City Council Work Session
Tuesday, November 4, 2025 at 6:00 PM
Public Meeting Room

AGENDA

1. **Call to Order**
2. **Items for Discussion**
   A. Review City Council Rules and Procedures
   B. 2026 Budget
      1. 601 - Water Fund Budget, Rates and CIP
      2. 602 - Sewer Fund Budget, Rates, and CIP
      3. 603 - Stormwater Fund Budget, Rates and CIP
      4. 401 - Street Improvement Fund Budget and CIP
      5. Review 2026 Proposed Fee Schedule
3. **Future Discussion**
4. **Adjournment**

(The Council may meet as a group for dinner)

Please contact the City Administrator's Office if you need special accommodations while attending this meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.

Council Work Session Memorandum

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: November 4, 2025
SUBJECT: Review City Council Rules and Procedures

Discussion:
Each year the City Council reviews the Rules and Procedures for City Council meetings. We did this last at a work session on January 21, 2025, and did not make any changes to the Rules and Procedures for 2025, so no additional action was taken. Attached with this item is the current Rules and Procedures.

Given discussion at the prior work session on the change to publish a notice of the meeting and how to obtain an agenda in the official City newspaper rather than the agenda, an amendment would need to be made to Section 6, subdivision 2 on page 4 that lists publishing the agenda in the in the newspaper. In further reading of this section, FCTV is providing notice of meetings but is not putting out the agenda, so striking that portion of the sentence is appropriate. As amended, this section would now read as follows:

> Preparation. An agenda of business for each regular and special meeting shall be prepared in the Office of the City Administrator in advance of the meeting and publicly noticed/published as required by law. **Notices of t**he regular meeting and work session**s** ~~agendas~~ shall be published in the official City newspaper**.**~~, ~~**The agendas shall** be posted in City Hall and on the City website~~, and, if possible, broadcast on the cable TV public access channel just prior to the regular meeting~~ so as to provide the public with timely and accurate notice of regular City Council meetings and work sessions.

Council member Ross had discussed providing a definition of what could be brought forward in item 10 — Board and Commission Reports, Announcements and Project Updates. This is currently only noted in the rules as having placement on the agenda in the 10th position but nothing further in Section 6, Subdivision 4. Subdivision 6 of the same section elaborates on the consent agenda. If the Council would like to add language related to item 10, I would recommend doing so with a new subdivision 7 and renumbering the remaining sections.

With any changes to come forward, I would like to bring this forward sometime in November or early December as the annual review of the Rules and Procedures for 2026. These can be revisited throughout the year for additional changes at the Council's request.

Attachments:

1. 2024 Council Rules and Procedures - CLEAN DRAFT

City Council Rules and Procedures

Adopted January 23, 2024

Section 1. Purpose.

Subd. 1. General. It is recognized that in order to enhance the concept of effective and democratic government, it is essential that the City Council, as a legislative body, establish formal rules of procedure so that a true deliberative process is observed and not disturbed.

Section 2. General.

Subd. 1. Law. The City Charter, Ordinances and State Statutes governing the City Council shall be followed and supplemented by these Rules.

Subd. 2. General Rules. In all matters of parliamentary procedures, the Council shall be governed by the latest printed edition of Robert's Rules of Order (Newly Revised Edition) as published from time to time except as otherwise provided by Charter or by these Rules and Procedures.

Section 3. Meetings.

Subd. 1. Organizational Meeting. The Council shall conduct an Annual Planning Session at its first meeting in January of each year or as soon as practical thereafter. Topics for this meeting include organizational issues; committee assignments; tentative meeting schedules; goals, objectives, and priorities; and other related matters.

Subd. 2. Regular Meetings. Regular meetings of the City Council shall be held on the second and fourth Tuesdays of each month at 6:00 p.m. at City Hall, unless otherwise specified in the published agenda. Meetings may be adjourned from time to time to a specified date. Notice for regular meetings shall be as required by law. If the Council decides to hold a meeting at a different time or place, it must give the notice required by law for a special meeting.

Subd. 3. Council Work Sessions. Work Sessions shall typically be held on the first and third Tuesdays of each month, and optionally on a fifth Tuesday, at 6:00 p.m. at City Hall, unless otherwise specified in the published agenda. All Work Sessions shall be open to the public except as otherwise permitted by law. Items to be studied at a Work Session shall be limited to those items contained in the notice. Any Council member may request that an item of business be placed on a Work Session meeting agenda. The City Administrator will determine what other items will be placed on Work Session agendas, shall determine the date items will be brought forward, and shall establish the order of the items on the agenda. No formal or final action may be take on any matters presented or discussed in a Work Session, but direction may be given to City staff.

Subd. 4. Special Meetings. Special meetings are meetings of the City Council that are held at a time or location different from that of a regular meeting. The Mayor, any three members of the Council, or the City Administrator may call a special meeting of the City Council. Notice for special meetings shall be as required by law.

Subd. 5. Emergency Meetings. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the City Council or the City Administrator, require immediate consideration. Notice for emergency meetings shall be as required by law.

Subd. 6 Ad Hoc Committees. The Council may create Ad Hoc Committees to research and explore solutions to problems, address specific issues, and/or brainstorm on projects. An Ad Hoc Committee will be comprised of the Mayor and two additional Council members, appointed by the Council. The Council may also designate one or more City staff members to support the activities of the Ad Hoc Committee. Each Ad Hoc Committee will have a limited scope of study, and shall have no decision-making authority. Notice for Ad Hoc Committee meetings shall be as required by law. Summaries and recommendations of Ad Hoc Committee work will be reported to the full City Council as requested. The Ad Hoc Committee will be discontinued upon the completion of their assigned work.

Subd. 7 Closed Session. The Council may move from an open meeting into a closed session for certain matters allowed under State law. Some of the more common matters that may be considered in closed session are attorney-client privilege/litigation, sale or purchase of real or personal property, labor negotiations, and performance evaluations for an individual subject to the Council's authority. The Council is required to follow the procedures for closed meetings as outlined in applicable laws, to include providing a statement as to the legal authority it has to close the meeting, and describe what it will discuss at the closed meeting.

Section 4. Presiding Officer.

Subd. 1. Who Presides. The Mayor shall be the Presiding Officer, and preside at all meetings of the Council. In the absence of the Mayor, the Vice Mayor shall be the Presiding Officer of the Council. In the absence of both the Mayor and Vice Mayor, the Presiding Officer shall be the Council member present with the most seniority. The Presiding Officer shall have the right to vote on all matters, but shall have no veto power. Every Council member, Staff member, or member of the public shall respectfully address the Presiding Officer by his or her title followed by his or her last name, and shall not speak further until recognized by the Presiding Officer. The Presiding Officer shall have the power to preserve strict order and decorum at meetings, enforce these Rules and determine without debate, subject to the final decision of the Council on appeal, all questions of procedure and order. The City Attorney, or the City Administrator in the City Attorney's absence, shall act as parliamentarian.

Subd. 2. Appeal of the Ruling of the Presiding Officer. Any member of the Council may appeal from a ruling of the Presiding Officer. If the appeal is seconded, the member may speak once solely on the question involved and the Presiding Officer may explain the ruling, but no other Council member shall participate in the discussion. The appeal shall be sustained if it is approved by a majority vote of the Council.

Section 5. Secretary of the Council.

Subd. 1. Secretary of the Council. The Secretary of the Council shall be the City Clerk or his or her designee.

Subd. 2. Journal. It shall be the duty of the Secretary to keep official records (referred to as a "journal" in Section 3.02 of the City Charter) of the proceedings of the Council and perform such duties as may be required by the Charter or the Council. The Secretary shall not allow the official records of the City to be taken from his or her custody without the knowledge and consent of the Council. The official records may consist of written documents, audio and/or video recordings, and electronic documents and/or recordings. The Secretary will make a recording of Council meetings for reference, but the approved minutes will be the official record of Council meetings.

Subd. 3. Minutes. The Secretary shall prepare the minutes of the preceding meeting of the Council and place them in the agenda packet. The Council shall review the minutes at the meeting and may correct any mistake or omission. Once the minutes are approved by the Council, copies of the minutes must be made available to the public in the City Administrator's Office and placed on the City web site.

Section 6. Agenda; Meetings.

Subd. 1. Matters for Consideration. Matters for Council action, other than those requested by Council and/or Staff, shall be submitted by members of the public to the City Administrator. Persons wishing to place an item of business upon the agenda shall advise the City Administrator of the particular item of business not later than noon of the Wednesday immediately preceding the date of the Council meeting. The City Administrator shall make the determination as to when, and in which section of the agenda, items shall be brought to the Council for consideration.

Subd. 2. Preparation. An agenda of business for each regular and special meeting shall be prepared in the Office of the City Administrator in advance of the meeting and publicly noticed/published as required by law. The regular meeting and work session agendas shall be published in the official City newspaper, be posted in City Hall and on the City website, and, if possible, broadcast on the cable TV public access channel just prior to the regular meeting so as to provide the public with timely and accurate notice of regular City Council meetings and work sessions.

Subd. 3. Notification of Absence. A Council member shall notify the City Administrator if he or she is going to be absent at the meeting as soon as practicable.

Subd. 4. Order of Business at Regular Meetings. At the hour appointed for the regular meeting of the City Council, the meeting shall be called to order by the Presiding Officer. The roll of the members shall then be called by the Secretary by the appellation "Council member" and the last name of each Council member in alphabetical order, and the Presiding Officer shall be called last. A majority of the members of the Council shall constitute a quorum for the transaction of business. If a quorum is present, the City Council shall then proceed with its business in the following order:

- Item No. 1 - Call to Order/Roll Call/Pledge of Allegiance
- Item No. 2 – Approve Agenda
- Item No. 3 - Presentations/Introductions
- Item No. 4 - Approval of the Minutes
- Item No. 5 - Requests to Be Heard
- Item No. 6 - Consent Agenda
- Item No. 7 - Public Hearings
- Item No. 8 - Items for Discussion
- Item No. 9 - Bids

- Item No. 10 - Board and Commission Reports, Announcements and Project Updates
- Item No. 11 - Adjournment

Subd. 5. Varying Order of Business. The order of business may be varied by the Presiding Officer.

Subd. 6. Consent Agenda. Matters for the Council of a routine or non-controversial nature which need minimal Council deliberation shall be placed on the agenda as Consent Agenda. Consent Agenda items are to be approved by the Council by one motion unless a Council member requests separate action. If a Council member requests that an item be considered separately, it shall be removed from the Consent Agenda items and placed upon the regular agenda for debate immediately following the Consent Agenda items.

Subd. 7. Items Not on the Agenda. The Council may consider items not appearing on the agenda as normal business if an objection is not raised by the Mayor or a Council member. If an objection is raised, a vote shall be taken by the Council to determine the appropriateness of further consideration of the matter at that time.

Subd. 8. Public Participation. Members of the public may address the City Council during:

a. Requests to be Heard. This portion of the meeting shall be limited to 15 minutes and individuals shall be requested to limit their comments to three minutes or less. If a majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue may be continued. In order to address the Council during the Requests to be Heard portion of the meeting, an individual must sign up on the sign–-up sheet located in the Council chambers before the beginning of the meeting. The City Council will not take immediate action on matters brought up by individuals during Requests to be Heard. If action is requested by the individual, the Council may refer the matter to City staff or to a Council Work Session, or place the matter on the agenda of a future Council meeting.

b. Public Hearings.

c. At other such times as may be allowed by the Presiding Officer. Public comment is typically not permitted at Work Session or Ad Hoc Committee meetings except in the case of persons presenting information or as otherwise may be deemed by the Presiding Officer to have information that will be helpful for the

Council to better understand and consider the topic being reviewed.

Subd. 9. Written Communications on all Matters. All interested parties or their authorized representatives may address the Council by written communication regarding all matters under the Council's consideration. The City Administrator shall copy these communications to the Council and forward said communications with the Council meeting packet if possible. If written communications are received after the meeting packets are delivered to the Council, such communications shall be handed out at the meeting.

Section 7. Voting.

Subd. 1. Procedure. Items on the agenda may be debated prior to the submission of an ordinary motion. The withdrawal of either the motion or the second to a motion shall terminate debate on the motion. The Presiding Officer shall restate any motion if requested to do so by a member of the Council. The votes of the members of the council on any ordinance shall be by roll call vote. The votes of the members on any resolution or motion shall be by voice vote, unless the Presiding Officer or any member of the Council requests that a roll call vote be taken. The Presiding Officer shall call for a roll call vote whenever a voice vote of the Council is not clear as to the disposition of the action before the Council.

Subd. 2. Voting; Excuse; Failure. Every Council member present at the meeting must vote, unless the Council, for special reasons, has excused a Council member from voting prior to the calling of the roll or the Council member has a conflict of interest. Any Council member, who being present when his or her name is called fails or refuses to vote upon any then pending proposition, unless previously excused by the Council, shall be counted as having voted in the negative.

Subd. 3. Voting Order for Roll Call. The Secretary shall call for the vote in alphabetical order of last name. The Presiding Officer shall always vote last.

Section 8. Rules of Decorum.

Subd. 1. Council. While the Council is in session, Council members must preserve order and decorum. A member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Presiding Officer.

Subd. 2. Staff. Members of City staff shall observe the same rules of order and decorum that are applicable to the City Council.

Subd. 3. Recognition. No member of the Council, City staff person, or member of the public shall address the Council without first being recognized by the Presiding Officer.

Subd. 4. Pertinent to Matter Under Debate. Members of the Council, staff, and the public shall confine remarks to the matter under debate.

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Subd. 5. Addressing the Council. Council members and City staff shall respectfully address one another using his or her title followed by his or her last name. If agreed upon by the City Council, less formal address may be allowed during work sessions. Each member of the public addressing the Council shall step up to a microphone provided for the use of the public after being recognized by the Presiding Officer and give his or her name and address in an audible tone of voice for the record, state the subject to be discussed and state who he or she is representing if representing an organization or other person. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Council, without permission of the Presiding Officer. No question may be asked of a Council member or a member of City staff without the permission of the Presiding Officer.

Subd. 6. Spokesperson for a Group of Persons. In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Council on the same subject, it shall be proper for the Presiding Officer to request that a spokesperson be chosen by the group to address the Council and, in case additional matters are to be presented by any other member of said group, to limit the number of such persons addressing the Council.

Subd. 7. After Motion. After a motion has been made or a public hearing has been closed, no member of the public shall address the Council from the audience on the matter under consideration without first securing permission to do so by a majority vote of the City Council.

Subd. 8. Conduct. Any member of the Council, City staff, or person indulging in personalities or making impertinent, slanderous or profane remarks or who willfully utters loud, threatening or abusive language, or engages in any disorderly conduct which would impede, disrupt or disturb the orderly conduct of any meeting, hearing or other proceeding, shall be called to order by the Presiding Officer and, if such conduct continues, may at the discretion of the Presiding Officer, be ordered removed.

Subd. 9. Members of the Audience. No person in the audience shall engage in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, yelling and similar demonstrations, which conduct disturbs the peace and good order of the meeting.

Section 9. Enforcement of Decorum.

Subd. 1. Warning. All persons shall, at the request of the Presiding Officer, be silent. If, after receiving a warning from the Presiding Officer, a person persists in disturbing the meeting, said officer may order this person removed from the meeting. If this person does not leave willingly, the Presiding Officer may call a recess and order that person be removed by the Sergeant-at-Arms.

Subd. 2. Sergeant-at-Arms. The Chief of Police, or such member or members of the Police Department, shall be Sergeant-at-Arms of the Council meetings. The Chief or other Police Department representative shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meeting. Upon instruction of the Presiding Officer, it shall be the duty of the Sergeant-at-Arms to remove from the meeting any person who intentionally disturbs the proceedings of the Council.

Subd. 3. Motions to Enforce. Any Council member may move to require the Presiding Officer to enforce these rules and the affirmative vote of a majority of the Council shall require the Presiding Officer to do so.

Subd. 4. Suspension or Amendment of Rules. These Rules shall not be suspended, altered, or rescinded except upon the affirmative vote of a majority of the members of the Council.

Subd. 5. Special Adjournment. In the event that any meeting is willfully disturbed by a group of persons so as to render the orderly conduct of such meeting unfeasible and when order cannot be restored by the removal of individuals who are creating the disturbance, the meeting may be adjourned with the remaining business considered at the next regular meeting.

Subd. 6. Special Meetings. If the matter being addressed prior to adjournment is of such a nature as to demand immediate attention, the Presiding Officer may adjourn the meeting to another date.

Section 10. Cameras and Recording Devices.

Subd. 1. Use of Cameras and Recording Devices. Cameras, including television and motion picture cameras, electronic sound recording devices and any other mechanical, electrical or electronic recording device may be used during any public meeting, but only in such a manner as will cause no interference with or disturbance of the proceedings of the Council.

Section 11. Severability.

Subd. 1. General. If any section, subsection, sentence, clause, phrase, or portion of these Rules is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

THESE RULES WILL TAKE EFFECT and be in force from and after their adoption by the Council and any and all prior rules are hereby rescinded.

