurance claim against the City's health care provider until any health care benefits of employed dependents' health care plan have been utilized.

Article 20 • PAID FAMILY MEDICAL LEAVE & SICK LEAVE

On January 1, 2026 the City and Union will comply with any and all State mandated regulations based on the Paid Family Medical Leave (PFML). The cost for PFML will be paid by the City 100% as negotiated. Employees will have imputed income and be taxed on 50% of this cost based on State guidelines. Employees will be able to supplement accrued leave to gross up to net take home pay while using PFML.

Sick Leave shall be compensated for at the regular rate of pay. Sick leave may be legitimately used for the employee's own personal injury or illness during which time the employee shall be under the direct care of a physician or confined to his or her residence. Use of sick leave in a contrary manner may be grounds to withhold sick leave pay, or to discipline and/or discharge in the case of a repeated misconduct.

When an employee is eligible for Worker's Compensation payments, they may supplement these payments with a prorated portion of any accumulated sick leave so that the combination of the two benefits will equal the employee's net pay. Net pay is defined for these purposes as regular pay received from a standard work week less mandatory deductions which include federal and state taxes, social security, Medicare, PERA and wage garnishments. If the employee should exhaust their accumulated sick leave for their own personal injury or illness, the employee shall receive Worker's Compensation payments only. Working days only will be counted when using sick leave.

An employee may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, as defined in Minnesota Statute 181.940, subd. 4, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury.

An employee may use sick leave as allowed under this section for safety leave, whether or not the employee's employer allows use of sick leave for that purpose for such reasonable periods of time as may be necessary. Safety leave may be used for assistance to the employee or assistance to the relatives described in the paragraph above. For the purpose of this section, "safety leave" is leave for the purpose of providing or receiving assistance because of sexual assault, domestic abuse, or stalking.

The use of sick leave for safety leave or for absences due to the illness of or injury to the employee's adult child, spouse, sibling, parent, mother-in-law, father-in-law,

grandchild, grandparent, or stepparent is limited to up to 160 hours in any 12-month period. This does not apply to absences due to the illness or injury of a child, as defined in Minnesota Statute 181.940, subd. 4.

Employees hired after January 1, 1999, shall earn sick leave at the rate of 360 hours per year. This sick leave shall be used at a rate of one 24 hour shift for 24 hours of sick leave. All employees shall be allowed a year-end accumulation maximum of 1,440 unused sick leave hours.

All unused sick leave in excess of the accumulated maximum amount as permitted under this Agreement and shall be bought back from the City on an annual basis. For employees hired after January 1, 1999, all unused sick leave in excess of the maximum accumulated amount shall be bought back by the City at a rate of one hour of pay (at a converted 40 hour rate) for each 6.4 hours of unused sick leave.

Employees must use sick leave in increments of at least one-fourth day or a minimum of one hour increments with supervisor approval. Employees shall be allowed to use sick leave as needed except that in order to qualify for sick leave, an employee must report that they are sick no later than one hour before the time for which they are scheduled to report for work. This one hour restriction shall not apply to employees who become sick while at work.

Employees on sick leave for more than two consecutive workdays may be required to submit a physician's statement of illness. Employees may be required to submit a physician's statement of illness after one day, if that day is immediately before or after a holiday or a scheduled vacation day.

Medical appointments are not to be scheduled for on duty time, unless prior approval is received from the Fire Chief.

Article 21 - JURY DUTY

All employees will receive a leave of absence when called for jury duty. The employee will be paid their regular rate of pay by the City. The employee shall in turn submit to the City the amount of jury duty pay received for scheduled workdays. Jury duty calls shall be reported to the Fire Chief the first working day following the receipt of the jury summons.

Article 22- FUNERAL LEAVE

Employees are allowed to use up three (3) days for the death of an immediate family member, with pay, as funeral leave upon the death of an immediate family member. One (1) day of paid funeral leave is provided to an Employee in the event of the death of any other family member.

Immediate family members include an Employee's spouse, parents, children, siblings, grandparents, grandchildren, similarly related step relationships, in-laws, and domestic partners. Other family members include aunts, uncles, nieces, nephews, and similarly related in-laws. Funeral leave will not be deducted from the Employee's vacation or

sick leave balances. Employees may request additional time off for a longer leave or to attend the funeral of a more distant relative or friend. Prior approval of the Fire Chief and City Administrator is required, and if allowed, such leave actually used by the Employee will be charged against the Employee's sick leave account.

Article 23 - MILITARY LEAVE

Employees who are called to active duty in the U.S. military service shall receive a leave of absence without pay and shall be entitled to return to their former job providing said employee returns to work within required days after release from active duty. For specific information on this policy please refer to the Employer Personnel Policy Manual.

Article 24 - PERSONAL LEAVE OF ABSENCE

An employee may request a personal leave of absence without pay. All requests for personal leave of absence shall state the reason for which the request is made in writing to the City Administrator. The City Administrator may grant personal leaves of absence up to two (2) weeks in duration. Leaves of absence for more than two (2) weeks shall be presented to the City Council. While on personal leave of absence without pay, an employee shall retain their seniority; however, they shall forfeit all fringe benefits while on the leave except for hospitalization payable by the employee.

Article 25 - TERMINATION CONSIDERATION

When an employee leaves the employment of the City in good standing and with at least three years of continuous full-time City employment, they shall receive in salary one-half (1/2) of their accumulated unused sick leave up to a maximum equivalent of 720 hours. The words "in good standing" shall mean a minimum of two weeks' notice when due to retirement or resignation. Balances in excess of 1440 hours will be paid at 1 hour of pay for every 6.4 hours of unused sick time into their HCSP.

When an employee leaves the City in good standing, they shall receive all vacation and holiday pay earned up to the date of termination.

Article 26 - WORK SCHEDULE

Employees shall be assigned to either 24-hour work shifts and a 56-hour work week or a 40-hour work week. Employees assigned 24-hour work shifts, and 56-hour work week shall be assigned to a schedule which averaging out over a 28-day period shall be typified as follows:

Day	-	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
then repeat		on	off	on	off	on	off	off	off	off

Employees assigned to twenty-four (24) hour work shifts shall receive paid break and mealtimes during their work shifts and be provided with an eight-hour period for sleep to be interrupted for duty only for emergency calls.

Employees will be given four weeks' notice of transfers from a 40-hour work week to a 56 hour work week; and from a 56 hour work week to a 40 hour work week. Unless the transfer is necessary by the creation of a 56-hour work week position by retirement, resignation, termination, or addition of firefighters to the 56-hour work week.

The City and Union will work together to provide notice to staff that would need to change interchangeably between 40-hour work weeks and 56-hour work weeks. The City will interchangeably use the conversion rates of 1.41 and .72 to convert an employee's accruals between 40-hour per week schedules and 56-hour per week schedules. Any employee that exceeds the maximum accrual limits within the CBA that are moving from 56-hour work week schedule to a 40-hour work week schedule, those limits will not apply.

Article 27 - WAGES

Cost of Living Adjustment (COLA) is as follows:

$$2026 = 4\%$$

The job title and grades for Local 665 employees are as follows:

Firefighters = J

Fire Captains = L-1

All new employees shall be placed between steps 1 through 3 based on experience and education. They will receive a step increase based on the scale below and meeting the requirements of their position. Step 1 through step 5 will be received every 6 months, steps 6 through step 13 will be received every 12 months.

As of January 1, 2026 all Firefighters will be moved to grade J and be placed at the step one less than where they would be at from their former grade I and step (For example: employee A was at grade I step 13, they would be placed at grade J step 12 on 1/1/2026). Fire Captain's will remain at grade L-1 and move steps as negotiated.

	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Firefighter J	2026	27.16	27.95	28.73	29.50	30.28	31.07	31.89	32.73	33.59	34.48	35.38	36.30	37.27
	40 hr/wk	38.02	39.12	40.23	41.30	42.39	43.50	44.65	45.82	47.03	48.27	49.54	50.82	52.18

	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Fire Captain L-1	2026	\$32.38	\$33.30	\$34.21	\$35.15	\$36.07	\$37.02	\$38.00	\$39.00	\$40.02	\$41.07	\$42.16	\$43.26	\$44.40
	40 hr/wk	\$45.33	\$46.63	\$47.91	\$49.21	\$50.51	\$51.84	\$53.20	\$54.60	\$56.03	\$57.51	\$59.02	\$60.57	\$62.17

In the event of a promotion from Firefighter to Fire Captain, the employee will be placed on the Fire Captain Wage Scale, three steps above the step that provides an increase over their current wage.

If any other exempt or non-exempt employee groups working for the City, excluding anyone being reclassified, going through probation, reorganization, or a promotion, receive an increase in base wages, this group would also receive that same percentage increase.

Article 28 - UNIFORMS

For replacement, care and maintenance of their uniforms, each employee shall receive \$65 per month (\$780 per year) from the City.

Article 29 - WORK OUT OF CLASSIFICATION

An employee who is designated by the Fire Chief to serve as acting Fire Captain shall be paid at the rate of \$4.00 above the employee's current wage.

Article 30 - EXCHANGE OF SHIFTS OR WORK WEEK

Each employee shall have the right to exchange shifts or work week or portions thereof with another employee when doing so does not interfere with the operation of the Department. It is the responsibility of the employee normally scheduled to be on duty to see that their position is properly filled, and to obtain permission in writing from the commander of the shift prior to the substitution. The Fire Chief will not be obligated to allow the shift or work week change if it would interfere in the efficiency or effectiveness of the Department.

Article 31 -TRAINING/CONTINUING EDUCATION

The City shall reimburse tuition, and book expenses to the employee upon satisfactory completion of a recognized course of job related continuing education instruction. Such job related instruction must be reviewed and approved by the City Administrator prior to the initiation of cost in order to be eligible for reimbursement. Such eligible reimbursement may be entered into individually by the employee and City and a reimbursement to the City is required should the employee terminate their employment early, as per to the schedule given at time of

acceptance to the individual. Job related instruction does not include mandatory training necessary to maintain minimum licensing requirements.

Actual expenses (lodging costs, registration fees, meals, and transportation) will be reimbursed for any City initiated (required) on-duty training out-of-station. Required in- station training would be compensated for pursuant to the overtime provision.

Article 32 - LONG TERM DISABILITY

The City will provide, without cost, to the employee, long term disability insurance which will provide 66.6% of normal compensation commencing on the 91st day of disability.

An employee once disabled and collecting long term disability benefits on the 91st day shall not accrue vacation, holiday time or sick leave and accrual of said benefits shall not begin until such time the disability stops, and the employee returns to full-time duty.

Article 33 - COURT TIME

An employee who is required to appear in Court during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the employee's base pay rate. An extension of early report to a regularly scheduled shift for Court Appearance does not qualify the employee for the two (2) hour minimum. If an employee is scheduled to appear in Court and a cancellation occurs after 5:00 p.m. on the day prior to the court appearance, then the employee shall receive the two (2) hour minimum.

Article 34 - AGREEMENT OF THE PARTIES

This contract is the entire agreement of the parties, terminating all prior agreements and practices and concludes all collective bargaining during the term of the contract period. The Union specifically waives the right to bargain with respect to any subject or material referred to or covered in the agreement or with respect to any subject of material not specifically referred to or covered in the agreement even though it may not have been in the knowledge or the contemplation of the parties at the time the contract was negotiated. All proposals submitted by either party during the negotiation leading to this contract are hereby declared to be immaterial and not germane to any grievance or arbitration carried out based on this contract. No prior or existing custom or practice except those providing benefits is to be considered part of or as in any way supplementing the terms and provisions of this contract.

Article 35 - SAVINGS CLAUSE

If any provision of this contract, or the application of such provisions, should be

rendered, or be declared invalid by any court action, or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this contract remain in full force and effect.

Article 36 - DURATION

This agreement shall be binding and in full force and effect from January 1, 2026 through December 31, 2026.

Witness our hand and seal this ____ day of _____.

City of Faribault

Faribault Firefighters Local No.665 I.A.FF

By: _____
Mayor

By: _____
President

By: _____
City Administrator

By: _____
Steward

By: _____
Steward



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-250 Approve Appointment of Board and Commission Member

Background:

The Environmental Commission currently has two (2) openings for appointment. Yvette Marthaler has submitted an application for appointment, should she be appointed by the Council, their term will be through January 31, 2026.

Recommendation:

Approve Resolution 2025-250.

Attachments:

1. Resolution 2025-250 Approve Appointment of Board and Commission Member
2. Online Form Submittal_ Boards and Commissions A..._Redacted

CITY OF FARIBAULT

RESOLUTION #2025-250

APPROVE APPOINTMENT OF BOARD AND COMMISSION MEMBER

WHEREAS, there exist numerous vacancies for boards and commissions for the City of Faribault; and

WHEREAS, the City received applications from individuals interested in serving on these boards and commissions; and

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby appoints the following individuals to the listed board or commission with the date of term expiration as identified:

<u>Appointee</u>	<u>Board/Commission</u>	<u>Expiration</u>
Yvette Marthaler	Environmental Commission	1/31/2026

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

From: noreply@civicplus.com
To: [Heather Slehta](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, September 22, 2025 12:25:12 PM

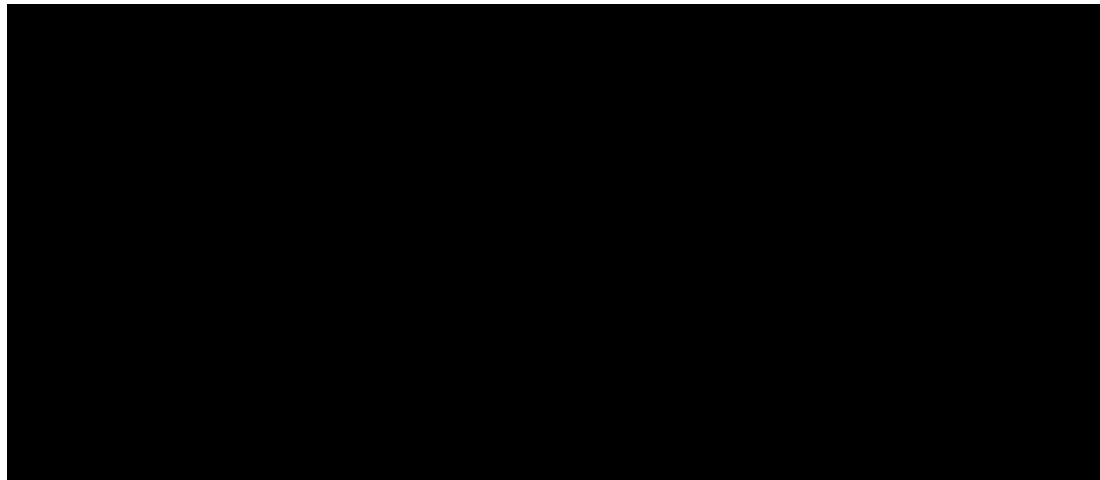
Boards and Commissions Application

Select the Board,
Commission or
Committee you wish to
apply for

Environmental Commission

First Name Yvette

Last Name Marthaler



Occupation Social Worker

List the day and hours
you are available for
meetings

Weekday Evenings and Weekends

Are you currently
serving on other
Boards, Commissions,
or Committees?

No

If yes, which one(s)?

Field not completed.

Have you served on a
Board, Commission or
Committee before>

Yes

If yes, which one(s)?

City of Faribault, Housing

I have a great deal of pride and interest in my community, and I

Please list your reasons for your interest to serve on this board or commission

am looking for a way to stay involved in our future

Please list your experience or expertise you can provide if appointed

I have experience on city boards and the Faribault School Board (two terms.) The experience was very valuable on a personal level. I have a strong commitment to a positive future for Faribault that includes economic development and stewardship of our environment

Email not displaying correctly? [View it in your browser.](#)



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Rochelle Anderholm-Parsch, Parks & Recreation Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-252 Approve Faribault Ice Arena Association Agreement

Background:

Staff is seeking approval of the attached Faribault Ice Arena Association Agreement for the 2025-26 ice season. The rate charged for operational expenses is the same as last year, which is \$220 per hour.

The City of Faribault purchases approximately 125 hours of ice time each year. The total cost to the City for facility rental is \$220 per hour for 125 hours or approximately \$27,500. The fee after 125 hours changes to \$100 per hour. We do not pay sales tax for the purchase of ice time. We pay sales tax on the final user fees which are charged at the door. The City also uses approximately 10–15 hours of ice time per year at no charge for participants. This is done and credit is given to the Faribault Charitable Gambling Board for their donation to get the ice arena built as well as their continued donations to the facility.

Recommendation:

Approve Resolution 2025-252 as presented.

Attachments:

1. Resolution 2025-252 Approve Faribault Ice Arena Association Agreement
2. Faribault Ice Arena Association Agreement

CITY OF FARIBAULT

RESOLUTION #2025-252

APPROVE FARIBAULT ICE ARENA ASSOCIATION AGREEMENT

WHEREAS, the City of Faribault Parks and Recreation Department has reviewed an agreement to be entered into with the Faribault Ice Arena Association; and

WHEREAS, the proposed agreement is in the best interest of the City of Faribault and the public it serves; and

WHEREAS, the proposed agreement provides for ice time rental at the Faribault Ice Arena for the 2025-26 ice season.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes execution of the cooperative agreement with the Faribault Ice Arena Association for the purpose of renting ice time at their facility for public use.

Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator

AGREEMENT

This Agreement is made and entered into this 14th day of October 2025, by and between the **FARIBAULT ICE ARENA ASSOCIATION** ("FIAA") and **CITY OF FARIBAULT** ("CITY").

Whereas, the City, through its Parks and Recreation Department, desires to use the premises commonly known as the Faribault Ice Arena ("Arena), located at 1820 Alexander Drive, Faribault, Minnesota.

Now therefore, in consideration of the terms and conditions hereinafter set forth, the parties hereto do hereby mutually agree to the following:

A. FIAA Responsibilities:

1. Shall provide and maintain ice conditions suitable for ice skating activities, practices and game use.
2. Shall provide all nets, boards and markings to conduct ice hockey games.
3. Shall provide ice maintenance personnel, management staff and building maintenance.
4. Shall make every effort to provide quality ice, but the FIAA does not guarantee it if unable for mechanical reasons to provide ice.

B. City Responsibilities:

1. Shall be responsible to providing adequate supervision and discipline for all areas of the arena including ice surface, team rooms and locker rooms.
2. Shall at the end of each scheduled rental period return the facility to the same condition as prior, reasonable wear and tear expected.
3. Shall co-ordinate with the Arena Manager so that adequate concessions are provided.
4. Shall provide all additional staffing that may be required for its various activities.
5. Shall abide by all published Rules and Regulations for the Arena.
6. Under no circumstance shall students/players be left unsupervised prior to or after open skating.
7. Shall provide landscape maintenance on west end of Ice Arena.