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	November 4, 2025
SUBJECT:	2026 Budget

Discussion:
The remaining portions of the 2026 budget for the City Council to review are the three enterprise funds, Water, Sanitary Sewer, and Stormwater, and the remaining CIP fund for Street Improvements. These four funds are presented together as any street improvements typically involve at least one utility as underground infrastructure is updated at the same time a street is reconstructed. Enterprise funds are those that operate like a business, meaning that the rates for services are to be set to cover the total cost of the service. There are no property tax dollars used to support these funds.

This work session will also include a preliminary review of proposed fee schedule changes besides those that will be recommended with the enterprise funds.

Attachments:

City Of Faribault

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	November 4, 2025
SUBJECT:	601 - Water Fund Budget, Rates and CIP

Discussion:

The Water Fund accounts for all revenues and expenditures associated with operating the water treatment plant as well as the distribution system. Charges for water service and use, water access charges, and meter sales are typically the largest revenue categories. The Water Fund has personnel allocations for administrative staff in addition to operating costs for chemicals, testing, utility billing, and capital.

2024 Year End

The Water Fund ended 2024 with cash totaling $7.1 million. This fund has outstanding liabilities for debt service, and with actions taken in 2025, is in a solid financial position to continue to fund capital needs in the future.

2025 Amended Budget

Before getting into the amended budget, the original budget included a 3% rate increase, which included enough revenue to pay the costs and interest payments of a new debt issuance. In the 2024 model there was not enough cash on hand to pay for the 2025 capital projects, so a loan of nearly $6.98 million was taken out to fund 2025 and 2026 planned projects.

The proposed amendment to the 2025 budget is actually decreasing revenues significantly, specifically with the removal of $4.5 million of bond proceeds that was originally budgeted. This amendment is to reflect that the bond proceeds did not get recorded as revenue but as cash and a liability. This reduction is offset with minor additions, but in total revenue is being reduced by $4.4 million.

Nearly $3 million is proposed as a reduction in 2025 expenditures, mainly due to capital projects that are not going to be fully expensed in 2025 ($2.2 million) and for bond principal ($460,000) that will not be processed as an expenditure but as a reduction in a liability account for 2025.

The amended 2025 budget includes revenues of $4.9 million and expenditures of $7.7 million. As noted above, this difference is partially offset with the borrowing of funds that occurred in April 2025.

2026 Budget and Proposed Rate Increase

The expenditures proposed for 2026 are $10.8 million, which is a large figure, but this includes $2.2 million in projects that will not be paid for in 2025, which puts this on par with the original 2025 budget. 60 percent of the 2026 budget is for capital projects, while $2.9 million covers personnel and operational costs.

The revenues for 2026 are proposed to be $5.1 million which includes a rate increase of 2 percent. While this shows less revenue coming in than the proposed expenditures, the borrowing of funds in 2025 has set up the fund to handle the additional capital expenses in 2026.

Every rate impact is felt by the customers of the system, and 2 percent is no different. The attached customer impact summary for water shows the base charge for all users increasing by $0.28 per month. This base charge is paid by all customers, regardless of usage. A 2 percent increase on the usage will impact customers differently. We breakdown users by the amount of water they use, going from low to high. A low water user is estimated to see a $0.04 increase per month with 1,000 gallons of use; a medium user at 6,000 gallons per month is expected to see a $0.26 per month increase; and high users at 42,000 gallons are expected to see a $2.42 per month increase.

2026 Rate Model Update

The rate model includes a 2 percent rate increase for 2026, and a 3 percent rate increase 2027 to 2034. This rate increase keeps the Water Fund's net position at greater than 50 percent by 2034, but does not improve the funds overall position in the long run.

For years 2031-2034, large dollar CIP items are not well defined. To help counteract the effect of having little capital expense in the model, $1 million in capital has been added to these years as we can assume that projects are likely to occur though unknown.

This is only a model that has a significant number of variables that will ultimately impact rates in any given year. The information for 2031 to 2034 is a forecast of where we could be and why it is necessary to continue rate increases in the near term to hopefully avoid large increases in the long term.

Attachments:

1. Water 25 Amended 26 Budget

2. Water CIP 2026-2030
3. Water Rate Model Summary
4. Water Customer Impact

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended Budget	2026 Budget
Water	33422	Oth State Grants and Aids	-1,263,230.22	-679,949.65	-56,820.13	-	-181,820.13		-	(125,000)
Water	35102	Administrative Citation	0.00	0.00	0.00	-	0.00		-	-
Water	36101	SA – County	-42,991.92	-25,626.84	-65,212.43	(19,700)	-13,260.49	(6,800)	(26,500)	-
Water	36102	Penalties & Interest SA	-1,387.07	-930.83	-1,013.57	(500)	-2,707.49	(5,000)	(5,500)	-
Water	36105	SA – Pre-paids	0.00	-1,040.40	-8,751.87	-	0.00		-	-
Water	36200	Oth Miscellaneous Revenue	-1,070.28	-38,631.86	-124,622.98	(1,000)	-2,601.32	(2,650)	(3,650)	(1,000)
Water	36210	Interest on Invest	-99,446.82	-190,314.84	-190,922.71	(150,395)	-17,422.63		(150,395)	(411,290)
Water	36211	Interest Market Value	491,168.36	-146,682.07	-122,951.98	-	-11,206.62		-	-
Water	36220	Rents	-10,000.00	1,020.00	-575.88	-	-15,768.83	(15,800)	(15,800)	(15,800)
Water	36222	Leases	-7,492.39	-10,304.54	-2,977.11	-	0.00		-	-
Water	36223	Lease Interest	-7,013.21	-6,374.14	-13,953.33	-	0.00		-	-
Water	36240	Refunds & Reimbursements	-14,567.51	-49,409.18	-6,997.31	(2,500)	-12,013.18	(10,000)	(12,500)	(2,500)
Water	36270	Legal Settlement	0.00	0.00	0.00	-	-62,456.95	(62,457)	(62,457)	-
Water	36285	Cap Contribution Enterprise	-232,950.68	0.00	0.00	-	0.00		-	-
Water	37110	Water Charge	-3,762,859.39	-4,131,082.94	-4,103,999.04	(4,357,889)	-2,700,898.32		(4,357,889)	(4,332,711)
Water	37150	Connection/Reconnection Fees	-22,020.00	-19,260.00	-13,160.00	(5,000)	311.43	5,000	-	-
Water	37160	Penalties	-34,821.00	-35,641.32	-34,336.26	(51,000)	-30,260.60		(51,000)	(56,500)
Water	37170	Oth Water Charges	-4,719.42	-8,547.70	-7,568.57	(3,500)	-4,451.97	(3,500)	(7,000)	(7,500)
Water	37180	Meter Sales	-22,991.35	-28,348.16	-19,632.00	(20,000)	-24,866.00	(7,500)	(27,500)	(35,000)
Water	37190	Water Access Charges	-159,931.00	-196,500.00	-51,001.00	(198,000)	-145,500.00		(198,000)	(162,180)
Water	39101	Sale of Capital Assets	0.00	-2,500.00	-11,000.00	(6,000)	-35,000.00	(29,000)	(35,000)	
Water	39110	Gain on Disposal	0.00	0.00	0.00	-	0.00		-	-
Water	39200	Transfer In	0.00	0.00	0.00	-	0.00		-	-
Water	39310	Bond Proceeds	0.00	0.00	0.00	(4,557,000)	0.00	4,557,000	-	-
Water	39999	Prior Period Adjustment	0.00	0.00	0.00	-	0.00		-	-
		REVENUE TOTALS	**-5,196,323.90**	**-5,570,124.47**	**-4,835,496.17**	**-9,372,484**	**-3,259,923.10**	**4,419,293**	**-4,953,191**	**-5,149,481**

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended Budget	2026 Budget
Water	41010	Full – Time Employees	396,816.96	420,113.20	377,698.20	545,509	365,565.09		545,509	575,770
Water	41020	Overtime	10,919.49	12,549.24	12,139.78	12,530	8,724.93		12,530	14,148
Water	41030	Part-Time Employees	6,319.68	3,388.74	0.00	0	0.00		-	-
Water	41040	Temporary Employees	5,760.00	11,152.00	8,873.08	13,464	12,113.75		13,464	13,520
Water	41070	SpclDtyShftDiffOnCallOutRank	7,200.00	7,427.41	6,435.00	0	7,128.00		-	17,008
Water	41110	Severance Pay	4,987.57	7,897.73	76,931.29	0	0.00		-	-
Water	41120	Holiday	79.84	157.50	0.00	22	0.00		22	-
Water	41130	Vacation Buyback	398.33	456.72	848.02	457	0.00		457	488
Water	41140	Sick Leave Buyback	3,080.51	3,235.19	1,883.24	2,588	0.00		2,588	2,163
Water	41150	Uniform Allowance	507.52	0.00	0.00	0	0.00		-	-
Water	41170	Vehicle Allowance	1,860.96	1,380.20	1,897.56	1,924	1,631.88		1,924	2,421
Water	41190	Other Pay	83.03	99.26	614.84	4,869	21.85		4,869	189
Water	41195	Compensated Absences/OPEB	24,459.11	17,264.97	-65,926.88	0	0.00		-	-
Water	41210	PERA	31,335.11	33,251.32	29,719.29	41,576	28,601.54		41,576	44,477
Water	41211	Pension Expense	81,330.00	0.00	0.00	0	0.00		-	-
Water	41220	FICA	25,861.10	27,432.47	25,057.84	35,414	23,305.04		35,414	39,160
Water	41225	Medicare	6,108.04	6,470.63	5,878.71	8,377	5,432.09		8,377	9,071
Water	41300	MN Paid Leave	0.00	0.00	0.00	0	0.00		-	5,256
Water	41310	Health Insurance	37,000.81	48,757.15	46,287.01	74,286	54,818.95		74,286	74,309
Water	41311	HSA Contribution	2,238.41	1,606.58	1,069.33	2,838	1,994.35		2,838	2,722
Water	41312	HSA – Medica Invest	89.74	245.99	82.50	0	0.00		-	-
Water	41320	Dental Insurance	0.00	807.71	792.64	1,507	1,294.20		1,507	1,573
Water	41330	Life Insurance	943.63	1,085.19	972.78	1,350	894.23		1,350	1,254
Water	41340	Disability Insurance	748.40	867.80	707.55	1,090	739.26		1,090	1,210
Water	41420	Unemployment	0.00	0.00	0.00	0	0.00		-	-
Water	41510	Workers Compensation Insurance	7,663.40	10,003.04	8,376.05	9,717	5,819.18	-3,897	5,820	12,999
Water	42010	Supplies	97,828.60	360,092.93	133,348.12	542,150	76,153.26	-200,000	342,150	355,836
Water	42120	Motor Fuels	8,970.27	8,691.93	7,442.00	7,000	9,001.87	3,752	10,752	11,182
Water	42160	Chemicals & Chemical Products	225,930.42	263,473.95	236,508.50	230,000	235,855.01	45,000	275,000	286,000
Water	42180	Uniforms	0.00	377.79	522.83	450	670.21	370	820	1,050
Water	42210	Vehicle/Equipment Parts	8,838.23	8,923.59	9,781.34	6,300	2,039.52		6,300	6,552
Water	42230	Building Supplies	248.35	594.97	360.89	3,000	135.26		3,000	3,120
Water	42240	Street Maintenance Materials	69,926.36	40,652.86	19,521.60	30,000	37,936.10	14,896	44,896	46,692
Water	42410	Minor Equipment & Small Tools	4,874.45	11,465.85	13,887.37	15,000	7,040.52		15,000	15,600
Water	43010	Auditing & Accounting Services	6,626.75	5,565.45	8,018.69	10,828	1,264.55		10,828	11,261
Water	43030	Engineering Fees	51.74	0.00	0.00	2,500	0.00		2,500	2,600
Water	43040	Legal Fees – Civil Process	17,851.68	6,278.50	3,010.50	0	10,449.20	10,500	10,500	10,920
Water	43090	Expert & Professional Services	49,612.86	79,069.15	56,497.48	105,000	94,041.53	17,634	122,634	292,539
Water	43091	Expert&Prof Serv- Allocation	0.00	0.00	30.19	0	43.13		-	-
Water	43095	Software Maintenance & Support	35,045.71	19,346.68	14,742.76	69,258	66,470.63		69,258	72,028
Water	43140	Training & Education	1,283.47	2,568.50	3,056.84	2,000	1,926.25	400	2,400	2,496

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended Budget	2026 Budget
Water	43210	Telephone	6,177.26	6,014.91	5,896.59	7,000	3,492.12		7,000	7,280
Water	43220	Postage	16,815.61	18,373.45	18,142.85	17,000	7,652.64		17,000	17,680
Water	43250	Other Communications	5,303.48	5,664.14	5,799.07	5,400	5,780.16	1,730	7,130	7,415
Water	43310	Travel Expense	1,196.46	1,440.88	1,655.90	1,700	0.00		1,700	1,768
Water	43410	Advertising	337.10	26.42	121.25	500	0.00		500	500
Water	43610	Insurance & Bonds	12,944.50	16,392.51	21,235.87	22,935	23,781.30	847	23,782	24,733
Water	43810	Electric Utilities	354,702.71	364,623.27	306,901.01	280,000	222,621.20		280,000	291,200
Water	43830	Gas Utilities	6,051.71	9,952.92	6,805.97	9,000	5,184.76		9,000	9,000
Water	43840	Refuse Disposal	996.76	956.86	978.72	900	786.40		900	1,000
Water	43850	Sewer Utilities	1,290.76	1,613.04	838.68	0	617.02		-	-
Water	43860	Storm Water Utilities	0.00	0.00	0.00	0	0.00		-	-
Water	44010	Building Maintenance	30,964.08	8,436.58	6,148.33	12,000	3,777.06		12,000	248,480
Water	44040	Vehicle Equip & Mach Repairs	674.95	7,327.97	2,849.47	1,500	9,211.51	10,000	11,500	28,960
Water	44050	Extraordinary Maintenance	138,242.79	287,762.48	139,739.04	200,000	81,017.33	-40,000	160,000	
Water	44060	Laundry Services	1,259.01	1,294.60	1,317.83	1,700	1,113.84		1,700	1,751
Water	44160	Rents	265.76	210.80	328.99	350	445.58	216	566	583
Water	44200	Depreciation	701,453.25	763,033.47	1,010,821.80	961,035	0.00		961,035	989,866
Water	44210	SBITA Amortization	0.00	23,782.27	79,972.07	0	0.00		-	-
Water	44310	Cash Short/Over	0.00	0.00	0.00	0	0.00		-	-
Water	44320	Bad Debt	-116.38	0.00	0.00	350	0.00		350	364
Water	44325	Bank Fees & Charges	78,798.39	71,288.87	70,924.68	70,000	41,864.11		70,000	72,800
Water	44330	Dues and Subscriptions	936.29	1,093.75	805.00	600	1,608.12	1,008	1,608	1,672
Water	44370	Miscellaneous Charges	302,877.09	42,116.78	-7,955.06	0	73,533.49	74,000	74,000	116,000
Water	44390	Taxes & Licenses	14,783.43	14,453.98	19,782.94	16,000	26,739.22	14,739	30,739	31,969
Water	44450	Claims & Damages	1,245.59	1,780.58	50,365.21	2,000	0.00		2,000	2,080
Water	45100	Land	0.00	0.00	0.00	0	0.00		-	-
Water	45200	Building & Improvements	0.00	0.00	12,072.84	0	180,009.24	180,000	180,000	187,200
Water	45300	Improvements Oth than Bldgs	0.00	0.00	-167,131.04	5,781,450	102,167.07	-2,212,500	3,568,950	6,577,000
Water	45400	Machinery & Equipment	0.00	0.00	18,621.08	800,500	284,258.70	-501,000	299,500	10,000
Water	45400	Machinery & Equipment	0.00	0.00	0.00	0	0.00		-	-
Water	45500	Vehicles	0.00	0.00	0.00	0	36,210.00	36,210	36,210	37,658
Water	45700	Office Equipment & Furniture	0.00	0.00	0.00	0	0.00		-	-
Water	45950	Loss on Disposal	0.00	0.00	0.00	0	0.00		-	-
Water	46010	Bond Prncpl	0.00	0.00	0.00	460,000	0.00	-460,000	-	-
Water	46110	Bond Interest	87,782.64	82,549.68	78,446.00	80,030	75,430.00		80,030	83,231
Water	46131	SBITA Interest	0.00	0.00	4,261.73	0	0.00		-	-
Water	46200	Fiscal Agent Fees	0.00	0.00	0.00	0	62,115.00	62,115	62,115	-
Water	47200	Transfer Out	90,000.00	90,000.00	93,089.00	102,130	63,086.73	-7,500	94,630	98,415
Water	99999	Temporary acct (please change)	0.00	0.00	0.00	0	7,287.52		-	
		EXPENDITURES TOTAL	**3,037,863.77**	**3,242,942.40**	**2,829,902.76**	**10,615,084**	**2,380,901.50**	**-2,951,479.88**	**7,663,604.12**	**10,784,222**

Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Water Fund (601)						
Beginning Balance		**0**	**-6,587,000**	**-10,084,015**	**-11,022,030**	**-12,242,250**
Revenues and Other Fund Sources						
Revenue						
Other Fund Sources						
Total Revenues and Other Fund Sources		0	0	0	0	0
Total Funds available		**0**	**-6,587,000**	**-10,084,015**	**-11,022,030**	**-12,242,250**
Expenditures and Uses						
Capital Projects & Equipment						
Engineering						
2026 - 2030 Street Overlays	STOVLY	30,000	20,000	20,000	20,000	20,000
2026 - 2030 Street Reconstruction	STCON	772,000	197,250	258,750	303,000	832,500
	Total	802,000	217,250	278,750	323,000	852,500
Street						
Replacement - Roof Public Works & Parks Facility	STR F 29-01	0	0	0	170,200	0
Replacement - 2007 Int'l Single Axle #107	STR E 28-01	0	0	236,500	0	0
Replacement - HVAC - Public Works Facility	STR F 27-01	0	12,765	12,765	17,020	12,765
	Total	0	12,765	249,265	187,220	12,765
Water						
2025 - 2029 Valve & Hydrant Replacement	WATER 01	0	100,000	0	100,000	0
2026 - 2030 Water System Improvements	WATER	3,400,000	3,000,000	400,000	600,000	0
Replacement - Bobcat Skidloader #12	WAT E 30-01	0	0	0	0	80,000
Replacement - CAT Generator	WAT E 27-01	0	140,000	0	0	0
Replacement - Ram 3500 Pickup Truck #8	WAT E 30-02	0	0	0	0	65,000
Replacement - Water Meter Radios	WAT E 26-01	10,000	10,000	10,000	10,000	10,000
Reservoir Rehabiliation	WAT F 26-02	2,000,000	0	0	0	0
Water Supply Plan Update	WAT F 27-01	0	17,000	0	0	0
Well Sealing	WAT F 26-01	375,000	0	0	0	0
	Total	5,785,000	3,267,000	410,000	710,000	155,000
Other Uses						
Total Expenditures and Uses		6,587,000	3,497,015	938,015	1,220,220	1,020,265
Change in Fund Balance		-6,587,000	-3,497,015	-938,015	-1,220,220	-1,020,265
	Ending Balance	**-6,587,000**	**-10,084,015**	**-11,022,030**	**-12,242,250**	**-13,262,515**

TABLE 1
Water Fund
Summary of Key Financial Information
Amounts are Estimated

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenue	4,953,191	5,023,548	5,032,368	5,102,504	5,275,449	5,453,518	5,586,772	5,771,084	5,961,085	6,158,333
Expense [2]	3,790,396	4,770,621	4,759,179	4,899,235	5,051,074	5,204,967	5,365,096	5,572,107	5,749,460	5,934,818
Revenue Over (Under) Expense	1,162,795	252,928	273,189	203,269	224,375	248,551	221,676	198,977	211,625	223,515
Cash by Purpose										
For future capital improvements	4,350,795	1,765,847	1,945,579	1,572,149	1,415,098	1,312,980	1,179,732	1,011,665	872,260	1,681,157
For following year pay-go capital	6,587,000	3,497,015	930,515	1,220,220	1,020,265	1,000,000	1,000,000	1,000,000	1,000,000	50,000
For 3-months of operating cash	610,812	697,618	730,454	764,851	800,882	838,627	878,166	929,626	973,872	1,020,257
For following year debt service	548,144	1,270,293	1,071,565	1,069,425	1,073,735	1,071,245	1,072,215	1,073,385	1,069,755	1,073,575
Projected Ending Cash (as of December 31st)	12,096,752	7,230,773	4,678,113	4,626,645	4,309,980	4,222,852	4,130,114	4,014,676	3,915,887	3,824,988
Net Position										
Ending unrestricted net position	12,114,696	6,395,851	3,843,191	3,791,723	3,475,058	3,387,930	3,295,192	3,179,754	3,080,965	2,990,066
As % of expense [2]	320%	134%	81%	77%	69%	65%	61%	57%	54%	50%
Total Average Number of Customer Billing Units	7,318	7,424	7,530	7,622	7,709	7,796	7,853	7,910	7,967	8,024
Total Water Volume Billed (1,000 of gallons)	1,263,203	1,273,803	1,284,403	1,293,603	1,302,303	1,311,003	1,316,703	1,322,403	1,328,103	1,333,803
Average Annual % Change in Water Bill for Billing Period [1]										
High Volume Customer (42,000 gallons)	3.0%	2.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Medium Volume Customer (6,000 gallons)	3.0%	2.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Low Volume Customer (1,000 gallons)	3.0%	2.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%

Notes:
1. Expense includes depreciation expense.
2. Target is for the ending unrestricted net position as % of expense to not be less than 50%. The Water Fund is projected to meet this target.

2026 Faribault Enterprise Funds Model
Water Summary Cust Impact

Water Customers	Water High Usage Bill (80th Percentile of All Customers)	Water Median Usage Bill (50th Percentile of All Customeres)	Water Low Usage Bill (20th Percentile of All Customers)
Gallons Billed for Billing Period	42,000	6,000	1,000
2025			
Base Fee	14.21	14.21	14.21
Tier 1 Volume	26.34	13.17	2.20
Tier 2 Volume	29.54	-	-
Tier 3 Volume	50.49	-	-
Total Fee	**120.58**	**27.38**	**16.41**
2026			
Base Fee	14.49	14.49	14.49
Tier 1 Volume	26.87	13.43	2.24
Tier 2 Volume	30.13	-	-
Tier 3 Volume	51.50	-	-
Total Fee	**123.00**	**27.93**	**16.73**
% Change from Prior Year	2.0%	2.0%	2.0%
2027			
Base Fee	14.93	14.93	14.93
Tier 1 Volume	27.67	13.84	2.31
Tier 2 Volume	31.04	-	-
Tier 3 Volume	53.04	-	-
Total Fee	**126.69**	**28.77**	**17.24**
% Change from Prior Year	3.0%	3.0%	3.0%
2028			
Base Fee	15.38	15.38	15.38
Tier 1 Volume	28.50	14.25	2.38
Tier 2 Volume	31.97	-	-
Tier 3 Volume	54.64	-	-
Total Fee	**130.49**	**29.63**	**17.75**
% Change from Prior Year	3.0%	3.0%	3.0%

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	November 4, 2025
SUBJECT:	602 - Sewer Fund Budget, Rates, and CIP

Discussion:
The Sanitary Sewer Fund accounts for charges for services for wastewater treatment, sewer access charges and septic disposal on the revenue side. On the expenditure side, two separate functions each have their own budgets to better monitor projects and spending. The Sewer Reclamation activity has all costs associated with operating the Sewer Reclamation Facility, including all capital expenses related with the facility. This function also captures administrative wage and benefit allocations as part of the overall personnel budget. It should be noted that all revenues of the fund are part of the Sewer Reclamation function as well. This decision was made in the setup of the new system to streamline Finance's ability to account for revenues and to not have to split costs between the functions. The information below will be presented by function for expenditures and brought back together as a total to show the whole picture of the Sanitary Sewer Fund.

2024 Year End
The Sanitary Sewer Fund ended 2024 with more than $11 million in cash. This fund's solid financial position has resulted in it being utilized to fund a number of internal or interfund loans for TIF and for Viaduct Park. In 2024, this reduced the cash by nearly $1.9 million. This fund does have liabilities for debt and contracts in process where payments are yet to be made. The 2024 audited figures have been added to the rate model to provide the most accurate information.

2025 Amended Budget
Revenues
The 2 percent rate increase in 2025 is resulting in the revenue for charges for service that is expected and no budget amendments are needed. There is approximately $500,000 in additional revenue to amend the 2025 budget for, which is shown on the Sewer Reclamation spreadsheet. Specifically, the insurance proceeds for the jet vac truck

(~$350,000), loan interest for Viaduct Park (~$100,000), septic disposal ($72,000), and leases (~$16,000) are what makes up this total. Adding in this additional revenue brings the total budgeted revenue to $8.2 million.

Expenditures- Sewer Reclamation
The Sewer Reclamation budget saw a large budget amendment during the fiscal year to allow for the funds to complete the split ter box replacement at the plant to occur as it was an immediate need. Although an amendment for a large project has occurred, there are some additional smaller amendments to non-capital line items that are worth noting. First is the addition of $95,000 in severance pay due to a retirement; second is an additional $116,000 in chemicals that were underbudgeted. Another area that was also under-budgeted was expert and professional services, which includes the bio solids applications (more than $400,000) but also captures unbudgeted costs in 2025 related to utility billing and Abdo's involvement. These along with testing, electrical repairs, and more have pushed this budget over what was expected. Total 2025 Amended expenditures are $8.1 million for Sewer Reclamation.

Expenditures- Sewer Collection
The Sewer Collection budget is being amended down from $4.6 million to $3.2 million, mostly due to capital projects not being completed in 2025. Specifically, there is about $2.3 million for the siphon box project and a few others that will now be in 2026. Line items that are being amended to a higher amount included vehicles to account for the cost of the jet vac truck replacement, extraordinary maintenance to account for additional sewer line rehabilitation and replacement that could not be planned for, and expert and professional services to account for utility billing related costs associated with Abdo in 2025.

In total, the 2025 amended revenue for the Sanitary Sewer Fund is $8.2 million, and the total amended expenditures are $11.3 million. The use of cash from prior years is funding the current year expenditures.

2026 Budget and Proposed Rate Increase
The expenditures proposed for 2026 total $12.99 million between sewer reclamation and collection system. This includes around $2.3 million in projects from 2025 that are not going to happen until 2026.

The revenues for 2026 total nearly $7.6 million and include a 2 percent rate increase. One source of cash not shown as a proposed revenue is a $3.5 million bond. Some expected as well as unexpected projects have changed the funding needs for 2026 in a way that a rate increase cannot address with cash in one year. Borrowing $3.5 million does correct for issues in 2026 and they do no carry over into future years.

We are cognizant that rate increases are not desirable and have proposed a 2 percent increase to be mindful of the inflationary increases that we see. When looking at the customer impact of a 2 percent rate increase, we break it down in two ways, like water. The base charge is paid by all users and will increase from $10.40 to $10.61 per month or $0.21 per month. The other charge is based on water usage and will vary by the user. For a low level user at 2,000 gallons, this is anticipated to increase by $0.16 per month; a mid-level user is expected to see a $0.46 per month increase; and a high water user would be expected to see a $3.22 increase per month on the usage charge.

2026 Rate Model Update

The model shows a 2 percent rate increase for every year of the model, but this does lead to 2028 being a year in which there is not enough revenue to pay for the following year's capital. The amount shown in the model is $389,078, which we believe will be refined further as the model is updated for 2027. The net position never falls below 50% of expenses, which is a positive indicator, though it does not tell the whole story.

2030 is a big project year and one that more debt modeling can be done for in the future. Two very large projects -- $8.5 million final clarifier 3 addition and $5 million in general treatment plant updates-- will necessitate bonding in that year. A $14 million bond has been built in to again show what rate increases need to be in the future to support debt. 2033 is a year that looks odd on the summary as there are major improvements to the treatment plant proposed for 2034. We have not built any bonding in, but will do so in future budget years as the number becomes more refined.

The confidence is this aspect of the rate model is not as high as in the other areas, as the revenues are more complicated by the different customer classes. Staff will continue to work on this model and bring this back should there be any significant changes.

Attachments:

1. Sewer Reclamation 25 Amended 26 Budget
2. Sewer Collection 25 Amended 26 Budget
3. Sanitary Sewer Rate Model Summary
4. Sanitary Sewer CIP 2026-2030
5. Sewer Customer Impact

Sanitary Sewer - Sewer Reclamation
2025 Amended
2026 Budget

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
SwrRecl	33160	Federal Grants	0.00	0.00	-73,089.63	0.00	0.00		-	-
SwrRecl	33422	Oth State Grants and Aids	0.00	0.00	-24,363.20	0.00	0.00		-	-
SwrRecl	33620	County Grants	-21,268.33	-21,268.33	-21,763.17	0.00	0.00		-	-
SwrRecl	35102	Administrative Citation	0.00	0.00	0.00	0.00	0.00		-	-
SwrRecl	36101	SA – County	-1,972.14	-17,463.83	-998.04	-18,000.00	-425.00	17,000.00	(1,000)	(255)
SwrRecl	36102	Penalties & Interest SA	-1,273.52	-1,150.75	-1,057.62	0.00	-95.61	-100.00	(100)	-
SwrRecl	36105	SA – Pre-paids	0.00	-300.00	0.00	0.00	0.00		-	-
SwrRecl	36200	Oth Miscellaneous Revenue	-15,590.00	-4,049.28	-16,594.67	-4,000.00	0.00		(4,000)	(4,000)
SwrRecl	36210	Interest on Invest	-169,795.86	-381,057.58	-360,891.63	-501,327.00	-48,885.08		(501,327)	(198,264)
SwrRecl	36211	Interest Market Value	779,482.96	-286,495.98	-239,682.33	0.00	-18,299.09		-	
SwrRecl	36215	Loan Interest	-28,026.69	-40,157.56	-43,311.65	0.00	-67,150.06	-100,000.00	(100,000)	(318,453)
SwrRecl	36220	Rents	0.00	0.00	-519.00	0.00	0.00		-	-
SwrRecl	36222	Leases	-13,500.93	-14,620.17	-15,223.72	0.00	-16,210.00	-16,210.00	(16,210)	(16,210)
SwrRecl	36223	Lease Interest	-2,039.07	-1,439.83	-837.28	0.00	0.00		-	-
SwrRecl	36240	Refunds & Reimbursements	-187.83	-27,497.11	0.00	-23,147.00	-350,238.10	-328,000.00	(351,147)	
SwrRecl	36285	Cap Contribution Enterprise	0.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	37160	Penalties	-44,206.04	-44,734.04	-40,287.49	-42,420.00	-35,859.23		(42,420)	(43,000)
SwrRecl	37210	Sewer Charges	-3,007,877.95	-3,194,871.94	-3,107,442.38	-3,273,736.00	-2,389,665.44		(3,273,736)	(3,258,407)
SwrRecl	37220	Sewer Charges – SIU's	-3,353,698.91	-3,740,320.81	-3,598,110.57	-3,666,628.00	-2,387,058.83		(3,666,628)	(3,527,489)
SwrRecl	37230	Septic Disposal	-70,788.00	-74,354.72	-88,437.46	0.00	-71,956.34	-72,000.00	(72,000)	(72,000)
SwrRecl	37290	Sewer Access Charges	-170,928.50	-196,515.63	-49,500.00	-198,000.00	-150,000.00		(198,000)	(159,000)
SwrRecl	39101	Sale of Capital Assets	0.00	-7,000.00	0.00	0.00	0.00		-	
SwrRecl	39110	Gain on Disposal	0.00	0.00	0.00	0.00	-9,450.00	-9,450.00	(9,450)	
SwrRecl	39200	Transfer In	0.00	0.00	0.00	0.00	0.00		-	
SwrRecl	39310	Bond Proceeds	0.00	0.00	0.00	0.00	0.00		-	
SwrRecl	39999	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.00		-	
		REVENUE TOTALS	**-6,121,670.81**	**-8,053,297.56**	**-7,682,109.84**	**-7,727,258.00**	**-5,545,292.78**	**-508,760**	**-8,236,018**	**(7,597,078)**