C. Use of the Total Arena Facility by Parks and Recreation:

1. The Community Services shall have use of the entire Arena Facility for its various programs.
2. Scheduled hours shall be those agreed to by the FIAA and Community Services.
3. Parks and Recreation shall pay to the FIAA a rental rate of \$220 per hour for 125 hours minimum per year. Billing to Parks & Recreation shall be monthly for actual hours rented for the month.

4. Any additional hours in excess of 125 will be charged at the rate of \$100 per hour.
5. Hours may not be subcontracted to other organizations/entities.
6. Rescheduling: Rescheduling of activities shall be at the discretion of the Arena Supervisor. Credit for canceled ice time shall be given to Parks and Recreation, provided that Parks and Recreation notifies the Arena Supervisor one week prior to the scheduled time.
7. Rental skate revenue will be collected and turned over to FIAA.

D. Insurance and Liability:

1. The City agrees to indemnify and defend the FIAA for all claims upon the negligent performance by the City, its officers, employees or agents of any duty assumed by the City under this Agreement or otherwise with respect to operations at the Arena. The City will not indemnify or defend against claims based upon the negligence of the FIAA.
2. The City further agrees to provide evidence of liability insurance for the term of use of the facility by presenting to the FIAA a certificate of insurance (attachment). The coverage should include a minimum of \$1,000,000 single limit for bodily injury and property damage and shall name the Faribault Ice Arena Association as an additional insured.

E. Approvals:

1. This agreement shall be effective upon the approval by the FIAA Board and the City Council.
2. Any amendments to this agreement shall be in writing and approved by each Body.

FARIBAULT ICE ARENA ASSOCIATION

By: Paul [Signature]

Date: 9/17/2025

Its: PRESIDENT

CITY OF FARIBAULT

By: _____

Date: _____

Its: _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Rochelle Anderholm-Parsch, Parks & Recreation Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-253 Accept Donations to the Parks and Recreation Department

Background:

Donations are received on behalf of the Faribault Parks and Recreation Department. These monetary donations are received to support existing programs and to provide enhancements to the City of Faribault Parks and Recreation Department. This is a request to accept the following donations for the designated areas:

<u>Park Bench</u>	Dulce Wroblewski in Memory of James Wroblewski	\$1,810.00
<u>Tommy Allen Fund</u>	Richard & Deborah Scheil	\$100.00
<u>Trees</u>	GROWS - Gardeners Reaching Out With Service	\$700.00
<u>Pool Access Chair</u>	Ann Ranslow in Memory of John Ranslow	\$1,387.17

Recommendation:

Approve Resolution 2025-253 as requested.

Attachments:

1. Resolution 2025-253 Accept Donations to Parks and Recreation Department

CITY OF FARIBAULT

RESOLUTION #2025-253

ACCEPT DONATIONS TO PARKS AND RECREATION DEPARTMENT

WHEREAS, Faribault Parks and Recreation Department is responsible for providing programs and leisure activities to the City and surrounding townships; and

WHEREAS, groups and individuals would like to donate to the Faribault Parks and Recreation Department; and

WHEREAS, Faribault Parks and Recreation Department received the following donations to be used towards the designated areas;

Park Bench

Dulce Wroblewski in Memory of James Wroblewski	\$1,810.00
---	------------

Tommy Allen Scholarship

Richard & Deborah Scheil	\$100.00
--------------------------	----------

Trees

GROWS – Gardeners Reaching Out With Service	\$700.00
--	----------

Pool Access Chair

Ann Ranslow in Memory of John Ranslow	\$1,387.17.
--	-------------

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes Faribault Parks and Recreation Department to accept the donations of \$3,997.17 for the designated areas.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Rochelle Anderholm-Parsch, Parks and Recreation Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-254 Approve Archery Deer Hunt at River Bend Nature Center

Background:

River Bend Nature Center (RBNC) is requesting Council approval for an archery deer hunt in the RBNC. The RBNC has been successful in managing archery deer hunts in the park in the past. They hold the deer hunt to reduce the deer herd population which is causing damage to vegetation both in the RBNC and the surrounding areas. The hunt also helps to reduce the spread of diseases.

Details of the hunt and communication of the deer hunt to the public will be the responsibility of RBNC. The hunt dates are Thursday, November 13, through Sunday, November 16, 2025.

Recommendation:

Approve Resolution 2025-254 as requested.

Attachments:

1. Resolution 2025-254 Approve Archery Deer Hunt at River Bend Nature Center
2. RBNC 2025 Special Hunt Plan (Archery Only)

CITY OF FARIBAULT

RESOLUTION #2025-254

APPROVE ARCHERY DEER HUNT AT RIVER BEND NATURE CENTER

WHEREAS, the City recognizes that to maintain a healthy balance between people, habitat and wildlife, it is necessary to develop and execute a deer management plan in certain areas of the city; and

WHEREAS, the River Bend Nature Center has developed a deer management plan that includes an archery deer hunt to maintain that area's deer herd population and native vegetation; and

WHEREAS, the River Bend Nature Center, in partnership with the Minnesota Department of Natural Resources, has managed an archery deer hunt in the River Bend Nature Center in previous years; and

WHEREAS, the River Bend Nature Center has requested approval from the City Council to conduct an archery deer hunt in the Nature Center in 2025; and

WHEREAS, the City supports the proposed archery deer hunt to be conducted on the days designated by the River Bend Nature Center.

NOW, THEREFORE BE IT RESOLVED, the Faribault City Council approves an archery deer hunt at the River Bend Nature Center November 13 through November 16, 2025.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator

River Bend Nature Center 2025 Special Hunt Plan (Archery Only)

Dates: Thursday, November 13-Sunday, November 16

River Bend Nature Center is planning to hold an archery only deer hunt this fall to reduce the deer herd population. The current herd population is causing damage to vegetation not only within the boundaries of River Bend but also to surrounding properties. In reducing the deer herd, we are also helping to reduce the spread of diseases such as Chronic Wasting Disease (CWD).

Hunt Administrator: Brittany Smith, Associate Director of Environmental Stewardship

Hunter Capacity: 30 hunters with a 3 deer bag limit (earn a buck)

Important Dates:

Application Deadline: Monday, Sept 1 @ 4:30pm

- Lottery Drawing: Friday, Sept 5
- Hunter Notification: No later than Monday, Sept 8 @ 4:30pm
- Complete Required Orientation: (Date TBD)
- Deer Stand Set Up: Starting Nov 7
- Special Hunt Dates: Thursday, Nov 13 – Sunday, Nov 16

Main Details

- River Bend will be **CLOSED** to visitors during the hunt (to the best of RBNC's abilities)
 - Post signage at all trail entrances
 - Barricade
 - Press Releases/Media Release
 - Sign at main entrance
 - Article in the newsletter (Sept-Nov)
 - Importance of having a hunt when the deer density is too large
 - Reduce the spread of disease
 - Reduce the impact on native vegetation; deer cause a significant amount of damage when there are too many concentrated in one area and a lack of natural predators.
 - Website
- Applicants must be a member of River Bend Nature Center
- All applicants will be required to pass a proficiency test.
 - Will accept proficiency test results from within the last year as long as documentation is provided.
 - Faribault Archery Club to conduct proficiency tests for those who need it, \$10/person to the archery club.
 - Applicants will be selected using a lottery system (random drawing)
 - Applicants that are selected are required to complete an orientation meeting



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-255 Amend the 2025 Adopted Budget for Transfers

Background:

Following the completion of the 2024 audit, there are two transfers that the Council has discussed, which require a budget amendment to complete.

The first is transferring funds from the General Fund to the Community and Economic Development Fund to eliminate the negative fund balance as of December 31, 2024. This was discussed as part of the 2026 budget process, with the alternative of using the tax levy to fund this deficit. The deficit as of 2024 was \$219,367. This will come out of the General Fund. A review of the General Fund as of August shows overall expenses coming in as planned, and revenues coming in at higher levels than expected in some areas. This is a one-time transfer that will hopefully bring the Community and Economic Development Fund back to a point where it can sustain itself with property tax revenue and administrative fees.

The second transfer is from the General Fund to the Capital Replacement Fund (431), which was also discussed as part of the 2026 budget. The General Fund ended the 2024 fiscal year with more than maximum 50 percent fund balance. This amount needs to be transferred out to not exceed the policy. The Capital Replacement Fund is getting to the point where bond proceeds, or internal loans, are likely the only way to continue to purchase capital equipment moving forward. We thought there would be an internal loan needed for 2026, but the fund balance calculation has eliminated that need. With the audit finalized, the attached worksheet shows the final calculations that were used by the auditors to come up with the amount of fund balance that is unassigned. The amount over the 50 percent threshold is \$578,925.42.

In addition to amending the budget, the resolution also authorizes these transfers to be posted to January 2025, which allows for the longest time

possible for these to have an impact on fiscal year 2025 in terms of generating interest and being available for use.

Recommendation:

Approve Resolution 2025-255.

Attachments:

1. Resolution 2025-255 Budget Amendment for Transfers
2. 2024 Fund Balance Reserve Calculation

CITY OF FARIBAULT

RESOLUTION #2025 - 255

AMEND THE 2025 ADOPTED BUDGET FOR TRANSFERS

WHEREAS, the City Council of the City of Faribault did formally adopt a 2025 Budget and establish fund appropriations for 2025 on December 10, 2024, on Resolution 2024-245 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year it is necessary to make certain amendments to the budget; and

WHEREAS, the Faribault City Council desires to revise the adopted 2025 budget to more accurately depict expected expenditures for the current year.

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2025 Budget as follows:

Organization	Object	Amount	Purpose
Transfer	47200	\$219,367	Transfer funds from the General Fund to Fund 240 CED to cover the 2024-year end fund balance deficit.
CEDAdmin	39200	\$219,367	
Transfer	47200	\$578,925.42	Transfer 2024 General Fund fund balance over 50% to Capital Replacement Fund
CP Govt	39200	\$578,925.42	

BE IT FURTHER RESOLVED, these transfers should occur in the January 2025 financial period.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

City of Faribault
General Fund Fund Balance Calculation
Ending 12/31/2024

Surplus	
Actual Ending Revenues-2024	\$ 23,435,984.00
Actual Ending Expenditures-2024	\$ 22,515,349.00
Difference	\$ 920,635.00

FUND BALANCE TEST - MAXIMUM 50%

As presented in the Auditor's Communication Letter, Financial Analysis

12/31/2024 General Fund fund balance \$ 14,239,761.00

Less: Restricted Nonspendable

Inventory (14100)	\$ -	
Prepaid Items (15500)	\$ 379,021.08	
Prepaid Postage (15510)	\$ 9,459.03	
Prepaid Fuel (15520)	\$ 28,954.95	
		\$ (417,435.06)

Less: Restricted

Peter Smith (10102)	\$ 71,540.59	
Fire Insurance Escrow (10120)	\$ 5,773.34	
		\$ (77,313.93)

Less: Unreserved Committed

Levy Buydown	\$ -	
Hiawathaland Bus Purchase (Future) (10107)	\$ 69,240.00	
		\$ (69,240.00)

Less: Unreserved Assigned

K9 Donations (10101)	\$ 2,995.75	
Childrens Fund (10103)	\$ 30,297.73	
Police Donations	\$ 16,673.83	
Fire Donations	\$ 129,584.03	
Library Childrens Program	\$ 6,201.44	
Park & Rec Donations	\$ 56,288.53	
Hazardous Properties (10112)	\$ 10,000.00	
Public Safety Aid (10113)	\$ 318,835.83	
State Local Housing Aid	\$ 207,596.00	
		\$ (778,473.14)

Less: Other

Fair Value Adjustment-(36211)	\$ 275,310.28	
GF Interfund Loans (240,437, 348)	\$ 200,000.00	
CED Fair Value Adjustment-(36211)	\$ 1,226.17	
Compensated Absences (Current Only)	\$ 428,833.00	
		\$ (905,369.45)

Total Unrestricted-unassigned fund balance \$ 11,991,929.42

General Fund 2025 Budgeted Expenditures \$ 22,826,008.00

Fund Balance as a percent of 2025 Expenditures 52.54%

50% of 2025 Expenditure Appropriation: \$ 11,413,004.00

Excess Fund Balance at 12/31/24 over required 50% of 2025 expenditures: \$ 578,925.42 Amount to Allocate



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-256 Approve the Selection of Citation Software in Cooperation with the Local Government Information System (LOGIS) Association through Rice/Steele Dispatch

Background:

The Faribault Police Department, through a Joint Powers Agreement with Rice/Steele Dispatch, utilizes the Local Government Information System (LOGIS) Association to provide software solutions for officers. These solutions include CAD (squad car) software, a Records Management System, e-citation software, and 24/7/365 tech support for public safety. LOGIS invoices Rice/Steele Dispatch for their services, and each department within Rice and Steele counties reimburses Rice/Steele 911 Center for licensing and associated fees. These fees are factored into the department's budget on an annual basis.

Recently, the LOGIS Police Executive Steering Committee voted to move forward with a new e-citation vendor after reviewing a number of proposals. The selected vendor is Brazos, an industry leader in e-citation software. Because of this change, LOGIS is requiring each member agency in the LOGIS law enforcement consortium (19 agencies throughout the Twin Cities metro and southern MN) to approve a resolution of support through their elected council.

The Faribault Police Department is in support of this change to Brazos.

Recommendation:

Approve Resolution 2025-256

Attachments:

1. Resolution 2025-256 Approve the Selection of Citation Software

CITY OF FARIBAULT

RESOLUTION #2025-256

**APPROVE THE SELECTION OF CITATION SOFTWARE IN COOPERATION WITH THE
LOCAL GOVERNMENT INFORMATION SYSTEM (LOGIS) ASSOCIATION THROUGH
RICE/STEELE 911 CENTER**

WHEREAS, the City of Faribault Police Department has identified technological needs necessary to carry out various public safety functions and services;

WHEREAS, it has been determined that it can best meet those needs through our existing partnership with Rice/Steele 911 Center and LOGIS to secure the Brazos citation software solution and support services;

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault hereby approves this commitment to the Brazos citation software solution.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 14, 2025
SUBJECT: Approve LG220 Application for Exempt Permit

Background:

Catholic United Financial Council 13SS Lawrence/Anne submitted an LG220 Application for Exempt Permit for a raffle on December 16, 2025 at Bethlehem Academy, 105 3rd Ave SW. If approved by the Council, Staff will send the approved application to the Minnesota Gambling Control Board for final review and approval.

Recommendation:

Approve LG220.

Attachments:

1. LG220 -Catholic United Financial Council

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Catholic United Financial Council 13SS Lawrence/Anne Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 22445 Morristown Blvd

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Connie DeGrood

CEO Daytime [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): lmoon@bacards.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Bethlehem Acadmey

Physical Address (do not use P.O. box): 105 3rd Ave SW

Check one:

☒ City: Faribault Zip: 55021 County: Rice

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 12/16/2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-261 Approve Budget Amendment and Contribution to Faribault Foundation for Land Trust Consulting Services

Background:

The Fairbault Foundation is working with the Chamber to bring a consultant on-board to assist with the creation of a community land trust. A land trust is one of the initiatives in the draft of the City's strategic plan, but rather than duplicating efforts, it makes sense to let the Foundation and the Chamber take the lead on this with the City and HRA being around the table. A few meetings have taken place with various stakeholders and likely partners, which the City has been invited to. As of now, there has been agreement that a land trust would make the most sense as a standalone non-profit and not directly associated with the City or County or the HRA's of either organization. The work with Solomon Strategies Group will focus on providing research to a working group (which includes Council Member Barnes and HRA Executive Director Tom Furman) to help guide the setup of the organization and identify possible funding sources for a new non-profit.

The total cost of the consultant's work is \$20,000. The attached resolution amends the City's 2025 budget to provide for the \$10,000 expense and to approve an agreement with the Faribault Foundation to hire the consultant and to bring back a final update/report to the City Council when the work is complete.

Recommendation:

Approve Resolution 2025-261

Attachments:

1. Resolution 2025-261 Budget Amendment Faribault Foundation Land Trust
2. Agreement Foundation Land Trust

CITY OF FARIBAULT

RESOLUTION #2025-261

APPROVE BUDGET AMENDMENT AND CONTRIBUTION TO THE FARIBAULT FOUNDATION FOR LAND TRUST CONSULTING SERVICES

WHEREAS, the City of Faribault has developed a draft strategic plan in which housing is a priority, specifically investigating the creation of a land trust to help with affordable housing development; and

WHEREAS, the Faribault Foundation and the Faribault Area Chamber of Commerce have created a working group of community organizations and representatives to work with a consultant on the creation of a land trust; and

WHEREAS, funding is needed to support the initial costs with the consultant which is estimated to be \$20,000.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault that Council 43090 is increased by \$10,000 to allow for the expense with the Faribault Foundation; and

ALSO, BE IT RESOLVED, that the attached Agreement for Land Trust Consulting Services is hereby approved.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Agreement for Land Trust Consulting Services

This is an agreement between the City of Faribault, a municipal corporation, hereinafter referred to as “City”, and the Faribault Foundation Inc., a nonprofit corporation hereinafter referred to as “the Foundation”.

Whereas, the Foundation is serving as the fiscal agent for a group of community partners collectively working together on researching and creating a land trust for Faribault; and

Whereas, the City is supportive of innovative efforts to help increase the housing supply in the community and provide more affordable home ownership opportunities.

Now, therefore, it is agreed:

1. The City agrees to contribute \$10,000 to the Foundation for the cost of hiring a consultant to begin the work of forming a land trust.
2. The Foundation agrees to contract with a consultant for the purposes of creating a land trust and present the final findings/results at a future City Council work session.

At all times, and for all purposes, the Foundation is acting as an independent contractor, and no employees of the Foundation shall be considered employees of the City. It is recognized that the City does not control the means or manner of performance of any Foundation employees, the setting of wages, or the right of the employer to discharge employees.

This agreement shall terminate upon the completion of the Foundation’s contract with the consultant.

Dated: October 14, 2025

City of Faribault

Faribault Foundation

Thomas J. Spooner, Mayor

Executive Director

Jessica L. Kinser, City Administrator

Board Chair



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-258 Approve Creation of an Ad Hoc Committee for Board and Commission Application Review, Interviews and Recommendation to City Council for Appointment

Background:

At their October 7, 2025 Work Session, the council discussed creating an ad hoc committee to review, interview and ultimately recommend applicants to the full City Council for appointments to the HRA, EDA and Planning Commission. The ad hoc committee will include Mayor Spooner, Councilor Thiele and Councilor Barnes, with Heather Slechta, City Clerk, serving as the primary staff liaison.