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Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
SwrRecl	41010	Full – Time Employees	657,442.34	679,377.07	662,545.75	783,594.00	411,288.38		783,594	765,824
SwrRecl	41020	Overtime	4,976.43	3,613.43	8,381.54	9,022.00	4,720.59		9,022	10,767
SwrRecl	41030	Part-Time Employees	6,319.31	3,389.47	0.00	0.00	0.00		-	0
SwrRecl	41040	Temporary Employees	8,864.00	8,288.00	8,074.83	8,455.00	9,791.25	1,337.00	9,792	11,964
SwrRecl	41070	SpclDtyShftDiffOnCallOutRank	16,455.00	16,453.98	16,110.00	0.00	11,332.00		-	20,303
SwrRecl	41110	Severance Pay	5,717.16	15,522.92	28,134.09	0.00	95,046.93	95,047.00	95,047	0.00
SwrRecl	41120	Holiday	413.80	1,293.34	0.00	21.00	0.00		21	0
SwrRecl	41130	Vacation Buyback	448.21	598.40	4,466.23	457.00	0.00		457	0
SwrRecl	41140	Sick Leave Buyback	5,036.24	2,483.96	3,487.35	6,692.00	0.00		6,692	2,733
SwrRecl	41150	Uniform Allowance	750.85	-10.00	0.00	0.00	0.00		-	0
SwrRecl	41170	Vehicle Allowance	1,947.36	1,542.47	2,066.31	2,010.00	0.00		2,010	2,058
SwrRecl	41190	Other Pay	25,994.62	-22,700.97	1,045.76	15,591.00	525.00		15,591	1,050
SwrRecl	41195	Compensated Absences/OPEB	0.00	0.00	-12,486.37	0.00	0.00		-	0.00
SwrRecl	41210	PERA	51,420.32	52,804.18	51,528.84	59,327.00	32,051.37		59,327	59,786
SwrRecl	41220	FICA	40,290.84	42,225.97	41,624.51	50,686.00	25,747.42		50,686	50,500
SwrRecl	41225	Medicare	9,483.14	9,930.47	9,754.05	11,949.00	6,021.56		11,949	11,814
SwrRecl	41300	MN Paid Leave	0.00	0.00	0.00	0.00	0.00		-	6,843
SwrRecl	41310	Health Insurance	136,429.88	126,206.63	117,395.05	114,639.00	59,104.57		114,639	102,045
SwrRecl	41311	HSA Contribution	4,951.41	4,916.25	3,968.19	5,316.00	2,099.78		5,316	5,787
SwrRecl	41312	HSA – Medica Invest	201.56	1,339.96	232.49	0.00	0.00		-	0.00
SwrRecl	41320	Dental Insurance	0.00	2,431.72	2,316.97	2,544.00	852.72		2,544	2,129
SwrRecl	41330	Life Insurance	1,756.91	1,656.38	1,792.92	1,867.00	859.57		1,867	1,606
SwrRecl	41340	Disability Insurance	1,411.15	1,384.29	1,239.16	1,640.00	759.41		1,640	1,609
SwrRecl	41420	Unemployment	457.39	2,987.00	0.00	0.00	0.00		-	0.00
SwrRecl	41510	Workers Compensation Insurance	17,386.49	22,643.64	18,474.80	18,386.00	11,010.76	-7,374.00	11,012	14,813
SwrRecl	42010	Supplies	17,287.90	14,883.78	11,342.14	8,900.00	9,993.98	5,500.00	14,400	14,976.00
SwrRecl	42120	Motor Fuels	10,845.11	11,035.71	9,931.43	14,200.00	5,739.16	0.00	14,200	14,768.00
SwrRecl	42160	Chemicals & Chemical Products	285,528.00	469,476.88	423,756.72	338,000.00	376,680.65	116,000.00	454,000	472,160.00
SwrRecl	42180	Uniforms	293.25	10.29	0.00	900.00	1,053.24	1,800.00	2,700	2,800.00
SwrRecl	42210	Vehicle/Equipment Parts	34,714.67	86,854.30	124,504.06	38,000.00	67,628.19	44,000.00	82,000	90,000.00
SwrRecl	42230	Building Supplies	0.00	65.57	1,549.13	250.00	86.62	0.00	250	1,000.00
SwrRecl	42410	Minor Equipment & Small Tools	1,793.38	8,604.16	17,025.96	2,100.00	6,972.83	6,400.00	8,500	8,840.00
SwrRecl	43010	Auditing & Accounting Services	0.00	1,777.70	4,977.12	13,158.00	993.90	0.00	13,158	14,000.00
SwrRecl	43030	Engineering Fees	13,002.33	65,982.36	58,392.50	25,000.00	3,787.50	0.00	25,000	26,000.00
SwrRecl	43040	Legal Fees – Civil Process	0.00	1,581.55	0.00	0.00	286.20	287.00	287	295.61
SwrRecl	43090	Expert & Professional Services	477,946.77	462,556.05	541,245.86	472,065.00	409,638.97	227,935.00	700,000	790,000.00

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Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
SwrRecl	43091	Expert&Prof Serv- Allocation	0.00	0.00	98.09	0.00	123.13	500.00	500	520.00
SwrRecl	43095	Software Maintenance & Support	10,556.14	13,392.82	-19,767.01	35,552.00	5,365.80	0.00	35,552	35,552.00
SwrRecl	43140	Training & Education	1,455.00	1,664.39	2,524.49	2,000.00	1,632.39	0.00	2,000	3,000.00
SwrRecl	43210	Telephone	1,728.23	808.94	750.24	3,500.00	428.72	-2,500.00	1,000	1,040.00
SwrRecl	43220	Postage	13,394.72	14,708.30	15,661.30	16,000.00	8,080.53	0.00	16,000	16,640.00
SwrRecl	43250	Other Communications	1,181.56	4,512.34	5,964.33	5,700.00	3,551.47	0.00	5,700	6,000.00
SwrRecl	43310	Travel Expense	1,218.80	1,583.15	1,292.27	1,200.00	0.00	0.00	1,200	1,200.00
SwrRecl	43410	Advertising	0.00	0.00	41.25	500.00	288.76	0.00	500	520.00
SwrRecl	43510	Legal Notices Publishing	0.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	43520	Recording Fees	46.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	43610	Insurance & Bonds	30,321.11	36,473.62	42,065.74	45,431.00	36,016.81	-9,414.00	36,017	37,457.68
SwrRecl	43810	Electric Utilities	332,984.14	339,810.43	317,344.07	325,000.00	238,112.88	0.00	325,000	338,000.00
SwrRecl	43820	Water Utilities	51,046.34	33,981.93	56,087.63	60,000.00	38,795.97	0.00	60,000	62,400.00
SwrRecl	43830	Gas Utilities	100,756.97	56,048.23	34,706.23	107,000.00	33,675.52	0.00	107,000	111,280.00
SwrRecl	43840	Refuse Disposal	18,075.64	19,949.27	20,731.24	15,000.00	15,246.63	6,000.00	21,000	25,000.00
SwrRecl	43860	Storm Water Utilities	2,691.72	3,083.28	5,674.86	2,700.00	2,981.16	700.00	3,400	3,536.00
SwrRecl	44010	Building Maintenance	774.89	745.50	1,659.48	175,000.00	0.00	-175,000.00	-	241,600.00
SwrRecl	44040	Vehicle Equip & Mach Repairs	37,208.56	72,549.38	53,032.79	27,500.00	23,902.99	4,000.00	31,500	40,000.00
SwrRecl	44050	Extraordinary Maintenance	9,818.04	93,628.03	24,064.92	40,000.00	30,914.66	0.00	40,000	-
SwrRecl	44060	Laundry Services	2,621.01	3,287.05	3,422.32	3,200.00	3,205.39	1,300.00	4,500	4,680.00
SwrRecl	44160	Rents	5,123.96	5,369.21	3,508.30	4,000.00	2,545.00	0.00	4,000	4,200.00
SwrRecl	44200	Depreciation	1,178,796.30	1,163,495.39	1,183,945.40	1,333,366.00	74,384.34	0.00	1,333,366	1,386,700.64
SwrRecl	44325	Bad Debt	1,811.00	1,395.00	0.00	0.00	318.72	0.00	-	-
SwrRecl	44325	Bank Fees & Charges	7,222.00	7,555.00	447.00	3,500.00	0.00	-3,500.00	-	-
SwrRecl	44330	Dues and Subscriptions	0.00	0.00	7,807.00	8,000.00	235.15	0.00	8,000	8,320.00
SwrRecl	44370	Miscellaneous Charges	19,296.75	19,728.15	0.00	0.00	0.00	0.00	-	-
SwrRecl	44390	Taxes & Licenses	0.00	0.00	22,113.08	22,000.00	29,996.33	9,000.00	31,000	32,240.00
SwrRecl	44450	Claims & Damages	0.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	45100	Land	0.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	45200	Building & Improvements	0.00	0.00	0.00	0.00	0.00	0.00	-	850,000.00
SwrRecl	45300	Improvements Oth than Bldgs	0.00	0.00	18,285.04	1,619,000.00	749,242.19	0.00	1,619,000	220,000.00
SwrRecl	45400	Machinery & Equipment	0.00	0.00	34,103.96	145,000.00	83,863.41	50,000.00	195,000	50,000.00
SwrRecl	45500	Vehicles	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-	-
SwrRecl	45700	Office Equipment & Furniture	0.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	45950	Loss on Disposal	0.00	0.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	46010	Bond Prncpl	261,899.00	230,403.00	0.00	1,354,000.00	0.00	0.00	1,354,000	1,408,160.00

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Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
SwrRecl	46110	Bond Interest	0.00	0.00	198,280.50	177,123.00	177,123.00	0.00	177,123	184,207.92
SwrRecl	46200	Fiscal Agent Fees	105,000.00	105,000.00	0.00	0.00	0.00	0.00	-	-
SwrRecl	47200	Transfer Out	0.00	0.00	105,000.00	212,870.00	154,027.43	-7,500.00	205,370	211,531.10
SwrRecl	99999	Temporary acct (please change)			0.00	0.00	10,810.01	0.00	-	-
		EXPENDITURES TOTAL	**4,034,593.70**	**4,330,379.32**	**4,301,721.91**	**7,798,911.00**	**3,278,940.94**	**314,518.00**	**8,113,429**	**7,790,259**

Sanitary Sewer- Collection System
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Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
SwrColl	41010	Full – Time Employees	330,807.06	332,186.45	355,120.66	348,275.00	494,065.78		348,275	372,341
SwrColl	41020	Overtime	9,250.86	10,909.89	14,661.40	10,404.00	3,911.77		10,404	15,791
SwrColl	41040	Temporary Employees	10,290.00	6,647.00	5,185.00	6,222.00	7,416.00	1,196.00	7,418	10,540
SwrColl	41070	SpclDtyShftDiffOnCallOutRank	7,722.50	7,844.10	8,302.50	0.00	6,825.00		-	27,511
SwrColl	41110	Severance Pay	0.00	3,158.54	0.00	0.00	0.00		-	-
SwrColl	41120	Holiday	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	41130	Vacation Buyback	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	41140	Sick Leave Buyback	1,289.74	1,587.58	1,408.16	2,000.00	0.00		2,000	4,480
SwrColl	41150	Uniform Allowance	239.50	109.71	0.00	0.00	0.00		-	-
SwrColl	41170	Vehicle Allowance	0.00	0.00	0.00	0.00	1,971.64		-	-
SwrColl	41190	Other Pay	420.00	420.00	420.00	10,572.00	378.96		10,572	420
SwrColl	41195	Compensated Absences/OPEB	23,197.20	-15,343.49	-8,878.71	0.00	0.00		-	-
SwrColl	41210	PERA	26,083.50	26,313.51	28,356.39	22,322.00	37,792.06		22,322	29,988
SwrColl	41211	Pension Expense	196,162.00	0.00	0.00	0.00	0.00		-	-
SwrColl	41220	FICA	21,256.46	21,498.07	22,587.01	19,619.00	30,238.09		19,619	26,727
SwrColl	41225	Medicare	4,971.12	5,027.76	5,282.33	4,588.00	7,071.65		4,588	6,251
SwrColl	41300	MN Paid Leave	0.00	0.00	0.00	0.00	0.00		-	3,621
SwrColl	41310	Health Insurance	64,014.18	61,327.31	67,777.97	48,894.00	80,377.09		48,894	62,896
SwrColl	41311	HSA Contribution	2,970.19	2,444.68	2,374.00	1,721.00	2,916.81		1,721	2,437
SwrColl	41320	Dental Insurance	0.00	1,080.57	1,526.02	1,625.00	2,356.34		1,625	2,063
SwrColl	41330	Life Insurance	830.80	810.20	863.18	528.00	1,235.84		528	750
SwrColl	41340	Disability Insurance	659.07	654.23	659.70	603.00	957.99		603	781
SwrColl	41420	Unemployment	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	41510	Workers Compensation Insura	22,633.12	30,302.76	24,562.81	14,115.00	8,453.02	-5,661.00	8,454	11,126
SwrColl	42010	Supplies	10,802.85	14,729.60	28,282.53	9,250.00	5,166.36		9,250	9,620
SwrColl	42120	Motor Fuels	24,798.72	18,851.65	23,350.63	16,000.00	12,554.69		16,000	16,640
SwrColl	42160	Chemicals & Chemical Product	11,083.79	11,114.15	17,838.60	16,500.00	11,981.86	4,000.00	20,500	21,320
SwrColl	42180	Uniforms	0.00	377.79	377.59	600.00	45.00		600	1,400
SwrColl	42210	Vehicle/Equipment Parts	11,071.94	16,229.64	27,644.43	9,500.00	9,105.11	1,500.00	11,000	11,440
SwrColl	42230	Building Supplies	248.35	419.82	248.94	1,000.00	76.45		1,000	1,040
SwrColl	42240	Street Maintenance Materials	11,463.12	6,926.85	6,141.43	5,000.00	12,305.07	7,500.00	12,500	10,250
SwrColl	42410	Minor Equipment & Small Tool	1,367.57	18,956.06	13,774.77	10,000.00	2,154.37		10,000	10,000
SwrColl	43010	Auditing & Accounting Services	10,195.00	9,781.70	7,631.27	0.00	993.90	0.00	-	1,000
SwrColl	43030	Engineering Fees	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	43040	Legal Fees – Civil Process	0.00	0.00	0.00	0.00	0.00		-	-

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Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
SwrColl	43090	Expert & Professional Services	5,668.09	10,600.58	35,221.95	14,865.00	75,783.17	70,135.00	85,000	88,400
SwrColl	43091	Expert&Prof Serv- Allocation	0.00	0.00	3.39	0.00	11.87		-	-
SwrColl	43095	Software Maintenance & Supp	13,349.39	10,402.19	29,369.73	54,970.00	27,257.30		54,970	54,970
SwrColl	43140	Training & Education	715.12	1,357.50	1,716.94	1,000.00	700.00		1,000	1,200
SwrColl	43210	Telephone	4,608.15	3,687.81	2,435.78	10,000.00	1,592.60	-7,500.00	2,500	2,400
SwrColl	43220	Postage	0.00	0.00	0.00	0.00	26.14		-	-
SwrColl	43250	Other Communications	604.87	2,610.68	3,264.98	780.00	3,374.07	2,693.00	3,473	3,600
SwrColl	43310	Travel Expense	667.22	327.16	901.08	500.00	0.00		500	500
SwrColl	43410	Advertising	13.10	417.61	448.74	100.00	0.00		100	100
SwrColl	43510	Legal Notices Publishing	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	43520	Recording Fees	0.00	46.00	0.00	0.00	0.00		-	-
SwrColl	43610	Insurance & Bonds	18,496.06	21,558.81	21,722.10	23,460.00	18,488.44	-4,971.00	18,489	19,229
SwrColl	43810	Electric Utilities	12,454.24	13,948.68	14,343.73	15,000.00	11,273.18		15,000	15,600
SwrColl	43830	Gas Utilities	4,303.67	2,694.53	2,119.95	5,000.00	1,757.08		5,000	5,200
SwrColl	43840	Refuse Disposal	899.07	956.86	1,066.86	900.00	1,070.70	407.00	1,307	1,359
SwrColl	44010	Building Maintenance	3,618.01	6,072.58	1,781.93	6,000.00	0.00	-3,000.00	3,000	276,070
SwrColl	44040	Vehicle Equip & Mach Repairs	9,778.67	30,790.05	25,153.25	7,750.00	4,230.85	4,000.00	11,750	12,220
SwrColl	44050	Extraordinary Maintenance	99,709.40	104,292.60	120,036.82	65,000.00	224,230.88	175,000.00	240,000	
SwrColl	44060	Laundry Services	833.40	736.36	685.23	1,200.00	575.38		1,200	1,248
SwrColl	44160	Rents	611.38	199.34	29,562.21	175.00	127.14		175	182
SwrColl	44200	Depreciation	549,873.32	628,427.48	643,192.81	600,000.00	0.00		600,000	
SwrColl	44210	SBITA Amortization	0.00	363.15	55,968.43	0.00	0.00		-	-
SwrColl	44320	Bad Debt	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	44325	Bank Fees & Charges	77,100.61	69,582.57	70,271.71	70,000.00	62,764.16		70,000	72,800
SwrColl	44330	Dues and Subscriptions	111.60	0.00	110.00	175.00	107.98		175	182
SwrColl	44370	Miscellaneous Charges	0.00	1,604.71	3,512.85	0.00	0.00		-	-
SwrColl	44390	Taxes & Licenses	912.40	1,404.33	2,196.73	1,100.00	913.43		1,100	1,144
SwrColl	44450	Claims & Damages	6,078.43	5,717.91	7,044.05	12,000.00	3,570.88	-4,000.00	8,000	8,320
SwrColl	45100	Land	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	45300	Improvements Oth than Bldgs	0.00	0.00	22,726.02	3,130,729.00	15,117.01	-2,347,575.00	783,154	3,906,900
SwrColl	45400	Machinery & Equipment	0.00	0.00	0.00	7,500.00	71,740.00	65,000.00	72,500	66,000
SwrColl	45500	Vehicles	0.00	0.00	0.00	68,500.00	678,557.69	610,058.00	678,558	
SwrColl	45700	Office Equipment & Furniture	0.00	0.00	0.00	0.00	0.00		-	-
SwrColl	45950	Loss on Disposal	2,247.06	0.00	0.00	0.00	0.00		-	-
SwrColl	46131	SBITA Interest	0.00	0.00	2,453.09	0.00	0.00		-	-
SwrColl	47200	Transfer Out	105,000.00	113,772.87	108,089.00	0.00	0.00		-	-
		EXPENDITURES TOTAL	**1,721,481.90**	**1,625,938.49**	**1,860,897.97**	**4,656,042.00**	**1,943,620.80**	**-1,431,218.00**	**3,224,824**	**5,198,057**

Sanitary Sewer Fund (602)

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenue [1]	8,363,507	7,508,908	7,632,934	7,735,202	7,871,613	7,993,467	8,120,300	8,279,486	8,414,614	8,550,350
Expense [2]	6,652,745	7,110,054	7,467,932	7,675,234	7,904,856	8,413,266	9,259,345	9,525,073	9,798,821	10,465,843
Revenue Over (Under) Expense	1,710,762	398,854	165,002	59,968	(33,243)	(419,799)	(1,139,046)	(1,245,587)	(1,384,207)	(1,915,493)
Cash by Purpose										
For future capital improvements	2,371,941	640,630	498,582	(389,078)	550,528	873,350	396,368	20,635	(19,532,653)	(39,649,449)
For following year pay-go capital	1,617,901	1,965,015	1,268,015	1,915,220	1,511,281	800,000	1,445,000	1,268,000	20,325,000	20,325,000
For 3-months of operating cash	1,080,046	1,177,198	1,231,929	1,289,232	1,349,228	1,412,044	1,487,856	1,557,576	1,630,612	1,707,123
For following year debt service	1,497,463	1,922,094	1,922,582	1,922,146	424,787	1,654,491	1,654,071	1,653,632	1,653,177	1,652,704
Projected Ending Cash (as of December 31st	6,567,350	5,704,937	4,921,108	4,737,520	3,835,823	4,739,885	4,983,295	4,499,843	4,076,136	(15,964,621)
Net Position										
Ending unrestricted net position	11,784,940	11,264,321	9,877,058	9,059,366	7,491,333	7,695,184	7,204,200	5,948,940	4,714,104	(15,747,584)
As % of expense [3]	177.1%	158.4%	132.3%	118.0%	94.8%	91.5%	77.8%	62.5%	48.1%	-150.5%
Total Average Number of Customer Bills	7,887	7,993	8,099	8,191	8,278	8,365	8,422	8,479	8,536	8,593
Total Sewer Volume Billed (1,000 of gallons)	565,527	573,477	581,427	588,327	594,852	601,377	605,652	609,927	614,202	618,477
Average Annual % Increase for Fees and Charges [1, 4]										
High Volume Customer (42,000 gallons)	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Medium Volume Customer (6,000 gallons)	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	1.9%	2.1%	2.1%	2.0%
Low Volume Customer (2,000 gallons)	2.0%	2.0%	2.0%	2.0%	1.9%	1.9%	1.9%	2.1%	2.1%	2.1%

Notes:
1. Expense includes depreciation expense.
2. Target is for the ending unrestricted net position as % of expense to not be less than 50%. The Sanitary Sewer Fund is projected to meet this target.

2026 through 2030

Capital Improvement Plan

Faribault, MN

Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Sanitary Sewer Fund (602)						
Beginning Balance		**0**	**-5,117,900**	**-7,082,915**	**-8,350,930**	**-10,266,150**
Revenues and Other Fund Sources						
Revenue						
Other Fund Sources						
Total Revenues and Other Fund Sources		0	0	0	0	0
Total Funds available		**0**	**-5,117,900**	**-7,082,915**	**-8,350,930**	**-10,266,150**
Expenditures and Uses						
Capital Projects & Equipment						
Engineering						
2026 - 2030 Street Overlays	STOVLY	40,000	20,000	20,000	20,000	20,000
2026 - 2030 Street Reconstruction	STCON	769,500	197,250	258,750	303,000	832,500
	Total	809,500	217,250	278,750	323,000	852,500
Sewer Collection						
2026 - 2030 Sanitary Sewer System Improvements	SWR SYST	3,047,400	1,195,000	500,000	550,000	500,000
New Trash Pump	SWR E 26-02	50,000	0	0	0	0
Replacement - 2007 Towmaster Trailer #207	SWR E 27-01	0	25,000	0	0	0
Replacement - 2016 Ford F550 #01	SWR E 28-03	0	0	80,000	0	0
Replacement - 2018 Dodge Ram #10	SWR E 28-02	0	0	60,000	0	0
Replacement - Case Backhoe #25	SWR E 28-01	0	0	105,000	0	0
Replacement - Liftstation Generator	SWR E 28-04	0	0	85,000	0	0
Replacement - Skid Loader #207	SWR E 30-01	0	0	0	0	71,000
Replacement - Trailer Mount Pressure Washer	SWR E 26-01	16,000	0	0	0	0
Sanitary Sewer Structure Rehabilitation	SWR-REHAB	75,000	75,000	75,000	75,000	75,000
	Total	3,188,400	1,295,000	905,000	625,000	646,000
Street						
Replacement - Roof Public Works & Parks Facility	STR F 29-01	0	0	0	170,200	0
Replacement - 2007 Int'l Single Axle #107	STR E 28-01	0	0	71,500	0	0
Replacement - HVAC - Public Works Facility	STR F 27-01	0	12,765	12,765	17,020	12,765
	Total	0	12,765	84,265	187,220	12,765
Water Reclamation Facility						
Digester 2 Crack Repair/Block Rehab	WRF F 30-01	0	0	0	0	350,000
Digester 3 Access Hatch	WRF F 29-01	0	0	0	780,000	0
Final Clarifier 3 Addition	WRF F 30-02	0	0	0	0	8,500,000
Final Clarifier Building Roof Repair	WRF F 26-03	200,000	0	0	0	0
Primary Clarifier Structural Repairs	WRF F 26-01	650,000	0	0	0	0
Primary Sludge Piping Replacement	WRF F 27-02	0	410,000	0	0	0
Replacement - 2012 Ford Pickup #120	WRF E 26-02	50,000	0	0	0	0
Replacement - Sludge Lagoon Pump	WRF E 27-01	0	30,000	0	0	0
Replacement Influent Pump	WRF E 26-03	100,000	0	0	0	0
Wastewater Plant Upgrade	WRF F 30-03	0	0	0	0	5,000,000
WRF vFD Replacement	WRF E 26-01	120,000	0	0	0	0
	Total	1,120,000	440,000	0	780,000	13,850,000
Other Uses						

Source	Project #	2026	2027	2028	2029	2030
Total Expenditures and Uses		5,117,900	1,965,015	1,268,015	1,915,220	15,361,265
Change in Fund Balance		-5,117,900	-1,965,015	-1,268,015	-1,915,220	-15,361,265
	Ending Balance	**-5,117,900**	**-7,082,915**	**-8,350,930**	**-10,266,150**	**-25,627,415**

2026 Faribault Enterprise Funds Model
Sewer Summary Cust Impact

Sewer Customers	Sewer High Usage Bill (80th Percentile of All Customers)	Sewer Median Usage Bill (50th Percentile of All Customeres)	Sewer Low Usage Bill (20th Percentile of All Customers)
Gallons Billed for Billing Period	**42,000**	**6,000**	**2,000**
2025			
Base Fee	10.40	10.40	10.40
Tier 1 Volume	160.90	22.99	7.66
Total Fee	**171.30**	**33.39**	**18.06**
2026			
Base Fee	10.61	10.61	10.61
Tier 1 Volume	164.12	23.45	7.82
Total Fee	**174.73**	**34.05**	**18.42**
% Increase	2.0%	2.0%	2.0%
2027			
Base Fee	10.82	10.82	10.82
Tier 1 Volume	167.40	23.91	7.97
Total Fee	**178.22**	**34.73**	**18.79**
% Increase	2.0%	2.0%	2.0%
2028			
Base Fee	11.02	11.02	11.02
Tier 1 Volume	170.75	24.39	8.13
Total Fee	**181.77**	**35.42**	**19.16**
% Increase	2.0%	2.0%	2.0%

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	November 4, 2025
SUBJECT:	603 - Stormwater Fund Budget, Rates and CIP

Discussion:

The stormwater fund accounts for revenue charged as part of the Residential Equivalent Unit or REU that funds stormwater activities. The annual expenditure budget in this fund varies widely depending on the capital projects planned for future fiscal years. There are small personnel allocations in this fund of administrative personnel with the fund supporting a majority of the wages and benefits for the Environmental Water Resources Coordinator. Other major expenses include a contract with Clean River Partners, a pro-rated share of utility billing expenses, and software required specifically for stormwater.

2024 Year End

The Stormwater Fund (603) ended 2024 with just over $4 million in cash, which is a solid financial position for funding current and future capital projects. This fund has no debt or major outstanding liabilities. The 2024 audited figures have been added to the rate model to provide the most accurate information.

2025 Amended Budget

The 2025 Adopted Budget was nearly $3 million in total expenditures, with revenues from a 10% increase (less than $1 on 1 REU) estimated to be almost $2 million. As we are in the final quarter of the year, we can look at where expenditures and revenues are and re-estimate the current year budget. While only minor adjustments are occurring to revenue, more significant changes are proposed to expenditures (see attached spreadsheet). While some line items have been overspent or the actual charge was placed in a different line item from a budget, the majority of the $1 million decrease in expenditures for 2025 is related to capital projects. There are a number of projects in-process that will not be completed, so those figures have been reduced out of 2025 and moved into 2026.

A formal budget amendment for 2025 will come forward at a future City Council meeting.

2026 Budget and Proposed Rate Increase

In looking at the 2026 expenditures, personnel costs are expected to decrease as a 33 percent wage allocation of 3 Engineering Technicians will cease in 2026 with the hiring of the Environmental Water Resources Coordinator position. This is approximately a 34 percent decrease in personnel costs. While in other budgets, personnel costs are a majority, that is not the case in Stormwater. Capital projects are the largest spend, and for 2026 we are looking at $3.25 million in new and carryover projects from 2025. The total expenditure budget is estimated at $4.3 million.

The revenues for 2026 are proposed to be $2.2 million which includes a rate increase of 2 percent. While this shows less revenue coming in than the proposed expenditures, which is typically a red flag, in the case of the Stormwater Fund, there is sufficient cash from 2024 and 2025 to fund the capital for 2026 and ensure enough funds are set aside for capital in 2027.

The impact to customers is something we are mindful of when looking at any rate increase. REUs are billed per parcel based on the amount of impervious surface. Most residential properties are 1 REU, while larger commercial properties like Walmart or the mall are in the 100's. For 2026, the increase in 1 REU is proposed at $0.19 per month.

2026 Rate Model Update

The rate model update includes a 2 percent rate increase for not just 2026 but also for the future years in the model. This is different from prior models where rate increases of 25 percent for two years were shown as needed to generate the appropriate cash to pay for capital projects. It is recommended that the net position as a percent of expense remain above 50%, and this is demonstrated through 2034 in the rate model. Looking ahead, new projects not shown in the model are likely, as we never know when infrastructure might fail in a way that we need to act quickly and cannot wait for a future budget year. However, the financial health of this fund has removed the need for larger rate increases in the next 3 fiscal years and has a planned minor inflationary rate increase each year moving forward through 2034.

Attachments:

1. Stormwater 25 Amended 26 Budget
2. Stormwater Rate Model Summary
3. Stormwater CIP 2026-2030
4. Stormwater Customer Impact

Stormwater Fund
2025 Amended Budget
2026 Proposed Budget

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
Storm	33160	Federal Grants	0.00	0.00	0.00	0	0.00		-	
Storm	33422	Oth State Grants and Aids	0.00	0.00	0.00	0	0.00		-	
Storm	35102	Administrative Citation	0.00	0.00	0.00	0	0.00		-	
Storm	36101	SA – County	-1,001.93	-20,612.64	-422.54	0	0.00		-	
Storm	36102	Penalties & Interest SA	-307.88	-506.63	-826.38	0	0.00		-	
Storm	36105	SA – Pre-paids	0.00	0.00	0.00	0	0.00		-	
Storm	36200	Oth Miscellaneous Revenue	0.00	0.00	-320.03	0	0.00		-	
Storm	36210	Interest on Invest	-51,430.56	-117,833.91	-117,823.19	-143,733	-13,795.58		(143,733)	(155,023)
Storm	36211	Interest Market Value	227,685.59	-93,086.18	-79,219.86	0	-6,516.14		-	-
Storm	36230	Contributions & Donations	0.00	0.00	0.00	0	0.00		-	-
Storm	36240	Refunds & Reimbursements	-1.49	-42.42	0.00	0	-151.25	(200)	(200)	-
Storm	36285	Cap Contribution Enterprise	-381,573.75	-579,574.86	0.00	0	0.00		-	-
Storm	37160	Penalties	-14,189.68	-15,668.07	-19,421.14	-12,777	-13,663.57	(4,000)	(16,777)	(16,774)
Storm	37170	Oth Water Charges	-1,384,905.69	-1,534,952.22	-1,824,260.25	-1,796,183	-1,299,367.51		(1,796,183)	(2,045,988)
Storm	39101	Sale of Capital Assets	0.00	-28,000.00	-4,734.00	0	-30,000.00	(30,000)	(30,000)	-
Storm	39200	Transfer In	0.00	0.00	0.00	0	0.00		-	
Storm	39999	Prior Period Adjustment	0.00	0.00	0.00	0	0.00		-	
		REVENUE TOTALS	**-1,605,725**	**-2,390,277**	**-2,047,027**	**-1,952,693**	**-1,363,494**	**-34,200**	**-1,986,893**	**(2,217,785)**

Stormwater Fund
2025 Amended Budget
2026 Proposed Budget

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
Storm	41010	Full – Time Employees	168,153.53	145,611.22	158,887.52	228,501	158,722.31		228,501	180,005
Storm	41020	Overtime	3,165.38	2,883.41	3,232.02	3,820	724.38		3,820	900
Storm	41030	Part-Time Employees	1,149.33	616.02	0.00	13,755	0.00		13,755	-
Storm	41040	Temporary Employees	0.00	0.00	18,053.05	40	10,999.50		40	8,640
Storm	41070	SpclDtyShftDiffOnCallOutRank	1,247.50	1,172.54	1,282.50	0	1,300.00		-	-
Storm	41110	Severance Pay	1,439.59	1,974.43	3,534.28	0	0.00		-	-
Storm	41120	Holiday	12.33	94.25	0.00	19	0.00		19	19
Storm	41130	Vacation Buyback	61.22	83.97	566.08	76	0.00		76	81
Storm	41140	Sick Leave Buyback	1,237.49	799.02	878.47	926	0.00		926	764
Storm	41150	Uniform Allowance	114.26	1.87	0.00	0	0.00		-	-
Storm	41170	Vehicle Allowance	1,019.28	624.42	1,037.58	151	802.53		151	151
Storm	41190	Other Pay	9,169.13	-10,115.35	361.00	1,686	211.90		1,686	1,270
Storm	41195	Compensated Absences/OPEB	0.00	0.00	-2,964.82	0	0.00		-	-
Storm	41210	PERA	13,029.90	11,261.96	12,252.82	18,462	12,052.65		18,462	13,569
Storm	41211	Pension Expense	32,202.00	0.00	0.00	0	0.00		-	-
Storm	41220	FICA	10,419.39	8,935.58	10,826.87	15,240	10,224.93		15,240	11,716
Storm	41225	Medicare	2,445.87	2,097.79	2,534.56	3,607	2,391.23		3,607	2,782
Storm	41300	MN Paid Leave	0.00	0.00	0.00	0	0.00		-	1,612
Storm	41310	Health Insurance	20,921.50	22,679.37	25,844.06	41,609	19,236.57		41,609	19,196
Storm	41311	HSA Contribution	844.37	860.11	882.49	1,315	667.44		1,315	797
Storm	41312	HSA – Medica Invest	23.07	79.24	24.75	0	0.00		-	-
Storm	41320	Dental Insurance	0.00	448.97	681.32	1,159	526.92		1,159	588
Storm	41330	Life Insurance	372.93	378.63	394.85	757	408.88		757	473
Storm	41340	Disability Insurance	321.49	307.58	305.03	477	327.10		477	372
Storm	41420	Unemployment	0.00	0.00	0.00	0	0.00		-	-
Storm	41510	Workers Compensation Insurance	3,656.00	4,804.16	3,376.96	5,115	3,063.20	(2,051)	3,064	4,943
Storm	42010	Supplies	6,997.93	11,347.46	9,739.03	7,450	6,434.81		7,450	7,748
Storm	42120	Motor Fuels	3,365.79	2,360.45	3,001.98	3,000	3,421.53	1,500	4,500	4,680
Storm	42160	Chemicals & Chemical Products	859.60	0.00	0.00	1,000	760.60		1,000	1,040
Storm	42180	Uniforms	0.00	150.00	161.68	150	0.00		150	150
Storm	42210	Vehicle/Equipment Parts	2,323.21	1,168.26	3,119.01	2,500	1,509.14		2,500	2,500
Storm	42230	Building Supplies	35.27	90.40	35.40	150	10.89		150	150
Storm	42240	Street Maintenance Materials	11,436.45	4,170.65	11,299.70	10,500	0.00		10,500	10,500
Storm	42410	Minor Equipment & Small Tools	1,361.35	970.76	389.00	3,700	5,604.26	3,000	6,700	7,450
Storm	43010	Auditing & Accounting Services	2,039.00	1,449.91	5,079.31	3,717	804.15		3,717	3,866
Storm	43030	Engineering Fees	62,720.20	0.00	0.00	0	0.00		-	-
Storm	43040	Legal Fees – Civil Process	0.00	0.00	0.00	0	0.00		-	-
Storm	43090	Expert & Professional Services	53,188.80	66,891.05	55,896.52	164,740	23,029.74		164,740	171,330