Recommendation:

Approve Resolution 2025-258.

Attachments:

1. Resolution 2025-258 Approve Creation of an Ad Hoc Committee for Board and Commission Application Review

CITY OF FARIBAULT

RESOLUTION #2025-258

APPROVE CREATION OF AN AD HOC COMMITTEE FOR BOARD AND COMMISSION APPLICATION REVIEW, INTERVIEWS AND RECOMMENDATION TO CITY COUNCIL FOR APPOINTMENT

WHEREAS, the Faribault City Council wishes to establish a special (ad hoc) committee for the review of Board and Commission applications, interviews and recommendation to City Council for appointment to the Housing and Redevelopment Authority, Economic Development Authority and the Planning Commission; and

WHEREAS, Section 2.020 of the City Charter authorizes the Council to establish committees to investigate subjects of interest to the City.

WHEREAS, per City Council policy, the appointments to special (ad hoc) committees established at Council discretion on an issue by issue basis shall include the Mayor and two Councilmembers.

NOW, THEREFORE BE IT RESOLVED, that a special (ad hoc) committee for the purpose of reviewing applications of potential Board and Commission members, selecting applicants for interviews and recommending to the Council for appointment to the Housing and Redevelopment Authority, Economic Development Authority and the Planning Commission

ALSO, BE IT RESOLVED, that Mayor Spooner, Councilor Thiele and Councilor Barnes are hereby appointed as the members of said ad hoc committee, with the City Clerk serving as the primary staff liaison.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: David Wanberg, CED Director
Jessica Kinser, City Administrator
FROM: Leslie McGillivray-Rivas
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-259 Approve Early Construction Agreement for MIGHTY FINE COFFEE ADDITION

Background:

Jessica Swink and Jordan Brennan (the "Developer") request approval of an Early Construction Agreement to start work on a proposed walk-up and drive-through coffee shop at the southeast corner of 2nd Avenue NW and 14th Street NW. On May 27, 2025, the City Council approved resolutions and an ordinance related to the project. However, the Developer must address an existing Easement Agreement issue with a neighboring property owner before the Developer can record the resolutions, ordinance, plat, and Development Agreement. The proposed Early Construction work would not affect the existing Easement Agreement. Consequently, City Staff believes it is acceptable to allow Early Construction to occur while the Developer resolves the Easement Agreement issues and before the final resolutions, ordinance, plat, and Development Agreement are recorded with Rice County.

Recommendation:

Approve Resolution 2025-259.

Attachments:

1. Resolution 2025-259

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-259

APPROVE EARLY CONSTRUCTION AGREEMENT FOR MIGHTY FINE COFFEE ADDITION

WHEREAS, Jessica Swink and Jordan Brennan (the “Developer”) desire to replat the property (the “Property”) legally described in EXHIBIT A of this Resolution and convert an existing vacant building on the Property into a walk-up and drive-through coffee shop with site improvements.

WHEREAS, on May 27, 2025, the Faribault City Council approved the following resolutions and ordinance related to the Project:

1. Resolution 2025-132: Approve a Comprehensive Plan Amendment to Guide Certain Property at the Corner of 2nd Ave NW and 14th St NW for Commercial Residential Use;
2. Resolution 2025-133: Approve Variances for Lot Area and Impervious Surface Coverage at 127 and 123 14th St NW;
3. Ordinance 2025-4: Approve Rezoning Certain Properties at the Corner of 2nd Ave NW and 14th St NW to C-2, Highway Commercial (first reading on May 27, 2025 and the second reading on June 10, 2025);
4. Resolution 2025-134: Approve the Preliminary and Final Plats for MIGHTY FINE COFFEE ADDITION;

5. Resolution 2025-135: Approve a Conditional Use Permit for C-2 and Shoreland Overlay District at 127 and 123 14th Street NW; and
6. Resolution 2025-136: Approve Variances for Parking Area Setbacks and Drive-Through Stacking Spaces at 127 and 124 14th St NW; and

WHEREAS, an Easement Agreement, dated December 18, 2023, filed January 1, 2024, as Document No. A764833 affects the Property by providing rights to an adjoining property owner for ingress and egress, parking/storage, green space, and personal use, and for the placement and maintenance of a garage in a specified area on the Property; and

WHEREAS, given the need to resolve the constraints to the Project arising out of the Easement Agreement, and given the need to address other revisions to the Project as identified by the Developer, the Developer submitted the following revised applications to the City on October 8, 2025, which are intended to rescind and replace the resolutions and ordinance outlined in Section B of the recitals of this Resolution; and

WHEREAS, the Developer's revised preliminary and final plat applications intend to subdivide that portion of the Property covered by the Easement Agreement into a separate parcel. The Developer intends to transfer this parcel (Lot 2) to the adjacent property owner, who is expected to combine it with their existing parcel; and

WHEREAS, the Developer desires to commence construction on the Project before the Planning Commission and City Council can act on the revised applications described in the above recitals (the "Early Construction"); and

WHEREAS, for the following reasons, the City Council finds that it is in the community's best interest to allow the Early Construction identified in this Agreement to move forward before it acts on the revised applications:

1. With the exception of the proposed subdivision that will create a parcel from the area covered by the Easement Agreement, which the Developer intends to transfer to an adjacent property owner, the Project remains largely unchanged from that approved by the Council on May 27, 2025.
2. Without the Council's approval of this Early Start Agreement, the timing of the City's review and approval process related to the Developer's revised applications would likely prevent the Developer

from commencing construction on the Project in 2025. This Property has been vacant for many years. It is in the community's best interest to see the Developer improve the Property and fill the vacant building with a new business as soon as practical; and

WHEREAS, the City Council finds that the City may issue permits for the Early Construction if the Early Construction conforms to the current zoning requirements, the subdivision requirements of the City, and the provisions of this Agreement, except as otherwise allowed by this Agreement; and

WHEREAS, the Developer is ready and able to proceed with the Early Construction at the Developer's sole risk.

WHEREAS, the City, in consultation with the Developer, prepared the Early Construction Agreement (attached as EXHIBIT B to this Resolution); and

WHEREAS, the Faribault City Council acknowledges that the Early Construction Agreement is in a draft form that may require limited revisions before the execution and recording of the Agreement.

NOW, THEREFORE BE IT RESOLVED, that Faribault City Council hereby approves the Early Construction Agreement included in EXHIBIT B of this Resolution, and hereby authorizes City Staff and the City's Consultants to make limited revisions to the Agreement as may be necessary to finalize the Agreement.

ALSO, BE IT RESOLVED, that the Faribault City Council hereby authorizes the Mayor and City Administrator to sign the Early Construction Agreement.

[The remainder of this page left intentionally blank.]

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Parcel A:

All of Lot 5 except the south 65 feet, in Block 6, in the Town of North Faribault, Rice County, Minnesota.

Parcel B:

Lot 4, Block 6, North Faribault, Rice County, Minnesota.

Abstract Property

DRAFT

EXHIBIT B

EARLY CONSTRUCTION AGREEMENT MIGHTY FINE COFFEE ADDITION

THIS EARLY CONSTRUCTION AGREEMENT (the "Agreement"), made and entered into this _____ day of October, 2025, is by and between the CITY OF FARIBAULT, a Minnesota municipal corporation (the "City"), and JORDAN BRENNAN AND JESSICA SWINK, spouses married to each other, (the "Developer" and "Property Owner"). This Agreement refers to the City and the Developer/Property Owner individually as a "Party" and collectively as the "Parties".

RECITALS

- A. The Developer desires to replat the property (the "Property") legally described in EXHIBIT A of this Resolution and convert an existing vacant building on the Property into a walk-up and drive-through coffee shop with site improvements (the "Project"), as generally depicted in EXHIBIT B.
- B. On May 27, 2025, the Faribault City Council approved the following resolutions and ordinance related to the Project:
 - 7. Resolution 2025-132: Approve a Comprehensive Plan Amendment to Guide Certain Property at the Corner of 2nd Ave NW and 14th St NW for Commercial Residential Use;
 - 8. Resolution 2025-133: Approve Variances for Lot Area and Impervious Surface Coverage at 127 and 123 14th St NW;
 - 9. Ordinance 2025-4: Approve Rezoning Certain Properties at the Corner of 2nd Ave NW and 14th St NW to C-2, Highway Commercial (first reading on May 27, 2025 and the second reading on June 10, 2025);
 - 10. Resolution 2025-134: Approve the Preliminary and Final Plats for MIGHTY FINE COFFEE ADDITION (the "PLAT Authorizing Resolution") (see EXHIBIT C);

11. Resolution 2025-135: Approve a Conditional Use Permit for C-2 and Shoreland Overlay District at 127 and 123 14th Street NW; and
 12. Resolution 2025-136: Approve Variances for Parking Area Setbacks and Drive-Through Stacking Spaces at 127 and 124 14th St NW.
- C. An Easement Agreement, dated December 18, 2023, filed January 1, 2024, as Document No. A764833 affects the Property by providing rights to an adjoining property owner for ingress and egress, parking/storage, green space, and personal use, and for the placement and maintenance of a garage in a specified area on the Property.
 - D. Given the need to resolve the constraints to the Project arising out of the Easement Agreement, and given the need to address other revisions to the Project as identified by the Developer, the Developer submitted the following revised applications to the City on October 8, 2025, which are intended to rescind and replace the resolutions and ordinance outlined in Section B of the recitals of this Resolution.
 - E. The Developer's revised preliminary and final plat applications intend to subdivide that portion of the Property covered by the Easement Agreement into a separate parcel. The Developer intends to transfer this parcel (Lot 2) to the adjacent property owner, who is expected to combine it with their existing parcel. Refer to EXHIBIT D for the proposed revised final plat of MIGHTY FINE COFFEE ADDITION.
 - F. The Developer desires to commence construction on the Project before the Planning Commission and City Council can act on the revised applications described in the above recitals (the "Early Construction").
 - G. For the following reasons, the City Council finds that it is in the community's best interest to allow the Early Construction identified in this Agreement to move forward before it acts on the revised applications:
 3. With the exception of the proposed subdivision that will create a parcel from the area covered by the Easement Agreement, which the Developer intends to transfer to an adjacent property owner, the Project remains largely unchanged from that approved by the Council on May 27, 2025.

4. Without the Council's approval of this Early Start Agreement, the timing of the City's review and approval process related to the Developer's revised applications would likely prevent the Developer from commencing construction on the Project in 2025. This Property has been vacant for many years. It is in the community's best interest to see the Developer improve the Property and fill the vacant building with a new business as soon as practical.
- H. The City Council finds that the City may issue permits for the Early Construction if the Early Construction conforms to the current zoning requirements, the subdivision requirements of the City, and the provisions of this Agreement, except as otherwise allowed by this Agreement.
- I. The Developer is ready and able to proceed with the Early Construction at the Developer's sole risk.

TERMS OF THE EARLY CONSTRUCTION AGREEMENT

Based on the recitals in this Agreement and each Party's promises outlined in this Agreement, the Parties mutually agree to the following.

ARTICLE ONE GENERAL PROVISIONS

- 1.01. **Incorporation of Recitals and Exhibits.** This Agreement incorporates the Recitals and Exhibits in this Agreement as fully part of this Agreement.
- 1.02. **Early Construction at the Sole Risk of the Developer.** All Early Construction, as defined by this Agreement, is at the sole risk of the Developer, including, but not limited to, any risk arising from completing and recording the plat and related agreements.

ARTICLE TWO REPRESENTATIONS AND WARRANTIES

- 2.01 **City Representations and Warranties.** The City makes the following representations related to its obligations in this Agreement:
 - A. The City is a municipal corporation under the laws of Minnesota.

- B. The City has the right, power, and authority to execute, deliver, and perform its obligations under this Agreement.

2.02. Developer's Representations and Warranties. The Developer makes the following representations related to its obligations in this Agreement:

- A. The Developer is the fee owner of the Property and spouses married to each other.
- B. The Developer has the right, power, and authority to execute, deliver, and perform its obligations under this Agreement. The Developer assures the City that the individuals who execute this Agreement is duly authorized to sign on behalf of the Developer and bind the Developer to this Agreement.
- C. The Developer is not in default under any lease, contract, or agreement to which it is a party or by which it is bound, which would affect its performance under this Agreement. The Developer is not a party to or bound by any mortgage, lien, lease, agreement, instrument, order, judgment, or decree that would prohibit the Developer's execution, performance, or transactions provided for in this Agreement.
- D. The Developer has complied with and will continue to comply with all applicable federal, state, and local statutes, laws, ordinances, and regulations, including any permits, licenses, and applicable zoning, environmental, or other laws, ordinances, or regulations affecting the Property and the Early Construction. The Developer is not aware of any pending or threatened claim of any such violation. Including the above, the Developer expressly acknowledges and agrees that it has and must at all times comply with every provision of the City's subdivision, zoning, and other related municipal code regulations, except as otherwise allowed by this Agreement.
- E. There is no suit, action, arbitration, legal or administrative proceeding, or other proceeding or governmental investigation pending or threatened against or affecting the Developer or the Property. The Developer is not in default for any order, writ, injunction, or decree of any federal, state, local or foreign court,

department, agency, or instrumentality.

- F. The Developer must not make any untrue or misleading statement of material fact or omit any material fact to this Agreement or any written document that the Developer, or anyone on behalf of the Developer, will furnish.
- G. The Developer has sufficient funds or has obtained a commitment to finance the Early Construction and other work that the Developer may undertake in conjunction with this Agreement.

ARTICLE THREE EARLY CONSTRUCTION

3.01. Extent of Early Construction Work. Per the applicable provisions of this Agreement, the Developer may request, and the City may issue, permits for Early Construction before recording the MIGHTY FINE COFFEE ADDITION plat and the related resolutions, ordinance, and agreements. The extent of the Early Construction is limited to the area that is generally depicted in EXHIBIT B. No work shall occur in the area identified in the Easement Agreement dated December 18, 2023, filed January 1, 2024, as Document No. A764833.

- A. Construction staging;
- B. Installation of construction limits;
- C. Erosion control measures;
- D. Site grading;
- E. Stormwater improvements;
- F. General utility work;
- G. Removal and installation of paving and curbing; and
- H. Building renovations.

3.02. Additional Early Construction Work. The City may allow additional work not described in Section 3.01 of this Agreement if requested by the Developer and approved in writing by the City.

- 3.03. Required Permits and Fees.** The Developer must obtain and pay for all required permits from all applicable authorities before conducting the Early Construction work.
- 3.04. Existing Easements.** The Developer is responsible for ensuring that the Early Construction work will not interfere with any existing easements on the Property.
- 3.05. Certificate of Occupancy.** The Developer acknowledges that the City will not issue a temporary or permanent Certificate of Occupancy to the Developer until all Project-related resolutions, ordinance, agreements, and the final plat of MIGHTY FINE COFFEE ADDITION have been successfully recorded with Rice County and all required terms and conditions of the Development Agreement between the Developer and City have been satisfied.

ARTICLE FOUR ADDITIONAL PROVISIONS

- 4.01. Duration of this Agreement.** This Agreement will take effect upon the date the Parties sign this Agreement. This Agreement will automatically terminate upon the Parties' recording of the plat and all related resolutions, ordinances, and agreements regarding the Project. Alternatively, this Agreement will terminate when the Parties mutually agree to terminate this Agreement.
- 4.02. Access and Use of the Property During Construction.** The City's right to access the Property and the Developer's responsibilities for parking, storage, and staging during construction are as follows:
- A. City Access. The Developer grants the City, its agents, employees, officials, and contractors a non-revocable license to enter the Property to perform all work, testing, and inspections deemed appropriate by the City related to the Early Construction and the Property.
 - B. Parking and Storage. The Developer must provide adequate parking and storage area for workers, equipment, construction materials, or other items associated with the Early Construction. Parking, storage, and staging must occur on the Property unless approved otherwise by the City.

- 4.03. Indemnification.** The City, its officials, agents, and employees are not liable or responsible to the Developer, the Developer's successors or assigns, the Developer's contractors or subcontractors, material suppliers, laborers, or any other person for any claim, demand, damage, or cause of action or character arising out of or because of the execution of this Agreement or the performance and completion of this Agreement. The Developer and the Developer's successors or assigns agree to protect, defend and save the City and its officials, agents, and employees harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney fees, consulting engineering services, and other technical, administrative or professional assistance. This Agreement does not waive or limit immunity or limitation on liability that Minnesota Statutes, Chapter 466, or other applicable laws entitle to the City.
- 4.04. Work Stoppage.** If the Developer stops any portion of the Early Construction, the Developer must maintain the Property to a condition approved by the City to protect the health, safety, and welfare of the public. If construction is abandoned or is to be permanently discontinued, the City may require the Developer to remove the improvements and restore any disturbed areas in accordance with City Ordinance requirements.
- 4.05. City Responsibilities.** All covenants, stipulations, promises, agreements, and obligations of the City contained in this Agreement are the covenants, stipulations, promises, agreements, and obligations of the City and not of any governing body member, officer, agent, servant, or employee of the City in an individual capacity.
- 4.06. Interpretation.** Any interpretation of this Agreement must be consistent with the laws of the state of Minnesota.
- 4.07. Entire Agreement.** This Agreement constitutes the entire agreement among the Parties regarding Early Construction permits. It supersedes and replaces any previous verbal or written agreements among or between the Parties related to Early Construction prior to the Parties recording the plat and related documents, including the resolutions, ordinance, and Development Agreement.

4.08. Breach of this Agreement. If a breach of this Agreement occurs, the breaching Party agrees that it shall pay the non-breaching Party reasonable attorney fees and other expenses incurred by the non-breaching Party and its employees for the performance or observance of any obligation or agreement of the breaching Party under this Agreement.

4.09. Notices and Demands. A Party must provide in-person or deliver via registered, certified, postage prepaid, or return receipt requested mail, all notices, demands, or other communications to the other Party. Email provides sufficient communication only if the receiving Party acknowledges in writing (or via email) having received the communication. Contact information for the Parties is as follows:

A. The Developer: Jordan Brennan and Jessica Swink
1601 Monroe Court
Northfield, MN 55057
Email: jordan@mightyfinecoffee.com

B. The City: City of Faribault
208 NW 1st Avenue
Faribault, MN 55021
Attn: Jessica Kinser, City Administrator
Email: jkinser@faribaultmn.gov

With a copy to: Kennedy & Graven, Chartered
Fifth Street Towers, Suite 700
150 South Fifth Street
Minneapolis, MN 55402
Attn: Scott Riggs
Email: sriggs@Kennedy-Graven.com

or at such other address with respect to either Party as that Party may, from time to time, designate in writing and forward to the other as provided in this Agreement.