Stormwater Fund
2025 Amended Budget
2026 Proposed Budget

Org	Object	Description	2022 Actual	2023 Actual	2024 Actual	2025 Revised Budget	2025 Actual	2025 Amendments	2025 Amended	2026 Budget
Storm	43095	Software Maintenance & Support	6,609.52	6,009.12	4,196.09	49,572	15,617.61		49,572	51,555
Storm	43140	Training & Education	735.00	447.50	275.00	8,000	990.00		8,000	8,320
Storm	43210	Telephone	2,562.40	2,280.21	1,486.67	3,100	1,035.00		3,100	3,224
Storm	43220	Postage	13,146.89	14,537.83	15,496.21	16,000	6,687.78		16,000	16,640
Storm	43250	Other Communications	238.38	237.78	239.28	400	179.89		400	1,000
Storm	43310	Travel Expense	802.39	0.00	487.74	500	0.00		500	500
Storm	43410	Advertising	109.86	3.76	79.25	0	96.25	100	100	104
Storm	43510	Legal Notices Publishing	0.00	58.05	0.00	0	0.00		-	200
Storm	43520	Recording Fees	92.00	46.00	0.00	0	0.00		-	-
Storm	43610	Insurance & Bonds	2,373.33	3,004.54	2,404.68	2,597	5,514.77	2,918	5,515	5,736
Storm	43810	Electric Utilities	646.19	702.17	561.81	750	442.99		750	780
Storm	43830	Gas Utilities	428.68	311.73	249.86	600	176.40		600	624
Storm	43840	Refuse Disposal	127.83	136.04	239.85	150	1,263.05	1,200	1,350	1,404
Storm	44010	Building Maintenance	516.33	983.95	253.39	1,000	0.00		1,000	50,000
Storm	44040	Vehicle Equip & Mach Repairs	13.24	1,733.72	1,748.39	1,250	0.00		1,250	25,000
Storm	44050	Extraordinary Maintenance	18,974.06	98,850.75	45,492.50	115,000	19,564.70	(50,000)	65,000	
Storm	44060	Laundry Services	322.42	334.12	293.38	500	219.74		500	520
Storm	44160	Rents	138.78	29.98	27.38	17,750	16.66	(17,000)	750	780
Storm	44200	Depreciation	328,264.91	343,505.22	375,123.85	330,000	0.00		330,000	343,200
Storm	44210	SBITA Amortization	0.00	363.15	27,491.63	0	0.00		-	-
Storm	44320	Bad Debt	0.00	0.00	0.00	0	0.00		-	-
Storm	44325	Bank Fees & Charges	461.84	355.99	113.56	750	0.00		750	780
Storm	44330	Dues and Subscriptions	1,000.00	1,050.00	1,370.00	1,500	1,440.00		1,500	1,560
Storm	44370	Miscellaneous Charges	0.00	525.98	-30.52	500	0.00		500	520
Storm	44390	Taxes & Licenses	651.68	271.73	364.66	400	633.33	234	634	659
Storm	45100	Land	0.00	0.00	0.00	0	0.00		-	-
Storm	45300	Improvements Oth than Bldgs	0.00	0.00	158,522.13	1,567,500	125,959.97	(1,105,500)	462,000	3,026,000
Storm	45400	Machinery & Equipment	0.00	0.00	265.65	0	321,661.35	321,662	321,662	230,000
Storm	45500	Vehicles	0.00	0.00	0.00	295,000	0.00	(295,000)	-	-
Storm	45700	Office Equipment & Furniture	0.00	0.00	0.00	0	0.00		-	-
Storm	45950	Loss on Disposal	0.00	23,023.71	0.00	0	0.00		-	-
Storm	46131	SBITA Interest	0.00	0.00	1,329.93	0	0.00		-	-
Storm	47200	Transfer Out	0.00	0.00	440.00	1,600	0.00	(1,600)	-	-
Storm	99999	Temporary acct (please change)	0.00	0.00	0.00	0	0.00		-	-
		EXPENDITURES TOTAL	**793,549**	**783,001**	**969,235**	**2,948,041**	**764,734**	**-1,140,537**	**1,807,504**	**4,226,398**

TABLE 2
Stormwater Fund
Summary of Key Financial Information
Amounts are Estimated

Storm Water Fund (603)

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenue [1]	1,986,893	2,217,786	2,217,127	2,261,824	2,347,527	2,356,384	2,420,779	2,496,388	2,574,563	2,655,362
Expense [2]	1,112,129	1,111,101	1,176,366	1,219,537	1,311,165	1,369,600	1,424,286	1,480,590	1,538,589	1,598,363
Revenue Over (Under) Expense	874,764	1,106,685	1,040,761	1,042,287	1,036,362	986,784	996,493	1,015,798	1,035,974	1,057,000
Cash by Purpose										
For future capital improvements	1,130,053	982,109	1,889,592	458,776	815,151	1,411,589	2,037,349	2,702,009	3,406,422	4,151,417
For following year pay-go capital	3,256,000	1,817,815	645,815	2,998,220	1,264,715	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
For 3-months of operating cash	173,461	156,924	164,151	171,714	179,630	187,915	196,587	205,663	215,163	225,106
Projected Ending Cash (as of December 31st)	4,559,513	2,956,848	2,699,558	3,628,710	2,259,496	2,599,504	3,233,936	3,907,672	4,621,585	5,376,523
Net Position										
Ending unrestricted net position	4,643,886	2,977,978	2,720,688	3,649,840	2,280,626	2,620,634	3,255,066	3,928,802	4,642,715	5,397,653
As % of expense [3]	417.6%	268.0%	231.3%	299.3%	173.9%	191.3%	228.5%	265.4%	301.8%	337.7%
Total Average Residential Equivalent Units Billed	17,252	17,358	17,464	17,556	17,643	17,730	17,787	17,844	17,901	17,958
Average Annual % Increase for Fees and Charges [1, 4]										
Stormwater Customer		2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Dollar Increase		0.19	0.20	0.20	0.20	0.21	0.21	0.22	0.22	0.23

Notes:
1. Expense includes depreciation expense.
2. Target is for the ending unrestricted net position as % of expense to not be less than 50%. The Stormater Fund is projected to meet this target.

2026 through 2030
Capital Improvement Plan
Faribault, MN
Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Storm Water Fund (603)						
Beginning Balance		**0**	**-3,256,000**	**-5,073,815**	**-5,719,630**	**-8,717,850**
Revenues and Other Fund Sources						
Revenue						
Other Fund Sources						
Total Revenues and Other Fund Sources		0	0	0	0	0
Total Funds available		**0**	**-3,256,000**	**-5,073,815**	**-5,719,630**	**-8,717,850**
Expenditures and Uses						
Capital Projects & Equipment						
Engineering						
2026 - 2030 Street Overlays	STOVLY	50,000	50,000	10,000	10,000	10,000
2026 - 2030 Street Reconstruction	STCON	626,000	263,000	0	0	400,000
2026- 2030 Bridge & Dam Improvements	BRIDGE	50,000	150,000	0	0	0
	Total	726,000	463,000	10,000	10,000	410,000
Stormwater						
2026 - 2030 Stormwater Construction Projects	STW CONST	2,150,000	491,000	484,000	2,811,600	702,900
Replacement - Rover X Sewer Inspection Camera	STW E 26-01	230,000	0	0	0	0
Structural Stormwater BMP Projects	STW-REHAB	150,000	150,000	150,000	150,000	150,000
	Total	2,530,000	641,000	634,000	2,961,600	852,900
Street						
Replacement - Roof Public Works & Parks Facility	STR F 29-01	0	0	0	24,200	0
Replacement - 2005 Sterling Flusher #105	STR E 27-03	0	325,000	0	0	0
Replacement - HVAC - Public Works Facility	STR F 27-01	0	1,815	1,815	2,420	1,815
Replacement - Tymco Sweeper #217	STR E 27-01	0	387,000	0	0	0
	Total	0	713,815	1,815	26,620	1,815
Other Uses						
Total Expenditures and Uses		3,256,000	1,817,815	645,815	2,998,220	1,264,715
Change in Fund Balance		-3,256,000	-1,817,815	-645,815	-2,998,220	-1,264,715
	Ending Balance	**-3,256,000**	**-5,073,815**	**-5,719,630**	**-8,717,850**	**-9,982,565**

2026 Faribault Enterprise Funds Model
Stormwater Summary Cust Impact

Stormwater Customers Units Billed	Stormwater Fee 1	Stormwater Fee 1	Stormwater Fee 1
2025			
Base Fee	9.63	9.63	9.63
Tier 1 Volume	-	-	-
Total Fee	**9.63**	**9.63**	**9.63**
2026			
Base Fee	9.82	9.82	9.82
Tier 1 Volume	-	-	-
Total Fee	**9.82**	**9.82**	**9.82**
% Increase	2.00%	2.00%	2.00%
2027			
Base Fee	10.02	10.02	10.02
Tier 1 Volume	-	-	-
Total Fee	**10.02**	**10.02**	**10.02**
% Increase	2.00%	2.00%	2.00%
2028			
Base Fee	10.22	10.22	10.22
Tier 1 Volume	-	-	-
Total Fee	**10.22**	**10.22**	**10.22**
% Increase	2.00%	2.00%	2.00%

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	November 4, 2025
SUBJECT:	401 - Street Improvement Fund Budget and CIP

Discussion:
Staff is currently working on updating this fund and will provide information on Fund 401 prior to the City Council work session.

Attachments:
1. 401 Streets CIP 2026-2030
2. Street Improvement (Fund 401) CIP Projections

2026 through 2030
Capital Improvement Plan
Faribault, MN
Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Street Imp Projects Fund (401)						
Beginning Balance		**597,676**	**-1,250,776**	**-315,906**	**750,214**	**2,069,134**
Revenues and Other Fund Sources						
Revenue						
Federal Aid		0	0	0	720,000	0
Franchise Fees 34111		1,540,000	1,550,000	1,560,000	1,570,000	1,580,000
Gravel Tax		500	500	500	500	500
Interest 36210		50,000	0	25,000	7,500	10,000
MSA Construction 33419		380,000	870,000	1,623,750	2,984,975	4,642,500
MSA Maintenance 33418		85,620	88,620	91,620	94,720	96,230
Other State Aid 33422		55,428	60,000	65,000	70,000	75,000
Spec Assess 36101/2		184,000	190,000	180,000	170,000	160,000
Transfer In 39200		164,000	164,000	164,000	164,000	164,000
	Total	2,459,548	2,923,120	3,709,870	5,781,695	6,728,230
Other Fund Sources						
Total Revenues and Other Fund Sources		2,459,548	2,923,120	3,709,870	5,781,695	6,728,230
Total Funds available		**3,057,224**	**1,672,344**	**3,393,964**	**6,531,909**	**8,797,364**
Expenditures and Uses						
Capital Projects & Equipment						
Engineering						
2026 - 2030 Downtown Area Parking Lot/Alley Imp	DWNTWN	350,000	50,000	50,000	50,000	50,000
2026 - 2030 Sidewalk/Trail Improvements	SWKTRL	49,000	0	0	66,000	0
2026 - 2030 Street Overlays	STOVLY	1,265,000	1,215,000	1,300,000	1,520,000	1,550,000
2026 - 2030 Street Reconstruction	STCON	2,644,000	723,250	1,293,750	2,826,775	4,162,500
	Total	4,308,000	1,988,250	2,643,750	4,462,775	5,762,500
Other Uses						
Total Expenditures and Uses		4,308,000	1,988,250	2,643,750	4,462,775	5,762,500
Change in Fund Balance		-1,848,452	934,870	1,066,120	1,318,920	965,730
	Ending Balance	**-1,250,776**	**-315,906**	**750,214**	**2,069,134**	**3,034,864**

CITY OF FARIBAULT
STREET IMPROVEMENT FUND PROJECTIONS (401)

	Amended 12/31/2025	Budgeted 12/31/2026	Projected To 12/31/2027	Projected To 12/31/2028	Projected To 12/31/2029	Projected To 12/31/2030
Revenues						
Property Taxes	500	500	500	500	500	500
Franchise Fees (Gas & Electric)	1,536,000	1,540,000	1,550,000	1,560,000	1,570,000	1,580,000
MSA Maintenance	88,228	85,620	88,620	91,620	94,720	96,320
MSA Construction	1,451,310	380,000	870,000	1,623,750	2,984,975	4,642,500
Federal Grants	-	-		-	720,000	
Other State Grants & Aids	44,425	55,428	60,000	65,000	70,000	75,000
Special Assessments - County	215,873	184,000	190,000	180,000	170,000	160,000
Interest Earnings	76,070	50,000	-	25,000	7,500	10,000
Transfer in (Enterprise Funds)	164,000	164,000	164,000	164,000	164,000	164,000
Bond Proceeds	-	-		-	-	-
Total Revenues	$ 3,576,406	$ 2,459,548	$ 2,923,120	$ 3,709,870	$ 5,781,695	$ 6,728,320
Expenditures						
Downtown Parking Lot & Alley Improvements		$ 350,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Sidewalk/Trail Improvements		49,000	-	-	66,000	-
Street Overlays		1,265,000	1,215,000	1,300,000	1,520,000	1,550,000
Street Reconstruction	4,438,849	2,644,000	723,500	1,293,750	2,826,775	4,162,500
Total Expenditures	$ 4,438,849	$ 4,308,000	$ 1,988,500	$ 2,643,750	$ 4,462,775	$ 5,762,500
Revenue Over/Under Expenditures	$ (862,443)	$ (1,848,452)	$ 934,620	$ 1,066,120	$ 1,318,920	$ 965,820
Cash Balance January 1	$ 1,460,119	$ 597,676	$ (1,250,776)	$ (316,156)	$ 749,964	$ 2,068,884
Cash Balance December 31	$ 597,676	$ (1,250,776)	$ (316,156)	$ 749,964	$ 2,068,884	$ 3,034,704
Municipal State Aid Ending Balance	$ 64,000	$ 821,115	$ 1,088,230	$ 596,594	$ (1,261,266)	$ (4,776,651)

Council Work Session Memorandum

TO:	Mayor and City Council
THROUGH:	Jessica Kinser, City Administrator
FROM:	
MEETING DATE:	November 4, 2025
SUBJECT:	Review 2026 Proposed Fee Schedule

Discussion:
Part of the annual budget process is reviewing the fees and charges that we have in place to ensure that fees that are meant to cover costs are doing so and that others are providing a nominal level of financial support in the future. Below is a list of the proposed changes and rationale for doing so. Once finalized, the 2026 fee schedule will come before the Council on December 9th for approval. Please note that no changes are noted in the attachment for water, sewer and stormwater, as those changes are based on the review of the rate model and discussion by City Council.

Chapter 27- Vehicles for Hire (Heather Slechta)
What is proposed is actually not changing any fees but restating them in a way that makes more sense than previously stated. It is assumed that if you are applying for a vehicle for hire license, you have a vehicle. Therefore, rather than $65 + $10, this change is to state the license fee as $75. Each vehicle beyond the first is an additional $10, which is not changing. The same is true for the $20 per vehicle if after February 1st.

NOTE: Council member Rowan has requested a future discussion of Vehicles for Hire, which will come at a future work session.

Administrative Fees - Airport (Travis Block)
The Airport budget presented on October 21st included a 5% increase in most airport fees, included rents of hangars, land leases, and the fuel flow fee The rates paid by airport users stay in the Airport Fund and help support not only the operating expenses but also the City's contribution towards capital projects.

Administrative Zoning Permit Fees (Dave Wangberg)
An additional sign permit fee is being proposed for the refacing of a sign,

which involves changing the content but not the structure/shape/size of the sign. This is proposed to be $50 or half of a new sign permit. The second fee addition proposed is for an expedited zoning compliance letter. These are typically needed by businesses or homes for lending verification or use verification. The fee for a zoning compliance letter is $75, but the new fee of $225 is if a person/entity requesting the letter wants this sooner than a typical one-week turn-around.

Police Department Fees (John Sherwin)
The only proposed change is for the contract off-duty work, which would increase from $90 to $95 per hour. This reflects the cost-of-living and other wage and benefit adjustments for 2026 and is passed along to the person/entity contracting the work of the police officers.

Library Fees (Delane James)
The Library fees are not changing in price, but have a proposed consolidation of copies and printing, regardless of what type or kind, at a cost of $0.15 single-sided or $0.30 double-sided, which are the current fees.

Parks and Recreations (Rochelle Anderholm-Parsch)
A number of minor adjustments are proposed related to aquatic fees and others associated with the Community Center and programs. There are a number of fees that have not been adjusted in recent years, as the cost for staff (specifically temporary or part-time staff) has been on the increase. At our current rates, the birthday party rentals and swim lessons are not coming close to covering our costs. A new fee is an after-hours rental fee. This would be a time when the City is having to pay staff to stay late and therefore has a higher rate proposed ($87 versus $30-62 depending on space and if before or during hours of operation). Other facility rental fees are adjusted based on our contractual rates, like those of the Armory.