The remainder of this page is intentionally left blank.

The Parties have executed this Agreement on the date written above.

CITY OF FARIBAULT

By: _____

Thomas J. Spooner, Mayor

By: _____

Jessica L. Kinser, City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Thomas J. Spooner and Jessica L. Kinser, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

Jordan Brennan and Jessica Swink

By: _____

Jordan Brennan

Jessica Swink

[illegible]

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Jordan Brennan and Jessica Swink, spouses married to each other.

Notary Public

This document drafted by:

KENNEDY & GRAVEN, CHARTERED
Attn: Scott Riggs
Fifth Street Towers, Suite 700
150 South Fifth Street
Minneapolis, MN 55402

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Parcel A:

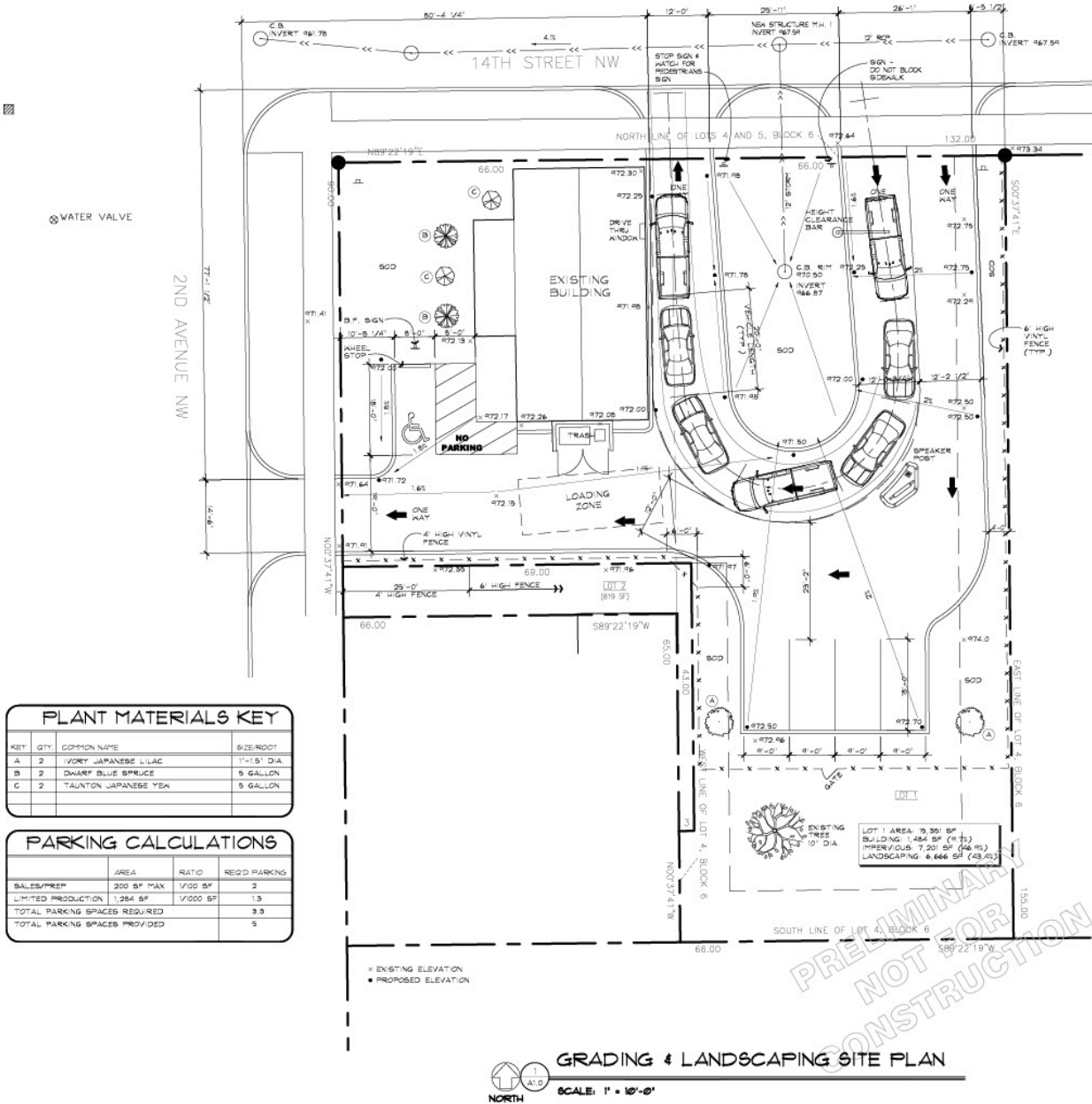
All of Lot 5 except the south 65 feet, in Block 6, in the Town of North Faribault, Rice County, Minnesota.

Parcel B:

Lot 4, Block 6, North Faribault, Rice County, Minnesota.

Abstract Property

EXHIBIT B THE PROJECT



B-1

EXHIBIT C
THE PLAT AUTHORIZING RESOLUTION

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2025-134

**APPROVE THE PRELIMINARY AND FINAL PLATS FOR
MIGHTY FINE COFFEE ADDITION**

WHEREAS, Steve Underdahl on behalf of Nathaniel Cunningham of Mighty Fine Coffee (the "Applicant"), along with Jordan Brennan and Jessica Swink (the "Owner" and co-Applicants), request preliminary and final plat approval to combine two lots into one, legally described in Exhibit A (the "Property"); and

WHEREAS, City Staff reviewed the Applicant's applications and made a report to the Planning Commission, a copy of which City Staff presented to the City Council; and

WHEREAS, the Planning Commission, on May 19, 2025, following proper notice, held a public hearing regarding the applications, and following said public hearing, made written findings and recommended approval of the applications; and

WHEREAS, the City Council, on May 27, 2024, at a public meeting, considered the applications; and

WHEREAS, based upon said report, hearing, and recommendation, the City Council hereby finds that approval of the preliminary plat for Mighty Fine Coffee Addition, as depicted in Exhibit B and subject to conditions of approval, is appropriate with the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. Criteria: The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to**

acceptable rule exceptions.

Finding: The proposed preliminary plat is substantially consistent with UDO requirements within the C-2, Highway Commercial zoning district and subdivision platting requirements.

The proposed platted cumulative land area does not meet the requirement of the minimum lot area being 20,000 sq. ft. The applicant has applied for a variance from this standard, which is supported due to the limits of available land area for redevelopment. This variance is granted in Resolution 2025-133.

- 2. Criteria: The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Finding: The City's Land Use Plan, following Resolution 2025-132, guides the subject property for commercial/residential mixed use. The proposed commercial use is consistent with this plan.

- 3. Criteria: The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles.**

Finding: The preliminary plat provides for reasonable use of land intended for commercial development, based on sound planning and engineering principles. The project utilizes existing infrastructure and street frontages to accommodate an expanded commercial use.

- 4. Criteria: The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.**

Finding: The preliminary plat lot is consistent with the provisions of the City's Unified Development Ordinance. On-site stormwater management is proposed along with a proposed connection to the infrastructure on 14th Street NW. There are two new proposed curb-cut locations on 14th Street NW to facilitate the proposed entrance to the drive through and access to site parking.

A single curb cut will serve the exit from the site onto 2nd Avenue NW, narrowing the egress to one location along the property boundary.

5. Criteria: All submission requirements have been satisfied.

Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council further finds that approval of the final plat of Mighty Fine Coffee Addition as depicted on Exhibit C, subject to certain conditions of approval, is appropriate with the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. Criteria: The final plat substantially conforms to the approved preliminary plat.

Finding: The Owner concurrently applied for the final plat approval with the preliminary plat. The final plat conforms to the preliminary plat as required.

2. Criteria: The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.

Finding: The final plat conforms to all applicable requirements or exceptions of the City's Unified Development Ordinance.

3. All submission requirements have been satisfied.

Finding: The proposed final plat adequately addresses the submission requirements outlined in the City's Unified Development Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT AS FOLLOWS:

Section 1. Preliminary and Final Plat Approval. The City Council approves the preliminary and final plat for Mighty Fine Coffee Addition included in Exhibit B and Exhibit C, respectively, subject to the following conditions:

1. The Applicant/Property Owner must make the following changes regarding the final plat:
 - a. Name and address of owner and surveyor
 - b. Revision of dedication statement to comply with

- ordinance.
 - c. Put 'Jessica L. Kinser' for name under City Administrator signature line.
 - d. Notarized certification of surveyor.
 - e. Signatures from all owners and persons of interest, including mortgage holders.
2. Perimeter drainage and utility easements proposed on the plat do overlap with the existing building on the subject property. The applicant must enter into an encroachment agreement with the city to allow the existing building to stay within the dedicated easements.
 3. The Owner and City must enter into a Development Agreement the specifies the provisions of the development related to the plat.
 4. Under Sec 15-338(A), the applicant will not be required to dedicate parkland or pay fees in lieu of parkland dedication, as the impact of the expanded commercial property is less than the demolished residential home.
 5. Before recording the plat with the Rice County Recorder, the Owner must pay all applicable fees, special assessments, and taxes.
 6. The plat must be recorded with the Rice County Recorder within 12 months following City Council approval or it shall be automatically deemed null and void, unless the City Council extends the deadline to record the plat.
 7. The Developer shall submit current title work for the Property pursuant to Minnesota Statutes Section 505.03, the Faribault City Code and the required Development Agreement for this matter and abide by all conditions resulting from such title work and the resulting attorney plat opinion, as well as city staff review of the title work.
 8. Regarding the easement and encroachment by the adjoining property owner to the south and southwest, subject to City Staff approval, the owner must:
 - a. Dedicate the required 10-foot wide perimeter drainage and utility easements. The private easement holder must give consent to plat.
 - b. If the private easement holder will not consent to the plat, perimeter drainage and utility easements may be platted up to the private easement. At such time the encroachment onto the subject property is removed, the owner must dedicate, at no cost to the city, a drainage and utility easement sufficient to complete the required perimeter easements.

Section 2. Findings. The recitals in this Resolution are integral to this Resolution and, where applicable, constitute the findings of the City Council.

Section 3. Authorization to take Additional Steps. The City Council authorizes and directs City Staff and City Consultants to take all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 4. Authorization to Execute Documents. The City Council authorizes and directs the Mayor and City Administrator to take all necessary actions and to execute all appropriate documents to effectuate the approvals contemplated by this Resolution.

Section 5. Effective Date. This Resolution is effective immediately upon its passage and without publication.

Date Adopted: May 27, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Exhibit A
Legal Description

Parcel A:

All of Lot 5 except the south 65 feet, in Block 6, in the Town of North Faribault, Rice County, Minnesota.

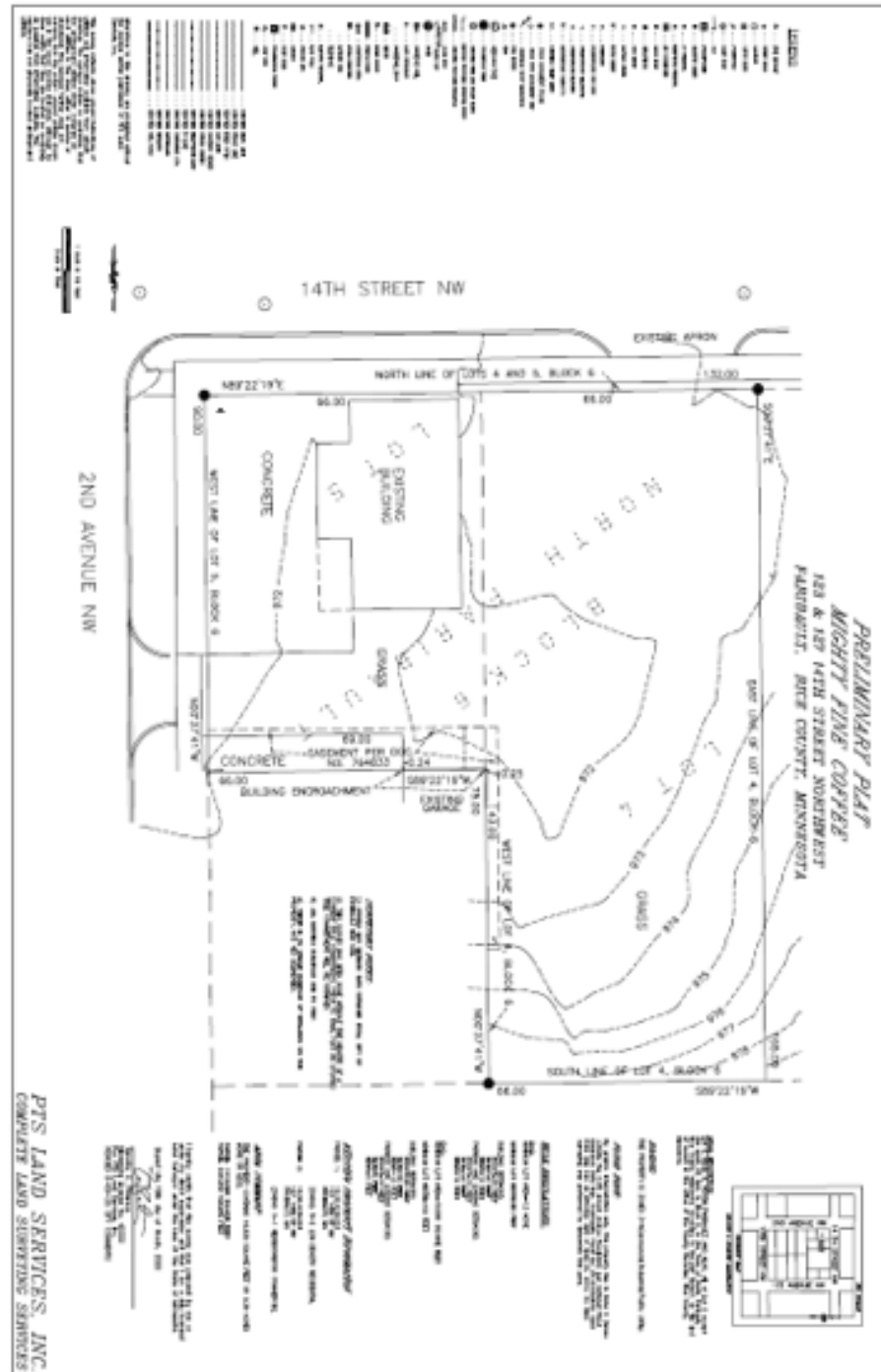
Parcel B:

Lot 4, Block 6, North Faribault, Rice County, Minnesota.

Abstract Property

DRAFT

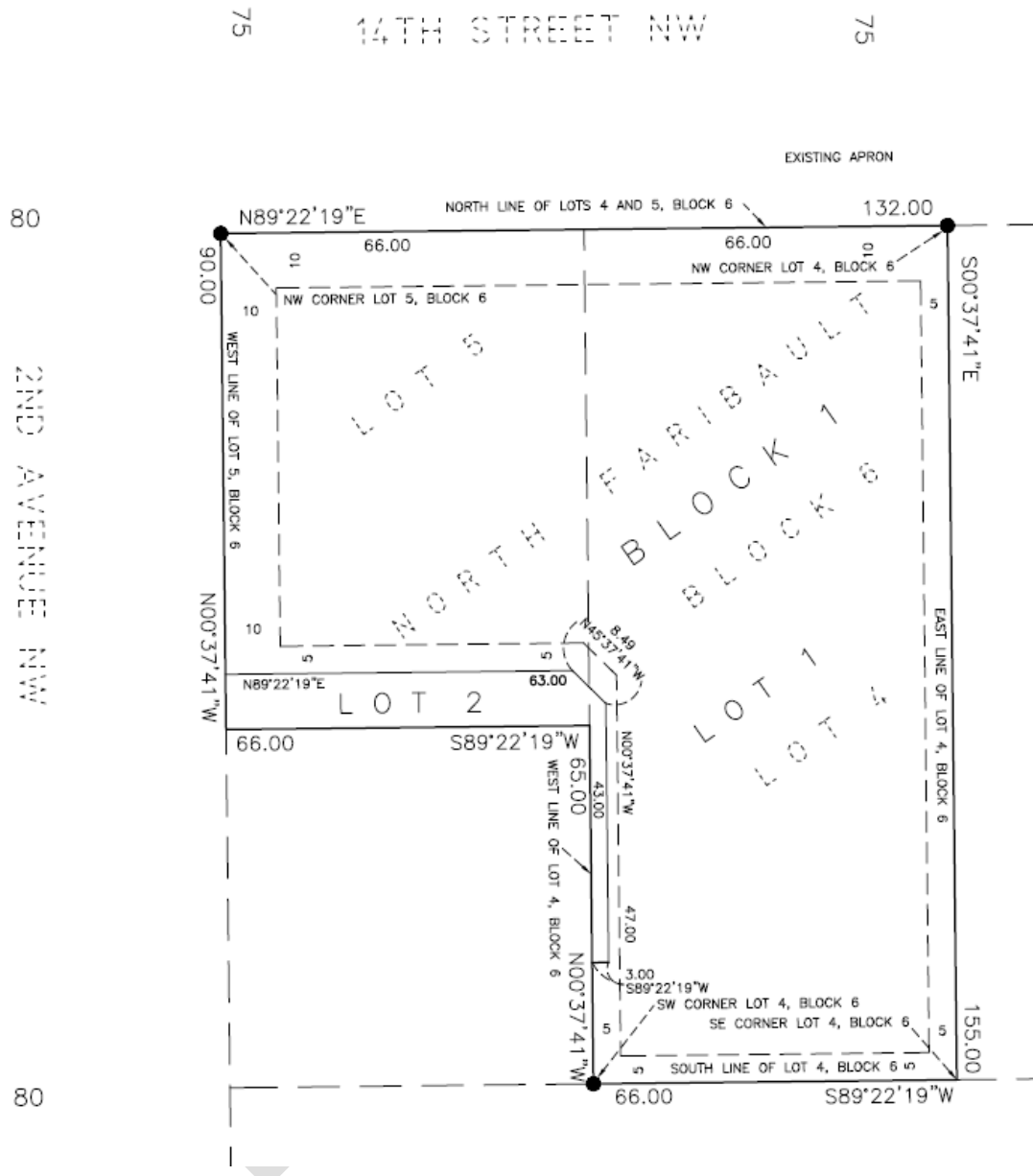
Exhibit B Depiction of the Preliminary Plat



MIGHTY FINE COFFEE ADDITION

[illegible]

EXHIBIT D **PROPOSED REVISED FINAL PLAT**





Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-267 Approve Consent Assessment Agreements for 2025 City Wide Tree Removal Project - Contract 2025-14

Background:

Following the awarding of bids for the 2025 City Wide Tree Removal Projects (Contracts 2025-14AA-DD), letters and consent assessment agreements were sent out to all the voluntarily participating properties with a deadline to return signed agreements to the City by August 7, 2025. The attached resolution approves the consent assessment agreements received to date after the initial deadline. The consent assessment agreements stipulate the terms of the assessment of a payback term of 5 years at 4.98% interest. Work on the project has begun and is scheduled to be completed by October 22, 2025.

Recommendation:

Approve Resolution 2025-267 Approve Consent Assessment Agreements for 2025 City Wide Tree Removal Project - Contract 2025-14

Attachments:

1. Resolution 2025-267 Approve Consent Assessment Agreements for 2025 City Wide Tree Removal Project-Contract 2025-14
2. Tree Program List for Council 2025-10-14

CITY OF FARIBAULT

RESOLUTION #2025-267

**APPROVE CONSENT ASSESSMENT AGREEMENTS FOR 2025 CITY WIDE TREE
REMOVAL PROJECT - CONTRACT 2025-14**

WHEREAS, the City solicited voluntary requests from property owners to have diseased and dead trees removed as part of a city-wide tree removal program, and;

WHEREAS, following the award of contracts for the 2025 City Wide Tree Removal Project, the City sent out letters and consent assessment agreements to all properties in the program, and;

WHEREAS, said consent assessment agreements stated the terms of the consent assessments, generally being repayable over 5 years at an interest rate of 4.98%, and;

WHEREAS, the attached list of properties have returned said consent assessment agreements agreeing to the terms of the agreement for the removal of trees on or adjacent to their respective properties.

NOW, THEREFORE BE IT RESOLVED, that the City Council does hereby approve the list of consent assessment agreements as attached to this resolution and authorizes the Mayor and City Administrator to execute said agreements and to make limited revisions to the agreements as may be necessary to finalize them.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Parcel ID	Owner Name	Address	City
1831451025	SARA M MILLER	545 WILLOW ST	Faribault
1832252092	JAMES R & NIKKI L LEMKE	611 1ST ST NE	Faribault
1829226088	MICHAEL D & MARY JANE A BOYD	1901 SHUMWAY AVE	Faribault
1805351014	BRANDON & BETHANY & DARYL DAHLIN	1671 BUCKINGHAM PATH	Faribault
1831426093	CYNTHIA A LENNON	301 1ST AVE SW	Faribault
1801302021	PATRICIA S FOWLER TRUST	1 ST MARKS BAY	Faribault
1806226095	ANTHONY GILORMINI & BRIA ROSAS	834 CARLTON AVE	Faribault
1832428033	PERSAUD RENTAL LLC	1017 1ST ST SE	Faribault



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-268 Approve Quote for Well No. 3 Repair and Water Fund Budget Amendment

Background:

Well No. 3 has recently experienced a motor failure and needs repair. Upon inspection, it was identified that the motor, shafts, pump head, column piping, fittings and transmitter all need replacement. This repair is critical to get the well back in service.

Staff has obtained a quote for \$95,930.00 from Traut Companies, St. Joseph, MN to repair the well. The Water Fund will provide the funding. Lead time for the equipment is 5–6 weeks. Since this was not a budgeted 2025 expense, a budget amendment for \$95,930.00 is necessary for Water 45300.

Recommendation:

Approve Quote for Well No. 3 Repair from Traut Companies, St. Joseph, MN and Budget Amendment to Water 45300

Attachments:

1. Resolution 2025-268
2. Faribault well 3 - 150hp VHS - Replacement pump assembly (1)

CITY OF FARIBAULT

RESOLUTION #2025-268

APPROVE QUOTE FOR WELL NO. 3 REPAIR AND WATER FUND BUDGET AMENDMENT

WHEREAS, the City of Faribault operates a Public drinking water system; and

WHEREAS, well No. 3 has experienced a motor failure and needs repair; and

WHEREAS, the City wishes to make the necessary repairs.

NOW, THEREFORE, BE IT RESOLVED, that the Faribault City Council approves a quote for \$95,930.00 from Traut Companies, St. Joseph, MN to repair the well.

ALSO, BE IT RESOLVED, that a budget amendment for \$95,930.00 to Water 45300 be approved.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Quote - Well 3 - New 150hp VHS pump

DATE:	10/6/2025	DESIGN: GPM	950 GPM	@ 480 TDH
NAME:	City of Faribault	PUMP MODEL #	9YC - 17 stage	
ADDRESS:	1200 Belview Trail	HP	150	PWL
	Faribault MN 55021	VOLTS	460	PSI
PHONE #	Mike G. 507-838-5559	RPM	1800	F.E.
FAX #		GPM	950	TOT. PSI
JOB #	300000	TDH	480	PUMP SET
				140
				TWD
				410 ft.
		OPTIONAL PUMP #		

ID	DESCRIPTION	UNIT	PRICE	QNTY	TOTALS
8	MOTOR 150HP US OR GE PREM EFF	EACH	\$ 23,900.00	1.00	\$ 23,900.00
9	PUMP _____ GPM _____ TDH	EACH	\$ 21,850.00	1.00	\$ 21,850.00
10	HEAD 6X6X16.5 BD	EACH	\$ 4,920.00	1.00	\$ 4,920.00
15	HEAD SHAFT & 1-1/2 STAINLESS	EACH	\$ 950.00	1.00	\$ 950.00
18	STEEL BASE PL 24X24 X1.5 STEEL	EACH	\$ 325.00	1.00	\$ 325.00
19	COLUMN 6"XSCH 40 BLK STEEL	LF	\$ 67.00	140.00	\$ 9,380.00
31	STAINLESS SH/ 1-1/2X416SS T&C RAISED	LF	\$ 75.00	140.00	\$ 10,500.00
33	STAINLESS SH/ 6" Stainless steel	EACH	\$ 125.00	14.00	\$ 1,750.00
32	Cone strainer 6" 304SS	EACH	\$ 1.00	535.00	\$ 535.00
33	Sound tube 1" PVC	LF	\$ 3.00	140.00	\$ 420.00
34	Transmitter Keller slimline connect new discharge head to existing piping	LD	\$ 2,550.00	1.00	\$ 2,550.00
55	Fittings to	LS	\$ 7,000.00	1.00	\$ 7,000.00
55	Special crating I-beam to ship pump	LS	\$ 875.00	1.00	\$ 875.00
	MOBILIZATION & DEMOBILIZATION	LS	\$2,150.00	\$ 1.00	\$ 2,150.00
	FIELD LABOR	HR	\$350.00	\$ 16.00	\$ 5,600.00
	START UP and TEST	HR	\$225.00	\$ 1.00	\$ 225.00
	Per-diem	DAY	\$450.00	\$ 2.00	\$ 900.00

	TOTAL MATERIALS	\$	84,955.00
	TOTAL LABOR	\$	8,875.00
Est.	INCOMING FREIGHT		\$2,100.00
	TOTAL	\$	95,930.00

Lead time: 5-6 weeks

Acceptance of Proposal: **see reverse side for important information**

Customer Signature _____

Date: _____

Traut Companies Signature: Joe Traut

Date: 10/6/2025

LIEN CLAIMANT NOTICE TO OWNER BY GENERAL CONTRACTOR

YOU HAVE ENTERED INTO A CONTRACT WITH THE UNDERSIGNED FOR THE CONSTRUCTION OF A WELL, OR RELATED WORK, IN MINNESOTA AT THE ADDRESS SHOWN ON THE REVERSE SIDE. WE ARE AUTHORIZED TO PROVIDE YOU NOTICE.

YOU ARE HEREBY NOTIFIED THAT:

- a. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTION.
- b. UNDER THE MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM THE CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT, UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

Your signature on this contract attests to your financial responsibility, ability, and willingness to pay in accordance with the terms of this Contract. You represent to Traut Companies that you have no plans to file bankruptcy or seek other protection from your creditors, that all the information in this Contract is correct, and that you have read and understand this contract. You represent and warrant to Traut Companies that you are the owner of the property on which Traut Companies will do the work.

The owner is advised that if the project involves the owner's homestead, federal law allows the owner to terminate this contract for any reason within three (3) days after signing it.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, Community & Economic Development Director
Mark DuChene, Director of Engineering (City Engineer)
FROM: Adam King, Environmental and Water Resources Coordinator
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-264 Authorize the City to Apply for MN DNR ReLeaf Community Forestry Grant

Background:

A grant application for the ReLeaf Community Forestry grant is currently in progress and is in draft form. This grant will cover the cost of dead and dying tree and stump removal for low-income residents, and the replacement of two trees for every one removed. It's estimated that there will be approximately the same interest in tree removal again in 2026, and it's estimated that 100 of those will be low-income. The grant application is due on Tuesday, October 28, 2025.

Recommendation:

Approve Resolution #2025-264 to authorize the City to submit the grant application for the Minnesota Department of Natural Resources ReLeaf Grant and if awarded, enter into contract negotiations and accept the MN DNR's ReLeaf Grant.

Attachments:

1. Resolution 2025-264 Authorize Community and Economic Development to Apply for ReLeaf Community Forestry Grant
2. 2025 ReLeaf Request For Applications

CITY OF FARIBAULT

RESOLUTION #2025-264

AUTHORIZE THE CITY TO APPLY FOR MN DNR ReLEAF COMMUNITY FORESTRY GRANT

WHEREAS, the City of Faribault supports the grant application made to the Minnesota Department of Natural Resources for the ReLeaf Community Forestry Grant. The application is to remove dead and dying trees for low-income residents, and replace removed trees for all residents; and

WHEREAS, the City of Faribault acknowledges that there is no match requirement for this grant; and

WHEREAS, the City of Faribault Environmental Commission passed Resolution #ENV2025-03 supporting the grant application and recommending authorization to apply for the MN DNR ReLeaf Community Forestry Grant; and

NOW, THEREFORE BE IT RESOLVED BY, if the City of Faribault is awarded the grant by the Minnesota Department of Natural Resources, The City of Faribault agrees to accept the grant award and enter into an agreement with the State of Minnesota for the above referenced project. The City of Faribault will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED BY THE ENVIRONMENTAL COMMISSION OF THE CITY OF FARIBAULT, that the City Council should name the fiscal agent for the City of Faribault for this project as

Jessica Kinser
City Administrator
City of Faribault
208 First Ave. N.W.
Faribault, MN 55021
jkinser@faribaultmn.gov 507-334-2222, and

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



ReLeaf Community Forestry Grants

2025 Request for Applications

In accordance with the Americans with Disabilities Act, this information is available in alternative forms of communication upon request by calling 651-259-5274. TTY users can call the Minnesota Relay Service at 711. Minnesota DNR is an equal opportunity employer and provider.

Grant Overview

The Minnesota Department of Natural Resources (DNR) welcomes applications from local units of government and nonprofit organizations within Minnesota that will encourage and promote the inventory, planting, assessment, maintenance, improvement, protection, utilization, and restoration of trees and forest resources to enhance community forest ecosystem health and sustainability as well as to reduce atmospheric carbon dioxide levels and promote energy conservation.

Eligible Applicants

Nonprofit organizations with 501(c) status, educational institutions, and local units of government within Minnesota, including cities, counties, regional authorities, joint powers boards, towns, and Tribal governments. Parks and recreation boards in cities of the first class are also eligible to apply.

Eligible Activities

The following activities are eligible for grant funding:

- Community forestry work conducted on non-state public land, or on residential land for low-income residents (work on residential land must be conducted by companies or organizations with an [International Society of Arboriculture \(ISA\) Certified Arborist](#) on staff, [Tree Care Industry Association \(TCIA\)](#) accreditation, or equivalent qualification)
- Work conducted by staff or contractors
- Tree inventories
- Developing a management plan, which can include but is not limited to a forestry-related climate adaption plan, all lands management plan, or emerald ash borer management plan. *Incorporation of environmental justice components and wood utilization components into management plans is encouraged.*
- Tree and stump removal and tree replacement
- Tree planting for diversity
- Chemical treatment of ash trees with an injectable non-neonicotinoid insecticide (e.g. emamectin benzoate) if it provides long-term impact or seed funds an intended long-term program in communities up to 10 miles outside of generally infested areas across Minnesota (please see [online](#) guidance for more information)
- Gravel bed construction and maintenance
- Developing a tree ordinance
- Tree cabling, if a long-term evaluation plan is included
- Maintenance pruning
- Development, purchase, or printing of materials used to educate, engage, and conduct outreach to residents about urban and community forestry
- Urban and community forestry or arboriculture education and outreach
- Professional certifications and/or training related to the proposed project
- Wood utilization
- Additional plant healthcare treatments, as approved

Grant Priority

Consistent with legislative direction, priority for ReLeaf grant awards will be given to projects located in a census block group with a supplemental demographic index score in the 70th percentile or higher as identified using the United States Environmental Protection Agency's Environmental Justice Screening and Mapping Tool methodology provided in the United States Environmental Protection Agency's environmental justice screen technical documentation dated July 31, 2024. Please click [here](#) to view the Priority Area map.

The supplemental demographic index is a combination of five socioeconomic factors averaged together for

each Census block group. The supplemental demographic index can provide an additional perspective on potential community vulnerability. The formula is as follows: supplemental demographic index = (% low-income + % persons with disabilities + % less than high school education + % limited English speaking + low life expectancy) / 5.

These priorities align with the State of Minnesota's policy of ensuring fairness, precision, equity, and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant making. [The Policy on Rating Criteria for Competitive Grant Review](#) establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities or disparities, or both.

Project Evaluation

Applications will be rated by a tiered structure to meet statutory priority. The priority is evaluated and carries a unique weight to identify at what level the applicant meets the statutory priority.

Applications will be sorted into one of three tiers based on the criteria outlined. To be funded, the application must be complete, meet Minimum Required Project score of 70, and a Minimum Past Grant Performance score of 3 (or have no Grant Closeout Form with the Urban & Community Forestry UCF program). Applications must meet all requirements to receive funding (see "Application Requirements" section below), they will be funded based on their eligible request and amount of available funding.

In addition to assessing how well a proposed project aligns with the stated priorities, applications will be reviewed and scored based on the overall strength of the proposal. This evaluation serves the following purposes:

- To help ensure the quality of the projects receiving taxpayer dollars
- To distinguish among priority projects if funding is insufficient to support all that meet the application requirements
- To rank remaining projects if funding allows awards beyond the priority

Please review the tiers outlined in the "Application evaluation scoresheet" to determine how your application may be scored.

Funding

A total of \$7,198,200 is available in general fund dollars to fund projects managing forest pest and disease, through community forestry activities on non-state public lands and residential land for low-income residents. There is no minimum to the dollar amount applicants can request. The maximum amount that will be funded is \$500,000.

No matching funds are required and **submitting match as part of your application is not recommended**. If match is provided, it cannot come from other grants or monies from the State of Minnesota.

Grant Requirements

- Applicant must comply with all Federal and State laws and regulations related to the completion of projects, as stated in the grant agreement.
- Application must show the applicants ability to provide photo documentation of the project's progress at appropriate phases, and illustrations, diagrams, charts, graphs, and maps to show results. All public trees removed and planted must be mapped and submitted.
- Applicant must publicly post and promote grant project information and purpose.

Application Requirements

Applicants must meet the following application requirements to be considered for this grant opportunity:

GENERAL

- Applications must be completed in full to be considered. This includes:
 - A detailed project description, including goals, objectives, and a timeline.
 - A budget outlining project costs, including labor, materials, and equipment.
 - A letter of support from any identified partner organization(s).
- Applications must show the ability to implement the project, meet all grant objectives, and submit a final report by June 30, 2027.

PRE-AWARD RISK ASSESSMENT

- Applicants who request \$50,000 or more in grant funds must complete and submit the Pre-Award Risk Assessment Questionnaire (not applicable for Tribal governments).
- If required, the questionnaire must be completed in full and all supporting financial documentation must be submitted to be considered.

PAST GRANT PERFORMANCE EVALUATION

- Applicants who have completed one or more grant projects with the DNR Urban and Community Forestry (UCF) Program will need to address their past grant performance in the application. Applicants should request their most recent UCF Grant Closeout form, which can be requested from ucf.dnr@state.mn.us. If you are unsure if your organization has previously held a grant contract with UCF program, please reach out to ucf.dnr@state.mn.us and staff will confirm your past grant status and provide the closeout form, if applicable.
- Past grant performance, when applicable, will be a consideration when awarding grant funding. This means that a project could score well based on the strength of the application, but receive additional grant conditions, reduced funding, or even no funding due to past grant performance issues for which there is no evidence of corrective actions being taken.
- If an applicant was a previous grant recipient but no UCF Grant Closeout form is available, or if the applicant has never received a grant under the UCF program, the section can be left blank. There will be no penalty for those where no UCF Grant Closeout form is available, or if the applicant has never received a grant under the UCF program.

Additional Requirements

INVENTORY, MANAGEMENT PLANS, EDUCATION

- Tree inventory projects must submit obtained data to the DNR in a shapefile format.
- Local units of government must adopt an urban and community forest management plan through this grant process if the community does not yet have one in place. The management plan must be adopted or re-adopted after June 30, 2017, and must be submitted to DNR.
- Any education provided through this program must be conducted by an ISA Certified Arborist, TCIA accreditation or equivalent qualification, or must qualify for ISA continuing education units.
- Management plans are encouraged to incorporate wood utilization when removals are occurring.
- Management plans are encouraged to incorporate priority for environmental justice communities as defined in the priority project section of this document. This may include prioritizing plantings in areas of low canopy cover, focusing education and outreach in these areas, etc.

TREE REMOVALS AND PLANTING

- Planting trees can take place without removal.
- Tree removals from boulevards and manicured parks, must be replaced at least one-for-one (i.e., at least one

tree planted for every tree removed), and trees must be replanted at the same location of the removal whenever possible and feasible.