Buildings and Building Regulations (Dustin Dienst)
Building and Building Regulation fees have changed only nominally over the last 15 years. The city's implementation of Tyler software for charging licensing & permitting fees led to a thorough review of costs to perform inspections and resulted in a proposed increase of most fixed rate Building and Building Regulation Permits and the addition of a few new fees. The proposed electrical, plumbing and mechanical permit costs have increased across the board due to increased cost of contracting. Other building permit proposed increases are as follows:

Type	2025 Fee	2026 Proposed
Reinspection - additional visits	$ 54	$ 75
Special Inspection (Pre Construction	$ 54	$ 75
In Ground Pool	$ 120	$ 150
Above Ground Pool	$ 60	$ 75
Demolition Permit	$ 54	$ 150
Manufactured Home Set-Up (Footing	$ 112	$ 150
Parking Lot Restriping	$ -	$ 150
Moving Permit - Per Structure	$ 100	$ 150
Siding Permit - 1 & 2 Family Residenc	$ 90	$ 150
Roofing Permit - 1 & 2 Family Resider	$ 90	$ 150
Window Replacement	$ 90	$ 150
License Verificiation Fee	$ -	$ 1

Attachments:

1. DRAFT 2026 Fee Schedule

F~~E~~XHIBIT A - Resolution ~~2025~~2026-~~099~~XXX
~~2025~~ 2026 FEES, CHARGES AND UTILITY RATES

CHAPTER 4 - ALCOHOLIC BEVERAGES

Intoxicating 4-15
On-Sale Liquor (City Code Sec 4-15 (a) (2)) (State Statute 340A.408 Subd. 2).................$3,896
A Public Hearing is required to increase non-state regulated liquor license fees according to State Statute 340A.408 Subd. 3a; fee set by City but subject to limits; fee intended to cover costs of issuing, inspecting, and other directly related costs of enforcement.

Low Volume Liquor (Res. 2009-210) $2,000
Sunday On-Sale (State Statute 340A.504) (cannot pro-rate)...$200
Theater On-Sale (Ord. 2009-04) (License includes Sundays)..$500
Limited Culinary On-Sale (Ord. 2009-05) (License does not include Sundays) $300
Club On-Sale (State regulated, fees set by State Statute 340A.408, Subd. 3a (2) & Subd.3c)
Membership of 200 or less $300
Membership between 201 & 500...$500
Membership between 501 & 1,000...$650
Membership between 1,001 & 2,000...$800
Membership between 2,001 & 4,000...$1,000
Membership between 4,001 & 6,000...$2,000
Membership of 6,001 or more $3,000
Off-Sale Liquor (State regulated, fees set by State Statute 340A.408, Subd. 3a (2) & Subd. 3c)
....$560
$100 refunded if conditions set out in State Statute are met.

Wine Sale (State Statute 340A.408 2c) $1,671
Wine fee cannot exceed 1/2 On-Sale Liquor License fee or $2,000, whichever is less.

Theater Wine (Ord. 2009-04)...$200
Temporary On-Sale Intoxicating Liquor (City Code Sec 4-15 a. (9) - up to 4 days)........$35/day
Consumption & Display Permits (Setup) (State Statute 340A.414 Subd. 6)……. $300
(plus $150 State fee)
Consumption/Display Permits cannot exceed $300 by state regulation.

One-day Consumption & Display Permit (Setup) (State Statute 340A.414 Subd. 9) (Limit 10/year) (Cannot exceed $25 by state regulation)..$25

4-15 Malt Liquor (3.2%)
On-Sale License (3.2% Beer) (may pro-rate) Annual Fee - set by City Code (Sec. 4-15 (a) (1))
....$200
Theater On-Sale Malt Liquor-3.2% Beer (Ord. 2009-04)..$100
Off-Sale License (3.2% Beer) (may pro-rate) Annual fee - set by City Code (Sec. 4-15 (a) (1))
....$100
Temporary On-Sale License (3.2% Beer) City Code Sec. 4-15 (a) (9) ....$50/day up to 7 days
Address Change for 3.2% Licenses...$20

4-25 Brewery and Taproom
Brewer Taproom License (Res. 2014-036)..$600
Small Brewer License (Res. 2014-036)...$200

4-25 Micro-Distillery
Distiller and Cocktail Room License...$600
Small Distiller License...$200

Investigation Fees - City Code 4-15 (f) (State Statute 340A. 412, subd 2 limits to $500)
Investigation – In-State (Liquor, Wine, Beer)...$500
Investigation – Out-of-State (Liquor, Wine, Beer)....................Actual Cost Not to Exceed $10,000
Renewal Application Late $100

CHAPTER 5 – AMUSEMENTS

5-57 Dances
Temporary Public Dance License $25
License Transfer $20

CHAPTER 6 - ANIMALS AND FOWL

Animals
6-49 Board $35/day
6-24 Voluntary Disposal of Dog $50
6-36 Kennel License $150
Prescribed Grazing & Beekeeping ....See Administrative Zoning Permit~~Compliance Certificate~~

CHAPTER 7 - BUILDINGS AND BUILDING REGULATIONS

Building Permits
7-16 Uniform Building Code Permit Plan
Bulding Permit ....Valuation x 1997 FS
Checking for Commercial Building Plan Review ....65% of Permit Fee
Residential Plan Check ....50% of Permit Fee
Reinspection - Additional Visits (Second Reinspection and Thereafter) ....$75~~54~~
License Verification..$1
Special Inspection...$75~~54~~
In-ground Pool ....$15~~2~~0
Above-ground Pool ....$75~~60~~
Demolition Permit ($1,500 Escrow for Land Restoration)..$150~~54~~
Building Without Permit ....Double the Permit Fee
Solar Installations $110
State Surcharge (State Statute 326B.148)$1 Minimum or Project Valuation x 326B.148 Fee Schedule
Manufactured Home Set-up (Footing/Foundation) ....$150~~12~~
Manufactured Home Set-up (Complete)..$290
Parking Lot Restriping $150

7-39 Rental Property License Fees
Single Family $110
Multi-Family..$110 per building + $20 per unit
Re-Inspection ....$100 (1-3 units), $50 per unit (4+units)
Rental Compliance Appeal $50
Re-Instatement of License...$50
Delinquent Penalty (Sec 7-39, 1. License Fees, City Ordinances).15% of the amount of the license fee

7-14 Moving Structures
Moving Permit per Structure ....$15~~0~~0
State Surcharge (State Statute 326B.148) $1
License Verification Fee $1

Shingling/ Roofing Permit
One-Family and Two-Family Residences ....$15~~9~~0
All Other Uses ~~Valuation x 1997 FS~~ ....Valuation x 1997 FS
Checking for Commercial Building Plan Review..65% of Permit Fee
State Surcharge (per State Statute 326B.148) ..$1 or Project Valuation x 326B.148 Fee Schedule
License Verification Fee $1

Siding Permit
One-Family and Two-Family Residences ....$150~~90~~

Window Replacement...$150~~90~~
All Other Uses ....Valuation x 1997 FS
Checking for Commercial Building Plan Review..65% of Permit Fee
State Surcharge (State Statute 326B.148) ....$1 or Project Valuation x 326B.148 Fee Schedule
License Verification Fee $1

7-68 Electrical Permits, Inspections, and Fees
Residential
Electrical - Temporary Service...$80~~55~~
Electrical - New Construction..$225~~10~~
Panel Service Charge...$160~~25~~
Lower Level (Basement Finish) ....$160~~00~~
One Trip/One Outlet ....$80~~55~~
Additional Inspections..$80~~45~~
Pool...$160~~100~~
Hot Tub/Spa..$80~~55~~
Sub Panel ....$110~~85~~
Solar Arrays ....$160~~100~~
Service Lateral (Conversion to Underground/Trench Inspection)......................................$80~~55~~
Off-peak Car Charger ....$80~~55~~
State Surcharge (State Statute 326B.148)..$1 Minimum
License Verification Fee $1

Commercial
Electrical ....Valuation x 1.5% up to $10,000, 1% above $10,000
If contract cost x 1.5% is less than $40 (one trip) or $70 (two trips) then minimum must be paid.

State Surcharge (per State Statute 326B.148) ....Project valuation x 326B.148 Fee Schedule

Commercial Fee Minimums
One Trip ....$8~~4~~0 + State Surcharge
Two Trips ....$16~~7~~0 + State Surcharge
Annual Permit or Audit for Incidental Electrical Work Done Throughout Year by Master of Record Employed by a Business Entity ....$8~~6~~00
Annual Permit State Surcharge $1
License Verification Fee $1

Plumbing Permits
Residential Dwelling ....$225~~99~~
Alteration or Additional Fixtures ....$150~~66~~
Apartments/Unit (1-3) ....$150~~66~~
Commercial/Industrial - New ....2.5% of Valuation~~$155~~
Plan Review ....10% of permit fee
~~Additional Plumbing Fixture ....$5 Each~~
State Surcharge (State Statute 326B.148) ....$1 or Project Valuation x 326B.148 Fee Schedule
License Verification Fee $1

Mechanical Permits
Residential Dwelling (New)~~/Furnace~~ $290
HVAC Alteration/Change Out ....$75~~54~~
Apartments $75/Unit
Commercial/Industrial ....Valuation x 1997 FS
State Surcharge (State Statute 326B.148) ....$1 or Project Valuation x 326B.148 Fee Schedule
License Verification Fee $1

Administrative Penalty $100

CHAPTER 10 - FIRE PREVENTION/PROTECTION

Fire Prevention - Sprinkler Review
Sprinkler Plan Review ....2% of value of Project
New Construction ....$.015 x value of project
Existing/Retrofit ....$0.015 x Value of Project; minimum of $54
State Surcharge (State Statute 326B.148)..................Project Valuation x 326B.148 Fee Schedule

Police & Fire Alarm Charge
Each False Alarm in Excess of 2 ....$58
Each False Alarm in Excess of 5 ....$112
Each False Alarm in Excess of 10 ....$224

Administrative Penalty $100

CHAPTER 11 - GARBAGE AND REFUSE

11-3 License and Inspection
Garbage and Refuse Hauler License $70
Garbage and Refuse Hauler Vehicle Inspection (Per Vehicle - Under 2 Tons)..........................$40
Garbage and Refuse Hauler Vehicle Inspection (Per Vehicle - Over 2 Tons)............................$75

Administrative Penalty $100

CHAPTER 14 - LICENSE AND BUSINESS REGULATIONS

4-27 Tobacco
Tobacco License (cannot pro-rate)...$200
Tobacco License Name or Address Change $20

14-30 Salvage Dealers
14-45 Salvage Dealer License..$60

14-142 Pawnbrokers
Pawn Shop/Pawnbroker License..$500
Pawn Transaction $1.15/Transaction

14-56 Massage Establishments
Massage Therapist License (may pro-rate) $55

14-100 Charitable Gambling
Gambling License Exemptions $45

14-112 Fireworks
Fireworks Display License Fee (Res 2010-162)..$25

14-116 Fireworks - Sale of (Limits set by State Statute 624.20 Subd.1 (d))
Retailers Selling Only Fireworks...$350/yr
Retailers Selling Fireworks in Addition to Other Items..$100/yr

Administrative Penalty $100

14-172 Cannabis and Hemp Businesses (Limits set by State Statute 342.22, subd. 5(e))
Initial Registration and Annual Renewal
Cannabis Microbusiness...$0.00
Cannabis Mezzobusiness...$500/yr
Cannabis Retailer $500/yr
Medical Cannabis $500/yr
Low-Potency Hemp Products $0.00

Second Annual Renewal and Beyond
Cannabis Microbusiness...$0.00
Cannabis Mezzobusiness..$1,000/yr
Cannabis Retailer $1,000/yr
Medical Cannabis $1,000/yr
Low-Potency Hemp Products $1,000/yr

Administrative Penalty $100

CHAPTER 15 - MOTOR VEHICLES AND TRAFFIC

15-40 Parking Fine - 18 hr/Specialty Vehicles/Trailers $50
15-44 Parking Fine - Snow Emergency Parking $50
15-60 Downtown 14-day Residential Parking Permit (Res. 2018-247) $100/yr
15-61 Parking Fine - All Other.. $25
15-82 Golf Cart Permits...$150
15-82 Golf Cart Permits (Physical Disability Qualifications)...$75
15-82 Mini Truck Permits $75

CHAPTER 16 – NUISANCES

Administrative Penalty (certain violations listed below) $50
Exposed accumulation of decayed or unwholesome food or vegetable matter
Public nuisances affecting health
All noxious weeds and other rank growths of vegetation upon public or private property, except as permitted by Chapter 31 of the City Code
Dense smoke, noxious fumes, gas and soot or cinders in unreasonable quantities

Administrative Penalty (all other violations) $100

CHAPTER 17 - OFFENSES

17-52 Repeat Nuisance Calls
Petty Misdemeanors & Misdemeanors Offenses
3rd Call $250
4th Call $350
5th Call $450

Gross Misdemeanors and Felonies
2nd Call $1,000
3rd Call $2,500
4th Call $5,000

CHAPTER 18 - PARKS AND RECREATION

18-10 Liquor and Non-intoxicating Malt Liquor Permitted in Alexander Faribault Park (North Alexander) Under Certain Conditions
Keg Permit...$30

CHAPTER 19 - PEDDLERS

Peddlers License...$50 per person
Transient Merchant Permit...$50 per person
Mobile Food Unit (Food Truck) Annual Registration (City Code Sec. 19-10)............................$50

Administrative Penalty ....$100 per day

CHAPTER 25 – STREETS, SIDEWALKS, AND PUBLIC GROUNDS

Administrative Penalty $100

CHAPTER 27 – VEHICLES FOR HIRE

Vehicle for Hire License (City Code Sec. 27-31)...............................~~$65~~ $75 includes first vehicle
Vehicle for Hire - Per Vehicle ....~~$10 first~~, $10 each additional
Vehicle for Hire - Per Vehicle ....$20 each additional vehicle registered after February 1

Administrative Penalty $100

CHAPTER 28 - WATER, SEWER, & STORM WATER

Administrative Penalty (all violations unless otherwise stated)..$100

Water Rates
Monthly Fixed Water Service Access Charge (Based on Meter Size):

5/8" - 3/4"...$14.21
1" $15.55
1 1/2" $26.21
2" $30.02
3" $81.37
4" $94.45
6" $125.04

Consumption - Residential/Multi-Family
0-12,000 gallons/month $0.002195/gal
12,001-24,000 gallons/month $0.002462/gal
>24,000 gallons/month $0.002805/gal

Consumption - Commercial
0-50,000 gallons/month...$0.002355
50,001-300,000 gallons/month $0.002434/gal
>300,000 gallons/month $0.002723/gal

Consumption - Industrial
0-300,000 gallons/month $0.001740/gal
300,001-500,000 gallons/month $0.002000/gal
>500,000 gallons/month $0.002245/gal

Water Via Fill Station $0.008516gal
Bulk Water Fob Deposit $25
Water Meter..City Cost Rounded Up to Nearest Dollar
Water Meter Testing..$200
Water Disconnection Processing $75
Water Irrigation Meter Reshelving...$75
Water Disconnection/Reconnect for Service Request $75
Water Meter/System Tampering $130
Hydrant Connection...$125
Backflow device & meter deposit……………………………………………………………….....$250
Backflow device & meter rental…………………………………………………………...$20/day

Water Restriction Violation Fines
1st Offense...Warning
2nd Offense...$25
3rd Offense..$50
4th Offense..$100
5th Offense.......................Place Restrictive Device on Sprinkler System and Outside Water Tap
Lawn Watering Permit...No Charge
NOTE: Required to register newly sodded or planted lawns with Public Works Department

Water Availability Charge
Standard..$1,500
Non-standard..$5,665

Late Payment: A penalty of ten percent (10%) of the amount of the consumer's water bill for water supplied by the municipal water system shall be imposed on any such bills that are delinquent.

Service Call (City Code Sec. 28-74) $125

Sewer Rates
Residential
Monthly Base Sewerage User Fee ($/month) $10.40
Flow Charge 0.003831/gal
Designated Irrigation Meter.........................No Sewer Charges for a Designated Irrigation Meter

Late Payment: A penalty of ten percent (10%) of the amount of the consumer's sewer bill shall be imposed on any such bills that are delinquent.

Sewer Rates Significant Industrial User (SIU)
Monthly Fixed Charge $10.40
Flow Charge..Per individual SIU contract

Surcharge/Credit Coefficients
CBOD5 ....$0.2759/lb
TSS...$0.3247/lb
NH3 ....$0.0974/lb
TP $0.3896/lb

Penalties:
Daily Limit Per SIU Contract...$500

Monthly Limit Per SIU Contract $1,000
pH $100/incident

*SIUs who do not renew their contracts within 90 days of the expiration date will automatically and retroactively revert to the residential flow charge, plus any surcharges and penalties as outlined above.

Sewer Availability Charge
Standard...$1,500
Non-standard..$5,865

Storm Water Rates
Residential Lot Equivalent (RLE) $9.63/RLE

Late Payment: A penalty of ten percent (10%) of the amount of the consumer's storm water bill may be imposed onto any such bills that are delinquent.

Residential Lot Equivalent (RLE) equals 3,500 square feet of impervious surface. Each single-family residential property is considered to be one RLE. The other developed properties will be individually assigned a certain number of RLEs based on property size, impervious surface, and calculated storm water run-off.