- Tree removals conducted in park woodlands:
 - For the purposes of this grant, park woodlands are defined as publicly owned spaces that, beyond trail creation or access, are not regularly mowed.
 - Removals in woodlands need to be mitigating a public safety concern or to address degraded ecosystems.
 - Removals must meet a minimum of one tree planted for five trees removed.
- Tree planting projects must follow the best practices set in [A Pocket Guide to Planting Trees](#).
- Tree planting projects must identify the tree species to be planted; site location(s); and number, and type/size of planting stock:
 - The species identified for planting must increase the diversity of the community's tree canopy and advanced the goal of working toward the 20-10-5 guidelines, meaning a community has no more than 20% of their trees within a single family, no more than 10% of their trees within a single genus, and no more than 5% of their trees within a single species. Communities without a completed tree survey may contact the DNR at ucf.dnr@state.mn.us to receive available community tree survey data.
 - Tree species listed on the [Minnesota Invasive Terrestrial Plants](#) list are not eligible for grant expenses, including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
 - Species list for trees to be planted must be submitted to and approved by DNR prior to planting.
 - Species list and numbers can be amended following the submission of tree inventory/survey data.
 - Tree stock must meet [ANSI Z-60.1](#) and can be:
 - ¾-2 inch caliper bareroot,
 - a container class size #20 or smaller, or
 - balled and burlapped trees smaller than 2.5" caliper ([MNDOT Certified Landscape Specialist](#) training required by planting organization in order for B&B trees to be eligible).
 - Flexibility is possible in instances where desired stock is unavailable.
 - DNR recommends trees be purchased with a one-year warranty.
- All trees removed and planted on public land must be mapped and submitted as shapefiles, with the planted trees identified by species. If your community does not have access to shapefile-generating software, you may purchase it as part of this grant, or please contact DNR at ucf.dnr@state.mn.us to discuss options for addressing this requirement.
- Projects that incorporate tree planting must submit a 3-year establishment plan with application.
- Tree removal projects must report how wood material was managed.

RESIDENTIAL TREE CARE

- Removals conducted on residential property must be offered a tree replacement of one tree planted for each tree removed. Property owner must decline trees planted in order to not meet the one-to-one replanting requirement.
- Work on residential land can only be conducted on a property in service to low-income residents. The definition of low-income must be defined and reasonably justified by the applicant and submitted to the DNR.
- Work conducted on residential property will either be completed by residents (tree planting only), or by tree care companies holding liability insurance and with an [International Society of Arboriculture \(ISA\) Certified Arborist](#) on staff, or [Tree Care Industry Association \(TCIA\)](#) accreditation, or equivalent certification.
- A link to, or paper copy of, the Forest Service's Tree Owner's Manual ([English](#) / [Spanish](#)) must be provided to

residents receiving maintenance work or a newly planted tree.

- For activities on residential land, a formal agreement between the resident and the ReLeaf grant recipient is required. Each residential agreement must contain the following language:
 - *The State of Minnesota is released from any liability associated with work completed on private property.*
 - *Access is granted by the landowner for all planned activities within agreement; this may include, but is not limited to: planting, follow-up maintenance, monitoring, or other on-site work.*
 - *I will plant and care for my tree according to the Tree Owner's Manual for as long as it is within my right to do so.*

WOOD UTILIZATION

- Wood utilization projects must report on how many board feet or cords of wood are utilized.

Emerald Ash Borer (EAB) Considerations

Minnesota Department of Agriculture considers **May 1 – September 30** to be the flight season for EAB. This means that EAB adult beetles are emerging from infested wood or trees and flying in search of new hosts during this time. The best management practice is to not remove ash trees when EAB are actively flying (May-September), to avoid the risk of EAB emerging from this material in transit or at a processing location.

EAB infestations are difficult to identify in the early stages of the infestation. EAB infestation areas grow via human-assisted movement and through natural dispersion. For these reasons, when new EAB infestations are discovered, quarantines are enacted on a large scale with the assumption that the infestation is spread beyond what is observed. However, while the quarantine necessarily covers a large area where EAB may be present, the distribution of EAB is likely not uniform throughout the quarantine and may be in areas outside these boundaries.

These guidelines ideally should be followed 100 percent of the time when working with ash trees throughout the state of Minnesota. However, *once a community is heavily infested with EAB (the point at which EAB-infested ash are so numerous that year-round removal of hazardous trees is necessary to mitigate risk to public), conducting ash tree removals during the emerald ash borer flight season may be necessary to avoid risk to public safety and property.* Following these guidelines will provide the lowest degree of risk for movement of EAB.

Eligible Project Expenses

Eligible project expenses are those incurred through eligible project activities directly related and necessary to achieve the outcomes described in the project application and that meet the conditions of the grant contract. Grant funds can be used for, but may not be limited to:

- Professional contracts for technical assistance or project implementation. Eligible activities, under such contracts included but may not be limited to outreach, public tree inventories, management plans, treatment, and tree removal and replanting.
- Time spent on the project by staff of the grant recipients.
- Project-related materials may include tree stock, mulch, watering bags, staking materials, tree wrap or guards, shovels, printing, etc.
- Equipment purchases of \$4,999 or less, that are used to complete the project. Multiple pieces of equipment, tools, or project supplies can be purchased with grant funds, but no one tool can have a unit cost of \$5,000 or more, even if that cost is split across grant and match funds.
- Equipment rental

Ineligible Project Expenses

Ineligible project expenses include, but are not limited to:

- Costs incurred prior to the start date of the fully executed grant agreement.
- Purchase of trees listed on the [Minnesota Noxious Weed List](#), or the DNR's [Invasive Terrestrial Plants List](#), including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
- Purchase of balled and burlapped trees larger than 2.5" caliper, containerized trees larger than #20, or bareroot trees greater than 2" caliper diameter.
- Purchase of tree species that already make up 10% or more of the community's public trees, or in a family that makes up 20% or more of the public trees.
- Purchase of plants other than trees, such as living ground covers, sod, grass seed, and flowers.
- Purchase of land or easements.
- Major soil purchases, grade changes or construction.
- Capital expenditures (items with a unit cost of \$5,000 or more), such as buildings, motor vehicles, trails, or other permanent structures.
- Experimental practices not approved by DNR.

Questions about additional eligible or ineligible expenses can be directed to ucf.dnr@state.mn.us.

Application Details and Instructions

When filling out the application, ensure all sections are completed and the application is submitted by the deadline. Pay close attention to the requested information and respond to all questions. Detailed responses and completeness are strongly encouraged: if funded, the application responses will become a grantee's work plan. Make sure enough information is provided, especially in the timeline and budget sections, to serve as a complete work plan. Grantees will need to meet the objectives stated in their work plans by the end of the grant program. Clearly demonstrate in the application how the proposed project does or does not meet the grant priority and how it aligns with eligibility requirements (including project activities and costs). Be sure that the application does not request funding for any ineligible project expenses.

A complete application will consist of the following:

1. Application form ([PDF, format unchanged](#))
2. Budget ([Excel, format unchanged, additional lines added as needed](#))
3. Application identifies locations of grant project work. Submission must show whether work will take place within the Priority Areas; examples may include:
 - Application states:
 - that project work is taking place community-wide based on your organization's geographic purview; or
 - that work will only take place within areas identified by the supplemental demographic index; or
 - that no project work will take place within the supplemental demographic index.
 - Maps are provided, showing project area (ex. printing screenshot of [Priority Area map](#), outlining project area, scanning, and submitting with application;)
4. 3-Year Tree Establishment Plan for newly-planted trees, *if planting trees* ([PDF, format unchanged](#))
5. Species and Stock List from which trees will be planted, *if planting trees* (any format acceptable; contact ucf.dnr@state.mn.us with questions about species eligibility)
6. Local units of government, submit a management Plan, if already completed (local units of government **must** have adopted on or after June 30, 2017, and submitted with their application or plan to adopt a management plan through this grant process- if your community does not have a management plan in place, budget for the cost of obtaining one during this grant program)
7. Letter(s) of support, *if collaborating with an outside organization* (any format acceptable)
8. Pre-Award Risk Assessment Questionnaire and associated financial documents, *if applicant is requesting \$50,000 or more in grant funds. Tribal governments are exempt from this requirement.* ([PDF, format unchanged](#))

9. List of Authorized Signer(s), *including name(s), title(s), and email address(es)*. (Any format acceptable)

Data Privacy and Trade Secret Notice

The information provided by an applicant will be used to assess the applicant's eligibility to receive a grant. The decision to apply for this grant is voluntary, and applicants are not legally required to provide any of the requested information. Applicants may decline to complete this application without any legal consequence. However, only completed applications will be considered for a grant; incomplete applications will not be considered.

Applications are private or non-public until opened. Once the applications are opened, the name and address of the applicant and the amount requested is public. All other data in an application is private or non-public data until all agreements are fully executed. After DNR has completed the evaluation process, all remaining data in the applications is public with the exception of trade secret data as defined and classified in Minn.

Stat. § 13.37. A statement by a grantee that the application is copyrighted or otherwise protected does not prevent public access to the application (Minn. Stat. § 13.599, subd. 3).

Application Submission Instructions

After reading through the Request for Applications, complete all parts of the application, which can be found [online](#). Grant applicants are required to submit applications by email to ucf.dnr@state.mn.us. Applications must be received electronically by October 28, 2025, to be considered for funding. The applicant is responsible for ensuring their submission is received by DNR by the deadline; applications received after the deadline will not be eligible for consideration. DNR is not responsible for any technical or logistical problems causing an application to be received late.

Review Process and Timeline

All applicants must meet the minimum requirements identified in this Request for Applications to obtain funding.

A UCF Grants Steering Committee, made up of staff from the DNR Division of Forestry, and select stakeholders, will evaluate applications received by the application deadline, recommend projects and award amounts to the DNR. DNR will review the UCF Grants Steering Committee recommendations and is responsible for final award decisions. Final grant awards are contingent upon a pre-award financial to ensure there are no concerns that cannot successfully be mitigated upon negotiation with the State. *The award decisions of DNR are final and not subject to appeal.*

Process	Timeline
RFA posted on the DNR website	August 13, 2025
Questions from applicants on application process due	October 14, 2025
Applications due	October 28, 2025
Project Selection Recommendations; Financial and Capacity Review; Grant Agreement Negotiations	December 1, 2025-January 23, 2026
Work Plans Approved, Contracts Executed, Grant Work Begins	April 15, 2026

DNR expects to contact selected grantees by January 23, 2026. If selected, grantees may only incur eligible expenditures after the grant contract is fully executed and the grant has reached its effective date.

Awards are not publicly announced until all grant agreements are fully executed.

Required financial and grantee capacity review

To protect the interest of the State and to ensure the effective and timely completion of publicly funded grant projects, agencies must ensure that entities that receive grants are financially and operationally capable of performing all duties required of the grant. The [OGM 08-06](#) policy establishes minimum requirements for granting agencies conducting pre-award risk assessment and financial review of potential grantees. As required by *Minn. Stat. §16B.981/Chapter 62 - MN Laws, Article 7, Section 11*, a pre-award risk assessment must be conducted for grant awards of \$50,000 or more. This policy does not apply to Tribal governments.

All grantees as defined in *Minn. Stat. §16B.981 Subd. 1 (c)* applying for grants in the state of Minnesota must undergo a financial and capacity review prior to final grant award of \$50,000 and higher. Such applicants must include the Pre-Award Risk Assessment Questionnaire and associated financial documents with their application.

Review of the Pre-Award Risk Assessment Questionnaire and associated financial documents may result in a request for more information for the purpose of satisfying any DNR concerns. When requesting additional information from a potential grantee, the DNR will give the potential grantee 15 calendar days to respond or to work with the DNR to develop a risk mitigation plan to satisfy the concerns.

Questions:

Submit questions to ucf.dnr@state.mn.us. Answers will be posted weekly [online](#). Questions must be submitted no later than October 14, 2025 to be included on the website.

Liability and Project Implementation

DNR is not liable for any costs incurred by any organization or individual for work performed in the preparation and production of an application, nor for any work performed prior to the execution of the grant contract. Project work and expenses that are eligible for reimbursement with grant funds CANNOT be started or incurred until the grant contract is fully executed. Grant agreements for awarded projects are expected to be fully executed by April 15, 2026. A fully executed grant agreement is one where all necessary signatures have been obtained.

Reimbursement and Reporting

All grant funds will be provided on a reimbursement basis. Reimbursement may be submitted semi-annually by the following deadlines:

1. June 15, 2026
2. December 15, 2026
3. June 30, 2027 Final Report Due

The following information must be submitted to be deemed a complete reimbursement request:

- An Accomplishment Report describing the grant accomplishments/deliverables and their impacts since the last reimbursement request.
- A Partial Payment Form along with detailed invoices and proof of payment for grant-funded purchases.
- Photo documentation of project progress at appropriate phases, and illustration, diagrams, charts, graphs, and maps to show results.
- Shapefiles of 1) all trees removed (including stumps ground), treated, maintained, and planted on public land, with the trees identified by species, and 2) all work on residential land aggregated by census track. (Note: Grantees without access to shapefile-generating software can notify DNR staff at ucf.dnr@state.mn.us, who will work with the grantee to assist in this requirement.)

All complete reimbursement requests received by the deadlines will be reviewed by DNR staff. Provided that the grantee is in compliance with all terms of the Request for Application and grant contract, verified project activities and eligible expenses will be reimbursed up to 90%, with 10% retained until the project is completed.

Accommodations may be offered in select circumstances, and in accordance with Office of Grants Management policies, at the discretion of the agency. Please reach out to DNR staff at ucf.dnr@state.mn.us for more information on requesting accommodations.

Following the submission of invoices and accomplishment reports, a compliance check will be conducted by Minnesota Department of Natural Resources staff. Staff will do a site evaluation ensuring that tree species submitted

on maps are correctly identified and planted in accordance with the standards set in the Minnesota Department of Natural Resources [Pocket Guide to Planting Trees](#).

If two successive updates are missed, DNR staff will contact grantee requesting a grant progress update and explanation of why grant reporting has been late. If a report is not received within 60 days of the request, DNR will assume work is not being conducted and begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

If within two successive updates necessary progress has not been made in accomplishing work within the grant contract, DNR staff may request a meeting to discuss why progress is not being made and may begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

Project Completion

All project work must be completed, and the final request for reimbursement (along with the final report) must be submitted by **June 30, 2027**.

Grant Performance

If awarded, grant performance will be reviewed on timeliness, budget management, reporting and documentation, meeting outcomes and deliverables, responsiveness and communication, and acknowledgement and reflection on grant performance. This information may be considered for future grant application and award processes.

Other Considerations

DNR reserves the right to:

- Contact awarded applicants about applications for other UCF grants.
- Post funded applications and reports, including images and maps, to the DNR website
- Consider existing open grants for performance and community need for additional funding
- Reject any or all proposals received
- Waive or modify minor irregularities in proposals received after prior notification and agreement of applicant
- Clarify the scope of this program, within the RFA requirements and with appropriate notice to potential applicants, to best serve the interests of the state of Minnesota
- Amend program specifications after the RFA release, with appropriate notice to potential applicants
- Require a good faith effort on the part of the grantee to work with DNR after project completion to develop or implement project as proposed and contracted
- Withhold any payments or cancel contracts when contract conditions are not met

Exhibit A: Application evaluation score sheet

Selection Criteria and Weight

The steering committee will be reviewing each eligible application on a 100-point scale, and past grant performance on a 5-point scale. Scores will be used to develop final recommendations. Applicants are encouraged to score their own applications using the evaluation score sheet before submitting the application. While not required, this step may help applicants meet the criteria that grant reviewers will be scoring.

PROJECT PRIORITY SCORING (maximum score is 6)				
<i>Application projects for the MN ReLeaf grant will be evaluated and prioritized according to the following criteria:</i> <i>- Projects located in a census block group with a supplemental demographic index score in the 70th percentile or higher within the state of Minnesota.</i> <i>- Justification of Priority Area focus methodology.</i>				
Criterion	Meets Priority (High) – 3 points	Meets Priority (Medium) – 2 points	Meets Priority (Low) – 1 point	Does Not Meet Priority (Very Low) – 0 points
Project in Priority Area (SDI ≥70%). Project occurs fully or mostly in a census block group at or above the 70th percentile SDI. Includes map.	100% of the grant project work is within the Priority Area.	50%, or more, of the grant project work is within the Priority Area.	49%, or less, of the grant project work is within the Priority Area.	Applicant is not conducting any work within the Priority Area.
Justification of Priority Area Focus. Justification of calculation through assumptions or data.	Justification is clear, logical, and data-informed . Applicant demonstrates a strong understanding of how each eligible activity ties to the Priority Areas, using quantitative or spatial data (e.g., GIS maps, cost estimates, time allocations, or tree inventory stats). Includes realistic assumptions	Justification is generally sound but lacks detailed evidence. Applicant explains activities in Priority Areas but provides only partial quantification or assumptions.	Justification is vague or inconsistent . Little explanation of how the percent was determined or activities are not clearly tied to Priority Areas.	Justification is missing, illogical, or unsupported . No attempt to explain how the number was calculated or claimed percentage seems inflated/unrealistic.

Priority Tiered Review Rubric

To be funded, the application must meet Minimum Required Project score of 70 and either no Past Grant Performance Score (e.g. no Grant Closeout Form was available) or a Minimum Past Grant Performance score of 3, or greater. Applications must meet all requirements for funding (see "Application Requirements" section), applicants will be funded based on their eligible request and amount of available funding.

Priority Score = Project in Priority Area Score + Justification of Priority Area Focus			
	Priority Score	Minimum Required Project Score (Out of 100)	Minimum Past Grant Performance Score (Out of 5), if applicable
Tier A – 1 st Scored	5-6	70	3
Tier B – 2 nd Scored	3-4	70	3
Tier C – 3 rd Scored	0-2	70	3

PROJECT APPLICATION SCORING (maximum score is 100)

Application projects for the MN ReLeaf Grants will be evaluated and ranked according to the following criteria and points:		Points
1. Project Overview and Need - Application is clear, complete, descriptive and clearly meets all minimum requirements and additional requirements. - Community has a readiness to take on a project of the proposed scope and size. - Application details the projects impact and shows high need for project and state grant funding. - Application incorporates the preservation and increase of canopy cover, and/or maintenance, especially within Priority Areas.		30
2. Project Timeline - Timeline provides specific dates for all activities. - Timeline is easy to read and comprehend. - Timeline follows best management practice. - Timeline accounts for grant reporting and end dates. - Timeline is realistic given the extent of the proposed project activities and the resources available and requested to accomplish the project.		20
3. Project Budget and Budget Explanation - Budget explanation is detailed and provides specific dollar amounts for anticipated use. - Budget totals equal amount requested. - Financially realistic and cost effective. - Project budget uses grant funds only for eligible expenses. - Project seeks to maintain tree canopy or replant more trees than removed.		10
4. Community Engagement and Impact - Planning and collaboration clearly serves and includes residents within the project area. - Affected/benefitted communities are engaged and input is incorporated prior to project implementation and throughout the project. - Potential environmental impacts to residents have been addressed and shows an appropriate approach to mitigate negative impacts. - Application demonstrates awareness to potential barriers to participation by some community members and addresses with actionable items for these communities (examples include program focal areas, outreach in multiple languages, inclusion throughout the project), impacts on priority populations are clear and tangible. - Project focuses on Priority Areas, and or within populations that comprise Priority Areas (communities with higher populations of low-income residents, persons with disabilities, less than high school education, limited English speaking, and low life expectancy).		15

5. Communications • Communication strategies are directly related to project accomplishments, activities, or both, and multiple forms of communication are listed with potential to reach the public. • Tree care-related messaging includes EAB information designed to slow the spread, the importance of trees in communities, and/or pruning and maintenance.	10
6. Key Personnel • Key personnel are listed with corresponding project roles and showcase the expertise and capacity to complete proposed grant work. • All components that require a certification are met and listed (e.g. for residential work, planting Balled & Burlapped, etc.). • All certifications and education degrees are listed for staff or contractors. • A high scoring community will have staff or contractors with a degree in a related field, or a combination/multiple staff with ISA Certified Arborist, TCIA accreditations, or both.	15
Total	100

PAST GRANT PERFORMANCE SCORING (maximum score is 5)	
PAST DNR URBAN & COMMUNITY FORESTRY GRANT RECIPIENTS ONLY The section on past grant performance within the Community Tree Planting Grant application will be evaluated and ranked according to the following criteria and points:	Points
1. Past Grant Performance • The most recent UCF Grant Closeout form is addressed. This may include addressing meeting timeliness, budget management, reporting and documentation, meeting outcomes and deliverables, responsiveness and communication. • Past performance issues and corrective actions are explained, if applicable. • Past performance of strong grant management practices is described, and continued implementation is explained, if applicable. • A high scoring applicant will provide insightful reflection on past performance, and provide specific examples of learning and corrective actions, or continued strong grant management practices.	5
Total	5



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-266 Amend the 2025 Adopted Budget for the Purchase of Rescue Equipment using Public Safety Aid Funds

Background:

As new techniques emerge in fire service and tactical rescue, we adopt the newest techniques that will enhance our abilities. Trench rescues are very challenging situations, and we are always learning about new techniques and equipment that will improve our emergency response operations.

The proposed budget adjustment allows the department to purchase a set of scaffolding planks that will serve as bridging alongside a trench. This is a much safer and more efficient way to work around a trench compared to the way we currently are.

The purchase price of the planks is \$795.61 each and we would need two of them for a total of \$1,750.22, which includes shipping. Resolution 2025-266 approves the allocation of PSA funds to the General fund to facilitate the purchase of the scaffold planks from Grainger.

Recommendation:

Approve Resolution 2025-266 Amending the 2025 Adopted Budget for the Purchase of Rescue Equipment using Public Safety Aid Funds

Attachments:

1. Resolution 2025-266 Amend the 2025 Adopted Budget for the Purchase of Rescue Equipment using Public Safety Aid Funds
2. Quote from Grainger

CITY OF FARIBAULT

RESOLUTION #2025-266

**AMEND THE 2025 ADOPTED BUDGET FOR THE PURCHASE OF RESCUE
EQUIPMENT USING PUBLIC SAFETY AID FUNDS**

WHEREAS, the Faribault Fire Department has firefighters trained to the technician level in multiple specialized rescue situation; and

WHEREAS, we continue to train and stay current with new techniques and equipment; and

WHEREAS, we would like to purchase scaffolding planks that will enhance our trench rescue abilities; and

WHEREAS, the Fire Department desires to revise the adopted 2025 budget to reflect the use of Public Safety Aid money to purchase the scaffold planks.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Fire Department to revise our budget and purchase scaffold planks from Grainger for \$1,750.22 utilizing Public Safety Aid.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J Spooner, Mayor

ATTEST:

Jessica L Kinser, City Administrator



My Account / Order History / Order Details

Order #1562234914

Order Confirmation # WEB2728325584
Date Ordered 09/23/2025
Products 1

Order Summary

Subtotal	\$1591.22
Tax	N/A
Shipping	\$159.00
Total	\$1750.22

Delivered

Shipment 1 of 1
[Track Shipment](#)

[Invoice #9651729676](#)
[Packing List](#)



Shipping Address

FARIBAULT FIRE DEPARTMENT
122 2nd St NW
Fire Dept
Faribault, MN 55021-5109



WERNER Scaffolding Stage

Item 4XN49
Quantity 2
Purchased Price ⓘ \$795.61 / each
Total \$1591.22
Tax Status Exempt

Your Price ⓘ

\$795.61

Qty

1

Shipping Method

Ground - Standard

Payment Method

Grainger O Chat with an Agent

Shipping Label / Packing List

PO #

FIRE

PO Release #

FIRE

 Chat with an Agent



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-265 Approve Hiring Light Equipment Operators

Background:

Due to a resignation and a budgeted position addition with Viaduct Park, there is a need to hire for the Light Equipment Operator position. The positions were posted from September 11, 2025, to September 26, 2025.

Thirty-three applications were received, reviewed and scored. From that review, six applicants were selected for an interview. The interview panel consisted of Parks and Recreation Administration and Human Resources. From those interviews, staff selected Judd Anderson and Thomas Scheffler as the recommendations for hire.

Resolution 2025-265 recommends the hiring of Judd Anderson and Thomas Scheffler. Judd and Thomas will be hired at grade H step 1 of the MNPEA 2025 CBA.

Recommendation:

Approve resolution 2025-265, approving the hiring of Judd Anderson and Thomas Scheffler as Light Equipment Operators.

Attachments:

1. Resolution 2025-265 Approve Hiring Light Equipment Operators

CITY OF FARIBAULT

RESOLUTION #2025-265

APPROVE HIRING LIGHT EQUIPMENT OPERATORS

WHEREAS, the City of Faribault (the "City") presently has vacant Light Equipment Operator positions that need to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Light Equipment Operator positions with the City; and

WHEREAS, the City Council desires to fill the vacant Light Equipment Operator positions.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Judd Anderson and Thomas Scheffler shall be extended offers of employment to fill the vacant Light Equipment Operator positions.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Leslie McGillivray-Rivas, Planner I
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-269 Approve an Address Change adding Suites A & B to 200 State Avenue for Allina Health Systems

Background:

Allina Health Systems, property owner of 200 State Avenue (18.32.3.03.041) requests two distinct addresses within their existing facility occupied by the Allina Health Cancer Institute to serve their business needs. The primary address of the Allina Health Cancer Institute will remain the same, space within the facility dedicated to Infusions will be addressed as 200 State Avenue, Suite A and a Clinical area will be addressed as 200 State Avenue, Suite B. City Staff reviewed the request and noted no conflicts with the E-911 address location system and addressing policies in the Community Management Program.

Recommendation:

Approve Resolution 2025-269

Attachments:

1. Resolution 2025-269 Approve an Address Change adding Suites A & B to 200 State Avenue Suite for Allina Health Systems

CITY OF FARIBAULT

RESOLUTION #2025-269

**APPROVE AN ADDRESS CHANGE ADDING SUITES A & B TO 200 STATE AVENUE FOR
ALLINA HEALTH SYSTEM**

WHEREAS, Allina Health System, property owner of the subject site, requests an address change for 200 State Avenue, Property Identification Number: 18.32.3.03.041; and,

WHEREAS, the property contains the Allina Health Cancer Institute, an existing health care facility which remains the primary occupant. The owner requires separate addresses to delineate two departments within the Allina facility to serve their business needs; and

WHEREAS, City staff received the request for an area dedicated to Infusions to be addressed as 200 State Avenue, Suite A and a Clinical area to addressed as 200 State Avenue, Suite B; and

WHEREAS, City staff reviewed the Community Management Program and confirms that the request conforms with the E-911 address location system and addressing policies; and

WHEREAS, City staff made a report about said request, a copy of which has been presented to the City Council; and

WHEREAS, the City Council reviewed the staff report recommending approval of the address change and finds that the request will not impact other property owners; and

WHEREAS, the City Council finds that a waiver of the City policy requiring a public hearing before changing addresses is warranted to expedite this change and assist in future emergency responses to the subject site.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY FARIBAULT, MINNESOTA AS FOLLOWS:**

Section 1: Waiver of Public Hearing Policy. The City Council hereby waives the public hearing requirement stated in the Community Management Program.

Section 2. Approval of Address Change. The City Council approves the change of address adding 2

Section 3. Compliance. The City Council authorizes the Mayor, City Administrator, City Planner, and the City Attorney to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

Section 4. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-270 Amend the 2025 Adopted Budget for the 225 Airport Fund

Background:

As additional funds are being reviewed and the 2026 budgets are being created, we recognize that there are times where budget amendments are needed in the current year to best reflect the actual activity. The Airport Fund is one of these funds. The East Taxilane Improvement Project has undergone some changes in scope with the federal government, and work is not going to occur now until 2026. There was a significant amount of federal and state funding budgeted as well as the project which now will not occur. In addition to these items, other line items that are significantly overspent through three quarters are being adjusted as well to better reflect anticipated expenditures.

Recommendation:

Approve Resolution 2025-270

Attachments:

1. Resolution 2025-270 Budget Amendment Airport Fund

CITY OF FARIBAULT

RESOLUTION #2025 - 270

AMEND THE 2025 ADOPTED BUDGET FOR 225 AIRPORT FUND

WHEREAS, the City Council of the City of Faribault did formally adopt a 2025 Budget and establish fund appropriations for 2025 on December 10, 2024, on Resolution 2024-245 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year it is necessary to make certain amendments to the budget; and

WHEREAS, the Faribault City Council desires to revise the adopted 2025 budget to more accurately depict expected expenditures for the current year.

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2025 Budget for the Airport fund as follows:

Organization	Object	Amount	Purpose
Airport	33160	-1,205,750	Remove federal reimbursement for taxilane project
Airport	33422	-197,636	Remove state reimbursement for taxilane project
Airport	36230	1,409	Add donation received
Airport	42120	1,500	Increase in fuel costs
Airport	43070	24,335	Increase for internal charge
Airport	43090	50,500	Increase for engineering of taxilane project
Airport	44010	4,800	Increase for unexpected building maintenance
Airport	45300	-1,577,000	Decrease to remove taxilane project from 2025

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-257 Support A New Passenger Rail Service Between the Twin Cities in Minnesota and Kansas City, Missouri

Background:

In August, Mayor Spooner and I met with two representatives from All Aboard Minnesota, a non-profit working to expand rail travel in and outside of Minnesota. The proposed line from the Twin Cities to Kansas City (and eventually to San Antonio) was brought up in 2024 with letters of support to multiple state and federal officials to ensure this line made it into the five-year rail corridor plan for the State. All Aboard Minnesota has a bit of a different request for the work to get started on this rail line. Their request is a resolution of support, which is attached with this memo, to request the Minnesota Legislature take the first step of submitting a Corridor Identification Grant to the Federal Railroad Administration. Legislation to take this step was introduced in both the Minnesota House and Senate in 2025 but was not acted upon.

This request from All Aboard Minnesota is because a rail line to Kansas City would go through Faribault, with the potential to bring passengers and economic growth to the doorstep of downtown. No funding is being requested from the City of Faribault; only support for the project.

Recommendation:

Approve Resolution 2025-257

Attachments:

1. Resolution 2025-257 Support Passenger Rail Twin Cities to Kansas City
2. Existing & Proposed Corridors

CITY OF FARIBAULT

RESOLUTION #2025-257

SUPPORT A NEW PASSENGER RAIL SERVICE BETWEEN THE TWIN CITIES IN MINNESOTA AND KANSAS CITY, MISSOURI

WHEREAS, the Twin Cities to Kansas City (TC to KC) corridor is a priority corridor for intercity passenger rail in the Minnesota Department of Transportation's State Rail Plan; and

WHEREAS, the TC to KC route is recommended in the Federal Railroad Administration's Amtrak Daily Long-Distance Service Study, including an extension of the route to Texas; and

WHEREAS, this 500-mile corridor would serve the Twin Cities Metropolitan Area, Northfield, Faribault, Owatonna, Albert Lea, Des Moines and Kansas City; and

WHEREAS, freight railroads will benefit from the capital investment required for this new passenger service, enabling greater train speeds, reduced railroad congestion, and rail crossings that are safer for all users; and

WHEREAS, new service on the Borealis between Saint Paul and Chicago has been extremely successful, with first year ridership exceeding projections by an average of 50 percent; and

WHEREAS, this corridor has one of the greatest ridership potentials of passenger rail routes in the Midwest, estimated at over 190,000 riders per year; and

WHEREAS, many states in the Midwest and around the country are investing in expanded passenger rail service for the economic and mobility benefits, including Wisconsin, Illinois, Michigan, Missouri, Ohio, Virginia, California, Oregon, Maine and North Carolina.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault hereby supports new passenger rail service between the Twin Cities and Kansas City, Missouri; and

ALSO, BE IT RESOLVED, that the City of Faribault hereby requests that the Minnesota Legislature direct MnDOT to submit a Corridor Identification Grant to the Federal Railroad Administration.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



ALL ABOARD MINNESOTA

Twin Cities—Kansas City Corridor

Existing and Proposed Rail and Connecting Bus Routes





Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-262 Approve Cannabis Microbusiness for Faribo Green LLC

Background:

Michelle Keller on behalf of Faribo Greens LLC has submitted an application for Cannabis Microbusiness at 1512 30th Street NW. Faribo Green LLC has already been issued a license number by the Minneosta Office of Cannabis Management allowing for a microbusinss.

A cannabis microbusiness license, consistent with the specific license endorsement or endorsements, entitles the license holder to perform any or all of the following within the limits established by Minnesota State Staute 342.28 Cannabis Microbuisness Licensing and Operations:

- (1) grow cannabis plants from seed or immature plant to mature plant and harvest cannabis flower from a mature plant;
- (2) make cannabis concentrate;
- (3) make hemp concentrate, including hemp concentrate with a delta-9 tetrahydrocannabinol concentration of more than 0.3 percent as measured by weight;
- (4) manufacture artificially derived cannabinoids;
- (5) manufacture adult-use cannabis products, lower-potency hemp edibles, and hemp-derived consumer products for public consumption;
- (6) purchase immature cannabis plants and seedlings and cannabis flower from another cannabis microbusiness, a cannabis mezzobusiness, a cannabis manufacturer, or a cannabis wholesaler;
- (7) purchase hemp plant parts and propagules from an industrial hemp grower licensed under chapter 18K;

(8) purchase hemp concentrate from an industrial hemp processor licensed under chapter 18K;

(9) purchase cannabis concentrate, hemp concentrate, and artificially derived cannabinoids from another cannabis microbusiness, a cannabis mezzobusiness, a cannabis manufacturer, or a cannabis wholesaler for use in manufacturing adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products;

(10) package and label adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, and hemp-derived consumer products for sale to customers;

(11) sell immature cannabis plants and seedlings, adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, hemp-derived consumer products, and other products authorized by law to other cannabis businesses and to customers;

(12) operate an establishment that permits on-site consumption of edible cannabis products and lower-potency hemp edibles; and

(13) perform other actions approved by the office.

Faribo Greens has met all city planning regulations and is in the process of completing the building code requirements. Once all requirements are met, Staff will work with the Office of Cannabis Management to issue the City Microbusiness Registration.

Recommendation:

Approve Resolution 2025-262.

Attachments:

1. Resolution 2025-262 Approve Cannabis Microbusiness for Faribo Green LLC

CITY OF FARIBAULT

RESOLUTION #2025-262

APPROVE CANNABIS MICROBUSINESS FOR FARIBO GREEN LLC

WHEREAS, Michelle Keller on behalf of Faribo Green LLC, has submitted an application for a Cannabis Microbusiness to be located at 1512 30th Street NW, in the City of Faribault, consistent with Faribault City Code Chapter 14, Article XI and Minnesota Statutes, Chapter 342.28; and

WHEREAS, Michelle Keller on behalf of Faribo Green LLC has completed a City of Faribault application packet to request the registration; and

WHEREAS, Faribo Green LLC has complied with all zoning requirements set forth by the City of Faribault City Code of Ordinances.

WHEREAS, Faribo Green LLC is in the process of completing all building code requirements.

WHEREAS, the State of Minnesota Office of Cannabis Management has provided Michelle Keller on behalf of Faribo Green LLC a Minnesota Cannabis Business License Number.

NOW, THEREFORE BE IT RESOLVED, Faribo Green LLC, shall be issued a Cannabis Microbusiness Registration within the City of Faribault pending approval of the Office of Cannabis Management.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-263 Approve New On-Sale Intoxicating/Sunday Liquor License for Depot Restaurant LLC dba Depot Bar and Grill

Background:

The applicant, Depot Restaurant LLC dba Depot Bar and Grill, has submitted an application for an On-Sale Intoxicating Liquor License and Sunday Liquor License. The applicant will be operating at 311 Heritage Place. The applicant will abide by State statutes and City ordinances regarding all requirements and the hours of sale of alcoholic beverages. The Police Department has completed a thorough background check on the applicant and a review of the Certificate of Liability Insurance by the City Attorney is also in process.

If approved, the license will be in effect from October 27, 2025 — December 31, 2025.

Recommendation:

Approve Resolutuion 2025-263.

Attachments:

1. Resolution 2025-263 Approve New On-Sale Intoxicating-Sunday Liquor License for Depot Restaurant LLC dba Depot Bar and Grill

CITY OF FARIBAULT

RESOLUTION #2025-263

APPROVE NEW ON-SALE INTOXICATING/SUNDAY LIQUOR LICENSE FOR DEPOT RESTAURANT LLC DBA DEPOT BAR AND GRILL

WHEREAS, Depot Restaurant LLC dba Depot Bar and Grill, has submitted an application for an On-sale Intoxicating Liquor License and a Sunday Liquor License to be located at 311 Heritage Place, in the City of Faribault, consistent with Faribault City Code Chapter 4 and Minnesota Statutes, Chapter 340A; and

WHEREAS, Depot Restaurant LLC dba Depot Bar and Grill, has paid the required license fees and completed an application packet to request the license; and

WHEREAS, a thorough background investigation by the Faribault Police Department of the associates of Depot Restaurant LLC dba Depot Bar and Grill, has been completed and certified by the Police Chief that the applicants have not been convicted of any violation of any state law or municipal ordinance relating to the sale of intoxicating liquor within the past five years; and

WHEREAS, the city attorney is in the process of reviewing Depot Restaurant LLC dba Depot Bar and Grill certificate of liquor liability insurance; and

WHEREAS, the State of Minnesota Alcohol and Gambling Enforcement Division will be consulted to determine that Depot Restaurant LLC dba Depot Bar and Grill, can operate as intended by holding an On-Sale Intoxicating Liquor License and a Sunday Liquor License.