Water Availability Charge (WAC) Units & Sewer Availability Charge (SAC) Units

The City will adopt and use the Met-Council WAC & SAC schedule to determine the units for calculation of fees, excluding residential multifamily. Residential multifamily per unit (duplex, fourplex, apartments, etc.) 2 units=1 WAC/SAC.

https://metrocouncil.org/Wastewater-Water/Publications-And-Resources/Appendix-A-SAC-Criteria-for-Commercial-Properties.aspx

Water Reclamation Facility
Hauled Waste ....$41.61/1,000 gallons
Hauled Waste - Annual Registration $300

Stormwater Pollution Prevention and Wetland Protection
Administrative Penalty...$100 per day per violation

CHAPTER 31 – TALL GRASS, WEED AND OTHER VEGETATION MANAGEMENT

Administrative Penalty $100

APPRENDIX B - UNIFIED DEVELOPMENT REGULATIONS

Administrative Penalty $100

ADMINISTRATIVE FEES

Copies
Copies (100 pages or fewer)...$.25/copy; $.50/2-sided
Special requests from the public for information requiring more than 100 pages will be charged at the hourly wage of lowest paid employee able to retrieve/copy data plus materials and mailing costs.

Adopted Budget Book $30
Annual Comprehensive Financial Report...$30
Capital Improvement Plan $50
City Code Book Available Online $0
City Code Book (Printed)..$150
Code Supplements ....Actual Cost
City Council Packet (Available on website)...$30
Copy of Meeting – DVD Format $10
Filing for Mayor's Office & City Council (State Statute 205.13 Subd.3(b) $5

Board/Commission Packets
Heritage Preservation Commission...$20
Faribault HRA...$25
Faribault EDA $25
Planning Commission..$25
Ad Hoc Committee $15

Maps
Maps...$5
Color map (42 x 60)..$30
Color map (24x36)..$20
Color map (11x17)...$5
Color map (8.5x11)...$2
Custom made maps ....$25-$50

Project plans and specifications
Project costs < $50,000 ....$10/set
Project costs < $50,000 - $250,000..$25/set
Project costs > $250,000 - $1,000,000..$50/set
Project costs> $1,000,000 ....$75/set
Residential Lot Inventory (new document-multiple color pages)..$20
Returned Payment (per State Statute 604.113) $30

Late Payment for Recurring Accounts Receivable Accounts: A penalty of ten percent (10%) of the amount of the customer's bill may be imposed on any such bills that are delinquent.

Assessment Searches
Standard response 2-5 business days $22
Rush response within 2 business days $33

Currency Exchange License Application Approval...$110

Airport Hangar Rent (based on 1-year lease – for monthly lease add $15 per month)
Building 2...$227.11~~216.30~~/Month

Building 3..$227.11~~216.30~~/month
Building 4..$254.68~~242.55~~/month
Building 5 Unheated ....$350.59~~333.90~~/month
Building 5 Heated ....$561.17~~534.45~~/month
Private Hangar Land Lease (One-time charge of $100 linear front ft at start of lease)
....$0.2088~~0.1989~~/month
Glider Trailer Storage..$288.75/Season
Glider Trailer Storage (November 15th to March 15th)……………………….. ....$500.00/month
Airport Fuel Flowage ....$0.0654~~0.0623/~~month

Engineering Fees

Full Engineering Services - Design, Bidding, Construction Management Including Inter-Agency Coordination and Permits As Well As Project Inspection and Staking...................................15%

Bidding and Construction Management Including Inter-Agency Coordination and Permits As Well As Project Inspections and Staking...9%

General Project Administration, Overview and Limited Inspection to Ensure Compliance to City Standards and Project Acceptance by the City..5%

Right-Of-Way Management Registration $60

Excavation Permit
Hole - Paved Surface $90
Hole - Unpaved Surface $60
Hole - Emergency...$60
Trenching or Directional Boring ....$10/100 l.f. + holes

Obstruction Permit..$45 + $5/day
Permit Extension ....$25 + $10/day
Driveway/Second Curb Cut $30
Sidewalk/Driveway Replacement………………………………………………………....$30
Utility Restoration Administrative Charge...$300/hr. - 2 hr. minimum

Grading Permit without Recorded Stormwater Operations and Maintenance Agreement........$50
Grading Permit with Recorded Stormwater Operations and Maintenance Agreement...........$100

Antenna Tower/Utility Pole Rental

Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.

Tenant's Leasing Space on City Elevated Tower or Monopole

One to Three PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at Same Elevation. $5,500/year
Four to Nine PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at Same Elevation...$16,500/year

Additional Antenna $1,850/year
Microwave or Sat. Dish < 2' additional fee $500/year
Microwave or Sat. Dish 2-3' additional fee $750/year
Microwave or Sat. dish > 3' additional fee $950/year
Small Cell/Can Antenna/Antenna Tower/Utility Pole Rental .... Up to $150 per year rent
Maintenance .... $25 per year
Electrical Service for nodes <= 100 watts .... $73 per radio node
Electrical Service for nodes > 100 watts .... $182 per radio node
Limit One Coaxial Line Per Antenna or Add Per Additional Coaxial Line. $950/year
Initial Consulting for Review, Mapping, Study, etc. - Paid Prior to Review. $2,500
Initial Landscape and Restoration - Paid Prior to Construction $1,500
Utility Pole Rental (increase 2% per year) $1,948.37

Subdivision and Vacation Application Fees (County fees included)

Minor Subdivision $300
Preliminary Plat .... $650+$25/parcel (resulting)
Final Plat .... $500+$25/parcel (resulting)
Plat Approval Extension $250
Vacation of Street, Easement or Other Public Reservation $500

Zoning and Comprehensive Plan Application Fees (County fees included)

Certificate of Appropriateness $150
Comprehensive Plan Amendment $700
Conditional Use Permit $550
Interim Use Permit $550
Ordinance Amendment $550
PUD $800
PUD Amendment $500
Zoning Map Amendment $450
Site Plan Review $600
Site Plan Security/Building Permit TCO Escrow .... 110% of Improvements
(Security in the form of cash, certified check, performance bond, or irrevocable letter of credit, subject to City approval)
SF/Duplex Building Permit Escrow $3,000
(For required driveway and landscape associated with construction and/or replacement of garage)
Zoning Appeal $200
Variance $400

Annexation and Environmental Review Application Fees (County fees included)

Annexation Petition $500
EAW, AUAR, or EIS $500
Extension to Record Documents or Start Construction $150

Administrative Zoning Permit Fees (County/State fees included)

Address Change Request from Property Owner $100
Beekeeping Permit $75
Home Occupation Permit $200
Home Occupation Permit Renewal .... $50 (every two years)
Sign Permit $100*
Sign Permit, Sign Refacing (per individual sign) $50
Sign Permit, Temporary $50
Sign Permit (Penalty for Installation Without a Permit) .... Double the Sign Permit
Zoning Certificate (incl. Prescribed Grazing) $75
Zoning Compliance Letter $75
Expedited Zoning Compliance Letter (2-3 business days, as workload allows) $225

* When there is more than one sign per wall or leased area frontage, each sign is charged separately

Police Department Fees

Photos (i.e. accident, burglary, etc.) .... $0.25/printed photo
Copies of Police Reports .... $.25/pg for first 100 pgs
Over 100 Copies Charge hourly wage of lowest paid employee able to retrieve/copy the data plus materials/mailing costs.
Copy of Items Put onto Media File $12
Contract Off-Duty Work .... $9~~0~~5 per hour

Library Fees

~~Microfilm~~ Copies & Printing .... $.15/sheet
~~Microfilm~~ Copies & Printing (Double-sided) .... $.30/sheet
Meeting Room (Non-profit Groups - No Charge) .... $30/4 hours
~~Copies .... $.15/sheet~~
3D Printing .... $0.10/gram of filament
Non-Residential Card (Set by State Statute) $40
Replacement Cards $2
Payment for Lost and Damaged Materials .... Replacement cost
Obituary Research $10/obituary
Headphones $1
Flash Drives $10
Discarded Materials Sale Shelf .... Paperbacks $0.25; Hardcover $0.50; Books on CD $2.00; DVDs $1.00; Music CDs $0.50

Private Activity (Tax Exempt) Bonds Issuance

Administrative Fee .... 1/2 of 1% of the face amount of bond

Point of Sale Inspection

Inspector License $113
Inspection $35
Additional Visit $35

Commercial and Industrial Development Program Application

Special Program Application $150
Industrial Development Loan $350
Minnesota Investment Fund $350
Economic Development Revolving Fund $350
Micro Loan Program $100

Tax Abatement Program

Application $500
Tax Abatement Escrow $10,000*
*Applicants pay City's legal costs and consultant costs. Balance returned after City costs are recovered.

Tax Increment Financing

Application $500
Tax Increment Financing Escrow $20,000*
*Applicants pay City's legal costs and consultant costs . Balance returned after City costs are recovered.

Recreation Center

(Periodically allows discounts up to 20% on programs for promotional purposes)

Aquatics

Lap Swim Punch Card (14 times) .... $~~53~~55
Lap Swim - Individual $5
Open Swim - Ages 3 and up .... $~~4~~5
Open Swim - Family .... $~~14~~16
Open Swim Punch card (14 Punches) .... $~~48~~55
3 - Month Lap Swim Unlimited - Individual $90
Annual Lap Swim Unlimited - Individual (Jan - Dec 31) $330
Pool Rental - One Hour .... $~~75~~100
Birthday Party Rental (Room and Pool) .... $~~100~~120
Swim Lessons .... $~~45~~50
Private Swimming Lesson - 1 Lesson .... $~~40~~50
Private Swimming Lesson - 3 Lessons .... $~~90~~100
Private Swimming Lesson - 5 Lessons .... $~~130~~140
Semi-Private Lessons Per One-half Hour (2 Students) 1 Session .... $~~65~~70
Semi-Private Lessons Per One-half Hour (2 Students) 3 Sessions .... $~~140~~160

Semi-Private Lessons Per One-half Hour (2 Students) 5 Sessions ....$~~210~~225
Water Fitness Punch Card (14 Punches) ....$~~53~~55
Water Fitness (Pay Per Visit)...$5

Fitness Room

Weight Room Passes Same Household	Individual	Couples
1 month	$40	$60
3 months	$90	$144
6 months	$170	$275
12 months	$300	$400

Daily $6
Punch Card (14 Punches) ....$~~53~~55
Personal Training ....varies

All Around Pass Same House Hold	Individual	Couples	Family (4 Members + $20/member/month)
1 month	$48	$85	$95
3 months	$120	$210	$240
6 months	$230	$380	$416
12 months	$400	$640	$670

Aerobics- Individual
Daily $6
Punch Card (14 Punches) ....$~~53~~55

Locker Rooms
Daily lock rental $0
1 Month - Small Locker $7
1 Month - Large Locker $8
2 Months - Small Locker $9
3 Months - Small Locker $12
3 Months - Large Locker $14
4 Months - Small Locker $14
4 Months - Large Locker $16
5 Months - Small Locker $18
5 Months - Large Locker $20
6 Months - Small Locker $23
6 Months - Large Locker $25

Miscellaneous
Noon Time Adult Basketball - Daily $4
Open Gym $4
Open Gym Punch Card (14 Punches) $48
Sauna Punch Card (14 punches) $53
Sauna Only $6
Pickle Ball Punch Card (14 punches) ....$55~~53~~
Pickleball - Daily $5

Youth Programs

Youth Sports - 4 sessions (Indoor Soccer, Bitty Basketball, Youth Basketball, Floor Hockey) $32
Youth Sports - 6 Sessions (Indoor Soccer, Bitty Basketball, Youth Basketball, Floor Hockey) $40
Youth Sports - 8 sessions (Indoor Soccer, Bitty Basketball, Youth Basketball, Floor Hockey) $46
Flag Football $45
Cub Football $55
Summer Ball (Includes All Youth Summer Ball Programs) $43
Baseball $50
Hershey Track $25
Safety Camp $53
.......Little Tykes $40

Youth Camps

Youth Camps - 4 Sessions - 3 1/2 to 8 years $32
Science Camp $40
Little Champ......$46

Fun Center

Drop In (Daily)......$10
2 Weeks - Morning......$36
2 Weeks - Afternoon $45
2 Weeks - Full Day $70
3 Weeks - Morning......$54
3 Weeks - Afternoon $65
3 Weeks ~~-~~– ~~Evening~~Full Day $92

Tennis ......$~~45~~47
Youth Volleyball $40
Volleyball Camp (per Day)......$10
Youth Pickleball......$28
Youth Soccer, hockey & Bitty Basketball weekday...... $35
Weekend......$~~28~~30
Spirit Team $32

Adult Programs

TKD (Taekwondo) Punch Card (10 Punches) $55
TKD (Taekwondo) Punch Card (20 Punches) $100
TKD (Taekwondo) Punch Card (40 Punches) $150
3-on-3 Basketball......$185
Racquetball League $45
Racquetball - Daily......$5 Per Person/Hr
Racquetball - 1 Month......$32
Racquetball Punch Card (14 Punches) ......$~~53~~55
Adult Volleyball ......$~~38~~40/game
Adult Volleyball Double-headers......$~~38~~40/game
Beginner Golf......$~~60~~63
Enrichment ......Negotiable

Softball (Team)
Plus Men 20 Games ......$~~38~~40/game
Plus Other Leagues 12G ......$~~38~~40/game

Fall Softball (10 games)
Team..$~~38~~40/game
Teen softball league $300

Drop-In Programs
Ice Arena Public Skating - Individual $5
Ice Arena Public Skating - Family...$18
Ice Arena Public Skating Punch Card (14 Punches) $53
Ice Skating Lessons ....negotiable

Faribault Family Aquatic Center

General Admission at Entrance...$~~7~~ 8 w/tax
Active Military Rate...$5 w/tax
Admission After 5:00 pm ....$5 w/tax
Resident Discount Pass - 10 passes ....$~~60~~ 65 + tax
Resident Discount Pass - 20 passes ....$~~115~~ 120 + tax
Resident Discount Pass - 30 passes ....$~~150~~ 160 + tax
Non-Resident Discount Passes - 10 passes...$60 + tax
Season Pass - Individual ....$80 + tax
Season Pass - Family ....$175+tax+addl members
(2 adults & 2 youth, plus $20 any extra immediate family members)
Preseason Sale......................10% discount until May 15 for season tickets and discount tickets
Pool Rental (Before or After Hours)...$300 per hour + tax
Free Day ....3rd Wednesday in June

Park Shelter Reservations

Full Day...$60
Entire Park (Excluding North or South Alexander) $350

Facility Rent

Classrooms – During Regular Hours of Operation ....$~~28~~30/hour
Classrooms – Before ~~or After~~ Regular Hours of Operation ....$~~47~~45/hour
Gymnasium – During Regular Hours of Operation ....$~~45~~47/hour
Gymnasium – Before ~~or After~~ Regular Hours of Operation ....$~~60~~62/hour

After hours rentals -…………………………………………….$87/hr

Washington Center (Full Facility) ....$~~70~~72/hour
Community Center Birthday Party Sat and Sunday 1-4pm.. ……………………………$100/hour
Community Center- 3hr – Gym and Peterson Room with 2hr of pool time………... $300 + Tax
Community Center (Includes 2 hours of pool) Overnight..$500
Armory Building Classrooms ....$~~30~~35
Armory Building Gymnasium - 1 Court = 1/2 Gymnasium ....$~~30~~35
Armory Building Gymnasium - 2 Courts = Full Gymnasium ....$~~60~~70

Buckham West Dining Hall and Activity Room – During Regular Hours of Operation $~~25~~28/hour
Buckham West Dining Hall and Activity Room - Before or After Regular Hours of Operation ......$~~35~~38/hour
Buckham West Conference Room - During Regular Hours of Operation ....$~~50~~53/hour
Buckham West Conference Room - Before or After Regular Hours of Operation.......$~~65~~68/hour
Buckham West Commons Area - During Regular Hours of Operation.......................$~~50~~53/hour
Buckham West Commons Area - Before or After Regular Hours of Operation...........$~~60~~63/hour
Buckham West Small Offices - During Regular Hours of Operation ....$~~15~~18/hour
Buckham West Small Offices - Before or After Regular Hours of Operation...............$~~20~~23/hour
Facility Rental Deposit (Refundable) $100
Military Discount (Families) 10%

Viaduct Park

- Meeting/warming room (3 hour block) ....$100 + Tax
  - Additional hourly rate ……………………………………………..……………$34 + Tax
- Large gathering room & Fire Pit (3 hour block)..$300 + Tax
  - Additional hourly rate……………………………………………….……………$100 + Tax
- Pavillion - cement (summer season) (3 hour block) ....$100 + Tax
  - Additional hourly rate………………………………………………………..……..$34 + Tax
- Pavillion - cement (summer months) (all day)...$500/day + Tax

References:
Ord. = City of Faribault Ordinance and may be found at https://www.ci.faribault.mn.us/
Res. = City of Faribault Resolution and may be found at https://www.ci.faribault.mn.us/
State Statute = State Statutes may be found at https://www.revisor.mn.gov/statutes/