NOW, THEREFORE BE IT RESOLVED, Depot Restaurant LLC dba Depot Bar and Grill, shall be issued an On-Sale Intoxicating Liquor License and Sunday Liquor License, for the term of October 27, 2025 through December 31, 2025.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: David Wanberg, CED Director
Jessica Kinser, City Administrator
FROM: Leslie McGillivray-Rivas, Planner 1
MEETING DATE: October 14, 2025
SUBJECT: Resolution 2025-260 Approve Variance for Smaller Dwelling Unit Size at 301 Central Ave

Background:

Nort Johnson (the Applicant) on behalf of Faribault Downtown Central LLC (the Owner) requests a variance to facilitate the approved Eastman Disbursal Addition plat (Resolution 2025-157) at 301 Central Ave, at the northeast corner of Central Ave and 3rd St NE. The application proposes a variance to create a dwelling unit of approximately 368 square feet that is smaller than the minimum allowed size of 550 square feet for a studio or efficiency apartment. The request is to facilitate meeting building code requirements for subdividing the property and creating property lines through buildings.

At their October 6, 2025, meeting, the Planning Commission voted six in favor and one against to forward and recommend approval of the variance.

Recommendation:

Approve Resolution 2025-260.

Attachments:

1. Resolution 2025-260 Approve Variance for Smaller Dwelling Unit Size at 301 Central Ave

CITY OF FARIBAULT

RESOLUTION #2025-260

APPROVE A VARIANCE FOR A SMALLER DWELLING UNIT SIZE THAN ALLOWED AT 301 CENTRAL AVE

WHEREAS, Nort Johnson (the "Applicant") representing Faribo Downtown Central, LLC (the "Property Owner") requests a variance from the minimum dwelling unit size at 301 Central Ave, for property legally described in Exhibit A; and

WHEREAS, the Applicant requests reducing an existing nonconforming two-bedroom dwelling unit at 594 square feet to meet building code requirements for subdividing the property and creating property lines through buildings, as depicted in Exhibit B; and

WHEREAS, the Applicant requests reducing the unit into a studio or efficiency apartment size of no smaller than 368 square feet where the minimum size allowed is 550 square feet under Appendix B UDO, Chapter 11, Article 5, Sec 11-430(A)(2)(a), as depicted in Exhibit B; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on October 7, 2024, following proper notice, held a public hearing regarding the requests, and following said public hearing, the Planning Commission recommended

approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variance is in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. The intent behind Sec 11-430 and the minimum dwelling unit size is to ensure that residential uses in a mixed-use building remain secondary to commercial uses. In this case the buildings and floor plan are largely existing. No increase in the number of units or expansion of the residential area is proposed, and the downstairs commercial sizes will remain the same. The overall commercial uses across the subject property will be larger than the overall residential uses on the second floor.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is correctly guided for Downtown per the Comprehensive Plan and the existing use of the land is a mix of commercial and residential. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #2: Identify, protect, enhance, and celebrate our iconic and historic sites and architecture as well as our significant natural areas, which define our sense of place.

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Core Guiding Principles #4: Encourage innovation, creativity, flexibility, and openness to new ideas and positive change in all sectors of the community.

The applicant proposes to subdivide the lot to provide opportunities for businesses to own and invest in more property downtown. This will greatly protect this downtown property and result in improved places for businesses and residents. Subdividing the lot requires meeting building code through firewalls, which happen to be in areas previously altered to facilitate a larger dwelling unit. The unit size will not be a detriment to downtown and will meet building code requirements for a dwelling unit. The requested variance is consistent with the Comprehensive Plan.

Additionally, the Downtown Master Plan supports the applicant's proposal through the following:

Goal 4: Activate the Downtown by creating a unique Downtown experience that is stimulating and full of vibrancy.

To achieve an activated downtown requires investment and residents, which the variance facilitates, as stated above. The variance is consistent with the Downtown Master Plan.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. The 2020 Minnesota Building Code allows efficiency dwelling units to have a minimum of 220 square feet of living area. Adding in a reasonably-sized bathroom and kitchen increases the overall unit size to approximately 320 square feet. Building code allows a studio or efficiency dwelling unit to be less than 550 square feet, but the minimum size for an efficiency apartment is approximately 320 square feet, so the proposed 368 square feet is above the minimum for building code.

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

Finding: The unique circumstance for this property is the existing building on the property are constructed with the ability to place property lines in-between and on existing firewalls. The previous property owner expanded a dwelling unit by creating a hole through one of the firewalls, which negatively impacted the fireproofing for both structures and denying the applicant's ability to subdivide the property. The existing layout and hole in the firewall is not the applicant's doing. The applicant is trying to correct the issue and restore fireproofing to protect the structures on the property.

- 5. The variance does not alter the essential character of the neighborhood.**

Finding: The essential character of the neighborhood will not be impacted. No exterior changes are proposed and the number of units in the building will not be increased. Both the potential visual and activity impacts of a smaller dwelling unit than allowed are the same pre- and post-renovation.

- 6. The variance requested is the minimum variance, which would alleviate the practical difficulties.**

Finding: The proposed dwelling unit size is more than the minimum efficiency dwelling unit size under the building code, so the request is above the minimum necessary variance needed to alleviate the practical difficulties.

- 7. Economic conditions alone do not constitute practical difficulties.**

Finding: The applicant has not made a case that the variance is based on economic conditions alone. The building code

permits a dwelling unit size this small and the overall changes are meant to rectify compromised fireproofing between buildings on the property.

WHEREAS, the City Council, at a public meeting, on October 14, 2025, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variance from Chapter 11, Article 5, Sec 11-430(A)(2)(a), of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

1. The applicant shall reconstruct the reduced apartment unit generally consistent with the drawings, as depicted in Exhibit B. Any significant deviations from this design shall require a separate variance.
2. The applicant shall apply for a building permit prior to completing the work.

Section 3. Expiration of Variance. If substantial development or construction has not taken place within one (1) year of the date of

approval of a variance, such variance shall be considered void unless a petition for a time extension has been granted by the City Council. Such extension request shall be submitted in writing at least thirty (30) days prior to expiration of the variance and shall state facts showing a good faith effort to complete work permitted under the original approval.

Section 4. Compliance. The City Council authorizes the Mayor, City Administrator, City Planner, and the City Attorney to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: October 14, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

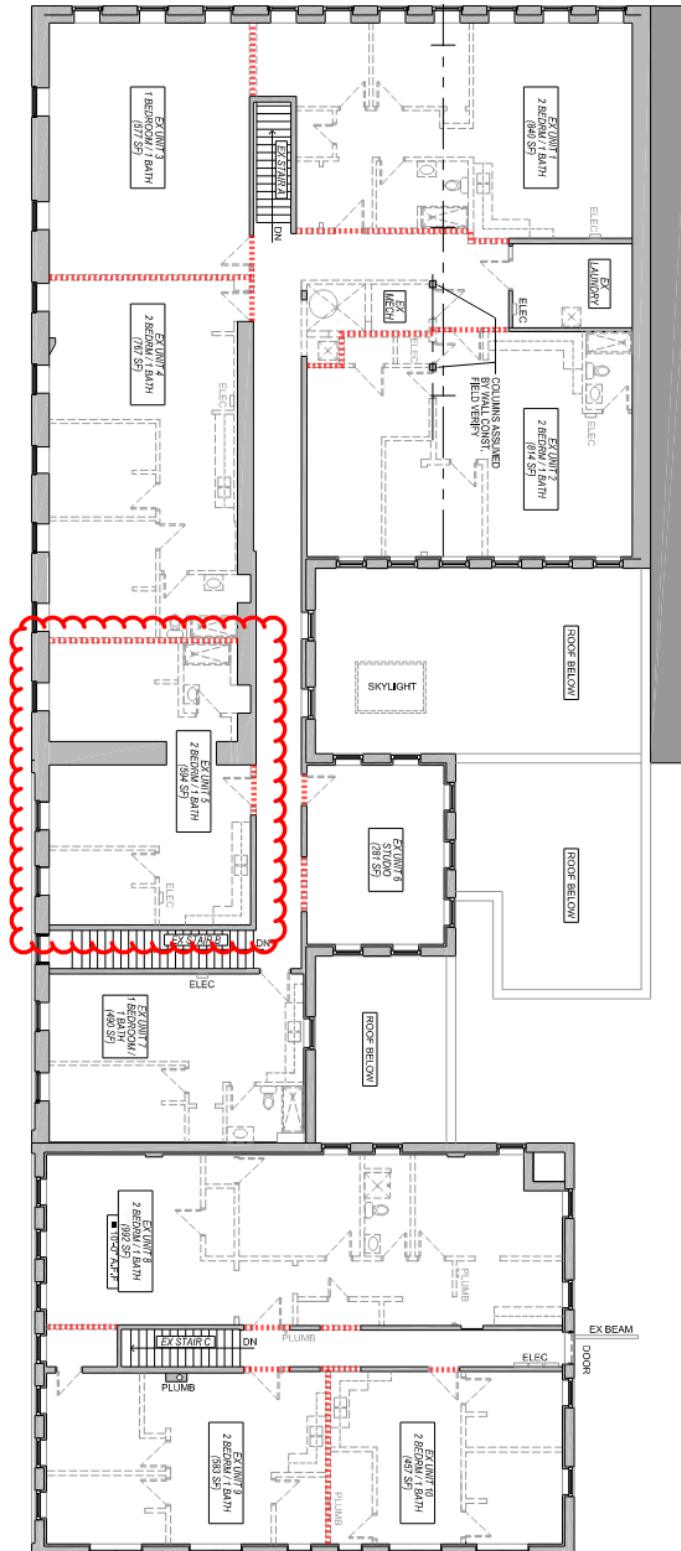
Jessica L. Kinser, City Administrator

Exhibit A
Property Legal Description

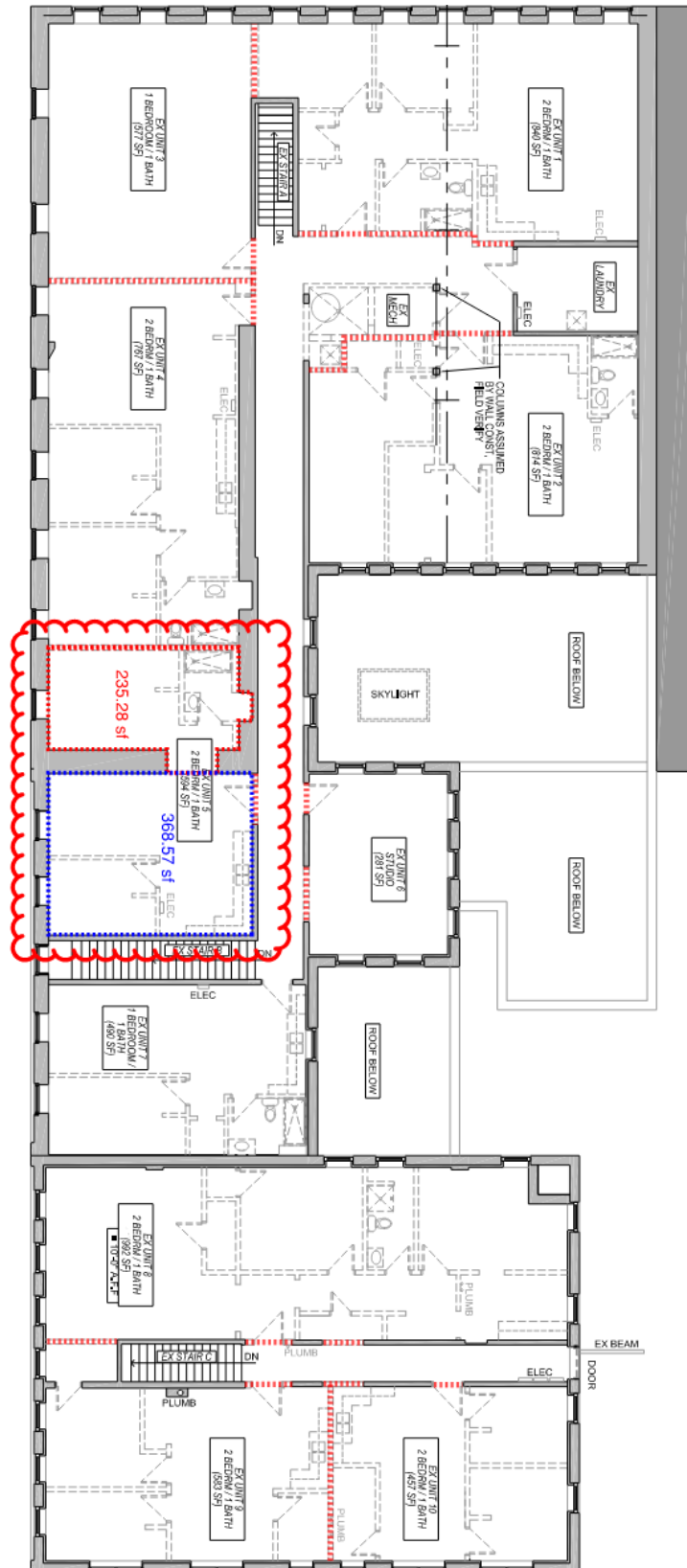
Lot 10, Block 46, ORIGINAL TOWN OF FARIBAULT, as the same is platted and recorded in the office of the County Recorder of Rice County, Minnesota.

Exhibit B

Depiction of Variance



Existing Second Floor Layout – Area Clouded in Red = Proposed Variance Location



Proposed Second Floor Layout – Area in Blue Dashes to be Proposed Apartment Size (~368 sq ft) – Area in Red Dashes Removed from Unit (~235 sq ft)

Exhibit C PC Staff Report



Staff Report to the Planning Commission

TO: Planning Commission
THROUGH: David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: October 6, 2025
SUBJECT: FDC LLC/301 Central Ave – Variance for Dwelling Unit Size

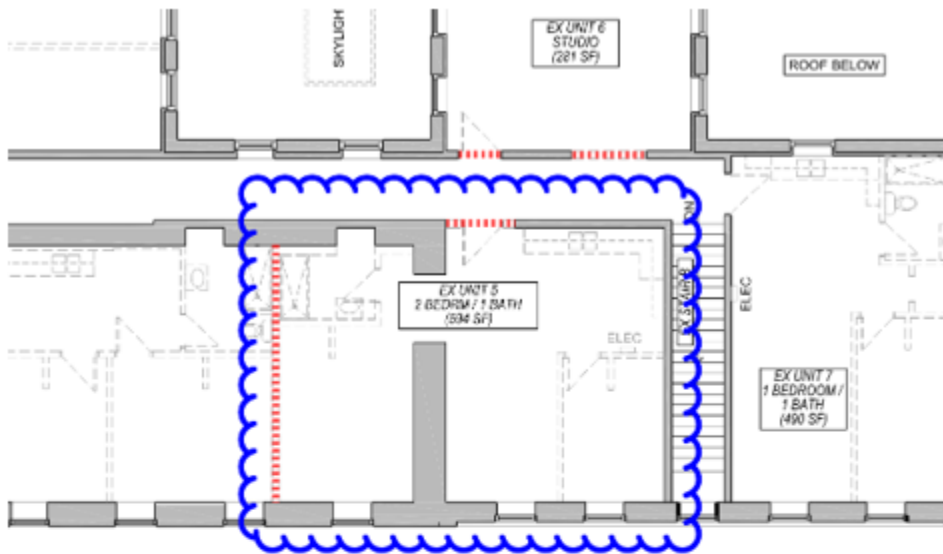
Request:	Applicant requests a variance for a minimum dwelling unit size.
Recommendation:	The City Planning Manager recommends forwarding this item to City Council with a recommendation <u>of</u> approval based on the findings and conditions in the attached resolution.
Recommended Motion:	<u>Motion to</u> forward and recommend approval of the variance request for a smaller dwelling unit size to City Council, with findings and conditions suggested by city staff.

Request:

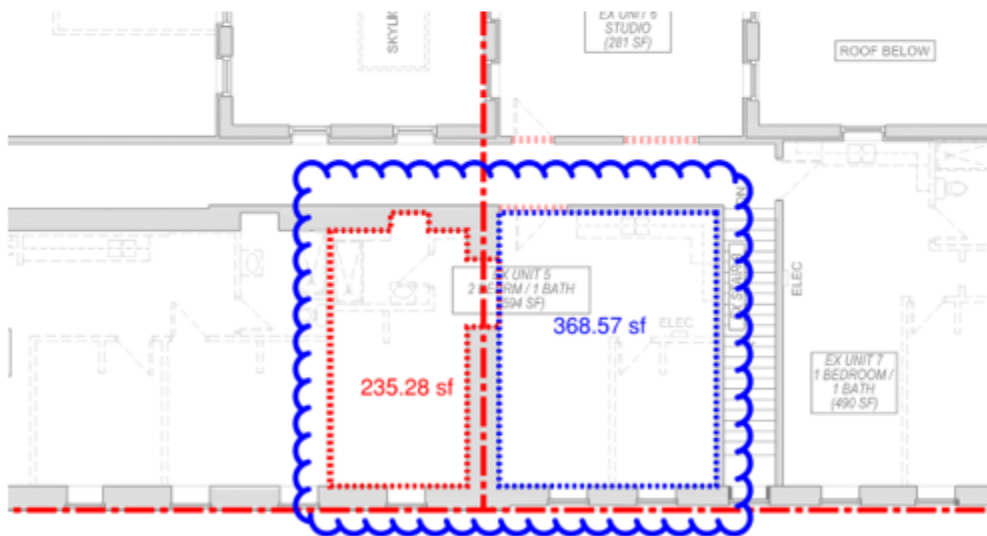
Nort Johnson (the Applicant) on behalf of Faribault Downtown Central LLC (the Owner) requests a variance to facilitate the approved Eastman Disbursal Addition plat (Resolution 2025-157) at 301 Central Ave, at the northeast corner of Central Ave and 3rd St NE, as depicted in the attached plans.

Background and Project Description:

Nort Johnson and Faribault Downtown Central LLC submitted an application and fee for a variance to create a dwelling unit of approximately 368 square feet that's smaller than the minimum allowed size of 550 square feet for a studio or efficiency apartment. The request is to facilitate meeting building code requirements for subdividing the property and creating property lines through buildings.



Existing Unit Layout



Area of Proposed Change – Red Dashes Indicating Removed Area from Existing Apartment

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

Variance Criteria and Findings Summary. The proposal meets the criteria for granting a variance. The intent of the ordinance is met as it is written to ensure residential uses are secondary to commercial uses, which the property achieves as the amount of residential use is not increased. The building code allows residential units to be smaller than the minimum proposed. The Comprehensive Plan and Downtown Master Plan both support investment and activity downtown, which granting the variance would facilitate. More details on criteria and findings may be found in the associated Resolution.

Public Comment. The City Planning Manager received no public comment prior to publishing this report. Notification for this item was published in the paper on September 25, 2025, and letters were sent to property owners within 350 feet.

Recommendation:

The City Planning Manager recommends that the Planning Commission forward and recommend approval of the variance to City Council based on the criteria and findings in the attached resolution, with conditions of approval.